



DC AND FRANCES LINN PARK COMMITTEE

Tuesday, September 08, 2026 at 5:30 PM

Landis Board Room

AGENDA

PLEASE SILENCE ALL CELL PHONES

1. INTRODUCTION:

- 1.1 Call Meeting to Order
- 1.2 Determination of Quorum
- 1.3 Pledge of Allegiance
- 1.4 Adoption of Agenda

2. APPROVAL OF MINUTES FOR MEETING(S):

- 2.1 **Consider Approval of August 11, 2026 Meeting Minutes**

3. NEW BUSINESS:

- 3.1 **Consider Update Regarding 125th Anniversary Event Sales**

Submitted By: Jessica St. Martin, Parks and Recreation Director

Details: Director St. Martin will provide the Committee with an update regarding sales from the Town of Landis 125th Anniversary Celebration, including sales of D.C. and Frances Linn Community Park items.

- 3.2 **Consider Discussion of Committee Participation in the Fall Festival**

Submitted By: Michelle Gray, Committee Chair

Details: The Committee will discuss plans for participating in the upcoming Fall Festival, including how the event can be used as an opportunity to promote the D.C. and Frances Linn Community Park. Discussion will include potential Committee involvement, activities or

information to share with attendees, and coordination with Town Hall on marketing and promotion of the park leading up to and during the event.

3.3 Consider Update Regarding the Depot and Linn Family

Submitted By: Michelle Gray, Committee Chair

Details: Madam Chair Gray will provide the Committee with an update regarding information received from extended members of the Linn family related to the Depot and its history.

3.4 Consider Discussion of Marketing and Storytelling Plan for D.C. and Frances Linn Community Park

Submitted By: Michelle Gray, Committee Chair

Details: The Committee will discuss ideas for marketing and promoting the D.C. and Frances Linn Community Park in coordination with Town Hall. Discussion will include developing a plan for social media content, identifying what information or assistance may be needed from Committee members, and gathering ideas for telling the history and story of the park. The Committee will also discuss opportunities to record and preserve historical information and stories from local residents for use in future park-related content

4. OLD BUSINESS:

4.1 Consider the Discussion of Bids for the D.C. and Frances Linn Community Park Fencing Project (Project # 27-186)

Submitted By: Tori Martin, Town Clerk

Details: The D.C. and Frances Linn Community Park Committee will review and discuss the bids received for the D.C. and Frances Linn Community Park Fencing Project. Following discussion and review of the bids, the Committee may make a recommendation to the Board of Aldermen regarding the award of the project.

Recommended Action: Motion to recommend _____ in the Amount of \$____ Dollars for the D.C. and Frances Linn Community Park Fencing Project to the Board of Aldermen for approval and award. (Project # 27-186)

5. UPCOMING EVENTS:

5.1 Upcoming Events (Included in the Board packet)

6. CLOSING:

6.1 Motion to Adjourn