	CITY OF LANDER		
	REGULAR CITY COUNCIL MEETING		
	Tuesday, May 14, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	AGENDA		

Join Zoom Meeting

<https://us06web.zoom.us/j/85152211211?pwd=8M08TsoNs8smptPlwCuaR9odr74vg9.1>

Meeting ID: 851 5221 1211

Passcode: 161322

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. COMMUNICATION FROM THE FLOOR

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes.

- A. Public Comment

4. MAYOR AND COUNCIL UPDATES

5. STAFF REPORTS

6. CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

- A. Approve April 9, 2024, Regular City Council Meeting Minute
- B. Approve April 23, 2024, Work Session City Council Minutes
- C. Approve Bills and Claims

7. UNFINISHED BUSINESS (ACTION ITEMS)

- A. Approve the third reading of Ordinance 2024-4 Fixing and Determining the Mill Levy Necessary to be Levied to Raise Sufficient Money by General Tax to Meet Current Expenses of the City of Lander for the Fiscal Year Commencing July 1, 2024.

8. NEW BUSINESS (ACTION ITEMS)

- A. Read requested Budget into the minutes.

- [B.](#) Approve Wind River Visitor Center Budget.
- [C.](#) Approve Resolution 1332 Amending Resolution 1315 Fees and Utility Rates for Water and Wastewater Service 2024 2025.
- [D.](#) Appoint Jeremy Forbis to the Lander Housing Authority Board.
- [E.](#) Approve Lander Housing Authority 2024 Amended bylaws.
- [F.](#) Approve and authorize the Mayor to sign the City Hangar Lease Agreement with Sam and Abbi Rogers, Wind River Aviation, for airport hangar #300.
- [G.](#) Juvenile Justice Services of Fremont County presentation and budget request.

9. ADJOURNMENT

Upcoming Council Meetings:

Regular Meetings:

6:00 PM Tuesday, May 28, 2024, City Council Chambers


6:00 PM Tuesday, June 11, 2024, City Council Chambers

Work Sessions:

6:00 PM Tuesday, May 28, 2024, City Council Chambers

6:00 PM Tuesday, June 25, 2024, City Council Chambers

All meetings are subject to cancellation or change.

	CITY OF LANDER		
	REGULAR CITY COUNCIL MEETING		
	Tuesday, April 09, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. CALL TO ORDER

Mayor Richardson led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Melinda Cox, Missy White, Julia Stuble and Mayor Monte Richardson. COUNCILMEMBERS ABSENT: Dan Hahn, Josh Hahn. Declaration of a quorum. STAFF PRESENT: Chief Peters, Public Works Director Lance Hopkin, Assistant Mayor Rajean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips, City Clerk Rachele Fontaine.

2. APPROVAL OF AGENDA

Council President Cox made a motion to amend the agenda and move New Business Action Item #9A Approve Fremont County Association of Government (FCAG) Memorandum of Understanding to #3 and under New Business Action Item #9G to add Approve Resolution 1330 along with the approval of the job description for existing part-time police department records clerk position. Councilmember Stuble seconded. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

Motion to approve the agenda as amended made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

3. Approve Fremont County Association of Government (FCAG) Memorandum of Understanding

Councilmember White asked if this needed to be unanimous. Mr. Nichols stated it did not. Two entities have already approved the document, two more are potentially approving it today leaving three still to go. Discussion concerning changes and adjustments to the document as it currently reads.

Motion made by Councilmember Larsen, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, Cox, Stuble, and Mayor Richardson. Councilmembers Voting Nay: White. Motion passed.

4. COMMUNICATION FROM THE FLOOR

Janelle Hahn addressed the Council and commented that Dan and Josh were unable to be present tonight but wanted to express sympathy to the Spriggs Family. Mr. Spriggs was a wonderful man, deputy sheriff, good friend, and heck of a City Councilmember.

Karen Wetzel addressed the Council and read a Law Enforcement Appreciation Month Proclamation she hopes the Council will put into effect for June. She also read Fighting Climate Change by *Dumping Chemicals in the Ocean?* Printed in the *Inside Track* from The New American in reference to climate change.

Sam Dehnert addressed the Council. He was the security coordinator for the recent drag show at the Art Center. He shared his observations from that evening. He encouraged the Council to take meaningful lasting steps to make the community safe for the most disadvantaged and lead with compassion.

Debra East addressed the Council as a member of the community for the past 45 years. As a member of Wind River Pride, she attended the drag show from 6-8 drag and was pleased with how they welcomed the community. She discussed the goal of the event. She commented that they had to check people for weapons and ask people to act in a certain way. She questioned where people need to stand when protesting an event which is no different than a birthday party.

5. MAYOR AND COUNCIL UPDATES

Councilmember Larsen reported he has a Chamber meeting tomorrow morning, a LOTRA meeting at night, and a Solid Waste Board meeting on Monday. He asked the Chief's input on Karen Wetzels proposed Proclamation. Chief Peters stated the department knows the council appreciates them, but it is always nice for the public to know.

Councilmember White provided a Senior Center update.

Council President Cox reported that the Community Resource meeting was well attended and will be moving forward, and community based. FCSD1 will be meeting next Tuesday, LEDA will meet next week, and tonight was the Town Hall meeting for the Baldwin / Squaw Creek Loop.

Councilmember Stuble provided a Popo Agie Conservation District update, she had questions about pet waste stations on the undeveloped parkways. She commented that the EE Taskforce met recently and will report to the Council in a Work Session on their progress.

Mayor Richardson commented it is good to see the crew out filling potholes, the tank project is starting again, We will have to revisit the Lincoln Street project as there were no bids.

6. STAFF REPORTS

Chief of Police Scott Peters informed the Council that interviews for the officer position will be on Thursday. Four applicants will be interviewed. Jesse Mattocks was promoted to Detective.

Public Works Director Lance Hopkin commented that the tank and pump station project is moving forward, the Lincoln Street project did not receive any contractor bids. Feedback from contractors indicated it is a big job in a short amount of time, and they recommend that we move this to a 2-year job. Accordingly, the City will probably move the 5th Street project, so it doesn't intersect with Lincoln and do Buena Vista and Baldwin as the ARPA funds need to be encumbered this year and spent the next. We did not get the wells out as the DEQ permit did not come through in time, and this will probably be finished next year instead.

Assistant Mayor RaJean Strube Fossen commented that Anne Even attended the Squaw Creek/Baldwin Loop Town Hall and it is a packed house. Tweed Lane's meeting is next week, and the Engineer will present initial alternatives for comment. She commented that she sits on those committees to know what the County is planning as traffic patterns and their plans could affect the City. She informed the Council that she shared the park rules with #FCSD1's Superintendent and school board and no changes were requested. The lease is being renewed at the end of June, they indicated they will not ask for changes or additions. Table Mountain Living Center has received bids and numbers. TMLC is waiting a month to secure financing and should move forward later this fall. No operator has been secured or been sought. A committee may be formed to investigate potential operating models. Council President Cox very concerned we will not find one.

City Treasurer Charri Lara reported that she received the street sweepers specs back and those will go out to bid. The City paid off the Wyoming Business Council Loan and she would like to take that payment and place it in a new buildings line item. The City also paid off the Community Center . The Center is experiencing heating issues that may need to be addressed.

7. CONSENT AGENDA

- A. Approve March 12, 2024, Regular City Council Meeting Minutes
- B. Approve March 26, 2024, City Council Work Session Minutes
- C. Approve Bills and Claims

WALLER TECIA COMMUNITY CENTER MAINTENANCE 3500,WALLER TECIA BUILDING MAINTENANCE 1000,ROCKY MOUNTAIN POWER ELECTRICITY 19667.39,CHASE TRAVEL 906.47,WATER REFUNDS WATER REFUNDS 115.39,COMMUNITY CENTER REFUNDS REFUNDS 173.5,BLACK HILLS ENERGY GAS 11236.1,CENTRAL BANK & TRUST TRAVEL 613.76,MASTERCARD SUPPLIES 104.61,MASTERCARD SUPPLIES 227.96,MASTERCARD SUPPLIES 40,MASTERCARD TELEPHONE 898.71,MASTERCARD SUPPLIES 54.95,MASTERCARD SUPPLIES 229,MASTERCARD SUPPLIES 799.98,MASTERCARD SUPPLIES 20,MASTERCARD SUPPLIES 79.18,MASTERCARD HOUSEKEEPING SUPPLIES 1003.44,MASTERCARD PROFESSIONALS 199,MASTERCARD SUPPLIES 3.2,MASTERCARD VEHICLE REPAIR 20,MASTERCARD SUPPLIES 80,MASTERCARD TRAVEL 352.8,MASTERCARD SUPPLIES 46.1,MASTERCARD SUPPLIES 9,MASTERCARD SUPPLIES 718.11,MASTERCARD DUES 600,MASTERCARD REPAIRS 211.09,MASTERCARD SUPPLIES 26,MASTERCARD REPAIRS 426.07,MASTERCARD REPAIRS 16.99,MASTERCARD OPERATIONS

AND MAINTENANCE 55.94,MASTERCARD OPERATIONS AND MAINTENANCE 83.86,MASTERCARD SUPPLIES/TOOLS & EQUIP 90.82,MASTERCARD FUEL 30.07,MASTERCARD NEW ASSETS 14.99,MASTERCARD BLDG GROUNDS MAINTENANCE 279.98,MASTERCARD SUPPLIES/TOOLS & EQUIP 427.9,MASTERCARD TRAVEL 10,MASTERCARD TUITION & REGISTRATION 375,MASTERCARD TRAVEL 236.7,MASTERCARD OPERATIONS AND MAINTENANCE 159.99,MASTERCARD SUPPLIES 661.85,MASTERCARD PROF AND CONSULTING 20,MASTERCARD TRAVEL 39.07,MASTERCARD SUPPLIES 97.52,MASTERCARD WATER SAMPLES TESTING 60,MASTERCARD OPERATIONS AND MAINTENANCE 25.96,MASTERCARD OPERATIONS AND MAINTENANCE 74.13,MASTERCARD OPERATIONS AND MAINTENANCE 44.97,MASTERCARD WW LAB/TESTING 319,MASTERCARD OPERATIONS AND MAINTENANCE 4.13,MASTERCARD OPERATIONS AND MAINTENANCE 47.97,MASTERCARD OPERATIONS AND MAINTENANCE 104.35,MASTERCARD WW LAB/TESTING 75,MASTERCARD OPERATIONS AND MAINTENANCE 28.49,MASTERCARD OPERATIONS AND MAINTENANCE 71.99,MASTERCARD OPERATIONS AND MAINTENANCE 55.88,MASTERCARD TRAVEL 33.52,MASTERCARD OPERATIONS AND MAINTENANCE 568.68,MASTERCARD OPERATIONS AND MAINTENANCE 59.37,MASTERCARD OPERATIONS AND MAINTENANCE 36.87,MASTERCARD OPERATIONS AND MAINTENANCE 59.89,MASTERCARD OPERATIONS AND MAINTENANCE 174.98,MASTERCARD OPERATIONS AND MAINTENANCE 47.49,MASTERCARD TUITION & REGISTRATION 100,MASTERCARD OPERATIONS AND MAINTENANCE 1059.45,MASTERCARD WW LAB/TESTING 180,MASTERCARD TUITION & REGISTRATION 156,MASTERCARD REPAIR & MAINTENANCE 42.89,MASTERCARD OPERATIONS AND MAINTENANCE 29.95,MASTERCARD OPERATIONS AND MAINTENANCE 73.75,MASTERCARD OPERATIONS AND MAINTENANCE 100.37,MASTERCARD OPERATIONS AND MAINTENANCE 342.81,MASTERCARD OPERATIONS AND MAINTENANCE 156.71,MASTERCARD TRAVEL 17.85,MASTERCARD TRAVEL 35.8,MASTERCARD INVESTIGATIVE FUNDS 1996,MASTERCARD SPECIAL PROGRAM 300,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 72.46,MASTERCARD OPERATIONS AND MAINTENANCE 39.55,MASTERCARD OPERATIONS AND MAINTENANCE 9.99,MASTERCARD OPERATIONS AND MAINTENANCE 5,MASTERCARD OPERATIONS AND MAINTENANCE 171.79,MASTERCARD OPERATIONS AND MAINTENANCE 5.2,MASTERCARD OPERATIONS AND MAINTENANCE 224.92,MASTERCARD OPERATIONS AND MAINTENANCE 967.32,MASTERCARD OPERATIONS AND MAINTENANCE 16.79,MASTERCARD SUPPLIES 96.58,MASTERCARD OPERATIONS AND MAINTENANCE 402.42,MASTERCARD OPERATIONS AND MAINTENANCE 39.57,MASTERCARD OPERATIONS AND MAINTENANCE 660,MASTERCARD OPERATIONS AND MAINTENANCE 195.41,MASTERCARD OPERATIONS AND MAINTENANCE 5.38,MASTERCARD OPERATIONS AND MAINTENANCE 35.66,MASTERCARD ADVERTISING 1876.25,MASTERCARD SUPPLIES 246.52,MASTERCARD BUILDING MAINTENANCE 270.87,MASTERCARD BUILDING MAINTENANCE 89.96,MASTERCARD BUILDING MAINTENANCE 17.98,MASTERCARD SUPPLIES 159.39,MASTERCARD FIREMEN CLOTHING ALLOWANCE 538.95,MASTERCARD BUILDING MAINTENANCE 1457.3,MASTERCARD SUPPLIES 129.98,MASTERCARD SUPPLIES 21.79,MASTERCARD UNIFORMS 567.08,MASTERCARD TRAINING 161.65,MASTERCARD FIREMEN CLOTHING ALLOWANCE 309.69,MASTERCARD BUILDING MAINTENANCE 111.72,MASTERCARD FIRE EQUIPMENT MAINTENANCE 19.99,MASTERCARD BUILDING MAINTENANCE 554.76,MASTERCARD FIRE EQUIPMENT MAINTENANCE 26.99,MASTERCARD TUITION & REGISTRATION 136,MASTERCARD BUILDING MAINTENANCE 86.37,MASTERCARD TUITION & REGISTRATION 612.85,MASTERCARD COMMUNITY DEVELOPMENT 50,MASTERCARD SUPPLIES 125.75,MASTERCARD SUPPLIES 62.24,MASTERCARD TRAVEL 123.42,MASTERCARD TRAVEL 246.34,MASTERCARD SUPPLIES 11.99,MASTERCARD TRAVEL -13.47,MASTERCARD BUILDING MAINTENANCE 15.98,MASTERCARD REPAIRS 59.98,MASTERCARD TELEPHONE & INTERNET 1165.49,MASTERCARD BUILDING MAINTENANCE 2304.55,MASTERCARD PROF AND CONSULTING 195.96,MASTERCARD TELEPHONE & INTERNET 1755.98,MASTERCARD TELEPHONE & INTERNET 899,MASTERCARD WATER UTILITY BILLING 690.44,MASTERCARD TELEPHONE & INTERNET 1367.41,MASTERCARD PROF AND CONSULTING 1.29,MASTERCARD PROF. & TECHNICAL SERVICE 55,MASTERCARD UNIFORMS 16,MASTERCARD TOWING 130,MASTERCARD PROF. & TECHNICAL SERVICE 112,MASTERCARD SUPPLIES 106.37,MASTERCARD SUPPLIES 90.5,MASTERCARD POSTAGE 16.09,MASTERCARD INVESTIGATIVE FUNDS 38.94,MASTERCARD INVESTIGATIVE FUNDS 239.99,MASTERCARD INVESTIGATIVE FUNDS 169.58,MASTERCARD VEHICLE REPAIR 24.19,MASTERCARD VEHICLE REPAIR 811.2,MASTERCARD SHOP SUPPLIES 50,MASTERCARD SHOP SUPPLIES 110,MASTERCARD TOOLS & SHOP SUPPLIES 91.75,MASTERCARD TURF & GROUNDS MAINTENANCE 3111.49,MASTERCARD TOOLS & SHOP SUPPLIES 568.45,MASTERCARD FIRE EQUIPMENT MAINTENANCE 21.09,MASTERCARD TUITION & REGISTRATION 580,MASTERCARD TUITION & REGISTRATION 28.48,MASTERCARD WEAPONS AND TACTICAL SUPPLIES 2602.96,MASTERCARD UNIFORMS 284.85,MASTERCARD UNIFORMS 224.96,MASTERCARD VEHICLE REPAIR 22.44,MASTERCARD VEHICLE REPAIR 577.83,MASTERCARD TRAVEL -0.36,MASTERCARD SUPPLIES -2.4,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 4460,ADVANCED HEATING INC. SHOP SUPPLIES 508,ALSCO LINENS 202.8,ALSCO LINENS 34,ALSCO LINENS 133.6,AMERI-TECH EQUIPMENT CO VEHICLE REPAIR 449.8,B & T FIRE EXTINGUISHERS BUILDING MAINTENANCE 391.5,BADGER ENTERPRISES OPERATION/ MAINTENANCE STREETS 4875,BADGER METER INC METER REPLACEMENT 325.1,BLEACHERS INTERNATIONAL NEW ASSETS 9890,BRADFORD SUPPLY COMPANY OPERATIONS AND MAINTENANCE 171.44,BRODIE EXCAVATION LLC OPERATION/ MAINTENANCE STREETS 1485,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 1917.3,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 1943.8,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 1087.06,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 450.64,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 1439.19,CENTURY LINK TELEPHONE & INTERNET

1585.1,CHILD DEVELOPMENT SVCS ECONOMIC DEVELP PROJECTS 3776.36,CIVIL AIR PATROL MAGAZINE WYOMING WINGS COMMUNITY DEVELOPMENT 305,DORSETT TECHNOLOGIES INC OPERATIONS AND MAINTENANCE 275.18,DOWL TRANSPORTATION 5097.97,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 230,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 425,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 2528.87,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 463.92,FLEX SHARE BENEFITS FLEX SHARE FEES 258.6,FREMONT CO SOLID WASTE DISPOS WW-OPERATIONS & MAINTENANCE 25.8,FREMONT CO SOLID WASTE DISPOS WW-OPERATIONS & MAINTENANCE 18.6,FREMONT MOTOR COMPANY VEHICLE REPAIR 78.61,FREMONT MOTOR COMPANY VEHICLE REPAIR 580.62,FREMONT MOTOR COMPANY VEHICLE REPAIR -503.83,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 1308.61,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 210.55,GOBLE SAMPSON ASSOC OPERATIONS AND MAINTENANCE 3502,HACH COMPANY TREATMENT PLANT LAB EQUIPMENT 443,HACH COMPANY OPERATIONS AND MAINTENANCE 3176,HOMETOWN OIL OPERATIONS AND MAINTENANCE 399,HDR ENGINEERING INC STORAGE TANK REPLACEMENT 5838.75,HDR ENGINEERING INC PROF AND CONSULTING 2320,HDR ENGINEERING INC PROF AND CONSULTING 2335,HDR ENGINEERING INC PROF AND CONSULTING 3071.25,HSI WORKPLACE COMPLIANCE SOLUTIONS INC SAFE. EQUIP. & BARRICADE 11421.59,INQUIREHIRE EMPLOYEE SCREENING 161.1,KLEEN PIPE LLC VIDEO & CLEANING 4325.55,LANDER CHAMBER OF COMMERCE COMMUNITY DEVELOPMENT 75,LAWSON PRODUCTS SHOP SUPPLIES 222.5,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 1911.77,LANDER GOLF & COUNTRY CLUB COMMUNITY PROGRAMS 43500,LONG BUILDING TECHNOLOGIES COMMUNITY CENTER MAINTENANCE 1228.5,LONG BUILDING TECHNOLOGIES COMMUNITY CENTER MAINTENANCE 4952.63,LONG BUILDING TECHNOLOGIES COMMUNITY CENTER MAINTENANCE 726.38,MASA EMPLOYEE BENEFIT 228,MARKS SUPPLY REPAIRS 1956.25,MOUNTAIN WEST TOWING VEHICLE REPAIR 718.5,NORCO INC SHOP SUPPLIES 49.28,ONE CALL OF WYOMING OPERATIONS AND MAINTENANCE 22.5,ONE CALL OF WYOMING OPERATIONS AND MAINTENANCE 50.5,PERFECT POWER INC MAIN STREET REPAIR 10675.33,PHAT FOAM INSULATION LLC BUILDING MAINTENANCE 1462.5,PIRATE PROPANE OPERATION/ MAINTENANCE STREETS 84,PIRATE PROPANE OPERATION/ MAINTENANCE STREETS 112.21,PLAINS FLOOR & WINDOW COVERING MISC OTHER 7157.28,RAMAKER & ASSOCIATES PROF. & TECHNICAL SERVICE 1200,RDO EQUIPMENT CO VEHICLE REPAIR 81.8,RDO EQUIPMENT CO VEHICLE REPAIR 888.15,REWORX PROF. & TECHNICAL SERVICE 7080,RIVER OAKS COMMUNICATIONS CORP PROF AND CONSULTING 4948.25,STRIKE CONSULTING GROUP PROF AND CONSULTING 15148.75,STRIKE CONSULTING GROUP PROF AND CONSULTING 870,STRIKE CONSULTING GROUP PROF AND CONSULTING 693.75,STRIKE CONSULTING GROUP PROF AND CONSULTING 10877.5,"SUMMIT WEST CPA GROUP, P.C." PROF FEES COMPUTER 1518.21,SWEETWATER AIRE OPERATIONS AND MAINTENANCE 1520.1,TEAM LABORATORY CHEM LLC STREET REPAIRS 1114.5,TRIHYDRO PROF AND CONSULTING 443.8,TWEEDS WHOLESAL CO. CONCESSIONS 42.95,WALLER TECIA COMMUNITY CENTER MAINTENANCE 4500,WILD MOUNTAIN PAINTING REPAIRS 90,WILD MOUNTAIN PAINTING COMMUNITY CENTER MAINTENANCE 875,WILEY DESIGNS ADVERTISING 200,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 13697.5,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2094.5,WWC ENGINEERING PROJECT COST - WELLS AT WTP 11405.3,WIND HOSTING PROF AND CONSULTING 50,WYOGLOSS LLC ECONOMIC DEVELP PROJECTS 26320.93,AMERICAN LEGION POST 33 SLIENT AUCTION/DONATION 800,FREMONT COUNTY TREASURER PRISONER CARE 3850,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18751.41,WHITING LAW PC GENERAL ATTORNEY 710,WYDOT SUPPLIES 4,WYDOT - FINANCIAL SERVICES FUEL 12234.73,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,ADELLE SIMON PROGRAM REGISTRATION 420,ROCKY MOUNTAIN POWER ELECTRICITY 19886.95,WATER REFUNDS WATER REFUNDS 183.6,SDI WATER REFUNDS 495,MISC ONE TIME VENDOR MISC REVENUE REIMBURSEMENT 25,WATER REFUNDS WATER REFUNDS 59.43,COMMUNITY CENTER REFUNDS REFUNDS 300,COMMUNITY CENTER REFUNDS REFUNDS 300,SIMPLIFILE FILING FEES 28.5,CITY SERVICE VALCON FUEL 26582.37,MARKEE ESCROW SERVICES INC WY BUSINESS COUNCIL LOAN 134084.52,WESTERN LAW ASSOCIATES PROFESSIONALS 2222.79,WATER REFUNDS WATER REFUNDS 61.6,EMPLOYEE REIMBURSEMENTS TRAVEL 684.2,COMMUNITY CENTER REFUNDS REFUNDS 300,307 SECURITY SOLUTIONS BUILDING MAINTENANCE 296.16,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 4460,ALSCO LINENS 364.92,ALSCO LINENS 172.83,ALSCO LINENS 34,ALSCO LINENS 333.33,AMERICAN ROAD MAINTENANCE INC SEAL COAT & MARK 5920.02,ARDURRA GROUP INC NEW ASSET 246.25,ARDURRA GROUP INC SEAL COAT & MARK 942.5,ARDURRA GROUP INC NEW ASSET 2218.75,ARDURRA GROUP INC SEAL COAT & MARK 4020,ARDURRA GROUP INC NEW ASSET 240,ARDURRA GROUP INC NEW ASSET 1011.64,BADGER METER INC METER REPLACEMENT 325.3,BLEACHERS INTERNATIONAL NEW ASSETS 9890,CENTURY LINK TELEPHONE & INTERNET 793.18,CHILD DEVELOPMENT SVCS ECONOMIC DEVELP PROJECTS 12489.39,COMMUNICATION TECHNOLOGIES MISC OTHER 17437,COMMUNICATION TECHNOLOGIES FIRE EQUIPMENT MAINTENANCE 5040,COWBOY SUPPLY HOUSE SUPPLIES 257.52,DOWL TRANSPORTATION 1390.85,ECONO SIGNS OPERATION/ MAINTENANCE STREETS 480.72,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 1741.25,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 456.63,FLEX SHARE BENEFITS FLEX SHARE FEES 250.9,FLEX SHARE BENEFITS FLEX SHARE FEES 1000,FLOYD'S TRUCK CENTER WY VEHICLE REPAIR 618.23,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18751.41,FREMONT COUNTY TREASURER PRISONER CARE 3685,FREMONT MOTOR COMPANY VEHICLE REPAIR 101.6,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 456.57,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 208.88,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 2047.87,CAMI

HAMMOND ECONOMIC DEVELP PROJECTS 1725,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 4282.76,CAMI HAMMOND ECONOMIC DEVELP PROJECTS 1500,HASCO INDUSTRIAL SUPPLY SHOP SUPPLIES 234.8,HDR ENGINEERING INC STORAGE TANK REPLACEMENT 7912.5,HDR ENGINEERING INC SAFE ROUTES TO SCHOOL 30000,HEIKKILA CONSTRUCTION LLC REPAIRS 5775,HOMETOWN OIL FUEL 799,JOE JOHNSON EQIPMENT VEHICLE REPAIR 1103.67,L N CURTIS & SONS SUPPLIES 190.53,LANDER CHAMBER OF COMMERCE ADVERTISING 75, NET PAYROLL 221,501.05, PART-TIME MUNICIPAL COURT WAGES 981.00, AFLAC 357.95, CHILD SUPPORT \$227.15, COLONIAL LIFE 232.55, PAYROLL TAXES 76,009.81, FASCORP DEF COMP 7,265.00, FLEXSHARE 866.67, NCEPRS 128.00, TRUSTMARK 394.65, WEBT 86,834.86, WRS 54,428.28.LAWSON PRODUCTS SHOP SUPPLIES 226.26,MASA EMPLOYEE BENEFIT 228,MES ROCKY MOUNTAINS FIRE EQUIPMENT MAINTENANCE 233.28,MOTOROLA SOLUTIONS INC SUPPLIES 744.79,MUNICIPAL EMERGENCY SERVICES SUPPLIES 2028.41,NAPA AUTO PARTS - RIVERTON SHOP SUPPLIES 2.86,NORCO INC BUILDING MAINTENANCE 2081.68,NORCO INC SHOP SUPPLIES 258.02,NORTHERN TRUCK EQUIPMENT CORP VEHICLE REPAIR 52.68,NORTHERN TRUCK EQUIPMENT CORP VEHICLE REPAIR 713.05,NORTHWEST PIPE FITTINGS OPERATIONS AND MAINTENANCE 301.38,NORTHWEST PIPE FITTINGS OPERATIONS AND MAINTENANCE 2318.4,NORTHWEST PIPE FITTINGS OPERATIONS AND MAINTENANCE 7888.18,NORTHWEST PIPE FITTINGS OPERATIONS AND MAINTENANCE 154.97,OVERHEAD DOOR COMPANY BUILDING MAINTENANCE 498.49,PERFECT POWER INC MISC OTHER 107.28,PERFECT POWER INC MISC OTHER 1698.18,PEAK WATER SERVICES LLC WW-OPERATIONS & MAINTENANCE 10379.3,PHOENIX ENERGY CORP REPAIRS 3930.36,RAPID FIRE PROTECTION BUILDING MAINTENANCE 360,RDO EQUIPMENT CO NEW ASSET 263942.26,REWORX PROF AND CONSULTING 5700,RIVER OAKS COMMUNICATIONS CORP PROF AND CONSULTING 1619,RIVERTON TIRE & OIL CO TIRES 1450.88,RIVERTON TIRE & OIL CO TIRES 1680,SHIRTS & MORE VEHICLE REPAIR 92,STRIKE CONSULTING GROUP PROF AND CONSULTING 616.25,STRIKE CONSULTING GROUP PROF AND CONSULTING 878.75,STRIKE CONSULTING GROUP PROF AND CONSULTING 1117.5,STRIKE CONSULTING GROUP PROF AND CONSULTING 11340,"SUMMIT WEST CPA GROUP, P.C." PROF FEES COMPUTER 250,SWEETWATER AIRE OPERATIONS AND MAINTENANCE 1143.02,SWEETWATER AIRE OPERATIONS AND MAINTENANCE 2173.98,SWEETWATER AIRE BUILDING MAINTENANCE 194.58,THATCHER COMPANY CHLORINE 9111.41,THATCHER COMPANY CHEMICAL FEED SUPPLIES 11039.08,USA BLUE BOOK METER REPLACEMENT 251.4,RADIANT WELLNESS ECONOMIC DEVELP PROJECTS 810,WALLER TECIA COMMUNITY CENTER MAINTENANCE 4500,WAM - WCCA WAM ENERGY PAYMENT 568.63,WAMCO LAB INC. WW LAB/TESTING 2300,WESTERN LAW ASSOCIATES PROFESSIONALS 2887.18,WESTERN STATES FIRE PROTECTION COMMUNITY CENTER MAINTENANCE 1550,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2308.5,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 3102.5,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 10585.5,WWC ENGINEERING PROJECT COST - WELLS AT WTP 1637.45,WYDOT - FINANCIAL SERVICES FUEL 5357.32,WYOGLOSS LLC VEHICLE REPAIR 517.89,WYOMING DEPT OF AGRICULTURE SUPPLIES 100,WYOMING RENTS LLC VEHICLE REPAIR 1520,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,MISC ONE TIME VENDOR INVESTIGATIVE FUNDS 130,CITY OF RIVERTON AIR TRANSPORTATION 40459.87,FREMONT COUNTY ASSN OF GOV GROUND TRANSPORTATION 20229.94,OFFICE OF STATE LANDS & INVEST CWSRF LOAN #125 - STP 50000,OFFICE OF STATE LANDS & INVEST DWSRF LOAN #128 -WATER 100000,WHITING LAW PC GENERAL ATTORNEY 680,MASTERCARD SUPPLIES 118.99,MASTERCARD SUPPLIES 122.89,MASTERCARD SUPPLIES 77.52,MASTERCARD OPERATION/ MAINTENANCE STREETS 27.41,MASTERCARD SUPPLIES 253.93,MASTERCARD OPERATION/ MAINTENANCE STREETS 10.75,MASTERCARD SUPPLIES 20.44,MASTERCARD SUPPLIES 1099.9,MASTERCARD SUPPLIES 40,MASTERCARD TRAVEL 235.78,MASTERCARD TUITION & REGISTRATION 138,MASTERCARD TELEPHONE 898.71,MASTERCARD SUPPLIES 20,MASTERCARD FUEL 54.57,MASTERCARD WAM CONVENTION EXPENSES 804,MASTERCARD PROFESSIONALS 249,MASTERCARD TUITION 499,MASTERCARD SUPPLIES 80,MASTERCARD SUPPLIES 23.67,MASTERCARD SUPPLIES 239.92,MASTERCARD SUPPLIES 44.99,MASTERCARD SUPPLIES 671.88,MASTERCARD VEHICLE REPAIR 365.88,MASTERCARD REPAIRS 140.53,MASTERCARD EMPLOYEE BENEFIT 323.1,MASTERCARD EMPLOYEE BENEFIT 368.1,MASTERCARD EMPLOYEE BENEFIT - 368.1,MASTERCARD ADVERTISING 88.5,MASTERCARD SUPPLIES/TOOLS & EQUIP 149.95,MASTERCARD SUPPLIES/TOOLS & EQUIP 62.7,MASTERCARD BLDG GROUNDS MAINTENANCE 9.99,MASTERCARD BLDG GROUNDS MAINTENANCE 4.58,MASTERCARD BLDG GROUNDS MAINTENANCE 109.98,MASTERCARD BLDG GROUNDS MAINTENANCE 4.13,MASTERCARD BLDG GROUNDS MAINTENANCE 29.97,MASTERCARD SHOP SUPPLIES 264.56,MASTERCARD PROF AND CONSULTING 18.71,MASTERCARD OPERATIONS AND MAINTENANCE 54.8,MASTERCARD WATER SAMPLES TESTING 60,MASTERCARD WW LAB/TESTING 319,MASTERCARD OPERATIONS AND MAINTENANCE 330,MASTERCARD WATER SAMPLES TESTING 173,MASTERCARD OPERATIONS AND MAINTENANCE 91.16,MASTERCARD WATER SAMPLES TESTING 75,MASTERCARD WATER SAMPLES TESTING 125,MASTERCARD OPERATIONS AND MAINTENANCE 12.59,MASTERCARD OPERATIONS AND MAINTENANCE 426.59,MASTERCARD OPERATIONS AND MAINTENANCE 70.55,MASTERCARD WW LAB/TESTING 225,MASTERCARD OPERATIONS AND MAINTENANCE 958.08,MASTERCARD WW LAB/TESTING 256.38,MASTERCARD BUILDING MAINTENANCE 43.17,MASTERCARD OPERATIONS AND MAINTENANCE 7.18,MASTERCARD OPERATIONS AND MAINTENANCE 62.95,MASTERCARD OPERATIONS AND MAINTENANCE 89.94,MASTERCARD OPERATIONS AND MAINTENANCE 35.98,MASTERCARD WW-OPERATIONS & MAINTENANCE 43.78,MASTERCARD WW LAB/TESTING 141.75,MASTERCARD WW LAB/TESTING 152.9,MASTERCARD OPERATIONS AND MAINTENANCE 52.32,MASTERCARD INVESTIGATIVE FUNDS 51.94,MASTERCARD WEAPONS AND

TACTICAL SUPPLIES 341.05,MASTERCARD SPECIAL PROGRAM 596,MASTERCARD ICE SKATING 4.21,MASTERCARD TUITION & REGISTRATION 25,MASTERCARD OPERATIONS AND MAINTENANCE 8.05,MASTERCARD OPERATIONS AND MAINTENANCE -27,MASTERCARD OPERATIONS AND MAINTENANCE -31.65,MASTERCARD OPERATIONS AND MAINTENANCE 69.99,MASTERCARD OPERATIONS AND MAINTENANCE 24.29,MASTERCARD OPERATIONS AND MAINTENANCE 28.62,MASTERCARD OPERATIONS AND MAINTENANCE 1276.58,MASTERCARD OPERATIONS AND MAINTENANCE 11.66,MASTERCARD OPERATIONS AND MAINTENANCE 19.78,MASTERCARD OPERATIONS AND MAINTENANCE 240.64,MASTERCARD TRAVEL 649.7,MASTERCARD TRAVEL 45.61,MASTERCARD ADVERTISING 2899,MASTERCARD EMPLOYEE BENEFIT 6.32,MASTERCARD TUITION & REGISTRATION 1199,MASTERCARD SUPPLIES 143.71,MASTERCARD SUPPLIES 25.98,MASTERCARD BUILDING MAINTENANCE 13.48,MASTERCARD TRAINING 107,MASTERCARD BUILDING MAINTENANCE 575,MASTERCARD BUILDING MAINTENANCE 50.22,MASTERCARD TRAINING 347.84,MASTERCARD TRAVEL 238,MASTERCARD SUPPLIES 36.8,MASTERCARD ADVERTISING 151.26,MASTERCARD COMMUNITY DEVELOPMENT 31.95,MASTERCARD COMMUNITY DEVELOPMENT 151.26,MASTERCARD COMMUNITY DEVELOPMENT 3.99,MASTERCARD SUPPLIES 19.99,MASTERCARD SUPPLIES 148.95,MASTERCARD SUPPLIES 236.86,MASTERCARD BUILDING MAINTENANCE 20.65,MASTERCARD BUILDING MAINTENANCE 25.44,MASTERCARD TELEPHONE & INTERNET 1165.49,MASTERCARD TRASH COLLECTION 2177.61,MASTERCARD TELEPHONE & INTERNET 1755.98,MASTERCARD TELEPHONE & INTERNET 899,MASTERCARD WATER UTILITY BILLING 689.28,MASTERCARD TUITION & REGISTRATION 207,MASTERCARD TRAVEL 753.67,MASTERCARD TELEPHONE & INTERNET 1490.63,MASTERCARD TUITION & REGISTRATION 499,MASTERCARD SUPPLIES 45,MASTERCARD POSTAGE 11.7,MASTERCARD UNIFORMS 26.7,MASTERCARD UNIFORMS 62.5,MASTERCARD VEHICLE REPAIR 90.08,MASTERCARD VEHICLE REPAIR 189.98,MASTERCARD VEHICLE REPAIR 39.89,MASTERCARD VEHICLE REPAIR - 40.12,MASTERCARD SHOP SUPPLIES 26.99,MASTERCARD VEHICLE REPAIR 53.74,MASTERCARD VEHICLE REPAIR 212.19,MASTERCARD SHOP SUPPLIES 13.68,MASTERCARD SHOP SUPPLIES 27.38,MASTERCARD VEHICLE REPAIR 371.88,MASTERCARD VEHICLE REPAIR 147.36,MASTERCARD VEHICLE REPAIR 68.91,MASTERCARD VEHICLE REPAIR 27.61,MASTERCARD SUPPLIES 20.99,MASTERCARD SUPPLIES 81.94,MASTERCARD TUITION & REGISTRATION 240,MASTERCARD SUPPLIES 5.49,MASTERCARD BUILDING MAINTENANCE 75.24,MASTERCARD ICE SKATING 1218.5,MASTERCARD TOOLS & SHOP SUPPLIES 442.25,MASTERCARD BUILDING MAINTENANCE 365.16,MASTERCARD BUILDING MAINTENANCE 2616.11,MASTERCARD BUILDING MAINTENANCE 190,MASTERCARD SPECIAL PROGRAM 286.7,MASTERCARD BUILDING MAINTENANCE 788.42,MASTERCARD BUILDING MAINTENANCE 40.53,MASTERCARD TURF & GROUNDS MAINTENANCE 610.5,MASTERCARD TOOLS & SHOP SUPPLIES 415.31,MASTERCARD BUILDING MAINTENANCE 125.04,MASTERCARD BUILDING MAINTENANCE 36.88,MASTERCARD TRAINING 111.49,MASTERCARD REPAIR AND MAINTENANCE SERVICE 34.79,MASTERCARD UNIFORMS 12.12,MASTERCARD TRAVEL 40.43,MASTERCARD TRAVEL 52.95,MASTERCARD VEHICLE REPAIR 145.99,MASTERCARD VEHICLE REPAIR 39.06,MASTERCARD VEHICLE REPAIR 40.12,MASTERCARD VEHICLE REPAIR 132.8,MASTERCARD VEHICLE REPAIR 84.34,MASTERCARD SHOP SUPPLIES 42.99,MASTERCARD VEHICLE REPAIR 69.56,MASTERCARD VEHICLE REPAIR 9.96,MASTERCARD VEHICLE REPAIR -84.34,MASTERCARD VEHICLE REPAIR 263.63,MASTERCARD VEHICLE REPAIR 148.93,MASTERCARD VEHICLE REPAIR 15.8,MASTERCARD SHOP SUPPLIES 9.99,MASTERCARD OPERATION/ MAINTENANCE STREETS 25.96,MASTERCARD OPERATION/ MAINTENANCE STREETS 46.76.

Motion made by Council President Cox, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

8. UNFINISHED BUSINESS (ACTION ITEMS)

- A. Approve Second reading of Ordinance 2024-6 Fixing and Determining the Mill Levy Necessary to be Levied to Raise Sufficient Money by General Tax to Meet Current Expenses of the City of Lander for the Fiscal Year Commencing July 1, 2024

Motion made by Councilmember Stuble, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- B. Approve Third Reading of Ordinance 2023-4 Revised Vacating a Partial Alley Located in the J.I. Addition City of Lander, Fremont County Wyoming, Adjacent to 473 South 4th Street to include subsequently recorded in Fremont County WY #780 on April 30, 1886, plat Cabinet 4, Page 133 information.

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- C. Approve Third Reading of Ordinance 2024-4 Amending Title 12 Section 12-2-7 Municipal Judge and Updating Sections 12-1-3 and 12-3-3 as previously amended.

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- D. Approve Third Reading of Ordinance 2024-5 Amending Title 2 Sale and Licensing and Use of Alcoholic Malt Beverages Section 2-2-6 Grounds for Suspension, or Non-Renewal and Section 2-5-1 Bar and Grill Licenses and Updating Section 2-2-16 Restaurant Liquor Licenses as previously amended.

Motion made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

9. NEW BUSINESS (NON-ACTION ITEMS)

- A. Request for a Council Liaison to the LIFT committee

Council President Cox stated she was interested. She does not have an agenda in this area. She stated she has time. She is on LEDA and could transfer over. Councilmember White has also been working with the LIFT Committee and has been interested in serving. Councilmember Stuble commented that it would be important to hear from the two missing council members. The Council will wait until all the council members are present to appoint a liaison.

10. NEW BUSINESS (ACTION ITEMS)

- A. Moved to #3.

- B. Approve Resolution 1328 Exempting Blocks One through Four of Main Street from the Open Container Provisions of City Ordinance 2-2-12 for the 2024 International Climber's Festival Art Crawl.

Motion made by Councilmember White, Seconded by Councilmember Larsen.

Councilmember Stuble inquired as to any previous issues with open containers and this event. Chief Peters stated there were no issues with this group. Council President Cox stated she is opposed, and it is not necessary to drink up and down Main Street for an event.

Councilmembers Voting Yea: Larsen, White, Stuble, and Mayor Richardson. Councilmembers voting Nay: Cox. Motion passed.

- C. Resolution 1329, Amending Resolution 1203 Authorizing the Housing Authority to proceed with TMLC Housing Project.

Motion made by Councilmember White, Seconded by Councilmember Stuble.

Council President Cox expressed concern about not having an operator and continuing down this expensive road without one.

Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed.

- D. Approve and authorize the Mayor to sign the License and Indemnification Agreement for the installation and maintenance of benches at the Fremont County Museum Board.

Motion made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- E. Approve Minor Subdivision S 24.01 Original Town of Lander Block 35 partial replat

Motion made by Councilmember Larsen, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- F. Approve County Subdivision Plat CS 24.02 Sunflower Subdivision

Motion made by Councilmember Larsen, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- G. Approve job description for existing part-time police department records clerk position

Motion to approve Resolution 1330 and the part-time records clerk position made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- H. Accept the resignation of Tracy Rue from the Housing Authority

Motion made by Councilmember White, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

- I. Authorize the Mayor to sign the ARPA Grant Agreement Between the State of Wyoming, the Office of State Lands and Investments and the City of Lander

Motion made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

11. EXECUTIVE SESSION

A. Potential litigation W.S. 16-4-405 (a)(iii)

Motion to enter executive made by Councilmember White, Seconded by Council President Larsen. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed. Entered executive session at 7:00 PM

Motion to exit executive session made by Councilmember White, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed. Executive Session ended at 7:27 PM.

Mayor Richardson and Attorney Phillips announced there was no voting action required.

12. ADJOURNMENT

Motion made by Council President Cox, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 7:28 PM.

The City of Lander

ATTEST:

By: _____
Monte Richardson,
City of Lander Mayor

Rachelle Fontaine, City Clerk


CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.

	CITY OF LANDER		
	CITY COUNCIL WORK SESSION MEETING		
	Tuesday, April 23, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. NEW BUSINESS (NON-ACTION ITEMS)

Mayor Richardson led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White and Mayor Monte Richardson. COUNCILMEMBERS ABSENT: John Larsen (Councilmember Larsen joined the meeting at 6:33 PM). STAFF PRESENT: Chief Peters, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, Deputy Treasurer/Clerk Kevin Kulow, Firehall and Airport Administrator Chris Johnson, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.

A. 2024 2025 City of Lander Budget Discussion

City Treasurer Charri Lara presented the draft 2024 2025 City of Lander Budget. She has presented a balanced budget.

The unrestricted balance in reserve is \$3.19 million. The general fund 5-year average is \$6,259,744 and 50% of that is \$3.12 million. The remaining ARPA monies are \$814,224 (this amount NOT included in the \$3.19 reserve). The city spent \$175,000 on the final payment for the Hermansky property. The equipment reserve balance is \$1.42 million, and the funding for future retirees is \$411,106 (these are in the general fund)

1. FEMA monies (we are awaiting over \$1.5 million in reimbursements this will go back into enterprise reserves as that's where the monies originated.
2. There is \$130,000 for professional fees in the general fund for the city parks master plan to be completed.
3. The golf course is currently being funded at \$43500, the same as last year.
4. Included in the fire department budget is the replacement of radios. Two grants may be awarded to pay for these radios.
5. There is a new fire truck in the fire department budget. A federal grant was applied for to pay for the truck, but there is a \$50,000 required match.
6. The fire department's wages/benefits are split 50% to the airport.
7. Capital fund projects include the Senior Center, the Optional ½ cent funds, and the airport. These funds don't require general fund monies. They are read into the budget as a single line item.
8. Staff would like to change the description of the equipment replacement fund balance account and expense account to read the equipment/building replacement fund.
9. Staff would like to allocate the year-end overage of income to the equipment/building replacement fund again this year so we can continue to replace our aging assets and our goal for our unrestricted reserve balance has been met.
10. This proposed budget includes a 5% cost of living increase in annual wages. The USA cost of living increase was 3.2%, the State rate was 4.2% and central Wyoming was 3.4%.
11. The wage schedule will be adjusted to reflect any COLA given this year to change the beginning & ending base salaries. This will be on the same night that the budget is approved in June.
12. Given scenarios for raises: a. There are 53 budgeted positions (this includes 2 open positions, one in water and one in parks) from 2008 this is down by 9 positions (63) b. We saw an increase in health/dental insurance of 4% remaining with a \$3500 deductible. This is a \$199.68 increase annually for the employee on the family plan. There are currently 24 employees on the family plan. The open positions have the family plan insurance as a projection. The total increase in insurance for the entire city is \$27,097. General fund wages are allocated 53% of the total wages and 6% to enterprise wages. c. There is an increase of 1% in retirement contributions for the fiscal year. This was a .50 employer .50 employee I have the entire 1% as an employer expense. d. HRA

accounts are funded at \$1000 per employee e. Workers' Compensation decreased 3.31%, from 5.15% to 1.84%.

13. In The next 5 years the city has nineteen people eligible for retirement. Nine of those employees are police officers.

14. The legislature approved the additional monies for the supplemental distribution. I have not mainstreamed this money it is in the equipment/building replacement line item it is for \$360,140.

15. The total amount allocated to the equipment/building replacement line item is \$602,140 (this includes the \$360,140)

16. Sales tax is down about 1.2% from last year's actual collections.

17. The proposed budget includes a mayor's administration budget line item. This was a regular line item until funding was tight in 2010 and it was cut. This line item is for the mayor to purchase tables at events/donations for organizations.

18. Projects funded with SRF monies are included in the enterprise fund. They are entered without forgiveness of debt. We will have to pay 100% of the cost and get reimbursed 100% of the cost and when the projects are completed the forgiveness is given at the loan level. Included are Lincoln Street, Buena Vista & Baldwin Creek.

19. A line item has been created in the enterprise fund to start saving monies for future loan payments as the SRF projects are finished. We won't make a loan payment until 1 year after completion. By setting aside funds annually we can pay for the interest that has accrued up front, so it doesn't get added to the cost of the loan. We are starting with \$500,000 on that line item. This will increase each year as we raise utility prices.

2. ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 7:27 PM.

The City of Lander

ATTEST:

By: _____
Monte Richardson,
City of Lander Mayor

Rachelle Fontaine, City Clerk

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ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
Total ADAM E PHILLIPS ATTORNEY AT LAW (666):		4,460.00
AMERI-TECH EQUIPMENT CO	Rock gate hydraulic cylinders	1,157.46
Total AMERI-TECH EQUIPMENT CO (29):		1,157.46
AYRES ASSOCIATES INC	2024 Master Plan - 1st Invoice	776.00
Total AYRES ASSOCIATES INC (1434):		776.00
B & T FIRE EXTINGUISHERS	Service	337.50
Total B & T FIRE EXTINGUISHERS (43):		337.50
BADGER METER INC	Beacon Mobile Hosting April 2024	325.50
Total BADGER METER INC (44):		325.50
BAILEY ENTERPRISES	ATV tires	600.00
Total BAILEY ENTERPRISES (45):		600.00
BAILEY VALVE	Parts to rebuild old sleeve valve	7,668.64
Total BAILEY VALVE (1395):		7,668.64
BERNARD PLUMBING	Grease Interceptor	1,393.25
BERNARD PLUMBING	Golf Course Kitchen Repair	2,850.00
Total BERNARD PLUMBING (1067):		4,243.25
BLACK HILLS ENERGY	Natural Gas Bill March 2024	642.47
BLACK HILLS ENERGY	Natural Gas Bill March 2024	1,500.62
BLACK HILLS ENERGY	Natural Gas Bill March 2024	2,524.92
BLACK HILLS ENERGY	Natural Gas Bill March 2024	625.26
BLACK HILLS ENERGY	Natural Gas Bill March 2024	3,009.49
BLACK HILLS ENERGY	Natural Gas Bill March 2024	43.57
BLACK HILLS ENERGY	Acct 3608165436 April 2024 Natural Gas	522.63
BLACK HILLS ENERGY	Acct 3608165436 April 2024 Natural Gas	1,062.45
BLACK HILLS ENERGY	Acct 3608165436 April 2024 Natural Gas	1,875.72
BLACK HILLS ENERGY	Acct 3608165436 April 2024 Natural Gas	412.03
BLACK HILLS ENERGY	Acct 3608165436 April 2024 Natural Gas	2,118.03
BLACK HILLS ENERGY	Acct 3608165436 April 2024 Natural Gas	43.57
Total BLACK HILLS ENERGY (465):		14,380.76
BROWN COMPANY	seals and sending unit	126.93
Total BROWN COMPANY (71):		126.93
CENTRAL BANK & TRUST	Petty Cash April 2024	186.00
CENTRAL BANK & TRUST	Petty Cash April 2024	5.85
CENTRAL BANK & TRUST	Petty Cash April 2024	237.00
CENTRAL BANK & TRUST	Petty Cash April 2024	216.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement APR2024 #2	475.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement APR2024 #2	256.00

Total CENTRAL BANK & TRUST (96):		1,375.85
CENTURY LINK	Accts: 333888956, 333469244, 333979797, 307	77.61
CENTURY LINK	Accts: 333888956, 333469244, 333979797, 307	160.59
CENTURY LINK	Accts: 333888956, 333469244, 333979797, 307	351.52
CENTURY LINK	Accts: 333888956, 333469244, 333979797, 307	100.24
CENTURY LINK	Accts: 333888956, 333469244, 333979797, 307	100.24
Total CENTURY LINK (99):		790.20
CITY SERVICE VALCON	Fuel - Airport	35,431.08
Total CITY SERVICE VALCON (1146):		35,431.08
COMMUNITY CENTER REFUNDS	SECURITY DEPOSIT REFUND	300.00
COMMUNITY CENTER REFUNDS	SECURITY DEPOSIT REFUND	300.00
Total COMMUNITY CENTER REFUNDS (1210):		600.00
DB EQUIPMENT LLC	nozzles for steamer	138.00
Total DB EQUIPMENT LLC (1430):		138.00
DICKINSON CREEK CO	2024 Ditch annual dues	25.00
Total DICKINSON CREEK CO (1296):		25.00
DOOLY ENTERPRISES, INC.	Duty Ammo for Department	4,000.52
Total DOOLY ENTERPRISES, INC. (1285):		4,000.52
DOWL	reimbursable by TAP grant CD23514 Popo Agie	391.19
Total DOWL (147):		391.19
DRUG TESTING SERVICES LLC	pre-employment screen	65.00
DRUG TESTING SERVICES LLC	employee screening	65.00
DRUG TESTING SERVICES LLC	Pre Employment Screening	65.00
DRUG TESTING SERVICES LLC	employee screening	130.00
DRUG TESTING SERVICES LLC	employee screening	130.00
Total DRUG TESTING SERVICES LLC (148):		455.00
EMPLOYEE REIMBURSEMENTS	MILEAGE REIMBURSEMENT	194.30
Total EMPLOYEE REIMBURSEMENTS (154):		194.30
ERDMAN COMPANY	Design and construction bid costs per contract.	71,219.00
Total ERDMAN COMPANY (1282):		71,219.00
FERGUSON ENTERPRISES INC	fittings for Valley View	2,865.00
FERGUSON ENTERPRISES INC	12" bolt and gasket packs for Valley View	192.00
FERGUSON ENTERPRISES INC	Replacement gaskets for filter to waste valve	356.00
Total FERGUSON ENTERPRISES INC (553):		3,413.00
FLEX SHARE BENEFITS	Admin Fee APR2024	132.13
FLEX SHARE BENEFITS	Admin Fee APR2024	132.12

Total FLEX SHARE BENEFITS (173):		264.25
FLOWPOINT ENVIRONMENTAL SYSTEMS	Bulk Water System 2024 Annual Fee	3,610.80
Total FLOWPOINT ENVIRONMENTAL SYSTEMS (1156):		3,610.80
FLOYD'S TRUCK CENTER WY	Transmission cooler lines	618.23
Total FLOYD'S TRUCK CENTER WY (646):		618.23
FREMONT COUNTY TREASURER	JAIL BILL	3,300.00
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	18,232.83
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	518.58
Total FREMONT COUNTY TREASURER (190):		22,051.41
FREMONT MOTOR COMPANY	Power distribution center	612.51
FREMONT MOTOR COMPANY	ESIM and O ring	66.24
Total FREMONT MOTOR COMPANY (194):		678.75
HACH COMPANY	Reagents and other materials for cl17 chlorine a	1,068.08
Total HACH COMPANY (214):		1,068.08
HDR ENGINEERING INC	Tank and Pump Station Construction Engineerin	27,621.90
HDR ENGINEERING INC	Wastewater Rate Study Engineering	3,172.50
HDR ENGINEERING INC	Baldwin Creek Intersection Study	1,451.25
Total HDR ENGINEERING INC (994):		32,245.65
HIGH COUNTRY CONSTRUCTION	Tank and Pump Station Construction	626,729.92
Total HIGH COUNTRY CONSTRUCTION (1062):		626,729.92
INBERG MILLER ENGINEERS	Cascade Engineering	2,463.80
INBERG MILLER ENGINEERS	South 6th Engineering	6,832.60
INBERG MILLER ENGINEERS	Welch Blvd Improvements	5,524.50
INBERG MILLER ENGINEERS	Vista Circle Drainage	2,095.50
Total INBERG MILLER ENGINEERS (1239):		16,916.40
INQUIREHIRE	background screening	32.10
INQUIREHIRE	employee screening	32.10
Total INQUIREHIRE (1087):		64.20
J J KELLER & ASSOCIATES INC	CDL Training	174.81
J J KELLER & ASSOCIATES INC	CDL Training	527.50
Total J J KELLER & ASSOCIATES INC (1435):		702.31
KIRST PROCESS EQUIPMENT	Level sensor controller x2	2,450.00
Total KIRST PROCESS EQUIPMENT (1432):		2,450.00
KLEEN PIPE LLC	Clean remove roots	13,694.84

Total KLEEN PIPE LLC (1032):		13,694.84
L N CURTIS & SONS	4 sets of new bunkers for firefighters	14,324.00
Total L N CURTIS & SONS (276):		14,324.00
LANDER COMMUNITY FOUNDATION	2024 sponsorship - C4C Medals, 4th of July	1,250.00
Total LANDER COMMUNITY FOUNDATION (1284):		1,250.00
LANDER SENIOR CITIZENS CENTER	Senior Center March 2024	244.99
Total LANDER SENIOR CITIZENS CENTER (296):		244.99
MARKS SUPPLY	Door delivery for LCCC closet/storage remodel	65.00
Total MARKS SUPPLY (673):		65.00
MASA	Group code B2BCOL May2024 - Even	228.00
Total MASA (1167):		228.00
MASTERCARD	Toner for printer	299.00
MASTERCARD	Food from Training Meeting	13.88
MASTERCARD	Background for Waugh	19.50
MASTERCARD	Food while at training for myself and Captain W	57.00
MASTERCARD	Food from Training Meeting	22.77
MASTERCARD	trash run back yard	56.20
MASTERCARD	trash run back yard	98.60
MASTERCARD	Prizes for the easter egg hunt	498.19
MASTERCARD	Supplies	29.99
MASTERCARD	Supplies	29.99
MASTERCARD	2nd set of March BacT samples	60.00
MASTERCARD	Supplies	29.99
MASTERCARD	Adobe - Parks	51.13
MASTERCARD	Trash bags for upstairs and bathroom, door hold	35.97
MASTERCARD	Car Wash	8.00
MASTERCARD	Supplies	20.00
MASTERCARD	Prof fees - LCCC	249.00
MASTERCARD	40 Gallon trash bags	49.98
MASTERCARD	April 1st set of BacT samples	75.00
MASTERCARD	Spectrum Fiber March 2024	449.50
MASTERCARD	Spectrum Fiber March 2024	449.50
MASTERCARD	Hydraulic Rams	989.88
MASTERCARD	Shredder	2,095.89
MASTERCARD	USB Extension Cable	4.21
MASTERCARD	flag replacement, postcard stock	67.11
MASTERCARD	two toners for Danielle's printer	107.78
MASTERCARD	large file folder office supplies	19.41
MASTERCARD	file folders, postcard stock office supplies	72.79
MASTERCARD	Cleaning supplies and daily log book	145.69
MASTERCARD	Stickers etc to hand out	13.99
MASTERCARD	Stickers etc to hand out	56.34
MASTERCARD	Ball valve to replace broken ball valve on causti	22.99
MASTERCARD	Stretch wrap for sleeve valve transport	19.85
MASTERCARD	Release forms	106.69
MASTERCARD	Notary Stamp and Book for Duane	53.83
MASTERCARD	Water Billing March 2024	686.09
MASTERCARD	Parking ticket books	1,034.87

MASTERCARD	Vinyl name plates for PD Offices	33.33
MASTERCARD	Repairing wp-1 and antifreeze to winterize spra	71.65
MASTERCARD	Two-wheeled cart and trailer wheel	208.36
MASTERCARD	Radar Recert every Patrol vehicle in the fleet 16	1,612.98
MASTERCARD	AWS	20.00
MASTERCARD	2024 Fire Extinguishers Annual Recerts for LPD	337.00
MASTERCARD	Credit for course. Mattocks could not attend	580.00-
MASTERCARD	three bikes for the easter egg hunt	966.99
MASTERCARD	Paper Shredder	329.98
MASTERCARD	Membership	499.00
MASTERCARD	2 books for ADO pumper and Aerial	148.00
MASTERCARD	Supplies	41.01
MASTERCARD	New Member Shields	228.91
MASTERCARD	Uniform	232.10
MASTERCARD	Points Redemption	3,978.00-
MASTERCARD	Meeting	8.16
MASTERCARD	SHRM Handbook Supplies	400.00
MASTERCARD	PHONES	25.76
MASTERCARD	office products	106.05
MASTERCARD	PHONES	113.92
MASTERCARD	PHONES	219.36
MASTERCARD	PHONES	249.48
MASTERCARD	PHONES	290.19
MASTERCARD	Office Supplies for Building Dept Plan Review	82.99
MASTERCARD	gloves, tools	547.86
MASTERCARD	Parts to fix the windsock at runway 4	35.51
MASTERCARD	Parts to fix the Windsock at runway 4 and toilet f	25.71
MASTERCARD	Anne - Wyoming Academy Course. I'm working	266.56
MASTERCARD	Spectrum Phone Feb2024	13.16
MASTERCARD	Spectrum Phone Feb2024	122.01
MASTERCARD	Spectrum Phone Feb2024	129.98
MASTERCARD	Spectrum Phone Feb2024	129.99
MASTERCARD	Spectrum Phone Feb2024	129.99
MASTERCARD	Spectrum Phone Feb2024	129.99
MASTERCARD	Spectrum Phone Feb2024	129.99
MASTERCARD	Spectrum Phone Feb2024	129.99
MASTERCARD	Spectrum Phone Feb2024	259.98
MASTERCARD	repair garage door at city park shop	1,888.00
MASTERCARD	Credit Card Statement Total Difference	4.96
MASTERCARD	CPR TRAINING ALL EMPLOYEES	1,066.00
MASTERCARD	Shovels	44.97
MASTERCARD	Regulator for shielding gas for plant welder	152.67
MASTERCARD	Supplies - Office	59.33
MASTERCARD	Trash Removal March2024	150.27
MASTERCARD	Trash Removal March2024	157.36
MASTERCARD	Trash Removal March2024	171.60
MASTERCARD	Trash Removal March2024	721.38
MASTERCARD	Trash Removal March2024	977.00
MASTERCARD	flywheel	170.74
MASTERCARD	Auger teeth	168.00
MASTERCARD	Trash	33.80
MASTERCARD	Trash	42.60
MASTERCARD	Google Workspace March 2024	820.80
MASTERCARD	Google Workspace March 2024	820.80
MASTERCARD	Refund Shredder	329.98-
MASTERCARD	Car washes for Feb 2024	129.80
MASTERCARD	Padlock	14.19
MASTERCARD	Badges for new members and fire marshal badg	354.00
MASTERCARD	Toner	101.89
MASTERCARD	base and suspended ceiling for LCCC closet re	243.33

MASTERCARD	Supplies	234.00
MASTERCARD	Bowling party	301.60
MASTERCARD	March Wastewater Testing	319.00
MASTERCARD	March Wastewater Testing	319.00
MASTERCARD	March Wastewater Testing	319.00
MASTERCARD	Redd Fox Park's CCR Report	125.00
MASTERCARD	March 2024 Wastewater Testing	319.00
MASTERCARD	NFPA Membership	175.00
MASTERCARD	NFPA Books regarding the Fire Siren	294.33
MASTERCARD	Storage	40.00
MASTERCARD	Brochure inserts for fundraising	24.50
MASTERCARD	postage	10.35
MASTERCARD	Hammer Drill for concrete projects and/or hangi	342.97
MASTERCARD	pvc glue and fittings for clean outs	36.91
MASTERCARD	Exhaust fluid	40.59
MASTERCARD	air hose and shovel handle	86.97
MASTERCARD	Winch and pullys	59.37
MASTERCARD	Summarize invoice description: 3-year warranty	160.57
MASTERCARD	Invoice description: Transmission Line, Radiator	341.32-
MASTERCARD	Summarized: Invoice description for TWD Anti-L	156.39
MASTERCARD	Battery	140.61
MASTERCARD	Air Hose's	142.78
MASTERCARD	Summary: The invoice describes an 18-month w	320.42
MASTERCARD	Summary: Napa oil filters, Napa Gold oil filters,	484.66
MASTERCARD	Rear rotor's and pads	145.99
MASTERCARD	bulb assembly	16.64
MASTERCARD	belt and filter	18.50
MASTERCARD	belt and atf	130.91
MASTERCARD	5W50	41.94
MASTERCARD	belt and filters	33.75
MASTERCARD	Chain lube	16.98
MASTERCARD	filter	4.88
MASTERCARD	starter	190.19
MASTERCARD	Credit for Battery	49.50-
MASTERCARD	batteries, belt, armor all	358.36
MASTERCARD	lamp	16.74
MASTERCARD	windshield washer fluid	17.96
MASTERCARD	compressor oil	29.97
MASTERCARD	Trans Fluid	77.88
MASTERCARD	air filters	51.98
MASTERCARD	Filters for re stock	182.37
MASTERCARD	AC compressor kit	387.71
MASTERCARD	Supplies	80.00
MASTERCARD	NVFC Membership for all active members	588.00
MASTERCARD	e-coli testing for Feb. 2024	180.00
MASTERCARD	March 2024 e-coli testing	180.00
MASTERCARD	DUI Blood kits to WCL for testing	11.70
MASTERCARD	Postage DUI kits to WCL for testing	11.70
MASTERCARD	wet test samples shipping	141.75
MASTERCARD	welding wire, brushes, pliers, battery terminals	105.94
MASTERCARD	Fire Marshal conference in Casper, WY	135.23
MASTERCARD	Meals L2 and Mayor	21.08
MASTERCARD	wet test shipping	139.18
MASTERCARD	Propane refill	110.92
MASTERCARD	Propane refill	104.54
MASTERCARD	Phone Charges March 2024	877.99
MASTERCARD	Phone Charges March 2024	877.99
MASTERCARD	Lagoon test for Bobby	100.00
MASTERCARD	Motel room for training in cody - Hazmat class	385.89
MASTERCARD	Membership and detection certification	60.00

MASTERCARD	Grass seed for bare spots on lawn	11.69
MASTERCARD	Menderhose	3.59
MASTERCARD	Washers for intake screen repairs	11.63
MASTERCARD	Mouse traps and bait	15.62
MASTERCARD	Ratchet Straps	46.78
MASTERCARD	Lagoons test 4/9/24	100.00
MASTERCARD	12v sub. water pump for vaults	1,319.95
Total MASTERCARD (327):		31,188.17
NORCO INC	Acct#GT871 Community Ctr Supplies	104.78
NORCO INC	Acct#GT871 Cylinder Rental	98.58
NORCO INC	Acct GT871 Cylinder Rental	97.50
Total NORCO INC (364):		300.86
NORTHERN TRUCK EQUIPMENT CORP	Skid shoes and cutting edge for snow blower	7,409.61
NORTHERN TRUCK EQUIPMENT CORP	spare parts for snow blower	8,517.58
NORTHERN TRUCK EQUIPMENT CORP	Hardware for stock on snowblower	1,147.27
Total NORTHERN TRUCK EQUIPMENT CORP (1362):		17,074.46
OFFICE SHOP, INC.	Printer Public Works	3,890.00
Total OFFICE SHOP, INC. (373):		3,890.00
ONE CALL OF WYOMING	March 2024 dig tickets	43.00
ONE CALL OF WYOMING	dig tickets for April 2024	77.25
Total ONE CALL OF WYOMING (374):		120.25
O'REILLY AUTO PARTS	front strut's	378.00
O'REILLY AUTO PARTS	CREDIT ON ACCOUNT	64.20-
Total O'REILLY AUTO PARTS (376):		313.80
PATRICK CONSTRUCTION INC	Water Line Bore Under Highway and Connectio	75,000.00
Total PATRICK CONSTRUCTION INC (385):		75,000.00
PERFECT POWER INC	Labor for bunker dryer that kept blowing fuses	380.00
PERFECT POWER INC	Wiring for Golf Course Irrigation	287.36
Total PERFECT POWER INC (762):		667.36
POPO AGIE CONSERVATION DISTRICT	reimbursement for educational materials	799.00
POPO AGIE CONSERVATION DISTRICT	Project funding transfer from donations received	20,000.00
Total POPO AGIE CONSERVATION DISTRICT (747):		20,799.00
POSTMASTER	Postage April 2024	5,000.00
Total POSTMASTER (399):		5,000.00
QUADIENT INC	Postage	1,000.00
Total QUADIENT INC (1189):		1,000.00
RDO EQUIPMENT CO	New front end loader payment	13,897.70

Total RDO EQUIPMENT CO (1414):		13,897.70
REWORX	Automation Engineering	3,960.00
REWORX	Automation Engineering	3,960.00
Total REWORX (1347):		7,920.00
RIVERTON TIRE & OIL CO	Tires - Signed by Perry Johnson	1,680.00-
RIVERTON TIRE & OIL CO	11R22.5 black hawk tires	1,450.88-
RIVERTON TIRE & OIL CO	Tires	1,450.88
RIVERTON TIRE & OIL CO	Tires	1,680.00
RIVERTON TIRE & OIL CO	tires	2,539.36
Total RIVERTON TIRE & OIL CO (431):		2,539.36
ROCKY MOUNTAIN POWER	April 2024 Power Bill	3,948.57
ROCKY MOUNTAIN POWER	April 2024 Power Bill	330.29
ROCKY MOUNTAIN POWER	April 2024 Power Bill	1,667.77
ROCKY MOUNTAIN POWER	April 2024 Power Bill	3,918.90
ROCKY MOUNTAIN POWER	April 2024 Power Bill	936.27
ROCKY MOUNTAIN POWER	April 2024 Power Bill	336.95
ROCKY MOUNTAIN POWER	April 2024 Power Bill	4,878.89
ROCKY MOUNTAIN POWER	April 2024 Power Bill	2,467.77
Total ROCKY MOUNTAIN POWER (435):		18,485.41
RON'S FLOORING	Cove base for LCCC storage closet remodel	84.00
Total RON'S FLOORING (1094):		84.00
STATE OF WYOMING - ATTORNEY GENERAL	Payment for Administrator to receive background	39.00
Total STATE OF WYOMING - ATTORNEY GENERAL (1433):		39.00
STRIKE CONSULTING GROUP	5th street Engineering	1,998.75
STRIKE CONSULTING GROUP	Boring Under Highway - McFarland Extension	11,088.75
STRIKE CONSULTING GROUP	Stream Gauging Engineering	480.00
STRIKE CONSULTING GROUP	FEMA Closeout	507.50
Total STRIKE CONSULTING GROUP (1112):		14,075.00
SUMMIT FIRE & SECURITY	Golf Course Fire Extinguishers	281.28
Total SUMMIT FIRE & SECURITY (1279):		281.28
SUMMIT WEST CPA GROUP P.C.	IT Services April 2024	1,456.45
SUMMIT WEST CPA GROUP P.C.	IT Services April 2024	1,456.45
Total SUMMIT WEST CPA GROUP P.C. (1328):		2,912.90
SWEETWATER AIRE	Installation of new dampers in the process area	7,344.00
Total SWEETWATER AIRE (484):		7,344.00
TEAM LABORATORY CHEM LLC	mega bugs for ponds	4,013.00
TEAM LABORATORY CHEM LLC	road patch	1,114.50
Total TEAM LABORATORY CHEM LLC (493):		5,127.50

TRIHYDRO CORPORATION	Cat Ex for Projects	347.00
Total TRIHYDRO CORPORATION (1208):		347.00
WALLER, TECIA	Maintenance at LCCC and City Hall	3,500.00
WALLER, TECIA	Maintenance at LCCC and City Hall	500.00
WALLER, TECIA	Maintenance at LCCC and City Hall	500.00
Total WALLER, TECIA (1333):		4,500.00
WAM - WCCA	WY City Managers Association annual dues	150.00
Total WAM - WCCA (546):		150.00
WESTERN LAW ASSOCIATES	Professional Services APR2024	2,677.42
Total WESTERN LAW ASSOCIATES (559):		2,677.42
WHITING LAW PC	Professional Services April 2024	500.00
Total WHITING LAW PC (564):		500.00
WILD MOUNTAIN PAINTING	paint door frame for closet remodel	125.00
Total WILD MOUNTAIN PAINTING (1242):		125.00
WILLIAM H SMITH & ASSOC	Lincoln Street Engineering	7,689.20
WILLIAM H SMITH & ASSOC	Lincoln Street Engineering	1,855.00
WILLIAM H SMITH & ASSOC	Baldwin Creek Engineering	14,167.50
Total WILLIAM H SMITH & ASSOC (1058):		23,711.70
WWC ENGINEERING	Wells Engineering	2,145.50
Total WWC ENGINEERING (1326):		2,145.50
WYDOT - FINANCIAL SERVICES	Fuel April 2024	2,915.21
WYDOT - FINANCIAL SERVICES	Fuel April 2024	248.02
WYDOT - FINANCIAL SERVICES	Fuel April 2024	1,457.60
WYDOT - FINANCIAL SERVICES	Fuel April 2024	1,457.60
Total WYDOT - FINANCIAL SERVICES (606):		6,078.43
WYOMING ASSN OF FIRE MARSHALS	Membership dues	25.00-
Total WYOMING ASSN OF FIRE MARSHALS (597):		25.00-
WYOMING ASSN. OF MUN.	WAM Registration	260.00-
WYOMING ASSN. OF MUN.	Registration - Lance Hopkins Voided original by	260.00
WYOMING ASSN. OF MUN.	TUITION	270.00
Total WYOMING ASSN. OF MUN. (599):		270.00
WYOMING DEPT OF AGRICULTURE	Wyoming Weights and Measures device registr	40.00
Total WYOMING DEPT OF AGRICULTURE (603):		40.00
WYOMING RETIREMENT SYSTEM	Firefighter Retirement	600.00

Total WYOMING RETIREMENT SYSTEM (614):		<u>600.00</u>
WYOMING.COM LLC	Replacement ethernet port switches due to light	<u>349.80</u>
Total WYOMING.COM LLC (620):		<u>349.80</u>
Grand Totals:		<u><u>1,158,845.</u></u>

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Part time employee gross wages by department for the pay period 3/19/2024 – 4/18/2024

Cemetery = \$935.00

Municipal Court = \$981.00

April 30, 2024 Net Payroll

\$ 221,171.44

Transmittals

Aflac	\$	357.95
Child Support	\$	1,142.50
Colonial Life	\$	232.55
Payroll Taxes	\$	79,019.64
Fascorp - Deferred Comp	\$	7,465.00
FlexShare Benefits	\$	866.67
NCPERS - Prudential Life	\$	128.00
Trustmark Insurance Benefits	\$	394.65
WEBT - WY Educators Benefit Trust (Health Ins.)	\$	83,252.85
Workers Comp	\$	15,512.11
Wyoming Retirement System	\$	54,357.20

ORDINANCE 2024-6

AN ORDINANCE FIXING AND DETERMINING THE MILL LEVY NECESSARY TO BE LEVIED TO RAISE SUFFICIENT MONEY BY GENERAL TAX TO MEET THE CURRENT EXPENSES OF THE CITY OF LANDER FOR THE FISCAL YEAR COMMENCING JULY 1, 2024.

Section 1: A Mill Levy of eight (8) mills , no more, no less, is hereby fixed, determined and declared necessary to raise sufficient money by general tax upon the property within the City of Lander, Fremont County, Wyoming, to meet the current expenses of said City of Lander for the fiscal year commencing July 1, 2024.

This ordinance shall take effect from and after its passage, approval, and publication as required by law and the ordinances of the City of Lander.

PUBLIC HEARING DATE March 12, 2024

PASSED ON FIRST READING March 12, 2024

PASSED ON SECOND READING _____

PASSED ON THIRD READING _____

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the 14th day of May 2024.

THE CITY OF LANDER
A Municipal Corporation

By _____
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on May 14, 2024, following passage, adoption and approval of Ordinance 2024-4, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being May15, 2024.

Rachelle Fontaine, City Clerk

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
GENERAL- FUND 10			
TAXES			
10-310-1100	TAXES - GENERAL	700,000	798,000
10-310-1200	TAXES - AUTO GENERAL	175,000	175,000
10-310-1300	TAXES - DELINQUENT	15,000	15,000
10-310-1301	TAXES - DELINQUENT INTEREST	3,000	3,000
10-310-1305	WEED & PEST TAXES	74,300	78,000
10-310-3000	SALES/USE TAX	1,950,000	1,950,000
10-310-4000	CIGARETTE TAX	22,700	22,000
10-310-4500	SPECIAL FUELS DIESEL TAX	75,000	75,000
10-310-4800	GASOLINE	208,000	200,000
10-310-4900	LIQUOR LICENSE	50,000	40,000
10-310-5000	LOTTERY TAXES	35,000	38,000
10-310-8000	DIRECT/SUPPLEMENT DISTRIBUTION	1,491,783	1,341,861
10-310-8100	MINERAL SEVERANCE TAX DIST	238,000	238,000
10-310-8200	FRANCHISE - QWEST	5,500	4,000
10-310-8300	FRANCHISE - SOURCE GAS	60,000	60,000
10-310-8400	FRANCHISE - ROCKY MTN	365,000	380,000
10-310-8500	FRANCHISE - CHARTER	90,000	80,000
Total TAXES:		5,558,283	5,497,861
LICENSES AND PERMITS			
10-320-1000	BUSINESS LICENSES AND PERMITS	40,000	40,000
10-320-2100	BUILDING PERMITS	50,000	90,000
10-320-2600	ANIMAL LICENSES	2,000	2,000
Total LICENSES AND PERMITS:		92,000	132,000
GRANT REVENUE			
10-330-1570	AFG FIREFIGHTER GRANT	.00	950,000
10-330-4100	REIMB COPS IN SCHOOL/LVHS	212,857	213,880
10-330-4200	FEDERAL MINERAL ROYALTIES	475,000	475,000
10-330-4410	ALCOHOL COMPLIANCE -UDAL	10,000	6,000
10-330-4430	WYOMING ENERGY AUTHORITY	.00	25,000
10-330-4500	TAD GRANT	1,000	1,000
10-330-9720	WDOT- TRAFFIC ENFORCEMENT	12,000	22,000
10-330-9723	WY HIGHWAY SAFETY - RADIOS	.00	53,182
10-330-9725	HOMELAND SECURITY	110,550	27,310
10-330-9770	FREMONT COUNTY RECREATION BD	7,000	7,000
10-330-9775	LANDER DISTRICT REC BOARD	.00	17,500
10-330-9810	BVP BULLET PROOF VEST PROGRAM	.00	5,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
Total GRANT REVENUE:		828,407	1,802,872
CHARGES FOR SERVICES			
10-340-5300	SNOW REMOVAL	8,000	8,000
10-340-5400	ANIMAL CONTROL & SHELTER FEES	1,000	1,000
10-340-7200	PARKS BOARD 3/4 MILL	5,000	.00
10-340-7300	PARKS & RECREATION EVENT FEES	13,000	.00
10-340-7400	PARK & RECREATION USER FEES	12,000	12,000
10-340-7410	SPORT ASSN USER FEES	5,000	4,000
10-340-7500	CONCESSIONS	5,000	5,000
10-340-7600	PROGRAM REGISTRATION	10,000	10,000
10-340-7610	ICE SKATING	10,000	20,000
10-340-9200	COMMUNITY CENTER	80,000	90,000
10-340-9300	VIN CHECK POLICE	6,000	6,000
Total CHARGES FOR SERVICES:		155,000	156,000
FINES AND FORFEITURES			
10-350-1000	POLICE FINES	130,000	130,000
10-350-1200	IMPROPER PARKING	5,000	5,000
Total FINES AND FORFEITURES:		135,000	135,000
INTEREST			
10-361-0100	INTEREST REVENUES	200,000	300,000
Total INTEREST:		200,000	300,000
MISCELLANEOUS REVENUE			
10-362-1000	RENTS & ROYALTIES	37,000	35,000
10-362-5100	MT. HOPE MEMORIAL FUND	3,000	1,000
10-362-7110	CEMETERY	30,000	40,000
10-362-7111	PERPETUAL CARE	10,000	10,000
10-362-8800	MISCELLANEOUS	10,000	10,000
10-362-8820	CREDIT CARD REDEMPTION	7,000	5,000
10-362-8840	POLICE REPORTS	1,000	1,000
10-362-8860	BACKGROUND CHECKS	5,000	5,000
10-362-8950	CHAMBER CONTRIBUTIONS	14,015	14,015
Total MISCELLANEOUS REVENUE:		117,015	121,015

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
GENERAL GOVERNMENT			
10-4110-110	SALARIES AND WAGES	325,419	381,107
10-4110-210	GROUP INSURANCE	49,378	51,351
10-4110-220	SOCIAL SECURITY CONTRIBUTIONS	24,895	29,155
10-4110-230	RETIREMENT CONTRIBUTIONS	44,798	55,010
10-4110-260	WORKER'S COMPENSATION	16,759	7,012
10-4110-301	PROF AND CONSULTING	250,000	250,000
10-4110-302	PROF FEES - COMPUTERS	3,000	3,000
10-4110-370	ECONOMIC DEVELOPMENT	5,000	5,000
10-4110-375	COMMUNITY DEVELOPMENT	30,000	40,000
10-4110-501	TUITION & REGISTRATION	10,000	9,000
10-4110-535	BROKERAGE FEES	2,000	3,000
10-4110-580	TRAVEL	8,000	9,000
10-4110-609	POSTAGE	4,000	4,000
10-4110-610	SUPPLIES	30,000	30,000
10-4110-619	TELEPHONE & INTERNET	36,000	36,000
10-4110-627	STREET LIGHTING	43,200	43,000
10-4110-641	DUES	9,000	9,000
10-4110-642	FILING FEES	2,000	2,000
10-4110-643	EMPLOYEE BENEFIT	15,000	10,000
10-4110-650	FLEX SHARE FEES	3,000	3,000
10-4110-748	MAIN STREET ENHANCEMENTS	2,000	.00
10-4110-750	TRANSFER TO RESERVE	510,000	.00
10-4110-775	EMPLOYEE WELLNESS PROGRAM	10,000	8,000
10-4110-780	HRA EMPLOYEE ACCOUNTS	60,000	55,000
10-4110-800	FUND EQUIPMENT/BLD REPLACEME	127,888	602,259
10-4110-826	WY BUSINESS COUNCIL LOAN	14,000	.00
Total GENERAL GOVERNMENT:		1,635,337	1,644,894
COMMUNITY CENTER			
10-4135-301	PROFESSIONALS	6,000	6,000
10-4135-308	ADVERTISING	2,000	2,000
10-4135-329	COMMUNITY CENTER MAINTENANCE	45,000	45,000
10-4135-431	REPAIRS	30,000	30,000
10-4135-534	BANK CHARGES	2,500	3,000
10-4135-600	LINENS	8,000	8,000
10-4135-612	SUPPLIES	15,000	10,000
10-4135-619	TELEPHONE	2,500	2,500
10-4135-621	GAS	13,000	12,000
10-4135-622	ELECTRICITY	30,000	34,000
10-4135-826	COMM CENTER CAP IMPROVEMENTS	15,000	15,000
10-4135-952	WAM ENERGY PAYMENT	10,000	.00

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
Total COMMUNITY CENTER:		179,000	167,500
OTHER GENERAL ACCOUNTS			
10-4140-301	PROF & TECH - FCAG	4,000	4,000
10-4140-307	INSURANCE/OVERHEAD	60,000	70,000
10-4140-308	ADVERTISING	20,000	20,000
10-4140-503	MAYOR'S ADMINISTRATION	.00	15,000
10-4140-535	COMMUNITY PROGRAMS	45,000	30,000
10-4140-610	SUPPLIES	3,000	3,000
10-4140-613	MEETING EXPENSE	3,000	3,000
10-4140-722	WAM CONVENTION EXPENSES	3,500	3,000
Total OTHER GENERAL ACCOUNTS:		138,500	148,000
MUNICIPAL COURT			
10-4150-110	SALARIES AND WAGES	105,851	111,469
10-4150-120	PART-TIME WAGES	21,840	21,840
10-4150-210	GROUP INSURANCE	36,087	37,519
10-4150-220	SOCIAL SECURITY CONTRIBUTIONS	9,768	10,198
10-4150-230	RETIREMENT CONTRIBUTIONS	19,396	20,916
10-4150-260	WORKER'S COMPENSATION	6,576	2,453
10-4150-330	PROFESSIONALS	21,000	21,000
10-4150-338	ELECTRONIC MONITORING	500	500
10-4150-339	JUVENILE DETENTION	500	500
10-4150-341	PRISONER CARE	40,000	49,000
10-4150-501	TUITION & REGISTRATION	2,500	2,500
10-4150-507	JURY TRIAL CONTINGENCIES	2,500	2,500
10-4150-580	TRAVEL	3,000	3,000
10-4150-610	SUPPLIES	3,200	3,200
10-4150-641	DUES	400	400
Total MUNICIPAL COURT:		273,118	286,995
ATTORNEY			
10-4160-321	GENERAL ATTORNEY	35,000	35,000
10-4160-322	PROSECUTING ATTORNEY	35,000	30,000
Total ATTORNEY:		70,000	65,000
POLICE			
10-4210-110	SALARIES AND WAGES	1,334,584	1,414,532
10-4210-120	PART-TIME WAGES	16,000	16,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
10-4210-130	OVERTIME REGULAR	65,000	65,000
10-4210-150	OVERTIME/ALCOH/TOBA COMPL	22,000	28,000
10-4210-180	OVERTIME/HOLIDAY	10,000	.00
10-4210-210	GROUP INSURANCE	417,916	424,506
10-4210-220	SOCIAL SECURITY CONTRIBUTIONS	109,057	115,173
10-4210-230	RETIREMENT CONTRIBUTIONS	191,652	227,909
10-4210-260	WORKER'S COMPENSATION	73,418	27,702
10-4210-301	PROF. & TECHNICAL SERVICE	20,000	20,000
10-4210-303	TOWING	2,000	2,000
10-4210-304	DOG IMPOUNDING	5,000	8,000
10-4210-324	DISPATCH CONTRACT	210,000	200,000
10-4210-343	K-9 EXPENSE	2,000	1,500
10-4210-430	REPAIR AND MAINTENANCE SERVICE	5,000	2,500
10-4210-501	TUITION & REGISTRATION	15,000	15,000
10-4210-506	UNIFORMS	8,000	10,000
10-4210-515	SCHOOL DIST #1 PROGRAMS	500	500
10-4210-526	INVESTIGATIVE FUNDS	4,500	4,000
10-4210-580	TRAVEL	10,000	10,000
10-4210-609	POSTAGE	500	500
10-4210-610	SUPPLIES	10,000	10,000
10-4210-619	TELEPHONE	9,000	9,000
10-4210-641	DUES	500	250
10-4210-742	NEW ASSETS	60,000	120,000
10-4210-745	WEAPONS AND TACTICAL SUPPLIES	11,000	11,000
Total POLICE:		2,612,627	2,743,072
FIRE			
10-4220-110	SALARIES AND WAGES	48,565	57,381
10-4220-125	FIREMEN CLOTHING ALLOWANCE	20,000	20,000
10-4220-210	GROUP INSURANCE	26,383	27,431
10-4220-220	SOCIAL SECURITY CONTRIBUTIONS	4,181	4,390
10-4220-230	RETIREMENT CONTRIBUTIONS	8,301	9,003
10-4220-240	VOLUNTEER FIRE PENSION FUND	10,000	8,000
10-4220-260	WORKER'S COMPENSATION	7,825	1,056
10-4220-302	DRIVERS LICENSE TESTING	400	400
10-4220-305	CLEANING SERVICES	.00	.00
10-4220-307	INSURANCE/OVERHEAD	7,000	7,000
10-4220-310	PHYSICALS	500	500
10-4220-324	DISPATCH	11,000	11,000
10-4220-325	TRAINING	3,000	4,500
10-4220-430	FIRE EQUIPMENT MAINTENANCE	20,000	20,000
10-4220-431	BUILDING MAINTENANCE	20,000	20,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
10-4220-501	TUITION & REGISTRATION	1,000	3,000
10-4220-505	FIRE PREVENTION	1,500	3,000
10-4220-506	UNIFORMS	20,000	15,000
10-4220-518	STATE MEET. ASSN.	1,500	1,500
10-4220-580	TRAVEL	1,000	1,000
10-4220-610	SUPPLIES	20,000	20,000
10-4220-619	TELEPHONE	3,000	3,000
10-4220-621	GAS	6,000	6,000
10-4220-622	ELECTRICITY	5,000	5,000
10-4220-626	FUEL	6,000	6,000
10-4220-743	NEW ASSETS	110,550	1,080,500
10-4220-749	WAGES/BENEFITS TO AIRPORT	48,164-	49,631-
Total FIRE:		314,541	1,285,031
BUILDING INSPECTOR			
10-4242-110	SALARIES AND WAGES	36,213	76,048
10-4242-210	GROUP INSURANCE	28	56
10-4242-220	SOCIAL SECURITY CONTRIBUTIONS	2,770	5,818
10-4242-230	RETIREMENT CONTRIBUTIONS	5,501	11,932
10-4242-260	WORKER'S COMPENSATION	1,865	1,400
10-4242-501	TUITION & REGISTRATION	300	2,000
10-4242-580	TRAVEL	2,000	2,000
10-4242-610	SUPPLIES	3,000	3,000
10-4242-639	CODE BOOKS	2,000	2,000
10-4242-641	DUES	500	200
Total BUILDING INSPECTOR:		54,177	104,454
EMERG MGMT & COMPLIANCE COORD			
10-4260-330	EMPLOYEE SCREENING	4,000	4,000
10-4260-520	INSURANCE DEDUCTIBLE	1,000	1,000
10-4260-706	SAFETY EQUIP & SUPPLIES	15,000	20,000
Total EMERG MGMT & COMPLIANCE COORD:		20,000	25,000
STREETS			
10-4310-110	SALARIES AND WAGES	184,167	180,159
10-4310-120	PART-TIME WAGES	12,500	12,500
10-4310-130	OVERTIME/HOLIDAY PAY	5,000	5,000
10-4310-210	GROUP INSURANCE	55,371	57,569
10-4310-220	SOCIAL SECURITY CONTRIBUTIONS	15,428	15,121
10-4310-230	RETIREMENT CONTRIBUTIONS	30,633	31,013

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
10-4310-260	WORKER'S COMPENSATION	10,386	3,637
10-4310-433	OPERATION/ MAINTENANCE STREET	80,000	50,000
10-4310-610	SUPPLIES	4,000	4,000
Total STREETS:		397,485	358,999
RODEO GROUNDS			
10-4312-424	MAINTENANCE	2,000	4,000
10-4312-612	SUPPLIES	500	.00
10-4312-622	ELECTRICITY	2,500	2,500
10-4312-742	NEW ASSETS	.00	.00
Total RODEO GROUNDS:		5,000	6,500
BUILDING REPAIR & MAINTENANCE			
10-4315-305	CLEANING SERVICES	8,900	9,000
10-4315-306	TRASH COLLECTION	22,000	23,000
10-4315-314	FIRE EXTINGUISHER MAINTENANCE	1,000	.00
10-4315-431	BUILDING MAINTENANCE	15,000	15,000
10-4315-446	LIGHTS AND ELECTRICAL	5,000	5,000
10-4315-447	MAIN STREET COBRA LIGHTS MAINT	6,000	.00
10-4315-612	HOUSEKEEPING SUPPLIES	5,000	5,000
10-4315-621	GAS	30,000	27,000
10-4315-622	ELECTRICITY	42,000	40,000
10-4315-849	IMPROVEMENTS	50,000	.00
Total BUILDING REPAIR & MAINTENANCE:		184,900	124,000
SHOP			
10-4319-110	SALARIES AND WAGES	66,700	66,876
10-4319-210	GROUP INSURANCE	9,705	10,088
10-4319-220	SOCIAL SECURITY CONTRIBUTIONS	5,103	5,116
10-4319-230	RETIREMENT CONTRIBUTIONS	10,132	10,493
10-4319-260	WORKER'S COMPENSATION	3,435	1,231
10-4319-402	TIRES	12,000	12,000
10-4319-432	VEHICLE REPAIR	90,000	100,000
10-4319-501	TUITION & REGISTRATION	2,000	2,000
10-4319-616	SHOP SUPPLIES	10,000	15,000
10-4319-619	TELEPHONE	2,500	4,000
10-4319-626	FUEL	90,000	60,000
10-4319-744	NEW ASSETS	.00	10,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
Total SHOP:		301,575	296,804
WEED & PEST			
10-4326-120	PART-TIME WAGES	40,000	40,000
10-4326-130	OVERTIME/HOLIDAY PAY	300	300
10-4326-220	SOCIAL SECURITY CONTRIBUTIONS	3,083	3,083
10-4326-260	WORKER'S COMPENSATION	2,075	742
10-4326-501	TUITION & REGISTRATION	2,000	2,000
10-4326-610	SUPPLIES/CHEMICALS	10,000	8,000
10-4326-747	SPECIAL MANAGMENT PROGRAM	5,000	.00
10-4326-972	MOSQUITO GRANT	10,000	10,000
Total WEED & PEST:		72,458	64,125
PARKS AND RECREATION			
10-4500-110	SALARIES AND WAGES	218,902	232,999
10-4500-120	PART-TIME WAGES	50,000	50,000
10-4500-130	OVERTIME/HOLIDAY PAY	10,000	10,000
10-4500-170	PART-TIME PROGRAMS	30,000	30,000
10-4500-210	GROUP INSURANCE	45,848	65,005
10-4500-220	SOCIAL SECURITY CONTRIBUTIONS	23,631	24,709
10-4500-230	RETIREMENT CONTRIBUTIONS	34,770	38,127
10-4500-250	UNEMPLOYMENT/PART TIME WORKE	.00	.00
10-4500-260	WORKER'S COMPENSATION	15,908	5,943
10-4500-306	TRASH COLLECTION	2,000	.00
10-4500-335	SPECIAL PROGRAM	40,000	.00
10-4500-424	TURF & GROUNDS MAINTENANCE	35,000	66,000
10-4500-431	BUILDING MAINTENANCE	5,000	.00
10-4500-448	TREE MAINTENANCE	5,000	.00
10-4500-451	TRAIL MAINTENANCE/CONSTRUCTIO	2,000	.00
10-4500-501	TUITION & REGISTRATION	2,000	2,000
10-4500-514	SALES TAX	300	400
10-4500-516	URBAN FOREST COUNCIL	500	.00
10-4500-527	SPECIAL SERVICES	600	.00
10-4500-580	TRAVEL	2,000	2,000
10-4500-611	OFFICE EQUIP SUPPLIES & MAINT	3,000	5,000
10-4500-616	TOOLS & SHOP SUPPLIES	4,000	.00
10-4500-619	TELEPHONE	3,000	3,000
10-4500-630	CONCESSIONS	3,500	2,500
10-4500-704	REC. EQUIPMENT	5,000	.00
10-4500-825	MAIN STREET TREES/LANDSCAPING	.00	.00

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
Total PARKS AND RECREATION:		541,959	537,683
LANDER GOLF COURSE			
10-4515-917	BENEFIT SUPPORT	43,500	43,500
Total LANDER GOLF COURSE:		43,500	43,500
CEMETERY			
10-4550-110	SALARIES AND WAGES	112,148	118,085
10-4550-120	PART-TIME WAGES	23,000	23,000
10-4550-130	OVERTIME/HOLIDAY PAY	2,500	2,500
10-4550-210	GROUP INSURANCE	43,146	44,860
10-4550-220	SOCIAL SECURITY CONTRIBUTIONS	10,530	10,984
10-4550-230	RETIREMENT CONTRIBUTIONS	17,415	18,920
10-4550-260	WORKER'S COMPENSATION	7,089	2,642
10-4550-301	PROF. & TECHNICAL SERVICE	2,200	2,200
10-4550-434	BLDG GROUNDS MAINTENANCE	2,000	3,200
10-4550-436	IRRIGATION SYSTEM REPAIR	3,200	3,500
10-4550-448	TREE MAINTENANCE	2,000	2,000
10-4550-580	TRAVEL	500	500
10-4550-610	SUPPLIES/TOOLS & EQUIP	4,000	4,000
10-4550-619	TELEPHONE	2,000	2,000
10-4550-623	BOTTLED GAS & SUPPLIES	800	800
10-4550-660	CHEMICALS	4,000	4,000
10-4550-743	NEW ASSETS	5,000	.00
Total CEMETERY:		241,528	243,191
GENERAL- FUND 10 Revenue Total:		7,085,705	8,144,748
GENERAL- FUND 10 Expenditure Total:		7,085,705	8,144,748
Net Total GENERAL- FUND 10:		.00	1

WATER ENTERPRISE -FUND 20**WATER INTEREST**

20-361-1000	INTEREST REVENUES	160,000	200,000
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Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
Total WATER INTEREST:		160,000	200,000
WATER REVENUE			
20-371-1000	UTILITY BILLING - WATER	2,150,000	2,100,000
20-371-1100	RURAL WATER	250,000	260,000
20-371-1900	WATER TRANSFER FEE	5,000	5,000
20-371-2000	WATER SERVICE FEES	5,000	5,000
20-371-2100	WATER METERS	3,000	2,000
20-371-5000	LATE CHARGES	30,000	30,000
20-371-8000	WATER - BOND SINKING	318,000	318,000
20-371-9000	REIMB. MISC. WATER	1,000	1,000
20-371-9724	SLIB DWSRF LOAN PROCEEDS	.00	5,490,066
20-371-9745	WWDC GRANT - STORAGE TANKS	1,645,935	154,805
20-371-9750	AML GRANT	5,500,000	4,944,445
20-371-9770	LOR GRANT	.00	30,000
Total WATER REVENUE:		9,907,935	13,340,316
SEWER REVENUE			
20-372-1000	UTILITY BILLING - SEWER	780,000	760,000
20-372-1500	SEWER ROYALTY	3,000	3,000
20-372-2000	SEWER TAP FEES	1,000	1,000
20-372-3000	WASTEWATER DUMPING	25,000	30,000
20-372-7000	WYOMING OUTDOOR GRANT	17,250	.00
20-372-8000	SEWER BOND SINKING FUND	248,000	348,000
20-372-9300	SLIB CWSRF LOAN PROCEEDS	.00	7,633,091
20-372-9400	CITY SHARE/OPTIONAL MONEY	1,593,750	1,593,750
20-372-9600	SLIB ARPA GRANT	3,000,000	3,000,000
Total SEWER REVENUE:		5,668,000	13,368,841
SEWER INTEREST			
20-373-1000	INTEREST	42,000	60,000
Total SEWER INTEREST:		42,000	60,000
OTHER FINANCING SOURCES			
20-390-4000	CHARGEBACK FEES	1,000	2,000
20-390-9999	RESERVE TRANSFER	.00	718,750
Total OTHER FINANCING SOURCES:		1,000	720,750

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
WATER/SPLIT WAGES			
20-4315-110	SALARIES AND WAGES	421,611	362,128
20-4315-210	GROUP INSURANCE	42,381	44,009
20-4315-220	SOCIAL SECURITY CONTRIBUTIONS	32,253	27,703
20-4315-230	RETIREMENT CONTRIBUTIONS	59,410	52,032
20-4315-260	WORKER'S COMPENSATION	21,713	6,661
Total WATER/SPLIT WAGES:		577,368	492,533
WATER TRANSMISSION & DISTRIB			
20-4320-110	SALARIES AND WAGES	180,462	219,138
20-4320-130	OVERTIME	8,000	8,000
20-4320-210	GROUP INSURANCE	61,177	63,632
20-4320-220	SOCIAL SECURITY CONTRIBUTIONS	14,169	17,127
20-4320-230	RETIREMENT CONTRIBUTIONS	28,134	35,128
20-4320-260	WORKER'S COMPENSATION	9,538	4,120
20-4320-301	PROF AND CONSULTING	50,000	50,000
20-4320-318	WATER SAMPLES TESTING	3,000	3,000
20-4320-406	REPAIR & MAINATENANCE	11,000	11,000
20-4320-432	VEHICLE REPAIR	6,000	5,000
20-4320-433	STREET REPAIRS	41,000	45,000
20-4320-501	TUITION & REGISTRATION	7,000	5,000
20-4320-580	TRAVEL	3,000	3,000
20-4320-610	SUPPLIES	14,000	14,000
20-4320-619	TELEPHONE	15,000	20,000
20-4320-621	GAS	7,300	7,000
20-4320-622	ELECTRICITY	9,000	7,000
20-4320-626	FUEL	36,000	16,000
20-4320-629	GRAVEL	10,000	.00
20-4320-706	SAFETY MATERIALS	6,000	6,500
20-4320-720	METER REPLACEMENT	15,000	2,150,167
20-4320-741	FLOOD DAMAGE REPAIR - FEMA	.00	.00
20-4320-843	PROJECT COST - WELLS & TRANS	1,645,935	1,598,081
20-4320-861	OPERATIONS AND MAINTENANCE	129,000	250,000
20-4320-907	4 M GAL. TANK SITE LEASE	3,000	4,000
20-4320-915	STORAGE TANK REPLACEMENT	.00	3,309,927
20-4320-965	AML PROJECT	5,500,000	.00
20-4320-972	LINCOLN ST PROJECT	5,312,500	5,312,500
20-4320-973	BALDWIN CREEK PROJECT	.00	3,962,469
20-4320-974	BUENA VISTA PROJECT	.00	7,010,522
Total WATER TRANSMISSION & DISTRIB:		13,125,215	24,137,311

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
WATER TREATMENT PLANT			
20-4325-110	SALARIES AND WAGES	260,309	216,449
20-4325-130	OVERTIME/HOLIDAY PAY	20,000	20,000
20-4325-210	GROUP INSURANCE	36,087	47,607
20-4325-220	SOCIAL SECURITY CONTRIBUTIONS	21,444	18,088
20-4325-230	RETIREMENT CONTRIBUTIONS	42,579	37,099
20-4325-260	WORKER'S COMPENSATION	14,436	4,351
20-4325-301	PROFESSIONAL FEES	5,000	5,000
20-4325-318	WATER SAMPLES TESTING	7,000	7,000
20-4325-501	TUITION & REGISTRATION	.00	4,000
20-4325-580	TRAVEL	2,000	2,500
20-4325-610	SUPPLIES	6,000	6,000
20-4325-619	TELEPHONE	2,000	2,000
20-4325-621	GAS	35,000	35,000
20-4325-622	ELECTRICITY	35,000	25,000
20-4325-650	TREATMENT PLANT LAB EQUIPMENT	5,000	.00
20-4325-661	CHLORINE	25,000	25,000
20-4325-663	CHEMICAL FEED SUPPLIES	90,000	90,000
20-4325-706	SAFE. EQUIP. & BARRICADE	15,000	.00
20-4325-861	OPERATIONS AND MAINTENANCE	125,000	125,000
Total WATER TREATMENT PLANT:		746,855	670,094
WASTEWATER-SEWER COLLECTION			
20-4410-110	SALARIES AND WAGES	180,462	219,138
20-4410-130	OVERTIME/HOLIDAY PAY	1,500	1,500
20-4410-210	GROUP INSURANCE	61,177	63,632
20-4410-220	SOCIAL SECURITY CONTRIBUTIONS	14,169	17,127
20-4410-230	RETIREMENT CONTRIBUTIONS	28,134	35,128
20-4410-260	WORKER'S COMPENSATION	9,538	4,120
20-4410-313	VIDEO & CLEANING	70,000	70,000
20-4410-431	BUILDING MAINTENANCE	.00	.00
20-4410-626	FUEL	35,000	35,000
20-4410-716	WW-OPERATIONS & MAINTENANCE	146,000	75,000
20-4410-742	NEW ASSETS	.00	.00
Total WASTEWATER-SEWER COLLECTION:		545,980	520,645
WASTEWATER LAGOON SYSTEM			
20-4415-110	SALARIES AND WAGES	67,201	64,913
20-4415-130	OVERTIME/HOLIDAY PAY	1,500	1,500
20-4415-210	GROUP INSURANCE	16,764	27,431
20-4415-220	SOCIAL SECURITY CONTRIBUTIONS	5,256	5,081

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
20-4415-230	RETIREMENT CONTRIBUTIONS	10,436	10,420
20-4415-260	WORKER'S COMPENSATION	3,538	1,222
20-4415-334	WW LAB/TESTING	40,000	30,000
20-4415-431	BUILDING MAINTENANCE	5,000	3,000
20-4415-501	TUITION & REGISTRATION	2,000	2,000
20-4415-580	TRAVEL	2,500	2,000
20-4415-610	SUPPLIES	.00	.00
20-4415-619	TELEPHONE	500	500
20-4415-622	ELECTRICITY	45,000	40,000
20-4415-716	WW-OPERATIONS & MAINTENANCE	85,000	85,000
Total WASTEWATER LAGOON SYSTEM:		284,695	273,067

ACCOUNTING & COLLECTING

20-4510-110	SALARIES AND WAGES	46,896	49,241
20-4510-130	OVERTIME/HOLIDAY PAY	3,000	3,000
20-4510-210	GROUP INSURANCE	9,705	10,088
20-4510-220	SOCIAL SECURITY CONTRIBUTIONS	3,817	3,996
20-4510-230	RETIREMENT CONTRIBUTIONS	7,579	8,197
20-4510-260	WORKER'S COMPENSATION	2,570	961
20-4510-301	PROF. & TECHNICAL SERVICE	250,000	200,000
20-4510-302	PROF FEES - COMPUTERS	.00	3,000
20-4510-307	INSURANCE, O/THAN EMPLOYEE BE	60,000	70,000
20-4510-308	ADVERTISING	3,000	3,000
20-4510-321	GENERAL ATTORNEY	35,000	35,000
20-4510-431	BUILDING MAINTENANCE	10,000	7,000
20-4510-501	TUITION	4,000	4,000
20-4510-534	CREDIT CARD CHARGES	30,000	30,000
20-4510-535	BROKERAGE FEES	3,000	4,000
20-4510-580	TRAVEL	4,000	4,000
20-4510-609	POSTAGE	18,000	18,000
20-4510-610	SUPPLIES	20,000	20,000
20-4510-619	TELEPHONE	7,000	3,000
20-4510-641	DUES	10,000	10,000
20-4510-642	FILING FEES	500	500
20-4510-650	FLEX SHARE FEES	2,000	3,000
20-4510-901	DWSRF LOAN #194 - WATER	185,000	185,000
20-4510-904	DWSRF LOAN #180 - WATER	33,000	33,000
20-4510-905	CWSRF LOAN #125 - STP	50,000	50,000
20-4510-906	DWSRF LOAN #128 -WATER	100,000	100,000
20-4510-907	CWSFR LOAN #141 - STP	132,000	132,000
20-4510-908	CWSFR LOAN #142 - STP	66,000	66,000
20-4510-911	FUTURE SRF LOAN PAYMENTS	.00	500,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
20-4510-920	REPLACEMENT FUND - WATER	597,245-	40,274
	Total ACCOUNTING & COLLECTING:	498,822	1,596,257
	WATER ENTERPRISE -FUND 20 Revenue Total:	15,778,935	27,689,907
	WATER ENTERPRISE -FUND 20 Expenditure Total:	15,778,935	27,689,907
	Net Total WATER ENTERPRISE -FUND 20:	.00	.00

HEALTHY RIVERS - FUND 38**GRANT REVENUE**

38-330-4900	DONATIONS	.00	20,000
	Total GRANT REVENUE:	.00	20,000

GRANT EXPENSE

38-4000-700	PROJECT COSTS	.00	20,000
	Total GRANT EXPENSE:	.00	20,000
	HEALTHY RIVERS - FUND 38 Revenue Total:	.00	20,000
	HEALTHY RIVERS - FUND 38 Expenditure Total:	.00	20,000
	Net Total HEALTHY RIVERS - FUND 38:	.00	.00

ECONOMIC DEVL TAX - FUND 45**GRANT REVENUE**

45-330-4000	ECONOMIC DEVELP TAX	820,000	840,000
	Total GRANT REVENUE:	820,000	840,000

GRANT EXPENSE

45-4000-700	ECONOMIC DEVEL PROJECTS	574,000	588,000
45-4000-713	AIR TRANSPORTATION	164,000	168,000
45-4000-715	GROUND TRANSPORTATION	82,000	84,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
	Total GRANT EXPENSE:	820,000	840,000
	ECONOMIC DEVL TAX - FUND 45 Revenue Total:	820,000	840,000
	ECONOMIC DEVL TAX - FUND 45 Expenditure Total:	820,000	840,000
	Net Total ECONOMIC DEVL TAX - FUND 45:	.00	.00

AIRPORT SPECIAL REV FUND- 50**GRANT REVENUE**

50-333-3001	FUEL SALES	219,359	230,000
50-333-3005	HANGER RENTS	24,000	24,000
50-333-3010	AVIATION TAX	2,000	3,000
50-333-4001	FAA/AERO EQUIPMENT GRANT	308,609	.00
50-333-5020	AERO/AIRPORT CRACK SEAL, OLD	225,000	.00
50-333-5040	AERO/TERMINAL	294,800	294,800
50-333-6000	FLY-IN GRANT	2,500	2,500
	Total GRANT REVENUE:	1,076,268	554,300

GRANT EXPENSE

50-4000-308	ADVERTISING	2,000	1,000
50-4000-320	PROFESSIONALS	49,000	50,000
50-4000-349	NPDES PERMIT	200	500
50-4000-431	BUILDING MAINTENANCE	15,000	15,000
50-4000-432	EQUIPMENT REPAIR	3,000	3,000
50-4000-501	TUITION & REGISTRATION	800	500
50-4000-534	CREDIT CARD FEES	5,500	5,500
50-4000-580	DUES, CONFERENCE & TRAVEL	500	500
50-4000-610	SUPPLIES	3,000	3,000
50-4000-619	TELEPHONE/INTERNET	5,000	4,000
50-4000-626	FUEL	150,000	174,000
50-4000-737	SEAL COAT & MARK	225,000	.00
50-4000-829	TAXIWAY	.00	.00
50-4000-850	NEW ASSET	321,468	.00
50-4000-854	FLY-IN EXPENSES	1,000	2,500
50-4000-855	AIRPORT - TERMINAL	294,800	294,800

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
	Total GRANT EXPENSE:	1,076,268	554,300
	AIRPORT SPECIAL REV FUND- 50 Revenue Total:	1,076,268	554,300
	AIRPORT SPECIAL REV FUND- 50 Expenditure Total:	1,076,268	554,300
	Net Total AIRPORT SPECIAL REV FUND- 50:	.00	1

PARK/REC GRANT - FUND 51

GRANT EXPENSE

51-4000-824	DOG PARK	.00	.00
	Total GRANT EXPENSE:	.00	.00
	PARK/REC GRANT - FUND 51 Revenue Total:	.00	.00
	PARK/REC GRANT - FUND 51 Expenditure Total:	.00	.00
	Net Total PARK/REC GRANT - FUND 51:	.00	.00

WBC GRANT MAVEN - FUND 54

GRANT REVENUE

54-333-1100	OWNER SHARE	140,000	140,000
	Total GRANT REVENUE:	140,000	140,000

GRANT EXPENSE

54-4000-600	LOAN PAYMENT	133,950	133,950
54-4000-605	ECONOMIC DEVELOP DISTRIBUTION	4,538	4,538
54-4000-606	STATE DISTRIBUTION	1,512	1,512
	Total GRANT EXPENSE:	140,000	140,000
	WBC GRANT MAVEN - FUND 54 Revenue Total:	140,000	140,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
	WBC GRANT MAVEN - FUND 54 Expenditure Total:	140,000	140,000
	Net Total WBC GRANT MAVEN - FUND 54:	.00	.00

SECTION 205 - FUND 55

GRANT REVENUE

55-333-4007	CITY MATCH	25,000	.00
55-333-4009	FEMA GRANT	75,000	.00
	Total GRANT REVENUE:	100,000	.00

GRANT EXPENSE

55-4000-726	STUDY	100,000	.00
	Total GRANT EXPENSE:	100,000	.00

SECTION 205 - FUND 55 Revenue Total:	100,000	.00
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SECTION 205 - FUND 55 Expenditure Total:	100,000	.00
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Net Total SECTION 205 - FUND 55:	.00	.00
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ASSISTED LIVING - FUND 56

GRANT REVENUE

56-330-4770	DONATIONS	180,000	.00
56-330-9110	WBC GRANT	987,895	987,895
	Total GRANT REVENUE:	1,167,895	987,895

GRANT EXPENSE

56-4000-308	ADVERTISING	.00	2,500
56-4000-320	PROJECT COST - ASSISTED LIVING	1,167,895	985,395
	Total GRANT EXPENSE:	1,167,895	987,895

ASSISTED LIVING - FUND 56 Revenue Total:	1,167,895	987,895
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Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
	ASSISTED LIVING - FUND 56 Expenditure Total:	1,167,895	987,895
	Net Total ASSISTED LIVING - FUND 56:	.00	.00
OPTIONAL SALES TAX FUND 65			
GRANT REVENUE			
65-333-4000	TRANSFER FROM RESERVE	.00	276,617
65-333-4006	OPTIONAL SALES TAX	1,650,000	1,650,000
65-333-4008	SAFE ROUTES TO SCHOOL-9TH ST	1,131,125	1,131,125
65-333-4009	TAP GRANT-BALDWIN & 9TH	.00	1,250,000
65-333-4010	TAP GRANT-GANNETT	2,073,970	624,645
65-333-4013	CDBG - JEFFERSON ST	.00	1,250,000
	Total GRANT REVENUE:	4,855,095	6,182,387
GRANT EXPENSE			
65-4000-717	BUENA VISTA DR PROJECT	.00	1,005,000
65-4000-718	LINCOLN ST PROJECT	.00	1,593,750
65-4000-725	TRANSPORTATION	1,200,000	1,083,637
65-4000-726	BALDWIN CREEK/9TH	1,250,000	1,250,000
65-4000-730	JEFFERSON STREET REHAB	.00	1,250,000
65-4000-740	MISC SMALL STREET REPAIRS	2,405,095	.00
	Total GRANT EXPENSE:	4,855,095	6,182,387
	OPTIONAL SALES TAX FUND 65 Revenue Total:	4,855,095	6,182,387
	OPTIONAL SALES TAX FUND 65 Expenditure Total:	4,855,095	6,182,387
	Net Total OPTIONAL SALES TAX FUND 65:	.00	.00

LANDER SENIOR ENDOWMENT**ENDOWMENT REVENUE**

70-361-0200	TRANSFER FROM ENDOWMENT	18,800	28,300
70-361-0210	INTEREST	2,000	7,000

Account Number	Account Title	2023-24 Current year Budget	2024-25 Future year Budget
Total ENDOWMENT REVENUE:		20,800	35,300
ENDOWMENT EXPENSES			
70-5000-431	BUILDING MAINTENANCE	20,000	20,000
70-5000-700	BANK CHARGES	800	300
70-5000-815	NEW ASSETS	.00	15,000
Total ENDOWMENT EXPENSES:		20,800	35,300
LANDER SENIOR ENDOWMENT Revenue Total:		20,800	35,300
LANDER SENIOR ENDOWMENT Expenditure Total:		20,800	35,300
Net Total LANDER SENIOR ENDOWMENT:		.00	.00
Net Grand Totals:		.00	1

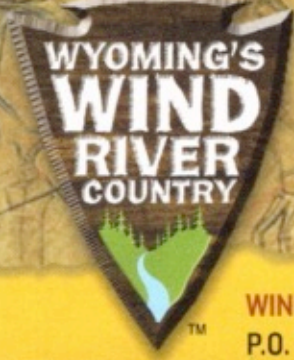
City of Lander

Proposed Budget

To be read at council meeting

For the Fiscal Year ending June 30, 2025

GENERAL FUND	\$ 8,144,748
ENTERPRISE FUND	\$ 27,689,907
OPTIONAL TAX	\$ 6,182,387
ECONOMIC DEVL TAX	\$ 840,000
AIRPORT FUND	\$ 554,300
CAPITAL PROJECTS	\$ 1,147,895
SENIOR CENTER	\$ 35,300



The Only Way to Yellowstone.

Section 8, Item B.

WIND RIVER VISITORS COUNCIL
P.O. Box 925 Lander, WY 82520 USA • 307-332-5546 • info@windriver.org • www.windriver.org

April 16, 2024

To all parties of the Joint Powers Agreement,

Attached is the Wind River Visitors Council's proposed budget and operating plan, effective July 1, 2024 through June 30, 2025 for your review and approval per the Joint Powers Agreement. Please do not hesitate to contact any of the town, city or county representatives listed below with questions. Please submit your approval no later than June 30, 2024.

Thank you.

Helen Wilson
Executive Director, WRVC

Wind River Visitors Council Board Members

Ben Barto
Town of Dubois Appointment

Kip Post
County Commissioners Appointment

Helen Gordon
Town of Hudson Appointment

Owen Sweeney
City of Lander Appointment

Hal Herron
City of Riverton Appointment

Frank Welty
Town of Dubois Appointment

Joel Highsmith
Town of Shoshoni Appointment

Erika Yarber
County Commissioners Appointment

Krista Lobera
City of Lander Appointment

FY 2024-2025 Wind River Visitors Council Budget to Joint Powers Members—DRAFT						
A	B	C	D	E		
	Budget Category	Code	2023-2024 Budget	2024-2025 Budget		Budget
1	Income					
2	Lodging Tax	4009	\$1,016,610	\$979,138		
3	Interest Earned	4501	\$1,572	\$3,240		
4	Destination Development	DD	\$0	\$300,000		
5	Total Revenue		\$ 1,018,182	\$ 1,282,378	\$ 1,282,378	100.00%
6						
7	Expenses					
8	Accounting Services					
9	Accounting Services	5000	\$10,000	\$10,000		
10	Office Expense	5100	\$600	\$100		
11	Postage / Office	5200	\$50	\$50		
12	CPA Review or Audit	5300	\$18,000	\$15,000		
13	Total Accounting Services		\$28,650	\$25,150		
14	Board Expenses					
15	Board Expenses	5400	\$2,500	\$3,500		
16	Wyoming Governor's Hospitality & Tourism Convention (3 participants)	5500	\$5,000	\$5,000		
17	Board Retreat	5600		\$6,000		
18	Total Board Expenses		\$7,500	\$14,500		
19	Total Accounting and Board Expenses		\$ 36,150	\$ 39,650	\$ 39,650	3.09%
20						
21	WRVC Office, Staff and Services					
22	WRVC Office Services	6000	\$ 20,000	\$ 20,000		
23	WRVC Payroll (2 full time staff \$80,250, \$45,760), 1 part time staff (\$11,440), Compensation Adjustment up to 5%	6100	\$ 129,800	\$ 144,323		
24	FUTA/SUTA/FICA Taxes, Workers Compensation, Unemployment Insurance (25% of payroll)	6200	\$ 32,450	\$ 36,081		
25	Staff Medical Benefits (\$22,235), Retirement Benefits (\$13,231)	6300	\$ 17,548	\$ 35,466		
26	Cellular Telephone Stipend (\$50 per month)	6400	\$ 600	\$ 600		
27	Conference Attendance, Mileage, Meals	6500	\$ 15,000	\$ 20,000		
28	Professional Development	6600		\$ 3,500		
29	Total WRVC Office, Staff and Services		\$215,398	\$259,970	\$259,970	20.27%
30						
31	Wind River Country Tourism Asset Development (TAD) \$244,785					
32	Community of Dubois 35% (FY 2023-2024 37.6%)	7000	\$95,562	\$85,675		
33	Community of Lander 32% (FY 2023-2024 30.2%)	7100	\$76,754	\$78,331		
34	Community of Riverton 33% (FY 2023-2024 32.2%)	7200	\$81,837	\$80,779		
35	Community of Shoshoni-Flat Rate	7300	\$10,400	\$9,800		
36	Community of Hudson-Flat Rate	7400	\$5,200	\$4,900		
37	Total Tourism Asset Development Program		\$ 269,753	\$ 259,485	\$ 259,485	20.23%
38						
39	Marketing Campaign					
40	Website Development	8000	\$11,000	\$11,300		
41	Direct Marketing, Leads, Online Marketing and Social Media	8025	\$84,815	\$97,815		
42	Google DMO Program	8050	\$0	\$2,000		
43	Regional & State Partnerships	8075	\$13,600	\$17,432		
44	Community Planning & Training	8100	\$10,000	\$11,040		
45	Photo and Video Library	8125	\$10,000	\$5,000		
46	Collateral Reprints (vacation guide 116,750; \$48K, self-guided driving tour map 30,000; \$8K, WRIR 0, freight; \$7K, sticker reprint 6,000; \$6K)	8150	\$70,000	\$43,000		
47	Press Relations/Events/Packages/Social Media	8175	\$49,300	\$54,000		
48	FAM Tours / Press Trips	8200	\$20,000	\$22,000		
49	Creative, Print Ads (Wyoming Official Travel Guide; \$9,500, Additional Print Ads \$10,500)	8225	\$20,000	\$21,495		
50	Literature Distribution (Pony Express—\$665, Certified Folder—\$5,500, Jackson Hole Airport—\$150);	8250	\$6,315	\$7,440		
51	Billboard in Shoshoni	8275	\$500	\$500		
52	Market Research and Analysis	8300	\$0	\$0		
53	Fulfillment Program (postage, packets)	8325	\$22,000	\$18,000		
54	New Opportunities	8350	\$73,746	\$50,244		
55	Ambassador & Lodging Tax Education	8375	\$2,000	\$1,000		
56	Niche Target Marketing	8400	\$11,255	\$10,000		
57	Conference/Meeting Marketing	8425	\$5,000	\$5,000		
58	Group Tour Business	8450	\$2,500	\$2,500		
59	Support for Wind River Indian Reservation Interpretive Plan	8475	\$35,000	\$45,000		
60	International Marketing (Global Inspiration Program, \$5,750)	8500	\$19,850	\$13,100		
61	Total Marketing Campaign		\$466,881	\$437,866	\$437,866	34.14%
62						
63	Air Service Marketing					
64	Air Service Marketing	9000	\$30,000	\$30,000	\$30,000	2.34%
65						
66	Destination Development Program (\$300,000)					
67	Wayfinding Signage—Dubois, Lander, Riverton	DD		\$280,000		
68	Air Service Marketing	DD		\$20,000		
69				\$300,000	\$300,000	23.39%
70	Total Expenses		\$ 1,018,182	\$ 1,326,971		103.48%
71	Cash From Prior Year Surplus			\$44,593.00		
72	Over/(Under) Expenditures			\$0		

Section 8, Item B.

FY 2024-2025 Joint Powers Budget Notes

Code	Amount	Description
4009	\$979,138	Lodging Tax: This is the actual lodging tax revenue that was collected in fiscal year 2022 to 2023 and will serve as the budget for fiscal year 2024 to 2025.
4501	\$3,240	Interest Earned: Interest income in the beginning of fiscal year 2023 to 2024 averaged \$270 per month. This calculates to \$3,240 for the full fiscal year.
DD	\$300,000	Destination Development Program: The Wind River Visitors Council will receive \$300,000 in July 2024 as part of the State's Destination Development Program. This money will need to be spent by June 30, 2026.
5000	\$10,000	Accounting Services: This budget line is remaining the same based on this fiscal year's actual spendings.
5100	\$100	Office Expense: This budget line has been reduced based on this fiscal year's actual spendings.
5200	\$50	Postage/Office: This budget line is remaining the same based on this fiscal year's actual spendings.
5300	\$15,000	CPA Review or Audit: This budget line has been reduced based on a conversation with Summit West.
5400	\$3,500	Board Expenses: Because of facility and catering cost increases, as well as the number of Board Members requesting mileage reimbursements, this line item has been increased from \$2,500 to \$3,500.
5500	\$5,000	Wyoming Governor's Hospitality & Tourism Convention (three participants): The Wind River Visitors Council is once again budgeting for three Board Members to attend the Wyoming Governor's Hospitality and Tourism Convention.
5600	\$6,000	Board Retreat: This retreat will focus on moving the Wind River Visitors Council's strategic plan forward. This is a new line item.
6000	\$20,000	WRVC Office Services: This budget line is remaining the same based on this fiscal year's actual spendings.
6100	\$144,323	WRVC Payroll: This budget line has been increased to account for two full time staff members and the addition of one part time staff member. It also allows for compensation adjustments up to five percent.

6200	\$36,081	Taxes, Workers Compensation, Unemployment Insurance: 25% of payroll.
6300	\$35,466	Staff Medical and Retirement Benefits: Medical benefits have been estimated at \$22,235, which accounts for a 10% increase from the current fiscal year. The WRVC is considering switching from Wyoming Chambers Health to the Wyoming Association of Municipalities (WAM) Blue Cross Blue Shield plan for medical insurance, as Chamber Health requires a minimum of two staff for coverage, while the WAM plan does not have a minimum. The Wind River Visitors Council qualifies for the Wyoming Retirement System, which requires a 9.25% employee contribution and up to a 10% employer contribution. (The current employer contribution is 9.37%, but this could increase to 10%.) In previous years, the Wind River Visitors Council has used a SIMPLE IRA for its retirement benefits. Using the Wyoming Retirement System for retirement will be an appealing employee recruitment tool. It will also help with employee retention.
6400	\$600	Cellular Telephone Stipend: This line item is for a \$50 per month cellular telephone stipend.
6500	\$20,000	Conference Attendance, Mileage, Meals: This amount has been increased to accommodate for rising conference expenses. In addition to conference attendance, this budget line also includes mileage for staff members and business meals that the WRVC hosts.
6600	\$3,500	Professional Development: This line item supports staff development, including a Certified Destination Management Executive (CDME) certification for the Executive Director and graphic design training (or other needed training) for the other position(s).
7000	\$85,675	Dubois TAD: Dubois brought in 35% of the lodging tax in fiscal year 2022 to 2023. \$85,675 is 35% of the 25% that is distributed to Dubois, Lander and Riverton.
7100	\$78,331	Lander TAD: Lander brought in 32% of the lodging tax in fiscal year 2022 to 2023. \$78,331 is 32% of the 25% that is distributed to Dubois, Lander and Riverton.
7200	\$80,779	Riverton TAD: Riverton brought in 33% of the lodging tax in fiscal year 2022 to 2023. \$80,779 is 33% of the 25% that is distributed to Dubois, Lander and Riverton.
7300	\$9,800	Shoshoni TAD: Lodging tax throughout Fremont County decreased slightly. Therefore, TAD funding decreased. Shoshoni's decrease is from \$10,400 to \$9,800.
7400	\$4,900	Hudson TAD: Lodging tax throughout Fremont County decreased slightly. Therefore, TAD funding decreased. Hudson's decrease is from \$5,200 to \$4,900.

8000	\$11,300	Website Development: This amount includes six republished blogs from The Rendezvous magazine at \$200 each; six blogs written by guest writers at \$300 each; website management, hosting and services at \$2,000; domain and plug-in renewals at \$500; email hosting at \$800 and website development at \$5,000.
8025	\$97,815	Direct Marketing, Leads, Online Marketing and Social Media: This budget line includes email marketing software at \$6,600; a Wyoming Tourism unlimited leads co-op at \$10,000; a SEM co-op at \$15,000; paid social media at \$1,000; Wyoming Tourism sponsored content at \$10,920; banners on Wyoming Tourism at \$2,800; Wyoming Tourism spring and fall co-ops at \$35,000; National Park Trips leads at \$4,500 and a National Park Trips display ad and advertorial at \$11,995.
8050	\$2,000	Google DMO Program: This is for a Destination Optimization state co-op campaign focused on Google and TripAdvisor.
8075	\$17,432	Regional and State Partnerships: This budget line includes a podcast focused on Wind River Country; the production of the WRVC's annual report; chamber memberships; and local and national partnerships and memberships.
8100	\$11,040	Community Planning and Training: This budget line includes sponsored content, display ads and sponsoring #Snapped on County 10.
8125	\$5,000	Photo and Video Library: This budget line includes new photo and video acquisition.
8150	\$43,000	Literature and Sticker Reprints: The WRVC will need 57,000 vacation guides at \$27,000, 30,000 self-guided driving tour maps at \$8,000, freight at \$2,000 and 6,000 sticker reprints at \$6,000.
8175	\$54,000	Press Relations/Events/Packages/Social Media: The monthly event calendar will cost \$4,000. Public relations will cost \$26,400. Social media management will cost \$18,000. Industry and consumer newsletters will cost \$4,800. Muckrack (a media database) will cost \$800.
8200	\$22,000	FAM Tours / Press Trips: This budget line has increased slightly (\$2,000) from the current fiscal year.
8225	\$21,495	Print Ads: This budget line includes a full page ad in the Wyoming Official Travel Guide at \$9,500 and a full page ad in the National Park Journal, Yellowstone at \$11,995.
8250	\$7,440	Literature Distribution: This budget line includes multi-state literature distribution at \$6,500, literature distribution in Teton County at \$700 and a rack space in the Jackson Hole airport at \$240.

8275	\$500	Billboard in Shoshoni: This is the annual cost of the billboard in Shoshoni.
8300	\$0	Market Research and Analysis: The WRVC is currently using the Wyoming Office of Tourism's Zartico program and Destination International's "products and tools" for its market research and analysis. In addition, we receive lots of data from partners, webinars, conferences and seminars.
8325	\$18,000	Fulfillment Program (postage, packets): This budget line includes postage, handling of vacation packets and envelope printing and supplies.
8350	\$50,244	New Opportunities: This budget line reflects new projects that are unknown at this time.
8375	\$1,000	Ambassador and Lodging Tax Education: This budget line has been reduced based on this fiscal year's actual spendings.
8400	\$10,000	Niche Marketing: This budget line includes advertising on the Jackson Hole Chamber website under the categories of Summer Activities, Winter Activities and Arts and Culture at \$2,100. It also includes a display ad in the Jackson Hole Chamber Explorer Magazine at \$3,500. It includes support for the trek program through the Fremont County Museums at \$4,000 and sponsoring a National Bighorn Sheep Center ad on the Jackson Hole Chamber of Commerce website at \$400.
8425	\$5,000	Conference/Meeting Marketing: This budget line is for conference and meeting marketing.
8450	\$2,500	Group Tour Business: This budget line is for group tour marketing.
8475	\$45,000	Wind River Indian Reservation Interpretive Plan: This budget line supports projects on the Wind River Indian Reservation. Fiscal year 2024 to 2025's projects include displays by local artists at some of the TravelStorys sites, exhibition dancing at events throughout Fremont County, sponsoring a powwow and a community celebration.
8500	\$13,100	International Marketing Programs: This budget line supports a Great American West partnership program at \$7,500, a display ad on the Real America Guide Map at \$600 and a Brand USA programmatic media campaign at \$5,000. While this budget line has been reduced, it includes a State partnership, which increases the value of the marketing campaign from the previous fiscal year, and therefore increases Wind River Country's international exposure.
9000	\$30,000	Air Service Marketing: This budget line supports air service marketing through the FAST group and is remaining the same.

DD	\$300,000	Destination Development Program: The majority of Destination Development Program funds will be used to continue the wayfinding project, which has been enthusiastically endorsed by a majority of the communities that the Wind River Visitors Council serves. We've also allocated \$20,000 for additional air service marketing.
Cash from prior year surplus	\$44,593	Cash From Prior Year Surplus: This is the carryover from fiscal year 2022 to 2023, which is the fiscal year that this budget is based on.

Wind River Visitors Council (WRVC) Fiscal Year 2024 to 2025 Budget Narrative

Joint Powers Board Summary

The Wind River Visitors Council, a Destination Marketing Organization (DMO), is charged with the responsibility of investing lodging tax revenues to facilitate wider promotion and marketing of Fremont County and the Wind River Indian Reservation (branded as Wind River Country) as a tourist and visitor destination.

The Wind River Visitors Council’s mission is to stimulate tourism by increasing awareness of, and encouraging visitation to, the unique destinations, activities and events in Wind River Country.

Fiscal Year 2024 to 2025 Budget

The WRVC Joint Powers Board Budget was approved by the Wind River Visitors Council’s Board of Directors on Thursday, March 28, 2024 for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Revenue

The Wind River Visitors Council uses the previous full fiscal year’s actual numbers for its budget. The last full fiscal year was FY 2022 to 2023, which had a revenue of \$979,138, which is the number that you’ll see in the proposed Joint Powers Budget. This was surpassed only by fiscal year 2021 to 2022, which had a revenue of \$1,016,610.

In fiscal year 2024 to 2025 the WRVC will receive both lodging tax revenue and a \$300,000 Destination Development Program grant through the Wyoming Office of Tourism. Destination Development Program funds must be spent by June 30, 2026.

Oversight

Because the annual lodging tax collections and Destination Development Program revenue exceeded \$1,000,000 in fiscal year 2022 to 2023, the WRVC was required by state statute to have a CPA financial audit conducted. The financial audit was submitted to the Wyoming Department of Audit and the County Clerk’s office as public record.

Budgeted Income		Percent of Budget
Lodging Tax Revenue, Interest Income and Destination Development Program Funds	\$1,282,378	100%

Budgeted Expenses	Cost	Percent of Budget
Accounting, CPA Audit and Board Operation	\$39,650	3.09%

Office Staff Payroll, Taxes, Benefits and Office Services (rent, administration, etc.)	\$259,970	20.27%
Tourism Asset Development (TAD) Program	\$259,485	20.23%
Marketing Campaign	\$437,866	34.14%
Air Service Marketing (FAST)	\$30,000	2.34%
Destination Development Program	\$300,000	23.39%
TOTAL	\$1,326,971	103.48%
Cash From Prior Year Surplus	\$44,593	
Over/(Under) Expenditures	0	

Lodging Tax Vote

The two percent lodging tax was renewed in November 2022 with overwhelming support, as indicated by a 72 percent vote in favor of renewing.

The five percent statewide lodging tax went into effect on January 1, 2021, and Fremont County started receiving two percent of that when Fremont County’s tax went up for renewal. The state lodging tax guarantees two percent lodging tax collections to Fremont County. The remaining two percent was on the 2022 ballot for public vote to bring the County’s collections to its four percent rate. A breakdown is below.

Fremont County (1/1/21)

- 3% Statewide lodging tax (goes to the Wyoming Office of Tourism)
- 4% Local option
- 7% Total lodging tax

Fremont County (1/1/23)

- 3% Statewide lodging tax (goes to the Wyoming Office of Tourism)
- 2% State local guarantee (comes from the Wyoming Office of Tourism)
- 2% Local option
- 7% Total lodging tax

Travel Trends for 2024

- Deeper experiences with positive impacts
- Time with loved ones
- Wellness travel
- Astro tourism/stargazing
- Culinary offerings
- Rural tourism
- Road trips
- Shoulder season travel

Tourism Asset Development (TAD) Program

Our Joint Powers communities of Dubois, Hudson, Lander, Riverton and Shoshoni function as our visitor centers throughout Fremont County. The Lander Chamber of

Commerce, the City of Riverton and the Towns of Dubois, Hudson and Shoshoni receive an allocation from the 25 percent of all lodging taxes collected in the form of the Tourism Asset Development (TAD) program. These funds are under local control to empower our communities to provide much needed visitor services, staff and local grant programs to support community tourism development and events. The FY 2024/2025 budget puts 25 percent of lodging tax collections at \$244,785, this is down from \$254,153 in FY 2023/2024. TAD funding is distributed to each community based on their percentage of contribution to the lodging tax collections. Shoshoni and Hudson receive a flat rate, which is significantly higher than their percentage of actual lodging tax collections.

TAD distributions for FY 2024/2025 will be:

Dubois 35%	7000	\$85,675
Lander 32%	7100	\$78,331
Riverton 33%	7200	\$80,779
Shoshoni-flat rate	7300	\$9,800
Hudson-flat rate	7400	\$4,900
Total TAD Program		\$259,485

Fremont County Lodging Tax Collections

(Source: Wyoming Department of Revenue)

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
July	\$87,513.50	\$77,747.08	\$68,977.20	\$88,147.68	\$87,331.20	\$57,078.97	\$128,851.47	\$121,114.01	\$149,196.33
August	\$120,161.63	\$119,558.34	\$97,863.24	\$132,820.79	\$116,138.02	\$103,524.40	\$166,881.99	\$159,201.31	\$141,275.66
September	\$103,555.85	\$121,979.86	\$136,510.43	\$121,074.32	\$110,570.80	\$119,039.14	\$141,012.80	\$131,327.68	\$141,487.84
October	\$78,521.41	\$82,457.36	\$135,684.13	\$92,822.73	\$131,303.72	\$96,609.43	\$104,610.46	\$161,539.35	\$173,406.62
November	\$65,634.16	\$66,320.69	\$60,656.37	\$74,941.32	\$62,477.23	\$55,640.27	\$127,396.06	\$66,529.20	\$62,740.43
December	\$35,863.06	\$28,180.25	\$19,345.61	\$19,015.36	\$39,919.44	\$41,054.05	\$42,669.91	\$42,757.39	\$35,378.38
January	\$26,285.38	\$24,854.02	\$35,059.29	\$20,424.06	\$34,534.93	\$30,150.89	\$39,330.21	\$42,626.27	\$51,443.45
February	\$29,793.27	\$28,315.62	\$35,103.14	\$35,548.75	\$32,238.55	\$35,123.06	\$40,338.62	\$46,395.65	\$31,916.64
March	\$42,612.90	\$41,364.69	\$32,397.61	\$29,958.44	\$36,985.04	\$37,491.44	\$44,848.47	\$41,104.69	\$41,225.46
April	\$31,209.25	\$29,770.09	\$37,741.83	\$34,868.18	\$32,041.45	\$45,623.20	\$57,967.09	\$55,490.21	
May	\$34,060.95	\$30,993.80	\$30,913.52	\$37,983.64	\$17,600.12	\$45,320.51	\$55,570.82	\$42,656.79	
June	\$45,406.33	\$40,827.68	\$37,353.76	\$47,084.25	\$29,190.44	\$62,844.46	\$67,132.87	\$68,395.46	
Total	\$700,617.69	\$692,369.48	\$727,606.13	\$734,689.52	\$730,330.94	\$729,499.82	\$1,016,610.77	\$979,138.01	\$828,070.81

Section 8, Item B.

Some Highlights from Fiscal Year 2023 to 2024 (so far)

In addition to marketing to local, state, national and international audiences, the Wind River Visitors Council is also involved in lots of projects. Some of the projects from the current fiscal year (2023 to 2024) are listed below.

Scenic Loop Road in Wyoming's Wind River Country: A Tour Guide and Road Log

The Wind River Visitors Council sponsored the new *Scenic Loop Road in Wyoming's Wind River Country: A Tour Guide and Road Log*. The original guide was released in 2000.

Business After Hours/Community Event

On September 21, the Wind River Visitors Council joined forces with the Wyoming State Chamber of Commerce and Wyoming Economic Development Association to host the Wyoming Working Together Conference's Thursday evening reception as part of the Lander Chamber of Commerce's Business After Hours. The reception served as an informative celebration of Lander-South Pass City's designation as a Continental Divide Trail (CDT) Gateway Community. This tied in directly with one of this year's conference themes, the economy of outdoor recreation.

The Business After Hours portion of the evening was catered by Bunks BBQ and took place at Centennial Park in Lander. The event then moved across the street to the Coalter Loft, where Danny Knoll provided a lively presentation on his 2016 thru-hike of the CDT from Mexico to Canada, along the spine of the Rockies. Danny shared his highs and lows and highlighted the 504 miles the CDT travels through Wyoming.

Fall Press Trip

The Wind River Visitors Council hosted a fall press trip from September 21 to 24. The trip included a tour of the English Tunnel and Carissa Mine in South Pass City, a scenic drive along the Loop Road in Lander, a tour of the National Museum of Military Vehicles in Dubois, a float trip through the Wind River Indian Reservation—followed by a petroglyph tour— and, of course, amazing accommodation, dining and shopping experiences in Riverton and beyond.

Lander Rotary

On September 27, Helen Wilson presented to Lander Rotary. She had lots of fun showcasing recent marketing efforts, tourism and media coverage of Lander and Wind River Country. She talked about tourism numbers since the pandemic (which have been record-breaking for the area), awards and recent and upcoming projects in Wind River Country. She also discussed travel trend predictions.

Bike Racks in Riverton

The Wind River Visitors Council sponsored bike racks in Riverton, which have now been installed in four community parks; Jaycee, Sunset, Teeter and City Park. This project supports the WY Responsibly campaign.

Mountain biking the J-Line at Johnny Behind the Rocks

While Johnny Behind the Rocks in Lander features trails for all skill levels, Alan Mandel shows what’s possible on the new J-Line in this Wind River Visitors Council supported film, <https://www.youtube.com/watch?v=imBmw84ijzM&t=138s>.

Wyoming’s State Shooting Complex Fremont County Committee

Helen Wilson is one of nine Fremont County residents serving on a local committee that will be submitting a proposal to the Wyoming State Shooting Complex Oversight Task Force to try to get Fremont County selected as the location of a world-class facility. The local committee has been meeting regularly to discuss this proposal.

Sign at Town Hall in Hudson

The Wind River Visitors Council worked with the Town of Hudson to put a digital sign at Hudson Town Hall. The sign is up and running. Other digital signs that the Wind River Visitors Council has funded in Wind River Country are the signs in Dubois, Lander and Shoshoni.

Celebrating 100 Years of the Yellowstone Highway

The Wind River Visitors Council has partnered with the Riverton Museum, Hot Springs County Museum & Cultural Center and Hot Springs County Travel & Tourism Board to celebrate the 100th anniversary of the Yellowstone Highway as part of National Travel and Tourism Week, which takes place from May 19 to 25. To celebrate the anniversary, the Riverton Museum will be hosting historian Jackie Dorothy for this Wind River Visitors Council Adventure Trek Series program on Sunday, May 19 from 9 a.m. to 4 p.m. The day will include an interpretive bus tour that will explore the history and scenery of the Yellowstone Highway from Shoshoni to Thermopolis. In addition, we’ll visit the Hot Springs County Museum & Cultural Center and the Hot Springs State Park Bath House in Thermopolis. We’ll have a late lunch at the One Eyed Buffalo Brewing Company before making our way back to Riverton.

Powwow Video and Community Celebration

The Wind River Visitors Council is creating a video about powwows. This informative and fun video will dive into the powwow circuit, focusing specifically on the powwows and the people of the Wind River Indian Reservation. We’re also supporting a

community celebration on the Wind River Indian Reservation, which is scheduled for Tuesday, May 21 as part of National Travel and Tourism Week.

International Dark Sky Park Community Celebration

Sinks Canyon State Park and the Wind River Visitors Council host a Community Celebration to recognize Sinks Canyon State Park’s recent designation as an International Dark Sky Park, which is the first designation of its kind in Wyoming. This National Travel and Tourism Week event takes place on Saturday, May 25 from 7:30 to 9:30 p.m. at Sinks Canyon State Park Visitor Center, located at 3018 Sinks Canyon Road. The evening will include a talk about why we need dark skies and how this designation was achieved. There will also be a constellation tour. Appetizers and beverages will be provided. In addition, there will be an informational table about Lander-South Pass City’s Continental Divide Trail Gateway Community Designation.

Podcast

The Wind River Visitors Council is launching its own podcast, *Wyoming’s Wind River Country: Yellowstone’s Unique Neighbor*. The podcast will premiere on Thursday, May 23 as part of National Travel and Tourism Week. We’ve partnered with local podcaster and radio personality Charene Herrera to create this fun podcast that will feature Wyoming’s Wind River Country.

The New Fly Fisher

The Wind River Visitors Council hosted The New Fly Fisher in Fall 2023. They have put together an immersive documentary with a historical and sustainable focus that demonstrates that Wind River Country is an accessible location for anglers throughout North America and overseas. The episode premiered on Saturday, March 30. Here’s a link to the full episode, <https://www.youtube.com/watch?v=CzPhOVEQY0Q>.

Kiosk on the Wind River Indian Reservation

The Wind River Visitors Council has been working with Wind River Development Fund to put an informational kiosk under the gazebo at the Frank B. Wise Business Center in Fort Washakie on the Wind River Indian Reservation. A programmer is currently installing the content, and the kiosk should be up and running in the next few weeks.

Destination Development Program

The Destination Development Program is a grant that was created in 2023 by the Wyoming Office of Tourism for Wyoming’s 27 local Lodging Tax Boards. The Wind River Visitors Council (Fremont County’s Lodging Tax Board) was one of the recipients. In addition to The New Fly Fisher video, the sign at Town Hall in Hudson and the kiosk on

the Wind River Indian Reservation (mentioned above), the following projects have been completed as part of this program:

- Two State marketing co-ops
- Advertising in the National Park Journal, Yellowstone
- Communication/meetings/graphic design supplies
- A video display in the Lander Chamber of Commerce Visitor Center

Other projects that are in the works include:

- A TravelStorys downtown Dubois walking tour—This tour consists of 10 locations, most of which can be walked to from the downtown Dubois area. Each site will have a three minute recording. Four seniors in the outdoor recreation, tourism and hospitality program at the University of Wyoming are working with us on this project as their spring “capstone” project. The stories will be recorded on April 18, and we’ll be testing the tour on April 29 and 30 with the hope of releasing it in May.
- Wayfinding signage in Dubois, Lander and Riverton—This attractive signage has a unified look, while also representing each community’s unique personality. A committee of 10 people is working with a contractor on this signage, with representation from each community. The committee has looked at design inspiration boards and participated in an onsite visit with the consultant. Each community was toured, and the committee provided feedback on several sign mockups. The committee narrowed each community’s sign “wish list” down to 20 locations, and prioritized the signs into four groups, with five signs in each. The prioritization will guide the strategic plan that is currently being created. Signage should start to appear in late spring/early summer.
- An expansion of the Art Banner Project in Riverton. Several art banners are now on display in Riverton. More will be hung soon.

RESOLUTION 1332
AMENDING RESOLUTION 1315
FEES AND UTILITY RATES FOR
WATER AND WASTEWATER SERVICE JULY 1, 2024-JUNE 30, 2025

A Resolution establishing water and wastewater service fees as defined and authorized by Title 9 -2-4 of the Lander City Code for July 1, 2024, to June 30, 2025.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER:

Section 1:

- (a) Connections: All consumer connections to the city water main and all water meters shall hereafter be made, at the expense of the consumer. Consumers will be charged the actual costs for the meter, spuds, flanges, and radio reads according to the circumstances of the connection. Consumers shall call City Hall for pricing.
- (b) Installation. The applicant shall be responsible for providing the following: one copper setting or other approved fitting in a horizontal position and one-stop. The applicant shall also be responsible for acquiring a water meter from the city at the rate specified in this section and having the same installed by a plumber licensed under the Lander Municipal Code. After installation, the applicant shall notify the city and have the water meter inspected by the same for proper installation.
- (c) Certificate Required. - No permit shall be granted without the certification of the Public Works Director that the water line up to and including the meter connections complies with the provisions of this Title, including regulations, specifications, and standards adopted by the Public Works Department and the International Plumbing Code as adopted by the City.

Section 2:

- (a) Regular Water Usage, up to 4,000 gallons per meter per month are as set forth below:

Meter Size (inches)	Monthly Minimum Charge – Inside City	Monthly Minimum Charge – Outside City
5/8" Meter	\$42.96	\$64.44
3/4" Meter	\$45.87	\$68.81
1" Meter	\$53.29	\$79.93
1 1/2" Meter	\$74.45	\$111.65
2" Meter	\$104.08	\$156.12
3" Meter	\$188.75	\$283.13
4" Meter	\$307.29	\$460.93
6" Meter	\$645.99	\$968.96
8" Meter	\$1,120.14	\$1680.22

- (b) Excess Water Usage, over 4,000 gallons per meter per month shall be as follows:
 - a. Inside of the city limits \$3.57 per 1,000 gallons over the allotted 4,000 gallons.
 - b. Outside of the city limits \$5.34 per 1,000 gallons over the allotted 4,000 gallons.

Section 3:

- (a) Rural Water Fees. Fees for water from the Rural Water House will be \$16.03 for 1,000 gallons.
- (b) Snowbird Rate shall be \$34.65 per month so long as the water meter registers zero water usage.
- (c) The Mayor and City Council may allow the running of water for residential customers and reduced rates for sewer in the event the City needs citizens to run water to keep the City water and sewer mains from freezing.
- (d) These rates and charges are established so that each user class pays its proportionate share of the costs of water and wastewater treatment services, and the City Treasurer is directed to review the charge structure to ensure that proportionality between user classes is maintained and to recommend modifications as appropriate every three years. Each user shall be notified by the City of rate changes.

Section 4:

The following rates are established and shall be charged and paid every month for all sanitary sewer services from the municipal sanitary sewer system.

SEWER TAP FEES

Sewer Tap Size	Connection Fee Inside City	Connection Fee Outside City
4"	\$175.00	\$350.00
6"	\$225.00	\$450.00
7"	\$275.00	\$550.00
8"	\$325.00	\$650.00
9"	\$375.00	\$750.00
10"	\$425.00	\$850.00

SEWER UTILITY RATES

Minimum Charges

Water Meter Size (inches)	Monthly Minimum Charge Inside City	Monthly Minimum Charge Outside City
5/8"	\$20.63	\$23.81
¾"	\$22.03	\$26.59
1"	\$25.58	\$33.71
1 ½"	\$35.73	\$53.99
2"	\$49.95	\$82.41
3"	\$90.53	\$163.58
4"	\$147.36	\$277.24
6"	\$307.57	\$601.96
8"	\$537.02	\$1056.57

- (a) Excess Sewer Use Charges, over 2,000 gallons per meter per month shall be as follows:
 - a. Inside of the city limits \$2.54 per 1,000 gallons over the allotted 2,000 gallons in city limits.
 - b. Outside of the city limits \$3.79 per 1,000 gallons over the allotted 2,000 gallons.
- (b) The residential customer's monthly sewage usage will be based upon the customer's average water usage during the winter for **two** billing periods in November, and December re-determined annually on or about January 1st.
- (c) Sewer service charges for other than residential customers are to be based upon the indicated water usage. If any customer can show (by meter) that a portion of the metered water does not enter the sanitary sewer system, the customer(s) are to be charged for only that volume entering the sanitary sewers. The customer may be required to install a meter in his system to record the difference between sewage and non-sewage flows.
- (d) For those users who use wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement will be determined after testing for BOD, SS and other pollutants.

Section 4:

- (a) Non-property Owner Deposit Required. – All water and sewer customers who do not own the real estate or a substantial equity therein, in connection with which such services are required, will be required by the city utility department to post a two hundred dollar (\$200.00) deposit as a guarantee of payment of their service account, which deposit shall be returned to such customers, without interest upon discontinuance of service and payment of their account in full. At each change in occupancy, the property owner will submit a transfer form signed by both the tenant and the landlord.

Instead of the above-required deposit, a property owner may sign an agreement with the City utility director guaranteeing payment for all water and sewer services furnished with such

property. In the event a property owner executes a guarantor's agreement, as provided in the preceding section, period bills shall be addressed to property owners in the care of tenants at the address to which services were furnished.

- (b) Delinquent Charges. - Monthly charges for water and sewer not paid within 20 days of the billing date are deemed delinquent and a delinquency charge of 10% of the unpaid amount will be charged at the close of business on the 20th of the month. In such circumstances, the City may shut off the water upon ten (10) days' notice to the property owner and/or tenant by U.S. Postal Service or posting of the notice on the property. After shutting off, water service shall be resumed only upon payment of the account balance, together with the sum of \$100.00 for the costs incurred in shutting the water off, sending notice, and turning the water on.
- (c) Payment of Charges and Penalties. - The City shall submit monthly statements to the user of water and/or sewer. Should any user fail to pay the balance due and interest penalty within two months of the due date, or if the account should exceed \$200.00 in delinquency, the City may shut off the water upon ten (10) days' notice to the property owner and/or tenant by U.S. Postal Service or posting of the notice on the property.
- (d) Payment Arrangements. At his or her discretion, the City Treasurer and/or the City Clerk, or their designee may formulate payment arrangements with a utility user for delinquent accounts. The payment arrangements will require the user to pay their current bill plus delinquency payment and additional payments for two months. If the utility user fails to comply with any part of the payment arrangement, the water service may be shut off immediately without further notice.
- (e) Payment Arrangements for Severe Water Breaks: In the event an account holder/water user has a severe water line break resulting in a balance due and owing in an amount the account holder is unable to pay completely in the timeframe according to payment arrangements in (h) above, the City Treasurer and/or the City Clerk, or their designee, at his or her discretion, may formulate payment arrangements for the remaining balance. If the account holder makes a payment each and every month under said arrangement, the City may suspend the accumulation of the delinquency charge of 10% of the unpaid account balance. Severe water break shall be defined as an identifiable water line break on the account holders' real property resulting in a greater charge than the \$250.00 allowance causing extreme hardship to the account holder.
- (f) Disconnection. - Any permit holder may request that their meter be disconnected. Upon payment of a disconnect fee of \$40 and any accrued charges, the City shall remove the meter. Accrued charges shall be figured as all past due charges adjusted by a pro rate credit for the unused portion of the prepaid basic demand charge. The permit holder shall pay for any overage.
- (g) Reconnection. - Any service disconnected under City Code Section 9-5-2 may be reconnected upon payment of a reconnect fee of \$40 and the basic demand charge.
- (h) Transfer of Permit. - A water permit may be transferred to a new owner of the premises served upon payment of all accrued charges and a transfer fee of \$25.

PASSED, APPROVED AND ADOPTED the _____ day of _____, 202__.

THE CITY OF LANDER
A Municipal Corporation

BY _____
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on _____, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk



Rajeon Strube Fossen <rsfossen@landerwyoming.org>

HA Board members contact list attached.

1 message

Rajeon Strube Fossen <rsfossen@landerwyoming.org>
To: Jeremy Forbis <jsforbis@ameritech.net>

Wed, Apr 17, 2024 at 9:30 AM

Jeremy, thank you for your willingness to join our Board. Please review the contact list for accuracy.

I realize now that we never talked about our "other job" of managing Pushroot Apartments. That is why the Board was formed in the late 70's.

I have attached our notes from yesterday morning and will include you in all future emails.

Appreciation and Optimism! Pass it on.
RaJean

3 attachments

 **Housing Board Minutes 4.16.24.docx**
23K

 **HA 2024 bylaws signed.pdf**
259K

 **HOUSING AUTHORITY 2023-24.docx**
23K

The Housing Authority of the City of Lander, WY

Meeting Minutes

April 16, 2024

I. Call to Order

Janeria called to order the regular meeting of the Housing Authority of the City of Lander at 11:00 am, April 16, 2024, at Lander City Hall.

II. Roll Call

The following persons were present:

Members: Chair Janeira Hart, Judy Legerski, Dean McKee, RaJean Strube Fossen.

Others present: City Liaison Charri Lara. Evergreen representatives: Margaret Richards, Mandy Roth and Gary McCoy (Zoom)

III. Agenda

Judy moved to accept the agenda and approve the regular meeting minutes of March 19, 2024. RaJean seconded. Motion carried.

IV. Discussion of Financials & Budget

Financials were reviewed. Judy asked Evergreen about some additional accounting fees on the Evergreen charges. Margaret reported that Accounts Payable are still done in house, but financials and miscellaneous bookkeeping are now being sourced out and RD has approved the change. The insurance company has notified Evergreen that a payment in the amount of \$21,782 will be forthcoming in regard to the roof damage and upcoming replacement.

Motion to accept financials and pay bills was made by Janeira and seconded by Judy. Motion carried.

Discussion of 2025 budget. The budget was submitted to RD March 31st. A proposed rent increase of \$25 per unit per month was submitted just as last year. A management fee increase was submitted from \$56 up to \$71 was submitted. Discussion was held on why this increase is so large in addition to outsourcing some bookkeeping. Evergreen replied that \$71 is the maximum allowed by RD.

The budget includes \$140k for roof improvements on two buildings as requested by the Board. It also includes \$240k for sewer line replacement. This item was not requested to be submitted to RD until further research, but Evergreen added it to avoid a mid-year budget adjustment through RD. It was noted that the Board does not wish to complete all these items under the 2025 budget and cause us to pay

penalties on our reserve account investments. Janeira moved and RaJean seconded to ratify the budget as presented to RD. Motion carried.

The Board requested that next year the protocol for budget be as in previous years where it is presented to the board in Feb or March for approval prior to submitting to RD.

V. Evergreen Management – Summary of Activities

Currently have one vacant unit and have a very adequate waiting list of people on the waiting list. A person that needed accommodation was transferred to another unit and has been charged for over \$2500 in damages.

VI. Treasurer’s Report

Treasurer Tracy Rue’s resignation has been accepted by the City Council. RaJean gave an update on the Schwab account showing a balance of \$530,585.34. Over \$66k of that is in cash as the CD that matured March 31, 2024, has not been reinvested.

Discussion was held regarding the potential to realize better investment income in a managed financial account. With the resignation of Bob Spengler in 2021 and now Tracy Rue, it appears prudent that may be a better option than relying on a board treasurer where turnover is common. The Board authorized Dean McKee to investigate a managed account with Edward Jones and bring the information back to the Board at the next meeting.

VII. Other Business

Jeremy Forbis is interested in learning more about the board. Members are meeting with him today.

VIII. Table Mountain Update

The \$325,000 award agreement has been signed by Janeira but not received back. Design costs can be reimbursed when the contract is fully executed.

Sherman and Howard engagement letter was signed for \$10,000 base fee and up to \$35,000 depending on bank requirements. Two documents were handed out for review. Both documents must be reviewed by the bank and this board and eventually acted on at a future meeting.

IX. Adjournment

The meeting was adjourned at 12:00 pm with the next meeting scheduled for 11:00 am, Tuesday May 21, 2024, at Lander City Hall.

**BY-LAWS OF THE HOUSING AUTHORITY OF THE
CITY OF LANDER, WYOMING
Adopted and Approved April 16, 2024**

ARTICLE I - THE AUTHORITY

Section 1. Name of Authority. The name of the Authority shall be "The Housing Authority of the City of Lander, Wyoming." Commonly know as the Lander Housing Authority.

Section 2. Office of Authority. The office of the Authority shall be at such a location as designated by the Board, in the City of Lander, State of Wyoming

Section 3. The Authority is established in accordance with Wyoming State Statute 15-10 (inclusive) all other laws of the State of Wyoming applicable thereto. The function of the Authority shall be as stated in City of Lander Resolutions 136 dated February 27, 1979, and Resolution 1203 dated May 11, 2021, and all other subsequent Resolutions duly approved and adopted by the City of Lander.

ARTICLE II - OFFICERS

Section 1. Officers. The officers of the Authority shall be a Chairperson, a Vice Chairperson, a Secretary and a Treasurer. A Secretary/Treasurer officer may be elected to perform combined duties.

Section 2. Chairperson. The Chairperson shall preside at all meetings of the Authority. Except as otherwise authorized by resolution of the Authority, the Chairperson shall sign all contracts, deeds and other instruments made by the Authority. At each meeting, the Chairman shall submit such recommendations and information as he/she may consider proper concerning the business, affairs and policies of the Authority.

Section 3. Vice Chairperson. The Vice Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson. The Vice Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Authority shall select a new Chairperson.

Section 4. Secretary. The Secretary shall keep the records of the Authority, shall act as secretary of the meetings of the Authority and record all votes, and shall keep a record of the proceedings of the Authority in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to the office. The Secretary shall assume all duties of the Chairperson and Vice Chairperson in the absence of both of those officers.

Section 5. Treasurer. The Treasurer shall have fiduciary responsibility of all funds of the Authority and shall keep or verify financial transactions as requested by the Board or the Auditing agency.

Section 6. Additional Duties. The officers of the Authority shall perform such other duties and functions as may from time to time be required by the Authority or the by-laws or rules and regulations of the Authority. The Officer's duties may be designated to staff positions or a contract for services as the Board deems appropriate.

Section 7. Required Public Officer Training. Each Board Member shall comply with the State Statute 9-1-510, inclusive, and complete and approved Public Officer Training within 12 months of being appointed to the Board.

Section 8. Removal. The Authority may remove officers and members with or without cause as approved by a majority vote of the Board.

Section 9. Attendance. Removal of a member may take place in the event of three (3) consecutive, unexcused absences. Each individual case will be reviewed by the Authority.

Section 10. Election or Appointment. The Chairperson, Vice Chairperson, Secretary and Treasurer shall be elected at the annual meeting of the Authority from among the board members of the Authority and shall hold office for one year or until their successors are elected and qualified.

Section 11. Vacancies. Should the office of any of these elected positions become vacant, the Authority shall elect a successor from its membership at the next regular meeting, and such election shall be for the unexpired term of said office. Officer vacancies should be filled as soon as possible.

Section 12. Additional Personnel. The Authority may employ such personnel, as it deems necessary to exercise its powers, duties and functions as prescribed by the laws of the State of Wyoming applicable thereto. The selection and compensation of such personnel shall be determined by the Authority subject to

the laws of the State of Wyoming. The Board has the right to enter into contractual agreements for management (in whole or in part) of the facilities. All contracts for services shall be duly approved by a majority of the Board and executed by signature of the Chairperson.

ARTICLE III-MEETINGS

Section 1. Annual Meeting. The annual meeting of the Authority shall be in February of each year or at an alternate time and place established by the board.

Section 2. Regular Meetings. Regular meetings will be held at a time and place to be established by the Board. All meetings will be held in accordance with Wyoming State Statute 16-4-403, Open public meetings law. The Board reserves the right to discuss business in an executive session for personnel, potential litigation, and property issues as allowed in Wyoming State Statute. 16-4-405

Section 3. Special Meetings. The Chairperson of the Authority may, when deemed expedient, OR upon the written request of two members of the Authority, call a special meeting of the Authority for the purpose of transacting any business designated by the request. The call for a special meeting must be communicated to each member of the Authority and publically posted at least 24 hours prior to the date of such special meeting. At such special meeting no business shall be considered other than as designated in the call.

Section 4. Membership. The Housing Authority Board shall consist of (five) 5 voting members per Wyoming State Statute 15-10-115 through 117. Members of the Board are nominated by the existing Board Members, recommended to the Mayor and appointed by the City Council of the City of Lander.

The term of each such member shall be 5 years, with terms to be staggered to ensure continuity. Upon completion of the first term, each term may be renewed once for a maximum of up to 2 terms served. Should a vacancy occur for any reason, immediate notice thereof shall be given to the City Clerk. The vacancy shall be filled as soon as possible and in accordance with this Section. The newly appointed member shall be assigned to serve the remainder of the unexpired term of the vacancy and then be eligible for one more full five (5)-year term.

The membership shall strive to have representatives with competent experience from the Health Industry (current or retired). When two candidates of

equal qualifications are presented the candidate with health industry experience shall receive preference. The membership can have committees, ad hoc members, volunteers, and paid staff as necessary to carry out all the duties of the Board. In addition, the City Council may assign a staff liaison or a council liaison (or both) to the Authority.

Section 5. Order of Business. At the regular meetings of the Authority the following shall be the order of business.

1. Roll call.
2. Approval of the minutes of the previous meeting.
3. Bills and communications.
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5. Reports of Committees
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7. Unfinished business.
8. New business.
9. Adjourn.

Section 6. Quorum - Manner of Voting. Three board members shall constitute a quorum for the purpose of conducting its business, exercising its powers, and for all other purposes. No action may be taken in the absence of a quorum, except to adjourn the meeting to a subsequent date. The Authority shall conduct its meetings according to Robert's Rules of Order.

Proxy voting shall not be allowed. Telephonic and video attendance and voting may be allowed if the member attended and participated in the entire discussion of the voting matter.

The result of voting on all questions coming before the Authority shall be entered upon the minutes of such meeting.

ARTICLE IV- CONFLICT OF INTEREST

Section 1. Any member of the Authority who has a conflict of interest on any agenda item that is before the Authority shall voluntarily excuse themselves, vacate the seat, and refrain from discussing and voting on said agenda item.

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Section 1. Amendments to By-Laws. The by-laws of the Authority shall be amended only with the approval of at least three of the members of the Authority at a regular or a special meeting, but no such amendment shall be adopted unless at least 14 days written notice thereof has been previously given to all of the members of the Authority. These Bylaws and any such amendments will require the final adoption of the Lander City Council as the Board's governing body pursuant to Wyoming State Statutes.

Duly approved and adopted this 16th day of April 2024



Chairman – Janeira Hart



Attest: Secretary – RaJean Strube Fossen

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Duly approved and adopted this 16th day of April 2024

Chairman – Janeira Hart

Attest: Secretary – RaJean Strube Fossen

CITY HANGAR LEASE AGREEMENT

THIS LEASE AGREEMENT made and entered into this 14th day of May, 2024 by and between the City of Lander, a Municipal Corporation, of 240 Lincoln Street, Lander, Wyoming, hereinafter referred to as “Lessor” and Sam Rodgers and Abbi Rodgers, Wind River Aviation, an individual, of Lander, Fremont County, Wyoming, hereinafter referred to as “Lessee”.

RECITALS

WHEREAS, the City of Lander, a Wyoming municipal corporation, is the owner of certain real property as described herein, hereinafter “City Hangar”, located in the City of Lander, Fremont County, Wyoming; and

WHEREAS, the City of Lander has determined that it is in the City’s best interest to enter into this Lease; and

WHEREAS, the Lessor and the Lessee desire to enter into a lease agreement of City property for the purpose of maintaining and operating all the duties, functions, and operations of City Hangar upon the terms and conditions hereinafter set forth; and

TERMS AND CONDITIONS:

NOW, THEREFORE, in consideration of the following mutually agreed upon terms, covenants and agreements to be kept and performed by Lessee and Lessor, the parties hereto do mutually agree and covenant as follows:

1. RECITALS. The above recitals are incorporated herein and made a part of this lease as if restated in full.
2. DEMISED PREMISE. Lessor hereby leases to Lessee the building commonly known as the City Hangar, and the land upon which it is located, which is identified as 1520 Rodeo Drive, Number 300 at Hunt Field Airport.
3. TERM AND EARLY TERMINATION. The term of this Lease shall commence on May 14th, 2024 and terminate on December 31, 2029.

The lease will be for five (5) years with an automatic five (5) year extension if the Lessor has no objections.

The Lessor or Lessee may terminate this Agreement at any time during the term stated hereinabove by providing written notice of intent to terminate within One Hundred Eighty Days (180) of desired termination date.

The parties recognize that Lessee is involved in the aviation business and the above property is located on the airport. As such the term of this Lease is of benefit to the City to promote the stability and prosperity of the municipal airport.

4. RENT. Lessee shall pay to Lessor as rent the sum of One Thousand Three Hundred Fifty Dollars (\$1,350.00) per month. Said rent shall be first paid on or before June 1, 2024 and continue thereafter on the first day of each calendar month thereafter during the term of this Lease.
5. USES OF PREMISES. Lessee hereby agrees that he shall only use the premises for this aviation repair business and for the storage of aircraft.
6. QUIET ENJOYMENT. Lessor covenants that it is seized of the real and personal property and has full right to make this Lease and that Lessee shall have quiet and peaceable possession of the demised premises during the term hereof and any extension hereof.

7. COMPLIANCE WITH LAWS. During the term hereof, Lessee shall comply with all applicable federal, state and local laws and any such non-compliance shall be deemed a breach of this Lease.
8. UTILITIES. All water, sewer, gas, electricity, telephone, trash, or other public utility services used on or provided to the premises described above shall be paid by Lessee.
9. MAJOR REPAIRS & MAINTENANCE. Lessee agrees to keep and maintain the building in good order and repair. Major repairs to the premises shall be at the discretion and paid for by the Lessor. Major repairs and maintenance shall include, but not be limited to exterior structure including roof and walls, HVAC systems, foundation, electrical and plumbing. Any repairs or improvements shall be first approved by the Public Works Director prior to being undertaken.
10. LIENS. Lessee shall keep the fee estate of the premises free and clear from all liens, including mechanic's, materials man's and other liens for work or labor furnished to the premises and should such lien be placed thereon, Lessee shall immediately cause the same to be released. Lessee further agrees to fully indemnify Lessor from any damages or costs associated with any such lien, including reasonable attorney's fees.
11. ALTERATIONS, ADDITIONS AND IMPROVEMENTS. Lessee shall not improve or alter the demised premises in any manner without written consent of Lessor, but shall before making any improvements or alterations, submit plans or designs therefore to Lessor for approval. All improvements or alterations, submit plans or designs therefore to Lessor for approval. All improvements or alterations erected or made on the leased premises shall, on expiration or sooner termination of this Lease, belong to Lessor without compensation to Lessee, except for Lessee's personal property; provided, however, that Lessor shall the option, to be exercised in the sole discretion of Lessor on the expiration r sooner termination of this Lease, to require Lessee to remove any or all such improvements or alterations.
12. INDEMNIFICATION OF LESSOR. Lessor shall not be liable for any loss, injury, death or damage to persons or property which at any time may be suffered or sustained by Lessee or by any person whosoever may at any time be using or occupying or visiting the demised premises or be in, on or about the same, whether such loss, injury, death or damage shall be caused by or in any way result from or arise out of any act, omission or negligence of Lessee or of any occupant, subtenant, visitor or user of any portion of the premises or shall result from or be caused by any other matter or thing whether of the same kind as or of a different kind that the matter or things above set forth, and Lessee shall indemnify Lessor against all damage. Lessee hereby waives all claims against Lessor for damages to the building and improvements that are now on or hereafter placed or built on the premises and to the property of Lessee in, on or about the premises and for injuries to persons or property in or about the premises from any cause arising at any time during the term hereof. The two (2) preceding sentences shall not apply to loss, injury, death or damage arising by reason of the gross negligence of Lessor, its agents or employees.
13. INSURANCE AND TAXES. Lessee shall be responsible and pay for all costs of insurance for any property placed upon the premises or in the building and shall pay all taxes assessed against the premises, if any. Lessee shall be responsible for loss or damage to any of his personal property placed upon the premises. Lessor shall carry liability insurance on the building.

Lessee shall at all times during the term of this Agreement, maintain liability insurance with an insurance company licensed to do business in the State of Wyoming and having Best rating "A" with a combined single limit of One Million Dollars and No/100 Dollars (\$1,000,000.00), with an aggregate limit amount of Two Million Dollars and No/100 (\$2,000,000.00) and will from time to

time at the City's reasonable request, provide the City with evidence thereof. Lessor shall be listed as a named insured on any such policy.

14. ACCESS TO PREMISES. Lessee shall permit Lessor or its agents to enter upon the leased premises at all reasonable times to inspect the premises or to make repairs that Lessor is obligated to make, pursuant to the terms herein. During the last four (4) months of the term created herein, Lessor may show the premises to person(s) wishing to rent the premises.
 15. HOLDING OVER. If Lessee remains in possession of the premises after expiration of the term hereof, with Lessor's acquiescence without any express agreement of the parties, Lessee shall be a tenant-at-will at the rental rate in effect at the end of the lease term and there shall be no renewal of the Lease by operation of law.
 16. OWNERSHIP OF IMPROVEMENTS. Upon termination of this Lease, Lessee shall have the right to remove any improvements placed on the premises for a period of thirty (30) days from the date of termination, provided that the premises is left in the same or better condition as when Lessee took possession. Thereafter, all improvements remaining on the property shall become the property of Lessor.
 17. BANKRUPTCY. If at any time during the term hereof proceedings in bankruptcy shall be instituted by or against Lessee which results in an adjudication of bankruptcy as to Lessee or if Lessee makes an assignment for the benefit of creditors, Lessor may, at its option in either or any of such events, immediately take possession of the leased premises and terminate this lease. Upon such termination, all installments of rent earned to the date of termination and unpaid shall at once become due and payable and in addition thereto, Lessor shall have all rights provided by the bankruptcy laws to the proof of claims on an anticipatory breach of any executory contract.
 18. GARBAGE. Lessee specifically agrees to remove from the premises all rubbish, garbage and other waste within a reasonable time and keep said premises in a clean and sanitary condition.
19. DEFAULT AND TERMINATION.
- a. If Lessee defaults in the performance of any terms of this Agreement and that default remains for a period of thirty (30) days after written notice of default to Lessee at Lessee's address above, Lessor may terminate this Agreement or declare the full amount of rent remaining to be paid hereunder due and, in the former event, may re-enter and repossess all of the premises, with process of law, and remove Lessee and require Lessee to remove the building and personal property from the premises. Lessor may also use any manner allowed by law to regain possession of the premises including but not limited to forcible entry and detainer under the laws of the State of Wyoming and Lessee shall be subject to eviction and removal with process of law. Lessor shall also be entitled to recover all costs, rental fees, attorney fees and expenses due Lessor by Lessee.
 - b. Upon termination of this Agreement, whether by expiration of the term or through termination, the Lessee shall within sixty (60) days from date of notice remove all personal property from the premises. If Lessee does not remove such property within sixty (60) days after the termination or expiration of this Agreement, Lessor may sue Lessee in any manner allowed by law to evict Lessee and such property including but not limited to forcible entry and detainer and eviction. Lessor shall have a lien on such property and may foreclose on the same pursuant to the laws of the State of Wyoming.

- c. Neither party shall be held to be in breach of the Agreement because of any failure to perform any of its obligations hereunder if said failure is due to any cause for which it is not responsible and over which it has no control. However, this shall not apply to failure by Lessee to pay rental fees or other charges pursuant to this Agreement.
 - d. Upon termination or expiration of this Agreement, and provided a new lease is not negotiated pursuant to the terms of this Agreement, said Lessee agrees to surrender and deliver up possession of the premises to Lessor, and Lessee shall have the right to remove the building from the premises providing it leaves the premises in the same or better condition as when entered upon by Lessee; in the event Lessee does not remove the building within a period of one hundred eighty (180) days after the termination or expiration of this Agreement Lessor may sue Lessee in any manner allowed by law to evict Lessee and Lessee's building from the land including but not limited to forcible entry and detainer and eviction. "Same or better condition" means that the building foundation, floor or apron should be left in-place if it is in suitable condition for use with a new building but should be removed from the premises if it is not.
 - e. This Agreement may also be terminated upon mutual written agreement by the parties.
 - f. The parties are entitled to all rights pursuant to the laws of the State of Wyoming regarding unlawful entry and detainer, the foreclosure of liens, and the power of eminent domain.
20. ATTORNEY'S FEES. In the event this Lease Agreement is placed in the hands of an attorney for collection of rental fees or any damages, or any portion thereof, due to becoming due hereunder, or to take possession of the premises, or to enforce compliance with the Lease Agreement, or for failure to observe any of the covenants of this Lease Agreement, or for Lessor's defense of any claim arising out of Lessee's omission or negligence, the Lessee agrees to pay the Lessor's reasonable attorney's fees, costs incurred by Lessor's attorney and Court costs.

21. ADDITIONAL COVENANTS.

- A. NON-ASSIGNMENT. This lease or any part hereof cannot be and shall not be assigned by Lessee to any other person, association or corporation.
- B. TIME IS OF THE ESSENCE. Time is of the essence of this Lease and all of its provisions.
- C. COMPLIANCE WITH LAWS. Lessee shall comply with all applicable municipal, state and federal ordinances, laws, rules and regulations as they are now in effect or hereinafter enacted.
- D. MODIFICATION. No modification of the terms of this Agreement shall be effective unless such modification is in writing, signed and dated by the parties.
- E. NONWAIVER. Any waiver by Lessor of any breach of any covenant herein to be kept and performed by Lessee shall not be deemed as a continuing waiver and shall not operate to prevent Lessor from declaring a forfeiture for any succeeding breach, either of the same or other covenant.
- F. CORPORATIONS. If this Lease Agreement is entered into by a corporation, the signing officers warrant and represent that they have the

authority to bind the corporation to this Lease and agree to provide Lessor with a certified copy of the resolution allowing the same.

- G. RETENTION OF GOVERNMENTAL IMMUNITY. By entering into this Lease Agreement, Lessor does not waive its Governmental Immunity, as provided by any applicable law, including W.S. 1-39-101 et seq, and retains all immunities and defenses provided by law with regards to any actions, whether in tort, contract or any other theory of law. This Lease Agreement is for the sole benefit of the parties and is not intended to be for the benefit of any other third party or entity.
- H. WYOMING LAW. This Agreement shall be construed in accordance with the laws of the State of Wyoming.
- I. SEVERABILITY. If a provision of this Agreement shall be finally declared void or illegal by any court or administrative agency having jurisdiction, the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the parties.
- J. NO THIRD-PARTY BENEFICIARY INTENDED. This Agreement is for the benefit of the parties hereto and is not intended for the benefit of any third party.
- K. HEADINGS. The headings used in this Agreement are intended for convenience of reference only and do not define or limit the scope or meaning of any provision of this Agreement.
- L. ENTIRE AGREEMENT. This document constitutes the entire agreement of the parties and supersedes all prior agreements between the parties covering the subject matter hereof.

[SIGNATURES ON FOLLOWING PAGE]

By signing below the parties agree to the above terms. Additionally, any person signing certifies that he or she has been properly authorized to enter into this Agreement by his or her respective party. All covenants, stipulations and agreements in this Lease Agreement shall extend to and bind the heirs, legal representatives, successors and assigns of the parties.

IN WITNESS WHEREOF, the parties have executed this lease this _____ day of _____, 2024.

THE CITY OF LANDER,
A municipal corporation, Lessor

BY: _____
MAYOR

ATTEST

CITY CLERK

LESSEE

BY: _____

Print Name

STATE OF WYOMING)
) SS:
COUNTY OF FREMONT)

NOTARY

I hereby certify that, on this ___ day of _____, 2024, _____, Mayor, personally appeared before me and executed the foregoing document under oath.

Witness my hand and official seal:

NOTARY PUBLIC

My Commission expires:

STATE OF WYOMING)
) SS:
COUNTY OF FREMONT)

NOTARY

I hereby certify that, on this ___ day of _____, 2024, _____, City Clerk, personally appeared before me and executed the foregoing document under oath.

Witness my hand and official seal:

NOTARY PUBLIC

My Commission expires:

STATE OF WYOMING)
) SS:
COUNTY OF FREMONT)

NOTARY

I hereby certify that, on this ___ day of _____, 2019, _____ personally appeared before me and executed the foregoing document under oath.

Witness my hand and official seal:

NOTARY PUBLIC

My Commission expires:

STATE OF WYOMING)
) SS:
COUNTY OF FREMONT)

NOTARY

I hereby certify that, on this ___ day of _____, 2024, _____ personally appeared before me and executed the foregoing document under oath.

Witness my hand and official seal:

NOTARY PUBLIC

My Commission expires:

Juvenile Justice Services of Fremont County City of Lander Data 04.30.2023 - 05.01.2024

