



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, October 28, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Approval of Parks and Recreation Meeting Minutes of September 23, 2025
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Capital Improvement Plan
- 7. New Business**
 - A. Shade Sails
 - B. Boat Bumpers
 - C. Adoption of 2026 Parks & Recreation Advisory Committee Meeting Schedule
- 8. Reports**
 - A. Orion Township networking
 - B. Atwater Basketball court

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting -

11. Committee Member Comments

12. Adjournment

- 13.** *In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, September 23, 2025, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, September 23, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:38pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfing
Council Member: George Dandalides

Vacancies: None

3. Approval of Minutes

Meeting Minutes – August 24, 2025

By Cristy Garbacik,

RESOLVED: That the regular minutes of the August 24, 2025, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Crane and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, August 26, 2025, Parks and Recreation Advisory Committee.

Seconded by Erin Rohlfing and adopted AYES: 5; NAYS: 0; ABSENT: 0.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

The committee questioned why Village leadership was not in attendance.

Wes Sanchez mentioned to Rosemary Ford he was looking to place a DPW employee in the parks. A similar comment was made on October 1, 2024.

Added:

All – DPW daily maintenance employee for the park grounds

Meeks – Wooden bridge railings deteriorating.

Unger – Parking lot wooden boarder has exposed rod.

Removed:

Meeks – Wooden bridge railings deteriorating. (DPW replaced)

Unger – Pavers under bench. (DPW completed)

Unger – Parking lot wooden boarder has exposed rod. (DPW fixed)

Unger – Small slide pole moves. (DPW fixed)

Unger – Japanese Knotweed to be removed (leave per neighbors)

B. Capital Improvement Plan

An updated capital improvement plan is presented on an excel document **which is attached and incorporated as part of these minutes.**

7. New Business

A. Shade Sails

George Dadalides received a quote for purchasing shade sails for Children’s Park at \$2,500 with posts. These will match the current ones in Childre’s Park. We would request DPW to assist with installation.

A motion was made to purchase two shade sails for Children’s Park using Parks and Recreation Capital Outlay funds.

By Cristy Garbacik

Seconded by Erin Rohlfing and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

B. Boat Bumpers

Green’s Park, there are 3 docks. They would need 2 bumpers on each side equaling 4 bumpers per dock. 3 docks x 4 bumpers = 12 bumpers in total. Erin Crane will contact Wes Sanchez with specifications on plans with the motion below.

A motion was made requesting Walk on Water to continue to improve the docks at Green’s Park. This includes, but is not limited to, leveling the docks, adding bumpers, adjusting cleats, fixing the floating dock for stability, and extending the docks by one section using funds collected from Green’s Park boat passes or Parks and Recreation Capital Outlay funds.

By Erin Crane

Seconded by Erin Rohlfing and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

C. Preliminary Council Report

We discussed our top three priorities for the 2026-2027 Village CIP planning. Rosemary Ford will present our thoughts at the next Village Council meeting.

A motion was made to prioritize our Capital Improvement Plan items in order of 1) Atwater Basketball Court, 2) Green’s Park pavilion, and 3) Green’s Park sprinklers.

By Rosemary Ford

Seconded by Erin Crane and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

8. Reports

A. Volunteer Days

The committee found this a successful way to clean up the local parks. We would like to continue this plan and set dates and locations in the Spring to submit to Lake Orion High School student volunteer coordinator.

B. Orion Township networking

No updates at this time.

C. Basketball Court

George Dandalides will request Village Council to continue going forward with plans for the Atwater basketball court. We suggest continuing with receiving engineering for the correct installation of the court. Additionally, we suggest a 68x50 (3,400 sq. ft.) court size.

A motion was made to purchase a swing set structure with two swings for Atwater's Park using Parks and Recreation Capital Outlay funds.

By Rosemary Ford

Seconded by Erin Rohlfing and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Capital Improvement Plan

New Business

Shade Sails

Boat Bumpers

Reports

Orion Township networking

Atwater Basketball court

10. Date of Next Meeting

Tuesday, October 28, 2025, at 6:30 at Village Hall.

11. Committee Member Comments

Rosemary Ford noticed the window covers at the staffing station in Green's Park.

12. Adjournment

On a motion by Cristy Garbacik, seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:24pm.

Rosemary Ford, Chairperson

Date Approved: October 28, 2025

Cristy Garbacik, Recording Secretary

Lake Orion Village Parks Maintenance Items

Updated Per September 23, 2025, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **DPW daily maintenance employee for the park grounds.**
- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (7/23/24) Add woodchips next to the red slide, all new spirilla have died. (Jose will call)
- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted) Ordered by DPW, might be covered by Warranty
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 3 – (4/22/25) Tree fell in river.

Green's Park

- 1 – (7/26/22) Addition of mounted boat bumpers to be installed on docks.
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground.
- 3 – (8/26/25) Chess table chair bent.

Unger Park

Atwater Park

- 3 – (6/25/24) Chairs crooked around tables.
- 3 – (4/22/25) Bleachers need to be replaced.

**Village of Lake Orion Parks & Recreation Committee Budget
 2025-2026 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)**

Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
Atwater Park Basketball Court - 4" <u>Approved - 11-25-24 and 4-22-25</u> Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court)	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal 7-22-25 NF Paving \$35,712.44 (84x50 7,280sf) 8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering
Green's Park Pavilion at SW of basketball court	High	\$50,000		10-27-20 20x40 powercoated steal, 24-gauge metal roof	5-3-21 Gazebocreations.com \$34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total \$45,000-50,000
Green's Park Sprinklers	High	\$6,000	7-22-25 DPW quote \$8,400	7-26-2022 motion	
Atwater Additional Swing structure	Medium	\$1,500			
Children's Additional Shade Sail(s) (1-3)	Medium	1200 each	7-22-25 \$2,500 each	Matching current, with post, DPW instal	9-23-25 Yes
Green's Park Retaining Wall	Medium				
Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		

Swiss Village Basketball court	Low				
Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
Green's Park East-West seawall				5/26/2015	
Green's Park Dock extention x1				7/22/2025	

Approved						
Children's and Meek's Park - Bank Stabilization <u>Approved 4-22-25</u>	High	300,000 - 400,000			The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.
Children's Park Bridge	Medium				7-22-25 budgeted by Village for '25-26 for \$100,000	



MEETING DATE: October 28, 2025

TOPIC: Adoption of 2026 Parks & Recreation Advisory Committee Meeting Schedule

BACKGROUND BRIEF: October 28, 2025, is the last regular meeting of the Parks & Recreation Advisory Committee for the calendar year 2025. Pursuant to the Open Meetings Act, the Committee needs to adopt its 2026 meeting schedule prior to the end of the year.

RECOMMENDED MOTION: To adopt the resolution establishing the Parks & Recreation Advisory Committee’s 2026 meeting schedule.

By Member _____

RESOLVED: To adopt the 2026 Regular Meeting Schedule of the Lake Orion Village Parks and Recreation Advisory Committee as follows:

DATE	TIME	LOCATION
February 24, 2026	6:30 p.m.	Village Hall Conference Room
March 24, 2026	6:30 p.m.	Village Hall Conference Room
April 28, 2026	6:30 p.m.	Children’s Park
May 26, 2026	6:30 p.m.	Green’s Park
June 23, 2026	6:30 p.m.	Atwater Park
July 28, 2026	6:30 p.m.	Swiss Village
August 25, 2026	6:30 p.m.	Unger Park
September 22, 2026	6:30 p.m.	Village Hall Conference Room
October 27, 2026	6:30 p.m.	Village Hall Conference Room

BE IT FURTHER RESOLVED: To direct the Village Clerk to post the Public Notice of the Regular Meeting Schedule in accordance with Section 5(2) of the Michigan Open Meetings Act.

Seconded by Member _____ and adopted.

AYES:

NAYS: