



CITY OF LANDER
CITY COUNCIL REGULAR SESSION MEETING

Tuesday, June 23, 2026 at 6:00 PM
City Council Chambers, 240 Lincoln Street

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/86322406665>

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. COMMUNICATION FROM THE FLOOR

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes.

- A. Public Comment

4. MAYOR AND COUNCIL UPDATES

5. STAFF REPORTS

6. NEW BUSINESS (ACTION ITEMS)

- A. Approve Resolution 1387 Amended: Amending Resolution 1358 Fees and Utility Rates for Water and Wastewater Service July 1, 2026-June 30, 2027.
- B. Approve Resolution 1391 Establishing the Tourism Asset Development Special Revenue Fund for the Purpose of Accounting for and Administering Tourism Asset Development Revenues and Expenditures.
- C. Authorize Mayor to sign Resolution 1392 A Resolution Authorizing the Submission of an Application for \$1,014,392.90 in Federal Funding through the Transportation Alternates Program (TAP) for the Gannett Peak Phase 2 project
- D. Approve Resolution 1393 Exempting Blocks One Through Four of Main Street From the Open Container Provisions of City Ordinance 2-2-12
- E. Approve payment to Juvenile Justice Services of Fremont County in the amount of \$35,000 pursuant to the Juvenile Justice Services of Fremont County Agreement dated July 1, 2026.

- F. Approve payment to the Lander Community Foundation Challenge for Charities in the following amounts: \$1,000 for Fireworks, \$500 for Almost Home, \$1,000 for the Care and Share Food Bank, and \$500 for the First Stop Help Center from the Mayor's Discretionary Fund.

7. ADJOURNMENT

Upcoming Council Meetings:

Regular Meetings:

6:00 P.M. Tuesday, July 14, 2026, City Council Chambers

6:00 P.M. Tuesday, July 28, 2026, City Council Chambers

6:00 P.M. Tuesday, August 4, 2026, City Council Chambers

6:00 P.M. Tuesday, August 18, 2026, City Council Chambers

Work Sessions:

6:00 P.M. Tuesday, July 28, 2026, City Council Chambers

6:00 P.M. Tuesday, August 18, 2026, City Council Chambers

All meetings are subject to cancellation or change.

**RESOLUTION 1387 AMENDED
AMENDING RESOLUTION 1358
FEES AND UTILITY RATES FOR
WATER AND WASTEWATER SERVICE JULY 1, 2026-JUNE 30, 2027**

A Resolution establishing water and wastewater (sewer) service fees as defined and authorized by Title 9 – Water and Sewer Service of the Lander City Code for July 1, 2026, to June 30, 2027.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER:

These rates and charges are established so that each user class (residential, commercial, irrigation, and rural water house) pays its proportionate share of the costs of water treatment, water transmission, and wastewater treatment services including but not limited to, labor, repairs, equipment, replacement, maintenance, necessary modifications, power, sampling, laboratory testing and a reasonable contingency fund. Each user shall be notified by the City of rate changes.

Section 1: Water Service Requirements

- (a) New Connections: All new connections to the municipal water system shall be made at the expense of the owner of the premises benefited and shall conform to standards and specifications adopted by the Director of Public Works.
- (b) Installation. The applicant shall be responsible for providing the following: one copper setting or other approved fitting in a horizontal position and one curb-stop. The applicant shall also be responsible for acquiring a water meter from the city at the rate specified in this section and having the same installed by a plumber licensed under the Lander Municipal Code. After installation, the applicant shall notify the city and have the water meter inspected by the same to ensure proper installation.
- (c) Certificate Required. - No permit shall be granted without the certification of the Public Works Department that the water line up to and including the meter connections complies with all regulations, specifications, and standards of the International Plumbing Code as adopted by the City.

Section 2: Metered Water Service User Rates

Contract for Services, Meter charges. A signed contract for water and sewer services will be required. Consumers will be charged the actual costs for the meter, spuds, and flanges according to the circumstances of the connection at the time of the signed contract for services.

- (a) Monthly Minimum Base Rate, up to 4,000 gallons per meter per month are as set forth below:

Meter Size (inches)	Monthly Minimum - 4000 gallons - Inside City	Monthly Minimum - 4000 gallons - Outside City
5/8"	\$50.10	\$75.15
3/4"	\$53.50	\$80.25
1"	\$62.15	\$93.20
1 1/2"	\$86.80	\$130.20
2"	\$121.40	\$182.10
3"	\$220.15	\$330.20
4"	\$358.40	\$537.60
6"	\$753.40	\$1,130.10
8"	\$1,306.40	\$1,959.65

- (b) Excess Water Usage, over 4,000 gallons per meter per month shall be as follows:
 1. Inside of the city limits \$4.15 per 1,000 gallons over the allotted 4,000 gallons
 2. Outside of the city limits \$6.20 per 1,000 gallons over the allotted 4,000 gallons.

Section 3: Miscellaneous Water User Class information

- (a) Rural Water Rate. Fees for water from the Rural Water House will be \$18.70 for 1,000 gallons.
- (b) ~~Snowbird Rate shall be discounted by 20% of the current water account base rate per month so long as the water meter registers zero water usage.~~ **Snowbird Rate for water service shall be \$4 25.05 per month so long as the water meter registers zero water usage.**
- (c) The Mayor and City Council may allow the running of water for residential customers and reduced rates for sewer in the event the City needs citizens to run water to keep the City water and sewer mains from freezing.

Section 4: Sewer Service Requirements

New Connections: All new connections to the municipal sanitary sewer system shall be made at the expense of the owner of the premises benefited and shall conform to standards and specifications adopted by the Director of Public Works.

Section 5: Sanitary Service User Rates

- (a) For residential users, monthly wastewater user charges will be based on average monthly water usage during the months of November and December. If a residential user has not established a November, December average, their monthly bill shall be the median charge of all other residential users for that family/residence size. Residential Users that have their services disconnected for thirty days or more will be assessed the minimum customer charge based on the fixed cost of debt service to be used for repayment of debt service.
- (b) **Snowbird rate for sewer service shall not be discounted.**
- (c) For industrial and commercial users, charges shall be based on water used during the current month. If a commercial or industrial user has a consumptive use of water, or in some other manner uses water which is not returned to the wastewater collection system, the user charge for that user may be based on a wastewater meter(s) or separate water meter(s) installed and maintained at the user's expense, and in a manner acceptable to the City of Lander.
- (d) For those users who discharge point loads into the sanitary sewer system (including but not limited to grease traps, industrial waste, leachate, and nonspecific sediment loads) which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement will be determined after testing for BOD, SS and other pollutants as designated and approved by the City Engineer.
- (e) The following rates are established and shall be charged and paid every month for all sanitary sewer services from the municipal sanitary sewer system.

SEWER UTILITY RATES
Minimum Charges

Water Meter Size (inches)	Monthly Minimum - 2000 gallons - Inside City	Monthly Minimum - 2000 gallons - Outside City
5/8"	\$24.50	\$28.30
3/4"	\$26.15	\$31.60
1"	\$30.40	\$40.05
1 1/2"	\$42.45	\$64.15
2"	\$59.35	\$97.90
3"	\$107.55	\$194.35
4"	\$175.10	\$329.40
6"	\$365.40	\$715.20
8"	\$638.00	\$1,255.30

- (e) Excess Sewer Use Charges, over 2,000 gallons per meter per month, shall be as follows:
 - 1. Inside of the city limits \$3.00 per 1,000 gallons over the allotted 2,000 gallons in city limits.
 - 2. Outside of the city limits \$4.50 per 1,000 gallons over the allotted 2,000 gallons.
 - 3. Industrial waste haulers add in a point load at the lagoons will be charged in accordance with the annually adopted City of Lander Fee schedule as may be amended.

Section 6: Water and Sewer Services Contract Obligations

- (a) Non-property Owner (Tenant) Deposit Required. – The property owner is responsible for all water and wastewater charges unless the tenant agrees in writing and posts a deposit according to the adopted City fee schedule. All water and sewer customers who do not own the property or a substantial equity therein (tenants), in connection with which such services are required, if the property owner agrees, will be required by the City to post a \$200.00 deposit as a guarantee of payment in their service account. Said deposit shall be returned to such tenant, without interest, upon discontinuance of service and payment of their account in full. At each change in occupancy the property owner will submit a transfer form signed by both the tenant and the landlord.
- (b) Delinquent Charges. - Monthly charges for water and sewer not paid within 20 days of the billing date are deemed delinquent and a delinquency charge of 10% of the unpaid amount will be charged at the close of business on the 20th of the month. In such circumstances, the City may shut off the water upon ten (10) days’ notice to the property owner and/or tenant by U.S. Postal Service or posting of the notice on the property. After shutting off, water service shall be resumed only upon payment of the account balance, together with the sum of \$100.00 for the costs incurred in shutting the water off, sending notice, and turning the water on.
- (c) Payment of Charges and Penalties. - The City shall submit monthly statements to the user of water and/or sewer. Should any user fail to pay the balance due and interest penalty within two months of the due date, or if the account should exceed ??\$200.00 in delinquency, the City may shut off the water upon ten (10) days’ notice to the property owner and/or tenant by U.S. Postal Service or posting of the notice on the property.
- (d) Payment Arrangements for Delinquency. At their discretion the City Treasurer and/or the City Clerk, or their designee, may formulate payment arrangements with a utility user for delinquent accounts. The payment arrangements will require the user to pay their current bill plus delinquency payment and additional payments for two months. If the utility user fails to comply with any part of the payment arrangement, the water service may be shut off upon ten (10) days’ notice to the property owner by posting of the notice on the property.
- (e) Payment Arrangements for Leak Adjustment: The City may allow a credit of up to 50% not to exceed \$250.00 as stated in Resolution 1057 as may be amended from time to time. Leak is defined as an unintentional water loss caused by broken and/or malfunctioning plumbing fixtures/pipes within a residence or building. A leak adjustment may be granted when all of the conditions and documentation required by Resolution 1057 are met.
- (f) Discounted Water and Sewer Service for Low Income Property Owners – Residents of Lander for a period of not less than one year immediately preceding the filing of an application for water and sewer services may make an application to the City Clerk on or before April 1st of each calendar year to receive discounted fees for a maximum of 50% reduction in rates as provided in Resolution 1281 as may be amended from time to time .
- (g) Disconnection at the request of the owner. - Any permit holder may request that their meter be disconnected. Upon payment of all accrued charges, the City shall remove the meter. Accrued charges shall be figured as all past due charges adjusted by pro rate credit for the unused portion of the prepaid basic demand charge. The permit holder shall pay for any overage. Any disconnection exceeding thirty (30) days will be assessed as the minimum base charge to be used for debt service repayment.
- (h) Reconnection at the request of the owner. - Any service disconnected under Item (f) above may be reconnected upon proof of a valid agreement for water and sewer services and payment in full for any unpaid balances.
- (i) Transfer of Permit. - A water permit may be transferred to the new owner of the premises served upon payment of all accrued charges and a transfer fee of \$25.

Resolution 1387 Amended PASSED, APPROVED AND ADOPTED the _____ day of _____, 2026.

THE CITY OF LANDER
A Municipal Corporation

BY _____
Missy White, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Amended Resolution was adopted by the City Council of the City of Lander at a regular meeting held on _____, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

RESOLUTION 1391

A RESOLUTION ESTABLISHING THE TOURISM ASSET DEVELOPMENT SPECIAL REVENUE FUND FOR THE PURPOSE OF ACCOUNTING FOR AND ADMINISTERING TOURISM ASSET DEVELOPMENT REVENUES AND EXPENDITURES.

WHEREAS, the City of Lander receives and may receive revenues designated for tourism asset development activities and projects that promote tourism, with expenditures limited to travel and tourism promotion; and

WHEREAS, the City Council finds it necessary and appropriate to establish a separate Special Revenue Fund to account for the receipt, administration, and expenditure of such revenues in a transparent and accountable manner; and

WHEREAS, governmental accounting standards and sound financial management practices support the establishment of a separate fund to ensure that revenues restricted, committed, or otherwise designated for tourism asset development purposes are properly segregated and used only for authorized purposes; and

WHEREAS, the City Council desires to provide for the proper administration, budgeting, reporting, and expenditure of Tourism Asset Development funds in accordance with applicable Wyoming statutes, grant requirements, donor restrictions, contractual obligations, and City financial policies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANDER, WYOMING, AS FOLLOWS:

Section 1. Establishment of Fund.

There is hereby established a Special Revenue Fund to be known as the Tourism Asset Development Special Revenue Fund. The City Treasurer is hereby authorized and directed to establish all accounting records, budgetary accounts, cash accounts, investment accounts, revenue and expenditure accounts, and other financial records necessary to implement and administer the Tourism Asset Development Special Revenue Fund.

Section 2. Purpose of Fund.

The Tourism Asset Development Special Revenue Fund shall be used to account for revenues received, restricted, committed, assigned, or otherwise designated for tourism asset development purposes, and for expenditures made in support of authorized tourism asset development activities and projects.

Section 3. Authorized Revenues.

Revenues deposited into the Tourism Asset Development Special Revenue Fund may include, but are not limited to, revenues received from the Fremont County lodging tax, or other revenues received or designated for tourism asset development purposes.

Section 4. Authorized Expenditures.

Expenditures from the Tourism Asset Development Special Revenue Fund shall be limited to lawful and authorized travel industry development purposes, including expenditures for travel and tourism promotion limited to promotional materials, television and radio advertising, printed advertising, digital content, social media, promotion of tours, staging of events, educational materials and other specific tourism related objectives, providing that none of these funds shall be spent for capital construction or improvements, or as otherwise authorized in accordance with applicable law, funding restrictions, grant requirements, contractual obligations, and City financial policies.

Section 5. Administration.

The Tourism Asset Development Special Revenue Fund shall be administered by the City in accordance with applicable Wyoming law, generally accepted accounting principles,

governmental accounting standards, the City’s adopted budget, and the City’s financial policies and procedures, as may be set forth in a separate Resolution passed, approved and adopted by the Lander City Council.

Section 6. Budgeting and Appropriations.

All revenues and expenditures of the Tourism Asset Development Special Revenue Fund shall be budgeted, appropriated, expended, and reported in accordance with applicable law and City budget procedures. No expenditure shall be made from the Fund except as authorized through the City’s budget, appropriation process, or other lawful approval of the City Council.

Section 7. Segregation and Reporting.

The City Treasurer, Finance Director, or other appropriate City financial officer shall maintain the Tourism Asset Development Special Revenue Fund as a separate fund within the City’s accounting system and shall provide financial reporting for the Fund in accordance with City policy and applicable financial reporting requirements.

Section 8. Compliance With Restrictions.

All revenues deposited into the Tourism Asset Development Special Revenue Fund shall be used only for the purposes for which such revenues were received, restricted, committed, assigned, or otherwise designated. In the event of any conflict between this Resolution and a more restrictive grant requirement, donor restriction, contractual obligation, or applicable law, the more restrictive requirement shall control.

Section 9. Effective Date.

This Resolution shall be effective immediately upon its passage and approval.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Lander, Wyoming, this ____ day of _____, 20.

The City of Lander
A Municipal Corporation

Attest:

By: _____
Missy White, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the Governing Body of the City of Lander at a regular meeting held on _____ and that the meeting was held according to law; and that the said Resolution has been duly entered into the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

**TAP Attachment G: Resolution
RESOLUTION NO. Resolution 1392**

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH THE TRANSPORTATION ALTERNATIVES PROGRAM ADMINISTERED BY THE WYOMING DEPARTMENT OF TRANSPORTATION FOR CITY OF LANDER FOR THE PURPOSES OF THE LANDER SIDEWALK PROJECT, GANNETT PEAK PHASE 2 PROJECT.

WITNESSETH

WHEREAS, the governing body for City of Lander desires to participate in the Transportation Alternatives Program (TAP) to assist in funding this project;

WHEREAS, the governing body for City of Lander recognizes the need for the project;

WHEREAS, TAP requires that federal funding criteria be met, and City of Lander agrees to ensure satisfaction of all requirements;

WHEREAS, City of Lander acknowledges that if funded, the TAP project shall be completed prior to December 31, 2029;

WHEREAS, the governing body for City of Lander agrees to set aside a minimum of \$106,607.10 as a line item in its budget from the dedicated 1% Capital Facilities fund for the required nine and fifty-one hundredths percent (9.51%) local cash match on the project;

WHEREAS, the governing body for City of Lander acknowledges TAP is funded on a reimbursement basis and all invoices must be 100% paid by City of Lander prior to reimbursement through TAP (90.49% Federal Reimbursement). City of Lander acknowledges that failure to comply with this requirement may result in cancellation of the award and repayment by City of Lander of all funds reimbursed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY for City of Lander that a funding application requesting \$1,014,392.90 in federal TAP funding be submitted to the Wyoming Department of Transportation – TAP for consideration to assist in funding for the City of Lander project.

BE IT FURTHER RESOLVED, THAT Lance Hopkin and RaJean Strube Fossen are hereby designated as the Project Administrators, of City of Lander to act on behalf of the governing body on all matters relating to this funding application.

PASSED, APPROVED AND ADOPTED THIS 23rd DAY OF June, 2026.

Missy White, Mayor

ATTEST:

Rachelle Fontaine, City Clerk



City of Lander Grant Pre-Application

Grant Program TAP - Transportation Alternatives Program

Funding Agency WYDOT

Program/Project Name &/or Code Lander Sidewalks, Gannett Peak phase 2

Department Head/Project Manager RAJEAN STRUBE FOSSEN

Purpose of Grant Complete the rest of the original ADA sidewalk plan for the Gannett Peak per the adopted 2020 Safe Routes plan.

Requested Amount \$1014392.90

Match Amount \$106607.10

Total Amount \$1121000.00

Is the project in the budget? YES

Application Deadline 07/15/2026

Council Authorization required? YES

RAJEAN STRUBE FOSSEN 06/16/2026

Submitted by **Date**

RAJEAN STRUBE FOSSEN 06/16/2026

Department Head Authorization **Date**



24 Hour/Daily Alcoholic Beverage Sales Permit Application &/or Open Container Permit

(W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

\$50 Malt Beverage
\$50 Open Container
Section 6, Item D.

Fee \$ \$100.00
Date Paid 6/12/2026

ck # 1204

APPLICANT* <small>*Must be present at all times during the event.</small>	
Name of Person Requesting Permit: Lana Stigura	
Organization: Central Wyoming Climbers' Alliance	
Email: [REDACTED]	Phone*: [REDACTED] <small>*Include a contact number available during the event.</small>
Mailing Address: PO Box 1304, Lander, WY 82520	
Physical Address: 625 N. 9th Street	
Today's Date: 6/8/2026	

EVENT INFORMATION	
Name of Event: Art Crawl during International Climbers' Festival	
Venue: Main Street (downtown Lander)	Venue Address: Main St. (between 1st and 4th Streets)
Description of the Event including Activities/Entertainment: Street-fair style sidewalk sale featuring approx. 50 artists, vendors, and local businesses. Includes a performance from local Tribal singers & dancers at Centennial Park.	List the Dates and Hours that Alcohol will be available: Thursday, July 9 from 3pm-9pm
Anticipated number of attendees at any given time: 1,000 max.	Short Summary of the Reason for the Event: The Art Crawl is held as part of our annual 4-day International Climbers' Festival which acts as the primary fundraiser for our nonprofit organization.
Is any alcohol being donated to the event? If so, please explain. <i>Please note this requires authorization by the governing body. Please see the clerk for more information.</i>	
Yes. Sponsoring brands have donated alcohol to be distributed at no cost during the event. The alcohol will only be available to ticketholders who have had their ID's checked and are wearing a wristband. A two-drink limit will be enforced using a punchcard system.	

STREET CLOSURE
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Does the event involve a street or alley closure? If yes, please complete the Temporary Street or Alley Closure Permit. Open container permits will not be approved until the street closure has been approved. Glass containers are discouraged.



24 Hour/Daily Alcoholic Beverage Sales Permit Application &/or Open Container Permit

(W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Fee \$	_____
Date Paid	_____

INDEMNITY AGREEMENT

INDEMNITY AGREEMENT If event is taking place at or on City property.

ADDITIONAL REQUIREMENTS

VENDOR LIST Provide a list of vendors serving alcohol at the event **and** indicate if they are located in-state or out-of-state.

1. Alcohol has been donated by Wilding Brands (based in Colorado) but will be served by volunteers.
- 2.
- 3.

If the list is more than three, please include a separate sheet of paper listing all vendors serving alcohol and indicate if they are located in-state or out-of-state.

ALCOHOL RESPONSIBILITY PLAN

ALCOHOL RESPONSIBILITY PLAN All permit holders are responsible for abiding by all applicable alcohol dispensing regulations. Attach a detailed plan outlining how your event will address the following components to ensure compliance with regulatory standards and promote the safety and well-being of all event attendees. These regulations include, but are not limited to:

- 1) Age Verification: Confirmation of participants' age through rigorous identification checks to ensure that minors are not served alcohol.
- 2) Children: Will under age children be present? If so, explain how you will enforce the prohibition of underage drinking.
- 3) Service Protocol: Strict adherence to guidelines ensuring that complimentary alcohol is not accessible for self-service.
- 4) Over-Serving Prevention: Implementation of measures to control pouring to prevent the overconsumption of alcohol by individuals.
- 5) Controlled Consumption: Prohibition of participants from exiting the designated event area with alcoholic beverages.
- 6) Non-Alcoholic Alternatives: Encouragement of the availability of non-alcoholic beverage options to promote responsible consumption.
- 7) Liquor Liability Insurance: Do you have liquor liability insurance? If so, please include a copy.
- 8) Wristbands: Wristbands are highly recommended to be worn by everyone 21 years of age and older. Please state how you will implement a wristband plan or a way to tell who is 21 years of age or older.
- 9) TiPS Certification: Highly recommended enrollment of servers in TiPS. (Training for Intervention Procedures) Server Training Certification program to enhance awareness and proficiency in responsible alcohol service practices. Please indicate if your servers have been through TiPS training.



24 Hour/Daily Alcoholic Beverage Sales Permit Application &/or Open Container Permit

(W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Section 6, Item D.

Fee \$ _____
Date Paid _____

SELECT TYPE OF 24-HOUR PERMIT - SUBMIT 30+ DAYS IN ADVANCE OF EVENT

CATERING PERMIT
\$50 per day
For the sale or serving of alcoholic product which was purchased from the retail or resort liquor license holder who authorized this permit application.

This permit must be agreed to and authorized by a current retail or resort liquor license holder.
Name of Retail or Resort Liquor License Holder:
(only Retail or Resort Liquor License Holders can apply for this permit)

Authorized Signature:

Print Name:

MALT BEVERAGE PERMIT
\$50 per day
For the sale of malt beverages at a public gathering by a responsible person or organization.

Yes No Nonprofit corporation under the laws of WY?
 Yes No Tax exempt organization under the IRS?
 Yes No Has the applicant been in continuous operation for not less than two years?

MALT BEVERAGE PERMIT FOR A MICROBREWERY
\$50 per day
For the sale or serving of only the microbrewery's own brewed malt beverage product away from their licensed premises.

Permitted Microbrewery Only
Authorized Signature:

Print Name:

MANUFACTURER'S OFF-PREMISES PERMIT
\$50 per day
For the sale or serving of only the manufacturer's own Wyoming manufactured product away from their licensed premises.

Licensed Manufacturer Only
Authorized Signature:

Print Name:

WINERY OFF-PREMISE PERMIT
\$50 per day
For the sale of the winery's own Wyoming manufactured products only.

Licensed Wineries Only
Authorized Signature:

Print Name:

OPEN CONTAINER PERMIT - SUBMIT 30+ DAYS IN ADVANCE OF EVENT

OPEN CONTAINER PERMIT
\$50 per day
An open container permit allows for the consumption of alcoholic beverages for special events in public places, such as streets, sidewalks, parking lots, alleys, or public spaces.

Boundaries of the Open Container
Please attach a map of the boundaries for your event, please be exact. Any possession of open containers outside the listed boundaries may result in a violation of the permit and the law.

Resolution Completed

_____ Date _____



24 Hour/Daily Alcoholic Beverage Sales Permit Application &/or Open Container Permit

(W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Section 6, Item D.

Fee \$	_____
Date Paid	_____

By filing this application, I agree to comply with State and Local Liquor Regulations regarding the sale and service of alcoholic beverages.

Upon signing any portion of this application, the applicant agrees to follow all rules and regulations set forth by the Lander City Council, any state or local laws, and any current orders or directives issued by the Governor. The applicant accepts all responsibility for ensuring that no one under 21 years of age will be allowed access to any alcoholic beverages during the function and assumes responsibility for civil and criminal liability in the event a person under the age of 21 consumes or possesses alcohol at the function.

City Ordinance 2-2-8. Providing Minor with Alcoholic Beverages Prohibited

City Ordinance 2-2-9. Minors Prohibited from Having or Using Alcoholic Beverages

	Lana Stigura	6/8/2026
Applicant's Signature	Printed Name	Date

APPROVALS	
City Clerk: Deputy Treasurer/Clerk	Date: 6/12/2026
Lander Police Department:	Date: 6/15/2026
Permit Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date



24 Hour/Daily Alcoholic Beverage Sales Permit Application &/or Open Container Permit

(W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Fee \$	_____
Date Paid	_____

Permit Descriptions

The permits authorized by this section shall be issued for one (1) twenty-four (24) hour period, subject to the schedule of operating hours set pursuant to W.S. 12-5-101. No person or organization shall receive more than a total of twelve (12) malt beverage and thirty-six (36) catering permits for sales at the same premises in any one (1) year.

Catering Permit - Wyoming Statute 12-4-502 (b)
 A catering permit authorizing the sale of alcoholic and malt beverages may be issued by the appropriate licensing authority to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at events not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit. Notwithstanding any other provision of this subsection, closed-container items sold at auction for the benefit of a nonprofit organization may be taken off-premises. Catering permits under this subsection shall not be used to operate a continuing business.

Malt Beverage Permit - Wyoming Statute 12-4-502 (a)
 A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit. Malt beverage permits under this subsection shall not be used to operate a continuing business.

Malt Beverage Permit for a Microbrewery - Wyoming Statute 12-4-415
 The holder of a microbrewery permit under this section may also hold a malt beverage permit for the purpose of selling its own brewed malt beverages.

Manufacturer's Off Premises Permit -
 The local licensing authority may issue to a manufacturer licensee who is a federally licensed distiller or rectifier: A manufacturer's off-premises permit authorizing the permittee to sell product manufactured at the site identified on the manufacturer's license only for sales at meetings, conventions, private parties, dinners, and other similar gatherings to promote their product. No permittee holding a manufacturer's off-premises permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.

Winery Off Premises Permit - Wyoming Statute 12-4-414
 The local licensing authority may issue to a winery permit holder an off-premises wine permit for the purpose of selling its own manufactured wine at meetings, conventions, private parties, dinners and other similar gatherings to promote the holder's product. No permittee holding an off-premises wine permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.



24 Hour/Daily Alcoholic Beverage Sales Permit Application &/or Open Container Permit

(W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Fee \$	_____
Date Paid	_____

TIPS TRAINING IS HIGHLY RECOMMENDED

For questions or more information about upcoming training dates, times, and locations, please contact Tauna Groomsmith at (307) 851-1667 or tauna.groomsmith@wyo.gov
<https://fremontcountyprevention.com/tips/>

What is TiPS Training?

TiPS (Training for Intervention Procedures) is an internationally recognized alcohol awareness education program that includes subjects such as retail program, college students and adult consumers. It is a 5-6 hour dynamic, skills-based training program designed to prevent patron over-intoxication, drunk driving and underage drinking. The TiPS goal is to empower participants to follow acceptable standards of practice for serving alcoholic beverages while incorporating skills and expertise in a positive, meaningful, and profitable way to prevent alcohol-related problems. Training is free.

TiPS is a four to five hour class teaching how to:

- Help stop drunk driving and other alcohol-related problems before they occur.
- Allow liquor retailers, law enforcement, elected officials, and citizens to collaborate to solve common issues.
- Effectively curb underage purchase and use of alcohol.
- Train liquor retailers, bartenders and servers how to deal with problem situations.
- Give liquor retailers a thorough understanding of Wyoming law.
- Enhance profits, reduce expenses, and make better tips while improving customer service.

TEMPORARY FOOD PERMIT NOTIFICATION

YOU MAY NEED A TEMPORARY FOOD PERMIT FROM WYOMING DEPARTMENT OF AGRICULTURE CONSUMER HEALTH SERVICES FOR YOUR EVENT TO SERVE ALCOHOL. PLEASE CONTACT WYOMING DEPARTMENT OF AGRICULTURE FOR MORE INFORMATION AND TO APPLY.

Contact karen.branson@wyo.gov (307-777-7211) and allow two weeks for processing. \$50 fee payable to Wyoming Department of Agriculture.

Wyoming Statute § 35-7-124(a), "any person processing, distributing, storing or preparing any food for sale shall obtain a license from the department of agriculture or a local health department [and] no food establishment shall serve, hold for sale or sell food to the public without a valid license."

Wyoming Statute § 35-7-110(a) (xiii) (C), alcoholic beverages "subject to the Federal Alcohol Administration Act" are considered "food."

Wyoming Statute § 35-7-110(a) (xi), an "establishment" includes "any place or any area of any establishment in which foods are displayed for sale."

ALCOHOL RESPONSIBILITY PLAN

Event: International Climbers' Festival Art Crawl
Date: Thursday, July 9, 2026
Alcohol Service Hours: 3:00 PM – 9:00 PM
Location: Main Street, Lander, Wyoming (between 1st Street and 4th Street)

Overview: The International Climbers' Festival Art Crawl is a long-standing community event held annually in downtown Lander. The Art Crawl is a free, public street-fair-style event featuring local artists, vendors, businesses, and community organizations. Complimentary alcoholic beverages donated by event sponsors will be available only to eligible participants under a controlled distribution system designed to promote responsible consumption and ensure compliance with all applicable local and state regulations.

1. Age Verification

Alcohol will only be available to individuals who are 21 years of age or older. Festival attendees who wish to receive complimentary alcoholic beverages must present a valid government-issued photo ID during festival registration. Individuals whose age has been verified will receive a designated 21+ wristband and a drink punch card. No alcoholic beverages will be served to anyone who does not possess the appropriate wristband. Individuals who are not festival ticket holders will not be eligible to receive complimentary alcohol distributed through the festival's sponsor activations. Any participating business serving alcohol independently will be responsible for verifying age in accordance with applicable laws and regulations.

2. Children

Yes, underage children may be present at the Art Crawl. The event is free and open to the public and welcomes families. To prevent underage drinking, alcohol service will be limited to individuals displaying a valid 21+ wristband issued after age verification. Sponsors, businesses, and volunteers involved in alcohol distribution will be instructed to serve alcohol only to wristbanded individuals. Event staff and volunteers will monitor activity throughout the event and address any suspected violations immediately.

3. Service Protocol

Alcohol will not be available for self-service. Complimentary alcoholic beverages will be distributed only by authorized representatives of participating sponsors and businesses. Alcohol service locations will be staffed at all times during service hours, and alcoholic beverages will remain under the control of those serving them until provided directly to an eligible participant. Only beer, cider, hard seltzer, and similar malt beverages will be served. No distilled spirits will be distributed as part of the event.

4. Over-Serving Prevention

The International Climbers' Festival will enforce a strict two-drink maximum per eligible participant. Each attendee receiving a 21+ wristband will also receive a drink punch card. A punch will be recorded for each alcoholic beverage served. Once both punches have been redeemed, no additional complimentary alcoholic beverages will be provided. Servers will be instructed not to serve anyone who appears visibly intoxicated. Event organizers will work with participating sponsors and businesses to ensure responsible service practices throughout the event.

Members of the festival team have completed TIPS (Training for Intervention ProcedureS) certification and are familiar with responsible alcohol service and intervention practices.

5. Controlled Consumption

Alcoholic beverages may be consumed only within the permitted event area located along Main Street between 1st Street and 4th Street.

Individuals receiving alcoholic beverages will be informed of the event boundaries at the time of service. Event volunteers will monitor the area and remind attendees of the designated boundaries if they appear to be leaving the permitted area with an alcoholic beverage.

6. Non-Alcoholic Alternatives

A variety of non-alcoholic beverage options will be available throughout the event from participating businesses, vendors, and event partners. Water and other non-alcoholic beverages will be readily accessible to attendees, providing alternatives that encourage responsible consumption.

7. Insurance

The International Climbers' Festival maintains event insurance coverage for festival activities. Any required proof of insurance or additional documentation will be provided as requested.

8. Wristband Plan

Attendees who are 21 years of age or older will receive a designated wristband after presenting a valid government-issued photo ID during festival registration.

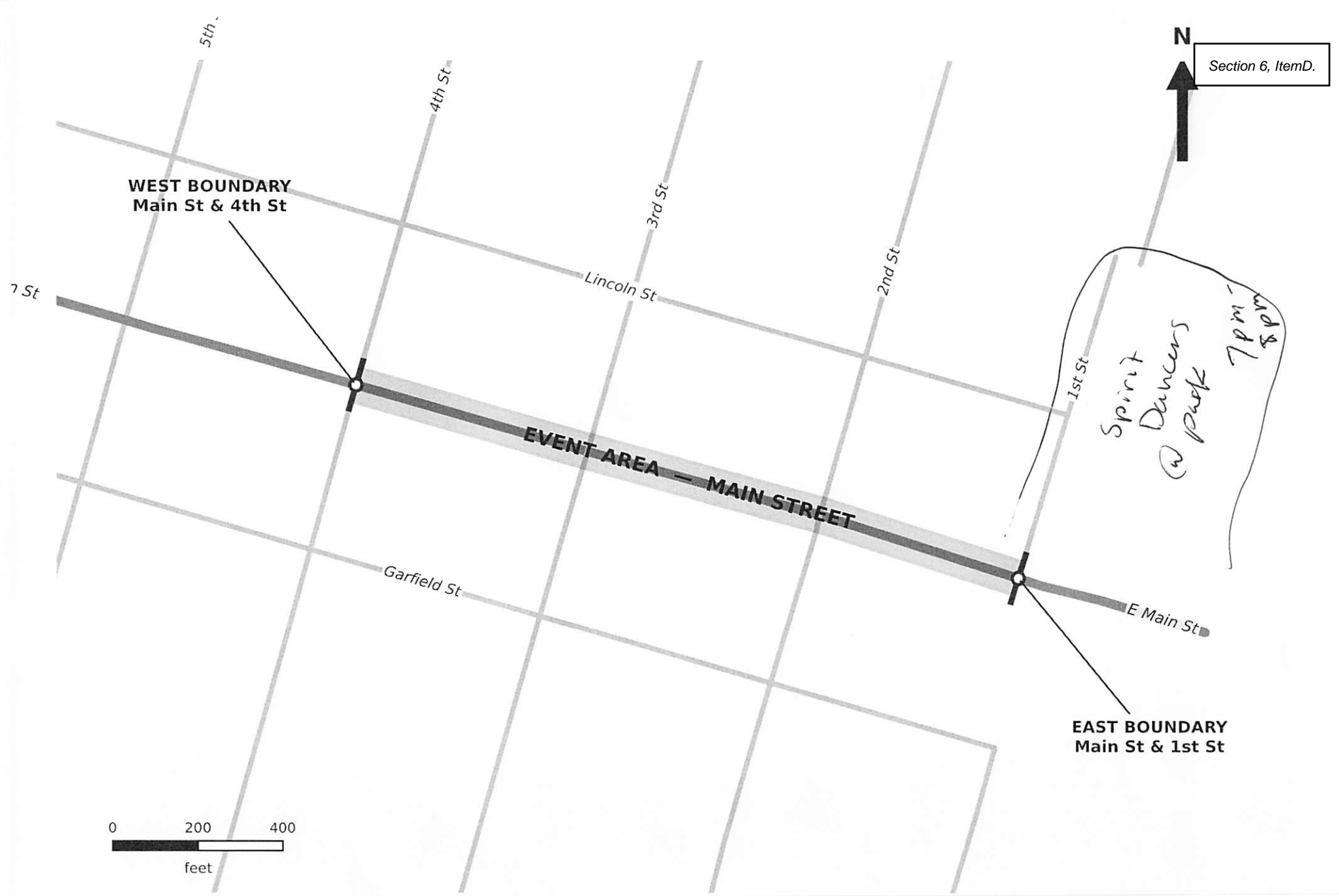
The wristband will serve as the primary method of identifying individuals eligible to receive complimentary alcoholic beverages. Alcohol servers will be instructed to verify that a participant is wearing the appropriate wristband before providing any alcoholic beverage.

In addition to the wristband, eligible attendees will receive a drink punch card that will be used to track and enforce the two-drink maximum.

9. TIPS Certification

Members of the International Climbers' Festival volunteer team have completed TIPS (Training for Intervention ProcedureS) certification. This training supports responsible alcohol service practices, including age verification awareness, intoxication recognition, intervention techniques, and compliance with alcohol service regulations.

The International Climbers' Festival is committed to maintaining a safe, family-friendly environment and has successfully hosted this event for many years through responsible planning, volunteer oversight, and collaboration with local businesses and sponsors.



EVENT AREA / STREET CLOSURE MAP

Main Street between 1st Street and 4th Street · Downtown Lander, Fremont County, Wyoming

Applicant: Central Wyoming Climbers' Alliance (WyoClimbers) · Prepared: June 8, 2026

Event area: Main St right-of-way, 1st St to 4th St

Closure length: 1,624 ft (≈ 0.31 mi, 3 blocks)

East boundary (Main & 1st): 42.83234° N, 108.7271° W

West boundary (Main & 4th): 42.83359° N, 108.73324° W

RESOLUTION 1393

A RESOLUTION EXEMPTING BLOCKS ONE THROUGH FOUR OF MAIN STREET FROM THE OPEN CONTAINER PROVISIONS OF CITY ORDINANCE 2-2-12

WHEREAS, The Central Wyoming Climbers' Alliance Climber's will be hosting the 2023 International Climber's Festival including an Art Crawl fundraiser on the first through the fourth blocks of Lander's Main Street, Lander, Wyoming, from 3:00 PM to 9:00 PM., on July 9, 2026, and

WHEREAS, the subject area is considered a public place subject to the open container ordinance contained in City ordinance 2-2-12; and

WHEREAS, the City Council can exempt specified areas from the open container ordinance pursuant to City Ordinance 2-2-12(a)(vi); and

WHEREAS, the City Council believes that waiving the open container law for this special event is in the best interest of the City of Lander; and

WHEREAS, said open container law should not be waived as provided above with regards to glass containers, as the same constitutes a hazard to the public safety and welfare.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lander, that the first through fourth blocks of Main Street, Lander, Wyoming, shall be exempt from the provision of City Ordinance 2-2-12 on July 9, 2026, from 3:00 PM to 9:00 PM.

PASSED, APPROVED AND ADOPTED the 23rd day of June 2026.

THE CITY OF LANDER
A Municipal Corporation

ATTEST: By _____
Missy White, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby by certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on June 23, 2026, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

City of Lander

Signed & Approved Youth Services Agreement 2025-2026 – See Attached

\$35,000.00

GL# 10-4140-535

POSTED
6/18/26 ✓ @
KPK

JUVENILE JUSTICE SERVICES OF FREMONT COUNTY AGREEMENT

THIS AGREEMENT (the "Agreement") is made and entered into this day 1st of July, 2025 (hereinafter referred to as the "Effective Date"); by and between the Fremont County JUVENILE JUSTICE SERVICES OF FREMONT COUNTY, (hereinafter collectively referred to as "JUVENILE JUSTICE SERVICES OF FREMONT COUNTY"); and CITY OF LANDER, a Wyoming municipal corporation, of 240 Lincoln Street, Lander, Wyoming 82520, (hereinafter referred to as "CITY").

RECITALS

WHEREAS, CITY needs additional information on juvenile offenders to determine the best course of action when juveniles are cited for criminal violations; and,

WHEREAS, CITY needs supervisors for juveniles ordered to probation and prosecutorial probation; and,

WHEREAS, the Single Point of Entry process may require juvenile offenders to attend and participate in various intervention and educational programs; and,

WHEREAS, JUVENILE JUSTICE SERVICES OF FREMONT COUNTY have the facilities and staff to obtain information and report on juvenile offenders, to supervise juveniles placed on probation, and has instituted appropriate programs for juvenile offenders; and,

WHEREAS, CITY and JUVENILE JUSTICE SERVICES OF FREMONT COUNTY acknowledge that the service being provided by JUVENILE JUSTICE SERVICES OF FREMONT COUNTY pursuant to this agreement is a public benefit, the parties also acknowledge that it is the goal of both parties that JUVENILE JUSTICE SERVICES OF FREMONT COUNTY continues working to obtain funding from other sources other than the City to provide the facilities and staff to obtain information and report on juvenile offenders, to supervise juveniles placed on probation, and continue its programs for juvenile offenders because the CITY due to present funding set forth in the Wyoming Statutes must rely on the legislature for its funding. CITY may not be able to purchase services at the level described herein and therefore, cannot make any commitment to provide future funding for the services described in this agreement except as specifically set forth herein.

TERMS AND CONDITIONS

NOW THEREFORE, in consideration of the above recitals and the mutual benefits contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by both parties, and the Parties hereby agree as follows:

- 1) **SERVICES**. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall interview each juvenile offender cited with violating a provision of the Lander Municipal Code or Wyoming State Statute who contacts JUVENILE JUSTICE SERVICES OF FREMONT COUNTY prior to arraignment.
 - a) An intake interview will, at a minimum, consist of the following:
 - i) Interview the juvenile offender separately from any accompanying family or friends, *excepting parent(s) or guardian(s)*;
 - ii) Interview the accompanying parent, guardian, family member, or friend(s), as may be appropriate, separate from the juvenile; and
 - iii) Meet with the juvenile, together with parent(s) or guardians(s) to discuss the criminal process, deferred prosecution and other pertinent information.
 - iv) JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall provide a report on each juvenile to the Prosecutor at least three (3) days prior to the juvenile's arraignment date. The report will include, but is not limited to:
 - (1) Information provided by the juvenile;
 - (2) Information provided by the juvenile's parent(s) or guardian(s);
 - (3) Information obtained from collateral sources confirming or contradicting juvenile's parents' or guardians' information;
 - (4) Information from school teachers, principal, and/or counselor(s) as appropriate;
 - (5) Information from any source with whom the juvenile has significant contact, as appropriate and relevant;
 - (6) Information regarding prior and pending violations of law; and,
 - v) JUVENILE JUSTICE SERVICES OF FREMONT COUNTY's recommendation for the juvenile.

- (1) If a juvenile is sentenced and upon request from the Court, JUVENILE JUSTICE SERVICES OF FREMONT COUNTY will perform a pre-sentence investigation, prepare a report that includes, but is not limited to, the terms listed in paragraph 3(a) above; and submit the report, verbally, to the court at the juvenile's sentencing.
- (2) JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall provide supervision for juvenile offenders, order by the Court and/or the Prosecutor to probation and deferred prosecution. Supervision shall include, but is not limited to:
 - (i) Periodic meetings with each juvenile as determined by JUVENILE JUSTICE SERVICES OF FREMONT COUNTY;
 - (ii) Track the juvenile's completion and compliance of specific probation or pre-court diversion terms;
 - (iii) Administer drug and alcohol screen as required; and
 - (iv) Provide written notification to the Prosecutor when substantive violations or concerns occur which would impact the current fulfillment of the deferred prosecution agreement.

vi). JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall administer appropriate programs for juvenile offenders. These programs shall include, but are not limited to: Work Alternatives Program (community service); Moral Reconciliation Therapy Group for juvenile offenders, consisting of a minimum of twelve (12) weeks to complete group (MRT) requirements, and, Drug and alcohol screening in cooperation with the Wyoming State Chemical Testing Lab.

vi) JUVENILE JUSTICE SERVICES OF FREMONT COUNTY agrees to perform such other duties as reasonably requested by the Prosecutor and shall perform such duties as ordered by the Court.

2) **CONSIDERATION.** In consideration for the above services, CITY shall pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY \$35,000.00. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall submit a quarterly report, accompanied by supporting documentation to verify expenditures, within two weeks of the end of the quarter.

3) **TERM.** The term of this Agreement shall be from July 1, 2025, through June 30, 2026, unless sooner terminated pursuant to the terms of this Agreement.

4) **REPORTING.**

- a) **JUVENILE JUSTICE SERVICES OF FREMONT COUNTY** agrees to provide **CITY** with written quarterly financial reports, including but not limited to: balance sheet and income statement. Upon reasonable notice, **CITY** or its authorized representative may from time to time inspect, audit and make copies of **PROVIDER'S** books and records that relate to this Agreement.
- b) **JUVENILE JUSTICE SERVICES OF FREMONT COUNTY** agrees to provide annual reports indicating the number of intake interviews performed, the number of Probationers currently supervised; the number of pre-sentence investigations requested and completed; and the status of all cases initiated or administered by the Lander Police Department, Prosecutor and the Court. The annual report shall include such other information reasonably requested by **CITY**.
- 5) **TERMINATION**. This Agreement may be terminated by either party for any reason or no reason at all, upon thirty (30) days written notice of intent to terminate delivered by the terminating party to the other party at the non-terminating party's usual place of business. In the event of termination by **CITY**, **CITY** agrees to make payment to **JUVENILE JUSTICE SERVICES OF FREMONT COUNTY** a prorated amount for the current quarter through the termination date if payment is in arrears unless termination is due to the unavailability of funds as described in Section 6, below.

- 6) **AVAILABILITY OF FUNDS.** CITY'S obligation to pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY for services rendered pursuant to this agreement is conditional upon the availability of funds, which are allocated to pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY hereunder. If, in the sole discretion of the CITY, funds are not available for CITY to pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY for the performance of the services, CITY may terminate this agreement at any time in its discretion without further liability or obligation. CITY shall notify JUVENILE JUSTICE SERVICES OF FREMONT COUNTY at the earliest possible time if this agreement will or may be affected by a shortage or unavailability of funds. No liability shall accrue to CITY in the event termination of this agreement occurs. CITY shall not be obligated or liable for any future payments due or promised hereunder or for any damages to JUVENILE JUSTICE SERVICES OF FREMONT COUNTY or any other person or entity as a result of termination under this section.
- 7) **CONFORMANCE WITH LAWS.** JUVENILE JUSTICE SERVICES OF FREMONT COUNTY agrees to comply with all municipal, state, and federal ordinances, laws, rules and regulations, and not to engage in any practice which may have the effect of discrimination against any entity on the basis of disability, age, sex, race, sexual orientation, creed, color, national origin, or ancestry.
- 8) **INDEMNITY.** JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall indemnify, defend and hold harmless CITY from and against any and all claims of any nature whatsoever arising from connection with the performance of any duties by JUVENILE JUSTICE SERVICES OF FREMONT COUNTY related in any way to this Agreement.
- 9) **MODIFICATION.** No modification of the terms of this Agreement shall be effective unless such modification is in writing and signed and dated by the parties.
- 10) **ASSIGNMENT.** This Agreement is not assignable without prior written consent of the parties.

- 11) **GOVERNMENTAL IMMUNITY.** Nothing contained in this Agreement is intended, nor shall be construed to extend the exceptions to governmental immunity provided by law, nor to alter in any way the requirements under the Wyoming Governmental Claims Act, nor to increase the liability of the CITY to any amount or situation wherein liability would not lie, or would be limited, in the absence of this Agreement.
- 12) **CHOICE OF LAW.** The laws of the State of Wyoming govern this agreement.
- 13) **PARAGRAPH HEADINGS.** The paragraph headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provision of this Agreement.
- 14) **ENTIRE AGREEMENT.** This seven (7) page document constitutes the entire agreement of the parties, superseding all previous agreements between CITY and JUVENILE JUSTICE SERVICES OF FREMONT COUNTY.
- 15) **RELATIONSHIP OF PARTIES.** It is specifically understood and agreed that the relationship of the parties is that of independent contractors and that the officers, employees, and agents of one party are not acting as the officers, employees, or agents of the other. Neither party shall make any representation of being the officer, agent, or employee of the other.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the Effective Date.

THE BOARD OF COMMISSIONERS OF
FREMONT COUNTY:

By: Larry Allen 6/24/25
CHAIRMAN Date

ATTEST:

Julie Freese 6/24/25
Julie Freese, County Clerk Date



City of Lander:

By: Missy White June 10, 2025
Missy White, Mayor Date

ATTEST:

Rachelle Fontaine 6/16/2025
Rachelle Fontaine, City Clerk Date