



CITY OF LANDER - CITY COUNCIL WORK SESSION MEETING

Tuesday, July 25, 2023 at 6:00 PM
City Council Chambers, 240 Lincoln Street

AGENDA

Join Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/83185139136?pwd=bjJRNzRjDeUxudERnTjZSZz09>

Meeting ID: 831 8513 9136

Passcode: 636600

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. MAYOR AND COUNCIL UPDATES

3. STAFF REPORTS

4. NEW BUSINESS

- A. LOR Update presented by Ami Vincent
- B. City Park Camping Fee/Donation Discussion
- C. Discussion concerning proposed Resolution 1297 Authorizing Submission of an Application to the State Loan and Investment Board for a Loan Through the State Revolving Fund on Behalf of the Governing Body for the City of Lander
- D. Discussion concerning proposed Resolution 1298 Amending Salary Structure to reflect the cost-of-living increase and the previously approved Parks Maintenance Foreman position

5. ADJOURNMENT

Upcoming Council Meetings:

Tuesday, August 8, 2023, 6:00 PM City Hall 240 Lincoln Street

Tuesday September 12, 2023, 6:00 PM City Hall 240 Lincoln Street

Work Sessions:

Tuesday, August 22, 2023, following 6:00 PM City Hall 240 Lincoln Street

Tuesday, September 26, 2023, following 6:00 PM City Hall 240 Lincoln Street

All meetings are subject to cancellation or change.

Hello Council Members,

Thank you for allowing me time on the agenda in order to update you on the exciting projects Lander residents are embarking on. Listed below are ten of the approved funding requests from 2023. LOR has funded 45 projects with a YTD total of \$344,000. Included in this number is \$11,600 that has gone to 13 local events.

What I want to convey to you all this evening is what you already know-our community is creative, resilient, resourceful, and caring. When inflation, disagreements, and housing issues take center stage in the public eye- there are many who are quietly working away building a better tomorrow for our kids.

In no particular order:

[3D Metal Printer for the Middle School](#) – Do you need parts? Contact Joe Meyer!

[First Fridays for Teens](#)

[Get Out and Gravel](#)

[Good Portions Mobile Soup Kitchen](#)

[Housing Lander Residents](#)

[Fremont Counseling Drop-In Center](#)

[LSAR radios](#)

[Living Wyoming Wild Pilot Program](#)

[Greatest Gift Campaign](#)

[Treeline Project](#)

The champions of all the projects funded so far this year are:

Teachers

Dog lover

Pastor

Parent

Cyclist

Volunteer

Only NINE requests have come from Non-profits, some of whom are volunteers.

To see everything funded in 2023 [visit our website!](#)

Resolution No. 1297

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY FOR THE

City of Lander
(NAME OF APPLICANT)

FOR THE PURPOSE OF

Obtaining SRF funds for future City of Lander water & sewer projects in order to utilize SRF special large project funding interest rates.

(STATE TITLE AND PUPOSE OF PROJECT)

WITNESSETH

WHEREAS, the Governing Body for the City of Lander
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desires to participate in the State Revolving Fund program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Lander
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recognized the need for the project: and

WHEREAS, the STATE REVOLVING FUND program required that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of the City of Lander
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plans to repay the requested STATE REVOLVING FUND LOAN from the following source(s)
(DESCRIBE THE SOURCE OF ALL REPAYMENT FUNDS):

Optional tax monies & enterprise funds user fees

; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
City of Lander

that a loan application in the amount of \$45 million
State Loan and Investment Board for consideration at the State Loan and Investment Board meeting to assist in funding

2023 Water/Sewer Project
(Name of project)

BE IT FURTHER RESOLVED, that Charri Lara, City Treasurer & Lance Hopkin Public Works Director/Engineer
(Name and title of persons)

are hereby designated as the authorized representatives of the
City of Lander

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to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED AND ADOPTED THIS 11th day of August 2023.

Signature [Signature Box]
Printed [Printed Name Box]
Name & Title

Attest:

Signature [Signature Box]
Printed [Printed Name Box]
Name & Title

RESOLUTION 1298

**A RESOLUTION AMENDING
SALARY STRUCTURE WITHIN THE CITY OF LANDER**

WHEREAS, pursuant to Section 12-2-6 of the City of Lander Code Book, the Mayor, subject to the approval of the City Council, may establish regulations and policies concerning all city personnel; and

WHEREAS, pursuant to Section 12-2-6 of the City of Lander Code Book, the Mayor and City Council have adopted personnel regulations; and

WHEREAS, all classified city positions should have a pay grade chart that reflects a fair and equitable pay as determined by the Mayor and City Council; and

WHEREAS, a compensation plan containing a grade chart was previously adopted pursuant to the personnel regulations; and

WHEREAS, the governing body of the City of Lander desires to amend the Salary Structure to reflect the cost of living increase for the City of Lander and the previously approved Parks Maintenance Position; and

WHEREAS, the governing body for the City of Lander has considered the criteria set forth and described in the Compensation Section of the Managerial Guidelines in amending the compensation plan as hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER that the governing body may amend, repeal or revoke the compensation plan at any time by resolution of the governing body pursuant to the City of Lander’s personnel regulations.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER, by the Governing Body of the City of Lander that the Salary Structure be amended to reflect the cost-of-living increase for the City of Lander and the previously approved Parks Maintenance Foreman position attached hereto as Exhibit “A” and incorporated herein by reference hereby added to the compensation plan portion of the City of Lander Managerial Guidelines.

PASSED, APPROVED AND ADOPTED the 8th day of August, 2023.

The City of Lander
A Municipal Corporation

Attest:

By: _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the Governing Body of the City of Lander at a regular meeting held on August 8, 2023 and that the meeting was held according to law; and that the said Resolution has been duly entered into the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

**City of Lander
Salary Structure & Tables July 2023**

Section 4, Item D.

Pay Grade	Annual Pay Rates			12 Monthly Pay Rates			2080 Hourly Pay Rates			Positions
	Minimum	Mid	Maximum	Minimum	Mid	Maximum	Minimum	Mid	Maximum	
1	41,269	52,783	64,296	3,439	4,399	5,358	19.84	25.38	30.91	Assistant Sexton, Court Clerk, Judge, Maintenance Worker, Parks Clerk, Water Clerk, Weed & Pest Controller, Clerk/Evidence Tech Assistant, Detective Secretary Evidence Clerk, Equipment Operator I, II, Code Enforcement
2	44,691	57,159	69,627	3,724	4,763	5,802	21.49	27.48	33.47	Mechanic, Water Operator I, Water Operator II, Equipment Operator III,
3	48,457	61,976	75,495	4,038	5,165	6,291	23.30	29.80	36.30	Programs Manager, Victim Witness, Water Operator III,
4	50,498	64,585	78,673	4,208	5,382	6,556	24.28	31.05	37.82	Police Officer I
5	52,623	67,303	81,984	4,385	5,609	6,832	25.30	32.36	39.42	Police Officer II, Street Foreman, Water System Foreman,
6	54,851	70,154	85,457	4,571	5,846	7,121	26.37	33.73	41.08	Airport and Fire Hall Facilities Manager, Weed & Pest Supervisor, Police Officer III,
7	57,236	73,204	89,172	4,770	6,100	7,431	27.52	35.19	42.87	Detective, Community Development Coordinator, Parks Maintenance Foreman
8	59,639	76,278	92,917	4,970	6,357	7,743	28.67	36.67	44.67	Building Inspector, Sexton,
9	62,231	79,592	96,953	5,186	6,633	8,079	29.92	38.27	46.61	Sergeant, Shop Foreman
10	64,961	83,084	101,207	5,413	6,924	8,434	31.23	39.94	48.66	Assistant to the Mayor, Parks & Rec Supervisor, Deputy Clerk/Treasurer,
11	67,814	86,732	105,650	5,651	7,228	8,804	32.60	41.70	50.79	Lieutenant, Streets Supervisor, Water/Sewer Supervisor
12	75,275	96,275	117,274	6,273	8,023	9,773	36.19	46.29	56.38	City Clerk, Human Resource Director, Assistant Public Works Director
13	84,721	108,357	131,993	7,060	9,030	10,999	40.73	52.09	63.46	City Treasurer
14	95,354	121,956	148,558	7,946	10,163	12,380	45.84	58.63	71.42	Police Chief, Engineer/Public Works Director

Exhibit A