CITY OF LANSING
CITY COUNCIL MEETING

REGULAR MEETING MINUTES
January 5, 2026

Call To Order:
The regular meeting of the Lansing City Council was called to order by Council President Gene Kirby at 7:00 p.m.

Roll Call:
Mr. Kirby called the roll and indicated that all were in attendance except Mayor McNeill.

Councilmembers Present:
Ward 1: Gene Kirby and Kevin Gardner
Ward 2: Jake Kowalewski and Rebecca Hatcher
Ward 3: Jesse Garvey and Kerry Brungardt
Ward 4: Pete Robinson and Chris Pierce

Councilmembers Absent: None

OLD BUSINESS:

The Regular Meeting minutes of December 18, 2025, were provided for review.

Councilmember Kirby made a motion to approve the Regular Meeting Minutes of December 18, 2025. Councilmember Garvey seconded the motion.

Roll Call Vote: Aye: Councilmembers Brungardt, Gardner, Kirby, Kowalewski, Garvey, and Robinson; Nay: none; Abstain: Councilmembers Hatcher and Pierce; Absent: none; The motion was approved.

AUDIENCE PARTICIPATION:

Council President Kirby invited comments from the public. None were given.

PRESENTATIONS:

None.

NEW BUSINESS:

OATH OF OFFICE – Newly Elected Council Members

City Clerk Sims administered the Oath of Office for:
- ***Ward 1 – Kevin Gardner***
- ***Ward 2 – Rebecca Hatcher***
- ***Ward 3 – Kerry Brungardt***
- ***Ward 4 – Chris Pierce***

Council congratulated the newly sworn officials.

Leavenworth Appointment to Board of Zoning Appeals

Council considered the appointment of Dan Clements to fill a vacancy on the Board of Zoning Appeals with a term ending April 30, 2029.

Councilmember Robinson made a motion to appoint Dan Clemons to fill a vacant seat on the Board of Zoning Appeals with a term ending April 30, 2029. Councilmember Kowalewski seconded the motion.

Roll Call Vote: Aye: Councilmembers Brungardt, Hatcher, Gardner, Kirby, Kowalewski, Garvey, Robinson and Pierce; Nay: none; Abstain: none; Absent: none; The motion was approved.

Planning Consultant – Comprehensive Plan Project

The Consultant Selection Committee recommended that the City select Confluence to lead the Comprehensive Plan update.

The not-to-exceed cost from the proposal is $194,000. Funds for this project were approved in the 2026 budget, with $200,000 allocated. The proposal came in under budget.

Councilmember Brungardt made a motion to approve the Mayor's signature to execute a Professional Services Agreement with Confluence for the comprehensive plan update in an amount not to exceed $194,000, and authorize the City Administrator to approve minor, non-substantive amendments to the agreement. Councilmember Gardner seconded the motion.

Council discussed the intensity of the 2014 Comprehensive Plan process, staffing limitations, and the importance of community input. One Councilmember expressed concern regarding cost and public expectations, but acknowledged the need due to lack of manpower to complete in-house. Multiple Councilmembers affirmed comfort with the firm and emphasized the Plan should be used as a guide for future development and policy decisions.

Roll Call Vote: Aye: Councilmembers Brungardt, Hatcher, Gardner, Kirby, Kowalewski, Garvey, Robinson and Pierce; Nay: none; Abstain: none; Absent: none; The motion was approved.

Ordinance 1144 – Rezoning Lot 14 Lansing Business Center Rezone

Council considered the adoption of Ordinance 1144, rezoning a 1.4-acre vacant parcel within the Lansing Business Center from B-3 Regional Business District to I-1 Light Industrial District, consistent with the City's Comprehensive Plan Future Land Use designation of Business Park / Light Industrial.

The Planning Commission reviewed the request under Case 2025-DEV-014 at its December 18, 2025 meeting and recommended approval 6–0.

Councilmember Kowalewski made a motion to adopt Ordinance No. 1144 rezoning the subject property from B-3 (Regional Business District) to I-1 (Light Industrial District). Councilmember Garvey seconded the motion.

Roll Call Vote: Aye: Councilmembers Brungardt, Hatcher, Gardner, Kirby, Kowalewski, Garvey, Robinson and Pierce; Nay: none; Abstain: none; Absent: none; The motion was approved.

GovWell Permitting System Payment

The City previously signed a 3-year cloud-based permitting and licensing agreement with GovWell, which includes: Billing, Planning & Zoning, Code Enforcement, Business Licensing, Citizen Requests, Contractor Registration, and Contractor Licensing. The system allows unlimited users and includes work-week support.

Council confirmed the use of funds already planned in the 2026 budget, approving a payment of $23,500 for system subscription, setup, data migration, and staff training.

Councilmember Robinson made a motion to approve the 2026 expenditure of $23,5000 for GovWell system subscription, setup, data migration, and staff training, and direct City staff to process payment. Councilmember Gardner seconded the motion.

Roll Call Vote: Aye: Councilmembers Brungardt, Hatcher, Gardner, Kirby, Kowalewski, Garvey, Robinson and Pierce; Nay: none; Abstain: none; Absent: none; The motion was approved.

Purchase of Police Vehicles

The Lansing Police Department solicited bids for Police-Package Patrol Vehicles from three vendors. Bid amounts received for the vehicle only (excluding emergency equipment upfitting costs):

- Landmark Dodge – Dodge Durango: No bid received
- Davis Moore Inc. – Dodge Durango: $44,283
- Main Street Chrysler Dodge – Dodge Durango: $43,574

Councilmember Gardner made a motion to authorize the Lansing Police Department to purchase one police vehicle from Main Street Chrysler Dodge. The purchase price for the single replacement vehicle is $43,574.00, which does not include the cost of the emergency equipment to be added to the vehicle. Councilmember Garvey seconded the motion.

Roll Call Vote: Aye: Councilmembers Brungardt, Hatcher, Gardner, Kirby, Kowalewski, Garvey, Robinson and Pierce; Nay: none; Abstain: none; Absent: none; The motion was approved.

CMB LICENSE APPROVAL – Beverage License at 601 South Main Street

The business formerly known as Lansing Quick Stop / Petro Deli located at 601 South Main Street has been purchased by Prime 14 LLC, DBA ZDZ. The City Clerk, Police Chief, and CED Inspector reviewed and approved the application. Licensing fees and Kansas State Stamp Tax have been paid.

Councilmember Garvey made a motion to approve the CMB beverage license application for Prime 14 LLC, DBA ZDZ at 601 South Main Street.

Roll Call Vote: Aye: Councilmembers Brungardt, Hatcher, Gardner, Kirby, Kowalewski, Garvey, Robinson and Pierce; Nay: none; Abstain: none; Absent: none; The motion was approved.

REPORTS:

Department Heads: none.

City Attorney: none.

City Administrator:

- Informed Council of a scheduling conflict and requested that the January Work Session be moved from January 29 to January 22, 2026 to ensure the Public Works Director could attend.

- Reminded Council that the LCDC annual meeting is on Friday, January 16 and that there are still 3 or 4 seats available at the City table.
- Let the Council know that he is sending a link for ordering City shirts.

Governing Body:

Councilmember Brungardt:
- Congratulated Councilmembers Hatcher and Pierce.
- Thanked staff and the Comp Plan Committee.

Councilmember Hatcher:
- None.

Councilmember Gardner:
- Thanked Councilmember Clemons for his willingness to serve on the BZA.
- Welcomed the two new members to the Council.
- Thanked City Administrator Tim Vandall, Community and Economic Development Director Gentzler and Councilmember Kirby for their responses to his inquiries.

Councilmember Kirby:
- Welcomed the two new members to the Council.
- Thanked all volunteers.

Councilmember Kowalewski:
- Welcomed Councilmembers Pierce and Hatcher.
- Thanked Mr. Clemons for his service.

Councilmember Garvey:
- Congratulated the new and re-elected members of the Council.
- Wished staff and residents a Merry Christmas.

Councilmember Robinson:
- Thanked Mr. Clemons for his service.
- Welcomed the two new members to the Council.
- Posed a question to City Administrator Vandall about the possible benefits/impact on the City and City services with the future addition of the Chiefs at the Legends. Discussion occurred.

Councilmember Pierce:
- Thanked everyone regarding his election.
- Thanked Mr. Clemons for his advice and support.
- Explained that he is here for the people of the community.

Proclamations:

National Religious Freedom Day Proclamation

ADJOURNMENT:

Councilmember Pierce made a motion to adjourn. Councilmember Brungardt seconded the motion.

Roll Call Vote: Aye: Councilmembers Brungardt, Gardner, Kirby, Kowalewski, Garvey, and Robinson; Nay: Councilmembers Clemons and Studnicka; Abstain: none; Absent: none; The motion was approved

The meeting was adjourned at 7:33 PM.

ATTEST:

Tish Sims

City Clerk Tish Sims, MMC