



SPECIAL CALLED MEETING

Thursday, January 29, 2026 at 6:00 PM

Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

1.1 Call Meeting to Order

Madam Chair Michelle Grey called the meeting to order at 6:00 PM.

1.2 Determination of Quorum

Members Present: Madam Chair Michelle Gray, Member John Hall, Member Katie Sells, Member David Sells

Members Absent: Member Randall Peterman

Staff Present: Parks and Recreation Director Jessica St. Martin, Deputy Clerk/Planning Technician Angie Sands

Others Present: Alderman Tony Corriher, Citizen Sam Deadmon

1.3 Pledge of Allegiance

Madam Chair Gray led those in Attendance to the Pledge of Allegiance

1.4 Recognitions and Acknowledgements

1.5 Adoption of Agenda

A MOTION WAS MADE BY MEMBER JOHN HALL TO ADOPT THE AGENDA AS PRESENTED, SECONDED BY MEMBER DAVID SELLS. MOTION PASSED BY UNANIMOUS VOTE (4-0).

2. APPROVAL OF MINUTES FOR MEETING(S):

2.1 Consider Approval of November 24, 2025, Meeting Minutes

A MOTION WAS MADE BY MEMBER JOHN HALL, SECONDED BY MEMBER DAVID SELLS TO APPROVE THE NOVEMBER 24, 2025, MEETING MINUTES AS WRITTEN. MOTION PASSED BY UNANIMOUS VOTE (4-0).

3. NEW BUSINESS:

3.1 Consider Discussion of Future Projects

Madam Chair Gray briefly gave an update on the future projects. She briefly discussed that the bathroom recommendation had not gone before the Board of Alderman yet. That is scheduled for the February 9, 2026, meeting. Once that is voted on depending on if we need to review it again for any other adjustments, or if it passes as we recommended that will determine whether we get the civil plans immediately or after we make the adjustments. Once we get the civil plans we can put in for the permits for the county and we can look at the process of restoring the Depot. The restoring will include structural and ADA ramp. The three (3) historical buildings being moved and bathrooms being built. Those are the next things that we just have to wait for the board to know where we are at. Over the holidays the agendas for the board were just full and they will be seeing it in February's agenda. Member Katie Sells asked if all we are waiting on is the decision from the board to get the civil plans. Parks and Rec Director St. Martin said from what she understood yes that is all we are waiting on.

4. OLD BUSINESS:

4.1 Consider Discussion of Quotes for a Recombination Plat for DCFL Park for Rowan County Tax Parcels 109 003, 109 004, 109 005, 109 006, 109 007, 109 008, 109 009, 109 110, 109 111, and 109 146

Parks and Rec Director St. Martin gave a brief overview of the quotes that we received to have all ten (10) parcels at the park combined into one.

Madam Chair Gray asked if we had used either of the surveyors before.

Parks and Rec Director St. Martin stated that Utley Land Surveying, PLLC is currently doing the survey at Lake Corriher Park. Whitehall Land Survey we have not used but they are local and been very easy to get quotes from and have been easy to deal with.

Madam Chair Gray asked if there was a difference in start date between the two.

Parks and Rec Director St. Martin stated that both could start within a couple of weeks. Whitehall's quote is \$4,250 plus \$21 recording fee. Utley Land Surveying's quote is \$4,100.

Madam Chair Gray asked if the committee needed to make a decision to recommend to the board today. Deputy Clerk/Planning Technician Angie Sands stated that if the committee did not make the recommendation today, it would not go to the Board of Alderman until that recommendation was made. We have a cut-off day for items that go on the board agenda which is the 15th of each month. Since the DCFL Park Committee meets on the fourth (4th) Monday every month we are past that cut-off date. That means that the recommendation would not go to the Board of Alderman until March 2026 meeting. If you wait it will be longer.

Madam Chair Gray asked if we needed to have this survey before we can get the permits.

Parks and Rec Director St. Martin stated it would help because from my understanding when they issue the permits they are for specific location, and if it happens to be on two (2) separate lots that is two (2) separate locations.

A MOTION WAS MADE BY MEMBER KATIE SELLS TO RECOMMEND UTLEY LAND SURVEYING FOR THE RECOMBINATION PLAT FOR DCFL PARK ROWAN COUNTY TAX PARCELS 109 003, 109 004, 109 005, 109 006, 109 007, 109 008, 109 110, 109 111, AND 109 146, SECONDED BY MEMBER JOHN HALL. MOTION PASSED BY UNANIMOUS VOTE (4-0).

4.2 Consider Discussion of Updates from DC & Frances Linn Park Foundation

Madam Chair Gray stated that she looked on the website to see if the signs were on there yet, and they are not. She asked if we could ask Mr. Nelms when he plans to have them there so we as a committee could participate in and promote that fundraiser. I also noticed that contact email on the Facebook page for the Foundation has the DCFL Chair email and needs to have the foundation email. Also, on the

website there is some tidying up that needs to be done. We have some board members that are listed that are no longer active. I am going to go back and make some changes.

4.3 Consider Discussion of Update on Restroom Facility Approval

Parks and Rec Director gave a brief overview of the plans. She asked if anyone wanted to look at the plans again. She stated that Mr. Burgin did say that his best estimated guess would add \$80,0000 to add the stalls in those bathrooms.

Madam Chair Gray added that we would have the same amount of bathrooms, they would just be more family oriented and have more privacy, it would be a space and cost savings to not have the stalls added. We would also not be able to put the changing table in every bathroom with the stalls, only two (2) would be allowed for ADA compliance.

4.4 Consider Discussion of Updates from Ramsay, Burgin, Smith Architecture Inc

Madam Chair Gray stated that until the decision is made on the restrooms, we don't have any updates from Ramsay, Burgin, Smith Architecture Inc. I sent Mr. Burgin an email just letting him know where we are on these things, do you have an estimate for the Fire Station, just to let him know where we are and things that need to be on the agenda for March.

4.5 Consider Discussion of Merchandise for the 125 Celebration

Madam Chair Gray stated that the DCFL Park Committee wants to have some merchandise for the 125th Celebration that is park related. I think that using that logo that Miller Davis made for us that used the Depot that's on the sign for the park. I think that we could have some really nice shirts, hats, stickers. Does anyone have any ideas.

Member John Hall had a list of items that he thought would be good items. Whistles, note cards, key chains, tote bags, phone wallet.

Madam Chair Gray added water bottles, and bandanas. I did want to ask are these things that we would use the same company that did the 125th items that we already have or would we need to get quotes.

Deputy Clerk/Planning Technician Angie Sands stated that we would have to get quotes on them.

Member Katie Sells suggested pins.

Madam Chair Gray asked if we have any access to the lumber from the trees that were cut down from the park. If not, the stumps are sort of tall. There are some local wood workers that make some turned wood pins that we could sale. That is a cool idea. I will investigate the wood pins a little more and bring that to next month's meeting.

Parks and Rec Director St. Martin stated that she has a couple of wood workers that have been at some of the Town events that she could contact to see if they do that type of thing.

A MOTION WAS MADE BY MEMBER KATIE SELLS TO RECOMMEND STAFF TO GET QUOTES FOR WHISTLES, NOTE CARDS, KEY CHAINS, TOTE BAGS, T-SHIRTS, HATS, WATER BOTTLES, PINS, AND STICKERS WITH THE PARK LOGO FOR THE 125TH CELEBRATION, SECONDED BY MEMBER JOHN HALL, MOTION PASSED BY UNANIMOUS VOTE (4-0).

5. UPCOMING EVENTS:

5.1 Upcoming Events

6. CLOSING:

6.1 Motion to Adjourn

A MOTION WAS MADE BY MEMBER JOHN HALL, SECONDED BY MEMBER DAVID SELLS TO ADJOURN THE MEETING AT 6:33 PM, MOTION PASSED BY UNANIMOUS VOTE (4-0).

Respectfully Submitted,

Deputy Clerk, Angie Sands