



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, September 23, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Approval of Meeting Minutes- August 26, 2025
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Capital Improvement Plan
- 7. New Business**
 - A. Shade Sails
 - B. Boat Bumpers
 - C. Preliminary Council Report
- 8. Reports**
 - A. Volunteer Days
 - B. Orion Township Networking

C. Atwater Basketball Court

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - October 28, 2025

11. Committee Member Comments

12. Adjournment

- 13.** *In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, August 24, 2025, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, August 26, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Unger Park by Rosemary Ford at 6:38pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfing
Absent: Council Member: George Dandalides
Vacancies: None
Also in Attendance: DPW Director Wes Sanchez

3. Approval of Minutes

Meeting Minutes – July 22, 2025

By Erin Rohlfing,

RESOLVED: That the regular minutes of the July 22, 2025, meeting of the Parks & Recreation Advisory Committee be approved with the change of 7D stating Orion Township would not be able to contribute due to monies tied up in GLAC and Orion Township Parks Director Aaron Whatley was out of town.

Seconded by Erin Crane and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, August 26, 2025, Parks and Recreation Advisory Committee with the removal of 7D; also the addition of 7E Playground report card, and 8B Atwater basketball court.

Seconded by Erin Crane and adopted AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Items on the maintenance list estimated over \$2,500 were moved to the budget list.

Added:

Swiss Village – Chess table chair bent.

Unger – Pavers under bench.

Removed:

Children’s – stone wall (moved to budget)

Green’s – seawall, sprinklers, and boat dock extension (moved to budget)

Green’s – leveling for new docks and new cleats are loose and crooked (DPW fixed)

Atwater – concerns about dog waste (ordinance sign and bags posted)

Atwater – shade sails over bleachers (too much money)

Atwater – Paint top of main sign. (DPW completed)

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

The budget items for planning will now be referred to as Capital improvement plan (CIP). It will include items estimated over \$2,500. As mentioned above, many items were added from the maintenance list.

7. New Business

A. Shade Sails

We will discuss the purchasing of the shade sails for Children's when George Dadalides is present.

B. Boat Bumpers

We will discuss the purchasing of the boat bumpers when George Dadalides is present. At Green's Park, there are 3 docks. They would need 2 bumpers on each side equaling 4 bumpers per dock. 3 docks x 4 bumpers = 12 bumpers in total.

C. Orion Township networking

Rosemary Ford contacted Parks and Recreation chairperson, Aaron Whatley, in August to discuss grants. Previous minutes July 22, May 27.

D. Preliminary Council Report

Removed due to the committee being unsure of the reason for the report on the agenda.

E. Playground Report Card

On July 22, Village Manager McClary presented the P&R committee with a copy of a playground report card. This report observes the safety of parks with specific credentials and a check-off grading methodology. The committee decided they would fill out a report card each month when they visit a park during their scheduled meetings.

8. Reports

A. Volunteer Days

Volunteer clean up days at multiple parks has almost been completed. Erin R. will contact Lake Orion High School's student volunteer chair, Kristi Pavelich, with our final date.

New date – September 13, 10-12 at Unger – Erin C.

Completed: July 15, 10-12 at Atwater – Cristy G. July 18, 10-12 at Children's – Rosemary F.

August 9, 11-1 at Swiss – Erin R.

B. Basketball Court

This item was moved between 6B and 7A to allow Wes to have a discussion and leave at an earlier time.

A new Atwater Park proposal was drafted on August 25, 2025, by Hutch Paving per Michael Lamb's request. The proposal was for 4,100sf for \$32,480.00. 4,100sf is larger than the 3,400sf previous 9-21-24 proposal for \$33,965.00.

The July 28, 2025 Village Council meeting was also brought up. There was concern and disappointment with the manager's request to receive a proposal from Nowak and Fraus Engineers on July, 23, 2025. This proposal included an \$11,100.00 engineering cost and an estimate cost of \$85,382.00 for an 84x50 4,200sf basketball court. Council voted no on approving the engineering costs, voicing concerns with the higher basketball court cost. This presentation was confusing as the size of the basketball court was different and the engineering costs were not previously required.

9. Items to Be Placed on Next Agenda

Pending Business
Parks Maintenance
Capital Improvement Plan
New Business
Shade Sails
Boat Bumpers
Reports
Volunteer Days
Orion Township networking
Atwater Basketball court

10. Date of Next Meeting

Tuesday, September 23, 2025, at 6:30 at Village Hall.

11. Committee Member Comments

Rosemary Ford and Cristy Garbacik attended the July 28, 2025 Village Council meeting requesting support of the park projects, specifically the Atwater basketball court.

Rosemary Ford noted Green's Park and their staffing during Dragon on the Lake.

12. Adjournment

On a motion by Cristy Garbacik, seconded by Erin Rohlfing, the Parks and Recreation Advisory Committee Meeting adjourned at 8:22pm.

Rosemary Ford, Chairperson
Date Approved: September 23, 2025

Cristy Garbacik, Recording Secretary

Lake Orion Village Parks Maintenance Items

Updated Per August 26, 2025, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (7/23/24) Add woodchips next to the red slide, all new spirilla have died. (Jose will call)
- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted) Ordered by DPW, might be covered by Warranty
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 3 – (4/22/25) Tree fell in river.

Green's Park

- 1 – (7/26/22) Addition of mounted boat bumpers to be installed on docks (4-6)
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground.
- 3 – (8/26/25) Chess table chair bent.

Unger Park

- 1 – (8/24/21) Japanese Knotweed needs to be removed. (Erin C to check with neighbors)
- 3 – (10/1/24) Small slide pole moves on ground base.
- 3 – (8/26/25) Pavers under bench.

Atwater Park

- 3 – (6/25/24) Chairs crooked around tables.
- 3 – (4/22/25) Bleachers need to be replaced.

Village of Lake Orion Parks & Recreation Committee Budget					
2025-2026 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)					
Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1 Green's Park Pavilion at SW of basketball court	High				
2 DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-'24 DDA seasonal helper \$18.25 hour x 8 hours= \$146/week x 20 weeks = \$2,920.	8-23-22 discussed Motion and contact DDA	6-25-24 Yes 7-'24 denied Manager McClary and DPW Director Sanchez
3 Atwater Additional Swings (2)	Medium	1200-1500			
4 Children's Additional Shade Sail(s) (1-3)	Medium	1200 each	7-22-25 \$2,300	7-22-25 cost too high	6-24-25 Yes
5 Green's Park Retaining Wall	Medium				
6 Children's Park Bridge	Medium			7-22-25 budgeted by Village for '25-26 for \$100,000	
7 Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		
8 Swiss Village Basketball court	Low				
Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
Green's Park Sprinklers			7-22-25 DPW quote \$8,400	7/26/2022 motion	
Green's Park East-West seawall				5/26/2015	
Green's Park Dock extension x1				7/22/2025	
Approved					
Atwater Park Basketball Court - 4" Approved - 11-25-24 and 4-22-25	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal 7-22-25 NF Paving \$35,712.44 (84x50 7,280sf) 8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering
Children's and Meek's Park - Bank Stabilization Approved 4-22-25	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.