



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, June 23, 2026

6:30 PM

Atwater Park

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Approval of Parks and Recreation Regular Meeting Minutes of May 26, 2026
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Capital Improvement Plan
- 7. New Business**
 - A. Volunteer Days
 - B. Orion Township networking/Park safety form
 - C. Grant Writing Ideas
 - D. Green's Park Concerns
- 8. Reports**
 - A. Children's Shade Sails

B. Green's Boat Bumpers

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - June 23, 2026

11. Committee Member Comments

12. Adjournment

13. ADA Notice

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, May 26, 2026, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, May 26, 2026, Special Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Green's Park by Rosemary Ford at 6:35pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
 Secretary: Cristy Garbacik
 Vice Chairperson: Erin Crane

Absent: Council Member: George Dandalides
 Member: Erin Rohlfing

Vacancies: None

Also in attendance: DPW Jose Licea (arrived at 7:07 PM)

3. Election of Officers

By Cristy Garbacik,

RESOLVED: To recommend Rosemary Ford for the Chairman position, term expiring March 31, 2026.
Seconded by Erin Crane.

By Rosemary Ford,

RESOLVED: To recommend Erin Crane for the Vice-Chairman position, term expiring March 31, 2026.
Seconded by Cristy Garbacik

By Erin Crane,

RESOLVED: To recommend Cristy Garbacik for the Secretary position, term expiring March 31, 2026
Seconded by Rosemary Ford

4. Approval of Minutes

By Erin Crane,

RESOLVED: To approve the Special Meeting Minutes of April 8, 2026
Seconded by Cristy Garbacik

By Cristy Garbacik,

RESOLVED: To approve the Regular Meeting Minutes of April 28, 2026
Seconded by Erin Crane

5. Call to Public

No Public comment was received at this time.

6. Approval of Agenda

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, May 26, 2026, Parks and Recreation Advisory Committee.

Seconded by Rosmary Ford and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Parks and Recreation Board table item **7. Pending Business**, until the arrival of DPW Employee Jose Licea.

8. New Business

A. Volunteer Days

Erin Crane needs to switch Unger Park to Green's Park. Cristy Garbacik to switch Children's Park to Green's Park. Green's Park and Meek's Park do not need to be done. Rosemary Ford to do Atwater Park. DPW Jose Licea stated that during the day is easier to schedule the clean up versus the weekend.

B. Orion Township network/Park safety form

By Cristy Garbacik,

RESOLVED: to request to use Orion Township Parks and Recreation inspectors, (through employee Aaron Whatley), to use their certified employee to inspect the playground equipment to replace the Village public playground safety handbook.

Seconded by Rosemary Ford and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Rosemary Ford to call Aaron Whatley to inquire about the possibility.

9. Reports

A. Committee Minutes

Parks and Recreation discussed using the recorder and having the Clerk/Treasurer transcribe the minutes or whether or not to utilize the contractual line services which is budgeted \$1500 of the last year's budget to utilize a recording secretary.

By Erin Crane,

RESOLVED: to use the recorder, and if that doesn't work to move onto the recording secretary.

Seconded by Rosemary Ford.

DPW Jose Licea (arrived 7:07 PM)

B. Children's Shade Sails

DPW Jose Licea stated shade sails have been ordered, will need DPW to oversee install.

C. Green's Boat Bumpers

Update from Wes at the next meeting.

D. DDA Volunteer Day

Rosemary Ford thanked everyone who participated in Volunteer Day, including Cristy Garbacik, Erin Crane, George Dandalides, herself, the high school volunteers, and the families of the Parks and Recreation Board members. She reported that the event was a success. Work completed at Children's Park included planting bushes and spreading rubber and wood mulch. A separate group of volunteers worked at Meek's Park, where they cleaned out the garden area near the lumberyard.

7. Pending Business

A. Parks Maintenance

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

- Children’s Park- (2) Children’s Park metal sign above stones rusting on Broadway (5/26/26)

It was also noted that Picnic tables were broken at Children’s Park (4/28/26), however DPW fixed them on 5/9/26 and they were not added to the previous Parks and Maintenance list.

- Green’s Park- (2) Remove Mobi Matt off sand (5/26/26)

Removed:

- Children’s Park- (2) Green Rubber mulch completed on (5/9/26)
- Swiss Village Park- (3) Chess table chair (8/26/25) completed on (4/28/26)

It was also noted to ask Erin Rohlfing about Playground sand. In regard to grass needs to be cut on hill and DPW Jose Licea mentioned only cut on west side of the park.

- Unger Park- (2) Utility Pole removed by DTE (5/26/26)

B. Capital Improvement Plan

An updated capital improvement plan is presented on an excel document **which is attached and incorporated as part of these minutes.**

10. Items to be placed on Next Agenda

Pending Business

Parks Maintenance

Capital Improvement Plan

New Business

Volunteer Days

Orion Township networking/Park safety form

Reports

Children’s Shade Sails

Green’s Boat Bumpers

11. Next Regular Meeting - June 23, 2026 At Atwater Park

12. Committee Member Comments

Cristy Garbacik voiced Green’s Park concerns which includes garbage in water/land, seaweed by water, weeds vs grass, Mobi Mat to be rolled up in the shed at Green’s Park (ada compliant upon request and utilize as needed). Erin Crane agreed with Cristy Garbacik’s comments. Rosemary Ford, Aiden (employee of the Park), raked goose poop in the lawn and it looks good.

13. Adjournment

On a motion by Cristy Garbacik seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:22 pm.

Rosemary Ford, Chairperson

Sonja Stout, Clerk/Treasurer

Date Approved: June 23, 2026

Lake Orion Village Parks Maintenance Items

Updated Per April 28, 2026, Meeting

Red = 1st Priority, Orange = 2nd Priority, Blue = 3rd Priority

All Parks

- 1 – DPW daily maintenance employee for the park grounds.
- 1 – Power wash and weed all parks monthly or as needed.

Children's Park

- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted)
Ordered by DPW, might be covered by Warranty
- 1 – (3/24/26) Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up)
- 2- (5/26/26) Children's Park Metal sign above stones rusting on Broadway
- 2 – (3/24/26) Bench metal frame is rusted and broken (by Wine Social top)
- 2 – (4/28/26) Black fence broken in multiple places (Snow removal company at Valentino's parking lot will not return Wes's phone calls.)
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – Future Eagle project

Meek's Park

- 2 – Bollards on bridge were run over and need to be replaced (close to Washington street)
- 3 – Bench was run over and needs to be replaced

Green's Park

- 1 – (7/26/22) Addition of mounted boat bumpers to be installed on docks. (10-6-25 P&R letter)
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 2- (5/26/26) Remove Mobi matt off sand, roll up and store in Shed at Green's Park
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand. (Ask Erin R.)
- 2 – (4/28/26) Ruts in land due to leaf removal truck.
- 3 – (5/23/23) Border needed around playground.

Unger Park

Atwater Park

- 2 – (2/24/26) Fix chain-link fence (bent with holes, by the baseball diamond close to DPW)
- 3 – (4/22/25) Bleachers need to be replaced.

**Village of Lake Orion Parks & Recreation Committee Budget
 2026-2027 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)**

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	<p><u>Atwater Park Basketball Court - 4"</u></p> <p><u>Approved - 11-25-24 and 4-22-25</u> Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court)</p> <p><u>Approved - 4-28-26</u> DDA approved \$59,000.00 using the 75/25 plan</p>	High	\$16,000	<p>5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700</p> <p>9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal</p> <p>7-22-25 NF Paving \$35,712.44 (84x50 7,280sf)</p> <p>8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820</p>	<p>8-1-23 Began discussion</p> <p>6-25-24 DPW to look into cost</p> <p>11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish</p> <p>10-6-25 P&R letter</p> <p>2-24-26 DPW received 6 bids for Jr. High size from \$132,000 to 57,000. The swings will need to be moved. Done in Spring 2026.</p> <p>3-23-26 Village council majority votes no on project, suggested DDA funds project.</p> <p>05-26-26 Set for Spring 2027</p>	<p>11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project.</p> <p>April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026</p> <p>7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering</p> <p>10-10-25 Council approved engineering for basketball court.</p>
2	<p><u>Green's Park Pavilion (SW of basketball court)</u></p>	High	\$50,000		<p>10-27-20 20x40 powder coated steel, 24-gauge metal roof</p> <p>9-23-25 motion</p> <p>10-6-25 P&R letter</p> <p>2-24-26 DPW contacted Moceri about a donation</p>	<p>5-3-21 Gazebocreations.com \$34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total \$45,000-50,000</p>

3	<u>Green's Park Sprinklers</u> 4-28-26 contract with Stafford	High	\$6,000	7-22-25 \$8,400 DPW quote 3-24-26 \$10,950 Mr. Sprinkler quote 3-24-26 \$9,800 Techseven quote 3-24-26 \$6,950 Stafford quote	7-26-22 motion 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW request for quote 5-26-26 pending, Check with Wes	4-28-26 DPW plan is to use CIP funds 4-28-26 DPW created a contract with Stafford with a July 1 install goal
4	<u>Atwater Additional Swing structure</u>	Medium	\$1,500		10-6-25 P&R letter 2-24-26 hold until basketball court is complete 5-26-26 pending check with Wes	
5	<u>Children's Additional Shade Sail(s)</u> Frame=Ocean Blue Shade fabric=Lime 4-28-26 2 ordered	Medium	1200 each	7-22-25 \$5,000 total, \$2,500 each AAA State of Play 4-28-26 \$5,561 with installation	Matching current, with post, DPW install 10-6-25 P&R letter 10-31-25 email 5-26-26 Ordered awaiting installation	9-23-25 Yes
6	Green's Park Retaining Wall	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5- 28-24 (quarter court)		
8	Swiss Village Basketball court	Low				
9	Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
#	Green's Park East-West seawall				5/26/2015	
#	Green's Park Dock extension x1				7-22-25 10-6-25 P&R letter	

Approved

	<p><u>Children's and Meek's Park - Bank Stabilization</u></p> <p><u>Approved 4-22-25</u></p>	<p>High</p>	<p>300,000 - 400,000</p>		<p>The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.</p>	<p>4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.</p>
	<p><u>Children's Park Bridge</u></p>	<p>Medium</p>			<p>7-22-25 budgeted by Village for '25-26 for \$100,000 2-18-26 Newspaper article design proposal</p>	