



REGULAR TOWN BOARD MEETING

Lansing Town Hall Board Room
Wednesday, March 18, 2026
6:30 PM

AGENDA

SUBJECT TO CHANGE

Meeting is open to the public and streamed live on YouTube.

VIEW THE MEETING LIVE - TOWN OF LANSING YOUTUBE CHANNEL

To find our YouTube Channel - Go to www.lansingtownny.gov, click on the “YouTube” Icon (red square) located on the bottom left corner of our Home Page.

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentation - Cornell Cooperative Extension NPA Contact - Jake Raynsford**
5. **Public Hearing on Local Law #2 to Amend Town Code to Increase Number of Alternate Members Appointed or Appointable to the Planning Board and Zoning Board of Appeals**
 - a. Motion to Open/Close
6. **Resolutions**
 - a. Resolution Adopting Local Law #2 to Amend Town Code to Increase Number of Alternate Members Appointable or Appointable to the Planning Board and Zoning Board of Appeals
7. **Privilege of the Floor:** Limited to 20 Minutes with a Maximum of 3 Minutes per Speaker
 - a. Optional Board Member Responses – Maximum 2 Minutes per Board Member
8. **Reports**
 - a. **Department of Public Works Report** – Mike Moseley
 - b. **Parks and Recreation Report** – Patrick Tyrrell
 - c. **Town Clerk Report** - Debbie Munson
 - d. **Lansing Community Library Report** – Annie Johnson
 - e. **Lansing Youth Services Report** – Richard Alvord
 - f. **Tompkins County Legislator Report** – Mike Sigler
9. **Consent Agenda**
 - a. Resolution Reappointing Members and Liaisons to Zoning Advisory Committee
 - b. Resolution Approving Dissolution of 2023 Agriculture and Farmland Protection Committee, and Re-Formation of the Agriculture and Farmland Protection Committee under Town Code Chapter 7

- [c.](#) Resolution Stating Which Town Positions are Required to File Annual Ethics Disclosure Statements
- [d.](#) Resolution for The Creation of Parks and Recreation Positions in the Civil Service Position Listing
- [e.](#) Resolution Approving Audit and Supervisor's Report
- [f.](#) Resolution Approving Consent Agenda

10. Motions and Resolutions

- [a.](#) Resolution Appointing Alternate Members to the Town of Lansing Planning Board
- [b.](#) Resolution Approving and Authorizing the License Agreement with Scoops of Lansing until December 2026, as Subject to Permissive Referendum as Required by Law

11. Boards and Committees

- a. Correspondence

12. Board Member Reports

- [a.](#) Councilperson Judy Drake
- b. Councilperson Laurie Hemmings
- [c.](#) Councilperson Christine Montague
- [d.](#) Councilperson Joseph Wetmore
- [e.](#) Supervisor Ruth Groff

13. Work Session

- a. Board of Ethics - Determine interview committee for vacancy

14. Executive Session if Needed

- [a.](#) Motion to Enter/Exit

15. Adjourn Meeting

- a. Motion to Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the Town Clerk's Office at 607-533-4142. Request should be made 72 hours prior to the meeting.

TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK
LOCAL LAW NUMBER #2 OF 2026

LOCAL LAW AMENDING TOWN CODE TO INCREASE NUMBER OF ALTERNATE
MEMBERS APPOINTED OR APPOINTABLE TO THE PLANNING BOARD AND
ZONING BOARD OF APPEALS

BE IT ENACTED by the Town Board of the Town of Lansing as follows:

SECTION 1: AUTHORITY AND SUPERSESSION - This Local Law is enacted pursuant to the authority and power granted to the Town of Lansing under and pursuant to Town Law §§ 267(11) and 271(15), Municipal Home Rule Law § 10, and the New York State Constitution, at Article IX. To the extent inconsistent with said Town Law § 267(11) and § 271(15), this Local Law continues to supersede the same as relates to alternate members of the Planning Board and Zoning Board of Appeals, respectively.

SECTION 2: PURPOSES - It is sometimes difficult to maintain a quorum or have full voting strength due to illnesses, absences, or conflicts of interest. Atop this, the size and complexity of many matters has grown such that it is deemed to be in the best interests of the Town to authorize additional alternate members for such land use review boards.

SECTION 3: AMENDMENT OF TOWN CODE § 7.3 - Town code § 7.3, relating to alternates for the Planning Board and Zoning Board of Appeals is repealed and re-stated in its entirety as follows:

“Alternate members of the Planning Board and Zoning Board of Appeals shall be appointed by the Town Board for a term of up to one year, running from January 1 through December 31 and until any successor is appointed and duly seated, unless the Town Board shall decide not to fill that alternate position. The Planning Board may have up to three alternate members appointed at any one time and the Zoning Board of Appeals may have up to two alternate members appointed at any one time. However, nothing requires the filling of all such alternate positions, or any vacancies as may arise, at any given time. Prior to appointment the Town Board shall refer the name of the proposed alternate member, together with any application materials provided by such candidate, to the Planning Board or the Zoning Board of Appeals, respectively, for review and comment. No alternate member may be appointed to the Planning Board or the Zoning Board of Appeals for more than seven terms.”

SECTION 4: CODIFICATION - This local law shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly amended, superseded, or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the procedure for amending the code as set forth in the code, or in the Town’s local laws, including but not limited to Local Law #2 of 2020.

SECTION 5: SAVINGS - The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of this local law as declared by the valid judgment of any court of competent jurisdiction shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase in this local law, which shall remain in full force and effect.

SECTION 6: EFFECTIVE DATE - This Local Law shall take effect immediately, and the Town Clerk is directed to immediately file a copy of this Local Law with the New York State Secretary of State, as required by law.

RESOLUTION ADOPTING LOCAL LAW # 2 OF 2026 TO AMEND TOWN CODE TO INCREASE NUMBER OF ALTERNATE MEMBERS APPOINTED OR APPOINTABLE TO THE PLANNING BOARD AND ZONING BOARD OF APPEALS

RESOLUTION 26-

RESOLUTION ADOPTING LOCAL LAW # 2 OF 2026 TO AMEND TOWN CODE TO INCREASE NUMBER OF ALTERNATE MEMBERS APPOINTED OR APPOINTABLE TO THE PLANNING BOARD AND ZONING BOARD OF APPEALS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the amendment to Local Law is pursuant to the authority and power granted to the Town of Lansing under and pursuant to Town Law §§ 267(11) and 271(15), Municipal Home Rule Law § 10, and the New York State Constitution, at Article IX. To the extent inconsistent with said Town Law § 267(11) and § 271(15), this Local Law continues to supersede the same as relates to alternate members of the Planning Board and Zoning Board of Appeals, respectively; and

WHEREAS, it is sometimes difficult to maintain a quorum or have full voting strength due to illnesses, absences, or conflicts of interest. Atop this, the size and complexity of many matters has grown such that it is deemed to be in the best interests of the Town to authorize additional alternate members for such land use review boards; and

WHEREAS, upon deliberation hereupon, Town Board of the Town of Lansing has RESOLVED as follows:

1. This amendment to the local law shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly amended, superseded, or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the procedure for amending the code as set forth in the code, or in the Town’s local laws, including but not limited to Local Law #2 of 2020; and
2. This Local Law shall take effect immediately, and the Town Clerk is directed to immediately file a copy of this Local Law with the New York State Secretary of State, as required by law.

The question of the adoption of such Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –	Councilperson Laurie Hemmings –
Councilperson Christine Montague –	Councilperson Joseph Wetmore –
Supervisor Ruth Groff –	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 18, 2026.



DEPARTMENT OF PUBLIC WORKS REPORT
March 2026

NEW DEPARTMENT OF PUBLIC WORKS BUILDING:

- Maintenance of erosion controls continue per weekly SWPPP inspections.
- Sanitary under slab trenching, piping, backfill and compaction were performed.
- Exterior metal wall panels began late February.
- Interior bollards inside truck bay were installed.
- Interior concrete masonry units (CMU) to resume.

Anticipated in March and April

- Wall Panels: Late February start through mid-March 2026.
- Roof System: 45d duration provided by GC. (Follows Wall Panels)
 - Anticipated start: Late March 2026
 - Roofing pre-installation meeting to occur prior to start of roofing.
- Trims & Gutters: 25d duration provided by GC. (Follows Roofing)
- Continue masonry (CMU) at interior of DPW facility.
 - (Locker Rooms / Bathrooms / Electrical Room, Maintenance Areas)
- Interior mezzanine structural steel – follows interior CMU.
- Mechanical Equipment at mezzanines.
- Concrete slab on grade for Admin / Locker Room Areas – April 2026

Utilities

- Storm Drainage Structures / Piping – Resumed March 9, 2026
- Water main at exterior to resume pending suitable weather.
- Generator is on site.

WINTER MAINTENANCE:

- Due to ongoing winter storms affecting New York and neighboring states, many municipalities faced significant salt shortages, with some having no supply available. The Lansing Department of Public Works contacted Cargill, which was experiencing a high volume of salt requests, and was able to secure a shipment. This ensured continued roadway safety for the Town.
- Crew members continue to work tirelessly to ensure the roads are plowed, salted, and safe for everyone in the community.

SPRING MAINTENANCE

- With warmer weather on the horizon, crew members have started on servicing equipment for spring work while still providing winter maintenance of roads for the Town.

WATER MAINTENANCE

- Crew members utilized the Town’s Vac Truck to perform maintenance on water valves throughout Town.

OFFICE:

- The Town of Lansing continues to work hand and hand with the Village of Lansing and the Village of Cayuga Heights regarding the Intermunicipal Agreement for Sewer District One.

MEETINGS ATTENDED BY THE HIGHWAY SUPERINTENDENT/DIRECTOR OF PUBLIC WORKS

- Mike Moseley, the Director of the DPW/Highway Superintendent, and Kevin May, Working Supervisor, attended the 2026 Advocacy Day in Albany. While in Albany, they met with Senator Lea Webb and Assemblymember Dr. Anna Kelles to discuss increasing the CHIPS road budget, which municipalities across New York State rely on to maintain and improve local roads. The Senate added \$310 million, and the Assembly added \$150 million in their respective one-house budget proposals. In addition to the proposed increase to the CHIPS program, they discussed maintaining current funding levels for EWR, PAVE-NY, POP, and Bridge-NY. Local governments use these funds, along with local sales tax revenue, to improve roadway infrastructure.
- Commissioner Meeting with Bolton Point: *Responsible for passing resolutions that govern Bolton Point.*
- Engineering and Operations Meeting with Bolton Point: *Responsible for the infrastructure of the municipalities that make up Bolton Point.*
- Highway Barn Committee: *Responsible for working with architects, engineers, and construction managers on the design and development of the new Department of Public Works facility.*
- Lansing Town Department Heads Meetings.
- Capital Improvement Committee.
- Personnel Management Committee.



March 2026
Town Board Report

RECREATION:

- Current and upcoming programs include Co-ed T-ball, GirlStrong, Hitcats Winter baseball, LBP, LSP, Lansing WaterCats Swimming, Horseback Riding, Travel Volleyball, YogaChi, Strength and Stretch, Cardio Step, and Adult Volleyball.
- Lansing WaterCats Swim Team will be participating in the 2026 NI Gold Championship swim meet this weekend, March 20-22nd at the Webster Aquatic Center.
- Our 5th and 6th grade Boys Travel basketball teams participated in the Newfield Recreation Boys Basketball Tournament on Sunday, March 8th.
- The ballfield electric project has been completed. Thank you to John Hatfield and Al Budd.
- Halco has been asked to come back as soon as possible to clean up and seed the disturbance they made behind the Town Hall. We are hoping this can be done before baseball and softball start.
- The 2026 Summer Program Book will be available at the end of this week.

PARK:

- New kayak rack has been built and put in place of the old one.
- Equipment maintenance (cleaning, service, and repairs). New Ventrac multi-purpose unit has arrived.
- Extensive shop cleaning/organizing was completed at the park shop in preparation for this season.
- Large trees on the beachfront have been removed.
- Preparation for 6 new campsites (non-electric) has begun at the park.
- Picnic tables are being repaired in preparation of the 2026 season.
- Continue to plow the park out to allow a path for walkers. Our walkers are extremely grateful.

TRAILS:

- The crew has been performing some basic maintenance on trails.
- Parking lot has been plowed as needed.
- FOLCT had their first "Trail Tuesday" of the season. They picked up several bags of garbage.
- FOLCT meeting was held on March 2nd.
- Trails Working Group meeting was held on March 12th. We are nearing completion of the Lansing Greenway Master Plan.
- Met with Ed Dubovi of the CAC on March 17th.
- Request for Town Board approval to send the property owners on the north side of Myers Road a form letter giving them information on the possibility of the Myers Road Trail.

TOWN HALL/COMMUNITY CENTER:

- Halco has met with Building Maintenance and gone over some of the project. They should be back this week to complete a parts list for what is required to complete the project.
- Website information and templates have been sent to the Town Board for review.
- Continued issues with doors on both the Community Center and the Town Hall, not latching properly.
- The Town Historian now has a laptop, docking station and monitors in the Records Building.

As always, thank you to our DPW for loaning their equipment to our department and other collaboration efforts.

This is only a very brief overview of what the Parks & Recreation department does. If you have questions or would like to meet with me one on one, please let me know.

Lansing Youth Services Town Board Report March 2026

Flight Fanatics Mondays, 1/12 - 2/26 Enrollment: 14, Males: 13, Females: 1

Average Daily Attendance: 9. # of Program Days: 4 Life Skills: Planning/

Organizing, Problem Solving What a busy building program Flight Fanatics was! The group worked hard on completing their rockets in time for the final day, launch day! Participants practiced modifying their airplanes for specific tasks and honed problem-solving skills by making modifications to the wings, and airplane design to cater to the individual competitions. On launch day, the group headed to Buttermilk Falls State Park. Every rocket took off, and several rockets were recovered. While on the drive back, students talked about what they would do differently next time to make their rockets return, and they even discussed making custom parachutes for them!

Outdoor Cooking Tuesdays, 1/13 - 2/27 Enrollment: 12, Males: 11, Females: 1

Average Daily Attendance: 8 # of Program days: 6 Life Skills: Learning to Learn, Personal Safety

This group was very lively and they were all about being outdoors. Despite weather holding us inside for a few days, when they were around the fire cooking, it was a whole new world. One participant has been inspired by the goal of making a ferro rod fire and has inspired others to try. He has gotten very close to this goal. The group cooked burgers, cinnamon snakes and banana boats over the fire. With all these cooking projects, youth learned how to maneuver their food around the coals and flame safely with handmade tongs, this has provided opportunities to practice fire safety while making tasty meals.

Methods of Music Wednesdays, 1/14 - 2/25 Enrollment: 10, Males: 6, Females: 4

Average Daily Attendance: 10 # of Program days: 5 Life Skills: Learning to Learn, Social Skills.

This new music program has taught everyone a lot! After the DJ day, participants were able to explore their musical ambition from a blank slate. Utilizing the free music making site, Bandlab, students recorded their own sounds, used premade beats, recorded actual playing, and blended it all together! This was very popular and one student made a song that rivals many video game songs. They loved recording sounds together and seeing how they could manipulate what they recorded. For the final day, students requested another DJ and karaoke day. Almost everyone took a turn on the mic, and when they weren't singing or rapping, they were drawing to the music, resulting in pictures, abstract drawings, or words they associated with that song. This program is a strong candidate to happen again!

Delicious Desserts Thursdays, 1/15 - 2/26 Enrollment: 11, Males: 6, Females: 5

Average Daily Attendance: 11 # of Program days: 6 Life Skills: Teamwork, Disease Prevention.

This popular program always had a full crowd, eager to make some tasty treats together. Students worked in pairs or small groups, building intrinsic motivation to make their treat "the best". One participant suggested two different recipes that we made and both were very successful. The brownies were a huge hit, and family feedback proved it! Blueberry jam cookies were the second, and despite some push back, the general

feedback was, wow, I don't like blueberries, but these are good!" It may have been the sugar sprinkles that helped, overall, the recipe was a success that students brought home for their families to try

Lansing Youth Employment

Youth Employees are doing well at the Lansing Public Library and recently there have been several applications to work at that location. As positions are currently full at the Lansing Library, other options have been available for work. One being at the Lansing High School Library assisting with book organization and inventory, and work on getting a placement with the afterschool program at the elementary school continues. Training scheduled for the next Youth Employment meeting will include workplace etiquette and fulfilling mandatory training requirements.

RESOLUTION REAPPOINTING MEMBERS AND LIAISONS TO ZONING ADVISORY COMMITTEE

RESOLUTION 26-

RESOLUTION REAPPOINTING MEMBERS AND LIAISONS TO ZONING ADVISORY COMMITTEE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Resolution 25-106, August 20, 2025, created, charged, and appointed members and liaisons to the Zoning Advisory Committee (ZAC) for a one-year term, but identified the end of the first term as December 31, 2025; and

WHEREAS, there were delays in the commencement of the project, the committee did not meet until December 2025, and meetings will continue through 2026; and

WHEREAS, this is a Type II SEQRA Action and matter, such that no EAF or other environmental review is required under 6 NYCRR § 617.5, and the Town Board has considered and deliberated upon each and all of the above matters; SO THEREFORE, be it now RESOLVED as follows:

1. The following persons are hereby appointed to the ZAC for a term of one year each, with no term limits, and with the term of this appointment to last until the later of December 31, 2026, or until any successor members are appointed:

- Nathaniel Rogers, Chair
- Lauren Baker
- John Duthie
- Eric Eisenhut
- John Hatfield
- Scott Russell
- Brandon Siebert
- Eileen Stout
- David West

2. The following liaisons are appointed to the ZAC:

- Thomas Butler, liaison from the Planning Board
- Dean Shea, alternate liaison from the Planning Board
- Ruth Groff, liaison from the Town Board
- Joseph Wetmore, alternate liaison from the Town Board
- John “Jack” Young, liaison from the Zoning Board of Appeals

RESOLUTION APPROVING DISSOLUTION OF 2023 AGRICULTURE AND FARMLAND PROTECTION COMMITTEE, AND RE-FORMATION OF THE AGRICULTURE AND FARMLAND PROTECTION COMMITTEE UNDER TOWN CODE CHAPTER 7

RESOLUTION 26-

RESOLUTION APPROVING DISSOLUTION OF 2023 AGRICULTURE AND FARMLAND PROTECTION COMMITTEE, AND RE-FORMATION OF THE AGRICULTURE AND FARMLAND PROTECTION COMMITTEE UNDER TOWN CODE CHAPTER 7

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, upon the long-standing recognition of a continuing need for a functioning Agriculture and Farmland Protection Committee for a multitude of town tasks, from periodic evaluation of agricultural regulations and zoning laws that affect agriculture, to periodic adoption of updated county agricultural district maps, the Town Board has determined that it is in the public interest to maintain an Agriculture and Farmland Protection Committee; and

WHEREAS, the formation of such committee is a Type II SEQRA Action such that no further environmental review is required, and upon deliberation upon the foregoing, the Town Board has determined and resolved as follows:

1. The dissolution of the existing Agricultural and Farmland Protection Committee is hereby approved, and the formation and creation of a new Agriculture and Farmland Protection Committee (“AFPC”) is also hereby approved. Such committee shall be a Standing and General Committee under Town Code Chapter 7.
2. The AFPC shall be comprised of one Chairperson and at least 4 members. At least 2 members of the AFPC shall be owners of, or substantially involved in, the operation of a commercial farming enterprise located in the town that engages in the production, preparation, or marketing of fruits, vegetables, field crops, nursery stock, flowers, livestock or livestock products, including commercial horse boarding and breeding operations, Christmas tree farming, timber processing, the production of compost, mulch, or other biomass crops, woodland farm products, and beekeeping or honey production.
3. Appointments are for 3-year terms running concurrently. All members serve at the pleasure of the Town Board, and any vacancy shall be filled for the remainder of the term by appointment by the Town Board. Members of the AFPC may resign or withdraw at any time, with or without cause, and written resignation shall be irrevocable once communicated to the Chair, the Town Clerk, or the Town Supervisor. The following persons be and hereby are appointed to the AFPC for three-year terms: Steve Nedrow, Chairperson, Adam Buck, Vice Chairperson, John Fleming, Todd Eldred, James Hatfield, Jeannine Kirby, Peter Larson III, Larry Moore, and Ken Patchen.

4. The AFPC shall pursue agricultural and farmland promotion and protection goals as outlined in NYS Agriculture and Markets Law Article 25-AAA, in the General Municipal Law and Town Law, and as more specifically defined and proposed in the 2015 Town of Lansing Agriculture and Farmland Protection Plan, as adopted September 2016 and the Town of Lansing Comprehensive Plan (2018). The AFPC shall thus and also pursue the following purposes, goals, reviews, operations, and recommendations:

- a. To advise the town regarding agricultural policy in the town; to provide educational resources for sharing information among farmers and agriculturally based businesses; and to educate town residents and officials about farming and farmland issues; and to examine and monitor trends in agriculture and local farming activity to help identify obstacles and fiscal issues facing agricultural enterprises and negative pressures and impacts upon agricultural lands and soils.
- b. To provide regular input, comment, and analyses upon zoning, site planning, taxation, and other regulatory issues pertaining to agriculture, agricultural sales, and the development, transportation and marketing of agricultural and woodland goods and products in commerce in and through the town; and to identify and promote direct marketing and commodity marketing opportunities for local farmers, expand value-added agricultural operations in the town, and identify and promote methods whereby existing farmers can be encouraged to continue in active agricultural operation, and to assist in the connection between those interested in agricultural businesses and production and the location of available opportunities and lands within the town to fulfill such goals.
- c. To develop, promote, and encourage appropriate conservation strategies, best-practices, and sustainable agricultural practices and activities and, whenever requested by the town to review and advise upon private and public development and redevelopment projects, including the environmental reviews thereof, with a specific focus upon the impact or potential future impacts upon agriculture, agricultural enterprises, and future agricultural opportunities and developmental plans within the town and surrounding areas and regions.
- d. To provide input for annual additions to the County Agricultural Districts, input upon the eight-year review of County Agricultural Districts, to encourage and assist applications to farmland preservation programs and, when such applications are submitted, provide input into the review thereof.
- e. To review, suggest updates to, and take the lead in implementing and developing further recommendations relating to the Town's Agricultural and Farmland Protection Plan, to recommend reasonable and desirable changes to this listing of responsibilities, to undertake other appropriate tasks requested by the Town Board, and examine any other matters reasonably and directly related to the above tasks and goals.

5. The AFPC shall meet at least quarterly at such times and locations as shall be set by the Chairperson. The AFPC may meet more often or at regularly scheduled times and intervals as the AFPC may decide. The AFPC shall also hold at least one meeting a year to which the general public and members of the local farming community are invited to attend as guests. The AFPC

shall submit its meeting minutes and a quarterly operating report to the Town Board as to matters reviewed, considered, undertaken, or decided upon, whether formally or informally.

6. Town staff and agencies shall reasonably cooperate to provide data, information, and support to the AFPC to assist it in the pursuit of the goals and purposes described herein. The AFPC may request technical assistance and specialized advice from any resource it may deem appropriate, including but not limited to local residents and municipalities, the Tompkins County Departments of Planning or Assessment, the Tompkins County Soil and Water Conservation Council, the Tompkins County Agriculture and Farmland Protection Board, the Finger Lakes Land Trust, the American Farmland Trust, the Land Trust Alliance, the New York Agricultural Land Trust, the New York Planning Federation, the Cayuga Lake Watershed Intermunicipal Organization, and the NYS Department of Agriculture and Markets.

7. The AFPC may also adopt such internal operational rules and policies as are consistent with law and Town Code Chapter 7, and any rules or standards promulgated by the Town Board.

8. The AFPC shall not authorize any expenditure of town funds or enter into any contract arrangements for payment of services. Funds necessary for proper committee operations or technical assistance may be requested from the Town Board and, in accordance with customary procedures, the Town Board may authorize such funds, approve the expenditure thereof, and execute contracts in support of approved expenditures. The Town Board may also, consistent with budgetary requirements and rules, provide budgetary funding for the AFPC's use for paper, mailing, and the like, and related miscellaneous expenses relating to the work of the AFPC.

RESOLUTION STATING WHICH TOWN POSITIONS ARE REQUIRED TO FILE ANNUAL ETHICS DISCLOSURE STATEMENTS

RESOLUTION 26-

RESOLUTION STATING WHICH TOWN POSITIONS ARE REQUIRED TO FILE ANNUAL ETHICS DISCLOSURE STATEMENTS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Resolution 24-97 adopted Local Law Number 2 of 2024 to Amend and Update Town Code Chapter 18: Ethics, which stipulates in §18-3 (B) that “All Town officers and employees are required to file annual disclosure statements on forms as are approved by the Town Board from time to time by resolution. The Town Board shall determine annually at its operational meeting which “employees” or positions are required to file annual disclosure statements, and such list(s) may be amended by resolution of the Town Board at any time,” and

WHEREAS, the Board of Ethics was consulted as to that Board’s preference of employees or positions that should be included in the list, their determination was that the list should be updated to include anyone responsible for receiving or dispersing funds who is not already on the list, and upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED that in accordance with Local Law Number 2 of 2024 §18-3 (B) the following officers and employees are required to file an annual disclosure statement:

- a. All elected officials
- b. All staff in the Supervisor’s office
- c. All staff in Town Clerk’s office
- d. All department heads
- e. Court Clerk
- f. Deputy Highway Superintendent
- g. Secretary to the Director of Public Works/Highway Superintendent
- h. All Code Enforcement Officers
- i. All Town Planners
- j. Administrative Assistants in the Planning and Code Enforcement office
- k. Administrative Assistants in the Parks and Recreation office
- l. All members of statutory and governmental bodies (Planning Board, Zoning Board of Appeals, Conservation Advisory Council, and Board of Ethics)
- m. Chairpersons of all standing and general committees
- n. Any counsel, attorney, engineer, architect, or any other consultant acting in a professional capacity employed by the Town on a regular or special basis

**RESOLUTION FOR THE CREATION OF PARKS AND RECREATION POSITIONS
IN THE CIVIL SERVICE POSITION LISTING**

RESOLUTION 26-

**RESOLUTION FOR THE CREATION OF PARKS AND RECREATION POSITIONS
IN THE CIVIL SERVICE POSITION LISTING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing established compliance under the New York State Civil Service Agency to qualify employment positions in the Town of Lansing in accordance with Section 22 of Civil Service Laws, Rules and Regulations; and

WHEREAS, by regulation of Civil Service Law the Town must create a position and approve the job description before making an appointment; and

WHEREAS, the Town has determined the need to create a promotional line of Parks & Recreation positions in line with Tompkins County; now, therefore, be it

RESOLVED, the Town Board of the Town of Lansing does hereby establish the following positions in accordance with the applicable New York State and Tompkins County Civil Service rules:

The following positions are established and are positions in the competitive class pursuant to Section 44 of the Civil Service Law:

- (a) (one) – Director of Parks and Recreation
- (b) (one) – Assistant Director of Parks and Recreation
- (c) (one) – Recreation and Youth Coordinator;

and be it further RESOLVED, the Town Board does hereby approve the job descriptions for said positions as created and monitored by Tompkins County Civil Service; and be it further

RESOLVED, the Bookkeeper to the Supervisor shall include said positions in the Town of Lansing’s Civil Service Position Listing and include positions in the following Classes on the Office Staff Classification Listing:

- Director of Parks and Recreation- class II
- Assistant Director of Parks and Recreation- class FF
- Recreation and Youth Coordinator- class EE;

and be it further RESOLVED, the current Recreation Supervisor position becomes obsolete.

RESOLUTION APPROVING AUDIT AND SUPERVISOR’S REPORT

RESOLUTION 26-

RESOLUTION APPROVING AUDIT AND SUPERVISOR’S REPORT

The Supervisor submitted her monthly report for the month of January 2026, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Judy Drake. The bills were reviewed by Councilperson Judy Drake and Councilperson Joseph Wetmore. The Supervisor’s Report be approved as submitted and the Bookkeeper or the Accountant is hereby authorized to pay the following bills.

CONSOLIDATED ABSTRACT # 003

TOWN OF LANSING

**Abstract # 003
Summary by Fund**

03/13/2026
10:18:44

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	5,229.03	133,928.71	139,157.74
B	GENERAL FUND OUTSIDE VILLAGE	104.42	57,716.99	57,821.41
DA	HIGHWAY FUND TOWNWIDE	164.39	179.77	344.16
DB	HIGHWAY FUND OUTSIDE VILLAGE	40.00	776.66	816.66
HG	DPW FACILITY PROJECT	382.64	2,893.20	3,275.84
SL1-	LUDLOWVILLE LIGHTING DISTRICT	106.09	22.17	128.26
SL2-	WARREN ROAD LIGHTING DISTRICT	790.39	23.67	814.06
SL3-	LAKEWATCH LIGHTING DISTRICT	1,240.98	83.59	1,324.57
SS1-	WARREN RD SEWER	203.34	4,545.18	4,748.52
SS3-	CHERRY ROAD SEWER DISTRICT	24.20	170.50	194.70
SW	LANSING WATER DISTRICTS	2,844.97	18,143.53	20,988.50
TA	TRUST & AGENCY	13,283.66	82,052.72	95,336.38
Total:		24,414.11	300,536.69	324,950.80

CONSOLIDATED ABSTRACT # 301

TOWN OF LANSING

Abstract # 301
Summary by Fund

03/13/2026
10:16:45

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	606.69	23,964.00	24,570.69
B	GENERAL FUND OUTSIDE VILLAGE		9,398.82	9,398.82
DA	HIGHWAY FUND TOWNWIDE	3,600.34	94,479.89	98,080.23
DB	HIGHWAY FUND OUTSIDE VILLAGE		1,921.97	1,921.97
HG	DPW FACILITY PROJECT		656,991.95	656,991.95
SS1-	WARREN RD SEWER		2,820.16	2,820.16
SW	LANSING WATER DISTRICTS		5,805.53	5,805.53
Total:		4,207.03	795,382.32	799,589.35

**CONSENT AGENDA MOTIONS M26-XX – M26-XX AND RESOLUTIONS
26-XX – 26-XX**

RESOLUTION 26-XX

**CONSENT AGENDA MOTIONS M26-XX – M26-XX AND RESOLUTIONS
26-XX – 26-XX**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M26-XX – M26-XX** and Resolutions **26-XX – 26-XX**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

- | | |
|------------------------------------|---------------------------------|
| Councilperson Judy Drake – | Councilperson Laurie Hemmings – |
| Councilperson Christine Montague – | Councilperson Joseph Wetmore – |
| Supervisor Ruth Groff – | |

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on March 18, 2026.

RESOLUTION APPOINTING ALTERNATE MEMBERS TO THE TOWN OF LANSING PLANNING BOARD

RESOLUTION 26-

RESOLUTION APPOINTING ALTERNATE MEMBERS TO THE TOWN OF LANSING PLANNING BOARD

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Planning Board had three members whose terms expired on December 31, 2025; and

WHEREAS, the Town appointed two of the three members at the January 21, 2026 meeting, with no consensus on the remaining vacancy, the Town Board retired to Executive Session at the February meeting to discuss the attributes of the two candidates; and

WHEREAS, the Town Board determined that i) an additional alternate position would be created for each of the Planning Board and the Zoning Board of Appeals; and ii) both candidates would be considered for appointment at the March Town Board meeting; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Aimee Caffrey is hereby appointed as an Alternate Member to the Town of Lansing Planning Board for a one-year term effective March 18, 2026, through December 31, 2026, to serve at the pleasure of this Board, and
2. John Duthie is hereby reappointed as an Alternate Member to the Town of Lansing Planning Board for a one-year term effective March 18, 2026, through December 31, 2026, to serve at the pleasure of this Board, and
3. The Town Clerk shall administer the oath of office for such appointments.

The question of the adoption of such Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Judy Drake –	Councilperson Laurie Hemmings –
Councilperson Christine Montague –	Councilperson Joseph Wetmore –
Supervisor Ruth Groff –	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 18, 2026.

**SCOOPS LICENSE AGREEMENT FOR OCCUPANCY AND
USE OF LAND AND FACILITIES AT 104 AUBURN ROAD**

Section 10, Item b.

THIS AGREEMENT (the "Agreement") is made effective this ____ day of ____ by and between the **TOWN OF LANSING**, a municipal corporation with offices at 29 Auburn Road, Lansing, New York 14882, hereinafter referred to as "the Town", and **LAURA MORSE, d/b/a SCOOPS OF LANSING**, with an address of 40 Lake Shore Road, Lansing, New York, 14882, hereinafter referred to as the "Licensee."

WHEREAS, the Town owns property at 104 Auburn Road, upon which Licensee currently has an existing written lease that was extended by Addendum #1, which lease will expire April 20, 2026. Said lease is hereby terminated by mutual consent and this license and Agreement shall now exclusively govern the obligations of the parties and terms and conditions upon which Licensee may use and occupy public land, so **NOW THEREFORE**, for and in consideration of the mutual covenants herein expressed, and other lawful and valuable consideration, the parties hereto agree as follows:

1. The Town hereby licenses to Licensee, and Licensee hereby licenses the use of property and improvements described below, subject to the Term (as defined below) and the terms and conditions of this Agreement. This includes the use of the drawn and designated portions of the old highway barn utilized for freezer(s) for restrooms, as well as the parking area between the removable buildings/trailers owned, placed, and used by Licensee and SR 34 (the "Premises"). It is acknowledged by the Town that, notwithstanding anything stated below the buildings/trailers sited and used by Licensee are personal property of Licensee, and that the same shall be removed at the sole cost and expense of Licensee upon any expiry or termination of this Agreement.

2. The term of this Agreement shall be from the 21st day of April through the 31st day of December 2026 (the "Term"), unless sooner terminated pursuant to the terms hereof. Despite this Term, this Agreement is cancelable in whole or in any part for the convenience of the Town, including but not limited to the Town determining that there is a public use for the property, which cancellation shall be and become effective 60 days after the delivery of notification of such cancellation for convenience to Licensee.

3. Licensee shall pay on or before the first day of each month during the Term a license fee for use of the premises as follows: (i) \$650 per month (the "License Fee") for the months of April through September, and \$350 per month for the months of October through December. In the event that said License Fee is not paid by the 10th day of each month, there will be due to the Town a 5% late fee. This rate includes Licensee's prorated share for real property taxes due upon the premises. Licensee shall also pay 50% of the costs of any needed septic repairs or improvements, 100% all property maintenance and repairs, and 100% of all ground maintenance, including plowing and mowing when necessary. Licensee shall also pay for its own costs of recycling, trash and garbage removal, and Licensee shall arrange and pay for all utilities furnished to the premises, including electricity, natural gas, water, sewer, and telephone service.

4. Subject to the terms and conditions hereof, Licensee shall have the right to operate an ice cream shop and may store materials, sundries, and retail supplies upon and at the Premises, subject in all cases to the NYS property maintenance codes and local laws and zoning rules of the Town. The grant of a right in this License is not, and shall not be deemed or construed as, an approval for any land use, a permit, or as an indication that the use of the land by Licensee is lawful or proper. Licensee acknowledges that the past, present, or future placement or erection of improvements or plantings upon the property is and was done "at risk" and at the sole risk and expense of Licensee, as there never was nor is any guarantee as to continued use and possession of the Premises by Licensee, nor any promise of reimbursement or payment for the same from the Town.

5. Licensee hereby assumes and shall bear the entire risk of loss for theft, damage, destruction or other injury to the property of Licensee, and all contents and improvements thereat, regardless of which party owns the same, including all of the Town's and Licensee's improvements, equipment, supplies, or fixtures placed in or upon the property, from any and every cause whatsoever, and for injuries to or death of persons upon or using the property. Licensee shall obtain and maintain for the entire Term insurance against claims, injuries, loss or damage to the property and its improvements, including general liability risk loss coverages as required below. The Town, and its officers, employees, and agents, shall be named as additional insureds thereunder upon a primary and noncontributory basis. All insurance policies shall provide that they may not be canceled or altered in such a manner as adversely to affect the coverage afforded thereby without 30 days' prior written notice to the Town, that such insurance is primary with respect to the Town, and that any other insurance maintained by the Town is excess and noncontributing with such insurance. Licensee hereby disclaims all rights of subrogation against the Town, and each insurer shall be required by special endorsement or otherwise to disclaim all rights of subrogation against the Town. Licensee shall provide the Town with certificates of insurance naming the Town as an

additional insured, which policies shall insure the Town against the general damages and losses and claims arising from the negligence of Licensee or otherwise with the following minimum coverages and terms:

- A. Commercial General Liability, including contractual coverage and personal injuries with Each Occurrence coverage of \$1,000,000; General Aggregate \$1,000,000; Products/Completed Operations Aggregate \$1,000,000; Fire Damage-Legal \$100,000; and Medical Expense \$5,000.
- B. Business Auto Coverage Liability for Owned, Hired and Non-Owned Autos: \$1,000,000 CSL or 500,000 per Person BI; \$1,000,000 per Accident BI; and \$250,000 PD Split Limits
- C. All insurance shall be written with insurance carriers licensed by the New York State Office of Financial Services and have a Best's rating of A-XI or better. Proof of insurance shall be provided on the ACORD Certificate of Insurance, 25 (05/2010), or insurance company certificate. All Certificates must be signed by a licensed agent or authorized representative of the insurance company—broker signatures are not acceptable. Certificates of Insurance shall be submitted at the time of signing of this Agreement.

Licensee agrees to indemnify and save harmless the Town from any and all claims, losses, injuries, causes of action, suits, liabilities, damages, judgments, and costs, of any name or description, arising out of its use of the Premises and improvements or pursuant to any terms of this Agreement. Such indemnity shall also apply to and include all environmental and public health law or code violations, but each only to the extent that the Town was not negligent or responsible for such environmental or health code violation or claim, liability, or loss.

6. Licensee shall not store any material or use the property in any manner violative of environmental laws and rules, and Licensee warrants that it has not allowed or used the property for the storage or disposal of hazardous materials, as the term is defined below, or in or by any environmental laws, regulations, or rules. For purposes of this Agreement, "hazardous materials" includes, without limit, any asbestos, flammable explosives, radioactive materials, hazardous materials, hazardous wastes, hazardous or toxic substances, or related materials defined in or construed under any environmental laws or regulations. Licensee hereby covenants that it shall not store or dispose of any hazardous materials on the premises, nor shall it suffer such materials to be stored or disposed of on the premises. Licensee shall not cause or permit, as a result of any intentional or unintentional act or omission on the part of Licensee, a release of hazardous materials on or into the premises, nor upon any other property. Licensee shall comply with and shall, in conformity with all applicable laws, ordinances and regulations, and pursuant to commercially reasonable standards and procedures, ensure compliance with all applicable federal, state and local laws, ordinances, rules and regulations, whenever and by whomever promulgated, and shall obtain and comply with any and all approvals, registrations or permits issues or required thereunder, including all OSHA requirements. Licensee acknowledges and agrees that the termination or expiration of this Agreement shall not relieve or release Licensee of any legal liability or responsibility, whether by way of damages, penalties, remedial actions, or otherwise, for any adverse effects or consequences resulting at any time from Licensee's failure to comply with any terms or provisions of this Agreement, or the requirements of any environmental law, regulation, or order.

7. At the end of the Term, or upon any earlier termination hereof, Licensee shall surrender and deliver-up to the Town the Premises and the whole of the Town's parcel and property free of any claims, liens, or interests adverse to the Town or the Town's title to the property, including any claims of Licensee, whether known or unknown, each and all of which are each hereby waived and relinquished, without recourse. The property shall be clean and cleared in a broom-cleaned condition, with landscaping and snow removal up to date, and the Town shall have the right and option of keeping any structures or improvements or landscaping or plantings at or upon the Premises as installed or maintained by Licensee. If the Town chooses not to keep one or more of such structures or improvements or landscaping or plantings, then such shall be removed by Licensee at Licensee's sole cost and expense.

8. Licensee has no right to improve the buildings or property without the written approval of the Town, and Licensee shall not allow any waste or nuisance on the premises, nor use or allow the premises to be used for any unlawful purpose. Nor shall Licensee place, allow, suffer, or permit any judgments, liens, or mechanic's liens for materials or labor claimed to have been furnished to or for the benefit of the property to be filed in respect of the property or any improvements thereupon. Licensee shall remove all such liens within 20 days of filing and, failing which, the Town may pay or bond the same with the costs thereof to become Added License Fee.

9. Licensee shall at its expense maintain the property, and all buildings and structures and appurtenances and keep them all in good repair. Upon advance notice by the Town, the Licensee shall permit access to the property and improvements

to allow the Town to make upgrades or improvements to its buildings, including structural repairs, the HVAC facilities, or upgrades in electric, water, or plumbing/septic services. The Town may also periodically enter and inspect the property and all premises therein, as well as enter without notice in the event of emergency or any required code or other inspections.

10. Any default under this Agreement shall be deemed an "Event of Default." Each of the following shall also be deemed an Event of Default: (i) if Licensee fails to pay any License Fee or other payment when due and payable, by acceleration or otherwise, and such failure continues for a period of five or more days; (ii) if Licensee fails to keep and maintain all insurance as required by this Agreement; (iii) if Licensee fails to perform or observe any covenant, condition, or agreement set forth in this license and Agreement, and such failure or breach shall continue for a period of 10 days (or re-occur within such 10-day period) after Licensee becomes aware of such failure or breach; (iv) if Licensee attempts to remove, sell, transfer, encumber, part with possession, sublet, or sub-license any portion of the property, or any improvements thereupon, or permits a judgment or other claim to become a lien upon any portion or all of the property; (v) if Licensee dissolves or ceases to exist as an operational entity, shall be adjudicated insolvent or bankrupt, ceases, becomes unable, or admits in writing its inability to pay its debts as they mature, makes a general assignment for the benefit of, or enters into any composition or arrangement with, creditors; applies for or consents to the appointment of a receiver, trustee, or liquidator of all or any substantial part of its assets or property, or be subject to proceedings seeking such an appointment, that are not dismissed with prejudice within 30 days, shall authorize or file a voluntary petition in bankruptcy, or apply for or consent to the application of any bankruptcy, reorganization in bankruptcy, arrangement, readjustment of debt, insolvency, dissolution, moratorium, or other similar law of any jurisdiction, or authorize such application or consent thereto, or suffer insolvency or bankruptcy proceedings instituted against it without consent or authorization, and such proceeding is not dismissed with prejudice within 60 days; or (vi) if the property is subjected to waste, used illegally, or occupied or used in violation of any applicable laws or regulations, including environmental laws and regulations, or if the Town is required to expend any money, directly or indirectly, due to any alleged or actual violation of any environmental or public health law or regulation, regardless of whether the Town may require or be paid reimbursement.

Upon the occurrence of any Event of Default, and at any time thereafter, the Town may, with or without canceling this Agreement in its sole discretion, do any one or more of the following: (a) upon written notice to Licensee, cancel this Agreement; (b) declare immediately due and payable all sums due and to become due hereunder for the full Term of this Agreement; (c) with or without notice or legal process, enter and retake possession of the property, and remove Licensee therefrom, including all of Licensee's agents, employees, licensees, and any sub-tenants or sub-licensees, and any other persons, firms or corporations, and all or any of Licensee's property, either by summary dispossession proceedings, by ejectment, or by any suitable action or proceeding at law, or by force or otherwise. If Licensee has any personal property in or at the property, the Town shall suffer no liability for loss or damage thereto and may remove and store such items at Licensee's expense for a period of up to three months, such property to be deemed wholly abandoned thereafter. Upon entry and the retaking of possession by the Town, Licensee shall peaceably vacate and remove itself from the property, and the Town shall not be liable to indictment, prosecution, or damages therefor. In the event of any termination of this Agreement or any default by Licensee, or of any re-entry by the Town, or any dispossession by summary proceedings or otherwise, all License Fees and all other charges required shall be immediately paid by Licensee.

Any costs and expenses incurred by the Town as a result of, or in relation to, any Licensee default are the responsibility of, and payable by, Licensee, including reasonable attorneys' and expert fees, regardless of whether formal proceedings be brought or filed. In the event of any breach or threatened breach by Licensee of any of the covenants, agreements, terms, or conditions contained in this Agreement, the Town shall be entitled to enjoin such breach or threatened breach and shall have the right to invoke any right or remedy allowed at law, in equity, by statute, or otherwise. Any request for equitable relief by the Town shall not require that the Town post any bond or undertaking, nor prove that the Town has any adequate remedy at law, and Licensee expressly agrees to stipulate to the same in connection with any proceeding brought. The Town may exercise any other right or remedy that may be available to it at law, equity, admiralty, or any other applicable law, code, rule, regulation, or the like, and no remedy referred to in this Agreement is intended to be exclusive but shall be cumulative and in addition to any other remedy referred to above, or otherwise available to the Town. It is agreed by Licensee that each clause and provision in this Agreement that calls for indemnity, reimbursement, or a limitation upon or disclaimer of damages or liability is a separate and independent element of risk and cost allocation, intended to be interpreted and enforced as such.

11. The Town and its officers, employees and agents have made no warranties, representations, or promises with respect to the property and improvements except as may be herein expressly set forth. No rights, easements, or licenses are acquired by Licensee by implication or otherwise, and Licensee agrees to take and maintain possession of the property and improvements "AS IS, WHERE IS." Licensee acknowledges that the Town has not made, and does not make, any warranty or representation

whatsoever, either express or implied, as to the fitness, condition, merchantability, design, or operation of the premises, or the fitness for any particular purpose, the quality or capacity of the land nor any other representation or warranty whatsoever. The Town shall not under any circumstances be liable to Licensee or any third party for consequential, incidental, indirect, special, punitive, or exemplary damages arising out of or related to this Agreement or the use of the premises, even if the Town is apprised of the likelihood of such damages, and even if such damage or loss was foreseeable.

12. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein and, if any such provision is not included or inserted through mistake or otherwise, then upon the application of either party this Agreement shall be physically amended forthwith to make such insertion. Licensee shall at all times comply with Executive Law §§291-299 and the Civil Rights Law relating to prohibitions against discrimination and for providing equal opportunity, including affirmative action, and Licensee shall comply with sexual harassment prevention requirements, the new York Labor Law, and the Iran Divestment Act of 2012, US Department of Treasury and OFAC Rules, and the MacBride Fair Employment Principles.

13. In accordance with NYS laws and rules affecting municipal obligations, the obligations of the Town hereunder shall be executory to the extent of monies appropriated or available to Town for the implementation of this Agreement, and no liability shall be incurred by the Town beyond such monies appropriated or available. Neither the full faith and credit nor the taxing power of the Town is pledged to the payment of any amount due or to become due under this Agreement, nor for the costs of performance of any obligation of the Town, and neither this Agreement, nor any representation arising in connection herewith, creates any obligation by the legislative body of the Town to appropriate or make monies available for the purposes of this Agreement.

14. This Agreement constitutes the entire understanding of the parties, revokes and supersedes all prior discussions, negotiations, and agreements between the parties, and is intended as a final expression of their agreement. It shall not be modified or amended except in writing signed by the parties hereto that specifically refers to this Agreement. This Agreement shall take precedence over any other documents that may be in conflict herewith. Licensee acknowledges and agrees that it is not an agent of the Town, and that the sole relationship between the parties is that of Licensor and Licensee. The parties shall not be bound by any agent's or employee's representation, promise, or inducement not set forth in this Agreement, and no course of prior dealings between past or current parties and no usage of trade shall be relevant or admissible to supplement, explain, or vary any of the terms of this Agreement. Acceptance of or acquiescence in a course of performance rendered under this or any prior agreement shall not be relevant or admissible to determine the meaning of this Agreement, even though the accepting or acquiescing party has knowledge of the nature of the performance and an opportunity to make objection. No representations, understandings, or agreements have been made or relied upon in the making of this Agreement other than those specifically set forth herein. Words and phrases used herein are not defined or limited by the subject matter to which they are appended or associated, and each clause herein is severable and independently enforceable.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the day and year first above written.

TOWN OF LANSING

LAURA MORSE, d/b/a Scoops of Lansing

By: _____
Ruth Groff, Town Supervisor

RESOLUTION APPROVING AND AUTHORIZING THE LICENSE AGREEMENT WITH SCOOPS OF LANSING UNTIL DECEMBER 2026, AS SUBJECT TO PERMISSIVE REFERENDUM AS REQUIRED BY LAW

RESOLUTION 26-

RESOLUTION APPROVING AND AUTHORIZING THE LICENSE AGREEMENT WITH SCOOPS OF LANSING UNTIL DECEMBER 2026, AS SUBJECT TO PERMISSIVE REFERENDUM AS REQUIRED BY LAW

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, The Town of Lansing has been the landlord of the tenant known as Scoops of Lansing by virtue of purchasing the land at 104 Auburn Road and receiving an assignment of the said lease from the prior owner thereof; and

WHEREAS, the current lease expires on the 20th day of April 2026; and

WHEREAS, the tenant wishes to extend its operations for one more season in 2026, but has determined that Scoops of Lansing will not open for business in 2027, therefore requesting that the term of the license be effective from the 21st day of April 2026, ending on the 31st day of December 2026; and

WHEREAS, upon due deliberation upon such request and the terms of the license, the Town Board of the Town of Lansing has hereby

RESOLVED, that the License Agreement with Scoops of Lansing be and hereby is approved, and that the Town Supervisor be and hereby is authorized to execute the same by, for, on behalf of, and in the name of the Town of Lansing immediately upon the expiration of the permissive referendum period (30-days), or after the taking of votes upon a proposition to approve or disapprove this resolution.

The question of the adoption of such Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

- | | |
|------------------------------------|---------------------------------|
| Councilperson Judy Drake – | Councilperson Laurie Hemmings – |
| Councilperson Christine Montague – | Councilperson Joseph Wetmore – |
| Supervisor Ruth Groff – | |

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 18, 2026.

**Judy Drake
Town Board Member Report
March 2026**

Capital Improvement Committee - no meeting

Lansing Business Alliance - February 24, 2026-

Provided update on Town Board actions. Discussed outcome from February pancake breakfast and preparing for March breakfast. Provided an update from the Town Board meeting.

Lansing Fire Commissioners- March 3, 2026-

Calls for month: Fire: 43 EMS: 55 No Response=0 Total Calls: 98 Total Calls for Year: 211

Personnel Management Committee – February 24, 2026

See notes.

Ag Committee – no meeting

Lansing Zoning Board of Appeals - March 11, 2026 -

Action: 286 Jerry Smith Road Area Variance to be able to subdivide the property.

Chair Young announced that the ZBA will be considering the SEQR in place of the Planning Board at the next meeting.

Parks, Trails -Working Group – March 12, 2026-

Attended meeting to hear an update on Greenway master plan.

**Christine Montague
Town Board Member Report
March 2026**

NY Association of Towns Training School and Annual Meeting, Feb 15-17

I shared documents and slides from all the presentations with the rest of the Board.

Major takeaways: Resolutions having to do with grant applications need to be unanimous for funding agencies to take them seriously. Also, we should become a Pro-Housing Community.

Sessions Attended

- Developing an Effective Budget and Analyzing Financial Condition
- The Evolving Landscape of Solar and Wind facilities: Taxes, Siting, and Municipal Agreements
- Creating Your Award-Winning Funding Quilt
- Fundamentals of Collective Bargaining in the Public Sector
- Proactive Planning for Long-Term Infrastructure Success
- 250 Years of Land Use Regulations - What We Lost
- Housing Needs Assessments: A Road Map to Addressing Housing Needs in Your Community
- Boosting Grant Success: How Small Towns Can Best Position Themselves for State and Federal Funding

Lansing Housing Authority, Feb 23

- We met the new maintenance supervisor at Woodsedge. He is getting quotes for cameras for outside entrances and the hallways, and for new cabinets for the apartments. New laundry machines are on their way.

Tompkins County Youth Services Advisory Board, Feb 23

- We had a presentation by the director of Youth Employment Service at Ithaca Youth Bureau. The Youth Counselor Ambassadors (YCA) went to a youth leadership forum at the State Assembly. YCA has three areas of focus - mental health, food insecurity, and homelessness. They sent surveys to Ithaca schools to determine where support is needed in these three areas.
- New county legislators visited youth services to understand their work.
- County Youth Services will have Community Cafes in the localities to communicate with youth and parents in each town.

Conservation Advisory Council, March 4

- Ashley Seyfried from Southern Tier Regional Board came to help identify actions the Town has taken and actions that can be taken for us to become designated a Climate Smart Community. Ruth Groff will help Ashley and the CAC obtain documentation for the program.

**Joseph Wetmore
Town Board Member Report
March 2026**

Conference Report — New York Association of Towns 2026 Annual Meeting & Training School

February 15 – 17, 2026, New York Marriott Marquis, New York, NY

I attended a series of sessions at the 2026 Annual Meeting & Training School hosted by the New York Association of Towns (NYAOT). The conference theme was *Legacy in Motion: From Strong Foundations to Bold Futures*, celebrating 250 years of local leadership and providing practical training for municipal officials.

Fiscal Oversight Responsibilities of the Governing Board

Presenter: William D. Naylor, CIA, Auditor 2, Office of the NYS Comptroller, LGSA Division
William D. Naylor provided an in-depth overview of the governing board’s fiscal oversight responsibilities. He discussed budget development and monitoring, interim financial reporting, audit of claims procedures, and annual audit requirements. Mr. Naylor emphasized the board’s duty to ensure transparency, accountability, and compliance with state law. He also highlighted resources available through the Office of the State Comptroller to support municipalities in maintaining strong internal controls and sound financial practices.

Heroes & Villains of Local Government: A Field Guide for the Front Lines

Presenters: Sarah Brancatella, Deputy Director; Katie Hodgdon, Chief Counsel; Lori Mithen-Demasi, Association Counsel, New York Association of Towns
Sarah Brancatella, Katie Hodgdon, and Lori Mithen-Demasi delivered an engaging and practical session examining the day-to-day realities of local government operations. Through humor and real-world examples, they highlighted the “heroes” of municipal government—clerks, assessors, attorneys, and budget officers—while also addressing common challenges such as frequent FOIL requesters, difficult board dynamics, and last-minute submissions. The presenters offered actionable strategies to strengthen governance, improve communication, and effectively manage challenging situations.

How Towns Can Get the Most Out of an Energy Project (Crafting Good CBAs and HCAs)

Presenters: Michael Richardson, former Albany County Legislator and Energy Consultant; Shawn Grasby, Town of Mount Morris Code Officer; Kevin Campbell, EDF Renewables; Cheyenne Steria, formerly of Naturally Lewis; MRB Group
This panel provided practical guidance on navigating large-scale renewable energy projects. Michael Richardson discussed the realities municipalities face when considering energy proposals and the implications of approving or denying such projects. Shawn Grasby shared the Town of Mount Morris’s experience leveraging the Morris Ridge Solar Project for significant community benefit. Kevin Campbell offered insight from the developer perspective, and Cheyenne Steria highlighted lessons learned from wind and solar siting efforts in Lewis County. The presenters emphasized the importance of well-structured Community Benefit Agreements (CBAs) and Host Community Agreements (HCAs) to secure long-term financial and infrastructure gains for municipalities.

Red, White, and Risk Management: Planning Safe and Successful Public Events

Presenters: Peter Baynes, Executive Director, New York Municipal Insurance Reciprocal; Sarah Brancatella, Deputy Director, New York Association of Towns; Susan O’Rorke, Director of Marketing and Member Services, New York Municipal Insurance Reciprocal
Peter Baynes, Sarah Brancatella, and Susan O’Rorke outlined municipal responsibilities when planning public celebrations such as parades, festivals, and commemorative events. The presenters addressed permitting, insurance requirements, vendor and performer agreements, emergency preparedness, and liability exposure. With towns preparing for America’s 250th anniversary, the session stressed proactive planning and strong risk management practices to ensure events are safe, compliant, and successful.

The Economic Power of Parks: A Case Study from Schenectady

Presenters: Jackson LaSaro, AICP, Community Planner; Dan Shearer, PE, LEED AP, Senior Principal and Senior Environmental Engineer, Saratoga Associates
Jackson LaSaro and Dan Shearer presented a data-driven case study demonstrating how strategic park investment can produce measurable economic and environmental returns. Using the City of Schenectady as an example, they detailed how park improvements generated significant annual economic impact and an 8.6x return on investment. The presenters explained methods used to quantify these impacts, including property value analysis, visitor data tracking, input-output modeling, and tax revenue estimates. They emphasized that similar methodologies can be replicated in small- and mid-sized towns to justify park funding and strategic planning initiatives.

How Your Town’s History Can Help Shape Its Future

Presenter: Bob Provost, President & CEO, New York State Tourism Industry Association
Bob Provost discussed heritage tourism as a growing economic driver and a strategic tool for community revitalization. He explained that local history can serve as a powerful asset, fostering civic pride while generating economic activity. Mr. Provost outlined factors contributing to the growth of heritage tourism, including cultural preservation efforts, digital marketing expansion, sustainable travel trends, and increased global interest in authentic experiences. He encouraged municipalities to view historical assets not as static relics, but as catalysts for economic and community development.

Drinking Water Source Protection Program (DWSP2)

Presenters: Alyssa Bement, Environmental Analyst, NEIWPC; Tyler Bobko, Environmental Analyst, NYSDEC; Colleen Bradley, Environmental Analyst, NYSDOH Drinking Water Specialist
Alyssa Bement, Tyler Bobko, and Colleen Bradley provided an overview of the Drinking Water Source Protection Program (DWSP2). They explained that this voluntary, state-supported program offers municipalities 100 percent free technical assistance to develop and implement customized watershed protection plans. The presenters emphasized proactive protection of drinking water sources to safeguard public health, reduce future infrastructure costs, and protect environmental resources.

250 Years of Land Use Regulations – What We Lost

Presenters: Megan K. Dorritie, Esq., and Matthew A. Eldred, Esq., Harter Secrest & Emery LLP

Megan Dorritie and Matthew Eldred examined the historical development of land use regulations from colonial-era public safety laws to modern zoning practices. They discussed how regulations designed to meet mid-20th century standards may now conflict with evolving priorities such as sustainability, housing flexibility, and self-reliance. The presenters encouraged municipalities to reexamine longstanding regulations and consider reforms that better align with contemporary community values and environmental goals.

OSC’s Special District Presentation

Presenter: Elissa Sheehan, Associate Attorney, Office of the NYS Comptroller, Legal Division
Elissa Sheehan outlined the procedural requirements for establishing town special districts under Articles 12 and 12-A of Town Law. She explained the Office of the State Comptroller’s statutory approval role and reviewed common mistakes found in special district applications. The session provided practical recommendations to help municipalities avoid delays and ensure compliance prior to submission.

Q&A with the NYAOT Legal Staff

Presenters: Sarah Brancatella, Deputy Director; Lori Mithen-Demasi, Chief Counsel; Katie Hodgdon, Association Counsel; Dana Campbell, Counsel, New York Association of Towns; Dan Acquilano, Manager of Local Official Training, Office of the NYS Comptroller, LGSA Division
This interactive session allowed attendees to engage directly with experienced municipal attorneys and training officials. The panel addressed questions related to governance procedures, board authority, compliance obligations, and practical challenges faced by town officials. The discussion reinforced the importance of ongoing education, legal guidance, and collaboration to support effective local government operations.

Meet with Ruth and Shaun

Monday, February 23·3:00 – 4:00pm

Discussed revising the Fee Schedule Recommendations, as well as the Planning Department’s procedural recommendations and the questionnaire for Planning Board comments.

Planning Board

Monday, February 23·6:30 – 8:30pm

Minor Subdivision – 372 Holden Road

The Board reviewed an application from Nolan Hatfield for a minor subdivision of the 2.68-acre parcel located at 372 Holden Road (TPN 4.-1-9.21) in the Agricultural Zoning District. The proposal divided the existing parcel into two lots: Parcel A (1.61 acres) and Parcel B (1.07 acres). The Board approved the subdivision.

Site Plan Review – Verizon Lane Storage Expansion

The Board also conducted a sketch plan review for a proposed expansion of the United Storage Complex near Verizon Lane (TPN 30.-1-16.32) in the Industrial/Research (IR) Zoning District. The project proposes the construction of a 40' x 70' (2,800-square-foot) cold storage building on a vacant quarter-acre lot located between existing storage buildings. The Planning Board scheduled a public hearing for March to gather public input on the proposal.

Other Business

During the Other Business portion of the meeting, Jerry Goodenough, representing TeraWulf, provided a general presentation on the company’s plans for its Lansing property. The overview included discussion of the size of the site, infrastructure improvements, potential new buildings and solar facilities, leasing of parcels, building dimensions, landscaping and aesthetics, power and transmission infrastructure, broadband, battery storage, cooling systems, noise considerations, water use, and potential job creation and work shifts. No action was taken, as no application is currently before the Board.



**Operations & Code Revision Committee Monthly Meeting
Wednesday, February 25•10:00am – 12:00pm**

The committee held a general discussion regarding local noise regulations and what types of activities and impacts such laws should address. Members discussed potential sources of noise, how such regulations might be structured, and considerations for enforcement and applicability within different zoning districts.

**Monthly Check-In | Lansing Smart Growth Zoning Update
Tuesday, March 3•10:00 – 11:00am**

The committee discussed the current status of the grant and reviewed the various requirements associated with it. Members confirmed that responsibilities for completing the required tasks and reporting obligations were being addressed by the appropriate individuals. The Board also discussed upcoming public participation efforts related to the project and emphasized the importance of engaging the Zoning Advisory Committee more actively in the process.

**Pacer AI
Monday, March 9•12:00 – 1:00pm**

I participated in a Zoom call with representatives from Pacer AI, who demonstrated the capabilities of their platform for analyzing patterns of movement and visitation within a community. The demonstration focused on Meyers Park and highlighted the types of data the program can generate regarding park usage.

The presentation included estimates of visitor volume, peak usage periods, the busiest days and hours, and the general geographic origins of visitors. Such information could help the Town better understand how Meyers Park is used and support future planning, management, and investment decisions related to the park.

Parks, Recreation, and Trails Working Group

Thursday, March 12·9:30 – 10:30am

The Working Group received an update on the Greenway Trail Comprehensive Plan, including discussion of potential connections between the Town and the Village. The Working Group also discussed next steps for the trail segment between the school and Meyers Park, including advancing the project from conception to the development of design drawings.

**Ruth Groff – Monthly Board Report
March 2026**

My job envelops all aspects of town business, engaging with taxpayers, overseeing day-to-day administration, meetings with external organizations and internal committees, personnel issues, and coordinating the Town Board meeting agenda with the Town Clerks.

I continue to oversee the Planning Department, but I rely on the professional input from MRB Group and current staff.

I continue to act as the grant administrator for the Zoning Update grant from the New York Department of State.

I have been a member of the negotiating team for the Yellow Barn Solar (YBS) project, with guidance from Matt Eldred at the law firm of Harter, Secrest, & Emery. Matt has a state-wide reputation of being one of the best attorneys specializing in energy. Together with Joseph Wetmore and the team from Groton, we are in the final stretch of the process with YBS and the New York State Office of Renewable Energy Sitings (ORES).

EXTERNAL COMMITTEES/ORGANIZATIONS:

Group of Six: February 12, 10am

This group is comprised of the Supervisors and Mayors from the six municipalities that utilize and have an agreement with the Ithaca Area Wastewater Treatment Facility (IAWTF).

An update was given as to the status of the Department of Environmental Conservation’s (DEC) determination that the IAWTF is out of compliance with certain standards related to phosphorous. The IAWTF has engaged an outside firm to perform a year-long study to analyze the output from the plant and other sources that may contribute to noncompliance. CSI will also be engaged in the study.

The Mayor of the Village of Cayuga Heights (VCH) discussed the timing of sewer rate increases. The villages’ fiscal year is June through May, and the towns are on a calendar year, so when the VCH increases their rates in June, it has historically created a problem for the towns in terms of the towns’ budgets. The mayor explained that they can do nothing to change their billing cycle, but she did give an estimate that the increase may be in the 10%-12% range for this year.

The group reviewed the 2003 Intermunicipal Agreement, which expires on May 15, 2026. Rich DePaolo discussed a few of the clauses that should be addressed, either through clarification or modification. All in all it is a rather short agreement and they should be able to update it in time for the May 15th timeline. The next meeting was set for April 16, at 1pm.

Ithaca Tompkins County Transportation Council – Policy Committee: February 17, 1pm

Nathaniel joined me in attending this meeting virtually. Among other agenda items that were primarily administrative in nature, the 2026-2027 Unified Planning Work Program (UPWP) was approved. This UPWP includes use of carry-over Federal Highway Association (FHWA) funds of \$6,000 for Lansing Footpaths Design and Liability Study. Also included in current FHWA funds is \$5,000 for a Lansing Greenway Signage and Wayfinding Study, and \$4,000 “in cooperation with Tompkins County and the Town of Lansing, the ITCTC will contract with a qualified attorney to conduct a preliminary legal analysis of the status of ownership of the (currently inactive) rail line along the East shore of Cayuga Lake from Salt Point to the Simms-Jennings preserve, and research other rail trail issues.”

Elected Officials: March 5, 8:30am

Elected Officials is a monthly meeting of elected officials in the county (mayors, supervisors, and county administrator.

Southern Cayuga Lake Intermunicipal Water Commission (Bolton Point [BP]):

- **Personnel and Organization Committee:** February 25, 1pm
The committee approved the January minutes, then heard reports from the Shop Steward, Production Manager, Distribution Manager, Finance Manager, Human Resources Manager, and General Manager. The Shop Steward had nothing new to report. The Production and Distribution Managers shared lists of training courses that their staff attended. The General Manager told of events that he and his staff participated in, as well as upcoming professional events that BP attends or participates in.
- **Budget and Finance Committee:** March 5, 3:45pm
The 2025 fiscal year is closed and the audit is scheduled for April. There were no questions about the vouchers.
- **Commissioners’ Meeting:** March 5, 4:00pm
The Commissioners approved the February minutes, then heard reports from the Production Manager, Distribution Manager, Finance Manager, Human Resources Manager, and General Manager. The Production and Distribution Managers shared lists of training courses that their staff attended. The General Manager told of events that he and/or his staff participated in, as well as upcoming professional events that BP attends or participates in. Agendas for all Commissioners’ meetings are found on the Bolton Point website: <https://www.boltonpoint.org/commission-meeting-packets>

Town Supervisors: March 9, 10am

The meetings are generally without an agenda but rather are a forum for Town Supervisors within Tompkins County to meet and discuss issues that are faced by Supervisors, sharing lessons-learned.

Technical Assistance Session, Tompkins County: March 12, 10am

Representatives from Tompkins County reviewed and explained the municipal template for emergency preparedness plans. The County developed their plan and have distributed that template for the municipalities to devise their individual plans in coordination with the county.

INTERNAL COMMITTEES AND/OR MEETINGS:

February 18 – I met with Matt Eldred from Harter, Secrest, & Emery to discuss the Yellow Barn Solar project Host Community Agreement (HCA) payment schedule.

February 19 – Monthly update from the construction manager for the Department of Public Works (DPW) facility. Agenda items for these meetings include communication, quality, contract documents, cost & billing, schedule, site logistics & mobilization, submittals, and Requests for Information (RFI). The project is substantially on track with the milestone schedule.

February 23 – Joseph Wetmore and I met with Shaun Logue from MRB Group to discuss Planning Board schedules and updating fee schedules. Shaun agreed to send his list of recommendations for Planning Department and Planning Board.

February 24 – I met with Bud Shattuck from MRB Group to brainstorm on ideas for development in Lansing. Bud has a long history with Lansing and knows it very well, so his insights are respected. I have been meeting with him every few months over the past couple of years to bounce ideas off him and to hear his thoughts on possible development in Lansing.

February 24 – Personnel Management Committee – The agenda and points of discussion included: Clothing Allowance Policy; review new job descriptions for Director of Parks and Recreation, and Assistant Director of Parks and Recreation; and a brief discussion on the Social Media Policy for the Town.

February 25 – Operations and Code Revision Committee – The committee began discussions on developing a noise law for the Town of Lansing. The committee is looking at ordinances from other municipalities of similar size and demographics and ultimately created a list of topics to be covered in such a law. We decided that we would consult Guy Krogh to see what noise laws he was familiar with, and which ones he felt were successful. We all agreed that a few public input sessions were critical for such an endeavor.

March 2 – Department heads and Jordan, the new Facilities Maintenance Director, met to discuss the newly formed process and maintenance of the budget for this position within the Department of Public Works.

March 3 – Monthly check in with the state and with Colliers regarding contract compliance for the Smart Growth Zoning Update. The representative from the State was unable to attend, but the Colliers contractors and Joe and I met anyway to settle on plans for the next Zoning Advisory Committee (ZAC) meeting and public participation event on March 25. Joe requested that the consultants include the entire committee on the details of the postcard that is to be sent to all landowners in Lansing (outside of Village), as well as the issues to be covered in the public survey.

MOTION TO ENTER EXECUTIVE SESSION

Councilperson _____ moved to **ENTER EXECUTIVE SESSION TO DISCUSS**

AT _____ PM.

Councilperson _____ seconded the motion.

All in Favor – _____ Opposed – _____

MOTION TO EXIT EXECUTIVE SESSION

Councilperson _____ moved to **EXIT EXECUTIVE SESSION AT _____ PM.**

Councilperson _____ seconded the motion.

All in Favor – _____ Opposed – _____

MOTION TO ADJOURN MEETING

Councilperson _____ moved to **ADJOURN THE MEETING AT _____ PM.**

Councilperson _____ seconded the motion.

All in Favor – _____ Opposed – _____