



DC AND FRANCES LINN PARK COMMITTEE

Monday, October 27, 2025 at 6:00 PM

Landis Board Room

AGENDA

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

- 1.1 Call Meeting to Order
- 1.2 Determination of Quorum
- 1.3 Pledge of Allegiance
- 1.4 Adoption of Agenda

2. APPROVAL OF MINUTES FOR MEETING(S)

- [2.1](#) Consider Approval of September 22, 2025 Meeting Minutes

3. NEW BUSINESS:

- 3.1 Consider Discussion for Tree Lighting Ceremony Volunteers
- 3.2 Consider Discussion of Advertisement for Brick and Bench Sales for the Holidays
- 3.3 Consider Discussion of Gifting a Brick in Honor of the Photographer who Donated His Services for DCFL Groundbreaking

4. OLD BUSINESS:

- [4.1](#) Consider Discussion of DCFL Park Foundation Updates

5. UPCOMING EVENTS:

- [5.1](#) Upcoming Events (Included in the Committee Packet)

6. CLOSING:

6.1 Motion to Adjourn



DC AND FRANCES LINN PARK COMMITTEE

Monday, September 22, 2025 at 6:00 PM

Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

1.1 Call Meeting to Order

Madam Chair Michelle Gray called the Meeting to Order at 6:00 PM.

1.2 Determination of Quorum

Present: Madam Chair Michelle Gray, Member John Hall, Member Katie Sells, Member David Sells, Member Randall Peterman

1.3 Pledge of Allegiance

Madam Chair Michelle Gray led those in Attendance to the Pledge of Allegiance

1.4 Adoption of Agenda

A MOTION WAS MADE BY MEMBER JOHN HALL, SECONDED BY MEMBER DAVID SELLS TO APPROVE THE AGENDA AS WRITTEN, MOTION PASSED (5-0).

2. APPROVAL OF MINUTES FOR MEETING(S):

2.1 Consider Approval of August 25, 2025, Meeting Minutes

A MOTION WAS MADE BY MEMBER RANDALL PETERMAN, SECONDED BY MEMBER DAVID SELLS TO APPROVE THE MINUTES AS WRITTEN, MOTION PASSED (5-0).

3. OLD BUSINESS:

3.1 Consider Discussion of Foundation Updates

Town Manager Michael Ambrose gave a brief overview of the first event that will be held on Saturday for the pumpkin sale. If any Park Committee Member can volunteer to help, please let Ryan Nelms know.

3.2 Consider Discussion of Updates from Ramsay, Burgin, Smith Architecture Inc

Town Manager Ambrose stated that the town is still waiting for civil plans and county permits. As soon as we have anything further, we will let you know.

4. NEW BUSINESS:

4.1 Consider Approval of Removing Donald Frechette from Consideration of D.C. and Frances Linn Park Committee

A MOTION WAS MADE TO REMOVE DONALD FRECHETTE FROM CONSIDERATION OF D.C. AND FRANCES LINN PARK COMMITTEE BY MEMBER JOHN HALL, SECONDED BY MEMBER DAVID SELLS, MOTION PASSED (5-0).

4.2 Consider Discussion of DC & Frances Linn Park Committee Holiday Meeting Schedule

Madam Chair Grey gave a brief overview of the schedule for the Park Committee and being able to have a quorum for those meetings, should we cancel November and December meetings and resume in January.

A MOTION WAS MADE BY MEMBER DAVID SELLS, SECONDED BY MEMBER JOHN HALL, TO KEEP THE NOVEMBER 24, 2025, MEETING, AND CANCEL DECEMBER 22, 2025, MEETING, MOTION PASSED (5-0).

Town Manager Ambrose did ask about May 26, 2026, meeting being changed due to Memorial Day. **A MOTION WAS MADE BY MEMBER JOHN HALL, SECONDED BY MEMBER KATIE SELLS, TO HAVE THE MAY MEETING ON MAY 18, 2026, MOTION PASSED (5-0).**

5. UPCOMING EVENTS:

6. CLOSING:

6.1 Motion to Adjourn

A MOTION WAS MADE TO ADJOURN AT 6:17 PM BY MEMBER RANDALL PETERMAN, SECONDED BY MEMBER JOHN HALL, MOTION PASSED (5-0).

Respectfully Submitted,

Deputy Clerk, Angie Sands

DCFL Foundation Update

- Pumpkin Patch Event was cancelled due to weather
 - No Expenses Lost
- Working with Town Manager on a street sign fundraiser, I hope to know more in the next month
- Foundation Funds - \$2,833.80

2025

NOVEMBER



Section 5, Item 5.1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
OCTOBER						
2	3	4	5	6 Board of Aldermen Work Session Meeting: 5:30PM	7	8
9	10 Board of Aldermen Regular Scheduled Meeting: 6:00PM	11 Town Offices Closed in Observance of Veterans Day	12	13	14	15
16	17	18 Planning Board Meeting: 6:00PM	19	20	21	22
23	24 DCFL Park Committee Meeting: 6:00PM	25 Christmas Parade & Downtown Tree Lighting 4PM - 7PM Town Offices Closing 10AM	26	27 Town Offices Closed in Observance of Thanksgiving	28 Town Offices Closed in Observance of Thanksgiving	29
30	1	2	3	4	5	6
DECEMBER						

NOTE

EVENTS 2024 - 2025

UPCOMING

NOV 26	CHRISTMAS PARADE AND DOWNTOWN TREE LIGHTING EVENT
DEC 14	CAMPFIRE CHRISTMAS WITH SANTA BY THE LAKE
APR 04	DOWNTOWN CAR CRUISE-IN BEGINS*
APR 12	EASTER EGG-STRAVAGANZA
AUG 5	NATIONAL NIGHT OUT
SEPT 12	TOUCH A TRUCK EVENT
OCT 25	FALL FESTIVAL AND TRUNK OR TREAT
NOV 25	CHRISTMAS PARADE AND DOWNTOWN TREE LIGHTING EVENT
DEC 13	CAMPFIRE CHRISTMAS WITH SANTA BY THE LAKE

FOR MORE INFORMATION VISIT
WWW.TOWNOFLANDISNC.GOV