



CITY OF LANDER CITY COUNCIL WORK SESSION MEETING

Tuesday, March 24, 2026 at 6:00 PM
City Council Chambers, 240 Lincoln Street

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/83574259202?pwd=6dJDITwDWNvDoaPud3giDFUuYUjkQE.1>

** Please note that discussion of Ordinance No. 2025-13 Repealing City Of Lander Municipal Code Title 2 –Sale, Licensing and Use Of Alcoholic and Malt Beverages, Sections 2-1-1 Through 2-5-1 in its Entirety and Replacing It With Title 2 – Sale, Licensing and Use Of Alcoholic and Malt Beverages Sections 2-1-1 Through 2-6-1 is not included on this work session agenda in order to allow additional time for consultation with community stakeholders prior to Council discussion.*

1. MAYOR AND COUNCIL UPDATES

2. STAFF REPORTS

3. NEW BUSINESS (NON-ACTION ITEMS)

A. 2026 Lander Golf Course Update

B. Draft Resolution 1383 Updating the City of Lander Fee Schedule for 2026-2027 Discussion

4. ADJOURNMENT

Upcoming Council Meetings:

Regular Meetings:

6:00 PM Tuesday, April 14, 2026, Lander City Council Chambers

6:00 PM Tuesday, May 12, 2026, Lander City Council Chambers

Work Sessions:

6:00 PM Tuesday, April 28, 2026, Lander City Council Chambers

6:00 PM Tuesday, May 26, 2026, Lander City Council Chambers

All meetings are subject to cancellation or change.

RESOLUTION 1383

THE CITY OF LANDER FEE SCHEDULE 2026-27

A RESOLUTION REPLACING RESOLUTIONS 1359

WHEREAS the City of Lander has reviewed and set forth the following charges for City Services; and

NOW THEREFORE, be it resolved by the Governing Body of the City of Lander that said fees shall be in effect starting **July 1, 2026**, for the following City Services.

	<u>CEMETERY</u>	
LOT PURCHASE	City resident	\$ 450.00
	Outside City resident	\$ 550.00
	Cremation lot	\$ 220.00
	Infant	\$ 135.00
	Columbarium – City resident	\$ 550.00
	Columbarium – Outside City resident	\$ 750.00
PERPETUAL CARE (per internment)	Prepaid fees may be adjusted to updated fee schedule at time of opening	\$ 300.00
OPENING/CLOSING CEMETERY LOTS	Adult	\$ 650..00
	Infant	\$ 420.00
	Cremation	\$ 220.00
	Columbarium	\$ 220.00
OVERTIME OPENING/CLOSING	Adult	\$1,350.00
	Infant	\$820.00
	Cremation	\$450.00
	Columbarium	\$450.00
CEMETERY DOCUMENT TRANSFER FEE		\$ 25.00
DISINTERNMENT	Standard (minimum)	\$ 1,350.00
NOTE: ADDITIONAL CEMETERY FEES MAY BE ADDED AT TIME OF SERVICE, Oversized vaults, Stone removal/reset, Concrete Work		Quoted at time
	<u>CONTRACTOR LICENSES</u>	
AMUSEMENTS		\$200.00/day
ARBORISTS	Initial fee/annual renewal	\$250.00/\$ 150.00
BUILDING CONTRACTOR		
	Class I – initial fee/annual renewal	\$350.00/\$ 200.00
	Class II – Initial fee/annual renewal	\$350.00/\$ 200.00
	Class III– initial fee/annual renewal	\$250.00/\$ 150.00
	Class IV – Initial fee/annual renewal	\$250.00/\$ 150.00
ELECTRICAL		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
HVAC		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
PAWNBROKER	Initial fee/annual renewal	\$350.00/\$ 200.00
PLUMBING		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
REFRIGERATION	Initial fee/annual renewal	\$200/\$100
WASTE HAULING CONTRACTOR	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
UTILITY CONTRACTOR		\$350.00/\$ 200.00
	<u>COMMUNITY CENTER</u>	
ROOM RENTAL RATES	Full center single day	\$1,275.00/day
	Full center 2-4 days	\$1,200.00/day
	Full center over 5 days	\$1,100.00/day

	Main Room only	\$900.00/day
	Bar & Lobby only	\$350.00/day
	Kitchen only	\$450.00/day
	Meeting rooms (3 each) hourly/daily	\$40.00 each/hour \$180.00 each/day
COMMUNITY CENTER DEPOSITS	Damage deposit - 100% refundable IF NO DAMAGES ASSESSED	\$500.00
	Meeting Rooms Only Damage deposit - 100% refundable IF NO DAMAGES ASSESSED	\$250
	Booking deposit - % refundable if cancelled 2 months prior to event.	10%
	Lost/non-returned key - kept from deposit	\$ 50.00
	Unlocked doors/ left open charge - kept from deposit	\$150.00
	<u>LIQUOR LICENSING</u>	
BAR & GRILL LICENSE	Initial fee/annual renewal	\$10,000/\$1,500.00
CLUB LICENSE	Annual renewal	\$500.00
MICROBREWERY/WINERY LICENSE	Annual renewal	\$500.00
RESORT LICENSE	Annual renewal	\$1,500.00
RESTAURANT LICENSE	Initial fee/Annual renewal	\$1,500/\$1,500.00
RETAIL LICENSE	Annual renewal	\$1,500.00
TRANSFER FEE		\$100.00
WINERY OFF PREMISE PERMIT		\$50.00/day
MANUFACTURED OFF PREMISE PERMIT		\$50.00/day
CATERING PERMIT		\$50.00/day
MALT BEVERAGE PERMIT		\$50.00/day
MALT BEVERAGE FOR MICROBREWERY		\$50.00/day
LICENSE FEES PRORATED FOR PARTIAL YEAR		
	<u>MISCELLANEOUS PERMITS/FEES</u>	
BURN PERMIT INSIDE CITY LIMITS		\$50.00
COPIES – Record requests	Paper copies 8 1/2x11 up to 11X17	\$ 0.50/page plus \$20.00/hr
	Electronic copies	\$0.10/page plus \$20.00/hr
	Maps – Large format color	\$20.00
	Digital PDF, CD, DVD, video	\$10.00 each
	Police report or accident report. Photos and digital files may be assessed additional charges.	\$10.00
Freedom of Information Act requests are subject to hourly staff rates and copy fees		Actual costs, \$10.00 minimum
COURT COSTS		\$10.00
COURT/ARREST RECORDS REQUESTS	As determined by Supreme Court	\$10.00
DOG LICENSE	1 year/2 year -need proof of rabies shot	\$20.00/\$30.00
DOG IMPOUND FEE	Actual expenses -Set by contract	
LIVESTOCK PERMIT	Annual renewal – need veterinary letter	\$100.00
INSUFFICIENT FUNDS FEE		\$30.00
IMPOUNDED VEHICLE FEE	Actual towing charges	Actual charges
SNOW REMOVAL – COMMERCIAL (pre-approved permit only)	Up to 5000 sq ft lot	\$500.00
SNOW REMOVAL – COMMERCIAL (pre-approved permit only)	5000 – 8000 sq ft lot	\$500.00 plus \$0.10/sqft

WEED & PEST MOWING		Billed at Actual Costs
WEED & PEST SPRAYING		Billed at Actual Costs
Violation fee for failure to remove an abandoned Utility pole (Ord 22025-1)		\$100/day
LAGOON BULK DUMPING FEES		\$100 per 1,000 gallons
	<u>RODEO FACILITIES</u>	
RENTAL FEES – DAY USE	1-50 People	\$100.00/day
	51-150 People	\$125/day
	151-300 People	\$300.00/day
	301-500 People	\$400.00/day
	Over 500 People	\$500.00/day
	Flat Rental Rate	\$1000.00
DAMAGE DEPOSIT RODEO FACILITIES		\$500.00
ADDITIONAL AMENITIES	Livestock Stall rentals	\$10.00 each/day
Al la carte	Water rodeo grounds	\$xxx
	Dirt work inside rodeo grounds	\$xxx/hour
	Sound system and Speaker hanging by renter	\$xxx
	<u>PARK FACILITIES</u>	
FULL CITY PARK, (STAGE, LIONS SHELTER, ADJACENT PARK – EXCLUDING PLAYGROUND AND CAMPING)	1-20 People	\$100/day
	21-150 People	\$125/day
	151-300 People	\$300/day
	301-500 People	\$500/day
	Over 500 People	\$1000/day
NORTH PARK (SHELTER, ADJACENT PARK)	1-20 People	\$100/day
	21-150 People	\$125/day
	151-300 People	\$300/day
	301-500 People	\$400/day
	Over 500 People	\$500/day
Lions Shelter (City Park) and Stage (City Park) Combo	1-150 People	\$125
	151+ People	\$300
	Refundable Booking/Grill Key/Damage Deposit	\$100
Kiwanis Shelter (North Park) or Dillon Park Shelter	Flat Rate	\$75
	Refundable Booking/Grill Key/Damage Deposit	\$100
City Park Full Rental Includes Lions Shelter, Stage, grass event area. Does not include playground, gazebo, ball fields, public camping.	Flat Rate Proof of Event Insurance required	\$1000/day
	Refundable Booking/Grill/Damage Deposit	\$500
	Overflow camping and parking in New Addition Property (requires Parks and Rec approval) - Add On	\$500
	Supplemental porta potty and trash service may be required of renter directly to a vendor	

City Park Gazebo, Centennial Park Shelter, Jaycee Park (Facilities hold up to 100 people)	Flat Rate	\$50
FIELD USE FEES	Fee per player for YOUTH Baseball, softball, football and soccer	\$10.00/player per season (or look at flat rate)
	Fee per player for ADULT ball field events	\$10.00/player per season (or look at flat rates)
ICE SKATING	Admission	\$3.00
	Skate rentals	\$4.00
	Skate sharpening	\$10
	Youth Hockey rental equipment	\$20.00
	<u>PLANNING & ZONING</u>	
BOARD OF ADJUSTMENT	Conditional use permit	\$500.00
	Home Business Conditional Use Permit	\$25.00
	Non-conforming use application	\$275.00
	Non-conforming Setback/Utility Registration	\$25.00
	Rezoning request	\$500.00
	Variance request	\$500.00
	Solar Rights permit	\$275.00
PLANNING COMMISSION	Preliminary Subdivision Plat	\$600.00
	Final Subdivision Plat (includes Annexation)	\$500.00
	Minor Plat (5 lots or less)	\$400.00
	Correction Plat	\$250.00
	County Subdivision Plat Review	\$200.00
	County Subdivision Staff Review	\$25.00
	PUD Development Plan	\$500.00
FEE-IN-LIEU OF PARK DEDICATION	Minor Plat (new with 1-3 lots, replats)	no fee
	Subdivision Final Plat	\$750.00/Lot
	BUILDING DEPARTMENT	
New Construction and Remodel/Alterations IBC/IRC		Per Valuation Table Attachment A
Small project Equipment/Material, including labor		1% of contract amount
	Soffit, fascia and gutter	\$30
	Electrical Service Inspection	\$75
	Electrical Alteration	\$30
	Mechanical (Equipment replacement)	\$50
	Plumbing Alteration	\$30

	Water Heater Replacement	\$30
	Gas Piping Pressure Test	\$30 per test
	Water or Sewer Replacement	\$60
	Siding	\$60
	Residential Re-roof > 100 sqft	\$60
	Commercial Re-roof	1% of Contract amount
Communication Facilities	Cell building/Towers, etc	\$325
Manufactured Home Placement (HUD) standard		\$200
Sign installation		\$30
Commercial Plan or Large project Review	Third party plan review fees	Actual Cost
	In-house plan review fees	Included in permit fee
Accessory Building Placement Permit	Temporary and permanent placement of storage and skid structures of 30 days or more	\$30
Fence permits	Installed in right-of-way	\$30
	Fences Exceeding 7’ in height (engineering required)	\$30
	Fences less than 7’ in height	No fee
Permit Violation Fee	Working without permit	2X original permit fee \$100 minimum
	Working on items not listed in permit	2X original permit fee \$100 minimum
Sidewalk/driveway replacement fee	Any planned replacement in front of a private lot	\$30
Encroachment and street cut fees	Street/Alley (paved and hard surface up to 100sqft)	\$200
Conditional Use annual inspections	Child Care, other WDH licensed facility	\$75
	Short-term rental use	\$75
Board of Appeals Hearing		\$200
Call Back Fee	Inspector called but not ready or not on site	\$60

Water and Sewer Utility Rates Adopted by separate resolution

PASSED APPROVED AND ADOPTED THE 9th Day of June, 2026

THE CITY OF LANDER
A Municipal Corporation

BY: _____
Missy White, Mayor

ATTEST: _____
Rachelle Fontaine, City Clerk

RESOLUTION 1383??

THE CITY OF LANDER FEE SCHEDULE 2026-27

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Water and Sewer Utility Rates Adopted by separate resolution

PASSED APPROVED AND ADOPTED THE 9th Day of June, 2026

THE CITY OF LANDER
A Municipal Corporation

BY: _____
Missy White, Mayor

ATTEST: _____
Rachelle Fontaine, City Clerk