



BOARD OF ALDERMAN

Monday, August 14, 2023 at 6:00 PM
Landis Board Room

AGENDA

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

- 1.1 Call Meeting to Order
- 1.2 Welcome
- 1.3 Moment of Silence and Pledge of Allegiance
- 1.4 Adoption of Agenda

2. CONSENT AGENDA:

All items below are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless an Aldermen member so requests, in which event, the item will be removed from the Consent Agenda and placed in the appropriate corresponding Agenda Section to then be considered.

REQUESTED ACTION: Motion to Approve Consent Agenda as presented

- [2.1](#) Consider Approval of Work Session Meeting Minutes from July 6, 2023, and Regular Scheduled Meeting Minutes from July 10, 2023
- [2.2](#) Consider Approval of 5K Road Closure Ordinance for the South Rowan Public School's Bible Teaching Associations "5-K Run/Walk for the Word"
- [2.3](#) Consider Approval of FY24 Pay Grade
- [2.4](#) Consider Approval of Temporary Closure of Portion of Rice Street for Infrastructure Construction
- [2.5](#) Consider Approval of Reducing the Reserve amount to \$1500 for Surplusing the Police 2010 Dodge Charger on Gov Deals

3. PRESENTATIONS:

- [3.1](#) Swearing in of Fire Chief (Jason Smith)
- [3.2](#) Swearing in of Landis Police Officer (Austin Gribble)
- [3.3](#) Swearing in of Landis Police Officer (Corey Lowery)
- [3.4](#) Employee Recognition-Life Saving Award Presentation (Todd Bittle, Ethan Yarborough, Rodney Wilhoit)

4. CITIZEN COMMENTS:

All citizen comments are limited to 3 minutes.

- 4.1 Citizens' Comments

5. CONSIDERATIONS:

- [5.1](#) Consider Approval of Unfreezing the Current Frozen Police Patrol Position
- [5.2](#) Consider Approval of Police Explorer Upfit
- [5.3](#) Consider Approval of Police Upfit Labor
- [5.4](#) Consider Discussion of Speed Reduction Measures on South Zion Street
- [5.5](#) Consider Approval of Appointing Michael D. Ambrose as the 1st Alternate Position on the NCMPA1 BOC
- [5.6](#) Consider Approval of Public Works Electric Materials

6. REPORTS:

- [6.1](#) Departmental Reports (Included in the Board packet)
- [6.2](#) Financial Report (Included in the Board packet)
- [6.3](#) Town Manager Report (Included in the Board packet)|

7. UPCOMING EVENTS:

- [7.1](#) - Friday, September 1st: Classic Car Cruise-In 5-9 PM: Down Town Landis
- Thursday, September 7th: Board of Aldermen Work Session 5:30 PM: Landis Board Room
- Saturday, September 9th: Run for the Word 5K
- Monday, September 11th: Board of Aldermen Regular Meeting 6:00 PM: Landis Board Room

- Tuesday, September 12th: Planning Board Meeting 6:00 PM: Landis Board Room

- Friday, September 22nd: Touch A Truck Event 5-7 PM: Future D.C & Frances Linn Park N. Central Ave

8. CLOSING:

8.1 Board Comments

8.2 Motion to Adjourn



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Madison Stegall, Town Clerk

ITEM TYPE: Action Item

AGENDA SECTION: Consent

SUBJECT: Consider Approval of Work Session Meeting Minutes from July 6, 2023, and Regular Scheduled Meeting Minutes from July 10, 2023

DETAILS: MOTION TO APPROVE CONSENT AGENDA AS PRESENTED.



WORK SESSION

Thursday, July 06, 2023 at 5:30 PM
Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

Present: Mayor Meredith Bare Smith, Mayor Pro-Tem Ashley Stewart, Alderman Darrell Overcash, Alderman Tony Corriher-(arrived at 5:39 PM)

Absent: Alderwoman Katie Sells

Staff Present: Town Manager Michael Ambrose, Human Resources Director/Town Clerk Madison Stegall, Town Attorney Rick Locklear, Finance Director Jeneen McMillen, Parks and Recreation Director Jessica St. Martin, Deputy Town Clerk Haley Graham

1. INTRODUCTION:

1.1 Call Meeting to Order

Mayor Smith called the meeting to order at 5:36 PM.

1.2 Welcome

Mayor Smith welcomed those in attendance.

1.3 Adoption of Agenda

ACTION: A MOTION WAS MADE TO ADOPT THE AGENDA AS PRESENTED.

Moved by Ashley Stewart, seconded by Darrell Overcash

Motion Passed: 2-0

Voting For: Ashley Stewart, Darrell Overcash

2. PRESENTATIONS:

2.1 Swearing in of Finance Officer (Jeneen McMillen)

Mayor Smith presented Jeneen McMillen with the Finance Officer Oath of Office and swore her in.

2.2 Employee Recognition (Austin Tilley)

Mayor Smith recognized congratulated Austin Tilley for his successful completion of the North Carolina Water Pollution Control Systems Operators Certification for Grade 1 Collections Operator.

2.3 Employee Recognition (Austin Gribble)

Mayor Smith presented Austin Gribble with the Town of Landis Police Officers Oath of Office and swore him in.

2.4 Employee Recognition (Matthew Geelen)

Mayor Smith recognized and congratulated Sergeant Matthew Geelen for his successful completion of the Law Enforcement Intermediate Certificate.

3. CONSIDERATIONS:

3.1 Consideration of Discussion of the Agenda Packet for July 10, 2023, Regular Scheduled Meeting in Order to Provide Opportunities for Board Members to Study Issues, Gather and Analyze Information, and Clarify Direction for Staff.

7/10/23 Agenda Items Discussed: (The Agenda for 7/10/2023 was discussed sequentially, only items that were deliberated will be mentioned below.)

4.1 Consider Approval of Changing Current Rates for Tent Rentals at Lake Corriher Park from \$10.00 Per Night to \$15.00 Per Night AND Consider Approval of Changing Current Rates for Cabin Rentals at Lake Corriher Park from \$30.00 Per Night to \$50.00 Per Night.

Parks and Recreation Director, Jessica St. Martin, addressed the Board about increasing the rental rates at the park to bring them into competition with the surrounding municipalities. Mayor Pro Tem Stewart asked to have these rates brought to the Board annually to prevent a drastic jump in prices.

4.2 Consider Approval of Leasing the Firearms Range, located at 1195 Saw Road China Grove, NC, for Police Department Firearms Training in the Amount of \$2,000 Per Year.

Town Manager, Michael Ambrose, explained to the Board that this would be a flip from what is happening now. Mayor Pro Tem Stewart asked that we ensure insurance will cover.

4. CLOSING:

4.1 Motion to Adjourn

ACTION: A MOTION WAS MADE TO ADJOURN AT 5:56 PM.

Moved by Ashley Stewart, seconded by Darrell Overcash

Motion Passed: 3-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher



BOARD OF ALDERMEN

Monday, July 10, 2023 at 6:00 PM

Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

Present: Mayor Pro-Tem Ashley Stewart, Alderman Darrell Overcash, Alderman Tony Corriher, Alderwoman Katie Sells

Absent: Mayor Meredith Smtih

Staff Present: Town Manager Michael Ambrose, Human Resources Director/Town Clerk Madison Stegall, Town Attorney Rick Locklear, Finance Director Jeneen McMillen, Deputy Town Clerk Haley Graham

1. INTRODUCTION:

1.1 Call Meeting to Order

Mayor Pro-Tem Stewart called the meeting to order at 6:00 PM.

1.2 Welcome

Mayor Pro-Tem Stewart welcomed those in attendance.

1.3 Moment of Silence and Pledge of Allegiance

Mayor Pro-Tem Stewart led those present in a Moment of Silence and the Pledge of Allegiance.

1.4 Adoption of Agenda

ACTION: A MOTION WAS MADE TO ADOPT THE AGENDA AS PRESENTED.

Moved by Darrell Overcash, seconded by Katie Sells

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells

2. CONSENT AGENDA:

All items below are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless an Aldermen member so requests, in which event, the item will be removed from the Consent Agenda and placed in the appropriate corresponding Agenda Section to then be considered.

2.1 Consider Approval of Work Session Meeting Minutes from June 1, 2023, and Regular Scheduled Meeting Minutes from June 19, 2023

2.2 Consider Approval of Budget Amendment #1

2.3 Consider Approval of Budget Amendment #2

ACTION: A MOTION WAS MADE TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Moved by Tony Corriher, seconded by Darrell Overcash

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells

3. CITIZEN COMMENTS:

All citizen comments are limited to 3 minutes.

3.1 Citizens' Comments

Nadine Cherry: 410 West Garden St.

“I have been told by friends, that the members of this Board, along with the Mayor, that all I want to talk about during citizens comments is ADA. Guess what? I can talk about anything I want to during this time period. You act like I don't know what I am talking about. When the new ADA coordinator comes on board you are going to find out about all of the things you have not done. You are receiving federal financial assistance with monies that you have borrowed especially from USDA. It sure is sad when during the town retreat held back in March that I was told by Mayor Smith if I did not leave the room and go outside the police would be called on me. Also, over at Faith I was talked about by the Mayor. My last comment: at the last meeting I had just left the parking lot when my phone rang. In which I did not answer due to the fact that I was driving. When I got to where I was going, I returned the call back to the caller, which was the Mayor. A little bit later I received a text from a Board member. Just goes on to show you what goes on after meetings.”

4. CONSIDERATIONS:

- 4.1 Consider Approval of Changing Current Rates for Tent Rentals at Lake Corriher Park from \$10.00 Per Night to \$15.00 Per Night AND Consider Approval of Changing Current Rates for Cabin Rentals at Lake Corriher Park from \$30.00 Per Night to \$50.00 Per Night**

ACTION: A MOTION WAS MADE TO APPROVE CHANGING THE CURRENT RATES FOR TENT RENTALS AT LAKE CORRIHER PARK FROM \$10.00 PER NIGHT TO \$15.00 PER NIGHT AND CHANGING THE CURRENT RATES FOR CABIN RENTALS AT LAKE CORRIHER PARK FROM \$30.00 PER NIGHT TO \$50.00 PER NIGHT.

Moved by Katie Sells, seconded by Darrell Overcash

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells

- 4.2 Consider Approval of Leasing the Firearms Range, located at 1195 Saw Road China Grove, NC, for Police Department Firearms Training in the Amount of \$2,000 Per Year**

ACTION: A MOTION WAS MADE TO APPROVE LEASING THE FIREARMS RANGE, LOCATED AT 1195 SAW ROAD CHINA GROVE, FOR POLICE DEPARTMENT FIREARMS TRAINING IN THE AMOUNT OF \$2,000 PER YEAR.

Moved by Darrell Overcash, seconded by Tony Corriher

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells

- 4.3 Consider Approval of Water Tank Contract with Utility Service Co Inc in the Amount of \$9,000 Annually with a Maximum Increase of 4% Annually**

ACTION: A MOTION WAS MADE TO APPROVE THE WATER TANK CONTRACT WITH UTILITY SERVICE CO. INC. IN THE AMOUNT OF \$9,000 ANNUALLY WITH A MAXIMUM INCREASE OF 4% ANNUALLY.

Moved by Katie Sells, seconded by Darrell Overcash

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells

- 4.4 Consider Approval of Awarding the Sewer Asset Inventory and Assessment Grant Project to Municipal Engineering in the Amount of \$400,000**

ACTION: A MOTION WAS MADE TO APPROVE AWARDING THE SEWER ASSET INVENTORY AND ASSESSMENT GRANT PROJECT TO MUNICIPAL ENGINEERING IN THE AMOUNT OF \$400,000.

Moved by Katie Sells, seconded by Darrell Overcash

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells

5. REPORTS:

5.1 Departmental Reports (Included in the Board packet)

5.2 Financial Report (Included in the Board packet)

5.3 Town Manager Report (Included in the Board packet)

6. UPCOMING EVENTS:

6.1 Upcoming Events (Included in the Board packet)

7. CLOSING:

7.1 Board Comments

Alderman Darrell Overcash: Recognized the passing of Roger Safrit, a previous Board of Alderman member, and asked that everyone keep his family in their thoughts and prayers.

Alderwoman Katie Sells: Gave a shout out to the Police Department for working hard to slow down cars on Main St.

Mayor Pro-Tem Ashley Stewart: Announced his candidacy for reelection for the Board of Aldermen and encouraged anyone wishing to run for one of the open seats to file with Rowan County before the deadline.

7.2 Motion to Adjourn

ACTION: A MOTION WAS MADE TO ADJOURN AT 6:12 PM.

Moved by Darrell Overcash, seconded by Tony Corriher

Motion Passed: 4-0

Voting For: Ashley Stewart, Darrell Overcash, Tony Corriher, Katie Sells



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Madison Stegall, Town Clerk

ITEM TYPE: Action Item

AGENDA SECTION: Consent

SUBJECT: **Consider Approval of 5K Road Closure Ordinance for the South Rowan Public School's Bible Teaching Associations "5-K Run/Walk for the Word"**

DETAILS: **MOTION TO APPROVE CONSENT AGENDA AS PRESENTED.**



ORDINANCE #2023-08-14

AN ORDINANCE DECLARING ROAD CLOSURES FOR THE SOUTH ROWAN PUBLIC SCHOOL'S BIBLE TEACHING ASSOCIATIONS "5-K RUN/WALK FOR THE WORD"

WHEREAS, the proposed street closures are not likely to unreasonably interfere with public transportation and emergency services,

WHEREAS, the proposed DOT street closures include: West Rice Street, North and South Main Street, and the intersection of Main Street and Ryder Avenue.

NOW, THEREFORE BE IT ORDAINED by the Town of Landis Board of Aldermen pursuant to the authority granted by G.S. §20-169, that they do hereby declare a temporary road closure during the date and times set forth below on the following described portions of a State Highway System route:

Date: September 9, 2023

Times: 8:45 AM – 1:00 PM

Route Description: BEGIN at the STARTING line on South Zion Street across West Rice Street from Trinity Lutheran Church; THENCE head south on South Zion Street for about ¾ blocks to stop sign; THENCE turn right and head west on West Hoke Street for 3 blocks to intersection; Thence turn right onto South Kimmons Street for 1 block to stop sign; THENCE turn right onto West Rice Street for 4 blocks to second traffic light; THENCE turn left on South Main Street and head north on Main Street for about 1.3 miles to location of TURNAROUND and WATER STATION near the parking lot of Hogan Cabinetry; THENCE return heading south on Main Street for about 1.2 miles to intersection at the far corner of Parkdale Mills Building; THENCE turn right onto West Ridge Avenue for 1 block, THENCE turn left onto South Zion Street for about 1 block to location of the FINISH LINE near Trinity Lutheran Church.

This ordinance shall be in full force and effect from and after the date of adoption.

Adopted this 14th day of August 2023.

Attest:

Meredith Smith, Mayor

Madison Stegall, Town Clerk



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Madison Stegall, HR Director

ITEM TYPE: Action Item

AGENDA SECTION: Consent

SUBJECT: **Consider Approval of FY24 Pay Grade**

DETAILS: **MOTION TO APPROVE CONSENT AGENDA AS PRESENTED.**

This updated pay grade reflects the 4% COLA and potential 3% Merit increases.



Town Of Landis

FY24 - List of Classes Arranged by Grade

GRADE	CLASSIFICATION	FLSA STATUS	HIRING RATE	MAXIMUM
10			32,089	48,134
11			33,694	50,541
12	Customer Service Representative		35,379	53,068
13	Street Maintenance Technician		37,148	55,722
14	Water Resources Technician Firefighter		39,005	58,508
15	Electric Line Technician (Ground) Accounting Technician Deputy Town Clerk/Utility Billing Administrator		40,955	61,433
16	Fire Engineer Public Works Crew Leader Street Maintenance Supervisor Senior Water Resources Technician Senior Electric Line Technician (Low Class B)		43,003	64,505
17	Police Officer		45,050	70,279
18	Fire Lieutenant		47,410	71,116
19	Fire Captain Tree Trimmer Equipment Services Mechanic		49,781	74,671
20	Police Sergeant		52,151	78,228
21	Assistant Fire Chief	E	52,269	78,405
22	Parks and Recreations Director Utility Services Director Water Resources Supervisor	E E	54,883	82,324

23			57,627	86,442
24	Class B Lineman		60,509	90,764
	Assistant Police Chief	E		
25	Assistant Public Works Director	E	63,535	95,302
26	Finance Director	E	66,712	100,068
	Human Resources Director/Town Clerk	E		
	Fire Chief	E		
27	Police Chief	E	70,047	105,071
	Public Works Director	E		
28	Class A Lineman		73,550	110,325
29			77,227	115,841
30	Assistant Town Manager	E	81,089	121,633
31	Town Manager	E	85,144	127,716

E = Exempt from the Wage and Hour Provisions of the Fair Labor Standards Act (FLSA)



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Action Item

AGENDA SECTION: Consent

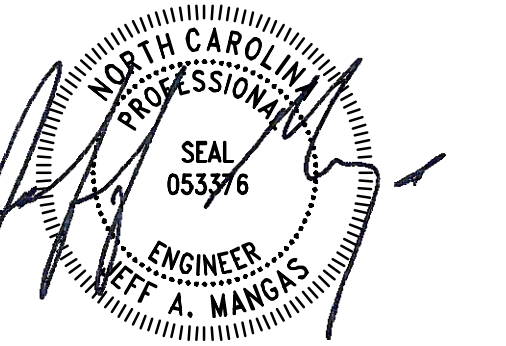
SUBJECT: **Consider Approval of Temporary Closure of Portion of Rice Street for Infrastructure Construction**

DETAILS: **MOTION TO APPROVE CONSENT AGENDA AS PRESENTED.**



601 S. Cedar Street, Suite 101
Charlotte, NC 28202
P: 704-716-5680

PROFESSIONAL SEAL



COA SEAL



REVIEWING AGENTS

EROSION CONTROL: N/A

WATER AND SEWER: TOWN OF LANDIS

STORMWATER: N/A

ZONING: TOWN OF LANDIS

PROJECT LOCATION

E. RICE STREET
TOWN OF LANDIS, ROWAN COUNTY
NORTH CAROLINA 28088

PLANS PREPARED FOR

PRESPRO CUSTOM HOMES
6220 HUDSPETH ROAD
HARRISBURG, NC 28075
704-453-2700

PROJECT NAME

RICE ROAD TOWNHOMES

PROJECT NUMBER

2021-114E

PROJECT PHASE

CIVIL CONSTRUCTION DOCUMENTS

REVISIONS

NO.	DATE	DESCRIPTION
1	4/13/23	Municipal Pre-Construction Meeting Comments
2	5/9/23	Municipal Comments: MH Invert & Structure Note 8
3	5/15/23	Municipal Comments: Invert Updates
4	6/6/23	Municipal Comments: Water Line Loop

SHEET NAME

UTILITY PLAN

SHEET NUMBER

C5.0

DATE

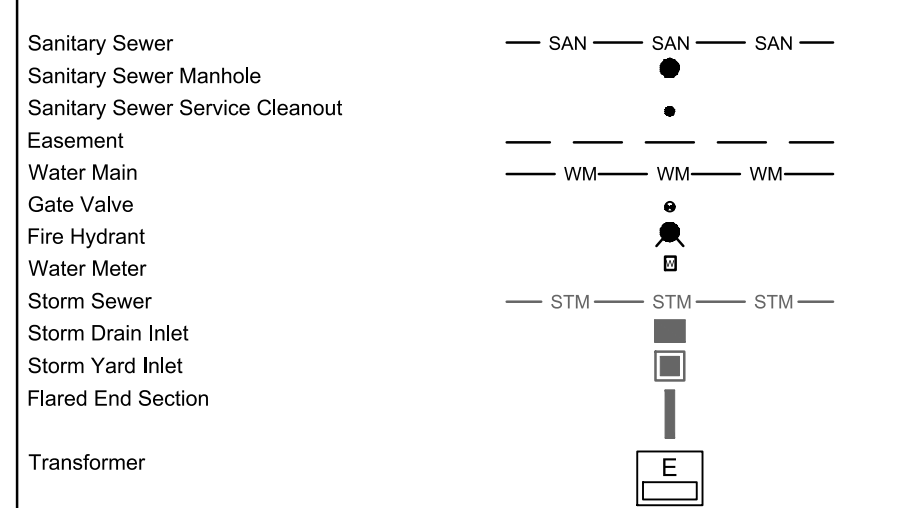
12/08/2022

SCALE: 1" = 20'

KEYNOTES

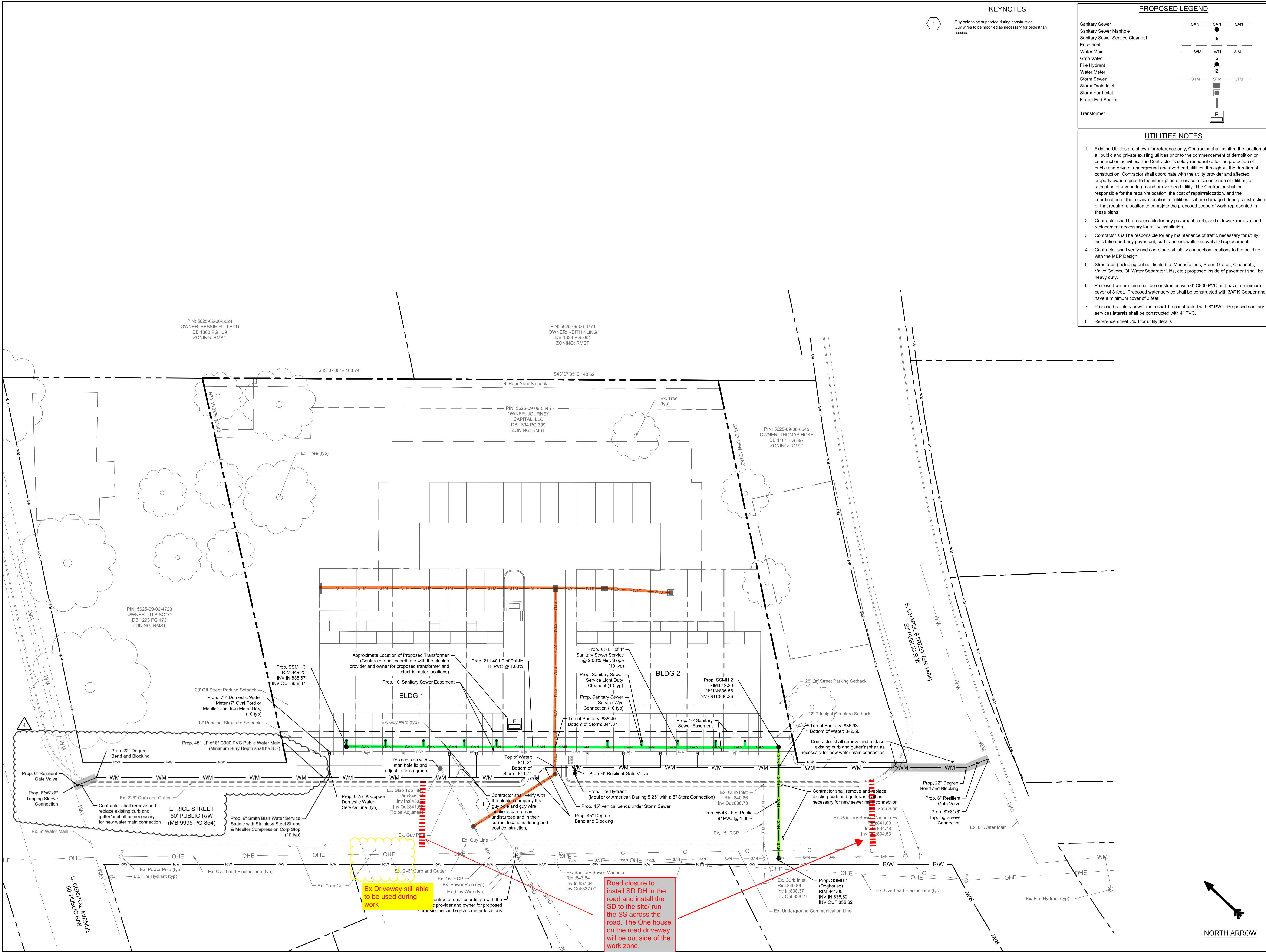
- 1. Guy pole to be supported during construction. Guy wires to be modified as necessary for pedestrian access.

PROPOSED LEGEND



UTILITIES NOTES

- Existing Utilities are shown for reference only. Contractor shall confirm the location of all public and private existing utilities prior to the commencement of demolition or construction activities. The Contractor is solely responsible for the protection of public and private, underground and overhead utilities, throughout the duration of construction. Contractor shall coordinate with the utility provider and affected property owners prior to the interruption of service, disconnection of utilities, or relocation of any underground or overhead utility. The Contractor shall be responsible for the repair/relocation, the cost of repair/relocation, and the coordination of the repair/relocation of utilities that are damaged during construction or that require relocation to complete the proposed scope of work represented in these plans.
- Contractor shall be responsible for any pavement, curb, and sidewalk removal and replacement necessary for utility installation.
- Contractor shall be responsible for any maintenance of traffic necessary for utility installation and any pavement, curb, and sidewalk removal and replacement.
- Contractor shall verify and coordinate all utility connection locations to the building with the MEP Design.
- Structures (including but not limited to: Manhole Lids, Storm Grates, Cleanouts, Valve Covers, Oil Water Separator Lids, etc.) proposed inside of pavement shall be heavy duty.
- Proposed water main shall be constructed with 6" C900 PVC and have a minimum cover of 3 feet. Proposed water service shall be constructed with 3/4" K-Copper and have a minimum cover of 3 feet.
- Proposed sanitary sewer main shall be constructed with 8" PVC. Proposed sanitary services laterals shall be constructed with 4" PVC.
- Reference sheet C6.3 for utility details.



File Location: N:\2021-114E (Rice Road Landis)\Civil\3D0 - Plan Sets\Civil Construction\GLO - Utility Planning
Last Saved on: 6/26/2023 12:26 PM Last Saved By: Managers

Road closure to install SD DH in the road and install the SD to the site/ run the SS across the road. The One house on the road driveway will be out side of the work zone.

Ex Driveway still able to be used during work





Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Action Item

AGENDA SECTION: Consent

SUBJECT: **Consider Approval of Reducing the Reserve amount to \$1500 for Surplusing the Police 2010 Dodge Charger on Gov Deals**

DETAILS: **MOTION TO APPROVE REDUCING THE RESERVE AMOUNT TO \$1500 FOR SURPLUSING THE POLICE 2010 DODGE CHARGER ON GOV DEALS**

This vehicle has been on two GOV Deal Auctions, since the June Meeting, and the highest bid was \$1500. I recommend moving this reserve to \$1500 to surplus this vehicle.



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Madison Stegall, Town Clerk

ITEM TYPE: Oath of Office

AGENDA SECTION: Presentations

SUBJECT: Swearing in of Fire Chief (Jack Smith)

DETAILS:



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Kevin Young, Interim Police Chief

ITEM TYPE: Oath of Office

AGENDA SECTION: Presentations

SUBJECT: Swearing in of Landis Police Officer (Austin Gribble)

DETAILS:



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Kevin Young, Interim Police Chief

ITEM TYPE: Oath of Office

AGENDA SECTION: Presentations

SUBJECT: Swearing in of Landis Police Officer (Corey Lowery)

DETAILS:



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Kevin Young, Interim Police Chief

ITEM TYPE: Employee Recognition

AGENDA SECTION: Presentations

SUBJECT: **Employee Recognition- Life Saving Award Presentation (Todd Bittle, Ethan Yarborough, Rodney Wilhoit)**

DETAILS: Present Engineer T. Bittle, Firefighter E. Yarborough, Firefighter R. Wilhoit with Life Saving Award for the Dollar General CPR Save on July 23, 2023



LANDIS FIRE

DEPARTMENT OF PUBLIC SAFETY, Interim Director Kevin Young
312 SOUTH MAIN STREET, LANDIS, NC 28088
P: 704-855-1269

July 28, 2023

To: Landis Board of Aldermen
Re: Life Saving Award
From: Interim Fire Chief

On July 23, 2023, at 1843hrs., Engine 443 was dispatched (Event# 2023131517) to the Dollar General located at 805 Coldwater Street in reference to an unconscious female. They arrived at 1846hrs to a by-standard attempting to do cardiopulmonary resuscitation (or C.P.R.) on a 38-year-old female, who had a history of heart problem, and was unconscious in the parking lot. Engine 443's crew checked for a pulse, and when one was not located, they performed C.P.R. and applied the automatic external defibrillator (A.E.D.). Firefighter Rodney Wilhoit responded in Ladder 58 and assisted with administering C.P.R. The A.E.D. delivered one shock to the patient and it was then Rowan County E.M.S. arrived on the scene. Rowan County E.M.S. applied the autopulse and after a few rounds with it, the return of spontaneous circulation (R.O.S.C.) was present. The patient was then transported to the hospital by E.M.S.

I would like to take this opportunity to present Engineer Todd Bittle and Firefighters Ethan Yarborough and Rodney Wilhoit with this life saving award.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin L. Young', written over a horizontal line.

Kevin L. Young

Interim Chief of Police and Fire Services



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Kevin Young, Interim Police Chief

ITEM TYPE: Action Item

AGENDA SECTION: Considerations

SUBJECT: **Consider Approval of Unfreezing the Current Frozen Police Patrol Position**

DETAILS: **MOTION TO APPROVE UNFREEZING THE CURRENT FROZEN POLICE PATROL POSITION.**



LANDIS POLICE

Kevin L. Young, INTERIM CHIEF OF POLICE

136 NORTH CENTRAL AVENUE PO BOX 165, LANDIS, NC 28088
P: 704-857-2129 F: 704-857-3512

July 28, 2023

To: Mayor and Board of Alderman
Re: Proposal to Unfreeze Police Position
From: Interim Chief of Police

Good evening,

As you know we have been working diligently to build a more modern and stable Police Department so that we can be of better service to our community. Accomplishing this goal requires many different moving parts including coverage, equipment, training, recruitment, and retention.

The Police Department currently has eight (8) patrol positions allocated to it which, ideally, would mean that when we are fully staffed, we would have four (4) patrol positions per day. These positions would be broken down into a day shift officer, mid-shift officer, and a night shift officer in addition to a supervisor. Not only does this coverage allow more proactive and community driven activities, but also allows officers to take vacation time when needed to reduce physical and mental burnout. It also helps ensure coverage if an officer is out sick, enabling them to recover at home rather than spread the sickness to coworkers due to inadequate coverage, which was a concern and issue during Covid. It also provides coverage for the training needed to address common issues brought to us by citizens, such as speeding, which requires an officer to be trained, certified and re-certified in the use of radar.

Previously, to budget much needed retention measures, the Town had to freeze one of these patrol positions. At the time this was not a concern as we were understaffed and still had the minimum officers needed to provide 24-hour police coverage. However, many agencies have taken even more drastic measures to retain employees and as such, it has been difficult to recruit experienced officers to come to our agency as patrol officers. This has led to the hiring of individuals straight out of Basic Law Enforcement Training (B.L.E.T.) with no previous experience. While they are promising candidates, they require a substantial time investment for field training. During this training they are occupying a patrol position but not contributing to coverage as they are with a training officer. We currently have a candidate that has a



LANDIS POLICE

Kevin L. Young, INTERIM CHIEF OF POLICE

136 NORTH CENTRAL AVENUE PO BOX 165, LANDIS, NC 28088
P: 704-857-2129 F: 704-857-3512

conditional offer of employment. If this offer comes to fruition, he will then have to complete B.L.E.T. This will take up one of our agency's positions for approximately 5-6 months before they can even begin field training. In addition, one of our officers is in the National Guard and has received deployment orders for October of this year. Legally and ethically, we are required to hold a spot for this officer so that upon his return he has a position. This effectively reduces our staffing by two officer positions without anyone being out of work for any of the aforementioned reasons. While still being able, once field trainings are complete, to provide minimum coverage this will hamper proactive activities and will negate the benefits the board was attempting to provide the citizens and officers when it originally granted the other positions.

I request that the board unfreeze the frozen patrol position so that we can assign it to this officer. This will not require a budget amendment as the officer's deployment is for a year, during which time the town will not be paying out a salary. This would allow us to hire another officer in the meantime for the same cost that has already been factored into the budget. It's basically having the position frozen, without it being frozen. This would result in the following benefits to the agency and town.

This would allow us to have a day shift officer, night shift officer and supervisor for each day along with a mid-shift officer that would float between the two rotations to assist with coverage as needed. Once the officer returns from deployment and completes field training, we would then have the afore mentioned four (4) officer coverage. This would, in the long run, help achieve the staffing the board and police department originally desired. In the short term it would allow the agency to still function in an improved state and continue in the direction needed to best serve the citizens of the community.

Thank you for your time and consideration of this request. Your continued support of the Police Department is appreciated, as we work to continually grow and improve. If you have any questions, feel free to ask.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin L. Young".

Kevin L. Young



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Kevin Young, Interim Police Chief

ITEM TYPE: Action Item

AGENDA SECTION: Considerations

SUBJECT: **Consider Approval of Police Explorer Upfit**

DETAILS: **MOTION TO APPROVE POLICE EXPLORER UPFIT**

The quotes attached are for upfitting the Police Explorers that were purchased in June. We have attached three quotes for this upfit. Staff recommends Dana Public Safety for the upfit. This is our state contract vendor.

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	476339-G
Customer No.	LANDIS

Bill To
LANDIS POLICE DEPARTMENT PO BOX 8165 ACCOUNTS PAYABLE LANDIS, NC 28088

Ship To
LANDIS POLICE DEPARTMENT 136 NORTH CENTRAL AVENUE ATT: LANDIS, NC 28088 United States

Contact:
Telephone: 704-857-2129
E-mail:

Contact: AD KEVIN YOUNG
Telephone: 704-857-2129
E-mail: kyoung@townoflandisnc.gov

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
02/24/23	GROUND SHIPMENT	PPAY & ADD TO INVOICE		NET30
Entered By		Salesperson	Ordered By	Resale Number
Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	N	INFO VEHICLE INFORMATION (2023 FORD PIU PATROL) Warehouse: GBKO	0.0000	0.00
2	2	Y	MISC SOI PT # EMPLB013J2-033 mPOWER LB B/W RBA Warehouse: GBKO SOUND OFF MPOWER LIGHT BAR BLUE / WHITE FRONT FULL FLOOD OPTION REAR BLUE RED AMBER TRAFFIC ADVISOR OPTION BRAKE LIGHTS ON END INBOARD MODULES QUOTE NUMBER QSF009964 NC STATE CONTRACT 680D	2,575.8860	5,151.77

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Entered By		Salesperson	Ordered By	Resale Number
Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
12	12	Y	EMPS2QMS4E SOI MPOWER FASCIA 4" 12-LED QUICK MNT BLUE/WHITE Warehouse: GBKO SOUND OFF 4" mPOWER LIGHT HEADS BLUE AND WHITE 4" Blue/Clear lights to be mounted on the front lower valance and also hooked to a button on the console that can be pushed to activate the clear only for fog lights. Blue/White lights. One to be mounted above each wheel well. Also, can be used for alley lights. NC STATE CONTRACT 680D	101.1900	1,214.28

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Entered By		Salesperson	Ordered By	Resale Number
Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	EMPSA05BU-8 SOI MPOWER 4X2 36-LED QUICK MNT R/B/W, Black HSNG Warehouse: GBKO SOUND OFF 4"x2" mpower Fascia with Quick Mount 36 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/BLU/WHT 2"x4" lights to be mounted on the rear liftgate. Blue/Red/Clear. Clear to be steady while in reverse and red to be steady when the brakes are applied.	161.4800	645.92
4	4	Y	NC STATE CONTRACT 680D EML6E20BA SOI ML6 LED FLUSH MNT LIGHT, BLUE/AMBER Warehouse: GBKO SOUND OFF ML6 LED Flush Mount Light, SAE J595 Class 2 & ECE 410.05 Certified, 10-30 volts, 10" cable - Dual Color Blue/Amber MOUNTED IN THE BOTTOM OF THE LIFTGATE LIGHTS UP WHEN THE LIFTGATE IS OPEN NC STATE CONTRACT 680D	40.8900	163.56

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	ETSA482RSR SOI nERGY 400 SERIES DUAL TONE SIREN Remote w/ Knob Warehouse: GBKO SOUND OFF nERGY® 400 Series Remote Siren w/ Knob Control, 10-16v - 200 watt dual-tone	537.7300	1,075.46
4	4	Y	NC STATE CONTRACT 680D ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: GBKO SOUND OFF 100J series composite speaker w/ universal bail brkt-100 watt	160.6600	642.64
2	2	Y	NC STATE CONTRACT 680D ETSSVBK02 SOI 100N/100J Series Speaker Bracket DRIVER Warehouse: GBKO SOUND OFF 100N/100J/100U Series Speaker Bracket (no drill) for Ford PI Utility 2020 - 2023 capable of holding up to two kits, Bumper Mount Center NC STATE CONTRACT 680D	24.3700	48.74

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Dempsey Owens	Dempsey Owens - Greensboro	AD KEVIN YOUNG			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	ETTFUT-16 SOI PLUG-IN TAILLIGHT FLASHER - 2016+ PIUT Warehouse: GBKO SOUND OFF Flashback Plug-In Alternating Taillight Flasher, Solid State - 2.4 f.p.s. for Ford PI Utility 2016-2020	76.4100	152.82
2	2	Y	C-VS-1012-INUT HAV 22" Angled Low Profile Console Warehouse: GBKO HAVIS High Angled Console For 2020-2023 Ford Interceptor Utility FACEPLATES C-EB25-MMT-1P C-EB25-T81-1P C-EB35-SN4-1P	335.9200	671.84
2	2	Y	NC STATE CONTRACT 680D C-PM-124 HAV Brother PocketJet Printer Mount for Ford Intercept Warehouse: GBKO HAVIS Brother PocketJet Printer Mount For Ford Interceptor Utility NC STATE CONTRACT 680D	114.7000	229.40

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	C-ARM-103 HAV FLIP-UP ARMREST, ATTACHES TO CONSOLE Warehouse: GBKO HAVIS Armrest For Top Mount, Console, Large Pad	101.5600	203.12
2	2	Y	NC STATE CONTRACT 680D CUP2-1001 HAV Self-Adjusting Double Cup Holder Warehouse: GBKO HAVIS CUPHOLDER	37.3900	74.78
2	2	Y	NC STATE CONTRACT 680D C-MD-112 HAV 11' SLIDE, TILT, & SWIVEL LOCKING SWING ARM Warehouse: GBKO HAVIS 11" Slide Out Locking Swing Arm With Motion Adapter NC STATE CONTRACT 680D	204.7900	409.58

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	UT-1001 Hav Universal Rugged Cradle for approximately 11"-14" Warehouse: GBKO HAVIS Universal Rugged Cradle For Approximately 11"-14" Computing Devices	188.6000	377.20
2	2	Y	NC STATE CONTRACT 680D PJ862 Brother PocketJet 862 Full-Page Mobile Printer Warehouse: GBKO BROTHERS Standard-Resolution Full-Page Mobile Printer with Bluetooth® Wireless Technology and USB-C®	383.0000	766.00
2	2	Y	LBX110001 BRO USB Cable Type A to C, 10 ft Warehouse: GBKO	25.0000	50.00
2	2	Y	BROTHERS USB CABLE LB3692 BROT 14' DIRECT WIRE 12 VDC POWER CORD Warehouse: GBKO BROTHERS POWER CABLE	22.0000	44.00

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	OP-5302USB BI 3 12VOLT PLUG W/ 2 USB PORT Warehouse: GBKO BROOKINGS 12V AND USB FACEPLATE FOR CONSOLE NC STATE CONTRACT 680	46.6900	93.38
4	4	Y	C-MCB HAV CONSOLE MICROPHONE CLIP BRACKET Warehouse: GBKO HAVIS MIKE CLIP BRACKETS NC STATE CONTRACT 680D	10.6000	42.40
4	4	Y	C-MC HAV CONSOLE MICROPHONE CLIP Warehouse: GBKO HAVIS MIKE CLIPS NC STATE CONTRACT 680D	8.9300	35.72

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	EWLPT001 SOI INTEROR COMPACT LIGHT WHITE Warehouse: GBKO SOUND OFF Calisto Compact Interior Light, E-type approved, Brushed Chrome Finish, 160 Lumens, White Light in the prisoner cage	20.6500	41.30
2	2	Y	NC STATE CONTRACT 680D 1K0574ITU20WD SMC #6VS SPT Stationary Window Warehouse: GBKO SPT Single Prisoner Transport Partition Partition Coated Polycarbonate *FOR USE WITH: -Stock Seat	772.1600	1,544.32
2	2	Y	PK0123ITU202ND SMC 12-VS EXP MTL CARGO BARRIER 2020+ FORD PIUT Warehouse: GBKO VEHICLE - 2023 FORD PIU ***** SETINA CARGO PARTITION NC STATE CONTRACT 680D	372.8800	745.76

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	GT0536ITU20 SMC FIREARM MOUNT SPT TRANSFER KIT- 2020 PIUT Warehouse: GBKO SETINA "Firearm Mount Transfer KitForward Facing Partition MountWith Mount Plate*ONLY COMPATIBLE WITH: -SPT Single Prisoner Transport Partition*NOT COMPATIBLE WITH: -Center Consoles Exceeding 23" Length" DESIGNED FOR DOUBLE T-RAIL MOUNTING PLATFORM - *****	57.3200	114.64
2	2	Y	NC STATE CONTRACT 680D GK1027IUHK SMC S T-RAIL MOUNT 1 UNIVERSAL HK Warehouse: GBKO SETINA GK1027IUHK S T-RAIL MOUNT 1 UNIVERSAL HK NC STATE CONTRACT 680D	250.5200	501.04

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Dempsey Owens		Dempsey Owens - Greensboro	AD KEVIN YOUNG	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	TK0250ITU20 SMC 2020 FORD PI SUV CARGO BOX Warehouse: GBKO SETINA CARGO BOX - DSK- Drawer, Sliding with Key Lock & BSK - Base, Sliding with Key Lock REQUIRES 12-VS CARGO PARTITION OR FREESTANDING MOUNTING KIT SOLD SEPERATELY FOR INSTALLATION ---- *****	1,287.3600	2,574.72
2	2	Y	NC STATE CONTRACT 680D GK10251SHK SMC S T-RAIL MOUNT SMALL HK Warehouse: GBKO SETINA SINGLE T-RAIL MOUNT SMALL LOCK WITH HANDCUFF KEY OVERRIDE MOUNTED IN THE REAR OF THE CARGO AREA ***MAYBE ON THE CARGO BOX*** NC STATE CONTRACT 680D	199.0000	398.00

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4	4	Y	ECVDMLTAL00 SOI UNIVERSAL DOME LIGHT ALL LED, RED/CLEAR Warehouse: GBKO SOUND OFF LED Dome Light, 6" Round w/ Red LED Night Light, 10-30v - White LEDs/White Lens light in the rear cargo	56.5800	226.32
2	2	Y	NC STATE CONTRACT 680D 78101 SLI STINGER 2020 W/ AC&DC CHARGER Warehouse: GBKO	140.0000	280.00

FREIGHT WILL BE ADDED TO THE INVOICE

Approved By: _____
 Approve All Items & Quantities

Quote Good for 30 Days

Print Date	07/13/23
Print Time	07:52:23 AM
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Subtotal	18,518.71
Freight	0.00
7.000 % Sales Tax	1,296.31
Order Total	19,815.02

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Since 1957 3814 North Graham Street/28206
 REMIT TO: PO Box 26685
 Charlotte, NC 28221
 Phone (704) 377-2551
 NC WATS (800) 849-5050

1131 White Horse Road
 PO Box 8498 Sta. A
 Greenville, SC 29604
 Phone (864) 277-4372
 SC WATS (800) 849-2426

QUOTE

QUOTE ORG

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/23/23	8/27/23		BRIAN SLOOP	149575	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/065597-R02	New Quote#65597	BRI	Prepaid/add		CHARLOTTE STORE

Sold To Kevin Young
 TOWN OF LANDIS
 PO BOX 8165
 LANDIS NC 28088

Ship To LANDIS POLICE DEPARTMENT
 136 N CENTRAL AVE
 LANDIS NC 28088

Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	EMPLBSS153-CUSTOM	STATE OF NC BID# DPC467952775-BJ Traffic Control Devices * CATEGORY(J)-SAFETY ACCESSORIES * Ext Lightbar 55" Mpower w/new 6" OSF010140 / EMLB004U9-033	2278.8000	EA	4,557.60
2	ETSA482CSR	200 Watt "CONSOLE SIREN W/ROTARY KNOB", Speaker & Mount Brackets	422.9400	EA	845.88
4	ETSS100J	SOU 200Watt Rotary Knob Siren	155.6000	EA	622.40
4	ETSSVBK01	SOU-100WATT SPEAKER	24.7800	EA	99.12
2	ECVDMLTALDC	SOU-100N&J SPEAKER BRKT 2020 FRD Front over Driver area Dome Light: SOU-Police LED Dome Light for Dodg	65.9400	EA	131.88
4	TLS-13	Triton Interior Lights: (1) for prisoner area & (1) for the rear cargo area	26.5900	EA	106.36
2	425-3816	WHITE 13-Inch x 7/8" 96-LED Strip	34.9500	EA	69.90
2	PJ862	Magnetic Microphone System - Singl Freight Estimate on Brothers: Freight Estimate is \$25.00 POCKET JET 8 W/ BLUETOOTH, 200 DPI Freight Estimate on Jotto: Freight Estimate is \$350.00	403.5300	EA	807.06
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

All warranties are limited to the warranty given by the manufacturer, and in no event does Campbell-Brown, Inc. warrant any product it sells beyond the stated warranty of the product manufacturer.
 All quotes are valid for 30 days from the dated issued.



QUOTE

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 REMIT TO: PO Box 26685
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 NC WATS (800) 849-5050

1131 White Horse Road
 PO Box 8498 Sta. A
 Greenville, SC 29604
 Phone (864) 277-4372
 SC WATS (800) 849-2426

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/23/23	8/27/23		BRIAN SLOOP	149575	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/065597-R02	New Quote#65597	BRI	Prepaid/add		CHARLOTTE STORE

Sold To Kevin Young
 TOWN OF LANDIS
 PO BOX 8165
 LANDIS NC 28088

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 136 N CENTRAL AVE
 LANDIS NC 28088

Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	475-0767	AR SECURE BRACKET CAN BE PURCHASE @ A LATER DATE. MIN QTY OF (10) FOR CB INC TO BUY	1813.7900	EA	3,627.58
2	475-2046	PI Utility 2020+ GR7, ZRT, AR BLM (STR KEY)	229.5600	EA	459.12
Freight Est on Setina Items: Freight Est is \$350.00					
2	TK0248I TU20	CARGO BOX DSC/BSC	1259.1000	EA	2,518.20
2	GK10251SHK	Single T-Rail Mount Small With Han	194.6700	EA	389.34
2	GK0726	10 SECOND TIMER w/swi tch	30.8700	EA	61.74
removed the (4) Inside Headlight & reverse lights. (Blue/White Led Inserts: SOU-Universal LED Insert ***** DONE! *****					
4	EMPS2STS4E	add (2) blue/white to side of the front tag holder (like KPD does). MPOWER 4" STUD MT 12LED B/W	102.9000	EA	411.60
4	EMPS2STS4M	Change (2) lights that are on the rear hatch facing downward for when the liftgate is open, from B/W to Blue/Amber MP 4" ST MNT B/A / EMPS20BSK-M (2) 4" B/W lights to go on the	102.9000	EA	411.60
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

All warranties are limited to the warranty given by the manufacturer, and in no event does Campbell-Brown, Inc. warrant any product it sells beyond the stated warranty of the product manufacturer.
 All quotes are valid for 30 days from the dated issued.



Since 1957 3814 North Graham Street/28206
 REMIT TO: PO Box 26685
 Charlotte, NC 28221
 Phone (704) 377-2551
 NC WATS (800) 849-5050

1131 White Horse Road
 PO Box 8498 Sta. A
 Greenville, SC 29604
 Phone (864) 277-4372
 SC WATS (800) 849-2426

QUOTE

QUOTE ORG

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/23/23	8/27/23		BRIAN SLOOP	149575	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/065597-R02	New Quote#65597	BRI	Prepaid/add		CHARLOTTE STORE

Sold To Kevin Young
 TOWN OF LANDIS
 PO BOX 8165
 LANDIS NC 28088

Ship To LANDIS POLICE DEPARTMENT
 136 N CENTRAL AVE
 LANDIS NC 28088

Quantity	Stock #	Description	Unit Price	UM	Extended Price
4	EMPS2STS4E	bottom of the lower valance area like you have on your demo vehicle. MPOWER 4" STUD MT 12LED B/W	102.9000	EA	411.60
4	EMPSA05BU-8	Tri Color 3m 4" Mpower light for Tag area: 4x2 Tri Color 3m R/B/W	164.2200	EA	656.88
2	ETTFUT-16	Delete the four (4) 4" shrouds for the rear side windows. ***** DONE!! ***** I will add a Tail light "Plug-n- Play" flasher.. The Head lights will flash thru the BCM.. Its a Free Ford option... FYI SOLID STATE, PLUG IN TAILLIGHT Plus Freight on Gamber Freight Estimate is \$150.00 *****	77.7000	EA	155.40
2	7170-0734-18	3130-0361. 2" Knockout Plate DC PLUG PLATE FOR REMOTE SIREN PLATE FOR MOTOROLA RADIO *****	946.0000	EA	1,892.00
2	15371	KIT - 2020+ Ford Utility Low Profi Kussman Dual USB Power Port Module	59.4000	EA	118.80
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Conti nued**

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 SC WATS (800) 849-2426

Section 5, Item 5.2

QUOTE

QUOTE ORG

Page 4

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/23/23	8/27/23		BRIAN SLOOP	149575	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/065597-R02	New Quote#65597	BRI	Prepaid/add		CHARLOTTE STORE

Sold To Kevin Young
 TOWN OF LANDIS
 PO BOX 8165
 LANDIS NC 28088

Ship To LANDIS POLICE DEPARTMENT
 136 N CENTRAL AVE
 LANDIS NC 28088

Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	7160-0250	GAMBER UNIVERSAL CRADLE	272.2500	EA	544.50
4	425-2273	12V Lighter Replacement (Red Rubbe	10.1900	EA	40.76
			SubTotal		18,939.32
			Freight		890.00
			Sales Tax		1,338.48
			Quote Total		21,167.80

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 All quotes are valid for 30 days from the dated issued.

Product ID	Description	Quantity	Price	Sub Total
3SRCCDCR	3" ROUND SPLIT RED/WHT COMPART For Cage Area	2.00	\$68.80	\$137.60
ECVCSMLEDF	12" LED Utility Strip Light, Surface Mount - White Wired with Separate Switch in Cargo Area	2.00	\$51.50	\$103.00
EMPS2STS4E	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Blue/White MOUNTED OVER WHEEL WELL WHITE TO COME ON WITH ALLEYS	8.00	\$122.50	\$980.00
EMPS2001N-M	4" mpower Fascia with Stud Mount 12 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens BLU/AM MOUNTED TO BE FACING DOWNWARD ON THE REAR LIFTGATE BESIDE OF THE TAG LIGHTS	4.00	\$122.50	\$490.00
C-VS-1012-INUT	2020-2023 Ford Interceptor Utility Specific Angled Console	2.00	\$422.60	\$845.20
C-PM-124	Brother Pocketjet Printer Mount For Ford Interceptor Utility	2.00	\$181.12	\$362.24
C-LP2-USB-BL2	Console Accessory Bracket Kit with 2 Lighter Plug Outlets W/ 1 USB-C & USB Type A Dual Port Charger and 2 Blanks for Rectangular Accessories	2.00	\$109.52	\$219.04
CUP2-1001	Internal Cup Holders	2.00	\$47.00	\$94.00
C-ARM-102	Side Mount Armrest	2.00	\$65.98	\$131.96
C-MD-119	Swing Arm With Motion Adapter	2.00	\$257.64	\$515.28
UT-1001	Universal Rugged Cradle For Approximately 11"-14" Computing Devices	2.00	\$237.28	\$474.56
EMPS2001B-M	4" mpower Fascia with Quick Mount 12 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens BLU/AMB MOUNTED FACING DOWNWARD PN THE REAR LIFTGATE BESIDE OF THE TAG LIGHTS	4.00	\$122.50	\$490.00
EMPSA05BU-8	mpower® Fascia 4x2 Light w/ Quick Mount, 18" 5-wire w/ sync option & 1.5 Pigtail, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 36 LED, Tricolor - Red/Blue/White MOUNTED ON REAR LIFTGATE BESIDE TAG TO FLASH R/B/W STEADY RED FOR BRAKES STEADY CLEAR FOR REVERSE	4.00	\$195.50	\$782.00
EMPS2STS4E	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Blue/White MOUNTED IN FRONT LOWER VALANCE CLEAR ALSO TO BE USED AS FOG LIGHTS	4.00	\$122.50	\$490.00
ETTFUT-16	Flashback Plug-In Alternating Taillight Flasher, Solid State - 2.4 f.p.s. for Ford PI Utility 2016-2020	2.00	\$92.50	\$185.00
ETSA482CSR	nERGY® 400 Series Multi-Function Siren w/ Knob Control, 10- 16v - 200 watt dual-tone	2.00	\$503.50	\$1,007.00
ETSS100J	100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	4.00	\$194.50	\$778.00

Product ID	Description	Quantity	Price	Sub Total
1K0574ITU20WD	SPT Single Prisoner Transport Partition Partition #6VS SPT Stationary Window Coated Polycarbonate *FOR USE WITH: -Stock Seat	2.00	\$960.16	\$1,920.32
PK0316ITU202ND	Cargo Area Rear Partition #12VS Stationary Window Coated Polycarbonate *FOR USE WITH: -2nd Row Seat	2.00	\$471.68	\$943.36
GK10271UHK	S T-RAIL MOUNT 1 UNIVERSAL HK	2.00	\$311.52	\$623.04
TK0252ITU20	CARGO BOX TFN- Tray, Fixed With No Lock BSK- Base Sliding With Key Lock	2.00	\$1,120.32	\$2,240.64
TF0292ITU20	Freestanding Cargo Box Bracket Kit *NOT COMPATIBLE WITH: -EZ Lift Cargo Deck	2.00	\$231.44	\$462.88
TPA9289	Cargo Radio Tray With No lock TRN	2.00	\$312.30	\$624.60
GK10261LTHK	Single T-Rail Trunk Tray Mount Large With Handcuff Key Override	2.00	\$271.48	\$542.96
78104	Stinger 2020 - 12V DC 1 holder - Black	2.00	\$150.00	\$300.00
SHIPPING & HANDLING	Shipping for Havis & Setina	2.00	\$350.00	\$700.00

Total Tax	\$1,565.75
Total	\$23,932.43



Item Cover Page

MEETING TYPE Board of Alderman
DATE: August 14, 2023
SUBMITTED BY: Kevin Young, Interim Police Chief
ITEM TYPE: Action Item
AGENDA SECTION: Considerations
SUBJECT: **Consider Approval of Police Upfit Labor**

DETAILS: **MOTION TO APPROVE POLICE UPFIT LABOR**

The quotes attached are for the upfitting labor costs of the Police Explorers that were purchased in June. We have attached three quotes for these labor costs.



Since 1957 3814 North Graham Street/28206
 REMIT TO: PO Box 26685
 Charlotte, NC 28221
 Phone (704) 377-2551
 NC WATS (800) 849-5050

1131 White Horse Road
 PO Box 8498 Sta. A
 Greenville, SC 29604
 Phone (864) 277-4372
 SC WATS (800) 849-2426

Section 5, Item 5.3

QUOTE

QUOTE ORG

Page 1

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/27/23	8/26/23		BRIAN SLOOP	149575	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Pod/Col	Shipped From
01/066232	Labor Quote	BRI	Install		CHARLOTTE STORE

Sold To Kevin Young
 TOWN OF LANDIS
 PO BOX 8165
 LANDIS NC 28088

Ship To LANDIS POLICE DEPARTMENT
 136 N CENTRAL AVE
 LANDIS NC 28088

Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	INSTALLATION	INSTALLATION CHARGE	2750.0000		5,500.00
2	INSTALL KIT #15	FOR QUOTE PURPOSES ONLY	325.0000	EA	650.00
			SubTotal		6,150.00
			Freight		
			Sales Tax		415.13
			Quote Total		6,565.13

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1886 Old Mountain Road
 Statesville NC 28677
 704.324.8029

Quote

To:
 Landis Police Department
 136 N. Central Avenue
 Landis, NC 28088

From:
 Stewart Milliken
 1886 Old Mountain Road
 Statesville, NC 28677
 Phone: 704.324.8029

Summary

Total Amount:	\$7,179.71	Quote ID:	QUO-11051-Z8Q6C0
Shipping Method:		Date:	7/31/2023
Payment Terms:		Expiration Date:	8/30/2023
Contract:			

Shipping Information

Ship To:	Bill To:
136 N. Central Avenue	136 N. Central Avenue
Landis, NC 28088	Landis, NC 28088

Vehicles

Vehicle ID	VIN	Tag	Year	Stock/Unit Number	Make/Model
------------	-----	-----	------	-------------------	------------

Details

Product ID	Description	Quantity	Price	Sub Total
	Avalara Tax Calculated	0.00	\$0.00	\$469.71
INSTALL SUPPLIES	Installation Shop Supplies	2.00	\$295.00	\$590.00
LABOR-INSTALLATION	Installation of Equipment to Include Hooking Up Wig-Wags and Mirror Lights	2.00	\$2,890.00	\$5,780.00
LABOR-INSTALLATION	Installation of Customer Provided Stalker Radar	2.00	\$170.00	\$340.00

Total Tax	\$469.71
Total	\$7,179.71

HILBISH FORD
 2600 South Cannon Blvd.
 Kannapolis, NC 28083
 704-938-3121

TOWN OF LANDIS

Jul 28, 2023 08:12 AM

Home: YMMS: 2023 Ford Police Interceptor Utility Base
 Mobile: Engine: 3.3L Eng
 Work: License:
 Email: VIN: 1FM5K8AB4PGA83119
 Odometer:

TYPE	DESCRIPTION	PART #	QTY	PRICE	RATE	HOURS	LINE TOTAL
Sublet / Misc	UPFIT FOR 2023 FORD INTERCEPTOR (2 VEHILCES)	-	-	-	-	-	\$5,500.00
Parts	PARTS FOR INSTALL		2.0	\$712.50	-	-	\$1,425.00

Labor:	\$5,500.00
Parts:	\$1,425.00
Labor Taxes:	\$385.00
Parts Taxes:	\$99.75
TOTAL:	\$7,409.75

Customer Signature: _____



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Action Item

AGENDA SECTION: Considerations

SUBJECT: **Consider Discussion of Speed Reduction Measures on South Zion Street**

DETAILS:



Get the Best Treatment™

Product name or item number...

Stop Sign: Octagon, 24" x 24" EGP Reflective Aluminum, TM13J

Item No. 57205



[+ Hover to zoom | Click to enlarge](#)

Product Details

[› Read full description](#)

\$136.⁹⁵ price per each
excl. tax

In Stock

- 1 +



Get the Best Treatment™

SPPED BUMP

[← Back to overview](#)

72" Speed Bump

Item No. 22345



[+ Hover to zoom](#) | [Click to enlarge](#)

Product Details 1/10 the weight of concrete Will not warp, crack, chip or rot Lightweight yet rugged polyethylene construction. Resistant to UV, moisture, oil and extreme temperature variations. Unit has yellow polyurethane glass-beaded paint for maximum reflectivity. Secured to the pavement with fo

\$309.⁹⁵ price per each
excl. tax

Add to cart



Add to Order Template

♥ Add to wish list

Description

Product Details

Product Information

Item number 57205

Brand Name National Marker Co.

Catalog Page 1475

Net weight 4

Last viewed products

[View all](#)

[Clear](#)

72" Speed Bump

Item No. 22345

\$309.⁹⁵



Delivering to Burlington 06013
Update location

Industrial & Scientific

speed bump sign

EN

Hello, sign in
Account & Lists

Section 5, Item 5.4

All Back to School Off to College Medical Care Best Sellers Customer Service Amazon Basics Music Prime Save on college Move-In Day finds

Industrial & Scientific Janitorial & Facilities Safety Supplies Medical Supplies Food Service Diagnostic Equipment Material Handling Educational Supplies

Back to results



Roll over image to zoom in

NMC TM157J Traffic Sign, Legend "SLOW - SPEED BUMP", 12" Length x 18" Height, Engineer Grade Prismatic Reflective Aluminum 0.080, Black On Yellow

Visit the NMC Store

4.7

35 ratings

\$40⁴⁷

FREE Returns

- **Traffic Signage:** the sign is designed to inform motorists to drive slow because of an approaching speed bump. It is mostly used to ensure that the motorists drive safely and slow down at required locations for safety reasons
- **Material:** the traffic safety sign is made from heavy duty reflective aluminum. The reflective sheeting on the material provides long term reflectivity and durability. It comes with predrilled holes on radius corners for easy mounting
- **Clear Legibility:** the legend "SLOW - SPEED BUMP" is printed in bold and legible text to ensure better visibility even from a distance
- **Specifications:** rectangular heavy duty reflective aluminum traffic signage is 0.080 in. thick, 12 in. wide and 18 in. high. The sign is graffiti proof, UV and chemical resistant. It has yellow text on black base and black text on yellow base
- **Sign Muscle:** this traffic safety signage has NMC Sign Muscle coating to protect the text against fading, scratches, scuffing, and moisture. The UV-cured, clear coating creates a strong bond and boosts the color and clarity



Enjoy fast, FREE delivery, exclusive deals and award-winning movies & TV shows with Prime
Try Prime and start saving today with Fast, FREE Delivery

\$40⁴⁷

FREE Returns

FREE delivery Wednesday, August 16

Or fastest delivery Sunday, August 13. Order within 11 hrs 49 mins

Delivering to Burlington 06013 - Update location

In Stock

Qty: 1

Add to Cart

Buy Now

Payment Secure transaction
Ships from Amazon.com
Sold by Amazon.com
Returns Eligible for Return, Refund or Replacement within 30 days of receipt

Add a gift receipt for easy returns

Add to List



Private Property - Private Drive Keep Out,...

★★★★★ 18

\$8⁹⁹ prime

Save 8% with coupon

Sponsored

Frequently bought together



+



+



Total price: \$175.07

Add all three to Cart

New (4) from \$40⁴⁷ & FREE Shipping.

Other Sellers on Amazon

\$45.83

& FREE Shipping

Sold by: Empire Rigging & Supply

Have one to sell?

Sell on Amazon

This item: NMC TM157J Traffic Sign, Legend "SLOW - SPEED BUMP..."
\$40⁴⁷

SmartSign - K-KIT Sign Attachment Kit, "Attachment Hardware..."
\$2⁹⁹

SmartSign U-Channel Sign Post, 8' Tall, 1.12LB Medium Weight, Gree...
\$131⁶¹

Posts from related brands



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Action Item

AGENDA SECTION: Considerations

SUBJECT: **Consider Approval of Appointing Michael D. Ambrose as the 1st Alternate Position on the NCMPA1 BOC**

DETAILS: **MOTION TO APPROVE APPOINTING MICHAEL D. AMBROSE AS THE 1ST ALTERNATE POSITION ON THE NCMPA1 BOC.**



VIA E-MAIL

TO: Michael Ambrose 1501.33 Landis
Town Manager

FROM: Amy Blinson
Lead Senior Executive Assistant

DATE: August 10, 2023

SUBJECT: NCMPA1 Board of Commissioners (BOC)

Based on our recent email communications I have attached a blank oath for the 1st alternate position on the NCMPA1 BOC based on Rebecca Powell departing Landis, August 18, 2023. Our records will continue to reflect that Joe Halyburton is commissioner and Tristin Walter is the second alternate commissioner unless otherwise notified.

Once the town council makes the appointment to the NCMPA1 BOC to replace Ms. Powell, a new oath will need to be administered to that individual. The oath will need to be executed in front of a Notary Public. After the oath is administered, at your earliest convenience please scan the document to me.

In addition, we will need a certified copy, or extract, of the minutes of the Town Council meeting at which this appointment was made. The oath and minutes do not have to be sent to me at the same time.

Please let me know if you have any questions. Thanks in advance for your assistance.

adb

Attachment

cc: Madison Stegall

1501.33 Landis

OATH

I, _____, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina, not inconsistent therewith, and that I will faithfully and impartially execute and discharge the duties of my office as First Alternate Commissioner of the North Carolina Municipal Power Agency 1, and that I will adhere to and abide by the ElectriCities' Ethical and Professional Code of Conduct, so help me God.

First Alternate Commissioner

Sworn to and subscribed before me,
this _____ day of _____, 20____.

Notary Public

My Commission Expires:

(NOTARY SEAL HERE)



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Action Item

AGENDA SECTION: Considerations

SUBJECT: **Consider Approval of Public Works Electric Materials**

DETAILS: **MOTION TO APPROVE CONSENT AGENDA AS PRESENTED.**

The Town experienced the severe storm on Monday August 7, 2023 that caused us to expend material to keep the power on. This quote from Border States was the only quote that we are able to receive at this time. The other vendors are unable to get material in a timely fashion at this time. We typically use Border States for our Electric Material due to them being the best priced. We are turning in FEMA funding as well in hopes to receive a reimbursement on this cost.



Quote

Border States Electric - GNV
 422 Fairforest Way
 Greenville SC 29607-4436
 Phone: 864-242-6880

BSE Quote: 27150208
 Sold-To Acct #: 187140
 Valid From: 08/03/2023 To: 08/10/2023
 PO No: RFQ 080323
 Payment Terms: Net 30 days

Created By: Brandon Burns
 Tel No: 864-770-1201
 Fax No:

TOWN OF LANDIS NC
 PO Box 8165
 LANDIS NC 28088

Inco Terms:
 PPA PREPAID AND ALLOW FREIGHT

Ship-to:
 TOWN OF LANDIS NC
 704 W BLUME ST
 LANDIS NC 28088-1247

Cust Item	BSE Item	Material MFG - Description	Quantity	Price Per	UoM	Value
	000010	142244 THM - WR189 2/0 TO 1 H TAP CONN	200 EA	1.35 / 1	EA	270.00
	000020	152952 CHN - GL4042A AUTO SPLICE 2 TO 4	50 EA	11.00 / 1	EA	550.00
	000030	775806 CRH - 16 2 LCKNT STL RGD/IMC	100 EA	82.97 / 100	EA	82.97
	000040	161277 PRF - GDE-1104 GALV GUY GRIP DEADEND - 1/4IN	50 EA	2.71 / 1	EA	135.50
	000050	2378338 HEND - HPI-55-3 15KV PIN INS C-NECK 55-3	70 EA	7.28 / 1	EA	509.60
	000060	650419 MPS - J8812 5/8X12 MACHINE BOLT	100 EA	2.38 / 1	EA	238.00
	000070	650417 MPS - J8814 5/8X14 MACHINE BOLT	50 EA	2.67 / 1	EA	133.50
	000080	3346508 ALU - CSG15-100A-110-EB-10KA ALUMA-FORM 100A P	20 EA	111.38 / 1	EA	2,227.60
	000090	2110359 MPS - ZHP0100C00100 10KV HEAVY DUTY ARRESTER	20 EA	54.06 / 1	EA	1,081.20
	000100	740063 CRH - 496-8 COND STRAP 2IN 2H	200 EA	47.98 / 100	EA	95.96
	000110	3018507 MMM - 37-2INX66FT-1.5INCORE 37 VINYL TAPE 2X66	100 ROL	8.29 / 1	ROL	829.00
	000120	3304225 MMM - 37-1-1/2X66FT EL TAPE BLK 600V 1.5INCORE	100 RL	6.14 / 1	RL	614.00
	000130	2419579 THHN - SS-THHN-1/0-BLK-19STR-CU-2500R *** 100FT REEL	100 FT	2,251.88 / 1,000	FT	225.19

BSE Quote: 27150208
 Sold-to Acct #: 187140
 Valid From: 08/03/2023 To: 08/10/2023

Cust Item	BSE Item	Material MFG - Description	Quantity	Price Per	UoM	Value
	000140	162930 CPR - LPC215 15KV 200A PROTECTV CAP 00-	5 EA	29.89 / 1	EA	149.45
	000150	1352009 ALU - CS-819 CABLE POSTIONER	20 EA	45.79 / 1	EA	915.80
	000160	- NEHRING 6SOL SD CU RISER WIRE 4X250' *** REEL SIZE - 12IN X 8IN	1,000 EA	1,662.00 / 1,000	EA	1,662.00
	000170	3448085 SALC - WP-125-2-A 1.25X24IN AL NEMA HEAD ARM	25 EA	28.80 / 1	EA	720.00
	000180	100324 CHN - M2D1SFA23 2.1A FUSELINK SLOFAST	50 EA	14.33 / 1	EA	716.50
	000190	1099063 CHN - M3D5SFA23 3.5 AMP SLO-FAST FUSE LINK	50 EA	14.33 / 1	EA	716.50
	000200	568985 CHN - M7D0SFA23 7A FUSELINK	50 EA	16.39 / 1	EA	819.50
	000210	160215 CPR - 21025 FUSE LINK 25A KS RMV BH 23IN	25 EA	8.00 / 1	EA	200.00
	000220	3502218 LUIN - RFM160W48LED4KG2R3SUNVDMGRCD7GY3 7-PIN	5 EA	265.00 / 1	EA	1,325.00
	000230	- HOWARD NO3BMV354UQP7N8 NO3 SECURITY LIGHT, LED 40W TYPE III/V 4000K, INCLUDES PRE-WIRED LEAD	10 EA	160.00 / 1	EA	1,600.00
	000250	3327291 ALUT - 2/0-1-2/0-UD-CONVERSE-AL-XLP-SN-1000R	2,000 FT	2,506.00 / 1,000	FT	5,012.00
	000260	3334236 ALUT - 1/0-1/0-1/0-OH-NERITINA-AL-XLP-1200R	1,200 FT	2,425.13 / 1,000	FT	2,910.16
	000270	- 4/0-4/0-4/0-2/0-UD-WAKEFOREST-AL-XLP 1KR	1,000 EA	3,980.00 / 1,000	EA	3,980.00

Border States Electric - GNV
422 Fairforest Way
Greenville SC 29607-4436
Phone: 864-242-6880

Quote

Page: 3 of

Section 5, Item5.6

BSE Quote: 27150208
Sold-to Acct #: 187140
Valid From: 08/03/2023 To: 08/10/2023

Total \$				27,719.43
State Tax \$	4.750 %	1,316.71		
County Tax \$	2.250 %	623.72		
Local Tax \$	0.000 %	0.00		
Other Tax1 \$	0.000 %	0.00		
Other Tax2 \$	0.000 %	0.00		
Other Tax3 \$	0.000 %	0.00		
Tax Subtotal \$	7.000 %			1,940.43
Net Amount \$				29,659.86

To access BSE's Terms and Conditions of Sale, please go to
<https://www.borderstateselectric.com>

The quoted sales tax is an estimate only based upon the information provided in this quote and will be finalized at the time of invoice based upon the material purchased, quantity purchased, and delivery location.

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, BSE reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Staff

ITEM TYPE: Report

AGENDA SECTION: Reports

SUBJECT: Departmental Reports

DETAILS:



LANDIS POLICE

Kevin L. Young, INTERIM CHIEF OF POLICE

136 NORTH CENTRAL AVENUE PO BOX 165, LANDIS, NC 28088
P: 704-857-2129 F: 704-857-3512

July 3, 2023

Attention: Landis Board of Alderman

Re: July 2023 Police Statistical Report

Police Stats:

Total Calls for Service (including self-initiated calls) – **505**

Self-initiated calls Only – **402**

Calls for Service Only – **103**

Traffic Crashes – **2**

Traffic Stops – **74**

Vehicle Mileage:

LPD-081: 132,867

LPD-101: 103,052

LPD-102: 97,207

LPD-131: 94,173

LPD-151: 63,398

LPD-161: 67,184

LPD-171: 55,307

LPD-172: 82,044

LPD-173: 72,655

LPD-174: 48,777



LANDIS POLICE

Kevin L. Young, INTERIM CHIEF OF POLICE

136 NORTH CENTRAL AVENUE PO BOX 165, LANDIS, NC 28088
P: 704-857-2129 F: 704-857-3512

LPD-175: 61,047

LPD-176: 52,507

LPD-177: 70,524

LPD-212: 14,523

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin L. Young'.

Kevin L. Young

Interim Chief of Police

ROWAN COUNTY COMMUNICATIONS

Events by Nature Code

Agency: LPD, Event date/Time range: 07/01/2023 00:00:00 - 07/31/2023 23:59:59

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
103B4 SECURITY ESCORT	0	1	0	1	0%	0:00:00	0:00:00	0:13:46	0:13:46	0:13:46
104C2 COMMERCIAL BURG (INTRUSI	0	0	8	8	2%	0:05:34	0:06:07	0:02:18	1:31:36	0:11:27
104C3 RESIDENTAL BURG (INTRUSI	0	0	1	1	0%	0:05:48	0:05:00	0:00:58	0:11:46	0:11:46
106D5 ASSAULT IN PROGRESS	0	0	1	1	0%	0:02:33	0:01:11	1:11:07	1:14:51	1:14:51
107B1 ASST OTHER AGENCY-ROUTIN	0	0	1	1	0%	0:01:48	0:03:12	0:20:45	0:25:45	0:25:45
110D2 RESIDENTIAL B&E	0	0	1	1	0%	0:04:42	0:00:58	0:08:52	0:14:32	0:14:32
111B1 PAST DAMAGE TO PROPERTY	0	1	1	2	0%	0:02:09	0:04:08	0:13:13	0:32:44	0:16:22
111C1 DAMAGE TO PROP -JUST OCC	0	0	1	1	0%	0:03:48	0:07:34	0:26:25	0:37:47	0:37:47
111D1 DAMAGE TO PROPERTY	0	1	0	1	0%	0:00:01	0:00:00	0:52:35	0:52:36	0:52:36
113A1 DISTURBANCE - PAST	0	0	2	2	0%	0:16:49	0:03:59	0:12:23	1:06:23	0:33:11
113B2 OTHER NOISE COMPLAINT	0	0	1	1	0%	0:05:34	0:00:00	0:00:00	0:06:08	0:06:08
113C2 INTOXICATED/IMPAIRED	0	1	0	1	0%	0:00:00	0:00:00	0:48:48	0:48:48	0:48:48
113D1 DISTURBANCE / PHYSICAL	0	0	1	1	0%	0:03:45	0:03:49	0:06:28	0:14:02	0:14:02
113D2 DISTURBANCE / VERBAL	0	0	3	3	1%	0:05:03	0:04:59	0:03:56	0:41:57	0:13:59
114D2 VERBAL DOMESTIC	0	0	3	3	1%	0:02:42	0:08:51	0:29:05	2:01:57	0:40:39
116D1 DRUGS (USE-POSSESSION)	0	0	1	1	0%	0:04:17	0:00:00	0:00:00	0:14:28	0:14:28
118B2 FRAUD-PAST FORGERY	0	0	1	1	0%	0:08:16	0:00:00	0:00:00	0:42:05	0:42:05
118D2 FRAUD-FORGERY	0	0	1	1	0%	0:08:03	0:00:00	0:00:00	0:14:15	0:14:15
121D1 MENTAL - VIOLENT	0	0	1	1	0%	0:09:15	0:10:20	0:20:39	0:40:14	0:40:14
123B1 MISSING PERSON	0	0	1	1	0%	0:06:53	0:01:31	1:02:43	1:11:07	1:11:07
123B2 RUNAWAY	0	0	1	1	0%	0:04:20	0:00:00	0:00:00	1:08:35	1:08:35
123D1 MISSING PERSON (AT RISK)	0	0	1	1	0%	0:04:19	0:52:04	1:07:25	2:03:48	2:03:48
125B1 CHECK WELFARE - ROUTINE	0	0	1	1	0%	0:02:39	0:10:34	0:10:41	0:23:54	0:23:54
125B2 LOCKOUT - ROUTINE	0	0	1	1	0%	0:04:36	0:04:43	0:14:27	0:23:46	0:23:46

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
125C1 KEEP THE PEACE	0	0	1	1	0%	0:07:22	0:09:00	0:11:00	0:27:22	0:27:22
125D1 CHECK WELFARE-URGENT	0	0	3	3	1%	0:02:43	0:04:15	0:07:57	0:44:48	0:14:56
129B1 SUSPICIOUS PERSON (PAST)	0	0	1	1	0%	0:07:02	0:30:56	0:13:43	0:51:41	0:51:41
129C1 SUSPICIOUS PERSON	0	0	7	7	1%	0:03:44	0:05:23	0:05:27	2:23:06	0:20:26
129C3 SUSPICIOUS VEHICLE	0	7	4	11	2%	0:04:49	0:06:11	0:12:43	2:55:34	0:15:57
130B1 LARCENY (ALREADY OCC)	0	0	2	2	0%	0:02:57	0:02:48	2:33:00	5:17:32	2:38:46
132A2 PAST TRAFFIC VIOLATION	0	0	1	1	0%	0:05:48	0:00:00	0:00:00	0:28:20	0:28:20
132B1 MINOR TRAFFIC VIOLATION	0	0	1	1	0%	0:02:45	0:05:35	0:12:06	0:20:26	0:20:26
132B2 PARKING COMPLAINT	0	0	1	1	0%	0:04:16	0:07:16	0:06:52	0:18:24	0:18:24
132C1 SEVERE TRAFFIC VIOLATION	0	0	5	5	1%	0:08:18	0:11:42	0:16:54	2:45:33	0:33:06
133D1 TRESPASSING	0	0	5	5	1%	0:03:53	0:09:08	0:21:21	2:51:51	0:34:22
23E1I OPIOID OVERDOSE (INTEN)	0	0	1	1	0%	0:00:39	0:03:50	0:14:40	0:19:09	0:19:09
32B3 UNKNOWN MEDICAL	0	0	1	1	0%	0:00:46	0:01:43	0:09:23	0:11:52	0:11:52
32D1 UNKNOWN MEDICAL	0	0	1	1	0%	0:00:11	0:00:00	0:00:00	0:04:28	0:04:28
ASSIST FIRE DEPT	0	1	0	1	0%	0:00:05	0:00:00	0:07:32	0:07:37	0:07:37
ASSIST MOTORIST	0	2	0	2	0%	0:00:00	0:00:00	0:09:35	0:19:10	0:09:35
ATTEMPT TO LOCATE	0	0	1	1	0%	0:01:29	0:00:00	0:00:00	0:42:16	0:42:16
BURGLARY ALARM	0	0	2	2	0%	0:03:44	0:05:16	0:14:18	0:46:38	0:23:19
BUSINESS OR HOUSE CHECK	0	265	1	266	53%	0:10:18	0:00:00	0:04:10	24:29:47	0:05:31
CHASE	0	0	1	1	0%	0:01:01	0:04:01	0:47:48	0:52:50	0:52:50
DELIVER MESSAGE	0	0	14	14	3%	0:12:02	0:21:04	0:19:10	8:56:21	0:38:18
DIRECTED PATROL	0	3	0	3	1%	0:00:00	0:00:00	0:37:15	1:51:47	0:37:15
DOMESTIC PROPERTY PICKUP	0	0	2	2	0%	0:06:31	0:08:58	0:58:12	2:27:24	1:13:42
ESCORT FUNERAL OR OTHER	0	4	3	7	1%	4:33:27	0:15:54	0:24:22	17:07:46	2:26:49
FIREWORKS	0	0	2	2	0%	0:02:58	0:04:49	0:04:21	0:23:54	0:11:57
FOLLOWUP	0	5	3	8	2%	0:08:53	0:09:56	0:19:58	3:54:06	0:29:11
FOOT PATROL	0	12	0	12	2%	0:00:01	0:00:00	0:25:02	5:00:33	0:25:00
ILLEGAL BURNING	0	1	1	2	0%	0:09:37	0:08:22	0:41:16	1:40:31	0:50:11

Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
SCHOOL SECURITY CHECK	0	5	0	5	1%	0:00:01	0:00:00	0:00:07	0:00:36	0:00:07
TRAFFIC CHECK	0	8	1	9	2%	0:00:17	0:00:00	1:42:52	15:26:42	1:42:58
TRAFFIC STOP	0	74	0	74	15%	0:00:01	0:00:00	0:05:33	6:50:54	0:05:33
UNAUTHORIZED USE OF CONVEYANCE	0	0	1	1	0%	0:04:56	0:00:00	0:00:00	0:26:36	0:26:36
VEHICLE ACCIDENT PROP DAMAGE	0	1	1	2	0%	0:07:37	0:00:00	0:28:14	1:04:05	0:32:02
WARRANT SERVICE	0	10	0	10	2%	0:00:01	0:03:10	0:38:20	6:22:00	0:38:12
Subtotals for No Summary Code	0	402	100	502	99%	0:09:28	0:08:20	0:25:43	136:48:29	0:35:27
23D1 OVERDOSE (ARREST)	0	0	1	1	0%	0:00:15	0:02:29	0:20:21	0:23:05	0:23:05
Subtotals for 23D1	0	0	1	1	0%	0:00:15	0:02:29	0:20:21	0:23:05	0:23:05
911 HANG UP	0	0	2	2	0%	0:07:00	0:04:17	0:05:02	0:32:39	0:16:19
Subtotals for 911	0	0	2	2	0%	0:07:00	0:04:17	0:05:02	0:32:39	0:16:19
Grand Totals	0	402	103	505	100%	0:09:15	0:08:05	0:25:12	137:44:13	0:34:56



LANDIS FIRE

DEPARTMENT OF PUBLIC SAFETY, Interim Director Kevin Young
312 SOUTH MAIN STREET, LANDIS, NC 28088
P: 704-855-1269

August 7, 2023

Attention: Landis Board of Alderman
Re: July 2023 Fire Department Report

Monthly Total – 83 Calls

Medical – 46

Fire Calls - 37

Mutual/Automatic Aid Given – 32

Mutual/Automatic Aid Received – 11

F.D. Vehicle Mileage

E-443 – 92,849

E-442 – 36,629

Car 44 – 135,385

Ladder 58 – Currently in shop for repair

E-581 – 28,515

Sincerely,

Kevin L. Young

Interim Fire Chief



Parks & Recreation July Report

Events Summary

The July Cruise-In featured The Nostalgia Band. We another great turn out of cars and spectators. The next Cruise-In will be Friday Aug. 4th.

Farmer's Market each Tuesday 4-7 on N Central Ave. We are continuing to promote the market and trying to secure more vendors.

Food Truck Wed. and Thurs. on Central is continuing to gain more popularity. We currently have trucks booked every Wed & Thurs through September. Most food truck vendors have been pleased with the turn out and expressed an interest to return.

Upcoming August Events: Community Social Walks will begin August 1st @ 9:00am and will be held Tuesday & Thursday mornings. The walks will begin at The Landis Pool and be led by a staff member each week.

Senior Lunch & Bingo 8/2 at 12:00 @ Trinity Church

Free Bootcamp Classes sponsored by Camp Gladiator will be held at Lake Corriher Park each Saturday in August. Class begins at 9:00am. All ages and abilities welcome.

Saturday August 19th "Kids Kindness Rocks Event" will be held at Lake Corriher Park. We will have painting stations set up for kids to paint inspirational rocks to help us create our rock garden. Rocks from the garden can be taken or shared. People can also bring us more rocks they have decorated.

Park & Pool

The new licensing software for NC Wildlife went live July 1st. We are now implementing the GO Outdoors NC website to complete boat registrations and license transactions.

The new campsite and cabin fees were put into effect July 15th.

Mini Fridges & Microwaves have been added to each cabin. Quotes for Mini split AC systems have been submitted for approval.

Pool Party Rentals: 6

Camp Rentals: During the month of July, campsites or cabins were booked a total of 25 days. We had 4 shelter rentals.

Daily Park Fishing Passes Sold: 677 **Annual Park Fishing Pass:** 0
State Licenses: 13 **Boat Registrations** 8

2020 Ford Explorer Mileage as of 4/30/2023: 40720

2023 Annual Event Dates: Cruise-In Dates- 4/7 5/5 6/2 7/7 8/4 9/1 5:00-9:00pm
Easter Egg Hunt- 4/1 10:00am
Fall Festival/Trunk or Treat 10/28 2:00-6:00pm
Parade & Tree Lighting 11/21 3:00pm parade/ 6:00pm Tree Lighting
Campfire Christmas 12/9 4:00-7:00pm

Public Works Monthly Reporting

Completed By Chris England Date 8-11-2023

1. Water - Sewer

- Taps 2
- Irrigation Taps 2
- Water Main breaks 0
- Meter Box Replacement 0
- Hydrant (Water Quality Flushing) Routes 10
- Meter/MXU Change Out 0
- Water Pump Station (quantity 1) Quality 28
- Sewer lift station (quantity 10) y Monitoring and Repairs needed y
- Customer calls/ resident needs 6
- New / Current Resident work orders start& stop service 8

2. Stormwater

- Requested Repair Quotes requested for attached maps
- Storm drain repair and maintenance (All Public works employees help)

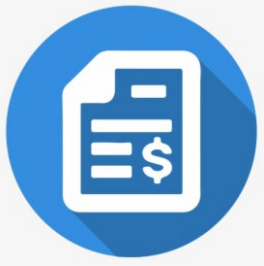
3. Electricity

- Current / New Resident Work orders 10
- New (Temp) Service 4
- Disconnects 96
- Streetlights 20
- Security Lights 5
- Pole Repair/Replace 5
- Outages: Cause, Environmental 7 Load Demanded 1 Vehicle Wreck 0 Other _____

4. Streets

- Weekly Schedule: Monday thru Wed Bulk Pick up, Thursday thru Friday Chipping/ Leaves
- Rowan County Dump Runs 2
- Customer calls 10 Work Orders 12 Go Gov 4

Comments: _____



Monthly Reporting

☒ **Utility Services Department**

- New Residents to Landis 47
- Cash Payments 343
- Credit card Payments 1121
- Check Payments 1293
- Bank Draft Payments 407
- Disconnection total 85
- AMI Electrical Meters 3209
- Remaining Manual Meters 22
- Water Meters 2121
- Sewer Customers 16
- Customer usage portal 367

Reported By: Rebecca Powell Date: 08/01/2023



**Town of Landis
Division of Land Use
Zoning Permits Issued – Year 2023**

Permit #	Date	Name	Job Address	Permit Use
ZN-23-01	01-12-23	TAYLOR WHITE	408 N CHAPEL ST	HOME OCCUP/ACCESS STRUCTURE
ZN-23-02	01-18-23	LEANNA HOLLAR	115 W ROUND ST	ACCESS. STRUCTURE
ZN-23-03	01-18-23	CHRIS HOLMES	250 TRANQUIL LAKE DR	FENCE
ZN-23-04	01-24-23	LINKER	205 W. 1 ST STREET	NEW CONST. SFR
ZN-23-05	01-31-23	BARNES	507 W BEAVER ST	ACCESS. -DECK REPLACEMENT
ZN-23-06	01-31-23	MACLEOD CONCRETE	220 OLD BEATTY FORD ROAD	NEW CONCRET PLANT
ZN-23-07	01-31-23	READLING UPDATED PERMIT	409 S CORRELL ST ZN-22-28	REMODELW/ADDITION SFR
ZN-23-08	2-1-2023	LANDIS BAPT. CHURCH	512 W. RYDER AVE	2 ACCESS. BLDGS
SP-ZN-23-09	2-1-2023	JOY LONG(LITTLE SHOPPE)	2881 N CANNON BLVD #B	WALL SIGN FOR BUSINESS
ZN-23-10	2-2-23	JAMES HAUSS	510 TRANQUIL LAKE DR	ACCESS. BLD -30X60 GARAGE
SP-ZN-23-11	2-1-2023	JOY LONG(LITTLE SHOPPE)	2881 N CANNON BLVD #B	TEMP SIGN FOR BUSINESS
ZN-23-12	2-23-23	TERESA RANKIN GRANDISON	180 OVERCUP COURT	PORCH & DECK ADDITION
ZN-23-13	3-2-2023	DARELL EFIRD	2515 HWY 29 S	ACCESS STRUCTURE
ZN-23-14	3-15-23	SANDOVAL	406 S CORRELL ST	ACCESS STRUCTURE
ZN-23-15	3-16-23	WATTS, CODY (NIKKI)	127 S CENTRAL AVE NEW BUS.	RESTAURANT "LANDIS CREAMERY"
ZN-23-16	3-28-23	NIBLOCK HOMES	900 IRISH CREEK DRIVE	NEW CONST SFR
ZN-23-17	4-5-23	ELIJAH HARRISON CONST	306 N KIMMONS ST	INT. ROOM ADDITION
ZN-23-18	4-5-23	WALSH	504 SAWTOOTH OAK DR	FENCE
ZN-23-19	4-11-23	ABCD MOORE PROP.	1555 PINNACLE WAY DR	INT. ROOM ADDITION
ZN-23-20	4-11-23	DAVID MILLER REALTY	805 E MILLS DR	NEW SFR
ZN-23-21	4-11-23	DAVID MILLER REALTY	807 E MILLS DR	NEW SFR
ZN-23-22	4-11-23	DAVID MILLER REALTY	811 E MILLS DR	NEW SFR
ZN-23-23	4-13-23	CAROLINA BUILDERS OF CAB	416 PINE ST.	NEW SFR
ZN-23-24	4-18-23	BUILD 4 VALUE LLC	310 TOWN ST. PREV. ZN-22-71	NEW SFR (W/UTILITY EASEMENT)
ZN-23-25	5-3-23	NICHOLE ROMANOWSKI	302 GALLANT CIR	FENCE
ZN-23-26	5-11-23	FARION MORGAN	325 E TAYLOR ST	ACCESS. BUILDING
ZN-23-27	5-17-23	CRETE SOLUTION	220 OLD BEATTY FORD RD	IND.-CONCRETE PLANT
ZN-23-28	5-25-23	JAMES LEFLER	611 E MILLS DR	ROOF ADDITIONS
ZN-23-29	6-1-23	NELSON'S GLASS SERV.LLC	2977-A N CANNON BLVD	NEW BUSINESS USE
ZN-23-30	6-22-23	FON ERNEST	303 BUFORD DR ADD. PORCH AND DECK & CORRECTION	
ZN-23-31	6-22-23	NIBLOCK HOMES	2419 CALLAGAN COURT	NEW SFR
Zn-23-32	7-5-23	THACKER	940 TAMARY WAY	POOL WITH FENCE & DECK
ZN-23-33	7-6-23	HAYES	330 KIMBALL LOOP	ACCESS BLDG
ZN-23-34	7-19-23	HOLMAN	1008 S HIGHLAND AVE	ACCESS BLDG ADDITION

Town of Landis
Division of Land Use
Zoning Permits Issued – Year 2023

Permit #	Date	Name	Job Address	Permit Use
ZN-23-35	7-25-23	HERNANDEZ	110 N UPRIGHT ST	BUS. CHANGE- AUTO REPAIR SERV "LUPITAS"
ZN-23-36	7-26-23	WINGLER	302 S CHAPEL ST	ACCESS BLDG
ZN-23-37	7-26-23	CALDERON	110 N UPRIGHT ST	BUS CHANGE-AUTO REPAIR SERV. TWO BROS.
ZN-23-38	8-1-23	CLAUDE	1000 IRISH CREEK DR.	NEW SFR W/ACCESS GARAGE

LANDIS DEVELOPMENT PLANS UNDER REVIEW

Section 6, Item 6.1


Application #	Name (surveyor & owner)	Job Address	Type/# of lots	Status FEES PD
<p>SITE-07-21 PLANNER OFFICE (GRAY FILE DRAWER) WAS JOHNSON/WOOD- NEW <u>NAME: VILLAS AT LANDIS</u> RYDER PLACE (11-8-22)</p>	<p>Yarbrough-Williams & Hoyle (Nest Communities, LLC/Johnson Wood Townhomes) FEES PD:</p>	<p>Corner of E. Ryder Ave & Upright Streets Map 109 149 & 133 165</p>	<p>Major Subdivision Duplex, Townhomes, SF</p>	<p>10-11-21 Application/sketch rec'd 10/11/21 \$100 SKETCH REVIEW 10-12-21 sketch plan reviewed by RF 11-16-21 \$100 rec'd for review 11-29-21 \$2,092.11 rec'd for technical review of plans. 12-8-21 TECH REV TEAM MTG 3-29-22 Zoning verification letter 4-12-22 Received updated infrastructure information- Capacity Analysis 6-2-22 PLANS REC'D 6-21-22 TRC REVIEW of PLANS 8-10-22 PL. BD REV. *SITE DEV PLAN APPROVED AS NOTED- NEXT STEP: CONSTRUCTION PLANS 8-23-22 email with St. light update to plan 9/20/22 \$22,026.16 CONSTRUCTION PLANS REC'D WITH CALCULATIONS (BESIDE MAP CAGE) 11-15-22 ENGINEER memorandum rec'd. 11-28-22 emailed-waiting on water/sewer plans 12-6-22 Water/sewer plans emailed, waiting on hard copies- REC'D 12-7-22 12-8-22 NCDOT driveway permit completed and rec'd. 12-15-22 final initial comments on w/s notified applicant to p/up their set of plans w/comments ✓ 12-19-22 PICKED UP 1-3-23 ACTIVE FILE 1-5-23 REC'D NCDOT DRIVEWAY PERMIT W/CONDITIONS 2-2-23 REC'D REQ. FOR HIGH DENSITY DEV. AGR. 3-20-23 PUB. HEARING FOR DEV. AGREEMENT 3-20-23 Board Approved Dev. Agreement 4-12-23 revised plans rec'd 4-26-23 RF reviewed plans, waiting on stormwater review. (Tristin is aware) 5-16-23 Stormwater review completed. NEXT STEP CONSTRUCTION CONFERENCE date: 05-24-23 @ 2pm 5-17-23 DEV. PLANS & DEV. AGR P/UP 5-23-23 1st submittal POST DEV. PLAN, NCDEQ FORM, DEEDS, USGS MAP, WETLAND DELINEATION</p>

LANDIS DEVELOPMENT PLANS UNDER REVIEW

<p>(CONT.) #07-21 RYDER PLACE</p>				<p>5-24-23 Pre-Construction meeting - **Construction authorized upon completion of fees and several other requirements. 5-30-23 Operation and Maintenance Agreement rec'd 6-6-23 Sent Zoning Permit Application 6-16-23 Stormwater Report From Alley William Carmen & King 7-5-23 Rec'd water system specs.</p>
<p>SITE 11-21 GRAY FILE DRAWER NEW NAME: <u>LANDIS APARTMENTS</u></p>	<p>Steve Ross – Dynamic Developers of the Carolinas, LLC Mark Siemieniec- Architect</p>	<p>716 W. Ryder Ave & Mt. Moriah Ch. Rd Map 130b 096</p>	<p>PROPOSED TOWNHOMES APARTMENTS</p>	<p>12-22-21 PAYMENT: \$100 SKETCH PLAN REV. 12-28-21 RF to Engineer, email with comments re sketch plan layout. 2-8-22 R. Flowe mtg w/Developer Engineer 5-16-22DEV. MTG WITH R FLOWE SKTECH PLAT REV. 7-5-22 PAYMENT \$100 FOR 5-16-22 REVIEW 7-15-22 REC'D 2 COPIES OF PRELIMINARY SITE PLAN- Location: floor beside map cage Payment: site plan rev. \$388.25 8-10-22 PL. BD REVWD. PLAN REJECTED. DEV WILL SUBMIT ANOTHER SITE PLAN 10-19-22 rec'd revised plan 11-8-22 OVERVIEW W/PL. BD. 11-16-22 MTG W/FLOWE &MNGR- WILL RE-SUBMIT PLANS NO TRC ON CURRENT PLANS. 12-6-22 REC'D REVISED PLANS. R FLOWE COMMENTED. EMAILED ARCHITECT W/COMMENTS 12-21-22 re-sent email of 12-6-22 to architect/confirmed recpt. 1-3-23 ACTIVE FILE 2-8-23 revised plan sent by email- next step is site dev. Plan rev. 2-28-23 PLAN HARD COPIES REC'D 2-28-23 PAYMENT: \$388.25 site plan rev. 3-2-23 REC'D REVISED SITE PLAN 3-15-23 Revised Site Plan approved- next step-construction plans & review 5-17-23 SC spoke w/Arch. M. SIEMIENIEC- Construction plans to be del today. 5-18-23 per M.Siemieniec. plan del delay 5-24-23 CONSTRUCTION PLANS REC'D 5-31-23 FEES PAID FOR REVIEW. \$10,266.55</p>

LANDIS DEVELOPMENT PLANS UNDER REVIEW

Section 6, Item 6.1

#11-21 LANDIS APTS				<p>**Fees include zoning permit application when ready **=PLAN REVIEW(RD,PARK/LOAD/DRAINAGE,W/S LINES, STORMWATER, PERMIT APPLICATION) 6-23 & 28th TRC REVIEW OF PLANS- NOTES ADDED- DEV. P/UP THEIR SET OF PLANS W/NOTES 7-25-23 REC'D 2 SETS OF REVISED CONST PLANS 7-27-23 R FLOWE REVIEWED PLANS- ISSUED EMAIL TO TECH. REV. COMM. TO REVIEW PLANS IN T.HALL 8-3-23 Fire Marshal reviewed plans</p>
 YEAR 2022				
Application #	Name (surveyor &/OR owner)	Job Address	Type/# of lots	Status FEES PD
<p>SITE DEV 09-22 <u>IRISH CREEK PREL. PLAT</u> <u>LANDIS PORTION PHASE</u> <u>2&4</u></p>	<p>LENNAR CAROLINAS – LAND DESIGN ENGINEER NOTICE OF INTENT FOR NEW DEVELOPER</p>	<p>CANNON FARM RD</p>	<p>430 LOTS- MU-1 & SFR-2 CZ</p>	<p>9-6-22 REC'D PLAT W/\$3,000 9-13-22 REC'D MASTER PLAN PRELIMINARY PLAT W/\$5,140 AND \$4,580 TOTAL \$12,720 9-13-22 PLAT OVERVIEW W/PL BD. ✓ 12-6-22 ACTIVE FILE 3-7-23 NO ACTIVITY 7-25-23 NOTICE OF NEW DEVELOPER INTENT FROM ATLANTIC AMERICAN PROP.</p>
<p>SITE DEV 10-22 <u>OLD BEATTY FORD RD</u> <u>INDUSTRIAL SITE</u></p>	<p>RBEADLE/JACKSON- SHAW- LIPE, MILLS, DEAL PROPERTIES</p>	<p>OLD BEATTY FORD RD INDUSTRIAL SITE</p>	<p><u>ANNEX & ZMA</u> <u>LOTS:</u> MAP 140, PARCELS: 003,167, 138, 169 & 170 11-14-22- BD APPROVED ANNEXATION ZONING: IND 2-13-23 BD TO CONSIDER ANNEXATION WITH PUB. HEARING ON MARCH 20, 2023 -BD APPROVED</p>	<p>9-13-22 REC'VD PAYMENT \$600 ZMA REQ. ANNEX W/ ZMA NOV.8 & 14 2022 MTGS 11-14-22 BD APPROVED ANNEX & IND ZONING 12-6-22 ACTIVE SITE- PLANS DEVELOPING 12-8-22 NCDOT TRAFFIC IMPACT STUDY CHECKLIST REC'D 12-20-22 2 CHECKS OF \$875 REC'D = \$1,750 FOR: 1) ZMA W/ANNEX APPL. (APPL. REC'D 12-15-22) 2) & ZTA (TEXT AMEND.) 1-3-2023 ACTIVE FILE 1-09-23 ANNEXATION REQ. TABLED UNTIL FEB 2-13-23 ZTA APPROVED ANNEX AND MAP AMEND SET FOR MARCH PUB HEARING. 3-1-23 SITE PLAN REV. W/ DEV & PUB. WORKS 3-20-23 Annex req. approved by Board with approval of ZMA district IND. 3-20-23 Pub. Hearing Annexation additional properties, req. IND zoning. BOARD APPROVED 3-20-23 BD approved annex- IND. Zoning 4-11-23 Plan revisions received. 4-26-23 Plan review completed with comments.</p>

LANDIS DEVELOPMENT PLANS UNDER REVIEW

Section 6, Item 6.1

				4-27-23 R Beadle picked up Dev. Copy with comments. 5-25-23 Zoom mtg w/R Flowe 6-13-23 NCDOT scoping documents received 8-2-23 rec'd updated site dev. Plans from Developer 8-2-23 rec'd NCDOT updated TIA scoping docs link
2023	2023	2023	2023	2023
Application #	Name (surveyor & owner)	Job Address	Type/# of lots	Status FEES PD
SITE 01-23 BYRNE PROP KIMBALL RD	SHANNON SPARKS SURVEYOR BYRNE PROP. INC	KIMBALL ROAD MAP 123B 115	<u>TOWNHOMES 9 PROPOSED</u>	2-2-23 SKETCH PLAT REVIEW & CONSULT 2-2-23 PD \$245 SKETCH PLAT REV. & CONSULT 4-13-23 PD \$1085 FOR SITE PLAN REVIEW 4-26-23 Plans Reviewed by RF- approved. TRC & PL BD. (JUNE 21,2023) 6-27-23 owner paid for all tap fees \$45,000 6-29-23 rec'd updated plans 8-1-23 rec'd revised plan 8-8-23 Pl. Bd to review Dev. Agreement for Kimball Landing
SITE 03-23 PINNACLE PARKING LOT SITE PLAN	CESI ENGINEERING JASON MARTINEZ(SITE)	1600 PINNACLE WAY DR.	<u>PARKING LOT EXPANSION</u>	7-12-23 PLANS RECEIVED W/FEE FEES PD \$875 8-1-23 PLAN REVIEW R FLOWE- MEETING RESULTS: NEW PLANS WILL BE SUBMITTED ASAP.
PLANS IN CONSTRUCTION/ REV				
SITE DEV 04-22 RICE RD TWNHOMES PERMIT ISSUED 12-28-22 FOR SITE DEV.	JOURNEY CAPITAL, LLC ANDREW WALTZ 704-453-2700 RICE RD TOWNHOMES ACTIVE FOR REVIEWS	221 E RICE STREET	<u>TOWNHOMES</u>	12-28-22 issued zoning permit # ZN-22-81 4-18-23 Rec'd 1 new page to plans. 4-26-23 RF review, waiting on stormwater review, still need correct buildings sheet. 5-2-23 STORMWATER REVIEWED 5-3-23 Emailed screenshot of comments- Waiting on corrected buildings sheet. 5-16-23 REC'D 2 COMPLETE SET OF PLANS 5-16-23 PLANS APPROVED –DEV. To p/up NEXT STEP: PRE-CONST. CONF. SET 05-24-23 @ 3:30 PM

LANDIS DEVELOPMENT PLANS UNDER REVIEW

				<p>5-19-23 PLANS P/UP 5-24-23 Pre-Construction meeting - **Construction authorized upon completion of fees and several other requirements 6-6-23 Const. Admin Fees Pd: \$1,180.50 6-30-23 UPDATED PLANS REVIEWED-APPROVED 7-6-23 REC'D MATERIALS LIST REVIEW OF W/S, BLDG ELEVATION FEES PD: PREL PLAT \$450, SKETCH PLAN\$100, UNITS \$100 SITE WORK ACTIVE</p>
<p>SITE 02-23 CONCRETE PLANT- NEW OWNERSHIP/ NEW PLANS- ZONING PERMIT ISSUED 5-17-23</p>	<p>William N. West Owner Crete Solutions</p>	<p>220 OLD BEATTY FORD RD</p>	<p><u>CONCRETE PLANT</u></p>	<p>04-11-2023 PD \$6,188.83 NEW SITE PLANS, STORMWATER, CALCS. 4-26-23 RF review & staff rev. complete comments on plans 4-27-26 Owner/Dev. Bill West p/up set w/comments. 5-9-23 Rec'd partial set of plans- advised need complete sets. 5-10-23 rec'd 2 complete sets of plans w/revisions 5-17-23 R. Flowe to Developer West, plan set – scale is off. West to deliver a new complete plan set to NFocus Office this day. Flowe to review and sign zoning permit application if plans are approved. 5-17-23 Plans rec'd. R. Flowe approved plans for site construction. Zoning Permit #ZN-23-27 issued. Site work active.</p>

TOWN OF LANDIS

Case Number	Violation Address	Owner or Occupant	Status or Conditions
MINIMUM HOUSING			
HC-20-02	property near intersection of East Ryder Avenue and Coldwater Street	Villas at Landis Development LLC (new owners)	abandoned dilapidated mobile office or classroom structures. Property has transferred now. Development has been approved. Will contact new owners about expected removal schedule.
HC-21-04	314 Town Street	Ruth C Deadmon (Heirs)	occupied dwelling without water, sewer or electric services. Full inspection conducted, hearing to be scheduled soon.
HC-21-05	615 South Main Street	Jose Ivan Perez Perez (11-02-22)	Substandard housing conditions. Property has now been sold three times within the five months. Renovations continue. Will continue to monitor for completion. Property is now overgrown. Will open case and issue notice.

Case Number	Violation Address	Owner or Occupant	Status or Conditions
HC-21-08	317 East Corriher Street	Gail D Jackson	unsafe and unsanitary conditions inside and outside the house. Conducted inspection with warrant. Hearing held with decision she will continue with clean up and I will conduct periodic inspections until compliance is met. Follow up inspection conducted with some progress observed. Will continue periodic inspections and communications.
NUISANCES			
PN-21-01	616 East Mills Drive & adj lot on Turner Street	Billy Roy & Dollie M Poston	various forms of trash, debris and other similar materials, junked/nuisance vehicles. Vehicles have been removed, with only a few items remaining on the front porch and yard. Complaints continue to come in but property clean up is nearly complete. Will continue to communicate with owner and follow up.

TOWN OF LANDIS

Case Number	Violation Address	Owner or Occupant	Status or Conditions
PN-23-02	107 North Meriah Street	James A Hall Jr	various forms of trash, junk, and debris along with multiple junked/nuisance vehicles. Notice issued with deadline of 02-21-23. Owner has taken no action. Spoke to him by phone, with no change in conditions. Second notice issued and returned by Post Office. Now new and differernt complaints coming in. Will follow up and takeadditional enforcement action as needed.
PN-23-04	210-214 Rankin Road	Mary Theresa Martin	Various forms of trash, debris and similar materials. Met on site with the owner and he has begun abatement actions. Will continue to monitor.
PN-23-07	707 South Main Street	Carolyn & Jeff Miller	overgrowth. Notice issued and returned. Abated by owner. CLOSED 07-05-23.
PN-23-08	VL Buford Drive & North Beaver Street	Fernando & Jaqueline Iglesias	overgrowth. Notice issued with no results. Abated by Town, lien documents completed.
PN-23-09	1106 South Highland Ave	Elise Taylor Beaver	overgrowth, trash and debris along with possible junked/nuisance vehicles. Notice issued with deadline of 07-16-23. Will follow up.
PN-23-10	1013 South Highland Ave	Enza & Marc Friedman	overgrowth, trash and debris. Notice issued with deadline of 07-16-23. Will follow up.

TOWN OF LANDIS

Case Number	Violation Address	Owner or Occupant	Status or Conditions
PN-23-13	461 Kimball Loop	SFR JV2 NTL Borrower	overgrowth, trash and debris. Notice issued with deadline of 06-25-23. No change and no response from owner. Abated by town, lien documents completed.
PN-23-14	100 North Meriah Street	Ferrell A James	overgrowth. Notice issued and posted on the property. Pending follow up site visit.
PN-23-15	East Ryder @ Coldwater St	Villas at Landis Ddevelopment LLC	overgrowth. Notice issued with no results by owners. Pending abatement by town.
PN-23-16	410 Town Street	Mary Susan Pruitt	boxes, trash and debris. Notice issued pending follow up site visit.
PN-23-17	615 South Main Street	Jose Ivan Perez Perez (11-02-22)	overgrowth. Notice issued pending follow up site visit.
PN-23-18	209 East Ridge Avenue	Bellena LLC	overgrowth. Pending notice.
PN-23-19	211 East Ridge Avenue	Javier Lopez	overgrowth. Pending notice.
ABANDONED-JUNKED-NUISANCE VEHICLES			
ZONING			

TOWN OF LANDIS

Case Number	Violation Address	Owner or Occupant	Status or Conditions
Z-23-02	303 Buford Drive	Fon Ernest	Fence violation. Notice issued. Have spoken with the owner and advised to cease all work for now. Multiple additional zoning violations were found including failure to obtain permits, setback violations, pool violations, driveway cuts and expansion of a dwelling without permits. Working with Planning Department on follow up notice to include all newly found violations. Pending.
Z-23-03	305 South Main Street	Luis Sanchez (01-11-23)	Operating a used car or similar business without permits and in violation of zoning district standards. Notice issued, met on site with owner who is working on compliance measures. Will continue to monitor for completion.
Z-23-05	110 North Upright Street	T D Enterprise Inc (owner) Two Brothers Auto Collision (business)	Operating a business without permits. Notice issued with a deadline of 08-08-23.



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Jeneen McMillen, Finance Director

ITEM TYPE: Report

AGENDA SECTION: Reports

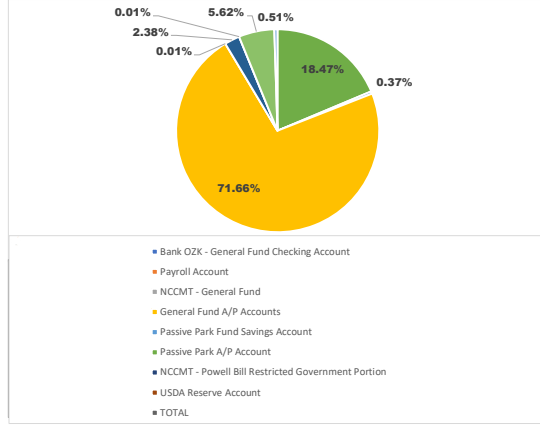
SUBJECT: **July Financial Dashboard**

DETAILS:

Town of Landis
FY 23 Monthly Summary
July 2023



Operating Budget Revenues	Budgeted FY23-24	July	FY 22-23 YTD	%
Property Tax - Current (Monthly)	\$2,127,862.00	\$0.00	\$0.00	0%
Tax Collection - Prior Years (Monthly)	\$35,000.00	\$0.00	\$0.00	0%
Vehicle Interest	\$1,400.00	\$0.00	\$0.00	0%
Interest and Penalties	\$10,000.00	\$0.00	\$0.00	0%
Property Tax Auto - Current (Monthly)	\$212,977.00	\$0.00	\$0.00	0%
Vehicle Tag Fee	\$63,000.00	\$0.00	\$0.00	0%
Building Rental Fees	\$7,200.00	\$1,150.00	\$1,150.00	16%
Sponsorships	\$1,500.00	\$225.00	\$225.00	15%
Interest on Investments	\$57,000.00	\$0.00	\$0.00	0%
Police Fees	\$780.00	\$125.00	\$125.00	16%
First Responder	\$1,320.00	\$110.00	\$110.00	8%
Excise Tax on Piped Gas	\$10,500.00	\$0.00	\$0.00	0%
Franchise Tax on Electric PO	\$273,000.00	\$0.00	\$0.00	0%
Sales Tax on Telecommunications	\$9,100.00	\$0.00	\$0.00	0%
Sales Tax on Video Programming	\$990,000.00	\$0.00	\$0.00	0%
Powell Bill Revenues	\$117,500.00	\$0.00	\$0.00	0%
Interest on Investments - Powell Bill	\$14,000.00	\$0.00	\$0.00	0%
ABC Board Revenue	\$14,000.00	\$0.00	\$0.00	0%
Court Cost Revenue	\$400.00	\$31.50	\$31.50	8%
Planning/Zoning Fees	\$50,000.00	\$1,400.00	\$1,400.00	3%
Garbage Collection Fees	\$305,000.00	\$26,064.00	\$26,064.00	9%
Resource Officer Reimburse	\$175,000.00	\$0.00	\$0.00	0%
EMS Utility Reimbursement	\$7,500.00	\$600.00	\$600.00	8%
ABC Profits	\$14,000.00	\$0.00	\$0.00	0%
Solid Waste Disposal Tax	\$1,800.00	\$0.00	\$0.00	0%
East Landis - Property Tax	\$25,000.00	\$0.00	\$0.00	0%
East Landis - Tax Prior Years	\$200.00	\$0.00	\$0.00	0%
East Landis Penalties and Interest	\$2,000.00	\$0.00	\$0.00	0%
East Landis - Motor Vehicles	\$3,500.00	\$0.00	\$0.00	0%
Sale of Fixed & Surplus Assets	\$11,500.00	\$0.00	\$105,025.00	913%
Fund Balance Appropriated	\$572,375.00	\$0.00	\$0.00	0%
Water Service	\$1,100,000.00	\$98,844.95	\$98,844.95	9%
Interest on Investments - Water Service	\$28,000.00	\$0.00	\$0.00	0%
Misc Income (Retained Earnings Appropriated)	\$166,181.00	\$0.00	\$50,900.00	31%
Water Tap Fees	\$48,000.00	\$5,000.00	\$5,000.00	10%
Gain/Loss on Processing - Water	\$0.00	\$0.00	\$257.68	#DIV/0!
Storm Water Fees	\$115,000.00	\$9,665.00	\$9,665.00	8%
Interest on Investments - Storm Water	\$1,200.00	\$0.00	\$0.00	0%
Gain/Loss on Processing - Storm Water	\$0.00	\$0.00	\$13.24	--
Construction Services	\$3,000.00	\$0.00	\$0.00	0%
Electricity Fees	\$5,900,000.00	\$545,397.30	\$545,397.30	9%
Penalties - Electric	\$70,000.00	\$6,878.57	\$6,878.57	10%
Reconnect Fees	\$65,000.00	\$5,850.00	\$5,850.00	9%
Meter Tampering Fees	\$0.00	\$0.00	\$900.00	--
Pole Attachments	\$8,000.00	\$0.00	\$0.00	0%
Recovery of Bad Debts	\$0.00	\$0.00	\$80.81	--
Interest on Investments - Electric	\$20,000.00	\$0.00	\$31,475.78	157%
Miscellaneous Income	\$1,500.00	\$0.00	\$1,663.01	111%
Payment Return Fees	\$2,000.00	\$360.00	\$360.00	18%
Debt Set-Off	\$1,500.00	\$0.00	\$1,884.87	126%
Sales Tax Refund	\$50,000.00	\$0.00	\$0.00	0%
Sewer Service Fees	\$993,000.00	\$84,798.41	\$84,798.41	9%
Tap Fees - Sewer	\$30,000.00	\$7,968.00	\$7,968.00	27%
Parks and Rec Revenue	\$128,100.00	\$44,291.60	\$44,291.60	35%
Administrative Service Charges	\$725,331.00	\$0.00	\$283,991.82	39%
Total Revenues	\$14,580,726.00	\$838,759.33	\$1,314,951.54	9%



Bank Balances	Amount	%
Bank OZK - General Fund Checking Account	\$1,590,915.24	18.47%
Payroll Account	\$31,534.67	0.37%
NCCMT - General Fund	\$6,172,577.97	71.66%
General Fund A/P Accounts	\$1,000.00	0.01%
Passive Park Fund Savings Account	\$228,057.56	2.38%
Passive Park A/P Account	\$1,000.00	0.01%
NCCMT - Powell Bill Restricted Government Portion	\$539,478.15	5.62%
USDA Reserve Account	\$49,035.23	0.51%
TOTAL	\$8,613,598.82	100%

Operating Budget Expenditures	Budgeted FY23-24	July	FY 23-24 YTD	%
Administration	\$1,677,329.00	\$62,941.95	\$62,941.95	4%
Police Department	\$1,417,717.00	\$60,249.00	\$60,249.00	4%
Fire Department	\$920,560.00	\$22,426.98	\$22,426.98	2%
Streets Department	\$995,140.00	\$16,824.04	\$16,824.04	2%
Sanitation Department	\$428,500.00	\$0.00	\$0.00	0%
Parks and Recreation	\$479,073.00	\$11,110.76	\$11,110.76	2%
Electric Department	\$6,287,181.00	\$28,551.53	\$28,551.53	0%
Water Department	\$882,000.00	\$3,762.01	\$3,762.01	0%
Sewer Department	\$1,018,000.00	\$3,414.92	\$3,414.92	0%
Storm Water Department	\$116,200.00	\$1,155.40	\$1,155.40	1%
Debt Service - Municipal Loan/Copiers	\$60,025.00	\$0.00	\$0.00	0%
Debt Service - USDA Bonds/Sewer Equip / Srf	\$299,000.00	\$0.00	\$0.00	0%
Total Expenditures	\$14,580,725.00	\$210,436.59	\$210,436.59	1%

Capital Improvement Plan Budgets	Budgeted	June	FY 22-23 YTD	%
<i>Year-To-Date Capital Expenditures</i>	\$0.00	\$0.00	\$0.00	100%
Total Expenditures	\$0.00	\$0.00	\$0.00	100%

Passive Park Fund	Budgeted	June	FY 22-23 YTD	%
<i>Year-To-Date Passive Park Fund</i>	\$286,742.03	\$204.27	\$57,742.16	20%
Remaining Balance			\$228,999.87	

Passive Park Buyout / Trans to Gen Fund	\$53,750.00	\$0.00	\$53,750.00	100%
Facility Improvements	\$2,950.00	\$2,950.00	\$2,950.00	100%
Professional Fees	\$1,042.16	\$16,235.00	\$17,397.64	100%
Total Expenditures	\$57,742.16	\$0.00	\$74,097.64	100%





Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Report

AGENDA SECTION: Reports

SUBJECT: **Managers Report**

DETAILS:



Town Manager Report

Month of August 2023

We have completed the eighth month of the calendar year. I want to continue giving an overview as part of my manager report.

1. J. Jason Smith has been hired as the first full-time Fire Chief for the Town of Landis. Chief Smith will also serve as our ADA Coordinator. Chief Smith comes to us from Concord Fire Department where he rose through the ranks from Firefighter to Captain to Assistant Fire Marshall over the years. Chief Smith has already had a positive impact on our Fire Department and has been meeting with citizens to address ADA concerns.
2. The Landis Pool has been closed due to lightning striking the pool pump. We will notify all residents when the pool reopens.
3. The Generator Project is underway at Town Hall, and we hope to have our parking lot back together within the month.
4. Sonya Odom-Hunter has been hired as the Accounting Technician for the Town. Sonya comes to us from the City of Rock Hill, SC and has been serving in their finance department since 1998.
5. The Landis Pool did open Monday May 29, 2023, and our staff did an outstanding job (this month) getting the pool ready to open.
6. Our Public Works crews did a phenomenal job working through the night to restore power from the storm on Monday 08/07/2023. Additionally, I want to thank our Police/Fire, and Town Staff for assisting with the storm's needs as well. There was an Incident Command Center set up in Town Hall to ensure the safety and needs of our citizens and staff were met.
7. We now have a new Waste Pro System for Town Employees to connect directly to Waste Pro drivers and dispatch. This system is called EZ Tracker, and helps us address missed or missing can issues directly with Waste Pro. We encourage all citizens to utilize our "Go Gov" app for any public works need.
8. Disconnect Day will be the third Wednesday of each month.
9. The Final Cruise-In will be on Friday, September 1, 2023, from 5 pm – 9 pm, featuring karaoke and food vendors.

Please stop by my office or contact me directly if you have any issues or concerns.

Thank you,

Michael D. Ambrose



Item Cover Page

MEETING TYPE Board of Alderman

DATE: August 14, 2023

SUBMITTED BY: Madison Stegall, Town Clerk

ITEM TYPE: Report

AGENDA SECTION: Upcoming Events

SUBJECT: September 2023 Upcoming Events

DETAILS:

2023 SEPTEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Classic Car Cruise-In 5-9PM Down Town Landis	2
3	4	5	6	7 Board of Aldermen Work Session Meeting: 5:30PM	8	9 Run for the Word 5-K
10	11 Board of Aldermen Regular Scheduled Meeting: 6:00PM	12 Planning Board Meeting: 6:00PM	13	14	15	16
17	18	19	20	21	22 Touch A Truck 5-7PM	23
24	25	26	27	28	29	30

NOTE
