



REGULAR TOWN BOARD MEETING

Lansing Town Hall Board Room
Wednesday, May 15, 2024
6:30 PM

AGENDA

SUBJECT TO CHANGE

Meeting is open to the public and streamed live on YouTube.

VIEW THE MEETING LIVE - TOWN OF LANSING YOUTUBE CHANNEL

To find our YouTube Channel - Go to www.lansingtown.com, click on the “YouTube” Icon (red square) located on the bottom left corner of our Home Page.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation**
 - a. Community Science Institute - Grascen Shidemantle, Executive Director
 - b. Clean Energy Communities Coordinator - Chris Skawski, Cornell Cooperative Extension
5. **Privilege of the Floor:** Limited to 20 Minutes with a Maximum of 3 Minutes per Speaker
 - a. Optional Board Member Responses – Maximum 2 Minutes per Board Member
6. **Department Reports**
 - a. **Lansing Community Library Report** – Christine Eisenhut
 - b. **Lansing Youth Services Report** – Richard Alvord
 - c. **Tompkins County Legislator Report** – Mike Sigler
 - d. **Highway Report** – Mike Moseley
 - e. **Parks and Recreation Report** – Patrick Tyrrell
 - f. **Director of Planning Report** – John Zepko
 - g. **Engineer’s Report** – Dave Herrick
 - h. **Town Clerk Report** - Debbie Munson
7. **Consent Agenda**
 - a. Motion Authorizing Town of Lansing Supervisor to Sign United States Department of Agriculture Property Access Request
 - b. Motion Updating Town COVID Policy
 - c. Resolutions Approving Stormwater Covenants for Drainage Districts #11 and #12, Access Easement for Drainage District #12 and Release of Prior Stormwater Agreement for Drainage District #11

- [d.](#) Resolution Amending 2024 Organizational Resolution #24-53 and #24-55
- [e.](#) Resolution Approving Audit and Budget Modifications and Supervisor's Report
- [f.](#) Resolution Approving Consent Agenda

8. Motions and Resolutions

- [a.](#) Resolution Approving the Standard Workday and Reporting for Elected and Appointed Officials
- [b.](#) Resolution Approving Purchase of One 2024 Dodge Ram 5500 One-Ton Medium Duty Dump Truck For Use In The Highway Department
- [c.](#) Resolution Accepting Open Space Conservation Plan

9. Board Member Reports

- [a.](#) Councilperson Judy Drake
- [b.](#) Councilperson Laurie Hemmings
- [c.](#) Councilperson Christine Montague
- [d.](#) Councilperson Joseph Wetmore
- [e.](#) Supervisor Ruth Groff

10. Work Session

- a. HVAC System in Town Hall
- b. Ludlowville Road
- c. Office of Renewable Energy Sitings Disbursements

11. Executive Session if Needed

- a. Motion to Enter/Exit

12. Adjourn Meeting

- a. Motion to Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the Town Clerk's Office at 607-533-4142. Request should be made 72 hours prior to the meeting.



Partnering with communities to protect water at Community Science Institute

Section 4, Item a.

Lansing Town Board Meeting
5/15/24, 6:30 PM

Grascen Shidemantle, Ph.D.
Executive Director



Community Science
Institute

Partnering with Communities to Protect Water




CSI is a 501(c)3 non-profit and NYSDOH-ELAP certified water testing lab

CSI offers three types of programming:



**Volunteer
Water
Monitoring
Partnerships**



**Fee-for-
Service Water
Testing**



**Outreach and
Education**



CSI's Mission


To foster and support environmental monitoring in partnership with community-based volunteer groups in order to better understand our shared natural resources and how to manage them for long-term sustainability and protection.

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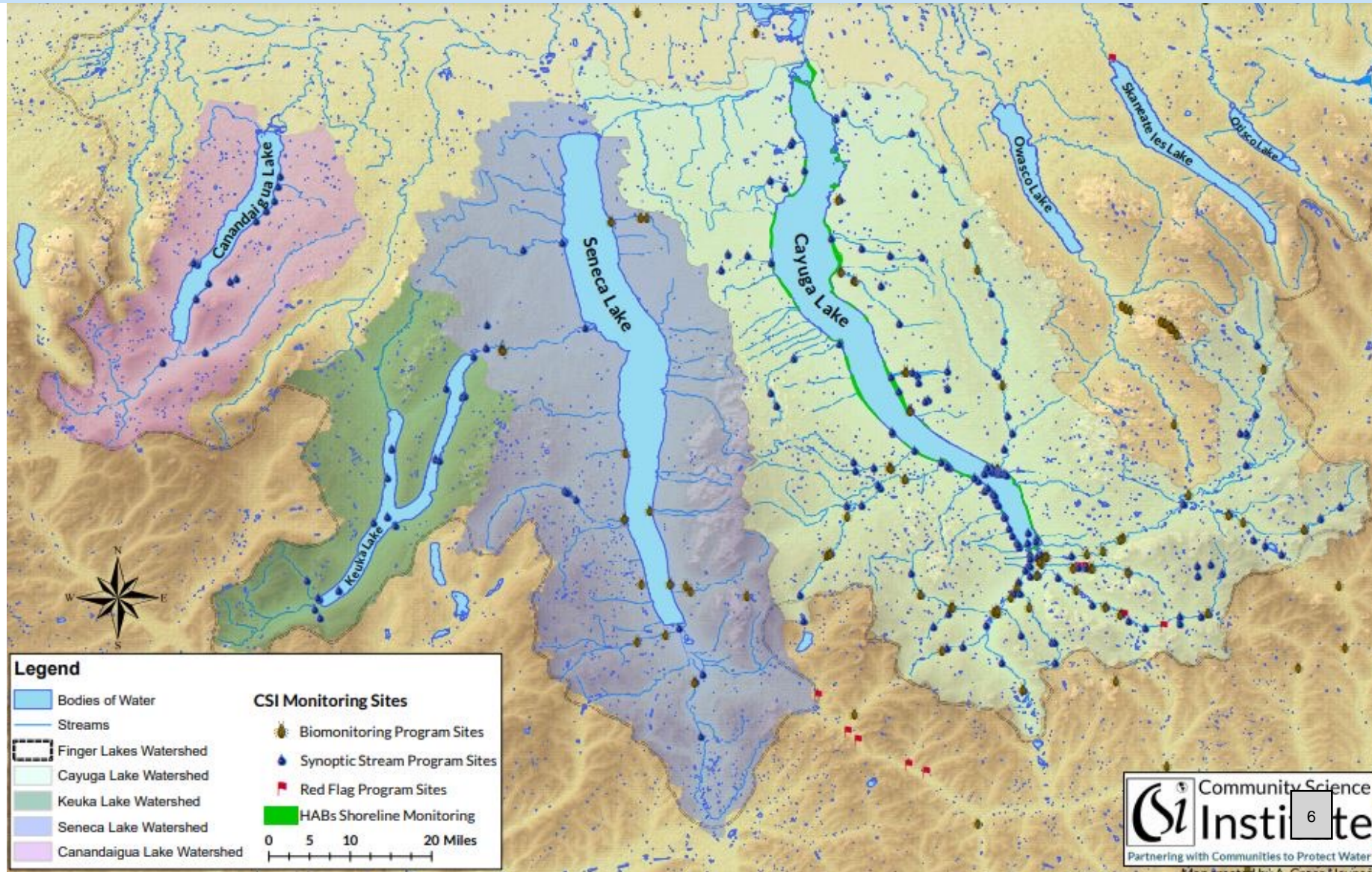
To foster and support environmental monitoring in partnership with community-based volunteer groups in order to better understand our shared natural resources and how to manage them for long-term sustainability and protection.

CSI Volunteer Monitoring Partnerships

Four Monitoring Partnerships

1. Synoptic Stream and Lake Monitoring
2. Harmful Algal Bloom (HAB) Monitoring
3. Biomonitoring
4. Red Flag Monitoring

CSI recruits, trains, and coordinates over 250 volunteers



Synoptic Stream & Lake Monitoring



Test samples for:

- Nutrients (Phosphorus and Nitrogen)
- Pathogenic Bacteria (*E. coli*)
- Total Suspended Solids
- Temperature
- Turbidity
- pH
- Conductivity
- Chloride
- Total Hardness

Thank you to the Town of Lansing for supporting this program on Salmon Creek, Milliken Creek, and the east shore of Cayuga Lake!

Biomonitoring (Benthic Macroinvertebrate Monitoring)



Identify samples of benthic macroinvertebrates (BMI) to calculate:

- Total Family Richness
- EPT Richness
 - Ephemeroptera = mayflies, Plecoptera = stoneflies, Trichoptera = caddisflies
- Family Biotic Index
- Percent Model Affinity
- Biological Assessment Profile

Harmful Algal Bloom (HAB) Monitoring



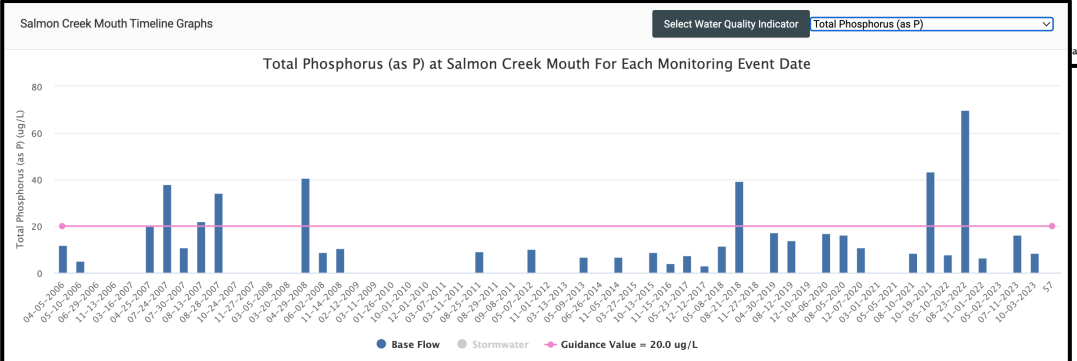
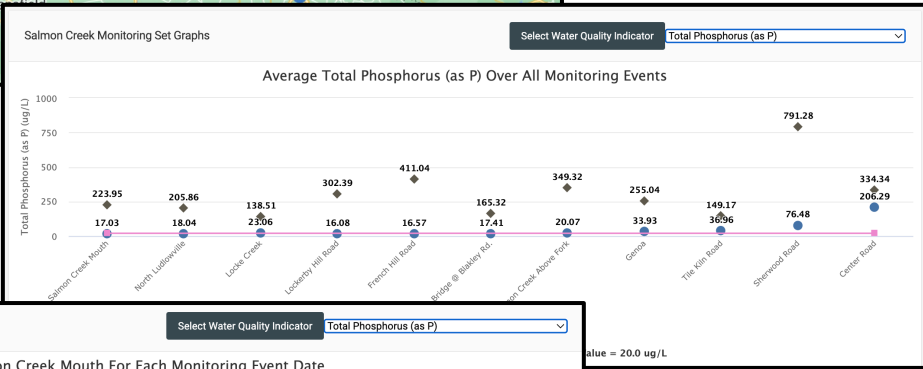
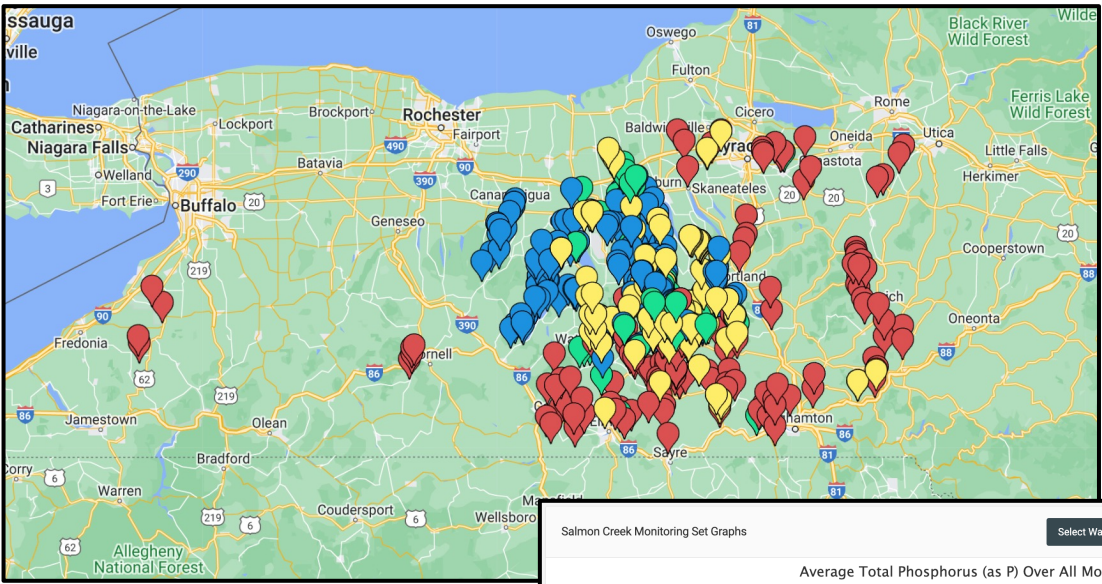
Test HABs samples to:

- Identify cyanobacteria genera
- Measure chlorophyll a
- Measure cyanotoxins (e.g., microcystin)

In collaboration with:



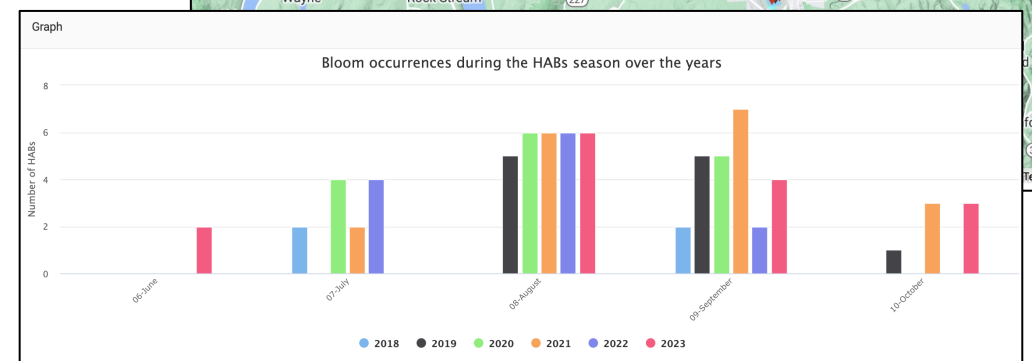
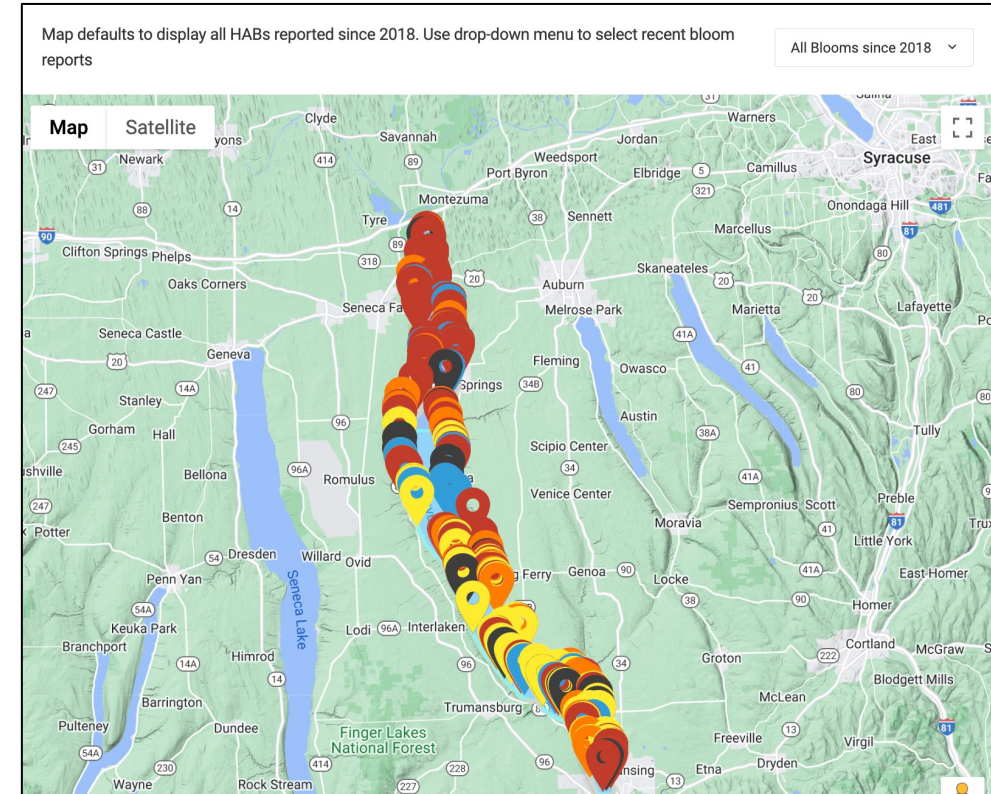
Our database houses over 85,000 regulatory-quality measurements of water quality!



www.database.communityscience.org

Our Cayuga Lake HAB database contains data from HABs reported to CSI from 2018-present

<http://database.communityscience.org/hab>



CSI data make a difference locally

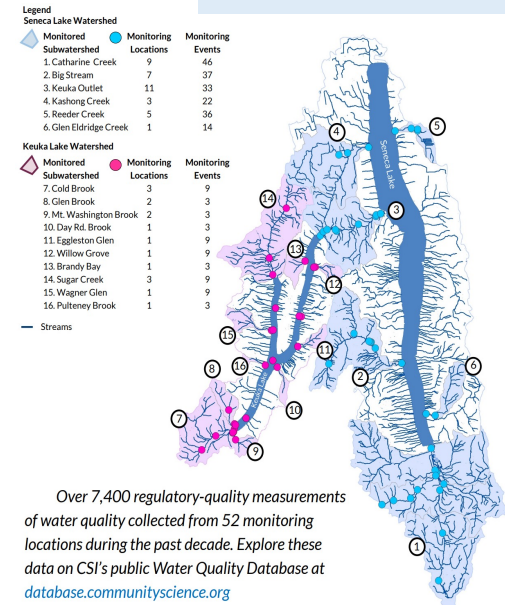


Removal of the southern end of Cayuga Lake from the 303(d) list for pathogenic bacteria

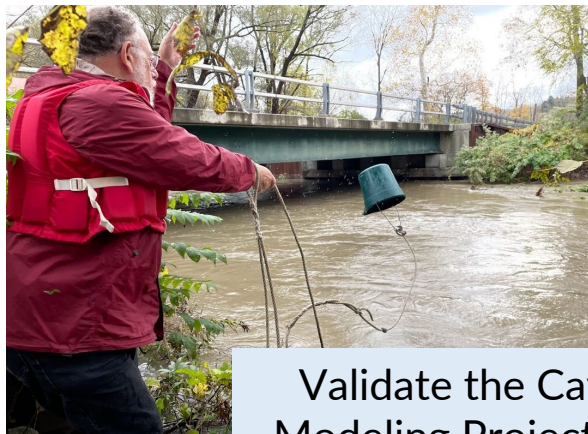


Trumansburg Wastewater Plant upgrades

Seneca-Keuka 9E Plan



Over 7,400 regulatory-quality measurements of water quality collected from 52 monitoring locations during the past decade. Explore these data on CSI's public Water Quality Database at database.communityscience.org



Validate the Cayuga Lake Modeling Project's model of Fall Creek phosphorus loading

Peer-reviewed research

Harmful algal blooms in Cayuga lake, NY: From microbiome analysis to eDNA monitoring

Wang, N., Mark, N., Launer, N., Hirtler, A., Weston, C., Cleckner, L., Faehndrich, C., LaGorga, L., Xia, L., Pyrek, D., Penningroth, S., Richardson, R. (2024). Harmful algal blooms in Cayuga lake, NY: From microbiome analysis to eDNA monitoring. *Journal of Environmental Management* 2024, 354, 120128. <https://doi.org/10.1016/j.jenvman.2024.120128>

Using Citizen Based Science to Provide Insights on Toxic Cyanobacteria Blooms in a New York Lake

Howarth, R., Swaney, D., Smith, C., Marino, R., Figueroa, A., & Penningroth, S. (2023). Using Citizen Based Science to Provide Insights on Toxic Cyanobacteria Blooms in a New York Lake. Abstract of presentation at the meeting of the Association of the Sciences of Limnology and Oceanography (ASLO) "Resilience and Recovery in Aquatic Ecosystems" - Mallorca, Spain; June 4-9, 2023

Community-Based Risk Assessment of Water Contamination from High-Volume Horizontal Hydraulic Fracturing

Penningroth, S. M., Yarrow, M. M., Figueroa, A. X., Bowen, R. J., & Delgado, S. (2013). Community-Based Risk Assessment of Water Contamination from High-Volume Horizontal Hydraulic Fracturing. *NEW SOLUTIONS: A Journal of Environmental and Occupational Health Policy*. 23(1). 137-166. <https://doi.org/10.2190/NS.23.1.i>

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Outreach and
Education

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We test water from private wells, municipal water systems, swimming beaches, effluents, and more!

We serve:

Residents

- Home sales
- Routine testing
- Health/taste/quality concerns

Government Agencies

- Tompkins County Health Dept.
- NY State Parks
- NYSDEC

Local Businesses

- Farms
- Restaurants
- Breweries
- Wineries
- Mobile Home Parks
- Apartment Buildings

In 2023, CSI's lab tested more than 2,500 drinking water samples!

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Journey of Water Summer Youth Education Program

2023 Edition
CSI The Water Bulletin
 The Newsletter of the Community Science Institute

Enfield Creek at Robert H. Treman State Park. Photo by Nate Launer.

What Does it Mean to be a "Certified" Lab?

Community Science Institute (CSI) operates a "certified lab," but what does that really mean? And why bother with lab certification? In this article, we'll answer these two questions and give a brief history about the organization that certifies our lab. First, let's consider the importance of data — by the end of this article, I hope to convey more specifically the importance of "data of known and documented quality."¹

Most environmental compliance and clean-up decisions are made based on data. The quality of the data determines the effectiveness of these decisions, so regulatory agencies need to have a way to be certain that the data they use are of high quality. Laboratories may opt into an accreditation program to assure the overall reliability of their data, such that data can be used for regulatory purposes. In New York State (NYS), the enforcement of certain laws and regulations require that environmental testing be done by an accredited lab.² Such state water quality regulations implement federal requirements, namely those from the Clean Water Act (CWA) and the Safe Drinking Water Act (SDWA). Back in the 1970s, the CWA and SDWA granted the Environmental Protection Agency (EPA) the authority to implement controls on the release of pollutants into public drinking water supplies and navigable waters.^{3,4} This set the stage for compliance monitoring and the need for testing.

Inside this Edition

What Does It Mean to be a "Certified" Lab? • page 1

HAB or HAB Not? Oscillatoria Clumps in the Cayuga Lake Watershed • page 6

Chloride in Cayuga Lake • page 8

HABs on Cayuga Lake: Takeaways from the 2023 Monitoring Season • page 12

Annual Water Bulletin Newsletter

CHLORIDE

Chlorine + electron = chloride

WHAT IS CHLORIDE?

Chloride is a naturally-occurring ion formed when chlorine *gains* an electron. It most frequently occurs in salt compounds like **sodium chloride**.

In small amounts, chloride is essential for our cells to function.

WHY DO WE MEASURE CHLORIDE?

Brackish or marine ecosystems naturally have a much higher concentration of chloride than freshwater. We test chloride concentrations in streams and lakes to see if they fall within the normal range for these ecosystems.

Typical chloride concentrations

Freshwater: <50 mg/L	
Brackish water: ~300 mg/L	
Seawater: ~20,000 mg/L	

Chloride is often the active ingredient in road salts. It can also be introduced to waterways via irrigation runoff or salt mines.

In the environment, chloride can trigger the mobilization of heavy metals like lead and mercury from soil particles into water. Within an organism, some chloride is normal or even beneficial. However, in large amounts, chloride can interfere with healthy cell function. The following organisms start to see sublethal effects at:

Daphnia sp. (water fleas) 372 mg/L chloride	Rainbow trout 922.7 mg/L chloride	Fathead minnows 433.1 mg/L chloride

Free Learning Materials

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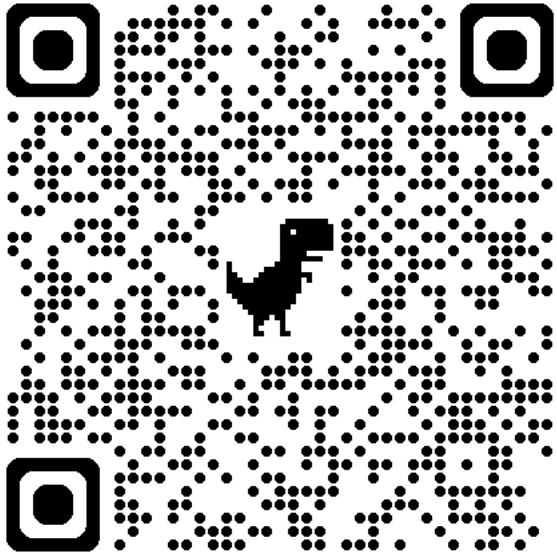
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Join our email list for monthly updates



Follow us on social media



@communityscienceinstitute

Stay in touch and learn more

info@communityscience.org

(607) 257-6606

www.communityscience.org

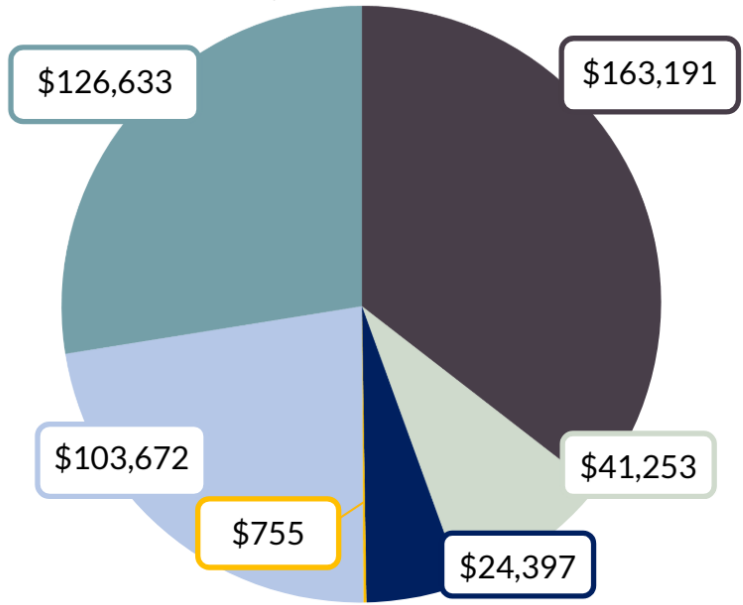
Extra Slides

CSI's 2023 Finances

Financial Report

CSI 2023 Income Total: \$459,948.36

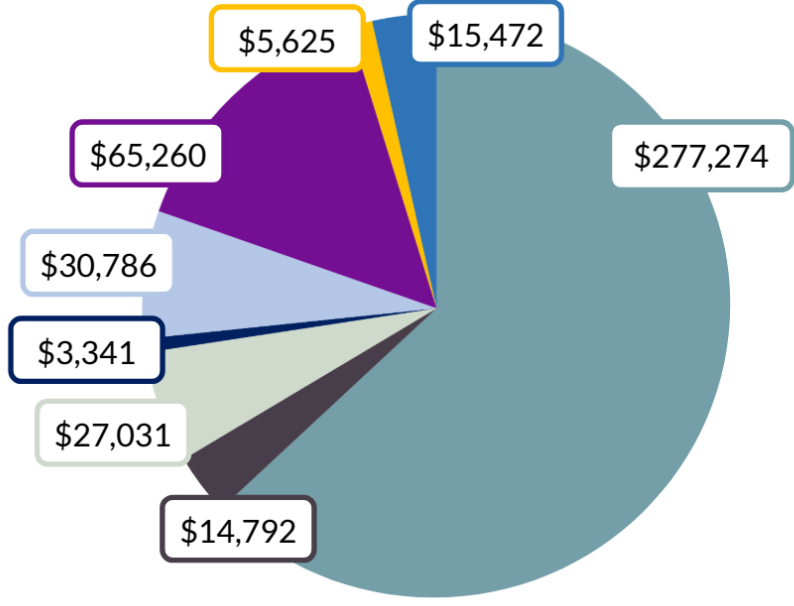
Includes \$49.49 interest and dividends



- Local Government Support for Stream and Lake Monitoring^o
- Grants from Foundations & Not-for-Profits (NFPs)[†]
- Donations
- Agency and Lake Association Testing Contracts
- Fee-for-Service Drinking Water Tests
- Silent Auction

CSI 2023 Expenses Total: \$440,780.13

Includes \$1,200.10 travel and transportation



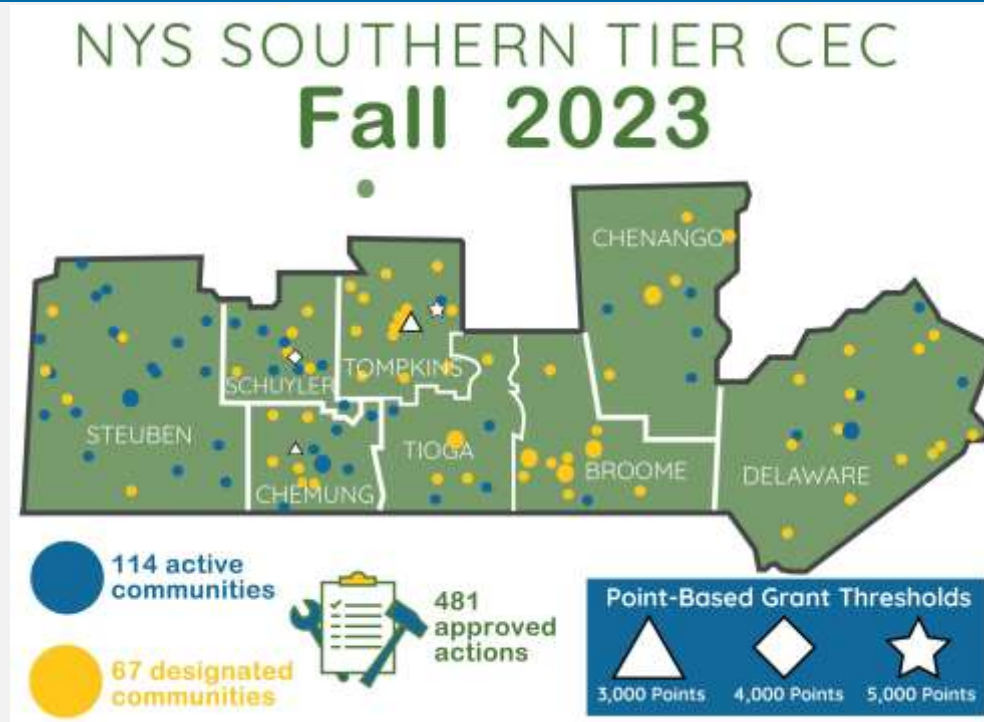
- Personnel
- Web Services
- Sub-Contract Lab Tests
- Contract Labor
- Lab and Office Supplies
- Fees and Miscellaneous Expenses
- Indirect Costs
- Strategic Planning

Thank you to the local governments who support CSI's monitoring partnerships!

Town of Enfield	\$2,601
Town of Lansing	\$7,140
Town of Caroline	\$3,432
Town of Danby	\$4,376
Town of Ulysses	\$6,567
City of Ithaca	\$10,790
Town of Dryden	\$11,420
Town of Ithaca	\$22,844
Town of Newfield	\$6,532
Town of Scipio	\$500
Cayuga County	\$39,594
Seneca County	\$5,300
Tompkins County	\$42,095

What is Clean Energy Communities (NYSERDA PON 3982)?

- As part of a statewide effort, CCE Tompkins administers technical assistance contracts for the 8-county Southern Tier.
- Local, dedicated, and knowledgeable Coordinators work with municipalities on local decarbonization and energy efficiency projects such as:
 - Building energy upgrades
 - Streetlight LED conversions
 - EV Charging installation
 - And more!
- Over \$1,000,000 in grant dollars for local projects

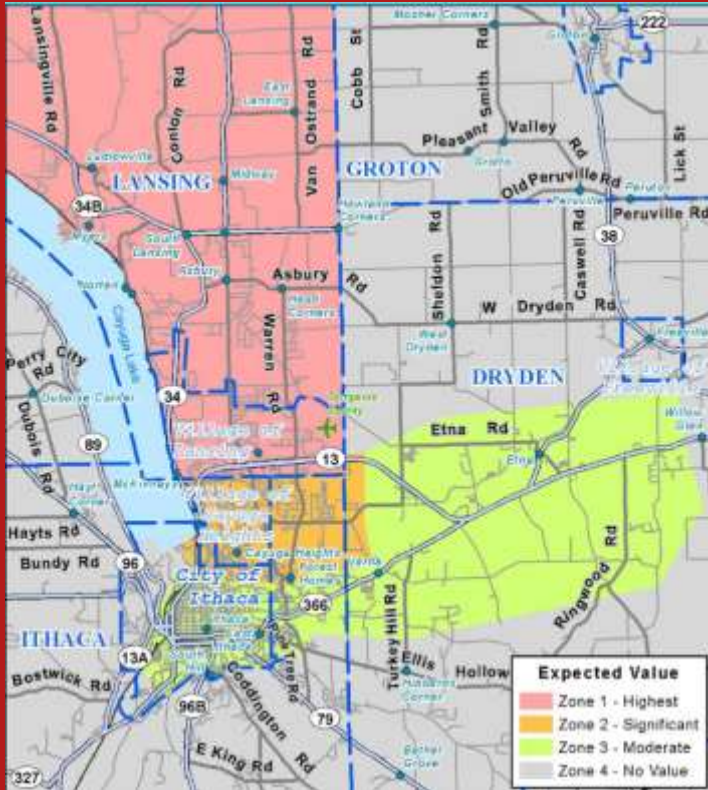


CEC Program Grants

- Lansing Eligible for Points/Grants for Past Actions
 - Between \$20,000-\$85,000
- Important Dates:
 - October 1, 2024 – Grant amounts reduced
 - December 31, 2025 – Last Day to Submit for CEC Points/Grants

Designation Level	Number of Points	Funding for Small and Medium Communities (Under 40,000 People)	Funding for Large Communities (Over 40,000 People)
CEC Designation	Any 4 Actions	\$5,000	\$5,000
1-Star Designation ★	1,000	\$10,000	\$10,000
2-Star Designation ★★	3,000	\$50,000	\$125,000
3-Star Designation ★★★	5,000	\$100,000	\$200,000
4-Star Designation ★★★★	7,000	\$175,000	\$275,000
5-Star Designation ★★★★★	9,000	\$250,000	\$350,000

NPA Incentives



- Suite of 6 projects to reduce gas reliability, Lansing over 3 years
- Must register with Earth Sensitive Solutions to receive NPA incentives
- For residential projects, 100,000 Btu reduction is about \$15,000 in NPA incentives
- Estimate would be different for a municipal project

Section 4, Item b.

Replacing an 80,000 Btu Natural Gas Furnace and a 40,000 Natural Gas Hot Water Heater with a 4 Ton Geothermal Heat Pump	\$48,000
NYSEG Gas Incentive	-18,000
NYSEG Clean Heat Rebate	-\$6,550
Cost Before Tax Credits	\$23,450
Federal Tax Credit 30%	-\$7,035
State Tax Credit 25%- Capped at \$5,000	-\$5,000

HOMEOWNER COST **\$11,415**

Monthly Payments as Low as **\$81.5**



LANSING COMMUNITY LIBRARY UPDATE TO THE LANSING TOWN BOARD
May, 2024

Submitted by Christine Eisenhut

1. Congratulations to the newly elected trustees Annie Johnson and Susan Mehringer and re-elected trustee Steven Patrician.
2. Congratulations to Addie M. who submitted the winning entry for the 2024 Summer Reading Logo Contest. The theme is "Adventure Begins at Your Library".
3. Thank you to the Friends of the Library, Dave Hatfield and the community for the success of the chicken BBQ.
4. Caregiver and Child Yoga classes are offered throughout May on Wednesdays at 1pm.
5. On alternate Mondays the library will host the Tompkins County Community Resource Hub from 12-2pm. It will be held at the Ithaca Mall on "off" weeks.
6. On display during the beginning of month of May: Acrylic and Watercolor Paintings by Aloma McElwee. All of the submissions to the Logo Contest will be on display by the end of the month and featured through the summer.
7. Spring Story Time is on Thursdays at 10:30 am. Children are welcome to join in reading, games and spring themed, fun activities. No registration is required.
8. Chair Yoga for Adults is on Mondays from 10:00-11:00 am.
9. The library will be closed on Monday, May 27th in observance of Memorial Day.
10. Instructor John Burger hosts T'ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
11. Learn to play American Mah Jongg every Tuesday at 10:15am and play American Mah Jongg every Wednesday from 1:00-3:00pm.
12. The library continues to provide free delivery to Woodsedge. The library also has a mobile wireless hotspot available for check out. The Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
13. The library continues to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.

**Lansing Youth Services
Town Board Report
May 2024**

Party Planners: Party Planners has been working hard at learning what planning goes into hosting a celebration or public event. The group has learned kitchen safety and sanitary practices that are in place for cooking for a large group of people. The group prepared all the baked ziti for the Lansing Youth Services Family Dinner which took place on May 3rd. Participants also made posters to highlight programs they have been involved in, which were hung around the dinner venue. On the day of the dinner, participants finished their preparations by making salad and garlic bread. They also set up and decorated the venue, and as the event began they served their families the dinner they made! 11 youth served. Special thank you to the Lansing United Methodist Church for the amazing venue, the Lansing Youth Commission for the support, the youth for all of their hard work and all of their families for joining us at this wonderful event.

Outdoor Adventure: Outdoor Adventure has finally returned to their beloved Salmon Creek! The group has gotten a good understanding and practice in making a teepee style fire, where they cooked lots of S'mores, hot dogs with all the toppings and other yummy foods. This group got very interested in panning for semi-precious stones in the gravel behind large boulders. Using a gold pan that was 3-D printed by our youth employee as well as a sluice box that was built and printed by him. The group was also able to rescue two White Sucker fish that were stranded in small pools as the water level dropped. 12 youth served.

Fun With Food II: Fun With Food participants recently made veggie villages, rock candy, and art using skittles and other candy. The veggie villages were quite different this round and many of the villages included more people/characters in their scenes. It took on a live action theme as students explained their projects to their peers. The rock candy turned out great with lots of crystals and beautiful formations. When making art with skittles, the group was amazed when watching their plates come alive and change into all kinds of patterns and shapes. Although there were some new candies that were added to test out, skittles seemed to reign and the best for vivid colors and creating patterns. 10 youth served.

Science Explorers: This program was busy! A trip to the Museum of the Earth started the program off strong and sparked lots of interest in fossils, which resulted in a lot of fossil searching during future trips. The trip to Bell Station Preserve was a huge hit, and it was apparent that this beautiful place is not well known, as only one student had been there or heard of it. After the first visit, it was requested to head back to the preserve on another day. The group got to skip lots of rocks, see a vast number of Trout Lilies and walk through a field of Trillium. It was early in the season, so only a few flowers were blooming. The first gorge and waterfall were a hot spot for these plants, and some prime fossil hunting along the stream. SPIF (Spacecraft and Planetary Imaging Facility), visited for a presentation where Lansing Youth Services youth combined with the Lansing Middle School Science Club. It was an amazing presentation on visible and non-visible light and how it is used to analyze a planet's elements from a faraway distance. Youth even got to make comets using dry ice! 9 youth served.

Spring break Montezuma trip: This trip went surprisingly well as there was mostly rain for the day. The group stopped at Salt Point and saw just a handful of birds. Mostly small songbirds, but there was also a Kingfisher, Hooded Merganser and of course, Osprey. A stop at the Bald Eagle Nest in Aurora was a hit where the Bald Eagle seemed to be posing for pictures and she lay on her eggs, looking directly at the group for the majority of the time. At Montezuma, there were lots of ducks, some too far

away to identify, but there were Ring Necked Ducks, a flock of Sandhill Cranes that landed right in front of the visitor's center, a couple of juvenile and adult Bald Eagles, and the amazing site of a Great Blue Heron Rookery! 9 youth served.

Youth Employment: With continued schedule changes for spring sports and other extracurricular activities, Lansing Youth Services Program Assistants are still going strong with the after-school programs. Of the three assistants, one has been going above and beyond, bringing in projects of their own hobbies and passions. Our Lansing Public Library employees have been doing fantastic. They have a new employee which just finished their training. We also have a new position at the Lansing High School Library and the youth placement is just about to start. Two youth assisted at the Lansing Youth Services Family Dinner, gaining experience in event planning and management. 12 youth served.

**Tompkins County Legislator
Michael Sigler
May 2024**

Hello and thank you for having me again. I want to thank Dominick Recckio for his County reports that I draw liberally from.

I sat in on a report on our parks grant program at the County. Congratulations to the Village of Lansing on being awarded money for its parks. There's still \$22,000 left out of \$50,000 so I'm hoping the Town of Lansing puts in an application.

There were surveyors out for the Silverline Industrial solar project last week. This is the one that stretches from Van Ostrand Road to Auburn Road and North past Buck road, about 1200 acres. It would abut the CS Power projects that's 800 acres of just panels and goes from Van Ostrand East into Groton. Silverline owned by NextEra, a subsidiary of Florida Power and Light, has not put in an application yet into NYSERDA which just renegotiated all of their solar contracts to boost the state subsidies.

The Ithaca Downtown Conference Center is almost finished. They are taking bookings starting in July and expect it to open next month. I'll be taking a tour of the facility on May 28th. It will prioritize hosting mid-week conferences to attract visitors to the community, encouraging increased business at hotels, restaurants, and other downtown establishments.

The Downtown Conference Center is funded in part through the collection of hotel room tax in the County and is the first fossil fuel free conference center in the country.

A resolution passed 9-4 (Legislators Sigler, Brooks, Black, and Dawson opposed; Legislator Koreman excused) removing 465 acres and adding over 1,200 acres of agricultural land located on the west side of Cayuga Lake to Agricultural District 2, as recommended by the Tompkins County Agriculture and Farmland Protection Board.

An amendment to the resolution that included an exception of a 62-acre parcel located within the Town of Ulysses' Conservation Zone failed 5-7 (Legislators Sigler, Brooks, Black, Dawson, and Champion in favor; Legislator Koreman excused). The Conservation Zone was created to protect natural resources including Taughannock Falls State Park, and other properties adjacent to Cayuga Lake.

We talked about the Legislature's recent budget retreat at the end of April at our last meeting. The tax cap calculation stands at 5.09% and a maintenance of effort budget would require a 5.9% increase, the sense of the Legislature was for Administrator Holmes to produce a budget with only a 2% tax levy increase, requiring approximately \$2 million in cuts.

Right now, everyone is talking about the rise in assessments. I've been to three homeowner/resident meetings. Some folks in Lansing have seen dramatic increases, over \$100,000 and it's left some wondering how they will afford increase. We've set the County on a path for cuts, but other entities like the Ithaca School District have not so the vote on their budget should give a good sense of where the community is on tax increases which will lead to escrow and rent increases.

Thank you.

TOWN OF LANSING

HIGHWAY REPORT

May 15, 2024

Snow & Ice Removal:

- Crews have removed plow/wings and have kicked off our spring and summer work for 2024.

Tree & Brush Maintenance:

- Crews worked to complete brush pick up in the Village and Town. Mulching takes place the week of May 13th.

Water/Sewer Maintenance:

- Continuing to work with Angel at Tompkins County Soil and Water on a few ditch projects for this summer.
- Jenna and Mike have worked closely with Cameron from Xylem to install our new modem for our sewer monitoring system at the Farrell Road and Oakwood lift stations. We had a faulty modem causing a delay at Oakwood but hope to have that installed very soon.
- Crews worked to repair a water service break at 9 Sharon Drive Friday, May 3rd. Great teamwork!

Road Maintenance:

- Crews worked to patch potholes throughout the Town.
- Inspected culvert pipes.
- Crews continued doing some ditching.
- We're beginning our prep work for maintenance throughout the Town.

Garage Work:

- Thank you to TCH (Tompkins County Highway Department) for the use of their gradall during our brush pick-up as ours was being fixed.
- Dan and Andy worked to keep our equipment up and running during brush pickup with several obstacles. Thank you, Andy, and Dan.

Office:

- Mike attended the Bolton Point Commissions meeting.
- Mike attended the Engineering & Operations meeting at Bolton Point
- Mike attended the Project Review Committee committee meeting.
- Mike and Jenna attended the Highway Barn meeting.
- Mike attended the Personnel Management Committee meeting.

- Mike and Jenna are attending a meeting with Maranda Roth from NYSDOT regarding CHIPS on May 16th.

Community:

- Meeting with taxpayers

Cross- Departmental Collaborations:

- Parks and Highway have worked together to begin spring work.

New Highway Barn:

- Test boring took place the week of May 9th around Highway campus.
- Working closely with LeChase on schematic designs and how to best maximize space for our new facility.
- Hoping to go look at a salt barn to help determine what we'd like at our new facility, precast vs poured walls.

Intermunicipal Work:

- Helped Tompkins County Stone/Oil Brickyard Road and Jerry Smith Road
- Helped Dryden pave.
- Milling in Groton

Additional Points:

- F550 sold on Auctions International for \$28,200. We are working to purchase a Ram 5500 from Maguire Auto.
- Summer hours for the Highway have begun – 6am to 4pm Monday through Thursday.



May

Town Board Report

Recreation:

- Current youth programs include baseball, softball, t-ball, horseback riding, swimming, and girls' open gym.
- Current adult programs include cardio step, strength and stretch and yoga chi.
- Installation of the new batting cage has begun.
- Summer programs continue to fill, we will likely expand on several programs for 2025.
- Our basketball courts are being resurfaced this week.
- We are currently mowing 5 days a week and struggling to keep up.

Parks:

- At Salt Point we have planted around fifteen new native species trees.
- We planted several new trees in Myers Park and Ludlowville.
- The Salt Point osprey camera is working well, we have updated to a new YouTube Channel. See our website for details.
- We passed our Tompkins County Health Department inspection and camping is now open at Myers Park.
- Ludlowville Park now has a new swing bench overlooking the falls.
- We have completed drainage projects in Ludlowville and Myers parks.
- Myers Park will begin charging admission and boat launch fees on May 24th for the season.
- We will be starting a major drainage project on the trail as soon as the weather cooperates.
- We are still in need of lifeguards for Myers Park this summer, if anyone knows of someone, please have them apply.
- The DEC has donated several bags of seedling trees for us to plant at Salt Point.

Buildings

- The air handler that pushes AC throughout the west side of the Town Hall has been fixed, cheaper than expected. It was around \$600 for parts and labor. The AC is now working properly.
- The new chairlift has been installed in the Community Center.
- Red Cross Blood Drive in the Town Hall on 5/24

Planning & Code Enforcement

John Zepko, Director, CPESC, CFM
Reporting Period April 2024

CORE PLANNING FUNCTIONS

- **General Admin**
 - Conducted four weekly staff meetings to discuss projects, deliverables, obstacles, etc
 - 4/2 – met w/ Town Supervisor to discuss Sewer District #1
 - 4/2 - met Personnel Management Committee
 - 4/3 – met w/ Town staff and project developer to discuss construction of Sewer District #1
 - 4/9 – attended webinar “Advancing Sustainable Design in Recreational Trails”
 - 4/10 – met w/ Town Supervisor for monthly check-in
 - 4/11 – met w/ Town Board member Judy Drake
 - 4/17 – met w/ development team of Genie Solar to discuss construction requirements for approved 5MW solar installation
 - 4/22 – preconstruction meeting w/ development team for East Shore Circle subdivision
- **Planner conducting classification and review of development applications**
 - 4/5 met w/ developer to discuss potential community solar project in the vicinity of Triphammer Rd
 - 4/15 met w/ developer to discuss requirements to subdivide property and extend water in the vicinity of Teeter Rd
- **Hazard Mitigation Planning**
 - 4/10 – met w/ TC Hazard Mitigation Partners to discuss Hazard Mitigation plan
- **Floodplain Management**
 - Reviewing Flood Dev Permit for 32 Ladoga Park Rd
- **Stormwater Management**
 - 4/17– attended TC Stormwater Coalition Meeting

LAND USE WORK PROGRAM/PROJECT MANAGEMENT

- **CRC/ Zoning Amendments**
 - 4/24 meeting – discussed administrative approval of lot line adjustments over 1 acre in size, flag lots standards, corner lot standards, increasing the number of chickens permitted with a zoning permit from five (5) to (6)
- **Safe Streets and Roads 4 All (SS4A)**
 - SS4A grant project consists of 11 municipalities in an effort to collect data and implement the highway projects that would make the most impact on improving safety for all who use Tompkins County's roads.

- 4/2 – individual community representative meeting to discuss local concerns in SS4A plan
- 4/9 & 4/23 – attended SS4A check in meeting w/ planning team and consultants
- **Planning/Zoning Gap Analysis**
 - 4/11 met w/ Consultant team to discuss progression of Gap Analysis

COMMITTEE MANAGEMENT

- **Agricultural and Farmland Protection Committee staff support**
- **Conservation Advisory Committee Council**
 - 4/10 – met w/ CAC Chair Ed Dubovi to discuss Climate Smart Communities program and possible CAC work plans
- **Project Review Committee**
 - No meeting
- **Water & Sewer Working Group**
 - No meeting
- **Capital Improvement Committee**
 - No meeting

PLANNING BOARD

- 4/22 meeting – the Planning Board heard the following:
 - 390 Peruville Road – site plan application to construct 30x56 pole barn; project approved 4/22
 - 35 Town Barn Road – site plan application to construct 200’x32’ pole barn; project approved 4/22
 - 118 Ross Road – 4 lot, minor subdivision; project approved 4/22
- 4/11 – conducted Planning Board interview

ZONING BOARD OF APPEALS

- No meeting in April 2024
- 4/3 – conducted ZBA member interview

Building & Code

April 2024	
Fees Collected	\$22,377.80
Estimated Project Cost	\$554,444.00
Certificate of Occupancy/Compliance	14
Building Permits	24
One & Two Family Residences	0
New Businesses	1
Multi-Family Residences (3 or more units)	0
TOTAL 2024 Misc. Fee Collected to date	9,075.00
	Jan 1, 2024 to April 30, 2024
Fees Collected	\$42,924.80
Estimated Project Cost	\$6,503,097.00
Certificate of Occupancy/Compliance	114
Building Permits	68
One & Two Family Residences	2
New Businesses	1
Multi-Family Residences (3 or more units)	0

**TOWN CLERK
MAY 2024**

Professional Municipal Clerk's Week – May 5, 2024 – May 11, 2024

Water and Sewer Payments

May is very busy collecting water and sewer payments. Total bills: 1861 of which 375 were emailed. Payments are due by May 28th.

Dog Enumeration

We are approximately halfway through the enumeration process. Since March 1, 2024, our office has licensed over 200 new dogs. There are still many more dogs that need to be licensed. Our office is mailing follow up reminders to those who were left a brochure at their residence but have not yet come in to license their dog(s).

Ethics Disclosure Statements

Our office emailed all positions who are required to complete an annual ethics disclosure statement on April 29th. They are required to be returned to our office by May 28th. The Ethics Board plans to review them at their meeting on June 13, 2024.



Box Tree Moth and
European Cherry Fruit Fly
Response

Property Access Request

United States Department of Agriculture is requesting permission to trap for an invasive pest, the Box Tree Moth (BTM) and/or the European Cherry Fruit Fly (ECFF) on your property.

- USDA has my permission to place a BTM/ECFF trap or traps on my property. I understand that the trap(s) will be serviced at least every 3 weeks and will be removed on or before November 30th.
- Trap service notification is not necessary.
- I would like to be notified each time trap service is performed.
- USDA does not have permission to place a BTM/ECFF trap or traps on my property.

Property Location(s): _____

Authority Granted By: _____

Printed Name

Signature

Date

Phone Number: _____

United States Department of Agriculture
Animal and Plant Health Inspection Service
Plant Protection and
Quarantine
801 Richfield St. Building A
Lockport, NY 14094
1-800-249-2363
www.aphis.usda.gov



Animal Plant Health
Inspection Service

Emergency & Regulatory
Compliance Services

Investigative & Enforcement Service
Animal Health Enforcement & Tort Claim Branch
250 Marquette Ave Suite 410
Minneapolis, MN 55401

Section 7, Item a.

To Whom It May Concern:

The United States Department of Agriculture (USDA) as an agency of the Federal government is a self-insured entity.

The Federal Tort Claims Act (28 U.S. C. 1346(b), 2671 et seq) is the legal mechanism for compensating persons injured or property damaged by a negligent or wrongful act of a Federal employee, when committed within the scope of their employment.

Employees of the USDA are Federal employees and would be covered by Federal workers' compensation insurance if injured while in the performance of their duties.

I hope this information is satisfactory and meets your requirements for proof of insurance. If you have any questions or concerns, you may contact me at Area Code (612) 336-3269.

Sincerely,

ELIZABETH
JOHNSON
GROTH

Digitally signed by
ELIZABETH JOHNSON
GROTH
Date: 2022.08.31 07:53:40
-05'00'

Elizabeth Groth
Legal Administrative Specialist

Pest Alert

Animal and Plant Health Inspection Service
Plant Protection and Quarantine

European Cherry Fruit Fly (*Rhagoletis cerasi*)



Adult European cherry fruit fly (Biopix, S.D. Lund, www.biopix.com)

European cherry fruit fly is the most serious pest of cherries in Europe. The fly attacks ripening fruit, causing it to rot and fall off the tree. In heavily infested areas, the fly can destroy up to 100 percent of cherry and other host plants if left uncontrolled.

Distribution

European cherry fruit fly is found throughout Europe and in parts of West and Central Asia. In 2016, Canada confirmed this pest on wild honeysuckle at several sites in Ontario. In 2017, the United States found European cherry fruit fly on traps hung in wild honeysuckle plants and sweet cherry trees along the Niagara River in New York. This was the first U.S. detection of European cherry fruit fly.

Damage

European cherry fruit fly attacks only the fruit of its host plants. Larvae-infested fruit may have dark soft spots or appear wilted or shriveled. As mature larvae emerge from the fruit, they may leave behind visible exit holes.

If European cherry fruit fly becomes established in the United States, it could affect U.S. access to foreign cherry markets and cause lower prices and economic losses for U.S. cherry growers.

Host Range and At-Risk Areas of the United States

European cherry fruit fly prefers sweet cherries and honeysuckle, but may also attack tart cherries. If this pest establishes itself in New York and spreads to other parts of the country, it could threaten commercial cherry production along the Pacific Coast (California, Oregon, and Washington), in the Northeast (Maryland, New York, and Pennsylvania), and in several Western and Central States (Colorado, Michigan, New Mexico, and Utah).

Appearance and Life Cycle

Adult flies range in length from 1/8 to 3/16 of an inch (3.5–4.0 millimeters). Both males and females are mostly black with yellow to orange heads. A

large yellow dot is visible on their backs. The wings are transparent with dark bands.

Adults typically emerge from May to July and have an average lifespan of 2 to 4 weeks. Females usually lay one egg beneath the skin of each piece of fruit. Once they hatch from the eggs, the larvae develop inside the fruit and feed for up to 6 weeks. As the larvae develop, they damage the fruit pulp. Mature larvae exit the fruit through emergence holes, drop to the ground, and burrow into the soil. Once in the soil, they pupate within a few days and overwinter in the soil underneath or near the host plant.

Preventing Fruit Fly Spread

When U.S. Department of Agriculture (USDA) or State agriculture officials find an infestation of invasive fruit flies that could damage crops in this country, State regulatory officials first establish an intrastate quarantine to prevent the pest's spread within that State. USDA then establishes a parallel interstate quarantine to keep the pest from

spreading to other States. Together, these quarantines allow State and Federal officials to control and suppress the outbreak locally and regulate the movement of host fruits, nursery plants, and other items that could harbor the pest. These efforts help protect growers in other vulnerable parts of the country.

What You Can Do

Please cooperate with agricultural workers who may be in your area surveying for the pest. In areas where the pest has been found, agricultural workers may request approval from the property owner to apply treatment to prevent the spread. Know and follow any quarantine restrictions in fruit fly-infested areas.

When traveling, declare all food, live animals, and plant or animal products to a U.S. Customs and Border Protection officer or agriculture specialist at the first port of entry. If your items are generally allowed, the inspector will check them to make sure they are free from pests and disease.

If you travel to Canada, be advised that you may not bring cherries from Ontario into the United States. Cherries from other Canadian provinces are allowed if they are accompanied by a receipt or other document that confirms the fruit's origin. For more information, view the Federal Order: www.aphis.usda.gov/import_export/plants/plant_imports/federal_order/downloads/2017/DA-2017-15.pdf.

Learn More

To learn more, visit USDA's exotic fruit fly Web site (www.aphis.usda.gov/plant-health/ff) or contact:

- **The New York State Integrated Pest Management Program**
nysipm.cornell.edu/agriculture/fruits
- **Your local Extension office**
nifa.usda.gov/Extension
- **Your State department of agriculture**
www.nationalplantboard.org/membership
- **The nearest USDA Animal and Plant Health Inspection Service office**
www.aphis.usda.gov/planthealth/sphd

Questions and Answers

2024 European Cherry Fruit Fly Survey in New York

What is the European cherry fruit fly (ECFF), and why is it a threat?

ECFF (*Rhagoletis cerasi* L.) is a serious pest of cherries. The fly damages ripening fruit, causing it to rot and fall off the tree. In heavily infested areas, the fly can destroy all ripening cherries if left uncontrolled. The pest can spread to new areas through the transport of infested fresh cherries, soil, or fruit from host plants. The U.S. Department of Agriculture (USDA) first found European cherry fruit fly on traps hung along the Niagara River in New York's Niagara County in 2017.

What is the ECFF survey?

USDA's Animal and Plant Health Inspection Service (APHIS) and New York's State Department of Agriculture and Markets (NYS AGM) will hang approximately 2,000 traps across Western and Central New York, which is under quarantine for ECFF. APHIS will also hang traps outside the ECFF quarantine in areas that are at higher risk for the pest's spread.



What do the traps look like?

The yellow panel trap is a rectangular cardboard trap coated on both sides with a mixture of a nontoxic glue and a food bait. The traps are about 9 inches long and hang vertically in trees.

Do the traps really catch the fruit flies?

The trap helps detect new infestations and monitors the insect's spread. It is not meant to catch fruit flies to reduce populations.

How do the traps work?

Adult fruit flies are attracted to the ammonium acetate food bait that's on the trap. If the flies land on the trap, they will get stuck in the nontoxic glue. APHIS and NYS AGM service the traps at least every 2 weeks to replace the bait and collect insects.

If a trap is in my area, does that mean ECFF is there?

No. If you see a trap in your community, it does not mean ECFF is present. It just means we are looking for ECFF in your area. The goal of the survey is to determine where the insect is and monitor its spread.

What were the results of the 2023 survey in New York?

The 2023 survey found 271 ECFF in 40 trap locations. These results helped guide decisions on trap placement for the 2024 survey.

Where will traps be set this year?

For the 2024 season, surveyors will place traps along the edge of the quarantined areas in Western and Central New York. APHIS will also hang traps in selected areas in Michigan and Pennsylvania.

How can I help?

Please allow APHIS and NYS AGM surveyors access to your property to place and check traps. Residents with questions can contact the ECFF program office by calling 1-800-249-2363 or emailing ppq.ecff@usda.gov. Learn more at www.aphis.usda.gov/hungrypests/ecff.

Pest Alert

Plant Protection and Quarantine

Box Tree Moth (*Cydalima perspectalis*)

The box tree moth is an invasive pest that primarily feeds and completes its life cycle on boxwood species (*Buxus* spp). In its native range, it also feeds on burning bush (*Euonymus alatus*), Japanese spindletree (*E. japonicus*), purple holly (*Ilex chinensis*), and orange jessamine (*Murraya paniculata*) once all nearby boxwoods are completely defoliated.

Distribution and Spread

The box tree moth is native to temperate and subtropical regions in Asia. It was first reported in Europe in 2007, after which it spread rapidly across European countries and into Western Asia and Northern Africa. In 2018, it was documented in Canada, and in 2021, the U.S. Department of Agriculture (USDA) confirmed the presence of the moth in Niagara County, NY, near the Canadian border. The rate of spread for the box tree moth has varied since its introduction in Europe, with some cases peaking at 96 miles per year. Long distance movement of the box tree moth across Europe occurred primarily through the movement of infested boxwood plantings.

Box tree moths are highly mobile and are good fliers. Natural spread of this moth in Europe is about 3 to 6 miles per year. One analysis from Europe concluded that natural dispersal from continental Europe to the United Kingdom was possible, suggesting sustained adult flights of over 20 miles.

Damage

In 2014, boxwood made up 15 percent of broadleaf evergreen sales in the United States, and the estimated value was \$126 million (USDA-NASS, 2015). Boxwoods are



Adult moths (top and bottom left), damage (bottom)

typically planted as ornamentals and used for edging, as hedges, and/or clipped into different shapes to make topiaries. The box tree moth can cause heavy defoliation of boxwood plants if populations are left unchecked. Defoliation of existing and new growth can kill the plant. If no foliage is available, larvae have been observed feeding on the bark, which can cause branches or the entire plant to die.

Description

Adult box tree moths generally have white bodies with a brown head and abdomen. Their wings are white and slightly iridescent, with an irregular thick brown border spanning 1.6

to 1.8 inches. Some adults have completely brown wings with a small white streak on each forewing. Males and females show both colorations.

The eggs are pale yellow and average 0.04 inches in size. They are laid in flat clusters of about 5 to 20 on the underside of boxwood leaves. As they mature, a black spot appears marking the larval head.

Newly hatched larvae have black heads and are green to yellow in color. As they age, dark brown stripes develop on the body. The most mature larvae are about 1.6 inches long and have thin white and thick black stripes and black dots outlined in white along the length of the body.

Pupae develop inside a silk cocoon and are 0.6 to 0.8 inches long. They are initially green, with black stripes on the back, and turn brown as they mature.

Life Cycle

Adult female box tree moths lay their eggs singly or in clusters of about 5 to 20 in a gelatinous mass on the underside of boxwood leaves. Box tree moths overwinter as larvae. Once temperatures rise, overwintering larvae emerge and typically begin feeding in March, continuing until they pupate in late April to early May. As they develop, they spin silken webs to hold leaves together and create protected areas to feed. They tend to feed on leaves in the lower portion of host plants but reside in the upper portion and remain active until September or October.

Pupation occurs on the host leaves in silk cocoons. If the boxwood host is defoliated, pupation may occur away from the host plant using leaves from the surrounding area. Pupae will typically first appear in April or May and will be present continuously through the summer and into the fall, depending on the local climate and timing of generations.

Adults first emerge from the overwintering generation between April and July, depending on climate and temperature. Subsequent generations are active between June and October. Adults typically live for 2 weeks after emergence.



Caterpillars, webbing, and frass (top); pupa (bottom left); magnified egg masses (bottom right)

Where To Look

Signs of damage may not appear at the beginning of an infestation because young larvae hide among twigs and leaves. Larvae skeletonize the leaves and feed on the bark, causing defoliation and dryness, leading to the plant's death. Signs of feeding include green-black frass (excrement) and webbing.

The female moths lay their eggs on the underside of the leaves of boxwoods.

Report Your Findings

If you find an insect that you suspect is the box tree moth in New York, please submit an online report to have the specimen identified properly: www.arcg.is/1Df8Se.

For questions, please call USDA at 1-800-249-2363. You may also contact your local Extension office or State Plant Regulatory Official.

To locate an Extension specialist near you, go to the USDA website at www.nifa.usda.gov/Extension. A directory of State Plant Regulatory Officials is available on the National Plant Board website at www.nationalplantboard.org/membership.

New York Residents: Check Your Boxwoods for the Box Tree Moth!

The box tree moth (*Cydalima perspectalis*) is an invasive pest that can kill boxwoods if left unchecked. We need your help to keep it from spreading. Here's what to look for:

Brown Leaves and Defoliation (look for missing sections of leaves or skeletonized leaves)



Caterpillars and Webbing (young caterpillars hide among twigs/leaves, can grow to 1.5")



Matteo Maspero and Andrea Tantardini, Centro MiRT - Fondazione Minoprio (IT)

Frass (sawdust-like insect excrement)



Pupa (may be wrapped in webbing)



Adult Moths (hard to spot; most active at night)



Do Your Part To Stop the Box Tree Moth

1. Find and Report

If you live **outside Niagara County** and find any signs of infestation, take a picture and report it online at <https://arcg.is/1Df8Se> or scan the QR code.



If you live **inside Niagara County**, you don't need to report your findings. But keep checking regularly for this pest to protect your boxwoods.

2. Cooperate With Agriculture Officials

Agriculture officials may ask for permission to access your property so we can visually inspect your boxwood plants or place box tree moth traps. Please cooperate with us! This work is important to stop the spread.



3. Protect Your Boxwoods

Remove infested branches or, for heavy infestations, cut the boxwood from its base (it should grow back from its roots). Discard all boxwood debris by double-bagging it in plastic and putting it with your household trash.

For more information, and a list of insecticides known to be effective against destructive caterpillars, go to www.aphis.usda.gov/planthealth/box-tree-moth (click on "Resources"). You can also contact your County Cooperative Extension office (cals.cornell.edu/cornell-cooperative-extension/local-offices) for treatment options specific to your needs:

Niagara County: (716) 433-8839, niagara@cornell.edu

Erie County: (716) 652-5400, erie@cornell.edu

Orleans County: (585) 798-4265, orleans@cornell.edu

Genesee County: (585) 343-3040, genesee@cornell.edu

Questions?

Call the U.S. Department of Agriculture (USDA) at 1-800-249-2363.

MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN UNITED STATES DEPARTMENT OF AGRICULTURE PROPERTY ACCESS REQUEST

MOTION M24-

MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN UNITED STATES DEPARTMENT OF AGRICULTURE PROPERTY ACCESS REQUEST

Motion authorizing Town of Lansing Supervisor to sign United States Department of Agriculture (USDA) Property Access Request for permission to trap for an invasive pest, the Box Tree Moth and/or the European Cherry Fruit Fly on the Town of Lansing’s property.

**UPDATED AND AMENDED TOWN OF LANSING
COVID-19 LEAVE TIME AND GENERAL POLICIES**

Updated and Effective May 15, 2024

The following temporary personnel policies are adopted by the Town Board of the Town of Lansing:

WHEREAS, the Town of Lansing has largely followed NYS advice on managing COVID-19 matters, including but not limited to the Governors’ Executive Orders and sub-orders, (all, an “EO”), the input on essential versus non-essential personnel from the Empire State Development Corporation, and guidance on rules, protocols, public safety, and other matters from the New York State and Tompkins County Departments of Health (together, “NYSDOH”); and

WHEREAS, the Town has had multiple COVID-19 resolutions and policies and most, if not all, were written to effect compliance with such EOs and related state guidance, and despite many mandates being lifted by NYS, certain policies and guidance are still recommended or desirable, including because EO 11 is still in effect; and

WHEREAS, certain matters previously covered by EOs and Town resolutions and policies have been superseded by NYS statutes, such as leave time, sick leave, job protection rules, and adopted plans for future emergencies arising from or in relation to communicable and other diseases and public health emergencies, such that only certain policies need to now be separately re-stated by the town; so

NOW THEREFORE, the following temporary policies are adopted and remain in effect until rescinded or amended by the Town Board:

1. MANDATED ABSENCES FROM WORK:

- A. No employee or public officer (hereafter, jointly, an “Employee”) who has tested positive for COVID-19, or who is showing symptoms of COVID-19, shall report to the workplace, whether at a worksite or town building. Employees that have any COVID-19 related symptoms shall test or be tested for COVID-19, and thereafter shall abide by NYSDOH requirements, including any no-contact, stay-at-home orders (“Quarantine”), or other requirements. If you do test positive for COVID-19: You should immediately isolate yourself and stay home until you are fever free (without the use of fever-reducing medications) for 24 hours and symptoms are improving. You may then return to work and should for 5 days practice good hygiene like washing or sanitizing hands often and coughing or sneezing into your sleeve and wearing a mask when around others. Employees are reminded to use due diligence if they are not feeling well due to other common illnesses and to not report to work. New York State COVID-19 paid sick leave only covers employees who are subject to a mandatory or precautionary order of isolation or quarantine issued by NYS DOH. With the changes to the guidance as of March 1, 2024, there is no longer a mandatory order of isolation.
- B. Any Employee covered by the provisions of subsections A above shall fully and promptly report their circumstances and condition to their immediate supervisor or Department Head (hereafter “Department Head”) by telephone or electronic means. If an Employee is confirmed as being infected with COVID-19, or made subject to any Quarantine orders or requirements, such

Employee and their Department Head are both required to immediately notify the Town Supervisor. All Employees and Department Heads must maintain confidentiality as required by HIPAA and other applicable laws as apply to Employee health conditions and confidentiality.

- C. Any Employee who has been exposed to or infected with COVID-19, or who is subject to Quarantine, as determined or recommended by NYSDOH or its policies or who has to care for an immediate family member exposed to COVID-19 or subject to Quarantine, may be granted 1 to 14 calendar days of COVID-19 paid leave (calculated per hours per such days as normally worked), to cover the duration of the Quarantine. NYS COVID-19 paid sick leave allows for a maximum of 3 COVID paid leave times, with the second and third time only if the employee is positive with COVID-19. The three times rule retroactively dates to leaves taken on or after January 1, 2021. The use of all such permitted COVID-19 special leave-time benefits (herein, the "COVID Leave") shall be approved by each Employee's Department Head, and Department Heads will provide further instructions on reporting these matters on timecards. Employees may also use their accumulated leave time for any unpaid leave resulting from any COVID-19-related absences from work. Employees unable to report to work or meet their regular weekly hours due to COVID-19 shall first utilize their COVID Leave before using other accrued leave time.
- D. If the work of the affected Employee can be performed remotely, such as by telecommuting, then such may be allowed by the Department Head and, in each such case: (i) such Employees may work outside their regular work hours and schedule; and (ii) all time actually worked must be accurately reported on a timecard. Not all Employees are capable of remote work due to the nature of their duties, but to the extent a reasonable accommodation can be made without causing undue impact to safety, costs, or the work and duties of other Employees, the Town will try to make such work available. The Town does not guarantee the availability or amount of any remote work availability.
- E. Any Employee who misrepresents or falsifies the reason for a paid leave of absence, including a COVID-19 related absence, or misrepresents or falsifies any information reported upon any timecard, or misrepresents or falsely reports (or fails to report) COVID-19 test results, may be subject to disciplinary action, up to and including termination of employment.

2. ADDITIONAL RULES AND POLICIES: Pursuant to the policies respecting social distancing, cleaning, vaccination, masking, and other requirements, recommendations, and advisories, the recommendations and guidance from TCDOH shall apply. These policies shall automatically be amended and change as TCDOH guidance and requirements change. In the event of any ambiguity, the Town Supervisor, upon the advice and consent of the Deputy Supervisor, shall make final rulings or clarifications.

This policy will sunset when the NYS COVID-19 paid sick leave sunsets. Any time taken off would revert to regular sick time, the same as any other illness.

MOTION TO AMEND AND ADOPT THE UPDDATED TOWN COVID-19 LEAVE TIME AND GENERAL POLICIES

MOTION M24-

MOTION TO AMEND AND ADOPT THE UPDATED TOWN COVID-19 LEAVE TIME AND GENERAL POLICIES

Motion to update, amend and adopt the Town of Lansing COVID-19 time and general policies, said Policy dated May 15, 2024, as updated, supersedes and replaces the prior policy effective immediately.

RESOLUTIONS APPROVING STORMWATER COVENANTS FOR DRAINAGE DISTRICTS #11 AND #12, ACCESS EASEMENT FOR DRAINAGE DISTRICT #12, AND RELEASE OF PRIOR STORMWATER AGREEMENT (SOMRA) FOR DRAINAGE DISTRICT #11, FURTHER AUTHORIZING THE EXECUTION AND FILING OF EACH THEREOF

RESOLUTION 24-

RESOLUTIONS APPROVING STORMWATER COVENANTS FOR DRAINAGE DISTRICTS #11 AND #12, ACCESS EASEMENT FOR DRAINAGE DISTRICT #12, AND RELEASE OF PRIOR STORMWATER AGREEMENT (SOMRA) FOR DRAINAGE DISTRICT #11, FURTHER AUTHORIZING THE EXECUTION AND FILING OF EACH THEREOF

The following Resolutions were duly presented for consideration by the Town Board:

WHEREAS, John Young, *et al.* (the “Developer”) is and was the principal owner and applicant of the East Shore Circle Major and Minor Subdivisions and the Asbury-Collins Major Subdivision, and each such subdivision (the “Subdivisions”) had stormwater requirements and obligations that were required by law and under the town’s codes, and all such Subdivisions have been incorporated into, respectively, Drainage District #11 and #12 (the “Drainage Districts”), which Drainage Districts were formed by Final Orders of formation issued by this Town Board upon February 28, 2024 (Resolutions 24-76 and 24-77, respectively); and

WHEREAS, in furtherance of finalizing the covenants, conditions, rights, and conveyances respecting the Drainage Districts, certain additional instruments have been drafted and approved by the Developer, the landowners in the Drainage Districts, and the town’s SMO, engineer, and attorney, each and all as required by the Town Code and the Town Planning Board’s conditions of approval and requirements for such Subdivisions; and

WHEREAS, after a review of the documents submitted to the meeting, and upon and after due deliberation thereupon, be it now:

RESOLVED, that the form of the stormwater covenants for the Drainage Districts be and hereby are approved, and the Town Supervisor may execute the same (and any related instruments needed for filing) by and for the Town of Lansing and cause the same to be filed of record in the Tompkins County Clerk’s Office; and it is further

RESOLVED, that the form of the stormwater access and maintenance easement for Drainage District #12 be and hereby is approved, and the Town Supervisor may, if required, execute the same (and any related instruments needed for filing) by and for the Town of Lansing and cause the same to be filed of record in the Tompkins County Clerk’s Office; and it is further

RESOLVED, that the form of the release, surrender and discharge of the Stormwater Operation, Management, and Reporting Agreement, previously filed on June 20, 2018 in the Tompkins County Clerk’s Office as Instrument Number 2018-06738, respecting a portion of Drainage

District #11 (relating more specifically to the lands of the minor subdivision therein) be and hereby is approved, and the Town Supervisor may execute the same (and any related instruments needed for filing) by and for the Town of Lansing and cause the same to be filed of record in the Tompkins County Clerk's Office.

**RESOLUTION AMENDING 2024 ORGANIZATIONAL RESOLUTIONS
24-53 AND 24-55**

RESOLUTION 24-

**RESOLUTION AMENDING 2024 ORGANIZATIONAL
RESOLUTIONS 24-53 AND 24-55**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on January 17, 2024, the Town passed Organizational Resolution 24-53 and 24-55 appointing liaisons and committee members for 2024; and

WHEREAS, the Supervisor wishes to make the following amendment to Resolution 24-53 which appointed members to the Water and Sewer Working Group;

1. Committee Member Ruth Groff be removed as a voting member as she was appointed as the Town Board Liaison (non-voting) to the Water and Sewer Working Group; and

WHEREAS, the Supervisor also wishes to make the following amendment to Resolution 24-55 which appointed members to the Lansing Parks, Recreation and Trails Working Group;

1. Committee Member Ruth Groff be replaced by Councilperson Joseph Wetmore; and

WHEREAS, upon due consideration and deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED that 2024 Organizational Resolutions 24-53 and 24-55 be and are hereby amended as follows:

Resolution 24-53:

1. Committee Member Ruth Groff be removed as a voting member.

Resolution 24-55:

1. Committee Member Ruth Groff be replaced by Councilperson Joseph Wetmore.

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 24-

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

The Supervisor submitted her monthly report for the month of March 2024, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Laurie Hemmings. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 005

DATED 05/15/2024

AUDITED VOUCHER #'s 374 – 456

AUDITED T&A VOUCHER #'s 22 – 31

TOWN OF LANSING

Abstract # 005
Summary by Fund

05/13/2024
09:26:34

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	5,963.70	203,767.73	209,731.43
B	GENERAL FUND OUTSIDE VILLAGE	1,408.72	6,479.07	7,887.79
DA	HIGHWAY FUND TOWNWIDE	4,030.31	9,421.00	13,451.31
DB	HIGHWAY FUND OUTSIDE VILLAGE	3.54	13,197.40	13,200.94
SL1-	LUDLOWVILLE LIGHTING DISTRICT	109.58		109.58
SL2-	WARREN ROAD LIGHTING DISTRICT	629.68		629.68
SL3-	LAKEWATCH LIGHTING DISTRICT	1,037.94		1,037.94
SS1-	WARREN RD SEWER	113.42	590.99	704.41
SS3-	CHERRY ROAD SEWER DISTRICT	1.07	49.87	50.94
SW	LANSING WATER DISTRICTS	875.15	8,826.00	9,701.15
TA	TRUST & AGENCY	5,154.68	101,270.80	106,425.48
Total:		19,327.79	343,602.86	362,930.65

GENERAL FUND A

May 15,2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>	
A7140.200	A7110.200	Wrong expenditure code was used to pay for the remainder of the Kubota from Empire Tractor last month	\$ 3,631.14	General Journal Entry
A5132.410	A5132.400	To correct coding on Voucher #347, Abstract 004	\$ 575.95	General Journal Entry

GENERAL FUND B

May 15,2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>	
B8010.402	B8010.400	To move legal services costs from contractual line to legal services line. Voucher # 181 & 270	\$ 918.00	General Journal Entry
B8020.402	B8020.400	To move legal services costs from contractual line to legal services line. Voucher # 181 & 270	\$ 1,134.00	General Journal Entry

CHERRY RD SEWER SS3-

May 15,2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS3-599	SS3-9050.800	ADDED ACCOUNT FOR UNEMPLOYMENT INSURANCE	\$ 10.00

CONSENT AGENDA MOTIONS M24-XX – M24-XX AND RESOLUTIONS 24-XX – 24-XX

RESOLUTION 24-XX

CONSENT AGENDA MOTIONS M24-XX – M24-XX AND RESOLUTIONS 24-XX – 24-XX

RESOLVED, that the Consent Agenda Motions **M24-XX – M24-XX** and Resolutions **24-XX – 24-XX**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

- Councilperson Judy Drake –
- Councilperson Christine Montague –
- Supervisor Ruth Groff –
- Councilperson Laurie Hemmings –
- Councilperson Joseph Wetmore –

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on May 15, 2024.

RESOLUTION APPROVING THE STANDARD WORKDAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS

RESOLUTION 24

RESOLUTION APPROVING THE STANDARD WORKDAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing needs to establish and report the standard work day for elected and appointed officials; and

WHEREAS, effective August 12, 2009, each elected or appointed official who is enrolled in the NYS Retirement System, must prepare a record of work-related activities for three consecutive months within 150 days of the start of a new term or appointment; and

WHEREAS, the log must contain a daily detail of hours worked and duties performed that are directly related to the elected or appointed position, including official duties performed outside normal business hours; and

WHEREAS, by certifying that a previously submitted three-month log is still representative of time worked, officials elected or appointed to new terms will not have to keep a new log for up to eight years. If an official who believes their initial three-month log is not representative of the average number of hours worked, he or she may submit a new record of activities for an alternative three-month period; and

WHEREAS, the Legislative Clerk must retain each record of activities for a period of at least thirty years and provide full and complete copies to the Office of the State Comptroller upon request; and

WHEREAS, the Resolution must be adopted at the first regular meeting held after the first 180 days of a new term, or whenever a new elected or appointed office is established; and

WHEREAS, upon due deliberation thereupon by the Town Board, the Town Board of Lansing has duly

RESOLVED, that the Town Board of the Town of Lansing hereby adopts the New York State Comptroller Form RS 2417-A as the Official Form Approving Standard Workday and Reporting Resolution for Elected and Appointed Officials:



Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code
3 0 2 2 4

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
(Rev.11/19)

BE IT RESOLVED, that the Town of Lansing / 30224 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Ruth Groff			Supervisor	1/1/24-12/31/27	6	24.67	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Laurie Hemmings			Councilperson	1/1/24-12/31/27	6	1.61	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
John Howell			Town Justice	1/1/24-12/31/27	6	5.83	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Judy Drake			Councilperson	1/17/24-12/31/24	6	4.67	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Deborah K. Munson, secretary/clerk of the governing board of the Town of Lansing, of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the ___ day of ___, 20___ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Lansing on this ___ day of ___, 20___.

(Signature of Secretary or Clerk)

Affidavit of Posting: I, Deborah K. Munson being duly sworn, deposes and says that the posting of the Resolution began on 1/17/24 and continued for at least 30 days. That the Resolution was available to the public on the:

- Employer's website at: _____
- Official sign board at: _____
- Main entrance Secretary or Clerk's office at: _____

(seal)

RESOLUTION APPROVING PURCHASE OF ONE 2024 DODGE RAM 5500 ONE-TON MEDIUM DUTY DUMP TRUCK FOR USE IN THE HIGHWAY DEPARTMENT

RESOLUTION 24

RESOLUTION APPROVING PURCHASE OF ONE 2024 DODGE RAM 5500 ONE-TON MEDIUM DUTY DUMP TRUCK FOR USE IN THE HIGHWAY DEPARTMENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing has long had capital management and equipment plans; and

WHEREAS, Resolution 24-92 stated “2016 Ford F550 One Ton Dump Truck VIN# 1FDUF5HT0GED15031 be and hereby is declared as excess property and that the Highway Superintendent, or his designee, sell the same “as is,” document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The proceeds from the sale will be combined with already appropriated funds to purchase a replacement one ton dump truck”; and

WHEREAS, the 2016 Ford F550 One Ton Dump Truck VIN# 1FDUF5HT0GED15031 sold for \$28,200; and

WHEREAS, \$51,000 was budgeted to fund the purchase of a new truck; and

WHEREAS, the Highway Department has now confirmed and identified its need for one new 2024 Dodge Ram 5500 one-ton medium duty dump truck; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Highway Superintendent now wishes to use funds from SW8340.200 \$23,327.71, DB5110.200 \$23,327.72 and \$28,200 from the sale of the 2016 Ford F550 one-ton dump truck, and seeks verification from the Town Board to make such purchase; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms that \$23,327.71 from SW8340.200 and \$23,327.72 from DB5110.200, and \$28,200 from the sale of the 2016 Ford F550 one ton dump truck will be used to purchase a new truck; and it is further

RESOLVED, that the Highway Superintendent or his designee be and hereby are authorized to affect the following purchase per NY SOGS Contract #PC68973SSB: One new 2024 Dodge Ram 5500 one-ton medium duty dump Truck, not to exceed \$74,855.43 from Maguire Auto.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –
Councilperson Christine Montague –
Supervisor Ruth Groff –

Councilperson Laurie Hemmings –
Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 15, 2024.



Department of Planning & Sustainability

COMMISSIONER
Katherine Borgella

Section 8, Item c.

DEPUTY COMMISSIONER
M. Megan McDonald

121 E. Court St, Ithaca, N.Y. 14850 | Phone: (607) 274-5560 | tompskinscountyny.gov/planning

April 9, 2024

John Zepko, Director of Planning & Code Enforcement
Town of Lansing
29 Auburn Road
Lansing, NY 14882

Re: Review Pursuant to §239 -l, -m and -n of New York State General Municipal Law

Proposed Action: Town of Lansing Open Space and Conservation Plan

Dear Mr. Zepko:

This letter acknowledges your referral of the proposed action identified above for review by the Tompkins County Department of Planning and Sustainability pursuant to §239 -l, -m and -n of the New York State General Municipal Law.

We have determined the proposed action will have no significant county-wide or inter-community impact.

We do, however, have the following comments on the proposed action:

- The Open Space Plan suggests establishing both recreation fees and open space impact fees. Before pursuing either of these fees, the Town should consider the possible effect these fees may have on lower-income residents of the Town or on the provision of affordable housing and determine if there are ways to reduce any negative impacts on those households.
- The Open Space Plan also suggests a Real Estate Transfer Tax. If the Town pursues this proposal, we urge the Town to coordinate with the Tompkins County Clerk's office in advance to discuss collection and management of those fees.

We look forward to receiving notification on the final action taken by your municipality within 30 days of decision, as required by State law.

Sincerely,

A handwritten signature in black ink, appearing to read "Katherine Borgella".

Katherine Borgella, AICP
Commissioner of Planning and Sustainability

cc: Maureen Reynolds, Tompkins County Clerk

Full Environmental Assessment Form
Part 1 - Project and Setting

Section 8, Item c.

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Town of Lansing Open Space & Conservation Plan		
Project Location (describe, and attach a general location map): All lands within the boundaries of the Town of Lansing		
Brief Description of Proposed Action (include purpose or need): The Open Space and Conservation Plan is intended to inventory and prioritize the Town’s open spaces. This prioritization allows the Town to understand where the highest value open spaces exist, and thus where to focus potential future funding, programming, and other conservation efforts.		
Name of Applicant/Sponsor: Town of Lansing		Telephone:607-533-7054
		E-Mail:
Address:29 Auburn Road		
City/PO:Lansing	State:NY	Zip Code:14882
Project Contact (if not same as sponsor; give name and title/role): John Zepko		Telephone:607-533-7054
		E-Mail:jzpepko@lansingtown.com
Address: 29 Auburn Road		
City/PO: Lansing	State: NY	Zip Code: 14882
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Adoption by the Town Board	4/17/2024
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Tompkins County GML 239 Review	3/12/2024
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	NYS Dept of Agriculture and Markets	3/21/2024
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources. <ul style="list-style-type: none"> i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input checked="" type="checkbox"/>Yes <input type="checkbox"/>No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/>Yes <input checked="" type="checkbox"/>No 		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- **If Yes**, complete sections C, F and G.
- **If No**, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):
 Cayuga Lake Scenic Byway (2001)
 Cayuga Lake Local Waterfront Revitalization Plan (2004)

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):
 The project is the adoption of the Town of Lansing Open Space and Conservation Plan

C.3. Zoning

Section 8, Item c.

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?
All properties within the Town; Zoning Districts AG, RA, R1, R2, R3, B1, B2, IR, L1

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,
i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Lansing Central School District

b. What police or other public protection forces serve the project site?
Tompkins County Sheriff

c. Which fire protection and emergency medical services serve the project site?
Lansing Volunteer Fire Department

d. What parks serve the project site?
All Town Parks

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No
iii. Number of lots proposed? _____
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
i. If No, anticipated period of construction: _____ months
ii. If Yes:
• Total number of phases anticipated _____
• Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
• Anticipated completion date of final phase _____ month _____ year
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses?

Yes No

If Yes, show numbers of units proposed.

Section 8, Item c.

One Family Two Family Three Family Multiple Family (four or more)

Initial Phase _____
At completion _____
of all phases _____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No

If Yes,

- i. Total number of structures _____
- ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
- iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No

If Yes,

- i. Purpose of the impoundment: _____
- ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
- iii. If other than water, identify the type of impounded/contained liquids and their source. _____

- iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
- v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
- vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)

If Yes:

- i. What is the purpose of the excavation or dredging? _____
- ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 - Volume (specify tons or cubic yards): _____
 - Over what duration of time? _____
- iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No

If Yes:

- i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or _____

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No
If Yes:
• acres of aquatic vegetation proposed to be removed: _____
• expected acreage of aquatic vegetation remaining after project completion: _____
• purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
• proposed method of plant removal: _____
• if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

- Do existing sewer lines serve the project site?
- Will a line extension within an existing district be necessary to serve the project?

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or _____ acres (impervious surface)

_____ Square feet or _____ acres (parcel size)

ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
- _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
- _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
- _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
- _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?

If Yes:

- i. Estimate methane generation in tons/year (metric): _____
- ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust):

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

- i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
- ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: _____
- Saturday: _____
- Sunday: _____
- Holidays: _____

ii. During Operations:

- Monday - Friday: _____
- Saturday: _____
- Sunday: _____
- Holidays: _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?

Yes No

Section 8, Item c.

If yes:

i. Provide details including sources, time of day and duration:

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?

Yes No

Describe: _____

n. Will the proposed action have outdoor lighting?

Yes No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?

Yes No

Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day?

Yes No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?

Yes No

If Yes:

i. Product(s) to be stored _____

ii. Volume(s) _____ per unit time _____ (e.g., month, year)

iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?

Yes No

If Yes:

i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices?

Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?

Yes No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

• Construction: _____ tons per _____ (unit of time)

• Operation : _____ tons per _____ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

• Construction: _____

• Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:

• Construction: _____

• Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

Section 8, Item c.

If Yes:

- i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
- ii. Anticipated rate of disposal/processing:
 - _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 - _____ Tons/hour, if combustion or thermal treatment
- iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

- i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____
- ii. Generally describe processes or activities involving hazardous wastes or constituents: _____
- iii. Specify amount to be handled or generated _____ tons/month
- iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____
- v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
- Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and coverytypes on the project site.

Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?

Yes No

i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?

Yes No

If Yes,

i. Identify Facilities:

e. Does the project site contain an existing dam?

Yes No

If Yes:

i. Dimensions of the dam and impoundment:

- Dam height: _____ feet
- Dam length: _____ feet
- Surface area: _____ acres
- Volume impounded: _____ gallons OR acre-feet

ii. Dam's existing hazard classification: _____

iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?

Yes No

If Yes:

i. Has the facility been formally closed?

Yes No

- If yes, cite sources/documentation: _____

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?

Yes No

If Yes:

i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?

Yes No

If Yes:

i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No

Yes – Spills Incidents database Provide DEC ID number(s): _____

Yes – Environmental Site Remediation database Provide DEC ID number(s): _____

Neither database

ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No

If yes, provide DEC ID number(s): _____

iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site:

n. Does the project site contain a designated significant natural community? Yes No

If Yes:

i. Describe the habitat/community (composition, function, and basis for designation): _____

ii. Source(s) of description or evaluation: _____

iii. Extent of community/habitat:

- Currently: _____ acres
- Following completion of project as proposed: _____ acres
- Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No

If Yes:

i. Species and listing (endangered or threatened): _____

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No

If Yes:

i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No

If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No

If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No

i. If Yes: acreage(s) on project site? _____

ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No

If Yes:

i. Nature of the natural landmark: Biological Community Geological Feature

ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No

If Yes:

i. CEA name: _____

ii. Basis for designation: _____

iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? Yes No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name John Zepko Date 21 March 2024

Signature _____ Title Director of Planning & Code Enforcement

Addendum to Part III EAF – Lansing Open Space Conservation Plan

The Town of Lansing Conservation Advisory Council, in conjunction with Collier’s Engineering & Design, has drafted the Town of Lansing Open Space Conservation Plan (OSCP). The OSCP is intended to inventory and prioritize the Town’s open spaces to allow the Town a better understanding of where the highest value open spaces exist, and thus where to focus potential future funding, programming, and other conservation efforts.

The project has been classified as a Type I Action under 6 NYCRR 617.4 (b)(1)(i), “the adoption of a municipality's land use plan, the adoption by any agency of a comprehensive resource management plan or the initial adoption of a municipality's comprehensive zoning regulations”, of the State Environmental Quality Review Act ("SEQRA").

1. **Impact on Land**

The Lead Agency has determined that based on the information provided and given that the project does not propose any change to the physical landscape, but prioritizes lands based on their conservation value, that the adoption of the Open Space Conservation Plan (OSCP) will not have a significant adverse impact upon land in the Town of Lansing.

2. **Impact on Geological Features**

The Lead Agency has determined that based on the information provided, no significant adverse impacts Geological Features are anticipated. The proposed action will not affect any geologic features listed as a registered National Natural Landmark. The action will not result in the modification or destruction of, or inhibit access to, any unique or unusual land forms, but is more likely to recommend the conservation of such resources.

3. **Impacts on Surface Water**

The Lead Agency has determined that based on the information provided, no significant adverse impact to Surface Water is anticipated. The proposed action is the adoption of an open space and conservation plan which inventories and prioritizes open spaces in the Town. If all policy recommendations within the OSCP were implemented, each of which would likely require its own SEQR review, surface water resources would likely be significantly conserved and protected

4. **Impact on groundwater**

The Lead Agency has determined that based on the information provided, no significant adverse impact to groundwater is anticipated. The project is intended to create an inventory and prioritize open space within the Town and will result in no direct impact to ground water are anticipated. If all policy recommendations within the OSCP were

implemented, each of which would likely require its own SEQR review, ground water resources would likely be significantly conserved and protected.

5. Impact on Flooding

The Lead Agency has determined that the proposed action will have no, or a small impact on flooding.

6. Impacts on Air

The Lead Agency has determined that the proposed action will have no, or a small impact on air. The project will not include industrial scale sources of air emissions, such as fuel combustion or incinerators, nor will it require a NY State Air Registration, Air Facility Permit, Federal Clean Air act Title IV or Title V Permit.

7. Impact on Plants and Animals

The Lead Agency has determined the proposed action will have no, or a small impact on plants and animals. If implemented, the Open Space Conservation Plan would likely conserved vital lands and habitats, having a positive impact on the population of local flora and fauna.

8. Impact on Agricultural Resources

The Lead Agency has determined the proposed action will have no, or a small impact on agricultural resources. The Open Space Conservation Plan identifies and priorities open space for conservation, to help ensure Agriculture remains as a significant land use in the Town.

9. Impact on Aesthetic Resources

The Lead Agency has determined the proposed action not have an adverse impact on Aesthetic Resources. The Open Space Conservation Plan is intended to inventory and prioritize opens spaces in the town for conservation purposes and would, if implemented, significantly conserve and enhance aesthetic open space resources in the Town.

10. Impact on Historic and Archeological Resources

No Adverse Impact on historic or archaeological resources are anticipated, as the Open Space Conservation Plan is intended to inventory and prioritize lands to be conserved.

11. Impact on Open Space and Recreation

The project is an inventory and prioritization open space within the Town. If all policy recommendations within the OSCP were implemented, each of which would likely require its own SEQR review, open spaces and recreational opportunities would likely be significantly conserved and enhanced. No adverse impacts are anticipated.

12. Impact on Critical Environmental Areas

The Town of Lansing has not identified any Critical Environmental Areas (CEA) with the Town, therefore the proposed action will have an adverse impact upon CEAs.

13. Impact on Transportation

The Lead Agency has determined that based on the information provided, no significant impact to traffic is anticipated.

14. Impact on Energy

The proposed action will not cause an increase in the use of energy and will not have an adverse impact on Energy resources.

15. Impact on Noise, Odor, and Light

The proposed will not have an adverse impact on noise, odors, or outdoor lighting. If all policy recommendations present in the plan were implemented, each likely requiring a review under SEQR, noise, noxious odors, and light pollution would likely be reduced.

16. Impact on Human Health

The Lead Agency has determined that based on the information provided, no significant adverse impact on human health is anticipated. The project is an inventory and analysis of open spaces in the Town of Lansing

17. Consistency with Community Plans

The proposed project is consistent with the Comprehensive Master Plan, adopted in 2018. The project is supported by the following goals and recommendations of the Town Comprehensive Plan:

- NR-7 A The Town of Lansing should continue and expand its efforts to protect and enhance environmental quality through creation of a Conservation Advisory Council (CAC) composed of a diverse group of residents. One goal of the CAC would be to complete an open-space inventory (OSI) prioritizing open areas in Lansing for conservation based on natural, scenic, and cultural values.
- NR-2E Encourage private property owners to establish conservation easements to protect environmentally sensitive lands and open space.

18. Consistency with Community Character

The Lead Agency has determined that the adoption of the Lansing Open Space Conservation Plan, as an objective of the Town's Comprehensive Master Plan, adopted in 2018, is intended to preserve the community character of the town, and will not have an adverse impact.

From: [Kehoe, Jeffrey \(AGRICULTURE\)](#)
To: [John Zepko](#)
Cc: [Tylutki, Kathleen \(AGRICULTURE\)](#)
Subject: Town of Lansing Open Space Plan: Comments
Date: Monday, April 15, 2024 1:44:34 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

John,

Regarding Lansing’s Open space Plan.

1. You have correctly identified or referenced appropriate NYSDAM grants;
2. Analysis of “Agriculture” and scoring rubric is adequate for study;
3. In my opinion, the Plan could have elaborated more on contributions of agriculture to open space and local economics. (These contributions are often overlooked or misunderstood by public officials, however Cost of Community Services analysis goes a long way.

Overall a well done plan. Please let me know if you have any questions.

Thank you,

Jeff Kehoe

Associate Environmental Analyst

Department of Agriculture and Markets | Division of Land and Water Resources

10B Airline Drive, Albany, NY 12235

(518) 457-4626 | jeffrey.kehoe@agriculture.ny.gov

<http://www.agriculture.ny.gov>

RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING THE TOWN OF LANSING OPEN SPACE AND CONSERVATION PLAN

RESOLUTION 24

RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING THE TOWN OF LANSING OPEN SPACE AND CONSERVATION PLAN

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Conservation Advisory Council, authorized by Resolution 19-49 on January 16, 2019, is directed to “keep a required inventory and map, as defined in section 239-y of the General Municipal Law, of all open areas within the Town, with the plan of obtaining information pertinent to proper utilization of such open lands, including lands owned by the state, any other municipality within the state, or by the Town of Lansing itself”; and

WHEREAS, on January 19, 2022, the Town Board of the Town of Lansing passed Motion 22-01 authorizing Town of Lansing Supervisor to execute Agreement for Grant #21-597 between the Park Foundation and the Town of Lansing for Open space index and Conservation Plan; and

WHEREAS, on January 19, 2022, the Town Board of the Town of Lansing passed Motion M22-04 Authorizing the Issuance of Open Space Index and Conservation Plan Request for Qualifications (RFQ) subject to changes in consultant selection timeline and proposal submission deadline at the discretion of the Director of Planning; and

WHEREAS, on May 18, 2022, the Town Board of the Town of Lansing passed Resolution 22-89 authorizing the Town Supervisor to execute Standard Agreement for Professional Services with Bergmann Associates Architects, Engineers, Landscape Architects and Surveyors, D.P.C. for the Town of Lansing Open Space Index and Conservation Plan; and

WHEREAS, the Town Board, being the local agency which has primary responsibility for approving and carrying out the action, did on April 17, 2024 find that the adoption of the Town of Lansing Open Space and Conservation Plan is a Type I Action under the State Environmental Quality Review Act §617.4(b)(1), and declared intent to establish itself as the Lead Agency for environmental review via Resolution 24-104; and

WHEREAS, this Board, acting as Lead Agency in environmental review, has on May 15, 2024, reviewed the criteria and determined the significance of the project including the proposed action, its location, its purpose, and its potential impacts on the environment, and reviewed and accepted as adequate a Full Environmental Assessment Form, Parts 1, 2, 3, and the attached Statement of Findings, prepared by Lead Agency and Town Planning staff; and

WHEREAS, Project plans, and related information, were duly delivered to the Tompkins County Planning and Sustainability Department per General Municipal Law § 239; et seq., and such Department responded in a letter dated April 9, 2024, from Katherine Borgella, Tompkins County Commissioner of Planning, pursuant to §239 -l, -m, and -n of the New York State General Municipal Law determined the proposed action will have no significant county-wide or inter-community impact: and

WHEREAS, the Tompkins County Department of Planning and Sustainability, NYS Department of Agriculture and Markets, the Town of Lansing Agricultural Committee, and the Town of Lansing Planning Board were given the opportunity to comment on the proposed action; and

WHEREAS, a duly noticed Public Hearing was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 20th day of March 2024, at 6:30 pm, to consider public input and comments upon such proposed plan, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the proposal will result in no significant impact on the environment and that a Negative Declaration for purposes of Article 8 of the Environmental Conservation Law be filed in accordance with the provisions of Part 617 of the State Environmental Quality Review Act; and it is further

RESOLVED, that the Town Supervisor is hereby authorized and directed to endorse the said Negative Declaration on Part 3 of the FEAF attached hereto; and it is further

RESOLVED, that the Town Board of the Town of Lansing hereby approves and adopts the Town of Lansing Open Space Conservation Plan dated March 2024, as created and recommended by the Town’s Conservation Advisory Council in its advisory capacity, as a collected and organized inventory of data identifying important natural, visual, and community resources within the Town of Lansing; and be it further

RESOLVED, that the acceptance and approval of the Open Space Conservation Plan, and any recommendations regarding municipal actions which may be taken as provided therein, shall in no way be deemed binding upon the Town or its various boards or agencies with regard to present or future actions; By adopting the Natural Resources Inventory and the Scenic Resources Inventory Open Space Conservation Plan, it is the intent of the Town Board that this valuable and comprehensive inventory of the Town’s natural and visual resources be regularly consulted and utilized by the Town, its various boards, departments, and the public to assist in the development, management and protection of these resources;

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –

Councilperson Laurie Hemmings –

Councilperson Christine Montague –
Supervisor Ruth Groff –

Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 15, 2024.

**Judy Drake
Town Board Report
May 2024**

Meetings attended:

April 22, 2024: Watched YouTube Lansing Planning Board meeting

- 2 preliminary site plans reviews discussed in March were approved and 1 Minor Subdivision
- Sketch Plan Review on 1950 East Shore Drive discussed

April 25, 2024:

- Met with Ruth and Mary Ellen regarding prep for Personnel Committee Meeting
- Ludlowville Road presentation

April 29, 2024: Tompkins County Youth Services Board

- Presentation by Harmony Ayers-Friedlander, Whole Health, on Trends in Youth Mental Health
- Update on By-Laws review, Key Performance Indicators and 2025 Budget work.

May 1, 2024: Lansing Personnel & Management Committee w/ Ruth & department heads

- Discussed: setting priorities, cell phone allowance, clothing allowance, vacation schedule, and received red lined Personnel Policy with past approved policies included.

May 7, 2024: Lansing Fire Commissioners

- 87 Calls in April making total to date 417 calls
- No open burns until May 14th

May 8, 2024: Lansing Zoning Board of Appeals

Laurie Hemmings
Town Board Member
May 2024

Participated in the Community Vision for Health virtual event hosted by Tompkins County Whole Health to discuss ideas for community health improvement including increasing healthcare access for all community members and improving the quality of healthcare for everyone.

**Joseph Wetmore
Town Board Member Report
May 2024**

**Planning for Ludlowville meeting
Thursday, April 18·12:00 – 1:00pm**

Met with Mike Moseley, Ruth Groff, David Herrick and Donald M. Harner, (Dondi) to discuss the presentation on the closed section of Ludlowville Road.

**Planning Board Meeting
Monday, April 22·6:30 pm – 8:00pm (via YouTube)**

Mechanical new storage barn, Location: 390 Peruville Road, Tax Parcel Number 30.-1-28.213. Public Hearing, final approval.

MPK- Wildlife Resolutions new storage barn, Location: 35 Town Barn Road, Tax Parcel Number 30.-1-23. Public Hearing, SEQR determination, final approval.

118 Ross Road, Tax Parcel Number 23.-1-20. The applicants propose a subdivision of 118 Ross Road into three (3) smaller, approximately 1.2-1.5 acre, labeled “Parcel A”, “Parcel B” and “Parcel C”. This property is in both L1 186 and RA zoning. Board approved

1950 East Shore Drive, Tax Parcel Number 37.1-1-9.2
Project Description: The applicant wishes to receive some feedback regarding the development of 1950 East Shore Drive. The applicant proposes to create a 12-cottage rental community including community center to host “farmers market and catered events”. Community pickleball courts are also being proposed. This project is located in B2 zoning with a small portion (S.W. corner of parcel) in R2 zoning. Preliminary presentation/discussion.

The Planning Board discussed Planning & Zoning training being held May 13, 2024.

**Code Revision Committee Monthly Meeting
Wednesday, April 24·10:00am – 12:00pm**

- Discussed the following items:
- 270-28 Keeping of Chickens
 - 270-3 Corner Lots (Lot, Corner)
 - 270-3, 235 -5 Flag Lots
 - 235-3 (def) Lot Line Adjustment
 - Discussion of maximum principal dwellings per lot
 - Discussion of new Town Board directives
 - Correct Omission of Illustration of Ag Zoning Update - Discussion of Buffer Chart (270-40.4 (3))
 - Update and Finalize Cannabis Law
 - Update Zoning on Storage Containers
 - Local Planning and Zoning Gap Analysis

Ludlowville Road Meeting

Thursday, April 25-6:00 – 8:00pm

Open house and presentation to share information from engineers regarding the closed portion of Ludlowville Road. About 30 members in the public were in attendance.

Trail Committee

Tuesday, April 30-11:30am – 12:30pm

The committee discussed the Board’s request for the committee to draft an amendment to the Parks, Recreation and Trails Master Plan to describe the next stages of Trail planning and for Jonas Falls.

Meeting with ORES

Wednesday, May 1-11:00am – 1:00pm

Lansing and Groton officials met with Chuck Voss and Nathan Stone, from Office of Renewable Energy Siting (ORES), to help us understand the process of the Yellow Barn solar project.

Lansing Gap Analysis

Wednesday, May 1-4:00 – 5:30pm

The Town has entered into an agreement with Colliers Engineering & Design to perform a Gap Analysis of the Town's Comprehensive Plan and Zoning Codes, to help better position Town in pursuing grant funding for the update of the same. We met with John Steinmetz of Colliers for a meeting of a few town officials who are very familiar with the history of planning/zoning of in the Town.

Community Science Institute tour

Friday, May 3-1:00 – 3:00pm

Ruth and I visited the Community Science Institute for an overview of their programming and a tour of their lab facilities, presentation of their programming and look at some benthic macroinvertebrates and cyanobacteria under the microscope.

Walk through potential Property Purchase

Monday, May 13-3:00 – 4:00pm

Ruth Groff
Supervisor Report
May 2024

- **Lansing Community Library:** April 22, 7:00 PM
 - I spoke briefly to the Lansing Community Library Board of Trustees about what the goals of the current town board are for the near future.
- **Press Conference:** April 23, 2:00 PM
 - I attended the press conference for Lea Webb as she announced an additional \$300,000 for the Rapid Medical Response program.
- **Code Revision Committee:** April 24, 10:00 AM
 - Several minor code revision updates (keeping of chickens, corner lots, flag lots, lot line adjustments) were discussed. New town board directives were identified and reviewed for future discussion – cannabis law, zoning on storage containers, and the local planning and zoning gap analysis.
- **Open House/Special Meeting Regarding Ludlowville Road:** April 25, 6:00 PM
 - Included in the panel were Dave Herrick, Dondi Harner, Mike Moseley, Joe Wetmore, and me. There was a large turnout of residents from Ludlowville who listened to the presentation by Mike Moseley, Dondi Harner, and Dave Herrick, followed by a question-and-answer period with responses from the entire panel.
- **Food System Forum:** April 29, 4:45 PM
 - The program was sponsored by Tompkins Food Future, Cornell Cooperative Extension of Tompkins County
 - The program included conversations about collaborative partnerships, cross cultural communication, and changing learned cultural attitudes. The topics and exercises included:
 - Purpose Inquiry Exercise
 - Sparking Justice: Putting the Love and Belonging into Community-Building Collaborative Partnerships
 - Focused Table Conversations: Igniting and Advancing our Commitments
- **Personnel Management Committee:** May, 1, 8:00 AM
 - Discussions included several policies that needed to be updated with consensus from all department heads. Steps going forward are to review the employee handbook, section by section, to bring up to current standards.
- **Meeting with Representatives from New York Office of Renewable Energy Siting (ORES):** May 1, 11:00 AM
 - Participating were John Zepko, Scott Russell, Joe Wetmore, Mary Ellen Albrecht, Jenn Schenck, Don Scheffler (Supervisor of the Town of Groton), and me. The representatives from ORES were Charles (Chuck) Voss and Nathan (Nate) Stone. Chuck and Nate provided an overview of their oversight of the solar farm process, discussing specifically CS Energy (Yellow Barn). Most of the meeting was a Q&A session with ORES fielding questions from our team.

- **Elected Officials:** May 2, 8:30 AM
 - Tompkins County needs at least a 5% tax increase to maintain the current level of services. They are projecting a decrease in sales tax revenue for 2025.
 - Ithaca Neighborhood Housing Services (INHS) has funds available for low- and moderate-income homeowners to build Accessory Dwelling Units (ADU) or to upgrade existing ones.
- **Tompkins County Health Consortium Open House:** May 2, 11:00 AM
 - There was an open house of the new facility for the consortium, followed by a regular meeting. Representatives from Excellus gave a presentation on the statistics behind the types of claims they are seeing, and a scorecard of the consortium's performance.
- **Tour of the lab at Community Science Institute (CSI):** May 3, 1:00 PM
 - Joe Wetmore and I were given a tour of the CSI lab on Brown Road. An explanation of how and where their samples are taken, to what purpose, and their general oversight of water quality in the Finger Lakes region. We viewed under a microscope, samples from Salmon Creek. They explained the types of things they test for and their responsibility in regard to their findings. Lansing is an appreciable benefactor of their work.
- **Southern Cayuga Lake Intermunicipal Water Commission:** May 9
 - 3:30 PM – Budget meeting
 - 4:00 PM – Regular meeting
- **Group of 6:** May 9, 10:00 AM
 - **Group of 6** is a group of the six municipalities that participate in wastewater transportation and treatment, utilizing the Cayuga Heights and the Ithaca facilities.
 - A presentation was given by Linda Woodard, Mayor of Cayuga Heights, about average monthly flow at the Cayuga Heights wastewater treatment facility, and at what levels they need to divert to Ithaca's plant, pointing to how inflow and infiltration (I&I) can affect those numbers. She also shared that they are considering installing solar panels to power the facility, since it is a major drain on electricity.
- **Tour of Wastewater Treatment Plant in Cayuga Heights:** May 10, 11:30 AM
 - Linda Woodard, Mayor of Cayuga Heights, gave me a tour of the facility and explained the entire process for my benefit as a member of the group of six municipalities that are part of the intermunicipal agreement for wastewater transportation and treatment.
- **Town Supervisors:** May 13, 10:00 AM
- **Planning Training:** May 13, 6 PM
 - Site Plan Review and Area Variances training