



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, July 22, 2025

6:30 PM

Swiss Village

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Approval of Minutes- June 24, 2025
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Budget Review
- 7. New Business**
 - A. Manager's message
 - B. Shade Sails
 - C. Capital Outlay rollover
 - D. Orion Township networking
- 8. Reports**
 - A. Volunteer Days

B. Green's Park Docks

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - August 26, 2025 at Unger Park

11. Committee Member Comments

12. Adjournment

- 13.** *In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, June 24, 2025, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, June 24, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:37pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfing
Absent: Council Member: George Dandalides
Vacancies: None

3. Approval of Minutes

Meeting Minutes – May 27, 2025

By Erin Crane,

RESOLVED: That the regular minutes of the May 27, 2025, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Rohlfing and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, June 24, 2025, Parks and Recreation Advisory Committee.

Seconded by Rosemary Ford and adopted AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

Green's – New cleats are loose and crooked.

Swiss Village – Playground low on sand.

Removed:

Meeks – Adjust placement of new sign from Atwater to new pedestrian bridge. (DPW request to stay at current location next to Lumber yard and across from CVS)

Green's – Verify locks for bathrooms. (Key code locks installed)

Green's – Installing security video cameras for docks and outside bathrooms. (No longer a priority)

Swiss Village – Grass growing in playground sand.

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Discussion of rollover of 2025 capital outlay monies to 2026, Rosemary to request.

A request to adjust the Budget document so there is a budget section and an approved section.

A motion was made to purchase two shade sails for Children’s Park. Additionally, two shade sails for Atwater Park at the baseball bleachers.

By Erin Crane

Seconded by Rosemary Ford and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

Rosemary will research the past materials and current cost of the Children’s Park shades. Erin Crane will research shade sizes and cost of Atwater Park shades.

7. New Business

A. Sponsorship of Green’s Park

Village Manager Darwin McClary expressed interest in groups volunteering at the parks. He discouraged groups volunteering with possible intentions of future benefits.

B. Orion Township networking

Continued discussion about past discussion and possible Patronicity Grant Program.

Rosemary Ford and Teresa Rutt met with Orion Township Supervisor, Chris Barnett and Parks and Recreation chairperson, Aaron Whatley, to discuss working together to support park areas used by both communities. Currently, all Village Township citizens pay taxes to Orion Township. Specifically, into the Township Park added tax capture collected by Orion Township and issued to parks in the township (which do not include any of the 6 village parks). The meeting was well received, and a proposal was requested. We are currently discussing support with Atwater Park as Orion Township’s Parks and Recreation uses the baseball fields.

C. Volunteer Days

Creating volunteer days at multiple parks was approved by Village Council without the necessity of volunteers signing waivers. Lake Orion High School’s student volunteer chair, Kristi Pavelich, is out of office so we will encourage all volunteers to manually enter their hours.

July 15, 10-12 at Atwater – Cristy G.

July 18, 10-12 at Children’s – Rosemary F.

August 9, 11-1 at Swiss – Erin R.

August 26, 10-12 at Unger – Erin C.

Meek’s – George D. (Erin R. to contact George to set a date)

Green’s – Pam W. (Rosemary F. to contact Pam to set a date)

8. Reports

A. Lake Orion Bikes & Adventure Company

The Village attorney was unable to approve Lake Orion Bike & Adventure company's kayak and paddle board kiosk proposal at Green's Park. The major reason was regarding liability concerns. Village Manager Darwin McClary emailed the company explaining their position and thanking them for their interest in the parks.

B. Green's Park Docks

George emailed Darwin 5/28/25 with concerns about docks and cleats. We are waiting on a response. Cristy volunteered to contact Darwin to explain the history of the dock projects.

Previous minutes: 5/27/25, 3/11/25, 10/1/24, 8/20/24, 7/23/24, 6/25/24, 5/28/24, 8/1/23, 4/25/23, 3/38/23, 7/26/22

C. Event Collection (Dragon on the Lake)

The Village of Lake Orion collected \$1,543.64 in the Fall from the Orion Art Center due to their use of Green's Park for 3 days during Dragon on the Lake.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Budget Review

New Business

Manager's message

Shade Sails

Capital Outlay rollover

Orion Township networking

Reports

Volunteer Days

Green's Park Docks

10. Date of Next Meeting

Tuesday, July 22, 2025 at 6:30 at Swiss Village Park.

11. Committee Member Comments

Rosemary Ford contacted the Orion Review regarding three newspaper articles and pictures from last summer (Basketball net donation from the Sons of the American Legion, Mobi Mat donation from the Daisy Project, and Horseshoe makeover at Green's Park from the LO Horseshoe Club). The Orion Review decided they would not be running these articles in their newspaper. Additionally, she updated their information about the park's fees.

12. Adjournment

On a motion by Erin Rohlfling, seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:39pm.

Rosemary Ford, Chairperson
Date Approved: July 22, 2025

Cristy Garbacik, Recording Secretary

Lake Orion Village Parks Maintenance Items

Updated Per June 24, 2025, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (7/23/24) Add woodchips next to the red slide, all new spirilla have died. (Jose will call)
- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist is broken, needs to be raised – (Landscape Structures contacted)
- 2 – (5/14/20) Stones that create the walls are disintegrating.
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 3 – (4/22/25) Tree fell in river.

Green's Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – (7/26/22) Bumpers need to be installed & leveling for new docks.
- 1 – (6/24/25) New cleats are loose and crooked.
- 1 – (7/26/22) Repair and restore sprinklers to water lawn – (motion / DPW working on a May '25 quote)
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground.

Unger Park

- 1 – (8/24/21) Japanese Knotweed needs to be removed.
- 3 – (10/1/24) Small slide pole moves on ground base.

Atwater Park

- 2 – (10/24/23) Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – (6/25/24) Paint top of main sign.
- 3 – (6/25/24) Chairs crooked around tables.
- 3 – (4/22/25) Bleachers need to be replaced.
- 3 – (4/22/25) Shade sails over bleachers.

Village of Lake Orion Parks & Recreation Committee Budget						
2025-2026 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Green's Park Pavilion at SW of basketball court	High				
2	DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-'24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	8-23-22 discussed Motion and contact DDA	6-25-24 Yes 7-'24 denied Manager McClary and DPW Director Sanchez
3	Atwater Additional Swings	Medium	1200-1500			
4	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
5	Green's Park Retaining Wall	Medium				
6	Children's Park Bridge	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		
8	Swiss Village Basketball court	Low				

Approved						
	Atwater Park Basketball Court - 4" Approved - 11-25-24 and 4-22-25	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026
	Children's and Meek's Park - Bank Stabilization Approved 4-22-25	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.