	CITY OF LANDER		
	REGULAR CITY COUNCIL MEETING		
	Tuesday, January 09, 2024, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	AGENDA		

Join Zoom Meeting

<https://us06web.zoom.us/j/85401309879?pwd=1jiKG77uP9cGwQgaY7Mw3wTnTK5yDt.1>

Meeting ID: 854 0130 9879

Passcode: 758787

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. PUBLIC HEARING-New Microbrewery Liquor License Application for Pushroot Brewing Company 595 Main St., Lander WY 82520 Original Town of Lander BLK 25 W30 of Lot 9 and all of Lot 10, C General Commercial District

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

4. PUBLIC HEARING-Renewal of Liquor Licenses for 2024-2025

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

5. PUBLIC HEARING-Ordinance 2024-1 Rezoning two lots in the 700 Block of Garfield from R-5 Residential to C Commercial District

- A. Open hearing
- B. Introduce and read

- C. Public comment
- D. Close hearing

6. PUBLIC HEARING-Ordinance 2024-2 Rezoning 431 Washakie from R-5 Residential to C Commercial District

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

7. PUBLIC HEARING-Ordinance 2024-3 Annexing and zoning a partial lot at 710 Robbies View.

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Close hearing

8. COMMUNICATION FROM THE FLOOR

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes. We encourage you to contact City Staff and Council members with additional questions.

- A. Public Comment

9. MAYOR AND COUNCIL UPDATES

10. STAFF REPORTS

11. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

- A. Approve December 12, 2023, Regular City Council Meeting Minutes
- B. Approve Bills and Claims

12. NEW BUSINESS (NON-ACTION ITEMS)

- A. Complete Disclosures concerning official depositories

13. NEW BUSINESS (ACTION ITEMS)

- [A.](#) Approve Application for New Microbrewery License for the Pushroot Brewing Company 595 Main St., Lander WY 82520 Original Town of Lander BLK 25 W30 of Lot 9 and all of Lot 10, C General Commercial District
- [B.](#) Approve Renewal of Liquor Licenses 2024-2025

AMERICAN PIZZA PARTNERS LP, PIZZA HUT
670 E MAIN ST, LANDER, WY
SE1/4, SW1/4, SEC 17, T33N, R99W, FREMONT COUNTY, C GENERAL COMMERCIAL

COALTER GROUP LLC, GANNETT GRILL & LANDER BAR
126 MAIN ST, LANDER, WY
LOTS 17-19, BLOCK 16, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

EATERY 223 LLC, LINCOLN STREET BAKERY
223 LINCOLN ST, LANDER, WY
LOT 2 W10 & LOT 3 E 40, ORIGINAL TOWN OF LANDER BLK 17, C GENERAL COMMERCIAL DISTRICT

EL SOL DE MEXICO INC, EL SOL DE MEXICO
453 MAIN ST, LANDER, WY
LOT 5, BLOCK 24, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

ELKS BPO 2317,
492 LINCOLN ST, LANDER, WY
LOT 11, BLK 10, RIVERSIDE ADDITION, O.T. OF LANDER, C GENERAL COMMERCIAL DISTRICT

END ZONE FOOD AND BEVERAGE, LLC
138 N. 7TH ST, LANDER, WY
LOT 11, BLK 13, ORIGINAL TOWN OF LANDER

HAYS FAMILY FOOD TRUCK LLC, HITCHING RACK,
785 E MAIN STREET, LANDER, WY
SEC 20, T33N, R99W, TR IN NEW SHD 2017-1397409

KITCHEN SINKS INC, COWFISH,
148 MAIN ST, LANDER, WY
LOTS 15 & 16, BLOCK 18, ORIGINAL TOWN OF LANDER, C- GENERAL COMMERCIAL DISTRICT

LANDER BREWING COMPANY,
148 MAIN ST, LANDER, WY
LOTS 15 & 16, BLOCK 18, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

LANDER GOLF COURSE,
1 GOLF COURSE DR, LANDER, WY
NW1/4, NE1/4, SEC 19 & 20, T33N, R99W, 6TH P.M., C GENERAL COMMERCIAL DISTRICT

LIK INC, MAVERICK MOTEL RESTAURANT & LOUNGE,
808 MAIN ST, LANDER, WY
LOTS 19 & 20, BLOCK 105, EARL & FARLOW ADDITION, C DISTRICT

LIQUID COURAGE LLC, WYSKEY MOUNTAIN TASTING ROOM
592 MAIN ST STE B, LANDER, WY
LOT 11, ORIGINAL TOWN OF LANDER BLOCK 14, C GENERAL COMMERCIAL DISTRICT

MAVERIK INC, MAVERIK #389,
135 E MAIN ST, LANDER, WY
PT OF SEC 18, T33N, R99W, 6TH P.M. & LOT 2, RIVER PLACE TOWNHOMES, CITY OF LANDER

MIDDLE FORK INC, (THE)
351 MAIN ST, LANDER, WY
LOT 7, BLOCK 23, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL

MINI MART INC, LOAF N JUG #155,
195 W MAIN ST, LANDER, WY
LOTS 9 & 10, BLOCK 21, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

MR DS FOOD CENTER,
725 MAIN ST, LANDER, WY
LOTS 16 & 17, VACATED ALLEY OF BLOCK 27, EARL & FARLOW ADDITION, C GENERAL COMMERCIAL

MULINO BRISTO, LLC
129 MAIN ST, LANDER, WY
ORIGINAL TOWN OF LANDER, BLK 21, LOTS 3-4 & PART OF LOTS 2 & 5, REPLAT, LOT 2A

OXBRIDGE CORPORATION, OXBOW (THE)
170 E MAIN ST, LANDER, WY
SW1/4, SE1/4, SEC 18, T33N, R99W, 6TH P.M., LOTS 19 & PT OF 18, C GENERAL COMMERCIAL

SAFEWAY STORES 46 INC, SAFEWAY STORE #2761
1165 MAIN ST, LANDER, WY
NE1/4 NE1/4 OF SEC 13, T33N, R100W, 6TH P.M., CITY OF LANDER, ZONED C-GEN COMM DIST

SILVER SPUR LANES INC, SILVER SPUR LANES
1290 MAIN ST, LANDER, WY
PTN OF LOTS 9 -14, BLOCK, 144, GUSTIN ADDITION, SUNSET ADDITION, C GENERAL COMMERCIAL

SINK & RISE INC., INN AT LANDER,
260 GRAND VIEW DR, LANDER, WY
LOTS 10-16, BLOCK 4, DILLON VISTA SUBDIVISION, CITY OF LANDER, C GENERAL COMMERCIAL DISTRICT

SWEETWATER FOOD & BEVERAGE LLC, ONE-STOP MARKET
8116 HWY 789, LANDER, WY
LOT 1 & PORTION OF LOT 2, BLOCK 2, DILLON VISTA SUBDIVISION, C GENERAL COMMERCIAL DISTRICT

VFW 954, POPO AGIE POST 954
11 TWEED LN, LANDER, WY
NE 1/2 SE1/4, SEC 12, T33N, R99W, 6TH P.M., C GENERAL COMMERCIAL DISTRICT

WR HOLDINGS LLC, ZANDERS
730 E MAIN, LANDER, WY
SE1/4SW1/2 OF SEC 17, T33N, R99W, 6TH PM, FREMONT COUNTY, WY COMMERCIAL

WYOMING CATHOLIC FOOD SERVICES
306 MAIN ST, LANDER, WY
LOTS 19 & 20, BLOCK 16, ORIGINAL TOWN OF LANDER, COMMERCIAL

ZANDERS CATERING,
740 E MAIN ST, LANDER, WY
SESW SEC 17, T33N, R99W

PUSHROOT BREWING COMPANY
595 MAIN ST., LANDER WY
ORIGINAL TOWN OF LANDER BLK 25 W30 OF LOT 9 & ALL OF LOT 10, COMMERCIAL DISTRICT

- [C.](#) Approve First Reading Ordinance 2024-1 rezoning two lots in the 700 block of Garfield from R-5 Residential to C Commercial District.
- [D.](#) Approve First Reading Ordinance 2024-2 rezoning 431 Washakie from R-5 Residential to C Commercial District.

- E. Approve First Reading Ordinance 2024-3 annexation and zoning of a portion of a lot at 710 Robbies View.
- F. Appoint the 2024 Official Depositories for the City of Lander
 - Central Bank and Trust
 - First Interstate Bank
 - Wyoming Community Bank
 - US Bank
 - Wells Fargo
- G. Appoint the Lander Journal as the City of Lander's Official Newspaper
- H. Appoint the following to the Board of Appeals: Darin Hubble and Bryk Cook to a one-year term, David Hess, Bill Jones, and Ryan Morse-Brady to a two-year term, and Cory Clouser, Wade Alexander, and Tim Nichols as alternate/at large members.
- I. Authorize the Mayor to sign an Amendment to the Lease agreement with FCSD1 to seasonally permit Senior banners to be displayed on Main Street decorative light poles.
- J. Approve Resolution 1318 adopting the Limited English Proficiency Plan
- K. Approve Resolution 1319 Allowing Temporary Waiver Of Additional Water Usage Fees To The City Of Lander Residents During Emergency Situations At The Discretion Of The Public Works Director

14. ADJOURNMENT

UPCOMING COUNCIL MEETINGS

Regular Meeting:

6:00 PM Tuesday, February 13, 2024, City Council Chambers

6:00 PM Tuesday, March 12, 2024, City Council Chambers


Work Sessions:

6:00 PM Tuesday, February 20, 2024, City Council Chambers

6:00 PM Tuesday, February 27, 2024, City Council Chambers

6:00 PM Tuesday, March 26, 2024, City Council Chambers

All meetings are subject to cancellation or change.

	CITY OF LANDER		
	REGULAR CITY COUNCIL MEETING		
	Tuesday, December 12, 2023, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. CALL TO ORDER

Mayor Richardson led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox (via Zoom), Missy White and Mayor Monte Richardson. Declaration of a quorum. STAFF PRESENT: Chief Peters, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, Deputy City Treasurer/Clerk Kevin Kulow, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.

2. APPROVAL OF AGENDA

Councilmember White moved to change item #8 B to Approve LEDA’s recommendations for LIFT program funding to approve LEDA recommendations individually rather than as a whole. Councilmember Stuble seconded. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

Motion to approve the amended agenda made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

3. COMMUNICATION FROM THE FLOOR Public Comment

Kathleen Averill addressed the Council concerning the greenhouse gas emissions process and climate change. She argues that climate change is a scam and that increased carbon is necessary for plant growth and food sources. She also mentions the importance of carbon dioxide for all life on Earth and the role of methane and nitrous oxide in the nitrogen cycle.

Karen Wetzel also addressed the Council concerning the Greenhouse Gas Emissions process. She also mentions the importance of carbon dioxide for all life on Earth and the role of methane and nitrous oxide in the nitrogen cycle. She requested the City not pass a resolution supporting greenhouse gas emissions reductions.

Joseph Quiroz expressed his support for reducing greenhouse gas emissions.

Mara Gans also supports reducing greenhouse gas emissions and the opportunity to work together and move forward.

Janelle Hahn presented a different view on environmental issues, specifically the negative effects of cell phones on bees. She cites a study that suggests wireless signals cause honeybees to become disoriented and die. She discusses the potential consequences for colony losses and pollination of plants.

Shana Tarter expressed her excitement and full support of the City establishing municipal greenhouse gas reduction targets. By committing to reduction targets, the City is making a statement that it cares about the health and safety of Lander citizens. as well as holding fast to the responsibility to steward the city's funds responsibly.

Liam Coyle commented that greenhouse gas reduction goals offer benefits for everyone. He would appreciate it if the Council voted yes.

Aaron (last name unknown), Jefferson Street, voiced his support for the resolution to adopt greenhouse gas targets. He feels it is a statement of intent to be a good steward of the environment, and it opens doors and pocketbooks in a challenging fiscal environment without binding the City to any specifics.

Juan Laden expressed his support for the adoption of the resolution and believes it can put Lander in the forefront.

Cindy Newman commented that Lander has an opportunity to be at the forefront, a leader in Wyoming particularly, and she supports the adoption of setting greenhouse gas emission goals.

Ralph Vinci discussed a Danish wind developer, Olsted, who is stopping the development of two massive New Jersey offshore wind projects and Governor Gordon's 60 Minutes appearance a week or two ago. He believes these are economic decisions that do not show the benefits of climate change as expected. He commented that this is a debatable subject and requested the Council go with their conscience.

Gina Colovich expressed her support for the greenhouse gas emissions initiative. She commented that if we make plans today with the groundwork that's been laid by the E&E Task Force, there will be only positive outcomes for Lander.

4. MAYOR AND COUNCIL UPDATES

Councilmember Larsen provided an update on the LOTRA lease agreement.

Councilmember White provided an update on the Senior Center, Air Service, and the donations to the delinquent water bill. She appreciated Light Up Lander.

Councilmember D Hahn commented on greenhouse gas, what is made of, and where it comes from. He stated there is a lot of information and it is not one-sided. He stated there is a need to meet in the middle on this issue.

Council President Cox thanked everyone for their comments including Councilmember Hahn's comments about meeting in the middle. She believes this is exactly what the City is doing by having a good strategic plan and a plan moving forward on how we as a City can meet in the middle of what is a very polarizing subject. She provided an update on FCSD#1 and on LEDA, who is presenting later in the meeting. The other project that she would like to work on is community engagement as it relates to substance abuse and mental health within our community.

Stuble provided an update on the Lander Art Center, Art in the Afternoon, the EE Task Force meeting, and the Popo Conservation District. She thanked everyone for attending tonight and for providing comments as the Council makes better decisions when they hear from the community.

Councilmember J Hahn commented it is nice to see a full house. He stated that he finds it intriguing that no one shows up for other meetings, like the budget. He feels like the City Council and the Mayor are failing the community. He feels that a lot of the things the Council votes on are not getting our streets, the water, or the sewer fixed. He stated that the Council could step up and vote correctly and get some jobs done instead of voting on all the little things that aren't helping the public succeed.

Mayor Richardson thanked everyone for attending and for all the information sent to the Council. He reminded everybody that the museum is having its Christmas celebration at 6 p.m. on Saturday.

5. STAFF REPORTS

Chief Peters commented that the parade went well.

Public Works Director Lance Hopkin stated the motor grader and dump truck are both here and tank and pump project is shut down for the winter.

Assistant Mayor RaJean Strube Fossen reported on the Wyoming Energy Authority grants. The City applied for reimbursement in June. The City had an investment of \$45,622. The grant that was afforded to us paid \$23,000 of that, so almost 50%. She added that in five months, there was \$3,700 in gas and power savings, and that is between 15 and 25%. She stated that the county is doing a lot of strategic planning on its roads that are ancillary to the city limits. The public meeting for North 2nd and North Fork was last night. Tweed Lane will have a public meeting at the Community Center at 6 p.m. tomorrow, and then the one for the Squaw/Baldwin Loop will be in January.

Deputy Treasurer/Clerk Kevin Kulow informed the Council that the audit was finished. The Council can expect an email soon and there will be a presentation at a January work session.

City Clerk Rachelle Fontaine stated that Charri Lara had asked her to talk about the potential Limited English Proficiency Plan, or LEP, that is part of the EPA portion of the SRF Loan application. Although Fremont County and Lander are predominately English-speaking, a written LEP, would guide

employees and members of the public on the occasion translation is required. Oftentimes this may occur during traffic stops or in municipal court. The proposed LEP is fairly basic and provides a list of official translators for the court system, language cards for the identification of languages, and technology options. She also announced that the Winter WAM session is scheduled for February 20-23rd in Cheyenne. Please let her know if you intend to attend. Additionally, there was a great response for ice skating employees. The City has hired twelve employees. We are still in the process of recruiting for the mechanic position and will be interviewing for the Captain position tomorrow.

6. CONSENT AGENDA

- A. Approve the Regular City Council Meeting Minutes from November 14, 2023
- B. Approve the Work Session City Council Meeting Minutes from November 28, 2023
- C. Approve the Bills and Claims

WATER REFUNDS WATER REFUNDS 200,COMMUNITY CENTER REFUNDS REFUNDS 300,CITY SERVICE VALCON FUEL 27977.39,T&T MOTORSPORTS LLC FUND EQUIPMENT REPLACEMENT 2000,T&T MOTORSPORTS LLC FUND EQUIPMENT REPLACEMENT 57500,CENTRAL BANK & TRUST TRAVEL 619.19,WATER REFUNDS WATER REFUNDS 83.87,WATER REFUNDS WATER REFUNDS 154.11,COMMUNITY CENTER REFUNDS REFUNDS 150,HONNEN EQUIPMENT CO FUND EQUIPMENT REPLACEMENT 287640,BLACK HILLS ENERGY GAS 5365.33,71 CONSTRUCTION CO MISC SMALL STREET REPAIRS 86627,71 CONSTRUCTION CO MISC SMALL STREET REPAIRS 174163.5,71 CONSTRUCTION CO MISC SMALL STREET REPAIRS 19764,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 4460,ADELLE SIMON PROGRAM REGISTRATION 420,ALSCO LINENS 69.03,ALSCO LINENS 29.24,ALSCO LINENS 205.76,ALSCO LINENS 34,AMERI-TECH EQUIPMENT CO VEHICLE REPAIR 173.81,ARDURRA GROUP INC SEAL COAT & MARK 293.75,ARDURRA GROUP INC SEAL COAT & MARK 5662.54,ARDURRA GROUP INC SEAL COAT & MARK 8973.6,Bailey Valve Inc. OPERATIONS AND MAINTENANCE 84504.72,BADGER METER INC METER REPLACEMENT 1524.9,BERNARD PLUMBING VIDEO & CLEANING 217.5,BERNARD PLUMBING VIDEO & CLEANING 285,BOYLE ELECTRIC IRRIGATION SYSTEM REPAIR 1368.82,CARROLL SEPTIC SERVICE OPERATIONS AND MAINTENANCE 230,CENTURY LINK TELEPHONE & INTERNET 796.03,CHILD DEVELOPMENT SVCS ECONOMIC DEVELP PROJECTS 8184.61,CLARKS LANDSCAPING OPERATIONS AND MAINTENANCE 150,COWBOY SUPPLY HOUSE SUPPLIES 26.09,CROSSING THE THRESHOLD LLC ECONOMIC DEVELP PROJECTS 929.88,CWC MENS BASKETBALL PROGRAM REGISTRATION 710,DOWL TRANSPORTATION 23539.27,DAUPLER REPAIR & MAINATENANCE 4800,FAIRFIELD TREE AND LAWN CARE PROF AND CONSULTING 5700,FASTENAL SHOP SUPPLIES 69.52,FLEX SHARE BENEFITS FLEX SHARE FEES 252.1,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 82.6,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 396.69,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 324.36,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 2075,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 349.8,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 1402.53,FLOWPOINT ENVIRONMENTAL SYSTEMS OPERATIONS AND MAINTENANCE 2134.01,FREMONT CO SOLID WASTE DISPOS OPERATIONS AND MAINTENANCE 29.8,FREMONT COUNTY TREASURER PRISONER CARE 5170,FREMONT COUNTY TREASURER DISPATCH 1037.16,FREMONT COUNTY TREASURER DISPATCH CONTRACT 18751.41,FREMONT MOTOR COMPANY VEHICLE REPAIR 273.75,HACH COMPANY OPERATIONS AND MAINTENANCE 1251.95,HDR ENGINEERING INC STORAGE TANK REPLACEMENT 27083.86,HDR ENGINEERING INC MISC SMALL STREET REPAIRS 14962.5,HDR ENGINEERING INC SAFE ROUTES TO SCHOOL 2824.94,HIGH COUNTRY CONSTRUCTION STORAGE TANK REPLACEMENT 645440.75,JARED KAIL COMMUNITY DEVELOPMENT 3000,INBERG MILLER ENGINEERS PROF AND CONSULTING 8255,INBERG MILLER ENGINEERS PROF AND CONSULTING 7518.4,INBERG MILLER ENGINEERS PROF AND CONSULTING 315,INBERG MILLER ENGINEERS PROF AND CONSULTING 15030.92,INBERG MILLER ENGINEERS PROF AND CONSULTING 7027.85,LONG BUILDING TECHNOLOGIES REPAIRS 607.5,LONG BUILDING TECHNOLOGIES COMMUNITY CENTER MAINTENANCE 273,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 1419.96,MASA EMPLOYEE BENEFIT 6384,MIDLAND IMPLEMENT CO VEHICLE REPAIR 1122.8,LOZIER TERESA BUILDING MAINTENANCE 950,ONE CALL OF WYOMING OPERATIONS AND MAINTENANCE 53.25,NAPA VEHICLE REPAIR 726.75,NAPA VEHICLE REPAIR 120.53,NAPA VEHICLE REPAIR 78.77,NAPA VEHICLE REPAIR 74.78,NAPA VEHICLE REPAIR 34.84,NAPA VEHICLE REPAIR 31.77,NAPA SHOP SUPPLIES 59.94,NAPA SHOP SUPPLIES 239.76,NAPA SHOP SUPPLIES 533.16,NAPA SHOP SUPPLIES 193.99,NAPA VEHICLE REPAIR 175.99,NAPA VEHICLE REPAIR 60.6,NAPA VEHICLE REPAIR 124.4,NAPA SHOP SUPPLIES 8.44,NAPA VEHICLE REPAIR 21.65,NAPA VEHICLE REPAIR 257.06,NAPA VEHICLE REPAIR 160.21,NAPA VEHICLE REPAIR 54.93,NAPA VEHICLE REPAIR 107.76,NAPA SHOP SUPPLIES 11.4,NAPA VEHICLE REPAIR 71.69,NAPA VEHICLE REPAIR 138.36,NAPA VEHICLE REPAIR 63.16,NAPA VEHICLE REPAIR 61.32,NAPA VEHICLE REPAIR 295.78,NAPA VEHICLE REPAIR 11.08,NAPA VEHICLE REPAIR 331.25,REWORX PROF. & TECHNICAL SERVICE 8640,PORTER'S MT VIEW SUPPLY COMMUNITY CENTER MAINTENANCE 732.53,PERFECT POWER INC COMMUNITY DEVELOPMENT 180.58,STRIKE CONSULTING GROUP PROF AND CONSULTING 2948.75,STRIKE CONSULTING GROUP PROF AND CONSULTING 3758.75,STRIKE CONSULTING GROUP PROF AND CONSULTING 217.5,RIVERTON TIRE & OIL CO TIRES 1626.68,SWEETWATER AIRE REPAIRS 406.5,"SUMMIT WEST CPA GROUP, P.C." PROF AND CONSULTING 10000,SWISSPHONE LLC SUPPLIES 344.77,SWISSPHONE LLC SUPPLIES 5122.87,TRIHYDRO PROF AND CONSULTING 1397.66,TEAM LABORATORY CHEM LLC WW-OPERATIONS & MAINTENANCE 3717.5,TYLER TECHNOLOGIES PROF. & TECHNICAL SERVICE 4677.96,"WALLER, TECIA" COMMUNITY CENTER MAINTENANCE 3500,WAM - WCCA TUITION & REGISTRATION 260,WEBER STATE UNIVERSITY - RMCOEH SAFETY MATERIALS

10500,WESTERN STATES FIRE PROTECTION COMMUNITY CENTER MAINTENANCE 1538.46,WESTERN LAW ASSOCIATES PROFESSIONALS 1680,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 5625,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 3159,WILLIAM H SMITH & ASSOC MISC SMALL STREET REPAIRS 562.5,WILLIAM H SMITH & ASSOC PROF AND CONSULTING 312.5,WHITING LAW PC GENERAL ATTORNEY 320,WYDOT - FINANCIAL SERVICES FUEL 5123.45,WYOGLOSS LLC VEHICLE REPAIR 370.16,WYOMING ASSN OF RURAL WATER TUITION & REGISTRATION 475,WYOMING LAW ENFORCEMENT ACAD TUITION & REGISTRATION 382,WYOMING RENTS LLC OPERATIONS AND MAINTENANCE 625,WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 618.75,MASTERCARD SUPPLIES 549.99,MASTERCARD SUPPLIES 264.59,MASTERCARD SUPPLIES 40,MASTERCARD TELEPHONE 2142.5,MASTERCARD SUPPLIES 20,MASTERCARD HOUSEKEEPING SUPPLIES 398.6,MASTERCARD SUPPLIES 53.87,MASTERCARD PROFESSIONALS 199,MASTERCARD HOUSEKEEPING SUPPLIES 44.99,MASTERCARD DUES 170,MASTERCARD SUPPLIES 80,MASTERCARD FUEL 30,MASTERCARD TRAVEL 122,MASTERCARD SUPPLIES 23.54,MASTERCARD OPERATIONS AND MAINTENANCE 730.5,MASTERCARD SUPPLIES 18.2,MASTERCARD MEETING EXPENSE 27.38,MASTERCARD FILING FEES 77,MASTERCARD MEETING EXPENSE 135.29,MASTERCARD COMMUNITY DEVELOPMENT 179.7,MASTERCARD TRAVEL 196,MASTERCARD SUPPLIES/TOOLS & EQUIP 61.56,MASTERCARD IRRIGATION SYSTEM REPAIR 12.13,MASTERCARD SUPPLIES/TOOLS & EQUIP 43.95,MASTERCARD NEW ASSETS 291.81,MASTERCARD SUPPLIES/TOOLS & EQUIP 207.16,MASTERCARD SUPPLIES 2568.93,MASTERCARD PROF AND CONSULTING 20,MASTERCARD OPERATION/ MAINTENANCE STREETS 13.67,MASTERCARD OPERATION/ MAINTENANCE STREETS 64.99,MASTERCARD WW LAB/TESTING 316,MASTERCARD OPERATIONS AND MAINTENANCE 4031.04,MASTERCARD WATER SAMPLES TESTING 60,MASTERCARD WATER SAMPLES TESTING 15,MASTERCARD OPERATIONS AND MAINTENANCE 8.96,MASTERCARD OPERATIONS AND MAINTENANCE 42.27,MASTERCARD WW LAB/TESTING 319,MASTERCARD WW LAB/TESTING 331,MASTERCARD WW LAB/TESTING 265,MASTERCARD OPERATIONS AND MAINTENANCE 38.97,MASTERCARD WATER SAMPLES TESTING 75,MASTERCARD OPERATIONS AND MAINTENANCE 56.96,MASTERCARD WW LAB/TESTING -265,MASTERCARD OPERATIONS AND MAINTENANCE 15.99,MASTERCARD OPERATIONS AND MAINTENANCE 31.6,MASTERCARD SAFE. EQUIP. & BARRICADE 1365.69,MASTERCARD OPERATIONS AND MAINTENANCE 82.6,MASTERCARD WW-OPERATIONS & MAINTENANCE 175.97,MASTERCARD OPERATIONS AND MAINTENANCE -33.76,MASTERCARD OPERATIONS AND MAINTENANCE 638.94,MASTERCARD WW-OPERATIONS & MAINTENANCE 5338.75,MASTERCARD TUITION & REGISTRATION 199,MASTERCARD WW-OPERATIONS & MAINTENANCE 35.98,MASTERCARD WW-OPERATIONS & MAINTENANCE 20.98,MASTERCARD TRAVEL 16.52,MASTERCARD TRAVEL 74.39,MASTERCARD FUEL 35,MASTERCARD FUEL 20,MASTERCARD POSTAGE 5.55,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 143.98,MASTERCARD TRAVEL 184,MASTERCARD OFFICE EQUIP SUPPLIES & MAINT 270.09,MASTERCARD DUES 44,MASTERCARD TRAVEL 61.29,MASTERCARD OPERATIONS AND MAINTENANCE 8.99,MASTERCARD OPERATIONS AND MAINTENANCE 18.35,MASTERCARD OPERATIONS AND MAINTENANCE 125.96,MASTERCARD OPERATIONS AND MAINTENANCE 24.99,MASTERCARD OPERATIONS AND MAINTENANCE 53.97,MASTERCARD OPERATIONS AND MAINTENANCE 7.85,MASTERCARD OPERATIONS AND MAINTENANCE 6.61,MASTERCARD OPERATIONS AND MAINTENANCE 192.2,MASTERCARD SAFE. EQUIP. & BARRICADE 74.99,MASTERCARD SUPPLIES 21.98,MASTERCARD SAFE. EQUIP. & BARRICADE - 74.99,MASTERCARD OPERATIONS AND MAINTENANCE 278.9,MASTERCARD SAFE. EQUIP. & BARRICADE 169.99,MASTERCARD OPERATIONS AND MAINTENANCE 23.78,MASTERCARD OPERATIONS AND MAINTENANCE 504.37,MASTERCARD OPERATIONS AND MAINTENANCE 64.75,MASTERCARD SUPPLIES 24.3,MASTERCARD OPERATIONS AND MAINTENANCE 7.73,MASTERCARD OPERATIONS AND MAINTENANCE 4.79,MASTERCARD OPERATIONS AND MAINTENANCE 248.12,MASTERCARD OPERATIONS AND MAINTENANCE 131.64,MASTERCARD OPERATIONS AND MAINTENANCE 163.16,MASTERCARD OPERATIONS AND MAINTENANCE 77.29,MASTERCARD TIRES 47.46,MASTERCARD SHOP SUPPLIES 375.57,MASTERCARD SHOP SUPPLIES 24.37,MASTERCARD VEHICLE REPAIR 84.23,MASTERCARD VEHICLE REPAIR 351.22,MASTERCARD VEHICLE REPAIR 179.8,MASTERCARD WW LAB/TESTING 270,MASTERCARD ADVERTISING 967.85,MASTERCARD TUITION & REGISTRATION 400,MASTERCARD TRAVEL 25.21,MASTERCARD TRAVEL 15,MASTERCARD FIRE PREVENTION 54.71,MASTERCARD FIRE PREVENTION 117.22,MASTERCARD SUPPLIES 402.93,MASTERCARD SUPPLIES 19.98,MASTERCARD FIRE PREVENTION 14.6,MASTERCARD UNIFORMS 153.3,MASTERCARD FIRE PREVENTION 219.9,MASTERCARD FIRE EQUIPMENT MAINTENANCE 42.41,MASTERCARD FIRE PREVENTION 359.1,MASTERCARD FIRE EQUIPMENT MAINTENANCE 69.09,MASTERCARD SUPPLIES 97.23,MASTERCARD BUILDING MAINTENANCE 54.88,MASTERCARD SUPPLIES 108,MASTERCARD FIRE EQUIPMENT MAINTENANCE 12.89,MASTERCARD SUPPLIES 86.91,MASTERCARD SUPPLIES 43.28,MASTERCARD SUPPLIES 65.85,MASTERCARD FUEL 44.92,MASTERCARD COMMUNITY DEVELOPMENT 119.99,MASTERCARD COMMUNITY DEVELOPMENT 41.1,MASTERCARD COMMUNITY DEVELOPMENT 621,MASTERCARD COMMUNITY DEVELOPMENT 198.34,MASTERCARD COMMUNITY DEVELOPMENT 85.5,MASTERCARD BUILDING MAINTENANCE 130.79,MASTERCARD SUPPLIES 499.99,MASTERCARD BUILDING MAINTENANCE 136.98,MASTERCARD BUILDING MAINTENANCE 31.58,MASTERCARD TELEPHONE & INTERNET 1159.49,MASTERCARD TRAVEL 512.28,MASTERCARD TRAVEL 40,MASTERCARD TELEPHONE & INTERNET 1798,MASTERCARD TELEPHONE & INTERNET 1755.66,MASTERCARD WATER UTILITY BILLING 698.85,MASTERCARD TELEPHONE & INTERNET 1332,MASTERCARD SUPPLIES 9.85,MASTERCARD SUPPLIES 15.98,MASTERCARD SUPPLIES 27.96,MASTERCARD SHOP SUPPLIES 24.98,MASTERCARD VEHICLE REPAIR 31.99,MASTERCARD VEHICLE REPAIR 196.71,MASTERCARD TUITION & REGISTRATION 230,MASTERCARD TUITION & REGISTRATION 249,MASTERCARD SUPPLIES 112.27,MASTERCARD SUPPLIES 29.69,MASTERCARD BUILDING MAINTENANCE

520.5, MASTERCARD TURF & GROUNDS MAINTENANCE 947.89, MASTERCARD BUILDING MAINTENANCE 41.3, MASTERCARD WW-OPERATIONS & MAINTENANCE 364.94, MASTERCARD FIRE PREVENTION 126.82, MASTERCARD SUPPLIES 2394.51, MASTERCARD SUPPLIES 26.88, MASTERCARD SUPPLIES - 200.39, MASTERCARD FUEL -0.3, MASTERCARD SUPPLIES -2.19, PART-TIME WAGES CEMETERY 1832.00, MUNICIPAL COURT 1134.00.

Motion made by Councilmember White, Seconded by Council Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

7. UNFINISHED BUSINESS (ACTION ITEMS)

- A. Approve Ordinance 2023-4 on Third Reading - An Ordinance Vacating a Partial Alley located in the JI Patten Addition Adjacent to 473 South 4th.

Motion made by Councilmember Larsen, Seconded by Councilmember J Hahn. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

8. NEW BUSINESS (ACTION ITEMS)

- A. Approve Resolution 1317 Setting Forth Greenhouse Gas Emission Goals For the Years Ending in 2030 and 2040.

Councilmember White moved to approve Resolution 1317, Seconded by Councilmember Stuble.

Councilmember White recognized that one of the top strategic plan priorities the Council established was building and energy efficiency. The Energy and Environment Task Force has brought the Council numerous projects to address building efficiency which allows the City to be more efficient with its funds. The City will need additional funds to continue to provide updated infrastructure and largely will be dependent on grants. She would like to amend this resolution to include an 80% emissions reduction by 2050. Councilmember White made a motion to amend the Resolution to include 80% emissions reduction by 2050, Seconded by Councilmember Stuble.

DISCUSSION:

Councilmember Stuble commented that the Council has three goals, 2030, 2040, and 2050, which will make us much more competitive in the grants that we're pursuing to chase after these energy efficiency dollars, and it will make us have a much more standardized type of goal. She solicited staff perspective on adding that 2050, 80% by 2050. Assistant Mayor Rajean Strube Fossen added that this topic was discussed at the weekly staff meeting, and the staff was in support of adding a 2050 goal, and at that time She reminded everyone there is a clause in the resolution that says every five years that this could be updated and amended.

Councilmember D Hahn stated he is not against it. However, he is concerned that grants have strings attached, which take the power away from the people who want to make the decisions. He is also bothered by the possibility that if this passes, this Council will do whatever it is and take things away from infrastructure needs. He believes the City needs to go in a different direction concerning the carbon footprint and consider the big picture. He is not totally against this resolution appears extreme to him.

Councilmember J Hahn inquired if the City receives a lot of complaints about building efficiency compared to the streets. Councilmember White commented as a Council we agreed on this as a way of being better stewards of taxpayer dollars in terms of our general fund. Infrastructure for the streets comes out of a different budget. Our street repair is done by the 1% improvement for the roads.

Councilmember Stuble commented that being more competitive for the energy efficiency grants saving dollars in the long run, and those are dollars that the City can spend on infrastructure projects. The infrastructure problems that we're addressing and target setting for greenhouse gas emissions is integrated into moving us forward in a direction that's positive for the City. She commented that 60 citizens have spoken up in support, and less than 10 have spoken up in opposition.

Mayor Richardson called for the question on the amendment. Councilmembers voting Yae to amend the resolution and include greenhouse gas emission goals of 80% reduction by 2025: Larsen, White, D Hahn, Cox, Stuble, Mayor Richardson. Councilmembers voting Nay: J Hahn. Motion passes.

Mayor Richardson called for the question. To approve Resolution 1317 Setting Forth Greenhouse Gas Emission Goals For the Years Ending in 2030, 2040, and 2050. Councilmembers voting Yea: Larson, White, Cox, Stuble, and Mayor Richardson. Councilmembers voting Nay: D Hahn and J Hahn. Motion passes.

B. Approve LEDA's recommendations for LIFT program funding.

Radiant Wellness- Motion made by Councilmember Stuble to approve LEDA's recommendation to fund Radiant Wellness's request of \$10,096, seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. Councilmembers voting Nay: D Hahn and J Hahn. Motion passed.

Rising Star Gymnastics- Motion made by Councilmember White to approve LEDA's recommendation to fund Rising Star Gymnastics' request of \$28,500, Seconded by Councilmember Larsen. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. D Hahn and J Hahn. Motion passed.

Historical Lander High School Building Restoration- Motion made by Councilmember Stuble to approve LEDA's recommendation to fund the Historical Lander High School Building Restoration for \$37,500, seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. D Hahn and J Hahn. Motion passed.

Onsite Laundry and Showers- Motion made by Councilmember White to approve LEDA's recommendation not to fund Onsite Laundry and Showers request, seconded by Council member J Hahn. Councilmembers Voting Yea: Larsen, White, Cox, Stuble, and Mayor Richardson. D Hahn and J Hahn. Motion passed.

C. Approve LEDA's proposal to suspend the LIFT program.

Eric Andrews explained that there is no economic development plan, no goals established or priority. LEDA is requesting the LIFT program be suspended to provide an opportunity for develop an economic development plan and goals. Discussion ensued concerning the tax, the amount of time both LIFT and LEDA volunteers provide as well as whether this would be changing the rules "mid-stream".

Motion made by Councilmember Larsen, Seconded by Councilmember White. Councilmembers Voting Yea: Larsen, White, D Hahn, and J Hahn. Councilmembers voting nay: Cox, Stuble, and Mayor Richardson. Motion passes.

D. Approve and Authorize the Mayor to sign Paymerang Master Services Agreement

Motion made by Councilmember White, Seconded by Council Stuble. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

E. Approve and authorize the Mayor to sign Change Order number 2 for the LND - 2023 Pavement Maintenance Project increasing the local cost by \$84.40 for adding a temporary marking to Bid Schedule 2A for black paint around the helipad marking.

Motion made by Councilmember White, Seconded by Council J Hahn Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

F. Approve and Authorize the Mayor to sign the new Lease Agreement with the Lander Golf Course.

Motion made by Councilmember Larsen, Seconded by Council J Hahn Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

9. EXECUTIVE SESSION-potential land acquisition

Motion to Enter Executive Session made by Councilmember Larsen, Seconded by Council White. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously. Executive Session entered at 7:29 PM.

Motion to Exit Executive Session made by Councilmember White, Seconded by Councilmember Stuble. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn, and Mayor Richardson. Motion passed unanimously. Exited Executive Session at 7:42 PM.

10. ADJOURNMENT

Motion made by Councilmember White, Seconded by Council Larsen. Councilmembers Voting Yea: Larsen, White, D Hahn, Cox, Stuble, J Hahn and Mayor Richardson. Motion passed unanimously.

Being no further business to come before the Council, the meeting was adjourned at 7:45 PM.

The City of Lander

ATTEST:

By: _____
Monte Richardson,
City of Lander Mayor

Rachelle Fontaine, City Clerk

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal-opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.

71 CONSTRUCTION CO	Add Asphalt Trucking Invoice for Paving this su	4,180.00
Total 71 CONSTRUCTION CO (2):		4,180.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,230.00
Total ADAM E PHILLIPS ATTORNEY AT LAW (666):		4,460.00
ALEXANDER EXCAVATION	Snow Plowing Invoice	8,280.00
Total ALEXANDER EXCAVATION (21):		8,280.00
ALSCO	Community Center Linens	306.43
ALSCO	Community Center Linens	34.00
ALSCO	Community Center Linens	88.80
Total ALSCO (917):		429.23
AMERICAN ROAD MAINTENANCE INC	Seal coat and marking project	10,024.87
AMERICAN ROAD MAINTENANCE INC	Seal coat and Main	1,413.98
Total AMERICAN ROAD MAINTENANCE INC (1412):		11,438.85
AMERI-TECH EQUIPMENT CO	Control harness	173.81-
Total AMERI-TECH EQUIPMENT CO (29):		173.81-
APEX SURVEYING INC	WYDOT Legal Description for Quiet Title	4,975.00
Total APEX SURVEYING INC (1238):		4,975.00
ARCHIVE SOCIAL INC	Archive Social payment for 2024 Calendar Year	5,990.00
Total ARCHIVE SOCIAL INC (1356):		5,990.00
ARDURRA GROUP INC	Survey and Engineering 1st Street Plat	7,628.26
Total ARDURRA GROUP INC (1390):		7,628.26
ATLAS ROOFING	new roof on baseball storage building	6,263.47
Total ATLAS ROOFING (1388):		6,263.47
BADGER METER INC	Beacon Mobile Hosting	1,404.80
Total BADGER METER INC (44):		1,404.80
BOYLE ELECTRIC	Community Center Parking Lot Lights	2,550.00
BOYLE ELECTRIC	Community Center LED Driver	113.73
Total BOYLE ELECTRIC (1229):		2,663.73
BRODIE EXCAVATION	Snow Hauling	2,860.00
Total BRODIE EXCAVATION (1115):		2,860.00
CASELLE INC	Escrow	200.00

Total CASELLE INC (86):		200.00
CASPER STAR TRIBUNE	RFP Table Mountain Living Advertisement	518.56
Total CASPER STAR TRIBUNE (745):		518.56
CENTRAL BANK & TRUST	Ice Rink Start Up Cash 2023-2024 Season	500.00
Total CENTRAL BANK & TRUST (96):		500.00
CHILD DEVELOPMENT SVCS	1/2 Recipient	17,089.23
Total CHILD DEVELOPMENT SVCS (1403):		17,089.23
CITY PLUMBING & HEATING INC	Community Center Heater Regulator Replacem	848.56
Total CITY PLUMBING & HEATING INC (105):		848.56
CIVICPLUS	Municode annual software	1,700.00
Total CIVICPLUS (1226):		1,700.00
COWBOY SUPPLY HOUSE	Community Center Cleaning Supplies	54.84
COWBOY SUPPLY HOUSE	Community Center Cleaning Supplies Credit	85.12-
Total COWBOY SUPPLY HOUSE (121):		30.28-
DORSETT TECHNOLOGIES INC	Two depth sensors for filter depth reading.	3,887.32
Total DORSETT TECHNOLOGIES INC (1149):		3,887.32
DOWL	monthly statement for Popo Agie River pathway	18,850.27
Total DOWL (147):		18,850.27
DRUG TESTING SERVICES LLC	employee screening	645.00
Total DRUG TESTING SERVICES LLC (148):		645.00
ERDMAN COMPANY	Bidding services for TMLC per contract	8,995.23
Total ERDMAN COMPANY (1282):		8,995.23
FERGUSON ENTERPRISES INC	Megaflange for sleeve valve replacement	1,402.83
FERGUSON ENTERPRISES INC	Parts for sleeve valve replacement	349.80
FERGUSON ENTERPRISES INC	12" leak band	830.00
Total FERGUSON ENTERPRISES INC (553):		2,582.63
FLEX SHARE BENEFITS	Flex Share Admin Fee Dec2023	128.28
FLEX SHARE BENEFITS	Flex Share Admin Fee Dec2023	128.27
Total FLEX SHARE BENEFITS (173):		256.55
FREMONT CHEVROLET-GMC	Door latch lock	232.43
Total FREMONT CHEVROLET-GMC (179):		232.43
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	18,232.83

FREMONT COUNTY TREASURER	Dispatch - Police & Fire	518.58
Total FREMONT COUNTY TREASURER (190):		18,751.41
GUBANICH, MATTHEW	1/2 Recipient - Final	4,817.25
Total GUBANICH, MATTHEW (1363):		4,817.25
HAMILTON LAND SURVEYING INC	Lander GC Boundary Survey	340.00
Total HAMILTON LAND SURVEYING INC (1265):		340.00
HDR ENGINEERING INC	Buena Vista Waterline Design	6,750.00
HDR ENGINEERING INC	Buena Vista Engineering	20,102.34
HDR ENGINEERING INC	Lander Wastewater Rate Impact Study	3,430.00
HDR ENGINEERING INC	Wastewater Masterplanning	3,820.00
HDR ENGINEERING INC	Buena Vista Final Design	33,787.50
HDR ENGINEERING INC	Baldwin Creek Intersection Study	11,781.25
HDR ENGINEERING INC	Baldwin Creek Intersection Study - Conceptual	1,560.00
Total HDR ENGINEERING INC (994):		81,231.09
HERMANSKY FAMILY TRUST	final payments for City park expansion property	175,000.00
Total HERMANSKY FAMILY TRUST (1351):		175,000.00
HOMETOWN OIL	OIL	144.00
Total HOMETOWN OIL (230):		144.00
INBERG MILLER ENGINEERS	Dillon Park Groundwater Evaluation	8,313.15
Total INBERG MILLER ENGINEERS (1239):		8,313.15
INQUIREHIRE	Background screening	256.80
Total INQUIREHIRE (1087):		256.80
LANDER MEDICAL CLINIC	employee health fair	197.00
Total LANDER MEDICAL CLINIC (292):		197.00
LANDER RECYCLE LLC	Recycling July to December 2023	180.00
Total LANDER RECYCLE LLC (1355):		180.00
LANDER SENIOR CITIZENS CENTER	Nov2023 Building Maintenance	683.60
Total LANDER SENIOR CITIZENS CENTER (296):		683.60
LONG BUILDING TECHNOLOGIES INC	Community Center HVAC issues	6,027.65
LONG BUILDING TECHNOLOGIES INC	Community Center Heater in Storage Room	1,386.45
Total LONG BUILDING TECHNOLOGIES INC (1295):		7,414.10
LOZIER, TERESA	Janitorial services	475.00
LOZIER, TERESA	Janitorial services	475.00
Total LOZIER, TERESA (995):		950.00

MAMAW'S KITCHEN LLC	remainder of christmas party catering	2,654.40
Total MAMAW'S KITCHEN LLC (1405):		2,654.40
MASA	MASA - Stahley & Waugh	456.00
Total MASA (1167):		456.00
MASTERCARD	Sockets and wrenches for mag meter installatio	221.10
MASTERCARD	net for sewer ponds	89.72
MASTERCARD	API Service	20.00
MASTERCARD	Spectrum - Fiber Nov2023	449.50
MASTERCARD	Spectrum - Fiber Nov2023	449.50
MASTERCARD	Employee benefit	795.24
MASTERCARD	Building supplies	302.26
MASTERCARD	SIM cards	29.98
MASTERCARD	Charger - Mayor	24.99
MASTERCARD	Registration to WAM	260.00
MASTERCARD	Nitrle gloves for PD and waste toner cart for prin	185.29
MASTERCARD	OSHA CLASS FOOD	84.78
MASTERCARD	osha class supplies	60.41
MASTERCARD	Safety Glasses	39.67
MASTERCARD	Cash Back Reward	6.40-
MASTERCARD	Supplies	12.39
MASTERCARD	November 2nd set of BacT samples	60.00
MASTERCARD	safety glasses	37.99
MASTERCARD	at a glance calendars, desk calendar, sticky not	100.26
MASTERCARD	Storage	40.00
MASTERCARD	New Hard Drive PW Laptop	229.99
MASTERCARD	supplies for xmas party from cash donations	63.67
MASTERCARD	fasteners for console	7.34
MASTERCARD	Prof fees	20.00
MASTERCARD	desk calendar and usb cord	45.86
MASTERCARD	Support	90.01
MASTERCARD	oil for the paper shredder	19.19
MASTERCARD	Vise block for AR15	47.49
MASTERCARD	replacement cell phone case and power distribu	53.85
MASTERCARD	ear plug dispenser for old plant	82.00
MASTERCARD	Ear muffs and ear plugs	22.90
MASTERCARD	Ear muffs and ear plugs	115.10
MASTERCARD	Replacement Cell Phone Case	12.95
MASTERCARD	planners, batteries	124.45
MASTERCARD	Battery jumper cables	69.98
MASTERCARD	pipe wrap around	29.95
MASTERCARD	pipe wrap around	45.77
MASTERCARD	ink for front counter printer	107.78
MASTERCARD	Table Mountain Living Community folders and fl	147.50
MASTERCARD	pledge cards and envelopes for TMLC	316.31
MASTERCARD	Vehicle Inventory and Trespass forms	349.44
MASTERCARD	Water Bills and Additional Sheets - EPA	1,029.89
MASTERCARD	employee benefit	56.07
MASTERCARD	Fire Department meeting	52.14
MASTERCARD	December 1st set of BacT samples	75.00
MASTERCARD	Prof fee - LCC	199.00
MASTERCARD	Fuel to fill up rental car before returning	19.44
MASTERCARD	Supplies	25.56
MASTERCARD	Supplies	27.24
MASTERCARD	Supplies	105.99
MASTERCARD	Stainless steel washers for mag meter installati	344.12
MASTERCARD	AWS stacker	19.35

MASTERCARD	Arm rest and mic holder	111.88
MASTERCARD	Rural water supplies	130.64
MASTERCARD	Install Lock on Cash Drawer	93.75
MASTERCARD	advertising	2,925.25
MASTERCARD	Diesel additive for cemetery and airport	218.14
MASTERCARD	Electrical work on sleeve valve, old plant heat a	2,867.41
MASTERCARD	Forms	480.00
MASTERCARD	Renewal	110.00
MASTERCARD	WAM	260.00
MASTERCARD	Supplies	327.89
MASTERCARD	Supplies	1,745.00
MASTERCARD	Supplies	1,745.00
MASTERCARD	Meeting supplies	39.94
MASTERCARD	Forge for fabrication	206.77
MASTERCARD	Plat Recording Fees	259.00
MASTERCARD	Phone All Depts	25.76
MASTERCARD	Phone All Depts	113.90
MASTERCARD	Phone All Depts	238.90
MASTERCARD	Phone All Depts	249.40
MASTERCARD	Phone All Depts	290.15
MASTERCARD	Light bulbs for City Hall Exterior	51.97
MASTERCARD	Terminix bi annual spray at City Hall and LCCC	500.00
MASTERCARD	Office supplies	26.45
MASTERCARD	Mini actuator for S-54 Snowblower	145.60
MASTERCARD	Misc parts for Water shop for Barricade Racks a	45.70
MASTERCARD	outdoor volleyball net and steel basketball net	565.99
MASTERCARD	steel basketball net	50.99
MASTERCARD	Personal purchase made on city card by mistak	309.78
MASTERCARD	Peloton Monthly Membership	44.00
MASTERCARD	Employee benefit	71.41
MASTERCARD	Filters	28.99
MASTERCARD	Vehicle vinyl repair LP 26 and LP 13	685.00
MASTERCARD	Legacy Gifts for Holiday Party	133.00
MASTERCARD	Hotel for NORT Certification	363.00
MASTERCARD	Trash Collection Nov2023	143.17
MASTERCARD	Trash Collection Nov2023	149.92
MASTERCARD	Trash Collection Nov2023	1,781.57
MASTERCARD	Google Workspace Nov2023	666.00
MASTERCARD	Google Workspace Nov2023	666.00
MASTERCARD	L23-01916 evidence to Wy crime lab	6.30
MASTERCARD	Sex Assault case report and audio from 2017 se	6.18
MASTERCARD	Gun vise	119.99
MASTERCARD	Toner for printer in Public Works	25.89
MASTERCARD	Stihl vac blower	314.98
MASTERCARD	misc supplies and tyvec for ice rink	367.60
MASTERCARD	batteries, hand soap, cleaner, misc supplies	36.60
MASTERCARD	Fentanyl test kits	90.05
MASTERCARD	Forms	80.00
MASTERCARD	Quarterly TOC Water Samples	108.00
MASTERCARD	November Wastewater Testing	319.00
MASTERCARD	November Wastewater Testing	254.00
MASTERCARD	November Wastewater Testing	319.00
MASTERCARD	November Wastewater Samples	319.00
MASTERCARD	Wastewater Testing	301.00
MASTERCARD	Radio mic ear piece	102.91
MASTERCARD	fuel for Governors forum travel	20.00
MASTERCARD	fuel for Governors forum travel	20.00
MASTERCARD	Containers	17.95
MASTERCARD	Office supplies	349.00
MASTERCARD	mints for council meetings	9.45

MASTERCARD	Scanner checks	750.00
MASTERCARD	Supplies	44.70
MASTERCARD	fuel for Governors forum	40.00
MASTERCARD	postage for LCCC brochures for travel centers	19.10
MASTERCARD	3 Chargers	110.97
MASTERCARD	business amazon prime	179.00
MASTERCARD	Shop supplies	24.98
MASTERCARD	Backup Internet for the Water Treatment Plant	110.34
MASTERCARD	Phone case - Mayor	31.64
MASTERCARD	Items for holiday party for kids table and activitie	135.75
MASTERCARD	Pry-bars	179.98
MASTERCARD	work gloves	17.98
MASTERCARD	1 7/8"" combo wrench	52.12
MASTERCARD	Items to install the center console	42.76
MASTERCARD	new battery for plow truck	148.93
MASTERCARD	Snacks During Safety Training Class	31.52
MASTERCARD	Kenny Stigers to Desert Snow training	719.97
MASTERCARD	Hotel on trip to inspect dump truck	97.45
MASTERCARD	Postage for Phone from DCI L23-02478	8.05
MASTERCARD	scope and locate sewer on upper restroom city	145.00
MASTERCARD	Toner	96.89
MASTERCARD	Supplies	52.05
MASTERCARD	Flammable liquid safety cabinet	1,363.76
MASTERCARD	Cogged v belt for filter blowers	375.12
MASTERCARD	Leadership book L1	49.95
MASTERCARD	Chain oil ,Bucket brush	39.52
MASTERCARD	Flight for Dump Truck-eventually refunded	1,407.93
MASTERCARD	fix sprinkler line on Popo Agie water line project	23.90
MASTERCARD	insulated leather work gloves	14.39
MASTERCARD	marker paint, number stickers for barricades	18.86
MASTERCARD	Big Snow blower bolts	26.96
MASTERCARD	Flight	426.00
MASTERCARD	Safety vests	800.44
MASTERCARD	padlock for digital sign by museum	19.79
MASTERCARD	Vonage Nov2023	877.83
MASTERCARD	Vonage Nov2023	877.83
MASTERCARD	Rental car	59.90
MASTERCARD	OCT2023 Spectrum Control Acct	11.57
MASTERCARD	OCT2023 Spectrum Control Acct	114.01
MASTERCARD	OCT2023 Spectrum Control Acct	129.98
MASTERCARD	OCT2023 Spectrum Control Acct	129.99
MASTERCARD	OCT2023 Spectrum Control Acct	129.99
MASTERCARD	OCT2023 Spectrum Control Acct	129.99
MASTERCARD	OCT2023 Spectrum Control Acct	129.99
MASTERCARD	OCT2023 Spectrum Control Acct	129.99
MASTERCARD	OCT2023 Spectrum Control Acct	259.98
MASTERCARD	Snap ring on Fields card	24.88
MASTERCARD	Food for DUI Team Event	81.60
MASTERCARD	Advanced Supervision Class for Trent Maus	1,100.00
MASTERCARD	Oil for snowblower	5.93
MASTERCARD	pex fittings for fire suppression system	26.08
MASTERCARD	Hydraulic Fluid for plant snow plow	71.36
MASTERCARD	Heating supplies for caustic soda room (main h	214.78
MASTERCARD	Snowblower and bathroom spray	1,407.57
Total MASTERCARD (327):		42,785.28
MIDLAND IMPLEMENT CO	Deck chambers, bushings	2,160.96
MIDLAND IMPLEMENT CO	Left in chamber	355.85

Total MIDLAND IMPLEMENT CO (341):		2,516.81
MISC ONE TIME VENDOR	NONCONFORMING REFUND	250.00-
MISC ONE TIME VENDOR	NONCONFORMING REFUND	250.00
Total MISC ONE TIME VENDOR (342):		.00
NAPA AUTO PARTS - LANDER	Jack for R4	92.20
NAPA AUTO PARTS - LANDER	Bearings for RPM snowblower!	227.84
NAPA AUTO PARTS - LANDER	Outside door handle	47.59
NAPA AUTO PARTS - LANDER	Battery	166.93
NAPA AUTO PARTS - LANDER	Brake cleaner	84.96
NAPA AUTO PARTS - LANDER	Tire patches and plugs	50.75
NAPA AUTO PARTS - LANDER	Filters	118.85
Total NAPA AUTO PARTS - LANDER (353):		789.12
ONE CALL OF WYOMING	dig tickets for Nov 2023	41.25
Total ONE CALL OF WYOMING (374):		41.25
PERFECT POWER INC	Tad and Jake Bypassing air handlers for Tecia i	522.50
PERFECT POWER INC	Golf Course Electrical Work	1,324.41
PERFECT POWER INC	Main Street Lighting Repair	570.00
PERFECT POWER INC	Golf Course Electrical	104.00
PERFECT POWER INC	City Hall Canopy Light	295.15
Total PERFECT POWER INC (762):		2,816.06
POPO AGIE CONSERVATION DISTRICT	2024 Garden Expo sponsorship	200.00
Total POPO AGIE CONSERVATION DISTRICT (747):		200.00
POSTMASTER	Postage for machine	5,000.00
Total POSTMASTER (399):		5,000.00
QUADIENT INC	Postage	1,000.00
Total QUADIENT INC (1189):		1,000.00
RAMKOTA HOTEL & CONFERENCE CENTER	One night lodging for WWQ Conference	90.00
Total RAMKOTA HOTEL & CONFERENCE CENTER (953):		90.00
RAPID FIRE PROTECTION	Repairing backflow preventer that was leaking a	2,495.00
Total RAPID FIRE PROTECTION (1233):		2,495.00
REWORX	Automations for City of Lander	3,780.00
REWORX	Automations for City of Lander	3,780.00
Total REWORX (1347):		7,560.00
RIVER OAKS COMMUNICATIONS CORP	Franchise Attorney	3,200.00
Total RIVER OAKS COMMUNICATIONS CORP (1402):		3,200.00
ROCKY MOUNTAIN FIRE SYSTEMS	Annual Fire Alarm System Inspection	235.00

Total ROCKY MOUNTAIN FIRE SYSTEMS (1410):		235.00
ROCKY MOUNTAIN POWER	Electricity - All Depts	2,887.10
ROCKY MOUNTAIN POWER	Electricity - All Depts	316.74
ROCKY MOUNTAIN POWER	Electricity - All Depts	1,102.10
ROCKY MOUNTAIN POWER	Electricity - All Depts	3,694.31
ROCKY MOUNTAIN POWER	Electricity - All Depts	446.63
ROCKY MOUNTAIN POWER	Electricity - All Depts	144.47
ROCKY MOUNTAIN POWER	Electricity - All Depts	3,925.96
ROCKY MOUNTAIN POWER	Electricity - All Depts	2,946.05
Total ROCKY MOUNTAIN POWER (435):		15,463.36
ROCKY MOUNTAIN PRE-MIX	road base	2,063.64
Total ROCKY MOUNTAIN PRE-MIX (436):		2,063.64
SAFETY SUPPLY & SIGN COMPANY	Snow and Stop signs	2,421.93
Total SAFETY SUPPLY & SIGN COMPANY (1409):		2,421.93
SENTINEL SECURITY	Door repair	47.50
Total SENTINEL SECURITY (1135):		47.50
SIMPLIFILE	electronic recording	99.00
Total SIMPLIFILE (1192):		99.00
STOTZ EQUIPMENT	Front and rear brakes	16,003.85
STOTZ EQUIPMENT	Brakes and Front axle disconnect	2,376.76
Total STOTZ EQUIPMENT (824):		18,380.61
STRIKE CONSULTING GROUP	McFarland Drive Engineering	1,450.00
STRIKE CONSULTING GROUP	FEMA Closeout Memo	3,633.75
STRIKE CONSULTING GROUP	Planset for Fremont Street Drain	5,473.75
Total STRIKE CONSULTING GROUP (1112):		10,557.50
SUMMIT WEST CPA GROUP P.C.	Nov2023 IT Services	297.50
SUMMIT WEST CPA GROUP P.C.	Nov2023 IT Services	297.50
Total SUMMIT WEST CPA GROUP P.C. (1328):		595.00
SWEETWATER AIRE	Community Center Keg Cooler Repair	1,710.34
Total SWEETWATER AIRE (484):		1,710.34
TEAM LABORATORY CHEM LLC	lift station degreaser	3,178.00
Total TEAM LABORATORY CHEM LLC (493):		3,178.00
THE LANDER LLC	1/2 Recipient	47,078.68
Total THE LANDER LLC (1318):		47,078.68
TWEEDS WHOLESALE CO.	concessions start up	269.01

Total TWEEDS WHOLESALE CO. (523):		269.01
WALLER, TECIA	Maintenance LCCC	3,500.00
Total WALLER, TECIA (1333):		3,500.00
WAM - WCCA	WAM Registration	260.00-
Total WAM - WCCA (546):		260.00-
WAMCO LAB INC.	toxicity testing	2,300.00
Total WAMCO LAB INC. (548):		2,300.00
WATER REFUNDS	REFUND - WATER	168.48
WATER REFUNDS	REFUND - WATER	200.00
WATER REFUNDS	REFUND - WATER	200.00-
WATER REFUNDS	REFUND - WATER	200.00
Total WATER REFUNDS (552):		368.48
WDEQ/WQD	2024 Airport Fuel Tank Storage	400.00
Total WDEQ/WQD (1088):		400.00
WHITING LAW PC	Dec2023 Services	150.00
Total WHITING LAW PC (564):		150.00
WILLIAM H SMITH & ASSOC	Lincoln Street Finalize Bid Docs	2,306.00
WILLIAM H SMITH & ASSOC	Baldwin Creek School Design	525.00
WILLIAM H SMITH & ASSOC	Lincoln Steet Final Plans and Specs	10,450.00
Total WILLIAM H SMITH & ASSOC (1058):		13,281.00
WWC ENGINEERING	Welf Field Engineering	16,750.13
WWC ENGINEERING	Wells Engineering	957.50
Total WWC ENGINEERING (1326):		17,707.63
WWQPCA	membership dues	150.00
Total WWQPCA (591):		150.00
WYDOT - FUEL TAX DIVISION	License renewal	50.00
WYDOT - FUEL TAX DIVISION	Fuel License Renewal Application	50.00
Total WYDOT - FUEL TAX DIVISION (1358):		100.00
WYOMING ASSN OF FIRE MARSHALS	Membership dues	25.00
Total WYOMING ASSN OF FIRE MARSHALS (597):		25.00
WYOMING ASSN. OF MUN.	WAM Registration	260.00
Total WYOMING ASSN. OF MUN. (599):		260.00
WYOMING MACHINERY CO.	Bits for motor graders re stock	4,021.25
WYOMING MACHINERY CO.	Cutting bits for motor grader re stock	27,501.65

Section 11, Item B.

CITY OF LANDER

Invoice Register - Council - Paper
Input Dates: 12/13/2023 - 1/9/2024Page: 10
Jan 04, 2024 06:20PM

WYOMING MACHINERY CO.	Cutting bits for motor graders re stock	4,021.25
Total WYOMING MACHINERY CO. (610):		35,544.15
WYOMING RETIREMENT SYSTEM	Firefighter retirement	618.75
Total WYOMING RETIREMENT SYSTEM (614):		618.75
WYOMING TAXPAYERS ASSN.	2024 Membership Dues	195.00
Total WYOMING TAXPAYERS ASSN. (617):		195.00
Grand Totals:		662,996.93

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

22

Part time employee gross wages by department for the pay period 11/19/2023 – 12/18/2023

Municipal Court = \$1278.00

(7/23)

NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Mgr:		/ /

To be completed by City / Town / County Clerk

License Fees: Annual Fee: \$ 41.67 Prorated Fee: \$ _____ Transfer Fee: \$ _____ Publishing Fee: \$ 55.00

Local License #: #2 Microbrewery Date filed with clerk: 12 / 18 / 2023

Advertising Dates: (2 Consecutive Weeks Prior to Hearing) 12/20/2023 & 12/27/2023

Public Hearing Date: 1 / 9 / 2024

Publishing Fee Direct Billed to Applicant:

License Term: 1 / 10 / 2024 Through 2 / 20 / 2024
Month Day Year Month Day Year

LICENSING AUTHORITY: Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): PUSHROOT LAGERHAUS LLC

Doing Business As (DBA) / Trade Name: PUSHROOT BREWING COMPANY

Building to be licensed / Building Address: 595 MAIN ST.
(Address Number, and Suite or Unit Number, and Street or Road Name)

LANDER WV 82520 FREMONT
City State Zip County

Local Mailing Address: 290 ROBERTS RD
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)

LANDER WV 82520 FREMONT
City State Zip County

Local Business Telephone Number: 307 488 8404 Fax Number: _____

Business E-Mail Address: info@pushrootbrewing.com

Business Primary Contact: MATTHEW GRUBENICAT
First Name Last Name

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input checked="" type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION <input type="checkbox"/> TRANSFER OF OWNERSHIP <input type="checkbox"/> ASSIGNMENT LETTER MUST BE ATTACHED FORMERLY HELD BY: _____	<input checked="" type="checkbox"/> CITY / TOWN OF: <u>LANDER</u> <input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP <input type="checkbox"/> LLP <input type="checkbox"/> LLLP <input checked="" type="checkbox"/> LLC <input type="checkbox"/> LC <input type="checkbox"/> CORPORATION (INC) <input type="checkbox"/> POLITICAL SUBDIVISION <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____

TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)

<input type="checkbox"/> RETAIL LIQUOR LICENSE PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE) <input type="checkbox"/> ON-PREMISE BAR <input type="checkbox"/> OFF-PREMISE PACKAGE STORE <input type="checkbox"/> ON & OFF PREMISE BAR & PACKAGE STORE	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE LIMITED RETAIL LIQUOR LICENSE (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input checked="" type="checkbox"/> MICROBREWERY PERMIT <input type="checkbox"/> WINERY PERMIT <input type="checkbox"/> MANUFACTURER SATELLITE PERMIT <input type="checkbox"/> WINERY SATELLITE PERMIT <input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT <input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
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SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)

<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) <input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f)) <input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f))	<input type="checkbox"/> RESORT (W.S. 12-4-401(iv) / 12-5-201(f)) <input type="checkbox"/> GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f)) <input type="checkbox"/> Other: _____
--	--

OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))

<input checked="" type="checkbox"/> FULL TIME <input type="checkbox"/> SEASONAL <input type="checkbox"/> NON-OPERATIONAL / PARKED	MONTHS OF OPERATION from _____ to _____ <input checked="" type="checkbox"/> All Year (Jan-Dec) DAYS OF WEEK OF OPERATION from _____ to _____ <input checked="" type="checkbox"/> Every Day (Mon-Sun) HOURS OF OPERATION from <u>11:00</u> to <u>02:00</u> <input type="checkbox"/> 24 Hours a Day
---	---

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building.
- (b) The Applicant **LEASES** the licensed building.

YES (own)
 YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

(i) Lease term expiration date; located on page 1 paragraph 3

Note: The lease term **MUST** continue at least through the term of the liquor license or permit

(ii) **Sales** provision for alcoholic or malt beverages: located, on page 5 paragraph 1

Note: The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

(a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building?

YES NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 -

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? YES NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? YES NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? YES NO
- (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)

Is the licensed building within five (5) miles of an incorporated town or city? YES NO

5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

- (a) Will food and beverage services be contracted or subcontracted? YES NO
- 1. If **YES**, is a copy of the food and beverage contract or lease attached? YES NO

6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? YES NO

7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) YES NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) YES NO
- 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached? YES NO

8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

(a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler? YES NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):

- (a) Does the golf club have more than fifty (50) bona fide members? YES NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? YES NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? YES NO
 - 1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) YES NO
 - 2. If YES, is a copy of the food and beverage contract or lease attached? YES NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? YES NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
- (g) Is a true copy of the club bylaws attached to this application? YES NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) YES NO

13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application)

Table with 8 columns: True and Correct Name, Date of Birth, Residence Address, Residence Phone Number, No. of Years in Corp or LLC, % of Corporate Stock or Ownership Held, and two columns for criminal convictions (a Felony Violation and any Violation).

REQUIRED ATTACHMENTS:

- Checkboxes for required attachments: financial statement, transfer assignment, lease agreements, liquor license permits, contract agreements, and club bylaws.

OATH OR VERIFICATION

Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers. W.S. 12-4-102(b)

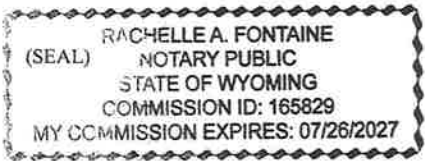
Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
COUNTY OF Fremont) SS.

Signed and sworn to before me on this 18th day of DECEMBER, 2023 that the facts alleged in the foregoing instrument are true by the following:

- 1) Matthew Paul Gubanich (Signature, Printed Name, Title: LLC member)
2)
3)
4)
5)

Witness my hand and official seal: [Signature of Notary Public] Signature of Notary Public



My commission expires: 07/26/2027

CITY OF LANDER
240 LINCOLN ST
LANDER WY 82520
TELEPHONE 307-332-2870
NOTICE OF APPLICATIONS FOR
LIQUOR LICENSE RENEWALS

Notice is hereby given that the following liquor licensees' have filed an application for renewal in the office of the Clerk of the City of Lander, Wyoming for the following described place and premises, to-wit:

AMERICAN PIZZA PARTNERS LP, PIZZA HUT
670 E MAIN ST, LANDER, WY
SE1/4, SW1/4, SEC 17, T33N, R99W, FREMONT COUNTY, C GENERAL COMMERCIAL

COALTER GROUP LLC, GANNETT GRILL & LANDER BAR
126 MAIN ST, LANDER, WY
LOTS 17-19, BLOCK 16, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

EATERY 223 LLC, LINCOLN STREET BAKERY
223 LINCOLN ST, LANDER, WY
LOT 2 W10 & LOT 3 E 40, ORIGINAL TOWN OF LANDER BLK 17, C GENERAL COMMERCIAL DISTRICT

EL SOL DE MEXICO INC, EL SOL DE MEXICO
453 MAIN ST, LANDER, WY
LOT 5, BLOCK 24, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

ELKS BPO 2317,
492 LINCOLN ST, LANDER, WY
LOT 11, BLK 10, RIVERSIDE ADDITION, O.T. OF LANDER, C GENERAL COMMERCIAL DISTRICT

END ZONE FOOD AND BEVERAGE, LLC
138 N. 7TH ST, LANDER, WY
LOT 11, BLK 13, ORIGINAL TOWN OF LANDER

HAYS FAMILY FOOD TRUCK LLC, HITCHING RACK,
785 E MAIN STREET, LANDER, WY
SEC 20, T33N, R99W, TR IN NEW SHD 2017-1397409

KITCHEN SINKS INC, COWFISH,
148 MAIN ST, LANDER, WY
LOTS 15 & 16, BLOCK 18, ORIGINAL TOWN OF LANDER, C- GENERAL COMMERCIAL DISTRICT

LANDER BREWING COMPANY,
148 MAIN ST, LANDER, WY
LOTS 15 & 16, BLOCK 18, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

LANDER GOLF COURSE,
1 GOLF COURSE DR, LANDER, WY
NW1/4, NE1/4, SEC 19 & 20, T33N, R99W, 6TH P.M., C GENERAL COMMERCIAL DISTRICT

LIK INC, MAVERICK MOTEL RESTAURANT & LOUNGE,
808 MAIN ST, LANDER, WY
LOTS 19 & 20, BLOCK 105, EARL & FARLOW ADDITION, C DISTRICT

LIQUID COURAGE LLC, WYSKEY MOUNTAIN TASTING ROOM
592 MAIN ST STE B, LANDER, WY
LOT 11, ORIGINAL TOWN OF LANDER BLOCK 14, C GENERAL COMMERCIAL DISTRICT

MAVERIK INC, MAVERIK #389,
135 E MAIN ST, LANDER, WY
PT OF SEC 18, T33N, R99W, 6TH P.M. & LOT 2, RIVER PLACE TOWNHOMES, CITY OF LANDER

MIDDLE FORK INC, (THE)
351 MAIN ST, LANDER, WY
LOT 7, BLOCK 23, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL

MINI MART INC, LOAF N JUG #155,
195 W MAIN ST, LANDER, WY
LOTS 9 & 10, BLOCK 21, ORIGINAL TOWN OF LANDER, C GENERAL COMMERCIAL DISTRICT

MR DS FOOD CENTER,
725 MAIN ST, LANDER, WY
LOTS 16 & 17, VACATED ALLEY OF BLOCK 27, EARL & FARLOW ADDITION, C GENERAL COMMERCIAL

MULINO BRISTO, LLC
129 MAIN ST, LANDER, WY
ORIGINAL TOWN OF LANDER, BLK 21, LOTS 3-4 & PART OF LOTS 2 & 5, REPLAT, LOT 2A

OXBRIDGE CORPORATION, OXBOW (THE)
170 E MAIN ST, LANDER, WY
SW1/4, SE1/4, SEC 18, T33N, R99W, 6TH P.M., LOTS 19 & 20, & PT OF 18, C GENERAL COMMERCIAL

SAFEWAY STORES 46 INC, SAFEWAY STORE #2761
1165 MAIN ST, LANDER, WY
NE1/4 NE1/4 OF SEC 13, T33N, R100W, 6TH P.M., CITY OF LANDER, ZONED C-GEN COMM DIST

SILVER SPUR LANES INC, SILVER SPUR LANES
1290 MAIN ST, LANDER, WY
PTN OF LOTS 9 -14, BLOCK, 144, GUSTIN ADDITION, SUNSET ADDITION, C GENERAL COMMERCIAL

SINK & RISE INC, INN AT LANDER,
260 GRAND VIEW DR, LANDER, WY
LOTS 10-16, BLOCK 4, DILLON VISTA SUBDIVISION, CITY OF LANDER, C GENERAL COMMERCIAL DISTRICT

SWEETWATER FOOD & BEVERAGE LLC, ONE STOP MARKET
8116 HWY 789, LANDER, WY
LOT 1 & PORTION OF LOT 2, BLOCK 2, DILLON VISTA SUBDIVISION, C GENERAL COMMERCIAL DISTRICT

VFW 954, POPO AGIE POST 954
11 TWEED LN, LANDER, WY
NE 1/2 SE1/4, SEC 12, T33N, R99W, 6TH P.M., C GENERAL COMMERCIAL DISTRICT

WR HOLDINGS LLC, ZANDERS
730 E MAIN, LANDER, WY
SE1/4SW1/2 OF SEC 17, T33N, R99W, 6TH PM, FREMONT COUNTY, WY COMMERCIAL

WYOMING CATHOLIC FOOD SERVICES

306 MAIN ST, LANDER, WY
LOTS 19 & 20, BLOCK 16, ORIGINAL TOWN OF LANDER, COMMERCIAL

ZANDERS CATERING,
740 E MAIN ST, LANDER, WY
SESW SEC 17, T33N, R99W

Any protests, if any there are, against the issuance of such a license will be heard at the hour of 6:00 p.m. on the 9th day of January 2024 at Lander City Hall, 240 Lincoln Street, Lander, Wyoming 82520.

Rachelle Fontaine
City Clerk

PUBLISH: Lander Journal
December 20, 27, 2023 and January 6, 2024.

CITY OF LANDER
240 LINCOLN ST
LANDER WY 82520
TELEPHONE 307-332-2870
NOTICE OF APPLICATIONS FOR
LIQUOR LICENSE RENEWALS

Notice is hereby given that the following liquor licensee has filed an application for renewal in the office of the Clerk of the City of Lander, Wyoming for the following described place and premises, to-wit:

PUSHROOT BREWING COMPANY
595 MAIN STREET, LANDER, WY
ORIGINAL TOWN OF LANDER BLK 25 W30 OF LOT 9 & ALL LOT 10, C GENERAL COMMERCIAL DISTRICT

Any protests, if any there be, against the issuance of such license will be heard at the hour of 6:00 p.m. on the 10th day of January 2023 at Lander City Hall, 240 Lincoln Street, Lander, Wyoming 82520.

Rachelle Fontaine
City Clerk

PUBLISH: Lander Journal
December 21, 28, 2022

ORDINANCE 2024-1

AN ORDINANCE REZONING A LOT IN THE 700 BLOCK OF GARFIELD STREET BEING Block 110, Lots 3&4, Earl and Farlow Addition to the Original Town of Lander, from R-5 Multi-Family Residential District to C – Commercial

WHEREAS, there has been a request to rezone a parcel of property which is described as follows:

Block 110, Lots 3&4, Earl and Farlow Addition to the Original Town of Lander, Fremont County Wyoming, and

WHEREAS, Section 4-7-2 of the City Municipal Code authorizes the City of Lander Planning Commission "To hear and make recommendations to the City Council on rezoning applications insuring that the application is consistent with the adopted Master Plan."

WHEREAS, the planning commission reviewed the rezoning request on November 2, 2023, at a public hearing and recommends approval of the rezoning by a unanimous vote; and

WHEREAS, the Governing Body of the City of Lander, Wyoming has conducted a public hearing on the first reading of this ordinance January 9, 2024, in accordance with City Code Section 4-8-5 on the requested changes to the zoning map as described herein; and,

NOW THEREFORE, BE IT ORDAINED that the Governing Body of the City of Lander, Wyoming approves the requested rezoning for the property legally described above from R-5 Multi-Family Residential District to C-Commercial District.

BE IT FURTHER ORDAINED, that the approval of the request and the zone change takes effect immediately and be reflected on the City of Lander District Zoning Map.

This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING January 9, 2024

PASSED ON SECOND READING

PASSED ON THIRD READING

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the day of , 2024.

THE CITY OF LANDER
A Municipal Corporation

By Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on following passage, adoption and approval of Ordinance 2024-1, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Wyoming State Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being , 2024.

Rachelle Fontaine, City Clerk





THE CITY OF LANDER

240 LINCOLN STREET, LANDER, WY 82520
TELEPHONE 307-332-2870

OFFICE OF
PLANNING COMMISSION

October 31, 2023

Re: City Staff comments for Z 23.02, Lots 3,4 Earl and Farlow Addition, Hess

City Staff noted that the existing property is adjacent to the existing Commercial zoning district on the east and also across the street at the rear of Mr. D's. Garfield Street is a mixture of Commercial and R-5 zoning for its entire length with the North side exclusively Commercial from 200-500 blocks.

As a Commercial District adjacent to a Residential District the setback requirements must meet that of the residential district and a six-foot high buffer shall be required as listed in 4-12-F below:

Minimum Setback Requirements for Principal Structures:

1. front yard: 8 feet,
2. side yard on flanking street on corner lot: 8 feet.
3. When a lot or parcel of ground in the district adjoins a residential district, the setback requirements that apply to the yard area of the residential district shall be required, otherwise no setbacks would be required.
4. When a parcel of ground or lot adjoins a residential district at the rear yard, a six-foot-high solid wall/fence or other approved buffer shall be required.

City Code section 4-7-2 states that the Planning Commission has the power to "hear and make recommendations to the City Council on rezoning applications ensuring that the application is consistent with the adopted Master Plan." City staff believes the request is consistent with the 2012 Master Plan suggests implementation plan for two related action items being:

1-2 Develop a zoning plan that promotes graduated densities and intensities of development with the highest density and intensity in the downtown and the lowest at the edge of the planning area. (i.e., Adoption of zoning codes that reinforce graduated density and intensity patterns.)

3-4 Identify opportunities to expand existing industrial sites by rezoning adjacent properties as they become available.

City staff received one written public comment in favor of the rezoning request. The application is in order, is consistent with the 2012 Master Plan, and meets all the

requirements for City Codes 4-3-2 District Zoning Map and 4-8-4 Amendments – Zoning Map.

Hunter Rosebury

Lance Hopkin

RaJean Strube Fossen

CITY OF LANDER

BOARD OF ADJUSTMENT & PLANNING COMMISSION MEETING

Thursday, November 02, 2023 at 6:00 PM

City Council Chambers, 240 Lincoln Street

MINUTES



Attendance: Chair Zach Mahlum, Members, Kara Colovich, Kristin Yannone, Dave Fehringer, Tom Russell, and Joe Henry. Rob Newsom was absent. Council Liaison Missy White, Assistant Public Works Director Hunter Roseberry, Anne Even for Recording Secretary RaJean Strube Fossen

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

This meeting is being recorded electronically. All petitioners to the Board of Adjustments will receive a written decision and order within thirty (30) days of this hearing. The decision will be clearly stated with findings of fact and conclusions of law. Anyone wishing to appeal against a decision and order may do so through District Court.

Anyone wishing to speak tonight, must first be recognized, come to the podium, take the oath, and state your name prior to speaking.

2. APPROVAL OF MINUTES

A. BOARD OF ADJUSTMENT MINUTES of October 19, 2023

Kristin moved to accept the minutes, Kara seconded. Motion passed.

3. BOARD OF ADJUSTMENT - NEW BUSINESS

4. BOARD OF ADJUSTMENT - OLD BUSINESS

5. PLANNING COMMISSION - NEW BUSINESS

A. S 23.08 Block 3, lots 3-4, Jones subdivision replat/annexation

Dave recused himself from the matter as he is the surveyor of record.

Doug Duncan took the oath and described that they wanted to enlarge their lot to accommodate their new garage to be in their residential lot. They own all the surrounding parcels both in the city and the County.

Kara verified that the garage is already built and that the new lines make the garage meet all the City setbacks.

Anne Even read the City comments into the record recommending approval of the request.

There was no public comment. Kristin moved to recommend approval of S 23.08 to City Council contingent on the City staff receiving the information requested in the City Staff Comment letter. Joe seconded. Motion passed.

B. Z 23.02 Rezone Lots 3-4 Earl and Farlow Addition from R-5 to C, David Hess

David Hess took the oath and described his request to rezone two lots from R-5 to Commercial with the intent to build an electrical shop on the lot to expand the adjacent Boyle Electric.

Missy verified that this is a planning process instead of the BOA. Zach confirmed that the previous rezoning request was missed labeled and the codes require zoning to go through the planning commission and not the BOA. The 400' letter and public notice did happen as part of the planning commission request.

Kristin asked if this request could be accomplished without rezoning. The owner did not think an electrical shop could be operated in an R-5 zone.

Joe verified the exact location of the lots in the request.

There was no public comment other than the one prior written public comment "for" the request.

Anne Even read the city comments into the record recommending approval of this rezoning request.

Zach verified that the original form was filled out as a variance as staff sent him the wrong form and then helped him fill out the new form. Anne verified the RaJean also had a typo in the original application, and this is for lots 3-4 and NOT lots 4-5.

Kristin verified that the owner of these two lots does not own the adjacent Boyle Electric lot. Kristin recognizes that City staff states this request is consistent with the 2012 Master plan. However, she has talked to Hunter and RaJean and does not believe that the 2012 recommendation promoting R-5 to transition to Commercial data is reflective of current data and trends. She noted that the new Master Plan may address the current trends. For this lot, and on a single basis, she agrees this is consistent with the neighborhood. Kristin warns that in general the ever-increasing commercial zones should not expand away from Main Street to encroach on housing and residential zones.

Kristin Moved to recommend Z 23.02 to City Council for approval. Dave Seconded. Motion passed.

The owner asked Hunter about the timing of the 6-foot fence between R-5 and Commercial. Zach and Hunter agreed that would be a condition during the building permit and construction process.

6. PLANNING COMMISSION - OLD BUSINESS

A. Title 4 suggested changes - Residential Parking changes if any

Discussions were held on the pros and cons of reducing parking requirements in order to promote density. The consensus was that for multifamily construction, 1 off-street parking space per unit would suffice instead of making the requirements on a per bedroom basis as it currently stands. The commission would like to make improvements recognizing that it may not be perfect.

Kristin will craft some language for the next meeting for the members to consider.

7. ADJOURNMENT

ORDINANCE 2024-2

AN ORDINANCE REZONING A LOT IN THE 400 BLOCK OF WASHAKIE STREET BEING Block 10, Lots 3&4, Riverside Addition, Original Town of Lander, from R-5 Multi-Family Residential District to C – Commercial

WHEREAS, there has been a request to rezone a parcel of property which is described as follows:

Block 10, Lots 3&4, Riverside Addition, Original Town of Lander, City of Lander, Fremont County Wyoming, better known as 431 Washakie Street, and

WHEREAS, Section 4-7-2 of the City Municipal Code authorizes the City of Lander Planning Commission "To hear and make recommendations to the City Council on rezoning applications insuring that the application is consistent with the adopted Master Plan."

WHEREAS, the planning commission reviewed the rezoning request on October 19, 2023, at a public hearing and the motion to recommended approval of the rezoning failed in a 5-1 vote; and

WHEREAS, the Governing Body of the City of Lander, Wyoming has conducted a public hearing on the first reading of this ordinance January 9, 2024, in accordance with City Code Section 4-8-5 on the requested changes to the zoning map as described herein; and,

NOW THEREFORE, BE IT ORDAINED that the Governing Body of the City of Lander, Wyoming approves the requested rezoning for property legally described above from R-5 Multi-Family Residential District to C-Commercial District.

BE IT FURTHER ORDAINED, that the approval of the request and the zone change takes effect immediately and be reflected on the City of Lander District Zoning Map.

This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING January 9, 2024

PASSED ON SECOND READING

PASSED ON THIRD READING

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the day of , 2024.

THE CITY OF LANDER
A Municipal Corporation

By
Monte Richardson, Mayor

ATTEST:

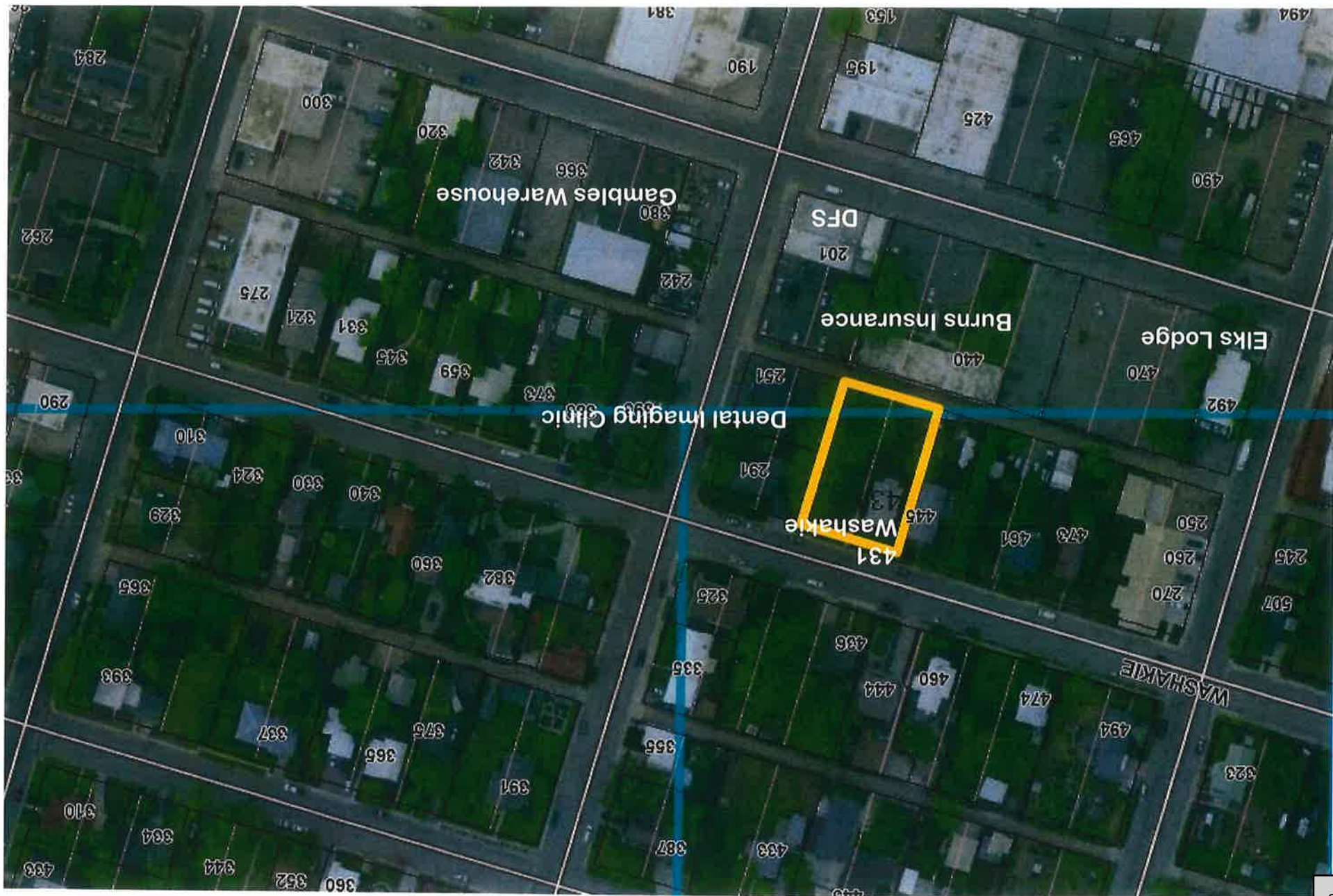
Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on following passage, adoption and approval of Ordinance 2024-2, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Wyoming State Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being , 2024.

Rachelle Fontaine, City Clerk





THE CITY OF LANDER

240 LINCOLN STREET, LANDER, WY 82520

TELEPHONE 307-332-2870

OFFICE OF
PLANNING COMMISSION

October 15, 2023

Re: City Staff comments for Z 23.01, 431 Washington, Baker.

City Staff noted that the existing property is adjacent to the existing Commercial zoning district at the rear (alley) side of the lot. Washington Street is zoned commercial for the 100 and 200 blocks and southern lots on Washakie Street are adjacent to Commercial zoning district south of the alley for all 300-700 blocks.

As an R-5 District, there are restrictions on approved multiple uses as listed in 4-12-5 D below:

1. Multiple Uses. Any number of permitted uses may be allowed on a single lot/development pad provided the specific use of some lots/development pads or structures may be limited based on access, parking limitations, or potential impacts to adjacent residential uses.
2. Storage Uses. Storage shall be limited to accessory storage of commodities sold at retail on the premises. All storage shall be completely enclosed within a structure unless otherwise approved by the planning commission. No commercial storage facility will be allowed.
3. Walls/Fences Between differing Use Districts. A six-foot-high solid wall/fence/screening or other approved buffer shall be constructed and maintained on all property lines which abut a residential use or zone district unless the property is separated from the residential use or zone district by a public road or alley. Walls or fences may be required to be set back from streets and alleys so as not to obstruct views.
4. Hours of Operation. No business shall be open to the public between the hours of ten p.m. and seven a.m. without a conditional use permit.
5. Uses in Structures. All uses shall be operated primarily within an enclosed structure. Limited seasonal outdoor displays and sales may be permitted if approved in the site plan review or by the Planning Commission.
6. Loading Areas Screened. All loading areas shall be screened from public view or from view from any adjacent residential use or zone district by a maintained wall or screened fence not to exceed ten feet in height.

As a Commercial District adjacent to a Residential District the setback requirements must meet that of the residential district and a six-foot high buffer shall be required as listed in 4-12-F below:

Minimum Setback Requirements for Principal Structures:

1. front yard: 8 feet,
2. side yard on flanking street on corner lot: 8 feet,
3. When a lot or parcel of ground in the district adjoins a residential district, the setback requirements that apply to the yard area of the residential district shall be required, otherwise no setbacks would be required,
4. When a parcel of ground or lot adjoins a residential district at the rear yard, a six-foot-high solid wall/fence or other approved buffer shall be required.

City Code section 4-7-2 states that the Planning Commission has the power to “hear and make recommendations to the City Council on rezoning applications ensuring that the application is consistent with the adopted Master Plan.” City staff believes the request is consistent with the 2012 Master Plan suggests implementation plan for two related action items being:

1-2 Develop a zoning plan that promotes graduated densities and intensities of development with the highest density and intensity in the downtown and the lowest at the edge of the planning area. (i.e., Adoption of zoning codes that reinforce graduated density and intensity patterns.)

3-4 Identify opportunities to expand existing industrial sites by rezoning adjacent properties as they become available.

City staff received four written public comments and one petition on this rezoning request. All public comment was against the request to change the existing R-5 Residential zoning to C-Commercial zoning. The application is in order, is consistent with the 2012 Master Plan, and meets all the requirements for City Codes 4-3-2 District Zoning Map and 4-8-4 Amendments – Zoning Map.

Hunter Rosebury

Lance Hopkin

RaJean Strube Fossen

CITY OF LANDER

BOARD OF ADJUSTMENT & PLANNING COMMISSION MEETING

Thursday, October 19, 2023 at 6:00 PM
City Council Chambers, 240 Lincoln Street

MINUTES



-

Attendance: Chair Zach Mahlum, Members, Tom Russel, Kara Colovich, Kristin Yannone, Rob Newsom, and Joe Henry. Dave Fehringer was on travel. City Attorney Adam Phillips, Council Liaison Missy White, Assistant Public Works Director Hunter Roseberry, Recording Secretary RaJean Strube Fossen

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

This meeting is being recorded electronically. All petitioners to the Board of Adjustments will receive a written decision and order within thirty (30) days of this hearing. The decision will be clearly stated with findings of fact and conclusions of law. Anyone wishing to appeal against a decision and order may do so through District Court.

Anyone wishing to speak tonight, must first be recognized, come to the podium, take the oath, and state your name prior to speaking.

Rob moved to amend the agenda to remove Item A. Vacation 23.01 as it was determined at the last meeting. Kristin seconded the motion. Motion carried.

2. APPROVAL OF MINUTES

A. BOA & PLANNING COMMISSION MINUTES of October 5, 2023

Joe moved to accept the minutes. Kara seconded. Motion carried.

3. BOARD OF ADJUSTMENT - NEW BUSINESS

~~A. Vacation 23.01, 473 S 4th, Meyer~~

B. Z 23.01, R-5 to C, 431 Washakie, Baker

At the end of this discussion Zach noted that the agenda item should have been listed under "Planning Commission – New Business." RaJean concurred.

Owner Kevin Baker took the oath and presented his plan to retain the house for residential employee housing and add a commercial shop for Baker Heating and Air Conditioning.

RaJean read the city comment letters attached and incorporated into these minutes.

Kara confirmed with the owner that the shop is mostly storage and fabrication. Work is done in the field and there will be no public foot traffic but some employee traffic. Owner estimates 3 deliveries a week for small

trucks similar to residential Amazon deliveries. Owner believes that after morning dispersal of workers the traffic will remain with very little change. Kara confirmed that the entrance to the shop would be from the alley and that the owner would keep his existing shop 9 miles south of town.

Kirstin verified the location of his existing shop and asked if fabrication created undue noise. Mr. Baker verified that fabrication is a mechanical process with no engine noise outside of the shop. Kristin verified the employee housing opportunity. The owner said he hopes to provide cheaper housing than elsewhere in town in order to retain employees. She asked for an estimate of the size of the shop. His current shop is 30x64 and he would like a similar size. Parking will be provided for employees.

Rob noted that remodeling the housing and building an accessory building for his shop would not require rezoning. The owner stated that the benefit of changing to commercial is that setbacks in commercial will allow a larger building.

Tom said there is a business nearby and it was verified that Todd Sutton is operating a dental imaging center adjacent to the lot with no ill effects in the neighborhood.

Steve Wiles took the oath and stated his concerns. He believes that the City math is wrong and 24 of 44 persons signing his petition is 56% of the neighborhood. Sutton also signed the petition. Steve believes that all residents are adamantly opposed and are worried about the future devaluation of their residential properties and that a commercial property is incompatible with the neighborhood.

Kristin asked if he had specific definition of what is incompatible. Mr. Wiles stated that traffic for this use would change, and future commercial ventures may increase, and the type/size of building would be incompatible.

Zach confirmed if Wiles was aware that a shop could still be built in an R-5. Mr. Wiles indicated that he is aware.

Rob asked if future owners of the property could have full commercial use including everything up to and including an Auto body. Zach verified that is true.

Aline Deschenes, 461 Washakie took the oath. She asked what C-commercial stands for and if there is an A or B level of commercial zoning. Zach replied that the designation applies to all commercial uses and where there are subsets for different densities of residential uses, there are none for commercial.

Joe verified with Zach that a commercial zone will still allow for the proposed residential use. Kristin verified if one or both lots will be zoned commercial. The owner stated again that that with 2 commercial lots it gives him additional space for his shop without the additional side setbacks that must be met if he divides the lots.

Rob again noted that there is little difference for shop construction between R-5 and C setback requirements to which Hunter noted that fire codes will dictate the interior separation between the house and the shop without the lot line in place.

Sondra Watkins next door took the oath. She does not want it to go commercial as she thinks the property value will go down. Zach verified that is not the commission's purview. She wonders since the setback distance is similar between residential and commercial why would he want to change. She does not want more people and more noise in the neighborhood. Mr. Baker again verified that the setback requirements in commercial will allow a larger shop for the mixed used than the current residential.

Steve Wiles commented that he believes that the valuation of residential properties would be negatively affected as he has 40 years as an expert in real estate. He states that commercial properties in neighborhoods devalue residential value.

Kristin made the motion to approve the rezoning request from R-5 to Commercial. Seconded by Rob. Tom voted Aye. The other 5 members voted nay. Motion failed and therefore the request is denied. Adam asked for verification of individual votes which Zach provided.

Mr. Baker was told of his options to apply to this commission for a conditional use permit. There is also an appeal process that he will be given in writing.

4. BOARD OF ADJUSTMENT - OLD BUSINESS

5. PLANNING COMMISSION - NEW BUSINESS

6. PLANNING COMMISSION - OLD BUSINESS

A. Suggested changes to Title 4-11-10 off street parking

Tom was dropped from the virtual meeting and did not attend this session. The members discussed their off-street parking ideas with Hunter. It was the consensus that making changes to commercial requirements at this time may be onerous and focusing on residential parking will allow timely changes for this year. Much of the conversations centered around the effects of the City's snow removal routes. Hunter reported that there will be posted No Parking on residential streets in Harmony Hill (Vance, Garner, McDougall, etc.), on school bus routes and problematic intersections as defined by last year's snow removal experiences.

It was restated that two contracted studies suggest that reducing the off-street parking requirements will allow densification of neighborhoods. Most of the discussion for residential changes centered around multifamily housing. The suggested changes have increased the number of dwelling units allowed in zones R-2 through R-5. Kristin will chart some examples for the next meeting's discussion.

B. Title 4 Residential suggested changes to date – No Action was taken

7. ADJOURNMENT at 8:00 pm

ORDINANCE 2024-3
AN ORDINANCE ANNEXING AND ZONING A PORTION OF A LOT
BEING Block 3, Lots 3&4, Jones Subdivision Re-Plat
R-2 Multifamily Residential District

WHEREAS, an annexation and zoning request has been duly processed through the Planning Commission in accordance with Municipal Code section 4-7-2 with a legal description as follows:

Block 3, Lots 3&4, Jones Subdivision Re-Plat City of Lander, Fremont County Wyoming, better known as 710 Robbies View, and

WHEREAS, Section 4-7-2 of the City Code authorizes the City of Lander Planning Commission *“To hear and make recommendations to the City Council on rezoning applications insuring that the application is consistent with the adopted Master Plan.”* and *“ To review and recommend to the City Council approval or denial of annexation requests.”*

WHEREAS, the planning commission reviewed the annexation and zoning request on November 2, 2023, at a public hearing and the motion to recommended approval of the re-plat that designates the area to be annexed and zoned was approved by unanimous vote; and

WHEREAS, the Governing Body of the City of Lander, Wyoming has conducted a public hearing on the first reading of this ordinance January 9, 2024, in accordance with City Code Section 4-8-5 on the requested changes to the zoning map as described herein; and,

NOW THEREFORE, BE IT ORDAINED that the Governing Body of the City of Lander, Wyoming approves the annexation set forth in the Jones Subdivision re-plat legally described above and that said property is to be zoned R-2 Multi-Family Residential District to match the zoning of the remainder of the same lot at 710 Robbies View.

BE IT FURTHER ORDAINED, that the approval of the request and the zone change takes effect immediately and be reflected on the City of Lander District Zoning Map.

This ordinance shall take effect from and after its passage, approval and publication as required by law and the ordinances of the City of Lander.

PASSED ON FIRST READING January 9, 2024

PASSED ON SECOND READING _____

PASSED ON THIRD READING _____

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the _____ day of _____, 2024.

THE CITY OF LANDER
A Municipal Corporation

By _____
Monte Richardson, Mayor

ATTEST:

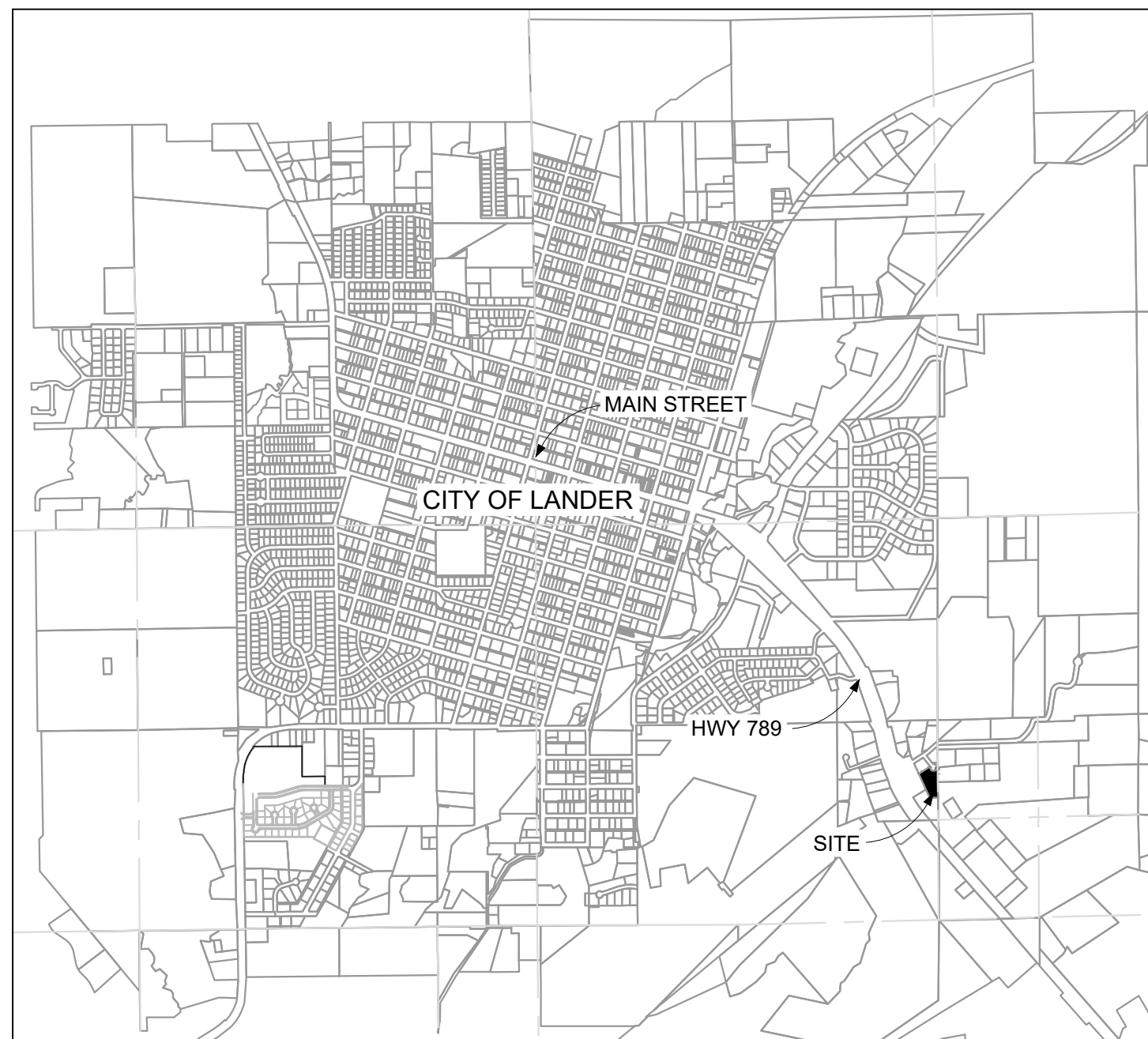
Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on following passage, adoption and approval of Ordinance 2024-2, Monte Richardson, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Wyoming State Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being _____, 2024.

Rachelle Fontaine, City Clerk



VICINITY MAP
SCALE: 1" = 2000'

- LEGEND:**
- Set Property Corner - 2" Aluminum Cap on a 5/8" x 24' rebar marked PELS 10052
 - Set Property Corner - Magnetic nail & washer
 - Found 1-1/2" Aluminum Cap PLS 6048
 - PLSS section corner/WYDOT monument
 - Subdivision Boundary
 - Utility Easements
 - Concrete walks, driveways, structures
 - Fence lines
 - Area to be annexed

RE-PLAT INFORMATION:
1 LOT - 106,632 SF (2.45 AC.)
ZONE R2

CITY COUNCIL CERTIFICATE:

Approved by the City Council of Lander on this ____ day of ____ 2023

Mayor

City Clerk

CLERK OR RECORDERS CERTIFICATE:

This plat was filed for record on the Office of the Clerk and Recorder at ____ o'clock ____ on the ____ day of ____ 2023 and is duly recorded in Plat Cabinet ____, Page ____, No ____

Clerk

Deputy Clerk

PLANNING COMMISSION CERTIFICATE:

This plat approved by the City Of Lander Planning Commission on this ____ day of ____ 2023.

Chairman

CITY ENGINEER CERTIFICATE:

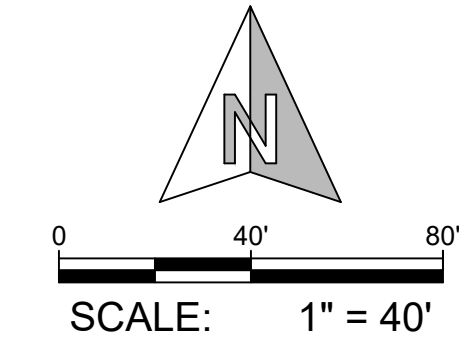
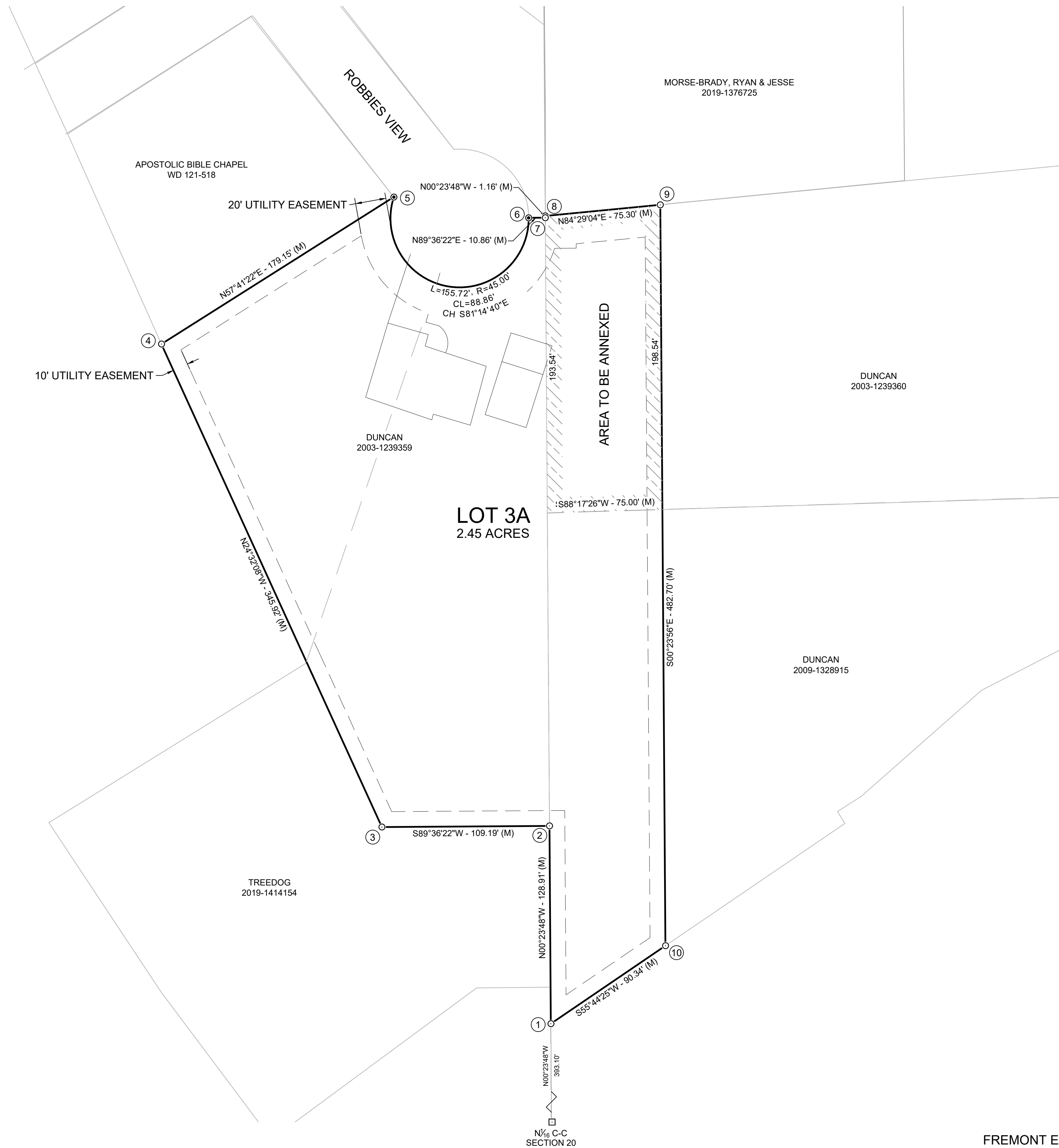
Data on this plat approved by the City Of Lander Engineer on this ____ day of ____ 2023.

City Engineer

JONES SUBDIVISION BLOCK 3, LOTS 3-4 RE-PLAT

NW1/4NE1/4, NE1/4NW1/4,
SECTION 20, T33N, R99W, 6th PM
FREMONT COUNTY, WY

FINAL PLAT FOR REVIEW



CERTIFICATE OF OWNERSHIP AND DEDICATION:

Know all men by these presents that DOUGLAS L. DUNCAN, trustee of the Douglas L. Duncan Living Trust and JUANITA I. DUNCAN, trustee of the Juanita I. Duncan Living Trust, being the owners of lands shown on this plat:

That the foregoing plat designated as JONES SUBDIVISION, BLOCK 3, LOTS 3 AND 4 RE-PLAT, is located the NE1/4NW1/4 and the NW1/4NE1/4 of Section 20, T.33N, R.99W, 6th P.M., Fremont County, Wyoming and is more particularly described as follows:

Commencing from the N1/16 C-C of said Section 20 thence N.00°23'48"W., a distance 393.10 feet along the line common to the said NW1/4NE1/4 and the NE1/4NW1/4 of said Section 20 to the POINT OF BEGINNING being point no. 1, thence proceed N.00°23'48"W., a distance of 128.91 feet to point no. 2; thence S.89°36'22"W., a distance of 109.19 feet to point no. 3; thence N.24°32'08"W., a distance of 345.92 feet to point no. 4; thence N.57°41'22"E., a distance of 179.15 feet to point no. 5, said point 5 is the point of curvature to a non-tangential curve to the right having a radius of 45.00 feet, arc length of 188.72 feet, chord bearing of S.81°14'40"E., a distance of 88.86 feet to point no. 6; thence N.89°36'22"E., a distance of 10.86 feet to point no. 7., being on the line common to the said NW1/4NE1/4 and the NE1/4NW1/4 of said Section 20; thence N.00°23'48"W., a distance of 1.16 feet to point no. 8; thence N.84°29'04"E., a distance of 75.30 feet to point no. 9; thence S.00°23'56"E., a distance of 482.70 feet to point no. 10; thence S.55°44'25"W., a distance of 90.34 feet to the POINT OF BEGINNING. Said parcel contains 2.45 acres, more or less.

Utility easements as designated on this plat are hereby dedicated to the City of Lander and its licensees for perpetual public use for the purpose of installing, repairing, re-installing, replacing and maintaining sewers, water lines, gas lines, electric lines, telephone lines, cable television lines and other forms and types of public utilities now and hereafter generally utilized by the public.

All rights under and by virtue of the homestead exemption laws of the State of Wyoming are hereby waived and released.

EXECUTED this ____ day of _____, 2023

DOUGLAS L. DUNCAN (Trustee)

JUANITA I. DUNCAN (Trustee)

STATE OF WYOMING)
) SS.
COUNTY OF FREMONT)

The foregoing dedication was acknowledged before me by DOUGLAS L. DUNCAN, Trustee of the Douglas L. Duncan Living Trust, and JUANITA I. DUNCAN, Trustee of the Juanita I. Duncan Living Trust, this

____ day of _____, 2023.

By: _____

Witness my hand and official seal

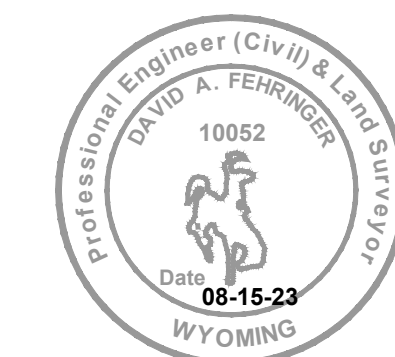
My commission expires _____

NOTES:

- Considering the bearings on this plat are based upon WYOMING STATE PLANE COORDINATES, WEST CENTRAL ZONE, NAD83, U.S. Survey feet. The distances are based upon a grid to ground scale factor of 1.0003175737 referenced from control point NGS "HART" with a latitude of 42°50'16.188N and a longitude of 108°43'02.355W and an ellipsoid height of 5337.6 feet.
- Bearings and distances shown on this plat as measured are designated with (M). Record bearings and distance are designated with (R)
- The Westerly 75 feet of lands as described in Document 2003-1239360 to be annexed by the City of Lander

CERTIFICATE OF SURVEYOR

I, David A. Fehringer, of Lander, Wyoming, do hereby certify that I am a Registered Land Surveyor licensed under the laws of the State of Wyoming, that this plat is a true, complete, and correct representation of the Jones Subdivision, Block 3, Lots 3 and 4, City of Lander, Fremont County, Wyoming; that this plat was made from an accurate survey of said property, made by me, and correctly shows that location and dimensions of the lot and streets of said subdivision to the best of my knowledge.





THE CITY OF LANDER

240 LINCOLN STREET, LANDER, WY 82520
TELEPHONE 307-332-2870

OFFICE OF
PLANNING COMMISSION

October 31, 2023

RE: S 23.08 Jones replat and annexation, 710 Robbie’s View, Duncan

City Staff have reviewed the subject minor plat with the following comments.

- An August 2021 building permit was issued for the garage to the east of the house. The garage, as built, does not appear to meet the 5’ setbacks for an accessory building.
- A separate annexation application was properly submitted requesting adding to the existing R-2 zoning district.
- This request is consistent with the current Master Plan, does not require additional water and sewer taps, and already has the required hard surfacing for fire protection.

The following requirements of Section 4-9-3 can all be met for **4-9-3 Administration And Enforcement**

A. Administration

1. These regulations shall be administered by the City of Lander City Hall Administration.
2. All plats submitted to the City Council of the City of Lander shall first have been examined by the City Engineer/Public Works Director and the Planning Commission in accordance with the procedures established by this ordinance. As a part of their examination, the Staff and the Commission may consult with other public or private agencies to determine whether or not the plat as proposed will contribute to the orderly growth and development of the City. The City Hall Administration shall receive all materials required to be submitted by these regulations. Preliminary and final subdivision plats, supporting materials and any Department’s recommendations thereon shall be reviewed and evaluated by the Planning Commission. After concluding its examination, the Planning Commission shall, in the case of Preliminary Plats, notify the developer of its decision in writing, and in the case of Final Plats communicate its findings and recommendations to the City Council in writing. The actions of the City Administration, the Commission and the Council shall be governed by the procedures and schedules hereinafter set forth.
3. The City shall not extend utilities and services and shall not approve any proposed subdivision of land which by itself or as a part of a larger tract, is contiguous to or completely surrounded by the boundaries of the City unless the Preliminary Plat submitted to the Planning Commission is accompanied

by a properly acknowledged petition for annexation to the City and a separate application for proper zoning.

4. The City Administration shall review both the annexation petition and the Preliminary Plat for accuracy and completeness and shall process the plats as if the land were already a part of the City. The required plats and the annexation petition may be considered by the City simultaneously; however, final action by the City Council on the annexation petition and zoning shall precede or be taken concurrently with final action on the Final Plat.
- **The City will request a separate survey of the area to be annexed for the required for the new zoning map changes.**

The County must review all proposed annexations. The comments received from the County read,

“The Plat as presented is acceptable to the County as long as they record two new deeds once the plat is recorded. One deed from themselves to themselves for the new lot (within the city) and one from themselves to themselves for the new remainder (in the County).”

City Staff recommends approval of S 23.08 replat and annexation with the contingencies that the annexation survey is provided separately and the proper deeds accompany the plat upon recordation at the County Clerk as mentioned above.

Lance Hopkin
Hunter Roseberry
RaJean Strube Fossen

CITY OF LANDER

BOARD OF ADJUSTMENT & PLANNING COMMISSION MEETING

Thursday, November 02, 2023 at 6:00 PM

City Council Chambers, 240 Lincoln Street

MINUTES



Attendance: Chair Zach Mahlum, Members, Kara Colovich, Kristin Yannone, Dave Fehringer, Tom Russell, and Joe Henry. Rob Newsom was absent. Council Liaison Missy White, Assistant Public Works Director Hunter Roseberry, Anne Even for Recording Secretary Rajean Strube Fossen

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

This meeting is being recorded electronically. All petitioners to the Board of Adjustments will receive a written decision and order within thirty (30) days of this hearing. The decision will be clearly stated with findings of fact and conclusions of law. Anyone wishing to appeal against a decision and order may do so through District Court.

Anyone wishing to speak tonight, must first be recognized, come to the podium, take the oath, and state your name prior to speaking.

2. APPROVAL OF MINUTES

A. BOARD OF ADJUSTMENT MINUTES of October 19, 2023

Kristin moved to accept the minutes, Kara seconded. Motion passed.

3. BOARD OF ADJUSTMENT - NEW BUSINESS

4. BOARD OF ADJUSTMENT - OLD BUSINESS

5. PLANNING COMMISSION - NEW BUSINESS

A. S 23.08 Block 3, lots 3-4, Jones subdivision replat/annexation

Dave recused himself from the matter as he is the surveyor of record.

Doug Duncan took the oath and described that they wanted to enlarge their lot to accommodate their new garage to be in their residential lot. They own all the surrounding parcels both in the city and the County.

Kara verified that the garage is already built and that the new lines make the garage meet all the City setbacks.

Anne Even read the City comments into the record recommending approval of the request.

There was no public comment. Kristin moved to recommend approval of S 23.08 to City Council contingent on the City staff receiving the information requested in the City Staff Comment letter. Joe seconded. Motion passed.

B. Z 23.02 Rezone Lots 3-4 Earl and Farlow Addition from R-5 to C, David Hess

David Hess took the oath and described his request to rezone two lots from R-5 to Commercial with the intent to build an electrical shop on the lot to expand the adjacent Boyle Electric.

Missy verified that this is a planning process instead of the BOA. Zach confirmed that the previous rezoning request was missed labeled and the codes require zoning to go through the planning commission and not the BOA. The 400' letter and public notice did happen as part of the planning commission request.

Kristin asked if this request could be accomplished without rezoning. The owner did not think an electrical shop could be operated in an R-5 zone.

Joe verified the exact location of the lots in the request.

There was no public comment other than the one prior written public comment "for" the request.

Anne Even read the city comments into the record recommending approval of this rezoning request.

Zach verified that the original form was filled out as a variance as staff sent him the wrong form and then helped him fill out the new form. Anne verified the RaJean also had a typo in the original application, and this is for lots 3-4 and NOT lots 4-5.

Kristin verified that the owner of these two lots does not own the adjacent Boyle Electric lot. Kristin recognizes that City staff states this request is consistent with the 2012 Master plan. However, she has talked to Hunter and RaJean and does not believe that the 2012 recommendation promoting R-5 to transition to Commercial data is reflective of current data and trends. She noted that the new Master Plan may address the current trends. For this lot, and on a single basis, she agrees this is consistent with the neighborhood. Kristin warns that in general the ever-increasing commercial zones should not expand away from Main Street to encroach on housing and residential zones.

Kristin Moved to recommend Z 23.02 to City Council for approval. Dave Seconded. Motion passed.

The owner asked Hunter about the timing of the 6-foot fence between R-5 and Commercial. Zach and Hunter agreed that would be a condition during the building permit and construction process.

6. PLANNING COMMISSION - OLD BUSINESS

A. Title 4 suggested changes - Residential Parking changes if any

Discussions were held on the pros and cons of reducing parking requirements in order to promote density. The consensus was that for multifamily construction, 1 off-street parking space per unit would suffice instead of making the requirements on a per bedroom basis as it currently stands. The commission would like to make improvements recognizing that it may not be perfect.

Kristin will craft some language for the next meeting for the members to consider.

7. ADJOURNMENT

Middle Market BMO
Public Funds Collateral Management Team
333 Market St 31st Floor, MAC A0119-312
San Francisco, CA 94105
publicfundscollateral@wellsfargo.com

Section 13, Item F.

WELLS
FARGO

December 11, 2023

XNPBFYDTCY 000032 SP 01



Attn: Charri Lara
City of Lander
240 Lincoln Street
Lander, WY 82520

RE: APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

To Whom It May Concern:

Pursuant to the requirements of Wyoming Statutes 1977, Section 9-4-818, formal application is hereby made by Wells Fargo Bank, Nation Association, a national banking association in the State of Wyoming, to be designated a depository for City of Lander.

Wells Fargo is prepared to pledge the following described securities as provided in Wyoming Statutes 1977, Section 9-4-821, to be assigned to and deposited with the Treasurer, City of Lander, as security for the safekeeping and prompt payment of all public monies that may be deposited with it by the Treasurer, City of Lander, and for the faithful performance of its duties under the law as such depository.

If you need any additional information, please feel free to contact me in Public Funds Collateral Unit at 877-479-6603. Thank you.

Dated this 11 December 2023

Wells Fargo Bank, N.A.

Sheila Lynch
Vice President
Public Funds Collateral
Management Team



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**SECRETARY'S CERTIFICATE
WELLS FARGO BANK, NATIONAL ASSOCIATION**

I, Angel R. Moore, an Assistant Secretary of Wells Fargo Bank, National Association (the "Bank") hereby certify that, pursuant to the authority delegated to Kyle G. Hranicky, a Senior Executive Vice President of the Bank (the "Authorized Individual"), by the Executive Committee of the Board of Directors of the Bank on February 26, 2022, the following resolutions were duly adopted by written consent of the Authorized Individual effective as of November 6, 2023, and that said resolutions have not been rescinded or modified and are now in full force and effect:

**Resolution Regarding Approval of Contracts
Regarding Depository Services**

WHEREAS, Wells Fargo Bank, National Association (the "Bank") has been awarded contracts for banking services by the Contract Holders listed on Exhibit A, each of which has custody and control of public funds (each, a "Contract Holder"); and

WHEREAS, the banking services provided by the Bank include serving as a depository for the public funds of the Contract Holder; and

WHEREAS, applicable law requires the Bank to pledge certain eligible securities for the benefit of each Contract Holder as collateral to secure deposits of its public funds with the Bank; and

WHEREAS, the Bank, having the full right, power and authority to enter into a contract with the Contract Holder providing for the collateralization of public fund deposits and third-party custody of eligible securities securing such public funds (each, a "Contract"), desires to enter into a Contract with each Contract Holder; and

WHEREAS, Section 13(e) of the Federal Deposit Insurance Act, 12 U.S.C. § 1823(e), as amended by the Financial Institutions Reform, Recovery and Enforcement Act of 1989, requires that the approval of each Contract by the Bank's Board of Directors or loan committee be reflected in the minutes of the board or committee, and requires that each Contract be and remain an official record of the Bank in order that each Contract be valid against the rights of the Federal Deposit Insurance Corporation.

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officers of the Bank be, and the same hereby are, authorized and directed to execute each Contract on behalf of the Bank, to maintain this Resolution and each Contract as official records of the Bank, and to take all actions and to execute all such documents as such officers may

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deem necessary or desirable to carry out the intents and purposes of the foregoing resolution.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the Bank this 7th day of November, 2023.



Angel R. Moore

Angel R. Moore, Assistant Secretary
Wells Fargo Bank, National Association

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US Bancorp Center BC-MN-H18U
800 Nicollet Mall
Minneapolis, MN 55402-7020

October 18, 2023

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

In conformity with Wyoming Statutes (9-4-818, 9-4-802, 9-4-806) formal application is hereby made by U.S. Bank National Association, operating in the state of Wyoming to be designated at a depository. The minutes of the **July 18, 2023** Board of Directors meeting are certified in the attached resolution.

U.S. Bank National Association will offer the following assets to be collateralized the deposits for **CITY OF LANDER** under all terms and conditions for future collateral agreement to be determined.

- 1 FHLB of Cincinnati Letter of Credit.
2. Federal National Mortgage Association – Mortgage Backed Securities.
3. Federal home Loan Mortgage Corporation – Mortgage Backed Securities.

Julie Niederer
Treasury Officer

Kim Spiroff
Senior Vice President and Relationship Manager



CERTIFIED RESOLUTIONS

I, Sheila M Gallant, Officer of U.S. Bank National Association, Cincinnati, Ohio, a national banking association (the "Bank"), do certify that the resolutions attached hereto as Exhibit A were adopted by the Board of Directors of U.S. Bank National Association on July 18, 2023 and that the same are in effect as of the date hereof and have not been modified, amended or revoked. I further certify that CITY OF LANDER has been approved as a Depositor of the Bank in the amount of 100%.

Dated: 10/18/2023

Sheila M Gallant

Sheila M. Gallant, Officer

EXHIBIT A

WHEREAS, state law requires governmental units to designate a federally insured national or state bank or thrift institution as a depository of funds; and

WHEREAS, certain entities (each a “Depositor”) may from time to time designate the Bank, an FDIC insured depository institution, as depository of its public funds; and

WHEREAS, under state law, governmental units must require that their deposits in excess of the maximum amount of FDIC insurance on the deposit be secured by the pledge of eligible collateral (“Eligible Collateral”), and the Bank computes the total amount of the collateral required with respect to each Depositor.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby approves a pledge from the Bank’s available collateral to secure the deposits in excess of the maximum amount of FDIC insurance on the deposits of each Depositor, as calculated by appropriate officers of the Bank in accordance with applicable state law, such Eligible Collateral being more particularly described in a pledge agreement and written assignment executed by the Bank in favor of the Depositor; and be it

FURTHER RESOLVED, that the Board of Directors hereby delegates authority to each of the following officers (each, an “Authorized Officer”) of the Bank to execute, certify and endorse those documents as required of the Bank as a depository and to furnish collateral to the pledgee and such authority shall be continuing and shall be binding upon the Bank until the authority given to such officers is revoked or superseded by another resolution of this Board of Directors. This authority extends to furnishing collateral for additional deposits of public funds made from time to time by any and various state, municipal and other governmental bodies. The right given the officers named herein to pledge collateral also includes the right to give additional collateral and to withdraw such collateral as the pledgee is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the market value of the substitute collateral is of equal or greater value.

- | | |
|---|-------------------------------------|
| Luke R. Wippler, Senior Vice President | Sheila M. Gallant, Officer |
| Matthew J. Bauer, Senior Vice President | Elizabeth M. Nelson, Officer |
| Corinne M. Yerigan O’Neil, Vice President | Julie A. Niederer, Treasury Officer |
| Rose Galvez, Authorized Officer | |

and be it

FURTHER RESOLVED, that the Authorized Officers named herein are fully authorized and empowered to execute in the name of the Bank any collateral pledge agreement in favor of the Pledgee as required and any collateral pledge agreement executed or any act done by the officers named herein under the authority of these resolutions shall be as binding and effective upon this Bank as though authorized by specific resolution of the Board of Directors of this Bank.

* * *



December 13, 2023

Rachelle Fontaine, City Clerk
City of Lander
240 Lincoln Street
Lander, WY 82520-2848

Dear Rachelle:

Please accept the enclosed application for Wyoming Community Bank, 685 Main Street, Lander, Wyoming to be designated an authorized depository for the City of Lander for the 2024 fiscal year.

As a member of the Federal Deposit Insurance Corporation, city deposits will be insured up to \$250,000 and additional securities will be pledged as necessary to cover deposits over that amount.

A certified copy of the Public Fund Deposit Resolution authorizing Wyoming Community Bank to accept Public Fund Deposits is enclosed.

Please contact me at 307-857-9123 if you have questions or need additional information.

Sincerely,

Kendall Hayford,
VP/Lander Branch President



APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

To Whom It May Concern:

As required by Wyoming statute, formal application is hereby made by Wyoming Community Bank, Riverton, Wyoming, a corporation duly organized and existing under the laws of the State of Wyoming, to be designated an authorized depository for the City of Lander. Wyoming Community Bank agrees to furnish and pledge securities as provided for in Wyoming Statute 9-4-821.

Below is a certified copy of the Public Funds Deposit Resolution approved by the Board of Directors of Wyoming Community Bank at their meeting February 16, 2023.

Approve the following Public Funds Deposit Resolution:

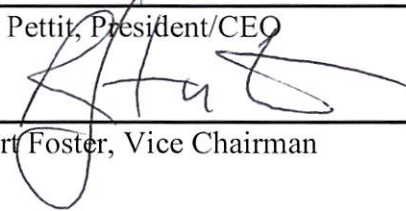
Resolved that: The application for deposit of public funds be assigned to and deposited with the Wyoming public fund entity as security for the safekeeping of all public monies that may be deposited with Wyoming Community Bank in excess of FDIC coverage. Any Executive Officer is authorized to obtain and issue credit on behalf of and in the name of Wyoming Community Bank, and to sign, execute and deliver the note, notes or other obligations of Wyoming Community Bank, in such amounts, for such length of time, at such rate of interest and upon such terms and conditions as to any of them shall seem proper and they and each of them are hereby authorized to endorse and deliver the bills receivable of the corporations for rediscount and to pledge the accounts and bills receivable, notes, stocks, bonds or other property as security for any funds so borrowed.

Scott Pettit made a motion to approve the above. Mary Margaret Stockton seconded the motion. Motion carried.

We the undersigned President and Vice Chairman of Wyoming Community Bank, do hereby certify that the above is a full, true, and correct copy of a resolution ratified by the Board of Directors of Wyoming Community Bank at a meeting duly called and held, and at which a quorum of said Board was present, on the 16th day of February 2023, and that said resolution is entered upon the minute book of Wyoming Community Bank, and that it is in full force and effect at this time.



Scott Pettit, President/CEO



Robert Foster, Vice Chairman



401 North 31st Street
Billings, MT 59101

December 15th, 2023

To Whom It May Concern:

Please accept First Interstate Bank's application for the deposit of Public Funds accounts. Your deposits are insured to a balance of \$250,000.00 by the Federal Deposit Insurance Corporation. We will be happy to pledge additional securities as necessary to cover increasing deposit balances.

Enclosed, please find a certified copy of the Board of Directors Public Funds Resolution which was adopted on December 14, 2023. This document authorizes First Interstate Bank to accept Public Funds Deposits and authorizes certain officers to furnish collateral security for such deposits.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bennett Tabor', written over a horizontal line.

Bennett Tabor
Capital Markets Analyst

FIRST INTERSTATE BANK

DATE APPROVED BY BOARD - DECEMBER 14, 2023

PUBLIC FUNDS RESOLUTION

WHEREAS, it is necessary for First Interstate Bank to properly secure the political division or subdivision for all monies deposited in the bank by the Treasurer of the political division or subdivision, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

WHEREAS, The Treasurer may, when furnished proper security, carry an unlimited credit balance with the bank; and

WHEREAS, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the depository bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon: ¹

- | | |
|----------------|---------------------------------------|
| Kevin Riley | President and Chief Executive Officer |
| Marcy Mutch | Chief Financial Officer |
| Jason Sasanfar | Treasurer |
| Cameo Dowell | Director of Capital Markets |
| Bennett Tabor | Capital Markets Analyst |

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed, or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

The Board agrees that the authority herein granted is irrevocable, and the depository hereby for itself, its successors and assigns, ratified and confirms whatever said attorney shall do by virtue of this authorization.

SEAL


Kevin Riley, Chair

I, the undersigned, Secretary of First Interstate Bank, a Corporation, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution duly ratified by the Board of Directors of said Corporation, at a meeting of said Board duly called and held, and at which a quorum of said Board was present on the 14th day of December, 2023, and that said resolution is duly entered upon the minute book of said Corporation, and that it is in full force and effect at this time.


Kim Jensen, Corporate Secretary

¹The Officer certifying this resolution shall have such authority and shall not be designated under numbered paragraph 3 above.

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Section 13, Item F.

Lander, Wyoming
December 14, 2023

Board of Trustees
City of Lander
Lander, Wyoming

Sirs:

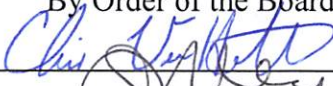
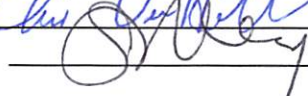
Pursuant to the requirements of W.S. 9-4-802, formal application is made by CENTRAL BANK & TRUST a corporation organized and existing under the laws of Wyoming an having its office and principal place of business in the City of Lander in the County of Fremont in the State of Wyoming, to be designated a Depository.

(Indicate amount of Deposits desired Unlimited .)

The bank offers the following described securities:

<u>Federal Deposit Insurance Corporation</u>	<u>\$250,000.00</u>
TOTAL	<u>\$250,000.00</u>

to be assigned to and deposited with the Treasurer of City of Lander as security for the safekeeping and prompt payment of all public monies that may be deposited with it by said Treasurer, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors
 , President
 , CFO

BANK DIRECTORS

- William P. VonHoltum, Chairman
- Chris VonHoltum
- Christopher VonHoltum
- Brady Joe Artery
- Garland Samuelson
- Megan Vassilopoulos
- Don Martinez

BANK OFFICERS

- Christopher Von Holtum, President
- Shannon Moody, CFO
- Megan Vassilopoulos, EVP/Comm Lender
- Kent Cordingly, Branch President
- Dan Davis, Branch President
- Kip Post, Branch President
- Denise Newell, Branch President

10/10/2010

10/10/2010

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10/10/2010

Certified Copy of Resolution of

THE CENTRAL BANK & TRUST OF LANDER, WYOMING
CONCERNING THE PLEGING OF COLLATERAL SECURITY FOR DEPOSIT OF PUBLIC FUNDS

WHEREAS, it is necessary for The Central Bank & Trust of Lander, Wyoming to properly secure the Treasurer of the City of Lander for all monies deposited in said bank by the Treasurer of said City of Lander, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in said bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer may, when furnished proper security, carry a maximum credit balance with said bank of unlimited Dollars, (\$ unlimited); and

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposits;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository bank that any one of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the Treasurer such securities of this bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

Christopher Von Holtum, President
Shannon Moody, CFO

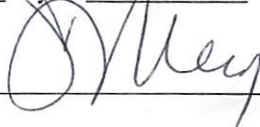
BE IT FURTHER RESOLVED that this authority given to said officers of the bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said bank to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

CERTIFICATE

I, Shannon Moody, CFO of Central Bank & Trust, of Lander, Wyoming, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its banking room in the City of Lander this 14th day of December A.D., 20 23; that said Resolution has been spread upon the minutes of said meeting in the minute book which constitutes a part of said Bank's permanent records, and that the seal affixed thereto is the official corporate seal of said Bank.²
Dated at Lander, Wyoming, this 14th day of December A.D., 20 23.

(CORPORATE SEAL)



CFO Title

WITNESS:


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Lander Journal

421 E. Main | P.O. Box 993 | Riverton, WY 82501
307-856-2244 | Fax: 307-856-0189 | fremontnews@wyotoday.com

December 19, 2023

City of Lander
Rachelle Fontaine, City Clerk
240 Lincoln
Lander, WY 82520

Ms. Fontaine,

Pursuant to W.S 15-1-110 The Lander Journal is requesting and applying to continue their Official Legal Newspaper designation for 2024. If you or any within the City of Lander government has questions or concerns regarding this request, please do not hesitate to reach out to the Publisher, Kevin Shields.

Thank you for your consideration,



Kevin Shields
Publisher
The Lander Journal

AMENDMENT TO LEASE AGREEMENT

THIS AMENDMENT TO LEASE AGREEMENT is made and entered into this, ____ day of _____, 2024, by and between FREMONT COUNTY SCHOOL DISTRICT NO 1 of 863 Sweetwater Street, Lander, Wyoming, a lawfully organized school district with the State of Wyoming, hereinafter referred to as "Lessor", and the CITY OF LANDER, a Wyoming municipal corporation, 240 Lincoln Street, Lander, Wyoming 82520, hereinafter referred to as "Lessee".

RECITALS

WHEREAS, Lessor and Lessee entered into a Lease Agreement dated April 14, 2020, ("Lease Agreement") for 6 individual parcels of Lessor’s property in Lander, Wyoming, which land is for the purpose of community recreation; and,

WHEREAS, Lessee wishes to amend the original Agreement to add a term which would include Lessor’s use of City-owned main street lamp posts for seasonal use by Lessor to display decorative banners for graduating seniors; and,

WHEREAS, Lessor does hereby consent to this amendment for the use of City-owned infrastructure by Lessor in accordance with the responsibilities set forth below

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by both parties, the Lessor and the Lessee agree as follows:

1. **RECITALS.** The above recitals are incorporated herein in their entirety and by this reference made a part of this Lease Agreement.

2. **PURPOSES.** Purposes of the basic Lease Agreement is hereby modified as follows:
 The Lessor and the Lessee hereby agree that the Lessor shall have the option to seasonally use and install and maintain decorative banners for the sole purpose of displaying decorative banners for graduating seniors.

3. **RESPONSIBILITIES.**
 - A. Lessee’s Responsibility to Lessor**
 1. Maintain light poles with decorative banner hardware
 2. Provide dimensions, specifications, and attachment requirements for the banners
 3. Provide an application for annual approval
 4. Ensure that banner hardware is empty for Lessee’s installation
 5. Allow Lessee to hang decorative banners for “Project Graduation” purposes only.
 6. Banners will be hung and displayed between May 1 to May 31 annually.
 7. Lessee will maintain their MOU with the Fremont County Pioneer Museum, which results in 36 poles being unavailable to the school district

 - B. Lessor’s Responsibilities to Lessee**
 1. Design and Print banners to meet Lessee’s specifications
 2. Submit application to City Administration for approval by March 1 annually that includes a certificate of insurance to the Lessee for the banner hanging and removal activities
 3. After City Administration’s approval, order and pay for banners
 4. Schedule banner installation by District Employees that are covered by District insurance/workman’s compensation
 5. Display banners between May 1 and May 31 annually
 6. Remove banners by District Employees that are covered by District Insurance/workman’s compensation. (Or subbed to an insured contractor.)
 7. School will not move or damage the existing WCCA banners that will be on display.

4. **TERM.** This Amendment to the Lease Agreement shall take effect on the _____ day of _____, 2024. Except as modified by this Amendment to Lease Agreement, the basic Lease Agreement shall remain in full force and effect and the parties shall be bound by all of the terms and conditions thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Agreement as of the date first above written.

Section 13, Item 1.

THE CITY OF LANDER,
a Wyoming municipal corporation

BY: _____
Monte Richardson, Mayor

ATTEST: _____
Rachelle Fontaine, City Clerk

”

Add notary statement here

FREMONT COUNTY SCHOOL
DISTRICT NO. 1,

BY: _____
Chairman

ATTEST: _____
Secretary

Add notary statement here

RESOLUTION 1318

A RESOLUTION ADOPTING THE LIMITED ENGLISH PROFICIENCY PLAN

WHEREAS, the City of Lander is required by Federal Law to establish a Limited English Proficiency Plan (LEPP); and

WHEREAS, the Governing Body of the City of Lander has reviewed the proposed City of Lander Limited English Proficiency Plan (LEPP); and

WHEREAS, Exhibit “A” attached hereto and incorporated herein is the City of Lander Limited English Proficiency Plan (LEPP);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER adopted the Limited English Proficiency Plan (LEPP), a copy of which is located in the office of the City Clerk for public inspection.

PASSED, APPROVED AND ADOPTED the 9th day of January 2024.

THE CITY OF LANDER,
A Municipal corporation

BY: _____
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander by a unanimous vote at a regular meeting held on January 9, 2024, and that the meeting was held according to law; all council members were present; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

Administrative Policy Directive
Adopted January 9, 2024

Limited English Proficiency Plan

The enclosed Limited English Proficiency Plan is hereby adopted for the City of Lander.

DRAFT

Limited English Proficiency Plan

The Limited English Proficiency (LEP) Plan, for the City of Lander has been developed in response to federal requirements included under Section 601 of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), which provides that no person shall "on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Executive Order 13166

Executive Order No. 13166, "Improving Access to Services for Persons with Limited English Proficiency," was created to "... improve access to federally conducted and federally assisted programs and activities for persons who, as a result of national origin, are limited in their English proficiency (LEP)..."

President Bush affirmed his commitment to Executive Order 13166 through a memorandum issued on October 25, 2001, by Assistant Attorney General for Civil Rights, Ralph F. Boyd, Jr. Federal agencies were directed to provide guidance and technical assistance to recipients of Federal funds as to how they can provide meaningful access to limited English proficient users of Federal programs. In addition, Federal agencies were told to look at how they served people who were limited in their English proficiency and to see what measures they could take in their direct contact with LEP individuals that would increase meaningful access. In addition, a Federal Interagency Workgroup on Limited English Proficiency (Workgroup) was formed to coordinate guidance and technical assistance efforts throughout the Federal Government in support of EO 13166. One of the Workgroup's first accomplishments was the creation of a Federal website (www.LEP.gov). The site is designed to be a one-stop referral shop for recipients, Federal Agencies and communities in the quest for LEP information and technical assistance. It is through the coordinated efforts of the Workgroup that this planning and self-assessment tool has been created.

Title VI

The basis for EO 13166 is Section 601 of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, (hereinafter Title VI), which provides that no person shall "on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Section 602 authorizes and directs federal agencies that are empowered to extend federal financial assistance to any program or activity "to effectuate the provisions of [section 601]...by issuing rules, regulations, or orders of general applicability." 42 U.S.C. 2000d-1.

The Supreme Court, in *Lau v. Nichols*, 414 U.S. 563 (1974) affirmed then Department of Health, Education, and Welfare (HEW) policy (in line with HEW's Title VI regulation which is similar to that of DOJ, 45 CFR 80.3(b) (2)), stating that a recipient's failure to ensure meaningful opportunity to national origin minority, limited-English proficient persons to participate in the Federally funded program violates Title VI and Title VI regulations. In the *Lau* case, a San Francisco school district that had a significant number of non-English speaking students of Chinese origin was required to take reasonable affirmative steps to provide them with a meaningful opportunity to participate in the federally funded education program.

The requirement to provide meaningful access under Title VI applies beyond the education context to include all of the programs and activities of all recipients of federal financial assistance. As a recipient of federal funds, the City of Lander has developed a Limited English Proficiency (LEP) Plan to ensure compliance with Federal LEP regulations. It includes an assessment of the Limited English Proficiency needs of the area, an explanation of the steps currently taken to address these needs, and the steps the City plans to take in the future to ensure meaningful access to programs and services by persons with Limited English Proficiency.

I. INTRODUCTION

A. Purpose and Scope

Language barriers can sometimes inhibit or even prohibit individuals with Limited English Proficiency (LEP) from gaining access to, or understanding important rights, obligations and services. It is the policy of the City of Lander to take all reasonable steps to ensure timely and equal access to all individuals, regardless of national origin or primary language (Title VI of the Civil Rights Act of 1964, § 601, 42 U.S.C. 2000d).

B. Definitions

Definitions related to this policy include:

Limited English Proficiency (LEP): Designates individuals whose primary language is not English and who have a limited ability to read, write, speak or understand English. LEP individuals may be competent in certain types of communication (e.g. speaking or understanding), but still experience LEP for other purposes (e.g. reading or writing).

Similarly, LEP designations are context-specific; an individual may possess sufficient English language skills to function in one setting but these skills may be insufficient in other situations. This definition also includes individuals with sensory impairments who are deaf or hard of hearing and communicate using American Sign Language (ASL), have speech impairments, or who are blind or have visual impairments.

Primary language. the language in which a person is most effectively able to communicate.

Language Assistance Services. the provision of interpretation and/or translation services for customers who have Limited English Proficiency.

Interpretation. the act of listening to a communication in one language and converting it to another language, while retaining the same meaning.

Translation. the replacement of written text from one language into an equivalent written text in another language.

Bilingual. the ability to speak fluently and communicate directly and accurately in both English and another language.

C. Policy

The City of Lander (City) will take reasonable steps to ensure that people with Limited English Proficiency have access and opportunity to participate in City programs and services. LEP individuals may elect to accept language assistance services offered by the City of Lander at no cost or choose to provide their own interpreter services at their own expense. City personnel will make reasonable efforts to inform residents in their primary language that such assistance is available.

Copies of the LEP Plan will be posted on the website. Hard copies will be provided upon request.

II. LIMITED ENGLISH PROFICIENCY NEEDS ASSESSMENT

To determine the appropriate measures to provide access to LEP individuals, the four-factor needs assessment outlined in the Department of Justice (DOJ) LEP Guidance to Federal Financial Assistance Recipients was used. This analysis intends to create a balance that reasonably ensures meaningful access by LEP individuals to critical services, while not imposing undue burdens on the City or City personnel.

Factor 1: Number or Proportion of LEP Individuals Likely to be Encountered

The U.S. Census provides information to assist in estimating the number of limited English speakers in the permanent population. U.S Census 2017-2021 American Community Survey 5-Year Estimates provided data for the City of Lander and Fremont County. Table 1 presents information for the City of Lander and for Fremont County on Language Spoken at Home by Ability to Speak English. Information on all of Fremont County is provided for comparison purposes only.

Table 1: Breakdown of Individuals Speaking English "Not Well" or "Not at All"

Data Category	Fremont County		Lander
Total Population, 2021	36,854		7,071
LANGUAGE SPOKEN AT HOME, 2021			
English only		92.6%	95.5%
Language other than English		7.4%	4.5%
Speak English less than "very well"		0.4%	0.4%
Spanish		1.2%	2.4%
Speak English less than "very well"		0.2%	0.3%
Other Indo-European languages		0.6%	1.0%
Speak English less than "very well"		0	0.1%
Asian and Pacific Islander languages		0.6%	0.2%
Speak English less than "very well"		0.1%	0
Other languages		4.2%	1.0
Speak English less than "very well"		0.1	0

Source: U.S Census American Community Survey 5-Year Estimates, 2017-2021

Table 1 shows that 0.4% of residents have difficulty speaking English. The majority of those who had difficulty speaking English (0.3%) were Spanish speakers. spoke Spanish as their primary language.

Lander is also a destination for tourists, some of whom are from foreign countries and may have difficulty speaking English. Those departments that are most likely to encounter non-English speakers (both resident and non-resident) include the Police. Other departments may develop their own LEP policy so long as it does not conflict with the City's policy.

Factor 2: Frequency of LEP Contact

Almost all City departments have the potential to encounter LEP individuals although the frequency of those contacts varies greatly across the organization. The Police Department is the most likely to encounter LEP individuals. Other City programs and services, such as the recreation or Municipal Court may also encounter LEP individuals on a less frequent basis. Several departments may use bilingual employees to interpret for LEP individuals, while other departments utilize Language Assistance Services.

Factor 3: Nature and Importance of LEP Contact, Program, Information, or Service Provided

Requests for services range from contractor license inquiries at the City Clerk's office to payments of parking tickets. The Municipal Court, which holds proceedings in City Hall once a week, sees defendants and the relatives of defendants whose primary language is one other than English. The Police and the Emergency Communications departments may respond to a wide variety of calls for service from LEP individuals.

Factor 4: Cost of Providing LEP Assistance and the Resources Available

Though some departments require translation or interpreter services more frequently, others go months and even years without contact with LEP individuals. A budget line item for Language Line Interpretation Services should be implemented. Other departments that require the service less often can also utilize the service for a reasonable cost on a per-user basis.

Periodically, the City may issue a Request for Proposals for interpretation and/or language assistance services. The resulting proposals specify the services offered and the associated

costs and are used to develop a list which is available to all employees.

III. TYPES OF LEP ASSISTANCE AVAILABLE

A. Identification of LEP Individual's Primary Language

City staff will utilize all reasonably available tools, such as language identification cards, when attempting to identify an LEP individual's primary language. These materials are available at www.lep.gov.

B. Bilingual Staff

Employees utilized for LEP services need not be certified as interpreters but must have demonstrated a level of competence to ascertain whether the employee's language skills are best suited to bilingual communication, interpretation, translation, or all or none of these functions. All employees used for communication with LEP individuals must demonstrate knowledge of the ethical issues involved when functioning as a language conduit. When bilingual employees within a department are not available, employees from other City departments may be used. The LEP individual may request a non-employee interpreter.

C. Written Forms and Guidelines

Based on the frequency of translation and language requests, the LEP Coordinator will determine what forms and guidelines to translate into the languages most requested. Translation services are readily available for free on the internet at sites such as <http://translate.google.com>. Translated documents will be made readily available to the public. In addition, the Fremont County Public Library maintains a public membership with *Pronunator-Language Learning Online* which can be used by anyone with a valid library card at no charge. Written translation which is also powered by Google translator.

D. Telephone Interpreter Services

A current list of interpreter companies and services is available to all employees on the City's intranet site and maintained by the City's LEP Coordinator.

E. Other Sources of Interpretation

In very informal and non-confrontational circumstances, the use of an LEP individual's bilingual friends or family member may be used on a case-by-case basis, although the use of children is discouraged. The LEP individual's need for confidentiality is a strong consideration.

IV. Review and Reporting

A. LEP Coordinator

The City will appoint an LEP coordinator for the City who is responsible for coordinating and implementing the City's LEP services. In addition, each department may designate their own LEP coordinator who will coordinate with the City's LEP coordinator to ensure consistency and compliance

The LEP Coordinator shall assess demographic data; review the utilization data obtained from the contracted language assistance services on a regular basis to determine if there are additional interpretation and/or translation needs.

B. Reporting

Staff utilizing language assistance services or translation services should provide all documentation and information to the City's LEP Coordinator.

C. Training

Electronic copies of the plan and associated tools and documents will be available to all employees. The LEP Coordinator will be responsible for coordinating training on this plan with departments.

RESOLUTION 1319

ALLOWING TEMPORARY WAIVER OF ADDITIONAL WATER USAGE FEES TO THE CITY OF LANDER RESIDENTS DURING EMERGENCY SITUATIONS AT THE DISCRETION OF THE PUBLIC WORKS DIRECTOR

WHEREAS the City of Lander has established a utility rate schedule detailing the water and sewer utility charges based on usage; and

WHEREAS the Governing Body of the City of Lander desires to waive additional water usage fees to the City of Lander Residents on occasion during emergencies at the discretion of the Public Works Director;

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER:

The City of Lander Public Works Director shall have the authority to waive additional water usage fees to the City of Lander Residents on occasion during emergencies at the discretion of the Public Works Director.

PASSED, APPROVED, AND ADOPTED on the 9th day of January 2024.

THE CITY OF LANDER
A Municipal Corporation

BY _____
Monte Richardson, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on January 9, 2024, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk