



REGULAR TOWN BOARD MEETING

Lansing Town Hall Board Room
Wednesday, October 15, 2025
6:30 PM

AGENDA

SUBJECT TO CHANGE

Meeting is open to the public and streamed live on YouTube.

VIEW THE MEETING LIVE - TOWN OF LANSING YOUTUBE CHANNEL

To find our YouTube Channel - Go to www.lansingtownny.gov, click on the “YouTube” Icon (red square) located on the bottom left corner of our Home Page.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Work Session #1 - Moratorium Discussion**
 - a. [Access to Public Comments](#)
5. **Privilege of the Floor:** Limited to 20 Minutes with a Maximum of 3 Minutes per Speaker
 - a. Optional Board Member Responses – Maximum 2 Minutes per Board Member
6. **Reports**
 - a. **Department of Public Works Report** – Mike Moseley
 - b. **Parks and Recreation Report** – Patrick Tyrrell
 - c. **Director of Planning Report** – John Zepko
 - d. **Town Clerk Report** - Debbie Munson
 - e. **Lansing Community Library Report** – Annie Johnson
 - f. **Lansing Youth Services Report** – Richard Alvord
 - g. **Tompkins County Legislator Report** – Mike Sigler
 - h. **Assemblymember Report** - Anna Kelles
7. **Consent Agenda**
 - a. [Motion Adopting Capital Asset Policy](#)
 - b. [Motion Approving Snow and Ice Agreement and Authorizing Town Supervisor and Highway Superintendent to Execute](#)
 - c. [Resolution Scheduling Public Hearing for Special Districts Proposed 2026 Budgets](#)
 - d. [Resolution Scheduling Public Hearing for Town Preliminary Budget for 2026](#)
 - e. [Resolution Designating Portions of Brown Hill Road and Sweazey Road as Seasonal Limited Use Highways](#)

- [f.](#) Resolution Hiring Jacob Hall as Motor Equipment Operator for the Department of Public Works
- [g.](#) Resolution Approving Audit
- [h.](#) Resolution Approving Consent Agenda

8. Motions and Resolutions

- [a.](#) Resolution Creating Maintenance Supervisor Position in the Civil Service Position Listing
- [b.](#) Resolution Temporarily Creating An Additional Full-Time Administrative Assistant III Position in Town Clerk Office in Town Civil Service Roster
- [c.](#) Resolution Memorializing Changes to Tentative Budget and Authorizing Preparation and Filing of Preliminary 2026 Budget

9. Board Member Reports

- a. Councilperson Judy Drake
- b. Councilperson Laurie Hemmings
- [c.](#) Councilperson Christine Montague
- [d.](#) Councilperson Joseph Wetmore
- e. Supervisor Ruth Groff

10. Work Session

- a. Review of the Revised Intermunicipal Wastewater Transportation & Treatment Agreement

11. Executive Session if Needed

- [a.](#) Motion to Enter/Exit

12. Adjourn Meeting

- a. Motion to Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the Town Clerk's Office at 607-533-4142. Request should be made 72 hours prior to the meeting.

Public comments received are posted on the Town's website. Here is the link to access them.

<https://www.lansingtownny.gov/clerk/page/public-comments-regarding-moratorium>

They can also be accessed by clicking the red alert banner on the top of the main page titled "Public Comments Regarding Moratorium"

OR

By clicking "Latest News" and then "Public Comments Regarding Moratorium."



DEPARTMENT OF PUBLIC WORKS REPORT October 2025

NEW DEPARTMENT OF PUBLIC WORKS BUILDING:

- The Town of Lansing continues to collaborate with LeChase on the development of the new Department of Public Works (DPW) building while concurrently conducting its annual road maintenance activities.
- Crews moved infrastructure materials (limestone/gravel piles) to its permanent location.
- The salt barn footers and concrete walls have been constructed.

ROADS:

- Re-profiling of Wilson Road and Snushall Road along with a surface treatment of stone and oil has been completed. Once the weather turns and the ground is thawed in 2026, the Wilson Road replacement project will be complete as part of the 2026 budget.
- Cold milling was carried out to remove the existing asphalt layer in preparation for resurfacing.
- Ditching and shoulder improvements were made to enhance drainage.
- Several culverts were replaced due to age.
- Roadside mowing operations have commenced to improve the line of sight for drivers. This initiative involves trimming vegetation along the roadways.
- Crew members are actively conducting sign maintenance throughout the town to ensure clear and up-to-date roadway guidance for drivers and pedestrians and replacing as needed.

WATER AND SEWER MAINTENANCE:

- Crew members continue to perform maintenance on hydrants and water valves throughout the Consolidated Water District.
- The crew is actively engaged in performing preventive maintenance on water valves. This involves inspecting, cleaning, and testing the valves to ensure they are functioning optimally and to prevent any potential issues that could disrupt water service.

INTERMUNICIPAL

- The Lansing DPW would like to thank the Town of Newfield, Town of Dryden and Tompkins County Highway for providing trucks to assist with stone and oil and paving.
- The Lansing DPW performed the annual fall brush pickup in the Village of Lansing.
- Lansing DPW assisted Village of Cayuga Heights with paving project.
- The Village of Cayuga Heights will be assisting Lansing DPW with sewer cleanouts by providing cameras to scope the pipes.
- The Lansing DPW continues to work with T.G. Miller and Tompkins County Health Department to repair septic at 104 Auburn Road.

OFFICE:

- Lansing DPW welcomes Seasonal Motor Equipment Operator Dave Boyes to the team! Dave has extensive knowledge in the field and will be an excellent addition to the crew!
- The Town of Lansing has been working hand in hand with the Village of Lansing and the Village of Cayuga Heights regarding the Intermunicipal Agreement for Sewer District One.
- The DPW continues to work alongside OpenGov to integrate the use of the software.

MEETINGS ATTENDED BY THE HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS:

- 96th Annual Conference, New York State Association of Town Superintendents of Highways - Navigating the Rapids: Guiding Roads, Overcoming Obstacles: *Municipal and vendor members alike came together to gain knowledge, share expertise and make valuable connections that will help the New York State Association of Town Superintendents of Highways build the future of our local infrastructure.*
- Meeting Myers Road Sidewalk: *Met with Pat Tyrrell, Joe Wetmore and Dave Herrick (T.G. Miller) to discuss the findings of the study that was performed by T.G. Miller to improve upon the existing stone dust sidewalk.*
- Commissioner Meeting with Bolton Point: *Responsible for passing resolutions that govern Bolton Point.*
- Engineering and Operations Meeting with Bolton Point: *Responsible for the infrastructure of the municipalities that make up Bolton Point.*

- Highway Barn Committee: *Responsible for working with architects, engineers, and construction managers on development of the new Department of Public Works facility.*
- Project Review Committee (PRC): *Responsible for reviewing and financial planning for the 5-Year Plan for the Town's larger projects.*
- Water, Sewer, and Stormwater Committee (WSSC): *Responsible for evaluating proposals relating to the Town's water, sewer and stormwater. The goal is financial and engineering analysis.*
- Lansing Town Department Heads Meetings.
- Comptrollers Meeting regarding Competition and Procurement.



October

Town Board Report

RECREATION:

- Current programs include Boys and Girls Flag Football, Small Fry Football, Cheerleading, Soccer, Chess Lessons, Horseback Riding, Watercats Swimming, YogaChi, Strength and Stretch, Cardio Step, Adult Volleyball, and Adult Swim.
- The Lansing Modified Soccer Team is using our fields for their home games.
- The newly renovated Sobus Field is now open. Thank you to the Lansing School District for allowing us to be a part of the ribbon cutting ceremony and the homecoming week celebrations.
- The Annual "Rec Night" for our Fall Soccer players took place on Sobus Field September 29th and 30th during halftime of the Lansing Varsity soccer games. Our players had a great time showcasing their soccer skills under the lights on the stadium field. Fall Soccer ended last week.
- Boys football program has at least one more week of games.
- Girls flag football program ended this past Sunday. It was a great inaugural year.
- Our cheerleaders will be participating in a cheer exposition in Moravia on November 9th.

PARKS:

- Annual Veteran's Watch Fire was another wonderful event, thanks to the volunteers and Vietnam Veterans of America Chapter 377.
- Camping in Myers Park has ended for the season.
- Salt Point Clean-up Day is October 18th.
- The calisthenics station has arrived; we will begin installation at the first opportunity.

TRAILS:

- The ditch by the parking lot has been mowed.
- The trail in its entirety has been re-opened.
- Mowing and maintenance of the trails are on normal rotation.

TOWN HALL/COMMUNITY CENTER:

- Bids are submitted for the Community Center and Schoolhouse roof projects.
- A blower motor is broken in one of the furnace units at the Community Center. A replacement has been ordered, and the unit should be repaired soon.
- Squirrels and box-elder bugs have been an issue in the Town Hall; Wildlife Resolutions has been called in to manage the situation. Squirrels have caused some roof damage.

Thank you to our DPW for loaning their equipment to our department.

This is only a very brief overview of what the Parks & Recreation department does. If you have questions or would like to meet with me one on one, please let me know.



LANSING COMMUNITY LIBRARY UPDATE TO THE LANSING TOWN BOARD
October 2025

Submitted by Annie Johnson

1. Don't forget that if the Library is closed, you still have access to Libby, Hoopla, and Kanopy!
2. The library continues to provide free delivery to Woodsedge. The library also has a mobile wireless hotspot available for check out. The Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
3. Learn to play American Mah Jongg every Wednesday at 10:00 am.
4. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
5. The Library now offers free period products using an Aunt Flow dispenser. Unfortunately, we are no longer able to supply free COVID tests. We can help residents contact the USPS to get free tests in the mail.
6. Chair Yoga is offered every Monday at 10:00 am (new time!).
7. Learn T'ai Chi on Fridays at 10:30 am.
8. There is a year round book sale at the Library. Book donations are currently paused.
9. Story times for the month: Firefighters and Fire Trucks 10/9, Autumn Leaves 10/16, and Apples and Pumpkins 10/23, Not So Scary Monsters 10/30 - all at 10:30 am
10. Banned Books Week is October 5-11
11. The Johnson Museum will present "Crack the Code", an Egyptian themed activity for 5th/6th graders on 10/21.
12. The next adult book club will be 10/21 at 7 pm; the book is "The Night Circus". Copies are available at the Library.
13. The Friends are planning the Costumes and Cocktails fundraiser on October 18th at the Sciencenter. Tickets can be purchased from the Friends, Board members, or at the Library.
14. Michelle Verost is the featured artist of the month. A reception was held 10/4/25.
15. Fall Yoga for kids and families will be held on Tuesdays in October at 10:30 am.

16. For the Great Give Back, the Library is highlighting Ben's Place, a local rescue for senior dogs.
17. The Halloween Closet is open to the public. You can donate or take costumes! We are also seeking candy donations for Trunk or Treat until October 21st.
18. On November 5th, there will be a meeting about free cancer screenings for people with no insurance, low insurance, or high deductible insurance (ages 45-64).

Lansing Youth Services Town Board Report October 2025

Make it Mondays 9/22 - 10/27 Life Skills: Planning/ Organizing, Teamwork

This program is all about planning for the next week and strategies for how to use their budget to best meet the group's interests. This group has decided to opt for some "free" days so they could make a bigger purchase, a set of nerf guns and safety glasses for a culminating tournament at the Ithaca Farmers Market. On one Monday the destination was Ludlowville Falls where participants got to watch a Flyfisher, see the fisherman's catches and explore both shores, Youth also planned a game day.

Outdoor Adventure: Base Camp Tuesdays, 9/30 - 10/28 Life Skills: Learning to Learn, Critical Thinking

This rendition of Outdoor Adventure is focused on learning camping skills in preparation for some fall camping trips. The first day focused on safe travel, thinking ahead as when planning a trip in the wilderness, the importance of communicating your plans in the event of an emergency and about how seemingly small problems can quickly turn into big problems when in the backcountry. Tarp shelters are up next!

The Art Factory Wednesdays, 9/24 - 10/29 Life Skills: Learning to Learn, Marketable Skills

This program is the first of two rounds preparing for the Lansing Artisan Fair. Participants have done some research on projects they would like to complete, presenting some very creative ideas like donut keychains, leather keychains, paracord bracelets, and some great, but rather ambitious ideas like a remote-controlled boat and a never-ending electric waterfall decoration. Along with the research day, the group discussed basics of running a small business like the other vendors.

Dungeons and Dragons Thursdays, 9/25 - 10/30 Life Skills: Teamwork, Social Skills

The Dungeons and Dragons program has several participants who are brand new to D&D, and our Dungeon Master had a creative idea to start the program a little differently, by creating the world and society they are going to be navigating. They talked about their culture, what kind of terrain is around, establishments they will be able to access, what the people/ creature are like and will encounter, and even language and voices they will create. The next day of programming consists of character creation and allows them to enter their pre-planned world faster than in past programs.

Youth Employment

Youth Employees are either continuing or getting their feet wet in new positions. Our Employees at the Lansing Public Library are doing well and training has been completed for one new employee there. There are two new Assistants working with Lansing Youth Services, and another set to begin in the coming weeks. They both have done great so far, asking good questions like how to help with tasks and where to position themselves.

**Tompkins County Legislator
Michael Sigler
October 2025**

Hello and thank you for having me in again. I want to thank Monika Salvage, the County's Communications Director whose reports I draw liberally from.

We voted to move the County's proposed budget to public hearing. The public hearing will be October 28th at 5:30 at the Tompkins County Legislature Chambers. We will vote on the Tentative Budget on October 21st.

The 2026 Tentative Budget and 2026-2030 Capital Program has a total tax levy amount of \$56,713,511, resulting in an approximate tax-levy increase of 3.31 percent and a county-wide average tax-rate of \$4.86 per thousand, an increase of 1.4 percent, because the value of a median-priced home remained the same as 2024, \$300,000, the Tentative Budget as amended results in an increased tax payment of \$20.08 on a median-priced home, or a County tax payment of approximately \$1,458.07.

I'm waiting to hear from the public before deciding how to vote on this budget. The increase is not large, but it is an increase and to get to that number we're drawing more than two million dollars out of fund balance. That would be fine if we commit to addressing some of the structural funding problems we have in the 2027 budget and do it early like the airport. This budget adds 11 people to our payroll. While we need some of these additions like in the information technology department and in some security, although I think we are adding more than necessary, we didn't cut from the administrator's budget in the amount needed to offset those new expenses. Next year we will have the added expense of the Center of Government debt service and I believe we will have to take over the airport debt.

We had our first Code Blue shelter activation last week. When temperatures fall below 32 degrees F with wind chill for 2 or more consecutive hours Code Blue is activated. Sheltering was last week and will be provided and can be accessed until the new facility is open during business hours (M-F 8 am-4:30 pm) at DSS at 320 W MLK/State Street, or you can call DSS Emergency Housing Services at (607) 274-5030. Our Code Blue shelter on Cherry Street where our permanent shelter is on track to open in mid-November.

In the most debated topic at our last meeting, the County voted to accept the grant for FLOCK cameras by the sheriff's department. This is a joint effort between the Sheriff's Department and City of Ithaca Police. The FLOCK system collects license plates with cameras and feeds them into a system where if police are looking for a certain plate, it will alert police. This is how a recent senior driver was found in Lansing. Many worry about the surveillance aspect of the camera and I did ask the Sheriff about that two years ago when we first accepted the grant. The legislature is confident in our Sheriff and the City of Ithaca Police Chief that the system will be used appropriately. Legislator Travis Brooks says he's seen a noticeable decline in the availability of guns in our community. Despite the long debate the measure passed 10 to 4.

The Tompkins County Sheriff's Office has received reports of threatening emails sent to several local schools within the County. These messages also contain threats directed toward County employees, elected officials, and local financial institutions. I was on that list along with some specific County employees and the Assemblywoman and State Senator.

The Sheriff's Office is actively investigating these threats in coordination with local law enforcement partners and the Federal Bureau of Investigation (FBI). At this time, similar threats have been reported in multiple counties across New York State, and law enforcement agencies are working together to identify the source.

MOTION TO ADOPT ASSET CAPITALIZATION POLICY

MOTION M25-

MOTION TO ADOPT ASSET CAPITALIZATION POLICY

Motion to adopt the Asset Capitalization Policy for the Town of Lansing effective immediately. The policy has been reviewed by the Town's auditors, Insero Advisors, LLC, with their acknowledgement of its appropriateness for the Town. The policy reads as follows:

1. Overview

The Governmental Accounting Standards Board's (GASB) Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, requires that governments depreciate their exhaustible capital assets, including infrastructure.

Capital assets are tangible and intangible assets that are used in operations and that have initial useful lives that extend beyond one year. They include land, land improvements, easements, buildings and improvements, equipment, and works of art and historical treasures.

2. General Objectives

This Asset Capitalization policy establishes guidelines for determining:

- which expenditures should be capitalized as a capital asset and which expenditures should be expensed,
- how to value capital assets that are reported, and
- the estimated useful lives of capital assets.

3. Capital Asset Types

Capital assets are divided between assets that are not subject to depreciation and assets that are subject to depreciation.

Assets that are not subject to depreciation include:

- **Land.** The amount that should be capitalized for land should include the cost of the land itself; professional fees used to acquire the land (legal, engineering, appraisal, survey fees); costs for excavation, fill, grading, or drainage; demolition of any existing buildings or other improvements; and any other costs that are incurred to acquire the land and make the land suitable for use by the Town. Land is characterized as having an unlimited life and is therefore not depreciated.
- **Construction in progress.** The costs of assets that the Town is constructing, where expenses are incurred over more than one fiscal year, are accumulated as construction-in-progress until the asset is placed in service. At that time, the total costs are then transferred to the appropriate asset type and depreciated.

Assets that are subject to depreciation include:

- **Land improvements.** Land improvements are those improvements, other than ordinary and regular site preparation, which ready the land for its intended use. Such improvements can include parking lots, athletic fields, fencing, paths and trails, and landscaping.

- **Buildings and building improvements.** Buildings are permanent structures that are intended for shelter of persons, materials, or equipment. Building improvements are capital events that extend the useful life of a building or increase the value of a building, or both. Repairs that simply maintain the existing life or restore a building to its original condition do not constitute an improvement.
- **Equipment.** Equipment is an item of tangible, nonexpendable personal property with a useful life of more than one year and includes machinery and vehicles.

Assets that are subject to depreciation include (continued):

- **Infrastructure.** Infrastructure assets are long-lived capital assets that are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Such assets can include streets and roadways, bridges, sidewalks, water mains and distribution lines, sewer mains and collection lines, and treatment plants.
- **Collections.** Collections (works of art or historical artifacts) meet the definition of capital assets and ordinarily would be reported in the financial statements. However, the requirement for capitalization of these assets is waived if the collection is held for reasons other than financial gain; the collection is protected, kept unencumbered, cared for, and preserved; and the collection is subject to a policy requiring that the proceeds from sales of collection items be used to acquire other items for collections.

4. Expenditure Types

Repairs are the costs necessary for the upkeep of the property that neither add to the permanent value of the property nor appreciably prolong its intended life but keep it in an efficient operating condition. These costs should not be capitalized.

5. Capital Asset Valuation

Capital assets should be reported at their historical cost. In the absence of historical cost information, the assets estimated historical cost may be used. Assets donated by parties outside the municipality should be reported at their fair value on the date the donation is made. If capital assets are moved from one fund or activity to another, the recipient fund or activity should continue to report those assets at their historical cost as of the date they were originally acquired.

The historical cost of a capital asset should include ancillary charges necessary to place the asset in its intended location (freight charges, for example); ancillary charges necessary to place the asset in its intended condition for use (installation or site preparation charges, for example); and capitalized interest (only for those assets that are utilized in enterprise funds and internal service funds that are reported as a part of business-type activities).

Estimating the historical cost of capital assets for which invoices or similar documentation of historical cost are not available, use either standard costing or normal costing. Standard costing involves using historical sources, such as old vendor catalogs, to establish the average cost of obtaining the same or a similar asset at the time of acquisition. Normal costing involves establishing the current cost of the same or similar asset and deflating that cost using an appropriate price index.

6. Capitalization Thresholds

The minimum Capitalization threshold shall be \$5,000.00. In cases where individual assets do not meet the \$5,000 threshold, but exceed the threshold in the aggregate, they will be capitalized based on the threshold. For example, a table and chair set purchased for a combined value of \$5,000 should be capitalized even though the individual items are less than the threshold. A purchase of bulk computers with a combined value of \$5,000 or more should be capitalized even though the individual items are below the threshold.

The threshold will be based on the cost of a single asset. All assets irrespective of the capitalization upon acquisition are recorded as expenditures or expenses in governmental funds. Assets that meet the capitalization threshold will be capitalized on the government-wide financial statements. Other costs incurred for repairs and maintenance are expensed as incurred.

7. Depreciation

Assets that are capitalized will be depreciated over their estimated useful lives. Depreciation will be calculated on the straight-line basis, using estimated useful lives as follows:

Land Improvements	40 years
Buildings	40 years
Building Improvements	20 years
Machinery & Equipment:	
Office Equipment	7 years
Furniture	10 years
Computers	3 years
Vehicles	7 years
Heavy Equipment	10-20 years
Small Equip. & Tools	3-10 years
Other	3-10 years
Infrastructure:	
Drainage Systems	40 years
Bridges (including culverts)	40 years
Roads	40 years
Sewer Systems	40 years
Water Systems	40 years
Parks, Playgrounds	20 years

SNOW AND ICE **AGREEMENT**

AGREEMENT, made as of the 1st day of October 2025, by and between the **COUNTY OF TOMPKINS**, a municipal corporation of the State of New York, with offices at 125 East Court Street, Ithaca, New York, hereinafter referred to as the "County", and the **TOWN OF LANSING**, a municipal corporation of the State of New York within the County of Tompkins, with offices at 29 Auburn Road, Lansing, New York, 14882 hereinafter referred to as the "Town".

WITNESSETH:

WHEREAS, Highway Law Section 135-a of the State Highway Law and General Municipal Law Section 119-0 authorize a County to contract with a Town for the removal of snow and ice from the County roads or for sanding or otherwise treating them for the purpose of removing the danger of ice and snow (the use of Liquid Brine of any type is not permitted on County Roads without prior written consent of the Tompkins County Highway Director, subject to such terms and conditions as may be agreed upon by the parties involved and to the approval by Resolution of each of the legislative bodies of such County or Town, and

WHEREAS, the County wishes to contract with the Town for the removal of snow and ice and otherwise treating such County Roads (See Schedule A) in said Town (and neighboring towns) as are hereafter listed in accordance with snow and ice policies pertaining to County highways and promulgated before each snow and ice season by the County Highway Director.

NOW, THEREFORE, in consideration of the promises, covenants, and agreements contained herein, the parties agree as follows:

1. The term of this Agreement shall be for three (3) years, to commence on October 1, 2025 and terminating September 30, 2028. This Agreement may be extended by written mutual consent of both parties and approval of the County Legislature.
2. The County agrees to rent from the Town and the Town agrees to rent to the County Highway Department, tools, equipment, and personnel for such purposes to sand, salt, and remove snow from the County Roads listed in the attached Schedule A, and otherwise treat the County Roads for the purpose of removing the danger of ice and snow. The Town Highway Superintendent shall supervise and provide the necessary personnel, supplies, machinery, tools, and equipment and to furnish abrasives, salt, and/or related materials necessary for the performance of this Agreement.

3. Payment for such services aforementioned above and listed in Schedule A, **shall not exceed one-hundred eighty-two thousand, nine-hundred thirty dollars and fifty-five cents (\$182,930.55)** for plowing, salting, and sanding two-lane miles for the 2025/26 season. Said payments shall be made to the Town in four equal installments (for total sum of full amount) on each February 1, March 1, April 1, and December 1 of each year. The amount paid per two-lane mile will be adjusted each year by the percentage change in County costs for snow and ice removal work performed, comparing the two preceding winter seasons (October-April).
4. The County shall submit payment to the Town within thirty (30) days following receipt of such monthly accounting of expenditures and acceptance by the County that all terms and conditions of this Agreement have been met and that progress on work activities has been made as billed. The Town will submit detailed invoices based on the billing format as specified in the body of the Agreement. The County will not prepay for services prior to services being provided, with the exception that if the County Highway Director agrees that unusual circumstances have drastically increased the cost of snow and ice removal during any year, a one-time payment may be negotiated.
5. If either party disputes the level of reimbursement, then at the request of either party, a comparison of the last two (2) year average of the fixed payment with that payment which would have been due under a time and material reimbursement method can be used to determine a new base amount for adjustment in compliance with the terms of this agreement.
6. The Town shall credit the money received from the County to the respective funds in the Town budget which were charged with the objects of expense.
7. The Town shall keep records showing when work under this Agreement is performed on County Roads. Such records will be available for review by County staff during normal Town Highway Department business hours.
8. On an annual basis, and if either party disputes the level of payment, the rates being applied, the specific road segments included, or other aspect of the agreement, then modifications may be considered.
9. The Town shall release, waive, indemnify, hold harmless and defend the County, its officers, employees, agents, and elected officials from and against any and all claims, demands, actions,

causes of action, suits, or judgements, including but not limited to, losses, costs, expenses, penalties, or other damages or liability brought against the COUNTY and its officers, employees, agents and elected officials for injury, illness, or death to any person or persons or damage to property arising out of the performance of this Agreement by the Town, its employees, subcontractors or agents except all actions and claims arising out of the negligence of the County. The indemnification will survive the term of this Agreement whether it is terminated or expired. The Town shall be fully responsible for the work performed under this Agreement and shall indemnify and hold harmless the County, its officers, employees, agents, and elected officials from and against any and all claims for injury to persons, including employees of the Town or any subcontractor, where such claim asserts that the injury, illness, or death was the result of conditions of the worksites or that the County, its officers, employees, agents, and elected officials were in any way negligent in the hiring of the Town to do the work or failure to maintain safe worksites.

10. The Town and the County shall maintain the limits of insurance set forth in the attached Schedule B or as required by law, whichever is greater.
11. The Town has reviewed and agrees to the additional County terms and conditions as set forth in the attached Schedule C, hereinafter incorporated into this contract
12. This Agreement is executed on behalf of the County pursuant to Resolution # adopted by the County Legislature on October 7, 2025, and by the Town Board pursuant to Resolution, adopted on _____.
13. The signees on behalf of each of the PARTIES warrant that they are duly authorized to bind their organization to the terms and provisions set forth herein, and further acknowledge that the other party is entitled to rely upon this representation of authority.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and years first written above.

DATE: _____

Jessi Schmeiske, Risk & Compliance

Administrator

Tompkins County

DATE: _____

Mike Moseley, Superintendent
Town of Lansing

DATE: _____

Ruth Groff, Supervisor
Town of Lansing

SCHEDULE A

The Snow and Ice Maintenance Agreement between the **Town of Lansing** and Tompkins County is for plowing, sanding, and salting County roads as specified below. On all roads listed, the municipality will provide complete snow and ice maintenance within the limits of this Agreement.

The Town will provide plowing, salt, and sand (the use of Liquid Brine of any type is not permitted on County Roads without prior written consent of the Tompkins County Highway Director) on the following **County Roads** (letter designations may be for internal (County) use, only; i.e. 108A, etc.):

County Road:	Section:	Miles:
Asbury Road, CR108A	Rt. 34 – West Dryden Road	2.92
Brickyard Road, CR159B	Rt. 34B @ Church Road – Bridge	0.95
Cayuga Drive, CR156C	Rt. 34B – CR156, Milliken Station Road	0.49
Conlon Road, CR186	Rt. 34B – Rt. 34	4.42
Farrell Road	CR121, Warren Road – CR108WD	1.03
Fenner Road, CR189	CR155, Lansingville Road – Rt. 34B	2.96
Jerry Smith Road, CR184	Rt. 34B – CR155, Lansingville Road	2.23
Lake Ridge Road, CR185	Rt. 34B – Cayuga County Line	1.60
Lansingville Road, CR155	Rt. 34B – Cayuga County Line	4.71
Locke Road, CR154	Rt. 34 – Cayuga County Line	2.50
Ludlowville Road, CR159L	Bridge – Rt. 34B (north end)	0.57
North Lansing School Road, CR100N	CR151, VanOstrand Road – Groton Town Line	2.01
North Triphammer Road, CR122T	Lansing Village Line – Rt. 34	2.64
Portland Point Road, CR150	Cement Plant Gate – Rt. 34B	1.51
VanOstrand Road, CR151	Rt. 34B – CR100N, North Lansing School Road	4.42
Warren Road, CR121	CR108A, Asbury Road – Rt. 13 (includes 0.81 Village Section)	2.95
West Dryden Road, CR108WD	CR108F, Farrell Road – CR108A, Asbury Road	0.59
West Groton Road, CR181WG	CR154, Locke Road – CR181T, Talmadge Road @ Town Line	1.04
Brown Road, CR124	CR121, Warren Road – St. Rt. 13	0.86
Total Miles:		40.38

SCHEDULE B

TOMPKINS COUNTY INSURANCE

REQUIREMENTS

The Town shall maintain the following minimum limits of insurance or as required by law, whichever is greater.

A.) Workers' Compensation and New York Disability

Workers' Compensation

Statutory coverage complying with NYS Workers' Compensation Law Section 57 General Municipal Law Section 125, Town must submit one of the following:

CE-200 - Certification of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage available at <http://www.wcb.ny.gov/content/main/forms/AllForms.jsp>, **OR**

CE-105.2 - Certification of NYS Workers' Compensation Insurance (U-26.3 f or State Insurance Fund version), **OR**

SI-12 - Certificate of NYS Workers' Compensation Self Insurance, **OR**

GSI-105.2 - Certificate of NYS Workers' Compensation Group Self-Insurance Employers' Liability - \$1,000,000

Disability Benefits Requirements

Statutory coverage complying with NYS Workers' Compensation Law Section 220 (8) under General Municipal Law Section 125, Town must submit one of the following:

CE-200 - Certification of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage, **OR**

DB120.1 - Certificate of Disability Benefits Insurance, **OR** DB155 - Certificate of Disability Self-Insurance

NOTE: Proof of NYS Workers' Compensation and NYS Disability Benefits must be provided on NYS forms as listed above (complete information available at <http://www.wcb.ny.gov/content/main/forms/AllForms.jsp> or Bureau of Compliance at (866) 546-9322).

B.) Commercial General Liability (CGL) including, contractual, independent contractors, products/completed operations

Each Occurrence	\$1,000,000	General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000	Personal and Advertising Injury	\$1,000,000
Damage to Rented Premises	\$50,000	Medical Expense	\$5,000

- Town shall maintain CGL coverage for itself and all additional insureds for the duration of the Agreement.
- Policy may not contain any exclusions relating to NY Labor Law or municipal work.
- It is expressly understood and agreed by the Town that the insurance requirements specified above, contemplate the use of occurrence liability forms.
- Tompkins County and its officers, employees, agents and elected officials are to be included as **Additional Insured's on a primary and non-contributory basis.**
- This insurance for the additional insureds shall be as broad as the coverage provided for the named insured Town. It shall apply as Primary and non-contributing Insurance before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured.
- Coverage for the Explosion, Collapse, and Underground Property Damage hazards will be provided.

C.) Commercial Umbrella

\$5,000,000

- Policy may not contain any exclusions relating to NY Labor Law or municipal work.
- Tompkins County and its officers, employees, agents and elected officials are to be included as **Additional Insured's on a primary and non-contributory basis.**
- Umbrella coverage must include as insureds all entities that are additional insureds on the CGL.
- Umbrella coverage for such additional insureds shall apply as primary before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured other than the CGL, Auto Liability and Employers Liability coverages maintained by the Town.

D.) Business Auto Coverage

Liability for Owned, \$1,000,000 CSL or
Hired and Non-Owned \$500,000 Per Person BI

\$1,000,000 Per Accident BI
\$250,000 PD Split Limits

- Town and all other parties required of the Town shall be included as insureds on the auto policy.

E.) Owner's & Contractor's Protective Liability

Each Occurrence \$1,000,000
Annual Aggregate \$2,000,000

F.) Waiver of Subrogation

Town waives all rights against Tompkins County and its officers, employees, agents and elected officials for recovery of damages to the extent these damages are covered by commercial general liability, commercial umbrella liability, business auto liability or workers compensation and employers liability insurance maintained per requirements stated above.

All insurance shall be written with insurance carriers licensed by New York State and have an A.M. Best's Key Rating no lower than "A – X". **Proof of liability insurance shall be provided on the Acord Certificate of Insurance, Acord 25 (03/2016), or insurance company certificate. Proof of Workers' Compensation and NYS Disability shall be provide on forms as outlined in A, above.** All insurance policies and Certificates shall contain a provision that coverage afforded under the policies will not be canceled, allowed to expire, or materially changed (except for non-payments) until at least thirty (30) days prior written notice has been given to the County. All Certificates must be signed by a licensed agent or authorized representative of the insurance company. Certificates of Insurance shall be submitted with signed agreement.

SCHEDULE C

TOMPKINS COUNTY TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the promises, covenants, and agreements contained herein, the COUNTY and CONTRACTOR (the "PARTIES") agree as follows:

1. The terms and provisions of this Agreement, and any controversies arising hereunder, shall be interpreted, governed, and construed under the laws of the State of New York. The PARTIES consent to the exclusive jurisdiction of, and venue in, the State Courts within Tompkins County, New York or the United States District Court for the Northern District of New York if Federal jurisdiction is sought. This Agreement is binding on all successors, heirs, executors, administrators, representatives, and assigns of all the PARTIES hereto.
2. This Agreement constitutes the entire agreement between the PARTIES with respect to the subject matter hereof and supersedes all other prior agreements and understandings, both written and oral, between the PARTIES with respect to the subject matter hereof. Attachments, appendix, exhibits, schedules and annexes attached to this Agreement are incorporated herein and shall be considered a part of this Agreement for the purposes stated herein, except that in the event of any conflict between any of the provisions of such attachments, appendix, exhibits, schedules, and annexes and the provisions of this Agreement, the provisions of the COUNTY's terms and conditions shall prevail.
3. If any of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein. The PARTIES shall use all reasonable efforts to substitute a valid, legal, and enforceable provision that implements the purposes and intents of this Agreement.
4. Any notice, demand or communication required, permitted, or desired to be given hereunder shall be deemed effectively given when personally delivered or mailed by prepaid certified mail, return receipt requested, to the addresses set forth above.
5. The COUNTY reserves the right to terminate this Agreement for any reason giving thirty (30) days written notice.
6. This Agreement may not be amended, modified, or reassigned except in writing by mutual agreement of the PARTIES hereto nor may any obligations be waived orally.
7. The TOWN shall not assign any part of this Agreement to a subcontractor or other party without the express written consent of the County. All terms and conditions of this Agreement shall apply to any subcontractor.
8. The COUNTY reserves the right to perform work related to the Agreement with the COUNTY's own forces, and to award separate agreements in connection with other portions of the scope of work under conditions of this Agreement identical or substantially similar to these, including those portions related to insurance and waiver of subrogation.
9. The COUNTY shall not be responsible for any failure to perform or delay attributable in whole or in part to any cause beyond its reasonable control including, but not limited to, acts of God,

government actions, war, civil disturbance, terrorism, insurrection, sabotage, labor shortages or disputes, or TOWN's fault or negligence.

10. It is mutually agreed between the PARTIES that the TOWN is an independent contractor and that no employee-employer, partnership, agent, or representative relationship exists between the TOWN and the COUNTY under the terms of this Agreement, nor to enter into or assume, or attempt to enter into or assume any obligation on behalf of the other.
11. Except as may otherwise be specified in the body of the Agreement, the TOWN agrees to provide its employees with such tools, materials, and equipment required to perform the services prescribed by this Agreement.
12. During the performance of this Agreement, the TOWN agrees that it will not discriminate against any employee or applicant for employment because of age, ethnicity, creed, race, color, sex, sexual orientation, gender identity, national origin, marital status, disability, military status, status as an ex-offender, arrest record, conviction record, and domestic violence victim status, and will take affirmative action to ensure that they are afforded equal employment opportunities without discrimination. The areas in which discrimination on the aforementioned grounds is prohibited include, but are not limited to, recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on-the-job training.
13. The TOWN certifies to the COUNTY that the programs and services to be provided and described herein are accessible to the handicapped in accordance with the provisions of Section 504 of the Federal Rehabilitation Act of 1973.
14. The PARTIES agree that as a condition of receipt of Federal funds, if any, that audits be performed of the TOWN 's records by auditors in compliance with the Federal Single Audit Act of 1984.
15. All required Federal, State, and Local licenses shall be obtained by the TOWN prior to commencement of this Agreement and shall be maintained by the TOWN for the duration of this Agreement. The TOWN agrees to comply with all Federal, State, and Local laws and regulations governing the provision of goods and services under this Agreement. To the extent that Federal funds are provided to the TOWN under this Agreement, the TOWN agrees that it will comply with all applicable Federal laws and regulations, including but not limited to those laws and regulations under which the Federal funds were authorized.
16. TOWN agrees to observe and satisfy the requirements of the COUNTY's Compliance Plan regarding Federal and State fraud and abuse laws. The Compliance Plan can be viewed at www.tompkinscountyny.gov/All-Departments/County-Compliance-Program, or a copy can be obtained by contacting Tompkins County Department of Administration. Contractors who provide healthcare services certify that neither the TOWN, nor its employees, directors, officers, and subcontractors are "excluded individuals or entities" under Federal and/or New York State statutes, rules and regulations. If the TOWN provides healthcare services, the TOWN agrees to screen all employees, directors, officers and subcontractors on a monthly basis at the New York State Office of Medicaid Inspector General website, and any other websites related to the Excluded Parties List System required by Federal and/or New York State Medicare or

Medicaid statutes, rules and regulations, to determine if any employee, director, officer, or subcontractors is on or has been added to the exclusion list.

The TOWN shall promptly notify the COUNTY if any employee, director, officer or subcontractors is on or has been added to the exclusion list. The COUNTY reserves the right to immediately cancel this Agreement, at no penalty to the COUNTY, if any employee, director, officer or subcontractors is on or has been added to the exclusion list.

By signing this Agreement, the TOWN attests to that fact that the TOWN and/or the provider have not been sanctioned nor excluded by any of the aforementioned entities.

17. The New York State Labor Law at Article 9, Sections 230-239 A of said statute requires that contractors and subcontractors pay the prevailing rate of wage and supplements (fringe benefits) to all workers under a public work contract and follow other requirements. Employers must pay the prevailing wage rate set for the locality where the work is performed. Prevailing wage is the pay rate set by law for work on public work projects. This applies to all laborers, workers or mechanics employed under a public work contract. Every contractor and subcontractor must keep and provide certified original payrolls or transcripts subscribed and affirmed as true under penalty of perjury. These must be made available to the COUNTY at its request. Payrolls must be maintained for at least three (3) years from the projects date of completion. Additionally, as per Article 6 of the Labor Law, contractors and subcontractors are required to establish, maintain, and preserve for not less than six (6) years, contemporaneous, true, and accurate payroll records. At a minimum, payrolls must show the following information for each person employed on a public work project: Name; Address, Last 4 Digits of Social Security number, Classification(s) in which the worker was employed, Hourly wage rate(s) paid, Supplements paid or provided, and Daily and weekly number of hours worked in each classification. Payroll records and transcripts are required to be kept on site during all the time that work under that contract is being performed.

MOTION APPROVING SNOW AND ICE AGREEMENT AND AUTHORIZING TOWN OF LANSING SUPERVISOR AND HIGHWAY SUPERINTENDENT TO EXECUTE

MOTION M25-

MOTION APPROVING SNOW AND ICE AGREEMENT AND AUTHORIZING TOWN OF LANSING SUPERVISOR AND HIGHWAY SUPERINTENDENT TO EXECUTE

Moved that, the Snow and Ice Agreement between the County of Tompkins and the Town of Lansing, commencing October 1, 2025 and terminating September 30, 2028, and may be extended by written mutual consent of both parties, be and hereby is approved and further that the Town Supervisor and Town Highway Superintendent may sign the same by, for, on behalf of, and in the name of the Town of Lansing.

**RESOLUTION SCHEDULING PUBLIC HEARING FOR SPECIAL DISTRICTS
PROPOSED 2026 BUDGETS**

RESOLUTION 25-

**RESOLUTION SCHEDULING PUBLIC HEARING
FOR SPECIAL DISTRICTS PROPOSED 2026 BUDGETS**

The following Resolution was duly presented for consideration by the Town Board:

RESOLVED, that the Town Board of the Town of Lansing has prepared the Assessment Rolls of parcels of land included in the Lansing Consolidated Water District (“CWD”), CWD Extensions 1, 2, 4 (Lansing Station Road and Drake Road) and 5 (Peruville Road) and for lands within Lighting Districts Numbers 1, 2, and 3, (Ludlowville, Warren Road, and Lakewatch), and for the Lansing Drainage Districts Numbers 1, 2, 4, 5, 6, 7, 8, 10, 11 and 12 (Pheasant Meadows, Whispering Pines, Lake Forest, Farm Pond Circle, Lansing Commons, Woodland Park, Cayuga Way, Novalane, East Shore Circle and Asbury Road), and the Lansing Sewer Districts (Cherry Road and Warren Road) (all together, the “Districts”), and the Town has apportioned and assessed upon such parcels of land in proportion in the amount of benefits the improvements shall confer upon the same the cost chargeable to said Districts in connection with the construction and capital costs of the providing of public water, lighting, stormwater management and drainage, and sewer transportation and treatment payable in the year 2025 and therefore, pursuant to § 239 of the Town Law, the Town Board shall hold a Public Hearing at the Lansing Town Hall, 29 Auburn Road, Lansing, New York 14882, at 6:31 p.m., on the 5th day of November, 2025 to hear and consider any objections which may be made to said roll.

**RESOLUTION SCHEDULING PUBLIC HEARING FOR THE TOWN OF LANSING
PRELIMINARY BUDGET FOR 2026**

RESOLUTION 25-

**RESOLUTION SCHEDULING PUBLIC HEARING FOR THE
TOWN OF LANSING PRELIMINARY BUDGET FOR 2026**

The following Resolution was duly presented for consideration by the Town Board:

NOTICE IS HEREBY GIVEN, that the Preliminary Budget of the Town of Lansing, Tompkins County, New York for the fiscal year beginning January 1, 2026, will be completed and filed in the office of the Town Clerk of said Town on October 16, 2025, where it will be available for inspection by any interested persons at all reasonable hours; and

FURTHER NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Lansing will meet, and review said Preliminary Budget and hold a Public Hearing thereon at the Lansing Town Hall, 29 Auburn Road, Lansing, New York 14882, 6:32 p.m. on the 5th day of November, 2025 and that at such hearing any person may be heard in favor of or against the Preliminary Budget as compiled or for or against any items therein contained; and

FURTHER NOTICE IS HEREBY GIVEN, pursuant to Section 108 of the Town Law, that the following are proposed yearly salaries of elected Town Officials of this Town:

Supervisor	\$ 30,306.12
Councilperson (4)	
Total	\$ 38,964.00
Each	\$ 9,741.00
Town Clerk	\$ 91,492.12*
Highway Superintendent	\$ 126,413.87**
Town Justice (2)	
Total	\$ 47,897.20
Each	\$ 23,948.60

*Consists of salaries of Town Clerk (\$60,540.26), Supervisor of Water and Sewer Administration (\$6,986.35), and Receiver of Taxes (\$23,965.51). Water and Sewer and Receiver of Taxes salaries were not included in previous year's resolutions. Salary increase is 3.5%.

**Consists of salaries of Highway Superintendent/Director of Public Works (\$96,010.57), and Supervisory responsibility for Water and Sewer (\$30,403.30). Water and Sewer salary was not included in previous year's resolutions. Salary increase is 3.5%.

**RESOLUTION DESIGNATING PORTIONS OF BROWN HILL ROAD AND
SWEAZEY ROAD AS SEASONAL LIMITED USE HIGHWAYS**

RESOLUTION 25-

**RESOLUTION DESIGNATING PORTIONS OF BROWN HILL ROAD AND
SWEAZEY ROAD AS SEASONAL LIMITED USE HIGHWAYS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, pursuant to New York State Highway Law §205-a, the Town Highway Superintendent/Department of Public Works is authorized to annually designate a Town highway as a seasonal limited use highway; and

WHEREAS, a seasonal limited use highway is defined as a town road without an occupied residence or commercial buildings that depend on such highway for access; and

WHEREAS, the Town Highway Superintendent/Director of Public Works has determined two different portions of Town highways are to be designated as seasonal limited use highways:

1. Brown Hill Road, from the seasonal use road sign southwest .55 miles to Gulf Road
2. Sweazey Road, from the edge of pavement .2 miles west to Bill George Road; and

WHEREAS, the sections of highways listed above do not contain occupied residences or commercial buildings dependent upon the public highways for access; and

WHEREAS, designating these portions of the highway as seasonal limited use will allow the Town Highway Department/Department of Public Works to more effectively allocate resources for snow and ice removal and maintenance.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Lansing authorizes and directs the Town Highway Superintendent/Director of Public Works to designate and post the aforesaid segments of public highways as seasonal limited use highways pursuant to NY Highway Law §205-a from December 1, 2025, through April 1, 2026.

**RESOLUTION HIRING JACOB HALL AS MOTOR EQUIPMENT OPERATOR FOR
THE DEPARTMENT OF PUBLIC WORKS**

RESOLUTION 25-

**RESOLUTION HIRING JACOB HALL AS MOTOR EQUIPMENT OPERATOR FOR
THE DEPARTMENT OF PUBLIC WORKS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, to address staffing and training needs of the town, the town has need to hire a Motor Equipment Operator position in the Department of Public Works; and

WHEREAS, Jacob Hall has been identified as a qualified candidate to fill such position; and

WHEREAS, the Department of Public Works has recommended that Jacob Hall be hired as a Motor Equipment Operator in the Department of Public Works, so upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Effective October 16, 2025, Jacob Hall is hereby appointed as Motor Equipment Operator, with the same Town perquisites and benefits as are available to all employees of the town and to such position.
2. This appointment is a full-time appointment, at 40 hours per week.
3. The hourly wage is hereby set and approved at \$28.69 per hour, Class B, Step 1.
4. The probationary period for such appointment is hereby set at 26 weeks.
5. The Town Personnel Officer be and hereby is authorized to make such changes to the Town's employment and civil service rosters and file required civil service forms to place into immediate effect such changes and these resolutions, including by the filing of form MSD 428, if required.

RESOLUTION APPROVING AUDIT**RESOLUTION 25-****RESOLUTION APPROVING AUDIT**

The bills were reviewed by Councilperson Laurie Hemmings and Councilperson Joseph Wetmore. The Bookkeeper or the Accountant is hereby authorized to pay the following bills.

CONSOLIDATED ABSTRACT # 010**TOWN OF LANSING**
Abstract # 010
Summary by Fund

10/14/2025
17:03:33

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	14,056.28	79,033.10	93,089.38
B	GENERAL FUND OUTSIDE VILLAGE	142.14	2,123.66	2,265.80
DA	HIGHWAY FUND TOWNWIDE	0.68	31,041.11	31,041.79
DB	HIGHWAY FUND OUTSIDE VILLAGE	404.28	30,514.42	30,918.70
HG	DPW FACILITY PROJECT	360.19	801,114.49	801,474.68
SL1-	LUDLOWVILLE LIGHTING DISTRICT	137.76		137.76
SL2-	WARREN ROAD LIGHTING DISTRICT	824.45		824.45
SL3-	LAKEWATCH LIGHTING DISTRICT	1,259.66		1,259.66
SS1-	WARREN RD SEWER	268.78	1,725.00	1,993.78
SS3-	CHERRY ROAD SEWER DISTRICT	24.04		24.04
SW	LANSING WATER DISTRICTS	4,691.76	3,036.40	7,728.16
TA	TRUST & AGENCY	5,961.44	74,805.30	80,766.74
Total:		28,131.46	1,023,393.48	1,051,524.94

**CONSENT AGENDA MOTIONS M25-XX – M25-XX AND RESOLUTIONS
25-XX – 25-XX**

RESOLUTION 25-XX

**CONSENT AGENDA MOTIONS M25-XX – M25-XX
AND RESOLUTIONS 25-XX – 25-XX**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M25-XX – M25-XX** and Resolutions **25-XX – 25-XX**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –

Councilperson Christine Montague –

Supervisor Ruth Groff –

Councilperson Laurie Hemmings –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on October 15, 2025.

Maintenance Supervisor (Public Works)
Tompkins County

Department: TC Public Works, Towns of Ithaca and Lansing

Classification:Competitive

Labor Grade: County Grade 12, TOI Grade V, TOL Grade E

Approved: Bd. Res#244, 8/12/86

Revised: 6/96; 7/16, 9/25

By: AF, Commissioner of Personnel

MINIMUM QUALIFICATIONS:

- a) Graduation from a regionally accredited or New York State registered two year college with an Associate's Degree in engineering technology, construction management or technology, facilities management or related degree **AND** three years of full-time paid (or the equivalent part-time and/or volunteer) experience in facilities, buildings or plant maintenance and/or construction, and some supervisory experience or training; **OR**
- b) Graduation from High School or possession of a high school equivalency diploma **AND** five years of full-time paid (or the equivalent part-time and/or volunteer) experience in facilities, buildings or plant maintenance and/or construction and some supervisory experience or training; **OR**
- c) Possession of a certificate of completion in construction technology from an accredited trade or technical school that provides instruction in the fields of carpentry, electrical, plumbing, HVAC or construction technology **AND** five years of full-time paid (or the equivalent part-time and/or volunteer) experience in facilities, buildings or plant maintenance and/or construction and some supervisory experience or training; **OR**
- d) Any combination of training and experience equal to or greater than that described in a), b) or c) above.

Tompkins County is Committed to Equity and Inclusion. We encourage those with similar values to apply.

SPECIAL REQUIREMENTS:

The applicant must possess a valid NYS Driver's license to operate a motor vehicle at the time of application and maintain such license for the duration of employment.

DISTINGUISHING FEATURES OF THE CLASS:

This is a skilled working and coordination supervisory position responsible for the efficient and economical operation of municipal buildings and infrastructure, grounds, equipment, security and cleaning. Work is performed under the general direction of the General Building Supervisor or Highway Superintendent in accordance with prescribed policies and procedures allowing wide leeway for the exercise of independent judgment on carrying out the details of the work. Depending on location supervision may be exercised over staff assigned, cleaners, contractors and consultants. The incumbent will perform all related duties as required.

TYPICAL WORK ACTIVITIES:

- Assists the General Building Supervisor or Highway Superintendent with planning and scheduling preventive maintenance and repairs for buildings and equipment, parks, water and sewer infrastructure;
- Compiles and details all maintenance and repair tasks, determines work priorities, distributes workload, oversees and inspects work performed by assigned staff;

- Conducts periodic inspection of the condition of buildings, water and sewer infrastructure and equipment to ascertain maintenance needs and makes recommendations for improvement;
- Assists the General Building Supervisor or Highway Superintendent with preparing work schedules and estimates of cost, material, equipment and resources for maintenance and repair projects;
- Assists the General Building Supervisor or Highway Superintendent with coordinating and inspecting work performed by private contractors hired by the municipality, including cleaning and security services;
- Requisitions equipment, supplies and materials in accordance with prescribed procedures and maintains inventory records of maintenance supplies and equipment;
- Maintains records of maintenance and repair projects including labor, material and equipment costs and quantities;
- Supervises and assists in building, water and sewer infrastructure and grounds maintenance activities including but not limited to mowing lawns, trimming shrubs, snow and ice removal, painting, carpentry, HVAC and electrical repairs, plumbing and general maintenance;
- Communicates with department heads and other employees concerning maintenance activities to be performed;
- Provides information on maintenance work to be performed and assists in the preparation of an annual budget for all maintenance activities;
- Assists the General Building Supervisor or Highway Superintendent in preparing a variety of computer generated narrative, numerical, and graphical reports on work performed or proposed;
- Assists with interviewing perspective new employees and assists with recommendations on the hiring of temporary and permanent employees;
- Assists with selection of contractors and consultants through required procurement processes;
- Conducts periodic preventive maintenance training and safety training for employees;
- Responds to emergency calls at facilities;
- May represent General Building Supervisor or Highway Superintendent in buildings, water and sewer infrastructure and grounds related matters; and
- The employee will perform a variety of other related skilled and unskilled maintenance tasks as required

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Good knowledge of historic and modern small to large-scale buildings and grounds operation and practices;
- Good knowledge of safe working practices and safety rules;
- Working knowledge of HVAC, electrical, plumbing and control systems;
- Working knowledge of the tools, terminology and practices of one or more of the mechanical and construction trades;
- Ability to develop and maintain preventive maintenance records, schedules, equipment repair histories, work orders, and inventory on the computer;
- Ability to prepare cost estimates for labor, materials and equipment;
- Ability to understand and carry out difficult oral and written directions;
- Ability to plan and supervise the work of others;
- Ability to read and interpret mechanical, electrical, architectural and site plans and specifications;
- Ability to deal with service requests promptly, courteously, and professionally;
- Ability to identify potentially hazardous conditions;
- Ability to analyze, diagnose, and problem solve situations and prescribe solutions;
- Ability to prepare reports clearly and concisely;
- Ability to get along with others;
- Ability to maintain effective and professional working relationships with Department employees, other municipal employees and other municipalities' employees;
- Skills in planning and allocating tasks effectively;
- Skills in the operation of tools and equipment of building trades (e.g., sander, plane, router, welders equipment, drill press, radial arm saw);
- Proficient in the use of personal computers and the ability to use spreadsheet applications;
- Good judgment, dependability, initiative and resourcefulness;
- Willingness to respond to emergencies; and

- Willingness to keep up-to-date and continuously improve knowledge and performance;
- Must be customer service oriented with an ability to maintain interpersonal relationships;
- Performs duties in a cooperative, courteous and professional manner;
- Must maintain a neat and presentable appearance appropriate for the position;
- Must practice safe driving and work habits;
- Ability to get along with others utilizing tact and courtesy;
- The employee's physical and mental condition shall be commensurate with the demands of the position, either with or without reasonable accommodations.

Originally created 08/12/1986

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**RESOLUTION CREATING MAINTENANCE SUPERVISOR POSITION
IN THE CIVIL SERVICE POSITION LISTING**

RESOLUTION 25-xx

**RESOLUTION CREATING MAINTENANCE SUPERVISOR POSITION
IN THE CIVIL SERVICE POSITION LISTING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing established compliance under the New York State Civil Service Agency to qualify employment positions in the Town of Lansing in accordance with Section 22 of Civil Service Laws, Rules and Regulations; and

WHEREAS, by regulation of Civil Service Law the Town must create a position and approve the job description before making an appointment; and

WHEREAS, the Town has determined the need to create a Maintenance Supervisor position in line with Tompkins County; now, therefore, be it

RESOLVED, the Town Board of the Town of Lansing does hereby establish the following position in accordance with the applicable New York State and Tompkins County Civil Service rules:

1. The following position is established and is a position in the competitive class pursuant to Section 44 of the Civil Service Law:

(a) (one) – Maintenance Supervisor

And be it further

RESOLVED, the Town Board does hereby approve the job description for the said position as created and monitored by Tompkins County Civil Service; and be it further

RESOLVED, the Bookkeeper to the Supervisor shall include said position in the Town of Lansing's Civil Service Position Listing and include the position in Class E on the Field Staff Classification Listing; and be it further

RESOLVED, the Director of Public Works is authorized to recruit and fill the position.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –

Councilperson Christine Montague –

Supervisor Ruth Groff –

Councilperson Laurie Hemmings –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2025.

RESOLUTION TEMPORARILY CREATING AN ADDITIONAL FULL-TIME ADMINISTRATIVE ASSISTANT III POSITION IN THE TOWN CLERK OFFICE IN TOWN CIVIL SERVICE ROSTER

RESOLUTION 25-XX

RESOLUTION TEMPORARILY CREATING AN ADDITIONAL FULL-TIME ADMINISTRATIVE ASSISTANT III POSITION IN THE TOWN CLERK OFFICE IN TOWN CIVIL SERVICE ROSTER

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, pursuant to the Civil Service Law, and in conjunction with the Tompkins County Civil Service Unit and the County Personnel Office, the Town has identified a temporary need for an additional Full-Time Administrative Assistant III in the Town Clerk Office, due to the current Town Clerk's retirement by the end of 2026, and has a qualified job description, a duty list, and job qualification requirements for such position; and

WHEREAS, there is currently one permanent Full-Time Administrative Assistant III position in the Town Clerk Office, and the Town wishes to temporarily add an additional Full-Time Administrative Assistant III position to the roster for training purposes; and

WHEREAS, the Town Clerk is a critical position for the Town's service to the public, being the Records Access Officer, Records Management Officer, Licensing Officer (dog, marriage, hunting/fishing, accessible), Clerk to the Town Board (attend meetings and prepare minutes), collecting water, sewer and tax payments, adhering to state and local laws, meeting strict due dates, and much more; and

WHEREAS, the current Town Clerk has plans to retire by the end of 2026 and this temporary addition of a Full-Time Administrative Assistant III position would ensure proper training and a smooth transition for the Office; the temporary position will be eliminated when the Town Clerk vacancy position is filled, which leaves one Full-Time Administrative Assistant III position; and

WHEREAS, upon due deliberation being had thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board hereby approves the additional temporary Administrative Assistant III position and civil service roster of the Town of Lansing for the Town Clerk Office; and be it further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file forms 428s, if required.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call

vote with the following results:

Councilperson Judy Drake –

Councilperson Christine Montague –

Supervisor Ruth Groff –

Councilperson Laurie Hemmings –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2025.

**RESOLUTION MEMORIALIZING CHANGES TO TENTATIVE BUDGET AND
AUTHORIZING PREPARATION AND FILING OF PRELIMINARY BUDGET**

RESOLUTION 25-

**RESOLUTION MEMORIALIZING CHANGES TO TENTATIVE BUDGET AND
AUTHORIZING PREPARATION AND FILING OF PRELIMINARY BUDGET**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, pursuant to Town Law Article 8, and §§ 106 and 107 therein, the Town and its various officers and employees coordinate fiscal reviews and activities to help and cause the Town's Budget Officer to prepare a Tentative Budget and such Tentative Budget is presented formally by the Town Clerk and the Town Board thereafter reviews, investigates, updates and amends the same, whereupon it becomes a Preliminary Budget; and

WHEREAS, a Preliminary Budget must exist by a specific date and public hearings are held thereupon before the formality of adoption by formal vote and resolution as a Final Budget; and

WHEREAS, upon deliberation hereupon, the Town Board of the Town of Lansing has hereby RESOLVED as follows:

1. To date, the agreed-upon changes and updates to the Tentative Budget consist of the following:

Changes to Tentative Budget for Preliminary

Changes for 09.24.25:

General A Fund:

- 1) **A1410.200 – Town Clerk – Equipment –** Increase from \$750 to \$4,542 to purchase two new laptops
- 2) **A1410.400 – Town Clerk – Contractual –** Increase from \$23,500 to \$26,100 for additional software fees for tax/clerk program, and new laptop for PT admin person
- 3) **A6497.400 – Economic Development Contractual –** Remove \$12,000
- 4) **A6772.450 – Programs – Watershed Organizations –** Increase from \$6,223 to \$6,327 to include new totals from Owasco Lake Watershed and Cayuga Lake Watershed
- 5) **A7320.110 – Youth Services – High School Helpers –** Decrease from \$25,374 to \$22,785 per Youth Services
- 6) **A1001 – Real Property Taxes –** Decrease from \$2,683,414 to \$2,571,605 per R.G.

- 7) A2350 – Intergovernmental Charges – Youth Service, Other Governments – Increase from \$24,578 to \$31,496 per Cornell Coop ext.
- 8) A2460- Host Community Fees – Move \$400,000 to code A2771 – Unclassified Revenue – HCA, per recommendation by State Comptroller’s office

Highway DA Fund:

- 1) DA1001 – Real Property Taxes – Increase from \$2,057,227.50 to \$2,271,179 per R.G.
- 2) DA1120 – County Sales Tax – Decrease from \$150,000 to \$0 per R.G.

Highway DB Fund:

- 1) DB1120 – County Sales Tax – Increase from \$1,300,000 to \$1,450,000 per R.G.

Drainage District #12 – Asbury & Collins

- 1) SD12-1030 – Special Assessment – Decrease from \$1500 to \$1000
- 2) SD12- 8540.100 – Maintenance - Personal Services – Decrease from \$1500 to \$1000
- 3) SD12- 8540.400 – Maintenance - Contractual – Decrease from \$1500 to \$1000

Water Districts SW Fund

- 1) SW1030 – Consolidated Water District – Increase from \$505,354.25 to \$510,546.75 per updated number of units

Changes for 10.15.25:

General A Fund:

- 1) A1010.100-Town Board-Personal Services-Decrease from \$40,328.08 (3.5% raise), to \$38,964 (same as 2025 budget)
- 2) A1220.100-Supervisor-Personal Services-Decrease from \$31,366.92 (3.5% raise), to \$30,306.12 (same as 2025 budget)
- 3) A1220.120-Supervisor-Deputy Supervisor-Remove \$2,000.18
- 4) A1410.140-Town Clerk-Admin III- Increase from \$27,476.89 to \$48,720.29 (Adding FT position due to clerk retirement)
- 5) A1460.100-Records Management-Personnel Services-Increase from \$11,965.95 to \$18,400.23 due to Temp AAIII in Clerk’s Office

- 6) A1610.200 – Technology – Equipment – Per TB on 9.25.25, added additional \$25,000 for audio equipment in court room, \$25,000 was then removed to make total for 2026 budget \$20,000
- 7) A1620.100-Buildings-Personal Services-Added \$26,645.76 for new Building Supervisor position
- 8) A1620.110-Buildings-Highway Labor-Removed \$2,794.50 due to Building Supervisor position addition
- 9) A1630.100-Community Center-Personal Services-Added new code, added \$4,163.40 for new Building Supervisor position
- 10) A1630.110-Community Center-Highway Labor-Removed \$569.25 due to addition of Building Supervisor
- 11) A1630.200-Community Center-Equipment- Removed \$40,000 for two forced air furnaces
- 12) A5010.120-Superintendent of Highways-Secretary- Increase by \$252.45 to \$73,311.48 for corrected O/T allocations
- 13) A5132.100-Garage-Personnel Services-Added new code and added \$26,645.76 for Building Supervisor position
- 14) A7020.100-Parks/Rec Admin-Personal Services-Decrease from \$72,028.65 to \$68,427.22 due to reallocation to Trails A7110.140
- 15) A7110.100-Parks-Personal Services-Added new code, added \$16,653.60
- 16) A7110.110-Parks-Personal Services-Decrease from \$140,207.48 to \$122,583.60 due to reallocation of wages, and eliminating new FT laborer
- 17) A7110.140-Parks-Personal Services-Trails- Increase from \$12,000 to \$12,012.74
- 18) A7110.407 – Park Improvements – Per TB on 09.24.25 remove \$400,000 for Restrooms
- 19) A7140.100-Playground/Rec Fields-Personal Services-Decrease from \$114,851.66 to \$99,503 due to reallocation and elimination of new FT laborer position
- 20) A7620.400-Adult Rec-Contractual- Increased from \$6,500 to \$8,000 due to increased participation (offset by revenue increase)
- 21) A8745.401-Flood&Erosion-Equipment Rental-Decrease from \$45,000 to \$20,000

- 22) A9030.800-Employee Benefits-Social Security Taxes- Increase from \$84,000 to \$94,496.95
- 23) A9089.800-Medicare- Increase from \$19,425 to \$22,100.09
- 24) A1001-Real Property Taxes- Decrease from \$2,571,605 to \$2,493,338
- 25) A1081-PILOT- Decrease from \$5,879.10 to \$5,699.62
- 26) A2003-Dept Income-Youth Rec Fees- Increase from \$285,000 to \$286,500 due to increased participation

General B Fund:

- 1) B3620.150-Safety Inspector-CEO-Decrease to \$0, eliminate new position
- 2) B8010.411-Zoning-Paid Consultant (Grant)-Added \$111,000 for zoning grant expense
- 3) B8020.110-Planning-Personal Services-Clerk-Decrease from \$59,312 to \$37,751.22 to reflect 4.1.26 start date and AAIH to AAI
- 4) B9030.800-Employee Benefits-Social Security Taxes-Increase from \$26,250 to \$27,828.47
- 5) B9089.800-Medicare- Increase from \$6,300 to \$6,508.27
- 6) B2189-Dept Income- Grant Applications Awarded- Added \$100,000 for zoning grant

Highway DA Fund:

- 1) DA5130.200-Machinery-Equipment- Decrease to \$68,087.30 (loader removed from equipment list)
- 2) DA5142.200-Snow Removal-Town-Equipment- Decrease to \$216,360.36 (loader removed from equipment list)
- 3) DA5148.200-Snow Removal-Other-Equipment- Decrease to \$9,207.60 (loader removed from equipment list)
- 4) DA9030.800-Employee Benefits-Social Security Taxes- Decrease from \$39,900 to \$38,146.48
- 5) DA9089.800-Medicare-Decrease from \$9,450 to \$8,921.36
- 6) DA1001-Real Property Taxes-Decrease from \$2,271,179 to \$2,254,721
- 7) DA1081-PILOT-Increase to \$5,654.36

Highway DB Fund:

- 8) DB5110.200-Street Maintenance-Equipment**-Decrease to \$257,225.73 (loader removed from equipment list)
- 9) DB9030.800-Employee Benefits-Social Security Taxes**-Decrease from \$40,950 to \$39,841.87
- 10) DB9089.800-Medicare**- Decrease from \$9,975 to \$9,317.86
- 11) DB1120- Sales Tax**- Decrease from \$1,450,000 to \$1,350,000

Warren Road Sewer SS1 Fund:

- 12) SS1-8120.120**- New code added, and added \$832.68 for Building Supervisor Position
- 13) SS1-9030.800-Social Security Taxes**-Decrease from \$1,365 to \$1,171.38
- 14) SS1-9089.800- Medicare Taxes**-Decrease from \$315 to \$273.95

Cherry Road Sewer SS3 Fund:

- 15) SS3-9030.800-Social Security Taxes**-Increase to \$202.20
- 16) SS3-9089.800- Medicare Taxes**-Increase to \$47.29

Water Districts SW Fund:

- 17) SW8310.100-Water Admin-Personal**-Increase from \$74,392.55 to \$107,455.84 due to temp AIII in 2026 and cross training.
- 18) SW9030.800-Employee Benefits-Social Security Taxes**- Updated to \$18,683.67
- 19) SW9089.800-Employee Benefits-Medicare Taxes**- Updated to \$4,369.57

2. These changes shall be made to the Tentative Budget, which shall become a Preliminary Budget and subjected to public hearing as required by law.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –

Councilperson Christine Montague –

Supervisor Ruth Groff –

Councilperson Laurie Hemmings –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2025.

**Christine Montague
Town Board Member Report
October 2025**

Lansing Housing Authority, Sept 22

- The management company for Woodsedge described the timeline for window, siding and electrical conduit replacement in the buildings. New outdoor lighting, hallway paint colors and apartment updates are next on the list.

Conservation Advisory Council, Oct 1

- The Climate Smart Community (CSC) coordination is now run by the Southern Tier Regional Board. The CAC is the task force for finding the documentation for the CSC, but they need assistance from town staff. I suggested they work through the supervisor to start with.

NYS Office of Mental Health Community Engagement Session, Oct 9

- NY State Office of Mental Health representatives are going throughout the state to get feedback from providers and recipients of care to inform the next set of programs. I met our local mental health department representatives and the state director in charge of the rural mental health program.

**Joseph Wetmore
Town Board Member Report
October 2025**

**Parks, Recreation, and Trails Working Group
Thursday, September 18·9:30 – 10:30am**

Myers Road Greenway

T.G. Miller has completed most of the work. They will meet with Town staff 9/29 to draft next steps, which will be shared with the WG.

Greenway Trail Comprehensive Plan

Josiah incorporated the feedback he received via email and during the meeting into the surveys. He will send the WG a test SurveyMonkey with the updated wording.

Discussion of the trail scoring “matrix” with weighted criteria used to prioritize routes.

Town Center Phase 1 Feasibility Study

MJ team has begun design and cost estimate work on the Feasibility Study. Options to ensure safe, accessible walkways at the Town ballfields are a priority.

NEW BUSINESS

A new Town Center Trail Policy, which includes an updated map, was approved by the Town Board. A copy is in the Trail Plans, Reports & Laws Google folder.

Updates from Jack Young and related next actions:

The nearly 1-mile-long easement connecting North Triphammer to Hillcrest has been recorded at the courthouse.

The second Town Center Trail to Conlon Road easement has been approved by Guy Krogh and is in the process of being signed.

**Meeting with Terawulf representatives
Thursday, September 18·11:30am – 1:00pm**

Ruth and I met with Jerry Goodenough, Sean Farrell, and other representatives from the company to learn more about their plans for a data center at the power plant site.



Planning Board

Monday, September 22-6:30 – 8:30pm

*Minor subdivision of lands located at 130 Asbury Rd into two parcels: “Parcel A” (1.601 acres), “Parcel B” (2.223-acre flag lot). This project is located in the R1 zoning district.

Held Public Hearing. The Board requested more information and will keep the public hearing open for October.

*Minor Subdivision of lands located at 56 Burdick Rd in both the Town and Village of Lansing into two parcels: Parcel “A” 1.92 acres & Parcel “B” 2.25 acres. This project is located in the R1 Zoning District. The Board approved the project.

*Sketch Plan review of 5 lot Major Subdivision proposed for Sun Path Rd. The Board tabled the project until November

*Minor subdivision of lands located at 178 Wilson Rd into four parcels: “Parcel 1” (1.45-acres), “Parcel 2” (2.25-acres), “Parcel 3” (2.16-acres), “Parcel 4” (9.40-acres). The Board set Public Hearing for October. No one was present to discuss this project. The Board tabled the project requesting more details and documentation.

Yellow Barn PILOT/Host Community Agreement

Wednesday, September 24-1:00 – 2:00pm

Ruth and I met with Evan Callahan, Matthew A. Eldred, Rob Panasci, Mitch Quine, Ian Moskal, Zoe Yang, and the Groton Town Supervisor to discuss the Host Community Agreement between Yellow Barn, the Town of Lansing, and the Town of Groton.

Myers Road Feasibly Study

Monday, September 29-3:30 – 4:30pm

Ruth and I met with David Herrick, Pat Tyrrell, Mike Moseley, and Owen Barden to discuss the following aspects of the Myers Road Feasibility Study:

1. Status of field surveys
2. Establish extents of trail network
3. Design Standards
4. Anticipated Maintenance Responsibility and Practices

5. Conceptual Trail Alignments
6. Other Planning and Design Considerations
7. Next steps

Monthly Check-In | Lansing Smart Growth Zoning Update
Wednesday, October 8·10:30 – 11:30am

Ruth Groff, John Zepko, and I met with Stefan Lutter, our representative from the State who oversees the grant. We were also joined by John Steinmetz of Colliers Engineering, the consultant leading the work on the Smart Growth Zoning Update rewrite.

MOTION TO ENTER EXECUTIVE SESSION

Councilperson _____ moved to **ENTER EXECUTIVE SESSION TO DISCUSS**

AT _____ PM.
Councilperson _____ seconded the motion.
All in Favor – _____ Opposed – _____

MOTION TO EXIT EXECUTIVE SESSION

Councilperson _____ moved to **EXIT EXECUTIVE SESSION AT _____ PM.**
Councilperson _____ seconded the motion.
All in Favor – _____ Opposed – _____

MOTION TO ADJOURN MEETING

Councilperson _____ moved to **ADJOURN THE MEETING AT _____ PM.**
Councilperson _____ seconded the motion.
All in Favor – _____ Opposed – _____