

## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Regular meetings are held on the first and third Thursday of each month. For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the City Council and staff may not have had advance notice of your topic and that the City Council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

### **OLD BUSINESS**

- [1.](#) Approval of Minutes

### **AUDIENCE PARTICIPATION**

### **PRESENTATIONS**

- [2.](#) Countywide Transportation Update
- [3.](#) Fire Grounds Operations Presentation

### **NEW BUSINESS**

- [4.](#) Valley Drive Storm Sewer Rehabilitation Project 2023-03 bids
- [5.](#) Resolution B-3-2023

### **REPORTS** - City Attorney, City Administrator, Department Heads, Councilmembers

- [6.](#) CED Report
- [7.](#) Library Report
- [8.](#) July Fleet Reports
- [9.](#) City Administrator Report

### **PROCLAMATIONS**

### **OTHER ITEMS OF INTEREST**

- [10.](#) 2nd Quarter Financial Summary and Fiscal Indicators Report

### **ADJOURNMENT**

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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk  
DATE: August 10, 2023  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes of August 3, 2023 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes of August 3, 2023, as presented.

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## AGENDA ITEM #

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# CITY OF LANSING

## CITY COUNCIL MEETING

MEETING MINUTES  
August 3, 2023

### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

### Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Gene Kirby and Kevin Gardner

**Ward 2:** Marcus Majure

**Ward 3:** Jesse Garvey

**Ward 4:** Dan Clemons and Gregg Buehler

**Absent:** Don Studnicka and Kerry Brungardt

## OLD BUSINESS:

Approval of Minutes of the Regular Meeting of July 20, 2023, as presented.

**Councilmember Buehler made a motion to approve Regular Meeting Minutes of July 20, 2023, as presented. Councilmember Garvey seconded the motion.** No discussion occurred. **Roll Call Vote: Aye: Councilmembers Clemons, Gardner, Kirby, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Studnicka and Brungardt. The motion was approved.**

Councilmember Brungardt arrived at 7:01pm.

### Audience Participation:

**Janet Campbell**, Covington Woods Apartments, expressed concerns regarding the development of Covington Woods II. Ms. Campbell stated that the majority of the first-floor residents are handicapped or on social security. Stated that her two-bedroom apartment had a \$602 electric bill. The two residents that live near Ms. Campbell had electric bills of \$600 and \$700. She contacted the Housing Authority and spoke with them about the issue. They contacted Covington Woods who stated there were problems with a majority of the thermostats, and they were expensive. Ms. Campbell was told by an anonymous source that the thermostats would have to be re-wired at a cost of \$800 each, and it was a majority of the apartments that would need them. She was told that the thermostat replacements would be completed in two weeks, and it has now been two months with no repairs made. The apartment complex accused Ms. Campbell of using her emergency heat on her June electric bill. Her rent has gone up \$50 every year despite being a rent reduced complex. She invited the council to drive around the apartments but to be careful of the potholes. She was yelled at by the complex manager for using a heat pump in regard to her high electricity bill. She thanked the Lansing Police Department and Detective Linn for dealing with the drug problem in the back building. She continued by stating that if they can't take care of Covington Woods, why do they need another one. Councilmember Brungardt and Ms. Campbell discussed the length of time she had lived at Covington Woods.

**Rob Gaslin**, Cottonwood Drive, with Fire District #1 Board of Trustees, intended to have Chief Stackhouse discuss the Fire Ground Development. However, Chief Stackhouse is in Wichita at professional development training. Mr. Gaslin requested that they be added to the agenda for the next meeting to present the Fire Ground Operations. He then provided a brief recap of his previous presentations regarding organization, accountability, the 9-mil cap, manning the force, and the strategic planning process. He then discussed SWOT (strengths, weaknesses, opportunities, and threats) and how in the past the parties involved have viewed each other as threats. He has worked to

avoid that. He continued by discussing the approach to SWOT if the timeline was 1 year versus 5-10 years.

**Presentations:** none

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Ordinance #1098 – Sewer & Solid Waste Assessments**

Pursuant to Chapter 16, Utilities, Section 16-116 and 16-209 (e), the City Council is to be presented with a list of delinquent accounts and the customer's information. Upon adoption by the City Council and subsequent publication in the Leavenworth Times, this Ordinance shall constitute a lien against the real estate for which service is supplied. Fifty-two (52) properties with a total delinquency of \$73,330.39 are listed on the ordinance. Staff does not submit this ordinance for assessment until August 25, 2023. Residents are given the opportunity to be removed from the Ordinance by setting up a payment plan with the city before that date.

**Councilmember Buehler made a motion to adopt Ordinance No. 1098 for assessment of delinquent sewer and trash bills. Councilmember Kirby seconded the motion.** Councilmember Garvey and Finance Director Beth Sanford discussed the daycare located at 707 Holiday Dr. The council and City Attorney Greg Robinson continued discussing the possibility of a policy change regarding special use permits and business licenses if utility bills are delinquent. Councilmember Kirby and Director Sanford discussed the length of time associated with the delinquencies. Director Sanford stated that delinquency notices are sent quarterly and letters notifying them of the Ordinance and their options regarding a payment plan. Director Sanford also clarified that the addresses noted on the ordinance are for property owners only. **Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Gardner, Kirby, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmember Studnicka. The motion was approved.**

**Ordinance #1099 – Weed Removal Assessments**

Pursuant to Chapter 8, Health & Welfare, Section 7, Weeds, the City Council is to be presented with a list of properties and the owner's information, of those who failed to pay weed removal fees. Upon adoption by the City Council and subsequent publication in the Leavenworth Times, this Ordinance shall constitute a lien against the real estate for which service is supplied.

**Councilmember Kirby made a motion to adopt Ordinance No. 1099 for assessment of delinquent fees for weed removal. Councilmember Buehler seconded the motion.** Councilmember Garvey and City Administrator Tim Vandall discussed Burger King's weed removal issues. Councilmember Clemons and Mr. Vandall discussed chronic nuisance list requirements. **Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Gardner, Kirby, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmember Studnicka. The motion was approved.**

**Condemnation Resolution No. B-2-2023 (enabling action) for City Project 2021-04 (McIntyre Sanitary Sewer Interceptor Project)**

This is the first enabling steps to pursue condemnation, if necessary, of interests in property (permanent & temporary easements) necessary for the McIntyre Sanitary Sewer Interceptor Project. The resolution clears the way to later enact a condemnation ordinance if needed. It is prudent to enact



the resolution at this time so there aren't delays to completing the project. Every reasonable effort will be made to obtain all easements through negotiations.

**Councilmember Garvey made a motion to enact Resolution No. B-2-2023, a resolution of condemnation for permanent and temporary construction easements for City Project No. 2021-04, (McIntyre Sanitary Sewer Interceptor Project). Councilmember Clemons seconded the motion.**

Councilmember Majure, Mr. Vandall, and the mayor discussed how the resolution affects the easement acquisitions.

**John Perry**, representing his mother who lives at **121 W Gilman Rd**, requested the sewer line to be located in the front or back of the property. Mr. Perry also stated that the adjacent soccer park drains onto their property and erodes the land. City Administrator Vandall acknowledged that the engineers for the project had been notified of Mr. Perry's concerns. However, the family's proposal would add an additional \$140,000 to the project, and the engineers review of the family's proposal cost \$3,000. Councilmember Garvey and Director Zell discussed whether the project would be crossing the driveway of the Perry property.

**Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Gardner, Kirby, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmember Studnicka. The motion was approved.**

#### **Easement Acquisition – McIntyre Sanitary Sewer Interceptor Project**

The next step in the McIntyre Interceptor Project is to acquire the necessary easements. Staff provided a summary table of the needed parcels, along with the values of the appraisals. While some of these improvements occur in existing easements or adjacent to road right-of-way, the new easements necessitate the removal of fences, gates, vegetation screening, and dozens of mature trees. The opinion of just compensation for the temporary easements, permanent easements, and cost to cure items as determined by Valbridge Property Advisors is \$218,987.00.

**Councilmember Brungardt made a motion to authorize staff and Skeen's Consulting to complete easement activities for the McIntyre Sanitary Sewer Interceptor Project. Councilmember Kirby seconded the motion.**

Director Zell and the council discussed the options available regarding crossing the Perry property and the cost and risks associated with each option. Director Zell further clarified the negotiation and agreement processes regarding trees, grass, and restoration or property once work has been completed. He then explained the next steps of meeting with the easement consultant, putting together the offer letters, appropriate forms, copies of documents needed for signature which would then be mailed to the property owners.

**Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Gardner, Kirby, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmember Studnicka. The motion was approved.**

#### **Employment Contract Addendum**

Subsequent to Contract Employee's annual employment review by the City Council conducted on July 20, 2023, the Parties agreed to an addendum of the City Administrator's employment agreement.

**Councilmember Kirby made a motion to authorize the Mayors signature for Addendum No. 7 to the City Administrator's Contract and provide a financial incentive based on the results of the performance evaluation.** No discussion occurred. **Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Gardner, Kirby, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmember Studnicka. The motion was approved.**

## **REPORTS:**

**Department Heads:** Wastewater Director Tony Zell stated that they had received the draft of the Wastewater Master Plan update. He met with GBA to make revisions that will be on the September work session to brief the council on their findings and recommendations.

**City Attorney:** Nothing to discuss.

**City Administrator:** Advised them of a piece of artwork created by city employee, Kris Bennetts, that will be auctioned off in support of the Mayor's Christmas Tree program. He updated the council regarding the Lan-Del water line along Town Center. At the bid opening on 8/2/23, Linaweaver was the lowest bid at \$390,000. Previous discussion between the city and Lan-Del was that they would contribute 23% to go toward that project. The council had discussed using the remaining ARPA funds for that project. This project would service KCKCC, the future Tractor Supply, and other parcels in Town Center. Efforts were made to send out a letter and contact the property owner regarding the tree discussion from the last meeting. Since that meeting, the property did close. The new property owner information is not yet available, but it does create a unique situation that may have to be addressed at a future council meeting. Updated the council regarding the trees removed by Evergy along the trail near Condotels. Regarding the possible housing development in Ward 4, while most of the trees adjacent to the trail would be in the rear or side yards, the city has not received an updated plat from the property owner. The city will work with the developer to encourage them to keep trees whenever possible.

Discussion continued between Mr. Vandall and Councilmember Clemons regarding the walking trail, the specific location of the trees removed by Evergy, and having Condotels coordinate with the Tree Board on suitable replacement trees.

## **Governing Body:**

**Councilmember Clemons:** Thanked Mr. Vandall for his hard work regarding the citizens tree issues. Thanked Mr. Gaslin for coming to the meeting. Appreciated the citizens coming in and lending to the meeting.

**Councilmember Brungardt:** Nothing to discuss.

**Councilmember Gardner:** Thanked the citizens for coming to speak. Thanked Directors Zell and Sanford.

**Councilmember Kirby:** Thanked everybody for all their work. Wanted to remind everyone that Mrs. Ferguson was originally told by the city that the tree had to come down. Then it was decided to go back and take a look at the tree. It was decided to not be cut, but that information was never relayed to her. Discussion continued between Mr. Vandall, the mayor, and Councilmembers Kirby and Brungardt regarding the reasons for the change in decision, how to move forward, and how the code applies or if it needs to be updated.

**Councilmember Majure:** Thanked everyone for coming to the meeting. Thanked Director Zell for his hard work and representation of the city.

**Councilmember Garvey:** Ditto what everyone else said.

**Councilmember Buehler:** Thanked everyone for coming in. Thanked the Champions of Lansing Education for hosting a meet and greet today with the candidates. On this day in 1936, Jesse Owens won the 100M in the Berlin Olympics.

**ADJOURNMENT:**

**Councilmember Buehler made a motion to adjourn. Councilmember Brungardt seconded the motion.** No discussion took place. **Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Gardner, Kirby, Majure, and Buehler. Nay: Councilmember Garvey; Abstain: none; Absent: Councilmember Studnicka. The motion was approved.**

The meeting was adjourned at 8:12 p.m.

**ATTEST:**

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City Clerk Tish Sims, CMC

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## AGENDA ITEM

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TO: Mayor McNeill, Lansing City Council  
FROM: Tim Vandall, City Administrator  
DATE: August 10, 2023  
SUBJECT: Update-Countywide Transportation Study

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Jeff McKerrow, PE, PTOE, from Kimley-Horn will be present to update the City Council on the final product of the countywide transportation study. An Executive Summary of the report is included in the agenda materials. The full report can be found on the project website at <https://priorities4progress.com/final-report/>.

Mr. McKerrow will outline next steps to help Lansing and Leavenworth County put the plan into practice.

Policy Consideration: N/A

Financial Consideration: Cities throughout the County contributed to the study based on population. Lansing's contribution to the project totaled \$30,000 dollars.

Action: Acceptance of the Countywide Transportation Study.

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## AGENDA ITEM #

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## LEAVENWORTH COUNTY

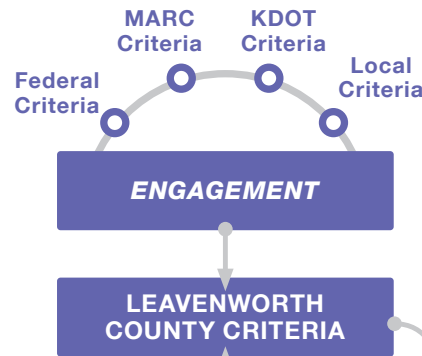
# Priorities for Progress: Connecting Community Opportunities

*A Prioritization Plan for Transportation Capital Improvement Projects*

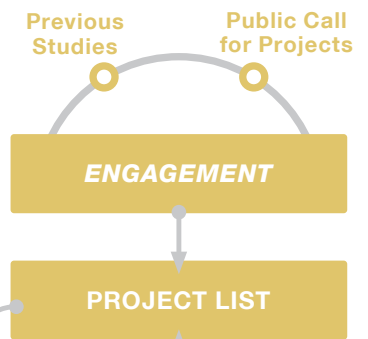
## What is “Priorities for Progress”?

The Leavenworth County Region, including the cities of Basehor, Lansing, Leavenworth, and Tonganoxie, along with the County of Leavenworth and the Leavenworth County Port Authority (LCPA), in cooperation with MARC and KDOT, is working to prioritize transportation investments in the coming years. Over the past few decades, there have been numerous studies on transportation infrastructure in and around the Leavenworth County region. These studies have focused on projects that range from modest investments to grand visions of new freeways and river crossings. With these wide-ranging studies, however, comes the question: what projects do the leaders, stakeholders and general public in the region want to prioritize to seek regional, state or federal funding? This prioritization plan seeks to best position the communities within Leavenworth County – rural and municipal – to compete for and obtain funding to advance transportation projects. The plan has been branded as Priorities for Progress: Connecting Community Opportunities (“P4P”).

## Criteria Development



## Project Definition






P4P Planning Process

## Targeted Funding Sources

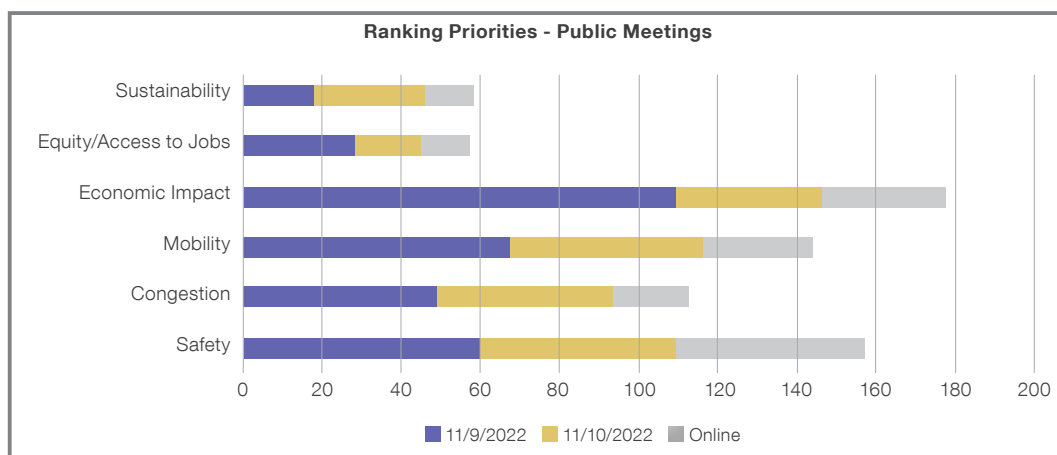
Agenda Item 2.

Typically, large transportation infrastructure projects are designed and constructed using a variety of external funding sources — competitive processes in which projects from Leavenworth County would be competing against projects from other counties, regions, or states to obtain funding. The project team coordinated with MARC, KDOT, Leavenworth County, and the local jurisdictions to establish criteria for evaluating the projects shown on the map on the back page. These projects were identified by compiling and reviewing nearly 30 planning documents and studies that have been conducted since 2000, as well as an iterative feedback process from stakeholders and the general public. Targeted funding sources and example projects are shown in the table below.

SOURCE	OPPORTUNITY	EXAMPLE LOCAL PROJECTS	KEY EVALUATION CRITERIA	NEXT CALL FOR PROJECTS
<b>Regional:</b> MARC 	Surface Transportation Block Grant Program (STBG)	155th Street Improvements in Basehor	> “Vibrant” - Economic Vitality, Place Making, Equity > “Connected” - Transportation Choices, Safety/Security, System Condition/Performance > “Green” - Public Health, Environment, Climate Change and Energy Use > Other - Project Readiness, Engagement	2024 (Bi-Annual)
	STBG Transportation Alternatives	Parallel Road and 158th Street Bicycle/ Pedestrian Improvements in Basehor Vilas Street ADA and Sidewalk Upgrades (City of Leavenworth)Leavenworth County Transit Plan		
	Planning Sustainable Places (PSP)	Basehor Downtown Corridor Improvement Plan		
<b>State:</b> KDOT IKE Program 	KDOT Modernization Projects	K-92 Centennial Bridge replacement K-10/US 40 (S. Lawrence Trafficway)	Engineering Factors, Economic Factors, and Local Input	Fall 2023 (Bi-Annual)
	KDOT Expansion Projects	US 69 in Johnson County expansion		
<b>Federal:</b> USDOT Competitive Grants 	INFRA	I-70 Rocheport Bridge (Missouri River crossing)	Safety; Sustainability / Climate Change; Quality of Life; Mobility / Connectivity; Economic Opportunity; State of Good Repair; Innovation; Partnerships; Equity; Project Readiness	Annual
	RAISE	Flint Hills Trail project Noland Multimodal Corridor (Independence MO) Bi-State Sustainable Reinvestment Corridor (KS-MO)		
	SS4A	Leavenworth County and City of Leavenworth Safety Action Plans	Safety, Equity	

## Stakeholder and Public Engagement

This planning effort featured an extensive county-wide engagement effort intended to gather refreshed information from the public about their interests, concerns and ideas; learn by processing public input and trends into a concrete criteria and prioritization process; and create a vision by unveiling a recommended capital improvement project prioritization. Ultimately, the feedback the stakeholder and public engagement process was used to identify new projects, screen out other projects, and refine the scope of several projects initially identified. The priorities of the general public – as compiled across two in-person open houses and an online forum – are shown below.



## Identified Transportation Projects and Project Evaluations

Following the stakeholder and public engagement process in Fall 2022, the map to the left summarizes the projects that were ultimately carried forward and recommended for further study and evaluation as part of the P4P effort. Each project was evaluated across more than 30 potential metrics and scored across eight unique categories. More details about each of these projects is provided in the P4P full plan.

## Recommended Priorities for Specific Funding Sources

It is recommended that the City Councils of Tonganoxie, Basehor, Lansing, and Leavenworth, along with the Leavenworth County Commission, adopt resolutions of support for this study's findings and the initial prioritization of projects for the different funding sources.

For **KDOT's IKE Program**, which is anticipated to be soliciting projects through the Local Consult process later in 2023, it is recommended that the following projects be submitted for consideration:

- K-5 Improvements/Realignment
- K-7 Combined Interchanges (or individual interchanges)
- Leavenworth City Western Bypass
- West K-10 Connection (West Kansas River Crossing and the West Tonganoxie Bypass (US 24/40 to K-32)
- Eastern Gateway (at this stage, this project should be submitted for the Project Development pipeline to utilize KDOT funding as a match for the RAISE grant discussed below).

For the **USDOT Competitive Grants**, which are solicited annually, it is recommended that the following projects be submitted for consideration:

- The Eastern Gateway project should be submitted for a planning study through the RAISE grant program. This project would require support from KDOT, MoDOT, MARC, and active legislative support from U.S. Representatives and Senators.
- The cities of Tonganoxie, Basehor, and Lansing should submit for the SS4A Planning and Demonstration grants.
- Once agencies have established formal safety Action Plans, they should seek to apply for SS4A Implementation grants for specific intersection or corridor projects. For Leavenworth County, one notable project would be packaging together various safety improvements along the Tonganoxie – Eisenhower corridor as a corridor-level project.

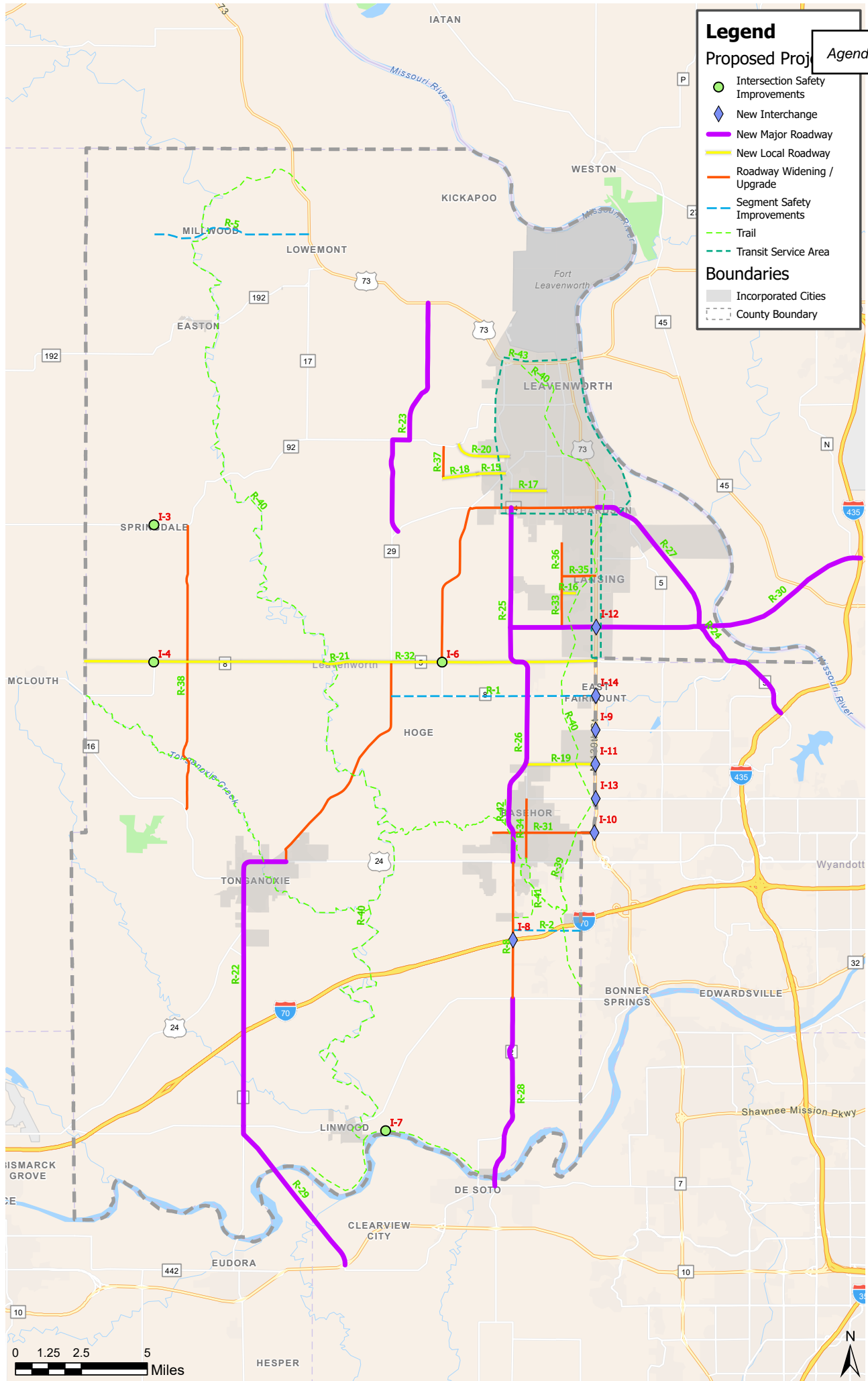
For **MARC's STBG and STBG Set-Aside Program**, which is anticipated to have a call for projects in 2024, it is recommended that the following projects be submitted for consideration:

- K-5 Improvements/Realignment
- 158th/155th Street Corridor (not including the interchange with 158th Street and I-70, which must be funded by the Kansas Turnpike Authority or local funds)
- Parallel Road Widening – note that it is recommended to reframe this project as “improvements,” as this project includes much-needed bicycle and pedestrian facilities, as well as intersection safety improvements.
- Tonganoxie – Eisenhower Corridor Improvements
- Focused Demand-Response Transit Service in Leavenworth-Lansing

For **MARC's PSP Program**, which is anticipated to have a call for projects in 2024, it is recommended that the following projects be submitted for planning work that will better position them for STBG funding in subsequent years:

- Combining the 158th Street (north of Basehor) and 20th Street Extension / McIntyre Road extension projects into a study of how to enhance connectivity among Basehor, Lansing, and Leavenworth west of K-7, with a focus on connecting underserved populations with bicycle and pedestrian accommodations, accommodating future transit, and integration with the regional MetroGreen Trail network.
- Conducting a “Kansas River Crossing Study” to explore upgrades to existing crossings south from Leavenworth County or the creation of a new crossing, with a focus on connecting underserved populations to new job centers south of the river, providing a bike/ped crossing of the river (neither existing bridge crossing has accommodations), and opening up access to parks and recreation.





**Legend**

**Proposed Proj**

Agenda Item 2.

- Intersection Safety Improvements
- ◆ New Interchange
- New Major Roadway
- New Local Roadway
- Roadway Widening / Upgrade
- Segment Safety Improvements
- Trail
- Transit Service Area

**Boundaries**

- Incorporated Cities
- County Boundary





# Project Summary

**August 2023**

**Jeff D. McKerrow, PE, PTOE**  
**Kimley-Horn and Associates**

# Agenda

Project Approach Recap  
Recap of Engagement  
Consolidated List of Projects  
Prioritization Tool  
Action Items  
Conclusion  
Questions

# APPROACH: PROCESS

## EXAMPLE BROAD CRITERIA

KDOT IKE Program	MARC	Federal Grants
Current Congestion	Project Readiness	Project Readiness
Future Congestion	Regional Plans, Policies and Strategies	State and Local Planning
Truck Traffic	Centers and Corridors Focus	Environmental Approvals (NEPA) Status
Safety	Access to Opportunity	Right-of-Way and Design Status
Gross Regional Product/Cost	Economic Vitality	Benefit-Cost Analysis
Traveler Benefit/Cost	Transportation Choices	Access to Opportunity
Local Input	Public Health & Safety	Areas of Persistent Poverty
Route Continuity	Healthy Environment	National Economic Impacts
Previous Investment		

## CRITERIA DEVELOPMENT



ENGAGEMENT

PROJECT CRITERIA

Refine

## PROJECT DEFINITION



ENGAGEMENT

PROJECT LIST

Refine

PRIORITIZATION TOOL/ANALYSIS

ENGAGEMENT

DRAFT PLAN

WORK SESSIONS

FINAL REPORT/ADOPTION

# APPROACH: PROCESS

## EXAMPLE BROAD CRITERIA

KDOT IKE Program	MARC	Federal Grants
Current Congestion	Project Readiness	Project Readiness
Future Congestion	Regional Plans, Policies and Strategies	State and Local Planning
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Traveler Benefit/Cost	Transportation Choices	Access to Opportunity
Local Input	Public Health & Safety	Areas of Persistent Poverty
Route Continuity	Healthy Environment	National Economic Impacts
Previous Investment		

## CRITERIA DEVELOPMENT



ENGAGEMENT

PROJECT CRITERIA

Refine

## PROJECT DEFINITION



ENGAGEMENT

PROJECT LIST

Refine

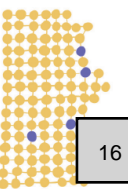
PRIORITIZATION  
TOOL/ANALYSIS

ENGAGEMENT

DRAFT PLAN

WORK SESSIONS

FINAL REPORT/ADOPTION



# Public Engagement

## Key Stakeholders

- Virtual in Fall of 2022
- In Person in late Spring of 2023

## Public Meetings

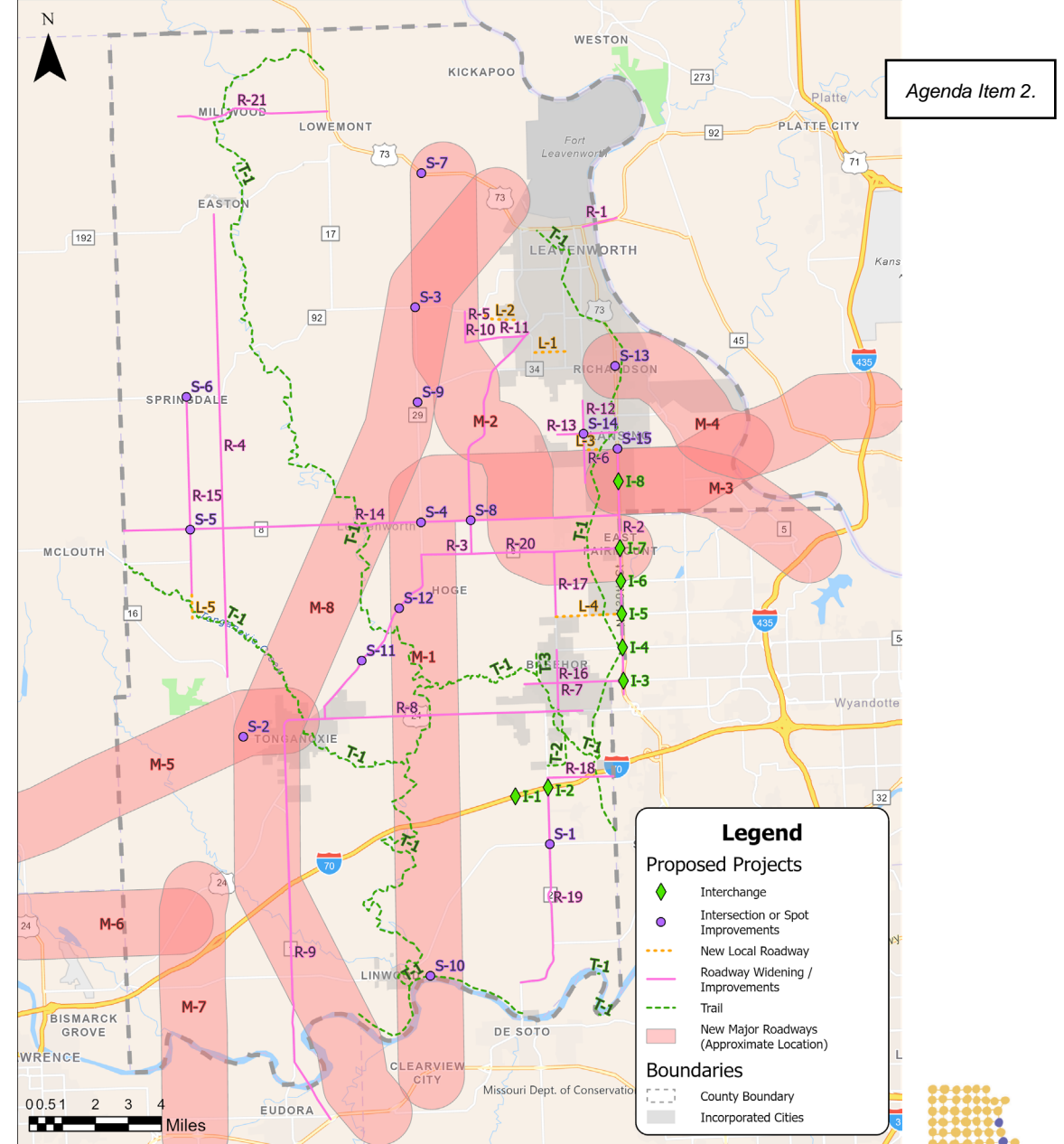
- Two hybrid (in-person and virtual) in late 2022
- Virtual online meeting late Spring of 2023

## Elected Officials Briefings

- Late Spring of 2023
- Late Summer of 2023

# Initially Identified Projects

- Based on previous studies
- Shared with public
- Overlapping corridors
- Corridor on new alignments
- Lots of feedback





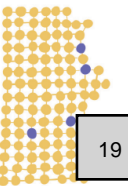
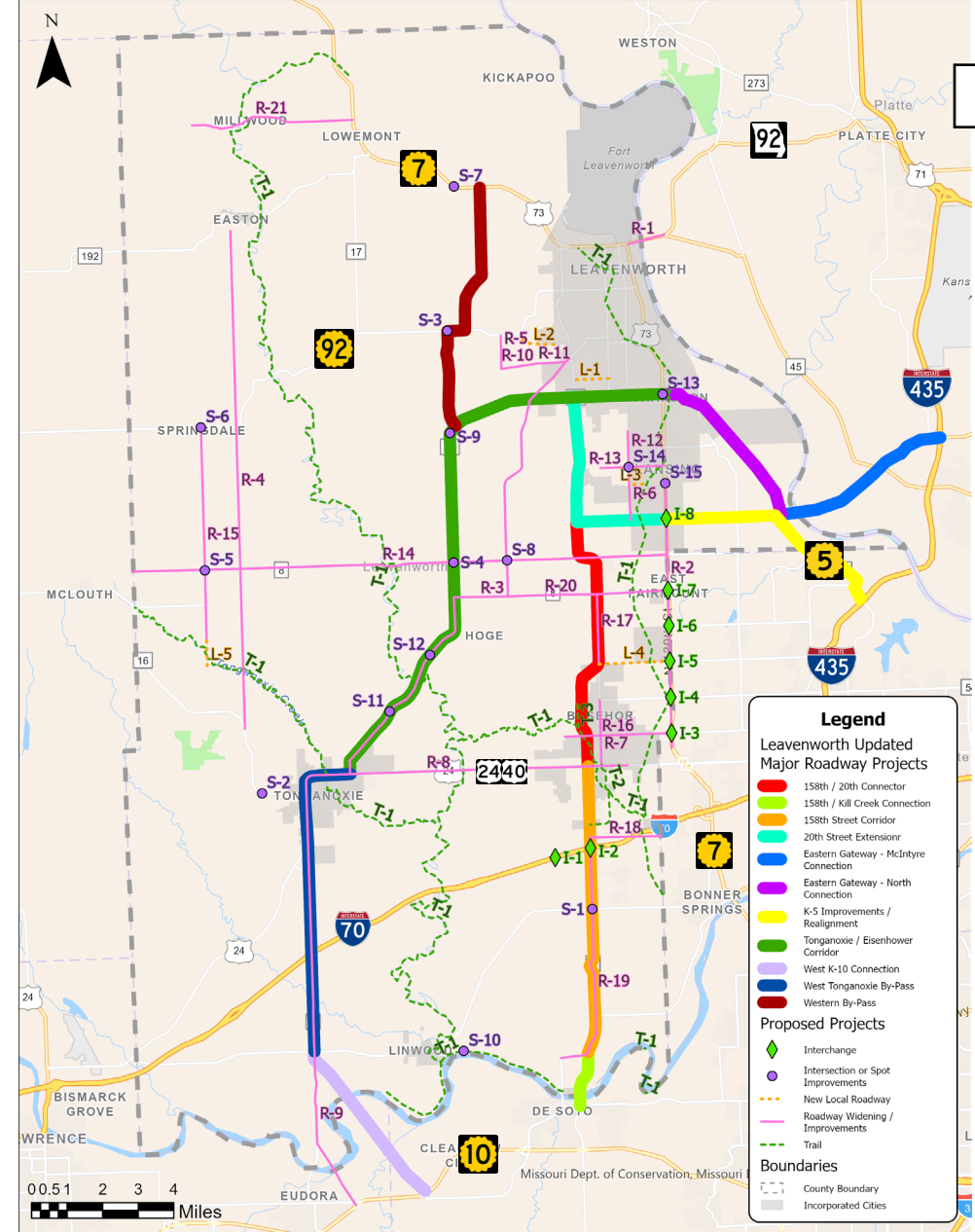
# Consolidated Project Map

## 43 Project Identified

- Projects could be combined (K-7 interchanges); OR
- Projects could be further divided (158<sup>th</sup> / 20<sup>th</sup> Street Corridor)

## Total Capital Costs Identified

- \$1.5 billion



# Project Prioritization

## Evaluation Criteria

- Traffic Operations / User Delay
- Safety
- Access to Amenities
- Economic Development / Job Access
- Equity
- Sustainability / Resiliency
- Cost Effectiveness
- Other Factors

## By Weighting

- Based on Public Input
- User Defined
- Mid-America Regional Council
- Kansas DOT
- US DOT



# Interactive Evaluation Tool



## Leavenworth CIP Projects Evaluation Tool

Evaluation Criteria	Description	User Defined Weights
Traffic Operations / User Delay	Projected future traffic volume / congestion in Project area and reduction in vehicle hours of delay due to Project	10
Safety	Existing crash history in Project area and reduction in crashes due to Project	15
Access to Amenities	Increase in access to key destinations (e.g., schools, healthcare, parks) as well as access to overall population due to Project	10
Economic Development / Job Access	Increase in access to jobs, commercial / industrial acreage, and Interstates due to Project	15
Equity	Project impact for vulnerable populations (e.g., Historically Disadvantaged Communities, Areas of Persistent Poverty, Opportunity Zones)	15
Sustainability / Resiliency	VMT reduction due to Project; also accounts for whether a project mitigates a bridge in poor condition or low-water crossing, brings a gravel road to paved, or provides additional bike/ped connections	10
Cost Effectiveness	Normalized (0 to 100) Benefit-Cost Index using travel time savings and crash reduction benefits over 20 years, as compared to project capital and 20-year O&M costs	10
Other Factors (e.g., Partnerships, Project Readiness)	Additional factors such as # of jurisdictions crossed, environmental clearance anticipated	15

**Total : 100%**

**Select Project Types:**

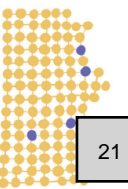
- ☒ New Major Roadway
- ☒ New Local Roadway
- ☒ New Interchange
- ☒ Roadway Widening / Upgrade
- ☒ Intersection or Segment Safety Improvements
- ☒ Multimodal

**Limit Results to Applicable Funding Sources:**

- ☐ MARC
- ☐ KDOT IKE Program

**Apply Suggested Weights for Targeted Funding Source:**

- MARC (MTP)
- KDOT IKE Program
- USDOT (e.g., RAISE, INFRA)



# Action Items

## KDOT's IKE Development Program

- K-5 Improvements
- K-7 Interchanges (Combined or Individual)
- Leavenworth City Western By-Pass
- West K-10 Connection with West Tonganoxie By-Pass/Upgrade
- Eastern Gateway
  - Submit for Project Development Pipeline to utilize as a match for RAISE grant

(note – KDOT has many other local funding options as well)

# Action Items

## US DOT Competitive Grants

- Eastern Gateway
  - Submit for a Planning Study through the RAISE grant program
  - Will require support from KDOT, MoDOT, and active support from US Representatives and US Senators
- Safe Streets For All (SS4A) Action Plans
  - Leavenworth and Leavenworth County were awarded grant funding earlier this year
  - Tonganoxie, Basehor, and Lansing can apply for grant funding to complete
  - Currently KDOT is providing assistance w/ local match
- SS4A Implementation Grants
  - Can be pursued once the Action Plans are complete or underway

# Action Items

## MARC's STBG and STBG Set-Aside

- K-5 Improvements
- 158<sup>th</sup> / 155<sup>th</sup> Street Corridor
  - Does not include the I-70 interchange due to federal funds
- Parallel Road Complete Street Improvements
- Tonganoxie – Eisenhower Corridor Improvements
- Focused Demand-Responsive Transit Service in Leavenworth-Lansing

(note – KDOT has other programs for the non-urbanized areas)

# Action Items

## MARC's PSP Program

- Combined 158<sup>th</sup> Street and 20<sup>th</sup> Street / McIntyre Road projects into a corridor study to enhance connectivity of Basehor, Lansing and Leavenworth west of K-7
  - Including bicycles, pedestrians, and transit
- Kansas River Crossing Study to explore upgrades or new crossing over the Kansas River
  - Focus on connecting underserved populations to new job centers south of Kansas River
  - Recommend partnering with Johnson County and/or De Soto

# Conclusion

- This project had extensive public, stakeholder and elected official outreach
  - 43 Projects were identified through that outreach
- The projects were evaluated based on defined metrics, aligning with scoring criteria from different funding sources and outreach
- The community can now speak with one voice to advocate projects – bringing a stronger position with multi-jurisdictional support
  - KDOT's Local Consult is scheduled for October 17 in Lenexa



# Questions?

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk  
DATE: August 17, 2023  
SUBJECT: Fire Ground Operations presentation

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FD #1 Chief Stackhouse will present a discussion on what happens during a structure fire and personnel needed.

Action: none

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## AGENDA ITEM #

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Agenda Item 3.



## Fireground Operations: Structure Fires and Associated Personnel Requirements

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# What Happens When a Structure Fire is Reported?

Leavenworth County Dispatch  
Receives Call and Enters Information  
Into Computer Aided Dispatch (CAD)

Computer Aided Dispatch (CAD)  
Recognizes:

- Address
- Mutual Aid Box Alarm System (MABAS)
- Address History

Dispatch Sent via Radios and Pagers  
to Fire, Police, and EMS


Fire District No. 1,  
Mutual Aid Box  
Alarm System  
(MBAS)

(N) Stranger Rd / (W) 187th St	(N) Stranger Rd / (E) 187th St	Excludes Lansing City	Within City Limits
Fire District No. 1	Fire District No. 1	Fire District No. 1	Fire District No. 1
City of Leavenworth (Engine Co.)	City of Leavenworth (Engine Co.)	City of Leavenworth (Engine Co.)	City of Leavenworth (Engine Co.)
Ft. Leavenworth (Engine Co.)	Ft. Leavenworth (Engine Co.)	Fairmount (Engine Co.)	Fairmount (Engine Co.)
Kickapoo Township (Tender)	Ft. Leavenworth (Tender)	Ft. Leavenworth (Tender)	
Alexandria Township (Tender)	Kickapoo Township (Tender)		
(S) Stranger Rd / (W) 187th St	(S) Stranger Rd / (E) 187th St	(S) of 4H (W) of U73 excludes Lansing	(S) of 4H (E) of U73 Excludes Lansing
Fire District No. 1	Fire District No. 1	Fire District No. 1	Fire District No. 1
City of Leavenworth (Engine Co.)	City of Leavenworth (Engine Co.)	City of Leavenworth (Engine Co.)	City of Leavenworth (Engine Co.)
Tonganoxie City (Engine Co.)	Fairmount Township (Engine Co.)	Fairmount (Engine Co.)	KCK (Engine Company)
Alexandria Township (Tender)	Stranger Township (Tender)	Stranger Township (Tender)	KCK (Tender)
Tonganoxie Twp. (Tender)	Tonganoxie Twp. (Tender)	KCK (Tender)	Fairmount (Tender)
Mutual Aid Box Alarm System 2nd Alarm (Structure Fires Only)			
High Prairie Township (DISTRICT 1 FIRE)		Delaware Township (DISTRICT 1 FIRE)	Lansing City (DISTRICT 1 FIRE)
(N) Stranger Rd / (W) 187th St	(N) Stranger Rd / (E) 187th St	Excludes Lansing City	Within City Limits
Easton Twp. (Tender)	Fairmount (Engine Co.)	KCK (Engine Co.)	Ft. Leavenworth (Engine Co.)
Fairmount (Engine Co.)	Alexandria Twp. (Tender)	Tonganoxie Twp. (Tender)	
	Tonganoxie Twp. (Tender)		
(S) Stranger Rd / (W) 187th St	(S) Stranger Rd / (E) 187th St	(S) of 4H (W) of U73 excludes Lansing	(S) of 4H (E) of U73 Excludes Lansing
Fairmount (Engine Co.)	Tonganoxie City (Engine Co.)	KCK (Engine Co.)	Fairmount (Engine Co.)
Kickapoo Twp. (Tender)	Kickapoo Twp. (Tender)	Fairmount Twp. (Tender)	Stranger Township (Tender)
Stranger Twp. (Tender)	Alexandria Twp. (Tender)		



# NFPA Standards, and Guidelines: Supporting On-Scene Personnel Requirements

- NFPA 1710: Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments (ISO Criteria)
- NFPA 1521: Standard for Fire Department Safety Officer Professional Qualifications
- NFPA 1561: Standard on Emergency Services Incident Management System and Command Safety
- NFPA 1700: Guide for Structural Fire Fighting

A red fire truck is parked in the foreground on the left side of the image. In the background, a fire scene is visible with smoke and firefighters working. The scene is illuminated by bright sunlight, creating a hazy atmosphere.

**How Many Firefighters  
Do We Send?**

# NFPA 1710: 16 Personnel, Minimum (17 If an Aerial Device is Needed)

Agenda Item 3.

Establish Incident  
Command (1)

Establish  
Uninterrupted water  
supply (1)

Establish an Effective  
Water Flow of 300  
GPM From 2  
Handlines (4)

One Support  
Member for Each  
Attack and Backup  
Line (2)

Establish at least  
one victim search (2)

Establish team to  
raise ground ladders  
(2)

RIT (4)

Aerial Operator If  
Used (1)

# Initial Response For A Structure Fire: City of Lansing (12 Personnel)

Agenda Item 3.

## Fire District No. 1 (4)

- Chief
- Captain
- Driver/Operator
- Firefighter
- Volunteers ?????

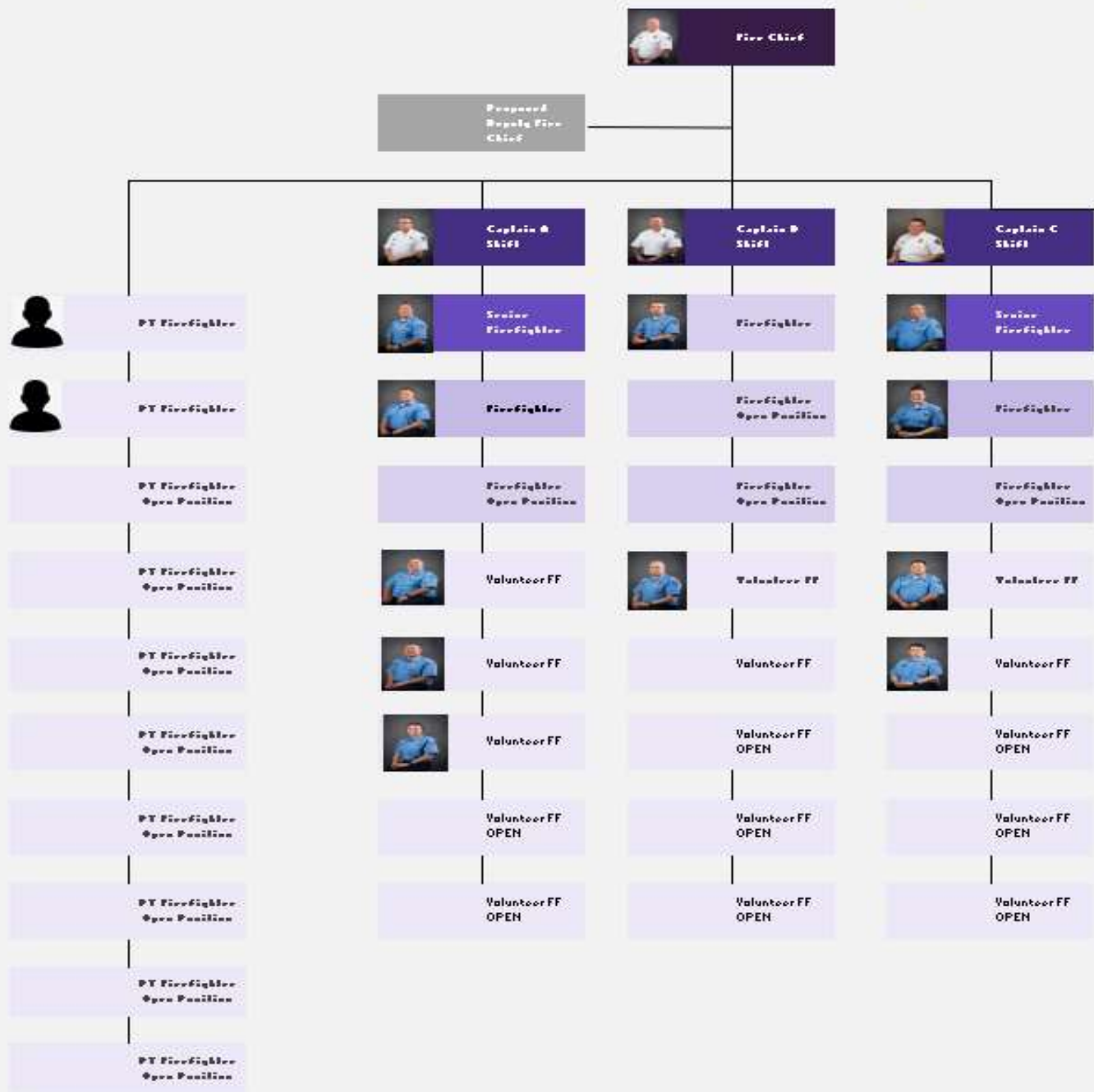
## City of Leavenworth (4)

- Battalion Chief
- Captain
- Driver/Operator
- Firefighter

## Fairmount Twp. (4)

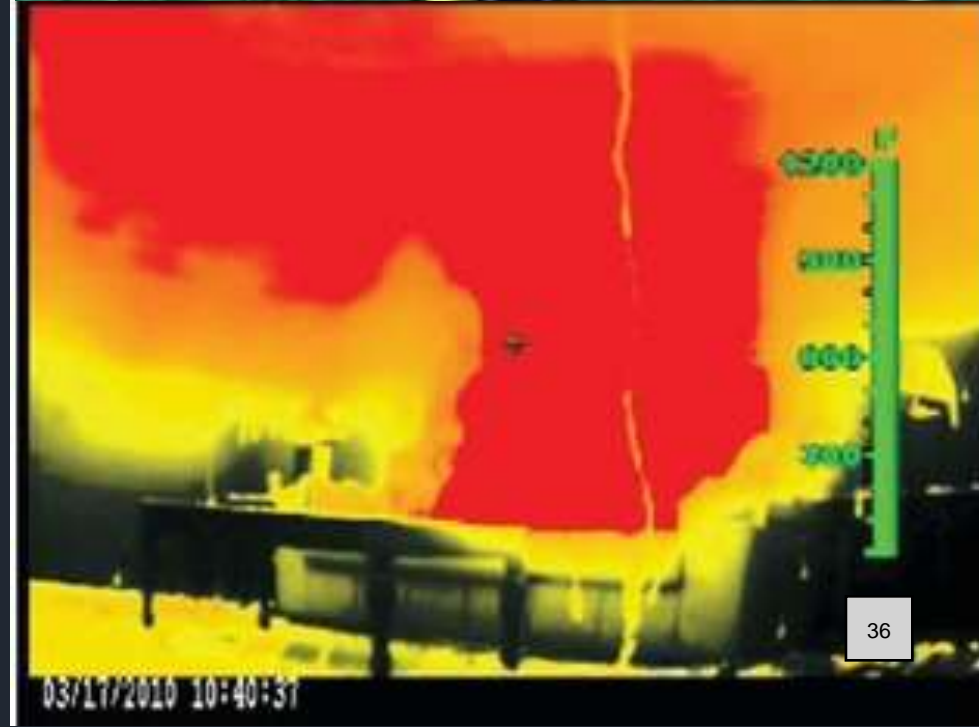
- Captain Driver/Operator
- Driver/Operator
- Firefighter
- Firefighter

# Fire District No. 1: Organizational Chart





# Why Do Manpower and Time Matter?





# FLASHOVER!

- The point at which all contents within a room ignite
- Approximately 1,100° F

# Open Flame to Flashover

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- NFPA 921 states, "Research has shown that time to flashover from open flame can be as short as 1-1/2 minutes in a residential fire."
- Modern Day Causes of Decreased Time to Flashover
  - Furniture Made of Synthetic Fabrics
  - Plastics Used in Construction
  - Open Concept



# Personnel Requirements Increase as Time Passes on The Emergency Scene

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## FATIGUE



# Personnel Challenges

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- Volunteer Firefighters Dramatically Decreasing in Numbers
- More Career Firefighters Needed to Account For Fewer Volunteer Firefighters
- Note That Nationwide, There Are Declining Numbers of People Choosing to Become Career Firefighters



# Personnel Challenges-Continued

## National Trends/Issues

- Fewer Applicants (career and volunteer)
- More Disabling Events
  - ⑩ Mental Health
  - ⑩ Physical Injuries

## Local Trends/Issues

- Leaving for Larger Departments that Offer:
  - ⑩ Higher Call Volume
  - ⑩ Higher Pay
  - ⑩ Availability of Specialty Teams
- Uncertainty About the Future of FD1 is Having an Impact



# Conclusion

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- The Decisions we Make as Leaders Affect the Safety of People and the Preservation of Property.
- Having the Right Numbers of Firefighters with the Appropriate Skill Set is Critical.
- National and Local Trends have made Hiring and Retaining Firefighters Very Challenging.
- Fire District No. 1 is Actively and Aggressively Working to Meet These Challenges.

# Questions?

Michael Stackhouse

Fire Chief

Fire District No. 1

Email: [mstackhouse@fd1lvco.org](mailto:mstackhouse@fd1lvco.org)

913-727-5844

# AGENDA ITEM

TO: Tim Vandall, City Administrator

FROM: Mike Spickelmier, Director of Public Works *NEWS 8/10/23*

DATE: August 10, 2023

SUBJECT: Valley Drive Storm Sewer Rehabilitation Project 2023-03

The bids were opened and read aloud at 1:30pm on 8.9.23 the results are as follows:

Contractor:	Base Bid	ALT#1 - Rip Rap	Alt #2 - Pipe Liner	Alt #3 - FBC	Base+A1&A2	Total
LEXECO	\$ 317,782.10	\$ 20,918.70	\$ 163,602.00	\$ 66,199.10	\$ 502,302.80	\$ 568,501.90
Linaweaver	\$ 255,935.00	\$ 21,780.00	\$ 81,950.00	\$ 78,610.00	\$ 359,665.00	\$ 438,275.00
Engineer's Est.	\$ 394,105.10	\$ 79,200.00	\$ 55,875.00	\$ 108,035.00	\$ 529,180.10	\$ 637,215.10

**Policy Considerations:** Alternate #3 is currently located on private property and would require securing additional easement. It is recommended that this alternate not be accepted.



**Financial Considerations:** Capital Improvement Fund 70 has the following line items:

43335 Drainage Contract \$500,000

NOTE: There is a recently discovered failure on the cross road culvert west of K-7 on 4H road in need of immediate replacement. We may need access to some of these funds to make that repair.

**Recommendations:** Base Bid + Alt. #1 (Rip-Rap) and Alt. #2 (4H Pipe Liner) for \$359,665.00

**Action:** Accept the base bid, alternate #1 & #2, and award the Valley Drive Storm Sewer Project to Linaweaver Construction \$359,665 with a 5% construction contingency.

## AGENDA ITEM #



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## AGENDA ITEM

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TO: Mayor McNeill, Lansing City Council  
FROM: Tim Vandall, City Administrator  
DATE: August 14, 2023  
SUBJECT: Resolution Accepting Countywide Transportation Study

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Upon review and presentation, all government entities who participated in the Countywide Transportation Study are being asked to formally accept the Study.

Policy Consideration: N/A

Financial Consideration: Cities throughout the County contributed to the study based on population. Lansing's contribution to the project totaled \$30,000 dollars.

Action: Acceptance of the Countywide Transportation Study.

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## AGENDA ITEM #

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**RESOLUTION NO. B-3-2023****A RESOLUTION TO ACCEPT THE PROGRESS FOR PRIORITIES REGIONAL TRANSPORTATION CAPITAL IMPROVEMENTS PLAN CONDUCTED JOINTLY BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEAVENWORTH, KANSAS AND THE CITIES OF BASEHOR, LANSING, LEAVENWORTH, AND TONGANOXIE, KANSAS**

**WHEREAS**, Leavenworth County, the City of Basehor, the City of Lansing, the City of Leavenworth, the City of Lansing, the Kansas Department of Transportation ("KDOT"), the Leavenworth County Port Authority, and the Mid-America Regional Council ("MARC") (collectively referred to as the "Partners") recognized the need to develop a prioritized project list for transportation improvements in the Leavenworth County region; and

**WHEREAS**, the Partners, either individually or in conjunction with others, had identified numerous potential transportation projects over the past several years; and

**WHEREAS**, the Partners recognize numerous funding opportunities exist through competitive grants offered on a regular basis through MARC, KDOT, and the U.S. Department of Transportation; and

**WHEREAS**, the Partners recognize that the construction of transportation projects identified through a regional study will be mutually beneficial and will encourage and foster the development of the greater community, providing benefits to the Cities, the County, and the citizens, and

**WHEREAS**, the Partners recognize that collective support among the Partners will improve the positioning of projects to be awarded through the competitive grants offered through MARC, KDOT, and the U.S. Department of Transportation; and

**WHEREAS**, the Partners retained the services of Kimley-Horn and Associates, Inc. ("Kimley-Horn") to conduct a transportation capital improvement plan to identify and prioritize transportation improvements within the Leavenworth County Region; and

**WHEREAS**, Kimley-Horn has completed the transportation capital improvement plan through an analytical evaluation of the impact of various transportation projects considering the priorities of various funding agencies and the public, herein referenced as the Priorities for Progress report dated \_\_\_\_\_, 2023, the terms and results of which are incorporated herein by this reference .

**NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODIES OF THE CITY OF LANSING, THE COUNTY OF LEAVENWORTH, THE CITY OF BASEHOR, THE CITY OF LEAVENWORTH, AND THE CITY OF TONGANOXIE TO ACCEPT THE FINDINGS OF THE PRIORITIES FOR PROGRESS REPORT AND THE PROJECT PRIORITIES LISTED WITHIN.**

---

Anthony R McNeill, Mayor

ATTEST

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Tish Sims, City Clerk

**COMMUNITY AND ECONOMIC DEVELOPMENT  
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR JULY**

Agenda Item 6.

**TO:** Tim Vandall, City Administrator  
**FROM:** Joshua Gentzler, Director, Community and Economic Development  
**DATE:** 8/1/2023

<b>PERMITS AND LICENSES:</b>	<u><b>Current Month</b></u>	<u><b>Year to Date</b></u>
Number of permits issued.....	68	383
Number of permits for new single-family housing completed.....	0	1
Number of permits for new multi-family housing completed.....	0	1
Number of occupancy certificates issued .....	1	7
Number of permits for new single-family housing currently in process or pending issuance .....	0	0
Number of permits for new multi-family housing currently in process or pending issuance .....	0	0
Total valuation of residential and commercial construction and remodeling for which permits were issued .....	\$852,722.22	\$9,934,561.20
Permit fees.....	\$8,998.50	\$58,911.00
Number of inspections performed .....	54	382
Number of trade licenses issued .....	2	13
Total trade contractor licenses issued .....	2	13
Number of occupational licenses issued .....	7	47

<b>CODE ENFORCEMENT:</b>	<u><b>Current Month</b></u>	<u><b>Year to Date</b></u>
<u><i>Nuisance Report</i></u>		
Three Day Warnings:.....	20	187
Certified Letters Sent: .....	2	2
Compliance: .....	14	138
Compliance Review: .....	19	155

<u><i>Vehicle Report</i></u>		
Warning Letters/Verbal: .....	9	33
Certified Letters Sent (20 Days): .....	0	0
Compliance: .....	4	19
Compliance Review: .....	5	25

<u><i>Weeds Report</i></u>		
Three Day Warnings:.....	27	110
Certified Letters Sent: .....	4	8
Compliance: .....	18	78
Compliance Review: .....	29	99

<u><i>Infiltration of Storm Water System</i></u>		
Three Day Warnings:.....	0	0
Certified Letters Sent: .....	0	0
Compliance: .....	0	0
Compliance Review: .....	0	0

<u><i>Additional Actions</i></u>		
Violation Publications:.....	0	0
Number of Court Actions: .....	0	0
Abated: .....	1	1
Citations: .....	0	0
Contracted for Work:.....	1	1

# CITY OF LANSING LIBRARY

## JULY 2023 UPDATE

### COMING UP AT THE LIBRARY

Aug. 12 ..... Friends Donation Event  
Aug. 22 ..... Board Meeting  
Sep 19 ....The Historical Wizard of Oz



Agenda Item 7.

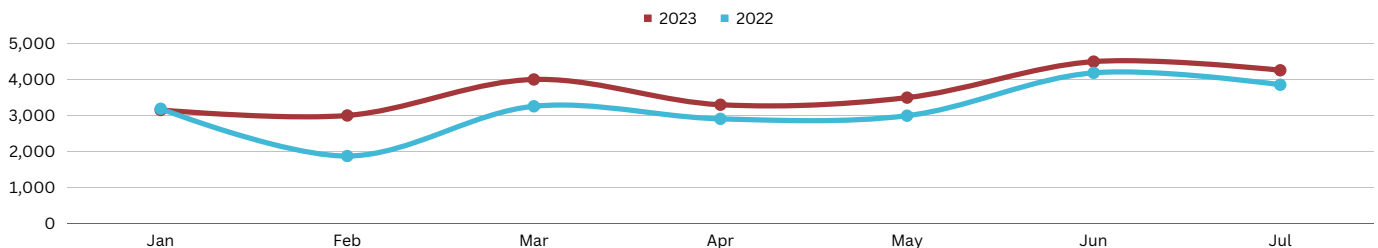
Mr. Stinky Feet performing at our Summer Reading "End of Summer Bash" sponsored by the Friends of the Lansing Community Library

## A MESSAGE FROM THE DIRECTOR

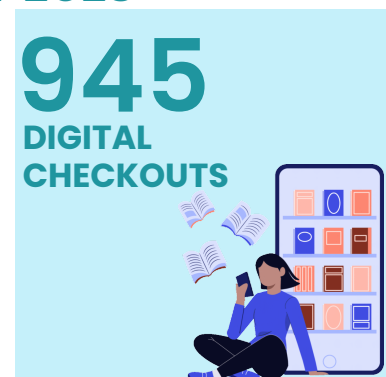
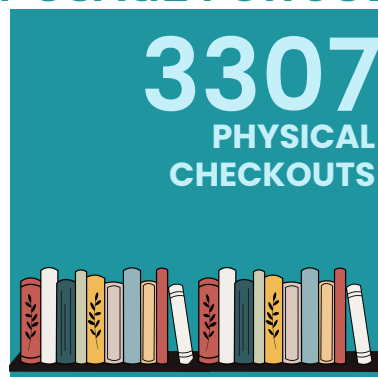


In July, we were pleased to learn that Dolly Parton's Imagination Library was opened up to the entire State courtesy of the Kansas Children's Cabinet and Trust Fund. Our enrollment went from 80 children to 128 in 20 days.

## MONTHLY CIRCULATION: PHYSICAL & DIGITAL CHECKOUTS





## A SNAPSHOT OF LIBRARY USAGE FOR JULY 2023



## SO FAR IN 2023...

**12939 PEOPLE**   
have visited the library

**25773 ITEMS**   
borrowed, digital and physical

**1272 PATRONS**   
used our self-checkout kiosk to borrow 2948 items.

**5405 SESSIONS**   
logged for wi-fi and public computer usage.

**1297 KIDS**   
received take-home kits, sponsored by the Friends of the Library

# City Clerk's Office/Building Maintenance Vehicle and Equipment Report

## Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	23174	23,197	23	
						0	
						0	
						0	
						0	
Total						23	

## Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	62.42	62.42	0	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	306.6	313.8	7.2	
2021	Kaivac	1750	Cleaning Machine	10.7	10.8	0.1	
						0	
						0	
						0	
Total						7.3	

**Lansing Community and Economic Development Department**  
**Monthly Fleet Report**

Month July Year 2023

**Vehicles**

Year	Make	Model	License Plate #	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2006	Ford	Ranger XLT	67211	LT. Pick-up Ext	64,530	65,008	478	
2015	Dodge	Journey	A6545	SUV	82,860	82,958	98	KTag: KTA. 02497158
2022	Dodge	Ram	D100764	1500 Pick up Truck	3,727	4,224	497	

## Parks and Recreation Fleet Report July 2023

### *Vehicles:*

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2006	Dodge	Caravan	Minivan	53,952	54,126	174	AC/Parks use	
2014	Ford	F-350	Dump Truck	23,914	24,040	126.0	Parks maintenance	
2016	Jeep	Patriot	SUV	67,265	67,300	35	Activity Center use	
2017	Chevrolet	Silverado	Truck	24,083	24,276	193	Parks maintenance	
2018	Ford	F-350	4-DR Crew	36,653	37,245	592	Parks maintenance	
<b>Total</b>						1120.00		

### *Equipment:*

Year	Make	Model	Description	Hours Start	Hours End	Hours used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1987.8	1988.6	0.8	Parks maintenance	
2005	Kubota	F3060	Mower	406.4	411	4.6	Parks maintenance	
2007	Turbo Tool Cat	5600	Utility Vehicle	1302.9	1305	2.1	Parks maintenance	
2012	Wright	ZK	Stander Mower	1185	1189.1	4.1	Parks maintenance	
2016	ABI	Force	Infield Groomer	363.7	365.2	1.5	Parks maintenance	
2017	Kubota	ZD1211	Mower	964.5	980.7	16.2	Parks maintenance	
2018	Polaris	Ranger	Utility Vehicle	428.6	437	8.4	Parks maintenance	
2019	Exmark	LZ 72	Mower	691.2	708.7	17.5	Parks maintenance	
2019	Emark	LZ 96	Mower	312	312.5	0.5	Parks maintenance	
2020	Kubota	ZD1211	Mower	410.3	427.9	17.6	Parks maintenance	
2022	Wright	ZK	Stander Mower	35.2	39.9	4.7	Parks maintenance	
<b>Total</b>						78.00		



Lansing Police Department  
Vehicle Fleet End of Month Report

Jul-2023

Unit	VIN Last 5	Year	Make/Model	Mileage as of 7/3	Mileage as of 8/2	Miles Driven	Assigned/ Current Use	Future Use	Comments
1	29291	2023	Dodge Durango	0	15	15	Chief	Chief	Awaiting Upfit
2	64459	2021	Dodge Durango	11210	11899	689	Captain	Captain	
3	96163	2017	Dodge Charger	95082	95979	897	Lieutenant	Lieutenant	
6	29963	2023	Dodge Durango	0	253	253	Sergeant	Sergeant	
8	40967	2015	Ford Explorer	90057	90270	213	Detective	Detective	
10	34004	2018	Ford Explorer	29701	30684	983	SRO	SRO	
11	96952	2020	Dodge Durango	59028	60786	1758	Patrol	Patrol	
12	85335	2019	Dodge Durango	31618	32083	465	Patrol	Patrol	
13	86270	2017	Dodge Charger	81780	82782	1002	Patrol	Patrol	
14	95064	2022	Dodge Ram	6966	8147	1181	Patrol	Patrol	
15	34002	2021	Dodge Durango	24973	25500	527	Patrol	Patrol	
16	34003	2018	Ford Explorer	40231	40752	521	Patrol	Patrol	
17	95063	2022	Dodge Ram	5142	5142	0	Patrol	Patrol	Awaiting Upfit
				<b>Mileage Total:</b>		8504			

**Lansing Public Works Department  
Monthly Fleet Report**

Month July Year 2023

**Vehicles**

Year	Make	Model	License Plate #	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2022	Dodge	Ram 2500	B3859	Pick-up	1,801	1,936	135	
1998	Ford	1/2 ton	48091	Pick-up	72,272	72,470	198	
2005	Sterling	LT 8500	64614	Dump Truck	62,091	62,371	280	
2007	Elgin	Crosswind J+	70295	Street Sweeper	72,294	72,294	0	
2017	Chevrolet	3500	88437	Pick-up Truck	34,502	34,673	171	
2011	International	7400	75269	Dump Truck	23,159	23,228	69	
2016	Ford	F350 4x4	88468	One-ton Dump Truck	20,516	20,621	105	
2013	Ford	Explorer	80551	SUV	80,707	80,938	231	
2019	Ford	Ecosport	A4358	SUV	10,561	10,595	34	KTag- KTA. 02497157
2020	Chevrolet	3500	A8914	One-ton Dump Truck	7,712	7,788	76	
2005	Mack	Granite	B0282	Dump Truck	54,885	54,885	0	
2005	Ford	Ranger	57932	LT- Pick-up Ext	52,543	52,566	23	

**Equipment**

Year	Make	Model		Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH		Grader	5,177	5,180	3	
2004	IR	DD-24		Asphalt Roller	317	319	2	
2006	IR	185		Air Compressor	234	234	0	
1997	Bobcat	763		Skid Steer	2,364	2,368	4	
2014	Case	580 SNWT		Backhoe	2,005	2,012	7	
2002	Crafco	110		Crack Sealer	860	860	0	
2003	Kubota	L3710		Tractor	1,631	1,631	0	
2009	Case	465		Skid Steer	783	793	10	
2018	John Deere	5065E		Tractor	235	240	0	
2018	Vermeer	BC1000		Chipper	15	15	0	
2022	Case	SV280B		Skidsteer	74	79	5	

July			
City Influent	24.79 MG	City Avg Daily	.800 MGD
LCF Influent	4.02 MG	LCF Daily Avg	0.130 MG
Total Biosolids	.724 MG	Precip	2.54 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8521	8521	0	Collection System	
2012	Chevrolet	Tahoe	SUV	111988	112204	216	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	11047	11126	79	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	4516	4635	119	Ops/Maint.	
2023	Polaris	Ranger	Ops Utility	107	127	20	Operations	
2023	Polaris	Ranger	Maint Utility	39	50	11	Maintenance	
2005	Freightliner	M2106	Dump Truck	26870	26927	57	Biosolids Disposal	
Total						502		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	992	993	1	Plant Activities	
1999	Sterling	Vactor	Jet Truck	229	229	0	Collection System	
2004	John Deere	7920	Tractor	1363	1365	2	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1503	1505	2	Operations	
2004	Case	621D	Loader	2548	2550	2	Operations	
2023	Polaris	Ranger	Ops Utility	27	33	6	Operations	
2023	Polaris	Ranger	Maint Utility	13	19	6	Maintenance	
2005	Polaris	Ranger #2	Utility Vehicle	1697	1697	0	Maintenance	
2006	JCB	531-70	Telehandler	703	703	0	Plant Activities	

**City Administrator's Report**  
August 17, 2023

**Agenda Items:**

Jeff McKerrow from Kimley-Horn will be in attendance to brief the City Council on final Countywide Transportation Study. Also included on the agenda is formal acceptance of the study.

Leavenworth County Fire District #1 Chief Mike Stackhouse will be in attendance to give the City Council a presentation.

Bids for the Valley Drive Storm Sewer Rehabilitation were opened on August 9<sup>th</sup>. The bid package included the base bid, as well as three alternates. Staff is recommending approval of the bid from Linaweaver Construction, as well as the first two alternates for a total of \$359,665. The City originally budgeted \$500,000 in the Drainage line item in the Capital Improvement Fund. Mr. Spickelmier will be present to address any questions, as well as to brief the Council on an additional drainage structure that may be in need of immediate repair or replacement.

Public Works Director Spickelmier will update the governing body on another drainage structure under 4H Road that may be in need of immediate replacement.

**2024 Budget:**

The City Council budget and RNR hearing are scheduled for September 7<sup>th</sup>. The preliminary budget shows the mill levy decreasing from 36.448 to 34.85 mills. The mill levy in 2021 was 41.571, so the mill levy would decrease 6.721 mills between 2021 and 2024. An example of how this would break down on a \$300,000 home that increased valuation by \$15,000 is below:

- \$300,000 Home x .115 x 36.448(current mill levy)/1,000=\$1,257.46 City Property Taxes
- \$315,000 Home x .115 x 34.850 (proposed mill levy)/1,000=\$1,262.44 City Property Taxes

**Update on ARPA Funds:**

The City currently has \$817,704.76 remaining in ARPA Funds. The funds need to be committed by 12-31-2024, and spent by 12-31-2026. A summary of the total amount received from the federal government, and what we have spent the funds on is below.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace



**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

- \$35,000 Economic Development Data (Buxton)

The total bid for the Centre Drive water line project is \$390,901.50, but the figure could be modified if a change order is needed. This project is being administered/overseen by Lan Del Water District, with the City reimbursing a majority of the project from ARPA funds. Upon completion of this project, we anticipate having between \$450,000-\$500,000 in ARPA funds remaining.

**Public Works:**

The Clearwave permit has been closed out, with the remaining items being resolved over the last few weeks. The AT&T permit is still open, so please reach out to us if there are additional items needing to be resolved.

Public Works has been assisting the Community & Economic Development Department for the access of Take5 Oil. As discussed in the Planning Commission and City Council meetings last year, they are planning to repave areas that are already paved. The alley has been in its current position and alignment since at least 1966.

**Wastewater:**

A draft of the flow study and revisions to the Wastewater Master Plan were submitted to staff and are currently under review by Director Zell. A review meeting will be scheduled to refine the draft in August, with a presentation before the City Council in September.

Geotech work for the McIntyre Interceptor Sewer Project has been delayed by wet weather and equipment breakdowns. We are hopeful for the Geotech work to be complete in the next two weeks. Skeens has been contacting property owners to secure easements for the project. An enabling resolution for condemnation has been approved, which allows for eminent domain actions, if needed. Front end bid documents are near completion, and final plans will be sent to KDHE once the downstream aerial crossing design is complete. Upon full completion, this project would extend sewers to McIntyre Road and include installation of nearly 9,500' of pipe.

Staff is recommending delaying the Town Center sewer project until completion of the McIntyre property. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000.

**YTD Sales Tax Update:**

	2022 YTD	2023 YTD	Difference
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**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

<b>Local Sales &amp; Use Tax (1.45%)</b>	\$1,189,833	\$1,254,320	\$64,487, 5.42%
<b>County Sales Tax</b>	\$584,422	\$559,247	-\$25,175, -4.31%
<b>County Use Tax</b>	\$209,515	\$222,921	\$13,406, 6.39%
<b>Guest Tax</b>	\$59,837	\$76,148	\$16,311, 27.26%

The .45% sales tax has generated \$388,839 in the first seven months of 2023, on pace for \$666,582 in 2023. The new special sales tax for the pool began July 1, 2023, raising Lansing's overall nonfood sales tax rate from 8.95% to 9.4%. We anticipate receiving those disbursements in the next two months.

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund
- **.45%** DeSoto Road & Park Improvements (20 years)
- **.45%** Aquatic Center (20 years)
  - **9.4%**
- **1%** Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

#### **Community & Economic Development:**

Construction of Take 5 Oil is near completion. The City is working to ensure the alley provides access to both customers and existing property owners. While there may be minor delays, the City is working with the contractor to ensure adjacent property owners always have access to their property. Take5 is anticipating an early September opening date.

Steady progress has been made at 670 First Terrace (south of Mutual Savings). A mid-August completion date is anticipated. Once complete, this building will be the new home of Filliman Dental. Additionally, the lot is deep enough to also accommodate a large commercial building on the east side of the lot (to be built at a future date). Access for these properties will be off First Terrace.

Staff has begun holding meetings with Zimmerman Properties to go over development rules, procedures, and the layout for the 50-unit apartment complex. Fire District 1 was represented in the development meeting and will be kept informed as the process continues. The parcel will be split off from the larger parcel through the platting process, which would also dedicate utility easements at the same time. The projected closing date is in late December or early January.



**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

**Meetings & Announcements:**

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals. The City also has openings for Police Officer (I/II).

- Wednesday, August 16<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
  - Conditional Use Permit-Residential Childcare
- Thursday, August 17<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, August 31<sup>st</sup> City Council Work Session, 7:00pm, City Hall
- Monday, September 4<sup>th</sup> Labor Day Holiday, City Offices Closed
- Thursday, September 7<sup>th</sup> City Council Meeting, 7:00pm, City Hall
  - 2024 Budget Approval
- Wednesday, September 20<sup>th</sup> Planning Commission Meeting 7:00pm, City Hall
  - Preliminary Plat & Site Plan-Zimmerman Properties
- Thursday, September 21<sup>st</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, September 28<sup>th</sup> City Council Work Session, 7:00pm, City Hall

Sincerely,

Tim Vandall



**FINANCIAL SUMMARY  
&  
ECONOMIC INDICATORS REPORT**

**JUNE 2023**

**CITY ADMINISTRATOR, TIM VANDALL**

*Prepared by:  
Beth Sanford  
Director of Finance*



## INDEX

Finance Director's Report	1
Major Fund Fiscal Status Summary	2
<b>Major Fund Fiscal Reports:</b>	
General Fund	3
Wastewater Fund	4
Solid Waste Fund	5
<b>Capital Improvement Program Fiscal Summaries:</b>	
Fund 22 Consolidated Street and Highway	6
Fund 70 Capital Improvements	7
Fund 80 – Equipment Reserve	8
Fund 87 – Town Centre Fund	9
Fund 88 – Parks CIP	10
Key Economic Indicators Summary	11
Unemployment Chart	12
Sales Tax Chart	13
Transient Guest Tax Chart	14
Permits Chart	15
Utility Customer Count Chart	16

## FINANCE DIRECTOR'S REPORT JUNE 2023

August 11, 2023

Mayor and City Council Members:

We are pleased to submit the quarterly *Financial Summary* and *Economic Indicators Report* for quarter ended June 30, 2023.

The Finance Department has been monitoring the local economy to ensure the city maintains stability despite the increased costs of commodities such as asphalt, electricity, and fuel. Department heads submitted base budgets and capital and supplemental requests. Finance staff attended the state budgeting webinar and began assembly of the 2024 Annual Budget. A budget work session was held on June 29<sup>th</sup>, at which staff presented a preliminary budget that will exceed the revenue neutral rate but will be lower than the current mill levy rate. The budget and RNR hearings will be held at the September 7, 2023 council meeting.

Following are the results from two key economic indicators of the U.S. Economy:

- Federal Fund Rate: The Federal Open Market Committee (FOMC) kept the federal funds rate unchanged at its meeting on June 14, 2023. The target range is **5.00% to 5.25%**.
- Unemployment Rate: According to the Bureau of Labor Statistics, the national unemployment rate for June is 3.6 percent. The local unemployment rate for June is 2.9 percent.

Key economic indicators of the local economy continue to reflect the general state of the U.S. economy. Two out of five indicators monitored in the *Economic Indicators* portion of the monthly report are positive. These indicators are discussed in detail in the attached *Economic Indicators Summary*.

The Finance Department will continue to work closely with each Department to ensure that budgets remain within budget authority for the remainder of 2023. We will also monitor revenues, expenses, and key economic indicators in every effort to provide relevant and reliable financial information.

Respectfully submitted,

Elizabeth C. Sanford  
*Director of Finance*

**CITY OF LANSING**  
**MAJOR FUND FISCAL STATUS REPORT**  
**JUNE 2023**

Agenda Item 10.

There are three major operating funds monitored in this report, as well as reports for funds accounting for major capital improvement projects. These reports are intended to provide a snapshot of the financial condition of the funds that have the most significant fiscal activity. The goal is to provide management with information on potential budgetary challenges due to revenue and expenditure trends.

**GENERAL FUND**

- The beginning unreserved cash fund balance for CY2023 was \$3,933,436.
- Ad Valorem revenues collected through June totaled \$2,621,727, approximately 97.1% of the annual budgeted ad valorem, and slightly lower than last year's \$2,671,047 receipts through June.
- Combined Local and County Sales and Use taxes collected in June totaled \$222,752 an 11.9% decrease from the same period last year (\$249,262). Year-to-date Sales and Use Tax receipts total \$1,395,246, a slight decrease over last year's \$1,404,530 total.
- Year-to-date Franchise fees of \$389,347 are slightly higher than last year's June total of \$384,734.
- Year-to-date Court Fines & Fees totaled \$179,579, a 29 % decrease from last year's \$253,092.
- Total General Fund revenues year to date through June were \$4,816,841 as compared to \$4,925,693 over the same period last year. Total revenues collected are 69.2% of the annual budget.
- All operating departments remained within expectations for their budget authority, with total expenditures of \$916,012 for June, as compared to \$605,083 last year. Additionally, year-to-date expenditures across departments totaled \$4,412,059, a 36.9% increase over last year's \$3,223,135, due in large part to the transfer to CIP for the Town Centre project .
- The estimated month end unreserved cash fund balance is \$5,240,525.

**WASTEWATER FUND**

- The beginning unreserved cash fund balance is \$2,089,332.
- June's receipts from Usage Charges were \$248,229, which are consistent with last June's revenues of \$252,206. There was no sewer rate increase this year.
- Overall, operating expenditure accounts remain within budget expectations, with total expenditures of \$115,290 in June, as compared to \$105,346 last year. Year-to-date expenditures totaled \$685,124, a 10.3% decrease over last year's \$763,721.

**SOLID WASTE FUND**

- The beginning unreserved cash fund balance is \$144,756.
- June's receipts from Usage Charges totaled \$49,835, consistent with the prior year's revenue of \$46,927. An increase of \$.31/month took effect with the June 1 billing.
- Operating expenditure accounts remain within budget expectations, with year-to-date expenditures through June totaling \$252,969, a 2.4% increase from last year's \$247,076.

**CAPITAL IMPROVEMENT PROJECTS – MULTIPLE FUNDS**

The reports contained herein represent the various funds for which the city has ongoing capital improvement projects (CIP). CIP that is financed solely through debt proceeds are shown in a format to reflect the total project revenues since inception and total expenditures since inception. This format allows the user to see the funding source, the contractual obligations, and the remaining unreserved cash fund balances (if any) for each individual project.

**GENERAL FUND  
FISCAL YEAR 2023  
JUNE**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	YTD % of Budget
<b>UNRESERVED CASH BALANCE FORWARD</b>				<b>\$ 3,048,383</b>	<b>\$ 3,933,436</b>	<b>29.0%</b>	<b>\$ 3,933,436</b>	
<b>REVENUES</b>								
Ad Valorem Tax	\$ 1,062,619	\$ 1,044,203	-1.7%	\$ 2,671,047	\$ 2,621,727	-1.8%	\$ 2,699,919	97.1%
Delinquent Taxes	2,661	-	-100.0%	\$ 23,459	\$ 11,794	-49.7%	\$ 13,567	86.9%
Motor Vehicle Tax	55,495	60,695	9.4%	\$ 85,858	\$ 92,586	7.8%	\$ 312,189	29.7%
Recreational Vehicle Tax	698	736	5.4%	\$ 901	\$ 1,034	14.7%	\$ 3,469	29.8%
Local Alcohol Liquor Tax	5,892	4,904	-16.8%	\$ 10,892	\$ 10,508	-3.5%	\$ 19,122	55.0%
16M and 20M Truck Tax	559	69	-87.7%	\$ 7,580	\$ 2,491	-67.1%	\$ 7,901	31.5%
Neighborhood Revitalization	(9,943)	(20,863)	109.8%	\$ (21,523)	\$ (31,068)	44.3%	\$ (29,135)	106.6%
Local Sales & Use Tax	124,129	248,601	100.3%	\$ 712,412	\$ 732,347	2.8%	\$ 1,260,000	58.1%
County Sales & Use Tax	125,133	219,962	75.8%	\$ 692,118	\$ 662,899	-4.2%	\$ 1,300,000	51.0%
Franchise Taxes	81,230	11,389	-86.0%	\$ 384,734	\$ 389,347	1.2%	\$ 677,800	57.4%
Licenses	3,225	4,420	37.1%	\$ 21,435	\$ 22,115	-0-	\$ 52,000	42.5%
Permits	14,688	17,837	21.4%	\$ 50,825	\$ 54,792	7.8%	\$ 69,500	78.8%
Court Fees and Fines	37,780	42,617	12.8%	\$ 253,092	\$ 179,579	-29.0%	\$ 469,500	38.2%
Animal Control	1,293	1,495	15.7%	\$ 7,048	\$ 6,548	-7.1%	\$ 25,000	26.2%
Community Center	495	990	100.0%	\$ 7,885	\$ 6,155	-21.9%	\$ 13,000	47.3%
Activity Center	95	70	-26.3%	\$ 380	\$ 870	128.9%	\$ 800	108.8%
Interest Earnings	516	2,564	396.9%	\$ 936	\$ 13,882	1383.7%	\$ 100	13882.0%
Grants	10,000	-	-100.0%	\$ 10,235	\$ -	-100.0%	\$ -	-0-
Transfers	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Other	1,102	-	-100.0%	\$ 6,381	\$ 39,235	514.9%	\$ 70,000	56.1%
<b>TOTAL REVENUES</b>	<b>\$ 1,517,666</b>	<b>\$ 1,639,688</b>	<b>8.0%</b>	<b>\$ 4,925,693</b>	<b>\$ 4,816,841</b>	<b>-2.2%</b>	<b>\$ 6,964,732</b>	<b>69.2%</b>
<b>EXPENDITURES</b>								
Administration	\$ 8,744	\$ 11,752	34.4%	\$ 58,647	\$ 66,409	13.2%	\$ 134,822	49.3%
Police	193,350	253,534	31.1%	\$ 927,912	\$ 1,054,453	13.6%	\$ 2,174,586	48.5%
Municipal Court	31,710	32,304	1.9%	\$ 130,071	\$ 155,456	19.5%	\$ 247,583	62.8%
Emergency Operations	-	-	-0-	\$ -	\$ -	-0-	\$ 3,000	0.0%
Streets	12,999	14,759	13.5%	\$ 86,350	\$ 102,458	18.7%	\$ 199,776	51.3%
Street Lighting	16,950	12,914	-23.8%	\$ 73,063	\$ 83,083	13.7%	\$ 208,000	39.9%
Building Maintenance	8,533	5,922	-30.6%	\$ 36,688	\$ 44,463	21.2%	\$ 77,198	57.6%
CED	51,276	43,710	-14.8%	\$ 310,545	\$ 231,859	-25.3%	\$ 666,876	34.8%
Finance	44,872	23,455	-47.7%	\$ 148,469	\$ 164,281	10.7%	\$ 294,271	55.8%
Public Works	20,288	26,416	30.2%	\$ 131,079	\$ 133,103	1.5%	\$ 302,534	44.0%
City Administrator	12,957	15,373	18.6%	\$ 77,103	\$ 78,566	1.9%	\$ 164,940	47.6%
Community Center	577	2,625	354.9%	\$ 2,614	\$ 3,185	21.8%	\$ 7,563	42.1%
Parks & Recreation	52,391	117,950	125.1%	\$ 276,548	\$ 388,126	40.3%	\$ 666,457	58.2%
Activity Center	8,657	12,476	44.1%	\$ 69,789	\$ 84,990	21.8%	\$ 134,539	63.2%
Information Technology	5,973	9,119	52.7%	\$ 68,880	\$ 97,175	41.1%	\$ 96,285	100.9%
Council Expenses	3,164	2,515	-20.5%	\$ 29,197	\$ 29,509	1.1%	\$ 50,757	58.1%
Nondepartmental	132,642	331,188	149.7%	\$ 796,179	\$ 1,694,943	112.9%	\$ 2,542,450	66.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ 605,083</b>	<b>\$ 916,012</b>	<b>51.4%</b>	<b>\$ 3,223,135</b>	<b>\$ 4,412,059</b>	<b>36.9%</b>	<b>\$ 7,971,637</b>	<b>55.3%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ 912,583</b>	<b>\$ 723,676</b>		<b>\$ 1,702,558</b>	<b>\$ 404,782</b>		<b>\$ (1,006,905)</b>	
<b>ENDING FUND BALANCE</b>				<b>\$ 4,750,941</b>	<b>\$ 4,338,218</b>	<b>-8.7%</b>	<b>\$ 2,926,531</b>	<b>148.24%</b>

**WASTEWATER FUND  
FISCAL YEAR 2023  
JUNE**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	YTD % of Budget
<b>UNRESERVED CASH BALANCE FORWARD</b>				\$ 2,059,405	\$ 2,089,332	1.5%	\$ 2,089,332	
<b>REVENUES</b>								
Interest Earnings	\$ 289	\$ 1,442	398.7%	\$ 551	\$ 12,740	2212.9%	\$ 100	12739.6%
Usage Charges	252,206	248,229	-1.6%	\$ 1,517,476	\$ 1,505,285	-0.8%	\$ 3,030,000	49.7%
Sewer Connection Fees	-	-	-0-	\$ 3,500	\$ 6,000	71.4%	\$ 15,000	40.0%
Late Charges & Penalties	11,776	12,023	2.1%	\$ 53,643	\$ 60,885	13.5%	\$ 40,000	152.2%
Collections Revenue	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Other Revenues	-	-	-0-	\$ 8,012	\$ 5,709	-28.7%	\$ 3,000	190.3%
<b>TOTAL REVENUES</b>	<b>\$ 264,271</b>	<b>\$ 261,694</b>	<b>-1.0%</b>	<b>\$ 1,583,181</b>	<b>\$ 1,590,619</b>	<b>0.5%</b>	<b>\$ 3,088,100</b>	<b>51.5%</b>
<b>EXPENDITURES</b>						-0-		
Operations	\$ 84,836	\$ 90,290	6.4%	\$ 589,220	\$ 494,867	-16.0%	\$ 1,401,846	35.3%
Bond Principal & Interest	-	-	-0-	\$ 146,071	\$ 126,947	-13.1%	\$ 1,527,254	8.3%
Acquisition	20,509	25,000	21.9%	\$ 28,429	\$ 63,310	122.7%	\$ 182,500	34.7%
Depreciation	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 105,346</b>	<b>\$ 115,290</b>	<b>9.4%</b>	<b>\$ 763,721</b>	<b>\$ 685,124</b>	<b>-10.3%</b>	<b>\$ 3,111,600</b>	<b>22.0%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ 158,926</b>	<b>\$ 146,404</b>		<b>\$ 819,460</b>	<b>\$ 905,495</b>		<b>\$ (23,500)</b>	
<b>ENDING FUND BALANCE</b>				<b>\$ 2,878,865</b>	<b>\$ 2,994,827</b>	<b>4.0%</b>	<b>\$ 2,065,832</b>	<b>145.0%</b>

**SOLID WASTE FUND  
FISCAL YEAR 2023  
JUNE**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	YTD % of Budget
<b>UNRESERVED CASH BALANCE FORWARD</b>				\$ 116,235	\$ 144,756	24.5%	\$ 144,756	
<b>REVENUES</b>								
Usage Charges	\$ 46,927	\$ 49,835	6.2%	\$ 281,981	\$ 289,842	2.8%	\$ 560,000	51.8%
City Service Charge	-	-	-0-	\$ -	\$ -	-0-	\$ 1,500	0.0%
Late Charges & Penalties	5,833	5,067	-13.1%	\$ 27,082	\$ 28,424	5.0%	\$ 55,000	51.7%
Collections Revenue	-	-	-0-	\$ -	\$ -	-0-	\$ 50	0.0%
Interest & Misc Revenues	45	223	397.7%	\$ 81	\$ 1,208	1394.6%	\$ 10	12079.6%
Reimbursed Expenses	300	134	-55.3%	\$ 937	\$ 790	-15.7%	\$ 1,000	79.0%
<b>TOTAL REVENUES</b>	<b>\$ 53,105</b>	<b>\$ 55,259</b>	<b>4.1%</b>	<b>\$ 310,081</b>	<b>\$ 320,263</b>	<b>3.3%</b>	<b>\$ 617,560</b>	<b>51.9%</b>
<b>EXPENDITURES</b>								
Operations	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Recycling Expense	-	-	-0-	\$ -	\$ -	-0-	\$ 500	0.0%
Solid Waste Contract	48,860	51,326	5.0%	\$ 241,430	\$ 252,730	4.7%	\$ 560,000	45.1%
Bad Debt	1,236	273	-77.9%	\$ 5,646	\$ 238	-95.8%	\$ 10,000	2.4%
Transfer to General Fund	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 50,096</b>	<b>\$ 51,599</b>	<b>3.0%</b>	<b>\$ 247,076</b>	<b>\$ 252,969</b>	<b>2.4%</b>	<b>\$ 570,500</b>	<b>44.3%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ 3,009</b>	<b>\$ 3,660</b>		<b>\$ 63,005</b>	<b>\$ 67,294</b>		<b>\$ 47,060</b>	
<b>ENDING FUND BALANCE</b>				<b>\$ 179,240</b>	<b>\$ 212,050</b>	<b>18.3%</b>	<b>\$ 191,816</b>	<b>110.5%</b>

**CONSOLIDATED STREET & HIGHWAY  
FISCAL YEAR 2023  
JUNE**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	YTD % of Budget
<b>UNRESERVED CASH BALANCE FORWARD</b>				\$ 272,508	\$ 277,211	1.7%	\$ 277,211	
<b>REVENUES</b>								
Interest Earnings	\$ 71	\$ 351	396.8%	\$ 128	\$ 1,901	1382.1%	\$ 10	19013.4%
Spec City/Cty Highway (CNTY)	8,841	7,865	-11.0%	\$ 17,363	\$ 16,683	-3.9%	\$ 34,560	48.3%
Permits	-	75	-0-	\$ -	\$ 175	-0-	\$ -	-0-
Inspection Fees	-	-	-	\$ -	\$ -	-	\$ -	-
Spec City/Cty (STATE)	937	1,756	87.4%	\$ 165,943	\$ 154,557	-6.9%	\$ 332,220	46.5%
FEMA	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
State/Federal Grants*	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Transfers	10,000	16,667	66.7%	\$ 60,000	\$ 86,667		\$ 120,000	72.2%
Other	-	-	-0-	\$ -	\$ 163	-0-	\$ -	-0-
<b>TOTAL REVENUES</b>	<b>\$ 19,848</b>	<b>\$ 26,713</b>	<b>134.6%</b>	<b>\$ 243,434</b>	<b>\$ 260,146</b>	<b>106.9%</b>	<b>\$ 486,790</b>	<b>53.4%</b>
<b>EXPENDITURES</b>								
Payroll & Benefits	\$ 23,970	\$ 26,170	9.2%	\$ 152,512	\$ 162,207	6.4%	\$ 320,335	50.6%
Engineering Services	2,509	381	-84.8%	\$ 24,221	\$ 381	-98.4%	\$ 40,000	1.0%
Maintenance/Equip & Facilities	-	3,236	-0-	\$ 29,389	\$ 15,125	-48.5%	\$ 50,000	30.3%
Training	850	-	-100.0%	\$ 2,809	\$ -	-100.0%	\$ 4,000	0.0%
Ice Control	-	-	-0-	\$ 40,956	\$ 24,491	-40.2%	\$ 65,000	37.7%
Gas & Oil	1,372	370	-73.0%	\$ 10,721	\$ 6,361	-40.7%	\$ 22,000	28.9%
Mowing - State & Local	2,467	2,635	6.8%	\$ 3,655	\$ 4,612	26.2%	\$ 26,000	17.7%
Gen Street Maintenance	2,023	2,411	19.2%	\$ 6,689	\$ 17,714	164.8%	\$ 70,000	25.3%
Curb Replacements	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
Acquisition	-	-	-0-	\$ -	\$ -	-0-	\$ 50,000	0.0%
Other	-	-	-0-	\$ -	\$ -	-0-	\$ -	-0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 33,190</b>	<b>\$ 35,204</b>	<b>6.1%</b>	<b>\$ 270,953</b>	<b>\$ 230,891</b>	<b>-14.8%</b>	<b>\$ 647,335</b>	<b>35.7%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ (13,342)</b>	<b>\$ (8,491)</b>		<b>\$ (27,519)</b>	<b>\$ 29,255</b>		<b>\$ (160,545)</b>	
<b>ENDING FUND BALANCE</b>				<b>\$ 244,989</b>	<b>\$ 306,466</b>	<b>25.1%</b>	<b>\$ 116,666</b>	<b>262.7%</b>

**EQUIPMENT RESERVE  
FISCAL YEAR 2023  
JUNE**

	Prior Year Month	Current Year Month	% Change	Prior Year-to-Date	Current Year-to-Date	% Change	Current Year Budget	YTD % of Budget
<b>UNRESERVED CASH BALANCE FORWARD</b>				\$ 158,336	\$ 55,119	-65.2%	\$ 55,119	
<b>REVENUES</b>								
Interest Earnings	\$ 35	\$ 175	398.3%	\$ 64	\$ 946	1387.3%	10	9464.0%
Reimbursed Expenses	-	-	-0-	\$ -	\$ -	-0-	10,000	0.0%
Transfer from General Fund	8,333	13,889	66.7%	\$ 50,000	\$ 72,222	44.4%	100,000	72.2%
Sale of Assets	-	-	-0-	\$ -	\$ -	-0-	-	-0-
<b>TOTAL REVENUES</b>	<b>\$ 8,368</b>	<b>\$ 14,064</b>	<b>168.1%</b>	<b>\$ 50,064</b>	<b>\$ 73,169</b>	<b>146.2%</b>	<b>\$ 110,010</b>	<b>66.5%</b>
<b>EXPENDITURES</b>								
Aquisition	\$ 36,950	\$ -	-100.0%	\$ 104,390	\$ 3,463	-96.7%	160,000	2.2%
Depreciation	-	-	-0-	\$ -	\$ -	-0-	-	-0-
Other	-	-	-0-	\$ -	\$ -	-0-	-	-0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 36,950</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ 104,390</b>	<b>\$ 3,463</b>	<b>-96.7%</b>	<b>\$ 160,000</b>	<b>2.2%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ (28,582)</b>	<b>\$ 14,064</b>		<b>\$ (54,326)</b>	<b>\$ 69,706</b>	<b>-228.3%</b>	<b>\$ (49,990)</b>	<b>-139.4%</b>
<b>ENDING FUND BALANCE</b>				<b>\$ 104,010</b>	<b>\$ 124,825</b>	<b>20.0%</b>	<b>\$ 5,129</b>	<b>2433.7%</b>

**Current Year Expenditures:**

Plow Lights - Admin truck	\$ 488.00
Items to Upfit Admin truck	\$ 2,975.00

<b>Total Expenditures FY23</b>	<u><u>\$ 3,463.00</u></u>
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**CAPITAL IMPROVEMENT PROJECT FUND  
FISCAL YEAR 2023**

**FUND 87 - TOWNE CENTRE DRIVE**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Cumulative Total	Available Funds
<b>UNRESERVED CASH BALANCE FORWARD</b>	\$ -	\$ 22,322	\$ 94,429	\$ 453,208	\$ 453,208		\$ -
<b>REVENUES</b>							
Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Temp Note Proceeds	2,210,000	-	-	-	-	2,210,000	2,210,000
Sale of Assets (Land)	-	72,106	358,779	-	-	430,885	430,885
	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 2,210,000</b>	<b>\$ 72,106</b>	<b>\$ 358,779</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,640,885</b>	<b>\$ 2,640,885</b>
<b>EXPENDITURES</b>						<b>Cumulative Project Expenditures</b>	<b>Contractual Obligations</b>
Bond Issuance Costs	\$ 36,912	\$ -	\$ -	\$ -	\$ -	36,912	\$ 36,912
Publications						-	
Land Acquisition	\$ 2,150,766					2,150,766	\$ 2,150,766
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,187,678</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,187,678</b>	<b>\$ 2,187,678</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ 22,322</b>	<b>\$ 72,106</b>	<b>\$ 358,779</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 453,208</b>	<b>\$ 453,208</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 22,322</b>	<b>\$ 94,429</b>	<b>\$ 453,208</b>	<b>\$ 453,208</b>	<b>\$ 453,208</b>	<b>\$ 453,208</b>	<b>\$ 453,208</b>

**PARKS CAPITAL IMPROVEMENT PROJECT FUND  
FISCAL YEAR 2023**

<b>FUND 88 - PARKS CIP</b>				
	<b>FY 2022</b>	<b>FY 2023</b>	<b>Cumulative Total</b>	<b>Available Funds</b>
<b>UNRESERVED CASH BALANCE FORWARD</b>	\$ -	\$ 507,357		\$ -
<b>REVENUES</b>				
Interest Earnings	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	4,659,064	-	4,659,064	4,659,064
	-	-	-	-
	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 4,659,064</b>	<b>\$ -</b>	<b>\$ 4,659,064</b>	<b>\$ 4,659,064</b>
			<b>Cumulative Project Expenditures</b>	<b>Contractual Obligations</b>
<b>EXPENDITURES</b>				
Bond Issuance Costs	\$ 82,430	\$ -	82,430	\$ 82,430
Construction	\$ 4,069,277	\$ 507,357	4,576,634	\$ 4,573,800
			-	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,151,707</b>	<b>\$ 507,357</b>	<b>\$ 4,659,064</b>	<b>\$ 4,656,230</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$ 507,357</b>	<b>\$ (507,357)</b>	<b>\$ -</b>	<b>\$ 2,834</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 507,357</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,834</b>

**CITY OF LANSING  
KEY ECONOMIC INDICATOR'S REPORT SUMMARY  
JUNE 30, 2023**

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There are five economic indicators monitored in this report. These reports are intended to provide an overall perspective of historical trends and analysis of current economic activity. Three indicators, unemployment, sales tax, and utility customers remain neutral, while transient guest tax and permits/fees reflect a positive trend.

**UNEMPLOYMENT RATE:**

**(NEUTRAL)**

The preliminary unemployment rate for the Leavenworth County area for the month of June is 2.9%, as compared to the June 2022 rate of 2.9%. In comparison, the national unemployment rate stands at 3.6%, while the State unemployment rate registers at 2.8% for the same period.

**SALES TAX:**

**(NEUTRAL)**

Combined City and County Sales and Use Tax for the second quarter totaled \$684,158, a slight decrease over last year's \$699,041 total for April through June.

**TRANSIENT GUEST TAX:**

**(POSITIVE)**

Total revenue received from the State represents the remaining gross seven percent (7%) city guest tax. The State retains a 2% administration fee and submits 98% to the city. The revenues are received from the State on a quarterly basis (February, May, August, and November of each year). The revenue received through June was \$48,347 as compared to last year's receipts of \$36,648 for the same period.

**PERMITS AND FEES:**

**(POSITIVE)**

The City issued 315 permits valued at \$9,081,839 between April and June 2023. This reflects an increase over the previous year's 203 permits valued at \$3,704,024 for the 2<sup>nd</sup> quarter. One new residential permit was issued during this period.

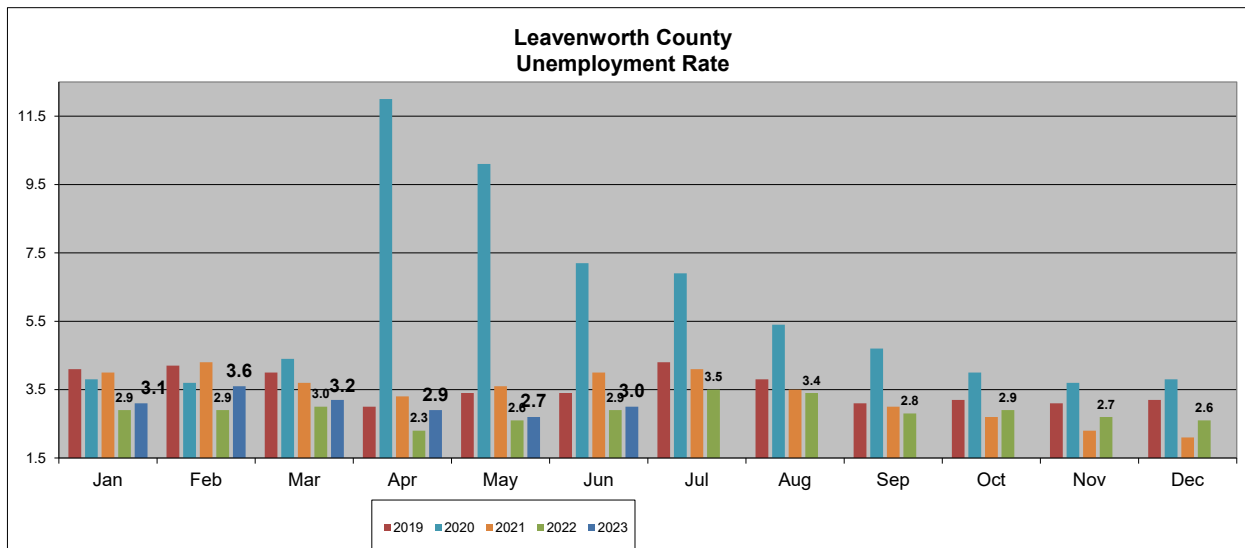
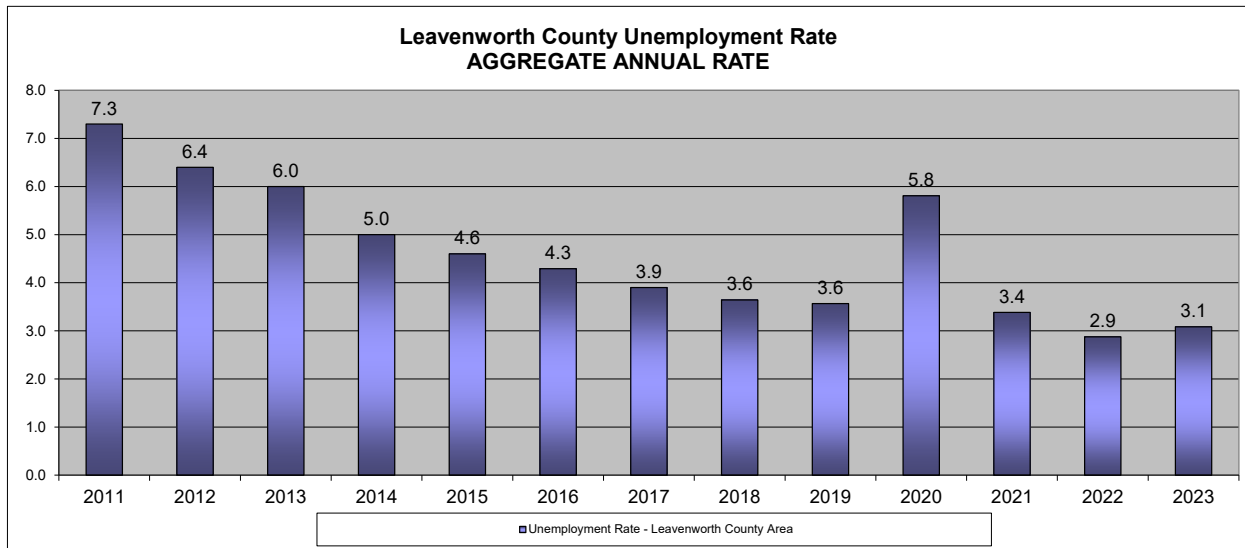
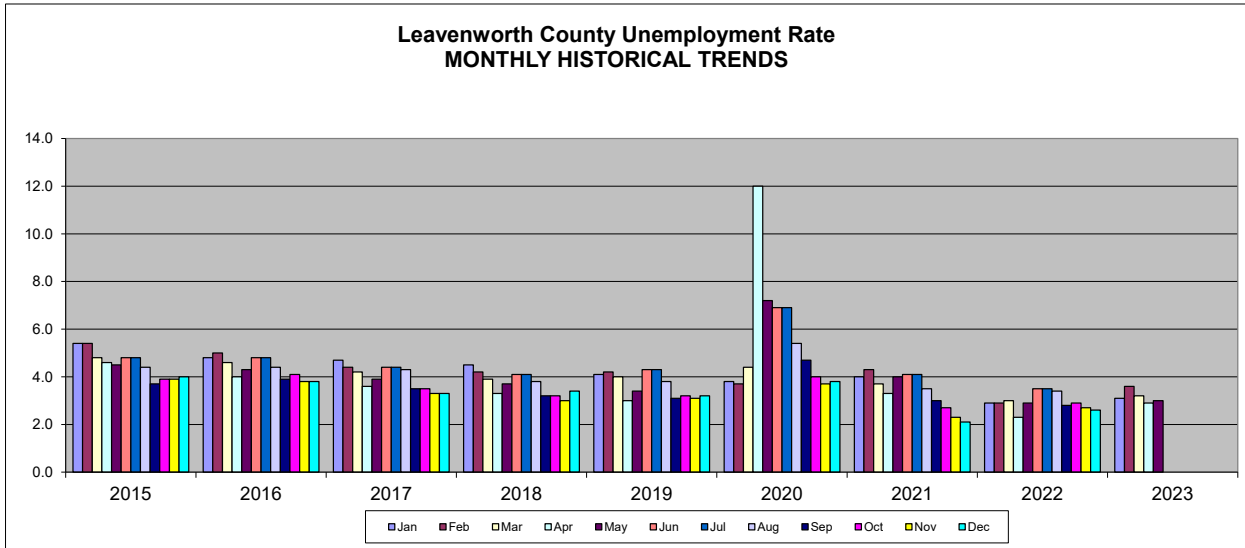
**UTILITY CUSTOMERS:**

**(NEUTRAL)**

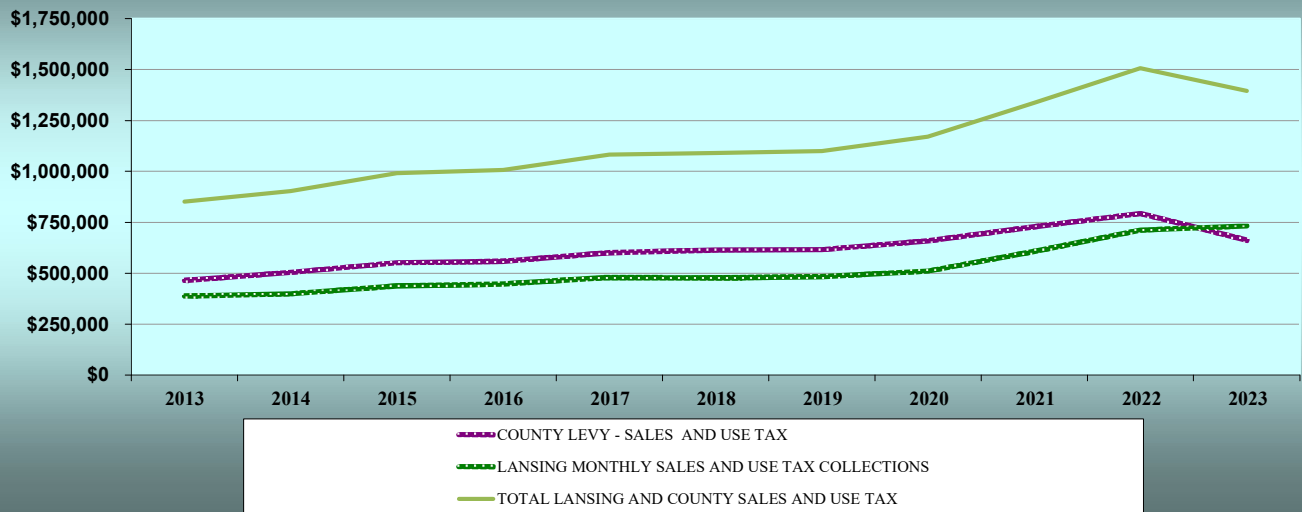
The second quarter's final billing cycles reflected 2580, 2584, and 2605 residential accounts for April, May, and June respectively; and 118 (April) and 119 (May and June) commercial accounts for the same period. The average number of residential accounts billed during the second quarter decreased by approximately 27 households compared to the 2022 second quarter average billing. This decrease is most likely due to large number of military residents that are closing accounts during this time.

# UNEMPLOYMENT RATE

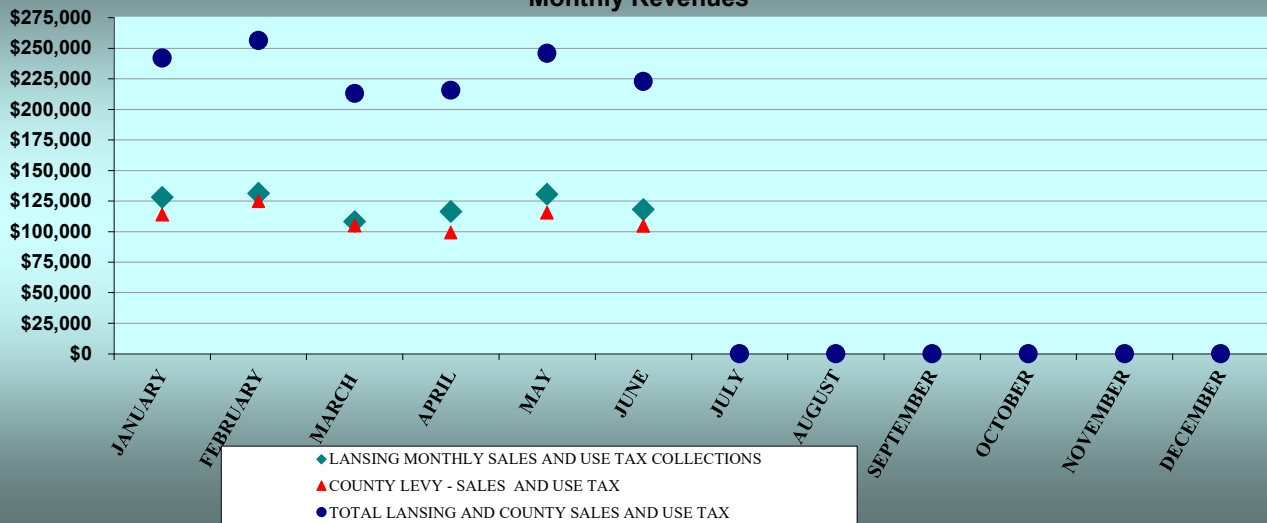
Agenda Item 10.



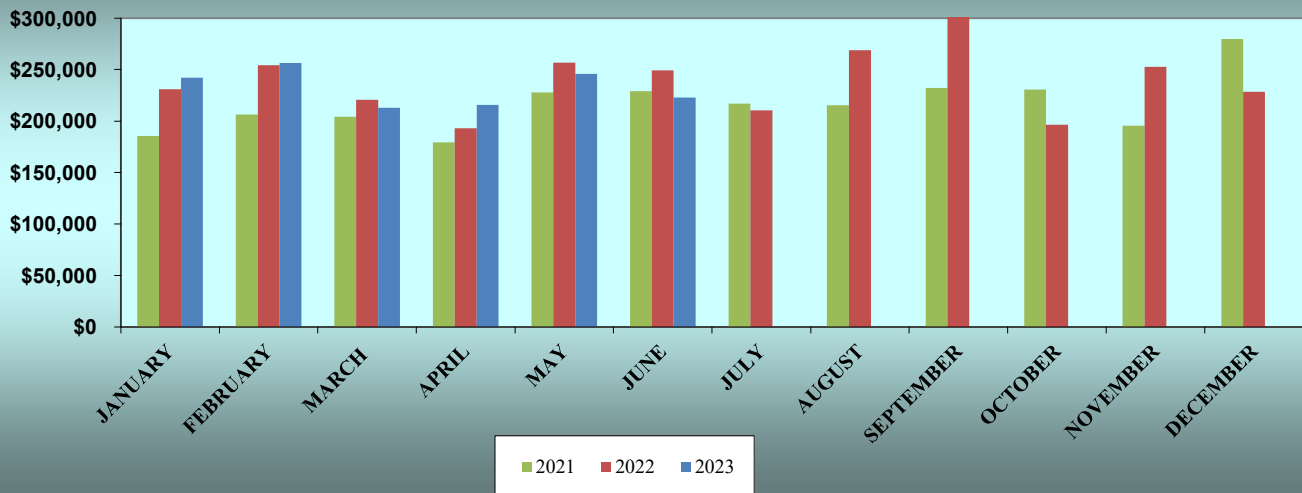
### Sales and Use Tax Fiscal Year History - 1st Quarter

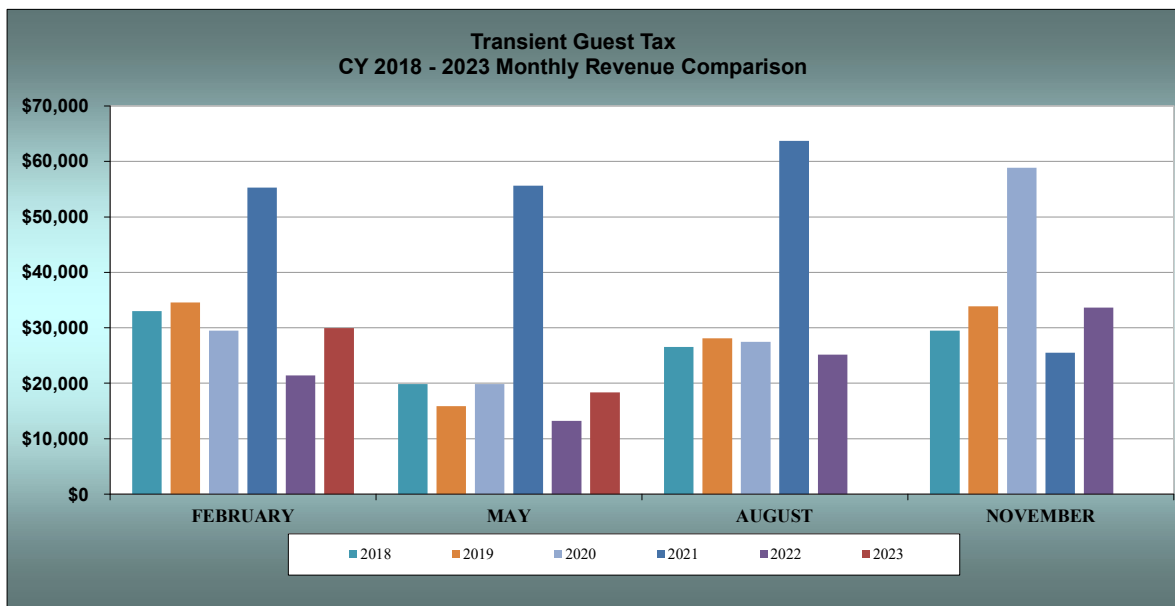
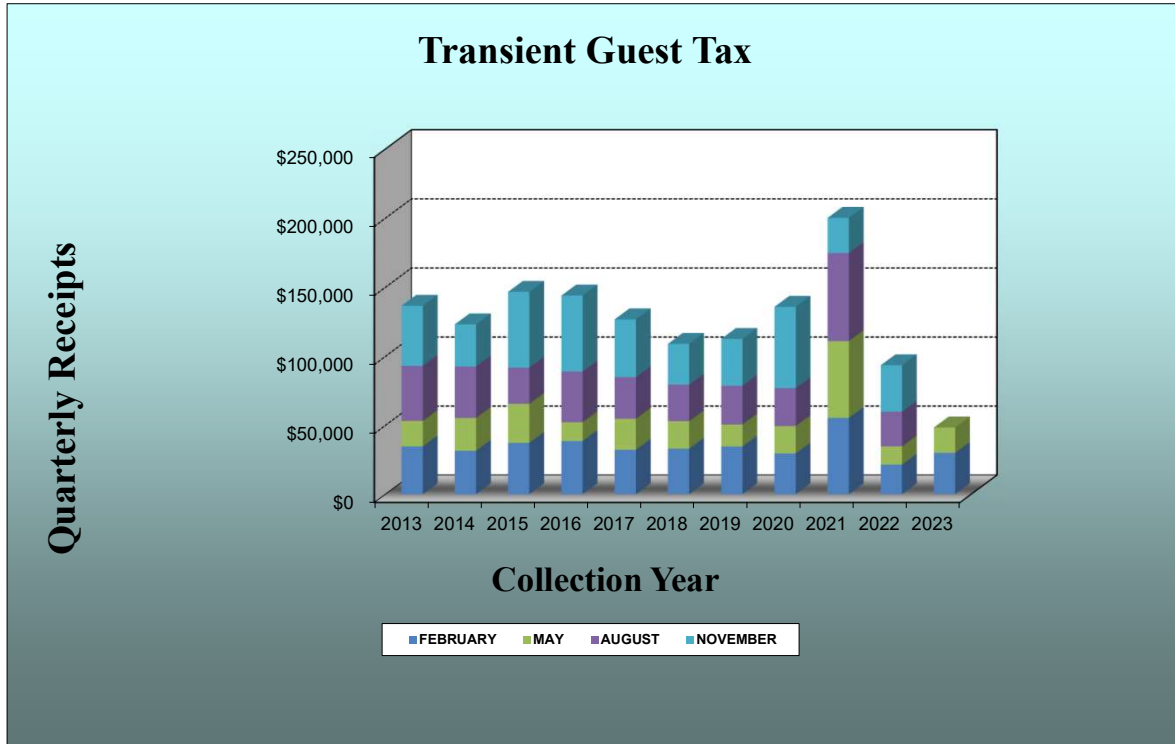


### Sales and Use Tax CY 2023 Monthly Revenues



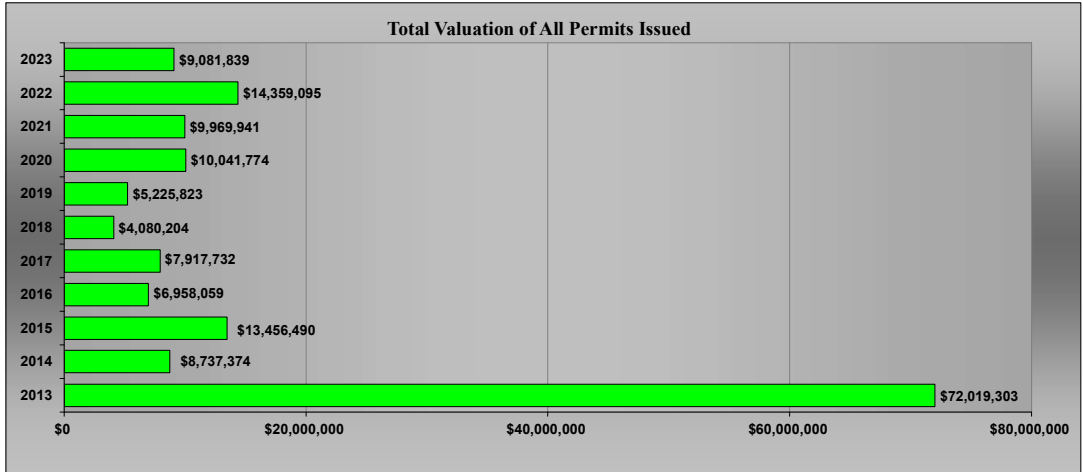
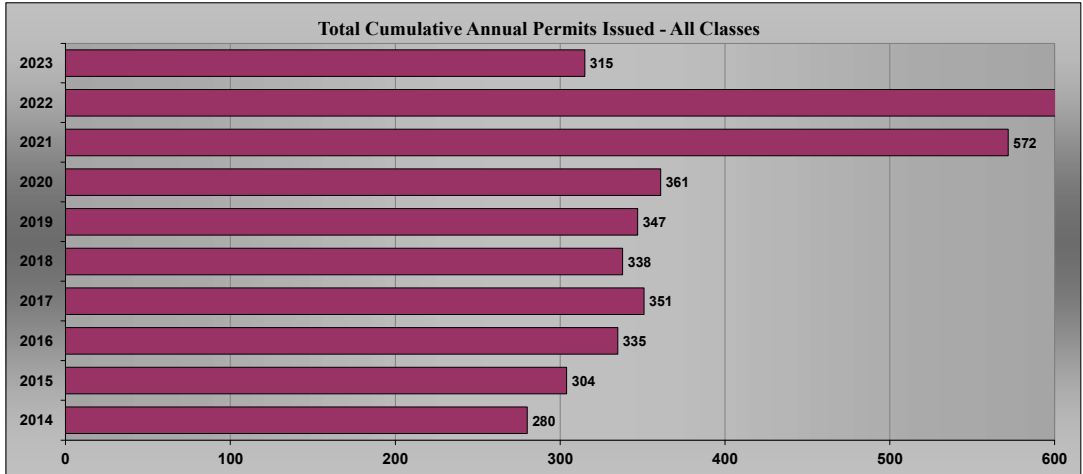
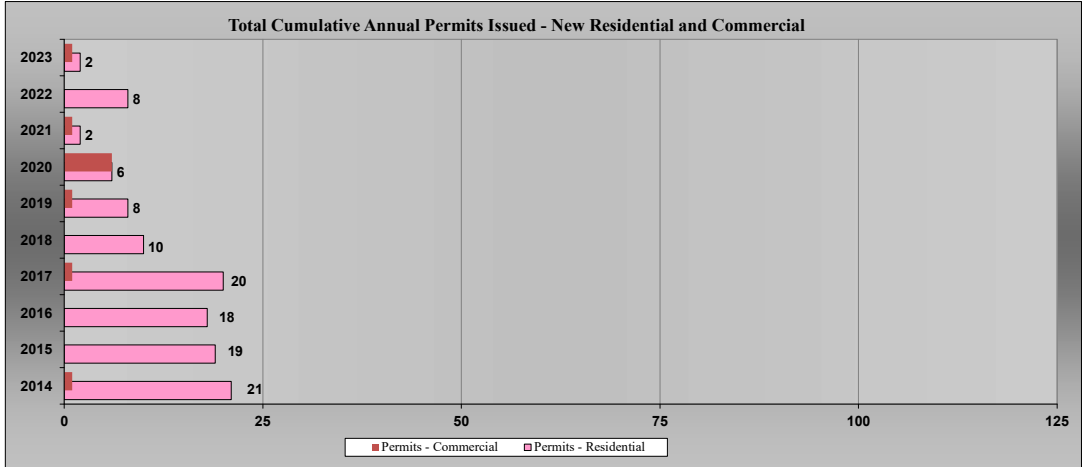
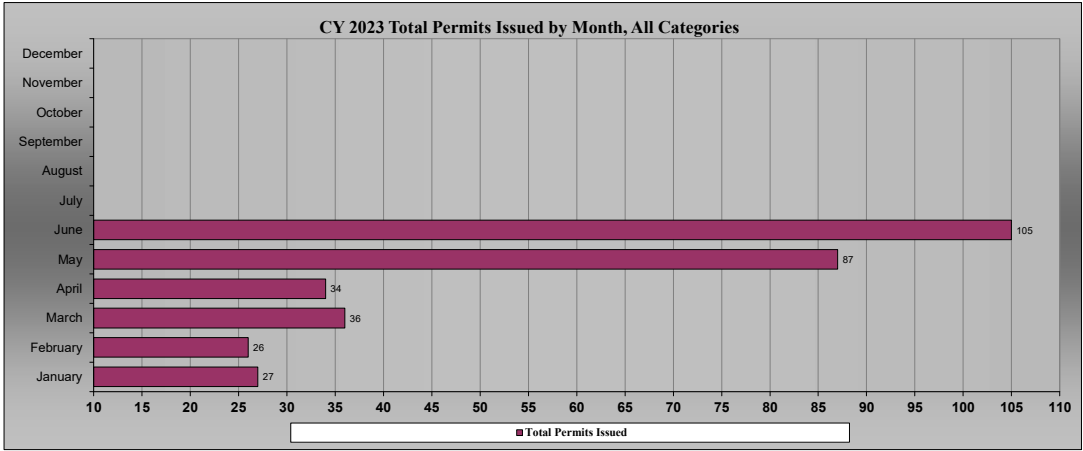
### City and County Sales and Use Tax CY 2021- 2023 Year-to-Date Revenue Comparison





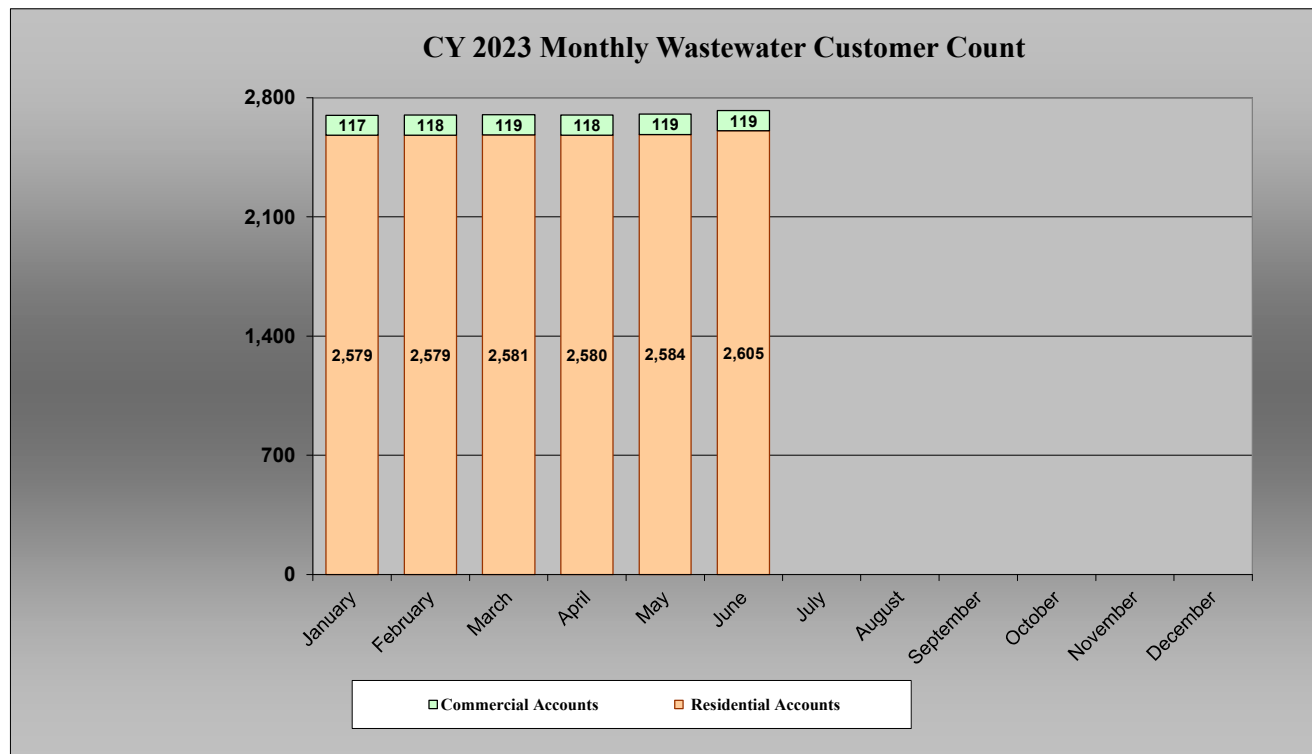
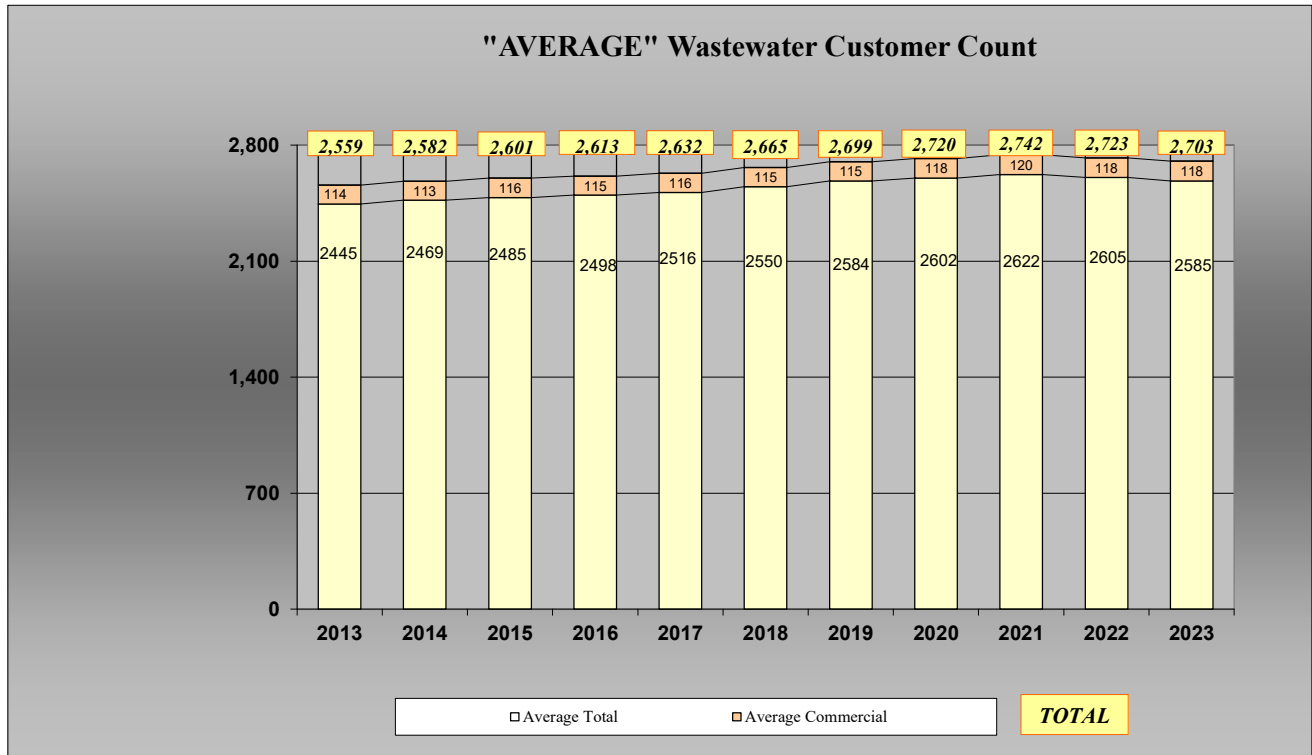
PERMITS ISSUED AND TOTAL VALUATION HISTORY

Agenda Item 10.



# WASTEWATER UTILITY CUSTOMER HISTORY

Agenda Item 10.







*End of Report*