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|  | CITY OF LANDER                            |  |  |
|                                                                                   | REGULAR CITY COUNCIL MEETING              |  |  |
|                                                                                   | Tuesday, October 14, 2025, at 6:00 PM     |  |  |
|                                                                                   | City Council Chambers, 240 Lincoln Street |  |  |
|                                                                                   | MINUTES                                   |  |  |
|                                                                                   |                                           |  |  |

1. **CALL TO ORDER** Mayor White led the Pledge of Allegiance and called the meeting to order at 6:00 PM. COUNCIL MEMBERS PRESENT: Dan Hahn, Melinda Cox, Josh Hahn, Julia Stuble, John Larsen, Chad Cassady and Mayor White. Declaration of a quorum. STAFF PRESENT: Interim Police Chief Kelly Waugh, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen (via Zoom), City Treasurer Charri Lara, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.
2. **APPROVAL OF AGENDA** Moved by Council Member Larsen, seconded by Council Member Stuble. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
3. **PUBLIC HEARING** Ordinance 2025-11 rezoning Popo Agie River Park Addition From R-3 Single and Multi-Family Residential District to PL- Public Lands

A. Mayor White opened the hearing at 6:03 PM

Assistant Mayor RaJean RaJean Strube Fossen introduced the Ordinance and explained that the ordinance was initiated by the City as part of a request to subdivide and rezone the new Popo Agie Park. The City Council had already approved the subdivision in previous meetings.

As required by city procedures, rezoning any parcel must go through three readings of an ordinance. Now that both the subdivision and land acquisition have been completed, the current step is to rezone the property from R3 (Residential) to Public Lands.

This new Public Lands designation aligns with the deed restrictions associated with the grant funds used to purchase the park property.

B. Public comment

Janelle Hahn inquired whether the engineering fees for the entrance the Jefferson Street Extension were paid by grant dollars, or 1% dollars? The Mayor responded that fees were paid in full with grant funds.

C. Mayor White closed the hearing at 6:04 PM

4. **COMMUNICATION FROM THE FLOOR**

A. Public Comment

Monika Leiniger expressed concern about the order of annexation, noting that annexing the park before adjacent properties could create an unincorporated “island” in violation of Wyoming Statute §15-1-406(d). She also stated that doing so could remove nearby landowners’ ability to object to annexation under the 50% petition rule. She emphasized that while residents are not opposed to annexation, they are concerned about the financial impacts, particularly related to sewer service and infrastructure costs. She cited Wyoming Statute §15-1-402(a)(iii), which requires that annexed areas be logical additions to the city and that basic services such as sewer and water be reasonably available. She requested that the City ensure these services are provided or that agreements be made regarding the continued use of existing systems.

Joe Quiroz commented regarding the rezoning discussions involving Garfield Street. He asked the Council to consider the community’s current quality of life when making rezoning decisions. He noted that larger cities are moving toward redeveloping areas to resemble small towns, with walkable streets, mixed-use buildings, and denser residential living—qualities Lander already possesses. He encouraged the Council to consider maintaining mixed-age residential uses along the edge of the commercial district rather than allowing industrial-type development, emphasizing the importance of preserving Lander’s walkability and livability for future generations.

Dan Schultejahn spoke regarding agenda item 9D and requested that the Council table the decision on the referenced properties. He requested additional time and asked that the item be re-tabled until December 9.

Zach Hallam addressed the Council to express concerns about traffic safety on Goodrich Drive near a private school and park. He requested that the City consider increased school zone enforcement and possibly lowering the speed limit on Goodrich Drive, citing the narrow roadway and parked vehicles that contribute to hazardous conditions.

Kesha Martel President of the Lander Girls Softball addressed the Council to express appreciation for the City's support. She reported that the organization had a successful season, highlighted by new scoreboards and backstops, and that the City's financial and workforce contributions made a significant difference. She noted that the upgraded facilities allowed Lander to host a full tournament with nine visiting teams, all of whom provided positive feedback about the fields. She also mentioned ongoing collaboration with Kevin and Jason to resolve lighting issues and expressed excitement about the addition of high school softball, which will share one field until mid-May. She concluded by thanking the City again and looking forward to continued partnership in maintaining and improving the recreation program.

## **5. MAYOR AND COUNCIL UPDATES**

Council Member Larsen reported that the Senior Center meeting was rescheduled for the following morning and that Wimpy Burger tickets remain in high demand. He noted some recently planted trees may not meet the city's urban forestry guidelines and suggested using social media or water bill inserts to inform residents about proper tree placement to avoid future visibility issues.

Council Member Cassady provided an update from the Planning Commission, noting that the group is making good progress on developing clear and functional short-term rental definitions and guidelines. He said he looks forward to the Commission sharing its work with the Council soon.

Council Member Dan Hahn discussed the Lincoln Street project, expressing concern about its impact on nearby businesses. He compared the situation to a similar case in Riverton, where a project severely affected a small business, and suggested that future city projects include funds or plans to assist affected businesses. He emphasized that the City should consider such impacts to ensure local business owners are supported and not financially harmed by public works projects.

Council Member Cox stated that it was nice to be back in person after traveling and attending meetings via Zoom. She reported no new updates from the Chamber. She mentioned that LEDA would meet the following evening and that the Community Services Block Grant continues to receive federal funding, though its future remains uncertain. She also clarified that when constituents meet or communicate with individual Council members, those interactions do not represent the views of the entire Council, emphasizing that each member holds independent opinions and that the Council does not operate under "groupthink."

Council Member Stuble reported that the Energy and Environment Task Force remains active with new members contributing expertise. The group is working with the golf course to improve inefficient irrigation systems and reduce energy costs, and will conduct a City Park tour to assess sprinkler upgrades. They are also reviewing street lighting with Rocky Mountain Power to identify energy savings and continue working on a solar and battery backup grant for City Hall.

Mayor White shared several updates, noting the recent football game was a close loss for Lander and thanking Mayor Hancock for joining the Lander side during the game. She mentioned a friendly wager between Mayors Richardson and Hancock, offering to participate in the resulting cleanup event on Mayor Richardson's behalf. She reminded Council members to review the Lander Police Department report emailed prior to the meeting. She also provided an update on the Lander Spay and Neuter Clinic.

## **6. STAFF REPORTS**

Interim Chief Waugh reported that three staff members are registered for TIPS trainer certification on November 11–12, enabling them to teach responsible alcohol service courses. She also noted an upcoming meeting with the Responders Alliance to develop a four-hour mental health awareness session aimed at supporting law enforcement officers and their spouses in recognizing and addressing mental health needs.

Assistant Public Works Director Lance Hopkin provided an update on the Lincoln Street project, explaining that if businesses were negatively affected in ways not covered by the contract, they may file claims with supporting documentation, which will be reviewed by the project engineer before any final payments are released. One additional business has also reported access issues, and staff confirmed they would assist with the claims process.

A change order is being prepared to account for 28–37 additional workdays, to be presented at the next council meeting. Current delays involve a conflict between the new ditch box and CenturyLink’s fiber duct bank, which must be resolved before paving can continue. He says that paving requires temperatures of at least 40°F and will continue to monitor progress as weather allows.

In response to a question from Council Member Hahn about lost parking near Gamble’s and the City Plumbing building, staff explained that curb and access changes were made in consultation with individual landowners, and they will review the situation and report back at the next meeting.

City Treasurer Charri Lara announced that the auditors will be here next week, so if anyone has any questions or concerns or want to talk to them, feel free to stop by City Hall.

City Clerk Rachelle Fontaine commented that there will be a special regular voting session before the work session on October 28, 2025.

## **7. CONSENT AGENDA**

- A. Approve September 16, 2025, Special Meeting Minutes
- B. Approve September 23, 2025, Special Regular Meeting Minutes
- C. Approve September 23, 2025, Work Session Minutes
- D. Approve Bills and Claims

POSTMASTER POSTAGE 5000, ROCKY MOUNTAIN POWER ELECTRICITY 23373.78, COUNTY TITLE JEFFERSON STREET REHAB 348863.42, SIMPLIFILE FILING FEES 29.25, CENTRAL BANK & TRUST POSTAGE 566.25, MASTERCARD PROF. & TECHNICAL SERVICE 47.75, MASTERCARD OPERATIONS AND MAINTENANCE 239, MASTERCARD TURF & GROUNDS MAINTENANCE 84.73, MASTERCARD PROF. & TECHNICAL SERVICE 1548, MASTERCARD VEHICLE REPAIR 13.56, MASTERCARD OPERATIONS AND MAINTENANCE 279.44, MASTERCARD VEHICLE REPAIR 533.72, MASTERCARD UNIFORMS 475.88, MASTERCARD VEHICLE REPAIR 185.99, MASTERCARD UNIFORMS 204, MASTERCARD WATER SAMPLES TESTING 75, MASTERCARD OPERATIONS AND MAINTENANCE 24.99, MASTERCARD OPERATIONS AND MAINTENANCE 8.63, MASTERCARD IRRIGATION SYSTEM REPAIR 94.99, MASTERCARD BUILDING MAINTENANCE 2322.66, MASTERCARD VEHICLE REPAIR 341.46, MASTERCARD SUPPLIES 102.95, MASTERCARD VEHICLE REPAIR 123.79, MASTERCARD TELEPHONE 1163.29, MASTERCARD WW LAB/TESTING 290, MASTERCARD SUPPLIES 64.99, MASTERCARD OPERATIONS AND MAINTENANCE 174.99, MASTERCARD SHOP SUPPLIES 189.98, MASTERCARD SHOP SUPPLIES 515.95, MASTERCARD TUITION & REGISTRATION 519, MASTERCARD TELEPHONE & INTERNET 1027.94, MASTERCARD SUPPLIES 50.99, MASTERCARD OPERATION/ MAINTENANCE STREETS 14.37, MASTERCARD TRAVEL 63.75, MASTERCARD SUPPLIES 28, MASTERCARD VEHICLE REPAIR 341.45, MASTERCARD SUPPLIES 40, MASTERCARD BUILDING MAINTENANCE 38.9, MASTERCARD VEHICLE REPAIR 35.31, MASTERCARD SUPPLIES 16.99, MASTERCARD SUPPLIES 13.01, MASTERCARD COMMUNITY PROGRAMS 1222.97, MASTERCARD UNIFORMS 60, MASTERCARD VEHICLE REPAIR 176.65, MASTERCARD WW LAB/TESTING 345, MASTERCARD SUPPLIES 189.81, MASTERCARD SHOP SUPPLIES 18.48, MASTERCARD TURF & GROUNDS MAINTENANCE 52.53, MASTERCARD VEHICLE REPAIR 16.41, MASTERCARD VEHICLE REPAIR -13.45, MASTERCARD VEHICLE REPAIR 3573.15, MASTERCARD SUPPLIES 69.98, MASTERCARD VEHICLE REPAIR 691.01, MASTERCARD FIRE PREVENTION 1683, MASTERCARD SUPPLIES 125.94, MASTERCARD SUPPLIES 39.97, MASTERCARD SUPPLIES 18.99, MASTERCARD OPERATIONS AND MAINTENANCE 114.8, MASTERCARD ADVERTISING 240, MASTERCARD TELEPHONE & INTERNET 1650.49, MASTERCARD OPERATION/ MAINTENANCE STREETS 33.95, MASTERCARD TURF & GROUNDS MAINTENANCE 40.48, MASTERCARD SUPPLIES 28.57, MASTERCARD VEHICLE REPAIR 33.99, MASTERCARD TELEPHONE & INTERNET 899, MASTERCARD MISC SMALL STREET REPAIRS 925.29, MASTERCARD BUILDING MAINTENANCE 39.99, MASTERCARD DUES 195, MASTERCARD DUES 77.93, MASTERCARD OPERATION/ MAINTENANCE STREETS 316.27, MASTERCARD PROFESSIONALS 249, MASTERCARD FUEL 138.96, MASTERCARD MOSQUITO GRANT 161.56, MASTERCARD VEHICLE REPAIR 236.56, MASTERCARD VEHICLE REPAIR -18, MASTERCARD POSTAGE 28.1, MASTERCARD WW-OPERATIONS & MAINTENANCE 46.39, MASTERCARD ADVERTISING 199, MASTERCARD VEHICLE REPAIR 62.68, MASTERCARD VEHICLE REPAIR 60.93, MASTERCARD SUPPLIES 152.98, MASTERCARD SUPPLIES/CHEMICALS 47.65, MASTERCARD OPERATION/ MAINTENANCE STREETS 6.83, MASTERCARD EMPLOYEE WELLNESS PROGRAM 32.4, MASTERCARD PROF AND CONSULTING 23.99, MASTERCARD TELEPHONE & INTERNET 2164.8, MASTERCARD SUPPLIES 80, MASTERCARD POSTAGE 248.9, MASTERCARD SUPPLIES 79, MASTERCARD TURF & GROUNDS MAINTENANCE 83.98, MASTERCARD SUPPLIES 479.9, MASTERCARD

VEHICLE REPAIR 82.42,MASTERCARD WATER SAMPLES TESTING 383,MASTERCARD WW LAB/TESTING 270,MASTERCARD POSTAGE 11.95,MASTERCARD SUPPLIES 38.99,MASTERCARD OPERATIONS AND MAINTENANCE 78.25,MASTERCARD VEHICLE REPAIR 78.13,MASTERCARD OPERATIONS AND MAINTENANCE 99.99,MASTERCARD SUPPLIES 155.25,MASTERCARD TURF & GROUNDS MAINTENANCE 543.45,MASTERCARD VEHICLE REPAIR 27.41,MASTERCARD FUND EQUIPMENT REPLACEMENT 338.83,MASTERCARD FIRE EQUIPMENT MAINTENANCE 13.99,MASTERCARD SUPPLIES 104.13,COMMUNITY CENTER REFUNDS REFUNDS 500,WATER REFUNDS WATER REFUNDS 1214.74,WATER REFUNDS WATER REFUNDS 130.68,WATER REFUNDS WATER REFUNDS 101.41,WATER REFUNDS WATER REFUNDS 88,WATER REFUNDS WATER REFUNDS 125.98,BLACK HILLS ENERGY GAS 1568.84,FREMONT MOTOR COMPANY FUND EQUIPMENT REPLACEMENT 40496,EMPLOYEE REIMBURSEMENTS FLY-IN EXPENSES 1768.36,GREGCO SAFE ROUTES TO SCHOOL 60427.6,STATE OF WYOMING - ATTORNEY GENERAL SUPPLIES 78,WYOMING STATE TREASURER WATER UTILITY BILLING 178,MISC ONE TIME VENDOR FLY-IN EXPENSES 800,MISC ONE TIME VENDOR FLY-IN EXPENSES 100,MISC ONE TIME VENDOR FLY-IN EXPENSES 150,MISC ONE TIME VENDOR FLY-IN EXPENSES 734.26,MISC ONE TIME VENDOR FLY-IN EXPENSES 471.38,71 CONSTRUCTION CO MISC SMALL STREET REPAIRS 41599.9,ADAM E PHILLIPS ATTORNEY AT LAW GENERAL ATTORNEY 5000,ADELLE SIMON PROGRAM REGISTRATION 620,ALEXANDER EXCAVATION PROJECT COST - ASSISTED LIVING 50249.91,ALSCO SUPPLIES 38.67,ALSCO LINENS 1226.32,ALSCO LINENS 69.09,ALSCO LINENS 784.1,APEX SURVEYING PROJECT COST - ASSISTED LIVING 505,ARDURRA GROUP INC JEFFERSON STREET REHAB 2742.5,ARDURRA GROUP INC TAXIWAY 4820,ATEC FUND EQUIPMENT REPLACEMENT 16211.32,AYRES ASSOCIATES INC PROF AND CONSULTING 6606,BADGER METER INC METER REPLACEMENT 327.7,BAGLEY, JOHN K. FLY-IN EXPENSES 5000,CITY PLUMBING & HEATING BUILDING MAINTENANCE 327.77,CITY PLUMBING & HEATING SHOP SUPPLIES 70.18,CITY PLUMBING & HEATING BUILDING MAINTENANCE 1012.27,CIVICPLUS COMMUNITY PROGRAMS 24.09,CIVICPLUS TURF & GROUNDS MAINTENANCE 1611.7,CLARKS LANDSCAPING FUND EQUIPMENT REPLACEMENT 3478,COWBOY SUPPLY HOUSE SUPPLIES 489.44,CPS DISTRIBUTORS INC TURF & GROUNDS MAINTENANCE 1283.67,CROELL INC OPERATION/ MAINTENANCE STREETS 2431.25,CROELL INC OPERATION/ MAINTENANCE STREETS 2534.5,CROELL INC WW-OPERATIONS & MAINTENANCE 1095,CROELL INC OPERATION/ MAINTENANCE STREETS 2564.25,CROELL INC OPERATION/ MAINTENANCE STREETS 1751.4,DOWL FREMONT STREET PROJECT 1853.75,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 330,DRUG TESTING SERVICES LLC EMPLOYEE SCREENING 65,ENGINEERING ASSOCIATES JEFFERSON STREET REHAB 3369.74,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 2485,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 1551.91,FERGUSON ENTERPRISES INC OPERATIONS AND MAINTENANCE 39.24,FLOW TECHNOLOGY SUPPORT WW-OPERATIONS & MAINTENANCE 1700,FREMONT CO SOLID WASTE DISPOS TURF & GROUNDS MAINTENANCE 12.2,FREMONT COUNTY EAA FLY-IN EXPENSES 150,FREMONT COUNTY TREASURER PRISONER CARE 4840,FREMONT COUNTY TREASURER DISPATCH 21356.25,FRONT RANGE FIRE APPARATUS LTD VEHICLE REPAIR 232.91,FRONTIER PROPERTY MAINTENANCE COMMUNITY CENTER MAINTENANCE 925,HDR ENGINEERING INC BUENA VISTA PROJECT 53976.25,HIGH COUNTRY CONSTRUCTION LINCOLN ST PROJECT 596393.92,HOMETOWN OIL SUPPLIES/TOOLS & EQUIP 86.4,HOMETOWN OIL OPERATIONS AND MAINTENANCE 245,HOMETOWN OIL FUEL 121.7,KIWANIS CLUB OF LANDER MAYORS ADMINISTRATION 600,L N CURTIS & SONS SUPPLIES 23.38,L N CURTIS & SONS SUPPLIES 319.96,L N CURTIS & SONS FIRE EQUIPMENT MAINTENANCE 251.13,L N CURTIS & SONS SUPPLIES 42.5,LANDER CHAMBER OF COMMERCE COMMUNITY PROGRAMS 5000,LANDER MEDICAL CLINIC PHYSICALS 465.72,LANDER SENIOR CITIZENS CENTER BUILDING MAINTENANCE 5139.52,LANDER SWIM CLUB ADVERTISING 250,LANDER VALLEY TREE CARE OPERATION/ MAINTENANCE STREETS 7450,MES SERVICE COMPANY LLC FIRE EQUIPMENT MAINTENANCE 3688.18,MES SERVICE COMPANY LLC SUPPLIES 651.34,METRON FARNIER METER REPLACEMENT 41626.19,NORCO INC SHOP SUPPLIES 102.92,OFFICE OF STATE LANDS & INVEST 4 M GAL. TANK SITE LEASE 4148.71,PATRICK CONSTRUCTION INC MCFARLANE DRIVE 144972.98,PATRICK CONSTRUCTION INC OPERATIONS AND MAINTENANCE 45300,PERFECT POWER INC OPERATIONS AND MAINTENANCE 524.39,PERRY'S TRUCK & DIESEL VEHICLE REPAIR 650.81,PHAT FOAM INSULATION LLC FUND EQUIPMENT REPLACEMENT 13735.5,RANGER-JOURNAL-WIND RIVER NEWS ADVERTISING 39,RANGER-JOURNAL-WIND RIVER NEWS ADVERTISING 429,RANGER-JOURNAL-WIND RIVER NEWS ADVERTISING 91,RANGER-JOURNAL-WIND RIVER NEWS ADVERTISING 715,RIVER OAKS COMMUNICATIONS CORP PROF AND CONSULTING 3163.5,RIVERTON TIRE & OIL CO TIRES 123.9,SPORTIES INC. OFFICE EQUIP SUPPLIES & MAINT 1000,STRIKE CONSULTING GROUP FARTHING SLIP PROJECT 21621.23,STRIKE CONSULTING GROUP METER REPLACEMENT 688.75,STRIKE CONSULTING GROUP MCFARLANE DRIVE 15778.75,STRIKE CONSULTING GROUP FIFTH STREET PROJECT 5727.5,SUMMIT WEST CPA GROUP, P.C. PROF FEES COMPUTER 2150,SUMMIT WEST CPA GROUP, P.C. PROF AND CONSULTING 10000,TEGELER AND ASSOCIATES INSURANCE/OVERHEAD 268,TEGELER AND ASSOCIATES INSURANCE/OVERHEAD 1754,TEGELER AND ASSOCIATES INSURANCE/OVERHEAD 1934,TEGELER AND ASSOCIATES INSURANCE/OVERHEAD 683,TEGELER AND ASSOCIATES INSURANCE/OVERHEAD 375,THATCHER COMPANY CHEMICAL FEED SUPPLIES 8454.12,THE 10 BOOK FLY-IN EXPENSES 300,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 1222.5,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 2236,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 621.25,VAN DIEST SUPPLY CO. MOSQUITO GRANT 1312,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS -38,VAN DIEST SUPPLY CO. SUPPLIES/CHEMICALS 1661.44,WALLER TECIA BUILDING MAINTENANCE 4400,WAMCO LAB INC. WW LAB/TESTING 380,WESTERN LAW ASSOCIATES PROSECUTING ATTORNEY 3413.28,WESTERN PRINTING

CO. WATER UTILITY BILLING 700.69, WESTERN PRINTING CO. SUPPLIES 143.71, WHITING LAW PC GENERAL ATTORNEY 1207.5, WILLIAM H SMITH & ASSOC BALDWIN CREEK/9TH 6385, WILLIAM H SMITH & ASSOC LINCOLN ST PROJECT 33055, WILLIAM H SMITH & ASSOC LINCOLN ST PROJECT 5242.1, WILLIAM H SMITH & ASSOC BALDWIN CREEK/9TH 10517.5, WYDOT - FINANCIAL SERVICES FUEL 6892.8, WYOMING RENTS LLC FUND EQUIPMENT REPLACEMENT 6740, WYOMING RETIREMENT SYSTEM VOLUNTEER FIRE PENSION FUND 637.5, PARTTIME WAGES: CEMETERY 4981.50, CITY HALL 294, MUNICIPAL COURT 1360.80, POLICE DEPARTMENT 1364, WEED & PEST 4268, PARKS 6055, AFLAC 467.29, CSSW 1554.50, COLONIAL LIFE 232.55, PAYROLL TAXES 88850.49, DEFERRED COMP 7190, NCPERS 128.00, TRUSTMARK 379.66, WEBT 82154.41, WORKERS COMP 5446.31, WRS 64319.96.

Moved by Council Member Larsen, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

**8. NEW BUSINESS (NON-ACTION ITEMS)**

- A. Discussion concerning potential amendment of Lander Municipal Code Title 2- Sale, Licensing and Use of Alcoholic and Malt Beverages

Council reviewed proposed Title II liquor code amendments covering fines/demerits with hearing procedures and updated definitions, with strikeouts showing deletions and blue text indicating additions or relocated state-statute language intended to make the code clearer and more self-contained. The purpose is to provide due-process clarity for license holders and Council, organize license-type rules (restaurant, bar & grill, retail), prohibit bottle clubs, address chartered vehicles, require a more detailed plan of operation with applications, incorporate the state’s Resort Hotel Liquor License, and clarify expectations such as not serving obviously intoxicated patrons and removing endangering individuals.

The draft adds a TIPS training requirement with a grace period for existing staff and a 30-day completion window for new hires; businesses may use any TIPS provider, with LPD offerings as a courtesy. Council Members flagged ensuring that minor-employment provisions (e.g., 18+ service in permitted restaurant/bar areas) remain lawful and that “dispensing room” is clearly defined for restaurant licenses. Although there is limited local data on over-service or underage sales due to current tracking gaps, the Council expressed support to proceed proactively with a living document that sets best practices and clarifies process.

Staff will notify approximately 28 license holders and invite feedback, noting renewal packets already included a heads-up (e.g., potential documentation for the 60/40 food-to-alcohol split). The tentative schedule is a public hearing and first reading on October 28, a second reading on November 11, and a third reading in late November, with a work session optional if timing allows.

**9. UNFINISHED BUSINESS (ACTION ITEMS)**

- A. Approve third and final reading of Ordinance 2025-6 REPLACING ORDINANCES 842, 854, and 1015 and ESTABLISHING COMPREHENSIVE REGULATIONS FOR THE PUBLIC AND PRIVATE COMMUNITY FOREST IN LANDER  
  
Moved by Council Member Stuble, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, Cox, Stuble, and J Hahn. Council Members voting Nay: D Hahn. Motion passed.
- B. Approve third and final reading of Ordinance 2025-7 AMENDING TITLE 12-CITY ADMINISTRATIVE PROVISIONS, SECTION 12-5-5, "COMPENSATION OF OFFICERS AND EMPLOYEES" OF THE LANDER MUNICIPAL CODE  
  
Moved by Council Member Larsen, seconded by Council Member J Hahn. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- C. Approve third and final reading of Ordinance 2025 8 GRANTING A FRANCHISE TO VISIONARY COMMUNICATIONS, LLC ON BEHALF OF ITSELF AND ITS AFFILIATES ("VISIONARY") TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM ("SYSTEM") IN CITY OF LANDER, WYOMING  
  
Moved by Council Member Cox, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.
- D. Untable Ordinance 2025-09 rezoning 569 Garfield from R-5 Residential to C Commercial  
  
Moved by Council Member Stuble, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Council Member D Han moved to table Ordinance 2025-9 until the December 9, 2025, Regular Council Meeting, seconded by Council Member J Hahn. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- E. Approve third and final reading of Ordinance 2025-09 rezoning 569 Garfield from R-5 Residential to C Commercial

Moved by D Hahn and seconded by J Hahn.

DISCUSSION: Council discussed how to proceed including tabling this item to December 9, 2025, as well.

Council Member Larsen moved to table this item until the Regular Council Meeting on December 9, 2025, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

## **10. NEW BUSINESS (ACTION ITEMS)**

- A. Approve first reading of Ordinance 2025-11 Rezoning Popo Agie River Park Addition From R-3 Single and Multi-Family Residential District to PL- Public Lands

Moved by Council Member Larsen, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- B. Approve Resolution 1367 Declaring Certain Police Department Tasers as Surplus Property and Authorizing Their Disposal via Public Auction to a Qualified Bidder Pursuant to Wyoming Statute 15-1-112

Moved by Council Member D Hahn, seconded by Council Member Cox.

Discussion: Council discussed the Resolution number noting that it should be number 1368 not 1367.

Council Member Cox moved to amend the Resolution number to 1368 in the agenda under New Business (B) and the resolution document in the agenda packet, seconded by Council Member Stuble. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Discussion: Council discussed the term Qualified in the title, while documents refer to Responsible.

Council Member Stuble move to amend the Resolution and change Qualified to Responsible in the title, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Council Member Stuble moved to approve with both amendments, seconded by Council Member J Hahn. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- C. Approve Resolution 1369 Repealing Resolution 1286 and Updating City of Lander Procurement Policies for Contracted Services, Public Construction Projects and Vehicle Purchases

Moved by Council Member Cox, seconded by Council Member Larsen. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- D. Approve Resolution 1370 Adopting the City of Lander Police Department Policy and Procedure Manual

Moved by Council Member J Hahn, seconded by Council Member D Hahn.

DISCUSSION: Council discussed proposed police policy updates, with the City Attorney outlining edits included in the packet: adding Loudermill due-process language and paid administrative leave procedures; updating the drug and alcohol policy for ADA compliance; creating a special orders section limited in scope/time; adopting a standalone body-worn camera policy aligned with Wyoming law and DOJ guidance; and updating provisions on bias-based policing, use of force/de-escalation, duty to intervene, public recording, and vehicle pursuits. Interim Chief Waugh summarized additional items to be adopted by amendment: a 90-day limit on special orders; routing complaints about the Police Chief directly to the Mayor; a fit-for-duty return standard (Academy entry fitness) after injury/surgery; and revised “mentally ill” policy language requiring overt actions or statements indicating a threat. Council Member Cox expressed concern about the late timing changes, requested review for Title 25 compliance, and suggested separating homelessness from mental illness.

Council Member Cox moved to table Resolution 1370 until October 28, 2025, seconded by Council Member Cassady. Council Members voting Yea: Cassady, Cox, D Hahn, J Hahn. Council Members voting Nay: Larsen and Stuble. Motion to table passes.

- E. Authorize the Mayor to sign the LOR Grant Agreement Contract ID: FR-05529, accepting \$6,132.00 to purchase 36 pairs of skates and laces, 5 skate trainers,1 skate doedorizer, flyers and waivers.

Moved by Council Member Cox, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- F. Approve and Authorize the Mayor to sign Gregco LLC Change Order 1 for the Lander Sidewalk Improvement Project increasing the contract price \$8,472.30

Moved by Council Member D Hahn, seconded by Council Member Cox. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

- G. Approve and authorize the Mayor to sign Patrick Construction, Inc.'s Change Order 2 for the Macfarlane Utilities Project, increasing the contract by \$45,059.23.

Moved by Council Member J Hahn, seconded by Council Member Cox. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

**ADJOURN**

Moved by Council Member Stuble, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, D Hahn, Cox, Stuble, and J Hahn. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 7:55 PM.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Missy White,  
City of Lander Mayor

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

The entire meeting is available to view at <https://www.landerwyoming.org/meetings/recent> OR <https://www.youtube.com/@CityofLander>.

**CITY OF LANDER MISSION STATEMENT**

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

**VISION**

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.