



CITY OF LANDER SPECIAL CITY COUNCIL MEETING

**Tuesday, February 25, 2025 at 6:00 PM
City Council Chambers, 240 Lincoln Street**

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/82231408674?pwd=bAOTWswrDiMKzswCTasqrVagvhdZ6I.1>

Meeting ID: 822 3140 8674

Passcode: 448448

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. COMMUNICATION FROM THE FLOOR

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes.

- A. Public Comment

4. CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

A. Approve February 11, 2025 Regular City Council Minutes

B. Approve February 18, 2025 Special City Council Meeting Minutes

5. NEW BUSINESS (NON-ACTION ITEMS)

- A. City Ordinance 12-5-2 procedure of filling City Council Member vacancies discussion

6. NEW BUSINESS (ACTION ITEMS)

- A. Nominate and vote to fill the vacancy in the office of Mayor in accordance with City Ordinance 12-5-1 and W.S. 15-1-107

7. ADJOURNMENT

Upcoming Council Meetings:

Special Meetings: 6:00 PM Tuesday, March 18, 2025 City Council Chambers

Regular Meetings:

6:00 PM Tuesday, March 11, 2025 City Council Chambers

6:00 PM Tuesday, April 8, 2025 City Council Chambers

Work Sessions:

6:00 PM Tuesday, March 25, 2025 City Council Chambers

6:00 PM Tuesday, April 22, 2025 City Council Chambers

All meetings are subject to cancellation or change.

	CITY OF LANDER		
	REGULAR CITY COUNCIL MEETING		
	Tuesday, February 11, 2025, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. CALL TO ORDER

Council President Stuble led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, and Missy White. COUNCILMEMBERS ABSENT: Mayor Richardson and Melinda Cox. Declaration of a quorum. STAFF PRESENT: Police Captain Kelly Waugh, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips and City Clerk Rachelle Fontaine.

2. APPROVAL OF AGENDA

The motion was made by Councilmember Larsen and seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

3. PUBLIC HEARING Zanders Catering Incorporated application for the transfer of location of Retail Liquor License # 18, formerly located at 740 E Main Street, Lander, Wyoming to 101 Garfield Street, BALDWIN ESTATE ADDN BLK 2 LOTS 1-2 Commercial District Lander, Wyoming.

- A. Council President Stuble opened the public meeting at 6:02 PM.
- B. Introduce and read. City Clerk Rachelle Fontaine explained the matter was published for two consecutive weeks and she had received no comment.
- C. Public comment
Charles Woolwine commented that Lander has too many liquor licenses. He attends the Prevention Group in Riverton. No one appears interested in decreasing the availability of alcohol in the community, which needs to be done to make headway.
- D. Council President Stuble closed the hearing at 6:06 PM.

4. PUBLIC HEARING

Ordinance 2025-3 Qwest Corporation D/B/A Centurylink Qc Franchise Agreement Granting A Franchise To Qwest Corporation D/B/A Centurylink Qc On Behalf Of Itself And Its Affiliates ("Centurylink") To Operate And Maintain A Telecommunications System ("System") In The City Of Lander, Wyoming

- A. Council President Stuble opened the public hearing at 6:06 PM.
- B. Introduce and read. City Clerk Rachelle Fontaine explained this ordinance is intended to update the City's franchise agreements.
- C. Public Comment. None.
- D. Council President Stuble closed the public hearing at 6:07 PM.

5. COMMUNICATION FROM THE FLOOR

- A. Public Comment
Tauna Groomsith Fremont County Prevention Program Director announced that responsible beverage server (TIPS) training will be held on February 28, 2025, in Riverton. She has provided this training since 2013. Three Lander establishments currently have certified staff.
Debra East has reached out to the Wyoming Congressional delegation, the Governor, and State legislators. She has reflected on fences and boundaries and processes that are being erected or torn down as tools of ostracism and intimidation, both of which are harmful in small towns and schools, businesses, government, places of worship, and other human gatherings. She advocated for a reminder of basic expectations in conflict. It can be improved by consideration, not force.
Charles Woolwine Addressed the Council about Lander being a Safe Haven for children.

6. MAYOR AND COUNCIL UPDATES

Councilmember Larsen provided liaison reports for the Senior Center and the Popo Agie Conservation District.

Councilmember White provided updates for the Solid Waste District, the EE Task Force, and LEDA.

Councilmember Josh Hahn asked Captain Waugh about parking campers and trailers on city streets. Waugh was not positive, but he believes it is 72 hours or three days across the board. Councilmember J Hahn commented on the previous meeting, and that it is irritating that two of the highest-paid city employees are not performing the grant cycle correctly. Lander should accomplish one project before starting new ones.

Council President Stuble provided a tree board update.

7. STAFF REPORTS

Captain Waugh reported that the corporal hiring process is underway. Two officers are expecting babies this month.

Assistant Mayor RaJean Strube Fossen explained that strategic planning has started. The facilitator met with the staff today. She will email a survey to the councilmembers. The survey results will be discussed at a special meeting on February 18th. Ayers is working hard to meet the master plan deadline.

City Treasurer Charri Lara spent last week in Cheyenne with Mayor Richardson. WAM has schedule to send people every day to the legislature. There is a new Lunch with the Locals if anyone wants to go. She strongly recommends that experience to everyone. The SLIB meeting awarded \$300,000 in MRG funds for flood protection downstream of Main Street. Further, they met with Governor Gordon. Discussion concerning proposed legislation and how that might affect municipal budgets.

City Clerk Rachelle Fontaine announced that the application period for City Treasurer has closed. The City received approximately 40 applications, and the hiring committee will begin the review process. There are a couple of requests for vehicle bids that will be sent out soon.

8. NEW BUSINESS (NON-ACTION ITEMS)

- A. Bryan Brown Summit West P.C. City of Lander audit presentation for the fiscal year ending June 30, 2024.
- Bryan Brown Summit West P.C. presented the results from the audit for the fiscal year ending June 30, 2024. He discussed balances and funds, pointing out the general fund on pages 14 and 15. A financial statement and a single audit were completed. He discussed the seventy-page document and the findings. There was only one finding in this audit report, which was just the accounting for a payroll accrual at the end of the year. The payroll process changed a couple of years back in that the timeframe from June 15th to July 15th. Wages that were paid during that period need to be accounted for. There were findings last time about controls and some implementation of new accounting standards. Those were all rendered and taken care of. Councilmember White asked how Lander compares to other municipalities in recording grant requirements and tracking. Mr. Brown answered that the new database management system Lander uses with the ability to track everything really opens up the ability for everybody to see it. Councilmember J Hahn inquired about using credit cards for bill paying. Mr. Brown answered that the old-fashioned purchase order is the best, but difficult in this day and age. Paying by credit card and then paying one bill is less expensive than individual checks. As long as the right internal processes are in it's safe enough to pay by credit card.

9. CONSENT AGENDA

Council President Stuble commented that there is one required edit to the Work Session Minutes. The word NOT on forest service lease discussion. Those minutes need to reflect the fact that the council was NOT inclined to renew the long-term lease.

- A. Approve January 14, 2025, Regular City Council Minutes
- B. Approve January 28, 2025, Work Session City Council Minutes
- C. Approve Bills and Claims

WATER REFUNDS WATER REFUNDS 124.11,COMMUNITY CENTER REFUNDS REFUNDS 126.5,COMMUNITY CENTER REFUNDS REFUNDS 215,ROCKY MOUNTAIN POWER ELECTRICITY 23216.88,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 164.97,MASTERCARD SUPPLIES 491.64,MASTERCARD WATER SAMPLES TESTING 75,MASTERCARD SUPPLIES 20,MASTERCARD TURF & GROUNDS MAINTENANCE 25.95,MASTERCARD WW LAB/TESTING 141.8,MASTERCARD OPERATIONS AND MAINTENANCE 17.99,MASTERCARD MEETING EXPENSE 120.65,MASTERCARD ADVERTISING 397.44,MASTERCARD OPERATIONS AND MAINTENANCE 14.95,MASTERCARD WW LAB/TESTING 345,MASTERCARD TELEPHONE 1950.09,MASTERCARD TUITION & REGISTRATION 26,MASTERCARD OPERATIONS AND MAINTENANCE 946.71,MASTERCARD SUPPLIES 21.99,MASTERCARD SUPPLIES 1389.53,MASTERCARD OPERATIONS AND MAINTENANCE 24.28,MASTERCARD MEETING EXPENSE 207.16,MASTERCARD OPERATIONS AND MAINTENANCE 70.95,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 60.6,MASTERCARD SUPPLIES 80,MASTERCARD OPERATIONS AND MAINTENANCE 10113.79,MASTERCARD OPERATIONS AND MAINTENANCE 26.99,MASTERCARD OPERATIONS AND MAINTENANCE 114.89,MASTERCARD WW LAB/TESTING 1097.14,MASTERCARD OPERATIONS AND MAINTENANCE 26.97,MASTERCARD DUES 950,MASTERCARD OPERATIONS AND MAINTENANCE 58.48,MASTERCARD PROFESSIONALS 249,MASTERCARD PROF AND CONSULTING 23.99,MASTERCARD WATER SAMPLES TESTING 15,MASTERCARD WW-OPERATIONS & MAINTENANCE 384.42,MASTERCARD HOUSEKEEPING SUPPLIES 913.64,MASTERCARD OPERATIONS AND MAINTENANCE 83.79,MASTERCARD SUPPLIES 1959.63,MASTERCARD WW LAB/TESTING 154.51,MASTERCARD TURF & GROUNDS MAINTENANCE 1640.7,MASTERCARD OPERATIONS AND MAINTENANCE 25.98,MASTERCARD REPAIRS 99.59,MASTERCARD WW-OPERATIONS & MAINTENANCE 56,MASTERCARD HOUSEKEEPING SUPPLIES 162,MASTERCARD SUPPLIES 51.78,MASTERCARD SUPPLIES 40,MASTERCARD SUPPLIES 20.99,MASTERCARD SUPPLIES 99.89,MASTERCARD SUPPLIES 105,MASTERCARD TOOLS & SHOP SUPPLIES 378.16,MASTERCARD TOOLS & SHOP SUPPLIES 190.79,MASTERCARD VEHICLE REPAIR 56.36,MASTERCARD VEHICLE REPAIR 11.23,MASTERCARD SUPPLIES 50.61,MASTERCARD VEHICLE REPAIR 148.49,MASTERCARD REPAIR AND MAINTENANCE SERVICE 81.78,MASTERCARD INVESTIGATIVE FUNDS 138.04,MASTERCARD VEHICLE REPAIR 220.36,MASTERCARD PROF. & TECHNICAL SERVICE 60,MASTERCARD MAIN STREET ENHANCEMENTS 2768.4,MASTERCARD SUPPLIES 201.21,MASTERCARD ADVERTISING 199,MASTERCARD SUPPLIES 24.66,MASTERCARD OPERATIONS AND MAINTENANCE 1031.12,MASTERCARD OPERATIONS AND MAINTENANCE 17.95,MASTERCARD SUPPLIES 27.18,MASTERCARD MAYORS ADMINISTRATION 46.1,MASTERCARD SUPPLIES 259.96,MASTERCARD ICE SKATING 114.49,MASTERCARD OPERATIONS AND MAINTENANCE 19.78,MASTERCARD EMPLOYEE BENEFIT 52.73,MASTERCARD OPERATIONS AND MAINTENANCE 199.35,MASTERCARD BUILDING MAINTENANCE 106.29,MASTERCARD CONCESSIONS 462.63,MASTERCARD SUPPLIES 49.98,MASTERCARD SUPPLIES 26.32,MASTERCARD SUPPLIES 43.7,MASTERCARD ADVERTISING 1870.6,MASTERCARD BUILDING MAINTENANCE 67.14,MASTERCARD MAYORS ADMINISTRATION 133.55,MASTERCARD SUPPLIES 1690.5,MASTERCARD SUPPLIES 242.67,MASTERCARD OPERATIONS AND MAINTENANCE 71.8,MASTERCARD SUPPLIES 673.65,MASTERCARD TRASH COLLECTION 2161.34,MASTERCARD VEHICLE REPAIR 41.39,MASTERCARD SUPPLIES 221.54,MASTERCARD TELEPHONE & INTERNET 879.89,MASTERCARD TELEPHONE 899,MASTERCARD SUPPLIES 24.2,MASTERCARD TELEPHONE & INTERNET 1176.14,MASTERCARD BUILDING MAINTENANCE 53.98,MASTERCARD SUPPLIES 97.99,MASTERCARD REPAIRS 18.52,MASTERCARD SUPPLIES 21.22,MASTERCARD TELEPHONE & INTERNET 1706.4,MASTERCARD TELEPHONE & INTERNET 1654.79,MASTERCARD TELEPHONE & INTERNET 135.98,MASTERCARD TRAVEL -20.04,MASTERCARD VEHICLE REPAIR 66.36,MASTERCARD VEHICLE REPAIR 72.42,MASTERCARD VEHICLE REPAIR 112.14,MASTERCARD TRAVEL 87.51,MASTERCARD VEHICLE REPAIR 238.31,MASTERCARD NEW ASSETS 801.78,MASTERCARD UNIFORMS 215.78,MASTERCARD BLDG GROUNDS MAINTENANCE 197.74,MASTERCARD INVESTIGATIVE FUNDS 49.98,MASTERCARD TRAVEL 1419.27,MASTERCARD SUPPLIES 15.81,MASTERCARD VEHICLE REPAIR 132.68,MASTERCARD TRAVEL 221.77,MASTERCARD SUPPLIES/TOOLS & EQUIP 10.99,MASTERCARD VEHICLE REPAIR 218.55,MASTERCARD SUPPLIES 29.99,MASTERCARD VEHICLE REPAIR 41.84,MASTERCARD VEHICLE REPAIR 141.72,MASTERCARD TRAVEL 83.46,MASTERCARD UNIFORMS 249.59,MASTERCARD UNIFORMS 74.99,MASTERCARD UNIFORMS 194.7,MASTERCARD VEHICLE REPAIR 56.94,MASTERCARD VEHICLE REPAIR 89.96,MASTERCARD VEHICLE REPAIR 194.64,MASTERCARD VEHICLE REPAIR 328.48,MASTERCARD SUPPLIES/TOOLS & EQUIP 29.99,MASTERCARD SHOP SUPPLIES 26.88,MASTERCARD OPERATION/ MAINTENANCE STREETS 19.99,MASTERCARD OPERATION/ MAINTENANCE STREETS 10.76,MASTERCARD VEHICLE REPAIR -40.03,MASTERCARD OPERATION/ MAINTENANCE STREETS 18.25,MASTERCARD UNIFORMS 49.05,MASTERCARD UNIFORMS 30,MASTERCARD UNIFORMS 35.99,MASTERCARD PROF. & TECHNICAL SERVICE 69.88,MASTERCARD SUPPLIES 47.42,MASTERCARD VEHICLE REPAIR 342.11,MASTERCARD VEHICLE REPAIR 33.99,MASTERCARD VEHICLE REPAIR 98.16,71 CONSTRUCTION CO OPERATION/ MAINTENANCE STREETS 4078.5,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 5000,AIRGAS USA LLC SHOP SUPPLIES 140,ALEXANDER EXCAVATION OPERATION/ MAINTENANCE STREETS 4680,ALSCO SUPPLIES 35.17,ALSCO LINENS 190.59,ARDURRA GROUP INC TAXIWAY 30115.95,ARDURRA GROUP INC JEFFERSON STREET REHAB 13471.25,ARDURRA GROUP INC JEFFERSON STREET REHAB

11691.25,ARTERY CONSTRUCTION WW-OPERATIONS & MAINTENANCE 5320,AYRES ASSOCIATES INC PROF AND CONSULTING 15678.7,B & T FIRE EXTINGUISHERS BUILDING MAINTENANCE 76,BADGER METER INC METER REPLACEMENT 326.3,BAILEY ENTERPRISES VEHICLE REPAIR 94,BOYLE ELECTRIC OPERATIONS AND MAINTENANCE 10324.61,BRODIE EXCAVATION LLC OPERATION/ MAINTENANCE STREETS 3622.5,CITY OF RIVERTON AIR TRANSPORTATION 43697.97,CITY PLUMBING & HEATING COMMUNITY DEVELOPMENT 1949.81,CITY PLUMBING & HEATING COMMUNITY DEVELOPMENT 3054.07,CROELL INC OPERATIONS AND MAINTENANCE 3117.7,DEALERS ELECTRICAL SUPPLY MAIN STREET REPAIR 8653.49,DEALERS ELECTRICAL SUPPLY MAIN STREET REPAIR 92.38,DOWL JEFFERSON STREET REHAB 3289.92,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 715,DUBOIS FRONTIER ADVERTISING 106.8,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 2403.92,FLEX SHARE BENEFITS FLEX SHARE FEES 263.05,FLEX SHARE BENEFITS HRA EMPLOYEE ACCOUNTS 1000,FLOWPOINT ENVIRONMENTAL SYSTEMS PROF AND CONSULTING 3683.02,FREMONT COUNTY ASSN OF GOV GROUND TRANSPORTATION 21848.98,FREMONT MOTOR COMPANY VEHICLE REPAIR 1184,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18195.05,FRONT RANGE FIRE APPARATUS LTD FIRE EQUIPMENT MAINTENANCE 906.79,HACH COMPANY OPERATIONS AND MAINTENANCE 1004,HDR ENGINEERING INC PROFESSIONAL FEES 1931.25,HDR ENGINEERING INC PROF AND CONSULTING 532.5,HDR ENGINEERING INC TRANSPORTATION 5887.5,HDR ENGINEERING INC PROFESSIONAL FEES 3775,HDR ENGINEERING INC SAFE ROUTES TO SCHOOL 2716.5,HDR ENGINEERING INC STORAGE TANK REPLACEMENT 6687.6,INQUIREHIRE EMPLOYEE SCREENING 160.5,INQUIREHIRE EMPLOYEE SCREENING 157.3,INQUIREHIRE EMPLOYEE SCREENING 32.1,MARKEE ESCROW SERVICES INC DUE TO STATE - MAVEN 1513,MARKEE ESCROW SERVICES INC LOAN PAYMENT 133949.77,MASA EMPLOYEE BENEFIT 228,METRON FARNIER METER REPLACEMENT 130062.98,NORCO INC BUILDING MAINTENANCE 545.76,NORCO INC SHOP SUPPLIES 100.75,NORCO INC SHOP SUPPLIES 222.47,NORCO INC SHOP SUPPLIES 121.84,"OFFICE SHOP, INC." PROF FEES COMPUTER 1769.5,PERFECT POWER INC REPAIRS 5942.92,PERFECT POWER INC COMMUNITY DEVELOPMENT 462.99,POPO AGIE PICKLEBALL ECONOMIC DEVELP PROJECTS 2996,RIVER OAKS COMMUNICATIONS CORP PROF AND CONSULTING 5936,STOTZ EQUIPMENT VEHICLE REPAIR 229,STOP STICK LTD NEW ASSETS 7762,STRIKE CONSULTING GROUP PROF AND CONSULTING 1461.25,STRIKE CONSULTING GROUP PROF AND CONSULTING 8446.25,STRIKE CONSULTING GROUP MCFARLANE DRIVE 9527.5,STRIKE CONSULTING GROUP METER REPLACEMENT 1957.5,"SUMMIT WEST CPA GROUP, P.C." PROF. & TECHNICAL SERVICE 300,"SUMMIT WEST CPA GROUP, P.C." PROF. & TECHNICAL SERVICE 8500,TEAM LABORATORY CHEM LLC WW-OPERATIONS & MAINTENANCE 4731.5,TRIHEDRO JEFFERSON STREET REHAB 561.5,TW ENTERPRISES INC OPERATIONS AND MAINTENANCE 2540.95,TWEEDS WHOLESALE CO. CONCESSIONS 186.37,TWEEDS WHOLESALE CO. CONCESSIONS 504,TWEEDS WHOLESALE CO. CONCESSIONS 620.99,WALLER TECIA BUILDING MAINTENANCE 4400,WESTERN LAW ASSOCIATES PROSECUTING ATTORNEY 4147.5,WHITING LAW PC PROFESSIONALS 1102.5,WILLIAM H SMITH & ASSOC BALDWIN CREEK/9TH 2900,WILLIAM H SMITH & ASSOC PROFESSIONAL FEES 3640,WILLIAM H SMITH & ASSOC LINCOLN ST PROJECT 700,WILLIAM H SMITH & ASSOC BALDWIN CREEK/9TH 2160,WILLIAM H SMITH & ASSOC BALDWIN CREEK/9TH 14390.75,WWC ENGINEERING PROJECT COST - WELLS AT WTP 1188,WYDOT - FINANCIAL SERVICES FUEL 8793.61,WYOMING ASSN OF FIRE MARSHALS TUITION & REGISTRATION 25,WYOMING LIVESTOCK ROUNDUP ADVERTISING 408,WYOMING LIVESTOCK ROUNDUP ADVERTISING 299,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,WYOMING MACHINERY CO. VEHICLE REPAIR 153,REWORX PROF AND CONSULTING 3375,RDO EQUIPMENT CO VEHICLE REPAIR 378.87,LIBERTY MUTUAL SUPPLIES 100,LANDER VALLEY AUTO PARTS VEHICLE REPAIR 4.51,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 5197.56,LANDER GOLF & COUNTRY CLUB BENEFIT SUPPORT 43500,INTOXIMETERS NEW ASSETS 1014,LANDER AMBASSADORS MAYORS ADMINISTRATION 650,VOIDED EMPLOYEE REIMBURSEMENT -227.50, VOIDED WAM WCCA -105.00,MISC ONE TIME VENDOR INVESTIGATIVE FUNDS 140,BLACK HILLS ENERGY GAS 13318.3, PARTTIME WAGES MUNICIPAL COURT 1053.68, PARKS 7100.43, POLICE 1408, AFLAC 467.29, CSSW 1,554.50, Colonial 232.55, Payroll Taxes 84,833.87, Def Comp 7, 115, Flexshare 1,191.67, Trustmark 394.65, UNUM 2.05, WEBT 88,028.51, Workers Compensation 5,250.72, WRS 61,058.63.

Councilmember White moved to approve the Consent Agenda and the work session minutes as amended and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

10. OLD BUSINESS (ACTION ITEMS)

- A. Untable and approve Lift Recommendations to fund Lander Girls Softball League Complex Improvements.

Motion to Untable the LIFT Recommendation to fund Lander Girls Softball League Complex Improvements made by Councilmember J Hahn, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, J Hahn. Motion passed.

Councilmember White moved to approve a LIFT award to the Lander Girls Softball League in the amount of \$9,705.98, Seconded by Councilmember Larsen.

DISCUSSION: Councilmember J Hahn commented that he has a problem with relying on City funds to pay for the remaining repairs when there are so many items the City needs to pay for. The Softball Girls' original ask keeps dwindling. These girls are getting older. They were well prepared and LIFT made a recommendation. Councilmember White stated that the Council should follow the established guidelines, and this was the original request. Councilmember D Hahn commented that the Council gave money for murals, for businesses, (some of which failed), and a NOLS party. This is an opportunity to invest in our children. He favors an award equal to the NOLS award of \$45,000. Council President Stuble commented the City has committed to paying for the \$70,000 to improve the facility.

Councilmember Voting Yea to approve a LIFT award to the Lander Girls Softball League in the amount of \$9,705.98: Larsen, D Hahn, White, J Hahn and Stuble. Motion passed.

11. NEW BUSINESS (ACTION ITEMS)

A. Approve Tree Board By-Laws

The motion was made by Councilmember Larsen and seconded by Councilmember White.

DISCUSSION: The Council discussed regular meetings, public meetings, notice of meeting dates and times, and the requirement that the City Council approve any amendments to the by-laws.

Councilmember White moved to amend the motion and add the language that the City Council is required to approve any amendments to the by-laws, seconded by Councilmember D Hahn.

Councilmembers Voting Yea to approve the amendment to the motion: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

Councilmember Larsen moved to approve the by-laws as amended and seconded by Councilmember White. Councilmembers Voting Yea to approve the by-laws as amended: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

B. Approve Zanders Catering Incorporated's application for the transfer of location of Retail Liquor License #18 formerly located at 740 E Main Street, Lander, Wyoming to 101 Garfield Street, BALDWIN ESTATE ADDN BLK 2 LOTS 1-2 Commercial District Lander, Wyoming.

Councilmember D Hahn moved to approve and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

C. Approve the first reading of Ordinance 2025-3 Qwest Corporation D/B/A Centurylink Qc Franchise Agreement Granting A Franchise To Qwest Corporation D/B/A Centurylink Qc On Behalf Of Itself And Its Affiliates ("Centurylink") To Operate And Maintain A Telecommunications System ("System") In The City Of Lander, Wyoming

The motion was made by Councilmember Larsen and seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

D. Authorize the Mayor to sign a one-year extension for the LOTRA Lease and License

The motion was made by Councilmember White and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

E. Award McFarlane Utilities Project bid to the apparent low bidder Patrick Construction, Inc. in the amount of \$1,097,972.00 and authorize the Mayor to sign the Notice of Award and Agreement Between Owner and Contractor for Construction Contract.

The motion was made by Councilmember Larsen and seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

F. Authorize amendments to the Juvenile Justice Services of Fremont County Agreement and authorize the Mayor to sign the updated agreement.

The motion was made by Councilmember White and seconded by Councilmember D Hahn.

DISCUSSION: The Council discussed the changes and wording. Councilmember White commented that the payment amount is blank.

Councilmember White moved to amend the agreement as presented and that the fee should be the fee most recently agreed upon, the motion was seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

Councilmembers Voting Yea to approve the amended authorization of signing the agreement and authorizing the mayor to sign the updated agreement: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- G. Authorize the Mayor to sign the Street Lighting Agreement between the City of Lander and Rocky Mountain Power for Wood & 6th Street Request # 7332213 Site # 336506269.004.

The motion was made by Councilmember Larsen and seconded by Councilmember D Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- H. Authorize the Mayor to sign Street Lighting Agreement between the City of Lander and Rocky Mountain Power for Baldwin Creek Request # 7332212 Site # 336506269.004

The motion was made by Councilmember White and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- I. Authorize the Mayor to sign the Street Lighting Agreement between the City of Lander and Rocky Mountain Power for Gannett Peak School Request #7332211 Site # 336506269.004.

The motion was made by Councilmember Larsen and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- J. Approve Joe Kenney Hangar Lease Extension

The motion was made by Councilmember Larsen and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- K. Amend LCCC Grounds Keeping Independent Contractor agreement

The motion was made by Councilmember Larsen and seconded by Councilmember White.

DISCUSSION: Council discussed the change in payee, due to Mr. Shield's creation of an LLC. No other terms are changing. Discussion to change the motion to authorize the amendment and authorize the signature of a new agreement with Frontier Property Maintenance and Cleaning LLC.

Councilmember White moved to amend the motion to authorize the amendment and authorize the signature of a new agreement with Frontier Property Maintenance and Cleaning LLC, seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

Councilmembers Voting Yea to approve the motion as amended: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- L. Approve and authorize the Mayor to sign the Lander Municipal Airport Hangar Space Land Lease Agreement between the City of Lander and William Hovendick for Space No. 508.

The motion was made by Councilmember D Hahn and seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

- M. Authorize Mayor to sign the MRG grant agreement for \$300,000 to perform engineering for Middle Fork Popo Agie – Flood Control and Restoration Project

The motion was made by Councilmember White and seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, J Hahn. Motion passed.

- N. Authorize the Mayor to award the Middle Fork Popo Agie – Flood Control and Restoration Project to Strike Consulting Group for up to \$600,000.

The motion was made by Councilmember White and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

12. EXECUTIVE SESSION Potential Litigation

The motion to enter the Executive Session was made by Councilmember Larsen and seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed. The council entered the Executive Session at 7:34 PM.

The motion to exit the Executive Session was made by Councilmember White and seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed. The council exited the Executive Session at 7:39 PM.

13. ADJOURNMENT

The motion was made by Councilmember White and seconded by Councilmember D Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Stuble, and J Hahn. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 7:39 PM.

The City of Lander

ATTEST:

By: _____
Julia Stuble,
Council President

Rachelle Fontaine, City Clerk

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, dexual orientation, or other characteristics protected by law.

	CITY OF LANDER		
	SPECIAL CITY COUNCIL MEETING		
	Tuesday, February 18, 2025, at 7:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. CALL TO ORDER

Council President Stuble led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White. Declaration of a quorum. STAFF PRESENT: Police Chief Scott Peters, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.

Councilmember White discussed amending the agenda and switching #2 New Business (Action Items) and #3 New Business (Non-Action Items) with #3 New Business (Non-Action Items) and Civil City Attorney Adam's Phillips presenting the legal procedure going before New Business (Action Items).

Councilmember Larsen moved to approve the agenda, seconded by Councilmember Cox.

Councilmember Cox moved to amend the agenda as discussed, seconded by Councilmember J Hahn. Councilmembers Voting Yea to amend the agenda: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion to amend the agenda passed.

Councilmembers Voting Yea to approve the amended agenda: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

2. NEW BUSINESS (NON-ACTION ITEMS)

- A. Civil City Attorney Adam Phillips's presentation and discussion concerning the legal procedure to fill a Mayoral and City Council position vacancy.

Civil City Attorney Adam Phillips presented the legal procedure to fill a Mayoral and City Council position vacancy, the process for appointing a Mayor Pro Tem, and the purpose of a Mayor Pro Tem. He explained that the City of Lander, Wyoming, has established specific ordinances to address vacancies in its municipal government, particularly focusing on the roles of the Mayor and City Council members. Ordinance 12-5-1: Vacancies in the Office of Mayor provides that if a vacancy arises in the office of the Mayor, the Council will elect an individual from the council to serve the remainder of the term of Mayor by a majority vote of all city councilmembers. That individual, when elected by this Council, will have to resign their seat. There will then be a vacant city council seat. The City has 90 days to take applications and to appoint a new councilmember.

This Council and past councils have elected a Council President, and that Council President has essentially acted as a Mayor Pro Tem. When the Mayor was gone, or not able to perform their duties, for whatever reason, then, the Council President was the one who stepped in and took care of everything. However, our ordinance does not explicitly state the Council President must serve in the capacity of a Mayor Pro Tem. There's no description of the duties of a Council President or a Mayor Pro Tem in the Ordinance. Tonight, the Council can elect a Mayor Pro Tem to act until March 11th, or at such time as the council fills the vacancy of Mayor. Attorney Phillips recommends the Council investigate other municipal ordinances and consider a new ordinance to codify the Mayor Pro Tem. The proposed resolution is so that the City could have a temporary Mayor in place until a permanent Mayor is appointed pursuant to the Ordinances. He presented two options; one to amend the resolution to state Council President serves as the Mayor Pro Tem, or two to accept nominations and elect a Mayor Pro Tem. Councilmember D Hahn inquired how W.S.15-1-107 aligns with this process. City Attorney Phillips explained that cities can have a temporary Mayor until a permanent one is in place. Councilmember D Hahn commented that another option is to call a Special Meeting for next Tuesday to elect a permanent Mayor to finish out the term. Discussion ensued concerning clarifying the two options and moving the process to fill the vacancy to the 25th as opposed to March 11th. There was a consensus for the appointment process on February 25, 2025, by Special Meeting.

3. NEW BUSINESS (ACTION ITEMS)

- A. Approve Resolution 1352 setting forth the powers and duties of Mayor Pro Tem
Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea to approve: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- B. Nominate and elect Mayor Pro Tem.
Council President Stuble called three times for nominations for Mayor Pro Tem. Councilmember Larsen nominated Council President Stuble. Council President Stuble accepted the nomination. Council President Stuble called for further nominations. Councilmember J Hahn nominated Councilmember Dan Hahn. Councilmember Dan Hahn accepted the nomination. Being no further nominations Council President Stuble requested a roll call vote: Councilmember Larsen: Julia Stuble, Councilmember White: Council President Stuble, Councilmember D Hahn: Dan Hahn, Councilmember Cox: Council President Julia Stuble, Councilmember J Hahn: Dan Hahn, Council President Stuble: Julia Stuble.

Council President Stuble announced the results of the Mayor Pro Tem vote: Four votes for Julia Stuble and two votes for Dan Hahn. The majority vote was for Council President Stuble to serve as the Mayor Pro Tem.
- C. Authorize the Mayor Pro Tem to be a signatory on all City of Lander Accounts
Motion made by Councilmember White, Seconded by Councilmember J Hahn. Councilmembers Voting Yea to approve: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- D. Authorize the removal of Mayor Richardson from all City of Lander accounts
Motion made by Councilmember Cox, Seconded by Councilmember J Hahn. Councilmembers Voting Yea to approve: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- E. Approve waiver of Lander Community and Convention Center Fees for Monte Richardson's Memorial
Motion made by Councilmember White, Seconded by Councilmember D Hahn. Councilmembers Voting Yea to approve: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

4. ADJOURNMENT

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea to approve: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 7:28 PM.

The City of Lander

ATTEST:

By: _____
Julia Stuble,
City of Lander Mayor Pro Tem

Rachelle Fontaine, City Clerk

CITY OF LANDER MISSION STATEMENT
To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION
Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, dexual orientation, or other characteristics protected by law.