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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **OLD BUSINESS**

- [1.](#) Approval of Minutes

### **AUDIENCE PARTICIPATION**

### **PRESENTATIONS**

### **NEW BUSINESS**

- [2.](#) Dangerous Animal Permit
- [3.](#) Executive Session - Non-Elected Personnel Matter
- [4.](#) Executive Session – Consultation with Attorney

### **REPORTS** - City Attorney, City Administrator, Department Heads, Councilmembers

- [5.](#) Library Report
- [6.](#) City Administrator Report

### **PROCLAMATIONS**

### **OTHER ITEMS OF INTEREST**

### **ADJOURNMENT**

Regular meetings are held on the first and third Thursday of each month. For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the City Council and staff may not have had advance notice of your topic and that the City Council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk  
DATE: September 27, 2023  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes of September 21, 2023 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes of September 21, 2023, as presented.

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## AGENDA ITEM #

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# CITY OF LANSING

## CITY COUNCIL MEETING

REGULAR MEETING MINUTES  
September 21, 2023

### Call To Order:

The regular meeting of the Lansing City Council was called to order by Councilmember Brungardt at 7:00 p.m.

### Roll Call:

Councilmember Brungardt called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Kevin Gardner

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Jesse Garvey and Kerry Brungardt

**Ward 4:** Dan Clemons

**Councilmembers Absent:** Gene Kirby and Gregg Buehler

Mayor Tony McNeill was absent.

## OLD BUSINESS:

The regular meeting minutes of September 7, 2023, were provided for review.

**Councilmember Majure made a motion to approve the Regular Meeting Minutes of September 7, 2023, as presented. Councilmember Studnicka seconded the motion.** No discussion took place. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Brungardt, and Studnicka; Nay: none; Abstain: Councilmember Clemons; Absent: none. The motion was approved.**

**Audience Participation:** Becky Gordon, 102 S 3<sup>rd</sup> Court – Requested the council consider an app called Text My Gov that allows citizens to opt in for text messages from the city. She thought it might be of benefit regarding the military training, prisoner escapes, Amber Alerts, and other emergencies.

### Presentations:

#### County Commission Demand Transfers discussion

Michael Smith, County Commissioner for District 4, presented regarding LAVTR. The local County Commissioners are encouraging the State Legislature to re-implement LAVTR funds to help local governments lower property taxes. With LAVTR in place, monies sent from the State of Kansas to local governments are directly applied to lowering property tax levies. Commissioner Smith emphasized that this is a state statute and for citizens and the city to compose letters to their state representatives to support LAVTR to help with the burden created by increased property taxes.

City Administrator Tim Vandall verified that there was a consensus from the council that he should move forward and consult with the mayor about composing a letter to send on the city's behalf to the state representatives about LAVTR.

Becky Gordon and Commissioner Smith discussed that the LAVTR funds have been staying at the state level for the last 20 years. Councilmember Majure reiterated that the \$2.3 billion LAVTR funds are in a pot at that the state level.

**COUNCIL CONSIDERATION OF AGENDA ITEMS:****Hunt Conditional Use Permit – 104 Daisy Street**

The Applicant is requesting the approval of an in-home day care. This property is classified as Single-Family Residential. The Applicant is licensed through the Kansas Department of Health and Environment (KDHE) with a maximum capacity of 10 children. The UDO requires a Conditional Use Permit for any in-home day care with more than 6 children. The Planning Commission voted 6-0 (1 absent) to recommend approval.

**Councilmember Studnicka made a motion to approve the Conditional Use Permit application for 104 Daisy Street. Councilmember Gardner seconded the motion.** Councilmember Garvey and City Attorney Greg Robinson clarified that the conditional use permit would be valid for 5 years. Councilmembers Majure, Garvey, Gardner, and Community Economic Director Joshua Gentzler discussed the applicant's understanding of the requirements and regulations from the city and whether any complaints had been filed regarding the daycare. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

**Salt Prices for 2023-2024**

Leavenworth County has again solicited pricing for bulk purchase of rock salt. The quantity on the bid tabulation includes material for LVCO, City of Leavenworth, City of Basehor, City of Tonganoxie, and the City of Lansing.

**Councilmember Studnicka made a motion to accept the bid of \$58.74 per ton from Central Salt LLC of Lyons, KS, in cooperation with Leavenworth County. Councilmember Garvey seconded the motion.** Councilmember Studnicka and Public Works Director Michael Spickelmier discussed the price compared to previous year. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Abstain: none; Absent: none. The motion was approved.**

**Centre Drive Improvements: Project 2023-04 Bid Results**

If the Council chooses to proceed with the project, then acceptance of the low bid and to give direction for staff to proceed with the bid award with the necessary budget adjustments.

**Councilmember Garvey made a motion to accept the low bid from Linaweaver Construction for \$535,310.45 with a 5% construction contingency, and direct staff to proceed with the project and necessary budget adjustments. Councilmember Studnicka seconded the motion.** Councilmember Majure, Brungardt, and Director Spickelmier discussed the differences in bids submitted. Councilmember Clemons asked for clarification about charges related to additional inspections or oversight. Director Spickelmier and City Administrator Vandall explained the plan and expectations for Centre Drive. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Abstain: none; Absent: none. The motion was approved.**

**Purchase of StressCrete Poles and King Luminaire Equipment**

The StressCrete poles and fixtures were selected by a subcommittee of the city council for use in the upcoming Towne Centre project.

**Councilmember Gardner made a motion to authorize the purchase of the 48 StressCrete Poles and King Luminaire equipment in the amount of \$199,825.20. Councilmember Garvey seconded the motion.** Director Spickelmier and Councilmember Gardner discussed the reason for the quantity of lights. Manny Ramos and Matt Lacey from StressCrete gave a demonstration of the lights proposed in the bid. Councilmembers Clemons and Gardner requested information on the height of the light, and the life expectancy of the poles and LED's. Discussion continued regarding adding a plug option to the light fixture, timing of install, and globe discoloration. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

#### **Engineering Services for the 147th Street Box Culvert**

The City Council authorized replacement of the 147th Street box culvert in the 2024 budget.

**Councilmember Studnicka made a motion to accept the proposal and execute the supplemental work agreement with Benesch in the amount of \$31,350.00. Councilmember Majure seconded the motion.** Councilmember Gardner asked for clarification if this was the same company as line item #8 and whether Benesch would come back to ask for more funding regarding this proposal. Rob Krewson from Benesch clarified that any additional funds requested would be because of changes or requests beyond the original scope of the project. Councilmember Clemons and Director Spickelmier discussed the change from the original proposal that included the roundabout and that this would be the design phase of the project. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

#### **Additional Construction and Inspection Services for the K7 & Eisenhower Project**

The City Council approved the initial contract with Benesch for the Construction Engineering and Inspection for the K7 & Eisenhower Project for a total of \$109,650 in February of 2022. The original completion date for the project was November 20, 2022, which was the basis for the contract. An additional \$38,000 was added in November of 2022 to cover the extension. Benesch is asking for another additional \$4,200.41.

**Councilmember Majure made a motion to accept the supplemental agreement for CE&I services from Benesch in the amount not to exceed \$4,200.41. Councilmember Studnicka seconded the motion.** Councilmember Gardner and Garvey discussed with Wade Heim, construction group manager, what the additional fees addressed. Mr. Heim explained that the original scope was for six to eight weeks. The project was completed in nine weeks. Discussion continued to include Mr. Krewson regarding previous projects and requests for additional funds. Councilmember Clemons and Director Spickelmier also discussed the cost share and how Leavenworth would be involved. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Clemons, Brungardt, and Studnicka; Nay: Councilmember Garvey; Abstain: none; Absent: none. The motion was approved.**

#### **Construction Observation Services Contract - City Project 2021-04**

Kansas state law requires full time construction observation during all active phases of all sanitary sewer construction. Lansing has previously used Monarch Engineering of Olathe, KS for these services. Monarch Engineering has proposed a fee of \$75/hour and \$50/day travel expenses. Monarch Engineering has completed this work for Lansing on two recent sanitary sewer projects (NW Relief Sewer and Ward One Rehab project) with great success. The City's purchasing policy Section

4.4.1 allows the City Administrator to waive the selection process for consultants who have worked on projects of a similar nature within the previous 18 months.

**Councilmember Studnicka made a motion to authorize staff to execute a contract for construction observation services in support of the McIntyre Interceptor Sanitary Sewer Project. Councilmember Clemons seconded the motion.** Councilmember Clemons and Brungardt asked Wastewater Director Tony Zell to clarify the proposed fees. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

**Councilmember Studnicka made a motion to enter into Executive Session for the preliminary discussion of the acquisition of real property pursuant to K.S.A. 75-4319(b)(6) for 20 minutes, beginning at 8:17 PM and returning to the Council Chambers at 8:37 PM and to include City Council, City Administrator, City Attorney and Wastewater Director Zell. Councilmember Majure seconded the motion. Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

**Councilmember Garvey made a motion to return to Open Session at 8:37 PM. Councilmember Studnicka seconded the motion.** No binding action was taken. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

## **REPORTS:**

**Department Heads:** Wastewater Director Tony Zell stated that the bidding for the McIntyre project will begin next month. Bid opening would be toward the first of November. It should be on the first meeting for November for approval and notice to proceed for that project. Director Zell was at the KWEA conference, and the City of Lansing's Treatment Plant was awarded a Class V Treatment Plant of the Year award for the fifth time. They also received their first Safety Award by the association. He gave kudos to the staff that put in the work to make that happen.

**City Attorney:** Nothing to discuss.

**City Administrator:** The council should be receiving invitations for the Volunteer Dinner coming up. Reiterated that there will be Department of Defense training going on Friday, September 22, 2023. Has had positive discussions with the new superintendent of the school district regarding ways to improve pedestrian access for schools. They spoke about applying for a grant to the state to do a sidewalk from Lansing High School to West Mary Street. The city is still trying to work out the details with the school district, but they are looking to apply for the grant. Things to keep in mind would be that the grant is very competitive. Even with the grant, the cost would be at least six figures.

## **Governing Body:**

**Councilmember Gardner:** Thanked Councilmember Clemons for the emails. Appreciated the long-term staff's input when working on the budget. Emphasized what Councilmember Brungardt stated last meeting about the council putting political views aside for the benefit of Lansing – the financial stability and the growth of the city. Wished Councilmembers Majure and Brungardt good luck in the election.

**Councilmember Majure:** While the agenda was long, it was good. Acknowledged the great questions asked by fellow council members.

Councilmember Garvey: Thanked the people hosting the forums. Thanked the City Administrator and Police Chief Steve Wayman for the quick response regarding the questions on the military exercise. Sent get well wishes to Councilmember Kirby.

Councilmember Clemons: Transportation Study was turned in. All the governing bodies involved unanimously approved it. Highway 5 corridor was the top pick.

Councilmember Brungardt: Ditto. Thanked Director Zell. Stated that he always gets a prompt answer when he emails questions.

Councilmember Studnicka: Congratulated Director Zell and his crew for the awards.

**ADJOURNMENT:**

**Councilmember Studnicka made a motion to adjourn. Councilmember Garvey seconded the motion.** No discussion took place. **Roll Call Vote: Aye: Councilmembers Gardner, Majure, Garvey, Clemons, Brungardt, and Studnicka; Nay: none; Abstain: none; Absent: none. The motion was approved.**

The meeting was adjourned at 8:48 p.m.

**ATTEST:**

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City Clerk Tish Sims, CMC

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk  
DATE: September 27, 2023  
SUBJECT: Animal Permit Application

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Kathleen Edwards, 705 Canyon View Dr., submitted a Dangerous Animal Permit Application on 09.05.2023.

On 09.09.2023, Police Captain Ben Ontiveros for Police Chief Steven Wayman, sent Mrs. Edwards a disapproval letter for the permit application with a compliance date of October 10, 2023. Disapproval of the permit was based on the following:

A. Sec 2-102 Dangerous Animal:

- Any dog...having a disposition or propensity to attack or bite any person or animal without provocation.

The applicant was given the information on filing an appeal of the decision before the Governing Body with the City Clerk. An appeal letter was submitted on 09.13.2023.

Action: A motion to approve or deny the Animal Permit for 705 Canyon View Drive.



Applicant Name: Kathleen Edwards

Address: 705 Canyon View Dr Lansing MI 48203

Street City State Zip

9

# CERTIFICATE OF VACCINATION

**Date of Rabies Vaccination:** 05-12-21  
**Next Rabies Vaccination On:** 05-11-24

**Certificate No:** 0  
**Previous Rabies Vaccination:** 6674

## VETERINARY CLINIC

Lansing Veterinary Hospital  
 109 Ida  
 Lansing, KS 66043  
 913 727-1116

## OWNER OF ANIMAL

Kathy Edwards  
 705 Canyon View Dr  
 Lansing, KS 66043  
 County: Lvn.

This is to certify...

**THAT I HAVE VACCINATED AGAINST RABIES THE ANIMAL DESCRIBED BELOW.**  
**Patient information...**

**PATIENT:** Kaiser  
**SPECIES:** Canine  
**SEX:** N  
**MICROCHIP:**  
**Color and markings...** Brown

**TAG NO:** 0475  
**WEIGHT:** 97.70  
**AGE:** 4 years

Signed \_\_\_\_\_

Jennifer Bruner, DVM

**License:**

## Vaccinations done...

05-12-21	JB	Rabies, Canine 3yr	05-11-24
04-22-17	***	Rabies, Canine 1 year	

## Rabies Vaccine Information...

**MFG BY:** MERIA  
**LOT EXP:** 11NOV22

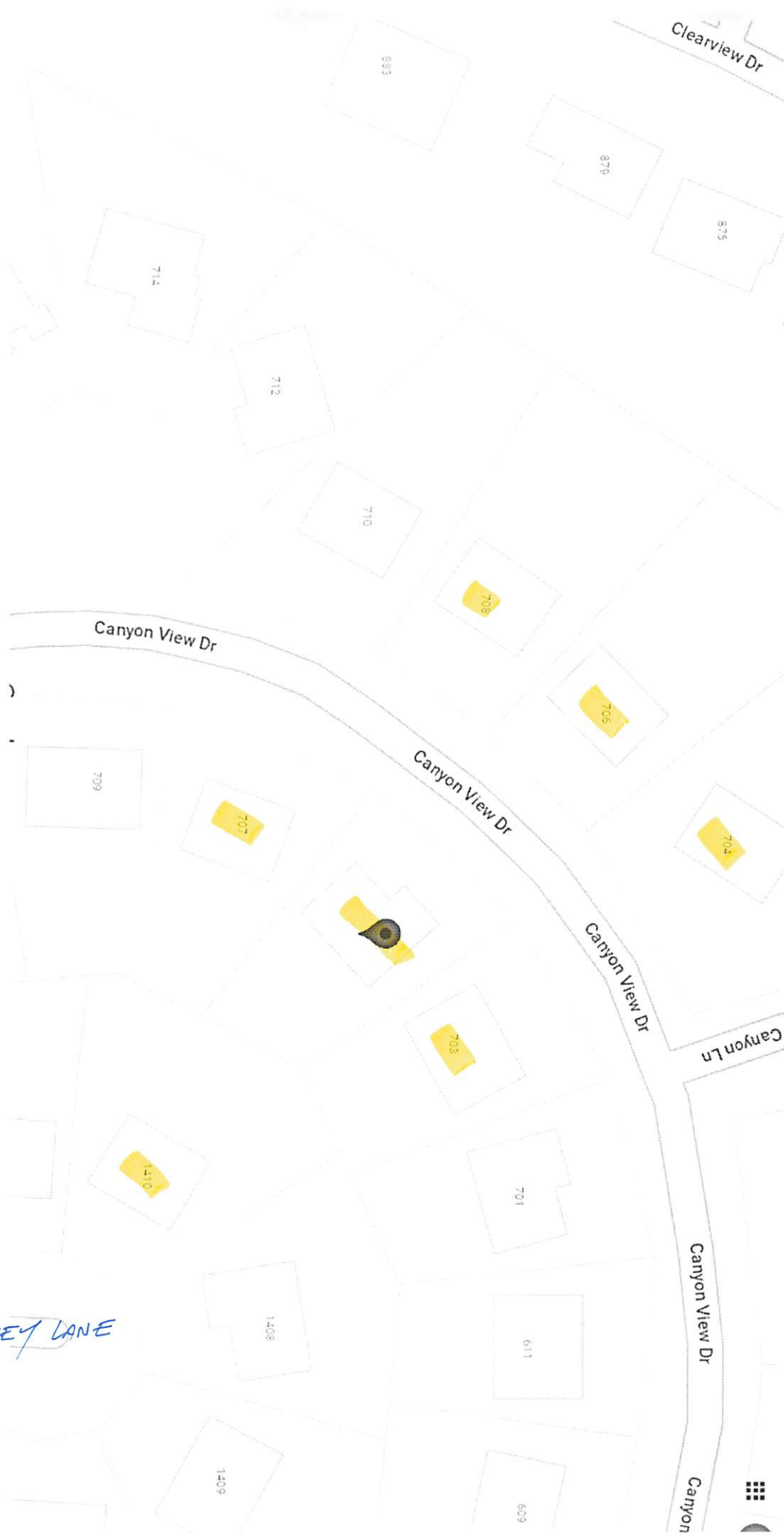
**SER.NO:** 18497  
**ADM:** SQ



RECEIVED SEP 11 2023



COREY LANE



RECEIVED JUN 11 2023





## City of Lansing Police Department



09/09/2023

RE: Animal Permit Renewal (Dangerous Animal)  
Lansing PD Case: 23-1609

Ms. Edwards,

This letter is to inform you that the application for the renewal of your Animal Permit (Dangerous Animal) has been **DISAPPROVED**.

Date of Application: 09/05/2023  
Date of Disapproval: 09/08/2023  
**Compliance Deadline: 10/10/2023**

Disapproval of the renewal was based on the following factor(s):

- a. Sec. 2-102 Dangerous Animal
  - o Any dog...having a disposition or propensity to attack or bite any person or animal without provocation.

You are therefor required to remove the animal (Kaiser – German Shepherd Mix Canine) out of the city limits of Lansing, Kansas.

In order for you to come into compliance with city code, a deadline of October 10, 2023, has been granted. Failure to come into compliance by then may result in you being cited for code violations.

**If you wish to appeal this decision before the governing body of the City of Lansing, you may do so by filing a written notice or statement of appeal with the Lansing City Clerk and paying the cost of any associated filing fees.**

**You must file your appeal within ten (10) days of receipt of this letter.**

Should you have any questions, please feel free to contact B. Ontiveros at [bontiveros@lansingks.org](mailto:bontiveros@lansingks.org) or 913.364.6891.

Respectfully,

for: Steven L. Wayman  
Chief of Police

RECEIVED SEP 11 2023

September 13, 2023

City of Lansing  
City Council Members  
Lansing, KS

Re: animal permit

Dear City Council Members,

Our family dog, Kaiser, has been declared a dangerous animal, and we have been denied a permit to keep him. We acknowledge and accept responsibility for his actions; yet we feel that we have been treated unfairly by city representatives. Before dismissing our permit application out of hand, neither the police chief nor the animal control officer bothered to speak with us to learn the numerous measures that we have implemented to ensure that Kaiser is safe around people and animals.

We want to call to your attention to our having taken the following steps:

- Engaged the services of Karen DiCostanzo, Canine Consent (website: <https://canineconsent.com/>; phone 808-628-8414). Ms. DiCostanzo is a certified professional dog trainer specializing in rehabilitating aggressive dogs. I completed my first training session with her on September 10, 2023 and have the next session scheduled for September 27, 2023.
- In addition to our six-foot wooden privacy fence, we have installed a secondary restraint system in our backyard (i.e., a tie-out) so that Kaiser cannot reach the fence line or escape the backyard.
- We've also installed a keyed padlock on the fence gate
- Created airlocks (double barriers) at exterior doors to prevent Kaiser from escaping the house.
- Scheduled an appointment for this week with Dr. Jennifer Bruner at Lansing Veterinary Hospital to address Kaiser's anxiety. Our dog behavior consultant, Ms. DiCostanzo, is collaborating with Dr. Bruner to ensure the success of the behavior modification plan.
- Posted "beware of dog" signs on both the house and the gate
- Ordered a muzzle for Kaiser to wear when we are walking off-property. We have also started pre-muzzle training to ensure the muzzle training process is as efficient as possible.
- Ordered a no-pull harness to ensure that we can effectively control Kaiser on walks.
- Obtained an estimate to replace the fence adjacent to the neighbors who have expressed concerns with Kaiser. We will take this step if we are granted the permit to keep Kaiser.

The city code on dangerous animals reads as follows:

ARTICLE IV. - DANGEROUS ANIMALS: Sec. 2-402. - Exceptions; permit and registration requirements.

1. Each animal shall at all times be securely confined in one of the following manners:

- a. Indoors, inside a residence or structure equipped with windows and doors that prevent the animal from exiting the structure on its own volition; **or**
- b. Outdoors, in a securely enclosed and locked pen or kennel having: secure sides, which are either anchored to a secure floor or embedded at least two (2) feet into the ground; a secure top attached to the sides; and access controlled by a keyed or combination lock. Said structure must comply with all City building and zoning regulations and must be adequately lighted and ventilated and kept in a clean and sanitary condition; **or**
- c. Outdoors, outside its kennel or pen but securely restrained with 1) a muzzling device sufficient to prevent the animal from biting persons or other animals, and 2) a leash no longer than four (4) feet in length. Said leash must at all times be under the physical control of a person and shall not be attached to inanimate objects such as trees, posts, buildings, etc.

Kaiser is kept inside our home, and he is allowed to go outside only when a family member is supervising him. When he is outside, he is not only inside a secure, fenced yard but is also walked on a four-foot leash or tethered away from the fence line. He will wear a muzzle, a no-pull harness, and a four-foot leash when he is being walked off-property. We will be meeting two of the three required restraint methods outlined in the city code, and I would like to point out that the code states "or" (not "and"), so by meeting two of the three requirements, we're demonstrating a good faith effort to restrain our dog to ensure the safety of others, both human and animal.

As you consider our permit appeal, please keep in mind the many steps we've implemented to ensure our beloved Kaiser's success. Our family is dedicated to Kaiser's behavior modification training and continuing to work with Ms. DiCostanzo to rehabilitate his behavior. Please give us a chance to prove our commitment to the safety of others.

Thank you for your consideration of our appeal.

Respectfully,



Kathleen Edwards  
705 Canyon View Drive  
Lansing, KS 66043  
(610) 731-3993

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk  
DATE: October 5, 2023  
SUBJECT: Executive Session – Personnel Matters of Non-Elected Personnel

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Executive Session will be called for a period of fifteen (15) minutes to discuss an employee's performance pursuant to the non-elected personnel matter exception K.S.A. 75-4319(b)(1)

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## AGENDA ITEM #

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Tish Sims, City Clerk  
DATE: September 28, 2023  
SUBJECT: Executive Session – Consultation with Attorney

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Executive Session will be called for consultation with Attorney for the City which would be deemed privileged in an Attorney-Client relationship, K.S.A. 75-4319(b)(2) for a period of 20 minutes.

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## AGENDA ITEM #

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# CITY OF LANSING LIBRARY

## AUGUST 2023 UPDATE

### COMING UP AT THE LIBRARY

Sept 11 ..... Pre-School Play  
Sept 16 ..... Saturday Storytime  
Sept 19 ...The Historical Wizard of Oz  
Sept 20 .....Friends Meeting



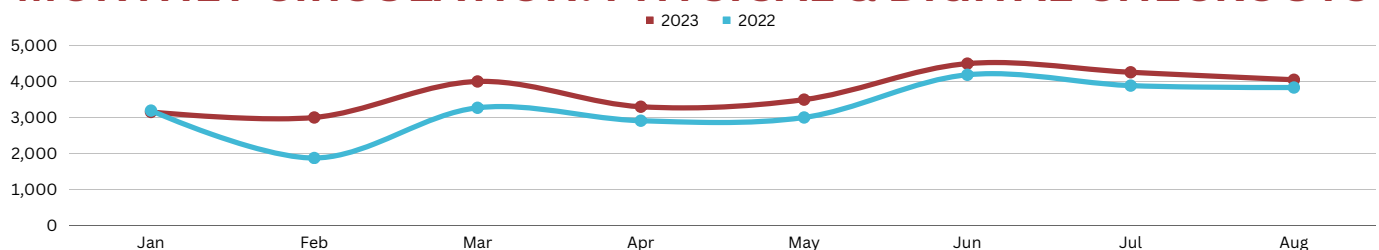
We want to extend our deepest gratitude to the family and friends of our volunteer, Pat Long, for the generous donations that helped create a warm and inviting reading area in her memory. It is a place where imaginations can flourish, conversations can be sparked, and the magic of books can be passed down through generations.

### A MESSAGE FROM THE DIRECTOR



In August, Whitney Torres joined the library team. We are thankful to **The Rotary Club of Leavenworth** for the generous donation of \$1100 to support the Imagination Library of Lansing Library. 201 children have received books as a part of this wonderful free program! We have three new storytimes beginning in September. Each program will be broken out by age group so we can focus on each group's needs.

## MONTHLY CIRCULATION: PHYSICAL & DIGITAL CHECKOUTS



## A SNAPSHOT OF LIBRARY USAGE FOR AUGUST 2023

**1908**  
PATRON  
VISITS


**260**  
PATRONS ATTENDED  
**18** PROGRAMS


**2973**  
PHYSICAL  
CHECKOUTS

**1071**  
DIGITAL  
CHECKOUTS


## SO FAR IN 2023...

**14847 PEOPLE**   
have visited the library

**29810 ITEMS**   
borrowed, digital and physical

**1462 PATRONS**   
used our self-checkout kiosk to borrow 3354 items.

**6071 SESSIONS**   
logged for wi-fi and public computer usage.

**1456 KIDS**   
received take-home kits, sponsored by the Friends of the Library

**City Administrator's Report**  
October 5, 2023

**Agenda Items:**

An application for a dangerous animal was received by the Police Department in September and was denied per Section 2-102 of the Lansing City Code. The property owner is appealing the decision to the City Council.

([https://library.municode.com/ks/lansing/codes/code\\_of\\_ordinances?nodeId=CH2ANCORE\\_AR\\_TIGEPRCOAN\\_S2-102DE](https://library.municode.com/ks/lansing/codes/code_of_ordinances?nodeId=CH2ANCORE_AR_TIGEPRCOAN_S2-102DE) )

A 20-minute executive session for attorney client privilege is on the agenda.

**Update on ARPA Funds:**

A summary of the total amount received from the federal government, and what we have spent the funds on is below.

- \$1,823,526.76 American Rescue Plan Act Funds Received
- \$800,000 High Speed Internet in Lansing
- \$90,822 Sewer Improvements near Fairlane
- \$80,000 Sewer Improvements near First Terrace
- \$35,000 Economic Development Data (Buxton)
- \$314,000 (approximate) Water Line Center Drive
- \$503,704.76 remaining.

The water line project along Center Drive has been completed. We are grateful to Chairman Jake Kowalewski and the LanDel Board for their partnership in this project. The City's share of the final amount totaled \$314,000, with LanDel chipping in approximately \$100,000. We also anticipate utilizing ARPA funds for a storm sewer project next year. We also had a potential multi-use commercial/residential building along K7 inquire about utilizing \$80,000 in ARPA funds to assist with utility work for that project. The funds need to be committed by 12-31-2024 and spent by 12-31-2026.

**Public Works:**

The Kansas Department of Transportation Local Consult meeting will be held October 17<sup>th</sup> in Lenexa. Based on the results of the recent transportation study, Lansing staff will attend and advocate on behalf of K5 improvements and other projects in the countywide transportation plan. Please let us know if you'd like to attend.

A Notice to Proceed for the drainage project at 4H & Valley was issued on 8/22/23, but we are still awaiting the final schedule from Linaweaver Construction. This project will repair a



**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

corroded pipe that caused a sinkhole in the Stonecrest Subdivision, and repair that pipe that goes under 4H Road.

The annual Capital Improvement Plan is near completion, with paving still slated to take place on Nottingham, Debra Lane, and a portion of an alley to be completed the second week of October.

#### **Wastewater:**

Staff and GBA briefed the City Council on the results and recommendations of the WWMP at the September 28<sup>th</sup> work session. The update can now be formally adopted by the City Council at the October 20<sup>th</sup> City Council meeting.

Geotech work for the McIntyre Sewer Project has been completed. Skeens consulting has been contacting property owners to secure easements for the project. To date, nine of the 12 easements have been signed. Counter offers for the remaining properties have been sent to the property owners. 100% plans and specifications have been approved by staff and are under KDHE review at this time. The project is scheduled to bid in mid-October, with construction beginning before the end of the year. The City received \$1.3million in grant funding for this project. Additionally, Leavenworth County contributed approximately \$250,000 for design back in 2021.

Staff is recommending delaying the Town Center sewer project until completion of the McIntyre property. All of the temporary and permanent easements for the project have been signed. 100% plans, specifications, and permitting are complete. The latest engineer estimate for construction is \$900,000.

#### **YTD Sales Tax Update:**

	<b>2022 YTD</b>	<b>2023 YTD</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.45%)</b>	\$1,652,050	\$1,707,291	\$55,241, 3.34%
<b>County Sales Tax</b>	\$769,254	\$728,718	-\$40,536, -5.27%
<b>County Use Tax</b>	\$293,392	\$283,525	-\$9,867, -3.36%
<b>Guest Tax</b>	\$59,837	\$76,148	\$16,311, 27.26%

The total non-food sales tax rate in Lansing is broken down as follows:

- **6.5%** State Sales Tax (varies on food)
- **1%** Countywide Sales Tax
- **1%** City General Sales Tax-General Fund

- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
  - 9.4%
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for DeSoto Road and Bernard Park improvements has generated \$497,552 so far this year, on pace for \$663,403.

The special sales tax for the aquatic center, which began on July 1<sup>st</sup>, has generated \$108,712.94 so far this year.

#### **Community & Economic Development:**

Filliman Dental is now open! Be sure to check out their new building. The property has additional space for another commercial building.

Take5 Oil is now open. We anticipate the light pole in the alley moving, allowing the alley to shift westward to allow a freer flow of traffic.

Staff has begun holding meetings with Zimmerman Properties to go over development rules, procedures, and the layout for the 50-unit apartment complex. Fire District 1 was represented in the development meeting and will be kept informed as the process continues. The parcel will be split off from the larger parcel through the platting process, which would also dedicate utility easements at the same time. The projected closing date is in late December or early January.

#### **Meetings & Announcements:**

The City currently has an opening on the Parks & Recreation Advisory Board and multiple openings on the Building Trade Board of Appeals and Plumbing Trade Board of Appeals. The City also has openings for Police Officer (I/II).

The City received six proposals from IT companies. The IT RFP review committee has narrowed those down to three finalists. Staff is working to conduct interviews and ask questions of the finalists. We are hopeful to have the new IT company in place in late November/early December.

Groups are working to formulate a plan for the historical portion of the Lansing Correctional Facility. There is hope that the older shell of LCF could be utilized as a paranormal tour center and museum, similar to the old Missouri Penitentiary in Jefferson City, Missouri.

<https://www.missouripentours.com/>

- Tuesday, October 3<sup>rd</sup> Volunteer Recognition Dinner, Community Center



**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

- Thursday, October 5<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Monday, October 9<sup>th</sup> Staff Development Day, City Offices Closed
- Saturday, October 14<sup>th</sup> Fall Festival-Angel Falls Trail
- Wednesday, October 18<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, October 19<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Thursday, October 26<sup>th</sup> City Council Work Session, 7:00pm, City Hall
- Saturday, October 28<sup>th</sup> Spooky Center, Lansing Activity Center

Sincerely,

Tim Vandall