AGENDA

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, December 08, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Determination of Quorum**
4. **Presentations**
5. **Call to the Public**
6. **Approval of Agenda**

   By order of the President/Chair, no matters will be discussed after 9:30 p.m., unless council/board/commission votes to continue the meeting.

7. **Consent Agenda**

   All items on the Consent Agenda are approved by one vote.

   A. Approval of Village Council Regular Meeting Minutes of November 24, 2025

   B. Receive and File Board of Ethics Regular Meeting Minutes of September 24, 2025

   C. Receive and File of Planning Commission Regular Meeting Minutes of October 6, 2025

   D. Receive and File of Board of Zoning Appeals Regular Meeting Minutes of November 6, 2025

   E. Receive and File of Ad Hoc Legal Services Committee Meeting Minutes of November 3, 2025

   F. Receive and File of Ad Hoc Legal Services Committee Meeting Minutes of November 17, 2025

G. Receive and File of Planning and Zoning Monthly Report by McKenna

H. Receive and File of Investment of Report for October 2025

I. Receive and File Financial Statements- November 2025

J. Receive and File of Invoice Distribution Report for December 9, 2025

K. Receive and File of November 2025 Police Department Activity Report

L. Appointment of Police FOIA Coordinator & Streamlined FOIA Processing Workflow for Lake Orion Police Department

M. Approval of Special Event – 12th Annual Lake Orion Ice Cup Challenge

8. **Items Removed from the Consent Agenda**

9. **Public Hearings**

10. **Other Items**

A. Introduction of Ordinance – Amendment to Chapter 50 - Garbage

B. Award of Contract – Water System Lead Service Line Replacement Program Years 1-3

C. NOTA 2026-2033 First Amended and Restated Intergovernmental Contracted Services Agreement

D. Proposed Modification to 2026 Street Improvement Program

E. Appointment of Acting Village Manager

F. Schedule FY 2026-27 Goal Setting Work Sessions

G. Adopt Resolution 2026 Village Council Meeting Schedule

11. **Call to the Public**

12. **DDA Executive Director Comments**

13. **Council Comments**

14. **Village Manager Comments**

15. **Closed Session Items**

16. **Business From Closed Session**

17. **Adjournment**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Approval of Village Council Regular Meeting Minutes of November 24, 2025

RECOMMENDED MOTION: To approve the November 24, 2025 Village Council Regular Meeting Minutes, as presented.

MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, November 24, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The November 24, 2025 Village Council Regular Meeting was called to order at 6:30 PM by President Rutt.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT
President Teresa Rutt
President Pro Tem Stan Ford
Council Member Nancy Moshier
Council Member Michael Lamb
Council Member Alex Comparoni Jr
Council Member Eric Papacek

ABSENT
Council Member George Dandalides

STAFF PRESENT
Village Manager Darwin McClary
Police Chief Mark Amundson
Clerk/Treasurer Sonja Stout
DDA Executive Director Matthew Gibb

MOTION made by President Rutt, Seconded by President Pro Tem Ford to excuse council member George Dandalides from the November 24, 2025, Village Council Regular meeting.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides

MOTION: Carried

4. Presentations

5. Call to the Public

Matt Pfeifer, Orion Township Treasurer, commented on the excellent events taking place in Downtown Lake Orion and stated that he was pleased to see some Council members participating in community activities.

6. Approval of Agenda

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to approve the agenda for the November 24, 2025, Village Council Regular meeting with the addition of item 10. D Scope of Paving Project.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

7. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to approve the November 24, 2025, Village Council Regular Meeting Consent Agenda as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

A. Approval of Village Council Special Meeting Minutes of November 10, 2025

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to approve the November 10, 2025 Village Council Special Meeting Minutes, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

B. Approval of Village Council Regular Meeting Minutes of November 10, 2025

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford To approve the November 10, 2025 Village Council Regular Meeting Minutes, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

C. Receive and File of DDA Regular Meeting Minutes of October 21, 2025

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to receive and file the Downtown Development Authority Regular Meeting Minutes of October 21, 2025, as presented.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

D. Receive and File of Downtown Development Authority Special Meeting of November 11, 2025

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to receive and file the Downtown Development Authority Special Meeting Minutes of November 11, 2025, as presented.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

E. Receive and file Invoice Distribution Report for November 24, 2025

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to receive and file the Invoice Distribution Report in the amount of $322,726.26 of which $222,255.63 are DDA bills for a net total of $100,470.63.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

F. Extend Term and Appointments for Ad Hoc Legal Services Review Committee

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to extend the expiration of the term of the Ad Hoc Legal Services Review Committee and the appointments thereto from the first regular meeting of the Village Council in December 2025 to the second regular meeting of the Village Council in January 2026.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

G. METRO Act Permit Application – Metro Fibernet LLC

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to approve the METRO Act application dated September 5, 2025, from Metro Fibernet LLC of Evansville, Indiana, for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Village for a

telecommunications system; and to authorize the Village Manager and Village Clerk to execute all necessary documents on behalf of the Village relating to the issuance of this permit.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

H. DDA PA 57 Semi-Annual Informational Meeting

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to schedule a special meeting of the Village Council for Monday, December 8, 2025, at 5:30 PM, for the purpose of holding a joint meeting with the Lake Orion Downtown Development Authority Board of Directors for a semi-annual informational meeting as required of the DDA by Section 910(4) of the Michigan Recodified Tax Increment Financing Act, Public Act 57 of 2018.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

I. Schedule a Special Meeting – Lions Club Jubilee Special Event

MOTION made by Council Member Lamb, Seconded by President Pro Tem Ford to schedule a Special Meeting of the Village Council for Monday, January 12, 2026, at 5:30 PM, for the purpose of reviewing the Lions Club Jubilee Special Event.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

8. Items Removed from the Consent Agenda

9. Public Hearings

10. Other Items

A. Review of Draft Ordinance – Amendments to Chapter 53 – Outdoor Irrigation Metering

Council discussed whether the draft ordinance allowed flexibility in the placement of the irrigation meter. The Village Manager confirmed that it did and noted that the cost of installation would fall on the homeowner. Council also raised concerns about how the outdoor irrigation meter ordinance could affect sewer rates and potentially lead to increases, especially for commercial properties.

Council Member Lamb requested that the Village Manager bring back options for addressing the Village's sewer usage. The Village Manager added that capital improvements related to this issue could be reviewed during the upcoming budget sessions.

MOTION made by Council Member Lamb, Seconded by Council Member Comparoni Jr to direct the Village Manager to proceed to have the Village Attorney prepare the outdoor irrigation metering ordinance in final form as soon as is practicable for consideration for introduction by the Council.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

B. NOTA Alternate Delegate Appointment

MOTION made by President Rutt, Seconded by Council Member Comparoni Jr to appoint the following individual(s) Stan Ford as Alternate Governmental Member(s) to the North Oakland Transportation Authority (NOTA) Board, to serve at the pleasure of the Village Council, and to act as voting member(s) when Council Member Moshier is absent or when a vacancy exists.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

C. DDA Executive Director Contract Amendment

Council Member Lamb inquired about the clause in the contract regarding the term of employment and stated that he appreciates having a defined term agreement rather than an open-ended agreement.

MOTION made by President Rutt, Seconded by President Pro Tem Ford to accept and approve the Amendment to the Executive Directors Contract as unanimously approved by the Board of Directors of the Lake Orion DDA; to approve the current budget amendment as approved and recommended by the DDA Board; and to authorize the Village Manager to execute the amendment to the DDA Executive Director's employment agreement on behalf of the Village.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

D. Scope of Pavement Project

Council Member Lamb discussed previous special assessments, noting that in the past they were based on front footage. He stated that rather than piecing together the paving project, the Village should consider including entire neighborhoods or the entire Village. He expressed that the current project scope is too small and that expanding it could provide a long-term cost benefit compared to completing the work road by road. Council Member Papacek agreed, stating that although funds are limited, increasing the scope could potentially save money.

MOTION by Council Member Lamb, seconded by Council Member Moshier, to direct the Village Manager to increase the size of the Pavement Project to be neighborhood-wide and to bring back an opinion to Council.

President Rutt stated that she would like to see cost estimates before directing the Village Manager to broaden the first phase to ensure the Village has adequate funding. Village Manager McClary noted that he would need to analyze the project and available funding, as the Village has limited Act 51 funds. Council Member Moshier stated that the Village should not "piecemeal" the project and that patching only goes so far. President Pro Tem Ford expressed concern about the financial impact, and President Rutt reiterated that it would not be fiscally responsible to expand the scope without first reviewing the costs. Council Member Lamb decided to amend his prior motion.

MOTION made by Council Member Lamb, seconded by Council Member Moshier, to amend the previous motion and direct the Village Manager to bring back proposal and cost information for expanding Phase 1 of the Pavement Project to include the North Shore neighborhood, as well as information on a Village-wide paving project.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

11. Call to the Public

None.

12. DDA Executive Director Comments

A. Executive DDA Director Memo

Executive Director Gibb provided an update on the fire station's bathroom, noting that the portable restroom has been removed and that they have contracted with a new cleaning company. He stated that the bathrooms should be open next week. He also thanked the DPW for their assistance with the electrical issues that arose during recent downtown events.

He reviewed the meeting that Council approved on the consent agenda and stated that Public Act 57 requires the DDA to hold two such meetings per year. He said he hopes to see Council at the Joint DDA Meeting on December 8 and noted that the second required meeting will take place before the December DDA meeting.

Executive Director Gibb then provided an update on the Lumberyard project, stating that he is working with the Village engineering team to address stormwater challenges and reviewed the current site plan. He stated that the final PUD plan is expected to be presented in February.

13. Council Comments

Council Member Moshier thanked everyone for attending. She shared that she had a great time in Washington, D.C., where she attended several excellent classes, and she wished everyone a Happy Thanksgiving.

Council Member Papacek stated that Downtown Lake Orion is the community's greatest asset. He noted that some residents have been blowing leaves into the lake and emphasized the

importance of taking care of the lake by placing leaves out for DPW collection. He also commented on the many changes happening in the area and wished everyone a Happy Thanksgiving.

Council Member Lamb thanked Matt Pfeifer for attending the meeting. He mentioned that his Christmas lights were up and expressed concern that some of his neighbors were blowing leaves into the lake, which is not permitted. He also wished everyone a Happy Thanksgiving.

Council Member Comparoni, Jr. thanked the Chief for attending a recent event and wished everyone a Happy Thanksgiving.

President Pro Tem Ford provided updates from the Paint Creek Trail meeting, including information from developer Moceri, who attended to address concerns regarding the trail. He also reviewed trail statistics and stated he was looking forward to upcoming events.

President Rutt shared that the Sing and Stroll event was well attended and stated that volunteers are still needed for the Lighted Parade. She also noted the upcoming special meeting on January 12 regarding the discussion of the Jubilee.

14. Village Manager Comments

Village Manager McClary provided updates on the Administrative Assistant position, the legal services review, the quiet title action, the North Shore drainage issue, the Eastport development, and upcoming events—all of which can be found in the Manager's Report.

15. Closed Session Items

A. AFSCME and POAM Collective Bargaining Strategy Session

MOTION made by President Pro Tem Ford, Seconded by President Rutt to convene into closed session pursuant to Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, being MCL 15.268(1)(a) for the purpose of discussing the AFSCME and POAM collective bargaining strategy.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

The Village Council convened to a Closed Session at 7:30PM.

MOTION made by President Rutt, Seconded by Council Member Lamb to reconvene into open session.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

The Village Council reconvened into Open Session at 7:54 PM.

16. Business From Closed Session

17. Adjournment

MOTION made by President Pro Tem Ford, Seconded by President Rutt to adjourn the November 24, 2025, Village Council Regular Meeting.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: Dandalides
MOTION: Carried

The November 24, 2025, Village Council Regular Meeting adjourned at 7:55 PM.

_____ _____

Teresa Rutt Sonja Stout

President Clerk/Treasurer

Date Approved: as presented on December 8, 2025

MINUTES

SPECIAL MEETING OF THE BOARD OF ETHICS

Wednesday, September 17, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The September 17, 2025, Board of Ethics Special meeting was called to order by Chairperson Mogill at 6:31 PM.

2. Roll Call and Determination of Quorum

PRESENT
Chair Kenneth Mogill
Board Member Lisa Flynn
Board Member Chad Scribner

STAFF PRESENT
Clerk/Treasurer Sonja Stout
Village Manager Darwin McClary
Village Attorney Mary Kucharek
Police Chief Mark Amundson

3. Approval of Agenda

MOTION made by Board Member Flynn, Seconded by Board Member Scribner to approve the agenda as presented.
VOTING YEA: Mogill, Flynn, Scribner
VOTING NAY: None
MOTION: Carried

4. Approval of Minutes

A. Approval of Board of Ethics Organizational Meeting Minutes of June 25, 2025

MOTION made by Board Member Flynn, seconded by Board Member Scribner, to approve the minutes of the June 25, 2025, Board of Ethics meeting, with the following amendment: under

Section B, *Board Member Introduction*, revise the reference to Board Member Mogill from "serves as Chair" to "served as past Chair."
VOTING YEA: Mogill, Flynn, Scribner
VOTING NAY: None
MOTION: Carried

5. Public Comments on Non-Agenda Items Only

None.

6. Unfinished Business

7. New Business

A. Board of Ethics: Legal Framework and Procedures

Village Attorney Kucharek provided an overview of the formation of the Board of Ethics and recommended reviewing the City of Birmingham's Board of Ethics webpage as a model, noting their board has been in place for over 20 years. She shared her professional background and distributed printed handbooks containing information on the Michigan Open Meetings Act (OMA) and the Freedom of Information Act (FOIA). She noted that the Board of Ethics would meet only as needed, specifically when cases are to be heard.

B. Review and Adoption of Board of Ethics Procedural Rules and Forms

The board agreed to review the procedural rules page by page, with opportunities for questions and clarification.

Discussion arose regarding Chapter 2 – Advisory Opinions. Village Attorney Kucharek outlined the process: the Clerk receives a request, emails the board to coordinate a hearing date, and schedules a public hearing. She emphasized that board members should respond only to the Clerk individually to avoid OMA violations. The Clerk will confirm details with the Attorney. Meetings do not need to be held in the evening and can be scheduled based on board availability. After the public hearing, the board may deliberate and vote on the opinion. She recommended that members take turns drafting advisory opinions to ensure balanced participation and referenced examples from the City of Birmingham. She also encouraged the appointment of alternates, who would attend all meetings.

Regarding Chapter 3 – Procedures for Resolving Complaints, she explained that complaints must cite specific ordinance sections and be submitted via a designated form. Upon receipt, the Clerk will email the complaint to the board and schedule a public hearing. She reiterated that all deliberations must occur in public to comply with the OMA. The Clerk serves as the liaison between the board and the complainant. The Attorney's role is to ensure the board follows proper procedures and may provide legal guidance upon request.

In response to a question from Board Member Flynn, the Attorney confirmed that the Clerk may send the advisory or complaint forms to board members. She also recommended rotating the chairperson role annually. Lastly, she reminded the board that its purpose is to determine

whether a violation of the ethics ordinance has occurred, noting that the ordinance sets the minimum ethical standard.

Board Member Scribner inquired about Rule 202 – Dismissal. Village Attorney Kucharek explained that the Clerk may only dismiss a complaint under Rule 101, such as when a complaint is not submitted on the appropriate form or if it is a previously dismissed matter. A valid complaint must allege a violation of the ethics policy. She noted that dismissals are rare.

Board Member Scribner also asked for clarification on Rules 203, 303, and 403. The Attorney explained that individual board members may contact the Clerk directly, and the Clerk may respond individually and include the Attorney if needed. The Clerk is not bound by Open Meetings Act (OMA) requirements.

Chairperson Mogill suggested amending the language in Rules 203, 303, and 403 to state "board or individual member may request" for improved clarity.

Chairperson Mogill also raised a question regarding Rule 319**,** specifically whether its application should be discretionary and how consistency would be maintained. The Attorney recommended allowing the board to handle several cases first and consider amendments later, if needed. The board agreed.

Regarding Rule 401, a clarification was requested to add "or individual person" to the first sentence and to replace the word "commission" with "council."

On the Ethics Incident/Complaint Form, the following changes were proposed:

- Add "Unless dismissed, pursuant to Rule 302," to the beginning of the second sentence in paragraph one.
- Change "the Clerk will set a hearing for" to "the Clerk will schedule a hearing date for."

MOTION made by Board Member Flynn, seconded by Board Member Scribner to approve and adopt the Village of Lake Orion Board of Ethics Procedural Rules and Complaint and Incident form as discussed and amended.

VOTING YEA: Mogill, Flynn, Scribner
VOTING NAY: None
MOTION: Carried

Village Attorney Kucharek asked the board to consider scheduling their next meeting, noting that meetings are only required when there are cases to review. The board discussed the possibility of offering ethics training to other boards. Village Attorney Kucharek expressed interest in reviewing any training materials in advance to ensure they align with ethical guidelines and recommended holding a joint training session at a future meeting. The board requested that the Village Attorney provide additional training materials for potential review at the October 2025 meeting.

8. Public Comment

None.

9. Closed Session

Remove this section from upcoming agendas.

10. Business from Closed Session

Remove this section from upcoming agendas.

11. Adjournment

MOTION made by Board Member Flynn, Seconded by Board Member Scribner to adjourn the Wednesday, September 17, 2025 Board of Ethics special meeting.
VOTING YEA: Mogill, Flynn, Scribner
VOTING NAY: None
MOTION: Carried

The Wednesday, September 17, 2025 Board of Ethics special meeting adjourned at 7:47 PM.

_____	_____
Ken Mogill	Sonja Stout
Chair	Clerk/Treasurer

Approved: as presented October 22, 2025.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File Board of Ethics Regular Meeting Minutes of September 24, 2025

RECOMMENDED MOTION: To receive and file the September 24, 2025 Board of Ethics Regular Meeting Minutes, as presented.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File of Planning Commission Regular Meeting Minutes of October 6, 2025

RECOMMENDED MOTION: To receive and file the Planning Commission Regular Meeting Minutes of October 6, 2025, as presented.

MINUTES

REGULAR MEETING OF THE PLANNING COMMISSION

Monday, October 06, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Monday, October 6, 2025 Regular Meeting of the Lake Orion Planning Commission was called to order by Chairperson Zsenyuk at 6:30 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT
Chairperson James Zsenyuk
Secretary Hank Lorant
Commissioner Larry Dunn
Commissioner James Barry
Village Council President Teresa Rutt
Village Council Member Michael Lamb

ABSENT
Vice Chairperson Edward Sabol
Commissioner/Administrative Official Darwin McClary

STAFF PRESENT
Planning and Zoning Coordinator Mario Ortega
Deputy Clerk/Treasurer Lynsey Blough

4. Approval of Agenda

MOTION made by Village Council President Rutt, Seconded by Secretary Lorant, to approve the agenda for October 6, 2025, Planning Commission Regular Meeting, as presented.
VOTING YEA: Zsenyuk, Lorant, Dunn, Barry, Rutt, Lamb
VOTING NAY: None

ABSENT: Sabol, McClary
MOTION: Carried

5. Approval of Minutes

A. Approval of September 2, 2025, Planning Commission Regular Meeting Minutes

MOTION made by Village Council Member Lamb, Seconded by Secretary Lorant, to approve the September 2, 2025, Planning Commission Regular Meeting Minutes, as presented.
VOTING YEA: Zsenyuk, Lorant, Dunn, Barry, Rutt, Lamb
VOTING NAY: None
ABSENT: Sabol, McClary
MOTION: Carried

6. Public Comments on Non-Agenda Items Only

None.

7. Public Hearing

None.

8. Old Business

A. Special Land Use Review: VLO.25.001 – Eastport Village Mixed Use Project

Planning and Zoning Coordinator Ortega provided a summary of the proposed mixed-use redevelopment project on an 11.68-acre site spanning both the Township and the Village.

Commissioners and staff confirmed the traffic study included nearby developments (Mystic Cove, Constellation Bay, and the marijuana site). Mitigation measures, including signal upgrades and lane improvements, are expected to maintain current traffic levels of service. Mr. Moceri noted site access changes and emphasized compatibility with surrounding uses. Engineer Steve Pangori stated the study was reviewed by MDOT and the township's consultant, and that with improvements, traffic conditions will remain similar. Council Member Lamb raised concerns about turning conflicts and suggested signalized intersection and street changes, noting these fall under county and state jurisdiction.

MOTION made by Village Council President Rutt, Seconded by Commissioner Dunn, to grant approval for the special land use contingent upon the developer implementing all the necessary traffic mitigation measures cited in the traffic impact study to ensure the traffic level of service does not decrease from the current level of service as a result of the project and the project receiving site plan approval.
VOTING YEA: Zsenyuk, Lorant, Dunn, Barry, Rutt, Lamb
VOTING NAY: None
ABSENT: Sabol, McClary
MOTION: Carried

9. New Business

A. Site Plan Review: VLO.25.001 – Eastport Village Mixed Use Project

Planning and Zoning Coordinator Ortega recommended conditional site plan approval, with minor revisions needed (e.g., parcel corrections, signed plans, elevations, and grading details). Final approval depends on engineering and fire marshal review.

Council Member Lamb raised concerns about the grade difference between commercial and residential areas, which may require up to a 9-foot wall. Planning and Zoning Coordinator Ortega and Engineer Pangori confirmed grading is preliminary and will be refined; fencing or guardrails may be added if needed. Architect Tringali shared conceptual designs for cottage-style homes, ranging from 1,700–3,000 sq. ft., starting around $700,000. President Rutt supported the shift to single-family homes and noted the grade difference may reduce headlight intrusion from the commercial side. Commissioner Barry confirmed with the DPW that sewer and water capacity is sufficient, with possible long-term savings for the village. Council Member Lamb also asked about dirt removal and Engineer Pangori noted the site is short on fill, and dirt will need to be brought in.

MOTION made by Village Council President Rutt, Seconded by Secretary Lorant, to grant site plan approval by the Planning Commission contingent upon the following:

1. The project receiving Special Land Use approval.
2. Submittal of a revised complete site plan set that includes:
    a. Revisions to the cited parcels numbers.
    b. Proposed minimum floor area for the single-family residential dwellings.
    c. Floor plans and elevations for the single-family residential dwellings.
    d. A detailed cross-section of the commercial and residential elevations that includes the proposed retaining wall and screening fence.
    e. A photometric plan that is in compliance with the requirements of Paragraph I of the September 30, 2025 McKenna Review Letter.
    f. Details of the dumpster enclosure.
3. Any revisions as required by the Village Engineer and Township Fire Marshall.

VOTING YEA: Zsenyuk, Lorant, Dunn, Barry, Rutt, Lamb
VOTING NAY: None
ABSENT: Sabol, McClary
MOTION: Carried

B. Condominium Conversion Review: VLO.25.004 – Snug Harbor Orion Multiple Family Project

Planning and Zoning Coordinator Ortega recommended approving the conversion of the four-unit building at 160 Heights into a condominium with individual ownership, pending updates to the master deed for village approval of future changes and fire safety compliance.

Council Member Lamb asked about fire suppression requirements and inspections for the multi-story Snug Harbor units. Mr. Moceri confirmed suppression is required and typically handled by the fire department and HOA. Council Member Lamb also asked if Snug Harbor and Mystic Cove could be combined into one condo association. Mr. Moceri said no and that Mystic

Cove will remain rentals, and Snug Harbor is for sale. Planning and Zoning Coordinator Ortega added any future conversion would require Planning Commission approval.

MOTION made by Village Council President Rutt, Seconded by Secretary Lorant, to grant condominium approval by the Planning Commission contingent upon the following:

1. The Master Deed being revised to include the amendment review and approval requirements as noted in the October 1, 2025 McKenna review letter Paragraph E.1.a.
2. The condominium documents being revised based on the Engineer's comments and receiving their final review and approval
3. The condominium documents being revised based on the Fire Marshal's comments and receiving their final review and approval.

VOTING YEA: Zsenyuk, Lorant, Dunn, Barry, Rutt, Lamb
VOTING NAY: None
ABSENT: Sabol, McClary
MOTION: Carried

10. Commissioners' Comments Regarding Planning and Zoning Matters

Council Member Lamb said the cityhood committee is making progress, especially on fire service costs, and praised the township for quickly providing requested documents.

President Rutt noted that the township has traffic data regarding northbound M-24 pass-through, as mentioned by Supervisor Barnett at a recent community event, though she couldn't recall the exact figure.

Commissioner Dunn had no further comments.

Secretary Lorant expressed appreciation for Planning and Zoning Coordinator Ortega's work, noting he's been very helpful, especially in managing projects where individuals have acted independently.

Commissioner Barry praised Planning and Zoning Coordinator Ortega for preparing clear and organized documents, which made it easy to review and focus on key issues before the meeting.

Planning and Zoning Coordinator Ortega offered hard copies for easier review of large plans and Chairperson Zsenyuk said digital works fine now, and Secretary Lorant said they'll inform Planning and Zoning Coordinator Ortega if there is a problem.

11. Next Regular Meeting - November 3, 2025

12. Adjournment

MOTION made by Secretary Lorant, Seconded by Commissioner Barry, to adjourn the October 6, 2025 Planning Commission Regular Meeting.

VOTING YEA: Zsenyuk, Lorant, Dunn, Barry, Rutt, Lamb
VOTING NAY: None
ABSENT: Sabol, McClary
MOTION: Carried

The October 6, 2025 Planning Commission Regular Meeting adjourned at 7:20 PM.

_____
Henry Lorant
Secretary

_____
Lynsey Blough, CMC
Deputy Clerk/Treasurer

_____
Sonja Stout
Clerk/Treasurer

Date approved: as presented on December 1, 2025

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File of Board of Zoning Appeals Regular Meeting Minutes of November 6, 2025

RECOMMENDED MOTION: To receive and file the Board of Zoning Appeals Regular Meeting Minutes of November 6, 2025, as presented.

MINUTES

REGULAR MEETING OF THE BOARD OF ZONING APPEALS

Thursday, November 6, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Thursday, November 6, 2025 Regular Meeting of the Lake Orion Board of Zoning Appeals was called to order by Chairperson Mathisen at 6:30 p.m.

2. Roll Call and Determination of Quorum

PRESENT
Chairperson Brad Mathisen
Secretary Brenton Bailo
Board Member Henry Lorant
Board Member Mary Chayka-Crawford

ABSENT
Vice Chairperson Raymond Putz

STAFF PRESENT
Village Planning and Zoning Coordinator Mario Ortega
Recording Secretary Danielle Smith

3. Approval of Agenda

Board Member Lorant moved, Board Member Chayka-Crawford seconded, to approve the November 6, 2025 regular meeting agenda of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

4. First Hearing of the Public

None.

5. Approval of Minutes

A. Approval of BZA Minutes – October 2, 2025

Board Member Lorant moved, Board Member Bailo seconded, to approve the October 2, 2025 regular meeting minutes of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

6. BZA Preface

Chairperson Mathisen reviewed the meeting procedures.

7. Public Hearing

A. Public Hearing: A-25-005 – 256 S. Broadway St. Dimensional Variance Request

Board Member Bailo moved, Board Member Lorant seconded, to open the public hearing for the requested dimensional variance for item A-25-005 at 6:32 p.m.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

Larry Dunn, 222 S. Broadway St., shared that he is an active planning commission member and lives two houses from the restaurant. Mr. Dunn stated he understands the desire for shade at the back of the restaurant and would be more open to the idea of being awarded a variance if he didn't see the restaurant making additional changes that he knows have not been approved.

There being no further comment, Board Member Lorant moved, Board Member Mathisen seconded, to close the public hearing for the requested dimensional variance for item A-25-005 at 6:36 p.m.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

B. Public Hearing: A-25-006 – 694 Victoria Island Dimensional Variance Request

Board Member Bailo moved, Board Member Lorant seconded, to open the public hearing for the requested dimensional variance for item A-25-006 at 6:36 p.m.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None

ABSENT: Putz
MOTION: Carried

Kevin Reiner (applicant), 694 Victoria Island, shared that he wants to maintain the original cottage. He believes the proposed design will preserve it and help save some of the mature trees located on the property. Additionally, Mr. Reiner stated he uses the property as a summer home and his neighbors support the proposed plan.

Tony Pino, 670 Victoria Island, spoke in favor of the variance request.

There being no further comment, Board Member Bailo moved, Board Member Mathisen seconded, to close the public hearing for the requested dimensional variance for item A-25-006 at 6:39 p.m.
AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

8. Action Items

A. A-25-005 – 256 S. Broadway St. Dimensional Variance Request

The applicant is requesting a variance for an accessory structure that has already been constructed within the required waterfront setback.

As requested, the construction of the pergola on the west elevation in the waterfront yard would require one (1) variance from the dimensional standards of the zoning ordinance. The applicant is requesting the following variance from the zoning ordinance.

ARTICLE 12, SCHEDULE OF REGULATIONS, SECTION 12.02 TABLE – RL ZONING DISTRICT

Waterfront (West) Setback:	Required:	25 ft. minimum
	Existing:	13 ft. 7 in.
	Proposed (Ex.):	13 ft. 7 in.
	Variance:	**11 ft. 5 in.**

Planner Ortega gave a synopsis of the variance request, reviewed the findings of fact and was available to answer any questions from the Board.

FINDINGS OF FACT

1. Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other non-use matters will unreasonably prevent the owner from using the property for a permitted purpose or will render ordinance conformity unnecessarily burdensome.
   - Granting of the variance would allow the pergola and provide some sun protection for patrons as well as a preferred aesthetic look. The use of individual umbrellas or a retractable

shade from the building would also provide sun protection for patrons and comply with the required setback though the aesthetic contribution would be different. Strict compliance would still allow the applicant to utilize the waterfront yard for a dining patio just not in their preferred configuration.

2. The variance will provide substantial justice to the applicant as well as neighboring property owners.
   - Granting of the variance would give substantive relief to the applicant but would not be consistent with justice provided to other waterfront property owners. While the applicant would be permitted to establish a structure within the waterfront setback, other property owners have complied with the setback standard and not placed a structure in the waterfront area. Several years ago, the zoning ordinance was amended to allow structures with open vertical areas less than 175 feet in area as a permitted encroachment in the waterfront but no less than 10 ft from the water's edge. This has allowed residential owners the ability to have a pergola closer to the water, but these are no greater than 175 square feet in area. The applicant is proposing a 625-square-foot pergola area.

     It is noted that the variance will not inhibit any neighbor's views of the lake. The pergola will not project upwards or outwards and will not cause any visual barrier. The northern adjacent property is in the Mixed-Use district and is only open during typical business office hours. The applicant has purchased planted boxes for grasses and/or arborvitaes to offer a natural screening looking from the lake to the restaurant to help keep the natural ambiance of the lake.
3. The variance requested is the minimum variance needed to provide substantial relief to the applicant and/or be consistent with justice to other property owners.
   - The variance requested is the minimum variance needed to accommodate the current conditions of the site, which includes the newly built pergola without a permit. As noted above, the variance would allow the pergola in the waterfront setback in a similar manner that the revised zoning ordinance has allowed pergolas as a permitted encroachment in the residential area. However, the variance would permit a much larger pergola than what residential owners are permitted. The variance could be construed as being partially consistent with justice the ordinance provides to other property owners.
4. The need for a variance(s) is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district.
   - Waterside Social is a somewhat unique case because they are the only restaurant with a waterfront on Lake Orion and are located in an existing structure. The applicant has stated they talked to many Lake Orion residents about what they would like to see added to the restaurant, and an outdoor bar with lake-facing seating was the top request. The applicant has not constructed the building in its current location. Other properties in the MU district have been redeveloped and, if a restaurant was established, could have located a structure to be further from the waterfront setback and allow for a pergola patio. There are very few lakefront MU zoned existing structures and some are 25 feet, or less, from the lake. The

desire for a pergola covered patio with an existing structure could be construed as not generally applicable in the area.

5. The problem and resulting need for the variance has been created by strict compliance with the zoning ordinance, and not by the applicant or applicant's predecessors; it is not self-created.
    - The problem and resulting need for the variance to encroach into the required setback is self-created by the applicant. A variance would grant relief to the owner of the property.

Board Member Lorant asked Planner Ortega what the setback is for the Moceri properties located near the property in question. Planner Ortega stated he did not have those numbers on hand.

Board Member Chayka-Crawford asked Planner Ortega to confirm whether the Board is voting on the existing non-conforming structure that was built without a permit. Planner Ortega confirmed this was the case.

Board Member Lorant asked if the proposed plan was from new or current owners. Planner Ortega said the request is from the current owners. He further elaborated the owners purchased the property last year and they are the ones who had the pergola built. Planner Ortega also said they are the second restaurant operator(s) on that site.

Board Member Bailo asked if the current patio at Waterside Social meets the village ordinances. Planner Ortega confirmed that it does because the patio is not considered an accessory structure.

Board Member Lorant asked if there was another way for the applicant to help guests limit sun exposure aside from the pergola in question. Planner Ortega stated that if the intent of the applicant is to provide shade from the sun, there are other avenues the applicant can pursue that comply with village ordinances.

Board Member Lorant shared that no pergola was included in the plans that were submitted to the Village Planning Commission.

Board Member Lorant asked if the outdoor bar located at the property is too close to the setbacks and questioned whether there should be an outdoor bar. Planner Ortega stated it was discovered during an inspection that the bar was constructed without a permit. He shared the bar use is in compliance, but the size and location of the bar is not. Planner Ortega further stated that the applicant will need to apply for a variance request for the bar.

Chris Dewey and Doug Jones, applicants, 256 S. Broadway St., Lake Orion, MI 48362, presented the request and were available to answer questions from the Board.

Lisa S., operating director of Waterside Social, stated the previous Village planner gave the applicants verbal approval to construct the pergola. She also noted that the applicants worked with the Township's building official throughout the construction process of the pergola.

Board Member Chayka-Crawford asked Planner Ortega where the paperwork is from the previous Village planner showing that the pergola was approved. Planner Ortega stated he found signed permits and notes regarding various elements of the establishment but nothing regarding the pergola in question. He further stated the original permit application for the bar was incomplete and when ordinance enforcement stepped in to assist, that is when the pergola was discovered.

Board Member Bailo asked about the process of pulling a permit. Planner Ortega shared that any project within the Village that involves zoning compliance is handled solely through the Village. He went on to explain that once the Village approves anything related to zoning compliance, the applicants then go before the Township for building permits.

Board Member Lorant asked if the applicants were issued a building permit through the Township. Planner Ortega stated that he did not have record of a building permit being issued.

The applicants requested that the Board postpone the variance request so they can gather supporting documentation and go before the Board again at a later date.

Board Member Chayka-Crawford moved, Board Member Lorant seconded, that A-25-005 256 S. Broadway Street is going to table their submission for a variance until a later date.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

B. A-25-006 – 694 Victoria Island Dimensional Variance Request

The applicant is proposing to demolish a portion of the east elevation of the existing structure and construct an addition resulting in a 1,965-square-foot structure along with a 503-square-foot wood deck and a 454-square-foot patio.

As requested, the construction of the addition to the east elevation will require one (1) variance from the dimensional standards of the zoning ordinance. The applicant is requesting the following variance from the zoning ordinance:

ARTICLE 12, SCHEDULE OF REGULATIONS, SECTION 12.02 TABLE – RL ZONING DISTRICT

Rear Setback	Required:	25 ft. minimum
	Existing:	39 ft. 4 in.
	Proposed:	14 ft. 7 in.
	Variance:	**10 ft. 5 in.**

Planner Ortega gave a synopsis of the variance request, presented the findings of fact and was available to answer any questions from the Board.

FINDINGS OF FACT

1. Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other non-use matters will unreasonably prevent the owner from using the property for a permitted purpose or will render ordinance conformity unnecessarily burdensome.
   - The site is zoned for single-family residential use, and it was initially designed and used as a vacation home. Over time, the residential use has increased in duration. The applicant is proposing renovations to allow for a residential structure built to accommodate modern living standards.
     The distance from the rear property line to the water line is 62 ft. 11 in. When the lakefront and rear yard setbacks are deducted from this (25 ft + 25 ft = 50 ft), the remaining building envelope available is 12 ft 11 in. The applicant states this space is too narrow for a modest home addition. Conformity with the minimum twenty-five (25) foot rear yard setback would require a reduction in the width of the proposed addition. Conformance would also require a reduction in the size of the rooms in the addition. The proposed rooms of the addition are modest in nature and do not appear to be excessive in features.

     The addition would provide rooms that reflect modern living standards, unlike the older cottage style homes, which are now considered small and inefficient. The addition floor plan also appears to provide hallways and entrances built to accessibility standards. Compliance with the minimum rear yard would be unnecessarily burdensome by resulting in an addition that is not built to modern standards and features.
2. The variance will provide substantial justice to the applicant as well as neighboring property owners.
   - Granting the variance will maximize the neighboring waterfront site lines, while preserving ample space behind the structure for utility maintenance. The applicant has indicated that it is the intention of the property owner to preserve as many mature trees as possible while maintaining neighboring views.
3. The variance requested is the minimum variance needed to provide substantial relief to the applicant and/or be consistent with justice to other property owners.
   - The proposed structure addition is 18’-8” in depth. The proposed improvements are not extraneous and will allow for the existing home to be used as living room/kitchen great room while the addition would be for two bedrooms with bathrooms. The improvements are in compliance with the side yard setback requirements and would not crowd any of the neighboring properties. The site would be in compliance with the lot coverage allowance at 34.18 percent.
4. The need for variance(s) is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district.
   - The property, which is zoned RL, is in a unique location where property owners are asked to conform to an RL zoning. RL assumes a street on one side of the parcel and waterfront on the

other. Although Victoria Island does have some platted streets, none of them abut this parcel. The location of the waterline toward the interior of the site on the south reduces the building envelope area. These circumstances are somewhat unique to the property and the applicant hopes the conditions will encourage the BZA to extend special consideration.

5. The problem and resulting need for the variance has been created by strict compliance with the zoning ordinance, and not by the applicant or applicant's predecessors; it is not self-created.
    - The existing home is 938 square feet, making it the smallest home on Victoria Island. Based on available information, the applicant did not influence the platting of the lot and the resulting lot size and minimal building envelope. The applicant also did not construct the home on the site in this location. The physical characteristics of the lot and structure resulting in the need for the variance were not created by the applicant. The need for the variance is due to the specific circumstances that pertain to the parcel, and not the small, proposed improvement.

Board Member Bailo asked for clarification regarding which side of the property was considered the "rear side." Planner Ortega said the rear side of the property is opposite the water. He further shared that the property is only accessible by water and that the variance request is for the rear yard setback.

Ed Sabol, 2 Highland Avenue, presented the request on behalf of the applicant.

Board Member Chayka-Crawford asked how long the applicant has owned the home. Kevin Reiner (applicant) stated that he has owned the home for two years. Board Member Chayka-Crawford asked what the square footage of the home would be if the current ordinance was followed. Planner Ortega shared that the home would be approximately 12 ft 11 in wide. Planner Ortega further shared that he believes the criteria has been met for a variance based on numbers one and five of the findings of fact.

Board Member Chayka-Crawford stated that the property was purchased with the owner knowing what the setbacks were and other applicants had to comply with the current zoning ordinance.

Board Member Bailo shared that he agrees with Planner Ortega that the current setbacks for the property are burdensome. Additionally, he shared that this request is different from other requests due to the property being on an island that has no street.

Board Member Mathisen said he believes this is a unique case and leans toward approval of the variance request.

Board Member Bailo moved, Board Member Lorant seconded, to grant a 10 foot 5 inch variance from Zoning Ordinance Section 12.02, minimum required rear yard setback standard for the property at 694 Victoria Island, Parcel ID number 09-03-481-009. This variance approval is based on

the above listed findings of fact which the BZA has determined support the establishment of a practical difficulty with ordinance compliance as listed by McKenna Associates.

AYES: Mathisen, Lorant, Bailo
NAYS: Chayka-Crawford
ABSENT: Putz
MOTION: Carried

9. Unfinished Business

None.

10. Second Hearing of the Public

None.

11. Board Member Comments

Board Member Mathisen requested that Board of Zoning Appeals members receive the monthly planning report sent out to village planning commissioners. Additionally, Board Member Mathisen asked that the Board of Zoning Appeals bylaws be reviewed, specifically to review the order of the agenda.

12. Next Regular Meeting – December 4, 2025

13. Adjournment

Board Member Lorant moved, Board Member Bailo seconded, to adjourn the meeting at 7:54 p.m.

AYES: Mathisen, Lorant, Chayka-Crawford, Bailo
NAYS: None
ABSENT: Putz
MOTION: Carried

_____ _____

Dr. Brenton Bailo
Secretary

Sonja Stout
Village Clerk/Treasurer

_____

Danielle Smith
Recording Secretary

Date Approved: December 4, 2025

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File of Ad Hoc Legal Services Committee Meeting Minutes of November 3, 2025

RECOMMENDED MOTION: To receive and file the Ad Hoc Legal Services Committee Meeting Minutes of November 3, 2025.

MINUTES

AD HOC LEGAL SERVICES REVIEW COMMITTEE

Monday, November 03, 2025

5:00 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The November 3, 2025, Ad Hoc Legal Services Review Committee meeting was called to order at 5:00 PM by Village Manager McClary.

2. Roll Call and Determination of Quorum

PRESENT
Village Manager Darwin McClary
Chief Mark Amundson
Council Member George Dandalides
Council Member Alex Comparoni Jr
Council Member Eric Papacek

STAFF PRESENT
Clerk/Treasurer Sonja Stout

3. Call to the Public

None.

4. Other Items

A. Election of Chairperson

MOTION made by Council Member Dandalides, Seconded by Chief Amundson to nominate Village Manager McClary as Chairperson.
VOTING YEA: Dandalides, Amundson, Papacek, Comparoni, Jr, McClary
VOTING NAY: None
MOTION: Carried

B. Review of Purpose of Committee

Village Manager McClary explained that the purpose of the Ad Hoc Legal Services Committee is to develop a rating system for the legal services proposals received on October 22, 2025, review and evaluate those proposals, prepare interview questions, conduct firm interviews, and present a recommendation to Council by the first meeting in December 2025.

C. Process for Review and Selection of Legal Services Firm

Village Manager McClary reviewed the previous process, noting that no formal rating system had been used in prior years and that all firms were interviewed. He recommended implementing a weighted rating system based on the Request for Qualifications/Proposals criteria and suggested interviewing the top three to four firms, with a recommendation to Council at the first meeting in December.

Council member Dandalides asked whether charges for services such as on-site libraries should be part of the rating system. Village Manager McClary advised that such topics would be better addressed during interviews.

Chief Amundson asked if the weighting was consistent with past practice. Village Manager McClary stated there had been no formal weighting previously. Chief Amundson also raised concern about pricing being weighted too heavily; Village Manager McClary said pricing could be adjusted and was not a major factor. Council member Dandalides noted pricing currently represented about 9% of total points and is typically negotiable.

Discussion was held regarding the rationale for the weighted system and the specific requirements outlined in the Request for Proposal. Council member Papacek asked about areas of specialty, and Village Manager McClary noted that broader areas of specialty were preferable.

MOTION made by Chief Amundson, Seconded by Council member Comparoni, Jr to change the pricing proposal multiplier from 5 to 3.
VOTING YEA: Dandalides, Amundson, Comparoni, Jr, McClary
VOTING NAY: Papacek
MOTION: Carried

MOTION made by Council member Dandalides, seconded by Council member Papacek, to approve the proposed legal services rating form with the current revision adjusting the pricing multiplier from 5 to 3.
VOTING YEA: Dandalides, Amundson, Papacek, Comparoni, Jr, McClary
VOTING NAY: None
MOTION: Carried

Village Manager McClary suggested that at the next meeting, each committee member bring back the completed rating forms for all proposals. The committee will then schedule interview dates and finalize questions for the top three firms. Council member Dandalides asked whether the ratings should be done individually or collectively. Village Manager McClary clarified that

members would review proposals individually and then rate the firms collectively at the next meeting(s).

Chief Amundson stated he intends to recommend the current firm, Beier and Howlett, and noted that selecting any firm with additional costs would require a budget amendment from the Police Department. Council member Papacek noted the value of reviewing a few firms at a time rather than individually. Discussion followed regarding scheduling the next meeting.

MOTION made by Council member Comparoni, Jr., seconded by Council member Papacek, to schedule the next meeting for November 17, 2025, at 5:00 PM as a hybrid meeting, with in-person attendance in the Conference Room for those who can attend and Zoom access for those who cannot. The meeting will include review of the firms Beier & Howlett, Secrest Ward, and GMH.
VOTING YEA: Dandalides, Amundson, Papacek, Comparoni, Jr, McClary
VOTING NAY: None
MOTION: Carried

Chief Amundson stated he had no complaints with the current firm, Beier & Howlett, and would be recommending that firm because the Police Department has an effective working relationship with them. He noted that they provide additional training to the department and emphasized that problems should be identified before solutions are pursued.

MOTION made by Chief Amundson, seconded by Council member Comparoni, Jr., to recommend Beier & Howlett to Village Council.

Council member Dandalides stated that while a change may not be necessary, it is important to review the process to ensure the current arrangement is appropriate. He noted that even if nothing is broken, the review is a valuable confirmation and stopping the process would contradict Council's intentions. Council member Papacek agreed with this sentiment.

Council member Comparoni, Jr., expressed concern that the process would be a waste of time if Beier & Howlett were selected. Council member Dandalides suggested that he could switch with another council member if he felt it was a waste of time. Village Manager McClary emphasized that the process is beneficial and fulfills the Council's desire for periodic review.

Chief Amundson added that feedback from other municipalities highlights the importance of strong relationships between prosecutors and municipalities. Village Manager McClary noted that it is also owed to the firms that submitted proposals to review them thoroughly.

MOTION withdrawn by Chief Amundson, seconded by Council member Comparoni, Jr.

Village Manager McClary stated that he would send the PDF of the legal services proposal rating form to each committee member.

5. Adjournment

MOTION made by Council Member Comparoni Jr., seconded by Chief Amundson to adjourn the November 3, 2025 Ad Hoc Legal Services Review Committee meeting.
VOTING YEA: Dandalides, Amundson, Papacek, Comparoni, Jr, McClary
VOTING NAY: None
MOTION: Carried

The November 3, 2025 Legal Services Review Committee meeting adjourned at 6:04 PM.

_____	_____
Darwin McClary	Sonja Stout
Chairperson	Clerk/Treasurer

Date Approved: as presented on November 17, 2025

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File of Ad Hoc Legal Services Committee Meeting Minutes of November 17, 2025

RECOMMENDED MOTION: To receive and file the Ad Hoc Legal Services Committee Meeting Minutes of November 17, 2025.

MINUTES

AD HOC LEGAL SERVICES REVIEW COMMITTEE

Monday, November 17, 2025

5:00 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The November 17, 2025, Ad Hoc Legal Services Review Committee Meeting was called to order at 5:02 PM by Village Manager McClary.

2. Roll Call and Determination of Quorum

PRESENT
Council Member Alex Comparoni Jr
Council Member George Dandalides (remote)
Council Member Eric Papacek
Village Manager Darwin McClary
Police Chief Mark Amundson

STAFF PRESENT
Deputy Clerk/Treasurer Lynsey Blough

3. Minute Approval

A. Approval of November 3, 2025 Ad Hoc Legal Services Review Committee Minutes

MOTION made by Council Member Dandalides, Seconded by Council Member Comparoni Jr, to approve the Minutes of the November 3, 2025 Ad Hoc Legal Services Review Committee Meeting, as presented.

VOTING YEA: Comparoni Jr, Dandalides, Papacek, McClary, Amundson
VOTING NAY: None
ABSENT: None
MOTION: Carried

4. Call to the Public

None.

5. Other Items

A. Review of Legal Services Proposals - Beier Howlett; Secrest Wardle; and Giarmarco, Mullins & Horton

Council Member Papacek stated that all three firms appeared highly qualified, with his scores for each falling within a close range. He noted that Giarmarco, Mullins & Horton scored well but raised concerns about how a new firm would familiarize itself with current Village issues. Beier Howlett also scored strongly, with only a minor question regarding a past complaint mentioned in their materials. For Secrest Wardle, he found the proposal less detailed regarding daily operations and current issues, and the organization of the materials made evaluation more difficult. Overall, he indicated that all three firms seem like viable candidates for interviews.

Council Member Dandalides stated that all three firms are well-qualified. He scored Secrest Wardle highest due to their clear plan to become familiar with Village matters. Beier Howlett scored slightly lower because of their smaller staff, though he viewed their familiarity with current Village issues as a benefit. Giarmarco, Mullins & Horton scored lowest because they did not explain how they would get up to speed or identify attorneys for prosecution or litigation. He noted that interviews may help clarify differences.

Council Member Comparoni Jr. agreed with concerns raised about Giarmarco, Mullins & Horton, noting their proposal lacked information on prosecution services and that they had been previously terminated by several communities. He felt their pricing was fair. He rated Beier Howlett highly, stating the Village is familiar with their work and he found no significant negatives in their proposal. Regarding Secrest Wardle, he felt the proposal was less polished and included many additional fees. He remarked that all three firms are generally comparable, and that selecting finalists will be difficult, likely requiring face-to-face interview

Police Chief Amundson stated that all three firms are highly capable and generally very similar in qualifications. He noted that Beier Howlett and Giarmarco, Mullins & Horton appeared nearly identical in quality, while Secrest Wardle's proposal was harder to navigate despite containing the required information. He expressed some discomfort assigning numerical scores in areas outside his expertise but ultimately felt all three firms were strong in prosecution services. He emphasized that prosecution quality matters more than the number of attorneys, as one qualified prosecutor is sufficient for the Village's needs. He believes his scores for Beier Howlett and Giarmarco, Mullins & Horton were likely very close, with Secrest Wardle only slightly behind. Overall, he sees no major issues with any of the firms and considers them all very comparable.

Village Manager McClary said all three firms are strong but he scored them more strictly. Beier Howlett ranked highest for him due to strong past performance, though he marked them down for having fewer attorneys, smaller staff, and mid-range pricing. Secrest Wardle scored well but he deducted points for unclear prosecution assignments, missing insurance documentation, unusual service exclusions, and a weak plan for handling daily work or getting up to speed. Giarmarco, Mullins & Horton scored lowest for him due to generic, non-Village-specific

answers, lack of conflict-of-interest analysis, missing insurance certificates, multiple past municipal terminations, and repeated canned responses. He noted that written proposals only go so far, and interviews may shift impressions.

Committee Members discussed differences in their scoring of the first three law firm proposals. Council Member Papacek noted he did not downgrade firms for fewer attorneys or years in business if they could meet Village needs, and he found all three firms generally solid. Council Member Dandalides said numerical scores varied, but all three could advance. He noted Secrest Wardle's exclusions for labor/bankruptcy services were not disqualifying. Village Manager McClary explained scoring differences were partly due to other firms including those services, but agreed exclusions should not disqualify a firm.

Village Manager McClary outlined the next steps at the next meeting:
- Review and score the remaining three proposals
- Discuss and finalize interview questions
- Select at least the top three firms to interview (possibly more)
- Identify potential interview dates and times

Committee Members discussed whether interview questions must be identical for all firms and noted Beier Howlett should likely be included due to existing work with the Village. Village Manager McClary suggested members rank all six firms to identify the strongest candidates.

After coordinating schedules, the next meeting was set for Monday, December 1, at 5:00 PM.

6. Adjournment

MOTION made by Council Member Papacek, Seconded by Police Chief Amundson, to adjourn the November 17, 2025, Ad Hoc Legal Services Review Committee Meeting.
VOTING YEA: Comparoni Jr, Dandalides, Papacek, McClary, Amundson
VOTING NAY: None
ABSENT: None
MOTION: Carried

The November 17, 2025, Ad Hoc Legal Services Review Committee Meeting adjourned at 5:50 PM.

_____ _____

Darwin McClary
Chairperson

Lynsey Blough, CMC
Deputy Clerk/Treasurer

Date Approved: as presented on December 1, 2025

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File of Planning and Zoning Monthly Report by McKenna

RECOMMENDED MOTION: To receive and file the Planning and Zoning Monthly Report by McKenna, as presented.

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

Monthly Planning & Zoning Report

OCTOBER 2025

Each month, the Village Planning Consultant, McKenna, assists in drafting a report on recent activities of the Planning Commission, Zoning Board, and the Planning & Development Department; we welcome comments.

DEPARTMENT INITIATIVES AND PROJECTS

Engineering Standards for Single-Family Homes: The Village Engineering Consultant has met with the Village Attorney to discuss amendments to existing code which will remove inconsistencies and enable approved standards fully. *Final edits are being completed including to the design graphics for final adoption.*

GOGov Permitting and Licensing Software: Village staff has met with the Township Building Official to streamline and coordinate permit handoff. But Village Planner will be working with GoGov on ways to improve information applicants see initially and how we can improve application quality. Any comments/suggestions on ways to improve the system are appreciated.

Tax-Exempt Parcels and Village ROW Inventory: Phase III: Full inventory, inspection, and mapping of Village-owned parcels and public rights-of-way to identify the extent of improvements/encroachments on public property. Majority of inventory and site inspections have been completed. *Draft report has been created and is being revised.* When submitted for Village review recommendations will include a webpage to increase public awareness and a possible public meeting to present information and address community comments.

Master Plan – Strategic Action Plan: The Planning Commission reviewed the final draft and recommended approval to the Village Council, which subsequently approved distribution for the 42-day public review on April 14, 2025. The required public hearing, final review, and adoption are anticipated once comments gathered.

RRC Certification: Village staff and consultants are working to achieve “Essentials” status and is *ongoing*:

- Master Plan Implementation Matrix, Action Plan (In Development)
- Public engagement activities within PC Annual Report. (Ongoing)
- Development Guide to be updated and uploaded to Village website. (In Development)
- Update board/commission applications. (Ongoing)
- Updated training strategy for all boards and commissions (25/26 Draft, In Development)
- Public Participation Plan (Drafted for Approval by Planning Commission and Council)

Planning & Zoning Training: The Board of Zoning Appeals Bylaws require each member to obtain at least 4 hours of relevant training annually; the Planning Commission, DDA, and Council are encouraged to attend all in-house training opportunities. Planning and zoning “essentials” training was conducted in 2024, covering a wide range of topics, and was well-received by officials. Staff will work with the Administration to develop a late-2025 training event, covering one or more specific topics of interest:

- Development Review Process (Site Plans, Special Uses, & Variances)
- Public Participation Plan
- Riparian Rights
- Parking Reform
- Housing Reform
- Environmental Planning

PERMIT DETAILS

PERMIT TYPE	ADDRESS / PROJECT	DESCRIPTION	SUBMITTED	APPROVED
ZONING COMPLIANCE				
Z-25-28	161 N Axford	New rear yard covered porch addition	9/2/2025	9/16/2025
Z-25-29	3159 N Washington	Removal and expansion of west side porch	8/2/2025	9/16/2025
Z-25-30	160 Heights	Snug Harbor 4 Unit Condo Construction Permit	9/2/2025	9/22/2025
Z-25-31	470 Glenn Ct	Construction of a 12 ft. by 14 ft. rear sunroom addition.	9/16/2025	9/22/2025
Z-25-32	206 E Flint	Installation of four solar panels on the roof of the existing structure.	9/3/2025	9/22/2025
Z-25-33	424 Algene	Residential major renovation of new roof, removal of 3rd floor dormers, changing of the roof line, addition of a 2nd patio, addition of a 3rd floor deck, and major interior renovation.	9/25/2025	10/8/2025
Z-25-##	520 N Shore Ct	Installation of a standalone 13ftx13ft pergola on residential patio.	5/23/2025	Waiting on info from applicant.
Z-25-##	256 S Broadway St	One (1) wall sign facing north towards the parking lot made of 3mm DiBond; 26.6 sf (80"x48")	5/13/2025	ON HOLD
TEMPORARY USE OF RIGHT OF WAY				
R-25-15	3 S Broadway St	Lake Orion Police Association 2025 Car Show	5/14/2025	6/26/2025
R-25-16	Elizabeth and Broadway Sts	Utility gas valve replacement	7/15/2025	7/24/2025
R-25-17	494 N Broadway St	Replacement of gas service	7/1/2025	7/14/2025
R-25-18	443 N Broadway St	Further gas valve repairs	8/11/2025	8/18/2025
R-25-19	45 W Flint St	Temporary dumpster placement for building renovation project	8/14/2025	8/21/2025
R-25-20	37 E Flint St	Temporary blocking of sidewalk and four parking spaces for associated patio wall removal project	8/19/2025	8/25/2025
SIGNAGE				
S-25-06	37 E Flint St	Installation of one (1) painted wall sign 51 SF in area on the north/parking lot elevation.	8/27/2025	9/3/2025
S-25-07	37 E Flint St	One (1) class two temporary sandwich board sign on Flint St sidewalk until December 2, 2025	8/12/2025	9/3/2025
WALLS / FENCES				
F-25-##	66 Crescent	Finalizing approved permit based on on-site verification.		PENDING
F-25-04	447 E Jackson St	4’ vinyl picket residential fencing.	5/14/2025	6/3/2025
F-25-05	373 N North Shore Dr	Four (4) foot high black aluminum fence along the south/side lot line.	6/20/2025	7/16/2025
F-25-06	457 Glenn Ct	Four (4) foot high non-obscuring fence along the west/side lot line.	8/28/2025	9/15/2025

VARIANCE REQUESTS

NAME / LOCATION	REQUESTED VARIANCES	MEETINGS / STATUS
A-25-004: 493 Algene St	Side yard setback variance for single family addition	Approved at the 10/2/2025 BZA Meeting
A-25-005: 256 S Broadway	Rear/Waterfront setback variance	Scheduled for 11/6/2025 BZA Meeting
A-25-006: 694 Victoria Island	Rear yard setback variance	Scheduled for 11/6/2025 BZA Meeting

ACTIVE DEVELOPMENT PROJECTS

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
44. E Flint	VLO-24-02 4-story, mixed-use, muli-family, retail, and office on existing parking lot.	Planning Commission Approval: August 5, 2024; variance required BZA Approval: October 2, 2024. Engineering & Fire Marshal Approval: Awaiting revised plans ***STATUS:*** *Applicant granted an extension at the August PC meeting*
ORION VILLAS *597 E. Flint*	VLO-23-03 Attached townhomes, 8-unit site condominiums.	Planning Commission Approval: June 5, 2023 Council Condo Docs Approval: April 8, 2024 Engineering Approval: January 10, 2024, as noted Final Zoning Approval: January 9, 2024 *Construction: Nearing Completion*
WEST VILLAGE *55 W. Elizabeth*	VLO-23-04 Former Ehman Center PUD for mixed-use, multiple-family residential flats and lofts at the former Ehman Center property.	PC / Council PUD Eligibility Approval: September 7 / 13, 2021 PC / Council Preliminary PUD Approval: October 4 / 25, 2021 PUD Extension Approval: October 10, 2022 Planning Commission Final PUD Approval: September 5, 2023 Engineering & Fire Approval: Revise and Resubmit October 24, 2023 Council PUD Agreement Approval: December 11, 2023 Council Amended PUD Agreement Approval: June 10, 2024 PUD Execution / Recording: Completed May 2025 Pre-Construction Meeting: Pending Final Engineering – *Waiting on revised plans to address 8/19/2025 meeting issues.*
Lake Street Realignment and Improvements	Improvements to Lake & Flint intersection; license agreement w/Village.	Preliminary Council Approval: August 14, 2023; License Agreement Approval: November 27, 2023. Engineering Approval: August 29, 2024, as noted *Processing address request*
SNUG HARBOR *160 Heights*	VLO-24-01 Multifamily development; adjacent to Mystic Cove	Planning Commission Approval: May 6, 2024. Engineering Approval: September 25, 2024 Final Zoning Approval: Pending additional information *Applicant requested condo conversion – Scheduled for October PC*
MYSTIC COVE	VLO-22-05 Mixed-use, multifamily townhomes & dock/shoreline improvements.	Planning Commission Approval: October 3, 2022. Council Lot Reconfigurations Approval: June 2023 Final Zoning Approval: April 23, 2024 Engineering Approval: October 31, 2024 *Construction: In Progress*
STARBOARD	VLO-23-05 Mixed-use, multifamily townhomes & marina improvements.	Planning Commission Approval: November 6, 2023. Council License Agreement Approval: November 27, 2023 Engineering Approval: Revise & Resubmit Final Zoning Approval: Pending *Approved Boat House Unit building permit per PC conditions of approval*
CONSTELLATION BAY	VLO-23-02 Mixed-use residential, multi-family townhomes	Planning Commission Approval: October 3, 2022. Planning Commission on April 3, 2023 (amended site plan) Engineering Approval: December 16, 2024

	and apartments, shoreline improvements.	Final Zoning Approval: November 26, 2024 Construction: December 3, 2024 - Pre-con; Demo underway *Grading begun as part of Peninsula construction*
THE PENINSULA	VLO-23-07 Single-family site condominiums	Planning Commission Approval: February 5, 2024 Council Condo Doc Approval: April 8, 2024 Engineering Approval: March 10, 2025, as noted Pre-Construction Meeting: March 18, 2025 Final Zoning Approval: Granted *Construction ongoing*
146 S. Broadway	VLO-23-06 Commercial site plan 3-unit "white box", interior & exterior modifications	Planning Commission Approval: October 2, 2023 Final Zoning Approval: November 22, 2023 Construction: Complete Change of Use / Signage Approval: Suite 160 (Robotic Relief); *Suite 154 granted approval/determining final compliance*
CLOUD RETAIL *494 S. Broadway*	VLO-21-10 Commercial (marijuana retail) site plan.	Council Lot Reconfiguration Approval: March 13, 2023 Planning Commission Approval: April 3, 2023. Engineering Approval: Revise & Resubmit July 12, 2024 Village Marijuana Permit Approval: *On-going final engineering review*
WEST HARBOR ORION *225 Lake Street*	Residential, single family homes (2)	PC / Council Lot Split Approval: January 6 / 13, 2025 Demolition: In Progress Recording: Ready per Engineering Approval April 22, 2025 Zoning Review: TBD; required for each new build. *Construction: TBD?*
EASTPORT	VLO-25-01 Cross-jurisdiction redevelopment of former commercial greenhouse for mixed use, retail, multiple-family, and single family.	Site Plan Submitted: May 5, 2025 (Township portion submitted as PUD Concept) Village-Township Joint Public Hearing: June 18, 2025. Village Planning Commission Review: *Anticipated October 2025.* *After joint meeting Township has proceeded with reviews and will be granting Board approval in September. Village review scheduled for October Planning Commission.*
ORION LUMBERYARD	Public parking lot, pavilion, and gathering space.	Demolition & Cleanup: Ongoing; Building Structural Rehab: Building permit issued and structures to be saved are receiving necessary structural shoring. PUD Application: Held pre-application at the September Planning Commission. *Awaiting formal application submittal.*
WEST VILLAGE TOWNHOMES *315 N Lapeer St*	VLO-25-003 Demolition of school admin building and construction of 15 townhomes	Planning Commission Approval: September 2, 2025. *Awaiting applicant submittal of revised plans to address conditions of approval.*

LOOKING AHEAD: POTENTIAL PROJECTS

Unified Master Plan: Immediately following adoption of the Action Plan, the Village should pursue a comprehensive update to the Master Plan, unifying recent amendments; updating community data, trends, and analyses; and providing a modern, easy-to-read document to guide community growth for the next 10-20 years.

Zoning Amendments: The following table summarizes staff recommendations for Zoning Ordinance and/or Map amendments for consideration by the Planning Commission. Should the Planning Commission wish to pursue one or more of these amendments, the Commission may direct staff to further study the issue(s) and/or prepare draft amendment ordinance(s). All proposed amendments require a public hearing, a recommendation by the Planning Commission, and adoption by the Village Council.

SECTION	TOPIC / ISSUE	RECOMMENDED CHANGES

4.03, 12.03, 13.11	RL-Lake SF District setback requirements; current street setback for principal: 25 ft. / for detached accessory: 20 ft.	Provide “Established Front Setback” (EFS) standards for the street setback of lake district homes, like for the RV district. Allows more flexibility for small, nonconforming lake lots to be built in line with adjacent properties Example: 25 ft. or EFS and in no instance less than 15 ft. Adjust detached accessory setback for RL lots to 10 ft.
4.02, 13.12	RV- Village SF District permitted uses	Provide “Accessory Dwelling Unit” (ADU) and “cluster housing” standards permitted (or special) land uses in the RV district.
4.03, 12.02	Single-family district lot coverage / open space; impervious surfaces	Provide lot coverage or open space standards for impervious surfaces (concrete, asphalt) in single-family districts; encourage alternatives (i.e., permeable pavers). Example: no less than 25% of any lot shall remain uncovered, unbuilt upon, and maintained as landscaped or naturalized open space. So if maximum lot coverage for buildings and structures in RV is 40%, an additional 35% can be impervious surfacing (driveways, walkways, patios, etc.)
11.04	PUD review and approval process	Eliminate circuitous review requirements; clearly delineate roles and responsibilities of approving bodies, particularly regarding PUD contract approval.
19.02	Site plan review and approval process	Clearly delineate roles and responsibilities of reviewers and approving bodies, particularly regarding final site plan and construction plan review; require deadline (ex.: 6 months) for final site plan submittal following PC approval.
14.02	Off-street parking requirements	Study demand and current trends, consider updating off-street parking requirements for certain uses, e.g., multiple family uses may be updated to be commensurate with number of bedrooms.
15.02	Landscaping standards	Increase landscaping standards for multiple family and commercial developments; include preferred/prohibited tree species list; require certain percentage of flatwork to be permeable.

Prepared by:

MCKENNA

McKenna provides day-to-day assistance to Village staff and administration, applicants and developers, and the public regarding planning, zoning, and economic development matters. We also assist in the administration of the Planning Commission and the Board of Zoning Appeals. Contact your McKenna team via email:

- **Mario Ortega, AICP**, Senior Principal Planner (mortega@mcka.com)
- **Alicia Warren,** Associate Planner (awarren@mcka.com)

Or visit us during on-site office hours, every Tuesday from 9:30am-4:30pm or reach out during our Virtual Office Hours on Thursday mornings!

(248) 693-8391 ext. 107
zoning@lakeorion.org

As always, thank you for your support and participation – *it takes a Village!*

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

Monthly Planning & Zoning Report

NOVEMBER 2025

Each month, the Village Planning Consultant, McKenna, assists in drafting a report on recent activities of the Planning Commission, Zoning Board, and the Planning & Development Department; we welcome comments.

DEPARTMENT INITIATIVES AND PROJECTS

Engineering Standards for Single-Family Homes: The Village Engineering Consultant has met with the Village Attorney to discuss amendments to existing code which will remove inconsistencies and enable approved standards fully. *Awaiting completion of final edits to both ordinances for final adoption.*

GOGov Permitting and Licensing Software: *Application process to be updated to specify which projects require only a Village zoning permit, which projects require only a Township building permit and which require both. Applicants will then start the zoning permit through GoGov on the Village website and then separately apply for a building permit through the Township. A list of projects and the required permits will be created and updated as needed.*

Tax-Exempt Parcels and Village ROW Inventory: Phase III: Full inventory, inspection, and mapping of Village-owned parcels and public rights-of-way to identify the extent of improvements/encroachments on public property. Majority of inventory and site inspections have been completed. *Draft report has been created and is being revised.* When submitted for Village review recommendations will include a webpage to increase public awareness and a possible public meeting to present information and address community comments.

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- Update board/commission applications. (Ongoing)
- Updated training strategy for all boards and commissions (25/26 Draft, In Development)
- Public Participation Plan (Drafted for Approval by Planning Commission and Council)

Planning & Zoning Training: The Board of Zoning Appeals Bylaws require each member to obtain at least 4 hours of relevant training annually; the Planning Commission, DDA, and Council are encouraged to attend all in-house training opportunities. *We will be holding a training session in January to cover past practices that the BZA would like to continue and discuss the methods of applying variance approval criteria. Future trainings will cover one or more specific topics of interest:*

- Development Review Process (Site Plans, Special Uses, & Variances)
- Public Participation Plan
- Riparian Rights
- Parking Reform
- Housing Reform
- Environmental Planning

PERMIT DETAILS

PERMIT TYPE	ADDRESS / PROJECT	DESCRIPTION	SUBMITTED	APPROVED
ZONING COMPLIANCE				
SI7-00Q	146 BELLEVUE AVE	Generator installation	11/12/2025	OPEN
Z-25-42	197 S BROADWAY ST	paving, installation of a fence, outdoor seating, installation of awnings, installation of a door, and interior removal of a handicap ramp.	11/5/2025	IN PROGRESS
Z-25-41	146 S BROADWAY ST, Suite 150	Outdoor seating along building frontage	11/4/2025	11/5/2025
FVR-GOB	209 N PARK BLVD 179 N. PARK BLVD	Dumpster and grease trap enclosure	10/28/2025	ON HOLD
Z-25-40	437 CONVERSE CT	Generator (back-up mechanical unit) installation	10/6/2025	11/4/2025
Z-25-35	418 HAUXWELL DR	Generator placement within rear yard, at least 10 ft. from adjacent dwelling windows.	10/8/2025	10/14/2025
Z-25-37	215 S BROADWAY ST	Reconstruction of previously existing deck	10/6/2025	10/14/2025
Z-25-36	21 E CHURCH ST	Removal of existing steeple and fill in of roof area	10/7/2025	10/13/2025
Z-25-34	378 S BROADWAY ST	Upgrade of interior finishes and equipment with minor alterations of exterior wall finishes only.	9/30/2025	10/8/2025
Z-25-33	424 ALGENE DR	Residential major renovation of new roof, removal of 3rd floor dormers, changing of the roof line, addition of a 2nd patio, addition of a 3rd floor deck, and major interior renovation.	9/25/2025	10/8/2025
RL3-RJL	146 BELLEVUE AVE	Installation of a back-up generator in the south side yard.	9/27/2025	ON HOLD
Z-25-31	470 GLENN CT	Construction of a 12 ft. by 14 ft. rear sunroom addition.	9/16/2025	9/22/2025
Z-25-32	206 E FLINT ST	Installation of solar panels to the existing solar system on the roof of the home.	9/3/2025	9/22/2025
Z-25-30	160 HEIGHTS RD	Construct 4 unit condo building	9/2/2025	9/22/2025
TEMPORARY USE OF RIGHT OF WAY				
R-25-19	45 W Flint St	Temporary dumpster placement for building renovation project	8/14/2025	8/21/2025 EXP. EXTENDED
R-25-21	638 BUENA VISTA AVE	Right-of-way use for building maintenance	9/29/2025	10/8/2025
R-25-22	16 S NORTH SHORE DR APT 1	Use of right-of-way for Consumers Energy gas utility retirement	10/7/2025	10/14/2025
R-25-23	601 E FLINT ST #1	Installation of gas service to multiple-unit residential building.	9/29/2025	10/22/2025
R-25-24	512 LONGPOINTE DR	Right-of-way use for utility maintenance/connection	10/21/2025	10/23/2025
R-25-26	485 BELLEVUE AVE	Use of right-of-way for Consumers Energy utility retirement	10/23/2025	11/5/2025
R-25-27	159 N WASHINGTON ST	Use of right-of-way for Consumers Energy utility retirement	10/28/2025	11/5/2025

R-25-25	60 W FLINT ST	Metro Act/removal and replacement of 1 flag of sidewalk to place 2 4" conduits from property line to existing utility pole	11/3/2025	11/5/2025
SIGNAGE				
S-25-08	45 W FLINT ST	Downtown Restaurant permanent signage of five (5) signs	10/2/2025	10/23/2025
S-25-10	403 S BROADWAY ST	Permanent wall sign	11/4/2025	11/5/2025
WALLS / FENCES				
F-25-07	576 E FLINT ST	6ft. wood fence	10/21/2025	10/27/2025
9UR-17E	357 W FLINT ST	4 foot tall picket non opaque-aluminum fence in the front and side yard.	11/12/2025	IN PROGRESS

VARIANCE REQUESTS

NAME / LOCATION	REQUESTED VARIANCES	MEETINGS / STATUS
A-25-004: 493 Algene St	Side yard setback variance for single family addition	Approved at the 10/2/2025 BZA Meeting
A-25-005: 256 S Broadway	Rear/Waterfront setback variance	Tabled for future discussion
A-25-006: 694 Victoria Island	Rear yard setback variance	Approved at the 11/6/2025 BZA Meeting

ACTIVE DEVELOPMENT PROJECTS

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
44. E Flint *Four Story Mixed Use*	VLO-24-02 4-story, mixed-use, muli-family, retail, and office on existing parking lot.	Planning Commission Approval: August 5, 2024; variance required BZA Approval: October 2, 2024. Engineering & Fire Marshal Approval: Awaiting revised plans ***STATUS: Has an extension until August 2026 to submit permits***
ORION VILLAS *597 E. Flint*	VLO-23-03 Attached townhomes, 8-unit site condominiums.	Planning Commission Approval: June 5, 2023 Council Condo Docs Approval: April 8, 2024 Engineering Approval: January 10, 2024, as noted Final Zoning Approval: January 9, 2024 ***STATUS: On-going Construction***
WEST VILLAGE *55 W. Elizabeth*	VLO-23-04 Former Ehman Center PUD for mixed-use, multiple-family residential flats and lofts at the former Ehman Center property.	PC / Council PUD Eligibility Approval: September 7 / 13, 2021 PC / Council Preliminary PUD Approval: October 4 / 25, 2021 PUD Extension Approval: October 10, 2022 Planning Commission Final PUD Approval: September 5, 2023 Engineering & Fire Approval: Revise and Resubmit October 24, 2023 Council PUD Agreement Approval: December 11, 2023 Council Amended PUD Agreement Approval: June 10, 2024 PUD Execution / Recording: Completed May 2025 Pre-Construction Meeting: Pending Final Engineering – *Waiting on* ***STATUS: Waiting on revised plans to 8/19/2025 review comments***
Lake Street Realignment and Improvements	Improvements to Lake & Flint intersection; license agreement w/Village.	Preliminary Council Approval: August 14, 2023; License Agreement Approval: November 27, 2023. Engineering Approval: August 29, 2024, as noted ***STATUS: Will meet with developer to obtain update***
SNUG HARBOR *160 Heights*	VLO-24-01 Multifamily development; adjacent to Mystic Cove	Planning Commission Approval: May 6, 2024. Engineering Approval: September 25, 2024 Final Zoning Approval: Pending additional information ***STATUS: Condo conversion approved with conditions***

MYSTIC COVE *468 Mystic Cove Ln*	VLO-22-05 Mixed-use, multifamily townhomes & dock/shoreline improvements.	Planning Commission Approval: October 3, 2022. Council Lot Reconfigurations Approval: June 2023 Final Zoning Approval: April 23, 2024 Engineering Approval: October 31, 2024 ***STATUS: On-going construction.***
STARBOARD *10 S Park Blvd*	VLO-23-05 Mixed-use, multifamily townhomes & marina improvements.	Planning Commission Approval: November 6, 2023. Council License Agreement Approval: November 27, 2023 Engineering Approval: Revise & Resubmit Final Zoning Approval: Pending ***STATUS: Approved Boat House Renovation Zoning Compliance. Approved showroom and garage Village demolition permit.***
CONSTELLATION BAY *300 S Broadway St*	VLO-23-02 Mixed-use residential, multi-family townhomes and apartments, shoreline improvements.	Planning Commission Approval: October 3, 2022. Planning Commission on April 3, 2023 (amended site plan) Engineering Approval: December 16, 2024 Final Zoning Approval: November 26, 2024 Construction: December 3, 2024 - Pre-con; Demo underway ***STATUS: Grading has begun. Need to determine permit status and extent of work.***
THE PENINSULA *201 Port Side Dr*	VLO-23-07 Single-family site condominiums	Planning Commission Approval: February 5, 2024 Council Condo Doc Approval: April 8, 2024 Engineering Approval: March 10, 2025, as noted Pre-Construction Meeting: March 18, 2025 Final Zoning Approval: Granted ***STATUS: On-going construction.***
CLOUD RETAIL *494 S. Broadway*	VLO-21-10 Commercial (marijuana retail) site plan.	Council Lot Reconfiguration Approval: March 13, 2023 Planning Commission Approval: April 3, 2023. Engineering Approval: Revise & Resubmit July 12, 2024 Village Marijuana Permit Approval: Waiting on submittal ***STATUS: Waiting on revised plans based on engineering comments***
WEST HARBOR ORION *225 Lake Street*	Residential, single family homes (2)	PC / Council Lot Split Approval: January 6 / 13, 2025 Demolition: In Progress Recording: Ready per Engineering Approval April 22, 2025 Zoning Review: TBD; required for each new build. ***STATUS: Demolition ongoing***
EASTPORT *571 S Broadway St*	VLO-25-01 Cross-jurisdiction Site Mixed-Use Project	Site Plan Submitted: May 5, 2025 (Township portion submitted as PUD Concept) Village-Township Joint Public Hearing: June 18, 2025. Village Planning Commission Review: SLU and Site Plan Approval with Conditions: October 6, 2025 ***STATUS: Awaiting revised plans based on PC conditions. Awaiting township final PUD approvals.***
ORION LUMBERYARD *215 S Broadway St*	Public parking lot, pavilion, and gathering space.	Demolition & Cleanup: Ongoing; Building Structural Rehab: Building permit issued and structures to be saved are receiving necessary structural shoring. PUD Application: Held pre-application at the September PC. ***STATUS: Awaiting site plan application submittal***
WEST VILLAGE TOWNHOMES *315 N Lapeer St*	VLO-25-003 Demolition of admin building and construction of 15 townhomes	Planning Commission Approval: September 2, 2025. ***STATUS: Awaiting applicant submittal of revised plans to address conditions of approval.***

LOOKING AHEAD: POTENTIAL PROJECTS

Unified Master Plan: Immediately following adoption of the Action Plan, the Village should pursue a comprehensive update to the Master Plan, unifying recent amendments; updating community data, trends, and analyses; and providing a modern, easy-to-read document to guide community growth for the next 10-20 years.

Zoning Amendments: The following table summarizes staff recommendations for Zoning Ordinance and/or Map amendments for consideration by the Planning Commission. Should the Planning Commission wish to pursue one or more of these amendments, the Commission may direct staff to further study the issue(s) and/or prepare draft amendment ordinance(s). All proposed amendments require a public hearing, a recommendation by the Planning Commission, and adoption by the Village Council.

SECTION	TOPIC / ISSUE	RECOMMENDED CHANGES
4.03, 12.03, 13.11	RL-Lake SF District setback requirements; current street setback for principal: 25 ft. / for detached accessory: 20 ft.	Provide "Established Front Setback" (EFS) standards for the street setback of lake district homes, like for the RV district. Allows more flexibility for small, nonconforming lake lots to be built in line with adjacent properties Example: 25 ft. or EFS and in no instance less than 15 ft. Adjust detached accessory setback for RL lots to 10 ft.
4.02, 13.12	RV- Village SF District permitted uses	Provide "Accessory Dwelling Unit" (ADU) and "cluster housing" standards permitted (or special) land uses in the RV district.
4.03, 12.02	Single-family district lot coverage / open space; impervious surfaces	Provide lot coverage or open space standards for impervious surfaces (concrete, asphalt) in single-family districts; encourage alternatives (i.e., permeable pavers). Example: no less than 25% of any lot shall remain uncovered, unbuilt upon, and maintained as landscaped or naturalized open space. So if maximum lot coverage for buildings and structures in RV is 40%, an additional 35% can be impervious surfacing (driveways, walkways, patios, etc.)
11.04	PUD review and approval process	Eliminate circuitous review requirements; clearly delineate roles and responsibilities of approving bodies, particularly regarding PUD contract approval.
19.02	Site plan review and approval process	Clearly delineate roles and responsibilities of reviewers and approving bodies, particularly regarding final site plan and construction plan review; require deadline (ex.: 6 months) for final site plan submittal following PC approval.
14.02	Off-street parking requirements	Study demand and current trends, consider updating off-street parking requirements for certain uses, e.g., multiple family uses may be updated to be commensurate with number of bedrooms.
15.02	Landscaping standards	Increase landscaping standards for multiple family and commercial developments; include preferred/prohibited tree species list; require certain percentage of flatwork to be permeable.

Prepared by:

MCKENNA

McKenna provides day-to-day assistance to Village staff and administration, applicants and developers, and the public regarding planning, zoning, and economic development matters. We also assist in the administration of the Planning Commission and the Board of Zoning Appeals.

Visit us during on-site office hours, every Tuesday from 9:30am-4:30pm or contact us via the following:

- **Village Planner: Mario Ortega, AICP**, Senior Principal Planner (mortega@mcka.com)
- **Planning & Zoning Coordinator: Sommer Nafal,** Assistant Planner (snafal@mcka.com)
- **McKenna Phone Number:** 7 Days a Week 248-596-0920
- **Planning & Zoning Desk:** (248) 693-8391 ext. 107 - zoning@lakeorion.org

As always, thank you for your support and participation – *it takes a Village!*

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File Investment of Report for October 2025

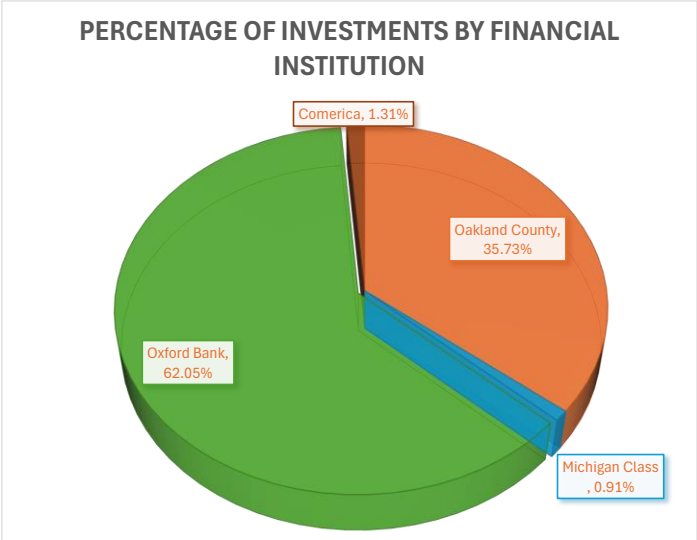
BACKGROUND BRIEF: Attached is the Investment Report for October 2025 for your review.

RECOMMENDED MOTION: To receive and file the Investment Report for October 2025.

Village of Lake Orion
Quarterly Investment Report
Period Ending October 31, 2025

Investments by Financial Institution

Financial Institution	Investment Instrument	Beginning Balance (10/1/25)	Purchases/Deposits	Interest/Dividends	Change In Value	Withdrawals	Ending Balance (10/31/25)	Percentage of Portfolio
Oakland County	Investment Pool	$ 3,593,180.56		$ 10,825.12			$ 3,604,005.68	
	Total Oakland County	3,593,180.56	-	10,825.12	-	-	**3,604,005.68**	**35.73%**
Michigan CLASS	Investment Pool	91,231.91	-	326.34	-	-	91,558.25	
	Total Michigan CLASS	91,231.91	-	326.34	-	-	**91,558.25**	**0.91%**
Oxford Bank	Cash-Water/Sewer (4644)	92,727.53	4,508.04	26.23	-	-	97,261.80	0.96%
	Cash-General Checking (8494)	150,990.06	605,380.76	-	-	(478,286.39)	278,084.43	2.76%
	Cash-Genre (4611)	6,148,079.20	529,480.35	268.30	-	(844,513.33)	5,833,314.52	57.84%
	Cash-Escrow (4655)	46,676.63	3,007.58	11.91	-		49,696.12	0.49%
	Total Oxford	6,438,473.42	1,142,376.73	306.44	-	(1,322,799.72)	**6,258,356.87**	**62.05%**
Comerica	Cash- Payroll Savings (4736)	106,235.63	125,000.00	32.50	-	(100,353.98)	130,914.15	1.30%
	Cash- Payroll (3875)	702.52	87,577.53	(168.04)	-	(87,131.33)	980.68	0.01%
	Total Comerica	106,938.15	212,577.53	(135.54)	-	(187,485.31)	**131,894.83**	**1.31%**
	Totals	**$ 10,229,824.04**	**$ 1,354,954.26**	**$ 11,322.36**	**$ -**	**$ (1,510,285.03)**	**$ 10,085,815.63**	**100.00%**



Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC Receive and File Financial Statements- November 2025

BACKGROUND BRIEF: Attached are the financial statements for November 2025 for your review.

RECOMMENDED MOTION: To receive and file the financial reports for November 2025.



COMERICA COMMERCIAL CARD SRVC
DEPARTMENT #166901
PO BOX 55000
DETROIT, MI 48255 1669

**********4944

VILLAGE OF LAKE ORION
VILLAGE OF LAKE ORION
21 E CHURCH ST
LAKE ORION, MI 48362 0000

Statement Summary

Total Amount Due	$10,463.23	**Due Date:**	12/18/2025
Current Payment Due:	$10,463.23	**Billing Date:**	11/28/2025
Past Due Amount:	$0.00	**Credit Limit:**	$40,000.00
Minimum Amount Due:	$10,463.23		

Account Summary

Previous Balance:	$16,682.45		
Purchases:	$10,739.23	**Days In This Billing Cycle:**	28
Cash Advances:	$0.00	**New Cash Advances:**	$0.00
Credits:	($276.00)	**Cash Advance Fee:**	$0.00
Payments:	($16,682.45)		
Other Charges:	$0.00		
New Balance:	$10,463.23		

Cardholder Summary

Cardholder Name	Amount
MARK AMUNDSON - *4561	$1,373.36
JANET BLOOM - *6238	$282.73
MATTHEW GIBB - *8426	$6,982.52
DARWIN MCCLARY - *3062	$425.00
SONJA J STOUT - *5796	$1,399.62

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			PURCHASES	**$10,739.23**
			MISCELLANEOUS CREDITS	**($276.00)**
			PAYMENTS	**($16,682.45)**
11/21/2025	11/21/2025	70000005304111111111111	AUTOMATIC PAYMENT	($16,682.45)

* * * * *

PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:

Post Date	Tran Date	Reference Number	Merchant Description	Amount
		.		
		* TRANSACTION REVIEW - NOTIFY US OF UNAUTHORIZED TRANSACTIONS OR ERRORS WITHIN 14 DAYS FROM THE DATE OF DISCOVERY OR THE DATE THE FIRST STATEMENT OR REPORT REFLECTING THE PROBLEM IS MADE AVAILABLE TO YOU, WHICHEVER OCCURS FIRST.		
		* GUIDE TO BENEFITS - THE GUIDE TO BENEFITS IS AVAILABLE ONLINE AT WWW.COMERICA.COM/COMMERCIALCARDGTB		
		* TRAVEL INSURANCE - IF YOUR CARD HAS BEEN PERMISSIONED FOR TRAVEL PURCHASES, YOU ARE COVERED UNDER MASTERCARD'S WORLDWIDE AUTOMATIC TRAVEL ACCIDENT & BAGGAGE INSURANCE POLICY.		
		.		
		IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COMPANY'S PROGRAM ADMINISTRATOR.		
			MARK AMUNDSON - *4561	**$1,373.36**
			PURCHASES	**$1,428.36**
11/04/2025	11/03/2025	5544641530713171700014 4	UHANS DEPARTMENT STORE PONTIAC MI	$307.00
11/05/2025	11/05/2025	1230202530900006137406 7	AFP*MACEO Warren MI	$25.00
11/05/2025	11/05/2025	1230202530900006137906 6	AFP*MACEO Warren MI	$25.00
11/05/2025	11/04/2025	5543286530820117908596 5	AMAZON MKTPL*NK1RU5YF0 SEATTLE WA	$45.90
11/12/2025	11/12/2025	554328653162037134533 11	Amazon.com*B87P35340 SEATTLE WA	$89.99
11/13/2025	11/12/2025	5543687531626316572338 4	HERALD CLEANERS LAKE ORION MI	$81.00
11/13/2025	11/12/2025	7536943531675090057697 0	THE UPS STORE 3585 LAKE ORION MI	$17.62
11/17/2025	11/14/2025	5543687531828318361489 2	POINT EMBLEMS LLC ROY UT	$630.00
11/18/2025	11/18/2025	5543286532220576953899 6	AMAZON MKTPL*B05IG8CA0 SEATTLE WA	$89.85
11/24/2025	11/22/2025	8702130532650020646621 2	FASTREDACTION MESA AZ	$117.00
			MISCELLANEOUS CREDITS	**($55.00)**
11/17/2025	11/15/2025	5543286531920474429198 2	ULINE *SHIP SUPPLIES PLEASANT PRAI WI	($55.00)
			JANET BLOOM - *6238	**$282.73**
			PURCHASES	**$503.73**
11/03/2025	10/31/2025	0543684530500046430443 8	DOLLAR TREE LAKE ORION MI	$19.61
11/03/2025	10/31/2025	5543286530420970868446 7	SQ *MESSY DESIGNS Lake Orion MI	$24.38
11/03/2025	10/31/2025	8271116530550000448230 3	SP BROADWAYEMBROIDER LAKE ORION MI	$35.61
11/07/2025	11/06/2025	2271565531102013603289 6	City of Rochester Rochester MI	$2.50
11/24/2025	11/20/2025	0543684532520009766146 1	GFS STORE #1985 NOVI MI	$400.26
11/26/2025	11/25/2025	0543684533050026809702 0	LITTLE CAESARS 1143 00 LAKE ORION MI	$21.37
			MISCELLANEOUS CREDITS	**($221.00)**
11/03/2025	10/31/2025	0543684530500172066706 3	DOLLAR TREE LAKE ORION MI	($11.66)
11/28/2025	11/24/2025	0543684532920039428311 4	GFS STORE #1985 NOVI MI	($209.34)
			MATTHEW GIBB - *8426	**$6,982.52**
			PURCHASES	**$6,982.52**
11/03/2025	10/31/2025	0230537530500067538256 4	TRACTOR SUPPLY #2173 OXFORD MI	$413.44
11/03/2025	10/31/2025	0230537530500067538264 8	TRACTOR SUPPLY #2173 OXFORD MI	$21.19
11/03/2025	10/31/2025	0230537530550047869958 5	U-HAULORION RENTAL LAKE ORION MI	$20.09
11/03/2025	11/01/2025	8271116530650000358781 2	MISWITCH COMM LAKE ORION MI	$90.75
11/05/2025	11/04/2025	6518742530900000131291 2	CHARTER TOWNSHIP OF OR ORION MI	$82

Post Date	Tran Date	Reference Number	Merchant Description	Amount
11/10/2025	11/07/2025	52707155312010186814019	THE HOME DEPOT #2743 ORION MI	$152.34
11/10/2025	11/09/2025	55432865313202847402734	AMAZON PRIME*BT2699S01 SEATTLE WA	$139.00
11/10/2025	11/07/2025	87021305311500199481886	FLOWCODE PRO NEW YORK NY	$9.95
11/13/2025	11/12/2025	25247805316002167013157	SnapRetail WARRENDALE PA	$65.00
11/13/2025	11/12/2025	52653845316742139155530	ROLL OFF DUMPSTER DIRE 7174318869 PA	$100.00
11/13/2025	11/13/2025	52653845317714195050136	CLICKUP 8886254258 CA	$38.00
11/13/2025	11/12/2025	55432865316203968469327	MICHAELS.COM IRVING TX	$105.98
11/13/2025	11/12/2025	55432865316203968469335	MICHAELS.COM IRVING TX	$211.96
11/17/2025	11/14/2025	02305375319500465359643	U-HAULORION RENTAL LAKE ORION MI	$28.57
11/17/2025	11/16/2025	55310205321327313619192	GREAT LAKES ACE HDWE LAKE ORION MI	$119.80
11/17/2025	11/15/2025	55421355320939186096520	SPAREBOX STORAGE 0068 LAKE ORION MI	$285.00
11/17/2025	11/16/2025	55506295320551509509232	HARVEST TIME FARM MARK OXFORD MI	$169.60
11/18/2025	11/16/2025	02305375321100105009728	MENARDS 3351 LAKE ORION MI	$233.96
11/18/2025	11/17/2025	52653845321744975245410	ROLL OFF DUMPSTER DIRE 7174318869 PA	$574.00
11/18/2025	11/18/2025	55432865322205830038505	AMAZON MKTPL*B09SV0O70 SEATTLE WA	$91.10
11/19/2025	11/18/2025	75369435322783501898974	THE UPS STORE 3585 LAKE ORION MI	$7.76
11/19/2025	11/18/2025	75418235322243575109555	IONOS INC. CHESTERBROOK PA	$28.85
11/20/2025	11/19/2025	55506295323554747570385	HARVEST TIME FARM MARK OXFORD MI	$169.60
11/21/2025	11/20/2025	55506295324555849681011	HARVEST TIME FARM MARK OXFORD MI	$212.00
11/24/2025	11/20/2025	02305375325100107732562	MENARDS 3351 LAKE ORION MI	$77.89
11/24/2025	11/22/2025	12302025326000907360220	Adobe San Jose CA	$21.19
11/26/2025	11/25/2025	02305375330000656818270	USPS PO 2551900361 LAKE ORION MI	$15.60
11/26/2025	11/24/2025	52707155329010190784704	THE HOME DEPOT #2743 ORION MI	$351.72
11/26/2025	11/26/2025	55432865330208710710037	COMCAST / XFINITY PLYMOUTH MI	$224.44
11/28/2025	11/25/2025	02305375330100111166875	MENARDS 3351 LAKE ORION MI	$1,581.34
11/28/2025	11/26/2025	75418235330244191210785	WAVE - *SPARKFUSION LAKE ORION MI	$600.00
			DARWIN MCCLARY - *3062	**$425.00**
			PURCHASES	**$425.00**
11/17/2025	11/15/2025	55506295320550570002739	MICHIGAN MUNICIPAL LEA ANN ARBOR MI	$425.00
			SONJA J STOUT - *5796	**$1,399.62**
			PURCHASES	**$1,399.62**
11/04/2025	11/03/2025	82711165308500001906749	WWW.MICHIGANCLERKS.ORG LANSING MI	$100.00
11/06/2025	11/05/2025	51043235309067939814266	LABORLAWPOS 8773214144 MI	$399.62
11/06/2025	11/05/2025	82711165310500001917320	WWW.MICHIGANCLERKS.ORG LANSING MI	$100.00
11/19/2025	11/18/2025	82711165323500004479158	WWW.MICHIGANCLERKS.ORG LANSING MI	$800.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 000 REVENUE						
101-000-402-000	Current Real Property Taxes	1,513,672.00	1,422,912.34	6,901.38	90,759.66	94.00
101-000-405-000	Property Tax - Personal	0.00	41,935.31	0.00	(41,935.31)	100.00
101-000-406-000	In Lieu of Taxes	0.00	42,751.58	0.00	(42,751.58)	100.00
101-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
101-000-439-000	State Gramt-Adult Use Marijuana	50,000.00	0.00	0.00	50,000.00	0.00
101-000-441-000	Local Community Stabilization Share	1,000.00	0.00	0.00	1,000.00	0.00
101-000-445-000	Penalties & Interest on Taxes	3,000.00	2,177.09	445.46	822.91	72.57
101-000-460-000	Dog License Revenue	0.00	571.00	0.00	(571.00)	100.00
101-000-476-000	Buisness Licenses and Permits	5,000.00	0.00	0.00	5,000.00	0.00
101-000-528-100	Federal Grants Other - State CRLGG	0.00	0.00	0.00	0.00	0.00
101-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
101-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
101-000-567-000	STATE GRANTS- MRE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-574-000	State Grants- State Shared Revenue	330,000.00	117,200.00	0.00	212,800.00	35.52
101-000-574-003	State Shared Relief Assistance	0.00	0.00	0.00	0.00	0.00
101-000-576-000	METRO (Act 48) Revenue	10,000.00	500.00	0.00	9,500.00	5.00
101-000-607-000	Fees	10,000.00	6,145.00	900.00	3,855.00	61.45
101-000-634-000	Cemetery Opening/Closing Rev	0.00	0.00	0.00	0.00	0.00
101-000-636-000	Cemetery Foundations	0.00	0.00	0.00	0.00	0.00
101-000-640-000	Garbage Collection Fees	271,719.00	80,340.25	2,163.12	191,378.75	29.57
101-000-643-000	Cemetery Lot Sale	0.00	0.00	0.00	0.00	0.00
101-000-653-000	Park Fees	12,000.00	10,214.49	0.00	1,785.51	85.12
101-000-655-000	Boat Dock Pass Fees	15,000.00	1,500.00	0.00	13,500.00	10.00
101-000-664-000	Interest Earnings	15,000.00	10,246.73	395.46	4,753.27	68.31
101-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
101-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
101-000-675-000	Donations	0.00	0.00	0.00	0.00	0.00
101-000-676-248	Reimbursment - Admin Fee - DDA	62,643.00	62,643.00	0.00	0.00	100.00
101-000-676-395	Trnsf from Road Debt Fund	0.00	0.00	0.00	0.00	0.00
101-000-676-592	Reimbursment -Admin Fee - W&S	131,295.00	34,682.75	13,801.75	96,612.25	26.42
101-000-679-000	Reimbursements-Worker's Comp	0.00	0.00	0.00	0.00	0.00
101-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
101-000-682-000	Reimbursement-CDBG	9,348.00	0.00	0.00	9,348.00	0.00
101-000-682-001	Reimburse - NSP	0.00	0.00	0.00	0.00	0.00
101-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
101-000-683-248	Reimbursement- DDA	0.00	0.00	0.00	0.00	0.00
101-000-689-000	Reimburse Insurance Dividends	0.00	5,676.00	0.00	(5,676.00)	100.00
101-000-694-000	Miscellaneous	2,500.00	5,130.56	5,033.49	(2,630.56)	205.22
101-000-699-202	Interfund Transfer in - Major Street	0.00	0.00	0.00	0.00	0.00
101-000-699-203	Interfund Transfer In - Local Street	0.00	0.00	0.00	0.00	0.00
101-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
101-000-699-592	Transfers Water Sewer	0.00	0.00	0.00	0.00	0.00
101-000-699-711	Transfers Cemetery	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,442,177.00	1,844,626.10	29,640.66	597,550.90	75.53
Revenues		2,442,177.00	1,844,626.10	29,640.66	597,550.90	75.53

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 101 VILLAGE COUNCIL						
101-101-701-000	Wages	2,620.00	0.00	0.00	2,620.00	0.00
101-101-715-000	Social Security	201.00	0.00	0.00	201.00	0.00
101-101-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-101-957-000	Education & Training	3,500.00	698.00	0.00	2,802.00	19.94
101-101-960-000	Mileage	700.00	0.00	0.00	700.00	0.00
Total Dept 101 - VILLAGE COUNCIL		7,021.00	698.00	0.00	6,323.00	9.94
Department: 171 VILLAGE MANAGER						
101-171-701-000	Wages	101,320.00	39,191.76	7,641.60	62,128.24	38.68
101-171-715-000	Social Security	8,388.00	3,246.14	635.18	5,141.86	38.70
101-171-716-000	Health Insurance- Medical	9,245.00	3,076.79	0.00	6,168.21	33.28
101-171-717-000	Life & Disability Insurance	1,131.00	438.23	85.35	692.77	38.75
101-171-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-171-719-000	Pension	24,830.00	10,262.70	2,075.78	14,567.30	41.33
101-171-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
101-171-956-000	Dues & Miscellaneous	1,700.00	696.75	0.00	1,003.25	40.99
101-171-957-000	Education & Training	4,000.00	0.00	0.00	4,000.00	0.00
101-171-960-000	Mileage	8,335.00	3,241.35	661.50	5,093.65	38.89
101-171-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 171 - VILLAGE MANAGER		158,949.00	60,153.72	11,099.41	98,795.28	37.84
Department: 215 VILLAGE CLERK						
101-215-701-000	Deputy Clerk/Treasurer	67,704.00	25,773.67	5,209.60	41,930.33	38.07
101-215-715-000	Social Security	5,180.00	1,971.70	398.53	3,208.30	38.06
101-215-716-000	Health Insurance- Medical	9,518.00	4,329.89	904.02	5,188.11	45.49
101-215-717-000	Life & Disability Insurance	810.00	330.41	67.43	479.59	40.79
101-215-718-000	Dental Insurance	1,130.00	434.62	89.48	695.38	38.46
101-215-719-000	Pension	6,771.00	1,812.02	0.00	4,669.00	31.04
101-215-721-000	Vision Care	136.24	43.85	8.95	92.39	32.19
101-215-727-000	Supplies	100.00	3.77	0.00	96.23	3.77
101-215-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-215-801-000	Contractual Services	26,000.00	75.00	0.00	25,925.00	0.29
101-215-900-000	Printing and Publication	4,000.00	946.00	821.00	3,054.00	23.65
101-215-956-000	Dues & Miscellaneous	1,040.00	195.00	195.00	845.00	18.75
101-215-957-000	Education & Training	2,600.00	0.00	0.00	2,600.00	0.00
101-215-960-000	Mileage	700.00	0.00	0.00	700.00	0.00
101-215-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - VILLAGE CLERK		125,689.24	35,915.93	7,694.01	89,483.33	28.58
Department: 228 Information Technology						
101-228-801-000	Contractual Services	45,108.00	43,397.68	20,635.20	1,213.06	97.31
101-228-931-000	Repair & Maintenance-Equipment	4,000.00	0.00	0.00	4,000.00	0.00
101-228-957-000	Education & Training	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 228 - Information Technology		54,108.00	43,397.68	20,635.20	10,213.06	80.21
Department: 253 FINANCE TREASURY						
101-253-701-000	Clerk/Treasurer Wages	81,354.00	30,886.40	6,210.88	50,467.60	37.97
101-253-702-000	Wages Part Time	66,358.00	22,187.88	4,369.74	44,170.12	33.44

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 253 FINANCE TREASURY						
101-253-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-253-715-000	Social Security	10,892.00	4,060.17	809.41	6,831.83	37.28
101-253-716-000	Health Insurance- Medical	8,240.00	2,060.00	0.00	6,180.00	25.00
101-253-717-000	Life & Disability Insurance	1,058.00	473.68	96.67	584.32	44.77
101-253-718-000	Dental Insurance	1,125.00	434.62	89.48	690.38	38.63
101-253-719-000	Pension	8,136.00	2,173.66	0.00	5,962.34	26.72
101-253-721-000	Vision Care	118.00	43.86	8.95	74.14	37.17
101-253-801-000	Contractual Services	24,000.00	12,942.28	0.00	11,057.72	53.93
101-253-956-000	Dues & Miscellaneous	200.00	0.00	0.00	200.00	0.00
101-253-957-000	Education & Training	3,744.00	0.00	0.00	3,744.00	0.00
101-253-960-000	Mileage	520.00	0.00	0.00	520.00	0.00
Total Dept 253 - FINANCE TREASURY		205,745.00	75,262.55	11,585.13	130,482.45	36.58
Department: 255 COMMUNITY DEVELOPMENT						
101-255-975-001	Sidewalks	9,348.00	0.00	0.00	9,348.00	0.00
101-255-975-002	Street Trees	0.00	0.00	0.00	0.00	0.00
Total Dept 255 - COMMUNITY DEVELOPMENT		9,348.00	0.00	0.00	9,348.00	0.00
Department: 260 GENERAL ACTIVITIES						
101-260-701-000	Wages	46,120.00	19,850.25	4,012.80	26,269.75	43.04
101-260-702-000	Wages Part Time	16,781.00	0.00	0.00	16,781.00	0.00
101-260-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-260-702-002	Wages Part Time Clerk	0.00	0.00	0.00	0.00	0.00
101-260-702-003	Wages-Parks	0.00	0.00	0.00	0.00	0.00
101-260-702-004	Stipends-Interns	0.00	0.00	0.00	0.00	0.00
101-260-715-000	Social Security	3,530.00	1,388.95	287.32	2,141.05	39.35
101-260-716-000	Health Insurance- Medical	9,546.00	4,367.36	912.87	5,178.64	45.75
101-260-716-001	Health Insurance-Retirees	14,277.00	5,400.90	900.15	8,876.10	37.83
101-260-716-002	Retiree Health 115 Trust	10,000.00	10,000.00	10,000.00	0.00	100.00
101-260-717-000	Life & Disability Insurance	732.00	298.60	60.94	433.40	40.79
101-260-718-000	Dental Insurance	643.00	227.26	46.79	415.74	35.34
101-260-719-000	Pension	92,400.00	42,715.31	8,264.00	49,684.69	46.23
101-260-721-000	Vision Care	118.00	43.86	8.95	74.14	37.17
101-260-722-000	Worker's Comp. Insurance	4,500.00	406.10	0.00	4,093.90	9.02
101-260-722-001	Workers Comp-Elected/Lifeguard	100.00	0.00	0.00	100.00	0.00
101-260-727-000	Supplies	9,515.00	1,052.54	47.99	8,462.46	11.06
101-260-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-260-728-000	Cleaning Supplies	1,352.00	368.02	0.00	983.98	27.22
101-260-729-000	Postage	5,408.00	1,700.00	0.00	3,708.00	31.43
101-260-730-000	Copier Lease	7,280.00	3,004.70	764.68	4,275.30	41.27
101-260-801-000	Contractual Services	312.00	0.00	0.00	312.00	0.00
101-260-823-000	Website/Software	1,040.00	605.52	439.23	434.48	58.22
101-260-830-000	Solid Waste Collection	271,719.00	112,398.26	22,643.20	159,320.74	41.37
101-260-851-000	Telephone	9,360.00	2,841.24	592.66	6,518.76	30.36
101-260-900-000	Printing and Publication	520.00	0.00	0.00	520.00	0.00
101-260-920-000	Utilities	31,200.00	8,081.75	1,873.69	21,855.95	29.95
101-260-921-000	Municipal Street Lighting	43,680.00	17,036.01	4,310.28	26,627.14	39.04

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
101-260-922-000	Repair & Mtn-Lights	0.00	0.00	0.00	0.00	0.00
101-260-930-000	Repair and Maintenance	76,910.00	60,115.20	704.59	16,589.35	78.43
101-260-930-001	Building Renovation	0.00	0.00	0.00	0.00	0.00
101-260-931-000	Repair & Maintenance-Equipment	2,704.00	532.89	28.49	2,171.11	19.71
101-260-956-000	Dues & Miscellaneous	14,560.00	4,530.07	2,902.01	10,029.93	31.11
101-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
101-260-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 260 - GENERAL ACTIVITIES	674,307.00	296,964.79	58,800.64	375,857.61	44.04
Department: 721 PLANNING AND ZONING						
101-721-702-000	Wages Part Time	400.00	70.00	0.00	330.00	17.50
101-721-715-000	Social Security	60.00	5.36	0.00	54.64	8.93
101-721-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
101-721-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
101-721-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-721-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-721-726-000	Supplies	200.00	0.00	0.00	200.00	0.00
101-721-801-000	Contractual Services	1,800.00	300.00	0.00	1,500.00	16.67
101-721-829-000	Planner Services	39,312.00	14,760.00	0.00	18,702.00	52.43
101-721-832-000	Planner Retainer	0.00	0.00	0.00	0.00	0.00
101-721-832-001	Planner-Other Services	20,860.00	4,334.00	0.00	13,669.50	34.47
101-721-840-000	Planner - Retainer	16,392.00	2,550.00	0.00	12,992.00	20.74
101-721-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
101-721-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-721-957-000	Education & Training	4,000.00	0.00	0.00	4,000.00	0.00
101-721-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
	Total Dept 721 - PLANNING AND ZONING	83,024.00	22,019.36	0.00	51,448.14	26.52
Department: 751 PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	796.07	0.00	(496.07)	265.36
101-751-708-000	Wages - Lifeguards	33,200.00	19,786.43	0.00	13,413.57	59.60
101-751-715-000	Social Security	2,540.00	1,574.54	0.00	965.46	61.99
101-751-726-000	Supplies	2,000.00	0.00	0.00	2,000.00	0.00
101-751-801-000	Contractual Services	1,500.00	0.00	0.00	1,500.00	0.00
101-751-806-000	Engineering	1,500.00	0.00	0.00	1,500.00	0.00
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	0.00
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	0.00
101-751-920-000	Utilities	1,500.00	2,282.17	76.12	(859.41)	157.29
101-751-931-000	Repair/Maint - Equipment	1,000.00	66.60	0.00	933.40	6.66
101-751-932-000	Repair/Maint - Grounds	6,000.00	2,193.78	1,104.10	3,806.22	36.56
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-751-977-000	Capital Outlay	12,757.00	0.00	0.00	12,757.00	0.00
	Total Dept 751 - PARKS AND RECREATION	62,297.00	26,699.59	1,180.22	35,520.17	42.86
Department: 851 INSURANCE AND BONDS						
101-851-911-000	Insurance Coverage	73,791.00	74,600.81	0.00	(809.81)	101.10
	Total Dept 851 - INSURANCE AND BONDS	73,791.00	74,600.81	0.00	(809.81)	101.10

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Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER						
101-880-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
101-880-805-000	Audit Fees	2,000.00	2,680.00	0.00	(680.00)	134.00
101-880-806-000	Engineering	10,000.00	3,012.50	187.50	6,987.50	30.13
101-880-810-000	Legal Service Retainer	0.00	0.00	0.00	0.00	0.00
101-880-811-000	Legal Services - Other	40,000.00	8,282.59	1,686.24	31,717.41	20.71
101-880-812-000	Legal Services - Labor	10,000.00	2,442.00	2,442.00	7,558.00	24.42
101-880-814-000	OPEB Valuation	4,200.00	1,300.00	0.00	2,900.00	30.95
Total Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER		66,200.00	17,717.09	4,315.74	48,482.91	26.76
Department: 964 TRANSFERS OUT						
101-964-965-125	Transfers DPW	430,000.00	179,166.65	35,833.33	250,833.35	41.67
101-964-965-202	Transfers Major Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-203	Transfer Out - Local Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-207	Transfers Police	500,000.00	208,333.30	41,666.66	291,666.70	41.67
101-964-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.00
101-964-965-398	Transfer Out - N Shore Bridge Debt S	0.00	0.00	0.00	0.00	0.00
101-964-965-401	Transfer to Capital Imp Fund	140,000.00	0.00	0.00	140,000.00	0.00
101-964-965-410	TRANSFER OUT TO SIDEWALK IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 964 - TRANSFERS OUT		1,070,000.00	387,499.95	77,499.99	682,500.05	36.21
Expenditures		2,590,479.24	1,040,929.47	192,810.34	1,537,644.19	40.18
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,442,177.00	1,844,626.10	29,640.66	597,550.90	75.53
TOTAL EXPENDITURES		2,590,479.24	1,040,929.47	192,810.34	1,537,644.19	40.18
NET OF REVENUES & EXPENDITURES:		(148,302.24)	803,696.63	(163,169.68)	(940,093.29)	
BEG. FUND BALANCE		1,279,024.84	1,279,024.84			
NET OF REVENUES/EXPENDITURES - 24-25		111,821.95	111,821.95			
END FUND BALANCE		1,242,544.55	2,194,543.42			

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Fund: 151 CEMETERY TRUST FUND						
Account Category: Revenues						
Department: 000 REVENUE						
151-000-643-000	Lot Sales	16,000.00	11,580.00	0.00	4,420.00	72.38
151-000-664-000	Interest Earned	2,500.00	1,475.31	5.03	1,024.69	59.01
151-000-664-001	Interest - Interfund Advances	0.00	0.00	0.00	0.00	0.00
151-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	18,500.00	13,055.31	5.03	5,444.69	70.57
	Revenues	18,500.00	13,055.31	5.03	5,444.69	70.57
Account Category: Expenditures						
Department: 276 CEMETERY						
151-276-965-000	Transfer to DPW Fund	0.00	0.00	0.00	0.00	0.00
151-276-965-125	Transfer to DPW Fund	0.00	833.32	0.00	(833.32)	100.00
151-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 276 - CEMETERY	0.00	833.32	0.00	(833.32)	100.00
	Expenditures	0.00	833.32	0.00	(833.32)	100.00
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		18,500.00	13,055.31	5.03	5,444.69	70.57
TOTAL EXPENDITURES		0.00	833.32	0.00	(833.32)	100.00
NET OF REVENUES & EXPENDITURES:		18,500.00	12,221.99	5.03	6,278.01	
BEG. FUND BALANCE		321,538.60	321,538.60			
NET OF REVENUES/EXPENDITURES - 24-25		(13,590.77)	(13,590.77)			
END FUND BALANCE		326,447.83	320,169.82			

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Fund: 202 MAJOR STREET FUND						
Account Category: Revenues						
Department: 000 REVENUE						
202-000-546-000	State Grant - Highway and Streets	241,830.00	65,792.71	20,976.95	176,037.29	27.21
202-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
202-000-664-000	Interest Earnings	7,000.00	4,928.05	11.85	2,071.95	70.40
202-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
202-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
202-000-694-000	Miscellaneous	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000 - REVENUE		258,830.00	70,720.76	20,988.80	188,109.24	27.32
Revenues		258,830.00	70,720.76	20,988.80	188,109.24	27.32
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
202-260-722-000	Worker's Comp. Insurance	1,550.00	406.10	0.00	1,143.90	26.20
202-260-801-000	Contractual Services	10,000.00	490.00	0.00	9,510.00	4.90
202-260-805-000	Audit Fees	1,000.00	287.00	0.00	713.00	28.70
202-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
202-260-965-203	Transfer Out - Local Streets	75,000.00	31,250.00	6,250.00	43,750.00	41.67
Total Dept 260 - GENERAL ACTIVITIES		87,550.00	32,433.10	6,250.00	55,116.90	37.05
Department: 463 ROUTINE MAINTENANCE						
202-463-701-000	Wages	14,171.00	3,959.49	828.60	10,211.51	27.94
202-463-701-013	Overtime	1,201.00	41.43	0.00	1,159.57	3.45
202-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-463-715-000	Social Security	1,243.00	306.08	63.39	936.92	24.62
202-463-716-000	Health Insurance- Medical	3,520.00	1,100.27	246.99	2,419.73	31.26
202-463-717-000	Life & Disability Insurance	182.00	49.23	12.29	132.77	27.05
202-463-718-000	Dental Insurance	400.00	72.01	12.13	327.99	18.00
202-463-719-000	Pension	2,365.00	827.11	0.00	1,440.83	39.08
202-463-721-000	Vision Care	75.00	12.14	2.18	62.86	16.19
202-463-726-000	Supplies	2,000.00	1,027.30	156.80	635.50	68.23
202-463-801-000	Contractual Services	28,000.00	7,903.99	770.00	20,096.01	28.23
202-463-940-000	Equipment Rental	15,000.00	2,113.90	396.48	12,886.10	14.09
202-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		68,157.00	17,412.95	2,488.86	50,309.79	25.55
Department: 474 TRAFFIC SERVICES						
202-474-701-000	Wages	2,952.00	1,604.59	0.00	1,347.41	54.36
202-474-701-013	OVERTIME	327.00	0.00	0.00	327.00	0.00
202-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-474-715-000	Social Security	244.00	122.73	0.00	121.27	50.30
202-474-716-000	Health Insurance- Medical	500.00	401.64	0.00	98.36	80.33
202-474-717-000	Life & Disability Insurance	70.00	13.16	0.00	56.84	18.80
202-474-718-000	Dental Insurance	100.00	25.16	0.00	74.84	25.16
202-474-719-000	Pension	844.00	310.17	0.00	497.01	41.11
202-474-721-000	Vision Care	10.00	4.10	0.00	5.90	41.00
202-474-726-000	Supplies	6,000.00	3,443.05	0.00	2,556.95	57.38
202-474-801-000	Contractual Services	15,000.00	39.01	0.00	14,960.99	0.26
202-474-940-000	Equipment Rental	2,625.00	576.06	0.00	2,048.94	21.95

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Fund: 202 MAJOR STREET FUND						
Account Category: Expenditures						
Department: 474 TRAFFIC SERVICES						
202-474-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 474 - TRAFFIC SERVICES	28,672.00	6,539.67	0.00	22,095.51	22.81
Department: 478 WINTER MAINTENANCE						
202-478-701-000	Wages	7,085.00	1,073.58	128.16	6,011.42	15.15
202-478-701-013	Overtime	6,879.00	0.00	0.00	6,879.00	0.00
202-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-478-715-000	Social Security	1,050.00	82.13	9.81	967.87	7.82
202-478-716-000	Health Insurance- Medical	2,100.00	357.45	0.00	1,742.55	17.02
202-478-717-000	Life & Disability Insurance	130.00	24.57	0.00	105.43	18.90
202-478-718-000	Dental Insurance	300.00	55.27	0.00	244.73	18.42
202-478-719-000	Pension	5,000.00	1,654.23	0.00	3,144.98	37.10
202-478-721-000	Vision Care	40.00	9.20	0.00	30.80	23.00
202-478-726-000	Supplies	13,200.00	6,633.76	6,633.76	6,566.24	50.26
202-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
202-478-940-000	Equipment Rental	6,615.00	56.64	56.64	6,558.36	0.86
202-478-977-000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
	Total Dept 478 - WINTER MAINTENANCE	47,399.00	9,946.83	6,828.37	37,251.38	20.99
Department: 875 CONSTRUCTION						
202-875-806-000	Engineering	4,000.00	0.00	0.00	4,000.00	0.00
202-875-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
	Total Dept 875 - CONSTRUCTION	4,000.00	0.00	0.00	4,000.00	0.00
	Expenditures	235,778.00	66,332.55	15,567.23	168,773.58	28.13
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		258,830.00	70,720.76	20,988.80	188,109.24	27.32
TOTAL EXPENDITURES		235,778.00	66,332.55	15,567.23	168,773.58	28.13
NET OF REVENUES & EXPENDITURES:		23,052.00	4,388.21	5,421.57	19,335.66	
BEG. FUND BALANCE		543,872.80	543,872.80			
NET OF REVENUES/EXPENDITURES - 24-25		56,783.92	56,783.92			
END FUND BALANCE		623,708.72	605,044.93			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Revenues						
Department: 000 REVENUE						
203-000-546-000	State Grant - Highway and Streets	103,642.00	28,663.09	9,138.77	74,978.91	27.66
203-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
203-000-664-000	Interest Earnings	1,000.00	663.21	4.80	336.79	66.32
203-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
203-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
203-000-694-000	Miscellaneous	0.00	1,976.48	1,976.48	(1,976.48)	100.00
203-000-699-202	Interfund Transfer in - Major Street	75,000.00	31,250.00	6,250.00	43,750.00	41.67
Total Dept 000 - REVENUE		179,642.00	62,552.78	17,370.05	117,089.22	34.82
Revenues		179,642.00	62,552.78	17,370.05	117,089.22	34.82
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
203-260-722-000	Worker's Comp. Insurance	1,345.00	406.10	0.00	938.90	30.19
203-260-801-000	Contractual Services	10,000.00	2,221.48	1,976.48	7,778.52	22.21
203-260-805-000	Audit Fees	389.22	237.00	0.00	152.22	60.89
203-260-965-398	Transfer Out - N Shore Bridge Debt S	0.00	0.00	0.00	0.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		11,734.22	2,864.58	1,976.48	8,869.64	24.41
Department: 463 ROUTINE MAINTENANCE						
203-463-701-000	Wages	34,320.00	11,684.79	1,776.32	22,635.21	34.05
203-463-701-013	OVERTIME	3,000.00	124.29	0.00	2,875.71	4.14
203-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-463-715-000	Social Security	2,700.00	903.38	135.89	1,796.62	33.46
203-463-716-000	Health Insurance- Medical	7,000.00	3,839.23	819.25	3,160.77	54.85
203-463-717-000	Life & Disability Insurance	581.48	166.70	32.46	414.78	28.67
203-463-718-000	Dental Insurance	600.00	242.06	41.29	357.94	40.34
203-463-719-000	Pension	5,758.26	1,550.84	0.00	4,004.36	30.46
203-463-721-000	Vision Care	89.18	40.98	7.07	48.20	45.95
203-463-726-000	Supplies	1,026.99	781.83	0.00	245.16	76.13
203-463-801-000	Contractual Services	9,000.00	150.00	0.00	8,850.00	1.67
203-463-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
203-463-940-000	Equipment Rental	17,543.24	8,085.10	835.44	9,458.14	46.09
203-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		81,619.15	27,569.20	3,647.72	53,846.89	33.78
Department: 474 TRAFFIC SERVICES						
203-474-701-000	Wages	5,000.00	2,322.96	64.08	2,677.04	46.46
203-474-701-013	Overtime	200.00	124.29	0.00	75.71	62.15
203-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-474-715-000	Social Security	43.49	187.21	4.90	(143.72)	430.47
203-474-716-000	Health Insurance- Medical	24.90	412.12	0.00	(387.22)	1,655.10
203-474-717-000	Life & Disability Insurance	40.00	17.83	1.68	22.17	44.58
203-474-718-000	Dental Insurance	25.00	26.91	3.88	(1.91)	107.64
203-474-719-000	Pension	1,535.51	413.56	0.00	1,072.47	30.16
203-474-721-000	Vision Care	2.05	4.55	0.62	(2.50)	221.95
203-474-726-000	Supplies	4,000.00	1,389.23	0.00	2,610.77	34.73
203-474-940-000	Equipment Rental	2,867.00	1,773.15	28.32	1,093.85	61.85

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Expenditures						
Department: 474 TRAFFIC SERVICES						
Total Dept 474 - TRAFFIC SERVICES		13,737.95	6,671.81	103.48	7,016.66	48.56
Department: 478 WINTER MAINTENANCE						
203-478-701-000	Wages	15,354.00	534.44	128.16	14,819.56	3.48
203-478-701-013	Overtime	9,172.00	0.00	0.00	9,172.00	0.00
203-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-478-715-000	Social Security	1,600.00	40.89	9.81	1,559.11	2.56
203-478-716-000	Health Insurance- Medical	2,515.20	3.41	0.00	2,511.79	0.14
203-478-717-000	Life & Disability Insurance	190.21	7.21	0.00	183.00	3.79
203-478-718-000	Dental Insurance	292.82	16.01	0.00	276.81	5.47
203-478-719-000	Pension	6,800.00	1,964.41	0.00	4,592.90	32.46
203-478-721-000	Vision Care	51.40	2.66	0.00	48.74	5.18
203-478-726-000	Supplies	5,131.36	178.14	178.14	4,953.22	3.47
203-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
203-478-940-000	Equipment Rental	14,181.62	173.04	56.64	14,008.58	1.22
203-478-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 478 - WINTER MAINTENANCE		55,288.61	2,920.21	372.75	52,125.71	5.28
Department: 875 CONSTRUCTION						
203-875-726-000	Supplies	13.00	0.00	0.00	13.00	0.00
203-875-977-000	Capital Outlay	6,000.00	5,593.75	0.00	406.25	93.23
Total Dept 875 - CONSTRUCTION		6,013.00	5,593.75	0.00	419.25	93.03
Expenditures		168,392.93	45,619.55	6,100.43	122,278.15	27.09
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		179,642.00	62,552.78	17,370.05	117,089.22	34.82
TOTAL EXPENDITURES		168,392.93	45,619.55	6,100.43	122,278.15	27.09
NET OF REVENUES & EXPENDITURES:		11,249.07	16,933.23	11,269.62	(5,188.93)	
BEG. FUND BALANCE		131,952.74	131,952.74			
NET OF REVENUES/EXPENDITURES - 24-25		(54,805.64)	(54,805.64)			
END FUND BALANCE		88,396.17	94,080.33			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
207-000-404-001	Property Tax - Police Millage	440,439.00	424,778.13	2,008.07	15,660.87	96.44
207-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
207-000-408-000	Property Tax - PA 78 Senior & Disabl	0.00	0.00	0.00	0.00	0.00
207-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
207-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
207-000-451-000	Liquor License Fees	7,500.00	4,557.30	0.00	2,942.70	60.76
207-000-480-000	Services Provided - DDA	103,000.00	34,333.32	0.00	68,666.68	33.33
207-000-528-001	MCOLES ACADEMY GRANT	0.00	0.00	0.00	0.00	0.00
207-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
207-000-541-000	PA 302/32 MJTC Fund	1,500.00	628.80	0.00	871.20	41.92
207-000-565-000	CPE LAW ENFORCEMENT	4,500.00	0.00	0.00	4,500.00	0.00
207-000-661-000	Parking Fines	3,000.00	1,002.81	156.54	1,997.19	33.43
207-000-662-000	Court Penal Fines	50,000.00	18,425.64	5,810.35	31,574.36	36.85
207-000-663-000	Drug Forfeiture	0.00	0.00	0.00	0.00	0.00
207-000-663-001	Forfeitures	0.00	0.00	0.00	0.00	0.00
207-000-664-000	Interest Earnings	7,800.00	4,066.58	12.87	3,733.42	52.14
207-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
207-000-673-000	Gain/Loss on Sale of Assets	50,000.00	4,784.00	2,759.00	45,216.00	9.57
207-000-674-101	Transfer from General Fund	500,000.00	208,333.30	41,666.66	291,666.70	41.67
207-000-683-000	Reimbursements-Other	0.00	135.00	0.00	(135.00)	100.00
207-000-684-000	Reimburse - OUIL	0.00	0.00	0.00	0.00	0.00
207-000-694-000	Miscellaneous Revenue	6,000.00	3,434.11	448.00	2,565.89	57.24
207-000-694-001	DRIVING WHILE LIC SUSPENDED	200.00	175.00	0.00	25.00	87.50
207-000-694-002	POLICE FOIA FEE	1,000.00	727.49	313.50	272.51	72.75
207-000-694-003	CONTRACT OT REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00
207-000-695-000	Loan Proceeds	0.00	0.00	0.00	0.00	0.00
207-000-697-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,179,939.00	705,381.48	53,174.99	474,557.52	59.78
Revenues		1,179,939.00	705,381.48	53,174.99	474,557.52	59.78
Account Category: Expenditures						
Department: 301 POLICE/SHERIFF/CONSTABLE						
207-301-701-000	Police Chief Wages	94,000.00	38,187.32	7,000.00	55,812.68	40.62
207-301-701-001	Wages Full time	340,000.00	152,412.78	52,449.76	187,587.22	44.83
207-301-701-013	FT Overtime	20,000.00	6,763.61	588.69	13,236.39	33.82
207-301-702-000	Wages Part Time	50,000.00	26,111.65	4,887.57	23,888.35	52.22
207-301-702-001	PT Overtime Wages	10,000.00	4,974.68	292.59	5,025.32	49.75
207-301-702-002	Wages Part Time Clerk	2,500.00	1,605.28	1,198.88	894.72	64.21
207-301-702-013	WAGES PART-TIME CLERK OVERTIME	200.00	0.00	0.00	200.00	0.00
207-301-703-000	Wages - Full-timeClerk	43,000.00	16,705.19	3,325.26	26,294.81	38.85
207-301-703-001	Overtime Clerk FT	1,000.00	0.00	0.00	1,000.00	0.00
207-301-709-000	Wages - Marine Unit	4,380.00	2,353.11	0.00	2,026.89	53.72
207-301-709-013	Marine Unit-Overtime	620.00	619.83	0.00	0.17	99.97
207-301-711-000	Wages - CMV Enforcement	0.00	0.00	0.00	0.00	0.00
207-301-711-013	CMV-Overtime	0.00	0.00	0.00	0.00	0.00
207-301-712-000	Wages - Ordinance Enforcement	69,500.00	19,101.63	5,468.24	50,398.37	27.48

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Expenditures						
Department: 301 POLICE/SHERIFF/CONSTABLE						
207-301-712-001	Overtime Code Enforcement	2,500.00	159.10	0.00	2,340.90	6.36
207-301-713-000	WAGES-ACADEMY	0.00	0.00	0.00	0.00	0.00
207-301-713-001	CONTRACT OVERTIME	5,000.00	3,713.84	58.10	1,286.16	74.28
207-301-715-000	Social Security	44,000.00	20,862.15	5,758.10	23,137.85	47.41
207-301-715-001	SOCIAL SECURITY ACADEMY	0.00	0.00	0.00	0.00	0.00
207-301-716-000	Health Insurance- Medical	76,800.00	25,404.78	4,358.18	51,395.22	33.08
207-301-716-001	Health Insurance - Retired	26,220.00	10,557.00	1,800.55	15,663.00	40.26
207-301-717-000	Life & Disability Insurance	6,000.00	2,514.52	536.76	3,485.48	41.91
207-301-718-000	Dental Insurance	3,900.00	2,472.01	536.35	1,427.99	63.38
207-301-719-000	Pension	85,000.00	47,574.80	7,433.00	36,888.02	56.60
207-301-721-000	Vision Care	600.00	367.57	79.57	232.43	61.26
207-301-722-000	Worker's Comp Insurance	6,400.00	1,705.62	0.00	4,694.38	26.65
207-301-723-000	Unemployment	0.00	0.00	0.00	0.00	0.00
207-301-724-000	City taxes	0.00	0.00	0.00	0.00	0.00
207-301-727-000	Office Supplies	2,000.00	369.01	0.00	1,630.99	18.45
207-301-730-000	Copier Lease	3,000.00	1,305.17	249.59	1,694.83	43.51
207-301-740-000	Operating Supplies	8,000.00	1,852.80	167.45	6,147.20	23.16
207-301-742-000	Shooting Program	3,350.00	400.00	0.00	2,950.00	11.94
207-301-743-000	Bullet Proof Vests	2,500.00	0.00	0.00	2,500.00	0.00
207-301-801-000	Contractual Services	35,000.00	9,260.65	10.00	25,307.75	27.69
207-301-802-000	Attorney Fees - Prosecutions	50,000.00	18,255.50	4,405.75	31,744.50	36.51
207-301-804-000	County Dispatch Contract	47,500.00	19,827.10	3,965.42	27,672.90	41.74
207-301-805-000	Audit Fees	1,418.00	1,241.00	0.00	177.00	87.52
207-301-807-000	Clemis Service Fees	12,500.00	1,094.00	0.00	11,406.00	8.75
207-301-820-000	Uniform Purchases	6,000.00	2,655.95	0.00	3,344.05	44.27
207-301-821-000	Uniform Cleaning	1,250.00	0.00	0.00	1,250.00	0.00
207-301-851-000	Telephone	9,500.00	3,366.89	592.65	6,083.98	35.96
207-301-863-000	Travel Expense	4,000.00	1,727.51	1,270.52	2,272.49	43.19
207-301-865-000	Gasoline & Oil	10,500.00	2,356.69	0.00	8,011.41	23.70
207-301-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
207-301-930-000	Repair and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
207-301-930-003	Repair and Maintenance/Watercraft	1,500.00	114.83	0.00	1,385.17	7.66
207-301-931-000	Repair & Maint - Equipment	3,000.00	0.00	0.00	1,900.00	36.67
207-301-932-000	Repair & Maint - Vehicles	8,500.00	268.10	0.00	8,231.90	3.15
207-301-932-001	EQUIPMENT ACADEMY	0.00	0.00	0.00	0.00	0.00
207-301-935-000	Vehicle Capital Outlay	35,000.00	0.00	0.00	35,000.00	0.00
207-301-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
207-301-956-000	Dues & Miscellaneous	1,200.00	411.33	30.00	718.67	40.11
207-301-957-000	Education & Training	8,000.00	1,398.80	853.80	6,481.20	18.99
207-301-957-001	TRAINING ACADEMY	0.00	0.00	0.00	0.00	0.00
207-301-957-002	CPE TRAINING	4,500.00	1,788.00	259.00	2,712.00	39.73
207-301-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.00
207-301-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
207-301-977-000	Capital Outlay	34,918.00	1,339.51	1,339.51	33,578.49	3.84
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		1,189,756.00	453,199.31	108,915.29	734,116.88	38.09
Expenditures		1,189,756.00	453,199.31	108,915.29	734,116.88	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 207 POLICE FUND						
Fund 207 - POLICE FUND:						
TOTAL REVENUES		1,179,939.00	705,381.48	53,174.99	474,557.52	59.78
TOTAL EXPENDITURES		1,189,756.00	453,199.31	108,915.29	734,116.88	38.09
NET OF REVENUES & EXPENDITURES:		(9,817.00)	252,182.17	(55,740.30)	(259,559.36)	
BEG. FUND BALANCE		231,235.49	231,235.49			
NET OF REVENUES/EXPENDITURES - 24-25		410.32	410.32			
END FUND BALANCE		221,828.81	483,827.98			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Revenues						
Department: 000 REVENUE						
225-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
225-000-580-000	Services Provided-DDA Admin/Snow	27,210.00	13,605.16	0.00	13,604.84	50.00
225-000-603-000	Equipment Rental	88,000.00	29,386.75	3,170.56	58,613.25	33.39
225-000-604-000	WINTER MAINT. AGREEMENTS	0.00	524.49	524.49	(524.49)	100.00
225-000-634-000	Cemetery Open/Close	22,000.00	9,000.00	2,700.00	13,000.00	40.91
225-000-636-000	Cemetery Foundations	6,000.00	7,787.00	336.00	(1,787.00)	129.78
225-000-643-000	Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00
225-000-664-000	Interest Income	700.00	469.20	20.74	230.80	67.03
225-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
225-000-673-000	Gain/Loss on Sale of Assets	8,000.00	0.00	0.00	8,000.00	0.00
225-000-676-101	Transfer In from General Fund	430,000.00	179,166.65	35,833.33	250,833.35	41.67
225-000-681-000	Reimb - Insurance Claims	0.00	20,486.06	0.00	(20,486.06)	100.00
225-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
225-000-694-000	Miscellaneous	10,000.00	1,572.46	38.94	8,427.54	15.72
225-000-699-711	Transfers In	2,000.00	833.32	0.00	1,166.68	41.67
Total Dept 000 - REVENUE		593,910.00	262,831.09	42,624.06	331,078.91	44.25
Revenues		593,910.00	262,831.09	42,624.06	331,078.91	44.25
Account Category: Expenditures						
Department: 276 CEMETERY						
225-276-701-001	Wages	47,240.00	19,848.74	2,939.93	27,391.26	42.02
225-276-701-013	Overtime	2,356.00	165.72	0.00	2,190.28	7.03
225-276-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-276-715-000	Social Security	5,556.00	1,531.14	224.91	4,024.86	27.56
225-276-716-000	Health Insurance- Medical	13,087.00	5,524.54	1,071.53	7,562.46	42.21
225-276-717-000	Life & Disability Insurance	1,140.00	314.25	55.79	825.75	27.57
225-276-718-000	Dental Insurance	1,082.00	477.94	73.46	604.06	44.17
225-276-719-000	Pension	0.00	0.00	0.00	0.00	0.00
225-276-721-000	Vision Care	199.00	81.09	12.54	117.91	40.75
225-276-740-000	Operating Supplies	2,500.00	1,803.95	0.00	696.05	72.16
225-276-748-000	Foundations	600.00	597.00	597.00	3.00	99.50
225-276-801-000	Contractual Services	500.00	0.00	0.00	500.00	0.00
225-276-830-000	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
225-276-920-000	Utilities	1,000.00	350.69	0.00	649.31	35.07
225-276-930-000	Repair and Maintenance	5,000.00	2,637.05	1,858.10	2,362.95	52.74
225-276-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
225-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-276-985-000	Land Improvement	3,500.00	175.44	0.00	3,324.56	5.01
Total Dept 276 - CEMETERY		83,760.00	33,507.55	6,833.26	50,252.45	40.00
Department: 441 DEPARTMENT OF PUBLIC WORKS						
225-441-701-000	DPW DIRECTOR WAGES	42,000.00	21,476.87	4,968.24	20,523.13	51.14
225-441-701-001	Wages	109,200.00	36,432.91	12,418.13	72,767.09	33.36
225-441-701-013	Overtime	5,625.00	651.66	124.29	4,973.34	11.59
225-441-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
225-441-702-003	Wages-Parks	35,200.00	12,123.05	783.75	23,076.95	34.44
225-441-702-013	Overtime	1,000.00	165.72	124.29	834.28	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Expenditures						
Department: 441 DEPARTMENT OF PUBLIC WORKS						
225-441-715-000	Social Security	15,211.00	5,420.00	1,409.02	9,791.00	35.63
225-441-716-000	Health Insurance- Medical	44,017.00	20,120.42	4,692.71	23,896.58	45.71
225-441-716-001	Health Insurance-Retirees	40,000.00	23,403.94	3,343.42	16,596.06	58.51
225-441-717-000	Life - Disability Insurance	3,654.05	891.86	222.54	2,762.19	24.41
225-441-718-000	Dental Insurance	4,470.45	1,651.99	404.31	2,818.46	36.95
225-441-719-000	Pension	55,000.00	55,561.94	11,009.00	(632.63)	101.15
225-441-721-000	Vision Care	650.00	272.86	66.13	377.14	41.98
225-441-722-000	Worker's Comp. Insurance	3,028.00	812.20	0.00	2,215.80	26.82
225-441-740-000	Operating Supplies	8,000.00	2,023.89	951.59	5,976.11	25.30
225-441-740-001	Operating Supplies-Cemetery	0.00	0.00	0.00	0.00	0.00
225-441-741-000	Small Tools	4,500.00	1,606.04	269.25	2,893.96	35.69
225-441-801-000	Contractual Services	9,000.00	8,288.50	228.00	711.50	92.09
225-441-805-000	Audit Fees	900.00	660.00	0.00	240.00	73.33
225-441-820-000	Uniform Purchase	7,000.00	2,190.86	573.50	4,809.14	31.30
225-441-821-000	Uniform Cleaning	4,975.00	2,230.67	615.85	2,744.33	44.84
225-441-851-000	Telephone	6,800.00	3,002.91	166.00	3,749.95	44.85
225-441-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
225-441-865-000	Gasoline & Oil	24,452.00	2,009.56	173.66	22,442.44	8.22
225-441-920-000	Utilities	11,000.00	2,309.45	645.63	8,373.05	23.88
225-441-930-000	Repair & Maint-Building	10,000.00	46.52	0.00	9,898.50	1.02
225-441-931-000	Repair & Maint-Equip	6,000.00	1,037.15	863.61	4,962.85	17.29
225-441-932-000	Repair & Maint - Vehicles	20,000.00	6,304.65	59.99	13,277.35	33.61
225-441-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
225-441-956-000	Dues & Miscellaneous	1,200.00	716.33	600.00	483.67	59.69
225-441-957-000	Education & Training	5,000.00	470.00	470.00	4,530.00	9.40
225-441-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
225-441-977-000	Capital Outlay	25,000.00	0.00	0.00	25,000.00	0.00
225-441-995-003	Interest Expense - Interfund Advance	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		506,882.50	211,881.95	45,182.91	294,092.24	41.80
Department: 443 PHASE II STORMWATER						
225-443-701-001	Wages	6,022.00	1,855.47	215.44	4,166.53	30.81
225-443-701-013	Overtime	300.00	0.00	0.00	300.00	0.00
225-443-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-443-715-000	Social Security	408.41	141.91	16.47	266.50	34.75
225-443-716-000	Health Insurance- Medical	1,800.00	(325.95)	29.89	2,125.95	(18.11)
225-443-717-000	Life & Disability Insurance	111.14	18.93	4.05	92.21	17.03
225-443-718-000	Dental Insurance	200.00	39.89	7.44	160.11	19.95
225-443-721-000	Vision Care	100.00	6.45	1.21	93.55	6.45
225-443-740-000	Operating Supplies	500.00	195.45	0.00	304.55	39.09
225-443-801-000	Contractual Services	5,275.00	2,045.00	0.00	3,230.00	38.77
225-443-900-000	Printing	0.00	0.00	0.00	0.00	0.00
225-443-930-000	Repair and Maintenance	8,000.00	4,769.76	0.00	3,230.24	59.62
225-443-955-000	DEQ Permit Fees	1,020.00	0.00	0.00	1,020.00	0.00
225-443-956-000	Dues & Misc.	500.00	0.00	0.00	500.00	0.00
225-443-977-000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 443 - PHASE II STORMWATER		29,236.55	8,746.91	274.50	20,489.64	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Expenditures						
	Expenditures	619,879.05	254,136.41	52,290.67	364,834.33	41.00
Fund 225 - DEPT OF PUBLIC WORKS FUND:						
	TOTAL REVENUES	593,910.00	262,831.09	42,624.06	331,078.91	44.25
	TOTAL EXPENDITURES	619,879.05	254,136.41	52,290.67	364,834.33	41.00
	NET OF REVENUES & EXPENDITURES:	(25,969.05)	8,694.68	(9,666.61)	(33,755.42)	
	BEG. FUND BALANCE	122,437.35	122,437.35			
	NET OF REVENUES/EXPENDITURES - 24-25	62,207.80	62,207.80			
	END FUND BALANCE	158,676.10	193,339.83			

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 231 PARKING METER/SYSTEM FUND						
Account Category: Revenues						
Department: 000 REVENUE						
231-000-607-000	Fees	0.00	0.00	0.00	0.00	0.00
231-000-661-000	Parking Fines Revenue	0.00	0.00	0.00	0.00	0.00
231-000-664-000	Interest Earnings	0.00	0.47	0.00	(0.47)	100.00
231-000-674-101	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
231-000-674-207	Transfer From Police Fund	0.00	0.00	0.00	0.00	0.00
231-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.47	0.00	(0.47)	100.00
	Revenues	0.00	0.47	0.00	(0.47)	100.00
Account Category: Expenditures						
Department: 333 PARKING						
231-333-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
231-333-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
231-333-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
231-333-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
231-333-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
231-333-727-000	Supplies	0.00	0.00	0.00	0.00	0.00
231-333-740-000	Operating Supplies	0.00	0.00	0.00	0.00	0.00
231-333-820-000	Uniform Purchase	0.00	0.00	0.00	0.00	0.00
231-333-851-000	Telephone	0.00	0.00	0.00	0.00	0.00
231-333-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
	Total Dept 333 - PARKING	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 231 - PARKING METER/SYSTEM FUND:						
TOTAL REVENUES		0.00	0.47	0.00	(0.47)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.47	0.00	(0.47)	
BEG. FUND BALANCE		3,605.80	3,605.80			
NET OF REVENUES/EXPENDITURES - 24-25		7,376.37	7,376.37			
END FUND BALANCE		10,982.17	10,982.64			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Revenues						
Department: 000 REVENUE						
248-000-402-000	Current Real Property Taxes	1,047,377.00	682,940.52	0.00	364,436.48	65.20
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.00
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.00
248-000-412-000	Property Tax - DPPT P/Y & C/Y	3,370.00	376.98	28.52	2,993.02	11.19
248-000-441-000	Local Community Stabilization Share	15,000.00	17,650.43	17,650.43	(2,650.43)	117.67
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.00
248-000-539-000	State Grants	43,500.00	10,000.00	0.00	33,500.00	22.99
248-000-540-000	COUNTY/FEDERAL PROGRAM GRANTS PUBLIC	595,823.00	0.00	0.00	595,823.00	0.00
248-000-582-000	PROPERTY TAXES OTHER UNITS	0.00	0.00	0.00	0.00	0.00
248-000-664-000	Interest Earned	9,708.00	5,521.11	6.04	4,186.89	56.87
248-000-671-999	Appropriation from Fund Balanc	171,128.00	0.00	0.00	171,128.00	0.00
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
248-000-676-404	Transfer From Prop Acq Fund	169,436.00	0.00	0.00	169,436.00	0.00
248-000-676-592	Reimbursment -Admin Fee - W&S	0.00	0.00	0.00	0.00	0.00
248-000-681-000	Reimburse - Insurance Claims	17,000.00	7,750.00	7,750.00	9,250.00	45.59
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
248-000-685-000	Sponsorships	35,000.00	2,000.00	0.00	33,000.00	5.71
248-000-685-100	Transportaion Sponsorship	8,500.00	0.00	0.00	8,500.00	0.00
248-000-686-000	Downtown Events	8,000.00	(828.15)	(105.74)	8,828.15	(10.35)
248-000-686-002	Flower Fair Revenue	2,500.00	0.00	0.00	2,500.00	0.00
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-004	ST EVENT REVENUE	3,500.00	0.00	0.00	3,500.00	0.00
248-000-686-005	ST SPONSOR REVENUE	5,000.00	0.00	0.00	5,000.00	0.00
248-000-686-006	EV CHARGING	4,200.00	562.15	562.15	3,637.85	13.38
248-000-687-000	Merchandise Sales	3,500.00	0.00	0.00	3,500.00	0.00
248-000-688-000	Gift Certificate Sales	4,000.00	200.00	0.00	3,800.00	5.00
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.00
248-000-694-000	Miscellaneous	8,000.00	95.00	90.00	7,905.00	1.19
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,156,542.00	726,268.04	25,981.40	1,430,273.96	33.68
Revenues		2,156,542.00	726,268.04	25,981.40	1,430,273.96	33.68
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-701-000	Executive Director Wages	82,400.00	39,823.08	6,153.92	42,576.92	48.33
248-260-704-000	Wages - Administrative Coordinator	32,417.00	8,464.86	1,697.27	23,952.14	26.11
248-260-706-000	Asst. Executive Director wages	73,130.00	27,034.91	5,461.60	46,095.09	36.97
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.00
248-260-707-000	Wages - Grounds Coordinator	5,400.00	5,969.06	431.25	(569.06)	110.54
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.00
248-260-715-000	Social Security	15,254.00	5,502.68	1,051.43	9,751.32	36.07
248-260-716-000	Health Insurance- Medical	14,820.00	8,443.32	1,394.27	6,376.68	56.97
248-260-717-000	Life & Disability Insurance	1,562.00	734.51	149.90	827.49	47.02
248-260-718-000	Dental Insurance	1,132.00	434.62	89.48	697.38	38.39
248-260-719-000	Pension	6,720.00	7,018.95	0.00	(574.91)	108.56
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.00

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-721-000	Vision Care	720.00	75.37	15.38	644.63	10.47
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
248-260-801-000	CONTRACTUAL SERVICES- DOWNTOWN	20,000.00	2,453.20	0.00	17,546.80	12.27
248-260-801-002	CONTRACTUAL SERVICS - PUBLIC SAFETY	103,000.00	34,333.32	0.00	68,666.68	33.33
248-260-801-003	CONTRACT SERVICES - DPW FEE	27,211.00	13,605.16	0.00	13,605.84	50.00
248-260-801-004	CONTRACTUAL SERVICES - PA57	62,643.00	62,643.00	0.00	0.00	100.00
248-260-801-005	Contractual Services- Township	6,700.00	9,296.57	0.00	(2,596.57)	138.75
248-260-801-012	Contractual Services-Parking Code En	0.00	0.00	0.00	0.00	0.00
248-260-801-022	SPECIAL SERVICES- EVENTS	0.00	0.00	0.00	0.00	0.00
248-260-801-023	Contract Services-DPW event support	0.00	0.00	0.00	0.00	0.00
248-260-801-033	Contract Services-DPW snow removal	0.00	0.00	0.00	0.00	0.00
248-260-805-000	Audit Fees	5,900.00	2,124.00	0.00	3,776.00	36.00
248-260-810-000	Legal Services	3,500.00	1,833.50	641.25	1,666.50	52.39
248-260-823-000	Website/Software	4,200.00	1,038.85	202.99	3,161.15	24.73
248-260-823-001	Municipal Software	5,000.00	0.00	0.00	5,000.00	0.00
248-260-829-000	Planner Services	1,000.00	0.00	0.00	1,000.00	0.00
248-260-851-000	Telephone	3,500.00	1,364.84	90.75	2,135.16	39.00
248-260-900-000	Printing and Publication	500.00	0.00	0.00	500.00	0.00
248-260-920-000	Utilities	7,800.00	1,238.94	225.24	6,561.06	15.88
248-260-921-000	Municipal Street Lighting	13,780.00	4,177.49	1,033.46	9,602.51	30.32
248-260-930-000	Repair and Maintenance	1,870.00	0.00	0.00	1,870.00	0.00
248-260-930-002	Building Maintenance	1,200.00	75.93	0.00	1,124.07	6.33
248-260-940-000	Equipment Rental	1,500.00	450.03	20.09	1,049.97	30.00
248-260-941-000	Office Rent	16,800.00	9,105.00	285.00	7,695.00	54.20
248-260-942-000	Office Expenses	4,000.00	3,984.90	8.08	(1,600.48)	140.01
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.00
248-260-946-000	Credit Card Fees	175.00	0.00	0.00	175.00	0.00
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.00
248-260-956-000	Dues & Miscellaneous	1,900.00	1,217.88	0.00	682.12	64.10
248-260-957-000	Education & Training	8,000.00	435.58	410.00	7,564.42	5.44
248-260-958-000	General Activities Misc	7,500.00	823.88	0.00	6,676.12	10.99
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
248-260-962-000	Mileage	500.00	38.24	0.00	461.76	7.65
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-401	Transfer to Capital Imp Fund	112,993.00	0.00	0.00	112,993.00	0.00
248-260-965-403	TRANSFER TO-DDA PUBLIC INFRASTRUCTUR	0.00	0.00	0.00	0.00	0.00
248-260-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-260-974-000	Capital Outlay - Equipment	2,000.00	89.91	89.91	1,910.09	4.50
Total Dept 260 - GENERAL ACTIVITIES		656,727.00	253,831.58	19,451.27	401,003.88	38.65
Department: 725 ORGANIZATION						
248-725-822-000	Newsletter	1,000.00	0.00	0.00	941.00	5.90
248-725-824-000	Volunteer Recognition & Dvp.	1,700.00	124.34	0.00	1,515.66	10.84
248-725-825-000	Gift Certificate Redemption	5,000.00	350.00	0.00	4,650.00	7.00
248-725-826-000	Historic Celebration/Education	2,500.00	0.00	0.00	2,500.00	0.00
248-725-827-000	Awareness Program	2,300.00	2,100.48	49.48	(113.70)	104.94
248-725-864-000	Grant & Scholorship Distriubution	500.00	0.00	0.00	500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 725 ORGANIZATION						
248-725-881-000	Merchandise to Sell	1,200.00	0.00	0.00	1,200.00	0.00
	Total Dept 725 - ORGANIZATION	14,200.00	2,574.82	49.48	11,192.96	18.13
Department: 726 DESIGN						
248-726-745-000	Beautification Supplies	7,620.00	4,168.85	0.00	3,451.15	54.71
248-726-746-000	Hanging Baskets	4,120.00	254.21	0.00	3,865.79	6.17
248-726-801-000	Contractual Services	5,780.00	0.00	0.00	5,780.00	0.00
248-726-843-000	Facade Program	25,480.00	0.00	0.00	25,480.00	0.00
248-726-845-000	Public Art Program	2,100.00	220.00	220.00	1,880.00	10.48
248-726-883-000	Banners and Holiday Lighting	8,100.00	512.39	512.39	7,587.61	6.33
248-726-975-001	Capital Outlay - Beautification	2,300.00	280.00	0.00	2,020.00	12.17
248-726-975-002	Capital Outlay - Streets	2,790.00	0.00	0.00	2,790.00	0.00
248-726-980-001	PUBLIC SPACE GRANT-GENERAL	323,000.00	195,838.23	37,647.83	127,161.77	60.63
248-726-980-002	PUBLIC SPACE GRANT-DEVELOPMENT & PRO	212,000.00	40,827.36	6,775.12	171,172.64	19.26
	Total Dept 726 - DESIGN	593,290.00	242,101.04	45,155.34	351,188.96	40.81
Department: 728 ECONOMIC DEVELOPMENT						
248-728-801-000	Contractual Services	17,800.00	6,239.62	0.00	11,560.38	35.05
248-728-860-000	Trolley Expense	18,900.00	1,726.51	0.00	17,173.49	9.13
248-728-861-000	DATA AND METRICS	1,460.00	0.00	0.00	1,460.00	0.00
248-728-862-000	Training Materials	500.00	0.00	0.00	418.32	16.34
248-728-864-000	Grant & Scholorship Distriubution	1,000.00	0.00	0.00	1,000.00	0.00
248-728-886-000	Marketing Materials	2,500.00	0.00	0.00	2,500.00	0.00
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.00
248-728-886-002	Social District	2,350.00	6.52	0.00	2,343.48	0.28
248-728-888-000	Brand Marketing	23,700.00	17,923.62	2,627.29	2,595.38	89.05
248-728-888-001	Contractual Services Brand Marketing	12,000.00	0.00	0.00	12,000.00	0.00
	Total Dept 728 - ECONOMIC DEVELOPMENT	80,210.00	25,896.27	2,627.29	51,051.05	32.29
Department: 729 PROMOTION						
248-729-880-000	Event Promotion	2,500.00	1,067.37	0.00	1,432.63	42.69
248-729-880-001	Event Promo - Gazebo Series	14,500.00	13,000.00	0.00	1,500.00	89.66
248-729-880-004	Event Promo - Halloween Parade	2,500.00	1,861.37	920.88	638.63	74.45
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	3,000.00	1,030.00	0.00	1,648.08	45.06
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.00
248-729-880-007	Event Promo - Flower Fair	1,500.00	109.37	0.00	1,390.63	7.29
248-729-880-008	EVENT PROMO-ICE FEST	3,500.00	0.00	0.00	3,500.00	0.00
248-729-880-009	Event Promo-Lake Orion Love Shop to	0.00	0.00	0.00	0.00	0.00
248-729-880-010	PARTNERED EVENTS	1,500.00	0.00	0.00	1,500.00	0.00
248-729-880-011	Restaurant week	1,000.00	0.00	0.00	1,000.00	0.00
248-729-880-012	Sing & Stroll Tree Lighting	7,000.00	300.00	0.00	6,700.00	4.29
248-729-880-013	STRONGER TOGETHER-WINTER	2,500.00	0.00	0.00	2,500.00	0.00
248-729-880-014	STRONGER TOGETHER- SUMMER/FALL	1,500.00	1,172.30	789.08	327.70	78.15
248-729-880-015	Winter Activities	4,500.00	0.00	0.00	4,500.00	0.00
248-729-880-016	MISC EVENTS-OTHER	2,500.00	1,500.00	1,500.00	1,000.00	60.00
248-729-880-017	Movie Night	3,500.00	2,693.41	(177.79)	806.59	76.95
248-729-880-100	Stronger Together- smr fall	0.00	0.00	0.00	0.00	0.00
248-729-885-000	Port-A-Johns	1,600.00	775.00	0.00	825.00	

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 729 PROMOTION						
248-729-895-000	Event Promo-Comm. Sponsorships	0.00	0.00	0.00	0.00	0.00
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
	Total Dept 729 - PROMOTION	53,100.00	23,508.82	3,032.17	29,269.26	44.27
Department: 730						
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	2,000.00	0.00	0.00	2,000.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	420,721.00	0.00	0.00	420,721.00	0.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
248-730-975-003	DDA Capital Outlay	2,500.00	0.00	0.00	2,500.00	0.00
248-730-975-005	DDA Capital Outlay- Wayfinding/Light	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	10,000.00	942.85	0.00	9,057.15	9.43
248-730-975-009	Capital Outlay - Dumpsters	5,000.00	0.00	0.00	5,000.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	4,300.00	0.00	0.00	4,300.00	0.00
248-730-975-015	Captial Outlay- Outdoor Sound	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
	Total Dept 730	444,521.00	942.85	0.00	443,578.15	0.21
	Expenditures	1,842,048.00	548,855.38	70,315.55	1,287,284.26	29.80
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		2,156,542.00	726,268.04	25,981.40	1,430,273.96	33.68
TOTAL EXPENDITURES		1,842,048.00	548,855.38	70,315.55	1,287,284.26	29.80
NET OF REVENUES & EXPENDITURES:		314,494.00	177,412.66	(44,334.15)	142,989.70	
BEG. FUND BALANCE		356,811.12	356,811.12			
NET OF REVENUES/EXPENDITURES - 24-25		29,151.34	29,151.34			
END FUND BALANCE		700,456.46	563,375.12			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023						
Account Category: Revenues						
Department: 000 REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	900.00	501.20	82.70	398.80	55.69
301-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
301-000-699-301	TRF in from DDA	420,721.00	0.00	0.00	420,721.00	0.00
Total Dept 000 - REVENUE		421,621.00	501.20	82.70	421,119.80	0.12
Revenues		421,621.00	501.20	82.70	421,119.80	0.12
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
301-901-805-000	Audit fees	0.00	0.00	0.00	0.00	0.00
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	174,500.00	138,531.94	17,559.98	35,968.06	79.39
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital Outlay - Buildings	672,520.00	202,562.97	171,496.54	469,957.03	30.12
Total Dept 901 - CAPITAL OUTLAY		847,020.00	341,094.91	189,056.52	505,925.09	40.27
Department: 905 Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expense	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	0.00	500.00	0.00	(500.00)	100.00
301-905-731-001	2023 Tax exempt Bond Issuance Expens	0.00	500.00	0.00	(500.00)	100.00
301-905-745-001	Property taxes-Orion Twp	0.00	0.00	0.00	0.00	0.00
301-905-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
301-905-992-003	2023 DDA BONDS TAXABLE PRINCIPAL SER	60,000.00	0.00	0.00	60,000.00	0.00
301-905-992-004	2023 DDA BONDS TAX EXEMPT PRINCIPAL	160,000.00	0.00	0.00	160,000.00	0.00
301-905-993-001	2023 DDA BOND TAXABLE INTEREST SERIE	73,921.00	36,960.50	0.00	36,960.50	50.00
301-905-993-002	2023 DDA TAX EXEMPT BOND INTEREST A	126,800.00	63,400.00	0.00	63,400.00	50.00
Total Dept 905 - Downtown Dev Bond 2023		420,721.00	101,360.50	0.00	319,360.50	24.09
Expenditures		1,267,741.00	442,455.41	189,056.52	825,285.59	34.90
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		421,621.00	501.20	82.70	421,119.80	0.12
TOTAL EXPENDITURES		1,267,741.00	442,455.41	189,056.52	825,285.59	34.90
NET OF REVENUES & EXPENDITURES:		(846,120.00)	(441,954.21)	(188,973.82)	(404,165.79)	
BEG. FUND BALANCE		2,794,812.47	2,794,812.47			
NET OF REVENUES/EXPENDITURES - 24-25		(213,923.66)	(213,923.66)			
END FUND BALANCE		1,734,768.81	2,138,934.60			

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 390 SEWER DEBT SERVICE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
390-000-664-000	Interest Earnings	0.00	3.40	0.00	(3.40)	100.00
390-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
390-000-699-592	Transfers In	304,667.00	25,388.92	0.00	279,278.08	8.33
	Total Dept 000 - REVENUE	304,667.00	25,392.32	0.00	279,274.68	8.33
	Revenues	304,667.00	25,392.32	0.00	279,274.68	8.33
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
390-548-801-000	Contractual Services	1,000.00	0.00	0.00	1,000.00	0.00
390-548-992-000	2025 BOND PRINCIPAL	105,000.00	0.00	0.00	105,000.00	0.00
390-548-995-000	2025 BOND INTEREST	198,667.00	114,127.32	0.00	84,539.68	57.45
	Total Dept 548 - SEWER ACTIVITIES	304,667.00	114,127.32	0.00	190,539.68	37.46
	Expenditures	304,667.00	114,127.32	0.00	190,539.68	37.46
Fund 390 - SEWER DEBT SERVICE FUND:						
TOTAL REVENUES		304,667.00	25,392.32	0.00	279,274.68	8.33
TOTAL EXPENDITURES		304,667.00	114,127.32	0.00	190,539.68	37.46
NET OF REVENUES & EXPENDITURES:		0.00	(88,735.00)	0.00	88,735.00	
BEG. FUND BALANCE		0.00	0.00			
NET OF REVENUES/EXPENDITURES - 24-25		0.00	0.00			
END FUND BALANCE		0.00	(88,735.00)			

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 401 CAPITAL PROJECTS FUND						
Account Category: Revenues						
Department: 000 REVENUE						
401-000-664-000	Interest Earnings	0.00	(7.28)	0.00	7.28	100.00
401-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
401-000-676-101	Transfer In from General Fund	140,000.00	0.00	0.00	140,000.00	0.00
401-000-676-125	Transfer In from DPW Fund	25,000.00	0.00	0.00	25,000.00	0.00
401-000-676-207	Transfer from Police Fund	0.00	0.00	0.00	0.00	0.00
401-000-682-000	Reimbursement-CDBG	0.00	0.00	0.00	0.00	0.00
401-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
401-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
401-000-699-202	Interfund Transfer in - Major Street	5,000.00	0.00	0.00	5,000.00	0.00
401-000-699-203	Interfund Transfer In - Local Street	5,000.00	0.00	0.00	5,000.00	0.00
401-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
401-000-699-592	Transfers Water/Sewer	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000 - REVENUE		185,000.00	(7.28)	0.00	185,007.28	0.00
Revenues		185,000.00	(7.28)	0.00	185,007.28	0.00
Account Category: Expenditures						
Department: 751 PARKS AND RECREATION						
401-751-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
401-751-806-000	Engineering	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 751 - PARKS AND RECREATION		25,000.00	0.00	0.00	25,000.00	0.00
Department: 901 CAPITAL OUTLAY						
401-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
401-901-972-751	Capital Outlay Parks	115,000.00	0.00	0.00	115,000.00	0.00
401-901-973-000	Capital Outlay - Vehicles	45,000.00	44,984.00	0.00	16.00	99.96
401-901-974-000	Capital Outlay - Equipment	17,275.00	0.00	0.00	17,275.00	0.00
401-901-975-000	Capital Outlay-Construction	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		177,275.00	44,984.00	0.00	132,291.00	25.38
Expenditures		202,275.00	44,984.00	0.00	157,291.00	22.24
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		185,000.00	(7.28)	0.00	185,007.28	0.00
TOTAL EXPENDITURES		202,275.00	44,984.00	0.00	157,291.00	22.24
NET OF REVENUES & EXPENDITURES:		(17,275.00)	(44,991.28)	0.00	27,716.28	
BEG. FUND BALANCE		2,482.07	2,482.07			
NET OF REVENUES/EXPENDITURES - 24-25		268.75	268.75			
END FUND BALANCE		(14,524.18)	(42,240.46)			

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Fund: 403 DDA PUBLIC INFRASTRUCTURE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
403-000-664-000	Interest Earnings	0.00	31.10	5.58	(31.10)	100.00
403-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
403-000-699-248	Interfund Transfer In - DDA	112,993.00	0.00	0.00	112,993.00	0.00
	Total Dept 000 - REVENUE	112,993.00	31.10	5.58	112,961.90	0.03
	Revenues	112,993.00	31.10	5.58	112,961.90	0.03
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
403-901-971-001	SIDEWALK IMPROVEMENT PROGRAM	0.00	0.00	0.00	0.00	0.00
403-901-971-002	PAINT CREEK BANK STABILIZATION PROJE	0.00	0.00	0.00	0.00	0.00
	Total Dept 901 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 403 - DDA PUBLIC INFRASTRUCTURE FUND:						
TOTAL REVENUES		112,993.00	31.10	5.58	112,961.90	0.03
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		112,993.00	31.10	5.58	112,961.90	
BEG. FUND BALANCE		0.00	0.00			
NET OF REVENUES/EXPENDITURES - 24-25		142,459.99	142,459.99			
END FUND BALANCE		255,452.99	142,491.09			

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 404 DDA PROPERTY ACQUISITION						
Account Category: Revenues						
Department: 000 REVENUE						
404-000-664-000	Interest Earnings	0.00	37.03	6.64	(37.03)	100.00
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	37.03	6.64	(37.03)	100.00
	Revenues	0.00	37.03	6.64	(37.03)	100.00
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
404-901-805-000	Audit Fees	0.00	0.00	0.00	0.00	0.00
404-901-901-000	Debt Service- Parking Deck	0.00	0.00	0.00	0.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	169,436.00	0.00	0.00	169,436.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
404-901-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
	Total Dept 901 - CAPITAL OUTLAY	169,436.00	0.00	0.00	169,436.00	0.00
	Expenditures	169,436.00	0.00	0.00	169,436.00	0.00
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		0.00	37.03	6.64	(37.03)	100.00
TOTAL EXPENDITURES		169,436.00	0.00	0.00	169,436.00	0.00
NET OF REVENUES & EXPENDITURES:		(169,436.00)	37.03	6.64	(169,473.03)	
BEG. FUND BALANCE		169,464.87	169,464.87			
NET OF REVENUES/EXPENDITURES - 24-25		113.28	113.28			
END FUND BALANCE		142.15	169,615.18			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 410 SIDEWALK IMPROVEMENT FUND						
Account Category: Revenues						
Department: 000 REVENUE						
410-000-404-101	DISTRICT 1 SPEC ASSESSMENT	0.00	12,368.20	588.00	(12,368.20)	100.00
410-000-404-102	DISTRICT 2 SPEC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
410-000-404-103	DISTRICT 3 SPEC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
410-000-664-000	Interest Earnings	0.00	7.60	1.28	(7.60)	100.00
410-000-699-410	TRANSFER IN-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	12,375.80	589.28	(12,375.80)	100.00
	Revenues	0.00	12,375.80	589.28	(12,375.80)	100.00
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
410-260-801-000	Contractual Services	0.00	24,139.40	0.00	(24,139.40)	100.00
410-260-940-001	DISTRICT 1 SIDEWALK REPAIR	0.00	0.00	0.00	0.00	0.00
410-260-940-002	DISTRICT 2 SIDEWALK REPAIR	0.00	0.00	0.00	0.00	0.00
410-260-940-003	DISTRICT 3 SIDEWALK REPAIR	0.00	0.00	0.00	0.00	0.00
	Total Dept 260 - GENERAL ACTIVITIES	0.00	24,139.40	0.00	(24,139.40)	100.00
	Expenditures	0.00	24,139.40	0.00	(24,139.40)	100.00
Fund 410 - SIDEWALK IMPROVEMENT FUND:						
TOTAL REVENUES		0.00	12,375.80	589.28	(12,375.80)	100.00
TOTAL EXPENDITURES		0.00	24,139.40	0.00	(24,139.40)	100.00
NET OF REVENUES & EXPENDITURES:		0.00	(11,763.60)	589.28	11,763.60	
BEG. FUND BALANCE		0.00	0.00			
NET OF REVENUES/EXPENDITURES - 24-25		24,759.29	24,759.29			
END FUND BALANCE		24,759.29	12,995.69			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 445 Public Infrastructure						
Account Category: Revenues						
Department: 000 REVENUE						
445-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
445-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
445-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Fund 445 - Public Infrastructure:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
NET OF REVENUES/EXPENDITURES - 24-25		0.00	0.00			
END FUND BALANCE		0.00	0.00			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 490 SEWER CAPITAL IMPROVEMENT FUND						
Account Category: Revenues						
Department: 000 REVENUE						
490-000-528-000	GRANTS-OTHER	0.00	0.00	0.00	0.00	0.00
490-000-528-300	GRANTS-FEDERAL	0.00	0.00	0.00	0.00	0.00
490-000-664-000	Interest Earnings	0.00	118.78	21.32	(118.78)	100.00
490-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTE	3,122,288.00	0.00	0.00	3,122,288.00	0.00
490-000-699-592	Transfers In	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	3,122,288.00	118.78	21.32	3,122,169.22	0.00
	Revenues	3,122,288.00	118.78	21.32	3,122,169.22	0.00
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
490-548-801-000	Contractual Services	85,000.00	0.00	0.00	85,000.00	0.00
490-548-975-000	CAPITAL OUTLAY- PHASE 1	5,428,619.00	0.00	0.00	5,428,619.00	0.00
	Total Dept 548 - SEWER ACTIVITIES	5,513,619.00	0.00	0.00	5,513,619.00	0.00
	Expenditures	5,513,619.00	0.00	0.00	5,513,619.00	0.00
Fund 490 - SEWER CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		3,122,288.00	118.78	21.32	3,122,169.22	0.00
TOTAL EXPENDITURES		5,513,619.00	0.00	0.00	5,513,619.00	0.00
NET OF REVENUES & EXPENDITURES:		(2,391,331.00)	118.78	21.32	(2,391,449.78)	
BEG. FUND BALANCE		0.00	0.00			
NET OF REVENUES/EXPENDITURES - 24-25		543,100.47	543,100.47			
END FUND BALANCE		(1,848,230.53)	543,219.25			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
Account Category: Revenues						
Department: 000 REVENUE						
592-000-404-002	2024 Sewer Revenue Bonds	0.00	0.00	0.00	0.00	0.00
592-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
592-000-540-001	State Grants -SAW	0.00	0.00	0.00	0.00	0.00
592-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
592-000-620-000	Sewer Penalty Fees	15,000.00	20,663.91	14,162.35	(5,663.91)	137.76
592-000-640-000	Capital/Lateral Charges Sewer	9,000.00	0.00	0.00	9,000.00	0.00
592-000-640-002	Capital/Lateral Charges-Water	6,000.00	0.00	0.00	6,000.00	0.00
592-000-645-000	Sewer Usage Charges	1,652,458.00	484,971.94	1,089.10	1,167,486.06	29.35
592-000-645-002	Water Usage Charges	1,498,945.00	459,945.78	806.32	1,038,999.22	30.68
592-000-648-000	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00
592-000-662-002	Water Penalty Fees	21,477.71	21,995.16	14,124.69	(517.45)	102.41
592-000-664-000	Sewer Interest Earned	30,000.00	21,617.09	67.02	8,382.91	72.06
592-000-664-002	Water Interest Earned	0.00	0.00	0.00	0.00	0.00
592-000-664-003	Promissory Note Interest	0.00	0.00	0.00	0.00	0.00
592-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
592-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
592-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
592-000-694-000	Miscellaneous Revenue	1,000.00	0.00	0.00	1,000.00	0.00
592-000-695-002	Non-Village Water Debt	0.00	0.00	0.00	0.00	0.00
592-000-699-101	Interfund Transfer In - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		3,233,880.71	1,009,193.88	30,249.48	2,224,686.83	31.21
Revenues		3,233,880.71	1,009,193.88	30,249.48	2,224,686.83	31.21
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
592-260-805-000	Audit Fees	7,000.00	2,771.00	0.00	4,229.00	39.59
592-260-823-001	Municipal Software	0.00	0.00	0.00	0.00	0.00
592-260-852-000	Miss Dig	2,000.00	0.00	0.00	2,000.00	0.00
592-260-959-000	Financial Administration	133,808.00	34,682.75	13,801.75	99,125.25	25.92
Total Dept 260 - GENERAL ACTIVITIES		142,808.00	37,453.75	13,801.75	105,354.25	26.23
Department: 548 SEWER ACTIVITIES						
592-548-701-000	Wages	0.00	0.00	0.00	0.00	0.00
592-548-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
592-548-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
592-548-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
592-548-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
592-548-719-000	Pension	0.00	0.00	0.00	0.00	0.00
592-548-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
592-548-722-000	Worker's Comp. Insurance	33.78	0.00	0.00	33.78	0.00
592-548-726-000	Supplies	840.00	0.00	0.00	840.00	0.00
592-548-801-000	Contract Services	504,872.00	127,933.67	1,937.50	376,938.33	25.34
592-548-813-000	Legal Service	0.00	0.00	0.00	0.00	0.00
592-548-831-000	Sewage Disposal Costs	577,778.00	198,586.80	49,646.70	379,191.20	34.37
592-548-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
592-548-965-390	TRF OUT-SEWER DEBT FUND	304,667.00	25,388.92	0.00	279,278.08	8.33
592-548-965-490	TRF OUT SEWER CONTRUCTION FUND	0.00	0.00	0.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
592-548-975-001	Capital Improvements - SAW	5,803.00	937.50	0.00	4,865.50	16.16
592-548-992-000	DRAIN BOND PRINCIPAL	68,129.00	50,852.20	6.30	17,276.80	74.64
592-548-995-000	Bond Interest	20,527.00	14,143.05	5,377.19	6,383.95	68.90
Total Dept 548 - SEWER ACTIVITIES		1,482,649.78	417,842.14	56,967.69	1,064,807.64	28.18
Department: 556 WATER ACTIVITIES						
592-556-701-000	Wages	66,266.00	1,813.60	0.00	64,452.40	2.74
592-556-701-013	Overtime	4,000.00	0.00	0.00	4,000.00	0.00
592-556-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
592-556-715-000	Social Security	5,289.00	2,327.37	354.71	2,961.63	44.00
592-556-716-000	Health Insurance- Medical	13,860.00	6,283.01	885.24	7,576.99	45.33
592-556-717-000	Life - Disability Insurance	1,111.45	397.40	63.26	714.05	35.76
592-556-718-000	Dental Insurance	1,595.90	709.46	106.45	886.44	44.46
592-556-719-000	Pension	92,281.00	3,101.68	0.00	88,797.14	3.78
592-556-721-000	Vision Care	273.79	117.02	17.59	156.77	42.74
592-556-722-000	Worker's Comp. Insurance	2,600.00	649.76	0.00	1,950.24	24.99
592-556-726-000	Supplies	4,180.88	710.08	0.00	3,470.80	16.98
592-556-741-000	Small Tools	1,500.00	0.00	0.00	1,500.00	0.00
592-556-745-000	Water Purchase -Orion Township	534,618.00	247,396.95	54,780.59	287,221.05	46.28
592-556-801-000	Contract Services	16,000.00	8,115.49	6,652.98	7,884.51	50.72
592-556-806-000	Engineering	30,000.00	1,062.50	0.00	28,937.50	3.54
592-556-813-000	Legal Service	159.88	123.75	0.00	36.13	77.40
592-556-931-000	Equip Repair & Maint - Misc.	3,000.00	116.00	0.00	2,884.00	3.87
592-556-931-001	Equip Repair & Maint - Hydrant	7,500.00	705.02	0.00	6,794.98	9.40
592-556-931-002	Equip Repair & Maint - Mains	5,000.00	272.98	0.00	4,727.02	5.46
592-556-931-003	Equip Repair & Maint - Meters	5,000.00	4,161.12	0.00	838.88	83.22
592-556-940-000	Equipment Rental	28,000.00	16,608.86	1,797.04	11,391.14	59.32
592-556-956-000	Dues & Miscellaneous	2,800.00	0.00	0.00	2,800.00	0.00
592-556-957-000	Education and Training	3,000.00	495.00	0.00	2,505.00	16.50
592-556-975-000	Capital Improvement	40,000.00	28,608.62	4,636.68	11,391.38	71.52
592-556-991-000	Principal Payments - Debt	0.00	0.00	0.00	0.00	0.00
592-556-992-001	2003 GO Bond Principal	0.00	0.00	0.00	0.00	0.00
592-556-992-002	DRINKING WATER SRF BOND PRINCIPAL	280,000.00	0.00	0.00	280,000.00	0.00
592-556-995-000	DRINKING WATER SRF BOND INTEREST	88,496.00	44,247.73	0.00	44,248.27	50.00
592-556-995-001	2003 GO Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 556 - WATER ACTIVITIES		1,236,531.90	368,023.40	69,294.54	868,126.32	29.76
Department: 560 DEPRECIATION						
592-560-958-002	Water Depreciation	152,250.00	0.00	0.00	152,250.00	0.00
592-560-968-000	Sewer Depreciation	136,500.00	0.00	0.00	136,500.00	0.00
Total Dept 560 - DEPRECIATION		288,750.00	0.00	0.00	288,750.00	0.00
Expenditures		3,150,739.68	823,319.29	140,063.98	2,327,038.21	26.13
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		3,233,880.71	1,009,193.88	30,249.48	2,224,686.83	31.21
TOTAL EXPENDITURES		3,150,739.68	823,319.29	140,063.98	2,327,038.21	26.13

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
NET OF REVENUES & EXPENDITURES:		83,141.03	185,874.59	(109,814.50)	(102,351.38)	
BEG. FUND BALANCE		6,573,866.02	6,573,866.02			
NET OF REVENUES/EXPENDITURES - 24-25		(279,375.41)	(279,375.41)			
END FUND BALANCE		6,377,631.64	6,480,365.20			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 701 ESCROW						
Account Category: Revenues						
Department: 000 REVENUE						
701-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
701-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
701-000-675-000	Review/Escrow Deposits	0.00	(1,345.00)	400.00	1,345.00	100.00
	Total Dept 000 - REVENUE	0.00	(1,345.00)	400.00	1,345.00	100.00
	Revenues	0.00	(1,345.00)	400.00	1,345.00	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
701-000-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 701 - ESCROW:						
TOTAL REVENUES		0.00	(1,345.00)	400.00	1,345.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	(1,345.00)	400.00	1,345.00	
BEG. FUND BALANCE		15,683.38	15,683.38			
NET OF REVENUES/EXPENDITURES - 24-25		(10,208.00)	(10,208.00)			
END FUND BALANCE		5,475.38	4,130.38			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 737 OPEB TRUST FUND						
Account Category: Revenues						
Department: 000 REVENUE						
737-000-581-000	Contribution - General Fund (OPEB)	0.00	0.00	0.00	0.00	0.00
737-000-669-000	Investment Gains and Losses	0.00	15,030.97	5,030.97	(15,030.97)	100.00
	Total Dept 000 - REVENUE	0.00	15,030.97	5,030.97	(15,030.97)	100.00
	Revenues	0.00	15,030.97	5,030.97	(15,030.97)	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
737-000-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 737 - OPEB TRUST FUND:						
TOTAL REVENUES		0.00	15,030.97	5,030.97	(15,030.97)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	15,030.97	5,030.97	(15,030.97)	
BEG. FUND BALANCE		255,063.24	255,063.24			
NET OF REVENUES/EXPENDITURES - 24-25		37,288.67	37,288.67			
END FUND BALANCE		292,351.91	307,382.88			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 752 PAYROLL CLEARING						
Account Category: Revenues						
Department: 000 REVENUE						
752-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.00	0.00	0.00	0.00
	Revenues	0.00	0.00	0.00	0.00	0.00
Fund 752 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
NET OF REVENUES/EXPENDITURES - 24-25		0.00	0.00			
END FUND BALANCE		0.00	0.00			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 901 FIXED ASSETS						
Account Category: Expenditures						
Department: 101 VILLAGE COUNCIL						
901-101-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 101 - VILLAGE COUNCIL	0.00	0.00	0.00	0.00	0.00
Department: 301 POLICE/SHERIFF/CONSTABLE						
901-301-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 301 - POLICE/SHERIFF/CONSTABLE	0.00	0.00	0.00	0.00	0.00
Department: 441 DEPARTMENT OF PUBLIC WORKS						
901-441-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 441 - DEPARTMENT OF PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
Department: 560 DEPRECIATION						
901-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
901-560-968-002	Depr Public Safety	0.00	0.00	0.00	0.00	0.00
901-560-968-003	Depr Public Works	0.00	0.00	0.00	0.00	0.00
901-560-968-004	Depr Recreation and Culture	0.00	0.00	0.00	0.00	0.00
901-560-968-005	Depreciation Equipment	0.00	0.00	0.00	0.00	0.00
	Total Dept 560 - DEPRECIATION	0.00	0.00	0.00	0.00	0.00
Department: 751 PARKS AND RECREATION						
901-751-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 751 - PARKS AND RECREATION	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 901 - FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		(3,175,949.33)	(3,175,949.33)			
NET OF REVENUES/EXPENDITURES - 24-25		(908,257.35)	(908,257.35)			
END FUND BALANCE		(4,084,206.68)	(4,084,206.68)			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Fund: 902 DDA FIXED ASSETS						
Account Category: Expenditures						
Department: 560 DEPRECIATION						
902-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
	Total Dept 560 - DEPRECIATION	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 902 - DDA FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		(104,761.00)	(104,761.00)			
NET OF REVENUES/EXPENDITURES - 24-25		0.00	0.00			
END FUND BALANCE		(104,761.00)	(104,761.00)			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 11/30/2025
% Fiscal Year Completed: 41.92
*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025	Activity For 11/30/2025	Available Balance 11/30/2025	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		14,209,989.71	4,746,764.83	226,170.96	9,463,224.88	33.40
TOTAL EXPENDITURES - ALL FUNDS		17,254,810.90	3,858,931.41	775,120.01	13,373,168.15	22.36
NET OF REVENUES & EXPENDITURES:		(3,044,821.19)	887,833.42	(548,949.05)	(3,909,943.27)	

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Receive and File of Invoice Distribution Report for December 9, 2025

RECOMMENDED MOTION:

To receive and file the bills in the amount of $ 160,231.23 of which $ 15,862.06 are DDA bills for a net total of $ 144,369.17 and to receive and file the DDA bills.

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 12/09/2025 - 12/09/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 000 REVENUE					
101-000-281-008	SNUG HARBOR	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	600.00	None
101-000-281-018	EASTPORT VILLAGE	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	325.00	None
101-000-281-025	694 VICTORIA ISLAND	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	400.00	None
101-000-281-027	WATERSIDE SOCIAL	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	400.00	None
			Total Department 000 REVENUE	1,725.00	
Department: 171 VILLAGE MANAGER					
101-171-956-000	2026 MME MEMBER DUES-VILLA	COMERICA BANK	2026 MME MEMBERSHIP DUES - VILLAGE MA	425.00	None
			Total Department 171 VILLAGE MANAGER	425.00	
Department: 215 VILLAGE CLERK					
101-215-956-000	CLERKS ANNUAL DUES SONJA	COMERICA BANK	CREDIT CARD-CLERK NOVEMBER	100.00	None
101-215-956-000	CLERKS ANNUAL DUES LYNSEY	COMERICA BANK	CREDIT CARD-CLERK NOVEMBER	100.00	None
101-215-957-000	LYNSEY CLERK TRAINING	COMERICA BANK	CREDIT CARD-CLERK NOVEMBER	800.00	None
			Total Department 215 VILLAGE CLERK	1,000.00	
Department: 228 Information Technology					
101-228-801-000	CLOUD DATA RECOVERY - NOV	VC3, INC.	CLOUD DATA RECOVERY/OFFICE 365 - NOV	195.00	None
101-228-801-000	OFFICE 365-NOV	VC3, INC.	CLOUD DATA RECOVERY/OFFICE 365 - NOV	302.26	None
			Total Department 228 Information Technology	497.26	
Department: 260 GENERAL ACTIVITIES					
101-260-727-000	W2 FORMS 13FM-63GY-MRD7	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12.34	None
101-260-727-000	LABOR LAW POSTERS	COMERICA BANK	CREDIT CARD-CLERK NOVEMBER	399.62	None
101-260-727-000	ADMIN SUPPLIES	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	76.13	None
101-260-727-000	TAX ENVELOPES 1XG4-PGP3-FL	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	48.94	None
101-260-728-000	AMIN CLEANING SUPPLIES	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	40.81	None
101-260-730-000	BASE 022736473 9/21/25-10/	XEROX CORPORATION	COPIER LEASE NOVEMBER	241.22	None
101-260-730-000	COLOR .0436X 4170	XEROX CORPORATION	COPIER LEASE NOVEMBER	181.81	None
101-260-730-000	B/W .0082 X 1907	XEROX CORPORATION	COPIER LEASE NOVEMBER	15.64	None
101-260-730-000	BASE CHARGE 022736474	XEROX CORPORATION	COPIER LEASE NOVEMBER	91.09	None
101-260-830-000	12/1/25-12/31/25	PRIORITY WASTE	MONTHLY CURBSIDE COLLECTION DECEMBER	22,643.20	None
101-260-851-000	101-260-851-000 DEC 5- JAN	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	244.72	None
101-260-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES DECEMBER	351.04	None
101-260-920-000	21 E CHURCH	DTE ENERGY	DTE BILL-10/21-11/19	1,157.98	None
101-260-920-000	65 S PARK	DTE ENERGY	DTE BILL-10/21-11/19	23.38	None
101-260-920-000	20 E SHADBOLT	DTE ENERGY	DTE BILL-10/21-11/19	57.04	None
101-260-920-000	20 S WASHINGTON	DTE ENERGY	DTE BILL-10/21-11/19	23.90	None
101-260-921-000	175 S BELLEVUE	DTE ENERGY	DTE BILL-10/21-11/19	16.85	None
101-260-930-000	MATS FOR VILLAGE OFFICE 11	DarWel ENTERPRISES LLC	MONTHLY MAT RENTAL VILLAGE OFFICES	205.45	None
101-260-930-000	VILLAGE OFFICE NOVEMBER	PL CARPET CLEANING	CARPET CLEANING NOVEMBER	672.00	None
101-260-930-000	METAL 5 SHELF UNIT	HOME DEPOT CREDIT SERVICES	SHELVING UPGRADES TO BASEMENT / POLIC	35.00	None
101-260-956-000	MEMBERSHIP DUES 2025	SOUTHEAST MI COUNCIL OF GO	SEMCOG MEMBERSHIP DUES 2025	956.00	None
			Total Department 260 GENERAL ACTIVITIES	27,494.16	
Department: 721 PLANNING AND ZONING					
101-721-801-000	BZA 11.6.25	SMITH, DANIELLE	11.6.25 BZA MEETING	150.00	None
101-721-829-000	PROFESSIONAL VIRTUAL OFFIC	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	1,800.00	None
101-721-829-000	PROFESSIONAL ON SITE HOURS	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	3,600.00	None
101-721-829-000	ADDITIONAL MEETINGS	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	450.00	None
101-721-832-001	OCT 1- OCT 31	MCKENNA ASSOCIATES, INC.	VILLAGE OWNED PROPERTY INVENTORY & MA	2,856.50	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 12/09/2025 - 12/09/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 721 PLANNING AND ZONING					
101-721-840-000	MONTHLY RETAINER	MCKENNA ASSOCIATES, INC.	SERVICES OCT 1- OCT 31 2025	850.00	None
			Total Department 721 PLANNING AND ZONING	9,706.50	
Department: 751 PARKS AND RECREATION					
101-751-920-000	66 S PARK	DTE ENERGY	DTE BILL-10/21-11/19	77.24	None
			Total Department 751 PARKS AND RECREATION	77.24	
			Total Fund 101 GENERAL FUND	40,925.16	
Fund: 207 POLICE FUND					
Department: 301 POLICE/SHERIFF/CONSTABLE					
207-301-727-000	POLICE SUPPLIES PENS	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	19.50	None
207-301-740-000	AMAZON - THERMAL CITATION	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	45.90	None
207-301-740-000	AMAZON - KEYBOARD/MOUSE FO	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	89.99	None
207-301-740-000	UPS STORE - RETURN TO ULIN	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	17.62	None
207-301-740-000	ULINE CREDIT RETURN	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	(55.00)	None
207-301-740-000	AMAZON - RADIO HOLDERS MOT	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	89.85	None
207-301-801-000	MICROSOFT 365 POLICE - VC3	VC3, INC.	MICROSOFT 365 POLICE - NOV 2025	371.70	None
207-301-801-000	REDACTION BODY CAMS - 25-1	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	117.00	None
207-301-820-000	REPLACEMENT NAMETAG - ROLL	ON DUTY GEAR LLC	UNIFORMS NAMETAG	16.00	None
207-301-820-000	SHIPPING	ON DUTY GEAR LLC	UNIFORMS NAMETAG	10.00	None
207-301-820-000	MARINE UNIFORM - SERRAIOCC	ON DUTY GEAR LLC	MARINE UNIFORM	133.99	None
207-301-820-000	UHANS - WINTER COATS FOR C	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	307.00	None
207-301-820-000	POINT EMBLEMS - FLEX BADGE	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	630.00	None
207-301-821-000	HERALDS CLEANERS	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	81.00	None
207-301-851-000	POLICE PHONES - FINAL BILL	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - - FINAL B	47.15	None
207-301-851-000	207-301-851-000 DEC 5-JAN	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	244.73	None
207-301-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES DECEMBER	351.05	None
207-301-851-000	248-884-8956 - POLICE PHON	T-MOBILE	POLICE / CODE ENFORCEMENT / DPW PHONE	44.55	None
207-301-851-000	947-243-5869 - CODE ENFORC	T-MOBILE	POLICE / CODE ENFORCEMENT / DPW PHONE	44.55	None
207-301-930-003	WINTERIZE AND OIL CHANGE	OAKLAND MOBILE MARINE	WINTERIZE POLICE BOAT	597.40	None
207-301-931-000	POAM REIMBURSEMENT	HAMMOND, RYAN D.	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	MARC SITES	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	LARRY JONES	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	PIRKLE, ANNE E.	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	HOCKNEY, SHANE M.	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	CHRISTOPHER MULDER	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	MATT MIHACSI	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	MIRES, CHRISTOPHER	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	POAM REIMBURSEMENT	Martinez, Brian S	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-931-000	ANNUAL POAM REIMBURSEMENT	PATRICK BAUER	ANNUAL EQUIPMENT REIMBURSEMENT PER PO	100.00	None
207-301-931-000	POAM REIMBURSEMENT	SEAN BROWN	ANNUAL EQUIPMENT REIMBURSEMENT POAM C	100.00	None
207-301-932-000	OIL CHANGE 503	MUFFLER MAN OF LAKE ORION	OIL CHANGE VEHICLE 503	49.98	None
207-301-932-000	OIL CHANGE 504	MUFFLER MAN OF LAKE ORION	OIL CHANGE VEHICLE 504	49.98	None
207-301-957-000	MACEO MONTHLY TRAINING HAM	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	25.00	None
207-301-957-000	MACEO MONTHLY TRAINING STA	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 11/2	25.00	None
			Total Department 301 POLICE/SHERIFF/CONSTABLE	4,453.94	
			Total Fund 207 POLICE FUND	4,453.94	
Fund: 225 DEPT OF PUBLIC WORKS FUND					

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 12/09/2025 - 12/09/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 441 DEPARTMENT OF PUBLIC WORKS					
225-441-740-000	INVOICE 7199057	CONTRACTORS CONNECTION	DIAMOND CONCRETE BLADE, MARKING PAINT	329.70	None
225-441-740-000	DPW SUPPLIES PENS	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	19.50	None
225-441-801-000	10 PANEL DRUG SCREEN	COREWELL HEALTH URGENT CAR	TESTING	45.00	None
225-441-801-000	RANDOM DRUG TESTING	FIRST ADVANTAGE O. H. S. C	RANDOM DRUG TESTING	327.87	None
225-441-820-000	VEST WINTER COAT	UHAN'S DEPARTMENT STORE	UNIFORM ALLOWANCE SAM	216.00	None
225-441-821-000	INVOICE 1390417364	UniFIRST	UNIFORM CLEANING	116.27	None
225-441-821-000	INVOICE 1390419148	UniFIRST	UNIFORM CLEANING	116.27	None
225-441-821-000	INVOICE 1390420791	UniFIRST	UNIFORM CLEANING	116.27	None
225-441-821-000	INVOICE 1390422399	UniFIRST	UNIFORM CLEANING	133.52	None
225-441-851-000	DPW PHONES - FINAL BILL	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - - FINAL B	47.14	None
225-441-851-000	NOV 25-DEC24	COMCAST CABLE	362 CASS ST ACCT # 8529 10 142 002175	307.03	None
225-441-851-000	NOV 21-DEC 20	AT&T MOBILITY	DPW PHONES/TABLET ACCT # 287283687328	166.00	None
225-441-851-000	248-760-9792 - DPW PHONE	T-MOBILE	POLICE / CODE ENFORCEMENT / DPW PHONE	44.55	None
225-441-851-000	947-240-5987 - DPW PHONE	T-MOBILE	POLICE / CODE ENFORCEMENT / DPW PHONE	44.55	None
225-441-851-000	947-240-5989 - DPW TABLET	T-MOBILE	POLICE / CODE ENFORCEMENT / DPW PHONE	28.15	None
225-441-851-000	947-243-5868 - DPW TABLET	T-MOBILE	POLICE / CODE ENFORCEMENT / DPW PHONE	28.15	None
225-441-920-000	362 CASS	DTE ENERGY	DTE BILL-10/21-11/19	275.65	None
225-441-920-000	333 CASS	DTE ENERGY	DTE BILL-10/21-11/19	41.85	None
225-441-931-000	RUBBER MAT INVOICE 591944	TRACTOR SUPPLY CO.	RUBBER MAT	31.99	None
225-441-931-000	RUBBER MAT INVOICE 589027	TRACTOR SUPPLY CO.	RUBBER MAT	36.99	None
225-441-932-000	HEADLIGHT BULB INVOICE 153	O'REILLY AUTOMOTIVE, INC.	HEADLIGHT, DEF FLUID	52.34	None
225-441-932-000	BLUE DEF 2.5 GAL	O'REILLY AUTOMOTIVE, INC.	HEADLIGHT, DEF FLUID	36.28	None
225-441-932-000	ARMOR ALL FOAM CANNON	AutoZone	FOAM CLEANER	56.74	None
			Total Department 441 DEPARTMENT OF PUBLIC WORKS	2,617.81	
			Total Fund 225 DEPT OF PUBLIC WORKS FUND	2,617.81	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-801-000	TRACTOR SUPPLY	COMERICA BANK	MATT CC NOV	413.44	None
248-260-801-000	TRACTOR SUPPLY	COMERICA BANK	MATT CC NOV	21.19	None
248-260-801-000	SNOW REMOVAL	MITTEN STATE PRO SERVICES,	SNOW REMOVAL	6,000.00	None
248-260-801-000	INV 34593104	CHARTER TOWNSHIP OF ORION	REMOVAL OF BANNERS	425.00	None
248-260-823-000	FLOWCODE	COMERICA BANK	MATT CC NOV	9.95	None
248-260-823-000	SNAPRETAIL	COMERICA BANK	MATT CC NOV	65.00	None
248-260-823-000	CLICKUP	COMERICA BANK	MATT CC NOV	38.00	None
248-260-823-000	ADOBE	COMERICA BANK	MATT CC NOV	21.19	None
248-260-823-001	IONOS	COMERICA BANK	MATT CC NOV	28.85	None
248-260-851-000	MISWITCH	COMERICA BANK	MATT CC NOV	90.75	None
248-260-851-000	COMCAST	COMERICA BANK	MATT CC NOV	224.44	None
248-260-920-000	118 N BROADWAY	DTE ENERGY	STREET LIGHTS	79.45	None
248-260-921-000	165 S BROADWAY	DTE ENERGY	STREET LIGHTS	30.55	None
248-260-921-000	90 S ANDERSON	DTE ENERGY	STREET LIGHTS	423.32	None
248-260-940-000	UHAUL RENTAL	COMERICA BANK	MATT CC NOV	20.09	None
248-260-940-000	UHAUL	COMERICA BANK	MATT CC NOV	28.57	None
248-260-942-000	INV 96396	DarWel ENTERPRISES LLC	INV 96396	25.58	None
248-260-957-000	MDA CONFERENCE ROCH	COMERICA BANK	JANET CC NOV	2.50	None
248-260-958-000	MESSY DESIGNS LIBRARY SUPP	COMERICA BANK	JANET CC NOV	24.38	None
248-260-958-000	DOLLAR TREE LIBRARY SUPP	COMERICA BANK	JANET CC NOV	(11.66)	None
248-260-958-000	BROADWAY LIBRARY SUPP	COMERICA BANK	JANET CC NOV	35.61	None

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-958-000	DOLLAR TREE LIBRARY SUPP	COMERICA BANK	JANET CC NOV	19.61	None
248-260-958-000	AMAZON	COMERICA BANK	MATT CC NOV	139.00	None
248-260-958-000	SPAREBOX	COMERICA BANK	MATT CC NOV	285.00	None
248-260-958-000	GREAT LAKES ACE	COMERICA BANK	MATT CC NOV	119.80	None
248-260-958-000	MENARDS	COMERICA BANK	MATT CC NOV	77.89	None
248-260-958-000	CLEANING INV 0330	PRESTIGE CLEANING MI	CLEANING	500.00	None
248-260-958-000	IMPACT AWARDS INV 24187	ORION AREA CHAMBER OF COMM	IMPACT AWARDS	140.00	None
248-260-974-000	HUSKY BAGS	HOME DEPOT CREDIT SERVICES	GARBAGE BAGS	89.91	None
			Total Department 260 GENERAL ACTIVITIES	9,367.41	
Department: 725 ORGANIZATION					
248-725-825-000	DD REIMB 4734,4731	GREEN HIPPO GIFTS	DOWNTOWN $ REIMB	50.00	None
248-725-827-000	USPS	COMERICA BANK	MATT CC NOV	15.60	None
			Total Department 725 ORGANIZATION	65.60	
Department: 726 DESIGN					
248-726-745-000	HARVEST TIME	COMERICA BANK	MATT CC NOV	169.60	None
248-726-745-000	HARVEST TIME	COMERICA BANK	MATT CC NOV	212.00	None
248-726-883-000	MENARDS	COMERICA BANK	MATT CC NOV	233.96	None
248-726-883-000	AMAZON	COMERICA BANK	MATT CC NOV	91.10	None
248-726-975-002	HOME DEPOT	COMERICA BANK	MATT CC NOV	152.34	None
248-726-980-001	CHARTER TWP OF ORION	COMERICA BANK	MATT CC NOV	822.40	None
248-726-980-001	ROLL OFF DUMPSTER	COMERICA BANK	MATT CC NOV	100.00	None
248-726-980-001	ROLL OFF DUMPSTER	COMERICA BANK	MATT CC NOV	574.00	None
248-726-980-001	HOME DEPOT	COMERICA BANK	MATT CC NOV	351.72	None
248-726-980-001	MENARDS	COMERICA BANK	MATT CC NOV	1,581.34	None
			Total Department 726 DESIGN	4,288.46	
Department: 728 ECONOMIC DEVELOPMENT					
248-728-861-000	THE UPS	COMERICA BANK	MATT CC NOV	7.76	None
248-728-888-000	MICHAELS	COMERICA BANK	MATT CC NOV	105.98	None
248-728-888-000	MICHAELS	COMERICA BANK	MATT CC NOV	211.96	None
248-728-888-000	INV 130 FB EMAIL AND BANNE	DEBRA NOVARA	DEBRA NOVARA OF NOVARA DESIGN, LLC	115.00	None
248-728-888-000	INV 1761	20 FRONT STREET CONCEPTS,	ADVERT/MKTING	300.00	None
			Total Department 728 ECONOMIC DEVELOPMENT	740.70	
Department: 729 PROMOTION					
248-729-880-000	LITTLE CAESARS	COMERICA BANK	JANET CC NOV	21.37	None
248-729-880-012	GFS STORE	COMERICA BANK	JANET CC NOV	400.26	None
248-729-880-012	GFS STORE	COMERICA BANK	JANET CC NOV	(209.34)	None
248-729-880-012	SPARKFUSION	COMERICA BANK	MATT CC NOV	600.00	None
248-729-880-013	INV 2950	EPRINT SOLUTION LLC	POLAR EXPRESS BANNERS	138.00	None
248-729-880-015	HARVEST TIME	COMERICA BANK	MATT CC NOV	169.60	None
248-729-885-000	I29034 201 S BROADWAY	TURNER SANITATION	PORTABLES	155.00	None
			Total Department 729 PROMOTION	1,274.89	
			Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND	15,737.06	
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 CAPITAL OUTLAY					
301-901-950-000	I29035 215 S BROADWAY	TURNER SANITATION	PORTABLES	125.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 12/09/2025 - 12/09/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 CAPITAL OUTLAY					
			Total Department 901 CAPITAL OUTLAY	125.00	
			Total Fund 301 DOWNTOWN DEV BOND PROJECT 2023	125.00	
Fund: 592 WATER AND SEWER FUND					
Department: 548 SEWER ACTIVITIES					
592-548-801-000	OCTOBER	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL OCTOBER 20	879.32	None
592-548-831-000	OCTOBER 2025	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL SERVICES NOVEMBER 202	49,646.70	None
			Total Department 548 SEWER ACTIVITIES	50,526.02	
Department: 556 WATER ACTIVITIES					
592-556-745-000	SCH1-00000-EAST-01	CHARTER TOWNSHIP OF ORION	WATER/SEWER BILL NOVEMBER 2025	936.85	None
592-556-745-000	LAP1-000000-SOUT-01 S LAPE	CHARTER TOWNSHIP OF ORION	WATER/SEWER BILL NOVEMBER 2025	54.84	None
592-556-745-000	LAP2-000000-NORT-02 N LAPE	CHARTER TOWNSHIP OF ORION	WATER/SEWER BILL NOVEMBER 2025	44,854.55	None
			Total Department 556 WATER ACTIVITIES	45,846.24	
			Total Fund 592 WATER AND SEWER FUND	96,372.26	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 12/09/2025 - 12/09/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		101	GENERAL FUND	40,925.16	
		207	POLICE FUND	4,453.94	
		225	DEPT OF PUBLIC WORKS FUND	2,617.81	
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	15,737.06	
		301	DOWNTOWN DEV BOND PROJECT 2023	125.00	
		592	WATER AND SEWER FUND	96,372.26	
		Total For All Funds:		160,231.23	

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8th, 2025

TOPIC Receive and File November 2025 Police Department Activity Report

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the monthly activity report for the Police Department.

RECOMMENDED MOTION:

To receive and file the November 2025 Police Department Activity Report.

CLR-065 Monthly Summary Of Offenses (LO)

Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)	
Month:	November
Year:	2025

CLR-065 Monthly Summary Of Offenses (LO)

								ADULT		JUV		Total	
CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	Nov/2025	YTD	Nov/2024	YTD	Nov	YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	0	0	0%	0	0	0	0	0	0
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	0	0	0%	0	0	0	0	0	0
09004	JUSTIFIABLE HOMICIDE	0	0	0%	0	0	0%	0	0	0	0	0	0
09005	DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
09006	IN-CUSTODY DEATH	0	0	0%	0	0	0%	0	0	0	0	0	0
10001	KIDNAPPING/ABDUCTION	0	0	0%	0	0	0%	0	0	0	0	0	0
10002	PARENTAL KIDNAPPING	0	0	0%	0	0	0%	0	0	0	0	0	0
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC lST DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC lST DEGREE	0	0	0%	1	0	0%	0	1	0	0	0	1
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11005	SEXUAL PENETRATION OBJECT -CSC IST DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
12000	ROBBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
12001	ROBBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
13001	NONAGGRAVATED ASSAULT	1	0	0%	4	4	0%	1	3	0	0	1	3
13002	AGGRAVATED/FELONIOUS ASSAULT	1	0	0%	4	7	-42.8%	0	3	0	0	0	3
13003	INTIMIDATION/STALKING	1	0	0%	2	4	-50%	0	0	0	0	0	0
13004	NON-FATAL SHOOTING	0	0	0%	0	0	0%	0	0	0	0	0	0
20000	ARSON	0	0	0%	0	0	0%	0	0	0	0	0	0
21000	EXTORTION	0	0	0%	0	0	0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	1	1	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

								ADULT		JUV		Total	
CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	Nov/2025	YTD	Nov/2024	YTD	Nov	YTD
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%	0	0	0%	0	0	0	0	0	0
23001	LARCENY -POCKETPICKING	0	0	0%	0	0	0%	0	0	0	0	0	0
23002	LARCENY -PURSESNATCHING	0	0	0%	0	0	0%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	0	0	0%	1	2	-50%	0	0	0	0	0	0
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	0	0	0%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%	0	0	0%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%	0	0	0%	0	0	0	0	0	0
23007	LARCENY -OTHER	1	0	0%	4	1	300%	0	1	0	0	0	1
24001	MOTOR VEHICLE THEFT	0	1	-100%	0	1	-100%	0	0	0	0	0	0
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%	0	0	0%	0	0	0	0	0	0
24002	MOTOR VEHICLE THEFT	0	0	0%	0	0	0%	0	0	0	0	0	0
24003	MOTOR VEHICLE FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	1	0	0%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%	3	6	-50%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%	2	1	100%	0	1	0	0	0	1
26003	FRAUD -IMPERSONATION	0	0	0%	0	0	0%	0	0	0	0	0	0
26004	FRAUD -WELFARE FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	0	0	0%	1	1	0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	0	1	-100%	1	5	-80%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	1	0	0%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	1	-100%	0	1	-100%	0	0	0	0	0	0
28000	STOLEN PROPERTY	0	0	0%	0	0	0%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	0	2	-100%	7	11	-36.3%	0	1	0	0	0	1
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%	0	0	0%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	0	1	-100%	2	2	0%	0	1	0	0	0	1

CLR-065 Monthly Summary Of Offenses (LO)

								ADULT		JUV		Total	
CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	Nov/2025	YTD	Nov/2024	YTD	Nov	YTD
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	0	0	0%	0	0	0	0	0	0
30004	ORGANIZED RETAIL FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	0	0	0%	0	1	-100%	0	0	0	0	0	0
35002	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
36001	SEXUAL PENETRATION NONFORCIBLE - BLOOD/AFFINITY	0	0	0%	0	0	0%	0	0	0	0	0	0
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
37000	OBSCENITY	0	0	0%	0	0	0%	0	0	0	0	0	0
39001	GAMBLING- BETTING/WAGERING	0	0	0%	0	0	0%	0	0	0	0	0	0
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%	0	0	0%	0	0	0	0	0	0
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
39004	GAMBLING -SPORTS TAMPERING	0	0	0%	0	0	0%	0	0	0	0	0	0
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
51000	BRIBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%	1	0	0%	0	1	0	0	0	1
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	0%	0	0	0%	0	0	0	0	0	0
52003	WEAPONS OFFENSE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%	0	0	0%	0	0	0	0	0	0
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%	0	0	0%	0	0	0	0	0	0
72000	ANIMAL CRUELTY	0	0	0%	4	0	0%	0	0	0	0	0	0
	Group A Totals	**4**	**6**	**-33.3%**	**40**	**50**	**-20%**	**1**	**12**	**0**	**0**	**1**	**12**
01000	SOVEREIGNTY	0	0	0%	0	0	0%	0	0	0	0	0	0
02000	MILITARY	0	0	0%	0	0	0%	0	0	0	0	0	0
03000	IMMIGRATION	0	0	0%	0	1	-100%	0	0	0	0	0	0
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%	0	0	0%	0	0	0	0	0	0
14000	ABORTION	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

								ADULT		JUV		Total	
CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	Nov/2025	YTD	Nov/2024	YTD	Nov	YTD
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	0	0	0%	0	0	0	0	0	0
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%	0	0	0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	1	0	0%	0	0	0	0	0	0
36003	PEEPING TOM	0	0	0%	0	0	0%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%	0	0	0%	0	0	0	0	0	0
38002	FAMILY -NONSUPPORT	0	0	0%	0	0	0%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
39005	GAMBLING, OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	1	0	0%	1	0	0%	0	0	0	0	0	0
42000	DRUNKENNESS	0	0	0%	0	0	0%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	0	1	-100%	5	4	25%	0	0	0	1	0	1
49000	ESCAPE/FLIGHT	0	0	0%	0	0	0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	0	0	0%	4	3	33.33%	0	0	0	0	0	0
53001	DISORDERLY CONDUCT	0	0	0%	4	2	100%	0	1	0	0	0	1
53002	PUBLIC PEACE -OTHER	0	1	-100%	5	9	-44.4%	0	1	0	0	0	1
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	2	2	0%	5	3	66.66%	0	2	0	0	0	2
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	0	0%	11	8	37.5%	1	10	0	0	1	10
55000	HEALTH AND SAFETY	0	0	0%	1	0	0%	0	0	0	0	0	0
56000	CIVIL RIGHTS	0	0	0%	0	0	0%	0	0	0	0	0	0
57001	TRESPASS	0	0	0%	5	14	-64.2%	0	0	0	0	0	0
57002	INVASION OF PRIVACY -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
58000	SMUGGLING	0	0	0%	0	0	0%	0	0	0	0	0	0
59000	ELECTION LAWS	0	0	0%	0	0	0%	0	0	0	0	0	0
60000	ANTITRUST	0	0	0%	0	0	0%	0	0	0	0	0	0
61000	TAX/REVENUE	0	0	0%	0	0	0%	0	0	0	0	0	0
62000	CONSERVATION	1	0	0%	1	3	-66.6%	1	1	0	0	1	1
63000	VAGRANCY	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

								ADULT		JUV		Total	
CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	Nov/2025	YTD	Nov/2024	YTD	Nov	YTD
70000	JUVENILE RUNAWAY	0	0	0%	0	0	0%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	1	0%	4	12	-66.6%	0	1	0	0	0	1
75000	SOLICITATION	0	0	0%	0	0	0%	0	0	0	0	0	0
77000	CONSPIRACY (ALL CRIMES)	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group B Totals	**6**	**5**	**20%**	**47**	**59**	**-20.3%**	**2**	**16**	**0**	**1**	**2**	**17**
2800	JUVENILE OFFENSES AND COMPLAINTS	3	0	0%	18	11	63.63%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	33	1	3200%	166	35	374.2%	4	21	0	0	4	21
3000	WARRANTS	2	3	-33.3%	24	14	71.42%	0	13	0	0	0	13
3100	TRAFFIC CRASHES	7	10	-30%	122	148	-17.5%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	15	12	25%	125	123	1.626%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	86	99	-13.1%	1246	1098	13.47%	0	1	0	0	0	1
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%	8	5	60%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	93	117	-20.5%	1201	947	26.82%	0	0	0	0	0	0
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%	0	0	0%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	11	21	-47.6%	264	252	4.761%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	1	2	-50%	27	18	50%	0	0	0	0	0	0
3900	ALARMS	2	3	-33.3%	116	84	38.09%	0	0	0	0	0	0
	SICK / INJURY COMPLAINT	0	0	0%	0	0	0%	0	0	0	0	0	0
	NON - CRIMINAL COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC CRASHES	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS TRAFFIC COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	ALARMS	0	0	0%	0	0	0%	0	0	0	0	0	0
	ANIMAL COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC OFFENSES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group C Totals	**253**	**268**	**-5.59%**	**3317**	**2735**	**21.27%**	**4**	**35**	**0**	**0**	**4**	**35**
2700	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
2700	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	27	29	-6.89%	332	185	79.45%	1	5	0	0	1	5

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT Nov/2025	ADULT YTD	JUV Nov/2024	JUV YTD	Total Nov	Total YTD
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	5	5	0%	44	48	-8.33%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	1	-100%	57	2	2750%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	9	7	28.57%	27	15	80%	0	1	0	0	0	1
4400	WATERCRAFT CITATIONS	0	0	0%	6	0	0%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	0	0	0%	3	1	200%	0	0	0	0	0	0
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4700	COMMERCIAL VEHICLE CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4800	LOCAL ORDINANCE WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
4900	TRAFFIC WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
	WATERCRAFT CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS A THROUGH UUUU	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group D Totals	**41**	**42**	**-2.38%**	**469**	**251**	**86.85%**	**1**	**6**	**0**	**0**	**1**	**6**
5000	FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group E Totals	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0**	**0**	**0**
6000	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	28	0	0%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	0	2	-100%	23	3	666.6%	0	0	0	0	0	0
6200	ARREST ASSIST	0	0	0%	0	0	0%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	0	0%	0	0	0	0	0	0
	CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	ADULT Nov/2025	ADULT YTD	JUV Nov/2024	JUV YTD	Total Nov	Total YTD
	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	0	0%	0	0	0	0	0	0
	INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group F Totals	**0**	**2**	**-100%**	**51**	**3**	**1600%**	**0**	**0**	**0**	**0**	**0**	**0**
8000	MISCELLANEOUS DEALER ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group I Totals	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0**	**0**	**0**
	Totals for all Groups	**304**	**323**	**-5.88%**	**3924**	**3098**	**26.66%**	**8**	**69**	**0**	**1**	**8**	**70**

CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 11/01/2025 Thru 11/30/2025

All offenses that were Attempted or Completed

CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	ARRESTS Nov/2025	ARRESTS YTD	JUV Nov/2025	JUV YTD	Totals Nov	Totals YTD
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DE	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC IST DEGRE	0	0	0%	1	0	100.0%	0	1	0	0	0	1
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
13001	NONAGGRAVATED ASSAULT	1	0	0%	4	4	0%	1	3	0	0	1	3
13002	AGGRAVATED/FELONIOUS ASSAULT	1	0	0%	4	7	-42.9%	0	3	0	0	0	3
13003	INTIMIDATION/STALKING	1	0	0%	2	4	-50.0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	1	1	0%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	0	0	0%	1	2	-50.0%	0	0	0	0	0	0
23007	LARCENY -OTHER	1	0	0%	4	1	300.0%	0	1	0	0	0	1
24001	MOTOR VEHICLE THEFT	0	1	-100.0%	0	1	-100.0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	1	0	100.0%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE G	0	0	0%	3	6	-50.0%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%	2	1	100.0%	0	1	0	0	0	1
26005	FRAUD -WIRE FRAUD	0	0	0%	1	1	0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	0	1	-100.0%	1	5	-80.0%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	1	0	100.0%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	1	-100.0%	0	1	-100.0%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	0	2	-100.0%	7	11	-36.4%	0	1	0	0	0	1
30002	RETAIL FRAUD -THEFT	0	1	-100.0%	2	2	0%	0	1	0	0	0	1
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%	1	0	100.0%	0	1	0	0	0	1
72000	ANIMAL CRUELTY	0	0	0%	4	0	400.0%	0	0	0	0	0	0
Totals for Part A		**4**	**6**	**-33.33%**	**40**		**-20.00%**	**1**	**12**	**0**	**0**	**1**	**12**
03000	IMMIGRATION	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	1	0	100.0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	1	0	0%	1	0	100.0%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	0	1	-100.0%	5	4	25.0%	0	0	0	1	0	1
50000	OBSTRUCTING JUSTICE	0	0	0%	4	3	33.3%	0	0	0	0	0	0
53001	DISORDERLY CONDUCT	0	0	0%	4	2	100.0%	0	1	0	0	0	1

CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 11/01/2025 Thru 11/30/2025

All offenses that were Attempted or Completed

CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	ARRESTS Nov/2025	ARRESTS YTD	JUV Nov/2025	JUV YTD	Totals Nov	Totals YTD
53002	PUBLIC PEACE -OTHER	0	1	-100.0%	5	9	-44.4%	0	1	0	0	0	1
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	2	2	0%	5	3	66.7%	0	2	0	0	0	2
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR	1	0	0%	11	8	37.5%	1	10	0	0	1	10
55000	HEALTH AND SAFETY	0	0	0%	1	0	100.0%	0	0	0	0	0	0
57001	TRESPASS	0	0	0%	5	14	-64.3%	0	0	0	0	0	0
62000	CONSERVATION	1	0	0%	1	3	-66.7%	1	1	0	0	1	1
73000	MISCELLANEOUS CRIMINAL OFFENSE	1	1	0%	4	12	-66.7%	0	1	0	0	0	1
Totals for Part B		**6**	**5**	**20.00%**	**47**		**-20.34%**	**2**	**16**	**0**	**1**	**2**	**17**
2800	JUVENILE OFFENSES AND COMPLAINTS	3	0	0%	18	11	63.6%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	33	1	3200.0%	166	35	374.3%	4	21	0	0	4	21
3000	WARRANTS	2	3	-33.3%	24	14	71.4%	0	12	0	0	0	12
3100	TRAFFIC CRASHES	7	10	-30.0%	122	139	-12.2%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	15	12	25.0%	125	120	4.2%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	86	99	-13.1%	1246	1062	17.3%	0	1	0	0	0	1
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%	8	5	60.0%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	93	117	-20.5%	1201	914	31.4%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	11	21	-47.6%	264	210	25.7%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	1	2	-50.0%	27	18	50.0%	0	0	0	0	0	0
3900	ALARMS	2	3	-33.3%	116	78	48.7%	0	0	0	0	0	0
Totals for Part C		**253**	**268**	**-5.60%**	**3317**		**27.28%**	**4**	**34**	**0**	**0**	**4**	**34**
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	27	29	-6.9%	332	185	79.5%	1	5	0	0	1	5
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	5	5	0%	44	48	-8.3%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	1	-100.0%	57	2	2750.0%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	9	7	28.6%	27	15	80.0%	0	1	0	0	0	1
4400	WATERCRAFT CITATIONS	0	0	0%	6	0	600.0%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	0	0	0%	3	1	200.0%	0	0	0	0	0	0
Totals for Part D		**41**	**42**	**-2.38%**	**469**		**86.85%**	**1**	**6**	**0**	**0**	**1**	**6**
6000	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	28	0	2800.0%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	0	2	-100.0%	23	3	666.7%	0	0	0	0	0	0
Totals for Part F			**2**	**-100.00%**	**51**		**#######**	**0**	**0**	**0**	**0**	**0**	**0**

CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 11/01/2025 Thru 11/30/2025

All offenses that were Attempted or Completed

CLASS	Description	Nov/2025	Nov/2024	% CHG	YTD 2025	YTD 2024	% CHG	ARRESTS Nov/2025	ARRESTS YTD	JUV Nov/2025	JUV YTD	Totals Nov	Totals YTD
	Group Crimepart Totals	**304**	**323**	**-5.9%**	**3924**	**2969**	**0.32**	**8**	**68**	**0**	**1**	**8**	**69**
	Totals for all Groups:	**304**	**323**	**-5.9%**	**3924**		**32.2%**	**8**	**68**	**0**	**1**	**8**	**69**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Nov Total	YTD
COMMAND STAFF																																
Cmdr BAUER		7									1			2						2											12	180
Asst Cmdr TERENZI																				2											2	157
Sgt AIELLO					2						3									2					2						9	145
Sgt ROHRBORN															8					2											10	97
Sgt HAMMOND																				2											2	92
RESERVE OFFICERS																																
Ofc CAMPO								7																							7	145
Ofc DREW																																28
Ofc CHAN																					13					12					25	247
Ofc ROLLER	8																														8	98
Ofc MAZZOLA																												4			4	56
Ofc BERRY														9						5						9					22	90
Ofc SERRAIOCO																																48
Ofc STALKER																						8					8				16	166
Ofc KUCHENMEISTER																																26
November Total																																
November Total	8	7			2			7			4			10	8					15	13	8			2	21	8	4			116	1636

Lake Orion Poli
Reserve Officer
Council YTD 2025

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
RESERVE COMMAND STAFF													
Cmdr BAUER	19	13	33		19	28	28	15		15	12		180
Asst Cmdr TERENZI	10	11	21		33	20	21	36		4	2		157
Sgt AIELLO	10	8	12	8	28	10	18	20	8	14	9		145
Sgt ROHRBORN	10	8	8		20		16	10	6	9	10		97
Sgt HAMMOND	8	8	8		31	17	2	5	11		2		92
RESERVE OFFICERS													
Ofc CAMPO	12	10	11	10	23	8	24	15	10	15	7		145
Ofc DREW					4	4	6	7		8			28
Ofc CHAN	16	17	9	21	37	15	26	37	28	18	24.5		247
Ofc ROLLER						14	12	30	8	26	8		98
Ofc MAZZOLA				5	16	8	12	9		3	4		56
Ofc BERRY						11	18	22	6	11	22		90
Ofc SERRAIOCO	8		8	15			1	8		8			48
Ofc STALKER	20	8	9	8	21	26	15	19	8	16	16		166
Ofc KUCHENMEISTER					8		8	10					26
TOTAL RESERVE SUPPORT HOURS													
Month Total	145	83	122	67	236	175	204	231	86	147	116		
										YTD Total			**1636**

Inactive
In police academy
In Police Reserve Academy

Prepared by: Res. Sgt. Ai

Lake Orion Police Monthly Ordinance Report

MONTH: Nov 2025					
Item:	**Hammond**	**Stalker**			**Total**
Vehicles Checked	2	3			5
Vehicles Tagged					0
Vehicles Towed					0
Abandoned Vehicle Tickets					0
Finger Prints	3	4			7
Ticketed Ordinance Violations		3			3
Junk/ garbage Investigated					0
Ordinance Warnings	4	3			7
Tall Grass/Weeds Violations					0
Zoning Issues	2				2
Handicap Parking Tickets					0
Other Parking Tickets					0
Snow/ Snow Removal Violations					0
Property Maintenance/ Inspections	2	3			5
Sign Violations	14	24			38
Vehicle Lockouts					0
TOTAL:	27	40			67
Hours Worked	72	64			136
Hours in HUD District (CDBG)	12	8			20

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8th, 2025

TOPIC Appointment of Police FOIA Coordinator & Streamlined FOIA Processing Workflow for Lake Orion Police Department

BACKGROUND BRIEF:

The current process for handling police-related Freedom of Information Act (FOIA) requests requires members of the public to submit their request at Village Hall, where staff then forwards the request to the Lake Orion Police Department (LOPD) for processing. Once LOPD completes the review and prepares a response, it is sent back to Village Hall for final handling and release.

This multi-step workflow creates unnecessary delays, duplication of work, and opportunities for miscommunication. In practice, all police FOIA records including report retrieval, review, redaction, billing, and correspondence are already handled by the LOPD Records Clerk. The current Clerk has completed both basic and advanced FOIA training courses, ensuring they are properly qualified to manage these responsibilities. To improve efficiency and customer service, LOPD has/will created a dedicated police FOIA form, public webpage, and an internal FOIA tracking log designed to streamline and record all requests.

State law under MCL 15.236 requires every public body to formally appoint a FOIA Coordinator who is responsible for processing of FOIA requests. To remain compliant with this statutory requirement, the Village Council must make a formal appointment, and in this case, Council action is needed to designate the Police Records Clerk as the FOIA Coordinator for Police Records.

This appointment will allow all police FOIA requests to be received, logged, processed, and responded to directly by LOPD, eliminating the redundant back-and-forth between departments while remaining fully compliant with the Michigan FOIA statute and Village policy.

FINANCIAL IMPACT:

There is no anticipated financial impact. All systems, processes, and software required to handle police FOIA requests are already in place within the Lake Orion Police Department. This change simply streamlines the existing workflow and does not require any new expenditures, equipment, or staffing.

RECOMMENDED MOTION:

Move to appoint the Lake Orion Police Department Records Clerk as the FOIA Coordinator for Police Records, in accordance with MCL 15.236, and to amend the Records Clerk job description to include the duties and responsibilities of serving as the FOIA Coordinator for Police Records.

Police Department - FOIA
21 E. Church Street
Lake Orion, MI 48362
Phone: 248.693.8321
www.lakeorion.org

RETURN FOIA REQUEST TO:
Email: Records@lakeorionpolice.org
Mail: 21 E. Church Street
Fax: 248.693.8941

FOIA Request for Public Records - POLICE DEPARTMENT

Michigan Freedom of Information Act,
Public Act 442 of 1976, MCL 15.231, *et seq*.

Date Received _____ *Check if received via:* ☐ *Email* ☐ *Fax* ☐ *Mail* ☐ *Hand Delivered* ☐ *Spam/Junk Mail Folder*

(Please Print or Type)

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

Request for: ☐ Electronic Copy ☐ Paper Copy ☐ Record inspection ☐ Subscription to request on a regular basis
***Cell Phone and Email are required for all electronic copies.**

Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the *Village NOTE*: The Village is not required to provide records in a digital format or on digital media if the Village does not already have the technological capability to do so.)

Describe the public record(s) as specifically as possible. Attach additional page if necessary.

ADDRESS, PARCEL, PERMIT, INCIDENT NUMBER:
REQUESTED INFORMATION:

Consent to Non-Statutory Extension of **Village**'s Response Time

I have requested a copy of records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq*. I understand that the Village must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the Village's response time to _____ (month/day/year).

Based on the Village's approved FOIA policy, I agree to submit 50% of the estimated total costs if the estimate fee exceeds $50.00 and I confirm the balance of the fees incurred will be paid before the public record(s) are released to me. I hereby certify that the above information is correct and agree to reimburse the Village for any costs incurred in processing this request that are allowable under the Michigan Freedom of Information Act. I further acknowledge that my identity is subject to disclosure.

I understand that a copy of the Village's Procedure and Guidelines and Summary of the Procedure and Guidelines will be provided to me at no charge if requested at the Village Clerk's Office. The information is also available at www.lakeorion.org.

Requestor's Signature	Date

Records Located on Website

If the Village directly or indirectly administers or maintains an official internet presence, any public records available to the general p internet site at the time the request is made are exempt from any labor charges to redact (*separate exempt information from non-exempt information*).

If the FOIA coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the Village must notify the requester in its written response that all or a portion of the requested information is available on its website. The written response, to the practicable in the specific instance, must include a specific webpage address where the requested information is available. On the detailed cost itemization form, the Village must separate the requested public records that are available on its website from those that are not available on the website and must inform the requestor of the additional charge to receive copies of the public records that are available on its website.

If the Village has included the website address for a record in its written response to the requester and the requester thereafter stipulates that the public record be provided to him or her in a paper format or other form, including digital media, the Village must provide the public records in the format (if the Village has the technological capability) but may use a fringe benefit multiplier greater than the 50%, not to exceed the actual costs of providing the information in the specified format.

Request for Copies/Duplication of Records on **Village** Website

I hereby stipulate that, even if some or all of the records are located on a Village website, I am requesting that the Village make copies of those records on the website and deliver them to me in the format I have requested above. I understand that some FOIA fees may apply.

Requestor's Signature	Date

Overtime Labor Costs

Overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed cost itemization form.

Consent to Overtime Labor Costs

I hereby agree and stipulate to the Village using overtime wages in calculating the following labor costs as itemized in the following

1. ☐ Labor to copy/duplicate 2. ☐ Labor to locate categories 3. ☐ Labor to 3b. ☐ Contract labor to redact

☐ act 6b. Labor to copy/duplicate records already on Village's website

Requestor's Signature	Date

Request for Discount: Indigence

A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first** $20.00 **of the fee** for each request by an individual who is entitled to information under this act and who:

1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, OR

2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.

If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if ANY of the following apply:

(i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year,

(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.

Office Use: ☐ Affidavit Received ☐ Eligible for Discount ☐ Ineligible for Discount

I am submitting an affidavit and requesting that I receive the discount for indigence for this FOIA request: Requestor's Signature:	 Date:

Request for Discount: Nonprofit Organization

A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first** $20.00 **of the fee** for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, if the request meets **ALL** of the following requirements:

(i) Is made directly on behalf of the organization or its clients.

(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.

(iii) Is accompanied by documentation of its designation by the state, if requested by the Village.

Office Use: ☐ Documentation of State Designation Received ☐ Eligible for Discount ☐ Ineligible for Discount

I stipulate that I am a designated agent for the nonprofit organization making this FOIA request and that this request is made directly on behalf of the organization or its clients and is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931: Requestor's Signature:	 Date:

Police Desk and Records Clerk

Job Description

SUPERVISED BY: Chief of Police
SUPERVISES: None
FLSA STATUS: Non-Exempt

GENERAL SUMMARY

Under the general supervision of the Chief of Police, the Police Desk and Records Clerk is responsible for providing general administrative support to the police department and Chief of Police, performing Law Enforcement Information Network (LEIN) Terminal Agency Coordinator duties, handling emergency radio communications, and serving as the primary point of contact for all incoming telephone calls and walk-in customers at the police department front desk, as well as performing other duties as assigned by the Chief of Police.

ESSENTIAL DUTIES AND JOB FUNCTION

- Answer incoming telephone calls and maintain the desk telephone answering systems and services
- Transfer all incoming telephone calls to the appropriate person. Organize, program and maintain all telephone voice mail and voice messages within the police department.
- Respond to and process the needs of walk-in services at the police department, including emergency needs.
- Maintain the department Emergency Operations Center 800 base radio system and communicate with officers and agencies on the radio system as required.
- Manage department connectivity to the Michigan Law Enforcement Information Network (LEIN) and serve as the LEIN Terminal Agency Coordinator (TAC) with the Michigan State Police; responsible for document processing and entering and removing persons and items into and from LEIN, including but not limited to arrest warrants, missing persons, lost or stolen property, vehicle impounds and abandoned vehicles, MICR records, Datamaster entries and records, repeat offender license plate entries, sex offender registration and updates, court dispositions, and similar duties.
- Manage and maintain all parking violations administrative processes and records, including the taking of payment for fines, maintaining financial records, and maintaining the department database to track tickets, payments and documentation within the Department and to and from the court.

- Serve as the coordinator between the department and Oakland County courts and Law Enforcement Management Information System (CLEMIS)

- Maintain all department employee records and identification within department computer systems as well as those required for personnel such as CLEMIS, CAD, LEIN and any other computer and records operation systems required within the department.

- Accept and process cash transactions, manage and maintain records for all cash flow into the department and to the Village Treasurer for all services provided by the department.

- Serve as a liaison between the department and other village staff and other government agencies, including the police dispatch service agency.

- Maintain all department arrest records, systems and forms, including the department employee court log, subpoenas, and notices to appear, process and deliver case reports to the court, probation department and the prosecutor's office.

- Process department payroll records and timesheets as required. Maintain shift call-in records and employee overtime call-in records.

- Maintain department records system lists such as property inspections lists, businesses, DTE street light outages, lost & found, lost animals, bicycle registration, pawn records and entries, pistol purchase records, UD-10 crash records, arrest bond records, personal protection order (PPO) records and entries.

- Maintain and process monthly reports to the Chief of Police on traffic citations, ordinance enforcement, cash transactions and other reports as directed by the Chief of Police.

- Perform all record filing and retrieval for daily department activity, including document shredding and the annual storage and rotation of department documents and records and requests under duly adopted records retention schedules and the Freedom of Information Act (FOIA).

- Acts as the designated FOIA Coordinator for all police records, overseeing intake, review, redaction, tracking, and issuance of FOIA responses in accordance with Michigan FOIA and Village procedures.

- Perform department personal background checks and maintain records for persons and other governmental agencies upon request.

- Maintain all department books, manuals and paper records in an efficient and secure manner.

- Monitor, inventory and order all department office supplies.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES, AND MINIMUM QUALIFICATIONS

- Perform other duties and responsibilities as directed by the Chief of Police.

The requirements listed below are representative of the knowledge, skills, abilities, and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodation may be made to enable individuals with disabilities to perform the job.

- A high school diploma or equivalent is required.

- A working knowledge of standard Michigan police department records systems and practices
- Proficient in the use of Oakland County CLEMIS operating systems, software and records
- Proficient in the use of Microsoft Word, Excel, and other office software and records database systems
- Skills in maintaining complex record keeping systems and performing other administrative functions are required
- Skill in effective and courteous communication with the public and other law enforcement personnel and agencies
- Three or more years of experience as a police department records clerk and/or police dispatcher preferred
- Must be able to attain and maintain status as the police department Terminal Agency Coordinator (TAC) as required by the Michigan State Police (MSP) to maintain the Law Enforcement Information Network (LEIN) connectivity.
- Experience and ability in handling and processing cash transactions and records for police records sales to public, parking fines collection, and other administrative police department financial transactions.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate with others in person and on the telephone. The employee is regularly required to use hands to point, finger, write, handle, hold, or feel. The employee is regularly required to sit, stand, walk, and climb stairs or small ladders or stools. While performing the duties of this job, the employee regularly works in a business office setting. The noise level in the work environment is usually quiet.

The employee is frequently required to take notes and to use a computer and copier machine to produce electronic and paper documents. The employee is frequently required to travel to other locations within and outside the village. The employee is occasionally required to attend meetings.

The employee must occasionally stoop, kneel, bend, lift, push, pull, and/or move items of light or medium weight.

Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Approval of Special Event – 12th Annual Lake Orion Ice Cup Challenge

BACKGROUNF BRIEF:

The Rotary Ice Cup Challenge is an annual winter golf event held in Downtown Lake Orion. The event has been conducted for the past eleven years without incident and is a longstanding community tradition that supports local charitable efforts.

For the 12th annual event, activities will take place between 10:00 AM and 3:00 PM on Saturday, February 7, 2026. The organizer has confirmed that no reservation of Green's Park is requested for the event at this time.

RECOMMENDED MOTION:

To adopt Resolution No. 2025-046 approving the "12th Annual Lake Orion Ice Cup Challenge" Special Event Permit and the License Agreement between the Village of Lake Orion and the Lake Orion Sunrise Rotary Club, represented by Barkley Pierce, for the event to be held on February 7, 2026, and to authorize the Village Council President and Village Clerk to execute the agreement on behalf of the Village.

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION NO. 2025-046

A RESOLUTION APPROVING THE EVENT PERMIT APPLICATION FOR THE 12TH ANNUAL LAKE ORION ROTARY ICE CUP CHALLENGE

VOTING YEA:
VOTING NAY:
MOTION:

RESOLVED: To approve the Event Permit Application submitted by Barkley Pierce on behalf of Lake Orion Sunrise Rotary Club, dated December 1, 2025, for the 12th Annual Lake Orion Rotary Ice Cup Challenge to be held from 10:00 am to 3:00 pm on various Village properties, and public streets or right-of-way, as outlined in the application.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and Lake Orion Sunrise Rotary Club, and to authorize the Village President and Village Clerk to execute the Agreement on behalf of the Village.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements:

1. Clean-up of the area is the responsibility of the applicant.
2. Additional trash receptacles are the responsibility of the applicant and must be arranged by the applicant.

Police Department Requirements:

1. The cellular telephone numbers of the event staff are provided to the Police Department within twenty-four (24) hours of the event.
2. This event does not require dedicated police resources. If police support becomes necessary, contact Chief Mark Amundson at amundsonm@lakeorionpolice.org to schedule a pre-planning meeting.

DPW Requirements:

1. DPW will not supply extension cords or cord covers.
2. As always, Village properties will be properly maintained before the events begin.

Fire Department Requirements:

1. There shall be no parking in the Fire Station North parking lot.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, DECEMBER 8, 2025.

Sonja Stout
Village of Lake Orion Clerk/Treasurer

CERTIFICATION

I, Sonja Stout, duly appointed Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2025-046 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 8th day of December 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this 8th day of December 2025.

Sonja Stout
Village of Lake Orion Clerk/Treasurer

Village of Lake Orion

Printed: 12/3/2025

Special Event
SE-2026-003

Balance
$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Barkley Pierce	**51X-I7V**	**Dec 1, 2025**	--	--	--	--

Applicant Information

APPLICANT
Barkley Pierce
barkley.pierce@gmail.com
(248) 830-4558
2730 Canoe Cir Dr, Lake Orion, MI 48360
Same as mailing address

Agent

AGENT
Barkley Pierce
barkley.pierce@gmail.com
(248) 830-4558
2730 Canoe Cir Dr, Lake Orion, MI 48360
Same as mailing address

Internal

Conditions

No Police Resources:

This event does not require dedicated police resources. If police support becomes necessary, contact Chief Mark Amundson at amundsonm@lakeorionpolice.org to schedule a pre-planning meeting.

The Fire Department approves this event. No parking in Fire Station North parking lot.

Issued By:

N/A

Internal Notes - Employee Communication

Applicant confirmed on 12/3/2025 that they will not be utilizing Green's Park. - LBlough

Approved Event:

N/A

General Information

Event Location

54 S BROADWAY ST
LAKE ORION, MI 48362-3177

Event Locations
Various business' in the Village of Lake Orion (see attached Map)

Zoning District
DC - Downtown Center

Event Name
12th Annual Ice Cup Challenge

Event Details
18 hole golf event taking place in conjunction with business' in Downtown Lake Orion.

Date / Hours of Event
7 FEB 2026 FROM 10:00AM - 3:00 PM

Date / Hours of Set-up and Tear Down
7 FEB 2026 FROM 8:00AM - 4:00 PM

Event Map
2026_Ice Golf_MAP_100925.pdf

Street Closures and / or Parking Lot closures necessary?
No

If yes, how many days?
N/A

If yes, describe
N/A

Green's Park Reservation?
No

Green's Park Reservation Date/Hours
N/A

Gazebo Rental?
No

Gazebo Rental Date/Hours
N/A

Coordinating Event Details
N/A

Coordinating with Another Event?
No

If yes, Event Name
N/A

Event Details

Type of Event
Group

Status
Non-Profit

If Non-Profit, provide proof of non-profit status
LO ROTARY NON-PROFIT STATUS.p...

Is this event expected to occur next year?
Yes

If Yes, provide next year's specific dates
6 FEBRUARY 2027

If this event a Fund raiser?
Yes

If YES, indicate beneficiary information

All proceeds go to local charitable projects and school scholarships.

Is this the first time the event is being held in Village of Lake Orion?

No

Describe above selection

This is the 11th annual event for our club. Each year it has been held within the Village.

Was this event previously held outside the Village of Lake Orion?

No

Describe above selection

This event has never been held outside the Village.

Event Details (continued)

Total estimated attendance each day

150

What parking arrangements will be necessary to accommodate attendance?

As in previous years, the participants will park in and around the available parking areas within the village.

Parking Plan

How will trash be handled?

Members of the Lake Orion Sunrise Rotary Club will handle and dispose of any trash.

Is amplification of music or speakers planned or anticipated?

No

If yes, describe

N/A

Will tents be used?

No

If yes, indicate number of tents, use of each, location and size

N/A

Portable restrooms

No

If yes, number of portable restrooms and location

N/A

Food / Alcohol / Merchandise

Will alcoholic beverages be served?

No

If yes, describe

N/A

Is liquor license issued by the State of Michigan?

No

If yes, whose name is the license issued to

N/A

Copy of License

Will food and beverages be sold?

No

If yes, describe

N/A

Will merchandise be sold?

No

If yes, describe

N/A

Request Use of Village Equipment ONLY

Use of Equipment Start (Day / Time)

N/A

Use of Equipment End (Day / Time)

N/A

Barricades/Traffic Cones

No

If yes, describe

N/A

Temporary Closure Signage

N/A

Trash Cans

N/A

Electrical Connections

No

If yes, describe

N/A

Water

No

If yes, describe

N/A

Emergency Fire Equipment, such as ambulance

No

If yes, describe

N/A

Other Village Services

No

If yes, describe

N/A

Municipal Equipment

Event Signs

Will this event include the use of signs?

No

Location(s) of Sign

N/A

Sign Dimensions

Sign Sketch Plan

n/a

Sign.pdf

Location Map

Sign.pdf

Temporary Display Start

Temporary Display End

Quantity of Temporary Signs

N/A

Certifications and Signatures

Signature of Sponsoring Organization's Agent

signature.pdf

Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured

2025-26 Fillable Certificate of Insura...

Hold Harmless Agreement

Hold Harmless Agreement

Hold Harmless Agreement (signed).jp...

Fees

Application Fee	$25.00
Special Event - Right Of Way	$75.00
TOTAL	$100.00
PAID	$100.00
BALANCE DUE	$0.00

Transaction Log

12/01/2025 **Payment** Card **$100.00**

Non-refundable convenience fee of $6.00

Communication

Workflow

1. Payment - COMPLETED

Assignee: Lynsey Blough

2. Administrative Review - COMPLETED
Assignee: Lynsey Blough

3. Dept. of Public Works Review - COMPLETED
Assignee: Wes Sanchez

4. Public Safety Review - COMPLETED
Assignee: Mark Amundson

5. Fire Department Review - COMPLETED
Assignee: John Pender

6. Planning & Zoning Review - ACTIVE
Assignee: Mario Ortega

7. Council Review - INACTIVE
Assignee: Lynsey Blough

8. Issue Permit - INACTIVE
Assignee: Lynsey Blough

12TH ANNUAL ICE GOLF CUP CHALLENGE MAP

R Registration - Wine Social

1 Hole 1 - Closest to Pin @ Orion Art Center

2 Hole 2 - The Creek MI Remodelers @ *next to* Childrens

3 Hole 3 - Rooftop Chill @ Treva

4 Hole 4 - Don't Be BITTER 'bout It! @ Bitter Toms PLLC

5 Hole 5 - Freeze Frame @ Shutterbox

6 Hole 6 - Elevator Madness @ Navarro-Vezina Holdings

7 Hole 7 - Ensure a Hole-in-One @ Haney Farm Bureau

8 Hole 8 - Longest Drive Fitteam Global @ Green Lot

9 Hole 9 - Grandma's Mitten @ Broadway Embroidery

10 Hole 10 - Don't Take This Hole for Granite @ Motor City Granite

11 Hole 11 - Feelin' Lucky? @ Irish Tavern

12 Hole 12 - Family Law & Criminal Court @ Spressor Ogden

13 Hole 13 - COUNTing on YOU! @ Capocore

14 Hole 14 - Messy Mulligan @ Messy Designs

15 Hole 15 - Back Alley Birdie @ Flint Alley Way

16 Hole 16 - This Course is UNFLOORgettable @ Builders Custom

17 Hole 17 - Golf Collection @ Roses of Silverbell

18 Hole 18 - "Why won't you just go home??" @ EPIQUE Realty Lake Orion

A Afterglow - Wine Social

Village of Lake Orion

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow *

11th Annual Lake Orion Rotary Ice Cup Challenge	Saturday, February 7, 2026 from 10:00 AM to 3:00 PM
Activity/Event	Dates and Time

18 hole golf event taking place in conjunction with business' in Downtown Lake Orion.
General Description of Location

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.

Applicant/Property Owner/Contractor Signature**

E. Barkley Pierce, Jr.
Applicant/Property Owner/Contractor Printed Name

11/20/2025
Date

Witness One Signature ***

Melissa M. Pierce
Witness One Printed Name

Witness Two Signature ***

Ashley R. Pierce
Witness Two Printed Name

* *Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.*

** *If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.*

*** *The signatures from two (2) witnesses are required.*

CERTIFICATE OF LIABILITY INSURANCE

12/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant Group Inc. 811 Madison Ave. Toledo, OH 43604	**CONTACT NAME:** Sara Humphries / Macy Gorrell **PHONE (A/C, No, Ext):** (419) 259-2710 **FAX (A/C, No):** (419) 255-7557 **E-MAIL ADDRESS:** Rotary@hylant.com
INSURED All Active U.S. Rotary Clubs & Districts LAKE ORION SUNRISE ROTARY CLUB ATTN: Risk Management Dept. 1560 Sherman Avenue Evanston, IL 60201	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : Westchester Surplus Lines Ins 10172 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	X		G73578917 004	7/1/2025	7/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 500,000 $ 0 $ 2,000,000 $ 4,000,000 $ 4,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	X		G73578917 004	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

2026 ROTARY ICE CUP CHALLENGE
7 FEBRUARY 2026
8:00AM - 4:00 PM

CERTIFICATE HOLDER

Village of Lake Orion
21 E. Church St.
Lake Orion MI 48362

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

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Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC Introduction of Ordinance – Amendment to Chapter 50 - Garbage

BACKGROUND BRIEF:

Council is being requested to introduce and give first reading to an ordinance which amends Chapter 50 – Garbage of the Village of Lake Orion Code of Ordinances. The amendatory ordinance removes reference to specific fees for garbage collection and inserts language that the fees will be established by resolution of the Village Council. The current ordinance does not reflect the contractual fee presently being charged for rubbish collection services.

Attached is the proposed ordinance drafted by the Village Attorney for the consideration of the Council.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To introduce and give first reading to an Ordinance to amend Title V: Public Works, Chapter 50: Garbage to require that the garbage collection service charge will be set by resolution of the Village Council; to schedule the ordinance for second reading and consideration for adoption at the Village Council's January 12, 2026, regular meeting; and to direct the Village Clerk to publish the required notice.

STATE OF MICHIGAN, COUNTY OF OAKLAND
VILLAGE OF LAKE ORION

ORDINANCE NO._____

An Ordinance to amend Title V: Public Works, Chapter 50: Garbage.

THE VILLAGE OF LAKE ORION ORDAINS:

Title V. Public Works
Chapter 50: Garbage
§ 50.05 Service Charge

The Village Code is amended ~~and recommended by the Village Council, after public hearing was held on _____~~as follows:

CHAPTER 50: GARBAGE

§ 50.05 SERVICE CHARGE

(A) A service charge is hereby imposed upon each home, apartment, or residential living unit located within the service area wherein garbage, trash, or rubbish is collected by collectors pursuant to contract with the Village. The service charge is also hereby imposed upon each commercial unit located within the service area that uses the services of the contracted collector in accordance with contractual provisions. ~~The service charge shall be in the amount of $33.30 per quarter to be billed on a quarterly basis. Any portion thereof will be billed at $11.10 per month.~~The service charge shall be set by Council resolution which may change from time to time and reflected accordingly on the fee schedule.

(B) Failure of any person, firm or corporation to pay the service charge shall constitute a violation of this chapter and subject said person to the penalties contained herein and in addition thereto said person, firm or corporation shall be liable in a civil action for damages and the Village Council at its discretion may impose a lien against the property and collect same in the same manner as provided for the collection of real estate taxes.

(C) In the event a tenant or lessee is the occupant and fails, refuses or neglects to pay the service charge as contained herein, the owner of said premises shall after notice by the Village Clerk be jointly responsible with the tenant or lessee for all charges falling due after said notice.

This ordinance shall take effect upon its publication.

Amended only as specified above and in this Section, the Code of Lake Orion shall remain in full force and effect.

A synopsis of this Ordinance shall be published in accordance with the Charter of the Village of Lake Orion and this Ordinance shall become effective immediately upon the publication of the summary. If any provision of this Ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

VILLAGE OF LAKE ORION

By:_____
Teresa Rutt, President

By: _____
Sonja Stout, Clerk

CERTIFICATION

I, Sonja Stout, Clerk of the Village of Lake Orion, Michigan, do hereby certify that the foregoing Ordinance No._____, was adopted at a Regular Meeting of the Village Council of the Village of Lake Orion held on _____, 2025, and that a synopsis thereof was published in accordance with the provisions of the Charter of the Village of Lake Orion in *The Lake Orion Review,* a newspaper circulated in the Village of Lake Orion, on _____, 2025, said publication having been made within fifteen (15) days after adoption of this Ordinance.

Date:_____, 2025

_____
Sonja Stout, Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND
VILLAGE OF LAKE ORION

ORDINANCE NO._____

An Ordinance to amend Title V: Public Works, Chapter 50: Garbage.

THE VILLAGE OF LAKE ORION ORDAINS:

Title V. Public Works
Chapter 50: Garbage
§ 50.05 Service Charge

The Village Code is amended as follows:

CHAPTER 50: GARBAGE

§ 50.05 SERVICE CHARGE

(A) A service charge is hereby imposed upon each home, apartment, or residential living unit located within the service area wherein garbage, trash, or rubbish is collected by collectors pursuant to contract with the Village. The service charge is also hereby imposed upon each commercial unit located within the service area that uses the services of the contracted collector in accordance with contractual provisions. The service charge shall be set by Council resolution which may change from time to time and reflected accordingly on the fee schedule.

(B) Failure of any person, firm or corporation to pay the service charge shall constitute a violation of this chapter and subject said person to the penalties contained herein and in addition thereto said person, firm or corporation shall be liable in a civil action for damages and the Village Council at its discretion may impose a lien against the property and collect same in the same manner as provided for the collection of real estate taxes.

(C) In the event a tenant or lessee is the occupant and fails, refuses or neglects to pay the service charge as contained herein, the owner of said premises shall after notice by the Village Clerk be jointly responsible with the tenant or lessee for all charges falling due after said notice.

This ordinance shall take effect upon its publication.

Amended only as specified above and in this Section, the Code of Lake Orion shall remain in full force and effect.

A synopsis of this Ordinance shall be published in accordance with the Charter of the Village of Lake Orion and this Ordinance shall become effective immediately upon the publication of the summary. If any provision of this Ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

VILLAGE OF LAKE ORION

By:_____
Teresa Rutt, President

By: _____
Sonja Stout, Clerk

CERTIFICATION

I, Sonja Stout, Clerk of the Village of Lake Orion, Michigan, do hereby certify that the foregoing Ordinance No._____, was adopted at a Regular Meeting of the Village Council of the Village of Lake Orion held on _____, 2025, and that a synopsis thereof was published in accordance with the provisions of the Charter of the Village of Lake Orion in *The Lake Orion Review,* a newspaper circulated in the Village of Lake Orion, on _____, 2025, said publication having been made within fifteen (15) days after adoption of this Ordinance.

Date:_____, 2025

_____
Sonja Stout, Clerk

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC Award of Contract – Water System Lead Service Line Replacement Program Years 1-3

BACKGROUND BRIEF:

Administration is requesting that Village Council award a contract for Years 1 through 3 of the Village's water system lead service line replacement project. The Village solicited bids and received four responsive bids. The Village Engineer has reviewed the bids and contacted references and has determined that Super Construction LLC is the qualified low bidder for the project.

Michigan law requires public water systems to replace lead service lines at an average rate of 5% per year, with complete replacement of all lead service lines expected within 20 years (by 2040). These replacements must be "full" (from the main to the building) and are at the water utility's expense. Partial replacements are banned except for emergency repairs. The Village has identified approximately 60 lead service lines on its system that require replacement. The Village intends to complete all lead service line replacements within the next ten years.

Attached is the Village Engineer's letter of recommendation and bid tabulation for Council's information.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The Village is currently budgeting $30,000 annually in the Water and Sewer Fund for the lead service line replacement program. The low bid for years 1 through 3 of the program is $96,924.14 or about $33,308 annually. The costs for the lead service line replacement program will be charged to the appropriate account of the Water and Sewer Fund.

RECOMMENDED MOTION:

To award the contract for Years 1 through 3 of the Village of Lake Orion water system lead service line replacement project to Super Construction LLC of Bay City, Michigan, in the total base bid amount of

$96,924.14 and authorize the Village Manager to execute all necessary documents related to this contract.

NF ENGINEERS
Civil Engineers | Land Surveyors | Land Planners | Geospatial Engineers
48680 Van Dyke, Ste 200 Shelby Twp, MI 48317 | P: 844-416-3364 | www.nfe-engr.com

Darwin McClary, Village Manager
Village of Lake Orion
21 E. Church St.
Lake Orion, MI 48362

December 3, 2025

RE: Lead Service Line Replacement Project, Years 1-3
Recommendation for Award
NFE Job No. O823

Dear Mr. McClary:

Following public advertisement and bid solicitation, bids were opened for the Lead Service Line Replacement Project, Years 1-3 at the Village of Lake Orion offices on November 25, 2025.

Four (4) bids were received electronically, as required in the bidding documents, while a fifth bid was received in hard copy at the Village offices. As this did not comply with the written requirements, the fifth bid package was received but not opened. Among the four opened electronic bids, base bid amounts ranged between $96,924.14 (written and calculated) to $145,308.00 (as calculated). Enclosed please find a Bid Tabulation for your use and publication on the MITN bid network.

The low bidder was Super Construction, LLC. References for the low bidder were contacted and have described the company as responsive and as providing satisfactory work, on time and on budget, for projects of a similar nature. Super Construction is deemed qualified to perform the work for this project.

Therefore, based upon the information provided, we recommend that the contract for the Lead Service Line Replacement Project, Years 1-3 be awarded to **Super Construction, LLC**, according to their Total Base Bid Amount of **$96,924.14**.

If you have any questions regarding this recommendation, please call.

Sincerely,

Nowak & Fraus Engineers

Wendy E. Spence, PE
Sr. Project Manager

Enclosure: Bid Tabulation – as read, calculations checked

Cc: Wes Sanchez, DPW Director
Luke Super, Super Construction, LLC (via email)

W:\G500-Z000 Files\O000-FILES\O823\Office\Construction Documents\2025-11-25 Bid Opening\O823 Recommendation of Award.docx

VILLAGE OF LAKE ORION, MICHIGAN
LEAD SERVICE LINE REPLACEMENT
YEARS 1-3

BID DATE: 25-Nov-25
PROJECT # O823

BIDDERS ----->
4 BIDDERS
11 ITEMS

SUPER CONSTRUCTION, LLC
201 MORTON ST.
BAY CITY, MI 48706
989-220-9315
Luke@superconst.com

STEVE'S PLUMBING AND EXCAVATING, LLC
1212 N. GENESSEE RD.
BURTON, MI 48509
810-742-4270
info@stevesphc.com

ALL SEASONS UNDERGROUND CONSTRUCTION
5687 PAWSON RD.
TIPTON, MI 49287
517-673-1561
allseasonsunderground2009@yahoo.com

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT
1	Water Serv, Private Side	24	Ea	$3,800.00	$91,200.00	$91,200.00	$3,637.00	$87,288.00	$87,288.00	$4,400.00	$105,600.00	$105,600.00
2	Water Serv, Public Side (As Needed)	1	Ea	$4,000.00	$4,000.00	$4,000.00	$4,297.00	$0.00	$4,297.00	$4,200.00	$4,200.00	$4,200.00
3	HMA Surface, Rem (As Needed)	22	Syd	$2.00	$44.00	$44.00	$200.00	$4,400.00	$4,400.00	$27.00	$594.00	$594.00
4	Sidewalk, Rem (As Needed)	192	Sft	$0.01	$1.92	$1.92	$8.00	$1,536.00	$1,536.00	$3.00	$576.00	$576.00
5	Pavt, Rem (As Needed)	22	Syd	$0.01	$0.22	$0.22	$100.00	$2,200.00	$2,200.00	$30.00	$660.00	$660.00
6	Maintenance Gravel (As Needed)	1	Ton	$50.00	$50.00	$50.00	$900.00	$900.00	$900.00	$75.00	$75.00	$75.00
7	Temp HMA Surface, 2 inch (As Needed)	1	Ton	$100.00	$100.00	$100.00	$650.00	$650.00	$650.00	$225.00	$225.00	$225.00
8	HMA, 5EML (As Needed)	4	Ton	$80.00	$320.00	$320.00	$495.00	$1,980.00	$1,980.00	$400.00	$1,600.00	$1,600.00
9	Aggregate Base, 6 inch, Modified (As Needed)	44	Syd	$5.00	$220.00	$220.00	$100.00	$4,400.00	$4,400.00	$75.00	$3,300.00	$3,300.00
10	Driveway, Nonreinf Conc, 6 inch (As Needed)	22	Syd	$10.00	$220.00	$220.00	$300.00	$6,600.00	$6,600.00	$125.00	$2,750.00	$2,750.00
11	Sidewalk, Conc, 4 inch (As Needed)	192	Sft	$4.00	$768.00	$768.00	$7.00	$1,344.00	$1,344.00	$9.00	$1,728.00	$1,728.00
	SUBTOTALS ------>				$96,924.14	**$96,924.14**		$111,298.00	**$115,595.00**		$121,308.00	**$121,308.00**
	BID SECURITY (5% MINIMUM)			X			X			X		
	ADDENDA ACKNOWLEDGED			X			X			X		
	COMPLETION TIME (DAYS)			n/a			n/a			n/a		
	REMARKS						Bidder acknowledged Addendum 1 but did not replace bid sheet, resulting in cost error, item 2.					

NF ENGINEERS

VILLAGE OF LAKE ORION, MICHIGAN
LEAD SERVICE LINE REPLACEMENT
YEARS 1-3

BID DATE: 25-Nov-25
PROJECT # O823

BIDDERS ----->
4 BIDDERS
11 ITEMS

STRATA CONSTRUCTION
35443 CORDELIA ST.
CLINTON TWP. MI 48035
586-792-4060
strataunderground@gmail.com

(ENGINEER'S ESTIMATE)
NOWAK & FRAUS ENGINEERS
48680 VAN DYKE
(586) 739-0939

AVERAGE UNIT PRICE
(BIDDER 1-3 ONLY)

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	BIDDER'S AMOUNT	COMPUTED AMOUNT	UNIT PRICE	AMOUNT	
1	Water Serv, Private Side	24	Ea	$5,424.00	$130,200.00	$130,176.00	$3,625.00	$87,000.00	$3,945.67
2	Water Serv, Public Side (As Needed)	1	Ea	$3,850.00	$3,850.00	$3,850.00	$4,000.00	$4,000.00	$4,165.67
3	HMA Surface, Rem (As Needed)	22	Syd	$75.00	$1,650.00	$1,650.00	$5.00	$110.00	$76.33
4	Sidewalk, Rem (As Needed)	192	Sft	$10.00	$1,920.00	$1,920.00	$5.00	$960.00	$3.67
5	Pavt, Rem (As Needed)	22	Syd	$16.00	$352.00	$352.00	$13.00	$286.00	$43.34
6	Maintenance Gravel (As Needed)	1	Ton	$50.00	$50.00	$50.00	$50.00	$50.00	$341.67
7	Temp HMA Surface, 2 inch (As Needed)	1	Ton	$535.00	$535.00	$535.00	$110.00	$110.00	$325.00
8	HMA, 5EML (As Needed)	4	Ton	$475.00	$1,900.00	$1,900.00	$250.00	$1,000.00	$325.00
9	Aggregate Base, 6 inch, Modified (As Needed)	44	Syd	$23.25	$1,023.00	$1,023.00	$21.00	$924.00	$60.00
10	Driveway, Nonreinf Conc, 6 inch (As Needed)	22	Syd	$90.00	$1,980.00	$1,980.00	$85.00	$1,870.00	$145.00
11	Sidewalk, Conc, 4 inch (As Needed)	192	Sft	$9.75	$1,872.00	$1,872.00	$12.00	$2,304.00	$6.67
	SUBTOTALS ------>				$145,332.00	**$145,308.00**		**$98,614.00**	

BID SECURITY (5% MINIMUM)	X	
ADDENDA ACKNOWLEDGED	X	
COMPLETION TIME (DAYS)	n/a	
REMARKS	Mathematical error, item 1.	

SPECIFICATIONS AND CONTRACT DOCUMENTS

FOR

VILLAGE OF LAKE ORION

DEPARTMENT OF PUBLIC WORKS

LEAD SERVICE LINE REPLACEMENT, YEARS 1-3

BIDS DUE:
Tuesday, November 25, 2025
Time: 2:00 p.m.
Village Clerk's Office
21 E. Church St.
Lake Orion, MI 48362

PRE-BID MEETING:
Tuesday, November 18, 2025
Time: 10:00 a.m.
Online meeting
Login information to be provided

ENGINEER

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVENUE
PONTIAC, MI 48342
(248) 332-7931

NFE Job No.O823

CONTRACT DOCUMENTS

LEAD SERVICE LINE REPLACEMENT, YEARS 1-3

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Lead Service Inventory and Maps

VILLAGE OF LAKE ORION
ADVERTISEMENT FOR BIDS

The Village of Lake Orion is seeking bids for replacement of lead service lines to 24 premises served by the Village of Lake Orion water system, over a three-year period. Proposals will be received **virtually** by the office of the Village Clerk via www.bidnetdirect.com up to **2:00 p.m., local time, Tuesday, November 25, 2025**, after which time the bids will be publicly opened at **2:30 p.m. local time, Tuesday, November 25, 2025 in person** at 21 E. Church St., Lake Orion, Michigan 48362, and read by the Clerk and the amounts of the bids noted for the:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

The estimated quantities involved in this work consist principally of the following:

Water Service Line Replacement, Private Side 24 Ea

And all miscellaneous items of removal, construction, and restoration as set forth in the Contract Documents.

An online pre-bid meeting (non-mandatory but strongly encouraged attendance) will be held at 10:00 a.m. **Tuesday, November 18, 2025**. Representatives of the OWNER and ENGINEER will be present to discuss the project and receive questions from prospective bidders, who are encouraged to attend and participate in the discussion. ENGINEER shall transmit to all Bidders of record such addenda as ENGINEER considers necessary to provide clarification, in response to questions arising therein. Oral statements shall not be relied upon and shall not be considered as legally effective or binding. **Bidder questions received after the date of the pre-bid meeting will not be considered**.

Starting **Tuesday, October 28, 2025**, Bidding Documents must be obtained online from the Michigan Inter-Governmental Trade Network (MITN) website via BidNet Direct www.bidnetdirect.com. For questions about MITN, refer to Purchasing & Bidding | Lake Orion, MI. **All information regarding the bidding for this project must be obtained on the BidNet Direct/MITN website only**.

A certified check or a satisfactory surety bid bond for a sum not less than five (5) percent of the amount of the proposal will be required with each proposal as a guarantee of good faith and same to be subject to the conditions stipulated in the Instructions to Bidders. **A pdf version of this Certified Check or Bid Bond must be included with your Electronic Bid Submission Response**. The successful bidder will be required to furnish the original certified bid check, satisfactory performance, labor and material, and maintenance and guarantee bonds in the amount of 100% of the project prior to award.

The bidder will be required to comply with Michigan statutory prohibitions against discrimination in employment and with employment opportunities for Village of Lake Orion residents.

No proposal once submitted may be withdrawn for at least 90 days after the actual opening of the bids.

The Village of Lake Orion reserves the right to accept any bid, to reject any or all bids, and to waive any informality in any bid should it consider same to be in the best interest of the Village.

BY THE ORDER OF:
DARWIN D.P. McCLARY, VILLAGE MANAGER
VILLAGE OF LAKE ORION

WESLEY SANCHEZ, DPW DIRECTOR
VILLAGE OF LAKE ORION

INSTRUCTIONS TO BIDDERS

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Article

1. Proposal to be Received
2. Location of the Work
3. Inspection of the Site
4. Conformity to Plans, Specifications and Other Contract Documents
5. Basis on which Proposals are Solicited
6. Form of Proposal
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8. Agency
9. Bid Deposit
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17. Bonds
18. Insurance
20. Pre-Bid Meeting
21. Purchasing Ordinance
22. Non-Discrimination Provision

INSTRUCTION TO BIDDERS

1. PROPOSALS TO BE RECEIVED

Bids or proposals for the:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

will be received **virtually** by the office of the Village Clerk via www.bidnetdirect.com up to **2:00 p.m., local time, Tuesday, November 25, 2025**, after which time the bids will be publicly opened at **2:30 p.m. local time, Tuesday, November 25, 2025 in person** at 21 E. Church St., Lake Orion, Michigan 48362, and read by the Clerk and the amounts of the bids noted.

Bidders must register as a vendor on the BidNet Direct / Michigan Intergovernmental Trade Network (MITN) bid system AT NO COST in order to view the Village of Lake Orion bid opportunities. For questions about MITN, refer to Purchasing & Bidding | Lake Orion, MI. **All information regarding the bidding for this project must be obtained on the BidNet Direct/MITN website only.**

Each BID must be submitted electronically in pdf format on the forms obtained from BidNet Direct/MITN. All blank spaces for bid prices must be filled in, in ink or typewritten, and the bid form must be fully executed when submitted and not modified in any way.

No bidder may withdraw a bid within 90 days after the actual date of the opening thereof. Should there be reason why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the Village of Lake Orion, herein after also referred to as the Village, and the BIDDER.

2. LOCATION OF THE WORK

Various locations throughout the Village of Lake Orion. See attached Lead Services Inventory and Map.

3. INSPECTION OF THE SITE

It is expected that each bidder will make a personal examination of the entire site of the proposed work and of its surroundings. **The locations of certain of the LSL replacements is comprised of challenging terrain and limited accessibility**. It will be assumed that each bidder, before offering his proposal, has obtained firsthand information concerning any probable interference and the available facilities for transporting, handling, and storing construction equipment and materials, and concerning other conditions which may affect his work.

4. CONFORMITY TO PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS

Proposals must be made in full conformity to all the conditions as set forth in the Plans, Specifications, and any Addendum for the work now on file in the office of the Village Manager. The CONTRACT DOCUMENTS contain the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the Village or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the contract.

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.

5. BASIS ON WHICH PROPOSALS ARE SOLICITED

A. PROPOSAL SOLICITATION

Proposals may be solicited on the basis of unit prices, lump sum, or a combination of both. The proposal will clearly state which basis is used.

The lump sum price, when applied to the project, or the unit prices, when applied to the several demolition or salvage items, are to make up the total price for the entire work, exclusive of those things which are to be done or furnished by the Village, finished and complete in every particular, according to the Plans and Specifications appertaining to such work, which have been approved by the Village Council and are now on file in the office of the village Manager.

Where Proposals are solicited on the basis of unit prices for certain construction units, which are clearly set forth in the Form of Proposal, the Bidder shall state a unit price for each and every item listed in the Proposal and such prices shall be extended and totaled. If during the review of the Proposals, the Village finds any errors in any extension or total, the Village will make the necessary corrections and award the Contract on the basis of such corrections, since the unit prices shall govern. Any proposal which does not contain a unit price for each item listed will be deemed incomplete and will not be considered in the award of the Contract.

The unit price for each of the several items in the Proposal shall be such that the whole of the unit prices will represent a balanced bid. Any Proposal, in which the unit prices bid for any of the several items are deemed by the Village to be manifestly unbalanced, will be subject to instant rejection.

B. STATEMENT OF QUANTITIES

The quantities indicated in the proposal show the Engineer's estimate of the construction quantities involved in the job, and bids will be computed, tested, and compared by the quantities given in the proposal. Although estimated carefully and with as much accuracy as is practicable beforehand, these quantities are not to be taken as defining or limiting the

amount of work to be done under the Contract, but rather as information furnished to bidders concerning the approximate extent of the several items and as a basis for comparing bids.

The Village may increase or decrease the original contract price without renegotiation of the Unit Prices.

C. MATERIALS TO BE FURNISHED BY THE VILLAGE

The Village will furnish to the Contractor, delivered at the site: **replacement water meters as required** . The Contractor will receive and be responsible for all these materials from the time of their delivery to him until the time when they are received back by the Village as part of the completed and accepted work.

D. EXTRA WORK

All extra work that may be required of the Contractor will be estimated and paid for under provisions of the General Conditions, contained within this document, which govern such work.

E. ALTERNATES

When the Proposal so provides, a price shall be stated for each listed alternate. Unsolicited alternates are not to be submitted and, if so, will not be considered in the award of the Contract and may cause the entire bid to be rejected.

Selection of whether to award the Contract on the basis of the Base Bid or utilizing one or more of the Alternates will be made on the basis of value engineering and the Village's need to keep project costs within the project budget. The Village reserves full right to make this selection. After making such selection, the award shall be made on the basis of the lowest responsive bid utilizing the Alternates selected, and evaluated in accordance with the provisions of the Purchasing Ordinance of the Village, in accordance with Article 15 of the Instructions to Bidders.

F. LEGAL CONDITIONS

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the Project shall apply to the contract throughout.

G. PERMITS AND LICENSES

Permits and licenses of a temporary nature necessary for the prosecution of the WORK shall be secured and paid for by the CONTRACTOR unless otherwise stated in the SUPPLEMENTAL GENERAL CONDITIONS.

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H. UTILITIES

Unless otherwise provided in these Specifications, the Contractor shall make his own arrangements for electricity, gas, water and sewer services for use during the construction of the work and shall pay for all connections, extensions, and services.

6. FORM OF PROPOSALS (Pages 11 through 14)

All proposals must be made in the form attached hereto.

All prices stated in the Proposal must be plainly expressed in figures only, and in the proper space or spaces provided. Prices shall be filled in, in ink or typewritten. Any corrections shall be initialed by the Bidder.

All information called for on the Proposal must be furnished to enable a fair comparison of the bids to be made.

The place of residence and phone number of each bidder, or the official address and phone number in the case of a firm or company, with County and State, must be given with the signature.

When bidder's drawings and/or specifications are required to be submitted, they shall be in sufficient detail to fully and distinctly show and describe the equipment which the bidder proposes to furnish, including the kind and quality of the material and workmanship that will be used in the various parts. If any general drawings, specifications, catalogs or any other literature are submitted which contain information or data not pertaining to the particular equipment proposed to be furnished, appropriate notations to that effect must be made.

Any stipulation or qualification contrary to the Contract requirements made by the bidder in or accompanying his proposal as a condition for the acceptance of the Contract will not be considered in the award of the Contract and may cause the rejection of the entire Proposal.

7. LEGAL STATUS OF BIDDER

The legal status of the bidder, that is, as a corporation, a partnership, or an individual, must be stated in the proposal. A corporation bidder must name the state in which its articles of incorporation are held, and must give the title of the official having authority under the by-laws to sign contracts. A partnership bidder must give the full names and addresses of all partners.

8. AGENCY

Anyone signing a proposal as agent of another or others must submit with the proposal legal evidence of his or her authority to do so.

9. BID DEPOSIT

When the Advertisement states that security is required with the Proposal to ensure the acceptance and execution of the Contract and Bonds, no bid will be considered complete unless so guaranteed.

Each proposal must be accompanied by a certified check of guaranty or a bid bond in an amount not less than five percent (5%) of the total price, drawn upon a solvent bank to the order of the Village Treasurer of the Village of Lake Orion, or if a bond, executed by a surety company acceptable to the Village, as a guarantee of good faith on the part of the bidder and subject to the conditions stipulated in the proposal form.

A single certified check or guaranty (bidder's) bond may serve to cover two or more alternative proposals when such alternative proposals are submitted by the same bidder.

10. INTENTIONALLY LEFT BLANK

11. STATEMENT OF BIDDER'S QUALIFICATIONS

It is the intention of the Village to award the Contract for this job to a Contractor whose construction skill and financial resources are fully equal to the task of prosecuting the work in a satisfactory manner and of bringing it to completion within the time limit specified. With this end in view, the Form of Proposal calls for a statement of bidder's experience and ability in this particular class of work, and for references concerning his/her business standing and capacity. Contractor shall list the names, addresses and phone numbers of references. The mere ability to offer bonds will not be taken as sufficient evidence of responsibility on the part of the bidder. If Contract is awarded to a foreign company, a certificate of authority to do business in this State must accompany the executed Contract.

The low BIDDER shall supply the names, addresses and phone numbers of major material SUPPLIERS and SUBCONTRACTORS when requested to do so by the VILLAGE.

12. PAYMENTS

Partial payments will be made to the Contractor during the satisfactory progress of the work, calculated at the rate of ninety percent (90%) of the dollar amount of the work completed, until fifty percent (50%) of the established contract amount is in place. After fifty percent (50%) of the work is in place, additional retainage shall not be withheld unless the Contractor's progress is unsatisfactory, all in accordance with Article 13 of the General Conditions hereof and Act 524 of 1980.

13. TIME OF COMPLETION

This work to be done under the proposed Contract is to begin on or before the date stipulated in the Notice to Proceed and must be completed by **June 30, 2028**, unless the date for completion is extended by the Contract Documents. **The Contractor is expected to complete approximately one-third of the total service line replacements in each July 1 through June 30 fiscal year, but not less than 4 replacements in any such timeframe**. The

Owner and the individual residents of the Village of Lake Orion and Orion Township affected by this project are concerned with the prompt completion, restoration and cleanup at each construction area.

The Bidder shall use sufficient labor and equipment to complete and place in service all of the work being constructed within this Contract within the time specified in the Proposal. The surface cleanup shall follow closely behind construction with earth spoil removed from lawns and roads and any trenches neatly finished by the end of each work day. Failure of the Bidder to comply with this type of workmanlike job will result in suspension of construction operations until the cleanup is effected. Time shall be considered to be of the essence of this Contract.

14. RIGHT TO ACCEPT, TO REJECT, AND TO WAIVE DEFECTS

The Village reserves the right to accept any proposal, to reject any or all proposals, and to waive any defect or irregularity in any proposal if it appears advantageous to the Village to do so. In particular, any alteration, erasure, or interlineation in the Form of Contract in the Specifications which are attached hereto and made a part, specifically, of these Instructions, or of the Form of Proposal, shall render the accompanying proposal irregular and subject to rejection by the Village of Lake Orion. In case any explanations, additions or alterations are to be offered, they shall be indicated on separate sheets attached to the proposal and referred to therein. Proposals which are clearly unbalanced will also be considered as irregular, and will be subject to instant rejection by the Village of Lake Orion.

15. AWARD OF CONTRACT

The Contract will be awarded to the qualified Bidder submitting the lowest responsive Bid complying with the conditions of the Invitation for Bids. The Bidder's qualification and responsiveness shall be determined by the Village of Lake Orion. The Bidder to whom the award is made will be notified at the earliest possible date. The Village reserves the right to reject all bids and not award the Contract, at its sole discretion.

16. OBLIGATION TO EXECUTE CONTRACT

The Bidder whose proposal is accepted will be required to execute the Contract, in the form attached hereto, and to furnish sureties as hereafter specified, within ten days (Sundays and legal holidays excepted), after receiving notice of acceptance of bid and preparation Contract forms is completed, and in case of the successful bidder's refusal or failure to do so, shall be considered to have abandoned all their rights and interests in the award, and their certified check or guaranty (bidder's) bond may be declared to be forfeited to the Village as liquidated damages and not a penalty, and the Contract may be awarded to another.

17. BONDS

The successful bidder will be required to execute surety bonds, with sureties acceptable to the Village. One such bond shall be a Performance Bond in the amount of 100 percent of the Contract Price on the form attached as pages 25 and 26 of the specifications. Another

such bond shall be a Labor and Material Bond in the amount of 100 percent of the Contract Price on the form attached as pages 27 and 28 of the specifications. The Contractor shall also provide a Maintenance Bond in the amount of 100 percent of the Contract Price on the form attached as pages 29 and 30 of the specifications.

18. INDEMNIFICATION AND INSURANCE

To the fullest extent permitted by law, the successful bidder agrees to defend, pay on behalf of, indemnify, and hold harmless the VILLAGE OF LAKE ORION, its elected and appointed officials, employees, consultants, and volunteers and others working on behalf of the VILLAGE OF LAKE ORION, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the VILLAGE OF LAKE ORION, its elected and appointed officials, employees, consultants, volunteers or others working on behalf of the VILLAGE OF LAKE ORION, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

The successful bidder shall purchase and maintain in a company or companies licensed to do business in the State of Michigan, such insurance as will protect him from claims set forth below which may arise out of or result from the contractor's operations under the contract, whether such operations be by himself or any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone whose acts are associated with the project by any of them, may be liable.

a. Workers Compensation Insurance: The contractor shall procure and maintain during the life of the contract, Workers Compensation Insurance, including Employer's Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

b. Commercial General Liability Insurance: The contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with the limits of liability not less than **$2,000,000**, per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (1) Contractual Liability; (2) Products and Completed Operations; (3) Independent Contractors Coverage; (4) Broad Form General Liability Extensions or equivalent; and (5) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions. if applicable.

c. Motor Vehicle Liability: The contractor shall procure and maintain during the life of the contract, Motor Vehicles Liability Insurance, including Michigan No-Fault coverage, with limits of not less than **$2,000,000**, per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non- owned vehicles and all hired vehicles.

d. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be

"Additional Insured". *"THE VILLAGE OF LAKE ORION, INCLUDING ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES AND VOLUNTEERS, ALL BOARDS, COMMISSIONS AND/OR AUTHORITIES, AND THEIR BOARD MEMBERS, EMPLOYEES AND VOLUNTEERS" AND NOWAK & FRAUS ENGINEERS, the project consultant.* (This coverage shall be primary to the Additional Insured, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether said other available coverage be primary, contributing or excess.)

e. Cancellation Notice: Workers Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Insurance, as described above, shall include an endorsement stating the following: *"IT IS UNDERSTOOD AND AGREED THAT* ***THIRTY (30) DAYS ADVANCE WRITTEN NOTICE OF CANCELLATION, NON-RENEWAL, REDUCTION AND/OR MATERIAL CHANGE SHALL BE SENT TO: VILLAGE OF LAKE ORION, VILLAGE CLERK, 21 EAST CHURCH STREET., LAKE ORION, MICHIGAN, 48362".***

f. Owner's and Contractor's Protective Liability: The contractor shall procure and maintain during the life of this contract, a separate Owner's and Contractor's Protective Liability insurance coverage of not less than **$2,000,000**, per occurrence and/or aggregate, combined single limit, Personal Liability, Bodily Injury, and Property Damage. The Village of Lake Orion shall be "Named Insured" on said coverage. Thirty (30) days Notice of Cancellation shall apply to this policy.

The successful bidder shall not commence work until he has obtained the insurance required under this section, nor shall the successful bidder permit any subcontractor to commence work on his subcontract until the insurance required of the subcontractor has been obtained.

Certificates of Insurance, along with copies of original policies where applicable, acceptable to the Village, shall be filed with the Village of Lake Orion, Village Clerk, ten (10) days prior to commencement of the contract.

19. PRE-BID MEETING

An online pre-bid meeting will be held on **Tuesday, November 18, 2025 at 10:00 a.m. local time.** Bidders are strongly encouraged to attend this virtual meeting. Teams Login: Pre-Bid Meeting - Lake Orion Lead Service Line Replacements | Meeting-Join | Microsoft Teams

20. NON-DISCRIMINATION PROVISION

Pursuant to the requirements of 1976, P.A. 453 (Michigan Civil Rights Act) and 1976, P.A. 220 (Michigan Handicapped Rights Act), the bidder and any subcontractors agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or due to a handicap that is unrelated to the person's ability to perform the duties of a particular job or position. The Bidder agrees to comply with the Village of Lake Orion Human Rights Ordinance and Title VI Non-Discrimination Plan; information may be found at DEI & Title VI Compliance | Lake Orion, MI. The Bidder must include this provision in any subcontracts associated with the project work.

CONTRACTOR: _____

EMAIL: _____

FORM OF PROPOSAL

Date: _____

To the Honorable Village Manager
Village of Lake Orion, Michigan

Ladies and Gentlemen:

Having carefully examined the site of the proposed work, and being fully informed in regard to the conditions to be met in the prosecution and completion of the work, and having read and examined the Instructions to Bidders, Agreement, Bonds, General Conditions, Plans and Specifications pertaining to this work, and agreeing to be bound accordingly, the undersigned proposes to furnish all the materials, labor, tools, power, transportation and construction equipment necessary for the satisfactory and complete construction of the **LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3** in full accordance with and conformity to the specifications for this work now on file in the office of the Village Department of Public Works at and for the following named prices, to wit:

Item No.	Description	Quantity	Units	Unit Price	Amount
1	Water Serv, Private Side	24	Ea	$	$
2	Water Serv, Public Side (As Needed)	0	Ea	$	$
3	HMA Surface, Rem (As Needed)	22	Syd	$	$
4	Sidewalk, Rem (As Needed)	192	Sft	$	$
5	Pavt, Rem (As Needed)	22	Syd	$	$
6	Maintenance Gravel (As Needed)	1	Ton	$	$
7	Temp HMA Surface, 2 inch (As Needed)	1	Ton	$	$
8	HMA, 5EML (As Needed)	4	Ton	$	$
9	Aggregate Base, 6 inch, Modified (As Needed)	44	Syd	$	$
10	Driveway, Nonreinf Conc, 6 inch (As Needed)	22	Syd	$	$
11	Sidewalk, Conc, 4 inch (As Needed)	192	Sft	$	$
	Total Base Bid Amount				**$**

The Village of Lake Orion reserves the right to increase or decrease any quantity or delete any item(s) of work as it deems in the best interest of the Village, there will be no adjustments to unit prices in the event of increase, decrease or deletions.

Contractor acknowledges receipt of the following Addendum(s):
Addendum No.: _____ Dated: _____
Addendum No.: _____ Dated: _____

The Contractor acknowledges that he has not received nor relied upon any representations or warranties of any nature whatsoever from the Village of Lake Orion its officers, employees or agents and that if he is awarded this contract, he shall enter into this Contract solely as the result of his own independent business judgment.

The undersigned acknowledges that he has made his own independent investigation and has satisfied himself as to the conditions of the work, including soil and subsurface conditions.

The undersigned agrees that, in case any additions, deductions or deletions in the amount of work contemplated are made, the above named unit prices for the various classes of work shall be used to allow for such additions, deductions or deletions.

The undersigned hereby agrees that if this Proposal shall be accepted by the said Village of Lake Orion, he will, within ten days after receiving notice of such acceptance and delivery of Contract forms thereof at the address given below (Sundays and legal holidays excepted), enter into contract, in the attached form, to construct the said work according to said plans and specifications and to furnish therefor all necessary equipment, tools and building appliances, materials, labor, power and transportation as aforesaid at and for the prices named in the foregoing paragraph; to furnish to the said Village and to the State of Michigan such sureties for the faithful performance of such Contract and for the payment of all materials used therein and for all labor expended thereon as shall be approved and accepted by the said Village; and to furnish to the said Village of Lake Orion a Maintenance Bond.

The undersigned attaches hereto a (certified check), (bidder's bond), in the sum of:

_____ **Dollars ($)** as required in the Instructions to Bidders. And the undersigned hereby agrees that, in case he shall fail to fulfill his obligations under the foregoing proposal and agreement, the said Village of Lake Orion may, at its option, determine that the undersigned has abandoned his rights and interests in such contract and that the certified check or bidder's bond accompanying this proposal has been forfeited to the said Village as liquidated damages and not as a penalty; but, otherwise the said certified check or bidder's bond shall be returned to the undersigned upon the execution of such contract and the acceptance of Bonds.

The undersigned states that he currently owns or intends to rent the following equipment that will be used in work covered by this proposal:

List of Equipment Owned

_____

List of Intended Rental Equipment

_____

The undersigned states that he has done work similar in character to that covered by this proposal at the following named times and places, to wit:

_____

_____

_____

The undersigned refers the said Village to the following named parties for information concerning his experience, skill and business standing:

NAME, COMPANY AND PHONE NUMBER (List three references):

_____

_____

_____

Dated and signed at _____, MI on _____
(City) (Date)

Name of Bidder: _____

Address of Bidder: _____

By: _____

Title: _____

Telephone#: _____ Fax#: _____

Federal Tax I.D. Number (_____)

CERTIFICATIONS

IF A CORPORATION

I, _____ , certify that I am the _____ of the corporation named as Contractor herein; that _____,who signed this Agreement on behalf of the Contractor, was then _____of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

_____ Corporate Seal

_____ Signature

IF A PARTNERSHIP

I, _____ , certify that I am a partner in the partnership named as Contractor herein, and that I have authority to sign for and on behalf of this partnership consisting of the following partners:

NAME AND ADDRESS:

_____

_____

_____

_____

Signature

IF A SOLE PROPRIETORSHIP

I, _____ , certify that I am the sole owner and proprietor.

_____

Signature

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,_____

_____as Principal,

and _____ as Surety, are

hereby held and firmly bound unto the Village of Lake Orion, Michigan, as OWNER in the

penal sum of:

_____Dollars ($_____)

for the payment of which, well and truly to be made, we hereby jointly and severally bind

ourselves, successors and assigns. Signed, this _____ day of _____, 20 _____.

The Condition of the above obligation is such that whereas the Principal has submitted to the Village of Lake Orion, Michigan, a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

NOW, THEREFORE,

(a) If said BID shall be rejected, or

(b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____ (L.S)
Principal

_____ (L.S.)
Surety

By:_____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 540 as amended) and be authorized to transact business in the State of Michigan.

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 20__, by and between the Village of Lake Orion, Oakland County, Michigan, party of the first part, hereafter called the Village, and _____, Michigan, party of the second part, hereinafter called the Contractor:

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR shall commence and complete the construction of:

_____

in full conformance with the Contract Documents as enumerated in Article 6 of this Agreement.

2. The CONTRACTOR shall furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein, excepting those things which are specifically stipulated in the contract documents to be furnished or done by the Village.

3. The CONTRACTOR shall commence the work required by the CONTRACT DOCUMENTS on or before the date stipulated in the NOTICE TO PROCEED and will complete the same within **the time specified in Article 13 of the Instructions to Bidders**, unless the date for completion is extended otherwise by the CONTRACT DOCUMENTS. Time shall be considered to be of the essence of this Contract.

4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the contract price of:

_____ **($)**

unless the contract price is duly changed by the contract documents.

5. The VILLAGE shall pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

6. The term "CONTRACT DOCUMENTS" means and includes the following:

A. AGREEMENT

B. BID BOND

C. PERFORMANCE BOND

D. LABOR AND MATERIAL BOND

E. MAINTENANCE BOND

F. CHANGE ORDER (Pursuant to General Conditions, Section 9)

G. ADDENDA:

No. _____, dated_____, 20____ .

No. _____, dated_____, 20____ .

No. _____, dated_____, 20____ .

H. ADVERTISEMENT

I. INSTRUCTIONS TO BIDDERS

J. BIDDER'S PROPOSAL (Incl. final Compliance Plan as accepted by OWNER)

K. GENERAL CONDITIONS (Incl. SUPPLEMENTAL GENERAL CONDITIONS and SPECIAL CONDITIONS (if any))

L. SPECIFICATIONS (Incl. SUPPLEMENTAL SPECIFICATIONS and SPECIAL PROVISIONS (if any))

M. PLANS

N. NOTICE OF AWARD

O. NOTICE TO PROCEED

This agreement, together with other documents enumerated in this ARTICLE 6, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 6 shall govern, except as otherwise specifically stated.

7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies, each of which shall be deemed an original, on the date first above written.

CONTRACT AGREEMENT BETWEEN THE VILLAGE OF LAKE ORION AND CONTRACTOR

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

CONTRACTOR: _____

In witness whereof, the parties have executed this Agreement the day and year last written below.

WITNESSES:

1) _____ By: _____

2) _____ Its: _____

VILLAGE OF LAKE ORION

WITNESSES: VILLAGE MANAGER

1) _____ By: _____

Darwin D. P. McClary Date

2) _____

WITNESSES: CLERK/TREASURER

1) _____ By: _____

Sonja Stout Date

2) _____

Approved as to form:

By: _____

Mary Kucharek, Village Attorney

CERTIFICATIONS

IF A CORPORATION

I, _____ , certify that I am the _____ of the corporation named as Contractor herein; that _____,who signed this Agreement on behalf of the Contractor, was then _____of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.*

_____ _____

Corporate Seal Signature

* Attach copy of corporate resolution verifying authorization of individuals named above.

IF A PARTNERSHIP

I, _____ , certify that I am a partner in the partnership named as Contractor herein, and that I have authority to sign for and on behalf of this partnership consisting of the following partners:

NAME AND ADDRESS:

_____

_____

_____

_____

Signature

IF A SOLE PROPRIETORSHIP

I, _____ , certify that I am the sole owner and proprietor.

_____

Signature

BOND FOR FAITHFUL PERFORMANCE

KNOW ALL MEN BY THESE PRESENTS, That_____

_____ as principal, and

_____

_____, as surety, are held and firmly bound unto the Village of Lake Orion, Michigan, a Municipal Corporation, in the sum of:

_____

_____

good and lawful money of the United States of America, to be paid to said Village of Lake Orion, its legal representatives and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, and each and every one of them, jointly and severally, firmly by these presents.

Sealed with our Seals and dated this _____ day of _____ A.D. 20 _____.

WHEREAS, the above named principal has entered into a certain written contract with the Village of Lake Orion, dated this _____ day of _____ A.D. 20 _____, wherein the said principal covenanted and agreed as follows, to-wit:

TO COMMENCE AND COMPLETE the:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS such that if the above named principal or their legal representatives or successors, shall in all things well and truly keep and perform the covenants, conditions, and agreements in the manner and form and at the time agreed upon to be kept and performed as provided by said contract, and plans, drawings, and specifications, referred to in said contract, and as may be required by the changes, alterations, and modifications thereof, as provided in said contract, then the above obligation shall be void; otherwise to remain in full force and effect.

This bond is given upon the express condition that any changes, alterations, or modifications that may be hereafter ordered or made in the construction and complete installation of the work herein referred to, or the placing of an inspector or superintendent thereon by the Village of Lake Orion shall not operate to discharge or release the surety or sureties thereon.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____ A.D. 20 _____.

Signed, Sealed and Delivered in the Presence of:

_____ _____(L.S.)

_____ _____(L.S.)

_____ _____(L.S.)

LABOR AND MATERIAL BOND TO THE VILLAGE OF LAKE ORION, MICHIGAN

KNOW ALL MEN BY THESE PRESENTS, That_____

_____ as principal, and _____

_____

_____, as surety, are held and firm bound unto the Village of Lake Orion, Michigan, a Municipal Corporation, in the sum of:

_____

good and lawful money of the United States of America, pursuant to Michigan State Public Act 213 of 1963, to be paid to the Village of Lake Orion, Michigan, for the use and benefit of all subcontractors, and persons, firms and corporations who shall furnish materials, supplies and perform labor entering into the work of:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, and each and every one of them jointly and severally, firmly by these presents.

Sealed with our Seals and dated this _____ day of _____ A.D. 20_____.

WHEREAS, the above named principal has entered into a certain written contract with the Village of Lake Orion, dated this _____ day of _____ A.D. 20_____, wherein the said principal covenanted and agreed as follows, to wit:

TO COMMENCE AND COMPLETE the:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the above named principal, legal representatives, or successors shall pay or cause to be paid to all subcontractors, persons, firms, and corporation, as the same may become due and payable, all indebtedness which may arise from said principal to a subcontractor or party performing labor or furnishing materials and supplies, or any subcontractor to any person, firm or corporation on account of any labor performed or materials and supplies furnished in connection with the contract, construction and work herein referred to, then this obligation shall be void; otherwise to remain in full force and effect.

This bond is given upon the express condition that any changes, alterations, or modifications that may be hereafter ordered or made in the construction and complete installation of the work herein referred to, or the placing of an inspector or superintendent thereon by the Village of Lake Orion shall not operate to discharge or release the surety or sureties thereon.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____ A.D. 20 _____.

Signed, Sealed and Delivered in the Presence of:

_____ _____(L.S.)

_____ _____(L.S.)

_____ _____(L.S.)

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That_____

_____ as principal, and _____

_____

_____, as surety, are held

and firm bound unto the Village of Lake Orion, Michigan, a Municipal Corporation, in the

sum of:

_____

good and lawful money of the United States of America, pursuant to Michigan State Public Act 213 of 1963, to be paid to the Village of Lake Orion, Michigan, for the use and benefit of all subcontractors, and persons, firms and corporations who shall furnish materials, supplies and perform labor entering into the work of:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

for which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, and each and every one of them jointly and severally, firmly by these presents.

Sealed with our Seals and dated this _____ day of _____ A.D. 20 _____.

WHEREAS, the above named principal has entered into a certain written contract with

the Village of Lake Orion, dated this _____ day of _____ A.D. 20 _____, wherein the

said principal covenanted and agreed as follows, to wit:

TO COMMENCE AND COMPLETE construction of:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that by and under said contract, the above named principal has agreed with the Village of Lake Orion that for a period of **ONE** year(s) from the date of payment of Final Estimate, to keep in good order and repair all the work, done under said contract, excepting only such part or parts of said work as may have been disturbed without the consent or approval of the principal after the final acceptance of the work, and that whenever directed so to do by the Village Engineer of

the Village of Lake Orion by notice served in writing, either personally or by mail, on the principal at:

_____

_____or _____

legal representative, or successors, or on the surety at:_____

_____

_____WILL PROCEED at once to make such repairs as directed by said Village Engineer; and in case of failure so to do within one week from the date of service of such notice, or within reasonable time not less than one week, as shall be fixed in said notice, then the Village of Lake Orion shall have the right to purchase such materials and employ such labor and equipment as may be necessary for the purpose, and to undertake, do and make such repairs, and charge the expense thereof to, and receive same from said principal or surety. If any repair is necessary to be made at once to protect life and property, then and in that case, the Village may take immediate steps to repair or barricade such defects without notice to the contractor. In such accounting the Village shall not be held to obtain the lowest figures for the doing of the work or any part thereof, but all sums actually paid therefore shall be charged to the principal or surety. In this connection the judgment of the Village Engineer is final and conclusive. If the said principal for a period of **ONE** year(s) from the date of payment of Final Estimate, shall keep said work so constructed under said contract in good order and repair, excepting only such part or parts of said work which may have been disturbed without the consent or approval of said principal after the final acceptance of the same, and shall, whenever notice is given as hereinbefore specified, at once proceed to make repair as in said notice directed, or shall reimburse said Village of Lake Orion for any expense incurred by making such repairs, should the principal or their surety do so as hereinbefore specified, then the above obligation shall be void, otherwise to remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____ A.D. 20 _____.

Signed, Sealed and Delivered in the Presence of:

_____ _____(L.S.)

_____ _____(L.S.)

_____ _____(L.S.)

GENERAL CONDITIONS

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GENERAL CONDITIONS

Article 1 - DEFINITIONS

1.1 Wherever used in the CONTRACT DOCUMENTS, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

1.2 ADDENDA - Written or graphic instruments issued prior to the execution of the Agreement which modify or interpret the CONTRACT DOCUMENTS by additions, deletions, clarifications or corrections.

1.3 BID - The offer or proposal of the BIDDER submitted on the prescribed form setting forth the prices for the WORK to be performed. (See 1.8)

1.4 BIDDER - Any person, firm or corporation submitting a BID for the WORK.

1.5 BONDS - Bid, Performance, Labor and Material, and Maintenance Bonds and other instruments of security, furnished by the CONTRACTOR and their surety in accordance with the CONTRACT DOCUMENTS.

1.6 CHANGE ORDER - A written order to the CONTRACTOR authorizing an addition, deletion or revision in the WORK within the general scope of the CONTRACT DOCUMENTS, or authorizing an adjustment in the CONTRACT PRICE or CONTRACT TIME.

1.7 VILLAGE/OWNER - The Village of Lake Orion, Michigan, or its properly authorized representatives; and whenever the term "Village Council", "Village Clerk", "Director of Finance", "Village Engineer", or "Engineer", is used, it shall be understood to mean the Council, Village Manager, Clerk, Director of Finance, or Engineer of the said Village.

1.8 LEFT BLANK INTENTIONALLY

1.9 CONTRACT DOCUMENTS - The Contract, including ADVERTISEMENT, INSTRUCTIONS TO BIDDERS, FORM OF PROPOSAL, BID BOND, AGREEMENT, LABOR & MATERIAL BOND, PERFORMANCE BOND, MAINTENANCE BOND, GENERAL CONDITIONS, SUPPLEMENTAL GENERAL CONDITIONS, NOTICE OF AWARD, NOTICE TO PROCEED, CHANGE ORDER, PLANS, SPECIFICATIONS, ADDENDA, and any other documents specifically set forth in the Agreement.

1.10 CONTRACT PRICE - The total monies payable to the CONTRACTOR under the terms and conditions of the CONTRACT DOCUMENTS.

1.11 CONTRACT TIME - The number of calendar days or the completion date stated in the CONTRACT DOCUMENTS for the completion of the WORK in the CONTRACT DOCUMENTS; or the number of calendar days from the date established in the NOTICE TO PROCEED to the DATE stated in the CONTRACT DOCUMENTS for the completion of all of the WORK of the TOTAL CONTRACT; or both.

1.12 CONTRACTOR - The person, firm or corporation with whom the VILLAGE has executed the Agreement, or its legal representatives.

1.13 ENGINEER - The Village Engineer and/or the person, firm or corporation named as such in the CONTRACT DOCUMENTS.

1.14 FIELD ORDER - A written order effecting a change in the WORK not involving an adjustment in the CONTRACT PRICE or an extension of the CONTRACT TIME, issued by the ENGINEER to the CONTRACTOR during construction.

1.15 NOTICE OF AWARD - The written notice of the acceptance of the BID from the VILLAGE to the successful BIDDER.

1.16 NOTICE TO PROCEED - Written communication issued by the VILLAGE to the CONTRACTOR authorizing them to proceed with the WORK and establishing the date of commencement of the WORK in accordance with the CONTRACT DOCUMENTS.

1.17 OPEN TO TRAFFIC - That date as certified by the ENGINEER, when the WORK (PROJECT) or any section thereof is in a suitable condition for safe travel. The term "SUITABLE CONDITION FOR SAFE TRAVEL" shall be construed to mean that all work, INCLUDING the Leveling Course of Bituminous Material and all Concrete Work are complete. The PROJECT, or any portion thereof may be designated as "Accepted for Traffic" prior to completion of the whole project, and shall be opened to traffic as may be directed by the ENGINEER. In general, the term "OPEN TO TRAFFIC" shall be in accordance with Section 107.21 of the MDOT 2020 Standard Specifications for Construction.

1.18 **THIS SECTION IS LEFT INTENTIONALLY LEFT BLANK**.

1.19 PROJECT - The undertaking to be performed as provided in the CONTRACT DOCUMENTS.

1.20 RESIDENT PROJECT REPRESENTATIVE - The authorized representative of the VILLAGE who is assigned to the PROJECT site or any part thereof.

1.21 SHOP DRAWINGS - All drawings, diagrams, illustrations, brochures, schedules and other data which are prepared by the CONTRACTOR, a SUBCONTRACTOR, manufacturer, SUPPLIER or distributor, which illustrate how specific portions of the

WORK shall be fabricated or installed.

1.22 SPECIFICATIONS - A part of the CONTRACT DOCUMENTS consisting of written descriptions of a technical nature of materials, equipment, construction systems, standards and workmanship (may include SUPPLEMENTAL SPECIFICATIONS AND/OR SPECIAL PROVISIONS).

1.23 SUBCONTRACTOR - An individual, firm or corporation having a direct contract with the CONTRACTOR or with any other SUBCONTRACTOR for the performance of a part of the WORK at the site.

1.24 SUPPLIER - Any person or organization who supplies materials or equipment for the WORK, including that fabricated to a special design, but who does not perform labor at the site.

1.25 WORK - All labor necessary to produce the construction required by the CONTRACT DOCUMENTS, and all materials and equipment incorporated or to be incorporated in the PROJECT.

1.26 WORK ORDER - A written order to the CONTRACTOR causing a change in WORK involving the authorization to undertake additional work at existing contract unit prices or at new contract unit prices for new items of work.

1.27 WRITTEN NOTICE - Any notice to any party of the Agreement relative to any part of this Agreement in writing and considered delivered and the service thereof completed, when posted by certified or registered mail to the said party at their last given address, or delivered in person to said party or their authorized representative on the WORK.

Article 2 - PLANS AND SPECIFICATIONS

The location of the structures, roads, systems, utilities, appurtenances and improvements which are to be built, reconstructed, rehabilitated or made under this Contract, and the character, form and dimensions of their various parts, are shown in the accompanying drawings, specifications and details in the Contract Document cited in the Instructions to Bidders.

These drawings constitute the Plans according to which the work of this Contract is to be done. Additional drawings may be prepared by the Village Engineer and supplied to the Contractor during the progress of the work, as the Village Engineer may deem to be necessary or expedient. All such additional drawings, made in elaboration or explanation of the original drawings, are to be considered as part and parcel of the Plans and shall be respected and followed as such by the Contractor.

The Plans are supplemented and explained by a set of technical specifications, which are appended hereto, and which describe and define the quality of materials and the character of workmanship which are to enter into the work of this Contract. These are the Specifications which are referred to in Article 1, and elsewhere in this Contract. Additional specifications in further elaboration or explanation of the work to be done may be prepared by the Village Engineer and supplied to the Contractor during the progress of the work, as the Village Engineer may deem to be necessary or expedient. Such additional specifications are to be considered as part and parcel of the specifications under this Contract, and shall be respected and followed as such by the Contractor.

Both Plans and Specifications are considered as essential parts of this Contract, and are intended to be cooperative. They shall be construed as supplementary each to the other, and any work called for in the Plans and not particularly mentioned in the Specifications, or described in the Specifications and not specially shown on the Plans, is to be regarded as included under this Contract the same as if fully set forth in the Specifications and exhibited on the Plans. Wherever figures or definite dimensions are given on the Plans or in the Specifications, these shall have precedence over dimensions taken by scaling.

In case any inconsistency, omission, or conflict shall be discovered in the Specifications or Plans, or if in any place the meaning of either or both shall be obscure or uncertain or in dispute, the Village Engineer shall decide as to the true intent and the Village Engineer's decision shall be final and binding. Any such inconsistencies, omissions, or conflict noted should be called to the attention of the Engineer, and a decision on the same obtained in advance.

Article 3 – PRE-CONSTRUCTION MEETING

A pre-construction meeting will be held prior to the beginning of any work. The Engineer will schedule the meeting as soon as possible after acceptable executed contract documents are received from the Contractor.

Notice of the meeting will be made to the Owner, the Contractor, and to the following entities, contingent upon their interest in the project:

a) Utility Companies

b) County Road Commission

c) Michigan Dept. of Transportation

d) Michigan Dept. of Labor - Safety Division

e) Other State, Local and County Agencies

The purpose of the pre-construction meeting is to discuss particular procedures and potential problem areas. The Contractor is given updates on the conditions of the proposed construction and what is expected as to proper notification in the event of damage to existing utilities.

The Contractor shall submit in writing at the pre-construction meeting the following information:

a) Schedule of Construction

b) Sources of Materials-Additions or Changes from Original Submission

c) List of Sub-Contractors-Additions or Changes from Original Submission

d) The Designated Safety Officer on the Job including all Phone Numbers

e) Superintendent for the Project including all Phone Numbers

f) Foreman in Charge on the Job Site including all Phone Numbers

g) Emergency Phone Numbers for Contractor

As noted above, the Contractor is required to submit an outline of the proposed order of work and to indicate the schedule for completion of the major categories of the work consistent with the period of time specified under Time of Completion.

Approval by the Engineer and Owner of any construction schedule indicating completion of the work in less time than allotted by the Contract shall not be construed as an acknowledgment, either express or implied, that the work can be completed within the time shown on this schedule and shall not under any circumstances give rise to a cause of action for damages by the Contractor.

The Contractor's schedule of construction shall indicate a critical path for completing the work consistent with the period of time specified under Time of Completion. The schedule shall indicate the numbers and types of crews that will be employed at various times on the project.

Article 4 – TESTING AND SAMPLING

a) Where called for in the specifications, samples of materials in the quantity named shall be submitted to Engineer for approval. Where tests are required, they shall be made at the expense of the Contractor, except as otherwise called for in the specifications. For materials covered by ASTM or Federal Specifications, or with the specifications of well known or recognized technical and/or trade organizations, unless otherwise stipulated, required tests are to be made by the manufacturer, and their certificate therefore submitted to the Engineer.

b) The Engineer and/or the Owner shall determine which materials are required by the specifications to be factory inspected or to have chemical or physical analysis or other inspection or test. The Contractor shall furnish to the Engineer and/or Owner two copies of orders for all materials requiring such inspection or test as soon as placed. Such orders shall contain complete information, including that as to quantity, quality, dimensions, sizes, capacities and types, and shall contain proper reference to the applicable specifications by title, number and paragraph,

and shall show the name and address of the producing factory but need not contain prices or contractual terms.

c) All materials and workmanship (if not otherwise designated by the specifications) shall be subject to inspection, examination and test by the Engineer and/or Owner at any and all times during the manufacture or construction, and at any and all places where such manufacture or construction is carried on. The Engineer and/or Owner shall have the right to reject defective material and workmanship or require its correction. Rejected workmanship shall be satisfactorily corrected, and rejected material shall be satisfactorily replaced with proper material without charge therefore, and Contractor shall promptly segregate and remove the rejected material from the premises by the contractor who was responsible for the defects in the material. If Contractor fails to proceed at once with replacement of rejected material and correction of defective workmanship, the Owner may, by contract or otherwise, replace such material and correct such workmanship and charge the cost thereof to the Contractor, or may immediately terminate the contract.

d) The Contractor shall furnish promptly, without additional charge, all reasonable facilities, labor and materials necessary for the safe and convenient conduct of all inspections and tests that may be required by the Engineer. All inspections and tests by the Engineer and/or Owner shall be performed in such a manner as not to delay the work unnecessarily. Special, full size, and performance tests shall be as described in the specifications. Contractor shall be charged with any additional cost of inspection when material or workmanship is not ready at the time inspection is requested by the Contractor.

e) Should it be considered necessary or advisable by the Engineer and/or Owner any time before final acceptance of the entire work to make an examination of work already completed, by removing or tearing out same, the Contractor shall on request promptly furnish all necessary facilities, labor and material. If such work is found to be defective or nonconforming in any material respect, due to the fault of the Contractor or their subcontractor, Contractor shall defray all the expenses of such examination and of satisfactory reconstruction, and be responsible for any resulting delay. If, however, such work is found to meet requirements of the contract, the actual cost involved in the examination and replacement shall be allowed the Contractor, and they shall, in addition, if completion of the work has been delayed thereby, be granted a suitable extension of time on account of the additional work involved.

f) Inspection of material and finished articles to be incorporated in the work at the site may be made at place of production, manufacture or shipment stated in the specifications; and such inspections and acceptance, unless otherwise stated in the specifications, shall be final, except as regards latent defects, departures from specific requirements of the contract and the specifications and drawings made a part thereof, damage or loss in transit, fraud or such gross mistakes as amount to

fraud. Subject to requirements contained in the preceding sentence, inspection of material and workmanship for final acceptance as a whole or in part shall be made at the site.

Article 5 - SHOP DRAWINGS

5.1 The CONTRACTOR shall provide SHOP DRAWINGS as may be necessary for the prosecution of the WORK as required by the CONTRACT DOCUMENTS. The ENGINEER shall promptly review all SHOP DRAWINGS. The ENGINEER's approval of any SHOP DRAWINGS shall not release the CONTRACTOR from responsibility for deviations from the CONTRACT DOCUMENTS. The approval of any SHOP DRAWING which substantially deviates from the requirement of the CONTRACT DOCUMENTS shall be evidenced by a CHANGE ORDER.

5.2 When submitted for the ENGINEER'S review, SHOP DRAWINGS shall bear the CONTRACTOR'S certification that they have reviewed, checked and approved the SHOP DRAWINGS and that they are in conformance with the requirements of the CONTRACT DOCUMENTS.

5.3.1 Portions of the WORK requiring a SHOP DRAWING or sample submission shall not begin until the SHOP DRAWING or submission has been approved by the ENGINEER. A copy of each approved SHOP DRAWING and each approved sample shall be kept in good order by the CONTRACTOR at the site and shall be available to the ENGINEER.

Article 6 – ERRORS AND CORRECTIONS IN DRAWINGS AND SPECIFICATIONS

Contractor shall examine and check all drawings and specifications furnished by Owner for dimensions, quantities, and coordination with other parts of the work on this or related contracts and shall notify the Engineer, in writing, of any and all errors, omissions or discrepancies they may discover by examining and checking of same. Contractor shall not be allowed to take advantage of any such error, omission or discrepancy, as full instructions will be furnished by the Engineer, and Contractor shall carry out such instructions as if originally specified. In no case shall Contractor proceed with the work in uncertainty, and any work done by Contractor after discovery of any error, omission or discrepancy, until authorized, will be at the Contractor's risk and responsibility. The work is to be made complete and to the satisfaction of the Engineer, notwithstanding any minor omissions in the specifications or plans.

Article 7- MATERIALS AND WORKMANSHIP

It is mutually understood that all materials and workmanship furnished under this Contract shall be of the highest quality, to the end that a good and substantial and workmanlike job may be produced. The Contractor shall bring only first class materials to the work, and they shall furnish suitable tools and equipment and shall employ competent labor to perform the work to

be done. Any materials or labor or tools or equipment that shall not, in the judgment of the Engineer, be suitable or competent to produce the desired result, may be ordered from the work by the Engineer, and such materials or labor or tools or equipment shall be promptly substituted therefor by the Contractor as will meet with the approval of the Engineer. Wherever a brand or name is given, it is for the purpose of defining or establishing a type or quality of material only.

7.1 Defective Materials

Any materials or fabricated articles furnished by the Contractor to be used in this work which shall not, in the judgment of the Engineer, be equal to the requirements of the Plans and Specifications, may be rejected by the Engineer; and such rejected materials or articles shall not be used, but shall be immediately removed by the Contractor from the site of the work.

7.2 Stored Materials

Materials and equipment distributed, stored or placed upon or near the site of the work shall be at all times so disposed as not to interfere with work being prosecuted directly by the Village or by other Contractors the Village employs or with street drainage, or with fire hydrants or with access thereto, and not to unreasonably inconvenience the public from access to or use of their property.

7.3 Property Rights in Surplus Materials

All excess materials excavated during the progress of the work and not required for backfilling, all timber except tree stumps cut from the right-of-way, and all other materials which have been encountered and handled during construction operations, and which constitute a disposable surplus at the end of the construction period, shall be the property of the Contractor, unless otherwise directed by the Village or its Engineer. Such materials shall be hauled and neatly piled, or hauled and dumped at the places designated by the Engineer, at no extra compensation.

7.4 Water Supply

Water for construction purposes may be taken from the Village water system from a hydrant approved by the Village and subject to the rules of the Oakland County Water Resources Commissioner's office.

Article 8 - SUPERINTENDENCE BY CONTRACTOR

8.1 Except where the Contractor is an individual and gives their personal superintendence to the work, the Contractor shall provide a competent superintendent, satisfactory to the Village and the Engineer, on the work at all times during working hours with full authority to act for the Contractor. Any

orders by the Engineer given to and received by said superintendent shall be deemed to have been given to and received by the Contractor. The Contractor shall also provide an adequate staff for the proper coordination and expediting of their work. The Contractor shall maintain a complete set of plans and specifications at the site.

8.2 The Contractor may set up and establish an office on or near the site. On certain large projects, the Engineer may direct the Contractor to set up an office.

8.3 The Contractor shall lay out their own work and they shall be responsible for all work executed by them under the Contract. They shall verify all figures and elevations before proceeding with the work and will be held responsible for any error resulting from their failure to do so.

8.4 Disorderly Employees

Disorderly, intemperate, or incompetent persons must not be employed, retained, or allowed upon the work site. Any foreman or workman who refuses or neglects to comply with the directions of the Engineer in the matter of personal conduct shall, at the request of the Engineer, be promptly discharged and shall not thereafter be re-employed without the consent of the Engineer.

8.5 Relation to Other Contractors

The Contractor shall so conduct their operations as not to interfere with or injure the work of other Contractors or work personnel employed by the Village on adjoining or related work, and they shall promptly make good any injury or damage which may be done to such work by them or their employees or agents. Should a contract for adjoining work be awarded to another Contractor, and should the work on any one of these contracts interfere with that of the other, the Engineer shall decide which Contractor shall cease work for the time being and which shall continue or whether the work on both contracts shall continue at the same time and in what manner. In case the territory of one contract should be the necessary means of access to another contract, the Engineer shall have power to grant reasonable privileges with respect to the transportation or movement of men, animals, appliances or materials as they may adjudge to be necessary or expedient and in the best interests of the Village. Any decision which the Engineer may make as to the method and time of conducting work or the use of territory shall not be made the basis of any claim for damages, but an extension of time may be claimed, if justified by the circumstances, the same as in the case of other delays caused by the acts of the Village. Any difference of opinion or conflict of interest which may arise between this Contractor and other Contractors or work personnel of the Village in regard to adjoining work shall be determined and adjusted by the Engineer.

8.6 Time and Sequence of Work

In general, it is the intention and understanding that the Contractor shall have control over the sequence or order of execution of the several parts of the work to be done under this Contract, and over the methods of accomplishing the required results, except as some particular sequence or method may be distinctly demanded by the Plans and Specifications or by the express provisions of this Contract; the Engineer may, however, make such reasonable requirements as may, in their judgement, be necessary for the proper and effective protection of work partially or wholly completed, and to these requirements, the Contractor shall strictly conform.

8.7 Sunday, Holiday, Night Work and Hours of Operation

No Sunday or Holiday work shall be done except in case of emergency or to protect from damage or injury any work that has already been done, and then only with the written consent of the Engineer, and only to such an extent as he may judge to be necessary.

Ordinarily, no night work shall be carried on which will require the presence of the Engineer or an inspector, except with the written permission of the Engineer. Night work is permissible in an emergency to the extent required to meet the emergency, but the Contractor shall notify the Engineer, as far as possible in advance, of their intentions to carry on such emergency work and of the time and place of doing it.

Work hours of operation will be in accordance with Village ordinances.

Article 9 - ENGINEERING SUPERVISION

The work covered by this Contract will be executed under the engineering supervision of the Village Engineer, who shall have authority to inspect all materials and workmanship entering into the work, to furnish all instructions and information regarding the Plans and Specifications that may be necessary, to supply supplementary or additional plans or specifications as they may deem expedient, and to point out to the Contractor any disregard of any of the provisions of the Contract; but the right of final acceptance or condemnation of the work will not be waived at any time during its progress.

The Engineer will set suitable stakes and marks showing the locations and elevations of various parts of the work and the Contractor shall provide such labor and assistance as the said Engineer may require in setting the same. The Contractor shall take due and proper precautions for the preservation of these stakes and marks, and shall see to it that the work at all times proceeds in accordance therewith. The Engineer may provide for the inspection of any or all materials or workmanship used or intended to be used under this Contract, by assistants under their direction or otherwise, as they may deem to be advisable or expedient; but no

inspection shall relieve the Contractor of their fundamental obligation to fully respect all the requirements of their Contract. Such inspection may cover any or all parts of the work, and may extend to and include the preparation or manufacture of any materials or fabricated articles intended to be incorporated in the work. The Contractor shall furnish, upon request therefor by the Engineer, such samples for examination or testing as the Engineer may prescribe. The Contractor shall furnish such labor and assistance as may be necessary for the proper handling of materials in all inspections and tests that may be required.

The Engineer and their duly authorized agents and employees may, at any time and for any purpose, enter upon the work and upon the premises occupied by the Contractor, and the Contractor shall provide proper and safe facilities by which the Engineer may have access to such parts of the work as may be required.

Article 10 - VILLAGE'S RIGHT TO COMPLETE; SUSPENSION OR TERMINATION

It is agreed that the Village has the right, when it shall become satisfied that the work provided for in this Contract will not be completed within the time limit, to furnish additional labor and material if necessary and render such other assistance as it may deem advisable, for the completion of said Contract, at the expense of the Contractor, and may retain the same out of the Contract price, or recover the same by legal proceedings.

It is agreed that the Village Manager has the right to determine finally all questions as to proper performance of this Contract, or any part or portion thereof, and in case of improper, dilatory or imperfect performance thereof, to suspend the work at any time and to order the partial or entire reconstruction of the same, and if at any time the said Contractor shall abandon the work of this Contract or become habitually negligent of their obligations under it, or shall fail to prosecute the work with reasonable diligence, so that the time of final completion of the work shall be unnecessarily and intolerably delayed, or if they shall violate any of the provisions of the Contract, then and in such case the Village Manager may declare this Contract forfeited and may, at address given in the proposal, notify them to discontinue all work under this Contract, or any part thereof, and thereupon they shall discontinue such work, or such part thereof, and shall cease to have any right to the possession of the ground; and the Village shall thereupon have the right to complete the work or any part thereof by Contract or otherwise, as it may elect, and for that purpose to take possession and make use of such materials, tools, building appliances, and equipment as may be found upon the work, and to charge the expense thereof to the Contractor. Power is hereby given the Village Manager to determine all such questions under this Contract, according to the true intent and meaning thereof.

All expenses charged under this provision shall be deducted and paid by the Village of Lake Orion out of any monies then due to the Contractor under this Contract, or any part thereof, and in such accounting the Village of Lake Orion shall not be held to obtain the lowest figures for the work of completing the contract, or any part thereof, or for insuring its proper completion, but all sums actually paid therefor shall be charged to the Contractor and in case

such expenses shall exceed the said sums, the Contractor shall pay the amount of the excess to the Village of Lake Orion.

Article 11 - ASSIGNMENT OF CONTRACT

It is agreed that the Contractor shall not assign or transfer this Contract, or subcontract any part of the work embraced in it, except with the written consent of the Village Manager to do so.

It is further agreed that all parts of the work which may be performed by a subcontractor shall conform to the Plans and Specifications and be subject to all provisions of this Contract exactly as if performed by the Contractor and their immediate employees and work personnel. No such letting of the work shall, in any way, diminish or weaken the responsibility of the Contractor for all parts of the work or lessen their obligation under this Contract.

It is likewise agreed that the Contractor shall not assign, either legally or equitably, any of the monies payable to him under this Contract, or his claim thereto, except with the written consent of the Village Manager.

Article 12 - EXTRA WORK AND MODIFICATION

It is agreed that the said Contractor shall do such incidental or extra work in connection with this Contract as the Village Manager may especially order in writing. If such extra work or any part thereof be of such character that it may be definitely covered by construction items for which unit prices are named in the proposal of this Contract, then and in that case the Village will pay, and the Contractor will accept as full compensation for such extra work, or such part thereof, the amount computed by applying the unit prices to the quantities of extra work falling under the several items. Also, such extra work may be paid for at prices mutually agreed upon at the time by the Village and the Contractor. But if such extra work, or any part thereof, be of a kind which may not be definitely covered by the regular pay items of this contract, and if no price therefor has been mutually agreed upon in advance, or if the work is of such a nature that it cannot be estimated with fair exactness in advance, then the Village will pay, and the Contractor will accept as full compensation for such, an amount equal to the actual and necessary net cost in money to the Contractor for labor and materials actually used therein or expended thereon, plus fifteen percent (15%) of such net cost for superintendence, power, the use of tools, and plant, liability insurance, and all overhead and incidental expenses.

During the progress of any extra work which is to be paid for on the basis of net cost plus fifteen percent (l5%), the Contractor will furnish to the Village Engineer, at the end of each day, suitable time slips showing the name of and the number of hours worked by each work person employed thereon, the nature of work performed by them, and their rate of pay, together with suitable and adequate memoranda of the materials used therein, showing the character and amount of each such material, the source from which it was purchased, and the price paid or to be paid therefor.

The Village may, at its discretion, furnish to the Contractor any materials or supplies or transportation required for extra work, and the Contractor shall not be entitled to any allowance or percentage on account of materials or supplies or transportation so furnished.

It is agreed that all extra work that may be ordered and performed under the provisions of this article shall be done by the Contractor in an effective and workmanlike manner, and shall be subject to the same restrictions and liabilities as those which apply to the general work of this Contract; and the Contractor will be responsible for the maintenance and protection of such extra work until the time of the final acceptance of the entire job by the Village.

And it is further agreed that no claim against the Village on account of extra work shall be valid unless such extra work has been previously ordered in writing by the Village Manager, and unless such claim has been presented for payment as soon as practicable after the completion of such extra work and before the making up of the final estimate.

When it becomes necessary in the prosecution of any work or improvement under contract to make minor alterations or modifications of such contract or the plans and specifications thereof, such alterations, changes or modifications shall be made only on the written order of the Village Manager.

No such order shall be made until the price to be paid for the work or material or both and the credits, if any, to be allowed by the Village under the altered and modified Contract shall have been agreed upon in writing and signed by the Contractor and by the Village Manager.

Article 13 - DISPUTED CLAIMS FOR EXTRA COMPENSATION

If any inconsistency, omission, or conflict is discovered in either the plans or the specifications, or if in any place the meaning of either the plans or the specifications, or both, is obscure, or uncertain, or in dispute, the Engineer will decide as to the true intent.

In case the Contractor deems extra compensation is due for work or materials not clearly covered in the contract, or not ordered by the Engineer as extra work, or due to changed or altered conditions, the Contractor shall notify the Engineer in writing of the Contractor's intention to make claim for such extra compensation before beginning work on which the Contractor intends to base a claim and shall afford the Engineer every facility for keeping actual cost of the work. The Contractor and the Engineer shall compare records and bring them into agreement at the end of each day. Failure on the part of the Contractor to give such notification or to afford the Engineer proper facilities for keeping strict account of actual cost will constitute a waiver of the claim for such extra compensation except that consideration will be given to claims to the extent that they are substantiated by Village records. The determination of extra compensation made by the Village, where the Contractor has failed to give proper notice of their claim for extra compensation as provided herein or has failed to afford the Engineer proper facilities for keeping strict account of actual costs, shall be final and binding on the Contractor. The filing of such notice by the Contractor and the monitoring of

cost by the Engineer for said notice of claim, shall not in any way be construed to establish the validity of the claim. When the extra work in question has been completed, the Contractor shall file the claim for extra compensation with the Engineer.

Such claims shall be filed with the Engineer in accordance with the MDOT 2020 Standard Specifications for Construction. A written decision will be given to the Contractor in a timely manner, regarding the approval, partial approval, or disapproval of the Contractor's claim for extra compensation. The Village will determine procedures for reviewing the Contractor's claim.

Article 14 - EXTENSION OF TIME

It is agreed that if the Contractor shall be unavoidably delayed in beginning or fulfilling this Contract by reason of excessive storms or floods, or by acts of Providence, or by general strikes, or by court injunction, or by stopping of the work by the Village because of any emergency or public necessity, or by reason of extra work ordered by the Village Engineer, or by any act, neglect, delay, or default on the part of the Village, the Contractor shall have no valid claim for damages on account of any such cause or delay, but he shall be, in such case, entitled to such extensions or advancement of the time period specified in the Agreement as the Village Engineer shall adjudge to be just and reasonable; provided, however, that formal claim for such extension shall be made in writing by the Contractor within a week after the date upon which such alleged cause of delay shall have occurred. The closing down of the work during the winter season on account of cold weather shall not be taken as entitling the Contractor to any extension of time within the meaning of this Article.

In case the Contractor shall be delayed in the fulfillment of his obligations under this Contract, from any cause whatsoever, and in case the Village shall acquiesce in the Contractor's prosecution and completion of the work, or any part of it, after the date at which it should have been finished, such acquiescence shall not operate as a waiver of any of the Village's rights under this Contract, nor shall it invalidate or in any way weaken the Contractor's bonds.

Article 15 - LIQUIDATED DAMAGES

It is expressly covenanted and agreed by and between the parties hereto that time is and shall be considered as of the essence of the Contract, and in the event that said Contractor shall fail in the due performance of the entire work to be performed under this Contract, by and at the time herein mentioned and referred to in the Agreement, or within some other certain date subsequent to this to which the time limit for completion of the work may have been advanced under provisions of Article 11, the said Contractor shall pay unto the Village as and for liquidated damages, and not as a penalty, the sum of **One Thousand Dollars ($ 1,000.00)** for each and every calendar day that the said Contractor shall be in default.

Said sum of **One Thousand Dollars ($ 1,000.00)** per day, in view of the difficulty of estimating such damages with exactness, is agreed upon as the damages which will be suffered

by the Village by reason of such default. It is also understood and agreed by the parties to this Contract that the liquidated damages hereinbefore mentioned are in lieu of the actual damages arising from such breach of this Contract; which said sum the Village shall have the right to deduct from any monies in its possession, otherwise due, or to become due to said Contractor, or to sue for and recover compensation for damages for non-performance of this Contract at the time stipulated herein and provided for. (See also any Special Provisions for Liquidated Damages.)

Said liquidated damages are in addition to any actual damages which the Village may recover under the provisions of the contract and are assessed in accordance with Section 108.10 of the MDOT 2020 Standard Specifications for Construction.

Article 16 - PAYMENTS TO THE CONTRACTOR

16.1 Contractor's Obligation Prior to Payment

It is agreed that before the Contractor shall demand partial or final estimates or payments, the Village may require them to furnish the Village satisfactory evidence that all persons that have supplied labor or materials for the work embraced under this Contract have been fully paid for the same; and that in case such evidence be not furnished as aforesaid, such sums as the Village may deem necessary to meet the lawful claims of the persons aforesaid be retained by the Village from any monies that may be due or become due to them under this Contract until such liabilities shall be fully discharged and evidence thereof be furnished to the Village. The Contractor agrees to make prompt settlement for all repair expenses made by the Village as a result of the Contractor's work. Consent of the Contractor's surety will be required prior to final payment.

16.2 Village's Obligation to Pay

It is agreed that, in consideration of the faithful and entire performance by the Contractor of their obligations under this Contract, the Village shall pay to them, at the times and in the manner stipulated, the total sum as determined by calculations from the unit prices in the proposal, but diminished by such amount as the Village may lawfully retain as liquidated damages under the provisions of Article 12 herein; and the Contractor shall accept the payment of such sum as full compensation for their work under this Contract.

16.3 Progress Estimates and Payments

Progress payments shall comply with Act No. 524 Public Acts of 1980. At about the first of each month, during which satisfactory progress has been made toward the final completion of the work, the Engineer will make up an estimate of the amount and value of the work which has been done under this Contract since the date of the

last preceding estimate, and will report such estimate in writing to the Village Director of Finance. Such estimates shall not be required to be made by strict measurements, or with exactness, but may be made either wholly or in part by appraisement or estimation or by a consideration of accounts for labor and materials, and it shall be sufficient if it is approximate only. Any error or inaccuracy which may occur in any progress estimate may be allowed for or corrected in any subsequent estimate.

Following the rendering of such estimate by the Engineer, and as soon as practicable thereafter, the Village will pay to the Contractor on account a sum equal to ninety percent (90%) of the Contract price of such work. The remaining ten percent (10%) will be retained until work is fifty percent (50%) in place. After the work is fifty percent (50%) in place, additional retainage shall not be withheld unless the Village determines that the Contractor is not making satisfactory progress, or for other specific cause relating to the Contractor's performance under the Contract. If the Village so determines, the Village may retain not more than ten percent (10%) of the dollar value of work more than fifty percent (50%) in place.

The Director of Finance may require the Contractor, before the payment of any estimate, to file an affidavit showing the unpaid bills for materials or supplies of any kind furnished for this work.

The progress estimates and payments thus provided for will include all extra work which may be done under the provisions of this Contract on the same basis as other work is included, all such extra work being regarded herein as essentially a part of this Contract, and not merely supplementary to it.

Disputes under this provision may be submitted to the decision of an agent, at the option of the Village, pursuant to Section 4 of Act 524 of 1980. (MCLA 125.1564).

16.4 Measurement

Due and proper measurements will be taken by the Engineer during the progress of the work, and their estimates, based upon such measurements, shall be final and conclusive evidence of the amount of work performed under this Contract.

16.5 Final Estimate and Payment

As soon as practicable after the satisfactory completion of all the work included under this Contract, the Engineer will make final inspection of all the work and will make up a final estimate of the amount due to the Contractor under the terms of this Contract. At this time the Contractor shall file with the Director of Finance an affidavit stating that all bills have been paid in full for all materials, supplies and labor of every kind that have been furnished for this work, or stating the balance

due for such materials, supplies and labor (See sample on Page 52). The Contractor shall file with the Village Engineer the Contractor's Declaration found on Page 51, stating that all claims for extra payments have been satisfactorily settled and there will be no further claims. Consent of the Contractor's surety shall also be filed. The Engineer will then certify this estimate to the Village Director of Finance and the Contractor will be paid the amount of said estimate, less the amounts previously paid; excepting that the Village may, at its option, reserve such amount as it may deem necessary to meet the undischarged obligations of the Contractor for materials or labor expended upon this work until such obligation shall have been paid.

Article 17 - WARRANTY MAINTENANCE

If, at any time during a two-year period from the date of payment of the final estimate, the need of any repair or replacement becomes apparent, the Village will at once notify the Contractor in writing, either personally or by mail at the address given in the proposal; and if within one week after such notification the Contractor has not made the necessary repairs, the Village may proceed to do the required work and to charge the cost thereof against the Contractor, excepting that in the case of a repair necessary to be made at once to protect life and property, then and in that case the Village may take immediate steps to repair or barricade such defects without notice to the Contractor.

Following the performance of any such repair work by the Village, and as soon as practicable thereafter, an itemized statement of the cost of such work will be sent to the Contractor by the Village. In such accounting the Village shall not be held to obtain the lowest figures for the doing of the work or any part thereof, but all sums actually paid therefor shall be charged to the Contractor.

Article 18 - MICHIGAN NON-DISCRIMINATION STATUTE

It is agreed that the Contractor and their subcontractors will not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Contractor further agrees to comply with the Village of Lake Orion Human Rights Ordinance and Title VI Non-Discrimination Plan; information may be found at DEI & Title VI Compliance | Lake Orion, MI . Breach of this covenant may be regarded as a material breach of the Contract.

Article 19 - LABOR LAWS AND ORDINANCES

The Contractor shall obey and abide by all laws of the State of Michigan relating to the employment of labor on public work, and all the charter provisions and ordinances of the Village of Lake Orion regulating or in respect to public improvements.

Article 20 - PATENTS, PATENT RIGHTS, AND TRADEMARKS

The Contractor shall indemnify, protect, defend and save the Village of Lake Orion, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees, volunteers and others working on behalf of the Village, harmless against all claims or actions brought against the Village by reason of any actual or alleged infringement upon patent, trademark or service mark right in any article, material, process, machine or appliance used by him in this work.

Article 21 - WORK WITHIN RAILROAD, PRIVATE, STATE OR COUNTY RIGHTS-OF-WAY

All construction work within railroad, private, State or County highway rights-of-way shall be performed by the Contractor in accordance with the requirements of the rights-of-way agreement and of the railroad or highway department having jurisdiction; including procedures of excavating, backfilling, removing and replacing pavement, maintaining and safeguarding traffic, inspection procedures of jacking pipes and encasing pipes under railroads and highways, etc. All required construction permits and surety bonds shall be furnished by the Contractor before commencing work. At the conclusion of the work, the Contractor shall furnish a written statement from the railroads and highway departments that work in rights-of-way under their jurisdiction has been completed to their satisfaction.

Article 22 - PROTECTION AND SAFETY

22.1 Protection Against Accident

The Contractor shall put up and shall maintain during the continuance of the work such barriers, lights and other protective devices and watchmen, when necessary, as will effectively prevent any accident in consequence of their work, and they shall be liable for all accidents and damages occasioned in any way by their acts or neglect, or by the acts or neglect of their agents, employees, or workmen.

22.2 Responsibility for Damage to Work

The Contractor shall assume full responsibility for loss or damage to the work during the entire construction period resulting from caving earth and from storms, floods, frosts, and other adverse weather conditions, and from all other causes whatsoever not directly due to the acts or neglect of the Village, and shall turn the finished work over to the Village in good condition and repair at the time of the final estimate.

This responsibility of the Contractor shall cover all these elements included as extra work under this Contract in exactly the same manner as the regular work is covered.

22.3 Responsibility for Adjoining Structures

The Contractor shall have full responsibility for the protection of all property, driveways, buildings, fences, and other structures, and their foundations, along (or near) the line of the work, and shall indemnify, defend and save harmless the Village of Lake Orion, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees, volunteers and others working on behalf of the Village, against all damages or alleged damages to any such structure arising out of their work.

No driveway shall be entirely closed to travel, even temporarily, except with the written consent of the Engineer, previously obtained. Highways must be suitably posted during the period in which construction work is in progress in them, and the Contractor shall be responsible for this precaution. Suitable bridges must be built across trenches at highway crossings to facilitate travel, and this same requirement shall apply likewise to private roadways.

22.4 Responsibility for Water Courses

The Contractor shall maintain in continuous and effective service all drains and water courses touched during the progress of the work. If it should become necessary, temporarily, to divert or obstruct the flow of any such water course or drain, written consent must first be obtained from the Engineer, and the Contractor shall assume full responsibility for the consequences.

22.5 Responsibility for Utilities

Certain underground structures and utilities have been shown as an aid to the Contractor, but the Village does not guarantee their location or that other underground structures or utilities may not be encountered. It shall be the responsibility of the Contractor to make all arrangements with the owners of the respective utilities for the establishment of their location, prior to beginning the construction.

The Contractor shall assume full responsibility for the protection of all utilities, water, sewer, gas, telephone, or any other, either public or private, along or near the line of work, and will be held responsible for any damages to such utilities arising from their operations. If for the Contractor's convenience they desires that any portion of the utilities be moved to facilitate their operations, they shall make all necessary arrangements with the owner of the respective utilities, and pay all costs resulting from this work.

In cases where utilities, water, sewer, gas, telephone or any other, either public or private, are directly in the line of the structures being constructed, such as those being within the permissible limits of a sewer excavation or pavement excavation, and the Village deems it necessary that the said utility be moved, the said company or companies, agents or superintendents will be notified by the Village Engineer to remove the same within a specified time. The Contractor shall not interfere with said utility or any portion thereof until the expiration of the time specified in said notice. The Contractor will not be held responsible for any costs resulting from this work.

In all cases where there is a dispute between the Contractor and the owner of the respective utility as to necessity of moving or repairing same within Village-owned right of way, the Village Engineer shall make the final decision in the matter, which decision shall be binding on the respective parties, and order the respective parties to proceed accordingly.

22.6 Protection of Trees and Shrubbery

The Contractor shall take ample precautions to protect all trees and ornamental shrubbery from injury by work personnel, teams, or other agencies connected with their work. Such trees or shrubbery shall be surrounded by protective posts or fencing before construction work begins if, in the judgment of the Engineer, such precautions are necessary.

22.7 Protection of Reference Points

The Contractor shall carefully preserve monuments, bench marks, reference points and stakes and, in case of willful or careless destruction, they shall be charged with the resulting expense and shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance.

22.8 Removal of Water

The Contractor shall provide all necessary pumps, pipes, drains, ditches, dikes, and other means for adequately protecting the work from damage by water, and he shall so protect it during the entire construction period. No direct payment will be made to the Contractor for removing or pumping water, or for any of the means employed in protecting the work against damage by water, but compensation therefor shall be considered as being included in the unit prices fixed in this Contract for the several structures.

Water pumped or delivered from trenches and excavations shall be disposed of in such manner as will not injure the public health, nor damage public or private property, nor injure any work complete or in progress.

22.9 Dust Control

The Contractor shall apply water or dust palliative, or both, for the alleviation or prevention of dust nuisance caused by their operations. Dust control operations shall be performed by the Contractor at the time ordered by the Engineer, but failure of the Engineer to issue such order will not relieve the Contractor of their responsibility.

Such dust control materials shall be applied as often as is necessary to control the dust. The use of road oils and waste oils to control dust is prohibited unless authorized by the Engineer.

No direct payment will be made for any such work performed or material used to control dust under this Contract.

22.10 Control of Noise

The Contractor shall eliminate noise to as great an extent as possible at all times. Air compressors shall be equipped with silencers, and the exhaust of all gasoline motors and other power equipment shall be provided with mufflers. In the vicinity of hospitals, libraries and schools, special precautions shall be taken to avoid noise and other nuisance, and the Contractor shall require strict observances of all pertinent ordinances and regulations. Any blasting permitted in such locations shall be done with reduced charges.

22.11 Erosion Control

The Contractor shall comply with the Soil Erosion and Sedimentation Control Act, Act 347 of 1972, as amended by Act 197, Public Acts of 1974 and local Village or County soil erosion control programs. Also, should the local agency determine that the construction operation is in violation of the act and cites the Village, the Contractor shall take immediate action, as directed by the Village, to insure compliance with the Act.

22.12 First Aid

The Contractor shall at all times provide a satisfactory first aid kit at the job site. Emergency phone numbers for police, doctors, and emergency vehicles shall also be kept in the first aid kit.

22.13 Ventilation and Safety in Gas

Positive and approved means shall be provided by the Contractor for the detection of gas in existing sewers. If gas is encountered and cannot be removed by natural

ventilation, then ventilating equipment of sufficient capacity and suitable type to adequately and quickly dilute the gas shall be promptly installed and operated. In all work where gas is present, no flame or other open light shall be used on the work. The Contractor shall be required to enforce a "no smoking" ban on all work personnel present.

22.14 Sanitary Regulations

The Contractor shall provide for their employees an abundant and convenient supply of drinking water, taken from the Village water system or from some other safe and wholesome source, and shall give orders against the use for drinking purposes of any other water in the neighborhood known to be prejudicial to the health of the workers.

The Contractor shall provide at convenient points, properly secluded from observation, a sufficient number of sanitary conveniences, and shall maintain them strictly without nuisance and without offense to the public or to residents in the vicinity of the work. The number, location, character and conditions of maintenance of these utilities must at all times be such as will meet the approval of the Engineer.

Article 23 - "OR EQUAL" CLAUSE

Whenever, in any of the Contract Documents an article, material, or equipment is defined by describing a proprietary product or by using the name of a manufacturer or vendor, the term "or equal", if not inserted, shall be implied. The specific article, material or equipment mentioned shall be understood as indicating the type, function, minimum standard of design, efficiency and quality desired, and shall not be construed in such manner as to exclude manufacturers' products of comparable quality, design and efficiency. The Contractor shall comply with the requirements of the Contract Documents relative to an Owner's approval of material and equipment before they are incorporated in the work.

Article 24 - CLEANING UP

Upon completion of the actual work of construction, the Contractor shall clean up and leave in neat condition all the premises which they have occupied during the construction period. Before the time of the final estimate, the Contractor shall remove from the premises all surplus excavation, debris, and rubbish, and all unused materials, together with all tools and equipment, or shall deposit them at such points and in such manner as the Engineer may require.

Before leaving the grounds, they shall replace or put in good repair all fences, telephone poles and lines, roadways, and other property that may have been damaged by them during the progress of the work. Damage to crops within the limits of the right-of-way or street will be

paid by the Village, but the Contractor must assume responsibility for all damages outside of this right-of-way.

Article 25 – USE OF COMPLETED PORTIONS OF THE WORK

The Owner may, at any time during the progress of the work, after written notice to the Contractor, take over and place in service any completed portions of the work which are ready for service, although the entire work of the Contract is not fully completed, and notwithstanding the time for completion of the entire work or such portions may not have expired. In such event, the Contractor will be relieved of maintenance of said portion, except as covered by his guarantee of same. The use of any portion of the work by the Owner under the provisions of this section, shall not constitute final acceptance of the work and shall not be construed to be a final estimate for such work, the date of final estimate shall be the date of final estimate for the entire project covered under this Contract.

Article 26 – CONTRACTOR'S RIGHT TO STOP WORK

If the work should be stopped under an order of any court, or other public authority for a period of 3 months, through no act or fault of the Contractor or of anyone employed by them, or if the Owner should fail to pay to the Contractor within sixty days of its maturity and presentation any sum certified by the Engineer, provided no appeal is taken, the Contractor may, upon seven days' written notice to the Owner and the Engineer, stop work or terminate this contract, and shall receive from the Owner payment in full for all the work executed, as determined from the prices contained in the approved detailed estimate as computed by the Engineer, but no claim for extra compensation or damages shall be made or allowed because of such termination of the contract.

Article 27 – NO WAIVER OF CONTRACT

Neither acceptance of the whole or any part of the work by the Owner or their Engineer, or any of its agents, nor any order, measurements or certificate by the Engineer, nor any order by Owner for payment of money, nor any payment for the whole or any part of the work by Owner, nor any extension of time, nor any possession taken by the Owner or its agents, shall operate as a waive for any portion of the contract or any power therein provided; nor shall any waiver of any breach of contract be held to be a waiver of any other or subsequent breach.

Article 28 - PROGRESS SCHEDULE

The CONTRACTOR shall submit a Progress Schedule to the Village for review and approval prior to the pre-construction meeting.

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period of _____

to _____ A.D., 20 _____ , performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from the Village of Lake Orion or his agents, in addition to the regular items set forth in the contract named or numbered **LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3** and dated _____ A.D., 20 _____ , for _____

_____

_____

_____

_____

executed between myself and the Village of Lake Orion, and in the Change Orders for work issued by the Village in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: _____

By: _____

Title: _____

CONTRACTOR'S AFFIDAVIT

STATE OF MICHIGAN)
)SS
COUNTY OF)

The undersigned _____, hereby represents that on _____, he (it) was awarded a contract by the Village of Lake Orion, hereinafter called the Owner, to provide construction services in accordance with the terms and conditions of Contract **LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3** and the undersigned further represents that the subject work has now been accomplished and the said contract has now been completed.

The undersigned hereby warrants and certifies that all of his (its) indebtedness arising by reason of the said contract has been fully paid or satisfactorily secured; and that all claims from subcontractors and others for labor and material used in accomplishing the said project, as well as all other claims arising from the performance of the said contract, have been fully paid or satisfactorily settled. The undersigned further agrees that, if any such claim should hereafter arise he (it) shall assume responsibility for the same immediately upon request to do so by the Owner.

The undersigned, for a valuable consideration, the receipt of which is hereby acknowledged, does further hereby waive, release and relinquish any and all claims or right of lien which the undersigned now has or may hereafter acquire upon the subject premises for labor and material used in accomplishing said project owned by the Owner.

This affidavit is freely and voluntarily given with full knowledge of the facts, on this _____ day of _____ A.D. 20 _____.

Contractor:_____

By:_____

Title:_____

Subscribed and sworn and to before me, a Notary Public in and for _____ County, Michigan, on this day of _____ A.D. 20 _____.

_____
Notary Public
My Commission expires: _____

VILLAGE OF LAKE ORION

SPECIAL PROVISION
FOR
GENERAL REQUIREMENTS
1 of 1

NFE: WES 2025-06-04

SPECIFICATIONS AND CONTRACT PAY ITEMS

All work shall be done in accordance with the Village of Lake Orion Standards, permit requirements of the Road Commission for Oakland County, and the Michigan Department of Transportation 2020 Standard Specifications for Construction and the latest revisions to the Standard Details as published by MDOT except as specifically modified in the Contract Documents.

The following bid/pay items in the proposal form are to be completed in accordance with MDOT Specifications:

PAY ITEM	UNIT
HMA Surface, Rem	SYD
Pavt, Rem	SYD
Sidewalk, Rem	SYD
HMA, 5EML	TON
Driveway, Nonreinf Conc, 6 inch	SYD

VILLAGE OF LAKE ORION

NOTICE TO BIDDERS

JOB SITE SAFETY

1 of 1

NFE:CLF 02/20/08

Neither the professional activities of the Engineer, nor the presence of the Engineer or its employees and consultants at, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The Engineer and its personnel have no authority to exercise any control over any construction Contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor agrees that the Contractor is solely responsible for job site safety. The Contractor also agrees, to the extent permitted by law, that the Owner, Engineer and Engineer's consultants shall be indemnified by the Contractor for claims, demands, damages, judgments, losses, interest, attorney's fees, litigation costs and expenses of any kind, at any time, for bodily injury and or property damage, arising out of or in any way connected to the Contractor's work or acts related to the Project. The Contractor also agrees that the Owner, Engineer and Engineer's consultants shall be made additional insureds under the Contractor's general liability insurance policy.

VILLAGE OF LAKE ORION

NOTICE TO BIDDERS

UTILITY COORDINATION

1 of 1

NFE: WES 2025-04-30

Description

The Contractor shall cooperate and coordinate construction activities with the owners of utilities as stated in Section 104.07 of the 2020 MDOT Standard Specifications for Construction. In addition, for the protection of underground utilities, the Contractor shall follow the requirements in Section 107.12 of the 2020 MDOT Standard Specifications for Construction. Contractor delay claims, resulting from a utility, will be determined based upon Section 109.03 of the 2020 MDOT Standard Specifications for Construction.

For protection of underground utilities, and in conformance with Public Act 174, the Contractor shall contact the "MISS DIG" system at (800) 482-7171 or 811 a minimum of five (5) full working days, excluding Saturdays, Sundays, and federal holidays, prior to beginning each excavation in areas where public utilities have not been previously located. Members will thus be routinely notified. This does not relieve the Contractor of the responsibility to notify owners who may not be part of the "MISS DIG" system

The following public utilities have facilities located within the right-of-way:

Electric - Distribution:
DTE Energy
1530 Trombly Street
Detroit, MI 48211
Contact: Laura Toporowski 630-336-2020

Telephone:
AT&T
54 N. Mill Street
Pontiac, MI 48342
Contact: Matt Silwa 248-877-0762

Gas:
Consumers Energy
4600 Coolidge Hwy
Royal Oak, MI 48073
Contact: Ernie Martyniuk 248-433-5868

Cable Television:
Comcast Cable
25626 Telegraph Rd
Southfield, MI 48033
Contact: Michael Marlow 248-809-2765

Water Main & Sanitary Sewer:
Village of Lake Orion DPW
21 E. Church St
Lake Orion, MI 48362
Contact: Wesley Sanchez 248-693-8391

Electric – Community Lighting:
DTE Energy
15600 19 Mile Rd
Clinton Twp, MI 48038
Contact: Reggie Brown 586-412-3207

Owners of public utilities will not be required by the Village to move additional poles or structures in order to facilitate the operation of construction equipment unless it is determined by the Engineer that such poles or structures constitute a hazard to the public or are extraordinarily dangerous to the Contractor's operations.

VILLAGE OF LAKE ORION

WATER SERVICES (GENERAL)

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes the general requirements and material standards for water service lines, connections and other appurtenances used in potable water supply systems. This Section also includes the requirements related to the installation of these items, as well as general items related to water service line construction.

B. Related Requirements

1. Special Provision for Service Line Replacement

1.2 MEASUREMENT AND PAYMENT

A. Measurement and payment information for materials and work items specified in this Section are detailed in Special Provision for Water Service Replacement.

B. The costs for all required bacteriological sampling from water supply system shutdowns due to contractor error will be borne by the contractor, otherwise, the costs for testing will be borne by the Owner of the water supply system.

1.3 REFERENCES

A. Abbreviations and Acronyms

1. ANSI – American National Standards Institute (www.ansi.org)
2. AWWA - American Water Works Association (www.awwa.org)
3. NSF – National Sanitation Foundation
4. ASTM – American Society for Testing and Materials
5. DIPRA – Ductile Iron Pipe Research Association

B. Definitions

1. Working Pressure – the maximum expected, sustained operating pressure applied to the pipe exclusive of transient and surge pressures, also referred to as Maximum Expected Operating Pressure.
2. Surge Pressure – the transient internal hydrostatic pressure to which the pipeline is subjected because of pressure waves created by the conveying fluid's velocity change.
3. Test Pressure – the internal hydrostatic pressure specified in the contract documents to which the pipeline will be subjected during the hydrostatic pressure test and testing allowance test.
4. Restrained Joint –a type of joint designed to resist forces that act to separate a joint, such as thrust caused by internal pressure, external pulling forces, etc. Standard push-on and mechanical joints by themselves do not provide significant restraint against axial thrust forces.

C. Reference Standards

1. ANSI/AWWA (www.awwa.org)
    a. ANSI/AWWA C800 – Underground Service Line Valves and Fittings
2. Unless otherwise specified, references to documents shall mean the latest published edition of the referenced document in effect at the bid date of the project

1.4 SUBMITTALS

A. Manufacturer's specific technical data with the physical properties of service line piping, curb stops, corporation stops, curb boxes, tapping sleeves, fittings and other appurtenances to be used on the project.
B. Hydraulic cement for interior concrete foundation or slab repair/sealing.
C. Certificates of Compliance with Specifications shall be furnished for all materials to be supplied.

1.5 QUALITY ASSURANCE

A. Provide a list of all suppliers of service line, fittings, valves and all other applicable water system materials
B. Provide the Owner with a Certificate of Intent of Compliance prior to material delivery.
    1. Certificate shall certify that all materials supplied for the work will be manufactured, tested and inspected in accordance with the contract documents.
C. Following the delivery of the materials the supplier shall provide the Owner with a Certificate of Compliance.
    1. The Certificate shall certify that all materials supplied have been manufactured, tested and inspected in accordance with the contract documents.
D. Each of the above Certificates shall include the following:
    1. Suppliers name
    2. Mailing address
    3. Project title
    4. Description of each material supplied
    5. Statement that all materials will be (or have been) manufactured, tested and inspected in accordance with the contract documents for the project and shall be signed and notarized.
E. All of the above shall be provided at the Contractor's expense.
F. Visually inspect all piping, valves, unions, corporations stops, curb boxes, fittings and other materials delivered to the project site for compliance with the specifications and physical condition. Any non-compliant or defective materials shall be immediately removed from the project site.

PART 2 PRODUCTS

2.1 WATER SERVICE LINES

A. Type 'K' Copper
    1. Type 'K" copper services are to be used for new water service line installations.
    2. CTS type 'K' tubing in conformance with ASTM B88.
B. All water services shall be a minimum of one (1) inch in diameter or shall match existing diameter whichever is larger.
    1. Services lines less than one (1) inch in diameter shall only be used upon written authorization by the Owner.
C. Transitions, fittings unions or couplings needed for service line installations shall be compatible and specifically made for the service line material being installed.

2.2 CORPORATION STOPS

A. Heavy-duty brass cast bodies, keys, stem washers and nuts and inlet threads conforming to AWWA C800
B. Corporation stops to be AWWA/CC taper thread inlet by flare copper outlet or quick/pack joint connection unless otherwise indicated
C. Provide the following size corporation stops where indicated on the Drawings and standard details sheets:
    1. Less than 16-inch diameter water main; 1-inch diameter corporation stop
    2. 16-inch diameter water main and larger; 2-inch diameter corporation stop
D. Type of corporation stop as follows:
    1. 1-inch and less: Key/Plug valve
    2. Greater than 1-inch Ball valve
E. Manufacturers
    1. Mueller Type H-15000
    2. Ford Meter Box F1000-4-Q-NL (1-inch)
    3. Ford Meter Box FB1000-X-Q-NL (Greater than 1-inch)
    4. Approved Equal
F. Installation of corporation stops 1-1/2 inch diameter and larger on ductile iron pipe requires installation with a heavy-duty brass cast double strap service saddle.
G. Installation of corporation stops on plastic pipe requires the use of coated ductile iron service saddle with double stainless steel straps.

2.3 CURB STOP VALVES

A. Heavy duty brass cast bodies, ball, keys, stems, and outlet and inlet threads conform to AWWA C800
B. Valves to be quick/pack joint connection for copper or CTS O.D. tubing inlet and outlet unless otherwise indicated.
    1. Valves to be non-directional and watertight with flow in either direction
    2. Insulated valves are required when connecting dissimilar metal piping unless otherwise indicated.
C. Match the curb stop valve to the service line size from the municipal water supply
D. Manufacturers
    1. Ford Meter Box B44-XXX-Q-NL
    2. Mueller Type P-25209
    3. Approved Equal

2.4 CURB STOP VALVE BOX (LESS THAN 3”)

A. Two-piece cast iron valve box with an arch pattern base furnished with a one-inch upper section and a two-hole pattern cast iron lid.
    1. Provide telescoping upper with a spring friction ring to allow for adjustment to final grade.
    2. Provide 42-inch stainless steel stationary rod
B. Manufacturers
    1. Ford Meter Box EA1-XX-40-XXR-SS
    2. AY McDonald 5601ALR
    3. Approved Equal
C. Provide curb box base for curb stop valves greater than 1 inch diameter

2.5 SERVICE LINE TAPPING SADDLES

A. Heavy-duty brass double strap service saddles with AWWA tapered outlet thread.

B. Manufacturers

1. Ford Meter Box 202B
2. Owner approved equal

C. Corporation stops on plastic pipe requires the use of coated ductile iron service saddle with double stainless-steel straps.

1. Service saddles shall have a ductile iron body, fusion plastic coated, and double, stainless steel straps meeting the requirements of AWWA C800.
   a. Straps, bolts, nuts and washers shall stainless steel 18-8 Type 304.
   b. Passivate all welds for resistance to corrosion
   c. Minimum working pressure of 250 psi
   d. Service saddles on pipe less than 14-inches in diameter
      1) Minimum combined strap width of 3-1/4-inches
   e. Service saddles on pipe from 14-inch to 24-inch in diameter
      1) Two straps a minimum of 2-3/4 inches wide
2. Manufacturers
   a. JCM 406
   b. Owner approved equal

D. Tapping saddles on pipe diameters less than 16 inch in diameter and for corporation stops less than 1-1/2 inch in diameter are to be used only upon authorization of the Owner.

PART 3 EXECUTION

3.1 DELIVERY, HANDLING, AND STORAGE

A. Deliver and unload materials in a manner such that damage to those materials or coatings is prevented. Materials found to be damaged at the point of installation will be rejected and must be removed from the project site.

B. Handle and store pipe in accordance with the related Section for the pipe material that is being installed.

C. Materials shall only be stored in areas designated by the Owner. Security for stored materials is the responsibility of the Contractor.

3.2 EXCAVATION

A. Complete trenching and excavation in accordance with Village of Lake Orion Water Main Standard Details.

3.3 INSTALLATION OF SERVICE LINE

A. Install service line piping in conformance with the approved methods described in the Special Provision for Water Service Replacement.

B. Install service line at depths to provide a minimum cover of five and one half (5-1/2) feet over the top of piping unless otherwise approved by the Owner.

C. Connection to a water service line that contains lead or galvanized piping is strictly prohibited.

1. Immediately report the discovery of a lead or galvanized water service to the Owner.
   a. The Owner will provide direction on how to proceed.

D. Saddles are required for service line connections to the following water main pipe materials;

1. HDPE, PVC or PVCO
   a. Refer to PART 2 in this Section for further detail

2. Asbestos Cement
   a. Consult the OWNER prior to making connection for further detail.
3. Prestressed Concrete Cylinder Pipe
   a. Consult the Owner prior to making connection for further detail.
4. Ductile Iron (16-inch and larger)
   a. Refer to PART 2 in this Section for further detail
5. Screw-in type corporation stop connections are permitted for all other material types and should follow manufacturers guidelines for installation.

E. Long side water services (i.e. beneath roadways, water courses, etc.) shall be installed using trenchless methods (i.e. horizontal directional drilling or pipe pulling) unless otherwise authorized by the Owner.

F. Conduct initial water service line flush (Public Side Only);
1. Complete initial flush prior to connecting to the private service line.
2. Connect new water service to water main.
3. Connect a hose to the end of the new water service within the excavation at the curb stop and flush at full velocity for a minimum of 10 minutes or until water runs clear, whichever is less,
4. Drain the flush water to the nearest sanitary sewer structure as agreed to with the Owner's representative.

3.4 BACKFILLING

A. Backfill all excavations within the public right-of-way and within the influence of any paved surfaces with Class II compacted sand in accordance with Trench "A" per the Village of Lake Orion Water Main Standard Details.

B. Backfill any excavations outside the public right-of-way and not within the influence of any paved surfaces with Standard Backfill Trench "B" in accordance with Village of Lake Orion Water Main Standard Details.

3.5 CORPORATION STOP

A. Direct corporation stop taps to iron pipe will be allowed only upon approval of the Owner.
1. Complete taps in accordance with the manufacturer's guidelines.

B. Corporation stop taps to all other pipe materials will require a saddle.

C. Install corporation stop in accordance with the related Section for the pipe material that is being tapped.

3.6 SERVICE LINE CONECTION SADDLE

A. Clean pipe and lubricate gasket.

B. Install saddle in accordance with manufacturer's recommended instructions.

C. Corporation stop installation must not force the pipe away from the gasket seal.

D. Pipe coupon must be removed from pipe.

E. Recheck saddle torque after corporation stop installation and tighten as necessary.

3.7 CURB STOP VALVES & VALVE BOX

A. Install curb stop valve plumb with the valve stem pointing towards the surface.

B. Provide a base to support the bottom of the valve.
1. Support valve base on poured concrete base or block.

C. Install curb box base so that it does transmit loads or stress to the valve or water service

1. Install the foot piece beneath the curb stop and the curb box base over the curb stop onto the foot piece.
2. Encase the curb box base in suitable open-graded material.

D. Install valve box plumb and centered over the valve.

E. Adjust valve box cover height to match finished grade.

1. Review plumbness of valve box and accessibility of curb stop valve after backfilling and correct any deficiencies prior to final restoration.

3.8 TESTING

A. Hydrostatic and bacteriological sampling is not required for the new service line after a service line replacement is completed and the service line is adequately flushed.

B. Verification testing is required when the water supply main is depressurized during the performance of a service line replacement.

1. Depressurized sections of water main are required to be bacteriologically tested prior to lifting a boil water advisory.

C. Thoroughly flush the portion of the system that was depressurized unidirectionally so as not to flush stagnant water through the supply system.

D. Disinfect water main in accordance with ANSI/AWWA C651 and conduct bacteriological testing of water samples taken from the pipeline.

1. Provide chlorination and bacteriological testing plan to the Owner prior to initiating chlorination.
   a. Indicate method of chlorination.
   b. Indicate the number and location of sampling points
   c. Indicate the schedule of sampling
2. Following chlorination, all treated water shall be thoroughly flushed from the main.
   a. The treated water will be considered flushed when the residual chlorine content is less than 0.7 p.p.m.
3. Bacteriological testing to be performed by the OWNER unless otherwise noted.
   a. The first water sample shall be taken 24 hours after disinfection and flushing, and the second 24 hours after the first sample.
   b. OWNER will prepare a chain-of-custody for all samples taken, signed by all persons who handle the sample from the field, throughout transport to the laboratory, and at the laboratory.
   c. Analysis of other contaminants may be required if the Engineer has reason to believe that these contaminants are present.
4. Test results shall be directly reported to the OWNER.

E. Should the initial treatment of all or any section of the main, in the opinion of the Engineer, prove ineffective, the chlorination procedure shall be repeated until confirmed tests show that water sampled from the new main conforms to the foregoing requirements.

F. Repeat bacteriological testing if the system is not activated within 30 days after initial testing.

3.9 SHUTTING OFF WATER

A. Familiarize locations of existing gate valves and have them made easily accessible for emergency shutoffs.

B. Notify the Owner to have valves opened and closed for purposes of shutting down the water supply.

C. Keep on the job at all times, all of the necessary equipment to shut the water off and to make immediate emergency repairs without undue delay.

D. In case of an emergency break in a water line due to the Contractor's construction operations, the Contractor shall supply water to those deprived of water service.

E. A minimum twenty-four hour advance notice shall be given to persons whose water is to be shut off.

VILLAGE OF LAKE ORION

SPECIAL PROVISION for

WATER SERVICE LINE REPLACEMENT

NFE: WES 2025-07-15

a. Description.

This work consists of providing all labor, equipment and materials necessary to replace an existing water service line from the public water supply main (water main) to the existing curb stop (i.e., public water service line) and/or from the discharge of the existing curb stop to the customer premises plumbing or to the building plumbing at the first shut-off valve inside the building or 18 inches inside the building whichever is shorter (i.e., private water service line).

The intent of this work is to be performed on a non-emergency, individual service line replacement basis. If public or private service lines are found to consist of lead or galvanized piping where non-lead materials are understood to exist, the Owner shall be notified immediately and the service line replaced concurrently, consistent with the details and pay items provided herein. At no time shall a partial lead service line replacement be allowed. Work may include the removal and replacement of sidewalk, driveways or roadways which will be paid for under separate pay items as detailed.

Perform work in accordance with this Special Provision, the Owner's standard details, local ordinances and the latest edition of the Michigan Plumbing Code. Work will require accessing private property, including inside a building/premises in most cases. **A field representative of the Owner must be on-site during all work within a building/premises**.

Work on private service lines will typically take place on private property and within a building/premises. Therefore, private property access agreements are required prior to any Work commencing on the private water service lines. Any work completed on private water service lines without a signed access agreement will not be covered under the terms and conditions of this Contract. As part of their signed access agreement, tenant/property owners will be required to provide clear access to the location in which the service line enters the building/premises. However, proposals for private service line replacement work should allow for minor clearing of the workspace (i.e. moving some minor items small furniture, storage boxes, etc.) in order to gain the clear access needed to complete the project. Should the work require significant clearing of materials, removal of items adhered or connected to surfaces or other unforeseeable conditions that would not constitute clear access the property owner/tenant shall be informed that service line replacement cannot commence until clear access is provided.

It is the intent of the project that the following coordination and administrative work items will be completed by the Owner and/or Owner's field representative:

- Distribution of Initial Notification and Public Education documents
- Collection of signed Access Agreements
- Scheduling of Service Line Replacement work with property owner/tenant
- Marking location of existing curb stop / water service line
- Recording and documenting service line replacement work
- Coordinate with Building Official to obtain plumbing permit / schedule inspection

For the purposes of this Special Provision "Owner" refers to the Village of Lake Orion.

b. Materials

Service line materials shall be type K seamless copper tubing compliant with lead-free regulations (NSF 372 and NSF-61G), 1-inch minimum diameter, unless the use of another material is authorized by the Owner.

Hydraulic Cement for the restoration of foundation walls or floors or sealing of annular spaces around the service line shall be rapid-setting, calcium aluminate cement product with fiberglass reinforcement. The product shall have a minimum compressive strength of 3,000 psi, minimum bond strength of 2,000 psi and maximum 0.1% drying shrinkage at 90% relative humidity.

c. Preconstruction Activities

Owner will collect signed access agreement from property owner/tenant to permit the service line replacement to be completed. Private water service replacement work cannot begin until access agreements have been signed by all necessary parties.

Temporary shutting off of water service to a building/residence for the replacement of a water service line shall be done only with approval from and coordination with the Owner.

- All construction work must be coordinated so that the duration a building/premises is without water service is minimized.
- Under no circumstances shall a residence be left without water service overnight.
- Contractor's operations must be continuous until water service to a residence is restored.

d. Construction Activities

Maintaining traffic shall consist of signage, barrels, cones and all other means of traffic control and site safety measures in accordance with the latest edition of the MMUTCD to assure the safety of the traveling public while also maintaining access to all local residents.

- Maintaining traffic along typical residential streets and low volume commercial or industrial avenues shall be considered included with the project.

Prior to starting any work on the day of the water service line replacement (SLR);

- Ensure the accessibility conditions of the access agreement and work plan have been met (i.e. whether the tenant/property owner wished to be present and clear access to the service line within the premises has been provided),
- Review that MISS DIG staking has been completed and is current,
- Be prepared to complete a full service line replacement (FSLR), which includes replacing the public water service line and the private water service line, including a new curb stop, stop box and water main connection as specified by the Owner.
- If ground wire present, check for electrical current in the ground wire prior to disconnecting from the water service line upstream of the meter.
- Disconnect the water service line upstream of the meter, and if required by the Inspector, isolate and disconnect water service line and existing meter for replacement with new meter. New meter will be provided by Owner (Village of Lake Orion DPW).

Excavate at the curb stop to verify the extent of the work.

- If the service line material between the curb stop and the water main is galvanized or lead, immediately contact the on-site Owner's field representative and prepare for an FSLR.
- Ensure at least 24-inches of service line is exposed when verifying the service line material.

Prepare penetration for new water service line

- Sawcutting within a premises to remove concrete flooring is prohibited.
- Hazardous or Non-hazardous, contaminated material (such as Asbestos tile or insulation), if present, shall not be removed by the Contractor. Consult the Owner's representative for further direction when questionable materials are encountered.
- Limit new penetrations or enlargement of existing penetrations to the smallest dimensions possible.
- Clean up edges of penetration to avoid damage to new service line piping when being installed and to create a clean joint when restored.

Install a new private water service line or public water service or both.

- Refer to the "Approved Service Line Installation Methods" at the end of this Special Provision to review the requirements and expectations of the pre-approved SLR methods.
- Contractor shall be prepared to open-cut the new service line in case other methods fail.
- Partial service line replacements are prohibited; at no time shall existing lead or galvanized piping remain in contact with the potable water service line to a building/premises in which the service line replacement work is being completed.
- FSLRs require a minimum water service line diameter of one (1) inch
- The size of the new private water service shall be 1-inch diameter minimum or match the existing service size from the public water service whichever is larger.
- Costs for any transition fittings or adapters to make these connections shall be included in the cost of the service line replacement.

A new curb stop and stop box is required when the public water service line is replaced.

If a public water service line replacement is performed, complete one of the following connection types as specified by the Owner;

- Connect to the discharge end of the existing corporation stop or
- Provide a new tap to the existing water main

If a new tap to the existing water main is required by the system Owner;

- Install a new service connection and corporation stop on the existing water main
  - Install a service saddle where required by the system Owner
  - New connection shall be a minimum of 12 inches away from any existing service tap
- Abandon or remove the existing corporation stop as required by the Owner;
  - To abandon
    - Cut/disconnect the existing service line
    - Close and plug the existing corporation stop.
  - To remove
    - Coordinate water system shutdown with the Owner.
    - Remove existing corporation stop
    - Install a new service saddle and/or stainless steel repair clamp over the hole in the pipe as required by the Owner

Conduct initial water service line flush;

- Connect new water service to water main or curb stop
- Complete initial flush prior to connecting to building/premise plumbing or private service line

- Connect a hose to the end of the new water service either within the excavation at the curb stop (for a public side only replacement) or within the building/premises (for a FSLR or a private side replacement) and flush at full velocity for a minimum of 10 minutes or until water runs clear, whichever is less
- For a public side only replacement, drain the flush water to the nearest sanitary sewer. For FSLR or private side replacement, drain the flush water to the nearest drain, laundry tub or to the exterior as agreed to with the Owner's representative and/or tenant/property owner.

Connect the new water service to the premises plumbing.

- Install a new interior water shut-off valve (new ball valve with handle) on the service side (upstream) of the meter unless otherwise directed by Owner's field representative.
- If water meter replacement is required by the Owner's field representative, install new meter in addition to new interior water shut-off valve (ball valve with handle) on the service side (upstream) of the new meter.
- Premises plumbing must be inspected in accordance with permitting authority's requirements.
- Reconnect grounding wire, if any.

Backfill and compact all exterior excavations in accordance with Village of Lake Orion Water Main Standard Details.

- Non-paved areas on private property and not within the influence of the road are to be backfilled and compacted to grade with suitable excavated material per Trench Detail "B".
  - Mounding of the grade to anticipate settlement is prohibited.
  - Rough grade the site to its original grade and contour, compact to prevent settling and prepare the site for restoration.
- Paved areas on private property are to be backfilled and compacted with Class II sand per Trench Detail "A" with sand backfill stopping at the bottom of the existing adjacent pavement section.
- Areas within the Owner's right-of-way are to be backfilled and compacted with Class II sand per Trench Detail "A".
  - Within paved areas the sand backfill shall stop at the bottom of the proposed pavement section.
  - Within non-paved areas, the sand backfill shall stop one (1) foot below the surface and suitable excavated material and topsoil shall make up the remaining backfill.
  - Temporary repairs to roadways, sidewalks and driveways shall be made with maintenance gravel or temporary HMA surface as directed by the Owner.

Owner's field representative to perform a full-system flush in accordance with AWWA C810 in the presence of the tenant/property owner in accordance with the post-replacement instructions for flushing of premise plumbing. Full-system flush shall consist of, at a minimum;

1. Locate all faucets in the building/premises that will drain
2. Remove aerators, screens, shower heads, etc. (wherever possible) for all faucets that are planned to be flushed
3. Open faucets in the basement or lowest level in the building/premises and leave all faucets running at the highest rate possible using cold water
4. Proceed to open faucets and flush in the same manner on the next highest floor until you reach the highest floor in the building/premises
5. After all faucets are open, leave water running for at least 30 minutes
6. After 30 minutes, turn off the first faucet opened and continue to turn off faucets in the order they were opened.

7. Advise the tenant/property owner to clean or replace aerators/screens at each faucet.

Owner's field representative to review with tenant/property owner post-replacement instructions for daily mini-flushing of premise plumbing and collect signature of review of these instructions.

Contractor shall restore any disturbance within premises.

- Repair any penetrations in the floor or wall created to install new water service line with hydraulic cement.
- Clean, sweep and remove all construction debris from the interior work and remove any debris generated on the exterior of the building/premises.

Owner will collect tenant/property owner signature for substantial completion of access agreement including restoration of all disturbance within the premises and supply literature to affected tenants/property owners regarding post-replacement responsibilities.

At the time of substantial completion, the one (1) year warranty on the service line replacement will commence.

Contract shall complete all exterior restoration (turf restoration, pavement, etc.) within 14 days of substantial completion unless seasonal limitations prohibit the work.

Exterior restoration will be considered separate to this substantial completion as seasonal limitations may preside over its completion.

e. Final Acceptance

Owner will collect tenant/property owner signature for final completion of access agreement.

f. Approved Service Line Installation Methods

Horizontal Directional Drilling

Horizontal Directional Drilling is a preferred method of service line replacement. Water service lines that are horizontal directionally drilled are required to be bored beneath the foundation wall and connected to the premises plumbing through the floor of the foundation. Horizontal directional drilling through a foundation wall is prohibited unless written authorization from the Owner is provided. Follow the requirements of Public Act 174 and locate all utilities prior to pilot bore. Excavate below the foundation floor to locate the pilot bore. Removal of the foundation floor necessary to locate the pilot bore shall be kept to a minimum. Pull in new service line. Use caution not to exceed the pull stresses of the service line material. Wrap the service line, that is to be in contact with the foundation floor, in a protective sheathing at least 0.025 inches (0.64 mils) thick prior to restoring the floor of the foundation. Concrete floors requiring repair shall utilize a high-strength hydraulic cement as specified.

Pipe Pulling

Pipe Pulling is a preferred method of service line replacement. The pulling of a water service line through a foundation wall is allowed only upon authorization from the Owner. Remove the minimum amount of existing material around the existing service line to pull the new service line through location of the existing penetration and properly seal the annulus around the new service line. Feed a high strength cable through the existing service line and connect to the roll of service line tubing. Engage compression couplings on both ends of the existing service line and initiate the pull. Pull the existing

service line at a consistent force to avoid breaking or tearing the existing service line during the pull and minimize potential for underground disturbances. Once pulled through, check the service line for marring and remove any portions that show significant signs of damage. Wrap the service line, that is to be in contact with the restoration mortar, in a protective sheathing at least 0.025 inches (0.64 mils) thick prior to restoring the floor of the foundation. Annuluses shall be repaired utilizing a high-strength hydraulic cement as specified.

Open Cut

Open-cutting of water service lines for replacement is not a preferred method of construction and should only be completed when all other options for trenchless replacement of the service line have been exhausted. Locate the existing service line and excavate a trench along the same alignment as the existing service line. Remove the existing service line and install a new water service line in the same trench as the existing service line. An open cut service line installation will require a new penetration through the foundation wall that is twice the diameter (min.) of the service line being installed. This new penetration must be cored. The service line through the wall shall be wrapped in a protective sheathing at least 0.025 inches (0.64 mils) thick and the penetration be packed tight from the inside and out with a preapproved hydraulic cement material. Prior to backfill, the exterior of penetration shall be sealed with an Owner approved waterproofing membrane. Bed the service line in Class II sand and backfill with suitable excavated material or Class II sand as directed by the Owner and in accordance with Village of Lake Orion Water Main Standard Details. The open cut replacement of service lines beneath the roadway, except in cases of emergency or to connect to existing water main in the roadway, is prohibited.

g. Measurement and Payment

The completed work, as described, herein will be measured and paid for at the contract unit price using the following pay items:

Pay Item	Pay Unit
"Water Serv, Private side"	Each
"Water Serv, Public Side"	Each

Water Serv, Private Side This bid item shall be paid for at the Contract Unit Price per each private water service line replaced. The Work required by this item includes all labor and materials necessary to install water service piping, fittings, valves, replacement meter (if required by Village), adapters and bends and the following associated items of work from the curb stop to the first shutoff valve inside the building, the valve downstream of the meter, or 18 inches inside the building (as directed by Village):

- Coordinating and communicating the contractor's schedule with the Owner to allow for on-site representation and resident communication to be completed by the Owner.
- Delivery of a shutoff notice to the affected residence or business a minimum of 48 hours before any planned water service shutdown.
- Excavations within the work area including HDD insertion and receiving pits, hauling and disposal of unsuitable material.
- Temporary SESC control and clean-up
- All work within the premises including removal of portions of an existing concrete floor slab or wall or grout to accommodate the installation of the new water service line.

- Installation of new water service line utilizing methods approved by the Owner.
- Connection of new service line to the curb stop (including all adapters and fittings necessary to make the connection).
- Conducting “initial” flushing of the service line prior to connection to premises plumbing.
- Connection to premises plumbing, including replacing meter if required by Village.
- Sealing of the service line penetration.
- Removal of all materials and debris generated by service line replacement operation from within the premises and clean up to match previously existing conditions.
- Backfill and compaction of all excavations to grade or bottom of proposed pavement section utilizing suitable excavated material or compacted sand backfill, as applicable.
- Restoration of non-paved areas
- Mobilization/demobilization
- Brass unions, reducers, connectors and other fittings necessary to complete the work. Replacement meter will be supplied by the Village.
- Maintain grounding of the home’s electrical system during the installation of the new service line to the satisfaction of the Owner’s representative
- Traffic control and traffic regulator control as necessary

Water Serv, Public Side This bid item shall be paid for at the Contract Unit Price per each public water service line replaced. The Work required by this item includes all labor and materials necessary to tap existing water main, install water service piping, service saddles, fittings, corporation stops, curb stop, curb stop box, adapters and bends and the following associated items of work from the public water main to the point of connection to the private water service line:

- Coordinating and communicating the contractor’s schedule with the Owner to allow for on-site representation and resident communication to be completed by the Owner.
- Delivery of a shutoff notice to the affected residence or business a minimum of 48 hours before any planned water service shutdown.
- Excavations within the work area including HDD insertion and receiving pits, hauling and disposal of unsuitable material.
- Temporary SESC control and clean-up
- Installation of new public water service line and water main tap utilizing methods approved by the Owner.
- Curb stop replacement, including stop box, as directed by the Owner.
- Conducting “initial” flushing of the service line prior to connection to private water service line.
- Connection of new service line to the curb stop (including all adapters and fittings necessary to make the connection).
- Backfill and compaction of all excavations to grade or bottom of proposed pavement section utilizing suitable excavated material or compacted sand backfill, as applicable.
- Restoration of non-paved areas
- Mobilization/demobilization
- Brass unions, corporation stops, curb stops and boxes, reducers, connectors and other fittings necessary to complete the work.
- Traffic control and traffic regulator control as necessary.

VILLAGE OF LAKE ORION

SPECIAL PROVISION for

AGGREGATE BASE, ____ INCH, MODIFIED

NFE: WES 2025-06

Description

This item of work consists of the furnishing, placing, and compacting of a certified aggregate base material on an approved subgrade to the bottom of the relevant HMA or concrete pavement replacement cross section, or on an approved subgrade as the surface treatment for gravel road repair and gravel driveway repair. Work shall be performed in accordance with Section 302 of the MDOT 2020 Standard Specifications for Construction except as modified herein.

Materials

Dense Graded Aggregate material for **"Aggregate Base, __ inch, Modified"**, shall be 21AA Crushed Limestone meeting the requirements specified in Section 902 of the 2020 Standard Specifications for Construction for 21AA aggregate. The certification load tickets must be presented to the Field Observer at the time of delivery.

Construction

Compact all layers to a uniform depth of not more than 8 inches (+/- 1/4 inch). If the total plan base thickness exceeds 8 inches, construct the base in layers of equal thickness. The compaction specification has been revised as follows: The compaction specification shall be a minimum of 95 percent of the maximum dry density of the material based on the Modified Proctor (ASTM D1557). Secure the Engineer's approval for the method of placement and compaction before continuing.

Measurement and Payment

The completed work, as described, will be measured and paid for at the contract unit price using the following pay item:

Pay Item	**Pay Unit**
"Aggregate Base, ___ inch, Modified"	Square Yard

The maximum allowable limits of roadbed excavation to construct the Aggregate Base for road pavement replacement shall be to a point not more than two feet (2.0 ft) beyond all back of curb or edge of asphalt. For gravel road repair, limit of measurement and payment shall be to the edge of existing shoulder.

Limits of measurement and payment for Aggregate Bases below HMA or concrete driveways, or for installation as gravel driveways, shall be the same square yard area of the driveway removal.

VILLAGE OF LAKE ORION

SPECIAL PROVISION for

TEMP HMA SURFACE, 2 INCH

NFE: WES 2025-06

Description

This item of work consists of the furnishing, placing, compacting and removing an approved HMA mixture where pavement surfaces over Sewer and Water Main trenches are to be immediately restored to maintain safe traffic prior to performing permanent pavement replacement.

Materials

The HMA mixture to be used can be a readily available hot mix material, including reclaimed asphalt pavement (RAP), from a local source, provided it meets the approval of the Engineer.

Construction

The temporary HMA material shall be raked smooth and thoroughly compacted in place on a minimum 6" thick base of "Maintenance Gravel". HMA Bond Coat will not be required. The Contractor shall temporarily restore all pavement where traffic is to be maintained not later than the end of the work day in which the pavement is removed.

Measurement and Payment

The completed work, as described, will be measured and paid for at the contract unit price using the following pay item:

Pay Item	**Pay Unit**
"Temp HMA Surface, 2 inch"	Ton

Load tickets for each batch of material hauled to the site shall be given to the Construction Observer daily. The temporary aggregate base will be measured and paid for as "Maintenance Gravel". The unit price bid for "Temp HMA Surface, 2 inch" shall include all costs for removing and disposing of the temporary HMA material.

VILLAGE OF LAKE ORION

SPECIAL PROVISION for

DISPOSAL OF EXCAVATED SURPLUS MATERIAL

NFE: JCK 1 OF 1 2018-03-07

This work shall be done in accordance with the Michigan Department of Transportation 2020 Standard Specifications for Construction, except as follows:

DESCRIPTION

Surplus materials such as trees, brush, stumps, culverts, and all excavated materials shall become property of the contractor. The contractor shall make their own arrangements for the disposal of all material.

Concrete, asphalt materials, and base generated from the pavement operations shall become the property of the contractor. The contractor shall make their own arrangements for the disposal of this material. This work shall be considered incidental to the pavement work.

All materials shall be disposed of according to all applicable local, state, and federal rules and regulations.

MEASUREMENT AND PAYMENT

This work shall not be paid for separately, but shall be considered incidental to the appropriate construction item as shown in the plans or as directed by the Engineer.

VILLAGE OF LAKE ORION

SPECIAL PROVISION for

RESTORATION

NFE: WES 1 OF 1 2025-05-15

This work shall be done in accordance with the Michigan Department of Transportation 2020 Standard Specifications for Construction, except as follows:

DESCRIPTION

Restoration shall consist of, but not be limited to, providing all labor, materials, and equipment necessary for the preparation of the foundation for seeding, fertilizing and mulching all areas to be restored and the placement of seed, fertilizer, mulch and watering as required.

CONSTRUCTION METHODS

Restoration work includes placement of screened topsoil (2" depth), seed, fertilizer, and mulch at designated rates. Thoroughly water entire area upon initial placement. A minimum of two additional waterings as directed by the Engineer shall be required.

In general, restoration will be required in all non-paved areas disturbed by the Contractor's operations.

RATES OF APPLICATION

In those areas where restoration is required, the following rates of application will apply.

Topsoil…….	Screened……..	2 In
Seed……..	Class A Seed Mixture……..	220 #/Ac
Fertilizer…….	Chemical Fertilizer Nutrient, Class A..	228 #/Ac
Mulch……..	Mulch……	2 Ton/Ac

MEASUREMENT AND PAYMENT

The work of restoring disturbed areas shall not be paid for separately, but shall be considered incidental to the appropriate construction item as shown in the plans or as directed by the Engineer.

VILLAGE OF LAKE ORION

SUPPLEMENTAL SPECIFICATIONS

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

Purpose. The purpose of these Supplemental Specifications is to cover special items of work not covered elsewhere on the Contract Drawings or in the Standard Specifications, to correct conflicts which may exist in the Specification, or to otherwise amend standard specifications and/or details. These Supplemental Specifications take precedence over all other parts of the Contract Documents, unless there is a Special Provision provided. The order of precedence is:

1. Special Provisions
2. Supplemental Specifications
3. Project Construction Plans
4. Authority Having Jurisdiction Standard Plans and Details
5. MDOT 2020 Standard Specifications

1. CONCRETE REMOVAL

The contractor will be responsible to remove and replace only the concrete that is essential for access to existing curb stop. Existing concrete walks are to be removed to the nearest adjacent formed joint. If no joint is in existence within five feet of the curb stop location, a joint for breaking may be sawcut through the existing sidewalk or driveway with the approval of the inspector. All sawcuts shall be made with a concrete saw. Any sawed joint which is not clean and straight will be rejected by the Village. Payment for sawcutting shall be considered incidental to the removal and included with the contract prices for "**Sidewalk, Rem"** and "**Pavt, Rem."**

The Contractor shall exercise care when removing concrete adjacent to the adjoining areas of driveways and sidewalks that are not to be removed. Any walks, drives or similar structures not intended to be removed that are broken by the Contractor shall be removed to the nearest joint and replaced at no cost to the Village.

2. SAWCUTTING

Any and all sawcutting necessary or required for the removal of existing HMA surface for access to existing watermain or curb stop shall be included in the bid price and shall not be measured and paid for separately. All labor, material and equipment costs associated with sawcutting through HMA shall be included in the unit price bid for **"HMA Surface, Rem"**. All pavements shall be sawcut full depth. Any sawed joint which is not clean and straight will be rejected by the Village. Any paths, drives or similar structures not intended to be removed that are broken by the Contractor shall be removed and replaced at the Contractor's expense.

3. CONTRACTOR'S STAMP

All concrete slabs being replaced shall have the Contractor's stamp imprinted in the surface at the beginning and ending flag of the replacement length. Failure to stamp the concrete shall be reason to remove said slabs and replace with new concrete with the stamp imprinted. The stamp shall be approximately four inches by six inches (4" x 6") outside measurements, containing the name of the Contractor and the current year in legible characters one quarter inch (1/4") deep and one inch (1") high. This stamp shall be approved by the Village prior to construction.

4. SIDEWALK BASE

All sidewalk replacement shall be placed only on 4" MDOT CL-II sand, smoothed, compacted and leveled to the grades established by the Inspector. All base shall be thoroughly compacted and leveled to grade. The cost for 4" MDOT CL-II sand shall be included with the unit price bid for **"Sidewalk, Conc, 4 inch".**

Prior to placing the concrete, all debris, stones, dirt, roots, etc., shall be removed from the sub base. The base shall be moistened with water in such a manner as to thoroughly wet the material without forming puddles or pockets of water. No concrete shall be placed on frozen sub base.

5. ASPHALT PATH REPLACMENT

This item of work consists of the furnishing, placing, and compacting an approved HMA mixture of not less than 3" thickness or to match the existing section. All asphalt path replacement shall be placed only on 4" MDOT CL-II sand, smoothed, compacted and leveled to the grades established by the Inspector. All base shall be thoroughly compacted and leveled to grade. The cost for 4" MDOT CL-II sand shall be included with the unit price bid for **"Asphalt Path Replacement".**

6. MAINTENANCE GRAVEL

This bid item shall be paid for at the Contract Unit Price per ton. The price for installing maintenance gravel will be payment in full for all costs incurred for placing, spreading, compacting and surface preparation for areas of pavement removal, as directed by the Inspector, for maintaining safe traffic prior to performing permanent pavement replacement. All maintenance gravel shall be 21AA crushed limestone. The certification load tickets must be presented to the Inspector at the time of delivery. All costs shall be included in the contract unit price for "**Maintenance Gravel, Ton**".

7. DEWATERING

Any dewatering necessary to construct this project shall be considered incidental to the project. All costs for dewatering shall be included in the unit bid price for the affected work. The dewatering outlet shall be approved by the Engineer and the receiving property shall be protected from erosion.

8. DUST CONTROL

The contractor shall provide adequate measures to control dust caused by this operation. The methods employed, and frequency of application shall be as approved by the Inspector. Payment for "DUST CONTROL" shall be included in the contract as an incidental item, and not paid separately.

9. PROPERTY IRONS

All property irons and monuments disturbed or destroyed by the Contractor's operations shall be replaced by a Registered Land Surveyor provided by or caused to be provided by the Contractor at the Contractor's expense.

10. MAILBOXES, LANDSCAPING, LIGHTING, PAVERS, ETC.

Contractor shall protect all mailboxes, decorative landscaping, yard lights, stone pavers or headwalls, and the like, located in the area of construction. Any such items located in the public right-of-way displaced by construction activities shall be carefully salvaged and placed on the property owner's property. Mailboxes shall be reinstalled in their original location by the Contractor at no additional cost to the Village. Payment for "MAILBOXES, LANDSCAPING, LIGHTING, PAVERS, ETC" shall be included in the contract as an incidental item, and not paid separately.

11. FENCING

If any fencing is disturbed due to the Contractor's operations, he shall provide temporary snow fencing for the protection of the public and he shall replace the disturbed fence with a similar type at original location unless otherwise noted on the plans. Payment for "FENCING" shall be included in the contract as an incidental item, and not paid separately

12. TREE PROTECTION

It is the Contractor's responsibility during construction to protect trees and perform tree trimming only at the direction of the inspector. Payment for any allowed tree trimming shall be included in the contract as an incidental item, and not paid separately. Tree removal will only be allowed at the direction of the inspector.

13. SOIL EROSION AND SEDIMENTATION CONTROL AND CLEAN-UP

Soil Erosion and Sedimentation Control (SESC) and Clean-up shall include the installation of temporary SESC measures, the removal of said temporary SESC measures after the project has been completed, the regular maintenance, repair, cleaning and/or replacement of the temporary SESC measures during the course of the project, etc.

Temporary soil erosion measures shall be placed at the back of curb and/or along the property line, in any catch basins that may be affected by construction activity, and as directed by the inspector to prevent sediment from being deposited on private property or in the public right-of-way. Payment for "SOIL EROSION AND SEDIMENTATION CONTROL AND CLEAN-UP" shall be included in the contract as an incidental item, and not paid separately.

14. PRIVATE LAWN IRRIGATION SYSTEMS

The Contractor is advised that some properties may contain lawn irrigation systems between the property line and the edge of street pavement. Property owners will be notified at least two weeks in advance of any work on the Project and requested to relocate any irrigation system to areas outside of the line of construction.

If the property owner fails to relocate any irrigation system located in the public right-of-way, the Contractor will not be held responsible for any damage to such system. If the Contractor cuts the system during construction, Contractor shall cap the system pipe and witness the location of the cap with a wooden stake for the property owner's use and place any salvaged sprinkler heads on the property owner's property. Capping and marking shall be incidental to the work, and at no additional cost to the Village.

If the property owner flags the location of all sprinkler lines and heads located near the line of work and the Contractor cuts the system outside the limit of the public right-of-way during construction, Contractor shall be responsible for repairing the damage at no additional cost to the Village.

15. WATER STOP BOXES in PAVEMENT

A PVC sleeve shall be provided around all water stop boxes located in pavement replacement areas. Payment for such sleeves shall be included in the contract as an incidental item, and not paid separately.

16. PERMITS

Oakland County Water Resources Commissioner (OCWRC): The Contractor shall secure a "SOIL EROSION PERMIT" from the OCWRC prior to commencing construction, if so required. Any expenses for bond, permit and administrative fees, inspection and testing required by the OCWRC shall be paid for by a direct reimbursement.

17. TRAFFIC CONTROL

This work includes all labor, equipment, and materials necessary to construct the necessary traffic control measures. Traffic is to be maintained in accordance with the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) current edition, and MDOT Standard Plans and Specifications. All proposed traffic control plans require approval from the engineer and the jurisdictional agency prior to implementation.

The contractor shall coordinate this work with other contractors performing work within the construction influence are or adjoining areas to avoid conflicts in the maintenance of traffic, construction signing, and to provide for the orderly progress of contractor work.

Local access to all business and private properties shall be maintained at all times. Payment for "TRAFFIC CONTROL" shall be included in the contract as an incidental item, and not paid separately.

18. INCIDENTAL COSTS

Unless otherwise indicated on the Drawings or in these Specification, all site restoration, including, but not limited to, ditch restoration; minor line or grade adjustments; soil erosion and sedimentation control and clean-up; fence removal and replacement; mailbox removal and replacement; brush or tree (under 6" dia.) removal, tree trimming, traffic control; road, shoulder, driveway repair shall be completed by the Contractor in accordance with the Contract Documents and considered as incidental to the contract.

Lead Service Line Inventory
Years 1 -3

LSLR	Address	Street	Service Line Material (System-Owned)	Service Line Material (Customer-Owned)	Map #	LSLR Type (Public, Full, Private)
1	30 Beebe St	Beebe St	Unknown non-lead	Galvanized	3	Private
2	31 Beebe St	Beebe St	Unknown non-lead	Galvanized	3	Private
3	204 Lake St	Lake St	Plastic	Galvanized	3	Private
4	238 Lake St	Lake St	Unknown non-lead	Galvanized	3	Private
5	318 Lake St	Lake St	Unknown non-lead	Galvanized	3	Private
6	332 Lake St	Lake St	Unknown non-lead	Galvanized	3	Private
7	340 Lake St	Lake St	Unknown non-lead	Galvanized	3	Private
8	114 N Andrews St	N Andrews St	Unknown non-lead	Galvanized	3	Private
9	165 N Andrews St	N Andrews St	Unknown non-lead	Galvanized	3	Private
10	83 N Andrews St	N Andrews St	Unknown non-lead	Galvanized	3	Private
11	97 N Andrews St	N Andrews St	Unknown non-lead	Galvanized	3	Private
12	98 N Andrews St	N Andrews St	Unknown non-lead	Galvanized	3	Private
13	138 N North Shore Dr	N North Shore Dr	Unknown non-lead	Galvanized	3	Private
14	44 N North Shore Dr	N North Shore Dr	Unknown non-lead	Galvanized	3	Private
15	55 N North Shore Dr	N North Shore Dr	Unknown non-lead	Galvanized	3	Private
16	56 N North Shore Dr	N North Shore Dr	Unknown non-lead	Galvanized	3	Private
17	72 N North Shore Dr	N North Shore Dr	Unknown non-lead	Galvanized	3	Private
18	84 N North Shore Dr	N North Shore Dr	Unknown non-lead	Galvanized	3	Private
19	164 W Flint St	W Flint St	Unknown non-lead	Galvanized	3	Private
20	176 W Flint St	W Flint St	Unknown non-lead	Galvanized	3	Private
21	189 W Flint St	W Flint St	Unknown non-lead	Galvanized	3	Private
22	197 W Flint St	W Flint St	Unknown non-lead	Galvanized	3	Private
23	306 W Flint St	W Flint St	Unknown non-lead	Galvanized	3	Private
24	318 W Flint St	W Flint St	Unknown non-lead	Galvanized	3	Private

LSLR LOCATIONS
MAP 3



5/27/2025, 4:45:35 PM

- Watermain Valves
- Watermain Hydrant
- Watermains
- Watermain Hydrant Lead
- Tax Parcel

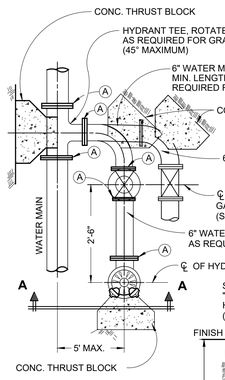
Village of Lake Orion
EST 1859

VILLAGE OF LAKE ORION
LEAD SERVICE LINE REPLACEMENT YEARS 1 - 3
NFE Job No. O823
JUNE 2025

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0 0.04 0.07 0.15 mi
0 0.05 0.1 0.2 km

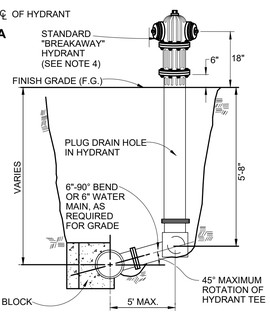
NOWAK & FRAUS ENGINEERS
48680 VAN DYKE, STE 200
SHELBY TWP., MI 48317

NOTE:
D.I. LOCKING GLANDS OR FIELD LOK JOINTS ARE REQUIRED ON ALL JOINTS BETWEEN HYDRANT TEE AND HYDRANT INLET



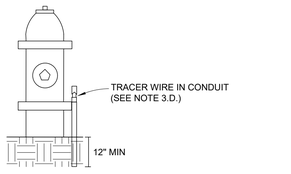
PLAN

NOTE Ⓐ
D.I. RETAINER GLANDS REQUIRED ON ALL JOINTS BETWEEN HYDRANT TEE AND HYDRANT INLET



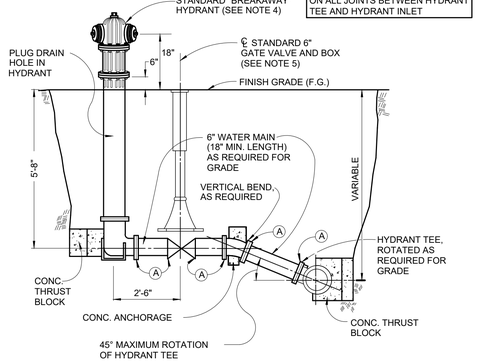
SECTION A-A

"L" HYDRANT CONNECTION
NTS

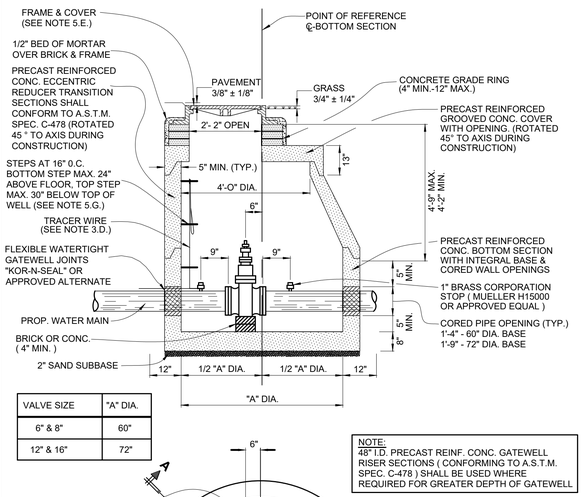


HYDRANT TRACER WIRE ACCESS POINT
NTS

NOTE: Ⓐ
D.I. RETAINER GLANDS REQUIRED ON ALL JOINTS BETWEEN HYDRANT TEE AND HYDRANT INLET

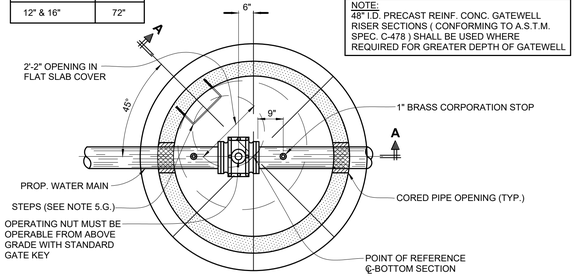


"T" HYDRANT CONNECTION
(TO BE INSTALLED ONLY WITH WRITTEN APPROVAL OF THE VILLAGE)
NTS

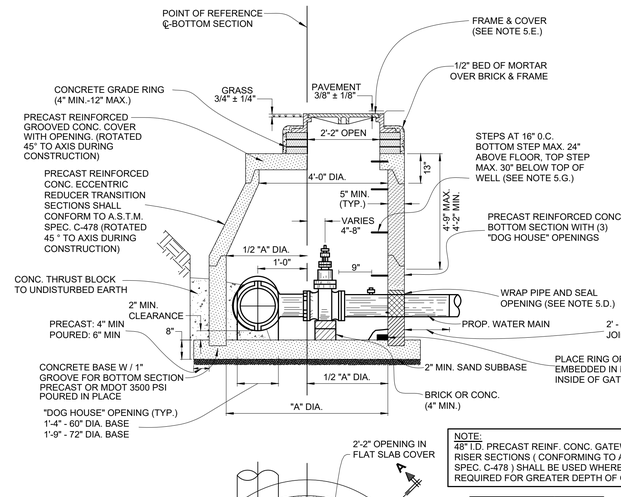


VALVE SIZE	"A" DIA.
6" & 8"	60"
12" & 16"	72"

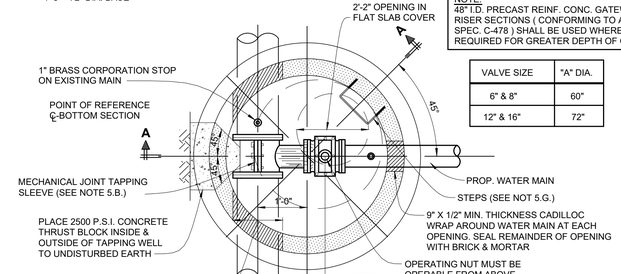
NOTE:
48" I.D. PRECAST REINF. CONC. GATEWELL RISER SECTIONS (CONFORMING TO A.S.T.M. SPEC. C-478) SHALL BE USED WHERE REQUIRED FOR GREATER DEPTH OF GATEWELL



GATE VALVE IN WELL
NTS



NOTE:
48" I.D. PRECAST REINF. CONC. GATEWELL RISER SECTIONS (CONFORMING TO A.S.T.M. SPEC. C-478) SHALL BE USED WHERE REQUIRED FOR GREATER DEPTH OF GATEWELL



VALVE SIZE	"A" DIA.
6" & 8"	60"
12" & 16"	72"

TAPPING SLEEVE & VALVE IN WELL
NTS

WATER MAIN GENERAL NOTES

1. **STANDARDS AND SPECIFICATIONS**
   A. ALL WATER MAIN AND APPURTENANCES SHALL MEET ALL APPLICABLE AMERICAN WATER WORKS ASSOCIATION (AWWA), AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM) AND AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) STANDARDS OUTLINED IN THESE WATER MAIN CONSTRUCTION STANDARDS AND SHOWN ON THE VILLAGE OF LAKE ORION WATER MAIN STANDARD DETAILS. NO SECONDHAND OR SALVAGED EQUIPMENT OR MATERIALS WILL BE PERMITTED. ALL MATERIALS TO BE INSTALLED WITHIN EASEMENT OR PUBLIC RIGHT-OF-WAY ARE SUBJECT TO INSPECTIONS AND TESTS BY THE OWNER, OR AUTHORIZED REPRESENTATIVE. ALL MATERIAL REJECTED SHALL BE REMOVED FROM THE JOB SITE BY THE CONTRACTOR WITHIN 14 CALENDAR DAYS AFTER RECEIVING. TEST CERTIFICATES IN ACCORDANCE WITH THE CURRENT REQUIREMENTS OF THESE CONSTRUCTION SPECIFICATIONS SHALL BE PROVIDED UPON REQUEST OF THE VILLAGE ENGINEER OR VILLAGE'S REPRESENTATIVE.
   B. ALL WATER MAIN AND WATER SYSTEM CONSTRUCTION SHALL CONFORM TO THE CURRENT STANDARDS AND SPECIFICATIONS OF THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS AND THE GREAT LAKES WATER AUTHORITY (GLWA).
   C. ANY MATERIALS OTHER THAN THOSE LISTED ON THE STANDARD DETAIL SHEETS MUST BE APPROVED IN WRITING BY THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS. CONTRACTOR MUST SUBMIT THREE (3) COPIES OF SHOP DRAWINGS AND SPECIFICATIONS FOR PROPOSED ALTERNATE MATERIAL TO THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS FOR REVIEW AS AN APPROVED EQUAL. DETERMINATION OF ACCEPTANCE BY THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS SHALL BE CONSIDERED FINAL. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH REVIEW OF THE PROPOSED ALTERNATE MATERIAL AS AN APPROVED EQUAL.

2. **PRECONSTRUCTION REQUIREMENTS**
   A. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL ATTEND A PRECONSTRUCTION MEETING AT A TIME AND PLACE AS ARRANGED BY THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS. THE PROJECT OWNER SHALL NOTIFY AFFECTED UTILITY COMPANIES AND GOVERNMENTAL AGENCIES A MINIMUM OF THREE (3) WORKING DAYS PRIOR TO THE PRECONSTRUCTION MEETING. THE OWNER'S ENGINEER SHALL SUBMIT APPROVED PLANS TO ALL UTILITY COMPANIES AND GOVERNMENTAL AGENCIES TEN (10) DAYS PRIOR TO PRECONSTRUCTION MEETING. CONSTRUCTION SHALL START WITHIN TWO (2) WEEKS OF MEETING UNLESS WAIVED BY THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS.
   B. THE CONTRACTOR SHALL NOTIFY:
      - MISS DIG 800-482-7171
      - THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS 248-693-8321
      - NOWAK AND FRAUS ENGINEERS 586-739-0939

      AT LEAST THREE (3) WORKING DAYS PRIOR TO CONSTRUCTION.
      THE CONTRACTOR SHALL ALSO NOTIFY REPRESENTATIVES OF ANY OTHER FACILITIES, LOCATED IN THE VICINITY OF THE WORK, WHICH ARE NOT PARTICIPANTS OF THE MISS DIG SYSTEM.
   C. A ROAD COMMISSION FOR OAKLAND COUNTY AND/OR MICHIGAN DEPARTMENT OF TRANSPORTATION PERMIT IS REQUIRED FOR ALL CONSTRUCTION WITHIN THEIR ROAD AND/OR DRAIN RIGHTS-OF-WAY AND/OR EASEMENTS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO SECURE ALL PERMITS AND BONDS PRIOR TO CONSTRUCTION, OR ENSURE THAT ALL REQUIRED PERMITS AND BONDS HAVE BEEN OBTAINED PRIOR TO CONSTRUCTION.
   D. ALL WATER MAIN AND WATER SYSTEM CONSTRUCTION SHALL HAVE COMPETENT FULL TIME CONSTRUCTION OBSERVATION PROVIDED BY, OR CAUSED TO BE PROVIDED BY, THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS. ANY WORK INSTALLED WITHOUT FIELD OBSERVATION AS REQUIRED BY THE VILLAGE MAY NOT BE ACCEPTED BY THE VILLAGE. IN SUCH AN EVENT, THE VILLAGE'S DECISION REGARDING REMOVING OR EXPOSING COVERED WORK, TESTING, OR ANY OTHER APPROPRIATE COURSE OF ACTION, SHALL BE FINAL AND BINDING.
   E. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES DURING CONSTRUCTION. ALL UTILITIES DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED WITH LIKE MATERIAL. ALL COSTS FOR LOCATING, SUPPORTING, REMOVING AND REPLACING, RELOCATING OR REPAIRING THESE UTILITIES SHALL BE BORNE BY THE CONTRACTOR. THE CONTRACTOR SHALL VERIFY THE DEPTH AND HORIZONTAL LOCATION OF ALL EXISTING UTILITIES BEFORE ANY WORK IS STARTED. THE EXACT LOCATION OF EXISTING UTILITIES SHALL BE DETERMINED BY HAND DIGGING.

3. **PIPE MATERIAL**
   A. DUCTILE IRON PIPE SHALL BE REQUIRED FOR ALL WATER MAIN INSTALLATIONS OVER 12" DIAMETER. DUCTILE IRON PIPE WITH EXTERIOR ASPHALTIC MATERIAL COATING SHALL MEET THE REQUIREMENTS OF ANSI A21.51/AWWA C151 CURRENT SPECIFICATIONS FOR DUCTILE IRON PIPE, CENTRIFUGALLY CAST, FOR WATER. DUCTILE IRON PIPE SHALL BE SPECIAL THICKNESS CLASS 54 FOR PUSH-ON-JOINT DUCTILE IRON PIPE. DUCTILE IRON PIPE SHALL BE DOUBLE CEMENT LINED MEETING THE REQUIREMENTS OF ANSI A21.4/AWWA C104 CURRENT SPECIFICATIONS FOR CEMENT-MORTAR LINING FOR DUCTILE IRON PIPE AND FITTINGS FOR WATER. PUSH-ON JOINTS SHALL MEET THE REQUIREMENTS OF ANSI A21.11/AWWA C111 CURRENT SPECIFICATIONS FOR RUBBER-GASKET JOINTS FOR DUCTILE IRON PRESSURE PIPE AND FITTINGS. PUSH-ON JOINTS SHALL BE "TYTON" OR "SUPER BELLTITE" WITH SERRATED BRASS WEDGES. 6" THROUGH 12" PIPE REQUIRES TWO (2) WEDGES PER JOINT, 16" AND LARGER REQUIRES FOUR (4) WEDGES PER JOINT. BELL AND SOCKET JOINTS SHALL BE "CLOW BELL JOINT RIVER-CROSSING PIPE," "USIFLEX," OR EQUIVALENT, AS APPROVED BY THE VILLAGE ENGINEER. FLANGED JOINTS SHALL CONFORM TO ANSI B16.1. FITTINGS SHALL CONFORM TO ANSI A21.10 AWWA C110.
   B. POLYVINYL CHLORIDE (PVC OR PVCO) PIPE SHALL MEET THE REQUIREMENTS OF
      - ANSI/AWWA C900 (PVC) OR ANSI/AWWA C909 (PVCO) CURRENT STANDARDS FOR PVC PRESSURE PIPE AND FABRICATED FITTINGS, 4" AND LARGER, FOR WATER DISTRIBUTION.
      - ASTM D1784 SPECIFICATION FOR RIGID POLYVINYL CHLORIDE (PVC) COMPOUNDS AND CHLORINATED VINYL (VINYL CHLORIDE) (CPVC) COMPOUNDS.
      - ASTM D3139 SPECIFICATION FOR JOINTS FOR PLASTIC PRESSURE PIPES USING FLEXIBLE ELASTOMERIC SEALS.
      - UNI-B-1 RECOMMENDED SPECIFICATIONS FOR THERMOPLASTIC PIPE JOINTS, PRESSURE AND NON-PRESSURE APPLICATIONS.
      - ANSI/NSF STANDARD NO. 61 - DRINKING WATER SYSTEM COMPONENTS - HEALTH EFFECTS UL LISTED. POLYVINYL CHLORIDE PIPE SHALL BE PRESSURE CLASS 235 (DR 18) WITH PUSH-ON TYPE JOINTS. THE CONTRACTOR SHALL INSTALL TRACER WIRE PER NOTE 3.D.

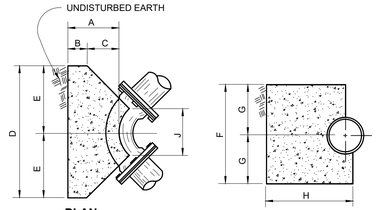
      NOTE: PIPE WILL BE INSTALLED USING BAR ONLY PUSHING SPIGOT INTO BELL TO HOME LINE ONLY TO ELIMINATE OVERBELLING.
   C. HIGH-DENSITY POLYETHYLENE (HDPE) PIPE SHALL MEET THE REQUIREMENTS OF ANSI/AWWA C906 CURRENT STANDARDS FOR POLYETHYLENE PIPE AND FITTINGS, 4" THROUGH 65", FOR WATER DISTRIBUTION AND TRANSMISSION, AND NSF 61. HDPE PIPE SHALL BE DIPS, DR 11 (MINIMUM), SOLID BLUE SHELL OR BLUE STRIPE AND MEET THE REQUIREMENTS OF STANDARD PE CODE DESIGNATION PE 3408. HDPE PIPE SHALL BE JOINED BY AN APPROVED BUTT FUSION OR ELECTROFUSION TECHNIQUE ACCORDING TO THE MANUFACTURER'S SPECIFICATIONS. THE CONTRACTOR SHALL INSTALL TRACER WIRE PER NOTE 3.D.
      NOTE: HDPE SHALL ONLY BE INSTALLED WITH WRITTEN APPROVAL OF THE VILLAGE DPW AND IS LIMITED TO USE IN PIPE BURSTING AND DIRECTIONAL DRILLING INSTALLATION. IN NO CASE SHALL THE INSIDE DIAMETER OF THE EQUIVALENT HDPE PIPE BE LESS THAN THE INSIDE DIAMETER OF THE STANDARD DUCTILE IRON PIPE.
   D. FOR ALL PLASTIC WATER MAIN (HDPE, PVCO), THE CONTRACTOR SHALL INSTALL TWO (2) #12 AWG INSULATED TRACER WIRES HAVING BLUE COLOR, ONE AT EACH SIDE OF THE PIPE AT SPRINGLINE. MATERIAL SHALL BE COPPER CLAD STEEL BY COPPERHEAD INDUSTRIES, LLC OR SOLID COPPER WIRE BY AGAVE WIRE LTD, OR APPROVED EQUAL. CONNECTION IS REQUIRED AT ALL SERVICE LEADS, HYDRANTS, AND GATEWELLS, WITH EXPOSED WIRE TIED TO TOP STEP. CONTRACTOR SHALL LEAVE APPROXIMATELY FOUR FEET (4') EXTRA WIRE SLACK AT EACH GATEWELL. CONDUCTIVITY SHALL BE TESTED BEFORE ACCEPTANCE OF THE MAIN. ALL SPLICES SHALL BE MADE USING A GEL-CAP PRODUCT THAT PROVIDES A WATERPROOF SEAL. TRACER WIRE CONNECTIONS TO HYDRANTS SHALL BE HOUSED IN A ONE-HALF INCH (1/2") DIAMETER STAINLESS STEEL CONDUIT BURIED AT LEAST 12" BELOW FINAL GRADE.
   E. ALL SERVICE LEADS SHALL BE COPPER TYPE "K" MEETING AWWA STANDARD C800, POLYETHYLENE TUBING (PE) MEETING AWWA STANDARD C901, OR CROSSLINKED POLYETHYLENE TUBING (PEX) MEETING AWWA STANDARD C904.

4. **HYDRANTS**
   A. HYDRANTS SHALL MEET THE REQUIREMENTS OF ANSI/AWWA C502 CURRENT SPECIFICATIONS FOR DRY-BARREL FIRE HYDRANTS. HYDRANTS SHALL BE VILLAGE OF LAKE ORION STANDARD EAST JORDAN IRON WORKS MODEL 5BR-250 TRAFFIC MODEL WITH ONE AND ONE-HALF INCH (1.5") PENTAGON OPERATING NUT MEASURING 1-1/8" POINT TO FLAT AND BREAKAWAY FLANGE. THE CONTRACTOR SHALL PLUG ANY HYDRANT DRAIN HOLES.
   B. HYDRANTS SHALL OPEN TO THE LEFT (COUNTER CLOCKWISE) AND BE SUPPLIED WITH TWO (2) TWO AND ONE-HALF INCH (2-1/2") HOSE NOZZLES HAVING NATIONAL STANDARD (NST) THREAD AND ONE (1) FOUR AND ONE-HALF INCH (4-1/2") PUMPER NOZZLE WITH A 4" HARRINGTON INTEGRAL HYDRANT STORZ NOZZLE. STORZ NOZZLE SHALL HAVE A BRASS FACE SEAL, AND HARD ANODIZED ALUMINUM STORZ RAMPS AND LUGS. ALUMINUM FINISH SHALL BE HARD COAT ANODIZED TO MIL-A-8625, TYPE 3 DARK GRAY.
   C. HYDRANTS SHALL HAVE A MINIMUM BURY OF FIVE FEET EIGHT INCHES (5'8") FROM FINISH GRADE TO BOTTOM INLET INVERT WITH A MINIMUM GROUND CLEARANCE FROM CENTER OF PUMPER NOZZLE TO FINISH GRADE OF EIGHTEEN INCHES (18") AND FROM CENTER OF BASE FLANGE TO FINISH GRADE OF SIX INCHES (6").
   D. PRIOR TO FINAL ACCEPTANCE BY THE MUNICIPALITY, ALL HYDRANTS MUST BE DEWATERED AND PAINTED. PAINT SHALL BE MARINE ENAMEL, COLOR RED, WHITE CAPS ON HOSE NOZZLES, WITH TWO (2) APPLICATIONS. STORZ CONNECTION SHALL NOT BE PAINTED.
   E. HYDRANTS SHALL BE OF THE "L" TYPE CONNECTION UNLESS OTHERWISE SPECIFIED ON THE PLANS OR DIRECTED BY THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLICS WORKS OR THE VILLAGE ENGINEER. HYDRANT PUMPER NOZZLE SHALL FACE THE ROAD CENTERLINE IN PUBLIC RIGHTS OF WAY OR FACE THE DIRECTION OF FIRE EQUIPMENT ACCESS ON PRIVATE DEVELOPMENTS. HYDRANTS SHALL BE SET TO THE PROPOSED PLAN GRADE ELEVATIONS UNLESS OTHERWISE AUTHORIZED BY THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS OR THE VILLAGE ENGINEER. ALL VERTICAL EXTENSIONS REQUIRED TO OBTAIN THE DESIRED GRADE SHALL BE INCLUDED IN THE COST OF THE HYDRANT.
   F. WHEN THE EXISTING GROUND IS HIGHER THAN THE ROAD CENTERLINE, THE HYDRANT SHALL BE EXTENDED UPWARD (FROM ROAD CENTERLINE) BY INSERTING BARREL EXTENSIONS BETWEEN THE HEAD AND THE TOP BARREL FLANGE. (THE PURPOSE OF THIS REQUIREMENT IS TO PROVIDE FOR FUTURE LOWERING OF THE HYDRANT TO THE ELEVATION OF THE ROAD CENTERLINE). HYDRANT EXTENSIONS SHALL BE INCIDENTAL TO HYDRANT ASSEMBLY.
   G. HYDRANTS SHALL BE SET ON PROPERTY LINE SIDE OF THE DITCH SO THEY ARE NOT IN THE DITCH LINE OR BACK SLOPE OF DITCH.
   H. WHEN HYDRANTS AND VALVES ARE INSTALLED IN OPEN DITCH AREAS, CULVERTS WITH END SECTIONS SHALL ALSO BE INSTALLED TO ALLOW ACCESS.

5. **GATE VALVES**
   A. GATE VALVES SHALL MEET THE REQUIREMENTS OF ANSI/AWWA C515 CURRENT SPECIFICATION FOR REDUCED WALL, RESILIENT SEATED GATE VALVES FOR WATER SUPPLY SERVICE. THE VALVE SHALL BE CAST WITH AN IRON BODY AND BRONZE MOUNTED WITH A BRONZE NON-RISING STEM, DOUBLE "O" RING REPLACEABLE SEALS AND MECHANICAL JOINTS. IT SHALL BE FURNISHED WITH A TWO INCH (2") SQUARE OPERATING NUT AND SHALL OPEN TO THE LEFT (COUNTER CLOCKWISE). EXTENSION STEMS AND STEM GUIDES SHALL BE PROVIDED IN EACH GATEWELL WHEREIN THE VALVE OPERATING NUT IS FURTHER THAN FIVE (5') FEET BELOW THE TOP OF THE GATE WELL COVER. EXTENSION STEMS SHALL EXTEND TO WITHIN FIVE (5') FEET OF THE TOP-OF-COVER ELEVATION. GATE VALVES SHALL BE E.J.I.W. FLOWMASTER RESILIENT SEATED GATE VALVES OR MUELLER 2360 SERIES RESILIENT WEDGE GATE VALVES.
   B. TAPPING VALVES SHALL CONFORM TO THE REQUIREMENTS OF GATE VALVES AS SPECIFIED IN THESE STANDARDS. THE VALVE SHALL BE CONSTRUCTED TO ALLOW A TAPPING MACHINE TO TAP DIRECTLY THROUGH THE OPEN VALVE. THE VALVE SHALL BE SUPPLIED WITH A FLANGED JOINT FOR CONNECTION TO THE TAPPING SLEEVE AND A MECHANICAL JOINT FOR CONNECTION TO THE BRANCH WATER MAIN. THE TAPPING SLEEVES SHALL BE DUCTILE IRON, SPLIT SLEEVES WITH MECHANICAL JOINTS AND A FLANGED OUTLET, OR STAINLESS STEEL TAPPING SLEEVE WITH SOLID BACK.
   C. PRESSURE REDUCING VALVES (PRV) SHALL BE HYDRAULICALLY OPERATED AND OF THE SELF-CONTAINED DIFFERENTIAL PISTON TYPE. THE VALVE SHALL BE FLANGED, WITH GLOBE BODY, FULL PORTED, EXTERNAL PILOT OPERATED, WITH FREE-FLOATING PISTON. THE VALVE PISTON SHALL BE OF LEAD-FREE BRONZE PROVIDED WITH RENEWABLE SEAT SECURELY HELD IN PLACE. IT SHALL BE POSSIBLE TO REMOVE THE PISTON OR LINER FROM THE VALVE WITHOUT REMOVING THE VALVE BODY FROM THE WATER MAIN LINE. PRESSURE REDUCING VALVES SHALL BE GA INDUSTRIES FIGURE 4500-D OR APPROVED EQUIVALENT. THE PILOT VALVE SHALL BE OF THE SPRING LOADED, BALANCED PRESSURE DESIGN TYPE, GLOBE BODY PATTERN. IT SHALL PERMIT ADJUSTMENT OVER A RANGE NO LESS THAN 30 PSI. PILOT VALVES SHALL BE 2-INCH SIZE, WITH SCREWED ENDS, GA INDUSTRIES FIGURE 43-D, OR APPROVED EQUIVALENT.
   D. GATE VALVES, TAPPING VALVES AND PRV SHALL BE HOUSED WITHIN A PRECAST CONCRETE GATEWELL. PRECAST BOTTOM SECTIONS, RISER SECTIONS, ECCENTRIC TRANSITION SECTIONS SHALL CONFORM TO ASTM SPECIFICATION C-478. WHERE "DOG HOUSE" OPENINGS ARE REQUIRED TO ACCOMMODATE A TAPPING SLEEVE, PIPE SHALL BE WRAPPED WITH 9" X ½" MINIMUM THICKNESS CADILLOC WRAP OR 15 POUND FELT COATED WITH DEWITT NO. 10 MASTIC. REMAINDER OF OPENING SHALL BE SEALED WATERTIGHT WITH BRICK AND MORTAR. HYDRANT VALVES SHALL BE HOUSED IN A CAST IRON VALVE BOX. VALVE BOX SHALL BE A THREE (3) PIECE SCREW TYPE BOX (5-1/4" SHAFT) WITH AN ENLARGED BASE.
   E. GATEWELL FRAMES AND COVERS SHALL BE E.J.I.W. NO. 1040 FRAME TYPE C COVER WITH "DEPT. OF WATER SUPPLY" IN RAISED LETTERS.
   F. ALL END-OF-THE-LINE GATEWELLS SHALL HAVE A CAPPED STUB EXTENDING ONE FULL LENGTH OF PIPE BEYOND THE GATEWELL. THE VALVE, PIPE AND CAP SHALL BE INSTALLED WITH RETAINER GLANDS AND A CONCRETE THRUST BLOCK AT THE CAP.
   G. STEPS SHALL BE MA INDUSTRIES P.S.I. POLYPROPYLENE OR MSU #360 ALU POLY MANHOLE STEPS WITH FOOT RECESS OR APPROVED EQUAL AND INSTALLED BY THE GATEWELL MANUFACTURER AT SIXTEEN INCHES (16") CENTER TO CENTER SPACING. BOTTOM STEP SHALL BE TWENTY-FOUR INCHES (24") MAXIMUM ABOVE FLOOR. TOP STEP SHALL BE THIRTY INCHES (30") MAXIMUM BELOW RIM. ALL STEPS SHALL BE SUITABLY SCORED TO PROVIDE A NON-SLIP SURFACE.
   H. CONCRETE AND RADIAL BLOCK SHALL CONFORM TO ASTM 139 AND SHALL BE GRADE N-1. MORTAR FOR LAYING BLOCK, POINTING OF JOINTS, AND PLASTERING OUTSIDE OF STRUCTURES SHALL BE COMPOSED OF ONE (1) PART TYPE II MASONRY CEMENT AND TWO AND ONE-HALF (2-1/2) PARTS MASONRY SAND.

6. **FITTINGS**
   A. ALL FITTINGS SHALL BE DUCTILE IRON AND MEET THE REQUIREMENTS OF ANSI A21.53/AWWA C153 CURRENT SPECIFICATIONS FOR DUCTILE IRON COMPACT FITTINGS FOR WATER SERVICE. FITTINGS SHALL BE CEMENT LINED WITH ASPHALTIC MATERIAL SEAL COATING MEETING THE REQUIREMENTS OF ANSI A21.4/AWWA C104 CURRENT SPECIFICATIONS FOR CEMENT-MORTAR LINING FOR DUCTILE IRON PIPE AND FITTINGS FOR WATER OR EPOXY COATED MEETING THE REQUIREMENTS OF ANSI A21.16/AWWA C116 FOR PROTECTIVE FUSION-BONDED EPOXY COATINGS FOR THE INTERIOR AND EXTERIOR SURFACES OF DUCTILE IRON AND GRAY IRON FITTINGS FOR WATER SUPPLY SERVICE. FITTINGS SHALL BE 350 P.S.I. PRESSURE RATED WITH MECHANICAL JOINTS AND RETAINING GLANDS. SPLIT RETAINERS ARE NOT ALLOWED.
   B. CONCRETE THRUST BLOCKS ARE REQUIRED AT ALL BENDS, TEES, REDUCERS, HYDRANTS, CAPS OR PLUGS. CONCRETE SHALL HAVE A COMPRESSIVE STRENGTH OF 2500 P.S.I. (MINIMUM) AT 28 DAYS. IN ADDITION TO THRUST BLOCKS, ALL BENDS AND FITTINGS SHALL BE MECHANICALLY RESTRAINED UTILIZING MEGA-LUGS OR ALTERNATE APPROVED BY THE VILLAGE ENGINEER.
   C. MECHANICAL JOINTS AND BOLTS FOR ALL FITTINGS SHALL MEET THE REQUIREMENTS OF ANSI A21.11/AWWA C111 CURRENT SPECIFICATIONS FOR RUBBER-GASKET JOINTS FOR DUCTILE IRON PRESSURE PIPE AND FITTINGS.
   D. WHEN DIRECTED BY THE DEPARTMENT OF PUBLIC WORKS, ALL MECHANICAL JOINTS, FITTINGS, GLANDS AND BOLTS SHALL BE ENCASED WITH LOW DENSITY POLYETHYLENE FILM WITH A MINIMUM THICKNESS OF EIGHT (8) MIL. AND SECURED WITH TAPE. POLYETHYLENE WRAP SHALL MEET THE REQUIREMENTS OF ANSI A21.5/AWWA C105 CURRENT SPECIFICATIONS FOR POLYETHYLENE ENCASEMENT FOR DUCTILE IRON PIPE SYSTEMS.
   E. ALL INSTALLATION OF SERVICE FITTINGS ARE TO BE INSTALLED WITH CLASS 54 DUCTILE IRON PIPE EXTENDING 3' EITHER SIDE OF THE FITTING CONNECTED BY SOLID SLEEVES TO EXISTING WATER MAIN.

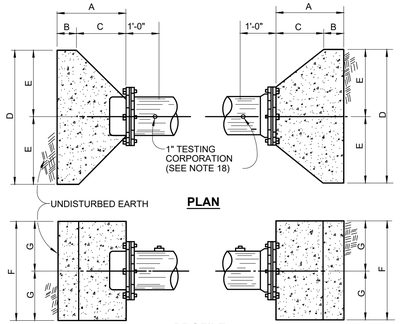
7. **CONSTRUCTION**
   A. THE WATER MAIN SHALL BE CONSTRUCTED WITH A MINIMUM COVER OF 5.5 FEET, MEASURED FROM THE PAVEMENT CENTERLINE ELEVATION OR THE EXISTING GROUND, WHICHEVER IS LOWER, TO THE TOP OF THE PIPE. GENERALLY, THE MAXIMUM DEPTH OF COVER SHALL NOT EXCEED 7 FEET FROM FINAL FINISH GRADE. A HORIZONTAL SEPARATION OF TEN FEET (10') (MINIMUM) MUST BE MAINTAINED BETWEEN THE WATER MAIN AND THE SANITARY SEWER.
   B. A MINIMUM VERTICAL CLEARANCE OF ONE AND ONE HALF FEET (1.5') MUST BE MAINTAINED BETWEEN THE WATER MAIN AND ANY UTILITIES. ADJUSTMENTS TO THE WATER MAIN DEPTH IN ORDER TO OBTAIN THE DESIRED CLEARANCES MUST BE ACCOMPLISHED WITH VERTICAL BENDS, THRUST BLOCKS AND ANCHORAGES. A VERTICAL CLEARANCE OF FIVE AND ONE HALF FEET (5.5') (MINIMUM) MUST BE MAINTAINED BELOW THE MASTER PLAN DEPTH OF DITCHES, DRAINS AND OPEN WATER COURSES. A GATE VALVE AND WELL SHALL BE CONSTRUCTED ON EACH SIDE OF A DRAIN OR OPEN WATER COURSE CROSSING.
   C. DEFLECTION OF PIPE JOINTS TO OBTAIN THE DESIRED CLEARANCES OR ALIGNMENT SHALL ONLY BE ACCOMPLISHED WITH THE VILLAGE OF LAKE ORION DEPARTMENT OF PUBLIC WORKS OR THE VILLAGE ENGINEER APPROVAL. THE MAXIMUM ALLOWABLE DEFLECTION (FOR 1 FULL LENGTH OF PIPE) IS FOURTEEN INCHES (14") FOR 4" THROUGH 12" PIPE AND EIGHT INCHES (8") FOR 16" AND 24" PIPE.
   D. THE CONTRACTOR SHALL SUPPLY AND PLACE A PLUG OR COVER OVER THE END OF THE PIPE AT THE END OF EACH WORK DAY.
   E. VERTICAL TOLERANCES FOR HYDRANTS AND VALVES SHALL BE:
      HYDRANTS (ANY LOCATION) -0.00 TO +0.25 FEET
      GATE WELL NOT IN R.O.W. -0.00 TO +0.25 FEET
      GATE WELL IN



	ANGLE	A (MIN.)	B (MIN.)	C	D	E	F	G	H (MIN.)	J
6"	45°	1'-6"	0'-9"	0'-9"	1'-6"	0'-9"	1'-6"	0'-9"	1'-8"	0'-10"
6"	90° *	1'-6"	0'-9"	0'-9"	2'-0"	1'-0"	2'-0"	1'-0"	1'-8"	0'-10"
8"	45°	1'-9"	0'-9"	1'-0"	2'-4"	1'-2"	2'-0"	1'-0"	1'-11"	1'-4"
8"	90° *	1'-9"	0'-9"	1'-0"	3'-4"	1'-8"	2'-6"	1'-3"	1'-11"	1'-2"
12"	22-1/2°	1'-9"	0'-9"	1'-0"	2'-6"	1'-3"	2'-0"	1'-0"	2'-0"	1'-4"
12"	45°	2'-1"	0'-9"	1'-4"	3'-6"	1'-9"	2'-6"	1'-3"	2'-4"	1'-4"
12"	90° *	2'-1"	0'-9"	1'-4"	5'-6"	2'-9"	3'-0"	1'-6"	2'-4"	1'-8"
16"	22-1/2°	2'-8"	1'-0"	1'-8"	3'-4"	1'-8"	2'-6"	1'-3"	3'-0"	1'-2"
16"	45°	2'-8"	1'-0"	1'-8"	5'-4"	2'-8"	3'-0"	1'-6"	3'-0"	2'-6"
16"	90° *	2'-8"	1'-0"	1'-8"	6'-0"	3'-0"	5'-0"	2'-6"	3'-0"	2'-8"
24"	90° *	4'-7"	1'-0"	3'-7"	10'-0"	5'-0"	7'-0"	3'-6"	5'-4"	2'-4"

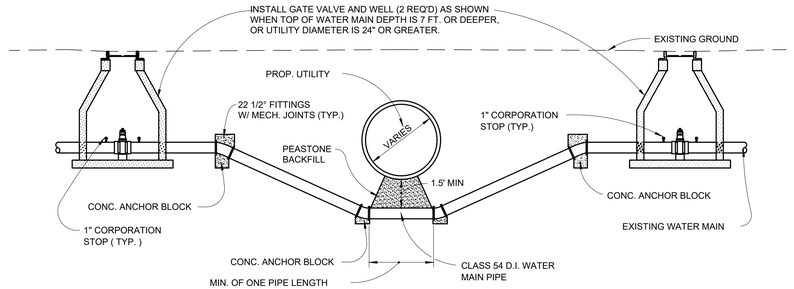
* 90° BENDS TO BE INSTALLED ONLY WITH WRITTEN APPROVAL FROM THE VILLAGE

CONCRETE THRUST BLOCKS FOR HORIZONTAL BENDS



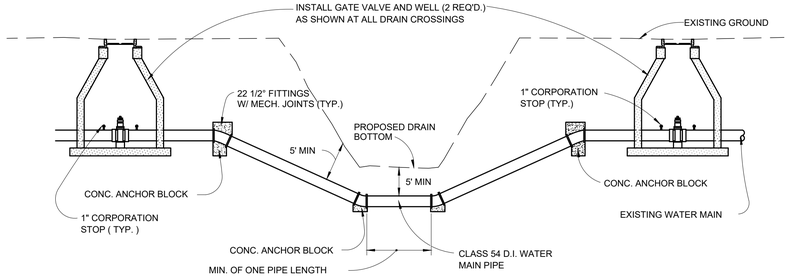
SIZE	A MIN.	B MIN.	C	D	E	F	G
8"	1'-11"	0'-9"	1'-2"	3'-0"	1'-6"	2'-0"	1'-0"
12"	2'-1"	0'-9"	1'-4"	4'-0"	2'-0"	3'-0"	1'-6"
16"	2'-8"	1'-0"	1'-8"	5'-0"	2'-6"	4'-0"	2'-0"
24"	4'-2"	1'-6"	2'-8"	6'-0"	3'-0"	4'-0"	2'-0"

CONCRETE THRUST BLOCKS FOR CAPS



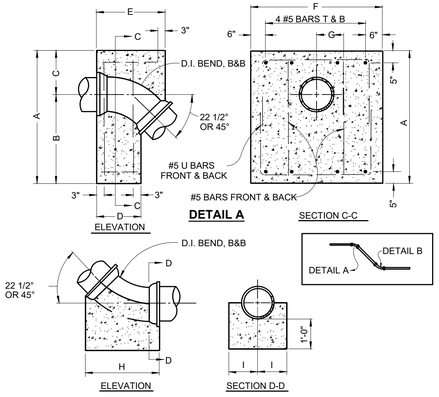
VERTICAL ADJUSTMENT FOR WATER MAIN

NOTES:
1. USE STANDARD BEDDING
2. SUBGRADE ELEVATION GIVEN ON PLANS.
3. THE CONTRACTORS SHALL CHLORINATE AND PRESSURE TEST THE SECTION OF ADJUSTED WATER MAIN AT 150 P.S.I. PRIOR TO PLACING IN SERVICE.
4. VERTICAL ADJUSTMENT OF EXISTING WATER MAIN INCLUDING GATE VALVES SHALL BE INCLUDED IN THE PROJECT.
5. FIELD LOCK GASKETS SHALL BE REQUIRED WHERE MECHANICAL JOINTS ARE NOT USED. (USE OF FIELD LOCK GASKETS REQUIRES PRIOR APPROVAL OF THE VILLAGE).



DRAIN CROSSING

NOTES:
1. USE STANDARD BEDDING
2. SUBGRADE ELEVATION GIVEN ON PLANS.
3. THE CONTRACTORS SHALL CHLORINATE AND PRESSURE TEST THE SECTION OF ADJUSTED WATER MAIN AT 150 P.S.I. PRIOR TO PLACING IN SERVICE.
4. VERTICAL ADJUSTMENT OF EXISTING WATER MAIN INCLUDING GATE VALVES SHALL BE INCLUDED IN THE PROJECT.
5. FIELD LOCK GASKETS SHALL BE REQUIRED WHERE MECHANICAL JOINTS ARE NOT USED. (USE OF FIELD LOCK GASKETS REQUIRES PRIOR APPROVAL OF THE VILLAGE).



DETAIL A

DETAIL B

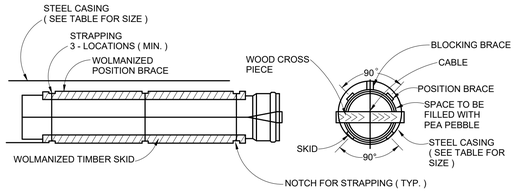
VERTICAL BEND		DIMENSION-INCHES							
DIAM.	ANGLE	A	B	C	D	E	F	H	I
8"	22 1/2°	3'-0"	1'-8"	1'-4"	1'-4"	1'-7"	2'-8"	1'-9"	1'-0"
8"	45°	4'-0"	2'-6"	1'-6"	1'-6"	1'-8"	3'-2"	0'-10"	2'-0"	1'-0"
12"	22 1/2°	4'-0"	2'-6"	1'-6"	1'-7"	2'-0"	4'-0"	0'-10"	2'-6"	1'-0"
12"	45°	4'-6"	3'-0"	1'-6"	1'-6"	2'-4"	5'-0"	0'-11"	2'-6"	1'-0"
16"	22 1/2°	4'-6"	2'-10"	1'-8"	1'-7"	2'-2"	5'-0"	0'-11"	2'-4"	1'-8"

ANCHORAGE FOR VERTICAL BENDS

SCHEDULE OF THRUST BLOCK DIMENSIONS				
CODE		TEE SIZE		
		8"x8" 12"x8" 16"x8"	12"x12" 16"x12"	16"x16"
H		0'-9"	0'-9"	1'-0"
J		0'-9"	1'-3"	1'-4"
K		2'-8"	4'-0"	4'-8"
L		1'-4"	2'-0"	2'-4"
M		2'-0"	3'-0"	4'-8"
N		1'-0"	1'-6"	2'-4"
P	8"	2'-2"		
	12"	2'-6"	2'-10"	
	16"	2'-10"	3'-4"	3'-6"
R	8"	0'-7"		
	12"	0'-8"	0'-10"	
	16"	0'-8"	0'-10"	1'-0"

NOTE - THRUST BLOCKS FOR 6" TEES SHALL MATCH THE REQUIREMENTS FOR 8" TEES.

CONCRETE THRUST BLOCKS FOR TEES

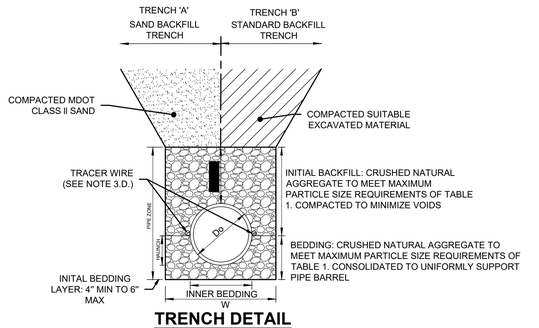


NOTE:
THE ENDS OF THE CASING SHALL BE SEALED AFTER THE WATER MAIN IS INSTALLED THROUGH THE CASING

PIPE SIZE	RECOMMENDED MINIMUM CASING DIAMETER (O.D.)	MINIMUM CASING WALL THICKNESS
4"	12.75"	.375"
6"	14"	.375"
8"	16"	.375"
12"	20"	.375"
16"	24"	.406"
24"	36"	.532"

STEEL CASING REQUIREMENTS

NOT TO SCALE



TRENCH DETAIL

NOTES:
1. FLEXIBLE PIPES ARE CONSIDERED PIPES THAT WHEN INSTALLED UNDERGROUND ARE DESIGNED TO DEFLECT UNDER LOAD AND INCLUDE: DUCTILE IRON, POLYVINYL CHLORIDE (PVC), AND HIGH DENSITY POLYETHYLENE (HDPE) PIPES.
2. DO NOT COMPACT INNER BEDDING OF INITIAL BEDDING LAYER.
3. CAREFULLY EXCAVATE BELL OR COUPLING HOLES FROM THE INITIAL BEDDING LAYER.
4. SHOVEL SLICE BEDDING MATERIAL IN THE HAUNCH AREA ALONG THE BOTTOM CIRCUMFERENCE OF THE PIPE TO CONSOLIDATE BEDDING AND UNIFORMLY SUPPORT THE PIPE BARREL.
5. COMPACT INITIAL BACKFILL MATERIAL IN LIFTS NOT EXCEEDING 6 INCHES BY HAND TAMPING AROUND AND DIRECTLY ABOVE PIPE TO MINIMIZE VOIDS.
6. DO NOT USE MECHANICAL COMPACTION EQUIPMENT DURING INITIAL BACKFILL OPERATIONS UNTIL MATERIAL HAS BEEN BROUGHT TO 12 INCHES ABOVE THE TOP OF PIPE BARREL.
7. COMPACT SAND BACKFILL AND STANDARD BACKFILL TRENCHES OUTSIDE OF PIPE ZONES TO NOT LESS THAN 95% OF THE MAXIMUM UNIT WEIGHT IN LIFTS NOT EXCEEDING 12 INCHES.
8. FOR MINIMUM TRENCH WIDTHS, REFER TO TABLE 2.
9. MAXIMUM TRENCH WIDTHS:
   DUCTILE IRON - Do +2Do UNLESS MINIMUM TRENCH WIDTH IS GREATER
   PVC OR HDPE - MAX TRENCH WIDTH SHALL NOT EXCEED MINIMUM MORE THAN 18"
10. IF THE PIPE IS LOCATED BENEATH THE GROUND WATER TABLE, THE PIPE ZONE SHALL BE WRAPPED IN A GEOTEXTILE SEPARATOR TO MINIMIZE MIGRATION OF SOIL INTO THE PIPE ZONE.

TABLE 1	
MAXIMUM PARTICLE SIZE VS. PIPE SIZE	
DUCTILE IRON	
NOMINAL PIPE SIZE (IN)	MAXIMUM PARTICLE (IN)
6+	1 1/2
PVC OR HDPE	
NOMINAL PIPE SIZE (IN)	MAXIMUM PARTICLE (IN)
6 TO 8	3/4
10 TO 15	1
16+	1 1/2

TABLE 2	
MINIMUM TRENCH WIDTH TABLE (IN.)	
DUCTILE IRON	
NOMINAL PIPE SIZE (IN)	TRENCH WIDTH, W
6+	Do + 24
PVC OR HDPE	
NOMINAL PIPE SIZE (IN)	TRENCH WIDTH, W
4-24	Do + 12
24+	Do + 24

NF ENGINEERS
CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS
NOWAK & FRAUS ENGINEERS
48680 VAN DYKE, SUITE 200
TEL. (586) 739-0939
WWW.NOWAKFRAUS.COM

SEAL

STATE OF MICHIGAN
CAROL P. THURBER
ENGINEER NO. 37685
LICENSED PROFESSIONAL ENGINEER

VILLAGE OF LAKE ORION
DEPARTMENT OF PUBLIC WORKS

APPROVED BY: WESLEY SANCHEZ, DIRECTOR OF PUBLIC WORKS
DATE: JUNE 1, 2024

SHEET
WATER MAIN STANDARD DETAILS (2 OF 2)

Village of Lake Orion EST 1859

DATE	ISSUED/REVISED
	2023-10-15 AMENDED NOTES

DRAWN BY: A. Filar
DESIGNED BY: C. Thurber
APPROVED BY: C. Thurber
DATE: 10-31-2023
SCALE: N.T.S.
NFE JOB NO. N885
SHEET NO. 2 OF 2

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November 19, 2025

Addendum No. 1

VILLAGE OF LAKE ORION
DEPARTMENT OF PUBLIC WORKS
LEAD SERVICE LINE REPLACEMENT, YEARS 1-3

To all prospective Proposers and others concerned:

The following changes to and / or clarifications to the Contract Documents will be incorporated into the Contract Documents.

Acknowledgement of receipt of this Addendum and the Bidder's Acceptance of these revised conditions prior to submittal of the bid shall be indicated by adding the Addendum number and date on Page 2 of the Form of Proposal (page 12 of the Specifications and Contract Documents)

BIDDER QUESTIONS AND RESPONSE:

Is it acceptable to use an air missile rather than directional drill (HDD)?
Yes.

Are the leads going through the floors or the walls of the homes, and are they different or all the same?
They vary and the documents have provisions for both.

From earlier emailed questions:

We noticed that the current quantities for both private and public water services are listed as "each". Could you please clarify if there is an estimated footage quantity available, in addition to the location quantity?

Summary: We do not know where each lead enters each house. Private side replacements are from the stop box at the front property line to the existing meter, wherever it is located. Front walls vary from 5' to 30' from the stop box, and distance to the rear wall of some homes is up to 100'. We anticipate that the vast majority of these water leads enter the home at

the front wall or just around the corner from the front, but there could be substantial variation in length.

Additionally, we observed that there are currently no quantities specified for the public water service.
See revised Form of Proposal, which has added one, as needed.

If the existing lead comes in through the floor, would it be acceptable to core in through the bottom of the wall instead of going through the floor slab?
Yes, that would be acceptable.

Will the Village provide the pipe material (copper) in addition to the meters?
The Village will provide meters and internal couplings, if the Village determines meter replacement is required. Pipe material will not be provided by the Village.

I'm assuming the "one" you had on the city side (referring to one public-side replacement to be added to the bid sheet), I'm assuming that's the full length and a new tap on the main, correct?
If there are any on the public side to be replaced, yes, that would be a full replacement and we would add together the unit prices for the public side and the private side.

Is the city going to be responsible for coordinating with the homeowners, or is that going to fall on the contractor?
That is the Village. The Special Provision for Water Service Line Replacement has a description of who does what.

You have 24 to do over three years, so only 8 per year. Is this true?
The State requires 5% per year, so that is at least four replacements in each fiscal year (July 1 through June 30). The thought is that some could be done this year before June 30 and others immediately following in July, utilizing the budgeted amounts for both fiscal years.

Follow-up: Can all 24 be done before the end of the three fiscal year period?
It will depend on the pricing and the budget.

Later follow-up: Can you disclose the budget you're looking at for the three-year period?
The published Village budget calls for $30,000 per year for lead service line replacement ($90,000 budgeted over the three years covered by this bid package).

How much notice will we receive when a homeowner has been scheduled for us to be out on site?
Timing to be agreed between the contractor, the Village and the homeowner. All three are required to be onsite for interior work. We anticipate scheduling a couple of weeks in advance; several weeks when possible.

Do you have a specific procedure required regarding disposal of lead piping removed?
We're not expecting full lead pipes, but galvanized. Follow requirements for hazardous material disposal if hazardous material is encountered.

Is there any cultural or language barrier expected within the city when notifying the homeowners (English, Spanish)?
No, notification will be coordinated through the Village, and no communication barrier is expected.

Regarding testing, is the Village or contractor responsible?
The Village will be responsible for biological testing.

Is there any contingency or allowance regarding unknown material or services that we might experience on site?
The one provision anticipated in the spec is whether asbestos tile on a basement floor were to be encountered. If so, contractor is to stop and contact the Village, as described in the Special Provision for Water Service Line Replacement.

Is there any procedure regarding weather, wintertime?
The project is defined as non-emergency, to be scheduled when most advantageous, with a provision for restoration (normally required within 14 days of disturbance) to be completed when conditions allow.

Can you make us aware of any geographical constraints or areas where we need to replace asphalt, concrete, gravel?
There is a possibility of encountering a high water table. The bid sheet includes "as needed" estimated quantities for pavement removal and replacement, which may or may not be required, depending upon the location of each water service.

Do we know the thickness of sidewalks or replacement?
This information is in the specs. Any sidewalks are assumed to be 4" thick. Concrete drives are assumed to be 6" plain concrete. HMA drives are assumed to be three inch.

The aggregate base spec was confusing (referencing Aggregate Base, ___ Inch, Modified).
This is a modified MDOT spec, where the blank can apply to any thickness specified. The Form of Proposal specifies 6" thickness.

Questions asked regarding line items 3, 4 and 5 versus 8, 9 and 10 on the Bid Sheet.
These are all MDOT pay items with 3-5 being removal and 8-10 being installation.

Is it in this case OK to use boring machines or trenchless replacement, or is open cut required?
Trenchless is preferred. Open cut must be approved by the Village, but there may be locations where only open cut makes sense.

Can you tell us what meters the Village will provide, and how do we introduce labor cost pricing into the fee schedule for installing these?
Meters are Neptune T10, and costs are to be included in the private-side replacement. Labor should consist of loosening threaded couplings on each side, then replacing and tightening with threaded couplings. It is not anticipated that this will add substantial labor.

All right, so it's becoming like a turnkey service, but we also need to consider that we might have to replace some meters, correct?
Yes, it is possible some meters will need replacement.

Attachments:
Form of Proposal (Revised to add one public replacement)
Advertisement for Bids (Revised to add online bid opening option)
Link to online bid opening option:
Bid Opening Lake Orion LSLR Years 1-3 | Meeting-Join | Microsoft Teams

CONTRACTOR: _____

EMAIL: _____

FORM OF PROPOSAL

Date: _____

To the Honorable Village Manager
Village of Lake Orion, Michigan

Ladies and Gentlemen:

Having carefully examined the site of the proposed work, and being fully informed in regard to the conditions to be met in the prosecution and completion of the work, and having read and examined the Instructions to Bidders, Agreement, Bonds, General Conditions, Plans and Specifications pertaining to this work, and agreeing to be bound accordingly, the undersigned proposes to furnish all the materials, labor, tools, power, transportation and construction equipment necessary for the satisfactory and complete construction of the **LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3** in full accordance with and conformity to the specifications for this work now on file in the office of the Village Department of Public Works at and for the following named prices, to wit:

Item No.	Description	Quantity	Units	Unit Price	Amount
1	Water Serv, Private Side	24	Ea	$	$
2	Water Serv, Public Side (As Needed)	1	Ea	$	$
3	HMA Surface, Rem (As Needed)	22	Syd	$	$
4	Sidewalk, Rem (As Needed)	192	Sft	$	$
5	Pavt, Rem (As Needed)	22	Syd	$	$
6	Maintenance Gravel (As Needed)	1	Ton	$	$
7	Temp HMA Surface, 2 inch (As Needed)	1	Ton	$	$
8	HMA, 5EML (As Needed)	4	Ton	$	$
9	Aggregate Base, 6 inch, Modified (As Needed)	44	Syd	$	$
10	Driveway, Nonreinf Conc, 6 inch (As Needed)	22	Syd	$	$
11	Sidewalk, Conc, 4 inch (As Needed)	192	Sft	$	$
	Total Base Bid Amount				**$**

The Village of Lake Orion reserves the right to increase or decrease any quantity or delete any item(s) of work as it deems in the best interest of the Village, there will be no adjustments to unit prices in the event of increase, decrease or deletions.

Contractor acknowledges receipt of the following Addendum(s):
Addendum No.: _____ Dated: _____
Addendum No.: _____ Dated: _____

The Contractor acknowledges that he has not received nor relied upon any representations or warranties of any nature whatsoever from the Village of Lake Orion its officers, employees or agents and that if he is awarded this contract, he shall enter into this Contract solely as the result of his own independent business judgment.

The undersigned acknowledges that he has made his own independent investigation and has satisfied himself as to the conditions of the work, including soil and subsurface conditions.

The undersigned agrees that, in case any additions, deductions or deletions in the amount of work contemplated are made, the above named unit prices for the various classes of work shall be used to allow for such additions, deductions or deletions.

The undersigned hereby agrees that if this Proposal shall be accepted by the said Village of Lake Orion, he will, within ten days after receiving notice of such acceptance and delivery of Contract forms thereof at the address given below (Sundays and legal holidays excepted), enter into contract, in the attached form, to construct the said work according to said plans and specifications and to furnish therefor all necessary equipment, tools and building appliances, materials, labor, power and transportation as aforesaid at and for the prices named in the foregoing paragraph; to furnish to the said Village and to the State of Michigan such sureties for the faithful performance of such Contract and for the payment of all materials used therein and for all labor expended thereon as shall be approved and accepted by the said Village; and to furnish to the said Village of Lake Orion a Maintenance Bond.

The undersigned attaches hereto a (certified check), (bidder's bond), in the sum of:

_____ **Dollars ($)** as required in the Instructions to Bidders. And the undersigned hereby agrees that, in case he shall fail to fulfill his obligations under the foregoing proposal and agreement, the said Village of Lake Orion may, at its option, determine that the undersigned has abandoned his rights and interests in such contract and that the certified check or bidder's bond accompanying this proposal has been forfeited to the said Village as liquidated damages and not as a penalty; but, otherwise the said certified check or bidder's bond shall be returned to the undersigned upon the execution of such contract and the acceptance of Bonds.

The undersigned states that he currently owns or intends to rent the following equipment that will be used in work covered by this proposal:

List of Equipment Owned

_____

List of Intended Rental Equipment

_____

The undersigned states that he has done work similar in character to that covered by this proposal at the following named times and places, to wit:

_____

_____

_____

The undersigned refers the said Village to the following named parties for information concerning his experience, skill and business standing:

NAME, COMPANY AND PHONE NUMBER (List three references):

_____

_____

_____

Dated and signed at _____, MI on _____
(City) (Date)

Name of Bidder: _____

Address of Bidder: _____

By: _____

Title: _____

Telephone#: _____ Fax#: _____

Federal Tax I.D. Number (_____)

CERTIFICATIONS

IF A CORPORATION

I, _____ , certify that I am the _____ of the corporation named as Contractor herein; that _____,who signed this Agreement on behalf of the Contractor, was then _____of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

_____ Corporate Seal

_____ Signature

IF A PARTNERSHIP

I, _____ , certify that I am a partner in the partnership named as Contractor herein, and that I have authority to sign for and on behalf of this partnership consisting of the following partners:

NAME AND ADDRESS:

_____

_____

_____

_____

Signature

IF A SOLE PROPRIETORSHIP

I, _____ , certify that I am the sole owner and proprietor.

_____

Signature

VILLAGE OF LAKE ORION
ADVERTISEMENT FOR BIDS

The Village of Lake Orion is seeking bids for replacement of lead service lines to 24 premises served by the Village of Lake Orion water system, over a three-year period. Proposals will be received **virtually** by the office of the Village Clerk via www.bidnetdirect.com up to **2:00 p.m., local time, Tuesday, November 25, 2025**, after which time the bids will be publicly opened at **2:30 p.m. local time, Tuesday, November 25, 2025 in person** at 21 E. Church St., Lake Orion, Michigan 48362, and read by the Clerk and the amounts of the bids noted for the:

LEAD SERVICE LINE REPLACEMENT PROJECT, YEARS 1-3

Virtual attendance to bid opening via Teams: Bid Opening Lake Orion LSLR Years 1-3 | Meeting-Join | Microsoft Teams

The estimated quantities involved in this work consist principally of the following:

Water Service Line Replacement, Private Side 24 Ea

And all miscellaneous items of removal, construction, and restoration as set forth in the Contract Documents.

An online pre-bid meeting (non-mandatory but strongly encouraged attendance) will be held at 10:00 a.m. **Tuesday, November 18, 2025**. Representatives of the OWNER and ENGINEER will be present to discuss the project and receive questions from prospective bidders, who are encouraged to attend and participate in the discussion. ENGINEER shall transmit to all Bidders of record such addenda as ENGINEER considers necessary to provide clarification, in response to questions arising therein. Oral statements shall not be relied upon and shall not be considered as legally effective or binding. **Bidder questions received after the date of the pre-bid meeting will not be considered**.

Starting **Tuesday, October 28, 2025**, Bidding Documents must be obtained online from the Michigan Inter-Governmental Trade Network (MITN) website via BidNet Direct www.bidnetdirect.com. For questions about MITN, refer to Purchasing & Bidding | Lake Orion, MI. **All information regarding the bidding for this project must be obtained on the BidNet Direct/MITN website only**.

A certified check or a satisfactory surety bid bond for a sum not less than five (5) percent of the amount of the proposal will be required with each proposal as a guarantee of good faith and same to be subject to the conditions stipulated in the Instructions to Bidders. **A pdf version of this Certified Check or Bid Bond must be included with your Electronic Bid Submission Response**. The successful bidder will be required to furnish the original certified bid check, satisfactory performance, labor and material, and maintenance and guarantee bonds in the amount of 100% of the project prior to award.

The bidder will be required to comply with Michigan statutory prohibitions against discrimination in employment and with employment opportunities for Village of Lake Orion residents.

No proposal once submitted may be withdrawn for at least 90 days after the actual opening of the bids.

The Village of Lake Orion reserves the right to accept any bid, to reject any or all bids, and to waive any informality in any bid should it consider same to be in the best interest of the Village.

BY THE ORDER OF:

DARWIN D.P. McCLARY, VILLAGE MANAGER
VILLAGE OF LAKE ORION

WESLEY SANCHEZ, DPW DIRECTOR
VILLAGE OF LAKE ORION

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC NOTA 2026-2033 First Amended and Restated Intergovernmental Contracted Services Agreement

BACKGROUND BRIEF:

Council is scheduled to consider approving the North Oakland Transportation Authority Intergovernmental Contracted Services Agreement. The Agreement establishes NOTA and its board of directors, outlines the powers of the board and the services to be provided by NOTA, identifies NOTA's funding sources, and establishes the membership and voting rights of each participating community, as well as other necessary provisions governing the operations of the Authority. The current agreement expires on December 31, 2025.

Attached is the proposed Agreement for Council's review and consideration. The Village Attorney has reviewed the Agreement and finds it to be acceptable as to legality in form and content.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

NOTA, through Oakland County levies a transit tax of 0.9407 mil in the Village. The Village also disburses its SMART Municipal Credit funds of about $2,900 annually to NOTA.

RECOMMENDED MOTION:

To approve the 2026-2033 North Oakland Transportation Authority (NOTA) First Amended and Restated Intergovernmental Contracted Services Agreement and to authorize the Village President to execute the agreement on behalf of the Village.

First Amended and Restated
Intergovernmental Contracted Services Agreement

between

The Charter Township of Orion
The Charter Township of Oxford
The Township of Addison

and

The North Oakland Transportation Authority

WHEREAS the Charter Township of Orion, a Michigan municipal corporation ("Orion"), the Charter Township of Oxford, a Michigan municipal corporation ("Oxford"), the Township of Addison, a Michigan municipal corporation ("Addison")(referred to as "Contracting Governments ") and the North Oakland Transportation Authority, Inc. ("NOTA"), a Michigan non-profit corporation, entered into an Intergovernmental Agreement ("Agreement") on March 30, 2018 for the provision of transportation services in the municipalities; and

WHEREAS, the Agreement was for the provision of transportation services in the municipalities for all persons classified as being a resident of Orion Township, Oxford Township or Addison Township being age 60 or over, disabled, or low income qualified residents who meet the low income standards of up to 150% of the poverty guidelines as set annually by the health and human standards or are classified as limited clientele or entitled to presumed benefits under Federal Community Development Block Grant (CDBG) regulations for all persons qualifying for Temporary Assistance to Needy Families (TANF) in accordance with State of Michigan funding, available through the Michigan Department of Transportation (MDOT) for disabled persons, and for any and all other persons the participating municipalities deemed appropriate; and

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28, permits a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common with each other and which each might lawfully exercise separately; and

WHEREAS, one lawful mechanism to join political subdivisions to allow for the parties to exercise a power jointly is by Interlocal Agreement; and

WHEREAS, the Urban Cooperation Act of 1967, Act 7 of 1967, being MCL 124.501 et. seq. ("Act"), provides the legal process and the authorization for an Interlocal Agreement in Michigan; and

WHEREAS, the Act defines "Interlocal Agreement" at MCL 124.502(a) and that definition is adopted in full by reference herein; and

WHEREAS, each unit of government participating in this Interlocal Agreement is a local unit of government as defined in the Act at MCL 124.502(b); and

WHEREAS, each unit of government participating in this Interlocal Agreement is a "Public Agency" as defined in the Act at MCL 124.502(e); and

WHEREAS, under the Act, a Public Agency may exercise jointly with another Public Agency, any power, privilege, or authority that the participating Public Agencies share in common and that each participating Public Agency might exercise separately; and

WHEREAS, under the Act, a joint exercise of power under the Act shall be made by a contract in the form of an Interlocal Agreement that is otherwise consistent with the requirements under the Act; and

WHEREAS, the participating units of government named herein now wish to approve, adopt and become parties to this Agreement in the form of an Interlocal Agreement consistent with the rights set forth in the Act and the te and provisions set forth in this Agreement. Each participating unit of government herein agrees that a decisio

enter into this Agreement shall be by a majority vote of that unit of government's legislative body with a public hearing under MCL 124.505a(3) of the Act consistent with the Open Meetings Act; and

WHEREAS the Contracting Governments anticipated the Townships adequately represent the Villages contained within their boundaries for the purposes of this Agreement; and

WHEREAS, the Contracting Governments expect the participation of the Village of Leonard, the Village of Lake Orion, and the Village of Oxford in this Agreement to the limited extent that the Villages of Leonard, Lake Orion, and Oxford plan to contribute their Suburban Mobility Authority for Regional Transportation (SMART) municipal credits to the NOTA Transportation Fund defined under Section VII of this Agreement and to provide representatives for the NOTA Governing Board; and

WHEREAS the Contracting Governments agree to contribute to the NOTA Transportation Fund as well as Suburban Mobility Authority for Regional Transportation (SMART) municipal credits making transportation available to eligible persons described above as set forth below; and

WHEREAS the Agreement provided the term of the Agreement was for eight (8) years which term ends on December 31, 2025; and

WHEREAS the Agreement provides that the Contracting Governments may, at the time for expiration of the Agreement, agree in writing to extend the term of it; and

WHEREAS Oakland County passed a ten (10) year Transit Millage running from 2022 through 2032; and

WHEREAS Oakland County has contracted with NOTA to provide transportation services to all residents in Orion, Oxford, and Addison Townships along with Independence, Springfield, and Brandon Townships, and the City of the Village of Clarkston, which increases the service area for transportation services being provided by NOTA; and

WHEREAS the Contracting Governments and NOTA desire to amend and restate the Agreement for an additional eight (8) year term and provide changes and modifications to the Agreement as set forth herein.

NOW THEREFORE, the Contracting Governments and NOTA agree to this First Amended and Restated Intergovernmental Services Agreement ("First Amended Agreement) and the Village of Leonard, the Village of Lake Orion and the Village of Oxford agree to participate in this Intergovernmental Contracted Services Agreement with NOTA to the extent described below along with all the terms and conditions set forth below:

I. PURPOSE

To provide transportation services for Eligible Persons in the Service Area.

II. DEFINITONS

A. CDBG – Community Development Block Grant (a Federal Program).

B. Contracting Governments – Township of Addison, Charter Township of Orion, and Charter Township of Oxford.

C. "Cumulative Historical Contributions" means the documented cash contributions, documented municipal in-kind contributions, identified SMART credits applied on behalf of a Contracting Government, and capital asset contributions (including vehicles) made by a Contracting Government.

D. Eligible Persons – all residents of Orion, Oxford or Addison, Independence, Springfield and Brandon

Townships, and the City of the Village of Clarkston for transportation services. Notwithstanding eligibility, priority of shall be given to those residents that are either persons with disabilities, aged 55 or over, persons classified as having low or moderate income, classified as limited clientele or entitled to presumed benefits under Federal Community Development Block Grant regulations, for all persons qualifying for Temporary Assistance to Needy Families (TANF) in accordance with State of Michigan guidelines for grant funding available through the Michigan Department of Transportation (MDOT), , veterans, for other transit-dependent persons and for any and all other persons the Contracting Governments deem appropriate with trip fulfillment at the discretion of NOTA, and subject to NOTA's capacity to accommodate trips. NOTA shall not change trip priority rules or materially reduce service to the Contracting Governments that would reduce service below historical average levels without 90 days' written notice to the affected Contracting Governments and the written approval of those Contracting Governments.

E. Participating Governments – Township of Addison, Charter Township of Orion and Charter Township of Oxford including the Villages of Leonard, Lake Orion, and Oxford.

F. County Millage Governments- Township of Independence, Township of Springfield, Township of Brandon, and the City of the Village of Clarkston.

G. Service Area – the area in which the users of the Transportation System must live in order to receive service and is defined by the boundaries of Addison, Orion and Oxford, Independence, Springfield and Brandon Townships and the incorporated areas of those Townships, and the boundaries of the City of Village of Clarkston and, as capacity allows residents of bordering Oakland County communities, coordinating transfers with partner providers (including but not limited to WOTA, OPC, SMART) and those areas as may be provided by separate contract with non-participating governments pursuant to the approval of the Contracting Governments.

H. Transportation Service – the transportation service created by this Agreement.

III. GOVERNING BODY COMPOSITION

A. The governing body of the North Oakland Transportation Authority (NOTA) shall be the NOTA Board.

B. The NOTA Board shall be composed as follows:

1. Nine members shall consist of members of the Township Boards and Village Councils of the Participating Governments, respectively "Governmental Members". The Townships of Addison, Orion, and Oxford – two (2) members each. The Villages of Leonard, Lake Orion and Oxford – one (1) member each.

2. The Governmental Members of the NOTA Board shall be appointed by the respective legislative body of each of the Participating Governments for four-year terms for Township Members and two-year terms for Village Members following the election for said Township and Village officials. Each Governmental Member shall serve at the pleasure of the appointing legislative body and may be removed for cause by that legislative body. The Participating Governments shall also appoint Alternate Governmental Members. Such Members appointed pursuant to this Section may serve as a voting Governmental Member at any time the primary Governmental Member is absent or when a vacancy exists in their seat on the Board.

3. In the event of a vacancy in one of the seats allocated to a Governmental Member on the NOTA Board, the legislative body of the Participating Government selecting such Member shall fill the vacancy for the unexpired term.

4. Once the nine Governmental Members have been appointed, they may appoint up to three (3) additional voting members of the NOTA Board ("Non-Governmental Members"). Each Non-Governmental Member shall serve for a term of one (1) year which may be renewed at the discretion of the Governmental Members.

5. The Governmental Members and the Non-Governmental Members shall together compose the entire NOTA Board.

6. The NOTA Board may appoint any number of non-voting Advisory Members.

C. Within thirty (30) days after each Participating Government signs this Agreement, each Participating Government shall select its representatives on the NOTA Board to serve for the terms provided above.

IV. NOTA OFFICERS

A. The Chairperson of the NOTA Board shall be the presiding officer. Except as otherwise provided, the Chairperson shall not have any executive or administrative functions other than as a member of the NOTA Board.

B. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or disability of the Chairperson. The Vice-Chairperson shall have such other powers and perform such other duties as may be prescribed by the Board or by the NOTA Bylaws.

C. The Secretary shall keep or cause to be kept a book of minutes as the principal office of NOTA or such other place as the Board may order. The minutes shall contain the proceedings of all meetings of the Board with the time and place of holding whether regular or special, and if special, how authorized, the notice given, the names of those present at the Board meetings and the proceedings.

The Secretary shall give or cause to be given notice of all meetings of the Board required by the NOTA Bylaws or by law to be given. The Secretary shall have such other powers and perform such other duties as may be prescribed by the Board or by the NOTA Bylaws. The Secretary shall perform the duties of the Chairperson in the absence or disability of both the Chairperson and the Vice-Chairperson.

D. The Treasurer shall keep or cause to be kept all financial records at the principal office of NOTA or such other place as the Board may order. The Treasurer shall make regular reports of the receipt and disbursement of all funds and the financial status of NOTA and cause the books and records of NOTA to be audited on an annual basis. The Treasurer shall have such other powers and perform such other duties as may be prescribed by the Board of by the NOTA Bylaws.

E. In the case of temporary absence or disability of any officer, the Board may appoint another member to act in his or her stead.

F. The officers of the NOTA Board shall have such powers and duties as conferred by the NOTA Board.

V. NOTA BOARD MEETINGS

A. If the NOTA Board elects to have regular meetings, these meetings shall be held at such time and place as shall be prescribed by resolution of the NOTA Board and in accordance with the Open Meetings Act, being Act 267, Public Acts of 1976, as amended.

B. The NOTA Board shall meet as necessary but not less than six (6) times a year with the date, place and time of each meeting pre-determined by the Board and sent out in written form as may be approved the Board to ensure proper notification.

C. At each organizational meeting, held every two (2) years in December of even-numbered years, the NOTA Board shall elect a Chairperson, Vice-Chairperson, Secretary and Treasurer who shall be members of the NOTA Board. These officers shall serve until the next organizational meeting or until their respective successors shall be selected and qualify.

D. Special meetings may be called by the Chairperson or any two (2) voting members by serving written notice at least eighteen (18) hours in advance of the time, place and purpose of the special meeting to each member of the Board.

E. Each voting NOTA Board member shall have one (1) vote.

F. At all meetings, the Board shall act by motion or resolution. For the passage of any resolution including the execution of any contract, there shall be required a majority vote of all the members of the Board. For all other matters, a vote of a majority of the members present at any meeting at which a quorum is present shall be sufficient for passage.

G. The NOTA Board shall keep a record of its minutes which shall be signed by the Secretary. All votes concerning financial matters and resolutions of the Board shall be conducted by roll call vote. All other votes shall be "yeas" and "nays" except that where the vote is unanimous, it shall only be necessary to so state.

VI. SPECIFIC POWERS OF NOTA BOARD

The NOTA Board shall have the following specific powers:

A. The NOTA Board shall have such powers, responsibilities, duties and limitations as specified in NOTA's Articles of Incorporation and Bylaws governing the procedures and affairs of the transportation service which are not in conflict with the terms of this Agreement and subject to any applicable laws, regulations and/or grant restrictions.

B. The NOTA Board may hire a Director to manage the day-to-day affairs of NOTA on behalf of the Board, and who shall have such duties and responsibilities as designated by the Board.

C. The NOTA Board shall prepare, approve and submit to the Contracting Governments for approval an annual budget covering the proposed expenditures to be made for operating the transportation services and the allocation of each Participating Government's funds in order to meet that budget for the next fiscal year.

D. The Budget shall contain an allocation for petty cash and minor expenditures above other contemplated expenditures. The Treasurer, Chairperson, Vice-Chairperson, and Executive Director shall have the authority to authorize minor expenditures with a dollar limit on expenditures as set by the Board. Such expenditures shall be done on NOTA credit or will be reimbursed to the payer upon providing a receipt or bill for the item or service. All bills shall be itemized and approved by the Board at a regular meeting.

E. In extraordinary circumstances or emergency situations, the NOTA Board shall have the ability to apply to the Participating Governments for additional monies to be contributed to the NOTA Transportation Fund defined in Section VII. This sub-section in no way obligates the Participating Governments to transfer additional monies to NOTA above their yearly obligation described in Section VII A without the approval of each Participating Government.

F. The NOTA Board is without authority or power to commit any Contracting Government to any transportation service or other obligation which would incur a debt and/or other financial responsibi beyond that provided for in the budget approved pursuant to Section VI C without the authorization of

each Contracting Government.

G. The NOTA Board shall have the right to establish rules, procedures and regulations for the use of any service provided by this Agreement, provided, however, that if the service is located exclusively within the jurisdiction of one of the Participating Governments, then such rules and regulations shall not become effective unless approved by the legislative body of said Participating Government.

H. Services provided on a contractual basis to a non-Participating Government shall be governed by agreed upon terms within such a contract subject to mutually agreed upon charges as may be approved by the NOTA Board and the Contracting Governments.

I. The NOTA Board shall have the responsibility to manage all transportation funds including the investment of funds not needed for immediate use, and to hire and dismiss employees including drivers, dispatchers as determined by the NOTA Board.

J. The NOTA Board shall have all such other powers as will be necessary to accomplish the duties contained within this Agreement and to conduct the business of the transportation service.

VII. **FUNDING**

A. Contributions to the NOTA Transportation Fund by the Participating Governments shall be suspended for such time as the County Millage is in place unless otherwise agreed to in writing by each Participating Government by separate agreement which shall state the amount and types of each Participating Governments contribution amount. Notwithstanding any suspension of periodic contributions while the County Millage is in place, the determination of each Contracting Government's proportional share for purposes of asset distribution, allocation on dissolution, or other retrospective adjustments shall be based on Cumulative Historical Contributions made by the Contracting Governments to date, unless otherwise agreed in writing by the affected Contracting Governments. For avoidance of doubt, Cumulative Historical Contributions shall be supported by NOTA's audited financial statements as described in Section VII.C.

1. The Contracting Governments shall contribute to the NOTA Transportation Fund ("Fund") the following:

    a. A portion of all Community Development Block Grant ("CDBD") funds available to provide transportation services to eligible persons.

    b. Transportation-to-Work and/or TANF grant funds available to provide transportation services to eligible persons.

    c. SMART Municipal Credit Funds.

    d. Other available grant funds that provide transportation services to eligible persons.

    e. General fund monies from each Contracting Government in an amount approved by each Contracting Government to provide transportation services to eligible persons.

2. The NOTA operating budget for the coming year shall then be allocated based on these two percentages.

3. The calculation and operating budget allocation shall be done by August each year and presented to the NOTA Board for approval at the next meeting. The approved budget allocation figures shall be forwarded to the Contracting Governments no later than September 22 of each year.

4. The Villages of Leonard, Lake Orion and Oxford and the County Millage Governments, in order to participate in the transportation services available under this Agreement, shall contribute SMART Municipal Credits and may also contribute additional funds as determined by each Village government and each County Millage Government to the NOTA Transportation Fund.

5. Millage Revenue dedicated to NOTA received from local millage elections.

B. This Fund shall be managed by the NOTA Board. The monies contributed to this Fund shall pay for maintenance, insurance, fuel, wages, purchase of additional transportation vehicles, dispatching costs, other operating and administrative costs of the transportation service and other operational, administrative and other general costs of the NOTA Board.

C. The monies contributed to this Fund shall be deposited into a financial institution(s) of the Treasurer's choosing subject to NOTA board prior approval. All withdrawals from this Fund will require the signatures of two (2) members the NOTA Board as designated by the Board or the Executive Director of NOTA and one (1) member the NOTA Board as designated by the Board.

D. NOTA may proceed to obtain and use state, federal and private grants and other donations available to it as well as monies received from contracts for transportation services as long as the grant and other donations or contracts or limitations or restrictions thereon do not conflict with the other provisions of this Agreement or the constitutional or statutory limitation of the Participating Governments.

VIII. PROPERTY ACQUISITION

A. Any purchase of equipment to be used for Transportation Service for those Eligible Persons for whom CDBG funding is available shall be made in accordance with the bid procedures adopted by the Contracting Governments according to regulations at 24 CFR 85.36, entitled "Administrative Requirements for the Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments". If the Contracting Governments' procedures conflict with 24 CFR 85.36 in any way, the procedures set forth in the CFR shall be followed. All applicable Federal, State and local laws, regulations, rules, policies and procedures shall be adhered to, as each funding source requires.

IX. VEHICLES

A. NOTA will carry all applicable insurance costs including liability associated with injuries to persons or property which could results from the use of each van in the amount of Five Million Dollars ($5,000,000.00) per occurrence and a Ten Million Dollar ($10,000,000) Excess/Umbrella policy along with any required endorsements as may be required by the terms of any grant program or contract.

B. When NOTA determines that a vehicle, purchased in with Section VIII may no longer be used for transportation services under this contract, the vehicle shall be disposed according to the appropriate rules and/or regulation that is applied by the funding source.

X. VEHICLE SERVICE RESTRICTIONS

A. Any **vehicle** purchased with CDBG program funds (in accordance with Section VIII A) shall only be used to provide transportation service for persons classified as having low or moderate income, classified as limited clientele or entitled to presumed benefits under Federal CDBG regulations. This restriction shall only apply to the vehicle purchased with CDBG program funds or other vehicles purchased with CDBG program funds. (This section mandated by CDBG program.)

1. In order to ensure that the service is used by persons classified as having low or moderate income, classified as limited clientele or entitled to presumed benefits under Federal CDBG regulations, the van shall contain a sign-in sheet for all users to enter their name, whether they are a senior citizen or

disabled, and address. NOTA may adopt additional procedures in order to ensure that those being served by vehicles being purchased with CDBG program funds are persons classified as having low or moderate income, classified as limited clientele or entitled to presumed benefits under Federal CDBG regulations. (This section is mandated by CDBG program.)

2. NOTA, with the approval of the Contracting Governments, may refund the CDBG portion of the current fair market value of the van to the CDBG program in order to expand service to other individuals besides those persons classified as having low or moderate income, classified as limited clientele or entitled to presumed benefits under Federal CDBG regulations. (This section is mandated by CDBG program.)

B. Any vans purchased in accordance with Transportation-to-Work Contract funds (in accordance with Section VIII B) shall only be utilized to provide transportation service to TANF recipients and other transit-dependent individuals in accordance with the appropriate Sections and Attachments of the Transportation-to-Work Contract.

C. Any vehicle not purchased with CDBG funding or with Transportation-to-Work Contract funds need not comply with the service restrictions set forth in this Section.

D. NOTA, per the NOTA Board, may charge fees for the transportation service; however, no fee shall be set so as to prevent low-income and targeted users from using the service. The fee charged shall not provide a profit to NOTA or to the Participating Governments.

XI. STORAGE AND SECURITY OF VEHICLES

A. Vehicles purchased according to the provisions set forth in Section VIII shall be stored in a place designated by NOTA.,

B. NOTA may adopt such additional procedures it determines necessary to ensure the safety and security of the transportation vehicles.

XII. MUTUAL OBLIGATION

The Participating Governments agree to follow all regulations set forth in the Americans with Disabilities Act of 1991 (ADA) and any subsequent amendments. NOTA will operate the transportation services in accordance with ADA guidelines.

XIII. TERM AND TERMINATION, EXTENSION, WITHDRAWAL OF GOVERNMENTS

A. The term of this First Amended Agreement is for an eight (8) year period commencing on _____, ("Effective Date") through December 31, 2033. A Contracting Government may not withdraw before the end of a current fiscal year of NOTA for which NOTA has an approved budget. Notice of withdrawal should occur at least ninety (90) days before the end of NOTA's then current fiscal year. The Village of Leonard, the Village of Lake Orion, and/or the Village of Oxford may decline representation on the NOTA Board with ninety (90) days notice to the other Participating Governments.

B. This Agreement shall be reviewed by members of the NOTA Board in December of even-numbers years to ensure it continues to meet the needs of the Participating Governments or the next regularly scheduled meeting.

C. In the event that one of the Participating Governments withdraws pursuant to this Section XIII, the Contracting Governments shall amend this Agreement as appropriate to reconfigure the composite membership of the NOTA Board and reallocate the obligations under this Agreement to reflect the

withdrawal of this Participating Government.

D. In the event one of the Contracting Governments withdraws pursuant to this Section XIII, then residents of that Contracting Government shall no longer be eligible to receive transportation services from NOTA. However, residents of that Contracting Government who are clients of an organization that provides funding to NOTA shall be eligible to receive transportation services as long as that funding remains.

E. If additional municipalities join this Agreement their representation on the NOTA Board shall be as follows: Township – two (2) members; Villages – one (1) member. In order to maintain representation, a Participating Government must contribute funds to the NOTA budget as determined by the adopted funding formula.

F. The Contracting Governments and Participating Governments may, at the time for expiration of this Agreement, agree in writing to extend the term of it.

XIV. DISSOLUTION OF NOTA AND DISTRIBUTION OF ASSETS

A. In the event enough of the Contracting Governments withdraw from NOTA pursuant to Section XIII so that NOTA is not able to be a viable entity, the vehicles of NOTA shall be distributed as follows:

1. Any vehicles obtained through a grant of any type shall be returned to the granting organization. The remaining vehicle, if any, shall be allocated to the Contracting Governments in the same proportion as the most recent funding allocation.

2. If the proportioning results in partial vans, the Contracting Governments may agree among themselves on how to allocate those vans, or the Contracting Governments may agree to sell those vans and apportion the results funds.

3. For purposes of Sections XIV.A and XIV.B, distribution of vehicles, proceeds or remaining funds shall be made in accordance with each Contracting Government's Cumulative Historical Contributions, except for grant-restricted assets which shall be handled per the applicable grant terms and Oakland County provided assets.

B. In the event of dissolution of NOTA, the Contracting Governments shall set aside sufficient funds to pay all employees the monies due them as well as any outstanding debts. The remaining funds, if any, shall be returned to the Contracting Governments in the same proportion as the most recent funding allocation.

C. The NOTA Board shall give notice to the Participating Governments and to all funding agencies and to clients of the intention to dissolve. Such notice shall be given at least sixty (60) days before NOTA is dissolved.

XV. LIMITATION OF LIABILTIY

The Contracting Governments (Addison Township, Orion Township and Oxford Township) and NOTA agree to indemnify, defend and save harmless each other, their supervisors and Board, officials, officers, employees, individually and collectively from all losses, claims, suits, demands, expenses, subrogation, attorney's fees or actions of any kind and nature arising or alleged to have arisen out of the breach of the duties of the respective Townships and/or NOTA to be performed hereunder to the extent not otherwise covered by insurance.

XVI. QUORUM

At least a majority of the members of the NOTA Board with a minimum of one (1) elected representative from each Township member shall be required for a quorum.

XVII. MISCELLANEOUS PROVISIONS

A. All notices hereunder and communications with respect to this Agreement shall be effective upon the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed to the following:

Supervisor
Addison Township
1440 Rochester Road
Leonard, MI 48367

Supervisor
Charter Township of Orion
2323 Joslyn Road
Lake Orion, MI 48360

Supervisor
Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371

Director
North Oakland Transportation Authority
675 S. Glaspie Street
Oxford, MI 48371

or such other address as any party shall designate by written notice.

B. If one of the Participating Governments has an issue or complaint that has not been or cannot be resolved through the administrative channels, that Government may bring that issue or complaint before the NOTA Board for resolution. The NOTA Board shall work with the Participating Government and other parties as necessary to develop an appropriate resolution process, such as a corrective action plan, with acceptable and mutually agreeable timeframes to accomplish said correction action.

C. The omission of the performance or failure to render any services contemplated by this Agreement because of an act of God, inevitable accident, fire, lockout, strike or other labor dispute, riot or civil commotion, act of public enemy enactment, rule or act of government or governmental instrument or instrumentality (whether Federal of State), failure of equipment of facilities not due to inadequate maintenance shall not constitute a breach of this Agreement or failure of performance by the Contracting Governments or NOTA; provided however, that they shall not be obligated to make payment to NOTA with respect to any services not actually rendered by NOTA due to any cause contemplated in this paragraph.

D. If any term or provision of the Agreement shall to any extent be held invalid or unenforceable by a Court of competent jurisdiction it shall be severable and the remaining terms of this Agreement shall not be affected and shall be fully enforceable.

E. This Agreement and all obligations upon the parties arising there from shall be subject to all budget laws and other state and local laws and regulations.

F. Upon and after its effective date, this Agreement shall supersede all prior intergovernmental agreements between the Contracting Governments on the same subject.

G. This Agreement may be modified only by resolution adopted by the governing body of each Contracting Government. Such amendments shall take effect immediately after adoption by all Contracting Governments.

H. The parties hereby agree that this written Agreement constitutes the complete Agreement.

I. The Contracting Governments and NOTA shall endeavor to keep themselves fully informed of all

existing and future Federal, State, and local laws, ordinances and regulations that may in any manner affect the fulfillment of this Agreement and to keep each other fully informed on these matters. Neither the Contracting Governments nor NOTA shall assign any rights acquired hereby nor mortgage this Agreement without first obtaining the written consent of the other parties which may be withheld for good cause stated.

XVIII. ADDING GOVERNMENTAL MEMBERS

A. This Agreement may be modified at any time so as to permit any city, village, township or charter township to become a member of the NOTA Board if such modification is adopted by resolution of the governing body of each such municipality proposing to become a member, and if such modification is adopted by resolution of the governing body of each Contracting Government.

B. If a municipality, pursuant to Paragraph A of this Article becomes a voting member of the NOTA Board, that municipality shall be obligated to pay for its proportionate share of the NOTA Transportation Fund described in Section VII to include the costs of service expansion to that municipality. The joining municipality's proportionate share may also be partially made in NOTA-designated improvements to the system.

XIX. AMENDMENTS

This First Amended Agreement may be amended by the written approval of the governing body of each Participating Government to the proposed amendment. Such amendment shall not take effect until approved by all Participating Governments.

XX. EFFECTIVE DATE

This First Amended Agreement shall become effective upon the signing of it by the designated representative of each of the Participating Governments and NOTA below. If a currently Participating Government decides not to sign this Agreement, then the Agreement shall be re-drafted excluding that Participating Government.

IN WITNESS THEREOF, Addison Township, the Charter Township of Orion, the Charter Township of Oxford, the Village of Leonard, the Village of Lake Orion, the Village of Oxford and the North Oakland Transportation Authority by authorized officials have executed this Agreement on the _____, 2025.

CHARTER TOWNSHIP OF ORION

By _____
Chris Barnett
Township Supervisor

CHARTER TOWNSHP OF OXFORD

By _____
Jack Curtis
Township Supervisor

TOWNSHIP OF ADDISON

By _____
Bruce Pearson
Township Supervisor

VILLAGE OF LAKE ORION

By _____
Teresa Rutt
Village Council President

VILLAGE OF OXFORD

By _____
Kelsey Cooke
Village Council President

VILLAGE OF LEONARD

By _____
William Moore
Village Council President

NORTH OAKLAND TRANSPORTATION AUTHORITY

By _____

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC Proposed Modification to 2026 Street Improvement Program

BACKGROUND BRIEF:

Administration is requesting further direction from Village Council as to whether to expand the scope of the 2026 Street Improvement Program to include the rehabilitation of all streets west of M-24 and north of West Flint Street. Council requested a cost estimate and estimated lineal front foot costs to include these additional streets. The Village Engineer has prepared a report indicating the additional streets to be included in an expanded project scope and estimated costs. The Engineer is preparing estimated costs for the addition of the remaining portion of North Shore Drive and Hill Street only and an estimated lineal front foot cost, and that information will be available on Monday.

The Village Manager will bring back further information on a Village-wide street improvement program, but, due to time constraints, such a program will need to be considered separately. The Village must finalize the 2026 program to complete design plans, bid the project, complete the special assessment process, and award the contract. Failure to complete this work during the winter months may result in higher construction costs and a later construction schedule as contractors fill up their summer work projects.

Attached is the Engineer's report for the information of the Council.

SUMMARY OF PREVIOUS COUNCIL ACTION:

11/24/2025 – Council directed the Village Manager to bring back proposal and cost information for expanding Phase 1 of the Pavement Project to include the North Shore neighborhood, as well as information on a Village-wide paving project.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To be provided.

NF ENGINEERS
Civil Engineers | Land Surveyors | Land Planners | Geospatial Engineers
48680 Van Dyke, Ste 200 Shelby Twp, MI 48317 | P: 844-416-3364 | www.nfe-engr.com

December 4, 2025

Darwin McClary
Village Manager
Village of Lake Orion
21 E. Church St.
Lake Orion, MI 48362

RE: Request to Add Streets to Treatment Area "A"
2026 Pavement Improvement Project
NFE Job No. N732-01

Dear Mr. McClary:

As you recently requested, we have estimated potential costs for increasing the overall scope of pavement improvements in the area bounded by M-24 at Flint Street, the northern Village limits, and the lake. A map of that area is attached, with the streets approved as the TEDF Grant scope of work shown in red and the potential additional streets shown in blue. The additional street lengths include:

- Remaining North Shore from Church Street to the end of the western cul-de-sac
- All of Hill Street
- All of Church Street west of M-24
- Remaining Axford Street north of Flint Street
- Remaining Andrews Street, north of Flint Street and south of Lake Street, public portion only
- All of Shadbolt Street west of M-24
- All of Beebe Street

You will recall that the eastern end of Lake Street is due to be reconfigured and improved as part of the future Starboard development and is therefore not included in work to be considered by the Village. Darling Drive east of S. Andrews and the farthest southern portion of S. Andrews are private roads and not included in these estimates.

The estimated cost of the streets shown in red, the TEDF Grant scope of work, is $547,000. Comparing the PASER condition of those streets to the current ratings of the additional segments, we believe similar or somewhat increased methods of treatment are warranted. Potential low additional costs were based on milling and overlaying with minor drainage improvements. Potential high additional costs include crushing and shaping in areas with recent PASER ratings less than 3. The separate drainage improvements planned for North Shore at the low point have not been included in these estimates.

The preliminary estimate of additional costs for the streets shown in blue ranges between $637,500 and $857,000. Thus, if the entire mapped area were to be designed and let for bid, we estimate the total construction cost may range between **$1,184,500** and **$1,404,000**. These additional street estimates are based on current PASER ratings and estimated pavement dimensions utilizing satellite imagery, generally limiting pavement rehabilitation to the "traveled way" width within the various rights-of-way, which appears to be 20' in most areas. Where parking pads exist, they were considered to be private and not included within the estimated pavement rehabilitation area. The estimates represent

construction costs only and do not include surveying, geotechnical testing (existing pavement cores for rehabilitation method verification), engineering design, or contract administration services. Final actual construction costs will be determined by the selected contractor during the bidding process.

After meeting with the Grant Coordinator assigned to the Village's TEDF Grant project, we verified that while additional streets can be added to a construction contract, those streets cannot be paid for with any of the TEDF Grant funding. We therefore assigned the total grant amount of $250,000 to the streets in the TEDF Grant scope of work (red streets on the map). This results in estimated costs of $297,000 to be split between the Village and residents utilizing a Special Assessment District. When apportioning estimated costs between the Village and residents, we followed the Village policy:

- For Major streets, the Village will cover 50% of the costs
- For Local streets, the Village will cover 25% of the costs
- For Dead End streets, the Village will cover 10% of the costs

Under the original TEDF Grant scope, both Grove Street and Clare Street are dead ends. None of the road segments are designated major streets. We used an estimate of centerline length as the basis for apportioning costs, with 94% of the length being local roads and 6% dead end. This results in an estimated cost apportionment for the original TEDF Grant scope of work as shown below:

Original Scope of Project	**$547,000**
Village of Lake Orion Costs	$71,575
SAD Resident's Costs	$225,425
TED Grant Costs	$250,000

The proposed additional streets include a higher proportion of dead end segments, with 66% of the total length being local roads and 34% being dead ends. Again, there are no major street segments within this treatment area. Of the additional streets, those shown in blue on the map, the dead end segments are

- North Shore from Church Street to the western cul-de-sac
- Hill Street
- South Andrews Street from Lake Street to the end of the public right-of-way.

The centerline length percentages result in an estimated cost apportionment as shown below:

	Low Estimate	High Estimate
Construction on Additional Streets	**$637,500**	**$857,000**
Village of Lake Orion Costs	$126,875	$170,550
SAD Resident's Costs	$510,625	$686,450
TED Grant Costs	$0	$0

In summary, if the Village chooses to proceed with an expanded pavement rehabilitation contract that includes the entire area shown on the attached map, the Village may expect to cover construction costs ranging between $198,450 and $242,125 with residents being assessed for construction costs ranging between $736,050 and $911,875.

If you have any questions regarding this analysis, please call.

Sincerely,

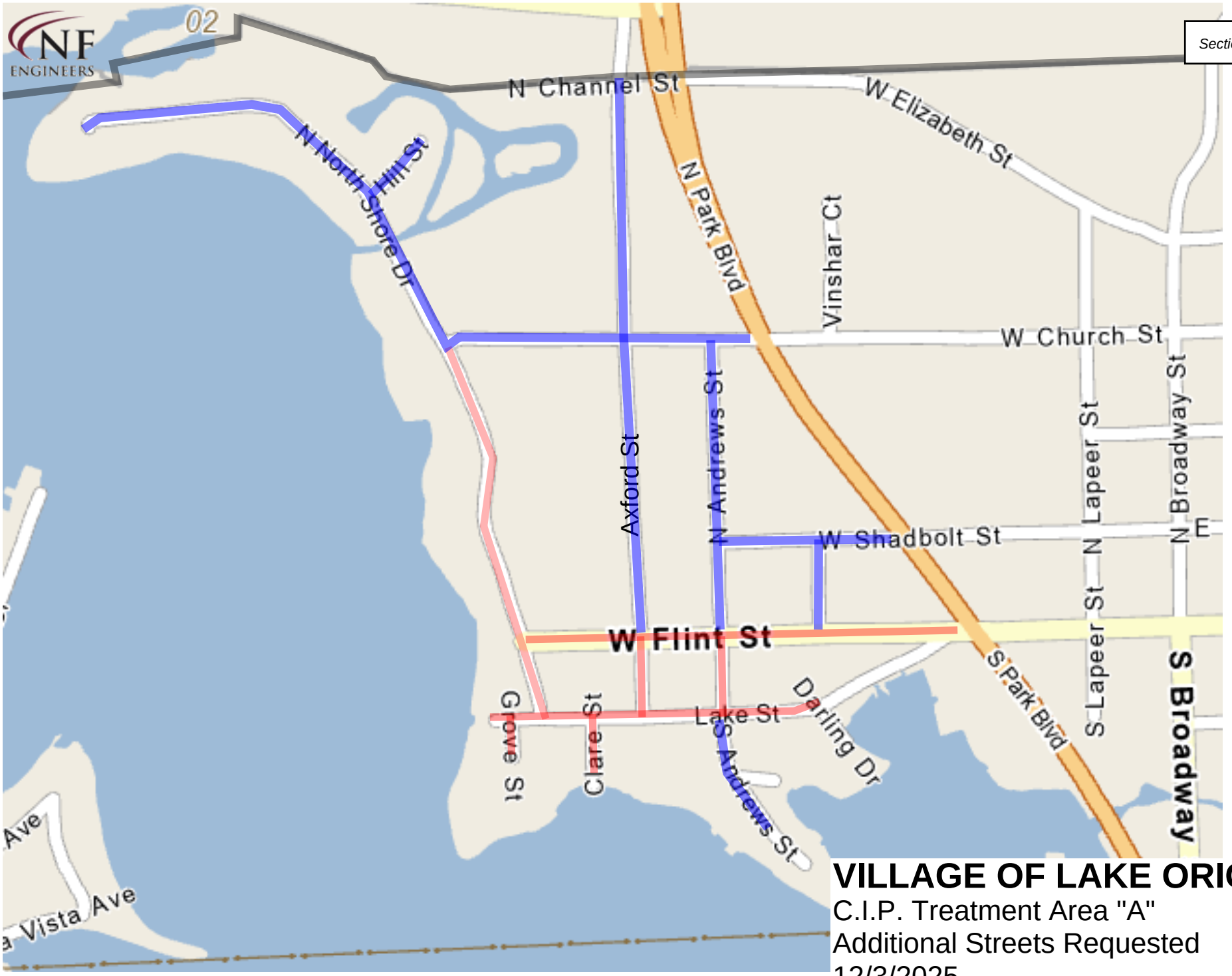
Nowak & Fraus Engineers

Wendy E. Spence, PE
Sr. Project Manager

Enclosure: Map of Original and Additional Streets

Cc: Wes Sanchez, DPW Director
Sonja Stout, Clerk/Treasurer

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VILLAGE OF LAKE ORION

C.I.P. Treatment Area "A"
Additional Streets Requested
12/3/2025

NF ENGINEERS
Civil Engineers | Land Surveyors | Land Planners | Geospatial Engineers
48680 Van Dyke, Ste 200 Shelby Twp, MI 48317 | P: 844-416-3364 | www.nfe-engr.com

December 8, 2025

Darwin McClary
Village Manager
Village of Lake Orion
21 E. Church St.
Lake Orion, MI 48362

RE: Estimated costs per Front Foot, various possible SAD extents
2026 Pavement Improvement Project
NFE Job No. N732-01

Dear Mr. McClary:

As requested, we have estimated potential costs on a per front foot basis for various possible Special Assessment District extents for the Village's planned 2026 pavement improvement project. The districts analyzed are:

1. The original TEDF Grant scope of work area, as shown in red on the map provided Friday.
2. All additional streets requested in the area bounded by M-24 at Flint Street, the northern Village limits, and the lake as shown in blue on the map provided Friday.
3. A subset of those additional streets, comprising only the remaining North Shore from Church Street to the end of the western cul-de-sac and all of Hill Street.

The separate drainage improvements planned for North Shore at the low point have not been included in these estimates.

The frontage lengths used in these estimates are based on information available in the form of plats and tax parcel maps. The street frontage lengths were generally totaled to the nearest five (5'), excluding parcels used as public right-of-way. For each possible district, we have assumed both a maximum total frontage, where corner lots are assessed for both street frontages, and a minimum total frontage, where corner lots are assessed for only the longer frontage within the district. All parcels with frontage on the streets under consideration were counted, including the Village's cemetery parcels and the commercial parcels bounded by the proposed streets (typically along the M-24 corridor). The final assessment methodology is beyond the scope of this analysis; these figures are intended to represent potential low and high per front foot construction costs for property owners under the assumptions described. The costs, again, do not include estimates for administration, survey, design, bidding or contract management.

1. Under the original TEDF Grant scope, the estimated SAD property owner's costs after application of the TEDF Grant total $225,425 as shown in Friday's letter. The estimated construction costs in this district range between a **low of $30 per front foot and a high of $32 per front foot**.
2. The additional streets west of M-24, treated as a separate district without benefit of any TEDF Grant funds, was estimated with SAD property owners' costs ranging between $510,625 and $686,450, depending on the required pavement rehabilitation method, which is subject to site

conditions not discoverable without additional investigation and testing. These figures result in a cost that may **range between $43 per front foot** for the lower-cost treatment assessed along all frontage (corner lots paying both frontages) **and $65 per front foot** for higher-cost treatment where corner lots pay only the longer of the two street frontages.

3. For just the North Shore and Hill Street portion of the additional streets, which are both dead end segments, the estimated SAD property owners' costs range between $183,525 and $234,720, depending on the required rehabilitation method. This subset of the district and costs described in point 2 above was not previously presented, but follows the cost estimating methodology explained in Friday's letter. These figures result in a cost that may **range between $53 per front foot** for the lower-cost treatment assessed along all frontage (corner lots paying both frontages) **and $70 per front foot** for higher-cost treatment where corner lots pay only the longer of the two street frontages.

If you have any questions regarding this analysis, please call.

Sincerely,

Nowak & Fraus Engineers

Wendy E. Spence, PE
Sr. Project Manager

Enclosure: none

Cc: Wes Sanchez, DPW Director
Sonja Stout, Clerk/Treasurer

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Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC Appointment of Acting Village Manager

BACKGROUND BRIEF:

Village Manager McClary is requesting that the Village Council approve the Village Manager's designation of Police Chief Amundson as Acting Village Manager for the period of January 14 through January 27, 2026, during the Village Manager's temporary absence due to vacation and to approve temporary compensation at the Village Manager's rate of pay while serving as Acting Village Manager. The Village Manager rotates such designation as needed between Village department directors to provide each with valuable knowledge and experience in the role to assist with their professional development.

Section 3.7 of the Village Charter states, in part, "...The Village Manager may, with the approval of the Council, designate an administrative officer or employee of the village to perform the duties of the Village Manager during his temporary absence or incapacity..."

Please note that the Village Manager will be absent from the January 26, 2026, Council meeting due to this absence.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The Police Chief will receive a temporary increase in hourly compensation of $5.70 per hour for 80 hours to perform the duties of Acting Village Manager, for a total cost of $490.89 including payroll taxes.

RECOMMENDED MOTION:

To approve, pursuant to Section 3.7 of the Village Charter, the Village Manager's designation of Police Chief Mark Amundson as Acting Village Manager during the Village Manager's temporary absence from the Village due to vacation for the period of Wednesday, January 14, 2026, at 12:01 AM through Tuesday, January 27, 2026, at 11:59 PM, and to approve an increase in hourly pay of $5.70 for 80 hours for serving as Acting Village Manager during such period.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC Schedule FY 2026-27 Goal Setting Work Sessions

BACKGROUND BRIEF:

Council is being requested to schedule its FY 2026-27 goal setting work sessions. The goals adopted by the Village Council assist Administration in the preparation of the ensuing year's budget proposals. Village Manager McClary is requesting that Council schedule two work sessions for Monday, January 26, 2026, and Monday, February 9, 2026, at 5:30 PM, to complete the goal setting process.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To schedule the Village Council's FY 2026-27 goal setting work sessions for Monday, January 26, 2026, at 5:30 PM, and Monday, February 9, 2026, at 5:30 PM.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: December 8, 2025

TOPIC: Adopt Resolution 2026 Village Council Meeting Schedule

BACKGROUND INFORMATION: Pursuant to the Open Meetings Act, public bodies are required to adopt and publish a schedule of their meetings prior to the start of each year. Currently, the Village Council meets on second and fourth Mondays of each month at 6:30 pm unless otherwise designated in its meeting schedule.

RECOMMENDED MOTION: To adopt Resolution #25-044 establishing the 2026 meeting schedule of the Village Council for the Village of Lake Orion and to authorize the Clerk to post the schedule pursuant to the Open Meetings Act.

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

COUNCIL RESOLUTION 2025-044
RESOLUTION ADOPTING THE 2026 VILLAGE COUNCIL MEETING SCHEDULE

VOTING YEA:
VOTING NAY:
MOTION:

WHEREAS, , Pursuant to the Open Meetings Act public bodies are required to adopt and publish a schedule of their meetings prior to the start of each year.

WHEREAS, The Village Council, as indicated in the Village Charter, meets on the second and fourth Monday of each month, at 6:30 p.m. unless otherwise designated in its meeting schedule.

NOW, THEREFORE BE IT RESOLVED, The Lake Orion Village Council adopts its 2026 Village Council Meeting Schedule as follows:

Monday, January 12, 2026	Monday, January 26, 2026
Monday, February 9, 2026	Monday, February 23, 2026
Monday, March 9, 2026	Monday, March 23, 2026
Monday, April 13, 2026	Monday, April 27, 2026
Monday, May 11, 2026	Tuesday, May 26, 2026
Monday, June 8, 2026	Monday, June 22, 2026
Monday, July 13, 2026	Monday, July 27, 2026
Monday, August 10, 2026	Monday, August 24, 2026
Monday, September 14, 2026	Monday, September 28, 2026
Monday, October 12, 2026	Monday, October 26, 2026
Monday, November 9, 2026	Monday, November 23, 2026
Monday, December 14, 2026	(No Meeting)

This resolution was duly adopted by the Lake Orion Village Council at its regular meeting held on Monday, December 8, 2025.

Sonja Stout
Village Clerk/Treasurer

CERTIFICATION

I, Sonja Stout, duly appointed Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-044, adopted by the Village of Lake Orion Village Council at its regular meeting held on the 8th day of December 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan, this 8th day of December 2025.

Sonja Stout
Village Clerk/Treasurer