

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OLD BUSINESS

- [1.](#) Approval of Meeting Minutes

AUDIENCE PARTICIPATION

PRESENTATIONS

NEW BUSINESS

- [2.](#) Application Approval for the Parks and Rec Board
- [3.](#) Application Approval for the Tree Board
- [4.](#) Approval of Leavenworth Fire District No. 1 Board re-appointment application
- [5.](#) Approval of Annual CMB Licensing

REPORTS - City Attorney, City Administrator, Department Heads, Councilmembers

- [6.](#) 3rd Quarter Financial Summary
- [7.](#) Library Report - November 2023
- [8.](#) City Administrator Report

PROCLAMATIONS

OTHER ITEMS OF INTEREST

ADJOURNMENT

Regular meetings are held on the first and third Thursday of each month. For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the City Council and staff may not have had advance notice of your topic and that the City Council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Tish Sims, City Clerk
DATE: December 4, 2023
SUBJECT: Approval of Minutes

The Regular Meeting Minutes of November 16, 2023 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes of November 16, 2023, as presented.

AGENDA ITEM

CITY OF LANSING
CITY COUNCIL MEETING

REGULAR MEETING MINUTES
November 16, 2023

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Kevin Gardner and Gene Kirby
Ward 2: Don Studnicka and Marcus Majure
Ward 3: Kerry Brungardt and Jesse Garvey
Ward 4: Dan Clemons and Gregg Buehler

Councilmembers Absent: None.

OLD BUSINESS:

The Regular Meeting minutes of November 2, 2023, were provided for review.

Councilmember Brungardt made a motion to approve the Regular Meeting Minutes of November 2, 2023, as presented. Councilmember Buehler seconded the motion. No discussion took place.

Roll Call Vote: Aye: Councilmembers Garvey, Buehler, Clemons, Brungardt, Studnicka, Gardner, Kirby and Majure; Nay: none; Abstain: none; Absent: none; The motion was approved.

Audience Participation: Becky Gordon, 102 S 3rd Ct, congratulated the winners of the council race. She also thanked those that have and continue to serve and hopes the community interest and involvement in local government continues.

Presentations:

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Award of Bid – McIntyre Sanitary Sewer Interceptor Project 2021-04

Three bids were opened on Monday November 6th. This project will extend the sewer from Gilman Road south to McIntyre Road. All necessary easements have been acquired.

Bid Results:

Infrastructure Solutions \$3,428,750.00
Legacy Underground \$3,836,901.00
Linaweaver Construction, Inc. \$2,995,003.00

George Butler Associates, the design engineer, has reviewed the bids and found that Linaweaver Construction met all the requirements of the bid.

Councilmember Brungardt made a motion to accept the bid from Linaweaver Construction for the construction of City Project 2021-04, in the amount of \$3,084,853 (Base bid plus 5% construction contingency). Councilmember Buehler seconded the motion. Councilmember Gardner, Wastewater Director Tony Zell, and City Administrator Tim Vandall discussed the financing and the fund used to pay for the project. Discussion continued regarding the amount of the contingency and an error in the calculated final amount. Councilmember Buehler withdrew his second. Councilmember Brungardt withdrew his motion.

Councilmember Brungardt made a motion to accept the bid from Linaweaver Construction for the construction of City Project 2021-04, in the amount of \$3,144,753 (Base bid plus 5% construction contingency). Councilmember Buehler seconded the motion. Director Zell and Councilmember Gardner continued discussing the engineering estimate versus the bid.

Roll Call Vote: Aye: Councilmembers Garvey, Buehler, Clemons, Brungardt, Studnicka, Gardner, Kirby and Majure; Nay: none; Abstain: none; Absent: none; The motion was approved.

Valley Storm Sewer Project 2023-03 – Scope Modification

The bid from Lineaweaver to include the base bid and alternate #3 was approved August 10, 2023. Installation of the proposed liner into Alternate #3 provides an increase in lifespan and avoids disruption to the neighbors fencing and landscaping. Two options have been presented for consideration to modify the scope of the project. We have a quote from Linaweaver Construction for \$162,500, this is for the new pipe and additional utility relocation.

Councilmember Buehler made a motion to accept the staff recommendation for scope modifications on the South Valley Storm Sewer projects and authorize a contract change order in the amount of \$162,500 (Base Bid plus Alternate #3 plus Option #A.) Councilmember Kirby seconded the motion. Councilmember Gardner and Public Works Director Michael Spickelmier discussed the options offered regarding the liner for the pipe. Councilmember Brungardt asked for clarification regarding the failed liner expectations. Discussion continued between the Mayor, Director Spickelmier, and Councilmember Brungardt regarding the failed liner and the history behind the installation. Director Spickelmier also mentioned the next phase and the possible timing for the closure of 4-H Road. Councilmember Clemons asked for clarification about where the detour would be located. Director Spickelmier confirmed it would be at Mary Street from Desoto.

Roll Call Vote: Aye: Councilmembers Garvey, Buehler, Clemons, Brungardt, Studnicka, Gardner, Kirby and Majure; Nay: none; Abstain: none; Absent: none; The motion was approved.

2024 Bridge Inspections

The Federal Highway Administration (FHWA) with the Kansas Department of Transportation (KDOT) require bridge inspections every two years. Leavenworth County and the City of Basehor have elected to contract with Finney & Turnipseed Transportation and Civil Engineering LLC out of Topeka Kansas for their required bridge inspections.

Councilmember Clemons a motion to accept the Professional Services Agreement from Finney & Turnipseed Transportation & Civil Engineering LLC. and authorize the Mayor to sign. Councilmember Buehler seconded the motion. Councilmember Gardner asked Director Spickelmier for clarification about what is covered under an inspection. Director Spickelmier stated that it is a set of guidelines set by the Federal Highway Administration. He continued by stating that it is best practice to bring before the council as this is a new contract.

Roll Call Vote: Aye: Councilmembers Garvey, Buehler, Clemons, Brungardt, Studnicka, Gardner, Kirby and Majure; Nay: none; Abstain: none; Absent: none; The motion was approved.

REPORTS:

Department Heads:

Councilmember Kirby asked Director Zell and Director Spickelmier regarding the odor issue on Ida and Main. Director Zell explained that there was an on-going issue at Main and Ida at the 7 Mile

Creek. He gave a brief timeline of events as well as a detailed explanation for the cause of the sulfur smell that relates to the continued drought conditions. After more complaints were received, the city in conjunction with Lan-Del flushed fresh water through the area in question. KDHE contacted Director Zell on October 24, because of the complaints received. KDHE sent people out to walk the site with Director Zell. KDHE recommended another health advisory be posted for the creek. Director Zell complied the next day. Councilmember Kirby clarified that the city has done all they can do given the current environmental factors. Councilmember Kirby expressed his gratitude for all the work done that has been above and beyond to address the concerns raised.

City Attorney: Nothing to report.

City Administrator: The city is hoping to receive a preliminary plat for a 7-8 lot plat in northwest Lansing soon. People are touring the LCF property trying to kick around ideas, possibly a museum.

Governing Body:

Councilmember Garvey: Wished everyone a happy Thanksgiving.

Councilmember Buehler: Happy Thanksgiving. Congratulated everyone that was elected or re-elected into the school board and city council positions.

Councilmember Clemons: Happy Thanksgiving. Congratulated those that won the school board and election.

Councilmember Brungardt: Nothing to add.

Councilmember Studnicka: Happy Thanksgiving. Safe travel.

Councilmember Gardner: He and Councilmember Kirby were at the Parks & Recreation Advisory Board last week. He recognized the good work being done at the recreation department. Basketball signups and coaches have increased. They also have a seasonal scavenger hunt going on. The recreation department is also working with the Library on a Christmas craft. He recognized Director Terri Wojtalewicz and her staff regarding the increase in programs available. Thanked the school board voters for recognizing Councilmember Brungardt’s dedication to the children of Lansing.

Councilmember Kirby: Nothing to add.

Councilmember Majure: Congratulated everyone that ran and was elected. Happy Thanksgiving and safe travels. Requested information about the 5G fiber installation and if the goal was met to start the next phase.

City Administrator Vandall: He stated Clearwave is closed out and done.

Mayor McNeill: He stated the original plan was for Clearwave to start in a couple of sections, and once they had their operating costs going and everything they would then expand. That was prior to AT&T coming in right behind them. He requested a map that showed where the fiber is located in Lansing to best determine where the need still exists.

ADJOURNMENT:

Councilmember Majure made a motion to adjourn. Councilmember Kirby seconded the motion. No discussion took place.

Roll Call Vote: Aye: Councilmembers Garvey, Buehler, Clemons, Brungardt, Studnicka, Gardner, Kirby and Majure; Nay: none; Abstain: none; Absent: none; The motion was approved.

The meeting was adjourned at 7:35 PM.

ATTEST:

City Clerk Tish Sims, CMC

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Jason Crum, Parks and Recreation Director
DATE: December 5, 2023
SUBJECT: Parks and Recreation Advisory Board Appointments

There are seven open positions on the Parks and Recreation Advisory Board. The positions were advertised, and seven people have applied.

The Lansing Parks and Recreation Advisory Board met on November 9th and reviewed the applications. The Lansing Parks and Recreation Advisory Board recommends the appointment of Adam Bremer to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2024, and Robert Lamborn, Tricia Howell, Dana Fontenot, Casey Worrell, Billy Dupras and Jeff Conklin to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2025

Action: Appoint Adam Bremer to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2024, and Robert Lamborn, Tricia Howell, Dana Fontenot, Casey Worrell, Billy Dupras and Jeff Conklin to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2025.

AGENDA ITEM

Rec'd 10.26.23

Agenda Item 2.

CITY OF LANSING KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingsks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: ADAM BREMER

Lansing Address: 812 Cottonwood Dr.

Home Phone: _____ Cell Phone: _____

E-mail: _____@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Monday, October 31, 2023.

Adam Bremer

812 Cottonwood Dr.

Lansing, Kansas 66043



Qualifications for position:

I am a Lansing resident. I coach multiple soccer teams. I have 4 daughters that are active in a few activities in Lansing. I love the kids. I have Food Science Degree and with that I worked for MGP Ingredients making wheat look and taste like meat. Now, I am going to go back to school to be a teacher in the Lansing School District.

Personal Philosophy of Parks and Recreation Activities:

I really would like to see the community of Lansing grow. That means getting more people to move to Lansing or just come to use our facilities. That also means to grow the youth that we have in activities. I want to do this in a safe helpful environment. I am seeing on my teams and in the schools, the youth are struggling with perseverance. Something is just hard, so they quit. I am trying to put a stop to that. They need self-esteem, they need grit. Sports and activities can help with this.

Desired accomplishments as a Board Member.

To be part of a team that reminds people that youth activities are about the youth.

Also, not going to lie. Make sure that the soccer program can grow. I mean come on we ARE the Soccer Capital of the United States. We have at least one World Cup game coming. We are in an area where they are building the FIRST Women's dedicate soccer park in the world. Do you know what that is going and is doing to the girl's confidences? AMAZING.

Willingness to attend board meetings on the 2nd Thursday of every other month.

Yes I am willing to attend board meetings.

References:

Jennifer Mains

████████ Joshua C.

Lansing, KS 66043

████████████████

Carrie and Marcus Bryant

████████ Canyon View Dr.

Lansing, KS 66043

████████████████

Cindy Bremer

████████ Cottonwood Dr.

Lansing, KS 66043

████████████████

Rec'd 10.23.2023

Agenda Item 2.



800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingsks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: JEFF CONKLIN

Lansing Address: 224 BITTERSWEET LANE

Home Phone: N/A Cell Phone: [REDACTED]

E-mail: [REDACTED]@GMAIL.COM

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

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1. Lansing resident for 8 of the 10 years I've lived in Kansas with 2 small children (7 and 3) so I am very familiar with the parks and trails in the area. Former employee of the City of Leavenworth Parks and Rec Department.
2. My philosophy of Parks and Rec activities is to build those up so that kids want to stay here to learn and play instead of having to travel to Piper/JoCo/etc. And to continue to look for ways to improve the parks and trail systems in general so that there is somewhere for people to get outside.
3. Lansing is a great town, if we can continue to build up the area things can only improve for all aspects of the city.
4. I should be able to attend all board meetings, only problem I could imagine is if there is a practice or game for one of my kids that a family member or friend would not be able to help out with, which would be an anomaly as I'm assuming meetings are 6 or 7pm.

References:

Brian Bailey – Leavenworth, Kansas – [REDACTED]
Glen Lemke – Leavenworth, Kansas – [REDACTED]
Tony Brown – Lansing, Kansas – [REDACTED]

CITY OF LANSING KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingsks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: BILLY DUPRAS

Lansing Address: 903 COTTONWOOD DRIVE

Home Phone: _____ Cell Phone: 

E-mail: @gmail.com

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2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Monday, October 31, 2023.

parks & rec application

Qualifications for the position of the Advisory Board -

Member of the Professional Lawncare Association of America 1990 - present

Member of the Kansas Turfgrass Foundation 2001 - present

Member of the Kansas Landscape and Nursery Association 2001 - present

Kansas certified applicator in Ornamental Pest Control 1984 - present

Kansas certified applicator in Turf Pest Control 1984 - present

Member of Sports Turf Managers Association 2010 - present

My philosophy of Parks and Recreation Activities -

Activities help with personal development and reduces stress which most people need in this day and age.

Everyone that lives in Lansing should be involved in one way or another. It helps stimulate appreciation and encourages community and social development while building responsibility.

Desired accomplishments as a board member -

Enhance the communities park by making improvements while giving my full support to both the parks and recreation department and the public.

Shawn Keen ~~919-999-0710~~

Jim Campbell ~~919-919-9545~~

CITY OF LANSING KANSAS

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Fax: 913-828-4579 - www.lansingks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Dana H. FONTENOT

Lansing Address: 801 Cottonwood Dr

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail: [REDACTED]@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Monday, October 31, 2023.

Dana Fontenot - Application for Parks and Recreation Advisory Board

Over my twenty-eight years as a military spouse, I served on numerous boards and committees. More recently, I was involved in working on Lansing's Comprehensive Plan and was a member of the "Give Me Five" Committee seeking to increase the number of Leavenworth County Commissioners from three to five members. I am interested in and knowledgeable about sports and youth activities. I believe parks and recreational activities are very important factors to people who are considering where to raise a family. Lansing recreational activities need to be well-planned and fairly administered. Our parks need to be clean and safe. I believe the Advisory Board and the Parks and Recreation Staff need to collaborate in order to provide positive experiences in all the activities that Lansing offers. I will help the Board maintain the excellent services offered in Lansing and work toward adding more activities and recreational facilities, especially to Bernard Park. I am willing to serve on the Board for two years and attend the bi-monthly meetings of the Advisory Board.

References:

1. Gene Kirby, [REDACTED] N. 8th St, Lansing, KS, [REDACTED]
2. Janette Labbee-Holderman, [REDACTED] 4-H Rd, Lansing, KS, [REDACTED]
3. Natalie Rotkoff, [REDACTED] Willow Dr, Lansing, KS [REDACTED]



800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Tricia Howell

Lansing Address: 875 Holiday Dr

Home Phone: _____ Cell Phone:

E-mail: jkascmem@yahoo.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Monday, October 31, 2023.

March 1, 2019

To Whom It May Concern:

This is my written letter of notifying you my interest in becoming a member of the Lansing Parks and Recreation Advisory Board. I do believe I could be an asset as a member.

I have lived in the city of Lansing since 1994 and currently have five children that are attending the Lansing School District. All five of my children have played a sport hosted by the Lansing Parks and Rec Department to include: Soccer, Basketball, Baseball, Cheerleading, and Football. I have had the privilege of coaching soccer and cheerleading. I do believe we have been involved since approximately 2008. I have also served on the Lansing PTA Board and I am currently a Girl Scout Troop Leader to 6th grade girls.

I do believe that Parks and Recreation activities are a core asset to our community. It is important for children to have a safe place to play and be active. Children need an outlet, other than traditional education, to learn and grow with confidence. Parks and Recreation activities are vital to the community coming together. A lot of adults get to know others in their community just by attending a sporting activity.

As a member of the advisory board, I would like to be able to be an asset to the team. I would like to learn more about our community and to share ideas of what has seemed to work and what may not. I would like to be the ears and eyes in the community to take back what I see and hear to the board with suggestions and hopefully be a positive influence. I am able to commit to a two year term attending meetings on the second Thursday of every other month.

I have attached personal references as requested. Please feel free to contact me with any further questions or concerns.

Sincerely,



Tricia Howell

1. Jennifer Johnson -- [REDACTED] Columbia St Leavenworth, KS 66048 [REDACTED]

2. Kelly Meyer -- [REDACTED] Gilman Rd Leavenworth, KS 66048 [REDACTED]

3. Ginny Heath -- [REDACTED] Stonecrest Dr Lansing, KS 66043 ([REDACTED])

4. Renee Chaput-Lemons -- [REDACTED] McIntyre Rd Leavenworth, KS 66048 [REDACTED]

CITY OF LANSING KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: BOB LAMBORN

Lansing Address: 971 RIDGE DR.

Home Phone: _____ Cell Phone: [REDACTED]

E-mail: KANSASMARBU [REDACTED] @ ATT.NET

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

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2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

*Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

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My name is Bob Lamborn, and I am a retired park and recreation professional. I served about twenty years as the Director of Recreation for the Sublette Recreation Commission in Sublette, Kansas.

I am a graduate in the field from Kansas State University. I have graduated from the National Park and Recreation Association's Executive Development School and Resources Management School. I served on the Board of Directors of the Kansas Recreation and Park Association in various capacities for ten years.

I was a registered official in three varsity sports for the Kansas State High School Activities Association for fifteen years. I have officiated various sports from grade school to the Division I college level.

I was a middle school and high school assistant and head coach for basketball, softball, and baseball.

I believe that individuals of all ages should have the opportunity to enrich their lives through parks and recreation. These opportunities can be provided through free time activities, education, facilities, and structured programs.

It would be my desire to assist the Park and Recreation Department when called upon to do so and to provide insight when asked. I would like to see the Lansing Park and Recreation Department be proactive in providing opportunities to the residents of Lansing and to be on the leading edge of developments in the park and recreation field.

I have the ability to attend the every other month meetings and would enjoy being of service, so I would appreciate the opportunity to serve on the advisory board.

I am a current member of the Lansing Parks & Recreation Advisory Board. I would like to continue serving to help with an exciting future.

References-

Ray Bell

████████ Sycamore Drive

Lansing, KS 66043

████████████████████

Bill Maasen

██████ Renner Road

Shawnee, KS 66219

████████████████████

Brad Streeter

██████ Marion Avenue

Manhattan, KS 66502

████████████████████



800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingks.org

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Casey Worrall

Lansing Address: 24619 163rd st Leavenworth KS 66048

Home Phone: _____ Cell Phone: [REDACTED]

E-mail: cwlawn[REDACTED]yahoo.com

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

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This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years expiring on December 31, 2025. Applicants must be a resident of the Lansing School District (USD 469), 18 years of age, and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Monday, October 31, 2023.

Casey Worrall – Application for Board Member position for Parks & Recreation

1. Qualifications for the position

- Lifelong member of the Lansing community
- Post-graduate education – Masters in Health Education
- High school and college athlete
- One season of coaching in the recreational leagues
- Small business owner
- Well connected to the Lansing-Leavenworth community
- Fan of sports in general

2. Personal philosophy of Parks and Recreation Activities

Agree with promoting the idea of youth sports. I believe sports are an integral part of the youth athlete's early life and it's important for all kids to have a chance to play sports. Sports instill so many other qualities besides just competition. Recreational sports are important for overall health as well by staying active and decreasing obesity rates.

3. Desired accomplishments as a Board Member

To improve and grow the overall quality of the Parks & Recs program. To offer helpful and beneficial insight to a young athletes' childhood. To collaborate with other board members in recreational decision making that most benefits the youth in the community. Lastly, to increase and improve community relations as it relates to sports.

4. Willingness to attend board meeting

Very willing.

References

CMOP

James Miller

██████████ Andrews Road

Suite D

Kansas City, MO 64147

Phone: ██████████

Email: ██████████@██████████.et

Complete Storage

Rob Jaccard

██████████ Holiday Terrace

Lansing, KS 66043

Phone: ██████████

Legacy Restaurant Group (Wendy's Store)

Michelle Wilson

██████████ S 291 Highway

Independence, MO 64055

Phone: ██████████

Email: ██████████@██████████.et

Senator Ed Reilly

██████████

Leavenworth, KS 66048

Phone: ██████████

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Jason Crum, Parks and Recreation Director
DATE: December 4, 2023
SUBJECT: Tree Board Appointments

There are three open positions on the Tree Board. The positions were advertised, and one person has applied.

The Tree Board met on November 9th and reviewed the application. The Tree Board recommends the appointment of Al Gledhill to the Tree Board for a term ending December 31, 2026.

Action: Appoint Al Gledhill to the Tree Board for a term ending December 31, 2026.

AGENDA ITEM

CITY OF LANSING KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansingks.org

APPLICATION FOR TREE BOARD MEMBER *October 20, 2023*

Name: Al Gledhill

Lansing Address: 817 Highview Court

Home Phone: [REDACTED]

Secondary Phone: _____

E-mail: Friendly [REDACTED]@yahoo-com

Please attach a written statement expressing your interest in being appointed to the Lansing Tree Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy concerning community trees.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of January, March, May, September and November at 6:00 p.m.
5. The name, address, and telephone number of three personal references.

This appointment is to fulfill a Tree Board term of three (3) years expiring on December 31, 2026. Applicants must be a resident of the Lansing Unified School District #469 (USD 469), be at least 18 years of age, and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk" by close of business Monday, October 31, 2023.

LANSING TREE BOARD WRITTEN STATEMENT
OCTOBER 20, 2023

I request renewal of my appointment to the Tree Board.

- 1. Qualifications for the position.**
 - a. Chair of the Tree Board for the past 12 years.**
 - b. Arbor Day Foundation Oak Member.**
 - c. Grew up on and later served as the Assistant Manager of a Connecticut Wholesale/Retail Tree Nursery and Garden Center.**
 - d. Proposed the establishment of the Lansing Arboretum.**
 - e. Represented the Tree Board at the Fall Festivals since joining the Tree Board.**
 - f. BA, Broadcast Production/English.**
 - g. MBA, Management.**
 - h. MS, Adult & Continuing Education.**
 - i. Army LTC (Ret) 32+ years.**
 - j. Sr. ROTC Assistant Professor, 2 universities.**
 - k. Director, Army Reserve, Command & General Staff College and Reserve Component graduate level instructor, 5 years.**
 - l. CGSC Diploma.**

- 2. Personal philosophy concerning community trees. The planting of trees adaptable to the climate of Kansas increase the beauty of the community; retains and increases property values; encourages community pride; and promotes clean water and air, as well as providing habitat for animals.**

- 3. Desired accomplishments as a board member.**
 - a. Retention of the Tree City USA® designation.**
 - b. Development of the Lansing Arboretum at Bernard Park.**
 - c. Continued representation of the Tree Board at Fall Festivals, to include the distribution of free trees to the public along with education about trees.**
 - d. Desire to conduct tours of the future arboretum, school education programs, and tree education programs for the public.**

4. Intent to attend the five board meetings for the year and to retain residency in the city of Lansing.

5. References:

a. Randy & Julie Brandt, [REDACTED] Clayton Court, Leavenworth, KS 66048
[REDACTED]

b. Paul Boling, [REDACTED] East Kay Street, Lansing, KS 66043 [REDACTED]

Al Gledhill

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Tish Sims, City Clerk
DATE: December 4, 2023
SUBJECT: Fire Board Appointments

There are two positions on the Leavenworth County Fire District No. 1 Board. The terms expire on December 31, 2023 and are 4-year terms. The positions were advertised, and one person has re-applied.

Action: Re-appoint Rob Gaslin to the Leavenworth County Fire District No. 1 Board for a 4-year term ending December 31, 2027.

AGENDA ITEM

Rob Gaslin
703 Cottonwood Dr.
Lansing, KS 66043
December 4, 2023

Mr. Vandall
City Administrator
City of Lansing
800 First Terrace
Lansing, KS 66043

Dear Mr. Vandall:

I am applying for reappointment to serve as a member of the Board of Trustees for Leavenworth County Fire District Number 1. The following are my responses to the questions listed in the City's application instructions. I am attaching my application letter from December of 2019 as an integral part of my current application.

Beyond the foundational qualifications I listed in my 2019 application, I can now add that I have served a four-year term as a member of the FD#1 Board of Trustees—and as its Chairman.

In my 2019 application, I mentioned three key elements of a “personal philosophy” regarding FD#1: appropriate and adequate fire protection services, fiscal prudence, and responsiveness/accountability. In the past four years, the Board of Trustees has relentlessly worked all three. I now add two more. The first is fostering the sense of security and well-being that residents feel when they are confident in their local emergency services. The second is governance at its best.

A brief review of “desired accomplishments” from four years ago is in order. We have sustained our ability to deliver quality and timely emergency services to the community—building upon the good work of those who served before us. We have done our part to “lower the temperature” regarding competing visions for future local emergency services. We have increased the quality and quantity of our communications with the elected bodies of our Fire District (annual asset inventory, audit documents, budget documents, briefings, et al.). We have improved our governance structurally by revising our bylaws—including provisions that require the Board to actively advocate for taxpayers in budget processes, by incorporating a disciplined strategic planning process, and by managing risk in all its forms. Going forward, I see us continuing to address the challenges of a dramatically shrinking labor pool (for both volunteer and professional firefighters). I also see us improving our communication of risk, so that other community leaders can make well-informed decisions.

Personal references include:

1) Jon Fallesen, PhD, Center for Army Leadership, Ft. Leavenworth;

■ Southfork Road, Lansing, KS 66043 ■

2) Doug Gilbert, U.S. Army (ret.) & Assistant Pastor, Crossroads UMC;

■ Holiday Lane, Lansing, KS 66043 ■

3) Debbie McClain, Production Manager, Hallmark, Leavenworth;

■ Emerson, Ave., Bonner Springs, KS 66012 ■

Other references available on request.

If I can answer further questions or provide additional information, please do not hesitate to ask.

Sincerely,



Rob Gaslin

Attachment: 2019 Application Letter

Robin L. Gaslin
703 Cottonwood Dr.
Lansing, KS 66043
December 9, 2019

Mr. Vandall
City Administrator
City of Lansing
800 First Terrace
Lansing, KS 66043

Dear Mr. Vandall:

I am applying to serve as a member of the Board of Leavenworth County Fire District Number 1. The following are my responses to the questions listed in the City's application instructions.

My qualifications for any leadership position begin and end with my 33-year career as a soldier and officer in the United States Army—where I commanded at all levels through group in peacetime and wartime. Specific to the world of fire-fighting: I have served as a member of a volunteer fire department and rescue squad, I have commanded units that included fire-fighting elements and missions, I have commanded aviation units that provided high-altitude search-and-rescue in mountainous regions, and I have been trained and certified by the U.S. Forest Service as a helitack pilot (training that included fire behavior). By way of specific example, I commanded the unit and served as pilot-in-command for the fire-fighting missions in Yellowstone and Grand Teton National Parks during the historic 1988 fire season. I have served on a number of boards and panels in a variety of settings to include religious, charitable, business, and government.

While I cannot claim to have a mature “personal philosophy of the...board” at this stage of the application process, I believe I have some elements of such a philosophy. The first is that appropriate and adequate fire protection services are essential to the community. Residents and taxpayers expect and deserve an emergency response that will help them when things turn bad—and to help them prevent or mitigate such occurrences. The second is that “appropriate and adequate” does not necessarily mean “the best and most expensive”. Taxpayers, through representation, must be a key component of any spending and taxation cycle. The third is that, as a component of local government, the Board must be responsive to, and accountable to its constituents; this includes taxpayers, voters, residents, visitors, and peer and superior governmental bodies.

As for desired accomplishments, again at this stage, I think such a list would be immature at best. Beyond providing the aforementioned “appropriate and adequate” fire protection services, I think

the Board must eventually find a way to increase its accountability to its constituent taxpayers, voters, and peer governmental bodies. The best local government happens when its various elements are in competition for resources and when its leaders are accountable to voters and taxpayers. Currently, the Fire District represents a kind of stovepipe—and such is rarely a good thing in government. In my tenure, I would like to see these structural problems of governance resolved.

Personal references include:

- 1) Jon Fallesen, PhD, Center for Army Leadership, Ft. Leavenworth;

██████████ Southfork Road, Lansing, KS 66043 ██████████

- 2) Doug Gilbert, U.S. Army (ret.) & Assistant Pastor, Crossroads UMC;

██████████ Holiday Lane, Lansing, KS 66043 ██████████

- 3) Debbie McClain, Production Manager, Hallmark, Leavenworth;

██████████ Emerson, Ave., Bonner Springs, KS 66012 ██████████

Other references available on request.

If I can answer further questions or provide additional information, please do not hesitate to ask.

Sincerely,



Robin L. Gaslin

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Tish Sims, City Clerk
DATE: December 4, 2023
SUBJECT: Request for Cereal Malt Beverage License Renewals

The following businesses have applied for renewal of their cereal malt beverage licenses.

- Aldi Inc. - 1217 North Main Street
- Lansing Quike Stop – 601 South Main Street
- QuikTrip #188 – 1205 North Main Street
- Shree Nivas Inc. dba Finish Line – 506 North Main Street
- Truman Town LLC dba Woody’s Gas Express – 109 4-H Road

The City Clerk, Police Chief, and City Inspector of the Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Policy Consideration: N/A

Financial Consideration: The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License renewals for Aldi Inc. - 1217 North Main Street; Lansing Quike Stop at 601 South Main Street; QuikTrip #188 at 1205 North Main Street; Shree Nivas Inc. dba Finish Line at 506 North Main Street; and Truman Town LLC dba Woody’s Gas Express at 109 4-H Road.

AGENDA ITEM

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERA

Agenda Item 5.

(This form has been prepared by the Attorney General's Office)

City or County of Lansing

SECTION 1 – LICENSE TYPE			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required):		004-421112447-F01	
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)			
Name of Corporation <p style="text-align: center;">ALDI Inc. (Kansas)</p>		FEIN <p style="text-align: center;">421112447</p>	
Corporation Street Address <p style="text-align: center;">10505 S. K-7 Hwy</p>		Corporation City <p style="text-align: center;">Olathe</p>	State <p style="text-align: center;">Kansas</p>
Date of Incorporation <p style="text-align: center;">November 7, 1978</p>		Articles of Incorporation are on file with the Secretary of State.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <p style="text-align: center;">Hannah Jones - Executive Assistant</p>		Phone No. <p style="text-align: center;">913-768-1119</p>	
Residence Street Address <p style="text-align: center;">10505 S. K-7 Hwy</p>		City <p style="text-align: center;">Olathe</p>	State <p style="text-align: center;">Kansas</p>
Zip Code <p style="text-align: right;">66061</p>			
SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <p style="text-align: center;">ALDI #98</p>		Name <p style="text-align: center;">ALDI Inc. (Kansas)</p>	
Business Location Address <p style="text-align: center;">1217 N. Main</p>		Address <p style="text-align: center;">10505 S. K-7 Hwy</p>	
City <p style="text-align: center;">Lansing, KS 66043</p>	State <p style="text-align: center;">Main</p>	City <p style="text-align: center;">Olathe</p>	State <p style="text-align: center;">Kansas</p>
Zip <p style="text-align: right;">66061</p>			
Email Address(s) Please separate values with a comma. <p style="text-align: center;">ola.realestate@aldi.us</p>			
Business Phone No. <p style="text-align: center;">913-600-4055</p>		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) <p style="text-align: center;">ALDI Inc. (Kansas)</p>			
SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse*, if applicable. Attach additional pages if necessary.			
Name		Position	Date of Birth
Residence Street Address		City	State
Zip Code			
Spouse Name		Position	Date of Birth
Residence Street Address		City	State
Zip Code			
Name		Position	Date of Birth
Residence Street Address		City	State
Zip Code			
Spouse Name		Position	Age
Residence Street Address		City	State
Zip Code			
Name		Position	Date of Birth
Residence Street Address		City	State
Zip Code			
Spouse Name		Position	Age
Residence Street Address		City	State
Zip Code			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
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Residence Street Address	City State	Zip Code
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Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name Dominic Escobar	Phone No. 913-424-8522	Date of Birth 06/04/1988
Residence Street Address 2084 South 137th Street	City and State Bonner Springs, KS	Zip Code 66012
Manager or Agent Spousal Information*		
Spouse Name Kelly Escobar	Phone No. 636-352-7973	Date of Birth 01/15/1991
Residence Street Address 2084 South 137th Street	City and State Bonner Springs, KS	Zip Code 66012
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.		
Are all persons identified in Sections 4 & 5 Citizens of the United States**?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the person identified in Section 5 currently a resident of Kansas*?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
All persons identified in Sections 4 & 5 are at least 21 years old**?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
All persons in Sections 4 & 5 have been a Kansas resident for at least _____ years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE Hannah Jones, E.A. DATE 10/18/2023

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$100.00 Date 10-20-23
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date 10-20-23

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

New License Approved Valid From Date _____ to _____ By: _____

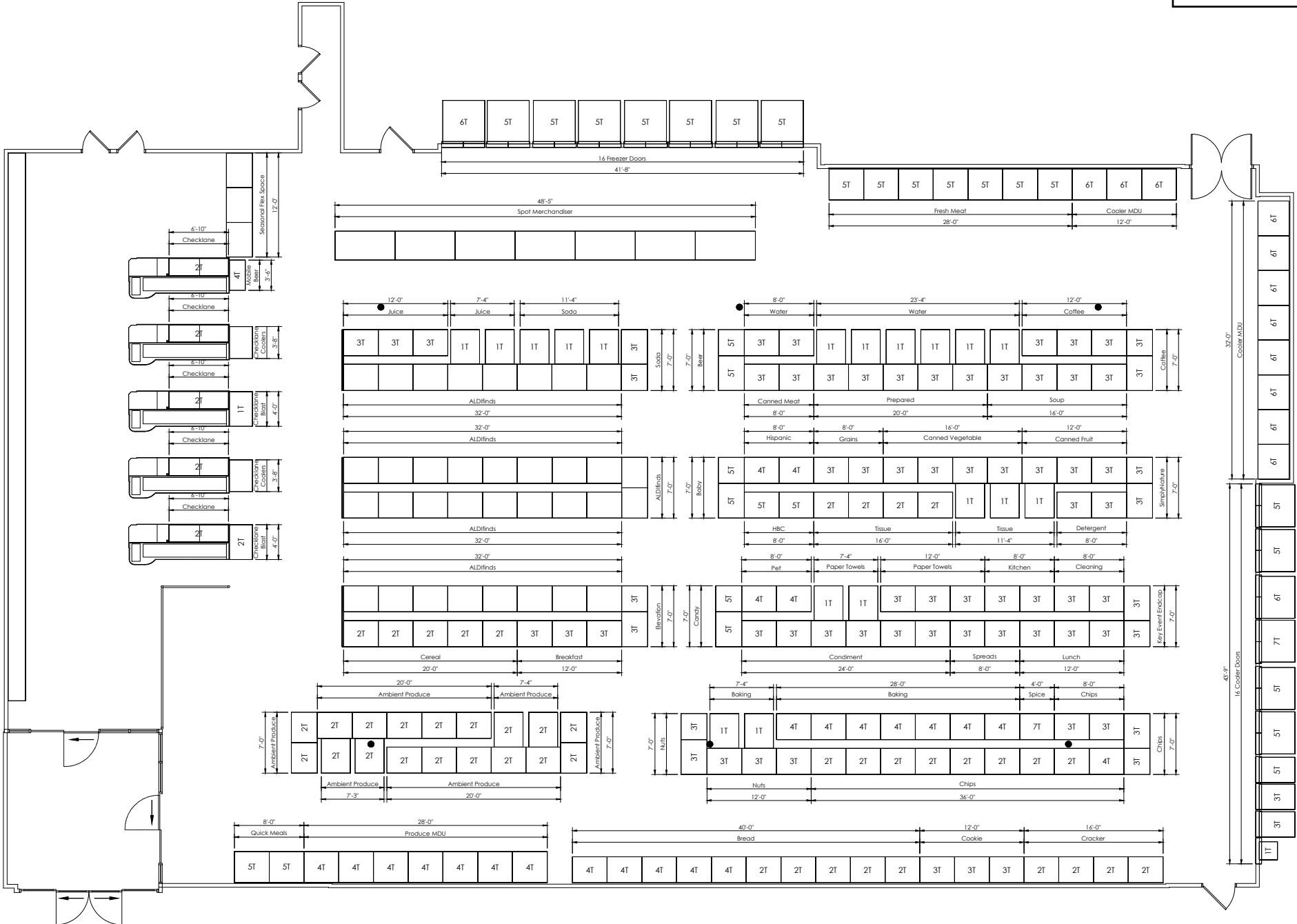
License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

Clear Form



Address:
1217 N MAIN
LANISING, KS 66043
Ceiling Height:
16'-2"

Scale:
NTS
40
Drawn By:
RGIS
3/3/2021

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

Agenda Item 5.

(This form has been prepared by the Attorney General's Office)

City or County of LANSING, KANSAS

SECTION 1 – LICENSE TYPE			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required):		004-844436354F-01	
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)			
Name of Corporation LANSING QUIKE STOP LLC		FEIN 84-4436354	
Corporation Street Address 912 E 63RD STREET, STE 202		Corporation City KANSAS CITY	State MO
Date of Incorporation 1/23/2020		Articles of Incorporation are on file with the Secretary of State. <input type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name ANDREW TALGE		Phone No. 8162219000	
Residence Street Address 3003 W. 89TH TERRACE		City LEAWOOD	State KS
Zip Code 66206			
SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name LANSING QUIKE STOP		Name RICHARD T BRYANT & ASSOCIATES PC	
Business Location Address 601 S MAIN STREET		Address 1111 MAIN STREET, STE 750	
City LANSING	State KS	Zip 66043	City KANSAS CITY
			State MO
			Zip 64105
Email Address(s) Please separate values with a comma. BRESCIA.ANNAB@GMAIL.COM			
Business Phone No. 9137323459		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) LANSING HOLDINGS LLC			
SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse*, if applicable. Attach additional pages if necessary.			
Name ASIF SARFANI		Position MEMBER	Date of Birth 08/14/1980
Residence Street Address 13431 LYNDHURST DRIVE		City FRISCO	State TX
Spouse Name MUNIRA SARFANI		Position SPOUSE	Date of Birth 06/20/1980
Residence Street Address 13431 LYNDHURST DRIVE		City FRISCO	State TX
Zip Code 75035			Zip Code 75035
Name RAJAN SOOD		Position MEMBER	Date of Birth 09/03/1972
Residence Street Address 12939 S. HAGAN STREET		City OLATHE	State KS
Spouse Name SHIPRA SOOD		Position SPOUSE	Age 09/03/1976
Residence Street Address 12939 S. HAGAN STREET		City OLATHE	State KS
Zip Code 66062			Zip Code 66062
Name		Position	Date of Birth
Residence Street Address		City	State
Spouse Name		Position	Age
Residence Street Address		City	State
Zip Code			Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
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Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
Manager or Agent Spousal Information*		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
<small>Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.</small>		
Are all persons identified in Sections 4 & 5 Citizens of the United States*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is the person identified in Section 5 currently a resident of Kansas*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons identified in Sections 4 & 5 are at least 21 years old*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons in Sections 4 & 5 have been a Kansas resident for at least _____ years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *Ally Sanford* DATE 10/24/23

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ 150~~00~~ Date 10-31-22
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date 10-31-23

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

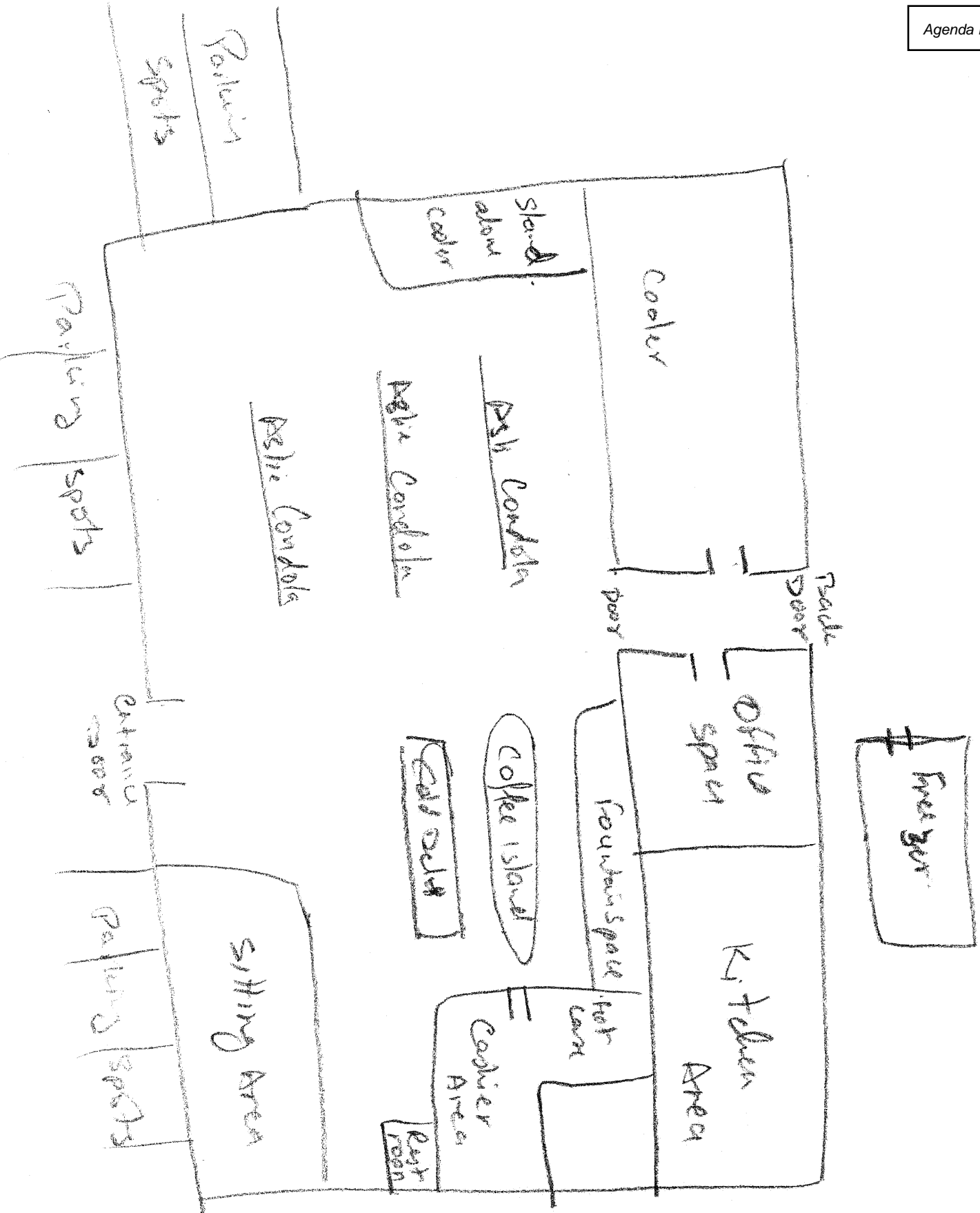
New License Approved Valid From Date _____ to _____ By: _____

License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)



CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of _____

Lansing

SECTION 1 – LICENSE TYPE			
Check One: <input checked="" type="checkbox"/> New License <input type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required):		004-730675375F-01	
I have registered as an Alcohol Dealer with the TTB. <input type="checkbox"/> Yes (required for new application)			
Name of Corporation QuikTrip Corporation	FEIN 73-0675375		
Corporation Street Address 4705 S 129th E Ave	Corporation City Tulsa	State OK	Zip Code 74134
Date of Incorporation 05/19/1958	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name Dustin Kerr	Phone No. 913-207-3642		
Residence Street Address 549 Meadowlark Ct	City Gardner	State KS	Zip Code 66030
SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name QuikTrip # 188	Name QuikTrip Corporation		
Business Location Address 1205 N Main St	Address PO Box 2927		
City Lansing	State KS	Zip 66043	City Tulsa
State KS	State OK	Zip 74101	Zip 74101
Email Address(s) Please separate values with a comma. licensing@quiktrip.com			
Business Phone No. 913-565-9147	<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.		
Business Location Owner Name(s) QuikTrip Corporation			
SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse*, if applicable. Attach additional pages if necessary.			
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)			
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
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Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name Dustin Kerr	Phone No. 913-207-3642	Date of Birth 07/01/1980
Residence Street Address 549 Meadowlark Ct	City and State Gardner, KS	Zip Code 66030
Manager or Agent Spousal Information*		
Spouse Name Abby Kerr	Phone No. 913-749-7161	Date of Birth 03/11/1980
Residence Street Address 549 Meadowlark Ct	City and State Gardner, KS	Zip Code 66030
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.		
Are all persons identified in Sections 4 & 5 Citizens of the United States*?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the person identified in Section 5 currently a resident of Kansas*?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
All persons identified in Sections 4 & 5 are at least 21 years old*?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
All persons in Sections 4 & 5 have been a Kansas resident for at least 43 years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE
In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE [Signature] DATE 10/30/2023

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ 150~~00~~ Date 11/9/23
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date 11/9/23

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

New License Approved Valid From Date _____ to _____ By: _____

License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

Clear Form

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Lansing

SECTION 1 – LICENSE TYPE			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): <u>004-205679538 F-01</u>			
I have registered as an Alcohol Dealer with the TTB. <input type="checkbox"/> Yes (required for new application)			
Name of Corporation <u>Shree Viva Inc</u>		FEIN	
Corporation Street Address <u>506 N. main st.</u>		Corporation City <u>Lansing</u>	State <u>KS</u> Zip Code <u>66043</u>
Date of Incorporation <u>10/9/2006</u>		Articles of Incorporation are on file with the Secretary of State.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <u>Kishor Patel</u>		Phone No. <u>913-250-1175</u>	
Residence Street Address <u>603 willow ct</u>		City <u>Lansing</u>	State <u>KS</u> Zip Code <u>66043</u>
SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>Finish Line</u>		Name <u>Finish Line</u>	
Business Location Address <u>506 N. main st</u>		Address <u>506 N. main st</u>	
City <u>Lansing</u> State <u>KS</u> Zip <u>66043</u>		City <u>Lansing</u> State <u>KS</u> Zip <u>66043</u>	
Email Address(s) Please separate values with a comma. <u>506 Finish Line @ gmail. com</u>			
Business Phone No. <u>913-250-1175</u>		<input type="checkbox"/> Applicant owns the proposed business location. <input checked="" type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s)			
SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse*, if applicable. Attach additional pages if necessary.			
Name <u>Kishor Patel</u>		Position <u>President</u>	Date of Birth <u>11/1/65</u>
Residence Street Address <u>603 willow ct</u>		City <u>Lansing</u>	State <u>KS</u> Zip Code <u>66043</u>
Spouse Name <u>Archana K. Patel</u>		Position <u>Secretary</u>	Date of Birth <u>8/11/74</u>
Residence Street Address <u>603 willow ct</u>		City <u>Lansing</u>	State <u>KS</u> Zip Code <u>66043</u>
Name		Position	Date of Birth
Residence Street Address		City	State Zip Code
Spouse Name		Position	Age
Residence Street Address		City	State Zip Code
Name		Position	Date of Birth
Residence Street Address		City	State Zip Code
Spouse Name		Position	Age
Residence Street Address		City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)			
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
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Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
Manager or Agent Spousal Information*		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.		
Are all persons identified in Sections 4 & 5 Citizens of the United States*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is the person identified in Section 5 currently a resident of Kansas*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons identified in Sections 4 & 5 are at least 21 years old*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons in Sections 4 & 5 have been a Kansas resident for at least <u>16</u> years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *[Signature]* DATE 10/15/23

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ 50 Date 10-17-23
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date 10-17-23

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

New License Approved Valid From Date _____ to _____ By: _____

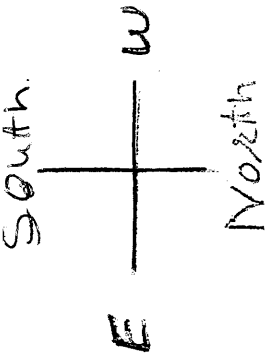
License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

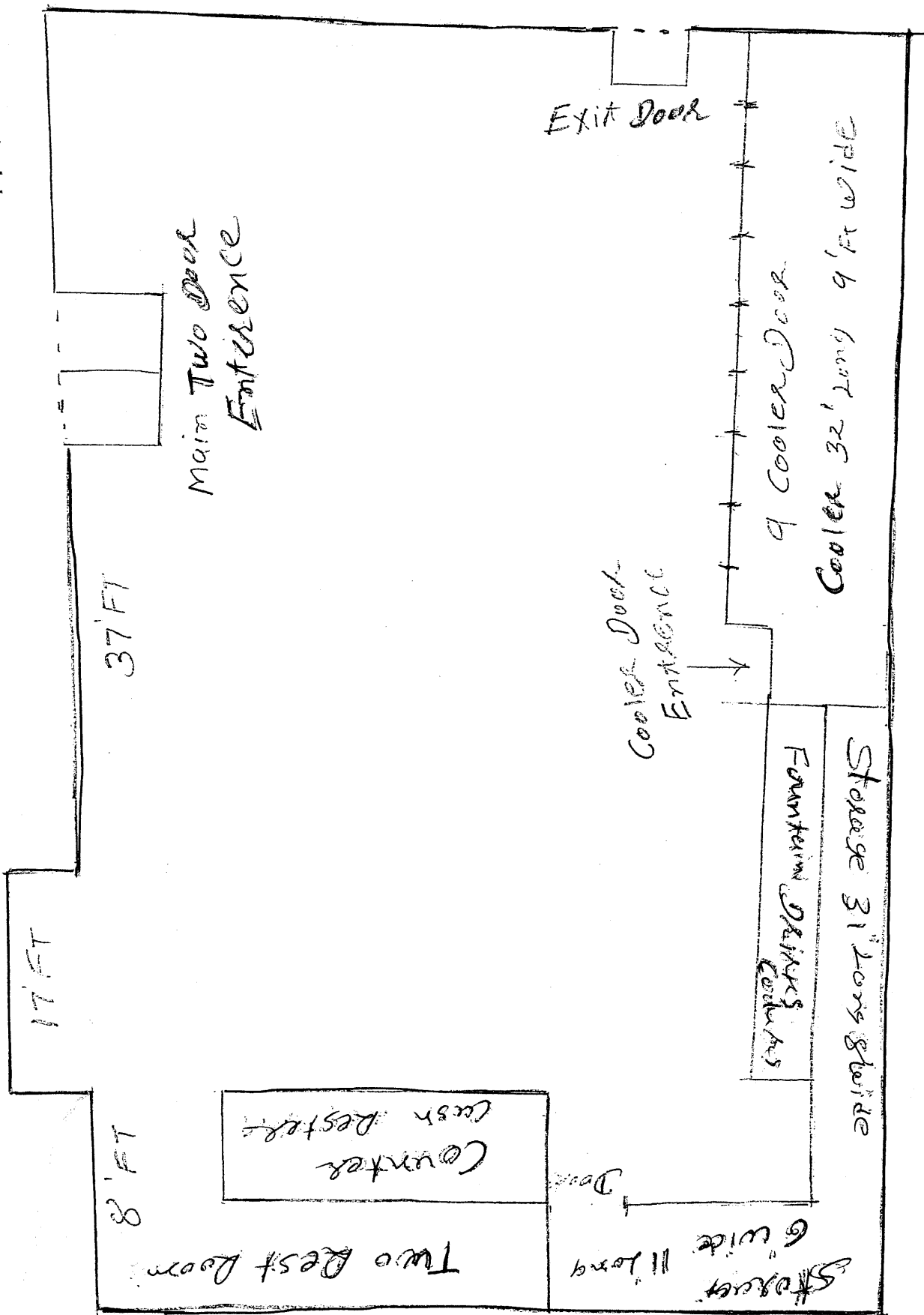
A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

Clear Form



Finish Line
 506 N Main St
 Lansing MS 66043



CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Lansing

SECTION 1 – LICENSE TYPE

Check One: New License Renew License Special Event Permit

Check One:

License to sell cereal malt beverages for consumption on the premises.

License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-273136963 F-01

I have registered as an Alcohol Dealer with the TTB. Yes (required for new application)

Name of Corporation <u>Truman Town LLC</u>		FEIN	
Corporation Street Address <u>5708 Mercier</u>	Corporation City <u>Kansas City</u>	State <u>MO</u>	Zip Code <u>64118</u>
Date of Incorporation <u>July 29th 2010</u>	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <u>Anuj Arora</u>	Phone No. <u>913-980-0929</u>		
Residence Street Address <u>21014 W. 60th Terr</u>	City <u>Shawnee</u>	State <u>KS</u>	Zip Code <u>66218</u>

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>Woodys Gas Express</u>	Name <u>Same</u>
Business Location Address <u>1094 H road</u>	Address
City <u>Lansing</u> State <u>KS</u> Zip <u>66043</u>	City State Zip
Email Address(s) Please separate values with a comma. <u>alicaatra@tullock.com</u>	
Business Phone No. <u>913-250-0844</u>	<input type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.
Business Location Owner Name(s) <u>Ali Atra / Rajan Arora</u>	

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name <u>Ali Atra</u>	Position <u>Member</u>	Date of Birth <u>3-19-75</u>
Residence Street Address <u>3704 W 157th Place</u>	City <u>Ovenden, OK</u> State <u>KS</u>	Zip Code <u>76024</u>
Spouse Name <u>Rania Atra</u>	Position <u>—</u>	Date of Birth <u>6-6-80</u>
Residence Street Address <u>3704 W 157th Pl</u>	City <u>OP</u> State <u>KS</u>	Zip Code <u>76024</u>
Name <u>Rajan Arora</u>	Position <u>Member</u>	Date of Birth <u>9-13-53</u>
Residence Street Address <u>21014 W. 60th Terr</u>	City <u>Shawnee</u> State <u>KS</u>	Zip Code <u>66218</u>
Spouse Name <u>Rashmi Arora</u>	Position <u>—</u>	Age <u>42.56</u>
Residence Street Address <u>Same as above</u>	City State Zip Code	
Name <u>Anuj Arora</u>	Position <u>Managing Director</u>	Date of Birth <u>7-21-78</u>
Residence Street Address <u>21011 W 60th Terr</u>	City <u>Shawnee</u> State <u>KS</u>	Zip Code <u>66218</u>
Spouse Name <u>Sarah Arora</u>	Position <u>—</u>	Age <u>6-19-88</u>
Residence Street Address <u>Same as above</u>	City State Zip Code	

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
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Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name <i>Amy Arora</i>	Phone No. <i>913-980-0927</i>	Date of Birth <i>7-31-78</i>
Residence Street Address <i>21011 W. 10th Terr Shawnee KS</i>	City and State <i>Shawnee KS</i>	Zip Code <i>66218</i>
Manager or Agent Spousal Information*		
Spouse Name <i>Sarah Arora</i>	Phone No. <i>816-812-6211</i>	Date of Birth <i>6/19/89</i>
Residence Street Address <i>21011 W. 10th Terr Shawnee KS</i>	City and State <i>Shawnee KS</i>	Zip Code <i>66218</i>
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.		
Are all persons identified in Sections 4 & 5 Citizens of the United States*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is the person identified in Section 5 currently a resident of Kansas*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons identified in Sections 4 & 5 are at least 21 years old*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons in Sections 4 & 5 have been a Kansas resident for at least _____ years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE [Signature] DATE 11-01-23

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ 150~~00~~ Date 11-1-23
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date 11-1-23

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

New License Approved Valid From Date _____ to _____ By: _____

License Renewed Valid From Date _____ to _____ By: _____

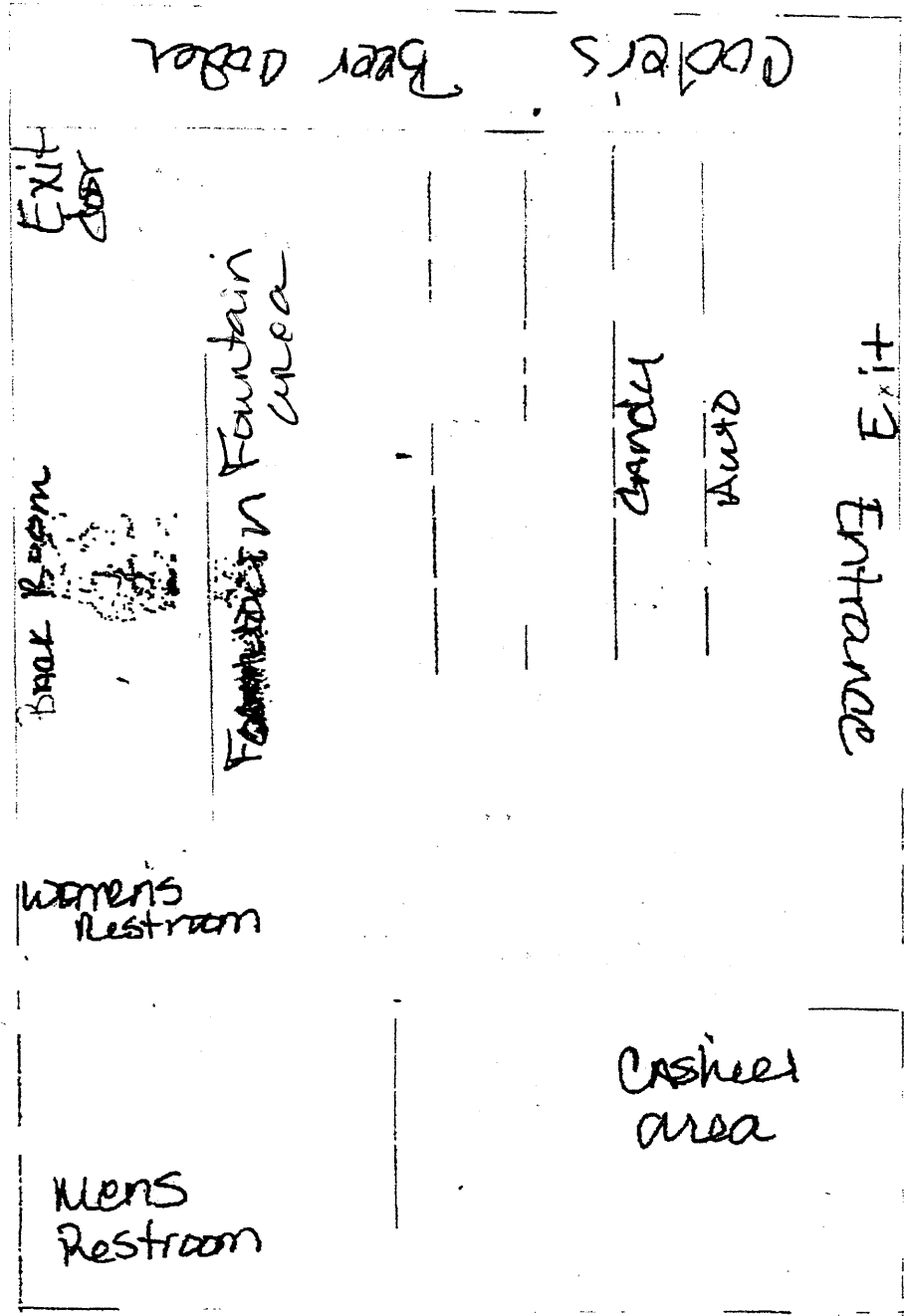
Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

Clear Form

Worthrop Express
1094 H road
Lansing MS 39208



10/2003



**FINANCIAL SUMMARY
&
ECONOMIC INDICATORS REPORT**

SEPTEMBER 2023

CITY ADMINISTRATOR, TIM VANDALL

*Prepared by:
Beth Sanford
Director of Finance*

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**FINANCE DIRECTOR'S REPORT
SEPTEMBER 2023**

November 30, 2023

Mayor and City Council Members:

We are pleased to submit the quarterly *Financial Summary* and *Economic Indicators Report* for quarter ended September 30, 2023.

The Finance Department has been monitoring the local economy to ensure the city maintains stability despite the increased costs of commodities such as asphalt, electricity, and fuel. The estimated valuation is \$120,871,115, which increases the value of 1 mill from \$109,172 to \$120,871. Maintaining a flat mill levy would generate \$426,405 additional tax revenues. The council approved the 2024 Annual Budget on September 7, 2023 and voted to not exceed the revenue neutral rate.

Following are the results from two key economic indicators of the U.S. Economy:

- *Federal Fund Rate*: The Federal Open Market Committee (FOMC) voted to keep the federal funds rate in the targeted range between **5.25% to 5.50%**.
- *Unemployment Rate*: According to the Bureau of Labor Statistics, the national unemployment rate for September is 3.8 percent. The local unemployment rate for September is 2.7 percent.

Key economic indicators of the local economy continue to reflect the general state of the U.S. economy. Two out of five indicators monitored in the *Economic Indicators* portion of the monthly report are negative. These indicators are discussed in detail in the attached *Economic Indicators Summary*.

The Finance Department will continue to work closely with each Department to ensure that budgets remain within budget authority for the remainder of 2023. We will also monitor revenues, expenses, and key economic indicators in every effort to provide relevant and reliable financial information.

Respectfully submitted,

Elizabeth C. Sanford
Director of Finance

CITY OF LANSING
MAJOR FUND FISCAL STATUS REPORT
SEPTEMBER 2023

There are three major operating funds monitored in this report, as well as reports for funds accounting for major capital improvement projects. These reports are intended to provide a snapshot of the financial condition of the funds that have the most significant fiscal activity. The goal is to provide management with information on potential budgetary challenges due to revenue and expenditure trends.

GENERAL FUND

- The beginning unreserved cash fund balance for CY2023 was \$3,933,436.
- Ad Valorem revenues collected through September totaled \$2,682,652, approximately 99.4% of the annual budgeted ad valorem, and 2.1% lower than last year's \$2,740,911 receipts through September.
- Combined Local and County Sales and Use taxes collected in September totaled \$220,797 a 30.8% decrease from the same period last year (\$319,088). Year-to-date Sales and Use Tax receipts total \$2,113,269, a 4.23% decrease over last year's \$2,202,561 total.
- Year-to-date Franchise fees of \$548,272 are 8.7% lower than last year's September total of \$600,216.
- Year-to-date Court Fines & Fees totaled \$279,610, a 22.4 % decrease from last year's \$360,113.
- Total General Fund year to date revenues through September were \$6,073,281 as compared to \$6,347,308 over the same period last year. Total revenues collected are 87.2% of the annual budget.
- All operating departments remained within expectations for their budget authority, with total expenditures of \$478,498 for September, as compared to \$560,650 last year. Additionally, year-to-date expenditures across departments totaled \$6,422,754, a 26.1% increase over last year's \$5,092,235.
- The estimated month end unreserved cash fund balance is \$3,583,964.

WASTEWATER FUND

- The beginning unreserved cash fund balance is \$2,089,332.
- September's receipts from Usage Charges were \$253,130, which are consistent with last September's revenues of \$251,055. There was no sewer rate increase this year.
- Overall, operating expenditure accounts remain within budget expectations, with total expenditures of \$121,274 in September, as compared to \$162,187 last year. Year-to-date expenditures totaled \$2,714,255, a 1.63% increase over last year's \$2,670,766.

SOLID WASTE FUND

- The beginning unreserved cash fund balance is \$144,756.
- September's receipts from Usage Charges totaled \$50,114, which is slightly higher than the prior year's revenue of \$46,903. This is attributable to the increase to the trash rate from \$17.13 to \$18.00 (senior rate increased from \$15.13 to \$16.00) that was effective on the 6/1/23 billing.
- Operating expenditure accounts remain within budget expectations, with year-to-date expenditures through September totaling \$423,047, a 6.4% increase from last year's \$397,591.

CAPITAL IMPROVEMENT PROJECTS – MULTIPLE FUNDS

The reports contained herein represent the various funds for which the city has ongoing capital improvement projects (CIP). CIP that is financed solely through debt proceeds are shown in a format to reflect the total project revenues since inception and total expenditures since inception. This format allows the user to see the funding source, the contractual obligations, and the remaining unreserved cash fund balances (if any) for each individual project.

**GENERAL FUND
FISCAL YEAR 2023
SEPTEMBER**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	% of Budget Year-to-Date
UNRESERVED CASH BALANCE FORWARD				\$ 3,048,383	\$ 3,933,436	29.0%	\$ 3,933,436	
REVENUES								
Ad Valorem Tax	\$ 69,864	\$ 60,926	-12.8%	\$ 2,740,911	\$ 2,682,652	-2.1%	\$ 2,699,919	99.4%
In Lieu of	-	-	-0-	\$ 23,459	\$ 11,794	-49.7%	\$ 13,567	86.9%
Motor Vehicle Tax	118,135	130,793	10.7%	\$ 203,993	\$ 223,379	9.5%	\$ 312,189	71.6%
Recreational Vehicle Tax	1,624	2,234	37.6%	\$ 2,525	\$ 3,268	29.4%	\$ 3,469	94.2%
Local Alcohol Liquor Tax	6,340	4,935	-22.2%	\$ 17,232	\$ 15,443	-10.4%	\$ 19,122	80.8%
16M and 20M Truck Tax	195	6,913	3442.4%	\$ 7,775	\$ 9,404	21.0%	\$ 7,901	119.0%
Neighborhood Revitalization	(369)	-	-100.0%	\$ (21,892)	\$ (31,068)	41.9%	\$ (29,135)	106.6%
Local Sales & Use Tax	318,930	235,545	-26.1%	\$ 1,139,915	\$ 1,101,026	-3.4%	\$ 1,260,000	87.4%
County Sales & Use Tax	268,709	230,075	-14.4%	\$ 1,062,646	\$ 1,012,243	-4.7%	\$ 1,300,000	77.9%
Franchise Taxes	72,429	55,633	-23.2%	\$ 600,216	\$ 548,272	-8.7%	\$ 677,800	80.9%
Licenses	(3,104)	2,640	-185.1%	\$ 23,975	\$ 30,205	-0-	\$ 52,000	58.1%
Permits	15,807	6,950	-56.0%	\$ 94,888	\$ 79,254	-16.5%	\$ 69,500	114.0%
Court Fees and Fines	40,121	30,067	-25.1%	\$ 360,113	\$ 279,610	-22.4%	\$ 469,500	59.6%
Animal Control	1,188	1,093	-8.0%	\$ 10,541	\$ 10,010	-5.0%	\$ 25,000	40.0%
Community Center	250	430	72.0%	\$ 10,128	\$ 9,290	-8.3%	\$ 13,000	71.5%
Activity Center	20	845	4125.0%	\$ 415	\$ 2,120	410.8%	\$ 800	265.0%
Interest Earnings	1,090	2,768	153.8%	\$ 3,781	\$ 22,157	486.0%	\$ 100	22157.0%
Grants	135	-	-100.0%	\$ 10,370	\$ -	-100.0%	\$ -	-0-
Transfers	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Other	-	-	-0-	\$ 56,318	\$ 64,222	14.0%	\$ 70,000	91.7%
TOTAL REVENUES	\$ 911,364	\$ 771,845	-15.3%	\$ 6,347,308	\$ 6,073,281	-4.3%	\$ 6,964,732	87.2%
EXPENDITURES								
Administration	\$ 8,241	\$ 10,269	24.6%	\$ 88,848	\$ 98,496	10.9%	\$ 134,822	73.1%
Police	165,378	203,261	22.9%	\$ 1,431,999	\$ 1,628,832	13.7%	\$ 2,174,586	74.9%
Municipal Court	28,999	30,326	4.6%	\$ 186,550	\$ 221,997	19.0%	\$ 247,583	89.7%
Emergency Operations	-	-	-0-	\$ -	\$ -	-0-	\$ 3,000	0.0%
Streets	12,701	14,009	10.3%	\$ 184,041	\$ 137,614	-25.2%	\$ 199,776	68.9%
Street Lighting	15,160	13,349	-11.9%	\$ 121,008	\$ 122,662	1.4%	\$ 208,000	59.0%
Building Maintenance	6,974	7,552	8.3%	\$ 55,486	\$ 64,640	16.5%	\$ 77,198	83.7%
CED	46,390	37,866	-18.4%	\$ 449,788	\$ 389,139	-13.5%	\$ 666,876	58.4%
Finance	20,372	21,189	4.0%	\$ 212,510	\$ 230,629	8.5%	\$ 294,271	78.4%
Public Works	23,647	22,307	-5.7%	\$ 201,551	\$ 214,678	6.5%	\$ 302,534	71.0%
City Administrator	14,923	13,724	-8.0%	\$ 129,158	\$ 130,998	1.4%	\$ 164,940	79.4%
Community Center	122	122	0.0%	\$ 3,030	\$ 3,769	24.4%	\$ 7,563	49.8%
Parks & Recreation	54,685	55,059	0.7%	\$ 433,178	\$ 582,063	34.4%	\$ 666,457	87.3%
Activity Center	14,485	11,699	-19.2%	\$ 112,999	\$ 114,769	1.6%	\$ 134,539	85.3%
Information Technology	3,966	14,477	265.0%	\$ 82,765	\$ 136,634	65.1%	\$ 96,285	141.9%
Council Expenses	2,567	2,470	-3.8%	\$ 40,023	\$ 38,041	-5.0%	\$ 50,757	74.9%
Non Departmental	142,041	20,819	-85.3%	\$ 1,359,300	\$ 2,307,796	69.8%	\$ 2,542,450	90.8%
TOTAL EXPENDITURES	\$ 560,650	\$ 478,498	-14.7%	\$ 5,092,235	\$ 6,422,754	26.1%	\$ 7,971,637	80.6%
NET REVENUES OVER EXPENDITURES	\$ 350,715	\$ 293,347		\$ 1,255,073	\$ (349,472)		\$ (1,006,905)	
ENDING FUND BALANCE				\$ 4,303,456	\$ 3,583,964	-16.7%	\$ 2,926,531	122.46%

**WASTEWATER FUND
FISCAL YEAR 2023
SEPTEMBER**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	% of Budget Year-to-Date
UNRESERVED CASH BALANCE FORWARD				\$ 2,059,405	\$ 2,089,332	1.45%	\$ 2,089,332	
REVENUES								
Interest Earnings	\$ 613	\$ 1,572	156.32%	\$ 4,325	\$ 24,814	473.70%	\$ 100	24814.4%
Usage Charges	251,055	253,130	0.83%	\$ 2,282,741	\$ 2,260,781	-0.96%	\$ 3,030,000	74.6%
Sewer Connection Fees	-	-	-0-	\$ 3,500	\$ 6,000	71.43%	\$ 15,000	40.0%
Late Charges & Penalties	10,378	11,156	7.49%	\$ 86,621	\$ 100,471	15.99%	\$ 40,000	251.2%
Collections Revenue	-	77	-0-	\$ -	\$ 77	-0-	\$ -	-0-
Other Revenues	-	1,575	-0-	\$ 16,024	\$ 7,284	-54.54%	\$ 3,000	242.8%
Sale of Assets	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Transfer from Bond & Interest	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
TOTAL REVENUES	\$ 262,047	\$ 267,510	2.08%	\$ 2,393,212	\$ 2,399,427	0.26%	\$ 3,088,100	77.7%
EXPENDITURES						-0-		
Operations	\$ 162,187	\$ 121,274	-25.23%	\$ 1,054,108	\$ 1,003,709	-4.78%	\$ 1,401,846	71.6%
Bond Principal & Interest	-	-	-0-	\$ 1,536,895	\$ 1,527,254	-0.63%	\$ 1,527,254	100.0%
Acquisition	-	-	-0-	\$ 79,763	\$ 183,293	129.80%	\$ 182,500	100.4%
Depreciation	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
TOTAL EXPENDITURES	\$ 162,187	\$ 121,274	-25.23%	\$ 2,670,766	\$ 2,714,255	1.63%	\$ 3,111,600	87.2%
NET REVENUES OVER EXPENDITURES	\$ 99,860	\$ 146,236		\$ (277,554)	\$ (314,828)		\$ (23,500)	
ENDING FUND BALANCE				\$ 1,781,851	\$ 1,774,504	-0.41%	\$ 2,065,832	85.9%

**SOLID WASTE FUND
FISCAL YEAR 2023
SEPTEMBER**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	% of Budget Year-to-Date
UNRESERVED CASH BALANCE FORWARD				\$ 116,235	\$ 144,756	24.5%	\$ 144,756	
REVENUES								
Usage Charges	\$ 46,903	\$ 50,114	6.8%	\$ 423,188	\$ 439,839	3.9%	\$ 560,000	78.5%
City Service Charge	-	-	-0-	\$ -	\$ -	-0-	\$ 1,500	0.0%
Late Charges & Penalties	(23)	(1,883)	8030.4%	\$ 34,899	\$ 31,791	-8.9%	\$ 55,000	57.8%
Collections Revenue	-	33	-0-	\$ -	\$ 33	-0-	\$ 50	66.4%
Interest & Misc Revenues	185	902	388.3%	\$ 1,737	\$ 2,693	55.0%	\$ 10	26933.9%
Transfer from General Fund	-	-	-0-	\$ 937	\$ 790	-15.7%	\$ 1,000	79.0%
TOTAL REVENUES	\$ 47,064	\$ 49,166	4.5%	\$ 460,761	\$ 475,146	3.1%	\$ 617,560	76.9%
EXPENDITURES								
Collection Expense	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Recycling Contract	-	-	-0-	\$ -	\$ -	-0-	\$ 500	0.0%
Solid Waste Contract	49,860	51,326	2.9%	\$ 389,010	\$ 407,708	4.8%	\$ 560,000	72.8%
Bad Debt	971	15,100	1455.2%	\$ 8,581	\$ 15,339	78.7%	\$ 10,000	153.4%
Transfer to General Fund	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
TOTAL EXPENDITURES	\$ 50,831	\$ 66,426	30.7%	\$ 397,591	\$ 423,047	6.4%	\$ 570,500	74.2%
NET REVENUES OVER EXPENDITURES	\$ (3,767)	\$ (17,260)		\$ 63,170	\$ 52,100		\$ 47,060	
ENDING FUND BALANCE				\$ 179,405	\$ 196,856	9.7%	\$ 191,816	102.6%

**CONSOLIDATED STREET & HIGHWAY
FISCAL YEAR 2023
SEPTEMBER**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	YTD % of Budget
UNRESERVED CASH BALANCE FORWARD				\$ 272,508	\$ 277,211	1.7%	\$ 277,211	
REVENUES								
Interest Earnings	\$ 149	\$ 379	153.9%	\$ 518	\$ 3,034	486.1%	\$ 10	30344.7%
Spec City/Cty Highway (CNTY)	8,746	8,545	-2.3%	\$ 26,109	\$ 25,228	-3.4%	\$ 34,560	73.0%
Permits	-	925	-0-	\$ -	\$ 1,375	-0-	\$ -	-0-
Inspection Fees	-	-	-	\$ -	\$ -	-	\$ -	-
Spec City/Cty (STATE)	2,046	1,725	-15.7%	\$ 246,407	\$ 234,864	-4.7%	\$ 332,220	70.7%
FEMA	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
State/Federal Grants*	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Transfers	10,000	-	-100.0%	\$ 90,000	\$ 120,000		\$ 120,000	100.0%
Other	0	130	43233.3%	\$ 0	\$ 293	97466.7%	\$ -	-0-
TOTAL REVENUES	\$ 20,942	\$ 11,705	55.9%	\$ 363,034	\$ 384,794	106.0%	\$ 486,790	79.0%
EXPENDITURES								
Payroll & Benefits	\$ 24,583	\$ 26,855	9.2%	\$ 229,688	\$ 242,334	5.5%	\$ 320,335	75.7%
Engineering Services	7,542	1,981	-73.7%	\$ 31,297	\$ 5,323	-83.0%	\$ 40,000	13.3%
Maintenance/Equip & Facilities	-	3,905	-0-	\$ 34,215	\$ 31,209	-8.8%	\$ 50,000	62.4%
Training	-	-	-0-	\$ 2,861	\$ 2,407	-15.8%	\$ 4,000	60.2%
Ice Control	-	-	-0-	\$ 40,956	\$ 24,491	-40.2%	\$ 65,000	37.7%
Gas & Oil	715	884	23.6%	\$ 16,662	\$ 10,852	-34.9%	\$ 22,000	49.3%
Mowing - State & Local	1,220	2,635	116.0%	\$ 9,245	\$ 13,008	40.7%	\$ 26,000	50.0%
Gen Street Maintenance	10,488	8,622	-17.8%	\$ 33,986	\$ 41,740	22.8%	\$ 70,000	59.6%
Curb Replacements	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Acquisition	-	-	-0-	\$ -	\$ -	-0-	\$ 50,000	0.0%
Other	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
TOTAL EXPENDITURES	\$ 44,548	\$ 44,881	0.7%	\$ 398,910	\$ 371,365	-6.9%	\$ 647,335	57.4%
NET REVENUES OVER EXPENDITURES	\$ (23,606)	\$ (33,176)		\$ (35,876)	\$ 13,429		\$ (160,545)	
ENDING FUND BALANCE				\$ 236,632	\$ 290,640	22.8%	\$ 116,666	249.1%

**CAPITAL IMPROVEMENT PROJECT FUND
FISCAL YEAR 2023
SEPTEMBER**

FUND 70 - CAPITAL IMPROVEMENTS

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	% of Budget Year-to-Date
UNRESERVED CASH BALANCE FORWARD				\$ 932,081	\$ 175,879	-81.1%	\$ 175,879	
REVENUES								
Interest Earnings	\$ 53	\$ 135	154.2%	\$ 184	\$ 1,079	485.3%	\$ 10	10785.4%
Sale of Assets	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
K7 & Main Reimbursement	6,807	-	(1)	\$ 212,880	\$ 800,497	276.0%	\$ -	-0-
147th Street	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Main Street Enhancement	-	-	-0-	\$ -	\$ 136,970	-0-	\$ -	-0-
Federal Funds Exchange	-	-	-0-	\$ -	\$ -	-0-	\$ 130,000	0.0%
Transfer from General Fund	78,333	-	(1)	\$ 705,000	\$ 1,725,000	144.7%	\$ 1,725,000	100.0%
Transfer from Other Funds	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
TOTAL REVENUES	\$ 85,194	\$ 135	0.2%	\$ 918,064	\$ 2,663,545	290.1%	\$ 1,855,010	143.6%
EXPENDITURES								
Drainage Maintenance	\$ -	\$ 10,100	-0-	\$ 7,325	\$ 11,447	56.3%	\$ 50,000	22.9%
Street Contract	-	-	-0-	\$ 758,909	\$ 692,272	-8.8%	\$ 750,000	92.3%
Curb Replacement	-	-	-0-	\$ 23,641	\$ -	-100.0%	\$ 100,000	0.0%
Drainage Contract	48	-	(1)	\$ 1,148	\$ 4,800	318.0%	\$ 500,000	1.0%
147th Street	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
DeSoto Road	-	-	-0-	\$ 183,009	\$ -	-100.0%	\$ -	-0-
K7 & Eisenhower Project	20,422	-	(1)	\$ 286,465	\$ 368,817	28.7%	\$ -	-0-
Sidewalk Construction	-	-	-0-	\$ 22,103	\$ 375	-98.3%	\$ 20,000	1.9%
Bridge Maintenance	-	-	-0-	\$ 1,477	\$ -	-100.0%	\$ 25,000	0.0%
Economic Development	-	-	-0-	\$ -	\$ (7,338)	-0-	\$ 75,000	-9.8%
Storm Sewer Projects	-	-	-0-	\$ -	\$ 34,390	-0-	\$ 785,000	4.4%
Towne Centre Projects	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
TOTAL EXPENDITURES	\$ 20,470	\$ 10,100	-50.7%	\$ 1,284,076	\$ 1,104,763	-14.0%	\$ 2,305,000	47.9%
NET REVENUES OVER EXPENDITURES	\$ 64,723	\$ (9,965)		\$ (366,013)	\$ 1,558,782		\$ (449,990)	
ENDING FUND BALANCE				\$ 566,068	\$ 1,734,661	206.4%	\$ (274,111)	-632.8%

**EQUIPMENT RESERVE
FISCAL YEAR 2023
SEPTEMBER**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	% of Budget Year-to-Date
UNRESERVED CASH BALANCE FORWARD				\$ 158,336	\$ 55,119	-65.2%	\$ 55,119	
REVENUES								
Interest Earnings	\$ 74	\$ 189	153.6%	\$ 257	\$ 1,511	486.6%	10	15105.1%
Reimbursed Expenses	-	-	-0-	\$ -	\$ -	-0-	10,000	0.0%
Transfer from General Fund	8,333	-	-100.0%	\$ 75,000	\$ 100,000	33.3%	100,000	100.0%
Sale of Assets	-	-	-0-	\$ -	\$ -	-0-	-	-0-
TOTAL REVENUES	\$ 8,408	\$ 189	2.2%	\$ 75,257	\$ 101,511	134.9%	\$ 110,010	92.3%
EXPENDITURES								
Acquisition	\$ -	\$ 54,499	-0-	\$ 143,815	\$ 57,962	-59.7%	160,000	36.2%
Depreciation	-	-	-0-	\$ -	\$ -	-0-	-	-0-
Other	-	-	-0-	\$ -	\$ -	-0-	-	-0-
TOTAL EXPENDITURES	\$ -	\$ 54,499	-0-	\$ 143,815	\$ 57,962	-59.7%	\$ 160,000	36.2%
NET REVENUES OVER EXPENDITURES	\$ 8,408	\$ (54,311)		\$ (68,557)	\$ 43,548	-163.5%	\$ (49,990)	-87.1%
ENDING FUND BALANCE				\$ 89,779	\$ 98,667	9.9%	\$ 5,129	1923.7%

Current Year Expenditures:

Plow Lights - Admin truck	\$ 488.00
Items to Upfit Admin truck	\$ 2,975.00
Compact Tractor - Parks	\$ 54,499.46

Total Expenditures FY23 \$ 57,962.46

**CAPITAL IMPROVEMENT PROJECT FUND
FISCAL YEAR 2023**

FUND 87 - TOWNE CENTRE DRIVE

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Cumulative Total	Available Funds
UNRESERVED CASH BALANCE FORWARD	\$ -	\$ 22,322	\$ 94,429	\$ 453,208	\$ 453,208		\$ -
REVENUES							
Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Temp Note Proceeds	2,210,000	-	-	-	-	2,210,000	2,210,000
Sale of Assets (Land)	-	72,106	358,779	-	-	430,885	430,885
	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 2,210,000	\$ 72,106	\$ 358,779	\$ -	\$ -	\$ 2,640,885	\$ 2,640,885
						Cumulative Project Expenditures	Contractual Obligations
EXPENDITURES							
Bond Issuance Costs	\$ 36,912	\$ -	\$ -	\$ -	\$ -	36,912	\$ 36,912
Publications						-	
Land Acquisition	\$ 2,150,766					2,150,766	\$ 2,150,766
TOTAL EXPENDITURES	\$ 2,187,678	\$ -	\$ -	\$ -	\$ -	\$ 2,187,678	\$ 2,187,678
NET REVENUES OVER EXPENDITURES	\$ 22,322	\$ 72,106	\$ 358,779	\$ -	\$ -	\$ 453,208	\$ 453,208
ENDING FUND BALANCE	\$ 22,322	\$ 94,429	\$ 453,208	\$ 453,208	\$ 453,208	\$ 453,208	\$ 453,208

**CITY OF LANSING
KEY ECONOMIC INDICATOR'S REPORT SUMMARY
SEPTEMBER 30, 2023**

There are five economic indicators monitored in this report. These reports are intended to provide an overall perspective of historical trends and analysis of current economic activity.

UNEMPLOYMENT RATE:

(NEUTRAL)

The preliminary unemployment rate for the Leavenworth County area for the month of September is 2.7%, as compared to the September 2022 rate of 2.7%. The national unemployment rate stands at 3.8%, while the State unemployment rate registers at 2.8% for the same period.

SALES TAX:

(NEGATIVE)

Combined City and County Sales and Use Tax for the third quarter totaled \$718,023, an 11% decrease from last year's \$798,031 total for July through September. Year-to-date revenues of \$2,113,269 are 4% lower than last year's revenue of \$2,202,561 for the same period.

TRANSIENT GUEST TAX:

(POSITIVE)

Total revenue received from the State represents the remaining gross four percent (7%) city guest tax. The State retains a 2% administration fee and submits 98% to the city. The revenues are received from the State on a quarterly basis (February, May, August, and November of each year). The revenue received through September was \$76,178 as compared to last year's receipts of \$59,837 for the same period.

PERMITS AND FEES:

(NEGATIVE)

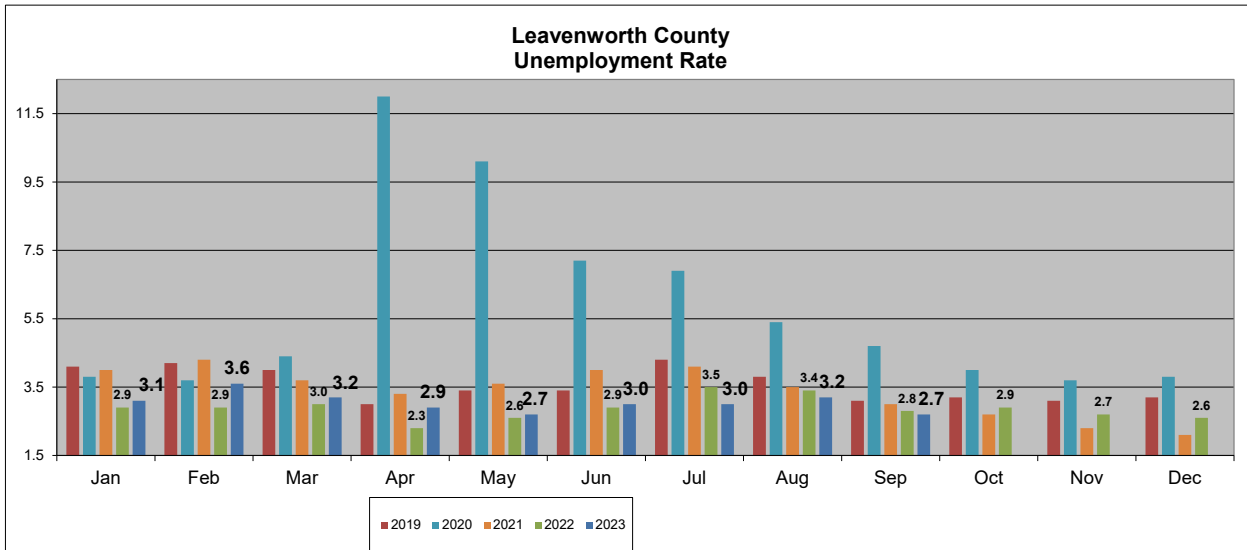
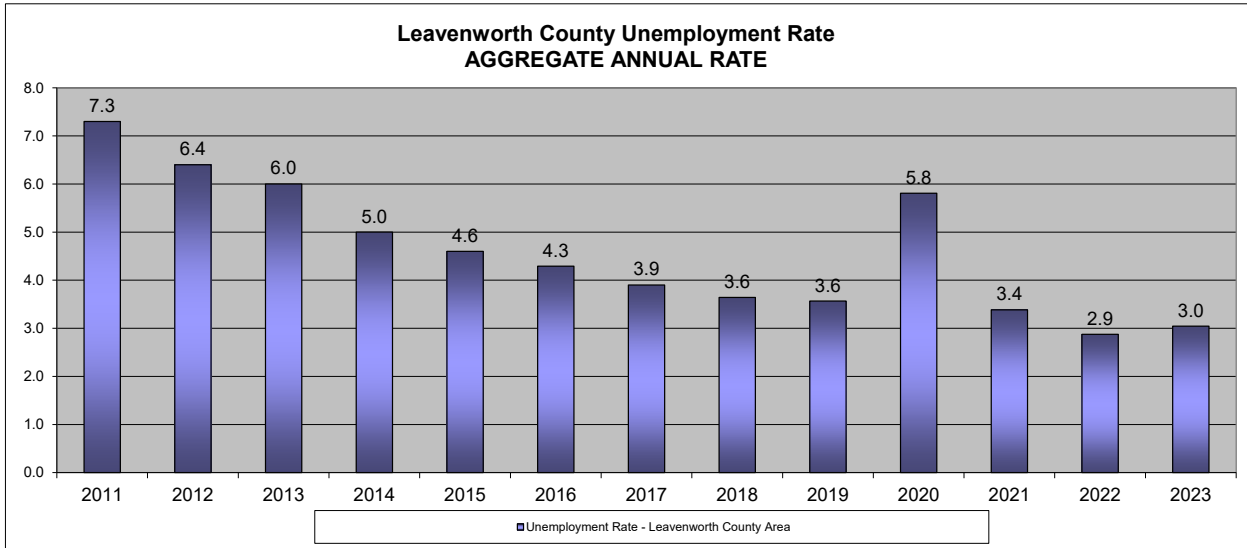
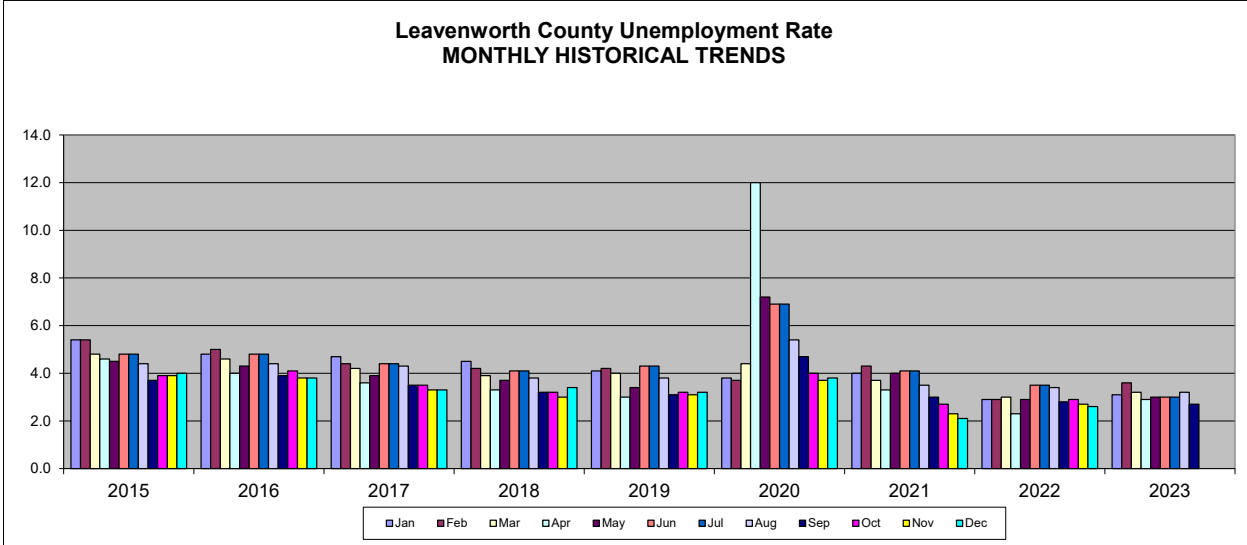
The City issued 165 permits valued at \$ 2,328,459 between July and September 2023, with a total of 480 permits valued at \$ 11,410,297 year-to-date. This reflects an decrease compared to the previous year's 540 permits issued and valuation of \$10,888,322 at the end of the third quarter.

UTILITY CUSTOMERS:

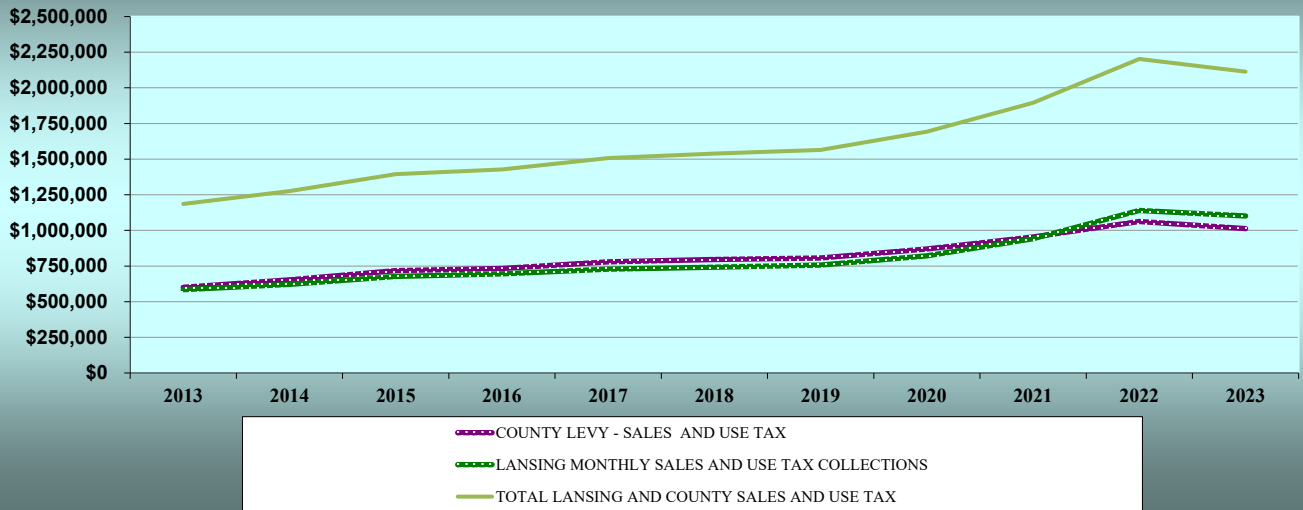
(NEUTRAL)

Third Quarter's final billing cycle reflected 2588, 2593 and 2601 residential accounts billed for July, August, and September; and 119 (July and August) and 120 (September) commercial accounts for the same period. The average number of residential accounts billed during the third quarter decreased by approximately 4 households compared to the 2022 third quarter average billing.

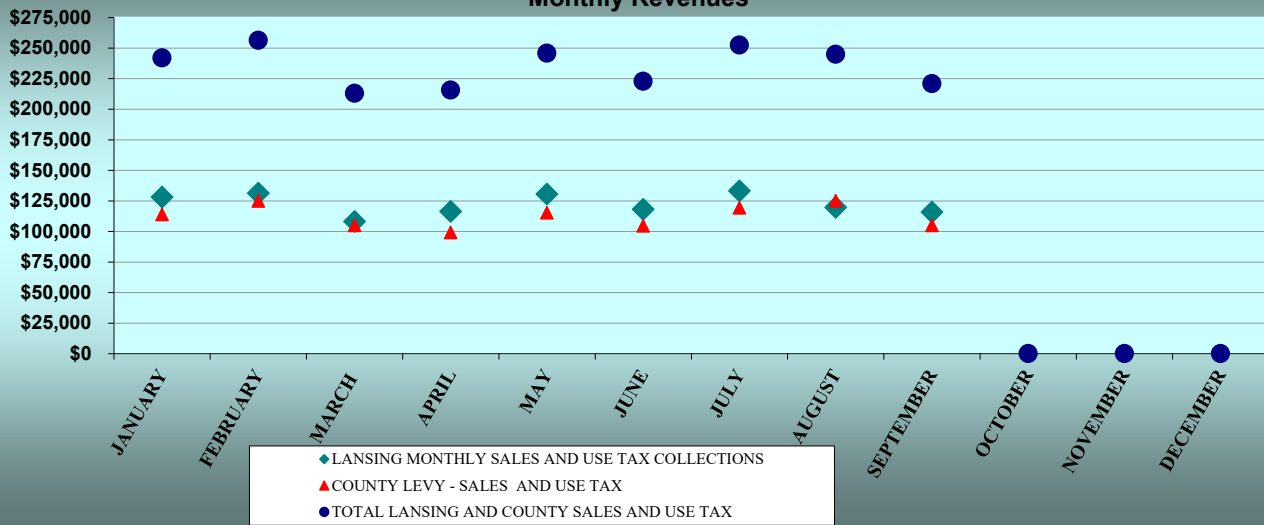
UNEMPLOYMENT RATE



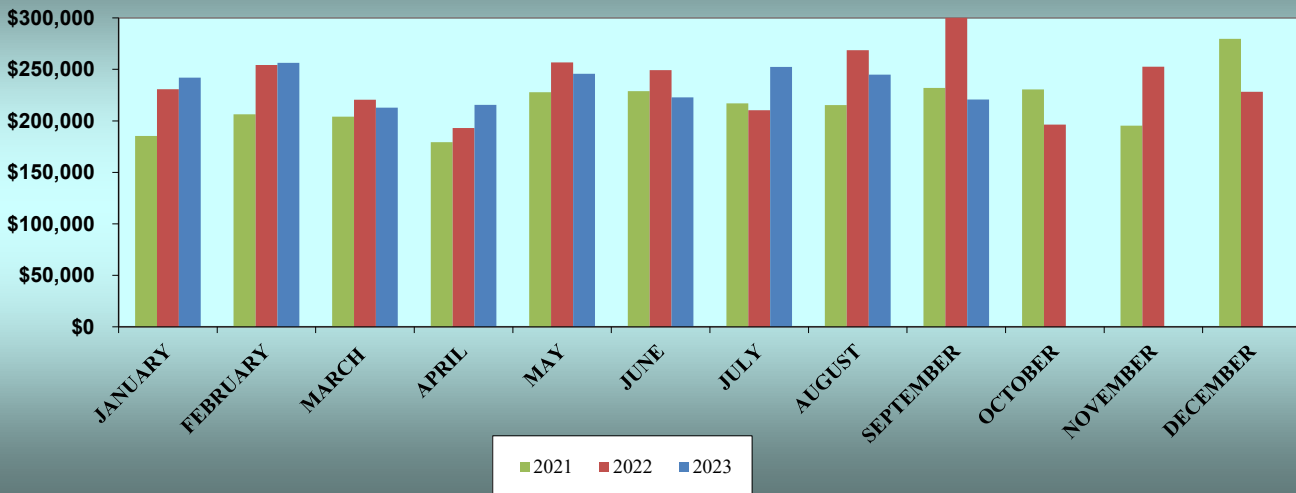
Sales and Use Tax Fiscal Year History - 3rd Quarter

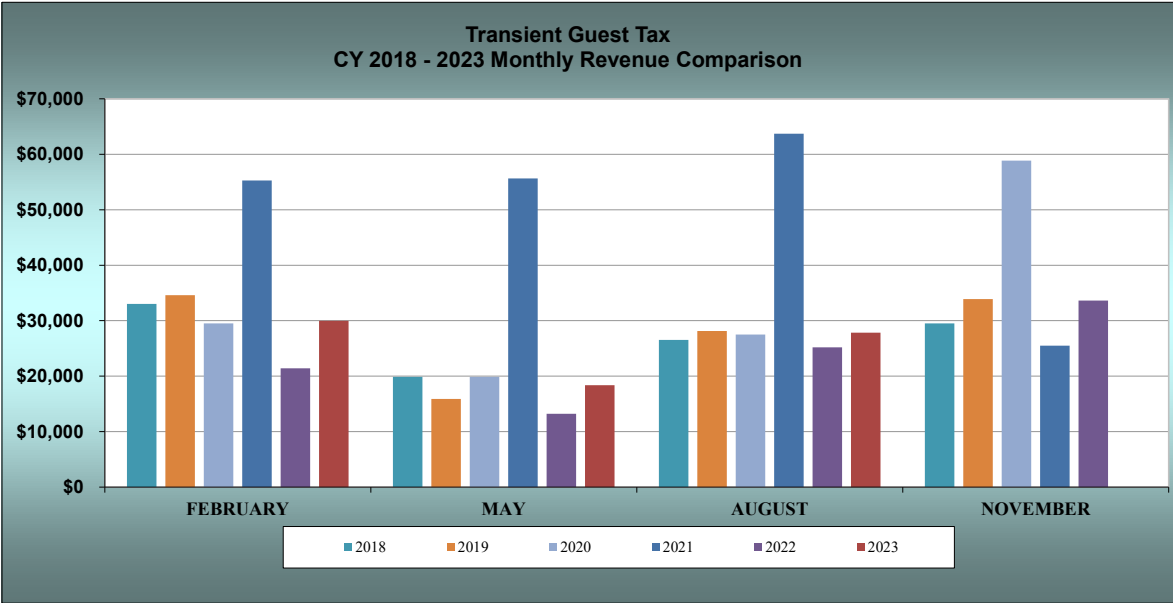
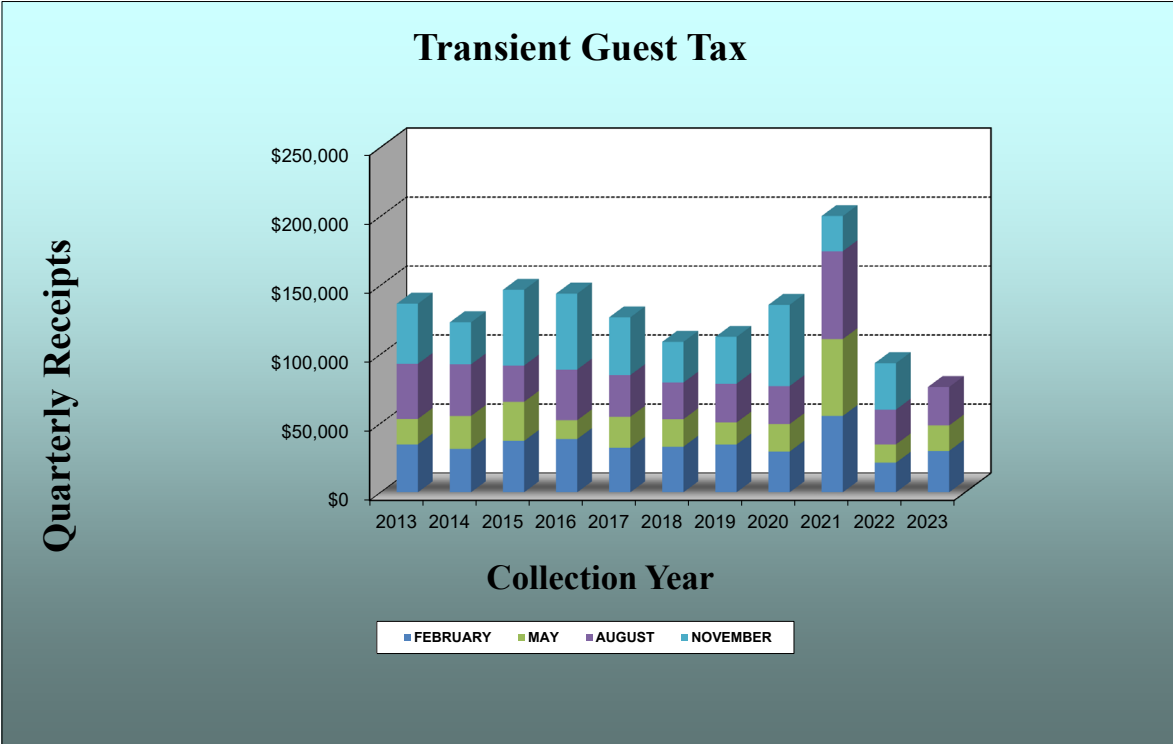


Sales and Use Tax CY 2023 Monthly Revenues



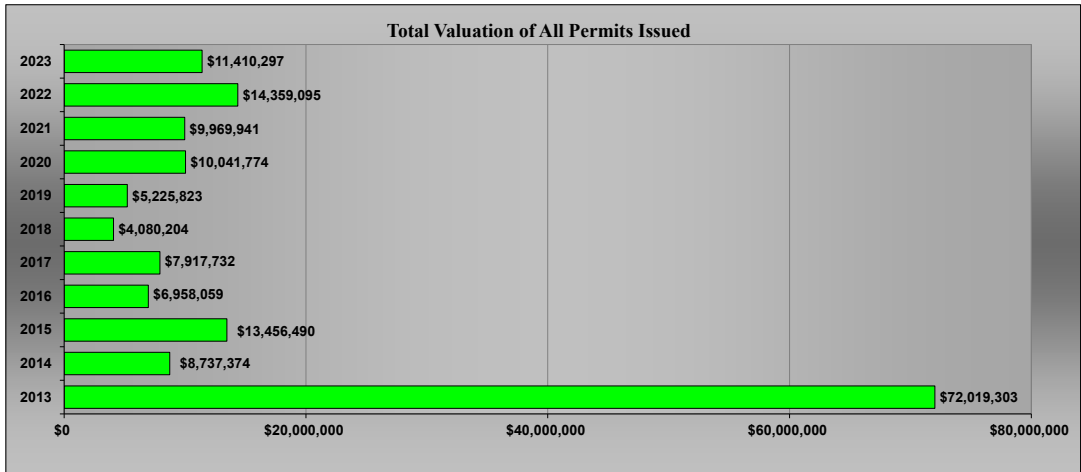
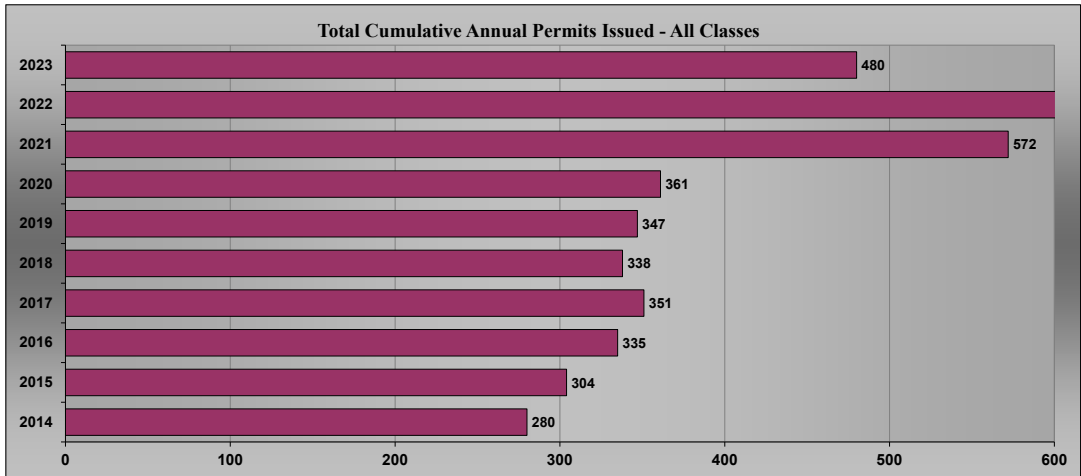
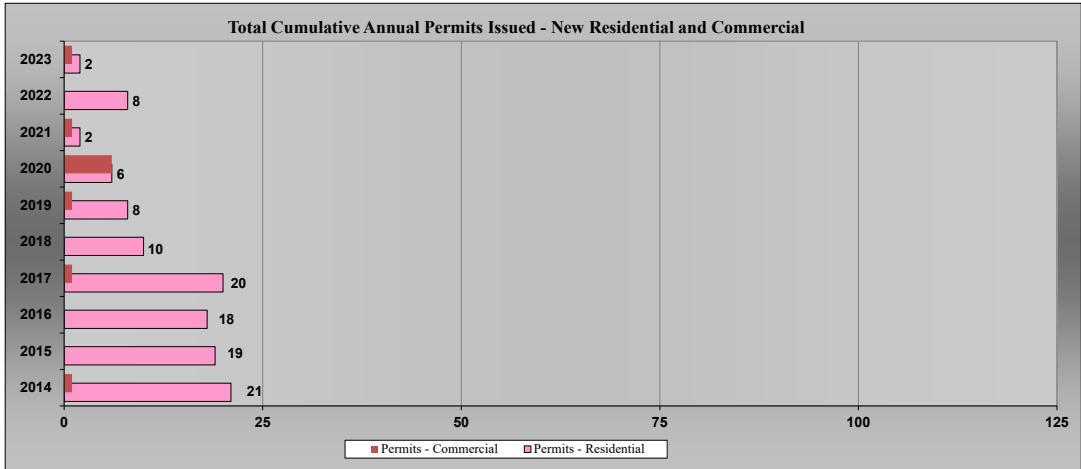
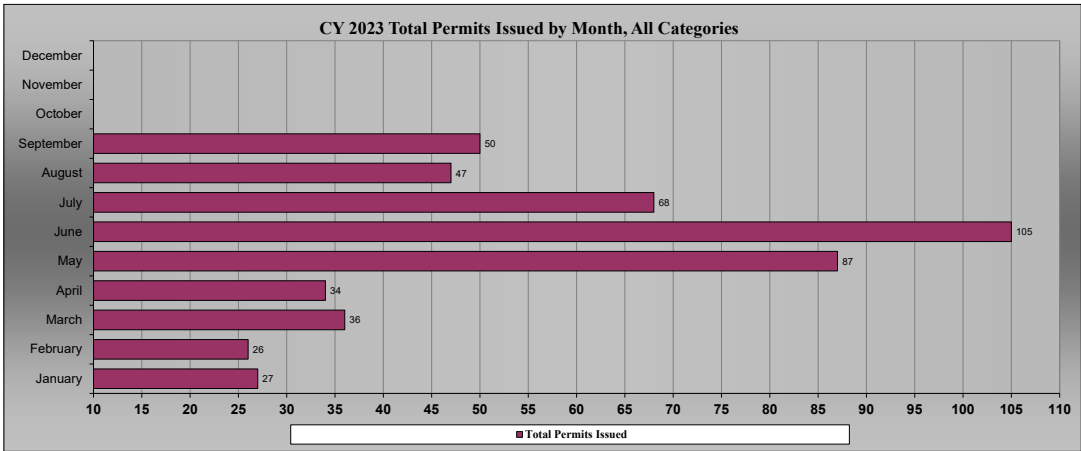
City and County Sales and Use Tax CY 2021- 2023 Year-to-Date Revenue Comparison





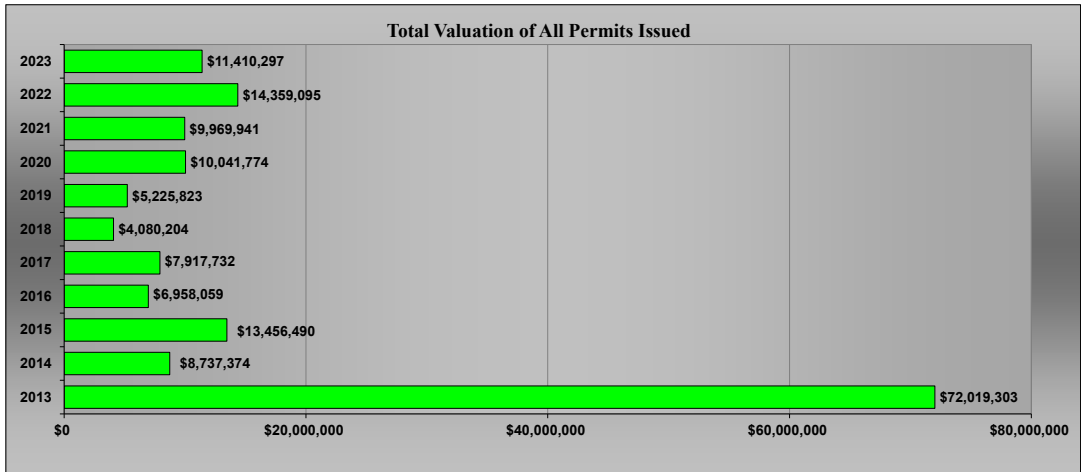
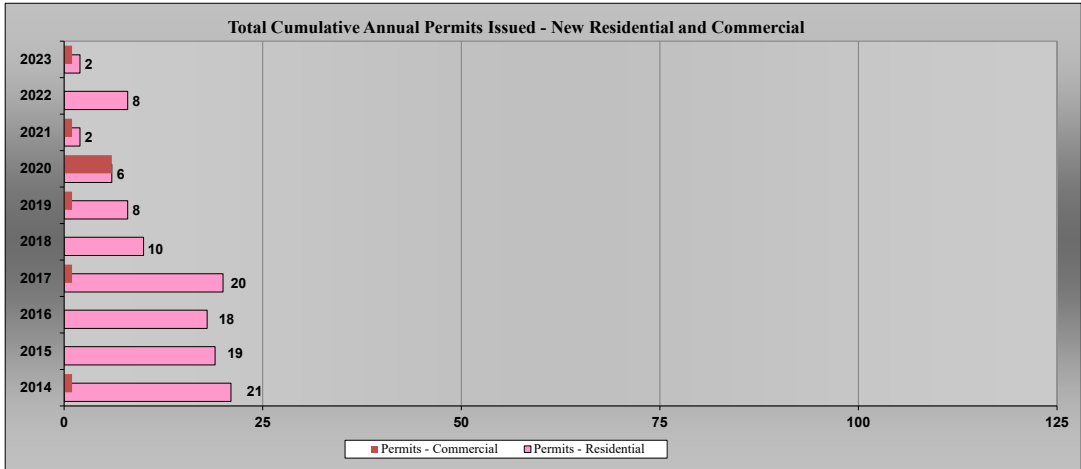
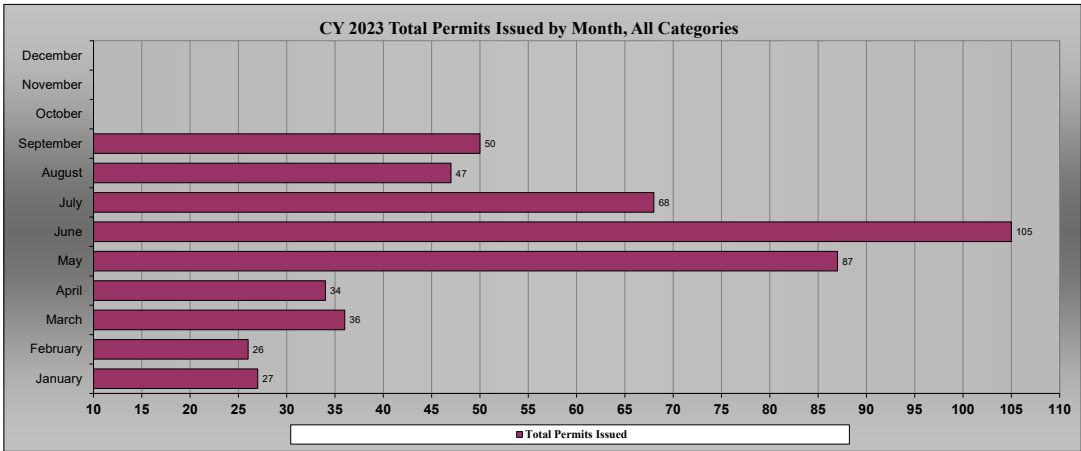
PERMITS ISSUED AND TOTAL VALUATION HISTORY

Agenda Item 6.



PERMITS ISSUED AND TOTAL VALUATION HISTORY

Agenda Item 6.



CITY OF 
LANSING

K A N S A S

End of Report

CITY OF LANSING LIBRARY

NOVEMBER 2023 UPDATE

COMING UP AT THE LIBRARY

- Dec 9 Mr. Stinky Feet Winter Jam
- Dec 11 Preschool Play
- Dec 23 - 25 Library Closed
- Dec 30 Noon Year's Eve Party



GIVING TUESDAY

LIBRARIES PROVIDE MORE THAN BOOKS.

Agenda Item 7.

- Lifelong learning
- Creative & accessible programs for all ages
- Bridge the digital gap
- Career readiness & small business support
- Community connections

YOUR GIFT OF ANY SIZE MAKES A DIFFERENCE!

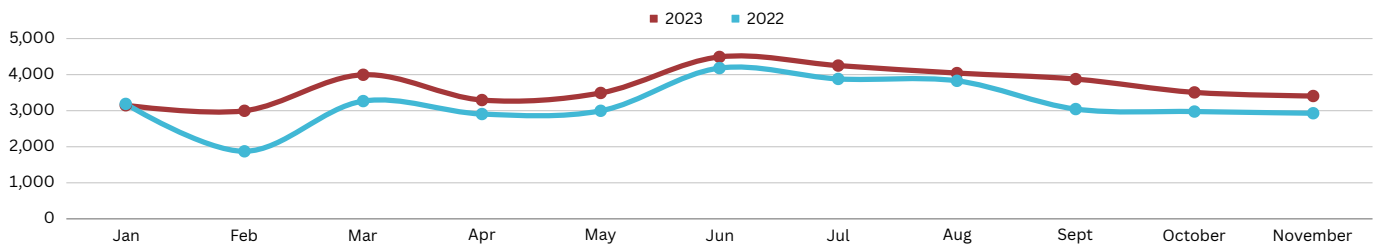
A MESSAGE FROM THE DIRECTOR



In November, we were reminded that we have so much to be thankful for. The Mayor's Christmas Tree went up and so many families requested books for their children and we had the privilege of helping with those requests. So many of our patrons stepped up to help out.

We were also the recipient of your generosity. As part of Giving Tuesday, \$175 was raised to support the Dolly Parton Imagination Library program. We currently have 191 children are currently enrolled and 57 have graduated from the program.

MONTHLY CIRCULATION: PHYSICAL & DIGITAL CHECKOUTS



A SNAPSHOT OF LIBRARY USAGE FOR NOVEMBER 2023

1437
PATRON VISITS

245
PATRONS ATTENDED
26 PROGRAMS

2502
PHYSICAL CHECKOUTS

906
DIGITAL CHECKOUTS

SO FAR IN 2023...

19499 PEOPLE have visited the library

40603 ITEMS borrowed, digital and physical

1894 PATRONS used our self-checkout kiosk to borrow **4519** items.

10416 SESSIONS logged for wi-fi and public computer usage.

1730 KIDS received take-home kits, sponsored by the Friends of the Library



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator’s Report
December 7, 2023

Agenda Items:

An application for FD1 Chairman Rob Gaslin’s reappointment is on the agenda for Thursday evening. If approved, there will still be one vacancy allotted to the City on the FD1 Board, as Mr. Fontenot notified the City he will not reapply. Mr. Gaslin will be present on Thursday evening to address any questions from the Governing Body.

There are numerous openings on the Parks & Recreation Advisory Board. Up for appointment are Adam Bremer for a term ending on December 31, 2024, and Robert Lamborn, Tricia Howell, Dana Fontenot, Casey Worrall, Bill Dupras, and Jeff Conklin for a term ending on December 31, 2025.

A motion to appoint Al Gledhill to the Tree Board for a term ending on December 31, 2026 is on the agenda for Thursday evening.

Cereal Malt Beverage renewals for five different Lansing businesses are on the agenda for Thursday evening. The applications have been reviewed by the City Clerk, Police Chief, and City Inspector. Staff is recommending renewal of the five CMB License applications.

Surplus Equipment:

The auction concluded on Tuesday, November 28th. The surplus auction generated \$41,150 in revenue for the City, with the 2007 Ford Econoline van being sold for \$17,000 and the 2006 Ford Ranger going for \$6,700. The funds generated are deposited into the Equipment Replacement Fund, to help in the acquisition of future equipment.

Parks & Recreation:

There are currently 276 children registered for youth basketball through the City’s Parks & Recreation Department. This is an increase from 210 children in the 2022/2023 season. The total number of teams for each division is below.

	2022/2023 Season	2023/2024 Season (current)
1 st & 2 nd Grade (co-ed)	10 Teams	12 Teams
3 rd & 4 th Girls	3 Teams	4 Teams
3 rd & 4 th Boys	6 Teams	10 Teams
5 th & 6 th Girls	3 Teams	4 Teams
5 th & 6 th Boys	3 Teams	6 Teams
Total Participants	210	276



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Public Works:

The storm drain and asphalt work along Valley Drive is now complete. Replacement of the pipe under 4H Road will take place in the summer of 2024.

The new light poles for Center Drive are anticipated to arrive in late December. The existing decorative poles on Center Drive were removed the week of October 16th. The islands have been removed, with asphalt being poured the week of November 13th. A total asphalt overlay is not included at this time, but the staff is evaluating the pros/cons of including Center Drive in our annual CIP for 2024.

Update on ARPA Funds:

A summary of the total amount received from the federal government, and what we have spent the funds on is below.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,667.73 Water Line Center Drive
- \$503,037.03 ARPA Funds Remaining

We anticipate utilizing ARPA funds to partially fund a storm sewer project next year. We also had a potential multi-use commercial/residential building along K7 inquire about utilizing \$80,000 in ARPA funds to assist with utility work for that project. ARPA funds can also be used for fire equipment. The ARPA funds need to be committed by 12-31-2024 and spent by 12-31-2026.

Wastewater:

A preconstruction conference for the McIntyre Sewer Interceptor Project was held on November 28th. A NTP (notice to proceed) has been issued for January 2, 2024, but Linaweaver Construction anticipates clearing and grubbing along the project corridor to begin as early as December 11th while waiting for materials to be delivered. Due to supply chain issues, PVD and iron pipe are experiencing some long lead times. The tree clearing will occur on the east side of K7 to prepare for the blasting contractor. Blasting will only be used on the vacant land east of of K7 highway. After the holiday season, clearing will begin on the residential lots on the west side of K7 and pipe installation will begin at Willow Park. Substantial completion for this project is slated for 320 days. The City is receiving \$1,300,000 in grant funding from the State, and also received \$240,000 from Leavenworth County for engineering design of the project.



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The Flow Metering and Master Plan update will be on the agenda for December 21st.

Community & Economic Development:

A new utility pole in the alley behind Take5 Oil Change was placed further west to allow a more free-flow of traffic. Unfortunately, Time Warner Cable now needs to move their line to the new pole before the old pole can be removed. The City recently paved the southern portion of the alley, which was discussed in a City Council meeting back in 2022.

An eight-lot preliminary plat is on the agenda for the Planning Commission this month. The parcel is on West Eisenhower, directly west of the parcel formerly used as a go-kart track.

YTD Sales Tax Update:

	2022 YTD	2023 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,990,192	\$2,200,531	\$210,339, 10.57%
County Sales Tax	\$934,826	\$891,039	-\$43,787, -4.68%
County Use Tax	\$343,454	\$344,119	\$665, .19%
Guest Tax	\$93,461	\$104,902	\$11,441, 12.24%

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)
 - **9.4%**
- **1%** Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for DeSoto Road and Bernard Park improvements has generated \$615,929 so far this year, on pace for \$671,923.

The special sales tax for the aquatic center, which began on July 1st, has generated \$227,509 so far this year, on pace for \$272,509.

Meetings & Announcements:

Following up on a discussion from an earlier Council meeting, staff has begun researching mass notification systems. One system, which is operated by our current website provider, is anticipated to be around \$13,000/year. Staff is reviewing different capabilities of the system, but also discussing the merits of the cost and how often it would be used.



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The City received four proposals from local financial institutions to be the City's official depository. A committee composed of two councilmen and two staff members are currently reviewing the proposals.

There are currently openings for Code Enforcement Officer, Police Office (I/II), and Wastewater Tech I.

Groups are working to formulate a plan for the historical portion of the Lansing Correctional Facility. There is hope that the older shell of LCF could be utilized as a paranormal tour center and museum, similar to the old Missouri Penitentiary in Jefferson City, Missouri.

<https://www.missouripentours.com/>

- Thursday, December 7th City Council Meeting, 7:00pm, City Hall
- Wednesday, December 20th Planning Commission Meeting, 7:00pm, City Hall
 - Preliminary Plat-Eight Lot Subdivision
- Thursday, December 21st City Council Meeting, 7:00pm, City Hall
- Monday, December 25th Christmas Day-City Offices Closed
- Monday, January 1st New Years Day-City Offices Closed
- Thursday, January 4th City Council Meeting, 7:00pm, City Hall
- Monday, January 8th Special Meeting, Swear in Elected Officials, 5:30pm
- Monday, January 15th Martin Luther King Jr Day, City Offices Closed
- Thursday, January 18th City Council Meeting, 7:00pm, City Hall
- Thursday, January 25th City Council Work Session, 7:00pm, City Hall
 - Public Works & CIP Overview

Sincerely,

Tim Vandall