



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, August 26, 2025

6:30 PM

Unger Park

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Approval of Minutes- July 22, 2025
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance- Split into two list : Maintenance and Capital Projects
 - B. Budget Review
- 7. New Business**
 - A. Shade Sails
 - B. Boat Bumpers
 - C. Orion Township networking
 - D. Preliminary Council Report
- 8. Reports**
 - A. Volunteer Days

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - September 23, 2025

11. Committee Member Comments

12. Adjournment

- 13.** *In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, July 22, 2025, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, July 22, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:35pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Member: Erin Rohlfing
Council Member: George Dandalides
Absent: Secretary: Cristy Garbacik
Vacancies: None
Also in attendance: Village Manager Darwin McClary, DPW Director Wes Sanchez,
Clerk/Treasurer Sonja Stout

3. Approval of Minutes

Meeting Minutes – June 24, 2025

By Erin Crane,

RESOLVED: That the regular minutes of the July 22, 2025, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Rohlfing and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Erin Rohlfing

RESOLVED: To approve the Agenda of the Tuesday, July 22, 2025, Parks and Recreation Advisory Committee with the addition of item B.1 Budget Review from Village Manager McClary.

Seconded by Erin Crane and adopted AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

Green's – Boat dock bumpers 4-6 each dock

Green's – Boat docks need extension/need at least one more boat dock

Green's – Boat dock furthest south unstable

Removed:

Green's – New cleats are loose and crooked.

Council member Dandalides proposed dividing the Maintenance list into two separate lists: one for Capital projects and another specifically for Maintenance items.

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Item number 6. Children’s Park Bridge was explained that it was budgeted by the Village for fiscal year 2025-2026 and was budgeted \$100,000 for the upcoming year.

B.1. Budget Review from Village Manager McClary

Village Manager McClary distributed and reviewed the FY 2025-2026 Parks and Recreation revenue and expenditure report, clarifying spending responsibilities. Lifeguard costs rose due to a July 1 pay increase. DPW handles spending on supplies (e.g., toilet paper, geese spray), repairs, equipment, and grounds. Contract services cover unusual expenses, including a potential \$75-per-meeting recording secretary, pending budget approval. Engineering costs apply to park-related needs. Capital outlay covers major improvements over \$2,500 with a lifespan over one year; these funds can be used immediately unless the project permanently alters a facility, which would require council approval.

Village Manager McClary also shared the engineer’s proposal for the Atwater basketball court, with an estimated cost of \$75,000–\$85,000. The project is expected to go out for bid in the winter, with construction planned for late spring.

7. New Business

A. Manager’s message

Village Manager McClary reviewed the Parks and Recreation Advisory Committee’s roles and shared a summary noting the current master plan expires in 2027. He recommended beginning the update process, conducting regular park inspections, and obtaining cost estimates for a playground safety inspections.

B. Shade Sails

Council member Dandalides went over a presentation on shade sails and the estimated cost which ranged from \$2,300- \$25,000 depending on how many. The committee stated the cost was too high to do installment for shade sails for Atwater Park at this time.

C. Capital Outlay rollover

This is an ongoing item. If there is monies leftover at the end of the year, there will be rollover to the next fiscal year.

D. Orion Township networking

Continued discussion about past discussion. Orion Township Supervisor Barnett had stated that Orion township would not be able to contribute any additional monies because their monies are tied up in another project. Orion Township Supervisor Barnett is on vacation first week in August.

8. Reports

A. Volunteer Day

An updated was provided on the most recent Volunteer days.

B. Green’s Park Docks

This is a work in progress.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance -Split into two list: Maintenance and Capital Projects

Budget Review

New Business

Shade Sails

Boat Bumpers

Orion Township networking

Preliminary Council Report

Reports

Volunteer Days

Green's Park Docks

10. Date of Next Meeting

Tuesday, August 26, 2026 at 6:30 at Unger Village Park.

11. Committee Member Comments

None.

12. Adjournment

On a motion by Rosemary Ford, seconded by Erin Rohlfing, the Parks and Recreation Advisory Committee Meeting adjourned at 8:43pm.

Rosemary Ford, Chairperson
Date Approved: August 26, 2025

Sonja Stout, Recording Secretary/Clerk/Treasurer

Lake Orion Village Parks Maintenance Items

Updated Per June 24, 2025, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (7/23/24) Add woodchips next to the red slide, all new spirilla have died. (Jose will call)
- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist is broken, needs to be raised – (Landscape Structures contacted) Ordered by DPW, might be covered by Warranty
- 2 – (5/14/20) Stones that create the walls are disintegrating.
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 3 – (4/22/25) Tree fell in river.

Green's Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – (7/26/22) Bumpers need to be installed & leveling for new docks.
- 1 – (7/26/22) Repair and restore sprinklers to water lawn – (motion / DPW got quotes of \$8400)
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 1- (7/22/25) Addition of Boat dock bumpers (4-6)
- 1- (7/22/25) Boat docks need extended, need at least one more dock
- 1- (7/22/25) Boad dock furthest south is unstable and needs some stabilizing
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground.

Unger Park

- 1 – (8/24/21) Japanese Knotweed needs to be removed.
- 3 – (10/1/24) Small slide pole moves on ground base.

Atwater Park

- 2 – (10/24/23) Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – (6/25/24) Paint top of main sign.
- 3 – (6/25/24) Chairs crooked around tables.
- 3 – (4/22/25) Bleachers need to be replaced.
- 3 – (4/22/25) Shade sails over bleachers.

Village of Lake Orion Parks & Recreation Committee Budget						
2025-2026 Possible Budget Items for Planning						
Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed	
1 Green's Park Pavilion at SW of basketball court	High					
2 DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-'24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	8-23-22 discussed Motion and contact DDA	6-25-24 Yes 7-'24 denied Manager McClary and DPW Director Sanchez	
3 Atwater Additional Swings	Medium	1200-1500				
4 Children's Additional Shade Sail(s) (1-3)	Medium	1200 each				
5 Green's Park Retaining Wall	Medium					
6 Children's Park Bridge	Medium					
7 Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5-28-24 (quarter court)			
8 Swiss Village Basketball court	Low					

Approved						
Atwater Park Basketball Court - 4" Approved - 11-25-24 and 4-22-25	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026	
Children's and Meek's Park - Bank Stabilization Approved 4-22-25	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.	