



CITY OF LANDER
REGULAR CITY COUNCIL MEETING

Tuesday, May 13, 2025 at 6:00 PM
City Council Chambers, 240 Lincoln Street

AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/83116958342?pwd=WMD0UeBTGaH8QR2b6aOXQp3nW4EruK.1>

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF AGENDA

3. NEW BUSINESS (ACTION ITEMS)

- A. Administer Oath of Office and Swear In Chad Cassady as Ward 2 Council Member to fill the remainder of the term

4. PUBLIC HEARING Utility Rate Increase

- A. Open hearing
- B. Introduce and read
- C. Public comment
- D. Closed hearing

5. COMMUNICATION FROM THE FLOOR

Please approach the microphone and state your full name for the record. This meeting and comments are electronically recorded. All comments will be limited to three minutes.

- A. Public Comment

6. MAYOR AND COUNCIL UPDATES

7. STAFF REPORTS

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

- A. Approve April 8, 2025 City Council Regular Minutes
- B. Approve April 15, 2025 City Council Special Regular Minutes
- C. Approve April 22, 2025 City Council Special Regular Minutes
- D. Approve April 22, 2025 City Council Work Session Minutes
- E. Approve Bills and Claims

9. UNFINISHED BUSINESS (ACTION ITEMS)

- A. Approve the third and final reading of Ordinance 2025-4 Fixing and Determining the Mill Levy Necessary to be Levied to Raise Sufficient Money by General Tax to Meet the Current Expenses of the City of Lander for the Fiscal Year Commencing July 1, 2025.

10. NEW BUSINESS (ACTION ITEMS)

- A. Read requested City of Lander Budget FY 2025 2026 into the minutes
- B. Approve Resolution 1354 Declaring Certain City-Owned Property As Surplus Property and Authorizing Sale of the Same to the Highest Bidder
- C. Approve Resolution 1355 Approving Industry Representative Support for the Annual Lander Brewfest Event on June 13th and 14th 2025, Pursuant to W.S. 12-5-402
- D. Appoint Anne Even to the WRVC for a 2-year term ending June 30, 2027 and Reappoint Krista Lobera for a second 3 year term ending June 30, 2028
- E. Accept Pete Springer's resignation from the Tree Board
- F. Accept Statement of Work Quote Q-93744-1 and authorize the addition of the Recreation Management service to the Civic Plus Master Agreement in the initial amount of \$8,198.00 and \$3,620.00 per year thereafter.
- G. Approve Attachment C- District 3 between the Wyoming State Forestry Division, Wyoming Military Department, USDA Forest Service, USDI Bureau of Land Management, USDI Bureau of Reclamation, National Park Service, Fish and Wildlife Service, Bureau of Indian Affairs, Big Horn County, and Big Horn County Fire Districts: 1,2,3,4 and 5, Fremont County, Fremont County Fire District, Dubois Fire District, Jeffrey City Fire District, Riverton Fire District, City of Lander, Hot Springs County, Hot Springs County Fire District, Park County, Park County Fire Districts Joint Powers Board, Park County Fire Districts: 1,2,3, and 4, Washakie County, Worland Fire District #1, Ten Sleep Fire District, and Town of Ten Sleep for Interagency Cooperation.
- H. Approve and authorize the Mayor to sign the Amendment to the Agreement For Professional Services Amendment #2 dated April 22, 2025, increasing the original scope of the Parks Master Plan Agreement for the sum of \$6,860.00.
- I. S 25.03 Approve Earl & Farlow Block 103, Lots 18-20 replat
- J. Approve and authorize the Mayor to sign the LOR Foundation grant for New Grills for Lander Public Parks in the amount of \$27,788.
- K. Authorize the Mayor to sign the Summit West CPA Group, P.C. engagement letter for 2024 2025 Audit Services.

- [L](#) Appoint the City of Lander Official Voting Delegate and alternate to WAM's Summer Convention Business Meeting June 12, 2025

11. ADJOURNMENT

Upcoming Council Meetings:

Special Meetings:

6:00 PM Tuesday, May 20, 2025, City Council Chambers

Regular Meetings:

6:00 PM Tuesday, June 10, 2025, City Council Chambers

6:00 PM Tuesday, July 8, 2025, City Council Chambers

Work Sessions:

6:00 PM Tuesday, May 27, 2025, City Council Chambers

6:00 PM Tuesday, June 24, 2025, City Council Chambers

All meetings are subject to cancellation or change.

CITY OF LANDER

NOTICE OF PUBLIC HEARING

The City of Lander, Wyoming, will conduct a Public Hearing at 6:00 PM, local time, on Tuesday, May 13, 2025, at City Hall, 240 Lincoln Street, Lander, Wyoming 82520. The purpose of the meeting is to allow citizens to review and comment on the proposed nine percent increase in the City of Lander Water and Wastewater Rates for FY 2025 2026.

The PUB: Lander Journal April 23, 2025, April 30, 2025

RESOLUTION 1358
AMENDING RESOLUTION 1332
FEES AND UTILITY RATES FOR
WATER AND WASTEWATER SERVICE JULY 1, 2025-JUNE 30, 2026

A Resolution establishing water and wastewater service fees as defined and authorized by Title 9 -2-4 of the Lander City Code for July 1, 2025, to June 30, 2026.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER:

Section 1:

- (a) Connections: All consumer connections to the city water main and all water meters shall hereafter be made, at the expense of the consumer. Consumers will be charged the actual costs for the meter, spuds, flanges, and radio reads according to the circumstances of the connection. Consumers shall call City Hall for pricing.
- (b) Installation. The applicant shall be responsible for providing the following: one copper setting or other approved fitting in a horizontal position and one-stop. The applicant shall also be responsible for acquiring a water meter from the city at the rate specified in this section and having the same installed by a plumber licensed under the Lander Municipal Code. After installation, the applicant shall notify the city and have the water meter inspected by the same for proper installation.
- (c) Certificate Required. - No permit shall be granted without the certification of the Public Works Director that the water line up to and including the meter connections complies with the provisions of this Title, including regulations, specifications, and standards adopted by the Public Works Department and the International Plumbing Code as adopted by the City.
- (d) Any equipment not specified herein will be charged at the current market rate.

Section 2:

- (a) Regular Water Usage, up to 4,000 gallons per meter per month are as set forth below:

Meter Size (inches)	Monthly Minimum Charge Base 4000 Gallons – Inside City	Monthly Minimum Charge Base 4000 Gallons – Outside City
5/8" Meter	\$46.83	\$70.24
¾" Meter	\$49.99	\$75.00
1" Meter	\$58.09	\$87.12
1 1/2" Meter	\$81.15	\$121.70
2" Meter	\$113.45	\$170.17
3" Meter	\$205.74	\$308.61
4" Meter	\$334.95	\$502.41
6" Meter	\$704.13	\$1056.16
8" Meter	\$1220.95	\$1831.44

- (b) Excess Water Usage, over 4,000 gallons per meter per month shall be as follows:
 - a. Inside of the city limits \$3.89 per 1,000 gallons over the allotted 4,000 gallons.
 - b. Outside of the city limits \$5.82 per 1,000 gallons over the allotted 4,000 gallons.

Section 3:

- (a) Rural Water Fees. Fees for water from the Rural Water House will be \$17.47 for 1,000 gallons.
- (b) Snowbird Rate shall be \$37.77 per month so long as the water meter registers zero water usage.
- (c) The Mayor and City Council may allow the running of water for residential customers and reduced rates for sewer in the event the City needs citizens to run water to keep the City water and sewer mains from freezing.
- (d) These rates and charges are established so that each user class pays its proportionate share of the costs of water and wastewater treatment services, and the City Treasurer is directed to review the charge structure to ensure that proportionality between user classes is maintained and to

recommend modifications as appropriate every three years. Each user shall be notified by the City of rate changes.

Section 4:

The following rates are established and shall be charged and paid every month for all sanitary sewer services from the municipal sanitary sewer system.

SEWER TAP FEES

Sewer Tap Size	Connection Fee Inside City	Connection Fee Outside City
4"	\$175.00	\$350.00
6"	\$225.00	\$450.00
7"	\$275.00	\$550.00
8"	\$325.00	\$650.00
9"	\$375.00	\$750.00
10"	\$425.00	\$850.00

SEWER UTILITY RATES
Minimum Charges

Water Meter Size (inches)	Monthly Minimum Charge 2000 Gallon Base Inside City	Monthly Minimum Charge Outside City
5/8"	\$22.49	\$25.95
¾"	\$24.00	\$28.98
1"	\$27.88	\$36.74
1 ½"	\$38.95	\$58.85
2"	\$54.45	\$89.83
3"	\$98.68	\$178.30
4"	\$160.62	\$302.19
6"	\$335.25	\$656.14
8"	\$585.35	\$1151.66

- (a) Excess Sewer Use Charges, over 2,000 gallons per meter per month shall be as follows:

a. Inside of the city limits \$2.77 per 1,000 gallons over the allotted 2,000 gallons in city limits.

b. Outside of the city limits \$4.13 per 1,000 gallons over the allotted 2,000 gallons.
- (b) The residential customer’s monthly sewage usage will be based upon the customer’s average water usage during the winter for **two** billing periods in November, and December re-determined annually on or about January 1st.
- (c) Sewer service charges for other than residential customers are to be based upon the indicated water usage. If any customer can show (by meter) that a portion of the metered water does not enter the sanitary sewer system, the customer(s) are to be charged for only that volume entering the sanitary sewers. The customer may be required to install a meter in his system to record the difference between sewage and non-sewage flows.
- (d) For those users who use wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement will be determined after testing for BOD, SS and other pollutants.

Section 4:

- (a) Non-property Owner Deposit Required. – All water and sewer customers who do not own the real estate or a substantial equity therein, in connection with which such services are required, will be required by the city utility department to post a two hundred dollar (\$200.00) deposit as a guarantee of payment of their service account, which deposit shall be returned to such customers, without interest upon discontinuance of service and payment of their account in full. At each change in occupancy, the property owner will submit a transfer form signed by both the tenant and the landlord.

Instead of the above-required deposit, a property owner may sign an agreement with the City utility director guaranteeing payment for all water and sewer services furnished with such property. In the event a property owner executes a guarantor’s agreement, as provided in the preceding section, period bills shall be addressed to property owners in the care of tenants at the address to which services were furnished.

- (b) Delinquent Charges. - Monthly charges for water and sewer not paid within 20 days of the billing date are deemed delinquent and a delinquency charge of 10% of the unpaid amount will be charged at the close of business on the 20th of the month. In such circumstances, the City may shut off the water upon ten (10) days’ notice to the property owner and/or tenant by U.S. Postal Service or posting of the notice on the property. After shutting off, water service shall be resumed only upon payment of the account balance, together with the sum of \$100.00 for the costs incurred in shutting the water off, sending notice, and turning the water on.
- (c) Payment of Charges and Penalties. - The City shall submit monthly statements to the user of water and/or sewer. Should any user fail to pay the balance due and interest penalty within two months of the due date, or if the account should exceed \$200.00 in delinquency, the City may shut off the water upon ten (10) days’ notice to the property owner and/or tenant by U.S. Postal Service or posting of the notice on the property.
- (d) Payment Arrangements. At his or her discretion, the City Treasurer and/or the City Clerk, or their designee may formulate payment arrangements with a utility user for delinquent accounts. The payment arrangements will require the user to pay their current bill plus delinquency payment and additional payments for two months. If the utility user fails to comply with any part of the payment arrangement, the water service may be shut off immediately without further notice.
- (e) Payment Arrangements for Severe Water Breaks: In the event an account holder/water user has a severe water line break resulting in a balance due and owing in an amount the account holder is unable to pay completely in the timeframe according to payment arrangements in (h) above, the City Treasurer and/or the City Clerk, or their designee, at his or her discretion, may formulate payment arrangements for the remaining balance. If the account holder makes a payment each and every month under said arrangement, the City may suspend the accumulation of the delinquency charge of 10% of the unpaid account balance. Severe water break shall be defined as an identifiable water line break on the account holders’ real property resulting in a greater charge than the \$250.00 allowance causing extreme hardship to the account holder.
- (f) Disconnection. - Any permit holder may request that their meter be disconnected. Upon payment of a disconnect fee of \$40 and any accrued charges, the City shall remove the meter. Accrued charges shall be figured as all past due charges adjusted by a pro rate credit for the unused portion of the prepaid basic demand charge. The permit holder shall pay for any overage.
- (g) Reconnection. - Any service disconnected under City Code Section 9-5-2 may be reconnected upon payment of a reconnect fee of \$40 and the basic demand charge.
- (h) Transfer of Permit. - A water permit may be transferred to a new owner of the premises served upon payment of all accrued charges and a transfer fee of \$25.

PASSED, APROVED AND ADOPTED the _____ day of _____, 2025.

THE CITY OF LANDER
A Municipal Corporation

BY _____
Missy White, Mayor

ATTEST:

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on _____, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

DRAFT

RESOLUTION 1332
AMENDING RESOLUTION 1315
FEES AND UTILITY RATES FOR
WATER AND WASTEWATER SERVICE JULY 1, 2024-JUNE 30, 2025

A Resolution establishing water and wastewater service fees as defined and authorized by Title 9 -2-4 of the Lander City Code for July 1, 2024, to June 30, 2025.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANDER:

Section 1:

- (a) Connections: All consumer connections to the city water main and all water meters shall hereafter be made, at the expense of the consumer. Consumers will be charged the actual costs for the meter, spuds, flanges, and radio reads according to the circumstances of the connection. Consumers shall call City Hall for pricing.
- (b) Installation. The applicant shall be responsible for providing the following: one copper setting or other approved fitting in a horizontal position and one-stop. The applicant shall also be responsible for acquiring a water meter from the city at the rate specified in this section and having the same installed by a plumber licensed under the Lander Municipal Code. After installation, the applicant shall notify the city and have the water meter inspected by the same for proper installation.
- (c) Certificate Required. - No permit shall be granted without the certification of the Public Works Director that the water line up to and including the meter connections complies with the provisions of this Title, including regulations, specifications, and standards adopted by the Public Works Department and the International Plumbing Code as adopted by the City.

Section 2:

- (a) Regular Water Usage, up to 4,000 gallons per meter per month are as set forth below:

Meter Size (inches)	Monthly Minimum Charge – Inside City	Monthly Minimum Charge – Outside City
5/8" Meter	\$42.96	\$64.44
¾" Meter	\$45.87	\$68.81
1" Meter	\$53.29	\$79.93
1 1/2" Meter	\$74.45	\$111.65
2" Meter	\$104.08	\$156.12
3" Meter	\$188.75	\$283.13
4" Meter	\$307.29	\$460.93
6" Meter	\$645.99	\$968.96
8" Meter	\$1,120.14	\$1680.22

- (b) Excess Water Usage, over 4,000 gallons per meter per month shall be as follows:
 - a. Inside of the city limits \$3.57 per 1,000 gallons over the allotted 4,000 gallons.
 - b. Outside of the city limits \$5.34 per 1,000 gallons over the allotted 4,000 gallons.

Section 3:

- (a) Rural Water Fees. Fees for water from the Rural Water House will be \$16.03 for 1,000 gallons.
- (b) Snowbird Rate shall be \$34.65 per month so long as the water meter registers zero water usage.
- (c) The Mayor and City Council may allow the running of water for residential customers and reduced rates for sewer in the event the City needs citizens to run water to keep the City water and sewer mains from freezing.
- (d) These rates and charges are established so that each user class pays its proportionate share of the costs of water and wastewater treatment services, and the City Treasurer is directed to review the charge structure to ensure that proportionality between user classes is maintained and to recommend modifications as appropriate every three years. Each user shall be notified by the City of rate changes.

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SEWER TAP FEES

Sewer Tap Size	Connection Fee Inside City	Connection Fee Outside City
4"	\$175.00	\$350.00
6"	\$225.00	\$450.00
7"	\$275.00	\$550.00
8"	\$325.00	\$650.00
9"	\$375.00	\$750.00
10"	\$425.00	\$850.00

SEWER UTILITY RATES
Minimum Charges

Water Meter Size (inches)	Monthly Minimum Charge Inside City	Monthly Minimum Charge Outside City
5/8"	\$20.63	\$23.81
¾"	\$22.03	\$26.59
1"	\$25.58	\$33.71
1 ½"	\$35.73	\$53.99
2"	\$49.95	\$82.41
3"	\$90.53	\$163.58
4"	\$147.36	\$277.24
6"	\$307.57	\$601.96
8"	\$537.02	\$1056.57

- (a) Excess Sewer Use Charges, over 2,000 gallons per meter per month shall be as follows:

a. Inside of the city limits \$2.54 per 1,000 gallons over the allotted 2,000 gallons in city limits.

b. Outside of the city limits \$3.79 per 1,000 gallons over the allotted 2,000 gallons.
- (b) The residential customer’s monthly sewage usage will be based upon the customer’s average water usage during the winter for two billing periods in November, and December re-determined annually on or about January 1st.
- (c) Sewer service charges for other than residential customers are to be based upon the indicated water usage. If any customer can show (by meter) that a portion of the metered water does not enter the sanitary sewer system, the customer(s) are to be charged for only that volume entering the sanitary sewers. The customer may be required to install a meter in his system to record the difference between sewage and non-sewage flows.
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Instead of the above-required deposit, a property owner may sign an agreement with the City utility director guaranteeing payment for all water and sewer services furnished with such

property. In the event a property owner executes a guarantor's agreement, as provided in the preceding section, period bills shall be addressed to property owners in the care of tenants at the address to which services were furnished.

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- (g) Reconnection. - Any service disconnected under City Code Section 9-5-2 may be reconnected upon payment of a reconnect fee of \$40 and the basic demand charge.
- (h) Transfer of Permit. - A water permit may be transferred to a new owner of the premises served upon payment of all accrued charges and a transfer fee of \$25.

PASSED, APPROVED AND ADOPTED the 12th day of May, 2024.



THE CITY OF LANDER
A Municipal Corporation
BY Monte Richardson
Monte Richardson, Mayor

ATTEST:
Rachelle Fontaine
Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on May 14, 2024, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine
Rachelle Fontaine, City Clerk

	CITY OF LANDER		
	REGULAR CITY COUNCIL MEETING		
	Tuesday, April 08, 2025, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. **CALL TO ORDER** Mayor White led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox (via Zoom), and Mayor Missy White. Declaration of a quorum. STAFF PRESENT: Police Captain Kelly Waugh, Public Works Director Lance Hopkin, City Treasurer Charri Lara, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.

2. **APPROVAL OF AGENDA**

Motion made by Council Member Larsen, seconded by Council Member J Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

3. **COMMUNICATION FROM THE FLOOR**

A. Public Comment

Charles Woolwine advocated the City of Lander to be declared a safe haven for unborn children.

Al Grospiron expressed a desire for the City to develop an attraction that would draw both residents and professionals back to Lander. He urged the Council to reserve the remaining half-cent economic tax funds for this purpose.

Tim Green addressed the Council to request the installation of a four-way stop sign at the intersection of Smith and Spriggs, citing concerns over traffic and pedestrian safety.

4. **MAYOR AND COUNCIL UPDATES**

Council Member Stuble reminded everyone about the Garden Expo on April 26, 2025. The Tree City USA Proclamation will be presented during the event. The Environmental & Energy Task Force is currently in a brainstorming phase.

Council Member Cox thanked Tim Green for his comments. LEDA is looking for board members. The Golf Course restaurant is open. The Chamber is actively planning several events.

Council Member Dan Hahn reported that the recent LEDA meeting focused on zoning and housing. It was noted that individuals aged 20 to 40 are increasingly moving into the area, with most expressing a preference for rental housing and planning to stay for 8–10 years. An update was provided on LOTRA, and preparations are underway for the Fourth of July celebrations. A constituent concern was raised regarding the desire to see half-cent economic funding allocated toward the Grand Marquis.

Council Member Larsen will attend the Popo Agie Conservation District meeting tomorrow.

Mayor White attended her first FCAG meeting. Enplanement trends at the Central Wyoming Regional Airport show promising growth. Next week, she will attend the final two days of the Wyoming Funding Summit, sponsored by Senators Barrasso and Lummis. The summit aims to increase the share of federal funding allocated to Wyoming. She will be focused on sessions related to large-scale sewer and water infrastructure projects. She commented on some new types of agenda items, which are part of an effort to enhance transparency. The City has upgraded the Zoom license for better security. Attendees who are not panelists now join in a conference-style format with limited interaction. However, meetings are still recorded and posted the following morning to maintain accessibility and transparency. Lastly, she announced that six applicants have expressed interest in serving on the City Council.

5. **STAFF REPORTS**

Captain Waugh stated that he would send officers to Smith and Spriggs for traffic observations. He provided a Title 2 (liquor licensing) revision update.

Public Works Director Lance Hopkin provided updates on projects by McDonald's, Tank and Pump Station, Bishop Randall, the sidewalk, and Lincoln Street.

City Treasurer Charri Lara commented that there is approximately \$900,000 left in half-cent economic development funds remaining, although not all of the reimbursements have been made.

6. CONSENT AGENDA

- A. Approve March 11, 2025, Regular City Council Meeting Minutes
- B. Approve March 18, 2025, Special Work Session City Council Meeting Minutes
- C. Approve March 25, 2025, Lander City Council Work Session Minutes
- D. Approve Bills and Claims

Central Bank & Trust Supplies 548.87, Rocky Mountain Power Electricity 23680.03,Water Refunds Water Refunds 63.59,Quadient Inc Postage 1000,Mastercard: Vehicle Repair 103.7, Vehicle Repair 652.38, Vehicle Repair 144.84, Prof. & Technical Service 6708supplies 7.99, Vehicle Repair 117.35, Supplies 15.63, Travel 39.74, Vehicle Repair 131, Travel 17.48, Vehicle Repair 88.28, Vehicle Repair 65.12, Vehicle Repair 17.11, Vehicle Repair 119.32, Supplies 31.63, Supplies 57.92, Travel 72.26, Vehicle Repair 42.21, Vehicle Repair 704.55, Supplies/Tools & Equip 83.69, Prof. & Technical Service 87, Operation/ Maintenance Streets 900, Operation/ Maintenance Streets 49.99, Vehicle Repair 49.03, Supplies 96.8, Supplies/Tools & Equip 151.99, Repair And Maintenance Service 37.99, Vehicle Repair 19.98, Supplies 112.93, Supplies 12.94, Vehicle Repair -53.15, Supplies/Tools & Equip -83.69, Vehicle Repair 4.88, Operation/ Maintenance Streets 6.29, Vehicle Repair 88.83,Mastercard Vehicle Repair 685.93, Uniforms 56.48, Turf & Grounds Maintenance 264.26,Trail Maintenance/Construction 340.32, Tools & Shop Supplies 464.76, Telephone & Internet 1724.91, Supplies 92.03, Maintenance 1558.22, Supplies 43.66, Telephone & Internet 45.76, Supplies 21.83, Investigative Funds 68.97, Supplies 19.78, Supplies 51.29, Maintenance 3152.37, Prof And Consulting 2.3, Supplies 32.18, Turf & Grounds Maintenance 136.32, Supplies 69.99, Telephone/Internet 382.83telephone & Internet 954.51telephone 1039.91, Maintenance 5730.2, Ice Skating 86.48, Supplies 50.57, Tools & Shop Supplies 145.38, Supplies 28.76, Tools & Shop Supplies 325.98, Tuition & Registration 135.23, Telephone & Internet 1655.5, Maintenance -3152.37, Building Maintenance 57.65, Mayors Administration 349, Trash Collection 2289.92, Fire Extinguisher Maintenance 400, Telephone & Internet 899, Supplies 22.68, Water Utility Billing 692.52, Supplies 43.95, Repair And Maintenance Service 30.37, Shop Supplies 41.97, Vehicle Repair 63.32, Maintenance 2007.02, Supplies 11.99, Vehicle Repair 473, Supplies 30.32, Maintenance 3755, Community Development 155.4, Supplies 27.63, Professionals 249 Dues-Conference & Travel 41, Travel 214.2, Supplies 76.82, Operations And Maintenance 35.09, Ww Lab/Testing 187.16, Supplies 99.72, Operations And Maintenance 51.58, Travel 414.9, Turf & Grounds Maintenance 228.47, Supplies 40, Fund Equipment Replacement 1477.42, Meeting Expense 62.48, Building Maintenance 650, Operations And Maintenance 26.09, Ww Lab/Testing 345, Water Samples Testing 75, Supplies 65.98, Supplies 41.42, Operations And Maintenance 44.77, Operations And Maintenance 81.13, Operations And Maintenance 29.43, Fund Equipment Replacement 867.99, Operations And Maintenance 83.4, Meeting Expense 27.84, Operations And Maintenance -9.06, Operations And Maintenance 16.99, Supplies 75.34, Operations And Maintenance 39.99, Uniforms 36, Telephone 1966.08, Ww Lab/Testing 180, Ww Lab/Testing 195.87, Operations And Maintenance 24.99, Supplies 155.7, Operations And Maintenance 31.49, Operations And Maintenance 11.69, Fuel 53.92, Operations And Maintenance 16.71, Supplies 80, Transportation 1799.98, Operations And Maintenance 65.2, Supplies 157.2, Operations And Maintenance 680.83, Water Samples Testing 15, Operations And Maintenance 45, Mayors Administration 70, Supplies 122.49, Operations And Maintenance 46.22, Supplies 454, Supplies 298.97ww Lab/Testing 195.88advertising 1794housekeeping Supplies 48.99operations And Maintenance 77.15operations And Maintenance 37.98operations And Maintenance 22.05supplies 62.28supplies 20operations And Maintenance 34.11, Supplies 400, Supplies 50.64, Tuition & Registration 599, Supplies 222.81, Operations And Maintenance 22.15, Operations And Maintenance 31.31, Supplies 358.14, Operations And Maintenance 45.88, Fuel 49.07, Operations And Maintenance 208.78, Fund Equipment Replacement 899.94, Supplies 108, Supplies 63.1, Supplies 114.26, Supplies 104.45, Travel 455.4, Advertising 2284.63, Fuel 34.48, Supplies 305, Prof And Consulting 21.67, Improvements 879.48, Tuition 285, Operations And Maintenance 49.98, Adam E Phillips Attorney At Law General Attorney 5000,Adelle Simon Program Registration 780,Affordable Tree Care LLC Tree Maintenance 4500,Airport Ife Services, Inc Taxiway 2350,Alert 360 Building Maintenance 296.16,AlSCO Supplies 35.17,Ardurra Group Inc Transportation 3442.5,B & T Fire Extinguishers Operation/ Maintenance Streets 385.5,Badger Meter Inc Meter Replacement 326.5,Bargreen/Ellingson Supplies 645,Bill Jones Plumbing & Heat Maintenance 3400,City Plumbing & Heating Building Maintenance 77.39building Maintenance 429.6,Cloudpermit Inc Supplies 500,Daupler Operations And Maintenance 4800,Dickinson Creek Dues 25,Dowl Jefferson Street Rehab 2722.66baldwin Creek/9th - 1447.43,Drug Testing Services LLC Employee Screening 395,Econo Signs Operation/ Maintenance Streets 1101.54,Entenmann Rovin Co Supplies 145.75,Ferguson Enterprises Inc Ww-Operations & Maintenance 990operations And Maintenance 2968.46,Fremont County Assessor Property Taxes 12852.21,Fremont County Treasurer Dispatch Contract 18195.05,Fremont Motor Company Vehicle Repair 241.99vehicle Repair 214.2,Frontier Property Maintenance Community Center Maintenance 925,Great Western Recreation Turf & Grounds Maintenance 5980,Hdr Engineering Inc Buena Vista Project 12856.25buena Vista Project 16869.4baldwin Creek/9th 484.75buena Vista Project 19335professional Fees 17633.75professional Fees

2207.5professional Fees 11165buena Vista Project 4845,HDR Engineering Inc Storage Tank Replacement 15231.7,Heikkila Construction LLC Improvements 1061.43,Hometown Oil Fuel 34.97fuel 21.4,Lander Free Medical Economic Develop Projects 2841.96,Lander Girls Softball League Economic Develop Projects 9705.98,Lander Senior Citizens Center Building Maintenance 1345,Little Green Truck Economic Develop Projects 944.21economic Develop Projects 4050,Mpk&D LLLC Prof And Consulting 2610,Mullins, Stuart Program Registration 2065,Office Of State Lands & Invest CWSRF Loan #125 - STP 50000,Office Of State Lands & Investments - Forestry Division Supplies 94.16,One Call Of Wyoming Operations And Maintenance 7.35,Overhead Door Company Operations And Maintenance 223.52operation/ Maintenance Streets 3861.4,Patrick Construction Inc McFarlane Drive 140560.92,Paymerang LLC Prof And Consulting 680,Phoenix Energy Corp Maintenance 4288.38,Premier Vehicle Installation Inc Vehicle Repair 76.32vehicle Repair 86.12,Rapid Fire Protection Building Maintenance 360,Rdo Equipment Co Operation/ Maintenance Streets 5052,Reworx Prof And Consulting 4785,River Oaks Communications Corp Prof And Consulting 570,Silver Spur Lanes Inc Employee Benefit 275.5,Strike Consulting Group Meter Replacement 1341.25professional Fees 558.75fifth Street Project 2385mcfarlane Drive 8712.5new Assets 22350professional Fees 1317.5farthing Slip Project 20466.21,Team Laboratory Chem LLC Operation/ Maintenance Streets 1138.5,Waller Tecia Community Center Maintenance 4400,Wamco Lab Inc. Ww Lab/Testing 2420,Western Law Associates Prosecuting Attorney 2432.5,Whiting Law Pc General Attorney 367.5,Wild Mountain Painting Maintenance 4200,William H Smith & Assoc Baldwin Creek Project 3915professional Fees 6860, Lincoln St Project 4637.5professional Fees 1477.5baldwin Creek Project 6002.5,Wwc Engineering Project Cost - Wells At WTP, 5678.25,Wy Conference Of Municipal Courts Tuition & Registration 150,Wy Dept Of Agriculture Community Center Maintenance 100,Wyoglass LLC Building Maintenance 125,Wyoming Retirement System Volunteer Fire Pension Fund 637.5,Wyoming Taxpayers Assn. Dues 195,Youth Services Of Fremont Co Community Programs 35000,Metron Farnier Meter Replacement 152417.63, Parttime Wages: City Hall 532, Municipal Court 1,077.30, Police 1,386, AFLAC 467.29, CSSW 1,554.50, Colonial 232.55, Payroll Taxes 79,300.24, Def Comp 7, 115, Flexshare 1,191.67, NCEPERS 128, Trustmark 379.66, UNUM 2.05, WEBT 81,070.50, Workers Compensation 5,006.43, WRS 59,286.68.

Motion by Council Member Stuble, seconded by Council Member D Hahn.

Discussion: Council Member Stuble proposed two amendments. First, to amend the March 11, 2025 minutes to reflect that the Oath of Office for Mayor White occurred before the Lander Police Department Swearing-in Ceremony under New Business – Non-Action Items and second, to amend the March 25, 2025 Work Session minutes and remove an incomplete sentence left in the Ayers presentation under Item D action items.

Council Member Cox raised a question regarding the bills and claims listed in the consent agenda, noting several line items with five repeated entries. City Treasurer Lara explained this was due to technical difficulties during the import process, which resulted in multiple voided entries being included in the report. While the formatting appeared confusing, the total amounts were accurate.

Council Members Voting Yea on the proposed amendment: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Council Members Voting Yea to approve the consent agenda as amended: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

7. NEW BUSINESS (NON-ACTION ITEMS)

A. Eric Siwik Lander Volunteer Fire Department update

Eric Siwik, Lander Volunteer Fire Department Chief, and Jeremy Bingaman, Assistant Chief, presented the annual report. In 2024, the Lander Fire Department responded to 137 calls for service, an increase from 106 calls in 2023. On average, fire personnel were on scene for 32 minutes and 15 seconds per call, with an average response time of 7 minutes and 56 seconds from the time of alarm to arrival on scene. Department members participated in 24 training opportunities, totaling 1,188 hours of training. As of now, the department has 30 active members, with recruitment efforts ongoing. A highlight of the year was our partnership with The LOR Foundation, City of Lander, and Lander Rotary Club on a Carbon Monoxide Detector Campaign. Together, we distributed 300 detectors and led educational initiatives through social media and in-person presentations. The Department underwent an ISO (Insurance Services Office) audit evaluating fire protection capabilities. We are actively working on a retrogression plan to maintain our Level 3 rating. Areas for improvement include: Enhanced training documentation linked to standards, Increasing average firefighter turnout per call (currently at 10, down from 20 in 2016). To enhance local training, we’ve raised \$100,000 toward a training prop facility that allows for essential scenarios such as ventilation, search and rescue, and hose advancement. We are working to secure an additional \$30,000 to complete the project. Our priorities for the coming year include: Recruitment and retention to rebuild and strengthen our roster, Strategic planning — in collaboration with city leadership, focusing on equipment

replacement and building maintenance, Budget management — in light of the 25% reduction in property tax funding, which could significantly impact our operations.

8. UNFINISHED BUSINESS (ACTION ITEMS)

- A. Approve the second reading of Ordinance 2025-4, Fixing and Determining the Mill Levy Necessary to be Levied to Raise Sufficient Money By General Tax to Meet the Current Expenses of the City of Lander for the Fiscal Year Commencing July 1, 2025.

Motion made by Council Member D Hahn, seconded by Council Member J Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- B. Approve the third and final reading of Ordinance 2025-3 Qwest Corporation D/B/A CenturyLink QC Franchise Agreement Granting a Franchise to Qwest Corporation D/B/A CenturyLink QC on Behalf of Itself and its Affiliates (“CenturyLink”) To Operate and Maintain A Telecommunications System (“System”) in The City of Lander, Wyoming.

Motion made by Council Member Larsen, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

9. NEW BUSINESS (ACTION ITEMS)

- A. Award Invitation to Bid #E0125 (3) 2025 Ford F 150 4x4s to the low bidder Fremont Motor Company in the total amount of \$124,197.00 for all three vehicles and authorize the Mayor to sign the Notice of Award and 3-2025 Ford F-150 4x4 Vehicles Purchase Agreement.

Motion made by Council Member Stuble, seconded by Council Member D Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- B. Award Invitation to Bid #E0225 (2) 2025 Dodge Durango GT AWD vehicles to the low bidder Fremont Motor Company in the total amount of \$80,992.00 for two vehicles and authorize the Mayor to sign the Notice of Award and 2-2025 Dodge Durango GT AWD Vehicles Purchase Agreement

Motion made by Council Member J Hahn, seconded by Council Member Larsen. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- C. Award Invitation to Bid #E0325 (2) 2025 Dodge Durango Pursuit vehicles to the low bidder Fremont Motor Company in the total amount of \$80,702.00 for two vehicles and authorize the Mayor to sign the Notice of Award and 2-2025 Dodge Pursuit AWD Vehicles Purchase Agreement.

Motion made by Council Member Larsen, seconded by Council Member J Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- D. Award Invitation to Bid #E0425 one (1) 2025 4x4 Ram 3500 Cab Chassis to the low bidder Fremont Motor Company in the total amount of \$52,732.00 and authorize the Mayor to sign the Notice of Award and 2025 4x4 Ram 3500 Cab Chassis Purchase Agreement.

Motion made by Council Member D Hahn, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- E. Authorize Mayor to terminate WBC BRC grant for Table Mountain Living Community infrastructure

Motion made by Council Member Larsen, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- F. Approve Resolution 1353, Revoking Resolutions 1203 and 1329, Removing the Authorization for the Lander Housing Authority to manage the Table Mountain Living Community Housing Project.

Motion made by Council Member J Hahn, seconded by Council Member D Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- G. Approve Wind River Visitor Council's FY 2025 2026 Budget

Motion made by Council Member Stuble, seconded by Council Member J Hahn.

Helen Wilson, Wind River Visitor Council Director provided an update and a 2025 2026 plan overview.

Council Members Voting Yeah: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- H. Authorize renewal of employee health insurance plan administered through Wyoming Educators Benefit Trust (WEBT) and authorize the Mayor to sign Employer Selection and Employer/Employee Contribution Split for FY 2025 2026
- Motion made by Council Member D Hahn, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- I. Approve S-25.01 Replat of Trosopers Addition, Block 116 Lots 15&16
- Motion made by Council Member Stuble, seconded by Council Member Larsen. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- J. Authorize Mayor to sign alley encroachment license for Trosper's Addition replat S 25.01
- Motion made by Council Member Larsen, seconded by Council Member D Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- K. Authorize renewal of Local Government Liability Pool liability insurance coverage FY 2025 2026 in the amount of \$41,727.00.
- Motion made by Council Member Stuble, seconded by Council Member J Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- L. Approve and authorize the Mayor to sign Amendment One to Project Agreement Lander Well and Transmission Pipeline 2021, increasing the appropriation and extending the reversion date.
- Motion made by Council Member Stuble, seconded by Council Member Larsen. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- M. Authorize the Mayor to sign the memorandum of Understanding Between Wyoming Department of Health , Behavioral Health Division, Wyoming Life Resource Center and City of Lander
- Motion made by Council Member D Hahn, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- N. Authorize the Mayor to sign Contract#246679 Mineral Royalty Grant Agreement Between State of Wyoming, Office of State Lands and Investments and City of Lander MRG Grant 25006 for Flood Protection Design not to exceed \$300,000.00.
- Motion made by Council Member Larsen, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- O. Approve and authorize the Mayor to sign Change Order No. 1 for the Macfarlane Utilities Project increasing the contract price \$57,925.00.
- Motion made by Council Member Larsen, seconded by Council Member D Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- P. Authorize the Mayor to sign the Lander Facilities Master Plan Assessment for professional services in the amount of \$36,700.
- Motion made by Council Member Stuble, seconded by Council Member Larsen.
- Discussion: Council Members noted the document has a missing date. Council Member Stuble move to amend motion and to the Mayor to sign the Lander Facilities Master Plan Assessment pending insertion of a satisfactory date of completion. Motion, seconded by Council Member Larsen. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- Q. Accept resignation of Kristin Yanonne from the Planning Commission
- Motion made by Council Member D Hahn, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- R. Accept and authorize the Mayor to sign the Fixed Property Damage Release for Claim Number 24-870798462 for \$4,227.43 (original claim amount \$4,326.74/\$99.31 difference) for utility pole damage.
- Motion made by Council Member Larsen, seconded by Council Member J Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- S. Appointment of Interim Lander Police Chief, Kelly Waugh, and Administration of Oath of Office effective April 19, 2025.

Motion made by Council Member Larsen, seconded by Council Member Stuble.

Council Member Cox inquired whether the permanent position would be an open application process. Mayor White stated it would. Council Member J Hahn inquired if Captain Waugh was not selected as the permanent Chief, if he could return to his current position. This was answered affirmatively.

Civil City Attorney Phillips administered the Interim Chief of Police for the City of Lander oath of office to Kelly Waugh.

- T. Authorize the removal of Chief Peters from the Police Department itinerant fund

Motion made by Council Member Stuble, seconded by Council Member J Hahn. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

10. ADJOURNMENT

Motion made by Council Member Larsen, seconded by Council Member Stuble. Council Members Voting Yea: Larsen, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 8:05 PM.

The City of Lander

ATTEST:

By: _____
Missy White,
City of Lander Mayor

Rachelle Fontaine, City Clerk

The entire meeting is available to view at <https://www.landerwyoming.org/meetings/recent> OR <https://www.youtube.com/@CityofLander>.

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

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	CITY OF LANDER		
	SPECIAL CITY COUNCIL MEETING		
	Tuesday, April 15, 2025, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. **CALL TO ORDER** Mayor White led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox (Via Zoom), and Mayor White. Declaration of a quorum. STAFF PRESENT: Interim Police Chief Kelly Waugh, City Clerk Rachelle Fontaine.

2. **NEW BUSINESS (NON-ACTION ITEMS)**

A. Interview Ward 2 Council Member Applicants: Chad Cassady, Carol Chidsey, Bradley (B. Jay) Greer, Michael Holland, Josef Lopez, and Daniel McLane.

Five applicants were interviewed by the Mayor and Council Members during the meeting. (Note: Applicant Bradley “B. Jay” Greer withdrew his application prior to the meeting.) Each applicant was given 90 seconds to respond to each question. The Council rotated in asking questions, and the order in which applicants answered varied for each question. The questions asked were as follows:

1. Please introduce yourself: share why you'd like to serve on the council, and what beneficial skills or perspectives do you bring to this role? 2. What do you understand the roles/responsibilities of a Council member to be? 3. Do you generally believe the City is headed in a good direction or is redirection needed? If the former, please explain; if the latter, what changes would you suggest? 4. How will you represent a resident who approaches you about an issue, but with whom you disagree? 5. A constituent contacts you, frustrated that it's been 3 days since the 14" snow storm and their street (not a priority route) hasn't been plowed. How do you respond to them? 6. How do you align with the will of Ward 2 voters, as shown by the Councilmembers (and other elected officials) who won the majority in recent elections? 7. It's no secret that the City has aging infrastructure (water/sewer and roads) that need to be repaired and/or replaced. Based on current pricing, it would cost over \$400 million to redo all of Lander's infrastructure, yet only about \$1.6 million is raised annually through the Optional 1%. How would you as a council member prioritize funding projects, and how would you explain this process to constituents who want more work done faster? 8. Having reasonably priced housing options for residents is a priority. What means would you want to see the city undertake to achieve this? 9. What would you advocate to be the top 3-5 priorities for the City to focus on in the coming fiscal year, and how would the Council fund these given the limited available budget? 10. Do think you would have fun serving on the council? and 11. We'd welcome a short closing statement about your candidacy. Is there anything else you'd like to add about your vision for Lander or your priorities for Ward 2?

3. **ADJOURNMENT**

Being no further business to come before the Council, the meeting was adjourned at 7:22 PM.

The City of Lander

ATTEST:

By: _____
Missy White,
City of Lander Mayor

Rachelle Fontaine, City Clerk

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	CITY OF LANDER		
	SPECIAL REGULAR CITY COUNCIL MEETING		
	Tuesday, April 22, 2025, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. **CALL TO ORDER** Mayor White led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCIL MEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox (via Zoom), and Mayor Missy White. Declaration of a quorum. STAFF PRESENT: Interim Police Chief Kelly Waugh, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Clerk Rachelle Fontaine.

2. **APPROVAL OF AGENDA**

Council Member Stuble moved to approve, seconded by Council Member Larsen. Council Member Stuble moved to amend agenda item 6 B, New Business, to reflect that the requested amount is \$23,619.12. Seconded by J Hahn.

Councilmembers Voting Yea to approve the agenda as amended: Larsen, D Hahn, Cox, Stuble, J Hahn, and Mayor White. Motion passed.

3. **COMMUNICATION FROM THE FLOOR.** Public Comment: None.

4. **MAYOR AND COUNCIL UPDATES**

Council Member D Hahn stated that the Planning Board is discussing zoning.

Council member Larsen appreciates the Street Department filling potholes. The Popo Agie Conservation District is hosting the Garden Expo this Saturday.

Mayor White also thanked the crews for filling the potholes. She appreciates the City staff's efforts to enhance the recorded meeting replay. The ability to watch a specific agenda item is now available by clicking on the View Detail link next to the recorded meeting. This will open a window displaying a recording and the agenda. The agenda topics are linked to the recording timestamps, allowing the public to watch a specific topic as opposed to the entire meeting.

5. **STAFF REPORTS**

Interim Chief Kelly Waugh commented that despite not being fully prepared for a major event, the department successfully assisted with a major event in Riverton. An after-action review with all involved parties is scheduled for next week to evaluate strengths and areas for improvement. Most of the department will be traveling between locations this week for previously scheduled training on close-quarters combat and room clearing. Overall, things are progressing well.

Public Works Director Lance Hopkin provided a construction and infrastructure update. Construction activities are advancing, with substantial completion nearing on the tank and pump station work. Progress continues on McFarlane Drive, including directional boring along the highway corridor. He and Mayor White attended a grants training session in Riverton. Several key federal grant programs previously targeted for local infrastructure funding are being phased out. The absence of clear successor programs introduces uncertainty, potentially impacting the viability of large-scale capital projects that have previously relied on significant federal cost-sharing. He further noted that a notable budget increase has been observed for the 5th Street project, with the total cost more than doubling. This will require adjustments and careful fiscal planning moving forward. Work on Lincoln Street is tentatively scheduled to begin next week. The contractor is expected to start with ditch-related improvements, prioritizing those segments ahead of seasonal irrigation flow.

Assistant Mayor RaJean Strube Fossen noted that there are currently very few active funding options available. At present, the only grant under consideration is a Transportation Alternatives Program (TAP) grant. This application would support Phase 2 of the Gannett Peak Safe Routes to School sidewalk project. The project was previously split into two phases due to cost and right-of-way

challenges, with Phase 1 already funded through an earlier TAP grant. The upcoming application for Phase 2 is not due until July 15, and it remains the only grant currently being pursued.

City Treasurer Charri Lara notified the Council that Service Line Warranties, the company vetted by the City of Lander to offer water line insurance, will be sending out their next mailing campaign soon. Recently, another company sent similar mailings, but they are not affiliated with or vetted by the city.

City Clerk Rachelle Fontaine announced the Parks Department has filled all program assistant summer positions. Applications for seasonal maintenance positions are still being accepted.

6. NEW BUSINESS (ACTION ITEMS)

- A. Vote to appoint an applicant to fill the vacant Ward 2 City Council Member position

Mayor White explained that the appointment process will take place tonight. Nominations will be called for three times, and candidates can be nominated during any of those calls. After nominations, a vote will be held to select one of the five qualified candidates. The selected individual will be sworn in at the May 13th meeting. Mayor White called for nominations to fill the vacant Ward 2 City Council Member position. Council Member D Hahn commented that all the candidates for the open council seat were highly qualified, making the decision difficult. However, the key difference was that Chad Cassady has consistently attended council meetings, actively listening, learning, and engaging over several months. His ongoing dedication and commitment to the process led Council Member D Hahn to nominate Mr. Cassady. Council Member Stuble stated she would have nominated Chad Cassady as well. She expressed a heartfelt thanks to all the applicants for the open council seat. Each candidate demonstrated strong commitment and a deep desire to serve the community, making the decision very difficult. Mayor White made a second call for nominations. Council Member Cox nominated Daniel McLane. Mayor White made a third call for nominations. Hearing none, she called for a roll call vote. Council Member J Hahn voted for Chad Cassady. Council Member Stuble voted for Chad Cassady. Council Member Cox voted for Daniel McLane. Council Member D Hahn voted for Chad Cassady. Council Member Larsen voted for Chad Cassady. Chad Cassady received four votes to fill the vacancy, and Daniel McLane received one. Mayor White announced Chad Cassady received the majority vote and will be sworn into office on May 13, 2025.

- B. Authorize Contractor's Application for Payment No. 1 to Alexander Excavation Inc. in the amount of \$23,619.12, dated April 10, 2025, for the Bishop Randall Water and Paving Improvements Project

Motion made by Council Member Larsen and seconded by Council Member J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, Cox, Stuble, J Hahn and Mayor White. Motion passed.

7. ADJOURNMENT. Motion made by Council Member Stuble and seconded by Council Member J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, Cox, Stuble, J Hahn, and Mayor White. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 6:17 PM.

The City of Lander

ATTEST:

By: _____
Missy White,
City of Lander Mayor

Rachelle Fontaine, City Clerk

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	CITY OF LANDER		
	CITY COUNCIL WORK SESSION MEETING		
	Tuesday, April 22, 2025, Following Special Regular Meeting 6:18 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

COUNCIL MEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox (via Zoom), and Mayor Missy White. STAFF PRESENT: Interim Police Chief Kelly Waugh, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Clerk Rachele Fontaine.

1. NEW BUSINESS (NON-ACTION ITEMS)

A. City of Lander Proposed FY 2025 2026 Budget discussion

City Treasurer Charri Lara presented a summary of the proposed FY 2025 2026 Budget. The Budget Summary Overview included: Balanced Budget: The proposed budget is balanced, with \$3.8 million in unrestricted reserves, meeting the target of covering six months of general fund expenditures (approx. \$6 million). Reserves and Special Funds \$814,000 allocated for flood mitigation, \$411,000 in the General Fund and \$450,000 in the Enterprise Fund set aside for future retiree obligations, as well as \$1.4 million currently in the equipment and building replacement reserve fund. Revenue Estimates and Adjustments: Property tax estimates were conservatively calculated using the prior year’s assessed valuation and accounting for the Fremont County Assessor’s estimate of reductions in property tax revenue caused by recent legislation. Sales tax revenues are up 2% year-over-year, with a projected surplus of \$57,000. Supplemental state distribution funds (approx. \$980,000) are allocated to reserves, not general operations. Capital Projects and Grants: Capital projects (e.g., Senior Center, Airport) are not included in this general budget. The budget includes a \$950,000 fire truck grant, contributing to a gross budget increase. SRF-funded infrastructure projects include McFarlane, 5th Street, Buena Vista, Baldwin Creek, and meter replacements. ARPA funds are allocated for the Lincoln Street project. Personnel and Payroll: The proposed Budget includes a 3% cost-of-living adjustment (COLA), increasing payroll by \$135,616. A 4.75% COLA would cost an additional \$56,000—this can be adjusted if desired. On-call pay for the Water Department was simplified and added to base pay. Health insurance costs rose 3%, but savings were achieved due to fewer employees using the benefit. 52 positions are budgeted, with only one vacancy in the Police Department. \$50,000 placeholder included for a future replacement of the current position holder. Retirement Planning: 22 employees (8 in Police) are eligible for retirement within the next 5 years. Provisions are in place to fund upcoming loan payments on SRF projects, avoiding interest amortization on top of principal. Debt Management: Project costs have significantly increased (e.g., one project rose from \$7 million to \$14 million). Future SRF loan payments are estimated at \$1.3 million annually by 2028. A savings strategy is in place to manage debt without deferring other obligations. A page-by-page discussion ensued following the summary. She sought the Council's general direction concerning Cost of Living Adjustments. Lara will make adjustments for the COLA, finalize the document, and read the proposed budget into the minutes during the May meeting.

B. WRTA presentation Tim Nichols

Tim Nichols, Director of the Wind River Transportation Authority, provided a presentation concerning mobility, people, and the real consequences of losing public transportation services, particularly through WRTA (Wind River Transportation Authority). Public transit is critical infrastructure, not a profit-making venture—like roads and schools, it delivers economic and social returns. Without immediate local funding, WRTA risks: Route and job cuts, leaving thousands of passengers stranded, loss of access to vital services like school, dialysis, and jobs as well as increased strain on social services.

WRTA currently connects 10 communities and serves over 36,000 riders, with Lander as a critical hub. Lander is asked to contribute \$60,449 from the remaining half-cent economic development tax funds, a share based on population and service usage, to help secure federal funding.

WRTA is proactively working on: Regional cooperation and reducing duplicated services, Upgraded transit software (2025), Maintenance and dispatch improvements, Shared infrastructure and fuel purchasing, Riders rely on WRTA for medical care, employment, and daily life.

C. Fremont Air Service Team presentation Kyle Butterfield

Kyle Butterfield, Fremont Air Service Team Committee Member, provided an update on commercial air service in Fremont County, highlighting its economic importance, current performance, and funding needs for continued service. Commercial air service is a critical investment in Fremont County’s economy and a revenue generator. Butterfield referenced a 2020 State of Wyoming study showing that every dollar invested returned \$3.19 in economic activity, despite lower passenger levels at the time.

A Headwaters Economics study categorized Fremont as a "connected rural community" due to its airport. This connectivity allows Fremont to perform economically like a metro area despite its rural setting. Air service promotes business, tourism, and accessibility, which would otherwise be limited due to geographic isolation.

Fremont County participates in the Capacity Purchase Program, a Wyoming-funded initiative supporting four airports. The State covers 60% of the Minimum Revenue Guarantee (MRG), while local communities contribute the remaining 40%. Historically, local funding came from a voter-approved optional 0.5% sales tax, with 20% dedicated to air service (~\$800,000/year).

Costs have risen due to inflation, new contracts, and increased pilot pay. Funds are expected to be depleted by September 2026. A potential funding gap of \$1M–1.4M is projected before new tax revenue (if any) could be collected in spring 2027. Possible solutions include: A new ballot initiative (earliest revenue: Apr–May 2027), funding from city/county allocations, reducing flight frequency, exploring alternative air carriers, or route sharing with other communities. Concerns were expressed about long-term affordability as costs rise annually.

There was a general acknowledgment of limits in revenue control (fuel costs, travel destinations, fare prices). The city is considering using remaining discretionary economic development funds.

2. ADJOURNMENT

Motion made by Council Member Larsen and seconded by Council Member D Hahn. Councilmembers Voting Yea: Larsen, D Hahn, Cox, Stuble, J Hahn, and Mayor White. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 8:32 PM.

The City of Lander

ATTEST:

By: _____
Missy White,
City of Lander Mayor

Rachelle Fontaine, City Clerk

The entire meeting is available to view at <https://www.landerwyoming.org/meetings/recent> OR <https://www.youtube.com/@CityofLander>.

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.

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71 CONSTRUCTION CO	cold mix	2,916.00
Total 71 CONSTRUCTION CO (2):		2,916.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,500.00
ADAM E PHILLIPS ATTORNEY AT LAW	Professional Fees	2,500.00
Total ADAM E PHILLIPS ATTORNEY AT LAW (666):		5,000.00
ALEXANDER EXCAVATION	Pay request 1 for Bishop Randall mobilization a	23,619.12
Total ALEXANDER EXCAVATION (21):		23,619.12
ALSCO	Community Center Linens	350.30
ALSCO	Micro Towels paid only \$35.17 in error, s/b \$37.	2.00
ALSCO	MicroTech Towels	37.17
ALSCO	MicroTech Towels	37.17
ALSCO	MicroTech Towels	64.20
ALSCO	MicroTech Towels	36.00
ALSCO	Comm. Ctr. Cleaning Supplies - MicroTech Tow	36.05
Total ALSCO (917):		562.89
ARDURRA GROUP INC	Work on Jefferson Street. non-reimbursable -Pri	2,267.50
ARDURRA GROUP INC	Work on Jefferson Street extension	2,623.75
ARDURRA GROUP INC	LND reconstruct Apron - Design	14,075.28
ARDURRA GROUP INC	LND Reconstruct Apron - Design	1,291.25
Total ARDURRA GROUP INC (1390):		20,257.78
AYRES ASSOCIATES INC	Master Plan Professional Services through Mar	7,016.80
AYRES ASSOCIATES INC	Master Plan work through April 19, 2025	1,419.40
Total AYRES ASSOCIATES INC (1434):		8,436.20
B & T FIRE EXTINGUISHERS	Fire Extinguisher Maintenance	64.00
Total B & T FIRE EXTINGUISHERS (43):		64.00
BADGER METER INC	Beacon Mobile Hosting APRIL2025	326.50
Total BADGER METER INC (44):		326.50
BARGREEN/ELLINGSON	Cleaning supplies - LCCC	645.00
BARGREEN/ELLINGSON	Parts - Parks	169.19
BARGREEN/ELLINGSON	LOR Foundation - Grant project to replace 2 grill	27,787.80
Total BARGREEN/ELLINGSON (1047):		28,601.99
BLACK HILLS ENERGY	Acct #3608 1654 36 Natural Gas MAR2025	860.18
BLACK HILLS ENERGY	Acct #3608 1654 36 Natural Gas MAR2025	1,385.86
BLACK HILLS ENERGY	Acct #3608 1654 36 Natural Gas MAR2025	3,359.39
BLACK HILLS ENERGY	Acct #3608 1654 36 Natural Gas MAR2025	660.11
BLACK HILLS ENERGY	Acct #3608 1654 36 Natural Gas MAR2025	3,787.96
BLACK HILLS ENERGY	Acct #3608 1654 36 Natural Gas MAR2025	44.08
BLACK HILLS ENERGY	Acct #3608 1654 36 APR2025 Natural Gas	623.78
BLACK HILLS ENERGY	Acct #3608 1654 36 APR2025 Natural Gas	1,076.67
BLACK HILLS ENERGY	Acct #3608 1654 36 APR2025 Natural Gas	2,261.03
BLACK HILLS ENERGY	Acct #3608 1654 36 APR2025 Natural Gas	417.07
BLACK HILLS ENERGY	Acct #3608 1654 36 APR2025 Natural Gas	2,941.29

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BLACK HILLS ENERGY	Acct #3608 1654 36 APR2025 Natural Gas	43.44
Total BLACK HILLS ENERGY (465):		17,460.86
BOYLE ELECTRIC	tested e pond aerator power	60.00
BOYLE ELECTRIC	Power trace from old Little League crow's nest; r	2,267.52
Total BOYLE ELECTRIC (1229):		2,327.52
BSN SPORTS	Overpayment. Credit on Account	119.04-
BSN SPORTS	Batter's box brick and netting for Little League w	2,625.19
Total BSN SPORTS (1083):		2,506.15
CEMETERY DITCH CO	Annual dues	1,692.00
Total CEMETERY DITCH CO (93):		1,692.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	12.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	40.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	162.00-
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	18.45
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	78.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	186.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	60.00
CENTRAL BANK & TRUST	Petty Cash Reimbursement April2025	186.00
Total CENTRAL BANK & TRUST (96):		418.45
CERENTO	Communisation Radios for Magar and Rodeo P	801.52
Total CERENTO (786):		801.52
CITY OF RIVERTON	1/2 Air Transportation	39,941.50
Total CITY OF RIVERTON (943):		39,941.50
CITY PLUMBING & HEATING INC	LOR Water Fountain Project Phase 1 - City Par	406.30
Total CITY PLUMBING & HEATING INC (105):		406.30
COMMUNICATION TECHNOLOGIES INC	Microwave Radio Work	330.00
Total COMMUNICATION TECHNOLOGIES INC (116):		330.00
COMMUNITY CENTER REFUNDS	REFUND - DOUBLE PAYMENT	2,615.00
Total COMMUNITY CENTER REFUNDS (1210):		2,615.00
COWBOY SUPPLY HOUSE	Acct #1119 Cleaning Supplies - Soap	145.83
Total COWBOY SUPPLY HOUSE (121):		145.83
CROELL INC	Remaining amount originally billed to Patrick Co	58.23
CROELL INC	road base	4,703.56
CROELL INC	Credit on Account	3,117.70-
Total CROELL INC (1452):		1,644.09
DOWL	Administrative costs for CatEx, bid package	695.40

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Total DOWL (147):		695.40
DRUG TESTING SERVICES LLC	employee screening	395.00
Total DRUG TESTING SERVICES LLC (148):		395.00
ENDRESS & HAUSER DEPT 78795	Level Sensor for plant filters	1,100.95
Total ENDRESS & HAUSER DEPT 78795 (1030):		1,100.95
ENGINEERING ASSOCIATES	Review of Prelim Plat for McFarlane Dr	4,278.16
Total ENGINEERING ASSOCIATES (1431):		4,278.16
FAIRFIELD TREE AND LAWN CARE	Tree Trimming at Community Center	5,700.00
FAIRFIELD TREE AND LAWN CARE	Tree Removal Golf Course	4,250.00
Total FAIRFIELD TREE AND LAWN CARE (1055):		9,950.00
FERGUSON ENTERPRISES INC	24" megalugs and flange packs	3,269.00
FERGUSON ENTERPRISES INC	repair clamps and sleeves	3,614.30
FERGUSON ENTERPRISES INC	sewer pipe	655.76
Total FERGUSON ENTERPRISES INC (553):		7,539.06
FREMONT CO SOLID WASTE DISPOS	old hockey board disposal	70.60
FREMONT CO SOLID WASTE DISPOS	Over Payment Credit	118.80-
FREMONT CO SOLID WASTE DISPOS	Little League Crow's Nest Demolition and Dispo	225.40
Total FREMONT CO SOLID WASTE DISPOS (183):		177.20
FREMONT COUNTY ASSN OF GOV	1/2 Ground Transportation	19,970.75
Total FREMONT COUNTY ASSN OF GOV (187):		19,970.75
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	499.24
FREMONT COUNTY TREASURER	Dispatch - Police & Fire	17,695.81
FREMONT COUNTY TREASURER	MARCH 2025 JAIL BILL	990.00
Total FREMONT COUNTY TREASURER (190):		19,185.05
FREMONT MOTOR COMPANY	Engine and core return	4,400.00
FREMONT MOTOR COMPANY	cruise control switch	72.73
FREMONT MOTOR COMPANY	sealant for engine	76.20
Total FREMONT MOTOR COMPANY (194):		4,548.93
FRONTIER PROPERTY MAINTENANCE	Landscape Maintenance for Community Center	925.00
Total FRONTIER PROPERTY MAINTENANCE (1484):		925.00
HACH COMPANY	Lab Testing Reagents	1,247.96
Total HACH COMPANY (214):		1,247.96
HASCO INDUSTRIAL SUPPLY	Steel for scoreboards	303.00
Total HASCO INDUSTRIAL SUPPLY (218):		303.00

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HDR ENGINEERING INC	Wastewater Masterplan	5,776.25
Total HDR ENGINEERING INC (994):		5,776.25
HIGH COUNTRY CONSTRUCTION	Tank and Pump Station Construction	527,718.21
Total HIGH COUNTRY CONSTRUCTION (1062):		527,718.21
HOMETOWN OIL	Hydraulic oil 55 gal drum	699.00
HOMETOWN OIL	Credit on Account	18.54-
Total HOMETOWN OIL (230):		680.46
JIRDON AGRICHEMICALS	Spring Fertilizer Parks and Ballfields - 27-5-8. 1	4,674.00
Total JIRDON AGRICHEMICALS (263):		4,674.00
L N CURTIS & SONS	Firefighting Foam	1,699.50
Total L N CURTIS & SONS (276):		1,699.50
LANDER COMMUNITY FOUNDATION	Race co sponsorship for medals	1,250.00
Total LANDER COMMUNITY FOUNDATION (1284):		1,250.00
LANDER FREE MEDICAL	1/2 Recipient	2,841.96
Total LANDER FREE MEDICAL (1458):		2,841.96
LANDER GIRLS SOFTBALL LEAGUE	10 registrations made with credit cards	625.65
Total LANDER GIRLS SOFTBALL LEAGUE (1487):		625.65
LANDER SENIOR CITIZENS CENTER	New Carpet Expenses	40,855.91
LANDER SENIOR CITIZENS CENTER	New Carpet Expenses	2,075.00
LANDER SENIOR CITIZENS CENTER	March 2025 Expenses	1,148.26
Total LANDER SENIOR CITIZENS CENTER (296):		44,079.17
LARA, CHARRI	Travel	198.52
Total LARA, CHARRI (302):		198.52
MASA	Acct #B2BCOL May-2025	228.00
Total MASA (1167):		228.00
MASTERCARD	Corporal Patches	12.00-
MASTERCARD	Supplies	80.00-
MASTERCARD	Meeting	12.45-
MASTERCARD	March 2nd set of BacT samples	75.00-
MASTERCARD	Refund for broken Computer	867.99
MASTERCARD	Meeting	18.67-
MASTERCARD	Ellis Tank BacT	15.00-
MASTERCARD	toner cartridges for copier	69.67-
MASTERCARD	BacT test on Rodeo line repair	15.00-
MASTERCARD	Supplies - LCCC	20.94-
MASTERCARD	Prof fees	249.00-
MASTERCARD	April 1st set of BacT sampling	75.00-
MASTERCARD	building supplies	484.62-

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MASTERCARD	April 2025 2nd set of BacT samples	75.00-
MASTERCARD	cleaning supplies	66.74-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.98-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	259.98-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99-
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99-
MASTERCARD	Acct #173012201 Spectrum Fiber APR2025	449.50-
MASTERCARD	Acct #173012201 Spectrum Fiber APR2025	449.50-
MASTERCARD	faucets for park restrooms	299.32-
MASTERCARD	Housekeeping supplies	212.30-
MASTERCARD	Housekeeping supplies	189.10-
MASTERCARD	Shredding	75.00-
MASTERCARD	Two (2) Ramkota Hotel receipts for a training cl	119.00-
MASTERCARD	Two (2) Ramkota Hotel receipts for a training cl	119.00-
MASTERCARD	Bumper step for LP21	85.49-
MASTERCARD	nitrile gloves and caution stickers for pinch point	153.29-
MASTERCARD	Toners and waste cart for printer	248.99-
MASTERCARD	Printer cord	8.99-
MASTERCARD	Floor cord covers and surge protector	69.11-
MASTERCARD	Medical chest seals	89.94-
MASTERCARD	Tactical tourniquets	68.51-
MASTERCARD	Hand sanitizer for supply cabinet, Flavorings for	48.78-
MASTERCARD	Docking station for Dustin's Computer for his offi	256.99-
MASTERCARD	Wyoming Flag, Flag pole rope, toilet paper	76.49-
MASTERCARD	Wyoming Flag, Flag pole rope, toilet paper	84.95-
MASTERCARD	Paper towels for the Fire Hall	45.72-
MASTERCARD	Hot chocolate mix for break room	14.95-
MASTERCARD	Air fresher for bathrooms	16.44-
MASTERCARD	Black toner for copy machine	231.42-
MASTERCARD	scanner for archiving	391.73-
MASTERCARD	Envelopes	17.46-
MASTERCARD	Dues	349.00-
MASTERCARD	Wyoming Fire Marshals Conference	145.90-
MASTERCARD	City dog lic books 1,000 count	473.23-
MASTERCARD	Updated signage at the airport to include changi	312.44-
MASTERCARD	TV mount for Monitor in Hunter's office	49.98-
MASTERCARD	Travel	190.99-
MASTERCARD	Supplies	242.76-
MASTERCARD	Supplies office	115.00-
MASTERCARD	Main Breaker tripped out for no reason. Perfect	190.00-
MASTERCARD	Supplies	20.00-
MASTERCARD	March Patrol Vehicle Car Wash bill	84.76-
MASTERCARD	Patrol vehicles washed at car wash for Feb 202	64.71-
MASTERCARD	Name plate for firefighter	15.00-
MASTERCARD	Chamber Newsletter Insert - March 2025 - Proje	75.00-
MASTERCARD	Flower barrel refills for 2025, City Hall	150.00-
MASTERCARD	AWS	23.99-
MASTERCARD	Vehicle Booster cables	49.99-
MASTERCARD	Charger	24.99-
MASTERCARD	Replacement of blower fan assembly on WTP of	1,475.49-
MASTERCARD	10 cases of field marking paint	766.70-
MASTERCARD	PARTS	141.55-
MASTERCARD	CREDIT PARTS ORDER	141.55
MASTERCARD	Worked on hand/off/auto on floc drive VFDs	250.84-
MASTERCARD	publication	1,491.25-
MASTERCARD	Bolts and Bit to install new decorative street ligh	224.13-
MASTERCARD	Storage	40.00-

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MASTERCARD	Supplies	141.04-
MASTERCARD	Supplies	98.30-
MASTERCARD	Fraudulent Charge	152.83-
MASTERCARD	Fraud Refund	57.92
MASTERCARD	Accts #333888956, #333469244, #333979797,	88.46-
MASTERCARD	Accts #333888956, #333469244, #333979797,	197.15-
MASTERCARD	Accts #333888956, #333469244, #333979797,	411.86-
MASTERCARD	Accts #333888956, #333469244, #333979797,	121.24-
MASTERCARD	Accts #333888956, #333469244, #333979797,	121.24-
MASTERCARD	Water Fountain LOR City Park Phase 1	94.07-
MASTERCARD	water class for Robert	299.99-
MASTERCARD	drinking water	19.96-
MASTERCARD	building and shop supplies	915.32-
MASTERCARD	Rodeo Restrooms Remodel - Additional items w	2,496.00-
MASTERCARD	Supplies - Police	882.99-
MASTERCARD	Fraudulent Charge Refund Pending	104.98-
MASTERCARD	Annual Fee Charges	200.00-
MASTERCARD	Depaving Asphalt Class in RS	75.00-
MASTERCARD	Chris Johnson Tuition to Asphalt Class in RS	75.00-
MASTERCARD	Building Permit prints	227.05-
MASTERCARD	Travel	10.98-
MASTERCARD	weed spray and 9V batteries	46.78-
MASTERCARD	Trash Removal MAR2025	759.30-
MASTERCARD	Trash Removal MAR2025	1,028.36-
MASTERCARD	Trash Removal MAR2025	158.17-
MASTERCARD	Trash Removal MAR2025	180.61-
MASTERCARD	Trash Removal MAR2025	165.63-
MASTERCARD	Google Workspace MARCH 2025	913.55-
MASTERCARD	Google Workspace MARCH 2025	913.54-
MASTERCARD	Wall mount office supplies	5.03-
MASTERCARD	Orange stock paper	25.00-
MASTERCARD	Maintenance	491.64-
MASTERCARD	Cleaning of the Fire Hall Kitchen exhaust hood	575.00-
MASTERCARD	ammonia standards for sewer ponds	735.64-
MASTERCARD	March Wastewater Samples	345.00-
MASTERCARD	March Wastewater Sampling	345.00-
MASTERCARD	Wastewater Sampling March 2025	345.00-
MASTERCARD	March Wastewater Sampling	345.00-
MASTERCARD	Supplies	27.99-
MASTERCARD	Caulking	47.96-
MASTERCARD	Shop stuff	32.95-
MASTERCARD	spare keys for lock box	5.98-
MASTERCARD	side winder jack	49.99-
MASTERCARD	Trash Bags	219.60-
MASTERCARD	battery, shop supplies	199.44-
MASTERCARD	stock order	175.20-
MASTERCARD	Fuel pump, First one was faulty this one was a r	262.35-
MASTERCARD	stock order	120.32-
MASTERCARD	belt and tensioner, grease gun	197.72-
MASTERCARD	battery	49.84-
MASTERCARD	hose, connector, shamie	56.29-
MASTERCARD	radiator hose	22.97-
MASTERCARD	radiator hose	29.61
MASTERCARD	radiator hose	4.19
MASTERCARD	stock order	299.53-
MASTERCARD	hydraulic hose	36.94-
MASTERCARD	power steering fluid and battery	21.56-
MASTERCARD	trailer lights	34.36-
MASTERCARD	Brake light bulb and seafoam	13.30-
MASTERCARD	Monitor for plan review in Hunter's office	479.99-

MASTERCARD	Renewal	453.60-
MASTERCARD	Rodeo Grounds bathrooms remodel. Paint for fl	16.18-
MASTERCARD	propane refill	180.75-
MASTERCARD	Drawer pulls and screws	32.36-
MASTERCARD	pocket ph meter	341.79-
MASTERCARD	Acct #142816 Vonage Phone APRIL2025	827.75-
MASTERCARD	Acct #142816 Vonage Phone APRIL2025	827.75-
MASTERCARD	Excavator Coupler	3,041.50-
MASTERCARD	Bucket Teeth	102.86-
MASTERCARD	Bucket Lift	128.33-
MASTERCARD	AED Cabinet and Signage for the Lagoon's AED	146.48-
MASTERCARD	Propane Torch - Lower City Park Bathroom cop	24.29-
MASTERCARD	Crimper for ethernet rj45 ends	40.49-
MASTERCARD	Rodeo Restroom Remodel Project - not part of t	277.16-
MASTERCARD	TV display for plant cameras	156.14-
MASTERCARD	5 gallon buckets for dirt and grass seed	23.00-
MASTERCARD	Travel	10.75
MASTERCARD	Corporal Patches	12.00
MASTERCARD	Corporal Patches	12.00
MASTERCARD	Supplies	80.00
MASTERCARD	Supplies	80.00
MASTERCARD	Meeting	12.45
MASTERCARD	Meeting	12.45
MASTERCARD	March 2nd set of BacT samples	75.00
MASTERCARD	Refund for broken Computer	867.99-
MASTERCARD	March 2nd set of BacT samples	75.00
MASTERCARD	Refund for broken Computer	867.99-
MASTERCARD	Meeting	18.67
MASTERCARD	Ellis Tank BacT	15.00
MASTERCARD	Meeting	18.67
MASTERCARD	Ellis Tank BacT	15.00
MASTERCARD	toner cartridges for copier	69.67
MASTERCARD	toner cartridges for copier	69.67
MASTERCARD	BacT test on Rodeo line repair	15.00
MASTERCARD	Supplies - LCCC	20.94
MASTERCARD	BacT test on Rodeo line repair	15.00
MASTERCARD	Supplies - LCCC	20.94
MASTERCARD	Prof fees	249.00
MASTERCARD	Prof fees	249.00
MASTERCARD	April 1st set of BacT sampling	75.00
MASTERCARD	April 1st set of BacT sampling	75.00
MASTERCARD	building supplies	484.62
MASTERCARD	building supplies	484.62
MASTERCARD	April 2025 2nd set of BacT samples	75.00
MASTERCARD	April 2025 2nd set of BacT samples	75.00
MASTERCARD	cleaning supplies	66.74
MASTERCARD	cleaning supplies	66.74
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.98
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	259.98
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.98
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	259.98
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99

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MASTERCARD	Acct #156821201 Spectrum Phone FEB2025	129.99
MASTERCARD	Acct #173012201 Spectrum Fiber APR2025	449.50
MASTERCARD	Acct #173012201 Spectrum Fiber APR2025	449.50
MASTERCARD	Acct #173012201 Spectrum Fiber APR2025	449.50
MASTERCARD	Acct #173012201 Spectrum Fiber APR2025	449.50
MASTERCARD	faucets for park restrooms	299.32
MASTERCARD	faucets for park restrooms	299.32
MASTERCARD	Housekeeping supplies	212.30
MASTERCARD	Housekeeping supplies	212.30
MASTERCARD	Housekeeping supplies	189.10
MASTERCARD	Housekeeping supplies	189.10
MASTERCARD	Shredding	75.00
MASTERCARD	Shredding	75.00
MASTERCARD	Two (2) Ramkota Hotel receipts for a training cl	119.00
MASTERCARD	Two (2) Ramkota Hotel receipts for a training cl	119.00
MASTERCARD	Two (2) Ramkota Hotel receipts for a training cl	119.00
MASTERCARD	Two (2) Ramkota Hotel receipts for a training cl	119.00
MASTERCARD	Bumper step for LP21	85.49
MASTERCARD	Bumper step for LP21	85.49
MASTERCARD	nitrile gloves and caution stickers for pinch point	153.29
MASTERCARD	nitrile gloves and caution stickers for pinch point	153.29
MASTERCARD	Toners and waste cart for printer	248.99
MASTERCARD	Toners and waste cart for printer	248.99
MASTERCARD	Printer cord	8.99
MASTERCARD	Printer cord	8.99
MASTERCARD	Floor cord covers and surge protector	69.11
MASTERCARD	Floor cord covers and surge protector	69.11
MASTERCARD	Medical chest seals	89.94
MASTERCARD	Medical chest seals	89.94
MASTERCARD	Tactical tourniquets	68.51
MASTERCARD	Tactical tourniquets	68.51
MASTERCARD	Hand sanitizer for supply cabinet, Flavorings for	48.78
MASTERCARD	Hand sanitizer for supply cabinet, Flavorings for	48.78
MASTERCARD	Docking station for Dustin's Computer for his offi	256.99
MASTERCARD	Docking station for Dustin's Computer for his offi	256.99
MASTERCARD	Wyoming Flag, Flag pole rope, toilet paper	76.49
MASTERCARD	Wyoming Flag, Flag pole rope, toilet paper	84.95
MASTERCARD	Wyoming Flag, Flag pole rope, toilet paper	76.49
MASTERCARD	Wyoming Flag, Flag pole rope, toilet paper	84.95
MASTERCARD	Paper towels for the Fire Hall	45.72
MASTERCARD	Paper towels for the Fire Hall	45.72
MASTERCARD	Hot chocolate mix for break room	14.95
MASTERCARD	Hot chocolate mix for break room	14.95
MASTERCARD	Air fresher for bathrooms	16.44
MASTERCARD	Air fresher for bathrooms	16.44
MASTERCARD	Black toner for copy machine	231.42
MASTERCARD	Black toner for copy machine	231.42
MASTERCARD	scanner for archiving	391.73
MASTERCARD	scanner for archiving	391.73
MASTERCARD	Envelopes	17.46
MASTERCARD	Envelopes	17.46
MASTERCARD	Dues	349.00
MASTERCARD	Dues	349.00
MASTERCARD	Wyoming Fire Marshals Conference	145.90
MASTERCARD	Wyoming Fire Marshals Conference	145.90
MASTERCARD	City dog lic books 1,000 count	473.23
MASTERCARD	City dog lic books 1,000 count	473.23
MASTERCARD	Updated signage at the airport to include changi	312.44
MASTERCARD	Updated signage at the airport to include changi	312.44
MASTERCARD	TV mount for Monitor in Hunter's office	49.98

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MASTERCARD	TV mount for Monitor in Hunter's office	49.98
MASTERCARD	Travel	190.99
MASTERCARD	Travel	190.99
MASTERCARD	Supplies	242.76
MASTERCARD	Supplies	242.76
MASTERCARD	Supplies office	115.00
MASTERCARD	Supplies office	115.00
MASTERCARD	Main Breaker tripped out for no reason. Perfect	190.00
MASTERCARD	Main Breaker tripped out for no reason. Perfect	190.00
MASTERCARD	Supplies	20.00
MASTERCARD	Supplies	20.00
MASTERCARD	March Patrol Vehicle Car Wash bill	84.76
MASTERCARD	Patrol vehicles washed at car wash for Feb 202	64.71
MASTERCARD	March Patrol Vehicle Car Wash bill	84.76
MASTERCARD	Patrol vehicles washed at car wash for Feb 202	64.71
MASTERCARD	Name plate for firefighter	15.00
MASTERCARD	Name plate for firefighter	15.00
MASTERCARD	Chamber Newsletter Insert - March 2025 - Proje	75.00
MASTERCARD	Chamber Newsletter Insert - March 2025 - Proje	75.00
MASTERCARD	Flower barrel refills for 2025, City Hall	150.00
MASTERCARD	Flower barrel refills for 2025, City Hall	150.00
MASTERCARD	AWS	23.99
MASTERCARD	AWS	23.99
MASTERCARD	Vehicle Booster cables	49.99
MASTERCARD	Vehicle Booster cables	49.99
MASTERCARD	Charger	24.99
MASTERCARD	Charger	24.99
MASTERCARD	Replacement of blower fan assembly on WTP of	1,475.49
MASTERCARD	Replacement of blower fan assembly on WTP of	1,475.49
MASTERCARD	10 cases of field marking paint	766.70
MASTERCARD	10 cases of field marking paint	766.70
MASTERCARD	Worked on hand/off/auto on floc drive VFDs	250.84
MASTERCARD	Worked on hand/off/auto on floc drive VFDs	250.84
MASTERCARD	publication	1,491.25
MASTERCARD	publication	1,491.25
MASTERCARD	Bolts and Bit to install new decorative street ligh	224.13
MASTERCARD	Bolts and Bit to install new decorative street ligh	224.13
MASTERCARD	Storage	40.00
MASTERCARD	Storage	40.00
MASTERCARD	Supplies	141.04
MASTERCARD	Supplies	141.04
MASTERCARD	Supplies	98.30
MASTERCARD	Supplies	98.30
MASTERCARD	Fraudulent Charge	152.83
MASTERCARD	Fraudulent Charge	152.83
MASTERCARD	Fraud Refund	57.92-
MASTERCARD	Fraud Refund	57.92-
MASTERCARD	Accts #333888956, #333469244, #333979797,	88.46
MASTERCARD	Accts #333888956, #333469244, #333979797,	197.15
MASTERCARD	Accts #333888956, #333469244, #333979797,	411.86
MASTERCARD	Accts #333888956, #333469244, #333979797,	121.24
MASTERCARD	Accts #333888956, #333469244, #333979797,	121.24
MASTERCARD	Accts #333888956, #333469244, #333979797,	88.46
MASTERCARD	Accts #333888956, #333469244, #333979797,	197.15
MASTERCARD	Accts #333888956, #333469244, #333979797,	411.86
MASTERCARD	Accts #333888956, #333469244, #333979797,	121.24
MASTERCARD	Accts #333888956, #333469244, #333979797,	121.24
MASTERCARD	Water Fountain LOR City Park Phase 1	94.07
MASTERCARD	Water Fountain LOR City Park Phase 1	94.07
MASTERCARD	water class for Robert	299.99

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MASTERCARD	water class for Robert	299.99
MASTERCARD	drinking water	19.96
MASTERCARD	drinking water	19.96
MASTERCARD	building and shop supplies	915.32
MASTERCARD	building and shop supplies	915.32
MASTERCARD	Rodeo Restrooms Remodel - Additional items w	2,496.00
MASTERCARD	Rodeo Restrooms Remodel - Additional items w	2,496.00
MASTERCARD	Supplies - Police	882.99
MASTERCARD	Supplies - Police	882.99
MASTERCARD	Fraudulent Charge Refund Pending	104.98
MASTERCARD	Fraudulent Charge Refund Pending	104.98
MASTERCARD	Annual Fee Charges	200.00
MASTERCARD	Annual Fee Charges	200.00
MASTERCARD	Depaving Asphalt Class in RS	75.00
MASTERCARD	Depaving Asphalt Class in RS	75.00
MASTERCARD	Chris Johnson Tuition to Asphalt Class in RS	75.00
MASTERCARD	Chris Johnson Tuition to Asphalt Class in RS	75.00
MASTERCARD	Building Permit prints	227.05
MASTERCARD	Building Permit prints	227.05
MASTERCARD	Travel	10.98
MASTERCARD	Travel	10.98
MASTERCARD	weed spray and 9V batteries	46.78
MASTERCARD	weed spray and 9V batteries	46.78
MASTERCARD	Trash Removal MAR2025	759.30
MASTERCARD	Trash Removal MAR2025	1,028.36
MASTERCARD	Trash Removal MAR2025	158.17
MASTERCARD	Trash Removal MAR2025	180.61
MASTERCARD	Trash Removal MAR2025	165.63
MASTERCARD	Trash Removal MAR2025	759.30
MASTERCARD	Trash Removal MAR2025	1,028.36
MASTERCARD	Trash Removal MAR2025	158.17
MASTERCARD	Trash Removal MAR2025	180.61
MASTERCARD	Trash Removal MAR2025	165.63
MASTERCARD	Google Workspace MARCH 2025	913.55
MASTERCARD	Google Workspace MARCH 2025	913.54
MASTERCARD	Google Workspace MARCH 2025	913.55
MASTERCARD	Google Workspace MARCH 2025	913.54
MASTERCARD	Wall mount office supplies	5.03
MASTERCARD	Wall mount office supplies	5.03
MASTERCARD	Orange stock paper	25.00
MASTERCARD	Orange stock paper	25.00
MASTERCARD	Maintenance	491.64
MASTERCARD	Maintenance	491.64
MASTERCARD	Cleaning of the Fire Hall Kitchen exhaust hood	575.00
MASTERCARD	Cleaning of the Fire Hall Kitchen exhaust hood	575.00
MASTERCARD	ammonia standards for sewer ponds	735.64
MASTERCARD	ammonia standards for sewer ponds	735.64
MASTERCARD	March Wastewater Samples	345.00
MASTERCARD	March Wastewater Samples	345.00
MASTERCARD	March Wastewater Sampling	345.00
MASTERCARD	March Wastewater Sampling	345.00
MASTERCARD	Wastewater Sampling March 2025	345.00
MASTERCARD	Wastewater Sampling March 2025	345.00
MASTERCARD	March Wastewater Sampling	345.00
MASTERCARD	March Wastewater Sampling	345.00
MASTERCARD	Supplies	27.99
MASTERCARD	Supplies	27.99
MASTERCARD	Caulking	47.96
MASTERCARD	Caulking	47.96
MASTERCARD	Shop stuff	32.95

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MASTERCARD	Shop stuff	32.95
MASTERCARD	spare keys for lock box	5.98
MASTERCARD	spare keys for lock box	5.98
MASTERCARD	side winder jack	49.99
MASTERCARD	side winder jack	49.99
MASTERCARD	Trash Bags	219.60
MASTERCARD	Trash Bags	219.60
MASTERCARD	battery, shop supplies	199.44
MASTERCARD	battery, shop supplies	199.44
MASTERCARD	stock order	175.20
MASTERCARD	stock order	175.20
MASTERCARD	Fuel pump, First one was faulty this one was a r	262.35
MASTERCARD	Fuel pump, First one was faulty this one was a r	262.35
MASTERCARD	stock order	120.32
MASTERCARD	stock order	120.32
MASTERCARD	belt and tensioner, grease gun	197.72
MASTERCARD	belt and tensioner, grease gun	197.72
MASTERCARD	battery	49.84
MASTERCARD	battery	49.84
MASTERCARD	hose, connector, shamie	56.29
MASTERCARD	hose, connector, shamie	56.29
MASTERCARD	radiator hose	22.97
MASTERCARD	radiator hose	22.97
MASTERCARD	radiator hose	29.61-
MASTERCARD	radiator hose	29.61-
MASTERCARD	radiator hose	4.19-
MASTERCARD	radiator hose	4.19-
MASTERCARD	stock order	299.53
MASTERCARD	stock order	299.53
MASTERCARD	hydraulic hose	36.94
MASTERCARD	hydraulic hose	36.94
MASTERCARD	power steering fluid and battery	21.56
MASTERCARD	power steering fluid and battery	21.56
MASTERCARD	trailer lights	34.36
MASTERCARD	trailer lights	34.36
MASTERCARD	Brake light bulb and seafoam	13.30
MASTERCARD	Brake light bulb and seafoam	13.30
MASTERCARD	Monitor for plan review in Hunter's office	479.99
MASTERCARD	Monitor for plan review in Hunter's office	479.99
MASTERCARD	Renewal	453.60
MASTERCARD	Renewal	453.60
MASTERCARD	Rodeo Grounds bathrooms remodel. Paint for fl	16.18
MASTERCARD	Rodeo Grounds bathrooms remodel. Paint for fl	16.18
MASTERCARD	propane refill	180.75
MASTERCARD	propane refill	180.75
MASTERCARD	Drawer pulls and screws	32.36
MASTERCARD	Drawer pulls and screws	32.36
MASTERCARD	pocket ph meter	341.79
MASTERCARD	pocket ph meter	341.79
MASTERCARD	Acct #142816 Vonage Phone APRIL2025	827.75
MASTERCARD	Acct #142816 Vonage Phone APRIL2025	827.75
MASTERCARD	Acct #142816 Vonage Phone APRIL2025	827.75
MASTERCARD	Acct #142816 Vonage Phone APRIL2025	827.75
MASTERCARD	Excavator Coupler	3,041.50
MASTERCARD	Excavator Coupler	3,041.50
MASTERCARD	Bucket Teeth	102.86
MASTERCARD	Bucket Teeth	102.86
MASTERCARD	Bucket Lift	128.33
MASTERCARD	Bucket Lift	128.33
MASTERCARD	AED Cabinet and Signage for the Lagoon's AED	146.48

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MASTERCARD	AED Cabinet and Signage for the Lagoon's AED	146.48
MASTERCARD	Propane Torch - Lower City Park Bathroom cop	24.29
MASTERCARD	Propane Torch - Lower City Park Bathroom cop	24.29
MASTERCARD	Crimper for ethernet rj45 ends	40.49
MASTERCARD	Crimper for ethernet rj45 ends	40.49
MASTERCARD	Rodeo Restroom Remodel Project - not part of t	277.16
MASTERCARD	Rodeo Restroom Remodel Project - not part of t	277.16
MASTERCARD	TV display for plant cameras	156.14
MASTERCARD	TV display for plant cameras	156.14
MASTERCARD	5 gallon buckets for dirt and grass seed	23.00
MASTERCARD	5 gallon buckets for dirt and grass seed	23.00
Total MASTERCARD (327):		35,094.58
METRON FARNIER	Meter Project	267,995.62
Total METRON FARNIER (1451):		267,995.62
MISC ONE TIME VENDOR	LANDER LIL	2,000.00
MISC ONE TIME VENDOR	TOBACCO COMPLIANCE CHECKS	130.00
Total MISC ONE TIME VENDOR (342):		2,130.00
MITCHELL 1	Yearly subscription for Mitchell	5,448.00
Total MITCHELL 1 (1425):		5,448.00
MOTOROLA SOLUTIONS INC	New Assets Acces Kit	473.04
Total MOTOROLA SOLUTIONS INC (1173):		473.04
NALCO COMPANY	12 Bags of Polymer	4,197.61
Total NALCO COMPANY (640):		4,197.61
NEVADA TAP MASTER INC	Inserta valves for Lincoln street project	22,845.16
Total NEVADA TAP MASTER INC (1490):		22,845.16
OFFICE OF STATE LANDS & INVEST	Loan Payment	100,000.00
Total OFFICE OF STATE LANDS & INVEST (372):		100,000.00
OFFICE SHOP, INC.	Copier - police	3,100.00
OFFICE SHOP, INC.	Waste Toner Cartridge	48.61
Total OFFICE SHOP, INC. (373):		3,148.61
ONE CALL OF WYOMING	dig tickets for Oct. 2024	44.25
ONE CALL OF WYOMING	dig tickets and membership for Jan. 2025	50.20
ONE CALL OF WYOMING	dig tickets for March 2025	54.60
ONE CALL OF WYOMING	dig tickets for April 2025	89.25
Total ONE CALL OF WYOMING (374):		238.30
PATRICK CONSTRUCTION INC	MacFarlane Drive Project	167,242.95
Total PATRICK CONSTRUCTION INC (385):		167,242.95
PHOENIX ENERGY CORP	Dillon Park Restroom Lights - Men's and Wome	576.24

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Total PHOENIX ENERGY CORP (1426):		576.24
PRECISION DIRT	2-27 Haul off 12 loads of brush from City Park a	800.00
Total PRECISION DIRT (401):		800.00
PREMIER VEHICLE INSTALLATON INC	take down light	119.30
Total PREMIER VEHICLE INSTALLATON INC (836):		119.30
RAMKOTA HOTEL & CONFERENCE CENTER	hotel room for WARW confrence	404.00
Total RAMKOTA HOTEL & CONFERENCE CENTER (953):		404.00
REWORX	professional services	4,260.00
Total REWORX (1347):		4,260.00
RIVER OAKS COMMUNICATIONS CORP	Franchise Attorney Work	1,410.75
Total RIVER OAKS COMMUNICATIONS CORP (1402):		1,410.75
RIVERTON TIRE & OIL CO	trailer tires	324.00
Total RIVERTON TIRE & OIL CO (431):		324.00
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	4,864.05
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	395.83
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	1,909.25
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	4,293.83
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	659.05
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	398.03
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	4,907.27
ROCKY MOUNTAIN POWER	Acct #58604211-001 3 APR2025	3,042.28
Total ROCKY MOUNTAIN POWER (435):		20,469.59
SAFETY SUPPLY & SIGN COMPANY	40 Stop Signs	1,905.72
Total SAFETY SUPPLY & SIGN COMPANY (1409):		1,905.72
SHERWIN WILLIAMS	traffic paint	1,891.58
Total SHERWIN WILLIAMS (926):		1,891.58
SLOW FOOD WIND RIVER	1/2 Recipient	3,955.00
Total SLOW FOOD WIND RIVER (1489):		3,955.00
STRIKE CONSULTING GROUP	5th Street Design Changes	1,151.25
STRIKE CONSULTING GROUP	Bishop Randall Const Eng	646.25
STRIKE CONSULTING GROUP	McFarlane Dr Const Eng	14,668.75
STRIKE CONSULTING GROUP	MFPA Engineering Design	38,220.25
STRIKE CONSULTING GROUP	Landowner inspections and coordination	2,428.75
STRIKE CONSULTING GROUP	Metron Meter Install Const Eng	942.50
Total STRIKE CONSULTING GROUP (1112):		58,057.75
SUMMIT WEST CPA GROUP P.C.	Computer professional fees	4,500.00

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SUMMIT WEST CPA GROUP P.C.	Computer services	1,050.00
Total SUMMIT WEST CPA GROUP P.C. (1328):		5,550.00
SWEETWATER AIRE	installed air proving switch on air handler unit	343.84
Total SWEETWATER AIRE (484):		343.84
TEAM LABORATORY CHEM LLC	mega bugs for ponds	2,798.00
Total TEAM LABORATORY CHEM LLC (493):		2,798.00
THATCHER COMPANY	Pup of Caustic Soda	18,495.36
THATCHER COMPANY	Pup of Chlorine	9,261.35
THATCHER COMPANY	Tanker of Aluminum Sulfate	11,769.73
Total THATCHER COMPANY (498):		39,526.44
T-MOBILE USA INC	Phone Trace	50.00
T-MOBILE USA INC	Phone Trace	50.00
Total T-MOBILE USA INC (1488):		100.00
USA BLUE BOOK	solenoid valve for rural water house	161.65
Total USA BLUE BOOK (532):		161.65
WALLER, TECIA	Maintenance at LCCC and City Hall	3,400.00
WALLER, TECIA	Maintenance at LCCC and City Hall	500.00
WALLER, TECIA	Maintenance at LCCC and City Hall	500.00
Total WALLER, TECIA (1333):		4,400.00
WATER REFUNDS	REFUND - WATER - HILLMER	40.88
WATER REFUNDS	REFUND - WATER - BRANNING	134.29
WATER REFUNDS	REFUND - WATER MCFARLANE	118.24
WATER REFUNDS	REFUND - WATER WENDT	66.99
WATER REFUNDS	REFUND - WATER OSBORN	131.07
Total WATER REFUNDS (552):		491.47
WESTERN LAW ASSOCIATES	Professional Services APR2025	2,765.00
Total WESTERN LAW ASSOCIATES (559):		2,765.00
WHITING LAW PC	April 2025 General Attorney	275.00
Total WHITING LAW PC (564):		275.00
WILLIAM H SMITH & ASSOC	Lincoln Street Construction	7,227.50
WILLIAM H SMITH & ASSOC	Baldwin Creek Eng	877.50
Total WILLIAM H SMITH & ASSOC (1058):		8,105.00
WIND RIVER CONSTRUCTION	City directed additions to Golf Course pro shop r	5,175.00
Total WIND RIVER CONSTRUCTION (1492):		5,175.00
WIND RIVER OUTDOOR CO	Plaque for Chief Peters	85.50

Total WIND RIVER OUTDOOR CO (879):		85.50
WWC ENGINEERING	Wells Engineering Memo and Options	3,573.75
Total WWC ENGINEERING (1326):		3,573.75
WYDOT - FINANCIAL SERVICES	WYDOT Fuel March2025	3,158.59
WYDOT - FINANCIAL SERVICES	WYDOT Fuel March2025	525.55
WYDOT - FINANCIAL SERVICES	WYDOT Fuel March2025	1,579.29
WYDOT - FINANCIAL SERVICES	WYDOT Fuel March2025	1,579.29
WYDOT - FINANCIAL SERVICES	WYDOT Fuel APRIL2025	3,294.79
WYDOT - FINANCIAL SERVICES	WYDOT Fuel APRIL2025	1,647.40
WYDOT - FINANCIAL SERVICES	WYDOT Fuel APRIL2025	1,647.39
WYDOT - FINANCIAL SERVICES	WYDOT Fuel APRIL2025	499.79
Total WYDOT - FINANCIAL SERVICES (606):		13,932.09
WYOGLOSS LLC	Passenger front door glass	135.00
Total WYOGLOSS LLC (1370):		135.00
WYOMING MACHINERY CO.	belt	19.78
WYOMING MACHINERY CO.	Belt	79.65
Total WYOMING MACHINERY CO. (610):		99.43
WYOMING RETIREMENT SYSTEM	Firefighter retirement	637.50
Total WYOMING RETIREMENT SYSTEM (614):		637.50
WYOMING SECRETARY OF STATE	Trademark transfer	25.00
Total WYOMING SECRETARY OF STATE (454):		25.00
WYOMING SIGNS LLC	Signs to Complement Wayfinding Signage Proje	15,629.23
Total WYOMING SIGNS LLC (1441):		15,629.23
WYOMING TAXPAYERS ASSN.	Dues	195.00-
Total WYOMING TAXPAYERS ASSN. (617):		195.00-
Grand Totals:		1,626,763.58

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Part time employee gross wages by department for the pay period 3/19/2025 – 4/18/2025

City Hall = \$546.00

Municipal Court = \$623.70

Police = \$1,496.00

April 30, 2025 Net Payroll
\$ 253,749.04

Transmittals		
Aflac	\$	467.29
Child Support	\$	1,554.50
Colonial Life	\$	232.55
Payroll Taxes	\$	94,626.66
Fascorp - Deferred Comp	\$	7,115.00
FlexShare Benefits	\$	1,191.67
NCPERS - Prudential Life	\$	128.00
Trustmark Insurance Benefits	\$	379.66
WEBT - WY Educators Benefit Trust (Health Ins.)	\$	81,331.10
Workers Comp	\$	5,204.07
Wyoming Retirement System	\$	61,771.86

ORDINANCE 2025-4

AN ORDINANCE FIXING AND DETERMINING THE MILL LEVY NECESSARY TO BE LEVIED TO RAISE SUFFICIENT MONEY BY GENERAL TAX TO MEET THE CURRENT EXPENSES OF THE CITY OF LANDER FOR THE FISCAL YEAR COMMENCING JULY 1, 2025.

Section 1: A Mill Levy of eight (8) mills , no more, no less, is hereby fixed, determined and declared necessary to raise sufficient money by general tax upon the property within the City of Lander, Fremont County, Wyoming, to meet the current expenses of said City of Lander for the fiscal year commencing July 1, 2025.

This ordinance shall take effect from and after its passage, approval, and publication as required by law and the ordinances of the City of Lander.

PUBLIC HEARING DATE March 11, 2025
PASSED ON FIRST READING March 11, 2025
PASSED ON SECOND READING April 8, 2025
PASSED ON THIRD READING May 13, 2025

PASSED, ADOPTED AND APPROVED by the Mayor and City Council on the 13th day of May 2025.

THE CITY OF LANDER
A Municipal Corporation

ATTEST: By Missy White, Mayor

Rachelle Fontaine, City Clerk

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

CERTIFICATE

I hereby certify that on May 13, 2025, following passage, adoption and approval of Ordinance 2024-4, Missy White, the duly elected, qualified and acting Mayor of the City of Lander, issued this proclamation and said ordinance was published at least once in the Lander Journal, a newspaper of general circulation within Lander, Wyoming, the effective date and publication being May 17, 2025.

Rachelle Fontaine, City Clerk

City of Lander

Proposed Budget

To be read at council meeting

For the Fiscal Year ending June 30, 2025

GENERAL FUND	\$ 8,232,382
ENTERPRISE FUND	\$ 41,025,698
OPTIONAL TAX	\$ 10,015,817
ECONOMIC DEVL TAX	\$ 1,075,000
AIRPORT FUND	\$ 1,908,528
CAPITAL PROJECTS	\$ 200,000
SENIOR CENTER	\$ 21,000



		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026		
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget	Variance	Notes
GENERAL FUND										
10-310-1100	TAXES - GENERAL	555,827	607,490	659,531	742,298	576,566	798,000	665,497	-16.60%	Reduced to reflect legislative changes for refunds. Valuations used 06/01/2024
10-310-1200	TAXES - AUTO GENERAL	171,545	168,511	171,656	169,213	176,436	175,000	175,000	0.00%	
10-310-1300	TAXES - DELINQUENT	48,532	8,725	46,992	21,960	20,431	15,000	20,000	33.33%	
10-310-1301	TAXES - DELINQUENT INTEREST	1,869	1,510	2,682	1,953	2,115	3,000	3,000	0.00%	
10-310-1305	WEED & PEST TAXES	0	95,623	73,794	83,516	63,435	78,000	78,000	0.00%	
10-310-3000	SALES/USE TAX	1,765,937	1,833,090	1,962,201	1,942,349	1,519,187	1,950,000	1,900,000	-2.56%	Very conservative
10-310-4000	CIGARETTE TAX	35,961	29,121	27,233	24,554	16,647	22,000	22,000	0.00%	
10-310-4500	SPECIAL FUELS DIESEL TAX	74,350	78,471	78,390	76,826	58,841	75,000	80,000	6.67%	We are seeing a reduction of diesel taxes collect
10-310-4800	GASOLINE	199,218	217,095	200,318	173,599	113,609	200,000	157,000	-21.50%	We are seeing a large reduction of gas taxes current year
10-310-4900	LIQUOR LICENSE	48,758	78,321	32,786	36,527	34,205	40,000	38,000	-5.00%	
10-310-5000	LOTTERY TAXES	30,546	21,893	40,841	36,411	13,482	38,000	20,000	-47.37%	Sales are greater when jackpots are larger
10-310-6000	PARI MUTUEL TAX	0	1,010	2,622	4,840	2,613	0	5,000		
10-310-8000	DIRECT/SUPPLEMENT DISTRIBUT	988,598	946,079	981,712	1,491,783	1,341,864	1,341,861	1,500,138	11.80%	This is \$528,008 above average. Didn't mainstream this money
10-310-8100	MINERAL SEVERANCE TAX DIST	280,743	271,629	271,726	272,061	204,158	238,000	238,000	0.00%	
10-310-8200	FRANCHISE - QWEST	7,766	6,399	5,283	3,876	2,351	4,000	4,000	0.00%	Land lines are decreasing
10-310-8300	FRANCHISE - SOURCE GAS	66,926	54,752	63,057	54,926	41,525	60,000	55,000	-8.33%	
10-310-8400	FRANCHISE - ROCKY MTN	350,894	342,079	369,338	384,609	349,218	380,000	400,000	5.26%	
10-310-8500	FRANCHISE - CHARTER	90,951	90,882	87,600	78,639	36,285	80,000	75,000	-6.25%	
10-310-8600	FRANCHISE - VISIONARY	1	0	0	0	0	0	0		
10-320-1000	BUSINESS LICENSES	31,397	42,628	59,329	61,749	32,096	40,000	40,000	0.00%	
10-320-2100	BUILDING PERMITS	46,697	52,029	80,171	131,275	82,180	90,000	90,000	0.00%	
10-320-2600	ANIMAL LICENSES	2,378	1,815	2,485	2,328	1,283	2,000	2,000	0.00%	
10-330-1570	AFG FIREFIGHTER GRANT	0	0	0	0	0	950,000	950,000	0.00%	Applied for a firefighter grant for equipment replacement
10-330-4040	MOSQUITO GRANT	0	0	0	9,732	0	0	0		
10-330-4100	REIMB COPS IN SCHOOL/LVHS	138,523	161,877	194,147	207,936	213,880	213,880	228,632	6.90%	Reimbursed for both SRO officers
10-330-4200	FEDERAL MINERAL ROYALTIES	473,272	474,180	460,712	464,892	353,056	475,000	465,000	-2.11%	
10-330-4410	ALCOHOL COMPLIANCE -UDAL	3,299	27,880	11,080	8,783	7,534	6,000	7,000	16.67%	
10-330-4430	WYOMING ENERGY AUTHORITY	0	0	0	0	0	25,000	3,500	-86.00%	Public Works weatherization grant
10-330-4500	TAD GRANT	1,000	700	0	1,000	0	1,000	600	-40.00%	Light Up Lander
10-330-4750	POPO AGIE CONSERVATION DIST	0	5,000	0	0	0	0	0		
10-330-9720	WDOT- TRAFFIC ENFORCEMENT	31,591	13,031	23,701	16,901	17,648	22,000	21,000	-4.55%	
10-330-9723	WY HIGHWAY SAFETY - RADIOS	0	0	0	0	0	53,182	0	-100.00%	Didn't apply
10-330-9725	HOMELAND SECURITY	0	48,600	68,132	28,327	2,344	27,310	0	-100.00%	Didn't apply

City of Lander
Budget Request
6/30/2026

		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
10-330-9728	VICTIM WITNESS GRANT	49,878	51,173	12,836	0	0	0	0		
10-330-9729	LOR GRANT	0	0	0	0	58,694	0	10,000		Future potential projects
10-330-9735	COVID RELIEF - WORKERS COMP	19,202	0	0	0	0	0	0		
10-330-9745	SLIB COVID - UNREIMBURSED E	40,000	0	0	0	0	0	0		
10-330-9746	SLIB COVID - PAYROLL REIMB	89,318	0	0	0	0	0	0		
10-330-9747	SLIB COVID - BUILDING	450,000	0	0	0	0	0	0		
10-330-9770	FREMONT COUNTY RECREATION BO.	0	0	7,000	7,000	7,000	7,000	0	-100.00%	Rec programming
10-330-9775	LANDER DISTRICT REC BOARD	0	0	0	0	25,000	17,500	25,000	42.86%	Rec programming Sinks Canyon Camp
10-330-9810	BVP BULLET PROOF VEST PROGRAM	0	0	0	0	0	5,000	0	-100.00%	
10-340-5300	SNOW REMOVAL	6,111	6,111	8,132	8,763	7,363	8,000	8,000	0.00%	
10-340-5400	ANIMAL CONTROL & SHELTER FEE	980	20	0	0	0	1,000	0	-100.00%	
10-340-7200	PARKS BOARD 3/4 MILL	0	5,000	0	0	0	0	0		
10-340-7300	PARKS & RECREATION EVENT FEES	0	0	12,675	0	0	0	0		
10-340-7400	PARK & RECREATION USER FEES	7,507	16,250	8,700	14,865	7,630	12,000	12,000	0.00%	
10-340-7410	SPORT ASSN USER FEES	2,350	4,875	3,355	2,135	1,000	4,000	4,000	0.00%	
10-340-7500	CONCESSIONS	185	175	7,951	6,240	5,788	5,000	7,000	40.00%	
10-340-7600	PROGRAM REGISTRATION	12,234	22,580	11,560	21,833	213	10,000	21,000	110.00%	
10-340-7610	ICE SKATING	914	95	29,969	22,577	30,793	20,000	20,000	0.00%	
10-340-7620	HOCKEY	95	0	80	30	355	0	0		
10-340-8000	WEED & PEST CHARGES	581	7,268	0	0	0	0	0		
10-340-8500	FREMONT CO REIMB WEED PROGR	70,627	24,178	0	5,975	0	0	0		We now collect the weed & pest taxes directly
10-340-9200	COMMUNITY CENTER	52,086	81,994	97,303	124,199	84,715	90,000	110,000	22.22%	
10-340-9300	VIN CHECK POLICE	5,030	4,410	6,330	5,140	4,100	6,000	6,000	0.00%	
10-350-1000	POLICE FINES	133,010	152,150	127,787	128,179	97,455	130,000	120,000	-7.69%	
10-350-1200	IMPROPER PARKING	2,300	4,680	6,516	4,315	2,030	5,000	5,000	0.00%	
10-350-1400	BIKE /GUN SALE	0	0	0	500	0	0	0		
10-361-0100	INTEREST REVENUES	10,660	-61,762	171,536	416,471	359,325	300,000	400,000	33.33%	Interest average currently above 4%
10-362-1000	RENTS & ROYALTIES	34,924	37,074	41,624	29,374	48,774	35,000	50,000	42.86%	Increased rental income for city properties
10-362-5000	PARKS GIFT CATALOGE DONATION	0	0	0	565	32,269	0	0		
10-362-5100	MT. HOPE MEMORIAL FUND	5,475	3,225	4,100	1,125	3,925	1,000	1,000	0.00%	
10-362-6540	TRANSFER/AUDITORS	69,633	0	0	0	0	0	0		
10-362-7110	CEMETERY	37,050	57,175	52,275	45,325	58,925	40,000	45,000	12.50%	
10-362-7111	PERPETUAL CARE	7,925	11,825	12,780	9,050	14,375	10,000	10,000	0.00%	
10-362-8500	FILING FEES - ELECTIONS	25	250	0	150	0	0	0		

City of Lander
Budget Request
6/30/2026

		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025 Current	6/30/2026 Future	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Budget	Budget		
10-362-8700	DONATIONS - LCCC	1,418	150	0	0	0	0	0		
10-362-8800	MISCELLANEOUS	8,491	9,367	2,200	62,952	76,204	10,000	30,000	200.00%	Also used for advertising on digital signs
10-362-8820	CREDIT CARD REDEMPTION	6,500	6,130	7,920	3,978	3,465	5,000	5,000	0.00%	
10-362-8840	POLICE REPORTS	775	685	700	520	666	1,000	1,000	0.00%	
10-362-8851	DONATIONS - SKATE PARK	0	2,750	0	0	0	0	0		
10-362-8860	BACKGROUND CHECKS	4,899	6,861	4,953	5,583	4,014	5,000	5,000	0.00%	
10-362-8950	CHAMBER CONTRIBUTIONS	14,015	14,015	14,015	14,015	0	14,015	14,015	0.00%	Chamber loan payment
10-390-2100	SALE OF GENERAL FIXED ASSET	80,369	37,156	0	121,775	0	0	0		
10-390-4400	INSURANCE PROCEEDS	54,180	10,467	0	0	0	0	0		
10-390-9999	RESERVE TRANSFER	0	0	0	0	0	0	80,000		Columbarium from Mt Hope Fund transfer
Total General Fund Income		6,725,326	6,196,747	6,629,816	7,595,497	6,217,067	8,144,748	8,232,382	1.08%	

GENERAL GOVERNMENT

10-4110-110	SALARIES AND WAGES	154,711	214,824	322,530	334,679	291,752	381,107	421,363	10.56%	Added \$50,000 to wages to pay for treasurer replacement
10-4110-120	PART-TIME WAGES	0	0	0	0	620	0	5,000		For part-time scanner positions
10-4110-130	OVERTIME/HOLIDAY PAY	0	0	0	1,563	1,238	0	0		
10-4110-210	GROUP INSURANCE	22,076	28,951	49,881	53,234	39,864	51,351	47,585	-7.33%	
10-4110-220	SOCIAL SECURITY CONTRIBUTIO	11,433	16,034	23,917	24,929	21,702	29,155	28,409	-2.56%	
10-4110-230	RETIREMENT CONTRIBUTIONS	15,526	29,515	43,510	48,010	42,255	55,010	52,757	-4.10%	
10-4110-260	WORKER'S COMPENSATION	4,594	-1,155	14,318	15,712	6,894	7,012	7,056	0.63%	
10-4110-301	PROF AND CONSULTING	72,264	115,140	123,562	136,903	252,758	250,000	192,000	-23.20%	Parks masterplan should be finished prior to year/end
10-4110-302	PROF FEES - COMPUTERS	10,997	7,441	1,253	3,754	5,664	3,000	10,000	233.33%	More issues with computers since we don't have an IT person
10-4110-370	ECONOMIC DEVELOPMENT	2,684	5,948	7,027	2,794	0	5,000	5,000	0.00%	Money to LEDA
10-4110-375	COMMUNITY DEVELOPMENT	0	0	28,589	37,230	9,098	40,000	15,000	-62.50%	
10-4110-501	TUITION & REGISTRATION	1,202	3,545	9,076	7,157	4,135	9,000	7,000	-22.22%	
10-4110-522	COVID - UNBUDGETED EXPENSES	8,847	35,275	0	0	0	0	0		
10-4110-523	COVID - BUILDING MODIFICATI	520,027	374	0	0	0	0	0		
10-4110-524	COVID - TELEWORK	67,479	0	0	0	0	0	0		
10-4110-534	BANK CHARGES	0	0	0	0	493	0	1,000		
10-4110-535	BROKERAGE FEES	0	0	1,679	3,766	3,068	3,000	4,000	33.33%	
10-4110-580	TRAVEL	558	3,231	6,377	8,437	4,675	9,000	9,000	0.00%	
10-4110-609	POSTAGE	3,193	4,769	4,086	2,043	3,001	4,000	3,000	-25.00%	
10-4110-610	SUPPLIES	13,002	15,261	20,864	37,140	18,020	30,000	30,000	0.00%	

City of Lander
Budget Request
6/30/2026

		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
10-4110-619	TELEPHONE & INTERNET	22,415	31,582	34,712	39,012	27,388	36,000	40,000	11.11%	
10-4110-627	STREET LIGHTING	35,217	39,152	38,910	45,476	35,859	43,000	50,000	16.28%	
10-4110-641	DUES	7,358	8,334	9,128	10,023	10,652	9,000	12,000	33.33%	
10-4110-642	FILING FEES	418	1,627	1,037	1,152	839	2,000	2,000	0.00%	
10-4110-643	EMPLOYEE BENEFIT	2,710	2,662	13,793	8,206	5,923	10,000	12,000	20.00%	
10-4110-650	FLEX SHARE FEES	1,461	1,068	3,076	59,526	780	3,000	3,000	0.00%	
10-4110-748	MAIN STREET ENHANCEMENTS	1,172	0	8,686	0	2,768	0	0		
10-4110-750	TRANSFER TO RESERVE	0	100,000	113,972	0	0	0	0		
10-4110-775	EMPLOYEE WELLNESS PROGRAM	5,397	6,031	4,811	5,339	3,747	8,000	5,000	-37.50%	Employee health fair
10-4110-780	HRA EMPLOYEE ACCOUNTS	55,000	50,980	62,000	53,000	59,000	55,000	55,000	0.00%	\$1000 per employee
10-4110-790	FUND UPCOMING RETIREE BENEF	23,894	0	0	0	0	0	0		
10-4110-795	LAND AQUISITION	0	56,561	0	0	0	0	0		
10-4110-800	FUND EQUIPMENT\BLD REPLACEM	76,947	353,182	195,087	348,900	212,174	582,259	513,276	-11.85%	This is the supplemental distribution overage
10-4110-810	FUND AIRPORT PROJECT	100,000	0	0	0	0	0	0		
10-4110-826	WY BUSINESS COUNCIL LOAN	12,314	14,015	12,562	134,085	0	0	14,015		Chamber loan payment/Chamber pays us this
10-4110-987	INTEREST	1,701	0	1,453	0	0	0	0		
Total General Government Expenses		1,254,597	1,144,347	1,155,896	1,422,070	1,064,367	1,624,894	1,544,461	-4.95%	
COMMUNITY CENTER										
10-4135-301	PROFESSIONALS	2,319	5,766	4,535	6,155	2,298	6,000	6,000	0.00%	
10-4135-308	ADVERTISING	3,090	1,175	425	1,494	0	2,000	2,000	0.00%	
10-4135-329	COMMUNITY CENTER MAINTENANC	40,150	41,741	52,672	44,692	46,068	45,000	54,000	20.00%	Covers inside & outside contractor agreements
10-4135-431	REPAIRS	5,695	6,600	5,603	47,395	12,582	30,000	30,000	0.00%	
10-4135-534	BANK CHARGES	1,002	2,536	2,535	2,680	2,458	3,000	3,000	0.00%	
10-4135-600	LINENS	2,266	6,608	6,798	7,004	6,125	8,000	10,000	25.00%	
10-4135-612	SUPPLIES	7,212	4,164	15,903	8,275	2,528	10,000	15,000	50.00%	
10-4135-619	TELEPHONE	2,770	2,331	2,825	2,780	2,383	2,500	2,500	0.00%	
10-4135-621	GAS	7,549	10,074	11,695	11,201	8,757	12,000	13,000	8.33%	
10-4135-622	ELECTRICITY	27,485	29,939	32,926	35,782	27,910	34,000	34,000	0.00%	
10-4135-744	NEW ASSET	0	0	0	23,456	3,400	0	0		
10-4135-826	COMM CENTER CAP IMPROVEMENT	783	24,142	0	0	1,200	15,000	0	-100.00%	Improvements are part of the building improvement plan
10-4135-952	WAM ENERGY PAYMENT	9,999	10,000	10,000	8,069	0	0	0		
Total Community Center Expenses		110,320	145,076	145,917	198,983	115,709	167,500	169,500	1.19%	

City of Lander
Budget Request
6/30/2026

		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
OTHER GENERAL										
10-4140-301	PROF & TECH - FCAG	4,000	4,000	4,000	4,000	5,000	4,000	5,000	25.00%	Dues increased
10-4140-307	INSURANCE/OVERHEAD	40,249	46,084	48,001	61,656	85,370	70,000	90,000	28.57%	Insurance increased
10-4140-308	ADVERTISING	14,540	11,135	24,038	20,996	27,029	20,000	30,000	50.00%	Advertsing required
10-4140-503	MAYOR'S ADMINISTRATION	0	0	0	0	5,115	15,000	10,000	-33.33%	Mayors descretionary for events
10-4140-535	COMMUNITY PROGRAMS	28,000	40,700	43,750	45,600	50,000	50,000	50,000	0.00%	Chamber \$15,000 and Youth Services \$35,000
10-4140-610	SUPPLIES	1,682	2,344	2,340	1,515	1,208	3,000	3,000	0.00%	
10-4140-613	MEETING EXPENSE	471	822	1,451	597	942	3,000	3,000	0.00%	
10-4140-722	WAM CONVENTION EXPENSES	1,200	2,320	2,158	2,866	1,633	3,000	3,000	0.00%	
10-4140-725	ELECTION FEES	266	0	0	0	401	0	500		
Total Other General Expenses		90,408	107,405	125,738	137,230	176,698	168,000	194,500	15.77%	
MUNICIPAL COURT										
10-4150-110	SALARIES AND WAGES	85,074	88,331	96,117	121,486	83,412	111,469	116,593	4.60%	
10-4150-120	PART-TIME WAGES	9,645	17,013	13,133	1,314	10,764	21,840	21,840	0.00%	
10-4150-130	OVERTIME/HOLIDAY PAY	64	0	0	81	2	0	0		
10-4150-210	GROUP INSURANCE	26,210	28,038	31,178	38,101	28,139	37,519	38,585	2.84%	
10-4150-220	SOCIAL SECURITY CONTRIBUTION	6,688	7,461	7,702	8,636	6,677	10,198	10,590	3.84%	
10-4150-230	RETIREMENT CONTRIBUTIONS	12,507	13,417	14,600	16,733	12,671	20,916	22,412	7.15%	
10-4150-260	WORKER'S COMPENSATION	1,716	4,614	5,463	6,145	1,433	2,453	2,630	7.22%	
10-4150-330	PROFESSIONALS	14,494	13,874	15,777	18,182	10,693	21,000	15,000	-28.57%	
10-4150-338	ELECTRONIC MONITORING	0	0	0	0	0	500	500	0.00%	
10-4150-339	JUVENILE DETENTION	0	0	0	0	0	500	500	0.00%	
10-4150-341	PRISONER CARE	4,425	27,300	49,510	47,410	51,095	49,000	65,000	32.65%	Increased due to more jail time being assessed
10-4150-501	TUITION & REGISTRATION	250	250	0	1,199	150	2,500	2,500	0.00%	
10-4150-507	JURY TRIAL CONTINGENCIES	0	0	0	0	0	2,500	500	-80.00%	
10-4150-580	TRAVEL	0	626	0	1,725	0	3,000	3,000	0.00%	
10-4150-610	SUPPLIES	1,570	3,234	4,389	2,606	3,407	3,200	4,000	25.00%	
10-4150-641	DUES	100	160	220	200	100	400	400	0.00%	
Total Municipal Court Expenses		162,743	204,318	238,089	263,818	208,543	286,995	304,050	5.94%	
ATTORNEY										
10-4160-321	GENERAL ATTORNEY	26,760	26,760	26,760	31,710	23,650	35,000	30,000	-14.29%	Split Adam's between general fund & enterprise fund
10-4160-322	PROSECUTING ATTORNEY	30,782	27,825	28,709	24,427	28,236	30,000	40,000	33.33%	Western Law expenses

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026		
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget	Variance	Notes
Total Attorney Expenses		57,542	54,585	55,469	56,137	51,886	65,000	70,000	7.69%	
POLICE										
10-4210-110	SALARIES AND WAGES	1,061,567	1,079,012	1,172,437	1,299,390	1,075,017	1,414,532	1,473,349	4.16%	
10-4210-120	PART-TIME WAGES	6,208	272	0	1,826	13,992	16,000	16,000	0.00%	
10-4210-130	OVERTIME REGULAR	90,346	56,501	53,483	73,952	68,769	65,000	75,000	15.38%	
10-4210-140	OVERTIME/REIMURSED	2,407	2,566	4,589	2,372	1,005	0	0		
10-4210-150	OVERTIME/ALCOH/TOBA COMPLIANC	32,072	27,941	26,261	23,066	18,294	28,000	28,000	0.00%	Reimbursed for compliance work
10-4210-170	OVERTIME/DOG HANDLER	6,064	4,234	4,524	6,023	232	0	0		
10-4210-180	OVERTIME/HOLIDAY	7,417	8,231	6,181	7,397	6,288	0	0		
10-4210-210	GROUP INSURANCE	216,713	276,911	333,959	397,004	296,947	424,506	405,600	-4.45%	
10-4210-220	SOCIAL SECURITY CONTRIBUTION	89,132	86,112	92,044	102,837	86,637	115,173	121,815	5.77%	
10-4210-230	RETIREMENT CONTRIBUTIONS	146,814	160,128	172,298	190,980	171,162	227,909	241,758	6.08%	
10-4210-250	UNEMLPLOYMENT	6,312	7,420	0	0	0	0	0		
10-4210-260	WORKER'S COMPENSATION	19,761	51,722	63,287	70,313	17,495	27,702	30,255	9.22%	
10-4210-301	PROF. & TECHNICAL SERVICE	14,130	4,098	15,199	24,113	20,665	20,000	36,000	80.00%	Additional \$16,000 for yearly Taser Contract for 5 years
10-4210-303	TOWING	228	1,782	996	878	345	2,000	1,500	-25.00%	
10-4210-304	DOG IMPOUNDING	3,760	0	5,000	10,000	3,000	8,000	8,000	0.00%	Flat rate for impound contract
10-4210-324	DISPATCH CONTRACT	219,800	255,750	155,948	217,187	177,217	200,000	200,000	0.00%	Negotiated price with FCSO
10-4210-343	K-9 EXPENSE	723	1,630	4,059	768	-127	1,500	1,500	0.00%	
10-4210-430	REPAIR AND MAINTENANCE SERVICE	2,707	10,896	2,134	2,907	802	2,500	2,500	0.00%	
10-4210-501	TUITION & REGISTRATION	5,068	5,353	7,747	4,503	2,791	15,000	15,000	0.00%	
10-4210-506	UNIFORMS	14,171	3,124	1,626	6,948	3,259	10,000	10,000	0.00%	
10-4210-515	SCHOOL DIST #1 PROGRAMS	0	54	51	70	0	500	500	0.00%	
10-4210-526	INVESTIGATIVE FUNDS	1,963	2,740	3,244	5,841	1,096	4,000	4,000	0.00%	
10-4210-580	TRAVEL	2,034	6,268	8,691	3,649	8,210	10,000	10,000	0.00%	
10-4210-609	POSTAGE	415	424	245	392	206	500	500	0.00%	
10-4210-610	SUPPLIES	11,439	8,997	8,240	6,260	7,426	10,000	10,000	0.00%	
10-4210-619	TELEPHONE	5,350	8,139	8,457	9,629	5,726	9,000	9,000	0.00%	
10-4210-641	DUES	479	238	144	148	0	250	250	0.00%	
10-4210-742	NEW ASSETS	35,012	68,367	101,359	20,404	128,949	120,000	106,000	-11.67%	Budget to replace failing equipment & maintaining equipment
10-4210-745	WEAPONS AND TACTICAL SUPPLIES	10,206	6,198	10,985	6,771	349	11,000	11,000	0.00%	
Total Police Expenses		2,012,298	2,145,108	2,263,188	2,495,628	2,115,752	2,743,072	2,817,527	2.71%	

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026		
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget	Variance	Notes
FIRE										
10-4220-110	SALARIES AND WAGES	67,414	33,521	52,100	54,802	43,036	57,381	60,107	4.75%	
10-4220-125	FIREMEN CLOTHING ALLOWANCE	14,661	15,530	17,860	21,049	19,975	20,000	20,000	0.00%	
10-4220-130	OVERTIME	0	1,267	3,209	6,181	3,152	0	0		
10-4220-210	GROUP INSURANCE	11,576	15,479	22,908	24,835	13,072	27,431	17,910	-34.71%	
10-4220-220	SOCIAL SECURITY CONTRIBUTION	4,988	2,436	3,897	4,303	3,343	4,390	4,598	4.74%	
10-4220-230	RETIREMENT CONTRIBUTIONS	7,379	5,226	8,402	9,263	7,016	9,003	9,731	8.09%	
10-4220-240	VOLUNTEER FIRE PENSION FUND	9,311	11,878	7,331	6,244	6,825	8,000	8,000	0.00%	
10-4220-260	WORKER'S COMPENSATION	3,016	5,521	7,301	7,855	1,815	1,056	6,002	468.37%	
10-4220-302	DRIVERS LICENSE TESTING	0	0	0	156	0	400	400	0.00%	
10-4220-305	CLEANING SERVICES	8	600	0	0	0	0	0		
10-4220-307	INSURANCE/OVERHEAD	3,439	3,799	3,800	3,639	3,785	7,000	4,000	-42.86%	
10-4220-310	PHYSICALS	269	0	0	0	135	500	500	0.00%	
10-4220-324	DISPATCH	9,158	10,000	7,820	7,311	4,734	11,000	11,000	0.00%	
10-4220-325	TRAINING	938	711	1,813	4,210	0	4,500	3,000	-33.33%	
10-4220-430	FIRE EQUIPMENT MAINTENANCE	1,042	14,851	30,087	24,288	17,540	20,000	20,000	0.00%	
10-4220-431	BUILDING MAINTENANCE	2,604	9,995	34,043	19,121	8,620	20,000	15,000	-25.00%	
10-4220-501	TUITION & REGISTRATION	0	309	936	3,145	-499	3,000	2,000	-33.33%	
10-4220-505	FIRE PREVENTION	0	890	1,419	2,695	1,506	3,000	3,000	0.00%	
10-4220-506	UNIFORMS	1,194	10,054	12,800	29,091	1,181	15,000	15,000	0.00%	4 bunkers per year
10-4220-518	STATE MEET. ASSN.	0	259	2,614	136	2,010	1,500	1,500	0.00%	
10-4220-580	TRAVEL	1,161	910	356	1,082	0	1,000	1,000	0.00%	
10-4220-610	SUPPLIES	679	13,350	29,647	22,159	3,657	20,000	20,000	0.00%	
10-4220-619	TELEPHONE	1,902	2,496	3,406	3,197	1,951	3,000	3,000	0.00%	
10-4220-621	GAS	85	4,902	6,617	6,452	4,750	6,000	6,000	0.00%	
10-4220-622	ELECTRICITY	3,277	3,302	3,562	3,572	3,104	5,000	4,000	-20.00%	
10-4220-626	FUEL	2,167	4,778	8,792	4,624	2,938	6,000	6,000	0.00%	
10-4220-743	NEW ASSETS	0	0	0	142,287	0	1,080,500	1,000,000	-7.45%	AFG Grant for Engine 6 Replacement
10-4220-749	WAGES/BENEFITS TO AIRPORT	0	-28,686	-46,668	-48,164	0	-49,631	-46,113	-7.09%	Split 50% wages/benefits with airport
Total Fire Expenses		146,268	143,378	224,052	363,533	153,646	1,285,030	1,195,635	-6.96%	
BUILDING INSPECTOR										
10-4242-110	SALARIES AND WAGES	30,693	31,849	37,393	40,879	56,185	76,048	77,340	1.70%	This had a 3% increase for a test that didn't take place
10-4242-210	GROUP INSURANCE	5,203	3,782	706	28	42	56	56	0.00%	

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		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget	Variance	Notes
10-4242-220	SOCIAL SECURITY CONTRIBUTION	2,272	2,381	2,850	3,150	4,344	5,818	5,917	1.70%	
10-4242-230	RETIREMENT CONTRIBUTIONS	4,509	4,838	4,117	6,210	8,535	11,932	12,521	4.94%	
10-4242-260	WORKER'S COMPENSATION	555	1,395	1,355	2,044	855	1,400	1,469	4.93%	
10-4242-501	TUITION & REGISTRATION	420	1,319	3,138	1,544	375	2,000	700	-65.00%	
10-4242-580	TRAVEL	434	58	2,281	0	819	2,000	2,000	0.00%	
10-4242-610	SUPPLIES	349	101	4,523	1,647	13,848	3,000	3,000	0.00%	Current year included new software
10-4242-639	CODE BOOKS	737	0	1,502	733	666	2,000	2,000	0.00%	
10-4242-641	DUES	265	145	145	145	0	200	500	150.00%	
Total Building Inspector Expenses		45,437	45,868	58,010	56,380	85,669	104,454	105,503	1.00%	
EMG MGMT & COMPL COORD										
10-4260-330	EMPLOYEE SCREENING	3,471	3,568	3,973	5,598	2,285	4,000	4,000	0.00%	
10-4260-520	INSURANCE DEDUCTIBLE	0	0	0	1,774	1,000	1,000	2,000	100.00%	
10-4260-706	SAFETY EQUIP & SUPPLIES	2,197	4,500	9,793	15,865	13,754	20,000	20,000	0.00%	
Total Emerg Mgmt Expenses		5,668	8,068	13,766	23,237	17,039	25,000	26,000	4.00%	
STREETS										
10-4310-110	SALARIES AND WAGES	166,855	158,463	173,927	171,074	135,092	180,159	187,964	4.33%	
10-4310-120	PART-TIME WAGES	0	0	0	0	0	12,500	5,000	-60.00%	
10-4310-130	OVERTIME/HOLIDAY PAY	1,698	1,901	8,313	10,233	3,337	5,000	5,000	0.00%	
10-4310-210	GROUP INSURANCE	40,085	43,027	44,074	45,831	37,851	57,569	56,452	-1.94%	
10-4310-220	SOCIAL SECURITY CONTRIBUTION	12,312	11,634	13,272	13,201	10,039	15,121	15,144	0.15%	
10-4310-230	RETIREMENT CONTRIBUTIONS	24,734	24,359	26,233	27,540	26,364	31,013	32,050	3.34%	
10-4310-250	UNEMPLOYMENT PART/TIME WORK	258	0	0	0	0	0	0		
10-4310-260	WORKER'S COMPENSATION	3,047	7,024	8,635	9,065	2,105	3,637	3,761	3.41%	
10-4310-433	OPERATION/ MAINTENANCE STREET	9,439	46,024	183,922	78,939	47,866	50,000	70,000	40.00%	Closed all other accounts into this one account
10-4310-501	TUITION & REGISTRATION	0	150	0	0	0	0	0		
10-4310-610	SUPPLIES	5,458	1,253	4,020	2,681	929	4,000	0	-100.00%	Closed into operations
10-4310-619	TELEPHONE	37	0	0	0	0	0	0		
10-4310-650	MAIN STREET REPAIR	116	0	0	11,245	9,854	0	0		
Total Street Expenses		264,039	293,835	462,396	369,809	273,437	358,999	375,371	4.56%	

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026		
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget	Variance	Notes
RODEO GROUNDS										
10-4312-424	MAINTENANCE	0	0	1,071	400	25,261	4,000	4,000	0.00%	
10-4312-612	SUPPLIES	0	0	0	0	211	0	600		
10-4312-622	ELECTRICITY	2,201	18,563	2,132	2,410	1,844	2,500	4,000	60.00%	
10-4312-742	NEW ASSETS	0	0	12,454	3,923	0	0	0		
Total Rodeo Grounds Expenses		2,201	18,563	15,657	6,733	27,316	6,500	8,600	32.31%	
BUILDING REPAIR & MAINT										
10-4315-305	CLEANING SERVICES	5,700	6,237	6,330	4,825	5,135	9,000	8,900	-1.11%	
10-4315-306	TRASH COLLECTION	19,218	21,307	20,746	16,769	5,831	23,000	10,000	-56.52%	Moved how the trash collection was being coded
10-4315-314	FIRE EXTINGUISHER MAINTENANCE	379	809	0	0	735	0	1,000		
10-4315-431	BUILDING MAINTENANCE	14,736	22,781	36,266	11,025	2,958	15,000	10,000	-33.33%	
10-4315-446	LIGHTS AND ELECTRICAL	424	239	3,600	4,242	276	5,000	6,000	20.00%	
10-4315-447	MAIN STREET COBRA LIGHTS	0	5,777	0	0	0	0	6,000		
10-4315-612	HOUSEKEEPING SUPPLIES	458	0	0	917	16	5,000	5,000	0.00%	
10-4315-621	GAS	26,089	18,615	27,151	22,296	18,471	27,000	30,000	11.11%	
10-4315-622	ELECTRICITY	43,044	33,640	37,755	42,108	35,514	40,000	45,000	12.50%	
10-4315-849	IMPROVEMENTS	36,609	39,868	48,849	21,112	101,569	0	0		
Total Building Repair & Maint Expenses		146,657	149,273	180,697	123,294	170,505	124,000	121,900	-1.69%	
SHOP										
10-4319-110	SALARIES AND WAGES	55,894	51,715	61,379	84,318	29,879	66,876	70,053	4.75%	
10-4319-130	OVERTIME/HOLIDAY PAY	739	0	420	219	0	0	0		
10-4319-210	GROUP INSURANCE	9,946	7,212	8,387	12,176	5,674	10,088	10,380	2.89%	
10-4319-220	SOCIAL SECURITY CONTRIBUTION	4,187	3,849	4,604	6,295	2,611	5,116	5,359	4.75%	
10-4319-230	RETIREMENT CONTRIBUTIONS	7,967	7,856	9,387	11,547	5,349	10,493	11,342	8.09%	
10-4319-260	WORKER'S COMPENSATION	982	2,265	3,090	3,878	477	1,231	1,331	8.12%	
10-4319-402	TIRES	10,773	8,672	14,317	12,981	8,291	12,000	12,000	0.00%	
10-4319-432	VEHICLE REPAIR	41,783	67,311	102,996	159,186	28,009	100,000	70,000	-30.00%	Have replaced a lot of old vehicles & equipment
10-4319-501	TUITION & REGISTRATION	0	24	927	3,878	0	2,000	2,000	0.00%	
10-4319-616	SHOP SUPPLIES	6,748	16,230	10,919	25,035	4,947	15,000	15,000	0.00%	
10-4319-619	TELEPHONE	1,560	1,170	1,560	1,677	1,040	4,000	2,000	-50.00%	
10-4319-626	FUEL	36,158	41,040	70,050	57,650	30,082	60,000	60,000	0.00%	
10-4319-744	NEW ASSETS	0	0	0	0	0	10,000	0	-100.00%	

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025 Current	6/30/2026 Future	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Budget	Budget		
Total Shop Expenses		176,737	207,344	288,036	378,840	116,359	296,804	259,465	-12.58%	
WEED & PEST										
10-4326-110	SALARIES AND WAGES	46,251	15,075	19,493	0	9,764	0	0		
10-4326-120	PART-TIME WAGES	0	3,760	1,388	18,824	28,278	40,000	40,000	0.00%	
10-4326-130	OVERTIME/HOLIDAY PAY	3,726	2,257	176	1,764	2,439	300	300	0.00%	
10-4326-210	GROUP INSURANCE	14,292	3,505	0	0	1,681	0	0		
10-4326-220	SOCIAL SECURITY CONTRIBUTION	3,615	1,561	1,606	1,575	3,072	3,083	3,083	0.00%	
10-4326-230	RETIREMENT CONTRIBUTIONS	7,218	1,410	0	0	0	0	0		
10-4326-260	WORKER'S COMPENSATION	905	924	255	1,029	613	742	766	3.23%	
10-4326-501	TUITION & REGISTRATION	156	325	322	0	146	2,000	3,000	50.00%	
10-4326-610	SUPPLIES/CHEMICALS	10,761	1,839	4,919	10,425	4,613	8,000	16,000	100.00%	
10-4326-744	NEW ASSETS	708	0	10,266	449	11,815	0	34,000		
10-4326-747	SPECIAL MANAGMENT PROGRAM	0	2,711	26,251	0	100	0	14,000		
10-4326-972	MOSQUITO GRANT	5,873	1,118	6,598	6,169	2,335	10,000	10,000	0.00%	
Total Weed & Pest Expenses		93,505	34,485	71,274	40,235	64,856	64,125	121,149	88.93%	
PARKS & RECREATION										
10-4500-110	SALARIES AND WAGES	155,352	146,462	214,870	147,132	133,674	232,999	244,821	5.07%	
10-4500-120	PART-TIME WAGES	27,575	48,644	30,198	52,050	35,067	50,000	50,000	0.00%	
10-4500-130	OVERTIME/HOLIDAY PAY	10,762	21,118	22,378	19,508	20,262	10,000	10,000	0.00%	
10-4500-170	PART-TIME PROGRAMS	0	16,177	17,837	0	11,469	30,000	15,000	-50.00%	
10-4500-210	GROUP INSURANCE	22,095	26,073	36,543	34,433	30,703	65,005	49,020	-24.59%	
10-4500-220	SOCIAL SECURITY CONTRIBUTION	14,498	17,395	21,285	16,231	14,889	24,709	24,466	-0.98%	
10-4500-230	RETIREMENT CONTRIBUTIONS	20,252	24,402	32,874	24,669	19,982	38,127	41,256	8.21%	
10-4500-250	UNEMPLOYMENT/PART TIME WORK	4,024	0	0	302	0	0	0		
10-4500-260	WORKER'S COMPENSATION	3,052	10,179	13,218	10,935	3,032	5,943	6,077	2.25%	
10-4500-301	PROF AND CONSULTING	3,920	0	2,817	315	0	0	0		
10-4500-306	TRASH COLLECTION	654	734	799	7,501	0	0	0		
10-4500-308	ADVERTISING	-110	-229	216	0	0	0	0		
10-4500-335	SPECIAL PROGRAM	395	11,358	11,512	2,725	0	0	0		
10-4500-424	TURF & GROUNDS MAINTENANCE	16,259	29,182	32,485	35,018	67,197	66,000	86,000	30.30%	Closed all misc accounts into this one account
10-4500-431	BUILDING MAINTENANCE	6,587	9,408	3,427	26,381	0	0	0		
10-4500-448	TREE MAINTENANCE	4,500	8,850	1,550	5,700	0	0	0		

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
10-4500-451	TRAIL MAINTENANCE/CONSTRUCT	0	615	0	0	0	0	0		
10-4500-501	TUITION & REGISTRATION	50	0	2,043	735	470	2,000	2,000	0.00%	
10-4500-514	SALES TAX	0	0	194	403	0	400	500	25.00%	
10-4500-516	URBAN FOREST COUNCIL	331	406	276	200	0	0	0		
10-4500-527	SPECIAL SERVICES	0	417	300	0	0	0	0		
10-4500-534	CREDIT CARD CHARGES	0	0	0	0	23	0	1,000		
10-4500-580	TRAVEL	0	0	30	519	483	2,000	2,000	0.00%	
10-4500-611	OFFICE EQUIP SUPPLIES & MAI	685	1,100	2,971	4,188	3,297	5,000	4,200	-16.00%	
10-4500-616	TOOLS & SHOP SUPPLIES	1,278	2,974	3,371	2,984	0	0	0		
10-4500-619	TELEPHONE	3,120	2,340	3,120	3,483	2,175	3,000	3,100	3.33%	
10-4500-630	CONCESSIONS	100	0	2,725	2,500	3,654	2,500	3,500	40.00%	
10-4500-704	REC. EQUIPMENT	2,321	8,356	5,144	767	0	0	0		
10-4500-742	NEW ASSETS	24,650	4,931	35,267	27,952	54,258	0	0		
10-4500-825	MAIN STREET TREES/LANDSCAPI	0	0	1,350	8,900	0	0	0		
10-4500-999	RETIREE WAGES RECLASSIFIED	-23894		0	0	0	0	0		
Total Parks & Recreation Expenses		298,456	390,892	498,800	435,531	400,635	537,683	542,940	0.98%	
GOLF COURSE										
10-4515-432	EQUIPMENT REPAIR/LEASE PAYMEN	25,000	25,000	148,984	3,963	10,075	0	0		
10-4515-917	BENEFIT SUPPORT	12,000	12,000	12,000	43,500	43,500	43,500	43,500	0.00%	Contract w/golf course
10-4515-999	MISC OTHER	0	0	129	47,460	1,928	0	0		
Total Golf Course Expenses		37,000	37,000	161,113	94,923	55,503	43,500	43,500	0.00%	
CEMETERY										
10-4550-110	SALARIES AND WAGES	94,486	97,315	109,393	112,178	88,294	118,085	123,529	4.61%	
10-4550-120	PART-TIME WAGES	5,383	16,797	16,918	34,265	15,431	23,000	23,000	0.00%	
10-4550-130	OVERTIME/HOLIDAY PAY	5,315	5,580	12,799	7,713	2,583	2,500	2,500	0.00%	
10-4550-210	GROUP INSURANCE	26,114	32,633	37,317	43,174	33,645	44,860	46,115	2.80%	
10-4550-220	SOCIAL SECURITY CONTRIBUTION	7,666	8,677	10,096	11,162	7,642	10,984	11,401	3.80%	
10-4550-230	RETIREMENT CONTRIBUTIONS	14,559	14,901	17,517	17,894	13,785	18,920	20,404	7.84%	
10-4550-260	WORKER'S COMPENSATION	1,904	5,243	6,956	7,708	1,616	2,643	2,832	7.15%	
10-4550-301	PROF. & TECHNICAL SERVICE	2,540	2,027	2,450	2,130	0	2,200	2,200	0.00%	
10-4550-434	BLDG GROUNDS MAINTENANCE	2,434	8,072	1,045	1,614	681	3,200	3,500	9.38%	
10-4550-436	IRRIGATION SYSTEM REPAIR	299	3,194	1,112	1,577	65	3,500	3,500	0.00%	

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025 Current	6/30/2026 Future	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Budget	Budget		
10-4550-448	TREE MAINTENANCE	0	165	3,075	81	749	2,000	2,000	0.00%	
10-4550-580	TRAVEL	0	0	0	0	0	500	500	0.00%	
10-4550-610	SUPPLIES/TOOLS & EQUIP	2,371	2,917	2,501	3,401	3,515	4,000	4,000	0.00%	
10-4550-619	TELEPHONE	1,560	1,170	1,560	1,681	1,918	2,000	2,000	0.00%	
10-4550-623	BOTTLED GAS & SUPPLIES	0	58	36	0	0	800	800	0.00%	
10-4550-660	CHEMICALS	0	1,349	0	1,447	0	4,000	4,000	0.00%	
10-4550-743	NEW ASSETS	114,729	32,203	3,968	1,286	13,979	0	80,000		Columbarium monies coming from Mt Hope Perpetual Care Fund
Total Cemetery Expenses		279,360	232,301	226,743	247,311	183,903	243,192	332,281	36.63%	
Total General Fund Revenue		6,725,326	6,196,747	6,629,816	7,595,497	6,217,067	8,144,748	8,232,382	1.08%	
Total General Fund Expenses		5,183,236	5,361,846	6,184,841	6,713,692	5,281,823	8,144,748	8,232,382	1.08%	
Net General Fund		1,542,090	834,901	444,975	881,805	935,244	0	0		

ENTERPRISE FUND										
20-361-1000	INTEREST REVENUES	-33,422	-64,617	99,765	244,217	148,648	200,000	200,000	0.00%	
20-371-1000	UTILITY BILLING - WATER	1,936,386	1,927,747	2,003,594	2,408,854	1,734,412	2,100,000	2,200,000	4.76%	Hoping for more of an increase when all meters are changed
20-371-1100	RURAL WATER	190,317	257,063	271,525	260,441	223,623	260,000	260,000	0.00%	
20-371-1900	WATER TRANSFER FEE	5,323	5,529	3,680	3,084	2,975	5,000	5,000	0.00%	
20-371-2000	WATER SERVICE FEES	1,990	2,590	7,343	5,935	6,434	5,000	6,000	20.00%	
20-371-2100	WATER METERS	2,680	1,465	1,070	1,905	0	2,000	0	-100.00%	
20-371-4051	FEMA FUNDS FLOOD 2017	0	795,503	594,673	-105,672	0	0	0		
20-371-5000	LATE CHARGES	30,992	29,673	34,007	29,796	31,413	30,000	36,000	20.00%	
20-371-8000	WATER - BOND SINKING	285,000	318,000	318,000	0	318,000	318,000	318,000	0.00%	This is the amount of water loan payments currently
20-371-9000	REIMB. MISC. WATER	10,024	534	927	-84,029	85,803	1,000	1,000	0.00%	
20-371-9100	MRG GRANT MONIES	0	0	0	-70	200,242	0	300,000		
20-371-9500	LONG/SHORT CONTROL	-8	56	9	45	20	0	0		
20-371-9600	SLIB LOAN FORGIVENESS	526,725	0	0	0	0	0	0		
20-371-9724	SLIB DWSRF LOAN PROCEEDS	0	0	0	0	121,537	5,490,066	11,820,000	115.30%	Loans for SRF improvement projects
20-371-9740	WWDC GRANT - HPW	82,813	0	0	0	0	0	0		
20-371-9745	WWDC GRANT - STORAGE TANKS	124,930	0	78,314	3,551,348	1,793,783	154,805	0	-100.00%	Should be finished
20-371-9750	AML GRANT	0	0	0	2,179,867	1,377,687	4,944,445	0	-100.00%	Should be finished
20-371-9755	WYOMING ENERGY AUTHORITY	0	0	23,000	0	0	0	0		
20-371-9760	WWDC WELLS PROJECT	0	0	0	67,177	0	0	5,000	100.00%	Reimbursed grant for close out engineering

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		Actual	Actual	Actual	Actual	Actual	Budget	Budget		
20-371-9770	LOR GRANT	0	0	0	0	0	30,000	0	-100.00%	
20-372-1000	UTILITY BILLING - SEWER	726,637	758,355	799,062	1,070,166	502,853	760,000	860,000	13.16%	Hoping for more of an increase when all meters are changed
20-372-1500	SEWER ROYALTY	2,214	2,291	2,450	1,615	1,834	3,000	3,000	0.00%	
20-372-2000	SEWER TAP FEES	700	350	175	0	0	1,000	0	-100.00%	
20-372-3000	WASTEWATER DUMPING	24,554	21,586	32,008	32,130	29,335	30,000	35,000	16.67%	
20-372-4100	COVID - DEPT OF HEALTH	48,900	21,900	0	0	0	0	0		
20-372-8000	SEWER BOND SINKING FUND	248,000	248,000	248,000	0	348,000	348,000	348,000	0.00%	This is the amount of sewer loan payments currently
20-372-9300	SLIB CWSRF LOAN PROCEEDS	0	0	0	0	1,042,181	7,633,091	12,883,496	68.78%	Loans for SRF improvement projects
20-372-9400	CITY SHARE/OPTIONAL MONEY	0	0	0	0	0	1,593,750	5,782,772	262.84%	These are monies from Optional Taxes for SRF projects/Lincoln
20-372-9600	SLIB ARPA GRANT	0	0	0	78,921	518,454	3,000,000	4,074,313	35.81%	Lincoln Street monies
20-373-1000	INTEREST	24,012	-588	52,793	84,819	52,765	60,000	60,000	0.00%	
20-390-4000	CHARGEBACK FEES	871	1,262	1,521	2,107	1,020	2,000	2,000	0.00%	
20-390-4400	GAIN/LOSS ON SALE OF ASSETS	0	0	0	5,055	0	0	0		
20-390-9999	RESERVE TRANSFER	0	0	0	0	0	718,750	1,826,117	154.07%	
Total Enterprise Fund Income		4,239,638	4,326,699	4,571,916	9,837,711	8,541,019	27,689,907	41,025,698	48.16%	
WATER SPLIT WAGES										
20-4315-110	SALARIES AND WAGES	303,157	348,262	463,292	466,411	339,950	362,128	484,147	33.69%	\$50,000 added to wages for treasurer replacement. Methodology
20-4315-130	OVERTIME/HOLIDAY PAY	0	0	420	219	0	0	0		
20-4315-210	GROUP INSURANCE	37,195	35,740	56,778	62,132	51,643	44,009	40,088	-8.91%	
20-4315-220	SOCIAL SECURITY CONTRIBUTION	22,518	26,039	34,587	35,492	24,755	27,703	33,212	19.89%	
20-4315-230	RETIREMENT CONTRIBUTIONS	12,724	-35,205	94,734	50,411	48,577	52,032	62,922	20.93%	
20-4315-260	WORKER'S COMPENSATION	5,065	14,355	20,863	22,722	5,207	6,661	8,250	23.86%	
Total Water Split Wage Expenses		380,659	389,191	670,674	637,387	470,132	492,533	628,619	27.63%	
WATER TRANS & DIST										
20-4320-110	SALARIES AND WAGES	193,070	224,825	147,616	164,531	135,316	219,138	239,538	9.31%	Changed methodolgy for wages on-call pay
20-4320-130	OVERTIME	11,508	15,939	21,600	23,280	32,339	8,000	15,000	87.50%	Changed methodolgy for wages on-call pay
20-4320-210	GROUP INSURANCE	55,924	41,961	41,527	47,278	33,681	63,632	60,273	-5.28%	Changed methodolgy for wages on-call pay
20-4320-220	SOCIAL SECURITY CONTRIBUTION	14,824	16,454	12,344	13,670	11,437	17,127	19,472	13.69%	Changed methodolgy for wages on-call pay
20-4320-230	RETIREMENT CONTRIBUTIONS	30,052	27,838	25,672	28,529	23,649	35,128	41,210	17.31%	Changed methodolgy for wages on-call pay
20-4320-260	WORKER'S COMPENSATION	3,703	7,975	8,423	9,391	2,176	4,120	4,836	17.38%	Changed methodolgy for wages on-call pay
20-4320-301	PROF AND CONSULTING	228,144	640,167	123,287	329,652	190,405	50,000	100,000	100.00%	Less engineering projects

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025 Current	6/30/2026 Future	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Budget	Budget		
20-4320-318	WATER SAMPLES TESTING	1,026	0	0	0	0	3,000	0	-100.00%	
20-4320-406	REPAIR & MAINATENANCE	9,740	6,429	34,909	4,852	274	11,000	11,000	0.00%	
20-4320-432	VEHICLE REPAIR	0	0	4,329	0	0	5,000	0	-100.00%	
20-4320-433	STREET REPAIRS	31,780	23,413	37,624	5,542	0	45,000	5,000	-88.89%	
20-4320-442	RENTAL OF EQUIPMENT & VEHICLE	131	255	758	0	0	0	0		
20-4320-501	TUITION & REGISTRATION	2,213	4,432	5,415	3,976	4,780	5,000	7,000	40.00%	
20-4320-580	TRAVEL	384	682	3,220	1,054	40	3,000	2,000	-33.33%	
20-4320-610	SUPPLIES	17,317	10,884	8,896	5,596	1,184	14,000	4,500	-67.86%	
20-4320-619	TELEPHONE	6,152	4,473	22,799	27,910	18,980	20,000	20,000	0.00%	
20-4320-621	GAS	2,582	4,631	6,332	5,331	4,025	7,000	7,000	0.00%	
20-4320-622	ELECTRICITY	7,095	6,491	6,497	6,996	3,852	7,000	7,000	0.00%	
20-4320-626	FUEL	12,886	19,259	34,298	27,633	14,359	16,000	16,000	0.00%	
20-4320-629	GRAVEL	4,095	0	5,633	15,158	0	0	0		
20-4320-706	SAFETY MATERIALS	12,217	5,184	5,520	5,675	0	6,500	6,500	0.00%	
20-4320-712	FIRE HYDRANTS	158	0	0	0	0	0	0		
20-4320-720	METER REPLACEMENT	20,113	11,585	15,189	6,217	974,867	2,150,167	1,063,396	-50.54%	Complete meter replacement program
20-4320-741	FLOOD DAMAGE REPAIR - FEMA	121,362	1,182,869	541,789	16,866	27,014	0	0		
20-4320-742	NEW ASSETS	0	2,706	225	0	12,209	0	0		
20-4320-843	PROJECT COST - WELLS & TRAN	0	0	0	0	16,062	1,598,081	5,000	-99.69%	Closeout engineering for Wells until more monies are found
20-4320-861	OPERATIONS AND MAINTENANCE	77,085	59,128	284,701	73,503	476,021	250,000	250,000	0.00%	
20-4320-907	4 M GAL. TANK SITE LEASE	2,340	2,387	2,704	3,854	3,999	4,000	4,000	0.00%	
20-4320-915	STORAGE TANK REPLACEMENT	0	0	0	0	3,076,996	3,309,927	0	-100.00%	Project should be finished
20-4320-971	FARTHING SLIP PROJECT	0	0	0	0	58,961	0	500,000		
20-4320-972	LINCOLN ST PROJECT	0	0	0	0	514,131	5,312,500	7,296,257	37.34%	SRF Project
20-4320-973	BALDWIN CREEK PROJECT	0	0	0	0	28,617	3,962,469	5,824,000	46.98%	SRF Project
20-4320-974	BUENA VISTA PROJECT	0	0	0	0	103,704	7,010,522	6,141,000	-12.40%	SRF Project
20-4320-975	MCFARLANE DRIVE	0	0	0	0	179,892	0	1,100,000		SRF Project
20-4320-976	FIFTH STREET PROJECT	0	0	0	0	2,385	0	14,747,000		SRF Project
Total Water Transm & Dist Expenses		865,901	2,319,967	1,401,307	826,494	5,951,355	24,137,311	37,496,982	55.35%	Only increased due to large projects

WATER TREATMENT PLANT

20-4325-110	SALARIES AND WAGES	198,144	153,503	202,875	215,693	170,535	216,449	240,460	11.09%	Changed methodolgy for wages on-call pay
20-4325-130	OVERTIME/HOLIDAY PAY	16,917	18,818	25,137	46,839	40,217	20,000	25,000	25.00%	
20-4325-210	GROUP INSURANCE	34,106	32,256	39,701	45,944	35,705	47,607	48,965	2.85%	Changed methodolgy for wages on-call pay

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
20-4325-220	SOCIAL SECURITY CONTRIBUTIO	15,746	12,812	16,748	19,390	15,607	18,088	20,308	12.27%	Changed methodolgy for wages on-call pay
20-4325-230	RETIREMENT CONTRIBUTIONS	45,133	28,925	34,635	39,879	32,013	37,099	42,978	15.85%	Changed methodolgy for wages on-call pay
20-4325-260	WORKER'S COMPENSATION	3,698	8,340	11,401	13,127	3,207	4,351	5,044	15.93%	Changed methodolgy for wages on-call pay
20-4325-301	PROFESSIONAL FEES	15,276	3,163	9,419	1,662	1,405	5,000	5,000	0.00%	
20-4325-318	WATER SAMPLES TESTING	3,819	3,306	5,302	5,871	1,206	7,000	7,000	0.00%	
20-4325-432	VEHICLE REPAIR	50	0	104	0	0	0	0		
20-4325-501	TUITION & REGISTRATION	1,197	4,070	1,632	220	396	4,000	4,000	0.00%	
20-4325-580	TRAVEL	584	826	1,321	340	0	2,500	4,000	60.00%	
20-4325-610	SUPPLIES	17,207	22,490	13,370	1,837	589	6,000	6,000	0.00%	
20-4325-619	TELEPHONE	1,058	1,181	1,822	1,932	1,372	2,000	2,000	0.00%	
20-4325-621	GAS	23,133	25,076	26,523	19,694	16,944	35,000	35,000	0.00%	
20-4325-622	ELECTRICITY	18,393	18,461	15,685	17,076	13,239	25,000	25,000	0.00%	
20-4325-650	TREATMENT PLANT LAB EQUIPMENT	0	1,065	28,111	2,967	1,143	0	3,000		
20-4325-661	CHLORINE	22,968	18,815	24,773	28,107	18,142	25,000	24,404	-2.38%	
20-4325-663	CHEMICAL FEED SUPPLIES	66,679	63,104	90,136	105,704	33,545	90,000	90,000	0.00%	
20-4325-706	SAFE. EQUIP. & BARRICADE	911	655	353	13,780	276	0	3,000		
20-4325-861	OPERATIONS AND MAINTENANCE	29,783	17,255	98,513	130,111	166,770	125,000	125,000	0.00%	
Total Water Treatment Plant Expenses		514,802	434,121	647,561	710,173	552,311	670,094	716,159	6.87%	

WASTEWATER SEWER COLL

20-4410-110	SALARIES AND WAGES	49,645	115,303	147,194	164,310	135,316	219,138	119,769	-45.35%	Changed wages methodology
20-4410-130	OVERTIME/HOLIDAY PAY	3,844	11,671	22,022	23,280	8,402	1,500	7,500	400.00%	Changed wages methodology
20-4410-210	GROUP INSURANCE	16,414	42,663	41,518	47,175	33,681	63,632	30,137	-52.64%	Changed wages methodology
20-4410-220	SOCIAL SECURITY CONTRIBUTION	3,849	9,234	12,344	13,654	11,436	17,127	9,736	-43.15%	Changed wages methodology
20-4410-230	RETIREMENT CONTRIBUTIONS	7,857	21,444	25,672	28,495	23,649	35,128	20,605	-41.34%	Changed wages methodology
20-4410-260	WORKER'S COMPENSATION	968	6,200	8,423	9,379	2,176	4,120	2,418	-41.31%	Changed wages methodology
20-4410-313	VIDEO & CLEANING	79,773	74,696	30,426	38,999	40,048	70,000	50,000	-28.57%	
20-4410-431	BUILDING MAINTENANCE	0	0	132	0	0	0	0		
20-4410-432	VEHICLE REPAIR	0	1,417	0	0	0	0	0		
20-4410-580	TRAVEL	0	84	80	0	0	0	0		
20-4410-616	TOOLS & SHOP SUPPLIES	0	153	0	0	0	0	0		
20-4410-626	FUEL	12,582	19,299	34,424	27,633	14,359	35,000	20,000	-42.86%	
20-4410-716	WW-OPERATIONS & MAINTENANCE	21,035	33,346	4,251	10,997	3,466	75,000	75,000	0.00%	
20-4410-742	NEW ASSETS	0	0	0	0	22,350	0	0		

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		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
Total Wastewater Sewer Expenses		195,967	335,510	326,486	363,922	294,883	520,645	335,165	-35.63%	
WASTEWATER LAGOON COLL										
20-4415-110	SALARIES AND WAGES	68,478	57,684	64,752	41,681	0	64,913	119,769	84.51%	Changed wages methodology
20-4415-130	OVERTIME/HOLIDAY PAY	0	125	2,913	2,859	90	1,500	7,500	400.00%	Changed wages methodology
20-4415-210	GROUP INSURANCE	8,117	13,046	14,512	11,132	0	27,431	30,137	9.86%	Changed wages methodology
20-4415-220	SOCIAL SECURITY CONTRIBUTION	5,120	4,178	4,872	3,211	7	5,081	9,736	91.62%	Changed wages methodology
20-4415-230	RETIREMENT CONTRIBUTIONS	7,095	8,781	10,278	6,260	0	10,420	20,605	97.74%	Changed wages methodology
20-4415-260	WORKER'S COMPENSATION	874	2,532	3,383	2,061	1	1,222	2,418	97.87%	Changed wages methodology
20-4415-334	WW LAB/TESTING	22,241	22,899	28,479	34,689	25,002	30,000	35,000	16.67%	
20-4415-431	BUILDING MAINTENANCE	0	13	0	1,637	707	3,000	3,000	0.00%	
20-4415-501	TUITION & REGISTRATION	929	225	200	556	106	2,000	2,000	0.00%	
20-4415-580	TRAVEL	0	127	411	0	0	2,000	0	-100.00%	
20-4415-610	SUPPLIES	462	0	28	60	0	0	0		
20-4415-619	TELEPHONE	252	335	309	335	206	500	0	-100.00%	
20-4415-622	ELECTRICITY	52,510	47,537	42,128	51,601	42,942	40,000	50,000	25.00%	
20-4415-716	WW-OPERATIONS & MAINTENANCE	35,279	36,580	40,461	43,066	66,592	85,000	85,000	0.00%	
20-4415-744	EQUIPMENT	0	368	3,933	0	0	0	0		
Total Wastewater Lagoon Expenses		201,357	194,430	216,659	199,148	135,653	273,067	365,165	33.73%	
ACCOUNTING & COLLECTION										
20-4510-110	SALARIES AND WAGES	47,858	70,329	48,928	46,903	36,931	49,241	51,580	4.75%	
20-4510-130	OVERTIME/HOLIDAY PAY	1,933	738	1,117	1,286	923	3,000	3,000	0.00%	
20-4510-210	GROUP INSURANCE	15,850	16,366	10,656	9,513	7,566	10,088	10,380	2.89%	
20-4510-220	SOCIAL SECURITY CONTRIBUTIO	3,578	5,196	3,672	3,589	2,785	3,996	4,175	4.48%	
20-4510-230	RETIREMENT CONTRIBUTIONS	5,774	8,887	7,602	7,315	5,750	8,197	8,836	7.80%	
20-4510-260	WORKER'S COMPENSATION	901	2,563	2,502	2,409	576	961	1,037	7.91%	
20-4510-301	PROF. & TECHNICAL SERVICE	60,343	102,864	328,314	94,607	67,881	200,000	100,000	-50.00%	
20-4510-302	PROF FEES - COMPUTERS	16,362	7,981	0	4,159	0	3,000	3,000	0.00%	
20-4510-307	INSURANCE, O/THAN EMPLOYEE	40,249	45,009	52,161	62,417	81,842	70,000	85,000	21.43%	
20-4510-308	ADVERTISING	1,895	250	2,705	1,206	0	3,000	3,000	0.00%	
20-4510-321	GENERAL ATTORNEY	26,760	26,760	26,760	26,760	23,650	35,000	35,000	0.00%	Adam's 50% contract fee
20-4510-431	BUILDING MAINTENANCE	5,700	5,775	5,700	4,825	5,000	7,000	7,000	0.00%	
20-4510-501	TUITION	249	1,989	1,590	874	1,728	4,000	4,000	0.00%	

City of Lander
Budget Request
6/30/2026

		2020-21	2021-22	2022-23	2023-24	2024-25	6/30/2025	6/30/2026	Variance	Notes
		Actual	Actual	Actual	Actual	Actual	Current Budget	Future Budget		
20-4510-534	CREDIT CARD CHARGES	23,500	27,546	28,883	31,986	26,622	30,000	35,000	16.67%	
20-4510-535	BROKERAGE FEES	2,727	2,999	3,725	4,101	2,848	4,000	4,100	2.50%	
20-4510-580	TRAVEL	350	2,049	2,239	3,876	3,794	4,000	5,000	25.00%	
20-4510-609	POSTAGE	17,201	17,000	10,010	16,311	14,700	18,000	18,000	0.00%	
20-4510-610	SUPPLIES	16,834	18,531	24,168	16,086	15,175	20,000	20,000	0.00%	
20-4510-619	TELEPHONE	16,576	18,518	4,000	3,575	3,147	3,000	4,000	33.33%	
20-4510-641	DUES	4,762	10,485	9,714	9,686	10,678	10,000	12,000	20.00%	
20-4510-642	FILING FEES	129	28	19	12	14	500	500	0.00%	
20-4510-650	FLEX SHARE FEES	1,460	1,175	133	2,526	780	3,000	3,000	0.00%	
20-4510-850	DEPRECIATION	882,249	1,123,965	1,107,862	1,117,402	0	0	0		
20-4510-901	DWSRF LOAN #194 - WATER	0	0	0	0	185,000	185,000	185,000	0.00%	Loan payment
20-4510-904	DWSRF LOAN #180 - WATER	0	0	0	0	33,000	33,000	33,000	0.00%	Loan payment
20-4510-905	CWSRF LOAN #125 - STP	0	0	0	0	50,000	50,000	50,000	0.00%	Loan payment
20-4510-906	DWSRF LOAN #128 -WATER	0	0	0	0	0	100,000	100,000	0.00%	Loan payment
20-4510-907	CWSFR LOAN #141 - STP	0	0	0	0	132,000	132,000	132,000	0.00%	Loan payment
20-4510-908	CWSFR LOAN #142 - STP	0	0	0	0	66,000	66,000	66,000	0.00%	Loan payment
20-4510-911	FUTURE SRF LOAN PAYMENTS	0	0	0	0	225,962	500,000	500,000	0.00%	Future loan payment savings
20-4510-920	REPLACEMENT FUND - WATER	3,931	0	0	0	0	40,274	0	-100.00%	
20-4510-925	REPLACEMENT FUND - SEWER	0	0	0	0	503,846	0	0		
20-4510-987	INTEREST	149,986	148,918	138,484	94,582	0	0	0		
20-4510-998	AUDITOR ENTRY	0	0	209,145	-82,291	0	0	0		
Total Accounting & Collection Expenses		1,347,157	1,665,921	2,030,089	1,483,715	1,508,198	1,596,257	1,483,608	-7.06%	
Total Enterprise Income		4,239,638	4,326,699	4,571,916	9,837,711	8,541,019	27,689,907	41,025,698	48.16%	Due to SRF projects
Total Enterprise Expenses		3,505,843	5,339,140	5,292,776	4,220,839	8,912,532	27,689,907	41,025,698	48.16%	Due to SRF projects
Net Income		733,795	-1,012,441	-720,860	5,616,872	-371,513	0	0		

□

(NOTE: NET INCOME IN ENTERPRISE FUND ASSETS ARE REMOVED AND PUT ON THE BALANCE SHEET. DEPRECIATION
IS NOT A "CASH" EXPENSE

RESOLUTION 1354

A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS
SURPLUS PROPERTY AND AUTHORIZING AND AUTHORIZING SALE OF
THE SAME TO THE HIGHEST BIDDER

WHEREAS, the City of Lander owns powered equipment valued at greater than Five Hundred Dollars (\$500) as described below; and

WHEREAS, Wyoming State Statute §15-1-112 specifies the manner for disposing of municipal property; and

WHEREAS, the City of Lander desires to sell said property through the surplus property sale process; and

WHEREAS, the City of Lander will comply with Wyoming Statute §15-1-112 in its disposal of the surplus property.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Lander that the below equipment is hereby declared surplus property and may be disposed of through the bid sale process to the qualified highest bidder, all in accordance with Wyoming Statute §15-1-112.

Fleet Number	Description	Miles/Hours
WT-10	2003 Sterling Sewer Jet	16440 Miles
IC-4	1998 Ford crown Victoria.	107,303 Miles
LP-13	2007 Ford Expedition.	121,227 Miles
LP-4	2006 Ford Crown Victoria.	88,504 Miles

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, any necessary documents to dispose of the surplus property.

PASSED, APPROVED AND ADOPTED the _____ day of _____ 2025.

The City of Lander
A Municipal Corporation

Attest: By: _____
Missy White, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine, hereby certify that the foregoing Resolution was adopted by the Governing Body of the City of Lander at a regular meeting held on _____, and that the meeting was held according to law; and that the said Resolution has been duly entered into the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

RESOLUTION 1355

A RESOLUTION APPROVING INDUSTRY REPRESENTATIVE SUPPORT FOR THE ANNUAL LANDER BREWFEST EVENT ON JUNE 13 AND 14TH 2025, PURSUANT TO W.S. § 12-5-402

WHEREAS, the Lander Chamber of Commerce is a nonprofit organization duly recognized as a tax-exempt entity under Section 501(c)(6) of the Internal Revenue Code; and

WHEREAS, the Chamber organizes and conducts the annual “Brewfest” event, a community-wide public gathering designed to promote local culture, tourism, and economic development; and

WHEREAS, pursuant to Wyoming Statute § 12-5-402, industry representatives—defined in W.S. § 12-1-101(a)(vi) to include wholesalers, manufacturers, rectifiers, distillers, and breweries—are prohibited from furnishing, giving, or lending money or other things of value to a nonprofit, tax-exempt licensee without prior approval of the licensing authority; and

WHEREAS, the City Council serves as the local licensing authority under the Wyoming Alcoholic Beverage Control Act and is authorized to grant such approvals;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Lander, that:

1. The Council hereby approves and authorizes industry representatives, as defined in W.S. § 12-1-101(a)(vi), to furnish, give, or lend money or things of value to the Lander Chamber of Commerce in support of the annual Brewfest event on June 13th and 14th, 2025; and
2. This approval is granted solely for the purposes of supporting the Brewfest event and shall remain valid for the June 13th and 14th 2025 event unless otherwise amended or rescinded by the Council; and
3. The Chamber shall maintain records of any such contributions received from industry representatives and make them available for inspection by the City upon request.

PASSED, APPROVED AND ADOPTED the ____ day of _____ 2025.

THE CITY OF LANDER
A Municipal Corporation

ATTEST: By _____
Missy White, Mayor

Rachelle Fontaine, City Clerk

CERTIFICATE

I, Rachelle Fontaine hereby certify that the foregoing Resolution was adopted by the City Council of the City of Lander at a regular meeting held on May 13, 2025, and that the meeting was held according to law; and that the said Resolution has been duly entered in the minute book of the City of Lander.

Rachelle Fontaine, City Clerk

Connect Beverage
SaltFire Brewing Co
Citizen 33
Teton Distributors
Badass Brews
Roosters Brewing Co
JTOG Brewing Co.
Lewis & Clark Brewing Company
Cody Craft Brewing
Dakota Point Brewing
Bootstrap Brewing
Lander Brewing Co
Open Barrel Brewing Company
Ten Sleep Brewing Company
Wind River Brewing Co
Firehouse Brewing Co.
Jpslope Brewing Company
Luminous Brewhouse
A Taste of the West
Sturgis Brewing Company
Pushroot Brewing Co
Mountain Hops Brewhouse
Brush Creek Distillery
Cowboy Country Distilling
Koltiska Distillery
Pine Bluffs Distilling
GALLO
10 th Mountain Whiskey & Spirit Co

Best Regards,

Meghan
Meghan Manning
Program & Event Coordinator
Lander Chamber of Commerce
100 N 1st Street, Lander, WY 82520
307-332-3892 ext. 4
www.landerchamber.org



**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-93744-1

2/28/2025 12:55 PM

5/20/2025

Client:

City of Lander, WY

Bill To:

LANDER CITY, WYOMING

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Dustin Care		dustin.care@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Recreation Management Standard	Standard package -Project Coordination -Branded Public Portal -Help Center Access	USD 1,838.00
2.00	Recreation Management Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	USD 1,500.00
1.00	Recreation Management Virtual Consulting (Half Day Block)	Consulting (Virtual) - half day, up to 4 hours	USD 750.00
1.00	CivicPlus Payments	CivicPlus Payments to be applied to product	USD 0.00
1.00	Terminal Ingenico Lane 3000	Terminal Ingenico Lane 3000	USD 490.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Recreation Management Annual Fee	Recreation Management Annual Fee	USD 3,500.00
1.00	CivicPlus Payments - Merchant Fees (MFTCPA)	Per Tran .30 ACH 1% ACH Max \$5 ACH Reject \$15 CC 3% AMEX 3.5% Dispute \$15	USD 0.00
1.00	Terminal Support Annual Fee	Terminal Service Annual Fee -Per Terminal	USD 120.00

List Price - Initial Term Total	USD 9,198.00
Total Investment - Initial Term	USD 8,198.00
Annual Recurring Services (Subject to Uplift)	USD 3,620.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Acceptance of Quote # Q-93744-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

By (please sign):

Printed Name:

Title:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus Master Services Agreement

This Master Services Agreement (this “Agreement”) governs all Statements of Work (“SOW”) entered into by and between CivicPlus, LLC (“CivicPlus”) and the customer entity identified on the SOW (“Customer”). This Agreement governs the use and provision of any Services purchased by Customer, as described in any signed SOW, and the effective date of this Agreement shall commence on the date of signature of the SOW (“Effective Date”). If a SOW has not been executed, then the Effective Date shall be determined as the start date of implementation of any software solution by CivicPlus for Customer. CivicPlus and Customer referred to herein individually as “Party” and jointly as “Parties”.

Recitals

I. WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

II. WHEREAS, Customer wishes to engage CivicPlus for the procurement of the Services and/or receive a license subscription for the ongoing use of the Services, as set forth in the SOW;

NOW, THEREFORE, Customer and CivicPlus agree as follows:

Agreement

Term & Termination

1. This Agreement shall commence on the Effective Date and shall remain in full force and effect for as long as any SOW is in effect between CivicPlus and Customer, or Services are being provided by CivicPlus to Customer, unless terminated in accordance with this §1 or as otherwise provided in this Agreement (the “Term”). Either Party may terminate this Agreement or any SOW as set forth in such SOW, or at its discretion, effective immediately upon written notice to the other Party, if the other Party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination. CivicPlus reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, Customer’s non-payment. Upon termination for Customer’s breach, Customer’s right to access or use Customer Data immediately ceases, and CivicPlus shall have no obligation to maintain or forward any Customer Data.

2. Upon termination of this Agreement or any SOW for any reason, (a) the licenses granted for such relevant SOW by §11 below will terminate and Customer shall cease all use of the CivicPlus Property and Services associated with the terminated SOW and (b) any amounts owed to CivicPlus for work performed prior to termination shall immediately become due in full and payable. If Customer has paid in advance for the Services, and this Agreement terminates due to material breach of this Agreement by CivicPlus, CivicPlus shall refund Customer a prorated amount of any amount

already paid. Upon termination by Customer for convenience or due to material breach by Customer, in addition to any remedy provided in this Agreement or provided in law or equity, CivicPlus shall be entitled to retain any amounts already paid. Sections 7, 8, 10, 14, 15, 18, 32 -34, 40, and 42 will survive any expiration or termination of this Agreement.

3. At any time during the Term, CivicPlus may, immediately upon notice to Customer, suspend Customer and any of its Users access to any Service due to a threat to the technical security or technical integrity of the Services.

Invoicing & Payment Terms

4. Customer will pay the amounts owed to CivicPlus for the development and implementation of the Customer's Services, as defined in the SOW ("Project Development"), subscription and licensing, and annual hosting, support and maintenance services ("Annual Recurring Services") in accordance with the payment schedule set forth on the applicable SOW. Invoices shall be sent electronically to the individual/entity designated in the SOW's contact sheet that is required to be filled out and submitted by Customer (the "Contact Sheet"). Customer shall provide accurate, current and complete information of Customer's legal business name, address, email address, and phone number in the Contact Sheet upon submission of a signed SOW. Customer will maintain and promptly update the Contact Sheet information if it should change. Upon Customer's request, CivicPlus will mail hard-copy invoices for a \$5.00 convenience fee to be added to the mailed invoice.

5. Each SOW will state the amount of days from date of invoice payment is due. Unless otherwise limited by law, a finance charge of 1.5 percent (%) per month or the maximum rate permitted by applicable law, whichever is less, will be added to past due accounts from due date until paid. Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s). If the Customer's account exceeds 60 days past due, support will be discontinued until the Customer's account is made current. If the Customer's account exceeds 90 days past due, CivicPlus may suspend in progress Project Development and Annual Recurring Services will be discontinued, and the Customer will no longer have access to the Services until the Customer's account is made current. Customer will be given 15 days' notice prior to discontinuation of Services for non-payment.

6. During the performance of Project Development, if Customer requests a change that requires repeated efforts to previously approved work product and such change causes CivicPlus to incur additional expenses (i.e. airline change fees, resource hours, consultant fees, Customer does not show up for scheduled meetings or trainings), Customer agrees to reimburse CivicPlus for such additional expenses. CivicPlus shall notify Customer prior to incurring such expenses and shall only incur those expenses which are approved by Customer.

Ownership & Content Responsibility

7. Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

8. Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Customer, not

CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

9. At any time during the term of the applicable SOW, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services.

10. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

12. All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation

as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

13. Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services (“New Services”), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services.

14. CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the “Feedback”). Customer hereby grants to CivicPlus a worldwide, non-exclusive, irrevocable, perpetual, royalty-free right and license to incorporate the Feedback in the CivicPlus products and services.

Indemnification

15. CivicPlus will defend at its expense or settle any third-party claim against Customer alleging that the Services provided under this Agreement infringe intellectual property rights. CivicPlus will pay infringement claim defense costs, CivicPlus-negotiated settlement amounts, and damages finally awarded by a court. CivicPlus has no obligation for any claim of infringement arising from Customer's use of the Services for purposes not contemplated by this Agreement. CivicPlus's indemnification obligations under this Section 15 are conditioned upon the Customer (i) promptly notifying the CivicPlus of any claim in writing; (ii) cooperating with CivicPlus in the defense of the claim; and (iii) granting CivicPlus sole control of the defense or settlement of the claim. The indemnification obligations of CivicPlus herein shall not apply to any claims of intellectual property infringement related to Customer Content.

Responsibilities of the Parties

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the Service received by the Customer.

17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Customer or any entity employed/contracted on the Customer's behalf. During Project Development, Customer will be responsive and cooperative with CivicPlus to ensure the Project Development is completed in a timely manner.

18. Customer agrees that it is solely responsible for the end-user's personal data that Customer decides to solicit, collect, store, or otherwise use in connection with any Service provided by CivicPlus. Customer understands and agrees that CivicPlus provides certain solutions with increased security measures for the solicitation and storage of any sensitive data, and it is Customer's responsibility to determine whether the data it solicits and collects should be stored in such solutions. Customer understands and agrees that CivicPlus does not have knowledge or control over what type of data Customer solicits therefore CivicPlus has no responsibility for the use or storage of end-users' personal data in connection with the Services or the consequences of the solicitation, collection, storage, or other use by Customer or by any third party of any personal data. Customer has the sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Customer shall

not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's intellectual property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.

19. Customer is responsible for all activity that occurs under Customer's accounts by or on behalf of Customer. Customer agrees to (a) be solely responsible for all designated and authorized individuals chosen by Customer ("User") activity, which must be in accordance with this Agreement and the CivicPlus Terms of Use; (b) be solely responsible for Customer Data; (c) obtain and maintain during the term all necessary consents, agreements and approvals from end-users, individuals or any other third parties for all actual or intended uses of information, data or other content Customer will use in connection with the Services; (d) use commercially reasonable efforts to prevent unauthorized access to, or use of, any User's log-in information and the Services, and notify CivicPlus promptly of any known unauthorized access or use of the foregoing; (e) use commercially reasonable efforts to prevent unauthorized access to or use of the Services and CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of the Services and/or CivicPlus Property and any loss or theft or unauthorized use of any n User's password or username and/or personal information; and (f) use the Services only in accordance with applicable laws and regulations.

20. The Parties shall comply with all applicable local, state, and federal laws, treaties, regulations, and conventions in connection with its use and provision of any of the Services or CivicPlus Property.

21. CivicPlus shall not be responsible for any act or omission of any third-party vendor or service provider that Customer has selected to integrate any of its Services with.

22. Customer understands that CivicPlus must fastidiously allocate resources across all of its customers and specifically reserves necessary resources for Customer's Project Development. If any professional services, such as consulting or training, purchased by Customer are not used during the Project Development phase solely due to the inaction or unresponsiveness of Customer, then these services shall expire 30 days after completion of Project Development. The Customer may re-schedule any unused professional services during this 30-day period as mutually agreed upon by the Parties. Any professional services that have not been used or rescheduled shall be marked as complete and closed upon the expiration of the 30-day period.

Data Security

23. CivicPlus shall, at all times, comply with the terms and conditions of its [Privacy Policy](#). CivicPlus will maintain commercially reasonable administrative, physical, and technical safeguards designed to protect the security and confidentiality of Customer Data. CivicPlus will not modify Customer Data or disclose Customer Data, except (a) in order to provide the Services; (b) to prevent or address service or technical problems in connection with support matters; (c) as specifically directed or expressly permitted in writing by Customer, (d) in compliance with our [Privacy Policy](#); or (f) if compelled by law. Notwithstanding the foregoing, CivicPlus reserves the right to delete, suspend, or block known malicious accounts without Customer authorization. Customer understands that CivicPlus has no obligation to provide the Services or maintain the Customer Data, information or other material if Customer's accounts are past due and unpaid as set forth in this Agreement.

24. Customer acknowledges and agrees that CivicPlus utilizes third-party service providers to host and provide the Services and store Customer Data and the protection of such data will be in accordance with such third party's safeguards for the protection and the security and confidentiality of Customer's Data. Notwithstanding anything to the contrary, CivicPlus shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and CivicPlus will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development,

diagnostic and corrective purposes in connection with the Services and other CivicPlus offerings.

25. CivicPlus may offer Customer the ability to use third-party applications in combination with the Services. Any such third-party application will be subject to acceptance by Customer. In connection with any such third-party application agreed to by Customer, Customer acknowledges and agrees that CivicPlus may allow the third-party providers access to Customer Data as required for the interoperation of such third-party application with the Services. The use of a third-party application with the Services may also require Customer to agree to a separate agreement or terms and conditions with the provider of the third-party application, which will govern Customer's use of such third-party application.

26. In the event of a security breach due to the sole negligence, malicious actions, omissions, or misconduct of CivicPlus, CivicPlus, as the data custodian, will comply with all remediation efforts as required by applicable federal and state law.

CivicPlus Support

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center ([civicplus.help](https://www.civicplus.help/hc/en-us/requests/new)) to review use articles, software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets and access solution specific support contact methods (<https://www.civicplus.help/hc/en-us/requests/new>).

28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.

29. CivicPlus support hours span between the hours of 7 am to 7 pm CST, but may vary by product. Customer may access the CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to obtain each product's support hours. After hours support is available by toll-free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third party products or applications for which CivicPlus is not responsible.

Marketing

31. Customer hereby authorizes CivicPlus to include CivicPlus's name and logo inconspicuously within the Customer's instance of the Services. Customer may publicly refer to itself as a customer of the CivicPlus Services, including on Customer's website and in sales presentations. Notwithstanding the foregoing, each Party hereby grants the other a limited, worldwide, license to use the other's logo in conformance with such Party's trademark usage guidelines.

and solely for the purposes of providing the Services. In no event will either Party issue a press release publicly announcing this relationship without the approval of the other Party, such approval not to be unreasonably withheld.

Limitation of Liability

32. CivicPlus' liability arising out of or related to this Agreement, or any associated SOW, will not exceed the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim of liability.

33. In no event will CivicPlus be liable to Customer for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement.

34. The liabilities limited by Section 32 and 33 apply: (a) to liability for negligence; (b) regardless of the form of action, whether in contract, tort, strict product liability, or otherwise; (c) even if Customer is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and (d) even if Customer's remedies fail of their essential purposes. If applicable law limits the application of the provisions of this Limitation of Liability section, CivicPlus' liability will be limited to the maximum extent permissible.

Warranties and Disclaimer

35. Each person signing the SOW, or otherwise agreeing to the terms of this Agreement, represents and warrants that he or she is duly authorized and has legal capacity to execute and bind the respective Party to the terms and conditions of the SOW and this Agreement. Each Party represents and warrants to the other that the execution and delivery of the SOW and the performance of such Party's obligations thereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Customer represents and warrants that Customer has not provided any false information to gain access to the Service and that Customer's billing information provided on the Contact Sheet is correct; and it has all necessary rights in the Customer Content to permit Customer's use of the Service and to grant the licenses contained in this Agreement without infringing the intellectual property or other rights of any third parties, violating any applicable laws, or violating the terms of any license or agreement to which it is bound.

36. CivicPlus warrants that the Services will perform substantially in accordance with documentation and marketing proposals, and free of any material defect. CivicPlus warrants to the Customer that, upon notice given to CivicPlus of any defect in design or fault or improper workmanship, CivicPlus will remedy any such defect. CivicPlus makes no warranty regarding, and will have no responsibility for, any claim arising out of: (i) a modification of the Services made by anyone other than CivicPlus, even in a situation where CivicPlus approves of such modification in writing; or (ii) use of the Services in combination with a third-party service, web hosting service, or server not authorized by CivicPlus.

37. The Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by CivicPlus or by third-party providers, or because of other causes beyond CivicPlus's reasonable control, but CivicPlus shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, THE SERVICES ARE PROVIDED "AS IS" AND CIVICPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A PRIOR COURSE OF DEALING.

38. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY CIVICPLUS TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN

BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT.

Force Majeure

39. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, pandemic, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, internet service provider failure or delay, third party application failure, denial of service attack, or other cause of similar or dissimilar nature beyond its control.

Taxes

40. The amounts owed for the Services exclude, and Customer will be responsible for, all sales, use, excise, withholding and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity in connection with the Services (excluding taxes based solely on CivicPlus's income). If the Customer is tax-exempt, the Customer must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and the fees owed by Customer under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority then Customer agrees to pay for all resulting fines, penalties and expenses.

Other Documents

41. This Agreement, including all exhibits, amendments, and addenda hereto and all SOWs, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement or any SOW will be effective unless in writing and signed by each Party. However, to the extent of any conflict or inconsistency between the provision in the body of this Agreement and any exhibit, amendment, or addenda hereto or any SOW, the terms of such exhibit, amendment, addenda or SOW will prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in a Customer purchase order or other order documentation (excluding SOWs) will be incorporated into or form any part of this Agreement, all such terms or conditions will be null and void, unless such term is to refer and agree to this Agreement.

Interlocal Purchasing Consent/ Cooperative Purchasing

42. With the prior approval of CivicPlus, which may be withheld for any or no reason within CivicPlus's sole discretion, this Agreement and any SOW may be extended to any public entity in Customer's home-state to purchase at the SOW prices and specifications in accordance with the terms stated herein.

43. To the extent permitted by law, the terms of this Agreement and set forth in one or more SOW(s) may be extended for use by other local government entities upon execution of a separate agreement, SOW, or other duly signed writing by and between CivicPlus and such entity, setting forth all of the terms and conditions for such use, including applicable fees and billing terms.

Miscellaneous Provisions

44. The invalidity or unenforceability, in whole or in part, of any provision of this Agreement shall not void, affect the validity or enforceability of any other provision of this Agreement.
45. The Parties negotiated this Agreement with the opportunity to receive the aid of counsel and, accordingly, intend this Agreement to be construed fairly, according to its terms, in plain English, without constructive presumptions against the drafting Party. The headings of Sections of this Agreement are for convenience and are not to be used in interpreting this Agreement. As used in this Agreement, the word “including” means “including but not limited to.”
46. The Parties will use reasonable, good faith efforts to resolve any dispute between them in good faith prior to initiating legal action.
47. This Agreement and any SOW, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. The Parties agree that an electronic signature is the legal equivalent of its manual signature on this Agreement and any SOW. The Parties agree that no certification authority or other third party verification is necessary to validate its electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of the Parties’ electronic signature or any resulting agreement between CivicPlus and Customer.
48. Due to the rapidly changing nature of software as a service and digital communications, CivicPlus may unilaterally update this Agreement from time to time. In the event CivicPlus believes such change is a material alteration of the terms herein, CivicPlus will provide Customer with written notice describing such change via email or through its website. Customer’s continued use of the Services following such updates constitutes Customer’s acceptance of the same. In the event Customer rejects the update to the terms herein, Customer must notify CivicPlus of its objection within ten (10) days receipt of notice of such update.

Attachment C- District 3

This Plan is between the Wyoming State Forestry Division (WSFD), Wyoming Military Department, USDA Forest Service (USFS), USDI Bureau of Land Management (BLM), USDI Bureau of Reclamation (**BOR**), National Park Service (NPS), Fish and Wildlife Service (FWS), Bureau of Indian Affairs (BIA), Big Horn County, and Big Horn County Fire Districts: 1,2,3,4 and 5, Fremont County, Fremont County Fire District, Dubois Fire District, Jeffrey City Fire District, Riverton Fire District, City of Lander, Hot Springs County, Hot Springs County Fire District, Park County, Park County Fire Districts Joint Powers Board, Park County Fire Districts: 1,2,3, and 4, Washakie County, Worland Fire District #1, Ten Sleep Fire District, Town of Ten Sleep and Wyoming Military Department (WYMD).

INTERAGENCY COOPERATION

Interagency Dispatch Centers

Entities agree to participate in the federal dispatch system and give authority to the Cody Interagency Dispatch Center (CIDC) to provide the services required in support of the center's charter and operating plan. For specifics, see the appropriate CIDC AOP.

PREPAREDNESS

Description of the reciprocal fire protection zone:

1. All of lands within Big Horn County, Fremont County, Hot Springs County, Park County, and Washakie County with the exception of Wyoming State Park lands (State Parks), Bureau of Reclamation (BoR), and Wyoming Military Department (WYMD) are considered as reciprocal protection zones.
2. Following the initial report of the fire to the jurisdictional Entity, and within the reciprocal fire protection zones, each Entity, with the exception of WSFDs 24 hours, shall assume its own full cost of expenditures for a maximum of 6 hours reciprocal fire protection.
3. For all wildfires on State Parks, BOR, and WYMD administered lands, bills should go to agency with surface jurisdiction.
4. Reciprocal protection is not construed as an automatic commitment for the maximum reciprocal fire protection period for each county listed above. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack forces that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entities to include but not limited to food, water, and additional forces to expedite release of the supporting Entities in advance of the maximum reciprocal fire protection for each county, as listed above

OPERATIONS

Fire Notifications and Reporting:

All Fires and initial action on or near land under the protection of an entity to this agreement and all initial action will be reported promptly to the protecting entity through CIDC and further instructions agreed upon. Upon notification, if the protecting entity fails to properly recognize and claim ownership, suppression costs for the protecting entity's proportionate share will be assessed them upon discovering and proof of ownership by the supporting entity.

On any wildland fire within a county, the County Fire Warden will be notified. For a list of contacts for notification or requests of assistance see the directory.

BLM Land

Immediate suppression action will be taken by the cooperating parties within their capabilities. Immediate notification of all fires either on or threatening BLM will be given to the CIDC.

Fires within one mile of BLM land are considered a threat to BLM and will be reported to CIDC.

BLM-WY became the protecting agency for all BOR lands within the state of Wyoming (*with the exception of 8.0.R. surface in Lincoln County*) As such, BOR lands shall be protected under the same terms as BLM lands; that is, mutual aid periods, billable responses, and cost share processes shall be the same for BOR as BLM. Both BLM and BOR will be signatory to this AOP. All bills for fires on BOR lands shall be sent to BLM for payment.

BIA Land

Immediate notification of all fires either on or threatening BIA lands will be given to Wind River Agency Fire Dispatch and to CIDC. Unless directed otherwise by an agency representative, immediate suppression action will be taken by the cooperating entities within their capabilities.

Fires within one mile of BIA land are considered a threat to BIA and will be reported to CIDC.

State Land

Immediate suppression action will be taken by the cooperating entities within their capabilities. Each fire district will have primary responsibility for initial attack on State lands within their district. Immediate notification of all fires either on or threatening State lands will be given to the appropriate County Sheriff's Office and to CIDC. Notification of fires on State Lands will be reported promptly to the Wyoming State Forestry Division Duty Officer.

The State or its representative suppression forces will participate in Reciprocal Fire Protection Services.

National Forest

Unless directed otherwise by an agency representative, immediate suppression action may be taken by the cooperating parties within their capabilities. Immediate notification of all fires either on or threatening National Forest Service lands will be given to the CIDC.

Private Lands

Immediate suppression action will be taken by the cooperating entities within their capabilities. Immediate notification of all fires either on or threatening private lands or private property will be given to the appropriate County Sheriff's Office and CIDC.

National Park Service (NPS) - Bighorn Canyon National Recreation Area (NRA)

Unless directed otherwise by an agency representative, immediate suppression action will be taken by the cooperating entities within their capabilities. For all fires discovered either on or threatening NPS Land, immediate notification of the fire will be given to the CIDC.

Big Horn County Fire Protection District #1 {Lovell Fire Department} is authorized by the National Park Service to respond to any wildfire or structural fire within the boundaries of Bighorn Canyon National Recreation Area south of the Crow Indian Reservation. Any such response will be governed by the reciprocal fire protection rules set forth in this agreement.

Wyoming Military Department Lands - Joint Operations Center

Immediate suppression action will be taken by the cooperating parties within their capabilities. Immediate notification of all fires either on or threatening Wyoming Military Department Lands will be given to the CIDC. CIDC will notify Wyoming Military Department Agency Administrator. CIDC will notify the WSFD Duty Officer when the initial attack is not sufficient to control a fire.

SPECIAL MANAGEMENT CONSIDERATIONS

In situations where a jurisdiction's initial response to a wildfire is based primarily on accomplishing ecological restoration or resource benefit objectives and the wildfire has the potential to affect other jurisdictions, the Unit Administrator Group will be assembled with representatives from all affected entities signatory to this agreement.

The Parties recognize that, as in the "Guidance for Implementation of Federal Wildland Fire Management Policy {2009}", a wildland fire may concurrently be managed for one or more objectives. Objectives can change as the fire spreads across the landscape, affected by changes in environmental conditions, human influence, and institutional factors. Simply stated, some portions of a wildland fire may receive a protection objective while other portions are managed in a manner to use wildfire to meet resource objectives, and those portions and objectives might change at some time over the duration of the event. The intent should never be to allow a wildland fire to burn onto a jurisdiction that does not want it. However, it is understood by all Parties that circumstances may occur where the probability of successfully stopping a wildfire fire from crossing a jurisdictional boundary is low and the risk to firefighters is unacceptable. The best response may be to allow a fire to burn across jurisdictional boundaries to a location where the risk to firefighters is acceptable and the fire can be successfully suppressed. All affected entities should be involved in developing the strategy and tactics to be used suppressing the fire to protect values at risks. In situations where the selected course of action is to allow the fire to cross into another jurisdiction in order successfully suppress a fire, the cost share agreement may be developed in manner that reflects the costs as if the fire suppression actions occurred on the originating jurisdiction.

Partners Party to this Agreement:

All unplanned fires require a response and a decision. This is best communicated with clear objectives and an "incident strategy". The incident strategy is based on the following criteria (pages 3 and 4):

- Should lead to meeting the objectives
- Risk to firefighters (Risk Management - probability and the consequences of fire impacting values at risk vs. the risk to firefighters put in place to mitigate the risk of fire impacting values.)
- Fuels, Weather and Topography influencing the fire and the anticipated spread of the fire
- Values at Risk: Communities, Infrastructure, Watersheds, Social, Ecological, Cultural, etc.
- Partner agencies and their objectives (if the fire is or is expected to be multi-jurisdictional)
- Cost of meeting objectives
- Smoke Management: Coordination with Wyoming DEQ
- Desired conditions (outlined in the Land Management Plan Objectives or other documents)
- Resource Availability
- Fire modelling Tools
- Seasonality- duration of fire/change in conditions

Agency Administrators and Fire Managers assess the criteria above and then develop a strategy to successfully manage the fire, and meet objectives. The strategy may use natural barriers, changes in weather, fuel changes or rely heavily on the efforts of firefighters and aircraft. It could be a combination of all these elements (and usually is).

Use of Heavy Equipment on Federal Lands

On all federal lands, use of heavy equipment is not authorized for initial attack, unless an Incident Commander determines that human life or safety are threatened and the equipment will mitigate that threat. Otherwise, verbal consent must be obtained from the agency

representative, followed by written documentation to the Incident Commander.

OTHER CONSIDERATIONS

In situations where a jurisdiction's initial response to a wildfire is based primarily on accomplishing ecological restoration or resource benefit objectives and the wildfire has the potential to affect other jurisdictions, the Unit Administrator Group will be assembled with representatives from all affected entities signatory to this agreement.

Wildland Urban Interface Protection

Structural fire suppression is the responsibility of the local entity. Keeping an approaching wildfire from reaching a structure may be the responsibility of any parties to this agreement depending upon the location of the wildfire and the chosen management strategy.

Decision Process

Delegation of Authority:

Until a formal Delegation of Authority is in place, implement the following (pages 4 and 5).

1. Provide for firefighter and public life safety.
2. Protection of dwellings, improvements, developments, followed by protection of other resources to include, but not limited to; agricultural, cultural and natural.
3. Manage the fire with as little environmental damage as possible. Restrictions to suppression actions should be adhered to as they become known.
4. Be cost effective and maintain costs commensurate with values at risk while expending the prudent amount of funds required in accomplishing the selected objectives.
5. Manage the human resources assigned in a manner that promotes mutual respect.
6. Consider management of the incident under NWCG 310-1 National Qualifications Standards. Local resources working within their protection area or under local mutual aid agreements can utilize their local entity qualification and training standards.
7. The appropriate Interagency Dispatch Center will be utilized for ordering and status updates to include the ICS Form 209 Incident Status Summary.
8. Consider fatigue along with other risks, hazards, and exposures.
9. Recommend a date to the jurisdictional entity on when to declare the fire out or any monitoring needs.
10. Share incident information relative to fire reporting needs with the jurisdictional entity.

Fire Weather Systems:

The entities which are party to this agreement will cooperate in the gathering, processing, and use of fire weather data that meets current National Fire Danger Rating System (NFDRS) standards.

Authorized Representatives/Signatures:

By signature below, all signatories to this Annual Operating Plan certify that the individuals (Agency Representative, Agency Administrator, Unit Administrator) listed in this document are authorized to act in their respective areas for matters related to this AOP. By my signature below, I authorize my signature to be photocopied into each and all of the Annual Operating Fire Plans for the Wyoming Interagency Cooperative Fire Management Agreement.

I understand that my agency will be provided a copy of the agreement with a photocopied signature page when the required signatures are obtained.

THE PARTIES HERETO, as evidenced by their authorized signature below, have executed, and thereby entered into, this agreement upon the date of the last signature below.

DIRECTORY

Listed below are the Agency positions in order of authority for decisions within each Entity. For purpose of notification, request of assistance, approval of retardant or equipment use, and for representatives for the Unit Administrator Group use the call list which is arranged according to the order each Agency wants their representatives called. Each Agency representative will be responsible to follow the proper procedure for their Entity.

BLM Lands - District Fire Management Officer/Field Office Manager or their designated representative.

BOR Lands- BOR Agency Administrator or their designated representative.

State Lands - Assistant State Forester - Fire Management/District Forester/Duty Officer or their designated representative.

National Forest Lands - District Ranger/Forest Fire Management Officer or their designated representative.

BIA Lands - Fire Management Officer or their designated representative.

National Park Service Lands - Fire Management Officer/Chief Ranger or their designated representative.

U.S. Fish & Wildlife Service Lands - Manager or their designated representative.

Private Lands - County Commissioner, District Fire Board, County Fire Warden, or their designated representative.

Wyoming Military Department/WY Army National Guard – Joint Operations Center (JOC) or their designated representative

Agency Representatives

- a. Brian Cresto - Wind River/Big Horn Basin BLM, Cody, Worland and Lander Field Offices.
- b. Frank Keeler- High Desert District BLM, Rock Springs, Kemmerer, Pinedale, Rawlins Field Offices.
- c. Mahroni Williams - Chief of Water and Land Division, Bureau of Reclamation.
- d. Brent Godfrey - Big Horn County
- e. Ron Wempen - Fremont County
- f. Dion Robbins - Hot Springs County
- g. Jerry Parker - Park County
- h. Chris Kocher - Washakie County
- i. Barry Tye - Wyoming State Forestry Division
- j. Jon Warder - USFS, Bighorn National Forest
- k. Marvin Mathieson - USFS, Bighorn National Forest
- l. Chip Collins - NPS, Bighorn Canyon National Recreation Area
- m. Clint Dawson - USFS, Shoshone National Forest
- n. Bryce Rogers - BIA, Wind River Reservation
- o. Michael Hayden - USFWS
- p. Wyoming Army National Guard - Joint Operations Center

The above individuals will represent the participating agencies when a Unit Administrator Group is needed.

District 3 A.O.P Signatures

Bureau of Land Management

District Manager	(Print Name)	Date
Wind River/Bighorn Basin District		

District Manager	(Print Name)	Date
High Desert District		

Wyoming State Forestry Division

District 3 Forester	(Print Name)	Date
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Wyoming Military Department – Joint Operations Center

The Adjutant General	(Print Name)	Date
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The United States Property and Fiscal Officer	(Print Name)	Date
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Bureau of Reclamation

Area Manager	(Print Name)	Date
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US Fish and Wildlife Service

CO/UT/WY Region	(Print Name)	Date
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US Forest Service

Forest Supervisor – Shoshone NF	(Print Name)	Date
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Forest Supervisor – Bighorn NF	(Print Name)	Date
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USFS Grants and Agreements Coordinator	(Print Name)	Date
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Bighorn County

Chairman Bighorn Co. Commissioners	(Print Name)	Date
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Bighorn Co. Fire Warden	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 1	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 2	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 3	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 4	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 5	(Print Name)	Date
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Fremont County

Chairman – Fremont Co. Commissioners	(Print Name)	Date
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Chairman – Fremont Co. Fire District	(Print Name)	Date
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Chairman – Riverton Fire District	(Print Name)	Date
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Chairman – Dubois Fire District	(Print Name)	Date
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Chairman – Jeffery City Fire District	(Print Name)	Date
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Fremont Co. Fire Warden	(Print Name)	Date
Fremont Co. Fire Protection District		

Mayor – City of Lander	(Print Name)	Date
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Hot Springs County

Hot Springs Co. Fire Warden	(Print Name)	Date
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Chairman – Hot Springs Co. Commissioners	(Print Name)	Date
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Chairman – Hot Springs Co. Fire District	(Print Name)	Date
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Park County

Park County Fire Warden	(Print Name)	Date
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Chairman – Park Co. Fire Joint Powers Board	(Print Name)	Date
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Chairman – Park Co. Fire District 1	(Print Name)	Date
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Chairman – Park Co. Fire District 2	(Print Name)	Date
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Chairman – Park Co. Fire District 3	(Print Name)	Date
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Chairman – Park Co. Fire District 4	(Print Name)	Date
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Washakie County

Washakie County Fire Warden	(Print Name)	Date
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Chairman – Washakie Co. Commissioners	(Print Name)	Date
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Chairman – Worland Fire Protection District 1	(Print Name)	Date
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ANNUAL OPERATING PLAN CONDENSED FIRE DIRECTORY

AGENCY/TITLE	NAME	PHONE	EMAIL
Bureau of Land Management			
Cody Interagency Dispatch Center		307-578-5740 or 800-295-9954	wycdc@firenet.gov
Center Manager	Matt Morales	307-578-5740 or 800-295-9954	matthew.r.morales@usda.gov
Assistant CM	Lauren Bellinger (Acting)	(C) 307-250-7691	lauren.bellinger@usda.gov
Assistant CM	Michael Holloway	(970)389-5528	
Paging/ Answering Service		800-295-9954	
Expanded Dispatch			wycdc_expanded@firenet.gov
Wind River/Bighorn Basin District			
District Manager (Acting)	Matt Marsh	(B) 307-347-5243 (C) 307-431-1113	mmarsh@blm.gov
Lander Field Manager	John Elliott	(8)307-322-8435 (C)307-431-9352	J7Sellio@blm.gov
Worland Field Manager	Mike Phillips	(B)307-347-5297 (C)307-431-9881	mghillig@blm.gov
Cody Field Manager	Cade Powell	(B) 307-578-5915 (C) 307-710-4630	cpowell@blm.gov
District FMO	Brian Cresto	(B) 307-578-5123 (C) 307-899-1221	bcresto@blm.gov
District AFMO Operations	Joel Peters	(B) 307-332-8482 (C) 307-388-4691	jpeters@blm.gov
District AFMO Fuels	Rance Neighbors	(B) 307-347-5148 (C) 307-431-9878	rance_neighbors@blm.gov
Casper Interagency Dispatch		800-295-9953	
High Desert District			
District FMO	Mark Randall	(B) 307-367-5350 (C) 307-231-9092	mrandall@blm.gov
District AFMO	Mike Wengert	(B) 307-352-0217 (C) 307-231-6054	mwengert@blm.gov
District AFMO Fuels		(B)	
Bureau of Reclamation			
Chief of Water and Land Division	Mahonri Williams	307-261-5624	mlwilliams@usbr.gov
Wyoming Area Manager	Lyle Myler	307-261-5676	
Wyoming State Forestry			
District Forester	Frank Mitchem	(C) 307-832-3864	frank.mitchem@wyo.gov

Assistant District Forester	Matt Emerson	(C) 307-631-2352	matt.emerson@wyo.gov
Asst. State Forester - Fire Management Officer	Jerod DeLay	(C) 307-286-6315 (B) 307-777-3368	jerod.delay@wyo.gov
Bighorn National Forest			
Medicine Wheel District Ranger	Greybull	(B) 307-548-6541	
Medicine Wheel District FMO	Sage Decker	(B) 307-548-5313 (C) 307-272-5804	justin.decker@usda.gov
Medicine Wheel Assistant FMO	Tate Cavill	(B) 307-548-5312	
Bighorn Forest FMO	Jon Warder	(B) 674-2631 (C) 752-2614	jonathan.warder@usda.gov
Resource Staff Officer	Cordell Perkins	(B) 307-674-2685 (C) 406-740-1781	cordell.perkins@usda.gov
Powder River District Ranger	Thad Berrett	(B) 307-684-7806	Wayne.t.berret@usda.gov
Powder River RD FMO	Matt Weakland	(B) 307-684-4644 (C) 605-641-4415	Mathew.weakland@usda.gov
Shoshone National Forest			
Forest Supervisor	Ken Coffin	(B) 307-250-7665	kenneth.coffin@usda.gov
Shoshone Forest FMO	Fred Tucker	(B) 307-578-5123 (C) 307-272-0155	frederick.tucker@usda.gov
Assistant Forest FMO	Beau Kidd	(B) 307-578-5180 (C) 208-521-0867	beau.kidd@usda.gov
North Zone District Ranger	Casey McQuiston	(B) 307-527-6921 (C) 307-296-6001	casey.mcquiston@usda.gov
North Zone FMO	Travis Clark	(B) 307-578-5221 (C) 307-208-2077	travis.clark@usda.gov
North Zone AFMO Fuels			

North Zone Fuels OPS	Vacant		
Washakie District Ranger District Ranger	Steve Schacht	(B) 307-332-9071 (C) 307-250-7680	steve.schacht@usda.gov
Wind River District District Ranger	Jeff Von Kienast	(B) 307-455-4151	jeff.vonkienast@usda.gov
South Zone FMO (Dubois)	Brandon Bonenberger	(B) 307-335-2152 (B) (C) 307-330-6763	brandon.bonenberger@usda.gov
Zone AFMO Operations (Dubois)	John Ellington	(307)438-0850	

South Zone AFMO Fuels (Lander)	Vacant		
Bighorn Canyon NRA			
Visitor Center (8:00 am -		548-5406	
Chief Ranger	Will Basye	(B) 307-739-3310 (C) 307-690-9185	william_bayse@nps.gov
Natural Resource	Ryan Felkins	(B) 548-5414 (C) 307-272-3435	Ryan_felkins@nps.gov
Fire/Maintenance	Eric Burns	(C) 202-2083	eric_burns@nps.gov
National Park Service			
NPS Area FMO {Grand Teton NP}	Bill Mayer	(B) 739-3310 (C) 699-0139	bill_mayer@nps.gov
Lovell Police Dept. Dispatch		548-2215	
Bureau of Indian Affairs			
FMO			
Acting Duty Officer	Anslem Lee	332-4408/330-6906	anslem.lee@bia.gov
Fire Operations	Jacob Binns	(B) 307-332-7807 (C) 307-330-5765	
Fuels			
Prevention	Michael LaPoine	(B) 332-4408	michael.lapoine@bia.gov
US Fish and Wildlife Service			
FMO	Vacant		
Big Horn County			
County Fire Warden	Brent Godfrey	(H) 272-7018	Bhcofirewarden@gmail.com
Deputy County Fire Warden	Tony Giles	(C) 258-0347 (B) 568-2324	Bhxfirewarden902@gmail.com
Lovell Fire Chief	Bob Mangus	(H) 548-2597 (B) 272-0471	lovellfire@tctwest.net
Fire Hall		548-6427	
Fremont County			
Fremont County Fire Dispatch	{Within Fremont County}	911 Or 332-5611	
	{Outside FC}	800-967-2302	
Riverton PD		(B) 856-4891	

County Fire Warden	Ron Wempen	(B) 857-3030 (C) 307-851-2919	Fcfpdchief@gmail.com
Deputy County Fire Warden	Chaz Brown	(C) 307-349-5842	fremontfirewise@gmail.com
Fremont County Fire District			
Chief	Ron Wempen	(C) 307-851-2919	
Deputy Chief	Dan Oakley	(C) 307-850-7909	
Board Chairman	Paul Downey	(H) 307-856-1887 (C) 307-851-1521	Downeywelding@yahoo.com
Dubois Fire District			
Chief	Mike Franchini	(C) 450-8488	mfranchini@dteworld.com
Assistant Chief	AJ Albright	(C) 450-7040	
Chairman	Gary Bradbury	480-433-1638	garywyaz@gmail.com
Jeffrey City Fire District			
Chief	Vern Redland	(C) 797-6260	Redland80@gmail.com
Assistant Chief	Tom Corbett	(C) 709-1108	
Chairman	Rex Kelson	(H) 324-8900 (C) 540-3228	oldsingleshot@hotmail.com
Riverton Fire District			
Riverton PD		(B) 856-4891	
Chief	Jesse Cassity	(C) 851-6605	
Assistant Chief	Eric Nowland	(C) 307-389-2618	
Administrator	Jeff Kehl	(B) 856-8248 (C) 851-7487	rivfire@bresnan.net
Chairman	Dave Bartell	(C) 851-3711	
Lander Fire Department			
Lander City Dispatch		(B) 332-5611	
Administrator	Chris Johnson	(B) 332-2209 (C) 330-4091	fireadmin@landerw'ioming.org
Chief	Eric Siwik	(C) 314-0609	
Assistant Chief	Jeremy Bingaman	(C) 330-3198	
Hot Springs County			
County Fire Warden	Dion Robbins	(C) 431-2767	hscwarden@rtconnect.net
Deputy County Fire Warden	Opie Love	(C)	
Chief	Mark Collins	(C) 921-1202	tvfd@rtconnect.net
Fire Hall		864-2821	

Police Dispatcher		864-3114	
Park County			
Fire District #1, Powell		754-2212	
Park County SO		527-8700 754-8700	

Cody District			
Clark District	Nate Hoffert	(C) 899-9596	
Meeteetse District	Larry Rankine	(C) 272-0296	
Park County Sheriff Dispatch		527-8700	
Park Co Fire District #2 Administrator	Jerry Parker	(C) 899-7507	jerry.parker@parkcounty-wy.gov
County Fire Warden	Jerry Parker	(C) 899-7507	jerry.parker@parkcounty-wv.gov
Deputy County Fire Warden	Sam Wilde	(B) 527-8550 (C) 899-7508 Pager# 508	samwilde@parkcounty-wy.gov
WASHAKIE COUNTY			
Washakie County Dispatch (24 hour)		347 4253	
County Fire Warden	Chris Kocher	(B) 347 6379 (C) 4312675	ckocher@worlandfire.org
Deputy County Fire Warden (Ten Sleep)	Shane Starbuck	(H) 366 2524 (C) 3881144	starbuck@tctwest.net
Deputy County Fire Warden (Worland)	Troy Nelson	(C) 4310674	tnelson@worlandfire.org
Wyoming Military Department			
Joint Operations Center		(O) 307-772-5112	

Glossary of Terms

Agency	An administrative division of a government with a specific function, or a non-governmental organization (e.g., private contractor, business, etc.) that offers a particular kind of assistance. A federal, tribal, state or local agency that has direct fire management or land management responsibilities or that has programs and activities that support fire management activities.
Agency Administrator	The official responsible for the management of a geographic unit or functional area. The managing officer of an agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management. Examples: NPS Park Superintendent, BIA Agency Superintendent, USFS Forest Supervisor, BLM District Manager, FWS Refuge Manager, State Forest Officer, Tribal Chairperson, Fire Chief, Police Chief.
Area of Critical Environmental Concern (ACEC)	An area of public lands where special management attention is required to protect and prevent irreparable damage to important historic, cultural, or scenic values, fish, and wildlife resources, or other natural system or processes, or to protect life or provide safety from natural hazards.
BLM	Bureau of Land Management
BOR	Bureau of Reclamation
County and local fire service Entities	County Fire Organizations, City Fire Organizations, Joint Powers Boards, or Fire Protection Districts.
Entities (Entity)	All Federal agencies, Wyoming State Forestry Division, counties, fire districts and local fire service organizations having jurisdictional responsibility for land and resource management and protection.
Escaped Prescribed Fire	Prescribed fire that has exceeded or is expected to exceed prescription parameters or otherwise meets the criteria for conversion to wildfire. Criteria for conversion are specified in, "Interagency Prescribed Fire Planning and Implementation Procedures Reference Guide."

Extended Attack	Actions taken on a wildfire that has exceeded the initial response.
Initial Attack (IA)	A preplanned response to a wildfire given the wildfire's potential. Initial attack may include size up, patrolling, monitoring, holding action or suppression.
Jurisdictional Entity	The Entity which has overall land and resource management, and/or protection responsibility as provided by Federal, State, or local law.
Line Officer	Managing officer, or designee, of the agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management.
Prescribed Fire	Any fire intentionally ignited by management actions in accordance with applicable laws, policies, and regulations to meet specific objectives.
Protecting Entity	An entity responsible for providing direct incident management within a specific geographical area pursuant to its jurisdictional responsibility or as specified and provided by contract, cooperative agreement, etc.
Protection Area Maps	Official maps of the annual operating plans. Example: Maps showing protection area responsibilities.
Reciprocal Fire Protection	A Supporting Entity will take initial attack in support of the Protecting Entity. The Protecting Entity will not be required to reimburse the Supporting Entity for costs incurred following the initial dispatch of any ground resources to the fire for the duration of the reciprocal period as defined in this plan, not to exceed 24 hours.
Reimbursable Fire Protection	Fire suppression resources will be paid for by the requesting Protecting Entity per the conditions in the Wyoming Interagency Fire Management Agreement, Wyoming Interagency Cooperative Fire Management Agreement and this Annual Operating Plan.

Research Natural Area (RNA)	A physical or biological unit in which current natural conditions are maintained insofar as possible. These conditions are ordinarily achieved by allowing natural physical and biological processes to prevail without human intervention. However, under unusual circumstances, deliberate manipulation may be utilized to maintain the unique feature that the Research Natural Area was established to protect.
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State Lands	All lands under the jurisdiction of the Board of Land Commissioners.
State Park Lands	All lands under the jurisdiction of Wyoming State Parks, Historic Sites & Trails.
Structure Fire Protection	The protection of homes or other structures from an active wildland fire.
Supporting Entity	An entity providing suppression or other support and resource assistance to a Protecting Entity.
Suppression	A wildfire response strategy to "put the fire out", as efficiently and effectively as possible, while providing for firefighter and public safety.
Unit Administrator Group	A group consisting of all Jurisdictional Entities, consisting of two or more individuals assigned administrative responsibilities, to make coordinating decisions and recommendations within the framework of the Annual Operating Plan.
Wildfire	An unplanned, unwanted wildland fire including unauthorized human caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to put the fire out.
Wildland Fire	Any non-structure fire that occurs in vegetation or natural fuels. Wildland fire includes prescribed fire and wildfire.
Wildland Fire (Unplanned Ignition)	Any non-structure fire, other than prescribed fire, that occurs in the wildland.

Wildland Fire Decision Support System (WFDSS)	The Wildland Fire Decision Support System (WFDSS) is a web-based decision support system that provides a single dynamic documentation system for use beginning at the time of discovery and concluding when the fire is declared out. WFDSS is the decision support documentation platform for all federal wildfires. WFDSS allows the Agency Administrator to describe and assess the fire Situation, develop Incident Objectives and Requirements, develop a Course of Action, evaluate Relative Risk, complete an Organization Assessment, document the Rationale and publish a Decision.
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<u>Wildland Fire Situation Analysis (WFSA)</u>	A decision making process that evaluates alternative management strategies against selected safety, environmental, social, economical, political, and resource management objectives as selection criteria.
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Wilderness Study Area (<u>WSA</u>)	An area under study for possible inclusion as a Wilderness Area in the National Wilderness Preservation System. These areas are roadless, undeveloped, federal lands that retain their primeval character and influence, without permanent improvements or human habitation, and are managed to preserve their natural conditions.
Wildland Urban Interface (WUI)	

Wyoming Greater Sage Grouse (GRSG) <i>*These terms and definitions were pulled directly out of the:</i> Wyoming Quarterly	<i>Core Habitat:</i> Sage-grouse core habitat (as defined in the WY EO 2015-4) is one of two components of Sage-grouse Priority Habitat Management Areas. Core habitats are state-designated areas identified as the most important for GRSG (Greater Sage-Grouse) and include breeding,late brood-rearing, winter concentration areas. It does not include known, migration or connectivity corridors. Sage-grouse core habitat plus connectivity habitat together make up Sage-grouse Priority Habitat Management Areas. <i>General Habitat Management Areas:</i> Occupied (seasonal or year-round) habitat outside of priority habitat. These areas have been identified by the BLM in coordination with respective state wildlife agencies. <i>Priority Habitat Management Area:</i> Sage-grouse priority habitats are areas that have the highest conservation value to maintaining or increasing Sage-grouse populations. These areas would include breeding, late brood-rearing, winter concentration areas, and where known, migration or connectivity corridors. Sage-grouse Priority Habitat Management Area includes core plus connectivity habitat.

AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

Amendment #2 dated April 22, 2025

THE AGREEMENT made as of March 12, 2024, between City of Lander, 240 Lincoln Street, Lander, WY 82520 (OWNER) and Ayres Associates Inc, 214 W. Lincoln Way, Suite 22, Cheyenne, WY 82001 (CONSULTANT) is hereby amended as set forth below.

1. Attachment A: Scope of Services Section 4.12 is hereby replaced with the following:

4.12 The proposed schedule for this project anticipates that work will commence timely following an executed contract and Notice to Proceed by the OWNER, assumed in April 2024. Final deliverables for the various Project parts will be produced throughout the process with completion anticipated by the end of May 30, 2025. CONSULTANT understands the OWNER's fiscal year ends in June 2024 with a new fiscal year commencing in July 2024 and will work with the OWNER on budget alignments at that time.

2. Article 2 – Additional Services

The following scope of work items for *Task 5 – Parks and Recreation Plan* was not anticipated in the scope of services of the original contract. This additional work will provide added detail and content for the final report and will expand the scope of the document to include the following:

- Additional Park Plan Locations
 - The consultant's original understanding of the number of park locations to be studied in the plan was based on parks listed on the city website. Additional services scope includes adding pages to the plan for a list of sites provided by the city as well as additional map pages for the Cemetery and the Golf Course
- Additional Design at Popo Agie Park and City Park
 - The full extent of design efforts required at Popo Agie Park and City Park were not known at the time of the original contract. Additional services scope for this area includes detailed concept design for both parks including review time with staff and multiple concept iterations.
- Updated Trails Diagram
 - Since a digital file of the city trails map is not available the consultant will need to develop a new base map to provide updates and recommendations regarding pedestrian infrastructure in the community.
- Demographic Information
 - Demographic information to identify service gaps was not contemplated in the original scope of services. The consultant has developed an analysis of the existing parks based on age and users. Additional edits and changes to the maps have been requested. This additional services item addresses those updates and refinements to that plan section.

The compensation for the three additional services scope items listed above is **\$6,860**

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment to Agreement for Professional Services as of the day and year first written above.

<u>City of Lander, Wyoming</u>		<u>Ayres Associates Inc.</u>
OWNER		CONSULTANT
_____	(Signature)	_____
_____	(Typed Name)	<u>Matthew J. Ashby</u>
<u>Mayor, City of Lander</u>	(Title)	<u>Vice President of Development Services</u>
_____	(Date)	_____



City of Lander Board of Adjustments and Planning Commission

April 25, 2025

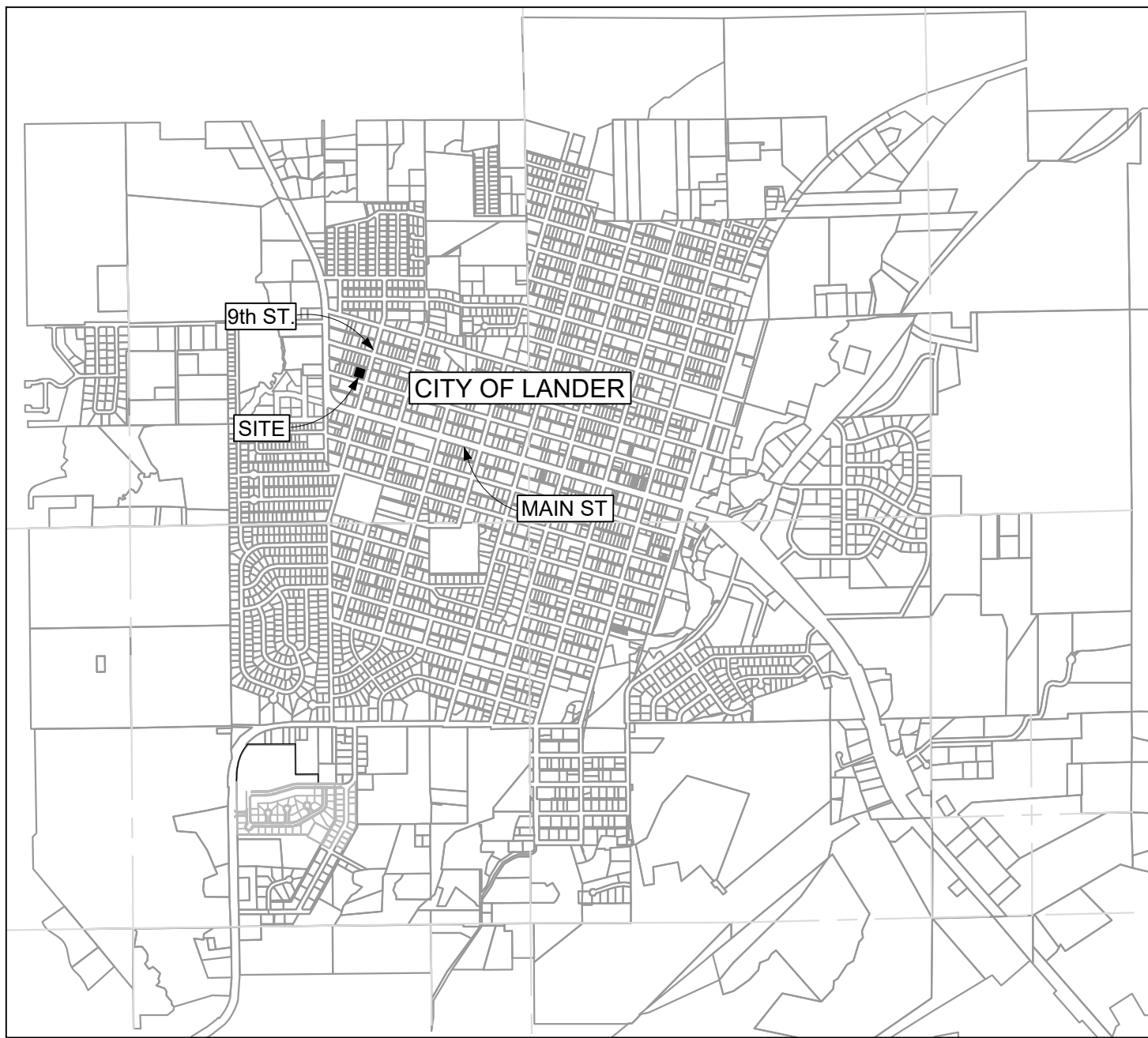
City Staff Comments on S 25.02, Earl & Farlow Block 103m Lots 18-20 Replat

City Staff has reviewed the subject Minor plat and offers the following comments based on the subdivision codes set forth in Title 4-9-5 - Minor Plats. The following requirements must be met prior to recording the Plat.

1. Lincoln Street sidewalks will be installed during the Lincoln Street reconstruction project at no cost to the owner. Sidewalk on N 9th will be the responsibility of the owner. Occupancy permits will not be issued until all sidewalk improvements are completed.
2. A 10-foot utility easement must exist the full length of the property on both Lincoln and N 9th Streets
3. Owner must get with Public works to install service taps on Lots 18B, 19A, 19B and 20A, which must be installed while the Lincoln Street reconstruction is being constructed.

There have been no public comments received as of the date of this letter. City Staff recommends approval of S 25.03 if all the conditions set forth above are met.

RaJean Strube Fossen
Lance Hopkin
Hunter Roseberry



VICINITY MAP
SCALE: 1" = 2000'

LEGEND:

Set Property Corner - 2" Aluminum Cap on a 5/8" x 24' rebar marked	⊙
PELS 10052	
Found existing property corner	⊙
Subdivision Boundary	— — — — —
Interior Lot Lines	— — — — —
Utility Easements (UE)	- - - - -
Concrete walks, driveways, structures	=====
Fence lines	=====
Water lines	— W — W — W — W — W — W —
Sanitary Sewer lines and manhole	— SS — (S) — SS —
Original Plat Lot Lines	— W — W — W —
Proposed Water Line	— W — W — W —
Proposed Water Curb Stop	— SAN — (C) — SAN —
Proposed Sanitary Sewer	— SAN — (S) — SAN —
Proposed Sewer Cleanout	— W — W — W —
Overhead Power & Pole	— W — W — W —
Underground Gasline	— GAS — GAS — GAS —

REPLAT INFORMATION:

5 LOTS - 22,498 SF (0.52 AC.)
ZONE COMMERCIAL

CITY COUNCIL CERTIFICATE:

Approved by the City Council of Lander on this ____ day of ____ 2025.

Mayor

City Clerk

CLERK OR RECORDERS CERTIFICATE:

This plat was filed for record on the Office of the Clerk and Recorder at ____ o'clock ____, on the ____ day of ____, 2025 and is duly recorded in Plat Cabinet ____, Page ____, No. ____

Clerk

Deputy Clerk

CITY ENGINEER CERTIFICATE:

Data on this plat approved by the City Of Lander Engineer on this ____ day of ____ 2025.

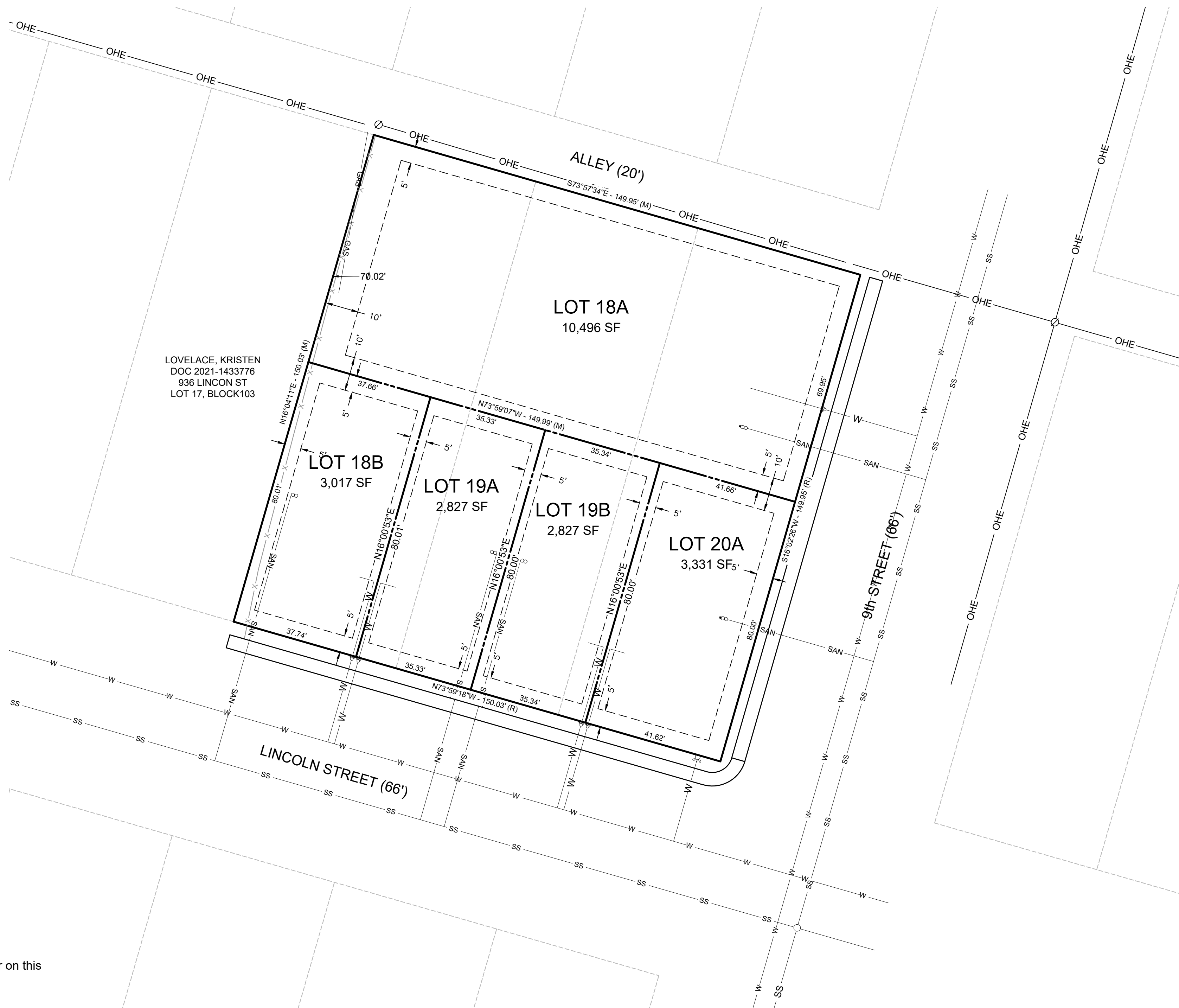
City Engineer

PLANNING COMMISSION CERTIFICATE:

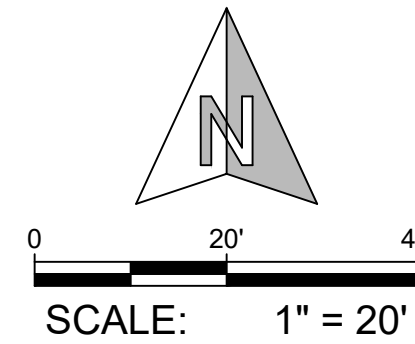
This plat approved by the City Of Lander Planning Commission on this ____ day of ____ 2025.

Chairman

EARL & FARLOW ADDITION
BLOCK 103
LOTS 18, 19, & 20 RE-PLAT
TO THE CITY OF LANDER
SECTION 18, T33N, R99W, 6th PM
FREMONT COUNTY, WY
FOR AGENCY REVIEW

**NOTES:**

- Considering the bearings on this plat are based upon WYOMING STATE PLANE COORDINATES, WEST CENTRAL ZONE, NAD83, U.S. Survey feet. The distances are based upon a grid to ground scale factor of 1.0003175737 referenced from control point NGS "HART" with a latitude of 42°50'16.188N and a longitude of 108°43'02.355W and an ellipsoid height of 5337.6 feet.
- All bearings and distances shown on this plat are as measured.

**CERTIFICATE OF OWNERSHIP AND DEDICATION:**

Know all men by these presents that Wade T. Alexander and Robyn E. Alexander, being the owners of the land shown on this plat, does hereby certify:

That the foregoing plat designated as the Earl and Farlow Addition, Block 103, Lots 18, 19, and 20 Re-plat to the City of Lander, is located in the NW1/4NW1/4 of Section 18, Township 33 North, Range 99 West, 6th, Principal Meridian, Fremont County, Wyoming and is more particularly described as follows:

Beginning at Corner No. 1 which is the said Southeast Corner of Lot 20, Block 103, thence proceed along the south line of said Lots 18, 19, and 20 to the southwest corner of Lot 18, Block 103 S73°59'18"W, a distance of 150.03 feet to Corner No. 2;
Thence N16°04'11"E, a distance of 150.03 feet along the west line of said Lot 18 to the northwest corner of Lot 18 being Corner No. 3;
Thence S73°57'34"E, a distance of 149.95 feet, along the north line of said Lots 18, 19, and 20 to the northeast corner of Lot 20 being Corner No. 4;
Thence S16°02'26"W, a distance of 149.95 feet along the east line of Lot 20 to the Point of Beginning of this description.

Said parcel contains 22,498 square feet or 0.52 acres, more or less.

That this subdivision, as it is described and as it appears on this plat, is made with the free consent and in accordance with the desires of the undersigned owners, and proprietors, and that this is a correct plat of the area as it is divided into lots and easements, and

That the undersigned owners of the land shown and described on this plat do hereby dedicate to the City of Lander, and its licensees for perpetual public use all streets, alleys, easements and other public lands within the boundary lines of the plat as already otherwise dedicated for public use.

Utility easements as designated on this plat are hereby dedicated to the City of Lander and its licensees for perpetual public use for the purpose of installing, repairing, re-installing, replacing and maintaining sewers, water lines, gas lines, electric lines, telephone lines, cable television lines and other forms and types of public utilities now or hereafter generally utilized by the public.

All rights under and by virtue of the homestead exception laws of the State of Wyoming are hereby waived and released.

EXECUTED this ____ day of ____, 2025

Wade T. Alexander (owner)

Robyn E. Alexander (owner)

STATE OF WYOMING }
COUNTY OF FREMONT } SS.

The foregoing dedication was acknowledged before me, a Notary Public in and for the State of Wyoming, by Wade T. Alexander and Robyn E. Alexander, this ____ day of ____, 2025.

By: _____

Witness my hand and official seal

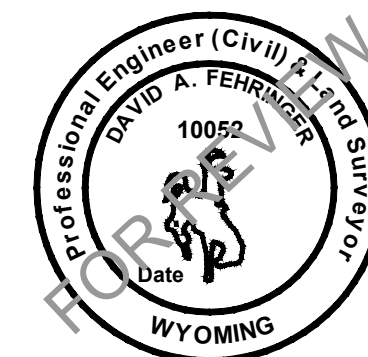
My commission expires _____

EXECUTED this ____ day of ____, 2025

CERTIFICATE OF SURVEYOR

I, David A. Fehringer, of Lander, Wyoming, do hereby certify that I am a Registered Land Surveyor licensed under the laws of the State of Wyoming, that this plat is a true, complete, and correct representation of the EARL & FARLOW ADDITION, BLOCK 103, LOTS 18, 19, & 20 RE-PLAT, SECTION 18, T33N, R99W, 6th PM, TO THE CITY OF LANDER, FREMONT COUNTY, WYOMING; as laid out, plotted, dedicated and shown hereon, that this plat was made from an accurate survey of said property, made by me, and correctly shows that location and dimensions of the lots, easements, and streets of said subdivision as the same are staked upon the ground in compliance with the City of Lander regulations governing the subdivision of land.

David A. Fehringer, PELS 10052



FREMONT
ENGINEERING | SURVEYING

155 N 1ST ST., STE A
LANDER, WY 82520

307.206.1007 | FREMONTSURVEYING.COM



Quote

04/14/2025

Project:
City of Lander WY Ethete
Lander, WY

From:
Bargreen Ellingson- Casper
Eric Rodenbaugh
811 Wimborne St.
Casper, WY 826012306
(307)234-7323

Job Reference Number: 26664

Thank you for Your business and support. Bargreen Ellingson will not be held responsible for any delays on production from the manufacturer. Bargreen is also not responsible for any shipping delays that arise.

This quote is valid for 30 days. Due to the current market any surcharges or price increases from the factory after the purchase order is placed will be passed along to the customer.

Item	Qty	Description	Sell	Sell Total
1	3 ea	CHARBROILER, GAS, COUNTERTOP Vulcan Model No. VCCB36 Charbroiler, gas, countertop, 36", (6) 14,500 BTU cast iron burners, infinite heat controls, reversible grates, stainless steel front, sides, top trim, backsplash & grease trough, 4" adjustable legs, 87,000 BTU, CSA, NSF	\$8,430.13	\$25,290.39
	3 ea	1 year limited parts & labor warranty, standard		
	3 ea	Natural gas (specify elevation if over 2,000 ft.)		
	3 ea	3/4QD HOSE-4 3/4" x 4' long gas flex hose & quick disconnect with restraining device	\$832.47	\$2,497.41
			ITEM TOTAL:	\$27,787.80
			Total	\$27,787.80

Thank you for considering Bargreen-Ellingson for your food service supply needs.

PRICE PROTECTION: This pricing will remain firm for a period not to exceed 30 days from the date of Quote.

EXCLUDES: Electrical & Plumbing Hook-up/Installation as Bargreen-Ellingson is not a Licensed Contractor.

NOTE: It is the responsibility of the end user to verify all measurements, direction of operation, voltages and utility specifications prior to ordering.

NOTE: Items that are being special ordered for this project may not be returned unless agreed to under separate written contract & are subject to a minimum 30% restocking fee plus freight charges both ways.

PAYMENT: COD Accounts require payment in full prior to ordering. Acceptable payment forms are cash, check, money order or credit card. Processing of Credit Application can take up to one week. Orders placed before the credit application is processed will be entered as COD. After credit application has been processed terms are NET30 requiring 1/2 down prior to ordering and the remaining half due within 30 days after invoicing.

DIRECT ORDERS: Require payment in full before shipping

Removal of old Equipment: Removing old/ used equipment is subject to a minimum \$150 charge before new equipment can be set in place.

Approved By: _____

Printed Name: _____

Title: _____

Date: _____

CUSTOMER COMMITMENT: In foodservice, things don't always go as planned. When those things happen, Bargreen Ellingson is committed to making it right. Our staff is given the power to resolve your issue. If they cannot, or if you are not completely satisfied, we encourage you to call our President, David Ellingson, at (253) 234-1400. Thank you for the opportunity to serve you!

ENGAGEMENT CLIENT: En restauration, les choses ne se passent pas toujours comme prévu. Lorsque ces choses se produisent, Bargreen Ellingson s'engage à y remédier. Notre personnel a le pouvoir de résoudre votre problème. S'ils ne peuvent pas, ou si vous n'êtes pas entièrement satisfait, nous vous encourageons à appeler notre président, David Ellingson, au (253) 234-1400. Merci pour l'opportunité de vous servir!

Section 10, Item J.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$27,787.80



City of Lander Grant Pre-Application

PRE-APPLICATION INFORMATION

City Department	Parks + Recreation, Community Development
Grant Program	Community Grants
Funding Agency	LOR Foundation
CDFA # or State ID	
Program/Project Name &/or Code	"New Grills for Lander Public Parks"
Department Head/Project Manager	Anne Even
Purpose of Grant	Replace grills (2) at City Park and (1) North Park
Strategic Objective Met	Quality of Life
Requested Amount	\$27,787.80
Match amount	—
Total Amount	\$27,787.80
Is the project in the budget?	☒ Yes ☐ No
Are on-going expenses budgeted?	☒ Yes ☐ No
Application Deadline	Date: 5/31/25
Council Authorization required?	☐ Yes ☒ No Reason:
Schedule for Council Agenda on	Date: 5/13/25
Legal Requirements	No. of Ads ☐ Days between ads ☐ Public Hearing Days in advance of Public Hearing None
<u>Anne Even</u> Date: 5/7/25 Submitted by <u>Anne Even</u> Date: 5/7/25 Authorization of Department Head/Project Manager _____ Date: City Authorization	

945 LINCOLN STREET
LANDER, WYOMING 82520



PHONE 307.332.4545
WWW.307CPAS.COM

May 7, 2025

City of Lander
240 Lincoln
Lander, WY 82520

To the City Council and City Management of the City of Lander:

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of City of Lander, as of June 30, 2025, and for the year then ended, and the related notes to the financial statements, which collectively comprise City of Lander's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2025. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis (MD&A), and Budgetary Comparison Schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) GASB-required supplementary pension information

Supplementary information other than RSI will accompany City of Lander's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards
- 2) Combining financial statements for nonmajor governmental funds

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and in accordance with Government Auditing Standards we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material

weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Lander's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and Government Auditing Standards of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and Government Auditing Standards does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of City of Lander's basic financial statements. Our report will be addressed to the City Council of the City of Lander. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of City of Lander's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the

judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and in accordance with Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;

9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit;
 - c. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;
 - d. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management and, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we perform the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by City of Lander's management.
- Prepare and compile the Financial Statements and related notes and schedules for the City of Lander in conformity with U.S. generally accepted accounting principles based on information provided by you.
- Complete the data collection form.

We will not assume management responsibilities on behalf of City of Lander. However, we will provide advice and recommendations to assist management of City of Lander in performing its responsibilities.

City of Lander's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards, including Generally Accepted Accounting Standards in the United States of America.
- The nonattest services are limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Other

We expect to begin our audit on a mutually agreeable date. Bryan Brown is the engagement partner for the audit services specified in this letter. The engagement partner's responsibilities include supervising Summit West CPA Group P.C.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit will be between \$68,000 and \$74,500. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use City of Lander's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of Summit West CPA Group P.C. and constitutes confidential information. However, we may be requested to make certain audit documentation available to the

Wyoming Department of Audit or its designee and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Summit West CPA Group P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the City Council of the City of Lander the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

SUMMIT WEST CPA GROUP, P.C.

Summit West CPA Group, P.C.
Lander, Wyoming

RESPONSE:

This letter correctly sets forth our understanding.

City of Lander

Acknowledged and agreed on behalf of City of Lander by:

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____



Wyoming
Association of
Municipalities
Building Strong Communities

TO: **All Mayors/Clerk-Treasurers/Administrators-Managers**

FROM: Earla Checchi, Finance Manager

SUBJECT: **Voting Delegates for the 2025 WAM Summer Convention**

DATE: March 3, 2025

We are requesting that your municipality's governing body appoint its **Official Voting Delegate** and **alternate** to WAM's Summer Convention Business Meeting, held Thursday, June 12, 2025, in Cheyenne. Items that your Voting Delegate will be voting on may include WAM Presidential Election, Resolutions, and Membership Dues. **Any** individual member of the association is entitled to speak during the June business meeting. However, when a vote is taken on any action the official voting delegate, or the alternate, is the **only one allowed to vote** for the city or town. Any elected or appointed official/staff may be designated by the city/town as its official voting delegate.

Please complete the attached form and email, mail, or fax it to WAM by Friday, May 23, 2025. We appreciate your cooperation and prompt action on this matter to ensure that each municipality is represented by a person who has been duly authorized by your governing body to take an active role in the business meeting.

If you find your official delegate is not able to attend the conference at the last moment, you may re-appoint someone else. For this change to be accepted we do need the change **in writing**. You may send/fax it to the WAM office by **Friday, May 23** or your voting delegate may bring the written change/authorization to the convention and submit it to the WAM registration desk **by Wednesday, June 11 before 12:00pm**. After that time, changes will not be accepted.

Please contact us with any questions.

Ensure YOUR community has a VOICE and a VOTE at the June business meeting!

**WYOMING ASSOCIATION OF MUNICIPALITIES
2025 WAM SUMMER CONVENTION
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the ***Official Voting Delegate*** for the 2025 WAM Summer Convention Business Meeting in Cheyenne, Thursday, June 12, 2025.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE EMAIL, MAIL OR FAX TO WAM NO LATER THAN May 23, 2025.

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 275-8376, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org