



REGULAR TOWN BOARD MEETING

Lansing Town Hall Board Room
Wednesday, July 15, 2026
6:30 PM

AGENDA

SUBJECT TO CHANGE

Meeting is open to the public and streamed live on YouTube.

VIEW THE MEETING LIVE - TOWN OF LANSING YOUTUBE CHANNEL

To find our YouTube Channel - Go to www.lansingtownny.gov, click on the “YouTube” Icon (red square) located on the bottom left corner of our Home Page.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Hearing for Proposed Local Law #3 of 2026 to Override the Tax Levy Limit**
 - a. Motion to Open/Close
5. **Resolutions**
 - a. Resolution Adopting Local Law No. 3 of 2026 to Override The Tax Levy Limit Established in General Municipal Law §3-C
6. **Privilege of the Floor:** Limited to 20 Minutes with a Maximum of 3 Minutes per Speaker
 - a. Optional Board Member Responses – Maximum 2 Minutes per Board Member
7. **Reports**
 - a. **Department of Public Works Report** – Mike Moseley
 - b. **Parks and Recreation Report** – Patrick Tyrrell
 - c. **Director of Planning Report** – Nathaniel Rogers
 - d. **Town Clerk Report** - Debbie Munson
 - e. **Lansing Community Library Report** – Annie Johnson
 - f. **Lansing Youth Services Report** – Richard Alvord
 - g. **Tompkins County Legislator Report** – Mike Sigler
8. **Consent Agenda**
 - a. Resolution Scheduling Public Hearing on Adopting Local Law #___ of 2026 to Amend Town Code Chapter 80: Department of Public Works
 - b. Resolution for ABS
 - c. Resolution to Ratify the Appointment of Rachel Bradford to the Position of Administrative Assistant-Level I in the Codes & Planning Department

- [d.](#) Resolution to Authorize the Town Supervisor to Sign Change Order No. 2 From Onrho Home Improvement Corp.
- e. Resolution Approving Audit and Budget Modifications and Supervisor's Report
- [f.](#) Resolution Approving Consent Agenda

9. Motions and Resolutions

- [a.](#) Resolution Approving Special Legal Counsel Services Agreement with Mancuso Brightman PLLC for Matter in The Appellate Division

10. Boards and Committees

- a. Correspondence

11. Board Member Reports

- a. Councilperson Judy Drake
- b. Councilperson Laurie Hemmings
- [c.](#) Councilperson Christine Montague
- [d.](#) Councilperson Joseph Wetmore
- e. Supervisor Ruth Groff

12. Work Session

13. Executive Session if Needed

- [a.](#) Motion to Enter/Exit

14. Adjourn Meeting

- a. Motion to Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the Town Clerk's Office at 607-533-4142. Request should be made 72 hours prior to the meeting.

MOTION TO OPEN THE PUBLIC HEARING FOR PROPOSED LOCAL LAW #3 OF 2026 TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C

Councilperson _____, moved to **OPEN THE PUBLIC HEARING FOR PROPOSED LOCAL LAW #3 OF 2026 TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C** at _____ pm.

Councilperson _____ seconded the motion.

All in Favor – _____ Opposed – _____

MOTION TO CLOSE THE PUBLIC HEARING FOR PROPOSED LOCAL LAW #3 OF 2026 TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C

All persons desiring to be heard, having been heard, Councilperson _____, moved to **CLOSE THE PUBLIC HEARING FOR PROPOSED LOCAL LAW #3 OF 2026 TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C** at _____ pm.

Councilperson _____ seconded the motion.

All in Favor – _____ Opposed – _____

**TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK
LOCAL LAW NUMBER #3 OF 2026**

**TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN
GENERAL MUNICIPAL LAW §3-C**

Be it enacted by the Town of Lansing as follows:

SECTION 1: LEGISLATIVE INTENT: This Local Law shall be known as “Local Law, Number # 3 of 2026”. It is the intent of Local Law Number # 3 of 2026 to override the limit on the amount of real property taxes that may be levied by the Town of Lansing, County of Tompkins pursuant to General Municipal Law §3-C, and to allow the Town of Lansing, County of Tompkins to adopt a Town budget for (a) Town purposes, and (b) any other special or improvement district, and Town improvements provided pursuant to Town Law Article 12-C, governed by the Town Board for the fiscal year beginning January 1, 2027 and ending December 31, 2027 that requires a real property tax levy in excess of the “Tax Levy Limit” as defined by General Municipal Law §3-C.

SECTION 2: AUTHORITY: This Local Law is adopted pursuant to subdivision 5 of General Municipal Law §3-C, which expressly authorizes the Town Board to override the Tax Levy Limit by the adoption of a Local Law approved by vote of at least sixty (60%) of the Town Board.

SECTION 3: TAX LEVY LIMIT OVERRIDE: The Town Board of the Town of Lansing, County of Tompkins is hereby authorized to adopt a budget for the fiscal year 2027 that requires a real property tax levy in excess of the limit specified in General Municipal Law §3-C.

SECTION 4: SEVERABILITY: If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of the Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5: EFFECTIVE DATE: This Local Law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2026 TO OVERRIDE THE TAX
LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C**

RESOLUTION 26-

**RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2026 TO OVERRIDE THE TAX
LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing is hereby authorized to adopt a budget for the fiscal year 2027; and

WHEREAS, the proposed Local Law No. 3 of 2026 proposes to authorize the Town Board to override the limit on the amount of real property taxes that may be levied by the Town of Lansing, County of Tompkins, for the fiscal year beginning January 1, 2027 and ending December 31, 2027, so as to allow, if necessary or desired, a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-C; and

WHEREAS, a public hearing was duly held upon July 15, 2026, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, whereas the public was invited to comment upon the proposed Local Law, and whereat all persons interested in the subject were duly heard and all evidence submitted, if any, was duly received; and

WHEREAS, upon due deliberation thereupon, and in consideration of all discussions and matters arising from or in relation to the aforesaid public hearing, the Town Board of the Town of Lansing has hereby resolved, and thus be it so enacted, as follows:

RESOLVED, that Local Law No. 3 of 2026 be and hereby is approved and adopted in the form as presented to this meeting, and in such form “be it so enacted”; and it is further

RESOLVED, that in accord with §21 of the Municipal Home Rule Law, the final adopted version of this Local Law shall be presented to the Supervisor for approval; and it is further

RESOLVED, that upon such approval by the Supervisor (or other approval occurring pursuant to said §21 of the Municipal Home Rule Law), and within 20 days after the final adoption of this Local Law, the Town Clerk shall file a certified copy of this Local Law, together with the required certifications, if any, as follows: (i) in the Office of the Town Clerk; and (ii) with the New York State Secretary of State as required by Municipal Home Rule Law §27 (said filing may be made by delivery to the NYS Department of State, Division of Corporations, State Records and Uniform Commercial Code, One Commerce Plaza, 99 Washington Avenue, Albany, New York 12231).

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –
Councilperson Christine Montague –
Supervisor Ruth Groff –

Councilperson Laurie Hemmings –
Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on July 15, 2026.



DEPARTMENT OF PUBLIC WORKS REPORT

July 2026

NEW DEPARTMENT OF PUBLIC WORKS BUILDING:

- Construction of the new Department of Public Works building continues to move forward.

ROAD WORK AND MAINTENANCE:

- Crews worked at multiple locations throughout the Town to assess and replace culvert pipes as needed. This work includes identifying failing or undersized pipes, removing existing culverts, installing new piping to improve drainage, and restoring the surrounding areas to ensure proper water flow and roadway stability.

LOCKERBY HILL ROAD PROJECT:

- Crew members continue to make improvements to the drainage infrastructure on Lockerby Hill Road following the March 31st flooding. This work is being completed in coordination with the Tompkins County Soil and Water Conservation District and T.G. Miller.

FLEET:

- Town equipment is routinely serviced and maintained to ensure continued reliable operation.

WATER REPAIRS:

- The Town of Lansing DPW completed water main repairs at Lansing School after a hole was discovered in a 6-inch water main. A bell clamp was installed to restore service and address the leak.
- At the Emmons Road Water Tank, the DPW installed a new panel. Special thanks to Kyle Fellow of Bolton Point Water for his assistance with the project. IXOM is scheduled to complete the final repairs between July 9 and July 16.

WATER AND SEWER:

- The Town has secured all necessary easements for the Brickyard Road and Buck Road water main replacement project. Thank you to the Town Clerk's Office, Guy Krogh, Thaler & Thaler, P.C., and Dave Herrick of T.G. Miller for their assistance throughout the process.
- The generator for the Farrell Road Pump Station has been ordered and is expected to arrive in approximately six weeks.

MS4:

- Mike Moseley continues to work with the Town of Lansing Codes Department, Tompkins County Soil and Water Conservation District and T.G. Miller on SWPPP applications.

INTERMUNICIPAL:

- The Town of Lansing DPW assisted the Village of Cayuga Heights with a water main issue by using the Town's Vac Truck.
- The DPW sent truck to assist Groton's Highway Department with cold mix paving.
- The DPW sent trucks to Conlon Road to assist Tompkins County Highway Department with paving.

JUNE 30th STORM**Buck Road**

- Between Van Ostrand Road and Auburn Road, the DPW removed trees and cleared storm-related debris following the June 30 storm. Crew members worked from 5:00 p.m. to 10:00 p.m. to restore safe passage through the area. The DPW extends its sincere thanks to the Lansing Fire Department and NYSEG for their assistance and support during the response efforts.

Lansingville Road and Stormy View Drive

- DPW removed trees and cleared storm-related debris following the June 30 storm. Crew members worked from 5:00 p.m. to 10:00 p.m. to restore safe passage through the area. The DPW extends its sincere thanks to the Lansing Fire Department for their assistance and support during the response efforts.

OFFICE:

- The Town of Lansing continues to work hand in hand with the Village of Lansing and the Village of Cayuga Heights regarding the Intermunicipal Agreement for Sewer District One.

MEETINGS ATTENDED BY THE HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS:

- The Stormwater Coalition of Tompkins County: *The Stormwater Coalition of Tompkins County is an inter-municipal organization formed to assist municipal separate storm systems (MS4s) in cooperation.*
- Water, Sewer, and Stormwater Committee (WSSC): *Responsible for evaluating proposals relating to the Town's water, sewer and stormwater. The goal is financial and engineering analysis.*
- Engineering and Operations Meeting with Bolton Point: *Responsible for the infrastructure of the municipalities that make up Bolton Point.*
- Highway Barn Committee: *Responsible for working with architects, engineers, and construction managers on the design and development of the new Department of Public Works facility.*
- Lansing Town Department Heads Meetings.
- Capital Improvement Committee.
- Personnel Management Committee.



July 2026
Town Board Report

Recreation:

Current and upcoming spring programs include:

Myers Park Day Camp (6/29-7/31), Horseback Riding Camp (7/6-8/28), Sports Academy (7/7-7/9), Cheerleading Camp (7/13-7/17), Summer Band & Orchestra Camp (7/13-7/17), Total Baseball Summer Camp (7/13-7/17), Beginning Sculpture Camp (7/6-7/10), Intro to Ceramic Pottery (7/13-7/17), Boys & Girls Basketball Camp, Archery Camp (7/20-7/24), Swim Lessons (7/20-8/10), Tennis Clinics, Art & Nature Camp (8/3-8/21), Wednesday Adult Sailing (7/8-8/19), AH Soccer Camp, Wizarding Camp, Summer GirlStrong, Lansing Watercats Swim Team, Pitching Clinics, Hitcats Travel Baseball, Youth Softball Skills Clinics, Travel Softball, Youth Football Skills, Football Camp, Adult Strength & Stretch, Cardio-Step and Morning YogaChi.

- Myers Park Day Camp is in full swing; this is week 3 of 5.
- Our annual Hitcats baseball tournament was on the weekend of June 27th and 28th, the weather cooperated, and it was a tremendous success.
- We hosted several grade levels end of year parties on the ballfields.
- Summer programming is in full swing.

Parks:

- The storm on July 1st caused a lot of damage to Myers Park. We lost several trees and large limbs. A large tree blocked the entrance to the park for about an hour until Tyler and Pat could get it re-opened. Our Parks & Rec. team did an outstanding job cleaning it up very quickly, just in time for the 4th of July weekend. Thank you to those who volunteered their time helping us pick up limbs. We received many compliments from park patrons on the speed in which we got everything cleaned up. I'm extremely proud of my staff for all their efforts.
- Our summer concert series kicked off July 9th with Darkwine.
- Wi-Fi is an issue, causing us to lose money in revenue and many of our campers have complained of poor service. Cell service within the park is also becoming a major problem.
- Annual Lansing Lion's Club BBQ was on July 4th.
- Women Swimmin' for Hospicare is fast approaching. Their crew has been great to work with.

- Hydrilla treatments have started again.
- Lifeguards and others are monitoring for HAB's daily. Salt Point did have one offshore last week.
- Hydrilla treatments will be on-going throughout the summer in and around Myers Park Marina.

Trails:

- The crew is trimming some dangerous trees.
- We hope to begin work on the easements given by Jack Young.
- Mowing and regular maintenance continues.
- We should have a Townwide Trail Master Plan very soon. The working group met on July 9th to look at the first draft.

Town Hall/Community Center:

- The HVAC system is having some issues. Many due to water flow problems. Halco has been notified. Some work still needs to be completed. The permit will not be closed until the carpentry items are taken care of.
- The community center is experiencing more issues with the AC units, we once again troubleshooted the problem and got it back going again. This is becoming a weekly issue.
- Our America 250 banners were hung up on July 2nd.

Meetings:

Department Head
 Personnel Management Committee
 Inter-Departmental
 Trails Working Group
 Tompkins County Recreation Directors
 Women Swimmin' for Hospicare
 LCSD – scholarship and administration
 Paddle-N-More
 Friends of Lansing Center Trail (FOLCT)
 Friends of Salt Point (FOSP) - walkthrough
 HALCO – troubleshooting

This is only a very brief overview of what the Parks & Recreation department does. If you have questions or would like to meet with me one on one, please let me know.



Planning & Code Enforcement July 2026 Report

Zoning Code Update

The Zoning Advisory Committee continues to work with consultants from Colliers Engineering to update the Town of Lansing's Zoning Code. Four Zoning Advisory Committee meetings have been held; reviewing public engagement efforts, examining and providing feedback on the current zoning code, and commenting on materials developed by consultants. Staff continue to meet with a representative of the New York Department of State to provide updates on the Town's progress.

Staffing Update

Efforts are underway to return the Planning & Code Enforcement Department to full staffing levels. A Codes Administrative Assistant started with the Department on July 7th. The Senior Code Enforcement Officer retired July 15th, and candidates to fill the position have been interviewed. Interviews for the open Planner position will be held in the coming weeks.

Planning Board Projects

The following were heard at the June 22nd Planning Board Meeting

1. **Project:** Minor Subdivision - 204 Wilson Road

Applicant: James Wright, Owner

Location: 204 Wilson Road TPN 27.-1-36.24

Project Description: Minor Subdivision of an existing 6.146-acre lot into Parcel A (1.229 ac) and Parcel B (4.917 ac). This project is located in the RA Zoning District.

SEQR: Unlisted/Uncoordinated Action - SEAF Part 2 required

Anticipated Action: Public Hearing, Approved

2. **Project:** Minor Subdivision - 8-18 Verizon Lane

Applicant: Bill Duthie, Owner

Location: 8-18 Verizon Lane TPN 30.-1-16.32, 6 Verizon Lane TPN 30.-1-16.31

Project Description: Minor Subdivision of the existing 13.21-acre lot to create Parcel 30.-1-16.32 (9.15 ac) and Parcel 30.-1-16.31 (4.06 ac). Proposed parcels are currently separated by a lease line and have not been formally subdivided at this time. This project is located in the IR



zoning district.

SEQR: Unlisted/Uncoordinated Action

Anticipated Action: Consideration of proposed subdivision

3. **Project:** Site Plan Review - 339 Jerry Smith Road

Applicant: Melissa Aucompaugh, Environmental Design Partnership Representative

Location: 339 Jerry Smith Road TPN 16.-1-10.2

Project Description: Site Plan Review of proposed large scale battery energy storage facility. This project is located in the AG zoning district.

SEQR: Unlisted/Uncoordinated Action

Anticipated Action: Set Public Hearing, SEQR

4. **Project:** Major Subdivision - 0 N. Triphammer Road

Applicant: Wayne Britton

Location: 0 N. Triphammer Road TPN 37.1-4-2.12

Project Description: Preliminary Sketch Plan Review of a 10 lot, Major Subdivision. This project is located in the R1 zoning district.

SEQR: Unlisted/Uncoordinated Action - SEAF Part 2 required

Anticipated Action: Sketch Review, Set Public Hearing, SEQR

Zoning Board of Appeals Projects

The following were heard at the June 10th Zoning Board of Appeals Meeting

1. **Project:** 13 Waterwagon Road Area Variance

Applicant: Scott Hicks

Location: 13 Waterwagon Road, TPN 42.-1-1.121

Project Description: The applicant has applied for an Area Variance for a sign installed at 13 Waterwagon Road. The applicant is seeking relief from Town of Lansing Zoning Law § 210-6 to build two 30 square foot signs where commercial signs are not to exceed 18 square feet. This project is located in the R2 zoning district.



TOWN of LANSING

"Home of Industry, Agriculture and Scenic Beauty"

ZONING, PLANNING AND CODE ENFORCEMENT

Box 186
Lansing, NY 14882

E-mail: tolcodes@lansingtown.com

SEQR: This project is a Type II action

Anticipated Action: Complete Public Hearing, issue conditions & approval

Code Enforcement Data

June 2026

	June	Year To Date
Fees Collected	\$9,478.00	\$34,791.60
Estimated Project Cost	\$1,066,721.00	\$4,784,572.00
Building Permits	34	119
Certificates of Occupancy	16	103
New One & Two Family Residences	1	6
New Multi-Family Residences	0	1
New Businesses	0	0



LANSING COMMUNITY LIBRARY UPDATE TO THE LANSING TOWN BOARD
July 2026

Submitted by Annie Johnson

1. Don't forget that if the Library is closed, you still have access to Libby, Hoopla, and Kanopy!
2. The Library continues to provide free delivery to Woodsedge. The Library also has a mobile wireless hotspot available for check out. The Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
3. Learn to play American Mah Jongg every Wednesday at 10:00 am.
4. Learn T'ai Chi Fridays from 10:30-11:30 am.
5. The Library has an Empire Pass and a pass to the Museum of the Earth available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
6. The Library now offers free period products using an Aunt Flow dispenser. There are currently free covid tests available as well.
7. Chair Yoga is offered every Monday at 9:45 am.
8. There is a year round book sale at the Library. Book donations are currently paused.
9. The Library will be a rest stop on the Y We Ride Bike Tour on 8/1.
10. There will be Crafty Teen Tuesdays this summer for ages 12 and up, 5:00-6:30. 7/7 - Needle Felting, 7/14 - Bead and Wire Workshop.
11. The Friends will be hosting a Cookie Contest on Sunday August 30th from 2-4 pm at the All Saints Parish center.
12. The Lansing Community Co-Working Club will be meeting Mondays (11:30-3:30) at the Library and Wednesdays at the Community Center. This is an opportunity for remote workers to connect.
13. Summer Reading has started and you can still register! For the month of July: 9th - Owl Pellet Dissection, 11th - Jack and the Turnip Root, 16th - Tanglewood Nature Center, 24th - Dino Storytelling, 28th - Brian has an Uke, 30th - Museum of the Earth.
14. The Library will be closed on July 4th (Independence Day) and 13th (upgrade to the computer system).

**A LOCAL LAW OF THE TOWN OF LANSING TO AMEND TOWN
CODE CHAPTER 80, ENTITLED “PUBLIC WORKS DEPARTMENT”**

The Town Board of The Town of Lansing, New York, pursuant to a Resolution dated ____, 2026, does hereby approve and adopt this Local Law Number #_ of 2026, and therefore, **BE IT SO ENACTED** as follows:

SECTION 1 - AUTHORITY & PURPOSE: This local law is adopted pursuant to the powers granted by the Town Law of the State of New York, including but not limited to §§ 20 and 64 therein, and Municipal Home Rule Law § 10, which authorize the Town of Lansing to adopt local laws providing for the governance and management of town affairs. The purpose of this local law is to amend Chapter 80 to clarify and update the functions and duties transferred to the Public Works Department and its Administrator.

SECTION 2: AMENDMENTS TO TOWN CODE CHAPTER 80: Town Code Chapter 80 is amended, with such amended provisions being hereby superseded and replaced, as follows:

A. Section 80-2 is amended to now read as follows:

§ 80-2. Transfer of Highway Department and Other Town Functions.

The functions of the highway department of the Town of Lansing are hereby transferred to the Public Works Department. The public works and construction and maintenance functions of the Parks and Recreation Department are emplaced within the Public Works Department. Additional town functions, responsibilities, offices, duties, departments, and personnel may be added to or removed from the Public Works Department as determined from time-to-time by the town board.

B. Section 80-3 is amended to now read as follows:

§ 80-3. Responsibilities.

A. The Public Works Department’s responsibilities shall include: (i) the town’s highway functions, along with responsibilities for the construction, improvement, repair, care, and maintenance of the highways, roads, bridges, sluices, waterways, culverts, and sidewalks; (ii) construction, excavation, maintenance, and repair of all town real estate, buildings, building-related facilities, parks, recreational fields, walkways, trails, and pathways; (iii) water and sewer infrastructure and stormwater facilities; and (iv) cemeteries of, owned by, or which are the responsibility of the town.

B. The Public Works Department will undertake and perform all public works, construction, general maintenance, repairs, and improvements in all town parks and recreation areas, working with the Town Park and Recreation Department as needed or required. For purposes of clarity this does not include the management of recreational programming or management of the parks and trails themselves.

C. Unless the town board shall specify to the contrary, or applicable state or law require otherwise, whenever any positions, work, responsibilities, or duties are transferred or assigned to the Public Works Department, it shall be the responsibility of the Administrator of the Public Works Department to collaborate and assist other town staff, officers, and department heads relative to the coordination and management of such work or duties.

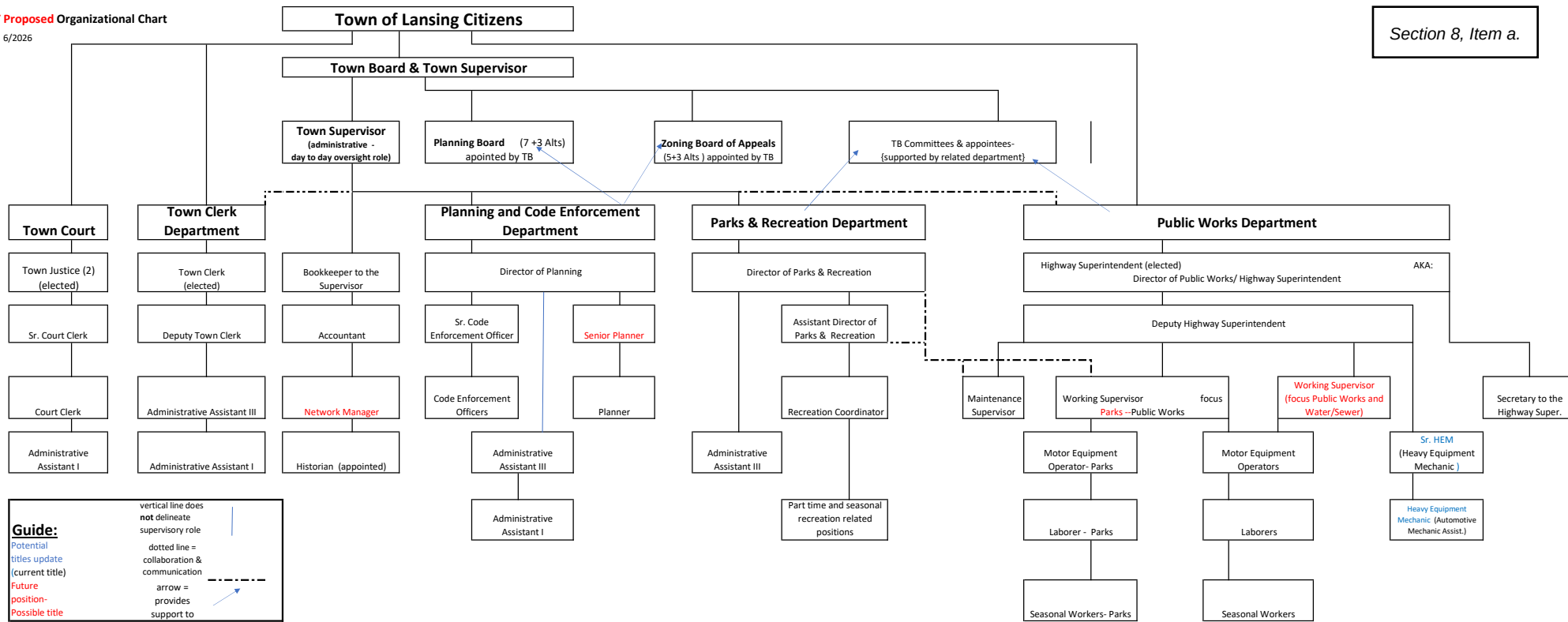
D. The Public Works Department shall provide all services required or desirable in order to enable the highway superintendent to fulfill any duty or responsibility imposed upon such official, whether or not in their capacity as town highway superintendent, by this chapter, or by any other local law, ordinance, or regulation of the town, or further by any lawful directive of the town board or any statute or regulation of the State of New York.

E. Notwithstanding the foregoing, this chapter shall not prohibit the town board from providing for construction of any public building, street, highway, road, park, trail, pathways, walkways, or other improvement or facility by public contract.

SECTION 3 - SAVINGS AND SEVERANCE: The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional must not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which must remain in full force and effect.

SECTION 4 - CODIFICATION: This local law, and the amendments to Chapter 80 as set forth herein, shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as provide for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly superseded or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect.

SECTION 6 - EFFECTIVE DATE: This local law shall take effect upon January 1, 2027.



Guide:

Potential titles update (current title)

Future position- Possible title

vertical line does not delineate supervisory role

dotted line = collaboration & communication

arrow = provides support to

**RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF LOCAL LAW
NO __ OF 2026 OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN
OF LANSING CHAPTER 80, DEPARTMENT OF PUBLIC WORKS**

RESOLUTION 26-

**RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF LOCAL LAW
NO__ OF 2026 OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN
OF LANSING CHAPTER 80, DEPARTMENT OF PUBLIC WORKS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, The Town Board proposes to amend Town Code Chapter 80 as follows:

- **§80-2. Transfer of Highway Department and Other Town Functions.**
The public works and construction and maintenance functions of the Parks and Recreation Department are emplaced within the Public Works Department. Additional town functions, responsibilities, offices, duties, departments, and personnel may be added to or removed from the Public Works Department as determined from time to time by the town board.
- **§80-3. Responsibilities.**
 - A. The Public Works Department's responsibilities shall include: (i) the town's highway functions, along with responsibilities for the construction, improvement, repair, care, and maintenance of the highways, roads, bridges, sluices, waterways, culverts, and sidewalks; (ii) construction, excavation, maintenance, and repair of all town real estate, buildings, building-related facilities, parks, recreational fields, walkways, trails, and pathways; (iii) water and sewer infrastructure and stormwater facilities; and (iv) cemeteries of, owned by, or which are the responsibility of the town.
 - B. The Public Works Department will undertake and perform all public works, construction, general maintenance, repairs, and improvements in all town parks and recreation areas, working with the Town Park and Recreation Department as needed or required. For purposes of clarity this does not include the management of recreational programming or management of the parks and trails themselves.
 - C. Unless the town board shall specify to the contrary, or applicable state or federal law require otherwise, whenever any positions, work, responsibilities, or duties are transferred or assigned to the Public Works Department, it shall be the responsibility of the Administrator of the Public Works Department to collaborate and assist other town staff, officers, and department heads relative to the coordination and management of such work or duties.
 - D. The Public Works Department shall provide all services required or desirable in order to enable the highway superintendent to fulfill any duty or responsibility imposed upon such official, whether or not in their capacity as town highway superintendent, by this chapter, or by any other local law, ordinance, or regulation of the town, or further by any lawful directive of the town board or any statute or regulation of the State of New York.
 - E. Notwithstanding the foregoing, this chapter shall not prohibit the town board from providing for construction of any public building, street, highway, road,

park, trail, pathways, walkways, or other improvement or facility by public contract.

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that a Public Hearing will be held on the 19th day of August, 2026, at 6:31 pm, to consider public input and comments upon such proposed Local Law, and to hear all persons, at 29 Auburn Road, Lansing, NY, interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with the law.

RESOLUTION TO RATIFY THE APPOINTMENT OF RACHEL BRADFORD TO THE POSITION OF ADMINISTRATIVE ASSISTANT-LEVEL 1 IN THE CODES & PLANNING DEPARTMENT

RESOLUTION 26-

RESOLUTION TO RATIFY THE APPOINTMENT OF RACHEL BRADFORD TO THE POSITION OF ADMINISTRATIVE ASSISTANT-LEVEL 1 IN THE CODES & PLANNING DEPARTMENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on August 20, 2025, the Town Board approved establishment of the position of Administrative Assistant-Level 1 by Resolution 25-95; and

WHEREAS, the 2026 Town Budget includes the addition of an Administrative Assistant in the Codes and Planning Department; and

WHEREAS, the interview committee has determined that Rachel Bradford possesses the necessary knowledge and skills to satisfactorily perform the duties of the position; and

WHEREAS, Ruth Groff, Town Supervisor, appointed Rachel Bradford as an Administrative Assistant-Level 1, effective Tuesday, July 7, 2026; now, therefore be it

RESOLVED, that the Town Board of the Town of Lansing does hereby ratify the appointment made by the Town Supervisor of Rachel Bradford as Administrative Assistant-Level 1 as follows:

1. Effective Tuesday, July 7, 2026, Rachel Bradford is hereby appointed as an Administrative Assistant-Level 1, with the same Town perquisites and benefits as are available to all employees of the Town and to such position. This position will be in the non-competitive class under the New York Hiring for Emergency Limited Placement Statewide (NY HELPS) program. At such time as the NY HELPS program concludes, these appointments will convert to a competitive classification;
2. This appointment will be full-time at 36.5 hours per week;
3. The hiring wage rate will be \$24.00 per hour, as listed in the Office Staff Job Classification System "Class AA Step 1";
4. The probationary period for this appointment is hereby set at 26 weeks with no further action by the Town Board if there is successful completion of the probationary period as determined by the Town Supervisor;
5. The Town Personnel Officer be and hereby is authorized to make such changes to the Town's employment and civil service rosters and file required civil service forms to place into immediate effect such changes and these resolutions, including by the filing of form MSD 428, if required.

Change OrderDate of Issuance: 6/15/2026Effective Date: 6/15/2026

Project: 2025 Roof Replacement	Owner: Town of Lansing	Owner's Contract No.:
Contract: General Construction		Date of Contract: April 6, 2026
Contractor: Onrho Home Improvement Corp.		Engineer's Project No.: E25-01

The Contract Documents are modified as follows upon execution of this Change Order:**Description of Change in Work:**

ITEM 2: School House Roof, as described in Specification Section 073100: Extent of unforeseen damage to the concealed portions of the soffit. Removal and replacement of soffit along the perimeter of all roofs required new blocking and molding. All new wood materials require painting. Per the Construction Agreement, overhead and profit is limited to 10%.

Revisions to Drawings:

N/A

Attachments (list documents supporting change):

Photo of replaced soffit on School House roof.

Contractor Change Order Request dated June 15, 2026

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$80,740.80Change in contract price from previously approved Change Orders 1 to No. 1:\$10,650.00

Contract Price prior to this Change Order:

\$91,390.80

Increase of this Change Order:

\$11,110.00

Contract Price incorporating this Change Order:

\$102,500.80**CHANGE IN CONTRACT TIMES:**

Original Contract

Times:

☐ Working days☒ Calendar daysSubstantial completion (days or date): 60 daysReady for final payment (days or date): 15 daysChange in contract time from previously approved Change Orders No. N/A to No. N/A:Substantial completion (days): N/AReady for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): N/AReady for final payment (days or date): N/A

Change in contract time from this Change Order:

Substantial completion (days or date): N/AReady for final payment (days or date): N/A

Contract Times with all approved Change Orders:

Substantial completion (days or date): 60 daysReady for final payment (days or date): 15 days

RECOMMENDED:

By: 
Engineer (Authorized Signature)

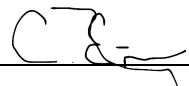
Date: July 6, 2026

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By:  _____
Contractor (Authorized Signature)

Date: July 6, 2026





CHANGE ORDER REQUEST NO. 02

Additional Soffit Reconstruction, Decorative Exterior Wood Molding and Wood Blocking Installation - School House Building

Project	Town of Lansing - 2025 Roof Replacement Project (PRC #2025004654)
Building	School House Building
Location	Lansing, New York
Attention	Mr. David Herrick
CC	Pat Tyrrell
Submitted By	Onrho Home Improvement Corp.
Date	June 15, 2026

REQUEST SUMMARY

During construction operations at the School House Building, additional deteriorated soffit conditions and associated exterior finish carpentry work were identified that were not included within the original contract scope.

Following field review and project coordination, sections of the existing soffit assembly, decorative exterior wood molding, and supporting wood blocking were determined to be deteriorated beyond reuse and require replacement in order to properly restore the affected areas and maintain the architectural character, appearance, and structural integrity of the historic building.

The additional work described herein is necessary to complete the affected areas in a professional manner consistent with the existing building conditions, project requirements, and preservation of the building's historic architectural features.

DETAILED COST BREAKDOWN	AMOUNT
Carpenter Labor - 3 Workers / 18 Hours Each / \$58.98/hr Prevailing Wage Carpenter Building	\$3,184.92
Replacement Pine Soffit Materials - 230 SF	\$2,300.00
Decorative Exterior Wood Molding - 152 LF	\$900.00
Wood Blocking Materials / Misc. Lumber	\$750.00
Primer, Paint, Fasteners & Consumables	\$975.00
Equipment, Access, Cleanup & Handling	\$1,990.08
Subtotal - Labor, Materials & Equipment	\$10,100.00
Overhead & Profit	\$1,010.00
TOTAL CHANGE ORDER REQUEST	\$11,110.00

SCOPE OF WORK

Furnish and install approximately 230 square feet of replacement pine soffit, approximately 152 linear feet of decorative exterior wood molding, and required wood blocking. Scope includes all labor, materials, surface preparation, priming, painting, equipment, fasteners, cleanup, and incidental work necessary for a complete installation not included in the original scope of work.

SUPPORTING DOCUMENTATION

Supporting photographs are available and may be provided upon request for project records, review, and verification purposes.

Respectfully submitted,

ONRHO HOME IMPROVEMENT CORP.
Cesar Estepan
President
Tel: 929-288-5440

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN CHANGE ORDER NO. 2 FROM ONRHO HOME IMPROVEMENT CORP.

RESOLUTION 26-

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN CHANGE ORDER NO. 2 FROM ONRHO HOME IMPROVEMENT CORP.

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the contractor, Onrho Home Improvement Corporation, was awarded the bid to replace the roofs on the Community Center and the School House, with the work commencing in April, 2026; and

WHEREAS, on June 15, 2026, Onrho submitted a Change Order request, stating that “During construction operations at the School House Building, additional deteriorated soffit conditions and associated exterior finish carpentry work were identified that were not included within the original contract scope;” and

WHEREAS, “Following field review and project coordination, sections of the existing soffit assembly, decorative exterior wood molding, and supporting wood blocking were determined to be deteriorated beyond reuse and require replacement in order to properly restore the affected areas and maintain the architectural character, appearance, and structural integrity of the historic building;” and

WHEREAS, the scope of work included installing approximately 230 square feet of replacement pine soffit, approximately 152 linear feet of decorative exterior wood molding, wood blocking, surface preparation, priming, painting, equipment, fasteners, cleanup, and incidental work; and

WHEREAS, the cost of the additional work, inclusive of 10% overhead and profit, as itemized in the Onrho Change Order Request No. 02 is \$11,110.00; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, to authorize the Town Supervisor to sign Change Order No. 2 from Onrho Home Improvement Corp.

CONSENT AGENDA RESOLUTIONS 26-XX – 26-XX

RESOLUTION 26-

**CONSENT AGENDA
RESOLUTIONS 26-XX – 26-XX**

The following Resolutions were duly presented for consideration by the Town Board:

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Resolutions **26-XX – 26-XX**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Resolutions were duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –

Councilperson Christine Montague –

Supervisor Ruth Groff –

Councilperson Laurie Hemmings –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on July 15, 2026.



June 26, 2026

VIA ELECTRONIC MAIL

Deputy Supervisor Joseph Wetmore
c/o Town Supervisor Ruth Groff
Town of Lansing
29 Auburn Road
Lansing, New York 14882

Re: Letter of Engagement – Baker v Wetmore

Dear Supervisor Groff:

We are pleased to confirm the terms of Mancuso Brightman PLLC's (the "Firm") representation of Joseph Wetmore ("you" or the "Client") in connection with the defendant of the Client in the matter of *Baker v Wetmore*, CV-26-1050 (the "Matter"). Thank you for the opportunity to assist you and the Town with respect to the Matter. If you desire legal counsel on an issue outside the scope of the Matter, the Firm may agree to represent you, provided you execute a separate agreement, which may be communicated by email.

Billing Arrangement. We have found that setting forth the basic terms of our engagement at the outset of our representation benefits us both. The Firm's billings to you for our services will be based on the time that we devote to it. I will be the responsible attorney on the Matter, but you are engaging the Firm as a whole and not any individual attorney. The hourly rates for the Matter will be \$395 an hour for members; \$325 an hour for associates; and \$105 an hour for paralegals. As discussed, the Town of Lansing (the "Town") has agreed to pay the statements for services rendered on behalf of the Client. We will send statements to the Town on a monthly basis. Bills are due within 30 days of issue; late payments may be charged 2% interest. Prompt payment is greatly appreciated. It is our general practice to review and, potentially, increase our hourly rate(s) annually during the fourth quarter of each year effective for all time logged and billed the following calendar year (after January 1). We will advise you of our new rate(s) before its effective date. While we will make every effort to bill fairly and clearly, occasionally fee disagreements arise between attorneys and their clients. If there is any dispute regarding our fees, the Client may have the right to arbitrate that dispute pursuant to 22 NYCRR Part 137.

Expenses and Disbursements. Regardless of the billing arrangement, all disbursements or "out of pocket" expenses incurred by the Firm on the Client's behalf will remain the responsibility of the Town. Bills for such disbursements will be addressed to the Town for payment or billed to the Town with the Firm's invoice, and will include any costs, fees and/or disbursements (*i.e.*, filing fees, publication fees, copying charges, fax charges, postage, messenger/process services, mileage, long distance telephone charges, legal online research, etc., including reasonable administrative

fees) advanced by the Firm and/or which are due to be paid on the account. Such expenses may be incurred in the normal course without advance approval from the Town. Mileage will be charged at the IRS mileage rate effective for each calendar year in which they are incurred. With the Town's prior permission, we may engage the services of third-party experts (including, for instance, appraiser/appraisal firm, surveyor and/or title abstract company) that may assist with the Matter.

Billing Cycle. Upon signing this document, the Town agrees that the Firm's invoices will be sent to the Town on a monthly basis either by mail or electronically via the email address you have provided. If the Town fails to make payment of fees or disbursements as provided in this letter, consistent with our obligations under the Rules of Professional Conduct, we may discontinue our representation of the Client or take other appropriate action.

Client Communication. During the course of this engagement, we expect each of us will communicate and/or otherwise make documents available electronically, including through email and/or the use of cloud computing. Unless otherwise directed, the Firm will use unencrypted email as the primary means of communication. While the use of technology involves some risk that third parties may access confidential communications, we believe, and understand that you agree, that the benefits of using this technology outweigh the risk of unintended disclosure. If there are specific communications that you wish sent only through encrypted and/or password protected (or other) means, you will advise us. You should make sure that any computer or device you use in communicating with us is password protected and not accessible for use by any third party, as that could impact the attorney-client privilege.

Conclusion/Termination of Engagement. Either of us may terminate this relationship at any time for any reason, subject on our part to our obligations to the Client under the Rules of Professional Conduct. Either during or at the conclusion of our representation of the Client, at the Client's request and provided outstanding fees, disbursements and other costs have been paid, we will return the Client its papers and property in the Firm's possession. If the Client does not make a request within 90 days, we retain the right, at the Firm's discretion, to destroy or dispose of these internal materials following the end of our representation of the Client. We will maintain client materials of significance for a period of seven years following the end of our representation of the Client. Thereafter, we may destroy them without further notice to the Client. Our internal records and documents related to this representation will be retained solely by the Firm. These internal materials include administrative records, time and expense reports, accounting records and internal work product (including notes, drafts, internal memoranda, research, etc. prepared for internal use), as well as paper files and information in other storage media (including voicemail, email and other electronic files). Unless terminated earlier, our representation of the Client will terminate upon our sending a final statement for services rendered in the Matter.

Potential Conflicts; Client Cooperation. Conflicts of interest will be addressed as required by the Rules of Professional Conduct. Our representation extends solely to Client and not to its constituents (including its officers, directors, shareholders, or employees) or to any affiliated or related entities, or their constituents. The Client understands that it should not provide confidential information regarding any affiliated or related entity during the course of this representation (and doing so will not make the affiliate or related entity a client). The Client acknowledges and

agrees that our representation of it in this matter will not give rise to a conflict of interest in the event of our representation of another client in a matter adverse to any affiliated or related entity or any constituent. The Client agrees to cooperate fully with the Firm and provide promptly all information known or available to the Client relevant to our representation. Such cooperation is essential, as the Firm will, of necessity, be relying on the completeness and accuracy of the information the Client provides to the Firm when performing services on the Client's behalf.

If the terms of this engagement agreement, including the aforementioned fee arrangement, are acceptable to the Client and the Town, please sign where indicated below and return a signed engagement letter to me via email. Upon receipt of a signed copy of this agreement, our representation of the Client will begin.

We appreciate the opportunity to be of service to you and look forward to working with you. If there are any questions about this letter, or about any aspect of our proposed representation and arrangement, please do not hesitate to contact me.

Sincerely,

MANCUSO BRIGHTMAN PLLC



John A. Mancuso

ACCEPTED: By signing below, the Client (as defined above) and the Town (with respect to the payment of the Firm's invoices) accepts the terms of this letter engagement.

June 29, 2026

TOWN OF LANSING



By: Town Supervisor Ruth Groff

June 29, 2026



Joseph Wetmore

RESOLUTION APPROVING SPECIAL LEGAL COUNSEL SERVICES AGREEMENT WITH MANCUSO BRIGHTMAN PLLC FOR MATTER IN THE APPELLATE DIVISION

RESOLUTION 26-

RESOLUTION APPROVING SPECIAL LEGAL COUNSEL SERVICES AGREEMENT WITH MANCUSO BRIGHTMAN PLLC FOR MATTER IN THE APPELLATE DIVISION

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board and/or its individual members are the subject of a special proceeding filed under Public Officers Law §36 in the Appellate Division, and the Petitioner is represented by attorneys who also represent or co-represent the data center landowner or applicants; and

WHEREAS, Mancuso Brightman PLLC was interviewed and engaged to represent the defendant in such matter, and this matter is a Type II Action under SEQRA; so now therefore, upon due deliberation thereupon, it was

RESOLVED, that the engagement agreement from Mancuso Brightman PLLC be and hereby is approved, that the same may be executed by any responsible Town officer, and that all prior approvals, acts, and undertakings arising or occurring prior to this resolution in relation to this engagement or such proceeding be and hereby are ratified by the Town Board.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –

Councilperson Christine Montague –

Supervisor Ruth Groff –

Councilperson Laurie Hemmings –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on July 15, 2026.

**Christine Montague
Town Board Member Report
July 2026**

Lansing Housing Authority, June 22

- Woodsedge senior apartments experienced downed trees and siding damage during the mid-June storms. Management will get quotes for repairing the damage and fixing gardening boxes.
- LHA decided on a renovation contractor and cabinet supplier to be able to upgrade kitchens during unit turnovers at Woodsedge.

Tompkins County Youth Services Advisory Board, June 22

- We learned that DHS (Department of Homeland Security) is instituting a program to identify youth who might threaten their schools, etc, based on certain behaviors. The County Youth Services Director went to training on the program.

Conservation Advisory Council, July 1

- Members brought to the group two ideas that Cornell professors and their students have launched locally, and which the CAC could participate in:
 1. One is setting up networks of neighbors to help residents in emergencies, such as checking on elderly neighbors or those who might need generators. These could be developed as part of a climate resiliency or emergency plan, which help a town attain Climate Smart Community status and elevate grant applications. The Town of Caroline has a report about how they set up these neighborhood networks with Cornell at <https://labs.aap.cornell.edu/sites/aap-labs/files/2025-12/Caroline%20rural%20resilience%20-%20final%20report%20v2.pdf>
 2. Another Cornell class helps local communities plan and build light structures, such as bridges on trails and stream control systems. Information about Engineering In The Community is at <https://news.cornell.edu/stories/2026/06/student-built-bridges-connect-communities-thanks-engineering-course>
- The CAC is finalizing plans for its BioBlitz on Saturday, August 8 at the Lansing Center Trail. Experts will give talks at times throughout the day that are good for seeing species of birds, insects, bats, fungi and plants. Anyone can log their observations in the iNaturalist link that will be distributed along with advertising for the event. The object is to have a record of the plants and animals living in the meadow. Coordination of education, schedules, parking, and restrooms was discussed.

**Joseph Wetmore
Town Board Member Report
July 2026**

Planning Board

Monday, June 22·6:30 – 8:30pm

An application was submitted for a minor subdivision of the 6.146-acre property located at 204 Wilson Road (TPN 27.-1-36.24) in the RA Zoning District. The proposal subdivides the existing parcel into Parcel A (1.229 acres) and Parcel B (4.917 acres). The project was classified as an Unlisted, Uncoordinated Action under SEQR, requiring completion of SEAF Part 2, with a public hearing identified as the anticipated action. The applicant was present to discuss the proposal and respond to questions. Following discussion, the Board approved the project.

An application was submitted for a minor subdivision of the properties located at 6 and 8–18 Verizon Lane (TPNs 30.-1-16.31 and 30.-1-16.32) in the IR Zoning District. The proposal would formally subdivide the existing 13.21-acre property into two parcels: a 9.15-acre parcel (TPN 30.-1-16.32) and a 4.06-acre parcel (TPN 30.-1-16.31). Although the parcels are currently separated by a lease line, they have not previously been formally subdivided. The project is classified as an Unlisted, Uncoordinated Action under SEQR. Discussion focused on the Verizon Lane lease, dedication of the road to the Town, the Stormwater Operation, Management and Reporting Agreement (SOMRA), the associated site plan, and outstanding requirements needed to complete the plans before consideration of the proposed subdivision.

An application was submitted for Site Plan Review of a proposed large-scale battery energy storage facility at 339 Jerry Smith Road (TPN 16.-1-10.2) in the AG Zoning District. The project is classified as an Unlisted, Uncoordinated Action under SEQR. The Board reviewed the proposal and discussed a range of topics, including ambient noise, cooling and ventilation systems, battery charging and discharging operations, site visibility, landscaping, facility dimensions and spacing, access and emergency vehicle circulation, fire protection measures, equipment specifications, decommissioning, battery life, warranties, lease terms, financial security, project costs, host community benefits, stormwater management, potential impacts to northern long-eared bats, communication with neighboring properties, and completion of the Full SEAF. The Board scheduled a public hearing for July 27, 2026.

An application was submitted for a preliminary sketch plan review of a proposed 10-lot major subdivision at 0 N. Triphammer Road (TPN 37.1-4-2.12) in the R1 Zoning District. The project is classified as an Unlisted, Uncoordinated Action under SEQR, requiring completion of SEAF Part 2. The Board reviewed the proposed subdivision layout and discussed road design, lot sizes and frontage, water, septic, and utility services, whether the proposal should be considered a conservation subdivision, stormwater management features including ponds and berms, open space, public access easements, coordination with the Trail Committee, water main connections, soil conditions, and SEQR requirements. The Board scheduled a public hearing for July 27, 2026.

Monthly Check-In | Lansing Smart Growth Zoning Update (C1003123)
Tuesday, July 7·10:00 – 11:00am

Discussed the current status of the Zoning Update and reviewed the necessary steps to ensure all grant requirements are being met. Additional discussion focused on the reimbursement process, including expectations for timing. It was noted that reimbursements may take several months to process, but the first reimbursement request is anticipated soon.

Parks, Recreation, and Trails Working Group
Thursday, July 9·9:00 – 10:30am

- Comprehensive **Master Plan**: Reviewed the first draft of the Comprehensive Master Plan and provided extensive comments and feedback for revisions.
- Myers **Road Trail**: Discussed feedback received from residents following the distribution of the trail information letter.
- ITCTC **Feasibility Study Funding**: Discussed next steps for moving forward with available funding opportunities, including:
 - Approximately **\$5,000** for signage and wayfinding.
 - Approximately **\$6,000** for design and liability evaluation.

MOTION TO ENTER EXECUTIVE SESSION

Councilperson _____ moved to **ENTER EXECUTIVE SESSION TO DISCUSS**

AT _____ PM.
Councilperson _____ seconded the motion.
All in Favor – _____ Opposed – _____

MOTION TO EXIT EXECUTIVE SESSION

Councilperson _____ moved to **EXIT EXECUTIVE SESSION AT _____ PM.**
Councilperson _____ seconded the motion.
All in Favor – _____ Opposed – _____

MOTION TO ADJOURN MEETING

Councilperson _____ moved to **ADJOURN THE MEETING AT _____ PM.**
Councilperson _____ seconded the motion.
All in Favor – _____ Opposed – _____