

CITY OF LANSING
CITY COUNCIL MEETING

MEETING MINUTES
January 5, 2023

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1:

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Kerry Brungardt and Jesse Garvey

Ward 4: Dan Clemons and Gregg Buehler

Absent: Gene Kirby and Dave Trinkle

OLD BUSINESS:

Approval of Minutes of the Regular Meeting of December 15, 2022, as presented.

Councilmember Brungardt made a motion to approve Regular Meeting Minutes of December 15, 2022, as presented. Councilmember Buehler seconded the motion. No discussion took place. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

Audience Participation: Janette Labbee-Holdeman from 820 4-H Rd. thanked the council for putting the swimming pool on the ballot and is excited about the pool.

Presentations: None.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

City Compensation Study

Dr. Victoria McGrath, from McGrath Human Resources Group, will present the results of the city-wide compensation study. Staff will discuss the cost of implementing the proposed salary structure. Funds have been built into the budget to accommodate adjustments.

Councilmember Brungardt made a motion to approve the compensation study as presented. Councilmember Buehler seconded the motion. Dr. McGrath presented the city-wide employee compensation study to the council. Discussion continued between the Council, City Administrator, and City Finance Director regarding the specifics of the proposed adjustments and the allocation from the budget. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

Leavenworth County Human Society

The Leavenworth County Humane Society reached out to the City about financial challenges. After consultation with Mayor McNeill, they were encouraged to attend a City Council meeting to brief the governing body on their situation.

Councilmember Majure made a motion to table the request for assistance from Leavenworth County Humane Society. Councilmember Clemons seconded the motion. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

Purchase of Police Vehicles

The Lansing Police Department requested bids for police package patrol vehicles from 3 vendors. Two of the three dealers responded with prices for Dodge Durango Police vehicles:

Davis Moore, Inc. - Dodge Durango Police \$41,675.20
Main Street Chrysler - Dodge Durango Police \$41,260.00

This is for the cost of the vehicles only and does not include the additional cost of upfitting the vehicles with emergency equipment.

Councilmember Buehler made a motion to approve purchasing one police vehicle from Main Street Chrysler Dodge for \$41,260.00. Councilmember Majure seconded the motion. Discussion continued between the Police Chief and the Council regarding upfitting costs and change in vehicle model. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

Purchase of Administrative Vehicle

The City Clerk/Admin Department requested bids for a special service truck from 4 vendors. The only response received was from CDJ Automotive, LLC - RAM 1500 Special Service for \$38,015.00. This is for the cost of the vehicle only. This vehicle will replace the Ford E350 Van. Additional equipment may include installation of snowplow equipment and appropriate lighting.

Councilmember Brungardt made a motion to approve purchasing the Ram 1500 Special Service pick-up from CDJ automotive, LLC for a price of \$38,015. Councilmember Buehler seconded the motion. The Council discussed usage compared to existing vehicles, estimated time to receive the vehicle, and upfitting costs with the City Administrator Tim Vandall and Facilities Manager James Magee. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

Aquatics Design Contract and Scope of Services

Water's Edge Aquatic Design has been working with the City since the design inception of the splash pad during phase 1 of the Master Plan. Water's Edge has provided conceptual design of an aquatic center, a website for public information & feedback. They have hosted an open house and various other tasks. Water's Edge was asked to provide a contract and scope of services to design the aquatic center.

Councilmember Garvey made a motion to authorize the contract with Water's Edge Aquatic Design and authorize the Mayor's signature. Councilmember Studnicka seconded the motion. Councilmember Majure asked for clarification regarding fees referenced in the contract. Jeff Bartley with Water's Edge clarified what happens in each stage of the project from the schematic design process, the design development phase which specifies the exact details of what will go into the

aquatic center, the design development phase, and the final design document phase that will be used for contractors to bid it and to build the facilities. Discussion continued between the Council, City Administrator, and Mr. Bartley regarding the location of the proposed splash pad, if it was included in the proposal for the aquatic center, and future possibilities at City Park. **Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.**

Land Sale Contract for four acres in Town Centre

The City received an offer from Zimmerman Properties to purchase approximately four acres of Lot 1 of the Lansing Towne Centre plat (Lot 1 is currently 14.5 acres) to construct a 50-unit apartment complex. The final sale of the property is contingent upon Zimmerman receiving tax credits for the project from the State of Kansas. Zimmerman Properties also owns Covington Woods in Lansing, which would be directly south/southwest of the proposed parcel. The proposed purchase price is \$609,840 for approximately four acres.

Councilmember Brungardt made a motion to authorize a land sale contract for four acres in Towne Centre and authorize the Mayor's signature. Councilmember Buehler seconded the motion. Councilmember Studnicka asked for clarification regarding tax credits. Jeff Beckler, a representative from Zimmerman Properties, stated that if they were unable to secure the tax credits, they would try again in the next cycle. Councilmember Clemons asked if they would be government subsidized housing. Mr. Beckler stated it would be workforce housing which requires annual employment verification. **Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.**

Executive Session for Economic Development

Councilmember Brungardt made a motion to go into Executive Session for the preliminary discussion of Economic Development activities, K.S.A. 75-4319(b)(4) for 15 minutes, beginning at 8:01 PM and returning to the Council Chambers at 8:16 PM and to include City Council, City Administrator, City Attorney, CED Director Schmitz, Rick Hurst, English Pope, and Jeff Beckler. Councilmember Buehler seconded the motion. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

Councilmember Brungardt made a motion to return to Open Session at 8:16 PM. Councilmember Clemons seconded the motion. No binding action was taken. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

REPORTS:

Department Heads: Nothing to discuss.

City Attorney: Nothing to discuss.

City Administrator: LCDC is hosting their annual meeting Friday, January 20th, at the Riverfront Community Center if anyone is interested in attending. The city applied for BASE grants, Building a Stronger Economy Grant, through the state and none of our applications were successful. The state is

rolling out round two of that program. So, we might be talking about different ideas or projects we could apply for a BASE grant for. Most of our previous grant applications were in cooperation with private businesses. The Library has a new app that everyone is encouraged to download.

Governing Body:

Councilmember Clemons: Nothing to discuss.

Councilmember Brungardt: Thanked the presenters and Happy New Year.

Councilmember Studnicka: Nothing to discuss.

Councilmember Majure: Thanked the city for their hard work. Nothing else to discuss.

Councilmember Garvey: Glad that they discussed employee salaries today. Also, glad that they discussed the aquatic center. Acknowledged that it will be a long process, but it will be awesome.

Councilmember Buehler: Thanked everyone for coming to the meeting. Thanked Beth Sanford for her explanation of the presentation by McGrath. On this day in 1925, Nellie Ross of Wyoming became the first female governor in the United States.

ADJOURNMENT:

Councilmember Buehler made a motion to adjourn. Councilmember Garvey seconded the motion. Roll Call Vote: Aye: Councilmembers Clemons, Brungardt, Studnicka, Majure, Garvey, and Buehler. Nay: none; Abstain: none; Absent: Councilmembers Kirby and Trinkle. The motion was approved.

The meeting was adjourned at 8:21 p.m.

ATTEST:


City Clerk Tish Sims, CMC