	<b>CITY OF LANDER</b>		
	<b>REGULAR CITY COUNCIL MEETING</b>		
	Tuesday, February 13, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	<b>AGENDA</b>		

Join Zoom Meeting  
<https://us06web.zoom.us/j/89166024384?pwd=GYjIDAg9O5aQaEYBgPBitVyuKCnjC.1>  
Meeting ID: 891 6602 4384  
Passcode: 267512

**1. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. APPROVAL OF AGENDA**

**3. PUBLIC HEARING-** New Restaurant Liquor License El Vaquero 2 Mexican Grill & Cantina Inc. 720 E Main St., Lander WY 82520 TWP 33N RNG 099W SEC 17 TR IN SESW Commercial District

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

**4. PUBLIC HEARING-** Ordinance 2024-4 Amending Title 12 Section 12-2-7 Municipal Judge and Updating Sections 12-1-3 and 12-3-3 as previously amended

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

**5. PUBLIC HEARING-** Ordinance 2024-5 Amending Title 2 Sale and Licensing and Use of Alcoholic Malt Beverages Section 2-2-6 Grounds for Suspension, or Non-Renewal and Section 2-5-1 Bar and Grill Licenses and Updating Section 2-2-16 Restaurant Liquor Licenses as previously amended

- A. Open hearing

- B. Introduce and read
- C. Public comment
- D. Close hearing

**6. PUBLIC HEARING-** Ordinance 2023-4 Revised Vacating a Partial Alley Located in the J.I. Addition City of Lander, Fremont County Wyoming, Adjacent to 473 South 4th Street to include subsequently recorded in Fremont County WY #780 on April 30, 1886, plat Cabinet 4, Page 133

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

**7. COMMUNICATION FROM THE FLOOR**

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes.

- A. Public Comment

**8. MAYOR AND COUNCIL UPDATES**

**9. STAFF REPORTS**

**10. CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

- [A.](#) Approve Regular Council Meeting Minutes from January 9, 2024
- [B.](#) Approve Work Session Council Meeting Minutes from January 23, 2024
- [C.](#) Approve Special Council Meeting Minutes from January 29, 2024
- [D.](#) Approve Bills and Claims

**11. NEW BUSINESS (NON-ACTION ITEMS)**

- A. Presentation from Jenna Ackerman concerning economic development fund disbursements.

**12. UNFINISHED BUSINESS (ACTION ITEMS)**

- [A.](#) Approve Second Reading Ordinance 2024-1 rezoning two lots in the 700 block of Garfield from R-5 Residential to C Commercial District.
- B. Untable Ordinance 2024-2 rezoning 431 Washakie from R-5 Residential to C Commercial District.
- [C.](#) Approve First Reading Ordinance 2024-2 rezoning 431 Washakie from R-5 Residential to C Commercial District.

- D. Approve Second Reading Ordinance 2024-3 annexation and zoning of a portion of a lot at 710 Robbies View.

### **13. NEW BUSINESS (ACTION ITEMS)**

- A. Approve First Reading Ordinance 2023-4 Revised Vacating a Partial Alley Located in the J.I. Addition City of Lander, Fremont County Wyoming, Adjacent to 473 South 4th Street to include subsequently recorded in Fremont County WY #780 on April 30, 1886, plat Cabinet 4, Page 133 information.
- B. Approve First Reading of Ordinance 2024-4 Amending Title 12 Section 12-2-7 Municipal Judge and Updating Sections 12-1-3 and 12-3-3 as previously amended.
- C. Approve First Reading Ordinance 2024-5 Amending Title 2 Sale and Licensing and Use of Alcoholic Malt Beverages Section 2-2-6 Grounds for Suspension, or Non-Renewal and Section 2-5-1 Bar and Grill Licenses and Updating Section 2-2-16 Restaurant Liquor Licenses as previously amended.
- D. Approve application for new restaurant liquor license El Vaquero 2 Mexican Grill & Cantina Inc. 720 E Main St., Lander WY 82520 TWP 33N RNG 099W SEC 17 TR IN SESW Commercial District
- E. Approve Resolution 1320 to End the Suspension on the Distribution of the One-Half Percent (1/2) Sales and Use Tax For Economic Development and Provide Guidance for the Distribution of Funds.
- F. Approve Resolution 1321 Setting Rules for City Park in Accordance with City Ordinance 2023-3.
- G. Approve Resolution 1322 Setting Rules for McManus Park in Accordance with City Ordinance 2023-3.
- H. Approve Resolution 1323 Setting Rules for North Park, Dillon, Goodrich, and Centennial Parks in Accordance with City Ordinance 2023-3.
- I. Approve Resolution 1324 Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board.
- J. Approve and Authorize the Mayor to sign the Guardian Flight Lease.
- K. Authorize the Mayor to sign a one-year contract with HSI for electronic SDS Log and Safety Training LMS.
- L. Authorize and approve Memorandum of Understanding Between Volunteers of America Northern Rockies and Lander Police Department Regarding Community Collaboration and Care Coordination.
- M. Authorize and approve Memorandum of Understanding Between Fremont Counseling Service and Lander Police Department.

### **14. ADJOURNMENT**

**Upcoming Council Meetings:**

**Regular Meeting:**

6:00 PM Tuesday, March 12, 2024, City Council Chambers

6:00 PM Tuesday, April 9, 2024, City Council Chambers


**Work Sessions:**

6:00 PM Tuesday, February 20, 2024, City Council Chambers

6:00 PM Tuesday, February 27, 2024, City Council Chambers

6:00 PM Tuesday, March 26, 2024, City Council Chambers

**All meetings are subject to cancellation or change.**

	<b>CITY OF LANDER</b>		
	<b>REGULAR CITY COUNCIL MEETING</b>		
	Tuesday, January 09, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	<b>MINUTES</b>		

**1. CALL TO ORDER** Mayor Richardson led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Missy White, and Mayor Monte Richardson. COUNCILMEMBERS ABSENT: Julia Stuble, Melinda Cox. Declaration of a quorum. STAFF PRESENT: Public Works Director Lance Hopkin, Assistant Public Works Director Hunter Roseberry, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara (via Zoom), City Attorney Adam Phillips, Deputy Treasurer/Clerk Kevin Kulow.

**2. APPROVAL OF AGENDA**

Motion made by Councilmember Larsen, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

**3. PUBLIC HEARING-New Microbrewery Liquor License Application for Pushroot Brewing Company 595 Main St., Lander WY 82520 Original Town of Lander BLK 25 W30 of Lot 9 and all of Lot 10, C General Commercial District**

- A. Open hearing at 6:03 pm
- B. Introduce and read – Deputy Clerk-Treasurer Kevin Kulow read the title of the application.
- C. Public comment - None
- D. Close hearing at 6:03 pm

**4. PUBLIC HEARING-Renewal of Liquor Licenses for 2024-2025**

- A. Open hearing at 6:04 pm
- B. Introduce and read - Deputy Clerk-Treasurer Kevin Kulow read the title of the application and each applicant was individually read into the record. Councilmember White asked Chief Peters if there were any concerns about these applicants. Chief Peters responded that he had no concerns.
- C. Public comment - None
- D. Close hearing at 6:05 pm

**5. PUBLIC HEARING-Ordinance 2024-1 Rezoning two lots in the 700 Block of Garfield from R-5 Residential to C Commercial District**

- A. Open hearing at 6:05
- B. Introduce and read – Assistant Mayor Strube Fossen read the title of the ordinance and explained that in matters of zoning map changes the planning commission hears the requests and makes recommendations to the Council. The Council is the final decision-making authority on zoning changes. Ms. Strube Fossen summarized the staff review comments which recommended approval to the Commission as the request is in concert with the 2012 Master Plan. There was one public comment in favor of the rezoning presented to the Commissioners at the public hearing. The Planning Commission after due diligence in a public hearing voted unanimously to recommend the rezoning request be approved by Council.
- C. Public comment - None
- D. Close hearing at 6:13 pm.

**6. PUBLIC HEARING-Ordinance 2024-2 Rezoning 431 Washakie from R-5 Residential to C Commercial District**

- A. Open hearing at 6:13 pm
- B. Introduce and read - Assistant Mayor Strube Fossen read the title of the ordinance, Ms. Strube Fossen summarized the staff review comments which recommended approval to the Commission as the request is in concert with the 2012 Master Plan. The Planning Commission, after due diligence in a public hearing, voted 5-1 to NOT recommend the rezoning request be approved by the Council. Four written comments were presented to the Commission and the Commission heard much testimony against the request during the meeting.

Councilmember Hahn asked for clarification on the process of how to stop commercial ventures in residential zones. Ms. Strube Fossen mentioned that this commercialization is consistent with the current Master Plan but if this council wishes to change that view a new master plan will be prepared for adoption later in 2024.

- C. Public comment

Steven Watkins who lives on Washakie was recognized. Mr. Watkins stated that he is ok with city growth, but he is opposed to it in this residential neighborhood. He is concerned about noise, traffic and future expansion of the commercial ventures in the area.

Assistant Mayor Strube Fossen handed out a written public comment from Mr. Steve Wiles listing opposition to the rezoning and presenting a list of 27 signatures of neighbors that were also opposed to the rezoning.

Owner Kevin Baker commented that this is his business opportunity to relocate closer to town and provide employee housing on the same property. A rezoning will protect his long-term commercial investment. He currently has employees living in the existing residence. A shop will be built to house an HVAC warehouse with little foot traffic and very little fabrication. Mr. Baker stated that this operation has much less impact on the neighborhood than the R-5 conditional uses which already allow an RV Park, medical clinics and the like in the district. Mr. Baker presented a written statement from Shane Meyer, owner of Gambles. stating that he was told there was a retail business going in and not a warehouse. He was told to sign the document because the neighbors were his customers. The person (Mr. Wiles) would not leave his business until it was signed.

Planning Commission Chair Zach Mahlum spoke on behalf of the Planning Commission. He stated that the Commissioners consensus was that Mr. Baker could perform all the business functions with a conditional use permit and that would not be a permanent change of the zoning district. Chair Mahlum indicated that this request differed from the 2024-1 rezoning ordinance in the fact that it also abuts an R-2 residential zone in addition to the surrounding R-5 and Commercial districts that exist on the Garfield request. He noted that R-5 abuts R-2 on the east end of the street.

Councilmember White read the written communication provided by Shane Meyer into the record. She then confirmed with Mr. Baker if he could build a shop with the same parameters with a conditional use permit. He indicated he could.

Councilmember Larsen mentioned that this is a difficult decision because the Council is promoting housing opportunities, especially employee housing, but the commercial venture also seems appropriate.

- D. Close hearing at 6:35 pm

**7. PUBLIC HEARING-Ordinance 2024-3 Annexing and zoning a partial lot at 710 Robbie’s View.**

- A. Open hearing at 6:35 pm
- B. Introduce and read - Assistant Mayor Strube Fossen read the title of the ordinance, Ms. Strube Fossen summarized the staff review comments which recommended approval. The request, if approved, increases the size of an individual lot to include both an annexation of adjacent property outside the City limits and an additional portion of the owner's land inside the City limits to accommodate the existing buildings and rezone the entire lot to match the surrounding R-2 residential district. There was no public comment presented at the public hearing of the Commission. The Planning Commission, after due diligence in a public hearing, voted unanimously to recommend annexation and rezoning be approved by the Council.

- C. Public comment - None
- D. Close hearing at 6:39 pm

**8. COMMUNICATION FROM THE FLOOR Public Comment**

Kari Lynn White, Lander, Parent of LVHS Senior and Project Graduation Committee chair stated that she was excited at the possibility of allowing the school to seasonally display graduation banners. She reported that the practice started in 2020 during the pandemic when traditional graduation celebrations could not be held, and she would like to see it continue. She is thankful that the Council is exploring this opportunity to continue the practice.

Avery Beaver, LVHS Senior, advocated for the banners to be hung on behalf of all LVHS Seniors. She stated that graduation is a milestone, and the banner tradition should be continued for younger generations. She felt that last year when the banners were hung at school, they were not noticeable.

**9. MAYOR AND COUNCIL UPDATES**

Councilmember D Hahn commented that he is thankful for snow operations.

Councilmember White commented that the Senior Center had almost 3000 December meals all by volunteers and \$3800 donations. Further, the Individual water bill was paid in full by community members which shows how remarkable our citizens are. There were 15375 enplanements for 2023 at the airport. The fireworks committee is still working on the July 4<sup>th</sup>, 2024, show with no confirmed spot to date. The committee would like a Class A show.

Councilmember Larsen gave kudos to the employees who came out on Christmas Eve for individual sewer issues in his neighborhood and relieved the residents of any further issues. Ice skating is often reported as a huge hit to him.

Mayor Richardson gave kudos to the Parks and Rec Department for the Ice Rink and to the Golf Board for ski trails. He, Lance, and Charri will attend the SLIB meeting at the end of the month for the \$48 million over 5 years to complete ten rehabilitation projects and provide equipment and meter upgrades.

**10. STAFF REPORTS**

Chief Peters introduced Kelly Waugh as the new Captain. The new radios have been installed in all cars with 100% grant funding. His yearly statistics are done and being reviewed. They will be presented in a future work session.

Public Works Director Lance Hopkin explained that winter operations staff across all departments for water, sewer, and street emergencies as well as daily activities. Employees are working on the appropriate level of Water Certifications and CDLs. The Lincoln Street rehabilitation, Supplemental water supply wells, and 5<sup>th</sup> Street rehabilitation projects will be bid soon for summer construction.

Assistant Mayor RaJean Strube Fossen stated that the Table Mountain Living Community (TMLC) project has received the final construction costs. The Housing Authority Board is expected to decide to award at their January 17<sup>th</sup> meeting. The Bishop Randall utility improvements project, which is tied to the TMLC facility, will also go to bid in the next month or two.

**11. CONSENT AGENDA**

- A. Approve December 12, 2023, Regular City Council Meeting Minutes
- B. Approve Bills and Claims

ROCKY MOUNTAIN POWER ELECTRICITY 15463.36,WATER REFUNDS WATER REFUNDS 168.48,COMMUNITY CENTER REFUNDS 300,MAMAW'S KITCHEN LLC EMPLOYEE BENEFIT 2654.4,MISC ONE TIME VENDOR MISC REVENUE REIMBURSEMENT 250,POSTMASTER POSTAGE 5000,QUADIENT INC POSTAGE 1000,CENTRAL BANK & TRUST ICE SKATING 500,WYDOT - FUEL TAX DIVISION NPDES PERMIT 50,WATER REFUNDS WATER REFUNDS 200,WATER REFUNDS WATER REFUNDS 200,WATER REFUNDS WATER REFUNDS -200,SIMPLIFILE FILING FEES 99,WDEQ/WQD NPDES PERMIT 400,71 CONSTRUCTION CO MISC SMALL STREET REPAIRS 4180,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 4460,ALEXANDER EXCAVATION OPERATION/ MAINTENANCE STREETS 8280,ALSCO LINENS 34,ALSCO LINENS 88.8,ALSCO LINENS 306.43,AMERICAN ROAD MAINTENANCE INC SEAL COAT & MARK 1413.98,AMERICAN ROAD MAINTENANCE INC SEAL COAT & MARK 10024.87,APEX SURVEYING PROF AND CONSULTING 4975,"ARCHIVE SOCIAL, INC" COMMUNITY DEVELOPMENT 5990,ARDURRA GROUP INC PROF AND CONSULTING 7628.26,ATLAS ROOFING BUILDING MAINTENANCE 6263.47,BADGER METER INC METER REPLACEMENT 1404.8,BOYLE ELECTRIC COMMUNITY CENTER MAINTENANCE 113.73,BOYLE ELECTRIC REPAIRS 2550,BRODIE EXCAVATION OPERATION/ MAINTENANCE STREETS 2860,CASELLE INC SUPPLIES 200,CASPER STAR TRIBUNE ADVERTISING 518.56,CHILD DEVELOPMENT SVCS ECONOMIC DEVELP PROJECTS 17089.23,CITY PLUMBING & HEATING COMMUNITY CENTER MAINTENANCE 848.56,CIVICPLUS PROF AND CONSULTING 1700,DORSETT TECHNOLOGIES INC OPERATIONS AND MAINTENANCE 3887.32,DOWL TRANSPORTATION 18850.27,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 645,ERDMAN COMPANY PROJECT COST - ASSISTED LIVING 8995.23,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 1402.83,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 830,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 349.8,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE -830,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE -349.8,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE -1402.83,FLEX SHARE BENEFITS FLEX SHARE FEES 256.55,FREMONT CHEVROLET-GMC VEHICLE REPAIR 232.43,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18751.41,"HAMILTON LAND SURVEYING, INC" MISC OTHER 340,HDR ENGINEERING INC PROF AND CONSULTING 20102.34,HDR ENGINEERING INC PROF AND CONSULTING 33787.5,HDR ENGINEERING INC SAFE ROUTES TO SCHOOL 11781.25,HDR ENGINEERING INC PROF AND CONSULTING 6750,HDR ENGINEERING INC PROF AND CONSULTING 3820,HDR ENGINEERING INC PROF AND CONSULTING 3430,HDR

ENGINEERING INC SAFE ROUTES TO SCHOOL 1560,HERMANSKY FAMILY TRUST REVENUE REPLACEMENT 175000,HOMETOWN OIL VEHICLE REPAIR 144,INBERG MILLER ENGINEERS PROF AND CONSULTING 8313.15,INQUIREHIRE EMPLOYEE SCREENING 256.8,LANDER MEDICAL CLINIC EMPLOYEE SCREENING 197,LANDER RECYCLE LLC TRASH COLLECTION 180,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 683.6,LONG BUILDING TECHNOLOGIES COMMUNITY CENTER MAINTENANCE 1386.45,LONG BUILDING TECHNOLOGIES COMMUNITY CENTER MAINTENANCE 6027.65,LOZIER TERESA BUILDING MAINTENANCE 950,MASA EMPLOYEE BENEFIT 456,MASTERCARD OPERATIONS AND MAINTENANCE 130.64,MASTERCARD SUPPLIES 20,MASTERCARD SUPPLIES 40,MASTERCARD SUPPLIES 349,MASTERCARD EMPLOYEE BENEFIT 795.24,MASTERCARD SUPPLIES 26.45,MASTERCARD EMPLOYEE BENEFIT 71.41,MASTERCARD SUPPLIES 96.89,MASTERCARD TELEPHONE 918.11,MASTERCARD SUPPLIES 90.01,MASTERCARD HOUSEKEEPING SUPPLIES 110,MASTERCARD SUPPLIES 750,MASTERCARD SUPPLIES 158.79,MASTERCARD SUPPLIES 52.05,MASTERCARD PROFESSIONALS 199,MASTERCARD SUPPLIES 29.98,MASTERCARD SUPPLIES 480,MASTERCARD HOUSEKEEPING SUPPLIES 28.99,MASTERCARD SUPPLIES 17.95,MASTERCARD SUPPLIES 3490,MASTERCARD HOUSEKEEPING SUPPLIES 302.26,MASTERCARD SUPPLIES 39.94,MASTERCARD SUPPLIES 80,MASTERCARD SUPPLIES 31.64,MASTERCARD SUPPLIES 327.89,MASTERCARD SUPPLIES 44.7,MASTERCARD SUPPLIES 24.99,MASTERCARD WAM CONVENTION EXPENSES 260,MASTERCARD ADVERTISING 316.31,MASTERCARD BUILDING MAINTENANCE 500,MASTERCARD EMPLOYEE BENEFIT 63.67,MASTERCARD FUEL 40,MASTERCARD MEETING EXPENSE 9.45,MASTERCARD FILING FEES 259,MASTERCARD VEHICLE REPAIR 39.52,MASTERCARD VEHICLE REPAIR 24.88,MASTERCARD NEW ASSETS 218.14,MASTERCARD NEW ASSETS 26.96,MASTERCARD SUPPLIES 229.99,MASTERCARD SUPPLIES 12.95,MASTERCARD PROF AND CONSULTING 19.35,MASTERCARD OPERATION/ MAINTENANCE STREETS 24.98,MASTERCARD WATER SAMPLES TESTING 60,MASTERCARD WATER SAMPLES TESTING 108,MASTERCARD WW LAB/TESTING 319,MASTERCARD WW LAB/TESTING 254,MASTERCARD OPERATIONS AND MAINTENANCE 110.34,MASTERCARD WATER SAMPLES TESTING 75,MASTERCARD OPERATIONS AND MAINTENANCE 2867.41,MASTERCARD WW LAB/TESTING 301,MASTERCARD OPERATIONS AND MAINTENANCE 344.12,MASTERCARD OPERATIONS AND MAINTENANCE 1363.76,MASTERCARD OPERATIONS AND MAINTENANCE 221.1,MASTERCARD SAFE. EQUIP. & BARRICADE 82,MASTERCARD SAFE. EQUIP. & BARRICADE 138,MASTERCARD OPERATIONS AND MAINTENANCE 375.12,MASTERCARD OPERATIONS AND MAINTENANCE 14.39,MASTERCARD WW-OPERATIONS & MAINTENANCE 89.72,MASTERCARD OPERATIONS AND MAINTENANCE 23.9,MASTERCARD OPERATIONS AND MAINTENANCE 29.95,MASTERCARD OPERATIONS AND MAINTENANCE 45.77,MASTERCARD OPERATIONS AND MAINTENANCE 124.45,MASTERCARD OPERATIONS AND MAINTENANCE 18.86,MASTERCARD WEAPONS AND TACTICAL SUPPLIES 119.99,MASTERCARD WEAPONS AND TACTICAL SUPPLIES 47.49,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 100.26,MASTERCARD TUITION & REGISTRATION 1100,MASTERCARD SUPPLIES 49.95,MASTERCARD TUITION & REGISTRATION 44,MASTERCARD INVESTIGATIVE FUNDS 81.6,MASTERCARD K-9 EXPENSE 363,MASTERCARD UNIFORMS 102.91,MASTERCARD TUITION & REGISTRATION 719.97,MASTERCARD OPERATIONS AND MAINTENANCE 179.98,MASTERCARD OPERATIONS AND MAINTENANCE 52.12,MASTERCARD OPERATIONS AND MAINTENANCE 214.78,MASTERCARD OPERATIONS AND MAINTENANCE 71.36,MASTERCARD OPERATIONS AND MAINTENANCE 1407.57,MASTERCARD OPERATIONS AND MAINTENANCE 5.93,MASTERCARD OPERATIONS AND MAINTENANCE 26.08,MASTERCARD VEHICLE REPAIR 145.6,MASTERCARD SUPPLIES 84.78,MASTERCARD SUPPLIES 60.41,MASTERCARD ADVERTISING 2925.25,MASTERCARD SAFETY MATERIALS 39.67,MASTERCARD EMPLOYEE BENEFIT 56.07,MASTERCARD FIRE EQUIPMENT MAINTENANCE 53.85,MASTERCARD SUPPLIES 45.86,MASTERCARD SUPPLIES 800.44,MASTERCARD FIRE EQUIPMENT MAINTENANCE 7.34,MASTERCARD FIRE EQUIPMENT MAINTENANCE 42.76,MASTERCARD SUPPLIES 12.39,MASTERCARD FIRE EQUIPMENT MAINTENANCE 111.88,MASTERCARD SUPPLIES 309.78,MASTERCARD FIRE EQUIPMENT MAINTENANCE 69.98,MASTERCARD SUPPLIES 179,MASTERCARD SUPPLIES 19.79,MASTERCARD SUPPLIES 107.78,MASTERCARD ADVERTISING 147.5,MASTERCARD SUPPLIES 19.19,MASTERCARD EMPLOYEE BENEFIT 133,MASTERCARD EMPLOYEE BENEFIT 135.75,MASTERCARD POSTAGE 19.1,MASTERCARD EMPLOYEE BENEFIT 31.52,MASTERCARD SUPPLIES 25.89,MASTERCARD LIGHTS AND ELECTRICAL 51.97,MASTERCARD SUPPLIES 45.7,MASTERCARD TELEPHONE & INTERNET 1165.49,MASTERCARD BUILDING MAINTENANCE 2074.66,MASTERCARD BUILDING MAINTENANCE 93.75,MASTERCARD TELEPHONE & INTERNET 1755.66,MASTERCARD TELEPHONE & INTERNET 899,MASTERCARD WATER UTILITY BILLING 1029.89,MASTERCARD TELEPHONE & INTERNET 1332,MASTERCARD SUPPLIES 185.29,MASTERCARD REPAIR AND MAINTENANCE SERVICE 685,MASTERCARD POSTAGE 6.3,MASTERCARD SUPPLIES 110.97,MASTERCARD SUPPLIES 90.05,MASTERCARD SUPPLIES 349.44,MASTERCARD POSTAGE 6.18,MASTERCARD POSTAGE 8.05,MASTERCARD SHOP SUPPLIES 206.77,MASTERCARD SHOP SUPPLIES 17.98,MASTERCARD SHOP SUPPLIES 37.99,MASTERCARD TUITION & REGISTRATION 426,MASTERCARD TUITION & REGISTRATION 97.45,MASTERCARD FUEL 19.44,MASTERCARD TUITION & REGISTRATION 1407.93,MASTERCARD TUITION & REGISTRATION 59.9,MASTERCARD BUILDING MAINTENANCE 36.6,MASTERCARD TURF & GROUNDS MAINTENANCE 565.99,MASTERCARD BUILDING MAINTENANCE 145,MASTERCARD TOOLS & SHOP SUPPLIES 367.6,MASTERCARD TURF & GROUNDS MAINTENANCE 148.93,MASTERCARD TOOLS & SHOP SUPPLIES 314.98,MASTERCARD TURF & GROUNDS MAINTENANCE 50.99,MASTERCARD MEETING EXPENSE 52.14,MASTERCARD SUPPLIES -6.4,MATTHEW GUBANICH ECONOMIC DEVELP PROJECTS 4817.25,MIDLAND IMPLEMENT CO VEHICLE REPAIR 2160.96,MIDLAND IMPLEMENT CO VEHICLE REPAIR 355.85,NAPA VEHICLE REPAIR 92.2,NAPA VEHICLE REPAIR 227.84,NAPA VEHICLE REPAIR 47.59,NAPA VEHICLE REPAIR 166.93,NAPA SHOP SUPPLIES 84.96,NAPA TIRES 50.75,NAPA VEHICLE REPAIR 118.85,ONE CALL OF WYOMING OPERATIONS AND MAINTENANCE 41.25,PERFECT POWER INC MISC OTHER 1324.41,PERFECT POWER INC LIGHTS AND ELECTRICAL 295.15,PERFECT POWER INC MISC OTHER 104,PERFECT POWER INC MAIN STREET REPAIR 570,PERFECT POWER INC REPAIRS 522.5,POPO AGIE CONSERVATION DISTRICT COMMUNITY DEVELOPMENT 200,RAMKOTA HOTEL & CONFERENCE CENTER TRAVEL 90,RAPID FIRE PROTECTION OPERATIONS AND MAINTENANCE 2495,REWORX PROF AND CONSULTING 7560,RIVER OAKS COMMUNICATIONS CORP PROF AND CONSULTING 3200,ROCKY MOUNTAIN FIRE SYSTEMS OPERATIONS AND MAINTENANCE 235,ROCKY MOUNTAIN PRE-MIX OPERATIONS AND MAINTENANCE 2063.64,SAFETY SUPPLY & SIGN COMPANY SUPPLIES 2421.93,SENTINEL SECURITY BUILDING MAINTENANCE 47.5,STOTZ EQUIPMENT VEHICLE REPAIR 2376.76,STOTZ EQUIPMENT VEHICLE REPAIR 16003.85,STRIKE CONSULTING GROUP PROF AND CONSULTING 5473.75,STRIKE CONSULTING GROUP FLOOD DAMAGE REPAIR - FEMA 3633.75,STRIKE CONSULTING GROUP PROF AND CONSULTING 1450,"SUMMIT WEST CPA GROUP, P.C." PROF FEES COMPUTER 595,SWEETWATER AIRE REPAIRS 1710.34,TEAM LABORATORY CHEM LLC WW-OPERATIONS & MAINTENANCE 3178,"THE LANDER, LLC" ECONOMIC DEVELP PROJECTS 47078.68,TWEEDS WHOLESALE CO. CONCESSIONS 269.01,"WALLER, TECIA" COMMUNITY CENTER MAINTENANCE 3500,WAMCO LAB INC. WW LAB/TESTING 2300,WHITING LAW PC GENERAL ATTORNEY 150,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 10450,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 2306,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 525,WWC ENGINEERING PROJECT COST - WELLS AT WTP 957.5,WWC ENGINEERING PROJECT COST - WELLS AT WTP 16750.13,WWQPCA TUITION & REGISTRATION 150,WYDOT - FUEL TAX DIVISION FUEL 50,WYOMING ASSN OF FIRE MARSHALS STATE MEET. ASSN. 25,WYOMING ASSN. OF MUN. TUITION & REGISTRATION 260,WYOMING MACHINERY CO. VEHICLE REPAIR 4021.25,WYOMING MACHINERY CO. VEHICLE REPAIR 27501.65,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,WYOMING TAXPAYERS ASSN. DUES 195,BLACK HILLS ENERGY GAS 9109.2,CENTRAL BANK & TRUST FIREMEN CLOTHING ALLOWANCE 20200,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 830,WYOMING DEPT OF REVENUE SALES TAX 403.43,ROCKY MOUNTAIN POWER ELECTRICITY 18494.32,CENTURY LINK TELEPHONE & INTERNET 796.25,WATER REFUNDS WATER REFUNDS 144.4,WYOMING STATE TREASURER FILING FEES 5, PART TIME MUNICIPAL COURT WAGES 1278

Motion made by Councilmember Larsen, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

## 12. NEW BUSINESS (NON-ACTION ITEMS)

### A. Complete Disclosures concerning official depositories

Mayor Richardson explained the compliance forms that were in front of the Council and asked that all elected officials fill out the form and return it to the Clerk.



**13. NEW BUSINESS (ACTION ITEMS)**

- A. Approve Application for New Microbrewery License for the Pushroot Brewing Company 595 Main St., Lander WY 82520 Original Town of Lander BLK 25 W30 of Lot 9 and all of Lot 10, C General Commercial District

Motion made by Councilmember White, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

**B. Approve Renewal of Liquor Licenses 2024-2025**

- AMERICAN PIZZA PARTNERS LP, PIZZA HUT  
670 E MAIN ST, LANDER, WY  
SE1/4, SW1/4, SEC 17, T33N, R99W, FREMONT COUNTY, C GENERAL COMMERCIAL
- COALTER GROUP LLC, GANNETT GRILL & LANDER BAR  
126 MAIN ST, LANDER, WY  
LOTS 17-19, BLOCK 16, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT
- EATERY 223 LLC, LINCOLN STREET BAKERY  
223 LINCOLN ST, LANDER, WY  
LOT 2 W10 & LOT 3 E 40, ORIGINAL TOWN OF LANDER BLK 17, C GENERAL COMMERCIAL DISTRICT
- EL SOL DE MEXICO INC, EL SOL DE MEXICO  
453 MAIN ST, LANDER, WY  
LOT 5, BLOCK 24, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT
- ELKS BPO 2317,  
492 LINCOLN ST, LANDER, WY  
LOT 11, BLK 10, RIVERSIDE ADDITION, O.T. OF LANDER, C GENERAL COMMERCIAL DISTRICT
- END ZONE FOOD AND BEVERAGE, LLC  
138 N. 7TH ST, LANDER, WY  
LOT 11, BLK 13, ORIGINAL TOWN OF LANDER
- HAYS FAMILY FOOD TRUCK LLC, HITCHING RACK,  
785 E MAIN STREET, LANDER, WY  
SEC 20, T33N, R99W, TR IN NEW SHD 2017-1397409
- KITCHEN SINKS INC, COWFISH,  
148 MAIN ST, LANDER, WY  
LOTS 15 & 16, BLOCK 18, ORIGINAL TOWN OF LANDER, C- GENERAL COMMERCIAL DISTRICT
- LANDER BREWING COMPANY,  
148 MAIN ST, LANDER, WY  
LOTS 15 & 16, BLOCK 18, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT
- LANDER GOLF COURSE,  
1 GOLF COURSE DR, LANDER, WY  
NW1/4, NE1/4, SEC 19 & 20, T33N, R99W, 6TH P.M., C GENERAL COMMERCIAL DISTRICT
- LIK INC, MAVERICK MOTEL RESTAURANT & LOUNGE,  
808 MAIN ST, LANDER, WY  
LOTS 19 & 20, BLOCK 105, EARL & FARLOW ADDITION, C DISTRICT
- LIQUID COURAGE LLC, WYSKEY MOUNTAIN TASTING ROOM  
592 MAIN ST STE B, LANDER, WY  
LOT 11, ORIGINAL TOWN OF LANDER BLOCK 14, C GENERAL COMMERCIAL DISTRICT
- MAVERIK INC, MAVERIK #389,  
135 E MAIN ST, LANDER, WY  
PT OF SEC 18, T33N, R99W, 6TH P.M. & LOT 2, RIVER PLACE TOWNHOMES, CITY OF LANDER
- MIDDLE FORK INC, (THE)  
351 MAIN ST, LANDER, WY  
LOT 7, BLOCK 23, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL
- MINI MART INC, LOAF N JUG #155,  
195 W MAIN ST, LANDER, WY  
LOTS 9 & 10, BLOCK 21, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT
- MR DS FOOD CENTER,  
725 MAIN ST, LANDER, WY  
LOTS 16 & 17, VACATED ALLEY OF BLOCK 27, EARL & FARLOW ADDITION, C GENERAL COMMERCIAL
- MULINO BRISTO, LLC  
129 MAIN ST, LANDER, WY  
ORIGINAL TOWN OF LANDER, BLK 21, LOTS 3-4 & PART OF LOTS 2 & 5, REPLAT, LOT 2A
- OXBRIDGE CORPORATION, OXBOW (THE)  
170 E MAIN ST, LANDER, WY  
SW1/4, SE1/4, SEC 18, T33N, R99W, 6TH P.M., LOTS 19 & PT OF 18, C GENERAL COMMERCIAL
- SAFEWAY STORES 46 INC, SAFEWAY STORE #2761  
1165 MAIN ST, LANDER, WY  
NE1/4 NE1/4 OF SEC 13, T33N, R100W, 6TH P.M., CITY OF LANDER, ZONED C-GEN COMM DIST

SILVER SPUR LANES INC, SILVER SPUR LANES  
1290 MAIN ST, LANDER, WY  
PTN OF LOTS 9 -14, BLOCK, 144, GUSTIN ADDITION, SUNSET ADDITION, C GENERAL COMMERCIAL

SINK & RISE INC., INN AT LANDER,  
260 GRAND VIEW DR, LANDER, WY  
LOTS 10-16, BLOCK 4, DILLON VISTA SUBDIVISION, CITY OF LANDER, C GENERAL COMMERCIAL DISTRICT

SWEETWATER FOOD & BEVERAGE LLC, ONE-STOP MARKET  
8116 HWY 789, LANDER, WY  
LOT 1 & PORTION OF LOT 2, BLOCK 2, DILLON VISTA SUBDIVISION, C GENERAL COMMERCIAL DISTRICT

VFW 954, POPO AGIE POST 954  
11 TWEED LN, LANDER, WY  
NE 1/2 SE1/4, SEC 12, T33N, R99W, 6TH P.M., C GENERAL COMMERCIAL DISTRICT

WR HOLDINGS LLC, ZANDERS  
730 E MAIN, LANDER, WY  
SE1/4SW1/2 OF SEC 17, T33N, R99W, 6TH PM, FREMONT COUNTY, WY COMMERCIAL

WYOMING CATHOLIC FOOD SERVICES  
306 MAIN ST, LANDER, WY  
LOTS 19 & 20, BLOCK 16, ORIGINAL TOWN OF LANDER, COMMERCIAL

ZANDERS CATERING,  
740 E MAIN ST, LANDER, WY  
SESW SEC 17, T33N, R99W

PUSHROOT BREWING COMPANY  
595 MAIN ST., LANDER WY  
ORIGINAL TOWN OF LANDER BLK 25 W30 OF LOT 9 & ALL OF LOT 10, COMMERCIAL DISTRICT

Motion made by Councilmember D Hahn, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- C. Approve First Reading Ordinance 2024-1 rezoning two lots in the 700 block of Garfield from R-5 Residential to C Commercial District.

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- D. Approve First Reading Ordinance 2024-2 rezoning 431 Washakie from R-5 Residential to C Commercial District.

Motion made by Councilmember Larsen, Seconded by Councilmember D Hahn.

A discussion was held whereby some Councilmembers felt this area is perfect for increased housing opportunities, but a commercial venture is also appropriate. Councilmember White talked to some of the individuals on the list of signers from the written public comment that was submitted. Some of them reported that they were given erroneous info on tax ramifications but were nonspecific when asked by Councilmember White on why they signed the document. Councilmember D Hahn asked for clarification on what the Planning Commissioners thought. Ms. Strube Fossen reiterated that Chair Zach Mahlum got the indication that they felt the proposed venture could be permitted as a conditional use and not a permanent zoning change. Attorney Phillips and the Mayor reminded the Council that this can be tabled to request additional information and also to include input from the absent Councilmembers.

Member White moved to Table Ordinance 2024-2 to be addressed at the next regular meeting. Councilmember J Hahn seconded. The Motion was tabled with a 3-2 vote with Councilmembers White, D Hahn, and J Hahn voting Aye and Councilmembers Larsen and Richardson casting Nay votes.

- E. Approve First Reading Ordinance 2024-3 annexation and zoning of a portion of a lot at 710 Robbie’s View.

Motion made by Councilmember D Hahn, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- F. Appoint the 2024 Official Depositories for the City of Lander  
Central Bank and Trust  
First Interstate Bank  
Wyoming Community Bank  
US Bank  
Wells Fargo

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

G. Appoint the Lander Journal as the City of Lander's Official Newspaper

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- H. Appoint the following to the Board of Appeals: Darin Hubble and Bryk Cook to a one-year term, David Hess, Bill Jones, and Ryan Morse-Brady to a two-year term, and Cory Clouser, Wade Alexander, and Tim Nichols as alternate/at large members.

Assistant Public Works Director Hunter Roseberry explained that this Board of Appeals replaces the Board of Examiners which has been defunct for several years. The Board of Appeals intends to provide an avenue for citizens to hear appeals of Building Department decisions. The City advertised and received eight applications. The staff recommendation is to appoint all eight applicants with either a staggered term or an alternate position to accommodate the intent of the current codes.

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- I. Authorize the Mayor to sign an Amendment to the Lease agreement with FCSD1 to seasonally permit Senior banners to be displayed on Main Street decorative light poles.

Motion made by Councilmember J Hahn, Seconded by Councilmember D Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- J. Approve Resolution 1318 adopting the Limited English Proficiency Plan

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

- K. Approve Resolution 1319 Allowing Temporary Waiver Of Additional Water Usage Fees To The City Of Lander Residents During Emergency Situations At The Discretion Of The Public Works Director

Motion made by Councilmember White, Seconded by Councilmember D Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

14. ADJOURNMENT

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, J Hahn and Mayor Richardson. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 7:20 PM.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Monte Richardson,  
City of Lander Mayor

\_\_\_\_\_  
Kevin Kulow, Deputy Treasurer/City Clerk

CITY OF LANDER MISSION STATEMENT


To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.



	<b>CITY OF LANDER</b>		
	<b>CITY COUNCIL WORK SESSION MEETING</b>		
	Tuesday, January 23, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	<b>MINUTES</b>		

**1. MAYOR AND COUNCIL UPDATES**

Councilmember White stated that the Planning Commission did not meet. The statewide housing task force meets tomorrow to discuss state legislature items. She was asked to serve on a new subcommittee.

Council President Cox stated that LEDA met last week to work on a strategic plan. She provided an update on FCSD#1’s Community Stronger Connections Grant, Parent Resource Center, and Senior Banners.

**2. STAFF REPORTS**

Assistant Public Works Director Hunter Roseberry met with the Wind River Job Corps to potentially start a project in City Park. The motor grader went down today. He further mentioned now is not the time to turn the water taps off.

City Treasurer Charri Lara placed a flyer on the SRF information at everyone’s seat. This will go to the SLIB meeting next week with her.

City Clerk Rachele Fontaine mentioned the City is advertising for a part-time, temporary employee for photocopying that was approved by the council last Spring/Summer.

**3. NEW BUSINESS (NON-ACTION ITEMS)**

- A. Bryan Brown, Summit West C.P.A. Group PC, 2022-2023 city audit presentation

Bryan Brown, Summit West C.P.A. Group PC provided a comprehensive audit report, highlighting the financial health and operations of the City, including discussions on debt margins and the impact of non-recourse debt obligations. The City received an unmodified opinion on its financial statements, indicating a positive financial status.

- B. Chief Peters's annual Police Department update

The Police Chief provided an extensive update on the department’s activities, including statistics on crime rates, traffic stops, and training hours, emphasizing the department’s effectiveness and community safety. Crime rates have decreased, and the department’s proactive measures and training have contributed to community safety. An overview of code enforcement activities was given, showing a high compliance rate with city codes. The performance of the DUI team was discussed, highlighting its impact on reducing DUI incidents and road fatalities. The DUI team’s efforts have significantly contributed to road safety. He touched on plans for applying for various grants in the coming year, including updates for body cams, a forensic camera, a new vehicle for the canine unit, and dictation software to improve report efficiency.

- C. Discussion concerning tabled Ordinance 2024-2

Discussion on the rezoning of 431 Washakie from an R5 into a commercial zone. The Planning Commission voted against the change, but staff recommended it. The ordinance was tabled at the last council meeting. The discussion included the reasons for the Planning Commission's decision, the potential for a conditional use permit, and concerns from council members and the public, weighing the benefits of the request against neighborhood concerns and the potential for setting a precedent. The possibility of a conditional use permit as an alternative to rezoning was discussed, with some uncertainty about its applicability to the situation. Councilmembers expressed a need for further information and consideration before making a decision.

**4. OLD BUSINESS (ACTION ITEMS)**

- A. Discussion concerning ordinance updates to liquor licenses and staff bonding

Proposed amendments to the liquor license ordinance, including adding sales tax holds as grounds for suspension and defining entertainment for bar and grill licenses. Councilmembers expressed support for

the proposed definitions and amendments. Proposed amendments to city administrative provisions, including updating council meeting procedures, municipal judge bond requirements, and park rules. The discussion focused on the appropriate bond amount for city officials with access to funds. A suggestion of a \$10,000 bond amount for most required employees was made.

**5. ADJOURNMENT**

Being no further business to come before the Council, the meeting was adjourned at 7:41 PM.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Monte Richardson,  
City of Lander Mayor

\_\_\_\_\_  
Rachelle Fontaine, City Clerk


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**VISION**

Preserving the past, while embracing the future.

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	<b>CITY OF LANDER</b>		
	<b>SPECIAL CITY COUNCIL MEETING</b>		
	<b>Monday, January 29, 2024 at 6:30 PM</b>		
	<b>City Council Chambers, 240 Lincoln Street</b>		
	<b>MINUTES</b>		

**1. CALL TO ORDER** Councilmember D Hahn led the Pledge of Allegiance and Council President Cox called the meeting to order at 6:30 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, and Missy White. COUNCILMEMBERS ABSENT: Mayor Richardson. Declaration of a quorum. STAFF PRESENT: Community Development Coordinator Ann Even, and City Clerk Rachelle Fontaine.

**2. APPROVAL OF AGENDA**

Motion made by Councilmember White, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed unanimously.

**3. NEW BUSINESS (ACTION ITEMS)**

- A. Approve and authorize the Mayor to sign the Work-Based Learning Program Agreement Between Equus Workforce Solutions of Wind River Job Corps and the City of Lander

Motion made by Councilmember Larsen, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed unanimously.

**4. ADJOURNMENT**

Motion made by Councilmember Larsen, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, and J Hahn. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 6:35 PM.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Melinda K. Cox,  
City of Lander Council President

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

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ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
Total ADAM E PHILLIPS ATTORNEY AT LAW (666):		4,460.00
AIRGAS USA LLC	Annual Cylinder Lease Renewal 2.1.2024-1.31.	137.00
Total AIRGAS USA LLC (16):		137.00
ALEXANDER EXCAVATION	Snow Removal	1,980.00
Total ALEXANDER EXCAVATION (21):		1,980.00
ALSCO	Community Center Linens	117.41
ALSCO	Community Center Linens	145.69
Total ALSCO (917):		263.10
AMERICAN ROAD MAINTENANCE INC	Other half of the Pay App payment that was mis	80,055.17
AMERICAN ROAD MAINTENANCE INC	Pay app 2 other half that was missed	20,986.35
Total AMERICAN ROAD MAINTENANCE INC (1412):		101,041.52
AMERI-TECH EQUIPMENT CO	Replaced pins on fiberglass	1,350.00
AMERI-TECH EQUIPMENT CO	10 Gal of Western hydraulic fluid	360.00
Total AMERI-TECH EQUIPMENT CO (29):		1,710.00
APEX SURVEYING INC	Bid document prep for Bishop Randal utilities int	4,264.25
Total APEX SURVEYING INC (1238):		4,264.25
B & T FIRE EXTINGUISHERS	fire extinguisher service	129.50
B & T FIRE EXTINGUISHERS	fire extinguisher service	76.75
Total B & T FIRE EXTINGUISHERS (43):		206.25
BADGER METER INC	Beacon Mobile Hosting January 2024	324.90
Total BADGER METER INC (44):		324.90
BLACK HILLS ENERGY	Natural Gas Bill JAN2024	1,173.04
BLACK HILLS ENERGY	Natural Gas Bill JAN2024	1,763.99
BLACK HILLS ENERGY	Natural Gas Bill JAN2024	4,217.66
BLACK HILLS ENERGY	Natural Gas Bill JAN2024	1,157.83
BLACK HILLS ENERGY	Natural Gas Bill JAN2024	3,327.39
BLACK HILLS ENERGY	Natural Gas Bill JAN2024	33.72
Total BLACK HILLS ENERGY (465):		11,673.63
BRODIE EXCAVATION LLC	Snow Hauling	605.00
BRODIE EXCAVATION LLC	Snow Removal	2,585.00
Total BRODIE EXCAVATION LLC (1367):		3,190.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	298.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	27.47
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	67.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	195.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	200.38



CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	11.85
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	3.23
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	309.78-
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	92.25
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	97.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement Jan2023	60.00
Total CENTRAL BANK & TRUST (96):		742.40
CENTURY LINK	Century Link Phone Bill Dec2023	81.35
CENTURY LINK	Century Link Phone Bill Dec2023	161.01
CENTURY LINK	Century Link Phone Bill Dec2023	352.85
CENTURY LINK	Century Link Phone Bill Dec2023	100.52
CENTURY LINK	Century Link Phone Bill Dec2023	100.52
Total CENTURY LINK (99):		796.25
CITY OF RIVERTON	Air Transportation	44,674.00
Total CITY OF RIVERTON (943):		44,674.00
COMMUNICATION TECHNOLOGIES INC	Radio Batteries	162.00
COMMUNICATION TECHNOLOGIES INC	Fixing connection between the Reservoir Tank a	550.00
Total COMMUNICATION TECHNOLOGIES INC (116):		712.00
COMMUNITY CENTER REFUNDS	REFUND	300.00
COMMUNITY CENTER REFUNDS	REFUND	300.00
Total COMMUNITY CENTER REFUNDS (1210):		600.00
COWBOY SUPPLY HOUSE	Community Center Cleaning Supplies	54.84-
COWBOY SUPPLY HOUSE	Community Center Cleaning Supplies Credit	85.12
COWBOY SUPPLY HOUSE	Grey Connector - Community Center	15.00
COWBOY SUPPLY HOUSE	Community Center Cleaning Supplies	54.84
COWBOY SUPPLY HOUSE	Community Center Cleaning Supplies Credit	85.12-
COWBOY SUPPLY HOUSE	City Hall - Police Cleaning Supplies	164.91
COWBOY SUPPLY HOUSE	City Hall - Police Cleaning Supplies	164.90
COWBOY SUPPLY HOUSE	Cleaning Supplies	88.20
COWBOY SUPPLY HOUSE	Cleaning Supplies - Community Center	199.69
Total COWBOY SUPPLY HOUSE (121):		632.70
CROSSING THE THRESHOLD LLC	1/2 Recipient	673.88
Total CROSSING THE THRESHOLD LLC (1359):		673.88
DOWL	work on TAP CD23514 pathways to be reimburs	701.76
Total DOWL (147):		701.76
ELLIS CONCRETE INC	Concrete Work on Cliff	9,510.00
ELLIS CONCRETE INC	concrete work on Popo Agie street water main r	13,114.50
Total ELLIS CONCRETE INC (988):		22,624.50
EMPLOYEE REIMBURSEMENTS	MILEAGE REIMBURSEMENT	471.01
Total EMPLOYEE REIMBURSEMENTS (154):		471.01

ERDMAN COMPANY	Construction bid fees by contract.	2,087.50
Total ERDMAN COMPANY (1282):		2,087.50
FERGUSON ENTERPRISES INC	6" leak bands	420.00
Total FERGUSON ENTERPRISES INC (553):		420.00
FLEX SHARE BENEFITS	Flex Share Benefits Administrative Fees Jan202	129.30
FLEX SHARE BENEFITS	Flex Share Benefits Administrative Fees Jan202	129.30
Total FLEX SHARE BENEFITS (173):		258.60
FLOYD'S TRUCK CENTER WY	This is a credit for a wrong part that was returne	797.77-
FLOYD'S TRUCK CENTER WY	Air control valve	1,500.84
FLOYD'S TRUCK CENTER WY	Air control valve wheel speed sensors	1,067.19
Total FLOYD'S TRUCK CENTER WY (646):		1,770.26
FREMONT CO SOLID WASTE DISPOS	LOTRA Rodeo Waste Disposal	901.00
FREMONT CO SOLID WASTE DISPOS	LOTRA Rodeo Trash Removal	497.80
FREMONT CO SOLID WASTE DISPOS	LOTRA Rodeo Trash Removal	625.80
Total FREMONT CO SOLID WASTE DISPOS (183):		2,024.60
FREMONT COUNTY ASSN OF GOV	Ground transportation	22,337.00
Total FREMONT COUNTY ASSN OF GOV (187):		22,337.00
FREMONT COUNTY CLERK	Transport Van	500.00
Total FREMONT COUNTY CLERK (690):		500.00
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	18,232.83
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	518.58
FREMONT COUNTY TREASURER	DECEMBER JAIL BILL	2,145.00
FREMONT COUNTY TREASURER	Jan jail bill	2,090.00
Total FREMONT COUNTY TREASURER (190):		22,986.41
FREMONT MOTOR COMPANY	Hood, purge valve, door panel,	1,850.88
FREMONT MOTOR COMPANY	Left Headlamp Assembly	572.00
FREMONT MOTOR COMPANY	Heater Control Module	141.60
FREMONT MOTOR COMPANY	left headlight assembly	572.00
Total FREMONT MOTOR COMPANY (194):		3,136.48
GALENA CHRYSLER	2023 Dodge Durango Vin#1C4RDJFG7PC6786	42,601.00
GALENA CHRYSLER	2023 Dodge Durango Patrol Vehicle Vin#1C4R	42,601.00
GALENA CHRYSLER	2023 Dodge Durango Vin# 1C4RDJFG0PC678	42,601.00
GALENA CHRYSLER	2023 Dodge Durango Vin#1C4RDJFG9PC6786	42,601.00
Total GALENA CHRYSLER (1413):		170,404.00
HACH COMPANY	pH standards for equipment calibration	90.60
HACH COMPANY	Flow sensors for tu 5300 turbidity meter	732.00
Total HACH COMPANY (214):		822.60
HAMMOND, CAMI	1/2 Recipient	2,293.76

HAMMOND, CAMI	1/2 Recipient	2,691.85
Total HAMMOND, CAMI (1416):		4,985.61
HASCO INDUSTRIAL SUPPLY	Links for snow blower chain and drill bits	290.51
HASCO INDUSTRIAL SUPPLY	Square tubing	382.80
HASCO INDUSTRIAL SUPPLY	c channel	386.80
Total HASCO INDUSTRIAL SUPPLY (218):		1,060.11
HDR ENGINEERING INC	Did not pay previous invoice correctly	1,927.56
HDR ENGINEERING INC	Lander High Pressure Water System Upgrades	20,070.37
HDR ENGINEERING INC	Safe Routes Eng	14,960.00
HDR ENGINEERING INC	Safe Routes Eng	14,973.60
HDR ENGINEERING INC	Sidewalk Project Engineering	15,043.75
HDR ENGINEERING INC	Tank and Pump Station Const Eng	16,768.64
HDR ENGINEERING INC	Wastewater Master Plan	1,117.50
HDR ENGINEERING INC	Intersection Study	2,492.50
Total HDR ENGINEERING INC (994):		87,353.92
JOE JOHNSON EQUIPMENT	rubber deb hose for sewer jet	1,320.88
Total JOE JOHNSON EQUIPMENT (1341):		1,320.88
LANDER JOURNAL	1yr Subscription Renewal	65.00
Total LANDER JOURNAL (287):		65.00
LANDER SENIOR CITIZENS CENTER	Maintenance Costs Dec2023	604.98
Total LANDER SENIOR CITIZENS CENTER (296):		604.98
LIBERTY MUTUAL	clerk bond	100.00
Total LIBERTY MUTUAL (313):		100.00
LOCAL GOVERNMENT LIABILITY POOL	Deductible	1,000.00
Total LOCAL GOVERNMENT LIABILITY POOL (316):		1,000.00
LONG BUILDING TECHNOLOGIES INC	Service work to HVAC in LCCC kitchen	411.08
Total LONG BUILDING TECHNOLOGIES INC (1295):		411.08
MARKEE ESCROW SERVICES, INC	Maven Loan Payment #1	133,949.77
Total MARKEE ESCROW SERVICES, INC (1133):		133,949.77
MASA	Johnson Renewal Feb2024	228.00
Total MASA (1167):		228.00
MASTERCARD	Uniforms for Captain Waugh	713.04
MASTERCARD	Spectrum Control Acct Nov2023	11.57
MASTERCARD	Spectrum Control Acct Nov2023	114.01
MASTERCARD	Spectrum Control Acct Nov2023	129.98
MASTERCARD	Spectrum Control Acct Nov2023	129.99
MASTERCARD	Spectrum Control Acct Nov2023	129.99
MASTERCARD	Spectrum Control Acct Nov2023	129.99

MASTERCARD	Spectrum Control Acct Nov2023	129.99
MASTERCARD	Spectrum Control Acct Nov2023	129.99
MASTERCARD	Spectrum Control Acct Nov2023	259.98
MASTERCARD	January BacT sampling	75.00
MASTERCARD	Junction box for caustic room wiring, toilet bowl	19.95
MASTERCARD	DUI Task force meal	50.67
MASTERCARD	spoons	7.92
MASTERCARD	shipping sewer samples	102.90
MASTERCARD	Trucking fee for dump truck	1,759.50
MASTERCARD	Spectrum Fiber Dec2024	449.50
MASTERCARD	Spectrum Fiber Dec2024	449.50
MASTERCARD	B2 ICC test	230.00
MASTERCARD	3 foot HDMI Cable for L1 Computer	20.69
MASTERCARD	Remainder of incorrect invoicing for services on	50.00
MASTERCARD	WAM Winter Conference Registration x 2	520.00
MASTERCARD	High vacuum grease to fix actuator on treatment	76.44
MASTERCARD	Mini PCs, TV wall mount brackets, mini pc wall	945.42
MASTERCARD	TVs to hang in lab and office for plant observati	496.00
MASTERCARD	toner for Amy's printer	105.99
MASTERCARD	Condensate Refill-Community Center	21.99
MASTERCARD	Eemax Element - Community Center	203.82
MASTERCARD	replacement doorbell chimes for City Hall and P	18.98
MASTERCARD	2024 office calendars and desk calendars	99.85
MASTERCARD	extra fuses for the dryer	45.40
MASTERCARD	Rocket book, Captain bars, Bike hooks	119.14
MASTERCARD	Captains office supplies and Office copier suppli	217.66
MASTERCARD	Computer screens and stand for Captains office	347.40
MASTERCARD	fire hose gaskets	77.64
MASTERCARD	New computer screens and holder for Sgt Det	287.19
MASTERCARD	section style folders For L1	56.26
MASTERCARD	2024 Desk calendars for the PD	39.98
MASTERCARD	case for new laptop, case for treyton's laptop, n	39.38
MASTERCARD	Laptop to replace bricked Microsoft surface pro	1,128.50
MASTERCARD	Marketing flyers for community center - to be rei	598.12
MASTERCARD	Dec2023 Water Bills	695.08
MASTERCARD	Phones - All depts	25.76
MASTERCARD	Phones - All depts	113.90
MASTERCARD	Phones - All depts	219.24
MASTERCARD	Phones - All depts	249.40
MASTERCARD	Phones - All depts	290.15
MASTERCARD	December 2023 2nd Set of BacT samples	60.00
MASTERCARD	Thermometer for Ellis Tank Vault	15.29
MASTERCARD	Shipping for Pressure sensor warranty	23.72
MASTERCARD	Snow Plow oil	71.25
MASTERCARD	ph probe Brian's card	924.00
MASTERCARD	Captains Interview drinks	4.00
MASTERCARD	AWS	20.00
MASTERCARD	Glycerin & Plugs for Truck 1	133.00
MASTERCARD	3 bulk bags of popcorn	29.97
MASTERCARD	Sump pump for drywell	4,126.26
MASTERCARD	Snow blower shaft repair	540.00
MASTERCARD	advertising	2,032.05
MASTERCARD	cleaning supplies for the ice rink concessions	13.96
MASTERCARD	jalapenos for concessions	5.00
MASTERCARD	Parks and Rec Jersey Decal	748.80
MASTERCARD	Installing outlets in office and lab partially due to	1,194.38
MASTERCARD	AI Voice Recorders	918.00
MASTERCARD	Bond	950.00
MASTERCARD	Water Dept. Belt Tension Meter Checkline	330.35
MASTERCARD	Tubing to repair tankless water heater condensa	19.99

MASTERCARD	Storage	40.00
MASTERCARD	Ken Stigers Notary stamp	28.35
MASTERCARD	hot chocolate and disinfectant wipes	19.66
MASTERCARD	Meals DUI task force.	270.00
MASTERCARD	stereo, speakers, and jump pack	84.01
MASTERCARD	stereo, speakers, and jump pack	199.87
MASTERCARD	case of disinfectant for skates steriphene	76.80
MASTERCARD	Dec2023 Trash Collection	143.17
MASTERCARD	Dec2023 Trash Collection	149.92
MASTERCARD	Dec2023 Trash Collection	1,781.57
MASTERCARD	concession start up	992.90
MASTERCARD	restock concessions after break	781.69
MASTERCARD	Google Workspace Suite Dec2023	667.45
MASTERCARD	Google Workspace Suite Dec2023	667.45
MASTERCARD	Postage evidence from L23-02478 to WCL	10.20
MASTERCARD	Postage L23-04434 DUI blood kit	5.55
MASTERCARD	furnace filters and cleaning supplies building	60.57
MASTERCARD	concession gloves	14.39
MASTERCARD	New 2023 NEC code books	465.14
MASTERCARD	Forms	80.00
MASTERCARD	Shipping for WET tests to WAMCO lab	102.90
MASTERCARD	Shipping Wet test to WAMCO Lab	102.90
MASTERCARD	December Wastewater Testing	319.00
MASTERCARD	December 2023 Wastewater Testing	319.00
MASTERCARD	December Wastewater Testing	319.00
MASTERCARD	December Wastewater Testing	319.00
MASTERCARD	Support	234.00
MASTERCARD	Heater Filter	19.77
MASTERCARD	Cellophane and table clothes for xmas party 20	22.24
MASTERCARD	xmas party baskets for 2024	149.78
MASTERCARD	Captains Interviews food	97.61
MASTERCARD	Backup Internet for the Water Treatment Plant	110.34
MASTERCARD	Battery's for key fobs	15.96
MASTERCARD	Hose clamp for excavator	2.59
MASTERCARD	Drill Bit	10.99
MASTERCARD	Drill kit	299.99
MASTERCARD	hooks and batteries	71.83
MASTERCARD	Toner	76.24
MASTERCARD	DEF Fluid for Loader and Skid Steer	33.18
MASTERCARD	Snow plow repair	97.10
MASTERCARD	Ecole testing November	315.00
MASTERCARD	hot chocolate	8.29
MASTERCARD	Repair valve for Fire Suppression system at LC	45.94
MASTERCARD	City of Lander promotional items	4,021.57
MASTERCARD	Replacement Flush Valve for toilet at LCCC	275.91
MASTERCARD	Radio swap LP 13	275.00
MASTERCARD	Radio swap LP4	275.00
MASTERCARD	Returned safety cabinet	1,363.76-
MASTERCARD	Flammable safety cabinets	4,524.22
MASTERCARD	4 in. blind flanges	168.82
MASTERCARD	Reference	20.00
MASTERCARD	screws and cable ties for lccc	24.28
MASTERCARD	Snow shovels	118.76
MASTERCARD	Vonage Phone Dec2023	877.83
MASTERCARD	Vonage Phone Dec2023	877.83
MASTERCARD	Prof Fees	199.00
MASTERCARD	Lagoon lab supplies	167.70
MASTERCARD	Screwdriver	14.99
MASTERCARD	Ice melt for rural water house	79.16
MASTERCARD	Pex Fittings and lag screws and lag shields	38.75

MASTERCARD	Ball valve and other parts to fix valve actuator	42.97
MASTERCARD	Torque Wrenches for general plant use	275.98
Total MASTERCARD (327):		44,838.22
MES ROCKY MOUNTAINS	New spotlight and flashlight for truck	248.98
Total MES ROCKY MOUNTAINS (336):		248.98
MISC ONE TIME VENDOR	ALCOHOL COMPLIANCE CHECKS	140.00
Total MISC ONE TIME VENDOR (342):		140.00
MULLINS, STUART	4/5/6 grade basketball program reimbursement	1,595.00
Total MULLINS, STUART (1316):		1,595.00
NAPA AUTO PARTS - LANDER	head light bulb	51.97
NAPA AUTO PARTS - LANDER	filters	37.86
NAPA AUTO PARTS - LANDER	Hydraulic hose and fittings	195.26
NAPA AUTO PARTS - LANDER	fittings	18.14
NAPA AUTO PARTS - LANDER	Def and 5w20	406.15
NAPA AUTO PARTS - LANDER	Hydraulic hose and fittings	109.52
NAPA AUTO PARTS - LANDER	Credit core battery	18.00-
NAPA AUTO PARTS - LANDER	Battery	153.20
NAPA AUTO PARTS - LANDER	filters and bulbs	54.25
NAPA AUTO PARTS - LANDER	Batteries and tape	357.07
NAPA AUTO PARTS - LANDER	Batteries and tape	15.08
NAPA AUTO PARTS - LANDER	Starter	184.49
NAPA AUTO PARTS - LANDER	engine oil, antifreeze, Diesel fuel additive	466.20
NAPA AUTO PARTS - LANDER	Core deposit	18.00-
NAPA AUTO PARTS - LANDER	Hydraulic hose and fittings	85.92
NAPA AUTO PARTS - LANDER	filter	4.88
NAPA AUTO PARTS - LANDER	oil and filter	128.81
NAPA AUTO PARTS - LANDER	0W40	43.74
NAPA AUTO PARTS - LANDER	Hydraulic hoses fittings, fuse holders	64.97
NAPA AUTO PARTS - LANDER	Hydraulic fittings and hose	119.44
NAPA AUTO PARTS - LANDER	Ball joint	58.29
NAPA AUTO PARTS - LANDER	Door support Strut	63.42
NAPA AUTO PARTS - LANDER	upper radiator hose	23.67
NAPA AUTO PARTS - LANDER	wiper blades and filter's	54.74
NAPA AUTO PARTS - LANDER	Radiator	199.33
NAPA AUTO PARTS - LANDER	key fob bateries	17.08
NAPA AUTO PARTS - LANDER	crimp connectors	26.89
NAPA AUTO PARTS - LANDER	crimp connector	10.00
NAPA AUTO PARTS - LANDER	water pump	83.18
NAPA AUTO PARTS - LANDER	oil filter	9.76
NAPA AUTO PARTS - LANDER	water pump	83.18
NAPA AUTO PARTS - LANDER	filter and wiper	26.87
NAPA AUTO PARTS - LANDER	washer pump	68.39
NAPA AUTO PARTS - LANDER	Battery	148.93
NAPA AUTO PARTS - LANDER	Radiator	210.84
NAPA AUTO PARTS - LANDER	antifreeze	392.46
NAPA AUTO PARTS - LANDER	This was supposed to be credited back on invo	26.39-
NAPA AUTO PARTS - LANDER	oil, filter, bulb	267.11
Total NAPA AUTO PARTS - LANDER (353):		4,178.70
ONE CALL OF WYOMING	dig tickets for Dec. 2023	18.00

Total ONE CALL OF WYOMING (374):		18.00
O'REILLY AUTO PARTS	Front windshield washer pump	33.82
Total O'REILLY AUTO PARTS (376):		33.82
PERFECT POWER INC	Hard wiring water heater for City Hall	406.63
Total PERFECT POWER INC (762):		406.63
PERRY'S TRUCK & DIESEL	Lift cylinder for dump truck	8,522.48
Total PERRY'S TRUCK & DIESEL (390):		8,522.48
PIONEER MUSEUM	Visitor board for Welcome Center per Pioneer M	512.56
Total PIONEER MUSEUM (1415):		512.56
RDO EQUIPMENT CO	Gear case - Less Sales Tax	8,766.47
RDO EQUIPMENT CO	Radiator	4,071.67
Total RDO EQUIPMENT CO (1414):		12,838.14
REWORX	Continued Work On Systems	4,905.00
REWORX	Continued Work On Systems	4,905.00
Total REWORX (1347):		9,810.00
RIVER OAKS COMMUNICATIONS CORP	Franchise Work	2,770.50
RIVER OAKS COMMUNICATIONS CORP	Charter/Spectrum Cable Franchise and Rocky	1,007.50
Total RIVER OAKS COMMUNICATIONS CORP (1402):		3,778.00
RIVERTON RANGER INC	Ranger Subscription Renewal	32.50
RIVERTON RANGER INC	Ranger Subscription Renewal	32.50
Total RIVERTON RANGER INC (505):		65.00
RIVERTON TIRE & OIL CO	Tires	1,834.00
RIVERTON TIRE & OIL CO	Bogey wheels for airport plow	198.98
RIVERTON TIRE & OIL CO	tires	613.60
Total RIVERTON TIRE & OIL CO (431):		2,646.58
ROCKY MOUNTAIN POWER	Electricity - All Depts	3,987.11
ROCKY MOUNTAIN POWER	Electricity - All Depts	356.07
ROCKY MOUNTAIN POWER	Electricity - All Depts	1,602.50
ROCKY MOUNTAIN POWER	Electricity - All Depts	3,765.27
ROCKY MOUNTAIN POWER	Electricity - All Depts	820.80
ROCKY MOUNTAIN POWER	Electricity - All Depts	331.45
ROCKY MOUNTAIN POWER	Electricity - All Depts	4,690.86
ROCKY MOUNTAIN POWER	Electricity - All Depts	2,940.26
Total ROCKY MOUNTAIN POWER (435):		18,494.32
STRIKE CONSULTING GROUP	5th Street Final Eng	4,002.50
STRIKE CONSULTING GROUP	Trujillo Easement Legal	3,851.25
STRIKE CONSULTING GROUP	Fremont St Drain and Floodwork	2,283.75

Total STRIKE CONSULTING GROUP (1112):		10,137.50
SUMMIT WEST CPA GROUP P.C.	IT Services Dec2023	548.66
SUMMIT WEST CPA GROUP P.C.	IT Services Dec2023	548.65
SUMMIT WEST CPA GROUP P.C.	2023 Audit Final Billing	7,312.50
SUMMIT WEST CPA GROUP P.C.	2023 Audit Final Billing	7,312.50
SUMMIT WEST CPA GROUP P.C.	IT Services JAN2024	162.50
SUMMIT WEST CPA GROUP P.C.	IT Services JAN2024	162.50
Total SUMMIT WEST CPA GROUP P.C. (1328):		16,047.31
SWEETWATER AIRE	sweetwater aire came up to work on caustic roo	1,951.04
SWEETWATER AIRE	fixed heaters in discharge building	1,192.74
Total SWEETWATER AIRE (484):		3,143.78
TEAM LABORATORY CHEM LLC	mega bugs	3,225.50
Total TEAM LABORATORY CHEM LLC (493):		3,225.50
TRIHYDRO CORPORATION	CatEx	359.77
Total TRIHYDRO CORPORATION (1208):		359.77
TWEEDS WHOLESALE CO.	concession supplies and paper towels	106.06
TWEEDS WHOLESALE CO.	popcorn, salt, and candy for concessions	222.53
Total TWEEDS WHOLESALE CO. (523):		328.59
WAM - WCCA	3rd Installment - Community Center	2,500.00
Total WAM - WCCA (546):		2,500.00
WATER REFUNDS	REFUND - WATER	144.40
Total WATER REFUNDS (552):		144.40
WESTERN LAW ASSOCIATES	Professional Services Dec2023	4,108.07
WESTERN LAW ASSOCIATES	Professional Services January 2024	1,740.00
Total WESTERN LAW ASSOCIATES (559):		5,848.07
WHITING LAW PC	Professional Services January 2024	630.00
Total WHITING LAW PC (564):		630.00
WILLIAM H SMITH & ASSOC	Baldwin Creek Engineering	4,457.50
WILLIAM H SMITH & ASSOC	Eng Lincoln Street	252.50
WILLIAM H SMITH & ASSOC	Lincoln Street Engineering	2,789.50
WILLIAM H SMITH & ASSOC	Lincoln Street Misc Eng	710.00
Total WILLIAM H SMITH & ASSOC (1058):		8,209.50
WIPFLI	update proforma for loan documents	7,900.00
Total WIPFLI (1280):		7,900.00
WIRE WORKS LLC	Console for IC-2	1,011.96



Total WIRE WORKS LLC (1411):		1,011.96
WORKWISE	employee screening	544.00
WORKWISE	employee screening	105.00
Total WORKWISE (1299):		649.00
WYDOT - FINANCIAL SERVICES	Crack Seal airport	10,669.83
WYDOT - FINANCIAL SERVICES	Jefferson Optional	9,862.35
WYDOT - FINANCIAL SERVICES	WYDOT Fuel Dec2023	4,495.44
WYDOT - FINANCIAL SERVICES	WYDOT Fuel Dec2023	1,008.94
WYDOT - FINANCIAL SERVICES	WYDOT Fuel Dec2023	2,247.72
WYDOT - FINANCIAL SERVICES	WYDOT Fuel Dec2023	2,247.71
WYDOT - FINANCIAL SERVICES	January 2024 Fuel	8,410.26
WYDOT - FINANCIAL SERVICES	January 2024 Fuel	568.34
WYDOT - FINANCIAL SERVICES	January 2024 Fuel	4,205.13
WYDOT - FINANCIAL SERVICES	January 2024 Fuel	4,205.12
Total WYDOT - FINANCIAL SERVICES (606):		47,920.84
WYDOT - FUEL TAX DIVISION	Fuel License Renewal Application	50.00-
Total WYDOT - FUEL TAX DIVISION (1358):		50.00-
WYOGLOSS LLC	Windshield replacement	526.73
Total WYOGLOSS LLC (1370):		526.73
WYOMING ASSN OF FIRE MARSHALS	Yearly Membership Dues	25.00
Total WYOMING ASSN OF FIRE MARSHALS (597):		25.00
WYOMING DEPT OF REVENUE	concession 1/1/23 to 12/31/23	403.43
Total WYOMING DEPT OF REVENUE (605):		403.43
WYOMING FIRST AID & SAFETY SUPPLY	Safety Supplies Restock	1,252.94
Total WYOMING FIRST AID & SAFETY SUPPLY (427):		1,252.94
WYOMING RETIREMENT SYSTEM	Firefighter retirement	618.75
Total WYOMING RETIREMENT SYSTEM (614):		618.75
WYOMING STATE FIREMEN'S ASSN.	2024 annual dues	75.00
WYOMING STATE FIREMEN'S ASSN.	Wyoming state fireman's association - Mutual Ai	1,172.50
Total WYOMING STATE FIREMEN'S ASSN. (615):		1,247.50
WYOMING STATE TREASURER	Unclaimed Property - Zimiga	5.00
Total WYOMING STATE TREASURER (1339):		5.00
Grand Totals:		879,917.95

Report GL Period Summary

Vendor number hash: 0

Vendor number hash - split: 0  
Total number of invoices: 0  
Total number of transactions: 0

Part time employee gross wages by department for the pay period 12/18/2023 – 1/19/2024

Municipal Court = \$1314.00

Parks and Recreation = \$10,477.46

ORDINANCE 2024-1

AN ORDINANCE REZONING A LOT IN THE 700 BLOCK OF GARFIELD STREET BEING Block 110, Lots 3&4, Earl and Farlow Addition to the Original Town of Lander, from R-5 Multi-Family Residential District to C – Commercial

WHEREAS, there has been a request to rezone a parcel of property which is described as follows:

Block 110, Lots 3&4, Earl and Farlow Addition to the Original Town of Lander, Fremont County Wyoming, and

WHEREAS, Section 4-7-2 of the City Municipal Code authorizes the City of Lander Planning Commission "To hear and make recommendations to the City Council on rezoning applications insuring that the application is consistent with the adopted Master Plan."

WHEREAS, the planning commission reviewed the rezoning request on November 2, 2023, at a public hearing and recommends approval of the rezoning by a unanimous vote; and

WHEREAS, the Governing Body of the City of Lander, Wyoming has conducted a public hearing on the first reading of this ordinance January 9, 2024, in accordance with City Code Section 4-8-5 on the requested changes to the zoning map as described herein; and,

NOW THEREFORE, BE IT ORDAINED that the Governing Body of the City of Lander, Wyoming approves the requested rezoning for the property legally described above from R-5 Multi-Family Residential District to C-Commercial District.

BE IT FURTHER ORDAINED, that the approval of the request and the zone change takes effect immediately and be reflected on the City of Lander District Zoning Map.

This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING January 9, 2024

PASSED ON SECOND READING

PASSED ON THIRD READING

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the day of , 2024.

THE CITY OF LANDER
A Municipal Corporation

By
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

STATE OF WYOMING )
) ss.
COUNTY OF FREMONT )

CERTIFICATE

I hereby certify that on following passage, adoption and approval of Ordinance 2024-1, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Wyoming State Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being , 2024.

Rachelle Fontaine, City Clerk

ORDINANCE 2024-2

AN ORDINANCE REZONING A LOT IN THE 400 BLOCK OF WASHAKIE STREET BEING Block 10, Lots 3&4, Riverside Addition, Original Town of Lander, from R-5 Multi-Family Residential District to C – Commercial

WHEREAS, there has been a request to rezone a parcel of property which is described as follows:

Block 10, Lots 3&4, Riverside Addition, Original Town of Lander, City of Lander, Fremont County Wyoming, better known as 431 Washakie Street, and

WHEREAS, Section 4-7-2 of the City Municipal Code authorizes the City of Lander Planning Commission "To hear and make recommendations to the City Council on rezoning applications insuring that the application is consistent with the adopted Master Plan."

WHEREAS, the planning commission reviewed the rezoning request on October 19, 2023, at a public hearing and the motion to recommended approval of the rezoning failed in a 5-1 vote; and

WHEREAS, the Governing Body of the City of Lander, Wyoming has conducted a public hearing on the first reading of this ordinance January 9, 2024, in accordance with City Code Section 4-8-5 on the requested changes to the zoning map as described herein; and,

NOW THEREFORE, BE IT ORDAINED that the Governing Body of the City of Lander, Wyoming approves the requested rezoning for property legally described above from R-5 Multi-Family Residential District to C-Commercial District.

BE IT FURTHER ORDAINED, that the approval of the request and the zone change takes effect immediately and be reflected on the City of Lander District Zoning Map.

This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING January 9, 2024

PASSED ON SECOND READING

PASSED ON THIRD READING

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the day of , 2024.

THE CITY OF LANDER
A Municipal Corporation

By Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

STATE OF WYOMING )
) ss.
COUNTY OF FREMONT )

CERTIFICATE

I hereby certify that on following passage, adoption and approval of Ordinance 2024-2, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Wyoming State Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being , 2024.

Rachelle Fontaine, City Clerk

**ORDINANCE 2024-3**  
**AN ORDINANCE ANNEXING AND ZONING A PORTION OF A LOT**  
**BEING Block 3, Lots 3&4, Jones Subdivision Re-Plat**  
**R-2 Multifamily Residential District**

**WHEREAS**, an annexation and zoning request has been duly processed through the Planning Commission in accordance with Municipal Code section 4-7-2 with a legal description as follows:

**Block 3, Lots 3&4, Jones Subdivision Re-Plat** City of Lander, Fremont County Wyoming, better known as 710 Robbies View, and

**WHEREAS**, Section 4-7-2 of the City Code authorizes the City of Lander Planning Commission *“To hear and make recommendations to the City Council on rezoning applications insuring that the application is consistent with the adopted Master Plan.”* and *“ To review and recommend to the City Council approval or denial of annexation requests.”*

**WHEREAS**, the planning commission reviewed the annexation and zoning request on November 2, 2023, at a public hearing and the motion to recommended approval of the re-plat that designates the area to be annexed and zoned was approved by unanimous vote; and

**WHEREAS**, the Governing Body of the City of Lander, Wyoming has conducted a public hearing on the first reading of this ordinance January 9, 2024, in accordance with City Code Section 4-8-5 on the requested changes to the zoning map as described herein; and,

**NOW THEREFORE, BE IT ORDAINED** that the Governing Body of the City of Lander, Wyoming approves the annexation set forth in the Jones Subdivision re-plat legally described above and that said property is to be zoned R-2 Multi-Family Residential District to match the zoning of the remainder of the same lot at 710 Robbies View.

**BE IT FURTHER ORDAINED**, that the approval of the request and the zone change takes effect immediately and be reflected on the City of Lander District Zoning Map.

This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING January 9, 2024

PASSED ON SECOND READING \_\_\_\_\_

PASSED ON THIRD READING \_\_\_\_\_

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

THE CITY OF LANDER  
A Municipal Corporation

By \_\_\_\_\_  
Monte Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

STATE OF WYOMING    )  
                                  ) ss.  
COUNTY OF FREMONT )

CERTIFICATE

I hereby certify that on following passage, adoption and approval of Ordinance 2024-2, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Wyoming State Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being \_\_\_\_\_, 2024.

Rachelle Fontaine, City Clerk

**ORDINANCE 2023 - 4, REVISED**

**AN ORDINANCE VACATING A PARTIAL ALLEY LOCATED IN THE  
J.I. PATTEN ADDITION, CITY OF LANDER, FREMONT COUNTY WYOMING,  
ADJACENT TO 473 SOUTH 4<sup>TH</sup> STREET**

**WHEREAS** there has been a request to vacate a property which is legally described as follows:  
PARTIAL ALLEY LOCATED IN J.I. PATTEN ADDITION TO THE CITY OF LANDER,  
FREMONT COUNTY WYOMING, as recorded in the office of Ogden City, Weber County, Utah  
Territory and Recorded on April 27<sup>th</sup>, 1886, and subsequently recorded in Fremont County WY  
#780 on April 30, 1886, plat Cabinet 4, Page 133, and more particularly described as follows:

An existing alley as dedication to the City of Lander within Section 18, T.33N., R.99W.,  
6th PM., City of Lander, Fremont County, Wyoming, more particularly described as  
follows:

Commencing from the Southeast Corner of Lot 1, Block 42, J.I. Patten's Addition to the  
Townsite (now City) of Lander. Thence proceed S16°49'48"W, a distance of 19.95 feet,  
more or less, to the northeast corner of Lot 20, Block 42;

Thence N73°49'57"W, a distance of 37.74 feet, more or less, along the north line of said  
Lot 20 to the west line of the Southeast 1/4 of said Section 18;

Thence N00°19'18"W, a distance of 20.86 feet, more or less, along the said west line of the  
Southeast 1/4 of said Section 18 to the south line of said Lot 1, Block 42;

Thence S73°45'28"E, a distance of 43.89 feet, more or less, along the south of said Lot 1,  
Block 42, to the point of beginning of this description. Said Tract is adjacent to 473 South  
4th and contains 814 square feet, more or less.

**WHEREAS** the City deems that the vacation of the alley would be in the best interest of the City;  
and

**NOW, THEREFORE, BE IT ORDAINED** by the Governing Body of the City of Lander,  
Wyoming as follows:

**SECTION 1:** The Mayor and City Clerk are directed, upon request of Gregg and Karen Meyer,  
the current owners of record of 473 South 4th Street, to vacate the partial alley of said legal  
description set forth above, and shall execute and deliver a quitclaim deed from the City of Lander,  
to said property owners, for the land herein vacated upon the condition that a full release of liability  
and indemnity agreement be executed, and said owners pay all costs associated with the vacation  
and conveyance and upon providing the City with evidence of satisfactory arrangements with the  
effected utilities.

**SECTION 2:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 3:** Severability. If any section, subsection, sentence, phrase, or clause of this  
ordinance or the application thereof to any person or circumstances is held invalid, such  
invalidity shall not affect the other provisions or applications of this ordinance which can be  
given effect without the invalid provision or application, and to this end the provisions of this  
ordinance are declared to be severable.

**SECTION 4:** This Ordinance shall take effect from and after its passage, approval and publication as  
required by law and the ordinances of the City of Lander.

PUBLIC HEARING FEBRUARY 13, 2024

PASSED ON FIRST READING

PASSED ON SECOND READING

PASSED ON THIRD READING



PASSED, ADOPTED, AND APPROVED by the Mayor and City Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2024 .

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Missy White	_____	_____	_____	_____
Dan Hahn	_____	_____	_____	_____
John Larsen	_____	_____	_____	_____
Josh Hahn	_____	_____	_____	_____
Julia Stuble	_____	_____	_____	_____
Melinda Cox	_____	_____	_____	_____
Monte Richardson	_____	_____	_____	_____

THE CITY OF LANDER  
A Municipal Corporation

By \_\_\_\_\_  
Monte Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

STATE OF WYOMING    )  
                                  ) ss.  
COUNTY OF FREMONT )

CERTIFICATE

I hereby certify that on \_\_\_\_\_, 2024, following passage, adoption and approval of Ordinance 2023-4, Revised, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation, and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being \_\_\_\_\_,2024.

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

**ORDINANCE 2024-4**

**AN ORDINANCE AMENDING TITLE 12  
SECTION 12-2-7 MUNICIPAL JUDGE AND UPDATING SECTIONS 12-1-3 AND  
12-3-3 AS PREVIOUSLY AMENDED**

**WHEREAS**, the City of Lander Ordinance 1206 Section 12-2-7 Municipal Judge requires the Municipal Judge to give a bond to the City of Lander in the amount of \$10,000, conditioned on the lawful performance of his duties; and

**WHEREAS**, the Governing Body for the City of Lander finds it in the best interest of the City to expand this requirement to additional city employees having custody of public funds in accordance with state statute; and

**WHEREAS**, Section 12-1-3 was amended by Ordinance 1218 effective November 2017 and Section 12-3-3 was amended by Ordinances 2021-6 effective January 2022 and 2023-3 effective October 14, 2023 and should be updated herein,

**NOW THEREFORE**, be it ordained by the Mayor and Council of the City of Lander, in the State of Wyoming, as follows:

**TITLE 12  
CITY ADMINISTRATIVE PROVISIONS**

**SECTION 1:**

- 12-1-1 Corporate Limits**
- 12-1-2 Wards and Council Members**
- 12-1-3 Council Meetings**
- 12-1-4 Special Meetings**
- 12-1-5 Council Procedure**
- 12-2-1 Appointments**
- 12-2-2 Removal of Personnel**
- 12-2-3 Appointive Offices**
- 12-2-4 Subordinate Offices**
- 12-2-5 Compensation of Officers**
- 12-2-6 Department Regulations**
- 12-2-7 Municipal Judge**
- 12-2-8 Building Inspector**
- 12-2-9 Mt. Hope Cemetery**
- 12-3-1 Planning Commission**
- 12-3-2 Airport Board**
- 12-3-3 Parks & Recreation Board**
- 12-3-4 Special Commissions**
- 12-4-1 Economic Development Commission; Establishment**
- 12-4-2 Same; Duties and Responsibilities**
- 12-4-3 Same; Appointment and Term**
- 12-4-4 Same; Compensation**
- 12-5-1 Vacancies in the Office of Mayor**
- 12-5-2 Members - Vacancies - Procedures for Filling**
- 12-6-1 Creation and Establishment of a Urban Forest Council**
- 12-6-2 Same; Duties and Responsibilities**
- 12-7-1 Drug Free Workplace**
- 12-8-1 Americans with Disabilities Coordinator**

**12-1-1. Corporate Limits.** - An official map showing the corporate limits, zoned areas, and other specially designed areas of the City shall be maintained by the City **Administration** and shall be available for public inspection in the office of the City Clerk, together with legal descriptions for all boundary lines thereon.

**12-1-2. Wards and Council Members.** - The City shall be divided into three wards and two council members shall be elected from each ward. Council members shall

be qualified electors of the ward they represent. Ward boundaries will be adjusted after each census and approved by the City Council.

~~**12-1-3 Council Meetings.**—Regular meetings of the City Council of the City of Lander may be held on the second Tuesday of each month at 7:00 p.m. at the City Hall. Work sessions of the City Council may be held on the fourth Tuesday of the month at 7:00 p.m. at the City Hall. Public Hearings will be held at 6:30 p.m. or as determined by the City Administration and properly published in accordance with Wyoming State Statutes. In the event there is no business that needs to be conducted by the City Council at either a regular meeting or at a work session, the meeting may be canceled. — A regular meeting, special meeting, or any other City Council meeting may be convened at any other time or place with proper public notice.~~

**12-1-3 Council Meetings.** - Regular meetings of the City Council of the City of Lander may be held on the second and fourth Tuesday of each month at the City Hall. Work sessions of the City Council may be held ~~on all other~~ the fourth Tuesdays of the month at the City Hall. In the event there is no business that needs to be conducted by the City Council at either a regular meeting or at a work session, the meeting may be canceled. A regular meeting, *work session*, special meeting, or any other City Council meeting may be convened at any other time or place with proper public notice. The times, dates, and locations for regular meetings and special meetings of the City Council shall be established by resolution. *Amended by Ordinance 1218 effective November 22, 2017*

**12-1-4. Special Meetings.** - The Presiding Officer or four Council Members may call special meetings in accordance with W.S. 15-1-105 and 16-4-404 . Actual notice or constructive notice provided in Section 1-1-5 shall constitute sufficient notice under this section. The necessity of any notice may be waived by the presence and consent of every Council Member. (Review Wy Statutes).

**12-1-5. Council Procedures.** - Upon the request of any Council Member, Council procedure shall be conducted in accordance with Review Wy Statutes rules for the conduct of its proceedings as journaled by the City Administration.

**12-2-1. Appointments.** - Unless otherwise provided, all appointive offices shall be filled by the Mayor with the advice and consent of the Council.

**12-2-2. Removal of Appointees.** - The Mayor may remove or discharge any appointee, for incompetency, neglect, or, with the consent of the Council, for other cause **in accordance with W.S. 15-3-204.**

**12-2-3. Appointive Offices** – The following appointive offices are created in accordance with W.S. 15-3-204: Chief of Police, City Clerk, City Treasurer, City Attorney, Municipal Court Judge, Superintendent of Public Works, Assistant Mayor, City Engineer and Fire Chief terms for which shall coincide with the regular Mayor’s term; however, all officers shall remain in office until their replacements have qualified.

**12-2-4. Subordinate Offices.** - Subject to the approval of the Council, the Mayor may create offices subordinate to the appointive offices listed in Section 12-2-3. The Mayor may delegate appointment of subordinate officers to the appointive officers, provided that the subordinate officer shall in any case be approved by the Council.

**12-2-5. Compensation of Officers and Employees.** -

- (a) The Mayor’s annual salary is \$21,000 a year. The Mayor is also eligible for health insurance coverage as defined in the City of Lander Personnel Rules and Managerial Guidelines
- (b) Each Council Member shall receive \$75.00 for actual attendance at each regular or special meeting of the City Council and at each meeting of

committees that the Council Member shall attend. Each Council Member is also eligible for health insurance coverage as defined in the City of Lander Personnel Rules and Managerial Guidelines.

- (c) The salaries of all other officers and employees shall be as shown on a step-grade scale as filed with the City Clerk.
- (d) Compensation for each Fireman for regular and special meetings each fireman attends shall be determined by resolution of the Lander City Council and kept on file at the office of the City Clerk. Said resolution can be amended at any time by the Governing Body of the City of Lander. The yearly salary of each officer of the Lander Volunteer Fire Department shall be determined by resolution of the Lander City Council and kept on file at the office of the City Clerk. Said resolution can be amended at any time by the Governing Body of the City of Lander.

**12-2-6. Department Regulations. -**

- (a) The Mayor, subject to the approval of the Council, may establish regulations and policies concerning all City personnel.
- (b) Subject to the approval of the Mayor and Council, each appointive officer may establish regulations for the operation of his office or department, including the procedural requirements, priority schedules, and whatever standards or rules are necessary to the proper and efficient functioning of his office.
- (c) All Departmental regulations and procedures shall be filed with the City Clerk and must comply with the City of Lander Personnel Rules and Managerial Guidelines.

~~12-2-7. Municipal Judge. — The Municipal Judge shall give a bond to the City of Lander in the amount of \$10,000, conditioned on the lawful performance of his duties.~~

**12-2-7 City Employee Bonding**

- (a) Each City Officer or Clerk of the City having custody of money belonging to the City shall, before entering upon the performance of his/her respective duties, be required to furnish a bond in the amount prescribed in this article for such office, which bond shall be conditioned upon: (a) The faithful performance by such officer or clerk of all the duties of his office as prescribed by law; (b) the safekeeping of all money which may come into his hands by virtue of his office; (c) the prompt payment thereof to those legally authorized to receive the same in the manner provided by law; and (d) the delivery by him to his successor in office of all money then held by him as such officer. Each of the officers and his bondsmen and sureties, respectively, shall be responsible for the safekeeping and paying over according to law of all funds which shall come into his hands by virtue of his office.
- (b) When the bond of any officer of the City having custody of public money shall be furnished by a guaranty or surety company, the premium due such company for furnishing such bond shall be paid out of the public funds of the City.
- (c) The bonds of the various City employees, deputies and clerks having custody of public money of the City shall be in the following amounts:

- Mayor \$10,000
- Council President \$10,000
- Municipal Judge \$10,000
- Municipal Court Clerk \$10,000
- City Treasurer \$100,000
- City Clerk \$10,000
- Deputy Clerk \$10,000
- Police Chief \$10,000

(d) When approved, the bonds of all City officers and employees shall be filed with the City Clerk.

(e) The City Council may, by amendments to this section, increase or lower the amount of such bonds and may also require similar bonds to be furnished by any other City officers or employees having custody of City funds.

**12-2-8. Building Inspector. -**

(a) The City may employ a Building Inspector and so many Deputy Building Inspectors as the Governing Body shall deem appropriate.

(b) The Building Inspector, or his designee, may, in addition to any other person authorized by law:

- (i) investigate, enforce and sign complaints concerning any violation of Titles 3, 4, 5, 9, 11 and 13 of the Ordinance of the City of Lander;
- (ii) serve any notices, orders or documents, relevant to such enforcement action.

**12-2-9. Mt. Hope Cemetery.** – Mt. Hope Cemetery will operate in accordance with W.S. 35-8-201 through 35-8-211. Cemetery rules and procedures shall be filed with the City Clerk.

**12-3-1. Planning Commission. -**

- (a) A Planning Commission for the City of Lander is established in accordance with Section WS 15-1-502. Members shall be representative of different occupations and appointed without respect to political affiliation by the Mayor, with the advice and consent of the Council.
- (b) The commission shall promulgate and publish rules and regulations on file with the City Clerk for the health, welfare, and safety of persons making use thereof.
- (c) The term of the appointive members of the commission shall be four years. Members shall hold office until their successors are appointed and qualified.

**12-3-2. Airport Board. -**

- (a) The term of the appointive members of the Airport Board shall be 5 years.
- (b) The Board shall exercise general supervision of the Lander Airport, subject to the direction of the City Council. The airport board shall promulgate and publish rules and regulations on file with the City Clerk to insure an impartial use of the airport and for the health, welfare, and safety of persons making use thereof.

**~~12-3-3. Parks & Recreation Board.~~**

- ~~(a) A Parks and Recreation Board for the City of Lander is established to consist of nine board members who shall be residents of Lander. Members shall be representative of different occupations and appointed without respect to political affiliation by the Mayor, with the advice and consent of the Council.~~
- ~~(b) The board shall promulgate and publish rules and regulations on file with the City Clerk to insure an impartial use of the City of Lander recreation facilities and functions.~~

- ~~(c) The term of the appointive members of the commission shall be four years. Members shall hold office until their successors are appointed and qualified.~~
- ~~(d) The duties of the board will be to review all related activities, programs, select committees and other functions whose operations are conducted in whole or in part by the City Recreation personnel and share their findings with the Public Works Director and/or a designated administrator of the City Administration.~~  
*Amended by Ordinance 2021-6*

### **12-3-3. Parks And Recreation**

#### A. Individual City Park Rules

1. All parks and recreational facilities within the City maintained by the City for the public shall have park rules for each park location as created by Resolution and approved and adopted by the Governing Body. Each park location shall have posted signage listing park rules pertaining to each location.
2. Violation of this Ordinance shall constitute a misdemeanor, unless otherwise stated, and upon conviction shall be punishable by a maximum fine of \$750.00 or imprisonment for not more than six months. Forfeitable bonds will be as set forth in the Lander Municipal Court Bond Schedule as adopted from time to time.  
*Amended by Ordinance 2023-3 effective October 14, 2023.*

**12-3-4. Special Commissions.** - The Council may authorize the creation of special commissions by resolution. Commissioners shall be appointed by the Mayor, with the advice and consent of the Council.

**12-4-1. Economic Development Commission; Established.** - Pursuant to the general powers conferred under Wyoming Statutes Section 15-1-103(a)(xli) and other applicable statutory authority, there is hereby created and established a commission, consisting of a minimum of seven (7) and a maximum of nine (9) commissioners. The Mayor and Council may approve by resolution the assignment of the Economic Development Commission duties and responsibilities to an established Economic Development Organization or include in City Staff job descriptions.

**12-4-2 Duties and Responsibilities** – The Economic Development Commission will assist and report to the governing body in determining and implementing plans for the beneficial diversification of Lander area economy. The commission shall promulgate and publish rules and regulations on file with the City Clerk.

**12-4-3. Same; Appointment and Term.** - Each commissioner shall be appointed by the Mayor upon the advice and consent of the City Council, which appointment shall be for a term of four years. Vacancies shall be filled after appointment by the Mayor with the advice and consent of the governing body for the unexpired term of any member. Members of the Commission may be removed from office by the governing body for cause, upon written charges and after public hearing.

**12-4-4. Same; Compensation.** - No commissioner shall be entitled to receive any pay or supplementary benefit for his or her service of office, either directly or indirectly, provided, however, actual authorized expenses incurred by any commissioner in the performance of his or her duties as such shall be paid by the City of Lander.

### **12-5-1. Vacancies in the Office of Mayor.** -

Any vacancy in the office of Mayor shall be filled only from the governing body by a majority vote of all council members. An abstention shall be considered a no vote. WS 15-1-107.

**12-5-2. Members - Vacancies - Procedure of Filing. -**

(a) Any vacancy on the Lander City Council shall be filled by the City Council by appointment of a temporary successor to serve until a successor for the remainder of the unexpired term is elected at the next general municipal election and is qualified and takes office on the first Monday of the following January unless a vacancy in a four year term of office occurs after the first day for filing an application for nomination pursuant to W.S. 22-5-209, in which event the temporary successor appointed shall serve until the first Monday in January following the second general election thereafter *WS 15-1-107*

(b) A councilmember or mayor shall be deemed a non-resident, and a vacancy therefore to exist, when he or she shall have failed to occupy a fixed, permanent and customary place of habitation, within the boundaries of the municipality.

(c) A resignation shall be deemed effective and a vacancy to have occurred as follows:

- (1) A councilmember desiring to resign from his or her position on the governing body shall submit a resignation in writing to the City Clerk specifying the date he or she desires the resignation to be effective, which date shall not be more than one hundred twenty days after the postmark date of the letter, if mailed, or after the date of delivery to the municipal clerk.
- (2) The City clerk shall place the question of resignation before the governing body for acceptance or rejection at the regular meeting next succeeding the postmark date of the letter of resignation or the delivery thereof to the municipal clerk.
- (3) The resignation may be withdrawn at any time prior to acceptance or rejection by the governing body; provided, that a request for withdrawal of a resignation must also be in writing and received by the municipal clerk prior to the regular meeting at which the resignation is to be considered. Upon acceptance by the governing body, the resignation is irrevocable.
- (4) The resignation, unless withdrawn as stated in subdivision 3 of this subsection, shall be deemed effective as of the date specified in the written resignation. The process of filling the vacancy shall commence upon the acceptance of the resignation by the governing body and the resigning councilmember may participate in the process of filling the vacancy; provided, however, that the formal vote on the selection of an appointee shall not take place until after the effective date of the resignation.

(d) The refusal of the mayor or a councilmember to take the oath of office, as required by law; at the time and place, and before the person designated, shall constitute a failure to take the oath as required and a vacancy shall be deemed to exist at such time.

(e) The city council shall cause public notice to be given of its intention to solicit applications to fill any vacancy on the city council. The notice shall be published in a local newspaper of general circulation on two consecutive weeks. The letter of interest shall be submitted establishing applicant's legal qualifications to hold office.

(f) The council shall specify a time period for submitting applications and the council shall then review applications received and may conduct any further review of candidates deemed necessary and, by a majority vote of all council members, shall appoint a temporary successor.

**12-6-1 Creation and Establishment of a City Urban Forest Council (Tree Board)** – There is hereby created and established a City Urban Forest Council for the City of Lander, Wyoming, which shall consist of five or more members appointed by the Mayor and approved by the City Council. The Tree Board will be responsible for the care of all trees on the City owned property including the study, investigation, preservation, trimming, replanting, removal or disposition of trees and shrubs in public ways, streets and alleys.

**12-6-2 Duties and Responsibilities** – The Tree Board shall promulgate and publish rules and regulations on file with the City Clerk to insure operations consistent with Tree City USA requirements.

**12-7-1. – Drug Free Workplace** - The Drug Free workplace as defined in the City of Lander Personnel Policy and Managerial Guidelines shall be strictly enforced to protect the City of Lander's status as a responsible source for the award of Federal contracts and grants.

**12-8-1 - Americans with Disabilities Coordinator**

(a) The city shall appoint an employee as an Americans with Disabilities Coordinator and any Deputy Americans with Disabilities Coordinator as deemed appropriate.

**SECTION 2:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 3:** Severability. If any section, subsection, sentence, phrase, or clause of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**SECTION 4:** This Ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PUBLIC HEARING FEBRUARY 13, 2024

PASSED ON FIRST READING \_\_\_\_

PASSED ON SECOND READING \_\_\_\_

PASSED ON THIRD READING \_\_\_\_

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the \_\_\_\_ day of \_\_\_\_\_.

THE CITY OF LANDER  
A Municipal Corporation

By \_\_\_\_\_  
Monte Richardson, Mayor



ATTEST:

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

STATE OF WYOMING     )  
  )ss.  
COUNTY OF FREMONT    )

CERTIFICATE

I hereby certify that on April 9, 2024 following passage, adoption and approval of Ordinance 2024-4, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being April 10, 2024.

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

DRAFT

ORDINANCE 2024-5

AN ORDINANCE AMENDING TITLE 2 - SALE, LICENSING AND USE OF ALCOHOLIC AND MALT BEVERAGES SECTION 2-2-6 GROUNDS FOR SUSPENSION, REVOCATION, OR NON-RENEWAL AND 2-5-1 BAR AND GRILL LICENSES AND UPDATING SECTION 2-2-16 RESTAURANT LIQUOR LICENSES AS PREVIOUSLY AMENDED

WHEREAS, the City of Lander, pursuant to Wyoming Statutes, §12-4-101 *et. Seq.*, licenses and regulates the issuance of liquor licenses; and

WHEREAS, as a result of statutory amendments made by the 67<sup>th</sup> Wyoming Legislature during the 2023 General Session, the Mayor and Council of the City of Lander, has determined that the existing municipal code needs to be revised; and

WHEREAS, Section 2-2-16 was amended by Ordinance 2021-1 on May 11, 2012 and should be updated herein; and

NOW THEREFORE, be it ordained by the Mayor and Council of the City of Lander, in the State of Wyoming, as follows:

TITLE 2

SALE, LICENSING AND USE OF ALCOHOLIC AND MALT BEVERAGES

SECTION 1:

- 2-1-1 Maximum Term of Licenses
- 2-1-2 Licenses Subject to Review
- 2-1-3 Hearing
- 2-1-4 Fee Upon Transfer of License
- 2-2-1 General
- 2-2-2 Definitions
- 2-2-3 License Required
- 2-2-4 Expiration
- 2-2-5 Fees
- 2-2-6 Grounds for Suspension, Revocation or Non-Renewal
- 2-2-7 License Holder Accountable for Agent
- 2-2-8 Providing Minor with Alcoholic Beverages Prohibited
- 2-2-9 Minors Prohibited from Having or Using Alcoholic Beverages
- 2-2-10 Falsifying Identification Prohibited
- 2-2-11 Consumption on Private Premises Prohibited
- 2-2-12 Public Exhibition and Consumption
- 2-2-13 Public Drunkenness
- 2-2-15 Hours of Sale
- 2-2-16 Restaurant Liquor Licenses
- 2-2-17 Continuing Violation
- 2-2-18 Temporary Malt Beverage Permits; Issuance
- 2-2-19 Same; Limits
- 2-2-20 Same; Fees
- 2-2-21 Same; Restrictions
- 2-3-1 Microbrewery Permits

2-1-1. Maximum Term of Licenses. - No license or permit for the carrying on or conducting of any business or employment shall be in force for any period longer than one year from the time of its issue.

2-1-2. Licenses Subject to Review. -

(a) All licenses or permits issued by the City are subject to review at any time by the City Council. At any time the Council has reason to believe that grounds for suspension, revocation, or refusal to renew exist with respect to any license or permit holder, it may summon the holder and his agents to appear and answer questions relevant to such grounds.

**2-1-3. Hearing.** - If the Council determines that cause exists to suspend, revoke, or not renew any license or permit, it shall give the holder of the permit reasonable notification of his right to request a hearing on the matter. Or the Council may likewise notify the holder that a hearing will be held on the matter at a specified time, date and place. If the holder fails to request a hearing upon notification or fails to appear at a scheduled hearing, the Council may immediately suspend or revoke the permit or license. Otherwise, the Council shall proceed to determine whether the permit or license should be suspended or revoked. Suspension or revocation shall not constitute a bar to other proceedings, whether civil, criminal, or administrative in nature.

**2-1-4. Fee Upon Transfer of License** - Upon approval by the Lander City Council of a transfer of license to either a different location or different licensee, fees shall be paid prior to the transfer becoming effective as stated in the City of Lander Fee Schedule. *(Section 2-1-4 Amended by Ordinance 1193, effective 11/15/15)*

**2-2-1. General.** - For the protection of the health, safety and welfare of the citizens of Lander, it is the policy of the City of Lander to strictly regulate the traffic of alcoholic and malt beverages. Therefore, no traffic in such beverages is permitted except in accordance with this Title.

**2-2-2. Definitions.** -

- (a) The words and phrases used in this Title shall be as defined in Title 12 of the Wyoming Statutes.
- (b) "Public place" as used in this Title shall include private business premises open to the public and includes private vehicles operating or parked in public places.
- (c) "Minor" as used in Title 2 shall mean any person who has not become twenty-one (21) years of age; provided, however, all persons who are gainfully employed by the holder of a valid alcoholic beverage license as of the date this ordinance is passed, adopted and approved and as a bona fide incident of said employment and during the course and scope of said employment,
  - (1) Possess alcoholic beverages and/or;
  - (2) Enter and/or remain in a room in which alcoholic beverages are dispensed or sold, shall not be considered minors, as herein defined. *(Section 2-2-2 amended by Ordinance 824, effective 6-28-88.)*

**2-2-3. License Required.** - No person shall sell alcoholic or malt beverages without a license or permit issued by the City of Lander. Application shall be made to the City Council as provided by state law, and any licenses or permits granted shall accord with and be subject to state law. The City Clerk shall keep a record of licenses and permits issued, including the name of the holder, the location for which the license or permit is granted, the dates of issuance and expiration, and the fee paid.

**2-2-4. Expiration.** - All alcoholic beverage licenses shall expire on February 20 of each year and shall be subject to renewal at a regular City Council meeting, or at any special Council meeting called for this purpose, on or before January 20 of each year. Fees for licenses issued or renewed on other dates shall be prorated.

**2-2-5. Fees.** - Fees for alcoholic beverage licenses shall be as stated in the City of Lander Fee Schedule. *(Section 2-2-5 amended by Ordinance 1193 effective 11/15/15)*

**2-2-6. Ground for Suspension, Revocation, or Non-Renewal.** -Without limitation, the following are grounds for the City Council to suspend, revoke, or refuse to renew any license or permit under this Title:

- (a) Violations by the holder of any provisions of this Title or of Title 12 of the Wyoming Statutes. A court conviction shall be presumptive evidence of such violation.
- (b) That the premises, while licensed in the name of the holder, are the scene of repeated or continuing violations of any ordinance or law, and that the initial violation occurred while the premises were licensed in the name of the holder and the holder had knowledge of the first violation or delays correcting a continuing violation.
- (c) **Receipt by the city clerk of a notice of sales tax delinquency and a Sales Tax Hold Notice from the State of Wyoming issued pursuant to W.S. 12-2-306, as amended.**
- (d) **Suspension or Revocation Procedure: Upon receipt by the city clerk of a notice of a, b or c above, the city clerk shall notify the liquor licensee of violation(s). If the violation is sales tax delinquency as outlined in c and the liquor licensee fails to obtain a Sales Tax Rease within fifteen calendar days from the date the city clerk receives the Sales Tax Hold Notice, a hearing shall be set before the governing body.**

**The certified notice from the state and all evidence presented to the state in support of the certified notice and order of conviction from municipal court will be admitted and considered prima facie evidence of the liquor licensee's sales tax delinquency or conviction of municipal ordinance on liquor. The purpose of the hearing is to allow the liquor licensee to offer corrections to the information; and action take by liquor licensee to mitigate the violation and for the governing body to determine whether liquor licensee should face restrictions or suspension of the liquor license. Notice of such violation shall be served by certified mail to the address of the licensee listed on the licensee's most recent liquor license application to the city, and shall include a statement:**

**That the city received a notice for failure to pay sales tax or a criminal violation described in Paragraph D herein has occurred, and that a fine, suspension and/or revocation of the licensee's license is possible; and**

**Summarizing the nature and date(s) of the incidents resulting in the conviction and notice for failure to pay sales tax.**

**2-2-7. License Holder Accountable for Agent.** - Violations or notice attributable to agents of the license or permit holder are attributable to the holder and in such cases either the holder or the agent, or both, may be held accountable and the defense that the agent acted outside the scope of his authority shall not apply. This section shall apply to misdemeanor violations and City Council proceedings, provided that no jail sentence shall be imposed on license holders for violation by their agents unless the agent was expressly authorized to perform or permit the act in question.

**2-2-8. Providing Minor with Alcoholic Beverages Prohibited.**  
Licensed Building Restrictions

Except as provided in this section, no licensee or agent, employee or server thereof shall knowingly permit any person under the age of twenty-one (21) years to enter or remain in the licensed building where alcoholic or malt beverages are dispensed in an establishment that provides adult entertainment and/or is primarily for on premise consumption where the primary source of revenue from the operation is from the sale of alcoholic or malt beverages unless:

- (a) The establishment is operating a restaurant with a commercial kitchen where the primary source of revenue from the operation is from the sale of food and not from the sale of alcoholic or malt beverages; Employees at least eighteen (18) years of age are permitted in the building in the course of their employment and may serve alcoholic or malt beverages;

- (b) The establishment operates a commercial kitchen, persons under the age of twenty one (21) years may enter or remain in the licensed building until the hour of 2:00 a. m. but not including seating at the bar itself;
- (c) Limited Retail Licenses (clubs) are exempt from the age restrictions listed above;
- (d) Retail Licenses operating as a bowling alley are exempt from the age restrictions above;
- (e) Establishments that operate primarily for off-premise sales shall maintain a separate area for the sale of alcoholic or malt beverages, including a separate check out area.
- (f) In any other establishment and operation that is approved by the City Council for persons under twenty-one (21) years to be present.

No person shall sell, furnish, provide, give or cause to be sold, furnished or given away an alcoholic or malt beverage to a minor, under the age of 21, who is not his legal ward, medical patient or a member of their immediate family

**2-2-9. Minors Prohibited from Having or Using Alcoholic Beverages** - No minor shall:

- (a) have any alcoholic or malt beverage in his possession within the city, or appear in a public place within the city, without being in the presence of a parent or legal guardian, while drunk or under the influence of an alcoholic liquor or malt beverage. For purposes of this section, under the influence of an alcoholic liquor or malt beverage shall mean the consumption of alcohol or malt beverage as shall be evidenced by the odor of alcohol on the breath and/or a positive reading for alcohol by an alco sensor or other device used to detect the presence of alcohol. *(Amended by Ordinance 878, effective 5-26-92.)*
- (b) enter or remain in a room where alcoholic or malt beverages are stored or dispensed in any establishment holding a club, retail, or restaurant liquor license, except that minor employees shall be permitted in the room during hours when alcoholic and malt beverages are not sold or dispensed; or
- (c) use or consume any alcoholic or malt beverages in any public place.

**2-2-10. Falsifying Identification Prohibited.** - No person shall, for the purpose of obtaining alcoholic or malt beverages for himself or for another person:

- (a) falsify any identification;
- (b) use identification belonging to another person; or
- (c) lend to or permit another person to use any identification not belonging to that person.

**2-2-11. Consumption on Private Premises Prohibited.** - No person shall consume or exhibit any open container of alcoholic or malt beverages on any privately owned property without the permission of the owner.

**2-2-12. Public Exhibition and Consumption.** -

- (a) No person shall consume any alcoholic or malt beverage, or exhibit any open container thereof, in any public place, with the following exceptions:
  - (i) a restaurant;
  - (ii) premises covered by an alcoholic beverage license or malt beverage permit;
  - (iii) all city parks, between the hours of 8:00 a.m. and 11:00 p.m.;
  - (iv) city outdoor public recreational facilities during period of scheduled public recreational activities and only between the hours of 8:00 a.m. and 11:00 p.m.;
  - (v) The interior areas of the Lander Community and Convention Center; and the exterior grounds of the Lander Community and Convention Center, including, but not limited to, the south patio and fireplace area, the north patio, but excluding the

parking lot. This shall apply to the hours of 10:00 a.m. to 2:00 a.m.; and

(vi) All other areas specifically exempted by resolution of the City Council

(b) The City Council may, by resolution, designate special days during which the above subsections shall not apply or shall be limited in application, it being the policy of the City that the restrictions should not be in effect on certain holidays and days of public celebrations.

**2-2-13. Public Intoxication .** - No person shall appear or be present in any public place while under the influence of alcohol, narcotics or other non-prescribed mind altering substance(s) to the extent that such person creates a nuisance or spectacle. This as may be established by any of the following elements: staggering, weaving, sleeping, vomiting, speaking incoherently, obscene speech, offensive gestures, or any other indecent or obnoxious conduct or act.

**2-2-15. Hours of Sale.** - Except as specifically provided by resolution of the City Council, all liquor licensees shall be controlled by the following schedule for operating hours:

- (a) On all days a licensee may open the building at 6:00 a.m. and shall close the building and cease the sale of both alcoholic and malt beverages promptly at the hour of 2:00 a.m. the following day and shall clear the building of all persons other than employees by 2:30 a.m.; and
- (b)

~~**2-2-16. Restaurant Liquor Licensees.**~~

- ~~(a) Restaurant liquor licensees shall not sell alcoholic or malt beverages for consumption off the premises owned or leased by the licensee.~~
- ~~(b) Alcoholic and malt beverages shall be dispensed and prepared for consumption in one room upon the licensed premises separated from the dining area in which alcoholic and malt beverages may be served. No consumption of alcoholic and malt beverages shall be permitted within the dispensing room, nor shall any person other than employees be permitted to enter the dispensing room. If a restaurant has a dispensing room separate from the dining area which is licensed prior to February 1, 1979 for purposes of alcoholic or malt beverage sales and consumption, the restaurant may dispense alcoholic or malt beverages in the separate dispensing room under a restaurant liquor license, and any person over 19 year of age is permitted to enter the separate dispensing room.~~
- ~~(c) No restaurant liquor licensee shall serve alcoholic or malt beverages after food sales and services have ceased.~~
- ~~(d) All Restaurant Liquor Licensee's shall comply with any and all applicable state, federal, and municipal liquor laws.~~

**2-2-16 Restaurant Liquor Licensees**

- (a) Restaurant liquor licensees shall not sell alcoholic or malt beverages for consumption off the premises owned or leased by the licensee.
- (b) Alcoholic and malt beverages shall be dispensed and prepared for consumption in an area upon the licensed premises separated from the dining area in which alcoholic and malt beverages may be served. No consumption of alcoholic and malt beverages shall be permitted within the dispensing room, nor shall any person other than employees over eighteen (18) years of age be permitted to enter the dispensing area.

- (c) No restaurant liquor licensee shall serve alcoholic or malt beverages after food sales and services have ceased.
- (d) All Restaurant Liquor Licensee's shall comply with any and all applicable state, federal, and municipal liquor laws.

*Amended by Ordinance 2021-1 on May 11, 2021*

**2-2-17. Continuing Violations.** - Each day of a continuing violation of this Title shall be deemed a separate offense. *(Amended by Ordinance 730, effective 6-14-82.)*

**2-2-18. Temporary Malt Beverage and Catering Permits; Issuance.**  
WY Statute 12-4-502

**2-2-20. Repealed**

**2-2-21. Same; Restrictions.** - The applicant shall insure that the premises are maintained in a decent and orderly manner, and shall insure that all patrons or guests act within the law and not cause disturbances, riots, or fights. Should the picnic, bazaar, fair rodeo or similar public gathering become disorderly, the Chief of Police may suspend the temporary malt beverage permit and refund any un-accrued fees to the applicant. In such case, the applicant shall cause any crowds, patrons or guests to disperse and shall remove any malt beverages from the premises and cease dispensing the same. *(Section 2-2-21 created by Ordinance 775, effective 11-27-84.)*

**2-3-1. Microbrewery and Winery Permits -**

- (a) Definitions - as used herein the following terms shall have the following meanings:
  - (i) "Malt Beverage" means any fluid, substance or compound intended for beverage purposes manufactured from malt, wholly or in part, or from any substance therefore, containing at least one-half of one percent (.5%) of alcohol by volume.
  - (ii) "Microbrewery" means a commercial enterprise at a single location producing malt beverage in quantities not to exceed fifteen thousand (15,000) barrels per year and no less than one hundred (100) barrels per year.
  - (iii) "Winery" means a commercial enterprise at a single location producing wine.
- (b) Application and Issuance of Microbrewery Permit & Winery Permits - Any person desiring a permit for the operation of a microbrewery or winery in accordance with the requirements of W.S. §12-4-412 shall apply to the City Clerk on forms prepared by the Wyoming Attorney General and in accordance with the applicable statutes of the State of Wyoming and not otherwise. The amount of the fee to be paid for a microbrewery permit shall be as stated in the City of Lander Fee Schedule. Said permit shall be renewed annually as other liquor licenses provided for hereunder. *(Section 2-3-1(b) amended by Ordinance 1193 effective 11/15/15)*
- (c) Provision for Sale in Microbrewery and Winery Permit - Issuance of a permit by the City of Lander shall entitle the permittee to:
  - (i) Sell the microbrewery product, wines and other malt beverage for on premises consumption, provided the other malt beverages are obtained through licensed wholesale malt beverage distribution;
  - (ii) Hold a dual microbrewery permit or winery permit and a retail liquor license, restaurant license or resort license. Provided that there are available retail liquor, restaurant or resort licenses available and the same is approved by the Lander City Council and Mayor. Further provided that no additional permit fee shall be charged over and above that charged for the original retail, restaurant or resort license.
  - (iii) May allow the microbrewery to sell on site its products for off premises personal consumption, not for sale, in packaging bottles,

- cans or packs of an aggregate volume not to exceed two thousand (2,000) ounces per sale.
- (iv) May allow the winery to sell its products for off premises personal consumption, not for retail sale, in packaging of bottles of an aggregate volume not to exceed two thousand twenty-eight (2,028) ounces per sale.
- (v) Transfer ownership of the microbrewery, by the permittee shall not be allowed to transfer the microbrewery permit to another location.
- (vi) Said permit shall be subject to all other requirements of the Wyoming State Statutes governing microbreweries not in effect or hereafter enacted. *(Section 2-3-1 was amended by Ordinance 1100, effective June 21, 2005)*

**2-4-1. Resort Retail Liquor Licenses** – The appropriate licensing authority in a county, City or town may issue resort retail liquor licenses to applicants who are owners or lessees of a resort complex meeting the qualifications of subsection (a) of this section

- (a) To qualify for a resort retail liquor license, the appropriate licensing authority shall require the resort complex to:
  - (i) Have an actual valuation of, or the applicant shall have committed or expended on the complex, not less than one million dollars (\$1,000,000.00), excluding the value of the land;
  - (ii) Include a restaurant and a convention facility, which convention facility shall seat no less than one hundred (100) persons, and
  - (iii) Include motel or hotel accommodations with a minimum of one hundred (100) sleeping rooms. *(Section 2-4-1 was created by Ordinance 1100, effective June 21, 2005)*

**2-5-1. Bar and Grill License** –

a) The City, upon application and after public hearing, may authorize the issuance of a Bar and Grill Liquor License to a restaurant pursuant to Section 12-4-413(a) of Wyoming Statutes as such section may be amended from time to time.

b) Any person desiring a Bar and Grill Liquor License shall file with the town clerk an application with the required supporting documentation and payment of the applicable fee. *(Section 2-5-1 amended by Ordinance 1193 effective 11/15/15.)*

c) A Bar and Grill license holder may include entertainment as part of the compliance with W.S. § 12-4-413 provided entertainment meets the following requirements and definitions:

- i. For purposes of this section “Entertainment” means any activity designated to provide diversion or amusement, regardless of the age required for the activity. “Entertainment” shall not include adult entertainment or gambling.
- ii. For purposes of this section “Adult Entertainment” means any form of dancing, exhibition or display involving male or female nudity or partial nudity for any period of time intended to gratify the sexual desires of any entertainer or patron, or any sexually oriented business.
- iii. For purposes of this section Gambling is defined as risking any property for gain contingent in whole or in part upon lot, the operation of a gambling device or the happening or outcome of an event, including a sporting event, over which the person taking the risk has no control.

**SECTION 2:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 3:** Severability. If any section, subsection, sentence, phrase, or clause of this



ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**SECTION 4:** This Ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PUBLIC HEARING FEBRUARY 13, 2024

PASSED ON FIRST READING    —

PASSED ON SECOND READING  —

PASSED ON THIRD READING   —

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the \_\_\_\_\_.

THE CITY OF LANDER  
A Municipal Corporation

By \_\_\_\_\_  
Monte Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

STATE OF WYOMING    )  
                                  )ss.  
COUNTY OF FREMONT )

CERTIFICATE

I hereby certify that on April 9, 2024, following passage, adoption and approval of Ordinance 2024-5, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being April 10, 2024.

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:	_____	/ /
Mgr:	_____	/ /

**To be completed by City / Town / County Clerk** Local License #: # 7 Restaurant

License Fees  
 Annual Fee: \$ 1500.00 Date filed with clerk: 12 / 22 / 2023  
 Prorated Fee: \$ \_\_\_\_\_ Advertising Dates: (2 Consecutive Weeks Prior to Hearing)  
 Transfer Fee: \$ \_\_\_\_\_ 1/31/2024 & 2/7/2024  
 Publishing Fee: \$ 55.00 Public Hearing Date: 2 / 13 / 2024

Publishing Fee Direct Billed to Applicant:

License Term: 2 / 21 / 2024 Through 2 / 20 / 2025  
 Month Day Year Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): El Vaquero 2 Mexican Grill & Cantina Inc.

Doing Business As (DBA) / Trade Name: El Vaquero 2

Building to be licensed / Building Address: 720 E Main St  
(Address Number, and Suite or Unit Number, and Street or Road Name)  
Lander WY 82520 Fremont  
City State Zip County

Local Mailing Address: 720 E Main St  
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)  
Lander WY 82520 Fremont  
City State Zip County

Local Business Telephone Number: 360-990-4192 Fax Number: \_\_\_\_\_

Business E-Mail Address: luisyeguas7@gmail.com

Business Primary Contact: Luis Arturo Guerreo Urista  
 First Name Last Name

<b>FILING FOR</b> <input checked="" type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION <input type="checkbox"/> TRANSFER OF OWNERSHIP <input type="checkbox"/> ASSIGNMENT LETTER MUST BE ATTACHED FORMERLY HELD BY: _____	<b>FILING IN (CHOOSE ONLY ONE)</b> <input checked="" type="checkbox"/> CITY / TOWN OF: <u>Lander</u> <input type="checkbox"/> COUNTY OF: _____	<b>FILING AS (CHOOSE ONLY ONE)</b> <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP   <input type="checkbox"/> LLP   <input type="checkbox"/> LLLP <input type="checkbox"/> LLC   <input type="checkbox"/> LC <input checked="" type="checkbox"/> CORPORATION (INC) <input type="checkbox"/> POLITICAL SUBDIVISION <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____
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**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<input type="checkbox"/> RETAIL LIQUOR LICENSE <input type="checkbox"/> PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE) ON-PREMISE BAR <input type="checkbox"/> OFF-PREMISE PACKAGE STORE <input type="checkbox"/> ON & OFF PREMISE BAR & PACKAGE STORE	<input checked="" type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <b>LIMITED RETAIL LIQUOR LICENSE (CLUB)</b> <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY PERMIT <input type="checkbox"/> WINERY PERMIT <input type="checkbox"/> MANUFACTURER SATELLITE PERMIT <input type="checkbox"/> WINERY SATELLITE PERMIT <input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT <input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
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**SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)**

<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) <input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f)) <input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f))	<input type="checkbox"/> RESORT (W.S. 12-4-401(iv) / 12-5-201(f)) <input type="checkbox"/> GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f)) <input type="checkbox"/> Other: _____
--	--

**OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xii) / 12-2-301(c) / 12-4-103(a)(iv)))**

FULL TIME MONTHS OF OPERATION from \_\_\_\_\_ to \_\_\_\_\_  All Year (Jan-Dec)

SEASONAL DAYS OF WEEK OF OPERATION from Monday to Monday  Every Day (Mon-Sun)

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-3**

**1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)**  
Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building.  YES (own)
- (b) The Applicant **LEASES** the licensed building.  YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

(i) Lease term expiration date; located on page 1 paragraph 8.

**Note:** The lease term **MUST** continue at least through the term of the liquor license or permit

(ii) Sales provision for alcoholic or malt beverages: located, on page 1 paragraph 7.

**Note:** The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

**2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)**

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building?  YES  NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

**3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 .**

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for?  YES  NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business?  YES  NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?  YES  NO
- (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

**4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)**

Is the licensed building within five (5) miles of an incorporated town or city?  YES  NO

**5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)**

- (a) Will food and beverage services be contracted or subcontracted?  YES  NO
- 1. If **YES**, is a copy of the food and beverage contract or lease attached?  YES  NO

**6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)**

Is a copy of the valid food service permit or the approved permit application attached?  YES  NO

**7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)**

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)  YES  NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)  YES  NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)  YES  NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)  YES  NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b)  YES  NO
- 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached?  YES  NO

**8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)**

- (a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler?  YES  NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

(7/23)

**9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:**

**FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)**

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO

**10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:**

**VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):**

- (a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

**11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:**

**GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):**

- (a) Does the golf club have more than fifty (50) bona fide members?  YES  NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse?  YES  NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course?  YES  NO
  - 1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e)  YES  NO
  - 2. If YES, is a copy of the food and beverage contract or lease attached?  YES  NO

**12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:**

**SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):**

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Is a true copy of the club bylaws attached to this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached)  YES  NO

**13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)**

**Each Individual, partner or officer (as applicable) must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application.)**

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip  <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(7/23)

**14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)**

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

**Each Officer, Director or LLC member must complete all of the information below.  
(If more information is required, list on a separate piece of paper and attach to this application)**

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
Luis Arturo Guerrero Urista	03/29/1972	942 Shoshoni St. Thermopolis, WY 82443	360-990-4192	1	55%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Maria Alejandra Pelayo Guerrero	09/20/1992	3370 Roosevelt Way, Apt B Rock Springs, WY 82901	307-622-2973	1	37%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Juan Pablo Guerrero Urista	04/02/1985	120 East Monroe Riverton, WY 82501	307-389-8403	1	08%	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

**REQUIRED ATTACHMENTS:**

- A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- If transferring a license or permit to another Applicant, attach a form of assignment from the current licensee to the new Applicant authorizing the transfer. W.S. 12-4-601(b).
- A copy of any lease agreements. W.S. 12-4-103(a)(iii)
- Bar & Grill and Restaurant liquor license Applicants: attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- If filing for a Golf Club or Social Club liquor license attach a copy of the club's bylaws W.S. 12-4-301(c)

**OATH OR VERIFICATION**

Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers. W.S. 12-4-102(b)

*Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.*

STATE OF WYOMING )  
COUNTY OF Fremont ) SS.

Signed and sworn to before me on this 22nd day of December, 2023 that the facts alleged in the foregoing instrument are true by the following:

- |  |  |                           |
|--|--|---------------------------|
| 1) <u>[Signature]</u><br>(Signature)             | <u>Luis Arturo Guerrero Urista</u><br>(Printed Name)     | <u>PRESIDENT</u><br>Title |
| 2) <u>[Signature]</u><br>(Signature)             | <u>Maria Alejandra Pelayo Guerrero</u><br>(Printed Name) | <u>SECRETARY</u><br>Title |
| 3) <u>Juan P. Guerrero Urista</u><br>(Signature) | <u>Juan Pablo Guerrero Urista</u><br>(Printed Name)      | <u>DIRECTOR</u><br>Title  |
| 4) _____<br>(Signature)                          | _____<br>(Printed Name)                                  | _____<br>Title            |
| 5) _____<br>(Signature)                          | _____<br>(Printed Name)                                  | _____<br>Title            |

Witness my hand and official seal:



[Signature]  
Signature of Notary Public

My commission expires: January 21, 2024

RESOLUTION 1320

**A RESOLUTION TO END THE SUSPENSION ON THE DISTRIBUTION OF THE ONE-HALF PERCENT (1/2) SALES AND USE TAX FOR ECONOMIC DEVELOPMENT AND PROVIDE GUIDANCE FOR THE DISTRIBUTION OF FUNDS**

**WHEREAS**, W.S. §39-15-204(a)(vi) allows for an excise tax of up to one percent (1%) for economic development was approved by the electorate; and

**WHEREAS**, the Economic Development shall be defined as “any project that retains or increased employment, and/or results in a net gain of money into the community”; and

**WHEREAS**, the optional one-half percent (1/2%) sales and use tax for economic development tax was approved in the Primary Election on August 18, 2020, the tax become effective on March 1<sup>st</sup>, 2021, and as provided by W.S. §39-15-203(a)(v)(C) the same proposition shall be submitted at the general election in 2024; and

**WHEREAS**, LIFT and LEDA were assigned the task of facilitating the application and evaluation of requests for the optional one-half percent (1/2%) sales and use tax for economic development tax before approval by the Lander City Council; and

**WHEREAS**, at the recommendation of LEDA at the Regular City Council Meeting on December 12, 2023, the Lander City Council temporarily suspended the LIFT program; and

**NOW, THEREFORE BE IT RESOLVED**, that by the passage of this Resolution, the Lander City Council, State of Wyoming requests the optional one-half percent (1/2%) sales and use tax for economic development end the “suspended status” and the funds be allocated for the following types of projects and with the following guidance as approved by LIFT:

Projects

- Capital Improvements
- Community Improvements
- Façade & Signage
- Equipment Upgrade
- Events
- Business Growth & Expansion

Guidance

- Applications receiving less than a fifty percent score on the LIFT scoring matrix will not be funded.
- Applications requesting \$15,000 or less will be advanced one level on the LIFT scoring matrix.
- Applications requesting \$50,000 or more will be limited to a maximum award of \$50,000 unless the applicant scores 100% on the scoring matrix.

FOR THE ENDING THE PAUSE ON THE ½ CENT TAX, AND OPERATING ON THE ABOVE GUIDANCE THE USE OF THIS TAX \_\_\_\_\_

AGAINST ENDING THE PAUSE ON THE ½ CENT TAX, AND OPERATING ON THE ABOVE GUIDANCE THE USE OF THIS TAX \_\_\_\_\_

PASSED, APPROVED AND ADOPTED the 13<sup>th</sup> day of February, 2024.

THE CITY OF LANDER  
A Municipal Corporation

BY \_\_\_\_\_  
Monte Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

**CERTIFICATE**

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on February 13, 2024, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

**RESOLUTION 1321****A RESOLUTION SETTING RULES FOR CITY PARK  
IN ACCORDANCE WITH CITY ORDINANCE 2023-3**

WHEREAS, Ordinance 2023-3 was approved by the governing body on October 10, 2023, and

WHEREAS, Ordinance 2023-3 states that all parks and recreational facilities within the City maintained by the City for the public shall have park rules for each park location as created by Resolution and approved and adopted by the Governing Body;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lander, that the Park Rules for City Park located at 405 Fremont Drive will be as follows:

A. City Park Rules

1. Hours of Operation: City Park is open from 6 am to 11 pm and all persons shall leave the park facility no later than 11 pm other than as excepted below:
  - a. While city-recognized organized activities are occurring, e.g. softball games, concerts, etc., the park shall remain open until the organized activity has finished.
  - b. Persons using the City Park access road to access private residences located on the City Park access road.
  - c. approved overnight camping activities as described below.
2. Overnight camping: Tents and Recreational Vehicles shall be allowed in City Park as follows:
  - a. At those spots which are expressly designated and marked for that purpose whereby no camping is allowed in the North of the park near the Playground equipment.
  - b. Overnight campers are limited to staying no more than three consecutive nights or staying no longer than a period of 72 consecutive hours in a 30 consecutive-day period.
  - c. Tents must be picked up daily by 9 a.m. to allow for mowing and watering.
  - d. There shall be no fees charged for camping in a city-designated camping area, however, donations will be accepted as posted.
3. Reservation of recreational facilities: Individual facilities and amenities within City Park may be reserved for exclusive use for a fee as established in the City of Lander Fee Schedule as adopted by resolution. The City reserves the right to require event liability insurance and post-set-up and clean-up rules for the reservation.
4. Alcohol Use: Alcohol consumption is permitted in City Park under the following conditions:
  - a. The use of alcohol in glass containers is prohibited.
  - b. Personal alcohol use is permitted during operating hours with no open container permit required.
  - c. The sale of alcohol is prohibited without obtaining a malt beverage or catering permit from the City of Lander.
5. Animal Control and pets:
  - a. Dogs and cats need to be under the control of their handler and animal waste must be cleaned up and deposited in a garbage receptacle.
  - b. All other animals are prohibited without permission from the Parks and Recreation Department.
6. Motorized Vehicles:
  - a. No motor vehicles are allowed or permitted off designated improved roadways.
  - b. Electric bicycles, scooters, and moped operators will adhere to all regulations governing motor vehicles.



c. Parking is permitted only in designated areas.

7. Prohibited activities:

- a. Discharging of any firearms, or carrying, possessing, or discharging any firecrackers, rockets, torpedoes, or other fireworks, slingshots, or boomerangs within any facility or park.
- b. Fires: no fires other than those built-in grills and braziers provided for that purpose.
- c. No sale or bartering of goods/services, food, and or beverages without prior approval.
- d. No excessively loud music - defined as music at a level that annoys the other park users and park neighbors.

BE IT FURTHER RESOLVED THAT City Park Administration reserves the right to make additional minor rules for the health safety and well-being of all users.

PASSED, APPROVED, AND ADOPTED on the 13th day of February 2024.

THE CITY OF LANDER  
A Municipal Corporation

ATTEST:

By \_\_\_\_\_  
Monte Richardson, Mayor

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby by certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on February 13, 2024, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

**RESOLUTION 1322**

**A RESOLUTION SETTING RULES FOR McMANUS PARK  
IN ACCORDANCE WITH CITY ORDINANCE 2023-3**

WHEREAS, Ordinance 2023-3 was approved by the governing body on October 10, 2023, and

WHEREAS, Ordinance 2023-3 states that all parks and recreational facilities within the City maintained by the City for the public shall have park rules for each park location as created by Resolution and approved and adopted by the Governing Body;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lander, that the Park Rules McManus Park will be as follows:

- A. General Park Rules recognize that McManus Park is a riparian habitat and there will be no disturbances to wildlife.
  - 1. Hours of Operation: McManus parks is open from 6 am sunset and all persons shall leave the park facility at dark.
  - 2. Animal Control and pets:
    - a. Dogs and cats need to be on a leash and animal waste must be cleaned up and deposited in a garbage receptacle.
    - b. All other animals are prohibited in McManus Park
  - 3. Motorized Vehicles:
    - a. No motor vehicles are allowed or permitted in McManus Park.
    - b. Electric bicycles, scooters, and moped operators are restricted to the paved sidewalk and will adhere to all regulations governing motor vehicles.
    - c. Parking is permitted only in designated areas.
  - 4. Prohibited activities:
    - a. No alcohol.
    - b. No overnight camping.
    - c. Discharging of any firearms, or carrying, possessing, or discharging any firecrackers, rockets, torpedoes, or other fireworks, slingshots, or boomerangs within any facility or park.
    - d. No fires.
    - e. No sale or bartering of goods/services, food and or beverages without prior approval.
    - f. No excessively loud music - defined as music at a level that annoys the other park users and park neighbors.

BE IT FURTHER RESOLVED THAT the City Park Administration reserves the right to make additional minor rules for the health and safety and well-being of all users.

PASSED, APPROVED AND ADOPTED the 13th day of February 2024.

THE CITY OF LANDER  
A Municipal Corporation

ATTEST: By \_\_\_\_\_  
Monte Richardson, Mayor

---

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on February 13, 2024, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

---

Rachelle Fontaine, City Clerk

**RESOLUTION 1323**

**A RESOLUTION SETTING RULES FOR  
NORTH PARK, DILLON, GOODRICH AND CENTENNIAL PARKS  
IN ACCORDANCE WITH CITY ORDINANCE 2023-3**

WHEREAS, Ordinance 2023-3 was approved by the governing body on October 10, 2023, and

WHEREAS, Ordinance 2023-3 states that all parks and recreational facilities within the City maintained by the City for the public shall have park rules for each park location as created by Resolution and approved and adopted by the Governing Body;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lander, that the Park Rules for North Park, Dillon, Goodrich and Centennial Parks located within the City limits will be as follows:

A. General Park Rules

1. Hours of Operation: All parks are open from 6 am to 11 pm and all persons shall leave the park facility no later than 11 pm other than as excepted below:
  - a. While city-recognized organized activities are occurring, e.g. softball games, concerts, etc., the park shall remain open until the organized activity has finished.
2. Reservation of recreational facilities: Individual facilities and amenities within City Parks may be reserved for exclusive use for a fee as established in the City of Lander Fee Schedule as adopted by resolution. The City reserves the right to require event liability insurance and post set-up and clean-up rules for the reservation.
3. Alcohol Use: Alcohol consumption is permitted in City Parks under the following conditions:
  - a. Use of alcohol in glass containers is prohibited.
  - b. Personal alcohol use is permitted during operating hours with no open container permit required.
  - c. Sale of alcohol is prohibited without obtaining a malt beverage or catering permit from the City of Lander.
4. Animal Control and pets:
  - a. Dogs and cats need to be under the control of their handler and animal waste must be cleaned up and deposited in a garbage receptacle.
  - b. All other animals are prohibited without permission from the Parks and Recreation Department.
5. Motorized Vehicles:
  - a. No motor vehicles are allowed or permitted off designated improved roadways.
  - b. Electric bicycles, scooters, and moped operators will adhere to all regulations governing motor vehicles.
  - c. Parking is permitted only in designated areas.
6. Prohibited activities:
  - a. No overnight camping.
  - b. Discharging of any firearms, or carrying, possessing, or discharging any firecrackers, rockets, torpedoes, or other fireworks, slingshots, or boomerangs within any facility or park.
  - c. Fires: no fires other than those built-in grills and braziers provided for that purpose.
  - d. No sale or bartering of goods/services, food and or beverages without prior approval.

e. No excessively loud music - defined as music at a level that annoys the other park users and park neighbors.

BE IT FURTHER RESOLVED THAT the City Park Administration reserves the right to make additional minor rules for the health and safety and well-being of all users.

PASSED, APPROVED AND ADOPTED the 13th day of February 2024.

THE CITY OF LANDER  
A Municipal Corporation

ATTEST: By \_\_\_\_\_  
Monte Richardson, Mayor

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on February 13, 2024, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

Resolution Number **1324**

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

**City of Lander**

FOR THE PURPOSE OF:

To purchase a new sewer vac truck

(State Purpose of Project)

WITNESSETH

**WHEREAS**, the Governing Body for the City of Lander

desires to participate in the FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT program to assist in financing this project; and

**WHEREAS**, the Governing Body of the City of Lander

recognizes the need for the project; and

**WHEREAS**, the Federal Mineral Royalty Capital Construction Account Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

**WHEREAS**, the Governing Body of the City of Lander

plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source(s):

SRF CW LOAN

(Describe the Source and Status of All Matching Funds)

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

City of Lander

that a grant application in the amount of **\$ 500,000.00**

(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the

**6/15/2024**

(Date of SLIB Meeting)

to assist in funding the

**Sewer Vac Truck**

(Name of Project)

**BE IT FURTHER RESOLVED**, that

**Charri Lara, City Treasurer or Lance Hopkin Public Works Director/Engineer**

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the

City of Lander

to act on behalf of the Governing Body on all matters relating to this grant application.

**PASSED, APPROVED AND ADOPTED THIS**

**13th**

(Date)

day of

**February 2024**

(Month)

(Year)

(Signature)

**Monte Richardson, Mayor**

(Name and Title)

Attest: (Signature)

**Rachelle Fontaine, City Clerk**

(Name and Title)

**LEASE AGREEMENT**

THIS LEASE AGREEMENT is made and entered into this \_\_\_ day of \_\_\_\_\_, 2024, by and between the CITY OF LANDER, a Wyoming municipal corporation, of 240 Lincoln Street, Lander, Wyoming 82520, hereinafter referred to as “Lessor”, and GUARDIAN FLIGHT, Inc., of 10888 South 300 West, South Jordan, UT 84095 and qualified to transact business in Wyoming pursuant to WS Section 17-16-1501, hereinafter referred to as “Lessee”.

**RECITALS**

WHEREAS, the Lessor owns and operates the Lander Municipal Airport in Lander, Fremont County, Wyoming, and located thereon is an old terminal building with office space; and,

WHEREAS, Lessee desires to lease office space from Lessor equaling approximately 850 total square feet.

**TERMS AND CONDITIONS**

**IN CONSIDERATION** of the mutual covenants and promises set forth herein, it is agreed by and between the Lessor and the Lessee as follows:

**Section I**  
**Description of Premises**

Lessor leases to Lessee an office in the old terminal building located at the Lander municipal airport, 1520 Rodeo Drive, Lander, Wyoming, consisting of approximately 121 square feet in the office. Lessee shall also have use of the parking lot in front of the terminal during the term of this lease. Lessee shall also occupy 1 office space in the back corner of the current terminal building for an office.

**Section II**  
**Term**

The term of this Lease shall be for a period of five (5) years, commencing on January 1, 2024, and terminating on January 1, 2029. The parties may extend this lease thereafter by mutual written agreement of the parties to this lease and upon terms and conditions agreed to.

**Section III**  
**Rent**

The Lessee shall pay to the Lessor for the use and occupancy of the office the sum of One thousand two hundred and seventy-five dollars and no/100 dollars (\$1,275.00) per month.

All payments shall be due and payable on the first day of each and every consecutive calendar month, in advance beginning January 1, 2024.

**Section IV**  
**Use of Premises**

The premises leased herein shall be used only for the purposes of an office for Lessee. Lessee shall restrict its use to such purpose, and shall not use or permit the use of the premises for any other purpose, without the written consent of Lessor, which consent may be granted or withheld at Lessor’s discretion.

**Section V**  
**Waste, Nuisance, or Unlawful Activity**

Lessee shall not allow any waste or nuisance on the premises, or use or allow the premises to be used for any unlawful purpose.

**Section VI**  
**Utilities and Taxes**

Lessor shall pay for the following utilities furnished and costs to the premises for the term of this Lease; to-wit:

- 1. Electricity;
- 2. Gas;
- 3. Reasonable garbage removable (office trash)
- 4. Water and sewer
- 5. Snow removal in order to allow Lessee access to the terminal.

Lessee shall be responsible for its Telephone expenses.

**Section VII**  
**Repairs and Maintenance**

Lessee shall maintain the office and keep it in good repair at Lessee’s expense. Lessee shall be responsible for all light bulbs after assuming its occupancy. Lessor shall be responsible for maintenance of water and sewer, except for repair necessitated by Lessee, its employees, or guests, negligence shall be borne by Lessee. Lessor shall also maintain the electrical system, except for repairs necessitated by Lessee its employees or guests, negligence which shall be borne by Lessee. Lessor shall also maintain the roof on the building.

**Section VIII**  
**Delivery, Acceptance, and Surrender of Premises**

Lessor represents that the premises are in fit condition for use by Lessee. Acceptance of the premises by Lessee shall be construed as recognition that the premises are in a good state of repair and in sanitary condition. Lessee shall surrender the premises at the end of the lease term, or any renewal thereof, in the same condition as then Lessee took possession, allowing for reasonable use and wear, and damage by acts of God, including fires and storms. Before delivery, Lessee shall remove all business signs placed on the premises by Lessee and restore the portion of the premises on which they were placed in the same condition as when received.

**Section IX**  
**Partial Destruction of Premises**

Partial destruction of the leased premises shall not render this lease void or voidable, nor terminate it except as herein provided. If the premises are partially destroyed during the term of this lease, Lessor shall repair them when such repairs can be made in conformity with governmental laws and regulations, within ninety (90) days of the partial destruction. Written notice of the intention of Lessor to repair shall be given to Lessee within ten (10) days after any partial destruction. Rent will be reduced proportionality to the extent to which the repair operations interfere with the business conducted on the premises by Lessee. If the repairs cannot be made within the time specified above Lessor shall have the option to make them within a reasonable time and continue this lease in effect with proportional rent rebate to Lessee as provided herein. If the repairs cannot be made in ninety (90) days, and if Lessor does not elect to make them within a reasonable time, either party shall have the option to terminate this lease.

Disputes between Lessor and Lessee in relation to provisions of this section shall be arbitrated. The parties shall each select an arbitrator, and the two arbitrators selected shall together select a third arbitrator. The three arbitrators shall determine the dispute, and their decisions shall be binding on the parties. The parties shall divide the cost of arbitration equally between them.

**Section X**  
**Entry on Premises by Lessor**

Lessor reserves the right to enter on the premises at reasonable times to inspect them, perform required maintenance and repair, or make additions, alterations, or modifications to any part of the building in which the premises are located, and Lessee shall permit Lessor to do so. Lessor may erect scaffolding, fences, and similar structures, post relevant notices, and place movable equipment in connection with making alterations, additions, or repairs, all without



incurring liability to Lessee for disturbance of quiet enjoyment of the premises, or loss of occupation thereof.

**Section XI**  
**Signs, Awnings, and Marquees Installed by Lessee**

Lessee shall be allowed to place one (1) sign on the outside of the premises advertising the business location. Lessee shall also be allowed to place one (1) sign near the airport entrance to direct clients to the premises. The latter sign shall be no larger than is reasonably necessary for such purpose.

**Section XII**  
**Non-Liability of Lessor for Damages**

Lessor shall not be liable for liability of damage claims for injury to persons or property from any cause relating to the occupancy of the premises by Lessee during the term of this lease or any extension thereof. Lessee shall indemnify Lessor against all claims, demands, causes of action, suits, or judgments, including expenses incurred in connection therewith, for death or injuries to persons or for loss of or damage to property arising out of or in connection with the use and occupancy of the premises by Lessee, its agents, employees or invitees.

**Section XIII**  
**Assignment, Sublease, or License**

Lessee shall not assign or sublease the premises, or any right or privilege connected therewith, or allow any other person except partners, agents and employees of Lessee to occupy the premises or any part thereof. An unauthorized assignment, sublease, or license to occupy by Lessee shall be void and shall terminate the lease at the option of Lessor. The interest of Lessee in the lease is not assignable by operation of law without the written consent of Lessor, which consent may be granted or withheld at Lessor's sole discretion.

**Section XIV**  
**Breach**

The appointment of a receiver to take possession of the assets of Lessee, a general assignment for the benefit of the creditors of Lessee, any action taken or allowed to be taken by Lessee under any bankruptcy act, or the failure of Lessee to comply with each and every term and condition of this lease shall constitute a breach of this lease. Lessee shall have thirty (30) days after receipt of written notice from Lessor of any breach to correct the condition specified in the notice, and if the corrections cannot be made within the thirty day period, Lessee shall have a reasonable time to correct the default if action is commenced by Lessor within then (10) days after receipt of the notice.

**Section XV**  
**Remedies of Lessor for Breach by Lessee**

Lessor shall have the following remedies in addition to its other rights and remedies in the event Lessee breaches this Lease Agreement and fails to make corrections as set forth in Section XIV:

1. Lessor may re-enter the premises immediately and remove the property and personal of lessee, store the property in a public warehouse or at a place selected by Lessor, at the expense of Lessee.
2. After re-entry, Lessor may terminate the lease on giving thirty (30) days written notice of termination to Lessee. Without such notice, re-entry will not terminate the lease. On termination, Lessor may recover from Lessee all damages proximately resulting from the breach, including the cost of recovering the premises and the worth of the balance of this lease over the reasonable rental value of the premises for the remainder of the lease term, which sum shall be immediately due Lessor from Lessee.

3. After re-entering , Lessor may relet the premises or any part thereof for any term without terminating the lease, at such rent and on such terms as it may choose. Lessor may make alterations and repairs to the premises. The duties and liability of the parties if the premises are relet as provided herein shall be as follows:

- a) In addition to Lessee’s liability to Lessor for breach of the lease, Lessee shall be liable for all expenses of reletting and repairs made, and for the difference between the rent received by Lessor under the new Lease Agreement and rent installments that are due for the same period under this lease.
- b) Lessor at its option shall have the right to apply the rent received from reletting the premises (1) to reduce Lessee’s indebtedness to Lessor under the lease, not including indebtedness for rent. (2) to expenses of the reletting and repairs made, (3) to rent due under this lease, or (4) to payment of future rent under this lease as it becomes due.

If the new Lessee does not pay a rent installment promptly to Lessor and the rent installment has been credited in advance of payment to the indebtedness of Lessee other than rent, or if rentals from the new Lessee have been otherwise applied by Lessor as provided for herein and during any rent installment period, are less than rent payable for the corresponding installment period under the lease, Lessee shall pay Lessor the deficiency, separately for each rent installment deficiency period, and before the end of that period. Lessor may at any time after such period and before the end of that period. Lessor may at any time after such reletting terminate the lease for the breach on which Lessor based the re-entry and relet the premises.

**Section XVI**  
**Attorney’s Fees**

If either party files an action to enforce any agreement contained in this lease, or for breach of any convent or condition, the losing party shall pay the prevailing party’s reasonable attorney’s fees for the services of their attorney in the action, all fees to be fixed by the court.

**Section XVII**  
**Sovereign Immunity**

The City does not waive its Governmental Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into this Lease. Further the City of Lander fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Lease, available to it pursuant to Wyo. Stat. § 1-39-104 (a) and all other state law.

IN WITNESS WHEREOF, the parties have executed this lease this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

THE CITY OF LANDER,  
A municipal corporation, Lessor

BY: \_\_\_\_\_  
MAYOR

ATTEST

\_\_\_\_\_  
CITY CLERK

Lessee

BY: \_\_\_\_\_

ATTEST

\_\_\_\_\_





THIS IS NOT AN INVOICE

ORDER FORM

December 6, 2023

**Licensee**

City of Lander, WY  
240 Lincoln Street  
Lander, Wyoming 82520

**Order Details**

Period of Agreement - Start: 12/31/2023  
Period of Agreement - End: 12/30/2024

**Company Contact**

Rachelle Fontaine  
rfontaine@landerwyoming.org  
3073322870

Payment Term: Net 30

**HSI Representative**

Courtney Mackenzie  
cmackenzie@hsi.com

**ANNUAL PRODUCTS**

Product	Quantity	Unit Price	Total Price
<b>SDS Standard - 500</b> Standard indexing up to 500 SDS sheets. Categories: identifying, GHS, safety. Platform: SDS library access, upload ability, SDS refresh, standard and Ad-hoc reporting, audit trail, secondary container labeling.	1	\$2,825.21	\$2,825.21
<b>Multi-Library Tier 2 - Pick up to 25 + HSI LMS</b> Includes up to designated number of courses across libraries including Banking, Business Skills, Human Resources, Selling Skills, Safety & Compliance, and more. List of titles available upon request. HSI LMS including content delivery, automatic course updates, completion certificates, automatic training reminders, training reports & records, notifications and courses uploads (SCORM, PDF, MP4).	64	\$134.32	\$8,596.38
<b>ANNUAL TOTAL:</b>			<b>\$11,421.59</b>

YEAR 1 TOTAL: **\$11,421.59**

### **Terms and Conditions**

Initial license is valid for the time as noted by the Period of Agreement. By signing below the Licensee acknowledges acceptance of this agreement subject to the terms and conditions of HSI Workplace Compliance Solutions, Inc's Software License Agreement found at: [hsi.com/terms-conditions](http://hsi.com/terms-conditions).

### **Billing Information**

Unless otherwise specified in this Agreement, actual users in excess of quantity purchased will be invoiced at effective per user rate of package purchased.

Prices shown are in USD and do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Licensee and will appear on the Invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to [billing@hsi.com](mailto:billing@hsi.com).

Invoices for this order and/or payment receipts may be emailed from [arinvoices@hsi.com](mailto:arinvoices@hsi.com) or [billing@hsi.com](mailto:billing@hsi.com). Please make sure these email addresses are on an approved setting or safe senders list so notifications do not go to a junk folder or are caught in a spam filter.

**Purchase Order Information**

Is a Purchase Order (PO) required for Licensee’s payment processing of this Order Form? If yes please check this box and provide the PO number below.

PO Number:

**Signature**

By signing this Order Form, I certify that I am authorized to sign on behalf of the Licensee and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

HSI Workplace Compliance Solutions, Inc.

City of Lander, WY

Authorized Signature  \_\_\_\_\_  
B30ED90FA86644C...

Authorized Signature \_\_\_\_\_

Printed Name Scott Jensen

Printed Name \_\_\_\_\_

Title Contracts Manager

Title \_\_\_\_\_

Date 12/7/2023

Date \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING BETWEEN VOLUNTEERS OF AMERICA  
NORTHER ROCKIES AND LANDER POLICE DEPARTMENT REGARDING  
COMMUNITY COLLABORATION AND CARE COORDINATION**

This Memorandum of Understanding (hereinafter referred to as “MOU”) is entered into by and between Volunteers of American Northern Rockies (“VOANR”) and Lander Police Department, hereinafter collectively referred to as “Parties.”

**WHEREAS;** VOANR has entered into a contract with the Wyoming Department of Health, Behavioral Health Division to provide community behavioral health services to Fremont County

**WHEREAS;** Lander Police Department is a community partner with the County in the provision of mental health services to Fremont County and the surrounding area; and

**WHEREAS;** VOANR and Lander Police Department desire to enter into a Memorandum of Understanding in order to develop effective community collaboration and care coordination services.

**NOW, THEREFORE,** for and in consideration of the provisions and of the covenants and conditions of this MOU, the Parties hereto mutually agree as follows:

1. **Purpose.** The purpose of this MOU is for the Parties to reach a mutual understanding of the responsibilities and obligations pertaining to the development of processes and infrastructure necessary to implement effective community collaboration and care coordination.
2. **Term.** This MOU shall become effective on the date when all Parties have executed (“Effective Date”) and shall remain in full force and effect until such time as either Party agrees to terminate. Termination of the MOU shall be made in writing to each Party’s liaison as set forth in this MOU at least 30 days prior to the termination date.
3. **Responsibilities of VOANR.**

VOANR agrees that it will:

- a. Develop community processes and infrastructure to implement effective community collaboration and care coordination in Fremont County, Wyoming pursuant to the terms and conditions contained within its contract with the Wyoming Department of Health, Behavioral Health Division.
- b. Only share the minimum information necessary with party to facilitate access to care for persons served. Information may be related to the following information:
  - i. Name
  - ii. Contact information
  - iii. Address/location
  - iv. Existing providers

- v. Known life threatening conditions
- vi. Use of medications
- c. Allow persons serviced to withdraw consent for the release of confidential information at any time, with the exception of events of imminent risk to self or others.

**4. Responsibilities of Lander Police Department.**

Lander Police Department agrees that it will:

- a. Coordinate with VOANR staff to ensure needed services are provided.
- b. Protect client identifying information received from VOANR in a manner that complies with all state and federal confidentiality requirements and agreements including HIPAA as implemented.
- c. Execute a Business Associate Agreement if requested by VOANR.
- d. Only share the minimum information necessary with party to facilitate access to care for persons served. Information may be related to the following information:
  - i. Name
  - ii. Contact information
  - iii. Address/location
  - iv. Existing providers
  - v. Known life threatening conditions
  - vi. Use of medications
- e. Allow persons serviced to withdraw consent for the release of confidential information at any time, except for events of imminent risk to self or others.
- f. Continue to collaborate with VOANR to enhance community collaboration and care coordination for persons served.

**5. General Provisions.**

- a. **Amendments.** Either Party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the Parties shall be incorporated by written instrument, and effective when executed and signed by the Parties.
- b. **Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the Parties, and the venue shall be the 5th Judicial District of the State of Wyoming, Laramie County, Wyoming.
- c. **Entirety of MOU.** This MOU, consisting of five (5) pages, represents the entire and integrated MOU between the Parties and supersedes all prior negotiations, representations and MOUs, whether written or oral.
- d. **Indemnification.** Each Party to this MOU shall assume the risk of liability arising



from its own conduct. No Party agrees to insure, defend, or indemnify any other Party.

- e. **Governmental Immunity.** The Parties and their respective governing bodies, to the extent applicable, do not waive their governmental immunity by entering into this MOU, and each fully retains all immunities and defenses available under Wyoming Statutes 1-39-104(a) and all other Wyoming laws provided by law with respect to any action based on or occurring as a result of this MOU.
- f. **Force Majeure.** Neither Party shall be liable for failure to perform under this MOU if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming Party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, and unusually severe weather. This provision shall become effective only if the Party failing to perform immediately notifies the other Party of the extent and nature of the problem. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming Party.
- g. **Third Party Beneficiary Rights.** The Parties do not intend to create in any other individual or entity the status of a third Party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained herein shall operate only between the Parties and shall inure solely to the benefit of the Parties. The provisions herein are intended only to assist the Parties in determining and performing their obligations under this MOU. The Parties intend and expressly agree that only Parties signatory to this MOU shall have any legal or equitable right to seek to enforce, seek any remedy arising out of a Party's performance or failure to perform any term or condition of, or to bring an action for the breach of this MOU.
- h. **Breach and Remedies.** Parties believing the other to be in breach of the provisions of this MOU shall notify the other in writing of the breach, including within such notice the facts of the conduct constituting the breach and the steps necessary to cure the breach. The Parties agree to meet within five (5) working days of such notice to discuss and resolve the breach. In the event that the breach has not been cured within ten (10) calendar days of such meeting, then either Party may take such steps as it deems necessary to enforce its rights under this MOU; including, but not limited to, termination of this MOU or court action. In the event that such resolution is through court action, then each Party shall be entitled to recover its costs, including reasonable attorney fees incurred in such court action.
- i. **Compliance with Law.** Parties shall keep informed of and comply with all applicable federal, state and local laws and regulation in the performance of this MOU.
- j. **Party Representative and Notice.** The following are the Parties' designated

representatives and contact information:

i. VOANR’s designated representative is:  
Aimee Foster, CPO  
1876 S. Sheridan Avenue  
Sheridan, WY 82801  
(307) 672-0475

ii. The County’s designated representative is:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iii. All notices and invoices required in this MOU shall be in writing, properly addressed to the Party Representative above, and mailed first-class, postage prepaid. All notices sent via U.S. Postal Services are deemed effective on the date of postmark. Notices and invoices mailed through another carrier (e.g., UPS or FedEx) are effective upon receipt.

k. **Successors and Assigns.** This MOU and the terms and conditions hereof apply to and are binding on the purchasers, heirs, legal representatives, successors, assignees, agents and employees of all Parties.

l. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either Party may renegotiate the terms affected by the severance.

m. **Titles Not Controlling.** Titles of paragraphs are for reference only and shall not be used to construe the language in this MOU.

n. **Waiver.** The failure by Parties to insist upon the strict performance of any term or condition of this MOU or to exercise any right, power or remedy consequent upon a breach thereof, shall not constitute a waiver of any such breach of such term or condition. A waiver of any breach shall not affect or alter this MOU. Each and every term and condition of this MOU shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

o. **Time is of the Essence.** Time is of the essence in all provisions of the MOU.

**IN WITNESS WHEREOF**, the Parties have caused this MOU to be signed and executed on their behalf, and this MOU has been duly attested on the day and year corresponding to their signatures below.

**VOLUNTEERS OF AMERICA NORTHERN ROCKIES**

By: \_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**COMMUNITY PARTNER**

By: \_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**MEMORANDUM OF UNDERSTANDING BETWEEN  
FREMONT COUNSELING SERVICE  
AND  
LANDER POLICE DEPARTMENT**

1. **Parties.** The parties to this Memorandum of Understanding (MOU) are Fremont Counseling Service, (FCS), whose address is: 748 Main St., Lander, WY 82520, and Lander Police Department (LPD), whose address is: 240 Lincoln St, Lander, WY 82520.
2. **Purpose.** The purpose of this MOU is to outline the roles and responsibilities of the parties involved for the purpose of coordinating behavioral healthcare of persons in mental health crisis. This MOU supersedes all previous agreements between FCS and LPD.
3. **Term of MOU.** This MOU shall commence upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect until terminated. This MOU may be terminated, without cause, by either party upon thirty (30) days written notice, which notice shall be delivered by hand or by certified mail.
4. **Payment.** No payment shall be made to either party by the other party as a result of this MOU.
5. **Responsibilities of FCS.** FCS agrees to:
  - A. Provide consultation to LPD regarding requests for Title 25 evaluation of persons detained by RPD; FCS clinician will determine the appropriate action regarding the provision of evaluation;
  - B. Cooperate and collaborate with RPD to facilitate effective communication and coordination for the purposes described above.
  - C. On request, provide critical incident debriefing to law enforcement personnel.
6. **Responsibilities of RPD.** RPD agrees to:
  - A. Provide welfare checks on request from FCS clinicians for persons who may be suicidal, a threat to others, or at risk of serious physical harm due to inability to care for self.
  - B. Cooperate and collaborate with FCS to facilitate effective communication and coordination for the purposes described above.

**7. General Provisions.**

- A. Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by the parties to this MOU shall be incorporated by written instrument, executed and signed by all parties to this MOU.
  
- B. Entirety of Agreement.** This MOU, consisting of three (3) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK**

8. **Signatures.** The parties to this MOU, through their duly authorized representatives, have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

**FREMONT COUNSELING SERVICE**

\_\_\_\_\_  
Scott C. Hayes, Executive Director

\_\_\_\_\_  
Date

**NAME**

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date