



DC AND FRANCES LINN PARK COMMITTEE

Monday, February 23, 2026 at 6:00 PM

Landis Board Room

AGENDA

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

- 1.1 Call Meeting to Order
- 1.2 Determination of Quorum
- 1.3 Pledge of Allegiance
- 1.4 Adoption of Agenda

2. APPROVAL OF MINUTES FOR MEETING(S):

- [2.1](#) Consider Approval of January 29, 2026 Meeting Minutes

3. NEW BUSINESS:

- 3.1 Consider Discussion of Infrastructure Updates

4. OLD BUSINESS:

- [4.1](#) Consider Discussion of Updates from DC & Frances Linn Park Foundation
- 4.2 Consider Discussion of Bathroom Update
- 4.3 Consider Discussion of Combining Parcels Update
- 4.4 Consider Discussion of Updates from Ramsay, Burgin, Smith Architecture Inc
- [4.5](#) Consider Discussion of DCFL Park Merchandise Quotes

5. UPCOMING EVENTS:

[5.1](#) Upcoming Events

6. CLOSING:

6.1 Motion to Adjourn



SPECIAL CALLED MEETING

Thursday, January 29, 2026 at 6:00 PM
Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

1.1 Call Meeting to Order

Madam Chair Michelle Grey called the meeting to order at 6:00 PM.

1.2 Determination of Quorum

Members Present: Madam Chair Michelle Grey, Member John Hall, Member Katie Sells, Member David Sells

Members Absent: Member Randall Peterman

Staff Present: Parks and Recreation Director Jessica St. Martin, Deputy Clerk/Planning Technician Angie Sands

Others Present: Alderman Tony Corriher, Citizen Sam Deadmon

1.3 Pledge of Allegiance

Madam Chair Grey led those in Attendance to the Pledge of Allegiance

1.4 Recognitions and Acknowledgements

1.5 Adoption of Agenda

A MOTION WAS MADE BY MEMBER JOHN HALL TO ADOPT THE AGENDA AS PRESENTED, SECONDED BY MEMBER DAVID SELLS. MOTION PASSED BY UNANIMOUS VOTE (4-0).

2. APPROVAL OF MINUTES FOR MEETING(S):

2.1 Consider Approval of November 24, 2025, Meeting Minutes

A MOTION WAS MADE BY MEMBER JOHN HALL, SECONDED BY MEMBER DAVID SELLS TO APPROVE THE NOVEMBER 24, 2025, MEETING MINUTES AS WRITTEN. MOTION PASSED BY UNANIMOUS VOTE (4-0).

3. NEW BUSINESS:

3.1 Consider Discussion of Future Projects

Madam Chair Grey briefly gave an update on the future projects. She briefly discussed that the bathroom recommendation had not gone before the Board of Alderman yet. That is scheduled for the February 9, 2026, meeting. Once that is voted on depending on if we need to review it again for any other adjustments, or if it passes as we recommended that will determine whether we get the civil plans immediately or after we make the adjustments. Once we get the civil plans we can put in for the permits for the county and we can look at the process of restoring the Depot. The restoring will include structural and ADA ramp. The three (3) historical buildings being moved and bathrooms being built. Those are the next things that we just have to wait for the board to know where we are at. Over the holidays the agendas for the board were just full and they will be seeing it in February's agenda. Member Katie Sells asked if all we are waiting on is the decision from the board to get the civil plans. Parks and Rec Director St. Martin said from what she understood yes that is all we are waiting on.

4. OLD BUSINESS:

4.1 Consider Discussion of Quotes for a Recombination Plat for DCFL Park for Rowan County Tax Parcels 109 003, 109 004, 109 005, 109 006, 109 007, 109 008, 109 009, 109 110, 109 111, and 109 146

Parks and Rec Director St. Martin gave a brief overview of the quotes that we received to have all ten (10) parcels at the park combined into one.

Madam Chair Grey asked if we had used either of the surveyors before.

Parks and Rec Director St. Martin stated that Utley Land Surveying, PLLC is currently doing the survey at Lake Corriher Park. Whitehall Land Survey we have not used but they are local and been very easy to get quotes from and have been easy to deal with.

Madam Chair Grey asked if there was a difference in start date between the two.

Parks and Rec Director St. Martin stated that both could start within a couple of weeks. Whitehall's quote is \$4,250 plus \$21 recording fee. Utley Land Surveying's quote is \$4,100.

Madam Chair Grey asked if the committee needed to make a decision to recommend to the board today. Deputy Clerk/Planning Technician Angie Sands stated that if the committee did not make the recommendation today, it would not go to the Board of Alderman until that recommendation was made. We have a cut-off day for items that go on the board agenda which is the 15th of each month. Since the DCFL Park Committee meets on the fourth (4th) Monday every month we are past that cut-off date. That means that the recommendation would not go to the Board of Alderman until March 2026 meeting. If you wait it will be longer.

Madam Chair Grey asked if we needed to have this survey before we can get the permits.

Parks and Rec Director St. Martin stated it would help because from my understanding when they issue the permits they are for specific location, and if it happens to be on two (2) separate lots that is two (2) separate locations.

A MOTION WAS MADE BY MEMBER KATIE SELLS TO RECOMMEND UTLEY LAND SURVEYING FOR THE RECOMBINATION PLAT FOR DCFL PARK ROWAN COUNTY TAX PARCELS 109 003, 109 004, 109 005, 109 006, 109 007, 109 008, 109 110, 109 111, AND 109 146, SECONDED BY MEMBER JOHN HALL. MOTION PASSED BY UNANIMOUS VOTE (4-0).

4.2 Consider Discussion of Updates from DC & Frances Linn Park Foundation

Madam Chair Grey stated that she did look on the website to see if the signs were on there yet, and they are not. She asked if we could ask Mr. Nelms when he plans to have them there so we as a committee could participate in and promote that fundraiser. I also noticed that contact email on the Facebook page for the Foundation has the DCFL Chair email and needs to have the foundation email.

Also, on the website there is some tidying up that needs to be done. We have some board members that are listed that are no longer active. I am going to go back and make some changes.

4.3 Consider Discussion of Update on Restroom Facility Approval

Parks and Rec Director gave a brief overview of the plans. She asked if anyone wanted to look at the plans again. She stated that Mr. Burgin did say that his best estimated guess would add \$80,0000 to add the stalls in those bathrooms.

Madam Chair Grey added that we would have the same amount of bathrooms, they would just be more family oriented and have more privacy, it would be a space and cost savings to not have the stalls added. We would also not be able to put the changing table in every bathroom with the stalls, only two (2) would be allowed for ADA compliance.

4.4 Consider Discussion of Updates from Ramsay, Burgin, Smith Architecture Inc

Madam Chair Grey stated that until the decision is made on the restrooms, we don't have any updates from Ramsay, Burgin, Smith Architecture Inc. I sent Mr. Burgin an email just letting him know where we are on these things, do you have an estimate for the Fire Station, just to let him know where we are and things that need to be on the agenda for March.

4.5 Consider Discussion of Merchandise for the 125 Celebration

Madam Chair Grey stated that the DCFL Park Committee wants to have some merchandise for the 125th Celebration that is park related. I think that using that logo that Miller Davis made for us that used the Depot that's on the sign for the park. I think that we could have some really nice shirts, hats, stickers. Does anyone have any ideas.

Member John Hall had a list of items that he thought would be good items. Whistles, note cards, key chains, tote bags, phone wallet.

Madam Chair Grey added water bottles, and bandanas. I did want to ask are these things that we would use the same company that did the 125th items that we already have or would we need to get quotes.

Deputy Clerk/Planning Technician Angie Sands stated that we would have to get quotes on them.

Member Katie Sells suggested pins.

Madam Chair Grey asked if we have any access to the lumber from the trees that were cut down from the park. If not, the stumps are sort of tall. There are some local wood workers that make some turned wood pins that we could sale. That is a cool idea. I will investigate the wood pins a little more and bring that to next month's meeting.

Parks and Rec Director St. Martin stated that she has a couple of wood workers that have been at some of the Town events that she could contact to see if they do that type of thing.

A MOTION WAS MADE BY MEMBER KATIE SELLS TO RECOMMEND STAFF TO GET QUOTES FOR WHISTLES, NOTE CARDS, KEY CHAINS, TOTE BAGS, T-SHIRTS, HATS, WATER BOTTLES, PINS, AND STICKERS WITH THE PARK LOGO FOR THE 125TH CELEBRATION, SECONDED BY MEMBER JOHN HALL, MOTION PASSED BY UNANIMOUS VOTE (4-0).

5. UPCOMING EVENTS:

5.1 Upcoming Events

6. CLOSING:

6.1 Motion to Adjourn

A MOTION WAS MADE BY MEMBER JOHN HALL, SECONDED BY MEMBER DAVID SELLS TO ADJOURN THE MEETING AT 6:33 PM, MOTION PASSED BY UNANIMOUS VOTE (4-0).

Respectfully Submitted,

Deputy Clerk, Angie Sands

DRAFT



DC & Frances Linn Park Foundation Updates:

There are no new updates.

Postcards



Vistaprint (basic postcard) – \$16.14 (qty of 50, \$.32/postcard)

U Printing (basic postcard) - \$17.87 (qty of 50, \$.36/postcard)

Stickers



4 Imprint (2” individual circular sticker) - \$306.25 (min order of 125, \$2.45/sticker)

Sticker Mule (2” individual circular sticker) - \$69.00 (qty of 100, \$.69/sticker)

T-shirts



Vistaprint - \$573.32 (qty of 50, \$11.47/shirt)

Campus Creations (tri-blend cotton, front and back print) - \$650 (qty of 50, \$13/shirt)

Insulated Cups

UPrinting - \$562.50 (qty of 50, \$11.25/cup)



Vistaprint - \$799.50 (qty of 50, 15.99/cup)



Water Bottles

Vistaprint (plastic water bottle) - \$222.49 (qty of 50, \$4.45/bottle)



UPrinting (plastic water bottle) - \$356.00 (qty of 50, \$7.12/bottle)



Pins

Vistaprint (button style 3”) - \$153.50 – (qty of 50, \$3.07/pin)



Lapel Pin Now (1” lapel)

\$173.76 (\$45 set up fee included) – (qty of 50, \$3.48/soft lapel pin)

\$145 (\$45 set up fee included) - (qty of 50, \$2.90/hard lapel pin)



Pinmart – (soft enamel lapel 1”) – 257.50 (qty of 50, \$5.15/pin)

Canvas Tote Bags

Vistaprint (15” W x 16.25” H) – \$342.00 + \$39.99 setup fee (qty of 100, \$3.42/bag)

Campus Creations - \$500 (qty of 50, \$10/bag)



Customink (13” W x 11” H) - \$640.00 (min order of 100, \$6.40/bag)



Wooden Train Whistles



Quality Imprint - \$463.68 (min order of 288, \$1.61/whistle)

Everything Branded – \$403.20 (min order of 288, \$1.40/whistle)

Hats

Campus Creations – (embroidered Richardson 112 mesh snapback) - \$900 (qty of 50, \$18/hat)



Vistaprint – (Richardson 115 mesh snapback) - \$980.50 (qty of 50, \$19.61/hat)

Keychains

4 Imprint (round soft keychain) - \$410.00 (min order of 500, \$.82/keychain)



Executive Advertising (round leather keychain, laser engraved) - \$475.00 – (min order 150, \$3.17/keychain)





Product Name 20 oz. Water Bottles with Push Cap

Description Get customers flowing in your direction when you include these 20 oz. custom plastic water bottles in your next advertising campaign! Made of high density polyethylene (recycle code: 2), the flexi-grip easy squeeze-action bottles feature a ridged cap and an easy-flow drinking push spout. They're available in a wide variety of bright and fun colors and can be purchased

unimprinted or with a silkscreened imprint of your branding information. These are the perfect way to gain visibility at company picnics, marathons and more!

Material Plastic

CPN 560059945

Color Black, Frosted, Kelly Green, Navy Blue, Neon Green, Neon Pink, Purple, Red, Reflex Blue, Silver, Teal, White, Yellow, Orange

Size 20 oz

Imprint Method Screen Print

Imprint Color(s) Standard Colors

Imprint Size 3" w x 3.25" h

Imprint Option(s) 1 Color Imprint

1 Color Imprint	
Quantity	50
Price	\$3.22



Product Name Camden Plastic Ballpoint Pen

Description Experience smooth writing with the Camden plastic twist action ballpoint pen. Featuring a sleek matte coating, this pen is equipped with a 1.00 mm ballpoint tip and black refillable ink, ensuring consistent performance and style for all your writing needs.

Material Plastic

CPN 565030561

Color Black, Navy Blue, Silver, Smoke

Size 5.5 " x 0.75 "

Imprint Method Printed, Unimprinted. Set-up Charge: Printed - \$59.00, PMS Matching Charge: Printed - \$25.00

Imprint Color(s) Standard Colors

Imprint Size 1.75" W x 0.25" H

Imprint Option(s) 1 Color Imprint, 1 Color Imprint - Low Quantity, Blank, 2 Day Rush

1 Color Imprint	
Quantity	100
Price	\$0.95

Price Includes 1 color imprint



Product Name Round Shaped Silicone Keychain

Description Upgrade your branding strategy with our round silicone key tags, designed for both functionality and promotional impact. Made from ultra-soft yet durable silicone. The smooth, tactile surface provides a premium feel while offering excellent resistance to water, dust, and daily wear and tear. Each key tag features a convenient snap-clip mechanism, making it effortless to attach and detach from keys, lanyards, or bags. Perfect for

corporate giveaways, trade shows, loyalty programs, and promotional campaigns. Choose from a variety of colors, add your logo or message, and create a cost-effective marketing tool that keeps your brand in customers' hands every day.

Material Silicone

CPN 564373920

Color Red, Rose Red, Transparent Red, Royal Blue, Blue, Yellow, Green, Transparent Green, Orange, Black, White

Size 2 " x 2 " x 3 mm

Imprint Method Uv Full Color One Side, Uv Full Color Both Sides

Imprint Color(s) PMS Colors

Imprint Size 1.8"x1.8"

Full Color One Side	
Quantity	100
Price	\$2.33

Price Includes Standard one location; One Side Full Color UV printing



Product Name Custom Circle Stickers - No Setup Fees

Description Our custom circle stickers are printed on 3M vinyl, have a bubble free permanent adhesive, are UV resistant, and 100% waterproof.

Material Vinyl
CPN 561116751

Color Assorted, White, Blue, Brown, Orange, Purple, Black, Gray, Red, Yellow, Green, Pink, Teal, Light Blue, Royal Blue, Navy Blue, Burgundy, Gold, Maroon, Silver, Custom

Size 1 " x 1 " , 2 " x 2 " , 3 " x 3 " , 4 " x 4 " , 5 " x 5 "

Imprint Method Printed, Digital Print, Full Color

Imprint Color(s) Standard Colors

Imprint Size 2" x 1" , 3" x 2" , 5" x 2" , 5" x 3" , Custom

1 " x 1 "	
Quantity	1
Price	\$1.02



Product Name 4" X 6" Postcards

Description Maximize brand awareness with this eye-catching 4" x 6" postcard! Printed on 14PT extra thick cardstock with vibrant colors and a protective UV ultra high gloss coating, this product grabs attention and is built to last. Send customized messages to clients, announce special offers, or create stunning invitations. This promotional item will handle all of your marketing needs so you can watch your brand recognition soar.

CPN 564527510

Color White

Imprint Method Printed, Unimprinted

Imprint Color(s) Standard Colors

Imprint Option(s) Veritcal, Horizontal, 4 Colors, 9 Colors, 8 Colors, 7 Colors, 6 Colors, 5 Colors, 3 Colors, 2 Colors, 1 Colors, Metallic Teal, Metallic Silver, Metallic Purple, Metallic Pink, Metallic Lavender, Metallic Green, Metallic Gold, Metallic Blue, Metallic Baby Blue, Run Charge - Both Front and Back

White,Printed,UNIMPRINTED	
Quantity	100
Price	\$0.63

Product Name Stainless Steel Tumbler with Handle and Straw, 30 oz.



Description Experience ultimate beverage insulation with our double wall vacuum mug with handle and straw. Crafted from premium 18/8 Stainless Steel, it boasts vacuum isolation technology. The powder-coated body ensures durability and style. Enjoy cold drinks chilled for 16 hours and hot beverages warm for 8 hours. Its AS sliding lid and clear straw lid with twist closure adds

convenience. Add company logo for promotion. Contact our sales team for color availability. Hand wash only, not dishwasher safe. Available in USA.

Material 18/8 Stainless Steel

CPN 564710075

Color White, Red 186C, Blue 7694C, Black, Cool Grey 8C

Size 5 " x 9.5 "

Imprint Method Silkscreen or Laser Engraved

Imprint Color(s) Standard Colors

Imprint Size 2.5 (W) x 3 (H)inches

Quantity	50
Price	\$15.50

Price Includes Setup, Virtual proof, Logo PMS matching, 1 color silkscreen imprint on 1 location



Product Name Train Whistle

Description Blow into this 4-hole whistle to produce an authentic train sound. These train whistles are made of wood, making them recyclable, as well as biodegradable. Recommended for ages 3+. Quantity ordered must be in increments of 12pcs.

Material Wood
CPN 563190954

Color Wood
Size 7 " x 1.19 " x 1.19 "
Imprint Method 1 color imprint
Imprint Color(s) standard colors
Imprint Size 4.00" W x 0.88" H

Imprint	
Quantity	144
Price	\$4.12



2026

FEBRUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	31
1	2	3	4	5 Board of Aldermen Work Session Meeting: 5:30PM	6	7
8	9 Board of Aldermen Regular Scheduled Meeting: 6:00PM	10	11 Rescheduled: Senior Luncheon 12:00 Noon @ Trinity Lutheran Church	12	13	14 Valentine's Day
15	16	17 Planning Board Meeting: 6:00PM	18 Budget Retreat 9 AM - 11 AM	19	20	21
22	23 DCFL Park Committee Meeting: 6:00PM	24 Landis C.A.R.E.S 6 PM- 8 PM	25	26	27	28
1	2	3	4	5	6	7

NOTE



- March 28th: Easter Egg-Stravaganza
- May 2nd: 125th Anniversary Celebration
- August 4th: National Night Out
- September 25th: Touch-A-Truck
- October 24th: Fall Fest/Trunk-or-Treat
- November 24th: Christmas Parade & Tree Lighting
- December 12th: Campfire Christmas Santa at the La



2026 MARCH

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	31
FEBRUARY						
1	2	3 Landis C.A.R.E.S 6 PM- 8 PM	4	5 Board of Aldermen Work Session Meeting: 5:30PM	6	7
8	9	10 Landis C.A.R.E.S 6 PM- 8 PM	11	12	13	14
15 Government Finance Professionals Week	16 Board of Aldermen Regular Scheduled Meeting: 6:00PM	17 Planning Board Meeting: 6:00PM Landis C.A.R.E.S 6 PM- 8 PM	18 Budget Retreat 9 AM - 11 AM	19	20	21
22	23 DCFL Park Committee Meeting: 6:00PM	24 Landis C.A.R.E.S 6 PM- 8 PM	25	26	27	28 Easter Egg-Stravaganza 10 AM-12 PM N. Central Ave.
29	30	31	1	2	3	4
APRIL						

NOTE



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- FOR MORE INFORMATION VISIT: TOWNOFLANDISNC.GOV