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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **OLD BUSINESS**

1. Approval of Minutes

### **AUDIENCE PARTICIPATION**

### **PRESENTATIONS**

2. Briefing from Representative David French
3. Lansing Community Library Update

### **NEW BUSINESS**

4. Fire District No. 1 Joint Board Appointments
5. Fire District No. 1 Board of Trustees Appointment
6. Ordinance No. 1073 - Exclusion of Property Informational Item
7. Ordinance No. 1074 and Ordinance No. 1075 - Lansing Towne Center TDD and TIF District Termination

### **REPORTS** - City Attorney, City Administrator, Department Heads, Councilmembers

### **PROCLAMATIONS**

### **OTHER ITEMS OF INTEREST**

8. Monthly Department Vehicle and Equipment Mileage Reports
9. CED Monthly Report

### **ADJOURNMENT**

Regular meetings are held on the first and third Thursday of each month. For information on how to view prior meetings, please visit our website at <https://www.lansingks.org>. Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the City Council and staff may not have had advance notice of your topic and that the City Council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
THRU: Sarah Bodensteiner, City Clerk  
FROM: Shantel Scrogin, Assistant City Clerk  
DATE: November 12, 2021  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes of November 4, 2021 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting November 4, 2021, as presented.

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## AGENDA ITEM #

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# CITY OF LANSING

## CITY COUNCIL MEETING

REGULAR MEETING MINUTES  
November 4, 2021

### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

### Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Gene Kirby

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Jesse Garvey and Kerry Brungardt

**Ward 4:** Ron Dixon and Gregg Buehler

**Councilmembers Absent:** Dave Trinkle

## OLD BUSINESS:

**Approval of Minutes:** Councilmember Buehler moved to approve the Regular Meeting Minutes of October 21, 2021, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

**Audience Participation:** Mayor McNeill called for audience participation on an item not on the agenda and there was none.

### Presentations

### COUNCIL CONSIDERATION OF AGENDA ITEMS:

**City Park Design Concept:** Parks and Recreation Director Jason Crum stated everybody I got the Project Manager Larry Reynolds here tonight from Vireo. He is going to lead the charge. Jeff Bartley is here from Waters Edge to talk about splash. I will turn it over to them.

- Larry Reynolds stated good evening. Thank you all for having us here tonight. We're excited to share what we've put together for City Park splash pad. We've spent some time now working with Jason and his staff developing concepts. We've had a number of discussions. We've developed a couple of site plan concepts and presented them to a steering committee who selected a preferred concept. We then went out and visited a couple of other municipalities with splash pads to see and compare a couple of different approaches they've taken with Jason and his staff and Mr. Vandall. So tonight, I am going to start with sharing a Site Plan Concept and then Jeff is going to talk more specifically about the details of the splash pad itself. Then we'll kind of give an idea of where we think we are right now with cost for City Park. And we'll also kind of give an update on where we're at on Bernard Park so you can see those in relation to each other. We're still in the construction design phase of Bernard Park so we're not finished yet but we wanted to get here and show you where we're at with City Park so we can keep moving on that if possible. But let you know where we are in relation to Bernard Park and both projects. So that is what we are here to show you tonight. The Site Plan, a few things I wanted to show. The Master Plan really got in a lot of our design work on this. It includes part of phase one where we are really looking at this central area right here. The walks, splash pad, some shade structures around it and a couple of picnic shelters. The other items around this loop trail, sidewalk, future playground, future parking expansion are not part of cost and what we've been designing so far. We want to design with plan and the end goal in mind with respect to the Master Plan that you had done recently. So, as I said, the splash pad is centrally located. We also have a flood plain we need to be mindful of. That runs right through here. This existing restroom and concession building, we wanted to be fairly close to it. We feel like we can repurpose the concessions piece of that to serve as a pump room for a recirculating pump system. Then thinking again about the future playground over here. We do intend for there to be a fence around at least this side of the splash pad. Not necessarily fully enclosing that whole space but over here to prevent some movement into pedestrians and vehicles. We want to kind of keep those separate but not feel like you are locked in. I'll zoom in a little bit. These are some of the things we are thinking. Again, splash pad, the cantilever shade structures would be around the side of splash pad with lots of opportunities for seating. Centrally located then between the splash pad and the playground would be picnic shelters similar to what I've shown

here. Then we have some 3D views to kind of give you an idea of what that looks like in real life. Again, future parking behind. So, the first phase would be this walk that comes in, connects you into the splash pad and over here underneath the picnic shelters. Jeff is going to talk a little bit more about details of the splash pad itself and the features in there and some of the things we considered as we went along.

- Good evening, my name is Jeff Bartley, and my role is to design, the engineering design of the splash pad. So, I worked with Larry and your committee to get to this point for your splash pad. This is kind of the zoomed in, birds eye view of what the splash pad would look like. These are the features that are planned for it. So, the way, working with your group, the way we wanted to organize this splash pad was to make it kind of start with subtle features, focus on families with smaller toddlers and then progress the rest of splash pad to bigger features, bigger dumping water and stuff that would be more for bigger kids or adults. So that is how it was organized. Starting up here kind of on the north end of that this is that toddler zone of sorts where we have and you can see the corresponding, these are the features, and they are keynoted. These are pictures of those splash pad features. Up here in the toddler zone we have planned this water table up in that area so it's an area where water is pumped into this device, and it flows down through these steppers on the table. The kids can stand there and play with water on the table. We have a line of these vertical screens or jets. We have some bubblers in this location there. So, it's just frothy water gurgling out of the ground. As we continue to go south, the other features start to get a little taller so then we have some of these zoned where these features are just a little bit taller than the next phase there. This one is a ring that is about 2-3 feet tall. We have this kind of bamboo stems that stand a little taller and spray water on kids. Then as we go again to the south some taller sprays and then at the end, they kind of center at this really large flash flood so it's a dumping water feature. So water fills that bucket continuously and every so many minutes it dumps it, and dumps water on whoever is underneath it. So that is the plan. Here is a rendering perspective of that and you can see again. We have more of the quiet toddler zone moving into the taller more active spaces. We talked about a variety of types of features and the types of surfacing we might put on the splash pad. A very important part of this process was to focus on things that are more manageable in terms of maintenance. So as a group we focused on features that are not climbable or things that can be damaged or vandalized. With that then we don't need fall zone, soft surfacing. You see a lot of that on playgrounds, you also see that on splash pads but on splash pads it tends to be a lot more maintenance. You start to mix that with chlorinated water. So, everything we are showing you is on the surface a broom finished surface nonskid concrete that is non slippery, so kids won't slip and hit their head. It's not an expensive material that you would have to replace or maintain. The other big topic for the group was what kind of system to use for the water. There are two primary options. One is single pass where you hook these features up to city tap water. We have valves that turn it on, and water comes out of the spray features. It's collected in a drain then goes away to waste back to your sewer plant. The other option is to have a storage tank where we treat the water, recycle it and filter it, keep it clean. We use that for the spray features. So, we looked at those two options and they each have pluses and minuses to them. So, for this plan we are proposing it would be a filtered and treated system and there are some reasons for that. Some points about that with that treated system it does require staff involvement. Your staff has to take care of this system and the water and make sure it has the proper chlorine in it, its sanitary and stays clean. So, it does require that. We've assumed for this splash pad it might take 10-15 hours per week for your staff to take care of this splash pad. So that is a significant investment in time for somebody to do that. We estimate that the operating cost for that when you add up the big cost items on this are staff time along with some electricity. Those are primarily the big costs and it's about \$10-15,000 per season by our estimate. Compare that with the single pass system, it reduces the construction costs because they're not building the filters and the system that treats the water so you can reduce that initial capital cost. You can use a lot of water through the season. So that is the comparison. The recirculated system is cost and labor and the initial equipment. The single pass system is the cost of water being used. Those are the primary things. For the splash pad you could use a significant amount of water through the summer. By the splash pad we've shown you it could be as much as \$40,000 a season to operate and the vast majority of that is the cost of the water. On the opposite side of that, it's

less staff time. The staff doesn't have to manage that water and make sure its clean. It's simply turn the spicket on and its going.

- Mayor McNeill stated I have a question. So, if staff goes and tests the water, it's not good, how much does that add to the down time to the splash pad over that same period of time.
  - Jeff Bartley replied if they test it and something is wrong, its out of balance or it doesn't have chlorine in it, you shouldn't operate it until it gets up to speed. The good thing about the system, it's not a huge system so you should be able to turn that around. So, if it doesn't have chlorine in it, you should be able to get chlorine in the system real quickly. I wouldn't expect this to be, if your staff shows up, something is wrong I wouldn't expect you to be down for the day. I would anticipate they would manage that and get it up and going in a couple of hours. We also plan to have systems in place. I think it's important to have, we'll have controllers, boxes that basically sample the water and test for the chlorine and test for the ph. Those are the primary factors we are looking at. It'll test those and it'll automatically fed those chemicals in to maintain that. So really your staff is cross checking that and double checking that system. We want that system to have some connectivity so if something goes down it doesn't wait until your guy goes out there and measures it. You'll get notified and know there is a problem. They can go out and deal with it.
  - Councilmember Garvey asked the recirculate system. Do you ever have to just completely dump the system and start with fresh water.
    - Jeff Bartley replied yes. There are times when you have to do that. The system we are planning, I believe it's about 2,500 gallons. So worst case scenario, you dump the 2,500 gallons and refill.
      - Councilmember Garvey asked how often do you have to dump the system and start fresh.
        - Jeff Bartley responded you shouldn't have to through the season unless something goes wrong. I wouldn't anticipate that to be a common occurrence. The only caveat to that is if it is so wildly popular and it just gets hammered with people. Then its going to take a lot more effort and you might have instances where the best scenario is to do that, dump it to start fresh.
          - Councilmember Brungardt stated Club Car Wash, they recirculate.
            - Jeff Bartley asked the what.
          - Councilmember Brungardt responded Club Car Wash. They recirculate.
        - Councilmember Garvey stated I think they do.
      - Councilmember Brungardt stated to me, I look at that \$40,000 per season, that is significant.
    - Councilmember Buehler responded you make up that \$110,00 with the difference in just a couple of years.
  - Jeff Bartley replied you do. In fact, jumping ahead, as part of the process we did the life cycle analysis on this and compared, this is actually a comparison of project costs. So, we have factored in the cost of equipment plus the operating costs. You can see these two lines that we are comparing. This is our projected costs. So, we did this early on before we knew what the splash pad was, but this is the gallons per minute. The amount of water we are pumping through the features and then the cost. So, you can see when it's down, when it's a really low amount of water spraying up obviously the cost of that water is lower. It

makes more sense to have a single pass system. As you start to pump more water through these features then you can start to separate and, in this case, this is the range we're looking at. You can see it's at least twice the amount of cost to do a single pass over the filtered system. It has a lot of assumptions in it. These slides here you can study those, but these include the assumptions we put in that. This is a list of those spray features. They have ranges for what the flow rates are for those. So, for example, what we are looking at if all those features are running at the same time max flow it can be 290 gallons per minute. You aren't going to do that on a single pass system so there are things you can do to sequence those things. So put a computer control to those so we can sequence them so they're not all running at the same time. A certain portion of them are running at one time. Then the splash pad itself will have an activation so it's not running if no one is out there at the park. So, someone will activate it and then it will go through its cycle. So, with those factors we kind of cycle that down and for our evaluation we estimated about 110, 113 gallons per minute through the course of the season. And then when you start to talk about the season that plays a big factor. The longer the season is, the more expensive it is. The more benefit the community gets so we made the assumption for this analysis the splash pad would run ten hours a day and it would be about 105 days open but more like 120-day season, but you lose some days because of weather. So about 105 days of actual operating. So those are the factors that go in there. The cost of your water is significant so that is what makes the single pass option more expensive.

- Councilmember Garvey asked what is the typical life span of one of these pumps.
  - Jeff Bartley responded the pumps themselves will be 10-15 years.
- Councilmember Brungardt stated now Jason I don't want to speak for you so correct me if I am wrong. I was a member of the committee. One of Jason's concerns was staffing. We've talked about fifteen hours of time that's when you are on site. That's not if you are called away from the job and have to travel, time. I mean we need to consider all those factors. You indicated you're busy and this is going to be open during your busiest time of year. Correct.
  - Parks & Recreation Director Jason Crum replied that is correct.
    - Councilmember Brungardt responded I think as a Council we need to be aware of that as we make that decision.
      - Councilmember Kirby responded that's two days of mowing.
        - Parks & Recreation Director Jason Crum stated well some of the other things we learned along the way too, we didn't necessarily know, or we didn't talk about in with the committee we knew, we got to think this is going to be Saturdays, Sundays, holidays as well. So, you know if everybody comes out if it's going to be opened every day. Something else we learned on the tour was, in my head this was kind of like a daily check thing for staff but that is not necessarily the case. This is more like an every four hours kind of check for staff. Correct.
          - Jeff Bartley replied it could be, part of it. You know you'd like to think the system that is sampling it is doing a good job and cross checking it and you get some comfort in that and then you don't have to check it as much. Health departments are starting to scrutinize these more and if the health department really

scrutinizes it and they want you to do it to the point that it's like a swimming pool and you get into you need to check it, manually sample it once every four hours or so. I don't think you are there right now but that is certainly a possibility in the future.

- Parks & Recreation Director Jason Crum stated just out of curiosity I checked with the City of Leavenworth and that is what they're doing. We're talking about pools vs splash now every four hours. I don't know if that is mandated by the County or anything at this point in time.
  - Councilmember Brungardt stated I was in Hutchison at their splash pad, saw some guy there checking on water, he was a worker. He was checking on it and I asked him so how does this work, is it time intensive. He said yeah, some days it is and some days it works like a charm. He spoke a lot about use, like how many kids they have. That particular day there was a ton of kids there. He said this is my second time out here and it was about three in the afternoon.
- Parks & Recreation Director Jason Crum responded I'm glad you asked that. I wanted to make sure everyone understood what we were talking about as far as staff time.
- Councilmember Dixon asked the other areas that have these splash pads, have they shown a preference for which system they prefer.
  - Jeff Bartley replied well I don't think there is a staff department anywhere that wouldn't prefer the single pass. Just because it is simple and its bullet proof.
  - Mayor McNeill stated it's a lot of water.
  - Jeff Bartley responded but then you're weighing that against the amount of water. So, the deal is when you create a significant splash pad, it creates a dynamic effect that people are excited about that ends up using a lot of water and it just makes it more expensive.
  - City Administrator Tim Vandall stated we toured the splash pad in Kearney, Missouri and they have the single pass system. The thing that guy touched on was they owned their water utilities. So, they weren't paying that \$38-40,000 a year. Whereas since we don't own our water utility that would be expenses 100%. That was interesting when we had spoken to those guys. That was a big thing when they made their decision. They owned that utility.
- Larry Reynolds stated so a little update on where we are at cost wise. We'll start with City Park. Again, we're still at the Concept Design phase. We're right at that \$1.3 million with \$665,000, about half of it is just the splash pad itself. Add pumps and everything

that goes with that, site work, picnic shelters and whatnot are the other half about \$400,000. Some additional things that would be nice to do, some of the perimeter things we showed, the loop trail, the parking lot, playground, whatnot. Those would total about \$465,000.

- Councilmember Majure stated we could work with you guys on the actual loop trail itself though couldn't we. We could work on the design, maybe get it out to a quarter mile, maybe outside, inside, wind up being a half a mile loop trail where we have a lot of people exercising or walking, biking, jogging or whatever on that thing.
  - Larry Reynold responded right and you really kind of have it on there already as it is. It's not the perfect loop or oval shape but you have one there that would serve for at least some time and connect into the splash pad.
    - City Administrator Tim Vandall responded one of the things the committee really liked about that trail too is we felt like there would be less shenanigans if people are constantly walking around that trail. The splash pad is kind of off the beaten path a little bit, but I mean if kids go there thinking they are going to be damaging something or vandalize something and they see adults using that trail they're not going to do it. So that was one of things the committee really liked about that.
      - Larry Reynolds replied they like to come to the loop trail, watch their kids as they are playing. So, in relationship to Bernard Park, right now with Bernard Park we feel like we are at about \$5.3 million so total we're at \$6.6 million. We're still working on Bernard Park drawings as I said earlier. We don't have our final number but that is kind of a take of where we are right now. I wanted to let you know where we feel like we are at. It's above what was in the Master Plan. So, if there are concerns, we kind of want to know. But again, we need to finish our design we're working on for Bernard Park.
        - Councilmember Brungardt asked can you go back for a minute.
          - Larry Reynolds replied sure.
            - Councilmember Brungardt asked how much was in the budget.
              - Larry Reynolds replied \$5 million was the Master Plan budget.
                - Councilmember Buehler asked is that total.
                - Larry Reynolds responded it was the total for both.
              - Councilmember Kirby asked what would happen with security and the trail and everything. The existing trail that is there to me is kind of a long way away.
                - Larry Reynolds asked on which part. On City Park.
            - Councilmember Kirby stated yeah, if you go back to that I'd appreciate it.
              - Larry Reynolds responded sure. There we go.
                - Councilmember Kirby stated the existing trail was clear up there at the top.
            - Councilmember Garvey responded you can see the trail yeah.
      - Councilmember Kirby stated when you talk about having people there to keep the mischief down. It'll be a long way from there if they are up there on that north end. For \$55,000 roughly.
        - Larry Reynolds responded there are some other things that go along with it too. Putting this in, fits right in between a couple of fields. It clips this one off, we have some demolition accounted for in there but there is a lot that is going to be removed; you have to kind of think about too, once all that is removed what does it look like and how is it accessible to your patrons?



- Councilmember Kirby stated it might be more preferred by older folks as opposed to walking the current one and then you're drawing a crowd closer to where all the action is going on.
  - Councilmember Majure stated see how close you are. What I was looking at to see how close you are at a quarter mile.
    - Parks & Recreation Director Jason Crum responded yeah right.
      - Councilmember Majure replied we could easily make that a quarter mile, see what I am saying.
        - Councilmember Kirby stated I just think to me it makes more sense to have that one put in now and have those people that are walking be more visible to the kids as opposed to something way up in that north corner.
          - Councilmember Brungardt asked so Jason can you tell me, I'm not following. Sorry.
            - Larry Reynold responded so you are saying it would be nice to install this as part of Phase 1 rather than have to rely on existing.
              - Councilmember Brungardt stated ok I see now.
      - Councilmember Majure responded yeah and the way you've got it looped, you come back around you know what I am saying so with the existing they're on this side of the pad as well. I mean they could go either or is what I am saying if you had the extra. So, they are constantly around that splash pad.
        - Larry Reynold replied right, absolutely.
      - Councilmember Kirby stated the closer we can get those people to the splash pad, the less likely to have issues.
    - Larry Reynolds responded so this can scrunch down, and this can scoot out a little bit. We can massage that. We do want to be mindful of, is that gas or sewer?
      - Parks & Recreation Director Jason Crum replied sewer.
        - Larry Reynolds stated sewer that runs through there. Certainly.
  - Councilmember Garvey asked what will the middle of the walking trail be, just grass.
    - Larry Reynolds asked in here.
      - Councilmember Garvey asked inside the loop, between the trail.
        - Larry Reynolds replied oh yeah, grass.
          - Councilmember Garvey stated grass, that is what I thought. There wouldn't be any obstructions if you're looking back toward the splash pad.
            - Larry Reynolds replied open green space.
              - Parks & Recreation Director Jason Crum stated I just wanted to make sure everybody picked up on the demo piece of that though.
                - Councilmember Majure replied I did not.
              - Parks & Recreation Director Jason Crum stated well if we put that loop in, we've got to demo out Field 3.

- Councilmember Garvey responded the elevation changes.
  - Parks & Recreation Director Jason Crum stated well I am just talking about removing, the short fence isn't that big of deal but the backstops, those type of things. Those would have to go. If you guys remember right, the ballfield see where it says baseball field there at the bottom, that stays.
- Councilmember Majure stated see where he's got the red line now. That is kind of what I was talking about the walking trail.
  - Mayor McNeill stated I mean it would have to go anyway.
  - Larry Reynolds replied oh ok, coming down and around.
- Councilmember Majure stated it continues all the way.
  - Parks & Recreation Director Jason Crum stated ultimately, it's best if it all goes away. Correct me if I am wrong, but there's not enough money to demo everything right off the bat.
    - Larry Reynolds replied right. I don't think so.
  - Councilmember Kirby asked come again.
    - Parks & Recreation Director Jason Crum replied I didn't think so. Just to make sure everybody understood there's not enough money to demo everything that is not going to be used right from the get-go. At least in this phase.
      - Larry Reynolds stated we're still looking into that. So, I am hearing it would be nice to include the loop trail as part of phase 1 if it is affordable. And with these two projects being separated and Bernard Park going out first that will be helpful to know once the bids come in on that project to know where we are at in relation to the City Park project. Here is a diagram to give you an idea where costs are in Bernard Park throughout. Some of the big-ticket items are sports field lighting and the restroom concessions building. Those items are our big-ticket ones. Some of the things we've been thinking about in terms of what alternates could we consider, what are some cost saver things we might need to consider. Parking lot we figured starting off, the Master Plan had put in for a hundred parking stalls. You need more than that with this. So that hundred parking stalls started out here and as we talked more and expanded that to accommodate all of which you really need, we felt like starting out that we could only do asphalt in just that center area. We need to do gravel in maybe the other two areas. Then we went back to its gravel everywhere and we can afford that and do everything. We have some kind of paved surface, but it really makes sense to include as part of the base bid this central area as asphalt, chip n seal for the other two sort of expansion areas. Then asked for an alternate add for asphalt of those expansion areas and a deduct to go to gravel if they need to as well. So, we have some flexibility to go up and down and we have pricing for those options. That is the direction we're headed. Are there any questions?

Councilmember Buehler moved to approve the design concept for City Park to include the loop trail in Phase 1. Councilmember Garvey seconded the motion. The motion was unanimously approved.

**Equipment Replacement Requests:** Councilmember Brungardt moved to approve the requested items and authorize the purchase of up to \$114,000 of replacement equipment from the Equipment Reserve Fund. Councilmember Kirby seconded the motion.

- Councilmember Studnicka asked on the pickup truck for CED, is that also able to have a plow on it because usually all of our trucks are used as snowplows. Yes, no, don't need it.
  - Community & Economic Development Director Matthew Schmitz replied so the intent initially would be not to put a plow on it with a \$35,000 price.
    - Councilmember Studnicka responded alright.
      - Community & Economic Development Director Matthew Schmitz stated but we could certainly add one in the future if we decided to. What we are trying to do is get a half ton truck instead of a Ranger or something that size. Trying to get something a little bit bigger but not go to the level of a three-quarter ton which seems like a lot more money.
        - Councilmember Studnicka stated thank you.
          - Councilmember Majure asked wait. For which one, for the CED.
            - Community & Economic Development Director Matthew Schmitz replied for the CED truck.
              - Councilmember Majure stated that would be a smaller truck.
                - Community & Economic Development Director Matthew Schmitz responded it would be a half ton is what we're trying to get.
  - Councilmember Garvey asked we're going to try to shop local for these right.
    - Community & Economic Development Director Matthew Schmitz replied yes.
      - Councilmember Garvey responded because Chief is already getting his local right.
        - City Administrator Tim Vandall stated that is certainly the preference. I know we tried to reach out to find out if there was a ballpark estimate on Rams and we invited them to bid.
          - Community & Economic Development Director Matthew Schmitz responded that's in the ballpark. The price we put in there. I think we can get one for that price.
            - City Administrator Tim Vandall stated ok.
              - Councilmember Kirby asked Steve when you requested some of the local people didn't even.
                - Councilmember Garvey replied they did last time.
                  - Police Chief Steve Wayman responded last time I did, yeah. Both local did last time.
                - Councilmember Kirby stated there's been times where they haven't though.
              - Councilmember Garvey replied since they changed owners, they've started.
            - City Administrator Tim Vandall stated yeah, the last two years they've been bidding. They beat the state contract last time as well.
          - Mayor McNeill asked anything else on this one.

The motion was unanimously approved.

**Fence Request – 142 Woodland Road:** Councilmember Brungardt moved to approve the fence request for 142 Woodland Road. Councilmember Buehler seconded the motion. The motion was unanimously approved.

**Executive Session – Economic Development:** Councilmember Buehler moved to recess into executive session to review economic development activities pursuant to the discussion of confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships exception K.S.A. 75-4319(B)(4) for 45 minutes, beginning at 7:38 PM and returning to the Council Chambers at 8:23 PM. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to return to Open Session at 8:23 PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

**REPORTS:**

**Department Heads:** Department Heads had nothing to report.

**City Attorney:** City Attorney Greg Robinson had nothing to report.

**City Administrator:** City Administrator Tim Vandall had nothing to report.

**Governing Body:** Councilmember Kirby stated the progress we are making on the parks is encouraging. Councilmember Majure stated he appreciates them coming in and presenting City Park. He is on board and ready to get this going. He is excited about the equipment replacement as well. He gave a shout out to first responders, Police Chief Steve Wayman, and the fire department. Covid is not going away as we lost another one so continue to practice safety.

Councilmember Garvey stated it is nice to see the cones gone at Main and Eisenhower. Traffic is flowing better. We really appreciate what our city employees do to move our city forward and he thanked them. He also thanked first responders and especially our police department. We need to stand behind our police department and first responders.

Councilmember Buehler thanked Jason and the Parks team for coming out. He publicly thanked Terri for helping him pick up his broken eggs at Dillons. He thanked Tim and said staff is doing a great job. He also provided a fun fact, on this day in 2008, Barack Obama became the first African American to be elected to President of the United States.

Councilmember Studnicka asked for the mayor to reach out to our local representative David French in regard to the intersection of Gilman and K7. We've had problems at the intersection along with fatalities so maybe Mr. French can generate something with either the State or KDOT to fix that intersection.

**ADJOURNMENT:**

Councilmember Studnicka moved to adjourn. Councilmember Kirby seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:27 p.m.

**ATTEST:**

\_\_\_\_\_  
Mayor, Anthony R. McNeill

\_\_\_\_\_  
City Clerk, Sarah Bodensteiner, CMC

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator and Governing Body Members  
FROM: Sarah Bodensteiner, City Clerk  
DATE: October 15, 2021  
SUBJECT: Briefing from Representative David French

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Representative David French will brief the Governing Body on goings-on at the State level.

Policy Consideration: N/A

Financial Consideration: N/A

Action: None

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## AGENDA ITEM #

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Terri Wojtalewicz, Library Director   
DATE: November 8, 2021  
SUBJECT: Library Update

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Library Director, Terri Wojtalewicz, will present a review of the Lansing Community Library.

Policy Consideration:

Financial Consideration:

Action:

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## AGENDA ITEM #

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# CITY OF **LANSING** --- **LIBRARY**



# MISSION & VISION

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The mission of Lansing Community Library is to facilitate the enjoyment of lifelong learning, foster creativity, and promote community engagement.

The vision of the library is to promote the right of all citizens to have free access to information, technology, and resources.



# HOURS OF OPERATION

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Monday – Friday      9am – 6pm

Saturday              11am – 3pm

Closed on Sunday

# SERVICES

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- 5 public access computers
- 24/7 Wi-Fi
- Exam proctoring
- Notary Services
- Print to the library from your home or device – [library@lansingks.org](mailto:library@lansingks.org)
- Copies/Faxing/Scanning documents
- Reference searching
- Reader advisory – Help finding the right materials
- Reciprocal borrowing agreement with Mid-Continent Library
- Access to the State of Kansas Library
- Computer Assistance

- 56 Children Currently Enrolled
- 13 Graduated
- Partnering with Lansing Kiwanis,  
and the Friends of the Library
- \$2,397.21 Raised to Date



## NEW WAY OF DOING BUSINESS

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- Apply for Library Card Online
- Curbside Pickup
- Self-Checkout Kiosk
- Expanded Digital Library
- County-Wide Library Collaboration
- Lansing Community Library Academy



# THE NEW LCL ACADEMY



## Lansing Community Library Academy



Beanstack – Track Your Reading Progress



Lansing Library Card Digital



State Library Card Digital



Google



Social Media

# THE NUMBERS

|  | 2016   | 2017        | 2018   | 2019   | 2020   | 2021 to Date |
|--|--------|-------------|--------|--------|--------|--------------|
| # of Patron Visits                                       | 34,765 | 38,774<br>* | 48,823 | 47,907 | 16,160 | 21,094       |
| # of Items Circulated                                    | 54,882 | 48,487      | 48,630 | 49,136 | 26,485 | 23,759       |
| # of digital checkouts (a/ebooks, movies, music, comics) | 578    | 1,966       | 2,430  | 4,392  | 8,043  | 7,212        |
| # of Requests by NEXT Patrons                            | 16,240 | 15,508      | 12,928 | 13,909 | 9,483  | 9,475        |
| # of Items Shipped in the Courier                        | 17,793 | 18,330      | 16,119 | 17,395 | 11,070 | 10,450       |
| # of Computer Sessions                                   | 3,148  | 4,405       | 3,087  | 3,616  | 586    | 445          |
| # of Wi-Fi Sessions                                      | 8,853  | 18,846<br>* | 20,662 | 19,618 | 17,474 | 10,176       |

# PROGRAMMING

Types of programming:

- On & Off Site
- Kits Given Out
- Online

## Children's Programs

- 150 programs
- 2,192 attending

## Adult Programs

- 23 programs
- 851 attending

## Total

- 182 programs
- 3,553 attending

# KANSAS STATE LIBRARY

## eBooks (books read on screen)



**cloudLibrary** (previously 3M) - bestsellers, larger publishers. [Instructions](#)



**Enki Library** - great variety, includes self-published. [Instructions](#)



**Freeding** - no holds, large collection. [Instructions](#)



**ComicsPlus** - unlimited comics, graphic novels, and manga

NOTE: In order to use ComicsPlus, you must first create an account by logging into KSLC.org and clicking the Sign Up Here button.

## eAudiobooks (books listened to)



**cloudLibrary** (previously on RBDigital) fiction & popular nonfiction for all ages. [Instructions](#)



As of December 2, 2020 our digital audiobook collection has transferred to cloudLibrary. If you have questions or need help accessing the new platform [view this tutorial](#).

## [Looking for multi-use audiobooks?](#)

### Youth Materials

These only contain books for youth, no adult materials.



**BookFlix** - storybooks with a nonfiction ebook. [Instructions](#)



**Britannica E-STAX** - nonfiction eBooks (PreK-grade 9), unlimited access. [Instructions](#)



**TumbleBooks** - read-along, games, chapter books & more. (PreK-grade 6) [Instructions](#)

## Recommended Free Sites



**Project Gutenberg** - eBooks in the public domain. Look here if you want a classic. Read in browser or download to device.



**Internet Archive** - print books converted to eBooks that can be checked out with a free archive.org account.

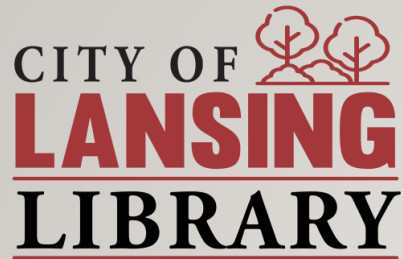


**LibriVox** - audio version of books in the public domain, read by volunteer narrators. Listen in browser or download.



**Unite for Literacy** - picture eBooks with audio. Audio can be played in several languages.





# SUMMER PROGRAMMING

## 2019

# Attending Children's Programs : 1,063  
# Attending Adult Programs : 122

285 Readers = 4,080 Books Read

- 58 Adults Reading
- 27 Teens Reading
- 63 Tweens Reading
- 92 Kids Reading
- 45 Tots Reading

## 2020 - Virtual

# Attending Children's Programs : 266  
# Attending Adult Programs : 112

211 Readers = 1,186 Books Read

- 35 Adults Reading
- 4 Teens Reading
- 10 Tweens Reading
- 27 Kids Reading
- 26 Tots Reading

## 2021

# Attending Children's Programs : 773  
# Attending Adult Programs : 181

263 Readers = 4,511 Books Read

- 43 Adults Reading
- 82 Children Reading
- 40 Tots Reading

# WHAT'S GOING ON?

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- Website:
  - [lansingkslibrary.org](http://lansingkslibrary.org)
- Social Media:



Lansing Community Library  
LansingLibKS  
[lansingcommunitylibrary](https://www.instagram.com/lansingcommunitylibrary)

- Periodic Emails about Library Events
- Quarterly Lansing Connection

# HOW DO I GET INVOLVED?

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- Become a member of the Friends organization
  - Help with the annual book sale & special programs
- Volunteer in the library and with outreach programs

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Sarah Bodensteiner, City Clerk  
DATE: November 2, 2021  
SUBJECT: Leavenworth County Fire District No. 1 Joint Board

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The Inter-local cooperation agreement for the Fire District requires a Joint Board to name Fire District Board of Trustee members. The Joint Board consists of the Mayor of the City of Lansing, two members of the Lansing City Council, the Delaware Township Board Trustee, and the High Prairie Township Board Trustee. The Joint Board will meet to officially appoint the Fire District Board of Trustee members.

Our previous Joint Board members were then-Mayor Mike Smith, Councilmember Tony McNeill, and Councilmember Brungardt.

Action: A motion to appoint Mayor Tony McNeill and two (2) Councilmembers to the Leavenworth County Fire District No. 1 Joint Fire Board.

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## AGENDA ITEM #

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Sarah Bodensteiner, City Clerk  
DATE: November 2, 2021  
SUBJECT: Leavenworth County Fire District No. 1 Board of Trustees Appointment

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There is a Lansing Representative position on the Fire Board whose term expires on December 31, 2021. This position was advertised and 1 applicant has applied for re-appointment.

Action: A motion to appoint Andi Pawlowski to the Leavenworth County Fire District No. 1 Board of Trustees for term that will expire on December 31, 2025.

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## AGENDA ITEM #

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RECEIVED  
OCT 21 2021  
CITY OF LANSING



800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036  
Fax: 913-828-4579 - [www.lansingks.org](http://www.lansingks.org)

**APPLICATION FOR LEAVENWORTH COUNTY FIRE DISTRICT #1 BOARD  
LANSING REPRESENTATIVE**

Name: Andrea Pawlowski  
Lansing Address: 186 Canyon View Dr. Lansing 66043  
Home Phone: 913-727-3105  
Secondary Phone: 913-683-0662  
E-mail: andi\_pawlowski@earthlink.net

Please attach a written statement expressing your interest in being appointed to the Leavenworth County Fire District #1 Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of the Leavenworth County Fire District #1 Board.
3. Desired accomplishments as a Board Member.
3. Willingness to attend monthly meetings.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill one (1) Fire Board positions for a term of four (4) years expiring December 31, 2025. Applicants must be a resident of Lansing, at least 18 years of age, a U.S. citizen, and registered to vote.

**\*If needed, applicants will be interviewed on November 18, 2021, at a Special Meeting of the City Council at Lansing City Hall.**

All applications should be returned to Lansing City Hall, marked "Attention: City Clerk" by close of business(5:00pm) on Friday, November 5, 2021.

- 1.) Qualifications: I have been a resident of Lansing since 1986, I was a member of the Lansing city council for 17 years (2002-2020). I was on the city council when the fire district was created.
- 2.) . I have had several governance issues with the structure and makeup of the fire department over the years and believe that I can help guide the department towards (what we believed at the time) a functional department for all the parties involved. Depending on what the outcome of the appeal, I believe I am uniquely qualified to bridge the gap between the city and the fire district.
- 3.) Over the last 18 months, we as a board, have stressed financial management and professionalism among the fire department members. We have had to replace the Chief and I believe we have found someone who is a professional and is not a game player. We have some continuing issues, but we are addressing them as we did on the City Council when we replaced long term employees. It's a work in progress.
- 4.) I have a long history of not missing meetings.

References:

Kerry Brungardt, 624 Hickory Trail, Lansing, KS 66043

Gene Kirby, 1500 N. 8<sup>Th</sup> Street, Lansing, KS 66043

Davey Trinkle, 607 E. Connie Street, Lansing, KS 66043

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Matthew R. Schmitz, Director, Community & Economic Development  
DATE: November 18, 2021  
SUBJECT: Ordinance No. 1073 – An ordinance excluding land from the City of Lansing, Kansas

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Explanation: This ordinance was reviewed and approved at the October 7<sup>th</sup>, 2021, City Council meeting. Upon recording the document with the Register of Deeds, it was found that a paragraph of the legal description had been omitted from the ordinance. The paragraph in red on the attached ordinance has been added to the legal description to correct this omission. The ordinance will be published again, and once published will be recorded with the Register of Deeds of Leavenworth County.

Action: No action required; this is for informational purposes.



**Ordinance excluding land pursuant to K.S.A. 12-504 and K.S.A. 12-505**

**ORDINANCE NO. 1073**

**AN ORDINANCE EXCLUDING LAND FROM THE CITY OF LANSING, KANSAS**

WHEREAS, the following described land adjoins the city of Lansing, Kansas, of which the entire eastern boundary of said parcel is contiguous with the city boundaries, and is located at 26629 155<sup>th</sup> Street, Leavenworth, Kansas;

WHEREAS, a petition from the landowner duly filed with the City Clerk of the City of Lansing, Kansas for exclusion of the following described land, pursuant to K.S.A. 12-504 and K.S.A. 12-505, as amended; and

WHEREAS, the Governing Body of the city of Lansing, Kansas, finds it advisable to exclude such land.

**NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:**

**SECTION 1.** That the following described land is hereby excluded and removed as part of the city of Lansing, Kansas:

Tract of land in the Northwest Quarter of Section 23, Township 9 South, Range 22 East of the 6<sup>th</sup> P.M., City of Lansing, Leavenworth County, Kansas, as written by Joseph A. Herring PS-1296 on July 9, 2021, more fully described as follows:

Commencing at the Northwest corner of said Northwest Quarter; thence South 01 degrees 36'38" East for a distance of 331.48 feet along the West line of said Northwest Quarter to the TRUE POINT OF BEGINNING; thence North 88 degrees 40'16" East for a distance of 54.32 feet to the proposed Westerly right of way of 155<sup>th</sup> Street (said right of way being 30 feet each side of centerline as it exists today); thence South 16 degrees 01'49" East for a distance of 213.79 feet along said right of way; thence along a non-tangent curve to the right having a radius of 695.00 feet and an arc length of 364.30 feet, being subtended by a chord bearing of South 02 degrees 37'50" West and a chord distance of 360.14 feet, along said right of way; thence South 17 degrees 11'48" West for a distance of 212.34 feet along said right of way; thence South 06 degrees 09'55" West for a distance of 92.16 feet along said right of way to the West line of said Northwest Quarter; thence North 01 degrees 36'38" West for a distance of 858.79 feet along said West line to the point of beginning.

Together with and subject to covenants, easements, and restrictions of record.

**SECTION 2.** That this ordinance shall take effect from and after its adoption by the Governing Body and upon publication in the official city newspaper as provided by law.

**PASSED AND APPROVED** by the Governing Body of the city of Lansing, Leavenworth County, State of Kansas, this 7<sup>th</sup> day of October, 2021.

**CITY OF LANSING**

{SEAL}

\_\_\_\_\_  
Anthony R. McNeill, Mayor

Attest:

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Sarah Bodensteiner, CMC, City Clerk

APPROVED AS TO FORM:

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Gregory Robinson, City Attorney

Published: *Leavenworth Times*

Date Published:

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Matthew R. Schmitz, Director, Community & Economic Development *MRS*  
DATE: November 18, 2021  
SUBJECT: Ordinance No. 1074 – An ordinance terminating the Lansing Towne Center  
Transportation Development District created pursuant to Ordinance No. 811 and  
Ordinance No. 1075 – An ordinance terminating the Lansing Towne Center TIF  
Redevelopment District created pursuant to Ordinance No. 782

---

Explanation: Ordinance No. 1074 is presented to the Council to terminate the Transportation Development District (TDD) created pursuant to Ordinance No. 811. The TDD was originally created to provide for redevelopment of Towne Center, however no development has occurred in the area that the TDD encompasses. Removing the TDD will allow for lower sales taxes on any developments that may seek to build in that area in the future.

Ordinance No. 1075 is presented to the Council to terminate the Tax Increment Financing (TIF) District created pursuant to Ordinance No. 782. The TIF district was originally created to provide for redevelopment of Towne Center, however no development has occurred in the area that the TIF district encompasses. Additionally, this TIF district was never accepted at the County level, so Staff believes that it does not actually exist today.

Staff believes that removal of these two districts will help to facilitate future development in the area and provide for additional options for any potential development that may look at the area.

Action: Staff recommends Council consider a motion to approve Ordinance No. 1074 – An ordinance terminating the Lansing Towne Center Transportation Development District created pursuant to Ordinance No. 811 and consider a motion to approve Ordinance No. 1075 – An ordinance terminating the Lansing Towne Center TIF Redevelopment District created pursuant to Ordinance No. 782.

(Published in *The Leavenworth Times* on \_\_\_\_\_, 2021)

**ORDINANCE NO. 1074**

**AN ORDINANCE TERMINATING THE LANSING TOWNE CENTER  
TRANSPORTATION DEVELOPMENT DISTRICT CREATED PURSUANT TO  
ORDINANCE NO. 811.**

**WHEREAS**, the City of Lansing, Kansas (the “City”), is a first-class city organized and existing under the constitution and laws of the State of Kansas; and

**WHEREAS**, on May 19, 2008, the governing body of the City adopted Ordinance No. 811 creating the Lansing Towne Center Transportation Development District (the “TDD”) in the area described more fully described in **Exhibit A**, pursuant to K.S.A. 12-1770, et seq.; and

**WHEREAS**, Ordinance No. 811 authorized the levy of a transportation district sales tax in the amount of 1.0% on the selling of tangible personal property at retail or rendering or furnishing services taxable pursuant to the Kansas retailer’s sales tax act, within the TDD boundaries; and

**WHEREAS**, all the project costs for the Transportation Development District have been paid or will be paid from funds on deposit in the special fund for the Transportation Development District; and

**WHEREAS**, the City has determined that it is necessary and desirable to adopt this Ordinance to terminate the Transportation Development District effective upon publication of this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY  
OF LANSING, KANSAS:**

**Section 1. Termination of Transportation Development District.** The governing body of City of Lansing hereby terminates the Lansing Town Center Transportation Development District created pursuant to Ordinance No. 811.

**Section 2. Repeal.** Ordinance No. 811 is hereby repealed.

**Section 3. Further Authority.** The City shall, and the officers, employees and agents of the City are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, including but not limited to providing notice to the Kansas Department of Revenue regarding termination of the TDD Sales Tax.

**Section 4. Governing Law.** This Ordinance shall be governed by and construed in accordance with the applicable laws of the State of Kansas.

**Section 5. Effective Date.** This Ordinance shall take effect and be in force from and after its passage by the governing body and its publication once in the official city newspaper.

**PASSED** by the governing body of the City of Lansing and **APPROVED AND SIGNED** by the Mayor on November 18, 2021.

(SEAL)

Attest:

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Anthony R. McNeill, Mayor

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Sarah Bodensteiner, CMC, City Clerk

# **EXHIBIT A** **LEGAL DESCRIPTION OF TRANSPORTATION DEVELOPMENT DISTRICT**

A tract of land in the Northeast Quarter (NE ¼) of Section 25, Township 9 South, Range 22 East and Southeast Quarter (SE¼) of Section 24, Township 9 South, Range 22 East of the 6th Principal Meridian, City of Lansing, Leavenworth County, Kansas and being more particularly described as follows:

Commencing at the Northeast corner of said Section 25; thence South 89°36'17" West along the North line of the Northeast Quarter (NE¼) of said Section 25, a distance of 108.80 feet to the intersection of the West Right of Way of US Highway 73 (Kansas Highway 7), as Recorded in Book 469 at Page 600 in the Office of the Register of Deeds of Leavenworth County Kansas with said North line; thence South 01°05'31" West along said Westerly Right of Way a distance of 33.05 feet to the Northeast corner of Lot 1, First National Bank of Lansing, City of Lansing, Leavenworth County, Kansas; thence North 89°18'44" West along the North line of said Lot 1 a distance of 3.70 feet to a Point of Curvature; thence along a curve to the left and continuing along the North line of said Lot 1, said curve having a Radius of 554.55 feet and an Arc Length of 222.96 feet to a Point of Tangency; thence South 67°39'06" West continuing along the North line of said Lot 1, a distance of 110.49 feet to a Point of Curvature; thence along a curve to the right and continuing along the North line of said Lot 1, said curve having a Radius of 757.78 feet and an Arc Length of 25.34 feet to the Northwest Corner of said Lot 1; thence South 73°59'25" West a distance of 84.03 feet to the West Right of Way of Center Drive as described in the Quitclaim Deed Recorded in Book 854 at Page 741 in the Office of Register of Deeds of Leavenworth County Kansas and to the Point of Beginning; thence South 16°37'15" East along said West Right of Way a distance of 66.86 feet to a Point of Curvature; thence along a curve to the left and continuing along said West Right of Way, said curve having a Radius of 355.00 feet and an Arc Length of 164.15 feet to a Point of Tangency; thence South 44°41'45" East continuing along said West Right of Way a distance of 103.59 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 465.00 feet and Arc Length of 351.49 feet to a Point of Tangency; thence South 01°23'13" East continuing along said West Right of Way a distance of 250.63 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 1965.00 feet and an Arc Length of 86.21 feet to a Point of Tangency; thence South 01°07'37" West continuing along said West Right of Way a distance of 551.91 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 465.00 feet and an Arc Length of 121.26 feet to a Point of Tangency; thence South: 16°04'01"; West continuing along said West Right of Way a distance of 130.61 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 465.00 feet and an Arc Length of 339.56 feet to a Point of Reverse Curvature; thence along a curve to the left and continuing along said West Right of Way, said curve having a Radius of 535.00 feet and an Arc Length of 166.97 feet; thence North 88°43'14" West along said West Right of Way of a distance of 235.05 feet to the East Line of Stonecrest Subdivision, City of Lansing, Leavenworth County, Kansas; thence North 01°16'46" East along the East line of said Stonecrest Subdivision, the extension thereof and the East line of Lansing Heights Addition, City of Lansing, Leavenworth County, Kansas a distance of 2142.54 feet to the North Right of Way of Mary Street and a non-tangent curve; thence along a non-tangent curve to right continuing along said North Right of Way, having an initial bearing of North 83°30'22" West, said curve having a Radius of 691.78 feet and an Arc Length of 444.19 feet; thence North 37°16'24" West continuing along said North Right of Way a distance of 245.67 feet; thence North 31°54'11" West continuing along said North Right of Way a distance of 128.71 feet to a Point of Curvature; thence along a curve to the left and continuing along said North Right of Way, said curve having a Radius of

686.17 feet and an Arc Length of 165.46 feet; thence North 01°07'47" East a distance of 117.30 feet to the South Right of Way for West Kay Street; thence North 69°47'51" East along said South Right of Way a distance of 59.31 feet; thence North 14°03'07" West continuing along said South Right of Way a distance of 15.56 feet; thence North 89°37'36" East continuing along said South Right of Way a distance of 1409.77 feet to the West Right of Way of US Highway 73 (Kansas Highway 7); thence South 00°59'42" West along said West Right of Way a distance of 298.42 feet; thence South 09°41'34" West continuing along said West Right of Way a distance of 32.60 feet; thence South 17°37'22" West continuing along said West Right of Way a distance of 78.76 feet; thence North 89°47'13" West continuing along said West Right of Way a distance of 11.44 feet; thence South 01°42'05" West continuing along said West Right of Way a distance of 74.93 feet; thence South 89°58'20" West continuing along said West Right of Way a distance of 8.07 feet; thence South 02°09'25" West continuing along said West Right of Way a distance of 143.10 feet to the North Right of Way of Mary Street; thence North 87°39'07" West along said North Right of Way a distance of 43.21 feet to a Point of Curvature; thence along a curve to the left and continuing along said North Right of Way, said curve having a radius of 388.00 feet and an Arc Length of 97.46 feet to a Point of Tangency; thence South 77°57'20" West continuing along said North Right of Way a distance of 88.49 feet; thence South 15°03'31" East continuing along said North Right of Way a distance of 26.89 feet to a non-tangent curve; thence along a curve to left continuing along said North Right of Way, having an initial bearing of South 70°07'23" West, said curve having a Radius of 626.55 feet and an Arc Length of 27.03 feet to a Point of Tangency; thence South 67°39'06" West continuing along said North Right of Way a distance of 110.49 feet to a Point of Curvature; thence along a curve to the right and continuing along said North Right of Way, said curve having a radius of 685.78 feet and an Arc Length of 17.89 feet; thence South 73°51'28" West continuing along said North Right of Way a distance of 84.28 feet; thence South 16°37'15" East a distance of 72.00 feet to the Point of Beginning, containing 46.18 acres, more or less. Said Legal Description includes all Road Rights of Way.

## **CITY OF LANSING FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE**

### **Ordinance No. 1074: An Ordinance terminating the Lansing Towne Center Transportation Development District created pursuant to Ordinance No. 811.**

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

#### **Ordinance No. 1074 Summary:**

On November 18, 2021, the City of Lansing, Kansas, adopted Ordinance No. 1074, an ordinance terminating the Lansing Towne Center Transportation Development District created pursuant to Ordinance No. 811. A complete copy of this ordinance is available at [www.lansings.org](http://www.lansings.org) or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory C. Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: November 18, 2021

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Gregory C. Robinson, City Attorney



(Published in *The Leavenworth Times* on \_\_\_\_\_, 2021)

**ORDINANCE NO. 1075**

**AN ORDINANCE TERMINATING THE LANSING TOWNE CENTER TIF REDEVELOPMENT DISTRICT CREATED PURSUANT TO ORDINANCE NO. 792.**

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**WHEREAS**, the City of Lansing, Kansas (the “City”), is a first-class city organized and existing under the constitution and laws of the State of Kansas; and

**WHEREAS**, the City created a Redevelopment District pursuant to K.S.A. 12-1770 *et seq.*, as amended (the “Act”) and Ordinance No. 792 for the real property legally described on **Exhibit A** attached hereto (the “Redevelopment District”); and

**WHEREAS**, no project plans have been proposed for the Redevelopment District since its creation; and

**WHEREAS**, the City has determined that it is necessary and desirable to adopt this Ordinance to terminate the Redevelopment District and tax increment financing for the Redevelopment District effective upon publication of this Ordinance or a summary thereof.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS, AS FOLLOWS:**

**Section 1. Termination of Redevelopment District.** The City hereby terminates the Redevelopment District and terminates tax increment financing for the Redevelopment District effective upon publication of this Ordinance.

**Section 2. Repeal.** Ordinance No. 792 is hereby repealed.

**Section 3. Further Authority.** The City shall, and the officers, employees and agents of the City are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

**Section 4. Governing Law.** This Ordinance shall be governed by and construed in accordance with the applicable laws of the State of Kansas.

**Section 5. Effective Date.** This Ordinance shall take effect and be in full force from and after its passage by the Governing Body of the City and publication in the official City newspaper.

**PASSED** by the Governing Body of the City on November 18, 2021.

(SEAL)

ATTEST:

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Anthony R. McNeill, Mayor

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Sarah Bodensteiner, CMC, City Clerk

## EXHIBIT A

### REDEVELOPMENT DISTRICT LEGAL DESCRIPTION

A tract of land in the Northeast Quarter (NE ¼) of Section 25, Township 9 South, Range 22 East and Southeast Quarter (SE ¼) of Section 24, Township 9 South, Range 22 East of the 6th Principal Meridian, City of Lansing, Leavenworth County, Kansas and being more particularly described as follows:

Commencing at the Northeast corner of said Section 25; thence South 89°36' 17" West along the North line of the Northeast Quarter (NE ¼) of said Section 25, a distance of 108.80 feet to the intersection of the West Right of Way of US Highway 73 (Kansas Highway 7), as Recorded in Book 469 at Page 600 in the Office of the Register of Deeds of Leavenworth County Kansas with said North line; thence South 01 °05'31" West along said Westerly Right of Way a distance of 33.05 feet to the Northeast corner of Lot 1, First National Bank of Lansing, City of Lansing, Leavenworth County, Kansas; thence North 89°18'44" West along the North line of said Lot 1 a distance of 3.70 feet to a Point of Curvature; thence along a curve to the left and continuing along the North line of said Lot 1, said curve having a Radius of 554.55 feet and an Arc Length of 222.96 feet to a Point of Tangency; thence South 67°39'06" West continuing along the North line of said Lot 1, a distance of 110.49 feet to a Point of Curvature; thence along a curve to the right and continuing along the North line of said Lot 1, said curve having a Radius of 757.78 feet and an Arc Length of 25.34 feet to the Northwest Corner of said Lot 1; thence South 73°59'25" West a distance of 84.03 feet to the West Right of Way of Centre Drive as described in the Quitclaim Deed Recorded in Book 854 at Page 741 in the Office of Register of Deeds of Leavenworth County Kansas and to the Point of Beginning; thence South 16°37' 15" East along said West Right of Way a distance of 66.86 feet to a Point of Curvature; thence along a curve to the left and continuing along said West Right of Way, said curve having a Radius of 335.00 feet and an Arc Length of 164.15 feet to a Point of Tangency; thence South 44°41 '45" East continuing along said West Right of Way a distance of 103.59 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 465.00 feet and an Arc Length of 351.49 feet to a Point of Tangency; thence South 01 °23'13" East continuing along said West Right of Way a distance of 250.63 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 1965.00 feet and an Arc Length of 86.21 feet to a Point of Tangency; thence South 01 °07'37" West continuing along said West Right of Way a distance of 551.91 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 465.00 feet and an Arc Length of 121.26 feet to a Point of Tangency; thence South 16°04'04" West continuing along said West Right of Way a distance of 130.61 feet to a Point of Curvature; thence along a curve to the right and continuing along said West Right of Way, said curve having a Radius of 465.00 feet and an Arc Length of 339.56 feet to a Point of Reverse Curvature; thence along a curve to the left and continuing along said West Right of Way, said curve having a Radius of 535.00 feet and an Arc Length of 166.97 feet; thence North 88°43' 14" West along said West Right of Way of a distance of 235.05 feet to the East Line of Stonecrest Subdivision, City of Lansing, Leavenworth County, Kansas; thence North 01 °16'46" East along the East line of said Stonecrest

Subdivision, the extension thereof and the East line of Lansing Heights Addition, City of Lansing, Leavenworth County, Kansas a distance of 2142.54 feet to the North Right of Way of Mary Street and a non-tangent curve; thence along a non tangent curve to right continuing along said North Right of Way, having an initial bearing of North 83°30'22" West, said curve having a Radius of 691.78 feet and an Arc Length of 444.19 feet; thence North 37°16'24" West continuing along said North Right of Way a distance of 245.67 feet; thence North 31 °54' 11" West continuing along said North Right of Way a distance of 128.71 feet to a Point of Curvature; thence along a curve to the left and continuing along said North Right of Way, said curve having a Radius of 686.17 feet and an Arc Length of 165.46 feet; thence North 01 °07'47" East a distance of 117.30 feet to the South Right of Way for West Kay Street; thence North 69°47'51" East along said South Right of Way a distance of 59.31 feet; thence North 14°03'07" West continuing along said South Right of Way a distance of 15.56 feet; thence North 89°37'36" East continuing along said South Right of Way a distance of 1409.77 feet to the West Right of Way of US Highway 73 (Kansas Highway 7); thence South 00°59'42" West along said West Right of Way a distance of 298.42 feet; thence South 09°41 '34" West continuing along said West Right of Way a distance of 32.60 feet; thence South 17°37'22" West continuing along said West Right of Way a distance of 78.76 feet; thence North 89°47' 13" West continuing along said West Right of Way a distance of 11.44 feet; thence South 01 °42'05" West continuing along said West Right of Way a distance of 74.93 feet; thence South 89°58'20" West continuing along said West Right of Way a distance of 8.07 feet; thence South 02°09'25" West continuing along said West Right of Way a distance of 143.10 feet to the North Right of Way of Mary Street; thence North 87°39'07" West along said North Right of Way a distance of 43.21 feet to a Point of Curvature; thence along a curve to the left and continuing along said North Right of Way, said curve having a radius of 388.00 feet and an Arc Length of 97.46 feet to a Point of Tangency; thence South 77°57'20" West continuing along said North Right of Way a distance of 88.49 feet; thence South 15°03'31" East continuing along said North Right of Way a distance of 26.89 feet to a non-tangent curve; thence along a curve to left continuing along said North Right of Way, having an initial bearing of South 70°07'23" West, said curve having a Radius of 626.55 feet and an Arc Length of 27.03 feet to a Point of Tangency; thence South 67°39'06" West continuing along said North Right of Way a distance of 110.49 feet to a Point of Curvature; thence along a curve to the right and continuing along said North Right of Way, said curve having a radius of 685.78 feet and an Arc Length of 17.89 feet; thence South 73°51 '28" West continuing along said North Right of Way a distance of 84.28 feet; thence South 16°37' 15" East a distance of 72.00 feet to the Point of Beginning, containing 46.18 acres, more or less. Said Legal Description includes all Road Rights of Way

## **CITY OF LANSING FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE**

### **Ordinance No. 1075: An Ordinance terminating the Lansing Towne Center Redevelopment District created pursuant to Ordinance No. 792.**

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

#### **Ordinance No. 1075 Summary:**

On November 18, 2021, the City of Lansing, Kansas, adopted Ordinance No. 1075, an ordinance terminating the Lansing Towne Center TIF Redevelopment District created pursuant to Ordinance No. 792. A complete copy of this ordinance is available at [www.lansingks.org](http://www.lansingks.org) or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory C. Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: November 18, 2021

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Gregory C. Robinson, City Attorney

City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

| Year  | Make | Model     | Description        | Mileage<br>Start | Mileage<br>Ending | Miles<br>Driven | Comments |
|-------|------|-----------|--------------------|------------------|-------------------|-----------------|----------|
| 2007  | Ford | Econoline | 15 Passenger Wagon | 21487            | 21,596            | 109             |          |
|       |      |           |                    |                  |                   | 0               |          |
|       |      |           |                    |                  |                   | 0               |          |
|       |      |           |                    |                  |                   | 0               |          |
|       |      |           |                    |                  |                   | 0               |          |
| Total |      |           |                    |                  |                   | 109             |          |

Equipment

| Year  | Make    | Model   | Description                | Hours<br>Start | Hours<br>End | Hours<br>Used | Comments                  |
|-------|---------|---------|----------------------------|----------------|--------------|---------------|---------------------------|
| 2018  | Advance | SC1500  | AutoScrubber Floor Machine | 44.72          | 45.65        | 0.93          | Community Center Cleaning |
| 2018  | Kubota  | ZG227-A | Mower                      | 223.4          | 228.9        | 5.5           |                           |
| 2020  | Kaivac  | 1750    | Cleaning Machine           | 3.9            | 4.1          | 0.2           |                           |
|       |         |         |                            |                |              | 0             |                           |
|       |         |         |                            |                |              | 0             |                           |
|       |         |         |                            |                |              | 0             |                           |
| Total |         |         |                            |                |              | 6.63          |                           |

**Lansing Community and Economic Development Department  
Monthly Fleet Report**

**Month** October **Year** 2021

**Vehicles**

| Year | Make  | Model      | License Plate # | Description     | Mileage Starting | Mileage Ending | Miles Driven | Comments |
|------|-------|------------|-----------------|-----------------|------------------|----------------|--------------|----------|
| 2006 | Ford  | Ranger XLT | 67211           | LT. Pick-up Ext | 56,298           | 56,836         | 538          |          |
| 2005 | Ford  | Ranger     | 57932           | LT. Pick-up Ext | 48,693           | 48,743         | 50           |          |
| 2015 | Dodge | Journey    | A6545           | SUV             | 76,677           | 77,289         | 612          |          |

## Parks and Recreation Fleet Report October 2021

### Vehicles:

| Year  | Make      | Model     | Description   | Mileage Start | Mileage Ending | Miles Driven | Current Use         | Comments |
|-------|-----------|-----------|---------------|---------------|----------------|--------------|---------------------|----------|
| 2011  | Dodge     | Charger   | passenger car | 50,711        | 50,800         | 89           | AC/Parks use        |          |
| 2014  | Ford      | F-350     | Dump truck    | 21234.00      | 21267.00       | 33           | Parks maintenance   |          |
| 2016  | Jeep      | Patriot   | SUV           | 65554         | 65626          | 72           | Activity Center use |          |
| 2017  | Chevrolet | Silverado | truck         | 18736         | 18874          | 138          | Parks maintenance   |          |
| 2018  | Ford      | F-350     | 4-dr crew     | 22470         | 23032          | 562          | Parks maintenance   |          |
| Total |           |           |               |               |                | 894.00       |                     |          |

### Equipment:

| Year  | Make            | Model  | Description     | Hours End | Hours End | Hours used | Current Use       | Comments |
|-------|-----------------|--------|-----------------|-----------|-----------|------------|-------------------|----------|
| 1992  | Massey Ferguson | 1020   | Tractor         | 1983.3    | 1983.4    | 0.1        | Parks maintenance |          |
| 2005  | Kubota          | F3060  | mower           | 341.2     | 343.2     | 2          | Parks maintenance |          |
| 2007  | Turbo Tool Cat  | 5600   | utility vehicle | 1234.7    | 1236.3    | 1.6        | Parks maintenance |          |
| 2012  | Wright          | ZK     | stander mower   | 1142.6    | 1146      | 3.4        | Parks maintenance |          |
| 2016  | ABI             | Force  | infield groomer | 266.8     | 267.4     | 0.6        | Parks maintenance |          |
| 2017  | Kubota          | ZD1211 | mower           | 768.4     | 784       | 15.6       | Parks maintenance |          |
| 2018  | Polaris         | Ranger | utility vehicle | 298.8     | 306.2     | 7.4        | Parks maintenance |          |
| 2019  | Exmark          | LZ 72  | mower           | 462.5     | 474.6     | 12.1       | Parks maintenance |          |
| 2019  | Emark           | LZ 96  | mower           | 247.3     | 250.1     | 2.8        | Parks maintenance |          |
| 2020  | Kubota          | ZD1211 | mower           | 162.9     | 176.9     | 14         | Parks maintenance |          |
| Total |                 |        |                 |           |           | 59.60      |                   |          |



## Lansing Police Department Vehicle Fleet End of Month Report

Oct-2021

| Unit | Year | Make/Model    | Last 5 VIN | Mileage<br>as of 10/04 | Mileage<br>as of 11/01 | Miles<br>Driven | Current Use    | Future Use     | Comments                    |
|------|------|---------------|------------|------------------------|------------------------|-----------------|----------------|----------------|-----------------------------|
| 1    | 2013 | Ford Explorer | 40459      | 92941                  | 93089                  | 148             | Detective      | Detective      | Limited Use - Detective     |
| 2    | 2020 | Dodge Durango | 96952      | 22687                  | 23604                  | 917             | Patrol         | Patrol         | Fit for patrol duty         |
| 3    | 2021 | Dodge Durango | 64458      | 2479                   | 3995                   | 1516            | Patrol         | Patrol         | Fit for patrol duty         |
| 4    | 2015 | Ford Explorer | 40976      | 66861                  | 67653                  | 792             | Patrol         | Patrol         | Fit for patrol duty         |
| 5    | 2021 | Dodge Durango | 64459      | 2098                   | 2296                   | 198             | Captain        | Captain        | Limited Use - Captain       |
| 6    | 2019 | Dodge Durango | 85334      | 40552                  | 41110                  | 558             | Sergeants      | Sergeants      | Limited Use - Sergeants     |
| 7    | 2018 | Ford Explorer | 34004      | 14124                  | 14543                  | 419             | Patrol         | Patrol         | Fit for patrol duty         |
| 8a   | 2017 | Dodge Charger | 86270      | 63623                  | 64396                  | 773             | Patrol         | Patrol         | Fit for patrol duty         |
| 9    | 2018 | Ford Explorer | 34003      | 31355                  | 31673                  | 318             | Lieutenant     | Lieutenant     | Limited Use - Lieutenant    |
| 11   | 2003 | Ford F150     | 64639      | 86808                  | 86808                  | 0               | Animal Control | Animal Control | Fit for animal control duty |
| 12   | 2019 | Dodge Durango | 85335      | 17452                  | 17824                  | 372             | Chief          | Chief          | Limited Use - Chief         |
| 13a  | 2017 | Dodge Charger | 96163      | 68090                  | 70407                  | 2317            | Patrol         | Patrol         | Fit for patrol duty         |
| 15   | 2021 | Dodge Durango | ?????      | 0                      | 0                      | 0               | Patrol         | Patrol         | Being Upfitted              |
| 17   | 2021 | Dodge Durango | XXXXX      | 0                      | 0                      | 0               | Patrol         | Patrol         | On Order                    |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        | <b>Mileage Total:</b>  | <b>8328</b>     |                |                |                             |

**Lansing Public Works Department  
Monthly Fleet Report**

Month October Year 2021

**Vehicles**

| Year | Make          | Model        | License Plate # | Description        | Mileage Starting | Mileage Ending | Miles Driven | Comments         |
|------|---------------|--------------|-----------------|--------------------|------------------|----------------|--------------|------------------|
| 2008 | Ford          | Ranger XLT   | 70321           | LT. Pick-up Ext    |                  |                |              | Sold Purple Wave |
| 1998 | Ford          | 1/2 ton      | 48091           | Pick-up            | 68,651           | 68,876         | 225          |                  |
| 2005 | Sterling      | LT 8500      | 64614           | Dump Truck         | 58,624           | 58,955         | 331          |                  |
| 2007 | Elgin         | Crosswind J+ | 70295           | Street Sweeper     | 6,952            | 6,952          | 0            |                  |
| 2017 | Chevrolet     | 3500         | 88437           | Pick-up Truck      | 26,553           | 27,077         | 524          |                  |
| 2011 | International | 7400         | 75269           | Dump Truck         | 21,210           | 21,598         | 388          |                  |
| 2016 | Ford          | F350 4x4     | 88468           | One-ton Dump Truck | 16,262           | 16,640         | 378          |                  |
| 2013 | Ford          | Explorer     | 80551           | SUV                | 71,831           | 72,259         | 428          |                  |
| 2019 | Ford          | Ecosport     | A4358           | SUV                |                  | 7,204          |              |                  |
| 2020 | Chevrolet     | 3500         | A8914           | One-ton Dump Truck | 2,776            | 2,989          | 213          |                  |
| 2005 | Mack          | Granite      | B0282           | Dump Truck         | 43,557           | 43,736         | 179          |                  |

**Equipment**

| Year | Make       | Model    |  | Description    | Hours Starting | Hours Ending | Hours Used | Comments |
|------|------------|----------|--|----------------|----------------|--------------|------------|----------|
| 1997 | JD         | 770BH    |  | Grader         | 5,138          | 5,144        | 6          |          |
| 2004 | IR         | DD-24    |  | Asphalt Roller | 303            | 303          | 0          |          |
| 2006 | IR         | 185      |  | Air Compressor | 218            | 221          | 3          |          |
| 1997 | Bobcat     | 763      |  | Skid Steer     | 2,293          | 2,295        | 2          |          |
| 2014 | Case       | 580 SNWT |  | Backhoe        | 1,656          | 1,667        | 11         |          |
| 2002 | Crafco     | 110      |  | Crack Sealer   | 821            | 832          | 11         |          |
| 2003 | Kubota     | L3710    |  | Tractor        | 1,631          | 1,631        | 0          |          |
| 2009 | Case       | 465      |  | Skid Steer     | 722            | 726          | 4          |          |
| 2018 | John Deere | 5065E    |  | Tractor        | 167            | 167          | 0          |          |
| 2018 | Vermeer    | BC1000   |  | Chipper        | 9              | 9            | 0          |          |

Agenda Item 8.

October

|                 |          |                |             |
|-----------------|----------|----------------|-------------|
| City Influent   | 29.95 MG | City Avg Daily | .966 MGD    |
| LCF Influent    | .458 MG  | LCF Daily Avg  | .148 MGD    |
| Total Biosolids | 0.585    | Precip         | 4.47 inches |

Vehicles

| Year  | Make         | Model  | Description   | Mileage<br>Start | Mileage<br>Ending | Miles<br>Driven | Current Use        | Comments |
|-------|--------------|--------|---------------|------------------|-------------------|-----------------|--------------------|----------|
| 1999  | Sterling     | Vactor | Jet Truck     | 8489             | 8489              | 0               | Collection System  |          |
| 2012  | Chevrolet    | Tahoe  | SUV           | 106410           | 106617            | 207             | Ops/Maint.         |          |
| 2019  | Ford         | F250   | Pick Up Truck | 9696             | 9731              | 35              | Ops/Maint.         |          |
| 2019  | Ford         | F250   | Flatbed Truck | 3131             | 3180              | 49              | Ops/Maint.         |          |
| 2005  | Freightliner | M2106  | Dump Truck    | 25242            | 25295             | 53              | Biosolids Disposal |          |
| Total |              |        |               |                  |                   | 344             |                    |          |

Equipment

| Year | Make       | Model     | Description     | Hours<br>Start | Hours<br>Ending | Hours<br>Used | Current Use        | Comments |
|------|------------|-----------|-----------------|----------------|-----------------|---------------|--------------------|----------|
| 1991 | Case       | 1825      | Uni-Loader      | 971            | 972             | 1             | Plant Activities   |          |
| 1999 | Sterling   | Vactor    | Jet Truck       | 2282           | 2282            | 0             | Collection System  |          |
| 2004 | John Deere | 7920      | Tractor         | 1303           | 1303.3          | 0.3           | Biosolids Disposal |          |
| 2005 | Polaris    | Ranger #1 | Utility Vehicle | 1406           | 1416            | 10            | Operations         |          |
| 2004 | Case       | 621D      | Loader          | 2441           | 2445            | 4             | Operations         |          |
| 2005 | Polaris    | Ranger #2 | Utility Vehicle | 1517           | 1527            | 10            | Maintenance        |          |
| 2006 | JCB        | 531-70    | Telehandler     | 661            | 663             | 2             | Plant Activities   |          |

**COMMUNITY AND ECONOMIC DEVELOPMENT  
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR OCTOBER**

**TO:** Tim Vandall, City Administrator

**FROM:** Matthew R. Schmitz, Director, Community and Economic Development

*MRS*

**DATE:**

| <b>PERMITS AND LICENSES:</b>   | <b><u>Current Month</u></b> | <b><u>Year to Date</u></b> |
|--|-----------------------------|----------------------------|
| Number of permits issued.....  | 37                          | 488                        |
| Number of permits for new single-family housing completed.....   | 0                           | 0                          |
| Number of permits for new multi-family housing completed.....  | 0                           | 0                          |
| Number of occupancy certificates issued.....   | 0                           | 5                          |
| Number of permits for new single-family housing currently in process or pending issuance.....                | 0                           | 0                          |
| Number of permits for new multi-family housing currently in process or pending issuance.....                 | 0                           | 0                          |
| Total valuation of residential and commercial construction and remodeling for which permits were issued..... | \$609,993.97                | \$7,655,103.48             |
| Permit fees.....   | \$5,373.50                  | \$58,724.50                |
| Number of inspections performed.....   | 27                          | 364                        |
| Number of trade licenses issued.....   | 0                           | 127                        |
| Total trade contractor licenses issued.....  | 24                          | 394                        |
| Number of occupational licenses issued.....  | 7                           | 119                        |
| <b>CODE ENFORCEMENT:</b>   | <b><u>Current Month</u></b> | <b><u>Year to Date</u></b> |
| <u>Nuisance Report</u>   |                             |                            |
| Three Day Warnings:.....   | 23                          | 296                        |
| Certified Letters Sent:.....   | 0                           | 5                          |
| Compliance:.....   | 18                          | 232                        |
| Compliance Review:.....  | 31                          | 285                        |
| <u>Vehicle Report</u>  |                             |                            |
| Warning Letters/Verbal:.....   | 3                           | 38                         |
| Certified Letters Sent (20 Days):.....   | 0                           | 2                          |
| Compliance:.....   | 1                           | 27                         |
| Compliance Review:.....  | 1                           | 30                         |
| <u>Weeds Report</u>  |                             |                            |
| Three Day Warnings:.....   | 4                           | 145                        |
| Certified Letters Sent:.....   | 0                           | 7                          |
| Compliance:.....   | 4                           | 87                         |
| Compliance Review:.....  | 13                          | 143                        |
| <u>Infiltration of Storm Water System</u>  |                             |                            |
| Three Day Warnings:.....   | 0                           | 0                          |
| Certified Letters Sent:.....   | 0                           | 0                          |
| Compliance:.....   | 0                           | 0                          |
| Compliance Review:.....  | 0                           | 0                          |
| <u>Additional Actions</u>  |                             |                            |
| Violation Publications:.....   | 0                           | 0                          |
| Number of Court Actions:.....  | 0                           | 0                          |
| Abated:.....   | 0                           | 5                          |
| Citations:.....  | 0                           | 0                          |
| Contracted for Work:.....  | 0                           | 5                          |