



SPECIAL CALLED MEETING

Tuesday, May 19, 2026 at 5:30 PM

Landis Board Room

AGENDA

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

1.1 Call Meeting to Order

Madam Chair Gray called the Special Called Meeting of the DC and Frances Linn Park Committee to order on Tuesday, May 19, 2026, at 5:30 PM in the Landis Board Room, Landis, NC.

1.2 Determination of Quorum

A quorum was established.

Present: Michelle Gray, John Hall, Katie Sells, David Sells

Staff Present: Jessica St. Martin, Parks and Rec Director, Tori Martin, Town Clerk

1.3 Pledge of Allegiance

Madam Chair Gray led those in Attendance to the Pledge of Allegiance

1.4 Recognitions and Acknowledgements

There were no recognitions or acknowledgements.

1.5 Adoption of Agenda

ACTION: A MOTION WAS MADE TO ADOPT THE AGENDA AS PRESENTED.

Moved By: John Hall, seconded by Katie Sells

Motion Passed: (4-0) Voting For: Michelle Gray, John Hall, David Sells, Katie Sells

2. NEW BUSINESS:

2.1 **Consider Approval of the Foundation Bid for DC and Frances Linn Park Committee**

Madam Chair Gray introduced the item, noting that the committee was reviewing updated foundation bids from the same two contractors previously considered: Piedmont Footings and Porter and Crest. The bids presented represented updated versions from the prior year.

Before the committee's review, it was noted that both contractors had been contacted by staff earlier that day to address a discrepancy in the bids: both quotes had included the cost of bricks, which in fact had been donated and would not need to be purchased. Director St. Martin confirmed that updated invoices reflecting the removal of brick costs would be provided to the committee and subsequently forwarded to the Board. It was clarified, however, that the reduction in cost from removing the brick charges was not substantial enough to alter the relative comparison between the two bids, and the committee could therefore proceed with a decision based on the figures presented.

John Hall raised the question of whether the two bids, which were formatted differently from one another, had been reviewed on an apples-to-apples basis to ensure they covered the same scope of work. Director St. Martin confirmed that each contractor had been contacted individually and that the line items were verified to be equivalent, noting that the two companies simply used different terminology and different formatting conventions. Director St. Martin further confirmed that both contractors were working from the same set of specifications prepared by Mr. Bergen, and that both had been cooperative and easy to communicate with during the review process.

Discussion also touched briefly on project timeline. It was noted that both contractors indicated they would need approximately two weeks' notice following approval before being able to begin work. Neither contractor provided a specific estimated completion date, citing factors such as weather conditions and material availability as variables affecting the schedule.

ACTION: A MOTION WAS MADE TO RECOMMEND PIEDMONT FOOTINGS FOR THE FOUNDATION WORK, WITH THE CONDITION THAT THE BRICK COSTS BE REMOVED FROM THE ESTIMATE.

Moved By: Katie Sells, seconded by John Hall

Motion Passed: (4-0) Voting For: Michelle Gray, John Hall, David Sells, Katie Sells

3. CLOSING:

3.1 Motion to Adjourn

ACTION: A MOTION WAS MADE TO ADJOURN THE MEETING AT 5:40.

Moved By: David Sells, seconded by John Hall

Motion Passed: (4-0) Voting For: Michelle Gray, John Hall, David Sells, Katie Sells