



SPECIAL SESSION CITY COUNCIL MEETING MINUTES

4:00 PM

Wednesday, March 18, 2020

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

2. Establish Quorum

Members Present: Mayor Daniel Richer, Council President Don Greiner, Councilor Connie Briese (by telephone), Councilor Michael Harper, Councilor Mike Shields, Student Councilor Max Miller.

Staff Present: City Manager Melissa Bethel, Public Works Director Jake Obrist, Accounting Clerk Tracy Read.

3. Pledge of Allegiance

4. Councilor Appointment

After discussion and general agreement that both candidates are qualified, Colleen Scott was appointed as councilor to complete Councilor Harper's term effective with the April council meeting.

Motion made by Councilor Briese to appoint Colleen Scott to serve on the City Council until December 31, 2021, Seconded by Council President Greiner.

Voting Yea: Council President Greiner, Councilor Briese, Councilor Harper, Councilor Shields

a. Appoint Budget Officer – Added Agenda Item

Motion made by Council President Greiner to appoint City Manager Melissa Bethel as the Budget Officer for FY 2020/2021, Seconded by Shields.

Voting Yea: Council President Greiner, Councilor Briese, Councilor Harper, Councilor Shields

5. Resolution No. 2020-02 [renumbered to 2020-03 – clerical correction]

A resolution of City of La Pine declaring a state of emergency in response to the COVID-19 pandemic; and authorizing the city manager to take such actions necessary and appropriate to protect the health, safety, and welfare of the city and city's citizens.

Bethel provided background, stating federal and state mandates are being issued and changing rapidly. Effective immediately, City Hall will be closed to the public. No staff changes are being made at this time. City Hall staff are maintaining normal work hours answering phones and otherwise responding to inquiries. Staff will publish this closure online, at City Hall, and in the Wise Buys and will post contact information for other agencies. In-person meetings have been cancelled or postponed. Staff asked council to consider whether to put the gas tax on the November ballot or delay until the May 2021 election. Council will consider and a decision will be made on March 25, 2020. She let everyone know that the Finley Butte project will start moving forward. The transit center ribbon cutting has been delayed. She advised the water/wastewater project could change. She is meeting with lenders soon to discuss options. It will be a challenge to meet the 90% signature requirement. The permanent easement will not be a requirement in the initial phase of the project, rather will be presented to property owners at the end of the project. Refinement plan open houses have been cancelled. Work on the budget has begun. Regulations for timelines regarding budget and planning have not changed.

Motion made by Council President Greiner to approve Resolution 2020-03, A resolution of City of La Pine declaring a state of emergency in response to the COVID-19 pandemic; and authorizing the city manager to take such actions necessary and appropriate to protect the health, safety, and welfare of the city and city's citizens. Seconded by Councilor Briese.

Voting Yea: Council President Greiner, Councilor Briese, Councilor Harper, Councilor Shields

6. Adjourn Meeting