

	CITY OF LANDER		
	SPECIAL CITY COUNCIL MEETING		
	Tuesday, November 25, 2025, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. **CALL TO ORDER** Mayor White led the Pledge of Allegiance and called the meeting to order at 6:00 PM. COUNCIL MEMBERS PRESENT: Melinda Cox, Josh Hahn, John Larsen, Chad Cassady, and Mayor White. COUNCIL MEMBERS ABSENT: Dan Hahn and Julia Stuble. Declaration of a quorum. STAFF PRESENT: Interim Police Chief Kelly Waugh, Assistant Public Works Director Hunter Roseberry, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips, and City Clerk Rachelle Fontaine.
2. **APPROVAL OF AGENDA** Moved by Council Member Larsen, seconded by Council Member Cox. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.
3. **COMMUNICATION FROM THE FLOOR**
A. Public Comment. None
4. **MAYOR AND COUNCIL UPDATES**

Mayor White was in Salt Lake City for the National League of Cities conference, which was very insightful. We expect to become NLC members on January 1st, giving us access to online learning modules. Due to changes in federal rules on independent contractors, the City will likely shift cleaning for City Hall, the Police Department, and Public Works from an independent contract to a part-time, non-benefited position. She requested that the Council Members revisit the Planning Commission’s short-term rental recommendations, keep talking with constituents, and watch for emailed materials and a post-holiday Title II open house date.

5. **STAFF REPORTS**

Asssitant Public Works Director Hunter reported that Lincoln Street is now open end-to-end in a winter shutdown condition—graveled, passable, and being maintained for snow, with business access coordinated until asphalt can be finished in the spring. The High-Country tank and pump station project is nearly complete. Meanwhile, streets, parks, and water crews, along with community members, have been hard at work putting up holiday lights, garlands, and decorated trees, especially in Centennial Park, to make Light Up Lander shine.

Assistant Mayor RaJean Strube Fossen reported that two qualified bids were received for the Jefferson Street extension. Several leases, including the Senior Center lease, are expiring within the next quarter.

6. **NEW BUSINESS (NON-ACTION ITEMS)**

- A. Lander Police Department Staff Recognition. The Council recognized Sergeant Trent Maus for his exemplary work in solving a kidnapping case involving three juvenile children. Mayor White presented Maus with a letter of commendation for his dedication and professionalism.

7. **OLD BUSINESS (ACTION ITEMS)**

- A. Approve third and final reading of Ordinance 2025-12 Granting a Franchise to Northern Arapaho Tribal Industries, Inc., D/B/A Wind River Internet, On Behalf of Itself and Its Affiliates to Operate and Maintain a Telecommunications System in The City of Lander, Wyoming

Moved by Council Member Cox, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.
- B. Approve third and final reading Ordinance 2025 14 Amending Section 7-10-1-7-10-6 Tobacco Products- Age Requirements within the City of Lander

Moved by Council Member Cox, seconded by Council Member J Hahn. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

- C. Approve second Reading of Ordinance 2025-16 An Ordinance Repealing Title 3 “Adoption and Enforcement of Uniform Codes and Standards for Mobile and Modular Buildings” and Enacting Title 3 “Buildings and Construction” Of the Lander Municipal Code

Moved by Council Member Larsen, seconded by Council Member Cox. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

8. NEW BUSINESS (ACTION ITEMS)

- A. Approve and authorize the Mayor to sign the Memorandum of Understanding By and Between the Cemetery Ditch Company and the City of Lander

Moved by Council Member Cox, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

- B. Approve Resolution 1374 Creating the Job Description for a Part-Time Code Enforcement Officer

Moved by Council Member Cox, seconded by Council Member J Hahn. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

- C. Approve and authorize the Mayor to sign HealthEquity Premium Only Plan Application for IRC Section 125 Compliance services in the annual amount of \$225.00

Moved by Council Member Larsen, seconded by Council Member Cox. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

- D. Approve Resolution 1375 Adopting the November 2025 update of the City of Lander Supplements to the Wyoming Public Works Standard Specifications and Details

Moved by Council Member Cox, seconded by Council Member Cassady. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

9. ADJOURNMENT Moved by Council Member Cox, seconded by Council Member J Hahn. Council Members voting Yea: Larsen, Cassady, Cox, and J Hahn. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 6:24 PM.

The City of Lander

ATTEST:

By: _____
Missy White,
City of Lander Mayor

Rachelle Fontaine, City Clerk

The entire meeting is available to view at <https://www.landerwyoming.org/meetings/recent> OR <https://www.youtube.com/@CityofLander>.

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.