

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OLD BUSINESS

1. Approval of October 6, 2022 Minutes

AUDIENCE PARTICIPATION

PRESENTATIONS

2. Military Retiree Appreciation Day Proclamation
3. Kansas Reads to Preschoolers Proclamation
4. Director Zell will provide a brief update to the City Council regarding the Town Center Sewer Replacement and the E McIntyre Sewer Interceptor project.

NEW BUSINESS

5. Gas Monitoring System Replacement Request
6. Aeration Basin Motor and Gearbox Repair Request
7. Lan Del Water Easement at Bernard Park
8. Equipment Replacement Requests

REPORTS - City Attorney, City Administrator, Department Heads, Councilmembers

9. Fleet Reports
10. August CED Report
11. September CED Report
12. 3rd Quarter Treasurer's Report
13. City Administrator Report

PROCLAMATIONS

OTHER ITEMS OF INTEREST

ADJOURNMENT

Regular meetings are held on the first and third Thursday of each month. For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the City Council and staff may not have had advance notice of your topic and that the City Council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Tish Sims, City Clerk
DATE: October 18, 2022
SUBJECT: Approval of Minutes

The Regular Meeting Minutes of October 6, 2022 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes of October 6, 2022, as presented.

AGENDA ITEM

CITY OF LANSING
CITY COUNCIL MEETING

MEETING MINUTES
October 6, 2022

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Kerry Brungardt and Jesse Garvey

Ward 4: Dan Clemons

Councilmembers Absent: Gregg Buehler

Councilmember Brungardt entered the meeting at 7:01 PM.

OLD BUSINESS:

Approval of Minutes of the Regular Meeting of September 15, 2022, as presented.

Councilmember Kirby made a motion to approve Regular Meeting Minutes of September 15, 2022, as presented. Councilmember Studnicka seconded the motion. No discussion took place. Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Clemons, and Brungardt; Nay: none; Abstain: Councilmember Garvey; Absent: Councilmember Buehler. The motion was approved.

Audience Participation: Mayor McNeill called for audience participation. Richard Nick at 719 Mt. Calvary Rd. spoke regarding internet service to his and neighbors' area. The neighborhood is located south of Sycamore Ridge that has been serviced by Spectrum. However, they have not moved any further south on that road to connect the neighbors outside the subdivision. The neighbors contacted Spectrum who agreed to provide service, but once they came out to see the location stated that they could not service that area. The neighbors understood that Spectrum was going to cover everybody in the city of Lansing. The neighbors are now trying to determine if Clearwave will be servicing their area but have not seen any progress indicating that. Mr. Nick stated that with school age children, internet is going to be an intricate part of his families' life. His family has been using Wi-Fi hotspots on their phones periodically, but there is no easy way to have it constant. Mr. Nick has checked into Starlink. February 2021, Mr. Nick put in for Starlink to provide internet. They stated that since he was in the city, they will not service his area as they provide to rural first. He received an email stating that they may be able to get to his area 2023 mid-year. Conversation continued with the mayor, director of CED, and councilmembers regarding the scope of the initial install by Clearwave and AT&T and budgetary restrictions of each business. Mr. Nick stated that he had attempted alternative options and was having difficulty as his property is considered in a residential area even though his location is rural. The mayor stated he would be willing to sign a letter for the neighbors affected that clarifies that they are outside of city infrastructure despite being in city limits. Mr. Nick explained that when he asked about connecting to the internet option in the adjoining subdivision it was going to be cost prohibitive even though he could see the cable box from his front door. The mayor reiterated that he would contact Clearwave to see what could be done. The Council thanked Mr. Nick for coming in to discuss the issue.

Presentations: None

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Audit services contract extension

Staff feels it is the best interest of the city to remain with Adams Brown due to their performance for the past 3 years and their knowledge of current and upcoming capital projects. They also performed a single audit for the CARES funds received in 2020 and currently provide guidance on use of ARPA funds. Finance Director Beth Sanford was available for questions.

Councilmember Brungardt made a motion to approve the engagement of Adams Brown to perform the audits for the years ending December 31, 2022 through December 31, 2024.

Councilmember Kirby seconded the motion. Councilmember Trinkle asked for clarification on if this was the same company that always been used. The mayor agreed. The finance director stated that they had been providing the service the last three years. **Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Garvey, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: Councilmember Buehler.** The motion was approved.

Mill & Overlay Quantity Adjustment

In mid-summer 2022, a significant overrun in milling quantities was identified from the April 21, 2021, approved mill & overlay bids. To offset costs, the north portion asphalt on 147th Street/DeSoto Rd was removed and will be added to an upcoming program. Public Works Director Mike Spickelmier was available for questions.

Councilmember Kirby made a motion to accept the revised quantities for the 2022 Mill & Overlay Program for a project total of \$816,402.95. Councilmember Majure seconded the motion. Mayor McNeill clarified, with the Public Works Director Spickelmier that this was the project discussed during the work session. **Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Garvey, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: Councilmember Buehler.** The motion was approved.

MSE Wall Repair (Lansing Project 2022-3) Committee Recommendation

Proposals were opened and evaluated by the special committee. \$50k was submitted by PW for the 2023 Capital Budget. Due to the nature of the project, and recent failure Public Works is asking this project be accelerated into the 2022 Budget year. Also, due to the unforeseen nature of the project, as well as some additional needs, Public Works is requesting a project contingency of 10%. Public Works Director Mike Spickelmier was available for questions.

Councilmember Brungardt made a motion to accept the recommendation of the special review committee and award the project to Linaweaver Construction per their submitted proposal in the amount of \$78,662.00, to direct staff to amend the 2022 Capital Budget, and execute the project with a 10% contingency in an amount not to exceed \$86,000. Councilmember Majure seconded the motion. No discussion took place. **Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Garvey, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: Councilmember Buehler.** The motion was approved.

Southfork Pipe Liner Installation

This project has been in the CIP for a number of years. \$100,000 was identified in the 2022 Capital Budget for Drainage Projects in Capital Fund Line Item. Public Works is requesting a 5% contingency on this project. Public Works Director Mike Spickelmier was available for questions.

Councilmember Clemons made a motion to accept the low bid of \$55,500 from Linaweaver and direct staff to proceed with the project with a 5% contingency. Councilmember Majure

seconded the motion. No discussion took place. **Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Garvey, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: Councilmember Buehler. The motion was approved.**
Salt Prices for 2023

Leavenworth County has again solicited pricing for bult purchase of rock salt. The quantity includes material for LVCO, City of Leavenworth, City of Basehor, City of Tonganoxie, and the City of Lansing. Public Works Director Mike Spickelmier was available for questions.

Councilmember Brungardt made a motion to accept the bid of \$57.61 per ton from Independent Salt Company in cooperation with Leavenworth County. Councilmember Majure seconded the motion. Councilmember Trinkle asked for clarification from Mr. Spickelmier whether the city had any issues with the company. Director Spickelmier stated they are a needs-based provider. Councilmember Majure commented on the price dropping. Director Spickelmier stated that the amount was less than the city paid in 2021. **Roll Call Vote: Aye: Councilmembers Brungardt, Studnicka, Trinkle, Kirby, Majure, Buehler, and Clemons; Nay: none; Abstain: none; Absent: Councilmember Garvey. The motion was approved.**

Ordinance No. 1091: An Ordinance amending the Unified Development Ordinance of the City of Lansing, Kansas - Section 7.04 Parking Lot Design, A. General Standards, Item 6

At the work session on August 25, 2022, the Council came up with requirements for where gravel surfacing should be allowed in the City. The Planning Commission, at their September 21, 2022, meeting approved recommending changes to the UDO to adopt the parking lot design general standards. Economic Development Director Matt Schmitz was available for questions.

Councilmember Garvey made a motion to remand Ordinance No. 1091, to the Planning Commission to reduce the distance from 75 feet to 50 feet as discussed in the August 25, 2022 work session. Councilmember Majure seconded the motion. Councilmember Trinkle asked if it was increasing the height. CED Director Schmitz stated the ordinance decreases the height from 12 inches to 10 inches for residential and 8 inches for commercial with caveats for agricultural zone areas that are more rural. Discussion continued regarding issues that might arise for code enforcement. CED Director Schmitz stated that this will start the code violation notification process earlier. The City Administrator stated that as discussed in the work session, especially in commercial zones, this will allow for sending notifications to businesses 5-6 days earlier **Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Garvey, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: Councilmember Buehler. The motion was approved.**

REPORTS:

City Attorney: Nothing to discuss.

City Engineer: Nothing to discuss.

Department Heads: Nothing to discuss.

Proclamations

Governing Body:

Councilmember Studnicka: Thanked the city clerk and librarian for their work on the volunteer dinner and thanked the volunteers for everything they do for the city.

Councilmember Trinkle: Nothing to discuss.

Councilmember Kirby: Agreed with Councilmember Studnicka regarding the volunteer dinner and appreciates all the volunteers. He also asked the public works director regarding the Take 5 oil change locations impact on the intersection and traffic flow. Director Spickelmier stated that the company was required to provide a traffic impact study. The study was reviewed by the city and KDOT, and impacts identified are somewhat less than is existing. The traffic flow will be different than what exists now. Discussion continued. Councilmember Kirby recommended learning the detour route for the traffic change scheduled for Friday, October 14.

Councilmember Majure: Nothing to discuss.

Councilmember Garvey: Agreed with previous councilmembers regarding the volunteer dinner and appreciated the outstanding job by both the volunteers and employees. Thanked the citizens that came to address the internet issue and express their opinion.

Councilmember Clemons: Agreed with previous comments regarding the volunteer dinner. He also addressed the director of public works regarding Carraway drainage issue and the estimate on the cost associated with it. Director Spickelmier stated repairs had been made to the street in front of the house. It is identified as an unfunded project. He could put together an estimate, but it would come down to whether it was funded. Discussion continued regarding the Capital Improvement Program and if the Carraway property was on the list for the next CIP as per the discussion at the work session. Director Spickelmier agreed to provide a ballpark estimate regarding drainage issues that are on the CIP.

Councilmember Brungardt: Thanked Mr. Nick for coming and apologized for being late to the meeting.

ADJOURNMENT:

Councilmember Brungardt made a motion to adjourn. Councilmember Kirby seconded the motion. Roll Call Vote: Aye: Councilmembers Studnicka, Trinkle, Kirby, Majure, Garvey, Clemons, and Brungardt; Nay: none; Abstain: none; Absent: Councilmember Buehler. The motion was approved.

The meeting was adjourned at 7:42 p.m.

ATTEST:

City Clerk Tish Sims, CMC



Military Retiree Appreciation Day Proclamation

Whereas: Military retirees have served our country faithfully in times of peace and war; and

Whereas: Military retirees have made significant sacrifices in defense of our freedom and liberty; and

Whereas: A large number of military retirees and their families live, work and play in the Lansing community; and

Whereas: The Fort Leavenworth Garrison will conduct a Retiree Appreciation Day on October 29, 2022,

Now, Therefore: I, Anthony R. McNeill, Mayor of the City of Lansing, State of Kansas, do hereby join the Fort Leavenworth Garrison in recognizing the contributions, sacrifices, and loyalty of military retirees in our community by recognizing October 29, 2022 as

"Military Retiree Appreciation Day"

In witness thereof, I have hereunto set my hand and caused the great seal of the City of Lansing to be affixed this 20th day of October, in the Year of Two Thousand and Twenty-two.

City of Lansing

Anthony R. McNeill, Mayor

Tish Sims, CMC, City Clerk

Military retirees have served our country faithfully in times of peace and war. Military retirees have made significant sacrifices in defense of our freedom and liberty. A large number of military retirees and their families live, work and play in the Lansing community. The Fort Leavenworth Garrison will conduct a Retiree Appreciation Day on October 29, 2022. Anthony R. McNeill, Mayor of the City of Lansing, State of Kansas, does hereby join the Fort Leavenworth Garrison in recognizing the contributions, sacrifices, and loyalty of military retirees in our community by recognizing October 29, 2022 as "**Military Retiree Appreciation Day**"



Kansas Reads to Preschoolers Month Proclamation

Whereas, Reading is the cornerstone of education, allowing each individual to pursue knowledge; and

Whereas, Knowledge is the finest asset we give to our children and the catalyst for achieving great things in life; and

Whereas, How well children learn to read affects how successful they are in school as well as how well they do throughout their lives, and

Whereas, Reading to babies, toddlers and preschoolers can have an incredible effect on their reading capacity; and

Whereas, Kansas Reads to Preschoolers Month, a celebration of the written word, will encourage young people to discover the complexity of the world beyond their own experience; and

Whereas, The Kansas Center for the Book at the State Library of Kansas desires to assure that all Kansas children age 0-5 years are read to during Kansas Reads to Preschoolers Month;

Whereas, The book "Not a Box" written by Antoinette Portis has been chosen for this year's Kansas Reads to Preschoolers project; and

Now, Therefore, be it resolved that I, Anthony R. McNeill, Mayor of the City of Lansing, do hereby recognize the month of November 2022 as

"Kansas Reads to Preschoolers Month"

and urge all citizens to join in celebration of the Kansas Reads to Preschoolers program and read "Not a Box" to your special someone.


In witness thereof, I have hereunto set my hand and caused the official seal of the City of Lansing, Kansas to be affixed. This, the 20th day of October, in the year of Two Thousand and Twenty-two.

City of Lansing

Anthony R. McNeill, Mayor

Tish Sims, CMC, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator
 FROM: Anthony J. Zell, Jr., Wastewater Utility Director 
 DATE: October 13, 2022
 SUBJECT: Gas Monitoring System Replacement Request

When the new facility was constructed in 2005, a hazardous gas monitoring system was installed in the Headworks Building on both the upper and lower levels. The purpose of the system is to monitor for hazardous environments inside the building, and alert staff of the conditions prior to entry.

Over the last 17 years, the sensors and controls for the system have become obsolete and are no longer available. Staff solicited quotes from two vendors to update the system to current technology. Part of the upgrade includes reusing existing conduit and weatherproof cabinets to save money on installation costs.

RE Pedrotti, the system integrator for the SCADA system, and TG Tech, the gas monitoring calibration and service contractor have provided pricing to replace the system. This would include the removal of the old sensors and controls, installing new sensors, calibration, programming, and start up.

A copy of the quotation is attached for your review.

Policy Consideration: N/A

Financial Consideration: Funds for this are available in the Utility's base budget.

Action: A motion to approve the replacement quote from RE Pedrotti Company to replace the gas monitoring system at a total cost of \$17,110.00



R.E. Pedrotti Company, Inc.
Instrumentation, Controls, and System Integration
 5855 Beverly Avenue, Suite A / Mission, KS 66202
 p: 913-677-3366 / repedrotti.com

October 4, 2022

QUOTE No. 1360
 Valid for 60 days

Mr. Tony Zell
 City of Lansing
 800 First Terrace
 Lansing, KS 66043

Reference: WWTP – Headworks Building Gas Monitoring System Replacement Project

Dear Tony:

The **R.E. Pedrotti Company, Inc.** is pleased to provide you the following proposal for the project referenced above per your request:

The following materials and services will be furnished as part of this project:

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
A.	Lot	<p>Headworks Building Gas Monitoring Panel Modifications (existing; to reuse existing enclosure):</p> <p>To include:</p> <ul style="list-style-type: none"> • Disconnection and removal of existing MSA Model 5600 gas system controller (internal components only) • (4) Precision Digital PD6000-6R5 process meters • Phoenix Contact 24 VDC Panel Mounted Power Supply (2904601) • Phoenix Contact 750 VA Uninterruptible Power Supply (2905908) • Wiring terminals, wireways, fuses, relays, etc. as required
B.	Lot	<p>RKI/TG Technical Services Gas Monitors System:</p> <p>To include:</p> <ul style="list-style-type: none"> • (2) M2A, Hydrogen Sulfide (H2S) 0-100 ppm, sensor / transmitter with j-box, cCSAus version • (2) M2A, LEL 0-100% sensor (catalytic) / transmitter with j-box, remote detector and calibration adapter/splash guard, UL version • (24 ft.) Poly tubing, 3/16" ID x 5/16" OD • Gas equipment calibration, setup and testing services
C.	Lot	<p>Installation Services. Electrical wiring/cabling and mounting of new RKI gas monitoring equipment</p> <p><i>Note: Existing gas monitoring system conduit will be reused where available</i></p>

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
D.	Lot	System Commissioning Services. Includes SCADA system interface checkout & startup, on-site testing, startup documentation (including O&Ms)

TOTAL PRICE FOR ITEMS A-D: \$ 17,110.00**

****Clarifications/Exclusions:**

- 1. Pricing is exclusive of taxes, fees, bonds and licenses unless noted above.
- 2. Terms: Net 30 days
- 3. FOB Factory. **Freight included.**
- 4. This proposal assumes that all existing control system equipment interfaced with the new components being supplied as part of this project, both by R.E. Pedrotti Company and by others, is in good working order. Should it be discovered that any existing equipment is not in good working order during this project, an R.E. Pedrotti Co. agent will notify the Owner promptly of the problem or issue discovered. R.E. Pedrotti Company will not be responsible to resolve such issues unless agreed upon under a change order to this project or as part of a separate arrangement.
- 5. Electrical installation services included and described within this proposal will be carried out by a licensed, bonded and insured electrical sub-contractor to R.E. Pedrotti Company, Inc.

If you have any questions or comments, please do not hesitate to call.


Sincerely,

R. E. PEDROTTI COMPANY



Ed McGrath
edm@repedrotti.com

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Anthony J. Zell, Jr., Wastewater Utility Director 
DATE: October 13, 2022
SUBJECT: Aeration Basin Gearbox and Motor Repair Estimate

In the fall of 2021, one of the three aeration basins at the treatment plant needed to be taken offline due to a gearbox malfunction. Staff and a contractor pumped the contents of the aeration basin (designated D1) into aeration basin D2. Upon completion of the pumping operation, approximately one foot of solids and inorganic material remained at the bottom of the tank and associated chambers. Staff hired Environmental Works to remove the materials and prep the tank for a mechanical contractor to remove the damaged gearbox and motor.

The motor and gearbox were removed and taken to a local shop for diagnosis, cleaning, and a repair estimate. While inconclusive, it appears that when the motor to gearbox coupling failed (after 17 years of continuous use) the remnants of the coupling caused damage to both the motor output shaft and the gearbox input shaft. Small parts of the coupling and its housing fell into the gearbox. The motor's shaft and lower bearing were damaged, which seems to be the cause of the coupling failure.

The mechanical contractor has recommended the replacement of the motor with a current model, while the gearbox can be repaired and put back into service. A cost breakdown is shown on the attached repair estimate.

Staff recommends replacing the motor at a total cost of \$25,722.22. Due to the large capital cost of a new gearbox, staff recommends damaged and normal wear components be replaced, for a total cost of \$78,847.73. The lead time for parts to complete the repairs are 16 to 18 weeks.

Policy Consideration: N/A


Financial Consideration: Funds for this are available in the Utility's base budget.

Action: A motion to approve the cost estimate from Fluid Equipment Company to perform the quoted work on the aeration basin motor and gearbox.

AGENDA ITEM

SERVICE ESTIMATE

Agenda Item 6.

Customer: City Of Lansing Wastewater Treatment Contact : Ron Lake Date: 10/12/2022 Phone: 913-705-0536 Fax: Project: Reliance Electric 6709448 - Repair Quote #: 7046237 Opp #: OP-538625	Fluid - Municipal Kansas City 4525 NW 41st St, Suite 400 Riverside, MO 64150 Phone: 816-795-8511 Fax: 816-795-8926	 FLUID EQUIPMENT <small>A COGENT COMPANY</small>
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Dear Ron,

We are pleased to offer the following estimate for your review.

Line No	Quantity	Description of Unit	Net Each	Net Ext.
1		75HP,1200,405TSD,TEFC Motor - Replacement Serial Number - LEAD TIME: 16-18 WEEKS	Total	\$25,722.22
2		Philadelphia Gearbox - Repair Serial Number - LEAD TIME: 16-18 WEEKS	Materials	\$70,967.73
			Labor	\$7,880.00
			Total	\$78,847.73
3		Philadelphia Gearbox - Replacement Serial Number - LEAD TIME: 32-26 WEEKS	Total	\$246,992.50

Disassembly, Cleaning, Inspection and Estimating Charge **\$2,745.00**

Amount due if this unit is not repaired. An invoice for this charge will automatically generate within 90 days of this estimate. This charge is for DCI (Disassembly, Clean and Inspect). All units left at our facility for more than 6 months will be scrapped unless written notification is received.

Delivery: 16 - 18 week(s) after receipt of P.O.
 FOB Point: Shipping Point
 Terms of Payment: Upon Receipt
 Quote Validity: 15 Days

Thank you for the opportunity to provide you with this estimate. Please let us know how you would like to proceed.

Quoted By:
Alexis Davis
 adavis@cogentcompanies.com

Salesrep:
Doug Plumer
 dplumer@fluidequip.com

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Jason Crum, Parks and Recreation Director
DATE: October 13, 2022
SUBJECT: Water line easement at Bernard Park

Explanation: Lan Del extended a water line into Bernard Park to service the new baseball and softball fields. A permanent easement for the water line needs to be granted to Lan Del for this water line. Attached is the description and other documents provided by Lan Del for the conveyance of this easement.

Policy Considerations: None.

Action: A motion to approve the water line easement for the Mayor's signature.

AGENDA ITEM

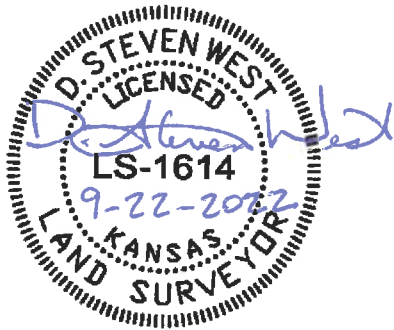
Attachment A

Legal Description – Permanent Water Easement:

A Water Easement being part of a property as described in a General Warranty Deed filed in Book 1005 Page 1774 at the Register of Deeds office of Leavenworth County, and also being located in the Southeast Quarter of Section 27, Township 9 South, Range 22 East of the Sixth Principal Meridian in Leavenworth County, Kansas, a description written by D. Steven West, PS No. 1614, on September 22, 2022, and being more particularly described as follows:

Commencing at the East Quarter Corner of said Section 27; thence S 1°12'49" E along the East line of said Southeast Quarter of said Section 27, a distance of 1311.58 feet; thence S 88°47'11" W a distance of 36.80 feet to a point on the West right-of-way line of Gilman Road as now established, said point also being the Point of Beginning of the centerline of a 20 feet wide easement lying 10 feet on each side of the following described centerline, and with the sides of easement to be extended or trimmed to existing right-of-way line; thence S 88°49'05" W, a distance of 5.92 feet; thence S 83°09'02" W, a distance of 531.93 feet; thence S 15°35'31" W, a distance of 101.39 feet to the point of termination of said centerline of easement.

The described easement containing 12,786.18 square feet.



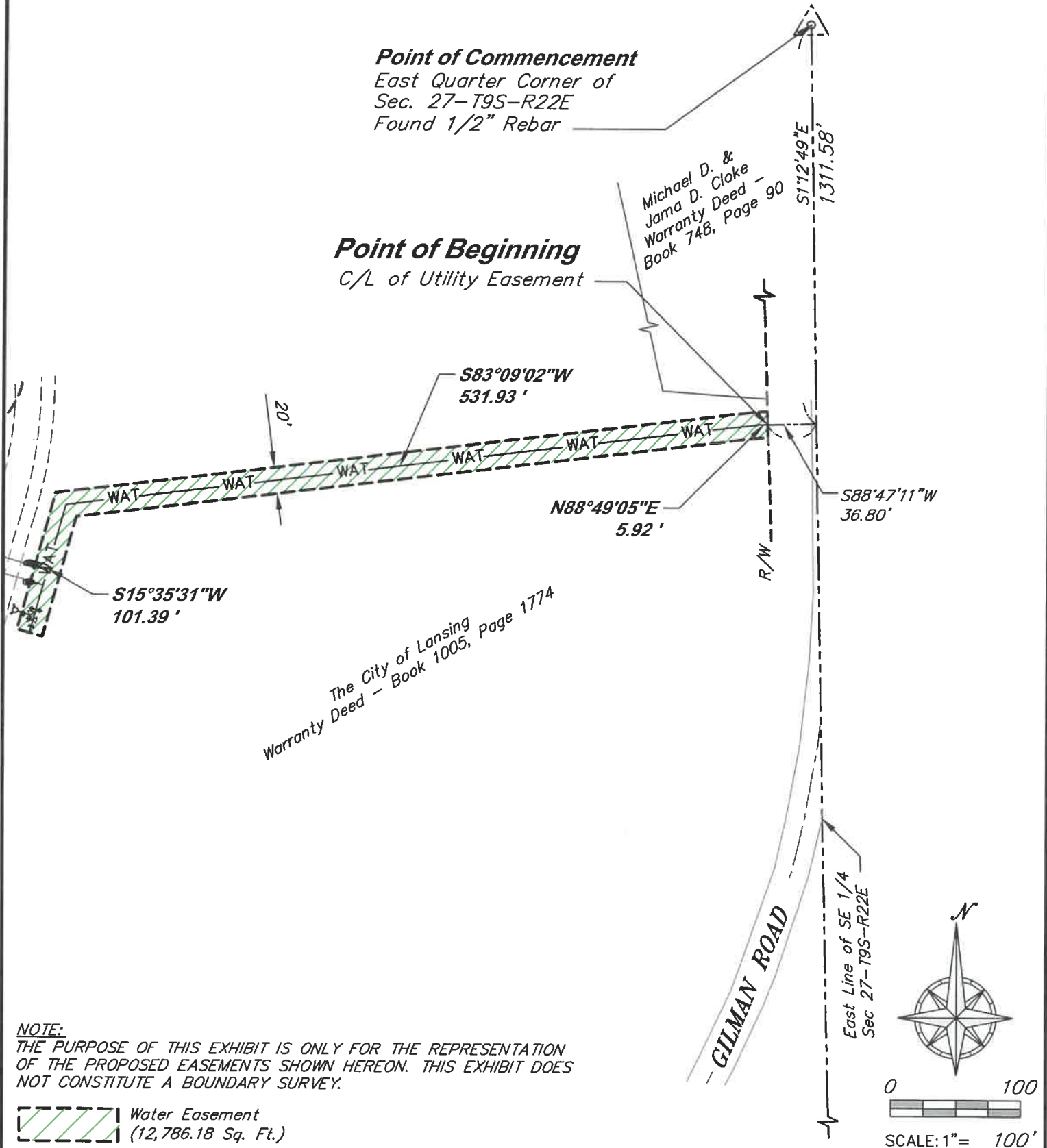


EXHIBIT A PUBLIC WATER EASEMENT KENNETH BERNARD PARK



McAFEE HENDERSON SOLUTIONS, INC.
Civil Engineering + Land Surveying
15700 College Blvd. Suite 202 Lenexa, KS 66219
Ph: (913) 888-4647 Fax: (913) 390-9865
www.mhs-eng.com

RIGHT OF WAY EASEMENT

City of Lansing, Kansas, a Municipal Corporation

GRANTOR(S)

For and in consideration of the sum of \$10.00 and other valuable considerations, receipt of which is hereby acknowledged do(es) hereby grant, sell and convey unto Lan-Del Water District, in the City of Lansing, in Leavenworth County, Kansas, for itself, and for the use and benefit of Lan-Del Water District, their employees, agents, contractors and assigns, GRANTEES, a permanent easement over, under and across the lands described on the attachment(s) hereto, the uses and purposes of which shall be as follows:

A permanent easement for public utility purposes, for construction, installation, maintenance, inspection, operation, use and repair of water mains, equipment and facilities, and appurtenances thereto, for the transmission and distribution of water, for removal of things placed or growing thereon and cutting, clearing, and trimming of trees and bushes, and for ingress and egress for these purposes, to, from, and within the described lands, to wit:

Kenneth W. Bernard Park – Waterline Easement
--See attachment A for legal description--

Provided, Grantor and its heirs and assigns shall have continued use and benefit of said lands, including ingress and egress to, over and through said lands, consistent with the rights herein granted, provided such use shall neither hinder the operations of Grantee nor interfere with the safety of same. Further provided, no structures other than fences, sidewalks, parking areas, driveways and similar site improvements shall be erected upon the easement. Grantee will repair, replace, or reimburse Grantor for any fences, lawn, mailboxes, landscaping, ornamental plants, trees, bushes, crops, or the existing concrete driveway which may be damaged by Grantee in the use of said easement. Unless approved by the Grantor, the Grantee shall not have any right to make any above-grade improvements within the easement that would alter Grantor's ingress/egress.

In witness whereof Grantor: City of Lansing, Kansas, a municipal corporation has/have executed this Easement this ____ day _____, 20____.

Tony McNeill, Mayor

STATE OF _____)
) SS.
COUNTY OF _____)

BE IT REMEMBERED, That on this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Tony McNeill, Mayor of the City of Lansing, Kansas, a municipal corporation duly organized, incorporated and existing under and by virtue of the laws of the State of Kansas, who is personally known to me to be such officer and who is personally known to me to be the same person who executed as such officer the within instrument on behalf of said Municipal Corporation, and such persons duly acknowledged the execution of the same to the act and deed of said Municipal Corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.

My Appointment Expires _____
Notary Public

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Elizabeth Sanford, Finance Director
DATE: October 14, 2022
SUBJECT: Equipment Replacement Requests

Attached are the equipment replacement requests submitted by Department Heads. The total cost of the requested items for the Equipment Reserve Fund is \$110,000. The City Administrator recommends purchasing the following items:

- ½ ton or 1500 4WD Pickup (Admin) \$45,000
- Medium Sized Tractor – (Parks/PW) \$65,000

TOTAL \$110,000

Staff is recommending purchasing equipment outright rather than utilizing a lease purchase agreement. We expect the Equipment Replacement Fund to have a balance of approximately \$164,783 on January 1, 2023.

Action:
Staff recommends that the City Council authorize the purchase of up to \$110,000 of replacement equipment from the Equipment Reserve Fund.

Equipment Replacement Request

Department: Administration/City Clerk

Requested Item: ½ ton or 1500 4X4 Pick-up Truck

Item being replaced: 2007 Ford E-350 15 Passenger Van (ID #VEHIC-011VAN1)

Justification for replacement: The current vehicle that is in use for maintenance support is a 2007 Ford E-350 15 passenger van that was passed down from Police Department fleet in 2016. The van is a very large and awkward vehicle for many of the department uses. It is very inefficient and difficult for some employees to drive. The van does not support the needs of a maintenance vehicle and limits the ability to haul materials or very large items. Due to the city information sign being changed to a new LED sign, we no longer have the need for a covered vehicle to carry all the letters and other signage equipment. A pick-up would be more conducive for hauling items that you wouldn't want to put inside a vehicle, and provide the ability to act as a multi-use support vehicle. The van has always had electrical system problems that come and go, causing starting issues that have required it to be towed. This year a 4th battery was replaced along with an alternator. Currently, the van would not be recommended for out-of-town travel due to reliability coupled with the handling quirks with steering and suspension. There is not currently a need for a 15-passenger style vehicle in the city's fleet

Replacement Cost: Not to exceed \$45,000.00



Equipment Replacement Request

Department: Parks & Recreation and Public Works/Streets

Requested Item: Medium Sized Tractor

Item being replaced: Kubota 3710 Tractor

Justification for replacement: The Kubota has not been fully operational for over two years. There have been multiple attempts to repair the equipment from the factory dealerships, but the attempts were unsuccessful. The P&R and PW departments jointly operate this equipment. P&R performs a significant portion of the seasonal spring and fall turf maintenance with this machine including seeding, aeration and top-dressing operations. During the summer, Streets use this machine to augment their ditch mowing (along with John Deere). The machine also gets used for rototilling when necessary for both departments.

Replacement Cost: \$65,000 and we will surplus the old Kubota



City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	22295	22,326	31	
						0	
						0	
						0	
						0	
Total						31	

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	56.47	57.63	1.16	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	270	279.2	9.2	
2021	Kaivac	1750	Cleaning Machine	8.2	8.7	0.5	
						0	
						0	
						0	
Total						10.86	

Lansing Community and Economic Development Department

Monthly Fleet Report

Month September **Year** 2022

Vehicles

Year	Make	Model	License Plate #	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2005	Ford	Ranger	57932	LT. Pick-up Ext	51,940	51,950	10	
2006	Ford	Ranger XLT	67211	LT. Pick-up Ext	61,156	61,490	334	
2015	Dodge	Journey	A6545	SUV	78,513	78,513	0	KTag: KTA. 02497158
2022	Dodge	Ram	D100764	1500 Pick Up Truck	180	657	477	

Parks and Recreation Fleet Report September 2022

Vehicles:

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2006	Dodge	Caravan	Minivan	52,002	52,163	161	AC/Parks use	
2014	Ford	F-350	Dump truck	22493.0			Parks maintenance	<i>out for service</i>
2016	Jeep	Patriot	SUV	66429	66438	9	Activity Center use	
2017	Chevrolet	Silverado	truck	21138	21466	328	Parks maintenance	
2018	Ford	F-350	4-dr crew	29842	30432	590	Parks maintenance	
Total						1088.00		

Equipment:

Year	Make	Model	Description	Hours Start	Hours End	Hours used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1985.2	1985.2	0	Parks maintenance	
2005	Kubota	F3060	mower	376.4	378.5	2.1	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1271.7	1274.1	2.4	Parks maintenance	
2012	Wright	ZK	stander mower	1161.7	1163.3	1.6	Parks maintenance	
2016	ABI	Force	infield groomer	308.2	308.4	0.2	Parks maintenance	
2017	Kubota	ZD1211	mower	863.8	878.3	14.5	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	362.2	369.6	7.4	Parks maintenance	
2019	Exmark	LZ 72	mower	584.3	602.9	18.6	Parks maintenance	
2019	Emark	LZ 96	mower	290	293.6	3.6	Parks maintenance	
2020	Kubota	ZD1211	mower	285	302.2	17.2	Parks maintenance	
2022	Wright	ZK	stander mower	8.6	11.4	2.8	Parks maintenance	
Total						70.40		

Lansing Police Department
 Vehicle Fleet End of Month Report

Sep-2022

Unit	Year	Make/Model	VIN Last 5	Mileage as of 09/01	Mileage as of 10/03	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	101681	106138	4457	Detective	Detective	Limited Use - Detective
2	2020	Dodge Durango	96952	39428	41268	1840	Patrol	Patrol	Fit for patrol duty
3	2021	Dodge Durango	64458	19131	21755	2624	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	40976	78696	79758	1062	Patrol	Patrol	Fit for patrol duty
5	2021	Dodge Durango	64459	6090	6557	467	Captain	Captain	Limited Use - Captain
7	2018	Ford Explorer	34004	24774	25193	419	Patrol	Patrol	Fit for patrol duty
8a	2017	Dodge Charger	86270	74047	75190	1143	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	35739	36183	444	Lieutenant	Lieutenant	Limited Use - Lieutenant
11	2003	Ford F150	64639	86808	86808	0	Animal Control	Animal Control	Limited Use - AC
12	2019	Dodge Durango	85335	24415	26298	1883	Chief	Patrol	Limited Use - Chief
13a	2017	Dodge Charger	96163	85021	86509	1488	Patrol	Patrol	Fit for patrol duty
15	2021	Dodge Durango	34002	9371	11618	2247	Patrol	Patrol	Fit for patrol duty
10	2022	Dodge Ram Truck	XXXXX	0	0	0	N/A	Patrol	Awaiting Upfit
17	2022	Dodge Ram Truck	XXXXX	0	0	0	N/A	Chief	Awaiting Upfit
					Mileage Total:	18074			

**Lansing Public Works Department
Monthly Fleet Report**

Month September Year 2022

Vehicles

Year	Make	Model	License Plate #	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2022	Dodge	Ram 2500	B3859	Pick-up	907	981	74	
1998	Ford	1/2 ton	48091	Pick-up	70,263	70,282	19	
2005	Sterling	LT 8500	64614	Dump Truck	60,740	60,830	90	
2007	Elgin	Crosswind J+	70295	Street Sweeper	7,095	7,095	0	
2017	Chevrolet	3500	88437	Pick-up Truck	31,591	32,005	414	
2011	International	7400	75269	Dump Truck	22,821	22,822	1	
2016	Ford	F350 4x4	88468	One-ton Dump Truck	18,970	19,000	30	
2013	Ford	Explorer	80551	SUV	76,256	76,740	484	
2019	Ford	Ecosport	A4358	SUV	9,560	9,667	107	KTag- KTA. 02497157
2020	Chevrolet	3500	A8914	One-ton Dump Truck	5,776	5,948	172	
2005	Mack	Granite	B0282	Dump Truck	44,841	44,961	120	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,165	5,165	0	
2004	IR	DD-24	Asphalt Roller	310	313	3	
2006	IR	185	Air Compressor	226	226	0	
1997	Bobcat	763	Skid Steer	2,340	2,341	1	
2014	Case	580 SNWT	Backhoe	1,853	1,862	9	
2002	Crafco	110	Crack Sealer	842	842	0	
2003	Kubota	L3710	Tractor	1,631	1,631	0	
2009	Case	465	Skid Steer	760	766	6	
2018	John Deere	5065E	Tractor	212	213	1	
2018	Vermeer	BC1000	Chipper	15	15	0	
2022	Case	SV280B	Skidsteer	20	33	13	

September

City Influent	24.53 MG	City Avg Daily	.818 MGD
LCF Influent	.365 MGD	LCF Daily Avg	0.122 MG
Total Biosolids	1.17 MG	Precip	.58 inches

Vehicles ept

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8506	8506	0	Collection System	
2012	Chevrolet	Tahoe	SUV	109487	109502	15	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	10569	10659	90	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	4119	4211	92	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	26107	26184	77	Biosolids Disposal	
Total						274		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	989	991	2	Plant Activities	
1999	Sterling	Vactor	Jet Truck	228.6	228.6	0	Collection System	
2004	John Deere	7920	Tractor	1336	1339	3	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1482	1483	1	Operations	
2004	Case	621D	Loader	2494	2501	7	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1620	1630	10	Maintenance	
2006	JCB	531-70	Telehandler	693	694	1	Plant Activities	

**COMMUNITY AND ECONOMIC DEVELOPMENT
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR AUGUST**

TO: Tim Vandall, City Administrator
FROM: Matthew R. Schmitz, Director, Community and Economic Development
DATE: 9/1/2022

PERMITS AND LICENSES:	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued.....	78	481
Number of permits for new single-family housing completed.....	0	5
Number of permits for new multi-family housing completed.....	0	0
Number of occupancy certificates issued.....	1	4
Number of permits for new single-family housing currently in process or pending issuance.....	2	2
Number of permits for new multi-family housing currently in process or pending issuance.....	1	1
Total valuation of residential and commercial construction and remodeling for which permits were issued.....	\$2,069,037.98	\$8,948,737.25
Permit fees.....	\$13,955.00	\$73,017.00
Number of inspections performed.....	86	424
Number of trade licenses issued.....	3	19
Total trade contractor licenses issued.....	3	19
Number of occupational licenses issued.....	1	36
 CODE ENFORCEMENT:	 <u>Current Month</u>	 <u>Year to Date</u>
<u>Nuisance Report</u>		
Three Day Warnings:.....	43	258
Certified Letters Sent:.....	1	2
Compliance:.....	37	191
Compliance Review:.....	43	225
<u>Vehicle Report</u>		
Warning Letters/Verbal:.....	10	52
Certified Letters Sent (20 Days):.....	0	0
Compliance:.....	6	39
Compliance Review:.....	6	38
<u>Weeds Report</u>		
Three Day Warnings:.....	19	97
Certified Letters Sent:.....	2	5
Compliance:.....	10	69
Compliance Review:.....	16	84
<u>Infiltration of Storm Water System</u>		
Three Day Warnings:.....	0	0
Certified Letters Sent:.....	0	0
Compliance:.....	0	0
Compliance Review:.....	0	0
<u>Additional Actions</u>		
Violation Publications:.....	0	0
Number of Court Actions:.....	0	0
Abated:.....	1	2
Citations:.....	0	0
Contracted for Work:.....	0	1

COMMUNITY AND ECONOMIC DEVELOPMENT
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR SEPTEMBER

TO: Tim Vandall, City Administrator
FROM: Matthew R. Schmitz, Director, Community and Economic Development
DATE: 10/1/2022

PERMITS AND LICENSES:	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued.....	65	546
Number of permits for new single-family housing completed.....	2	7
Number of permits for new multi-family housing completed.....	0	0
Number of occupancy certificates issued.....	1	4
Number of permits for new single-family housing currently in process or pending issuance.....	2	2
Number of permits for new multi-family housing currently in process or pending issuance	2	2
Total valuation of residential and commercial construction and remodeling for which permits were issued.....	\$2,069,037.98	\$8,948,737.25
Permit fees.....	\$15,582.50	\$88,599.50
Number of inspections performed	68	492
Number of trade licenses issued	1	20
Total trade contractor licenses issued.....	1	20
Number of occupational licenses issued	2	38
CODE ENFORCEMENT:	<u>Current Month</u>	<u>Year to Date</u>
<u>Nuisance Report</u>		
Three Day Warnings:.....	17	272
Certified Letters Sent:.....	0	2
Compliance:.....	14	205
Compliance Review:.....	19	244
<u>Vehicle Report</u>		
Warning Letters/Verbal:.....	4	56
Certified Letters Sent (20 Days):.....	0	0
Compliance:.....	2	41
Compliance Review:.....	6	44
<u>Weeds Report</u>		
Three Day Warnings:.....	15	112
Certified Letters Sent:.....	2	5
Compliance:.....	11	80
Compliance Review:.....	20	104
<u>Infiltration of Storm Water System</u>		
Three Day Warnings:.....	0	0
Certified Letters Sent:.....	0	0
Compliance:.....	0	0
Compliance Review:.....	0	0
<u>Additional Actions</u>		
Violation Publications:.....	0	0
Number of Court Actions:.....	0	0
Abated:.....	0	2
Citations:.....	0	0
Contracted for Work:.....	1	2

**CITY OF LANSING
TREASURER'S REPORT - QUARTER ENDING SEPTEMBER 30, 2022**

Fund Name	Fund Number	Unencumbered Cash Balance 6/30/22 DR / (CR)	Receipts	Disbursements	Unencumbered Fund Balance 9/30/22 DR / (CR)	Add Reserves, Account Payable, and Encumbrances	Subtract Receivables, Other Assets, and Net Fixed Assets	Treasurer's Cash Balance 9/30/22
General:	10	4,637,884.88	1,421,615.08	1,442,919.30	4,616,580.66	198,440.86	1,063.87	4,813,957.65
Special Revenue:								
Library	20	331,933.21	24,866.92	83,668.66	273,131.47	7,783.03	0.00	280,914.51
Consolidated Street & Highway	22	299,654.12	119,600.19	127,957.71	291,296.60	8,398.40	0.00	299,695.01
Special Parks & Recreation	23	207,188.94	20,814.85	17,292.63	210,711.16	0.00	0.00	210,711.16
Special Alcoholic Liquor	24	49,505.76	6,392.63	0.00	55,898.39	0.00	0.00	55,898.39
Special Alcohol Drug	25	0.00	2,937.66	0.00	2,937.66	0.00	0.00	2,937.66
Sales Tax (\$.45) Fund	26	468,199.63	192,470.87	55,165.96	605,504.54	0.00	0.00	605,504.54
Fire Insurance Proceeds	27	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hillbrook Subdivision Escrow	66	0.00	0.00	0.00	0.00	17,453.40	0.00	17,453.40
Agency:								
Bonds Posted	41	0.00	0.00	0.00	0.00	25,044.02	0.00	25,044.02
Park Land Trust	59	23.62	0.00	0.00	23.62	0.00	0.00	23.62
Mayor's Christmas	61	16,756.00	0.00	0.00	16,756.00	0.00	0.00	16,756.00
Transient Guest Tax	63	201,889.25	28,196.25	25,404.59	204,680.91	0.00	0.00	204,680.91
ARPA	49	0.00	0.00	0.00	0.00	1,823,526.76	435,000.00	1,388,526.76
Debt Service:								
Bond & Interest	40	1,426,126.40	175,517.39	1,366,115.35	235,528.44	203,169.54	0.00	438,697.98
Enterprise:								
Wastewater Utility	50	10,201,435.49	803,524.05	1,907,045.05	9,097,914.49	10,411,236.31	17,233,312.02	2,275,838.78
Solid Waste Utility	51	269,642.67	150,680.26	148,550.96	271,771.97	0.00	74,718.88	197,053.09
Investment Fixed Assets	90	3,992,316.82	0.00	0.00	3,992,316.82	0.00	3,992,316.82	0.00
Capital Projects:								
Capital Projects Fund	70	1,426,033.10	440,799.48	1,267,121.47	599,711.11	0.00	0.00	599,711.13
Equipment Reserve Fund	80	154,014.15	25,193.85	39,425.00	139,783.00	0.00	0.00	139,783.00
Police Equipment Reserve Fund	45	77,485.02	2,609.90	0.00	80,094.92	0.00	0.00	80,094.92
Desoto Road Project Fund	84	7,099.70	0.00	7,099.70	0.00	0.00	0.00	0.00
CIP Parks	88	93,400.00	4,565,664.40	2,565,119.00	2,093,945.40	0.00	0.00	2,093,945.40
Lansing Towne Centre	87	94,429.22	0.00	0.00	94,429.22	0.00	0.00	94,429.22
Total All Funds		23,955,017.98	7,980,883.78	9,052,885.38	22,883,016.38	12,695,052.32	21,736,411.59	13,841,657.16

STATEMENT OF BOND INDEBTEDNESS				
Bonds	General Obligation		Waste Water Revenue	Total
	Improvement	Revolving Loans		
Outstanding as of 7/1/22	\$ 29,365,000	\$ -	\$ -	\$ 29,365,000
Retired	-	-	-	-
Issued	-	-	-	-
Refunded	(1,185,248)	-	(1,244,752)	(2,430,000)
Outstanding as of 9/30/22	\$ 28,179,752	\$ -	\$ (1,244,752)	\$ 26,935,000
Temporary Notes	\$ 2,210,000	\$ -	\$ -	\$ 2,210,000
Total Outstanding 9/30/22				\$ 29,145,000

*Published quarterly in accordance with KSA 12-1608, 12-1609 - Elizabeth Sanford, Director of Finance.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report
October 20, 2022

Agenda Items:

Proclamations for Kansas Reads to Preschoolers Month and Military Retiree Appreciation Day are on the agenda.

Wastewater Director Zell will provide an update to the City Council on current wastewater projects.

A bid from RE Pedrotti Company to replace the gas monitoring system at the wastewater treatment plant for \$17,110 is on the agenda. The previous system was 17 years old and many of the controls for the system are no longer available. Funds are available for this replacement in the Wastewater Utility Fund. Director Zell will be present to answer any questions from the governing body.

The motor and gearbox for an aeration basin was taken to a shop for diagnosis, cleaning, and a repair estimate. The mechanical contractor has recommended the replacement of the motor with a current model, while the gearbox could be repaired and put back into service. Replacing the motor comes at a total cost of \$25,722.22. Staff is also recommending the replacing of damaged and worn gearbox components for a total cost of \$78,847.73. The lead time of the parts to complete the repairs is 16-18 weeks. Funds for the repairs and replacement are available in the Wastewater Utility Fund.

Lan-Del extended a water line to Bernard Park to service the new baseball and softball fields. A permanent easement for the water line needs to be granted to Lan Del to allow for future maintenance and repair of their water line. We discussed this several months ago at the outset of the Bernard Park improvements. A motion to approve the water line easement for the Mayor's signature is requested.

Department heads submitted two pieces of equipment for replacement in 2023. The first item to be replaced is a 2007 Ford E350 15 passenger van, proposed to be replaced with a ½ ton 4x4 pickup. This vehicle is currently used for the Administration Department. The second item to be replaced is a nonoperational Kubota tractor. Parks & Recreation and Public Works/Streets are proposing to replace this item with a functional medium sized tractor not to exceed \$65,000. Authorizing these two items allows staff to begin the process of getting formal bids; as both items are over \$15,000, they will need to be brought back to the City Council in early 2023 for final purchase approval.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

Public Works:

The closure at K7/Eisenhower began the morning of October 14th and is slated to take one week. The closure allows the contractor to move more quickly and provides a safer work zone for the crews. All businesses have accessibility throughout the closure and detour, as the Eisenhower entrances were operational. Lansing Police Department has paid special attention to the area during the closure. All improvements north of the intersection are scheduled to be complete by the end of October.

Clearwave Fiber has been issued 13 permits within Lansing, and an additional four KDOT permits to conduct work in the right-of-way. Clearwave is in the process of planting grass in some areas, with additional seeding likely to take place over the next couple of months. AT&T has been issued six permits, and one KDOT permit to work in the right-of-way. AT&T will likely continue working in Lansing in 2023 and perhaps beyond. AT&T has also stated they will cease installation of the above ground utility boxes in front yards but may still install in rear utility easements. Moving forward, AT&T will utilize at-grade utility boxes, also known as flowerpots. To date, no right-of-way permits for fiber providers have been closed out.

The engineering study to review and analyze changes to the speed limit along East Mary Street came in just over \$14,000. The current speed limit is 20 miles per hour. Details like the number of driveways, site distance, lack of shoulders, previous accidents, current average speeds, and the fact that it's a school zone would all come in to play on the study.

We had our first resident utilize the sidewalk cost share program, with a resident being reimbursed \$2,300 for replacing a portion of sidewalk on their property.

The City is again working with KDOT to replace the plain green signage along K7 with wayfinding signs directing drivers to City Hall, the Library, Lansing High School, etc.

Community & Economic Development:

Construction continues at Family Eye Care. The building is closed in, and they are working on interior work as well as exterior site work. Work on the parking lot is currently taking place. The Planning Commission granted a modification to the FEC site plan by allowing them to remove the small retaining wall on the property.

The Traffic Impact Study (TIS) for Take 5 Oil Change was approved by KDOT with no exceptions. Lansing's staff has reviewed the TIS and concurs with KDOT that there would be no significant adverse impacts.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

Work has begun on the townhomes at Santa Fe and Fairlane. A completion date is tentatively scheduled for next year. We have reached out to the developer of the Fairway Estates Fifth Plat. We hope to receive updated plans for this single-family home subdivision shortly.

Discussions are beginning at LCDC regarding the sites of future industrial parks in Leavenworth County. These discussions could be expedited if the existing parks in the area are filled soon. Completion of the sewer line toward McIntyre could make that site appealing, or even construction to the southern edge of the property to begin, as we discussed in the summer. As the discussions progress, staff will keep the Council abreast of the industrial park search.

YTD Sales Tax Update:

	2021 YTD	2022 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,365,647	\$1,652,050	\$286,403, 20.97%
County Sales Tax	\$737,258	\$769,254	\$31,996, 4.34%
County Use Tax	\$216,542	\$293,392	\$76,850, 35.49%
Guest Tax	\$174,626	\$59,837	-\$114,789, -65.73%*

Through the September disbursement, the .45% sales tax has generated \$512,136, on pace for \$682,847 throughout the year. The 2022 debt payment for DeSoto Road is \$388,075. Based on current projections, this would leave \$294,772 toward park improvements this year.

*A hotel in Lansing was used in 2021 for isolation during the pandemic. Current Transient Guest Tax figures are slightly less but comparable to periods prior to the pandemic.

Final valuations were completed, and the County recently sent us our finalized mill levy of 36.448. Based on the final mill levy, property taxes on a \$300,000 home would be \$1,257.46, a decrease from \$1,415.57 last year (41.031 mills). One mill in Lansing currently generates \$109,171.72.

Wastewater:

Three of the four easements needed for the Town Center Sewer Replacement project have been negotiated and signed. The final parcel is involved in a probate case and contact with the property owners has been limited. One of the family members is in the process of purchasing the property. 100% plans and specifications are complete and permitting is ongoing. The latest engineer estimate for construction is \$900,000. Construction of this project will follow, as directed by the City Council.



City of Lansing
800 First Terrace
Lansing, Kansas 66043

The owner of a gas main in conflict with the sewer alignment for the McIntyre Sewer Interceptor project has been found and contacted; however, there still seems to be confusing about the entity that owns the pipe. Staff reached out to a private law firm for assistance on this issue with preliminary positive results. The next step for the project is to acquire easements or permission from landowners to perform geotech work to refine the project cost estimate. 90% plans are under staff review currently. This project would extend sewers to McIntyre Road and include the installation of nearly 9,500 feet of pipe.

A draft report of the flow study and revision to the Wastewater Master Plan will be delivered in the upcoming months.

Meetings & Announcements:

The City currently has openings on the Parks & Recreation Advisory Board and the Tree Board.

- Thursday, October 20th City Council Meeting, 7:00pm, City Hall
- Wednesday, October 26th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, October 27th City Council Work Session, 7:00pm, City Hall
 - Procedural Review of Next Steps-Interlocal Agreement
- Saturday, October 29th Spooky Center, Activity Center
- Thursday, November 3rd City Council Meeting, 7:00pm, City Hall
- Tuesday, November 8th Special Election-Aquatic Center Sales Tax
- Friday, November 11th Veteran’s Day-City Offices Closed
- Wednesday, November 16th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, November 17th City Council Meeting, 7:00pm, City Hall
- Thursday November 24th Thanksgiving-City Offices Closed
- Thursday, December 1st City Council Meeting, 7:00pm, City Hall
- Sunday, December 4th Mayor’s Christmas Tree Lighting Ceremony

Sincerely,

Tim Vandall