



## **AGENDA**

### **REGULAR MEETING OF THE RECREATION ADVISORY COMMITTEE**

**Tuesday, June 25, 2024**

**6:30 PM**

**Village Hall – 21 East Church Street, Lake Orion, MI 48362**

**(248) 693-8391 ext. 102**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
  - A.** Meeting Minutes- May 28th, 2024
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
  - A.** Parks Maintenance
  - B.** Budget Review
- 7. New Business**
  - A.** Oakland County Grants
  - B.** Park Volunteers
- 8. Reports**
  - A.** Green's Park beach mat and trees
  - B.** Atwater basketball court
  - C.** Paint Creek Bank Stabilization

**D. Green's Park Docks**

**9. Items to Be Placed on Next Agenda**

**10. Next Regular Meeting - July 23rd, 2024 at Swiss Village**

**11. Committee Member Comments**

**12. Adjournment**

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, May 28, 2024 6:30 p.m.**

**1. Call to Order by the Chairperson**

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The Tuesday, May 28, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:45pm.

**2. Roll Call and Determination of Quorum**

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Present: Chairperson: Rosemary Ford  
Secretary: Cristy Garbacik  
Council Member: Teresa Rutt  
Absent: Vice Chairperson: Jody Hand  
Late: Member: Erin Crane

Vacancies: None

Also in attendance: DPW Director – Wes Sanchez  
Green’s Park Supervisor - Pam Welch

**3. Approval of Minutes**

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**Meeting Minutes – April 16, 2024**

By Teresa Rutt,

RESOLVED: That the regular minutes of the March 19, 2024 meeting of the Parks & Recreation Advisory Committee be approved with the change of roll call and marking Rosemary Ford late vs. absent.

Seconded by Rosemary Ford and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

**4. Call to the Public**

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Pam Welch Green’s Park’s new supervisor

Pam introduced herself and communicated her history with the park since starting in Aug. 2023. She shared her current and past employment. Pam enlightened us with her vision and projects for the park. She is cleaning out the changing rooms and attendant area. She and Wes explained the lifeguard employment hiring situation. Currently they have hired 5 lifeguards and 3 beach attendants. Plus, there are 4 more lifeguards and 4 more park attendant applications. Additionally, Pam told us about her interest in placing a drink vending machine at the park. She also explained about a kayak rental unit that holds 4 kayaks with life jackets for citizens to rent. The units are \$4000.00 each and are paid with a credit card at the machine. The committee welcomed her and explained our interest in her enthusiasm for the position. We reiterated our goals for the lifeguards and attendants with checking passes, no alcohol, and cleaning up goose droppings. We were open to the idea of the vending machine and shared our history of trying to place one at the park. We liked the idea of the kayak rental unit, however we are concerned about the amount of boat traffic and dam current.

**5. Approval of Agenda**

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By Rosemary Ford,

RESOLVED: To approve the Agenda of the Tuesday, May 28, 2024 Parks and Recreation Advisory Committee with the addition of 9B Green’s Park docks.

Seconded by Teresa Rutt and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Erin Crane arrived at 7:00.

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## 6. Pending Business

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### A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

During this time we also discussed Report items A and B while Wes and Teresa were in attendance.

Added:

- Meek's Park – Install grip stickers to the wooden bridge due to slippery surface when wet.
- Green's Park – Park passes need to be numbered and family name clearly written.

Removed:

- Children's Park – Remove Community Playground Build Banner.
- Children's & Meek's Park – Grant plaque installed.
- Green's Park – Lifeguards requested.

### B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Teresa Rutt and Wes Sanchez left at 7:30 to attend Village Council meeting.

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## 7. New Business

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### A. Green's Park beach mat and trees

The Daisy Project shipped the ADA Mobi Mat to Village Hall and it will be installed by DPW next week. Previously, Rosemary contacted the Daisy Project who offered a beach mat at Green's Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

Wes mentioned that he found he can receive prices on trees and bushes at Wojo's at half the cost of our quotes. He confirmed he would purchase and have the trees planted in the areas stated below. Previously, during our February meeting DPW director, Wes, offered to receive quotes on trees and bushes. This business has been delayed due to DPW approval of purchasing. The previous motion from August, requesting council to approve the purchase of trees and bushes for the parks, came back with Darwin McClary requesting we work with DPW to prepare a schematic of the proposed planting and cost estimate report. This would be required before the consideration of the motion be approved. The previous motion recommended...

Green's Park – One Sugar Maple tree (about \$500) to replace pine tree north of the U dock and closer to the water edge.

Children's Park – One River Birch tree (between \$250-625 depending on size) to replace the fallen tree on the north side of the Paint Creek by Cookies and Cream. One Sugar Maple tree (about \$500) to support bank stabilization on the south side of the Paint Creek by the gazebo. Three Spirella bushes (about \$50 each) to landscape next to the red slide to reduce erosion.

### B. Atwater basketball court

Erin Crane received a quote from Birmingham Seal for \$30,733.00 to replace Atwater's basketball court about 50x50. Additionally, they could remove the current court for \$4,7000. Unger Park would cost \$15,000.00 for a quarter court to be installed. Suggestions to reach out to Orion Township for support with cost was suggested.

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### **C. Oakland County Grants**

Rosemary Ford received and sent email material from Shanna LaBair with Oakland County Parks. She shared information about RAPP (Recreation Assistance Partnership Program) which is a grant system. The program can provide mobile recreation units and/or nature education offerings.

### **D. Park Volunteers**

This item was tabled due to lack of time in the schedule and will be revisited next meeting.

## **8. Reports**

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### **A. Paint Creek Bank Stabilizing Options** (discussed earlier in the meeting)

Rosemary Ford sent an email, on behalf of the committee, to Darwin and Wes with our extreme concern about the deterioration of the bank stabilization.

Wes shared with us that he, Darwin, and Carol in Engineering gathered to observe the Paint Creek Bank and concerns about the stabilization. They concluded the water was washing away from the top of the land causing the erosion. Additionally, an EGLE MS4 inspection will get in touch with a bank supporter.

Previously, Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children's Park close to the gazebo and in Meek's Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

### **B. Green's Park Docks** (discussed earlier in the meeting)

Cristy Garbacik contacted John Jones from Walk on Water, the company who installed the new docks at Green's Park. He met her at the docks to discuss cleats. Cristy took notes, pictures, and videos of the explanation and materials. There are 3 docks with 4 cleats needed on each, equaling 12 cleats needed. Suggested Mxeol Marine Stainless cleats (can be purchased on Amazon). Stainless steel bolts 3 inches and nylon nuts equaling 24 bolts and 24 nuts (can be purchased at Ace Hardware). Additionally, John mentioned he originally offered to attach cleats when installing the docks, he again offered when approached last summer, and offered again to install for \$200 if we purchase materials. All information was sent to Wes and Jose.

John also noticed the dock closest to the park was dipping towards the water and was not even. He explained how to adjust the clamp.

Additionally, 4 pole covers are missing. Wes mentioned he has the 2-inch black plastic caps to place on top of the dock poles.

## **9. Items to Be Placed on Next Agenda**

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### Pending Business

Parks Maintenance

Budget Review

### New Business

Oakland County Grants

Park Volunteers

### Reports

Green's Park beach mat and trees

Atwater basketball court

Paint Creek Bank Stabilization

Green's Park Docks

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**10. Date of Next Meeting**

Tuesday, June 25, 2024 at Atwater Park.

**11. Committee Member Comments**

Rosemary Ford mentioned again that she would like to take a picture of the Sons of the American Legion and the basketball net at Atwater Park to submit to the newspaper for a community recognition.

**12. Adjournment**

On a motion by Cristy Garbacik, seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:34pm.

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Rosemary Ford, Chairperson

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Cristy Garbacik, Recording Secretary

Date Approved: as presented June 25, 2024.

# Lake Orion Village Parks Maintenance Items

Updated Per May 28, 2024 Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## **Children's Park**

- 1 – Relandscape next to the red slide with spirella – Jody quotes at Sherwood / Wes DPW at Wojo's
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood / Wes DPW at Wojo's
- 2 - Stones that create the walls are disintegrating
- 3 – North hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

## **Meek's Park**

- 1 – Bank stabilization needed!!! – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 - Weed garden and sign attached to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.
- 3 – Wooden bridge slippery when wet – grip stickers requested - Teresa

## **Green's Park**

- 1 - (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods (purchased light and goose spray)
- 1 – Volleyball court needs sand
- 1 – Cleats, caps, bumpers need to be installed for new docks—ordered 4/23 (Cristy contacted dock co.)
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Plant New Tree that won't kill grass - Jody quotes at Sherwood / Wes DPW at Wojo's
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 - Park passes need to be numbered and names clearly written. (Rosemary / office)

## **Swiss Village Park**

- 3 – Border around playground

## **Unger's Park**

- 1 – Japanese Knotweed needs to be removed

## **Atwater Park**

- 1 – Basketball court needs to be replaced (Erin received quotes)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)

**2024-2025 Possible Budget Items for Planning**

	<b>Budget Item</b>	<b>Priority Level</b>	<b>Cost Estimate</b>	<b>Cost Actual</b>	<b>Notes</b>	<b>Voted &amp; Agreed</b>
1	Children's and Meek's Park - Bank Stabilization	High				
2	Atwater Park Basketball Court - 4"	High	\$6,000		One quote received, look into DPW cost	
3	DPW Assigned daily maintenance employee on grounds	High				
4	Green's Park Pavillion at SW of basketball court	High				
5	Green's Park Playground Borders	High				
6	Atwater Additional Swings	Medium	1200-1500			
7	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
8	Green's Park Retaining Wall	Medium				
9	Children's Park Bridge	Medium				
10	Unger Park Basketball court	Medium				