



# REGULAR TOWN BOARD MEETING

Lansing Town Hall Board Room  
Wednesday, January 18, 2023  
6:30 PM

---

## AGENDA

SUBJECT TO CHANGE

Meeting is open to the public and streamed live on YouTube.

### VIEW THE MEETING LIVE - TOWN OF LANSING YOUTUBE CHANNEL

To find our YouTube Channel - Go to [www.lansingtown.com](http://www.lansingtown.com), click on the “YouTube” Icon (red square) located on the bottom left corner of our Home Page.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Hearing**

- [a.](#) Public Hearing on Proposed Local Law # 1 of 2023, A Local Law to Amend the Code of the Town of Lansing Chapter 240: Taxation, to Increase Certain Senior and Disabled Citizens' Tax Exemptions per NYS Real Property Tax Law § 467 and 459-c

**5. Resolution**

- [a.](#) Resolution Adopting Local Law # 1 of 2023 To Amend and Update Town Code Chapter 240, Taxation

**6. Public Hearing**

- [a.](#) Public Hearing on Proposed Local Law # 2 of 2023 of the Town of Lansing to Amend the Code of The Town of Lansing Chapter 270: Zoning

**7. Resolution**

- [a.](#) Resolution Making a Negative Determination of Environmental Significance Under the State Environmental Quality Review Act and Adopting Local Law #2 of 2023 of the Town of Lansing to Amend the Code of The Town of Lansing Chapter 270: Zoning

**8. Proposed East Shore Water Main Extension**

- a. Presentation by Gary Bush of SPEC Consulting

**9. Privilege of the Floor: Limited to 20 Minutes with a Maximum of 3 Minutes per Speaker**

- a. Optional Board Member Responses – Maximum 2 Minutes per Board Member

**10. Department Reports**

- [a.](#) **Lansing Community Library Report** – Christine Eisenhut
- [b.](#) **Lansing Youth Services Report** – Richard Alvord
- [c.](#) **Tompkins County Legislator Report** – Mike Sigler

- d. **Highway Report** – Mike Moseley
- e. **Parks and Recreation Report** – Patrick Tyrrell
- f. **Engineer’s Report** – Dave Herrick
- g. **Director of Planning Report** - John Zepko
- h. **Town Clerk Report** - Debbie Munson

**11. Consent Agenda**

- a. Resolution Declaring Two Toro Mowers and A Kubota RTV as Excess Property and Authorizing Disposal or Sale
- b. Resolution Scheduling Public Hearing for Adoption of a Local Law of The Town of Lansing to Amend The Code of The Town of Lansing Chapter 108: Building Codes
- c. Resolution Reappointing Members to the Lansing Housing Authority
- d. Resolution Approving Highway Department Purchase of Equipment in Accord with Capital Replacement Plans

**12. 2023 Organizational Resolutions**

- a. 2023 Organizational Resolutions

**13. Motions and Resolutions**

- a. Resolution Approving Bond for Highway Department Building Renovation Project
- b. Resolution Adopting Amended Findings Statement and Affirming SEQRA Negative Declaration of Environmental Significance Pursuant to State Environmental Quality Review 6 NYCRR Part 617.7 for Myers Park Project
- c. Resolution Approving Audit and Budget Modifications and Supervisor’s Report

**14. Board Member Reports**

- a. Councilperson Andra Benson
- b. Councilperson Ruth Groff
- c. Councilperson Bronwyn Losey
- d. Councilperson Joseph Wetmore
- e. Supervisor Edward LaVigne

**15. Work Session**

- a. Formation of Interview Committee

**16. Executive Session if Needed**

- a. Motion to Enter/Exit

**17. Adjourn Meeting**

- a. Motion to Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the Town Clerk’s Office at 607-533-4142. Request should be made 72 hours prior to the meeting.

**LOCAL LAW NUMBER #1 OF 2023**

**A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 240: TAXATION, TO INCREASE CERTAIN SENIOR AND DISABLED CITIZEN TAX EXEMPTIONS PER NYS REAL PROPERTY TAX LAW § 467 AND 459-c**

This Local Law hereby amends § 240-3(A) of the Town Code to increase the real property tax exemptions levels to the amounts allowed under the New York State Real Property Tax Law. Accordingly, the Town Board of The Town of Lansing, New York, pursuant to Resolution dated January 18, 2023, does hereby adopt and pass this Local Law Number #1 of 2023, and therefore, be it so enacted as follows:

**SECTION 1 - AUTHORITY & PURPOSE:** This Local Law is adopted pursuant to the powers granted by NYS Real Property Tax Law, including §§ 467 and 459-c therein, as well as Municipal Home Rule Law § 10, which authorize the Town of Lansing to adopt zoning provisions and local laws that advance and protect the health, safety and welfare of the community. The purpose of this Local Law is to reduce the real property tax burdens imposed under state tax laws upon the most vulnerable citizens and have town exemptions match the state exemption levels.

**SECTION 2 - AMENDMENTS TO TOWN OF LANSING CODE:** Section 240-3(A) of the Town Code of the Town of Lansing is amended to remove and replace the existing exemption charts and instead substitute the following updated exemptions:

<b>Annual or Combined Annual Income of Owners</b>	<b>Percentage Assessed Valuation Exempt</b>
Up to \$35,000.00	50%
\$35,000.00 to \$36,000.00	45%
\$36,000.01 to \$37,000.00	40%
\$37,000.01 to \$38,000.00	35%
\$38,000.01 to \$38,900.00	30%
\$38,900.01 to \$39,800.00	25%
\$39,800.01 to \$40,700.00	20%
\$40,700.01 to \$41,600.00	15%
\$41,600.01 to \$42,500.00	10%
\$42,500.01 to \$43,400.00	5%

**SECTION 3 - CODIFICATION:** These amendments and regulations shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code,

sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly superseded or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the proceed for amending the code as set forth in the code or the Town’s local laws, including but not limited to Local Law #2 of 2020.

**SECTION 4 - SEVERABILITY:** The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional must not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which must remain in full force and effect.

**SECTION 5 - EFFECTIVE DATE:** This Local Law shall take effect immediately.

**RESOLUTION ADOPTING LOCAL LAW #1 OF 2023 TO AMEND AND UPDATE TOWN CODE CHAPTER 240, TAXATION**

**RESOLUTION 23-**

**RESOLUTION ADOPTING LOCAL LAW #1 OF 2023 TO AMEND AND UPDATE TOWN CODE CHAPTER 240, TAXATION**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, NYS has amended and increased certain real property tax exemptions for senior citizens and low-income households, and the town’s code is therefore to be amended to match the rates set forth by NYS in Real Property Tax Law §§ 467 and 459-c; and

WHEREAS, this action is a Type II SEQRA Action such that no environmental review is mandated or required; and

WHEREAS, a public hearing was duly noticed and duly held at the Lansing Town Hall on the 18<sup>th</sup> day of January, 2023, whereat all persons interested in the subject matter of this local law were duly heard and, upon deliberation thereupon, the Town Board of the Town of Lansing has hereby resolved as follows:

1. Local Law Number 1 of 2023 be and hereby is approved and adopted in the form as presented to this meeting, and in such form “be it so enacted.”
2. In accord with the Municipal Home Rule Law the final adopted version of this local law shall be filed with the Town Clerk and the New York Secretary as required by the Municipal Home Rule Law.
3. This local law shall be forwarded to the municipal code service the Town has contracted with for immediate inclusion in the Town Code.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson \_\_\_\_\_, duly seconded by Councilperson \_\_\_\_\_, and put to a roll call vote with the following results:

Councilperson Andra Benson –  
Councilperson Bronwyn Losey –  
Supervisor Edward LaVigne –

Councilperson Ruth Groff –  
Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2023.

## LOCAL LAW NUMBER #2 OF 2023

### A LOCAL LAW OF THE TOWN OF LANSING TO AMEND CERTAIN SECTIONS OF THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING

This Local Law hereby amends certain sections of Chapter 270 of the official code of the Town of Lansing and, where indicated, certain sections are also superseded in their entirety. Among the changes to the code are zoning map changes, the redefinition of the Rural Agricultural (RA) Zoning District, the addition of an Agricultural Zone (AG) Zoning District, related amendments to allowed use charts (Schedule I) and definitions, and enhancements and updates to site planning and parking codes, all based generally upon the Town's most recently updated Comprehensive Plan, the work of the Agricultural and Farmland Committee and Codes Review Committee, as well as several other sources, including valuable input from multiple committees and boards of the town.

The Town Board of The Town of Lansing, New York, pursuant to Resolution dated January 18, 2023, does hereby adopt and pass this Local Law Number #2 of 2023, and therefore, be it so enacted as follows:

**SECTION 1 - AUTHORITY:** This Local Law is adopted pursuant to the powers granted by §§ 261 and 263 of the Town Law of the State of New York, and Municipal Home Rule Law § 10, which authorize the Town of Lansing to adopt zoning provisions and local laws that advance and protect the health, safety and welfare of the community.

**SECTION 2 - PURPOSE:** The purposes of this Local Law are to facilitate and regulate the development of land to be compatible with farming within agricultural areas, and to generally update administrative provisions (such as site planning), zoning maps, zoning schedules, and definitions, along with other more minor amendments, to implement agricultural goals and other needed updates and administrative amendments. It is in the public interest to allow for and encourage desired land development within the Agriculture (AG) Zoning District and Rural Agricultural (RA) Zoning District areas, including to keep such areas primarily focused upon agricultural and agricultural support uses, in accordance with the Town of Lansing Comprehensive Plan and Agriculture and Farmland Protection Plan.

**SECTION 3 - APPLICABILITY:** The requirements of this Law apply to all properties within the Town of Lansing, including specifically the Rural Agricultural (RA) Zoning District on the Official Zoning Map of the Town of Lansing dated October 3, 2018.

**SECTION 4 - AMENDMENTS TO THE TOWN OF LANSING CODE CHAPTER 270**

A. The Town of Lansing Zoning Code § 270-3: entitled “Definitions” is amended by repealing and removing the following definitions:

- ADULT RESIDENTIAL CARE FACILITY
- AGRICULTURE
- BED-AND-BREAKFAST
- CHURCH or OTHER PLACE OF PUBLIC WORSHIP
- CLUB
- CONTRACTOR'S/LANDSCAPING YARD
- HOME OCCUPATION OR BUSINESS
- KENNEL
- OPEN SPACE
- PLANT/LANDSCAPE NURSERY, GREENHOUSE AND GARDEN CENTER FOR COMMERCIAL/RETAIL
- RESTAURANT
- ROADSIDE STAND
- STORAGE CONTAINER, UNIT
- USED CAR LOT

B. The Town of Lansing Zoning Code § 270-4 Districts is amended by the addition of referencing the following Zoning District: AG - Agriculture

C. The Town of Lansing Zoning Code § 270-5(A) Rural Agriculture (RA) District description is expressly repealed and superseded by the following:

- A. Rural Agriculture (RA) District. The intent of the RA District is to designate areas where farming and farm-related businesses are the prevalent and desired land use activities. Some nonagricultural development, largely low-density housing, has occurred, is anticipated in the future, and is appropriate as determined by access to public water infrastructure. The Rural Agriculture (RA) Zoning District is primarily intended to maintain a rural boundary adjacent to the AG Zoning District and to encourage a proper environment to foster farming operations and rural residential land uses.

D. The Town of Lansing Zoning Code § 270-5 Description of districts; intent, is amended by the addition of the following zone and zone description:

- I. Agriculture (AG) Zoning District. The Agriculture Zoning District is primarily intended to maintain farming and agricultural lands in the Town of Lansing in accordance with Chapter 133: Farming. Farming reinforces the bucolic quality of life enjoyed by residents of the Town, provides the visual benefit of open space and scenic views, and generates both direct and indirect economic benefits and social well-being within the community.

E. The Town of Lansing Zoning Code § 270-7: Schedule of regulations is superseded and replaced with the following:

Regulations and controls relating to land uses or activities in the Town of Lansing are set forth in Schedule I (§ 270-10). Regulations relating to lot size, yards, building height, coverage and so forth are set forth in Schedule II (§ 270-11). Said schedules are hereby adopted with all explanatory

matter thereon and information related thereto being a material part of this chapter. However, the Rural Agriculture (RA) District and Agriculture (AG) Zoning District do not use Schedule I (§ 270-10) and Schedule II (§ 270-11), and instead rely upon the rules and regulations set forth in § 270-12 (for the RA zone) and § 270-13 (for AG zone), respectively.

F. The Town of Lansing Zoning Code § 270-8, Excluded uses or activities; similar use classifications and procedures, is deleted and replaced with the following title and text:

Uses not listed as permitted are not allowed. Any land use not specifically permitted under this Chapter shall be disallowed unless a use variance therefor shall be properly obtained, unless such use is a lawful pre-existing, non-conforming use, or unless such use is permitted in any newly created zone, such as (but not limited to) planned development zones. As to pre-existing, non-conforming uses, this Chapter shall be interpreted and applied so as to eliminate the same as soon as legally practicable.

G. The Town of Lansing Zoning Code § 270-10, Schedule I: Schedule of Land Uses or Activities, is amended by expressly repealing and eliminating therefrom the Rural Agriculture (RA) column. Schedule I shall not apply to the Rural Agriculture (RA) or Agricultural (AG) Zones.

H. The Town of Lansing Zoning Code § 270-11, Schedule II: Area, Frontage, Yard, Height and Coverage Requirements, is amended by repealing and eliminating therefrom the Rural Agriculture (RA) row. Schedule II shall not apply to the Rural Agriculture (RA) or Agricultural (AG) Zones.

I. Town of Lansing Zoning Code § 270-12: Schedule III: Parking Requirements is expressly repealed. All references thereto in the Town Code shall be excised and remaining language in such chapter or section (or notes) shall be conformed to this change.

J. A new § 270-12 is hereby added, titled and consisting of the language and regulations set forth in the document appended hereto entitled "270-12 RA Zoning District final draft 12152022."

K. A new § 270-13 is hereby added, titled and consisting of the language and regulations set forth in the document appended hereto entitled "270-13 AG Zoning District final draft 12152022."

L. Town of Lansing Code Chapter V: Supplementary regulations, at § 270-27, Site plan review, is expressly repealed and replaced with new site plan regulations (also to be numbered as § 270-27) appended hereto and named "270-27 Site Plan Review final draft 12152022."

M. The Town of Lansing Zoning Code Article VII: Parking and Loading, §§ 270-37 through 270-41, is expressly repealed and superseded by the new Article VII entitled



“Article VII Zoning Uses - Principal Accessory Temporary final draft 12152022,” as appended to this local law.

N. The Town of Lansing Zoning Code Article VIII: Nonconforming Uses is expressly renumbered to Article IX.

O. A new Chapter VIII is added entitled Article VIII; Site Development Standards,” the rules and text for which are contained in the document appended hereto entitled “Article VII Site Development final draft 10062022.”

P. The Town of Lansing Zoning Code Article IX: Administration and Enforcement, is expressly renumbered to Article X: Administration and Enforcement.

Q. Town Code § 270-61, Penalties for offenses is renumbered as § 270-55 and added to renumbered Chapter X: Administration and Enforcement.

R. The Town of Lansing Zoning Code Article X: Appeals, is expressly renumbered to Article XI: Appeals.

S. The Town of Lansing Zoning Code Article XI: Amendments, is expressly renumbered to Article XII: Amendments.

T. The Town of Lansing Zoning Code Article XII: is expressly repealed, the sole former section therein having been renumbered and added to renumbered Article 10: Administration and Enforcement, as set forth in subparagraph Q, above.

U. The Official Zoning Map of the Town of Lansing, last updated October 3, 2018, is hereby expressly repealed and superseded by the Official Zoning Map dated December 2022, as appended to this local law.

**SECTION 4 – CODIFICATION:** These amendments and regulations shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly superseded or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the proceed for amending the code as set forth in the code or the Town’s local laws, including but not limited to Local Law #2 of 2020.

**SECTION 5 – ENFORCEMENT:** Any violation of this Local Law shall be enforced in accordance with this Chapter, the Town Code, or applicable law.

**SECTION 6–SEVERABILITY:** The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional must not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which must remain in full force and effect.

**SECTION 7–EFFECTIVE DATE:** This Local Law shall take effect immediately.

**RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING LOCAL LAW #2 OF 2023 OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING**

**RESOLUTION 23-**

**RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING LOCAL LAW #2 OF 2023 OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing is authorized to adopt zoning provisions and local laws that advance and protect the health, safety and welfare of the community; and

WHEREAS, the Town Board of the Town of Lansing Authorized and Directed the Code Revision Committee to Prepare Preliminary Draft Rural Agricultural (RA) Zoning District Text and Map Amendments via Motion 22-07 on February 16, 2022; and

WHEREAS, the Director of Planning, on behalf of the Code Revision Committee, circulated preliminary draft Zoning text and map amendments to the Agricultural and Farmland Protection Committee on June 3, 2022; Conservation Advisory Council on June 4, 2022; and Planning Board on June 6, 2022, respectively, for review and feedback; and

WHEREAS, the Preliminary Draft (Final Draft as Working Product of the Code Revision Committee) Rural Agriculture (RA) and Agriculture (AG) Zoning Districts (as well as Site plan review and Site Development Standards) was unanimously recommended by the Code Revision Committee on October 6, 2022; and

WHEREAS, the Preliminary Draft (Final Draft as Working Product of the Code Revision Committee) Rural Agriculture (RA) and Agriculture (AG) Zoning Districts and all comments prepared by the Agricultural and Farmland Protection Committee, Conservation Advisory Council, Planning Board, and project consultant George R. Frantz, AICP, ASLA, were circulated to the Lansing Town Board on October 7, 2022; and

WHEREAS, a duly noticed Open House was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, on December 7, 2022 to consider public input and comments upon such Preliminary Draft Rural Agriculture (RA) and Agriculture (AG) Zoning Districts, and to hear all persons interested in the subject thereof; and

WHEREAS, said proposed Local Law proposes to facilitate and regulate the development of land in accordance with the Town of Lansing 2018 Comprehensive Plan and 2015 Agriculture and Farmland Protection Plan; and

WHEREAS, Chapter 270-57(A) requires referral to the Town Planning Board “for review and recommendation thereon before the public hearing hereinafter provided for”; and

WHEREAS, the Town Planning Board has been given the opportunity to comment on the proposed local law at their meeting on January 9, 2023; and

WHEREAS, Chapter 270-57(B) requires referral to the Tompkins County Department of Planning & Sustainability; and

WHEREAS, the draft documents and related information were duly delivered to the Tompkins County Department of Planning & Sustainability on October 24, 2022 per General Municipal Law §239 ; et seq, and such Department responded in a January 09, 2023 letter from Katherine Borgella, Tompkins County Commissioner of Planning, pursuant to §239 -l, -m, and -n of the New York State General Municipal Law determined the local law will have no significant county-wide or inter-community impact. The Tompkins County Department of Planning & Sustainability made the following comment:

“There are several recommendations from the Town’s Comprehensive Plan that could be incorporated into Section H of Site Plan Review (Project Review Criteria). Examples include:

- “Provide incentives for the redevelopment or retrofitting of aging or abandoned industrial or commercial sites to avoid abandoned buildings” from Recommendation LU-1D
- “encouraging the adherence to practices leading to LEED certification, and the installation of alternative energy services” from Recommendation LU-1F
- “foster infill development and redevelopment opportunities that take full advantage of existing infrastructure” from Recommendation LU-3B
- “encourage infill and redevelopment of underutilized properties” from Recommendation ED-5A”

WHEREAS, the comments were carefully considered by the Town Board; and

WHEREAS, adoption of a Local Law of the Town of Lansing to Amend the Code of the Town of Lansing Chapter 270: Zoning (Rural Agricultural Zoning District; Site Plan Review; and General Provisions) is a Type I Action under the State Environmental Quality Review Act §617.4(b)(2); and

WHEREAS, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA) require that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

WHEREAS, State Law specifies that for actions governed by local environmental review, the Lead Agency shall be that local agency which has primary responsibility for approving and carrying out the action; and

WHEREAS, the Town Board, being the local agency which has primary responsibility for approving and carrying out the action, did on February 16, 2022 declare intent to establish itself as the Lead Agency for environmental review via Resolution 22-44; and

WHEREAS, this is a Type I Action under the State Environmental Quality Review Act Section 617.4(b)(2), which requires environmental review; and

WHEREAS, this Board, acting as Lead Agency in environmental review, has on January 18, 2023, reviewed the criteria and determined the significance of the project including the proposed action, its location, its purpose, and its potential impacts on the environment, and reviewed and accepted as adequate a Full Environmental Assessment Form, Parts 1, 2, and 3, prepared by Lead Agency and Town Planning staff; and

WHEREAS, a duly noticed Public Hearing was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 18<sup>th</sup> day of January 2023, at 6:32 pm, to consider public input and comments upon such proposed Local Law, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the proposal will result in no significant impact on the environment and that a Negative Declaration for purposes of Article 8 of the Environmental Conservation Law be filed in accordance with the provisions of Part 617 of the State Environmental Quality Review Act; and it is further

RESOLVED, that the Town Supervisor is hereby authorized and directed to endorse the said Negative Declaration on Part 3 of the FEAF attached hereto; and it is further

RESOLVED, this Local Law shall take effect immediately upon adoption by the Town Board of the Town of Lansing.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson \_\_\_\_\_, duly seconded by Councilperson \_\_\_\_\_, and put to a roll call vote with the following results:

Councilperson Andra Benson –	Councilperson Ruth Groff –
Councilperson Bronwyn Losey–	Councilperson Joseph Wetmore –
Supervisor Edward LaVigne –	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2022.

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

Section 7, Item a.

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Zoning Update (Rural Agricultural Zoning District; Agriculture Zoning District; Site Plan Review)		
Project Location (describe, and attach a general location map): Town of Lansing, New York		
Brief Description of Proposed Action (include purpose or need): Attached are recommended Town of Lansing Code text and Zoning map amendments of the existing Rural Agricultural (RA) Zoning District to add a new AG (Agriculture) Zoning District to meet the goals laid out in the Town's 2018 Comprehensive Plan and 2015 Agriculture and Farmland Plan, respectively. The statements in the Agriculture and Farmland Protection Plan addressed by the draft changes include: <ul style="list-style-type: none"> <li>• Change most of the Rural Agriculture (RA) Zoning District to an Agriculture (AG) and permit uses most compatible with farming (p. 5);</li> <li>• Develop a uniform definition consistent with the diversity of farming enterprises in the Town and with NYS Agriculture District Law (p. 5, 9, 39);</li> <li>• Purpose and intent statements for new AG Zoning District should be updated to reflect the desired land development within these areas as primarily agricultural (p. 39-42);</li> <li>• The purpose of the agricultural district is to encourage the use of farmland for agricultural production and to discourage the conversion of farmland to nonagricultural uses (p. 47-48). This project was classified as a Type I Action under 6 NYCRR 617.4 (b)(2) and Lead Agency was declared by the Lansing Town Board on February 16, 2022.</li> </ul>		
Name of Applicant/Sponsor: Town of Lansing – Planning & Code Enforcement Department	Telephone:607-533-7054	E-Mail:townclerk@lansingtown.com
Address:29 Auburn Rd		
City/PO:Lansing	State:NY	Zip Code:14882
Project Contact (if not same as sponsor; give name and title/role): C.J. Randall, Director of Planning	Telephone:607-533-7054	E-Mail:crandall@lansingtown.com
Address: SAME		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

**B. Government Approvals, Funding, or Sponsorship.** (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		review 10/19/2022; review 11/16/2022; anticipated approval 12/21/2022
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notice to Others under Town Law 264(2) and GML 239-nn	
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Tompkins County Department of Planning & Sustainability (GML 239-I and-m)	10/24/2022
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

**C. Planning and Zoning**

**C.1. Planning and zoning actions.**

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?  Yes  No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

**C.2. Adopted land use plans.**

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?  Yes  No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?  Yes  No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)  Yes  No

If Yes, identify the plan(s):  
 Town of Lansing 2018 Comprehensive Plan; Town of Lansing 2015 Agriculture and Farmland Plan; Tompkins County Agricultural Features Focus Area (AFFA)

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?  Yes  No

If Yes, identify the plan(s):  
 Town of Lansing 2015 Agriculture and Farmland Plan

**C.3. Zoning**

Section 7, Item a.

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No

If Yes, what is the zoning classification(s) including any applicable overlay district?

Currently Rural Agriculture (RA) Zoning District; no overlay districts

b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No

c. Is a zoning change requested as part of the proposed action?  Yes  No

If Yes,

i. What is the proposed new zoning for the site? Agriculture (AG) and Rural Agriculture (RA) Zoning Districts

**C.4. Existing community services.**

a. In what school district is the project site located? Lansing Central School District; portions of Southern Cayuga Central School District and Groton Central School District

b. What police or other public protection forces serve the project site?

Tompkins County Sheriff's Department

c. Which fire protection and emergency medical services serve the project site?

Lansing Fire District

d. What parks serve the project site?

None

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres

b. Total acreage to be physically disturbed? \_\_\_\_\_ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use?  Yes  No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed?  Yes  No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases?  Yes  No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_



f. Does the project include new residential uses?

Yes  No  
Section 7, Item a.

If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?

Yes  No

If Yes,

- i. Total number of structures \_\_\_\_\_
- ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length
- iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?

Yes  No

If Yes,

- i. Purpose of the impoundment: \_\_\_\_\_
- ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_
- iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_
- iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres
- v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length
- vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

## D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)

Yes  No

If Yes:

- i. What is the purpose of the excavation or dredging? \_\_\_\_\_
- ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
  - Volume (specify tons or cubic yards): \_\_\_\_\_
  - Over what duration of time? \_\_\_\_\_
- iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_
- iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
If yes, describe. \_\_\_\_\_
- v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres
- vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres
- vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet
- viii. Will the excavation require blasting?  Yes  No
- ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?

Yes  No

If Yes:

- i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): \_\_\_\_\_

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or \_\_\_\_\_

iii. Will the proposed action cause or result in disturbance to bottom sediments?  Yes  No  
If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No  
If Yes:  
• acres of aquatic vegetation proposed to be removed: \_\_\_\_\_  
• expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_  
• purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_  
• proposed method of plant removal: \_\_\_\_\_  
• if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?  Yes  No  
If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No  
If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

- Do existing sewer lines serve the project site?
- Will a line extension within an existing district be necessary to serve the project?

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_  
\_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No

If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

\_\_\_\_\_ Square feet or \_\_\_\_\_ acres (impervious surface)

\_\_\_\_\_ Square feet or \_\_\_\_\_ acres (parcel size)

ii. Describe types of new point sources. \_\_\_\_\_  
\_\_\_\_\_

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_  
\_\_\_\_\_

- Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No

ii. In addition to emissions as calculated in the application, the project will generate:

- \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)
- \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)
- \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)
- \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)
- \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
- \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?

Yes  No

If Yes:

- i. Estimate methane generation in tons/year (metric): \_\_\_\_\_
- ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?

Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust):

\_\_\_\_\_

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?

Yes  No

If Yes:

- i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.
- ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): \_\_\_\_\_

iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:

\_\_\_\_\_

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?

Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):

\_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade, to an existing substation?  Yes  No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: \_\_\_\_\_
- Saturday: \_\_\_\_\_
- Sunday: \_\_\_\_\_
- Holidays: \_\_\_\_\_

ii. During Operations:

- Monday - Friday: \_\_\_\_\_
- Saturday: \_\_\_\_\_
- Sunday: \_\_\_\_\_
- Holidays: \_\_\_\_\_

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?

Yes  No

Section 7, Item a.

If yes:

i. Provide details including sources, time of day and duration:

\_\_\_\_\_

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?

Yes  No

Describe: \_\_\_\_\_

\_\_\_\_\_

n. Will the proposed action have outdoor lighting?

Yes  No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

\_\_\_\_\_

\_\_\_\_\_

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?

Yes  No

Describe: \_\_\_\_\_

\_\_\_\_\_

o. Does the proposed action have the potential to produce odors for more than one hour per day?

Yes  No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:

\_\_\_\_\_

\_\_\_\_\_

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?

Yes  No

If Yes:

i. Product(s) to be stored \_\_\_\_\_

ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)

iii. Generally, describe the proposed storage facilities: \_\_\_\_\_

\_\_\_\_\_

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?

Yes  No

If Yes:

i. Describe proposed treatment(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ii. Will the proposed action use Integrated Pest Management Practices?

Yes  No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?

Yes  No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

• Construction: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)

• Operation : \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

• Construction: \_\_\_\_\_

\_\_\_\_\_

• Operation: \_\_\_\_\_

\_\_\_\_\_

iii. Proposed disposal methods/facilities for solid waste generated on-site:

• Construction: \_\_\_\_\_

\_\_\_\_\_

• Operation: \_\_\_\_\_

\_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No

Section 7, Item a.

If Yes:

- i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_
- ii. Anticipated rate of disposal/processing:
  - \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
  - \_\_\_\_\_ Tons/hour, if combustion or thermal treatment
- iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No

If Yes:

- i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_
- ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_
- iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month
- iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_
- v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)
- Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_

ii. If mix of uses, generally describe: \_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?  Yes  No

i. If Yes: explain: \_\_\_\_\_

Section 7, Item a.

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No

If Yes,

i. Identify Facilities: \_\_\_\_\_  
\_\_\_\_\_

e. Does the project site contain an existing dam?  Yes  No

If Yes:

i. Dimensions of the dam and impoundment:

- Dam height: \_\_\_\_\_ feet
- Dam length: \_\_\_\_\_ feet
- Surface area: \_\_\_\_\_ acres
- Volume impounded: \_\_\_\_\_ gallons OR acre-feet

ii. Dam's existing hazard classification: \_\_\_\_\_

iii. Provide date and summarize results of last inspection: \_\_\_\_\_  
\_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No

If Yes:

i. Has the facility been formally closed?  Yes  No

- If yes, cite sources/documentation: \_\_\_\_\_

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
\_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No

If Yes:

i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_  
\_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No

If Yes:

i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No

Yes – Spills Incidents database

Provide DEC ID number(s): \_\_\_\_\_

Yes – Environmental Site Remediation database

Provide DEC ID number(s): \_\_\_\_\_

Neither database

ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
\_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No

If yes, provide DEC ID number(s): \_\_\_\_\_

iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site: \_\_\_\_\_ %  
 \_\_\_\_\_ %  
 \_\_\_\_\_ %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: \_\_\_\_\_ % of site  
 Poorly Drained \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: \_\_\_\_\_ % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_  
 \_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name \_\_\_\_\_ Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_  
 \_\_\_\_\_

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100-year Floodplain?  Yes  No

k. Is the project site in the 500-year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: \_\_\_\_\_



m. Identify the predominant wildlife species that occupy or use the project site:

\_\_\_\_\_  
\_\_\_\_\_

Section 7, Item a.

n. Does the project site contain a designated significant natural community?  Yes  No

If Yes:

i. Describe the habitat/community (composition, function, and basis for designation): \_\_\_\_\_

ii. Source(s) of description or evaluation: \_\_\_\_\_

iii. Extent of community/habitat:

- Currently: \_\_\_\_\_ acres
- Following completion of project as proposed: \_\_\_\_\_ acres
- Gain or loss (indicate + or -): \_\_\_\_\_ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?  Yes  No

If Yes:

i. Species and listing (endangered or threatened): \_\_\_\_\_

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?  Yes  No

If Yes:

i. Species and listing: \_\_\_\_\_

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?  Yes  No

If yes, give a brief description of how the proposed action may affect that use: \_\_\_\_\_

### E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?  Yes  No

If Yes, provide county plus district name/number: \_\_\_\_\_

b. Are agricultural lands consisting of highly productive soils present?  Yes  No

i. If Yes: acreage(s) on project site? \_\_\_\_\_

ii. Source(s) of soil rating(s): \_\_\_\_\_

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?  Yes  No

If Yes:

i. Nature of the natural landmark:  Biological Community  Geological Feature

ii. Provide brief description of landmark, including values behind designation and approximate size/extent: \_\_\_\_\_

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?  Yes  No

If Yes:

i. CEA name: \_\_\_\_\_

ii. Basis for designation: \_\_\_\_\_

iii. Designating agency and date: \_\_\_\_\_

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  Yes  No

If Yes:

i. Nature of historic/archaeological resource:  Archaeological Site  Historic Building or District

ii. Name: \_\_\_\_\_

iii. Brief description of attributes on which listing is based: \_\_\_\_\_

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?  Yes  No

g. Have additional archaeological or historic site(s) or resources been identified on the project site?  Yes  No

If Yes:

i. Describe possible resource(s): \_\_\_\_\_

ii. Basis for identification: \_\_\_\_\_

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?  Yes  No

If Yes:

i. Identify resource: \_\_\_\_\_

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): \_\_\_\_\_

iii. Distance between project and resource: \_\_\_\_\_ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?  Yes  No

If Yes:

i. Identify the name of the river and its designation: \_\_\_\_\_

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?  Yes  No

**F. Additional Information**


Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name C.J. Randall Date 10/24/2022

Signature  Title Director of Planning



LANSING COMMUNITY LIBRARY UPDATE TO THE LANSING TOWN BOARD  
January, 2023

Submitted by Christine Eisenhut

1. From Memory to Memoir Writing Workshop will take place on Saturday, January 21<sup>st</sup> at 11:00. Please register with the library.
2. During January and February the library will be displaying the show "Photosynthesis" photographs by Lansing High School students.
3. Storytime is in-person on Thursdays at 10:30 am with Ms. Shelley. There are several winter themed events on the schedule for the coming months.
4. Take and Make crafts with winter themes are available. Supplies are limited.
5. Instructor John Burger hosts T'ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
6. Learn to play American Mah Jongg every Tuesday at 10:15.
7. Play American Mah Jongg every Wednesday from 1:00-3:00pm.
8. The library continues to provide free delivery to Woodsedge.
9. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
10. The library is continuing to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.
11. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.

**Lansing Youth Services**  
**Town Board Report**  
**January 2023**

**Legos!** Participants in Legos closed out the year with the requested “drop test” day which included a lot of rebuilding of their drop vessels, many prizes and fun. After free building, students drew what they had made to document their creations before retiring the Legos for the time being. **16 youth served.**

Up next is Foodies and Fun, where participants will do food experiments and complete cooking challenges!

**Outdoor Adventure:** Outdoor Adventure participants got very lucky with the weather for the final few program days, with lots of sunshine and warmth it allowed for playing various woodland games such as camouflage and fire building. Youth also enjoyed games of “real life among us”, which was organized, written, and led by our Youth Employee. **15 youth served.**

Students in the next round of outdoor Adventure are excited for snow and what possibilities and opportunities it will bring for creative programming.

**Art and Soul:** Art and Soul youth had a wonderful time making crafts for the Lansing Artisan Fair and then selling their art to members of the public who attended the two-day event. Participants also had the wonderful opportunity to shop for gifts for the Salvation Army’s Adopt a Family program, and this year, make the final delivery. Making the final delivery was a new experience this year and as they were able to see, first-hand, all of the other donated gifts and families represented, they were very inspired and awed by what an amazing operation they are a part of. **15 youth served.**

Coming up next is Mini Olympics, a program based entirely around friendly competition, “Minute to Win It” like challenges, and teambuilding.

**Fun and Field Games:** Participants in Fun and Field Games did a wonderful job adapting their games and equipment for indoor use as the fall sunset times minimized the time spent outside. With the shift to the Adaptive PE Room, there was room and an appropriate space to be able to try all of the outdoor games, indoors. Kan-jam worked well, utilizing opposite corners of the room, and the group spent a lot of time playing “Snakes in the Grass” and “Ghosts in the Graveyard”. **10 youth served.**

Coming up next is Dungeons and Dragons, a very popular role-playing game led by our youth employee.

**Youth Employment:** Youth Employees are starting the new year strong in their Lansing Public Library positions as well as assisting with Lansing Youth Services Programs and assisting teachers at the Lansing High School. We also have three teens that will assist with the Town Recreation Department’s Ice-Skating Program for January and February! **18 youth served.**

## **HIGHWAY REPORT**

### **January 2023**

#### **Winter Maintenance**

- Crew worked on maintaining trucks and plows for winter snow and ice removal
- Maintained roads snow and ice events

#### **Spring and Summer Maintenance Preparation**

- Crew began maintenance work on spring/summer equipment

#### **Tree and Brush Maintenance**

- Tree and brush maintenance along roadside to aid line of sight
- Right of way tree maintenance

#### **Miscellaneous**

- No new updates from Stopen Engineering regarding Ludlowville Rd. (Crooked Hill)
- Construction of NYSEG monopole has begun on highway campus. Highway Department assisting as needed.

**Parks & Recreation  
January 2023  
Town Board Meeting**

**RECREATION**

- Our skating program has been extremely successful.
- The Lansing Water Cats swim group has started back up, with a competition scheduled soon.
- Our youth wrestling program is also very successful with over 40 participants.
- Travel basketball has started with several games scheduled and played already.
- Gym Space has been limited and difficult to squeeze our programs in. We are fielding many questions as to where we are at with acquiring the Girls Residential Gym.
- The Ski Club is very popular this year with over 100 participants, hopefully we can provide busing next year.
- 2<sup>nd</sup> and 3<sup>rd</sup> grade basketball has started.
- We are offering a softball clinic on Sundays at the Field with Varsity Coach Pete Walker.
- We are already in the process of putting together our summer programming.

**PARKS**

- We have been doing repairs on our boat launch. We will need concrete replacement next year.
- We are working on our new software, Campspot, for our camping and pavilion reservations to begin on January 23<sup>rd</sup>.
- Very few spots remain on our BBQ calendar for this summer.
- We have made several improvements on the Lansing Center Trail to steps and drainage.
- We have removed several old benches at Myers Park that were in disrepair (not donated benches).
- Myers Park has over 30 tables that need repairs, we've moved those up to our shop so we can replace the boards and hardware.
- The flower bed at Myers Park needed some block repair, that has been done along with planting of 150 bulbs for this spring.
- We'll be replacing the roof on the launch building later this month, weather permitting.
- The dock behind the launch building as well as the wall cap needs to be replaced, we hope to accomplish soon.

**RESOLUTION DECLARING TWO TORO MOWERS AND A KUBOTA RTV AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE**

**RESOLUTION 23-**

**RESOLUTION DECLARING TWO TORO MOWERS AND A KUBOTA RTV AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town’s budget has planned the retirement and replacement of two zero turn mowers and a Kubota RTV operated and used by the Town Parks & Recreation Department, and the same will be replaced; and

WHEREAS, the equipment named above are thus declared excess property and directed to be sold in a manner as produces fair value, whether at auction or private sale; and

WHEREAS, upon due deliberation being had thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the two (2) Toro zero turn mowers (SNs: 408863573 & 408863572) and one (1) Kubota RTV (SN: 31966) be and hereby are declared as excess property of the Town for which no current or future use is anticipated, including due to be replaced through scheduled equipment rotation cycles, and that the Parks & Recreation Department sell the same “as is,” document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The Parks & Recreation Supervisor, or his designee, be and each is hereby authorized to sign such bills of sale or other documents as are or may be necessary to give effect to this Resolution by and for the Town of Lansing.

**RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 108: BUILDING CODES**

**RESOLUTION 23-**

**RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 108: BUILDING CODES**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing is authorized to adopt provisions and local laws that advance and protect the health, safety and welfare of the community; and

WHEREAS, the Town Board of the Town of Lansing authorized and directed the Code Revision Committee to prepare Preliminary Draft Code Enforcement Local Law in accordance with the Code Revision Committee Preliminary Report dated November 3, 2022 via Motion 22-39 on November 16, 2022; and

WHEREAS, the Preliminary Draft (Final Draft as Working Product of the Code Revision Committee) Prepare Preliminary Draft Code Enforcement Local Law was unanimously recommended by the Code Revision Committee on January 5, 2023; and

WHEREAS, adoption of a Local Law of the Town of Lansing to Amend the Code of the Town Of Lansing Chapter 108: Building Codes is classified as a Type II Action under 6 NYCRR Part 617.5 (c)(17) (such that no further environmental review is required) and this matter also does not require a GML Section 239 review; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that a Public Hearing will be held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 15<sup>th</sup> day of February 2023, at 6:31 pm, to consider public input and comments upon such proposed Local Law, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with the law, and refer the Local Law to the Town Planning Board.



**RESOLUTION REAPPOINTING MEMBERS TO THE LANSING HOUSING AUTHORITY**

**RESOLUTION 23-**

**RESOLUTION REAPPOINTING MEMBERS TO THE LANSING HOUSING AUTHORITY**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Lansing Housing Authority (LHA) has three members terms that expired on December 31, 2022; and

WHEREAS, after a search for eligible and qualified candidates, David Stoyell, Charla Hayes and Rik Hayes, all current members of the LHA Board, are deemed duly qualified and have agreed to the reappointment; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. David Stoyell is hereby reappointed to the Lansing Housing Authority for a 5-year term, with such term effective January 1, 2023 through December 31, 2027; and
2. Charla Hayes is hereby reappointed to the Lansing Housing Authority for a 5-year term, with such term effective January 1, 2023 through December 31, 2027; and
3. Rick Hayes is hereby reappointed to the Lansing Housing Authority for a 5-year term, with such term effective January 1, 2023 through December 31, 2027; and
4. The Town Clerk shall administer the oath of office for such reappointments.

**RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT  
IN ACCORD WITH CAPITAL REPLACEMENT PLANS**

**RESOLUTION 23-**

**RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE OF  
EQUIPMENT IN ACCORD WITH CAPITAL REPLACEMENT PLANS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing has long had capital management and equipment plans for the Highway Department consisting of a balance of reserve funds and budgeted cash, and in 2023 certain capital needs of the Highway Department were discussed, including how to fund the purchase of the same in 2023 without incurring debt; and

WHEREAS, the Highway Department has now confirmed and identified its need for a new Cam Superline Tilt Trailer, and has utilized the Town of Lansing procurement policy for pricing such equipment; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Highway Department now wishes to use funds from accounts SW8340.200 in the amount of \$2,011.66, SS18120.200 in the amount of \$2,011.66, and the remaining \$2,011.68 from ARPA and seeks verification from the Town Board that this budget line item is indeed to be used as cash to make such purchase; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms that funds from SW8340.200, SS18120.200, and ARPA are intended to be used for equipment and vehicle purchases; and it is further

RESOLVED, that the Highway Superintendent or his designee be and hereby are authorized to effect the following purchase per the Town of Lansing procurement policy: one new 2023 Cam Superline Tilt Trailer from Northland Trailers for a total not to exceed \$6,035.00.

**2023 TOWN BOARD ORGANIZATIONAL RESOLUTIONS**

The following Resolutions were duly presented for consideration by the Town Board:

**RESOLUTION 23-**

**RESOLVED**, that the Supervisor is authorized and directed to have all Town financial records and Justice Court records and dockets audited in accord with law; and it is further

**RESOLVED**, that the Supervisor make a report thereof to the Town Board, file his findings and reports with the Town Clerk, and file an official certified report in accord with law, all as referenced or required by or under General Municipal Law § 30 and Town Law §§ 29 and 123; and it is further

**RESOLVED**, that the Supervisor be authorized and permitted, in lieu of preparing his financial report under Town Law Section 29(10), to submit to the Town Clerk, by March 31, 2023 a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law.

**RESOLUTION 23-**

**RESOLVED**, that the Municipal Crime Policy be obtained and underwritten by NYMIR and be approved as to the following amounts for the following public officers: (i) \$55,000.00 for Court Clerks; (ii) \$55,000.00 for the Town Bookkeeper and assistants, and part time tax collector, if any; and (iii) \$1,190,000.00 for the Lansing Receiver of Taxes and Deputy Receiver of Taxes.

**RESOLUTION 23-**

**RESOLVED**, that the Supervisor appoints the Fire Chief and Company Captains of the Town as Superintendent of Fires, and Alternate Superintendent of Fires.

**RESOLUTION 23-**

**RESOLVED**, that Harris Beach LLP be approved as Bond Counsel for the Town, and that they be consulted on an as needed basis.

**RESOLUTION 23-**

**RESOLVED**, that the Tompkins Community Bank, HSBC, M&T Bank, JPMorgan Chase Bank, and Cayuga Lake National Bank be designated as the depositories for the Town of Lansing.

**RESOLUTION 23-**

**RESOLUTION ACKNOWLEDGING APPOINTMENT OF  
ANDRA BENSON AS DEPUTY SUPERVISOR AND  
FIXING 2023 SALARY THEREFOR**

**WHEREAS**, a Deputy Supervisor is needed in case the Supervisor is ill or unable to act in his position exists, having been created in the past by the Town Board; and

**WHEREAS**, the position of Deputy Supervisor needs to be filled for the year 2023 and Supervisor Edward LaVigne has appointed Andra Benson as Deputy Supervisor, and Town Law § 42 requires the Town Board to fix the compensation therefor; and

**WHEREAS**, currently there is no salary incident to the appointment; and

**WHEREAS**, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

**RESOLVED**, that Andra Benson is acknowledged as Deputy Supervisor to serve at the pleasure of the Town Supervisor, such being initially intended as an annual appointment, to act on behalf of the Supervisor if he is ill or unable to act in his position, and the sum of \$-0- be and hereby is approved as compensation incident to such office.

**RESOLVED**, that The Town Clerk shall administer the oath of office for such position.

**RESOLUTION 23-**

**RESOLVED**, that the Supervisor, and Councilperson Andra Benson, are authorized to sign checks drawn on all accounts except the Justice Accounts, Town Clerk’s, and the Lansing Receiver of Taxes. The Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk’s checking account and the Lansing Receiver of Taxes checking account. The Town Justices, be authorized to sign checks on the Town Justice accounts at the Tompkins Community Bank; and it is further

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk’s checking account and the Lansing Receiver of Taxes checking account at Cayuga Lake National Bank; and it is further

**RESOLVED**, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide in Supervisor’s Office be authorized to make transfers on all Town accounts and wire transfers that are necessary throughout the year except the Lansing Receiver of Taxes checking account, the Town Clerk’s checking

account and the Town Justice accounts at the Tompkins Community Bank; and it is further

**RESOLVED**, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide in Supervisor’s Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled “Treasury Management” on all Town accounts except the Town Clerk’s checking account, Lansing Receiver of Taxes checking account and Town Justice accounts; and it is further

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk’s Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled “Treasury Management” on the Town Clerk’s checking account, Lansing Receiver of Taxes checking account, and the Lansing Water and Sewer District account; and it is further

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk’s Office, are hereby authorized to use internet banking services provided by Cayuga Lake National Bank on the Town Clerk’s checking account and Lansing Receiver of Taxes checking account; and it is further

**RESOLVED**, that the Town Clerk and Deputy Town Clerk are authorized to make inquiries on the Lansing Water and Sewer District accounts and the Court Clerks are authorized to make inquiries on the Town Justice accounts.

**RESOLUTION 23-**

**RESOLVED**, that the Robert’s Rules of Order (for deliberative assemblies, 11<sup>th</sup> Edition) are followed, however: (i) voting be in alphabetical order (by last name) with the Supervisor voting last; and (ii) the technical formalities of the parliamentary process may be dispensed of unless formal request is made for formal procedure by a majority of the Town Board.

**RESOLUTION 23-**

**RESOLVED**, that the Lansing Town Board will hold the Regular Town Board Meetings on the third Wednesday of each month at 6:30 PM. Meetings will be held at the Town Hall Board Room, 29 Auburn Road, Lansing, New York. Two additional budget meetings will be held on Wednesday, September 27<sup>th</sup> and November 8<sup>th</sup>, 6:30 PM. Special Meetings will be held as needed.

**RESOLUTION 23-**

**RESOLVED**, the public will be given the opportunity to address the Town Board (up to three minutes per person) on any issue of concern, near the beginning of every regular Town Board meeting. Immediately after the public comment period, each Town Board member will be given two minutes to respond to public

comment(s). The post public-comment discussion will be limited to the members of the Town Board, unless the Town Board waives this rule by majority vote.

**RESOLUTION 23-**

**RESOLVED**, that the Town Officers, Authorized Personnel, and Highway Superintendent are hereby allowed the allowable rate by the IRS for the use of their private personal automobiles in the performance of their official duties.

**RESOLUTION 23-**

**RESOLVED**, that the Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed the amount of \$5,000.00 without prior notice or approval.

**RESOLUTION 23-**

**RESOLVED**, that the vouchers for claims for the General Fund, Highway Fund, Capital Projects, Drainage Districts, Lighting Districts, Sewer Districts, Water Districts, and Trust and Agency be presented and audited in accordance with the Town Law Article 8, and any related provisions, rules or regulations of the State Comptroller, said presentation and audit to take place by the Town Board at each Regular Town Board meeting.

**BE IT FURTHER RESOLVED**, that in accord with the certification and other requirements of Town Law §118, the Supervisor be and hereby is authorized to make payment upon utility bills and postage prior to the audit of vouchers conducted pursuant to Town Law §118 (2).

**RESOLUTION 23-**

**RESOLVED**, that the Supervisor be named Budget Officer and that the Bookkeeper be named Co-Budget Officer for the year 2023 to serve at the pleasure of the Town Board.

**RESOLUTION 23-**

**RESOLVED**, that the annual salaries for Town Officers as compiled in the General Town Budget for 2023 be as follows:

Supervisor	Edward LaVigne	\$30,306.00
Councilperson	Andra Benson	\$ 9,741.00
Councilperson	Ruth Groff	\$ 9,741.00
Councilperson	Bronwyn Losey	\$ 9,741.00
Councilperson	Joseph Wetmore	\$ 9,741.00
Highway Superintendent	Michael Moseley	\$85,765.00

Town Justice	John Howell	\$21,393.00
Town Justice	Maura Kennedy-Smith	\$21,393.00
Town Clerk	Deborah K. Munson	\$54,080.00

and it is further

**RESOLVED**, that the Supervisor be authorized to pay the above salaries.

**RESOLUTION 23-**

**RESOLVED**, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:

7.3 hours/day                    36.5 hours/week  
 Court Clerk, Senior Court Clerk, Deputy Town Clerk, Information Aides in Supervisor's, Code and Recreation Office

8 hours/day                    40 hours/week  
 Bookkeeper, Town Clerk, Parks & Recreation Supervisor, Zoning, Code, Fire Enforcement Officer, Director of Planning, Town Planner, Highway Superintendent, Deputy Highway Superintendent, Secretary to the Highway Superintendent, Motor Equipment Operator, Mechanic, and Laborer

Town Justice	*based on a 6 hr/day	33 hrs/month
Councilperson	*based on a 6 hr/day	41.04 hrs/month
Supervisor	*based on a 6 hr/day	80 hrs/month

\* Part-Time & Seasonal Employees are based on a 6-hour workday as established by the Town Board Resolution dated August 1, 1990.

**RESOLUTION 23-**

**RESOLUTION HIRING PART TIME SEASONAL EMPLOYEES FOR PARKS & RECREATION AND CAMPGROUND MANAGER FOR THE TOWN OF LANSING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is a need for twelve (12) Part Time Seasonal Laborers; twelve (12) Part Time Lifeguard positions, and twelve (12) Part Time Recreation Assistant positions at the Town of Lansing, and

WHEREAS, acceptable and qualified candidates will be identified and selected by the Parks and Recreation Supervisor, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, there is a need for a Part Time Seasonal Worker position for Myers Park Campground Manager at the Town of Lansing; and

WHEREAS, an acceptable and qualified candidate will be identified and selected by the Parks and Recreation Supervisor to fill the Myers Park Campground Manager position, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, said positions have been classified and deemed as Civil Service Seasonal Worker positions by the Tompkins County Department of Personnel; and

WHEREAS, the Town of Lansing Supervisor has recommended that the above positions be filled at the Town of Lansing; and

WHEREAS, upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Parks and Recreation Supervisor is hereby approved to hire seasonal Laborers, Lifeguards and Recreation Assistants employees, in the Parks and Recreation Department, at a pay grade not to exceed \$25.00/hour; and

RESOLVED, that a Myers Park Campground Manager hereby is approved to be employed as a Part Time Seasonal Campground Manager Worker at a rate of \$300.00 per week effective May 1, 2023; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

**RESOLUTION 23-**

**RESOLVED**, that the Supervisor, with Town Board input, may direct the investment of general funds, special district funds, and highway money not obligated or required for immediate expenditure or distribution, in United States Treasury Bills, savings accounts, time deposit or time certificates of deposit through the Town's official depository banks, with said deposits or investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, all pursuant to the provisions of the Investment Policy of the Town.



**RESOLUTION 23-**

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk’s Office are authorized to issue Accessible Parking Permits.

**RESOLUTION 23-**

**RESOLVED**, that the Ithaca Journal be designated as the official newspaper for the Town of Lansing.

**RESOLUTION 23-**

**RESOLVED**, that the following appointments made by the Supervisor be accepted:

**2023 TOWN LIAISONS**

Agricultural & Farmland Protection Committee	Andra Benson Joseph Wetmore (Alternate) Monika Roth Larry Sharpsteen Judy Drake	Town Board Town Board  Cornell Coop. Ext. Planning Board ZBA
Bolton Point	Ed LaVigne Joseph Wetmore	Town Board Town Board
Cayuga Lake Watershed Management Plan Intermunicipal Organization	Tom Vawter Bronwyn Losey (Alternate)	Town Resident Town Board
Cayuga Medical Center	Andra Benson	Town Board
Conservation Advisory Council	Ruth Groff	Town Board
Friends of Salt Point	Patrick Tyrrell	Parks & Recreation Department
Fire Department	VACANCY	
Ithaca – Tompkins County Transportation Council (ITCTC)	Ruth Groff John Zepko (Alternate)	Town Board Planning Department
Lansing Housing Authority (LHA)	VACANCY	Town Board
Lansing Community Library	Andra Benson	Town Board
Lansing Parks, Recreation & Trails Committee	Ruth Groff Jenna Hoellerer	Town Board Parks & Rec Dept.

Lansing Youth Services	Andra Benson	Town Board
Planning Board	Joseph Wetmore	Town Board
Tompkins County Environmental Management Council (EMC)	David Wolfe	CAC Member
Tompkins County Council of Governments (TCCOG)	Joseph Wetmore Ed LaVigne (Alternate)	Town Board Town Board
Tompkins County Youth Board	Patrick Tyrrell (Liaison Representative)	Parks & Recreation Department
Tompkins County Youth Services	VACANCY	Town Resident
Water & Sewer Advisory Board	Ed LaVigne	Town Board
Zoning Board of Appeals (ZBA)	Bronwyn Losey	Town Board

**RESOLUTION 23-**

**RESOLVED**, that Bookkeeper/Co-Budget Officer be appointed voting member for the Greater Tompkins County Municipal Health Insurance Consortium’s Board of Directors, and Town Supervisor be appointed as alternate, while Bookkeeper/Co-Budget Officer shall serve as delegate to the Joint Committee on Plan Structure and Design for the year 2023.

**RESOLUTION 23-**

**RESOLVED**, that the Town Board appoints, the Highway Superintendent, Parks & Recreation Supervisor, Bookkeeper or Information Aide for Supervisors Office, Town Clerk, Senior Court Clerk, Director of Planning, One Town Board Member selected from among the Town Board, and Town Supervisor to the Workplace Violence Threat Assessment Team and direct them to complete the annually required workplace audit by October 1, 2023.

**RESOLUTION 23-**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby appoint Insero & Co. as the Town Accountant(s) for the year 2023, upon further review, with the Town to obtain services on an as needed and upon request basis.

**RESOLUTION 23-**

**RESOLVED**, that the Town Engineer for the Town of Lansing be David A. Herrick, P.E., of T.G. Miller, P.C., and he and his firm be consulted on an as needed basis.

**RESOLUTION 23-**

**WHEREAS**, the Town of Lansing will be attending the New York State Association of Towns Conference and Training Session in February and the Annual Meeting scheduled for February 19-22, 2023; and

**WHEREAS**, the Town needs to designate voting and alternate delegates to vote for and on behalf of the Town of Lansing for any matter that comes to vote before the Association of Towns; therefore it is hereby

**RESOLVED**, that the Town Board of the Town of Lansing hereby appoints Councilperson Ruth Groff as voting delegate, and Councilperson Joseph Wetmore as its alternate voting delegate.

**RESOLUTION 23-**

**AUTHORIZATION TO PARTICIPATE IN COOPERATIVE PURCHASING OF HIGHWAY SERVICES WITH TOMPKINS COUNTY**

**WHEREAS**, the Office of the State Comptroller has ruled that counties may no longer extend their bids for public work (services) to political subdivisions, and

**WHEREAS**, General Municipal Law Section 119 provides that municipalities may enter into cooperative purchasing agreements to jointly bid needed services, and

**WHEREAS**, General Municipal Law Article 5-G, Section 119 states that “any agreement entered into hereunder shall be approved by each participating Municipal Corporation or district by a majority vote of its governing body”

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Lansing is hereby authorized to participate in the County bid for purchasing highway materials and services as required for the operation of the Town Highway Department.

**BE IT FURTHER RESOLVED**, that the Town reserves the right to participate in the State bid if the State bid is lower.

**RESOLUTION 23-**

**RESOLVED**, that the 2023 Agreement for the Expenditure of Highway Moneys be approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent.

**RESOLUTION 23-**

**RESOLVED**, that the Town Clerk’s Office be the official depositories for all Town Accounts except the Town Justice Accounts.

**RESOLUTION 23-**

**RESOLVED**, as follows:

1. The Town Clerk’s Office will accept payments by cash, check, or credit card for all services in the Town Clerk’s Office. Payments for water/sewer and taxes may be made by credit card or e-check on the Town of Lansing’s website.
2. The Parks and Recreation Department accepts payments by cash, check, or credit card. Payments for recreation programs, camping, and pavilions may be made by credit card on the Town of Lansing’s Recreation Department website.
3. The Highway and Planning Department accepts payments by cash, check or credit card. Payments for permits and fees may be made by credit card on the Town of Lansing’s OpenGov website.
4. The Lansing Court accepts payments by cash, credit card, certified bank check, or money order.
5. The Town Clerk’s Office, Court, Planning, Highway and Parks & Recreation Department have a separate processing fee for paying by credit card or e-check which said fee is paid by the person using the credit card or e-check.
6. The banking agreement is approved and each year the service cost will be examined to determine whether the service should be bid or shopped.
7. The deposits may be made remotely by using digital check scanners from Tompkins Community Bank or Cayuga Lake National Bank.

**RESOLUTION 23-**

**RESOLVED**, that the charge for a check to the Town, returned from the bank unpaid, is \$20.00.

**RESOLUTION 23-**

**RESOLVED**, that the Town Clerk/Receiver of Taxes is appointed the keeper and auditor of the three (3) Petty Cash Funds in the Town Clerk Office, one (1) for Water and Sewer (\$75.00), one (1) for Town Clerk (\$200.00) and one (1) for Receiver of Taxes (\$200.00).

**RESOLVED**, that the Parks and Recreation Supervisor is appointed the keeper and auditor of the Petty Cash Fund in the Parks and Recreation Department (\$400.00).

**RESOLVED**, that the Bookkeeper is appointed the keeper and auditor of the Petty Cash Fund in the Supervisor’s Office (\$250.00).

**RESOLVED**, that the Senior Court Clerk is appointed the keeper and auditor of the Petty Cash Fund in the Court Office (\$50.00).

**RESOLUTION 23-**

**RESOLVED**, that the salaries for the public officers that are a member of the Town of Lansing Planning Board will be paid \$800 with the December vouchers. The Lansing Planning Board Chairperson will be paid \$1,550 with the December vouchers. If a member is appointed after January 1<sup>st</sup> or resigns prior to December 31<sup>st</sup>, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

**RESOLUTION 23-**

**RESOLVED**, that the salaries for the public officers that are a member of the Town of Lansing Zoning Board of Appeals will be paid \$450 with the December vouchers. The Lansing Zoning Board of Appeals Chairperson will be paid \$850 with the December vouchers. If a member is appointed after January 1<sup>st</sup> or resigns prior to December 31<sup>st</sup>, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

**RESOLUTION 23-**

**RESOLVED**, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Planning Board and the Chairperson is Al Fiorille and the Vice Chairperson is Sandra Dennis Conlon.

Larry Sharpsteen (12/31/24), Sandra Dennis Conlon (12/31/27), Al Fiorille (12/31/25), Deborah Trumbull (12/31/23), Dean Shea (12/31/26), and Thomas Butler (12/31/28)

**RESOLUTION 23-**

**RESOLVED**, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Zoning Board of Appeals and the Chairperson is Judith Drake.

Judith Drake (12/31/23), Mary Stoe (12/31/24), Richard Hayes (12/31/25) and John (Jack) Young (12/31/26)

**RESOLUTION 23-**

**RESOLVED**, that the following residents are members of the Town of Lansing Housing Authority with the following dates for terms expiring.

David Stoyell (12/31/27), Richard Hayes (12/31/27), Connie Wilcox (12/31/25), George Gesselein (12/31/24), Charla Hayes (12/31/27), Sharon Jaenson (12/31/23) and Dennis Mogil (12/31/23)

**RESOLUTION 23-**

**RESOLVED**, that the following people are members of the Town of Lansing Water and Sewer Advisory Board.

Mike Moseley, Mark Tyrrell, Guy Krogh, David Herrick, Scott Russell, John Zepko, Edward LaVigne, Gregg Weatherby, Steve Riddle, and John Gutenberger

**RESOLUTION 23-**

**RESOLVED**, that the following people are members of the Town of Lansing Project Review Committee.

Al Fiorille, Donald Harner, David Herrick, Guy Krogh, Mike Moseley, Scott Russell, and John Zepko

**RESOLUTION 23-**

**RESOLVED**, that the following persons are appointed as members of the Town of Lansing Parks, Recreation, and Trails Committee formed pursuant to the Comprehensive Plan of the Town of Lansing and memorialized in Resolution #19-160, with each appointee to serve for a concurrent two-year term expiring upon December 31, 2023.

Patrick Tyrrell (Chairperson), Ronny Hardaway, Deborah Trumbull, and Jack Young

**RESOLUTION 23-**

**RESOLVED**, that the following persons remain as members of the Agricultural and Farmland Protection Committee, formed pursuant to the Agricultural and Comprehensive Plans of the Town of Lansing with each appointee to serve for a concurrent three-year term expiring upon December 31, 2025:

Connie Wilcox (Chairperson), John Fleming (Vice Chairperson), Adam Buck, Todd Eldred, James Hatfield, Christine Haas, Jeannine Kirby, Peter Larson III, Larry Moore, Steve Nedrow, and Ken Patchen

**RESOLUTION 23-**

**RESOLVED**, that the following persons remain as members of the Conservation Advisory Council and the co-chairs are Edward Dubovi and Carrie Koplinka-Loehr.

Robyn Bailey (12/31/24), Edward Dubovi (12/31/23), Karen Edelstein (12/31/24), John Fleming (12/31/23), Carrie Koplinka-Loehr (12/31/23), Todd Walter (12/31/23), David Wolfe (12/31/23), Adam Buck (12/31/24), and Gabrielle Desnoes (12/31/24)

**RESOLUTION 23-**

**RESOLVED**, there is hereby created the Town of Lansing Capital Improvement Committee. Such committee may adopt its own internal procedures and shall be an advisory committee. The committee shall consist of not less than five nor more than nine members, each to be appointed by the Town Board annually, to serve one-year terms based upon a calendar year, with no restriction upon the number of terms, consecutive or otherwise, a member may serve. The chair (and any vice-chair) of the committee is (are) to be recommended and proposed by the committee annually to the Town in December, and the Town Board shall review and approve or appoint such chair (and vice-chair, if applicable) annually at its organizational meeting. Absent a recommendation being received on or before January 1, annually, the Town Board may select such officers as it elects irrespective of the committee’s recommendations or lack thereof. The following persons are members of the Capital Improvement Committee, and the Chair is Ed LaVigne (Town Supervisor). All members terms expire December 31, 2023.

Ed LaVigne (Town Supervisor), Ruth Groff (Councilperson), Guy Krogh (Town Counsel), David Herrick (Town Engineer), John Zepko (Director of Planning), Al Fiorille (Planning Board Chairperson), Mary Ellen Albrecht (Bookkeeper), Mike Moseley (Highway Superintendent) and Patrick Tyrrell (Parks & Recreation Supervisor).

**RESOLUTION 23-**

**RESOLVED**, there is hereby created the Town of Lansing Code Revision Committee. Such committee may adopt its own internal procedures and shall be an advisory committee. The committee shall consist of not less than five nor more than nine members, each to be appointed by the Town Board annually, to serve one-year terms based upon a calendar year, with no restriction upon the number of terms, consecutive or otherwise, a member may serve. The chair (and

any vice-chair) of the committee is (are) to be recommended and proposed by the committee annually to the Town in December, and the Town Board shall review and approve or appoint such chair (and vice-chair, if applicable) annually at its organizational meeting. Absent a recommendation being received on or before January 1, annually, the Town Board may select such officers as it elects irrespective of the committee’s recommendations or lack thereof. The following persons are members of the Code Revision Committee, and the chair is Ed LaVigne (Town Supervisor). All members terms expire December 31, 2023.

Judith Drake (Zoning Board of Appeals Chair), Al Fiorille (Planning Board Chair), Guy Krogh (Town Counsel), Ed LaVigne (Town Supervisor), John Zepko (Director of Planning), Scott Russell (Code Enforcement Officer), and Joseph Wetmore (Town Board Member)

**RESOLUTION 23-**

**RESOLVED**, that in reference to the Town’s Procurement Policy, Department Heads will adhere to Town of Lansing’s Procurement Policy.

**RESOLUTION 23-**

**RESOLVED**, that Town Board, Planning Board, and Zoning Board of Appeals Members will attend a mandatory training session on handling conflict / facilitating heated meetings.

**RESOLUTION 23-**

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH TOMPKINS COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR STORMWATER TECHNICAL SERVICES**

**WHEREAS**, the Town of Lansing is in need of alternate stormwater review services and the Tompkins County Soil and Water Conservation District works cooperatively with MS4 members of the Tompkins County Stormwater Coalition and assists them in complying with the EPA Phase II Stormwater regulations; and

**WHEREAS**, the Agreement with Tompkins County Soil and Water Conservation District furthers the goals of the Town of Lansing Stormwater Management and Erosion Control Local Law #6 of 2009; and

**WHEREAS**, the Tompkins County Soil and Water Conservation District Agreement for Services stipulates an hourly rate of \$50 for Stormwater Inspection and Technical Services; and



**WHEREAS**, the duties of the “Stormwater Technical Advisor” will adhere to all New York State, Federal laws, and the Certified Professional in Erosion and Sediment Control (CPESC) Code of Ethics and Professional Conduct;  
The Town of Board of the Town of Lansing is hereby:

**RESOLVED**, that the Town Board of the Town of Lansing authorizes the Town Supervisor to execute the Agreement for Services with Tompkins County Soil and Water Conservation District which shall commence January 1, 2023 and terminate on December 31, 2023.

**RESOLUTION 23-**

**RESOLVED**, that, in addition to any enforcement (or similar) officers identified in the Town Code of the Town of Lansing (the “Town Code”), the following officers and employees are confirmed and appointed as enforcement officers for the following Chapters of the Town Code for all interpretations, applications, enforcement, permitting, and other matters contained in each Chapter therein:

**Town Code Chapter 60, Smoking:** Town Code Enforcement Officer, Town Building Inspector, Town Constable (whether an employee or contractor) and any police officer (employee and contractor Constables and police officers hereinafter collectively a “Town Constable”).

**Town Code Chapter 108, Building Codes (Code Enforcement):** Town Code Enforcement Officer and Town Building Inspector.

**Town Code Chapter 103, Bingo and Games of Chance:** Town Clerk and any Deputy Town Clerk.

**Town Code Chapter 112, Unsafe Buildings:** Town Code Enforcement Officer and Town Building Inspector.

**Town Code Chapter 119, Communications Towers:** Town Code Enforcement Officer, Town Building Inspector, Town Planner (such term to hereinafter include all planning consultants, unless otherwise stated), and any Zoning Officer.

**Town Code Chapter 125, Dogs:** Town Clerk, any Deputy Town Clerk, and any Animal Control Officer or Dog Control Officer (including any Dog Warden).

**Town Code Chapter 137, Fire Prevention (Lock Boxes):** Town Code Enforcement Officer, Town Building Inspector, any Fire Inspector, Fire Captain, or Fire Marshal of the Town or any Fire District (or similar geographic district or area) affecting or located within the Town.

**Town Code Chapter 142, Flood Damage Prevention:** Director of Planning as Local Administrator.

**Town Code Chapter 158, Junkyards and Outdoor Storage:** Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

**Town Code Chapter 170, Mobile Home Parks:** Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

**Town Code Chapter 174, Motorcades, Parades, and Assemblies (Mass Gatherings):** Town Code Enforcement Officer, Town Building Inspector, Town Constable, and Recreation Supervisor (or other officer or employee functioning as the Department Head of the Town of Lansing Department of Parks and Recreation, hereinafter collectively the “Recreation Supervisor”).

**Town Code Chapter 190, Parks and Recreation Areas:** Recreation Supervisor, or his or her designees, and Town Constable.

**Town Code Chapter 206, Sewers:** Town Code Enforcement Officer, Town Building Inspector, Town Highway Superintendent and Deputy Highway Superintendent, or their designees, and Town Constable.

**Town Code Chapter 210, Signs:** Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

**Town Code Chapter 225, Stormwater Management (Stormwater and Illicit Discharges):** Stormwater Management Officer (“SMO”). The Town's Planner be and hereby is appointed and designated as the Town’s SMO.

**Town Code Chapter 230, Streets and Sidewalks:** Town Highway Superintendent and Deputy Highway Superintendent, or their designees, Town Code Enforcement Officer, and Town Constable.

**Town Code Chapter 235, Subdivision of Land:** Town Planner.

**Town Code Chapter 270, Zoning:** Town Code Enforcement Officer is hereby appointed as Zoning Officer of the Town.

Under town code Chapters 108 (code enforcement), 112 (unsafe buildings), 158 (junkyards), 210 (signs) and 270 (zoning), an enforcement officer shall also be, and such term shall include, any NYS code enforcement officer engaged by the town for code enforcement or building inspection services.

**RESOLUTION 23-**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk’s 2022 Annual Report, Water and Sewer Collection Report, and Receiver of Taxes Report, as set forth below.

**TOWN CLERK’S 2022 ANNUAL REPORT**

<b>RECEIPTS</b>	
Marriage Transcripts	\$ 252.00
Marriage Licenses	\$ 1,320.00
Decals	\$ 12,680.00
Photocopies	\$ 7.75
Dog Licenses	<u>\$ 22,770.00</u>
<b>TOTAL RECEIPTS</b>	<b>\$ 37,209.70</b>

<b>DISBURSEMENTS</b>	
Paid to Supervisor for General Fund	\$ 22,578.46
Paid to NYS DEC for DECALS	\$ 12,214.79
Paid to Ag & Markets for Animal Population Control	\$ 1,674.00
Paid to NYS Health Dept. for Marriage Licenses	<u>\$ 742.50</u>
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 37,209.70</b>

Dog Tickets Issued – 73  
 Accessible Parking Permits Issued/Renewed – 206  
 Notary Signatures – 1324

**2022 TOWN OF LANSING**  
**WATER AND SEWER COLLECTION**

MONTH	WATER	PENALTY	TOTAL
January	\$1,779.22	\$145.69	\$1,924.91
February	\$199,295.88	\$697.65	\$199,993.53
March	\$12,371.47	\$961.18	\$13,332.65
April	\$1,777.31	\$127.65	\$1,904.96
May	\$205,267.70	\$525.24	\$205,792.94
June	\$10,965.41	\$913.13	\$11,878.54
July	\$1,724.24	\$130.98	\$1,855.22
August	\$230,826.46	\$790.45	\$231,616.91
September	\$27,751.28	\$2,255.35	\$30,006.63
October	\$16,004.03	\$1,605.01	\$17,609.04
November	\$219,605.05	\$3.35	\$219,608.40
December	\$12,014.77	\$743.97	\$12,758.74
<b>TOTAL</b>	<b>\$939,382.82</b>	<b>\$8,899.65</b>	<b>\$948,282.47</b>

**CHERRY ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$68.75	\$6.88	\$75.63
February	\$6,839.27	\$6.88	\$6,846.15
March	\$263.94	\$16.14	\$280.08
April	\$73.75	\$7.38	\$81.13
May	\$6,626.45	\$0.00	\$6,626.45
June	\$98.33	\$7.38	\$105.71
July	\$133.75	\$7.38	\$141.13
August	\$6,464.19	\$0.00	\$6,464.19
September	\$737.50	\$73.80	\$811.30
October	\$850.00	\$67.30	\$917.30
November	\$6,569.90	\$0.00	\$6,569.90
December	\$221.25	\$22.14	\$243.39
<b>TOTAL</b>	<b>\$28,947.08</b>	<b>\$215.28</b>	<b>\$29,162.36</b>

**WARREN ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$0.00	\$0.00	\$0.00
February	\$34,969.24	\$1.72	\$34,970.96
March	\$336.49	\$23.95	\$360.44
April	\$516.25	\$22.13	\$538.38
May	\$35,466.94	\$27.66	\$35,494.60
June	\$167.73	\$16.78	\$184.51
July	\$73.75	\$7.38	\$81.13
August	\$37,094.14	\$22.14	\$37,116.28
September	\$122.92	\$12.30	\$135.22
October	\$147.50	\$14.76	\$162.26
November	\$37,719.88	\$0.00	\$37,719.88
December	\$92.19	\$7.38	\$99.57
<b>TOTAL</b>	<b>\$146,707.03</b>	<b>\$156.20</b>	<b>\$146,863.23</b>
	<b>WATER/SEWER</b>	<b>PENALTY</b>	<b>TOTAL</b>
<b>GRAND TOTALS</b>	<b>\$1,115,036.93</b>	<b>\$9,271.13</b>	<b>\$1,124,308.06</b>

**2022 Return of Taxes - Town of Lansing**

ORIGINAL WARRANT	\$15,008,161.36		
DUE TO SUPERVISOR	\$4,366,071.92	DUE TO COUNTY	\$10,642,089.44
Adjustments			\$335.79
Adjustments 3-18-22	\$479.96		\$1,219.26

Adjustments 7-28-22	\$648.65		
ADJUSTED DUE SUPERVISOR	\$4,364,943.31	ADJUSTED DUE COUNTY	\$10,640,534.39
TOTAL ADJUSTED WARRANT	\$15,005,477.70		
COLLECTED			
1st Installments	\$402,473.83		
Service Charge (for 1st installments)	\$20,123.73		
Full Payments	\$13,888,498.24		
Penalties	\$7,768.32		
Late Notice Fees	\$82.00		
Bad Check Fees	\$20.00		
TOTAL COLLECTED	\$14,318,966.12		
Bank Interest	\$254.81		
TOTAL COLLECTED PLUS INTEREST	\$14,319,220.93		
PAYMENTS TO SUPERVISOR		RECONCILE WITH COUNTY	
1/28/2022 ck #851	\$4,366,071.92	Franchise Tax	\$341,714.18
		2nd Install Due	\$402,472.84
		paid ck #853	\$7,500,000.00
		paid ck #854	\$1,500,000.00
		paid ck#856	\$584,314.58
		Unpaid Taxes Returned to County	\$312,032.79
		Sub Total	\$10,640,534.39
		TOTAL FOR RECONCILE	\$10,640,534.39
TOTAL PAID SUPERVISOR	\$4,366,071.92	(Subtract from Adjusted County Warrant)	
BALANCE DUE TOWN	-\$1,128.61	BALANCE DUE TO COUNTY	\$0.00
OTHER PAYMENTS TO TOWN		OTHER PAYMENTS TO COUNTY	
Penalties	\$7,768.32	Service Charge (for 1st install) paid ck#852	\$20,123.73
Late Notice Fees	\$82.00		
Bad Check Fees	\$20.00		
SUB TOTAL	\$7,870.32		
Interest in checking account	\$254.81		
overpd warrant (late adj-corrected w/int pymt)	-479.96		
overpd warrant (late adj-Town ref #35519)	-648.65		
Total Other to Town	\$6,996.52		
Paid to Supervisor-4-13-22 ck#855	\$7,638.91		
Paid to Supervisor-5-2-22 ck#857	\$6.26		

Supervisor pd to Dairy One ck#35519 7/20/22	-\$648.65		
<b>Balance due to Supervisor (other payments)</b>	\$0.00		
<b>BEGINNING TOTAL IN CHECKING</b>	\$0.00		
Total Collected plus interest	\$14,319,220.93		
Warrant Paid to Town	\$4,366,071.92		
Other Payments to Town	\$6,996.52		
Warrant Paid to County	\$9,584,314.58		
Franchises	\$341,714.18		
Other Payments to County	\$20,123.73		
<b>ENDING TOTAL IN CHECKING</b>	\$0.00		
Full Payment Bills Collected	4,389	New Apportioned Bills	25
First Installments Collected	222	Total In Lieu of Taxes	\$25,997.90
Unpaid Bills	100		

**RESOLUTION 23-**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby approve the following 2023 Town of Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees.

**BE IT FURTHER RESOLVED**, that these 2023 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees be and remain subject to amendment throughout the year by the Town Board.

2023-2025 Myers Park Marina Fee Schedule				
Resident Rate: \$74/FT		Non-Resident Rate: \$84/FT		
Boat Length Per FT	If paid in full by February 8th	Installment: 1st Payment: Feb. 8, 2023 2nd Payment March 8, 2023	If paid in full by February 8th	Installment: 1st Payment: Feb. 8, 2023 2nd Payment March 8, 2023
Min. 20'	\$ 1,480.00	1st: \$740 2nd: \$740	\$ 1,680.00	1st: \$840 2nd: \$840
21'	\$ 1,554.00	1st: \$777 2nd: \$777	\$ 1,764.00	1st: \$882 2nd: \$882
22'	\$ 1,628.00	1st: \$814	\$ 1,848.00	1st: \$924

		2nd: \$814		2nd: \$924
23'	\$ 1,702.00	1st: \$851 2nd: \$851	\$ 1,932.00	1st: \$966 2nd: \$966
24'	\$ 1,776.00	1st: \$888 2nd: \$888	\$ 2,016.00	1st: \$1008 2nd: \$1008
25'	\$ 1,850.00	1st: \$925 2nd: \$925	\$ 2,100.00	1st: \$1050 2nd: \$1050
26'	\$ 1,924.00	1st: \$962 2nd: \$962	\$ 2,184.00	1st: \$1092 2nd: \$1092
27'	\$ 1,998.00	1st: \$999 2nd: \$999	\$ 2,268.00	1st: \$1134 2nd: \$1134
28'	\$ 2,072.00	1st: \$1036 2nd: \$1036	\$ 2,352.00	1st: \$1176 2nd: \$1176
29'	\$ 2,146.00	1st: \$1073 2nd: \$1073	\$ 2,436.00	1st: \$1218 2nd: \$1218
30'	\$ 2,220.00	1st: \$1110 2nd: \$1110	\$ 2,520.00	1st: \$1260 2nd: \$1260
31'	\$ 2,294.00	1st: \$1147 2nd: \$1147	\$ 2,604.00	1st: \$1302 2nd: \$1302
32'	\$ 2,368.00	1st: \$1184 2nd: \$1184	\$ 2,688.00	1st: \$1344 2nd: \$1344
<b>Boat Slips with Electric add \$200</b>				

# Town of Lansing Parks & Recreation

## 2023 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	RES.FEE	NON-RES FEE
A	40' X 30'	150	\$55.00	\$60.00
B	50' X 30'	200	\$75.00	\$80.00
C	40' X 34'	150	\$55.00	\$60.00
D	48' X 36'	200	\$75.00	\$80.00
E	36' X 28'	100	\$55.00	\$60.00
F	36' X 28'	100	\$55.00	\$60.00
G	36' X 28'	100	\$55.00	\$60.00
<b>BALLFIELD</b>		<b>150</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>LUDLOWVILLE</b>		<b>75</b>	<b>\$30.00</b>	<b>\$35.00</b>

**2023 PARK AND MARINA FEE SCHEDULE**

	RESIDENTS	NON-RESIDENTS
<b>PARK ADMISSION</b> (per car) -Admission will be charged daily	FREE with Myers Park resident sticker	\$7.00
-Non-Resident Season Admission Pass		\$40.00
-Non-Resident Season Admission Pass Sr. Citizen		\$25.00
<b>LAUNCHING</b>		
- per launch	\$6.00	\$8.00
- season permit	\$50.00	\$70.00
- Sr. Citizen season permit	\$40.00	\$60.00
<b>DRY DOCK</b>		
Seasonal – April 1 <sup>st</sup> – Nov. 1 <sup>st</sup>	\$400.00	\$500.00
<b>KAYAK</b> Seasonal – April 1 <sup>st</sup> – Nov. 1 <sup>st</sup>	\$100.00	\$125.00
<b>TRANSIENT DOCKING</b> Must dock in designated area only!	\$5 (4 hr Max)	
<b>CAMPING</b> (per night) Water, Electric & WIFI included on every site.	\$42.00	\$46.00
- Weekly Rate (7 Nights)	\$275.00	\$295.00
- Monthly Rate (30 OR 31 Nights)	\$1,000	\$1,000
<b>BOATS</b>	\$74/FT	\$84/FT

**Extra Season Launch sticker** – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

Senior Citizen prices are for anyone 62 & older. There is no discount rate for camping, dry dock, kayak racks or pavilions.

**LANSING PARKS AND RECREATION**

**Rules and Regulations for Use of Lansing Community Center**

**RULES:**



1. **To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.
2. **FEE:** for rental of the building is **\$75**. A deposit of \$25 will be needed to hold the space. There is no charge for non-profit organizations.
3. All organizations must provide a Certificate of Insurance in the amount of \$500,000 combined single limit and the Town of Lansing named additionally insured.
4. **Renting party must remain on designated floor only.** Other areas of the building may be rented simultaneously.
5. **NOTICE:** Play area equipment and toys are property of the *Lansing Drop-In* and are **off limits to all users** other than the participants of the Lansing Drop-In.

**KEYS:**

6. Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
7. **All other users must sign out a key in person** at the Parks and Recreation Office and return the key in the *Parks & Recreation Drop Box*, immediately after use, located in the Town Hall Foyer.

**KITCHEN USE:**

8. There will be a fee of **\$25** for kitchen use. Must do a “walk-through” of kitchen prior to usage.  
Kitchen use includes the use of the stove, griddle, and/or the dishwasher.  
Usage shall be limited to once per month, **not to exceed a total of 3 uses per calendar year.**

**CLEAN UP:**

9. Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean-up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
10. Turn off lights for the BATHROOMS, THE 2<sup>ND</sup> FLOOR, AND THE FOYER ONLY. **All other lights are on sensors and turn off automatically.**
11. **Be sure all doors are locked when you leave.**
12. If there is any abuse to the building, you will lose your privilege to use the building.
13. Youth groups must have an adult supervisor.
14. **NO ALCOHOLIC BEVERAGES ARE ALLOWED.**

**15.** If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:

Patrick Tyrrell  
315-246-3575

Owen Davis  
607-793-4212

Parks & Recreation Department  
607-533-7388

Thank You!  
Lansing Parks and Recreation Office

## Town of Lansing Building Permit Fees

(Effective January 19, 2023)

**The fees set forth shall be doubled if work is commenced prior to the issuance of a Permit.**

Residential (One- & Two-Family Residences, Modulares, Mobile Homes on private lots, Additions, Finished basements, plumbing)	\$.50 per sq ft \$.20 per sq ft for an attached garage *Basement is not included in sq ft if it is not finished
Mobile Homes on Rental Lots	\$250
Garages, Storage Buildings, Workshops, & Pole Barns	\$.30 per sq ft \$100 minimum
Commercial- New, Remodel, Multi-Res	\$5.60 per thousand of estimated construction cost (\$100 min)
Residential Remodel	\$5.60 per thousand of estimated construction cost when sq ft rule does not apply (\$100 min)
Pools *90 day permit issued for portable/storable pools *180 day permits issued for above & inground pools. Pools shall be completed within 12 months.	\$100 - Portable/ Storable pool \$150 - Above Ground Pool \$200 - Inground Pool
Prefabricated sheds	\$100 <b>Plans required for review</b>
Deck	\$125
Roof	\$125
Solar (residential- ground and roof mounted)	\$200
Solar (commercial)	Up to 5 acres- \$750 Over 5 acres- \$750 + \$100 per acre
Reinspection	\$75
Demolition	\$50

Signs	\$100
Fireworks Display	\$300 per event
Mass Gathering	\$250 per event
Solid Fuel Burning Appliance- wood, pellet, coal	\$100
Code Compliance Letter	\$100
Zoning Compliance Letter	\$100
Fire & Safety Inspections- Public Assembly, Multi-Residence & Businesses	\$50 with no violations \$100 with violations \$100 Multi-Residence with 5 or more units with no violations \$150 with violations
Inspections outside normal business hours	\$150 per hour (2 hr minimum)
Zoning Permit	\$100

\*Note: 1 Except for projects noted here, there will be a minimum Fee of \$100.

\*Note: 2 Building Permit life span. Building Permits are good for 1 year (unless otherwise noted in Local Law). Permits may be extended for 12 months at a time for a total of 3 years from issued date (unless otherwise noted in Local Law). One month prior to expiring, the Planning and Code Department will send a renewal letter. If the permit is renewed prior to expiring, the fee is the same as the original fee. If permit expired and is within 30 days, there will be a \$50 fee added to the original fee. If the expired permit is past due between 31 days and 60 days an additional \$50 fee will be added to the previous month. If the expired permit is past due between 61 and 90 days an additional \$100 will be added to the previous month. An appearance ticket will be issued for any expired permit past due 91 days and a \$100 per month penalty for every month after 91 days.

**Town Of Lansing Planning Fee Schedule**

**(Effective January 19, 2023)**

**SITE PLAN REVIEW**

<b><u>Estimated Project Cost</u></b>	<b><u>Review Fee</u></b>	<b><u>Each Public Hearing</u></b>
\$1 - \$10,000.99	\$100.00	\$100.00
\$10,001 - \$100,000.99	\$250.00	\$100.00
\$100,001 - \$500,000.99	\$500.00	\$100.00
\$500,001 - \$1,000,000.99	\$750.00	\$100.00
\$1,000,001 - \$2,500,000.99	\$1,000.00	\$100.00
\$2,500,001 - \$5,000,000.99	\$1,500.00	\$100.00
\$5,000,001 and up	\$250 escalation per 500,000 EPC	\$100.00

**For Modification of a previously approved Site Plan § 270-27G, if there are no significant changes and no Project Review is deemed necessary, the fee is \$250. Legal, engineering, and technical review fees to be paid via initial escrow or Developer's Agreement in an amount set by the Director of Planning.**

**STORMWATER**

**Notice of Ground Disturbance Permit** – No charge

**Stormwater & Erosion Control Application** – \$550.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2009, Section 7)

**SUBDIVISION**

**Exempt Subdivision** – \$125.00

**Lot Line Adjustment** – \$125.00

**Minor Subdivisions** – Preliminary Plat Application – \$175.00 (Includes Notification for one Public Hearing) \$150.00 for each new lot created paid after Final Plat Approval.

**Major Subdivisions** – Preliminary Plat Application \$225.00 (Includes Notification for Public Hearing) \$250.00 for each new lot created paid after Final Plat Approval. Initial escrow or developer’s agreement determined per Local Law #3 of 2016, Section 7(A).

**ZONING & REZONING**

**Appeal to Zoning Board of Appeals** – \$175.00 (Includes Notification for one Public Hearing)

**Planned Development Area (PDA) amendment or establishment** – Initial fee \$575.00 (Includes Notification for one Public Hearing) plus initial escrow or developer’s agreement of \$2,500 plus any associated Site Plan and/or Subdivision fees. Filing of approved Final development plan per § 270-32H – \$775 (Includes Notification for one Public Hearing).

**GENERAL**

**Cell Tower Application Fee** – \$1,500.00 (Additional costs for technical consultant review per Local Law #7 of 2015, Article VIII); cell tower co-location (on existing tower) \$750.00

**Floodplain Development Permit** – \$250.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2016)

**Junkyard Permit or Renewal** – \$100.00 (Additional costs for legal and/or engineering review per Local Law #3 of 2014)

**Outdoor Storage Exemption Certificate** – \$100.00

**Public Hearing Notification** – \$100.00

**Special Permit** – \$375.00 (Includes Notification for one Public Hearing)

**Utility Availability Letter** – \$150.00

**Parks and Recreation Fees for New Development** – \$1,250 per Dwelling Unit

**RESOLUTION ADOPTING 2023 ORGANIZATIONAL RESOLUTION 23- – 23-**

**RESOLUTION 23-**

**RESOLUTION ADOPTING 2023 ORGANIZATIONAL**

**RESOLUTION 23- – 23-**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Organizational Resolutions **23- – 23-** are hereby approved as presented and amended, and

BE IT FURTHER RESOLVED, that these Organizational Resolutions be and remain subject to amendment throughout the year by the Town Board.

The question of the adoption of such proposed Organizational Resolutions were duly motioned by Councilperson \_\_\_\_\_, duly seconded by Councilperson \_\_\_\_\_, and put to a roll call vote with the following results:

- |                               |                                |
|-------------------------------|--------------------------------|
| Councilperson Andra Benson –  | Councilperson Ruth Groff –     |
| Councilperson Bronwyn Losey – | Councilperson Joseph Wetmore – |
| Supervisor Edward LaVigne –   |                                |

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 18, 2023.

**2022 TOWN HISTORIAN’S REPORT – FANNIE WELCH**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Lansing Town Historian  
Fannie M. Welch  
2022 Annual Report

6/22 - I stopped by to see Louise Bement who was then bedridden. I asked if she wanted me to contact the school for the \$500 Haring scholarship, we award each year. Her son-in-law was there and thought it would make her feel better if she did it. That was okay with me. Later when I asked him who got the award he said, ‘it was the only person who was interested in history.’ No Name.

In early July I called the Guidance Counselor and asked who the recipient was. She gave me the name of the girl.....

July - After Louise passed her son-in-law Bill Martin had access to her computer. He copied her history files and gave the disc to me so I have mailing and membership lists along with lots of other information. Because there was the Lansing Historian link to her computer there were still inquiries being made. Sometimes Bill could answer and when he did, he sent me the info he had given them. If he didn’t know then he just forwarded it on to me.

10/7/22 - Scott Brink asked for info on the Ithaca Speedway. Bill Martin was able to answer that.

12/22 - Michael McElwee asked for info on E Roof Supplier. Neither Bill nor I had ever heard of it.

Bill took care of Louise with tender care.

7/25 - I researched and responded to a request from the daughter of a girl who graduated from Lansing High School in 1947. It turned out I knew the graduate, Catherine Harvey and was happy to make copies of her picture, class will and class prophecy. I mailed those along with a personal note to her daughter in Edmond, Oklahoma.

8/1 - Bob Parker called. He took pictures of Route 34B bridge construction every day. He transferred over 50 pictures to my computer. Would he do a public presentation for our Association? (Now scheduled for April)

8/9 - Had a phone call from Christine Woods-Heslin from Cicero, NY regarding Darrell and Beth Bacorn's property. Both of the Bacorns are now in a long-term care facility and the house has been sold. Christine will be doing the clean out and is sure there will be items of historical significance.....would we like them?

8/12 - Bob Parker and brother Jim (from Texas) spent 2 ½ hours at the Archives researching WWII veterans from the Ithaca/Lansing area.

8/15 - Benjamin Lawrence just purchased a house on the Jerry Smith Road and asked when it was built - 1873. He knew about the tragedy that took place there as the Realtor had to disclose.

8/16 - Susan Bodenschatz from Racine, WI came with her husband and two daughters. She is from the Brown family and had done quite a bit of research and they had already been by the Brown cemetery which is on Cornell property on Brown Road. I spent from 9:30-noon with them. They then left to see if they could find someone who would unlock the gate so that they could go into the cemetery. (pictures of the monuments are on the internet)

9/17 - Attended open house at the Highway Barn.

9/19 - Erik Lake called and asked if we had any information on Gilead. Yes, I can meet you at the Archives in 15 minutes. I hung up the phone just as the doorbell rang. There standing on my porch were two women. I said I'll bet you're Jehovah's Witnesses, they were. One gave me a card with the website address on and I gave that to Erik. We have several newspaper clippings re Gilead which is the training school for Jehovah Witnesses, and I made copies for him. He is a 'documentary producer'.

10/17 - Met with Mike Moseley and Mark Tyrell to discuss renovations to the archive building. We also talked about the North Cabin and making Plexiglas windows so that the shutters could stay open and folks could 'look in' when the door was locked. We will have some more furnishings for July 4.

Over the next two weeks they removed several large signs, and buckets of spackle and paint and the plywood shelving that was on the east and west sides of the main room. There were many items that had to be moved and I went everyday sorting, filing and moving boxes (some heavy). The men replaced the three tables with new ones, brought in a set of new sturdy metal shelves in the back room and replaced ten chairs with folding ones. They also removed a rusty file cabinet. In the meantime, they emptied the garbage as I sorted, etc. Over the two weeks, I went four or five hours every day. They moved five file cabinets and remodeled one of the plywood shelves to be used as workspace.

The crew that did the work were a great group. Mike and Mark were very patient with me.

I had two three-foot square tables at my house and when I asked if they could sand and finish them, they sent a crew to pick them up. Recently, Mike told me they were looking very nice. They will be in the cabin for July 4.

10/20 - I went to Myers to meet with Joan Holden who had asked if I knew when her grandmother Harriett Howland had an ice cream parlor in South Lansing. I was able to solve that question and when I did, we discussed other things that happened in South Lansing.

10/27 - Sue Carter was researching to write a children's book and she thought a salt mine would be a good setting. She and her husband had been to the History Center in Ithaca where Ben Sandberg had talked with them. He told them that if they came to Lansing they should ask about the water and the boat in the mine. I assured her that those were not truths. I also told her that Louise's fourth grade had produced a book on 'Cayuga Rock Salt'. She purchased a copy and was happy to see how salt is mined.

11/9 - Met with Kathy LaLonde. Looked at Membership and Mailing Lists.....what a mess!

11/11 - I met with Susan Pike and her family from the Cleveland, OH area. Susan was interested in the Ludlows. She had done a bit of geneology and found that her relationship was through Hannah Ludlow. She was also related to the Congers. Fortunately, they had gone to the cemetery and Ludlowville Falls on Thursday when it wasn't raining. I met them at the Archives at 10am on Friday and did a little more research although, she had done a great deal on her own. They left around 11:30 after purchasing some maps and a book. They also left a \$50 donation.

Week of Nov 7-10 - I called the members of the Lansing Historical Association Board to schedule a meeting on Nov 15 to discuss whether they wanted to continue with the

Association. Also, at Ed Lavigne’s request I asked some younger folks, Johanna Baker, Lauren Conlon, Kathy Moseley to join us.

11/15 - Lansing Historical Association met at 3 pm. Since Louise Bement had been the president (although rules say that isn’t legal) there was no one to be President. As Historian, I can’t be president and since the Vice President was now the treasurer, I asked John Howell if he would be the President pro-tem. John has now scheduled a meeting for Jan 10. I gave all those present at the last meeting copies of the Constitution and By Laws and asked them to look them over before the January meeting.

11/19 - Opened Archives from 10:30 to noon....Ruth Groff was only visitor.

11/26 - Opened Archives from 10:30 to noon. Ruth Groff and Eve Snyder from the History Center were the only visitors

12/8 - Carol Kammen, County Historian asked Ruth Groff and me for coffee at 10am in the Triphammer Mall. She thought she should meet me before she introduced me at the County Historian meeting on Dec. 10.

12/10 - Attended the County Historian meeting at 10am at the Public Library. There I met several of the other Town Historians. We shared our current focuses in our part of Tompkins County. Meeting adjourned at 11am.

**2022 TOMPKINS COUNTY YOUTH SERVICES REPORT – LISA CAMPBELL**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Tompkins County Youth Board  
Lisa Campbell  
2022 Report

Background from Resource Allocation Committee:

Of great significance, the U.S. Surgeon General issued an advisory in December 2021, requesting a swift and coordinated response to the mental health crisis plaguing our youth. Noting that the COVID-19 Pandemic has altered a youth's experience at home, school, and in the community, the Surgeon General highlighted the impacts to normative childhood events such as in-person schooling, in-person social opportunities, access to health and social services, food access, adequate housing, and the health of their caregivers.

Furthermore, a recent article published by CNN estimates that one in four adolescents are experiencing clinically elevated levels of depression symptoms, while one in five youth are experiencing clinically elevated anxiety systems. Tompkins County's 2021 CLYDE survey supports this finding, with the most recent survey in 2021 reporting that 44% of



high school students feel sad or depressed most days, with this being an increase over the 36% reported in 2018 (CLYDE Survey, 2021).

As we continue to live in a world where new COVID-19 variants impact our ability to sustain any semblance of normalcy, we also know the impacts on educational achievement for our youth are significant. For example, one study shows a 5 to 10 percent drop in median percentile rank for students in grades 3-8 in math from the fall of 2019 to the fall of 2020 (Kuhfeld, et al., 2020). Another factor that will have lasting consequences for our education systems, is the mass exodus of tenured teachers from the work force. Leaving our schools short staffed, and under resourced during a time when the full impact of COVID-19 cannot yet be fully measured.

**Mission:** The Tompkins County Youth Services Department invests time, resources and funding in communities to enable all youth to thrive in school, work and life.

**Vision:** Tompkins County is a community where all youth are given opportunities which allow them to thrive from childhood to adulthood.

TCYSD Board Goals

Goal 1: Educate and strengthen knowledge of processes and funded programs to better inform decision making.

In 2022, the Board continued the practice of bringing funded agency representatives in to present and update Board members.

In March 2022, scheduled monitoring with all funded agencies.

Annually, approximately 8,000 youth receive services through Youth Services funded programs.

Goal 2: Enhance connections between TCYSD's Board and Local Municipal Elected Boards/Youth Commissions/Community

2022 Online template created for Municipal Youth Services Community Council/Youth Commission to streamline and create consistency in the information that is collected in

- Community Needs Assessments.
- Each municipality will have the option to add additional questions to the Needs Assessment
- Each Needs Assessment will be using Photo Voice to gather youth input through the medium

Board members suggested staff standardize a sheet that board members could take at the monthly MYSS Commission/Council meetings, and thus they would feel more

comfortable reporting back. Board requested that members of the MYSS Commissions/Councils be invited to come in and talk to the Youth Advisory Board.

Staff created a Facebook group to help the Commissions/Councils connect.

Goal 3: Revamp the TCYSD's Board's vision for and efforts around recruitment, on-boarding, and advocacy

Recruiting Board members has been a challenge. I've reached out to multiple communities during my tenure in an attempt to recruit. It is likely that the pandemic has exasperated these issues. There are consistently open seats. Additionally, Board meeting attendance has been poor with most meetings lacking a quorum. This leaves action items and minutes in limbo until voted on at subsequent meetings. I've heard that other county advisory boards face similar challenges. It seems that this goal has not achieved its desired outcome.

2022 Tompkins County Youth Services Department Highlights

Trainings continue to be available to the public online at Tompkins County Youth Services Department website.

Notable trainings in 2022

United in Kindness-Bullying Prevention

Bullying Prevention Task Force and The Sophie Fund worked with the Lansing School District to provide a program for youth to help address some of the issues that are going on there, especially in the Middle school.

Inclusion in Youth Programming featuring Lansing native Jeff Boles

Childcare - Outreach to the Child Development Council (CDC to help them standardize and improve upon their current parent survey they push out in Tompkins and Cortland Counties. In addition, we have started a larger conversation with CDC and DSS to discuss how we can make some impact on equity and access in the childcare/summer camp registration process.

Advocacy for Free Ryde - TCAT implemented May 29th - Teens 14 and older need a Free Ryde pass (free of charge) from schools or youth organizations.

TC Youth Department have been advocating for 211 to create a place online that will allow parents/caregivers the ability to search for what resources are available to them.

Significant staffing changes within the Youth Services Department in 2022

Long time program assistant has taken on the Deputy Director role. She has a strong comprehensive understanding of Youth Department operations and has been key in navigating staff losses while maintaining quality in department operations.

Budget Presentation was done in September to the County Legislature - Adopted

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE CONSTRUCTION AND RECONSTRUCTION OF A NEW TOWN HIGHWAY DEPARTMENT FACILITY; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$15,000,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$15,000,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION**

**RESOLUTION 23-**

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE CONSTRUCTION AND RECONSTRUCTION OF A NEW TOWN HIGHWAY DEPARTMENT FACILITY; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$15,000,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$15,000,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION**

WHEREAS, the Town Board (the “Board”) the Town of Lansing, Tompkins County, New York (the “Town”) proposes to authorize the issuance of \$15,000,000 in serial bonds of the Town to finance the construction and reconstruction of a new Town Highway Department facility on a Town-owned parcel of land in Lansing, New York, in and for the Town of Lansing, Tompkins County, New York, at 10 Town Barn Road (Tax Parcel Numbers 30.-1-16.12 and 30.-1-16.11) (the “Project”), at an estimated maximum cost of \$15,000,000; and

WHEREAS, by resolution dated December 21, 2022, at a regular meeting of the Board held on such date, the Board determined pursuant to the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation promulgated thereunder (6 NYCRR Part 617.5(c)) (collectively, “SEQRA”), that said public improvement and purpose constitutes a “Type I” action under the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617.5(c)) (collectively, “SEQRA”) and based on its coordinated review determined that the Project will not cause a significant impact on the environment and adopted a “Negative Declaration” pursuant to SEQRA with respect thereto; and

WHEREAS, the Board now wishes to appropriate funds for the Project and to authorize the issuance of the Town’s serial bonds and bond anticipation notes to be issued to finance the aforementioned specific object or purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board (the “Town Board”) of the Town of Lansing, Tompkins County, New York (the “Issuer” or the “Town”) (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Town is hereby authorized to undertake the construction and reconstruction of a new Town Highway Department facility on a Town-owned parcel of land in Lansing, New York, in and for the Town of Lansing, Tompkins County, New York, at 10 Town

Barn Road (Tax Parcel Numbers 30.-1-16.12 and 30.-1-16.11), including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and other incidental improvements and expenses in connection therewith. It is hereby determined that the maximum estimated cost of the aforementioned class of object or purpose is \$15,000,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$15,000,000 in serial bonds of the Town authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 2. Serial bonds of the Town in the principal amount of \$15,000,000 are hereby authorized to be issued pursuant to provisions of Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the aforementioned class of object or purpose.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforementioned class of object or purpose is thirty (30) years, pursuant to subdivision 11(a)(1). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of official intent to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 5. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to this resolution.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and

bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Town Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town (the "Town Supervisor"). Such notes shall be of such terms, form and contents as may be prescribed by said Town Supervisor consistent with the provisions of Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for the class of object or purpose authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for one or more object or purpose authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Town Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Town Supervisor is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes authorized by this resolution in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 11. Pursuant to subdivision b. of Section 35.00 of the Law, this resolution is subject to a permissive referendum in the manner prescribed by Article 7 of the Town Law of the State of New York (the "Town Law"). The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to publish and post a notice satisfying the requirements of Section 90 of the Town Law, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Town for such purpose.

SECTION 12. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the Town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval.

SECTION 13. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 14. Upon this resolution becoming effective, the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose, together with a notice of the Town Clerk substantially the form provided in Section 81.00 of the Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYE                      NAY

- Councilperson Andra Benson
- Councilperson Bronwyn Losey
- Councilperson Ruth Groff
- Councilperson Joseph Wetmore
- Supervisor Edward LaVigne

The resolution was thereupon declared duly adopted by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

Date: January 18, 2023

**RESOLUTION ADOPTING AMENDED FINDINGS STATEMENT AND AFFIRMING SEQRA NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW 6 NYCRR PART 617.7 FOR MYERS PARK PROJECT**

**RESOLUTION 23-XX**

**RESOLUTION ADOPTING AMENDED FINDINGS STATEMENT AND AFFIRMING SEQRA NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW 6 NYCRR PART 617.7 FOR MYERS PARK PROJECT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, consistent with the Cayuga Lake Watershed Restoration and Protection Plan and the Cayuga Lake Blueway Trail Plan (approved under the NYSDOS Local Waterfront Revitalization Plan), and to help protect the Cayuga Lake watershed and enhance access to its water resources, the Town has been examining needed updates to local waterfront plans and facilities; and

WHEREAS, on May 20, 2020, the Town Board of the Town of Lansing passed Motion M20-15 Authorizing the Issuance of Parks, Recreation, Trails Master Plan Request for Proposal (RFP); and

WHEREAS, the Town of Lansing Parks and Recreation and Trails Advisory Committee along with consultants M.J. Engineering and Land Surveying, P.C. with PLACE Alliance conducted broad community engagement efforts on February 25, 2021; June 5, 2021; and June 22, 2021 to gather community feedback on concept plans for Town parks, including Myers Park; and

WHEREAS, proposed improvements consist of several projects at Myers Park for revitalization of recreational facilities adjacent to Cayuga Lake, including upgrading the restroom facilities and pavilions for ADA accessibility and as private unisex facilities; expanding opportunities for walkable public spaces for recreation and fitness; restoration of the natural communities where land meets Cayuga Lake; and implementation of Cayuga Lake Blueway Plan with ADA-accessible improvements to the kayak launch to allow people who use non-motorized paddle craft (kayaks, canoes, standup paddleboards) to access local business, recreation areas and to enjoy the beauty of the Finger Lakes region by providing enhanced access for launching and docking paddle craft; and

WHEREAS, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA) requires that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

WHEREAS, State Law specifies that for actions governed by local environmental review, the Lead Agency shall be that local agency which has primary responsibility for approving and carrying out the action; and



WHEREAS, the Action is subject to review and approvals from other involved agencies that include the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP); and

WHEREAS, the Town Board, by Resolution 21-112, dated July 21, 2021, declared itself lead agency for the project, pursuant to State Environmental Quality Review Act (“SEQRA”) regulations, and accepted a Part 1 of a Short Environmental Assessment Form as prepared by the Town’s Director of Planning; and

WHEREAS, in connection therewith and in consideration of the adoption and approval of such Park Master Plan, as updated, the Town undertook a coordinated SEQRA review and deemed the matter an Unlisted Action, as the Town Board recognizes that SEQRA encourages an early look at environmental issues and thus a look at the lakefront impacts was deemed appropriate; and

WHEREAS, during the course of the Town Board’s review, it was noted that the physical disturbance associated with the proposed project exceeds the Type I Action threshold under the SEQRA §617.4(b)(6)(i) defined as “activities, other than the construction of residential facilities, which meet or exceed any of the following thresholds; or the expansion of existing nonresidential facilities by more than 50% of any of the following thresholds: (i) a project or action that involves the physical alteration of 10 acres”; and

WHEREAS, the statement of Previous Ground Disturbance indicated “all of the below-grade improvements proposed would take place on previously disturbed areas,” as included with the Town’s 2021 New York State Consolidated Funding Application (CFA) for funding from New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Title 9 of the Environmental Protection Act of 1993, for the purpose of funding and implementing the Town of Lansing Parks, Recreation, and Trails Master Plan improvements for Myers Park; and

WHEREAS, the Town of Lansing applied for financial assistance from OPRHP under the Title 9 of the Environmental Protection Act of 1993, for the purpose of funding and implementing the Myers Park Project; and

WHEREAS, the Town of Lansing authorized and accepted these grant funds in an amount not to exceed \$750,000 for the project described in the grant application and agreed to the terms and conditions of the Master Contract with OPRHP for such development of the Myers Park Project (Grant #219659) via Resolution 22-72 on February 16, 2022; and

WHEREAS, the town then undertook a coordinated Type I review and duly declared its intent to act as lead agency, serving a notice of intent on all involved agencies, and either more than 30 days has passed since service of such notice or each involved agency has replied and concurred in the lead agency designation or otherwise not objected to the same; and

WHEREAS, the Town Board, at its January 18, 2023 meeting, carefully reviewed and considered Part 1, 2, and 3 of the Full Environmental Assessment Form with the assistance of the Attorney to the Town; and

WHEREAS, the Town Board has determined that any impacts which could result from this project will be positive rather than negative impacts to the environment; and therefore be it

RESOLVED, that the Town Board hereby accepts the Part 2 Full Environmental Assessment Form which indicates that no, or only small, impacts may occur as a result of this project; and be it further

RESOLVED, that the Town Board finds that the Previous Ground Disturbance will not result in any new potential significant adverse impacts to the environment that were not previously studied during the prior SEQRA reviews of the Myers Park Project; and be it further

RESOLVED, that the Town Board finds that no additional or supplemental environmental review is required under SEQRA for the Myers Park Project pursuant to SEQRA §617.9(a)(7); and be it further

RESOLVED, that the Town Board adopts the annexed amended Findings Statement with the statement of Previous Ground Disturbance for the Myers Park Project as the Town Board’s official written findings statement pursuant to SEQRA §617.11; and be it further

RESOLVED, that the Town Board, as Lead Agency for the SEQRA review of the Proposed Action, hereby determines that all procedural steps of SEQRA and its implementing regulations have been fully satisfied in connection with the Myers Park Project; and after consideration of potential environmental impacts per ECL Article 8 and 6 NYCRR § 617.7(c), the Lead Agency has found and determined that: (i) this declaration is made in accord with SEQRA, based upon a thorough review of the EAF as completed on the record, its supporting documents and maps, and a thorough review of relevant areas of environmental concern; (ii) the Project will have no moderate or significant negative environmental consequences or impacts, a negative determination is hereby issued, and an environmental impact statement is therefore not required; and (iii) a responsible officer of the Town is hereby authorized to complete and sign the determination of significance confirming the foregoing Negative Declaration, which fully completed and signed EAF is incorporated herein by reference; and it is further

RESOLVED, that the Town Clerk is directed to file the amended Findings Statement with the Town Supervisor and all Involved Agencies pursuant to SEQRA §617.12(b); and be it further

RESOLVED, that except as superseded by this Resolution, all other terms, provisions, requirements, conditions, and mitigation measures set forth in the Town Board’s SEQRA Findings Statement issued by Resolution 22-101, dated June 15, 2022, are incorporated herein by reference and shall remain in full force and effect; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to sign the Part 3 of the Full Environmental Assessment Form constituting the Town’s SEQRA Negative Declaration.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson \_\_\_\_\_, duly seconded by Councilperson \_\_\_\_\_, and put to a roll call vote with the following results:

Councilperson Andra Benson –  
Councilperson Bronwyn Losey –  
Supervisor Edward LaVigne –

Councilperson Ruth Groff –  
Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2023.

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

Section 13, Item b.
---------------------

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Myers Park Revitalization Project		
Project Location (describe, and attach a general location map): Myers Park, 1 Lansing Park Rd, Town of Lansing; Tax Parcel No. 503289-33.-1-74		
Brief Description of Proposed Action (include purpose or need): The Town of Lansing is applying through the 2021 Consolidated Funding Application (CFA) to the New York State Office of Parks, Recreation & Historic Preservation (OPRHP) Environmental Protection Fund Grants Program for Parks, Preservation and Heritage for a new multi-purpose high-tensile structure, marina promenade, ADA-accessible kayak launch, unisex ADA-accessible bathroom facilities, and circulation, access, parking, and utility upgrades. The Myers Park Waterfront Revitalization Project is located on Town-owned property adjacent to Cayuga Lake at 1 Lansing Park Rd, about 2.5 miles west of the Lansing Town Center. For more than a decade it has been recognized that Myers Park – a regional flagship park and one of the main access points to Cayuga Lake for Town of Lansing and Tompkins County residents – is in need of substantial upgrades to address aging park infrastructure. The purpose of this project is to enhance the use of this key existing public space to modern, ADA-compliant structures, and to establish a crucial connection for the Cayuga Lake Blueway Trail and Cayuga Lake Scenic Byway.		
Name of Applicant/Sponsor: Town of Lansing		Telephone:607-533-7054 E-Mail:ptyrrell@lansingtown.com
Address:29 Auburn Rd		
City/PO:Lansing	State:NY	Zip Code:14882
Project Contact (if not same as sponsor; give name and title/role):		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

**B. Government Approvals, Funding, or Sponsorship.** (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Authorization to submit grant applications; Authorizing acceptance of funding	7/21/2021; 2/16/2022
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Tompkins County Department of Health, Division of Environmental Health (OWTS)	Notified 7/16/2021
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYS Office of Parks, Recreation & Historic Preservation (OPRHP); NYSDEC	7/21/2021; NYSDEC Facility ID 7-5032-0058
h. Federal agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	renewal of existing USACE permits	
i. Coastal Resources. <ul style="list-style-type: none"> <li>i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> </ul>		

**C. Planning and Zoning**

**C.1. Planning and zoning actions.**

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?  Yes  No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

**C.2. Adopted land use plans.**

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?  Yes  No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?  Yes  No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)  Yes  No

If Yes, identify the plan(s):  
 Cayuga Lake Blueway Trail Plan (2013) Site E14: Myers Park  
 \_\_\_\_\_  
 \_\_\_\_\_

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?  Yes  No

If Yes, identify the plan(s):  
 Town of Lansing Parks, Recreation, and Trails Master Plan (2022) – Myers Park  
 \_\_\_\_\_  
 \_\_\_\_\_

**C.3. Zoning**

Section 13, Item b.

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  
If Yes, what is the zoning classification(s) including any applicable overlay district?

Yes  No

Lakeshore (L1)

b. Is the use permitted or allowed by a special or conditional use permit?

Yes  No

c. Is a zoning change requested as part of the proposed action?

Yes  No

If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Lansing Central School District

b. What police or other public protection forces serve the project site?

Tompkins County Sheriff Department and NYS Police, Trooper Barracks C

c. Which fire protection and emergency medical services serve the project site?

Lansing Fire District

d. What parks serve the project site?

Myers Park is the project site

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? municipal, recreational

b. a. Total acreage of the site of the proposed action? 33.05 acres

b. Total acreage to be physically disturbed? 25 acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 33.05 acres

c. Is the proposed action an expansion of an existing project or use?

Yes  No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision?

Yes  No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed?

Yes  No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases?

Yes  No

i. If No, anticipated period of construction: 36 months

ii. If Yes:

- Total number of phases anticipated 3
- Anticipated commencement date of phase 1 (including demolition) 4 month 2023 year
- Anticipated completion date of final phase 12 month 2026 year

Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_

2-4 months to receive any needed OPRHP / SHPO / NYSDEC / U.S. Army Corps approvals; all construction would be completed between 18-36 months depending upon weather conditions and construction staging (park to stay open during construction to the greatest extent safe and practicable)

f. Does the project include new residential uses?

Yes  No

If Yes, show numbers of units proposed.

Section 13, Item b.

One Family      Two Family      Three Family      Multiple Family (four or more)

Initial Phase \_\_\_\_\_  
At completion \_\_\_\_\_  
of all phases \_\_\_\_\_

g. Does the proposed action include new non-residential construction (including expansions)?

Yes  No

If Yes,

- i. Total number of structures \_\_\_\_\_ 2
- ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ 20 height; \_\_\_\_\_ 42 width; and \_\_\_\_\_ 36 length
- iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ 0 square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?

Yes  No

If Yes,

- i. Purpose of the impoundment: Stormwater management
- ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: Stormwater treatment practices, mainly of natural surface flows from precipitation
- iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ TBD million gallons; surface area: \_\_\_\_\_ TBD acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ TBD height; \_\_\_\_\_ TBD length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete):

To be determined during development of Stormwater Pollution Prevention Plan (SWPPP)

## D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)

Yes  No

If Yes:

- i. What is the purpose of the excavation or dredging? \_\_\_\_\_
- ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
  - Volume (specify tons or cubic yards): \_\_\_\_\_
  - Over what duration of time? \_\_\_\_\_
- iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?

Yes  No

If yes, describe. \_\_\_\_\_

v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet

viii. Will the excavation require blasting?

Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_  
\_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?

Yes  No

If Yes:

- i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): Cayuga Lake, Salmon Creek, Lower

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet of area. already approved and permitted by NYSDEC and USACE and materials procured – to install 354 linear feet of stacked rock wall shoreline protection (facility ID 7-5032-00058)

iii. Will the proposed action cause or result in disturbance to bottom sediments?  Yes  No  
If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No  
If Yes:  
• acres of aquatic vegetation proposed to be removed: \_\_\_\_\_  
• expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_  
• purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_  
• proposed method of plant removal: \_\_\_\_\_  
• if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_  
Erodible materials shall be contained by straw bales, silt fencing or another effective barrier until stabilized and well vegetated per permit requirements.

c. Will the proposed action use, or create a new demand for water?  Yes  No  
If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ 2,000 gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No  
If Yes:

- Name of district or service area: Bolton Point
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No  
If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ 2,000 gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): sanitary wastewater

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No



- Do existing sewer lines serve the project site?
- Will a line extension within an existing district be necessary to serve the project?

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No

If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

Replacement of existing subsurface on-site wastewater treatment (septic) system, permitted by Tompkins County Department of Health

\_\_\_\_\_

\_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

\_\_\_\_\_ Square feet or \_\_\_\_\_ 12.5 acres (impervious surface)

\_\_\_\_\_ Square feet or \_\_\_\_\_ 33.05 acres (parcel size)

ii. Describe types of new point sources. \_\_\_\_\_

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

on-site stormwater management

\_\_\_\_\_

\_\_\_\_\_

- If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_

- Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No

ii. In addition to emissions as calculated in the application, the project will generate:

- \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)
- \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)
- \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)
- \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)
- \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
- \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?

Yes  No  
Section 13, Item b.

If Yes:

- i. Estimate methane generation in tons/year (metric): \_\_\_\_\_
- ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust):

\_\_\_\_\_

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

- i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.
- ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): \_\_\_\_\_

iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:

\_\_\_\_\_

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

\_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):

\_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade, to an existing substation?  Yes  No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: \_\_\_\_\_ 24/7
- Saturday: \_\_\_\_\_ 24/7
- Sunday: \_\_\_\_\_ 24/7
- Holidays: \_\_\_\_\_ 24/7

ii. During Operations:

- Monday - Friday: \_\_\_\_\_ 24/7
- Saturday: \_\_\_\_\_ 24/7
- Sunday: \_\_\_\_\_ 24/7
- Holidays: \_\_\_\_\_ 24/7

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?

Yes  No

Section 13, Item b.

If yes:

i. Provide details including sources, time of day and duration:

Temporary noise that exceeds local ambient levels may occur during construction activities

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?

Yes  No

Describe:

n. Will the proposed action have outdoor lighting?

Yes  No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

Exterior lighting will be downward-directed (full cutoff). Photometric drawing to be included with construction drawings.

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?

Yes  No

Describe:

o. Does the proposed action have the potential to produce odors for more than one hour per day?

Yes  No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?

Yes  No

If Yes:

i. Product(s) to be stored

ii. Volume(s) per unit time (e.g., month, year)

iii. Generally, describe the proposed storage facilities:

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?

Yes  No

If Yes:

i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices?

Yes  No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?

Yes  No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

• Construction: tons per (unit of time)

• Operation : tons per (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

• Construction:

• Operation:

iii. Proposed disposal methods/facilities for solid waste generated on-site:

• Construction:

• Operation:

s. Does the proposed action include construction or modification of a solid waste management facility?

Yes  No  
Section 13, Item b.

If Yes:

- i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_
- ii. Anticipated rate of disposal/processing:
  - \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
  - \_\_\_\_\_ Tons/hour, if combustion or thermal treatment
- iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No

If Yes:

- i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_
- ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_
- iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month
- iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_
- v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)
- Forest  Agriculture  Aquatic  Other (specify): parkland

ii. If mix of uses, generally describe: \_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	10	12.5	+2.5
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	22	19.5	-2.5
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0	0	0
• Wetlands (freshwater or tidal)	1.05	1.05	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?

Yes  No

i. If Yes: explain: Myers Park

Section 13, Item b.

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?

Yes  No

If Yes,

i. Identify Facilities:

Day Camp at Myers Park

e. Does the project site contain an existing dam?

Yes  No

If Yes:

i. Dimensions of the dam and impoundment:

- Dam height: \_\_\_\_\_ feet
- Dam length: \_\_\_\_\_ feet
- Surface area: \_\_\_\_\_ acres
- Volume impounded: \_\_\_\_\_ gallons OR acre-feet

ii. Dam's existing hazard classification: \_\_\_\_\_

iii. Provide date and summarize results of last inspection: \_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?

Yes  No

If Yes:

i. Has the facility been formally closed?

Yes  No

- If yes, cite sources/documentation: \_\_\_\_\_

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?

Yes  No

If Yes:

i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?

Yes  No

If Yes:

i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:

Yes  No

Yes – Spills Incidents database

Provide DEC ID number(s): \_\_\_\_\_

Yes – Environmental Site Remediation database

Provide DEC ID number(s): \_\_\_\_\_

Neither database

ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?

Yes  No

If yes, provide DEC ID number(s): \_\_\_\_\_

iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  
 • If yes, DEC site ID number: 7-5032-00058  
 • Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_  
 • Describe any use limitations: \_\_\_\_\_  
 • Describe any engineering controls: \_\_\_\_\_  
 • Will the project affect the institutional or engineering controls in place?  Yes  No  
 • Explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? 600-1500 feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site:

<u>Ab</u>	<u>80</u> %
<u>Gn</u>	<u>20</u> %
_____	_____ %

d. What is the average depth to the water table on the project site? Average: 30 feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: 100 % of site  
 Poorly Drained \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: 100 % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_  
 \_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name Salmon Creek, Lower Classification C(TS)
- Lakes or Ponds: Name Cayuga Lake Classification Class AA(T), A(T), A, and B(T)
- Wetlands: Name Federal Waters, Federal Waters, Federal Waters,... Approximate Size 2.15
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_  
 \_\_\_\_\_

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100-year Floodplain?  Yes  No

k. Is the project site in the 500-year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: Principal Aquifer

m. Identify the predominant wildlife species that occupy or use the project site:  
birds \_\_\_\_\_  
deer \_\_\_\_\_  
rodents \_\_\_\_\_

n. Does the project site contain a designated significant natural community?  Yes  No

If Yes:  
i. Describe the habitat/community (composition, function, and basis for designation): \_\_\_\_\_  
ii. Source(s) of description or evaluation: \_\_\_\_\_  
iii. Extent of community/habitat:  
• Currently: \_\_\_\_\_ acres  
• Following completion of project as proposed: \_\_\_\_\_ acres  
• Gain or loss (indicate + or -): \_\_\_\_\_ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?  Yes  No

If Yes:  
i. Species and listing (endangered or threatened):  
Lake Sturgeon, Mountain Evening Primrose  
\_\_\_\_\_  
\_\_\_\_\_

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?  Yes  No

If Yes:  
i. Species and listing: \_\_\_\_\_  
\_\_\_\_\_

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?  Yes  No

If yes, give a brief description of how the proposed action may affect that use: \_\_\_\_\_  
Project provides expansion of recreational opportunities

**E.3. Designated Public Resources On or Near Project Site**

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?  Yes  No

If Yes, provide county plus district name/number: \_\_\_\_\_

b. Are agricultural lands consisting of highly productive soils present?  Yes  No

i. If Yes: acreage(s) on project site? \_\_\_\_\_  
ii. Source(s) of soil rating(s): \_\_\_\_\_

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?  Yes  No

If Yes:  
i. Nature of the natural landmark:  Biological Community  Geological Feature  
ii. Provide brief description of landmark, including values behind designation and approximate size/extent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?  Yes  No

If Yes:  
i. CEA name: \_\_\_\_\_  
ii. Basis for designation: \_\_\_\_\_  
iii. Designating agency and date: \_\_\_\_\_

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commission Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  Yes  No

If Yes:

i. Nature of historic/archaeological resource:  Archaeological Site  Historic Building or District

ii. Name: \_\_\_\_\_

iii. Brief description of attributes on which listing is based: \_\_\_\_\_

---

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?  Yes  No

---

g. Have additional archaeological or historic site(s) or resources been identified on the project site?  Yes  No

If Yes:

i. Describe possible resource(s): \_\_\_\_\_

ii. Basis for identification: \_\_\_\_\_

---

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?  Yes  No

If Yes:

i. Identify resource: Cayuga Lake Scenic Byway

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): scenic byway

iii. Distance between project and resource: \_\_\_\_\_ 0.5 miles.

---

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?  Yes  No

If Yes:

i. Identify the name of the river and its designation: \_\_\_\_\_

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?  Yes  No

**F. Additional Information**

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

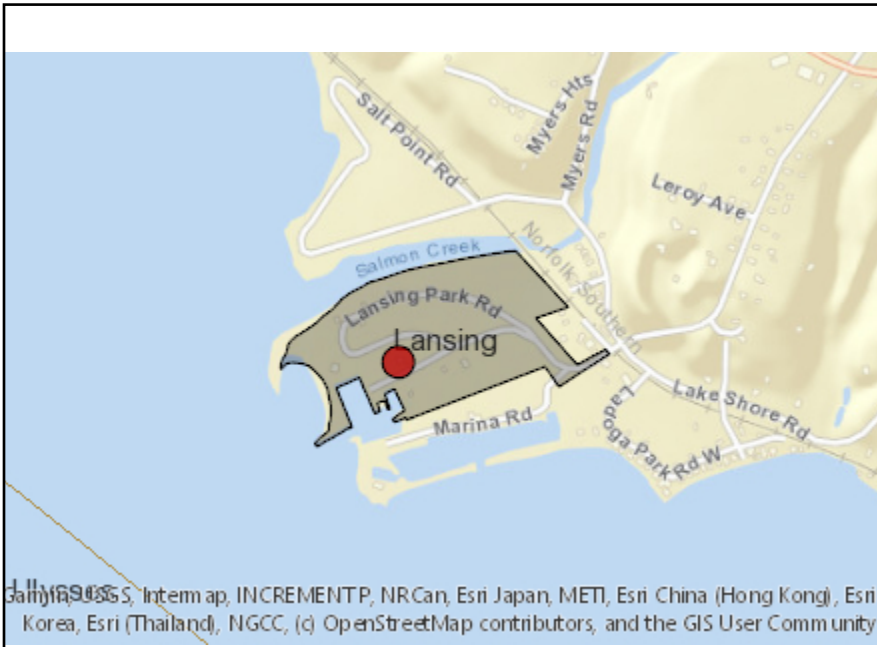
**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name C.J. Randall Date 1/4/2023

Signature s/ CJ Randall s/ Title Director of Planning





**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Map data © OpenStreetMap contributors, and the GIS User Community

B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	Yes

E.2.l. [Aquifer Names]	Principal Aquifer	
E.2.n. [Natural Communities]	No	<i>Section 13, Item b.</i>
E.2.o. [Endangered or Threatened Species]	Yes	
E.2.o. [Endangered or Threatened Species - Name]	Lake Sturgeon, Mountain Evening Primrose	
E.2.p. [Rare Plants or Animals]	No	
E.3.a. [Agricultural District]	No	
E.3.c. [National Natural Landmark]	No	
E.3.d [Critical Environmental Area]	No	
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.	
E.3.f. [Archeological Sites]	Yes	
E.3.i. [Designated River Corridor]	No	

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR'S REPORT**

**RESOLUTION 23-**

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR'S REPORT**

The Supervisor submitted his monthly report for the month of December 2022, to all Board Members and to the Town Clerk. The Supervisor's Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Andra Benson. The Supervisor's Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 013**

DATED 01/18/2023

AUDITED VOUCHER #'s	<u>1210 – 1212</u>
PREPAY VOUCHER #'s	<u>1210 – 1212</u>
AUDITED T & A VOUCHER #'s	<u>85 – 86</u>
PREPAY T & A VOUCHER #'s	<u>85 – 86</u>

**FUND**

**TOTAL APPROPRIATIONS**

GENERAL FUND (A)	<u>\$ 3,913.75</u>
HIGHWAY FUND (DA)	<u>\$ 126.86</u>
LANSING LIGHTING (SL1, 2 &3)	<u>\$ 1,464.38</u>
WARREN RD SEWER DISTRICT (SS1)	<u>\$ 51.14</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 499.78</u>
TRUST & AGENCY (TA)	<u>\$ 715.54</u>

**CONSOLIDATED ABSTRACT # 014**

DATED 01/18/2023

AUDITED VOUCHER #'s	<u>1213 – 1263</u>
---------------------	--------------------

PREPAY VOUCHER #'s	<u>N/A</u>
AUDITED T & A VOUCHER #'s	<u>N/A</u>
PREPAY T & A VOUCHER #'s	<u>N/A</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A)	\$ <u>29,958.99</u>
HIGHWAY FUND (DA, DB)	\$ <u>62,016.14</u>
WARREN RD SEWER DISTRICT (SS1)	\$ <u>584.00</u>
LANSING WATER DISTRICTS (SW)	\$ <u>1,691.20</u>

**CONSOLIDATED ABSTRACT # 001**

DATED 01/18/2023

AUDITED VOUCHER #'s	<u>1 – 42</u>
PREPAY VOUCHER #'s	<u>1 – 2</u>
AUDITED T & A VOUCHER #'s	<u>1 – 2</u>
PREPAY T & A VOUCHER #'s	<u>N/A</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A, B)	\$ <u>21,493.43</u>
HIGHWAY FUND (DA, DB)	\$ <u>25,351.69</u>
ARPA (HF)	\$ <u>15,000.00</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>89.43</u>
WARREN RD SEWER DISTRICT (SS1)	\$ <u>105.45</u>
LANSING WATER DISTRICTS (SW)	\$ <u>349.83</u>
TRUST & AGENCY (TA)	\$ <u>72,990.07</u>

**BUDGET MODIFICATIONS  
JANUARY 18, 2023 MEETING**

GENERAL FUND A  
January 18, 2023

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1110.120	From FB to Court Clerk - Personal Addtl needed	\$ 2,300.00
A599	A1110.130	From FB to Court Clerk - Personal Addtl needed	\$ 300.00
A599	A3310.110	From FB to Traffic Control - Crossing Guard Addtl needed	\$ 580.00
A599	A7020.110	From FB to Parks/Rec Admin - Pers Svc Addtl needed	\$ 3,200.00
A599	A7110.110	From FB to Parks - Personal Svs Addtl needed	\$ 5,000.00
A599	A7110.110	From FB to Playgournd/Rec Fields - Personal Svs Addtl needed	\$ 3,300.00
A7510.100	A7510.400	From Historian personal svcs to Historian contractual Addtl needed	\$ 600.00

**GENERAL FUND B**  
**January 18, 2023**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B3620.110	From FB to Clerk - Codes Addtl needed	\$ 3,700.00

**HIGHWAY FUND DB**  
**January 18, 2023**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB599	DB5110.100	From FB to Street Maintenance- Personal Svs Addtl needed	\$ 1,500.00
DB599	DB5112.100	From FB to Improvements-Personal Svs Addtl needed	\$ 9,500.00
DB599	DB9030.800	From FB to Social Security Addtl needed	\$ 1,300.00
DB599	DB9060.800	From FB to Health Insurance Addtl needed	\$ 8,100.00

DB599	DB9089.800	From FB to Medicare	\$	300.00
		Addtl needed		

The question of the adoption of such proposed Resolution was duly motioned by Councilperson \_\_\_\_\_, duly seconded by Councilperson \_\_\_\_\_, and put to a roll call vote with the following results:

Councilperson Andra Benson –  
Councilperson Bronwyn Losey –  
Supervisor Edward LaVigne –

Councilperson Ruth Groff –  
Councilperson Joseph Wetmore –

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2023.