

DC AND FRANCES LINN PARK COMMITTEE

Monday, February 24, 2025 at 6:00 PM Landis Board Room

AGENDA

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

- 1.1 Call Meeting to Order
- 1.2 Determination of Quorum
- 1.3 Pledge of Allegiance
- 1.4 Recognitions and Acknowledgements
- 1.5 Adoption of Agenda

2. APPROVAL OF MINUTES FOR MEETING(S):

2.1 Consider Approval of January 17, 2025, Meeting Minutes

3. NEW BUSINESS:

- 3.1 Consider Discussion of Updating the Park Page on the Town Website for Brick Sales
- 3.2 Consider Approval of Park Benches

4. OLD BUSINESS:

- 4.1 Consider Discussion of Committee Meeting Requirements
- 4.2 Consider Approval of Dates and Methods of Disbursement for the Park Surveys
- 4.3 Consider Discussion of Update from Ramsay, Burgin, Smith Architecture Inc.

- 4.4 Consider Approval of Catering Plans and Discussion of Rental Items for the DCFL Park Groundbreaking
- 4.5 Consider Discussion of Updates from Committee Members

5. UPCOMING EVENTS:

5.1 Consider Approval of Updates for the Easter Egg-Stravaganza

6. CLOSING:

6.1 Motion to Adjourn



DCFL PARK COMMITTEE

Monday, January 27, 2025 at 6:00 PM Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

Members Present: Katie Sells, David Sells, John Hall, Jessica Stamper, Dannon Webster, Michelle Grav

Members Absent: Meredith Bare Smith, Ryan Nelms, Randall Peterman, Leanne Freeze, Summer Faw

Foundation Members Present: Kyle Robinson Staff Present: Michael Ambrose Town Manager

1. Marketing for Brick Fundraiser:

Discussion was had amongst the members present to have the three bricks we have on hand etched, and used as display bricks around Town Hall, Lake Corriber Wilderness Park, and at Town events. Members discussed the sayings that would be written on the bricks. Discussion mentioned the wordings of "DC and Frances Linn Community Park May 2nd, 2025."

A MOTION WAS MADE TO APPROVE ETCHING THE BRICKS THE TOWN HAS ON HAND WITH "DC AND FRANCES LINN COMMUNITY PARK MAY $2^{\rm ND}$ 2025."

Moved By: Michelle Gray, seconded by Jessica St. Martin, Motion Passed Unanimously

2. Park Surveys:

Committee Members received 6 responses to the community survey that was given out. Discussion was had about sending out a paper survey in the March Town of Landis Utility Bill.

3. Civil Plans from Bill Burgin and Quotes for Movement of Buildings:

Park Committee Members discussed plans and quotes for the moving of the old jail and the old post office/doctor's office approximately 300 feet towards the historic train depot. These structures will be resituated on a new foundation and are set to become attractions in the park's "Main Street" museum area. Staff received informal bids from Oldham House Movers, and Elite Structural Movers. The quote received for Elite Structural Movers is \$20,000. and the quote for Oldham Movers is \$15,000. Staff also received a quote from Porter and Cress for \$17,640 to do the concrete work on this project.

A MOTION WAS MADE TO APPROVE USING OLDHAM HOUSE MOVERS TO MOVE TWO HISTORIC BUILDINGS AT DCFL PARK

Moved By: Jessica St. Martin, seconded by Michelle Gray, Motion Passed Unanimously A MOTION WAS MADE TO APPROVE USING PORTER AND CRESS FOR THE CONCRETE WORK WHEN MOVING THE HISTORIC BUILDINGS AT DCFL PARK Moved By: Jessica St. Martin, seconded by Michelle Gray, Motion Passed Unanimously

4. Groundbreaking for DCFL Park:

Park Committee Members discussed the timeline and events for the DCFL Park Groundbreaking that is scheduled for May 2nd, 2025. Discussion was had about renting items for the groundbreaking such as shovels, helmets, and other items.

A MOTION WAS MADE TO RENT SHOVELS FOR THE DCFL GROUNDBREAKING FOR \$60.00.

Moved By: John Hall, Seconded by David Sells, Motion Passed Unanimously

5. Easter Event:

The Town of Landis Easter Egg-Stravaganza is scheduled for April 12th, 2025. This event has been held at Lake Corriber Wilderness Park in previous years. Discussion was had between committee members to move the event to the future location of DCFL Park.

A MOTION WAS MADE TO MOVE EASTER EGG-STRAVAGANZA TO THE FUTURE LOCATION OF DCFL PARK.

Moved By: John Hall, Seconded by Katie Sells, Motion Passed Unanimously

6. Frequency of Meetings in 2025:

Park Committee Members had discussion on future meeting dates and the frequency of meetings leading up to the DCFL Park Groundbreaking.

	Respectfully Sub	mitted,
	-	Maddalyn Shuffler, Deputy Town Clerk



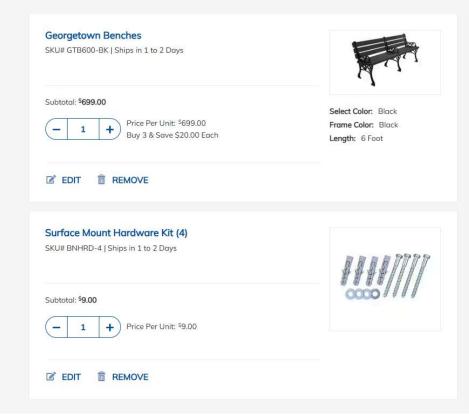
<u>Description</u> <u>Delivery Info</u> <u>Specifications</u> <u>Assembly</u> <u>Documents and Instructions</u> <u>Reviews /Q&A</u>

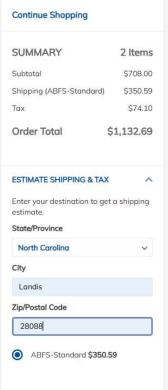
Description

Graceful contoured style is exceptionally comfortable

- Complements any park, storefront, courtyard, and more
- Beautiful inside or outside your facility
- High grade, recycled plastic slats are long lasting and maintenance-free
- Cast aluminum frames, powder-coated in choice of Black or White
- UV and moisture resistant
- Portable with pre-drilled frames for surface mount option
- Pre-drilled surface mount holes are 3/8"
- Stainless steel assembly hardware included; some assembly required
- Seven board colors available
- 4 ft., 6 ft. and 8 ft. sizes available
- The 6 ft. and 8 ft. models come with multiple armrests to divide seating space
- Keep all screws loose during assembly until entire bench is assembled
- Custom engraved version available
- Custom engraved bronze plaque available
- 50-year guarantee against breakage

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Elegant Bench Seating

These park benches are designed with broad high arching armrests, which show-off the precision line detailing of the cast aluminum frames. Engineered ready for a variety of applications, the footings are designed for both portable use and surface mount installations.

1. 6' Models with Center Arms are 84" in Length 2. 8' Models with Center Arm are 102" in Length



Model WLB-6-HS-FS

Powder-Coat Color Options

Quote # WQ 374800

Here is the Quote as per your request. The 'Shipping' total has been applied. To place an order, simply click 'Submit Order Confirmation' below. Please print this page for your records.

Customer Order Confirmation is required to process order.



627 Amersale Drive Naperville, IL. 60563 sales@belson.com Toll Free: 1-800-323-5664 Phone: 1-630-897-8489 Fax: 1-630-897-0573 QUOTE # WQ 374800

Expires 3/5/2025

Model #	Description	L	bs	Quantity	Unit Price	Unit Total
WLB-6C-HS-FS	6' Waldorf Contour Bench, Horizontal Powder-Coated Steel Back And Seat Slats, 3 Cast Aluminum Frames, Freestanding With Surface Mount Tabs Choose Color			1	\$2,039.00	\$2,039.00
	Subto	tal 4	441		Subtotal	\$2,039.00
				27 1	7.0000% Tax	\$180.31
Customer Order Confirmation is required to process order.		Freight - S&H		\$536.84		
Your Order will not be shipped without your "Order Confirmation"			Grand Total		\$2,756.15	

Bill To:		Ship To:			
First/Last Name	Jessica St.Martin				
Company	Town of Landis	Ship To	Town of Landis		
Address 1	312 South Main St	Address 1	312 South Main St		
Address 2		Address 2			
City	Landis	City	Landis		
State	NC	State	NC		
Zip Code	28088	Zip Code	28088		
Country	USA	Country	USA		
Phone	704-857-4114	Phone	704-857-4114		
Fax		Contact	Jessica St.Martin		
Email	jstmartin@townoflandisnc.gov	Email	jstmartin@townoflandisnc.gov		



FRIDAY, MAY 2, 2025 D.C. AND FRANCES LINN COMMUNITY PARK

Save the date

GROUNDBREAKING CEREMONY

10

Let's celebrate!

Ceremony and Refreshments

Park Phases and Renderings on Display

Friday, May 2nd 2025

12:00 pm - 2:00 pm

N. Central Avenue in Landis, NC

Formal Invitation to follow







USE THE QR CODE OR GO TO
HTTPS://SHORTURL.AT/FDSF4
TO FIND OUT MORE INFORMATION ABOUT THIS
PROJECT

Section 4, Item4.4