



All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

### **PRIVILEGE OF THE FLOOR – COMMENTS**

(Available in person and via Zoom)

#### **Cornerstone Group – Roger Brandt, Jr**

- Cornerstone was the developer of Milton Meadows
- Submitted proposal to Town
  - To purchase “Parcel J” – 14.4 acres
    - For senior housing
    - 70 units – mixed income

#### **Myers Park Plan – two people spoke**

- Like car parking on point
- Keep motor vehicle access to lake
  - People enjoy lake view from their car
  - Wind sports – large grassy area
  - Kayak and other non-motorized boats launch from beach
    - Current space and parking are excellent
    - Need to unload equipment
  - Would like regular dredging of the creek
    - Help with flooding
- Bathrooms need to be near lake

#### **Lee Shurtleff, Tompkins County Legislator**

- Introduced himself – stated he covers part of Lansing
- Encouraged people to contact him with any concerns: [lshurtleff@tompkins-co.org](mailto:lshurtleff@tompkins-co.org)

Town Board Members Andra Benson and Bronwyn Losey thanked everyone for speaking.

Supervisor Ed LaVigne encouraged people to come to the Town Board with concerns.

### **LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT**

The following report was available on Town of Lansing website and as a handout.

#### **TOWN BOARD UPDATES FROM THE LANSING COMMUNITY LIBRARY May 18, 2022**

1. Trustees Elizabeth Gossett and Maureen Trowbridge were re-elected for a second term. Trustee Bruce Barber was also elected. He originally served as an appointed Trustee in 2020 to fill a Board vacancy. The tax levy increase was approved by a vote of 69-1.

2. Congratulations to Dylan Gray the winner of the 9<sup>th</sup> annual summer reading logo contest. This year's theme is Oceans of Possibilities. The kickoff for summer reading is Saturday, June 18<sup>th</sup> at 11:00 am.
3. On display throughout the month of May and June will be the artwork of Patricia Heaton.
4. T'ai Chi classes are returning to the library. Instructor John Burger will be hosting classes at the Community Center on Fridays from 10:30-11:30 am.
5. Story time will be held on Thursdays at 11:00 am at the Community Center. No registration is required.
6. Pages to Projects – Book Selection – *I Survived the Japanese Tsunami* by Lauren Tarshis.
7. The Tween Book Club selection is –*Kiki Kallira Breaks a Kingdom* by Sangu Mandanna.
8. The library continues to provide free delivery to Woodsedge.
9. Book donations are now being accepted during open hours. Exceptions - textbooks, encyclopedias, Readers' Digest Books, or magazines. Donation receipt forms are available.
10. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
11. The library is distributing free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.
12. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.


### **LANSING YOUTH SERVICES REPORT – MEGHAN LYONS**

The following report was available on Town of Lansing website and as a handout.

#### **Lansing Youth Services Town Board Report May 2022**

*LYS's next meeting will be in-person on May 19<sup>th</sup> at 6pm at All Saints*

1. **Flight Fanatics:** This program explores flight and its evolution. Participants will make gliders and launchers, parachutes, rockets and even fly a real military parachute (like a kite). The local history of airplane production and the National Soaring Museum glider history will be explored. *8 youth served.*
2. **Outdoor Adventure:** Participants in Outdoor Adventure began the program with a survivalist mindset, youth worked on the creation of debris huts. Planning and preparing for the outdoors are always a good idea, many discussions took place around planning ahead. Youth also had conversations around what to do when the plan fails, how to have back up plans, and reassess the original plan. The group will take this journey on how to stay alive, sustain, and self-rescue. *8 youth served*
3. **Photo Voice:** Participants in this program looked at their community and documented what they feel could use improvement, what is missing, what they love, how to make things better, and share their perspective through photos, video, drawings, or written verse. *10 youth served*

4. **Fish Finders:** All about fishing! This program takes place at Myers Park and Salmon Creek. Youth learn and practice fishing skills. Participants will use the fishing gear that the program was awarded through a successful PITCH Presentation a few years back. *6 youth served.*
  5. **Spaghetti Supper:** LYS held a Drive-thru Spaghetti Supper on April 29<sup>th</sup>. This year's event was a success, serving approximately 150 takeout meals to the public. Youth took orders, delivered to customers, restocked meals, and greeted the public. The group was very enthusiastic and did a great job at the event. *12 youth served*
  6. LYS met on April 21<sup>st</sup> at All Saints. The group organized for the Spaghetti Supper. Only two members attended, but much work was completed.
  7. LYS had an additional meeting on April 28<sup>th</sup> at 6pm at All Saints to plan and finalize details for the Spaghetti Supper.
  8. **Upcoming Event:** LYS Fishing Derby June 18<sup>th</sup> at Myers Park 7am-10:30am
  9. Travis is still working with youth in programming on DEI Statement after sharing the youths' thoughts on who comes to program and why would they want to attend. More information and options will be ready for the commission at the May meeting.
  10. Meghan Guerra Lyons (TCYSD Liaison) reviewed the survey questions and edited the survey to fit the needs of Lansing. The survey will be pushed throughout the month of April and at the Spaghetti Supper Fundraiser. We hope the Town will support our efforts and promote the 2022 Lansing Youth Needs Assessment Adult Survey. The link for the survey is: <https://forms.gle/JCHpNAU4WRGxMw899> . Currently Lansing has less than 10 responses. LYS is requesting help from the Town to help push out the survey to their networks for any adult who lives or works in Lansing.  
QR Code for survey:
- 

11. Meghan has drafted a guideline for Youth Focus Groups. Coordination for this is still on-going.

**LYS 2022 Goals:**

1. Create orientation packet for new members - outlines of fiscal revenue and funded programs. Set expectations to visit programs/uniform template to monitor programs.
2. Conduct community needs assessment (focus on impacts of the pandemic).
3. Use DEI statement to track metrics and funded programs.
4. Incorporate more youth input at meetings for feedback into program decisions.

Councilperson Andra Benson referenced item #10 above and asked everyone to take the survey. The survey is for adults and children in the community. Patrick Tyrrell, Parks and Recreation Supervisor will send the survey out through their Facebook page and the school list serve.

**TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER**

No report.

**PARKS AND RECREATION REPORT – PATRICK TYRRELL**

Submitted the following report to the Town Board and it was available on Town of Lansing website and as a handout.

**Parks & Recreation  
5/18/22  
Town Board Meeting**

**RECREATION**

- LBP (youth baseball) and LSP (youth softball) is going very well, we have almost as many girls as we do boys this year.
- More Summer Programming has been added and has been included in the booklet.
- The final draft of the Lansing Parks, Recreation and Trails master plan has been completed with some minor changes. I met with several people and have listened to some concerns regarding parts of the plan.
- We have been working at the school helping with some field maintenance because they are gracious enough to allow us to use their facilities when we need to.
- The new website is very close to being completed; it has gone out to each department to make changes.
- Next week we will be switching to a Cloud based server system, this should save the Town thousands of dollars going forward.

**PARKS**

- The campground is now open for the season.
- We will be hosting a car show at Myers Park on June 5<sup>th</sup>.
- With the construction out by the lighthouse we did have to remove a bench, weather station and walkway. We hope to have everything back in place soon.
- The beachfront was cleaned up, you will notice a large pile of trees and limbs out on the point that we may burn on Memorial Day.
- The water at Myers Park has been turned on for the season, we have been dealing with some issues with our aging infrastructure.
- Speed bumps have been installed at Myers Park.
- We continue to work on an exceptionally large fundraiser that will benefit many children in the area, stay tuned. We are extremely excited about hosting this event.

Pat also reported:

**Myers Park Plan**

- Previously spoke with both people that expressed their concerns during privilege of the floor
- Design, construction – not set in stone
- Work in progress for several years
- Likes to hear comments from public – please contact him

**HIGHWAY REPORT – MICHAEL MOSELEY**

Submitted the following report to the Town Board and it was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT  
May 18, 2022**

**Brush Pick Up**

Crews worked to pick up brush from Village and Town residents.

**Road Maintenance**

Crews worked to clean ditches.

Hydroseeding with the assistance of Tompkins County Soil & Water.

Crews worked to replace broken culvert pipes.

Crews worked to repair plow damage around Town.

**Creek Dredging** – Supervisor Ed LaVigne stated the Town tries to dredge the creek every other year.

Mike also reported:

**Creek**

- Highway uses gravel from dredging rather than purchasing
- Rock needed on shoreline of creek

**Salmon Creek Project** – 300 block of Salmon Creek Road

- Rock moved and shifted
- Start project tomorrow
  - Short term fix
    - Trying to obtain grant for long term fix

**Brush Pick Up**

- Town equipment broke down – Tompkins County Highway Department loaned equipment to Town

**DIRECTOR OF PLANNING REPORT – C.J. RANDALL**

Submitted the following report to the Town Board and it was available on Town of Lansing website and as a handout.

**CORE PLANNING FUNCTIONS**

- **Data and GIS Services**
  - Continued virtual meeting protocol during coronavirus outbreak for board and committee meetings, extended again on 4/14
  - Staff attended Municode Meetings training on 4/15
- **Planning Board staff support**
  - Reviewed Agriculture (AG) and RA (Rural Agricultural) Zoning District intent statements on 4/11
  - No 4/25 meeting
- **Zoning Board of Appeals staff support**
  - 115 Cherry Rd – 40' setback from center of road to enable emplacement of ground-mounted solar energy system - Area Variance Public Hearing 4/12
- **Training**
  - Attended Annual Energy Symposium (virtually) on 4/8
- Coordinated and attended monthly Department Head meeting on 4/6
- Coordinated and attended Water & Sewer Advisory Committee meeting on 4/6
- Attended review of Hazard Mitigation Program Grant with Tompkins County Department of Planning & Sustainability staff on 4/1 and Tompkins County Soil & Water Conservation District on 4/22
- Attended Tompkins County Planning Advisory Board (PAB) meeting on 4/12
- Coordinated with Tompkins County Department of Planning & Sustainability on County Resiliency and Recovery Plan on 4/4
- Coordinated with NYSDEC Region 7 Division of Water - Flood Protection and Dam Safety on 4/27

**PROJECT MANAGEMENT**

- Coordinated and attended Capital Improvement Committee meeting on 4/20
  - Myers Park Project: Submitted A/E design services Request for Proposal to NYS Contract Reporter on 4/21; Coordinated with Parks & Recreation Supervisor and Town Engineer on 4/18
  - Open space index and Conservation Plan: Communicated with potential consultants for project consultants on 4/5, 4/6, 4/11, and 4/15

- Coordinated with OpenGov on 4/7, 4/13, 4/15, 4/20, 4/22, and 4/29 and Open Gov and County ITS/GIS on 4/14

### **LAND USE WORK PROGRAM**

Q4 2021 – Q3 2022 Scope of work and schedule of adoption located at: <https://bit.ly/RAZoningupdate>

- **Zoning and Land Use Regulations Update**
  - Prepared revised draft text and map amendments for Agricultural (RA) AG Zoning District review at Code Revision Committee meeting on 4/7

### **COMMITTEE MANAGEMENT**

- **Agriculture & Farmland Protection Committee staff support**
  - Coordinated reconvening of committee (last meeting was held March 2020)
- **Broadband Committee staff support**
  - Coordinated committee review of Charter Franchise Renewal and Audit
- **Conservation Advisory Council staff support**
  - Attended consultant interview meeting on 4/7
- **Attended Lansing Advisory Committee on Power Plant Future (LAC-PPF) meeting on 4/21**
- **Attended Parks, Recreation & Trails Advisory Committee meeting on 4/6**
  - Coordinated review and referral of final Parks, Recreation, and Trails Master Plan text to Town Board

C.J. also reported:

**Salmon Creek Project** – applying for grant

**Ithaca-Tompkins County Transportation Council (ITCTC)** – safe streets for all federal grant

**TCAT Bus** – free rides for youth beginning May 29, 2022

**Bridge (Route 34B)** – contingent on availability of concrete

### **Vacuum Truck**

- Grant up to \$500,000
- Maybe shared services

**Myers Park Project** – request for proposal (RFP) for architectural and engineering services – scope of work on pages 6-9

Supervisor Ed LaVigne stated:

**Advisory Boards** – need to take care of what they are charged with, planning department is busy with own work/grants

### **TOWN CLERK REPORT – DEBBIE MUNSON**

Submitted the following report to the Town Board and it was available on Town of Lansing website and as a handout.

**TOWN CLERK**

**MAY 18, 2022**

**Professional Municipal Clerk's Week – May 1 – 7, 2022**

### **Assessment (Tax) Grievance Day for the Town of Lansing**

Thursday, May 12<sup>th</sup> was Assessment Grievance Day for the Town of Lansing from

3:30pm – 6:00pm at the Lansing Town Hall. The Board appointed Supervisor Ed LaVigne and Councilperson Andra Benson to serve on the Local Advisory Board at the January 2022 Town Board Meeting. There were 6 residents that came before the Board.

**Rabies Clinic**

Enfield Highway Garage, 475 Enfield Main Road – June 9, 2022, 7:00pm – 9:00pm  
Contact Tompkins County Health Department for preregistration:  
<https://tompkinscountyny.gov/health/eh/rabies> or 607-274-6688

**New York State Town Clerks Association Conference – 40<sup>th</sup> Anniversary**

Debbie and Deputy Town Clerk Jessie Hall attended the conference in Albany, NY, April 24-27, 2022. There are 932 NYS Town Clerks and over 300 attended the conference.

Charity Events:

- “Build-A Bear” – donated 100 bears to hospitals for children
- Veterans Miracle Center in Syracuse – donated items for personal care, houseware, ambulatory, toys, etc.

Attended informative classes pertaining to Town Clerk work. Association of Towns is always excellent.

Huge thanks to Ashley for taking care of the office while we were at the conference.

Congratulations to Bambi Avery, Dryden Town Clerk, who is now the President of New York State Town Clerks Association.

**Records Retention**

We are in the very beginning stages of a Records Retention Policy which, when completed, will need to be adopted by the Town Board.

**Municode**

Town Clerk’s office is using and still learning the new software for meetings. Agenda now has hyperlinks which will connect to the appropriate document(s).

**CONSENT AGENDA**

**a. MOTION AUTHORIZING STORMWATER OPERATING, MANAGEMENT AND REPORTING AGREEMENT FOR LANSING (34B) DNYP, LLC**

**MOTION M22-26**

**MOTION AUTHORIZING STORMWATER OPERATING, MANAGEMENT AND REPORTING AGREEMENT FOR LANSING (34B) DNYP, LLC**

Moved that, the LANSING (34B) DNYP, LLC (Dollar General, Ridge Road) Stormwater Operating, Management, and Reporting Agreement (the “SOMRA”) be and hereby is approved, in the form as set forth before this meeting and pursuant to Town Code § 225-28D and the Town Supervisor, upon consultation with and the approval of the Town’s Stormwater Management Officer; Attorney for the Town; and Director of Planning, be and hereby is authorized as follows: (i) subject to approval by the Town Board for material changes, to make final adjustments and negotiate the final form of such SOMRA; and (ii) when in final form execute the same by, for, on behalf of, and in the name of the Town of Lansing.

**b. MOTION THAT THE TOWN BOARD HEREBY DETERMINES AND DIRECTS \$200,000 BE UTILIZED FROM THE AMERICAN RESCUE PLAN ACT FUNDING (ARPA) TO THE HIGHWAY DEPARTMENT FOR LOST REVENUE**

**MOTION M22-27**

**MOTION THAT THE TOWN BOARD HEREBY DETERMINES AND DIRECTS \$200,000 BE UTILIZED FROM THE AMERICAN RESCUE PLAN ACT FUNDING (ARPA) TO THE HIGHWAY DEPARTMENT FOR LOST REVENUE**



Motion that the Town Board hereby determines and directs \$200,000 be utilized from the American Rescue Plan Act Funding (ARPA) for general road and highway funding for lost revenue.

**c. RESOLUTION SCHEDULING PUBLIC HEARING ON PROPOSED LOCAL LAW #5 OF 2022 FOR PROPOSED TOWN OF LANSING VIDEOCONFERENCING AUTHORIZATION AND POLICY**

**RESOLUTION 22-88**

**RESOLUTION SCHEDULING PUBLIC HEARING ON PROPOSED LOCAL LAW #5 OF 2022 FOR PROPOSED TOWN OF LANSING VIDEOCONFERENCING AUTHORIZATION AND POLICY**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, pursuant to recently adopted Laws of 2022, including Part WW therein and amendments to the Open Meetings Law to formally require local laws to authorize videoconference attendance at public meetings by members of public boards, agencies, and bodies, the town wishes to duly so authorize video conferencing in compliance with Public Officers Law § 103-a; and

WHEREAS, the Associations of Towns has approved a model local law, and the town has developed a supporting policy therefor that is in compliance with the new videoconferencing rules; and

WHEREAS, this is a SEQRA Type II Action not requiring further environmental review, and upon motion thereupon, the Town Board of the Town of Lansing RESOLVED as follows:

1. The form of Local Law #5 of 2022, and of the underlying videoconferencing policy, be and are approved, and both are deemed in their final draft form and ready for public review and the required public hearing for such local law.
2. A public hearing upon such local law be and hereby is scheduled for June 15, 2022, at 6:31 pm, and the Town Clerk is directed to publish and post notices of such public hearing as required by law and MHRL § 20.

**d. RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE OPEN SPACE INDEX AND CONSERVATION PLAN AGREEMENT WITH BERGMANN ASSOCIATES**

**RESOLUTION 22-89**

**RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE OPEN SPACE INDEX AND CONSERVATION PLAN AGREEMENT WITH BERGMANN ASSOCIATES**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on January 19, 2022, the Town Board of the Town of Lansing passed Motion 22-01 authorizing Town of Lansing Supervisor to execute Agreement for Grant #21-597 Between Park Foundation and Town of Lansing for Open Space Index and Conservation Plan; and

WHEREAS, on January 19, 2022, the Town Board of the Town of Lansing passed Motion M22-04 Authorizing Issuance of Open Space Index And Conservation Plan Request For Qualifications (RFQ) Subject to Changes in Consultant Selection Timeline and Proposal Submission Deadline at the Discretion of the Director of Planning; and

WHEREAS, the Request for Proposal was advertised in the New York State Contract Reporter on January 24, 2022, and six (6) proposals and cost proposals, respectively, were received by the March 1, 2022 deadline; and

WHEREAS, the Conservation Advisory Council, authorized by Resolution 19-49 on January 16, 2019, is directed to “keep a required inventory and map, as defined in section 239-y of the General Municipal Law, of all open areas within the Town, with the plan of obtaining information pertinent to proper utilization of such open lands, including lands owned by the state, any other municipality within the state, or by the Town of Lansing itself”; and

WHEREAS, the Conservation Advisory Council reviewed proposals on March 3, 2022 using a Weighted Decision Matrix based on the criteria articulated in the Request for Qualifications and selected four (4) firms to interview; conducted interviews with four (4) selected firms on April 7, 2022; and made a Final Evaluation and recommending the services of Bergmann Associates Architects, Engineers, Landscape Architects and Surveyors, D.P.C. to the Town Board on April 10, 2022;

The Town Board of the Town of Lansing has hereby:

RESOLVED, that the Town of Lansing Town Board hereby authorizes the Town Supervisor to execute Standard Agreement for Professional Services with Bergmann Associates Architects, Engineers, Landscape Architects and Surveyors, D.P.C. for the Town of Lansing Open Space Index and Conservation Plan for a lump sum of \$65,970.

- e. **RESOLUTION MAKING SEQRA DECLARATION OF LEAD AGENCY AND AUTHORIZING SUBAPPLICATION TO NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4480 FOR SALMON CREEK STREAMBANK STABILIZATION PROJECT**

**RESOLUTION 22-90**

**RESOLUTION MAKING SEQRA DECLARATION OF LEAD AGENCY AND AUTHORIZING SUBAPPLICATION TO NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES HAZARD MITIGATION GRANT PROGRAM (HMGP) DR-4480 FOR SALMON CREEK STREAMBANK STABILIZATION PROJECT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, The Town of Lansing, in cooperation with Tompkins County Soil & Water Conservation District, proposes a long-term stabilization strategy including realignment of approximately 1,650 feet of Salmon Creek, a major tributary of Cayuga Lake, extending 110 feet upstream and 550 feet downstream of the current impacted roadbed area; and

WHEREAS, the Town of Lansing has aggressively pursued grant funding for the Salmon Creek Streambank Stabilization Project to support both water quality improvement and hazard mitigation, with cooperation from the Tompkins County Soil & Water Conservation District; and

WHEREAS, Tompkins County Soil & Water Conservation District, retained Barton & Loguidice, D.P.C. in 2021 to prepare a Feasibility Study Stabilization of Salmon Creek; and

WHEREAS, this project incorporates that Feasibility Study as well as the recent FEMA Seneca HUC8 Risk MAP Watershed Study engineering data models for Salmon Creek (including Gage Analysis and Tributary Regression Analysis) for the purpose of determining the technical and financial feasibility of designing a long-term stabilization strategy; and

WHEREAS, the Town of Lansing on December 15, 2021, did adopt in its entirety, the 2021 Tompkins County Hazard Mitigation Plan Update as the jurisdiction's Natural Hazard Mitigation Plan and resolved to execute the actions identified in the Plan that pertain to this jurisdiction; and

WHEREAS, this Salmon Creek Streambank Stabilization Project is the priority Town project (Project Number T LANSING-001) as identified in the Tompkins County Hazard Mitigation Plan Update jurisdictional Annex and includes several water quality and flood mitigation components; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services Hazard Mitigation Grant Program (HMGP) DR-4480 Funding Opportunity is a competitive grant program open to local governments for action taken to reduce the long-term risk to people or property from natural hazards and their effect; and

WHEREAS, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA) requires that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

WHEREAS, this is an Unlisted Action under the State Environmental Quality Review Act and is subject to environmental review; and

WHEREAS, State Law specifies that for actions governed by local environmental review, the Lead Agency shall be that local agency which has primary responsibility for approving and carrying out the action; and

WHEREAS, the Action is subject to review and approvals from other involved agencies that include the New York State Department of Environmental Conservation and the U.S. Army Corps of Engineers; and

WHEREAS, the Town Board is the local agency with primary responsibility for approving the action; now therefore, be it

RESOLVED, that the Town Board of the Town of Lansing does hereby declare its intent to be Lead Agency for the environmental review for the Salmon Creek Streambank Stabilization Project and Improvement Project and directs staff to submit a Project Subapplication for funding from the New York State Division of Homeland Security and Emergency Services.

f. **RESOLUTION APPROVING HIRING OF A SEASONAL LANSING HIGHWAY DEPARTMENT EMPLOYEE FOR 2022**

**RESOLUTION 22-91**

**RESOLUTION APPROVING HIRING OF A SEASONAL LANSING HIGHWAY DEPARTMENT EMPLOYEE FOR 2022**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Highway Superintendent had included the hiring of a seasonal employee to assist with the increased workload of the Highway Department in the summer in his annual budget funding, and such funds were approved as part of the 2022 budget; and

WHEREAS, the Deputy Town Highway Superintendent has been principally placed in charge of making recommendations to the Town Board and final decisions relating to the filing of such positions, including the selection of candidates and the setting of appropriate pay rates and terms of employment; and

WHEREAS, and after due deliberation upon this matter, be it now hereby RESOLVED as follows:

1. That one seasonal laborer position be and hereby is approved to be filled by the selection of the Deputy Highway Superintendent of and for the Highway Department, effective May 18, 2022, at a rate of pay not to exceed \$18.58 per hour per position, and upon such reasonable terms as the Deputy Highway Superintendent shall so select.
2. That as the appointing authority, the Town Highway Superintendent be and is hereby directed to sign Form 428s and such other documents as are reasonably necessary to hire such a seasonal employee upon such determinations of the Deputy Highway Superintendent, and to otherwise give effect to this resolution.

**g. RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS**

**RESOLUTION 22-92**

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS**

The bills were reviewed by Councilperson Andra Benson and Councilperson Bronwyn Losey. The Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 005**

DATED 05/18/2022

AUDITED VOUCHER #'s	<u>326 - 420</u>
PREPAY VOUCHER #'s	<u>326 - 330</u>
AUDITED T & A VOUCHER #'s	<u>25 - 33</u>
PREPAY T & A VOUCHER #'s	<u>25 - 28</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	<u>\$ 103,094.83</u>
HIGHWAY FUND (DA&DB)	<u>\$ 116,751.42</u>
LANSING LIGHTING (SL1, 2 &3)	<u>\$ 1,441.69</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 202,558.15</u>
TRUST & AGENCY (TA)	<u>\$ 65,186.19</u>
WARREN ROAD SEWER DISTRICT (SS1-)	<u>\$ 4,811.30</u>

**BUDGET MODIFICATIONS  
MAY 18, 2022 MEETING**

**GENERAL FUND A  
May 18, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1220.400	From Fund Balance to Supervisor Contractual Additional Funds needed	\$ 1,500.00
A599	A1420.408	From Fund Balance to Town Center Additional Funds needed	\$ 100.00

A599	A1630.200	From Fund Balance to Community Center Equipment	\$	500.00
		Additional Funds needed		
B599	B3620.400	From Fund Balance to Safety Inspector - Contractual	\$	500.00
		Additional Funds needed for shared service (CEO)		

**CONSENT AGENDA MOTIONS M22-26 – M22-27 AND RESOLUTIONS 22-88 – 22-92**

**RESOLUTION 22-93**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M22-26 – M22-27** and Resolutions **22-88 – 22-92**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Bronwyn Losey – Aye
Councilperson Joseph Wetmore – Aye	Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on May 18, 2022.

**RESOLUTION MAKING SEQRA NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE AND ADOPTING THE TOWN OF LANSING PARKS, RECREATION, AND TRAILS MASTER PLAN**

**RESOLUTION 22-94**

**RESOLUTION MAKING SEQRA NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE AND ADOPTING THE TOWN OF LANSING PARKS, RECREATION, AND TRAILS MASTER PLAN**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on July 19, 2017, and as is set forth in the 2018 Comprehensive Plan, the Town Board approved and authorized Resolution 17-99 for the Creation and Initial Funding of a Capital Reserve Fund For Parklands and Trailways Planning and Development, Related Land and Use Rights Acquisitions, and Related General Equipment, Materials and Construction Funding; and

WHEREAS, on May 20, 2020, the Town Board of the Town of Lansing passed Motion M20-15 Authorizing Issuance of Parks, Recreation, Trails Master Plan Request for Proposal (RFP) Subject to Changes in Consultant Selection Timeline and Proposal Submission Deadline at the Discretion of the Parks and Recreation Supervisor and Director of Planning; and

WHEREAS, the Request for Proposal was advertised in the New York State Contract Reporter on June 1, 2020 and seventeen (17) proposals and cost proposals, respectively, were received by the July 10, 2020 deadline;

WHEREAS, the Parks and Recreation / Trails Advisory Committee, authorized by Resolution 19-160 on December 18, 2019 advises the Lansing Town Board, Parks and Recreation Department, and Planning Department on all matters pertaining to or affecting the coordination, oversight, acquisition, development, funding and programming of the parks, recreation, and trail system throughout the Town and Village of Lansing and was directed to assist in selection of professional services and assist with completion of the Town of Lansing Parks, Recreation, and Trails Master Plan; and

WHEREAS, on the Parks and Recreation / Trails Advisory Committee reviewed proposals on July 16, 2020 using a Weighted Decision Matrix based on the criteria articulated in the Request for Proposal and selected three (3) firms to interview; conducted interviews with three (3) selected firms on August 10 and 11, 2020; and passed a unanimous Motion on August 25, 2020 making a Final Evaluation and recommending the professional services of MJ Engineering and Land Surveying, P.C. (consultant team) to the Town Board; and

WHEREAS, the Town Board subsequently Authorized an Agreement for professional services with consultant team via Resolution 20-125, on September 16, 2020 and funded preparation of this Parks, Recreation, and Trails Master Plan as part of the Town's 2020-2021 budget; and

WHEREAS, the public was involved throughout the planning process through stakeholder interviews, focus groups, community survey, website (lansingparksandtrailsplan.com), and public engagement events, including two virtual public workshops (February 25, 2021 and June 22, 2021, respectively), as detailed in the Plan Appendices; and

WHEREAS, the consultant team gathered information through data collection, site assessments, community input, staff observations and local and national trends and used this information to prepare the draft Parks, Recreation, and Trails Master Plan; and

WHEREAS, the draft Parks and Recreation Master Plan was presented to the Conservation Advisory Council on March 3, 2022, and Planning Board on March 14, 2020, respectively, and was then circulated for further public comment; and

WHEREAS, the Parks and Recreation / Trails Advisory Committee reviewed Planning Board comments and subsequently reviewed a revised draft at its April 6, 2022 meeting and recommended to the Town Board the revised draft Parks, Recreation and Trails Master Plan; and

WHEREAS, relative to classification of this Action, the Town Parks, Recreation, and Trails Master Plan in its entirety could be characterized as the adoption of a "comprehensive resource management plan" as the term is used in the regulations governing environmental reviews (6 NYCRR 617.4 (b)(1)) to describe an action that should be classified as a Type I action, which term State Environmental Quality Act ("SEQRA") guidance documents indicate could include a parks and recreation master plan; and

WHEREAS, among the projects, concept plans, or physical activities identified and recommended in the Parks, Recreation, and Trails Master Plan are some, such as operation and maintenance activities, that the regulations governing environmental reviews (6 NYCRR 617.5) would, were those activities being considered alone, classify as Type II actions not subject to review under SEQRA as well as others that would not qualify for such a classification and that would, therefore, require review under SEQRA prior to being undertaken, funded or approved; and

WHEREAS, the information available regarding many of the projects, concept plans, or physical activities, including construction, identified and recommended in the revised draft Parks, Recreation, and Trails Master Plan is presently incomplete and uncertain regarding: 1) whether they will, in fact, be undertaken, funded or approved; 2) should they be undertaken, funded or approved, the expected timing, schedule and duration, including the potential for delays of multiple years or even decades; 3) their final scale, design and precise location should they ultimately be undertaken, funded or approved; 4) the context and environmental setting that will prevail at the time should they be undertaken, funded or approved including the extent and characteristics of the surrounding natural environment and resources, the nature, intensity, style and appearance of surrounding developments and neighborhoods, and the state of other sensitive resources including transportation and traffic; and 5) that there will be a public engagement plan prepared prior to the Schematic Design of any Town Park; the Town

Parks & Recreation Supervisor will determine the appropriate level of engagement, and approve and revise the plan as needed; and

WHEREAS, assessing and evaluating the potential environmental impacts of projects or physical activities, including construction, that are identified and recommended in the revised draft Parks, Recreation, and Trails Master Plan regarding which only incomplete and uncertain information is presently available would be more definitive, accurate, and reliable were it to be deferred until such time as the available information becomes more complete and certain; and

WHEREAS, the regulations governing SEQRA (6 NYCRR 617.5) describe criteria utilized to distinguish activities not subject to review due to a determination that they would not have a significant impact on the environment; and

WHEREAS, the Town’s Director of Planning has prepared and submitted for the Town Board’s consideration and review Parts 1, 2, and 3 of a Full Environmental Assessment Form (‘Full EAF’) describing the Action; and

WHEREAS, the revised draft Parks, Recreation, and Trails Master Plan was submitted for review by the Tompkins County Department of Planning and Sustainability pursuant to §239-l-m of the New York State General Municipal Law, which requires that all actions within 500 feet of a county or state facility, including county and state highways, be reviewed by the County Planning Department;

The Town Board of the Town of Lansing has hereby:

RESOLVED, that the Town Board, as a single agency involved in proposing to undertake, fund or approve the Action, is also the lead agency responsible for conducting an environmental review of the Action under SEQRA; and it is further

RESOLVED, that the Action of the adoption of the Parks, Recreation, and Trails Master Plan is hereby classified by the Town Board as a Type I action under SEQRA; and it is further

RESOLVED, that the set of activities considered in this review does not include, and should not later be interpreted to have included, the undertaking, funding, or approval of specific projects or physical activities, including construction, that are identified and recommended in the Parks, Recreation, and Trails Master Plan and that are also identified in the attached Full EAF Part 3 as being among those that the regulations governing environmental reviews (6 NYCRR 617.5) would not classify as Type II actions; and it is further

RESOLVED, that the Town Clerk shall file on the Town Board’s behalf and as required under SEQRA, a Negative Declaration relative to this Action consistent with the foregoing including the submitted Full Environmental Assessment Form.

RESOLVED, by the Town Board that the Parks, Recreation, and Trails Master Plan recommended to the Town Board by the Parks and Recreation / Trails Advisory Committee is hereby adopted; and it is further

RESOLVED, that a copy of this Resolution be sent to the Parks & Recreation Supervisor, the Parks and Recreation / Trails Advisory Committee, Director of Planning, and Town Clerk.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Bronwyn Losey, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Bronwyn Losey – Aye
Councilperson Joseph Wetmore – Aye	Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 18, 2022.

**RESOLUTION APPROVING GRANT OF WATERLINE AND CURB BOX EASEMENT TO MIRABITO FOR WATERLINE CONNECTION**

**RESOLUTION 22-95**

**RESOLUTION APPROVING GRANT OF WATERLINE AND CURB BOX EASEMENT TO MIRABITO FOR WATERLINE CONNECTION**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Mirabito Holdings, Inc. with facilities at 15 Town Barn Road, currently has plans to install a very long waterline along its easterly boundary and up to Town Barn Road, but instead hopes to connect to the much closer watermain located along the road connecting Town Barn Road to Peruville Road; and

WHEREAS, it is in the best interests of the town to allow such connection at such location, including as it prevents traffic disturbances along Town Barn Road, reduces the length of a waterline, and minimizes site disturbances, but an easement approximately 20’ x 20’ feet is needed across town land to get to such water main; and

WHEREAS, this request was fully reviewed by the Planning and Code Office and the Water and Sewer Advisory Committee, and the Town Engineer, and unanimously recommended and referred by each of the same to the town board for consideration; and

WHEREAS, this waterline installation was already considered and approved within the scope of a SEQRA Type I Action and negative declaration, and the shortening of the waterline only reduces the site impacts, such that no further or supplemental review is required; and

WHEREAS, upon due deliberation upon such request and the terms of the easement for such waterline and curb box, the Town Board of the Town of Lansing has hereby

RESOLVED, that the form of the easement as submitted to this meeting be and hereby is approved, and the Town Supervisor be and hereby is authorized to execute the same by, for, on behalf of, and in the name of the Town of Lansing immediately upon the expiration of the permissive referendum period, or after the taking of votes upon a proposition to approve or disapprove this resolution.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Ed LaVigne, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| Councilperson Andra Benson – Aye   | Councilperson Bronwyn Losey – Aye |
| Councilperson Joseph Wetmore – Aye | Supervisor Edward LaVigne – Aye   |

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 18, 2022.

**RESOLUTION APPROVING TOWN HIGHWAY BUILDING PLAN #2 AND AUTHORIZING FUNDING FOR CONTINUED ENGAGEMENT OF BERGMANN**

**RESOLUTION 22-96**

**RESOLUTION APPROVING TOWN HIGHWAY BUILDING PLAN #2 AND AUTHORIZING FUNDING FOR CONTINUED ENGAGEMENT OF BERGMANN**

The following Resolution was duly presented for consideration by the Town Board:



WHEREAS, in 2018, due to millions of dollars in needed improvements and the facility being 51 years old, the town board started the process of examining different options relative to upgrading highway buildings and campus infrastructure and layouts, including to promote efficiency and provide for fire sprinklers and other needed infrastructure; and

WHEREAS, over the past four years multiple needed projects were completed to facilitate whatever plans were approved for the highway barn and campus, such as the Town Barn Road waterline, which not only supplied needed pressures and redundancy to the CWD, but also supplied sufficient water to the Highway Department campus to allow for sprinkler systems and site improvements, all of which were deemed critically needed; and

WHEREAS, preliminary site evaluations and planning led to the formal creation of the highway evaluation committee, and then a formal RFP and consultant selection process in 2020, all resulting in a two-year process with Bergmann (as the selected consultant) to do alternative site evaluations, design and layout planning, planning alternatives, and cost estimating for variable projects that included minimum build options, retrofitting current facilities options, and new building options, including variables within each such general theme; and

WHEREAS, a long review process followed to winnow the options down to four basic alternatives, being:

- (1) Renovation and Addition; New Cold Storage Building, est. cost \$8.6M; or
  - (2) New Facility; Convert Existing Building to Cold Storage, est. cost \$13M; or
  - (3) New Build at Existing Site; Convert Existing to Cold Storage, est. cost \$12.2M;
- or
- (4) Renovate Existing Building, est. cost \$4.1M; and

WHEREAS, although significant price differences exist, the RFP committee had to consider operational costs and efficiencies, the age of the infrastructure, the increased costs of maintenance and repair for a building that is 20 years beyond its design life, and other variables; and

WHEREAS, the Highway RFP Committee generally concurred that when all factors were weighed and considered Plan #2 was the overall best choice, but as of the end of 2021 the Town had developed a new committee structure and approximately 4-5 committees engaged in capital planning were supposed to merge into a new Capital Investment Advisory Committee ("CIC"), and the Highway RFP committee thus duly merged into the new CIC; and

WHEREAS, the CIC considered the prior work undertaken by the Highway RFP committee and independently evaluated these proposals, including by having a presentation on the project from Bergmann and project engineers, and by subsequent analyses and discussions on these various plans and options; and

WHEREAS, after several months of consideration and upon May 11, 2022, the CIC met and concurred with the prior recommendation and selection of Plan #2 as the overall best choice, and the CIC thus unanimously recommended as follows: (i) Plan #2 is recommended and approved by the CIC, and the CIC recommends that the town board also approve Plan #2; (ii) The CIC further recommends that the next steps in project planning and funding steps be undertaken to pursue town highway building improvement Plan #2; (iii) that the town board authorize an extension/addition to existing agreements with Bergmann for the next steps in this process, such as project and finance planning, in an amount not to exceed \$10,000; and (iv) that the town notify and engage bond counsel relative to this project given the need for financing under the Local Finance Law through the public sale of town serial bonds; and

WHEREAS, upon due deliberation upon such recommendations, and in consideration of the town board's past knowledge of these matters and the critical nature of the needed improvements, the Town Board of the Town of Lansing has hereby RESOLVED as follows:

1. The town board approves the recommendation of the CIC and approves and recommends Plan #2 for the highway barn and campus improvement project.
2. That a sum not to exceed \$10,000 be allocated for professional services from Bergmann to start the design and financing processes, and that upon the concurrence of the Town Planner and Town Attorney, the Town Supervisor may sign an addendum to the existing Bergmann agreements, or may sign a new agreement with Bergmann, for the services next needed to advance this project, each in an amount not to exceed \$10,000 without further approval from the town board.
3. That the Town Supervisor contact and engage, or cause town staff or town counsel to so contact and engage, the town's bond counsel for the purposes of coordinating with the town and Bergmann relative to the next steps in the financing process, with an eye towards ultimately needing a bond resolution to fund any option so finally selected, here being Plan #2 that was selected.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Bronwyn Losey – Aye
Councilperson Joseph Wetmore – Aye	Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 18, 2022.

### **BOARD MEMBER REPORTS**

**Andra Benson** - reported the following:

Lansing Library – written report above

Lansing Youth Services – written report above

**Bronwyn Losey** - reported the following:

Broadband Committee – discussed Spectrum Franchise Agreement

Lansing Advisory Committee on Power Plant Future (LAC-PPF) – reviewed list of committee priorities, no quorum at the meeting

**Joseph Wetmore**

Submitted the following report to the Town Board and it was available on Town of Lansing website and as a handout.

**Joseph Wetmore  
Town Board Member Report  
May 2022**

**Planning Board  
4/25/22 meeting – canceled**

**Tompkins County Council of Governments (TCCOG)  
April 28th 3-5 pm  
Report from County Administration L. Holmes.**

Discussion of towns sharing a central IT Services.

A summary of the progress the County's made on our resiliency and recovery plan by S. Doyle.

Subcommittee Reports

- a. Transportation
- b. Emergency Planning and Preparedness

## c. Energy

**Ludlowville meeting****May 1-- 6-8pm**

I met with about 35 Ludlowville residents for 2 hours about the proposed Park Plan to hear their concerns about the Ludlowville Park section. That represents well over half of the households in the neighborhood. A really good turnout for a rainy Sunday night. There are significant community concerns that need to be incorporated as this moves forward.

I led the group in the four major design elements of the proposed park plan, taking each one in its turn.

## 1. The sidewalk circling the park.

Everyone truly appreciated the need and desire to give handicapped access to the overlook of the falls. There were questions about how much the Town was going to maintain this in the winter time that I could not answer. People were also curious about whether the path would be surfaced in crushed stone or sidewalk material.

## 2. The parking lot.

People agree that there's a problem with folks parking on the grass and would certainly be in favor of seeing things done to make it more difficult for anyone to park on the grass. They would also be interested in seeing signs directing people to park at the fishing access parking areas instead of at the Park. Several people remarked that the walk to Ludlowville Park from either fishing access is shorter than it is to get to most waterfalls from parking access throughout the County.

There's interest in getting "No Parking" signs along the roadside. I told everyone that if they wanted no parking signs, they should put together a petition which included the folks who would be directly adjacent to the No Parking areas along with other members of the neighborhood and submit it to the Town Board. I'm pretty sure Stan Taft is going to move forward on that. His property is immediately affected by on-street overflow parking.

They're also interested in seeing signs put up in the parking lot limiting parking there to 2 hours. They feel that people parked there all day long which doesn't allow that transition for many people to enjoy the falls.

Nobody wants to see the parking lot get larger. The general feeling is that the park is getting overly crowded by outsiders on a regular basis during the summer, and local residents feel forced out. This has already been exacerbated because of the bridge closures and general uptick in park visitation since COVID. A larger parking lot will make this worse.

## 3. Toilets.

This is a real hot button. Nobody wants them. The park is so small that any place you put a bathroom will be relatively close to somebody's house. There is a real concern about maintenance/whether they'll be maintained enough to not be a nuisance to the neighbors. Most people felt that having bathrooms on-site will only encourage visitors to stay longer.

## 4. Path down to Salmon Creek.

Nobody likes this either. The general feeling was that this path would make the area more accessible to people and cause more people to go down there. People expressed concern that even more people are swimming in an area that's not really safe to go swimming in. More garbage would get carried down and left. And that in order to make a path that was reasonably safe to go up and down they would have to rip out a lot of the trees and brush. Importantly, emergency access and rescue to the area at the base of the falls cannot be accomplished by the Lansing Fire and Rescue Department. Ithaca would have to be called, and the amount of time lost could result in some real risks. Those risks increase as more people have access.

Several people asked if the town would buy the parcel between the Federal House and the park and add it to the park.

Lots of people expressed that when they saw announcements about a park plan, they thought it pertained to Myers Park and the Town Lands Trail, and not Ludlowville Park. Everyone who attended the meeting really wants to be involved in any kind of design decisions for future changes to the park design. Some of these residents include well-known local landscape architects, designers, and architects.

The residents very much would like language included in the proposed plan that states the following things:

- A. That this is a conceptual description, and not an actual descriptive plan.
- B. That the Ludlowville residents will be a part of any redesign of Ludlowville Park.
- C. That not all of the design elements described in this plan will necessarily be incorporated in any future modifications of Ludlowville Park.
- D. That the residents of Ludlowville object strongly to some of the elements described--in particular the toilet facility and the trail down the hillside to the bottom of the falls. (Many feel that leaving these items in the plan for Ludlowville Park feels like an endorsement of those elements. There's a strong feeling that the plan is not one-size-fits-all. The amenities necessary for a pocket park and areas 20-30 times larger like Myers and the Town Lands are not the same.)

**Town of Lansing Code Revision Committee**  
**Thursday, May 5·10:00am – 12:00pm**

- \*Review of proposed draft revisions to Zoning Article VII: Principal, Accessory, and Temporary Uses
- \*Review of draft Agriculture (AG) Zoning District: Purpose; Uses; Schedule; Activation
- \*Recommendation to circulate the above preliminary draft Zoning text and Zoning map for refinement

**Bolton Point meeting**  
**Thursday, May 5·4:00 – 5:00pm**

Management Staff Report  
Committee Reports

- A. Budget and Finance Committee
- B. Engineering and Operations Committee
- C. Personnel and Organization Committee Meeting Agenda041
- D..Planning and Public Affairs Committee

**Planning Board**  
**Monday, May 9·6:30 – 9:30pm**  
**(viewed on you-tube at a later date)**

Conservation Advisory Council Presentation: proposed Cayuga Lake Scenic Byway Overlay

Liaison reports:

- Agriculture and Farmland Protection Committee
- Conservation Advisory Council
- Parks, Recreation, and Trails Advisory Committee
- Town Board (I missed the meeting and presented a written report in advance)
- Chair (Capital Improvement Committee and Code Revision Committee)

**Lansing Advisory Committee on Power Plant Future (LAC-PPF)**  
**Thursday, May 12, 7:00 – 8:30pm**

- List of committee priorities
- Fact sheet on proof of work cryptocurrency
- Ethan’s proposal for next meeting discussion on nuclear

**Edward LaVigne** - reported the following:

Air Service Board – Ithaca Tompkins Airport

- Fuel is up
- Pilot shortage

Supervisor’s Meeting

- Jason Leifer, Town of Dryden Supervisor – Broadband District
- New employee, Chelsie, Supervisor’s Office

**WORK SESSION**

**Board of Ethics**

- Ethics Disclosure Statement needs updating to match local law
- Local law needs clarity on who needs to complete Ethics Disclosure Statement
- Vacancy on Board of Ethics
- Should have general/annual budget
  - Start with \$1,000

Town Clerk Debbie Munson will communicate above information to the Board of Ethics.

**MOTION TO ENTER CLOSED SESSION**

Councilperson Bronwyn Losey moved to **ENTER CLOSED SESSION FOR CONFIDENTIAL LEGAL ADVICE AT 8:14 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 4                      Opposed – 0

**MOTION TO EXIT CLOSED SESSION**

Councilperson Bronwyn Losey moved to **EXIT CLOSED SESSION AT 9:12 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 4                      Opposed – 0

**MOTION TO ADJOURN MEETING**

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 9:12 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 4                      Opposed – 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk