



REGULAR TOWN BOARD MEETING

Lansing Town Hall Board Room
Wednesday, September 21, 2022
6:30 PM

AGENDA

SUBJECT TO CHANGE

Meeting is open to the public and streamed live on YouTube.

VIEW THE MEETING LIVE - TOWN OF LANSING YOUTUBE CHANNEL

To find our YouTube Channel - Go to www.lansingtown.com, click on the "YouTube" Icon (red square) located on the bottom left corner of our Home Page.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Privilege of the Floor:** Limited to 20 Minutes with a Maximum of 3 Minutes per Speaker
 - a. Optional Board Member Responses – Maximum 2 Minutes per Board Member
5. **Department Reports**
 - [a.](#) **Lansing Community Library Report** – Christine Eisenhut
 - [b.](#) **Tompkins County Legislator Report** – Mike Sigler
 - [c.](#) **Highway Report** – Mike Moseley
 - [d.](#) **Parks and Recreation Report** – Patrick Tyrrell
 - [e.](#) **Engineer's Report** – Dave Herrick
 - [f.](#) **Director of Planning Report** – C.J. Randall
 - [g.](#) **Town Clerk Report** - Debbie Munson
6. **Motions and Resolutions**
 - [a.](#) Motion Authorizing Town Supervisor to Execute Snow and Ice Agreement with Tompkins County
 - [b.](#) Resolution Hiring and Appointing Town Historian
 - [c.](#) Resolution Approving Parks and Recreation Supervisor to Purchase Excavator
 - [d.](#) Resolution Affirming Charging Duties to the Agriculture and Farmland Protection Advisory Committee, and Appointing Members to Such Committee
 - [e.](#) Resolution Approving Audit and Budget Modifications and Supervisor's Report
7. **Board Member Reports**
 - a. Councilperson Andra Benson
 - [b.](#) Councilperson Ruth Groff

- c. Councilperson Bronwyn Losey
- d. Councilperson Joseph Wetmore
- e. Supervisor Edward LaVigne

8. Work Session

- a. Budget
- b. Highway Department Building Project
- c. NYSERDA Grant
- d. NYSDEC "Bell Station" Acquisition from Finger Lakes Land Trust, Inc.
- e. Salmon Creek Parcel
- f. Strategic Planning

9. Executive Session if Needed

- a. Motion to Enter/Exit

10. Adjourn Meeting

- a. Motion to Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the Town Clerk's Office at 607-533-4142. Request should be made 72 hours prior to the meeting.



LANSING COMMUNITY LIBRARY UPDATE TO THE LANSING TOWN BOARD
September, 2022

Submitted by Christine Eisenhut

1. The Library would like to thank the Town for hosting the Summer Reading tent behind the Town Hall.
2. From Memory to Memoir – A Writing Workshop with Regi Carpenter will take place on Saturday, September 24th at 11:00 am. Registration is suggested.
3. On display throughout the months of September and October will be acrylic collages and abstracts by Martin Kepecs.
4. The History of the Lansing Community Library – Go to lansinglibrary.org and look under the “About” tab for the History Timeline.
5. The 3rd annual Friends of the Library On-line Auction will take place from October 6-12th. Their annual meeting will be November 15th at 7pm.
6. The 13th annual Friends Artisan Fair will take place on December 2-3rd.
7. There will be a tweens and teens Journal Making Workshop on October 8th 10-12pm.
8. Elementary Book Club - Pages to Projects selection for the month is *Eerie Elementary: The School is Alive* by Jack Chabert and Sam Ricks
9. Tween Book Club – The selection of the month is *Wait til Helen Comes* by Mary Downing Hahn.
10. Instructor John Burger will be hosting T'ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
11. The library continues to provide free delivery to Woodsedge.
12. Book donations are currently on hold until October 11th.
13. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
14. The library is distributing free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.
15. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.

HIGHWAY REPORT

September 12, 2022

Water and Sewer

- Installed sewer meter at 9 Rosina Drive

Road Maintenance

- Hot mix patch work
- Shoulder repair
- Cracks filled on Lockerby Hill Road and lower portion of Wilson Road
- Completed paving schedule for the season

Tree and Brush Maintenance

- Tree and brush maintenance along roadside
- Ongoing roadside mowing
- Right of way tree maintenance

Miscellaneous

- Worked with residents of Ludlowville on placement of no parking signs
- No new updates from Stopen Engineering regarding Ludlowville Road (Crooked Hill)

Highway Building Open House

- Working with Bergman Engineering
- Open House September 17, 2022 – 75 to 100 people attended

**Parks & Recreation
9/14/22
Town Board Meeting**

RECREATION

- Fall Soccer began last week. We have 142 participants.
- We are hosting some modified school games at our facility.
- Our fall football programs have had three games now, we have won 2/3 games.
- Our fall cheerleading has one of our largest groups yet with 32 participants.
- Fall Horse riding camps begin next month. Both sessions filled within the week.

PARKS

- We have stopped charging at the park during the week, we will continue to charge on the weekends through September.
- Camping will close Columbus Day weekend; we had another great season.
- Watch Fire took place last week, Friday 9/16.
- Suicide prevention walk took place Saturday 9/10; we had a great turnout.
- We had a meeting Thursday 9/15 to discuss our annual trunk or treat event at the park.

Planning Department Update: September 2022

To: Town Board

From: C.J. Randall, Director of Planning

CORE PLANNING FUNCTIONS

- **Planning Board staff support**
 - Review of draft Rural Agricultural (RA) Zoning District uses – 8/8
 - Site Plan – Village Solars Phase VII
 - Site Plan review – 8/22
- **Zoning Board of Appeals staff support**
 - No meeting – 8/9
- Coordinated and attended monthly Department Head meeting on 8/3
- Coordinated and attended Water & Sewer Advisory Committee meeting on 8/3
- Attended SS4A multijurisdictional meeting on Action Plan grants on 8/1, 8/8, 8/22, 8/29
- Attended New York Forward information session on 8/4 and 8/23
- Attended meeting with Tompkins County Workforce Development Board and Town of Ithaca Codes on 8/15
- Attended semi-annual review of Building Code Effectiveness Grading Schedule (BCEGS) with Verisk for ISO on 8/18
- Coordinated with OpenGov on 8/3, 8/17, 8/22, 8/31

PROJECT MANAGEMENT

- Coordinated and attended Capital Improvement Committee meeting on 8/3
 - Submitted revised Salmon Creek Streambank Stabilization Project submittals to TCSWCD / NYS DHSES on 8/29

LAND USE WORK PROGRAM

Scope of work and schedule of adoption located at: <https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
 - Circulated revised working draft text and map amendments for Rural Agricultural (RA) Zoning District; Site Plan review; Site Development; and Subdivision Regulations to Code Revision Committee on 8/31
- Coordinated Yellow Barn Solar meetings on 8/9 and 8/16

COMMITTEE MANAGEMENT

- **Conservation Advisory Council staff support**
 - Attended meeting on 8/4

TOWN CLERK
SEPTEMBER 21, 2022

Budget

The Town Clerk's budget has been submitted to the Supervisor's office.

Water and Sewer Payments

Our office mailed about 260 reminder letters to homeowners on September 21, 2022 advising of delinquent water and sewer bills which must be paid by October 11, 2022 or they will be re-levied on 2023 Town and County Tax Bills. We included information regarding the Low Income Household Water Assistance Program (LIHWAP), which is on the Town's website.

Tompkins County Health Department Fall Rabies Clinics

The Health Department has scheduled two clinics this fall – Groton Fire Station on September 29th and TCAT Bus Garage on October 15th. Preregistration is recommended. Visit this link to sign up for a time slot - <https://tompkinscountyny.gov/health/eh/rabies#clinics>

Town Support

Our office continues to support other Town departments when requested; proof reading and administrative support, etc.

MOTION APPROVING SNOW AND ICE AGREEMENT AND AUTHORIZING TOWN OF LANSING SUPERVISOR AND HIGHWAY SUPERINTENDENT TO EXECUTE

MOTION M22-

MOTION APPROVING SNOW AND ICE AGREEMENT AND AUTHORIZING TOWN OF LANSING SUPERVISOR AND HIGHWAY SUPERINTENDENT TO EXECUTE

Moved that, the Snow and Ice Agreement between the County of Tompkins and the Town of Lansing, commencing October 1, 2022 and terminating September 30, 2025, and may be extended by written mutual consent of both parties, be and hereby is approved and further that the Town Supervisor and Town Highway Superintendent may sign the same by, for, on behalf of, and in the name of the Town of Lansing.

The question of the adoption of such proposed Motion was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

- | | |
|--------------------------------|-------------------------------|
| Councilperson Andra Benson – | Councilperson Ruth Groff – |
| Councilperson Joseph Wetmore – | Councilperson Bronwyn Losey – |
| Supervisor Edward LaVigne – | |

Accordingly, the foregoing Motion was approved, carried, and duly adopted on September 21, 2022.

RESOLUTION HIRING AND APPOINTING TOWN HISTORIAN

RESOLUTION 22-

RESOLUTION HIRING AND APPOINTING TOWN HISTORIAN

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Historian passed away and the Town has a need to appoint a new historian as required by law and said position is classified as a Non-Competitive Civil Service position by the Tompkins County Department of Personnel when it is part-time, as it is in the Town of Lansing; and

WHEREAS, the Town has selected a candidate and set a salary for such public office, and upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that Fannie Welch be and hereby is appointed, part-time, as the Town of Lansing Historian, with office hours to be determined in coordination with the Town Supervisor’s Office, at an annual salary of \$6,024, payable bi-weekly upon the Town’s regular payroll dates; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns’ employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

- | | |
|--------------------------------|-------------------------------|
| Councilperson Andra Benson – | Councilperson Ruth Groff – |
| Councilperson Joseph Wetmore – | Councilperson Bronwyn Losey – |
| Supervisor Edward LaVigne – | |

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

**RESOLUTION APPROVING PARKS AND RECREATION DEPARTMENT
PURCHASE OF EXCAVATOR**

RESOLUTION 22-

**RESOLUTION APPROVING PARKS AND RECREATION
DEPARTMENT PURCHASE OF EXCAVATOR**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing has long had capital management and equipment plans for the Parks and Recreation Department and in 2022 certain capital needs of the Parks and Recreation Department were discussed, including how to fund the purchase of the same in 2022 without incurring debt; and

WHEREAS, the Parks and Recreation Department has now confirmed and identified its need for one Case CX37C Excavator with 24” Digging Bucket, 36” Ditching Bucket, Hydraulic Thumb, Klac E Coupler and four (4) year warranty, which will be used Town wide and has utilized the New York State Office of General Service (NYSOGS) for pricing such equipment; and

WHEREAS, the Parks and Recreation Department was planning to purchase this equipment in 2023 and wait until 2024 to receive it; and

WHEREAS, this equipment is available now and the Town will not need to wait until 2024 to receive it if purchased now and the price will increase at least 15% if the equipment is purchased in 2023; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Parks and Recreation Department now wishes to use ARPA funds and seeks verification from the Town Board that this budget line item is indeed to be used as cash to make such purchases; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Parks and Recreation Supervisor or his designee be and hereby are authorized to affect the following purchase per OSG NIJPA / Sourcewell NYS contract PC#69383, Case CX37C Excavator with 24” Digging Bucket, 36” Ditching Bucket, Hydraulic Thumb, Klac E Coupler and four (4) year warranty from Monroe Tractor for a total not to exceed \$63,684.25; and it is further

RESOLVED, that the above sum shall be paid through the use of ARPA funds, and the Town Bookkeeper is directed to make payment from such accounts and report such expenditure to the ARPA administrator as required by law; and it is further

RESOLVED, that should the sum proposed to be expended exceed such amount of \$63,684.25 for the Case Excavator, it is requested that the Parks and Recreation Supervisor notify the Town Board and work with the Town Board to decide whether to spend such additional funds.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

- Councilperson Andra Benson –
- Councilperson Joseph Wetmore –
- Supervisor Edward LaVigne –
- Councilperson Ruth Groff –
- Councilperson Bronwyn Losey –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

RESOLUTION 22-XX

RESOLUTION AFFIRMING CHARGING DUTIES TO THE AGRICULTURE AND FARMLAND PROTECTION ADVISORY COMMITTEE, AND APPOINTING MEMBERS TO SUCH COMMITTEE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Agriculture and Farmland Protection Plan was adopted via Resolution 15-101, on September 16, 2015, whereupon it was incorporated into the Town's comprehensive plan, and such plan calls for a permanent committee to follow-up on the goals, updates, and other agricultural plans set forth therein; and

WHEREAS, the Agriculture and Farmland Protection Committee (the "Committee") was initially created to develop a farmland protection plan pursuant to grant money awarded by NYSDAM and such committee had an informal existence until Resolution 17-46, adopted January 18, 2017; and

WHEREAS, the Agriculture and Farmland Protection Advisory Committee is officially re-affirmed and will have 11 members (one of which is the Chairperson, and one of which is the Vice Chair), appointed for coincident 3-year terms; and

WHEREAS, the Town Board of the Town of Lansing has hereby RESOLVED as follows:

1. The Town hereby formally reaffirms the Agriculture and Farmland Protection Advisory Committee the “Committee”), as a perpetual, standing, citizens’ advisory committee comprised of one Chairperson, one Vice Chair, and 9 other members, each and all as appointed by the Town Board (including vacancies), with each position being at the will of the Town Board. Membership upon the Committee is by appointment by the Town Board for 3-year terms running concurrently and commencing January 1, 2020, ending December 31, 2022. Any vacancy shall be filled for the remainder of the term by appointment by the Town Board. At least 4 members of the Committee shall be owners or substantially involved in the operation of a commercial farming enterprise located in the Town of Lansing that engages in the production, preparation, or marketing of fruits, vegetables, field crops, nursery stock, flowers, livestock or livestock products, including commercial horse boarding and breeding operations, Christmas tree farming, timber processing, the production of compost, mulch, or other biomass crops, woodland farm products, beekeeping or honey production. Members of the Committee may be removed at any time, with or without cause and for any or no reason, by resolution of the Town Board. Members of the Committee may resign or withdraw at any time, with or without cause, and for any or no reason, and an oral or written resignation shall be irrevocable once communicated to the Chairperson of the Committee, the Town Clerk, or the Town Supervisor.

2. The following persons be and hereby are appointed to the Committee for three-year terms expiring on December 31, 2022:

- Connie Wilcox, Chairperson
- John Fleming, Vice Chairperson

Adam Buck
 Todd Eldred
 James Hatfield
 Larry Moore
 Jeannine Kirby
 Steve Nedrow (filling vacancy for Pete Larson III)
 Ken Patchen

The Chairperson of the Committee shall be appointed from time- to-time by the Town Board. In the absence of the Chairperson, the Vice shall conduct meetings and other actions by and for the Committee.

3. The Committee shall pursue agricultural and farmland promotion and protection goals as outlined in NYS Agriculture and Markets Law Article 25-AAA, in the General Municipal and Town Laws, and as more specifically defined and proposed in the 2015 Town of Lansing Agriculture and Farmland Protection Plan, as adopted in September, 2016. The Committee shall thus and also pursue the following purposes, goals, reviews, operations, recommendations, etc.:

- a. To advise the Town of Lansing regarding agricultural policy in the Town; to provide educational resources for sharing information among farmers and agriculturally-based businesses; and to educate Town residents and officials about farming and farmland issues.
- b. To provide regular input, comment, and analyses upon zoning, site planning, taxation, and other regulatory and mapping issues pertaining to agriculture, agricultural sales, and the development, transportation and marketing of agricultural and woodland goods and products in commerce in and through the Town; to serve as a clearinghouse for relations between farm operations and the Town Board, Planning Board, Zoning Board of Appeals, Planning Department, Code Enforcement Officers, and other officers and agencies of Town Government, including to provide a forum for concerns about Town policy, Town operations, or other matters relating to farming in the Town, including the making of referrals upon farm related subjects that may result in policy reviews, changes, or recommendations; to develop, promote, and encourage appropriate conservation strategies, best-practices, and sustainable agricultural practices and activities; and to review and advise upon private and public development and redevelopment projects, including the environmental reviews thereof, whenever requested by the Town Board or other agencies engaged in such reviews, with a specific focus and eye towards advising concerning the impact or potential future impacts upon agriculture, agricultural enterprises, and future agricultural opportunities and developmental plans within the Town of Lansing and surrounding areas and regions.
- c. To provide input for annual additions to the County Agricultural Districts and input upon the eight- year review of County Agricultural Districts; and to encourage and assist applications to farmland preservation programs and, when such applications are submitted, provide input into the review thereof.
- d. To examine and monitor trends in agriculture and local farming activity; to determine obstacles and fiscal issues and obstacles facing agricultural enterprises; to identify pressures upon agricultural lands and soils; to recommend reasonable and desirable plans and solutions to the Town to overcome or assist with the mitigation of such obstacles so as to preserve such lands and agricultural enterprises; to identify and promote direct

marketing and commodity marketing opportunities for local farmers, expand value-added agricultural operations in the Town, and identify and promote methods whereby existing farmers can be encouraged to continue in active agricultural operation; and to assist in the connection between those interested in agricultural businesses and production and the location of available opportunities and lands within the Town of Lansing to fulfill such goals.

- e. To review, suggest updates to, and take the lead in developing recommendations relating to the Town's Agricultural and Farmland Protection Plan; to recommend reasonable and desirable changes to this listing of responsibilities; to undertake other appropriate tasks requested by the Town Board; and to examine any other matters reasonably and directly related to the above tasks and goals.

4. The Committee shall meet at least twice annually at such times and locations as shall be set by the Chairperson. The Committee may meet more often or at regularly scheduled times and intervals as the Committee may decide. The Committee shall also hold at least one meeting a year to which the general public and members of the local farming community are invited to attend as guests.

5. The Committee shall be a citizens' advisory committee and not a capital or other planning committee. The Committee shall keep required accurate records of its meetings and actions and file required annual reports with the Town Board on or before the Town's organizational meeting, yearly.

6. The Town Board, Planning Board, ZBA, and town staff and employees shall reasonably cooperate to provide data, information, and support to the Committee to assist it in the pursuit of the goals and purposes herein described. The Committee may request technical assistance and specialized advice from any resource it may deem appropriate, including but not limited to other local residents, the Tompkins County Departments of Planning or Assessment, the Tompkins County Soil and Water Conservation Counsel, the Tompkins County Agriculture and Farmland Protection Board, the Finger Lakes Land Trust, the American Farmland Trust, the Land Trust Alliance, the New York Agricultural Land Trust, the New York Planning Federation, the Cayuga Lake Watershed Intermunicipal Organization, and the NYS Department of Agriculture and Markets.

7. The Town Board may adopt other rules of procedures for the Committee which, once adopted, shall be controlling. In the absence of the same the Committee may itself adopt such operational rules and procedures as it deems prudent for its operations. However, in limitation thereof and as a citizens' advisory committee, the Committee may not authorize any expenditure of Town funds or enter into any contract arrangements for payment of services. Funds necessary for proper committee operation or technical assistance may be requested by the Committee from the Town Board and, in accordance with customary procedures, the Town Board may authorize such funds, approve the expenditure thereof, and execute contracts in support of approved expenditures. The Town Board may also, consistent with budgetary requirements and rules, provide budgetary funding for the Committee's use for paper, mailing, and like and related miscellaneous expenses relating to the work of the Committee.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Andra Benson –
Councilperson Joseph Wetmore –
Supervisor Edward LaVigne –

Councilperson Ruth Groff –
Councilperson Bronwyn Losey –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

RESOLUTION 22-

**RESOLUTION APPROVING AUDIT and BUDGET MODIFICATIONS
AND SUPERVISOR'S REPORT**

The Supervisor submitted his monthly report for the months of June, July, and August 2022, to all Board Members and to the Town Clerk. The Supervisor's Reports were reviewed by Councilperson Ruth Groff. The bills were reviewed by Councilperson Andra Benson and Councilperson Joseph Wetmore. The Supervisor's Reports be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 009

DATED 09/21/2022

AUDITED VOUCHER #'s	<u>813 – 922</u>
PREPAY VOUCHER #'s	<u>813 – 816</u>
AUDITED T & A VOUCHER #'s	<u>56 – 61</u>
PREPAY T & A VOUCHER #'s	<u>56 – 58</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>148,542.20</u>
HIGHWAY FUND (DA&DB)	\$ <u>562,147.62</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,475.49</u>
LANSING WATER DISTRICTS (SW)	\$ <u>7,736.72</u>
TRUST & AGENCY (TA)	\$ <u>63,117.72</u>
WARREN&CHERRY ROAD SEWER DISTRICT (SS1&SS3)	\$ <u>4,031.37</u>

**BUDGET MODIFICATIONS
SEPTEMBER 21, 2022 MEETING**

**GENERAL FUND A
September 21, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1110.130	From Fund Balance to Court Clerk - Personal Services Addtl needed	\$ 1,000.00
A599	A1220.400	From Fund Balance to Supervisor - Contractual Addtl needed	\$ 1,500.00
A599	A1420.400	From Fund Balance to Attorney - Contractual Addtl needed	\$ 40,000.00
A599	A1440.401	From Fund Balance to Engineer - Sewer P&M Addtl needed	\$ 1,000.00
A599	A1440.402	From Fund Balance to Engineer - Stormwater P&M Addtl needed	\$ 1,000.00
A599	A1440.403	From Fund Balance to Engineer - Transportation Addtl needed	\$ 7,000.00
A599	A1630.403	From Fund Balance to Community Ctr - Electric Addtl needed	\$ 500.00
A599	A1910.400	From Fund Balance to Unallocated Insurance Addtl needed	\$ 10,000.00
A599	A5132.400	From Fund Balance to Transportation - Garage Addtl needed	\$ 100.00
A599	A7180.100	From Fund Balance to Beach/Pool - Personal Services Addtl needed	\$ 3,000.00
A599	A7310.100	From Fund Balance to Youth - Personal Services Addtl needed	\$ 15,000.00
A599	A7560.400	From Fund Balance to Other Performing Arts - Contractual Addtl needed	\$ 2,500.00

GENERAL FUND B
September 21, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B8020.401	From Fund Balance to Planning Board - Engineer Addtl needed	\$ 5,000.00

HIGHWAY FUND DA
September 21, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5148.400	From Fund Balance to Snow removal - Contractual Additional needed	\$ 50,000.00

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Andra Benson –	Councilperson Ruth Groff –
Councilperson Joseph Wetmore –	Councilperson Bronwyn Losey –
Supervisor Edward LaVigne –	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on September 21, 2022.

Ruth Groff
Town Board Member Report
September 2022

- I attended the Joint Policy/Planning Committee meeting of the ITCTC
 - The resolution to support NYSDOT's 2023 targets for highway safety performance measures was approved
 - Description: Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs (NYSAMPO) and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets.
 - Other items voted on were simply administrative modifications, generally moving timelines and funds to future fiscal years, none of which affected Lansing
 - The Director made several announcements:
 - Safe Streets and Roads for All (SS4A) Grant – update – application deadline Sept.15. A group of ten municipalities, plus Tompkins County and NYSDOT as partners will apply for a grant to develop a Safety Action Plan. The municipalities include: City of Ithaca, Towns of Dryden, Lansing, Danby, Newfield, Caroline and Ithaca and, Villages of Lansing, Cayuga Heights and Dryden. The City of Ithaca will be lead applicant, others will be joint applicants.
 - Carbon Reduction Program (CRP) – The Bipartisan Infrastructure Law (BIL) Carbon Reduction Program appropriates funds to MPOs to distribute within their jurisdictions. The purpose of the CRP is to reduce transportation emissions through the development of State carbon reduction strategies and by funding projects designed to reduce transportation emissions. The ITCTC has the responsibility to distribute \$92,771 in funds, with funding available immediately (FFY 22) and through FFY 2026 (Fund totals from FFY 23 through 26 may vary). This is a new program and staff is still learning about program requirements, particularly with regards to implementing a fund distribution/project selection process
 - There is a new bike share program starting either within the next month, or at least by the Spring. They are hoping to include outlying municipalities.
- The Capital Improvement Committee went through the details of the workbook that is being utilized to develop and establish a multiyear capital plan. Because of the delays this year in the plan's development, the committee agreed that the target for approval and adoption of the plan will be 2023. It is my goal to have the plan ready for review before the end of the year.
 - The purpose of the plan is to:
 - provide a forward-looking view of capital expenditures, including cash as you go, bond debt service, and grant funding
 - provide a basis for budgeting
 - provide a basis for decision making as new projects arise
- There was no Parks, Recreation, and Trails Committee meeting this month.