
AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OLD BUSINESS

1. Approval of Minutes
2. Ordinance No. 1080 - Updating Chapter 15, Article III, Section 306 - Parking certain vehicles in districts allowing residential structures of the City of Lansing, KS Code

AUDIENCE PARTICIPATION

PRESENTATIONS

NEW BUSINESS

3. Conditional Use Permit Application for 15915 Eisenhower Road, Lansing, Kansas
4. Fence Request - 319 Fairlane
5. Fence Request - 526 Hithergreen Drive
6. Library Advisory Board Appointments
7. Bernard Park Baseball and Softball Complex
8. Charter Ordinance. No. 1-2022 - A Charter Ordinance exempting the city of Lansing, Kansas, from the provisions of K.S.A. 14-570 and K.S.A. 14-571 and providing substitute and additional provisions on the same subject relating to public improvements and the issuance of bonds for the purpose of paying for the improvements
9. Resolution No. B-2-2022 - A Resolution declaring the intent of the city of Lansing, Kansas, to reimburse capital expenditures relating to the construction of certain improvements with proceeds of tax-exempt financing.
10. Construction Bids for the K7 & Eisenhower Project

REPORTS - City Attorney, City Administrator, Department Heads, Councilmembers

11. City Administrator's Report

PROCLAMATIONS

12. National Library Week

OTHER ITEMS OF INTEREST

ADJOURNMENT

Regular meetings are held on the first and third Thursday of each month. For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the City Council and staff may not have had advance notice of your topic and that the City Council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

CITY OF LANSING
CITY COUNCIL MEETING

REGULAR MEETING MINUTES
March 17, 2022

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Gregg Buehler and Dan Clemons

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the Regular Meeting Minutes of March 3, 2022, as presented. Councilmember Garvey seconded the motion. The motion was approved with Councilmember Brungardt abstaining.

Audience Participation: Mayor McNeill called for audience participation and Dave Vodarick at 23150 147th Street came forward. He is the post commander for VFW Post 12003 and wanted to let the Council know about a couple of events coming up if they were interested in attending. There will be a spaghetti fundraiser held in the Community Center on May 7th. They are partnering with the Boy Scouts to raise funds to do some coral reef work in Florida. Additionally, on May 21st there will be a joint ceremony at the Veterans Memorial at Kenneth Bernard Park for the unveiling of the new bricks that will be added. Seventy-five new bricks will be installed, and multiple organizations will be involved in the ceremony.

Presentations: Citizen's Academy Graduation Public Information Office Ken Miller introduced the Citizen's Academy of 2021-2022. They learned the functions and responsibilities of each department within the city. The 2021-2022 graduates were Amanda Siegner, Jeff Wolters, Bethany Magee, Tamara Nickelson, Tiffany Andrews, John Class and Dan Clemons. Mayor McNeil presented them with plaques.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Request to Approve 2022 Flow Monitoring Study and Master Plan Update: Councilmember Brungardt moved to approve the 2022 Sanitary Sewer Flow Monitoring and Model Update from George Butler Associates, in an amount not to exceed \$136,862. Councilmember Buehler seconded the motion.

- Councilmember Garvey asked if we are changing the software.
 - Wastewater Utility Director Tony Zell replied the software we were using, the company went out of business during Covid. We are stepping up to the next tier of software that has more nodes.
- Councilmember Clemons asked if the results of the flow study tell us where we are sufficient or where we need to improve.
 - Wastewater Utility Director Tony Zell responded that is one of the outputs we are looking for.

The motion was unanimously approved.

2022 Independence Days Event Fireworks: Councilmember Kirby moved to authorize the mayor to sign the proposal and contract with Victory Pyrotechnics in an amount not to exceed \$25,000. Councilmember Buehler seconded the motion.

- Councilmember Garvey asked how many requests were sent out for the bid.
 - Community & Economic Development Director Matthew Schmitz replied it was published online and we sent it to the companies that bid before which was three.
- Councilmember Trinkle asked if staff came up with a location, they were comfortable with.

- Community & Economic Development Director Matthew Schmitz replied we will make it happen at Towne Center.

The motion was unanimously approved.

Consent to Assignment for the License Agreement and Economic Development Incentive Agreement for deployment of RG Fiber: Councilmember Kirby moved to approve the mayor to sign the Consent to Assignment Letter for deployment of RG Fiber within the City. Councilmember Buehler seconded the motion.

- Councilmember Buehler asked what this means for the leadership of RG Fiber.
 - Community & Economic Development Director Matthew Schmitz replied Mike Bosch has expressed he is staying on as part of the management team.
 - City Administrator Tim Vandall stated we thought it would be great if they were here to answer questions you have about the timeline, etc.
 - Councilmember Kirby asked what is the timeline.
 - Dominic Klobe with RG Fiber responded conduit material should be delivered next week, the underground vaults are expected late May or early June and the fiber optic cables in June and July. We are looking at construction to begin late May or early June when we have the majority of the materials.
 - Councilmember Brungardt asked if it is hard to get those materials in.
 - Dominic Klobe replied initially, yes. The supply chain has been an issue and running six to twelve months behind. We did focus on this right away, pushing as hard as we can, and we are happy we were able to get a lot of the materials within six months.
 - Councilmember Kirby asked so once you get going, it won't be that you have to stop because you don't have materials.
 - Dominic Klobe responded no, not at all.
 - Councilmember Clemons asked what is process once everything is in place. What can the citizens expect.
 - Byron Cantrall responded the first step is building the line that goes down the street, then the "flowerpots" that go in front of the homes. From there it is when someone signs up, we do a drop where we bury and connect the fiber to the home. Notifications that fiber is coming will be done through door hangs, yard signs, direct mail campaigns as well as digital marketing campaigns.
 - Councilmember Trinkle asked if there would be tv programs.
 - Byron Cantrall replied just broadband. We do have packages we'll be bringing into the footprint.
 - Mayor McNeill stated basically all the streaming platforms.
 - Councilmember Clemons asked will you be offering internet and telephone.
 - Byron Cantrall responded businesses will have telephone services. We'll ask residences to seek voice over internet protocol service through another provider.
- Councilmember Garvey asked what is the timeline from the when you start the project and hook up the first house. I know weather plays a big part.

- Dominic Klobe replied weather plays big part but also what we find in the ground plays a big part. The first phase is south of Eisenhower all the way down to Levee 7 between Main Street and DeSoto. We are probably looking at fourth quarter. We're hoping before that.
 - Councilmember Garvey stated there are a lot of people excited to get fiber.
 - Dominic Klobe stated we are very excited. The partnership will help us out tremendously too.
 - Councilmember Clemons asked if they would be going down the easements.
 - Community & Economic Development Director Matthew Schmitz asked if he was asking if they would be in front of homes or behind homes.
 - Councilmember Clemons replied right.
 - Community & Economic Development Director Matthew Schmitz stated the majority of the work will be in the right of way. It's harder for them to build in the easements behind homes because people put stuff in them. For fiber, it doesn't matter if you go in the front or back. You will irritate fifty percent of the people. You have people who love their backyard and don't care if you tear up the front. You have people who love their front yard and don't care if you tear up the back.

The motion was unanimously approved.

Resolution No. B-1-2022 – Notice of Public Hearing on the Advisability of Modifying a Community Improvement District known as the 555 N Main Street Community Improvement District in the City of Lansing, Kansas: Councilmember Kirby moved to approve Resolution No. B-1-2022. Councilmember Garvey seconded the motion.

- Mayor McNeill stated this includes the property purchased in the rear, the paint shop. Just so everyone is aware.
 - Community & Economic Development Director Matthew Schmitz responded to the east of the existing dealership there is a metal building. They are going to expand that metal building. This helps them pay for improvements to that building.

The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney Greg Robinson had nothing to report.

City Administrator: City Administrator Tim Vandall let the Council know bids came in for Bernard Park and were quite a bit better than we were expecting. So good that it is looking like we will be able to include some alternates we were hoping to do like an asphalt parking lot instead of chip and seal, gravel strips where people could walk around the fields, shade structures and a higher level of lighting that may allow us to have tournaments at some point. We don't have any type of formal announcement on the bids at this time but that will come at the next meeting. We were really pleased though. We are currently on pace to generate roughly \$263,000 from the special sales tax which is a little over \$5 million a year. This will allow us to pay for the Kenneth Bernard Park expansion without any property tax increases.

At the May 6 Council meeting last year, Greg Kaaz from the Port Authority came to the meeting to talk about the County wide transportation plan with our contribution being \$30,000. The Council voted 8-0 to forward with the plan but at that time there wasn't a consultant, timeline, etc. They have now passed along a contract. Since you have already approved it, the Council can authorize the mayor to sign the contract

tonight or we can hold a special meeting next week. The County would like the contract by the end of the month.

Councilmember Buehler moved to authorize the mayor to sign the Contract for the Regional Transportation Capital Improvement Plan Study. Councilmember Garvey seconded the motion. The motion was unanimously approved.

The County has asked if we'd like to do a joint meeting in the near future.

- Councilmember Kirby stated they do want to have an agenda for the meeting.
 - City Administrator Tim Vandall responded let me know if there are any specific topics you want to talk about, and we can pass those along.

Governing Body: Councilmember Buehler thanked Dave Vodarick for coming. We have a large veteran community and it's nice to know there are things going on to honor them. He congratulated and thanked the Citizens Academy graduates and hopes they are able to volunteer. He also provided a fun fact, on this day in 461 AD, Saint Patrick, who was a Christian missionary and the bishop of Ireland, died.

Councilmember Clemons thanked Ken for putting on the Citizens Academy. He also thanked Clearwave for answering questions. A lot of citizens are looking forward to getting fiber hooked up.

Councilmember Brungardt congratulated the Citizens Academy and hopes they can get more involved in the city. He told Ken, Tony and Matt great job and is excited about the direction the city is moving.

Councilmember Studnicka congratulated the Citizens Academy graduates.

Councilmember Trinkle asked if everything is on schedule for the trailer park

- Community & Economic Development Director Matthew Schmitz replied they have already started removing trailers from the park.

Councilmember Trinkle also asked if we ever figured out what was going on with the nearby house and church.

- Community & Economic Development Director Matthew Schmitz let him know the house is hooked up to city sewer and the guy living there did immediately come in and made a large payment to his utility bill. There has been difficulty finding out who owns the church.

Councilmember Kirby said he took the Citizens Academy class, and everyone is most interested in the Wastewater process. He is amazed how much money we spend to clean water to dump it in a dirty river because that is what we're doing. With everything else going on, let's don't forget Ukraine.

Councilmember Majure thanked Ken for putting on the Academy and congratulated the graduates. He thanked the guys for answering questions about the fiber. The Council will have a lot more questions later on and the more that gets answered the less anxious citizens will be.

Councilmember Garvey dittoed everything that had already been said. He stated congratulations and thanks for the updates.

ADJOURNMENT:


Councilmember Garvey moved to adjourn. Councilmember Buehler seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:43 p.m.

ATTEST:

Assistant City Clerk, Shantel Scrogin

AGENDA ITEM

TO: Tim Vandall, City Administrator

FROM: Matthew Schmitz, MPA – Director, Community and Economic Development 

DATE: April 7, 2022

SUBJECT: Ordinance No. 1080 – Updating Chapter 15, Article III, Section 306 – Parking certain vehicles in districts allowing residential structures of the City of Lansing, KS Code

Explanation: During the January 27th City Council Work Session, staff discussed with council potential updates to the City Code in reference to recreation vehicles (RVs) in Lansing. This was brought forward for consideration at the March 3rd City Council meeting and was tabled for additional discussion.

The attached ordinance would codify the changes discussed during the work session and additional meetings as follows:

1. **Increase in weight restriction from 9,200lbs to 12,001lbs, and change from GVWR to license plate identifying weight.**
2. Addition of requirement that no person shall stand or park any vehicle in a manner that blocks any private drive, impede normal traffic or affect emergency service vehicle access.
3. Modified requirement to require that no person shall operate any continuous running equipment on any vehicle stored or parked in any residential district between the hours of 8:00 p.m. and 8:00 a.m.
4. Added requirement that no recreational vehicle shall be utilized for habitation purposes when stored or parked on private or public property not approved for such use.
5. Separation into a street, alley or right of way section and a private property section.
6. Reduce the time that an RV can be parked on public streets from seven to three days.
7. Addition of clear requirement that a RV must be parked on impervious hard surface if stored outside and said surface must include the entire undercarriage of the vehicle to include the towing mechanism.
8. Addition of requirement that no more than one RV may be stored on a private driveway in front of a home at any one time.
9. Addition of requirement that any stored RV must be owned by the owner of the property upon which it is stored in residential areas.
10. Addition of requirement that any RV parked in a private driveway must be 14' from the curb and 4' from side lot lines and cannot block sidewalk.
11. Addition that an RV stored or parked may draw power from the residence for auxiliary devices such as lights and refrigeration while loading or unloading provided it does not pose a safety hazard and is a temporary connection.
12. Addition that an RV may not be stored adjacent to a street in a side yard.
13. Reduction from three (3) to two (2) RVs allowed to be parked on private property, and viewable from the street, at any one time.

Item 1 above, bolded, was not discussed at length during the Work Session, but Staff believes this will be much easier to enforce being based on a publicly viewable license plate rather than a gross vehicle weight rating (GVWR) that is generally found on a placard placed on the driver's side door frame or other interior location of the vehicle and not viewable without access to the interior of the vehicle.

Policy Considerations: The modification of this part of the code and control over the location of recreational vehicles in town is consistent with other cities in the area as outlined during the work session discussion.

Financial Consideration: Not applicable.

Action: Motion to approve Ordinance No. 1080, an ordinance updating Chapter 15, Article III, Section 306 of the City of Lansing, KS Code in reference to Parking certain vehicles in districts allowing residential structures.

ORDINANCE NO. 1080

AN ORDINANCE OF THE CITY OF LANSING, KANSAS, AMENDING CHAPTER 15, ARTICLE III SECTION 306 – PARKING CERTAIN VEHICLES IN DISTRICTS ALLOWING RESIDENTIAL STRUCTURES OF THE CODE OF THE CITY OF LANSING, KANSAS, 2022 EDITION, AND AMENDMENTS THERETO.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

SECTION 1.

Chapter 15, Article III, Section 306 of the Code of the City of Lansing, Kansas, 2022 Edition, shall be amended to read as follows:

Sec. 15-306. – Parking certain vehicles in districts allowing residential structures.

- A. No person shall stand or park any vehicle with a license plate indicating a vehicle weight of 12,001 pounds or more on any street or alley or on any public property within districts allowing residential structures except under the provisions contained in subsections F and G.
- B. No person shall stand or park any vehicle in a manner that blocks any private drive, impede normal traffic or affect emergency service vehicle access.
- C. Recreational vehicles shall include, but are not limited to, camper, van, boat, four-wheeler, trailer or other operable vehicle.
- D. No person shall operate any continuous running equipment on any vehicle stored or parked in any residential district between the hours of 8:00 p.m. and 8:00 a.m.
- E. No recreational vehicle shall be utilized for habitation purposes when stored or parked on private or public property not approved for such use.
- F. Notwithstanding subsections A. thru E., a person may stand or park the following vehicles on any street, alley or right of way within the City limits of Lansing subject to the following restrictions:
 - 1. No person shall park a recreational vehicle for a period exceeding three (3) consecutive days. Slight movement of the vehicle within the same residential area shall not restart the counting of the time period.
 - 2. Any vehicle while loading or unloading such vehicle or while the vehicle is being used in the performance of a service to, or upon, property in the block where the vehicle is parked, subject to all other provisions regulating parking.
- G. Notwithstanding subsections A. thru E., a person may stand or park the following vehicles on private property within any district allowing residential structures subject to the following restrictions:
 - 1. Any vehicle with a license plate indicating a weight of 12,000 pounds or less;
 - 2. Any vehicle for which the Governing Body has issued a special permit; or
 - 3. Any recreational vehicle must be parked on impervious hard surface if stored outside. Said surface must include the entire undercarriage of the vehicle to include the towing mechanism.
 - 4. No more than one recreational vehicle may be stored on a private driveway in front of a home any one time.

- 5. Any recreational vehicle shall be owned by the resident upon whose property it is stored.
- 6. Any recreational vehicle parked in a private driveway must be 14' from the curb and lot line and cannot block sidewalk.
- 7. Any recreational vehicle stored or parked may draw power from the residence for auxiliary devices such as lights and refrigeration while loading or unloading provided the connection does not pose a hazard or safety concern and is a temporary connection.
- 8. If a recreational vehicle is stored in a side yard, it must not be where the location would be adjacent to a street.
- 9. No more than two (2) recreational vehicles shall be allowed to be parked on private property, and viewable from the street, at any one time.

SECTION 2. SEVERABILITY. If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by a court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect from and after its passage, approval, and publication by summary in the official city newspaper.

PASSED AND APPROVED by the governing body of the city of Lansing, Kansas, this 7th day of April, 2022.

Anthony R. McNeill, Mayor

ATTEST

Tish Sims, City Clerk

(SEAL)

APPROVED AS TO FORM:

Gregory C. Robinson, City Attorney

Publication Date: _____

Published: The Leavenworth Times

CITY OF LANSING
FORM OF SUMMARY FOR PUBLICATION OF ORDINANCES

Agenda Item 2.

Ordinance No. 1080: An Ordinance of the City of Lansing, Kansas, amending Chapter 15, Article III Section 306 – Parking certain vehicles in districts allowing residential structures of the code of the City of Lansing, Kansas, 2022 Edition, and amendments thereto.

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

Ordinance No. 1080 Summary:


On April 7, 2022, the City of Lansing, Kansas, adopted Ordinance No. 1080, an ordinance of the City of Lansing, Kansas, amending Chapter 15, Article III Section 306 – Parking certain vehicles in districts allowing residential structures of the code of the City of Lansing, Kansas, 2022 Edition and amendments thereto. A complete copy of this ordinance is available at www.lansingsks.org or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory C. Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: April 7, 2022

Gregory C. Robinson, City Attorney

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Matthew R. Schmitz, MPA – Director, Community & Economic Development 
DATE: April 7, 2022
SUBJECT: Conditional Use Permit Application for 15915 Eisenhower Road, Lansing, Kansas

Explanation: Jeremy Stein and Adam Mora, agents for Wendall D Taylor, owner of property at 15915 Eisenhower Road, have applied for a Conditional Use Permit (CUP) for Outdoor Sales – General to allow for a small auto dealership on the property identified herein. The property is currently zoned as A-1, so a CUP is required to allow for this use.

A public hearing notice was published in the Leavenworth Times on February 22, 2022, and the notice was mailed to property owners within 200 feet of the subject property on February 18, 2022. Several of those owners showed up at the Planning Commission meeting to ask questions, but none seemed to oppose the requested use once additional clarity was gained on the number of vehicles that would be on the property, as well as whether there were any plans for additional site lighting.

The Planning Commission voted to recommend approval of this Conditional Use Permit with the condition that no more than ten vehicles for sale on the property at any time with a 5-1 vote. The minutes from that meeting, the staff report from the Planning Commission meeting, the CUP checklist, and a map of the location are included for your review.

Policy Considerations: None.

Financial Considerations: Not applicable.

Action: Approve, approve with conditions, remand back to Planning Commission, or deny with a super majority vote of the governing body. Staff recommends approval of the CUP to allow for Outdoor Sales – General for a small auto dealership with a condition not to exceed ten vehicles for sale at any time for 15915 Eisenhower Road, Lansing, Kansas.

AGENDA ITEM



PLANNING COMMISSION MARCH REGULAR MEETING

Council Chambers, 800 1st Terrace, Lansing, KS 66043
 Wednesday, March 16, 2022 at 7:00 PM

MINUTES

CALL TO ORDER- The regular January meeting of the Lansing Planning Commission was called to order by Chairman Jake Kowalewski at 7:00 p.m.

ROLL CALL / QUORUM ANNOUNCEMENT- In attendance were Chairman Jake Kowalewski, Commissioners Amy Baker, Nancy McDougal, Mike Suozzo, Janette Labee-Holdeman and Jerry Gies. Chairman Kowalewski noted that there was a quorum present.

OLD BUSINESS-

1. Approval of Minutes, January 19, 2022, Regular Meeting

Motion was made by Commissioner Suozzo to approve the minutes as written, seconded by Commissioner McDougal. Motion passed 6-0.

NEW BUSINESS-

2. Preliminary Plat Application Case # SDPP-2022-1

Application submitted by Brian & Lisa Rees, owners of property at 1217 S De Soto Road, and John & Donna Scanlon, owners of property at 1227 S De Soto Road. They are seeking approval of a preliminary plat for the Reeslon Addition subdivision, which will replat an existing unplatted tract (1217 S. De Soto Road) and Lot 1 (1227 S. De Soto Road) of Southern Hills Subdivision Plat 2.

Commissioner McDougal started the discussion by asking where the sewer hookup is. Mr. Schmitz explained where it is, stating that there is already an extension that comes up to the property. It was mentioned that the current homes are not on sewer, they are on septic. But the new home will be required to be on sewer, according to city code. Commissioner Gies asked about the impact of the septic because of the construction of the new lot, to which Mr. Schmitz replied that there was no impact to his knowledge. There was discussion as to who owns certain parcels around/near the property.

Commissioner Gies made a motion to accept the checklist as finding of fact for the preliminary plat, and it was seconded by Commissioner Labee-Holdeman. Motion passed 6-0.

Commissioner Gies made a motion to approve subject to the conditions listed on the staff report and it was seconded by Commissioner Baker. Motion passed 6-0.

3. Conditional Use Permit Application Case # CUP-2022-1

Application submitted by Jeremy Stein and Adam Mora, agents for Wendall D Taylor, owner of property at 15915 Eisenhower Road, for a conditional use permit for Outdoor Sales – General to allow for a small auto dealership on the property identified herein. The property is currently zoned as A-1, so a conditional use permit is required to allow for this use.

Public hearing was opened at 7:05 pm.

Adrian Kempton – owner of property across the street from the auto dealership. She had questions about what this would entail, as she did not want to have a busy auto dealership right across from her property.

Jeremy Stein explained that they are just using a small section of the property on the corner of Eisenhower and McIntyre (Mr. Stein stated McIntyre, but the project is located on the southwest quadrant of Eisenhower and 20th / New Lawrence Drive), with a few used vehicles. He stated that there will be a gate and they are not adding any additional lighting.

Jeff Dutton, nearby property owner, just wanted to clarify exactly where everything on the property would be located, including the garage, driveway, etc. Jeremy Stein was able to explain and answer his questions. Mr. Dutton then clarified the length of the conditional use permit as 5 years. Mr. Schmitz stated that the conditional use permit applies to the whole lot and allows the owner to use it anywhere on the property. It was explained that after 5 years, it would come back to the planning commission for renewal.

The public hearing was closed at 7:10 pm.

Commissioner Suozzo wanted clarification as to how many cars would be there at any given time, to which Mr. Stein replied about twenty cars. Commissioner McDougal then asked how the cars would be unloaded. Mr. Stein explained the location, that they will be unloading them in the gravel area/driveway in front of the building. Commissioner Gies asked why the property was fenced and Mr. Stein stated that the county put it up when they did the reconstruction. And that the plan is to take that portion of the fence down so there is a visual of the building. Commissioner Geis asked about the gravel and if it meets city and state code/commercial zoning. It was explained that the existing gravel that is there would not be expanded.

Commissioner Labee-Holdeman stated that she suggests putting a limit of ten vehicles for the first five years, to see how it goes. Commissioner Gies then asked if the property that was created when the road was relocated become part of the right of way. Mr. Spickelmier then stated that all their access is through an easement, but there may be a small thin section of the property that is owned by the adjacent property to the East, but it's all within the driveway. Mr. Stein explained where the gravel is as well as the concrete drive and clarified exactly where the vehicles will be located.

Commissioner Labee-Holdeman then asked if we have a sign ordinance, as it would pertain to them putting up a sign, and the location and size of the sign. Mr. Schmitz then pulled up the ordinance for everyone to review. Commissioner Baker then asked Mr. Stein why he chose this location and Mr. Stein stated that it is family property and business.

Commissioner Suozzo made a motion to approve with a maximum of ten vehicles for sale on the property and it was seconded by Commissioner McDougal. Motion passed 5-1 with Commissioner Gies voting nay.

4. **Preliminary and Final Plat Treeline Subdivision Case # DEV-22-026 & DEV-22-027**

Leavenworth County received an application from Joseph Herring, Agent for Sharon K. Colvin, Owner, for a preliminary and final plat for 724 Mt. Calvary Rd. This parcel abuts the city limits for Lansing on the West, North, and East sides, and according to Leavenworth County's regulations requires the Planning Commission to provide a recommendation on what should be required for this property as well as whether the City is accepting of it.

Chairman Kowalewski asked why the property owners didn't want to be annexed. Mr. Schmitz then explained that the current property owner does not wish to be annexed, but the parcel that will be created – that owner is willing to voluntarily annex into the City. It was also pointed out that because this property is surrounded on three sides by the City, the platting of this property would allow the City to annex without the property owners consent in the future, but

that there is little to no appetite to do that at this time at the Council level as far as Mr. Schmitz knows.

Commissioner Gies made a motion to recommend the county proceed, with the condition that the annexation occur before any structure can be built on the newly created parcel. It was seconded by Commissioner Labbee-Holdeman. Motion passed 6-0.

NOTICES AND COMMUNICATIONS- None

REPORTS: Commission and Staff Members-

Commissioner Gies inquired about the zoning as well as other information of the mobile home park, and Mr. Schmitz informed him that it is zoned R-5. It was stated that the park has a new owner, and that they are rehabbing it and will follow city code. The attorney of the mobile home park asked for a letter with specific items that they can/cannot do and need to clean up. Mr. Schmitz sent them the letter prior to the new owner purchasing it.

ADJOURNMENT- Commissioner McDougal made a motion to adjourn and it was seconded by Commissioner Suozzo. Meeting was adjourned by acclamation at 7:48 pm.

For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. If you require any special assistance, please notify the Community and Economic Development Director prior to the meeting.

Respectfully submitted,

Melissa Baker, Secretary

Reviewed by,

Matthew R. Schmitz, MPA – Director, Community and Economic Development

Conditional Use Permit Case CUP-2022-1
 15915 Eisenhower Road

Project Facts

Applicant

Wendall D Taylor
 Jeremy Stein, Agent
 Adam Mora, Agent

Address

15915 Eisenhower Road

Property ID

105-15-0-00-00-014.00-0

Zoning

A-1 – Agricultural District

Future Land Use

Commercial

Land

313,960.76 SF (7.21 acres)

Requested Approvals

Conditional Use Permit



Summary

Jeremy Stein and Adam Mora, agents for Wendall D Taylor, owner of property at 15915 Eisenhower Road, have applied for a conditional use permit for Outdoor Sales – General to allow for a small auto dealership on the property identified herein. The property is currently zoned as A-1, so a conditional use permit is required to allow for this use.

There is currently a 6’ privacy fence installed on the northeast corner of this property, which appears to block from public view the intended area where vehicles would be or could be displayed for sale. Staff is unclear if visibility is needed for this potential use.

A public hearing notice was published in the *Leavenworth Times* on February 22, 2022, and the notice was mailed to property owners within 200 feet of the subject property on February 18, 2022.

Discussion points from Checklist

The checklist was reviewed and completed by the Director of Community & Economic Development. There are no concerns marked as outstanding, and the application is in order.

Complaints

Staff has not received any complaints or concerns regarding this application as of the date of preparation of this Staff Report.

Acknowledgments

The following City of Lansing staff members reviewed this project and provided information for this report:

- Matthew R. Schmitz, M.P.A. – Director, Community & Economic Development

Notice of City Codes

The Applicant is subject to all applicable City codes within the Municipal Code – whether specifically stated in this report or not – including, but not limited to, Zoning, Buildings and Construction, Subdivisions, and Sign Code. The Applicant is also subject to all applicable Federal, State, and local laws.

Recommendation

Staff recommends that Planning Commission recommend approval of CUP-2022-1, a conditional use permit for Outdoor Sales – General at 15915 Eisenhower Road, to the City Council at the April 7th City Council meeting.

CONDITIONAL USE CHECKLIST

Checklist Completed by: Matthew R. Schmitz
Conditional Use Case No. 2022-1
Date Filed: December 21, 2021
Date Advertised: February 22, 2022
Date Notices Sent: February 18, 2022
Public Hearing Date: March 16, 2022

I. **Applicant's Name:** Wendall D. Taylor

Applicant's Authorized Agent: Jeremy Stein and Adam Mora

II. **Information in Application Correct?** Yes No

If no, explain: _____

III. **Adjacent Zoning and Land Use:**

<u>Direction</u>	<u>Land Use</u>	<u>Zoning</u>
North	LV - Single Family Dwelling	R1-25
South	Single Family Dwelling	A-1
East	LV - Single Family Dwelling	R1-25
West	Single Family Dwelling	A-1

IV. **Present Use of Property:** The property is a large lot single family dwelling.

V. **Conditional Use Requested:** Request a conditional use permit for Outdoor Sales - General which would allow a small auto dealership on the property.

Reference Unified Development Ordinance Section 2.07, B. Review Criteria:

VI. **The proposed conditional use does or does not meet the standards:**

A. The proposed conditional use complies with all applicable provisions of these regulations, including intensity of use regulations, yard regulations, and use limitations, unless specifically exempted by the provisions of these regulations. Outdoor Sales - General is allowed in A-1 zoning with a Conditional Use Permit.

Yes No

B. The proposed conditional use at the specified location will contribute to and promote the welfare or convenience of the public. _____

Yes No

C. The proposed conditional use will not cause substantial injury to the value of other property in the neighborhood in which it is to be located. This location is a busy intersection and is planned for business development at some point according to the Future Land Use Map. It is staff's opinion that this proposed conditional use meets this requirement.

Yes No

D. The location and size of the conditional use, the nature and intensity of the operation involved in or conducted in connection with it, and the location of the site with respect to streets giving access to it are such that the conditional use will not dominate the immediate neighborhood so as to prevent development and use of neighboring property in accordance with the applicable zoning district regulations. In determining whether the conditional use will so dominate the immediate neighborhood, consideration shall be given to the location, nature, and height of buildings, structures, walls, and fences on the site; and the nature and extent of landscaping and screening on the site. The use of the property as Outdoor Sales - General to allow for a small auto dealership is ancillary to the primary use as a residential home site due to the overall size of the property.

Yes No

E. Off-street parking and loading areas will be provided in accordance with the standards set forth in these regulations, and such areas shall be screened from adjoining residential uses and located so as to protect such residential uses from any injurious effect. _____

Yes No

F. Adequate utility, drainage, and other such necessary facilities have been or will be provided. N/A

Yes No

G. Adequate access roads or entrance and exit drives will be provided and shall be so designed to prevent traffic hazards and to minimize traffic congestion in public streets and alleys. The existing driveways and entrance points are sufficient for this type of use. There is expected to be minimal traffic generated by this proposed use.

Yes No


Leavenworth County, KS



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Agenda Item 3.

AGENDA ITEM

TO: Tim Vandall, City Administrator
THRU: Matthew R. Schmitz, MPA – Director, Community and Economic Development 
DATE: April 7, 2022
SUBJECT: Fence Request – 319 Fairlane

Brendan Hannigan and Megan Schlonga, property owners at 319 Fairlane, wish to expand their existing wood fence on the east side of their property into the building setback along Valley Dr., but not into the right of way. This meets the requirements of the code for the city, except for locating in the building setback.

The yellow line shown on the included map from Leavenworth County GIS is the approx. new location of the eastern fence to be installed, which would locate the fence within the 15' building setback shown on the plat.

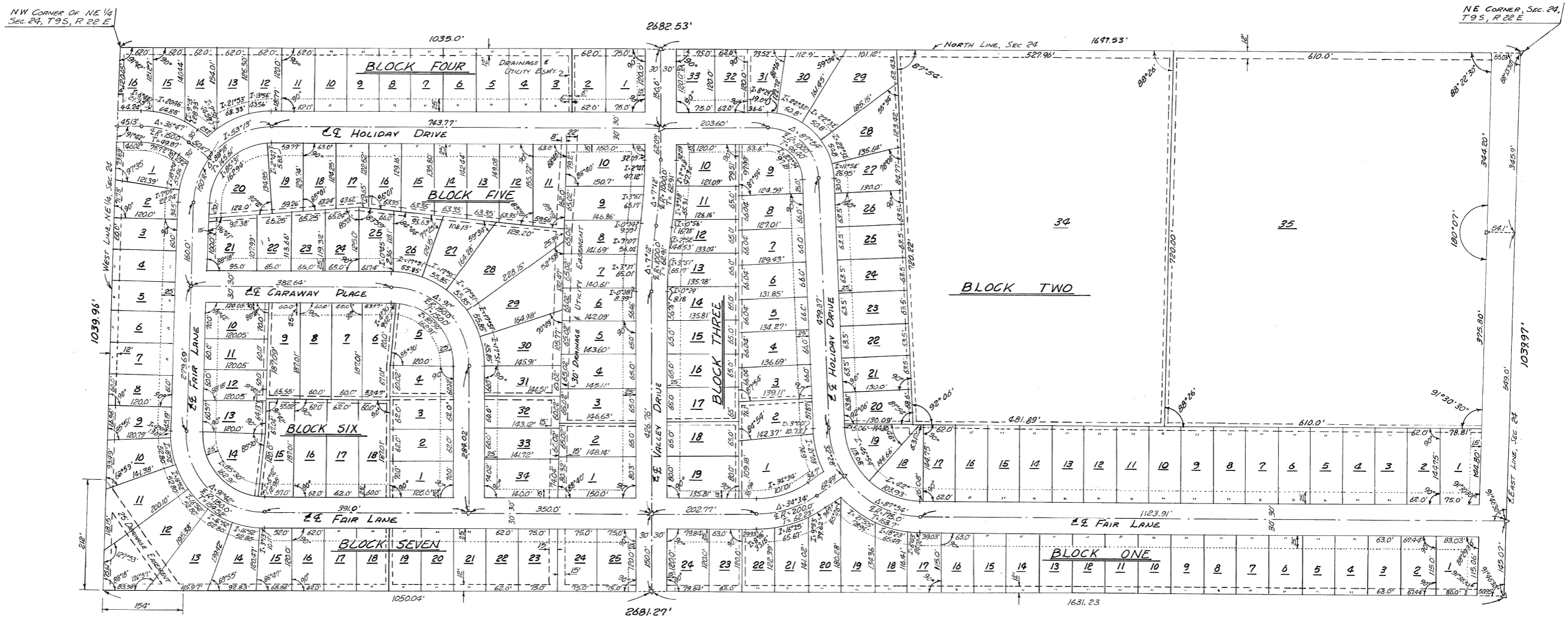
Lansing Municipal Code Sec. 4-701 states “Applications for permits that contain unusual requests or invoice disputes of property lines shall be referred to the governing body for approval prior to a permit being issued.” It also states in Sec 4-705, B. Side or Rear yards, Item 1., “No solid fence in a side or rear yard of residential property shall be constructed to a height greater than 48 inches above the natural contour of the ground; provided that the City Inspector may issue a permit to authorize a solid fence to be constructed to a height not to exceed seven feet around paved patios and swimming pools, the fence shall not extend beyond the building setback lines as established by the platting and zoning regulations.”

In reviewing the application to place the fence with a reduced setback as shown in the attached drawing, staff finds no apparent conflicts with adjoining site triangles, or easements. Attached is the plat for Holiday Hills, which shows the owners property as Lot 25. An enlarged print of Lot 25 is also included.

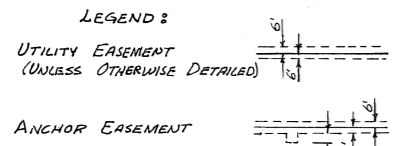
Staff will approve or deny this building permit based on the City Council’s subsequent decision.

Action: Staff recommends the Council approve the fence request from Brendan Hannigan and Megan Schlonga, property owners of 319 Fairlane.





SCALE: 1" = 100'



NOTE: DIMENSIONS SHOWN ON CURVED LINES ARE CHORD DISTANCES.

DESCRIPTION

THE NORTH SIXTY-FOUR ACRES OF THE NORTH-EAST QUARTER OF SECTION TWENTY-FOUR, TOWNSHIP NINE SOUTH, RANGE TWENTY-TWO EAST, COUNTY OF LEAVENWORTH, STATE OF KANSAS.

DEDICATION

KNOW ALL MEN BY THESE PRESENTS: THAT WE THE UNDERSIGNED, OWNERS OF THE LAND HEREON DESCRIBED, HAVE HAD CAUSE FOR THE SAME TO BE SURVEYED AND PLATTED UNDER THE NAME OF "HOLIDAY HILLS," AN ADDITION TO THE CITY OF LANSING, KANSAS, AND HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, AND STREETS IN AND SHOWN BY THE PLAT.

THE STREETS, AS SHOWN AND FULLY DEFINED ON THIS PLAT, ARE HEREBY DEDICATED TO AND FOR PUBLIC USE AND BENEFIT.

AN EASEMENT OR LICENSE IS HEREBY GRANTED FOR PUBLIC AND PRIVATE USE, TO LOCATE, CONSTRUCT AND MAINTAIN; OR AUTHORIZE THE LOCATION, CONSTRUCTION, MAINTENANCE AND USE OF CONDUITS FOR ALL AND ANY PURPOSE, WATER, GAS, SEWER MAINS, POLES AND WIRES OR ALL OR ANY OF THEM, OVER, UNDER, AND ALONG THE STRIPS MARKED "UTILITY EASEMENT." A TEMPORARY CONSTRUCTION EASEMENT OF 12 FEET ADJACENT TO THE SIDE OF THE UTILITY EASEMENT IS DEDICATED FOR THE USE OF THE PUBLIC UTILITIES WHILE CONSTRUCTION IS IN PROGRESS.

BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THE PLAT AND NO BUILDING OR PORTION THEREOF SHALL BE BUILT BETWEEN THIS LINE AND THE STREET LINE.

IN TESTIMONY WHEREOF, WE THE UNDERSIGNED OWNERS HAVE CAUSED THESE PRESENTS TO BE SIGNED AS OF THIS 11th DAY OF MAY, 1961.

STATE OF KANSAS COUNTY OF Douglas S.S. BE IT REMEMBERED THAT ON THIS 11th DAY OF MAY, 1961, BEFORE ME, A NOTARY PUBLIC, IN AND FOR SAID COUNTY AND STATE, CAME ROBERT WALTER CATENHAUSER AND VESTA MAE CATENHAUSER, HIS WIFE, TO ME PERSONALLY KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE WITHIN INSTRUMENT WRITING, AND DULY ACKNOWLEDGED THE EXECUTION OF THE SAME.

IN WITNESS THEREOF: I HAVE HEREUNTO SET MY HAND AND AFFIXED MY NOTARIAL SEAL THE DAY AND YEAR LAST WRITTEN ABOVE. MY COMMISSION EXPIRES, July 12, 1964

Vesta Mae Catenhauser
VESTA MAE CATENHAUSER

Robert Walter Catenhauser
ROBERT WALTER CATENHAUSER

Bud Fielder
NOTARY PUBLIC, BUD FIELDER

APPROVED BY THE CITY PLANNING COMMISSION OF THE CITY OF LANSING, KANSAS, THIS 11th DAY OF MAY, 1961, AND FORWARDED TO THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS, WITH THE RECOMMENDATION THAT SAID PLAT BE APPROVED.

J. M. Henchek
CHAIRMAN, J. M. HENCHEK

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING, KANSAS, ON THIS 12th DAY OF MAY, 1961.

ATTEST:
Marie Cook CITY CLERK, MARIE COOK
George K. Caraway MAYOR, GEORGE K. CARAWAY

APPROVED BY THE CITY ATTORNEY OF THE CITY OF LANSING, KANSAS, ON THIS 11th DAY OF MAY, 1961.

John Murray
CITY ATTORNEY

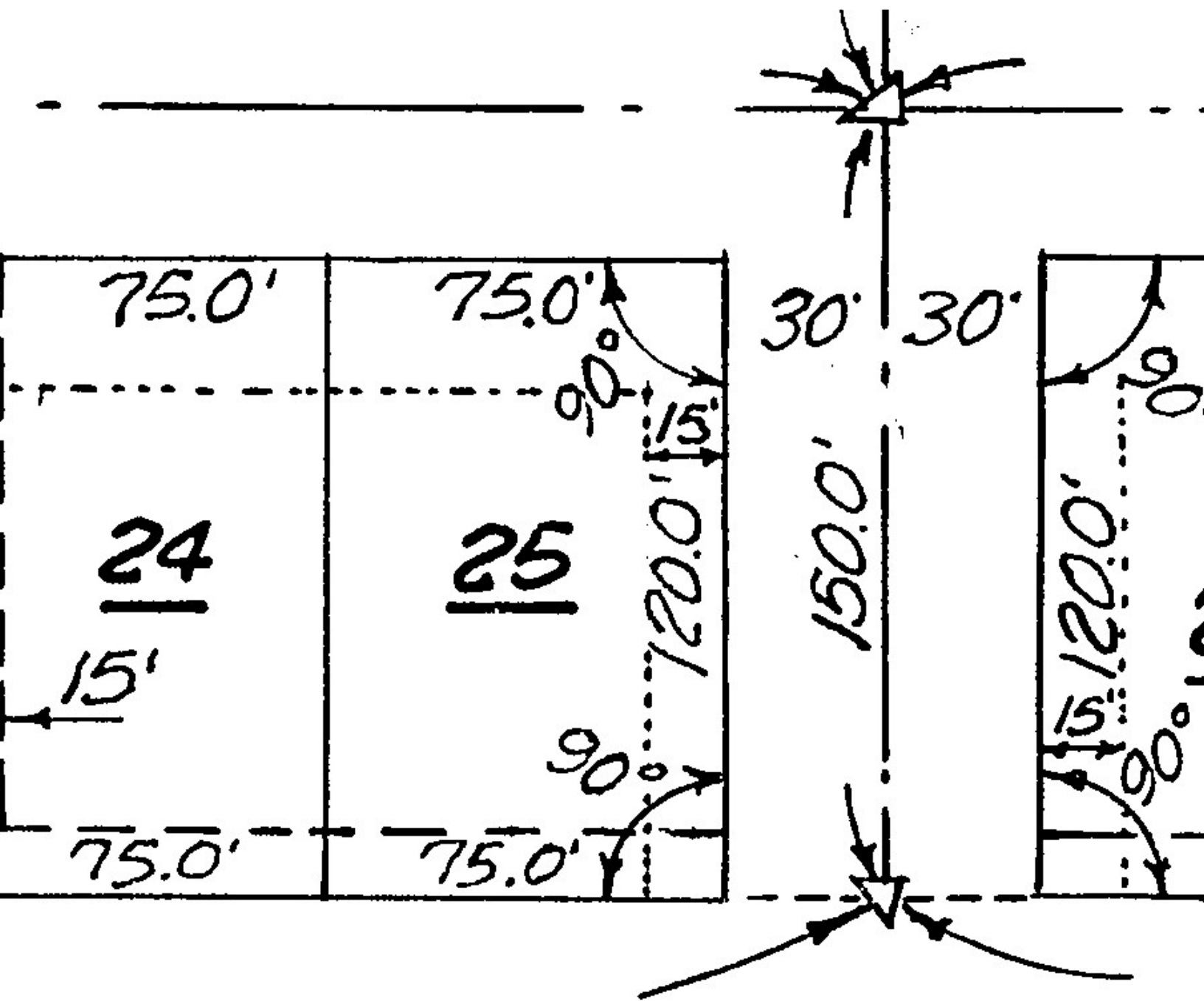
I HEREBY CERTIFY THE DETAILS OF THIS PLAT TO BE CORRECT THIS 9th DAY OF MAY, 1961.

E. J. Allison
E. J. ALLISON ENGINEERING
LAWRENCE, KANSAS.

HOLIDAY HILLS

AN ADDITION TO THE CITY OF LANSING, COUNTY OF LEAVENWORTH, KANSAS

3:30 P.
E. M. Walker



2681.27'



Permit #: 1986
Permit Date: 03/16/22
Permit Type:
Permit Type: Fence
Contact Number: 9139480051
Applicant Email: bhannigan3@gmail.com
Description: Relocate East side fence 12' to the East
Valuation: 700.00
Application Date: 03/16/2022
Issued Date:
Expiration Date: 09/12/2022
Zoning: R-2 Single-Unit Residential District
Easements:
Finished Square Footage: 0
Unfinished Square Footage: 0
Basement Finished Square Footage: 0
Basement Unfinished Square Footage: 0
Porch Square Footage: 0
Garage Square Footage: 0
Front Yard Setback (ft.): 0
Side Yard Setback (ft.): 0
Rear Yard Setback (ft.): 0
Status: Waiting on Info Submittal
Assigned To: Matthew R. Schmitz

Property

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
052-106-24-0-10-03-024.00-0	319 FAIRLANE		SCHLONGA,MEGAN & HANNIGAN,BRENDAN		R-2 SINGLE-UNIT RESIDENTIAL DISTRICT

Contractors

License Applied Date	License Issued Date	Company	Contractor #	License Type
		PROPERTY OWNER	CONT-189	

Fees

Fee	Description	Notes	Amount
Fence Permits			\$100.00
Total			\$100.00

Notes

Date

Note

Cre:

Agenda Item 4.

Fence must be one foot in from property line unless written permission is obtained from adjoining property owners and is on file with this office.

Any fence constructed in a utility easement is done so at owner's risk.

03/16/2022

No fence can be constructed in a drainage easement without prior approval from the Director of Public Works. Melissa Baker

Must meet all city guidelines for fences, which are on file at the office and on our website.

Must call/submit request for an inspection (with 24 hours' notice) prior to installing for check of property pins and after to ensure properly installed.

Uploaded Files


Date

File Name

03/16/2022

[8e9b898875e0dad627d743cb9ad4c4b3_hannigan_fence.png](#)

AGENDA ITEM

TO: Tim Vandall, City Administrator
THRU: Matthew R. Schmitz, MPA – Director, Community and Economic Development 
DATE: April 7, 2022
SUBJECT: Fence Request – 526 Hithergreen Drive

Anthony & Penny Overbay, property owners at 526 Hithergreen Drive, wish to expand their existing wood fence on the west side of their property into the building setback along Hillbrook Court, but not into the right of way. This meets the requirements of the code for the city, except for locating in the building setback.

The yellow line shown on the included map from Leavenworth County GIS is the approx. new location of the eastern fence to be installed, which would locate the fence within the 30' building setback shown on the plat.

Lansing Municipal Code Sec. 4-701 states “Applications for permits that contain unusual requests or invoice disputes of property lines shall be referred to the governing body for approval prior to a permit being issued.” It also states in Sec 4-705, B. Side or Rear yards, Item 1., “No solid fence in a side or rear yard of residential property shall be constructed to a height greater than 48 inches above the natural contour of the ground; provided that the City Inspector may issue a permit to authorize a solid fence to be constructed to a height not to exceed seven feet around paved patios and swimming pools, the fence shall not extend beyond the building setback lines as established by the platting and zoning regulations.”

In reviewing the application to place the fence with a reduced setback as shown in the attached drawing, staff finds no apparent conflicts with adjoining site triangles, or easements. Attached is the plat for Hillbrook Subdivision, which shows the owners property as Lot 6. An enlarged print of Lot 6 is also included.

Staff will approve or deny this building permit based on the City Council’s subsequent decision.

Action: Staff recommends the Council approve the fence request from Anthony & Penny Overbay, property owners of 526 Hithergreen Drive.

AGENDA ITEM

Leavenworth County, KS



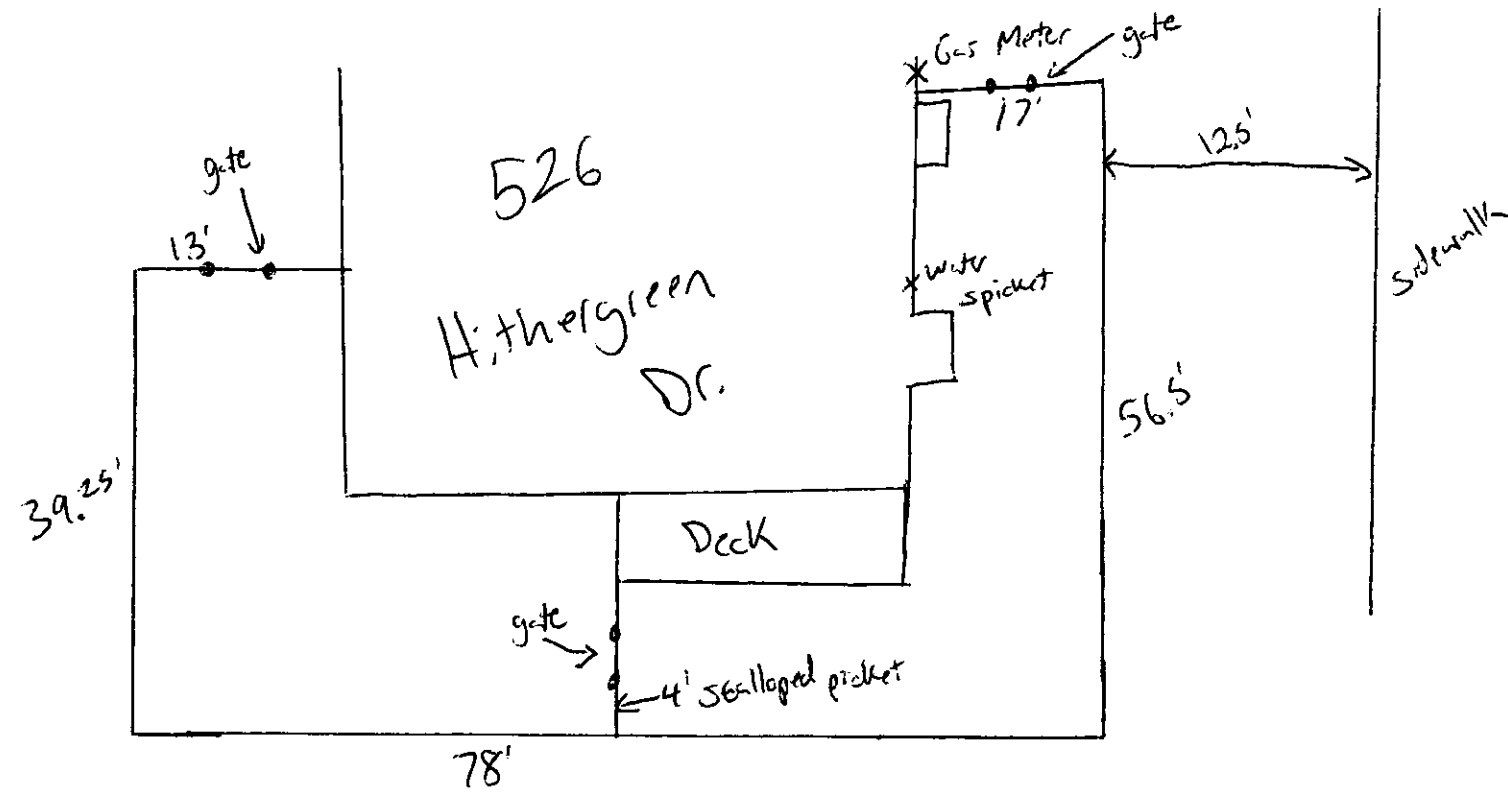
Legend

- Address Point
- Parcel Number
- Lot Line
- Parcel
- ⋮ City Limit Line
- Major Road
- <all other values>
- 70
- Road
- <all other values>
- PRIVATE
- + Railroad
- Section
- Section Boundaries
- County Boundary

Notes

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THIS MAP IS NOT TO BE USED FOR NAVIGATION





FENCE CRAFTERS

WORK ORDER
CONTRACT
FENCE CRAFTERS OF KANSAS CITY

913-416-8083

Eric Garner
Owner

Agenda Item 5.

A.OVERBAY@AOL

NAME <i>Anthony</i>	PHONE <i>913-705-9424</i>	DATE <i>3/13/22</i>
STREET <i>526 Hithergreen DR.</i>		CITY, STATE <i>Lansing, Ks.</i>
SPECIFICATIONS AND LAYOUT		

186' 6" privacy w/ cedar pickets w/ 2 gates

18' 4" scalloped picket w/ 1 gate

price includes removal of existing fence

TAX included

It is the responsibility of purchaser to obtain any required permits, prior to fence being erected
 For warranty to be valid, fence identification sign must be attached and visible
 Warranty on wood fences are from manufacturer & cover damage against insects & rot.
 It is a common characteristic of pine to sometime warp and crack, which is not covered under warranty
 Installer is not responsible for damage to plants or trees
 Installer will exercise caution to avoid hitting or damaging underground utilities but it not responsible for any damage occurred during drilling,
 owner will assume responsibility of such damages
 Under conditions of this contract the installer will provide labor and equipment to drill post holes under normal conditions only
 any additional cost of labor or rental of additional equipment to provide post holes through solid rock, concrete or any object
 foreign or natural, in or on top of ground will be at extra cost, at customers expense
 Installer will not assume responsibility of property line location. Fence will be erected where purchaser directs and best knows his property line to be
 Installer will not knowingly erect fence on property not belonging to purchaser unless all properties are in agreement
 All materials installed at erection site for construction of fence become property of purchaser at time of installation
 Purchaser assumes all responsibility for theft or malicious acts against such materials
 Unless specifically stated, fence is not dog proof. Owner may have to take steps to correct spaces or gaps due to uneven ground conditons
 All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to
 standard practices. Any alteration or deviation to above specifications will be executed only upon written
 orders, and will become and extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control

We will hereby furnish material & labor complete in accordance with the above specifications, for the sum of:

(\$6894⁰⁰)

Amount Due to be paid as follows:
 Deposit to start *35%*
 Due upon completion *65%*

Acceptance: The above prices, specification & conditions are satisfactory & are hereby accepted.
 You are authorized to do the work specified. Payment will be made as outlined above

Date of Acceptance _____ Signature _____
 Signature _____

Q CURVE DATA

CURVE NO.	RADIUS	DELTA	LENGTH	TANGENT
1.	100.000'	90°00'00"	157.080'	100.000'
2.	200.000'	36°52'51"	128.662'	66.688'
3.	200.000'	36°52'51"	128.738'	66.688'
4.	65.000'	89°59'59"	102.102'	65.000'

HILLBROOK SUBDIVISION FINAL PLAT LANSING, KANSAS

STATE OF KANSAS
FILED FOR RECORD
200 APR 27 10 37 AM
STACY R. DRISCOLL
REGISTER OF DEEDS

LEGAL DESCRIPTION

DEED BOOK 724, PAGE 1723.

A TRACT OF LAND IN THE NORTHEAST 1/4 OF FRACTIONAL SECTION 30, TOWNSHIP 9 SOUTH, RANGE 23 EAST OF THE 6th P.M., IN LEAVENWORTH COUNTY, KANSAS, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 370.23 FEET, S 00°16'28" W (ASSUMED) FROM THE NORTHWEST CORNER OF SAID NORTHEAST 1/4;

THENCE, N 89°46'34" E, 230.00 FEET (DEED), N 89°40'28" E, 228.10 FEET (MEASURED); THENCE, N 01°21'19" W, 150.00 FEET (DEED), N 01°36'10" E, 152.73 FEET (MEASURED); THENCE, N 89°46'34" E, 150.00 FEET (DEED), N 89°35'49" E, 149.79 FEET (MEASURED); THENCE, N 09°51'28" W, 151.28 FEET (DEED), N 09°51'28" W, 147.66 FEET (MEASURED), TO THE SOUTH R.O.W. LINE OF COUNTY ROAD 24;
THENCE, N 89°40'30" E, 875.86 FEET ALONG SAID R.O.W. LINE, THENCE, S 00°24'12" W, 1597.36 FEET ALONG THE EAST LINE OF THE WEST HALF OF SAID NORTHWEST 1/4;
THENCE, S 89°51'39" W, 1327.67 FEET TO THE WEST LINE OF SAID NORTHWEST 1/4;
THENCE, N 00°16'28" E (ASSUMED), 1296.25 FEET TO THE P.O.B. OF THIS TRACT.

CONTAINING 46.68 ACRES LESS THAT PART USED FOR ROAD PURPOSES, ALL IN LEAVENWORTH COUNTY, KANSAS

DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED OWNER OF THE ABOVE DESCRIBED TRACT OF LAND HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS AND PUBLIC WAYS (STREETS AND ROADS). THE PUBLIC WAYS HEREFOR DEDICATED ARE TO THE PUBLIC. THE UTILITY EASEMENTS ARE DEDICATED, BUT NOT LIMITED TO THE USE OF THE PUBLIC UTILITY.

THE UNDERSIGNED PROPRIETORS STATE THAT ALL TAXES ON THE ABOVE DESCRIBED TRACT OF LAND HAVE BEEN PAID AND THAT THEY HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER SHOWN ON THE ACCOMPANYING PLAT, WHICH SUBDIVISION SHALL BE KNOWN AS HILLBROOK SUBDIVISION.

IN TESTIMONY WHEREOF:

CHARLIE E. SCHMITZ AND LARRY T. HAHN, MANAGERS OF HILLBROOK L.L.C. SAID OWNER OF "HILLBROOK SUBDIVISION" HAVE CAUSED THESE PRESENTS TO BE SIGNED THIS 27th DAY OF Feb., 2000.

Charlie E. Schmitz *Larry T. Hahn*
CHARLIE E. SCHMITZ LARRY T. HAHN

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY AS THE COUNTY TREASURER OF LEAVENWORTH COUNTY, KANSAS, THAT ALL TAXES AND SPECIAL ASSESSMENTS DUE AND PAYABLE ON THE FOREGOING SUBDIVISION HAVE BEEN PAID THIS 8 DAY OF April, 2000.

Janice B. Young
JANICE B. YOUNG, LEAVENWORTH COUNTY TREASURER

STATE OF KANSAS / COUNTY OF LEAVENWORTH

BE IT REMEMBERED THAT ON THE DAY AND YEAR LAST WRITTEN ABOVE, BEFORE ME, A NOTARY PUBLIC, IN AND FOR SAID COUNTY AND STATE, CAME CHARLIE E. SCHMITZ AND LARRY T. HAHN, MANAGERS OF HILLBROOK L.L.C. PERSONALLY KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT OF WRITING AND DULY ACKNOWLEDGED THE EXECUTION OF THE SAME, IN TESTIMONY WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED MY NOTORIAL SEAL THIS 27th DAY OF Feb., 2000.

Shirley A. Keller
NOTARY PUBLIC MY COMMISSION EXPIRES

SHIRLEY A. KELLER
Notary Public - State of Kansas
My Appt. Expires 06/12/2004

CITY ENGINEER APPROVAL

I, THE CITY ENGINEER OF THE CITY OF LANSING DO HEREBY APPROVE THE FOREGOING SUBDIVISION THIS 7 DAY OF APRIL, 2000.

Edward A. Schlager
EDWARD A. SCHLAGEL, LANSING CITY ENGINEER

THIS PLAT OF "HILLBROOK SUBDIVISION" HAS BEEN SUBMITTED TO AND APPROVED BY THE CITY OF LANSING PLANNING COMMISSION THIS 3rd DAY OF December, 1999.

James T. Pittman *Maria Lagoski*
JAMES T. PITTMAN, CHAIRPERSON MARIA LAGOSKI, SECRETARY

THIS PLAT OF "HILLBROOK SUBDIVISION" HAS BEEN SUBMITTED TO AND APPROVED BY THE LANSING CITY COUNCIL, THIS 17 DAY OF Feb., 2000.

Kenneth W. Bernard *Karen J. Logan*
KENNETH W. BERNARD, MAYOR KAREN J. LOGAN, CITY CLERK (ATTEST)



COUNTY SURVEYOR CERTIFICATION

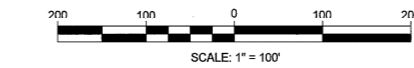
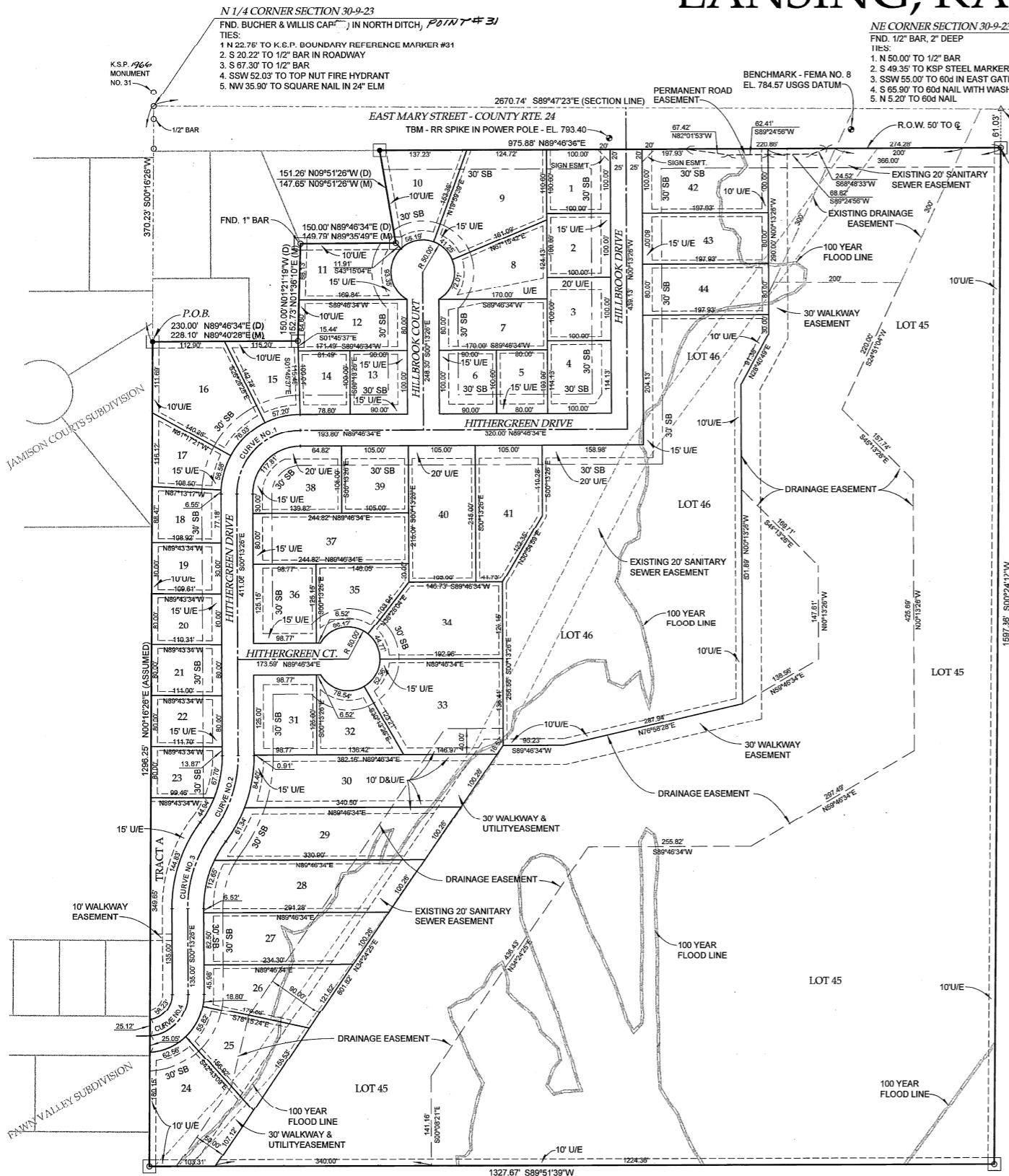
I HEREBY CERTIFY THIS PLAT MEETS THE REQUIREMENTS OF K.S.A. 58-2005. THE FACE OF THIS PLAT WAS REVIEWED FOR COMPLIANCE WITH KANSAS MINIMUM STANDARDS FOR BOUNDARY SURVEYS. NO FIELD VERIFICATION IS IMPLIED. THIS REVIEW IS FOR SURVEY INFORMATION ONLY.

L. Cameron Howell 25 APR 2000
COUNTY SURVEYOR: L. CAMERON HOWELL DATE

FILED FOR THE RECORD THIS 27th DAY OF April, 2000.
TIME 8:31 AM BOOK 13 PAGE 86

Stacy R. Driscoll
LEAVENWORTH COUNTY REGISTER OF DEEDS - STACY R. DRISCOLL

D.G. WHITE & ASSOCIATES
CONSULTING ENGINEERS
SURVEYORS
P.O. BOX 192 LANSING, KANSAS 66043
(913) 727-1007 (913) 651-2000



LEGEND

- 1/2" SURVEY BAR FOUND UNLESS NOTED OTHERWISE
- 1/2" BAR FOUND, CONCRETE PIACED AROUND BAR
- ◻ 1/2" x 24" BAR SET IN CONCRETE
- (D) DEED
- (M) MEASURED
- D/E DRAINAGE EASEMENT
- U/E UTILITY EASEMENT
- SB SETBACK

LOT AREAS

LOT NO.	SQ. FT.	LOT NO.	SQ. FT.
1.	10,000.00	28.	25,949.59
2.	10,000.00	29.	27,587.48
3.	10,000.00	30.	29,587.81
4.	11,413.00	31.	12,246.25
5.	8,000.00	32.	11,300.46
6.	9,000.00	33.	23,576.04
7.	13,600.00	34.	22,291.26
8.	13,983.11	45.	13,291.04
9.	21,593.86	36.	12,361.07
10.	14,299.62	37.	19,585.60
11.	13,263.65	38.	13,473.97
12.	13,682.36	39.	11,025.00
13.	9,000.00	40.	22,575.00
14.	8,014.51	41.	19,262.26
15.	10,468.09	42.	19,792.61
16.	21,848.33	43.	15,834.08
17.	10,007.31	44.	15,834.08
18.	9,347.23	45.	1,034,358.42
19.	8,742.00	46.	171,812.89
20.	8,797.52	TRACT A	15,691.16
21.	8,853.05		
22.	8,908.57		
23.	8,663.07		
24.	23,579.10		
25.	16,207.27		
26.	17,109.79		
27.	21,679.59		

REFERENCES

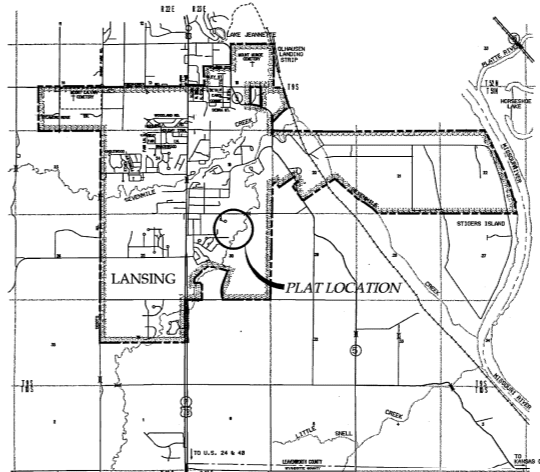
1. SURVEY S-13 NO. 42, 1985, BOUNDARY SURVEY OF THIS TRACT
2. KSP BOUNDARY SURVEY NO. 234, 1965, AFFIDAVIT BK 461 PG 356
3. FEMA MAP 200189-0003 B, AUG 15, 1980
4. FAWN VALLEY SUBDIVISION PLAT
5. JAMISON COURTS SUBDIVISION PLAT
6. ROAD PLANS FOR COUNTY ROUTE 24 - EAST MARY STREET, P.N. C-386-1952
7. SURVEY S-6 NO. 83, 1976
8. EXISTING 20' SANITARY SEWER EASEMENT - BK 560 PG 2023
9. PERMANENT EASEMENT - BK 770 PG 1853-1999
10. HERRING SURVEY FOR FRANCIS MCCARTHY, 10-25-1984
11. COUNTY BRIDGE REPLACEMENT PLANS - PROJ. NO. 52-C-35-31-01-1999

RESTRICTIONS

1. NO DRIVEWAYS ONTO EAST MARY STREET.
2. NO MOBILE HOMES OR RESIDENCES OF A TEMPORARY NATURE.
3. OFF PLAT RESTRICTIONS WILL BE FILED SEPARATELY AFTER PLAT IS RECORDED WITH THE LEAVENWORTH COUNTY REGISTER OF DEEDS.

NOTES

1. ALL PROPOSED STREET RIGHT-OF-WAY IS 50 FEET UNLESS NOTED OTHERWISE.
2. ALL EASEMENTS ARE 6' DRAINAGE AND UTILITY EASEMENTS UNLESS NOTED OTHERWISE.
3. NO STRUCTURES ARE TO BE BUILT WITHIN SET BACK LINES OR EASEMENTS.
4. 100 YEAR FLOOD PLAIN ELEVATION = 786.
5. NO STRUCTURAL OPENINGS BELOW ELEVATION 789.
6. DRAINAGE SWALES TO BE PROVIDED BETWEEN EACH LOT.
7. PLOT PLANS ARE REQUIRED FOR LOTS 24-30, LOT 33, AND LOTS 42-46, SHOWING EXISTING AND PROPOSED GRADING. THE FEMA 100 YEAR FLOOD PLAIN AND THE MINIMUM STRUCTURAL OPENING ELEVATION. PLOT PLANS ARE TO BE SUBMITTED TO THE PUBLIC WORKS DEPARTMENT FOR BUILDING PERMIT APPROVAL.
8. FLOOD PLAIN CERTIFICATION FOR LOTS 24-30, LOT 33 AND LOTS 42-46 ARE REQUIRED.
9. 1/2" X 24" REBAR W/ CAP, RLS 356, SET AT ALL LOT CORNERS AT COMPLETION OF CONSTRUCTION.
10. ERROR OF CLOSURE, 1: 10,000.

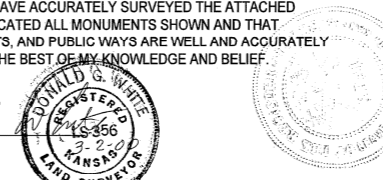


LOCATION MAP

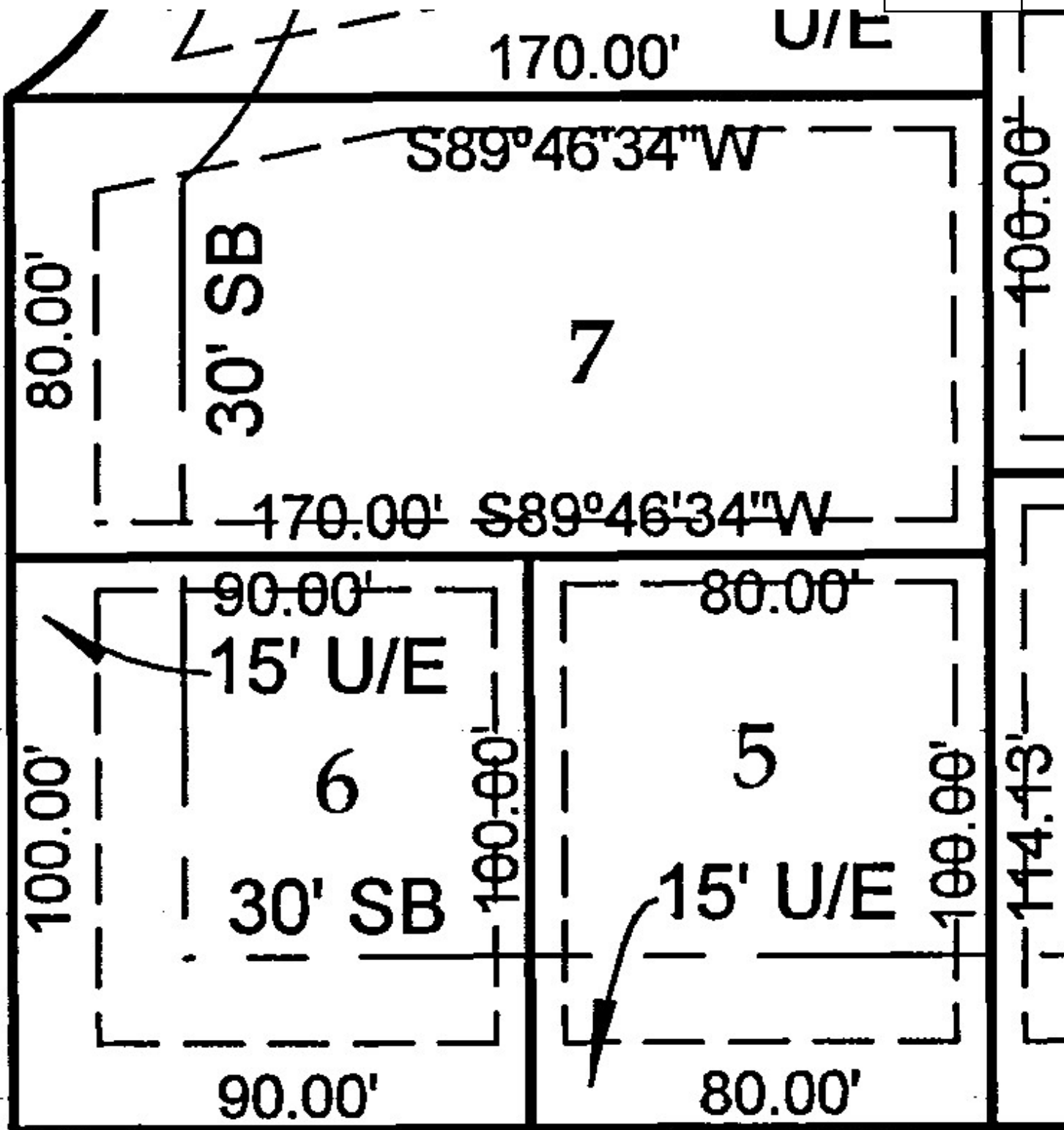
CERTIFICATION

I HEREBY CERTIFY THAT I HAVE ACCURATELY SURVEYED THE ATTACHED SUBDIVISION AND HAVE LOCATED ALL MONUMENTS SHOWN AND THAT ALL BLOCKS, LOTS, STREETS, AND PUBLIC WAYS ARE WELL AND ACCURATELY STAKED AND MARKED TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Donald G. White
DONALD G. WHITE R.L.S. #356



248.30' S00°13'26"E



HITHERGREEN DR

320.00' N89°46'34"E



Permit #: 2008
Permit Date: 03/24/22
Permit Type:
Permit Type: Fence
Contact Number: 9137059424
Applicant Email: a.overbay@aol.com
Description: Removal of old 6ft privacy fence. Replace and expand with new 6ft privacy fencing.
Valuation: 7432.00
Application Date: 03/24/2022
Issued Date:
Expiration Date: 09/20/2022
Zoning: R-2 Single-Unit Residential District
Easements:
Finished Square Footage: 0
Unfinished Square Footage: 0
Basement Finished Square Footage: 0
Basement Unfinished Square Footage: 0
Porch Square Footage: 0
Garage Square Footage: 0
Front Yard Setback (ft.): 0
Side Yard Setback (ft.): 0
Rear Yard Setback (ft.): 0
Status: Waiting on Info Submittal
Assigned To: Matthew R. Schmitz

Property

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
052-099-30-0-10-02-006.00-0	526 HITHERGREEN DR		OVERBAY,ANTHONY & PENNY		R-2 SINGLE-UNIT RESIDENTIAL DISTRICT

Contractors

License Applied Date	License Issued Date	Company	Contractor #	License Type
2021-03-10 00:00:00.000	2021-03-10 00:00:00.000	FENCE CRAFTERS KC	CONT-1439	OCCUPATIONAL LICENSE
2021-03-10 00:00:00.000	2021-03-10 00:00:00.000	FENCE CRAFTERS KC	CONT-1439	EMPLOYEE LICENSE
2021-03-10 00:00:00.000	2021-03-10 00:00:00.000	FENCE CRAFTERS KC	CONT-1439	EMPLOYEE LICENSE
2021-03-10 00:00:00.000	2021-03-10 00:00:00.000	FENCE CRAFTERS KC	CONT-1439	EMPLOYEE LICENSE
2021-03-10 00:00:00.000	2021-03-10 00:00:00.000	FENCE CRAFTERS KC	CONT-1439	EMPLOYEE LICENSE

Plan Reviews

Date	Review Type	Description	Assigned To	Review Status
03/30/2022	Accessory Structure	Initial submitted plan shows fence in side setback - will take to Council for review.	Matthew R. Schmitz	Denied

Fees

Fee	Description	Notes	Amount
Fence Permits			\$100.00
Total			\$100.00

Notes

Date	Note	Created By:
03/24/2022	<p>Fence must be one foot in from property line unless written permission is obtained from adjoining property owners and is on file with this office.</p> <p>Any fence constructed in a utility easement is done so at owner's risk.</p> <p>No fence can be constructed in a drainage easement without prior approval from the Director of Public Works.</p> <p>Must meet all city guidelines for fences, which are on file at the office and on our website.</p> <p>Must call/submit request for an inspection (with 24 hours' notice) prior to installing for check of property pins and after to ensure properly installed.</p>	Melissa Baker

Uploaded Files

Date	File Name
03/24/2022	11101798-526 Hithergreen Plan.pdf
03/24/2022	11101779-SKM_C284e22032414480.pdf

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Terri Wojtalewicz, Library Director *TW*
DATE: March 25, 2022
SUBJECT: Lansing Library Board Appointment

After meeting with Library Board Applicants, Tom Lauhon Marsha Jaskoweic, on March 22, 2022, the Lansing Community Library Board voted unanimously to recommend them to serve of the Lansing Community Library Advisory Board.

The Library Board recommends that Tom Lauhon be reappointed to serve another four (4) year term ending on April 30, 2026.

The Library Board recommends that Marsha Jaskowiec to serve on the Lansing Community Library Board for an unexpired term ending on April 30, 2025.

Policy Consideration: n/a

Financial Consideration: n/a

Action: Staff recommends a motion to approve the Lansing Community Library Advisory Board appointments of Tom Lauhon to fill a term ending on April 30, 2026 and Marsha Jaskowiec to fill an unexpired term ending on April 30, 2025.

AGENDA ITEM

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Jason Crum, Parks and Recreation Director
DATE: April 1, 2022
SUBJECT: Bid Consideration – Bernard Park Baseball and Softball Complex

In early 2020 the City Council formally accepted the Parks and Recreation Master Plan. Prior to that in 2019, staff and our consultant spent much time studying our existing facilities, gathering public input through survey and events, and developing new concepts for our park system. This information was compiled into the master plan document and phase 1 of the project was discussed. The intention was to move the baseball and softball complex from City Park to Bernard Park and to build a splash park at City Park. Plans to move the recreational baseball and softball fields to Bernard Park have been in place since the first concepts for Bernard Park were completed. Some of the reasons a new baseball and softball complex are needed is due to the age of the existing fields and related equipment, field layout, the amount of drainage that flows to the park and insufficient parking. This concept also opens the park to be used as a community park rather than an undersized recreational sports complex and make a place for a splash park which was a desirable amenity for the community. Progress on Phase 1 was delayed due to Covid-19, but staff and our consultants have been working on these plans since mid-2021.

A request for bids was published in the February 17th issue of the Leavenworth Times for the baseball and softball complex project at Bernard Park. Bids were due and opened on March 16th. Three bids were received. Attached is a letter of recommendation from our consultant, Vireo. Included in the letter is a breakdown of the bids and alternates for review, this is also included on the agenda memo below. The bids came in under the consultants estimates and as such, staff is recommending accepting the base bid and all alternates from Sands Construction for a total of \$4,573,800.00. A representative from the design team will be in attendance to answer any questions.

Policy Consideration: N/A

Financial Consideration:

This project will be funded by the issuance of General Obligation Bonds.

Action:

Staff recommends a motion to authorize the Mayor to execute a contract with Sands Construction for a total of \$4,573,800 for the Bernard Park baseball and softball complex.

AGENDA ITEM

Below is a summary of the bids as received:

Bidder	Base Bid	Alternate #1 Asphalt in Lieu of Double Chip & Seal	Alternate #2 Gravel Mow Strip	Alternate #3 Bleacher Shade Structures	Alternate #4 Sports Lighting 50/30 Levels	Base Bid + All Alternates
CB Construction	\$4,268,000	\$120,000	\$18,000	\$175,000	\$35,000	\$4,616,000
Sands Construction	\$4,298,000	\$100,800	\$12,000	\$124,000	\$39,000	\$4,573,800
Herner Construction	\$4,431,926	\$110,462	\$15,434	\$121,363	\$38,000	\$4,717,185

AGENDA ITEM #

March 24, 2022

Jason Crum, Director of Parks & Recreation
City of Lansing, Kansas

**RE: Kenneth W. Bernard Park – Baseball/Softball Complex
Bidder's Qualifications and Recommendation Letter**

Mr. Crum,

After reviewing the revised bid submittals for the above referenced project, Vireo recommends entering negotiations to contract with Sands Construction. A review of Sands Construction and their list of sub-contractors indicates they are qualified and have the experience to perform the work required to build the plans issued in the bid documents. A preliminary list of subcontractors Sands intends to use is provided with this letter. Sands and their subs appear to have available personnel and equipment and have indicated that they are ready to get started as soon as possible.

A review of Sands Construction's work experience and their list of sub-contractors indicates that collectively they have the experience to perform the work required to build the plans issued in the bid documents.

Sands Construction is a local contractor. Their office is located 3 miles from the project site on Eisenhower Road. Sands intends to use local subcontractors located in Lansing or Leavenworth for major components of the project including earthwork, fencing, electrical, plumbing, and concrete. Sands Construction has indicated in their bid submittal that they intend to perform the following work themselves: general conditions, demolition, metal studs/drywall, site/building concrete, carpentry, and trucking/hauling.

Vireo conducted 3 reference checks for Sands Construction by phone. All 3 had very positive things to say about Sands Construction and all indicated they would hire Sands Construction again. The referenced projects were completed in 2019 or 2021. Construction costs for the referenced projects ranged from \$242,000 to \$9 million. Change orders were not reported to be a significant issue on any of the projects. All 3 references reported the project was delivered on time and the Superintendent for these projects is the same proposed for this project.

Planning & Design

Vireo

BeVireo.com

Kansas City
929 Walnut Suite 700
Kansas City MO 64106
816-756-5690

Below is a summary of the bids as received:

Bidder	Base Bid	Alternate #1 Asphalt in Lieu of Double Chip & Seal	Alternate #2 Gravel Mow Strip	Alternate #3 Bleacher Shade Structures	Alternate #4 Sports Lighting 50/30 Levels	Base Bid + All Alternates
CB Construction	\$4,268,000	\$120,000	\$18,000	\$175,000	\$35,000	\$4,616,000
Sands Construction	\$4,298,000	\$100,800	\$12,000	\$124,000	\$39,000	\$4,573,800
Herner Construction	\$4,431,926	\$110,462	\$15,434	\$121,363	\$38,000	\$4,717,185

An analysis of the bids is provided with this letter. The difference between the lowest and 2nd lowest base bids was less than 1% (\$30,000). My understanding is that this difference is within the tolerance of City policy to offer local bid preference to bidders within the City of Lansing and/or Leavenworth County. Sands Construction is the only bidder residing in Leavenworth County.

When considering acceptance of alternates, there are several scenarios where the low bidder is different from that of the base bids. This is indicated in the attached analysis. In all alternate selection scenarios, the difference between the two bidders is 1% or less indicating that preference to the local bidder is likely applicable regardless of which scenario is chosen. Should all alternates be accepted in addition to the base bid, the lowest bidder is Sands Construction.

In addition, the bid package submitted by Sands Construction was very thorough and well put together. One of the best we've ever seen. All information requested in the bid was provided in the format requested and easy to find. This was not true of other bidders. A lot of time and effort was spent by Sands Construction to do things right the first time. Having no prior experience with Sands, we believe this is a good early sign indicative of the care and quality of work they will do for you.

We are very excited to get dirt moving on this long-awaited park project that the community can enjoy for many years to come. If you have any questions, or would like to discuss further, please don't hesitate to call.

Sincerely,



Larry Reynolds
Vireo Project Manager



REFERENCE CHECKS

1. Zeck Dealership – Leavenworth, KS

Contact: Derek Zeck
 Email: derek@zeckauto.com
 PH: 913-704-8080
 Completion Date: 12/2019
 Renovation/Addition
 20% self-performed
 Project Cost: \$9,000,000.00

- A. Have you been happy with their work & overall how have they been to work with?
 - Yes, they did a big renovation for us a couple years ago and we were very happy working with them. They did a good job.
- B. Would you hire them again?
 - Yes.
- C. Do you have any idea of the percent of total cost that was in change orders?
 - No, we held them pretty tight on change orders and didn't have a significant amount.
- D. Did they deliver your project on schedule?
 - Yes.

2. Dog & Cat Clinic – Lansing, KS

Contact: John Miller
 Email: millervet@gmail.com
 PH: 785-477-4343
 Completion Date: 6/2021
 Renovation/Addition
 35% self-performed
 Project Cost: \$1,100,000.00

- A. Have you been happy with their work & overall how have they been to work with?
 - Yes, worked with both Steve and Aiden. They were great to work with and managed the project well. Aiden being available on site was key. We started with an existing building and added an extension. We had a roof leak issue that came up with the existing building and were able to work with Aiden and Steve to resolve issue cost effectively.
- B. Would you hire them again?
 - Yes.
- C. Do you have any idea of the percent of total cost that was in change orders?
 - No. Made decisions together and Steve and Aiden were good about talking through options with us. There were no big surprises.
- D. Did they deliver your project on schedule?
 - Yes.

3. American Equipment – Kansas City, KS

Contact: Kent Yahme

Email: kent@americanequipoment.us

PH: 816-805-6236

Completion Date: 6/2021

Industrial Addition

35% self-performed

Project Cost: \$242,000.00

- A. Have you been happy with their work & overall how have they been to work with?
 - Yes, we've been happy working with them.
- B. Would you hire them again?
 - Yes.
- C. Do you have any idea of the percent of total cost that was in change orders?
 - No, no major issues.
- D. Did they deliver your project on schedule?
 - For the most part, yes. We ran into some supply chain issues, but I think everyone is dealing with that right now.

Below is a preliminary list of our proposed subcontractors for the above referenced project, as requested. Please feel free to contact Steve, or myself should have any questions.

Scope of Work	Subcontractor
Earthwork & Grading	Linaweaver Construction, Lansing KS
Fencing	Quality Fence, Lansing KS
Electrical & Sports Lighting (Musco)	Torgeson Electric, Topeka KS/ OR Laven Electric, Leavenworth KS
Plumbing (Buildings)	MCS Plumbing, Leavenworth KS
Concrete (Site and Building)	Sands Construction, Leavenworth KS

Thanks -



Joe Radzewich
Sr. Estimator & Project Manager
1284 Eisenhower Rd
Leavenworth, KS 66048
D: 913.599.9149
M: 913.702.5096
JoeR@SandsConstlvn.com
<https://sandsconstructionlvn.com>

BID TABULATION

Kenneth W. Bernard Park - Baseball/Softball Complex
3/16/2022

Bidder		Base Bid	Alternate #1 Asphalt in Lieu of Double Chip & Seal Parking	Alternate #2 Gravel Mow Strip	Alternate #3 Bleacher Shade Structures	Alternate #4 Sports Lighting 50/30 Lighting Levels	Total All Alternates
1	CB Construction & Services	\$4,268,000.00	\$120,000.00	\$18,000.00	\$175,000.00	\$35,000.00	\$348,000.00
2	Sands Construction	\$4,298,000.00	\$100,800.00	\$12,000.00	\$124,000.00	\$39,000.00	\$275,800.00
3	Herner Construction	\$4,431,926.00	\$110,462.00	\$15,434.00	\$121,363.00	\$38,000.00	\$285,259.00
Design Professionals Opinion of Cost (DPOC)		\$5,400,000.00	\$120,300.00	\$5,000.00	\$140,000.00	\$316,000.00	\$581,300.00

Lowest Base Bid	\$4,268,000.00	CB Construction & Services
2nd Lowest Base Bid	\$4,298,000.00	Sands Construction
Highest Base Bid	\$4,431,926.00	Herner Construction

	%	\$
Difference b/w Lowest & 2nd Lowest Base Bids	0.70%	\$30,000.00
Difference b/w Lowest & Highest Base Bids	3.70%	\$163,926.00
Difference b/w Lowest Base Bid & DPOC	-20.96%	-\$1,132,000.00

Bidder	Base Bid + Alt. #1	Base Bid + Alt. #2	Base Bid + Alt. #3	Base Bid + Alt. #4	Base Bid + All Alternates	Base Bid + Alt. 1 & 2	Base Bid + Alt. 1,2, & 3	Base Bid + Alt. 1,2, & 4	Base Bid + Alt. 1,2,3,4
CB Construction & Services	\$4,388,000.00	\$4,286,000.00	\$4,443,000.00	\$4,303,000.00	\$4,616,000.00	\$4,406,000.00	\$4,581,000.00	\$4,441,000.00	\$4,616,000.00
Sands Construction	\$4,398,800.00	\$4,310,000.00	\$4,422,000.00	\$4,337,000.00	\$4,573,800.00	\$4,410,800.00	\$4,534,800.00	\$4,449,800.00	\$4,573,800.00
Herner Construction	\$4,542,388.00	\$4,447,360.00	\$4,553,289.00	\$4,469,926.00	\$4,717,185.00	\$4,557,822.00	\$4,679,185.00	\$4,595,822.00	\$4,717,185.00

* Shaded box indicates scenario low bidder

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Beth Sanford, Finance Director
DATE: April 1, 2022
SUBJECT: Charter Ordinance. No. 1-2022 - A Charter Ordinance exempting the city of Lansing, Kansas, from the provisions of K.S.A. 14-570 and K.S.A. 14-571 and providing substitute and additional provisions on the same subject relating to public improvements and the issuance of bonds for the purpose of paying for the improvements.

Bond Counsel, Gilmore & Bell, has prepared Charter Ordinance 1-2022, exempting the city from the provisions of K.S.A. 14-570 and K.S.A. 14-571.

This charters KSA 14-570 *et seq.* to remove the public vote requirement under state law and would allow the city to approve a multi-year capital plan and the issuance of bonds therefore by adopting a resolution.

This charter ordinance shall be published once a week for two consecutive weeks and shall take effect sixty days after final publication unless a sufficient petition is filed in the office of the City Clerk.

The charter ordinance requires two-thirds affirmative votes of the governing body. The Mayor is considered a member of the governing body.

Action: Staff recommends a motion to adopt Charter Ordinance No. 1-2022.

AGENDA ITEM

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF LANSING, KANSAS
HELD ON APRIL 7, 2022**

The governing body met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

Absent: _____

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

There was presented a Charter Ordinance entitled:

**A CHARTER ORDINANCE EXEMPTING THE CITY OF LANSING, KANSAS,
FROM THE PROVISIONS OF K.S.A. 14-570 AND K.S.A. 14-571 AND
PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME
SUBJECT RELATING TO PUBLIC IMPROVEMENTS AND THE ISSUANCE OF
BONDS FOR THE PURPOSE OF PAYING FOR THE IMPROVEMENTS.**

Councilmember _____ moved that said Charter Ordinance be passed. The motion was seconded by Councilmember _____. Said Charter Ordinance was duly read and considered, and upon being put, the motion for the passage of said Charter Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: _____

Nay: _____

Thereupon, the Charter Ordinance having passed with more than a 2/3 vote of the governing body, the Mayor declared said Charter Ordinance duly passed and the Charter Ordinance was numbered Charter Ordinance No. 1-2022 and was signed by the Mayor and attested by the City Clerk and was directed to be published once a week for two consecutive weeks in the official newspaper of the City.

* * * * *

(Other Proceedings)

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Lansing, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Tish Sims, City Clerk

(Published in *The Leavenworth Times* on April __, 2022 and April __, 2022)

CHARTER ORDINANCE NO. 1-2022

A CHARTER ORDINANCE EXEMPTING THE CITY OF LANSING, KANSAS, FROM THE PROVISIONS OF K.S.A. 14-570 AND K.S.A. 14-571 AND PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT RELATING TO PUBLIC IMPROVEMENTS AND THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING FOR THE IMPROVEMENTS.

WHEREAS, Article 12, Section 5 of the Constitution of the State of Kansas (the “Act”), provides that cities may exercise certain home rule powers, including passing charter ordinances which exempt such cities from non-uniform enactments of the Kansas Legislature; and

WHEREAS, the City of Lansing, Kansas (the “City”) is a city, as defined in the Act, duly created and organized, under the laws of the State of Kansas; and

WHEREAS, K.S.A. 14-570 and K.S.A. 14-571 are part of an enactment of the Kansas Legislature (K.S.A. 14-570 *et seq.*) relating to public improvements and the issuance of bonds for such purposes, which enactment is applicable to the City, but is not uniformly applicable to all cities within the State of Kansas; and

WHEREAS, the governing body of the City (the “Governing Body”) desires, by charter ordinance, to exempt the City from the provisions of K.S.A. 14-570 and K.S.A. 14-571, and to provide substitute and additional provisions therefor.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

SECTION 1. Exemption. The City, by virtue of the powers vested in it by the Act, hereby elects to exempt itself from and make inapplicable to it the provisions of K.S.A. 14-570 and K.S.A. 14-571 and shall be governed by the following substitute and additional provisions contained herein.

SECTION 2. Master Plan for Public Improvements. Whenever the City Administrator or his/her designee has filed with the Governing Body a master capital improvements plan (the “Plan”) for the physical development of the City within the boundaries of the City, including the acquisition of land necessary therefore, the acquisition of equipment, vehicles or other personal property to be used in relation thereto, and may provide for assumption and payment of benefit district indebtedness previously created for public improvements, and which Plan may require a number of years to execute, and such Plan is approved by the Governing Body, the City is hereby authorized to issue its general obligation bonds (the “Bonds”) in an amount sufficient to carry out such Plan and associated costs.

SECTION 3. Procedure for Issuance of Bonds. Before any Bonds are authorized or issued pursuant to this Charter Ordinance, the City will adopt a resolution specifying the amount of such Bonds and the purpose of the issuance thereof.

SECTION 4. Severability. If any provision or section of this Charter Ordinance is deemed or ruled unconstitutional or otherwise illegal or invalid by any court of competent jurisdiction, such illegality or invalidity shall not affect any other provision of this Charter Ordinance. In such instance, this Charter

Ordinance shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

SECTION 5. Effective Date. This Charter Ordinance shall be published once a week for two consecutive weeks in the official City newspaper, and shall take effect sixty (60) days after final publication, unless a petition signed by a number of electors of the City equal to not less than ten percent (10%) of the number of electors who voted at the last preceding regular City election shall be filed in the office of the City Clerk demanding that this Charter Ordinance be submitted to a vote of the electors, in which event this Charter Ordinance shall take effect when approved by a majority of the electors voting at an election held for such purpose.

PASSED with at least a two-thirds (2/3) vote of the entire Governing Body of the City of Lansing, Kansas, on April 7, 2022, and **APPROVED AND SIGNED** by the Mayor.

Anthony R. McNeill, Mayor

(SEAL)

ATTEST:

Tish Sims, City Clerk

CERTIFICATE OF NO PROTEST

STATE OF KANSAS)
) ss:
COUNTY OF LEAVENWORTH)

The undersigned, Clerk of the City of Lansing, Kansas (the “City”), does hereby certify that the governing body of the City duly passed Charter Ordinance No. __ on April 7, 2022, that said Charter Ordinance was published once a week for two consecutive weeks (April __, 2022 and April __, 2022) in *The Leavenworth Times*, the official City newspaper; that more than sixty (60) days have elapsed from the date of the last said publication; and that there has been no sufficient written protest filed in my office against said Charter Ordinance, as provided in Article 12, Section 5 of the Kansas Constitution.

WITNESS my hand and official seal on _____, 2022.

(Seal)

Tish Sims, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Beth Sanford, Finance Director
DATE: March 31, 2022
SUBJECT: Resolution No. B-2-2022 - A Resolution declaring the intent of the city of Lansing, Kansas, to reimburse capital expenditures relating to the construction of certain improvements with proceeds of tax-exempt financing.

Bond Counsel, Gilmore & Bell, has prepared Resolution B-2-2022 declaring the intent of the city to reimburse capital expenditures relating to the construction of certain improvements with proceeds of tax-exempt financing.

This resolution allows work to begin on the Bernard Park Baseball/Softball Complex Project before general obligation bonds are issued. Any expenses paid by the city before the general obligation bonds issuance would be paid out of General Fund reserves and then later be reimbursed by the bond proceeds.

Action: Staff recommends a motion to adopt Resolution No. B-2-2022.

AGENDA ITEM

RESOLUTION NO. B-2-2022

A RESOLUTION DECLARING THE INTENT OF THE CITY OF LANSING, KANSAS, TO REIMBURSE CAPITAL EXPENDITURES RELATING TO THE CONSTRUCTION OF CERTAIN IMPROVEMENTS WITH PROCEEDS OF TAX-EXEMPT FINANCING

WHEREAS, the City of Lansing, Kansas (the “City”), expects to design, construct, and improve certain parks and recreation improvements, including multi-sport athletic fields, concessions stands, restrooms, and all related site work and infrastructure improvements necessary therefor, all to be located at Kenneth W. Bernard Park within the City (collectively, the “Project”); and

WHEREAS, the City desires to spend funds on hand with the expectation that such expenditures may be reimbursed with the proceeds of tax-exempt general obligation notes and/or bonds of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS, AS FOLLOWS:

Section 1. The City expects to make capital expenditures in connection with the Project and intends to reimburse itself for such expenditures with the proceeds of general obligation bonds and/or temporary notes in an amount not to exceed \$4,573,800, plus any capitalized interest and costs of issuance. Any general obligation bonds and/or temporary notes issued under the authority of this Resolution may be used to reimburse expenditures made on or after the date that is 60 days before the date of adoption of this Resolution pursuant to U.S. Treasury Regulation §1.150-2.

Section 2. This Resolution shall take effect and be in full force from and after its adoption and approval by the governing body of the City.

ADOPTED by the governing body of the City on April 7, 2022 and **APPROVED** by the Mayor.

(SEAL)

Anthony R. McNeill, Mayor

ATTEST:

Tish Sims, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator

FROM: Mike Spickelmier, Director of Public Works *NEWS 3/31/2022*

DATE: April 1, 2022

SUBJECT: Construction Bids for the K7 & Eisenhower Project

The bids for the K-7 & Eisenhower Intersection Improvement Project (KDOT Project KA 5575-01) were opened and read aloud at 1:00pm on March 23, 2022. The results of that bid opening are listed below, with a detailed summary attached.

LEXECO	\$1,923,644.38
Kaaz Construction	\$1,777,000.00
Linaweaver Const.	\$1,685,259.30
Engr. Estimate	\$1,691,383.50

Policy Considerations: The bids were solicited in accordance with the City of Lansing Purchasing Policy and also require concurrence from the Kansas Department of Transportation.

Financial Considerations: The Kansas Department of Transportation (KDOT) has agreed to pay 80% of the construction costs, with the remainder split between Lansing at 2/3 and Leavenworth at 1/3 per the agreement signed November 19, 2020.

Action: Accept the bids as presented and award the Low Bid in the amount of \$1,685,259.30 to Linaweaver Construction Inc, upon concurring approval by the Kansas Department of Transportation.

K-7 & Eisenhower Road Bid Summary

KDOT #52 KA-5575-01

NO.	ITEM	QUANTITY	UNIT	Engineer Estimate		Linaweaver Bid		LEXECO Bid		Kaaz Bid	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Contractor Construction Staking	1	L.S.	\$35,000.00	35,000.00	\$15,000.00	15,000.00	\$7,500.00	7,500.00	\$16,839.52	16,839.52
2	Field Office & Laboratory (Type A)	1	Each	\$10,000.00	10,000.00	\$5,000.00	5,000.00	\$2,500.00	2,500.00	\$5,418.40	5,418.40
3	Mobilization	1	L.S.	\$60,000.00	60,000.00	\$100,000.00	100,000.00	\$160,950.00	160,950.00	\$75,348.35	75,348.35
4	Mobilization DBE	1	L.S.	\$10,000.00	10,000.00	\$600.00	600.00	\$0.00	0.00	\$0.00	0.00
5	Clearing and Grubbing	1	L.S.	\$15,000.00	15,000.00	\$7,500.00	7,500.00	\$8,800.00	8,800.00	\$8,069.94	8,069.94
6	Embankment	543	C.Y.	\$50.00	27,150.00	\$15.00	8,145.00	\$25.50	13,846.50	\$31.00	16,833.00
7	Excavation	1,052	C.Y.	\$25.00	26,300.00	\$45.00	47,340.00	\$117.00	123,084.00	\$90.00	94,680.00
8	Pavement Removal	555	C.Y.	\$30.00	16,650.00	\$85.00	47,175.00	\$103.00	57,165.00	\$86.00	47,730.00
9	Removal of Existing Structures	1	L.S.	\$25,000.00	25,000.00	\$35,000.00	35,000.00	\$60,000.00	60,000.00	\$30,000.00	30,000.00
10	Curb & Gutter	1,643	L.F.	\$35.00	57,505.00	\$31.00	50,933.00	\$29.00	47,647.00	\$39.00	64,077.00
11	Protection Curb (8")	1,381	L.F.	\$50.00	69,050.00	\$33.00	45,573.00	\$30.50	42,120.50	\$27.00	37,287.00
12	Asphalt Surface Course	1,529	Tons	\$120.00	183,480.00	\$95.00	145,255.00	\$88.00	134,552.00	\$93.49	142,946.21
13	Asphalt Base Course	1,605	Tons	\$112.00	179,760.00	\$103.00	165,315.00	\$134.33	215,599.65	\$129.62	208,040.10
14	Aggregate Base Course (6")(AB-3)	4,102	S.Y.	\$14.00	57,428.00	\$10.00	41,020.00	\$27.00	110,754.00	\$18.00	73,836.00
15	2" Mill	9,741	S.Y.	\$6.00	58,446.00	\$3.00	29,223.00	\$2.10	20,456.10	\$2.23	21,722.43
16	Concrete Pavement (7" Uniform)(AE)(Plain)	152	S.Y.	\$80.00	12,160.00	\$100.00	15,200.00	\$92.50	14,060.00	\$55.00	8,360.00
17	6" Colored and Stamped Concrete	220	S.Y.	\$140.00	30,800.00	\$77.00	16,940.00	\$74.00	16,280.00	\$188.00	41,360.00
18	Mountable Median Nose	12	S.Y.	\$175.00	2,100.00	\$250.00	3,000.00	\$225.00	2,700.00	\$320.00	3,840.00
19	Concrete Driveway (8")	626	S.Y.	\$50.00	31,300.00	\$90.00	56,340.00	\$83.00	51,958.00	\$90.00	56,340.00
20	4" Concrete Sidewalk	519	S.Y.	\$55.00	28,545.00	\$48.00	24,912.00	\$51.04	26,489.76	\$55.00	28,545.00
21	6" Concrete Shared Use Path	393	S.Y.	\$60.00	23,580.00	\$56.00	22,008.00	\$59.36	23,328.48	\$58.50	22,990.50
22	Sidewalk Construction (6")(AE) with Integral Curb	36	S.Y.	\$80.00	2,880.00	\$150.00	5,400.00	\$149.82	5,393.52	\$165.00	5,940.00
23	Concrete ADA Ramp with Trunc Dome	228	S.Y.	\$200.00	45,600.00	\$80.00	18,240.00	\$79.14	18,043.92	\$125.00	28,500.00
24	Concrete Retaining Wall	225	SF	\$80.00	18,000.00	\$86.00	19,350.00	\$80.00	18,000.00	\$65.00	14,625.00
25	Storm Sewer (RCP) (24")	28	L.F.	\$90.00	2,520.00	\$160.00	4,480.00	\$158.00	4,424.00	\$160.00	4,480.00
26	Storm Sewer (RCP) (18")	478	L.F.	\$75.00	35,850.00	\$135.00	64,530.00	\$136.00	65,008.00	\$130.00	62,140.00
27	Storm Sewer (RCP) (15")	87	L.F.	\$70.00	6,090.00	\$185.00	16,095.00	\$108.00	9,396.00	\$200.00	17,400.00
28	Inlet (Special)	1	Each	\$10,000.00	10,000.00	\$4,500.00	4,500.00	\$11,250.00	11,250.00	\$12,111.47	12,111.47
29	Inlet (Type 22 Curb)	5	Each	\$6,000.00	30,000.00	\$6,500.00	32,500.00	\$6,800.00	34,000.00	\$6,400.00	32,000.00
30	Junction Box (4'x4')	1	Each	\$5,000.00	5,000.00	\$6,500.00	6,500.00	\$6,900.00	6,900.00	\$6,250.00	6,250.00
31	Concrete Pipe Collar	1	Each	\$2,000.00	2,000.00	\$800.00	800.00	\$600.00	600.00	\$780.00	780.00
32	Sodding	1,223	S.Y.	\$8.00	9,784.00	\$7.50	9,172.50	\$12.25	14,981.75	\$7.28	8,903.44
33	Erosion Control	1	L.S.	\$40,000.00	40,000.00	\$6,500.00	6,500.00	\$14,000.00	14,000.00	\$8,649.97	8,649.97
34	Traffic Signal Installation	1	L.S.	\$240,000.00	240,000.00	\$295,500.00	295,500.00	\$256,400.00	256,400.00	\$285,500.00	285,500.00
35	Pavement Marking (Multi-Component)(White)(6")	3,127	L.F.	\$2.50	7,817.50	\$1.10	3,439.70	\$1.00	3,127.00	\$1.06	3,314.62
36	Pavement Marking (Multi-Component)(Yellow)(4")	4,769	L.F.	\$2.00	9,538.00	\$0.90	4,292.10	\$0.80	3,815.20	\$0.85	4,053.65
37	Pavement Marking (Multi-Component)(Yellow)(12")	164	L.F.	\$10.00	1,640.00	\$2.20	360.80	\$2.00	328.00	\$2.12	347.68
38	Pavement Marking (Intersection Grade)(White)(12")	691	L.F.	\$10.00	6,910.00	\$2.20	1,520.20	\$2.00	1,382.00	\$2.12	1,464.92
39	Pavement Marking (Intersection Grade)(White)(24")	170	L.F.	\$25.00	4,250.00	\$20.00	3,400.00	\$18.00	3,060.00	\$19.12	3,250.40
40	Pavement Marking Symbol (Intersection Grade)(White)(RT Arrow)	8	Each	\$750.00	6,000.00	\$300.00	2,400.00	\$265.00	2,120.00	\$281.54	2,252.32
41	Pavement Marking Symbol (Intersection Grade)(White)(LT Arrow)	28	Each	\$750.00	21,000.00	\$300.00	8,400.00	\$265.00	7,420.00	\$281.54	7,883.12
42	Pavement Marking Symbol (Intersection Grade)(White)(ONLY)	3	Each	\$750.00	2,250.00	\$500.00	1,500.00	\$450.00	1,350.00	\$478.09	1,434.27
43	Signing	1	L.S.	\$10,000.00	10,000.00	\$5,400.00	5,400.00	\$4,894.00	4,894.00	\$5,199.53	5,199.53
44	Traffic Control	1	L.S.	\$80,000.00	80,000.00	\$82,500.00	82,500.00	\$183,000.00	183,000.00	\$88,006.16	88,006.16
45	RCB Extension	1	L.S.	\$70,000.00	70,000.00	\$90,000.00	90,000.00	\$82,200.00	82,200.00	\$137,500.00	137,500.00
46	Temporary Shoring for RCB	1	L.S.	\$65,000.00	65,000.00	\$117,000.00	117,000.00	\$32,760.00	32,760.00	\$30,750.00	30,750.00
	Total				1,691,383.50		1,685,259.30		1,923,644.38		1,777,000.00



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report
April 7, 2022

Agenda Items:

Ord. No. 1080 is back on the agenda for Thursday evening. This ordinance was tabled at the March 3rd meeting for further review and evaluation. Following the March 3rd tabling, a committee comprised of Mayor McNeill, Councilman Clemons, C&ED Director Schmitz, and Mr. Vandall all met to work our way through the ordinance to ensure it conveys what a majority of the council desires. We believe the updates are comparable to other cities in our area. While no ordinance can address every single variable, we believe this ordinance will be a step forward in decluttering driveways and improving sight lines in residential areas in Lansing.

A conditional use permit request for 15915 Eisenhower Road is on the agenda for Thursday evening. The property is currently zoned A1, which would allow for a small auto dealership on the property with a CUP. The Planning Commission approved the request 5-1 with the condition that no more than ten (10) vehicles be for sale on the property at any time. The Council has the ability to approve, approve with conditions, remand back to Planning Commission, or deny the request. Staff is recommending approval of the CUP.

There are two requests on the agenda for fences that encroach within the established setback, but not within the right-of-way. The two requests are located at 319 Fairlane and 526 Hithergreen. Staff has reviewed the two requests and does not see any significant problems or sightline hazards on either request. Staff also desires to follow up with Council on our procedures for fence requests and to inquire if the Council still wants to hear each request.

Library Board appointments are on the agenda for Thursday evening.

Bids for Bernard Park construction were opened on March 16th. The bid results including all alternates are:

- CB Construction \$4,616,000
- Sands Construction \$4,573,800
- Herner Construction \$4,717,185
- Engineer's Estimate \$5,981,300

Staff recommends acceptance of the bid from Sands Construction. Funds for this project would initially be paid by the City through reserves, and then reimbursed upon completion of the financing package.



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Charter Ordinance No. 1-2022 exempts the City from provisions of K.S.A. 14-570 and 14-571 requiring the City to hold a public vote for park improvements. Although the City’s voters passed a .45% sales tax in 2017 to fund these park improvements (along with DeSoto Road improvements), the aforementioned election does not apply toward the public vote requirements in the statute, per our attorneys. This delays completion of financing for Bernard Park improvements slightly, but funds are on hand to begin construction now. Once financing is complete, the City can reimburse itself expenses paid out during the interim time.

Resolution No. B-2-22 declares the City’s intent to reimburse capital expenditures relating to the construction of certain improvements with proceeds of tax-exempt financing. This resolution allows work to begin on the Bernard Park Baseball/Softball complex before general obligation bonds are issued. Any expenses paid by the City prior to the GO bond issuance would be reimbursed upon completion of the financing.

Bids for the K7/Eisenhower intersection project were opened on March 23rd. The bid results are:

- LEXECO \$1,923,644.38
- Kaaz Const. \$1,777,000.00
- Linaweaver Const \$1,685,259.30
- Engineer’s Estimate \$1,691,383.50

According to our grant, KDOT would pay 80% of the construction costs, with the remainder being split between Lansing at 2/3 and Leavenworth at 1/3, per the agreement signed on November 19, 2020. Staff recommends acceptance of the bid from Linaweaver Construction.

Public Works:

Design for the drainage pipe at 4H and Valley is at 50%. Staff should be receiving a more thorough cost estimate for the project later this spring. The temporary repairs were completed last fall.

Bids for our annual pavement preservation program will be opened on April 13th.

Wastewater:

Easement documents for the Town Centre Trunk Sewer Replacement project were delivered to Valbridge Property Advisors for appraisal work. The draft geotechnical report was received and reviewed. The results of the rock corings found significant amounts of limestone throughout the project at shallow depths. Staff has requested additional rock cores between manhole locations to further quantify the amount of rock present. GBA will develop a revised cost estimate given this new information, but the volume of rock will add cost to the project. Previous cost estimates



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put the project near \$775,000, which includes a 20% contingency. Construction of this project will follow, as directed by the Council.

Preliminary plans for the McIntyre Sewer Interceptor are 30% complete and under review by City staff. A set of the plans has been forwarded to Leavenworth County for inclusion in the BASE Grant application. An updated cost estimate for this project was developed using recent bid tabs for regional projects; the estimate puts the project at \$4.5M, which includes a 40% contingency. This project will extend sewers to McIntyre Road and includes the installation of nearly 9,500’ of pipe.

Twelve flow meters were installed on March 25th, which was in time to collect data from the recent rainfall events where Lansing received 1.3-1.5” of rain. Data collection will continue for 90 days.

Year End Sales Tax Update:

	2021 YTD	2022 YTD	Difference
Local Sales & Use Tax (1.45%)	\$418,874	\$515,246	\$96,372 (23.01%)
County Sales Tax	\$237,635	\$252,356	\$14,721 (6.19%)
County Use Tax	\$69,020	\$97,613	\$28,593 (41.43%)
Guest Tax	\$55,277	\$21,421	-\$33,856 (-61.25%)

Through the March disbursement, the .45% sales tax has generated \$159,726, on pace for \$638,904 throughout the year. The 2022 debt payment for DeSoto Road is \$388,075. Based on current projections, this would leave \$250,829 toward park improvements this year.

Community & Economic Development:

Family Eye Care has begun dirt work on the site of their new location on Center Drive.

The public hearing for the expansion of the Mainstreet Chrysler Dodge Jeep Ram CID will be at the April 21st City Council meeting. Once the expansion of the CID is finalized, Mainstreet plans to construct and expand a new paint and body shop on the western edge of the property. Additionally, expanding the CID could allow Mainstreet CDJR to renovate and expand their main building once completion of the paint and body shop is complete.

Meetings & Announcements:

The City is currently accepting applications for Police Officer I/II.



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The VFW/Boy Scout fundraiser VFW Commander Vodarick referenced at the last meeting is May 7th in the Lansing Community Center. The memorial ceremony for the new bricks at the Bernard Park Veteran’s Memorial is on May 21st. Please strive to attend both events, if able.

The City has also volunteer openings for Planning Commission, Tree Board, Parks and Recreation Advisory Board, and Library Advisory Board.

- Thursday, April 7th City Council Meeting, 7:00pm, City Hall
- Wednesday, April 13th Mill & Overlay (PPP) Bid Opening, 1:30pm, City Hall
- Thursday, April 21st City council Meeting, 7:00pm, City Hall
- Thursday, April 28th City Council Work Session, 7:00pm, City Hall
- Thursday, May 5th City Council Meeting, 7:00pm, City Hall
- Saturday, May 7th Fishing Derby, Bernard Park
- Fri-Sat May 13-14th Bernard BBQ Battle (not open to the public)/Citywide yard sale
- Thursday, May 19th City Council Meeting, 7:00pm, City Hall
- Thursday, May 26th City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall



National Library Week Proclamation

WHEREAS, Today's libraries are not just about books but what they have for and with people;

WHEREAS, libraries of all types are at the heart of cities, towns, schools and campuses;

WHEREAS, Libraries have long served as trusted and treasured institutions where people of all backgrounds can be together and connect;

WHEREAS, Libraries and librarians build strong communities through transformative services, programs and expertise;

WHEREAS, Libraries, which promote the free exchange of information and ideas for all, are cornerstones of democracy;

WHEREAS, Libraries promote civic engagement by keeping people informed and aware of community events and issues;

WHEREAS, Librarians and library workers partner with other civic organizations to make sure their community's needs are being met;

WHEREAS, Libraries and librarians empower their communities to make informed decisions by providing free access to information;

WHEREAS, Libraries are a resource for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services and educational resources that transform lives and strengthen communities;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating
National Library Week

NOW, THEREFORE, be it resolved that I, Anthony R. McNeill, Mayor of the City of Lansing, State of Kansas, proclaim National Library Week, April 3-9, 2022. I encourage all residents to visit the library this week and explore what's new at your library and engage with your librarian. Because of you, Libraries Transform.

City of Lansing

Anthony R McNeill, Mayor

Tish Sims, City Clerk