



**CITY OF LANDER
REGULAR CITY COUNCIL MEETING**

Tuesday, September 12, 2023, at 6:00 PM
City Council Chambers, 240 Lincoln Street

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/88545108828?pwd=enM4YVI2aTFJWi92bU1rOFdWcnpIZz09>

Meeting ID: 885 4510 8828

Passcode: 263929

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. PUBLIC HEARING

- A. Open Hearing: Community Development Block Grant (CDBG) application to extend Jefferson Street into Popo Agie River Park

B. Introduce and Read

C. Public Comment

D. Close Hearing

4. PUBLIC HEARING

- A. Open Hearing: Ordinance 2023-3 Amending Title 12, Section 12-3-3, Parks and Recreation to Include City Park Rules

B. Introduce and Read

C. Public Comment

D. Close Hearing

5. PUBLIC HEARING

- A. Open Hearing: The City of Lander Budget Amendment FY 22 23

B. Introduce and Read

C. Public Comment

D. Close Hearing

6. COMMUNICATION FROM THE FLOOR

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes.

- A. Public Comment

7. MAYOR AND COUNCIL UPDATES

8. STAFF REPORTS

9. CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

[A.](#) Approve Amended July 11, 2023, Regular City Council Meeting Minutes

[B.](#) Approve August 8, 2023, Regular City Council Meeting Minutes

[C.](#) Approve August 22, 2023, City Council Work Session Minutes

[D.](#) Approve Bills and Claims

10. NEW BUSINESS (ACTION ITEMS)

[A.](#) Approve Resolution 1305 A Resolution to Amend the 2022-2023 FY Budget

[B.](#) Approve Resolution 1306 Exempting The Fremont County Pioneer Museum Property from the Open Container Provisions of City Ordinance 2-2-12 until November 1, 2024

[C.](#) Approve Resolution 1307 Application to CDBG Community Development Block Grant for Access to Popo Agie River Park

[D.](#) Approve Resolution 1308 Exempting the Pioneer Museum Property From the Open Container Provisions of City Ordinance 2-2-212

[E.](#) Approve Resolution 1309 Authorizing Application to the Wyoming Water Development Commission for Funding of the Tanks and Pump Station Project

[F.](#) Approve Resolution 1310 Authorizing an Application to the Wyoming Water Development Commission for Funding of the Level III Well Construction

[G.](#) Adopt the 2023 Water Master Plan

[H.](#) Adopt the Hillcrest Strategic Plan Joint Study with Fremont County

[I.](#) Release and accept the Maven Headquarters project as complete and authorize Mayor to sign Hien Bond's Certificate of Final Completion

[J.](#) Approve and authorize the Mayor to sign the Juvenile Justice Services of Fremont County Agreement for FY 2023 2024

[K.](#) Ordinance 2023-3 First Reading Amending Title 12, Section 12-3-3 Park and Recreation to Include City Park Rules

11. ADJOURNMENT

Upcoming Council Meetings:

Regular Meetings:

6:00 PM Tuesday, September 26, 2023, City Council Chambers

6:00 PM Tuesday, October 10, 2023, City Council Chambers

Work Sessions:

Immediately following the Regular Meeting Tuesday, September 26, 2023, City Council Chambers

6:00 PM Tuesday, October 24, 2023, City Council Chambers

All meetings are subject to cancellation or change.

CITY OF LANDER - FIRST PUBLIC HEARING NOTICE
Community Development Block Grant (CDBG) Application

The City of Lander will hold a public hearing for the community’s 2024 Community Development Block Grant (CDBG) activities, with proposed funding made available from Wyoming Community Development Authority (WCDA) Neighborhood Development Program. The public hearing will be held September 12, 2023, 6:00 pm at Lander City Hall located at 240 Lincoln Street, Lander WY.

The purpose of the public hearing is to solicit public views, comments, and recommendations for potential sponsorship of a grant application for WCDA’s CDBG-funded Neighborhood Development Program. The City of Lander intends to use the funds to acquire property and extend the eastern end of Jefferson Street into Popo Agie River Park.

The Wyoming Community Development Authority will accept applications until September 29, 2023, at 5 p.m. WCDA expects to have approximately \$3,438,713.85 available for housing related activities within the State of Wyoming. Eligible activities include acquisition, rehabilitation, publicly owned infrastructure, clearance of sites, improvements to public facilities, and planning only activities. At least 75% of activities must result in a direct benefit to low (50% of HUD’s AMI) and moderate (80% of HUD’s AMI) income persons.

Interested persons are invited to attend, participate in the process, comment on the program, and present potential applications seeking support. Comments may be submitted in writing prior to the meeting. Send comments to RaJean Strube Fossen at rsfossen@landerwyoming.org, 307-332-2870 x2.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Rachelle Fontaine at rfontaine@landerwyoming.org or 307-332-2870 x5 at least three days prior to the hearing to be attended.

The Program Description and Application for the CDBG-funded Neighborhood Development Activities may be obtained by contacting WCDA at 155 North Beech Street or at www.wyomingcda.com.

Publication Date:
Lander Journal and Riverton Ranger August 26, 2023
Lander Journal August 30, 2023

**CITY OF LANDER - PUBLIC HEARING
PROPOSED AMENDMENT TO THE CITY OF LANDER MUNICIPAL CODE 12-3-3
PARKS AND RECREATION**

You are hereby notified that an opportunity will be given for you to give comment for or against the amendment to the current City of Lander Municipal Code 12-3-3 during the first reading of the Ordinance on September 12, 2023, 6:00 p.m. at the Lander City Hall, 240 Lincoln Street, Lander, Wyoming.

The proposed amended City of Lander Municipal Code 12-3-3 reads as follows:

12-3-3 Parks And Recreation

A. City Park Rules

1. All parks and recreational facilities within the City maintained by the City for the public shall have park rules for each park location as created by Resolution and approved and adopted by the Governing Body. Each park location shall have posted signage listing park rules pertaining to each location.
2. Persons found to be violating posted park rules shall be considered to be in violation of City Ordinance, which is a misdemeanor, unless otherwise stated, and upon conviction shall be punishable by a maximum fine of \$750.00 or imprisonment for not more than six months. Forfeitable bonds will be as set forth in the Lander Municipal Court Bond Schedule as adopted from time to time.

A copy of the full proposed ordinance is available at the office of the City Clerk, 240 Lincoln St, Lander WY 82520, and on the City of Lander’s website at the bottom of the home page: <https://www.landerwyoming.org>.

Written comments should be received by 5:00 pm, September 11, 2023. Written comments will be accepted by email to rfontaine@landerwyoming.org or by written comment to the address above.

For further information please contact Rachelle Fontaine at (307)332-2870 extension 7.

Rachelle Fontaine

City Clerk

Published Lander Journal September 9, 2023

**Notice of Public Hearing
City of Lander**

There will be a public hearing to Amend the 2022-2023 Fiscal Year Budget. Anyone wanting to comment on the budget is encouraged to attend. The hearing will be held on September 12, 2023, at 6:00 p.m. at the City Council Chambers, 240 Lincoln Street, Lander WY 82520.

Rachelle Fontaine
City Clerk

Publish Lander Journal
Wednesday, September 6, 2023



CITY OF LANDER - REGULAR CITY COUNCIL MEETING

Tuesday, July 11, 2023, at 6:00 PM
City Council Chambers, 240 Lincoln Street

AMENDED MINUTES

1. CALL TO ORDER Mayor Richardson called the meeting to order and led the Pledge of Allegiance at 6:00 PM and conducted Roll Call. Councilmembers present: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White and Mayor Monte Richardson. Declaration of a quorum. Staff Present: Chief of Police Scott Peters, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips and City Clerk Rachele Fontaine.

2. APPROVAL OF AGENDA

Mayor Richardson stated there are two clerical errors that should be corrected under NEW BUSINESS in item B 3023 should be 2023 and in item C Manuel should be Manual.

Councilmember White moved to approve the agenda with those changes, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

3. COMMUNICATION FROM THE FLOOR

A. Public Comment

Karen Weitzel addressed the Council concerning proposed Resolution 1292 increasing water and sewer rates. She stated a better option would be to charge for camping in the city park to offset water rates.

4. MAYOR AND COUNCIL UPDATES

Councilmember Larsen commented on the ability to read LIFT comments in Stacker, the police department’s radar sign, and noted that the 4th of July went well.

Councilmember White commented on various community events and provided an update on the Planning Commission, air service out of Riverton and the Senior Center.

Councilmember D Hahn provided a fire department update highlighting the success of the pancake breakfast and the parade water fight.

Council President Cox wanted an update on mosquito spraying, any sewage seepage issues, and the golf course water drainage. She stated the city needs to collect data on events held on city properties and the fee schedule. She and Councilmember D Hahn requested camping in city park be addressed at work session soon. She is concerned with the number of tax-exempt properties on Main Street, which should also be a work session topic.

Councilmember Stuble provided an update on the Energy and Efficiency Task Force and mentioned the Conservation District meets tomorrow.

Councilmember J Hahn thanked the community members and the people working on the fireworks display for a great 4th of July. He expressed concern about the number of kids hit on bikes recently and reminded drivers to be aware of their surroundings.

Mayor Richardson thanked the fire department and commented that the parade went well. There was a discussion concerning aging volunteers and parade safety. He noted there were no fire calls this year. He noted the committee formation for fireworks next year will be starting.

5. STAFF REPORTS

Chief of Police Scott Peters agrees the parade safety and candy distribution should be addressed. He thanked the Council for their support and equipment such as new body and car cameras which helped during the high-speed chase on the 4th of July. He provided a brief update on the high-speed chase and on pedestrians and bikes.

Assistant Mayor RaJean Strube Fossen provided an update on the WYDOT punch list, water treatment plant energy efficiency upgrades grant, and reminded everyone about the July 19th Table Mountain Living presentation at Mamaw’s Kitchen.

City Treasurer Charri Lara commented the city has received \$390 in camping donations, via the QR Code in the last twelve months.

6. CONSENT AGENDA

- A. Approval of June 13, 2023, Regular City Council Meeting Minutes
- B. Approval of June 27, 2023, Work Session Minutes
- C. Approval of bills and claims

MASA EMPLOYEE BENEFIT 684,MISC ONE TIME VENDOR INVESTIGATIVE FUNDS 140,MISC ONE TIME VENDOR INVESTIGATIVE FUNDS 130,SIMPLIFILE FILING FEES 45.75,MISC ONE TIME VENDOR FILING FEES 200,WATER REFUNDS WATER REFUNDS 190.69,MISC ONE TIME VENDOR DUES 37.5,WATER REFUNDS WATER REFUNDS 75.94,SIMPLIFILE FILING FEES 23.25,ALSCO LINENS 149.2,ALSCO LINENS 204.31,APEX SURVEYING PROJECT COST - ASSISTED LIVING 3592,B & T FIRE EXTINGUISHERS BLDG GROUNDS MAINTENANCE 48,ECONO SIGNS OPERATION/ MAINTENANCE STREETS 742.7,RAMAKER & ASSOCIATES PROF. & TECHNICAL SERVICE 450,WHITEBARK CAFE / ADAM CONNER ECONOMIC DEVELP PROJECTS 8015.79,NAPA VEHICLE REPAIR 34.04,NAPA VEHICLE REPAIR 70.33,NAPA VEHICLE REPAIR 77.95,NAPA VEHICLE REPAIR 13.32,NAPA VEHICLE REPAIR 85.98,NAPA VEHICLE REPAIR -33,NAPA VEHICLE REPAIR 84.98,NAPA SHOP SUPPLIES 22.47,NAPA VEHICLE REPAIR 4.62,NAPA VEHICLE REPAIR 3.18,NAPA VEHICLE REPAIR 178.92,NAPA VEHICLE REPAIR 443.18,NAPA VEHICLE REPAIR 177.94,NAPA VEHICLE REPAIR 30.56,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 991,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 406.6,HUFF SANITATION BLDG GROUNDS MAINTENANCE 200,THATCHER COMPANY CHEMICAL FEED SUPPLIES 8779.12,THATCHER COMPANY CHEMICAL FEED SUPPLIES 11401.84,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 27.03,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 3560.4,RIVERTON TIRE & OIL CO TIRES 584,FREMONT CO SOLID WASTE DISPOS ECONOMIC DEVELOPMENT 2000,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 24.2,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 32.2,NORCO INC SHOP SUPPLIES 169.26,NORCO INC OPERATIONS AND MAINTENANCE 249,NORCO INC OPERATIONS AND MAINTENANCE 105.47,NORCO INC SHOP SUPPLIES 70.68,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,RIVERTON RANGER INC ADVERTISING 1495,RIVERTON RANGER INC ADVERTISING -1495,LANDER ONE SHOT CLUB DUES 140,FLEX SHARE BENEFITS FLEX SHARE FEES 243.2,FLEX SHARE BENEFITS HRA EMPLOYEE ACCOUNTS 1000,HEIL ELECTRIC OPERATIONS AND MAINTENANCE 16836,WYOMING ASSN. OF MUN. WAM CONVENTION EXPENSES 64,STOTZ EQUIPMENT TURF & GROUNDS MAINTENANCE 512.8,STOTZ EQUIPMENT TURF & GROUNDS MAINTENANCE 326.96,L N CURTIS & SONS FIRE EQUIPMENT MAINTENANCE 93,L N CURTIS & SONS UNIFORMS 252.59,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 280,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 379.5,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 1554,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS -697.6,TWEEDS WHOLESALE CO. BUILDING MAINTENANCE 165.32,MOTOROLA SOLUTIONS INC FIRE EQUIPMENT MAINTENANCE 170,MOTOROLA SOLUTIONS INC FIRE EQUIPMENT MAINTENANCE 372.12,WYDOT - FINANCIAL SERVICES FUEL 4881.34,MISC ONE TIME VENDOR REPAIR AND MAINTENANCE SERVICE 306.71,MISC ONE TIME VENDOR PROGRAM REGISTRATION 135,MISC ONE TIME VENDOR REPAIR AND MAINTENANCE SERVICE -306.71,MISC ONE TIME VENDOR PROGRAM REGISTRATION 100,MISC ONE TIME VENDOR PROGRAM REGISTRATION 75,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 316.8,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 866.25,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 395,CASELLE INC PROF AND CONSULTING 24601,LOCAL GOVERNMENT LIABILITY POOL INSURANCE/OVERHEAD 27452,OFFICE OF STATE LANDS & INVEST CWSFR LOAN #142 - STP 66000,OFFICE OF STATE LANDS & INVEST CWSFR LOAN #141 - STP 132000,FLEX SHARE BENEFITS HRA EMPLOYEE ACCOUNTS 53000,TEGELER AND ASSOCIATES INSURANCE/OVERHEAD 105103,MASTERCARD SUPPLIES 50.89,MASTERCARD MEETING EXPENSE 53.51,MASTERCARD BUILDING MAINTENANCE 2102.61,MASTERCARD SUPPLIES 40,MASTERCARD TELEPHONE 832.12,MASTERCARD TRAVEL 35,MASTERCARD SUPPLIES 4030.32,MASTERCARD TRAVEL 30,MASTERCARD TRAVEL 481.49,MASTERCARD PROFESSIONALS 199,MASTERCARD SUPPLIES 80,MASTERCARD BUILDING MAINTENANCE 2037.03,MASTERCARD SUPPLIES 76.86,MASTERCARD FUEL 65.98,MASTERCARD SUPPLIES 190.18,MASTERCARD BUILDING MAINTENANCE 550,MASTERCARD BLDG GROUNDS MAINTENANCE 130,MASTERCARD TREE MAINTENANCE 62.98,MASTERCARD SUPPLIES/TOOLS & EQUIP 143,MASTERCARD SUPPLIES/TOOLS & EQUIP 73.94,MASTERCARD IRRIGATION SYSTEM REPAIR 25.95,MASTERCARD IRRIGATION SYSTEM REPAIR 21.98,MASTERCARD BLDG GROUNDS MAINTENANCE 26.6,MASTERCARD BLDG GROUNDS MAINTENANCE 80.94,MASTERCARD SUPPLIES/TOOLS & EQUIP 9.29,MASTERCARD REPAIR & MAINATENANCE 22669.09,MASTERCARD NEW ASSETS 10265.84,MASTERCARD REPAIR & MAINATENANCE 1119.96,MASTERCARD PROF AND CONSULTING 20,MASTERCARD TUITION & REGISTRATION 100,MASTERCARD OPERATION/ MAINTENANCE STREETS 10.79,MASTERCARD OPERATION/ MAINTENANCE STREETS 46.23,MASTERCARD OPERATION/ MAINTENANCE STREETS 12.65,MASTERCARD WW LAB/TESTING 569,MASTERCARD WW LAB/TESTING 316,MASTERCARD WATER SAMPLES TESTING 1846,MASTERCARD WATER SAMPLES TESTING 75,MASTERCARD OPERATIONS AND MAINTENANCE 233.05,MASTERCARD WW LAB/TESTING 319,MASTERCARD WATER SAMPLES TESTING 60,MASTERCARD OPERATIONS AND MAINTENANCE 108.25,MASTERCARD WATER SAMPLES TESTING 90,MASTERCARD SUPPLIES 54.65,MASTERCARD SUPPLIES 909.28,MASTERCARD SUPPLIES 30.59,MASTERCARD SUPPLIES 55.76,MASTERCARD OPERATIONS AND MAINTENANCE 17.98,MASTERCARD TUITION & REGISTRATION 19.45,MASTERCARD SUPPLIES 17.98,MASTERCARD SUPPLIES 350.64,MASTERCARD SUPPLIES 183.1,MASTERCARD OPERATIONS AND MAINTENANCE 1736,MASTERCARD OPERATIONS AND MAINTENANCE 676.48,MASTERCARD OPERATIONS AND MAINTENANCE 661.35,MASTERCARD OPERATIONS AND MAINTENANCE 222.45,MASTERCARD OPERATIONS AND MAINTENANCE 44.84,MASTERCARD SPECIAL PROGRAM 224,MASTERCARD TOOLS & SHOP SUPPLIES 899.09,MASTERCARD OPERATIONS AND MAINTENANCE 135.86,MASTERCARD OPERATIONS AND MAINTENANCE 85.32,MASTERCARD OPERATIONS AND MAINTENANCE 52.36,MASTERCARD WW-OPERATIONS & MAINTENANCE 250.85,MASTERCARD OPERATIONS AND MAINTENANCE 100.24,MASTERCARD WW-OPERATIONS & MAINTENANCE 2091.37,MASTERCARD WW-OPERATIONS & MAINTENANCE 9.96,MASTERCARD OPERATIONS AND MAINTENANCE 173.89,MASTERCARD OPERATIONS AND MAINTENANCE 88.92,MASTERCARD WW-OPERATIONS & MAINTENANCE 69.25,MASTERCARD MEETING EXPENSE 31.07,MASTERCARD WEAPONS AND TACTICAL SUPPLIES 23.2,MASTERCARD BUILDING MAINTENANCE 50.01,MASTERCARD REC. EQUIPMENT 380.84,MASTERCARD TRAVEL 48.22,MASTERCARD TRAVEL 65.03,MASTERCARD TRAVEL

280.24,MASTERCARD UNIFORMS 70,MASTERCARD SUPPLIES 169,MASTERCARD REPAIR AND MAINTENANCE SERVICE 44,MASTERCARD NEW ASSETS 8323.88,MASTERCARD INVESTIGATIVE FUNDS 270,MASTERCARD SUPPLIES 5.29,MASTERCARD SUPPLIES 3899,MASTERCARD OPERATIONS AND MAINTENANCE 28.97,MASTERCARD SUPPLIES 33.48,MASTERCARD SAFE. EQUIP. & BARRICADE 149.94,MASTERCARD SUPPLIES 28.16,MASTERCARD SUPPLIES 7.2,MASTERCARD SUPPLIES 9.76,MASTERCARD SUPPLIES 249,MASTERCARD SUPPLIES 83.26,MASTERCARD SUPPLIES 150.8,MASTERCARD SUPPLIES 49.5,MASTERCARD SUPPLIES 101.53,MASTERCARD SUPPLIES 42.28,MASTERCARD SUPPLIES 161.83,MASTERCARD VEHICLE REPAIR 63.9,MASTERCARD VEHICLE REPAIR 1433.2,MASTERCARD VEHICLE REPAIR 55.88,MASTERCARD VEHICLE REPAIR 30.44,MASTERCARD VEHICLE REPAIR 2407.55,MASTERCARD VEHICLE REPAIR 203.76,MASTERCARD VEHICLE REPAIR 16.16,MASTERCARD VEHICLE REPAIR 21.66,MASTERCARD WW-OPERATIONS & MAINTENANCE 208.37,MASTERCARD WW-OPERATIONS & MAINTENANCE 15.99,MASTERCARD WW-OPERATIONS & MAINTENANCE 27.88,MASTERCARD WW LAB/TESTING 270,MASTERCARD WW LAB/TESTING 258.43,MASTERCARD WW LAB/TESTING 42.95,MASTERCARD WW-OPERATIONS & MAINTENANCE 58.95,MASTERCARD WW LAB/TESTING 315,MASTERCARD DUES 420,MASTERCARD ADVERTISING 2506.45,MASTERCARD SUPPLIES 35.64,MASTERCARD UNIFORMS 150.1,MASTERCARD TRAINING 165,MASTERCARD FIRE EQUIPMENT MAINTENANCE 2318,MASTERCARD FIRE EQUIPMENT MAINTENANCE 2.59,MASTERCARD BUILDING MAINTENANCE 19.67,MASTERCARD FIRE EQUIPMENT MAINTENANCE 172.98,MASTERCARD TRAINING 230,MASTERCARD TRAINING -50,MASTERCARD BUILDING MAINTENANCE 40.9,MASTERCARD SUPPLIES 1491.52,MASTERCARD FIRE EQUIPMENT MAINTENANCE 8.75,MASTERCARD TUITION & REGISTRATION 175,MASTERCARD TUITION & REGISTRATION 103.49,MASTERCARD SUPPLIES 75.28,MASTERCARD FIRE EQUIPMENT MAINTENANCE 23.34,MASTERCARD EMPLOYEE BENEFIT 53.74,MASTERCARD SUPPLIES 251.36,MASTERCARD EMPLOYEE BENEFIT 11.81,MASTERCARD EMPLOYEE BENEFIT 196,MASTERCARD EMPLOYEE BENEFIT 94.91,MASTERCARD SUPPLIES 14.39,MASTERCARD ADVERTISING 40,MASTERCARD ADVERTISING 168,MASTERCARD SUPPLIES/CHEMICALS 315.97,MASTERCARD COMMUNITY CENTER MAINTENANCE 170,MASTERCARD SUPPLIES 4.78,MASTERCARD TUITION & REGISTRATION 230,MASTERCARD SUPPLIES 439.84,MASTERCARD FUEL 63.51,MASTERCARD FUEL 60.08,MASTERCARD TELEPHONE & INTERNET 1164.65,MASTERCARD TELEPHONE & INTERNET 1748.9,MASTERCARD TELEPHONE & INTERNET 899,MASTERCARD PROF. & TECHNICAL SERVICE 691.31,MASTERCARD TELEPHONE & INTERNET 1207.27,MASTERCARD SUPPLIES 86,MASTERCARD SUPPLIES 81.07,MASTERCARD SUPPLIES 183.96,MASTERCARD SUPPLIES 40.98,MASTERCARD POSTAGE 11.1,MASTERCARD SHOP SUPPLIES 35.97,MASTERCARD SHOP SUPPLIES 58.28,MASTERCARD SHOP SUPPLIES 16.17,MASTERCARD VEHICLE REPAIR 62.95,MASTERCARD SUPPLIES 113.32,MASTERCARD SUPPLIES 174.57,MASTERCARD TURF & GROUNDS MAINTENANCE 121.71,MASTERCARD TURF & GROUNDS MAINTENANCE 757.83,MASTERCARD TOOLS & SHOP SUPPLIES 348.28,MASTERCARD TOOLS & SHOP SUPPLIES 130.96,MASTERCARD BUILDING MAINTENANCE 93.64,MASTERCARD TURF & GROUNDS MAINTENANCE 614.91,MASTERCARD TOOLS & SHOP SUPPLIES 299.99,MASTERCARD BUILDING MAINTENANCE 37.77,MASTERCARD TRAVEL -1.13,CITY PLUMBING & HEATING BUILDING MAINTENANCE 4813.81,BLUE360 MEDIA SUPPLIES 87.75,DANA KEPNER CO OPERATIONS AND MAINTENANCE 1741.04,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 7758.88,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 1055.33,REWORX PROF AND CONSULTING 10320,STOTZ EQUIPMENT TURF & GROUNDS MAINTENANCE 6311.72,BERNARD PLUMBING EQUIPMENT REPAIR/LEASE PAYMENT 2056.39,ALSCO LINENS 34,CENTURY LINK TELEPHONE & INTERNET 786.06,WHITING LAW PC PROFESSIONALS 490,PERFECT POWER INC EQUIPMENT REPAIR/LEASE PAYMENT 2146.08,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 119.4,STRIKE CONSULTING GROUP PROF AND CONSULTING 978.75,TEAM LABORATORY CHEM LLC WW-OPERATIONS & MAINTENANCE 3961.5,HDR ENGINEERING INC STORAGE TANK REPLACEMENT 2607.5,GEOTEC INDUSTRIAL SUPPLY WW-OPERATIONS & MAINTENANCE 3450,JEFFREY QUILLEN PROFESSIONALS 440,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 1935,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 1987.5,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2015,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2827.5,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2070,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 5075,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 8580,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 800,INQUIREHIRE EMPLOYEE SCREENING 170.15,NAPA VEHICLE REPAIR 73.32,NAPA VEHICLE REPAIR -71.01,NAPA VEHICLE REPAIR 7.64,ERDMAN COMPANY PROJECT COST - ASSISTED LIVING 80000,WESTERN LAW ASSOCIATES PROFESSIONALS 2670,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18232.83,FREMONT COUNTY TREASURER PRISONER CARE 2365,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 4460,LANDER RECYCLE LLC PROF AND CONSULTING 90,LOZIER TERESA BUILDING MAINTENANCE 950,INQUIREHIRE EMPLOYEE SCREENING 64.2,"WALLER, TECIA" COMMUNITY CENTER MAINTENANCE 3500,"MULLINS, STUART" PROGRAM REGISTRATION 1575,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 155,BLACK HILLS ENERGY GAS 1693.47

Councilmember Larsen noted that the June 13, 2023, minutes concerning the Anti-Discrimination Proclamation does not reflect his view that the proclamation was not needed as the City of Lander already follows the State laws already in place.

Motion made by Councilmember Larsen, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

7. NEW BUSINESS (ACTION ITEMS)

- A. Approve Resolution 1292 Amending Resolution 1248 Fees and Utility Rates for Water and Wastewater Service.

Motion made by Councilmember Larsen, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- B. Ratify Resolution 1293 allowing Fireworks after the Lander Old Timer's Rodeo July 4, 2023

Motion made by Councilmember J Hahn, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- C. Approve Resolution 1294 amending the workers' compensation section of the City of Lander Personnel Manual.

Motion made by Council President Cox, Seconded by Councilmember D Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- D. Approve Resolution 1295 Authorizing the Submission of An Application for Federal Funding Through the Transportation Alternatives Program Administered by the Wyoming Department of Transportation for City of Lander for the Purposes of The Gannett Peak Cost Overruns Project

Motion made by Councilmember Larsen, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- E. Approve Resolution 1296 Amending Building Inspector Job Description

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- F. Approve Rick Bestul and Khrysten Lutz as new appointments to the LIFT Committee

Motion made by Councilmember D Hahn, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- G. Authorize the Mayor to sign a new hangar lease for David and Samuel Rodgers for hangar 405 at Hunt Field Airport.

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- H. Authorize the Mayor to sign a new hangar lease for Bert Womack for hangar number 404 at Hunt Field Airport.

Motion made by Councilmember White, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- I. Authorize the Mayor to sign an updated hangar lease for David and Jennifer Rodgers for hangar 500 at Hunt Field Airport.

Motion made by Councilmember D Hahn, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

- J. Authorize the Mayor to sign Notice to Proceed for the LND 2023 Pavement Maintenance Project ALN004A

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

8. ADJOURNMENT

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously. There being no further business to come before the Council, the meeting was adjourned at 6:53 PM.

The City of Lander

ATTEST:

By: _____

Monte Richardson,
City of Lander Mayor

Rachelle Fontaine, City Clerk

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, dexual orientation, or other characteristics protected by law.



CITY OF LANDER - REGULAR CITY COUNCIL MEETING

Tuesday, August 08, 2023, at 6:00 PM
City Council Chambers, 240 Lincoln Street

MINUTES

1. CALL TO ORDER

Mayor Richardson led the Pledge of Allegiance at 6:00 PM and conducted Roll Call. Councilmembers present: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White and Mayor Richardson. Declaration of Quorum. Staff members present: Chief Peters, Public Works Director/City Engineer Lance Hopkin, Assistant Mayor RaJean Strube-Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips and Deputy Treasurer/Clerk Kevin Kulow.

2. APPROVAL OF AGENDA

Mayor Richardson announced the agenda needs to be amended to add New Business items item L and M to appoint Judy Legerski from the present through December of 2024, and to appoint Dean McKee to a full-term from January 2024 through December of 2027 to the Housing Authority Board. Additionally, Crossing Threshold, LLC \$1,125 and Reworx \$9,960.00 should be added in the approval of Bills and Claims.

Motion made by Council President Cox to approve the agenda as amended. Councilmember White Seconded. Council Members Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

3. PUBLIC HEARING CONCERNING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF ETH GOVERNING BODY FOR THE CITY OF LANDER IN THE AMOUNT OF \$45 MILLION DOLLARS TO ASSIST IN FUNDING 2023 WATER/SEWER PROJECT

- A. Mayor Richardson opened the Public Hearing at 6:02 PM.
- B. Introduced and read by Deputy City Treasurer / Clerk Kevin Kulow.
- C. No public comment. Councilmember Stuble commented that this is a fiscally responsible move for Lander and thanked staff for their efforts.
- D. Mayor Richardson closed the Public Hearing at 6:04 PM.

4. COMMUNICATION FROM THE FLOOR

A. Public Comment. Councilmember White read a letter from Kathleen Averill concerning the 859 Amoretti Street Replat. Ms. Averill was unable to attend the meeting due to a prior commitment. Ms. Averill contends she was not properly notified. Her letter expressed her concerns regarding the replats on Amoretti Street.

5. MAYOR AND COUNCIL UPDATES

Councilmember Stuble provided an update on the conservation district's efforts to obtain funding to address a homeowner on the river hooking up to the sewer.

Council President Cox had questions concerning bills and claims, and the open container process. She commented that LEDA will present to the council tonight and provided an FCSD #1 update.

Councilmember D Hahn had questions concerning the proposed Hillcrest project and inquired if the City has voted to spend funds on engineering or studies on Hillcrest. He believes before the City commits to the County the council should be involved and have a discussion concerning the scope of the project. Assistant Mayor Strube-Fossen answered that she attended a County Commissioner meeting today and will present the Hillcrest study results at the next work session for council consideration.

Councilmember White provided an update on the Baldwin School pathway, the Challenge for Charities check award ceremony, and the Senior Center. She inquired about a permanent solution exempting the Museum from open containers. Discussion ensued concerning open container options and procedures in general and for the Pioneer Museum property.

Councilmember Larsen likes the idea of a resolution for the museum. He had questions concerning water and sewer repairs. Public Works Director Lance Hopkin responded, and the City is starting north and south second line repair next week. Councilmember Larsen inquired about downed trees on City property for firewood. Public Works Director Lance Hopkin responded that people may remove the downed wood on a first come first serve basis.

Mayor Richardson noted that the Museum of the American West has disbanded, and the Fremont County Pioneer Museum is now the operator/owner. He is excited for street repairs to begin.

6. STAFF REPORTS

Chief Peters provided an update on the multi-jurisdictional traffic unit, new body cameras, data systems mapping function, curfew enforcement, and electric bikes.

Public Works Director/City Engineer Lance Hopkin provided an update on the Tank and Pump Station Project. He discussed the Hillcrest Study and Water Master Plan, the 45-million-dollar SRF loan, the Lincoln Street project bidding, and the 8th and Garfield ditch water overflow.

Assistant Mayor Rajeon Strube-Fossen stated the Hillcrest study, and the Water Master Plan will be on the agenda for council discussion at the next work session. There will be an Open House on August 8, 2023, from 3 to 6 PM in council chambers. City staff will be available to answer questions and members of the public are encouraged to attend.

City Treasurer Charri Lara stated there will be a budget amendment at the next regular meeting to transfer money between accounts. There is still a surplus of approximately \$340,000. She explained and discussed the financial advantages of the 45-million-dollar loan. She and Kevin are going to the APT conference in Salt Lake next week.

7. CONSENT AGENDA

Discussion: Council President Cox inquired about invoices to Flying Phoenix for \$3,000.00, for a new \$699.00 refrigerator, and \$4,574.00 for cameras. City Treasurer Lara explained the Flying Phoenix cost was to set the fireworks off, Public Works Director Hopkin answered that was the fridge for Parks and Rec purchased from Gambles, and the Chief Peters explained the camera cost is for in-car units which will be grant reimbursed.

- A. Approval of June 30, 2023, Emergency Council Meeting Minutes
- B. Approval of July 11, 2023, Regular Council Meeting Minutes
- C. Approval of July 25, 2023, Regular Council Meeting Minutes
- D. Approval of July 25, 2023, Work Session Minutes
- E. Approval of Bills and Claims

71 CONSTRUCTION CO MISC SMALL STREET REPAIRS 39908.26,71 CONSTRUCTION CO STREET REPAIRS 22657.32,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 4460,ADAPCO INC MOSQUITO GRANT 6077.5,AFFORDABLE TREE CARE LLC MAIN STREET TREES/LANDSCAPING 4000,ALSCO LINENS 231.64,ALSCO LINENS 18.44,ALSCO LINENS -34,ALSCO LINENS 74,ALSCO LINENS 178.8,ALSCO LINENS 433.51,AMERI-TECH EQUIPMENT CO VEHICLE REPAIR 1270.76,ARDURRA GROUP INC SEAL COAT & MARK 533.75,ARDURRA GROUP INC NEW ASSET 227.5,ARDURRA GROUP INC SEAL COAT & MARK 1965.65,ARDURRA GROUP INC NEW ASSET 977.5,ARMSTRONG CONSULTANTS INC TAXIWAY 3963.28,ARMSTRONG CONSULTANTS INC TAXIWAY 54072.24,ATLAS ROOFING BUILDING MAINTENANCE 4791.63,B & M SEPTIC AND EXCAVATION SERVICES VIDEO & CLEANING 250,B & T FIRE EXTINGUISHERS SHOP SUPPLIES 90,BADGER METER INC METER REPLACEMENT 291.96,BADGER METER INC METER REPLACEMENT 316.52,BADGER METER INC METER REPLACEMENT 292.05,BARRY CINEMAS PROGRAM REGISTRATION 2805,BLACK HILLS ENERGY GAS 1271.02,CARQUEST VEHICLE REPAIR 65.08,CENTRAL WYOMING CLIMBERS ALLIANCE ECONOMIC DEVELP PROJECTS 3988.19,"CENTURY COMPANIES, INC." TAXIWAY 47644.4,"CENTURY COMPANIES, INC." TAXIWAY 442485.51,CENTURY LINK TELEPHONE & INTERNET 785.16,CITY OF RIVERTON AIR TRANSPORTATION 39001.73,CITY PLUMBING & HEATING BUILDING MAINTENANCE 2444.77,CITY SERVICE VALCON FUEL 18589.28,CITY SERVICE VALCON FUEL 10394.67,CLARKS LANDSCAPING OPERATIONS AND MAINTENANCE 248.4,CMI TECO SHOP SUPPLIES 86,COMMUNITY CENTER REFUNDS 300,COMMUNITY CENTER REFUNDS 300,COWBOY SUPPLY HOUSE SUPPLIES 160,COWBOY SUPPLY HOUSE SUPPLIES 104.17,CPS DISTRIBUTORS INC IRRIGATION SYSTEM REPAIR 929.94,CROSSING THE THRESHOLD LLC ECONOMIC DEVELP PROJECTS 1128.75,DOWL TRANSPORTATION 5296.47,DOWL TRANSPORTATION 9730.04,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 60,EMPLOYEE REIMBURSEMENTS SUSPENSE 460,FALCON ENVIRONMENTAL CORP WW-OPERATIONS & MAINTENANCE

1864.41,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE -780,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 2400,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 605.13,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 532,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 4354.67,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 780,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 731.33,FLEX SHARE BENEFITS FLEX SHARE FEES 247.65,FLYING PHOENIX INTERSTATE DISPLAY GRP COMMUNITY DEVELOPMENT 3000,FREMONT CHEVROLET-GMC VEHICLE REPAIR 302.99,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 49.4,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 20.2,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 79,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 29.8,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 30.6,FREMONT CO SOLID WASTE DISPOS TRASH COLLECTION 37.2,FREMONT COUNTY ASSN OF GOV GROUND TRANSPORTATION 19500.87,FREMONT COUNTY ASSN OF GOV PROF & TECH - FCAG 8000,FREMONT COUNTY TREASURER FUEL 109.75,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18232.83,FREMONT MOTOR COMPANY VEHICLE REPAIR 1943.04,FREMONT MOTOR COMPANY VEHICLE REPAIR 211.2,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 22.29,GAMBLES BUILDING MAINTENANCE 137.74,GROATHOUSE CONSTRUCTION PROJECT COSTS 76149,GROATHOUSE CONSTRUCTION METER REPLACEMENT 500,HONNEN EQUIPMENT CO VEHICLE REPAIR 1280.9,HUFF SANITATION COMMUNITY DEVELOPMENT 1000,INTOXIMETERS NEW ASSETS 685,INTOXIMETERS NEW ASSETS 8584.25,JOE JOHNSON EQIPMENT VEHICLE REPAIR 481.91,LANDER CYCLING CLUB ECONOMIC DEVELP PROJECTS 3637.1,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 1920.51,LAWSON PRODUCTS SHOP SUPPLIES 188.29,LOCAL GOVERNMENT LIABILITY POOL INSURANCE DEDUCTIBLE 1000,LOZIER TERESA BUILDING MAINTENANCE 950,MASA EMPLOYEE BENEFIT 228,MASTERCARD WAM CONVENTION EXPENSES 1711.98,MASTERCARD VEHICLE REPAIR 12,MASTERCARD FUEL 71.88,MASTERCARD SUPPLIES 40,MASTERCARD TRAVEL 598,MASTERCARD SUPPLIES 409.99,MASTERCARD SUPPLIES 234,MASTERCARD TELEPHONE 832.12,MASTERCARD HOUSEKEEPING SUPPLIES 197.85,MASTERCARD PROFESSIONALS 199,MASTERCARD SUPPLIES 80,MASTERCARD MEETING EXPENSE 14.76,MASTERCARD MEETING EXPENSE 88.29,MASTERCARD MEETING EXPENSE 75.06,MASTERCARD SUPPLIES 14.86,MASTERCARD SUPPLIES/TOOLS & EQUIP 529.98,MASTERCARD SUPPLIES/TOOLS & EQUIP 89.87,MASTERCARD SUPPLIES/TOOLS & EQUIP 8.51,MASTERCARD BLDG GROUNDS MAINTENANCE 37.78,MASTERCARD PROF AND CONSULTING 19.35,MASTERCARD OPERATIONS AND MAINTENANCE 229,MASTERCARD REPAIR & MAINATENANCE 299.99,MASTERCARD OPERATION/ MAINTENANCE STREETS 71.33,MASTERCARD OPERATION/ MAINTENANCE STREETS 41.13,MASTERCARD OPERATION/ MAINTENANCE STREETS 14.2,MASTERCARD OPERATION/ MAINTENANCE STREETS 321.4,MASTERCARD OPERATION/ MAINTENANCE STREETS 18.99,MASTERCARD OPERATION/ MAINTENANCE STREETS 24.11,MASTERCARD OPERATION/ MAINTENANCE STREETS 23.17,MASTERCARD WATER SAMPLES TESTING 734,MASTERCARD OPERATIONS AND MAINTENANCE 13.11,MASTERCARD WATER SAMPLES TESTING 60,MASTERCARD WW LAB/TESTING 319,MASTERCARD WW LAB/TESTING 316,MASTERCARD OPERATIONS AND MAINTENANCE 57.98,MASTERCARD OPERATIONS AND MAINTENANCE 282.07,MASTERCARD OPERATIONS AND MAINTENANCE 1911.55,MASTERCARD OPERATIONS AND MAINTENANCE 108.25,MASTERCARD WATER SAMPLES TESTING 75,MASTERCARD OPERATIONS AND MAINTENANCE 26.04,MASTERCARD OPERATIONS AND MAINTENANCE 41.97,MASTERCARD WW LAB/TESTING 107.28,MASTERCARD WW-OPERATIONS & MAINTENANCE 1038,MASTERCARD EMPLOYEE BENEFIT 57.75,MASTERCARD SUPPLIES 60,MASTERCARD REPAIR AND MAINTENANCE SERVICE 40.99,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 144.4,MASTERCARD REC. EQUIPMENT 520,MASTERCARD NEW ASSETS 699,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 144.65,MASTERCARD REC. EQUIPMENT 44.94,MASTERCARD SPECIAL PROGRAM 17.96,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 203.47,MASTERCARD POSTAGE 15.89,MASTERCARD TUITION & REGISTRATION 44,MASTERCARD TUITION & REGISTRATION 490,MASTERCARD SUPPLIES 209.97,MASTERCARD SUPPLIES 198.9,MASTERCARD SUPPLIES 38.7,MASTERCARD SUPPLIES 106.14,MASTERCARD VEHICLE REPAIR 674.03,MASTERCARD VEHICLE REPAIR 78.97,MASTERCARD VEHICLE REPAIR 105.49,MASTERCARD SHOP SUPPLIES 20.01,MASTERCARD SHOP SUPPLIES 29.52,MASTERCARD TUITION & REGISTRATION 425,MASTERCARD SAFETY EQUIP & SUPPLIES 78,MASTERCARD SUPPLIES 35.81,MASTERCARD ADVERTISING 1495,MASTERCARD TRAVEL 208,MASTERCARD BUILDING MAINTENANCE -75.28,MASTERCARD BUILDING MAINTENANCE 228.25,MASTERCARD SUPPLIES 40.23,MASTERCARD SUPPLIES 36.3,MASTERCARD BUILDING MAINTENANCE 3400,MASTERCARD BUILDING MAINTENANCE 139.57,MASTERCARD SUPPLIES 25.83,MASTERCARD BUILDING MAINTENANCE 627.99,MASTERCARD SUPPLIES 303.03,MASTERCARD COMMUNITY DEVELOPMENT 36.04,MASTERCARD COMMUNITY DEVELOPMENT 145.98,MASTERCARD MOSQUITO GRANT 27.2,MASTERCARD SUPPLIES/CHEMICALS 28.87,MASTERCARD SUPPLIES 20.99,MASTERCARD BUILDING MAINTENANCE 72.29,MASTERCARD TELEPHONE & INTERNET 1164.65,MASTERCARD SUPPLIES 65.39,MASTERCARD TELEPHONE & INTERNET 1748.9,MASTERCARD TELEPHONE & INTERNET 899,MASTERCARD PROF AND CONSULTING 697.4,MASTERCARD TELEPHONE & INTERNET 1332,MASTERCARD SUPPLIES 771.43,MASTERCARD SUPPLIES 33.73,MASTERCARD SUPPLIES 316.69,MASTERCARD SUPPLIES 64.98,MASTERCARD TOWING 632.5,MASTERCARD POSTAGE 21.3,MASTERCARD TUITION & REGISTRATION 1168.94,MASTERCARD TUITION & REGISTRATION 413.88,MASTERCARD TUITION & REGISTRATION 127,MASTERCARD TUITION & REGISTRATION 123.52,MASTERCARD TUITION & REGISTRATION 33,MASTERCARD TUITION & REGISTRATION 20,MASTERCARD SUPPLIES 89.99,MASTERCARD SUPPLIES 4.78,MASTERCARD SUPPLIES 15.98,MASTERCARD SUPPLIES 48.99,MASTERCARD CODE BOOKS 98,MASTERCARD TOOLS & SHOP SUPPLIES 13.99,MASTERCARD EMPLOYEE BENEFIT 140,MASTERCARD BUILDING MAINTENANCE 59.77,MASTERCARD SUPPLIES 26.94,MIDLAND IMPLEMENT CO VEHICLE REPAIR 454.08,MIDLAND IMPLEMENT CO VEHICLE REPAIR 1355.45,MIDLAND IMPLEMENT CO VEHICLE REPAIR 68.48,MISC ONE TIME VENDOR SUPPLIES 150,MISC ONE TIME VENDOR SUPPLIES 250,MISC ONE TIME VENDOR METER REPLACEMENT 200,NAPA VEHICLE REPAIR 4.68,NAPA VEHICLE REPAIR 80.92,NAPA VEHICLE REPAIR 133.68,NAPA VEHICLE REPAIR 116.09,NAPA VEHICLE REPAIR 11.2,NAPA VEHICLE REPAIR 10.39,NAPA VEHICLE REPAIR -26.34,NAPA VEHICLE REPAIR 40.28,NAPA FIRE EQUIPMENT MAINTENANCE 25.44,NAPA VEHICLE REPAIR 59.19,NORCO INC SHOP SUPPLIES 68.85,NORCO INC OPERATIONS AND MAINTENANCE 75.72,NORCO INC OPERATIONS AND MAINTENANCE 410.23,O'REILLY AUTO PARTS VEHICLE REPAIR 120.97,OVERHEAD DOOR COMPANY BUILDING MAINTENANCE 521.2,PERFECT POWER INC BUILDING MAINTENANCE 2032.06,POSTMASTER POSTAGE 5000,PRO-VISION INC NEW ASSETS 4574.89,QUADIANT INC POSTAGE 1000,RAMAKER & ASSOCIATES PROF. & TECHNICAL SERVICE 800,REWORX PROF. & TECHNICAL SERVICE 9960,RIVERTON TIRE & OIL CO TIRES 595.3,ROCKY MOUNTAIN POWER ELECTRICITY 29757.16,SENTINEL SECURITY BUILDING MAINTENANCE 503.3,SHERWIN WILLIAMS OPERATION/ MAINTENANCE STREETS 559.9,SHERWIN WILLIAMS OPERATION/ MAINTENANCE STREETS -243.16,SIMPLIFILE FILING FEES 17.25,SPORTIES INC. OFFICE EQUIP SUPPLIES & MAINT 2000,SQUAD ROOM EMBLEMS UNIFORMS 536,"SUMMIT WEST CPA GROUP, P.C." PROF AND CONSULTING 445,"SUMMIT WEST CPA GROUP, P.C." PROF AND CONSULTING 13645,SWEETWATER AIRE EQUIPMENT REPAIR/LEASE PAYMENT 5595,SWEETWATER AIRE EQUIPMENT REPAIR/LEASE PAYMENT 8345,T-O ENGINEERS NEW ASSET 1207.5,TEAM LABORATORY CHEM LLC WW-OPERATIONS &

MAINTENANCE 7661.5,TEAM LABORATORY CHEM LLC WW-OPERATIONS & MAINTENANCE 2950,TEGELER AND ASSOCIATES COMMUNITY DEVELOPMENT 2827,THATCHER COMPANY CHEMICAL FEED SUPPLIES 8636.92,THATCHER COMPANY CHLORINE 9506.18,TORGERSON'S VEHICLE REPAIR 3982.94,TWEEDS WHOLESAL CO. BUILDING MAINTENANCE 1030.3,TWEEDS WHOLESAL CO. BUILDING MAINTENANCE 672.06,TWEEDS WHOLESAL CO. BUILDING MAINTENANCE 64.44,"WALLER, TECIA" COMMUNITY CENTER MAINTENANCE 3500,WAM - WCCA WAM ENERGY PAYMENT 2500,WAMCAT TUITION & REGISTRATION 200,WAMCO LAB INC. WW LAB/TESTING 2300,WATER REFUNDS WATER REFUNDS 10.84,WATER REFUNDS WATER REFUNDS 175.1,WATER REFUNDS WATER REFUNDS 126.1,WATER REFUNDS WATER REFUNDS 111.48,WATER REFUNDS WATER REFUNDS 132.02,WAVEFORM HEALTHCARE EDUCATION LLC ECONOMIC DEVELP PROJECTS 7388.57,WESTERN LAW ASSOCIATES PROFESSIONALS 2795.27,WHITING LAW PC PROFESSIONALS 620,WILEY DESIGNS OUTSIDE SERVICES 180,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 9795,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2760,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 7080.02,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 4380,WORLDWASH LLC COMMUNITY CENTER MAINTENANCE 675,WWC ENGINEERING PROJECT COST - WELLS AT WTP 2817,WWC ENGINEERING PROJECT COST - WELLS AT WTP 9951.55,WYOMING ASSN. OF MUN. DUES 10115,WYOMING FIRST AID & SAFETY SUPPLY SAFETY EQUIP & SUPPLIES 1757.45,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75

- F. Approve Resolution 1299 Exempting the Pioneer Museum Property From the Open Container Provisions of City Ordinance 2-2-12
- G. Approve Resolution 1300 Exempting the Pioneer Museum Property From the Open Container Provisions of City Ordinance 2-2-12
- H. Approve Resolution 1302 Exempting the Pioneer Museum Property From the Open Container Provisions of City Ordinance 2-2-12
- I. Approve Resolution 1303 Exempting the Pioneer Museum Property From the Open Container Provisions of City Ordinance 2-2-12
- J. Approve Resolution 1304 Exempting the Pioneer Museum Property From the Open Container Provisions of City Ordinance 2-2-12

Motion to approve the consent agenda made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

8. NEW BUSINESS (ACTION ITEMS)

- A. Eric Andrews LIFT and LEDA update and program changes for approval.

Eric Andrews presented LIFT and LEDA updates and program changes for approval. He presented four proposed changes. The first proposed change is a recommendation that \$25,000 of the half-cent economic development sales tax collections per quarter be transferred to LEDA to support LEDA's operating budget. This will support LEDA's agenda and provide for the administration of currently identified community-wide projects. Discussion concerning projects and the need for a staff member. Councilmember D Hahn commented on the number of community members opposed to taxpayer funds being used for salaries. Councilmember Cox reminded council these are recommendations and council would vote to approve or not. Councilmember White stated she has heard the same concerns from the community. She would be more amenable to a lower dollar amount. Councilmember J Hahn directed a question to City Attorney Phillips if sales tax money can legally pay salaries if that was not explained as part of the initial ballot initiative. City Attorney Phillips answered he would need to read and research the issue. Councilmember Stuble shares a number of these same concerns. Her discomfort is with using LIFT funds, she would rather see it as a request for funding for a City employee. Council President Cox stated she is receiving a lot of positive feedback. She mentioned that it is not a \$100,000 salary, it is for an operating budget. She understands community concern, but this will enhance our community for years to come. Councilmember Larsen supports Councilmember Cox's statement. He stated it is important to recognize the difference between a \$25,000 per quarter budget versus a \$25,000 per quarter salary. Discussion as to the difference staff members can make in completing projects. Councilmember White inquired as to a budget amendment for the City to enhance LEDAs line item for operational expenditures. Discussion as to what line item would need to be cut to accommodate that amendment. Discussion concerning whether a staff member is needed or if the program is succeeding as is.

The second, third, and fourth recommendations concern eligibility for the LIFT program and how the scoring works. The second recommendation is that LIFT applications receiving less than a 50% score by the LIFT committee not be eligible for funding. The third recommendation is that LIFT applications requesting \$15,000 or less be advanced up one level in the scoring matrix and reward applicants for requesting smaller amounts and allow for funding more applications. The fourth recommendation is LIFT applications of more than 50k be limited to 50k unless their application

scores 100%. Councilmember Stuble thanked him for hearing the council’s concerns and she supports all three of these recommendations. Councilmember White echoed Councilmember's comments.

Motion made by Councilmember Larsen to approve and adopt recommendations two, three, and four. Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White, and Mayor Richardson. Motion passed unanimously.

Councilmember Larsen moved to approve and adopt recommendation number one. Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, Cox, Mayor Richardson. Councilmembers Voting Nay: D Hahn, J Hahn, Stuble, White. Motion failed.

B. Approve S 23.05 Faerber Addition Minor Plat, 552 Amoretti

Motion made by Councilmember D Hahn, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

C. Approve S 23.06 Gustin Addition Minor Plat, 859 Amoretti

Motion made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

D. Authorize Mayor to sign the Amendment to Attachment D non-recourse promissory note for the Lander Chamber and Visitor Center in the sum of \$194,316.00.

Motion made by Councilmember Larsen, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

E. Approve Resolution 1298 Amending the Salary Structure Within the City of Lander.

Motion made by Councilmember D Hahn, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

F. Approve Resolution 1297 Authorizing Submission of an Application to the State Loan and Investment Board for a Loan Through the State Revolving Fund on Behalf of the Governing Body for the City of Lander

Motion made by Councilmember White, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

G. Approve Corrected Resolution 1292 Amending Resolution 1248 Fees and Utility Rates for

Motion made by Councilmember Stuble, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

H. Authorize the Mayor to sign Groathouse Construction, Inc. Change Order No. 10 for the Maven Outdoor Equipment Company Headquarters project increasing the contract sum by \$1,834.00.

Motion made by Council President Cox, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

I. Authorize the Mayor to sign Lander Municipal Airport Hangar Space Land Lease Agreement for Space No. 407 with Stephane and Sara Hefti.

Motion made by Councilmember D Hahn, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

J. Authorize the Mayor to sign the Easement and Right-of-way Deed between Kristine L. Artery Trust dated February 7, 2001, and the City of Lander.

Motion made by Councilmember Larsen, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

- K. Authorize the Mayor to sign June 30, 2023, Year End Engagement Letter with Summit West CPA Group, P.C. for audit services

Motion made by Councilmember Stuble, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

- L. Approve appointment of Judy Legerski to Housing Authority Board from the present through December 2024.

Motion made by Councilmember D Hahn, Seconded by Council President Cox. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

- M. Approve appointment of Dean McKee to Housing Authority Board for a full-term January 2024 to December 2027.

Motion made by Councilmember Larsen, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

9. EXECUTIVE SESSION

- A. Potential Litigation

Motion to Enter Executive Session made by Council White at 7:49 PM. Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

Motion to exit Executive Session made by Councilmember Stuble at 7:54 PM. Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

10. NEW BUSINESS (ACTION ITEMS)

- A. Authorize the Mayor to sign Release of all Claims with Hien Bond, LLC

Motion made by Councilmember White, Seconded by Councilmember D Han. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

11. ADJOURNMENT

Motion made by Councilmember White, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, J Hahn, Stuble, Cox, White and Mayor Richardson. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 7:57 PM.

The City of Lander

ATTEST:

By: _____
Monte Richardson,
City of Lander Mayor

Kevin Kulow, Deputy Treasurer/ City Clerk

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, dexual orientation, or other characteristics protected by law.



**CITY OF LANDER
CITY COUNCIL WORK SESSION MEETING**

**Tuesday, August 22, 2023 at 6:00 PM
City Council Chambers, 240 Lincoln Street**

MINUTES

1. Mayor Richardson led the Pledge of Allegiance at 6:00 PM. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White (via Zoom) and Mayor Monte Richardson. STAFF PRESENT: Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.

2. MAYOR AND COUNCIL UPDATES

Councilmember White wanted to clarify the newspaper headline that indicated flood mitigation would cost 12 million dollars. The article did not specify the City's cost, which is 35% of the 12 million dollars. She thanked Lander's volunteer group for the great events in Lander.

Councilmember D Hahn commented on the loss of a great Councilmember Ken Stroh, who passed away. He will be missed.

Councilmember Stuble offered her condolences to Council President Cox on the loss of her mother-in-law, Connie Harms.

Mayor Richardson commented that both Ken Stroh and Connie Harms will be missed and offered his condolences'.

3. STAFF REPORTS

Public Works Director Lance Hopkin informed the Council that staff is investigating no parking signs on some streets during the winter for plowing for safety and better operations.

Assistant Mayor RaJean Strube Fossen reported that the Open House was a success. Future Open Houses will be at the Community Center, as noise was an issue. A chart was passed out at the Open House, a copy of which is in front of each Councilmember. These are the charts that Charri puts in the financial folder every month. It is not an audited document but provides an idea of where money is coming and going. At the September 12th meeting there will be a Welcome Center agreement and a Public Hearing concerning a Community Services Block Grant to extend Jefferson Street into the Popo Agie Park. Lastly, there is an employee BBQ on August 23, 2023, and Councilmembers are welcome. Councilmember Stuble requested the financial chart be break out the intergovernmental revenues and have more detail.

City Clerk Rachelle Fontaine: Reminded everyone about the Public Officer Training tomorrow. A current mechanic has submitted his Notice of Intent to Retire, and the Council will see an updated job description for the position.

Community Development Coordinator Anne Even reported that two grants have been submitted. One for \$500,000 to switch streetlights to an LED system, and the second is collaboration energy planning grant for \$100,000. Neither would require any match money from the City.

4. NEW BUSINESS (ACTION ITEMS)

A. Hattie Calvert Fremont County Youth Services funding request and discussion FY 2023-2024

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Cassie Murray, Director, and Hattie Calvert, Assistant Director, Juvenile Justice Services of Fremont County presented their FY 2023 2024 funding request in the amount of \$30,000. One hundred and twenty-one citations were issued to juveniles in Lander last year. This number is up from 59 the previous year. Discussion concerning the program, the services provided, overall budget and contributors, increase in citations, and reasons for the increase ensued.

B. HDR presentation and Discussion concerning adoption of 2023 Water Master Plan

Uri Shelby presented the 2022 Water Master Plan Level I Study highlights. The presentation included an explanation and discussion of the Background and Purpose, including the core study focus areas of reliable service, adequate water supply, fiscal responsibility, system expansion, and regionalization. HDR presented a Summary of Recommendations, including prioritizing the existing system upgrades, 48 total projects, a 20-year planning horizon, estimated costs including inflation and the potential City share.

Discussion concerning prioritization of projects, water plant updates, funding the projects, and water leakage.

C. HDR presentation and Discussion concerning adoption of Fremont County Hillcrest Strategic Plan

Kyle Lehto, the HDR project engineer explained the study’s purpose was to evaluate future transportation needs along Hillcrest Drive from Bridger Street to Mortimore Lane. There is a need to improve roadway safety due to lack of shoulders, general roadway geometry deficiencies, and to improve multimodal access along Hillcrest Drive and create a safe and walkable corridor. The study produced five different proposals which were explained. Alternative 5, Mortimore Lane Inspired Section, had the most positive feedback and was the preferred alternative.

Discussion as to why the City cares about the County road. The County is proceeding because of public health and safety and asked if City would like to participate. Discussion as to alternative options, city and council involvement and interests.

D. Discussion concerning Proposed Resolution 1306 Open Container Exemption from City Ordinance 2-2-12 for one year Fremont County Pioneer Museum

City Attorney Phillips explained this was a draft and can be amended as the council desires. Discussion ensued concerning consistency, the difference in venues, timeframes, ID checks on City property, as well as the message this sends.

5. ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 8:19 PM.

The City of Lander

ATTEST:

By: _____
Monte Richardson,
City of Lander Mayor

Rachelle Fontaine, City Clerk

ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
Total ADAM E PHILLIPS ATTORNEY AT LAW (666):		4,460.00
BADGER METER INC	Beacon Mobile Hosting	292.14
Total BADGER METER INC (44):		292.14
BAILEY ENTERPRISES	Inner tubes	10.40
Total BAILEY ENTERPRISES (45):		10.40
BALDWIN CREEK RENTAL CENTER	Rental for Hanging Speakers @ Rodeo Ground	400.00
Total BALDWIN CREEK RENTAL CENTER (48):		400.00
BEDROCK LLC	EWf with blow in at City Park	7,625.00
Total BEDROCK LLC (1165):		7,625.00
BERNARD PLUMBING	Golf Course Irrigation Line Repair	1,370.73
BERNARD PLUMBING	Repair Plumbing On Golf Course	200.00
Total BERNARD PLUMBING (1067):		1,570.73
BILL JONES PLUMBING & HEATING INC	parts for temp water	1,637.60
Total BILL JONES PLUMBING & HEATING INC (57):		1,637.60
BLACK HILLS ENERGY	Natural Gas Bill July 2023	88.59
BLACK HILLS ENERGY	Natural Gas Bill July 2023	221.43
BLACK HILLS ENERGY	Natural Gas Bill July 2023	519.29
BLACK HILLS ENERGY	Natural Gas Bill July 2023	59.56
BLACK HILLS ENERGY	Natural Gas Bill July 2023	348.40
BLACK HILLS ENERGY	Natural Gas Bill July 2023	33.75
BLACK HILLS ENERGY	Natural Gas August 2023	85.82
BLACK HILLS ENERGY	Natural Gas August 2023	241.99
BLACK HILLS ENERGY	Natural Gas August 2023	488.41
BLACK HILLS ENERGY	Natural Gas August 2023	59.56
BLACK HILLS ENERGY	Natural Gas August 2023	249.42
BLACK HILLS ENERGY	Natural Gas August 2023	36.19
Total BLACK HILLS ENERGY (465):		2,432.41
BRADFORD SUPPLY COMPANY	pipe to sleeve service lines	1,483.74
Total BRADFORD SUPPLY COMPANY (67):		1,483.74
BRYAN ST. CLAIR	registrations for basketball camp	780.00
Total BRYAN ST. CLAIR (1391):		780.00
CENTRAL WYOMING CLIMBERS ALLIANCE	1/2 Recipient	1,519.91
Total CENTRAL WYOMING CLIMBERS ALLIANCE (1307):		1,519.91
CENTURY LINK	Phone Bill July 2023	80.30
CENTURY LINK	Phone Bill July 2023	159.03
CENTURY LINK	Phone Bill July 2023	347.43

CENTURY LINK	Phone Bill July 2023	99.20
CENTURY LINK	Phone Bill July 2023	99.20
CENTURY LINK	August 2023 Phone Bill	80.37
CENTURY LINK	August 2023 Phone Bill	159.03
CENTURY LINK	August 2023 Phone Bill	347.48
CENTURY LINK	August 2023 Phone Bill	99.20
CENTURY LINK	August 2023 Phone Bill	99.20
Total CENTURY LINK (99):		1,570.44
CITY PLUMBING & HEATING INC	pipe for temp water	31.15
Total CITY PLUMBING & HEATING INC (105):		31.15
COWBOY SUPPLY HOUSE	Community Center Supplies	231.50
Total COWBOY SUPPLY HOUSE (121):		231.50
DOWL	CD23514 Pathways work reimbursed by TAP gr	9,730.04
DOWL	contract engineering for pathways to be reimbur	2,872.02
DOWL	Popo Agie River Park Engineering services und	5,414.93
Total DOWL (147):		18,016.99
DRUG TESTING SERVICES LLC	New employee screening	60.00
DRUG TESTING SERVICES LLC	pre-employment test	60.00
Total DRUG TESTING SERVICES LLC (148):		120.00
ELLIS CONCRETE, INC.	Curb, Gutter and ADA Ramp on Amoretti	1,985.00
Total ELLIS CONCRETE, INC. (988):		1,985.00
FERGUSON ENTERPRISES INC	3/4" ranger couplings	798.00
FERGUSON ENTERPRISES INC	8" bell rest. with ss bolts	4,117.24
FERGUSON ENTERPRISES INC	fittings, saddles and 6" sewer pipe for lot at 2nd	2,983.24
Total FERGUSON ENTERPRISES INC (553):		7,898.48
FLEX SHARE BENEFITS	HRA - R.Cecrle	1,000.00
Total FLEX SHARE BENEFITS (173):		1,000.00
FREMONT CO SOLID WASTE DISPOS	parks trash	37.80
FREMONT CO SOLID WASTE DISPOS	construction and demo	47.40
FREMONT CO SOLID WASTE DISPOS	WR Casino	17.00
FREMONT CO SOLID WASTE DISPOS	trash	17.00
FREMONT CO SOLID WASTE DISPOS	trash	42.60
Total FREMONT CO SOLID WASTE DISPOS (183):		161.80
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	17,697.25
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	535.58
FREMONT COUNTY TREASURER	jail bill	5,390.00
FREMONT COUNTY TREASURER	July jail bill	4,345.00
FREMONT COUNTY TREASURER	City share of Hillcrest Transportation study per a	2,612.50
Total FREMONT COUNTY TREASURER (190):		30,580.33
FREMONT MOTOR COMPANY	Transmission cross member	576.50

FREMONT MOTOR COMPANY	Evac recharge R1234YF	515.90
Total FREMONT MOTOR COMPANY (194):		1,092.40
GROATHOUSE CONSTRUCTION	Retainage - Maven	315,265.00
GROATHOUSE CONSTRUCTION	Release of retainage	315,265.00
Total GROATHOUSE CONSTRUCTION (1294):		630,530.00
HAMILTON LAND SURVEYING INC	Survey and Mapping for 4 Phyllis Ln	710.00
HAMILTON LAND SURVEYING INC	Artery Water Easement	425.00
Total HAMILTON LAND SURVEYING INC (1265):		1,135.00
HDR ENGINEERING INC	Lander High Pressure Water System Upgrades	11,356.55
HDR ENGINEERING INC	Sidewalk Project Engineering	14,800.00
Total HDR ENGINEERING INC (994):		26,156.55
HMH DISTRIBUTION	1/2 Recipient	772.82
Total HMH DISTRIBUTION (1305):		772.82
HOMETOWN OIL	Bulk non ethanol fuel	194.39
HOMETOWN OIL	Sweeper grease	198.00
Total HOMETOWN OIL (230):		392.39
INQUIREHIRE	employee screening	32.10
Total INQUIREHIRE (1087):		32.10
KAIROS BROADCASTING, LLC	County 10 press agreement for news articles rel	5,000.00
Total KAIROS BROADCASTING, LLC (1250):		5,000.00
L N CURTIS & SONS	Wildland boots	1,197.86
L N CURTIS & SONS	Wildland boots	335.99
L N CURTIS & SONS	Inline Relief Valve for Airbags	620.38
L N CURTIS & SONS	Fire plates	1,191.60
Total L N CURTIS & SONS (276):		3,345.83
LANDER CHAMBER OF COMMERCE	Chamber membership	5,000.00
LANDER CHAMBER OF COMMERCE	Chamber newsletter ad for open house	50.00
Total LANDER CHAMBER OF COMMERCE (282):		5,050.00
LANDER CYCLING CLUB	1/2 Recipient	3,862.90
Total LANDER CYCLING CLUB (1385):		3,862.90
LANDER SENIOR CITIZENS CENTER	Jul-23	1,746.85
Total LANDER SENIOR CITIZENS CENTER (296):		1,746.85
LOZIER, TERESA	Janitorial services	475.00
LOZIER, TERESA	Janitorial services	475.00

		950.00
Total LOZIER, TERESA (995):		
MASA	MASA - R. Cecrle	228.00
Total MASA (1167):		228.00
MASTERCARD	String reels	49.50
MASTERCARD	Ink cartridge's for shop printer	80.97
MASTERCARD	tracking manifest	175.97
MASTERCARD	Computer screen access Wangberg	80.46
MASTERCARD	2 Computer screens Wangberg	198.12
MASTERCARD	Static Discharge Reel for planes	678.91
MASTERCARD	Renewal to International Code Council	145.00
MASTERCARD	Building Plans Examiner and Fire Inspector 1 te	460.00
MASTERCARD	Fire inspector 1 test	230.00
MASTERCARD	Fire Inspector II test	230.00
MASTERCARD	Fire Inspector II Study Guide	69.00
MASTERCARD	plumbing elbows grill cleaners	24.61
MASTERCARD	Ink cartridges	299.78
MASTERCARD	Strut tamer machine	1,282.47
MASTERCARD	Rugged protective case for tablet	28.99
MASTERCARD	office Chair for the airport	41.18
MASTERCARD	office Chair for the airport	157.40
MASTERCARD	9v batteries	16.91
MASTERCARD	Items for Fire Inspection tablet	125.75
MASTERCARD	4 Toner Cartridges for Brother Printer at Weed a	37.60
MASTERCARD	new rugs for upstairs of the plant	374.00
MASTERCARD	Fire Inspection Tablet	789.99
MASTERCARD	3 Kodak Digital Cameras	451.80
MASTERCARD	locate paint	85.60
MASTERCARD	locate paint	100.64
MASTERCARD	Monitors for Rachele	299.98
MASTERCARD	Drain hose for weed and pest	43.24
MASTERCARD	cleaning supplies, plumbing elbow	38.44
MASTERCARD	reflective tape and solar strobe's for traffic contr	135.96
MASTERCARD	Toilet paper for airport	80.00
MASTERCARD	Yellow evidence cards	158.00
MASTERCARD	Cleaning Supplies	147.88
MASTERCARD	pamplets for TMLC meeting	147.50
MASTERCARD	chamber newsletter insert for City of Lander proj	135.53
MASTERCARD	tv mount for break room conference room	55.99
MASTERCARD	Water Bills July 2023	689.28
MASTERCARD	forms & envelopes	404.97
MASTERCARD	coffee for the plant	102.97
MASTERCARD	5 gallon buckets with screw top lids for sludge s	102.00
MASTERCARD	replacement keyboard and mouse in courtroom	29.99
MASTERCARD	2 gal ziploc bags	35.66
MASTERCARD	Computer Speakers for my computer it didn't ha	59.36
MASTERCARD	Charger and MicroSD cards	66.64
MASTERCARD	Dial antibacterial hand soap	130.60
MASTERCARD	Fittings for pressure gauges and cleaner	111.42
MASTERCARD	Propane refill for hot pot	116.11
MASTERCARD	AWS for Stacker	20.00
MASTERCARD	Fuel line for airport courtesy car	356.12
MASTERCARD	Saw blades asphalt saw	594.70
MASTERCARD	Toner	96.89
MASTERCARD	Supplies	80.00
MASTERCARD	Pig Roast	1,686.66
MASTERCARD	Seat bottom cover	164.14

MASTERCARD	Supplies	7.99
MASTERCARD	Fire Inspection Shirts	107.71
MASTERCARD	recharge used extinguisher	35.00
MASTERCARD	Spectrum-Fiber July 2023	260.97
MASTERCARD	Spectrum-Fiber July 2023	260.98
MASTERCARD	Continuing Education	190.00
MASTERCARD	Continuing Education	190.00
MASTERCARD	Dues	159.00
MASTERCARD	ice for pig roast	17.90
MASTERCARD	STORAGE	40.00
MASTERCARD	Wasp spray for PD and Cityhall	14.36
MASTERCARD	Peloton Membership monthly	44.00
MASTERCARD	Yearly membership	100.00
MASTERCARD	fire fighter 1 books	152.19
MASTERCARD	Caselle 2023 Annual Conference in SLC	247.50
MASTERCARD	Caselle 2023 Annual Conference in SLC	247.50
MASTERCARD	Seat foam cushion	33.69
MASTERCARD	graffiti remover	330.00
MASTERCARD	Ring lock and freight.	44.93
MASTERCARD	Spectrum Phone June 2023	23.18
MASTERCARD	Spectrum Phone June 2023	138.66
MASTERCARD	Spectrum Phone June 2023	185.48
MASTERCARD	Spectrum Phone June 2023	185.48
MASTERCARD	Spectrum Phone June 2023	226.18
MASTERCARD	Spectrum Phone June 2023	229.63
MASTERCARD	Spectrum Phone June 2023	246.98
MASTERCARD	Spectrum Phone June 2023	251.32
MASTERCARD	Spectrum Phone June 2023	363.13
MASTERCARD	Colored Card Stock	2.40
MASTERCARD	TP	6.74
MASTERCARD	Cement	124.63
MASTERCARD	Nails, Stakes, Cement	228.69
MASTERCARD	Wyoming Water Association Membership Dues	600.00
MASTERCARD	Bathroom stuff	28.85
MASTERCARD	Chain Wrench	92.90
MASTERCARD	Google Workspace July 2023	666.00
MASTERCARD	Google Workspace July 2023	666.00
MASTERCARD	Pen Cup and label maker tape	83.23
MASTERCARD	Postage to send bodycam for repairs	13.40
MASTERCARD	Mail DUI kits to WCL	11.10
MASTERCARD	cleaning supplies	145.37
MASTERCARD	misc supplies for maintenance and repairs	430.66
MASTERCARD	cleaning supplies building	35.58
MASTERCARD	Fire Marshal Badge	199.45
MASTERCARD	July Wastewater Samples	319.00
MASTERCARD	July Wastewater testing	319.00
MASTERCARD	July Ammonia and Wastewater testing	319.00
MASTERCARD	July BOD wastewater testing	254.00
MASTERCARD	3rd quarter TOC testing	173.00
MASTERCARD	July Wastewater testing	319.00
MASTERCARD	July Wastewater Testing	319.00
MASTERCARD	August Wastewater Testing	254.00
MASTERCARD	Bottle water for summer staff	11.07
MASTERCARD	Narc kits	56.40
MASTERCARD	July backup internet bill	108.25
MASTERCARD	Paper	405.00
MASTERCARD	Riverton Ranger Renewal 12mo	65.00
MASTERCARD	Chain saw fuel and bar oil	51.28
MASTERCARD	Ice for pig roast	29.90
MASTERCARD	hinge stops for city hall	8.98

MASTERCARD	Supplies	105.55
MASTERCARD	publication fees	864.20
MASTERCARD	publication fees	1,047.00
MASTERCARD	Phones	25.76
MASTERCARD	Phones	204.05
MASTERCARD	Phones	214.84
MASTERCARD	Phones	231.73
MASTERCARD	Phones	290.03
MASTERCARD	July 2nd set of BacT samples	60.00
MASTERCARD	Supplies	1,007.09
MASTERCARD	Supplies	26.48
MASTERCARD	Return packages from the demo of guardian an	18.50
MASTERCARD	IIMC renewal	185.00
MASTERCARD	Nitrile gloves for chemical handling	64.08
MASTERCARD	Paint for grill guard on IC-1	21.58
MASTERCARD	photo paper	17.04
MASTERCARD	New surface mats for Lab countertops	57.14
MASTERCARD	Prof fees - LCC	199.00
MASTERCARD	card stock to make shelter reservation signs	34.24
MASTERCARD	2 60 foot high pressure hoses to clean chemical	99.98
MASTERCARD	Trimmer line, bushings	34.98
MASTERCARD	LED Tail light kit.	33.22
MASTERCARD	Paint, bolts, battery	32.06
MASTERCARD	Tree Care tire care	81.46
MASTERCARD	generator	679.99
MASTERCARD	misc supplies, batteries, hose, chain saw oil	113.45
MASTERCARD	spray bottle for cleaning	4.99
MASTERCARD	String refill	34.97
MASTERCARD	Right angle attachments for drills	64.98
MASTERCARD	Pig Roast	297.33
MASTERCARD	Ecoli testing June	270.00
MASTERCARD	1st set of August BacT samples	75.00
MASTERCARD	Supplies	105.49
MASTERCARD	Supplies	27.38
MASTERCARD	August 23 2nd set of BacT samples	60.00
MASTERCARD	Supplies - LCCC	31.59
MASTERCARD	SHRM MEMBERSHIP	244.00
MASTERCARD	keys and glue for fire department	25.15
MASTERCARD	two cycle oil for saws	37.94
MASTERCARD	ArcGIS renewals	2,255.75
MASTERCARD	Printer toner	246.99
MASTERCARD	Scanner - Court	344.99
MASTERCARD	Shipping water plant sludge from ponds to be te	101.96
MASTERCARD	Supplies	75.95
MASTERCARD	Bobcat Repairs	807.02
MASTERCARD	Spray gloves.	152.70
MASTERCARD	Supplies	1,201.12
MASTERCARD	Supplies	1,201.12
MASTERCARD	cut off blade and arbor	7.73
MASTERCARD	Vonage July 2023	874.81
MASTERCARD	Vonage July 2023	874.81
MASTERCARD	Letters and numbers	15.38
MASTERCARD	Trash	140.18
MASTERCARD	Trash	146.79
MASTERCARD	Supplies	180.45
MASTERCARD	Trash	1,792.43
MASTERCARD	ad for Civil Air Patrol magazine	305.00
MASTERCARD	curb box repair fittings	336.60
MASTERCARD	Adapters for new compressor pressure gauge in	8.98
MASTERCARD	Supplies to sample sludge in water plant ponds	72.64

MASTERCARD	Scrub brush and sponges for plant	10.42
MASTERCARD	Pex Clamps 3/4in	16.18
MASTERCARD	Packing tape and tape refills	31.64
MASTERCARD	9V batteries to resupply the plant	35.98
MASTERCARD	Cleaning supplies	43.88
MASTERCARD	Bottle Jack and Center Punches	65.85
MASTERCARD	Materials to patch leaks in the roof of the plant	257.76
MASTERCARD	Jack Stands and Floor Jack	431.33
MASTERCARD	Extended drain hose for weed and pest	27.32
MASTERCARD	testing for Bobby	100.00
Total MASTERCARD (327):		42,176.35
MAVEN	Insurance claim proceeds	52,896.00
Total MAVEN (1259):		52,896.00
MES ROCKY MOUNTAINS	Airpack testing and compressor install	3,758.58
MES ROCKY MOUNTAINS	Airpack testing and compressor install	2,500.00
Total MES ROCKY MOUNTAINS (336):		6,258.58
MICHELLE L. ESCUDERO	Grant Writing - Dept of Energy - Street Lights	2,275.00
Total MICHELLE L. ESCUDERO (1393):		2,275.00
MIDLAND IMPLEMENT CO	Wheels, tires and bearings	1,195.20
MIDLAND IMPLEMENT CO	Caps, springs	422.52
Total MIDLAND IMPLEMENT CO (341):		1,617.72
MOE'S FENCING & REMODELING	Fence that had to be fixed from plane crash	650.00
Total MOE'S FENCING & REMODELING (1394):		650.00
MOTOROLA SOLUTIONS, INC	vehicle chargers	744.24
Total MOTOROLA SOLUTIONS, INC (1173):		744.24
NALCO COMPANY	12 Bags of Dry Polymer	4,062.96
Total NALCO COMPANY (640):		4,062.96
NAPA AUTO PARTS - LANDER	Parts for OI Red	36.43
NAPA AUTO PARTS - LANDER	washer fluid and oil	10.89
NAPA AUTO PARTS - LANDER	Flex hose	19.23
NAPA AUTO PARTS - LANDER	Battery	159.26
NAPA AUTO PARTS - LANDER	Batteries	308.12
NAPA AUTO PARTS - LANDER	Battery	137.96
NAPA AUTO PARTS - LANDER	Filters	131.68
NAPA AUTO PARTS - LANDER	filters	14.60
NAPA AUTO PARTS - LANDER	Battery	154.06
NAPA AUTO PARTS - LANDER	Battery terminals and brush	17.16
NAPA AUTO PARTS - LANDER	filters, gloves, blades	130.46
NAPA AUTO PARTS - LANDER	Battery	135.20
NAPA AUTO PARTS - LANDER	alternator and core charge	143.45
NAPA AUTO PARTS - LANDER	Two struts, one mode door acuator	237.71
NAPA AUTO PARTS - LANDER	Batteries	462.18
NAPA AUTO PARTS - LANDER	WD 40 oil Deep creep oil	31.95
NAPA AUTO PARTS - LANDER	Air filters	118.28

NAPA AUTO PARTS - LANDER	Battery	121.49
NAPA AUTO PARTS - LANDER	Brake pads, rotors and tie rod ends	464.77
NAPA AUTO PARTS - LANDER	Brake cleaner	84.96
NAPA AUTO PARTS - LANDER	Brake pads	40.99
NAPA AUTO PARTS - LANDER	Credit	40.99-
NAPA AUTO PARTS - LANDER	Filters for restock	213.43
NAPA AUTO PARTS - LANDER	Fuel pump for LP-21	410.63
NAPA AUTO PARTS - LANDER	2 Batteries!	325.52
NAPA AUTO PARTS - LANDER	Battery	52.89
NAPA AUTO PARTS - LANDER	Knock sensors, and manifold gasket kit	159.30
NAPA AUTO PARTS - LANDER	Knock sensor	68.36
NAPA AUTO PARTS - LANDER	napa re stock on filters	129.08
NAPA AUTO PARTS - LANDER	9160 filter	24.82
NAPA AUTO PARTS - LANDER	oil filters	9.76
NAPA AUTO PARTS - LANDER	Air filter	20.88
NAPA AUTO PARTS - LANDER	Battery and credit	153.20
NAPA AUTO PARTS - LANDER	re stock on filters	117.87
Total NAPA AUTO PARTS - LANDER (353):		4,605.58
NORCO INC	Cylinder Rental	68.40
NORCO INC	Cylinder Rental	84.63
NORCO INC	Hydrotest for 76 Airpack bottles	2,128.00
NORCO INC	Supplies - LCCC	289.23
Total NORCO INC (364):		2,570.26
ONE STOP CARWASH	Car Maintenance	12.75
Total ONE STOP CARWASH (632):		12.75
OTW SAFETY	Crowd Control Barriers	10,212.38
Total OTW SAFETY (1392):		10,212.38
PERFECT POWER INC	Golf Course Pump House Electric Work	142.50
Total PERFECT POWER INC (762):		142.50
PHAT FOAM INSULATION LLC	Repair Roof on Fire hall - Whole Roof	22,888.00
Total PHAT FOAM INSULATION LLC (845):		22,888.00
PRECISION DIRT	S. 2nd water main replacement	26,273.00
Total PRECISION DIRT (401):		26,273.00
REDPOINTE	1/2 Recipient	12,105.63
Total REDPOINTE (1304):		12,105.63
REWORX	See Invoice	5,021.00
REWORX	See Invoice	5,021.75
Total REWORX (1347):		10,042.75
ROCKY MOUNTAIN POWER	Electricity all depts	3,253.97
ROCKY MOUNTAIN POWER	Electricity all depts	227.43
ROCKY MOUNTAIN POWER	Electricity all depts	1,031.37
ROCKY MOUNTAIN POWER	Electricity all depts	3,569.94

ROCKY MOUNTAIN POWER	Electricity all depts	305.29
ROCKY MOUNTAIN POWER	Electricity all depts	3,554.84
ROCKY MOUNTAIN POWER	Electricity all depts	2,791.82
Total ROCKY MOUNTAIN POWER (435):		14,734.66
ROCKY MOUNTAIN PRE-MIX	drain rock	1,526.55
ROCKY MOUNTAIN PRE-MIX	road base	2,546.76
ROCKY MOUNTAIN PRE-MIX	road base	2,384.16
ROCKY MOUNTAIN PRE-MIX	sand gravel mix golf course	42.19
ROCKY MOUNTAIN PRE-MIX	2 1/2 base	1,345.52
Total ROCKY MOUNTAIN PRE-MIX (436):		7,845.18
SAFEWAY INC	ice and water for water project	24.46
Total SAFEWAY INC (445):		24.46
SIMPLIFILE	ACH payment easement filing fee	23.25
Total SIMPLIFILE (1192):		23.25
STOTZ EQUIPMENT	cables	283.18
Total STOTZ EQUIPMENT (824):		283.18
STRIKE CONSULTING GROUP	Description of Services: Item Staff Name Hours/	502.50
STRIKE CONSULTING GROUP	Work under this invoice includes a complete revi	797.50
STRIKE CONSULTING GROUP	Work under this invoice includes: Corresponde	1,232.50
STRIKE CONSULTING GROUP	Work under this invoice includes: Project kick off	6,488.75
STRIKE CONSULTING GROUP	Work under this invoice includes: Corresponde	5,515.00
STRIKE CONSULTING GROUP	Work under this invoice includes: Revisions to	1,196.25
STRIKE CONSULTING GROUP	Work under this invoice includes: 10% concept	12,107.50
STRIKE CONSULTING GROUP	Work under this invoice includes survey of prop	1,888.75
STRIKE CONSULTING GROUP	Work under this invoice includes held hours fro	1,160.00
Total STRIKE CONSULTING GROUP (1112):		30,888.75
SUMMIT FIRE & SECURITY	Fire Extinguisher Re-Charge	55.00
SUMMIT FIRE & SECURITY	Kitchen System Inspection	802.30
SUMMIT FIRE & SECURITY	Fire Extinguisher Inspection	254.70
Total SUMMIT FIRE & SECURITY (1279):		1,112.00
SUMMIT WEST CPA GROUP, P.C.	Community Center & General IT Work	735.00
SUMMIT WEST CPA GROUP, P.C.	Community Center & General IT Work	500.00
Total SUMMIT WEST CPA GROUP, P.C. (1328):		1,235.00
SWEETWATER AIRE	vent motor in blower building	401.23
Total SWEETWATER AIRE (484):		401.23
THATCHER COMPANY	Tanker of Aluminum Sulfate	9,567.88
Total THATCHER COMPANY (498):		9,567.88
TYLER TECHNOLOGIES	E-Ticket billing from project.	4,243.00
TYLER TECHNOLOGIES	software	6,296.70

Total TYLER TECHNOLOGIES (1129):		10,539.70
VALLEY LUMBER COMPANY	Golf Course Maintenance Building On Airport D	1,995.00
Total VALLEY LUMBER COMPANY (540):		1,995.00
VAN DIEST SUPPLY CO.	Ranger Pro Glyphosate (Roundup) for streets a	1,237.50
VAN DIEST SUPPLY CO.	Aquatic Roundup - Sewer ponds and ditch bank	1,029.00
Total VAN DIEST SUPPLY CO. (542):		2,266.50
WALLER, TECIA	Maintenance LCCC	3,500.00
Total WALLER, TECIA (1333):		3,500.00
WAMCAT	Dues	75.00
WAMCAT	Dues 2024 - Fontaine	75.00
WAMCAT	Dues 2024 - Kulow	37.50
WAMCAT	Dues 2024 - Kulow	37.50
Total WAMCAT (547):		225.00
WATER REFUNDS	REFUND - WATER	164.87
WATER REFUNDS	REFUND - WATER	123.07
WATER REFUNDS	REFUND - WATER	200.00
Total WATER REFUNDS (552):		487.94
WESTERN LAW ASSOCIATES	August Services	3,105.89
Total WESTERN LAW ASSOCIATES (559):		3,105.89
WHITING LAW PC	Professional Services	640.00
Total WHITING LAW PC (564):		640.00
WILLIAM H SMITH & ASSOC	Lincoln Street Bid Documents	5,699.50
WILLIAM H SMITH & ASSOC	Baldwin Creek Engineering	2,247.50
WILLIAM H SMITH & ASSOC	Baldwin Creek Engineering Work Task 1	3,822.50
WILLIAM H SMITH & ASSOC	Misc Services Engineering	2,185.00
Total WILLIAM H SMITH & ASSOC (1058):		13,954.50
WIND HOSTING	Sundowner 9/2023 - 9/2024	240.00
Total WIND HOSTING (1034):		240.00
WIND RIVER POWER SPORTS	Oil, filters	86.96
Total WIND RIVER POWER SPORTS (576):		86.96
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - July 2023 Portion	3,345.88
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - July 2023 Portion	249.68
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - July 2023 Portion	1,672.95
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - July 2023 Portion	1,672.95
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - 13th Period Amount of Invoice	2,862.93
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - 13th Period Amount of Invoice	321.69
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - 13th Period Amount of Invoice	1,431.47
WYDOT - FINANCIAL SERVICES	WYDOT Fuel - 13th Period Amount of Invoice	1,431.47

Total WYDOT - FINANCIAL SERVICES (606):		<u>12,989.02</u>
WYOGLOSS LLC	1/2 Recipient	<u>44,282.87</u>
Total WYOGLOSS LLC (1370):		<u>44,282.87</u>
WYOMING RENTS LLC	Scissor Lift for plant repairs	<u>330.00</u>
Total WYOMING RENTS LLC (782):		<u>330.00</u>
WYOMING RETIREMENT SYSTEM	Firefighter Retirement System	<u>656.25</u>
Total WYOMING RETIREMENT SYSTEM (614):		<u>656.25</u>
Grand Totals:		<u><u>1,125,051.</u></u>

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Parttime employee gross wages by department for the pay period 7/19/2023 – 8/18/2023

Cemetery = \$7,622.25

Municipal Court = \$1,152.00

Parks = \$10,245.63

Weed & Pest = \$6,263.55

RESOLUTION 1305

A RESOLUTION TO AMEND THE 2022-2023 FY BUDGET

WHEREAS, the City of Lander needs to amend the budget to adjust allocations within the current budget and accept unanticipated income and reduce anticipated income and expenses; and

WHEREAS, notice of a public hearing on the amendment was published in the Lander Journal, a legal newspaper published and of general circulation in the County of Fremont, Lander, Wyoming on September 6, 2023; and

WHEREAS, the public hearing was held September 12, 2023, on the amendment at a time and place specified in said notice at which time all interested parties were given the opportunity to be heard.

Fund 10 – General Fund

Revenue:

Taxes – Sales Tax	\$ 162,201
Taxes – General	9,799
Homeland Security	33,195
Community Center	27,000
Interest	125,000

Total Revenue \$ 357,195

Expenditures:

Community Center	10,000
Other General	3,000
Police	33,195
Building Inspector	8,000
Streets	120,000
Rodeo Grounds	15,000
Building Repair & Maintenance	7,000
Shop	26,000
Lander Golf Course	125,000
Cemetery	6,000
Weed & Pest	4,000

Total Expenditures \$357,195

PASSED, APPROVED AND ADOPTED the 12th day of September, 2023.

THE CITY OF LANDER
A Municipal Corporation

ATTEST:

By _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 12, 2023, and that the meeting was held according to law and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

RESOLUTION 1306

**A RESOLUTION EXEMPTING THE FREMONT COUNTY PIONEER MUSEUM
PROPERTY FROM THE OPEN CONTAINER PROVISIONS OF
CITY ORDINANCE 2-2-12**

WHEREAS, The Fremont County Pioneer Museum regularly hosts community events at 1445 W Main Street, Lander, Wyoming, and

WHEREAS, the subject area is considered a public place subject to the open container provisions contained in City Ordinance 2-2-12; and

WHEREAS, the City Council can exempt specific areas from the open container ordinance pursuant to City ordinance 2-2-12(A)(6); and

WHEREAS, the City Council believes that waiving the open container provisions contained in City Ordinance 2-2-12 for community events held at the Fremont County Pioneer Museum, 1445 W Main Street, Lander, Wyoming, for a period on one year is in the best interest of the City of Lander; and

WHEREAS, said open container provisions should not be waived as provided above with regards to glass containers, as the same constitutes a hazard to the public safety and welfare.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lander, that the Fremont County Pioneer Museum, 1445 W Main Street, Lander, Wyoming, be exempt from the provision of Lander City Ordinance 2-2-12 between the hours of 8:00 a.m. and Midnight commencing upon the adoption of this Resolution and ending November 1, 2024.

PASSED, APPROVED AND ADOPTED the ____ day of _____ 2023.

THE CITY OF LANDER
A Municipal Corporation

ATTEST: By _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby certify that the foregoing Resolution was adopted by the Lander City Council at a regular meeting held on September 12, 2023, and that the meeting was held according to law; and that the said Resolution has been duly entered in the Resolution book of the City of Lander.

Rachelle Fontaine, City Clerk



City of Lander Grant Pre-Application

PRE-APPLICATION INFORMATION

City Department	Parks and Rec/Administraton
Grant Program	Community Development Block Grant
Funding Agency	Wyoming Community Development Authority
CDFA # or State ID	14.228
Program/Project Name &/or Code	2024 Community Development Block Grant
Department Head/Project Manager	RSFossen
Purpose of Grant	Extend Jefferson Street to Popo Agie River Park. Install gravel parking.
Strategic Objective Met	New Parks Development - 3rd priority
Requested Amount	\$1,275,000
Match amount	\$0
Total Amount	\$1,275,000
Is the project in the budget?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No match required
Are on-going expenses budgeted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual Park maintenance and programming
Application Deadline	Date: Letter of Intent August 30, 2023 Grant application September 29, 2023
Council Authorization required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Reason: Public hearing required
Schedule for Council Agenda on	Date: September 12
Legal Requirements	No. of Ads <input checked="" type="checkbox"/> Days between ads <input checked="" type="checkbox"/> Public Hearing Days in advance of Public Hearing
_____ RSFossen Date: 8/24/2023	
Submitted by _____ Date: _____	
Authorization of Department Head/Project Manager _____ Date: _____	
City Authorization _____	



Wyoming Community Development Authority
"Financing Affordable Housing in Wyoming"

Community Development Block Grant Letter of Intent

The deadline for the Letter of Intent is Thursday, August 30th, 2023 at 5:00 pm MST.

Please email letters to: neighborhooddev@wyomingcda.com

1. Local Government applying: **City of Lander**
Contact Information:
Name: **RaJean Strube Fossen, Assistant Mayor**
Physical Address: **240 Lincoln St, Lander WY 82520**
Mailing Address: same
Phone Number: **307-332-2870 x2**
Email Address: **rsfossen@landerwyoming.org**
Website: <https://www.landerwyoming.org/>

2. Will you be working with a non-profit sub-recipient? **No**
Who is the sub-recipient?

3. Project Name: **Popo Agie River Park Jefferson Street access**

4. Anticipated amount of CDBG request: **\$1,275,000**

5. Total project cost estimate: **\$1,275,000**

6. National Objective and State Objective:
National Objective, Low/Mod income, LMA: Lander's north side of town is identified as a Census Tract 1 Low-Income Community Opportunity Zone. This Opportunity Zone designation is due to lower median household income and home values, poverty, and high school diploma rate. The park is in Fremont County Census tract 000100 (Map 1) which shows 56.42% of the residents are LMI persons. There are no city parks nor sanctioned outdoor recreation areas located in this census tract. See Map 2.

National Objective, Low/Mod income, LMC: Popo Agie River Park is located in an underserved location of Lander that is zoned for high density housing, including one low-income housing project and multiple manufactured home parks. It's notable that there are no existing city parks or authorized outdoor recreation areas within this census tract. There are 1080 residents (2020 census) that can benefit from the park's new access. This only depicts the clientele in the tract between the north, west, and south boundaries of Block Group 1 and the access barrier of the river to the east. See Map 3.



Wyoming Community Development Authority

"Financing Affordable Housing in Wyoming"

State Objective, Engage in the development and expansion of public infrastructure in underserved areas: Access to the park provides proximate outdoor recreation activities to this underserved neighborhood. There is a new Sunrise Villa low-income housing project adjacent to the park that was redeveloped in 2022-23. The developers dedicated a parcel of their private property to become an extension of Jefferson Street extension. The Jefferson Street multi-modal access and parking amenities will be designed to handle pedestrian and non-motorized access for users of all ages and abilities. Water and sewer upgrades will be installed under the new Jefferson Street to provide better fire flow protection and upgrade the current deteriorating infrastructure that was installed in the 1960-70's.

7. Proposed activity description:

Undeveloped acreage was acquired in 2021 for a new park in an underserved area of Lander. Popo Agie River Park is currently undeveloped and only usable as natural open space without a clear public access point. The City needs to develop public infrastructure for a multi-modal access point, parking with security lighting and all water, sewer, natural gas, internet and power utilities. See Map 2.

Developing a park of this size for future generations will require a master plan. Master planning efforts strengthen neighborhood ties and form consensus among our diverse population. In September 2023, the City of Lander will put out a Request for Proposals for a 2024 Park Master Plan (which is not included in this project as a budget request). Each community is unique, and tailoring the park development process to the specific needs and desires of the LMI residents is crucial for its success. One focus of the Master plan will be a community engagement process that will consider the preferences of the adjacent LMI community and the types of activities that would best serve their needs. The planners will be required to involve LMI residents in the planning process to ensure their voices are heard and their needs are addressed. Planners will also be required to collaborate with community organizations, schools, and local recreation associations to gather input and support for development of the park. After the community-wide Master planning process and the completion of the new Jefferson Street access to the park, the City will move forward with funding and building recreational assets inside the park.

The City is also currently working on water and sewer designs to service the Popo Agie River Park as well as designs to upgrade the existing deteriorated and undersized services in the immediate area. Street designs will also have to be engineered and completed by a consulting firm. Lighting is required to ensure that the park is wel-lit, has visible signage and is safe for all users. Additionally, public



Wyoming Community Development Authority
"Financing Affordable Housing in Wyoming"

infrastructure of natural gas, fiber optic or wireless internet, and power will have to be installed in the Jefferson Street right-of-way prior to paving in order to extend full services into the new park.

After the CDBG award is announced, a purchase contract will be negotiated with the current landowner. The current landowner is a willing seller and the purchase of the property should be completed within 3-6 months of award.

Concurrently with the land acquisition, the designs will be completed and an RFP will advertised to select contractor(s). Construction should begin in fall of 2024 and all infrastructure should be complete in the fall of 2025. See estimated schedule in item 13, below.

- 8. Do you have experience with CDBG?
If yes, when was your last project?

The City of Lander and Haan Development completed the Blue Ridge Low Income Housing Project in 2012.

The current staff does not have experience with CDBG grant management.

- 9. Have you completed the Phase I site assessment and testing if applicable?

The Phase 1 site assessment contract is in progress and should be completed September 22, 2023

- 10. How many years of experience with grants:

RaJean has 8 years of grant writing and management experience with the City of Lander and 5 additional years with Central Wyoming College (CWC) and Fremont County BOCES. Prior to her relationship with the City of Lander and CWC, RaJean's grant role was tied to multiple local nonprofit organizations.

- 11. Anticipated publication date(s):

**August 26th Riverton Ranger, Lander Journal and City's website/social media
August 30th, Lander Journal and City's website/social media.
No later than December 2025 for final closeout.**

- 12. Anticipated/planned public hearing date:

The first public hearing for the Notice of intent to apply for the CDBG funds will be held during the September 12, 2023, City Council meeting.



Wyoming Community Development Authority
"Financing Affordable Housing in Wyoming"

Further notices will be published as necessary for RFP's and construction closeout.

The final required public hearing will be prior to grant closeout, estimated to be before the acceptance of the construction, late fall 2025.


- 13. Anticipated Project start date:
Request for Proposals for design can go out at award, Oct-Dec 2023.
Appraisal and Land Acquisition will be Jan-May 2024.
Use 2024 Master plan information for designs (outside of this funding request).
Request for Proposals for construction can go out summer 2024.
Construction award and begin construction after land acquisition, Fall 2024.
Construction completion, Fall 2025.

- 14. Any other details that you feel are relevant to your project:

A current market analysis has been prepared for the willing seller. A purchase contract will be pursued at the time of a successful CDBG award.

The Phase 1 environmental assessment is under contract and will be complete at the time of application.

The 2024 Master Plan effort will be advertised in September and planners are anticipated to start the community engagement in early 2024.

 8/30/23

RaJean Strube Fossen
Assistant Mayor, City of Lander

Map 1, Question 6 National Objective



Wyoming Community Development Authority

"Financing Affordable Housing in Wyoming"

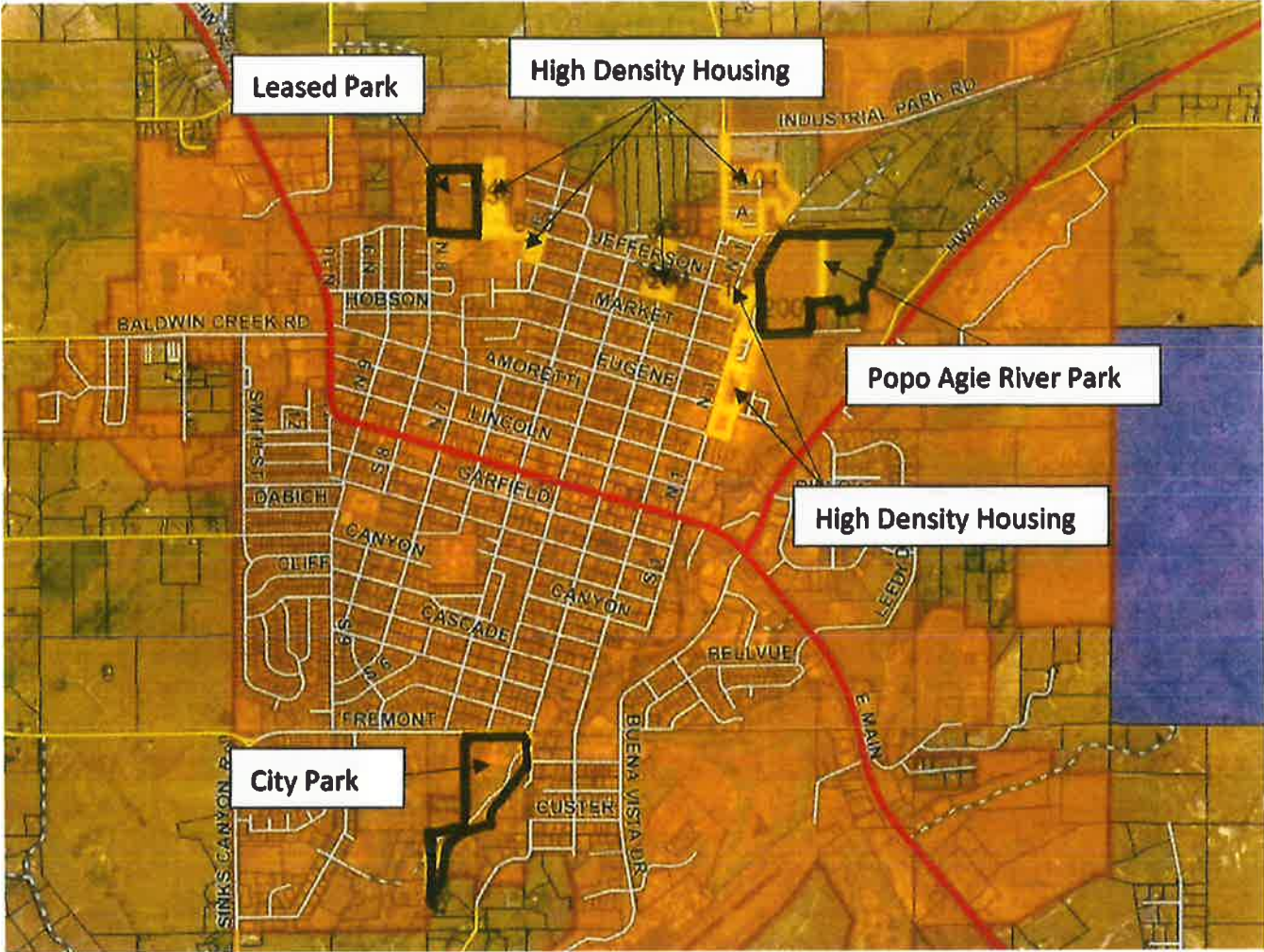


Map 2, Question 6 National Objective also Question 7 Proposed activity description



Wyoming Community Development Authority

"Financing Affordable Housing in Wyoming"



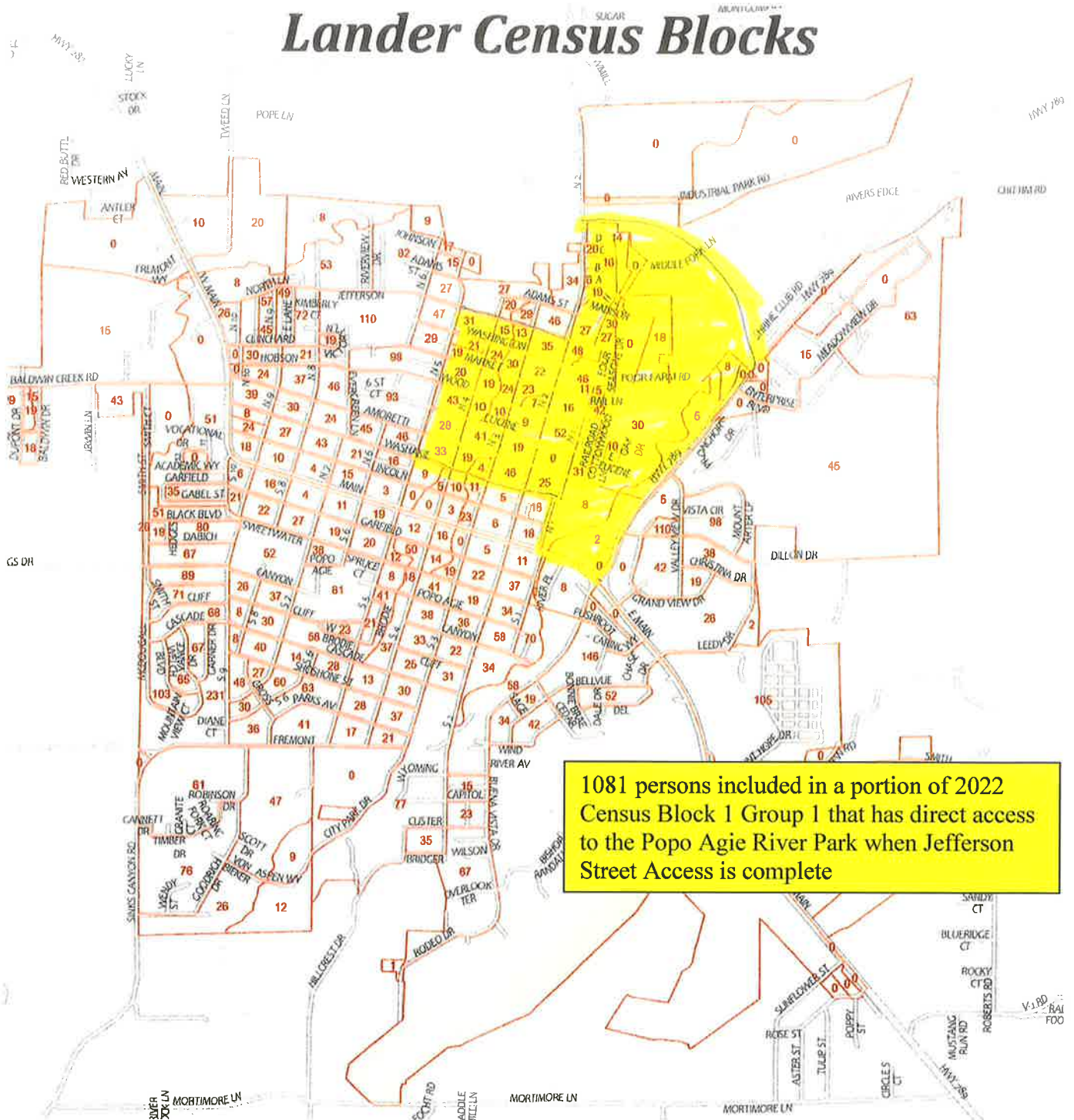


Wyoming Community Development Authority

"Financing Affordable Housing in Wyoming"

Map 3, Question 6 National Objective

Lander Census Blocks



POPO AGIE RIVER PHASE 1 INFRASTRUCTURE COST ESTIMATE USING AVERAGE AND HIGH HISTORICAL COSTS				
Description	Length	Units	Unit Cost Average	Item cost
Land acquisition		LS	\$ 155,000.00	\$ 155,000.00
Extend new 8" PVC Water Main for park service	400	LF	\$ 130.00	\$ 52,000.00
Extend new Sewer Main future park services	400	LF	\$ 160.00	\$ 64,000.00
200'x300' parking lot, topsoil stripping, base	6600	Sq yds	\$ 25.00	\$ 165,000.00
400'x44' Jefferson St topsoil stripping	1965	Sq yds	\$ 25.00	\$ 49,125.00
400'x44' Jefferson St 6" base, 3" asphalt	1965	Sq yds	\$ 45.00	\$ 88,425.00
Jefferson St C&G x both sides	800	LF	\$ 90.00	\$ 72,000.00
Mobilization	1	LS	\$ 50,000.00	\$ 50,000.00
SUBTOTAL				\$ 695,550.00
20% Contingency	1	LS	\$ 139,110.00	\$ 139,110.00
12% Engineering design fees	1	LS	\$ 104,332.50	\$ 104,332.50
8% Construction Inspection & Oversight	1	LS	\$ 55,644.00	\$ 55,644.00
Total Construction Costs				\$ 994,636.50
Manufactured home disposal/abatement/Landfill fees		LS	\$ 12,000.00	\$ 12,000.00
Fiber Optic conduit to site	650	LF	\$ 40.00	\$ 26,000.00
Extend Natural Gas to site	300	LF	\$ 100.00	\$ 30,000.00
Power to site	1	LS	\$ 12,000.00	\$ 12,000.00
Lighting for parking lot	1	LS	\$ 200,000.00	\$ 200,000.00
TOTAL PROJECT COSTS				\$ 1,274,636.50
<p>NOTES: THIS HISTORICAL COST DATA WAS GENERATED FROM 2021-2023 ACTUAL PROJECTS. WITH SUPPLY CHAIN ISSUES, COSTS FOR PRODUCTS HAS VARIED GREATLY BETWEEN IDENTICAL LINE ITEMS.</p>				

RESOLUTION NO. 1307

A RESOLUTION AUTHORIZING AN APPLICATION TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR FUNDING THE POPO AGIE RIVER PARK JEFFERSON STREET ACCESS

WHEREAS, in 2021 the City of Lander purchased undeveloped land for the purpose of developing Popo Agie River Park; and,

WHEREAS, The Governing Body for the City of Lander recognizes the need to construct multimodal access to Popo Agie River Park for citizens of all ages and abilities; and,

WHEREAS, Community Development Block Grant has determined that the project location exists in a 2020 Census Block with 56.42% Low/Moderate Income residents and is eligible to for a funding application in 2024; and,

WHEREAS, The Community Development Block Grant allows application for 100% of the estimated \$1,275,000 project cost; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander agrees to submit an application in the amount of the total estimated project cost of \$1,275,000.00 to assist in funding of the project.

BE IT FURTHER RESOLVED, that Monte Richardson, Mayor; RaJean Strube Fossen, Assistant Mayor; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 12th day of September 2023.

Monte Richardson, Mayor

Attest:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 12th, 2023, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk



THE CITY OF LANDER

240 LINCOLN ST, LANDER WY
82520-2848 TELEPHONE 307-332-2870
Email: landercity@landerwyoming.org

OPEN CONTAINER PERMIT APPLICATION
\$50 Per Day-Non-Refundable Application Fee (must accompany application)
Must receive 30 days in advance of event

Applicant Name*: Charlie Manganiello Date of Application: 8/2/2023
* Must be present at all times during event

Address: 774 Lincoln St Phone Number: 603-707-0111
Lander, WY 82520

Contact Phone Number at the Event: 603-707-0111

Date of the Event: 9/15/2023 Beginning Time: 6:30pm Ending Time: 10pm

Boundaries of the Open Container: Livery Stable Area (Map Attached)
Please be exact and include any boundaries for your event and provide a map of the boundaries.
Any possession of open containers outside the listed boundaries may be in violation of the permit and the law.

Short Summary of the Reason for the Event: Tobey Schmidt and I are getting married. This is our welcome party for all our families and friends.

Detailed Description of Activities/Entertainment at the Event: This is just a fun catch-up and welcome party. We have hired some live music to play from 8:30pm - 10pm.

Does the event involve a road or street closure? ___ yes [X] no
• If the event involves a street closure a street closure permit is also necessary. Street closure permit application can be made through the Lander Police Department.
o Please note that open container permits will not be approved until the street closure has been approved.
Street Closure approved: ___ yes [X] no

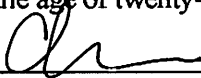
Notice: Glass containers are discouraged.

WRIST BANDS ARE REQUIRED TO BE WORN BY EVERYONE 21 YEARS OF AGE AND OLDER.

City Ordinance 2-2-8. Providing Minor with Alcoholic Beverages Prohibited.
City Ordinance 2-2-9. Minors Prohibited from Having or Using Alcoholic Beverages -

It is a violation of City Ordinance for **any** minor under the age of twenty-one (21) to consume, possess or be under the influence of alcohol within the city limits of Lander, Wyoming.

By signing this application you agree that you are the person in control of the location of the event. You may be held responsible if a person under the age of twenty-one (21) is found to be consuming alcohol at your event.

Signature of Event Applicant: 

For Official Use Only:

City of Lander Clerk Review/Approval:

Confirmation of the street closure approval, if applicable? yes no

City Clerk/Designee

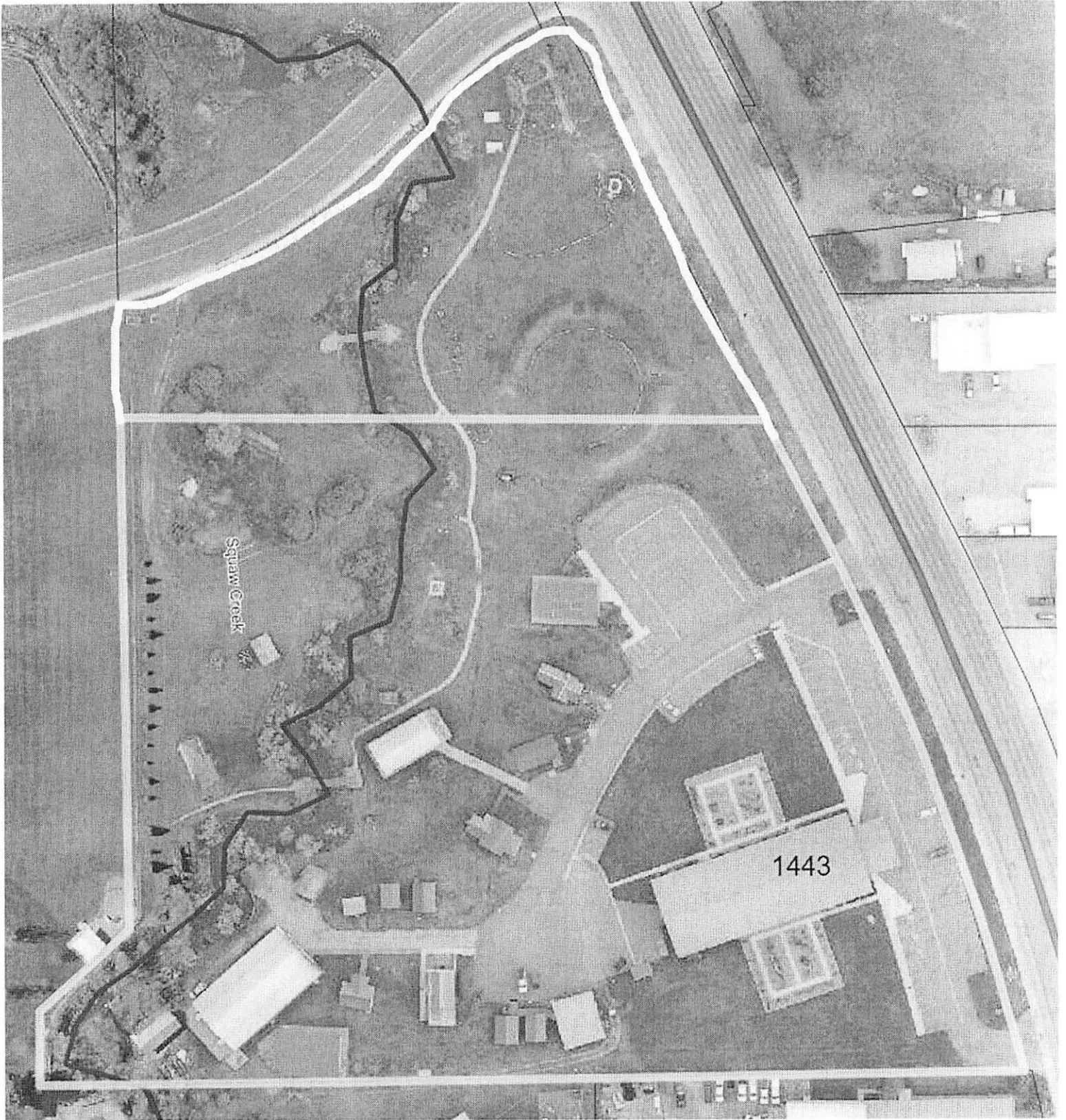
Date

Police Department Review/Approval:

Approved yes no

Chief of Police/Designee

Date





City of Lander
240 Lincoln St
Lander, WY 82520
(307) 332-2870
dboggis@landerwyoming.org

XBP Confirmation Number: 151198953

▶ Transaction detail for payment to City of Lander.		Date: 08/09/2023 - 3:14:16 PM MT	
Transaction Number: 202550984 Visa — XXXX-XXXX-XXXX-1691 Status: Successful			
Account #	Item	Quantity	Item Amount
	PERMITS OTHER	1	\$50.00
Notes: OPEN CONTAINER LIVERY STABLE			

TOTAL: \$50.00

Billing Information
CHARLES R MANGANIELLO
, 82520

Transaction taken by: Admin counter

RESOLUTION 1308

**A RESOLUTION EXEMPTING THE PIONEER MUSEUM PROPERTY
FROM THE OPEN CONTAINER
PROVISIONS OF CITY ORDINANCE 2-2-12**

WHEREAS, The Pioneer Museum will be hosting a Wedding at the Pioneer Museum, 1445 W Main Street, Lander, Wyoming, from 6:30 PM to 10:00 PM, on September 15, 2023, and

WHEREAS, the subject area is considered a public place subject to the open container ordinance contained in City ordinance 2-2-12; and

WHEREAS, the City Council can exempt specified areas from the open container ordinance pursuant to City ordinance 2-2-12(a)(vi); and

WHEREAS, the City Council believes that waiving the open container law for this special event is in the best interest of the City of Lander; and

WHEREAS, said open container law should not be waived as provided above with regards to glass containers, as the same constitutes a hazard to the public safety and welfare.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lander, that the Pioneer Museum, 1445 W Main Street, Lander, Wyoming, be exempt from the provision of Lander City Ordinance 2-2-12 on September 15, 2023, from 6:30 PM to 10:00 PM.

PASSED, APPROVED AND ADOPTED the 12th day of September 2023.

THE CITY OF LANDER
A Municipal Corporation

ATTEST: By _____
Monte Richardson, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 12, 2023, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

RESOLUTION NO. 1309

A RESOLUTION AUTHORIZING AN APPLICATION TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR FUNDING OF THE TANKS AND PUMP STATION PROJECT

WHEREAS, The Governing Body for the City of Lander desires to participate in the Wyoming Water Development Commission project agreement to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Lander recognizes the need for the project to include construction of a single new four-million-gallon water tank to replace three structurally failing, existing water tanks known as the Ellis, Rodeo and Mager tanks along with reconstructing a required backup supply pump station and transmission line to the City of Lander’s Hospital; and,

WHEREAS, the Wyoming Water Development Commission requires that certain criteria be met, and to the best of the City of Lander’s knowledge this project meets those criteria; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

WHEREAS, the Governing Body of the City of Lander agrees to continue to participate the project with the Wyoming Water Development Commission and meet financial obligations from City of Lander’s Water and Wastewater Enterprise Fund as funded by the recent rate increase adopted by Corrected Resolution 1192 titled “Fees and Utility Rates for Water and Wastewater Service”, dated August 8, 2023; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander that a request for a time extension through the year 2025 to complete the construction of said project should be requested.

BE IT FURTHER RESOLVED, that Monte Richardson, Mayor; Melinda Cox, Council President; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 12th day of September 2023.

Monte Richardson, Mayor

Attest:

Rachelle Fountaine, City Clerk

CERTIFICATE

I, Rachelle Fountaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 12th, 2023, and that the meeting was held according to law; and that the said Resolution has been duly entered in the resolution and minute book of the City of Lander.

Rachelle Fountaine, City Clerk

RESOLUTION NO. 1310

A RESOLUTION AUTHORIZING AN APPLICATION TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR FUNDING OF THE LEVEL III WELL CONSTRUCTION

WHEREAS, The Governing Body for the City of Lander desires to participate in the Wyoming Water Development Commission project agreement to assist in financing this project; and,

WHEREAS, the Governing Body for the City of Lander recognizes the need for the project to include construction of a new well located at the Lander Water Treatment plant.

WHEREAS, the Wyoming Water Development Commission requires that certain criteria be met, and to the best of The City of Lander’s knowledge this project meets those criteria; and,

WHEREAS, the Governing Body of the City of Lander, Wyoming recognizes and supports the need for this project and submittal of this grant application,

WHEREAS, the Governing Body of the City of Lander agrees to participate in the project with the Wyoming Water Development Commission and meet financial obligations from City of Lander’s Water and Wastewater Enterprise Fund as funded by the recent rate increase adopted by Corrected Resolution 1292 titled “Fees and Utility Rates for Water and Wastewater Service”, dated August 8, 2023; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The City of Lander The City of Lander agrees to participate in paying for an adjusted price of up to 33% of the total project cost in the new project amount of \$3,579,000.00 to assist in the funding of the third phase of the High Pressure Water System Upgrades.

BE IT FURTHER RESOLVED that Monte Richardson, Mayor; Melinda Cox, Council President; and Lance Hopkin, City Engineer/Public Works Director are hereby designated as the authorized representatives of the City of Lander to act on behalf of the Governing Body on all matters relating to this project.

PASSED, APPROVED, AND ADOPTED THIS 12th day of September 2023.

Monte Richardson, Mayor

Attest:

Rachelle Fountaine, City Clerk

CERTIFICATE

I, Rachelle Fountaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on September 12th, 2023, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fountaine, City Clerk



Executive Summary

City of Lander

Master Plan Level I Study

August 2, 2023



EXECUTIVE SUMMARY

For

CITY OF LANDER

Prepared for:

WYOMING WATER DEVELOPMENT COMMISSION

6920 Yellowtail Road

Cheyenne, WY 82002

(307) 777-7626

<http://wwdc.state.wy.us>

Prepared by:

HDR Engineering, Inc.

325 Main Street

Lander, WY 82520

(307) 228-6060

www.hdrinc.com

August 2, 2023



1 Background and Purpose

The City of Lander’s last Water Master Plan, completed in 2011, focused on addressing significant hydraulic issues within the City’s water transmission and distribution system. Since that time, construction projects implemented by the City have largely resolved the hydraulic issues identified in that report.

In anticipation of the next twenty years, the following were identified as planning focus areas to help achieve the City’s goals:

- Water Supply – Evaluating the adequacy of the City’s water supply to meet future growth and expansion over an extended planning period up to 50 years.
- System Expansion – Establishing transmission main corridors, pressure zone limits, and pipeline size requirements for localized system expansion.
- Regionalization – Evaluating the possibility of teaming with other systems in Fremont County to withstand staffing, regulatory, funding, and supply challenges.
- Reliable Service – Enhancing dependability of the City’s water system infrastructure.
- Fiscal Responsibility – Conducting sufficient financial planning to meet future demands and maintain the system.

The purpose of this study is to provide recommendations for the City to help them successfully meet their goals.

2 Findings

Key findings pertinent to the City’s goals are summarized in this section.

2.1 Water Supply

While analysis indicates that the City won’t exceed the hydraulic capacity of the water treatment plant for another fifty years, the service area Maximum Day Demand is set to exceed the total water rights through the treatment plant within forty years if no changes are made. Figure 6-1 indicates this.

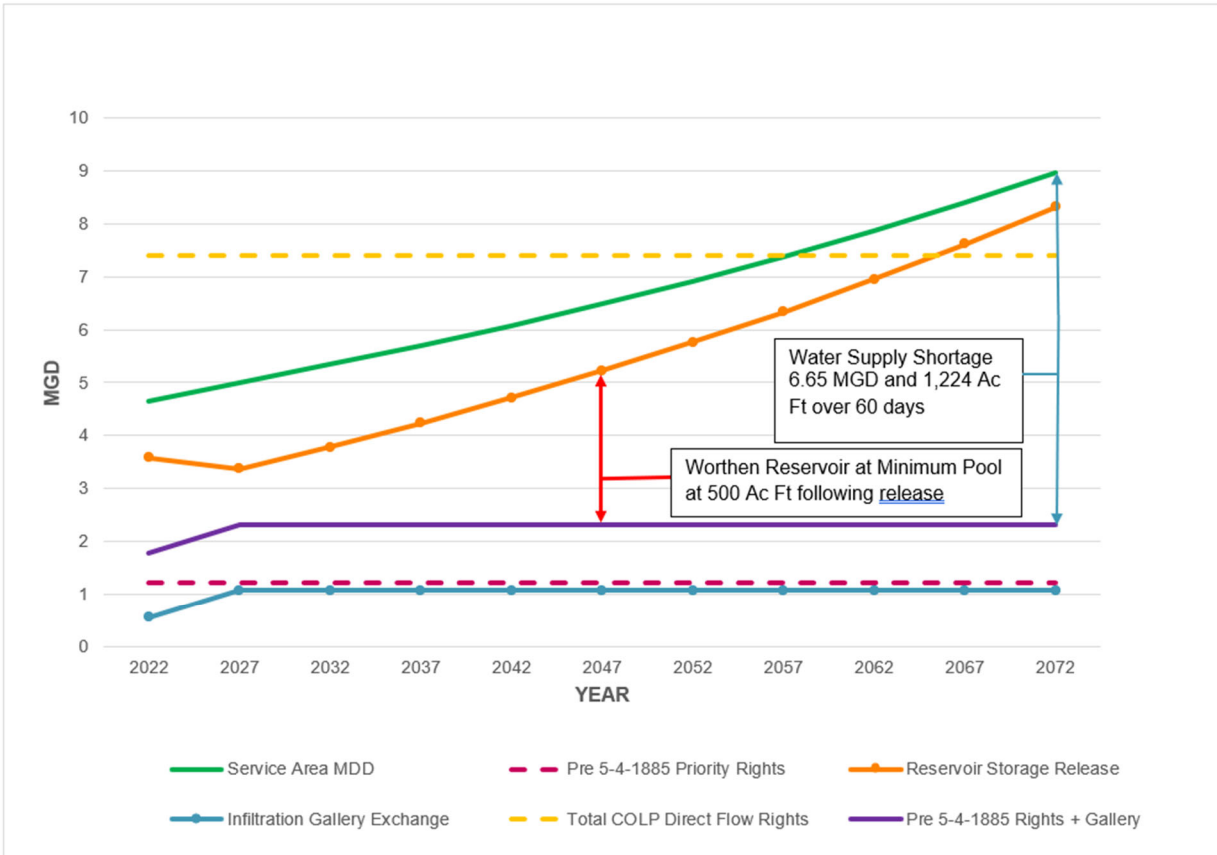


Figure 6-1 Lander Water Service Area Future Water Demands and Source Yields

To meet the existing and the projected maximum day demands in the next fifty years, the City will need to take some or all of the following actions:

- Continue to utilize direct flow surface water diversions from Middle Popo Agie River at the City of Lander Pipeline (COLP) intake,
- Continue to utilize storage water released from Worthen Meadows Reservoir in exchange for out-of-priority COLP diversions and the potential expansion of municipal storage within the Reservoir,
- Pursue rehabilitation and maintenance to improve and maintain yields of the existing infiltration gallery that discharges to the Middle Popo Agie River in exchange for out-of-priority COLP diversions,
- Implement water conservation incentives in the high demand periods in summer,
- Pursue irrigating large City-owned green areas with a raw water irrigation system to reduce peak demands for treated water in the summer, and,
- Pursue acquisition and transfer of existing senior water rights and/or new or existing groundwater wells potentially targeting the Tensleep aquifer at locations west of Lander.

Also of interest is the amount of increased storage at different elevation increases at Worthen, as provided in Figure 2-1.

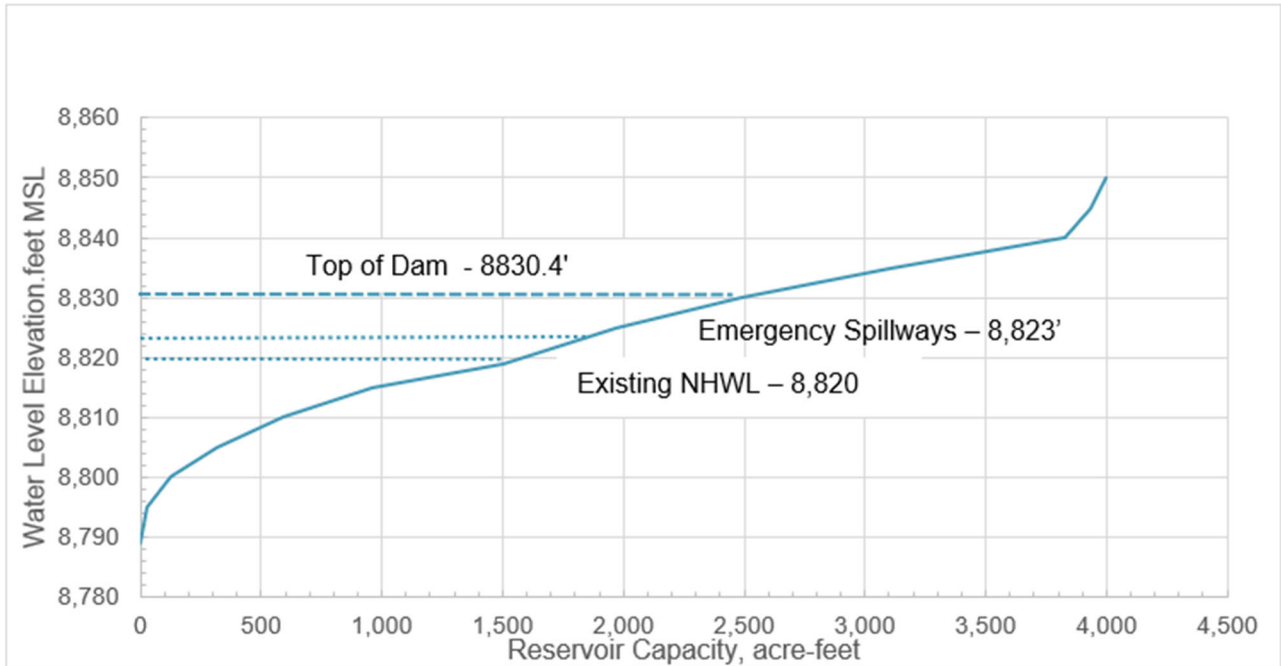


Figure 2-1 Worthen Meadows Reservoir – Stage to Storage Curve

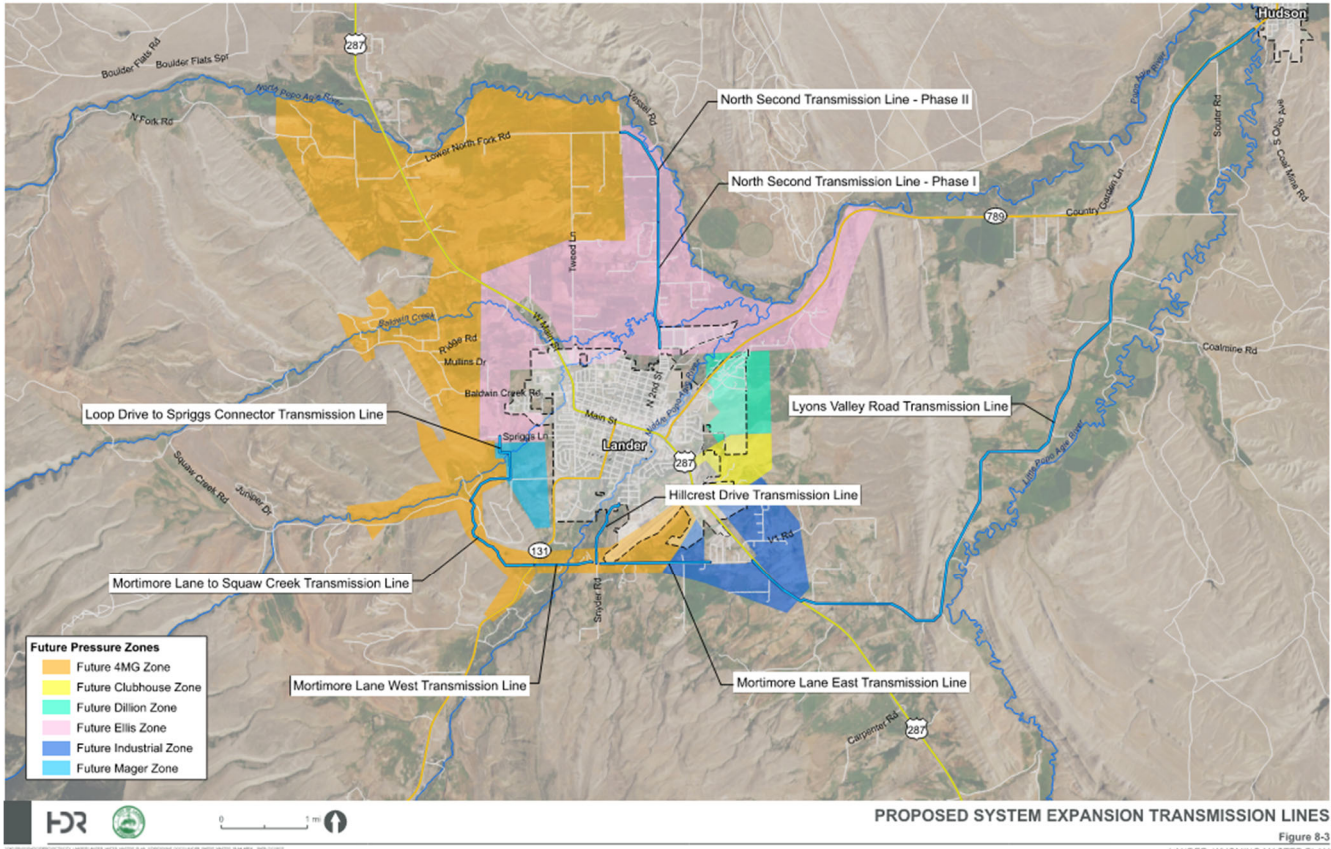
Several candidates were examined for a non-potable irrigation system based on high usage. Table 8-3 summarizes these annual water demands that could be removed from the potable water system.

Table 8-3 Candidate Customers of Non-Potable Irrigation System

Candidate Customers – Estimated Non-Potable Irrigation Demands	acres	ADD		MDD	Estimated Annual Water Demands		
		GPM	MGD	MGD	MG/YR	AF	AF/acre
Lander Valley HS	54	150	0.216	0.54	78.9	242.1	4.52
Lander City Park	16	45	0.065	0.16	23.7	72.6	4.54
FCSD #1 & Swimming Pool	7	20	0.029	0.07	10.5	32.3	4.35
Northside Park	7	17	0.024	0.06	8.9	27.4	3.98
Pathfinder HS/Lander MS	6	16	0.023	0.06	8.4	25.8	4.35
WDOT Main Street ROW	5	12	0.018	0.04	6.5	19.9	4.35
Dillon Park	6	17	0.024	0.06	8.7	26.7	4.35
TOTALS	103	277	0.400	1.00	145.6	446.9	

2.2 System Expansion

The City identified key expansion areas surrounding the City. 2020 US Census data was examined to develop growth patterns in these areas. Topography was examined to determine the limits of expansion of existing pressure zones for expanded service. The Lander Transportation Plan was used to identify planned transportation corridors that water transmission lines could be planned concurrently with. Additionally, potential regional partners (Tribal Utility Organizations to the north and the Town of Hudson to the east) were identified such that system expansion transmission lines coincided with regional connection transmission lines. From this, eight transmission line projects were identified for the capital improvements program to expand service locally. These transmission lines are shown in Figure 8-3.



2.3 Regionalization

As part of the study performed, a survey was provided to representatives of ten community water systems within 80 miles of Lander. The following community water systems were surveyed:

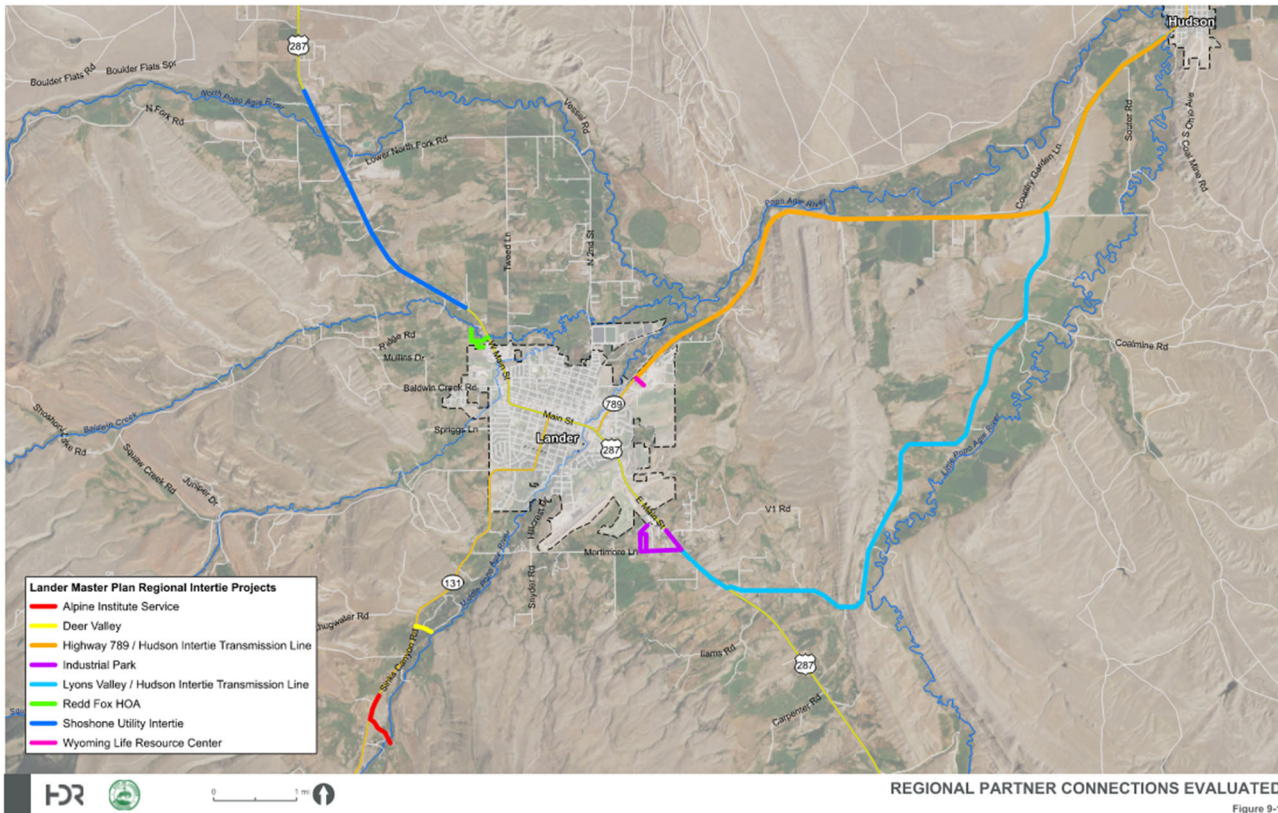
- Town of Hudson
- Town of Dubois
- Redd Fox Park HOA
- Sinks Canyon Center - Alpine Institute
- City of Riverton
- Fort Washakie PWS
- Shoshoni Municipal Water System (Regional System – Joint Powers Board)
- Town Of Pavilion
- City of Lander
- Ethete Water System/Arapaho Water System/Arapaho Industrial Park System

The results of the survey reflect serious concerns about many of these system’s long-term viability and indicate a strong desire to explore a regional system, as depicted in Table 9-1.

Table 9-1 Overview of Results of Regionalization Stakeholder Survey

Percentage of Survey Respondents	Answered in the affirmative to the following:
100%	Have issues hiring certified operators
60%	Have issues retaining certified operators
70%	Don't believe their system is financially viable
50%	Are concerned about providing adequate water supply to customers in the future
40%	Have ongoing water quality issues
80%	Have interest in some form of regional system
70%	Are interested in learning more about regionalized system
80%	Think there are opportunities for regional partnerships in Fremont County
90%	Are supportive of WWDO conducting a regionalization feasibility study for Fremont County

Eight near-term partner connections (Figure 9-1) were evaluated for regional service/wholesale customer potential. For the partners with existing connections, serious system improvements, reevaluation of the wholesale customer rates, and ensuring adequate metering and backflow prevention are required. Of the new system connections, it was determined that connections with Deer Valley, Lyons Valley Road to Town of Hudson Intertie, and the Shoshone Utility Organization should be pursued. A Level II Study was recommended to further investigate a regional system for Fremont County sponsored by the City of Lander.





2.4 Reliable Service

All system elements were evaluated for reliable service. Minor recommendations were made for the water treatment plant and storage tanks; however, focus is needed on the pipelines based on number of breaks, pipe age, and material. Based on an examination of the data, roughly 40% of the pipelines in Lander either have unknown age or are at least roughly fifty years in age (if not older). Twelve priority pipeline projects were identified for inclusion in the twenty-year capital improvements plan. Table 2-2 outlines the issues associated with each of those pipes identified for replacement.

Table 2-2 Priority Pipeline Renewal Projects. Includes Both Transmission and Distribution Line Projects

Project Description	Issue(s)
Lincoln Street Transmission Line	age, failures, freezing
5th Street Transmission Line	age, failures, improperly sized
North 5th Street Pipeline	age, failures, improperly sized
McFarland Drive Pipeline	age, failures, undersized
Baldwin Creek Transmission Line	age, failures
Goodrich Connector Pipeline	age, failures, undersized
Buena Vista Drive Transmission Line	age, failures, undersized, water hammer
Grandview Valleyview Pipeline	age, failures
North 1st Street Transmission Line	age, failures
South 1st Street Pipeline	age, failures, freezing
Cascade Street Pipeline	age, failures
Mager 2 Transmission Line	age, failures

2.5 Fiscal Responsibility

An examination of the City's current rate structure, finances, and the 20-year capital improvements program costs was conducted to determine optimal financing of the capital improvements. Figure 12-1 provides a summary of the water revenue requirements.

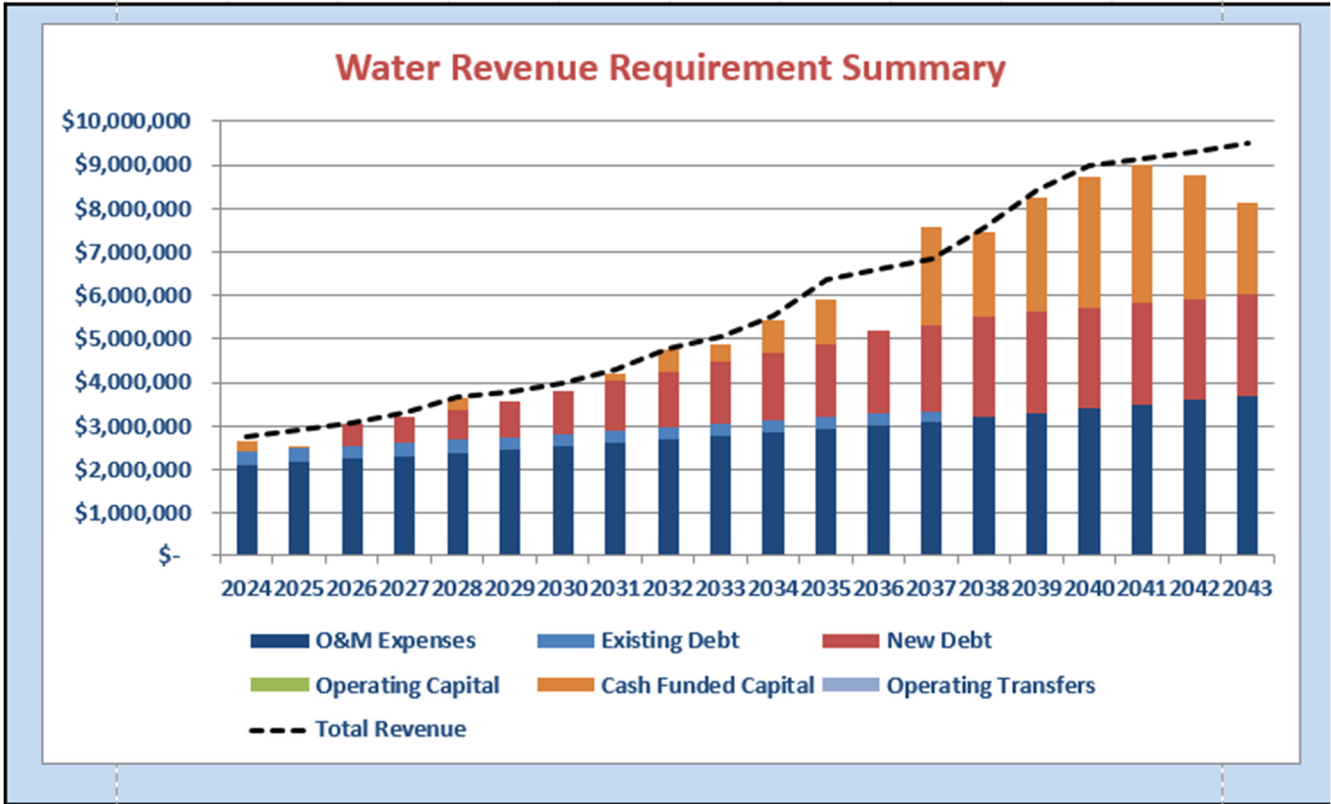


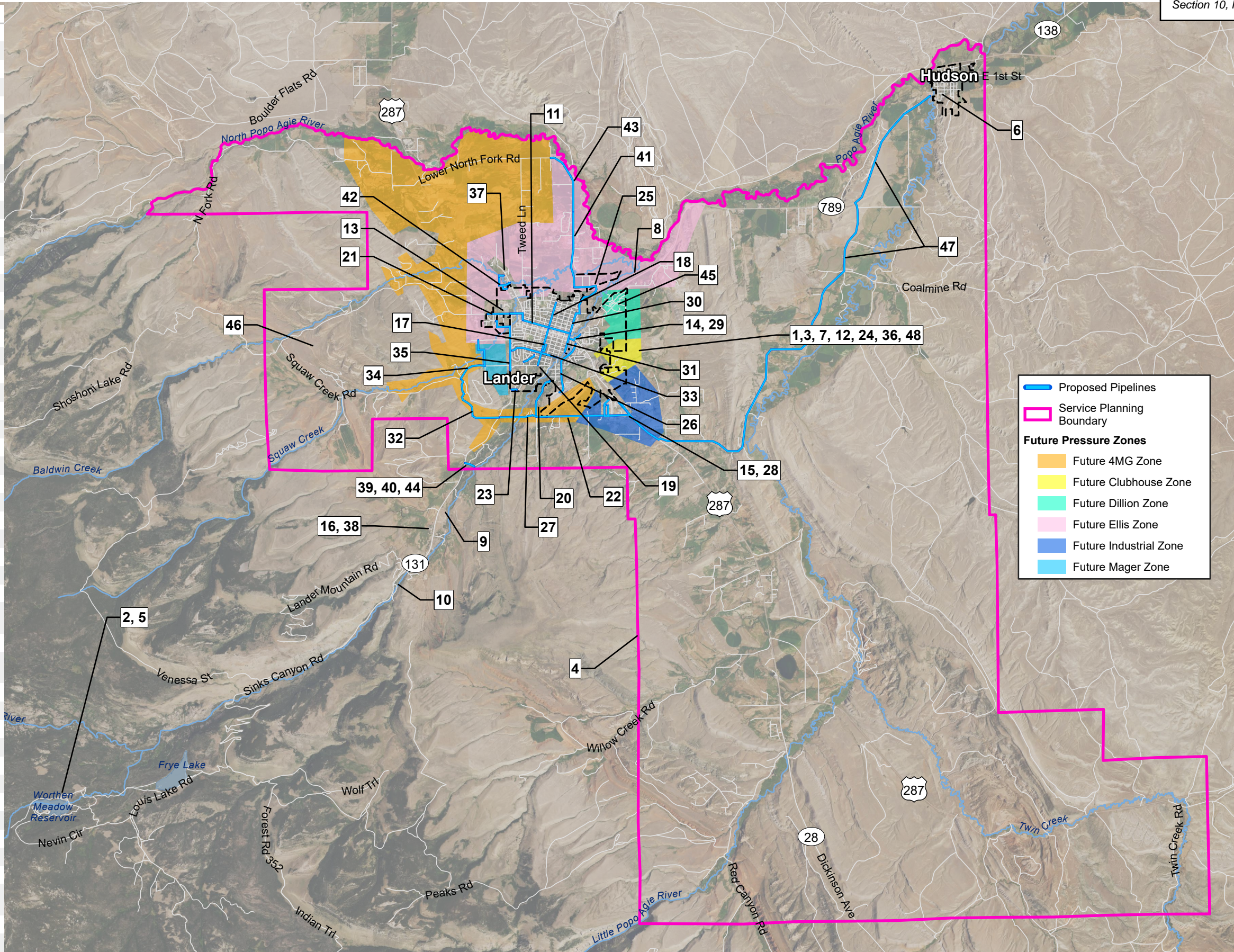
Figure 12-1 – Water Revenue Requirement Summary

3 Summary of Recommendations

The 20-year capital improvements plan for this study is a blend of projects that addresses the City’s goals of providing reliable water supply well into the future, providing a path for both local system expansion and regional partnerships, prioritizing existing system upgrades for failing elements, and enacting a financial plan that enables the accomplishment of all goals.

Recommendations stemming from this study, including costs and schedule, are summarized in Table 1-1 and shown in Figure 10-1.

Project Number	Project Name
1	City of Lander Pipeline Condition Assessment
2	Worthen Meadows Outlet Gate Rehabilitation
3	PRV Station Metering
4	Planning Water Service Map
5	Worthen Meadows Enlargement Level II Study
6	Regionalization Level II Study
7	Distribution Metering and LCR Compliance Project
8	Non-Potable Water System Level II Study
9	High Pressure Zone Tank Rehabilitation
10	Intake Structure Rehabilitation
11	Lincoln Street Transmission Line
12	Distribution System Improvements Budgeting I
13	Lander Valley HS Raw Water Conversion
14	McFarland Drive Pipeline
15	Industrial Park Bulk Fill Station
16	WTP Improvements Phase I
17	5th Street Transmission Line
18	N. 5th Street Pipeline
19	Lander City Park Raw Water Conversion
20	Hillcrest Drive Transmission Line
21	Baldwin Creek Transmission Line
22	Mortimore Lane East Transmission Line
23	Goodrich Connector Pipeline
24	Distribution System Improvements Budgeting II
25	Sewer Lagoon Bulk Fill Station
26	Buena Vista Drive Transmission Line
27	Mortimore Lane West Transmission Line
28	Industrial Park Improvements/Annexation
29	Grandview/Valleyview Pipeline
30	N. 1st Street Transmission Line
31	S. 1st Street Pipeline
32	Mortimore Lane to Squaw Creek Transmission Line
33	Cascade Street Pipeline
34	Loop Drive to Spriggs Connector Transmission Line
35	Mager 2 Transmission Line
36	Distribution System Improvements Budgeting III
37	County Shop Bulk Fill Station
38	WTP Improvements Phase II
39	Infiltration Gallery Rehabilitation
40	Exchange Petition Update for Infiltration Gallery
41	North 2nd Street Transmission Line - Phase I
42	Redd Fox Improvements/Annexation
43	North 2nd Street Transmission Line - Phase II
44	Deer Valley Expansion
45	WLRC Improvements/Annexation
46	Squaw Baldwin Tensleep and Madison Wells Level II Groundwater Study
47	Lyons Valley Transmission Line
48	Distribution System Improvements Budgeting IV



Proposed Pipelines

Service Planning Boundary

Future Pressure Zones

- Future 4MG Zone
- Future Clubhouse Zone
- Future Dillion Zone
- Future Ellis Zone
- Future Industrial Zone
- Future Mager Zone

RECOMMENDED PROJECTS

Figure 10-1

\\SRV01\ENG\GIS\PROJECTS\CITY_LANDER\LANDER_WATER_MASTER_PLAN_1029535\MAP_DOCS\LANDER_WATER_MASTER_PLAN.APRX DATE: 7/11/2023



Table 3-1 - Summary of Recommendations

Project Number	Project Name	Start Year	Baseline Cost	Inflated Cost (assume 3% annually)	Funding Source
1	City of Lander Pipeline Condition Assessment	2024	\$35,000.00	\$36,050.00	cash
2	Worthen Meadows Outlet Gate Rehabilitation	2024	\$100,000.00	\$103,000.00	cash
3	PRV Station Metering	2024	\$85,000.00	\$87,550.00	cash
4	Planning Water Service Map	2025	\$20,000.00	\$21,218.00	cash
5	Worthen Meadows Enlargement Level II Study	2025	\$450,000.00	\$477,405.00	100% grant
6	Regionalization Level II Study	2025	\$650,000.00	\$689,585.00	100% grant
7	Distribution Metering and LCR Compliance Project	2026	\$5,102,001.45	\$5,575,094.74	debt
8	Non-Potable Water System Level II Study	2026	\$150,000.00	\$163,909.05	100% grant
9	High Pressure Zone Tank Rehabilitation	2026	\$1,392,300.00	\$1,521,403.80	debt
10	Intake Structure Rehabilitation	2027	\$1,000,000.00	\$1,125,508.81	67% grant, 33% debt
11	Lincoln Street Transmission Line	2027	\$2,443,225.00	\$2,749,871.26	67% grant, 33% debt
12	Distribution System Improvements Budgeting I	2028	\$1,000,000.00	\$1,159,274.07	debt
13	Lander Valley HS Raw Water Conversion	2028	\$ 734,700.00	\$851,718.66	67% grant, 33% cash
14	McFarland Drive Pipeline	2029	\$682,500.00	\$814,940.69	debt
15	Industrial Park Bulk Fill Station	2029	\$554,872.50	\$662,546.78	debt
16	WTP Improvements Phase I	2030	\$1,379,762.50	\$1,696,933.84	debt
17	5th Street Transmission Line	2030	\$2,443,350.00	\$3,005,012.31	67% grant, 33% debt
18	N. 5th Street Pipeline	2031	\$1,442,805.00	\$1,827,702.21	debt
19	Lander City Park Raw Water Conversion	2031	\$432,250.00	\$547,561.37	67% grant, 33% cash
20	Hillcrest Drive Transmission Line	2032	\$1,162,400.00	\$1,516,668.35	67% grant, 33% cash
21	Baldwin Creek Transmission Line	2032	\$1,771,090.00	\$2,310,870.74	67% grant, 33% debt
22	Mortimore Lane East Transmission Line	2033	\$5,512,150.00	\$7,407,868.67	67% grant, 33% debt
23	Goodrich Connector Pipeline	2033	\$272,625.00	\$366,385.20	cash
24	Distribution System Improvements Budgeting II	2034	\$1,000,000.00	\$1,384,233.87	debt
25	Sewer Lagoon Bulk Fill Station	2034	\$550,000.00	\$761,328.63	cash
26	Buena Vista Drive Transmission Line	2035	\$2,854,700.00	\$4,070,119.60	67% grant, 33% debt



Project Number	Project Name	Start Year	Baseline Cost	Inflated Cost (assume 3% annually)	Funding Source
27	Mortimore Lane West Transmission Line	2035	\$2,234,400.00	\$3,185,720.13	67% grant, 33% cash
28	Industrial Park Improvements/Annexation	2036	\$1,995,525.00	\$2,930,495.74	67% grant, 33% special improvements district fees
29	Grandview/Valleyview Pipeline	2036	\$2,313,675.00	\$3,397,709.74	debt
30	N. 1st Street Transmission Line	2037	\$4,586,400.00	\$6,937,341.51	67% grant, 33% cash
31	S. 1st Street Pipeline	2037	\$859,950.00	\$1,300,751.53	debt
32	Mortimore Lane to Squaw Creek Transmission Line	2038	\$3,777,650.00	\$5,885,455.61	67% grant, 33% cash
33	Cascade Street Pipeline	2038	\$3,076,027.50	\$4,792,350.62	debt
34	Loop Drive to Spriggs Connector Transmission Line	2039	\$1,749,900.00	\$2,808,075.80	67% grant, 33% cash
35	Mager 2 Transmission Line	2039	\$3,214,575.00	\$5,158,449.20	67% grant, 33% cash
36	Distribution System Improvements Budgeting III	2040	\$1,000,000.00	\$1,652,847.63	cash
37	County Shop Bulk Fill Station	2040	\$554,872.50	\$917,119.70	cash
38	WTP Improvements Phase II	2040	\$259,350.00	\$428,666.03	cash
39	Infiltration Gallery Rehabilitation	2041	\$2,000,000.00	\$3,404,866.12	67% grant, 33% cash
40	Exchange Petition Update for Infiltration Gallery	2041	\$35,000.00	\$59,585.16	cash
41	North 2nd Street Transmission Line - Phase I	2041	\$3,537,575.00	\$6,022,484.64	67% grant, 33% cash
42	Redd Fox Improvements/Annexation	2042	\$1,247,610.00	\$2,187,691.69	67% grant, 33% special improvements district fees
43	North 2nd Street Transmission Line - Phase II	2042	\$4,902,575.00	\$8,596,694.94	67% grant, 33% cash
44	Deer Valley Expansion	2043	\$100,000.00	\$180,611.12	67% grant, 33% cash
45	WLRC Improvements/Annexation	2043	\$1,030,575.00	\$1,861,333.09	67% grant, 33% special improvements district fees
46	Squaw Baldwin Tensleep and Madison Wells Level II Groundwater Study	2043	\$400,000.00	\$722,444.49	75% Grant, 25% cash or loan
47	Lyons Valley Transmission Line	2044	\$28,182,610.00	\$52,427,956.40	67% grant, 33% special improvements district fees
48	Distribution System Improvements Budgeting IV	2044	\$1,000,000.00	\$1,860,294.57	cash



Hillcrest Drive Strategic Plan

Fremont County, Wyoming

July 11, 2023

Purpose:

To evaluate future transportation needs along Hillcrest Drive from Bridger Street to Mortimore Lane.

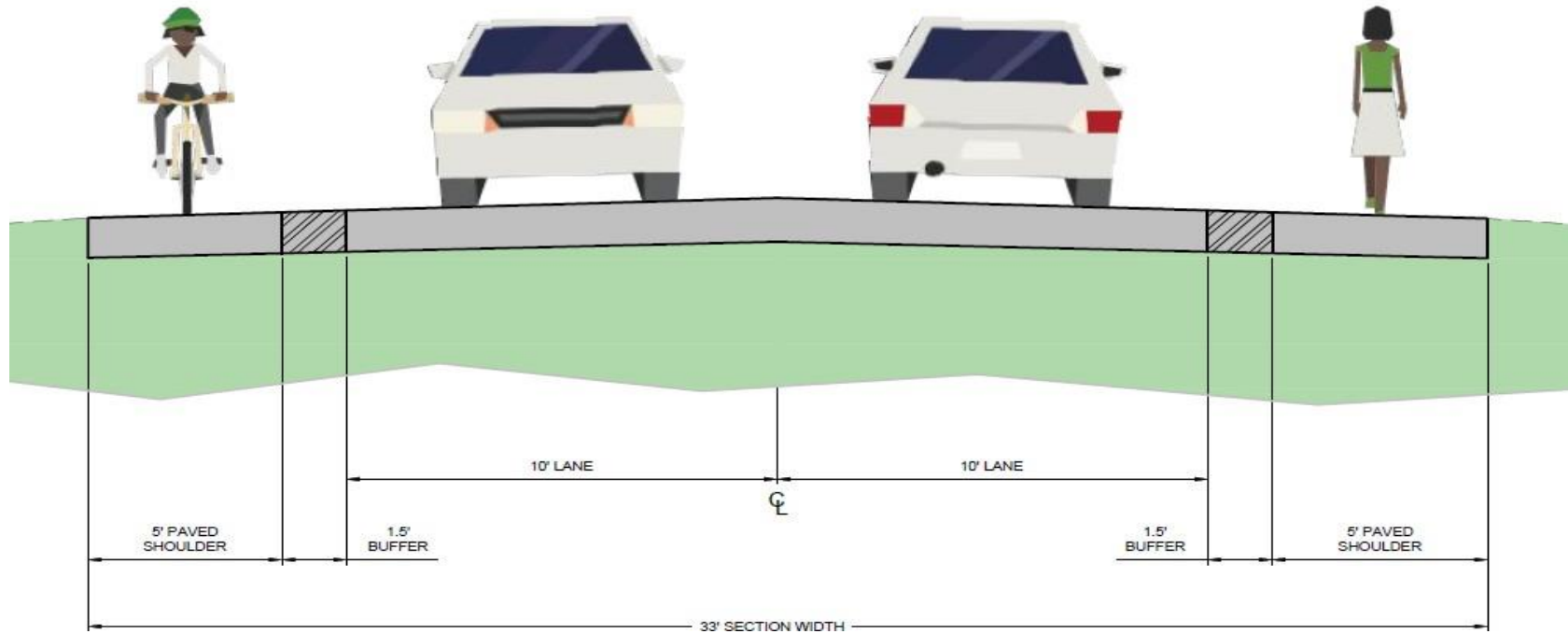


Need: To improve roadway safety due to lack of shoulders and general roadway geometry deficiencies and to improve multimodal access along Hillcrest Drive is to create a safe and walkable corridor.

- Using the current Average Daily Traffic volume, Hillcrest Drive should provide lanes that are 10-11-foot wide with a minimum of 2-foot shoulder for a typical 26-foot County Road without pedestrian and/or bicycle considerations. The existing roadway has a total width of 19-feet with no shoulders.
- As noted in the Safe Routes to Schools and Walkable, Bikeable Routes Study (2020), Hillcrest Drive is part of a 3.65-mile loop known locally as “Tomato Loop” and is used frequently by pedestrians and bicyclists.
- It is perceived as being unsafe and uncomfortable to walk or bike on and is noted by motorists for unsafe driving conditions due to limited sight distances, narrow lanes, and inability to see pedestrians and bicycles.

- 2 Public meetings held at Lander Community Center.
- Comments were written, on notes on maps, verbal and during discussion and were incorporated into Final Report.
- Safety and speed were largest points of discussion.
- Route is used by many residents who feel uncomfortable due to narrowness, speed and visibility.

PAVED SHOULDER SECTION

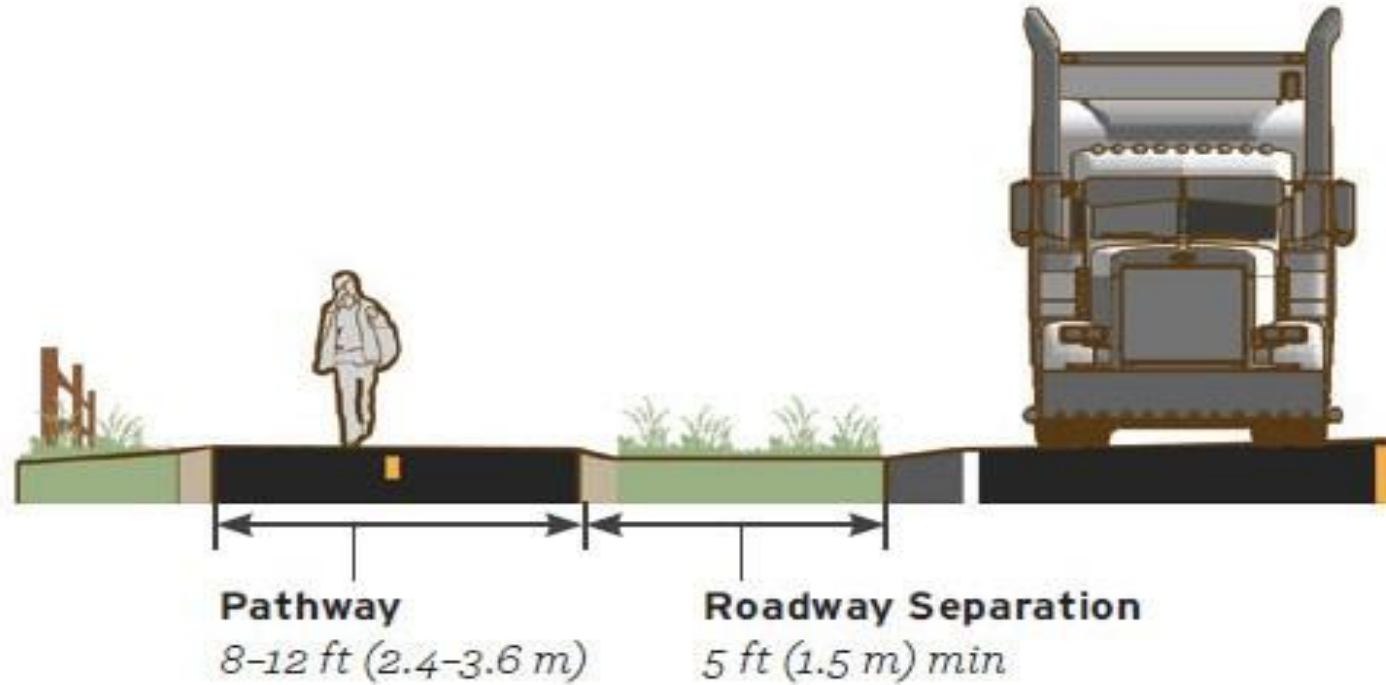


Pros:

Provides more comfortable two-way travel for bikes.
Widened shoulders can be maintained as part of the road.
Wide shoulders provide safer clear-zone.
Shoulder would be maintained as part of the roadway.

Cons:

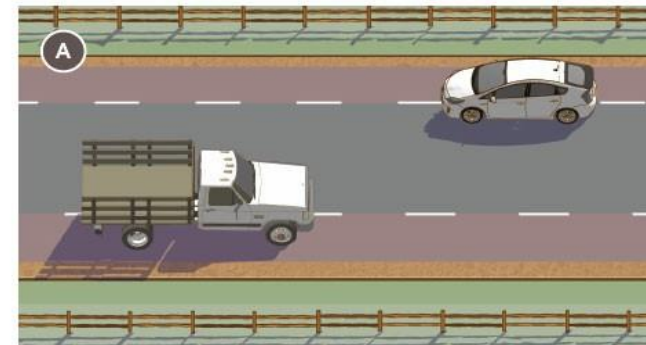
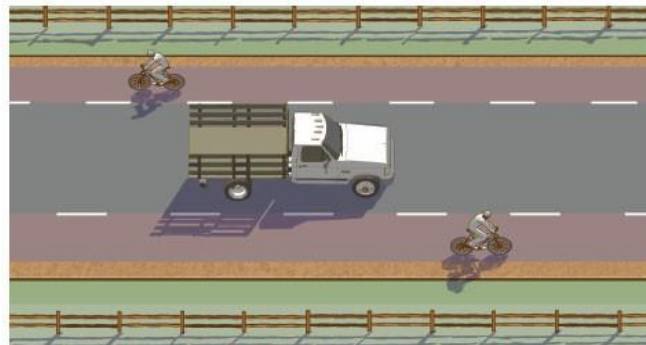
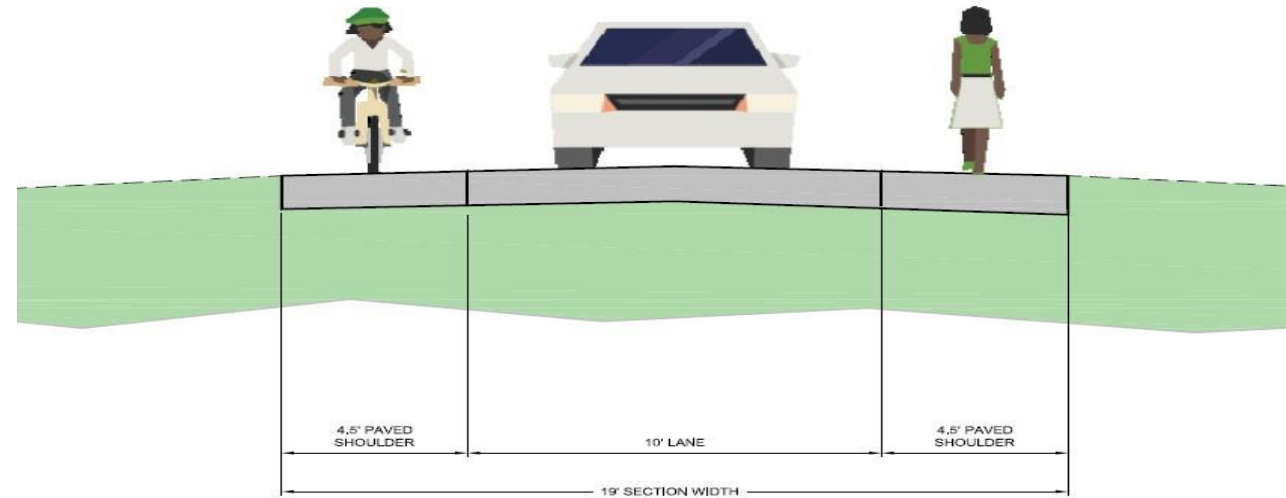
Widened road will impact adjacent property owners, including the through bottleneck location.
A roadway crossing will be required at the City Park Pathway and at Mortimore Lane.
Is not consistent with existing pathway on Mortimore Lane.
Lack of physical separation could be less comfortable for pedestrians.



Pros:
Physical separation provides safe - comfortable location for bikes and pedestrians.

Cons:
A sidepath on the east will impact adjacent property owners along the entire route.
The bottleneck location will see the greatest impact with this alternative.
A roadway crossing will be required at the City Park Pathway and at Mortimore Lane.
Long-term maintenance of separated paths can be problematic when not attached to the roadway.

ADVISORY SHOULDER/EDGE LANE SECTION



Pros:

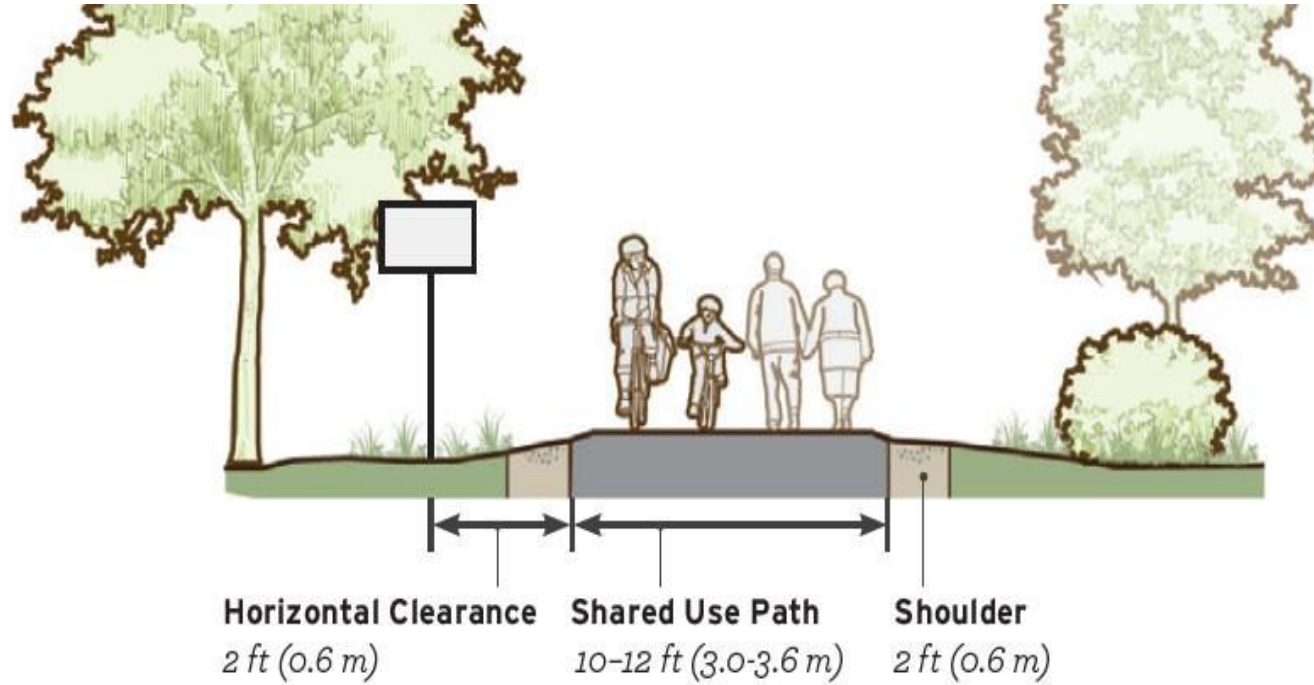
The existing road can be modified through re-striping, signage, and education. This modification is relatively low cost. Because the existing roadway is being utilized, property impacts will be minimal.

Cons:

Would be considered an interim solution with the goal of completing a permanent alternative. Advisory shoulders are a relatively new roadway treatment, education and awareness will be critical for implementation.

Alternative 4 – Shared Use Path

Section 10, Item H.



Pros:

A shared use pathway would provide a very safe and comfortable location for bikes and pedestrians that is completely separated from vehicle traffic.

A path along the ditches could provide maintenance access for the ditch companies.

Cons:

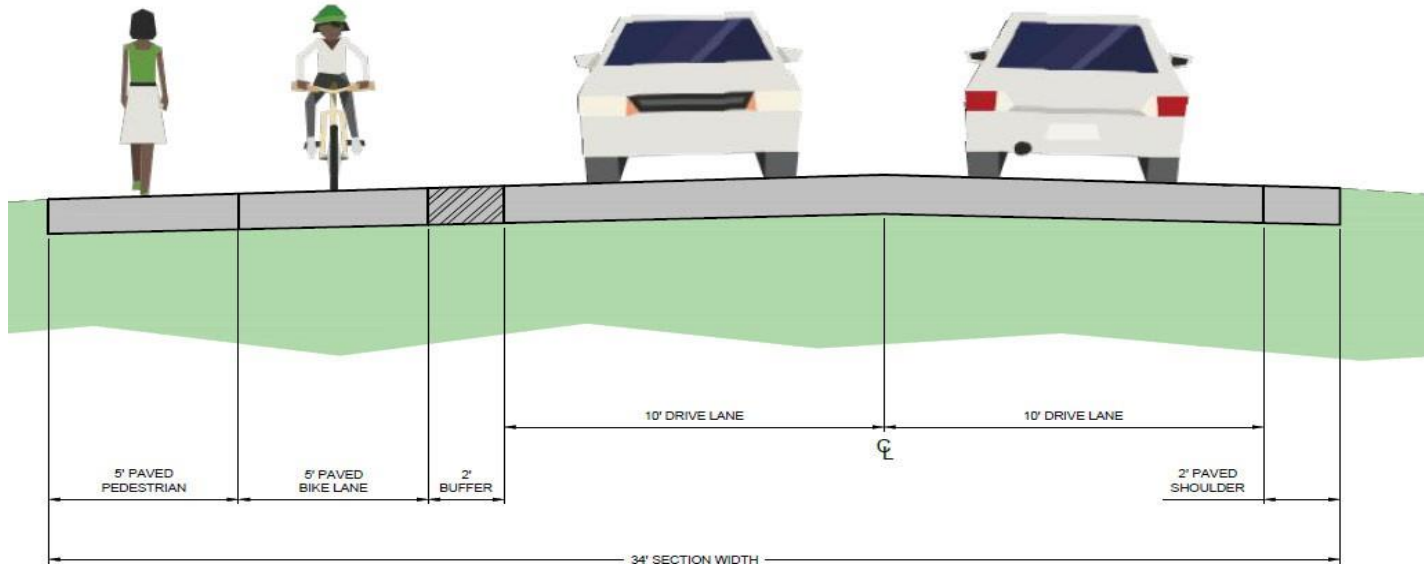
Path along the ditch results in major property impacts. Path would bisect existing properties creating an additional barrier for livestock grazing and watering.

Long-term maintenance of separated paths can be problematic when not attached to the roadway. Roadway improvements for Hillcrest Drive would still need to be made in addition to installation of a new separated pathway.

Alternative 5 – Mortimore Lane Inspired Section

Section 10, Item H.

MORTIMORE LANE INSPIRED SECTION



Pros:

Eliminates the mid-road crossing at the City Park Pathway because the pathway is on the west side of Hillcrest Drive.

Uses a similar treatment as Mortimore Lane and Sinks Canyon Road and provides consistency along the Tomato Loop.

Will be maintained as part of the roadway because it is attached.

Cons:

Widened road will impact adjacent property owners, including through the bottleneck location

This alternative is not ideal for bikes because they would be traveling contra-flow with vehicular traffic.

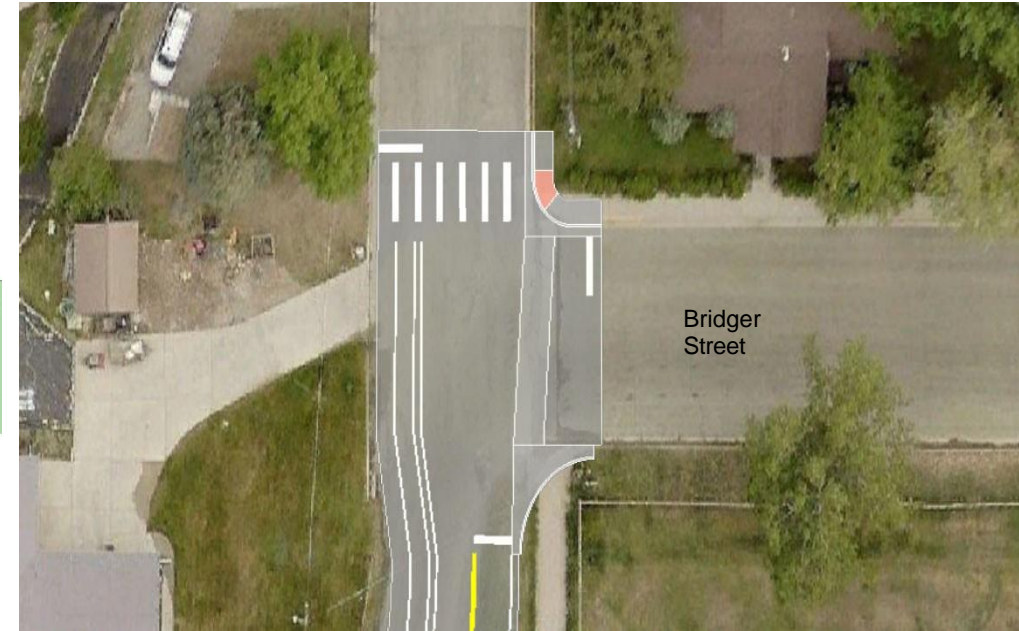
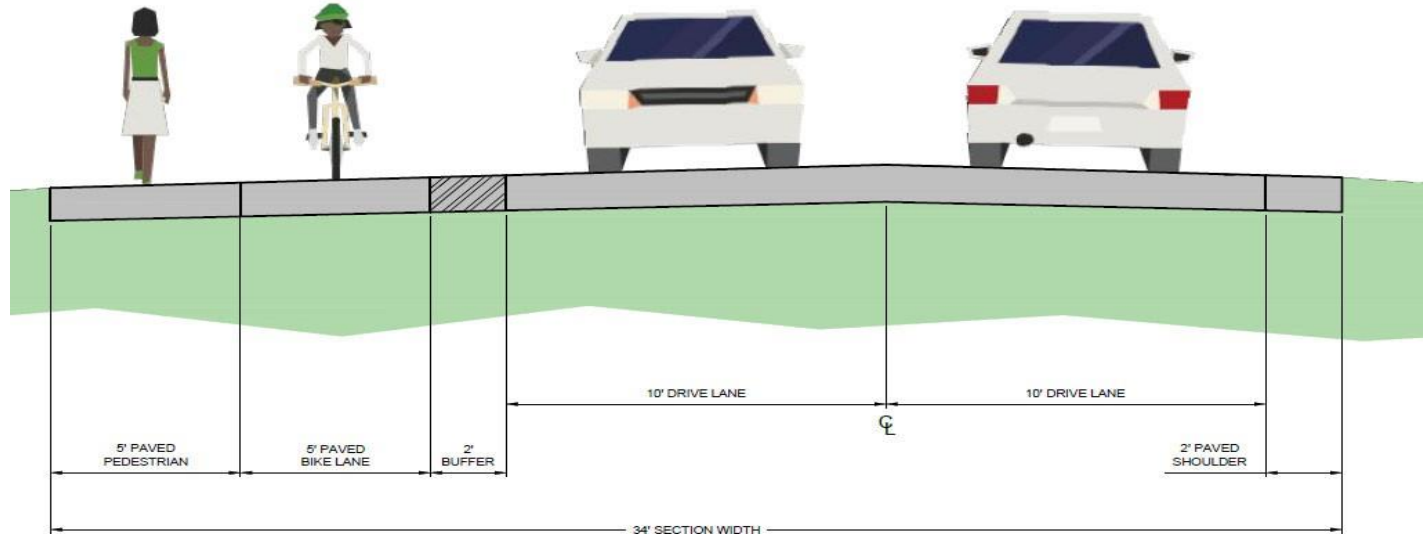
Lack of physical separation could be less comfortable for pedestrians.

- Keep Pedestrians on one side of road.
- Keep cyclists on the road.
- Goals should be reduced speed and minimum burden to landowners.
- Walkers will use road if off roadway path is not lit and/or plowed.
- Alternative 5 had most positive feedback.

PREFERRED ALTERNATIVE

Alternative 5

MORTIMORE LANE INSPIRED SECTION



Pros:

- Eliminates the mid-road crossing at the City Park Pathway because the pathway is on the west side of Hillcrest Drive.
- Uses a similar treatment as Mortimore Lane and Sinks Canyon Road and provides consistency along the Tomato Loop.
- Will be maintained as part of the roadway because it is attached.

Cons:

- Widened road will impact adjacent property owners, including through the bottleneck location
- This alternative is not ideal for bikes because they would be traveling contra-flow with vehicular traffic.
- Lack of physical separation could be less comfortable for pedestrians.

Alternative 5 received the greatest amount of support from the public, substantially increases safety for all modes of traffic, and provides for normal road maintenance.

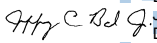
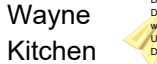
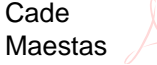
Hein | Bond

CERTIFICATE OF FINAL COMPLETION

PROJECT:	CONTRACT INFORMATION:	CERTIFICATE INFORMATION
Maven Outdoor Equipment Company Headquarters	Contract Date: January 5, 2022	Date: July 25, 2023
OWNER: City of Lander	ARCHITECT: Hein Bond Architects	CONTRACTOR: Groathouse Construction

The Work under this Contract has been reviewed and found, to the Architect's best knowledge, information, and belief, to be complete under the terms of the contract documents.

The Architect is recommending final payment be made to the Contractor for the remaining amount of \$315,265.00

<u>Hein Bond Architects</u> ARCHITECT	 <small>Digitally signed by Jeff Bond Date: 2023.07.27 08:55:49-06'00'</small> SIGNATURE	<u>Jeff Bond</u> NAME AND TITLE	<u>7/25/2023</u> DATE
<u>Groathouse Construction</u> CONTRACTOR	 <small>Digitally signed by: Wayne Kitchen DN: CN = Wayne Kitchen email = wkitchen@groathouse.com C = US O = Groathouse Construction Date: 2023.07.27 09:11:17 -06'00'</small> SIGNATURE	_____ NAME AND TITLE	_____ DATE
<u>City of Lander</u> OWNER	_____ SIGNATURE	_____ NAME AND TITLE	_____ DATE
<u>Maven</u> TENANT	 <small>Digitally signed by Cade Maestas Date: 2023.07.27 09:46:53 -06'00'</small> SIGNATURE	_____ NAME AND TITLE	_____ DATE

JUVENILE JUSTICE SERVICES OF FREMONT COUNTY AGREEMENT

THIS AGREEMENT (the “Agreement”) is made and entered into this day ____ of _____, 20____ (hereinafter referred to as the “Effective Date”); by and between the Fremont County Juvenile Justice Services of Fremont County, (hereinafter collectively referred to as “JUVENILE JUSTICE SERVICES OF FREMONT COUNTY”); and CITY OF LANDER, a Wyoming municipal corporation, of 240 Lincoln Street, Lander, Wyoming 82520, (hereinafter referred to as “CITY”).

RECITALS

WHEREAS, CITY needs additional information on juvenile offenders to determine the best course of action when juveniles are cited for criminal violations; and,

WHEREAS, CITY needs supervisors for juveniles ordered to probation and prosecutorial probation; and,

WHEREAS, CITY, through its Municipal Court and Prosecutor, may require juvenile offenders to attend and participate in various intervention and educational programs; and,

WHEREAS, JUVENILE JUSTICE SERVICES OF FREMONT COUNTY has the facilities and staff to obtain information and report on juvenile offenders, to supervise juveniles placed on probation by either the Municipal Court or the City Prosecutor, and has instituted appropriate programs for juvenile offenders; and,

WHEREAS, CITY and JUVENILE JUSTICE SERVICES OF FREMONT COUNTY acknowledge that the service being provided by JUVENILE JUSTICE SERVICES OF FREMONT COUNTY pursuant to this agreement is a public benefit, the parties also acknowledge that it is the goal of both parties that JUVENILE JUSTICE SERVICES OF FREMONT COUNTY continues working to obtain funding from other sources other than the City to provide the facilities and staff to obtain information and report on juvenile offenders, to supervise juveniles placed on probation by either the Municipal Court or the City Prosecutor, and continue its programs for juvenile offenders, because the CITY due to present funding set forth in the Wyoming Statutes must rely on the legislature for its funding. CITY may not be able to purchase services at the level described herein and therefore, cannot make any commitment to

provide future funding for the services described in this agreement except as specifically set forth herein.

TERMS AND CONDITIONS

NOW THEREFORE, in consideration of the above recitals and the mutual benefits contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by both parties, and the Parties hereby agree as follows:

1. **SERVICES.** JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall interview each juvenile offender cited with violating a provision of the Lander Municipal Code who contacts JUVENILE JUSTICE SERVICES OF FREMONT COUNTY prior to arraignment.

A. An intake interview will, at a minimum, consist of the following:

- 1. Interview the juvenile offender separate from any accompanying family or friends, *excepting parent(s) or guardian(s)*;
- 2. Interview the accompanying parent, guardian, family member, or friend(s), as may be appropriate, separate from the juvenile; and
- 3. Meet with the juvenile, together with parent(s) or guardians(s) to discuss the criminal process, deferred prosecution and other pertinent information.
- 4. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall provide a report on each juvenile to the City Prosecutor at least three (3) days prior to the juvenile’s arraignment date. The report will include, but is not limited to:
 - (i) Information provided by the juvenile;
 - (ii) Information provided by the juvenile’s parent(s) or guardian(s);

- (iii) Information obtained from collateral sources confirming or contradicting juvenile’s parents’ or guardians’ information;
- (iv) Information from school teachers, principal, and/or counselor(s) as appropriate;
- (v) Information from any source with whom the juvenile has significant contact, as appropriate and relevant;
- (vi) Information regarding prior and pending violations of law; and,
- (vii) JUVENILE JUSTICE SERVICES OF FREMONT COUNTY’ recommendation for the juvenile.

B. If a juvenile is sentenced in Lander Municipal Court, and upon request from the Court, JUVENILE JUSTICE SERVICES OF FREMONT COUNTY will perform a pre-sentence investigation, prepare a report that includes, but is not limited to, the terms listed in paragraph 3(a) above; and submit the report, verbally, to the court at the juvenile’s sentencing.

C. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall provide supervision for juvenile offenders, order by the Court and/or City Prosecutor to probation and deferred prosecution. Supervision shall include, but is not limited to:

- (i) Periodic meetings with each juvenile as determined by Juvenile Justice Services of Fremont County;
- (ii) Track the juvenile’s completion and compliance of specific probation or pre-court diversion terms;
- (iii) Administer drug and alcohol screen as required; and
- (iv) Provide written notification to the Prosecutor when substantive violations or concerns occur which would impact the current fulfillment of the deferred prosecution agreement.

D. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall administer

appropriate programs for juvenile offenders. These programs shall include, but are not limited to:

- (i) Work Alternatives Program (community service);
- (ii) Moral Reconciliation Therapy Group for juvenile offenders, consisting of minimum of twelve (12) weeks to complete group (MRT) requirements.
- (iii) and,
- (iv) Drug and alcohol screening in cooperation with the Wyoming State Chemical Testing Lab.

E. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY agrees to perform such other duties as reasonably requested by the City Prosecutor and shall perform such duties as ordered by Municipal Court.

2. **CONSIDERATION.** In consideration for the above services, CITY shall pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY \$30,000. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall submit a quarterly report, accompanied by supporting documentation to verify expenditures, within two weeks of the end of the quarter.

3. **TERM.** The term of this Agreement shall be from July 1, 2023, through June 30, 2024, unless sooner terminated pursuant to the terms of this Agreement.

4. **REPORTING.**
A. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY agrees to provide CITY with written quarterly financial reports, including but not limited to: balance sheet and income statement. Upon reasonable notice, CITY or its authorized representative may from time to time inspect, audit and make copies of PROVIDER’S books and records that relate to this Agreement.

B. JUVENILE JUSTICE SERVICES OF FREMONT COUNTY agrees to provide quarterly reports indicating the number of intake interviews performed, the number of City Probationers currently supervised; the number of pre-sentence investigations requested and completed; and the status of all cases initiated or administered by the Lander Police Department, City Prosecutor and the Lander Municipal Court. The quarterly report shall include such other information reasonably requested by CITY.

4. **TERMINATION.** This Agreement may be terminated by either party for any reason or no reason at all, upon thirty (30) days written notice of intent to terminate delivered by the terminating party to the other party at the non-terminating party’s usual place of business. In the event of termination by CITY, CITY agrees to make payment to JUVENILE JUSTICE SERVICES OF

FREMONT COUNTY a prorated amount for the current quarter through the termination date if payment is in arrears unless termination is due to the unavailability of funds as described in Section 6, below.

- 5. **AVAILABILITY OF FUNDS.** CITY’S obligation to pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY for services rendered pursuant to this agreement is conditional upon the availability of funds, which are allocated to pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY hereunder. If, in the sole discretion of the CITY, funds are not available for CITY to pay JUVENILE JUSTICE SERVICES OF FREMONT COUNTY for the performance of the services, CITY may terminate this agreement at any time in its discretion without further liability or obligation. CITY shall notify JUVENILE JUSTICE SERVICES OF FREMONT COUNTY at the earliest possible time if this agreement will or may be affected by a shortage or unavailability of funds. No liability shall accrue to CITY in the event termination of this agreement occurs. CITY shall not be obligated or liable for any future payments due or promised hereunder or for any damages to JUVENILE JUSTICE SERVICES OF FREMONT COUNTY or any other person or entity as a result of termination under this section.

- 6. **CONFORMANCE WITH LAWS.** JUVENILE JUSTICE SERVICES OF FREMONT COUNTY agrees to comply with all municipal, state, and federal ordinances, laws, rules and regulations, and not to engage in any practice which may have the effect of discrimination against any entity on the basis of disability, age, sex, race, sexual orientation, creed, color, national origin, or ancestry.

- 7. **INDEMNITY.** JUVENILE JUSTICE SERVICES OF FREMONT COUNTY shall indemnify, defend and hold harmless CITY from and against any and all claims of any nature whatsoever arising from connection with the performance of any duties by JUVENILE JUSTICE SERVICES OF FREMONT COUNTY related in any way to this Agreement.

- 8. **MODIFICATION.** No modification of the terms of this Agreement shall be effective unless such modification is in writing and signed and dated by the parties.
- 9. **ASSIGNMENT.** This Agreement is not assignable without prior written consent of the parties.
- 10. **GOVERNMENTAL IMMUNITY.** Nothing contained in this Agreement is intended, nor shall be construed to extend the exceptions to governmental immunity provided by law, nor to alter in any way the requirements under the Wyoming Governmental Claims Act, nor to increase the liability of the CITY to any amount or situation wherein liability would not lie, or would be limited, in the absence of this Agreement.
- 11. **CHOICE OF LAW.** The laws of the State of Wyoming govern this agreement.
- 12. **PARAGRAPH HEADINGS.** The paragraph headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provision of this Agreement.
- 13. **ENTIRE AGREEMENT.** This seven (7) page document constitutes the entire agreement of the parties, superseding all previous agreements between CITY and JUVENILE JUSTICE SERVICES OF FREMONT COUNTY.
- 14. **RELATIONSHIP OF PARTIES.** It is specifically understood and agreed that the relationship of the parties is that of independent contractors and that the officers, employees, and agents of one party are not acting as the officers, employees, or agents of the other. Neither party shall make any representation of being the officer, agent, or employee of the other.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the Effective Date.

THE BOARD OF COMMISSIONERS OF
FREMONT COUNTY:

By: _____
CHAIRMAN Date

ATTEST:

Julie Freese, County Clerk Date

City of Lander:

By: _____
Monte Richardson, Mayor Date

ATTEST:

Rachelle Fontaine, City Clerk Date

ORDINANCE 2023-3

AMENDING TITLE 12, SECTION 12-3-3, PARKS AND RECREATION TO INCLUDE CITY PARK RULES

WHEREAS, a provision for City Park Rules should be included in Section 12-3-3

NOW THEREFORE, be it ordained by the Mayor and Council of the City of Lander, in the State of Wyoming, as follows:

SECTION 1: AMENDMENT “12-3-3 Parks And Recreation” of the City of Lander Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

12-3-3 Parks And Recreation

A. City Park Rules

1. Hours of Operation. All parks and recreational facilities within the City owned and maintained by the City for the public shall be closed between the hours of eleven p.m. and five a.m. each day, and it is unlawful for any person to be in any such park or recreational facility during these hours, with the following exceptions:
 - a. Overnight camping shall be allowed in City Park at those spots which are expressly designated and marked for that purpose. Overnight campers are limited to staying no more than three consecutive nights or staying longer than a period of 72 consecutive hours. There shall be no fees charged for camping in a city-designated camping area.
 - b. While city-recognized organized activities are occurring, e.g. softball games, rodeos, etc., the park shall remain open until the organized activity has finished.
 - c. Persons using the City Park access road in order to access private residences located on the City Park access road.
2. Persons found to be violating Section 12-3-3(a) shall be notified by any City Employee, including Parks and Recreation employees, to vacate the premises and in the event they fail to do so shall be guilty of trespassing within the meaning of the Lander City Code Ordinance 7-5-1.

AFTER AMENDMENT

12-3-3 Parks And Recreation

A. City Park Rules

Page 1

1. All parks and recreational facilities within the City maintained by the City for the public shall have park rules for each park location as created by Resolution and approved and adopted by the Governing Body. Each park location shall have posted signage listing park rules pertaining to each location.
2. Persons found to be violating posted park rules shall be considered to be in violation of City Ordinance, which is a misdemeanor, unless otherwise stated, and upon conviction shall be punishable by a maximum fine of \$750.00 or imprisonment for not more than six months. Forfeitable bonds will be as set forth in the Lander Municipal Court Bond Schedule as adopted from time to time.

SECTION 2: Violation of this Ordinance shall constitute a misdemeanor, unless

otherwise stated, and upon conviction shall be punishable by a maximum fine of \$750.00 or imprisonment for not more than six months

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: Severability. If any section, subsection, sentence, phrase, or clause of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 5: This Ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING September 12, 2023

PASSED ON SECOND READING October 10, 2023

PASSED ON THIRD READING November 14, 2023

PASSED, ADOPTED AND APPROVED by the Mayor and the CITY OF LANDER COUNCIL on the 14th day of November 2023.

	AYE	NAY	ABSENT	ABSTAIN
Missy White	_____	_____	_____	_____
Dan Hahn	_____	_____	_____	_____
John Larsen	_____	_____	_____	_____
Josh Hahn	_____	_____	_____	_____
Julia Stuble	_____	_____	_____	_____
Melinda Cox	_____	_____	_____	_____
Monte Richardson	_____	_____	_____	_____

THE CITY OF LANDER
A Municipal Corporation

By _____
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

Page 2

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on _____, 2023, following passage, adoption and approval of Ordinance 2023-3, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being November 15 2023.

Rachelle Fontaine, City Clerk