



AGENDA

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, June 09, 2025

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

4. Presentations

A. Introduction and Swearing in of New Lake Orion Police Officers

5. Call to the Public

6. Approval of Agenda

By order of the President/Chair, no matters will be discussed after 10:30 p.m., unless council/board/commission votes to continue the meeting.

7. Consent Agenda

All items on the Consent Agenda are approved by one vote.

A. Approval of Village Council Special meeting minutes of May 29, 2025.

B. Receive and File of BZA Regular Meeting Minutes of March 6, 2025

C. Michigan Municipal League (MML) Insurance Renewal 2025-2026

D. MML Worker's Compensation Renewal

E. Redevelopment Liquor License Application – Sagebrush Cigar Bar

- F. Approval of Joint Off-Premises Tasting Room License
- G. Receive and File of Invoice Distribution Report for June 10, 2025
- H. Receive and File Financial Statements- May 2025
- I. Receive and File Investment Report- April 2025
- J. Budget Amendments-Variou
- K. Receive and File of May 2025 Police Department Activity Report

8. Items Removed from the Consent Agenda

9. Public Hearings

10. Other Items

- A. 2025 Engineering Design and Construction Standards
- B. Adoption of FY 2025-26 Budget and Millage Rates
- C. FY 2025-26 Council Goals and Objectives
- D. Sick Leave Policy
- E. Fee for Handling and Auditing of DDA Funds
- F. Discussion on Monthly versus Quarterly Water Billing

11. Call to the Public

12. Council Comments

13. Village Manager Comments

14. Closed Session Items

15. Business From Closed Session

16. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Approval of Village Council Special meeting minutes of May 29, 2025.

RECOMMENDED MOTION: To approve the May 29, 2025 Village Council Special meeting minutes as presented.



MINUTES

COUNCIL WORK SESSION - DISCUSSION ON PROPOSED FY 2025-26 WATER AND SEWER RATES AND MUNICIPAL FEE SCHEDULE

Thursday, May 29, 2025

4:00 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The May 29, 2025, Village Council Special Meeting was called to order by President Rutt at 4:00 PM.

2. Roll Call and Determination of Quorum

PRESENT

President Teresa Rutt

President Pro Tem Stan Ford

Council member Michael Lamb

Council member George Dandalides

Council member Alex Comparoni Jr

ABSENT

Council member Carl Cyrowski

Council member Nancy Moshier

STAFF PRESENT

Village Manager Darwin McClary

Clerk/Treasurer Sonja Stout

DPW Director Wes Sanchez

MOTION made by Council member Lamb, Seconded by President Pro Tem Ford to excuse Council member Moshier and Council member Cyrowski.

VOTING YEA: Rutt, Ford, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: Cyrowski, Moshier

MOTION: Carried

3. Call to the Public

None.

4. Other Items

Council agreed to move the fee schedule discussion to the next work session on June 4, 2025, to allow the Village Manager time to review recent changes made by the Village Planning and Zoning Coordinator.

A. Discussion on FY 2025-26 Water and Sewer Rates

DPW Director Sanchez reviewed each page of the Water and Sewer Rates presentation, providing explanations and answering questions.

Council member Dandalides asked about the water purchase amount, capital improvements, and financial administration fees. DPW Director Sanchez explained that the water purchase amount is a fixed rate set by Orion Township, capital improvements include lead service line replacements, and the financial administration fees apply to both water and sewer accounts.

Council discussed equipment replacement assets and capital improvements. They also discussed meter replacements—whether all meters would be replaced, how funds for replacements are collected through water bills, and how those funds are tracked within the water and sewer accounts. Village Manager McClary stated that \$25,000 is currently budgeted annually for meter replacements, with a reserve balance of \$150,000. He noted that Council could revise this amount in the future.

Director Sanchez presented the final water analysis breakdown. There was discussion about the purchased water rate and whether Village residents pay the same rate as Township customers. He also reviewed commodity charges.

Michael Christensen inquired about the cost differences between living in the Village versus the Township, particularly regarding water rates and charges set by the Township.

Further discussion occurred between Council, DPW Director Sanchez, and Village Manager McClary regarding Township water charges, depreciation, operating expenses, and bond payments.

Brenda Byer expressed support for raising rates more now rather than deferring increases.

Michael Christensen also asked about future billing and rate increases. President Rutt explained the difference between base and commodity rates and emphasized the importance of balancing them to ensure expenditures are covered.

Council and Village Manager McClary discussed potentially implementing a fixed household charge to cover future costs.

Director Sanchez then reviewed the "Typical Bill Comparison" page, highlighting how increased water rates would impact residents. The possibility of charging a fixed dollar amount to cover future

costs was raised again. President Rutt recommended tabling that idea until sewer rates are reviewed.

DPW Director Sanchez next presented the current sewer charges and filled in missing information, including base rate charges and the number of meters, before proceeding through the remaining sewer-related slides.

Council member Dandalides asked about sewage disposal costs and financial administration fees listed under operating expenses. He also inquired about depreciation and the net position of the water and sewer accounts.

DPW Director Sanchez reviewed the final sewer analysis breakdown. Council discussed rising sewer rates and how to manage future increases.

Brenda Byer shared concerns about her condo’s water bill and the need to follow proper procedures when implementing future Council legislation.

DPW Director Sanchez left the meeting at 6:05 PM.

Council then discussed the possibility of switching from quarterly to monthly water billing and the associated increase in postage costs.

MOTION made by President Rutt, seconded by Council member Dandalides to include the postage costs on the June 9, 2025 Village Council regular meeting agenda.

VOTING YEA: Rutt, Ford, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: Cyrowski, Moshier

MOTION: Carried

Discussion took place regarding how much of an increase in water and sewer bills residents could reasonably absorb. Brenda Byer stated that she would be willing to do whatever it takes to prevent others from facing similar challenges in the future.

Council member Dandalides left the meeting at 6:10 PM.

President Rutt suggested the possibility of creating a designated GL account to prepare for potential future charges to residents on their water bills.

B. Discussion on FY 2025-26 Municipal Fee Schedule

Postponed to June 4, 2025.

5. Call to the Public

None.

6. Adjournment

MOTION made by Council member Comparoni Jr, Seconded by Council member Lamb to adjourn the May 29, 2025, Village Council Special Meeting.

VOTING YEA: Rutt, Ford, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: Cyrowski, Moshier

MOTION: Carried

The May 29, 2025, Village Council Special Meeting adjourned at 6:15 PM.

Teresa Rutt
President

Sonja Stout
Village Clerk/Treasurer

Date Approved: as presented on June 9, 2025.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC: Receive and File of BZA Regular Meeting Minutes of March 6, 2025

RECOMMENDED MOTION: To receive and file the BZA Regular Meeting Minutes of March 6, 2025, as presented.



MINUTES

REGULAR MEETING OF THE BOARD OF ZONING APPEALS

Thursday, March 6, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Thursday, March 6, 2025 Regular Meeting of the Lake Orion Board of Zoning Appeals was called to order by Chairperson Mathisen at 6:30 p.m.

2. Roll Call and Determination of Quorum

PRESENT

Chairperson Brad Mathisen

Vice Chairperson Raymond Putz (arrived at 6:32 p.m.)

Secretary Brenton Bailo

Board Member Mary Chayka-Crawford (arrived at 6:32 p.m.)

Board Member Henry Lorant

ABSENT

None

STAFF PRESENT

Village Planning and Zoning Coordinator Gage Belko

Recording Secretary Danielle Smith

3. Approval of Agenda

Board Member Bailo moved, Board Member Lorant seconded, to approve the March 6, 2025 regular meeting agenda of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Lorant, Bailo

NAYS: None

ABSENT: Putz, Chayka-Crawford

MOTION: Carried

4. First Hearing of the Public – Public Comment on Non – Agenda Items Only

None.

5. Approval of Minutes

A. Approval of BZA Minutes – December 12, 2024

Board Member Lorant moved, Board Member Bailo seconded, to approve the December 12, 2024 special meeting minutes of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Lorant, Bailo

NAYS: None

ABSENT: Putz, Chayka-Crawford

MOTION: Carried

Board Members Putz and Chayka-Crawford arrived at 6:32 p.m.

6. BZA Preface

Chairperson Mathisen reviewed the meeting procedures.

7. Public Hearing

A. Public Hearing: A-25-01 (424 Algene) Dimensional Variance Request

Board Member Bailo moved, Board Member Chayka-Crawford seconded, to open the public hearing at 6:34 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None

ABSENT: None

MOTION: Carried

Julie Siwek, 453 Algene Street, submitted a letter that was read to the board by Planner Belko. In the letter, Ms. Siwek stated she would like to see the project scope and logistics plan before supporting the property application.

Board Member Bailo moved, Chairperson Mathisen seconded, to close the public hearing at 6:36 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None

ABSENT: None

MOTION: Carried

B. Public Hearing: A-25-02 (635 Central) Dimensional Variance Request

Board Member Lorant moved, Board Member Chayka-Crawford seconded, to open the public hearing at 6:36 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo

NAYS: None
ABSENT: None
MOTION: Carried

The following individuals spoke in favor of the variance request:

Mark and Theresa Holobaugh, 599 Central Drive, submitted a letter that was read to the board by Planner Belko. In the letter, the Holobaughs shared that they believe the renovations made at the property in question have enhanced the neighborhood and that the applicant’s request for variances are no different than any other variances requested within the neighborhood.

Nick Christi, 635 Central Drive, shared that the improvements he has made to his home has helped increase the property value for surrounding properties. Additionally, Mr. Christi stated he purchased the home as his retirement home and the variances will assist with making the property handicap accessible.

John Cervoni, 607 Central Drive, shared that the additions Mr. Christi has made to his home enhance the other properties.

Shawn Gall, 553 Central Drive, stated he does not have any concerns regarding the property in question.

Allen Murray, 641 Central Drive, stated he has no issues with the proposed variances.

The following individuals spoke against the variance request:

Carolyn Dumeah, 629 Central Drive, stated she does not have an issue with any renovations done to the house, but the deck Mr. Christi built encroaches on her property line.

Michelle Dumeah, 95 N North Shore, stated the east side of the property in question creates a problem for her mother’s property next door since the deck is “inches” from the property line.

Board Member Lorant moved, Board Member Chayka-Crawford seconded, to close the public hearing at 6:53 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: None
MOTION: Carried

8. Unfinished Business

None.

9. Action Items

A. A-25-01 (424 Algene) Dimensional Variance Request

Proposal to renovate and expand an existing, conforming (per 2001 approvals), single-family structure at 424 Algene. An existing nonconforming deck projects into the waterfront setback and was built without permits, likely by a different owner. When applying for zoning compliance for renovations to the existing home, the applicant was told that renovations would need to stay entirely within the footprint of the existing principal structure and that the unpermitted deck would need to be removed.

Section 17.05 of the Zoning Ordinance permits renovations to nonconforming structures provided the cost of the renovations do not exceed 50% of the True Cash value of the property and do not have the effect of expanding the existing nonconformities.

The applicant maintained their desire to expand the nonconforming structure, which requires variances for not only the expanded portion of the home, but the entire structure. To renovate the home as proposed, the applicant is requesting one (1) variance from the Zoning Ordinance:

ARTICLE 12, SCHEDULE OF REGULATIONS, SECTION 12.02 TABLE – RL ZONING DISTRICT

Lake Front (West) Yard Setback:	25.0 ft minimum required
	16 feet existing/11.41 proposed
	4.59-foot variance requested

Planner Belko gave a synopsis of the variance request, reviewed the findings of fact and was available to answer any questions of the Board.

FINDINGS OF FACT

1. Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other non-use matters will unreasonably prevent the owner from using the property for a permitted purpose or will render ordinance conformity unnecessarily burdensome.
 - The use of property as a single-family home is already established and is not prevented by strict compliance with standards for street and waterfront setbacks, despite the structure being nonconforming.
2. The variance will provide substantial justice to applicant as well as neighboring property owners.
 - It is unclear whether substantial justice would be provided to the neighboring property owners who may have completed renovations in compliance with the ordinance.
3. The variance requested is the minimum variance needed to provide substantial relief to the applicant and/or be consistent with justice to other property owners.
 - The variances requested are not the minimum possible; renovations to a nonconforming structure are permitted without the need for variances but are limited to 50% of the true

cash value of the property. Further, accessory decks raised not more than 8 inches above grade are permitted to project into the required waterfront yard.

4. The need for variance(s) is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district.
 - Although the lot is nonconforming and so positioned on the lake to have two (2) waterfront yards instead of one (1), these circumstances do not prevent the owner from renovating the home without expanding the nonconformities; many lots and homes along the lake are nonconforming and must comply with ordinance standards unless specifically exempt.
5. The problem and resulting need for the variance has been created by strict compliance with the Zoning Ordinance, and not by the applicant or applicant’s predecessors; it is not self-created.
 - The need for the variances is entirely self-created, as the applicant is taking affirmative action to expand the structure, rather than staying within the existing setbacks and limiting renovations to 50% of the true cash value.

Chairperson Mathisen moved, Board Member Putz seconded, to open the agenda item up to discussion.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

Sunny Grewal, representing the applicant, stated that his clients were not made aware of the fact that no permits for the structure were pulled by the previous owner(s) and is requesting that the existing deck be grandfathered. He further stated that his clients are willing to not enclose the deck if that will resolve the issue. Planner Belko shared that the size of the deck is the reason the variance is needed.

Sanjeev Kaul, owner of the property in question, stated anything that was not legal during the closing on the sale of the property should have been disclosed. He further stated that he may not have purchased the property if he knew the existing deck was nonconforming. Mr. Kaul shared that his goal was to make the property his retirement home and the nonconformities are making renovations difficult.

Planner Belko stated that the homeowners can still have a deck on the second and third floors of the home if it stays within the allotted setbacks. The current deck on the first floor would need to be reduced to make it a conforming structure.

Mr. Grewal asked whether the decks on the surrounding properties are conforming structures as he is wanting his client to be treated fairly. Planner Belko shared that he is currently looking into some of those properties.

Sue Serra, 234 Lakeview, shared that she is in favor of the variance and the homeowners have improved the property. She further stated that she believes the homeowners are being penalized because they purchased a home with a deck they did not know was nonconforming.

The board members discussed the case and suggested the applicant reduce the current deck by three feet, which would bring the deck into compliance and allow renovations to continue without any variance requests.

Board Member Bailo moved, Board Member Chayka-Crawford seconded, to close the discussion for the agenda item.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

Board Member Chayka-Crawford moved, Chairperson Mathisen seconded, to deny the requested variance of 4.59 feet from the west waterfront setback requirement for the property located at 424 Algene, parcel 09-11-178-013 based on the Findings of Fact in the McKenna letter dated February 17, 2025.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

B. A-25-02 (635 Central) Dimensional Variance Request

The applicant was granted a zoning permit (Z-23-048) to renovate an existing single-family structure, with the condition that certain improvements – namely, a proposed nonconforming deck extension and a new balcony – be removed/reduced so as not to violate the zoning ordinance. Section 17.05 of the zoning ordinance permits renovations to nonconforming structures provided the cost of the renovations do not exceed 50% of the true cash value of the property and do not have the effect of expanding the existing nonconformities. The nonconforming deck on the west side was permitted to be renovated provided its nonconformity is not enlarged.

The applicant took willful action in violating the condition of the zoning permit and made improvements to the property that expanded the nonconforming deck on the west and introduced a new nonconforming balcony on the east. A stop work order was placed and the applicant was ordered to either remove the unpermitted improvements or apply for and obtain variances to allow the improvements to remain.

As such, the applicant is requesting two (2) variances from the zoning ordinance:

ARTICLE 12, SCHEDULE OF REGULATIONS, SECTION 12.02 TABLE – RL ZONING DISTRICT

Side Yard (West) Setback:	5.0 ft minimum required 2.5 feet existing (Prev) 2.3 feet proposed (Ex) 2.7-foot variance requested
Side Yard (East) Setback:	5.0 ft minimum required 4.3 feet existing (Prev) 1.1 feet proposed (Ex) 3.9-foot variance requested

Planner Belko gave a synopsis of the variance request, reviewed the findings of fact and was available to answer any questions of the Board.

FINDINGS OF FACT

1. Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other non-use matters will unreasonably prevent the owner from using the property for a permitted purpose or will render ordinance conformity unnecessarily burdensome.
 - Compliance with the ordinance standards for side setbacks would not prevent the owner from using the property for its permitted use.
2. The variance will provide substantial justice to applicant as well as neighboring property owners.
 - Substantial justice would likely not be afforded to the neighboring property owners by allowing willful violation of a zoning permit to go unchanged; justice would be served by upholding the conditions of the permit and the general intent of the zoning ordinance.
3. The variance requested is the minimum variance needed to provide substantial relief to the applicant and/or be consistent with justice to other property owners.
 - The variances requested are not the minimum possible, as a previously approved design was in compliance with the zoning ordinance.
4. The need for variance(s) is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district.
 - The property is consistent with lots in the general area and does not present unique circumstances necessitating the variances.
5. The problem and resulting need for the variance has been created by strict compliance with the Zoning Ordinance, and not by the applicant or applicant’s predecessors; it is not self-created.
 - The need for the variances is entirely self-created as the improvements were completed in willful violation of the zoning permit that approved a compliant design.

Board Member Chayka-Crawford moved, Board Member Lorant seconded, to open the agenda item up for discussion.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

Board Member Chayka-Crawford stated that she is not in support of the variance regarding the west side of the property as it was once granted to a certain setback and then violated.

Nick Christi (applicant), 635 Central Drive, Lake Orion, MI 48362, shared that the property in question was built in 1935, and he could have chosen to demolish the home, but decided to enhance the property and neighborhood by performing renovations. He believes his request for the variances are minimal and thanked the board for its consideration.

Board Member Putz moved, Board Member Bailo seconded, to deny the requested variance of 2.7 feet from the west side yard setback requirement for the property located at 635 Central, parcel 09-03-435-008 based on the Findings of Fact listed in the McKenna letter dated February 21, 2025.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

Board Member Chayka-Crawford reiterated her statement regarding the variance request for the west side of the property and shared that it applies to the east side of the property as well.

Board Member Putz stated that the neighboring property is against the variance request, which makes it difficult to support the variance request.

Carolyn Dumeah, 629 Central Drive, claimed that the property in question is not a single-family home and that the property owner(s) pays two water bills and two waste hauler bills. She further stated she received this information from the village.

Mr. Christi confirmed that there is only one water bill, one electric bill and one heating bill for the property. He further stated he has two roommates that live below him but reiterated that the property in question is a single-family home.

Planner Belko reiterated what the current case and variance requests are for and shared that the matter Ms. Dumeah brought up has been settled.

Board Member Bailo moved, Board Member Lorant seconded, to deny the requested variance of 3.9 feet from the east side yard setback requirement for the property located at 635 Central, parcel 09-03-435-008 based on the Findings of Fact listed in the McKenna letter dated February 21, 2025.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

Chairperson Mathisen moved, Board Member Putz seconded, to direct the applicant to cause for the removal of the noncompliant improvements withing 21 days of this meeting held on March 6, 2025 and maintain compliance with all approved plans, permits and conditions.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

C. Board of Zoning Appeals Annual Training

The Board of Zoning Appeals bylaws stipulate that each member shall attend at least four (4) hours of training each calendar year during their term. This training can be obtained through a variety of sources, including in-house training by planning and zoning staff, as well as external training by reputable organizations.

Planner Belko shared upcoming trainings the board is welcome to attend.

10. Second Hearing of the Public – Public Comment on Non-Agenda Items Only

None.

11. Board Member Comments

Board Member Bailo said he believes the current order of the agenda causes confusion for the board members and doesn't like having the public hearings as separate items from the cases. Planner Belko said he would take the board's feedback and present a change to the bylaws at a future meeting.

Chairperson Mathisen agreed with Board Member Bailo regarding the agenda order and asked Planner Belko if there are any cases for next month's meeting. Planner Belko shared that no cases are currently pending. Additionally, Planner Belko shared that training for the board should be put together in late April or May.

12. Next Regular Meeting – April 3, 2025

13. Adjournment

Board Member Lorant moved, Board Member Chayka-Crawford seconded, to adjourn the meeting at 8:04 p.m.

- AYES:** Mathisen, Putz, Lorant, Chayka-Crawford, Bailo
- NAYS:** None
- ABSENT:** None
- MOTION:** Carried

Dr. Brenton Bailo
Secretary

Sonja Stout
Village Clerk/Treasurer

Danielle Smith
Recording Secretary

Date Approved: as presented June 5, 2025



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Michigan Municipal League (MML) Insurance renewal 2025-2026

BACKGROUND BRIEF: The Village Liability and Property Insurance will expire June 30, 2025. The renewal premium for the Liability and Property insurance renewal for the Village of Lake Orion effective July 1, 2025-2026 with the MML Liability & Property Pool is \$73,713, compared to the expiring premium of \$70,227. This is a premium increase of \$3,436.

There are a couple reasons for the change in premium:

- a) The property values increased by \$4,497,568 to a 4% inflation guard
- b) The total payroll increased by \$35,100
- c) There is 1 additional vehicle this renewal
- d) There was a small rate increase for the MML Pool

The Board of Directors of the MML Liability & Property Pool voted to return another post renewal dividend in 2025 to renewing Members. The Village of Lake Orion's portion of the dividend return is about \$5,676. The Village of Lake Orion will receive the dividend the month after paying the renewal premium.

FINANCIAL IMPACT: Premium costs of \$73,713 for 2025-2026; Current budgeted amount for 2025-2026 is \$73,791 using GL 101-851-911-000.

RECOMMENDED MOTION: To approve the liability and property insurance renewal proposal of the Michigan Municipal League (MML) in the amount of \$73,713 and authorize the Village Manager to sign the contract subject to review by the Village Attorney.



michigan municipal league

Liability & Property Pool

Proposal

for the

Village of Lake Orion

Presented By:

Brian Steckroth
MML Liability & Property Pool
(248) 204-8283

May 27, 2025

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The **Village of Lake Orion** has been a Pool member since **1984**.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we are proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense, and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **Village of Lake Orion**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **Village of Lake Orion** for an annual premium of **\$73,713**. When compared to last year's cost of \$70,277, it represents a premium increase of \$3,436. In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2025. The **Village of Lake Orion's** portion of the dividend return is \$5,676. The **Village of Lake Orion** will receive this dividend in the month following payment of your 2025 renewal premium.

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience, and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- | | |
|---------------------------------|------------------------------------|
| ✓ 452 Public Entity Members | ✓ 173 Water Utilities |
| ✓ 145 Fire Departments | ✓ 243 Sewer Utilities |
| ✓ 185 Law Enforcement Agencies | ✓ 16 Municipal Marinas |
| ✓ 2,295 Police Officers | ✓ \$6.7 Billion of Property Values |
| ✓ 58,727 Miles of Streets/Roads | ✓ 21 Dams |
| ✓ 7,697 Vehicles | |
| ✓ 18 Electric Utilities | |



Coverage and Cost Summary Village Of Lake Orion

Effective 07-01-2025 to 07-01-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$5,000,000	N/A	\$0
McKenna, Community Development, Planning and Zoning Services	\$5,000,000	N/A	\$0
Orion Charter Township-State Construction Code Enforcement	\$5,000,000	N/A	\$0
Sewer Back-Up Sublimit	\$100,000	\$100,000	\$0
Personal Injury Liability (Coverage B)	\$5,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$5,000,000	N/A	\$0
McKenna, Community Development, Planning and Zoning Services	\$5,000,000	N/A	\$0
Orion Township-State Construction Code Enforcement	\$5,000,000	N/A	\$0
Law Enforcement Liability (Coverages A, B, and D)	\$5,000,000	N/A	\$0
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$5,000,000	N/A	\$0
<u># Vehicles</u>	<u>Comp</u>	<u>Coll</u>	
16	\$250	\$250	
Agreed Amount, if applicable 3 Vehicles for a total of \$204,000			
<i>Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$5,000,000 regardless of the number of coverages involved in the occurrence.</i>			

Property

Property - Blanket Basis	\$4,497,568	N/A	\$500
Boiler and Machinery	Included	N/A	\$500
Building(s)	Included	N/A	\$500
Cemetery Property - up to \$500 per headstone	# Plots: 4,869	N/A	\$500
Contents	Included	N/A	\$500
Property in the Open	Included	N/A	\$500
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A



Coverage and Cost Summary Village Of Lake Orion

Effective 07-01-2025 to 07-01-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Property - No Coverage	N/A	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
2017 Bayliner Boat, Motor, Trailer	\$23,330	N/A	\$250
Accounts Receivable	\$100,000	N/A	\$250
Cell Phones/Equipment	\$402	N/A	\$250
Christmas Decorations; Lights, Banners, Garland	\$32,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A
Contractors Equipment	\$426,150	N/A	\$250
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$242,835	\$242,835	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Fire Extinguishers	\$975	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Police Equipment	\$87,865	N/A	\$250
Radio Equipment	\$101,967	N/A	\$250
Valuable Papers	\$132,000	N/A	\$250
<u>Comprehensive Crime Coverage</u>			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A



Coverage and Cost Summary Village Of Lake Orion

Effective 07-01-2025 to 07-01-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
Bonds			
Bond #: A Clerk / Treasurer	\$100,000	N/A	N/A
Bond #: B DDA Director	\$100,000	N/A	N/A
Bond #: C Deputy Finance Director / Treasurer	\$100,000	N/A	N/A
Bond #: D Deputy Clerk / Treasurer	\$100,000	N/A	N/A
Bond #: E Assistant DDA Director	\$100,000	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$73,313.

Cyber Coverage

TOWER 1 Limit	POLICY AGGREGATE LIMIT OF LIABILITY	\$100,000	For all Damages, Claims Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	\$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit:	\$20,000	each Claim and in the Aggregate
	Website Media and Content Liability Aggregate Sublimit:	\$100,000	each Claim and in the Aggregate
	PCI Fines, Expenses and Costs Aggregate Sublimit:	\$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability		
Liability Retention Per Claim:			
TOWER 1 Retention	All other coverages Retention:	\$0	each Claim
	Cyber Extortion:	\$5,000	each Extortion Threat
	First Party Data Protection:	\$5,000	each Data Protection Loss
	First Party Network Business Interruption:	\$5,000	each Business Interruption Loss Waiting Period: 12 hours
Limits of Coverage - Privacy Breach Response Services			
TOWER 2 Limit	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	\$50,000	per Incident and in the Aggregate
TOWER 3 Limit	Notified Individuals:	10,000	Notified Individuals in the Aggregate
	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of and not in addition to the Notified Individuals Aggregate Limit of Coverage		
Note: The Privacy Breach Response Services Limits of Coverage are separate from and in addition to the overall Policy Aggregate Limit of Liability			
Privacy Breach Response Services Threshold/Retention (Each Incident):			
TOWER 2 Retention	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	\$0	each Incident
TOWER 3 Retention	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

Your Team of Experts



Brian Steckroth
Service & Sales Manager
(248) 204-8283



Michael J. Forster
Pool Administrator
(734) 669-6340



Katelyn Petracca
248-204-6160
(Le – Z)

Alpha Split:



Joan Opett
248-204-8579
(A – La)

Customer Service Representatives



Christopher Flechsig
Liability Claims Supervisor
(810) 844-8146



Matt Heins
Loss Control Supervisor
Law Enforcement Action Forum Coordinator
(248) 791-4371

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

Village of Lake Orion Has . . .

- ✓ \$1,439,192 Annual Payroll
- ✓ \$4,497,568 of total values for real and personal property
- ✓ 13 Law enforcement officers
- ✓ 16 Vehicles
- ✓ 3 Vehicles with agreed values totaling \$204,000
- ✓ \$90 Michigan Catastrophic Claims Assessment (MCCA) per vehicle (was \$121/vehicle for 2023) ↓

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding** -
 - Fireworks (unless endorsed)
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes

2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):

NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains (**exception -- \$100,000 Annual Aggregate Sublimit for Sewer and Drain Liability**)
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing

Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

“Wrongful Acts”, including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials’ liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual’s right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - ✓ Risk Control Solutions
 - ✓ Safety & Health Manual
 - ✓ Risk Management is Good Management Program
 - ✓ Access to Lezage website
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC MML Worker's Compensation Renewal

BACKGROUND BRIEF: The Village's Workers' Compensation coverage is expiring on June 30, 2025. The Renewal will cover the period of July 1, 2025 to June 30, 2026.

This year, there is a dividend credit of \$13,278 applied to this year's renewal premium leaving the cost of renewal to be \$16,242 broken into four installments in the amount of \$4,061 quarterly with the last quarter being the amount of \$4,059.

RECOMMENDED MOTION: To approve the Workers' Compensation renewal and to distribute monies to the Workers' Compensation for renewal period for July 1, 2025, through June 30, 2026.



Workers' Compensation Fund

June 03, 2025

Darwin McClary
Village Of Lake Orion
21 E Church St.
Lake Orion, MI 48362

Dear Mr. McClary:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2025 to June 30, 2026.

Policy Declaration
Certificate of Membership
Invoice (payable by June 15th)

This year, the Fund has been authorized to distribute \$15 million of surplus for the Fund years June 30, 2009-2024. Your proportionate share of the distribution is shown below:

Dividend Credit \$13,278 Applied to this year's renewal premium

Please review the enclosed documents and contact me at 248-204-8530 or MWolfgang@Meadowbrook.com if you have any questions.

Sincerely,

Max Wolfgang

Max Wolfgang
Fund Underwriter

Enclosures
5001710-25

Service Provider: Meadowbrook® Inc.

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726
Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251
Grand Rapids Claims: 3196 Kraft Ave., S.E., Suite 206, Grand Rapids, MI 49512-2065 PH: 616.942.0311 • 800.752.7477 • FX: 616.649.1796



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND

1675 Green Road, Ann Arbor, MI 48105

Section 7, Item D.

INVOICE

Lake Orion, Village Of
21 E Church St.
Lake Orion, MI 48362

Invoice #: 6280207
Policy #: 5001710-25
Installment #: 1
Invoice Date: 06/3/2025
Due Date: 06/15/2025

POLICY#	DESCRIPTION	AMOUNT
5001710-25	Policy Premium 7/1/2025 to 7/1/2026	\$4,061.00
AMOUNT DUE:		\$4,061.00

MAKE CHECK PAYABLE TO: MML Workers' Compensation Fund

PAYMENT MAILING ADDRESS

MML Workers' Compensation Fund
PO BOX 712087
CINCINNATI, OH 45271-2087

OR:

ACH PAYMENT OPTION

Bank: Key Bank, N.A.
Routing #: 041001039
Account #: 6000694481

For questions about remittance details, call Insurance Accounting at (734) 669-6373.
For policy or invoice questions, call Underwriting at (248) 204-8530.

**** YOUR NEXT INSTALLMENT WILL BE DUE ON:09/15/2025**

FOR PROPER CREDIT, PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND

Member Name:
Lake Orion, Village Of

Mail to:

MML Workers' Compensation Fund
PO BOX 712087
CINCINNATI, OH 45271-2087

Invoice #: 6280207
Policy #: 5001710-25
Installment #: 1
Invoice Date: 06/3/2025
Payment Due : 06/15/2025
Amount Due: \$4,061.00

Payment Enclosed: _____

Michigan Municipal League Workers' Compensation Fund

06/3/2025

Declaration Page

Section 7, Item D.

5

Village Of Lake Orion
 Attn: Darwin McClary
 21 E Church St.
 Lake Orion, MI 48362

Coverage Period 7/1/2025 to 6/30/2026
 RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations	91,254	5.72	5,220
7520-00	Water Operations	76,588	2.91	2,229
7720-01	Police Officers	454,000	2.43	11,032
8810-01	Clerical-Office	648,474	0.33	2,140
9015-00	Building Operations	109,200	3.63	3,964
9102-00	Parks & Recreation	13,959	2.71	378
9104-00	Lifeguards	19,541	1.34	262
9220-00	Cemetery Operations	49,596	2.65	1,314
	Totals:	\$1,462,612		\$26,539

<u>Coverage Amount</u>		
Employers Liability: \$2,000,000		
Workers' Compensation: STATUTORY		
Premium To Be Billed on Installments: \$16,242		
	Total Standard Premium	\$26,539
	Experience Modifier: 1.12	\$3,185
	Modified Premium	= \$29,724
	Size of Premium Credit	(\$354)
	Expense Constant	\$150
	Total Estimated Premium	= \$29,520
	(Dividend Credit)	(\$13,278)
	NET ESTIMATED ANNUAL PREMIUM	= \$16,242

Installment Schedule
Michigan Municipal League Workers' Compensation Fund

Consumer Village Of Lake Orion

Plan 4 Pay Plan

Contract 5001710-25

Provider Meadowbrook, Inc.

Eff Date 07/01/2025 00:00

Program Michigan Municipal League Workers' Compensation Fund

Exp Date 07/01/2026 00:00

Coverage Workers Compensation

	Inst Num	Invoice Num	Tran Date	Due Date	Installment Amount	Total Due
Renewal	0	6279207	3/2025 00:00:00	1/2025 00:00:00		\$16,242.00
Down Payment	1	6280207	1/2025 00:00:00	5/2025 00:00:00	\$4,061.00	
Installment	2	6281207	1/2025 00:00:00	5/2025 00:00:00	\$4,061.00	
Installment	3	6282207	1/2026 00:00:00	5/2025 00:00:00	\$4,061.00	
Installment	4	6283207	1/2026 00:00:00	5/2026 00:00:00	\$4,059.00	
					\$16,242.00	\$16,242.00



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Redevelopment Liquor License Application – Sagebrush Cigar Bar

BACKGROUND BRIEF: Council is being requested by the Downtown Development Authority Executive Director Gibb to adopt a resolution approving the Redevelopment/Development Area District on-Premises Liquor License for Sagebrush Cigar Bar above all others pursuant to the Redevelopment Liquor License Act, Michigan Public Act 501 of 2006, being MCL 436.1521(a)(1)(b), for 34 S. Broadway Street. The Village is allowed to recommend this type of license because they established a downtown district under PA 197 of 1975 and the total private investment in the DDA is more than \$200,000.00 over a period of 5 years as verified by Affidavit from Oakland County Assessor.

Attached is the application and supporting documents for the Council to review.

SUMMARY OF PREVIOUS COUNCIL ACTION:

FINANCIAL IMPACT:

RECOMMENDED MOTION: That the application from Sagebrush Cigar Bar for the following license: Class C license under MCL 436.1521A1b to be located at 34 S. Broadway Street, Lake Orion, Michigan; it is the consensus of this body that it recommends this application be considered for approval by the Michigan Liquor Control Commission.



118 N. Broadway, Lake Orion, MI 48362
Phone: 248-693-9742 Fax: 248-693-9749
www.downtownlakeorion.org

*The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, **the heart and hub of the Orion Community**, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents, and other stakeholders.*

May 20, 2025

Mr. Darwin McClary
Village of Lake Orion
37 E. Flint Street
Lake Orion, MI 48362

Mr. McClary,

On behalf of the Lake Orion Downtown Development Authority, it is requested that the Village of Lake Orion. by Council Resolution, recommend a redevelopment liquor license for Sagebrush Cigar Bar of Lake Orion, LLC at 34 S. Broadway St., Lake Orion, MI 48362. They are the highest and best use for this property, above all others.

This new establishment will be open to the public seven (7) days a week serving food and beverages, including this application for a Class C license permitting the additional sale and consumption of beer, wine and spirits. They have spent over \$75,000 renovating the premises. The business brings new jobs to the Village, provides capacity for guests and visitors to the downtown, and improves and updates a long vacant space in the middle of downtown. The space and business plans meet and/or exceed the standards required for hours of service, seating, and investment in the downtown area and they are fully eligible to apply for a redevelopment liquor license.

The Village of Lake Orion is allowed to recommend this type of license because they established a downtown district under PA 197 of 1975 and the total private investment in the DDA is more than \$200,000.00 over a period of 5 years as verified by Affidavit from the Oakland County Assessor. In order to recommend this business for a redevelopment liquor license to the State Liquor License Commission, please pass the attached resolution recommending the application be considered for approval by the Michigan Liquor Control Commission.

Sincerely,

Matthew Gibb
Executive Director



**VILLAGE OF LAKE ORION VILLAGE COUNCIL
RESOLUTION**

**APPROVAL OF DEVELOPMENT DISTRICT ON-PREMISES LIQUOR LICENSE
FOR Sagebrush Cigar Bar of Lake Orion, LLC**

By Council Member _____,

WHEREAS, the Lake Orion Village Council, in 1985, established development district by way of a Downtown Development Authority District pursuant to 1975 PA 197 of the State of Michigan; and

WHEREAS, Public Act No. 270 of Public Acts of 2014 of the State of Michigan allows villages to enhance the quality of life for their residents and visitors to their communities by allowing the Liquor Control Commission to issue public on-premises licenses in addition to those quota licenses provided they meet the criteria set forth in the Act; and

WHEREAS, Sagebrush Cigar Bar of Lake Orion, LLC located at 34 S Broadway Street, Lake Orion, Oakland County, Michigan, is located within the Development District, and has met the Development District On-Premises License requirements supporting the issuance of a new Class C Liquor Licenses under MCL 436.(a)(1)(b); and

WHEREAS, Sagebrush Cigar Bar of Lake Orion, LLC has demonstrated that the amount expended for the rehabilitation of the property at 34 S. Broadway Street shall be greater than \$75,000; and

WHEREAS, Sagebrush Cigar Bar of Lake Orion, LLC will engage in dining and entertainment that is open to the public, with a seating capacity of not less than 25 persons; and

WHEREAS, Sagebrush Cigar Bar of Lake Orion, LLC, will prevent deterioration within the Development District and promote economic development by creating new employment opportunities, add new tax value through the purchase of new equipment and/or building improvements, and by renovating an empty building; and

WHEREAS, Sagebrush Cigar Bar of Lake Orion, LLC represents a desired land use as determined by the Village's area master plan and zoning requirements; and

WHEREAS, Sagebrush Cigar Bar of Lake Orion, LLC contributes to the mix of dining/drinking, entertainment and recreational existing establishments within the Development District; and

Village of Lake Orion
Council Resolution
Development District ON-Premises Liquor License
Sagebrush Cigar Bar of Lake Orion, LLC
Page 2 of 2

NOW, THEREFORE, BE IT RESOLVED that having successfully met the criteria set forth by the requirements of Public Act 270 of 2014, the Village of Lake Orion approves the Development District On-Premises Liquor License for Sagebrush Cigar Bar of Lake Orion, LLC above all others.

Seconded by Council Member _____.

AYES: _____; NAYS: _____; ABSENT: _____

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL DURING ITS REGULAR MEETING HELD ON AUGUST 10, 2015.

Village of Lake Orion

Certification

I, Sonja Stout, duly authorized Clerk of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Village of Lake Orion Village Council on the _____ day of _____ 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this _____ day of _____ 2025.

Sonja Stout, Clerk



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ regular _____ meeting of the _____ Village of Lake Orion _____ council/board
(regular or special) (name of township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:

Moved by _____ and supported by _____
that the application from Sagebrush Cigar Bar of Lake Orion, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)
for the following license(s): Class C Redevelopment Liquor License under MCL 436.1521a(1)(b)
(list specific licenses requested)

to be located at: 34 South Broadway Lake Orion, MI 48362

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____ Village of Lake Orion
council/board at a _____ regular _____ meeting held on _____
(regular or special) (date) (name of township, city, village)

Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059



LAW OFFICES

ADKISON, NEED, ALLEN, & RENTROP

PROFESSIONAL LIMITED LIABILITY COMPANY

39572 Woodward, Suite 222
Bloomfield Hills, Michigan 48304
Telephone (248) 540-7400
Facsimile (248) 540-7401
www.ANAfirm.com

OF COUNSEL:
PHILLIP G. ADKISON
KEVIN M. CHUDLER
JENNIFER H. ELOWSKY
GARY R. RENTROP

KELLY A. ALLEN
JESSICA A. HALLMARK
JOHN W. KUMMER
GREGORY K. NEED
G. HANS RENTROP
CHRISTOPHER J. TOWER

May 13, 2025

Via UPS 2nd Day Mail

Matthew A. Gibb, Executive Director
Village of Lake Orion
118 N. Broadway
Lake Orion, MI 48362

**Re: SAGEBRUSH CIGAR BAR OF LAKE ORION, LLC
34 S. Broadway St.
Request for Redevelopment Liquor License**

Dear Mr. Gibb:

We represent Sagebrush Cigar Bar of Lake Orion, LLC, a Michigan limited liability company (“Sagebrush Cigar Bar”) in liquor licensing matters. Sagebrush Cigar Bar of Lake Orion does business as O Cigar Bar. Sagebrush Cigar Bar of Lake Orion’s sole member is Dan Zaraga.

Enclosed is Sagebrush Cigar Bar of Lake Orion, LLC’s application for a Redevelopment Liquor License pursuant to MCL 436.1521a(1)(b) and the Village of Lake Orion’s ordinances.

O Cigar Bar opened its doors in 2024. O Cigar Bar has been serving alcohol on its premises under the Sagebrush Cantina, Inc. liquor license, as an added space to the licensed premises. Sagebrush Cigar Bar of Lake Orion is requesting a new liquor license to reorganize its finances and to separate the Sagebrush and O Cigar Bar businesses for tax purposes. O Cigar will continue to offer dining through Sagebrush Cantina’s kitchen.

O Cigar Bar is applying for a redevelopment license under the Michigan Liquor Code, specifically, MCL 436.1521a(1)(b) (the “Redevelopment License Law”). O Cigar Bar will operate the redevelopment license as a Class C liquor license (“Redevelopment License”). O Cigar Bar is in the Village of Lake Orion’s Downtown Development Authority. The address is 34 South Broadway Lake Orion, MI 48362.

Enclosed for your review are the following:

- Map of the Village of Lake Orion DDA
- Sagebrush Cigar Bar of Lake Orion, LLC Bylaws and Articles of Organization
- Sagebrush Cantina, Inc.'s MLCC Violation History
- List of Expenditures on Renovation and Rehabilitation of the Building
- Floor Plan for O Cigar Bar and Sagebrush Cantina
- MLCC Form 106 – Local Governmental Approval Form
- MLCC Form 100a – On-Premises Retailer License & Permit Application
- MLCC Form 109b – New On-Premises Redevelopment or Development District License Questionnaire
- Village of Lake Orion Redevelopment Liquor License Pre-Application Questionnaire

Also enclosed is a check for \$500 made out to the Village for the application fee.

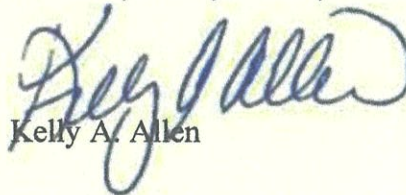
Please consider all personal and business documents confidential, and please do not release any of this documentation to the public.

We respectfully request that this matter be placed on an agenda for consideration by the village council as soon as possible. Please let us know if you have any questions or require anything further to facilitate your review of this application.

Sagebrush Cigar Bar of Lake Orion filed its application with the Michigan Liquor Control Commission on April 14, 2025. Thank you for your assistance in this matter.

Very truly yours,

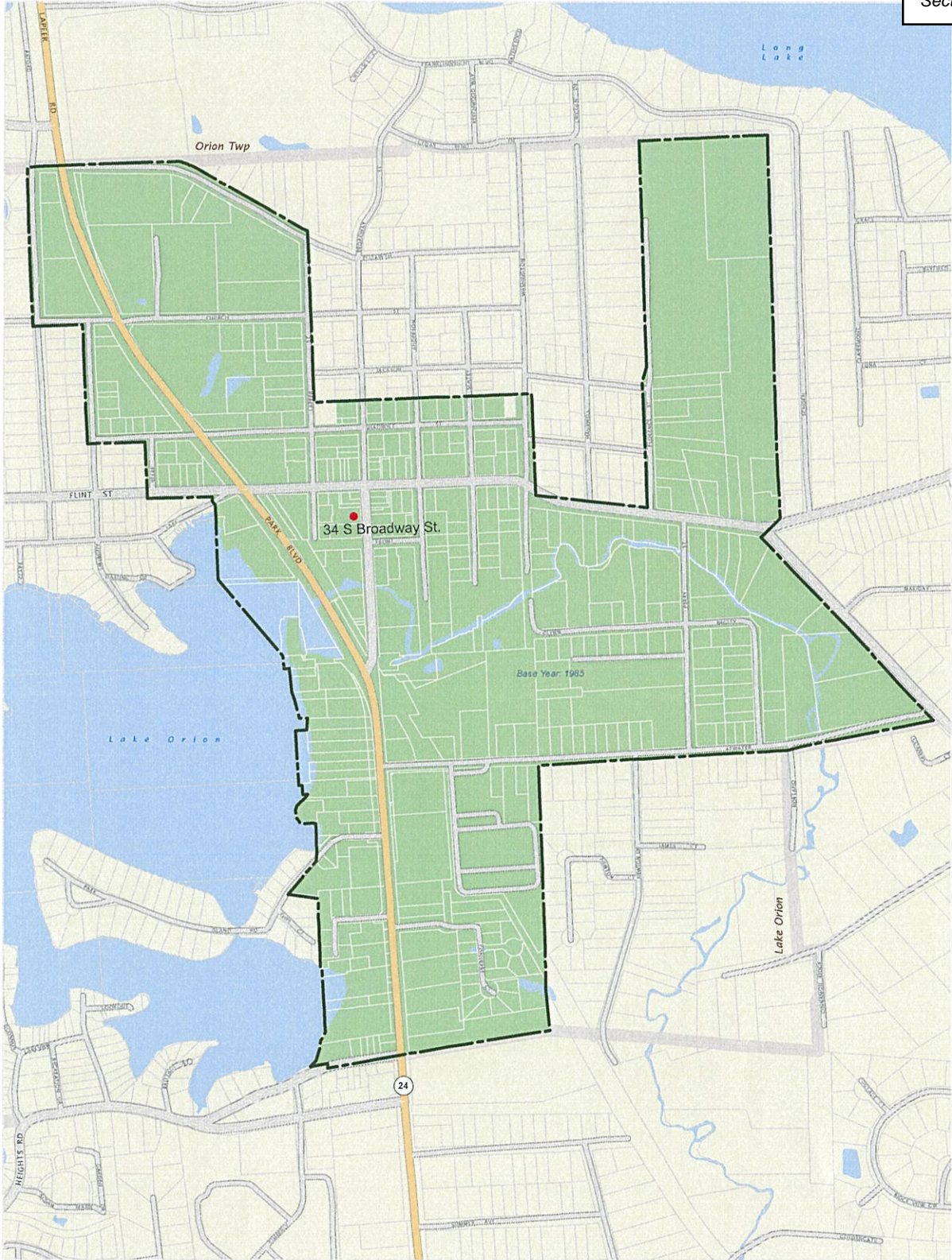
ADKISON, NEED, ALLEN, & RENTROP, PLLC



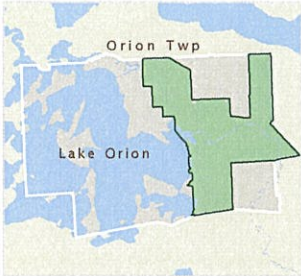
Kelly A. Allen

/cjt
Enclosures

m:\zaraga, dia\redevelopment license for lake orion\corres\2025-05-13 ltr to dda re application.docx



Community Overview



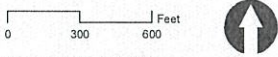
Downtown Development Authority
Village of Lake Orion

Contact
Lois Golden
22 W. Flint Street
Lake Orion, MI 48362
248-693-9742

Statistics
Authority: 231 acres
Dev. Area: 231 acres
Millage: No



- Legend**
- Authority Boundary
 - Development/Capture Area
Area defined in the development plan where TIF capture can occur.



Map date: February 26, 2008
Created by Oakland County Planning and Economic Development Services

The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise.

**BYLAWS
SAGEBRUSH CIGAR BAR OF LAKE ORION, LLC
A Michigan Limited Liability Company**

These Bylaws are made and adopted effective as of March 26, 2012, by Sagebrush Cigar Bar of Lake Orion, LLC, a Michigan limited liability company (the “Company”) and Dan Zaraga, its sole member (the “Member”).

**ARTICLE I.
ORGANIZATION**

1.1 Formation. The Company has been organized as a Michigan limited liability company pursuant to the Michigan Limited Liability Company Act, 1993 PA 23, as amended (the “Act”), by the filing of Articles of Organization (“Articles”) as required by the Act. The Member is the Company’s sole and single member.

1.2 Name. The name of the Company is **Sagebrush Cigar Bar of Lake Orion, LLC**. The Company may also conduct its business under one or more assumed names.

1.3 Purposes. The purpose of the Company is to engage in any activity for which limited liability companies may be formed under the Act. The Company shall have all the powers necessary or convenient to effect any purpose for which it is formed, including all powers granted by the Act.

1.4 Duration. The Company shall be perpetual unless otherwise stated in the Articles or until the Company dissolves and its affairs are wound up in accordance with the Act.

1.5 Registered Office and Resident Agent. The Registered Office and Resident Agent of the Company shall be as designated in the initial or amended Articles. The Registered Office and/or Resident Agent may be changed from time to time. Any such change shall be made in accordance with the Act. If the Resident Agent resigns, the Company shall promptly appoint a successor.

**ARTICLE II.
MEMBERSHIP INTERESTS AND CAPITAL CONTRIBUTIONS**

2.1 Membership Interests and Capital Contributions. The Sole Member has made a capital contribution of \$100.00 to the Company and consequently, as of the effective date of this Agreement, the Member owns a Membership Interest in the Company as specified below:

Member	Membership Interest
Dan Zaraga	100%

**ARTICLE III.
BOOKS, RECORDS, AND ACCOUNTING**

3.1 Books and Records. The Company shall maintain complete and accurate books and records of the Company’s business and affairs as required by the Act. The Company’s books and records shall be kept at the Company’s Registered Office.

3.2 Fiscal Year. The Company’s fiscal year shall be the calendar year.

**ARTICLE IV.
MANAGEMENT OF THE COMPANY**

4.1 Management. The Company shall be managed solely by the Member who may be known as and hold the title of President of the Company.

4.2 Powers of Member. Any and all decisions and actions concerning the business and affairs of the Company shall be made by the Member without limitation. The Member has the sole power and authority, on behalf of the Company, to do all things necessary or convenient to carry out the Company’s business and affairs, including, without limitation, the sole power and authority to (a) purchase, lease, or otherwise acquire any real or personal property from any source whatsoever, including the Member; (b) sell, convey, mortgage, grant a security interest in, pledge, lease, exchange, or otherwise dispose of or encumber any real or personal property; (c) open one or more depository accounts and make deposits into, write checks against, and make withdrawals against such accounts; (d) borrow money and incur liabilities and other obligations; (e) enter into any contract or agreement and execute any and all contracts, agreements, documents, and instruments of whatever nature; (f) engage employees and agents and define their respective duties and compensation; (g) establish pension plans, trusts, profit-sharing plans, and other benefit and incentive plans for the Member, employees, and agents of the Company; (h) obtain insurance covering the business and affairs of the Company and its property; (i) begin, prosecute, or defend any proceeding in the Company’s name; and (j) participate with others in partnerships, joint ventures, and other associations and strategic alliances.

4.3 Third-Party Reliance. Any person (including any financial institution or contracting party) who may deal with the Company or the Member on behalf of the Company shall be entitled, without liability and without any further inquiry or investigation whatsoever, to rely on the sole, exclusive, and unilateral power and authority of the Member to make any and all decisions and to take any and all actions with respect to the Company, and the decisions and actions of the Member shall be binding on and enforceable against the Company without exception.

ARTICLE V.
EXCULPATION OF LIABILITY; INDEMNIFICATION

5.1 Exculpation of Liability. Unless otherwise provided by law or expressly assumed, the Member or Manager(s), or both, shall not be liable for the acts, debts, or liabilities of the Company.

5.2 Indemnification. Except as otherwise provided in this Article, the Company shall indemnify the Member and may indemnify any Manager or other employee or agent of the Company who was or is a party, or is threatened to be made a party, to a threatened, pending, or action, suit, or proceeding (whether civil, criminal, administrative, or investigative and whether formal or informal), other than an action by or in the right of the Company, where such person is a party because the person is or was a Manager, the Member, employee, or agent of the Company. The Company shall indemnify the Member and may indemnify such Manager, employee, or agent against expenses, including attorney fees, judgments, penalties, fines, and amounts paid in settlement, actually and reasonably incurred by such person in connection with the action, suit, or proceeding. The Company shall indemnify the Member and may indemnify such Manager, employee, or agent if the person acted in good faith, with the care an ordinarily prudent person in a like position would exercise under similar circumstances, and in a manner that the person reasonably believed to be in the best interests of the Company. With respect to a criminal action or proceeding, the person must have had no reasonable cause to believe that his or her conduct was unlawful. To the extent that a Member or Manager, employee, or agent of the Company has been successful on the merits or otherwise in defense of an action, suit, or proceeding, or in defense of any claim, issue, or other matter in the action, suit, or proceeding, the Member shall be indemnified and such Manager, employee, or agent may be indemnified against the actual and reasonable expenses, including attorney fees, incurred by him or her in connection with the action, suit, or proceeding and any action, suit, or proceeding brought to enforce this mandatory indemnification. Unless ordered by a court, any indemnification permitted under this Article shall be made by the Member after (a) determining that the indemnification is proper under the circumstances because the person to be indemnified has met the applicable standard of conduct and (b) evaluating the reasonableness of the expenses and of the amounts paid in settlement. No indemnification shall be provided for or in connection with (a) the receipt of a financial benefit to which the person is not entitled, or (b) a knowing violation of the law.

ARTICLE VI.
DISSOLUTION AND WINDING UP

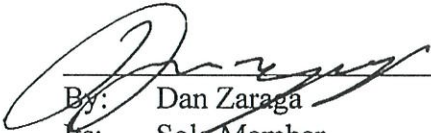
6.1 Dissolution. The Company shall dissolve and its affairs shall be wound up on the first to occur of the following events only: (a) at any time specified in the Articles; (b) on the occurrence of any event specified in the Articles; or (c) consent of the Member.

6.2 Winding Up. On dissolution, the Company shall cease carrying on its business and affairs and shall begin to wind them up. The Company shall complete the winding up as soon as practicable. On the winding up of the Company, its assets shall be distributed in a manner consistent with the Act.

Sagebrush Cigar Bar of Lake Orion, LLC
Bylaws
Page 4 of 4

These Bylaws are made and adopted by the Company and its sole Member as of the day and year listed on the first page of this agreement.

Sagebrush Cigar Bar of Lake Orion, LLC,
a Michigan limited liability company



By: Dan Zaraga
Its: Sole Member

m:\zaraga, dia\cigar bar exemption\company docs\bylaws.docx

Michigan Department of Licensing and Regulatory Affairs
Filing Endorsement

This is to Certify that the ARTICLES OF ORGANIZATION (DOMESTIC L.L.C.)
for
SAGEBRUSH CIGAR BAR OF LAKE ORION, LLC
ID NUMBER: D7309D

received by facsimile transmission on March 22, 2012 is hereby endorsed
Filed on March 26, 2012 by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 26TH day of March, 2012.

A handwritten signature in black ink, appearing to read "A. Schepke".

Director

Bureau of Commercial Services

Section 7, Item E.

BCS/CD-700 (Rev. 04/11)

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS BUREAU OF COMMERCIAL SERVICES	
Date Received	(FOR BUREAU USE ONLY)
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	

Name Francis N. Rodriguez		
Address 1821 W. Maple Rd.		
City Birmingham	State MI	ZIP Code 48009

EFFECTIVE DATE:

Document will be returned to the name and address you enter above. If left blank, document will be returned to the registered office.

ARTICLES OF ORGANIZATION
For use by Domestic Limited Liability Companies
(Please read information and instructions on reverse side)

[Empty box]

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned executes the following Articles:

ARTICLE I

The name of the limited liability company is: Sagebrush Cigar Bar of Lake Orion, LLC

ARTICLE II

The purpose or purposes for which the limited liability company is formed is to engage in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan.

ARTICLE III

The duration of the limited liability company if other than perpetual is: _____

ARTICLE IV

1. The name of the resident agent at the registered office is: Dia Zaraga

2. The street address of the location of the registered office is:
28 South Broadway St., Lake Orion, Michigan 48362
(Street Address) (City) (Zip Code)

3. The mailing address of the registered office if different than above:
_____, Michigan _____
(P.O. Box or Street Address) (City) (Zip Code)

ARTICLE V (Insert any desired additional provision authorized by the Act; attach additional pages if needed.)

The limited liability company shall be managed by one or more managers.

Signed this 22nd day of March, 2012

By [Signature]
(Signature(s) of Organizer(s))

Francis N. Rodriguez, Organizer
(Type or Print Name(s) of Organizer(s))

Alcohol Information Management System

Michigan Liquor Control Commission

Search Active/Escrowed Licensees

Licensee Details

Licensee Name

SAGEBRUSH CANTINA, INC.

Doing Business As (DBA)

SAGEBRUSH CANTINA

Business ID

2303

Local Governmental Unit (LGU)

LAKE ORION VILLAGE

Status

Active

County

OAKLAND

Address

28-34 S Broadway StLake Orion, MI 48362-3108

Phone

(248) 693-0100

Go Back

Insurance / Financial Responsibility

Show 10 entries

Name	Type	Insurance Provider	Effective Date (From)	Status
IN-578117	Liquor Liability Insurance	FARM BUREAU GENERAL INSURANCE COMPANY OF MICHIGAN	12/5/2024	Active

Showing 1 to 1 of 1 entries Previous Next


Subordinates

Show 10 entries

Name	Relationship To Business	Status
DAN ZARAGA	Stockholder	Active

Showing 1 to 1 of 1 entries Previous Next

Licenses

To view details of a license, please click the  button to expand the license details.


Show 10 entries

License #	Group	Type	Subtype	Status	Issue Date	Expiration Date	Statute	Status Location Transferable	Transfer Process
L-000003539	Retail - On Premises	Class C	Regular	Active	3/29/1996	4/30/2026		Y	<input type="checkbox"/>
L-000013172	Retail - Off Premises	Specially Designated Merchant		Active	3/29/1996	4/30/2026		Y	<input type="checkbox"/>

Showing 1 to 2 of 2 entries

Previous 1 Next

Permits

To view details of a permit or permission, please click the  button to expand the permit or permission details.

Show 10 entries Copy CSV Excel Print

Permit #	Type	Specific Purpose	Status	Issue Date	Expiration Date	CI
+ 17-118316	Sunday Sales (AM)		Issued	12/8/2017	4/30/2026	N
+ 18-1187	Additional Bar		Issued	10/25/2023	4/30/2026	N
+ 18-31620	Outdoor Service Area		Issued	4/29/2018	4/30/2026	N
+ 18-31620	Dance		Issued	4/29/2018	4/30/2026	N
+ 18-31621	Specific Purpose	Food	Terminated	4/29/2018	4/30/2024	N
+ 18-31622	Direct Connection		Terminated	4/29/2018	4/30/2024	N
+ 18-5966	Additional Bar		Issued	3/2/2018	4/30/2026	N
+ 18-5976	Sunday Sales (PM)		Issued	3/2/2018	4/30/2026	N
+ 21-2928	Social District		Issued	5/24/2021	4/30/2026	N

Showing 1 to 9 of 9 entries

Previous 1 Next

Historical Sales Record

Show 10 entries Copy CSV Excel Print

Year	Month	License	Sales Amount
2020		L-000003539	\$147,943.58
2021		L-000003539	\$218,811.75
2022		L-000003539	\$238,532.22
2023	01	L-000003539	\$13,397.78
2023	02	L-000003539	\$15,361.57
2023	03	L-000003539	\$22,262.84
2023	04	L-000003539	\$22,596.66
2023	05	L-000003539	\$25,169.48
2023	06	L-000003539	\$18,860.13
2023	07	L-000003539	\$20,606.71

Showing 1 to 10 of 30 entries

Previous 1 2 3 Next

Violations

Show entries

Section 7, Item E.

Violation #	Date Violation Occured	Status	Violation Description	Event/Decision
CV-00068405		Closed		3/13/2002 Passed Controlled Buy Operation on 3/9/02 (Adams/Vanderesch/X-096 & X-099).
CV-00070499	8/2/2002	Closed	SALE TO MINOR-KEVIN ALBAN (20): (LAKE ORION PD/ALBAN)	11/13/2002 HEARING HELD FARMINGTON WEATHERS-MCDOWELL-GIBSON NEG SET COST \$15 12/10/2002 \$400 OR 20 DAYS SUSP - SEC 801(2) COST \$15 NEG SET
CV-00076842		Closed		10/10/2003 PASSED BUY CONTROLLED OPERATION 10-07-03(ROSSITER,SAULSBERRY/X-110).
CV-00110771		Closed		2/23/2007 Passed Control Buy Operation on 2/3/07, Inv. Raycraft, Inv. Peisert, X-159
CV-00155718		Closed		10/13/2012 PASSED CONTROLLED BUY OPERATION ON 10-13-12; INV. MEDLER; INV. HARDAWAY; X-204; X-211
CV-00161866	10/18/2013	Closed	SALE TO MINOR DECOY REETZ (20) : (LAKE ORION PD LT ROSSMAN, OFC WOLFF/CLERK CHELSEA CAROLINE HOLLANDER/ID NOT CHECKED)	2/10/2014 HEARING HELD SOUTHFIELD GAFFNEY/ASEVEDO/GIBSON NEG SETTLEMENT COST \$39.60 2/21/2014 AS PENALTY, THE COMMISSIONER ORDERS A FINE OF \$500. IN ADDITION, THE COMMISSIONER ORDERS THAT A SUSPENSION OF TWENTY-FIVE (25) CONTINUOUS DAYS BE IMPOSED IF THE TOTAL FINE OF \$500 IS NOT PAID WITHIN FORTY-FIVE (45) DAYS OF THE MAILING DATE OF THIS ORDER. THIS SUSPENSION, IF SERVED, SHALL BE SERVED CONSECUTIVELY AND NOT CONCURRENTLY WITH ANY OTHER SUSPENSIONS ORDERED BY THE MLCC FOR THIS LICENSEE. IN ADDITION, THE COMMISSIONER ORDERS THE LICENSE TO PAY \$39.60 FOR WITNESS FEES FOR THIS HEARING. NEGOTIATED SETTLEMENT
CV-00176530	3/17/2016	Closed	ON MARCH 11, 2016, CANCELLED ITS LIQUOR LIABILITY INSURANCE WITHOUT PROVIDING 30 DAYS PRIOR WRITTEN NOTICE TO THE COMMISSION : (LCC INV WARDZINSKI)	11/9/2016 No further action taken on this complaint on the recommendation of the Assistant Attorney General.
CV-510743	10/27/2021	Closed		10/27/2021 Violation Warning Notice--- MCL 436.1803(4)

Showing 1 to 8 of 8 entries

Previous Next

[MI.gov \(http://www.michigan.gov\)](http://www.michigan.gov)
[Home \(/\)](#)
[About \(http://www.michigan.gov/lcc\)](http://www.michigan.gov/lcc)
[Contact](#)
[Policies \(http://www.michigan.gov/policies\)](http://www.michigan.gov/policies)

[Back to Top](#)

VILLAGE OF LAKE ORION

Redevelopment Liquor License Application for Sagebrush Cigar Bar of Lake Orion, LLC (d/b/a O Cigar Bar)

1. Map of the Village of Lake Orion Downtown Development Authority is attached. O Cigar Bar is located at 34 South Broadway Street Lake Orion, MI 48362. (Exhibit A)
2. Dia Zaraga, the sole member of Sagebrush Cigar Bar of Lake Orion, LLC, currently holds one other liquor license under Sagebrush Cantina, Inc. Michigan Liquor Control Commission (“MLCC”) information attached. LLC documents for Sagebrush Cigar Bar of Lake Orion, LLC are also attached.

Sagebrush Cigar Bar of Lake Orion, LLC
16824 Kercheval Place, Suite 210
Grosse Pointe, MI 48230

3. Attached is a list of expenditures for renovation and restoration of the building over the preceding five years in excess of \$75,000.00.
4. O Cigar Bar is a full service restaurant and cigar bar that is open seven days per week. Food and drink menus are attached.
5. O Cigar Bar is applying for a New On-Premises Development District License issued under MCL 436.1251a(1)(b). This license will be operated as a Class C liquor license which will enable O Cigar Bar to serve beer, wine, and spirits for consumption on the premises.
6. O Cigar Bar is already an asset to Downtown Lake Orion. O Cigar Bar will continue to be an asset to Downtown Lake Orion by:
 - a. Preventing deterioration in the DDA District and promoting economic growth by:
 - i. Maintaining local full time and part-time jobs.
 - ii. Continuing to bring a diverse concept to the DDA District.
 - iii. Renovation of a previously vacant space in the DDA District.
 - b. O Cigar Bar represents a desired land use, as determined by the Village’s master plan and zoning requirements. This location provides access to visitors from the lake to enter the Downtown center to dine, shop, smoke cigars, while being directly accessible from Lake Orion, a major recreational destination for residents and visitors alike.
 - c. As a cigar bar, O Cigar Bar brings a unique entertainment and recreational establishment to the DDA district. There are no other cigar bars in the DDA District.
7. All documents included in this packet are for inclusion in the application sent:
 - a. Map of the Village of Lake Orion DDA
 - b. Sagebrush Cigar Bar of Lake Orion, LLC Bylaws and Articles of Organization
 - c. Sagebrush Cantina, Inc.’s MLCC Violation History
 - d. List of Expenditures on Renovation of the Building
 - e. Seating Layout of O Cigar Bar
 - f. MLCC Form 106 – Local Governmental Approval Form
 - g. MLCC Form 100

- h. MLCC Form 109b
- i. Village of Lake Orion Redevelopment Liquor License Pre-Application Questionnaire
- j. Check for application fee of \$500.00.

MMH Solutions Inc.
 736 N. Main St.
 Almont, MI. 48003

Bill To
Dia 28 S. Broadway Lake Orion, MI. 48062

Date	Invoice No.	P.O. Number	Terms	Project
06/06/24	21617			

Item	Description	Quantity	Rate	Amount
draw	Work done on Cigar Bar	1	10,000.00	10,000.00
			Subtotal	\$10,000.00
			Sales Tax	\$0.00
			Total	\$10,000.00



Section 7, Item E.

26733 John R., Madison Heights, MI 48071
 Phone: (248) 399-0878 Fax: (248) 399-2447

Fed. ID# 474289685

W.O. #	WO JAG0085326	Date	09/25/2023
Cust. #	2488043607	Billcode	WI
P.O. #	CIGAR BAR	Sold By	ROF
Fed. Tax #		Inst'l By	

MARLER HARLOW
 736 N. MAIN ST.
 ALMONT, MI 48003

Bus.: (248) 628-9765 Fax: (248) 628-9765

Year		Make		Policy #	
Model		Body Style		Author-ized By	
Lic. #		V.I.N.		Claim #	
Home Phone	(248) 628-9765	Bus. Phone	(248) 628-9765	Damage/Cause	
				Loss Date	01/25/2023

Qty.	Part	Description	Block Size	List	Price	Total
1	MISC	66" X 182" X 127.5" CUSTOM 1/2' CLEAR TEMEPRED		20559.00	20559.00	20559.00
0		CIGAR HUMIDOR ENCLOSURE WITH MATTE BLACK		0.00	0.00	0.00
0		HARDWARE , 36" DOOR , FLOATING HEADER WITH		0.00	0.00	0.00
0		CONCEALED CLOSER, 24" LADDER PULL, NO LOCK		0.00	0.00	0.00
0		ALL SIDELIGHT PANELS SEALED		0.00	0.00	0.00
0		TEMP CONTROLLED ROOM		0.00	0.00	0.00
1	LABOR	MEASURE, FABRICATION AND INSTALLATION		3200.00	3200.00	
0				0.00	0.00	0.00
1	MISC	1/4" BRONZE CUSTOM MIRROR FABRICATED AND		3888.00	3888.00	3888.00
0		INSTALLED IN BAR & WALL CABINETS		0.00	0.00	0.00
0		(15) PANELS FP EDGE		0.00	0.00	0.00
1	LABOR	FIELD MEASURE, FABRICATION AND INSTALLATION		1750.00	1750.00	
0		50% DEPOSIT		0.00	0.00	0.00
0		BALANCE UPON COMPLETION		0.00	0.00	0.00
1	MISC	CONTIN. HINGE DOOR REPAIR - BACK DOOR		355.00	355.00	355.00
1	MISC	CHANGE ORDER - NEW HUMIDOR RAIL WITH FLOOR LOCK		488.00	488.00	488.00
1	MISC	5/8" CLEAR FP EDGE BAR SHELVES		4287.00	4287.00	4287.00
1	LABOR	DOORRAIL BACK DOOR		350.00	350.00	

SPECIAL INSTRUCTIONS

All material sold on this invoice is guaranteed to be as specified, and is not safety glazed material unless so marked. It is sold with the understanding that this material will not be glazed in a "hazardous location" as defined by the Consumer Product Safety Commission. All merchandise returned for credit, refund or exchange must be in resaleable condition, authorized for return, accompanied by this receipt, and may be subject to restocking fee. No returns will be authorized for special orders or cut flat glass.

RECEIVED BY

1/25/23 9:04am by BOB Updated 9/25/23 11:07am by BOB

The glass listed has been replaced / repaired with like kind and quality to my entire satisfaction, and I authorize my Insurance Company to pay JOHN R GLASS, LLC directly for the glass and installation charges, or repairs.



Section 7, Item E.

26733 John R., Madison Heights, MI 48071
 Phone: (248) 399-0878 Fax: (248) 399-2447

Fed. ID# 474289685

W.O. #	WO JAG0085308	Date	09/19/2023
Cust. #	2488043607	Billcode	WI
P.O. #	CIGAR SHOP	Sold By	ROF
Fed. Tax #		Inst'l By	

MARLER HARLOW
 736 N. MAIN ST.
 ALMONT, MI 48003

Bus.: (248) 628-9765 Fax: (248) 628-9765

Year		Make		Policy #	
Model		Body Style		Author-ized By	
Lic. #		V.I.N.		Claim #	Loss Date 01/27/2023
Home Phone	(248) 628-9765	Bus. Phone	(248) 628-9765	Damage/ Cause	

Qty.	Part	Description	Block Size	List	Price	Total
1	MISC	BESAM SL500 SURFACE MOUNT SLIDING DOOR SYSTEM		7800.00	7800.00	7800.00
0		BI-PART SET OF NARROW STILE DARK BRONZE ANODIZED		0.00	0.00	0.00
0		ALUMINUM AUTO DOORS WITH CLEAR SAFETY TEMP		0.00	0.00	0.00
0		GLASS AND CENTER MULLION		0.00	0.00	0.00
0		AUTO AND PRESENCE SENSOR		0.00	0.00	0.00
0		MAGNETIC CATCH		0.00	0.00	0.00
0		HD CARRIER WHEELS		0.00	0.00	0.00
0		THRESHOLD AND SWEEPS		0.00	0.00	0.00
0		5- POSITION SWITCH KEY		0.00	0.00	0.00
1	LABOR	FIELD MEASURE AND INSTALLATION		1850.00	1850.00	
1	MISC	CHANGE ORDER - ADD (2) WIRELESS PUSHPLATES		885.00	885.00	885.00
0		qualifications -		0.00	0.00	0.00
0		INSTALLATION DURING NORMAL WORKING HOURS		0.00	0.00	0.00
0		110 SERVICE TO BE BROUGHT TO THE DOOR LOCATION		0.00	0.00	0.00
0		BY OTHERS		0.00	0.00	0.00
0		REQUIRED		0.00	0.00	0.00
0		50% DEPOSIT BALANCE UPON COMPLETION		0.00	0.00	0.00

SPECIAL INSTRUCTIONS			Subtotal	8685.00
			Labor	1850.00
			Tax	521.10
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			Deposit	-7000.00
			Balance	4056.10

Terms of payment are 30 days from invoice date. A service charge of 1.50% per month (18.00% annum) will be added to past due accounts.

RECEIVED BY
 1/27/23 4:16pm by BOB Updated 9/25/23 10:57am by BOB

The glass listed has been replaced / repaired with like kind and quality to my entire satisfaction, and I authorize my Insurance Company to pay JOHN R GLASS, LLC directly for the glass and installation charges, or repairs.



Section 7, Item E.

26733 John R, Madison Heights, MI 48071
 Phone: (248) 399-0878 Fax: (248) 399-2447

Fed. ID# 474289685

W.O. #	WO JAG0085326	Date	09/25/2023
Cust. #	2488043607	Billcode	WI
P.O. #	CIGAR BAR	Sold By	ROF
Fed. Tax #		Inst'l By	

MARLER HARLOW
 736 N. MAIN ST.
 ALMONT, MI 48003

Bus.: (248) 628-9765 Fax: (248) 628-9765

Year		Make		Policy #	
Model		Body Style		Author-ized By	
Lic. #		V.I.N.		Claim #	Loss Date 01/25/2023
Home Phone	(248) 628-9765	Bus. Phone	(248) 628-9765	Damage/Cause	

Qty.	Part	Description	Block Size	List	Price	Total
0		all items complete except shelving per 9-25			0.00	0.00

SPECIAL INSTRUCTIONS

All material sold on this invoice is guaranteed to be as specified, and is not safety glazed material unless so marked. It is sold with the understanding that this material will not be glazed in a "hazardous location" as defined by the Consumer Product Safety Commission. All merchandise returned for credit, refund or exchange must be in resalable condition, authorized for return, accompanied by this receipt, and may be subject to restocking fee. No returns will be authorized for special orders or cut flat glass.

Terms of payment are 30 days from invoice date. A service charge of 1.50% per month (18.00% annum) will be added to past due accounts.

Subtotal	29577.00
Labor	5300.00
Tax	1774.62
Total	36651.62
Deposit	-10000.00
Balance	26651.62

RECEIVED BY

1/25/23 9:04am by BOB Updated 9/25/23 11:07am by BOB

The glass listed has been replaced / repaired with like kind and quality to my entire satisfaction, and I authorize my Insurance Company to pay JOHN R GLASS, LLC directly for the glass and installation charges, or repairs.

MATTHEW JOSEPH ELECTRICAL, INC.

INVOICE

From:

Matthew Joseph Electrical, Inc.
72200 Campground Rd.
Bruce Twp., MI. 48065
(586) 752-5204 Office
(810) 602-9690 Cell
License # 611019 Electrical Contractor

February 11, 2024

Number 24007a

Submitted to:

Marler
marlerharlow@gmail.com

Submitted for Electrical Services on:

Cigar Bar breakdown for 24007 Invoice

• 8-28 3 men 7 hrs.	1,225.00
• 9-14 4 men 4 hrs.	800.00
• 10-4 3 men 7 hrs.	1,225.00
• 10-11 3 men 6.5 hrs.	1,137.50
• 10-12 3 men 6.5 hrs.	1,137.50
• 10-18 2 men 9.5 hrs.	1,187.50
• 10-19 1 man 8 hrs.	480.00
• 10-20 1 man 8 hrs.	480.00
• 10-23 3 men 6 hrs.	1,050.00
• 10-26 3 men 7 hrs.	1,225.00
• 10-29 3 men 6 hrs.	1,050.00
• 11-14 2 men 2 hrs.	250.00

Labor

\$11,247.50

Note; After review I was short on labor hours, hence the increase.

- ¼"-20 screws
- Ground screws
- Tick screws
- Drywall screws
- 6/32, 8/32 Screws
- MC, ½", ¾" straps
- ½" & ¾" Pipe connectors and couplings
- ½" & ¾" EMT pipe
- 1 ½" Unistrut
- Handy boxes
- 4" square boxes
- 4" Octogen boxes

- Cut in boxes
- Wire nuts; blue, yellow and red
- Switches, outlets, GFCI outlets, 220 outlets
- Finish plates, blank plates
- Raised covers
- Fuses
- Tie wraps
- Breakers and breaker lock
- Toggle bolts
- Beam clamps
- 12- 2 MC Cable
- 12- 3 MC Cable
- #2 THHN wire
- MC Connectors, singles and doubles
- Exit lights
- Emergency lights
- Mineralac clamps
- Cord ends
- Madison brackets

Materials	\$3,165.29
Permit	\$360.00
Low Voltage Panel and Labor	\$3,566.18
Total Due	\$18,338.97

Thank you!

0*

36,651.62+

11,056.10+

18,338.97+

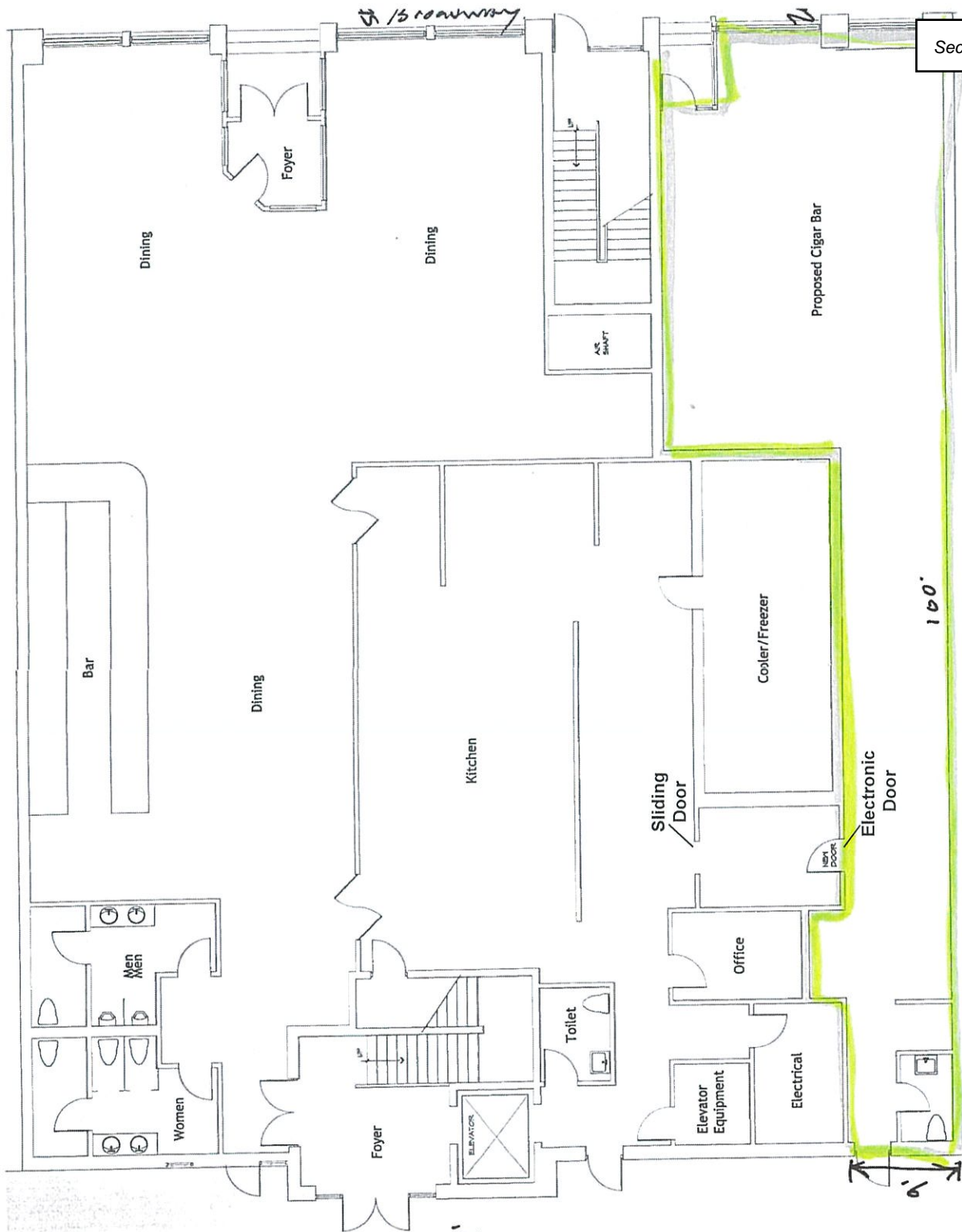
10,000.00+

76,046.69*

0*

0*

0*



Sagebrush
Cantina Inc
1st Floor



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

On-Premises Retailer License & Permit Application (LCC-100a)

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): SAGEBRUSH CIGAR BAR OF LAKE ORION, LLC	
Address to be licensed: 34 S Broadway St	
City: Lake Orion	Zip Code:
City/township/village where license will be issued: Village of Lake Orion	County: Oakland
Federal Employer Identification Number (FEIN):	

1. Are you requesting a new license? Yes No
2. Are you applying ONLY for a new permit or permission? Yes No
3. Are you buying an existing license? Yes No
4. Are you transferring the classification of an existing on premises license? Yes No
5. Are you modifying the size of the licensed premises? Yes No
If Yes, specify: Adding Space Dropping Space Redefining Licensed Premises
6. Are you transferring the location of an existing license? Yes No
7. Is this license being transferred as the result of a default or court action? Yes No
8. Do you intend to use this license actively? Yes No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$70.00	License & Permit Fees:		TOTAL FEES:	\$70.00
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Schedule A - Licenses, Permits, & Permissions

Applicant name: SAGEBRUSH CIGAR BAR OF LAKE ORION, LLC

On-Premises License Type: **Base Fee:** *Fee Code MLCC Use Only*

New Transfer

B-Hotel License \$600.00
Number of guest rooms: _____

A-Hotel License \$250.00
Number of guest rooms: _____

Class C License \$600.00 4012

Tavern License \$250.00

Resort License Upon Licensure

DDA/Redevelopment License Upon Licensure

Brewpub License \$100.00

G-1 License \$1,000.00

G-2 License \$500.00

Aircraft License \$600.00

Watercraft License \$100.00

Train License \$100.00

Continuing Care Retirement Center License \$600.00

MCL 436.1545(1)(b)(i) MCL 436.1545(1)(b)(ii)

B-Hotel or Class C Licenses Only:

Additional Bar(s)
Number of Additional Bars: _____

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation	
Number of Licenses: <u>1</u> x \$70.00 Inspection Fee	
Total Inspection Fee(s): Fee Code: 4036	<u>\$70.00</u>
Total License Fee(s):	_____
Total Permit Fee(s):	_____
TOTAL FEES DUE:	<u>\$70.00</u>

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On-Premises Permits: **Base Fee:** *Fee Code MLCC Use Only*

Sunday Sales Permit (AM)* \$160.00 4033

Sunday Sales Permit (PM)** \$90.00 4032

Catering Permit \$100.00

Social District Permit \$250.00

Banquet Facility Permit - Complete Form LCC-200

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions.

Outdoor Service No charge

Dance Permit No charge

Entertainment Permit No charge

Extended Hours Permit: No charge

Dance Entertainment Days/Hours: _____

Specific Purpose Permit: No charge

Activity requested: _____

Days/Hours requested: _____

Living Quarters Permit No charge

Topless Activity Permit No charge

Off-Premises Storage No charge

Direct Connection(s) No charge

On-Premises Public Swimming Pool Permit - Complete Form LCC-209

Pursuant to MCL 436.1533, on-premises retailers may be issued a Specially Designated Merchant (SDM) license or a Specially Designated Distributor (SDD) license at the same location in conjunction with the on-premises license under certain circumstances.

Off-Premises License Type: **Base Fee:** *Fee Code MLCC Use Only*

New Transfer

SDM License \$100.00

SDD License \$150.00

Off Premises Permits: **Base Fee:**

SDD Sunday Sales Permit (PM)** \$22.50
For Spirit Products

SDM Sunday Sales Permit (PM)** \$15.00
For Mixed Spirit Drink Products

Motor Vehicle Fuel Pumps No charge

*Sunday Sales Permit (AM) allows the sale of spirits, mixed spirit drink, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits and mixed spirit drink on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of spirits or mixed spirit drink. Additional bar fees and hotel room fees are also calculated as part of the permit fee. A separate Sunday Sales Permit (PM) is required for each license that will sell spirits or mixed spirit drink on Sunday after 12:00 noon.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301. For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Dan Zaraga		
Home address: 308 Park Island Dr,		
City: Lake Orion	State: MI	Zip Code: 48362
Business Phone:	Cell Phone: 248-431-1701	Email: d.zaraga@yahoo.com
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee <u>may not</u> hold interest in a manufacturer or wholesaler licensee. <input checked="" type="radio"/> Yes <input type="radio"/> No		
SAGEBRUSH CANTINA, INC./BID 2303 and THE BRUSH, INC./BID 155623		
Do you hold 10% or more interest in the applicant entity? <input checked="" type="radio"/> Yes <input type="radio"/> No		
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed <u>Livescan Fingerprint Background Request (LCC-105)</u> with your application.		

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: 10-25-58	Social Security Number: 370-86-7007	Driver's License Number: Z 620 135 081 822
Are you a citizen of the United States of America?		<input checked="" type="radio"/> Yes <input type="radio"/> No
Have you ever legally changed your name?		<input checked="" type="radio"/> Yes <input type="radio"/> No
If you answered "yes", please list your prior name(s) (including maiden): From Dia Zaraga to Dan Zaraga		
Spouse's full name (if currently married):		
Spouse's date of birth:	Is your spouse a citizen of the United States of America? <input type="radio"/> Yes <input type="radio"/> No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? <input type="radio"/> Yes <input checked="" type="radio"/> No		
Does your spouse hold a retailer, manufacturer, or wholesaler license issued by the MLCC?		<input type="radio"/> Yes <input type="radio"/> No
Full disclosure of criminal history must be reported, regardless of how long ago the crime occurred. State of Michigan and federal criminal background records will be checked to verify criminal history. Failure to report criminal history charges and/or local ordinance violations may result in the denial of the application. Criminal history includes felonies, misdemeanors, and local ordinance violations in Michigan or any other state for which the applicant or applicant's spouse was found guilty, pled guilty, or pled no contest.		
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes, list below (attach additional pages if necessary):		<input type="radio"/> Yes <input checked="" type="radio"/> No
Date	City/State	Charge
		Disposition
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes, list below (attach additional pages if necessary):		<input type="radio"/> Yes <input type="radio"/> No
Date	City/State	Charge
		Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Dan Zaraga 4-11-25

 Print Name Signature Date

Part 6 - Contact Information For This Application

What is your preferred method of contact?		<input type="radio"/> Phone	<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax
What is your preferred method for receiving a Commission Order?		<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax	
Contact name: Laura Peters	Relationship: legal assistant				
Mailing address: 39572 Woodward Ste 222					
City: Bloomfield Hills	State: MI	Zip Code: 48304			
Phone: 248-540-7400	Fax number:	Email: lpeters@anafirm.com			

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Kelly Allen	Member Number: P- 36219				
Attorney address: 39572 Woodward Ste 222 Bloomfield Hills MI 48304					
Phone: 248-540-7400	Fax number:	Email: kallen@anafirm.com			
Would you prefer that we contact your attorney for all licensing matters related to this application?					<input checked="" type="radio"/> Yes <input type="radio"/> No
Would you prefer any notices or closing packages be sent directly to your attorney?					<input checked="" type="radio"/> Yes <input type="radio"/> No

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Dan Zaraga, member 
 Print Name of Applicant & Title


 Signature of Applicant


 Date

Please return this completed form along with corresponding documents and fees to:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
 Fax to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

New On-Premises Redevelopment or Development District License Questionnaire

Complete and submit this questionnaire along with a fully completed On-Premises Retailer License & Permit Application (LCC-100a) with the documents required to be submitted with that form and any other documents required as listed below.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): SAGEBRUSH CIGAR BAR OF LAKE ORION, LLC		
Address to be licensed: 34 S Broadway St		
City: Lake Orion	Zip Code: 48362	
City/township/village where license will be issued: Village of Lake Orion		County: Oakland
Contact Name: Laura Peters	Phone: 248-410-0388	Email: lpeters@anafirm.com
Mailing address (if different from above):		
City:	Zip Code:	

I am applying for the following on-premises redevelopment or development district license:

MCL 436.1521a(1)(a) - Redevelopment (RDA) License - Complete Parts 2a, 3, 4, & 5

Select one: Class C B-Hotel Tavern A-Hotel

- The proposed licensed premises must be located in a redevelopment project area defined by the local governmental unit and the investment in the redevelopment project area must meet one (1) of following requirements:
 - Investment of not less than \$50 million in cities, townships, or villages having a population of 50,000 or more
 - Investment of not less than \$1 million per 1,000 people in cities, townships, or villages having a population of less than 50,000
- The licensed business must be engaged in activities related to dining, entertainment, or recreation and provide that activity not less than five (5) days per week
- The licensed business must be open to the public not less than ten (10) hours per day, five (5) days per week
- The initial enhanced license fee for a license issued under this section is \$20,000.00

MCL 436.1521a(1)(b) - Development District (DDA) License - Complete Parts 2b, 3, 4, & 5

Select one: Class C B-Hotel Tavern A-Hotel

- The proposed licensed premises must be located in one of the development districts or areas listed in MCL 436.1521a(1)(b):
 - Tax Increment Finance Authority District Under Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980)
 - Corridor Improvement Authority Act Development Area under Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005)
 - Downtown Development Authority (DDA) District under Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975)
 - Principal Shopping District under Public Act 120 of 1961
- The total investment in real and personal property within the development district or area shall not be less than \$200,000.00 over a period of the preceding five (5) years.
- The building may be new construction or the restoration or rehabilitation of an existing building.
- The building that will house the proposed licensed premises must have at least \$75,000.00 expended for new construction or the rehabilitation or restoration of the building over the preceding five (5) years or a commitment for a capital investment of at least \$75,000.00 in the building that must be expended before the license is issued.
- The licensed business must be engaged in activities related to dining, entertainment, or recreation.
- The licensed business must be open to the general public and have a seating capacity of not less than 25 persons.
- The initial enhanced license fee for a license issued under this section is \$20,000.00.

Please Note: Pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

Part 2a - MCL 436.1521a(1)(a) - Redevelopment (RDA) License Required Documents

Resolution from local governmental unit establishing the redevelopment project area

Affidavit from the assessor, certified by the city, township, or village clerk, which states the following:

- The amount of investment money expended for manufacturing, industrial, residential, and commercial development within the redevelopment project area during the preceding three (3) years (must specifically state start and end dates for the investment, i.e. January 1, 2013, to December 31, 2015).
- Statement that the amount of commercial investment in the redevelopment project area constitutes not less than 25% of the total investment in real and personal property in the area.

Legible map of the redevelopment project area which clearly labels all street names

Part 2b - MCL 436.1521a(1)(b) - Development District (DDA) License Required Documents

Resolution from local governmental unit establishing the development district or area which specifically references the statute under which the area was established:

- Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980) for Tax Increment Finance Authorities
- Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005) for Corridor Improvement Authorities
- Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975) for Downtown Development Authorities
- Public Act 120 of 1961 for Principal Shopping Districts

Affidavit from the assessor, certified by the city, township, or village clerk, which states the following:

- The total amount of public and private investment in real and personal property within the development district or area over a period of the preceding five (5) years (must specifically state start and end dates for the investment, i.e. January 1, 2011, to December 31, 2015).

Legible map of the development district or area which clearly labels all street names

Part 3 - Available License Search

MCL 436.1521a(9) requires any person signing an application for an on-premises Redevelopment or Development District license to verify that he or she attempted to purchase any of the on-premises licenses that are in escrow that do not have a pending transfer on file with the MLCC within the county in which the applicant for the on-premises Redevelopment or Development District license proposes to operate.

You should not apply for an on-premises Redevelopment or Development District license if there is an available quota license in the local governmental unit in which the proposed licensed business will be located. You may verify the availability of quota licenses on the Commission's website using the [Local Government Quota search page](#).

I verify that I have attempted to purchase any readily available on-premises escrowed licenses that do not have pending transfers on file with the MLCC in the county where the proposed licensed business will be located.

- Applicant should provide a notarized affidavit outlining all attempts and responses (or lack thereof) to secure a readily available on-premises license.
- Applicant should send certified letters of inquiry as to the availability of the license to each licensee at the address listed on the licensee listing report provided by the MLCC.
- Applicant should submit copies of the letters sent, certified tags, signed certified return receipts, copies of any envelopes returned by the USPS, and copies of any correspondence received from the licensees.
- Applicant should provide dates, the name of the person contacted, and a synopsis of the conversation if escrowed licensees are contacted by telephone.
- Applicant should provide documentation regarding the fair market value of the license based on where the applicant will be located, if determinable, the size and scope of the proposed operation, and/or the existence of mandatory contractual restrictions or inclusion attached to the sale of the license when indicating to the MLCC that purchase of a license is not economically feasible or the license is not readily available.

There are no readily available on-premises licenses in escrow in the county where the proposed licensed business will be located.

There are no unissued, on-premises quota licenses readily available in the local governmental unit where the proposed licensed business will be located.

Part 4 - Local Governmental Approval

An applicant for a new on-premises Redevelopment or Development District license requires approval by the legislative body of the local governmental unit in which the licensed premises will be located. Applicants for a license in a city that has a population of 600,000 or more do not require local governmental approval. Please use the Local Governmental Unit Approval Form (LCC-106) or obtain a resolution from the local governmental unit that contains the same information required on the form. The form or a resolution from the city, village, or township must specifically state the applicant's legal name, if an individual person, or the corporate name of the business, the proposed licensed address, and contain a recommendation for the issuance of a license under one of the two following options:

- New Class C* license issued under the provisions of MCL 436.1521a(1)(a)
- New Class C* license issued under the provisions of MCL 436.1521a(1)(b)

**May substitute other license types such as Tavern, A-Hotel, or B-Hotel licenses*

Part 5 - Signature of Applicant

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

I certify that I understand that pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and that if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

Dan Zaraga, member

Print Name of Applicant & Title



Signature of Applicant

7-11-25

Date

Please return this completed form along with corresponding documents:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Hand deliveries: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Overnight packages: 2407 N. Grand River Ave., Lansing, MI 48906
 Fax to: 517-763-0059



REDEVELOPMENT LIQUOR LICENSE FACT SHEET

Public Act 58 of 1998 allows the Liquor Control Commission (MLCC) to issue public on-premises licenses to businesses located within specified business districts who are engaged in activities related to dining, entertainment, and recreation. Public Act 501 of 2006 amended the Code to allow issuance of new public on-premises licenses in addition to quota licenses in order to allow municipalities to enhance the quality of life for their residents and visitors to their communities. Finally, Public Act 270 of 2014 amended the Code to allow the issuance of public on-premises licenses for all local governmental units.

The Village of Lake Orion adopted a Resolution on July 28, 2014 establishing the Village of Lake Orion Downtown Development Authority District as a development district for liquor licensing in accordance with the requirements of Public Act 270 of 2014 and the MLCC. The Village of Lake Orion is prepared to file all required documentation for the certification of the development district by the MLCC once an applicant has shown they met the legal requirements to apply and has received Council approval to obtain a development district liquor licenses. The applicant and the Village will send all necessary documentation to the MLCC together.

To receive a Development District Liquor License an applicant must be approved by the Village of Lake Orion and the MLCC. An application for a license will not be authorized for investigation until the MLCC has received a Village resolution which approves the applicant at a specific location "above all others."

Applicants must complete the Pre-Application Questionnaire and file it with the DDA Executive Director with all required supplemental documentation and the Village application fee of \$500, made payable to the Village of Lake Orion. Application fees are adopted by resolution of the Village Council. The Pre-Application Questionnaire can be obtained from the DDA Office. The Village Council will review the Questionnaire & required documentation and make a determination as to whether the applicant is approved "above all others" at the designed premises. The Village may make investigations it considers proper in connection with the approval process or as required by Village ordinances.

Upon receipt of the documentation from the Village, and all necessary MLCC application forms, other required documents and inspection fees, the application will be authorized for investigation by the MLCC. The initial enhanced license fee for development district licenses is \$20,000.

Applicants for development district licenses must demonstrate, at the time of the investigation by the MLCC, that:

- The amount expended for the rehabilitation or restoration of the building that houses the licensed premises shall be not less than \$75,000 over a period of the preceding five years or a commitment for a capital investment of at least that amount in the building that houses the licensed premises, which must be expended before the issuance of the license.
- That the licensed business is engaging in dining, entertainment or recreation, that is open to the general public, with a seating capacity of not less than 25 persons.

Individuals considering applying for a development district liquor license should be aware of the following restrictions:

- A licensee may transfer ownership of the license; however, this type of license may not be transferred to another location.
- If the licensee goes out of business, the licensee must surrender the license to the MLCC. The Village may approve another applicant within the development district to replace the licensee who has surrendered the license to the MLCC.
- The applicant must state and demonstrate that an attempt to secure an appropriate on-premises escrowed license or quota license which may be available within the city/village in which the applicant proposes to operate.

This fact sheet has been prepared for informational purposes only. Individuals considering applying for a development district liquor license are advised to contact a lawyer for advice on the application process. General informational inquiries can also be directed to the Michigan Liquor Control Commission.

Point of contact for the Redevelopment Liquor License:

Molly LaLone, Executive Director
Downtown Development Authority – Village of Lake Orion
118 North Broadway St.
Lake Orion MI 48439
(248) 693-9742



VILLAGE OF LAKE ORION REDEVELOPMENT LIQUOR LICENSE PRE-APPLICATION QUESTIONNAIRE

Instructions to Applicants: If you are applying for a Village of Lake Orion Development District License, within the Downtown Development Authority Area (see map), this form must be completed prior to completing your MLCC License Application.

Please indicate, by checking YES OR NO, if your establishment meets the following criteria.

- 1. Is the business to be licensed within the geographic boundaries of the Village of Lake Orion Development Authority District? [X] Yes [] No (Please indicate proposed location on the attached map.)

Complete name and address of business to be licensed: Sagebrush Cigar Bar of Lake Orion, LLC d/b/a O Cigar Bar - 34 South Broadway Lake Orion, MI 48362

- 2. Are you presently a MLCC licensee at another location? [X] Yes [] No If yes, please provide a copy of your MLCC history at that location (s).

- 3. Applicants for development district licenses, must demonstrate to the Village of Lake Orion and the Michigan Liquor control Commission (MLCC), at the time of investigation, that the amount expended for the rehabilitation or restoration of the building that houses the licensed premises shall be not less than \$75,000 over a period or the preceding five years or a commitment for a capital investment of at least that amount in the building that houses the licensed premises, which must be expended before the issuance of the license. At the time of application, can your business demonstrate this requirement? [X] Yes [] No (Please attach supporting financial information for verification.)

- 4. Will the licensed business engage in dining, entertainment or recreation, that is open to the general public, with a seating capacity of not less than 25 persons? [X] Yes [] No (Please attach current or proposed floor plan that supports seating capacity.)

- 5. What type of on-premise sales are you interested in applying for? Check all that apply. (Checking the boxes does not guarantee award of any or all categories.) [X] Beer [X] Wine [X] Spirits (hard liquor)


- 6. Please describe (on an attached sheet) how your business will do the following, if issued a license: i. Prevent deterioration in the DDA district and promote economic growth by: a. creating new employment opportunities b. adding new tax value through the purchase of new equipment and/or building improvements c. renovate Historic Buildings (if any)

- ii. Represents a desired land use as determined by the Village's area master plan and zoning requirements.
- iii. Contributes to the existing mix of dining/drinking, entertainment and recreational establishments (please describe the unique characteristics)

If any of the above questions have been answered NO, the applicant is not eligible to apply for a Development District License as designated under Michigan State Law (Public Act 270 of 2014). Applicants that can not meet the minimum criteria will not be considered by the Village of Lake Orion.

If all of the above questions have been answered YES, the applicant is eligible to apply for a Development District License. The next step in the application process is to complete the MLCC Liquor License Application. Attach this completed form to the application and submit with application fee to the Village of Lake Orion.

To inquire about other licensing opportunities, including transfers of existing Class C licenses, please contact the Michigan Liquor Control Commission directly. All transferred licenses begin at the State level. MLCC On-Premises Licensing Division - 517-322-1400

 5-12-25 Dan Zaraggy
Signature of Applicant Date Printed Name

VILLAGE OF LAKE ORION

Receipt: 0000050397 05/28/25

Section 7, Item E.

21 E CHURCH
LAKE ORION, MI 48362-3287
United States

(248) 693-8391

Cashier: stouts
Received Of: SAGEBRUSH CIGAR BAR

34 S BROADWAY
LAKE ORION MI 48362

The sum of: 500.00

MISC REV	MISCELLANEOUS REVENUE		500.00
		101-000-694-000	500.00
		Total	<u>500.00</u>

TENDERED: CHECK 1452 500.00

Signed: _____



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC: Approval of Joint Off-Premises Tasting Room License

BACKGROUND BRIEF:

Michigan By The Bottle 2025 LLC (MBTB) has submitted an application to open a new joint off-premises tasting room at 146 S Broadway, Suite 150, Lake Orion, a property owned by Jeff Schmitz. MBTB is an established business with existing joint tasting room locations in Shelby Township (2012), Royal Oak (2015), and Auburn Hills (2017).

This proposed location would be MBTB’s fourth in Michigan and will operate in partnership with 15 licensed Michigan wineries under a provision allowed by the Michigan Liquor Control Commission (MLCC), specifically MCL 436.1537(10). The MLCC permits licensed Michigan wineries to collaborate and offer their products for tasting and sale at shared retail locations.

The business is managed and operated by Michigan By The Bottle 2025 LLC, whose ownership group includes Paul and Geoff Hamelin (Verterra Winery), and Sam and Taylor Simpson (Good Harbor Vineyards and Aurora Cellars). Three of the fifteen wineries involved are directly owned by the MBTB partners, further reinforcing the collaborative nature of the venture.

As part of the regulatory process, the MLCC requires local government approval for the off-premises tasting room license. The applicants have submitted a partially completed LCC-106c form for each participating winery and are seeking formal support from the Village Council to proceed.

The proposed license and business operation align with local ordinances and are expected to contribute positively to the economic vitality and vibrancy of the downtown district.

FINANCIAL IMPACT:

None directly associated with this action. Anticipated long-term benefits include increased downtown foot traffic and support for local economic development.

RECOMMENDED MOTION:

To adopt Resolution No. 2025-019 recommending approval of the Joint Off-Premises Tasting Room License at 146 S Broadway, Suite 150 for the 15 listed Michigan wineries, and authorize the Village Clerk to complete and sign the Local Government Approval section (Form LCC-106c) of the Michigan Liquor Control Commission application.

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION NO. 2025-019

RESOLUTION APPROVING JOINT OFF-PREMISES TASTING ROOM LICENSE

WHEREAS, the following applicants have jointly submitted an application to the Michigan Liquor Control Commission (MLCC) for a **Joint Off-Premises Tasting Room License** pursuant to MCL 436.1537(10):

- **Chaos Vintners, LLC dba Verterra Winery**
- **Harbor Hill Fruit Farms, Inc.**
- **Aurora Cellars [2015], LLC dba Aurora Cellars**
- **Grape Harbor, Inc dba Peninsula Cellars**
- **Brys Winery, LLC dba Brys Estate Vineyard and Winery**
- **Mackinaw Trail Winery, Inc dba Mackinaw Trail Winery**
- **Chateau Operations, LTD dba Chateau Chantal**
- **Sanhill Crane Vineyards, LLC dba Sandhill Crane Vineyards**
- **Gallaghers Vineyard and Winery Corp dba Rove Estate Vineyard and Winery**
- **Chateau Aeronautique Winery, LLC dba Chateau Aeronautique Winery**
- **Domaine Berrien Cellars, Inc dba Domaine Berrien Winery**
- **Blustone Partners LLC dba Blustone Vineyards**
- **OV The Farm LLC dba Bonobo Winery**
- **Glenn Vineyards, LLC dba Modales Winery**
- **Dablon Vineyards, LLC Dablon Winery**

WHEREAS, the proposed joint off-premises tasting room will be located at **146 S Broadway, Suite 150, Lake Orion, MI 48362**; and

WHEREAS, the Village of Lake Orion, as the local legislative body, is required under Michigan law to provide a recommendation on such license requests; and

WHEREAS, the Village Council has reviewed the request and finds that the proposed license and location comply with applicable local ordinances and are consistent with the public interest and the economic vitality of the community.

NOW, THEREFORE, BE IT RESOLVED that the Lake Orion Village Council hereby **recommends approval** of the Joint Off-Premises Tasting Room License for the above-listed applicants at 146 S Broadway, Suite 150, Lake Orion, MI 48362, and authorizes the Village Clerk to complete and sign the Local Government Approval section of the MLCC application form.

AYES:


NAYS:

ABSENT:

CERTIFICATION

I, Sonja Stout, duly appointed Village Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at its regular meeting held on the 9th day of June 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this 9th day of June 2025.



Sonja Stout
Village of Lake Orion Clerk/Treasurer

DATED: June 10, 2025

Darwin McClarey, Village Manager
 Lynsey Blough, Deputy Clerk/Treasurer
 Gage Belko, Zoning Administrator

5/26/2025

Michigan By The Bottle 2025 LLC (MBTB) a proposed new business at 146 S Broadway, Lake Orion, MI 48362 a property owned by Jeff Schmitz.

Hello,

My name is Paul Hamelin, and I am one of the 4 member owners of Michigan By the Bottle 2025 LLC. The other Three member owners are Geoff Hamelin, Taylor Simpson, and Sam Simpson. Our LLC currently owns three MBTB Joint tasting rooms in the following Michigan locations.

45545 Hayes Road, Shelby Township 48315 established in 2012.
 29932 Woodward Avenue, Royal Oak, MI 48073 established in 2015.
 3384 Auburn Road, Auburn Hills, MI 48326 established in 2017.

We are filing an application with this letter of introduction with the Village of Lake Orion to establish the fourth MBTB location in Michigan at 146 S Broadway, Lake Orion, MI 48362, later this summer.

Background

Michigan By The Bottle was founded in a business partnership with the Michigan Liquor Control Commission back in 2011. The premise of this business is that the MLCC will allow Licensed Michigan Wineries to create a partnership to make Michigan wine available at joint tasting rooms, bar and retail stores in shared locations across the State of Michigan. The previously mentioned three MBTB locations have 15 of the best wineries across the State of Michigan all approved/licensed by MLCC to allow tastings and purchases of their Michigan wines at each retail location.

It is proposed that the Lake Orion will also have the same 15 Michigan wineries licensed by MLCC for a new joint tasting room at 146 S. Broadway should you support this application.

Michigan By The Bottle 2025 LLC is the management company that is the ownership which operates, hires staff, and manages all these locations. The member owners of Michigan By The Bottle 2025 LLC not only own MBTB but we also own 3 Wineries in the state of Michigan which are 3 of the 15 wineries licensed to these joint tasting rooms.

- Paul and Geoff Hamelin, father and son own Verterra Winery in Leelanau County Michigan since 2026.
- Sam and Taylor Simpson, brother and sister own Good Harbor Vineyards and Tasting room in Lake Leelanau Michigan, established in the early 1960's, and Aurora Cellars winery also of Lake Leelanau Michigan established 2015.

As part of the MLCC approval process for MBTB and the 15 wineries we need location government approval for the business to operate in your jurisdiction. They require each winery to have the Village of Lake Orion to fill our LCC 106c form and submit this to the MLCC as part of our regulatory package. We at MBTB 2025 LLC are the administrative team to pull these documents on behalf of the 15 wineries across the state and file them as a complete package to MLCC for licensing. To facilitate this with the Village of Lake Orion I am going to be attaching a partially filled out LCC 106c for each wineries approved legal business entity which has been approved by MLCC to grow, produce and sell Michigan wines at the 146 S Broadway Lake Orion address.

We hope you will support our initiative in the Village. We also hope that if you have not had the opportunity to taste some of our award winning wines you will do so and find out that in the last 25 years many Michigan wineries are now making wines of similar or better quality than wines from the West Coast, Europe and other major wine regions in the world.

Please do not hesitate to reach out to me. We hope to be good/great stewards of a robust local business in Lake Orion.

Paul Hamelin
Founder, Owner Verterra Winery in Leelanau County Michigan
Member, Owner Michigan By The Bottle 2025 LLC
231-645-2998 c
paul@verterrawinery.com

COMMERCIAL LEASE AGREEMENT

1. **THIS COMMERCIAL LEASE AGREEMENT** is made and entered into this 3rd day of April, 2025 (the “**Lease**”) by and between

JS Lake Orion South LLC.
 155 Romeo Road #300
 Rochester, MI 48307

the Lessor, hereinafter designated as the “**Landlord**”, and

Michigan By The Bottle 2025, LLC
 34 S Manitou Trail
 Lake Leenanau, MI 49653

the Lessee, hereinafter designated as the “**Tenant**.” The Landlord and Tenant may each be referred to individually as a “**Party**” or collectively as “**Parties**” throughout this Lease.

2. **DESCRIPTION:** WITNESSETH: The Landlord, in consideration of the rents to be paid, and the covenants and agreements to be performed, by the Tenant, does hereby lease unto the Tenant the following described premises situated in the Village of Lake Orion, County of Oakland, State of Michigan to-wit:

Commonly known as: 146 S Broadway Suite 1, Lake Orion, MI 48362 (the “**Premises**” or “**Leased Premises**”) is 2353 sq ft and 1 of 3 suites owned by Landlord on the property.

3. **TERM:** For the term of Sixty (60) months from and after the First (1st) day of August, 2025 and expiring the Thirty-First (31st) day of August, 2030 fully to be completed and ended (the “**Term**”), the Tenant yielding and paying during the continuance of this Lease unto the Landlord for rent of said Premises for said Term, the sum of: Two Hundred Eighty Eight Thousand Two Hundred Fourty Two and 50/100 (\$288,242.50) Dollars in lawful money of the United States payable in monthly installments un advance, upon the First (1st) day of each and every month as follows:

Year	Monthly Payment	Annual Payment
1*	\$4,509.92	\$54,119.00
2	\$4,656.98	\$55,883.75
3	\$4,804.04	\$57,648.50
4	\$4,951.10	\$59,413.25
5	\$5,098.17	\$61,178.00

*Tenant shall pay 50% of year 1 rent (\$2,254.96) from August 1st, 2025 until December 31st, 2025 in the event they have not received MLCC, Local Zoning or other final approvals (ability to be open to the public.) Shall approval be granted outside of first of the month the rent shall be prorated. Tenant to be responsible for 100% of the NNN & utility charges during these abbreviated rental months. Full rent as stated above shall resume as of January 1st, 2026 whether or not approvals have been granted. Tenant shall provide notice to Landlord of approvals within 72 hours of receipt.

4. **RENT:** The Tenant hereby hires the said Premises for the said term as above mentioned and covenants well and truly to pay, or cause to be paid unto the Landlord at the dates and times above mentioned, the rent above reserved.

5. **OPTION TO RENEW:** Ability As Long as Tenant is not in default of the lease, Tenant will have two (2) five (5) years options to renew the lease. All terms of the original lease will remain in effect, other than the for such option terms will be negotiated at the time of renewal, but not the exceed a 2% annual increase.

6. **INSURANCE:** In addition to the rentals hereinbefore specified, the Tenant agrees to maintain insurance against loss by fire on the Leased Premises and on the improvements situated on said Premises, resulting from the business carried on in the Leased Premises by the Tenant or the character of its occupancy, whether or not the Landlord has consented to the same. The Tenant agrees to keep the plate glass insured with a responsible insurance company in the name of the Landlord and to deliver the policy or policies to the Landlord and upon Tenant's failure to do so the Landlord may place such insurance and charge the same to the Tenant as so much additional rent as provided in Paragraph 6; but the failure on the part of the Landlord to place such insurance does not release the Tenant of the liability.

7. **OTHER EXPENDITURES:** If the Tenant shall default in any payment or expenditure, other than rent, required to be paid or expended by the Tenant under the terms hereof, the Landlord may, at his option, make such payment or expenditure, in which event the amount thereof shall be payable as rental to the Landlord by the Tenant on the next ensuing rent day together with interest at twelve (12%) percent per annum from the date of such payment or expenditure by the Landlord and on default in such payment the Landlord shall have the same remedies as on default in payment of rent.

8. **PLACE OF PAYMENT:** All payments of rent or other sums are to be made payable to the Landlord and delivered in person or postmarked to the address noted at the top of the Lease. Landlord and Tenant may agree to have the rental payments made by electronic means so long as same is approved and agreed to by each Party, the cost, if any, of which, shall be Tenant's responsibility.

9. **ASSIGNMENT:** The Tenant covenants not to assign or transfer this Lease or hypothecate or mortgage the same or sublet said Premises, or any part thereof, without the prior express written consent of the Landlord beyond partner wineries that are sublessees and under an approved Management Agreement with Michigan by the Bottle 2025, LLC. Any assignment, transfer, hypothecation, mortgage or subletting without said written consent shall give the

Landlord the right to terminate his Lease and to re-enter and repossess the Leased Premises without court order. Landlord's consent shall not be unreasonably withheld.

10. **BANKRUPTCY AND INSOLVENCY:** The Tenant agrees that if the estate created hereby shall be taken in execution, or by other process of law or if the Tenant shall be declared bankrupt or insolvent, according to law, or any receiver be appointed for the business and property of the Tenant, or if any assignment shall be made of the Tenant's property for the benefit of creditors, then and in such event this Lease may be canceled at the option of the Landlord.

11. **RIGHT TO MORTGAGE:** The Landlord reserves the right to subject and subordinate this Lease at all times to the lien of any mortgage or mortgages now or hereafter placed upon the Landlord's interest in the Premises and on the land and buildings of which the said Premises are a part or upon any buildings hereafter placed upon the land of which the Leased Premises form a part. And the Tenant covenants and agrees to execute and deliver upon demand such further instrument or instruments subordinating this Lease to the lien of any such mortgage or mortgages as shall be desired by the Landlord and any mortgagees or proposed mortgagees, so long as such instrument provides for the non-disturbance of Tenant's possession of the Premises, so long as Tenant and Landlord are not in default under this Lease beyond any applicable notice and/or cure period and such instrument does not modify Tenant's rights under this Lease.

12. **USE AND OCCUPANCY:** It is understood and agreed between the Parties hereto that said Premises, during the continuance of this Lease, shall be used and occupied for wine and cider tastings, retail sales of wine and cider, wine and cider focused events and other similar experiences and for no other purpose or purposes without the prior express written consent of the Landlord, which shall not be unreasonably withheld, and that the Tenant will not use the Premises for any purpose in violation of any law, municipal ordinance or regulation, and that breach of this Lease the Landlord may, at his sole option, terminate this Lease forthwith and re-enter and repossess the Leased Premises.

13. **FIRE:** It is understood and agreed that if the Leased Premises be damaged or destroyed in whole or in part by fire or other casualty during the Term hereof, the Landlord will repair and restore the same to good tenantable condition with reasonable dispatch, and that the rent herein provided for shall abate entirely in case the entire Premises are un-tenantable, and pro rata for the portion rendered un-tenantable, in case a part only is un-tenantable, until the same shall be restored to a tenantable condition; provided, however, that if the Tenant shall fail to adjust his own insurance or to remove his damaged goods, wares, equipment or property within a reasonable time, and as a result thereof the repairing and restoration is delayed, there shall be no abatement of rental during the period of such resulting delay, and provided further that there shall be no abatement of rental if such fire or other cause damaging or destroying the Leased Premises shall result from the negligence or willful act of the Tenant, his agents or employees, and provided further that if the Tenant shall use any part of the Leased Premises for storage during the period of repair a reasonable charge shall be made therefore against the Tenant, and provided further that in case the Leased Premises, or the building of which they are a part, shall be destroyed to the extent of more than one-half (1/2) of the value thereof, the Landlord may at his option terminate this Lease forthwith by a written notice to the Tenant, and if the Leased Premises is not brought back to its full condition within nine (9) months of the original occurrence, due to no fault of the Tenant, then the Tenant may terminate this Lease by written notice to the Landlord.

14. REPAIRS AND ALTERATIONS:

- a. The Landlord, after receiving written notice from the Tenant and having reasonable opportunity thereafter to obtain the necessary workmen therefore, agrees to make all necessary repairs and replacements to the Premises which are structural in nature, to maintain the exterior of the building in good order, condition and repair; provided, however, that Tenant shall make all structural repairs and replacements arising from its act, neglect, or default and that of its agents, servants and employees.
- b. In the event that the Landlord shall deem it necessary, or be required by any governmental authority to repair, alter, remove, reconstruct, or improve any part of the Premises (unless the same result from Tenants' act, neglect, default or mode of operation, in which event Tenant shall make all such repairs, alterations, and improvements), then the same shall be made by Landlord with reasonable dispatch, and should the making of such repairs, alterations, or improvements cause any interference with Tenant's use of the Premises, such interference shall not relieve Tenant from the performance of its obligations hereunder. Landlord is then entitled to reimbursement from the Tenant for such repairs, alternation, or improvements. Landlord represents and warrants that as of the Effective Date, the Premises will be in compliance with all governmental laws, statutes, rules, regulations and orders.
- c. Except as specifically set forth in Subparagraph (a) above, Tenant, at Tenant's sole cost and expense, shall maintain the Premises, and every part thereof, in good order, condition, and repair, including, but not limited to, the interior surfaces of the ceilings (if damaged or discolored due to the fault of Tenant), walls, floors, all doors, interior glass partitions or glass surfaces, doors, door frames, the window glass, window casings, window frames, windows or any of the appliances or appurtenances of said doors or window casings, window frames and windows, plumbing pipes, electrical wiring, the HVAC system, switches, fixtures, and all other items. In the event Tenant fails to maintain the Premises in good order, condition, and repair, Landlord shall give Tenant notice to do such acts as are reasonably required to so maintain the Premises. In the event Tenant fails to promptly commence such work and diligently prosecute the same to completion, then Landlord shall have the right, but shall not be required, to do such acts and expend such funds, at the expense of Tenant, as are reasonably required to perform such work. Landlord shall have no liability to Tenant for any damage, inconvenience, or interference with the use of the Premises by Tenant as a result of performing any such work.
- d. At the expiration of the Term, Tenant shall yield and deliver the Leased Premises in like condition as when taken, reasonable use and wear thereof excepted. The

Tenant shall not make any substantial or major alterations, additions or improvements to said Premises without the Landlord's written consent, which shall not be unreasonably withheld. Any, and all alterations, additions or improvements made by either of the Parties hereto upon the Premises, except movable office furniture, trade fixtures, shelves/storage put in at the expense of the Tenant, shall be the property of the Landlord, and shall remain upon, and be surrendered with, the Premises at the termination of this Lease, without molestation or injury.

- e. Landlord and Tenant shall each do all acts required to comply with all applicable laws, ordinances, regulations, and rules of any public authority relating to their respective maintenance obligations as set forth herein.

15. **TENANT TO INDEMNIFY:** The Tenant agrees to indemnify, defend and hold harmless the Landlord from any and all claims, demands or liabilities or damages or costs, fees or expenses of whatsoever kind or nature which in any way arise of the Tenant's use and occupancy of the premises. Tenant will procure and keep in effect during the term hereof public liability and property damage insurance for the benefit of the Landlord in the sum of One Million and 00/100 Dollars (\$1,000,000.00) for damages resulting to one person and One Million and 00/100 Dollars (\$1,000,000.00) for damages resulting from one casualty, and One Million and 00/100 Dollars (\$1,000,000.00) property damage insurance resulting from any one occurrence. Tenant shall deliver said policies to the Landlord prior to taking possession of the Leased Premises, and upon Tenant's failure to do so, the Landlord may, at his sole option, obtain such insurance and the cost thereof shall be paid as additional rent due and payable upon the next ensuing rent day. The obligations of Tenant under this paragraph shall survive the termination of this Lease.

16. **EMINENT DOMAIN:** If the whole or any part of the Leased Premises shall be taken by any public authority under the power of eminent domain, then the Term of this Lease shall cease on the part so taken, from the day the possession of that part shall be required for any public purpose and the rent shall be paid up to that day and from that day the Tenant shall have the right either to cancel this Lease and declare the same null and void or to continue in the possession of the remainder of the same under the terms herein provided, except that the rent shall be reduced in proportion to the amount of the Premises taken. All damages awarded for such taking shall belong to and be the property of the Landlord whether such damages shall be awarded as compensation for diminution in value to the leasehold or the fee of the Leased Premises; provided however, that the Landlord shall not be entitled to any portion of the award to the Tenant for loss of business, or other damages compensable to Tenant under the Michigan Uniform Condemnation Procedures Act.

17. **ROOF:** The Landlord reserves the right of free access at all times to the roof of said Leased Premises and reserves the right to rent said roof for advertising purposes. The Tenant shall not erect any structures for storage or any aerial, or otherwise use the roof for any purpose whatsoever without obtaining the prior written consent of the Landlord, which shall not be unreasonably withheld.

18. **CARE OF PREMISES:** The Tenant shall not perform any acts or carry on any practices which may injure the building, or be a nuisance or menace to other Tenants in the building, and shall keep Premises under his control clean and free from rubbish and dirt at Tenant's sole cost and expense, and it is further agreed that in the event the Tenant shall not comply with these provisions, the Landlord may enter upon said Premises and have rubbish and dirt removed and cleaned, in which event the Tenant agrees to pay all charges that the Landlord shall pay for hauling rubbish and dirt. Said charges shall be paid to the Landlord by the Tenant within fifteen (15) days after Tenant's receipt thereof, and in the event of Tenant's failure to pay timely, the Landlord shall have the same remedy as is provided in Paragraph #6 of this Lease. Tenant is responsible for janitorial services to their suite.

Furthermore, the Tenant shall at his own expense and under penalty of forfeiture and damages promptly comply with all lawful laws, orders, regulations or ordinances of all municipal, County and State authorities affecting the Leased Premises and the cleanliness, safety, occupation and use of same.

19. **CONDITION OF PREMISES AT TIME OF LEASE:** The Tenant further acknowledges that he has examined the Leased Premises prior to the making of this Lease and knows the condition thereof, and that there shall be no further repairs or maintenance EXCEPT what is outlined in Exhibit B – Work Responsibilities Upon Delivery.

20. **EXEMPTION OF LANDLORD FROM LIABILITY:** Tenant hereby agrees that Landlord shall not be liable for injury to Tenant's business or any loss of income therefrom or for damages to the goods, wares, merchandise or other property of Tenant, Tenant's employees, invitees, customers, or any other person in or about the Leased Premises, nor shall Landlord be liable for injury to the person of Tenant, Tenant's employees, agents or contractors whether such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction, or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures, or from any other cause, whether the said damage or injury results from conditions arising upon the Leased Premises or upon other portions of the building of which the Leased Premises are a part, or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant. Landlord shall not be liable for any damages arising from any act or neglect of any other tenant, if any, of the building in which the Premises are located.

21. **RE-RENTING:** The Tenant hereby agrees that for a period commencing one hundred and eighty (180) days prior to the termination of this Lease, the Landlord may show the Premises to prospective Tenants, and ninety (90) days prior to the termination of this Lease, may display in and about said Premises and in the windows thereof, the usual and ordinary "FOR LEASE" signs.

22. **HOLDING OVER:** Should Tenant for any reason continue to occupy all or any part of the Premises after the Term of this Lease, such occupancy shall be considered a tenancy from month-to-month at a rental equal to one hundred twenty-five (125%) percent of the then existing monthly base rent as specified in Paragraph #3, plus all other amounts required to be paid by Tenant to perform tenant's commitments and obligations under this Lease which arise during

or with respect to the period of such month-to-month tenancy. Nothing herein shall be construed or deemed to constitute consent by Landlord of Tenant's holding over, nor a waiver by Landlord of any other rights it has resulting from such holding over, including without limitation, rights to remove or evict Tenant by reason of the expiration of the term hereof.

23. **UTILITIES:** The Tenant will pay all charges made against said leased premises for gas, electric, and water during the continuance of this Lease, as the same shall become due. Tenant agrees to put such utilities in Tenants name at the time Tenant takes possession of the Leased Premises. Landlord shall be responsible for payment of Rubbish Removal.

24. **ADVERTISING DISPLAY:** It is further agreed that all signs and advertising displayed in and about the Premises shall be such that only advertise the business carried on upon said Premises, and that the Landlord shall control the character and size thereof and that no sign shall be displayed excepting such as shall be approved in writing by the Landlord, and that no awning shall be installed or used on the exterior of said building unless approved in writing by the Landlord. All signs, awning, displays, etc. must abide by city ordinances at Tenants sole expense.

25. **ACCESS TO PREMISES:** The Landlord shall have the right to enter upon the Leased Premises at all reasonable hours with twenty-four (24) hours' prior notice for the purpose of inspecting the same. If the Landlord deems any repairs necessary he may demand that the Tenant make the same and if the Tenant refuses or neglects forthwith to commence such repairs and complete the same with reasonable dispatch the Landlord may make or cause to be made such repairs and shall not be responsible to the Tenant for any loss or damage that may accrue to his stock or business by reason thereof, and if the Landlord makes or causes to be made such repairs the Tenant agrees that he will forthwith on demand pay to the Landlord the cost thereof with interest at twelve (12%) percent per annum, and if he shall make default in such payment the Landlord shall have the remedies provided in Paragraph 6 hereof.

26. **RE-ENTRY:** In case any rent shall be due and unpaid by the due date provided for herein, or if default be made in any of the covenants herein contained, or if said Leased Premises shall be deserted or vacated, then it shall be lawful for the Landlord, his certain attorney, heirs, representatives and assigns, to re-enter into, re-possess the said Premises and the Tenant and each and every occupant to remove and put out.

27. **QUIET ENJOYMENT:** The Landlord covenants that the said Tenant, on payment of all the aforesaid installments and performing all the covenants aforesaid, shall and may peacefully and quietly have, hold and enjoy the said Leased Premises for the Term of this Lease.

28. **EXPENSES, DAMAGES, RE-ENTRY:** In the event that the Landlord shall, during the period covered by this Lease, obtain possession of said Premises by re-entry, summary proceedings, or otherwise, the Tenant hereby agrees to pay the Landlord the expense incurred in obtaining possession of said Premises, and also all expenses and commissions which may be paid in and about the letting of the same, and all other damages.

29. **REMEDIES NOT EXCLUSIVE:** It is agreed that each and every of the rights, remedies and benefits provided by this Lease shall be cumulative, and shall not be exclusive of any other of said rights, remedies and benefits, or of any other rights, remedies and benefits

allowed by law.

30. **WAIVER:** One or more waivers of any covenant or condition by the Landlord shall not be construed as a waiver of a further breach of the same covenant or condition.

31. **DELAY OF POSSESSION:** It is understood that if the Tenant shall be unable to enter into and occupy the Leased Premises at the time above provided, by reason of the said premises not being ready for occupancy, or by reason of the holding over of any previous occupant of said premises, or as a result of any cause or reason beyond the direct control of the Landlord, the Landlord shall not be liable in damages to the Tenant therefor, but during the period the Tenant shall be unable to occupy said premises as hereinbefore provided, the rents therefor shall be abated and the Landlord is to be the sole judge as to when the premises are ready for occupancy.

32. **NOTICES:** Whenever under this Lease a provision is made for notice of any kind it shall be deemed sufficient notice and service thereof if such notice to the Tenant is in writing addressed to the Tenant as provided herein below, or at the Leased Premises, and deposited in the mail with postage prepaid and if such notice to the Landlord is in writing addressed to the Landlord as provided hereinbelow and deposited in the mail with postage prepaid. Notice need be sent to only one Tenant or Landlord where the Tenant or Landlord is more than one person.

All notices, as may be required herein to Landlord must be made in writing, registered mail, return receipt requested and addressed to:

JS Lake Orion South LLC
155 Romeo Road #300
Rochester, MI 48307

and those authorized or required to be given to Tenant shall be in writing and sent in the same manner to:

Michigan By The Bottle 2025, LLC
34 S Manitou Trail
Lake Leelanau, MI 49653

33. **USE OF PRONOUNS:** It is agreed that in this Lease the word "he" shall be used as synonymous with the words "she," "it" and "they," and the word "his" synonymous with the words "her," "its" and "their".

34. **SUCCESSORS AND ASSIGNS:** The covenants, conditions and agreements made and entered into by the Parties hereto are declared binding on their respective heirs, successors, representatives and assigns.

35. **SECURITY PROVISION:** In the event security is given, Paragraph 48 shall be deemed a part of this Lease.

36. **DEFAULT:** In the event Tenant fails to pay any rental obligations by the date due

with respect to rental defaults, and with respect to non-rental defaults shall fail to perform any of the other covenants of this Lease and shall fail to rectify the same within thirty (30) days after written notice of such default has been given to Tenant, Landlord shall have the right to re-enter the Premises through lawful means and remove Tenant from the Leased Premises, at which time this Lease shall be terminated by operation of law and/or an order of a court of competent jurisdiction. In the event Landlord recovers possession of the Premises as a result of Tenant's default and this Lease is not terminated by operation of law and/or an order of a court of competent jurisdiction, then Landlord shall have the right from time to time to make such repairs to the Premises as shall be reasonably determined necessary by Landlord and shall have the right to re-let the same upon such terms and conditions as Landlord in its reasonable discretion deems advisable without interference by Tenant; and upon such re-letting, all rentals received by Landlord shall be applied first to payment of any indebtedness other than rent due hereunder from Tenant to Landlord, second, to the payment of rent due and unpaid hereunder; and the residue, if any, shall be held by the Landlord and applied to payment of future rent as the same shall become due and payable hereunder. No such re-entry or taking possession of said Premises by Landlord shall be construed as an election on Landlord's part to terminate this Lease, unless a written notice of such intention be given to Tenant, or unless the termination hereof be declared by a court of competent jurisdiction. Notwithstanding any such re-letting without termination, Landlord may at any time thereafter elect to terminate this Lease for any previous breach.

37. **TENANT'S NEGLIGENCE:** Notwithstanding the provisions of Paragraph 13 hereof, Landlord shall have no duty to repair the four (4) outer walls and/or the roof of the Premises, or any other portions of said Premises if such repairs become necessary due to the negligent or intentional acts of the Tenant or the employees, agents, guests or invitees of the Tenant. In the event that due to the negligence or intentional acts of the Tenant or its employees, agents, guests or invitees, repairs to the roof and/or outer walls become necessary such repairs shall be done at Tenant's sole cost and expense by such workman or contractors that may be approved by Landlord.

38. **PAYMENT OF TAXES, INSURANCE AND COMMON AREA MAINTENANCE:** Tenant to be responsible for their proportionate share of real property taxes, structural insurance, and common area maintenance. These charges are estimated to be at \$6.16 PSF.

39. **LANDLORD CONSENT:** Wherever the consent or approval of Landlord is required, it will not be unreasonably withheld.

40. **TENANT IMPROVEMENTS:** Any repairs or improvements made to the Leased Premises by Tenant beyond Exhibit B will be at Tenant's sole cost and expense and will be done in a workman like manner with prior written permission from the Landlord and with all necessary permits required by the Village of Lake Orion, County of Oakland. All contractors conducting work on or within the premises must be licensed and insured and Landlord must be provided written notice showing contractors being utilized and their proof of insurance. Notwithstanding the foregoing, no repairs or improvements shall be made to the Leased Premises without the prior express written consent of Landlord.

41. **LATE CHARGE:** If any installment of rent is unpaid for seven (7) days after its due date, Tenant agrees to pay a charge of Two Hundred Fifty Dollars (\$250.00) as a late charge. In the event Tenant has not paid rent after the 7th day of the month, Landlord reserves the right to charge 5% daily interest on Tenant's balance.

42. **DIVISIBILITY. NO WAIVERS:** If any term or provision of this Lease is to any extent invalid or unenforceable, the remaining terms and provision of this Lease will not be affected and they will be valid and enforceable to the fullest extent, either as provided in this Lease or as permitted by law.

43. **CERTIFICATE OF OCCUPANCY:** Tenant, at Tenant's sole cost and expense, if applicable and required by the municipality wherein the Leased Premises is situated, will apply for and obtain a Certificate of Occupancy from said municipality.

44. **RETURN OF PROPERTY IN LIKE CONDITION:** As part of Tenant's obligations under this Lease, Tenant agrees to return the Leased Premises, in good, clean, operating condition at the conclusion of this Lease, reasonable wear and tear excepted. If any property is not returned in such condition, Tenant agrees that Tenant shall reimburse Landlord for any necessary repairs, even if Tenant has already moved from the Premises.

45. **PREMISES:** Tenant has access to the main floor premises at all times, but shall not enter the basement unless to conduct build-out or improvements agreed upon by Landlord.

46. **LEGAL APPROVAL:** This Lease has been prepared by Landlord or its authorized representation for submission to Tenant for approval. No representation or recommendation is made by Pilot Property Group, Inc., as to the legal sufficiency, legal effect or tax consequences of this Lease or the transaction relating thereto; and the Parties shall rely solely upon the advice of their own legal counsel as to the legal and tax consequences of this Lease.

47. **TOXIC AND HAZARDOUS MATERIAL:**

- A. If applicable, Tenant shall be fully responsible, at its own expense, for compliance with all laws and/or regulations governing the handling of Hazardous Materials or other substances used or stored on the Leased Premises in connection with Tenant's business conducted therein. All hazardous or potentially Hazardous Materials shall be stored in proper containers and shall be further protected against spills by secondary containment facilities. Tenant shall not spill, introduce, discharge or bury any Hazardous Materials, substance or contaminant of any kind in, on, or under the Leased Premises or any portion thereof or any adjacent premises or into the ambient air. Tenant shall not permit the discharge of any Hazardous Materials into the sanitary or storm sewer or water system serving the Leased Premises or any adjacent premises or into any municipal or other governmental water system or storm and/or sanitary sewer system. Tenant shall employ all appropriate safeguards and procedures necessary or appropriate to protect such systems from contamination. Tenant shall undertake, at its expense, any necessary and/or

appropriate cleanup process in connection with any breach of the foregoing covenants, and without limiting Tenant's other indemnity or insurance obligations under this Lease. Tenant shall indemnify and hold harmless Landlord from and against all liability arising from any incident or occurrence on or about the Leased Premises pertaining to Hazardous Materials. The Tenant shall also indemnify and hold harmless Landlord from and against all liability arising from any incident or occurrence on any adjacent premises pertaining to Hazardous Materials which results from the acts or omissions of Tenant, its agents, employees, or invitees, during the term hereof. The obligations of Tenant under this section shall survive the termination of this Lease.

- B. As used herein, "**Hazardous Materials**" shall include, without limitation, any chemical or other material which is or may become injurious to the public health, safety or welfare, or to the environment, flammable explosives, petroleum fractions, pesticides, radioactive materials, Hazardous Materials, regulated substances, hazardous or toxic substances, contaminating pollutants or related or similar materials, including by way of example and not limitation, substances or materials defined by any federal, state or local environmental law, ordinance, rule or regulation, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, the Hazardous Materials Transportation Act, the Resource Conservation and Recovery Act, the Federal Insecticide, Fungicide, and Rodenticide Act or the Michigan Environmental Response Act, and the regulations adopted and publications promulgated thereto, all as amended.

48. **PILOT PROPERTY GROUP, INC. (BROKER) NOTICE TO LANDLORDS AND TENANTS REGARDING HAZARDOUS WASTES OR SUBSTANCES AND UNDERGROUND STORAGE TANKS:** Although Broker will disclose any knowledge it actually possesses with respect to the existence of hazardous wastes or substances, or underground storage tanks on the property, Broker has not made investigations or obtained reports regarding the subject matter of this Notice, except as may be described in a separate written document signed by Broker. Broker makes no representations regarding the existence or nonexistence of hazardous wastes or substances, or underground storage tanks on the property and both parties agree to hold PILOT PROPERTY GROUP, INC., harmless. You should contact a professional, such as a civil engineer, geologist, industrial hygienist or other persons with experience in these matters to advise you concerning the property.

49. **PERSONAL GUARANTY:** This Lease, specifically the Tenant's obligation to pay rent and any additional rental charges due under this Lease, shall be personally guaranteed by the individual principals of Tenant in the form and manner as attached hereto as **Exhibit A**.

50. **SECURITY PROVISION:** The Landlord herewith acknowledges the receipt of a total of Four Thousand Five Hundred Nine and 91/100 (\$4,509.91) Dollars and Landlord will retain as security for the faithful performance of all of the covenants, conditions and agreements of this Lease, but in no event shall the Landlord be obliged to apply the same upon rents or other charges in arrears or upon damages for the tenants' failure to perform the said covenants,

conditions, and agreements; the Landlord may so apply the security at his option; and the Landlord's right to the possession of the Premises for non-payment of rent or for any other reason shall not in any event be affected by reason of the fact that the Landlord holds this security. The said sum if not applied toward the payment of rent in arrears or toward the payment of damages suffered by the Landlord by reason of the Tenant's breach of the covenants, conditions, and agreements of this Lease is to be returned to the Tenant when this Lease is terminated, according to these terms, and in no event, is said security to be returned until the Tenant has vacated the Premises and delivered possession to the Landlord.


In the event that the Landlord repossesses himself of the Premises because of the Tenant's default or because of the Tenant's failure to carry out the covenants, conditions, and agreements of this Lease, the Landlord may apply the said security upon all damages suffered to the date of said repossession and may retain the said security to apply upon such damages as may be suffered or shall accrue thereafter by reason of the Tenant's default or breach. The Landlord shall not be obligated to keep the said security as a separate fund, but may mix the said security with his own funds.

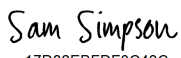
IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year first above written.

WITNESSED:

TENANT:

Michigan By the Bottle 2025
a Michigan LLC

Signed by:

88010AED22BC4AD...
By: Geoff Hamelin
Dated: 4/4/2025

Signed by:

17D82EBFDF0C43C...
By: Sam Simpson
Its: Member
Dated: 4/4/2025

WITNESSED:

LANDLORD:

JS Lake Orion South LLC
a Michigan LLC

By: _____
Dated: _____

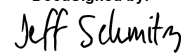
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48BE22E505EE4CE...
By: Jeff Schmitz
Its: _____
Dated: 4/4/2025

EXHIBIT A**PERSONAL GUARANTY**

The undersigned persons, individually and collectively referred to herein as the “**Guarantor**”, and on behalf of the Lessee, in consideration of the leasing of the Premises described in the foregoing Lease to the Lessee, and to induce Lessor to execute and deliver the Lease and the Leased Premises to Lessee, does hereby covenant and agree as follows:

- A. The Guarantor does hereby guarantee the full, faithful and timely payment and performance by Lessee of all of the payments of the base rent set forth in Section 3 of the Commercial Lease Agreement. If Lessee shall default, in the payment of any rent set forth in Section 3 of the Commercial Lease Agreement then Guarantor, at its expense, shall, on written demand of Lessor, fully and promptly, and well and truly, pay all rent. The Guarantor hereby waives all requirements of notice of the acceptance of this Guaranty, but preserves all requirements of notice of breach or nonperformance by Lessee in order to afford Lessee and/or Guarantor an opportunity to cure same.
- B. The obligations of the Guarantor hereunder are independent of, and may exceed, the obligations of Lessee. A separate action or actions may, at Lessor’s option, be brought and prosecuted against the Guarantor, whether or not any action is first or subsequently brought against Lessee, or whether or not Lessee is joined in any such action, and the Guarantor may be joined in any action or proceeding commenced by Lessor against Lessee arising out of, in connection with, or based upon the Lease. The Guarantor does not waive any right to require Lessor to proceed against Lessee or pursue any other remedy in Lessor’s power whatsoever, any right to complain of delay in the enforcement of Lessor’s rights under the Lease, and any demand by Lessor and/or prior action by Lessor of any nature whatsoever against Lessee, or otherwise. This Guaranty shall remain and continue in full force and effect and shall not be discharged in whole or in part notwithstanding (whether prior or subsequent to the execution hereof) any alteration, renewal, extension, modification, amendment or assignment of, or subletting, concession, franchising, licensing or permitting under the Lease. The Guarantor does not waive notice of any of the foregoing, and agrees that the liability of the Guarantor hereunder shall be based upon the obligations of Lessee set forth in the Lease as the same may be altered, renewed, extended, modified, amended or assigned. For the purpose of this Guaranty and obligations and liabilities of the Guarantor hereunder, “**Lessee**” may be deemed to include any and all assignees, subtenants, or others directly or indirectly operating or conducting a business in or from the Premises, as fully as if any or the same were the named Lessee under the Lease. This Guaranty shall apply to the Lease, any extension or renewal thereof and to any holdover following the expiration of the initial Term of the Lease by Tenant, or any extension or renewal thereof.

- C. The Guarantor's obligations hereunder shall remain fully binding although Lessor may have waived one (1) or more defaults by Lessee, extended the time of performance by Lessee, released, returned or misapplied other collateral at any time given as security for Lessee's obligations, or amended this lease in any manor. (including other guaranties). The Guarantor hereby consents to all forbearance, indulgences, and extensions of time on the part of Lessor afforded to Lessee and the waiver from time to time by Lessor of any right or remedy on its part against Lessee under the Lease and the Guarantor hereby agrees that no act or omission on the part of the Lessor shall affect or modify the obligations and liabilities of Guarantor hereunder.
- D. This Guaranty shall remain in full force and effect notwithstanding the institution, by or against Lessee, of bankruptcy, reorganization, readjustment, receivership or insolvency proceedings of any nature, or the disaffirmance of the Lease in any such proceedings or otherwise.
- E. If this Guaranty is signed by more than one (1) Party, their obligations shall be joint and several, and the release of one (1) of such Guarantors shall not release any other of such Guarantors.
- F. This Guaranty shall be applicable to and binding upon the heirs, personal representatives, administrators, representatives, successors and assigns of Lessor, Lessee and the Guarantor. Lessor may, without notice, assign this Guaranty in whole or in part.
- G. In the event that Lessor should institute any suit against the Guarantor for violation of or to enforce any of the covenants or conditions of this Guaranty or to enforce any right of Lessor hereunder, or should the Guarantor institute any suit against Lessor arising out of or in connection with this Guaranty, or should either Party institute a suit against the other for a declaration of rights hereunder, or should either party intervene in any suit in which the other is a party to enforce or protect its interest or rights hereunder, the Lessor shall be entitled to recover from the Guarantor an amount equal to the reasonable fees of its attorney(s), and costs incurred, in connection therewith, to be determined by the court and taxes as a part of the costs therein. This Guaranty is performable in Macomb County, Michigan and shall be governed by, construed and enforced in accordance with the laws of the State of Michigan. Guarantor agrees that Lessor may bring suit against Guarantor in Macomb County, Michigan to enforce this Guaranty.
- H. The execution of this Guaranty prior to the execution of the Lease shall not invalidate this Lease or lessen the obligations of Guarantor hereunder.

IN WITNESS WHEREOF, the Guarantor has executed this Lease Guaranty this 3 day of April, 2025.

WITNESS:

By: _____
Dated: _____

GUARANTOR:

Signed by:
Sam Simpson
By: _____
Address: 144 N Highland Drive
Lake Leelanau, MI 49653
Dated: 4/4/2025

GUARANTOR:

DocuSigned by:
Taylor Simpson
By: _____
Address: 40 N Manitou Trail
Lake Leelanau, MI 49653
Dated: 4/8/2025

GUARANTOR:

Signed by:
Geoff Hamelin
By: _____
Address: 7994 N. Swede Road
Northport, MI 49670
Dated: 4/4/2025

GUARANTOR:

DocuSigned by:
Paul Hamelin
By: _____
Address: 8080 N Swede road
Northport, MI 49670
Dated: 4/6/2025

EXHIBIT B

Work Responsibilities Upon Delivery

Timeline

- Rent start August 1st 2025 or earlier if MLCC, Local Zoning and Other Approvals to open the doors and start selling product.

DS
JS

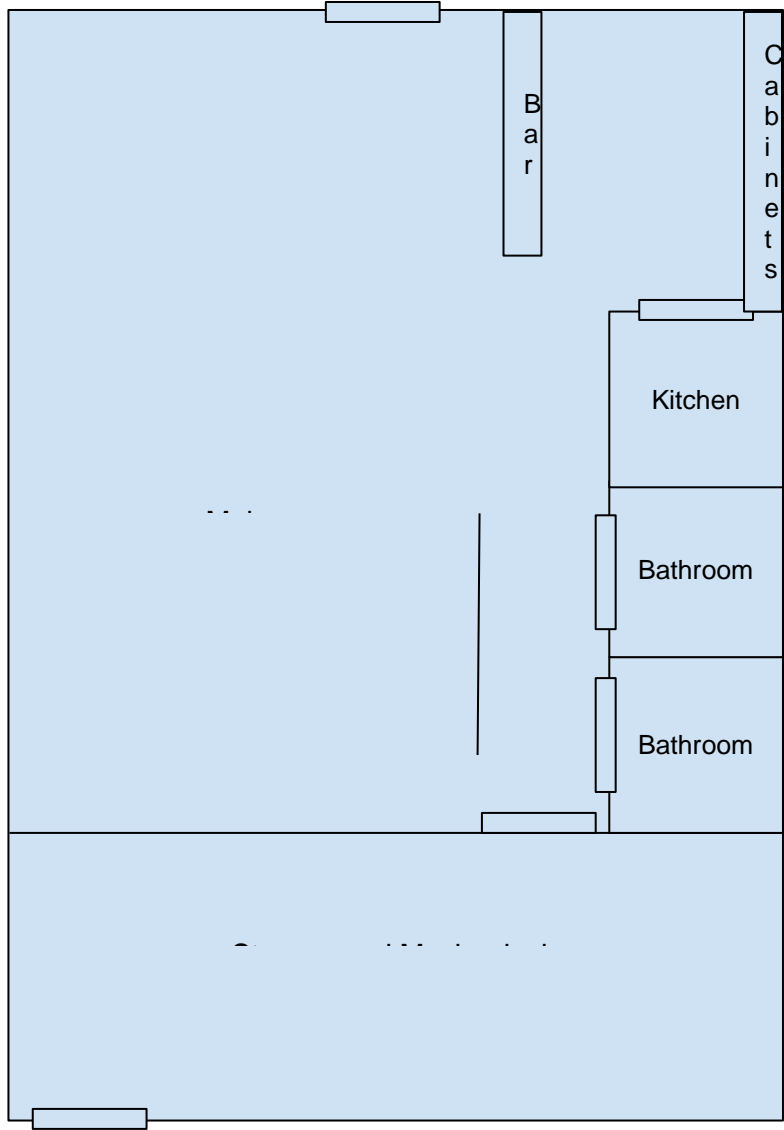
Initial
SS

- 50% rent until MLCC closes (Tenant expects it to close by August 1st but that is out of Tenant's control). Normal Rent Resumes January 1st, 2026 regardless of MLCC approval.
- Signage up in windows prior to finishing
- Access to space to bring winery partners down

Exterior (Landlord)

- 5 parking spots – Tenant requests such spots have signage deterring public parking (example: 1 hour parking only)
- Back entrance needs stairs and a ramp for off loading wine and wheeling into the building...doesn't need to be ADA compliant but also not so steep as to not be able use dolly
- Light by the back door – provided on the electrical plan
- Cement the front corner area so continuous surface
- Outlets under outdoor awning – provided on the electrical plan

Site Plan



Interior

General Interior Finish/Updates (Landlord)

- Flush entrance – trip hazard in middle suite

- Level floor in the back storage room entrance - near door there is a pretty deep hole/slope
- Drywall the ceiling
- Can lights throughout
- Drop down lights over the bar – Tenant to supply lights, Landlord to install
- Commercial grade vinyl plank through main room/kitchen/bathroom (not in storage room) – Landlord to provide a \$5,000 allowance towards contribution of flooring material cost. Tenant will be responsible for material costs exceeding the \$5,000 allowance. Landlord to be fully responsible for labor of flooring install.
- Drain line from front of store to back
 - Bar sinks, kitchen, toilets, mop closet
 - Washer/dryer hookup in mechanical space – provided per the electrical plan
- Paint
 - Red behind the bar
 - Cream/White everything else
- Front door – currently needs to be fixed in order not to slam shut
- All lighting on dimmers
- Wall sconces between windows with dimmers – Tenant to supply lights, Landlord to install
- No hollow core doors
- Outlets on east side and north side of building above window on the inside for neon open signs to hang in window (Electrical Plan)

Kitchen (Landlord)

- 220 plug/50 amp breaker (Will give Plug Specs)
- 30 amp breaker for glass dishwasher (CMA 180 UC-3 Will provide specs)
- 30 amp breaker for commercial dishwasher (Will provide specs)
- 3 basin sink – Tenant to supply, Landlord to install
- Microwave (Plug)
- Residential fridge / freezer combo (Landlord to supply plug only)
- 2 way swing door
- RFP on kitchen walls
- 160 cfm bathroom fan in kitchen area

Bathroom (Landlord)

- Baby changing station
- Tile wall
- Wall mirror framed with trim
- Motion lights and motion fan (160 cfm) in each bathroom
- Blocking for:
 - Paper towel
 - Soap dispenser
 - ADA bars
 - Toilet paper holder
- Can lights in the ceiling
- Sconces around/above mirror – Tenant to supply lights, Landlord to install
- Live music space requirements (Landlord to supply plug only)

Storage/Mechanical room (Landlord)

- One large open space
- Epoxy or sealed concrete anti-slip
- Floor drain(s)

Bar (Below are the Tenant's responsibility for coordination and cost)

- 1-2 hand wash sinks under bar top
- Corian bar top
- Outlets for reachin coolers
- Full length counter /cabinets on wall behind bar
- Black cabinetry
- Customer facing side under bar LED lighting
- Purse hooks on bar
- Lighting under bar on service side
- Sconces on wall behind bar



Local Government Approval For Joint Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Joint Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the Lake Orion Village Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)
Moved by _____ and supported by _____
that the application from Chaos Vintners, LLC. dba Verterra Winery. ID 224840
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Lake Orion Village
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-763-0059



Local Government Approval For Joint Off-Premises Tasting Room License
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Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Harbor Hill Fruit Farms, Inc.
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

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Date

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Local Government Approval For Joint Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

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Instructions for Local Legislative Body:

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At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Aurora Cellars [2015], LLC dba Aurora Cellars ID 244593
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

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Signature of Clerk

Date

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Instructions for Local Legislative Body:

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At a _____ meeting of the Lake Orion Village Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Grape Harbor, Inc. dba Peninsula Cellars. ID 18807
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

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Print Name of Clerk

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Instructions for Local Legislative Body:

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At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Brys Winery, LC. dba Brys Estate Vineyard and Winery ID 153475
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

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Date

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At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Mackinaw Trail Winery, Inc. dba Mackinaw Trail Winery ID 228795
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

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Date

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At a _____ meeting of the Lake Orion Village Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Chateau Operations, LTD dba Chateau Chantal. ID 18806
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

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Instructions for Local Legislative Body:

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At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Sandhill Crane Vineyards, LLC. dba Sandhill Crane Vineyards. ID 150432
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

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council/board at a _____ meeting held on _____
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Print Name of Clerk

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Date

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Local Government Approval For Joint Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

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Instructions for Local Legislative Body:

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At a _____ meeting of the _____ Lake Orion Village Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Gallaghers Vineyard and Winery Corp. dba Rove Estate Vineyard and Winery ID 238065
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

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Nays: _____

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Local Government Approval For Joint Off-Premises Tasting Room License
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Instructions for Applicants:

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Instructions for Local Legislative Body:

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called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Chateau Aeronautique Winery, LLC dba Chateau Aeronautique Winery. ID 213586
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

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Instructions for Applicants:

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Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Domaine Berrien Cellars, Inc. dba Domaine Berrien Winery. ID 138398
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

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Date

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Local Government Approval For Joint Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

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Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ Lake Orion Village Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Blustone Partners LLC dba Blustone Vineyards ID 225761
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

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council/board at a _____ meeting held on _____
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Print Name of Clerk

Signature of Clerk

Date

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(Authorized by MCL 436.1536)

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Instructions for Local Legislative Body:

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At a _____ meeting of the _____ Lake Orion Village Council council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from OV The Farm LLC dba Bonobo Winery ID 236023
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

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Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-763-0059



Local Government Approval For Joint Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Joint Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Glenn Vineyards, LLC dba. Modales Winery ID 262913
(name of applicant - if a corporation or limited liability company, please state the company name)

for a NEW JOINT OFF-PREMISES TASTING ROOM LICENSE

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Lake Orion Village
council/board at a _____ meeting held on _____
(regular or special) (date) (township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

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Fax to: 517-763-0059



Local Government Approval For Joint Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Joint Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ Lake Orion Village Council _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Dablon Vineyards, LLC dba Dablon Winery ID 227087
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 146 S Broadway, Lake Orion MI. 48362

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Lake Orion Village
council/board at a _____ meeting held on _____
(regular or special) (date) (township, city, village)

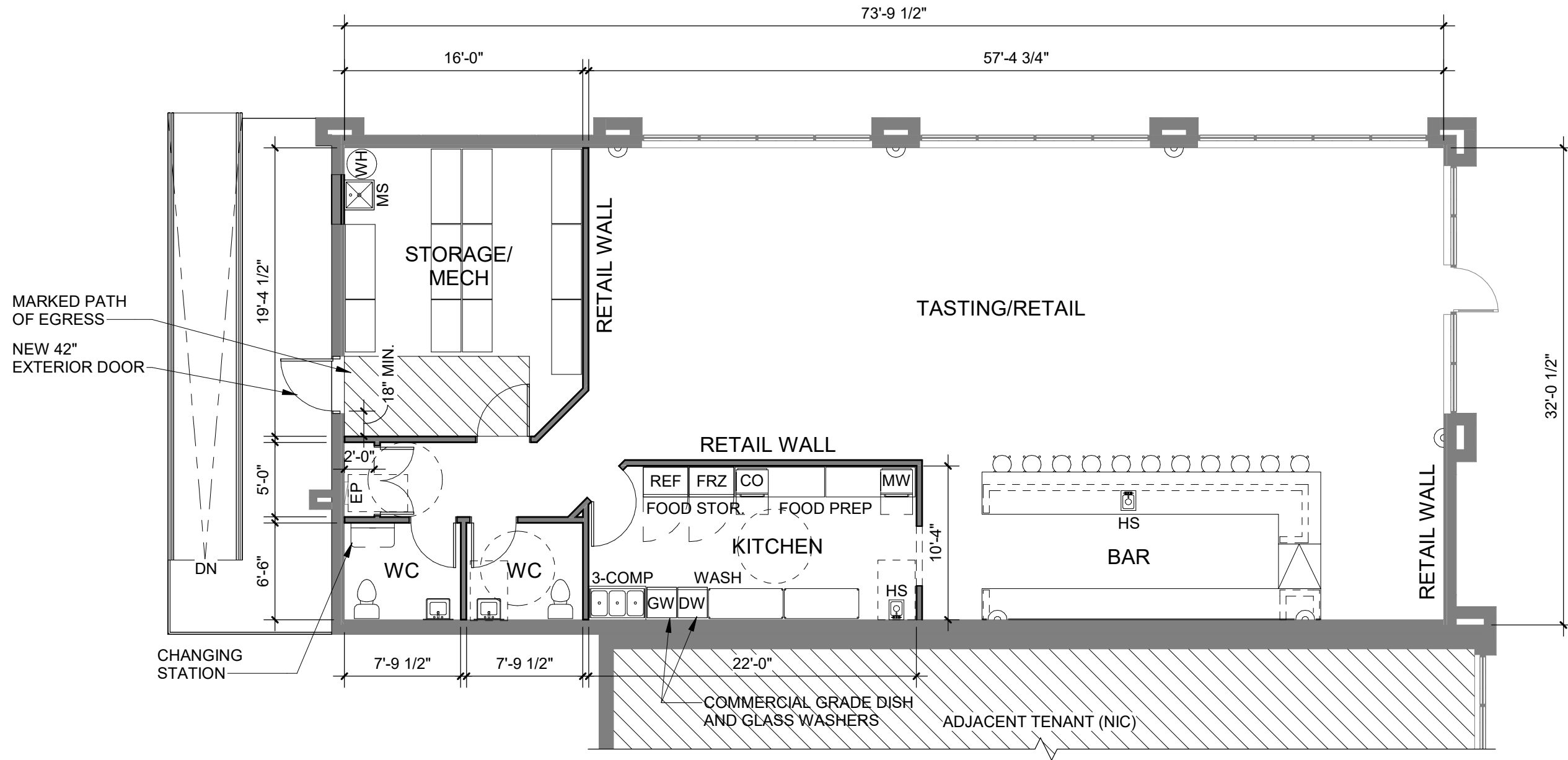
Print Name of Clerk

Signature of Clerk

Date

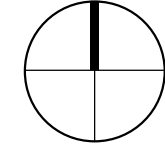
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Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-763-0059



1 GROUND FLOOR PLAN
 1/8" = 1'-0"

TRUE NORTH



FLOOR PLAN

Section 7, Item F.



Village of Lake Orion



Save credit card



To save a credit card, unlock 1Password first.

Unlock 1Password

Change of Use Permit

G1R-LG5



Application



Fees & Payments



Communication



Contacts

DOCUMENTS

No documents have been issued

TIMELINE

1 Payment

2 Review - Step 1

3 Review - Step 2

4 Issue Permit

5 Final Review

Application

Application Number

G1R-LG5

Submitted

May 26, 2025, 11:59 AM

Applicant Information

APPLICANT
Paul Hamelin
 ✉ paul@verterrawinery.com
 (231) 645-2998
 8080 N Swede Rd, Northport, MI 49670
Same as mailing address

Property Owner

PROPERTY OWNER
Jeff Schmitz
 ✉ jeff.schmitz@jscapitol.com
 (248) 249-4911
 155 Romeo Rd ##300, Rochester, MI 48307
Same as mailing address

Business Owner, if different than Property Owner

N/A

Property & Business Information

Site Address

▶ **146 S BROADWAY ST** 
 LAKE ORION, MI 48362-3110

Zoning District

DC - Downtown Center

Name of Previous Business

Unknown but sure the Owner knows

Previous Business Type

Unknown but sure Owner knows

Name of New Business

Michigan By The Bottle. MBTB

New Business Type

Winery Tasting room with only Michigan wineries and retail sales

Type of Building

Part of a building with 2 other occupants

Square Footage Occupied

2353 sq ft

Days & Hours of Operation

Open to the public Wednesday and Thursday 4-9pm, Friday 2-10 pm, Saturday 12pm-10pm, Sunday 12pm-6pm. Monday's and Tuesday's open for private events if scheduled.

Total Number of Employees (Full & part time)

8

Total Number of Employees at Largest Shift

4

Section 7, Item F.

Business Description in Detail

This is a proposed joint-tasting room for Michigan only wineries. There will be 15 of the best Michigan wineries licensed by the MLCC in the State. Visitors will be able to get education on Michigan wines taste the wines from the wineries and purchase for take home wines. All 15 wineries have MLCC licenses, to grow, produce and sell wines in Michigan. All 15 wineries will also carry a seperate MLCC license to jointly operate at this location. MBTB will own and operate the business on behalf of the 15 wineries. There are currently 3 other MBTB joint tasting rooms operating exactly as is proposed for this Lake Orion location. Shelby Township, Royal Oak and Auburn Hills. Lake Orion will be the 4th owned and operated by MBTB

If hair salon, number of styling stations

N/A

If restaurant, number of seats

98

Interior Floor Plan

Interior MBTB Lake Orion_Floor Plan ...

Additional Information

Exterior alterations proposed

No

Interior alterations proposed

Yes

Any signage proposed?

Yes

Signature

Signature of Property Owner & Business Owner

Lake Orion Propberty Sign off form .pdf



Village of Lake Orion



Save credit card



To save a credit card, unlock 1Password first.
Unlock 1Password

Sign Permit

31A-75W



Application



Fees & Payments



Communication



Contacts

DOCUMENTS

No documents have been issued

TIMELINE

- 1 Payment
- 2 Review - Step 1
- 3 Review - Step 2
- 4 Issue permit
- 5 Final Review

Application

Application Number

31A-75W

Submitted

May 26, 2025, 12:52 PM

Section 7, Item F.

Applicant Information

APPLICANT
Paul Hamelin
 ✉ paul@verterrawinery.com
 (231) 645-2998
 8080 N Swede Rd, Northport, MI 49670
Same as mailing address

Applicant is
Business owner

Property Owner

PROPERTY OWNER
Jeff Schmitz
 ✉ jeff.schmitz@jscapitol.com
 (248) 249-4911
 155 Romeo Rd ##300, Rochester, MI 48307
Same as mailing address

Type and Quantity of Signs

Site Address

▶ **146 S BROADWAY ST**
 LAKE ORION, MI 48362-3110 

Zoning District	Is this a Permanent or Temporary Sign?
DC - Downtown Center	Permanent
Permanent Sign	Quantity of Permanent Signs
Wall	1
Temporary Sign	Quantity of Temporary Signs
N/A	N/A
Temporary Display Start	Temporary Display End
N/A	N/A
Name of Event	Date of Event
N/A	N/A

Additional Information and Requirements

Location Map

Example of Wall Sign from our neighb...

Sign Sketch Plan

Signage. LO.docx

Example of Wall Sign from our neighb...

Awing for Sign NE awing .HEIC

Orion Township Commercial Building Permit

Signature

Signature of Property Owner & Applicant (or Contractor)

Lake Orion Propberty Sign off form .pdf

Copyright © 2025 GOGov

Signage: 146 S Broadway, Lake Orion. 5/26/2025

We propose two permanent signs for the business located at 146 S Broadway. Name of the Business is "Michigan By the Bottle".

One permanent sign is an illuminated Wall Sign in the District facing East .

Picture 1 attached is a wall sign from the neighbor two businesses to the south of our location it is a Robotics business. Our business is in the same building at the right edge of the picture.

The Second permanent sign is an Awning sign and picture 2 identifies the awning where the sign would be placed.

This sign would face North.

We would anticipate following the district ordinances and will get sketches provided in the next couple weeks.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC: Receive and File of Invoice Distribution Report for June 10, 2025

RECOMMENDED MOTION:

To receive and file the bills in the amount of \$ 77,790.18 of which \$ 16,718.90 are DDA bills for a net total of \$ 61,071.28 and to receive and file the DDA bills.

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED

OPEN AND PAID

Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 000 REVENUE					
101-000-123-000	CLERICAL OFFICE 8%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	324.88	None
101-000-123-000	PARKS & RECREATION 1%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	40.61	None
101-000-123-000	LIFEGUARDS 1%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	40.61	None
101-000-222-100	DOG LICENSES MAY 2025	OAKLAND COUNTY ANIMAL CONT	DOG LICENSES MAY 2025	224.00	None
101-000-281-012	RECORDING FEE FOR WEST VIL	BLOUGH, LYNSEY	OAKLAND COUNTY CLERK/REGISTER OF DEED	60.00	None
Total Department 000 REVENUE				690.10	
Department: 171 VILLAGE MANAGER					
101-171-956-000	MEMBERSHIP YEARLY DUES	ORION AREA CHAMBER OF COMM	MEMBERSHIP DUES	730.00	None
Total Department 171 VILLAGE MANAGER				730.00	
Department: 215 VILLAGE CLERK					
101-215-960-000	MILEAGE \$0.70/MI X 55.2	BLOUGH, LYNSEY	OAKLAND COUNTY CLERK/REGISTER OF DEED	38.64	None
Total Department 215 VILLAGE CLERK				38.64	
Department: 228 Information Technology					
101-228-801-000	CLOUD DATA RECOVERY - MAY	VC3, INC.	CLOUD DATA RECOVERY - MAY 2025	183.00	None
101-228-801-000	OFFICE 365-MAY VCS-203638	VC3, INC.	CLOUD DATA RECOVERY - MAY 2025	270.60	None
Total Department 228 Information Technology				453.60	
Department: 260 GENERAL ACTIVITIES					
101-260-727-000	INVOICE 1LD4-NC94-D7QL SUP	AMAZON CAPITAL SERVICES	SUPPLIES AND FLAG	172.35	None
101-260-727-000	PAPER 425533037001	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	125.08	None
101-260-727-000	BOX LETTER 425533838001	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	65.20	None
101-260-727-000	VILLAGE WATER RENTAL	CRYSTAL WATER COMPANY	VILLAGE WATER 5/27/25	18.00	None
101-260-729-000	POSTAGE	QUADIENT POSTAGE FUNDING	POSTAGE	73.86	None
101-260-823-000	IONOS INC CLOUD MONTHLY 20	COMERICA BANK	CREDIT CARD-CLERK MAY	23.43	None
101-260-830-000	6/1/25-6/30/25	PRIORITY WASTE	MONTHLY CURBSIDE COLLECTION ACC32147	21,874.60	None
101-260-851-000	101-260-851-000 JUNE 5-JUL	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	245.49	None
101-260-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES JUNE	346.22	None
101-260-920-000	21 E CHURCH	DTE ENERGY	DTE BILL-MAY 2025	0.00	None
101-260-920-000	65 S PARK	DTE ENERGY	DTE BILL-MAY 2025	22.17	None
101-260-920-000	20 E SHADBOLT	DTE ENERGY	DTE BILL-MAY 2025	253.23	None
101-260-920-000	20 S WASHINGTON	DTE ENERGY	DTE BILL-MAY 2025	0.00	None
101-260-930-000	VILLAGE OFFICE MAY	PL CARPET CLEANING	MONTHLY CLEANING MAY	672.00	None
101-260-930-000	AIR QUALITY EVALUATION	COMERICA BANK	DPW SUMMER TSHIRTS	1,010.00	None
101-260-931-000	INVOICE 1H1J-YQTW-YGC6 MIC	AMAZON CAPITAL SERVICES	SUPPLIES AND FLAG	114.99	None
101-260-931-000	INVOICE 1X1K-X7K4-639Q FUR	AMAZON CAPITAL SERVICES	SUPPLIES AND FLAG	573.79	None
101-260-956-000	MARCH 31 2025	UNITED STATES TREASURY	FORM 941 MARCH 31 2025	1,056.66	None
Total Department 260 GENERAL ACTIVITIES				26,647.07	
Department: 721 PLANNING AND ZONING					
101-721-801-000	PC MAY 5	SMITH, DANIELLE	MAY 5 2025 PLANNING COMMISSION	150.00	None
Total Department 721 PLANNING AND ZONING				150.00	
Department: 751 PARKS AND RECREATION					
101-751-726-000	PARK SUPPLIES INVOICE 5475	HOME DEPOT CREDIT SERVICES	SUPPLIES	56.73	None
101-751-726-000	SIGN MOUNT SUPPLIES INVOIC	HOME DEPOT CREDIT SERVICES	SUPPLIES	31.31	None
101-751-726-000	THATCH RAKE INVOICE 53155	HOME DEPOT CREDIT SERVICES	SUPPLIES	59.98	None
101-751-726-000	JIGSAW BLADES INVOICE 7747	GREAT LAKES ACE HARDWARE	SUPPLIES VARIOUS	34.18	None
101-751-726-000	KEYS FOR BATHROOMS INVOICE	GREAT LAKES ACE HARDWARE	SUPPLIES VARIOUS	33.35	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED

OPEN AND PAID

Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 751 PARKS AND RECREATION					
101-751-801-000	PARKS AND REC EMPLOYEES	COREWELL HEALTH URGENT CAR	NEW EMPLOYEE SCREENING	675.00	None
101-751-801-000	BACKGROUND PARKS- CARPENTE	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	30.00	None
101-751-801-000	BACKGROUND- FOX (PARKS)	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	10.00	None
101-751-801-000	BACKGROUND PARKS - 4 PEOP	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	40.00	None
101-751-801-000	BACKGROUND CORSON POTTER (COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	10.00	None
101-751-801-000	BACKGROUND SOPHIA ROY (PAR	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	10.00	None
101-751-920-000	66 S PARK	DTE ENERGY	DTE BILL-MAY 2025	65.18	None
101-751-931-000	INVOICE IWL D-QRVM-7T4X WAT	AMAZON CAPITAL SERVICES	SUPPLIES AND FLAG	21.99	None
101-751-932-000	BATHROOM CLEANER & AIR F	CHEMSEARCH	PARK SUPPLIES	339.00	None
101-751-932-000	INVOICE 1T31-VDXQ-L6DQ	AMAZON CAPITAL SERVICES	SUPPLIES AND FLAG	163.90	None
101-751-932-000	MULCH INVOICE 479844	ORION STONE DEPOT	MULCH	100.50	None
101-751-932-000	MASON SANG GREENS PARK INV	ORION STONE DEPOT	MULCH	124.50	None
101-751-932-000	WHITE SAND INVOICE 480170	ORION STONE DEPOT	MULCH	249.00	None
101-751-932-000	COMPRESSION FITTING INVOIC	GREAT LAKES ACE HARDWARE	SUPPLIES VARIOUS	7.77	None
101-751-932-000	VALVE & ELBOW INVOICE 7755	GREAT LAKES ACE HARDWARE	SUPPLIES VARIOUS	59.82	None
101-751-932-000	SAFESLIDE INFIELD MATERIAL	COMERICA BANK	BASEBALL FIELD MATERIAL	993.75	None
101-751-932-000	SHIPPING	COMERICA BANK	BASEBALL FIELD MATERIAL	775.06	None
101-751-932-000	ROTO TILLER FOR VOLLEYBALL	CHET'S RENT-ALL	ROTO TILLER	84.49	None
Total Department 751 PARKS AND RECREATION				3,975.51	
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER					
101-880-811-000	101	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU MAY 31	2,136.75	None
Total Department 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER				2,136.75	
Total Fund 101 GENERAL FUND				34,821.67	
Fund: 202 MAJOR STREET FUND					
Department: 000 REVENUE					
202-000-123-000	STREET OPERATONS 10%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	406.10	None
Total Department 000 REVENUE				406.10	
Department: 463 ROUTINE MAINTENANCE					
202-463-726-000	PROPANE FOR ASPHALT	LAKE ORION EQUIPMENT RENTA	PROPANE REFILL	72.00	None
202-463-726-000	PROPANE FOR HOTBOX	LAKE ORION EQUIPMENT RENTA	PROPANE	32.55	None
202-463-801-000	STREET SWEEPING	CURBCO SWEEPING	STREET SWEEPING	385.00	None
Total Department 463 ROUTINE MAINTENANCE				489.55	
Department: 474 TRAFFIC SERVICES					
202-474-801-000	FLINT ST & BROADWAY	ROAD COMMISSON FOR OAKLAND	FLINT ST & BROADWAY SIGNAL MAINTENANC	313.44	None
Total Department 474 TRAFFIC SERVICES				313.44	
Department: 478 WINTER MAINTENANCE					
202-478-726-000	ROAD SALT	DETROIT SALT COMPANY		2,768.37	None
Total Department 478 WINTER MAINTENANCE				2,768.37	
Total Fund 202 MAJOR STREET FUND				3,977.46	
Fund: 203 LOCAL STREET FUND					
Department: 000 REVENUE					
203-000-123-000	STREET OPERATIONS 10%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	406.10	None
Total Department 000 REVENUE				406.10	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED
OPEN AND PAID

Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 203 LOCAL STREET FUND					
Department: 463 ROUTINE MAINTENANCE					
203-463-726-000	ASPHALT PATCH INVOICE	9656 HOME DEPOT CREDIT SERVICES	SUPPLIES	77.08	None
203-463-726-000	ASPHALT	AJAX MATERIALS CORP	ASPHALT	100.05	None
203-463-726-000	5 GALLON PRIME	AJAX MATERIALS CORP	ASPHALT	67.00	None
Total Department 463 ROUTINE MAINTENANCE				244.13	
Department: 474 TRAFFIC SERVICES					
203-474-726-000	ASPHALT	AJAX MATERIALS CORP	ASPHALT	265.54	None
203-474-726-000	ASPHALT	AJAX MATERIALS CORP	ASPHALT	152.41	None
Total Department 474 TRAFFIC SERVICES				417.95	
Total Fund 203 LOCAL STREET FUND				1,068.18	
Fund: 207 POLICE FUND					
Department: 000 REVENUE					
207-000-123-000	POLICE OFFICERS 42%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	1,705.62	None
Total Department 000 REVENUE				1,705.62	
Department: 301 POLICE/SHERIFF/CONSTABLE					
207-301-740-000	AMAZON - THERMAL PAPER/ TI	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	63.95	None
207-301-740-000	AMAZON - INK SIGNATURE PAD	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	35.90	None
207-301-740-000	THUMBDRIVES FOR FOIA - 100	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	172.88	None
207-301-801-000	MICROSOFT 365 POLICE - VC3	VC3, INC.	MICROSOFT 365 POLICE - MAY	335.50	None
207-301-802-000	PROSECUTIONS	BEIER HOWLETT, P.C.	PROSECUTIONS-SERVICES THRU MAY 31 202	3,107.50	None
207-301-820-000	WHISTLE / UNIFORM	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	19.54	None
207-301-820-000	BOOTS MIRES	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	84.98	None
207-301-821-000	BOOTS - STANFIELD	COMERICA BANK	CREDIT CARD- POLICE JUNE 2025	84.13	None
207-301-851-000	POLICE PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - MAY 2025	44.60	None
207-301-851-000	PARKING	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - MAY 2025	89.20	None
207-301-851-000	207-301-851-000 JUNE 5- JU	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	245.49	None
207-301-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES JUNE	346.23	None
207-301-865-000	POLICE	ROAD COMMISSON FOR OAKLAND	FUEL FOR DPW & POLICE APRIL 2025	696.02	None
207-301-931-000	HANDLE FOR GATOR REPAIR	LAKE ORION TRUCK ACCESSORI	2" HITCH INSERT WITH PIN & BALL	25.00	None
207-301-932-001	3 PAIR PANTS (CLASS A) - H	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	314.97	None
207-301-932-001	3 SHIRTS (CLASS A) HAMMON	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	329.97	None
207-301-932-001	TIE BARS HAMMOND / MIHACSI	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	48.00	None
207-301-932-001	SERVICE SINCE BARS - HAMMO	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	30.00	None
207-301-932-001	NAMETAGS HAMMOND / MIHACS	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	30.00	None
207-301-932-001	NAME TAGS - BERRY/KIMBALL/	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	45.00	None
207-301-932-001	SERVING SINCE UNIFORM BADG	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	45.00	None
207-301-932-001	SHIPPING	ON DUTY GEAR LLC	UNIFORM EQUIPMENT	10.00	None
Total Department 301 POLICE/SHERIFF/CONSTABLE				6,203.86	
Total Fund 207 POLICE FUND				7,909.48	
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 000 REVENUE					
225-000-123-000	BUILDING OPERATIONS 15%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	609.15	None
225-000-123-000	CEMETERY OPERATIONS 5%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	203.05	None
Total Department 000 REVENUE				812.20	
Department: 276 CEMETERY					
225-276-740-000	TOPSOIL	LAPEER LANDSCAPE SUPPLY	TOPSOIL	210.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED
OPEN AND PAID

Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 276 CEMETERY					
225-276-748-000	48X18 FOUNDATION	GENESEE VALLEY VAULT INC.	FOUNDATIONS	90.00	None
225-276-748-000	24X12 FOUNDATION	GENESEE VALLEY VAULT INC.	FOUNDATIONS	105.00	None
225-276-748-000	60X18 FOUNDATION	GENESEE VALLEY VAULT INC.	FOUNDATIONS	125.00	None
225-276-930-000	GRASS SEED INVOICE 479829	ORION STONE DEPOT	MULCH	232.50	None
225-276-930-000	TOPSOIL INVOICE 481743	ORION STONE DEPOT	MULCH	132.50	None
225-276-930-000	TOPSOIL INVOICE 481799	ORION STONE DEPOT	MULCH	132.50	None
225-276-930-000	WEED AND FEED AND GLOVES I	HOME DEPOT CREDIT SERVICES	SUPPLIES	149.05	None
225-276-930-000	36X16 FOUNDATION	GENESEE VALLEY VAULT INC.	FOUNDATIONS	132.00	None
Total Department 276 CEMETERY				1,308.55	
Department: 441 DEPARTMENT OF PUBLIC WORKS					
225-441-740-000	MULCH 313 PARKING INVOICE	ORION STONE DEPOT	MULCH	167.50	None
225-441-740-000	MULCH 313 PARKING INVOICE	ORION STONE DEPOT	MULCH	67.00	None
225-441-740-000	MULCH 313 PARKING INVOICE	ORION STONE DEPOT	MULCH	167.50	None
225-441-740-000	BEDDING TINES INVOICE 4644	HOME DEPOT CREDIT SERVICES	SUPPLIES	54.98	None
225-441-740-000	BATTERIES AND WATER ADAPTE	HOME DEPOT CREDIT SERVICES	SUPPLIES	38.41	None
225-441-740-000	MULCH INVOICE 479753	ORION STONE DEPOT	MULCH FOR PARKING LOT	167.50	None
225-441-740-000	FASTENERS INVOICE 7767	GREAT LAKES ACE HARDWARE	SUPPLIES VARIOUS	17.41	None
225-441-740-000	WD40 GAS CAN &CLEANER INVO	O'REILLY AUTOMOTIVE, INC.	AUTOMOTIVE SUPPLIES AND PARTS	72.95	None
225-441-741-000	RED HOE DRILL BIT INVOICE	GREAT LAKES ACE HARDWARE	SUPPLIES VARIOUS	41.90	None
225-441-741-000	REDMAX STRAIGHT TRIMMER	WEINGARTZ-WATERFORD	WEEED WHIP	819.98	None
225-441-741-000	SPEED FEED TRIMMER HEAD	WEINGARTZ-WATERFORD	WEEED WHIP	59.98	None
225-441-820-000	DPW SUMMER SHIRTS DEPOSIT	COMERICA BANK	DPW SUMMER TSHIRTS	600.00	None
225-441-820-000	DPW SUMMER SHIRTS BALANCE	COMERICA BANK	DPW SUMMER TSHIRTS	495.00	None
225-441-821-000	INVOICE 1390373269	UniFIRST	UNIFORM CLEANING	111.34	None
225-441-821-000	INVOICE 1390374983	UniFIRST	UNIFORM CLEANING	135.67	None
225-441-821-000	INVOICE 1390376595	UniFIRST	UNIFORM CLEANING	116.78	None
225-441-821-000	INVOICE 1390378066	UniFIRST	UNIFORM CLEANING	113.04	None
225-441-821-000	9990038182	UniFIRST	UNIFORM CLEANING	(94.96)	None
225-441-851-000	MAY 25-JUN 24	COMCAST CABLE	362 CASS ST ACCT # 8529 10 142 002175	324.67	None
225-441-851-000	DPW PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - MAY 2025	142.20	None
225-441-851-000	MAY 21-JUN 20	AT&T MOBILITY	DPW PHONES/TABLET ACCT # 287283687328	171.00	None
225-441-865-000	DPW	ROAD COMMISSON FOR OAKLAND	FUEL FOR DPW & POLICE APRIL 2025	302.97	None
225-441-920-000	362 CASS	DTE ENERGY	DTE BILL-MAY 2025	0.00	None
225-441-920-000	333 CASS	DTE ENERGY	DTE BILL-MAY 2025	0.00	None
225-441-932-000	CAR WASH SOAP INVOICE 1233	O'REILLY AUTOMOTIVE, INC.	AUTOMOTIVE SUPPLIES AND PARTS	26.97	None
225-441-932-000	STARTING FLUID INVOICE 124	O'REILLY AUTOMOTIVE, INC.	AUTOMOTIVE SUPPLIES AND PARTS	21.56	None
225-441-932-000	WIPER TRANS MOTOR OIL INVO	O'REILLY AUTOMOTIVE, INC.	AUTOMOTIVE SUPPLIES AND PARTS	165.84	None
225-441-932-000	WIPER BLADES INVOICE 12554	O'REILLY AUTOMOTIVE, INC.	AUTOMOTIVE SUPPLIES AND PARTS	60.18	None
225-441-957-000	JOEL CONFINED SPACE CLASS	MICHIGAN RURAL WATER ASSOC	CONFINED SPACE CLASS	235.00	None
Total Department 441 DEPARTMENT OF PUBLIC WORKS				4,602.37	
Department: 443 PHASE II STORMWATER					
225-443-930-000	REPAIR TO GAS LINE	CONSUMERS ENERGY	REPAIR OF GAS LINE	854.99	None
Total Department 443 PHASE II STORMWATER				854.99	
Total Fund 225 DEPT OF PUBLIC WORKS FUND				7,578.11	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-801-000	SPAREBOX STORAGE	COMERICA BANK	MAY CREDIT CARD	285.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED
OPEN AND PAID

Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-823-000	ANNUAL WEB HOSTING INV 130	BRIGHTWAY MARKETING	YEARLY WEB HOSTING	550.00	None
248-260-823-000	MOVAVI.COM WILDWOOD MO	COMERICA BANK	MAY CREDIT CARD	15.85	None
248-260-823-000	FLOWCODE	COMERICA BANK	MAY CREDIT CARD	9.95	None
248-260-823-000	GOOGLE ONE	COMERICA BANK	MAY CREDIT CARD	29.99	None
248-260-823-000	SNAPRETAIL	COMERICA BANK	MAY CREDIT CARD	65.00	None
248-260-823-000	CLICKUP	COMERICA BANK	MAY CREDIT CARD	38.00	None
248-260-823-000	IONOS	COMERICA BANK	MAY CREDIT CARD	25.00	None
248-260-823-000	QRFY.COM SANT CUGAT DE UN	COMERICA BANK	MAY CREDIT CARD	241.80	None
248-260-823-000	ADOBE	COMERICA BANK	MAY CREDIT CARD	21.19	None
248-260-851-000	MISWITCH TELEPHONE	COMERICA BANK	MAY CREDIT CARD	90.37	None
248-260-921-000	920009543389 90 S ANDERSON	DTE ENERGY	STREETLIGHTS	20.29	None
248-260-921-000	910018071993 165 S BROADWA	DTE ENERGY	STREETLIGHTS	0.64	None
248-260-942-000	COPIER REPAIR/INSPECTION	THE COPY MAN	COPIER REPAIR	155.00	None
248-260-942-000	CARPET CLEANINGS MAY 2894	PL CARPET CLEANING	CARPET CLEANING DDA	475.00	None
248-260-962-000	KROGER FUEL	COMERICA BANK	MAY CREDIT CARD	5.59	None
248-260-962-000	HERTZTOLL	COMERICA BANK	MAY CREDIT CARD	99.67	None
248-260-974-000	CDW GOVT XEROX INK	COMERICA BANK	MAY CREDIT CARD	1,046.09	None
Total Department 260 GENERAL ACTIVITIES				3,174.43	
Department: 725 ORGANIZATION					
248-725-825-000	GIFT CERT REDEMPTION (3)	WEE BEAN COFFEE CO.	GIFT CERT REDEMPTION	75.00	None
248-725-825-000	GIFT CERT REDEMPTION (2)	OAT SODA	GIFT CERT REDEMPTION	50.00	None
248-725-825-000	GIFT CERT REDEMPTION (16)	313 PIZZA BAR	GIFT CERT REDEMPTION	400.00	None
248-725-825-000	GIFT CERT REDEMPTION	TWICE BLESSED	GIFT CERT REDEMPTION	25.00	None
Total Department 725 ORGANIZATION				550.00	
Department: 726 DESIGN					
248-726-746-000	FLOWER BASKETS	JOS. KUTCHEY & SONS, LLC		2,707.00	None
248-726-746-000	PIECHNIK'S GARDEN BASKETS	COMERICA BANK	MAY CREDIT CARD	327.56	None
248-726-746-000	PIECHNIK'S GARDEN	COMERICA BANK	MAY CREDIT CARD	213.51	None
Total Department 726 DESIGN				3,248.07	
Department: 728 ECONOMIC DEVELOPMENT					
248-728-801-000	INSTALL OF BANNERS DT	CHARTER TOWNSHIP OF ORION	BANNER INSTALL	625.00	None
248-728-888-000	LAKE ORION DDA ADVERT MARK	20 FRONT STREET CONCEPTS,	ADVERT/MARKETING	300.00	None
248-728-888-000	ORION AREA CHAMBER	COMERICA BANK	MAY CREDIT CARD	645.00	None
248-728-888-000	THE UPS STORE	COMERICA BANK	MAY CREDIT CARD	18.89	None
248-728-888-000	MEIJER	COMERICA BANK	MAY CREDIT CARD	22.54	None
248-728-888-000	MEIJER	COMERICA BANK	MAY CREDIT CARD	69.94	None
248-728-888-000	THE UPS STORE	COMERICA BANK	MAY CREDIT CARD	51.77	None
248-728-888-000	AMAZON	COMERICA BANK	MAY CREDIT CARD	134.97	None
248-728-888-000	MICHIGAN DOWNTOWN NORTH BR	COMERICA BANK	MAY CREDIT CARD	150.00	None
Total Department 728 ECONOMIC DEVELOPMENT				2,018.11	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				8,990.61	
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 CAPITAL OUTLAY					
301-901-950-000	LUMBERYARD FENCING	TBD CONSTRUCTION SERVICES,	LUMBERYARD FENCING	4,500.00	None
301-901-950-000	GREAT LAKES ACE	COMERICA BANK	MAY CREDIT CARD	7.60	None
301-901-950-000	HOME DEPOT	COMERICA BANK	MAY CREDIT CARD	189.74	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED

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Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 CAPITAL OUTLAY					
301-901-950-000	ROLL OFF DUMPSTER	COMERICA BANK	MAY CREDIT CARD	574.00	None
301-901-950-000	ROLL OFF DUMPSTER	COMERICA BANK	MAY CREDIT CARD	574.00	None
301-901-950-000	HOME DEPOT	COMERICA BANK	MAY CREDIT CARD	339.20	None
301-901-950-000	HOME DEPOT	COMERICA BANK	MAY CREDIT CARD	47.70	None
301-901-950-000	HOME DEPOT	COMERICA BANK	MAY CREDIT CARD	38.55	None
301-901-950-000	ROLL OFF DUMPSTER	COMERICA BANK	MAY CREDIT CARD	574.00	None
301-901-950-000	ROFF OFF DUMPSTER	COMERICA BANK	MAY CREDIT CARD	574.00	None
301-901-950-000	HOME DEPOT	COMERICA BANK	MAY CREDIT CARD	232.83	None
301-901-950-000	HOME DEPOT	COMERICA BANK	MAY CREDIT CARD	0.00	None
301-901-950-000	GREAT LAKES ACE	COMERICA BANK	MAY CREDIT CARD	76.67	None
Total Department 901 CAPITAL OUTLAY				7,728.29	
Total Fund 301 DOWNTOWN DEV BOND PROJECT 2023				7,728.29	
Fund: 410 SIDEWALK IMPROVEMENT FUND					
Department: 260 GENERAL ACTIVITIES					
410-260-801-000	4/27/25 126292	NOWAK & FRAUS ENGINEERS	0676-SIDEWALK REPLACEMENT	375.00	None
410-260-801-000	3/30/25 125896	NOWAK & FRAUS ENGINEERS	0676-SIDEWALK REPLACEMENT	3,132.50	None
Total Department 260 GENERAL ACTIVITIES				3,507.50	
Total Fund 410 SIDEWALK IMPROVEMENT FUND				3,507.50	
Fund: 592 WATER AND SEWER FUND					
Department: 000 REVENUE					
592-000-123-000	WATER OPERATIONS 8%	MML WORKERS' COMP FUND	QUARTERLY PAYMENT 1ST QUARTER 25-26	324.88	None
Total Department 000 REVENUE				324.88	
Department: 556 WATER ACTIVITIES					
592-556-726-000	SHUT OFF COTTER PINS	GUNNERS METERS & PARTS, I	METER SUPPLIES	150.00	None
592-556-726-000	1" METER COUPLINGS	GUNNERS METERS & PARTS, I	METER COUPLINGS	600.00	None
592-556-801-000	WATER TESTING	PARAGON LABORATORIES	WATER TESTING	254.00	None
592-556-931-002	TOPSOIL	LAPEER LANDSCAPE SUPPLY	TOPSOIL	210.00	None
592-556-931-003	1-1/2 INCH METER	GUNNERS METERS & PARTS, I	METERS	550.00	None
592-556-931-003	1-1/2 INCH FLANGE KIT	GUNNERS METERS & PARTS, I	METERS	95.00	None
592-556-931-003	NEPTUNE REGISTER PINS	GUNNERS METERS & PARTS, I	METER SUPPLIES	25.00	None
Total Department 556 WATER ACTIVITIES				1,884.00	
Total Fund 592 WATER AND SEWER FUND				2,208.88	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 06/10/2025 - 06/10/2025

POSTED AND UNPOSTED

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Section 7, Item G.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
101			GENERAL FUND	34,821.67	
202			MAJOR STREET FUND	3,977.46	
203			LOCAL STREET FUND	1,068.18	
207			POLICE FUND	7,909.48	
225			DEPT OF PUBLIC WORKS FUND	7,578.11	
248			DOWNTOWN DEVELOPMENT AUTHORITY FUND	8,990.61	
301			DOWNTOWN DEV BOND PROJECT 2023	7,728.29	
410			SIDEWALK IMPROVEMENT FUND	3,507.50	
592			WATER AND SEWER FUND	2,208.88	
Total For All Funds:				<u>77,790.18</u>	



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Receive and File Financial Statements- May 2025

BACKGROUND BRIEF: Attached are the financial statements for May 2025 for your review.

RECOMMENDED MOTION: To receive and file the financial reports for May 2025.

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2025
 % Fiscal Year Completed: 91.78

Section 7, Item H.

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 000 REVENUE						
101-000-402-000	Current Real Property Taxes	1,457,768.00	1,393,708.97	0.00	64,059.03	95.61
101-000-405-000	Property Tax - Personal	0.00	38,581.67	0.00	(38,581.67)	100.00
101-000-406-000	In Lieu of Taxes	0.00	40,715.79	0.00	(40,715.79)	100.00
101-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
101-000-439-000	State Grant-Adult Use Marijuana	50,000.00	58,451.98	0.00	(8,451.98)	116.90
101-000-441-000	Local Community Stabilization Share	1,000.00	1,430.37	0.00	(430.37)	143.04
101-000-445-000	Penalties & Interest on Taxes	3,000.00	3,510.75	0.00	(510.75)	117.03
101-000-460-000	Dog License Revenue	0.00	0.00	0.00	0.00	0.00
101-000-476-000	Buisness Licenses and Permits	10,000.00	5,000.00	0.00	5,000.00	50.00
101-000-528-100	Federal Grants Other - State CRLGG	0.00	0.00	0.00	0.00	0.00
101-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
101-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
101-000-567-000	STATE GRANTS- MRE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-574-000	State Grants- State Shared Revenue	330,000.00	226,836.00	0.00	103,164.00	68.74
101-000-574-003	State Shared Relief Assistance	0.00	0.00	0.00	0.00	0.00
101-000-576-000	METRO (Act 48) Revenue	10,000.00	0.00	0.00	10,000.00	0.00
101-000-607-000	Fees	10,000.00	18,125.00	2,975.00	(8,125.00)	181.25
101-000-634-000	Cemetery Opening/Closing Rev	0.00	0.00	0.00	0.00	0.00
101-000-636-000	Cemetery Foundations	0.00	0.00	0.00	0.00	0.00
101-000-640-000	Garbage Collection Fees	262,495.00	203,582.62	1,437.89	58,912.38	77.56
101-000-643-000	Cemetery Lot Sale	0.00	0.00	0.00	0.00	0.00
101-000-653-000	Park Fees	12,000.00	10,927.20	342.00	1,072.80	91.06
101-000-655-000	Boat Dock Pass Fees	20,000.00	10,500.00	4,800.00	9,500.00	52.50
101-000-664-000	Interest Earnings	5,000.00	23,168.95	69.66	(18,168.95)	463.38
101-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
101-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
101-000-675-000	Donations	0.00	0.00	0.00	0.00	0.00
101-000-676-248	Reimbursement - Admin Fee - DDA	70,000.00	70,000.00	11,666.67	0.00	100.00
101-000-676-395	Trnsf from Road Debt Fund	0.00	0.00	0.00	0.00	0.00
101-000-676-592	Reimbursement -Admin Fee - w&s	127,470.00	95,602.50	0.00	31,867.50	75.00
101-000-679-000	Reimbursements-Worker's Comp	0.00	6,835.00	0.00	(6,835.00)	100.00
101-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
101-000-682-000	Reimbursement-CDBG	9,000.00	0.00	0.00	9,000.00	0.00
101-000-682-001	Reimburse - NSP	0.00	0.00	0.00	0.00	0.00
101-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
101-000-683-248	Reimbursement- DDA	0.00	0.00	0.00	0.00	0.00
101-000-689-000	Reimburse Insurance Dividends	5,000.00	6,070.00	0.00	(1,070.00)	121.40
101-000-694-000	Miscellaneous	2,500.00	18,232.29	9,834.88	(15,732.29)	729.29
101-000-699-202	Interfund Transfer in - Major Street	0.00	0.00	0.00	0.00	0.00
101-000-699-203	Interfund Transfer In - Local Street	0.00	0.00	0.00	0.00	0.00
101-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
101-000-699-592	Transfers Water Sewer	0.00	0.00	0.00	0.00	0.00
101-000-699-711	Transfers Cemetary	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,385,233.00	2,231,279.09	31,126.10	153,953.91	93.55
Revenues		2,385,233.00	2,231,279.09	31,126.10	153,953.91	93.55

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2025
 % Fiscal Year Completed: 91.78

Section 7, Item H.

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 101 VILLAGE COUNCIL						
101-101-701-000	Wages	2,500.00	703.77	0.00	1,796.23	28.15
101-101-715-000	Social Security	192.00	53.81	0.00	138.19	28.03
101-101-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-101-957-000	Education & Training	2,100.00	392.00	0.00	1,708.00	18.67
101-101-960-000	Mileage	700.00	0.00	0.00	700.00	0.00
Total Dept 101 - VILLAGE COUNCIL		5,492.00	1,149.58	0.00	4,342.42	20.93
Department: 171 VILLAGE MANAGER						
101-171-701-000	Wages	95,500.00	84,492.80	7,347.20	11,007.20	88.47
101-171-715-000	Social Security	7,914.00	7,014.43	612.67	899.57	88.63
101-171-716-000	Health Insurance- Medical	8,404.00	6,303.00	0.00	2,101.00	75.00
101-171-717-000	Life & Disability Insurance	1,077.00	966.60	85.35	110.40	89.75
101-171-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-171-719-000	Pension	23,875.00	22,490.14	2,002.18	1,384.86	94.20
101-171-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
101-171-956-000	Dues & Miscellaneous	1,650.00	1,095.75	0.00	554.25	66.41
101-171-957-000	Education & Training	4,000.00	864.57	0.00	3,135.43	21.61
101-171-960-000	Mileage	7,944.00	7,119.00	661.50	825.00	89.61
101-171-977-000	Capital Outlay	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171 - VILLAGE MANAGER		151,364.00	130,346.29	10,708.90	21,017.71	86.11
Department: 215 VILLAGE CLERK						
101-215-701-000	Deputy Clerk/Treasurer	65,100.00	57,525.71	5,008.00	7,574.29	88.37
101-215-715-000	Social Security	5,655.00	4,400.71	383.12	1,254.29	77.82
101-215-716-000	Health Insurance- Medical	8,820.00	8,005.24	793.12	814.76	90.76
101-215-717-000	Life & Disability Insurance	848.00	742.66	67.43	105.34	87.58
101-215-718-000	Dental Insurance	981.00	934.15	85.22	46.85	95.22
101-215-719-000	Pension	6,510.00	5,994.43	500.80	515.57	92.08
101-215-721-000	Vision Care	131.00	98.45	8.95	32.55	75.15
101-215-727-000	Supplies	450.00	17.24	0.00	432.76	3.83
101-215-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-215-801-000	Contractual Services	25,000.00	4,260.58	2,740.00	20,739.42	17.04
101-215-900-000	Printing and Publication	4,200.00	2,633.69	684.09	1,566.31	62.71
101-215-956-000	Dues & Miscellaneous	1,000.00	588.56	21.92	411.44	58.86
101-215-957-000	Education & Training	2,300.00	1,288.03	0.00	1,011.97	56.00
101-215-960-000	Mileage	700.00	611.83	0.00	49.53	92.92
101-215-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - VILLAGE CLERK		121,695.00	87,101.28	10,292.65	34,555.08	71.57
Department: 228 Information Technology						
101-228-801-000	Contractual Services	96,666.00	91,188.83	4,115.60	5,023.57	94.80
101-228-931-000	Repair & Maintenance-Equipment	1,620.00	0.00	0.00	1,620.00	0.00
101-228-957-000	Education & Training	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 228 - Information Technology		99,786.00	91,188.83	4,115.60	8,143.57	91.38
Department: 253 FINANCE TREASURY						
101-253-701-000	Clerk/Treasurer Wages	78,225.00	69,179.34	6,017.60	9,045.66	88.44
101-253-702-000	Wages Part Time	63,806.00	59,022.57	4,315.30	4,783.43	92.50

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 253 FINANCE TREASURY						
101-253-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-253-715-000	Social Security	10,473.00	9,807.45	790.47	665.55	93.65
101-253-716-000	Health Insurance- Medical	8,240.00	6,180.00	0.00	2,060.00	75.00
101-253-717-000	Life & Disability Insurance	1,214.00	1,115.76	96.67	98.24	91.91
101-253-718-000	Dental Insurance	1,025.00	895.05	85.22	129.95	87.32
101-253-719-000	Pension	7,855.00	7,854.11	601.76	0.89	99.99
101-253-721-000	Vision Care	131.00	98.45	8.95	32.55	75.15
101-253-801-000	Contractual Services	8,750.00	730.00	0.00	8,020.00	8.34
101-253-956-000	Dues & Miscellaneous	500.00	199.00	0.00	301.00	39.80
101-253-957-000	Education & Training	3,600.00	3,450.98	532.80	149.02	95.86
101-253-960-000	Mileage	500.00	344.40	172.20	155.60	68.88
Total Dept 253 - FINANCE TREASURY		184,319.00	158,877.11	12,620.97	25,441.89	86.20
Department: 255 COMMUNITY DEVELOPMENT						
101-255-975-001	Sidewalks	9,000.00	0.00	0.00	9,000.00	0.00
101-255-975-002	Street Trees	0.00	0.00	0.00	0.00	0.00
Total Dept 255 - COMMUNITY DEVELOPMENT		9,000.00	0.00	0.00	9,000.00	0.00
Department: 260 GENERAL ACTIVITIES						
101-260-701-000	Wages	41,346.00	28,932.00	3,857.60	12,414.00	69.98
101-260-702-000	Wages Part Time	651.00	230.52	0.00	420.48	35.41
101-260-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-260-702-002	wages Part Time Clerk	0.00	0.00	0.00	0.00	0.00
101-260-702-003	Wages-Parks	0.00	0.00	0.00	0.00	0.00
101-260-702-004	Stipends-Interns	0.00	0.00	0.00	0.00	0.00
101-260-715-000	Social Security	4,810.00	2,038.58	264.51	2,771.42	42.38
101-260-716-000	Health Insurance- Medical	10,375.00	8,573.82	795.42	1,801.18	82.64
101-260-716-001	Health Insurance-Retirees	13,728.00	10,538.06	900.15	3,189.94	76.76
101-260-716-002	Retiree Health 115 Trust	10,000.00	0.00	0.00	10,000.00	0.00
101-260-717-000	Life & Disability Insurance	881.00	683.37	60.94	197.63	77.57
101-260-718-000	Dental Insurance	718.00	488.45	44.56	229.55	68.03
101-260-719-000	Pension	90,610.00	79,426.88	8,020.76	11,183.12	87.66
101-260-721-000	Vision Care	129.00	98.45	8.95	30.55	76.32
101-260-722-000	worker's Comp. Insurance	4,371.00	1,302.91	0.00	3,068.09	29.81
101-260-722-001	workers Comp-Elected/Lifeguard	104.00	72.86	0.00	31.14	70.06
101-260-727-000	Supplies	9,149.00	6,534.38	2,407.26	2,442.27	73.31
101-260-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-260-728-000	Cleaning Supplies	1,300.00	1,203.08	0.00	96.92	92.54
101-260-729-000	Postage	6,200.00	6,041.75	2,202.75	158.25	97.45
101-260-730-000	Copier Lease	7,000.00	6,383.60	572.44	616.40	91.19
101-260-801-000	Contractual Services	300.00	0.00	0.00	300.00	0.00
101-260-823-000	website/Software	1,000.00	469.10	107.44	530.90	46.91
101-260-830-000	Solid Waste Collection	262,495.00	239,857.25	21,874.60	22,637.75	91.38
101-260-851-000	Telephone	8,000.00	6,138.73	602.30	1,861.27	76.73
101-260-900-000	Printing and Publication	500.00	346.02	274.92	153.98	69.20
101-260-920-000	Utilities	30,000.00	27,789.86	3,165.28	1,934.74	93.55
101-260-921-000	Municipal Street Lighting	52,000.00	42,078.46	4,634.35	9,921.54	80.92

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
101-260-922-000	Repair & Mtn-Lights	0.00	0.00	0.00	0.00	0.00
101-260-930-000	Repair and Maintenance	25,875.00	25,214.04	2,113.16	660.96	97.45
101-260-930-001	Building Renovation	60,000.00	0.00	0.00	60,000.00	0.00
101-260-931-000	Repair & Maintenance-Equipment	2,600.00	544.08	0.00	1,367.14	47.42
101-260-956-000	Dues & Miscellaneous	14,000.00	6,149.56	35.01	7,850.44	43.93
101-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
101-260-977-000	Capital Outlay	10,700.00	7,069.76	0.00	3,630.24	66.07
Total Dept 260 - GENERAL ACTIVITIES		668,842.00	508,205.57	51,942.40	159,499.90	75.98
Department: 721 PLANNING AND ZONING						
101-721-702-000	Wages Part Time	1,100.00	130.00	0.00	970.00	11.82
101-721-715-000	Social Security	85.00	8.41	0.00	76.59	9.89
101-721-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
101-721-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
101-721-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-721-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-721-726-000	Supplies	200.00	0.00	0.00	200.00	0.00
101-721-801-000	Contractual Services	2,000.00	1,395.00	0.00	605.00	69.75
101-721-829-000	Planner Services	47,250.00	40,552.50	5,040.00	6,697.50	85.83
101-721-832-000	Planner Retainer	0.00	0.00	0.00	0.00	0.00
101-721-832-001	Planner-Other Services	26,000.00	12,531.00	633.00	13,469.00	48.20
101-721-840-000	Planner - Retainer	12,000.00	11,350.00	1,300.00	650.00	94.58
101-721-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
101-721-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-721-957-000	Education & Training	4,000.00	0.00	0.00	4,000.00	0.00
101-721-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 721 - PLANNING AND ZONING		92,635.00	65,966.91	6,973.00	26,668.09	71.21
Department: 751 PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	0.00	0.00	300.00	0.00
101-751-708-000	Wages - Lifeguards	22,712.00	16,801.50	0.00	5,910.50	73.98
101-751-715-000	Social Security	1,761.00	1,285.33	0.00	475.67	72.99
101-751-726-000	Supplies	2,000.00	509.00	0.00	1,491.00	25.45
101-751-801-000	Contractual Services	3,000.00	589.24	78.00	1,735.76	42.14
101-751-806-000	Engineering	3,000.00	0.00	0.00	3,000.00	0.00
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	0.00
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	0.00
101-751-920-000	Utilities	1,200.00	959.57	70.16	175.25	85.40
101-751-931-000	Repair/Maint - Equipment	1,000.00	524.93	244.89	453.08	54.69
101-751-932-000	Repair/Maint - Grounds	6,000.00	1,976.25	932.55	1,268.10	78.87
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-751-977-000	Capital Outlay	7,757.00	816.92	0.00	6,940.08	10.53
Total Dept 751 - PARKS AND RECREATION		48,730.00	23,462.74	1,325.60	21,749.44	48.15
Department: 851 INSURANCE AND BONDS						
101-851-911-000	Insurance Coverage	74,000.00	70,277.00	0.00	3,723.00	94.97
Total Dept 851 - INSURANCE AND BONDS		74,000.00	70,277.00	0.00	3,723.00	94.97

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Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER						
101-880-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
101-880-805-000	Audit Fees	5,100.00	1,019.00	0.00	4,081.00	19.98
101-880-806-000	Engineering	20,000.00	14,853.76	5,537.50	5,146.24	74.27
101-880-810-000	Legal Service Retainer	0.00	0.00	0.00	0.00	0.00
101-880-811-000	Legal Services - Other	40,000.00	24,224.04	966.33	15,775.96	60.56
101-880-812-000	Legal Services - Labor	5,624.00	305.25	0.00	5,318.75	5.43
101-880-814-000	OPEB Valuation	4,000.00	4,000.00	0.00	0.00	100.00
Total Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER		74,724.00	44,402.05	6,503.83	30,321.95	59.42
Department: 964 TRANSFERS OUT						
101-964-965-125	Transfers DPW	450,000.00	412,500.00	0.00	37,500.00	91.67
101-964-965-202	Transfers Major Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-203	Transfer Out - Local Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-207	Transfers Police	400,000.00	366,663.00	0.00	33,337.00	91.67
101-964-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.00
101-964-965-398	Transfer Out - N Shore Bridge Debt S	0.00	0.00	0.00	0.00	0.00
101-964-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
101-964-965-410	TRANSFER OUT TO SIDEWALK IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 964 - TRANSFERS OUT		850,000.00	779,163.00	0.00	70,837.00	91.67
Expenditures		2,380,587.00	1,960,140.36	104,482.95	415,300.05	82.34
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,385,233.00	2,231,279.09	31,126.10	153,953.91	93.55
TOTAL EXPENDITURES		2,380,587.00	1,960,140.36	104,482.95	415,300.05	82.34
NET OF REVENUES & EXPENDITURES:		4,646.00	271,138.73	(73,356.85)	(261,346.14)	
BEG. FUND BALANCE		1,279,024.84	1,279,024.84			
END FUND BALANCE		1,283,670.84	1,550,163.57			

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Fund: 151 CEMETERY TRUST FUND						
Account Category: Revenues						
Department: 000 REVENUE						
151-000-643-000	Lot Sales	17,000.00	12,490.00	3,000.00	4,510.00	73.47
151-000-664-000	Interest Earned	1,000.00	3,361.48	5.50	(2,361.48)	336.15
151-000-664-001	Interest - Interfund Advances	0.00	2,828.75	0.00	(2,828.75)	100.00
151-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		18,000.00	18,680.23	3,005.50	(680.23)	103.78
Revenues		18,000.00	18,680.23	3,005.50	(680.23)	103.78
Account Category: Expenditures						
Department: 276 CEMETERY						
151-276-965-000	Transfer to DPW Fund	0.00	0.00	0.00	0.00	0.00
151-276-965-125	Transfer to DPW Fund	5,000.00	4,583.26	0.00	416.74	91.67
151-276-977-000	Capital Outlay	40,000.00	39,034.00	0.00	966.00	97.59
Total Dept 276 - CEMETERY		45,000.00	43,617.26	0.00	1,382.74	96.93
Expenditures		45,000.00	43,617.26	0.00	1,382.74	96.93
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		18,000.00	18,680.23	3,005.50	(680.23)	103.78
TOTAL EXPENDITURES		45,000.00	43,617.26	0.00	1,382.74	96.93
NET OF REVENUES & EXPENDITURES:		(27,000.00)	(24,937.03)	3,005.50	(2,062.97)	
BEG. FUND BALANCE		321,538.60	321,538.60			
END FUND BALANCE		294,538.60	296,601.57			

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Fund: 202 MAJOR STREET FUND						
Account Category: Revenues						
Department: 000 REVENUE						
202-000-546-000	State Grant - Highway and Streets	239,294.00	189,559.53	20,188.53	49,734.47	79.22
202-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
202-000-664-000	Interest Earnings	2,000.00	11,265.37	17.07	(9,265.37)	563.27
202-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
202-000-683-000	Reimbursements-Other	7,875.00	0.00	0.00	7,875.00	0.00
202-000-694-000	Miscellaneous	0.00	20,421.99	0.00	(20,421.99)	100.00
Total Dept 000 - REVENUE		249,169.00	221,246.89	20,205.60	27,922.11	88.79
Revenues		249,169.00	221,246.89	20,205.60	27,922.11	88.79
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
202-260-722-000	Worker's Comp. Insurance	1,774.00	1,773.74	0.00	0.26	99.99
202-260-801-000	Contractual Services	10,000.00	8,992.50	1,585.00	1,007.50	89.93
202-260-805-000	Audit Fees	880.00	313.00	0.00	567.00	35.57
202-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
202-260-965-203	Transfer Out - Local Streets	78,000.00	62,333.37	0.00	15,666.63	79.91
Total Dept 260 - GENERAL ACTIVITIES		90,654.00	73,412.61	1,585.00	17,241.39	80.98
Department: 463 ROUTINE MAINTENANCE						
202-463-701-000	Wages	13,626.00	12,470.21	1,298.90	1,155.79	91.52
202-463-701-013	Overtime	1,005.00	504.64	0.00	500.36	50.21
202-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-463-715-000	Social Security	1,130.00	992.63	99.37	137.37	87.84
202-463-716-000	Health Insurance- Medical	3,200.00	3,594.47	562.13	(394.47)	112.33
202-463-717-000	Life & Disability Insurance	316.00	203.52	23.32	112.48	64.41
202-463-718-000	Dental Insurance	420.00	321.34	43.12	98.66	76.51
202-463-719-000	Pension	2,965.00	2,883.25	226.16	81.75	97.24
202-463-721-000	Vision Care	75.00	55.38	7.38	19.62	73.84
202-463-726-000	Supplies	1,400.00	722.16	625.32	605.84	56.73
202-463-801-000	Contractual Services	28,450.00	27,767.79	175.00	682.21	97.60
202-463-940-000	Equipment Rental	15,000.00	8,519.60	373.56	6,480.40	56.80
202-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		67,587.00	58,034.99	3,434.26	9,480.01	85.87
Department: 474 TRAFFIC SERVICES						
202-474-701-000	Wages	2,839.00	1,157.22	465.03	1,681.78	40.76
202-474-701-013	OVERTIME	315.00	0.00	0.00	315.00	0.00
202-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-474-715-000	Social Security	244.00	88.55	35.59	155.45	36.29
202-474-716-000	Health Insurance- Medical	1,050.00	182.68	93.28	867.32	17.40
202-474-717-000	Life & Disability Insurance	63.00	10.83	2.68	52.17	17.19
202-474-718-000	Dental Insurance	210.00	14.96	5.55	195.04	7.12
202-474-719-000	Pension	844.00	1,081.23	84.81	(237.23)	128.11
202-474-721-000	Vision Care	21.00	2.65	0.93	18.35	12.62
202-474-726-000	Supplies	6,000.00	1,121.48	0.00	4,878.52	18.69
202-474-801-000	Contractual Services	5,250.00	3,690.92	39.01	1,559.08	70.30
202-474-940-000	Equipment Rental	2,625.00	175.08	0.00	2,449.92	6.67

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Fund: 202 MAJOR STREET FUND						
Account Category: Expenditures						
Department: 474 TRAFFIC SERVICES						
202-474-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		19,461.00	7,525.60	726.88	11,935.40	38.67
Department: 478 WINTER MAINTENANCE						
202-478-701-000	Wages	6,813.00	5,802.31	150.44	1,010.69	85.17
202-478-701-013	Overtime	6,615.00	3,342.06	0.00	3,272.94	50.52
202-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-478-715-000	Social Security	1,043.00	699.55	11.51	343.45	67.07
202-478-716-000	Health Insurance- Medical	2,100.00	1,223.71	124.37	876.29	58.27
202-478-717-000	Life & Disability Insurance	131.00	86.43	3.57	44.57	65.98
202-478-718-000	Dental Insurance	315.00	166.76	7.39	148.24	52.94
202-478-719-000	Pension	5,000.00	5,766.52	452.32	(766.52)	115.33
202-478-721-000	Vision Care	39.00	28.72	1.24	10.28	73.64
202-478-726-000	Supplies	13,230.00	9,697.00	0.00	764.63	94.22
202-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
202-478-940-000	Equipment Rental	6,615.00	11,957.72	0.00	(5,342.72)	180.77
202-478-977-000	Capital Outlay	16,820.00	0.00	0.00	16,820.00	0.00
Total Dept 478 - WINTER MAINTENANCE		58,721.00	38,770.78	750.84	17,181.85	66.03
Department: 875 CONSTRUCTION						
202-875-806-000	Engineering	3,308.00	0.00	0.00	3,308.00	0.00
202-875-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		3,308.00	0.00	0.00	3,308.00	0.00
Expenditures		239,731.00	177,743.98	6,496.98	59,146.65	74.14
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		249,169.00	221,246.89	20,205.60	27,922.11	88.79
TOTAL EXPENDITURES		239,731.00	177,743.98	6,496.98	59,146.65	74.14
NET OF REVENUES & EXPENDITURES:		9,438.00	43,502.91	13,708.62	(31,224.54)	
BEG. FUND BALANCE		543,872.80	543,872.80			
END FUND BALANCE		553,310.80	587,375.71			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2025
 % Fiscal Year Completed: 91.78

Section 7, Item H.

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Revenues						
Department: 000 REVENUE						
203-000-546-000	State Grant - Highway and Streets	104,169.00	82,559.98	8,792.75	21,609.02	79.26
203-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
203-000-664-000	Interest Earnings	400.00	1,552.23	7.57	(1,152.23)	388.06
203-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
203-000-683-000	Reimbursements-Other	20,422.00	0.00	0.00	20,422.00	0.00
203-000-694-000	Miscellaneous	5,300.00	2,915.48	0.00	2,384.52	55.01
203-000-699-202	Interfund Transfer in - Major Street	78,000.00	62,333.37	0.00	15,666.63	79.91
Total Dept 000 - REVENUE		208,291.00	149,361.06	8,800.32	58,929.94	71.71
Revenues		208,291.00	149,361.06	8,800.32	58,929.94	71.71
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
203-260-722-000	Worker's Comp. Insurance	1,783.00	1,773.74	0.00	9.26	99.48
203-260-801-000	Contractual Services	20,500.00	9,618.75	3,507.50	10,881.25	46.92
203-260-805-000	Audit Fees	541.00	241.00	0.00	300.00	44.55
203-260-965-398	Transfer Out - N Shore Bridge Debt S	0.00	0.00	0.00	0.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		22,824.00	11,633.49	3,507.50	11,190.51	50.97
Department: 463 ROUTINE MAINTENANCE						
203-463-701-000	Wages	33,000.00	24,418.02	2,835.62	8,581.98	73.99
203-463-701-013	OVERTIME	6,064.00	796.80	39.84	5,267.20	13.14
203-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-463-715-000	Social Security	3,915.00	1,929.01	219.99	1,985.99	49.27
203-463-716-000	Health Insurance- Medical	8,085.00	5,844.82	637.18	2,240.18	72.29
203-463-717-000	Life & Disability Insurance	735.00	493.17	39.15	241.83	67.10
203-463-718-000	Dental Insurance	1,544.00	505.25	56.92	1,038.75	32.72
203-463-719-000	Pension	4,454.00	5,406.10	424.05	(952.10)	121.38
203-463-721-000	Vision Care	287.00	88.98	10.01	198.02	31.00
203-463-726-000	Supplies	1,300.00	635.89	0.00	664.11	48.91
203-463-801-000	Contractual Services	9,000.00	7,295.10	0.00	1,704.90	81.06
203-463-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
203-463-940-000	Equipment Rental	20,000.00	21,879.96	2,275.00	(1,879.96)	109.40
203-463-977-000	Capital outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		88,384.00	69,293.10	6,537.76	19,090.90	78.40
Department: 474 TRAFFIC SERVICES						
203-474-701-000	Wages	5,408.00	1,697.56	1,097.64	3,710.44	31.39
203-474-701-013	Overtime	315.00	0.00	0.00	315.00	0.00
203-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-474-715-000	Social Security	439.00	129.87	83.98	309.13	29.58
203-474-716-000	Health Insurance- Medical	551.00	418.54	373.11	132.46	75.96
203-474-717-000	Life & Disability Insurance	66.00	21.62	10.71	44.38	32.76
203-474-718-000	Dental Insurance	110.00	32.79	22.18	77.21	29.81
203-474-719-000	Pension	1,861.00	1,441.62	113.08	419.38	77.46
203-474-721-000	Vision Care	17.00	5.66	3.72	11.34	33.29
203-474-726-000	Supplies	4,613.00	2,247.32	435.00	2,365.68	48.72
203-474-940-000	Equipment Rental	2,867.00	311.69	0.00	2,555.31	10.87

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*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdg Used
Fund: 203 LOCAL STREET FUND						
Account Category: Expenditures						
Department: 474 TRAFFIC SERVICES						
	Total Dept 474 - TRAFFIC SERVICES	16,247.00	6,306.67	2,139.42	9,940.33	38.82
Department: 478 WINTER MAINTENANCE						
203-478-701-000	Wages	14,763.00	7,585.00	0.00	7,178.00	51.38
203-478-701-013	Overtime	8,820.00	6,611.55	0.00	2,208.45	74.96
203-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-478-715-000	Social Security	1,651.00	1,086.08	0.00	564.92	65.78
203-478-716-000	Health Insurance- Medical	4,620.00	1,660.53	0.00	2,959.47	35.94
203-478-717-000	Life & Disability Insurance	243.00	127.33	0.00	115.67	52.40
203-478-718-000	Dental Insurance	331.00	194.07	0.00	136.93	58.63
203-478-719-000	Pension	6,095.00	6,847.72	537.13	(752.72)	112.35
203-478-721-000	Vision Care	66.00	34.10	0.00	31.90	51.67
203-478-726-000	Supplies	13,500.00	11,332.72	0.00	2,167.28	83.95
203-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
203-478-940-000	Equipment Rental	9,000.00	19,366.40	0.00	(10,366.40)	215.18
203-478-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 478 - WINTER MAINTENANCE	59,089.00	54,845.50	537.13	4,243.50	92.82
Department: 875 CONSTRUCTION						
203-875-726-000	Supplies	0.00	7.95	0.00	(7.95)	100.00
203-875-977-000	Capital Outlay	100,000.00	99,287.25	0.00	712.75	99.29
	Total Dept 875 - CONSTRUCTION	100,000.00	99,295.20	0.00	704.80	99.30
	Expenditures	286,544.00	241,373.96	12,721.81	45,170.04	84.24
Fund 203 - LOCAL STREET FUND:						
	TOTAL REVENUES	208,291.00	149,361.06	8,800.32	58,929.94	71.71
	TOTAL EXPENDITURES	286,544.00	241,373.96	12,721.81	45,170.04	84.24
	NET OF REVENUES & EXPENDITURES:	(78,253.00)	(92,012.90)	(3,921.49)	13,759.90	
	BEG. FUND BALANCE	131,952.74	131,952.74			
	END FUND BALANCE	53,699.74	39,939.84			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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Section 7, Item H.

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
207-000-404-001	Property Tax - Police Millage	421,967.00	409,521.60	0.00	12,445.40	97.05
207-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
207-000-408-000	Property Tax - PA 78 Senior & Disabl	0.00	0.00	0.00	0.00	0.00
207-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
207-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
207-000-451-000	Liquor License Fees	9,000.00	7,153.30	3,746.60	1,846.70	79.48
207-000-480-000	Services Provided - DDA	101,000.00	60,000.00	15,000.00	41,000.00	59.41
207-000-528-001	MCOLES ACADEMY GRANT	40,000.00	40,000.00	0.00	0.00	100.00
207-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
207-000-541-000	PA 302/32 MJTC Fund	1,000.00	1,319.93	0.00	(319.93)	131.99
207-000-564-100	PA 302 - Training	1,000.00	0.00	0.00	1,000.00	0.00
207-000-565-000	CPE LAW ENFORCEMENT	4,000.00	4,000.00	0.00	0.00	100.00
207-000-661-000	Parking Fines	0.00	60.00	0.00	(60.00)	100.00
207-000-662-000	Court Penal Fines	50,000.00	27,566.17	2,161.50	22,433.83	55.13
207-000-663-000	Drug Forfeiture	0.00	0.00	0.00	0.00	0.00
207-000-663-001	Forfeitures	0.00	0.00	0.00	0.00	0.00
207-000-664-000	Interest Earnings	1,650.00	9,210.29	0.00	(7,560.29)	558.20
207-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
207-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
207-000-674-101	Transfer from General Fund	400,000.00	366,663.00	0.00	33,337.00	91.67
207-000-683-000	Reimbursements-Other	2,500.00	0.00	0.00	2,500.00	0.00
207-000-684-000	Reimburse - OUIL	4,000.00	0.00	0.00	4,000.00	0.00
207-000-694-000	Miscellaneous Revenue	7,300.00	5,900.17	197.21	1,399.83	80.82
207-000-694-001	DRIVING WHILE LIC SUSPENDED	200.00	175.00	0.00	25.00	87.50
207-000-694-002	POLICE FOIA FEE	0.00	84.92	10.00	(84.92)	100.00
207-000-694-003	CONTRACT OT REIMBURSEMENT	0.00	745.25	0.00	(745.25)	100.00
207-000-695-000	Loan Proceeds	0.00	0.00	0.00	0.00	0.00
207-000-697-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,043,617.00	932,399.63	21,115.31	111,217.37	89.34
Revenues		1,043,617.00	932,399.63	21,115.31	111,217.37	89.34
Account Category: Expenditures						
Department: 301 POLICE/SHERIFF/CONSTABLE						
207-301-701-000	Police Chief Wages	86,775.00	73,991.21	6,730.78	12,783.79	85.27
207-301-701-001	Wages Full time	244,241.00	212,011.87	20,972.80	32,229.13	86.80
207-301-701-013	FT Overtime	62,124.00	57,508.23	2,002.10	4,615.77	92.57
207-301-702-000	Wages Part Time	47,000.00	32,353.59	2,733.05	14,646.41	68.84
207-301-702-001	PT Overtime Wages	13,100.00	11,283.72	1,910.55	1,816.28	86.14
207-301-702-002	Wages Part Time Clerk	2,785.00	1,683.48	146.55	1,101.52	60.45
207-301-702-013	WAGES PART-TIME CLERK OVERTIME	500.00	73.28	0.00	426.72	14.66
207-301-703-000	Wages - Full-timeClerk	40,000.00	35,189.98	3,104.00	4,810.02	87.97
207-301-703-001	Overtime Clerk FT	500.00	70.58	0.00	429.42	14.12
207-301-709-000	Wages - Marine Unit	3,650.00	0.00	0.00	3,650.00	0.00
207-301-709-013	Marine Unit-Overtime	300.00	110.06	0.00	189.94	36.69
207-301-711-000	Wages - CMV Enforcement	0.00	0.00	0.00	0.00	0.00
207-301-711-013	CMV-Overtime	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Expenditures						
Department: 301 POLICE/SHERIFF/CONSTABLE						
207-301-712-000	Wages - Ordinance Enforcement	35,927.00	29,888.54	2,651.22	6,038.46	83.19
207-301-712-001	Overtime Code Enforcement	3,500.00	3,492.49	416.38	7.51	99.79
207-301-713-000	WAGES-ACADEMY	29,000.00	25,440.00	6,420.00	3,560.00	87.72
207-301-713-001	CONTRACT OVERTIME	0.00	0.00	0.00	0.00	0.00
207-301-715-000	Social Security	43,938.00	36,956.88	3,602.17	6,981.12	84.11
207-301-715-001	SOCIAL SECURITY ACADEMY	0.00	0.00	0.00	0.00	0.00
207-301-716-000	Health Insurance- Medical	40,469.00	32,908.79	1,991.18	7,560.21	81.32
207-301-716-001	Health Insurance - Retired	32,000.00	31,054.57	2,195.58	945.43	97.05
207-301-717-000	Life & Disability Insurance	5,000.00	4,761.84	480.24	238.16	95.24
207-301-718-000	Dental Insurance	3,560.00	3,191.83	362.90	368.17	89.66
207-301-719-000	Pension	80,219.00	77,962.95	7,425.66	2,256.05	97.19
207-301-721-000	Vision Care	500.00	457.69	54.78	42.31	91.54
207-301-722-000	Worker's Comp Insurance	6,309.00	6,308.06	0.00	0.94	99.99
207-301-723-000	Unemployment	0.00	0.00	0.00	0.00	0.00
207-301-724-000	City taxes	0.00	0.00	0.00	0.00	0.00
207-301-727-000	Office Supplies	2,500.00	703.32	0.00	1,714.95	31.40
207-301-730-000	Copier Lease	2,805.00	2,333.18	182.62	471.82	83.18
207-301-740-000	Operating Supplies	7,181.00	3,168.62	702.03	4,012.38	44.13
207-301-742-000	Shooting Program	5,740.00	5,735.68	833.08	4.32	99.92
207-301-743-000	Bullet Proof Vests	7,760.00	7,753.50	0.00	6.50	99.92
207-301-801-000	Contractual Services	91,650.00	70,426.96	2,578.02	20,887.54	77.21
207-301-802-000	Attorney Fees - Prosecutions	50,000.00	46,752.62	4,518.50	3,247.38	93.51
207-301-804-000	County Dispatch Contract	46,689.00	42,490.84	3,965.42	4,198.16	91.01
207-301-805-000	Audit Fees	1,350.00	1,350.00	0.00	0.00	100.00
207-301-807-000	Clemis Service Fees	11,600.00	9,714.00	0.00	1,886.00	83.74
207-301-820-000	Uniform Purchases	5,000.00	4,596.93	95.00	403.07	91.94
207-301-821-000	Uniform Cleaning	1,000.00	686.00	0.00	314.00	68.60
207-301-851-000	Telephone	10,500.00	7,520.77	602.30	2,845.43	72.90
207-301-863-000	Travel Expense	9,100.00	8,851.45	739.24	248.55	97.27
207-301-865-000	Gasoline & Oil	10,000.00	7,010.37	29.58	2,989.63	70.10
207-301-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
207-301-930-000	Repair and Maintenance	8,266.00	1,897.26	0.00	6,368.74	22.95
207-301-930-003	Repair and Maintenance/Watercraft	1,609.00	1,608.09	79.99	0.91	99.94
207-301-931-000	Repair & Maint - Equipment	5,000.00	900.00	0.00	4,075.00	18.50
207-301-932-000	Repair & Maint - Vehicles	16,000.00	7,859.45	4,422.36	8,140.55	49.12
207-301-932-001	EQUIPMENT ACADEMY	1,200.00	0.00	0.00	1,200.00	0.00
207-301-935-000	Vehicle Capital outlay	56,000.00	51,041.00	0.00	4,959.00	91.14
207-301-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
207-301-956-000	Dues & Miscellaneous	1,200.00	981.33	0.00	218.67	81.78
207-301-957-000	Education & Training	3,900.00	3,184.00	0.00	716.00	81.64
207-301-957-001	TRAINING ACADEMY	10,000.00	10,000.00	0.00	0.00	100.00
207-301-957-002	CPE TRAINING	4,000.00	2,050.45	521.25	1,949.55	51.26
207-301-965-231	Transfer to Parking Fund	12,250.00	12,250.00	0.00	0.00	100.00
207-301-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
207-301-977-000	Capital outlay	25,523.00	25,479.99	1,983.75	43.01	99.83
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		1,189,220.00	1,013,045.45	84,453.08	175,598.52	85.19

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Expenditures						
	Expenditures	1,189,220.00	1,013,045.45	84,453.08	175,598.52	85.19
Fund 207 - POLICE FUND:						
	TOTAL REVENUES	1,043,617.00	932,399.63	21,115.31	111,217.37	89.34
	TOTAL EXPENDITURES	1,189,220.00	1,013,045.45	84,453.08	175,598.52	85.19
	NET OF REVENUES & EXPENDITURES:	(145,603.00)	(80,645.82)	(63,337.77)	(64,381.15)	
	BEG. FUND BALANCE	231,235.49	231,235.49			
	END FUND BALANCE	85,632.49	150,589.67			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Revenues						
Department: 000 REVENUE						
225-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
225-000-580-000	Services Provided-DDA Admin/Snow	52,000.00	47,300.00	24,500.00	4,700.00	90.96
225-000-603-000	Equipment Rental	82,690.00	91,938.98	3,973.02	(9,248.98)	111.19
225-000-634-000	Cemetery Open/Close	20,000.00	21,136.00	1,000.00	(1,136.00)	105.68
225-000-636-000	Cemetery Foundations	5,500.00	6,606.00	489.00	(1,106.00)	120.11
225-000-643-000	Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00
225-000-664-000	Interest Income	315.00	1,020.79	17.52	(705.79)	324.06
225-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
225-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
225-000-676-101	Transfer In from General Fund	450,000.00	412,500.00	0.00	37,500.00	91.67
225-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
225-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
225-000-694-000	Miscellaneous	9,000.00	2,031.94	0.00	6,968.06	22.58
225-000-699-711	Transfers In	5,000.00	4,583.26	0.00	416.74	91.67
Total Dept 000 - REVENUE		624,505.00	587,116.97	29,979.54	37,388.03	94.01
Revenues		624,505.00	587,116.97	29,979.54	37,388.03	94.01
Account Category: Expenditures						
Department: 276 CEMETERY						
225-276-701-001	Wages	45,423.00	36,047.46	5,278.57	9,375.54	79.36
225-276-701-013	Overtime	2,266.00	1,292.75	119.52	973.25	57.05
225-276-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-276-715-000	Social Security	5,343.00	2,856.61	412.96	2,486.39	53.46
225-276-716-000	Health Insurance- Medical	11,897.00	6,610.03	896.57	5,286.97	55.56
225-276-717-000	Life & Disability Insurance	1,136.00	639.45	50.29	496.55	56.29
225-276-718-000	Dental Insurance	1,082.00	767.12	79.61	314.88	70.90
225-276-719-000	Pension	0.00	0.00	0.00	0.00	0.00
225-276-721-000	Vision Care	184.00	134.47	13.86	49.53	73.08
225-276-740-000	Operating Supplies	3,245.00	1,936.96	147.43	1,308.04	59.69
225-276-748-000	Foundations	1,541.00	1,048.00	256.00	493.00	68.01
225-276-801-000	Contractual Services	600.00	502.26	0.00	97.74	83.71
225-276-830-000	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
225-276-920-000	Utilities	1,000.00	845.18	0.00	154.82	84.52
225-276-930-000	Repair and Maintenance	6,180.00	2,370.60	604.20	3,311.90	46.41
225-276-956-000	Dues & Miscellaneous	108.00	0.00	0.00	108.00	0.00
225-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-276-985-000	Land Improvement	3,226.00	1,108.50	540.00	2,117.50	34.36
Total Dept 276 - CEMETERY		83,231.00	56,159.39	8,399.01	26,574.11	67.47
Department: 441 DEPARTMENT OF PUBLIC WORKS						
225-441-701-000	DPW DIRECTOR WAGES	35,000.00	45,395.27	0.00	(10,395.27)	129.70
225-441-701-001	Wages	105,000.00	100,396.86	5,648.49	4,603.14	95.62
225-441-701-013	Overtime	5,408.00	2,239.03	0.00	3,168.97	41.40
225-441-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
225-441-702-003	Wages-Parks	35,203.00	19,700.28	3,791.31	15,502.72	55.96
225-441-702-013	Overtime	2,758.00	579.93	199.20	2,178.07	21.03
225-441-715-000	Social Security	13,828.00	12,875.59	737.36	952.41	

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Expenditures						
Department: 441 DEPARTMENT OF PUBLIC WORKS						
225-441-716-000	Health Insurance- Medical	50,016.00	44,062.16	1,594.80	5,953.84	88.10
225-441-716-001	Health Insurance-Retirees	48,301.00	32,454.50	0.00	15,846.50	67.19
225-441-717-000	Life - Disability Insurance	2,696.00	2,755.41	139.79	(59.41)	102.20
225-441-718-000	Dental Insurance	5,516.00	3,594.20	205.15	1,921.80	65.16
225-441-719-000	Pension	57,000.00	36,707.07	11,766.37	20,292.93	64.40
225-441-721-000	Vision Care	595.00	623.27	36.09	(28.27)	104.75
225-441-722-000	Worker's Comp. Insurance	3,028.00	1,305.83	0.00	1,722.17	43.13
225-441-740-000	Operating Supplies	8,000.00	5,702.99	234.72	1,550.01	80.62
225-441-740-001	Operating Supplies-Cemetery	0.00	0.00	0.00	0.00	0.00
225-441-741-000	Small Tools	4,500.00	2,090.46	27.41	2,160.54	51.99
225-441-801-000	Contractual Services	9,100.00	6,668.52	3,135.00	2,431.48	73.28
225-441-805-000	Audit Fees	900.00	876.00	0.00	24.00	97.33
225-441-820-000	Uniform Purchase	6,000.00	3,189.41	99.99	2,810.59	53.16
225-441-821-000	Uniform Cleaning	5,975.00	5,049.65	615.86	925.35	84.51
225-441-851-000	Telephone	6,800.00	6,409.17	490.67	(76.04)	101.12
225-441-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
225-441-865-000	Gasoline & Oil	23,793.00	12,992.76	39.11	10,800.24	54.61
225-441-920-000	Utilities	11,000.00	11,183.96	858.12	(183.96)	101.67
225-441-930-000	Repair & Maint-Building	6,000.00	4,093.10	0.00	1,906.90	68.22
225-441-931-000	Repair & Maint-Equip	6,000.00	5,965.62	52.98	(140.18)	102.34
225-441-932-000	Repair & Maint - Vehicles	22,000.00	19,927.43	623.81	2,072.57	90.58
225-441-940-000	Equipment Rental	500.00	0.00	0.00	500.00	0.00
225-441-956-000	Dues & Miscellaneous	1,200.00	706.33	0.00	493.67	58.86
225-441-957-000	Education & Training	5,000.00	1,795.00	235.00	2,970.00	40.60
225-441-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
225-441-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-441-995-003	Interest Expense - Interfund Advance	4,218.00	2,828.75	0.00	1,389.25	67.06
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		485,335.00	392,168.55	30,531.23	91,294.02	80.80
Department: 443 PHASE II STORMWATER						
225-443-701-001	Wages	5,791.00	5,503.98	706.51	287.02	95.04
225-443-701-013	Overtime	300.00	0.00	0.00	300.00	0.00
225-443-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-443-715-000	Social Security	521.00	421.07	54.04	99.93	80.82
225-443-716-000	Health Insurance- Medical	1,800.00	1,080.17	343.99	719.83	60.01
225-443-717-000	Life & Disability Insurance	165.00	103.45	17.08	61.55	62.70
225-443-718-000	Dental Insurance	200.00	160.64	36.62	39.36	80.32
225-443-721-000	Vision Care	135.00	27.16	6.14	107.84	20.12
225-443-740-000	Operating Supplies	500.00	337.70	0.00	162.30	67.54
225-443-801-000	Contractual Services	8,275.00	11,356.26	5,632.50	(3,081.26)	137.24
225-443-900-000	Printing	0.00	0.00	0.00	0.00	0.00
225-443-930-000	Repair and Maintenance	9,625.00	3,395.44	0.00	5,374.57	44.16
225-443-955-000	DEQ Permit Fees	500.00	0.00	0.00	500.00	0.00
225-443-956-000	Dues & Misc.	500.00	0.00	0.00	500.00	0.00
225-443-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 443 - PHASE II STORMWATER		28,312.00	22,385.87	6,796.88	5,071.14	79.07

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Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Expenditures						
	Expenditures	596,878.00	470,713.81	45,727.12	122,939.27	78.86
Fund 225 - DEPT OF PUBLIC WORKS FUND:						
	TOTAL REVENUES	624,505.00	587,116.97	29,979.54	37,388.03	94.01
	TOTAL EXPENDITURES	596,878.00	470,713.81	45,727.12	122,939.27	78.86
	NET OF REVENUES & EXPENDITURES:	27,627.00	116,403.16	(15,747.58)	(85,551.24)	
	BEG. FUND BALANCE	122,437.35	122,437.35			
	END FUND BALANCE	150,064.35	238,840.51			

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Fund: 231 PARKING METER/SYSTEM FUND						
Account Category: Revenues						
Department: 000 REVENUE						
231-000-607-000	Fees	0.00	0.00	0.00	0.00	0.00
231-000-661-000	Parking Fines Revenue	5,000.00	1,975.12	119.42	3,024.88	39.50
231-000-664-000	Interest Earnings	0.00	11.57	2.14	(11.57)	100.00
231-000-674-101	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
231-000-674-207	Transfer From Police Fund	12,250.00	12,250.00	0.00	0.00	100.00
231-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		17,250.00	14,236.69	121.56	3,013.31	82.53
Revenues		17,250.00	14,236.69	121.56	3,013.31	82.53
Account Category: Expenditures						
Department: 333 PARKING						
231-333-702-000	Wages Part Time	6,825.00	3,115.75	940.39	3,709.25	45.65
231-333-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
231-333-715-000	Social Security	523.00	238.35	71.94	284.65	45.57
231-333-717-000	Life & Disability Insurance	200.00	22.00	0.00	178.00	11.00
231-333-722-000	worker's Comp. Insurance	250.00	143.64	0.00	106.36	57.46
231-333-727-000	Supplies	600.00	0.00	0.00	600.00	0.00
231-333-740-000	Operating Supplies	600.00	0.00	0.00	600.00	0.00
231-333-820-000	Uniform Purchase	500.00	0.00	0.00	500.00	0.00
231-333-851-000	Telephone	500.00	490.44	0.00	9.56	98.09
231-333-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
Total Dept 333 - PARKING		9,998.00	4,010.18	1,012.33	5,987.82	40.11
Expenditures		9,998.00	4,010.18	1,012.33	5,987.82	40.11
Fund 231 - PARKING METER/SYSTEM FUND:						
TOTAL REVENUES		17,250.00	14,236.69	121.56	3,013.31	82.53
TOTAL EXPENDITURES		9,998.00	4,010.18	1,012.33	5,987.82	40.11
NET OF REVENUES & EXPENDITURES:		7,252.00	10,226.51	(890.77)	(2,974.51)	
BEG. FUND BALANCE		3,605.80	3,605.80			
END FUND BALANCE		10,857.80	13,832.31			

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Revenues						
Department: 000 REVENUE						
248-000-402-000	Current Real Property Taxes	987,129.00	962,796.76	0.00	24,332.24	97.54
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.00
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.00
248-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	3,154.02	0.00	(3,154.02)	100.00
248-000-441-000	Local Community Stabilization Share	15,000.00	14,033.68	0.00	966.32	93.56
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.00
248-000-539-000	State Grants	43,500.00	500.00	500.00	43,000.00	1.15
248-000-540-000	COUNTY/FEDERAL PROGRAM GRANTS PUBLIC	595,823.00	446,867.25	0.00	148,955.75	75.00
248-000-582-000	Intergovernment - Police	0.00	0.00	0.00	0.00	0.00
248-000-664-000	Interest Earned	2,500.00	12,911.06	9.26	(10,411.06)	516.44
248-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
248-000-676-404	Transfer From Prop Acq Fund	169,436.00	0.00	0.00	169,436.00	0.00
248-000-676-592	Reimbursement -Admin Fee - w&S	0.00	0.00	0.00	0.00	0.00
248-000-681-000	Reimburse - Insurance Claims	0.00	5,406.89	0.00	(5,406.89)	100.00
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
248-000-685-000	Sponsorships	35,000.00	2,515.00	0.00	32,485.00	7.19
248-000-685-100	Transportaion Sponsorship	17,500.00	0.00	0.00	17,500.00	0.00
248-000-686-000	Downtown Events	18,500.00	5,466.19	0.00	13,033.81	29.55
248-000-686-002	Flower Fair Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-004	ST EVENT REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
248-000-686-005	ST SPONSOR REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
248-000-686-006	EV CHARGING	500.00	1,529.49	0.00	(1,029.49)	305.90
248-000-687-000	Merchandise Sales	1,000.00	0.00	0.00	1,000.00	0.00
248-000-688-000	Gift Certificate Sales	500.00	3,375.00	0.00	(2,875.00)	675.00
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.00
248-000-694-000	Miscellaneous	2,500.00	9,548.45	792.35	(7,048.45)	381.94
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,893,888.00	1,468,103.79	1,301.61	425,784.21	77.52
Revenues		1,893,888.00	1,468,103.79	1,301.61	425,784.21	77.52
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-701-000	Executive Director Wages	80,000.00	70,770.08	6,153.92	9,229.92	88.46
248-260-704-000	Wages - Administrative Coordinator	37,188.00	15,786.49	1,781.25	21,401.51	42.45
248-260-706-000	Asst. Executive Director wages	71,000.00	62,808.40	5,461.60	8,191.60	88.46
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.00
248-260-707-000	Wages - Grounds Coordinator	5,400.00	3,234.44	957.75	2,165.56	59.90
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.00
248-260-715-000	Social Security	14,810.00	11,673.86	1,098.14	3,136.14	78.82
248-260-716-000	Health Insurance- Medical	12,000.00	21,313.42	5,402.53	(9,313.42)	177.61
248-260-717-000	Life & Disability Insurance	1,320.00	2,109.22	149.90	(789.22)	159.79
248-260-718-000	Dental Insurance	770.00	513.54	85.22	256.46	66.69
248-260-719-000	Pension	5,632.00	7,065.92	546.16	(1,433.92)	125.46
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.00

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-721-000	Vision Care	653.00	667.34	15.38	(14.34)	102.20
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
248-260-801-000	CONTRACTUAL SERVICES- DOWNTOWN	10,000.00	9,687.50	295.00	312.50	96.88
248-260-801-002	CONTRACTUAL SERVICES - PUBLIC SAFETY	60,000.00	60,000.00	0.00	0.00	100.00
248-260-801-003	CONTRACT SERVICES - DPW FEE	30,000.00	30,000.00	0.00	0.00	100.00
248-260-801-004	CONTRACTUAL SERVICES - PA57	70,000.00	70,000.00	0.00	0.00	100.00
248-260-801-005	Contractual Services- Township	2,700.00	0.00	0.00	2,700.00	0.00
248-260-801-012	Contractual Services-Parking Code En	17,440.00	0.00	0.00	17,440.00	0.00
248-260-801-022	SPECIAL SERVICES- EVENTS	20,000.00	461.90	0.00	19,538.10	2.31
248-260-801-023	Contract Services-DPW event support	10,000.00	300.00	0.00	9,700.00	3.00
248-260-801-033	Contract Services-DPW snow removal	17,000.00	17,000.00	17,000.00	0.00	100.00
248-260-805-000	Audit Fees	4,490.00	3,979.00	0.00	511.00	88.62
248-260-810-000	Legal Services	8,000.00	5,733.25	0.00	2,266.75	71.67
248-260-823-000	Website/Software	6,000.00	2,686.63	198.18	3,313.37	44.78
248-260-823-001	Municipal Software	3,800.00	0.00	0.00	3,800.00	0.00
248-260-829-000	Planner Services	3,500.00	0.00	0.00	3,500.00	0.00
248-260-851-000	Telephone	3,500.00	3,398.88	665.30	101.12	97.11
248-260-900-000	Printing and Publication	500.00	0.00	0.00	500.00	0.00
248-260-920-000	Utilities	7,020.00	6,281.66	792.11	738.34	89.48
248-260-921-000	Municipal Street Lighting	13,740.00	13,455.88	1,981.65	263.19	98.08
248-260-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
248-260-930-002	Building Maintenance	1,100.00	306.87	0.00	638.13	41.99
248-260-940-000	Equipment Rental	750.00	102.03	0.00	647.97	13.60
248-260-941-000	Office Rent	16,800.00	16,800.00	0.00	0.00	100.00
248-260-942-000	Office Expenses	5,200.00	3,860.61	251.07	1,336.99	74.29
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.00
248-260-946-000	Credit Card Fees	100.00	0.00	0.00	100.00	0.00
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.00
248-260-956-000	Dues & Miscellaneous	1,545.00	1,487.88	0.00	57.12	96.30
248-260-957-000	Education & Training	5,000.00	4,905.41	3,434.96	94.59	98.11
248-260-958-000	General Activities Misc	350.00	344.31	0.00	5.69	98.37
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
248-260-962-000	Mileage	1,000.00	668.77	123.91	331.23	66.88
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-401	Transfer to Capital Imp Fund	67,616.00	0.00	0.00	67,616.00	0.00
248-260-965-403	TRANSFER TO-DDA PUBLIC INFRASTRUCTUR	0.00	0.00	0.00	0.00	0.00
248-260-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-260-974-000	Capital Outlay - Equipment	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		617,924.00	447,403.29	46,394.03	170,342.38	72.40
Department: 725 ORGANIZATION						
248-725-822-000	Newsletter	1,800.00	130.00	0.00	1,670.00	7.22
248-725-824-000	Volunteer Recognition & Dvp.	1,000.00	675.21	0.00	324.79	67.52
248-725-825-000	Gift Certificate Redemption	5,000.00	4,466.00	50.00	534.00	89.32
248-725-826-000	Historic Celebration/Education	1,000.00	290.40	0.00	709.60	29.04
248-725-827-000	Awareness Program	1,500.00	694.16	476.19	805.84	46.28
248-725-864-000	Grant & Scholarship Distribution	0.00	0.00	0.00	0.00	0.00

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 725 ORGANIZATION						
248-725-881-000	Merchandise to Sell	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 725 - ORGANIZATION		11,300.00	6,255.77	526.19	5,044.23	55.36
Department: 726 DESIGN						
248-726-745-000	Beautification Supplies	2,600.00	1,394.09	0.00	834.12	67.92
248-726-746-000	Hanging Baskets	4,000.00	0.00	0.00	1,293.00	67.68
248-726-801-000	Contractual Services	5,500.00	3,080.24	0.00	2,419.76	56.00
248-726-843-000	Facade Program	23,680.00	14,273.96	0.00	9,406.04	60.28
248-726-845-000	Public Art Program	2,500.00	390.69	0.00	2,109.31	15.63
248-726-883-000	Banners and Holiday Lighting	10,000.00	6,844.08	0.00	3,155.92	68.44
248-726-975-001	Capital Outlay - Beautification	5,000.00	797.77	453.30	4,202.23	15.96
248-726-975-002	Capital Outlay - Streets	500.00	0.00	0.00	500.00	0.00
248-726-980-001	PUBLIC SPACE GRANT-GENERAL	353,619.00	138,988.67	17,727.43	214,630.33	39.30
248-726-980-002	PUBLIC SPACE GRANT-DEVELOPMENT & PRO	242,204.00	116,985.00	100,000.00	125,219.00	48.30
Total Dept 726 - DESIGN		649,603.00	282,754.50	118,180.73	363,769.71	43.53
Department: 728 ECONOMIC DEVELOPMENT						
248-728-801-000	Contractual Services	34,500.00	15,185.63	0.00	19,314.37	44.02
248-728-860-000	Trolley Expense	22,000.00	7,010.04	0.00	14,989.96	31.86
248-728-861-000	DATA AND METRICS	468.00	0.00	0.00	468.00	0.00
248-728-862-000	Training Materials	500.00	57.37	0.00	442.63	11.47
248-728-864-000	Grant & Scholarship Distribution	10,800.00	0.00	0.00	10,800.00	0.00
248-728-886-000	Marketing Materials	2,500.00	10.79	0.00	2,489.21	0.43
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.00
248-728-886-002	Social District	750.00	60.00	0.00	690.00	8.00
248-728-888-000	Brand Marketing	50,000.00	19,404.72	2,543.75	30,595.28	38.81
248-728-888-001	Contractual Services Brand Marketing	10,000.00	272.89	0.00	9,727.11	2.73
Total Dept 728 - ECONOMIC DEVELOPMENT		131,518.00	42,001.44	2,543.75	89,516.56	31.94
Department: 729 PROMOTION						
248-729-880-000	Event Promotion	2,000.00	404.71	0.00	1,595.29	20.24
248-729-880-001	Event Promo - Gazebo Series	11,000.00	10,600.00	0.00	400.00	96.36
248-729-880-004	Event Promo - Halloween Parade	2,500.00	1,240.10	0.00	1,259.90	49.60
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	7,500.00	2,832.22	0.00	4,667.78	37.76
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.00
248-729-880-007	Event Promo - Flower Fair	0.00	0.00	0.00	0.00	0.00
248-729-880-008	EVENT PROMO-ICE FEST	250.00	0.00	0.00	250.00	0.00
248-729-880-009	Event Promo-Lake Orion Love Shop to	0.00	0.00	0.00	0.00	0.00
248-729-880-010	PARTNERED EVENTS	1,500.00	0.00	0.00	1,500.00	0.00
248-729-880-011	Restaurant week	2,500.00	0.00	0.00	2,500.00	0.00
248-729-880-012	Sing & Stroll Tree Lighting	12,100.00	3,890.49	0.00	8,209.51	32.15
248-729-880-013	STRONGER TOGETHER-WINTER	2,500.00	384.76	0.00	2,115.24	15.39
248-729-880-014	STRONGER TOGETHER- SUMMER/FALL	1,500.00	128.14	0.00	1,371.86	8.54
248-729-880-015	Winter Activities	12,000.00	5,986.48	0.00	6,013.52	49.89
248-729-880-016	MISC EVENTS-OTHER	2,500.00	0.00	0.00	2,500.00	0.00
248-729-880-017	Movie Night	3,000.00	1,707.69	0.00	1,292.31	56.92
248-729-880-100	Stronger Together- smr fall	5,000.00	0.00	0.00	5,000.00	0.00
248-729-885-000	Port-A-Johns	2,600.00	1,007.50	0.00	1,592.50	

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 729 PROMOTION						
248-729-895-000	Event Promo-Comm. Sponsorships	0.00	0.00	0.00	0.00	0.00
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - PROMOTION		68,450.00	28,182.09	0.00	40,267.91	41.17
Department: 730						
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	2,000.00	0.00	0.00	2,000.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	419,709.00	419,709.00	419,709.00	0.00	100.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	53,075.00	12,786.68	0.00	40,288.32	24.09
248-730-975-003	DDA Capital Outlay	5,500.00	4,668.94	0.00	831.06	84.89
248-730-975-005	DDA Capital Outlay- wayfinding/Light	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	0.00	0.00	0.00	0.00	0.00
248-730-975-009	Capital Outlay - Dumpsters	22,800.00	0.00	0.00	22,800.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	4,300.00	0.00	0.00	4,300.00	0.00
248-730-975-015	Capital Outlay- outdoor Sound	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 730		507,384.00	437,164.62	419,709.00	70,219.38	86.16
Expenditures		1,986,179.00	1,243,761.71	587,353.70	739,160.17	62.62
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		1,893,888.00	1,468,103.79	1,301.61	425,784.21	77.52
TOTAL EXPENDITURES		1,986,179.00	1,243,761.71	587,353.70	739,160.17	62.62
NET OF REVENUES & EXPENDITURES:		(92,291.00)	224,342.08	(586,052.09)	(313,375.96)	
BEG. FUND BALANCE		356,811.12	356,811.12			
END FUND BALANCE		264,520.12	581,153.20			

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Fund: 301 DOWNTOWN DEV BOND PROJECT 2023						
Account Category: Revenues						
Department: 000 REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	900.00	1,569.80	130.90	(669.80)	174.42
301-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
301-000-699-301	TRF in from DDA	419,709.00	419,709.00	419,709.00	0.00	100.00
Total Dept 000 - REVENUE		420,609.00	421,278.80	419,839.90	(669.80)	100.16
Revenues		420,609.00	421,278.80	419,839.90	(669.80)	100.16
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
301-901-805-000	Audit fees	0.00	0.00	0.00	0.00	0.00
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	500,000.00	199,726.63	35,774.86	300,273.37	39.95
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital outlay - Buildings	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		500,000.00	199,726.63	35,774.86	300,273.37	39.95
Department: 905 Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expense	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	0.00	0.00	0.00	0.00	0.00
301-905-731-001	2023 Tax exempt Bond Issuance Expens	0.00	0.00	0.00	0.00	0.00
301-905-745-001	Property taxes-Orion Twp	0.00	0.00	0.00	0.00	0.00
301-905-920-000	utilities	0.00	0.00	0.00	0.00	0.00
301-905-992-003	2023 DDA BONDS TAXABLE PRINCIPAL SER	60,000.00	60,000.00	0.00	0.00	100.00
301-905-992-004	2023 DDA BONDS TAX EXEMPT PRINCIPAL	150,000.00	150,000.00	0.00	0.00	100.00
301-905-993-001	2023 DDA BOND TAXABLE INTEREST SERIE	76,910.00	76,909.00	0.00	1.00	100.00
301-905-993-002	2023 DDA TAX EXEMPT BOND INTEREST A	132,800.00	132,800.00	0.00	0.00	100.00
Total Dept 905 - Downtown Dev Bond 2023		419,710.00	419,709.00	0.00	1.00	100.00
Expenditures		919,710.00	619,435.63	35,774.86	300,274.37	67.35
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		420,609.00	421,278.80	419,839.90	(669.80)	100.16
TOTAL EXPENDITURES		919,710.00	619,435.63	35,774.86	300,274.37	67.35
NET OF REVENUES & EXPENDITURES:		(499,101.00)	(198,156.83)	384,065.04	(300,944.17)	
BEG. FUND BALANCE		2,794,812.47	2,794,812.47			
END FUND BALANCE		2,295,711.47	2,596,655.64			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 390 SEWER DEBT SERVICE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
390-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
390-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
390-000-699-592	Transfers In	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
390-548-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
390-548-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
390-548-995-000	DRAIN BOND INTEREST	0.00	0.00	0.00	0.00	0.00
Total Dept 548 - SEWER ACTIVITIES		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 390 - SEWER DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdg Used
Fund: 401 CAPITAL PROJECTS FUND						
Account Category: Revenues						
Department: 000 REVENUE						
401-000-664-000	Interest Earnings	0.00	1.61	0.14	(1.61)	100.00
401-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
401-000-676-101	Transfer In from General Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-125	Transfer In from DPW Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-207	Transfer from Police Fund	0.00	0.00	0.00	0.00	0.00
401-000-682-000	Reimbursement-CDBG	0.00	0.00	0.00	0.00	0.00
401-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
401-000-694-000	Miscellaneous Revenue	0.00	267.00	0.00	(267.00)	100.00
401-000-699-202	Interfund Transfer in - Major Street	0.00	0.00	0.00	0.00	0.00
401-000-699-203	Interfund Transfer In - Local Street	0.00	0.00	0.00	0.00	0.00
401-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
401-000-699-592	Transfers Water/Sewer	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	268.61	0.14	(268.61)	100.00
Revenues		0.00	268.61	0.14	(268.61)	100.00
Account Category: Expenditures						
Department: 751 PARKS AND RECREATION						
401-751-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
401-751-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
Department: 901 CAPITAL OUTLAY						
401-901-971-000	Capital outlay - Buildings	0.00	0.00	0.00	0.00	0.00
401-901-972-751	Capital Outlay Parks	0.00	0.00	0.00	0.00	0.00
401-901-973-000	Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
401-901-974-000	Capital outlay - Equipment	0.00	0.00	0.00	0.00	0.00
401-901-975-000	Capital Outlay-Construction	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	268.61	0.14	(268.61)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	268.61	0.14	(268.61)	
BEG. FUND BALANCE		2,482.07	2,482.07			
END FUND BALANCE		2,482.07	2,750.68			

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Fund: 403 DDA PUBLIC INFRASTRUCTURE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
403-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
403-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
403-901-971-001	SIDEWALK IMPROVEMENT PROGRAM	0.00	0.00	0.00	0.00	0.00
403-901-971-002	PAINT CREEK BANK STABILIZATION PROJE	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 403 - DDA PUBLIC INFRASTRUCTURE FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 404 DDA PROPERTY ACQUISITION						
Account Category: Revenues						
Department: 000 REVENUE						
404-000-664-000	Interest Earnings	0.00	104.96	8.72	(104.96)	100.00
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	104.96	8.72	(104.96)	100.00
Revenues		0.00	104.96	8.72	(104.96)	100.00
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
404-901-805-000	Audit Fees	0.00	0.00	0.00	0.00	0.00
404-901-901-000	Debt Service- Parking Deck	0.00	0.00	0.00	0.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	169,436.00	0.00	0.00	169,436.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
404-901-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		169,436.00	0.00	0.00	169,436.00	0.00
Expenditures		169,436.00	0.00	0.00	169,436.00	0.00
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		0.00	104.96	8.72	(104.96)	100.00
TOTAL EXPENDITURES		169,436.00	0.00	0.00	169,436.00	0.00
NET OF REVENUES & EXPENDITURES:		(169,436.00)	104.96	8.72	(169,540.96)	
BEG. FUND BALANCE		169,464.87	169,464.87			
END FUND BALANCE		28.87	169,569.83			

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Fund: 410 SIDEWALK IMPROVEMENT FUND						
Account Category: Revenues						
Department: 000 REVENUE						
410-000-404-101	DISTRICT 1 SPEC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
410-000-404-102	DISTRICT 2 SPEC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
410-000-404-103	DISTRICT 3 SPEC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
410-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
410-000-699-410	TRANSFER IN-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
410-260-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
410-260-940-001	DISTRICT 1 SIDEWALK REPAIR	0.00	0.00	0.00	0.00	0.00
410-260-940-002	DISTRICT 2 SIDEWALK REPAIR	0.00	0.00	0.00	0.00	0.00
410-260-940-003	DISTRICT 3 SIDEWALK REPAIR	0.00	0.00	0.00	0.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 410 - SIDEWALK IMPROVEMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2025
 % Fiscal Year Completed: 91.78

Section 7, Item H.

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 445 Public Infrastructure						
Account Category: Revenues						
Department: 000 REVENUE						
445-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
445-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
445-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Fund 445 - Public Infrastructure:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2025

% Fiscal Year Completed: 91.78

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*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 490 SEWER CAPITAL IMPROVEMENT FUND						
Account Category: Revenues						
Department: 000 REVENUE						
490-000-528-000	GRANTS-OTHER	100,000.00	0.00	0.00	100,000.00	0.00
490-000-528-300	GRANTS-FEDERAL	1,750,000.00	0.00	0.00	1,750,000.00	0.00
490-000-664-000	Interest Earnings	0.00	48.43	27.97	(48.43)	100.00
490-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTE	3,794,489.00	3,794,489.18	0.00	(0.18)	100.00
490-000-699-592	Transfers In	335,127.00	335,127.00	335,127.00	0.00	100.00
Total Dept 000 - REVENUE		5,979,616.00	4,129,664.61	335,154.97	1,849,951.39	69.06
Revenues		5,979,616.00	4,129,664.61	335,154.97	1,849,951.39	69.06
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
490-548-801-000	Contractual Services	90,000.00	87,715.84	1,312.50	2,284.16	97.46
490-548-975-000	CAPITAL OUTLAY- PHASE 1	3,498,000.00	3,498,000.00	0.00	0.00	100.00
Total Dept 548 - SEWER ACTIVITIES		3,588,000.00	3,585,715.84	1,312.50	2,284.16	99.94
Expenditures		3,588,000.00	3,585,715.84	1,312.50	2,284.16	99.94
Fund 490 - SEWER CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		5,979,616.00	4,129,664.61	335,154.97	1,849,951.39	69.06
TOTAL EXPENDITURES		3,588,000.00	3,585,715.84	1,312.50	2,284.16	99.94
NET OF REVENUES & EXPENDITURES:		2,391,616.00	543,948.77	333,842.47	1,847,667.23	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		2,391,616.00	543,948.77			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2025
 % Fiscal Year Completed: 91.78

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*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdg't Used
Fund: 592 WATER AND SEWER FUND						
Account Category: Revenues						
Department: 000 REVENUE						
592-000-404-002	2024 Sewer Revenue Bonds	0.00	0.00	0.00	0.00	0.00
592-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
592-000-540-001	State Grants -SAW	0.00	0.00	0.00	0.00	0.00
592-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
592-000-620-000	Sewer Penalty Fees	12,000.00	22,981.75	6,923.25	(10,981.75)	191.51
592-000-640-000	Capital/Lateral Charges Sewer	9,000.00	(8,873.23)	0.00	17,873.23	(98.59)
592-000-640-002	Capital/Lateral Charges-water	15,000.00	4,675.00	0.00	10,325.00	31.17
592-000-645-000	Sewer Usage Charges	1,327,490.00	866,095.31	(688.46)	461,394.69	65.24
592-000-645-002	Water Usage Charges	1,453,780.00	1,023,464.06	(638.22)	430,315.94	70.40
592-000-648-000	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00
592-000-662-002	Water Penalty Fees	16,000.00	26,728.13	7,351.20	(10,728.13)	167.05
592-000-664-000	Sewer Interest Earned	12,000.00	49,412.40	40.92	(37,412.40)	411.77
592-000-664-002	Water Interest Earned	0.00	0.00	0.00	0.00	0.00
592-000-664-003	Promissory Note Interest	7,500.00	0.00	0.00	7,500.00	0.00
592-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
592-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
592-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
592-000-694-000	Miscellaneous Revenue	500.00	(713.30)	0.00	1,213.30	(142.66)
592-000-695-002	Non-Village Water Debt	0.00	0.00	0.00	0.00	0.00
592-000-699-101	Interfund Transfer In - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,853,270.00	1,983,770.12	12,988.69	869,499.88	69.53
Revenues		2,853,270.00	1,983,770.12	12,988.69	869,499.88	69.53
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
592-260-805-000	Audit Fees	7,350.00	3,523.00	0.00	3,827.00	47.93
592-260-823-001	Municipal Software	0.00	0.00	0.00	0.00	0.00
592-260-852-000	Miss Dig	2,451.00	0.00	0.00	2,451.00	0.00
592-260-959-000	Financial Administration	127,436.00	95,602.50	0.00	31,833.50	75.02
Total Dept 260 - GENERAL ACTIVITIES		137,237.00	99,125.50	0.00	38,111.50	72.23
Department: 548 SEWER ACTIVITIES						
592-548-701-000	wages	0.00	(596.70)	0.00	596.70	100.00
592-548-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
592-548-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
592-548-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
592-548-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
592-548-719-000	Pension	0.00	0.00	0.00	0.00	0.00
592-548-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
592-548-722-000	worker's Comp. Insurance	45.00	31.38	0.00	13.62	69.73
592-548-726-000	Supplies	840.00	0.00	0.00	840.00	0.00
592-548-801-000	Contract Services	18,955.00	19,503.23	2,171.97	(548.23)	102.89
592-548-813-000	Legal Service	0.00	0.00	0.00	0.00	0.00
592-548-831-000	Sewage Disposal Costs	946,480.00	786,445.82	44,603.70	160,034.18	83.09
592-548-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
592-548-965-490	TRF OUT SEWER CONTRUCTION FUND	335,127.00	335,127.00	335,127.00	0.00	100.00
592-548-975-001	Capital Improvements - SAW	5,803.00	5,802.50	0.00	0.50	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
592-548-992-000	DRAIN BOND PRINCIPAL	69,707.00	78,157.12	10,028.47	(8,450.12)	112.12
592-548-995-000	Bond Interest	23,713.00	28,385.54	5,492.06	(4,672.54)	119.70
Total Dept 548 - SEWER ACTIVITIES		1,400,670.00	1,252,855.89	397,423.20	147,814.11	89.45
Department: 556 WATER ACTIVITIES						
592-556-701-000	Wages	63,717.00	11,429.83	0.00	52,287.17	17.94
592-556-701-013	Overtime	5,250.00	296.75	0.00	4,953.25	5.65
592-556-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
592-556-715-000	Social Security	5,289.00	5,004.36	507.90	284.64	94.62
592-556-716-000	Health Insurance- Medical	13,860.00	10,743.83	1,651.80	3,116.17	77.52
592-556-717-000	Life - Disability Insurance	1,282.00	955.21	105.48	326.79	74.51
592-556-718-000	Dental Insurance	1,323.00	1,463.28	202.16	(140.28)	110.60
592-556-719-000	Pension	88,732.00	92,157.23	848.11	(3,425.23)	103.86
592-556-721-000	Vision Care	276.00	251.08	34.40	24.92	90.97
592-556-722-000	Worker's Comp. Insurance	2,625.00	1,093.79	0.00	1,531.21	41.67
592-556-726-000	Supplies	7,350.00	5,605.12	1,652.00	1,744.88	76.26
592-556-741-000	Small Tools	1,200.00	144.84	0.00	1,055.16	12.07
592-556-745-000	Water Purchase -Orion Township	499,653.00	452,765.18	43,754.69	46,887.82	90.62
592-556-801-000	Contract Services	16,000.00	14,801.87	1,331.25	944.13	94.10
592-556-806-000	Engineering	42,000.00	5,111.86	0.00	36,888.14	12.17
592-556-813-000	Legal Service	1,050.00	99.00	0.00	951.00	9.43
592-556-931-000	Equip Repair & Maint - Misc.	3,000.00	0.00	0.00	3,000.00	0.00
592-556-931-001	Equip Repair & Maint - Hydrant	7,500.00	6,653.00	5,598.00	847.00	88.71
592-556-931-002	Equip Repair & Maint - Mains	5,000.00	4,364.53	0.00	635.47	87.29
592-556-931-003	Equip Repair & Maint - Meters	5,000.00	4,195.00	1,250.00	160.00	96.80
592-556-940-000	Equipment Rental	32,000.00	29,728.53	1,324.46	2,271.47	92.90
592-556-956-000	Dues & Miscellaneous	3,675.00	1,293.38	0.00	2,381.62	35.19
592-556-957-000	Education and Training	3,000.00	1,194.07	370.00	1,805.93	39.80
592-556-975-000	Capital Improvement	133,210.00	77,627.96	6,639.15	55,582.04	58.27
592-556-991-000	Principal Payments - Debt	0.00	0.00	0.00	0.00	0.00
592-556-992-001	2003 GO Bond Principal	0.00	0.00	0.00	0.00	0.00
592-556-992-002	DRINKING WATER SRF BOND PRINCIPAL	275,000.00	275,000.00	0.00	0.00	100.00
592-556-995-000	DRINKING WATER SRF BOND INTEREST	85,348.00	93,995.46	0.00	(8,647.46)	110.13
592-556-995-001	2003 GO Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 556 - WATER ACTIVITIES		1,302,340.00	1,095,975.16	65,269.40	205,465.84	84.15
Department: 560 DEPRECIATION						
592-560-958-002	Water Depreciation	152,250.00	0.00	0.00	152,250.00	0.00
592-560-968-000	Sewer Depreciation	136,500.00	0.00	0.00	136,500.00	0.00
Total Dept 560 - DEPRECIATION		288,750.00	0.00	0.00	288,750.00	0.00
Expenditures		3,128,997.00	2,447,956.55	462,692.60	680,141.45	78.23
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		2,853,270.00	1,983,770.12	12,988.69	869,499.88	69.53
TOTAL EXPENDITURES		3,128,997.00	2,447,956.55	462,692.60	680,141.45	78.23
NET OF REVENUES & EXPENDITURES:		(275,727.00)	(464,186.43)	(449,703.91)	189,358.43	

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*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
	BEG. FUND BALANCE	6,573,866.02	6,573,866.02			
	END FUND BALANCE	6,298,139.02	6,109,679.59			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 701 ESCROW						
Account Category: Revenues						
Department: 000 REVENUE						
701-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
701-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
701-000-675-000	Review/Escrow Deposits	0.00	(11,808.00)	400.00	11,808.00	100.00
Total Dept 000 - REVENUE		0.00	(11,808.00)	400.00	11,808.00	100.00
Revenues		0.00	(11,808.00)	400.00	11,808.00	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
701-000-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 701 - ESCROW:						
TOTAL REVENUES		0.00	(11,808.00)	400.00	11,808.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	(11,808.00)	400.00	11,808.00	
BEG. FUND BALANCE		0.38	0.38			
FUND BALANCE ADJUSTMENTS			15,683.00			
END FUND BALANCE		0.38	3,875.38			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 737 OPEB TRUST FUND						
Account Category: Revenues						
Department: 000 REVENUE						
737-000-581-000	Contribution - General Fund (OPEB)	0.00	0.00	0.00	0.00	0.00
737-000-669-000	Investment Gains and Losses	0.00	8,962.28	0.00	(8,962.28)	100.00
Total Dept 000 - REVENUE		0.00	8,962.28	0.00	(8,962.28)	100.00
Revenues		0.00	8,962.28	0.00	(8,962.28)	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
737-000-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 737 - OPEB TRUST FUND:						
TOTAL REVENUES		0.00	8,962.28	0.00	(8,962.28)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	8,962.28	0.00	(8,962.28)	
BEG. FUND BALANCE		255,063.24	255,063.24			
END FUND BALANCE		255,063.24	264,025.52			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 752 PAYROLL CLEARING						
Account Category: Revenues						
Department: 000 REVENUE						
752-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Fund 752 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 901 FIXED ASSETS						
Account Category: Expenditures						
Department: 101 VILLAGE COUNCIL						
901-101-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		0.00	0.00	0.00	0.00	0.00
Department: 301 POLICE/SHERIFF/CONSTABLE						
901-301-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		0.00	0.00	0.00	0.00	0.00
Department: 441 DEPARTMENT OF PUBLIC WORKS						
901-441-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
Department: 560 DEPRECIATION						
901-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
901-560-968-002	Depr Public Safety	0.00	0.00	0.00	0.00	0.00
901-560-968-003	Depr Public Works	0.00	0.00	0.00	0.00	0.00
901-560-968-004	Depr Recreation and Culture	0.00	0.00	0.00	0.00	0.00
901-560-968-005	Depreciation Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 560 - DEPRECIATION		0.00	0.00	0.00	0.00	0.00
Department: 751 PARKS AND RECREATION						
901-751-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 901 - FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		(3,175,949.33)	(3,175,949.33)			
END FUND BALANCE		(3,175,949.33)	(3,175,949.33)			

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GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Fund: 902 DDA FIXED ASSETS						
Account Category: Expenditures						
Department: 560 DEPRECIATION						
902-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
Total Dept 560 - DEPRECIATION		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 902 - DDA FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		(104,761.00)	(104,761.00)			
END FUND BALANCE		(104,761.00)	(104,761.00)			

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Section 7, Item H.

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 05/31/2025	Activity For 05/31/2025	Available Balance 05/31/2025	% Bdgt Used
Report Totals:						
	TOTAL REVENUES - ALL FUNDS	15,693,448.00	12,154,665.73	884,047.96	3,538,782.27	77.45
	TOTAL EXPENDITURES - ALL FUNDS	14,540,280.00	11,807,514.73	1,342,027.93	2,716,821.24	81.21
	NET OF REVENUES & EXPENDITURES:	1,153,168.00	347,151.00	(457,979.97)	821,961.03	



COMERICA COMMERCIAL CARD SRVC
 DEPARTMENT #166901
 PO BOX 55000
 DETROIT, MI 48255 1669

VILLAGE OF LAKE ORION
 VILLAGE OF LAKE ORION
 21 E CHURCH ST
 LAKE ORION, MI 48362 0000

*****4944

Statement Summary

Total Amount Due	\$10,955.39	Due Date:	06/20/2025
Current Payment Due:	\$10,955.39	Billing Date:	05/30/2025
Past Due Amount:	\$0.00	Credit Limit:	\$40,000.00
Minimum Amount Due:	\$10,955.39		

Account Summary

Previous Balance:	\$11,171.58	Days In This Billing Cycle:	30
Purchases:	\$11,294.59	New Cash Advances:	\$0.00
Cash Advances:	\$0.00	Cash Advance Fee:	\$0.00
Credits:	(\$339.20)		
Payments:	(\$11,171.58)		
Other Charges:	\$0.00		
New Balance:	\$10,955.39		

Cardholder Summary

Cardholder Name	Amount
MARK AMUNDSON - *4561	\$561.38
MATTHEW GIBB - *8426	\$6,496.77
WESLEY A SANCHEZ - *6802	\$3,873.81
SONJA J STOUT - *5796	\$23.43

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			PURCHASES	\$11,294.59
			MISCELLANEOUS CREDITS	(\$339.20)
			PAYMENTS	(\$11,171.58)
05/20/2025	05/20/2025	700000051201111111111111	AUTOMATIC PAYMENT	(\$11,171.58)

PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:

Post Date	Tran Date	Reference Number	Merchant Description	Amount
<p>* TRANSACTION REVIEW - NOTIFY US OF UNAUTHORIZED TRANSACTIONS OR ERRORS WITHIN 14 DAYS FROM THE DATE OF DISCOVERY OR THE DATE THE FIRST STATEMENT OR REPORT REFLECTING THE PROBLEM IS MADE AVAILABLE TO YOU, WHICHEVER OCCURS FIRST.</p> <p>* GUIDE TO BENEFITS - THE GUIDE TO BENEFITS IS AVAILABLE ONLINE AT WWW.COMERICA.COM/COMMERCIALCARDGTB</p> <p>* TRAVEL INSURANCE - IF YOUR CARD HAS BEEN PERMISSIONED FOR TRAVEL PURCHASES, YOU ARE COVERED UNDER MASTERCARD'S WORLDWIDE AUTOMATIC TRAVEL ACCIDENT & BAGGAGE INSURANCE POLICY.</p> <p>.</p> <p>IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COMPANY'S PROGRAM ADMINISTRATOR.</p>				
			MARK AMUNDSON - *4561	\$561.38
			PURCHASES	\$561.38
05/01/2025	04/30/2025	55436875121641212256349	MI STATE POLICE ICHAT LANSING MI	\$30.00
05/07/2025	05/06/2025	55436875127641272146913	MI STATE POLICE ICHAT LANSING MI	\$10.00
05/09/2025	05/08/2025	55432865128201723069687	AMAZON MKTPL*NI64K3LP0 Amzn.com/bill WA	\$63.95
05/09/2025	05/09/2025	55432865129201825875691	AMAZON MKTPL*NI94V7NT0 Amzn.com/bill WA	\$35.90
05/15/2025	05/14/2025	55432865134203623151153	AMAZON MKTPL*NZ0NZ3C72 Amzn.com/bill WA	\$84.13
05/16/2025	05/15/2025	55432865135204041737457	AMAZON MKTPL*NZ6TC63G2 Amzn.com/bill WA	\$10.81
05/19/2025	05/18/2025	55432865138204897437746	AMAZON MKTPL*NW89H1861 Amzn.com/bill WA	\$172.88
05/20/2025	05/19/2025	55436875140641402228337	MI STATE POLICE ICHAT LANSING MI	\$40.00
05/20/2025	05/19/2025	55436875140641402229061	MI STATE POLICE ICHAT LANSING MI	\$10.00
05/21/2025	05/20/2025	55432865140205644211306	AMAZON MKTPL*NW0HZ1RG0 Amzn.com/bill WA	\$84.98
05/29/2025	05/29/2025	55432865149208569099822	AMAZON MKTPL*NN3PY3541 Amzn.com/bill WA	\$8.73
05/30/2025	05/29/2025	55436875150641502274089	MI STATE POLICE ICHAT LANSING MI	\$10.00
			MATTHEW GIBB - *8426	\$6,496.77
			PURCHASES	\$6,835.97
05/01/2025	04/30/2025	55310205121197662865007	GREAT LAKES ACE HDWE LAKE ORION MI	\$7.60
05/02/2025	05/01/2025	82711165122500003844900	MISWITCH COMM LAKE ORION MI	\$90.37
05/05/2025	05/02/2025	52707155123010193536398	THE HOME DEPOT #2743 ORION MI	\$189.74
05/05/2025	05/04/2025	87021305125500000665806	MOVAVI.COM WILDWOOD MO	\$15.85
05/07/2025	05/06/2025	52653845126712176163556	ROLL OFF DUMPSTER DIRE 7174318869 PA	\$574.00
05/07/2025	05/06/2025	52653845126712176316725	ROLL OFF DUMPSTER DIRE 7174318869 PA	\$574.00
05/08/2025	05/07/2025	75369435127676002031441	THE UPS STORE 3585 LAKE ORION MI	\$18.89
05/08/2025	05/07/2025	87021305127500007189048	ORION AREA CHAMBER LAKE ORION MI	\$645.00
05/08/2025	05/07/2025	87021305127500008373195	FLOWCODE PRO NEW YORK NY	\$9.95
05/09/2025	05/07/2025	52707155128010193421729	THE HOME DEPOT #2743 ORION MI	\$339.20
05/12/2025	05/10/2025	05436845130300271687616	KROGER FUEL #9637 LAKE ORION MI	\$5.59
05/12/2025	05/09/2025	52707155130010191450676	THE HOME DEPOT #2743 ORION MI	\$47.70
05/12/2025	05/09/2025	52707155130010191451765	THE HOME DEPOT #2743 ORION MI	\$38.55
05/12/2025	05/09/2025	55131585130333889264937	HERTZTOLL 816678671 877-411-4300 MI	\$99.67
05/12/2025	05/09/2025	55432865130202134658098	MEIJER # 054 NORTHVILLE MI	\$22.54
05/12/2025	05/10/2025	55432865130202340490153	GOOGLE *Google One 650-253-0000 CA	\$29.99
05/13/2025	05/12/2025	25247805132002181024018	SnapRetail WARRENDALE PA	\$

Post Date	Tran Date	Reference Number	Merchant Description	Amount
05/13/2025	05/13/2025	52653845133716151665874	CLICKUP 8886254258 CA	\$38.00
05/14/2025	05/13/2025	52653845133716225038652	ROLL OFF DUMPSTER DIRE 7174318869 PA	\$574.00
05/16/2025	05/15/2025	52653845135742556135287	ROLL OFF DUMPSTER DIRE 7174318869 PA	\$574.00
05/19/2025	05/16/2025	55421355137939118808631	SPAREBOX STORAGE 0068 LAKE ORION MI	\$285.00
05/19/2025	05/16/2025	55506295136341105498889	PIECHNIK'S GARDEN GATE OAKLAND MI	\$327.56
05/19/2025	05/18/2025	75418235138229580292795	IONOS INC. CHESTERBROOK PA	\$25.00
05/21/2025	05/20/2025	55432865140205741520203	MEIJER # 197 OXFORD MI	\$69.94
05/21/2025	05/20/2025	75369435140750601921824	THE UPS STORE 3585 LAKE ORION MI	\$51.77
05/22/2025	05/20/2025	52707155141010191317377	THE HOME DEPOT #2743 ORION MI	\$232.83
05/22/2025	05/22/2025	55432865142206146962535	AMAZON MKTPL*NZ1F34EY1 Amzn.com/bill WA	\$134.97
05/23/2025	05/22/2025	55432865142206398830521	SQ *MICHIGAN DOWNTOWN North Branch MI	\$150.00
05/23/2025	05/22/2025	57540245142744563814789	ADOBE *ADOBE 4085366000 CA	\$21.19
05/23/2025	05/22/2025	88971455142500031140001	QRFY.COM* 7416935 SANT CUGAT DE UN	\$241.80
		INTL TXN FEE:	1.92	
05/29/2025	05/28/2025	55131585148353660224413	CDW GOVT #AE3QN8D 800-808-4239 IL	\$1,046.09
05/30/2025	05/29/2025	55310205150216223854039	GREAT LAKES ACE HDWE LAKE ORION MI	\$76.67
05/30/2025	05/29/2025	55506295149355220448608	PIECHNIK'S GARDEN GATE OAKLAND MI	\$213.51
			MISCELLANEOUS CREDITS	(\$339.20)
05/22/2025	05/20/2025	52707155141010191315652	THE HOME DEPOT #2743 ORION MI	(\$339.20)
			WESLEY A SANCHEZ - *6802	\$3,873.81
			PURCHASES	\$3,873.81
05/07/2025	05/06/2025	55432865127201064356066	SQ *HOMETOWN T-SHIRT P Orion Townshi MI	\$600.00
05/08/2025	05/07/2025	55432865127201342941341	IN *ELEMENT BUILDING S 800-3271846 CO	\$1,010.00
05/13/2025	05/12/2025	55506295132336619067802	ADVANCED TURF SOLUTION FISHERS IN	\$1,768.81
05/27/2025	05/26/2025	55432865146207783146552	SQ *HOMETOWN T-SHIRT P Orion Townshi MI	\$495.00
			SONJA J STOUT - *5796	\$23.43
			PURCHASES	\$23.43
05/30/2025	05/29/2025	75418235149230373303317	IONOS INC. CHESTERBROOK PA	\$23.43



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Receive and File Investment Report- April 2025

BACKGROUND BRIEF: Attached is the Investment report for April 2025 for your review.

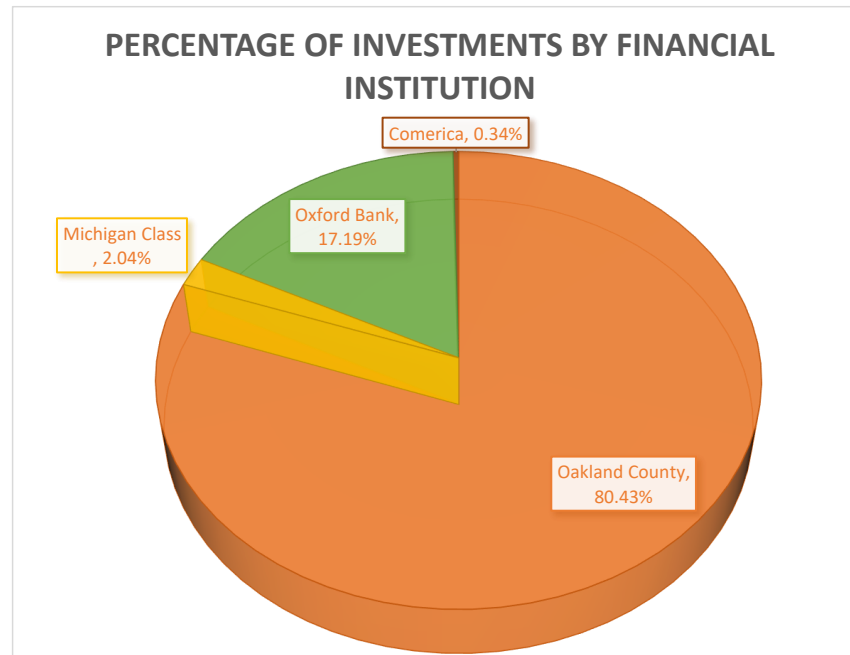
RECOMMENDED MOTION: To receive and file the Investment report for April 2025.

Village of Lake Orion
 Quarterly Investment Report
 Period Ending April 30, 2025

Investments by Financial Institution

Financial Institution	Investment Instrument	Beginning Balance (4/1/25)	Purchases/Deposits	Interest/Dividends	Change In Value	Withdrawals	Ending Balance (4/30/25)	Percentage of Portfolio
Oakland County	Investment Pool	\$ 3,521,380.65		\$ 11,740.61			\$ 3,533,121.26	
	Total Oakland County	3,521,380.65	-	11,740.61	-	-	3,533,121.26	80.43%
Michigan CLASS	Investment Pool	89,260.34	-	323.05	-	-	89,583.39	
	Total Michigan CLASS	89,260.34	-	323.05	-	-	89,583.39	2.04%
Oxford Bank	Cash-Water/Sewer (4644)	71,137.86	5,013.35	18.37	-	-	76,169.58	1.73%
	Cash-General Checking (8494)	313,726.32	499,662.14	-	-	(494,020.91)	319,367.55	7.27%
	Cash-Genre (4611)	190,420.35	668,992.71	-	-	(545,686.74)	313,726.32	7.14%
	Cash-Escrow (4655)	44,796.70	1,500.00	10.65	-	-	46,307.35	1.05%
	Total Oxford	620,081.23	1,175,168.20	29.02	-	(1,039,707.65)	755,570.80	17.19%
Comerica	Cash- Payroll Savings (4736)	99,617.33		41.73	-	(88,191.78)	11,467.28	0.26%
	Cash- Payroll (3875)	2,782.01	84,596.17	-	-	(84,109.03)	3,269.15	0.07%
	Total Comerica	102,399.34	84,596.17	41.73	-	(172,300.81)	14,736.43	0.34%
Totals		\$ 4,333,121.56	\$ 1,259,764.37	\$ 12,134.41	\$ -	\$ (1,212,008.46)	\$ 4,393,011.88	100.00%

8,630,030.79





COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Budget Amendments-Variou

BACKGROUND BRIEF: Administration is requesting council to approve various budget amendments for various funds as attached and recommended by Clerk/Treasurer Stout.

Budget amendments

- BA-2025-101-253-002 will be offset by BA-2025-101-260-04 in the amount of \$6900.
- BA-2025-101-964-002 will come from fund balance to cover BA-2025-207-013 in the amount of \$160,000.
- BA-2025-101-964-001 will come from fund balance to cover BA-2025-490-001 in the amount of \$7496 to cover the Village portion of the sidewalk improvement project along with engineering bills.

RECOMMENDED MOTION: To approve budget amendments BA-2025-101-253-002, BA-2025-101-260-04, BA-2025-101-964-002, BA-2025-207-13, BA-2025-101-964-001, and BA-2025-490-001 as presented by administration.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9th, 2025

TOPIC Receive and File May 2025 Police Department Activity Report

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the monthly activity report for the Police Department.

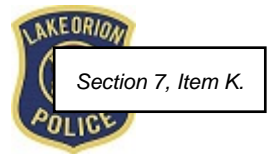
RECOMMENDED MOTION:

To receive and file the May 2025 Police Department Activity Report.



CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 05/01/2025 Thru 05/31/2025



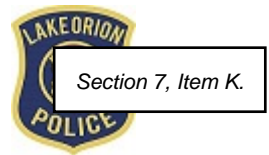
All offenses that were Attempted or Completed

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ARRESTS					
								ARRESTS		JUV		Totals	
								May/2025	YTD	May/2025	YTD	May	YTD
11003	SEXUAL PENETRATION ORAL/ANAL -CSC IST DEGRE	0	0	0%	1	0	100.0%	0	1	0	0	0	1
13001	NONAGGRAVATED ASSAULT	0	1	-100.0%	2	2	0%	0	0	0	0	0	0
13002	AGGRAVATED/FELONIOUS ASSAULT	1	0	0%	3	2	50.0%	0	2	0	0	0	2
13003	INTIMIDATION/STALKING	0	1	-100.0%	0	2	-100.0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	1	1	0%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	0	0	0%	0	2	-100.0%	0	0	0	0	0	0
23007	LARCENY -OTHER	1	0	0%	1	0	100.0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	2	0	200.0%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE G	0	0	0%	2	4	-50.0%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	0%	2	1	100.0%	1	1	0	0	1	1
26005	FRAUD -WIRE FRAUD	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	0	0	0%	1	0	100.0%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	1	0	100.0%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	0	0	0%	3	1	200.0%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	0	0	0%	1	1	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
Totals for Part A		3	2	50.00%	20		11.11%	1	4	0	0	1	4
48000	OBSTRUCTING POLICE	1	0	0%	3	1	200.0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	0	1	-100.0%	1	1	0%	0	0	0	0	0	0
53001	DISORDERLY CONDUCT	0	0	0%	1	0	100.0%	0	0	0	0	0	0
53002	PUBLIC PEACE -OTHER	0	0	0%	1	3	-66.7%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%	1	0	100.0%	0	1	0	0	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR	0	1	-100.0%	3	3	0%	0	3	0	0	0	3
57001	TRESPASS	0	0	0%	4	5	-20.0%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%	1	0	100.0%	0	0	0	0	0	0
Totals for Part B		1	2	-50.00%	15		15.38%	0	4	0	0	0	4
2800	JUVENILE OFFENSES AND COMPLAINTS	1	0	0%	6	4	50.0%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	3	3	0%	27	11	145.5%	1	7	0	0	1	7
3000	WARRANTS	3	3	0%	5	5	0%	3	5	0	0	3	5



CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 05/01/2025 Thru 05/31/2025



All offenses that were Attempted or Completed

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ARRESTS					
								ARRESTS		JUV		Totals	
								May/2025	YTD	May/2025	YTD	May	YTD
3100	TRAFFIC CRASHES	11	24	-54.2%	50	59	-15.3%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	12	14	-14.3%	46	34	35.3%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	116	127	-8.7%	544	457	19.0%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	2	-100.0%	1	2	-50.0%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	113	100	13.0%	535	340	57.4%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	28	11	154.5%	117	96	21.9%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	3	2	50.0%	9	4	125.0%	0	0	0	0	0	0
3900	ALARMS	10	3	233.3%	72	32	125.0%	0	0	0	0	0	0
Totals for Part C		300	289	3.81%	1412		35.25%	4	12	0	0	4	12
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	49	26	88.5%	152	56	171.4%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	5	-40.0%	12	24	-50.0%	0	0	0	0	0	0
4200	PARKING CITATIONS	22	0	0%	33	1	3200.0%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%	11	4	175.0%	0	0	0	0	0	0
Totals for Part D		74	31	138.71%	208		144.71%	0	0	0	0	0	0
6000	MISCELLANEOUS ACTIVITIES (6000)	8	0	0%	16	0	1600.0%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	2	0	0%	15	0	1500.0%	0	0	0	0	0	0
Totals for Part F		10			31			0	0	0	0	0	0
Group Crimepart Totals		388	324	19.8%	1686	1160	0.45	5	20	0	0	5	20
Totals for all Groups:		388	324	19.8%	1686		45.3%	5	20	0	0	5	20



CLEAR - Monthly Mashup - Scorecard

For Lake Orion PD

May 2025



Section 7, Item K.

Calls received by Lake Orion PD Dispatch For Service			
Time Frame		911	PHONE
May	2024	39	76
May	2025	42	80

Total Calls for Service Primary Officer Top Five Officers	
Officer	# of Incidents
MIRESC	148
HOCKNEYS	91
STANFIELDT	49
PIRKLEA	42
JONESL	13

Field Initiated Calls For Service Top Five Officers	
Officer	# of Incidents
MIRESC	75
HOCKNEYS	55
PIRKLEA	23
STANFIELDT	19
JONESL	7

Arrests for May 2025 Top Five Officers	
Officer	# of Arrests
MIRESC	3
JONESL	1
STANFIELDT	1

Arrests - Year to Date for 2025 Top Five Officers	
Officer	# of Arrests
MIRESC	9
HOCKNEYS	4
STANFIELDT	3
BROWNS	2
JONESL	1
PIRKLEA	1

Top Crash Locations - YTD Top Five Locations	
Intersection	# of Crashes
S BROADWAY ST & CONVERSE CT	3
CONVERSE CT & S BROADWAY	2
N BROADWAY ST & E SHADBOLT ST	2
N PARK BLVD & W FLINT ST	2
W FLINT ST & S PARK BLVD	2

Accidents Reported to Lake Orion PD			
Crash Type	May 2025	January 2024	YTD 2025
Property Damage	6	7	31
Unknown	3	6	17
Total Accidents	9	13	48

Violent Crimes				
Type	May 2025	YTD 2025	YTD 2024	YTD % Change
Assault	1	5	6	-16.67%
CSC	0	1	0	0%
Homicide	0	0	0	0%
Robbery	0	0	0	0%

Non-Violent Crimes				
	May 2025	YTD 2025	2024 YTD	YTD % Change
Burglary	0	1	1	0.00%
Larceny	1	2	2	0.00%
MDOP	0	3	1	200.00%

Average Response Times for Lake Orion PD			
Time Frame		Avg Rec -> Disp	Avg Disp -> Arr
April	2025	1.16	2.03
February	2025	1.78	1.86
January	2025	1.85	1.71
March	2025	1.95	1.75
May	2025	1.26	1.8



Citations - May 2025 Top Five Officers	
Officer	# of Citations
MiresC	44
StanfieldT	9
HOCKNEYS	6
BROWNS	3
HammondR	1
PirkleA	1

Traffic Related Offenses for Lake Orion PD		
Arrest Charges	May 2025	YTD 2025
8029	0	1
OWI/OUIL	0	2

OWI Arrests - Top Five Officers	
Officer	# of Arrests

Citations - Year to Date for 2025 Top Five Officers	
Primary Officer Last Name	# of Citations
MiresC	206
HOCKNEYS	15
StanfieldT	14
BROWNS	13
MulderC	8
PirkleA	8

K-9 Activity				
	May 2025	YTD 2025		YTD % Change
	0	0	0	0%

Citations - Issued by Lake Orion PD		
May 2025	YTD 2025	YTD 2024
64	266	422

Caseload By Detective for May 2025			
Officer	# of Cases Assigned	# of Cases Unassigned	# of Open Cases Assigned YTD
	0	0	0
Total:	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month: May

Year: 2025

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	0	0	0%	0	0	0	0	0	0
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	0	0	0%	0	0	0	0	0	0
09004	JUSTIFIABLE HOMICIDE	0	0	0%	0	0	0%	0	0	0	0	0	0
09005	DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
09006	IN-CUSTODY DEATH	0	0	0%	0	0	0%	0	0	0	0	0	0
10001	KIDNAPPING/ABDUCTION	0	0	0%	0	0	0%	0	0	0	0	0	0
10002	PARENTAL KIDNAPPING	0	0	0%	0	0	0%	0	0	0	0	0	0
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%	1	0	0%	0	1	0	0	0	1
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11005	SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
12000	ROBBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
12001	ROBBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
13001	NONAGGRAVATED ASSAULT	0	1	-100%	2	2	0%	0	0	0	0	0	0
13002	AGGRAVATED/FELONIOUS ASSAULT	1	0	0%	3	2	50%	0	2	0	0	0	2
13003	INTIMIDATION/STALKING	0	1	-100%	0	2	-100%	0	0	0	0	0	0
13004	NON-FATAL SHOOTING	0	0	0%	0	0	0%	0	0	0	0	0	0
20000	ARSON	0	0	0%	0	0	0%	0	0	0	0	0	0
21000	EXTORTION	0	0	0%	0	0	0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	1	1	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%	0	0	0%	0	0	0	0	0	0
23001	LARCENY -POCKETPICKING	0	0	0%	0	0	0%	0	0	0	0	0	0
23002	LARCENY -PURSESNAATCHING	0	0	0%	0	0	0%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	0	0	0%	0	2	-100%	0	0	0	0	0	0
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	0	0	0%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%	0	0	0%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%	0	0	0%	0	0	0	0	0	0
23007	LARCENY -OTHER	1	0	0%	1	0	0%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	0	0	0%	0	0	0%	0	0	0	0	0	0
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%	0	0	0%	0	0	0	0	0	0
24002	MOTOR VEHICLE THEFT	0	0	0%	0	0	0%	0	0	0	0	0	0
24003	MOTOR VEHICLE FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	2	0	0%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%	2	4	-50%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	0%	2	1	100%	1	1	0	0	1	1
26003	FRAUD -IMPERSONATION	0	0	0%	0	0	0%	0	0	0	0	0	0
26004	FRAUD -WELFARE FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	0	0	0%	0	1	-100%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	0	0	0%	1	0	0%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	1	0	0%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
28000	STOLEN PROPERTY	0	0	0%	0	0	0%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	0	0	0%	3	1	200%	0	0	0	0	0	0
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%	0	0	0%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	0	0	0%	1	1	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	0	0	0%	0	0	0	0	0	0
30004	ORGANIZED RETAIL FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	0	0	0%	0	1	-100%	0	0	0	0	0	0
35002	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
36001	SEXUAL PENETRATION NONFORCIBLE - BLOOD/AFFINITY	0	0	0%	0	0	0%	0	0	0	0	0	0
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
37000	OBSCENITY	0	0	0%	0	0	0%	0	0	0	0	0	0
39001	GAMBLING- BETTING/WAGERING	0	0	0%	0	0	0%	0	0	0	0	0	0
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%	0	0	0%	0	0	0	0	0	0
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
39004	GAMBLING -SPORTS TAMPERING	0	0	0%	0	0	0%	0	0	0	0	0	0
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
51000	BRIBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%	0	0	0%	0	0	0	0	0	0
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	0%	0	0	0%	0	0	0	0	0	0
52003	WEAPONS OFFENSE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%	0	0	0%	0	0	0	0	0	0
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%	0	0	0%	0	0	0	0	0	0
72000	ANIMAL CRUELTY	0	0	0%	0	0	0%	0	0	0	0	0	0
Group A Totals		3	2	50%	20	18	11.11%	1	4	0	0	1	4
01000	SOVEREIGNTY	0	0	0%	0	0	0%	0	0	0	0	0	0
02000	MILITARY	0	0	0%	0	0	0%	0	0	0	0	0	0
03000	IMMIGRATION	0	0	0%	0	0	0%	0	0	0	0	0	0
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%	0	0	0%	0	0	0	0	0	0
14000	ABORTION	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	0	0	0%	0	0	0	0	0	0
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%	0	0	0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	0	0	0%	0	0	0	0	0	0
36003	PEEPING TOM	0	0	0%	0	0	0%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%	0	0	0%	0	0	0	0	0	0
38002	FAMILY -NONSUPPORT	0	0	0%	0	0	0%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
39005	GAMBLING, OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
42000	DRUNKENNESS	0	0	0%	0	0	0%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	1	0	0%	3	1	200%	0	0	0	0	0	0
49000	ESCAPE/FLIGHT	0	0	0%	0	0	0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	0	1	-100%	1	1	0%	0	0	0	0	0	0
53001	DISORDERLY CONDUCT	0	0	0%	1	0	0%	0	0	0	0	0	0
53002	PUBLIC PEACE -OTHER	0	0	0%	1	3	-66.6%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%	1	0	0%	0	1	0	0	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	1	-100%	3	3	0%	0	3	0	0	0	3
55000	HEALTH AND SAFETY	0	0	0%	0	0	0%	0	0	0	0	0	0
56000	CIVIL RIGHTS	0	0	0%	0	0	0%	0	0	0	0	0	0
57001	TRESPASS	0	0	0%	4	5	-20%	0	0	0	0	0	0
57002	INVASION OF PRIVACY -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
58000	SMUGGLING	0	0	0%	0	0	0%	0	0	0	0	0	0
59000	ELECTION LAWS	0	0	0%	0	0	0%	0	0	0	0	0	0
60000	ANTITRUST	0	0	0%	0	0	0%	0	0	0	0	0	0
61000	TAX/REVENUE	0	0	0%	0	0	0%	0	0	0	0	0	0
62000	CONSERVATION	0	0	0%	0	0	0%	0	0	0	0	0	0
63000	VAGRANCY	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
70000	JUVENILE RUNAWAY	0	0	0%	0	0	0%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%	1	0	0%	0	0	0	0	0	0
75000	SOLICITATION	0	0	0%	0	0	0%	0	0	0	0	0	0
77000	CONSPIRACY (ALL CRIMES)	0	0	0%	0	0	0%	0	0	0	0	0	0
Group B Totals		1	2	-50%	15	13	15.38%	0	4	0	0	0	4
2800	JUVENILE OFFENSES AND COMPLAINTS	1	0	0%	6	4	50%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	3	3	0%	27	11	145.4%	1	7	0	0	1	7
3000	WARRANTS	3	3	0%	5	5	0%	3	5	0	0	3	5
3100	TRAFFIC CRASHES	11	24	-54.1%	50	68	-26.4%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	12	14	-14.2%	46	37	24.32%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	116	127	-8.66%	544	493	10.34%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	2	-100%	1	2	-50%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	113	100	13%	535	373	43.43%	0	0	0	0	0	0
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%	0	0	0%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	28	11	154.5%	117	138	-15.2%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	3	2	50%	9	4	125%	0	0	0	0	0	0
3900	ALARMS	10	3	233.3%	72	38	89.47%	0	0	0	0	0	0
	SICK / INJURY COMPLAINT	0	0	0%	0	0	0%	0	0	0	0	0	0
	NON - CRIMINAL COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC CRASHES	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS TRAFFIC COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	ALARMS	0	0	0%	0	0	0%	0	0	0	0	0	0
	ANIMAL COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC OFFENSES	0	0	0%	0	0	0%	0	0	0	0	0	0
Group C Totals		300	289	3.806%	1412	1173	20.37%	4	12	0	0	4	12
2700	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
2700	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	49	26	88.46%	152	56	171.4%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	5	-40%	12	24	-50%	0	0	0	0	0	0
4200	PARKING CITATIONS	22	0	0%	33	1	3200%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%	11	4	175%	0	0	0	0	0	0
4400	WATERCRAFT CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	0	0	0%	0	0	0%	0	0	0	0	0	0
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4700	COMMERCIAL VEHICLE CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4800	LOCAL ORDINANCE WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
4900	TRAFFIC WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
	WATERCRAFT CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS A THROUGH UUUU	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group D Totals	74	31	138.7%	208	85	144.7%	0	0	0	0	0	0
5000	FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group E Totals	0	0	0%	0	0	0%	0	0	0	0	0	0
6000	MISCELLANEOUS ACTIVITIES (6000)	8	0	0%	16	0	0%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	2	0	0%	15	0	0%	0	0	0	0	0	0
6200	ARREST ASSIST	0	0	0%	0	0	0%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	0	0%	0	0	0	0	0	0
	CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 7, Item K.

CLASS	Description	May/2025	May/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT		JUV		Total	
								May/2025	YTD	May/2024	YTD	May	YTD
	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	0	0%	0	0	0	0	0	0
	INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group F Totals	10	0	0%	31	0	0%	0	0	0	0	0	0
8000	MISCELLANEOUS DEALER ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group I Totals	0	0	0%	0	0	0%	0	0	0	0	0	0
	Totals for all Groups	388	324	19.75%	1686	1289	30.79%	5	20	0	0	5	20

Lake Orion Police Monthly Ordinance Report

MONTH: May 2025					
Item:	Hammond	Ward			Total
Vehicles Checked	1	2			3
Vehicles Tagged	1				1
Vehicles Towed					0
Abandoned Vehicle Tickets	1				1
Finger Prints	2	3			5
Ticketed Ordinance Violations					0
Junk/ garbage Investigated	1	1			2
Ordinance Warnings	2				2
Tall Grass/Weeds Violations					0
Zoning Issues	3				3
Handicap Parking Tickets					0
Other Parking Tickets	1				1
Snow/ Snow Removal Violations					0
Property Maintenance/ Inspections	4				4
Sign Violations	9	6			15
Vehicle Lockouts					0
TOTAL:	25	12			37
Hours Worked	72	96			168
Hours in HUD District (CDBG)	7	12			19



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	May Total	YTD	
COMMAND STAFF																																		
Cmdr BAUER			8							4		4														3					19	83		
Asst Cmdr TRENZI										5							8									5				15	33	74		
Sgt AIELLO	3									3			2													5				15	28	66		
Sgt ROHRBORN										3																2				15	20	46		
Sgt HAMMOND																	11									5				15	31	55		
RESERVE OFFICERS																																		
Ofc CAMPO			3							3																2				15	23	66		
Ofc DREW										2																2					4	4		
Ofc CHAN		8								2							11									2				15	37	100		
Ofc ROLLER																																		
Ofc KIMBALL																																7		
Ofc MAZZOLA										2								6												8	16	21		
Ofc MIRKU																																		
Ofc BERRY																																		
Ofc WARD																										2					2	2		
Ofc WOLFF																																		
Ofc MIHACSI																										4					4	8		
Ofc SERRAIOCO																																31		
Ofc STALKER																	8	3				8				2					21	66		
Ofc RYAN HAMMOND																										2					2	26		
May Total																																		
May Total	3	8	8	3						24			4	2			38	6	3							8				33		98	236	652



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
RESERVE COMMAND STAFF													
Cmdr BAUER	19	13	33		19								83
Asst Cmdr TRENZI	10	11	21		33								74
Sgt AIELLO	10	8	12	8	28								66
Sgt ROHRBORN	10	8	8		20								46
Sgt HAMMOND	8	8	8		31								55
RESERVE OFFICERS													
Ofc CAMPO	12	10	11	10	23								66
Ofc DREW					4								4
Ofc CHAN	16	17	9	21	37								100
Ofc ROLLER													
Ofc KIMBALL	4		3										7
Ofc MAZZOLA				5	16								21
Ofc MIRKU													
Ofc BERRY													
Ofc WARD					2								2
Ofc WOLFF													
Ofc MIHACSI	4				4								8
Ofc SERRAIOCO	8		8	15									31
Ofc STALKER	20	8	9	8	21								66
Ofc RYAN HAMMOND	25				2								26
TOTAL RESERVE SUPPORT HOURS													
Month Total	145	83	122	67	236								
													YTD Total
													652

Inactive
 In police academy
 In Police Reserve Academy



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC 2025 Engineering Design and Construction Standards

BACKGROUND BRIEF:

Council is scheduled to consider adopting the updated Village of Lake Orion Engineering Design and Construction Standards. The Design and Construction Standards are intended to be used in conjunction with the Zoning Ordinance in order to provide a sound, reasonable basis for the design and preparation of construction plans upon which all site improvements on all commercial and residential parcels within the Village are to be designed. The Standards are required to be used for the preparation of construction plans, which must be completed and approved prior to the issuance of a permit to construct (Zoning Compliance Permit). The construction plans lay out in detail the site improvements including sanitary sewers, storm sewers, water mains, detention/retention basins, stormwater quality control, grading and rear yard drainage, paving, sidewalks, soil erosion and sedimentation control, and alteration of grade plans and form the basis for the issuance of a permit to construct or a building permit.

The current Design and Construction Standards were adopted by the Village Council in 2013. If the Standards are adopted, ordinance amendments will be presented to the Village Council to ensure that the Standards and the Village’s ordinances do not conflict. Village Engineer Wendy Spence will be in attendance at Monday’s meeting to answer any questions of the Council regarding the proposed Standards.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To adopt the 2025 Village of Lake Orion Engineering Design and Construction Standards as presented pursuant to Chapter 151 of the Village of Lake Orion Code of Ordinances and to direct Administration to prepare and submit to the Village Council proposed ordinance amendments to ensure that there is no conflict between the Standards and Village code.

DESIGN AND CONSTRUCTION STANDARDS

VILLAGE OF LAKE ORION
OAKLAND COUNTY, MICHIGAN



ADOPTED : May 2025

LAKE ORION VILLAGE COUNCIL

PREPARED BY
Nowak & Fraus Engineers



The following design Standards are intended to provide a basis upon which all commercial, industrial and residential sites within the Village of Lake Orion are to be designed. The review of the submitted plans will be completed by the Village Engineer, as indicated herein, or his designee. By no means are these Standards intended as a substitute for sound professional engineering judgment. It is recommended that the applicant refer to the Ordinances of the Village of Lake Orion to supplement these Standards.

**VILLAGE OF LAKE ORION
DESIGN AND CONSTRUCTION STANDARDS
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Adopted:
Design and Construction Standards

SUBMITTAL REQUIREMENTS AND REVIEW PROCEDURES

SECTION A-1 INTRODUCTION

The following Design and Construction Standards are intended to be used in conjunction with the Zoning Ordinance in order to provide a sound, reasonable basis for the design and preparation of construction plans upon which all site improvements on all commercial and residential parcels within the Village of Lake Orion are to be designed. The Standards herein are required to be used for the preparation of construction plans, which must be completed and approved prior to the issuance of a permit to construct (Zoning Compliance Permit). These plans outline the site improvements including sanitary sewers, storm sewers, water mains, detention/retention basins, stormwater quality control, grading and rear yard drainage, paving, sidewalks, soil erosion and sedimentation control, and alteration of grade plans which must be completed prior to the issuance of a permit to construct or a building permit.

1. Deviation from the Standards should be for valid reasons only and a written request justifying the deviation(s) shall be submitted to the Village Engineer for review and approval. The Village Manager may permit the proposed deviation if the Village Engineer believes that the proposed deviation would benefit the health, safety and welfare of the public or result in a more effective operation of the final constructed improvement, minimization of potential negative impacts on one or more other parcels, and/or a more efficient operation of the review process set forth in these Standards.
2. These Standards are not intended as a substitute for sound professional engineering judgment. These Design and Construction Standards incorporate the Village of Lake Orion Code of Ordinances, specifically Chapters 51, 52, 53, 92, 151, 157. It is suggested that the applicant refer to the Village of Lake Orion Code of Ordinances to supplement these Standards. The Standards are incorporated into each relevant Chapter by reference. The Standards may not apply to all conditions, and alternate solutions may be permitted as recommended by the Village.
3. Extraordinary situations will arise that are not clearly defined by the Standards. The Standards contained in this document may be inappropriate when applied to a particular situation. When such circumstances occur, the decision of the Village Manager shall govern, based on the Village Engineer's appraisal of the feasibility or safety of the proposed improvement, the effectiveness of the final constructed improvement, and/or the potential negative impacts on one or more other parcels.
4. Where standard codes, acts, and details are referenced in this document to the extent so referenced, they are adopted by reference.
5. Proposed improvement plans are not solely for review and construction but are also used to keep records of utilities for maintenance and future construction.

6. The Village Manager upon recommendation of the Village Engineer reserves the right to revise the Design and Construction Standards and Standard Details and Specifications, and fees as deemed necessary from time to time, and to require that such revised Standards be incorporated into the design plan, construction plan, and work at any time prior to final design approval.

SECTION A-2 SUBMITTAL AND APPROVAL PROCEDURES

1. All improvements to vacant land, expansions and/or modifications to existing developed parcels, redevelopment of improved parcels, and improvements or extensions to water main systems, sanitary sewers, stormwater management systems, mass grading and paving require the review and approval of detailed engineering design plans prior to the issuance of permits and start of construction. These Standards are intended to address substantial site improvements and are not intended to regulate minor individual lot improvements such as the construction of decks, sheds, home landscaping, and similar related items so long as they do not significantly impact the property on which the improvements are to occur and/or the property of adjacent owners.
2. The items found in this section contain the general requirements for the submittal of Engineering Construction Plans to the Village of Lake Orion for review, comment and approval. In addition, specific requirements pertaining to grading, soil erosion control, stormwater management, storm sewers, streets and paving, water mains, sanitary sewers, and franchise utilities follow this section and apply as stated within their respective content, in conjunction with Village General and Zoning Ordinances.

SECTION A-3 FEES AND DEPOSITS

Fees and deposits will be in accordance with the most recently adopted [Village of Lake Orion Municipal Fee Schedule](#). Fees required may include, but are not limited to:

1. Application Fee
2. Engineering Plan Review Fee
3. Construction Observation Deposit
4. As Built (Record) Plan Review Fee
5. Addressing Fees

SECTION A-4 SUBMITTALS FOR ENGINEERING / CONSTRUCTION PLANS

All applicable materials shall be submitted to the Village Planning and Development Department for distribution. Section B – Construction Plan Requirements of these Design and Construction Standards provides more specific engineering plan requirements.

Complete improvement plans bearing the seal of a Professional Engineer licensed in the State of Michigan shall be submitted for review and approval of any development or portion thereof. Construction will not be permitted prior to Village approval and receipt of all required permits.

The following items are common for all projects being submitted for engineering review:

1. One complete set of plans in electronic (pdf) format emailed to zoning@lakeorion.org and the required application and review fees must be submitted to the Village of Lake Orion, 21 E. Church St., Lake Orion, MI 48359. All plans must be prepared, sealed and signed by a Registered Professional.
2. Engineering cost estimate for the entire project.
3. Fees as outlined in the most recently adopted [Village of Lake Orion Municipal Fee Schedule](#).

SECTION A-5 ENGINEERING REVIEW PROCEDURE

1. Upon receipt of all required materials from the applicant, the Village shall provide an electronic plan set, a site development cost estimate, and any other applicable submitted materials, to the Village Engineer and all appropriate Departments for review and/or approval. The Village of Lake Orion Standard Detail sheets for Sanitary Sewer, Water Main, Storm Sewer, and Paving need not be submitted at this time.
2. The Village Engineer shall review the plans and related material for conformity to the Standards set forth herein, the Village Ordinances, the overall utility plans of the Village, and sound engineering practice. Following review, one (1) set of plans with the appropriate comments will be returned electronically to the applicant or applicant's agent with a letter summarizing the comments. Unless otherwise requested, all correspondence concerning the design of the site will be directed to the engineer or architect whose seal appears on the plan. A copy of the letter is sent to the Village Department of Public Works, Department of Planning and Development, Fire Marshal and Emergency Response personnel, and the Building Official.
3. Direction will be given at that time as to how plans must be resubmitted.

SECTION A-6 OTHER AGENCY REVIEWS

1. With the exception of public water main and sanitary sewer plans, the applicant or their designee shall be responsible for submitting plans to any public or private utility provider and any State or County agency with existing or proposed facilities or rights-of-way that may be affected by or that has jurisdiction over the proposed construction. Permits for such construction if required, shall be the responsibility of the developer.

- 2. For projects where the water main will become part of the public system, the Village Engineer shall notify the applicant to provide a water main permit set signed and sealed by a Michigan Registered Professional Engineer for processing, including current standard detail sheets, a completed Act 399 of 1976 permit application, and all documentation required for electronic submittal to the Michigan Department of Environment, Great Lakes and Energy (EGLE) for review and eventual issuance of a construction permit for water main systems.

- 3. For projects where the sanitary sewer will become part of the public system, the Village Engineer shall notify the applicant to provide a sanitary sewer permit set signed and sealed by a Michigan Registered Professional Engineer for processing, including current standard detail sheets and a completed Part 41 of Act 451 of 1994 permit application, and all documentation required for electronic submittal to Oakland County, GLWA, and the Michigan Department of Environment, Great Lakes and Energy (EGLE) for review and eventual issuance of a construction permit for sanitary sewer systems.

- 4. Applicant is responsible for submitting the changes requested by any State, regional or County agency back to the Village Engineer for approval.

SECTION A-7 PERMIT REQUIREMENTS

No construction may commence until permits, as applicable to the project, are secured from the appropriate agencies. Such permits include, but are not limited to the following:

- 1. *Village of Lake Orion*: Following the approved construction plans, a pre-construction meeting, and the remittance of all fees and deposits, a Zoning Compliance permit will be issued.

- 2. *Michigan Department of Environment, Great Lakes and Energy (EGLE) Water Main (Act 399)*: All water main requires a construction permit from the EGLE. The Village will directly request approval from EGLE during the course of construction plan approval.

- 3. *Michigan Department of Environment, Great Lakes and Energy (EGLE) Sanitary Sewer (Part 41)*: All sanitary sewer mains require a construction Permit from the EGLE. The Village will directly request approval Oakland County Water Resources, Great Lakes Water Authority (GLWA) and from EGLE during the course of construction plan approval.

- 4. *Oakland County Water Resources Commissioner*: All stormwater discharge and/or taps to County-controlled Drainage facilities require permit from the Oakland County Water Resources Commissioner. Applicant or Design Engineer is responsible for submittal to OCWRC.

- 5. *Oakland County Water Resources Commissioner (Soil Erosion)*: A permit is required for any disturbance of soil greater than one acre and/or within 500 feet of a water of the state. Applicant or Design Engineer is responsible for submittal to OCWRC.

- a. Sites less than one acre or that lie more than 500 feet from a watercourse or body of water will require Village review and approval of soil erosion control measures.

- 6. *Road Commission for Oakland County*: All work within existing or proposed road right of way under the jurisdiction of the Road Commission for Oakland County (RCOC), including discharges from stormwater management system to county road drainage facilities, approach work and/or utility work requires a permit. This includes any work within Heights Road or Orion Road. Applicant or Design Engineer is responsible for submittal to RCOC.

- 7. *National Pollutant Discharge Elimination System (NPDES) Notice of Coverage from Michigan Department of Environmental Quality*: A notice of Coverage is required for all areas disturbed greater than five (5) acres. This Notice requires inspection, restoration and record keeping requirements. Reports from the Certified Stormwater Operator shall be made available to the Village.

- 8. *Michigan Department of Environment, Great Lakes and Energy (EGLE) (Part 301, Part 303, and Part 31)*: A permit is required for any work within a regulated wetland or flood plain, including stormwater discharge. All areas that are considered to be “wetland” as defined by EGLE shall be indicated on the plans. No improvements will be allowed in wetlands unless EGLE issues a permit or a letter of “No Authority” for such improvements. Applicant or Design Engineer is responsible for submittals.

- 9. *Michigan Department of Transportation*: A permit is required for all work within State-regulated road right of way, including discharges from stormwater management system to State road drainage facilities, approach work and/or utility work. This includes any work within North Park, South Park, or South Broadway (M-24). Applicant or Design Engineer is responsible for submittal to MDOT.

All permits and payment of associated fees required to perform the work shall be the responsibility of the Applicant and/or his Designee.

SECTION A-8 EASEMENTS

- 1. Easements dedicated to the Village of Lake Orion shall be required for all public sanitary sewer and water main.

- 2. Easements for storm sewer accepting drainage from other properties must be provided. Said easements shall be to property owners, and not to the Village of Lake Orion.

- 3. Where necessary, temporary construction easements from adjacent property owners and/or permanent easements for off-site facilities shall be obtained by the Applicant. Copies shall be submitted to the Village Engineer for review prior to recording. Recorded copies shall be submitted to the Village prior to construction plan approval.

4. All easements must be prepared with appropriate sketches, legal descriptions, and conveyance documents, and provided to the Village Engineer for review and approval prior to recording.
5. Documents shall be in a form acceptable to the Village Engineer and the Village Attorney. Standard utility easement forms are available in [Appendix A](#).
6. Easements must be prepared and approved in draft form prior to the issuance of a building permit.

SECTION A-9 FINAL ENGINEERING / CONSTRUCTION APPROVALS / CONSTRUCTION

1. Partial approvals will not be given.
2. Applicant must submit copies of the documentation from other agencies (as applicable to the project) to the Village Engineer indicating that the plans have received approval for work within, and/or modifications to their facilities prior to the Village Engineer granting engineering construction plan approval.
3. After the plans are approved by the Village and prior to any construction, two (2) complete sets, including the Village of Lake Orion Standard Details for Sanitary Sewer, Water Main, Storm Sewer, and Paving as applicable for the project, shall be submitted to the Village Engineer for construction observation. The plans shall be stamped and signed on the cover sheet by the Licensed Engineer responsible for their preparation. All updated revisions from outside agencies shall be included on the plans. These approved plans and an identical electronic copy thereof shall be the only ones used during construction.
4. Upon engineering approval, notification will be given to the Building Official that the construction plans are approved.
5. When all approvals have been obtained and prior to starting construction, the applicant shall contact the Village Engineer to arrange a pre-construction meeting. A pre-construction meeting will not be scheduled until all of the required items listed in the Engineering Approval letter are received by the Village. In some circumstances, and at the DPW and Village Engineer discretion, a pre-construction meeting may be held prior to the receipt of all necessary permits. When such circumstances occur, the decision will be evaluated on a case-by-case basis.
6. Construction may not commence until all necessary permits are obtained, a pre-construction meeting is held, and all required fees, insurance, guarantees, and inspection escrow accounts have been deposited.

7. For quality purposes, and to satisfy the Village's MS4 permit, construction observation is required during construction. Full-time construction observation will be required during the installation of water mains, storm sewer systems including detention/retention areas, sanitary sewers, paving and any other site improvements that the Village Manager requests to insure installation and materials are in accordance with Village Standards and Specifications. This service shall be performed by the Village Engineer or other governing agency.
8. A minimum of 48 hours of notice is required to ensure the presence of an inspector when work commences.
9. All public improvements must be field staked under the supervision of the Registered Professional who prepared the plans. Staking must be in accordance with the approved plans. Cut sheets must be provided to the onsite inspector.
10. All construction must conform to the current OSHA / MIOSHA safety standards.
11. At the time of final inspection for all public improvements, the owner or his contractor shall provide all necessary labor and equipment to allow the Department of Public Works to inspect the system.
12. Generally, one inspector will be assigned to a particular project and will be responsible for that project until its completion. The contractor and the inspector may make arrangements for day-to-day inspection. Any interruption or moratorium on the flow of work may result in a re-assignment of that inspector to another project and require the normal 48-hour notice before work is resumed.
13. The applicant and/or his designee is responsible for coordination and costs of construction observation services during the entire construction process. Should the escrow account become deficient, the applicant shall be responsible to bring the account current. If the applicant does not act within two weeks the project shall be delayed, all approvals shall be suspended, and further work will not be permitted until the accounts are brought current.

SECTION A-10 INSURANCE REQUIREMENTS AND GUARANTEES

1. A Performance Guarantee shall be submitted in the amount of 100 percent of the construction cost for all underground utilities (storm sewer, sanitary sewer, and water main). An example form is included in [Appendix C](#).
2. For all work within the Village limits, Applicant shall provide proof of insurance as quoted herein. All monetary amounts may be revised at the discretion of the Village at any time and without notice.
 - a. Contractor's comprehensive general liability insurance.
 1. The contractor shall procure and shall maintain during the life of his or her contract, contractor's personal injury insurance in an amount not less than \$2,000,000 for

- injuries, including accidental death, to each person, in an amount not less than \$1,000,000 on account of each occurrence; and contractor's property damage insurance in an amount not less than \$1,000,000 each occurrence; and \$2,000,000 aggregate including completed operations and contractual liability coverage.
2. This comprehensive general liability insurance shall include coverage for explosion, collapse, underground hazards, and flooding and coverage assumed in the indemnification clause of this section of the work.
- b. Owner's protective public liability insurance. The contractor shall procure and maintain during the life of his or her contract owner's protective public liability insurance in the name of the village and Village Engineer in an amount not less than \$1,000,000 for injuries, including accidental death to each person, and in an amount not less than \$1,000,000 on account of each occurrence; and property damage in an amount not less than \$1,000,000 each occurrence, and \$2,000,000 aggregate.
 - c. Contractor's automobile bodily injury and property damage insurance.
 1. The contractor shall procure and shall maintain during the life of his or her contract automobile bodily injury insurance in an amount not less than \$1,000,000 for injuries, including accidental death, to each person, and in an amount not less than \$1,000,000 for each occurrence; and property damage in an amount not less than \$1,000,000 for each occurrence.
 2. The contractor shall procure and shall maintain during the life of his or her contract hired and non-ownership automobile bodily injury and protection damage insurance in an amount not less than \$1,000,000 for injuries, including accidental death, to each person; and in an amount not less than \$1,000,000 for each occurrence; and property damage in an amount not less than \$1,000,000 for each occurrence.
 - d. Umbrella or excess liability. The contractor is granted the option of arranging under a single policy for the full limit required for general liability and/or automobile liability or by a combination of underlying policies with the balance provided by an excess or umbrella liability policy equal to the total limit(s) requested. The umbrella or excess liability shall be in an amount not less than \$2,000,000 per occurrence and \$2,000,000 aggregate.
 - e. Worker's compensation insurance. If requested by the project owner, the contractor shall procure and shall maintain during the life of his or her contract, worker's compensation insurance, including employer's liability, in an amount not less than \$500,000 for employer's liability and a statutory rate for compensation.
 - f. Indemnification clause. The contractor shall indemnify, defend, and save harmless the village and the Engineer, their elected officials, officers, owners, consultants, agents, and employees, from and against all loss or expense (including costs and attorney fees) by reason of liability imposed by law upon the village and the Engineer, their elected officials, officers, owners, consultants, agents, and employees for damages because of bodily injury; including death at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of this work, whether such injuries to persons or damage to property is due, or claimed to be due, to the negligence of the contractor, his or her subcontractors, the village, the Engineer, and their elected officials, officers, owners, consultants, agents, and employees, except only as such

- injury or damage shall have been occasioned by the sole negligence of the village, or their elected officials, officers, owners, agents, employees, or consultants.
- g. Proof of coverage of insurance. The contractor shall provide the village certificates of insurance for the required coverage. A guarantee that 30 days notice to the village prior to cancellation or non-renewal of or change in any such insurance shall be endorsed on each policy and certificate of insurance.
 - h. Additional insured. All insurance policies with the exception of Worker's Compensation, are to include the following additional insured:
 1. Village of Lake Orion: all elected officials, officers, owners, consultants, agents, and employees.
 2. The Village Engineer: their owners, officers, consultants, owners, agents, and employees.
 - i. Sample forms may be obtained from the village or Village Engineer.
 - j. The village to be listed as the certificate holder.
3. After construction, and prior to final acceptance of public improvements by the Village, a Maintenance Guarantee shall be submitted for all public site improvements in the amount of 100 percent of the construction cost of the sanitary sewer, water main, public storm sewer, and public streets / parking. Developer shall submit a copy of the signed contract detailing these items for review and acceptance of adequacy, or a signed and sealed cost opinion by the design engineer. An example form is included in [Appendix B](#).

SECTION A-11 RECORD DRAWINGS

1. Record drawings are prepared by the Developer's Engineer. Following the completion of the construction, the engineer may begin surveying for Record Plans. Inspector's daily reports (IDR's) will be furnished to the developer's engineer upon request for preparation of accurate record plans.
2. Record drawings are to be submitted to the Village Engineer for review and approval.
3. A punch list of items to be repaired by the contractor will be provided by the Village Engineer.
4. Record drawings shall contain a certification by the licensed professional who prepared the plans affirming that the information shown accurately represents the as-built site conditions, and the plan must bear the professional's seal and signature.
5. After approval of the record drawings, one set of drawings in electronic form in both AutoCAD compatible and PDF format must be submitted to the Village Engineer for input to the Village Asset Management system.

SECTION A-12 ACCEPTANCE OF IMPROVEMENTS

1. Final acceptance requirements for project improvements are outlined in each individual section of the Standards.
2. Owner / Contractor is to request a site inspection to determine what site improvements remain to be completed and the remaining Performance Guarantee amounts required prior to issuance of Building Permits.
3. Temporary Certificates of Occupancy (C of O) will not be issued prior to final acceptance of the site utilities. At the discretion of the Village Manager, temporary C of O may be issued if Performance Guarantee amount necessary to cover the cost of installing any remaining improvements and prepare record drawings is provided.
4. Owner / Contractor is to request a final site inspection for Final Site Plan / Zoning Compliance prior to project closeout.
5. Following acceptance of the Record Drawings by the Village Engineer, receipt of the Maintenance Guarantee as outlined in Section A-10, and completion of all required items on the Village Construction Project Closeout list, the Village Engineer will recommend acceptance of the public improvements, the Village will provide a letter of acceptance, and any remaining Performance Guarantee for public improvements may be released. Final Certificates of Occupancy may then be issued.

CONSTRUCTION PLAN REQUIREMENTS

SECTION B-1 INTRODUCTION

The following establishes the minimum requirements for engineering plans for submittal to the Village. Prior to starting any design, the Design Engineer is encouraged to make use of maps and information available at the Village and County offices. It shall be the responsibility of the Design Engineer to verify utility locations provided by the Village, Oakland County, or other agencies.

Proposed improvements must conform to the various master utility plans of the Village. Copies of these plans may be reviewed at the Department of Public Works or requested from the Village Engineer.

The plans and specifications shall be prepared by or under the supervision of a licensed professional registered in the State of Michigan and the plans shall bear the original signature and seal of that engineer. Electronic seals and signatures may be accepted at the discretion of the Village.

Construction Plans shall include the following sheets (when applicable) and the order shall generally be maintained as indicated:

- (a) Cover Sheet
- (b) Site Plan / General Plan
- (c) General Notes
- (d) Existing Conditions (Topographic and Boundary Survey)
- (e) Soil Erosion and Sediment Control Plans
- (f) Demolition Plans
- (g) Overall Grading Plans
- (h) Detailed Grading Plans
- (i) Sanitary Sewer and Water Main Plan and Profile Sheets (including basis of design)
- (j) Road and Storm Sewer Plan and Profile Sheets
- (k) Detention Area Plan and Sections with Calculations
- (l) Drainage Area Map and Storm Sewer Calculations
- (m) Traffic Staging / Signing
- (n) Soil Boring Data Sheets
- (o) Detail and Note Sheets (Project Specific)
- (p) Landscape Plans and Details
- (q) Village Standard Details

SECTION B-2 GENERAL REQUIREMENTS

1. All construction plans shall contain the latest version of the applicable Village of Lake Orion Standard Detail Sheets.
2. Plans submitted shall be twenty-four (24") inch by thirty-six (36") inch prints, and shall be neatly and accurately prepared. Judgment should be exercised in the design, layout, and presentation of the proposed improvements. Acceptable horizontal scales shall be: 1" = 20'; 1" = 30'; 1" = 40'; 1" = 50', according to the size of the site. The scale shall not be less than 1" = 20' for sites less than three acres in area and at least 1" = 50' for sites of three acres or more. Vertical scale shall be consistent with horizontal scale exaggerated by ten (10) times. For example, plans with a horizontal scale of 1" = 50' shall have a vertical scale of 1" = 5'.
3. Vertical controls shall be on NAVD 88 datum. Horizontal controls shall be in accordance with State Plane Coordinates. A note shall be added to the plans that a permanent benchmark shall be established prior to beginning grading operations.
4. 100-year flood boundary and contour elevations from the Federal Emergency Management Agency (FEMA) maps shall be indicated on the plans. If the surveyed flood plain contour differs from the FEMA mapped line, it shall be also shown and labeled.
5. Any areas that are considered to be wetlands as defined by the Michigan Department of Environment Great Lakes and Energy (EGLE) shall be indicated on the plans. No improvements will be allowed in wetlands unless EGLE issues a permit, or a letter of "No Authority", for such improvements.
6. Street names shall be approved by the Fire Marshal.
7. For proposed design plans, underlying existing information, topography, utilities, etc., shall be shown in gray or lighter line weight, while proposed improvements shall be shown in dark and heavy black lines. The legend shall clearly refer to all line symbols used.
8. Where a project lies within an area or system under jurisdiction of the County, the State or the Federal Government, the standards and requirements of the respective agencies are generally adopted by the Village. Where conflict arises, the higher standard applies, subject to interpretation by the Village Engineer.
9. The Village reserves the right to require revision or correction of any plans, that have been "approved for construction", due to errors, omissions or for unforeseen field conditions and to require that such revisions and corrections be incorporated into the work at any time prior to final acceptance of the work.

SECTION B-3 COVER SHEET

A cover sheet, or the first sheet of a set of plans, shall show the following:

1. Project Title.
2. Name, address, and phone number of property Owner.
3. Name, address and phone number of Design Engineer.
4. The seal and signature of the Registered Professional responsible for the project.
5. Location map drawn to an appropriate graphic scale, generally not greater than 1" = 100' nor smaller than 1" = 2000', with North indicator, showing location of project area with respect to the surrounding area.
6. Legal description of the property including property identification number, site address if existing, and site area in square feet and acres, gross and net.
7. Listing of submittal dates and revision submittal dates.
8. Permit Schedule listing all applicable permits with permit number and date of issue.
9. Sheet Index.

SECTION B-4 SITE PLAN / GENERAL PLAN

The plan shall comply with the requirements of the Zoning Ordinance and at a minimum show the following:

1. North arrow
2. A location map showing the approximate location of the site relative to major thoroughfares.
3. Street names and street widths, both existing and proposed
4. Lot numbers and dimensions
5. Dimensions of parking areas, drive aisles, setbacks, buildings and sidewalks
6. Subdivision or Condominium names, and permanent parcel numbers and dimensions for all unplatted parcels for the site and adjacent properties
7. All proposed and existing utilities and easements
8. Zoning classification of Applicant's parcel and all abutting parcels

9. Abutting right of way, with proposed and existing right of way width
10. For projects or subdivisions of size prohibiting the entire site from being shown on a single plan, a General Plan having a scale of one 1" = 100' or 1" = 200' shall be provided showing the overall project or subdivision showing all proposed utilities with structure labels.

SECTION B-5 TOPOGRAPHIC SURVEY / EXISTING CONDITIONS

A complete topographic survey is required for all sites, showing all existing conditions on and within 100' outside of the site. The following information shall be provided:

1. Existing off-site elevations must be given at a minimum of 50' and 100' abutting the entire perimeter of the site. Grades shall be indicated at all property corners and along all property lines. On site, elevations on a minimum fifty foot grid are required to establish the existing site drainage. Contours may be required for clarity at the discretion of the Village Engineer.
2. All existing conditions shall be indicated. Locations and elevations must be given on the following:
 - a. existing drainage courses
 - b. upstream and downstream culverts
 - c. all utilities, including sanitary, water main, gas, telephone, electrical, and similar. Inverts and finish grades are required where applicable.
 - d. sidewalks
 - e. finished grades of all adjacent buildings
 - f. all easements with width, purpose, and liber and page citations
3. Topography of existing roads shall extend across the entire site with grades shown on both sides of the street for:
 - a. Property / right-of-way line
 - b. ditch center line, if any
 - c. top of bank, if any
 - d. edge of shoulder, if any
 - e. edge of pavement or top of curb
 - f. crown or center line
4. Existing rights-of-way of adjacent roads must be indicated and width labeled.
5. Reference benchmarks, established at intervals not greater than 1,200 feet and on North American Vertical Datum of 1988 (NAVD 88), convenient to the proposed construction. Each benchmark shall be noted with number, location, description and established elevation. A minimum of two benchmarks shall be provided.
6. A minimum of two permanent project Benchmarks (NAVD 88) must be indicated on the plans. A note shall be added to the plans that a permanent benchmark shall be established

prior to beginning grading operations. These benchmarks may be the same as the reference benchmarks.

7. Property lines must be indicated by distances and bearings where applicable.
8. The Parcel Identification number and gross and net acreage of the property.
9. A legal description of the property if not shown on the Cover Sheet.

SECTION B-6 SOIL EROSION AND SEDIMENTATION CONTROL PLAN(S)

See Design and Construction Standards for Soil Erosion Control Section [2-3](#), Plan Requirements.

SECTION B-7 GRADING PLAN(S)

See Design and Construction Standards for Clearing, Grading and Surface Drainage Section [1-3](#), Plan Requirements.

SECTION B-8 PLAN AND PROFILE SHEET(S)

Plan and Profile sheets shall be prepared according the requirements outlined in the individual utility and paving sections. See Section [4-3](#) (storm sewer), Section [6-3](#) (paving), Section [7-3](#) (water main), and Section [8-3](#) (sanitary sewer). Where the site is of such size that utilities cannot each be shown on a single plan/profile sheet, a General Plan shall be provided.

SECTION B-9 DETENTION AND STORMWATER MANAGEMENT PLAN(S)

See Design and Construction Standards for Stormwater Management Systems Section [3-3](#), Plan Requirements.

SECTION B-10 DETAIL SHEETS

1. The Sanitary Sewer, Water Main, Storm Sewer, and Paving Detail sheets as adopted by the Village of Lake Orion shall be included with plan submittals as applicable and are considered a part of the Design and Construction Standards. An electronic copy of these details may be obtained from the Village Engineer or the [Village website](#).
2. Any additional detail sheets shall include complete details for all water, sewer, or storm appurtenances and structures to be included with the plans.
3. Scales for special details shall be selected to clearly portray intended construction and component or equipment arrangement and shall utilize standard engineering plan scales. Scales used shall be clearly identified.

DESIGN AND CONTRUCTION STANDARDS FOR CLEARING, GRADING AND SURFACE DRAINAGE

SECTION 1-1 GENERAL

All new subdivisions, condominiums, commercial development, or any improvement which requires site plan approval by the Village, will require a clearing, grading and drainage plan. Improvements to residential parcels that require a building permit and some sites requiring a Zoning Compliance permit, including proposed building additions, retaining walls (construction or replacement), and accessory structures will require a grading plan ("plot plan") as determined by the Planning and Zoning Coordinator. Plans which minimize, to the extent possible, clearing and grading as well as utilize open drainage facilities are strongly encouraged and where these factors can preserve natural features the Village may require such provisions.

SECTION 1-2 DESIGN REQUIREMENTS

1. CLEARING & TREE REMOVAL

- a. Plans will generally not be approved for sites which are to be clear cut and re-landscaped. It is the intent of the Village to maintain as much of the natural landscaping and features as possible.
- b. The Village reserves the right to require trees be preserved and/or protected which they feel enhance the natural characteristics of the property to be developed. These trees may be of unique size, shape, species, location, etc.
- c. All stumps and other tree parts, litter, brush, weeds, scrap construction materials or other debris shall be removed from the site and disposed of in accordance with State and Federal law. Vegetative material may be chipped on site. Trees to be preserved or removed must be clearly identified on the plan. The method to be used for disposal of vegetative material must be shown on the plan. If trees or limbs are reduced to chips, they may be used in landscaping applications. No burning on site is permitted.

2. SITE LAYOUT

- a. Generally, a building shall not be set below the crown of the road on which it fronts, unless it is positioned far enough back from the road to insure positive drainage away from the building.
- b. Each site shall be graded to drain away from structures or units into swales. Swales shall discharge to a storm sewer, roadway gutter, ditch, stormwater management facility, or other approved drainage course.

3. GRADING

- a. Grading design and land balancing shall ensure that:
 1. No existing upstream drainage is restricted;
 2. Drainage is adequately discharged offsite with proper stormwater management controls according to section 3;
 3. The site generally drains without creating standing water;
 4. Paving slopes are in compliance with the Standards outlined in section 6;
 5. Unpaved surfaces have a maximum slope of one (1') foot vertical on four feet (4') horizontal. Slopes steeper than this require installation of a retaining wall.
 6. Sight lines are not obstructed at intersections with streets, sidewalks and paths.
- b. The grading plan shall be designed to ensure that stormwater will drain away from all building structures.
 1. The slopes shall be uniform and shall be such that the elevation of the surface of the ground at a point ten feet from the base of the building is a minimum of six inches (0.5') lower than the ground elevation at the base of the building wall.
 2. Where local setback, side yard, or rear yard requirements would result in the building being located less than ten feet from the property line, then the surface of the ground shall slope away from the building wall at a uniform minimum slope of five (5%) percent and in a manner approved by the Village.
- c. Proposed grading shall meet abutting property line elevations. Easements from adjacent property owners will be required for any offsite grading.
- d. Grading plans shall take into account desirable natural features such as trees, wetlands, steep slopes, and the character of the land which must be preserved where possible.
- e. No filling, dredging, grading, or other alteration will be allowed in any areas of land which lie either wholly or in part within the floodplain of a river, stream, creek, lake or regulated wetlands unless under the terms of a permit granted by the Michigan Department of Environment, Great Lakes and Energy (EGLE) or other governmental agency having jurisdiction, including FEMA.
- f. Topsoil stripped during construction shall be stockpiled on site. Stockpiled topsoil shall be contained by appropriate soil erosion measures to prevent the migration of soils (i.e., erosion). Stockpile locations are to be shown on the plans.

4. DRAINAGE

- a. All stormwater runoff from developed or disturbed areas of the site shall be intercepted within the boundaries of the site, collected, and conducted through a stormwater system to an approved point of discharge. At no time shall stormwater discharge from a developed site exceed the restricted rate or volume as set forth in these Standards.

- b. All development shall provide for unimpeded flow of stormwater from adjacent properties where the existing offsite land slopes to the site. The amount of runoff to be provided for from offsite lands shall be at least equal to the volume and rate of runoff from the land in the undeveloped state.
- c. All surface drainage facilities must be designed to ensure that, should a failure occur in the system, stormwater will drain away in a manner which will not impact existing or proposed structures onsite or offsite, or cause erosion.
- d. For open ditch stormwater conveyance systems, channel slopes shall be set at grades which will not cause erosion. The Design Engineer shall be responsible to provide calculations based on Manning's formula, which demonstrate the velocity and capacity of all open drainage courses based on a ten (10) year design flow in accordance with the methods as outlined in section 4 for enclosed storm sewers. The minimum longitudinal ditch grade shall be one percent (1%).
- e. Side slopes of all drainage courses shall be designed in accordance with the proposed slope maintenance. For example, grass slopes to be mowed shall be no steeper than one on four (1:4), or armored banks such as riprap or gabion lining shall be no steeper than one on two (1:2) side slopes.
- f. Stormwater runoff in excess of the rate and volume generated by the pre-developed property shall be managed in accordance with the stormwater management Standards detailed in section 3.

5. RETAINING WALLS

- a. Design details and computations sealed by a professional engineer registered in the State of Michigan shall be submitted and approved for all retaining walls greater than four (4') feet in height.
- b. Any face of a retaining wall must be a minimum of five feet (5') from the property line to provide adequate space for construction, maintenance and drainage as necessary unless appropriate off-site easements are provided.
- c. An easement over the adjacent property shall be required for any retaining wall footing which encroaches on that parcel, or where excavation (1:1 slope) for construction of footing will require encroachment.
- d. Utilities are discouraged under retaining walls. Where deemed necessary, utility shall be placed in casing pipe.
- e. Retaining wall construction requires a building permit, Zoning Compliance Permit, and, for individual home sites, submittal of a plot plan for review and approval.

SECTION 1-3 PLAN REQUIREMENTS

All clearing, grading and surface drainage plans shall be submitted to the Village for approval as part of the construction plan review, or plot plan review when required by the Planning and Zoning Coordinator for a Zoning Compliance Permit, and shall show at least, but not limited to, the following information:

1. Existing and proposed topography and ground elevation contours, with a maximum 2-foot contour interval tied together to clearly show cuts and fills. Benchmarks must be indicated on the plan, defined on the NAVD88 Datum.
2. The limits of clearing and limits of disturbance.
3. All proposed and existing storm drainage facilities, such as swales, ditches, stormwater management facilities, storm sewers, manholes, catch basins, and inlets including rim and end section finish grades, as well as inverts.
4. Stationing of centerline of street pavements where applicable, and pavement elevations at 50-foot intervals. Indicate all high and low points.
5. Top of curb or shoulder elevation opposite each front lot (unit) corner (and side lot corner for corner lots) to hundredths (0.01') of a foot.
6. Finished grade shall be indicated at the corners of all buildings and for all utility structures. Lowest floor elevation, including basement, shall be shown on the plans. Finished building grades shall be compatible with the grades of surrounding existing structures, yards, and with the existing ground at the proposed structure. The building elevation should fit into the natural topography of the individual property (lot) to the extent practical given any site constraints such as drainage or access.
7. Proposed ground elevation at each lot corner (front and rear), and side lot elevations to hundredths (0.01) of a foot, where individual lots are being developed concurrently with site improvements for which plan approval is being sought.
8. Whenever swales for lot drainage are called for on the plan, swale elevations at the high point adjacent to any buildings, even with the back, and even with the front shall be provided. General flow direction of swales shall be shown with arrows.
9. Drainage flow arrows shall be shown to indicate the direction of surface water flows.
10. Proposed elevations shall be provided for pavement, sidewalks, top of curbs, parking islands, and additional locations as required by the Village Engineer.
11. Cross sections for all proposed open conveyance facilities, including width from top of bank to top of bank, side slope grades, easement width, restoration, slope protection measures,

and other as required by the Village Engineer.

12. For open conveyance systems, drainage district delineation and area plus calculations based on Manning's equations with all assumptions or values used for the variables shown. Calculations are to include design velocity and capacity.
13. Any proposed grade separation that necessitates the provision of a retaining wall must be clearly indicated on the grading plan.
 - a. Retaining wall design and supporting calculations for any retaining wall greater than four (4') feet in height must be submitted to the Village at the time of plot plan or construction plan submittal.
 - b. The retaining wall design and supporting calculations must bear the seal and signature of a licensed professional engineer, registered to practice in the State of Michigan.
14. Retaining Walls:
 - a. Clearly indicate in plan view.
 - b. Indicate top of wall and bottom of wall elevation at minimum intervals of 25' along wall, as well as each end.
 - c. Indicate any protective guardrail or fencing, appropriate for the wall site conditions. Vehicle and/or pedestrian safety barrier is required for any wall with greater than thirty (30") inches of grade differential.
 - d. Indicate the proposed drainage system for the wall, as well as the ultimate discharge point.
 - e. A cross section must be provided indicating the following:
 1. Minimum and maximum height of wall.
 2. Material type.
 3. All structural dimensions including wall thickness and depth, width, and thickness of footing.
 4. Geo-grid (if applicable) with embedment length.
 5. Fence / guardrail (if applicable)
15. Standard Notes to be shown on the Grading Plan, including any plot plan:
 - a. At all times grading operations shall be conducted in a timely and orderly fashion, acceptable to the Village.
 - b. Grading shall be accomplished in a manner that shall adhere to required soil erosion and sedimentation control devices and sequences and shall not alter or in any way affect offsite and adjacent natural drainage.
 - c. Natural drainage flow passing through any construction site shall be accommodated at all times.
 - d. Any earth excavations and/or embankment, and any ditches or swales, shall be constructed in strict accordance with the approved plans.
 - e. Construction fencing shall be placed to delineate the limits of the clearing where appropriate to preserve natural features. Individual trees to be protected shall have protective fencing installed at the dripline of the tree. Construction fencing to be a minimum of four (4') feet high, orange or green in color, and with steel posts spaced

every ten (10') feet.

- f. All disturbed areas shall be stabilized or finished, and vegetation established as soon as possible after grading operations have been completed in the affected area.
- g. Prior to final approval by the Village, any accumulated sediment shall be removed, and flow channel(s) restored.
- h. Bank and channel armorment is to be constructed per the approved plans or per the manufacturer's suggested installation procedures for proprietary products.

SECTION 1-4 CONSTRUCTION REQUIREMENTS

1. All required soil erosion control measures and protective fencing shall be installed prior to commencement of clearing and grading activities.
2. Clearing and grading shall be accomplished in a manner that shall adhere to required soil erosion and sedimentation control devices and sequences, and in compliance with the approved clearing and grading or construction plan.

SECTION 1-5 EASEMENT REQUIREMENTS

1. Easements for drainage facilities shall be of a width adequate to provide proper access for maintenance, centered upon the facilities. Applicant shall be responsible for preparation of easement and legal conveyance documents meeting Village requirements to be reviewed by the Village Engineer and Village Attorney.
2. Such easements shall be deeded or dedicated to the Subdivision Association, Condominium Association, property owner, or entity responsible for the maintenance of the drainage facilities, with restrictions against use or occupation of easements by the property owners and/or by other utilities in any manner which would restrict maintenance or repair operations.
3. Whenever a constructed drainage facility is required to cross an adjacent property, an easement for this purpose must be provided on the adjacent property.

DESIGN AND CONSTRUCTION STANDARDS FOR SOIL EROSION AND SEDIMENTATION CONTROL

SECTION 2-1 GENERAL

This Standard establishes the minimum requirements for the design and construction of soil erosion and sedimentation control (SESC) features within the Village.

Construction and earth change activities within the Village shall be accomplished with proper safeguards to prevent soil erosion and sedimentation, consistent with Act 451 of the Public Acts of 1994 of Michigan, the Natural Resources and Environmental Protection Act, and corresponding general rules for design and construction standards.

Any site, including single family residential sites, within the Village not subject to SESC permitting through the Oakland County Water Resources Commissioner (OCWRC) by virtue of the site size or location shall be required to comply with said OCWRC Standards as most recently adopted by Oakland County.

The Village will review soil erosion control plans for conformance to the Standards cited herein and reserves the right to require control measures above and beyond those required by OCWRC.

SECTION 2-2 DESIGN CONSIDERATIONS

1. Minimize Clearing — Portions of a site near sensitive and critical areas should not be disturbed. Only the areas needed to build structures and provide access should be cleared. Limits of disturbance are to be included in the plans or on a separate Soil Erosion and Sedimentation Control (SESC) plan, if provided.
2. Perimeter Controls — Maintain sediment control practices to prevent soils from leaving the site. Common options are properly installed, located, and maintained silt fence, hydroseeded dikes, and diversions.
3. Drainage Way Stabilization — Special controls such as check dams, silt fence, vegetated buffer strips, erosion control blankets, and riprap are to be applied to the drainage way depending on their slope and length, and the disturbed areas that contribute drainage. Any temporary or permanent facility designed and constructed for the conveyance of water around, through, or from the earth change area shall be designed to limit the water flow to a non-erosive velocity.
4. Construction Phasing — Exposure to the smallest practical area for the shortest time by properly scheduling and staging project activities is preferred. Disturb only first phase areas and stabilize before beginning subsequent phases. The phases should be planned so that

earthwork is balanced within a phase; i.e., the cut from one area matches the fill requirement elsewhere. Earthmoving should occur only when it is absolutely needed. The construction sequence indicated on the plans must outline the specific order of construction that the contractor is to follow to complete a single phase.

5. Slope Protection — Clearing and grading of existing steep slopes should be avoided. Special techniques are to be used to prevent upland runoff from flowing down a slope and causing erosion. The use of silt fence at the toe of steep slopes should be carefully selected because flow velocities and sediment can quickly overload a silt fence. Additional practices may be required, such as scarification, erosion control blankets, multiple rows of silt fence, check dams, and increased mulch application rates with mulch binders and so noted on the plans.
6. Employ Advanced Settling Devices — For critical sites, some form of sediment trap, or sediment basin is required for all basin drainage accumulation points.
7. Adjust Soil Erosion and Sedimentation Control Plan for Field Conditions — The SESC measures may need to be modified during various construction phases due to discrepancies between planned and as-built grades, weather conditions, altered drainage, and unforeseen circumstances. The need for maintenance repairs or additional, specialized controls may become evident after storm events. Proposed modifications should be submitted to the Village for review and concurrence.

SECTION 2-3 PLAN REQUIREMENTS

Plans submitted to the Village shall contain the following Soil Erosion and Sedimentation Control information:

1. Site development plan showing all proposed Soil Erosion and Sedimentation Control measures.
2. Information as to how excavated material will be handled and stored to prevent erosion.
3. Proposed location of material storage and stockpiles properly protected.
4. Detail Sheet showing all proposed Soil Erosion and Sedimentation Control measures. Include the most recent OCWRC soil erosion control standard details.
5. Sequence of Construction, Operations, and Restoration.
6. Schedule for installation, maintenance, and removal of all proposed Soil Erosion and Sedimentation Control measures.
7. Limits of dewatering necessary and proposed discharge location.

8. Permanent stabilization provisions.
9. The following notes must also be included on the plans:
 - a. All erosion and sediment control work shall conform to the current Standards and Specifications of Oakland County Water Resources Commissioner and the Village of Lake Orion.
 - b. All Soil Erosion and Sedimentation Control measures shall be installed prior to the start of work on site including mobilization onto the site and until the soils on site are stabilized.
 - c. It is the responsibility of the Contractor to maintain the Soil Erosion and Sedimentation Control measures throughout the duration of the project, supplement ineffective measures, and remove all such measures at the time of established restoration and project completion.
 - d. Contractor shall make daily inspections for the effectiveness of erosion and sedimentation control measures, and any necessary repairs shall be performed without delay.
 - e. Sediment or eroded materials generated on this site shall be contained on the site and not allowed to collect on any offsite areas or in waterways, including both natural and man-made open ditches, streams, storm drains, lakes and ponds.
 - f. Staging the work will be completed by the Contractor as directed in these plans and as required to ensure progressive stabilization of disturbed areas.
 - g. Soil erosion control practices will be established in early stages of construction by the Contractor. Sediment control practices will be applied as a perimeter defense against any transporting of sediment off the site.

SECTION 2-4 CONSTRUCTION REQUIREMENTS

1. It is the responsibility of the Contractor to maintain the Soil Erosion and Sedimentation Control measures throughout the duration of the project, supplement ineffective measures, and remove all such measures at the time of established restoration and project completion.
2. Pumping or draining from trench excavation shall not be permitted into the waters of the state. It shall be the Contractor's responsibility to secure the necessary approval of owners of private land and the Village before discharging water from the trench excavation onto the private lands. Water shall be discharged in such a manner as to not cause any pollution or erosion problems. Under no circumstances may the Contractor discharge sanitary sewage onto the ground surface.

3. The Contractor shall dewater to existing storm system sewers wherever possible. Method of disposal shall be approved by the Village. All discharge from dewatering wells shall utilize properly installed filtration bags or approved sediment collection structure prior to entering any enclosed or open drainage system. Any silt or solids retained by these structures shall be removed prior to the removal of the structure. At no time will silt or similar materials be permitted to filter into a lake or natural watercourse.
4. For sites not subject to OCWRC permitting, inspections by the Village or their appointed agent will be made periodically throughout construction on the maintenance and effectiveness of the Soil Erosion and Sedimentation Control measures. Follow-up inspections may be warranted should failures be noted or additional measures needed.
5. The costs of these Village inspections will be charged against the inspection/construction observation escrow account. If inspection reveals that the controls are not being implemented or maintained, a stop work order on all site construction may be issued until the concern is addressed.

DESIGN AND CONSTRUCTION STANDARDS FOR STORMWATER MANAGEMENT SYSTEMS

PURPOSE: The purpose of this section is to establish design and construction practices that provide for the health, safety, and general welfare of the citizens of the Village by implementing the following goals:

1. Controlling the introduction of pollutants via stormwater and non-stormwater discharges to the storm drainage system and surface waters in the Village;
2. Reducing artificially induced flood damage;
3. Minimizing increased stormwater runoff rates and volumes from identified new land development and redevelopment;
4. Reducing stormwater runoff rates and volumes, soil erosion, and nonpoint source pollution, wherever practicable, from lands that were developed without stormwater management controls meeting the purposes of this section;
5. Minimizing the deterioration of existing watercourses, culverts and bridges, and other structures;
6. Encouraging water recharge into the ground where geologically favorable conditions exist;
7. Maintaining the integrity of stream channels for their biological functions, as well as for drainage and other purposes;
8. Minimizing the impact of development upon stream bank and streambed stability;
9. Reducing erosion from development or construction projects;
10. Reducing the adverse impact of changing land use on water bodies.

Where feasible, Applicants are encouraged to combine stormwater management facilities with adjacent developments. This approach is intended to reduce the number of small individual facilities and promote preservation of natural features.

The proposed drainage and stormwater management plan shall, in every way feasible, respect and conform to the natural drainage patterns within the site and the watershed in which it is located.

SECTION 3-1 GENERAL

This Standard establishes the minimum requirements for the design and construction of stormwater management systems within the Village and applies to all construction activity where stormwater runoff generated on the site will outlet to the Village's municipal separate storm sewer system (MS4) or any surface waters.

All stormwater management systems shall be designed to the current Standards of the Village of Lake Orion, the Oakland County Water Resources Commissioner, the Road Commission for Oakland County, the Michigan Department of Transportation, and other agencies having jurisdiction over the receiving storm drainage system.

SECTION 3-2 DESIGN REQUIREMENTS

To achieve the goals and purposes of this section, the performance standard is to preserve the natural condition of water bodies included in and adjacent to the Village, in whole or in part. Unless otherwise approved, stormwater runoff shall be conveyed via natural drainage systems such as swales and vegetated buffer strips. When site conditions permit, infiltration of stormwater runoff is strongly encouraged. Stormwater managed in this way provides greater protection for surface water quality, and also assists in augmenting stream base flow, reduction of flash storm flows and prevention of stream bank erosion.

Owners and their engineers are encouraged to explore approaches to site design and construction that address and treat both stormwater quality and quantity of runoff from the site. This approach requires the consideration and use of Best Management Practices (BMPs) that function together as a system to ensure that the volume, rate, timing and pollutant load of runoff remain similar to or improve upon that which occurred under predevelopment conditions. This can be achieved through a coordinated network of structural and nonstructural methods, designed to provide both source and site control. These alternate approaches might include, but are not limited to, the following partial list of BMPs:

- (a) Green roofs;
- (b) Bioretention Systems/Bioswales;
- (c) Leaching Basins;
- (d) Water Reuse
- (e) Porous pavement;
- (f) Native landscaping
- (g) Vegetated Filter Strips.

Stormwater management must be provided for all onsite acreage unless otherwise determined by the Village. Offsite acreage originally draining across the proposed development must either be intercepted and routed through the project's storm drainage system or otherwise accommodated in a manner satisfactory to the Village.

In order to control the volume and rate of stormwater runoff at predevelopment levels, the following design criteria must be implemented:

1. CHANNEL PROTECTION VOLUME CONTROL

- a. Channel Protection Volume Control (CPVC) is required to protect watercourses from increased erosion and sedimentation, promote groundwater recharge, stabilize flow rates, and address water quality control by decreasing the Total Suspended Solids (TSS) in stormwater runoff.
- b. Channel Protection Volume Control (CPVC) shall be implemented to the Maximum Extent Practicable (MEP) in accordance with the current [OCWRC Stormwater Engineering Design Standards](#) for calculating required CPVC volume V_{CP-R} .

2. CHANNEL PROTECTION RATE CONTROL: EXTENDED DETENTION

- a. Channel Protection Rate Control (CPRC) is required to protect watercourses from increased erosion and sedimentation resulting from increased imperviousness and runoff rates.
- b. Channel Protection Rate Control (CPRC) shall be implemented to the Maximum Extent Practicable (MEP) in accordance with the current OCWRC Stormwater Engineering Design Standards for calculating required Extended Detention volume V_{ED} .

3. WATER QUALITY CONTROL

- a. Water Quality Control (WQC) is required to limit the Total Suspended Solids (TSS) in post-development stormwater runoff.
- b. Water Quality Control shall be implemented in accordance with the current OCWRC Stormwater Engineering Design Standards.

4. DETENTION AND FLOOD CONTROL

- a. Detention and Flood Control shall be implemented to manage the 100-year peak runoff rate.
- b. The required 100-year detention volume V_{100D} shall be calculated as required by the current OCWRC Stormwater Engineering Design Standards.

5. ON-SITE CONVEYANCE / FLOOD PROTECTION

- a. The "Conveyance" storm event is used to design standard levels of flood protection for streets, sidewalks, structures and properties within the development. This is typically accommodated by a combination of conveyance systems including open channels and culverts, street and roadway gutters, inlets and drains, and storm sewer systems. Other stormwater controls may affect the design of these systems.
- b. The design storms used to size the various on-site conveyance systems will be no less than a 10-year 24-hour storm event, but they may vary depending upon their location and function.
 1. Open channels, culverts, and street rights-of-way may be designed for larger events (25-to-100-year storm events) at the discretion of the Village Engineer or other governing authority.
 2. Once the initial set of controls for the 10-year or 25-year storm event are selected during the site plan design, the full build-out 100-year 24-hour storm should be routed through the on-site conveyance system and stormwater controls to determine the effects on the on-site system, adjacent property, and downstream areas.
 3. Overall the site shall be designed appropriately to safely pass the resulting flows

from the full build-out 100-year storm event with no flood waters entering habitable structures.

6. DETENTION BASINS

- a. Basin side slopes shall generally not exceed one (1') foot vertical to four (4') feet horizontal. Slopes steeper than one foot (1') vertical to four (4') feet horizontal, will be permitted only with the installation of a four (4') foot high locked perimeter fence (or other structure approved by Village Administration). In such cases where perimeter fencing is required, a twelve (12') foot wide access gate shall be provided.
- b. The detention volume for a gravity outflow detention basin is defined as the volume of detention provided above the invert of the lowest outflow pipe, and above the existing groundwater elevation as determined by geotechnical investigation. Stormwater management systems incorporating pumps shall generally not be permitted, unless specific site circumstances necessitate same as verified by the Village Engineer.
- c. A minimum of one (1') foot of freeboard will be required for all detention basins, above the high-water elevation.
- d. All basins will have provisions for a defined emergency spillway, routed such that it can be picked up by the main outflow channel while not discharging directly over the outlet pipe. The emergency spillway will be set at an elevation six (6") inches below the design freeboard elevation and be able to discharge flow from a 100-year design storm event.
- e. Adequate maintenance access from public or private rights-of-way to the basin will be provided. The access will be on a slope of ten percent (10%) or less, stabilized to withstand the passage of heavy equipment, and will provide direct access to the forebay, if present, and the outlet structure.
- f. The placement of retention/detention basins within a floodplain of a stream, creek, or lake is strictly prohibited.

7. UNDERGROUND DETENTION

- a. Oversized pipes for underground detention shall be comprised of materials conforming to the current [Village of Lake Orion Standard Details](#) or alternate systems as administratively approved by the Village.
- b. Means for accessing the storage system for cleaning and inspection shall be provided. Multiple access points meeting OSHA Standards shall be required.
- c. The system must be designed and located so that, should the design event be exceeded, the system overflows toward a positive outlet.

8. OUTLET CONTROL STRUCTURE

- a. Outlet control structures shall generally be designed in accordance with OCWRC Standard Details, including sediment filter if any, or other BMPs as approved by the Village Engineer.
- b. All outlets will be designed to discharge at an elevation within close proximity to the normal high water of the receiving waters. Discharging at the crest of slopes or submerged outlets will not generally be permitted.
- c. If the outlet structure is of the perforated standpipe type, the riser shall be placed near the pond embankment to provide maintenance access.
- d. Orifice plates or caps over pipes are discouraged. Where an orifice plate or cap is to be used in a standpipe to control discharge, it will have a minimum diameter of three (3") inches as specified by OCWRC Design Standards and may only be used in situations where this orifice size provides the required rate of outlet control.
- e. The use of an outlet structure with internal overflow weir wall and orifices through the wall to accommodate staged detention is encouraged.

9. PARKING LOT DETENTION

- a. Commercial parking lot detention of stormwater is strongly discouraged. It may be permitted only when no reasonable alternative exists and provided it does not adversely affect the functioning of the facility or business which it serves, adjacent property, or create a public nuisance. Parking lot detention shall not be allowed on residential sites and will be limited to sites less than 0.5 acres in size.
- b. The maximum storage depth shall not exceed six (6") inches.
- c. The discharge from the parking lot may be controlled by means of restricted inlets.
- d. Commercial sites must be equipped with structural and/or non-structural BMPs for stormwater quality enhancement, including pollutant and TSS removal.
- e. The parking lot detention area must be designed and located so that, should the design event be exceeded, the system overflows toward a positive outlet.

10. PERMANENT RETENTION BASINS

- a. Permanent retention basins shall only be permissible when there is no other available positive outlet for stormwater runoff. Retention basins will be capable of storing two consecutive 100-year storms over a period of 48 hours from the entire tributary area, contingent upon the following:

1. An overflow assessment will be required showing the elevations of downstream buildings and other features that would be impacted by a basin overflow. The overflow route from the retention basin may not endanger existing structures or features. Downstream drainage easements will be required.
 2. The Applicant must submit a minimum of one (1) soil boring log taken within the basin bottom area to a depth of ten (10') feet (or alternate depth as permitted by the Village) below the proposed basin bottom elevation. The boring must be done by a licensed geotechnical engineer or scientist, unless otherwise permitted by the Village. Accompanying infiltration calculations must also be included with the boring information to demonstrate that the underlying soils will be sufficient for basin dewatering over 72 hours.
 3. Retention basin volume calculations shall not include volumes below the existing groundwater table.
 4. The freeboard of retention basins shall be a minimum of two (2') feet.
- b. Basin side slopes shall generally not exceed one (1') foot vertical to four (4') feet horizontal. Slopes steeper than one foot (1') vertical to four (4') feet horizontal, will be permitted only with the installation of a six (6') foot high locked perimeter fence (or other structure approved by Village Administration). In such cases where perimeter fencing is required, a twelve (12') foot wide access gate shall be provided.
- c. Adequate maintenance access from public or private rights-of-way to the basin will be provided. The access will be on a slope of ten (10%) percent or less, stabilized to withstand the passage of heavy equipment, and will provide direct access to the forebay, if present.
- d. The placement of retention/detention basins within a floodplain of a stream, creek, or lake is strictly prohibited.

SECTION 3-3 PLAN REQUIREMENTS

All stormwater management plans shall be submitted to the Village for engineering review and approval and shall contain, but not be limited to, the following information:

1. Any natural water courses that traverse or abut the development.
2. Any water course passing through the development with the area, flow calculations, etc., shown on the plan.
3. Description of proposed management facility and outlet conditions.
4. Required volume calculations.
5. Proposed system volume calculations.

6. Outlet and restrictor calculations.
7. Existing conditions summary, including “C” factors, outlet constraints, existing zoning master plan use, etc.
8. Site Stormwater Management (SWM) summary chart, including:
 - a. Change in impervious area
 - b. Pervious area by cover type
 - c. Total area of the site
 - d. CPVC volume provided at the site
 - e. Difference between required and provided CPVC volume
 - f. Percent of each Hydrologic Soil Group on site (Type A, B, C, D)
 - g. CPRC volume provided at the site
 - h. Difference between required and provided CPRC volume
9. Proposed grading contours for the system, including forebay, storage area, embankment, and buffer area.
10. Location of emergency overflow, maintenance access, sediment removal area, control structures, etc.
11. Planting schedule, including plant types, size, location, timing, maintenance, etc.
12. Outlet design in plan and profile view.
13. Animal guards shall be placed on all inlet and outlet pipes with a diameter of eighteen (18”) inches or greater.
14. Cross section shall be provided for all open basins; underground detention shall be shown with the storm sewer profiles.

SECTION 3-4 STORMWATER MAINTENANCE AGREEMENT

1. Subdivisions and Condominiums: The Applicant must provide for continued maintenance of on-site conveyance, sedimentation facilities, detention basins, and other system components. If the maintenance is to be assumed by a Subdivision Association or Condominium Association, the covenants of the plat or Master Deed of the condominium must incorporate a procedure to provide for this continued maintenance.
2. Commercial, Industrial, Multi-Family, and Office Sites: The proprietor shall maintain the stormwater facilities in proper working order at all times.
3. All developments: The Applicant shall enter into a long-term maintenance agreement with the Village in compliance with Ordinance 23.29 and the OCWRC current Stormwater Engineering Design Standards. An example is found at [Appendix F](#).

DESIGN AND CONSTRUCTION STANDARDS FOR STORM SEWERS

SECTION 4-1 GENERAL

This Standard establishes the minimum requirements for the design and construction of enclosed storm sewer systems within the Village.

All storm sewers outside of public road rights-of-way are to remain private within subdivisions, condominiums, and commercial sites. Any storm sewers within the public right-of-way of a Road Commission for Oakland County (RCOC) or Michigan Department of Transportation (MDOT) jurisdictional road shall be under their jurisdiction, respectively.

SECTION 4-2 DESIGN REQUIREMENTS

1. LOCATION AND DEPTH

- a. Sewers shall preferably be constructed outside of paved parking areas, streets and drives, and not closer than ten (10') feet to any building.
- b. The horizontal alignment of sewers which are not proposed to generally follow street, drive, or parking area pavements shall generally parallel property lines or building lines, with clearance distances sufficient to accommodate the full width of the proposed easement.
- c. In residential developments, storm sewer shall generally be located on the opposite side of streets from water mains. Storm sewers shall be located ten feet from the right-of-way line in the public right-of-way where the right-of-way is at least sixty (60') feet wide.
- d. Unless otherwise approved by the Village, all storm sewer shall have a minimum of three (3') feet of cover. Minimum cover must meet or exceed pipe manufacturer's requirements.

2. CAPACITY

- a. Tributary Area: Sewers shall be designed to serve all natural tributary areas with due consideration given to topography, established zoning, and the capacity of the stormwater outlet proposed to be used.
- b. The outlet must be in accordance with the existing natural drainage courses in the area. Discharge must not be diverted onto abutting properties without necessary easements.
- c. Provisions for stormwater management must be included in the storm drainage system

as described in section 3 of these Standards.

d. Storm sewers shall be designed at a minimum for a ten-year storm. To determine the stormwater runoff, the Rational Method shall be used ($Q=CIA$). Where:

- Q = peak rate of run-off in cubic feet per second
- C = runoff coefficient for drainage area
- I = rainfall intensity in inches per hour
- A = area in acres

1. Rational Method runoff coefficients, C =

Forested	0.30
Asphalt, Concrete, Roof Areas, Brick	0.90
Gravel	0.55
Lawns and Meadows	
Up to 2% slope	0.15-0.18
2% to 7% slope	0.18-0.22
Over 7% slope	0.25-0.35
Open Water / Detention	1.00

Coefficients proposed for a project are subject to review and approval by the Village Engineer.

2. Rainfall intensity (I) shall be determined by using the formula:

$$I = 175 / (T + 25), \text{ where } T \text{ is the time of concentration in minutes.}$$

For single-family residential areas, the initial T shall usually be 20 minutes; for commercial and office areas, the initial T shall be 15 minutes or less. Sites less than 5 acres shall have an initial T of 10 minutes.

e. Manning's formula shall be used for hydraulic calculations.

1. The roughness coefficient $n = 0.013$ shall be used for concrete or plastic pipe.
2. Minimum design velocity shall be 2.5 feet per second and maximum design velocity shall be 10 feet per second, with the pipe flowing full.

Allowable Pipe Slopes

Pipe Diameter (Inches)	Minimum Slope (Feet per 100 Feet)	Maximum Slope (Feet per 100 Feet)
8	0.54	8.30
12	0.32	4.88
15	0.23	3.60
18	0.18	2.80
21	0.14	2.30
24	0.12	1.90
27	0.10	1.60
30	0.09	1.40
36	0.07	1.10
42	0.06	0.90
48	0.05	0.75
54	0.04	0.65
60	0.04	0.56

3. The minimum pipe size for public storm sewer shall be 12 inches diameter.
4. In single-family developments, rear yard under drain system may be minimum eight (8") inch perforated plastic pipe. Six (6") inch diameter yard drains may be considered for very small tributary areas, typically in higher density multi-family developments.
5. The hydraulic gradient shall generally be maintained by matching the 0.80 diameter depth above invert for pipe size increases.
6. Provide a drop of 0.10 feet in the downstream sewer invert for direction changes in excess of thirty (30°) degrees to compensate for the hydraulic head losses.
7. Surcharging under design conditions is permitted provided the surcharged hydraulic grade line (HGL) is maintained lower than one (1') foot below the rim elevations of all upstream structures.
8. Differences in invert elevations at structures exceeding two (2') feet shall be provided with a two (2') foot deep sump for energy dissipation.

3. STRUCTURES

- a. Manholes shall be located at
1. Points where the sewer changes direction.
 2. Points where the slope of the sewer changes.
 3. The junction of sewer lines.
 4. Street intersections or other points where catch basins or inlets are to be connected.
 5. The end of the sewer line.

b. Maximum distance between manholes shall be as follows:

Diameter of Sewer	Maximum Manhole Spacing
8" – 15"	350'
18" – 30"	400'
36" – 48"	450'
54" – 60"	500'

- c. In general, Catch Basins and Inlets shall be located at
1. At all low points in streets, swales and ditches.
 2. At the radius returns of street intersections. A maximum distance of 150 feet from a high point or relief basin is allowed when drainage is required to go around a corner to reach the catch basin.
 3. At maximum intervals of 600 feet along a continuous slope.
 4. At a location to provide a maximum of 800 feet of drainage from two directions.
 5. So that the flows to be accommodated do not exceed the intake capacity of the cover. The intake capacity of the cover is assumed to be 0.011 cubic feet per second (cfs) per square inch of opening. To meet this standard, double catch basins may be required at low points where two (2) or more relief basins exist in advance of the low point.
 6. Inlets will only be allowed in pavement areas as a high-end structure when followed by a catch basin within 150 feet of inlet.
 7. Rear yard basins shall be located within three (3') feet of lot corners. A minimum twelve (12') foot side yard easement to the street shall be included at all rear yard basins.
 8. All catch basins and inlets located at low points in poor draining soils or within paved areas shall have a minimum of two ten (10') foot runs of six (6") inches perforated pipe with open graded bedding and backfill. Other trench collecting underdrains may be required, as determined by the Village.

d. Leaching / Infiltration Basins

1. Leaching basins are encouraged where native soils are permeable and conducive to such installation, provided the maintenance provisions for such basins are approved by the Village.
2. Leaching basins shall be located following the same standards as catch basins or inlets.

e. Pipe end treatment

1. End section or headwall shall be placed at all culverts and pipe inlets or outlets.
2. A prefabricated bar screen shall be used on all storm sewer opening eighteen (18") inches in diameter and larger.
3. Natural rock or crushed limestone riprap, or other approved energy dissipating measure, is required at all pipe outlet points. The minimum width of the riprap shall be twice the outside diameter of the pipe. The riprap shall extend from the bottom of slope to the pipe invert.

f. Footing Drains/Sump Pump Discharge

1. Generally, sump pump or footing drain discharges shall outlet to an approved storm sewer system. Where no approved storm sewer system exists, sump pump discharge may surface outlet onto splash blocks. These discharges shall not be directed toward adjacent units. Wyes and leads shall be provided to accommodate the connection of the sump pump discharge piping to the storm sewer.

g. Special Structures and Appurtenances

1. Special structures and appurtenances for drainage collection require written approval of the Village.
2. Preliminary plans for special structures and appurtenances required for storm sewer systems shall be submitted to the Village Engineer for review and comment prior to their inclusion in proposed construction drawings.

SECTION 4-3 PLAN REQUIREMENTS

All plans shall be submitted to the Village for storm sewer review and approval and shall contain, but not be limited to, the following information:

1. Storm sewer and pavement shall generally be shown on the same sheets.
2. Overall layout of the sewer system with structure numbers. Drainage structure numbers shall be assigned consecutively and increasing in direction opposite to direction of flow in each sewer.

3. A drainage plan delineating the area tributary to each structure. The drainage area map shall be superimposed on the proposed grading plan for the development.
4. Hydraulic design calculations.
5. Locations of all structures and other sewer appurtenances and special structures.
6. Building leads or wye branches to be constructed or installed concurrently with sewer construction with locations at easement and/or property lines. Length, size, end of lead invert elevations, and amount of riser shall be shown on the plan for each building lead.
7. Dimensions to sewers from property lines, right-of-way lines or buildings. Dimensions between parallel utility lines.
8. Size, slope, length, pipe type and class, and controlling invert elevations for each section of proposed sewer between structures in both plan and profile view.
9. Limits of special backfill requirements.
10. Profile, over centerline of proposed sewer, of existing and finished ground and pavement surfaces. Existing profile shall be obtained from actual field survey data. The HGL must be shown on the profile view if outside the pipe.
11. Location of existing or proposed crossings in the profile view, with vertical separation noted.
12. Location, by station, of every proposed structure, with structure number, invert elevation of all inlet or outlet pipes, rim elevation, cover type, and structure type in the profile view.
13. Location, by station, of all building leads or wye branches to be constructed or installed concurrently with proposed sewer construction in profile view.
14. Sump lead invert elevation at easement line (typical for residential) or upstream end of lead 5' outside of building (typical for commercial, multi-family).
15. Each plan and profile sheet shall include a tabulated list of quantities appearing on that sheet.
16. Detail Sheets
 - a. Plans must include the current [Village of Lake Orion Storm Sewer Standard Detail sheets](#).
 - b. Plans may include the standard detail sheets and notes as provided by the Oakland County Water Resources Commissioner or the Road Commission for Oakland County for construction under these agencies' jurisdiction.

- c. Where special structures or appurtenances are proposed, plans shall include specific and complete details describing special or unusual sewer or allied construction requirements. Scales utilized for special details shall be selected to clearly portray intended construction and component or equipment arrangement. Scales used shall be clearly identified.

SECTION 4-4 CONSTRUCTION REQUIREMENTS

1. All materials shall conform to the current [Village of Lake Orion Storm Sewer Standard Details](#).

SECTION 4-5 EASEMENT REQUIREMENTS

1. Applicant shall be responsible for preparation of easement and legal conveyance documents for public storm sewer meeting Village requirements to be reviewed by the Village Engineer and Village Attorney. An example is attached in [Appendix A](#).
2. Easements for storm sewers shall be of a width adequate to provide proper access for maintenance, centered upon the sewer, generally twice the width of the sewer depth, with a minimum width of twelve (12') feet. Such easements shall be deeded or dedicated to the Subdivision Association, Condominium Association, property owner, or entity responsible for the maintenance of the storm sewer.
3. The easement descriptions shall extend a minimum of ten (10') feet beyond the upstream manhole.
4. New public storm sewer shall not be accepted by the Village until any required easements have been secured in accordance with Village requirements.

DESIGN AND CONSTRUCTION STANDARDS FOR IMPACTS TO FLOODPLAINS

SECTION 5-1 INTENT

It is the purpose of this section to provide Design and Construction Standards, which are intended to significantly reduce hazards to persons and damage to property as a result of flood conditions in the Village and to preserve the ability of floodplains and floodways to carry and discharge a base flood.

SECTION 5-2 DISCLAIMER

The degree of flood protection required by this section is considered reasonable for plan review purposes and is based upon engineering and scientific methods of study. Larger floods may occur on rare occasions. Flood heights may be increased by man-made or natural causes, such as ice jams and bridge openings restricted by debris. Approval of the use of land under this section shall not be considered a guarantee or warranty of safety from flood damage. This section does not imply that areas outside the floodplain or floodway area will be free from flood damage. This section does not create liability on the part of the Village or any officer or employee thereof for any flood damages that result from reliance on this section, or any administrative decision lawfully made thereunder, nor shall the Village be responsible for any damages sustained or suffered by the owner or developer for use of land in any floodplain.

SECTION 5-3 PROVISIONS

1. No activity shall be permitted within a floodplain or floodway area without full compliance with the terms of this section and other applicable regulations.
2. No permanent structures shall be placed in a floodplain.
3. The floodplain limits shall be indicated on site plan drawings for improvements adjacent to the floodplain. The boundaries of the floodplain shall be as determined by the Federal Emergency Management Agency (FEMA) and/or other jurisdictional authority. Within the floodplain a regulatory floodway may be designated as determined by FEMA and/or other jurisdictional authority and must be indicated on the plan. Where floodplain by survey differs from the FEMA mapped floodplain, both shall be shown and labeled on the plans.

SECTION 5-4 AGENCY APPROVAL

Encroachments, including fill, new construction, substantial improvements and other development in a riverine floodplain shall be prohibited. Exception to this Standard shall only be made through the granting of a permit by the State or Federal agency having jurisdiction.

SECTION 5-5 SUBMISSION OF BASE FLOOD ELEVATION BY REGISTERED PROFESSIONAL ENGINEER

EGLE may provide flow data on all jurisdictional watercourses. The Applicant's Engineer shall be responsible for computing the flood stage elevations across the site using this data. The calculations, hydraulic model results, or other means of calculating the floodplain sections used must be submitted for review. The Village reserves the right to require hydraulic modeling or other means of calculating the floodplain elevations where specific concerns of potential flooding impacts exist.

SECTION 5-6 PLAN REQUIREMENTS

The following shall be shown on all plans:

1. A site plan, showing all existing and proposed structures, topographical features, utilities, and all proposed changes. The site plan shall include existing and proposed elevation contours (1-foot intervals). The base flood elevation contour shall be clearly delineated on the site plan.
2. The elevation on NAVD 88 datum of each floor, including basement, for all structures proposed by the Applicant adjacent to the floodplain.
3. Pursuant to criteria established in this section for protection of the floodplain, any proposed development necessitates certification by a registered professional that no cumulative impact on the base flood elevation will result. A cumulative impact is defined as an increase in elevation exceeding one-tenth foot.
4. A description of the extent to which any watercourse will be altered or relocated as a result of the proposed development. Specifically, the impact on flow velocities and other flood carrying characteristics of the regulatory floodway should be addressed. Approvals from State or Federal agencies with jurisdiction must be obtained and submitted to the Village.
5. All utilities and facilities shall be designed, constructed, and located to minimize or eliminate flood damage.
6. Adequate drainage shall be provided to reduce exposure to flood damage.
7. The flood carrying capacity of any altered or relocated watercourse not subject to state or federal regulations designed to ensure flood carrying capacity shall be maintained.
8. Available floodplain data from federal, state or other sources shall be reasonably utilized in meeting the Standards of this section. Data furnished by FEMA shall take precedence over data from other sources.

9. All new construction and substantial improvements of structures adjacent to the floodplain shall have the lowest floor, including basement, at least two (2') feet above the base flood elevation.

SECTION 5-7 CONSTRUCTION PROVISIONS

1. All floodplain impacts are to be constructed in accordance with the approved plans and EGLE Part 31 permit.
2. All soil erosion control measures or protective fencing shall be installed around the perimeter of the floodplain.
3. Construction shall be sequenced so that the minimum amount of time possible is required for the work within the floodplain.
4. Restoration shall be completed immediately.
5. Storage of equipment, material, and similar items is strictly prohibited within the floodplain.

DESIGN AND CONSTRUCTION STANDARDS FOR STREETS, DRIVEWAYS, PEDESTRIAN FACILITIES AND PAVING

SECTION 6-1 GENERAL

This section establishes the minimum requirements for the design and construction of streets, driveways, pedestrian facilities and all other public or private paved surfaces such as parking lots.

Any work proposed within the existing rights of way of the Village, Road Commission for Oakland County (RCOC) or the Michigan Department of Transportation (MDOT) is to be reviewed and approved by the respective agency that has jurisdiction over the subject right of way.

SECTION 6-2 DESIGN REQUIREMENTS

It is the intent of the Village to encourage paving layouts and street designs that preserve natural features by minimizing the clearing and mass grading required to construct streets, parking lots, pedestrian facilities and non-motorized paths.

While RCOC and MDOT will issue construction permits for work within their respective rights of way and their standards will dictate design improvements within their respective jurisdictions, the Village reserves the right to require additional plan provisions or paving requirements above those required by the governmental agency having jurisdiction.

1. SPECIFICATIONS

- a. All roads or drive aisles for motor vehicle access shall meet the width, length, slope and turnaround requirements of the International Fire Code (IFC) as most recently adopted by the Village.
- b. Private roads, where permitted by the Village, shall be designed and constructed in accordance with sound engineering principles, taking into consideration public health, safety, and welfare, as well as preservation of natural resources.
- c. Off-street parking shall be designed in accordance with the current Village Zoning Ordinance and these Standards.
- d. Sidewalks shall be designed and constructed in accordance with the Americans with Disabilities Act (ADA) barrier free specifications.
- e. Pedestrian or non-motorized paths such as safety paths, bike paths, shared use paths, paved nature trails, and similar shall be designed and constructed to current AASHTO

“Guide for the Development of Bicycle Facilities” and ADA “Outdoor Recreational Trails” standards except where modified herein. The stricter interpretation between these Standards, AASHTO and ADA shall apply.

2. STREETS

a. Layout

1. Street layout shall provide for the continuation of existing major or collector streets in surrounding areas or conform to the development plan approved by the Village.
2. Certain streets, public or private, as designated by the Village, shall be extended to the limits of the property to be developed to provide future connection with adjoining undeveloped land.
3. Proposed streets shall be designed in accordance with the existing topography, preserve natural features by minimizing clearing and mass grading, and meet the slope requirements of this section.
4. Emergency access only drives may be permitted to provide a secondary means of access, provided it is acceptable to the Fire Marshal and that appropriate signage limiting usage shall be established as required by the Village.
5. Street jogs with centerline offsets of less than 150 feet shall be approved by the Village only upon an adequate demonstration that there are no reasonably feasible alternatives.
6. Alleys and half-streets are prohibited except where absolutely essential to the reasonable development of the property in conformance to these Standards and the Zoning Ordinance and as reviewed and approved by the Village on a case-by-case basis.

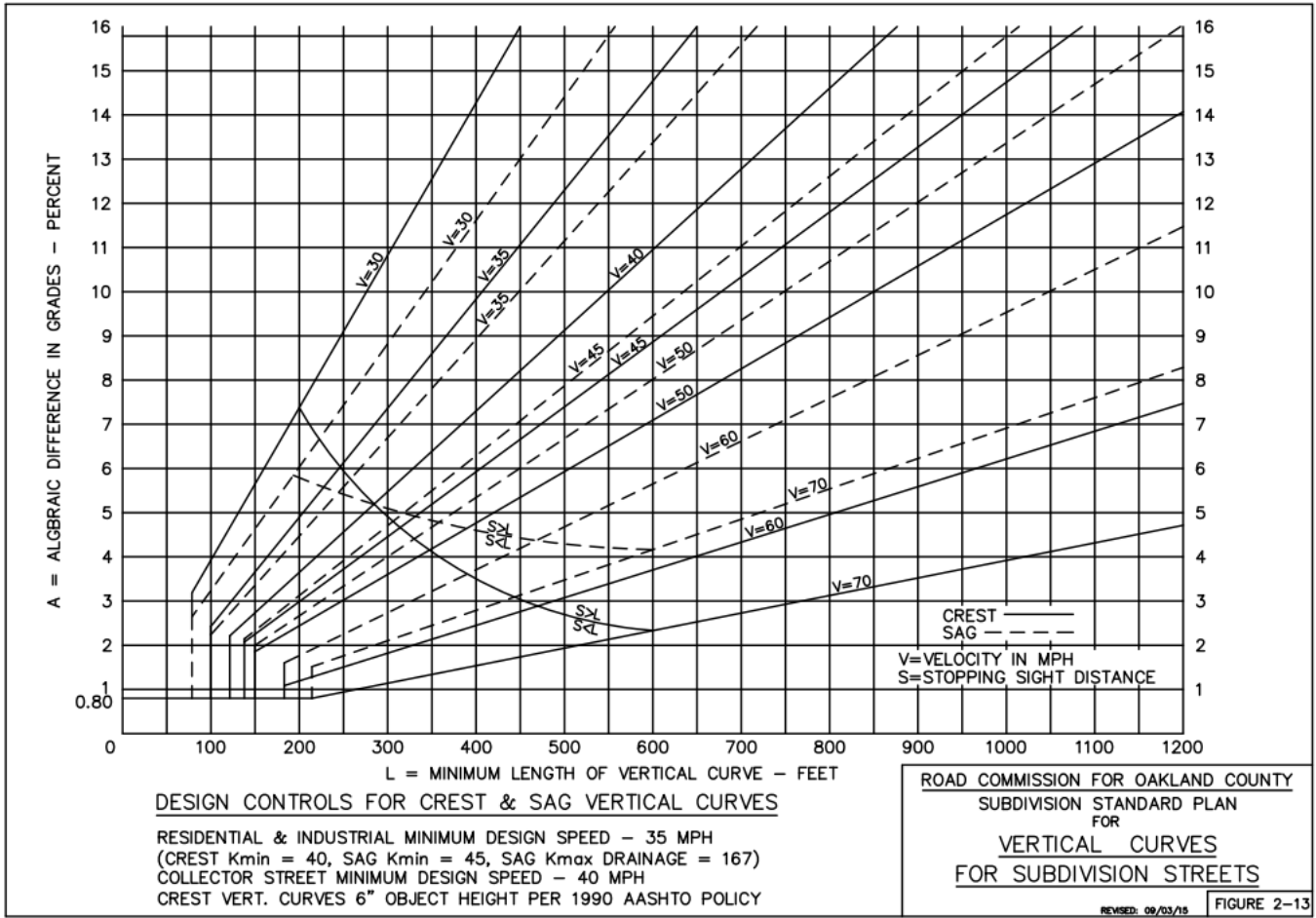
b. Right of Way / Easement Requirements

1. New public road rights of way to be dedicated to the Village shall be 60' wide for local streets, increasing to 100' for boulevard sections, unless otherwise approved by the Village, based on recommendation of the Village Engineer. Rights of way for County-owned roads shall meet RCOC requirements.
2. Private roads, where permitted, shall be contained within a dedicated easement for ingress and egress and utilities. The easement widths shall be as necessary to accommodate paving and drainage improvements based on recommendation of the Village Engineer.
3. Where roadway extensions are required by the Village for future connection to adjacent parcels, whether for public roads, private roads, or cross-access drive

aisles, such extensions shall be shown within a dedicated right-of-way or easement, and shall be constructed to the property line of the adjacent parcel concurrent with the Applicant's proposed development.

c. Geometrics

1. Existing public roads or roads intended to be publicly dedicated shall meet the width standards outlined below.
 - i. Standard road width with curb and gutter and off-street parking shall be twenty seven (27') feet wide measured between the back of curbs, or twenty four (24') feet wide measured between the edges of the pavement for uncurbed streets with ditches. In no case shall the paved surface of new public roads be less than 20' in width, which will only be allowed where existing, previously unimproved rights of way are less than 50' wide.
 - ii. Maximum longitudinal slope shall not exceed 6% without approval by the Village DPW and Fire Marshal.
 - iii. The grade shall not exceed three (3%) percent for a minimum distance of fifty (50') feet from the edge of pavement of the intersecting public road, unless otherwise approved by the Village based on limiting topographic conditions.
 - iv. Minimum slope shall be one (1.0%) percent on asphalt, one-half (0.5%) percent on concrete.
2. The paved surface width of private roads shall be as necessary to accommodate vehicle access, planned on-street parking, and safe vehicular maneuverability, based on recommendation of the Village Engineer.
 - i. In no case shall new private roads be less than 20' in width.
 - ii. Longitudinal slope shall be typically eight (8%) percent or less. Where essential to maintain natural features, grades exceeding eight (8%) percent but no greater than ten (10%) percent may be permitted.
 - iii. The grade shall not exceed three (3%) percent for a minimum distance of twenty-five (25') feet from the edge of all existing public road rights of way, unless otherwise approved by the Village based on limiting topographic conditions.
3. Pavement widths for each side of a boulevard shall, at a minimum, accommodate 1-way traffic with a minimum paved width of 15'. Island widths shall typically be ten (10') to sixteen (16') feet. The nose of the island shall generally be eight (8') feet from the edge of pavement of the intersecting street.
4. Vertical curves shall be required for all grade changes in excess of two (2%) percent and shall meet AASHTO standards, for both public and private roads. See attached RCOC figure 2-13. For residential streets, minimum vertical curve length shall be 75'.



5. Sight distance for vertical curves shall at a minimum meet the current AASHTO standards for stopping sight distance. Refer to AASHTO table 5-3.

Table 5-3. Design Controls for Stopping Sight Distance and for Crest and Sag Vertical Curves

U.S. Customary				Metric			
Initial Speed (mph)	Design Stopping Sight Distance (ft)	Rate of Vertical Curvature, K^a (ft/%)		Initial Speed (km/h)	Design Stopping Sight Distance (m)	Rate of Vertical Curvature, K^a (m/%)	
		Crest	Sag			Crest	Sag
15	80	3	10	20	20	1	3
20	115	7	17	30	35	2	6
25	155	12	26	40	50	4	9
30	200	19	37	50	65	7	13
35	250	29	49	60	85	11	18
40	305	44	64	70	105	17	23
45	360	61	79	80	130	26	30
50	425	84	96	90	160	39	38
55	495	114	115	100	185	52	45
60	570	151	136				
65	645	193	157				

^a Rate of vertical curvature, K , is the length of curve per percent algebraic difference in the intersecting grades (i.e., $K = L/A$). (See Sections 3.2.2 and 3.4.6 for details.)

6. For new roads, road centerlines that deflect more than ten (10) degrees, but less than ninety (90) degrees shall generally be connected with a horizontal curve with a minimum radius of two hundred thirty (230') feet. Actual radii, subject to the above minimum, shall be designed for the posted speed of the road and in accordance with AASHTO standards.
7. Streets intersecting major thoroughfares shall do so at approximately ninety (90) degrees.
8. Cul-de-sac lengths shall not exceed 600 feet, or the maximum allowed under IFC requirements for dead-end fire apparatus access roads. Turnarounds shall be provided as required by the most current Village-adopted IFC.
9. Acceleration, deceleration and passing lanes for approaches to existing roads shall be required as determined by the Village with recommendations provided by the Village Engineer. Where required, acceleration, deceleration and passing lanes shall be constructed to AASHTO standards.
10. Streets shall generally be crowned with 2 percent transverse slopes provided from the centerline to the edge of the road.
11. The proposed street cross section shall include curb and gutter with an enclosed

storm sewer system, or shoulders with open ditch drainage under special circumstances where allowed by the Village. Roads with longitudinal slopes exceeding three (3%) percent shall be required to provide curb and gutter.

3. DRIVEWAYS

- a. Unless otherwise determined by the Village, property shall be developed to minimize the number of ingress/egress points from an existing or proposed road.
- b. Driveway permits are required for any connection to public roadways from the agency with jurisdiction, either Village of Lake Orion, RCOC, or MDOT. Village driveway permit application is attached at [Appendix G](#).
- c. Use of shared or common driveways for all developments, including between two businesses, is encouraged and may be required by the Village. Where vehicle access is required by the Village for future connection to adjacent parcels, whether for public roads, private roads, or cross-access drive aisles, such access shall be shown within a dedicated right-of-way or easement, and shall be constructed to the property line of the adjacent parcel concurrent with the Applicant's proposed development.
- d. Maximum driveway grades shall not exceed ten (10%) percent. Wherever reasonably feasible, driveway slopes should not exceed six (6%) percent.
- e. Driveways and approaches shall be paved, with material type and thickness within the right of way to match the existing road section at a minimum. The use of pervious pavement is encouraged for residential driveways.
- f. Driveways to commercial, industrial, multifamily, institutional, and similar developments as determined by the Village shall be designed in accordance with the requirements herein specified for Streets.

4. PEDESTRIAN FACILITIES

a. General

1. Pedestrian facilities are to be installed as required by the Village Zoning Ordinance.
2. Where topography, vegetation, natural features, utilities, poles, signs or similar obstructions dictate, the pedestrian facilities shall be meandered around these features.
3. Barrier free ramps shall be installed in accordance with ADA barrier free requirements and MDOT specifications at all intersections with driveways, roads, and parking lots.
4. Pedestrian facilities installed outside of the right of way will require an easement

dedicating the facility for use by the public.

b. Sidewalks

1. The sidewalk shall be sloped to provide for positive drainage of stormwater off of and away from the path. Transverse slope shall not exceed two (2%) percent. Longitudinal slope shall meet the standards of the current ADA with intermediate level landings as required.
2. Sidewalks shall be no less than five (5') feet wide. Where sidewalks abut perpendicular parking, the minimum sidewalk width shall be seven (7') feet.

c. Shared Use, Bicycle, Safety Paths or Nature Trails (referred to herein as paths)

1. Paths shall be sloped to provide for positive drainage of stormwater off of and away from the path. Transverse slope of paths shall not exceed two (2%) percent. Longitudinal slope shall meet the standards of the current ADA with intermediate level landings as required.
2. Paths shall generally be no less than eight (8') feet wide unless otherwise approved by the Village.

5. PARKING LOTS

- a. Parking lots shall be of the size and configuration as required in the Village Zoning Ordinance.
- b. Maximum parking lot grades shall not exceed six (6%) percent. Exceptions for drive aisles without adjacent parking spaces may be permitted subject to driveway maximum slope criteria.
- c. Accessible parking spaces and aisles shall meet ADA requirements, with slope in any direction not exceeding two (2.0%) percent.
- d. Parking lots shall be designed with concrete curb and gutter at edge of exterior parking and drive aisles unless otherwise approved by the Village.

SECTION 6-3 PLAN REQUIREMENTS

All construction plans shall be submitted to the Village for street and paving approval and shall contain, but not be limited to, the following information:

1. PLAN VIEW

- a. Road and right-of-way width must be shown on the plans. A plan view with centerline stationing shown is necessary for all road paving.

- b. Cross sections of all pavement sections shall be provided, including surface, base, subgrade, curb and gutter section, and for roads with open drainage a shoulder and ditch profile. If using standard Village pavement sections, refer to Paving Standard Detail sheet(s).
- c. All parking lots, loading spaces, and driveway layouts, along with typical dimensions and layouts of parking spaces shall be shown. A striping plan for the parking areas must be indicated in accordance with the Zoning Ordinance requirements.
- d. Entrance, intersection, and cul-de-sac details must be shown.
- e. Existing grade elevations at the center of the proposed roadway in fifty (50') foot intervals or as needed to accurately demonstrate proposed plan.
- f. The location of any proposed or existing utilities and structures within the proposed right of way.
- g. Any proposed culverts (driveway or cross) including size, type and invert elevations.
- h. Proposed and existing parking lot and driveway grades.
- i. Location and extent of different types and sections of pavement (i.e. standard asphalt, heavy duty, concrete) must be shown. Shading or hatching is recommended.
- j. Sight distances must be provided for all street designs as required by the Village upon recommendation by the Village Engineer. Such recommendation shall be based on existing and proposed site topography.

2. PROFILE VIEW OF STREETS

- a. Elevations at top of curb or centerline if not curbed in fifty (50') foot intervals or as need to accurately demonstrate proposed plan. Along vertical curves, the elevation interval shall be twenty-five (25') feet.
- b. Existing grade elevations at the center of the proposed roadway in fifty (50') foot intervals or as needed to accurately demonstrate proposed plan.
- c. Station and elevations of all high and low points, grade breaks, curb returns, intersecting property lines and vertical curve information.
- d. The station and elevation of the rim grade of all drainage structures.

3. DETAIL SHEETS

- a. Plans must include the current [Village of Lake Orion Paving Standard Details](#).

SECTION 6-4 CONSTRUCTION REQUIREMENTS

1. All materials shall conform to the current [Village of Lake Orion Paving Standard Details](#).

SECTION 6-5 RIGHT OF WAY / EASEMENT REQUIREMENTS

1. Legal descriptions for the road right of way for public roads and ingress-egress easements for private roads must be provided for review and approval prior to recording.
2. Applicant shall be responsible for preparation of easement and legal conveyance documents meeting Village requirements to be reviewed by the Village Engineer and Village Attorney.
3. Easements for roadway extensions or cross-access shall be provided to the property lines at locations designated by the Village.
4. New roadway extensions shall not be accepted by the Village until any required easements or rights of way have been secured and legal conveyance documents finalized in accordance with Village Administration requirements.

DESIGN AND CONSTRUCTION STANDARDS FOR WATER MAINS

SECTION 7-1 GENERAL

The Village of Lake Orion owns and operates the Lake Orion Water Distribution System. The Village obtains its water supply from Orion Township, which is a customer of the Great Lakes Water Authority (GLWA). The Standards herein apply to the design and construction of water distribution system extensions or replacements under Village jurisdiction.

SECTION 7-2 DESIGN REQUIREMENTS

1. SIZES AND DISTRIBUTION

- a. The minimum size water main in the Village shall be eight (8") inch diameter. Twelve (12") inch diameter water main shall be required for industrial developments and other areas as determined by the Village DPW. Six (6") mains may only be used for single hydrant leads having a maximum length of fifty (50') feet. No service leads are allowed from six (6") main.
- b. The distribution system in all developments requiring more than 400 feet of water main shall be looped to have a minimum of two (2) connections to a source of supply.
- c. The water main design must provide for the average daily flow rate plus a fire demand of 1,500 GPM with a residual pressure of 20 psi at the most remote hydrant. Applicant may be required to provide calculations.
- d. Generally, water mains shall be installed on the opposite side of the road from the sanitary sewer where present. A barrel-to-barrel horizontal separation of ten (10') feet shall be maintained between water main and all sewers, including structures, per Ten States Standards of GLUMRB.
- e. Water mains shall preferably be constructed outside of paved parking areas, streets and drives, not closer than ten (10') feet to any building.
- f. In new developments, water mains shall be installed from boundary to boundary in abutting roads and interior streets, and at other locations as required by the Village for future extensions.
- g. All water mains and hydrants shall be accessible to Village DPW and Fire Department personnel at all times.

2. VALVES

- a. A tapping sleeve, valve, and well shall be provided at every connection to existing mains. All such connections shall be provided so as not to disrupt the water supply to existing customers.
- b. In general, valves on cross connecting mains shall be arranged so that no single line failure will require more than 800 feet of main to be out of service. Valves shall be so arranged that any section can be isolated by closing not more than three (3) valves with a maximum of thirty (30) residential units or two (2) hydrants being out of service.
- c. A valve shall be provided at every dead end of a watermain to allow for future extension.
- d. A gate well shall be provided for all valves except for valves for hydrants and service leads under six (6") inches in diameter.
- e. Valves shall be located outside of pavement where possible.
- f. Pressure Reducing Valves
 1. In systems where two or more pressure districts, as verified by the Village Engineer, are to be connected for a looped supply, the plans shall include a pressure reducing valve near the point of connection to the higher-pressure district to balance pressures across the new water system.
 2. A line gate valve shall be installed both upstream and downstream of each pressure reducing valve to permit isolation of the pressure reducing valve for maintenance or repair. If an alternate service loop to the water system is not available to permit repair on the pressure reducing valve without a complete shutdown of the system, then a bypass line of equivalent size pipe as the water main and an additional bypass gate valve and well shall be provided.

3. FIRE HYDRANTS

- a. Hydrants shall be located for double coverage wherever possible, but shall generally be located no closer than twenty-five (25') feet from a single-family residence or fifty (50') feet from other structures.
- b. Hydrant locations shall meet the requirements of the Fire Marshall and Village Engineer and shall be located such that the furthest portion of any building is within a 250' hose lay.
- c. Fire hydrants shall be located at street intersections where feasible.
- d. A hydrant shall be installed at the end of every dead end main. A one (1") inch

corporation stop with ten (10') feet of copper or PVC service pipe attached shall be provided adjacent to the hydrant for the purpose of obtaining water samples when the nearest gate well is more than one pipe length away.

- e. Hydrants should be placed at high spots along the main for air release and at low spots along the main for sediment blowoff.
- f. In general, hydrants shall be located in the road right-of-way not more than ten (10') feet from back of curb or edge of pavement.

4. SPECIAL CROSSINGS

- a. Lake, Stream or Regulated Wetland Crossing: Ball and socket joint river pipe shall be used unless otherwise approved by the Village. A valve shall be installed on each side of the crossing. Minimum depth to the top of pipe shall be five (5') feet from centerline of the watercourse.

5. WATER SERVICES

- a. The basis of design for size shall be considered using a flow rate of 20 gpm per residential dwelling unit. The basis of size other than for residential use shall be determined by the Developer's Engineer and submitted for approval by the Village prior to submittal of final site plans. Minimum size of service shall be one (1") inch, as provided in Chapter 53 of the Village of Lake Orion Code of Ordinances.
- b. Water leads shall be less than 100 feet in length. For multiple-family uses the following minimum sizes shall apply, unless otherwise authorized by Village DPW:

Number of Units Per Building	Water Service Size (Inches)
4	1-1/2
12	1-1/2
16	2
24	2
32	3

6. BACKFLOW PREVENTION

- a. All lawn sprinkler and irrigation systems shall be equipped with a suitable backflow prevention device.
- b. Special requirements for Automatic Sprinkler Fire Protection Systems: Sprinkler systems directly connected to the community water supply mains shall have double check valve assemblies and/or reduced pressure backflow preventers installed in strict accordance with Village DPW and Fire Department requirements.

SECTION 7-3 PLAN REQUIREMENTS

All construction plans shall be submitted to the Village for water main approval and shall contain, but not be limited to, the following information:

1. Water main and sanitary sewer shall generally be shown on the same plan sheet. Plan and profile views are required for all water mains. Village may require profile views of water main to be separate from sanitary sewer profiles for clarity.
2. Dimensions to property lines, right-of-way lines, and buildings from the water mains and service leads.
3. Service line location and diameter shall be shown to all buildings other than single-family detached dwellings, including location of curb stop box.
4. Finish grades of all fire hydrants, gate well rims, hydrant valve boxes, and all other water structures.
5. Water main eight (8") inches and larger in diameter shall be shown in profile. The Village may also require profiles be shown where multiple utility crossings provide the potential for conflicts.
6. In the plan and profile views, all crossings of utilities must be shown with elevations of invert and top of pipe. Minimum vertical clearance between utilities shall be one and one half (1.5) feet. Compacted granular backfill is required between utilities.
7. Plan and profile views shall indicate location and degree of vertical and horizontal bends; the size, material type and class of pipe; class of bedding; length between structures, tees or bends; and the existing and proposed ground elevations above the route of the water main.
8. Location, by station, of every proposed structure, tee and bend, with rim elevation structure number in profile view.
9. The elevation at the top of mains at all points of potential conflict with other utilities (for all water main regardless of size) must be shown.
10. Water Main Basis of Design.
11. Each Plan and Profile Sheet shall include a tabulated list of quantities appearing on that sheet.
12. Detail Sheets: Plans must include the current [Village of Lake Orion Water Main Standard Details](#).

SECTION 7-4 CONSTRUCTION REQUIREMENTS

1. All materials shall conform to the current Village of [Lake Orion Water Main Standard Details](#).
2. No water main construction shall commence without a valid EGLE Act 399 permit.
3. No building permits will be issued above the foundation for any development prior to the active service of the community mains and hydrants and adequate firefighting equipment. No occupancy shall be allowed in any instance without the required mains, hydrants, and sprinklers being in active service.

SECTION 7-5 EASEMENT REQUIREMENTS

1. Easements for publicly dedicated water mains not within the road right-of-way shall be provided. Utilities shall typically be centered within easements. Applicant shall be responsible for preparation of easement and legal conveyance documents meeting Village requirements to be reviewed by the Village Engineer and Village Attorney. Example attached at [Appendix A](#).
2. Easements for possible extensions shall be provided to the property lines at locations designated by the Village. Within unplatted projects, water mains shall be installed parallel to the property lines, or building lines, with clearance distances to accommodate the full width of the proposed easement.
3. All water main easements shall be a minimum of twelve (12') feet wide and shall be dedicated to the Village of Lake Orion. Where the water main is more than seven (7') feet below the finished grade, the easement width shall be increased as required by the Village DPW.
4. The easement descriptions shall include hydrant leads and shall extend a minimum of ten (10') feet beyond the hydrant, or no less than six (6') feet where approved by the Village DPW. The easement documents shall contain a provision prohibiting the construction or locating of any underground utilities, aboveground structures or landscape trees within the limits of such easements.
5. New water main extensions shall not be accepted by the Village until any required easements have been secured and legal conveyance documents finalized in accordance with Village Administration requirements.

DESIGN AND CONSTRUCTION STANDARDS FOR SANITARY SEWER COLLECTION SYSTEMS

SECTION 8-1 GENERAL

This section establishes the minimum requirements for the design and construction of sanitary sewer replacement or extensions to the Village of Lake Orion Sewer System, owned by the Village and operated and maintained by the Oakland County Water Resources Commissioner (OCWRC). The Standards herein apply to the collection of sanitary sewage via local Village-owned sanitary sewers for transportation to the Clinton Oakland Sewage Disposal System (COSDS) with ultimate transport to the Great Lakes Water Authority (GLWA) Wastewater Treatment Plant.

SECTION 8-2 DESIGN REQUIREMENTS

1. LOCATION AND DEPTH

- a. Sanitary sewers shall generally be located on the opposite side of the street from any proposed water mains and within the road right-of-way.
- b. Sewers shall preferably be constructed outside of paved parking areas, streets, and drives.
- c. Ten (10') feet of horizontal separation must be maintained between sanitary sewers, water mains, and storm sewers, measured from the outer edge. The minimum vertical separation between all utilities shall be eighteen (18") inches.
- d. Unless specifically approved by the Village, no sanitary sewer shall have less than five (5') feet of cover. In general, sanitary sewers shall have a minimum of eight (8') feet of cover below the finished road surface grade.
- e. Unless otherwise approved by the Village, the top of any sanitary sewer shall be at least nine (9') feet below finished grade elevation at the building setback line of each fronting property which the sewer is designed to serve.

2. SEWER CAPACITY

- a. Sanitary sewers shall be designed to serve all areas within the defined service area as determined by the Village, anticipating full development of such areas, with due consideration given to topography, existing natural features, established zoning, and any other documents published by the Village in this regard.
- b. The number of Residential Equivalent Units (REU or unit) to be assigned to any

particular premises shall be determined by the Lake Orion Village Code of Ordinances or the Village Administration and its decision shall be final. Village Administration, if the circumstances justify, may assign more than one REU to a single-family dwelling. No less than one REU shall be assigned to each premises for the purpose of computing the capital charge and the lateral benefit fee set forth; units in excess of one may be computed and assigned to the nearest 1/10 of a unit.

- c. Population per REU shall be calculated as not less than 2.44 people per REU, or as specified in the most recent Oakland County Water Resource Commissioner "Residential Equivalent Unit Study Report" for areas tributary to the Clinton-Oakland Interceptor.
- d. For service areas with design populations of 500 or less, peak design flow Q shall be 400 gallons per capita per day.

For service areas with design populations greater than 500, but less than 28,400, peak design flow per capita shall be based on the following formula:

$$Q = 100 \times \frac{18 + \sqrt{P}}{4 + \sqrt{P}}$$

Where Q = Peak flow in gallons per capita per day
 P = Design population expressed in thousands

- e. The sewage system outlet must be investigated to determine if adequate capacity is available. The Village Engineer, and/or the Oakland County Water Resources Commissioner's office may be able to assist the Applicant's Engineer in identifying the service area and available capacity in the downstream system.
- f. The minimum pipe size for sanitary sewers shall be eight (8") inches nominal internal diameter or as required by Village DPW.
- g. Hydraulic calculations shall be based on Manning's formulas, with n = 0.013. Minimum design velocity shall be two (2') feet per second, and maximum design velocity shall be ten (10') feet per second, with pipe flowing full. The slope of the sewer between the last two manholes at the upper end of any lateral shall be increased to 1.00 percent or greater to obtain cleaning velocities.

Allowable Pipe Slopes

Pipe Diameter (Inches)	Minimum Slope (Feet per 100 Feet)	Maximum Slope (Feet per 100 Feet)
8	0.40	8.30
10	0.30	6.20
12	0.22	4.88
15	0.15	3.60
18	0.12	2.80
21	0.10	2.30

1. Maximum flow velocity for full pipe flow shall be maintained by continuity of the 0.80 diameter depth above invert for pipe size increases and also with intersecting sewer grade raised to compensate for head loss due to direction change.
2. Provide a drop of 0.10 feet in the downstream sewer invert for direction changes in excess of 30 degrees to compensate for velocity head loss of the incoming flow.

3. BUILDING LEADS

- a. Sanitary sewer extensions to serve a single development shall provide building leads to the easement or property line for each single family residence, or to five (5') feet outside the building envelope for each proposed building on the site, as part of sanitary sewer design and construction.
- b. Where sanitary sewer extensions cross multiple properties, construction of building leads from the public sewer to the easement and/or property line for each fronting parcel which the sewer is designed to serve shall be included with the construction of each sanitary sewer unless otherwise approved by the Village.
- c. Where the construction of building leads to the property line is not required concurrently with the sanitary sewer construction, a wye branch with riser is required. Said wye and riser shall be provided with a watertight stopper or plug with type of joint used for the sewer pipe and shall be installed for every lot or building site which the sewer extension is designed to serve.
- d. Where depth of sewer from top of pipe to finished surface exceeds ten (10') feet, risers shall be installed from wyes and tees to an elevation ten (10') feet below finished surface.
- e. Minimum size for gravity building leads shall be six (6") inch nominal internal diameter. Maximum length of building lead without a cleanout shall be one hundred (100') feet.

- f. Minimum slope for gravity building leads shall be one (1%) percent.

4. MANHOLES

- a. Manholes shall be constructed at every change in sewer grade, alignment, and pipe size, and at the end of each sewer line. Maximum distance between manholes shall be 350 feet for sewers thirty-six (36") inches and smaller in nominal diameter.
- b. Where future connections to a manhole are anticipated, stubs or blind drop connections with watertight plugs shall be provided.
- c. At all connections to manholes, sewers or extensions thereto, drop connections per the Village of [Lake Orion Sanitary Sewer Standard Details](#) shall be required when the difference in invert elevations exceeds eighteen inches (18").

5. SPECIAL STRUCTURES AND APPURTENANCES

Special structures and appurtenances for sewage collection require written approval of the Village. Preliminary plans for special structures and appurtenances required for sanitary sewer systems shall be submitted to the Village Engineer for review and comment prior to their inclusion in proposed construction drawings.

- a. Inverted Siphons will not generally be allowed.
- b. Grease, oil and sand interceptors shall be installed by the user when the Village Department of Public Works determines they are necessary for the proper handling of liquid wastes. All restaurants or establishments involved in the preparation of food shall install a grease interceptor.
- c. Sewage pumping stations shall have at least two pumps or ejectors, each sized to handle maximum design flow. For three or more pumps or ejectors, sizing of units shall be such that design flows can be accommodated with the largest unit out of service. Design features shall conform to the Ten States Standards of GLUMRB. When all pumps are operating, the pumping station shall not discharge flows which exceed the capacity of any downstream sewers.
- d. Pipe for force mains shall be designed to withstand both internal pressures and external trench and live loads. Design computations shall be submitted by the Developer's engineer for review and recommendation by the Village Engineer and approval by Village DPW.
- e. Force main pipe materials shall be ductile iron, HDPE pressure pipe, or PVC pressure pipe. Ductile iron pipe shall be cement lined. Force mains shall be pressure tested for water tightness to a test pressure equal to twice the total system head but no less than 150 psi held for a minimum 2-hour period, maximum 6-hour. Zero leakage allowed.

SECTION 8-3 PLAN REQUIREMENTS

All construction plans shall be submitted to the Village for sanitary sewer approval and shall contain, but not be limited to, the following information:

1. Sanitary sewer and water main shall generally be shown on the same sheet. Plan and profile views are required for all sanitary sewers and water mains. Profile views shall be located below the plan view where possible, with as close an alignment as possible.
2. Overall layout of the sewer system with manhole numbers. Manhole numbers shall be assigned consecutively and increasing in direction opposite to direction of flow in each sewer.
3. District limits of service area, population, and basis of design calculations for all sewer main construction.
4. Locations of all manholes and other sewer appurtenances and special structures.
5. Building leads or wye branches to be constructed or installed concurrently with sewer construction, with locations at easement and/or property lines. Length, size, end of lead invert elevations, and amount of riser shall be shown on the plan for each building lead.
6. Dimensions to sewers from property lines, right-of-way lines or buildings. Dimensions between parallel utility lines.
7. Size, slope, length, type and class of pipe, and controlling invert elevations for each section of proposed sewer between manholes in profile view.
8. Limits of special backfill requirements.
9. Profile over centerline of proposed sewer, of existing and finished ground, and pavement surfaces. Existing profile shall be obtained from actual field survey data.
10. In the plan and profile views, all crossings of utilities must be shown with elevations of invert and top of pipe. Minimum vertical clearance between utilities shall be one and one half (1.5) feet. Compacted granular backfill is required between utilities.
11. Profiles of sewers shall indicate the size, material type and class of pipe, class of bedding, length between structures, slope of pipe, and shall indicate the existing and proposed ground elevations above the route of sewer.
12. Location, by station, of every proposed manhole, with manhole number, invert elevation of all inlet or outlet pipes, and rim elevation in profile view. Where manhole inner diameter is greater than the standard four (4') feet, identify inner diameter.

13. Location, by station, of all building leads or wye branches to be constructed or installed concurrently with proposed sewer construction in profile view.
14. Required risers.
15. Invert elevation at property line (typical residential) or upstream end of lead 5' outside of building (commercial, multi-family).
16. Each Plan and Profile Sheet shall include a tabulated list of quantities appearing on that sheet.
17. Detail Sheets:
 - a. Plans must include the current [Village of Lake Orion Sanitary Sewer Standard Detail sheets](#).
 - b. Where special structures or appurtenances are proposed, plans shall include specific and complete details describing special or unusual sewer or allied construction requirements. Scales utilized for special details shall be selected to clearly portray intended construction and component or equipment arrangement. Scales used shall be clearly identified.

SECTION 8-4 CONSTRUCTION REQUIREMENTS

1. All materials shall conform to the current [Village of Lake Orion Standard Details](#).
2. No sanitary sewer construction shall commence without a valid EGLE Part 41 permit.
3. No building permits will be issued above the foundation for any development prior to the active service of the sanitary sewer. No occupancy shall be allowed in any instance without the required sewage collection system being in active service.

SECTION 8-5 EASEMENT REQUIREMENTS

1. Easements for publicly dedicated sanitary sewers not within the public road right-of-way shall be provided. Utilities shall typically be centered within easements. Applicant shall be responsible for preparation of easement and legal conveyance documents meeting Village requirements to be reviewed by the Village Engineer and Village Attorney. Example attached at [Appendix A](#).
2. Easements for possible extensions shall be provided to the property lines at locations designated by the Village. Within unplatted projects, sewers shall be installed parallel to the property lines, or building lines, with clearance distances to accommodate the full width of the proposed easement.

3. All sanitary sewer easements shall be a minimum of twenty (20') feet wide and shall be dedicated to the Village of Lake Orion. Where the sanitary sewer is more than ten (10') feet below the finished grade, the easement width shall be increased as required by the Village DPW, or not less than one additional foot of width per each additional foot of depth.
4. The easement descriptions shall extend a minimum of ten (10') feet beyond the upstream manhole. The easement documents shall contain a provision prohibiting the construction or locating of any underground utilities, aboveground structures or landscape trees within the limits of such easements.
5. New sanitary sewer extensions shall not be accepted by the Village until any required easements have been secured and legal conveyance documents finalized in accordance with Village Administration requirements.

FRANCHISED UTILITIES (Electric, Telephone, Gas, TV)

SECTION 9-1 GENERAL

The intent of this Standard is to supplement the requirements of private utility construction within developments required to submit final site plans to the Village.

The Developer is advised to submit development plans to the utility companies for their review and approval prior to the start of construction.

SECTION 9-2 DESIGN REQUIREMENTS

1. All procedures, design, and construction of utilities shall be in conformance with the requirements of the supplying utility company.
2. Franchise utility providers shall make every effort to install all proposed utilities underground for their full length. Specific approval by the Village Administration or its authorized representative shall be required for the placement of above ground utilities and shall be based on a showing of substantial hardship or practical difficulty with underground installation. Existing overhead utilities on site shall be relocated underground.
3. Surface equipment shall be located so as not to interfere with traffic flow, parking, building access, or access to fire hydrants.
4. Surface transformers, pedestals and similar equipment shall be screened from view in compliance with Zoning Ordinance requirements, and the screening shall be shown on the Developer's landscape plans.
5. Electrical, telephone, gas and cable lines, and similar utilities may not share a common trench with sanitary sewer, water mains, or storm sewer and shall maintain a minimum of ten (10') feet of horizontal and eighteen (18") inches of vertical separation from them.

SECTION 9-3 PLAN REQUIREMENTS

Plans of all proposed utilities, whether or not in public rights-of-way, shall be submitted by the utility company to the Village for review and approval prior to starting construction. Plans shall contain, but not be limited to, the following information:

1. All existing and proposed franchise utility information, including lines, poles, and surface equipment shall be shown superimposed on the existing or proposed development with property lines, proposed and existing underground utilities, road rights-of-way, and Village utility easements.

SECTION 9-4 CONSTRUCTION REQUIREMENTS

1. If the utility company installs their utility after final grading has been completed, the utility company shall be responsible for restoring the area disturbed by their work to its original condition.
2. If the utility company fails to restore the disturbed area, it shall be the responsibility of the Developer to complete the restoration.

SECTION 9-5 EASEMENT REQUIREMENTS

1. Easements for franchise utilities not within the public road right-of-way shall be provided. Utilities shall typically be centered within easements.
2. Easement widths shall generally be ten (10') feet, or as necessary to accommodate all franchise utilities to be co-located within the easement. Franchise utility easements shall generally not be allowed to overlap Village easements for sanitary sewer or water main.

ABBREVIATIONS AND DEFINITIONS

SECTION 10-1 ABBREVIATIONS

- AASHTO — American Association of State Highway and Transportation Officials
- ADA — Americans with Disabilities Act of 1990, As Amended
- ANSI — American National Standards Institute
- ASTM — American Society of Testing and Materials
- AWWA — American Water Works Association
- BMP – Best Management Practices
- EGLE – Michigan Department of Environment, Great Lakes, and Energy
- FEMA – Federal Emergency Management Agency
- GLUMRB — Great Lakes-Upper Mississippi River Board
- IFC – International Fire Code
- MDOT — Michigan Department of Transportation.
- MIOSHA or OSHA — Michigan Occupational Safety and Health Administration
- MS4 – Municipal Separate Storm Sewer System
- NPDES — National Pollutant Discharge Elimination System
- OCWRC — Oakland County Water Resources Commissioner
- RCOC — Road Commission for Oakland County

SECTION 10-2 DEFINITIONS

- Administrative policy* is the administrative guidelines to the Ordinance.

- Aggregate* (1) is a rock, stone, or other granular material, (2) means inert material that is mixed with Portland cement and water to produce concrete.

- Applicant* shall be the party or the parties who are submitting development or improvement plans for review and approval by the Village.

- Aquatic vegetation* shall mean plants and plant life forms which naturally occur in, at, near, or predominantly near water.

- As-builts or Record Plans* shall be revised plans showing the as-constructed conditions of the

site, including utilities, grading, detention, and the like.

Association for a condominium development shall have the same meaning as “Association of Co-Owners” found in Act 59, Michigan Public Acts of 1978, as amended. For a subdivision or other development it shall mean an association of homeowners or property owners, sometimes referred to as a Homeowners Association or HOA, organized pursuant to deed restrictions and/or restrictive covenants in a particular development.

Base course: The bottom portion of a pavement where the top and bottom portions are not of the same composition.

Base flood (100-year flood) shall mean the flood having a one (1%) percent chance of being equaled or exceeded in any given year, or of a magnitude that may be equaled or exceeded once in any 100-year period.

Base shall mean a layer of selected, processed or treated aggregate material of planned thickness and quality placed immediately below the pavement and above the subbase or subgrade soil.

Berm means a landscaped earthen undulation which gently blends into surrounding terrain.

Best Management Practices (BMP) means structural, vegetative, or managerial measures, activities, which help to achieve soil erosion and sedimentation control objectives or enhance stormwater quality and/or quantity.

Bottom land shall mean the land area of a lake, stream, or watercourse which lies below the ordinary high-water mark, and which may or may not be covered by water.

Buffer strips (1) are landscaped areas composed of living plant material, a wall or berm, or a combination thereof for the purpose of visual screening and/or noise reduction between conflicting land uses and/or between a thoroughfare and an existing land use. (2) are vegetative areas left in a native state or planted adjacent to water courses or stormwater facilities which provide a transition between developed areas and these environmentally sensitive areas typically provided to provide soil erosion and sedimentation control (SESC) protection and enhance water quality.

Building drain is that part of the lowest piping of the wastewater drainage system of a building which receives the sanitary sewage from waste pipes, and other drainage pipes inside the perimeter walls of the building and conveys it to the building sewer or sanitary service leads, which begins approximately five (5') feet outside the building wall.

Building sewer (or *sanitary sewer lead* or *building lead*) is that part of the exterior sewer piping of a drainage system which continues from a building drain (approximately 5 feet outside the building wall) and carries the flow emanating from the building drain to the sanitary sewer.

Channel shall mean the geographical area within the natural or artificial banks of a watercourse required to convey continuously or intermittently flowing water under normal or average flow conditions.

Check dam means an earthen, stone, or manufactured structure placed perpendicular in a swale or channel or ditch which reduces water velocities. The design must follow very specific criteria.

Cleanout is a pipe through which cleaning equipment can be pushed to unplug a sewer.

Clear cut shall mean the removal of all existing trees and/or vegetation on a site.

Clearing means any activity which removes the vegetative surface cover including tree removal, stripping, grubbing, and storage or removal of topsoil.

Commercial Developments are businesses or other such developments that are not intended for residential use.

Compaction is the densification of soil by mechanical means involving the expulsion of excess air.

Concrete is a mixture of Portland cement, fine aggregate, coarse aggregate, and water, with or without admixtures.

Condominium or Condominium Project shall mean a development consisting of not less than two condominium units established in conformance with the Condominium Act, Michigan Public Act 59 of 1978, as amended.

Contractor means any person(s) under written contract with the owner, developer, or applicant to perform the described work.

Conveyance system or conveyance facility is a storm drain, pipe, swale, or channel.

County agency is an officer, board, commission, department, or other entity of county government.

County drain refers to drains established and/or constructed pursuant to the Michigan Drain Code, Act 40 of the Public Acts of 1956, as amended.

County refers to County of Oakland, State of Michigan.

Deposit in terms of construction activity shall mean to fill, place, or dump.

Designated Agent, Agent, or Designee is a person who has written authorization from the owner, developer, or applicant to sign the application and secure a permit in the owner's name.

Detention Ponds shall mean a facility designed for holding or detaining stormwater runoff for a relatively short period of time and then releasing it at a controlled rate to a downstream storm sewer system or the natural water course where it returns to the hydrologic cycle. The objective of a detention facility is to regulate the runoff from a given rainfall event and to reduce the impact on downstream drainage systems, natural or man-made.

Developer means a person or other legal entity who creates or develops any parcel of land for any use other than agricultural.

Developer/Owner's Engineer or Design Engineer shall mean the licensed engineer who has prepared the construction plans for review and approval.

Development documents shall mean: (a) for a condominium project, the master deed, Exhibit B Drawings, and bylaws provided by Act 59, Public Acts of 1978, as amended; and (b) with regard to subdivisions or other developments, deed restrictions and/or restrictive covenants.

Development (1) shall include a subdivision as defined by Act 288, Public Acts of 1967, as amended, a condominium pursuant to the provisions of Act 59, Public Acts of 1978, as amended, or any group of dwellings or structures which are proposed. (2) Shall mean any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations.

Disturbed area means an area of land subject to erosion due to the removal of vegetative cover and/or earth moving activities, including filling.

Diversion means a ridge graded to divert water to a specific location. It is normally used to reduce the length of slope water runs over, thus reducing the erosive speed of the runoff.

Drain Commissioner's Office is the Oakland County Water Resources Commissioners Office.

Drain is either a County Drain or a private storm drain.

Drainage course shall mean the location of existing surface water such as a lake, pond, river, stream, creek, wetland, or similar feature.

Drainage way means surface or subsurface drains that remove excess surface water or ground water from land.

Driveway approach or apron shall be that portion of a driveway located between the road right-of-way line and the traveled portion of roadway or between the driveway radii returns and the traveled portion of the roadway, whichever is greater in size.

Driveway shall mean any area or portion of a premises, lot, parcel, or yard used or proposed to be used to provide a means of ingress, egress, access and circulation of vehicles and traffic

to, from, and between any public or private street or road, principal or accessory building, use or structure, loading spaces, or parking spaces.

Dwelling shall mean a structure primarily designated or used for residential purposes.

Earth Change is a human-made change in the natural cover or topography of land, including cut and fill activities, which may result in or contribute to soil erosion or sedimentation of the waters of the state.

Easement is the legal document executed to provide the right to use or control the property of another for designated purposes.

Encroachment shall mean (1) any impact to a wetland or other natural feature, or (2) any unauthorized use, trespass, or alteration of areas designated on the plans for preservation, protection or not intended for such activities.

Erosion control permit means a permit issued by the Oakland County Water Resources Commissioners Office.

Excavation shall mean any breaking of ground.

Existing Grade means the vertical location of the existing ground surface or structure prior to excavating or filling.

Expansion shall mean any activity whereby additional structures or users shall be added to an existing system.

Filling means the depositing or dumping of any matter onto or into the ground.

Final Site Plan shall be a plan showing all features of a proposed development, as required under the provisions of the Village Zoning Ordinance, including all engineering required on the development construction plans such as paving, grading, utilities, detention, and the like.

Finished grade means the final grade or elevation of the ground surface conforming to the proposed design.

Flood hazard area means land which, on the basis of available floodplain information, is subject to a one percent or greater chance of flooding in any given year.

Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from: (1) the overflow of inland or tidal waters; (2) the unusual and rapid accumulation or runoff of surface waters from any source; (3) the collapse or subsidence of land along the shores of a lake or other body of water as a result of undermining cause by waves or currents of water exceeding anticipated cyclical levels, or suddenly caused by an unusually high water level in a natural body of water, accompanied by severe storm, or by an

unanticipated force of nature, such as a flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseen event which results in flooding.

Floodplain (flood hazard area) shall mean land which, on the basis of available information, would be subject to inundation during a base flood event.

Floodway shall mean the channel of a river or other watercourse and the adjacent land areas which must be reserved in order to discharge the base flood.

Franchised Utilities shall mean utilities, such as electric, cable, gas, and telephone, which are not maintained by the Village or the County.

Freeboard is (1) the vertical distance between the high-water surface elevation and the crest of a dam, top of a channel side or the lowest elevation of a detention/retention pond embankment. (2) The distance the water surface can rise before it overflows.

GLUMRB is the Recommended Standards for Water Works (2022) or Recommended Standards for Wastewater Facilities (2014) (often referred to as Ten States Standards, as amended and updated from time to time), prepared by the “Standards Committee” of the Great Lakes-Upper Mississippi River Board of State Sanitary Engineers.

Grading Plan is a sealed drawing or plan and accompanying text prepared by a registered engineer or landscape architect which shows alterations of topography, alterations of watercourses, flow directions of stormwater runoff, and proposed stormwater management and measures, having as its purpose to ensure that the objectives of these Standards are met.

Headwall is the entrance to a culvert or sluiceway.

Impervious Surface is the surface that does not allow stormwater runoff to slowly percolate into the ground.

Infiltration is the movement of water downward from the ground surface through the upper soil.

Lake refers to the Great Lakes, and all natural and artificial inland lakes or impoundments that have definite banks, a bed, visible evidence of a continued occurrence of water, and a surface area of water that is equal to, or greater than, one acre, including any navigable tributaries. Lake does not include sediment basins and basins constructed for the sole purpose of stormwater management, retention, cooling water, or treating polluted water.

Loading space shall mean a facility or space which permits the standing, loading or unloading of trucks, and other vehicles other than on or directly from a public right-of-way.

Looped Connection shall mean a system that has more than one (1) connection to an existing system of streets, sewers, water mains, etc.

Material shall mean soil, sand, gravel, clay, peat, debris and refuse, or any other substance, organic or inorganic.

New construction shall mean structures for which the start of construction commenced on or after the effective date of this section.

Non-point source pollution means pollution that is washed off the surface of land and impervious surfaces.

Open Drainage Facilities are means of stormwater conveyance, such as ditches and swales that are above ground.

Operation shall mean the making of additions or deposits, performing any construction or excavation activity, removing, improving and/or developing land in any manner, or any combination thereof.

Ordinary high-water mark shall mean the line between upland and bottom land which persists through successive changes in water levels, below which the presence and action of the water is so common or recurrent that the character of the land is markedly distinct from the upland and is apparent in the soil itself, the configuration of the surface of the soil and the vegetation. On an inland lake which has a level established by law, it means the high established level. Where water returns to its natural level as a result of a permanent removal or abandonment of a dam, it means the natural ordinary high-water mark.

Owner shall mean any person who has dominion over, control of, title to and/or any other proprietary interest in real estate or real property, or who is engaged in construction in a public right-of-way in accordance with Sections 13, 14, 15, and 16 of Act No. 368 of the Public Acts of 1925, as amended.

Parking space shall be a permanently surfaced area of land adequate to carry out the off-street parking regulations of the Village of Lake Orion Zoning Ordinance and an area for each motor vehicle complying with the Zoning Ordinance, exclusive of drives, aisles, and entrances giving access thereto, and fully accessible for the storage and parking of permitted vehicles.

Parking lot shall be a facility other than for single or two-family dwellings providing vehicular parking spaces along with adequate drives and aisles for maneuvering, so as to provide access for entrance and exit for the parking of more than three vehicles.

Peak Rate of Discharge is the maximum rate of stormwater flow at a particular location following a storm event, as measured at a given point and time in cubic feet per second (CFS).

Pedestrian Facilities shall be sidewalks, safety paths, and nature trails designed and constructed for non-motorized uses.

Plot Plan shall mean a plan for an individual single-family home site prepared at a standard

engineering scale on either 8 ½" x 11", 8 ½" x 14", or 24" x 36" size document showing all information required for a building permit, existing and proposed site elevations, and dimensional ties between proposed and existing structures and the property line(s).

Potable water is water that is suitable for human consumption.

Private Roads are those which are to be maintained and operated by the Owner, Association, or adjacent property owners.

Public Roads shall be those which have been or are to be dedicated to the Village of Lake Orion, or other governmental agency.

Registered professional or licensed professional shall be a registered professional engineer (P.E.), surveyor (P.S.), architect (R.A), or landscape architect (R.L.A.) who is registered in the State of Michigan and whose license is in good standing.

Retention Ponds shall mean a facility without the ability for gravity drainage whereby water is held for a considerable length of time for aesthetic, agricultural, consumptive, holding of storm runoff, or other uses. The water may never be discharged to a natural water course, but it is intended to be dissipated by plants, evaporation, or infiltration into the ground.

Right of Way (R.O.W.) is the strip of land occupied or intended to be occupied by a street, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer, or other special use.

Runoff shall mean the surface discharge of precipitation to a watercourse or low area.

Sanitary sewage or wastewater shall mean wastewater discharged from homes, commercial establishments, and other structures, designated as sanitary flow because it is composed of used or spent water resulting from human use in so-called sanitary conveniences.

Sanitary sewer shall mean a pipe or conduit, with appurtenances, that carries liquid and/or water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with minor quantities of storm, surface, and groundwaters that are not admitted intentionally.

Sanitary sewer system shall mean a facility for the transportation, collection, processing, or treatment of sanitary sewage.

Sediment basin is a naturally occurring or constructed depression used for the sole purpose of capturing sediment during or after an earth change activity.

Sediment is the solid particulate matter, mineral or organic, that has been deposited in water, is in suspension in water, is being transported, or has been removed from its site of origin by the process of soil erosion.

Site improvements shall mean any grading, street surfacing, curb and gutter, sidewalks, crosswalks, water mains and lines, sanitary sewers, culverts, bridges, utilities, and other additions to the natural state of the land which increases its value, utility, or habitability.

Soil erosion is the wearing away of land by the action of wind, water, gravity, or any combination thereof.

Soil erosion and sedimentation control measures means control measures which are installed or constructed to control soil erosion or sedimentation until permanent stabilization is established.

Soil Boring is a geotechnical investigation and analysis of soil conditions taken from digging, auguring, or other means of extracting soil from its place of origin.

Stabilization is the establishment of vegetation or the proper placement, grading, or covering of soil to ensure its resistance to soil erosion, sliding, or other earth movement.

Steep slope as it relates to the provisions of Section 1 and Section 2 means a slope over 15% grade, which is characterized by increased runoff, erosion, and sediment hazards.

Storm drain is a conduit, pipe, natural channel, or human-made structure which serves to transport stormwater runoff.

Stormwater Management Plan means drawings and written information prepared by a registered engineer, registered landscape architect, or registered surveyor which describe the way in which accelerated soil erosion and/or stormwater flows are proposed to be controlled, both during and after construction, having as its purpose to ensure that the objectives of these Standards are met.

Stream is a river, creek, or other surface watercourse which may or may not be serving as a drain as defined in Act No. 40 of the Public Acts of 1956, as amended, and which has defined banks, a bed, and visible evidence of the continued flow or continued occurrence of water.

Structure shall mean any walled and roofed building, a gas or liquid storage tank, or any facility that is principally above ground. In the context of underground utilities, it shall mean any manhole, catch basin, vault, hydrant, well, or the like.

Subbase is the layer of aggregate placed on the existing soil as a foundation for the base.

Subdivision shall mean the partitioning or dividing of a parcel or tract of land by the proprietor thereof or by his heirs, executors, administrators, legal representatives, successors or assigns for the purpose of sale or lease for more than one year, or building development, where the act of division creates five (5) or more parcels of land, each of which is ten (10) acres or less in area; or five or more parcels of land, each of which are ten (10) acres or less, are created

by successive divisions within a period of ten (10) years.

Subdivision Association shall mean an association of owners organized pursuant to deed restrictions and/or restrictive covenants in a particular development.

Subgrade is the portion of a roadbed surface that has been prepared as specified, upon which a subbase, base, base course, or pavement is to be constructed.

Surface Drainage refers to all water flow across the surface of land.

Surface water is any water including ponds, lakes, streams, rivers, drains, and wetlands.

Swale: (a) a low-lying portion of land, below the general elevation of the surroundings; (b) a natural ditch or long, shallow depression through which accumulated water from adjacent watersheds drains to lower areas.

Time of concentration is the time required for water to flow from the most distant point on a runoff area to the measurement or collection point.

Village Attorney is the professional legal firm employed by the Village.

Village Council is the Village Council of Lake Orion.

Village Engineer is the professional engineering firm employed by the Village.

Village Planner is the professional planning firm employed by the Village.

Village shall mean the Village of Lake Orion, Oakland County, Michigan, acting through its duly elected Village Council.

Upland shall mean the land area adjoining a lake, stream, or watercourse, above the ordinary high- water mark, uses for which are essentially non-aquatic.

Utility shall mean water main, sanitary sewer, storm sewer, natural gas, electricity, telecommunications, cable or other services of a similar nature, whether provided by public agencies or private companies.

Vegetative cover means grasses, shrubs, trees, and other vegetation which hold and stabilize soils.

Watercourse or waterway shall mean any waterway or other of water having well defined banks, including rivers, streams, creeks, and brooks, whether continually or intermittently flowing, and lakes and ponds, or as otherwise shown on an official watercourse and/or wetland map.

Water main shall mean a facility for the transportation and distribution of potable water.

Watershed is an area in which there is a common outlet into which stormwater utility flows, otherwise known as a drainage area.

Wetlands shall mean land characterized by the presence of water or a frequency and duration sufficient to support and that under normal circumstances does support wetland vegetation or aquatic life and is commonly referred to as a bog, swamp, or marsh. A wetland may be regulated by EGLE in compliance with Part 303 of Public Act 451 of 1994, as amended.

Zoning Ordinance shall mean the Village of Lake Orion Zoning Ordinance.

APPENDICES

**EASEMENT FOR MUNICIPAL UTILITIES
VILLAGE OF LAKE ORION**

PROJECT #

NAME OF PROJECT:

SECTION:

_____, a Michigan _____ ("Grantor"), whose address is _____, grants conveys, and releases to the Village of Lake Orion, a Michigan municipal corporation ("Grantee"), whose address is 21 East Church Street, Lake Orion, MI, 48362 for the sum of One Dollar (\$1.00) ("Consideration"), the receipt and sufficiency of which are hereby acknowledged, a perpetual easement ("Easement") for the construction, use, operation, installation, inspection, repair, maintenance, reconstruction, replacement and public use of Grantee-Owned Public Utilities (as defined below), over, under and across the following described parcel of land ("Real Property"):

SEE REAL PROPERTY LEGALLY DESCRIBED IN ATTACHED EXHIBIT "A"

Commonly known as: _____

Parcel Number: _____

The Easement shall be a perpetual easement on those portions of the Real Property described as follows ("Easement Areas"):

SEE ATTACHED EXHIBIT "B" DRAWINGS

The perpetual easement granted herein shall be used for the purpose of the operation, maintenance, repair or replacement of the public water/sewer system constructed in accordance with the plans and specifications approved by the Grantee.

Grantor hereby grants and conveys to Grantee all of Grantor's right, title and interest, if any, in all municipal utilities (such as, but not limited to, water mains, sanitary sewers and public storm sewers), and all equipment, piping, appurtenances and related facilities incidental to such utilities, which may now or subsequently be located in the Easement Areas and which have been inspected and accepted by Grantee (collectively referred to in this Easement as "Grantee-Owned Public Utilities").

Grantee, its agents, employees and contractors shall have the right of ingress and egress to and from the Easement Areas across the Real Property for the purpose of constructing, operating, installing, inspecting, repairing, maintaining, reconstructing and/or replacing the Grantee-Owned Public Utilities which are at any time located in the Easement Areas. Grantor, its successors and assigns shall reimburse Grantee for any and all expenses incurred by Grantee to repair any damages to the Grantee-Owned Public Utilities caused by the Grantor, its agents, employees, contractors, licensees, invitees, successors or assigns.

Grantor, its successors and assigns shall be responsible for all maintenance of the Easement Areas, excluding the repair, maintenance, reconstruction, and replacement of the Grantee-Owned Public Utilities or damage to the Easement Areas caused by the Grantee its agents, employees or contractors pertaining to the construction, operation, installation, inspection, repair, maintenance, reconstruction, or replacement of Grantee-Owned Public Utilities.

Grantor, its successors and assigns shall not grant any other easements in the Easement Areas to any individual, person or entity without the prior written consent of Grantee.

Grantor, its successors and assigns hereby agree to indemnify and hold Grantee harmless from any and all claims, debts, causes of action or judgments for any damage to property and/or injury to any person which may arise on the Real Property, unless such damage or injury was caused by (i) the activities of Grantee, its agents, employees or contractors pertaining to the construction, operation, installation, inspection, repair, maintenance, reconstruction, or replacement of Grantee-Owned Public Utilities within the Easement Areas, or (ii) a defect or condition relating to the Grantee-Owned Public Utilities which did not arise from the intentional acts of Grantor, its agents, employees, contractors, licensees, invitees, guests, successors or assigns.

No landscaping (other than sod or grass), trees or shrubs, buildings or other structures shall be placed or maintained in the Easement Areas or within such proximity to them so as to interfere with the construction, operation, installation, inspection, repair, maintenance, reconstruction and/or replacement of the Grantee Owned Public Utilities located within the Easement Areas. Temporary non-use or limited use of the Easement by Grantee shall not prevent Grantee from making use of the Easement to the fullest

extent authorized by law.

The area of the Real Property disturbed by construction or maintenance activities of Grantee, its agents, employees or contractors under this Easement shall be restored by Grantee, its agents, employees or contractors to substantially the same condition as existed immediately prior to the construction or maintenance activities of Grantee, its agents, employees or contractors.

Grantee may assign its rights under this Easement to any federal, state or county agency or to any other municipality.

This Easement is irrevocable and shall run with the Real Property and shall be binding upon the heirs, personal representatives, successors, and assigns of Grantor.

This instrument contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force and effect. Any modification of this Easement must be in writing and must be signed by the Parties to be changed.

This Easement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The language of all parts of this Easement is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any party.

It is further understood and agreed between the Parties that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts or representations between Grantor and Grantee in any way related to the subject matter hereof, except as expressly stated herein.

If any provision of this Easement or its application to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Easement shall not be affected and shall remain valid and enforceable to the fullest extent permitted by law.

The individuals executing this Agreement warrant that they are duly authorized and fully empowered to execute this Agreement on behalf of their respective Parties.

This Easement shall be recorded in the Oakland County Register of Deeds by the Grantee or Grantee's agent.

This Easement is exempt from transfer taxes under MCL §207.505(a) and MCL §207.526(a).

This Easement is executed this _____ day of _____, 20__.

GRANTOR:

By: _____

Its: _____

STATE OF MICHIGAN)
) ss:
COUNTY OF OAKLAND)

On this _____ day of _____, 20____, before me personally appeared _____, who acknowledged that with authority on behalf of _____ to do so he/she signed this Agreement.

Notary Public
_____ County, Michigan
Acting in _____ County, Michigan
My commission expires: _____

Drafted by:

Beier Howlett, P.C.
By: Mary M. Kucharek
3001 W. Big Beaver Rd., Ste. #600
Troy, MI 48084

After recording, return to:

Village of Lake Orion
Village Clerk
21 East Church Street
Lake Orion, MI 48362

MAINTENANCE AND GUARANTEE BOND
(for Private Site Development)

KNOW ALL MEN BY THESE PRESENTS, That we, the developer _____
_____, hereinafter called Principal, and
_____, hereinafter called
Surety, a corporation organized under the laws of the State of Michigan and authorized as a surety
business in the State of Michigan, are held and firmly bound unto the municipal / public agency known
as the Village of Lake Orion, Michigan as Obligee, in the fair and just sum of:
_____ (\$ _____) good and lawful
money of the United States of America, for which payment well and truly to be made, we bind ourselves,
our heirs, executors, administrators, successors and assigns, and each and every one of them jointly
and severally, firmly by these presents.

WHEREAS, the above named principal has constructed or caused to have constructed the following
described public improvements in a public easement and/or right of way in the Village of Lake Orion:

(Check all applicable items)

- | | |
|--|--|
| <input type="checkbox"/> Water Main System | <input type="checkbox"/> Sanitary Sewer System |
| <input type="checkbox"/> Storm Sewer System | <input type="checkbox"/> Roadway |
| <input type="checkbox"/> Sidewalk or Pathway | <input type="checkbox"/> Other: _____ |

Which have been or are about to be accepted by the Obligee for the project known as
_____, located in the _____ ¼ of
Section_____.

AND WHEREAS, it is required that the Principal should guarantee the project from defects caused by
faulty materials or workmanship for a period of _____ year(s) from and after the date of acceptance of
same by the Obligee.

The Obligee shall notify the Principal in writing of any defect for which the Principal is responsible and
shall specify in said notice a reasonable period of time within which the Principal shall have to correct
said defect. If the Principal fails to correct such defect within the time specified in said notice, then the
Surety shall have sixty (60) days thereafter within which to take such action as it deems necessary to
insure performance of the Principal's obligation. If such defect is not corrected after the expiration of
such sixty-day period, then the Obligee shall have the right to correct such defect and the Principal and
Surety, jointly and severally, shall pay all costs and expenses incurred by Obligee in correcting such
defect; including but not limited to, the engineering, legal, administrative and other costs, together with
any damages either direct or consequential, which the Obligee may sustain on account of the Principal's
failure to correct such defect. In addition, the Obligee shall have the right to contract for the correction of
such defect and, upon acceptance of the lowest responsible bid, the Principal and Surety shall become
immediately liable for the amount of the said bid.

If any repair is necessary to be made at once to protect life and property, then and in that case, the
Obligee make take immediate steps to repair or barricade such defects without notice to the Principal or
Surety. In such accounting, the Obligee shall not be held to obtain he lowest figures for the doing of the
work, or any part thereof, but all sums actually paid therefore shall be charged to the Principal or Surety.

In this instance, the judgement of the Obligee is final and conclusive.

The Principal shall fully indemnify, defend and save harmless the Obligee, and its agents, consultants, employees and officers from all suits and actions for damages of every name and description brought or claimed against them for, or on account of, any injury of damage to person or property received or sustained by any party or parties, by or from any of the acts or omissions or through the negligence of said Principal, and its servants, agents or employees, in the prosecution of the work, and from any and all claims arising under the Workman's Compensation Act, so-called, in the State of Michigan.

NOW, THEREFORE, if the above named Principal shall for a period of two (2) years from and after the acceptance of the completed project by the Obligee replace any and all defects arising in said work whether resulting from defective materials or defective workmanship, then the above obligation shall be null and void; otherwise to remain in full force and effect for two (2) years from the date of acceptance by the Obligee.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____, 20_____.

WITNESS:

PRINCIPAL

By _____

Name

Name

Title: _____

Address: _____

Phone: _____

SURETY

By _____

Name

Name

Title: _____

Address: _____

Phone: _____

BOND FOR FAITHFUL PERFORMANCE

KNOW ALL MEN BY THESE PRESENTS, That _____
_____, as principal, and
_____, as surety, are held and
firmly bound unto the Village of Lake Orion, Michigan, a Municipal Corporation, in the
sum of:

good and lawful money of the United States of America, to be paid to said Village of Lake Orion, its legal representatives and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, and each and every one of them, jointly and severally, firmly by these presents.

Sealed with our Seals and dated this _____ day of _____ A.D. 20

WHEREAS, the above named principal has entered into a certain written contract with the Village of Lake Orion, dated this _____ day of _____ A.D. 20, wherein the said principal covenanted and agreed as follows, to-wit:

TO COMMENCE AND COMPLETE the:

—

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS such that if the above named principal or their legal representatives or successors, shall in all things well and truly keep and perform the covenants, conditions, and agreements in the manner and form and at the time agreed upon to be kept and performed as provided by said contract, and plans, drawings, and specifications, referred to in said contract, and as may be required by the changes, alterations, and modifications thereof, as provided in said contract, then the above obligation shall be void; otherwise to remain in full force and effect.

This bond is given upon the express condition that any changes, alterations, or modifications that may be hereafter ordered or made in the construction and complete installation of the work herein referred to, or the placing of an inspector or superintendent thereon by the Village of Lake Orion shall not operate to discharge or release the surety or sureties thereon.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____ A.D. 20 ____.

Signed, Sealed and Delivered in the Presence of:

_____	_____ (L.S.)
_____	_____ (L.S.)
_____	_____ (L.S.)



PERMIT APPLICATION
FOR COMMUNITY WATER SUPPLY SYSTEMS
(CONSTRUCTION – ALTERATION – ADDITION OR IMPROVEMENT)
AS DESCRIBED HEREIN
Required under the Authority of 1976 PA 399, as amended (Act 399).

This application form is not an Act 399 Permit. A permit will be generated and issued by authorized Michigan Department of Environment, Great Lakes, and Energy staff. See [EGLE - Instructions and Explanation for Permit Application for Water Supply Systems \(Michigan.gov\) \(EQP5877a\)](#) for additional information to complete and submit this application.

Water Supply Details

This application is for the following Type I Public Water Supply System.

Public Water Supply ID (PWSID): 3740

Public Water Supply (PWS) Name: Village of Lake Orion

Water Supply Representative

Please provide the following details about the Water Supply Representative to serve as the primary contact for the PWS.

Contact Name: Wesley Sanchez

Title: DPW Director

Email Address: wsanchez@lakeorion.org Phone Number: 248-693-8391

Design Engineer Details (Primary Project Designer)

Please provide the following details about the person that is primarily responsible for design of the project.

Is the Design Engineer preparing this application? Yes No

Design Engineer Name: _____

Design Engineer License Number: _____

Engineering Firm Name: _____

Email Address: _____ Phone Number: _____

Project Construction Inspection

Indicate who will provide project construction inspection.

Water Supply

Design Engineer

Other – Name/Email/Phone/Address: Nowak & Fraus Engineers

46777 Woodward Ave., Pontiac, MI 48342

248-332-7931

Project Details

Provide details about the project.

Project Name: _____

(Provide phase number if project is segmented.)

Purpose: Alteration New Development Replacement

Location (city, village, township): Lake Orion

County (location of project): Oakland

Facilities Summary: Provide a brief narrative of the proposed project, limited to 1,000 characters. Details of each individual facility will be required in the Facility Details section below. Applications without adequate facilities descriptions will be denied.

Proposed Facilities

Check all Facility Types that apply:

- Main(s) Well(s) Storage Tank(s) Pump(s) Treatment Process Other

Facility Details

For each Facility Type selected, provide at least the relevant information described in the corresponding table. Expected responses are provided as a footnote to each table. Use additional sheets if needed. Applications without adequate Facilities Details will be denied.

Main Facility

Length (ft.)	Size (in.)	Material	Construction Type	Segment Description

Material: Concrete, Cured-in-Place Pipe (CIPP), Ductile Iron (DI), High Density Polyethylene (HDPE), Molecularly-Oriented PVC (PVCO), Other, Polyvinyl Chloride (PVC), Steel.

Construction Type: Water Main Expansion, Replacement or Rehabilitation, Minor Repair(s), New Appurtenance(s).

Segment Description: Identify this stretch of water main. Roads and intersections are commonly used. EXAMPLE – Installed along Lake Street from 1st Avenue to 5th Avenue.

Well Facility

Diameter (in.)	Depth (ft.)	Capacity (GPM)	Well Pump Type	Construction Type	Comments – Include Well ID

Well Pump Type: Submersible, Vertical Turbine.

Construction Type: Replacement or Rehabilitation, Minor Repair(s), New Appurtenance(s), New Well(s).

Comments – Include Well ID: Briefly describe the work being done and the associated well. Include a Well ID, if applicable. Well ID to be sequential with existing and abandoned wells.

EXAMPLE – Pump upgrade and water level device install to East Well (WL004).

Tank Facility

Volume (gal.)	Tank Type	Construction Type	Comments – Include Storage ID and Number of Tanks

Tank Type: Below Ground Storage, Elevated, Ground, Hydropneumatic, Other.

Construction Type: Replacement or Rehabilitation, Minor Repair(s), New Appurtenance(s), New Tank(s).

Comments: Briefly describe the work being done and the associated tank(s). Include a Storage ID and number of tanks, if applicable.

EXAMPLE – Install mixing system and vent replacement to Hill Road Tower (ST301).

Pump Facility

TDH (ft.)	Capacity at Stated TDH (GPM)	Pump Type	Number of Pumps	Construction Type	Comments – Include Pump Facility ID

Pump Type: Horizontal Centrifugal, Other, Submersible, Vertical Turbine.

Construction Type: Replacement or Rehabilitation, Minor Repair(s), New Appurtenance(s), New Pump(s).

Comments – Include Pump ID: Briefly describe the work being done and the associated pump(s). Include a Pump Facility ID, if applicable.

EXAMPLE – Additional pump installed at Booster Station 3 (PF003).

Treatment

Construction Type	Related Treatment	Comments – Include Treatment Plant/Facility ID

Construction Type: Replacement or Rehabilitation, Minor Repair(s), New Appurtenance(s), New Treatment Process or Component.

Related Treatment: Corrosion Control, Disinfection, Filtration, Fluoridation, Other, Prefilter.

Comments: Briefly describe the work being done at the associated treatment site. Include a Treatment Facility ID, if applicable.

EXAMPLE – Media replacement at Hill Road facility (TP103); new IRP at South Street well facility (TP101).

Other

Type	Description

Type: Identify the facility type.
Examples – intake, PRV, etc.

Description: Briefly describe the work being done and the associated facility location.

Is a basis of design needed for any of these Facility Types?

YES NO

If YES, remember to include a Basis of Design document as described in the permit instructions. For water main, complete the [Basis of Design \(EQP5877b\)](#) template.

If NO, explain why a basis of design is not needed.

1. Is the Water Supply a customer, wholesale purchaser, or bulk purchaser?

YES NO

If YES, please provide the following details about the Seller Public Water Supply.

Seller PWS Name: GLWA

Seller PWSID: 2838

Does the water service contract require water producer/seller to review and approve customer/wholesale/bulk purchaser water system construction plans?

YES NO

If YES, please ensure that an approval letter from the water producer/seller is attached to the Permit Application to ensure faster processing of your request.

2. Are sealed and signed engineering plans attached? Please restrict engineering plans to drinking water utilities. Relevant product information should be included as applicable.

YES NO

If NO, explain why engineering plans are not needed.

3. Are sealed and signed construction specifications attached? Specifications should be up-to-date and reflect current industry standards.

YES NO

If NO, explain why construction specifications are not needed. Standard specifications need to be on file at EGLE. Provide the name and date of the specifications.

4. Was an evaluation of the project area for sites of contamination conducted? Please reference the [Contaminated Site Evaluation Checklist \(EQP5877c\)](#) for resources and guidance.

YES NO

If NO, explain why no evaluation was required.

5. Is the project in or adjacent to a site of suspected or known soil or groundwater contamination? Please reference the [Contaminated Site Evaluation Checklist \(EQP5877c\)](#) for resources and guidance.
 YES NO
If YES, estimated contaminant location(s) must be shown and labeled on the plans and a summary of the contaminant nature and extent and other relevant information provided. The water system design must mitigate potential risks from the contamination. Areas of contamination should be avoided to the maximum extent possible. Part 201 and Part 213 of Act 451 requirements must be met, and any contaminated soil and groundwater must be appropriately managed if encountered.

6. Were Recommended Standards for Water Works, Suggested Practice for Water Works, American Water Works Association (AWWA) guidelines, and the requirements of Act 399 and its administration rules followed? If any standards cannot be met, "NO" must be checked.
 YES NO
If NO, explain which deviations were made and why, as described in the permit instructions.

7. Are all coatings, chemical additives, and construction materials ANSI/NSF or other adequate third-party approved?
 YES NO
If NO, describe what coatings, additives, or materials did not meet the applicable standard and why.

8. Are all water system facilities being installed in the public right-of-way or a dedicated utility easement?
 YES NO
If NO, demonstrate how access and control is available for future utility maintenance and repair.

For projects not located in the public right-of-way, include utility easements on the plans and provide adequate maintenance agreements outlining maintenance, repair, and operational responsibilities.

9. Is the project construction activity within a wetland (as defined by Section 324.30301(d) of Part 303, Act 451)?
 YES NO
If YES, a wetland permit has been or will be obtained.

10. Is the project construction activity within a 100-year floodplain (as defined by R 323.1311(e) of Part 31, Act 451, administrative rules)?
 YES NO
If YES, a floodplain permit has been or will be obtained.

11. Is the project construction activity within 500 feet of a lake, reservoir, or stream?
 YES NO
If YES, a Soil and Erosion Control Permit has been or will be obtained or indicate if the owner of the water supply is an Authorized Public Agency (APA) (Section 10 of Part 91, Act 451).
 Owner is APA

12. Will the proposed construction activity be part of a project involving the disturbance of five (5) or more acres of land?

YES NO

If YES, is this activity regulated by the National Pollutant Discharge Elimination System (NPDES) storm water regulations?

YES: NPDES Authorization to discharge storm water from construction activities has been or will be obtained.

NO: Describe why activity is not regulated.

13. **OWNER'S CERTIFICATION:** The owner of the proposed facilities or the owner's authorized representative shall complete the owner's certification. It is anticipated that the owner will either be a governmental agency (city, village, township, county, etc.) or a private owner (individual, company, association, etc.) of a Type I public water supply.

I, Wesley Sanchez, acting as the
(Owner's Name)

DPW Director for
(Title/Position)

Village of Lake Orion,
(Entity owning proposed facilities)

certify that this project has been reviewed and approved as detailed by the Plans and Specification submitted under this application, and is in compliance with the requirements of 1976 PA 399, as amended, and its administrative rules.

Signature
(Certified electronic signature only)

Phone Number: 248-693-8391

Please Note:

- a. Applicant must comply with requirements of the MISS DIG Underground Facility Damage Prevention and Safety Act, 2013 PA 174, as amended.
- b. All earth changing activities must be conducted in accordance with the requirements of Soil Erosion and Sedimentation Control, Part 91, Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Act 451).
- c. All construction activity impacting wetlands must be conducted in accordance with Wetlands Protection, Part 303, Act 451.
- d. Intentionally providing false information in this application constitutes fraud which is punishable by fine and/or imprisonment.
- e. Where applicable for water withdrawals, the issuance of this permit indicates compliance with the requirements of Great Lakes Preservation, Part 327, Act 451.

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should be directed to the Nondiscrimination Compliance Coordinator at EGLE-NondiscriminationCC@Michigan.gov or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.



PERMIT APPLICATION FOR WASTEWATER SYSTEMS

Construction - Alteration - Addition or Improvement as Described Herein
Required under the Authority of Part 41, Sewerage Systems, of 1994 PA 451, as amended (Act 451)

This application becomes a Part 41 Construction Permit only when signed and issued by authorized DEQ staff.

INSTRUCTIONS: Complete items 1 through 32 on this form and complete the Project Basis of Design (attached form EQP-4600A) or provide same information. Print or type all information except for signatures. Complete the Streamlined Checklist (EQP5937) for sewer projects that qualify; checklist available at www.michigan.gov/deq (select Water; then select Wastewater Construction). Complete the Non-Governmental Ownership Checklist (attached form EQP-4600C) for non-governmentally owned projects. Deliver complete application, plans and specifications, and attachments to the DEQ district office having jurisdiction for the project.

PROCESSING TIME FRAME: Part 13, Permits, of Act 451 allows 150 days for processing of an administratively complete Part 41 permit application, with extensions available when requested by the applicant. However, permits are generally processed within 45 days or less for routine projects. For information regarding recent permit processing time frames, refer to the [WRD Metrics Web page](#) (refer to metric B-9). For a fee, an expedited permit review process is available for applicants seeking quicker review time frames; information about this process is available at www.michigan.gov/deq (select Water; then select Wastewater Construction) or click [here](#).

REQUIRED NOTIFICATIONS: The permittee shall provide Startup Notification (just prior to excavation) including permit number and date of issuance and Completion Notification (upon completion of the project) including permit number and date of issuance to the DEQ district office having jurisdiction for the project (attached form EQP-4600B).

PERMIT NUMBER (DEQ USE ONLY)		DATE OF ISSUANCE (DEQ USE ONLY)	
1. Municipality or Organization Name and Address that will own the wastewater facilities to be constructed. This permit is to be issued to: Village of Lake Orion 21 E Church St Lake Orion, MI 48362		Permit Stamp Area (DEQ use only)	
2. Owner's Contact Person (provide name for questions) Contact: Wesley Sanchez, DPW Director Phone: 248-693-8391 x 106			
3. Project Name (Provide phase number if project is segmented)	4. Project Location Village of Lake Orion	5. County (location of project) Oakland	

ISSUED UNDER THE AUTHORITY OF THE DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL QUALITY

cc: Carol Thurber, PE
Nowak & Fraus Engineers
48680 Van Dyke Ave., Unit 200
Shelby Twp., MI 48317

Issued by: _____

Reviewed by: _____

If this box is marked see special conditions attached to this permit.

GENERAL PERMIT CONDITIONS

- a. This **PERMIT** only authorizes the construction, alteration, addition, or improvement of the wastewater system as described herein and is issued solely under the authority of Part 41 of Act 451.
- b. Issuance of this **PERMIT** does not authorize any violation of federal, state, or local laws or regulations, nor does it obviate the need to obtain other permits or approvals from the DEQ or other units of government as may be required by law.
- c. This **PERMIT** expires two (2) years after the above date of issuance unless construction starts prior to the expiration date in accordance with R 299.2939(2) of the Part 41 Administrative Rules.
- d. Any portion of the herein described facilities constructed prior to the date of issuance is not authorized by this **PERMIT** and is a violation of Act 451.
- e. No sewer shall be placed into service unless and until the outlet sewer has been constructed, tested, and placed into service.
- f. Failure to meet any condition of this **PERMIT** or any requirement of Act 451 constitutes a violation of Act 451.
- g. The applicant must provide notice of impending construction to public utilities and comply with the requirements of the Protection of Underground Facilities Act, 1974 PA 53, as amended (MISS DIG).
- h. All earth changing activities must be conducted in accordance with Part 91, Soil Erosion and Sedimentation Control, of Act 451.
- i. All construction activity impacting wetlands shall be conducted in accordance with Part 303, Wetlands Protection, of Act 451.
- j. Intentionally providing false information in this application constitutes a violation of Section 249 of the Michigan Penal Code, 1931 PA 328, as amended.



6. **Facilities Description** In the space below, provide a detailed description of the proposed project in the format shown in the examples at the bottom of this page. Applications with inadequate facilities descriptions **will be returned**. Use additional sheets if needed.

EXAMPLES OF FACILITIES DESCRIPTIONS	
Sanitary Sewers and/or Force Mains	250 feet of 10" sanitary sewer in Mark Avenue between John and Lincoln Streets. OR 250' of 10" sewer in an easement from the intersection of Mark Avenue and John Street to the north.
Pumping Stations	A wetwell/drywell, suction lift, submersible, etc. pumping station rated for 250 gpm at a TDH of 34' located at the northeast corner of Mark Avenue and Lincoln Street, and equipped with two pumps, backup power, pump around capability, and all other equipment as required for proper operation.
Wastewater Treatment Facilities	A 10 million gpd (avg. flow) facility located at the north end of Ronald Street including a 2.0 million gallon equalization basin, six 0.5 million gallon primary clarifiers, four 0.75 million gallon aeration basins with fine bubble aerators, four 0.8 million gallon circular secondary clarifiers, ultraviolet disinfection, and all necessary appurtenances and piping as shown on the plans and described in the specifications for the proper operation of the treatment facility to provide a discharge quality in compliance with the facility's discharge permit.



GENERAL PROJECT INFORMATION – Complete All Boxes Below	
7. Design engineer's name, engineering firm, address, phone no., and e-mail address:	8. Indicate who will prepare "as-built" plans for this project: <input type="checkbox"/> Design Engineer in Box 7 <input checked="" type="checkbox"/> Other - name, organization, address, and phone no.: Nowak and Fraus Engineers 43279 Schoenherr Road, Shelby Township, MI 48313 (586) 739-0939
9. Indicate who will provide project construction inspection: <input type="checkbox"/> Engineering firm listed in Box 7 <input checked="" type="checkbox"/> Other - name, organization, address, and phone no.: Nowak and Fraus Engineers 48680 Van Dyke, Unit 200 Shelby Twp, MI 48317 (586) 739-0939	10. Is groundwater dewatering expected for this project? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, provide dewatering specifications. If YES, will water wells or water bodies be impacted? <input type="checkbox"/> YES <input type="checkbox"/> NO NOTE: If groundwater dewatering is expected, and especially if it may result in a large quantity withdrawal (greater than 70 gallons per minute), registration with the DEQ is required and a permit may be necessary. For more information, please contact the Water Use Program staff . If a Part 327 permit is required, it may cause delay in issuance of a Part 41 permit, and/or result in project design revisions.
11. To which wastewater collection system will the project connect? COSDS	12. To which wastewater treatment system will the project connect? GLWA Final discharge is to: <input type="checkbox"/> Groundwater <input checked="" type="checkbox"/> Surface Water
13. Will this project be within 50 ft. of a private water well? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, locate on plans.	14. Will this project be within 200 ft. of a public water well? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, locate on plans.
15. Is the project construction activity within a wetland (as defined by Section 30301(p) of Part 303 of Act 451)? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, has application been made for a wetland permit? <input type="checkbox"/> YES <input type="checkbox"/> NO	16. Is the project construction activity within a 100-year floodplain (as defined by Section 3101 of Part 31, Water Resources Protection, of Act 451, and the associated Administrative Rules)? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, has application been made for a floodplain permit? <input type="checkbox"/> YES <input type="checkbox"/> NO
17. Is the project construction activity below the ordinary high water mark of an inland lake or stream (as defined by Section 30101(f) of Part 301 of Act 451)? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, has application been made for an inland lakes and streams permit? <input type="checkbox"/> YES <input type="checkbox"/> NO	18. Is the project construction activity within 500 ft. of a lake, reservoir, or stream? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, has application been made for a Soil Erosion and Sedimentation Control Permit? <input type="checkbox"/> YES <input type="checkbox"/> NO Is owner listed in box 2 of this application an Authorized Public Agency (Section 9110 of Part 91 of Act 451)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
19. Will the proposed construction activity be part of a project involving the disturbance of five (5) or more acres of land? <input type="checkbox"/> YES <input type="checkbox"/> NO Please contact 517-284-5592 with questions regarding the storm water regulations. If YES, is project regulated by the National Pollutant Discharge Elimination System (NPDES) storm water regulations? <input type="checkbox"/> YES: Attach copy of application or NPDES authorization to discharge storm water from construction activities. <input type="checkbox"/> NO: Describe why activity is not regulated:	
20. Is the project in or adjacent to a site of known soil or groundwater contamination? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, attach a copy of a plan acceptable to the DEQ for handling contaminated soils and/or groundwater disturbed during construction. Contact the local DEQ office for listings of Michigan sites of environmental contamination.	

SEWER SYSTEM CAPACITY		
21. Are there any known capacity concerns in the collection system downstream of the proposed project? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, include a full explanation with the application.	Flow Rate	Units
22. Proposed project peak design flow rate:		CFS
23. Total capacity of the existing outlet sewer:		CFS
24. Current peak hour flow into the existing outlet sewer:		CFS
25. Design capacity of nearest downstream pumping station (largest pump out of service):	N.A. <input type="checkbox"/>	
26. Current peak hour flow into nearest downstream pump station:	N.A. <input type="checkbox"/>	



OVERFLOWS AND BASEMENT FLOODING – For Proposed Sewer Projects, Mark All Boxes That Apply

27. Has the downstream collection system overflowed or flooded basements in the past five years? YES NO
If YES, attach a listing of events in the past five years including date, location, cause, and corrective action.

28. Has the downstream collection system owner entered into an agreement satisfactory to the DEQ to address sanitary sewer overflows and flooding of basements? YES NO
If YES, enter agreement name and number: .

29. TREATED WASTEWATER DISCHARGE AUTHORIZATION – Mark Boxes As Appropriate

A. Does project include a new treatment facility or expansion, a change in discharge method, or a new discharge location?
 YES – Complete B below NO – skip to item 30

B. If A is marked YES, indicate discharge authorization and provide the requested information:
1. NPDES or Groundwater Discharge Permit No: _____ Permit Authorized Flow Rate: _____ Units: _____
2. Local health department approval. **Include a copy of the approval with this application.**

30. OWNERSHIP – Mark A or B as Appropriate Below

A. Ownership will be by a governmental entity **before the sewer is placed in service.**

B. Ownership will be by a non-governmental entity, and a **completed Non-Governmental Ownership Checklist is included with this application.**

Note: A completed **Non-Governmental Ownership Checklist** (EQP-4600C) must be included with the application for **non-governmentally owned projects**. The checklist is attached to this application and the supporting information is available at www.michigan.gov/deq (select Water; then select Wastewater Construction).

31. COMPLETE APPLICATION CHECKLIST – Please confirm that this application is complete by using this checklist. Mark the box if the condition is met. This will help reduce DEQ review time and speed permit issuance.

<input checked="" type="checkbox"/> A. Items 1 to 30 of the application are completed.	<input checked="" type="checkbox"/> E. Owner's certification signed and complete (item 32).
<input type="checkbox"/> B. A contamination management plan is included for sites with known contamination (item 20). <input type="checkbox"/> N.A.	<input checked="" type="checkbox"/> F. A detailed basis of design is included with the application. Form EQP-4600A (attached) or similar form is completed providing information required by Rule 35(3) of the Part 41 Administrative Rules of Act 451.
<input type="checkbox"/> C. For projects with local health department discharge authorization, a copy of the health department authorization is included (item 29). <input checked="" type="checkbox"/> N.A.	<input checked="" type="checkbox"/> G. Final plans and specifications sealed and signed by a Michigan licensed professional engineer are provided.
<input type="checkbox"/> D. For non-governmentally owned projects, provide the Non-Governmental Ownership Checklist and all documents required by the checklist (item 30). <input checked="" type="checkbox"/> N.A.	

32. OWNER'S CERTIFICATION – The owner of the proposed facilities or the owner's authorized representative shall complete the following owner's certification:

I, Wesley Sanchez (name), acting as the DPW DIRECTOR (title/position) for Village of Lake Orion (entity owning proposed facilities) certify that the information provided in and with this application is true and accurate to the best of my knowledge, and I certify that the plans and specifications and other documents submitted to the DEQ with the Part 41 Permit Application accurately represent what I intend to construct under the terms of the Part 41 Permit, once issued. Also, I certify that this proposed project as detailed in the plans and specifications submitted under this application is in compliance with the requirement of Rule 41(a) of the Part 41 Administrative Rules of Act 451, which states that "Proper devices are or will be available and are in satisfactory operation for the collection, transportation and treatment before discharge into any public watercourse, lake, drain, ditch or groundwater, of the sewage or wastes collected or conveyed by such systems, or a definite program or agreement satisfactory to the department leading to the construction and operation of such collection, transportation or treatment devices shall have been officially adopted by the applicant for such permit and filed in the offices of the department." Further, I hereby acknowledge the requirement to provide Startup Notification (just prior to excavation) with the permit number and date of issuance and Completion Notification (upon completion of the project) with the permit number and date of issuance to the DEQ district office having jurisdiction for the project.

SIGNATURE: _____ DATE: _____

NAME (TYPED): WESLEY SANCHEZ PHONE: 248-693-8391 X 106



Michigan Department of Environmental Quality
Water Resources Division
Permit Application for Wastewater Systems (Continued)

REQUIRED NOTIFICATIONS

Sample Notification Form

Part 41, Sewerage Systems, of 1994 PA 451, as amended

NOT To Be Submitted With Application
(For Construction Notifications)

The **permittee** shall provide Startup Notification just prior to excavation and Completion Notification upon completion of the project to the Part 41 Engineer in the local DEQ district office, Water Resources Division, by telephone, e-mail, or first class mail. This form or other format may be used as long as the permit number, date of issuance, project name, and type of notification (startup or completion) are provided.

Permit No: _____

Issuance Date: _____

Project Name: _____

Mark box to identify type of notification and enter date.

Startup Notification: Excavation will begin on or about _____ (date)

Completion Notification: Project was completed on _____ (date)

Signature: _____

Name: _____

Title: _____

Date: _____ Phone: _____

STORMWATER MANAGEMENT OPERATIONS AND MAINTENANCE AGREEMENT

THIS STORMWATER MANAGEMENT OPERATIONS AND MAINTENANCE AGREEMENT (this "Agreement") is made on _____, 20____, by and between the Village of Lake Orion (hereinafter "Community"), whose address is 21 East Church Street, Lake Orion, Michigan 48362 and _____ (hereinafter "Owner"), whose address is _____. The Community (or Village) and Owner agree as follows:

Article I. Subject Property.

1.1 The Owner owns the property located at and commonly known as _____ [address or general description] _____ (hereinafter the "Subject Property" or "Property"). The legal description of the Subject Property is set forth in **Exhibit A**.

Article II. Stormwater System.

2.1 The Owner, in accordance with Oakland County Stormwater Standards and State Municipal Separate Storm Sewer System permit requirements, agrees to install and maintain a Stormwater System on the Subject Property in accordance with approved plans and conditions. The Stormwater System is set forth in **Exhibit B**.

2.2 After construction has been verified and accepted by the Community for the Stormwater System, the Owner shall file with the Community the "as-built" documents showing the design and construction details and shall reference this Agreement.

2.3 The Stormwater System will be governed by the terms and conditions in this Agreement.

Article III. Stormwater O&M Plan.

3.1 The Owner shall be solely responsible for the installation, maintenance, and repair of the Stormwater System, drainage easements, and associated landscaping identified in **Exhibit B** in accordance with the Stormwater Management Operations and Maintenance Plan, hereinafter the "Stormwater O&M Plan" set forth at **Exhibit C** to this Agreement.

3.2 The Stormwater O&M plan is subject to approval by the Community and its engineer.

3.3 The Owner agrees that the Stormwater O&M Plan is intended to and will serve the Subject Property in perpetuity.

3.4 The Owner, at its sole expense, shall secure from any affected owners of land all easements and releases of right-of-way necessary for the implementation of the Stormwater O&M Plan and shall record them with the Oakland County Register of Deeds. These easements and releases of rights-of-way shall not be altered, amended, vacated, released, or abandoned without prior written approval of the Community and its engineer.

3.5 No alterations or changes to the Stormwater O&M Plan shall be permitted unless they are deemed to comply with this Agreement and are approved in writing by the Community.

3.6 The Owner shall retain the services of a qualified inspector as described in **Exhibit C — Maintenance Requirement** to operate and ensure the maintenance of the Stormwater O&M Plan.

3.7 The Owner shall annually, by December 30th, provide to the Community records (logs,

invoices, reports, data, etc.) of inspections, maintenance, and repair of the System in compliance with the Stormwater O&M Plan.

- 3.8 The Community agrees to enforce compliance with the annual inspection, maintenance, and repair records as set forth in 3.7 above, and such enforcement may require compliance with a Village ordinance; provided, however, such compliance will be consistent with the terms under which the system was approved.

Article IV. Access and Enforcement.

- 4.1 The Community or its designee is authorized to access the property as necessary to conduct inspections of the Stormwater System, implementation of the Stormwater O&M Plan, or drainage easements to ascertain compliance with the intent of this Agreement during daylight hours.

Upon written notification by the Community or their designee of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a reasonable time frame determined by the Community which shall not be less than ninety (90) days. The Owner shall be liable for the failure to undertake any maintenance or repairs so that the public health, safety, and welfare shall not be endangered nor the road improvement damaged.

If the Village must undertake any maintenance or repairs for the public health, safety, or welfare, or for any emergency actions, the Owner will reimburse the Village for any and all costs associated with such actions, which costs shall be consistent with market rates at the time the work is performed.

- 4.2 If the Owner does not keep the Stormwater System in reasonable order and condition, or complete maintenance activities in accordance with the Stormwater O&M Plan, or the reporting required in 3.7 above, the Community is authorized, but not required, to perform the specified inspections, maintenance or repairs in order to preserve the intended functions of the Stormwater System and prevent the Stormwater System from becoming a threat to public health, safety, general welfare or the environment and will be done at Owner's sole expense.

- 4.3 In the case of an emergency, as determined by the Community, no notice shall be required prior to the Community performing emergency maintenance or repairs. The Community may levy the costs and expenses of such inspections, maintenance, or repairs against the Owner.

The Community, at the time of entering upon said Stormwater System for the purpose of maintenance or repair, may file a notice of lien in the office of the Register of Deeds of Oakland County upon the property affected by the lien. If said costs and expenses are not paid by the Owner, the Community may pursue the collection of same through appropriate court actions, and in such a case, the Owner shall pay in addition to said costs and expenses all costs of litigation, including attorney fees.

- 4.4 The Owner hereby conveys to the Community an easement over, on, and in the property described in **Exhibit A** for the purpose of access to the Stormwater System for the inspection, maintenance, and repair thereof, should the Owner fail to properly inspect, maintain, and repair the Stormwater System.

Article V. Term and Covenants.

- 5.1 The Owner agrees that this Agreement shall bind all current and future owners of the property. The Owner agrees in the event that the Subject Property is sold, transferred, or leased to provide information to the new owner, operator, or lessee regarding proper

inspection, maintenance, and repair of the Stormwater System and Stormwater. The information shall accompany the first deed transfer and include **Exhibits B and C** and this Agreement. The transfer of this information shall also be required with any subsequent sale, transfer, or lease of the Subject Property.

- 5.2 The Owner agrees that the rights, obligations, and responsibilities hereunder shall commence upon execution of the Agreement.

Article VI. Claims and Authority.

- 6.1 The Owner, its agents, representatives, successors, and assigns shall defend, indemnify, and hold harmless the Community and its employees, volunteers, appointees, and/or elected officials from and against any claims, demands, actions, damages, injuries, costs or expenses of any nature whatsoever, hereinafter "Claims", fixed or contingent, known, or unknown, arising out of or in any way connected with the design, construction, use, maintenance, repair or operation (or omissions in such regard) of the Stormwater System, appurtenances, connections, and attachments thereto which are the subject of this Agreement. This indemnity and hold harmless shall include any costs, expenses, and reasonable attorney fees incurred by Community in connection with such Claims or the enforcement of this Agreement; provided, however, the Owner shall not indemnify or hold harmless the Community or its agents from Claims arising from their gross negligence or intentional acts.

[OWNER'S SIGNATURE PAGE]

IN WITNESS WHEREOF, the Owner and Community have executed this Agreement on the day and year first above written.

OWNER:

By: _____

Its: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me on this ____ day of _____ 20__, by _____, the _____ of _____, on behalf of said company.

Notary Public

[COMMUNITY SIGNATURE PAGE]

COMMUNITY:

VILLAGE OF LAKE ORION, a
Michigan municipal corporation

By: _____

Its: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF)

The foregoing instrument was acknowledged before me on this ____ day of _____,
20____, by _____, the _____ of
the Village of Lake Orion, a Michigan municipal corporation, on behalf of said corporation.

Notary Public

DRAFTED BY:

WHEN RECORDED RETURN TO:

Explanation of Exhibits

Exhibit A - Legal Description: Provide a legal description and reduced copy map to identify the land parcel(s) affected by this Agreement. This exhibit must be customized for each site. It must include a reference to a Subdivision Plat, Certified Survey number, or Condominium Plat, and a map to illustrate the affected parcel(s).

Exhibit B — Stormwater System Description and Map: Provide a written description and location map of the Stormwater System. This exhibit must be customized for each site. Map scale must be sufficiently large enough to show necessary detail.

Exhibit C — Stormwater O&M Plan: This exhibit explains the basic function of the stormwater management operation and maintenance plan, schedule, and budget providing the minimum specific maintenance activities and frequencies for each practice. The minimum elements of this exhibit include a description of the drainage area and the installed Stormwater System, a description of the specific maintenance activities which should include the following in addition to specific maintenance actions:

- Employee training and duties,
- Routine service requirements,
- Operating, inspection, and maintenance schedules, and
- Detailed construction drawings showing all critical components and their elevations.

The plan must include maintenance tasks and schedules. Refer to the Low Impact Development Manual for Michigan for maintenance task checklists for permanent BMPs and create a table of applicable maintenance tasks and schedules.

DRIVE IMPROVEMENT PERMIT APPLICATION (RESIDENTIAL OR COMMERCIAL)

I. LOCATION OF WORK		PERMIT NUMBER:	
ADDRESS		BOND NUMBER:	
SUBDIVISION	LOT #	DATE RECEIVED:	
PARCEL ID #	ZONING DISTRICT	DATE ISSUED:	
II. IDENTIFICATION			
A. APPLICANT/CONTRACTOR/LICENSEE			
EMAIL ADDRESS		TELEPHONE #	
NAME		MOBILE #	
ADDRESS	CITY	STATE	ZIP CODE
B. PROPERTY OWNER			
EMAIL ADDRESS		TELEPHONE NO.	
NAME		MOBILE NO.	
ADDRESS	CITY	STATE	ZIP CODE
III. TYPE OF WORK			EST.COST \$
<input type="checkbox"/> DRIVE APPROACH to PAVED STREET, CURBED	PERMIT FEE	\$	TOTAL DUE \$
<input type="checkbox"/> DRIVE APPROACH to PAVED STREET, UNCURBED	REVIEW FEE	\$	TOTAL PAID \$
<input type="checkbox"/> DRIVE APPROACH to UNPAVED STREET			CC/CASH/CHECK
IV. WORK TO BE PERFORMED			
V. FIELD INSPECTION REPORT - TO BE COMPLETED BY VILLAGE PERSONNEL			
DRIVE APPROACH	EXISTING CURB <input type="checkbox"/> YES <input type="checkbox"/> NO	CURB CUT REQ'D <input type="checkbox"/> YES <input type="checkbox"/> NO	DRIVE APRON REQ'D <input type="checkbox"/> CONC <input type="checkbox"/> ASPH
	EXISTING DITCH <input type="checkbox"/> YES <input type="checkbox"/> NO	CULVERT REQ'D <input type="checkbox"/> YES <input type="checkbox"/> NO	CULVERT SIZE SIGHT DISTANCE OK <input type="checkbox"/> YES <input type="checkbox"/> NO
	GRAVEL SHOULDER <input type="checkbox"/> YES <input type="checkbox"/> NO	WIDTH	CLEARING REQ'D <input type="checkbox"/> YES <input type="checkbox"/> NO
REMARKS:			
<p>NOTE: ALL DRIVEWAYS TO BE A MINIMUM OF 6 FEET FROM THE EDGE OF ANY CATCH BASIN. NEW DRIVEWAYS SHALL NOT BE PLACED WITHIN 5 FEET OF ANY STREET TREE WITHOUT VILLAGE APPROVAL. DRIVEWAY AND RADII OR APPROACH FLARES SHALL BE KEPT WITHIN THE FRONTAGE OF THE SUBJECT PROPERTY UNLESS WRITTEN APPROVAL OF THE OWNER OF ADJACENT PROPERTY IS PROVIDED.</p>			
VI. PAVING DIMENSIONS - TO BE COMPLETED BY VILLAGE PERSONNEL			
APPROACH WIDTH	FT	BOND: ___ FT X \$20 / FT =	
SIDEWALK SQ-FT	SFT	BOND: ___ SFT X \$10 / SFT =	
VII. PLAN REVIEW			
DRIVE APPROACH	<input type="checkbox"/> PLAN SUBMITTED	PLANS MUST MEET REQUIREMENTS OF THE VILLAGE OF LAKE ORION	
<p>A minimum one-foot wide lawn or landscape strip shall be required between the edge of the parking area and all lot lines to provide adequate room for drainage, snow storage and privacy screening. Front yard circular or horseshoe drives are prohibited.</p> <p>One curb cut and approach is permitted per parcel.</p> <p>A FORM/COMPACTION INSPECTION IS REQUIRED BEFORE POURING OF CONCRETE / PLACING ASPHALT ON VILLAGE PROPERTY.</p> <p>CALL THE PUBLIC WORKS DEPARTMENT AT 248-693-8391 x 106 TO SCHEDULE A DRIVEWAY INSPECTION.</p> <p>ALL VILLAGE RIGHT-OF-WAY SHALL BE RESTORED TO ORIGINAL LIKE CONDITION. TEMPORARY RESTORATION MAY BE ALLOWED WITH VILLAGE APPROVAL.</p>			
SIGNATURE (OWNER)			DATE
SIGNATURE (CONTRACTOR)			DATE
PERMIT GRANTED: <input type="checkbox"/> YES <input type="checkbox"/> NO	AUTHORIZED SIGNATURE		DATE
FEE: <input type="checkbox"/> _____ BOND: <input type="checkbox"/> _____	TOTAL FEE:		

CONDITIONS OF DRIVEWAY PERMIT

1. This permit is issued on the condition that Licensee and any person working under the authority of this permit shall comply with the requirements of Act 53 of the PA of 1974 -CALL MISS DIG BEFORE YOU DIG -PHONE (800) 482-7171 or oca.missdig811.org.
2. PRECAUTIONS: During the progress of any work undertaken within the limits of said highway in pursuance hereof, the Licensee shall provide watchmen and flagmen as may be required for the safety and convenience of the public and/or as shall seem advisable to the Manager; and shall furnish all barricades, signs and lights necessary to protect the public and/or such additional barricades, signs and lights as required by the Village. Two-Way traffic shall be maintained at all times unless otherwise indicated hereon by special endorsement of the Manager's duly authorized representative.
3. ACCIDENT LIABILITY AND INDEMNIFICATION: The said Licensee shall be liable for all damages, both to property and to persons, resulting from accidents which may occur as a result of the proposed operations in pursuance hereof. The Licensee shall save harmless and indemnify the Village of Lake Orion from any claim for damages of any nature whatsoever which may arise out of his operation under this permit and upon request, furnish proof of insurance coverage for the term of this permit.
4. VIOLATION: The violation of any condition of this permit by the said Licensee shall constitute a forfeiture of rights hereunder.
5. REVOCATION OF PERMIT: It is to be understood that the rights granted herein are revocable at the will of the Village and that the Licensee acquires no rights in the highway and expressly waives any right to claim damages or compensation in case this permit is revoked.

A copy of this permit shall be kept at the stated work location, subject to inspection at all times by the Village or any of its duly authorized agents.

STANDARD SPECIFICATIONS:

1. DRIVEWAY DIMENSIONS: The width at property line shall be at least 10 feet but no more than 25 feet. If the road is curbed, the width of the curb opening shall be as shown on the face of the permit but shall not be less than 16 feet or more than 31 feet.
 - EXCEPTION: If the road right-of-way or public road easement width is less than 30 feet AND the Front Setback or Established Front Setback is less than 20 feet, then a paved parking surface with a minimum area of 360 square feet or a maximum area of 400 square feet may be permitted regardless of driveway width at the property line so long as the width does not exceed the width of the parcel.
2. DRAINAGE: The driveway shall be constructed so that the drainage is not adversely affected by the driveway. The drainage and the stability of the road subgrade shall not be altered by driveway construction or roadside development. All culvert pipe used shall be of a size adequate to carry the anticipated natural flow of the ditch; the culvert shall be no smaller than the size determined by the Department of Public Works, nor shall it be less than 12 inches inside diameter. Culvert length shall be at least 16 feet but not more than 36 feet. Except for driveways, the enclosure of ditches will not be permitted. End section or headwall is required. Culvert shall be of sufficient length to provide side slopes no steeper than 3 feet horizontal to 1 foot vertical. The use of sloped end sections is encouraged.
3. SURFACING: When the road is paved driveways shall be paved between the edge of pavement and the existing or proposed sidewalk. If there is no existing or proposed sidewalk, the surfacing shall extend at least 10 feet from the edge of pavement or to the right of way line, whichever distance is greater. When the road is unpaved paving of the driveway is not required. If such driveway is to be paved, the paving shall extend no closer to the road than one foot behind the driveway culvert location, or 5 feet from the edge of the gravel road if no culvert is needed. Driveway pavement within road right-of-way shall match existing road material and section.
4. DRIVEWAY GRADE: If the road is uncurbed, the grade of the driveway between the road edge of pavement and the edge of the shoulder shall conform to the slope of the shoulder. If the road is curbed the grade shall not exceed 10% (10 feet per 100 feet) upward or downward from the road.



HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow *

Activity/Event	Dates and Time
General Description of Location	

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.

Applicant/Property Owner/Contractor Signature**

Witness One Signature ***

Applicant/Property Owner/Contractor Printed Name

Witness One Printed Name

Date

Witness Two Signature ***

Witness Two Printed Name

* Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.

** If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.

*** The signatures from two (2) witnesses are required.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: May 27, 2025

TOPIC Adoption of FY 2025-26 Budget and Millage Rates

BACKGROUND BRIEF:

Village Council is scheduled to adopt the Village of Lake Orion FY 2025-26 Budget and millage rates.

The Village Council held three work sessions in April to review and consider modifications to the draft budget. The changes made by the Council are reflected in the final proposed budget. On May 12, 2025, the Village Council held a public hearing on the proposed budget and millage rates and requested changes to the budget to reflect agreement between the Village and DDA budgets regarding service agreement fees. The Village and DDA have reached tentative agreement on the fees for services, and the proposed budgets have been revised to reflect those amounts.

The proposed budget includes \$11,518,834 in total revenues for all funds and \$13,880,609 in total expenditures. The Village’s taxable value for the ensuing fiscal year will be \$199,003,290. After DDA capture (\$42,223,420), the Village’s net taxable value is estimated at \$156,779,870. The Village is proposing to levy 9.7844 mils for Charter general operating purposes, 2.6155 mils for police operations, and 0.2315 mils under the voter-approved Headlee override millage also for police operations. The total millage rate will remain unchanged from Fiscal Year 2024-25.

Attached is the proposed FY 2025-26 General Appropriations Act resolution.

SUMMARY OF PREVIOUS COUNCIL ACTION:

05/12/2025 – Council held a public hearing on the proposed FY 2025-26 budget and requested changes to the DDA service fees prior to final adoption.

05/27/2025 – Council postpones adoption of the budget on the recommendation of the Village Manager to permit corrections to the Water and Sewer Fund proposed budget.

FINANCIAL IMPACT:

Please refer to the attached General Appropriations Act resolution and proposed budget for detail.

RECOMMENDED MOTION:

To adopt the FY 2025-26 General Appropriations Act resolution which approves the FY 2025-26 Budget for the Village of Lake Orion and adopts the FY 2025-26 general operating, police operating, and Headlee override millage rates.



BUDGET INTRODUCTION

BUDGET ADOPTION RESOLUTION

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

GENERAL APPROPRIATIONS ACT RESOLUTION

A RESOLUTION PROVIDING FOR THE GENERAL APPROPRIATIONS OF THE VILLAGE AND ADOPTING THE FISCAL YEAR 2025-26 BUDGET AND OPERATING TAX LEVIES PURSUANT TO THE MICHIGAN UNIFORM BUDGETING AND ACCOUNTING ACT AND VILLAGE CHARTER AND AUTHORIZING CERTAIN TRANSFERS BETWEEN BUDGET ACTIVITIES.

INTRODUCED BY: _____ SUPPORTED BY: _____

WHEREAS, a Proposed Budget for the Fiscal Year 2025-26 (July 1, 2025, through June 30, 2026) has been presented by the Village Manager to the Lake Orion Village Council, and

WHEREAS, the requirements of the Charter of the Village of Lake Orion, Section 8.4, Budget Hearing, the requirements of the Uniform Budgeting and Accounting Act, Public Act No. 2 of Public Acts of 1968, as amended, the requirements of Section 2 of Act No. 43 of the Second Extra Session of 1963, Section 141.412 of MCL, have been met through publication of notices on April 24, 2025, on the Village of Lake Orion web site and in the Lake Orion Review newspaper on April 30, 2025, and through the holding of a Public Hearing on the proposed budget and tax millage rates on May 12, 2025; and

WHEREAS, this Budget includes wage adjustments for administrative employees, seasonal employees, and represented employees.

NOW, THEREFORE, BE IT RESOLVED: That the Proposed Budget, including wage adjustments for Fiscal Year 2025-26, allocating funds required for municipal purposes during Fiscal Year 2025-26, and providing for a Charter tax rate general operating levy, voted police operating levy, and voted Headlee override levy upon real and personal property for municipal purposes within the jurisdiction at the



BUDGET INTRODUCTION

Charter tax rate of 9.7844 mils, 2.6155 mils, and 0.2315 mils respectively per \$1,000 of Taxable Valuation of \$199,003,290 in said Village of Lake Orion and setting forth the amount appropriated by the Village Council to defray the expenditures and meet the liabilities of the Village of Lake Orion in said Fiscal Year, and setting forth a statement of estimated revenues and expenditures in each fund for said Fiscal Year, is hereby adopted as follows:

FUND	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
General	1,283,671	2,442,177	2,523,698	1,212,150
Cemetery Trust Fund	294,539	18,500	0	313,039
Major Streets	553,311	258,830	235,778	576,363
Local Streets	53,700	179,642	167,391	65,951
Police	85,632	1,179,939	1,179,838	85,733
Public Works	150,064	593,910	619,878	124,096
Parking Meter/ System	10,858	0	0	10,858
Sewer Debt Service Fund	0	304,667	304,667	0
Capital Projects	2,482	185,000	185,000	2,482
Sewer Capital Improvement Fund	2,391,616	3,122,288	5,513,619	285
Water & Sewer	6,298,139	3,233,881	3,150,740	6,381,280
Escrow	0	0	0	0
OPEB Trust	255,063	0	0	255,063
TOTALS:		11,320,376	13,580,942	

BUDGET INTRODUCTION

Note: Some of the above Funds may be using Carry Forward Funds from the previous Fiscal Year to cover current Fiscal Year's expenditures; and

BE IT FURTHER RESOLVED: That the budgets indicated above will be the "activity" type with the following stipulations:

1. Transfers between line items within an activity may be made by the Village Finance Director/Treasurer with the approval of the Village Manager.
2. Any other transfers will be made only with the approval of the Village Council.
3. All appropriation transfers between activities will be made only with prior approval, as prescribed in the Uniform Budgeting and Accounting Act.

Seconded by Council Member Van Portfliet.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Sonja Stout, Clerk of the Village of Lake Orion, do hereby certify that the foregoing is a true and complete copy of a Resolution, duly adopted by the Village Council of the Village of Lake Orion at its Regular Meeting held on the 9th day of June 2025.

Sonja Stout, Village Clerk

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 000 REVENUE								
101-000-402-000	Current Real Property Taxes	1,189,194	1,281,538	1,457,768	1,415,145	1,338,000	1,539,624	1,513,672
101-000-405-000	Property Tax - Personal	27,780	37,316	0	38,582	30,000	0	0
101-000-406-000	In Lieu of Taxes	37,032	51,621	0	40,716	38,000	0	0
101-000-412-000	Property Tax - DPPT P/Y & C/Y	75	7	0	0	0	0	0
101-000-439-000	State Grant-Adult Use Marijua	51,933	59,333	50,000	58,452	0	50,000	50,000
101-000-441-000	Local Community Stabilization	1,231	0	1,000	1,430	1,000	1,000	1,000
101-000-445-000	Penalties & Interest on Taxes	1,560	3,581	3,000	3,511	5,000	3,000	3,000
101-000-460-000	Dog License Revenue	0	0	0	0	200	0	0
101-000-476-000	Buisness Licenses and Permits	10,000	10,000	10,000	5,000	0	5,000	5,000
101-000-547-000	State Grant - Other	0	0	0	0	712	0	0
101-000-567-000	STATE GRANTS- MRE REVENUE	0	0	0	0	60,000	0	0
101-000-574-000	State Grants- State Shared Re	329,849	333,967	330,000	226,836	309,000	330,000	330,000
101-000-576-000	METRO (Act 48) Revenue	11,134	10,625	10,000	0	10,000	10,000	10,000
101-000-607-000	Fees	7,726	149,060	10,000	18,125	50,000	10,000	10,000
101-000-640-000	Garbage Collection Fees	260,809	250,809	262,495	204,966	231,000	271,719	271,719
101-000-653-000	Park Fees	14,636	16,278	12,000	10,927	8,000	12,000	12,000
101-000-655-000	Boat Dock Pass Fees	12,750	15,000	20,000	10,950	15,000	15,000	15,000
101-000-664-000	Interest Earnings	9,209	16,271	5,000	23,502	4,000	15,000	15,000
101-000-675-000	Donations	27,050	27,572	0	0	0	0	0
101-000-676-248	Reimbursement - Admin Fee - DD	70,000	70,000	70,000	70,000	74,696	87,550	62,643
101-000-676-592	Reimbursement -Admin Fee - W&S	116,700	121,368	127,470	95,603	121,540	131,295	131,295
101-000-679-000	Reimbursements-Worker's Comp	0	0	0	6,835	0	0	0
101-000-682-000	Reimbursement-CDBG	0	88,392	9,000	0	10,000	9,348	9,348
101-000-683-000	Reimbursements-Other	0	17	0	0	4,000	0	0
101-000-689-000	Reimburse Insurance Dividends	6,722	5,896	5,000	6,070	5,000	0	0
101-000-694-000	Miscellaneous	8,698	(707)	2,500	18,732	3,000	2,500	2,500
101-000-699-592	Transfers Water Sewer	0	(1,903)	0	0	0	0	0
		2,194,088	2,546,041	2,385,233	2,255,382	2,318,148	2,493,036	2,442,177
Total Department 000:		2,194,088	2,546,041	2,385,233	2,255,382	2,318,148	2,493,036	2,442,177

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 101 VILLAGE COUNCIL								
101-101-701-000	Wages	1,811	2,284	2,500	704	2,620	2,620	2,620
101-101-715-000	Social Security	77	176	192	54	201	201	201
101-101-956-000	Dues & Miscellaneous	113	(2)	0	0	100	0	0
101-101-957-000	Education & Training	1,091	0	2,100	392	500	3,500	3,500
101-101-960-000	Mileage	0	0	700	0	0	700	700
		<u>3,092</u>	<u>2,458</u>	<u>5,492</u>	<u>1,150</u>	<u>3,421</u>	<u>7,021</u>	<u>7,021</u>
Total Department 101:		(3,092)	(2,458)	(5,492)	(1,150)	(3,421)	(7,021)	(7,021)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 171 VILLAGE MANAGER								
101-171-701-000	Wages	110,752	88,835	95,500	84,493	84,660	101,320	101,320
101-171-715-000	Social Security	8,857	7,491	7,914	7,014	6,426	8,388	8,388
101-171-716-000	Health Insurance- Medical	6,120	6,000	8,404	6,303	22,074	9,245	9,245
101-171-717-000	Life & Disability Insurance	825	997	1,077	967	927	1,131	1,131
101-171-718-000	Dental Insurance	345	0	0	0	1,300	0	0
101-171-719-000	Pension	8,569	14,741	23,875	22,490	8,466	24,830	24,830
101-171-721-000	Vision Care	64	0	0	0	245	0	0
101-171-956-000	Dues & Miscellaneous	1,227	1,105	1,650	1,096	500	1,700	1,700
101-171-957-000	Education & Training	805	1,184	4,000	865	1,000	4,000	4,000
101-171-960-000	Mileage	0	6,180	7,944	7,119	0	8,335	8,335
101-171-977-000	Capital Outlay	0	0	1,000	0	0	0	0
		<u>137,564</u>	<u>126,533</u>	<u>151,364</u>	<u>130,347</u>	<u>125,598</u>	<u>158,949</u>	<u>158,949</u>
Total Department 171:		<u>(137,564)</u>	<u>(126,533)</u>	<u>(151,364)</u>	<u>(130,347)</u>	<u>(125,598)</u>	<u>(158,949)</u>	<u>(158,949)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 215 VILLAGE CLERK								
101-215-701-000	Deputy Clerk/Treasurer	65,823	69,633	65,100	57,526	66,680	67,704	67,704
101-215-715-000	Social Security	5,035	5,327	5,655	4,401	5,101	5,180	5,180
101-215-716-000	Health Insurance- Medical	10,041	8,199	8,820	8,005	13,570	9,518	9,518
101-215-717-000	Life & Disability Insurance	646	505	848	743	890	810	810
101-215-718-000	Dental Insurance	475	511	1,031	934	645	1,130	1,130
101-215-719-000	Pension	5,555	4,642	6,510	5,994	6,668	6,771	6,771
101-215-721-000	Vision Care	99	82	131	98	143	136	136
101-215-727-000	Supplies	160	377	400	17	0	100	100
101-215-727-001	Election Supplies	0	15,632	0	0	0	0	0
101-215-801-000	Contractual Services	4,811	7,249	25,000	4,261	5,000	26,000	26,000
101-215-900-000	Printing and Publication	1,706	2,383	4,200	2,634	5,000	4,000	4,000
101-215-956-000	Dues & Miscellaneous	0	84	1,000	589	500	1,040	1,040
101-215-957-000	Education & Training	0	300	2,300	1,288	500	2,600	2,600
101-215-960-000	Mileage	0	0	700	612	200	700	700
		<u>94,351</u>	<u>114,924</u>	<u>121,695</u>	<u>87,102</u>	<u>104,897</u>	<u>125,689</u>	<u>125,689</u>
Total Department 215:		(94,351)	(114,924)	(121,695)	(87,102)	(104,897)	(125,689)	(125,689)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 228 Information Technology								
101-228-801-000	Contractual Services	29,636	33,086	96,666	91,189	32,000	45,108	45,108
101-228-931-000	Repair & Maintenance-Equipmen	0	2,535	1,620	0	2,000	4,000	4,000
101-228-957-000	Education & Training	0	0	1,500	0	0	5,000	5,000
		<u>29,636</u>	<u>35,621</u>	<u>99,786</u>	<u>91,189</u>	<u>34,000</u>	<u>54,108</u>	<u>54,108</u>
Total Department 228:		(29,636)	(35,621)	(99,786)	(91,189)	(34,000)	(54,108)	(54,108)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 253 FINANCE TREASURY								
101-253-701-000	Clerk/Treasurer Wages	48,568	70,642	78,225	69,179	56,788	81,354	81,354
101-253-702-000	Wages Part Time	50,235	63,518	63,806	59,023	57,385	66,358	66,358
101-253-715-000	Social Security	7,202	10,263	10,473	9,807	8,865	10,892	10,892
101-253-716-000	Health Insurance- Medical	0	6,000	8,240	6,180	6,000	8,240	8,240
101-253-717-000	Life & Disability Insurance	709	1,241	1,214	1,116	2,000	1,058	1,058
101-253-718-000	Dental Insurance	266	559	1,025	895	690	1,125	1,125
101-253-719-000	Pension	0	4,613	7,855	7,854	5,679	8,136	8,136
101-253-721-000	Vision Care	56	116	131	98	160	118	118
101-253-801-000	Contractual Services	9,600	9,937	8,750	730	8,600	10,000	24,000
101-253-956-000	Dues & Miscellaneous	0	99	500	199	150	200	200
101-253-957-000	Education & Training	295	2,007	3,600	3,451	1,050	3,744	3,744
101-253-960-000	Mileage	0	255	500	344	350	520	520
		<u>116,931</u>	<u>169,250</u>	<u>184,319</u>	<u>158,876</u>	<u>147,717</u>	<u>191,745</u>	<u>205,745</u>
Total Department 253:		(116,931)	(169,250)	(184,319)	(158,876)	(147,717)	(191,745)	(205,745)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 255 COMMUNITY DEVELOPMENT								
101-255-882-000	Women's Survival	0	0	0	0	3,000	0	0
101-255-975-001	Sidewalks	0	0	9,000	0	0	9,348	9,348
101-255-975-004	Meeks Park Bridge Project	105,265	0	0	0	0	0	0
		<u>105,265</u>	<u>0</u>	<u>9,000</u>	<u>0</u>	<u>3,000</u>	<u>9,348</u>	<u>9,348</u>
Total Department 255:		(105,265)	0	(9,000)	0	(3,000)	(9,348)	(9,348)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 260 GENERAL ACTIVITIES								
101-260-701-000	Wages	42,501	47,751	41,346	28,932	48,034	46,120	46,120
101-260-701-019	COVID 19 PAYROLL	2,360	0	0	0	0	0	0
101-260-702-000	Wages Part Time	13,575	8,795	651	231	18,807	0	0
101-260-715-000	Social Security	4,352	4,147	4,810	2,039	5,224	3,530	3,530
101-260-716-000	Health Insurance- Medical	8,508	9,793	10,375	8,574	10,973	9,546	9,546
101-260-716-001	Health Insurance-Retirees	10,904	10,313	13,728	10,538	14,884	14,277	14,277
101-260-716-002	Retiree Health 115 Trust	10,000	10,000	10,000	0	10,000	10,000	10,000
101-260-717-000	Life & Disability Insurance	795	733	881	683	980	732	732
101-260-718-000	Dental Insurance	475	522	718	488	710	643	643
101-260-719-000	Pension	89,200	91,499	90,610	79,427	86,600	92,400	92,400
101-260-721-000	Vision Care	99	109	129	98	145	118	118
101-260-722-000	Worker's Comp. Insurance	5,240	1,596	4,371	1,303	2,400	4,500	4,500
101-260-722-001	Workers Comp-Elected/Lifeguar	79	37	104	73	400	100	100
101-260-727-000	Supplies	9,698	6,287	9,149	6,534	10,000	9,515	9,515
101-260-727-019	OFFICE SUPPLIES-COVID	90	0	0	0	0	0	0
101-260-728-000	Cleaning Supplies	1,036	784	1,300	1,203	1,500	1,352	1,352
101-260-729-000	Postage	2,516	3,187	6,200	6,042	7,000	5,408	5,408
101-260-730-000	Copier Lease	6,467	6,259	7,000	6,384	8,000	7,280	7,280
101-260-801-000	Contractual Services	162	228	300	0	0	312	312
101-260-823-000	website/software	4,357	4,865	1,000	469	8,000	1,040	1,040
101-260-830-000	Solid Waste Collection	223,559	232,203	262,495	239,857	231,000	272,995	271,719
101-260-851-000	Telephone	8,343	7,744	8,000	6,139	5,350	9,360	9,360
101-260-900-000	Printing and Publication	313	273	500	346	0	520	520
101-260-920-000	Utilities	29,009	25,224	30,000	27,790	34,000	31,200	31,200
101-260-921-000	Municipal Street Lighting	41,399	47,367	52,000	42,078	43,000	43,680	43,680
101-260-930-000	Repair and Maintenance	21,460	20,214	27,875	25,214	10,000	26,910	26,910
101-260-930-001	Building Renovation	0	4,509	60,000	0	0	62,400	0
101-260-931-000	Repair & Maintenance-Equipmen	2,630	2,181	2,600	544	5,000	2,704	2,704
101-260-956-000	Dues & Miscellaneous	5,693	12,945	12,000	6,150	7,000	14,560	14,560
101-260-977-000	Capital outlay	0	1,341	10,700	7,070	5,000	11,128	0
		544,820	560,906	668,842	508,206	574,007	682,330	607,526
Total Department 260:		(544,820)	(560,906)	(668,842)	(508,206)	(574,007)	(682,330)	(607,526)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 721 PLANNING AND ZONING								
101-721-702-000	Wages Part Time	222	408	1,100	130	44,558	0	0
101-721-715-000	Social Security	17	30	85	8	4,847	0	0
101-721-716-000	Health Insurance- Medical	0	0	0	0	6,000	0	0
101-721-717-000	Life & Disability Insurance	0	0	0	0	175	0	0
101-721-718-000	Dental Insurance	0	0	0	0	300	0	0
101-721-719-000	Pension	0	0	0	0	4,456	0	0
101-721-726-000	Supplies	33	48	200	0	1,366	200	200
101-721-801-000	Contractual Services	940	3,590	2,000	1,395	2,500	1,800	1,800
101-721-829-000	Planner Services	40,923	52,083	47,250	40,553	40,000	39,312	39,312
101-721-832-000	Planner Retainer	0	1,300	0	0	0	0	0
101-721-832-001	Planner-Other Services	0	1,650	26,000	12,531	0	21,320	21,320
101-721-840-000	Planner - Retainer	8,900	10,150	12,000	11,350	16,000	16,392	16,392
101-721-956-000	Dues & Miscellaneous	0	0	0	0	100	0	0
101-721-957-000	Education & Training	0	1,993	4,000	0	1,500	4,000	4,000
		<u>51,035</u>	<u>71,252</u>	<u>92,635</u>	<u>65,967</u>	<u>121,802</u>	<u>83,024</u>	<u>83,024</u>
Total Department 721:		(51,035)	(71,252)	(92,635)	(65,967)	(121,802)	(83,024)	(83,024)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 751 PARKS AND RECREATION								
101-751-702-001	Overtime Wages	153	0	300	0	200	300	300
101-751-708-000	Wages - Lifeguards	20,860	28,336	22,712	16,802	19,096	33,200	33,200
101-751-715-000	Social Security	1,608	2,168	1,761	1,285	1,461	2,540	2,540
101-751-726-000	Supplies	685	1,323	2,000	509	2,500	2,000	2,000
101-751-801-000	Contractual Services	2,672	866	3,000	589	5,000	1,500	1,500
101-751-806-000	Engineering	0	0	3,000	0	0	1,500	1,500
101-751-920-000	Utilities	781	1,428	1,200	960	2,000	1,500	1,500
101-751-931-000	Repair/Maint - Equipment	405	427	1,000	525	1,200	1,000	1,000
101-751-932-000	Repair/Maint - Grounds	41,271	5,943	6,000	1,976	3,300	6,000	6,000
101-751-977-000	Capital Outlay	13,943	2,243	7,757	817	30,000	12,757	12,757
		<u>82,378</u>	<u>42,734</u>	<u>48,730</u>	<u>23,463</u>	<u>64,757</u>	<u>62,297</u>	<u>62,297</u>
Total Department 751:		(82,378)	(42,734)	(48,730)	(23,463)	(64,757)	(62,297)	(62,297)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 851 INSURANCE AND BONDS								
101-851-911-000	Insurance Coverage	67,872	70,143	74,000	70,277	79,000	73,791	73,791
		<u>67,872</u>	<u>70,143</u>	<u>74,000</u>	<u>70,277</u>	<u>79,000</u>	<u>73,791</u>	<u>73,791</u>
	Total Department 851:	<u>(67,872)</u>	<u>(70,143)</u>	<u>(74,000)</u>	<u>(70,277)</u>	<u>(79,000)</u>	<u>(73,791)</u>	<u>(73,791)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER								
101-880-801-000	Contractual Services	150	0	0	0	500	0	0
101-880-805-000	Audit Fees	3,448	4,861	5,100	1,019	6,000	2,000	2,000
101-880-806-000	Engineering	20,515	20,294	20,000	14,854	1,500	10,000	10,000
101-880-811-000	Legal Services - Other	70,599	20,634	40,000	24,224	40,000	40,000	40,000
101-880-812-000	Legal Services - Labor	116	0	5,624	305	0	10,000	10,000
101-880-814-000	OPEB Valuation	3,800	1,200	4,000	4,000	4,100	4,200	4,200
		<u>98,628</u>	<u>46,989</u>	<u>74,724</u>	<u>44,402</u>	<u>52,100</u>	<u>66,200</u>	<u>66,200</u>
Total Department 880:		<u>(98,628)</u>	<u>(46,989)</u>	<u>(74,724)</u>	<u>(44,402)</u>	<u>(52,100)</u>	<u>(66,200)</u>	<u>(66,200)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 101 GENERAL FUND								
Department: 964 TRANSFERS OUT								
101-964-965-125	Transfers DPW	450,000	450,000	450,000	412,500	400,000	430,000	430,000
101-964-965-207	Transfers Police	331,000	400,000	400,000	366,663	443,000	400,000	500,000
101-964-965-401	Transfer to Capital Imp Fund	7,695	0	0	0	164,849	0	140,000
		<u>788,695</u>	<u>850,000</u>	<u>850,000</u>	<u>779,163</u>	<u>1,007,849</u>	<u>830,000</u>	<u>1,070,000</u>
	Total Department 964:	<u>(788,695)</u>	<u>(850,000)</u>	<u>(850,000)</u>	<u>(779,163)</u>	<u>(1,007,849)</u>	<u>(830,000)</u>	<u>(1,070,000)</u>
Fund 101 - GENERAL FUND:								
	TOTAL ESTIMATED REVENUES	2,194,088	2,546,041	2,385,233	2,255,382	2,318,148	2,493,036	2,442,177
	TOTAL APPROPRIATIONS	2,120,267	2,090,810	2,380,587	1,960,142	2,318,148	2,344,502	2,523,698
	NET OF REVENUES & APPROPRIATIONS:	<u>73,821</u>	<u>455,231</u>	<u>4,646</u>	<u>295,240</u>	<u>0</u>	<u>148,534</u>	<u>(81,521)</u>
	BEG. FUND BALANCE	791,075	864,896	1,279,025	1,279,025	1,279,025	1,279,025	1,279,025
	FUND BALANCE ADJUSTMENTS	0	(41,106)		0			
	END FUND BALANCE	864,896	1,279,021	1,283,671	1,574,265	1,279,025	1,427,559	1,197,504

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 151 CEMETERY TRUST FUND								
Department: 000 REVENUE								
151-000-643-000	Lot Sales	17,400	14,300	17,000	13,290	20,000	16,000	16,000
151-000-664-000	Interest Earned	1,351	2,037	1,000	3,361	7,000	2,500	2,500
151-000-664-001	Interest - Interfund Advances	3,665	3,253	0	2,829	0	0	0
151-000-694-000	Miscellaneous	10,164	0	0	0	10,000	0	0
		<u>32,580</u>	<u>19,590</u>	<u>18,000</u>	<u>19,480</u>	<u>37,000</u>	<u>18,500</u>	<u>18,500</u>
Total Department 000:		32,580	19,590	18,000	19,480	37,000	18,500	18,500

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 151 CEMETERY TRUST FUND								
Department: 276 CEMETERY								
151-276-965-125	Transfer to DPW Fund	5,000	5,250	5,000	4,583	7,000	0	0
151-276-977-000	Capital outlay	0	60,000	40,000	39,034	0	0	0
		<u>5,000</u>	<u>65,250</u>	<u>45,000</u>	<u>43,617</u>	<u>7,000</u>	<u>0</u>	<u>0</u>
	Total Department 276:	<u>(5,000)</u>	<u>(65,250)</u>	<u>(45,000)</u>	<u>(43,617)</u>	<u>(7,000)</u>	<u>0</u>	<u>0</u>
Fund 151 - CEMETERY TRUST FUND:								
	TOTAL ESTIMATED REVENUES	32,580	19,590	18,000	19,480	37,000	18,500	18,500
	TOTAL APPROPRIATIONS	5,000	65,250	45,000	43,617	7,000	0	0
	NET OF REVENUES & APPROPRIATIONS:	<u>27,580</u>	<u>(45,660)</u>	<u>(27,000)</u>	<u>(24,137)</u>	<u>30,000</u>	<u>18,500</u>	<u>18,500</u>
	BEG. FUND BALANCE	339,618	367,198	321,539	321,539	321,539	321,539	321,539
	END FUND BALANCE	367,198	321,538	294,539	297,402	351,539	340,039	340,039

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 202 MAJOR STREET FUND								
Department: 000 REVENUE								
202-000-546-000	State Grant - Highway and Str	232,130	237,934	239,294	189,560	245,178	241,830	241,830
202-000-664-000	Interest Earnings	2,793	6,684	2,000	11,265	725	7,000	7,000
202-000-683-000	Reimbursements-Other	0	0	7,875	0	0	0	0
202-000-694-000	Miscellaneous	0	0	0	20,422	0	10,000	10,000
		<u>234,923</u>	<u>244,618</u>	<u>249,169</u>	<u>221,247</u>	<u>245,903</u>	<u>258,830</u>	<u>258,830</u>
Total Department 000:		234,923	244,618	249,169	221,247	245,903	258,830	258,830

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 202 MAJOR STREET FUND								
Department: 260 GENERAL ACTIVITIES								
202-260-722-000	Worker's Comp. Insurance	789	1,261	1,774	1,774	2,500	1,550	1,550
202-260-801-000	Contractual Services	0	7,676	10,000	8,993	2,000	10,000	10,000
202-260-805-000	Audit Fees	866	559	880	313	1,400	1,000	1,000
202-260-965-203	Transfer Out - Local Streets	70,000	68,000	78,000	62,333	70,000	75,000	75,000
		<u>71,655</u>	<u>77,496</u>	<u>90,654</u>	<u>73,413</u>	<u>75,900</u>	<u>87,550</u>	<u>87,550</u>
Total Department 260:		(71,655)	(77,496)	(90,654)	(73,413)	(75,900)	(87,550)	(87,550)

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 202 MAJOR STREET FUND								
Department: 463 ROUTINE MAINTENANCE								
202-463-701-000	Wages	8,088	14,832	13,626	12,470	16,000	14,171	14,171
202-463-701-013	Overtime	433	566	1,005	505	3,100	1,201	1,201
202-463-715-000	Social Security	652	1,178	1,130	993	1,035	1,243	1,243
202-463-716-000	Health Insurance- Medical	2,042	3,563	3,700	3,594	3,993	3,520	3,520
202-463-717-000	Life & Disability Insurance	127	172	316	204	254	182	182
202-463-718-000	Dental Insurance	201	347	420	321	600	400	400
202-463-719-000	Pension	2,132	2,847	2,965	2,883	5,624	2,365	2,365
202-463-721-000	Vision Care	37	62	75	55	85	75	75
202-463-726-000	Supplies	536	1,059	1,400	722	3,000	2,000	2,000
202-463-801-000	Contractual Services	0	8,271	28,450	27,768	35,000	28,000	28,000
202-463-940-000	Equipment Rental	14,615	14,464	14,500	9,058	10,000	15,000	15,000
		<u>28,863</u>	<u>47,361</u>	<u>67,587</u>	<u>58,573</u>	<u>78,691</u>	<u>68,157</u>	<u>68,157</u>
Total Department 463:		<u>(28,863)</u>	<u>(47,361)</u>	<u>(67,587)</u>	<u>(58,573)</u>	<u>(78,691)</u>	<u>(68,157)</u>	<u>(68,157)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 202 MAJOR STREET FUND								
Department: 474 TRAFFIC SERVICES								
202-474-701-000	Wages	908	481	2,839	1,157	3,000	2,952	2,952
202-474-701-013	OVERTIME	0	0	315	0	300	327	327
202-474-715-000	Social Security	69	37	244	89	302	244	244
202-474-716-000	Health Insurance- Medical	120	133	1,050	183	787	500	500
202-474-717-000	Life & Disability Insurance	9	4	63	11	61	70	70
202-474-718-000	Dental Insurance	23	11	210	15	550	100	100
202-474-719-000	Pension	798	1,068	1,144	1,081	1,625	844	844
202-474-721-000	Vision Care	4	2	21	3	24	10	10
202-474-726-000	Supplies	2,090	3,004	5,700	1,121	15,000	6,000	6,000
202-474-801-000	Contractual Services	1,761	4,085	5,250	3,691	12,225	15,000	15,000
202-474-940-000	Equipment Rental	179	229	2,625	203	3,000	2,625	2,625
		<u>5,961</u>	<u>9,054</u>	<u>19,461</u>	<u>7,554</u>	<u>36,874</u>	<u>28,672</u>	<u>28,672</u>
Total Department 474:		<u>(5,961)</u>	<u>(9,054)</u>	<u>(19,461)</u>	<u>(7,554)</u>	<u>(36,874)</u>	<u>(28,672)</u>	<u>(28,672)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 202 MAJOR STREET FUND								
Department: 478 WINTER MAINTENANCE								
202-478-701-000	Wages	4,081	3,337	6,813	5,802	8,000	7,085	7,085
202-478-701-013	Overtime	2,284	1,669	6,615	3,342	5,000	6,879	6,879
202-478-715-000	Social Security	487	383	1,043	700	955	1,050	1,050
202-478-716-000	Health Insurance- Medical	1,375	479	2,100	1,224	3,630	2,100	2,100
202-478-717-000	Life & Disability Insurance	63	36	131	86	182	130	130
202-478-718-000	Dental Insurance	122	86	315	167	550	300	300
202-478-719-000	Pension	4,269	5,695	5,900	5,767	8,000	5,000	5,000
202-478-721-000	Vision Care	22	15	39	29	121	40	40
202-478-726-000	Supplies	13,071	6,300	13,230	9,697	13,000	13,200	13,200
202-478-940-000	Equipment Rental	6,898	4,114	12,115	11,958	7,000	6,615	6,615
202-478-977-000	Capital Outlay	0	29,352	10,420	0	0	5,000	5,000
		<u>32,672</u>	<u>51,466</u>	<u>58,721</u>	<u>38,772</u>	<u>46,438</u>	<u>47,399</u>	<u>47,399</u>
Total Department 478:		<u>(32,672)</u>	<u>(51,466)</u>	<u>(58,721)</u>	<u>(38,772)</u>	<u>(46,438)</u>	<u>(47,399)</u>	<u>(47,399)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 202 MAJOR STREET FUND								
Department: 875 CONSTRUCTION								
202-875-806-000	Engineering	0	0	3,308	0	8,000	4,000	4,000
		0	0	3,308	0	8,000	4,000	4,000
	Total Department 875:	0	0	(3,308)	0	(8,000)	(4,000)	(4,000)
Fund 202 - MAJOR STREET FUND:								
	TOTAL ESTIMATED REVENUES	234,923	244,618	249,169	221,247	245,903	258,830	258,830
	TOTAL APPROPRIATIONS	139,151	185,377	239,731	178,312	245,903	235,778	235,778
	NET OF REVENUES & APPROPRIATIONS:	95,772	59,241	9,438	42,935	0	23,052	23,052
	BEG. FUND BALANCE	388,859	484,628	543,873	543,873	543,873	543,873	543,873
	FUND BALANCE ADJUSTMENTS	0	2		0			
	END FUND BALANCE	484,631	543,871	553,311	586,808	543,873	566,925	566,925

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 203 LOCAL STREET FUND								
Department: 000 REVENUE								
203-000-546-000	State Grant - Highway and Str	100,970	103,578	104,169	82,560	106,640	103,642	103,642
203-000-664-000	Interest Earnings	614	969	400	1,552	0	1,000	1,000
203-000-683-000	Reimbursements-Other	0	0	20,422	0	0	0	0
203-000-694-000	Miscellaneous	0	11,157	5,300	2,915	3,042	0	0
203-000-699-202	Interfund Transfer in - Major	70,000	68,000	78,000	62,333	70,000	75,000	75,000
		<u>171,584</u>	<u>183,704</u>	<u>208,291</u>	<u>149,360</u>	<u>179,682</u>	<u>179,642</u>	<u>179,642</u>
Total Department 000:		171,584	183,704	208,291	149,360	179,682	179,642	179,642

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 203 LOCAL STREET FUND								
Department: 260 GENERAL ACTIVITIES								
203-260-722-000	Worker's Comp. Insurance	1,113	1,261	1,783	1,774	2,500	1,345	1,345
203-260-801-000	Contractual Services	0	3,213	20,500	9,619	0	10,000	10,000
203-260-805-000	Audit Fees	866	459	541	241	1,400	389	389
		<u>1,979</u>	<u>4,933</u>	<u>22,824</u>	<u>11,634</u>	<u>3,900</u>	<u>11,734</u>	<u>11,734</u>
Total Department 260:		(1,979)	(4,933)	(22,824)	(11,634)	(3,900)	(11,734)	(11,734)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 203 LOCAL STREET FUND								
Department: 463 ROUTINE MAINTENANCE								
203-463-701-000	Wages	29,099	28,038	33,000	24,418	37,000	34,320	34,320
203-463-701-013	OVERTIME	2,310	1,015	3,064	797	5,000	3,000	3,000
203-463-715-000	Social Security	2,403	2,223	3,915	1,929	2,229	2,700	2,700
203-463-716-000	Health Insurance- Medical	6,766	6,871	8,085	5,845	4,840	7,000	7,000
203-463-717-000	Life & Disability Insurance	388	328	735	493	266	581	581
203-463-718-000	Dental Insurance	810	573	1,544	505	700	600	600
203-463-719-000	Pension	4,002	5,339	5,554	5,406	5,499	5,758	5,758
203-463-721-000	Vision Care	145	103	287	89	133	89	89
203-463-726-000	Supplies	605	666	1,300	636	1,000	1,027	1,027
203-463-801-000	Contractual Services	5,479	10,942	9,000	7,295	0	9,000	9,000
203-463-806-000	Engineering	0	150	0	0	3,244	0	0
203-463-940-000	Equipment Rental	26,350	24,446	21,900	23,901	30,000	17,543	17,543
		<u>78,357</u>	<u>80,694</u>	<u>88,384</u>	<u>71,314</u>	<u>89,911</u>	<u>81,618</u>	<u>81,618</u>
Total Department 463:		(78,357)	(80,694)	(88,384)	(71,314)	(89,911)	(81,618)	(81,618)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 203 LOCAL STREET FUND								
Department: 474 TRAFFIC SERVICES								
203-474-701-000	Wages	944	710	5,408	1,698	5,000	5,000	5,000
203-474-701-013	Overtime	54	32	315	0	300	200	200
203-474-715-000	Social Security	76	57	439	130	263	43	43
203-474-716-000	Health Insurance- Medical	153	101	551	419	1,331	25	25
203-474-717-000	Life & Disability Insurance	11	3	66	22	61	40	40
203-474-718-000	Dental Insurance	13	6	110	33	150	25	25
203-474-719-000	Pension	1,066	1,424	1,861	1,442	1,500	1,536	1,536
203-474-721-000	Vision Care	2	1	17	6	30	2	2
203-474-726-000	Supplies	4,348	3,244	4,613	2,247	6,000	4,000	4,000
203-474-940-000	Equipment Rental	1,557	624	2,867	340	2,700	2,867	2,867
		<u>8,224</u>	<u>6,202</u>	<u>16,247</u>	<u>6,337</u>	<u>17,335</u>	<u>13,738</u>	<u>13,738</u>
Total Department 474:		(8,224)	(6,202)	(16,247)	(6,337)	(17,335)	(13,738)	(13,738)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 203 LOCAL STREET FUND								
Department: 478 WINTER MAINTENANCE								
203-478-701-000	Wages	14,819	8,341	7,663	7,585	15,000	15,354	15,354
203-478-701-013	Overtime	4,213	3,205	6,620	6,612	9,000	9,172	9,172
203-478-715-000	Social Security	1,456	883	1,651	1,086	1,154	1,600	1,600
203-478-716-000	Health Insurance- Medical	2,127	1,171	4,120	1,661	4,598	2,515	2,515
203-478-717-000	Life & Disability Insurance	138	67	243	127	266	190	190
203-478-718-000	Dental Insurance	234	128	331	194	496	293	293
203-478-719-000	Pension	5,070	6,762	6,995	6,848	6,249	6,800	6,800
203-478-721-000	Vision Care	42	23	66	34	133	51	51
203-478-726-000	Supplies	13,234	8,457	11,400	11,333	20,640	5,131	5,131
203-478-940-000	Equipment Rental	21,311	9,392	20,000	19,366	11,000	14,182	14,182
203-478-977-000	Capital Outlay	0	5,000	0	0	0	0	0
		<u>62,644</u>	<u>43,429</u>	<u>59,089</u>	<u>54,846</u>	<u>68,536</u>	<u>55,288</u>	<u>55,288</u>
Total Department 478:		(62,644)	(43,429)	(59,089)	(54,846)	(68,536)	(55,288)	(55,288)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 203 LOCAL STREET FUND								
Department: 875 CONSTRUCTION								
203-875-726-000	Supplies	0	0	8	8	0	13	13
203-875-977-000	Capital outlay	0	0	99,992	99,287	0	5,000	5,000
		<u>0</u>	<u>0</u>	<u>100,000</u>	<u>99,295</u>	<u>0</u>	<u>5,013</u>	<u>5,013</u>
Total Department 875:		<u>0</u>	<u>0</u>	<u>(100,000)</u>	<u>(99,295)</u>	<u>0</u>	<u>(5,013)</u>	<u>(5,013)</u>
Fund 203 - LOCAL STREET FUND:								
TOTAL ESTIMATED REVENUES		171,584	183,704	208,291	149,360	179,682	179,642	179,642
TOTAL APPROPRIATIONS		151,204	135,258	286,544	243,426	179,682	167,391	167,391
NET OF REVENUES & APPROPRIATIONS:		<u>20,380</u>	<u>48,446</u>	<u>(78,253)</u>	<u>(94,066)</u>	<u>0</u>	<u>12,251</u>	<u>12,251</u>
BEG. FUND BALANCE		63,125	83,507	131,953	131,953	131,953	131,953	131,953
FUND BALANCE ADJUSTMENTS		0	(1)		0			
END FUND BALANCE		83,505	131,952	53,700	37,887	131,953	144,204	144,204

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 207 POLICE FUND								
Department: 000 REVENUE								
207-000-404-001	Property Tax - Police Millage	332,231	393,036	421,967	415,759	404,000	443,000	440,439
207-000-406-000	In Lieu of Taxes	0	0	0	0	7,500	0	0
207-000-451-000	Liquor License Fees	8,554	13,677	9,000	7,153	20,000	7,500	7,500
207-000-480-000	Services Provided - DDA	101,000	101,000	101,000	60,000	107,776	124,000	103,000
207-000-528-001	MCOLES ACADEMY GRANT	0	0	40,000	40,000	0	0	0
207-000-541-000	PA 302/32 MJTC Fund	1,116	1,614	1,000	1,320	1,000	1,500	1,500
207-000-564-100	PA 302 - Training	0	2,000	1,000	0	1,000	0	0
207-000-565-000	CPE LAW ENFORCEMENT	0	0	4,000	4,000	0	4,500	4,500
207-000-661-000	Parking Fines	1,445	2,889	0	60	5,000	3,000	3,000
207-000-662-000	Court Penal Fines	48,025	30,292	50,000	27,566	60,000	50,000	50,000
207-000-664-000	Interest Earnings	3,634	5,598	1,650	9,210	2,000	7,800	7,800
207-000-673-000	Gain/Loss on Sale of Assets	0	0	0	0	0	50,000	50,000
207-000-674-101	Transfer from General Fund	331,000	400,000	400,000	366,663	443,000	400,000	500,000
207-000-683-000	Reimbursements-Other	291	(642)	2,500	0	2,500	0	0
207-000-684-000	Reimburse - OUIL	4,359	0	4,000	0	5,000	0	0
207-000-694-000	Miscellaneous Revenue	6,748	3,672	7,300	5,900	6,000	6,000	6,000
207-000-694-001	DRIVING WHILE LIC SUSPENDED	1,883	150	200	175	0	200	200
207-000-694-002	POLICE FOIA FEE	0	0	0	181	0	1,000	1,000
207-000-694-003	CONTRACT OT REIMBURSEMENT	0	0	0	745	0	5,000	5,000
		<u>840,286</u>	<u>953,286</u>	<u>1,043,617</u>	<u>938,732</u>	<u>1,064,776</u>	<u>1,103,500</u>	<u>1,179,939</u>
Total Department 000:		840,286	953,286	1,043,617	938,732	1,064,776	1,103,500	1,179,939

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 207 POLICE FUND								
Department: 301 POLICE/SHERIFF/CONSTABLE								
207-301-701-000	Police Chief Wages	99,426	83,973	86,775	73,991	82,569	94,000	94,000
207-301-701-001	Wages Full time	240,763	147,841	244,241	212,012	287,214	340,000	340,000
207-301-701-013	FT Overtime	13,641	47,079	62,124	57,508	12,000	20,000	20,000
207-301-702-000	Wages Part Time	58,215	15,803	47,000	32,354	60,000	50,000	50,000
207-301-702-001	PT Overtime Wages	6,872	2,761	13,100	11,284	14,000	10,000	10,000
207-301-702-002	Wages Part Time Clerk	4,429	4,349	2,785	1,683	4,000	2,500	2,500
207-301-702-013	WAGES PART-TIME CLERK OVERTIM	0	2,959	500	73	0	200	200
207-301-703-000	Wages - Full-timeClerk	43,825	61,184	40,000	35,190	46,408	43,000	43,000
207-301-703-001	Overtime Clerk FT	47	218	500	71	500	1,000	1,000
207-301-709-000	Wages - Marine Unit	133	1,220	3,650	0	3,600	5,000	5,000
207-301-709-013	Marine Unit-Overtime	1,101	0	300	110	335	0	0
207-301-711-000	Wages - CMV Enforcement	760	381	0	0	2,500	0	0
207-301-711-013	CMV-Overtime	0	0	0	0	500	0	0
207-301-712-000	Wages - Ordinance Enforcement	27,827	38,991	35,927	29,889	27,583	69,500	69,500
207-301-712-001	Overtime Code Enforcement	76	0	3,500	3,492	500	2,500	2,500
207-301-712-013	Overtime	0	923	0	0	0	0	0
207-301-713-000	WAGES-ACADEMY	0	0	29,000	25,440	0	0	0
207-301-713-001	CONTRACT OVERTIME	0	0	0	0	0	5,000	5,000
207-301-715-000	Social Security	37,014	38,563	43,938	36,957	39,904	44,000	44,000
207-301-716-000	Health Insurance- Medical	66,409	31,853	40,469	32,909	90,713	76,800	76,800
207-301-716-001	Health Insurance - Retired	12,151	26,096	32,000	31,055	14,500	26,220	26,220
207-301-717-000	Life & Disability Insurance	4,473	2,793	5,000	4,762	6,000	6,000	6,000
207-301-718-000	Dental Insurance	7,163	3,190	3,560	3,192	10,500	3,900	3,900
207-301-719-000	Pension	83,237	76,320	80,219	77,963	115,000	85,000	85,000
207-301-721-000	Vision Care	987	540	500	458	1,700	600	600
207-301-722-000	Worker's Comp Insurance	3,239	5,464	6,309	6,308	7,000	6,400	6,400
207-301-727-000	Office Supplies	1,029	1,776	2,500	703	2,500	2,000	2,000
207-301-730-000	Copier Lease	1,536	2,157	2,805	2,333	1,700	3,000	3,000
207-301-740-000	Operating Supplies	9,550	5,518	7,181	3,169	8,240	8,000	8,000
207-301-742-000	Shooting Program	4,900	888	5,740	5,736	6,000	3,350	3,350
207-301-743-000	Bullet Proof Vests	1,320	0	7,760	7,754	1,000	2,500	2,500
207-301-801-000	Contractual Services	8,381	282,978	91,650	70,427	5,000	35,000	35,000
207-301-802-000	Attorney Fees - Prosecutions	63,091	48,760	50,000	46,753	50,000	50,000	50,000
207-301-804-000	County Dispatch Contract	49,899	38,767	46,689	42,491	42,169	47,500	47,500
207-301-805-000	Audit Fees	0	0	1,350	1,350	0	1,418	1,418
207-301-807-000	Clemis Service Fees	11,495	13,737	11,600	9,714	12,279	12,500	12,500
207-301-820-000	Uniform Purchases	2,639	5,380	5,000	4,597	5,000	6,000	6,000
207-301-821-000	Uniform Cleaning	259	0	1,000	686	2,000	1,250	1,250
207-301-851-000	Telephone	9,793	9,591	10,500	7,521	10,100	9,500	9,500
207-301-863-000	Travel Expense	0	84	9,100	8,851	1,000	4,000	4,000
207-301-865-000	Gasoline & Oil	13,202	7,607	10,000	7,010	15,000	10,500	10,500
207-301-930-000	Repair and Maintenance	504	7,890	8,266	1,897	12,100	5,000	5,000
207-301-930-003	Repair and Maintenance/Waterc	28	420	1,609	1,608	2,000	1,500	1,500
207-301-931-000	Repair & Maint - Equipment	2,211	1,025	5,000	900	5,100	3,000	3,000
207-301-932-000	Repair & Maint - Vehicles	6,802	7,467	16,000	7,859	16,100	8,500	8,500
207-301-932-001	EQUIPMENT ACADEMY	0	0	1,200	0	0	0	0
207-301-933-000	Vehicle Changeover	16,519	0	0	0	13,000	0	0
207-301-935-000	Vehicle Capital Outlay	0	0	56,000	51,041	6,200	35,000	35,000
207-301-940-000	Equipment Rental	0	0	0	0	1,500	0	0

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 207 POLICE FUND								
Department: 301 POLICE/SHERIFF/CONSTABLE								
207-301-956-000	Dues & Miscellaneous	832	1,299	1,200	981	1,100	1,200	1,200
207-301-957-000	Education & Training	1,950	2,806	3,900	3,184	3,200	8,000	8,000
207-301-957-001	TRAINING ACADEMY	0	0	10,000	10,000	0	0	0
207-301-957-002	CPE TRAINING	0	0	4,000	2,050	0	4,500	4,500
207-301-965-231	Transfer to Parking Fund	12,000	5,000	12,250	12,250	5,000	0	0
207-301-977-000	Capital Outlay	33,644	3,922	25,523	25,480	0	25,000	25,000
		<u>963,372</u>	<u>1,039,573</u>	<u>1,189,220</u>	<u>1,013,046</u>	<u>1,054,314</u>	<u>1,179,838</u>	<u>1,179,838</u>
Total Department 301:		<u>(963,372)</u>	<u>(1,039,573)</u>	<u>(1,189,220)</u>	<u>(1,013,046)</u>	<u>(1,054,314)</u>	<u>(1,179,838)</u>	<u>(1,179,838)</u>
Fund 207 - POLICE FUND:								
TOTAL ESTIMATED REVENUES		840,286	953,286	1,043,617	938,732	1,064,776	1,103,500	1,179,939
TOTAL APPROPRIATIONS		963,372	1,039,573	1,189,220	1,013,046	1,054,314	1,179,838	1,179,838
NET OF REVENUES & APPROPRIATIONS:		<u>(123,086)</u>	<u>(86,287)</u>	<u>(145,603)</u>	<u>(74,314)</u>	10,462	<u>(76,338)</u>	101
BEG. FUND BALANCE		440,604	317,519	231,235	231,235	231,235	231,235	231,235
END FUND BALANCE		317,518	231,232	85,632	156,921	241,697	154,897	231,336

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 225 DEPT OF PUBLIC WORKS FUND								
Department: 000 REVENUE								
225-000-580-000	Services Provided-DDA Admin/S	55,000	54,186	52,000	47,300	58,690	27,211	27,210
225-000-603-000	Equipment Rental	98,011	78,438	82,690	95,189	90,000	88,000	88,000
225-000-634-000	Cemetery Open/Close	23,584	18,364	20,000	21,136	50,000	22,000	22,000
225-000-636-000	Cemetery Foundations	6,258	4,453	5,500	6,606	10,000	6,000	6,000
225-000-664-000	Interest Income	545	624	315	1,021	200	700	700
225-000-671-999	Appropriation from Fund Balan	0	0	0	0	0	21,000	0
225-000-673-000	Gain/Loss on Sale of Assets	0	0	0	0	0	8,000	8,000
225-000-676-101	Transfer In from General Fund	450,000	450,000	450,000	412,500	400,000	430,000	430,000
225-000-694-000	Miscellaneous	10,733	3,650	9,000	2,032	2,000	10,000	10,000
225-000-699-711	Transfers In	5,000	5,250	5,000	4,583	7,000	2,000	2,000
		<u>649,131</u>	<u>614,965</u>	<u>624,505</u>	<u>590,367</u>	<u>617,890</u>	<u>614,911</u>	<u>593,910</u>
Total Department 000:		649,131	614,965	624,505	590,367	617,890	614,911	593,910

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 225 DEPT OF PUBLIC WORKS FUND								
Department: 276 CEMETERY								
225-276-701-001	Wages	44,021	46,960	45,423	36,047	40,000	47,240	47,240
225-276-701-013	Overtime	1,592	2,051	2,266	1,293	4,000	2,356	2,356
225-276-715-000	Social Security	3,489	3,749	5,343	2,857	3,024	5,556	5,556
225-276-716-000	Health Insurance- Medical	10,122	11,194	11,897	6,610	9,600	13,087	13,087
225-276-717-000	Life & Disability Insurance	514	622	1,136	639	660	1,140	1,140
225-276-718-000	Dental Insurance	934	1,035	1,082	767	1,200	1,082	1,082
225-276-719-000	Pension	0	0	0	0	4,400	0	0
225-276-721-000	Vision Care	166	189	184	134	206	199	199
225-276-740-000	Operating Supplies	3,133	1,663	3,245	1,937	2,000	2,500	2,500
225-276-748-000	Foundations	30	0	1,541	1,048	4,000	600	600
225-276-801-000	Contractual Services	520	0	600	502	5,500	500	500
225-276-920-000	Utilities	619	760	1,000	845	2,700	1,000	1,000
225-276-930-000	Repair and Maintenance	7,195	3,870	6,180	2,371	3,047	5,000	5,000
225-276-956-000	Dues & Miscellaneous	0	0	108	0	100	0	0
225-276-977-000	Capital Outlay	0	0	0	0	1,500	0	0
225-276-985-000	Land Improvement	3,466	2,002	3,226	1,109	3,000	3,500	3,500
		<u>75,801</u>	<u>74,095</u>	<u>83,231</u>	<u>56,159</u>	<u>84,937</u>	<u>83,760</u>	<u>83,760</u>
Total Department 276:		(75,801)	(74,095)	(83,231)	(56,159)	(84,937)	(83,760)	(83,760)

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Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 225 DEPT OF PUBLIC WORKS FUND								
Department: 441 DEPARTMENT OF PUBLIC WORKS								
225-441-701-000	DPW DIRECTOR WAGES	34,648	45,127	45,500	45,395	37,100	42,000	42,000
225-441-701-001	Wages	107,066	105,556	105,000	100,397	82,750	109,200	109,200
225-441-701-013	Overtime	2,955	3,425	3,408	2,239	6,000	5,625	5,625
225-441-701-019	COVID 19 PAYROLL	3,197	0	0	0	0	0	0
225-441-702-000	Wages Part Time	0	0	0	0	10,000	0	0
225-441-702-003	Wages-Parks	29,701	32,213	35,203	19,700	32,288	35,200	35,200
225-441-702-013	Overtime	540	760	2,758	580	2,600	1,000	1,000
225-441-715-000	Social Security	12,999	14,139	13,828	12,876	11,023	15,211	15,211
225-441-716-000	Health Insurance- Medical	35,521	49,470	50,016	44,062	42,436	44,017	44,017
225-441-716-001	Health Insurance-Retirees	44,566	39,965	48,301	32,455	58,000	40,000	40,000
225-441-717-000	Life - Disability Insurance	1,406	2,168	2,846	2,755	2,850	3,654	3,654
225-441-718-000	Dental Insurance	2,649	4,232	5,516	3,594	5,500	4,470	4,470
225-441-719-000	Pension	54,788	43,816	53,900	36,707	80,000	55,000	55,000
225-441-721-000	Vision Care	470	760	695	623	670	650	650
225-441-722-000	Worker's Comp. Insurance	1,432	545	3,028	1,306	5,500	3,028	3,028
225-441-740-000	Operating Supplies	7,133	7,853	8,000	5,703	8,000	8,000	8,000
225-441-741-000	Small Tools	2,369	4,633	4,500	2,090	4,000	4,500	4,500
225-441-801-000	Contractual Services	32,951	8,487	9,100	6,669	2,000	9,000	9,000
225-441-805-000	Audit Fees	0	0	900	876	0	900	900
225-441-820-000	Uniform Purchase	4,687	4,001	6,000	3,189	4,000	7,000	7,000
225-441-821-000	Uniform Cleaning	4,586	4,897	5,975	5,050	3,500	4,975	4,975
225-441-851-000	Telephone	7,109	5,493	6,800	6,409	6,200	6,800	6,800
225-441-865-000	Gasoline & Oil	22,118	18,175	19,793	12,993	24,000	24,452	24,452
225-441-920-000	Utilities	12,288	11,101	11,600	11,184	12,000	11,000	11,000
225-441-930-000	Repair & Maint-Building	7,245	2,511	6,000	4,093	10,000	10,000	10,000
225-441-931-000	Repair & Maint-Equip	11,990	5,939	6,250	5,966	13,000	6,000	6,000
225-441-932-000	Repair & Maint - Vehicles	10,883	12,625	22,000	19,927	20,000	20,000	20,000
225-441-940-000	Equipment Rental	0	0	500	0	1,000	0	0
225-441-956-000	Dues & Miscellaneous	566	707	1,200	706	738	1,200	1,200
225-441-957-000	Education & Training	3,141	3,729	2,500	1,795	1,500	5,000	5,000
225-441-965-401	Transfer to Capital Imp Fund	0	0	0	0	17,410	0	0
225-441-977-000	Capital Outlay	58,453	0	0	0	0	25,000	25,000
225-441-995-003	Interest Expense - Interfund	3,665	3,253	4,218	2,829	3,700	4,000	4,000
		521,122	435,580	485,335	392,168	507,765	506,882	506,882
Total Department 441:		(521,122)	(435,580)	(485,335)	(392,168)	(507,765)	(506,882)	(506,882)

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 225 DEPT OF PUBLIC WORKS FUND								
Department: 443 PHASE II STORMWATER								
225-443-701-001	Wages	8,906	7,520	5,791	5,504	5,200	6,022	6,022
225-443-701-013	Overtime	0	164	300	0	500	300	300
225-443-715-000	Social Security	681	588	521	421	342	408	408
225-443-716-000	Health Insurance- Medical	2,242	2,084	1,800	1,080	1,400	1,800	1,800
225-443-717-000	Life & Disability Insurance	93	93	165	103	61	111	111
225-443-718-000	Dental Insurance	223	175	200	161	215	200	200
225-443-721-000	Vision Care	39	32	135	27	130	100	100
225-443-740-000	Operating Supplies	0	0	500	338	1,000	500	500
225-443-801-000	Contractual Services	5,428	9,384	8,275	11,356	3,000	5,275	5,275
225-443-900-000	Printing	0	0	0	0	100	0	0
225-443-930-000	Repair and Maintenance	12,290	15,067	9,625	3,395	11,000	8,000	8,000
225-443-955-000	DEQ Permit Fees	0	0	500	0	1,000	1,020	1,020
225-443-956-000	Dues & Misc.	0	0	500	0	550	500	500
225-443-977-000	Capital Outlay	0	0	0	0	690	0	5,000
		<u>29,902</u>	<u>35,107</u>	<u>28,312</u>	<u>22,385</u>	<u>25,188</u>	<u>24,236</u>	<u>29,236</u>
	Total Department 443:	(29,902)	(35,107)	(28,312)	(22,385)	(25,188)	(24,236)	(29,236)
Fund 225 - DEPT OF PUBLIC WORKS FUND:								
	TOTAL ESTIMATED REVENUES	649,131	614,965	624,505	590,367	617,890	614,911	593,910
	TOTAL APPROPRIATIONS	626,825	544,782	596,878	470,712	617,890	614,878	619,878
	NET OF REVENUES & APPROPRIATIONS:	<u>22,306</u>	<u>70,183</u>	<u>27,627</u>	<u>119,655</u>	<u>0</u>	<u>33</u>	<u>(25,968)</u>
	BEG. FUND BALANCE	29,945	52,251	122,437	122,437	122,437	122,437	122,437
	FUND BALANCE ADJUSTMENTS	0	1		0			
	END FUND BALANCE	52,251	122,435	150,064	242,092	122,437	122,470	96,469

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 231 PARKING METER/SYSTEM FUND								
Department: 000 REVENUE								
231-000-661-000	Parking Fines Revenue	585	28	5,000	1,975	10,000	0	0
231-000-664-000	Interest Earnings	5	20	0	12	0	0	0
231-000-674-207	Transfer From Police Fund	12,000	5,000	12,250	12,250	0	0	0
		<u>12,590</u>	<u>5,048</u>	<u>17,250</u>	<u>14,237</u>	<u>10,000</u>	<u>0</u>	<u>0</u>
Total Department 000:		12,590	5,048	17,250	14,237	10,000	0	0

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 231 PARKING METER/SYSTEM FUND								
Department: 333 PARKING								
231-333-702-000	Wages Part Time	8,856	4,350	6,825	3,116	6,500	0	0
231-333-715-000	Social Security	677	333	523	238	560	0	0
231-333-717-000	Life & Disability Insurance	59	21	200	22	0	0	0
231-333-722-000	Worker's Comp. Insurance	73	210	250	144	220	0	0
231-333-727-000	Supplies	0	0	600	0	600	0	0
231-333-740-000	Operating Supplies	0	0	600	0	760	0	0
231-333-820-000	Uniform Purchase	0	0	500	0	500	450	0
231-333-851-000	Telephone	428	450	500	490	300	1,000	0
231-333-863-000	Travel Expense	0	0	0	0	60	0	0
		<u>10,093</u>	<u>5,364</u>	<u>9,998</u>	<u>4,010</u>	<u>9,500</u>	<u>1,450</u>	<u>0</u>
	Total Department 333:	<u>(10,093)</u>	<u>(5,364)</u>	<u>(9,998)</u>	<u>(4,010)</u>	<u>(9,500)</u>	<u>(1,450)</u>	<u>0</u>
Fund 231 - PARKING METER/SYSTEM FUND:								
	TOTAL ESTIMATED REVENUES	12,590	5,048	17,250	14,237	10,000	0	0
	TOTAL APPROPRIATIONS	10,093	5,364	9,998	4,010	9,500	1,450	0
	NET OF REVENUES & APPROPRIATIONS:	<u>2,497</u>	<u>(316)</u>	<u>7,252</u>	<u>10,227</u>	<u>500</u>	<u>(1,450)</u>	<u>0</u>
	BEG. FUND BALANCE	1,420	3,916	3,606	3,606	3,606	3,606	3,606
	FUND BALANCE ADJUSTMENTS	0	5		0			
	END FUND BALANCE	3,917	3,605	10,858	13,833	4,106	2,156	3,606

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 390 SEWER DEBT SERVICE FUND								
Department: 000 REVENUE								
390-000-699-592	Transfers In	0	0	0	0	0	304,667	304,667
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>304,667</u>	<u>304,667</u>
	Total Department 000:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>304,667</u>	<u>304,667</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 390 SEWER DEBT SERVICE FUND								
Department: 548 SEWER ACTIVITIES								
390-548-801-000	Contractual Services	0	0	0	0	0	1,000	1,000
390-548-992-000	2025 BOND PRINCIPAL	0	0	0	0	0	105,000	105,000
390-548-995-000	2025 BOND INTEREST	0	0	0	0	0	198,667	198,667
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>304,667</u>	<u>304,667</u>
Total Department 548:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(304,667)</u>	<u>(304,667)</u>
Fund 390 - SEWER DEBT SERVICE FUND:								
TOTAL ESTIMATED REVENUES		0	0	0	0	0	304,667	304,667
TOTAL APPROPRIATIONS		0	0	0	0	0	304,667	304,667
NET OF REVENUES & APPROPRIATIONS:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
BEG. FUND BALANCE		0	0	0	0	0	0	0
END FUND BALANCE		0	0	0	0	0	0	0

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 401 CAPITAL PROJECTS FUND								
Department: 000 REVENUE								
401-000-664-000	Interest Earnings	39	2	0	2	0	0	0
401-000-676-101	Transfer In from General Fund	7,695	0	0	0	0	0	140,000
401-000-676-125	Transfer In from DPW Fund	0	0	0	0	0	25,000	25,000
401-000-683-000	Reimbursements-Other	0	0	0	0	21,000	0	0
401-000-694-000	Miscellaneous Revenue	0	0	0	267	29,000	0	0
401-000-699-202	Interfund Transfer in - Major	0	0	0	0	0	5,000	5,000
401-000-699-203	Interfund Transfer In - Local	0	0	0	0	0	5,000	5,000
401-000-699-592	Transfers Water/Sewer	0	0	0	0	0	10,000	10,000
		<u>7,734</u>	<u>2</u>	<u>0</u>	<u>269</u>	<u>50,000</u>	<u>45,000</u>	<u>185,000</u>
Total Department 000:		7,734	2	0	269	50,000	45,000	185,000

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 401 CAPITAL PROJECTS FUND								
Department: 751 PARKS AND RECREATION								
401-751-806-000	Engineering	19,512	0	0	0	0	0	25,000
		<u>19,512</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,000</u>
	Total Department 751:	<u>(19,512)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(25,000)</u>

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 401 CAPITAL PROJECTS FUND								
Department: 901 CAPITAL OUTLAY								
DEBT								
401-901-972-751	Capital Outlay Parks	67,236	890	0	0	0	0	115,000
401-901-973-000	Capital Outlay - Vehicles	0	0	0	0	0	45,000	45,000
401-901-975-000	Capital Outlay-Construction	109,582	0	0	0	50,000	0	0
	DEBT	176,818	890	0	0	50,000	45,000	160,000
	Total Department 901:	(176,818)	(890)	0	0	(50,000)	(45,000)	(160,000)
Fund 401 - CAPITAL PROJECTS FUND:								
	TOTAL ESTIMATED REVENUES	7,734	2	0	269	50,000	45,000	185,000
	TOTAL APPROPRIATIONS	196,330	890	0	0	50,000	45,000	185,000
	NET OF REVENUES & APPROPRIATIONS:	(188,596)	(888)	0	269	0	0	0
	BEG. FUND BALANCE	191,965	3,370	2,482	2,482	2,482	2,482	2,482
	END FUND BALANCE	3,369	2,482	2,482	2,751	2,482	2,482	2,482

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GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 490 SEWER CAPITAL IMPROVEMENT FUND								
Department: 000 REVENUE								
490-000-528-000	GRANTS-OTHER	0	0	100,000	0	0	0	0
490-000-528-300	GRANTS-FEDERAL	0	0	1,750,000	0	0	0	0
490-000-664-000	Interest Earnings	0	0	0	48	0	0	0
490-000-696-000	PROCEEDS FROM THE SALE OF BON	0	0	3,794,489	3,794,489	0	0	3,122,288
490-000-699-592	Transfers In	0	0	335,127	335,127	0	0	0
		0	0	5,979,616	4,129,664	0	0	3,122,288
Total Department 000:		0	0	5,979,616	4,129,664	0	0	3,122,288

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 490 SEWER CAPITAL IMPROVEMENT FUND								
Department: 548 SEWER ACTIVITIES								
490-548-801-000	Contractual Services	0	0	90,000	87,716	0	0	85,000
490-548-975-000	CAPITAL OUTLAY- PHASE 1	0	0	3,498,000	3,498,000	0	0	5,428,619
		<u>0</u>	<u>0</u>	<u>3,588,000</u>	<u>3,585,716</u>	<u>0</u>	<u>0</u>	<u>5,513,619</u>
Total Department 548:		<u>0</u>	<u>0</u>	<u>(3,588,000)</u>	<u>(3,585,716)</u>	<u>0</u>	<u>0</u>	<u>(5,513,619)</u>
Fund 490 - SEWER CAPITAL IMPROVEMENT FUND:								
TOTAL ESTIMATED REVENUES		0	0	5,979,616	4,129,664	0	0	3,122,288
TOTAL APPROPRIATIONS		0	0	3,588,000	3,585,716	0	0	5,513,619
NET OF REVENUES & APPROPRIATIONS:		<u>0</u>	<u>0</u>	<u>2,391,616</u>	<u>543,948</u>	<u>0</u>	<u>0</u>	<u>(2,391,331)</u>
BEG. FUND BALANCE		0	0	0	0	0	0	0
END FUND BALANCE		0	0	2,391,616	543,948	0	0	(2,391,331)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 592 WATER AND SEWER FUND								
Department: 000 REVENUE								
592-000-620-000	Sewer Penalty Fees	15,144	12,771	12,000	22,982	12,000	15,000	15,000
592-000-640-000	Capital/Lateral Charges Sewer	3,500	0	9,000	(8,873)	10,000	9,000	9,000
592-000-640-002	Capital/Lateral Charges-Water	5,373	8,693	15,000	4,675	10,000	6,000	6,000
592-000-645-000	Sewer Usage Charges	1,100,538	1,007,698	1,327,490	874,556	1,013,000	1,454,000	1,652,458
592-000-645-002	Water Usage Charges	1,425,288	1,162,796	1,453,780	1,032,925	1,312,000	1,498,945	1,498,945
592-000-662-002	Water Penalty Fees	23,470	12,029	16,000	26,728	17,000	21,478	21,478
592-000-664-000	Sewer Interest Earned	22,128	29,303	12,000	49,412	7,000	30,000	30,000
592-000-664-003	Promissory Note Interest	10,000	15,000	7,500	0	2,500	0	0
592-000-694-000	Miscellaneous Revenue	22,964	22,485	500	(713)	0	1,000	1,000
592-000-699-101	Interfund Transfer In - Gener	0	1,903	0	0	0	0	0
		<u>2,628,405</u>	<u>2,272,678</u>	<u>2,853,270</u>	<u>2,001,692</u>	<u>2,383,500</u>	<u>3,035,423</u>	<u>3,233,881</u>
Total Department 000:		2,628,405	2,272,678	2,853,270	2,001,692	2,383,500	3,035,423	3,233,881

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 592 WATER AND SEWER FUND								
Department: 260 GENERAL ACTIVITIES								
592-260-805-000	Audit Fees	7,526	5,922	7,350	3,523	11,000	7,000	7,000
592-260-852-000	Miss Dig	1,356	2,334	2,451	0	3,000	2,000	2,000
592-260-959-000	Financial Administration	116,700	121,368	127,436	95,603	121,540	133,808	133,808
		<u>125,582</u>	<u>129,624</u>	<u>137,237</u>	<u>99,126</u>	<u>135,540</u>	<u>142,808</u>	<u>142,808</u>
Total Department 260:		(125,582)	(129,624)	(137,237)	(99,126)	(135,540)	(142,808)	(142,808)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 592 WATER AND SEWER FUND								
Department: 548 SEWER ACTIVITIES								
592-548-701-000	Wages	0	0	0	(597)	0	0	0
592-548-722-000	Worker's Comp. Insurance	0	0	45	31	0	34	34
592-548-726-000	Supplies	435	901	840	0	3,150	840	840
592-548-801-000	Contract Services	13,680	28,316	18,955	19,503	5,500	504,872	504,872
592-548-813-000	Legal Service	0	0	0	0	500	0	0
592-548-831-000	Sewage Disposal Costs	876,241	990,887	946,480	786,446	962,000	577,778	577,778
592-548-956-000	Dues & Miscellaneous	52	0	0	0	300	0	0
592-548-965-390	TRF OUT-SEWER DEBT FUND	0	0	0	0	0	0	304,667
592-548-965-490	TRF OUT SEWER CONSTRUCTION FUN	0	0	335,127	335,127	0	0	0
592-548-975-001	Capital Improvements - SAW	0	0	5,803	5,803	0	5,803	5,803
592-548-992-000	DRAIN BOND PRINCIPAL	9,545	0	69,707	78,157	97,000	68,129	68,129
592-548-995-000	Bond Interest	7,393	59,307	23,713	28,386	31,000	20,527	20,527
		<u>907,346</u>	<u>1,079,411</u>	<u>1,400,670</u>	<u>1,252,856</u>	<u>1,099,450</u>	<u>1,177,983</u>	<u>1,482,650</u>
Total Department 548:		(907,346)	(1,079,411)	(1,400,670)	(1,252,856)	(1,099,450)	(1,177,983)	(1,482,650)

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 592 WATER AND SEWER FUND								
Department: 556 WATER ACTIVITIES								
592-556-701-000	Wages	52,077	50,877	63,717	11,430	60,100	66,266	66,266
592-556-701-013	Overtime	1,994	3,590	5,250	297	7,000	4,000	4,000
592-556-715-000	Social Security	4,032	4,030	5,289	5,004	5,133	5,289	5,289
592-556-716-000	Health Insurance- Medical	10,982	10,015	13,860	10,744	10,890	13,860	13,860
592-556-717-000	Life - Disability Insurance	541	570	1,282	955	1,000	1,111	1,111
592-556-718-000	Dental Insurance	1,161	1,248	1,323	1,463	1,600	1,596	1,596
592-556-719-000	Pension	88,009	99,417	88,732	92,157	81,010	92,281	92,281
592-556-721-000	Vision Care	205	219	276	251	303	274	274
592-556-722-000	Worker's Comp. Insurance	0	3,026	2,625	1,094	2,500	2,600	2,600
592-556-726-000	Supplies	6,818	5,800	7,350	5,605	12,000	4,181	4,181
592-556-741-000	Small Tools	0	82	1,200	145	3,000	1,500	1,500
592-556-745-000	Water Purchase -Orion Townshi	474,971	500,035	499,653	452,765	437,000	534,618	534,618
592-556-801-000	Contract Services	14,963	9,582	16,000	14,802	75,000	16,000	16,000
592-556-806-000	Engineering	54,569	7,043	42,000	5,112	50,000	30,000	30,000
592-556-813-000	Legal Service	0	1,031	1,050	99	500	160	160
592-556-931-000	Equip Repair & Maint - Misc.	919	2,316	3,000	0	5,000	3,000	3,000
592-556-931-001	Equip Repair & Maint - Hydran	3,133	5,628	7,500	6,653	1,500	7,500	7,500
592-556-931-002	Equip Repair & Maint - Mains	3,072	3,266	5,000	4,365	3,000	5,000	5,000
592-556-931-003	Equip Repair & Maint - Meters	9,431	50	5,000	4,195	5,000	5,000	5,000
592-556-940-000	Equipment Rental	28,246	25,515	32,000	30,363	27,000	28,000	28,000
592-556-956-000	Dues & Miscellaneous	3,743	1,617	3,675	1,293	4,000	2,800	2,800
592-556-957-000	Education and Training	900	2,019	3,000	1,194	2,500	3,000	3,000
592-556-975-000	Capital Improvement	507,884	0	133,210	77,628	0	40,000	40,000
592-556-992-002	DRINKING WATER SRF BOND PRINC	0	0	275,000	275,000	275,000	280,000	280,000
592-556-995-000	DRINKING WATER SRF BOND INTER	94,238	91,815	85,348	93,995	97,000	88,496	88,496
		<u>1,361,888</u>	<u>828,791</u>	<u>1,302,340</u>	<u>1,096,609</u>	<u>1,167,036</u>	<u>1,236,532</u>	<u>1,236,532</u>
Total Department 556:		<u>(1,361,888)</u>	<u>(828,791)</u>	<u>(1,302,340)</u>	<u>(1,096,609)</u>	<u>(1,167,036)</u>	<u>(1,236,532)</u>	<u>(1,236,532)</u>

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 592 WATER AND SEWER FUND								
Department: 560 DEPRECIATION								
592-560-958-002	Water Depreciation	141,215	141,217	152,250	0	150,000	152,250	152,250
592-560-968-000	Sewer Depreciation	128,642	128,642	136,500	0	125,000	136,500	136,500
		<u>269,857</u>	<u>269,859</u>	<u>288,750</u>	<u>0</u>	<u>275,000</u>	<u>288,750</u>	<u>288,750</u>
	Total Department 560:	<u>(269,857)</u>	<u>(269,859)</u>	<u>(288,750)</u>	<u>0</u>	<u>(275,000)</u>	<u>(288,750)</u>	<u>(288,750)</u>
Fund 592 - WATER AND SEWER FUND:								
	TOTAL ESTIMATED REVENUES	2,628,405	2,272,678	2,853,270	2,001,692	2,383,500	3,035,423	3,233,881
	TOTAL APPROPRIATIONS	2,664,673	2,307,685	3,128,997	2,448,591	2,677,026	2,846,073	3,150,740
	NET OF REVENUES & APPROPRIATIONS:	<u>(36,268)</u>	<u>(35,007)</u>	<u>(275,727)</u>	<u>(446,899)</u>	<u>(293,526)</u>	<u>189,350</u>	<u>83,141</u>
	BEG. FUND BALANCE	7,217,578	7,181,312	6,573,866	6,573,866	6,573,866	6,573,866	6,573,866
	FUND BALANCE ADJUSTMENTS	0	(572,441)		0			
	END FUND BALANCE	7,181,310	6,573,864	6,298,139	6,126,967	6,280,340	6,763,216	6,657,007

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 701 ESCROW								
Department: 000 REVENUE								
701-000-675-000	Review/Escrow Deposits	15,683	1	0	(11,808)	0	0	0
		<u>15,683</u>	<u>1</u>	<u>0</u>	<u>(11,808)</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Department 000:	<u>15,683</u>	<u>1</u>	<u>0</u>	<u>(11,808)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund 701 - ESCROW:								
	TOTAL ESTIMATED REVENUES	15,683	1	0	(11,808)	0	0	0
	TOTAL APPROPRIATIONS	0	0	0	0	0	0	0
	NET OF REVENUES & APPROPRIATIONS:	<u>15,683</u>	<u>1</u>	<u>0</u>	<u>(11,808)</u>	<u>0</u>	<u>0</u>	<u>0</u>
	BEG. FUND BALANCE	0	15,683	0	0	0	15,683	15,683
	FUND BALANCE ADJUSTMENTS	0	(15,683)		15,683			
	END FUND BALANCE	15,683	1	0	3,875	0	15,683	15,683

BUDGET REPORT FOR VILLAGE OF LAKE ORION

Calculations As of 05/31/2025

Section 10, Item B.

GL Number	Description	22-23 Activity	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTION	25-26 DEPT. REQUESTED	25-26 MGR APPROVED
Fund: 737 OPEB TRUST FUND								
Department: 000 REVENUE								
737-000-669-000	Investment Gains and Losses	31,853	42,304	0	8,962	0	0	0
		31,853	42,304	0	8,962	0	0	0
	Total Department 000:	31,853	42,304	0	8,962	0	0	0
Fund 737 - OPEB TRUST FUND:								
	TOTAL ESTIMATED REVENUES	31,853	42,304	0	8,962	0	0	0
	TOTAL APPROPRIATIONS	0	0	0	0	0	0	0
	NET OF REVENUES & APPROPRIATIONS:	31,853	42,304	0	8,962	0	0	0
	BEG. FUND BALANCE	180,906	212,759	255,063	255,063	255,063	255,063	255,063
	END FUND BALANCE	212,759	255,063	255,063	264,025	255,063	255,063	255,063
Report Totals:								
	TOTAL ESTIMATED REVENUES - ALL FUNDS	6,818,857	6,882,237	13,378,951	10,317,584	6,906,899	8,053,509	11,518,834
	TOTAL APPROPRIATIONS - ALL FUNDS	6,876,915	6,374,989	11,464,955	9,947,572	7,159,463	7,739,577	13,880,609
	NET OF REVENUES & APPROPRIATIONS:	(58,058)	507,248	1,913,996	370,012	(252,564)	313,932	(2,361,775)
	BEG. FUND BALANCE - ALL FUNDS	9,645,096	9,587,040	9,465,079	9,465,079	9,465,079	9,480,762	9,480,762
	FUND BALANCE ADJUSTMENTS - ALL FUNDS	0	(629,223)		15,683			
	END FUND BALANCE - ALL FUNDS	9,587,038	9,465,065	11,379,075	9,850,774	9,212,515	9,794,694	7,118,987

Village of Lake Orion
 Schedule of Indebtedness
 Proprietary Funds - Unaudited

June 30, 2024

**Oakland-Macomb Interceptor Drain Bond
 Summary By Issue**

Issue	Total Principal Amount	Total Interest Payable	Total Obligation
2010A	\$ 70,352	\$ 7,209	\$ 77,561
2011	116,330	15,130	131,460
2013A	270,698	30,847	301,545
2014A	40,853	7,174	48,027
2015	40,895	8,708	49,603
2015-SAW	40,366	6,302	46,668
2019A	18,084	1,208	19,292
2019B	7,877	123	8,000
2020A	235,909	60,068	295,977
2017SRF	180,475	35,935	216,410
2017DWRF	4,699,773	785,840	5,485,613
	<u>\$ 5,721,612</u>	<u>\$ 958,544</u>	<u>\$ 6,680,156</u>

2010A Oakland-Macomb Interceptor Drain Bond
 Date of Issue: January 22, 2010
 Village of Lake Orion Portion \$172,415 (.6612%)
 Interest Due April 1 and October 1
 Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	4/1/2025	\$ 9,323	\$ 1,759	\$ 11,082
2.50%	4/1/2026	9,554	1,526	11,080
2.50%	4/1/2027	9,786	1,287	11,073
2.50%	4/1/2028	10,050	1,042	11,092
2.50%	4/1/2029	10,282	791	11,073
2.50%	4/1/2030	10,546	534	11,080
2.50%	4/1/2031	10,811	270	11,081
		<u>\$ 70,352</u>	<u>\$ 7,209</u>	<u>\$ 77,561</u>

Village of Lake Orion
 Schedule of Indebtedness
 Proprietary Funds - Unaudited

June 30, 2024

2011 Oakland-Macomb Interceptor Drain Bond
Date of Issue: November 2011
Village of Lake Orion Portion \$207,251 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	10/1/2024	\$ 10,391	\$ 2,778	\$ 13,169
2.50%	10/1/2025	10,635	2,515	13,150
2.50%	10/1/2026	10,919	2,246	13,165
2.50%	10/1/2027	11,203	1,970	13,173
2.50%	10/1/2028	11,446	1,687	13,133
2.50%	10/1/2029	11,730	1,397	13,127
2.50%	10/1/2030	12,055	1,099	13,154
2.50%	10/1/2031	12,339	794	13,133
2.50%	10/1/2032	12,664	482	13,146
2.50%	10/1/2033	12,948	162	13,110
		\$ 116,330	\$ 15,130	\$ 131,460

2013A Oakland-Macomb Interceptor Drain Bond
Date of Issue: June 2013
Village of Lake Orion Portion \$452,251 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	10/1/2024	\$ 22,252	\$ 5,191	\$ 27,443
2.00%	10/1/2025	22,668	4,742	27,410
2.00%	10/1/2026	23,154	4,284	27,438
2.00%	10/1/2027	23,605	3,816	27,421
2.00%	10/1/2028	24,091	3,339	27,430
2.00%	10/1/2029	24,543	2,853	27,396
2.00%	10/1/2030	25,063	2,357	27,420
2.00%	10/1/2031	25,549	1,851	27,400
2.00%	10/1/2032	26,070	1,335	27,405
2.00%	10/1/2033	26,591	808	27,399
2.00%	10/1/2034	27,112	271	27,383
		\$ 270,698	\$ 30,847	\$ 301,545

Village of Lake Orion
 Schedule of Indebtedness
 Proprietary Funds - Unaudited

June 30, 2024

2014A Oakland-Macomb Interceptor Drain Bond
Date of Issue: September 2014
Village of Lake Orion Portion \$66,124 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	10/1/2024	\$ 3,153	\$ 1,168	\$ 4,321
3.00%	10/1/2025	3,245	1,088	4,333
3.00%	10/1/2026	3,382	989	4,371
3.00%	10/1/2027	3,473	886	4,359
3.00%	10/1/2028	3,564	780	4,344
3.00%	10/1/2029	3,701	671	4,372
3.00%	10/1/2030	3,793	559	4,352
3.00%	10/1/2031	3,930	443	4,373
3.00%	10/1/2032	4,067	323	4,390
2.50%	10/1/2033	4,204	199	4,403
3.125%	10/1/2034	4,341	68	4,409
		\$ 40,853	\$ 7,174	\$ 48,027

2015 Oakland-Macomb Interceptor Drain Bond
Date of Issue: April 2015
Village of Lake Orion Portion \$66,120 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
3.00%	4/1/2025	\$ 3,174	\$ 1,338	\$ 4,512
3.00%	4/1/2026	3,273	1,242	4,515
3.00%	4/1/2027	3,372	1,144	4,516
3.00%	4/1/2028	3,471	1,043	4,514
3.25%	4/1/2029	3,570	939	4,509
3.25%	4/1/2030	3,670	823	4,493
3.25%	4/1/2031	3,802	704	4,506
3.50%	4/1/2032	3,934	580	4,514
3.50%	4/1/2033	4,066	442	4,508
3.50%	4/1/2034	4,199	300	4,499
3.50%	4/1/2035	4,364	153	4,517
		\$ 40,895	\$ 8,708	\$ 49,603

Village of Lake Orion

Schedule of Indebtedness
Proprietary Funds - Unaudited

June 30, 2024

2015 Oakland-Macomb Interceptor Drain Bond – SAW Loan
Date of Issue: April 2015
Village of Lake Orion Portion \$66,120 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	4/1/2025	\$ 3,240	\$ 1,010	\$ 4,250
2.50%	4/1/2026	3,306	928	4,234
2.50%	4/1/2027	3,405	846	4,251
2.50%	4/1/2028	3,471	760	4,231
2.50%	4/1/2029	3,570	674	4,244
2.50%	4/1/2030	3,670	584	4,254
2.50%	4/1/2031	3,769	492	4,261
2.50%	4/1/2032	3,835	398	4,233
2.50%	4/1/2033	3,934	302	4,236
2.50%	4/1/2034	4,033	204	4,237
2.50%	4/1/2035	4,133	104	4,237
		\$ 40,366	\$ 6,302	\$ 46,668

2019A Oakland-Macomb Interceptor Drain Bond
Date of Issue: December 19, 2019
Village of Lake Orion Portion \$29,820 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
1.85%	4/1/2025	\$ 2,744	\$ 335	\$ 3,079
1.85%	4/1/2026	2,843	284	3,127
1.85%	4/1/2027	2,942	231	3,173
1.85%	4/1/2028	3,042	177	3,219
1.85%	4/1/2029	3,207	120	3,327
1.85%	4/1/2030	3,306	61	3,367
		\$ 18,084	\$ 1,208	\$ 19,292

Village of Lake Orion

Schedule of Indebtedness
Proprietary Funds - Unaudited

June 30, 2024

2019B Oakland-Macomb Interceptor Drain Bond
Date of Issue: December 19, 2019
Village of Lake Orion Portion \$41,000 (.7877%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
1.55%	4/1/2025	\$ 3,899	\$ 92	\$ 3,991
1.55%	4/1/2026	3,978	31	4,009
		\$ 7,877	\$ 123	\$ 8,000

2020A Oakland-Macomb Interceptor Drain Bond
Date of Issue: September 3, 2020
Village of Lake Orion Portion \$252,833 (.4419%)
Interest Due January 1 and July 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
5.00%	7/1/2024	\$ 6,783	\$ 7,521	\$ 14,304
5.00%	7/1/2025	7,115	7,174	14,289
5.00%	7/1/2026	11,025	6,720	17,745
5.00%	7/1/2027	11,578	6,155	17,733
5.00%	7/1/2028	12,152	5,562	17,714
5.00%	7/1/2029	12,771	4,939	17,710
5.00%	7/1/2030	13,412	4,284	17,696
4.00%	7/1/2031	14,097	3,667	17,764
4.00%	7/1/2032	14,649	3,092	17,741
3.00%	7/1/2033	15,268	2,570	17,838
2.00%	7/1/2034	15,710	2,184	17,894
2.00%	7/1/2035	16,041	1,867	17,908
2.00%	7/1/2036	16,372	1,542	17,914
2.00%	7/1/2037	16,726	1,211	17,937
2.00%	7/1/2038	17,057	874	17,931
2.00%	7/1/2039	17,411	529	17,940
2.00%	7/1/2040	17,742	177	17,919
		\$ 235,909	\$ 60,068	\$ 295,977

Village of Lake Orion

Schedule of Indebtedness
Proprietary Funds - Unaudited

June 30, 2024

2017 Clinton River Water Resource Recovery Facility Drainage District Drain Bond (SRF)

Date of Issue: July 2017

Village of Lake Orion Portion \$227,045 (.7698%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	10/1/2024	\$ 10,046	\$ 4,386	\$ 14,432
2.50%	10/1/2025	10,315	4,132	14,447
2.50%	10/1/2026	10,546	3,871	14,417
2.50%	10/1/2027	10,815	3,604	14,419
2.50%	10/1/2028	11,085	3,330	14,415
2.50%	10/1/2029	11,393	3,049	14,442
2.50%	10/1/2030	11,662	2,761	14,423
2.50%	10/1/2031	11,970	2,466	14,436
2.50%	10/1/2032	12,278	2,163	14,441
2.50%	10/1/2033	12,586	1,852	14,438
2.50%	10/1/2034	12,894	1,533	14,427
2.50%	10/1/2035	13,202	1,207	14,409
2.50%	10/1/2036	13,548	873	14,421
2.50%	10/1/2037	13,894	530	14,424
2.50%	10/1/2038	14,241	178	14,419
		\$ 180,475	\$ 35,935	\$ 216,410

2017 State of Michigan Department of Environmental Quality, Drinking Water Revolving Fund Loan

Total Draws: \$5,989,773

Interest Due April 1 and October 1

Loan Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	4/1/2025	\$ 275,000	\$ 93,996	\$ 368,996
2.00%	4/1/2026	280,000	88,496	368,496
2.00%	4/1/2027	285,000	82,896	367,896
2.00%	4/1/2028	290,000	77,196	367,196
2.00%	4/1/2029	295,000	71,396	366,396
2.00%	4/1/2030	300,000	65,496	365,496
2.00%	4/1/2031	305,000	59,496	364,496
2.00%	4/1/2032	310,000	53,396	363,396
2.00%	4/1/2033	315,000	47,196	362,196
2.00%	4/1/2034	320,000	40,896	360,896
2.00%	4/1/2035	330,000	34,496	364,496
2.00%	4/1/2036	335,000	27,896	362,896
2.00%	4/1/2037	340,000	21,196	361,196
2.00%	4/1/2038	350,000	14,396	364,396
2.00%	4/1/2039	369,773	7,396	377,169
		\$ 4,699,773	\$ 785,840	\$5,485,613

Village of Lake Orion

Schedule of Indebtedness
Governmental Activities - Unaudited

June 30, 2024

2023 Downtown Development Bonds Tax Exempt Series A
Date of Issue: June 2023
Total Bond Purchase Price \$3,542,104 (4% Average Coupon)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
4.00%	4/1/2025	\$ 150,000	\$ 132,800	\$ 282,800
4.00%	4/1/2026	160,000	126,800	286,800
4.00%	4/1/2027	165,000	120,400	285,400
4.00%	4/1/2028	170,000	113,800	283,800
4.00%	4/1/2029	180,000	107,000	287,000
4.00%	4/1/2030	185,000	99,800	284,800
4.00%	4/1/2031	190,000	92,400	282,400
4.00%	4/1/2032	200,000	84,800	284,800
4.00%	4/1/2033	205,000	76,800	281,800
4.00%	4/1/2034	220,000	68,600	288,600
4.00%	4/1/2035	225,000	59,800	284,800
4.00%	4/1/2036	230,000	50,800	280,800
4.00%	4/1/2037	245,000	41,600	286,600
4.00%	4/1/2038	255,000	31,800	286,800
4.00%	4/1/2039	265,000	21,600	286,600
4.00%	4/1/2040	275,000	11,000	286,000
		\$ 3,320,000	\$ 1,239,800	\$ 4,559,800

2023 Downtown Development Bonds Taxable Series B
Date of Issue: June 2023
Total Bond Purchase Price \$2,318,590 (5.5242% Average Coupon)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
4.98%	4/1/2025	\$ 60,000	\$ 76,909	\$ 136,909
4.98%	4/1/2026	60,000	73,921	133,921
4.98%	4/1/2027	65,000	70,933	135,933
4.98%	4/1/2028	70,000	67,696	137,696
5.08%	4/1/2029	70,000	64,210	134,210
5.08%	4/1/2030	75,000	60,654	135,654
5.08%	4/1/2031	80,000	56,844	136,844
5.08%	4/1/2032	85,000	52,780	137,780
5.08%	4/1/2033	90,000	48,462	138,462
5.77%	4/1/2034	90,000	43,890	133,890
5.77%	4/1/2035	100,000	38,760	138,760
5.77%	4/1/2036	105,000	33,060	138,060
5.77%	4/1/2037	110,000	27,075	137,075
5.77%	4/1/2038	115,000	20,805	135,805
5.77%	4/1/2039	120,000	14,250	134,250
5.77%	4/1/2040	130,000	7,410	137,410
		\$ 1,425,000	\$ 757,659	\$ 2,182,659

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND, STATE OF MICHIGAN
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM REVENUE BONDS, SERIES 2025

Sources & Uses

Dated 01/28/2025 | Delivered 01/28/2025

Sources Of Funds

Par Amount of Bonds	\$3,650,000.00
Reoffering Premium	211,732.75
Total Sources	\$3,861,732.75

Uses Of Funds

Total Underwriter's Discount (1.050%)	38,337.50
Financial Advisor	27,000.00
Bond Counsel	32,500.00
Rating Agency Fee	21,000.00
POS/Official Statement	750.00
Printing & Publishing	2,500.00
MAC Fee	450.00
Michigan Treasury Fee	730.00
Debt Service Reserve Insurance (325.0 bp)	9,869.15
Gross Bond Insurance Premium (34.0 bp)	19,036.92
Deposit to Project Construction Fund	3,709,559.18
Total Uses	\$3,861,732.75

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND, STATE OF MICHIGAN
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM REVENUE BONDS, SERIES 2025

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
01/28/2025	-	-	-	-	-
10/01/2025	-	-	114,127.31	114,127.31	-
04/01/2026	105,000.00	5.000%	84,538.75	189,538.75	-
06/30/2026	-	-	-	-	303,666.06
10/01/2026	-	-	81,913.75	81,913.75	-
04/01/2027	130,000.00	5.000%	81,913.75	211,913.75	-
06/30/2027	-	-	-	-	293,827.50
10/01/2027	-	-	78,663.75	78,663.75	-
04/01/2028	135,000.00	5.000%	78,663.75	213,663.75	-
06/30/2028	-	-	-	-	292,327.50
10/01/2028	-	-	75,288.75	75,288.75	-
04/01/2029	140,000.00	5.000%	75,288.75	215,288.75	-
06/30/2029	-	-	-	-	290,577.50
10/01/2029	-	-	71,788.75	71,788.75	-
04/01/2030	145,000.00	5.000%	71,788.75	216,788.75	-
06/30/2030	-	-	-	-	288,577.50
10/01/2030	-	-	68,163.75	68,163.75	-
04/01/2031	150,000.00	5.000%	68,163.75	218,163.75	-
06/30/2031	-	-	-	-	286,327.50
10/01/2031	-	-	64,413.75	64,413.75	-
04/01/2032	155,000.00	5.000%	64,413.75	219,413.75	-
06/30/2032	-	-	-	-	283,827.50
10/01/2032	-	-	60,538.75	60,538.75	-
04/01/2033	165,000.00	5.000%	60,538.75	225,538.75	-
06/30/2033	-	-	-	-	286,077.50
10/01/2033	-	-	56,413.75	56,413.75	-
04/01/2034	170,000.00	5.000%	56,413.75	226,413.75	-
06/30/2034	-	-	-	-	282,827.50
10/01/2034	-	-	52,163.75	52,163.75	-
04/01/2035	175,000.00	5.000%	52,163.75	227,163.75	-
06/30/2035	-	-	-	-	279,327.50
10/01/2035	-	-	47,788.75	47,788.75	-
04/01/2036	185,000.00	5.000%	47,788.75	232,788.75	-
06/30/2036	-	-	-	-	280,577.50
10/01/2036	-	-	43,163.75	43,163.75	-
04/01/2037	190,000.00	5.000%	43,163.75	233,163.75	-
06/30/2037	-	-	-	-	276,327.50
10/01/2037	-	-	38,413.75	38,413.75	-
04/01/2038	195,000.00	5.000%	38,413.75	233,413.75	-
06/30/2038	-	-	-	-	271,827.50
10/01/2038	-	-	33,538.75	33,538.75	-
04/01/2039	205,000.00	5.000%	33,538.75	238,538.75	-
06/30/2039	-	-	-	-	272,077.50

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND, STATE OF MICHIGAN
WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM REVENUE BONDS, SERIES 2025

Debt Service Schedule

Part 2 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/01/2039	-	-	28,413.75	28,413.75	-
04/01/2040	215,000.00	4.000%	28,413.75	243,413.75	-
06/30/2040	-	-	-	-	271,827.50
10/01/2040	-	-	24,113.75	24,113.75	-
04/01/2041	220,000.00	4.000%	24,113.75	244,113.75	-
06/30/2041	-	-	-	-	268,227.50
10/01/2041	-	-	19,713.75	19,713.75	-
04/01/2042	230,000.00	4.000%	19,713.75	249,713.75	-
06/30/2042	-	-	-	-	269,427.50
10/01/2042	-	-	15,113.75	15,113.75	-
04/01/2043	240,000.00	4.000%	15,113.75	255,113.75	-
06/30/2043	-	-	-	-	270,227.50
10/01/2043	-	-	10,313.75	10,313.75	-
04/01/2044	245,000.00	4.100%	10,313.75	255,313.75	-
06/30/2044	-	-	-	-	265,627.50
10/01/2044	-	-	5,291.25	5,291.25	-
04/01/2045	255,000.00	4.150%	5,291.25	260,291.25	-
06/30/2045	-	-	-	-	265,582.50
Total	\$3,650,000.00	-	\$1,949,093.56	\$5,599,093.56	-

Yield Statistics

Bond Year Dollars	\$43,728.75
Average Life	11.980 Years
Average Coupon	4.4572359%
Net Interest Cost (NIC)	4.0607113%
True Interest Cost (TIC)	3.9640047%
Bond Yield for Arbitrage Purposes	3.8662276%
All Inclusive Cost (AIC)	4.3063015%

IRS Form 8038

Net Interest Cost	3.8132622%
Weighted Average Maturity	11.798 Years



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC FY 2025-26 Council Goals and Objectives

BACKGROUND BRIEF:

Council is scheduled to consider adopting its FY 2025-26 goals and objectives. Council held a work session on May 12, 2025, and discussed and formulated its desired goals and objectives for the ensuing year. Attached are the proposed goals and objectives as discussed by Council during its work session.

SUMMARY OF PREVIOUS COUNCIL ACTION:

05/12/2025 – Council held a work session meeting and formulated proposed goals and objectives for the ensuing year.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To adopt the FY 2025-26 Village Council goals and objectives as presented.



2025-26 VISION, MISSION, VALUES, GOALS AND OBJECTIVES

Adopted: _____, 2025

VISION

The Village of Lake Orion is a desirable, vital, vibrant, safe, sustainable small community that cherishes its local culture, heritage and history as it moves forward into the future. Encouraging innovation and continuous improvement promoted by the diversity of its citizens and businesses through their involvement in local governance who understand their responsibility for protecting its special natural resources creating a unique place by which its citizens and businesses are proud to call "home".

MISSION

The Mission of the Village of Lake Orion is to foster the reemergence of our community with a vibrant downtown and a high quality of life that is enhanced by our historic character, trails and waterway features.

CORE VALUES

- **Trust.** We will maintain the highest levels of transparency, honesty, integrity, truthfulness, and ethical conduct.
- **Quality.** We will strive for excellence, professionalism, quality, and pride from public officials in the conduct of our work and the provision of our programs and services.
- **Innovation.** We will encourage and support new, creative ideas and reasonable risk taking, take advantage of unique and beneficial opportunities that advance our community.
- **Respect for all individuals.** We will respect individuals, embrace tolerance and diversity, treat all citizens fairly, and seek involvement and participation from individuals from all levels of the village government and from the community at large.
- **Teamwork.** We recognize and value the importance of working together to accomplish community goals.
- **Effective Service.** We strive to be trendsetters and value timely, courteous, cooperative, responsive, efficient, and effective public service.
- **Future Orientation.** We make decisions that stand the test of time, that help us to control our own destiny, that cultivate and sustain family heritage while encouraging intergenerational connection, that promote the viability and sustainability of our community for the long term, and provide a place that all citizens and businesses are proud to call "home".

GOALS AND OBJECTIVES

- **Goal 1: Promote Sound and Prudent Financial Management**
 - **Objective 1.1: Identify, classify and determine use of all Village owned properties**. Consider possible license agreement options including use agreements with property owners on the lake for the Village owned right-of-way properties. Review Village owned properties to determine if any could be sold, licensed, or leased.
 - **Objective 1.2: Address parking needs of the downtown**, including pay to park- meters on street and a parking structure. Signage for employee parking areas. Consider Lumber Yard, parking deck and grants.
 - **Objective 1.3: Investigate Cityhood**.

- **Goal 2: Promote Proper Management of Capital Assets and Infrastructure**
 - **Objective 2.1: Replacement of Children’s Park Pedestrian Bridge** – The pedestrian bridge at Children’s Park to be replaced with bridge structure previously purchased.

- **Goal 3: Promote Quality Recreation Services and Environmental Stewardship**
 - **Objective 3.1: Review lake drawdown** – Lake lowering every five years - next 2027; structures issues; approval of EGLE/DNR; public input on value of continuing. Infrastructure spillway issue that goes under private property. Reevaluate engineering/repair of structures or abandon. Have hydrological study conducted on options. DNR cold water bottom draw down evaluation. Consider impact of further erosion of Paint Creek, consider deferring drawdown until bank is stabilized.
 - **Objective 3.2: Parks and Recreation** – Promote and support increased funding for Parks and Recreation programs.

- **Goal 4: Promote a Positive Community Image**
 - **Objective 4.1: Providing services to the community** – Review administrative office hours and the inclement weather closing policy.
 - **Objective 4.2: Ordinance enforcement** – Complete ordinance codification, finalize engineering standards, enhance enforcement efforts, and explore funding opportunities.



MINUTES

SPECIAL MEETING OF THE VILLAGE COUNCIL - FY 2025-26 GOAL SETTING WORK SESSION

Monday, May 12, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The May 12, 2025, Village Council Special Meeting was called to order by President Rutt at 6:30 PM.

2. Roll Call and Determination of Quorum

PRESENT

- President Teresa Rutt
- President Pro Tem Stan Ford
- Council member Carl Cyrowski
- Council member Michael Lamb
- Council member George Dandalides
- Council member Alex Comparoni Jr

ABSENT

- Council member Nancy Moshier

STAFF PRESENT

- Village Manager Darwin McClary
- Clerk/Treasurer Sonja Stout
- Police Chief Mark Amundson
- DPW Director Wes Sanchez

MOTION made by Council member Lamb, Seconded by Council member Dandalides to excuse Council member Moshier from the May 12, 2025 Village Council Special Meeting.

VOTING YEAS: Rutt, Ford, Cyrowski, Lamb, Dandalides, Comparoni Jr

VOTING NAYS: None

ABSENT: Moshier

MOTION: Carried

3. Call to the Public

None.

4. Approval of Agenda

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to approve the agenda as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

5. Other Items

A. FY 2025-26 Goal Setting

President Rutt opened the Special Meeting by stating its purpose: to review and discuss the 2025–2026 Vision, Mission, Core Values, Goals, and Objectives.

There were no changes made to the Village’s Vision, Mission, or Core Values. However, the following items were removed from the existing Goals and Objectives, as they are either already completed or currently underway:

- **Objective 1.3:** Review of Infrastructure Projects and Water & Sewer Rate Analysis
- **Objective 2.1:** Water System Improvement Program
- **Objective 2.2:** Sanitary Sewer System Improvement Program
- **Objective 2.3:** DPW Yard Site Renovation Plan
- **Objective 2.4:** Development of a Comprehensive Sidewalk Improvement Plan
- **Objective 2.5:** Development of a Capital Improvement Plan and Sustainable Funding Methods
- **Objective 3.1:** Paint Creek Stream Bank Stabilization
- **Objective 4.1:** Promote Clear and Frequent Communication from the Village Council to Residents and Businesses

Pro Tem Ford emphasized the importance of increasing support for Parks and Recreation, especially for residents who do not live on the lake. He expressed interest in enhancing access and connection to the lake—specifically through Green’s Park—for non-lakefront property owners.

Pro Tem Ford and Council Member Dandalides both voiced support for strengthening the relationship with the Downtown Development Authority (DDA).

Council agreed to revise Goal 4, changing it from “*Promote a Positive Community Image*” to “*Strengthen Community and Organizational Relationships.*”

Discussion also took place regarding a review of the Village Administration’s office hours and the current inclement weather policy, with the goal of ensuring the Village is meeting the needs of the community. No decisions were made, but Council agreed a review was warranted.

Chief Amundson provided an update on current ordinance-related challenges.

Council decided to add the following goals based on current discussion:

- **Objective 1.3:** Investigate Cityhood
- **Objective 3.2:** Parks and Recreation – Promote and support increased funding for Parks and Recreation programs
- **Objective 4.1:** Providing Services to the Community – Review administrative office hours and the inclement weather closure policy
- **Objective 4.2:** Ordinance Enforcement – Complete ordinance codification, finalize engineering standards, enhance enforcement efforts, and explore funding opportunities

6. Call to the Public

None.

7. Adjournment

MOTION made by Council member Comparoni Jr, Seconded by Council member Cyrowski to adjourn the May 12, 2025 Village Council Special Meeting.

VOTING YEA: Rutt, Ford, Cyrowski, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

Teresa Rutt
President

Sonja Stout
Village Clerk/Treasurer

Date Approved: as presented on May 27, 2025.

The May 12, 2025 Village Council Special Meeting adjourned at 7:20 PM.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Sick Leave Policy

BACKGROUND BRIEF:

Council is scheduled to consider adopting a formal sick leave policy. The purpose of this policy is to comply with Michigan's Earned Sick Time Act (ESTA), Public Act 338 of 2018, as amended by Act 2 of 2025, effective February 21, 2025, for employers with 11 or more employees. This policy ensures compliance with Michigan's Earned Sick Time Act and supports the health and well-being of employees and their families. The Michigan ESTA requires most Michigan employers to provide their employees with earned sick time, which they can use for their own illness, injury, or a family member's illness, and for other reasons. The law, which went into effect on February 21, 2025, mandates that employees accrue one hour of earned sick time for every 30 hours worked.

Attached is the proposed policy. The policy has been reviewed and approved by the Village Attorney.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:


While there is no monetary impact relating to this policy, the provision of sick leave does result in postential loss of work productivity as employees utilize their available leave time. Conversely, however, providing sick leave for employees may also increase work productivity through enhanced job satisfaction as this benefit permits employees the opportunity to take care of their own or their loved ones health issues.

RECOMMENDED MOTION:

To adopt the Village of Lake Orion sick leave policy as presented to comply with Michigan's Earned Sick Time Act (ESTA), Public Act 338 of 2018, as amended by Act 2 of 2025, effective February 21, 2025.



ADMINISTRATIVE DIRECTIVE

DIRECTIVE NO:	ISSUE DATE:
ISSUED BY: D. McClary	SIGNATURE: 
VILLAGE COUNCIL APPROVAL DATE: 00/00/2025	
REVISION DATES:	
RESCINDS/REPLACES:	
CATEGORY: EMPLOYMENT BENEFITS	
SUBJECT: Sick Leave Policy	

LEGAL AUTHORITY CITATION

This administrative directive is issued by the Village Manager pursuant to the following legal authority:

- Village Charter – Sec. 3.12 – Duties of administrative officers; performing such duties as are provided for such officers by state law, this Charter, the village ordinances, and the administrative directives of the Village Manager
- Michigan Earned Sick Time Act, Public Act 338 of 2018, as amended by Public Act 2 of 2025
- Village Council Resolution adopted on _____.

PURPOSE

The purpose of this policy is to comply with Michigan's Earned Sick Time Act (ESTA), effective February 21, 2025, for employers with 11 or more employees. This policy ensures compliance with Michigan's Earned Sick Time Act and supports the health and well-being of employees and their families.

POLICY

Section 1: Accrual of Paid Sick Time.

- **Rate of Accrual:** Effective February 21, 2025, or as of the date of hire for new employees, all employees regardless of status (e.g., full-time, part-time, temporary, seasonal, hourly, salary) will accrue a minimum of one hour of paid sick time for every 30 hours worked. Employees covered by a collective bargaining agreement will receive sick time benefits as described in Section 6 of this Policy. Non-union full-time employees who are not party to an employment agreement shall receive the sick time

benefits provided under the AFSCME collective bargaining agreement. Part-time employees hired prior to February 21, 2025, will continue to receive sick/paid time off in accordance with the former PTO policy adopted by Village Council on December 11, 2017, except that the maximum annual carryover of accrued and unused sick time shall be increased from 50 hours to 72 hours.

- **Annual Utilization:** Employees are entitled to use as much of their earned and accrued sick time as they have available in any given year. The use of accrued paid sick time is subject to an initial 120-day waiting period after hire for employees whose sick leave time is subject to an accrual system. Employees whose sick time is frontloaded are not subject to the 120-day waiting period. Sick time may be used in one-hour increments with as much notice as is practicable given the circumstances of the absence. An employee utilizing sick time shall notify their supervisor in writing, in person, or by phone or mobile text message.
- **Frontloading Option:** At the beginning of each benefit year, the Village may provide employees with paid sick time upfront if permitted by any employment or collective bargaining agreement or as approved by the Village Manager, eliminating the need for accrual tracking. If this option is chosen, unused sick time from that year does not carry over to the following year(s) unless otherwise specified in an employment or collective bargaining agreement.

Section 2: Usage of Paid Sick Time.

- **Permissible Uses:** Employees may use paid sick time for their own or a family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment; preventive medical care; or for issues related to domestic violence or sexual assault, including medical attention, counseling, relocation, or legal services.
- **Incremental Use:** Sick time can be used in one-hour increments or the smallest increment that the Village's payroll system uses to account for absences.

Section 3: Carryover of Unused Sick Time.

- **Annual Carryover:** Except as otherwise provided herein, employees are allowed to carry over unused sick time to the following year, with a cap of 72 hours unless a greater carryover is permitted by employment or collective bargaining agreement.
- **Frontloading Exception:** If the Village frontloads the full 72 hours at the start of the year, sick time does not carry over to subsequent years unless permitted by employment or collective bargaining agreement.

Section 4: Notification and Documentation.

- **Foreseeable Leave:** Employees must provide up to seven days' advance notice if the need for sick leave is foreseeable.
- **Unforeseeable Leave:** Employees should notify the Village as soon as practicable.

- **Documentation:** For absences exceeding three (3) consecutive days, the Village may require reasonable documentation, which must be provided within 15 days of the request. The Village is responsible for any out-of-pocket expenses incurred by the employee to obtain such documentation.

Section 5: Rate of Pay.

- **Compensation:** Paid sick time will be compensated at the employee's regular hourly rate or the minimum wage rate, whichever is greater.
- **Payout of Accumulated Sick Time at Separation:** Employees shall not be paid out for accrued but unused sick time at separation of employment unless otherwise provided by an employment or collective bargaining agreement.

Section 6: Existing Collective Bargaining Agreements.

- **Effect of Existing Agreements:** The terms and conditions of sick time benefits under collective bargaining agreements in effect on February 21, 2025, shall control to the extent those terms conflict with ESTA until such collective bargaining agreements expire.

Section 7: Prohibition of Retaliation.

- **Protection:** Employees are protected from retaliation for exercising their rights under this policy, including using paid sick time or filing a complaint for violations.

Section 8: Notice and Posting Requirements.

- **Employee Notification:** The Village must provide written notice of employees' rights under the ESTA at the time of hiring or as required by ESTA, whichever is later.
- **Workplace Posting:** A conspicuous posting regarding employees' rights under the ESTA must be displayed in the workplace.

Section 9: Recordkeeping.

- **Documentation:** The Village is required to retain records documenting hours worked and sick time taken by employees for at least three (3) years.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Fee for Handling and Auditing of DDA Funds

BACKGROUND BRIEF:

Council is scheduled to consider adopting a resolution establishing the fee for the handling and auditing of DDA funds by Village administration. Section 228(2) of the Michigan Recodified Tax Increment Financing Act authorizes the Village Council to establish a fee for the handling and auditing of DDA funds and states:

125.4228 Budget; cost of handling and auditing funds.
Sec. 228.

(1) The director of the authority shall prepare and submit for the approval of the board a budget for the operation of the authority for the ensuing fiscal year. The budget shall be prepared in the manner and contain the information required of municipal departments. Before the budget may be adopted by the board, it shall be approved by the governing body of the municipality. Funds of the municipality shall not be included in the budget of the authority except those funds authorized in this part or by the governing body of the municipality.

(2) The governing body of the municipality may assess a reasonable pro rata share of the funds for the cost of handling and auditing the funds against the funds of the authority, other than those committed, which cost shall be paid annually by the board pursuant to an appropriate item in its budget.

The proposed resolution provides the basis upon which the reasonable fee is calculated and the services to be provided.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The FY 2025-26 fee will be \$62,643 for the service to be provided in handling and auditing DDA funds. The Village Manager will calculate and recommend to the Council the proposed fee in future years based on the policy and methods established by this resolution. The fee has been programmed into the FY 2025-26 Village General Fund and the DDA operating fund.

RECOMMENDED MOTION:

To adopt the resolution assessing a reasonable pro rata share of the funds of the Lake Orion Downtown Development Authority for the cost of handling and auditing the funds of the DDA against the funds of the Authority pursuant to MCL 125.4228(2).

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION NO. _____

A RESOLUTION ASSESSING A REASONABLE PRO RATA SHARE OF THE FUNDS OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY FOR THE COST OF HANDLING AND AUDITING THE FUNDS OF THE DDA AGAINST THE FUNDS OF THE AUTHORITY PURSUANT TO MCL 125.4228(2).

WHEREAS, the Michigan Recodified Tax Increment Financing Act, Public Act 57 of 2018, authorizes the Village Council of the Village of Lake Orion to assess a reasonable pro rata share of the funds of the Lake Orion Downtown Development Authority (DDA) for the cost of handling and auditing the funds against the funds of the DDA; and

WHEREAS, the Village Council desires to establish a fair, uniform, and consistent policy for assessing such costs against the funds of the DDA;

NOW, THEREFORE, BE IT RESOLVED that the Village Council for the Village of Lake Orion, pursuant to Section 228(2) of the Michigan Recodified Tax Increment Financing Act, Public Act 57 of 2018, being MCL 125.4228(2), does hereby establish the following policy for the assessment of a reasonable pro rata share of the funds of the Lake Orion Downtown Development Authority for the cost of handling and auditing the funds against the funds of the DDA as follows:

VILLAGE MANAGER: The Village Manager will be available for up to two (2) hours per week for general consultation, budget preparation assistance, and attendance at DDA Board meetings at a cost equal to five percent (5%) of the total personnel cost for the Village Manager (salary and fringe benefits).

VILLAGE CLERK: The Village Clerk’s office will provide the same routine clerk services to the DDA up to four (4) hours per week, including attendance at DDA Board meetings and preparation of meeting notices and minutes, as are provided to other departments of the Village generally, except FOIA request management. The Clerk’s office will not prepare meeting agendas or provide secretarial, research, special project, or any other administrative tasks that the director or staff of another department are generally expected to perform. The cost for these services is 10% of the total budget of the Village Clerk Department.

VILLAGE TREASURER: The Village Treasurer/Finance office will provide the same routine treasury/finance services to the DDA up to four (4) hours per week as are provided to other departments of the Village generally. The cost for these services is 10% of the total budget of the Village Treasurer Department.

INFORMATION TECHNOLOGY: The Village will provide necessary information technology services, software, and computer server equipment, including maintenance, upgrade, and replacement, as are necessary to perform the administrative services under the contract for the DDA. The cost for these services is 10% of the total budget of the Information Technology Department. Costs for all computer hardware and software unique to the operations of the DDA shall be the responsibility of the DDA.

GENERAL ACTIVITIES: The Village's general support services costs are contained within the General Activities Department of the General Fund, including Village Hall operation, maintenance, and repair costs. The Village will provide Village Hall facilities for DDA Board regular and special meetings as part of these costs in addition to the use of the Village's facilities to house, maintain, and operate those services performed on behalf of the DDA by the Village under this policy. The cost for these services will be 10% of the budget of the General Activities Department of the Village (excluding pension, workers compensation-elected/lifeguards, health insurance-retiree, retiree 115 trust, postage, copier lease, solid waste collection, telephone, election supplies, and dues & miscellaneous). The DDA will be responsible for performing its own copying, printing, telephone, and mailing services at the DDA office.

INSURANCE/BOND, ENGINEERING, AUDIT, AND LEGAL SERVICES: The DDA will be responsible for 100% of all such costs incurred by the DDA. If the DDA requires the Village to invoice for these services, an additional 10% administrative fee will apply to all such costs. The DDA will be responsible for 100% of the cost of regular or special audits or other special financial accounting or reporting services allocable solely to the DDA.

BE IT FURTHER RESOLVED that the Village Manager shall calculate annually the cost assessment of the services to be provided by the Village on behalf of the DDA at the same time that the final budget of the Village is prepared and shall include such assessed charges in the appropriate revenue account of the Village's General Fund budget for approval by the Village Council. Such assessment shall be due and payable on July 1 of each year. The Village Manager shall be responsible for calculating and reporting to the Village Council for

approval any necessary changes in the cost assessment as a result of any considerable change in scope of services to be provided by the Village to the DDA.

BE IT FURTHER RESOLVED that the Village Council does hereby determine that, in accordance with MCL 125.4228(2), the Lake Orion Downtown Development Authority Board of Directors shall establish an appropriate item in its annual budget to cover the costs of the Village to provide the services under this policy and shall remit full payment to the Village not later than July 31 of each year for that fiscal year’s services.

BE IT FURTHER RESOLVED, that, based upon the recommendation of the Village Manager, the Village Council does hereby determine that the FY 2025-26 reasonable fee for the handling and auditing of the funds of the Lake Orion Downtown Development Authority shall be \$62,643.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL DURING ITS REGULAR MEETING HELD ON _____, 2025.

Sonja Stout
Village Clerk



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 9, 2025

TOPIC Discussion on Monthly versus Quarterly Water Billing

BACKGROUND BRIEF:

At the May 29, 2025 Village Council Special Meeting regarding Water and Sewer Rates for the 2025-2026 fiscal year, Council made a motion to include postage costs of switching from quarterly billing to monthly billing on the agenda for discussion. The purpose was to evaluate whether the Village should transition from quarterly to monthly water billing.

SUMMARY OF PREVIOUS COUNCIL ACTION:

FINANCIAL IMPACT:

The Village currently bills for water service on a quarterly basis and previously utilized postcards for billing. However, due to numerous complaints from residents about not receiving the postcards, the Village transitioned to paper billing in the form of letters. The current postage cost for mailing letters is \$0.69 per piece, resulting in a quarterly expense of \$1,052.25 and an annual cost of \$4,209.00. If the Village were to switch to monthly billing, postage expenses would increase by approximately \$8,053 annually, assuming postage rates remain unchanged for the upcoming fiscal year.

RECOMMENDED MOTION:

Council will discuss potential further action to be taken by the administration.

Postage Costs Comparison					
	Printed Bills	Mailing Cost	Per Billing	Annual Quarterly	Annual Monthly
Post card	1525	\$0.56	\$854.00	\$3,416.00	\$10,248.00
Letters	1525	\$0.69	\$1,052.25	\$4,209.00	\$12,627.00

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

Section 10, Item F.

FINAL ANALYSIS RATE CALCULATION - CURRENT FISCAL YEAR		2025				RTS CHARGE		VOLUME CHARGE	
Village of Lake Orion Water System		ANNUAL BUDGET	PERCENT FIXED EXPENSES	ASSIGNED AS FIXED EXPENSES	ANTICIPATED ANNUAL METER EQUIVALENTS	COST PER METER EQUIVALENT	ASSIGNED AS VARIABLE EXPENSES	ANTICIPATED EQUIVALENT UNITS	\$ COST PER 100 CUBIC FEET
OPERATING EXPENSES		\$564,668	30%	\$169,400	7,190	\$23.56	\$395,268	109,209	\$3.619
PURCHASED WATER		\$534,618	30%	\$160,385	7,190	\$22.31	\$374,233	109,209	\$3.427
OPERATION & MAINTENANCE EXPENSES		\$1,099,286		\$329,786		\$45.87	\$769,500		\$7.046
DEBT - PRINCIPAL & INTEREST ANNUAL PAYMENTS									
2017 water srf		\$360,348	100.00%	\$360,348	7,190	\$50.12	\$0	109,209	\$0.00
ANNUAL DEBT PAYMENTS PRINCIPAL & INTEREST		\$360,348		\$360,348		\$50.12	\$0		\$0.00
ANNUAL O & M + DEBT		\$1,459,634		\$690,134		\$95.99	\$769,500		\$7.05
NON SALES INCOME		\$0	30%	\$0		\$0.00	\$0		\$0.000
REVENUE COLLECTED THROUGH RATES		\$1,459,634		\$690,134			\$769,500		
CALCULATED RATE O & M + DEBT		METER EQUIVALENT		QUARTER		\$95.99			\$7.05
				CURRENT RATE		\$79.98			\$6.78
RESERVES									
EQUIPMENT REPLACEMENT AVERAGE ANNUAL BUDGETED AMOUNT		\$25,000	30%	\$7,500	7,190	\$1.04	\$17,500	109,209	\$0.16
EQUIPMENT REPLACEMENT & RESERVE REQUIREMENTS		\$25,000		\$7,500		\$1.04	\$17,500		\$0.16
CAPITAL IMPROVEMENT AVERAGE ANNUAL BUDGETED AMOUNT		\$15,000	30%	\$4,500	7,190	\$0.63	\$10,500	109,209	\$0.10
WHAT IF - ENTER A FIGURE IN CELL "K60" TO SEE HOW MUCH REVENUE IS GENERATED		\$0			7,190		\$0	109,209	\$0.00
CAPITAL + EQUIPMENT & RRI RESERVES		\$40,000		\$12,000		\$1.67	\$28,000		\$0.26

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

Section 10, Item F.

ADOPTED BUDGET	\$1,499,634		\$702,134	7,190		\$797,500	109,209	
		30.00%	47%			53%		
REVENUE COLLECTED CALCULATED RATES	\$1,499,634		\$702,134			\$797,500		
REVENUE COLLECTED CURRENT RATES	\$1,315,479							
CALCULATED RATE PER METER EQUIVALENT			PER QUARTER	\$97.66	RATE PER 100 CUFT		\$7.30	
ANNUAL METER EQUIVALENTS / REU'S COUNT	7,190		CURRENT RATES	\$79.98			\$6.78	
ANTICIPATED EQUIVALENT GALLONS / UNITS	109,209		PERCENT INCREASE	22.10%			7.71%	
INVOICES PER YEAR	4		INCREASE OF	\$17.68			\$0.52	
TOTAL NUMBER OF CUSTOMERS / METERS	1,512			0			<u>\$7.30</u>	
ANTICIPATED UNITS INVOICED	10,920,877							
GALLONS USED	4,000							
AMOUNT OF BILL	\$207.19							
PERCENT INCREASE	14%					EVERY MILLION GALLONS GENERATES REVENUE OF	\$7,303	
NOTES	PERCENT RESERVE	2.7%						

TYPICAL BILL COMPARISON USING NEW RATES							
<i>Village of Lake Orion Water System</i>							
<u>CURRENT RATES</u>				<u>NEW / CALCULATED RATES</u>			
RTS		\$79.98		\$97.66			
COST PER UNIT		\$6.78		\$7.30			
COST PER UNIT OF WATER \$7.30			QUARTERLY				

METER SIZE IN INCHES	CUBIC FT USED	VOLUME CHARGE	BASE RATE CHARGE	NEW BILL	OLD BILL	CHANGE IN BILL	PERCENT INCREASE
3/4	300	\$21.91	\$97.66	\$119.56	\$100.32	\$19.24	19.2%
3/4	800	\$58.42	\$97.66	\$156.08	\$134.22	\$21.86	16.3%
3/4	1,500	\$109.54	\$97.66	\$207.19	\$181.68	\$25.51	14.0%
3/4	2,500	\$182.56	\$97.66	\$280.22	\$249.48	\$30.74	12.3%
3/4	3,500	\$255.59	\$97.66	\$353.24	\$317.28	\$35.96	11.3%

1	10,000	\$730.25	\$122.08	\$852.33	\$777.98	\$74.35	9.6%
1 1/2	15,000	\$1,095.38	\$341.78	\$1,437.16	\$1,296.92	\$140.24	10.8%
2	25,000	\$1,825.63	\$654.28	\$2,479.91	\$2,230.85	\$249.06	11.2%
3	50,000	\$3,651.26	\$1,464.89	\$5,116.16	\$4,589.74	\$526.42	11.5%
4	100,000	\$7,302.53	\$0.00	\$7,302.53	\$6,780.00	\$522.53	8%
6	600,000	\$43,815.17	\$0.00	\$43,815.17	\$40,680.00	\$3,135.17	8%
8	1,000,000	\$73,025.28	\$0.00	\$73,025.28	\$67,800.00	\$5,225.28	8%
10	229,492	\$16,758.72	\$0.00	\$16,758.72	\$15,559.56	\$1,199.16	8%
12	1,500,000	\$109,537.92	\$0.00	\$109,537.92	\$101,700.00	\$7,837.92	8%
GALLONS INCLUDED MIN BILL				0	0		

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

Section 10, Item F.

FINAL ANALYSIS RATE CALCULATION - CURRENT FISCAL YEAR		2025				RTS CHARGE			VOLUME CHARGE
Village of Lake Orion Sanitary Sewer System	ANNUAL BUDGET	PERCENT FIXED EXPENSES	ASSIGNED AS FIXED EXPENSES	ANTICIPATED ANNUAL METER EQUIVALENTS		COST PER METER EQUIVALENT	ASSIGNED AS VARIABLE EXPENSES	ANTICIPATED EQUIVALENT UNITS	\$ COST PER 100 CUBIC FEET
OPERATING EXPENSES	\$1,382,791	45%	\$622,256	5,532		\$112.48	\$760,535	82,597	\$9.208
OPERATION & MAINTENANCE EXPENSES	\$1,382,791		\$622,256			\$112.48	\$760,535		\$9.208
DEBT - PRINCIPAL & INTEREST ANNUAL PAYMENTS									
Water and Sewage Disposal System Revenue Bonds	\$304,667	100.00%	\$304,667	5,532		\$55.07	\$0	82,597	\$0.00
ANNUAL DEBT PAYMENTS PRINCIPAL & INTEREST	\$304,667		\$304,667			\$55.07	\$0		\$0.00
ANNUAL O & M + DEBT	\$1,687,458		\$926,923			\$167.55	\$760,535		\$9.21
NON SALES INCOME	\$35,000	45%	\$15,750			\$2.85	\$19,250		\$0.233
REVENUE COLLECTED THROUGH RATES	\$1,652,458		\$911,173				\$741,285		
CALCULATED RATE O & M + DEBT						\$164.70			\$8.97
CURRENT RATE						\$98.96			\$7.17
ADOPTED BUDGET									
	\$1,687,458		\$926,923	5,532			\$760,535	82,597	
		45.00%	55%				45%		
REVENUE COLLECTED CALCULATED RATES	\$1,652,458		\$911,173				\$741,285		
REVENUE COLLECTED CURRENT RATES	\$1,139,693								
CALCULATED RATE PER METER EQUIVALENT						\$164.70	RATE PER 100 CUFT		\$8.97
ANNUAL METER EQUIVALENTS / REU'S COUNT 5,532			CURRENT RATES			\$98.96	\$7.17		
ANTICIPATED EQUIVALENT GALLONS / UNITS 82,597			PERCENT INCREASE			66.43%	25.17%		
INVOICES PER YEAR 4			INCREASE OF			\$65.74	\$1.80		
TOTAL NUMBER OF CUSTOMERS / METERS 1,191			Sewer Multi Commercial			\$164.83	\$8.97		
ANTICIPATED UNITS INVOICED 8,259,709									
GALLONS USED 4,000									
AMOUNT OF BILL \$299.32									
PERCENT INCREASE 45%							EVERY MILLION GALLONS GENERATES REVENUE OF \$8,975		
NOTES		PERCENT RESERVE	0.0%						

TYPICAL BILL COMPARISON USING NEW RATES

Village of Lake Orion Sanitary Sewer System

	<u>CURRENT RATES</u>	<u>NEW / CALCULATED RATES</u>
RTS	\$98.96	\$164.70
COST PER UNIT	\$7.17	\$8.97

COST PER UNIT OF WATER **\$8.97**

QUARTERLY

METER SIZE IN INCHES	CUBIC FT USED	VOLUME CHARGE	BASE RATE CHARGE	NEW BILL	OLD BILL	CHANGE IN BILL	PERCENT INCREASE
3/4	300	\$26.92	\$164.70	\$191.63	\$120.47	\$71.16	59.1%
3/4	800	\$71.80	\$164.70	\$236.50	\$156.32	\$80.18	51.3%
3/4	1,500	\$134.62	\$164.70	\$299.32	\$206.51	\$92.81	44.9%
3/4	2,500	\$224.37	\$164.70	\$389.07	\$278.21	\$110.86	39.8%
3/4	3,500	\$314.11	\$164.70	\$478.82	\$349.91	\$128.91	36.8%

1	10,000	\$897.47	\$292.80	\$1,190.27	\$717.00	\$473.27	66.0%
1 1/2	15,000	\$1,346.21	\$658.80	\$2,005.01	\$1,075.50	\$929.51	86.4%
2	25,000	\$2,243.68	\$1,171.21	\$3,414.88	\$1,792.50	\$1,622.38	90.5%
3	50,000	\$4,487.35	\$2,635.22	\$7,122.57	\$3,585.00	\$3,537.57	98.7%
4	100,000	\$8,974.71	\$0.00	\$8,974.71	\$7,170.00	\$1,804.71	25%
6	600,000	\$53,848.26	\$0.00	\$53,848.26	\$43,020.00	\$10,828.26	25%
8	1,000,000	\$89,747.10	\$0.00	\$89,747.10	\$71,700.00	\$18,047.10	25%
10	229,492	\$20,596.24	\$0.00	\$20,596.24	\$16,454.58	\$4,141.67	25%

12	1,500,000	\$134,620.65	\$0.00	\$134,620.65	\$107,550.00	\$27,070.65	25%
GALLONS INCLUDED MIN BILL			0	0			