

PLANNING COMMISSION DECEMBER REGULAR MEETING

Council Chambers, 800 1st Terrace, Lansing, KS 66043 Wednesday, December 20, 2023 at 7:00 PM

AGENDA

CALL TO ORDER ROLL CALL / QUORUM ANNOUNCEMENT OLD BUSINESS

1. Approval of Minutes, October 25th, 2023, Regular Meeting

NEW BUSINESS

2. Sunningdale Estates Preliminary Plat Case 2023-DEV-012

The applicant is requesting the approval of a preliminary plat for the Sunningdale Estates subdivision. This preliminary plat, if approved, will allow the applicant to continue the platting process and apply for a Final Plat, which will subdivide approximately 32.6 acres into eight (8) lots allowing for the potential future construction of a single-family subdivision development. No modification of zoning is being requested in association with this Preliminary Plat.

NOTICES AND COMMUNICATIONS

REPORTS - Commission and Staff Members

- Commission Members
- Director, Community & Economic Development
- Director, Public Works / City Engineer
- Director, Wastewater Utility
- Building Inspector, Community & Economic Development

ADJOURNMENT

For information on how to view prior meetings, please visit our website at https://www.lansingks.org. If you require any special assistance, please notify the Community and Economic Development Director prior to the meeting.



PLANNING COMMISSION OCTOBER REGULAR MEETING

Council Chambers, 800 1st Terrace, Lansing, KS 66043 Wednesday, October 25, 2023, at 7:00 PM

MINUTES

CALL TO ORDER

The regular May meeting of the Lansing Planning Commission was called to order by Chairman Jake Kowalewski at 7:03 p.m.

ROLL CALL / QUORUM ANNOUNCEMENT-

In attendance were Chairman Jake Kowalewski, Commissioners Brian Payne, Janette Labbee-Holdeman, Jerry Gies, Nancy McDougal, Richard Hannon and Mike Suozzo. Chairman Jake Kowalewski noted that there was a quorum present.

OLD BUSINESS

1. Approval of Minutes, September 20, 2023, Regular Meeting

A motion was made by Commissioner Hannon to approve the minutes as written and it was seconded by Commissioner Suozzo. Motion passed 5-0 with Commissioners Labbee-Holdeman and Gies abstaining.

NEW BUSINESS

2. Final Plat Case # 2023-DEV-010

The applicant is requesting the approval of a final plat for the Lansing Towne Centre North subdivision, which will replat Lot 1 of Lansing Town Centre. This final plat, if approved, will subdivide approximately 14.5 acres into two (2) lots and one (1) tract of 3.866, 9.863, and 0.860 acres respectively, allowing for the potential future construction of a multifamily development on Lot 1 and commercial development on Lot 2. No modification of zoning is being requested in association with this Final Plat.

Commissioner Gies started the discussion by asking for clarification as to what Tract A was. Mr. Gentzler, Community and Economic Development Director explained where he could find that information, as well as talked about what it was. It was stated that it will be maintained by the owner of Lot 1. Commissioner Gies inquired about ownership clarification and asked if it had already been rezoned, which it had not. Mr. Gentzler discussed the lot line on the plat as well. Commissioner Gies then asked about the amount of dirt that will be taken off it, regarding grading. It was discussed that there will be a lot taken off and that the grading plan was submitted later than the plat was.

With no further discussion a motion was made by Commissioner McDougal to approve the final plat application, and it was seconded by Commissioner Hannon. Motion passed 7-0.

3. Planning Commission By-Law Review Case # 2023-DEV-011

The Planning Commission Bylaws have remained unchanged for a number of years. Upon review by Staff, it was determined that the practice of the Planning Commission does not match the Bylaws requirements. Staff has provided a redline copy of the Bylaws to highlight changes that are suggested to better support the Planning Commission through revised by-laws. There were a few items that were confusing that Staff seeks to amend to clarify and make more transparent within the Bylaws.

Commissioner Hannon began by asking for clarification in regard to who the secretary of the Planning Commission was, and Mrs. Baker was identified as the secretary. Mr. Gentzler explained that there has always been city staff that is the secretary. So, the by-law was reworded to state that specifically. Chairman Kowalewski explained that this case is just cleaning up the wording to make it clearer. There was also discussion about eliminating the composition of the planning commission from the bylaws. To which it was decided to leave it as is.

With no further discussion a motion was made by Commissioner Gies to approve the by-law case and it was seconded by Commissioner Suozzo. Motion passed 7-0.

NOTICES AND COMMUNICATIONS-

Commissioner Hannon inquired about possibly being teleconferenced into the next Planning Commission meeting, to which Mr. Gentzler replied he would see what the options are and if it would be a possibility.

REPORTS- None

- Commission Members
- Director, Community & Economic Development
- Director, Public Works / City Engineer
- Director, Wastewater Utility
- Building Inspector, Community & Economic Development

ADJOURNMENT-

Commissioner Gies made a motion to adjourn, the motion was seconded by Commissioner McDougal and the meeting was adjourned by acclamation at 7:14 pm.

Respectfully submitted,

Melissa Baker, Secretary

Reviewed by,

Joshua Gentzler, Community and Economic Development Director



Planning Commission Staff Report December 20, 2023

Case 2023-DEV-012 Sunningdale Estates Preliminary Plat 00000 Eisenhower Road

Project Facts

Applicant

Back 9 Development

Owner

Back 9 Development

Address

00000 Eisenhower Road

Property ID

105-15-0-00-00-013.00

Zoning

"A-1" Agricultural District

Future Land Use

Commercial

Land

32.6 acres

Building

Existing: N/A
Proposed: N/A

Requested Approvals

Preliminary Plat



Summary

The applicant is requesting the approval of a preliminary plat for the Sunningdale Estates subdivision. This preliminary plat, if approved, will allow the applicant to continue the platting process and apply for a Final Plat, which will subdivide approximately 32.6 acres into eight (8) lots allowing for the potential future construction of a single-family subdivision development. No modification of zoning is being requested in association with this Preliminary Plat.

Discussion points from Checklist

The checklist was reviewed and completed by the Director of Community & Economic Development. Items marked no are discussed below:

- ➤ Item 3 Physical copies of the plat were not submitted.
- ➤ Item 6— Letters from utilities were not requested due to the proposed plat being located an existing area with utility service already in place. Lan-Del and Kansas Gas did not respond to the request for review.

Community & Economic Development / Public Works and City Engineer / Wastewater Comments

Comments on this preliminary plat have not been addressed to date but can be during the process of moving from preliminary to final plat.

Community & Economic Development (from Article 2.02-D of the UDO):

- ➤ The application is in accordance with the Comprehensive Plan and in particular the physical patterns, arrangement of streets, blocks, lots and open spaces, and public realm investments that reflect the principles and concepts of the plan.
 - The proposal supports the following goals (pg. 39-40):
 - Coordinating Educational, Recreational, and Commercial endeavors that take advantage of the diversity of the Lansing Community;
 - Provide single family dwellings which accommodate a diverse community.
 - The City's 2030 Comprehensive Plan Future Land Use Map has defined this area as commercial use. The
 proposed use does not conform with the future land use map. Lansing Towne Centre is generally
 categorized as Mixed-Use.
- > Compliance with the requirements of this Land Development Code, and in particular the blocks and lots proposed are capable of meeting all development and site design standards under the existing or proposed zoning.
 - The current zoning for the site is A-1 Agricultural District. All proposed lots have the potential to provide building sites conforming to City zoning requirements.
- Any phasing proposed in the application is clearly indicated and demonstrates a logical and coordinated approach to development, including coordination with existing and potential development on adjacent property.
 - No phasing has been indicated on the preliminary plat.
- Any impacts identified by specific studies or technical reports, including a preliminary review of storm water, are mitigated with generally accepted and sound planning, engineering, and urban design solutions that reflect long-term solutions and sound fiscal investments.
 - o The Public Works Director / City Engineer has reviewed the preliminary plat.
- The application does not deter any existing or future development on adjacent property from meeting the goals and policies of the Comprehensive Plan.
 - The current use conforms with the goals and policies of the Comprehensive Plan, and the application would not deter future development from meeting current goals and policies.
- > The design does not impede the construction of anticipated or planned future public infrastructure within the area.
 - There are no impacts to planned future public infrastructure within the area.
- The recommendations of professional staff, or any other public entity asked to officially review the plat.
 - o There are no items outstanding other than those listed in specific sections within this report.

Public Works / City Engineer:

- Access
 - Restrictions on access to public roads has been noted on the face of the plat.

- Stormwater
 - Staff requests a statement or letter from a licensed engineer that affirms compliance with the City's no net increase in stormwater runoff from the property.
- Traffic
 - A Traffic Impact Analysis is requested to determine the impact of the additional lots on the existing network. The TIA will need to include a sight distance analysis for the proposed entrance onto Eisenhower Road. The Traffic Impact Analysis will be reviewed prior to Final Plat approval.

Wastewater:

None

Acknowledgments

The following City of Lansing staff members reviewed this project and provided information for this report:

- Joshua Gentzler, AICP Candidate Director, Community & Economic Development
- Michael Spickelmier, P.E. Director, Public Works / City Engineer
- Anthony Zell, MBA Director, Wastewater

Recommendation

Staff recommends approval of Case 2023-DEV-012, Sunningdale Estates Preliminary Plat.

Action Options

- 1. Approve Case No. 2023-DEV-012; or
- 2. Deny Case No. 2023-DEV-012 for specified reasons; or
- 3. Table the case to another date, time and place.

Notice of City Codes

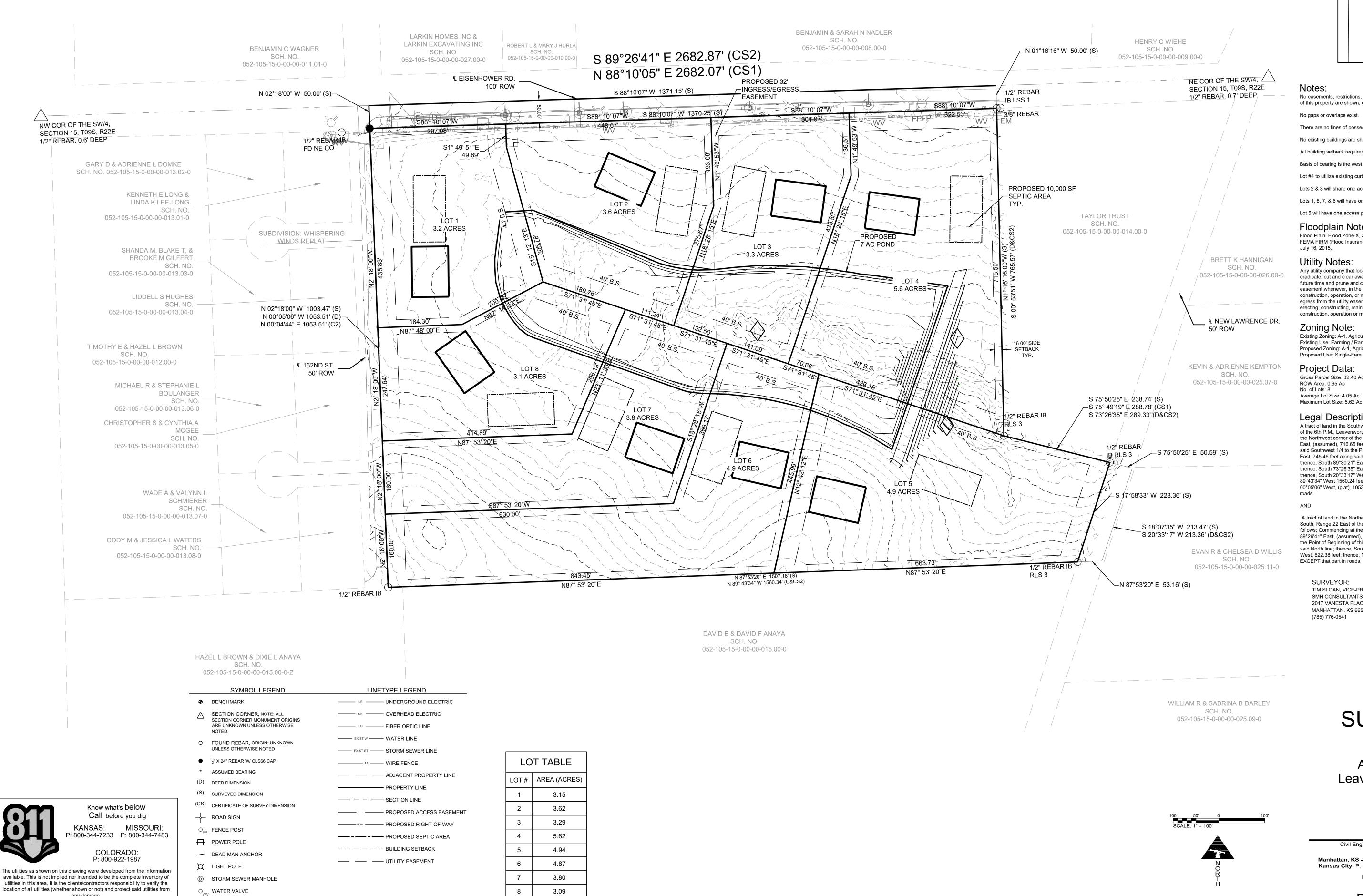
The Applicant is subject to all applicable City codes within the Municipal Code – whether specifically stated in this report or not – including, but not limited to, Zoning, Buildings and Construction, Subdivisions, and Sign Code. The Applicant is also subject to all applicable Federal, State, and local laws.

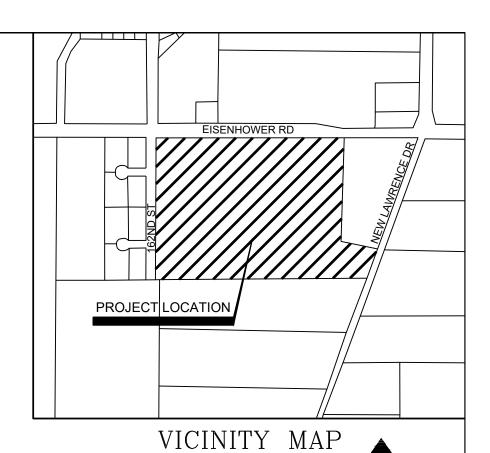
Attachments

- Preliminary Plat
- 2. Preliminary Plat Checklist
- 3. Plat with Comments from City
- 4. Zoning Map
- 5. Aerial
- 6. Application

Sunningdale Estates

A PART OF THE SW 1/4 OF SECTION 15, TOWNSHIP 9 SOUTH, RANGE 22 EAST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF LEAVENWORTH, STATE OF KANSAS





(NOT TO SCALE) No easements, restrictions, reservations, setbacks, or other matter of record, if any, affecting the title of this property are shown, except as platted, as per agreement with the landowner.

No gaps or overlaps exist.

There are no lines of possession that affect this survey.

No existing buildings are shown, as per agreement with the owners.

All building setback requirements shall be determined by the zoning district, unless otherwise noted.

Basis of bearing is the west line of Section 15, T09S, R22E. Lot #4 to utilize existing curb cut access point to Eisenhower Road.

Lots 2 & 3 will share one access point to Eisenhower Road

Lots 1, 8, 7, & 6 will have one access point each to 162nd Street.

Lot 5 will have one access point to New Lawrence Drive.

Floodplain Note:

Flood Plain: Flood Zone X, an area determined to be outside the 0.2% annual chance floodplain, FEMA FIRM (Flood Insurance Rate Map) Community Panel Number 20103C0139G, effective date,

Utility Notes:

Any utility company that locates facilities in any easement shall have the right to prune, remove, eradicate, cut and clear away any trees, limbs, vines and brush on the utility easement now or at any future time and prune and clear away any tree limbs, vines, and brush on lands adjacent to the utility easement whenever, in the utility companies judgment, such may interfere with or endanger the construction, operation, or maintenance of its facilities, together with the right of ingress to and egress from the utility easement and contiguous land subject to this plat for the purpose of surveying, erecting, constructing, maintaining, inspecting, rebuilding, replacing, and with or endangering the construction, operation or maintenance of said facilities.

Zoning Note:

Existing Zoning: A-1, Agricultural District Existing Use: Farming / Ranch Land Proposed Zoning: A-1, Agricultural District Proposed Use: Single-Family Residential

Project Data: Gross Parcel Size: 32.40 Ac

No. of Lots: 8 Average Lot Size: 4.05 Ac

Legal Description:

A tract of land in the Southwest 1/4 of Section 15, Township 9 South, Range 22 East of the 6th P.M., Leavenworth County, Kansas, described as follows: Commencing at the Northwest corner of the Southwest 1/4 of Section 15; thence, South 89°26'41" East, (assumed), 716.65 feet (measured), 716.20 feet (deed) along the North line of said Southwest 1/4 to the Point of Beginning of this tract; thence, South 89°26'41" East, 745.46 feet along said North line; thence, South 00°50'19" West, 645.48 feet; thence, South 89°30'21" East, 622.38 feet; thence, South 00°53'51" West, 120.75 feet; thence, South 73°26'35" East, 289.33 feet to the centerline of New Lawrence Road; thence, South 20°33'17" West, 213.36 feet along said centerline; thence, North 89°43'34" West 1560.24 feet; thence, North 00°04'44" East, (measured), North 00°05'06" West, (plat), 1053.51 feet to the Point of Beginning, EXCEPT that part in

A tract of land in the Northeast 1/4 of the Southwest 1/4 of Section 15. Township 9 South, Range 22 East of the 6th P.M., Leavenworth County, Kansas, described as follows; Commencing at the Northwest corner of the Southwest 1/4; thence, South 89°26'41" East, (assumed), 1462.11 feet along the North line of said Southwest 1/4 to the Point of Beginning of this tract; thence, South 89°26'41" East, 623.04 feet along said North line; thence, South 00°53'51" West, 664.82 feet; thence, North 89°30'21" West, 622.38 feet; thence, North 00°50'19" East, 665.48 feet to the Point of Beginning, EXCEPT that part in roads.

SURVEYOR: TIM SLOAN, VICE-PRESIDENT SMH CONSULTANTS, P.A. 2017 VANESTA PLACE, SUITE 110 MANHATTAN, KS 66502 (785) 776-0541

OWNER/DEVELOPER: BACK 9 DEVELOPMENT TJ VILKANSKAS 1213 HYLTON HEIGHTS ROAD, SUITE 129 MANHATTAN, KS 66502 (785) 236-0161

ENGINEER: BEN GASPER SMH CONSULTANTS, P.A. 5201 JOHNSON DRIVE, SUITE 405 KANSAS CITY, KS 66205

Preliminary Plat

(913) 444-9615

SUNNINGDALE **ESTATES**

An Addition to Lansing Leavenworth County, Kansas



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DECEMBER 2023

Drawn By: EDM Project 2308-0284 DD#

- Page 7 -

∀ FIRE HYDRANT

Agenda Item 2.

CHECKLIST FOR COMPLETENESS

OF

APPLICATION FOR PLANNING COMMISSION

REVIEW AND APPROVAL

OF

PRELIMINARY PLAT

FOR

Sunningdale Estates (Name of Subdivision)

<u>Joshua Gentzler</u> Person Completing Checklist 12/12/2023 Date

COMPLETION OF THIS CHECKLIST IN NO WAY CONSTITUTES AN EVALUATION OF THE MERITS OR ACCURACY OF THE PLANS, DESIGN OR ENGINEERING OF THE PRELIMINARY PLAT. THIS STEP IS INTENDED ONLY AS AN ADMINISTRATIVE REVIEW OF THE COMPLETENESS OF THE <u>APPLICATION</u> FOR APPROVAL BEFORE IT UNDERGOES STAFF EXAMINATION BY THE CITY ENGINEER FOR HIS RECOMMENDATION TO THE PLANNING COMMISSION.

PREL	IMINAF	RY PLA	T CHECKLIST	YES	NO			
1.	Filing	Filing fee present in proper form and amount.						
2.		eceived conside	\boxtimes					
3.	electro	1) hard onic cop opment			\boxtimes			
4.	Plat shows vicinity map or one (1) hard copies of vicinity map received.							
5.	Certificate of ownership of entire tract to be platted is submitted.							
6.	Letter of review from each utility company affected is present (Lan-Del Water District, Kansas Gas Service, Westar Energy).					\boxtimes		
7.	Preliminary grading and drainage plan containing the following is present:							
	A.	Locati	on and size of storm sewers.	\boxtimes				
	B.	Existir	ng and proposed land elevations and contours.	\boxtimes				
	C.	Neces	ssary widths of all open drainage ways.	\boxtimes				
8.	PRELIMINARY PLAT CONTAINS:							
	A.		sed name of subdivision (Which does not duplicate sely resemble existing one.)	\boxtimes				
	B.	Locati	on of boundary lines of the subdivision.	\boxtimes				
	C.	Reference to section of quarter section lines.						
	D.	D. Names and addresses of the developer, the owner and the engineer or land surveyor who prepared the plat.						
	E.	E. Legal description of subdivision, including section, township, range, principal meridian, county and acreage.						
	F.	Scale (1" = 100' or larger)						
	G.	EXIST						
		1.	Location, width and name of platted streets or other public ways, railroads and utility rights-of-way, parks and other public open spaces and permanent buildings within or adjacent to the proposed subdivision.	\boxtimes				
_		2.	All existing sewers, water mains, gas mains, culverts, or other underground installations, within or adjacent to the proposed subdivision, with pipe size and manholes, grades and location.	\boxtimes				

Preliminary Plat Checklist Page 2

			<u>YES</u>	<u>NO</u>
	3.	 Names of adjacent subdivisions together with arrange ments of streets and lots and owners of adjacent parcels of unsubdivided land. 		
	4.	Topography (unless specifically waived) with contour intervals of not more than two feet, referred to City or U.S.G.S. datum; where the ground is too flat for contours, spot elevations shall be provided.		
	5.	Location of water courses, bridges, wooded areas, lakes, ravines and such other features as may be pertinent to the subdivision.	\boxtimes	
	6.	Current zoning classification and proposed use of the area being platted.		
Н.	The g	eneral arrangements of lots and their approximate size.	\boxtimes	
l.		ion and width of proposed streets, alleys, and pedestrian and easements to accommodate drainage.	\boxtimes	
J.	The g draina	eneral plan of sewage disposal, water supply and age.	\boxtimes	
K.	schoo	ion and size of proposed parks, playgrounds, churches, ol sites or other special uses of land to be considered servation or dedication for public use.		
L.	and o	acreage of the subdivision; acreage dedicated to streets ther public uses; total number of buildable lots; maximun verage lot sizes.		

 Need Stormwater Letter 2. Need TIS/ Sight distance on Eisenhower entrance

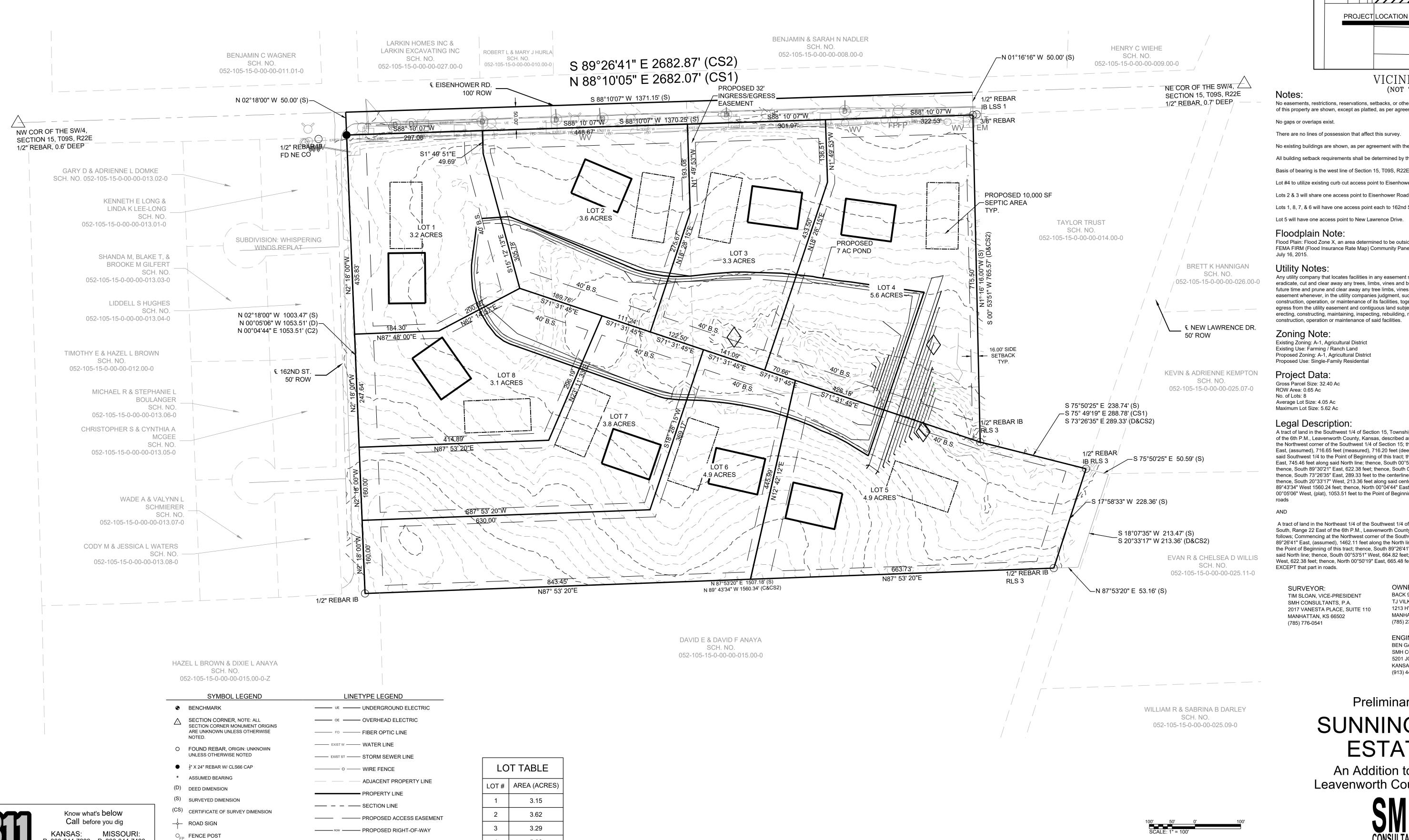
Reviewed by Public Works 12/13/2023 11:09:17 AM By mspickelmier **See Review Comments**

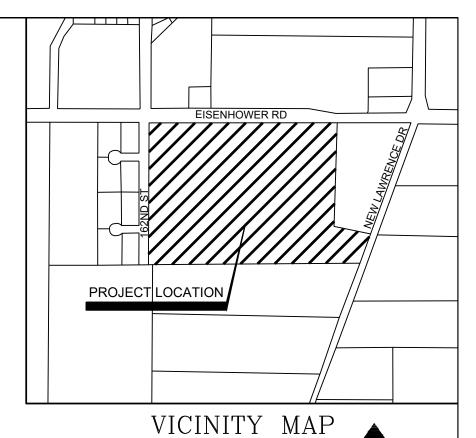
Sunningdale Estates

A PART OF THE SW 1/4 OF SECTION 15, TOWNSHIP 9 SOUTH, RANGE 22 EAST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF LEAVENWORTH, STATE OF KANSAS

CED - No Comments

12/13/2023 1:29:53 PM By jgentzler





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Kansas City P: (913) 444-9615 • Colorado Springs, CO P: (719) 428-8677 Drawn By: EDM Project 2308-0284 DD#

DECEMBER 2023



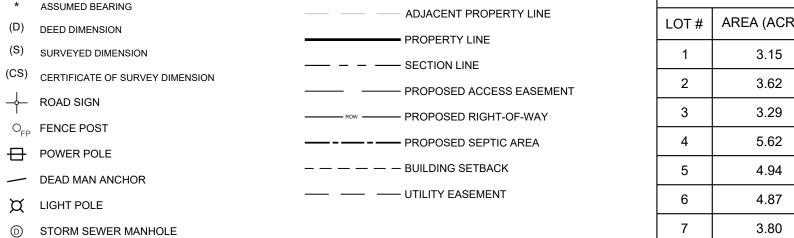
P: 800-344-7233 P: 800-344-7483

Owy WATER VALVE

∀ FIRE HYDRANT

The utilities as shown on this drawing were developed from the information available. This is not implied nor intended to be the complete inventory of utilities in this area. It is the clients/contractors responsibility to verify the location of all utilities (whether shown or not) and protect said utilities from

COLORADO: P: 800-922-1987

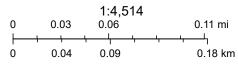


3.09

Sunningdale Estates Zoning



December 13, 2023



Map data © OpenStreetMap contributors, CC-BY-SA

2023-DEV-012 Sunningdale Estates

Platte

