AGENDA

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, November 23, 2026

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the Village Council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Determination of Quorum**
4. **Presentations**
   - A. Update on Sanitary Sewer Pump Stations Project and Resident Concerns – OCWRC and HRC
5. **Call to the Public**
6. **Approval of Agenda**

   By order of the President/Chair, no matters will be discussed after 9:30 PM, unless the Council votes to continue the meeting.
7. **Consent Agenda**

   All items on the Consent Agenda are approved by one vote.

   - A. Approval of Special Event – Lake Orion New Year's Resolution Run
   - B. Approval of Village Council Regular Meeting Minutes of November 9, 2026
   - C. Receive and File of DDA Regular Meeting Minutes of October 20, 2026
   - D. Receive and File of Investment Report for October 2026

E. Receive and File of Invoice Distribution Report for November 24, 2026

8. Other Items

A. Hopkins FOIA Appeal (P378, P379)

B. Hopkins FOIA Appeal (P383)

C. Hopkins FOIA Appeal (P392)

D. Hopkins FOIA Appeal (P387)

E. Hopkins FOIA APPEAL (P396, P397)

F. Water System Cross Connection Violation Civil Infraction Fines and Enforcement Fees

G. Schedule Public Hearing – 2026 Street Improvement Project Proposed Special Assessment Roll

9. Items Removed from the Consent Agenda

10. Public Hearings

11. Call to the Public

12. DDA Executive Director Comments

13. Council Comments

14. Village Manager Comments

15. Closed Session Items

16. Business From Closed Session

17. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC Update on Sanitary Sewer Pump Stations Project and Resident Concerns – OCWRC and HRC

BACKGROUND BRIEF:

Council is scheduled to receive an update from Oakland County Water Resources Commissioner representatives Jen Cook and Joel Brown and John Bergsma from engineering firm Hubbell, Roth and Clark on the status of the phase I sanitary sewer pump stations project and recent resident concerns about the equipment and materials staging area. A group of citizens met last week to discuss their concerns. Council Member Dandalides was in attendance at that meeting and provided a synopsis of the concerns raised. Attached is a copy of the synopsis prepared by Council Member Dandalides.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

None

Darwin McClary

From: George Dandalides
Sent: Monday, November 16, 2026 9:48 PM
To: Darwin McClary
Cc: Debbie Nogle; Salvatore Hicks; amundsonm@lakeorionpolice.org; Teresa Rutt; [redacted]
Subject: Resident Meeting - November 16, 2026 - Bellevue Island Park Sewer Pump Work Area
Attachments: Resident Meeting 11-16-2026 - Attendees - Bellevue Park Sewer Project Staging Area.pdf

Darwin,

I was asked to attend a resident meeting tonight at the Bellevue Island Park where residents voiced their concerns about the equipment and work staging area associated with the sewer pump station project on the north end of the Bellevue Island Park. There were 28 residents in attendance, and discussion lasted for an hour. Many concerns and questions were raised, and many of them plan to attend our upcoming November 23 council meeting to voice their concerns. The following are my notes of their concerns and questions. (they are in no particular order)

- There is concern that sludge is being trucked in to the park and dumped.
  - Where is it coming from?
  - What is in it?
  - Is anyone taking soil samples to verify there are no harmful effects?
- The equipment and associated construction debris have been at the park for roughly two years. It is unsightly, creates noise issues, and construction vehicles coming in and out leave mud on the roads.
  - What options are available to move it out of this (or any other residential) area for the balance of the project, and when can it be relocated? Relocating to the DPW lot was suggested as an alternative.
- Have we applied for and received all necessary permits associated with this work?
  - I was asked to provide copies of all permits.
  - Someone asked why the permits aren't posted as required with building permits?
  - Do we have any required permits for dumping sludge from the EPA/DNR/EGLE?
- There is concern about the construction traffic on Bellevue and Highland.
  - Is the truck traffic tearing up Bellevue and Highland, and will residents be expected to pay for those repairs through special assessment?
  - What is the capacity of the Bellevue bridge, and are the trucks overloading it?
- There is a safety concern with the location of the equipment and related traffic for children walking in the area, children walking on the road to and from their bus stops, and pets in the area.
- There is a concern that the health of the trees on the north side of the construction staging area is being compromised and the trees are dying.

- As you are aware from the two emails we received over the past couple of days, there is a that we are violating the terms of the deed transfer recorded August 28,1950 where the land was donated to the village. This may also extend to the residential construction project currently underway on Highland across from the park, where construction materials and utilities (Port-A-Potti) are also in the park.

I have attached a copy of the names who were in attendance tonight for reference.

I would ask that this be on the agenda for the upcoming November 23 council meeting and that we be prepared to address our residents' concerns at that time.

Please let me know if you have any questions.

Thanks,

George

Bellevue Island Park - 11/16/2026

Name	Address	Phone	email
George Dandalides	[redacted]	[redacted]	dandalidesg@lakeorion.org
Michael Phillips			
William Hughes			
Linda Roy Cron			
Melissa Kutchek			
Ralph Gustafson			
Mary Bires			
John Gehrke			
Carol Flajole			
Michelle Monica			
Marcia Watson			
Brian > Matthews			
Mary			
Dave & Karen Otto			
Matt & Erin Craig			
Jennifer & Jim Barry			
Sandy Decker			
[illegible]			
Sarah & Brent DeClark			
Renée Hays			
Brandon Beatty			
Rick Watson			
Mike Benore			

Kim Zilka Berkal

[redacted]

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC: Approval of Special Event – Lake Orion New Year's Resolution Run

BACKGROUND BRIEF:

The Lake Orion New Year's Resolution Run is a longstanding Village tradition that has been held annually on New Year's Day for more than 20 years. The event features a 5K and 1.5-mile run/walk through downtown Lake Orion and surrounding neighborhoods, welcoming participants of all ages and abilities. Supported by local businesses, sponsors, and volunteers, the event promotes health and wellness while bringing the community together to celebrate the start of a new year.

Robert Busquaert, representing Eastside Racing Company – Hansons Running Shop, submitted a Special Event Permit Application for the 2027 Lake Orion New Year's Resolution Run, scheduled for Friday, January 1, 2027, from 9:00 AM to 11:00 AM.

RECOMMENDED MOTION:

To adopt Resolution No. 2027-002 approving the "Lake Orion New Year's Resolution Run" Special Event Permit and the License Agreement between the Village of Lake Orion and the Eastside Racing Company – Hansons Running Shop represented by Robert Busquaert, for the event to be held on January 1, 2027, and to authorize the Village Council President and Village Clerk to execute the agreement on behalf of the Village.

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION NO. 2026-002

A RESOLUTION APPROVING THE EVENT PERMIT APPLICATION FOR THE LAKE ORION NEW YEAR'S RESOLUTION RUN

VOTING YEA:
VOTING NAY:
ABSENT:
MOTION:

RESOLVED: To approve the Special Event Permit Application submitted by Robert Busquaert on behalf of Eastside Racing Company – Hansons Running Shop for the Lake Orion New Year's Resolution Run to be held from 9:00 am to 11:00 am on various Village properties, as outlined in the application.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and Eastside Racing Company – Hansons Running Shop, and to authorize the Village President and Village Clerk to execute the Agreement on behalf of the Village.

FURTHER RESOLVED: To approve the Request to Use the Village Equipment Application, as presented.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements:

1. The applicant is responsible for cleaning up any trash generated during the event.
2. Additional trash receptacles are the responsibility of the applicant and must be arranged by the applicant.

DPW Requirements:

1. Village Orange Cones will be provided based on availability.
2. The DPW will not supply extension cords or cord covers.
3. The DPW will provide barricades and detour signage for street and parking lot closures.

4. Village properties will be properly maintained before and after the event.

Police Department Requirements:

1. Event staff and on-scene manager's cellular phone numbers must be provided to the Police Department at least 24 hours before the event.
2. The Police Department will direct the placement of all required barricades for parking lot and any approved street closures.
3. The applicant shall be responsible for reimbursing the Village for all police resources and related ancillary costs dedicated exclusively to this event. This policy is intended to ensure full cost recovery, and the applicant will be billed for the actual costs incurred. This includes, but is not limited to, staffing of the event, time spent on event planning, coordination meetings, site inspections, and setup.
4. At a minimum, one dedicated police officer must be assigned to the event from start to finish. The need for additional staffing will be evaluated during planning meetings with the Chief of Police or their designee.
5. Upon request, the Chief of Police may provide a preliminary cost estimate for police services. The final invoice will reflect only the actual costs of police services provided.
6. A pre-planning meeting with the Chief of Police or their designee is required for all events involving dedicated police resources. To schedule this meeting, please contact Chief Mark Amundson at amundsonm@lakeorionpolice.org.

Fire Department Requirement:

1. There shall be no parking in Fire Station parking lot or along Street.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, NOVEMBER 23, 2026.

Debbie Nogle
Village of Lake Orion Clerk/Treasurer

Village of Lake Orion
EST 1859

CERTIFICATION

I, Debbie Nogle, duly appointed Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2027-002 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 23rd day of November 2026.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this 23rd day of November 2026.

Debbie Nogle
Village of Lake Orion Clerk/Treasurer

DATED: November 24, 2026

Village of Lake Orion

Printed: 11/18/2026

Special Event
SE-2027-001

Balance
$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Robert Busquaert	**08F-C0F**	**Oct 14, 2026**	**--**	**Jan 1, 2027**	**Jan 2, 2027**	**--**

Applicant Information

APPLICANT
Robert Busquaert

fastbob.hrm@gmail.com

(586) 822-3608

430 Nesbit Ln, Rochester Hills, MI 48309

Same as mailing address

Agent

N/A

Internal

Conditions

Police Reimbursement
The applicant shall be responsible for reimbursing the Village for all police resources and related ancillary costs dedicated exclusively to this event. This policy is intended to ensure full cost recovery, and the applicant will be billed for the actual costs incurred. This includes, but is not limited to, staffing of the event, time spent on event planning, coordination meetings, site inspections, and setup.

At a minimum, one dedicated police officer must be assigned to the event from start to finish. The need for additional staffing will be evaluated during planning meetings with the Chief of Police or their designee.

Upon request, the Chief of Police may provide a preliminary cost estimate for police services. The final invoice will reflect only the actual costs of police services provided.

Pre-Planning Meeting with Chief of Police

A pre-planning meeting with the Chief of Police or their designee is required for all events involving dedicated police resources.

To schedule this meeting, please contact Chief Mark Amundson at amundsonm@lakeorionpolice.org.

The Fire Department has no issues with this event. There shall be no parking in Fire Station parking lot or along Street.

Issued By:

N/A

Internal Notes - Employee Communication

N/A

Approved Event:

N/A

General Information

Event Location

Downtown Streets
Lake Orion, MI 48362

Date / Hours of Event

January 1st 2027 9AM to 11 AM

Date / Hours of Set-up and Tear Down

January 1st 2027 8 AM to 11 AM

Event Map

LONYRR.pdf

Street Closures and / or Parking Lot closures necessary?

Yes

If yes, how many days?

1

If yes, describe

Run/Walk starts at 10 AM, everyone is finished by 11 AM

Green's Park Reservation?

No

Green's Park Reservation Date/Hours

N/A

Green's Park Reservation Duration (Days)

N/A

Gazebo Rental?

No

Gazebo Rental Type

N/A

Gazebo Rental Date/Time

N/A

Gazebo Hour

N/A

Coordinating Event Details

N/A

Coordinating with Another Event?

No

If yes, Event Name

N/A

Event Details

Type of Event

Group

Status

Not-for-Profit

If Non-Profit, provide proof of non-profit status such as IRS Determination Letter 501(c)(3), IRS Form 990, or Articles of Incorporation

Is this event expected to occur next year?

Yes

If Yes, provide next year's specific dates

January 1st, 2028

If this event a Fund raiser?

Yes

If YES, indicate beneficiary information

All proceeds to benefit Lake Orion Athletic Department - In particular Middle School Cross Country and Track Programs

Is this the first time the event is being held in Village of Lake Orion?

No

Describe above selection

The Lake Orion Resolution Run has been operating since the 1990's with the exception of the Covid Year

Was this event previously held outside the Village of Lake Orion?

No

Describe above selection

Event has always been held in the Village.

Event Details (continued)

Total estimated attendance each day

200

What parking arrangements will be necessary to accommodate attendance?

Local public parking lots - with most businesses closed at the time of the event, public parking has not been an issue.

Parking Plan

How will trash be handled?

Trash receptacles at the finish line area have been sufficient

Is amplification of music or speakers planned or anticipated?

No

If yes, describe

N/A

Will tents be used?

No

If yes, indicate number of tents, use of each, location and size

N/A

Portable restrooms

No

If yes, number of portable restrooms and location

N/A

Food / Alcohol / Merchandise

Will alcoholic beverages be served?

No

If yes, describe

N/A

Is liquor license issued by the State of Michigan?

N/A

If yes, whose name is the license issued to

N/A

Copy of License

Will food and beverages be sold?

No

If yes, describe

N/A

Will merchandise be sold?

No

If yes, describe

N/A

Request Use of Village Equipment ONLY

Use of Equipment Start (Day / Time)

January 1st, 2027 9 AM

Use of Equipment End (Day / Time)

January 1st, 2027 11 AM

Barricades/Traffic Cones

Yes

If yes, describe

Cones down Broadway to separate participants going Northbound (closed) from Southbound traffic

Temporary Closure Signage

Yes

Trash Cans

No

Electrical Connections

No

If yes, describe

Temporary sign closure would include no parking along the East Side of Broadway from M-24 to Flint St.

Water

No

If yes, describe

N/A

Emergency Fire Equipment, such as ambulance

No

If yes, describe

N/A

Use of Police Services

Yes

If yes, describe

Police have served as the lead vehicle as well as squad cars at the intersection of Flint/Broadway and Washington/Broadway road crossings for participant safety

Other Village Services

No

If yes, describe

N/A

Municipal Equipment

Event Signs

Will this event include the use of signs?

No

Location(s) of Sign

Directional Arrows (Lawn Signs) are used throughout the course to help direct participants.

Sign Dimensions

1 ft x 2 ft

Sign Sketch Plan

Location Map

Temporary Display Start

Jan 1, 2027

Temporary Display End

Jan 1, 2027

Quantity of Temporary Signs

N/A

OLD_Quantity of Temporary Signs

N/A

Certifications and Signatures

Signature of Sponsoring Organization's Agent

agreement-10142026141743.pdf

Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured

The Village Of Lake Orion_Eastside R...

Hold Harmless Agreement

Hold Harmless Agreement

Hold Harmless Agreement.pdf

Fees

Application Fee	
Special Event - Right Of Way	$75.00
Application Sign Fee	$0.00
TOTAL	**$100.00**
PAID	**$100.00**
BALANCE DUE	**$0.00**

Transaction Log

10/14/2026 **Payment** Card **$100.00**

Non-refundable convenience fee of $6.00

Communication

October 14, 2:33 PM EDT

Your application for a Special Event has been successfully submitted. The reference number for your application is 08F-C0F

Please keep a copy of this email as record of your application. Staff may use the reference number when communicating with you.

Thank you,

Village of Lake Orion

October 14, 2:33 PM EDT

Payment Required

There are fees due that require your immediate payment. Please click below to pay online.

Special Event [08F-C0F]

Balance $1025.00

Robert B October 14, 2:36 PM EDT

When submitting the application, I don't think my answer to the signage section was correct. Can that be adjusted so the payment reflects that? Once that is fixed I can pay the correct amount online. Thanks!

Mark A October 14, 2:39 PM EDT

Police Reimbursement

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billed for the actual costs incurred. This includes, but is not limited to, staffing of the event, time spent planning, coordination meetings, site inspections, and setup.

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Pre-Planning Meeting with Chief of Police

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To schedule this meeting, please contact Chief Mark Amundson at amundsonm@lakeorionpolice.org.

Lynsey B October 14, 3:32 PM EDT
Hi Mr. Busquaert,

Per our phone conversation, I have updated the sign application to specify "directional signs" instead of "event signs."

As a next step, you will receive the license agreement from us once it has been reviewed by all stakeholders. We will also let you know the exact date when the special event is scheduled to go before the Village Council's Consent Agenda for review and approval.

Please let us know if you have any other questions.

Thanks,
Lynsey Blough
Deputy Clerk/Treasurer

Workflow

1. Payment - COMPLETED
Assignee: Lynsey Blough

2. Administrative Review - COMPLETED
Assignee: Lynsey Blough

3. Dept. of Public Works Review - COMPLETED
Assignee: Sam Hicks

4. Public Safety Review - COMPLETED
Assignee: Mark Amundson

5. Fire Department Review - COMPLETED
Assignee: John Pender

6. Council Review - ACTIVE
Assignee: Lynsey Blough

7. Planning & Zoning Review - INACTIVE
Assignee: Sommer Nafal

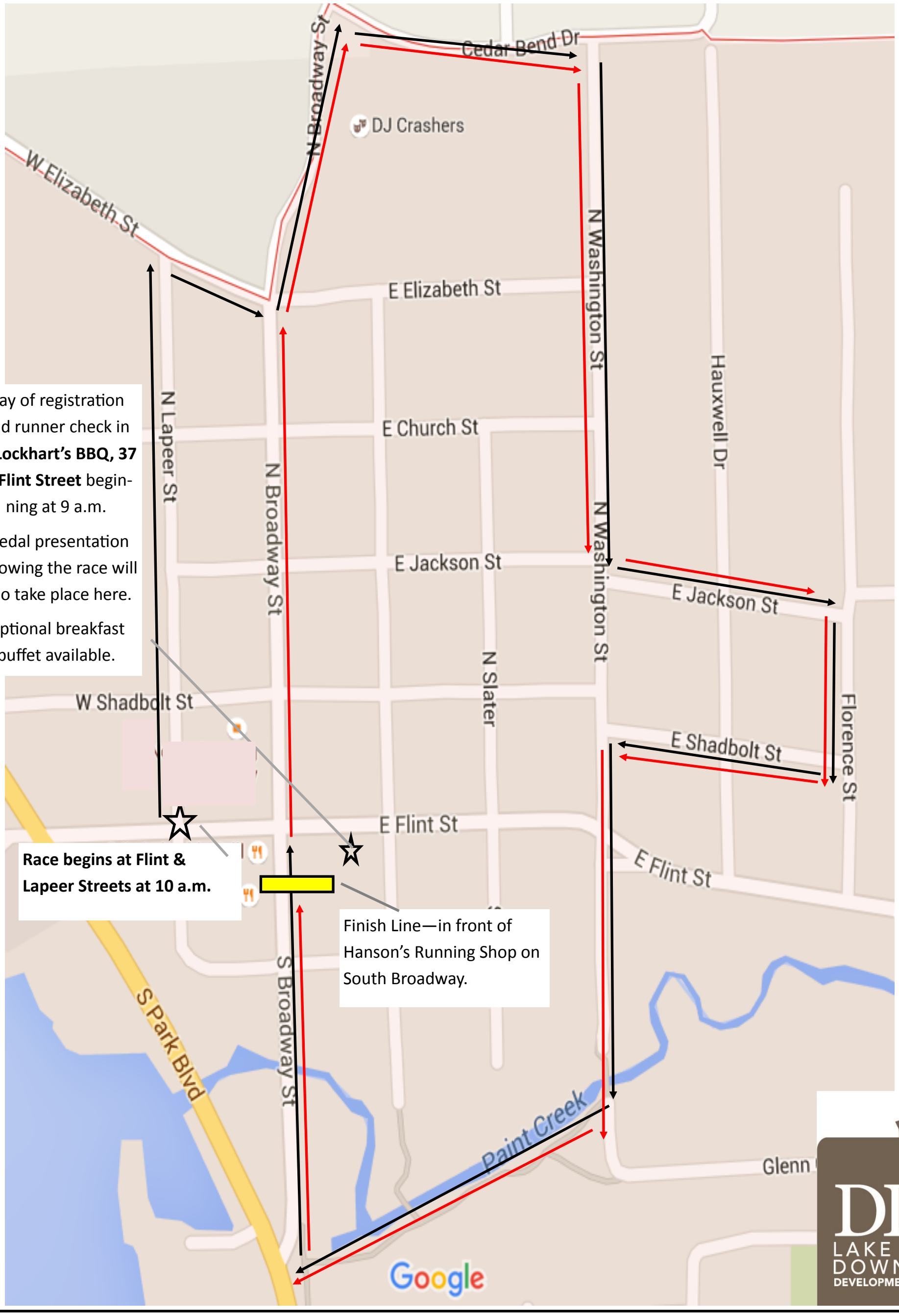
8. Issue Permit - INACTIVE
Assignee: Lynsey Blough

New Year's RESOLUTION RUN

New Year's Resolution Run Race Course

1 mile+ Walk / Run—Begins at Flint & Lapeer Streets and follows black arrows. Finishes on South Broadway in front of Hanson's Running Shop.

5K Run—Begins at Flint & Lapeer Streets, follows black arrows for first lap and red arrows for second lap. Finishes on South Broadway in front of Hanson's Running Shop.



Day of registration and runner check in at **Lockhart's BBQ, 37 E. Flint Street** beginning at 9 a.m.

Medal presentation following the race will also take place here.

Optional breakfast buffet available.

Race begins at Flint & Lapeer Streets at 10 a.m.

Finish Line—in front of Hanson's Running Shop on South Broadway.

DDA LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY

Village of Lake Orion
EST 1859

Village of Lake Orion
21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow *

Lake Orion New Year's Resolution Run — Activity/Event

January 1st, 2027 9AM to 11 AM — Dates and Time

Annual 5K Run/Walk that takes participants around the Village and through Meeks Park
General Description of Location

Start is on Lapeer St. and Finish on Broadway across from Sagebrush

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.

Applicant/Property Owner/Contractor Signature**

Robert Busquert
Applicant/Property Owner/Contractor Printed Name

10-14-26
Date

Witness One Signature ***

Ethan Prozinsky
Witness One Printed Name

Witness Two Signature ***

JOHN I. TARANTINO
Witness Two Printed Name

* *Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.*

** *If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.*

*** *The signatures from two (2) witnesses are required.*

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McNish Group 26622 Woodward Avenue Ste. 200 Royal Oak MI 48067	**CONTACT NAME:** certs@mcnish.com **PHONE (A/C, No, Ext):** 248-544-4800 **FAX (A/C, No):** 248-544-4801 **E-MAIL ADDRESS:** certs@mcnish.com
	INSURER(S) AFFORDING COVERAGE — **NAIC #** **INSURER A :** Western World Insurance Co. **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**
INSURED EASTS-3 Eastside Racing Co LLC 430 Nesbit Lane Rochester Hills MI 48309	

COVERAGES **CERTIFICATE NUMBER:** 541232541 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			NPP8870019	8/25/2026	8/25/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ $
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ $ $ $ $
	☐ **UMBRELLA LIAB** ☐ OCCUR ☐ **EXCESS LIAB** ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Lake Orion New Year's Resolution taking place on January 1st, 2027.
Additional Insured as required by written contract: The Village Of Lake Orion

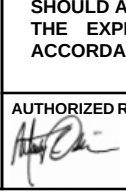
CERTIFICATE HOLDER

The Village Of Lake Orion
21 East Church Street
Lake Orion MI 48362

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC: Approval of Village Council Regular Meeting Minutes of November 9, 2026

RECOMMENDED MOTION: To approve the Village Council Regular Meeting Minutes of November 9, 2026, as presented.

MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, November 9, 2026

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The November 9, 2026, Village Council Regular Meeting was called to order by President Rutt at 6:30 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT
President Teresa Rutt
President Pro Tem Stan Ford
Council Member Nancy Moshier
Council Member Michael Lamb
Council Member George Dandalides
Council Member Alex Comparoni Jr
Council Member Eric Papacek

STAFF PRESENT
Village Manager Darwin McClary
Police Chief Mark Amundson
DPW Interim Director Sam Hicks
Clerk/Treasurer Debbie Nogle
DDA Executive Director Matthew Gibb

4. Presentations

Colin Westberg discussed the status of his development project with the village and engineers.

Police Chief Amundson introduced new Police Officer Yazmine Moosavi.

5. Call to the Public

None

6. Approval of Agenda

MOTION made by President Pro Tem Ford, Seconded by President Rutt, to approve the November 9, 2026, Village Council Regular Meeting Agenda, as amended to add 10.G: Private Road Winter Maintenance Agreements.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

7. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by President Rutt, Seconded by Council Member Dandalides, to approve the Consent Agenda with the removal of the following:

G. Receive and File of Planning Commission Regular Meeting Minutes of October 5, 2026

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

A. Approval of Special Event: 13th Annual Ice Cup Challenge

MOTION made by President Rutt, Seconded by Council Member Dandalides, to approve 13th Annual Ice Cup Challenge Special Event Permit and the License Agreement between the Village of Lake Orion and the Lake Orion Sunrise Rotary Club, represented by Barkley Pierce for the event to be held on February 6, 2027, and to authorize the Village Council President and Village Clerk/Treasurer to execute the agreement on behalf of the Village.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

B. Approval of Village Council Regular Meeting Minutes of October 12, 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, to approve the Village Council Regular Meeting Minutes of October 12, 2026, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None

MOTION: Carried

C. Approval of Village Council Regular Meeting Minutes of October 26, 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, to approve the Village Council Regular Meeting Minutes of October 26, 2026, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

D. Receive and File of Board of Ethics Regular Meeting Minutes of December 3, 2025

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the December 3, 2025, Board of Ethics Special Meeting Minutes, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

E. Receive and File of Board of Ethics Regular Meeting Minutes of August 26, 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the August 26, 2026, Board of Ethics Regular Meeting Minutes, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

F. Receive and File of Parks and Recreation Advisory Committee Regular Minutes of September 22, 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, To receive and file of Parks and Recreation Advisory Committee Regular Meeting Minutes of September 22, 2026, as presented.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

G. Receive and File of the Planning Commission Regular Minutes of October 5, 2026

Removed for further discussion.

H. Receive and File of the Financial Statements for October 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the Financial Statements of October 2026.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

I. Receive and File of the Invoice Distribution Report for November 10, 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the bills in the amount of $ 214,218.56 of which $ 50,795.27 are DDA bills for a net total of $ 163,423.29 and to receive and file the DDA bills.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

J. Receive and File the October Police Department Activity Report

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the October 2026 Police Department Activity Report.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

K. Receive and File the Orion Township Building Department Permit Report for October 2026

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the Orion Township Building Permit Report for October 2026, as presented.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

L. Receive and File of the October 2026 Planning and Zoning Monthly Report by McKenna

MOTION made by President Rutt, Seconded by Council Member Dandalides, to receive and file the October 2026 Planning and Zoning Monthly Report by McKenna, as presented.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

M. Receive and File the Updated Authorized Bank Signers-Addition of Debbie Nogle

MOTION made by President Rutt, Seconded by Dandalides, To adopt Resolution No. 2026-040, authorizing the addition of Debbie Nogle, Clerk/Treasurer, as an authorized signer on the Village of Lake Orion's Oxford Bank and Fifth Third Bank accounts and authorizing Clerk/Treasurer Debbie Nogle to execute the appropriate certifications and documentation required by each depository, effective immediately.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

8. Items Removed from the Consent Agenda

G. Receive and File of Planning Commission Regular Meeting Minutes of October 5, 2026

Council Member Dandalides expressed concerns the Planning Commission has not yet addressed the generators in the village as instructed by council.

MOTION made by Council Member Dandalides, Seconded by Council Member Comparoni Jr, to not accept any additional site approval permit applications for any standby generator to place any current applications on hold until the amendments to the ordinance are approved by both the Planning Commission and Council.

VOTING YEA: Dandalides, Comparoni Jr
VOTING NAY: Ford, Lamb, Moshier, Papacek, Rutt
ABSENT: None
MOTION: Failed

MOTION made by Council Member Dandalides, Seconded by Council Member Lamb, to receive and file the Planning Commission Regular Meeting Minutes of October 5, 2026.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

9. Public Hearings

None.

10. Other Items

A. FOIA Appeal - Hopkins

MOTION made by Council Member Dandalides, Seconded by Council Member Lamb, to uphold the Village's October 14, 2026 consolidated denial of FOIA requests P341, P342, P343, P344, P345, P347, P348, P349 and P350 on the basis that no responsive records were located.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None

MOTION: Carried

B. FOIA Appeal - Hopkins

MOTION made by Council Member Dandalides, Seconded by Council Member Lamb, to uphold the denial of Mr. Hopkin's FOIA request pursuant to MCL 15.243(1)(s)(ix), finding that the requested records constitute law-enforcement personnel records and that the public interest in disclosure does not outweigh the public interest in nondisclosure.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

C. 117 and 129 Bridge Street – Lot Combination and Split

MOTION made by President Pro Tem Ford, Seconded by Council Member Lamb, to approve the proposed lot combination and split of the properties located at 117 and 129 Bridge Street (Parcel Nos. 09-03-434-025 and 09-03-434-024), as presented, consistent with the Planning Commission's recommendation of October 5, 2026.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

D. Budget Amendment – Water Lead Service Line Replacement Project

MOTION made by Council Member Papacek, Seconded by Council Member Lamb, to approve Budget Amendment #BA-2027-592-01 to increase the appropriation to Water and Sewer Fund account #592-556-975-000 Capital Improvement by $26,550 from $30,000 to $56,550 to increase the number of 2026-27 water lead service line replacement from 8 to 13 with Nowak & Fraus Engineers to perform inspections; and to authorize the Village Manager to execute all necessary documents relating to this change.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

E. Asphalt Transporter and Hotbox Trailer Replacement – Department of Public Works

MOTION made by Council Member President Rutt, Seconded by President Pro Tem Ford, to approve Budget Amendment #BA-2027-661-01 to increase the appropriation to DPW Motor Pool Fund Account #661-901-975-021 – Capital Outlay – DPW in the amount of $23,900 from $0 to $23,900 to provide funds for the purchase of an asphalt transporter and hotbox trailer for the Department of Public Works.

VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None

MOTION: Carried

F. Quarterly Goals and Objectives – Check-In

Village Manager McClary gave a review of the Quarterly Goals and Objectives Report.

G. Private Road Winter Maintenance Agreements

MOTION made by Council Member Lamb, Seconded by Council Member Comparoni Jr, to approve the 2026-27 Agreement for Winter Maintenance Services between the Village of Lake Orion and Converse Court Homeowners' Association in the total estimated amount of $678.46 and to authorize the village manager to execute the agreement on behalf of the Village.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

MOTION made by Council Member Lamb, Seconded by Council Member Comparoni Jr, to approve the 2026-27 Agreement for Winter Maintenance Services between the Village of Lake Orion and Newton Court Homeowners' Association in the total estimated amount of $651.65 and to authorize the village manager to execute the agreement on behalf of the Village.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

MOTION made by Council Member Lamb, Seconded by Council Member Comparoni Jr, to approve the 2026-27 Agreement for Winter Maintenance Services between the Village of Lake Orion and the Park Island Homeowners Association in the total estimated amount of $1,301.59 and to authorize the Village Manager to execute the agreement on behalf the Village.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

11. Call to the Public

Bill Hughes discussed when the equipment was going to be removed on Bellevue.

Harry Stephen recognized the council for their service.

12. DDA Executive Director Comments

None

13. Council Comments

Council Member Dandalides thanked Colin Westbrook for the status of his development and would like to see the village working better with Mr. Westbrook. He reviewed the staging area at Bellevue stated that it looked neat and maintained.

President Pro Tem Ford discussed the lack of enforcement on the trail.

Council Member Moshier thanked everyone for serving them for 4 years.

Council Member Comparoni Jr welcomed the new elected officials.

Council Member Papacek discussed coming together in the community.

President Rutt recognized the newly hired Police Officer Moosavi and discussed her service on the village council.

14. Village Manager Comments

Village Manager McClary gave a synopsis of his Manager's Report to the council.

15. Closed Session Items

16. Business From Closed Session

17. Adjournment

MOTION made by Council Member Comparoni Jr, Seconded by Council Member Lamb, to adjourn the November 9, Village Council Regular Meeting.
VOTING YEA: Rutt, Ford, Moshier, Lamb, Dandalides, Comparoni Jr, Papacek
VOTING NAY: None
ABSENT: None
MOTION: Carried

The November 9, 2026, Village Council Regular Meeting adjourned at 8:13 PM.

_____
Teresa Rutt
President

_____
Debbie Nogle
Clerk/Treasurer

_____
Lynsey Blough, CMC
Deputy Clerk/Treasurer

Date Approved: as presented on October 26, 2026

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC: Receive and File of DDA Regular Meeting Minutes of October 20, 2026

RECOMMENDED MOTION:

To receive and file the October 20, 2026, Regular Meeting Minutes of the Downtown Development Authority Board, as presented.

MINUTES

REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Tuesday, October 20, 2026

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The October 20, 2026, Downtown Development Authority Board Regular Meeting was called to order at 6:30 PM by Chairperson Burgess.

2. Roll Call and Determination of Quorum

PRESENT
Chairperson Debbie Burgess
Vice Chairperson Sam CARUSO
Treasurer Matt Shell
Secretary Hank Lorant
Board Member Lloyd Coe
Board Member Alaina Campbell
President Teresa Rutt

ABSENT
Board Member Todd Garris
Board Member Chris Barnett

STAFF PRESENT
Executive Director Matthew Gibb
Administrative Coordinator Tracy Woodrum
Village Manager Darwin McClary
Clerk/Treasurer Debbie Nogle
Deputy Clerk/Treasurer Lynsey Blough

3. Approval of Minutes

A. Approval of DDA Regular Meeting Minutes of September 15, 2026

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to approve the Downtown Development Authority Board Regular Meeting Minutes of September 15, 2026, as presented.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

4. Approval of Agenda

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to approve the Downtown Development Authority Board Regular Meeting Agenda of September 15, 2026, as presented.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

5. Call to the Public

George Dandalides thanked Alaina Campbell and Todd Garris for their reappointments and Annalise Costantino for volunteering to serve on the DDA.

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to approve the October 20, 2026, Consent Agenda by one vote, as presented.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

A. Financial Reports

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to receive and file the financial reports for September 2026.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

7. Financial Matters

A. Bill Approval

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to approve disbursements in the amount of $180,835.58 for September 2026.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

Executive Director Gibb explained that he would work with the Village Manager and new Clerk to review the DDA's credit card reconciliation process after questions arose about potentially duplicative entries and a disputed charge requiring correction.

8. New and Old Business

A. Repair and Replacement – Interior Center Floor

Executive Director Gibb provided a Lumber Yard project update, noting that the PUD plans were being revised again to address engineering review and Village stormwater compliance issues. He reported that the deteriorated central market floor was replaced after multiple contractor quotes were obtained. The Chair and Executive Director authorized the work under the Lumber Yard's procurement policy, as the cost was under $30,000. The agenda item was to affirm their prior authorization, as the work had already been completed.

President Rutt asked about the new concrete finish. Executive Director Gibb explained that a brushed surface was used to distinguish it from the existing exposed aggregate. He noted that the work eliminated trip hazards, repaired damaged areas, and reinforced interior post-support footings, with the work documented and building officials informed.

MOTION made by Treasurer Shell, Seconded by President Rutt, to affirm that the submitted expense satisfies the procurement policy applicable to Lumber Yard project expenses and to approve payment of JAH Services Invoice No. 1386, dated October 10, 2026, in the amount of $19,000 from GL 301-901-971-000, Capital Outlay – Buildings.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

B. Acceptance of Resignation and Recognition of Service — Board Member Lloyd Coe

Executive Director Gibb recognized Board Member Coe's longstanding community involvement, including the Lighted Parade, American Legion, and Jubilee, and thanked Kathy Coe for her support.

Chair Burgess, Vice Chair Caruso, President Rutt, and Treasurer Shell also expressed appreciation for the couple's generosity and contributions through their costume business, parade participation, and DDA service.

President Rutt specifically recognized Coe's eight years on the DDA Board.

Secretary Lorant shared anecdotes highlighting Coe's kindness and volunteer work with local organizations.

George Dandalides praised the couple's contributions to the Christmas parade.

Francesco Komendera thanked the Coes for their support of the community and local musicians, noting that Board Member Coe would be missed but would remain in Lake Orion.

Treasurer Shell shared a story about Santa traveling to Ed's Costume Shop to resolve a costume issue, illustrating the business's broader reach.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to accept, with sincere appreciation, the resignation of Lloyd Coe from the Lake Orion Downtown Development Authority Board of Directors; to formally recognize and commend his years of dedicated service to the DDA, the Main Street program, and the greater Lake Orion community; and to direct that this memorandum of recognition and appreciation be entered into the official minutes of the Downtown Development Authority Board as a permanent expression of gratitude for his contributions.

VOTING YEA:	Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY:	None
ABSENT:	Garris, Barnett
MOTION:	Carried

Executive Director Gibb presented Board Member Coe with a commemorative picture in recognition of his years of service to the DDA. Board Members and others were invited to join the presentation and participate in a group photograph.

Board Member Coe thanked the DDA Board and staff for the recognition, describing the Board as the best group he had worked with and praising its ability to work collaboratively and complete projects. He encouraged Village Council to follow the DDA's example and acknowledged the team's efforts in advancing the Lumber Yard project, while noting that parking would remain a concern for downtown businesses. He shared the history of Ed's Costume Shop, which began as a hobby inspired by the former Jubilee and Monday night car show before evolving into a full-time business. He expressed appreciation for the Village's support over the years, recognized his wife, Kathy, for her contributions, and thanked the Board for the honor.

C. Notice of Re-Appointment and New Board Member

Executive Director Gibb thanked Village Council President Rutt for coordinating the reappointments of Alaina Campbell and Todd Garris and the appointment of Annalise Costantino to the DDA Board.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, To receive and acknowledge the Village Council appointments of Todd Garris and Alaina Campbell to continued service on the Downtown Development Authority Board of Directors and Annalise Costantino as a new Board member; to extend the Board's sincere appreciation to each for their willingness to

serve; to recognize and thank Village Council President Teresa Rutt and the Village Council for their attention to the appointment process and continued support of the Downtown Development Authority; and to direct that this memorandum be incorporated into the official Board meeting record.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

Annalise Costantino introduced herself as the owner of Boutique Chic and highlighted her efforts to support local charities and promote businesses in the south end of downtown through events such as Fashion for a Cause and Witch's Night. She noted her more than 20 years of corporate retail experience and expressed enthusiasm for learning from the Board and serving the community. Chairperson Burgess welcomed her and expressed appreciation for the reappointments of Alaina Campbell and Todd Garris and their continued contributions to the community.

D. Schedule Annual PA57 Informational Meetings

Executive Director Gibb explained that the DDA's annual informational meetings are required by statute and recommended scheduling them for November 17 at 5:30 PM and December 14 at 5:30 PM, pending room availability. He noted that the meetings provide updates to taxing jurisdictions and that new Board members will receive orientation. He requested Board approval so the dates could be properly noticed and published.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to authorize the posting of Notice of Information Hearing pursuant to P.A. 57 of 2018 on the following dates and location:

Tuesday, November 17, 2026 @ 5:30 PM
and
Monday December 14, 2026 @ 5:30 PM
at the Village of Lake Orion offices,
located at 21 E. Church Street, Lake Orion MI in the
Village Hall Council Chambers

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

9. Reports, Resolutions and Recommendations

A. Program Manager Event Outcome Reports

Executive Director Gibb introduced Administrative Coordinator Woodrum's report on event metrics, noting that performance data would become a regular agenda item. Administrative Coordinator Woodrum presented the LO Live Concert Series report, covering attendance,

marketing reach, advertising costs, sponsorship revenue, and recommendations for improving future events. She reported that eight concerts were held in partnership with 20 Front Street, with $12,500 in sponsorship revenue largely covering artist fees and approximately $4,864 in advertising costs. Board Member Coe praised the report, and Vice Chairperson Caruso noted the value of collecting data for future planning. Board Member Campbell offered to share an example of a sponsor impact report and encouraged businesses to promote events through their own networks. President Rutt suggested surveying attendees to learn where they come from and how they engage with downtown businesses. Administrative Coordinator Woodrum welcomed the suggestions and discussed opportunities to increase business involvement and sponsorship.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to receive and file the Event Outcome Reports.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

B. Executive Directors Report

Executive Director Gibb reported that two local businesses were among 12 Oakland County businesses invited to Oakland Thrive's Pitch Awards, and that Roses of Silver Bell received a $10,000 business development grant from Genisys. He highlighted Lake Orion's selection as a national semifinalist for the Great American Main Street Award, with a film crew scheduled to document the community. He also provided updates on the Lumber Yard project, the Textedly communication platform, SeeMyLegacy, upcoming events, Christmas lighting, website improvements, and efforts to promote Shop Small Saturday amid ongoing challenges for retail businesses. He welcomed new Village Clerk/Treasurer Debbie Nogle and announced plans for additional Board training in January focused on advocacy, the DDA's strategic plan, and communicating its value.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to receive and file the October 20, 2026, Executive Director Report.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

Francesco Komendera encouraged the DDA to rely more on organic social media engagement and community support rather than paid advertising to promote events and initiatives. While expressing support for the DDA and community progress, he raised concerns about tax increment financing and the use of tax revenues for development, arguing that investments should be balanced with essential services and residents' ability to afford living in the community. He urged the Board to consider the broader financial impact of its decisions on residents and taxpayers.

10. Board Comments and Training Feedback

Secretary Lorant congratulated the reappointed and newly appointed Board members, thanked Board Member Coe for his contributions, and expressed appreciation for the Board's strength and continued friendship with Board Member Coe.

Treasurer Shell thanked Executive Director Gibb and Administrative Coordinator Woodrum for their hard work and again recognized Board Member Coe for his service.

Vice Chairperson Caruso thanked Executive Director Gibb and Administrative Coordinator Woodrum for their work and praised the DDA's investment in the community and future generations. He noted the positive transformation of downtown since 1990, highlighting its arts, music, events, and opportunities for children and families. He expressed appreciation for the DDA's role in improving downtown Lake Orion.

Board Member Campbell thanked Board Member Coe for his contributions, welcomed Annalise Costantino to the Board, and expressed appreciation to Village Council President Rutt for her reappointment. She noted the significant transformation of downtown since 1997 and recognized Brian Winter for his behind-the-scenes work supporting the implementation of Textedly and SeeMyLegacy.

President Rutt welcomed Alaina Campbell and Todd Garris back to the Board, recognizing their generosity and contributions to the community, and looked forward to Costantino's ideas and involvement. She thanked Board Member Coe for his service and noted the DDA's potential to invest in essential infrastructure, including future water main improvements within the district. She also encouraged residents to volunteer for the Halloween Extravaganza, noting that the Orion Art Center still needed help with crafts.

Board Member Coe thanked the Board for its kind words and raised two items for possible future discussion: evaluating the effectiveness of existing 15-minute parking spaces and considering adding more downtown, as well as identifying appropriate locations for additional bicycle racks that would not obstruct businesses. He expressed appreciation for his experience working with the downtown community. He also noted that representatives from the Christmas parade group would promote the parade and distribute business promotional flyers at a table outside his store on Shop Small Saturday, with parade characters available for photos.

Chairperson Burgess thanked attendees for participating and praised the Board's dedication, generosity, and ability to work together. She welcomed the returning and new Board members and encouraged families to attend the free Halloween Extravaganza, highlighting the parade, decorations, cider and donuts at Children's Park, and participating businesses. She also thanked local businesses, including Piechnik's in Rochester, Harvest Time in Oxford, and Fogler's, for donating and lending pumpkins, mums, corn stalks, and other decorations for the event.

11. Next Regular Meeting - November 17, 2026

12. Adjournment

MOTION made by Treasurer Shell, Seconded by Secretary Lorant, to adjourn the October 20, 2026, Downtown Development Authority Board Regular Meeting.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Rutt
VOTING NAY: None
ABSENT: Garris, Barnett
MOTION: Carried

The October 20, 2026, Downtown Development Authority Board Regular Meeting adjourned at 7:51 PM.

_____
Debbie Burgess
Chairperson

_____
Lynsey Blough, CMC
Deputy Clerk/Treasurer

_____
Debbie Nogle
Village Clerk/Treasurer

Date Approved: as presented on November 17, 2026

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC: Receive and File of Investment Report for October 2026

BACKGROUND BRIEF:

Attached is the Investment report for October 2026 for your review.

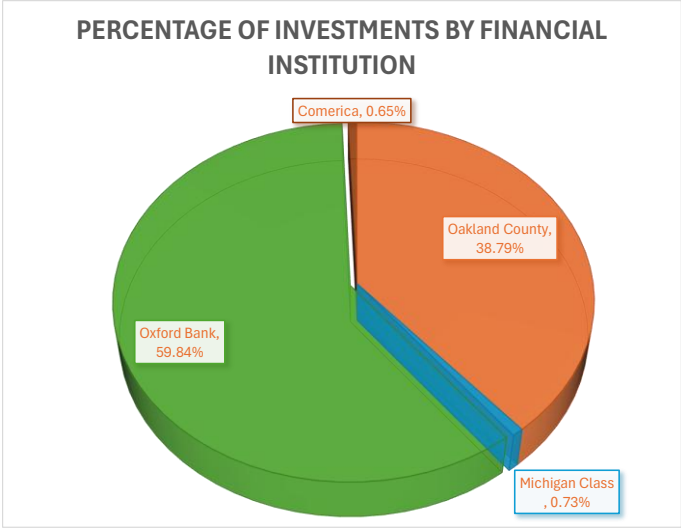
RECOMMENDED MOTION:

To receive and file the Investment report for October 2026.

Village of Lake Orion
Monthly Investment Report
Period Ending October 31, 2026

Investments by Financial Institution

Financial Institution	Investment Instrument	Beginning Balance (10/01/26)	Purchases/Deposits	Interest/Dividends	Change In Value	Withdrawals	Ending Balance (10/31/26)	Percentage of Portfolio
Oakland County	Investment Pool	$ 5,067,683.52		$ 17,523.26			$ 5,085,206.78	
	Total Oakland County	5,067,683.52	-	17,523.26	-	-	**5,085,206.78**	**38.79%**
Michigan CLASS	Investment Pool	94,815.32	-	322.63	-	-	95,137.95	
	Total Michigan CLASS	94,815.32	-	322.63	-	-	**95,137.95**	**0.73%**
Oxford Bank	Cash-Water/Sewer (4644)	42,317.94	5,360.17	10.67	-		47,688.78	0.36%
	Cash-General Checking (8494)	176,769.23	511,148.02	-	-	(434,674.94)	253,242.31	1.93%
	Cash-Genre (4611)	7,493,054.84	612,039.55	328.73	-	(611,153.27)	7,494,269.85	57.16%
	Cash-Escrow (4655)	48,699.94	1,236.60	11.77	-	-	49,948.31	0.38%
	Total Oxford	7,760,841.95	1,129,784.34	351.17	-	(1,045,828.21)	**7,845,149.25**	**59.84%**
Comerica	Cash- Payroll Savings (4736)	71,961.75	100,079.01	-	-	(88,769.02)	83,271.74	0.64%
	Cash- Payroll (3875)	2,461.89	81,841.12	-	-	(82,578.08)	1,724.93	0.01%
	Total Comerica	74,423.64	181,920.13	-	-	(171,347.10)	**84,996.67**	**0.65%**
	Totals	**$ 12,997,764.43**	**$ 1,311,704.47**	**$ 18,197.06**	**$ -**	**$ (1,217,175.31)**	**$ 13,110,490.65**	**100.00%**



Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC: Receive and File of Invoice Distribution Report for November 24, 2026

RECOMMENDED MOTION:

To receive and file the bills in the amount of $ 129,713.79 of which $ 1,358.99 are DDA bills for a net total of $ 128,354.80 and to receive and file the DDA bills.

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 11/24/2026 - 11/24/2026
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 000 REVENUE					
101-000-228-100	LIVE SCAN FINGERPRINT SERV	STATE OF MICHIGAN	LIVE SCAN INV. 551-684414	45.00	None
101-000-279-000	GENERAL PORTION	BLUE CROSS BLUE SHIELD OF	HEALTH COVERAGE FOR SHANK DECEMBER 20	351.05	None
101-000-281-000	OCTOBER 25, 2026	NOWAK & FRAUS ENGINEERS	P626 - 26 S SLATER ST - LO UMC PARKIN	700.00	None
101-000-281-004	OCTOBER 25, 2026	NOWAK & FRAUS ENGINEERS	M900 FLATS AT WEST VILLAGE 55 ELIZABE	1,750.00	None
101-000-281-016	OCTOBER 25, 2026	NOWAK & FRAUS ENGINEERS	O929- 315 N LAPEER ST ADMIN BUILDING	2,300.00	None
			Total Department 000 REVENUE	5,146.05	
Department: 215 VILLAGE CLERK					
101-215-727-000	INVOICE # 1QDT-JMV3-1LRM	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	93.47	None
101-215-727-000	ORDER 113-3692135-4627455	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	47.50	None
101-215-727-000	INVOICE #1JKF-WD9R-NQ1X	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	388.33	None
101-215-900-000	DEBBIE NOGLE-CLERK/TREASUR	VILLAGE TROPHY SHOP	NAME PLATES FOR MEETINGS	30.00	None
101-215-957-000	ROSSOWGROUP	COMERICA BANK	YEARLY ZOOM AND CLERK TRAINING	253.82	None
			Total Department 215 VILLAGE CLERK	813.12	
Department: 228 Information Technology					
101-228-801-000	OFFICE 365 - NOVEMBER	VC3, INC.	OFFICE 365 - NOVEMBER	329.36	None
101-228-801-000	MONTHLY BILLING FOR NOVEMB	VC3, INC.	MONTHLY BILLING NOVEMBER 2026	1,949.96	None
			Total Department 228 Information Technology	2,279.32	
Department: 253 FINANCE TREASURY					
101-253-801-000	ACCOUNTING SERVICES THROUG	PLANTE & MORAN PLLC	ACCOUNTING SERVICES THROUGH 11.11.202	14,280.00	None
			Total Department 253 FINANCE TREASURY	14,280.00	
Department: 260 GENERAL ACTIVITIES					
101-260-722-000	CLERICAL OFFICE 8%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	387.04	None
101-260-727-000	ADMIN SUPPLIES (PERFORATED	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	8.24	None
101-260-727-000	ADMIN SUPPLIES (DUSTER)	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	16.55	None
101-260-727-000	ADMIN SUPPLIES (LINERS)	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	23.49	None
101-260-727-000	ADMIN SUPPLIES (POST-IT TA	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	5.12	None
101-260-727-000	ADMIN SUPPLIES (DESKPADS)	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	14.68	None
101-260-823-000	ZOOM	COMERICA BANK	YEARLY ZOOM AND CLERK TRAINING	319.80	None
101-260-900-000	LAKE LOWERING, LEAF PICKUP	VIEW NEWSPAPER GROUP	NEWSPAPER POSTINGS	504.00	None
101-260-920-000	20 E SHADBOLT ACCT # 1030	CONSUMERS ENERGY	NOVEMBER 2026	21.00	None
101-260-920-000	21 E CHURCH ACCT# 1030 170	CONSUMERS ENERGY	NOVEMBER 2026	146.93	None
101-260-930-000	MATS FOR VILLAGE OFFICE 9/	DarWel ENTERPRISES LLC	MONTHLY MAT RENTAL VILLAGE OFFICES	215.94	None
101-260-930-000	HAMMER CHIPPING DEMO LARGE	LAKE ORION EQUIPMENT RENTA	PROPANE REFILL & HAMMER CHIPPING	122.96	None
101-260-930-000	INVOICE #1JKF-WD9R-NQ1X	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	17.00	None
101-260-930-000	11/13/2026	JACOB ECHTINAW	WINDOW CLEANING	100.00	None
101-260-956-000	2027 LOCAL GOVT MEMBERSHIP	CLINTON RIVER WATERSHED CO	2027 LOCAL GOVT MEMBERSHIP DUES	690.00	None
101-260-956-000	11/01/26-11/30/26	BASIC BENEFITS	MONTHLY COBRA FEE - NOVEMBER 2026	50.01	None
101-260-956-000	MML DUES & DEFENSE FUND FO	MICHIGAN MUNICIPAL LEAGUE	MML DUES & DEFENSE FUND FOR 2027	2,124.00	None
101-260-961-000	REFUND ON PROPERTY TAX	OAKLAND COUNTY TREASURER	REFUND PROPERTY TAX	699.36	None
			Total Department 260 GENERAL ACTIVITIES	5,466.12	
Department: 751 PARKS AND RECREATION					
101-751-801-000	PARKS & RECREATION 1%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	48.38	None
101-751-801-000	LIFEGUARDS 1%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	48.38	None
			Total Department 751 PARKS AND RECREATION	96.76	
			Total Fund 101 GENERAL FUND	28,081.37	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 11/24/2026 - 11/24/2026
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 202 MAJOR STREET FUND					
Department: 260 GENERAL ACTIVITIES					
202-260-722-000	STREET OPERATONS 10%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	483.80	None
			Total Department 260 GENERAL ACTIVITIES	483.80	
Department: 463 ROUTINE MAINTENANCE					
202-463-801-000	TRASH PICK UP	WASTE MANAGEMENT OF MICHIG	WASTE MANAGEMENT	827.30	None
202-463-801-000	STREET SWEEPING 10/11 AND	CURBCO SWEEPING	STREET SWEEPING 10/11 AND 10/25	770.00	None
202-463-801-000	PARKING LOT SWEEPING INV#6	CURBCO SWEEPING	PARKING LOT	150.00	None
202-463-801-000	STREET SWEEPING INV#63884	CURBCO SWEEPING	STREET SWEEPING	770.00	None
			Total Department 463 ROUTINE MAINTENANCE	2,517.30	
			Total Fund 202 MAJOR STREET FUND	3,001.10	
Fund: 203 LOCAL STREET FUND					
Department: 260 GENERAL ACTIVITIES					
203-260-722-000	STREET OPERATIONS 10%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	483.80	None
			Total Department 260 GENERAL ACTIVITIES	483.80	
Department: 474 TRAFFIC SERVICES					
203-474-726-000	TRASH BAGS INV# 5514937	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	119.88	None
203-474-726-000	WEED KILLER	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	28.47	None
203-474-726-000	WEED KILLER	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	43.98	None
203-474-726-000	WEED KILLER	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	39.97	None
203-474-726-000	TRASH BAGS	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	89.91	None
203-474-726-000	4X4 POST	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	20.36	None
203-474-726-000	4X10 FRENCH	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	151.96	None
203-474-726-000	10FT PIPE	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	21.61	None
203-474-726-000	FLEX PIPE	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	6.98	None
203-474-726-000	CLAMP	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	4.70	None
203-474-726-000	CLAMP	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	8.78	None
203-474-726-000	CLAMP	HOME DEPOT CREDIT SERVICES	MISC EXPENSES	29.98	None
203-474-726-000	TARP LEAF TRUCK,	AMAZON CAPITAL SERVICES	LEAF TRUCK TARP	109.86	None
			Total Department 474 TRAFFIC SERVICES	676.44	
Department: 875 CONSTRUCTION					
203-875-977-000	OCTOBER 25, 2026	NOWAK & FRAUS ENGINEERS	P230 - 2026 STREET IMPROVEMENT PROGRA	32,488.75	None
			Total Department 875 CONSTRUCTION	32,488.75	
			Total Fund 203 LOCAL STREET FUND	33,648.99	
Fund: 207 POLICE FUND					
Department: 301 POLICE/SHERIFF/CONSTABLE					
207-301-716-001	POLICE PORTION	BLUE CROSS BLUE SHIELD OF	HEALTH COVERAGE FOR SHANK DECEMBER 20	1,053.16	None
207-301-722-000	POLICE OFFICERS 42%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	2,031.96	None
207-301-730-000	POLICE PRINTER CONTRACT 5	U.S. BANK EQUIPMENT FINANC	RICOH CONTRACT PAYMENT POLICE PRINTER	110.43	None
207-301-730-000	COPY CHARGES BW-$12.52 COL	APPLIED INNOVATION	POLICE COPY MACHINE USAGE INVOICE 329	104.44	None
207-301-730-000	FREIGHT	APPLIED INNOVATION	POLICE COPY MACHINE USAGE INVOICE 329	4.18	None
207-301-740-000	CABLE FOR COMPUTER ETHERNE	AMAZON CAPITAL SERVICES	AMAZON	19.99	None
207-301-801-000	MICROSOFT 365 POLICE - VC3	VC3, INC.	MICROSOFT 365 POLICE - DUE 12/3/2026	423.30	None
207-301-801-000	FASTREDACTION FOIA 26-247	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 09/3	50.00	None
207-301-801-000	RICHARD PRIEST - PSYCH	JUDITH MALINOWSKI LLP	PSYCHOLOGICAL EVALUATIONS NEW RESERV	500.00	None
207-301-802-000	FASTREDACTION DISCOVERY 2	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 09/3	85.00	None
207-301-802-000	FASTREDACTION DISCOVERY 2	COMERICA BANK	CREDIT CARD- POLICE BILLING DATE 09/3	30.00	None

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 207 POLICE FUND					
Department: 301 POLICE/SHERIFF/CONSTABLE					
207-301-804-000	SHERIFF DISPATCH SERVICES	OAKLAND COUNTY TREASURER	SHERIFF DISPATCH SERVICES INVOICE DAT	4,094.96	None
207-301-807-000	CLEMIS ANNUAL REGISTRATION	CLEMIS AUTHORITY	CLEMIS ANNUAL REGISTRATION 10/1/2027-	13,371.00	None
207-301-820-000	4 UNIFORM SHIRTS FOR MOOSA	ON DUTY GEAR LLC	UNIFORMS MOOSAVI	343.96	None
207-301-820-000	REFLECTIVE VESTS - INV #1W	AMAZON CAPITAL SERVICES	AMAZON	48.10	None
207-301-820-000	REFLECTIVE VESTS - INV #1G	AMAZON CAPITAL SERVICES	AMAZON	46.64	None
207-301-820-000	WINTER UNIFORM COAT - MOOS	ON DUTY GEAR LLC	WINTER COAT MOOSAVI	484.45	None
207-301-865-000	POLICE OCTOBER	ROAD COMMISSON FOR OAKLAND	FUEL FOR DPW & POLICE: OCT 2026	952.32	None
207-301-956-000	OCACP DUES AMUNDSON	OAKLAND CTY ASSN OF CHIEFS	OCACP DUES AMUNDSON	30.00	None
207-301-957-000	SAGD ADVANCE POLICE TRAINI	OAKLAND COMMUNITY COLLEGE/	POLICE TRAINING CONSORTIUM FEE SPRING	1,495.48	None
			Total Department 301 POLICE/SHERIFF/CONSTABLE	25,279.37	
			Total Fund 207 POLICE FUND	25,279.37	
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 276 CEMETERY					
225-276-801-000	CEMETERY OPERATIONS 5%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	241.90	None
			Total Department 276 CEMETERY	241.90	
Department: 441 DEPARTMENT OF PUBLIC WORKS					
225-441-722-000	BUILDING OPERATIONS 15%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	725.70	None
225-441-740-000	20LB REFILL	LAKE ORION EQUIPMENT RENTA	PROPANE REFILL & HAMMER CHIPPING	72.00	None
225-441-741-000	VULCAN SHOVEL STEEL BLADE	CONTRACTORS CONNECTION	DPW SUPPLIES	25.80	None
225-441-741-000	SMART FIT EAR PLUGS	CONTRACTORS CONNECTION	DPW SUPPLIES	7.75	None
225-441-741-000	MAGNOLIA LH BLUE SCRUB BRU	CONTRACTORS CONNECTION	DPW SUPPLIES	7.25	None
225-441-741-000	CHAIN 20IN 3/8	BURDICK ST. LANDSCAPE SUPP	CHAIN SAW MAINTENANCE	42.99	None
225-441-741-000	1/4 CHISEL	BURDICK ST. LANDSCAPE SUPP	CHAIN SAW MAINTENANCE	47.98	None
225-441-741-000	CHAIN LOOP 3/8	BURDICK ST. LANDSCAPE SUPP	CHAIN SAW MAINTENANCE	28.99	None
225-441-820-000	XLT VEST	UHAN'S DEPARTMENT STORE	CLOTHING ALLOWANCE	94.00	None
225-441-820-000	DUNLOP STEEL TOE CHEST WAD	CONTRACTORS CONNECTION	DPW SUPPLIES	225.00	None
225-441-820-000	LIBERTY STEEL TOE BOOTS	CONTRACTORS CONNECTION	DPW SUPPLIES	92.30	None
225-441-865-000	DPW OCTOBER	ROAD COMMISSON FOR OAKLAND	FUEL FOR DPW & POLICE: OCT 2026	1,152.45	None
225-441-920-000	362 CASS ACCT# 1030 1701 1	CONSUMERS ENERGY	NOVEMBER 2026	167.51	None
225-441-920-000	333 CASS ST ACT # 1030 170	CONSUMERS ENERGY	NOVEMBER 2026	0.00	None
225-441-930-000	20FT 6INCH PIPE	COMERICA BANK	YARD REPAIR	262.86	None
225-441-930-000	6INCH CLAMPS	COMERICA BANK	YARD REPAIR	792.00	None
225-441-932-000	RV ANTIFREZE 3361-196067	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	60.00	None
225-441-932-000	DEF FLUID 3361-195639	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	24.80	None
225-441-932-000	OIL FILTER 3361-196612	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	21.02	None
225-441-932-000	1 GAL MOTO OIL 3361-19661	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	24.99	None
225-441-932-000	1QT MOTO OIL 3361-196612	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	29.97	None
225-441-932-000	GLOVES 3361-196612	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	21.84	None
225-441-932-000	GLOVE 3361-196612	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	29.07	None
225-441-932-000	7 PIN CONN 3361-198340	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	15.35	None
225-441-932-000	LIGHT 3361-198340	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	39.99	None
225-441-932-000	7 PIN CONT 3361-198359	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	16.66	None
			Total Department 441 DEPARTMENT OF PUBLIC WORKS	4,028.27	
			Total Fund 225 DEPT OF PUBLIC WORKS FUND	4,270.17	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 11/24/2026 - 11/24/2026
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-801-005	BOATLIFTSOLARCHARG 6-2-25	CHARTER TOWNSHIP OF ORION	BOAT LIFT CHARGER, AED FOR FIRESTATIO	613.80	None
248-260-801-005	AEDBATT FIRE BATH 5-8-25,	CHARTER TOWNSHIP OF ORION	BOAT LIFT CHARGER, AED FOR FIRESTATIO	455.00	None
248-260-920-000	ACCT#1000 6299 5376, 12-3-	CONSUMERS ENERGY	DDA OFFICE CONSUMERS BILL	47.74	None
			Total Department 260 GENERAL ACTIVITIES	1,116.54	
Department: 728 ECONOMIC DEVELOPMENT					
248-728-888-000	FLINT ST ALLEY DRAGON WING	WOJTOWICZ, SY	DRAGON ON THE LAKE CHALK ART	75.00	None
			Total Department 728 ECONOMIC DEVELOPMENT	75.00	
Department: 729 PROMOTION					
248-729-880-005	POLAR EXPRESS REFUND -WRON	DOMINSKI, LORI	POLAR EXPRESS REFUND	48.00	None
248-729-880-005	POLAR EXPRESS REFUND-WRONG	GLOWACZ, JESSICA	POLAR EXPRESS REFUND	48.00	None
248-729-880-005	ACCT#71311738, 11-18-26	GREAT LAKES ACE HARDWARE	EQUIPMENT FOR CHILDREN'S PARK HOLIDAY	71.45	None
			Total Department 729 PROMOTION	167.45	
			Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND	1,358.99	
Fund: 592 WATER AND SEWER FUND					
Department: 548 SEWER ACTIVITIES					
592-548-801-000	OCTOBER 25, 2026	NOWAK & FRAUS ENGINEERS	N434 SANITARY SEWER PUMP STATION	437.50	None
592-548-992-000	BOND FEES	OAKLAND COUNTY TREASURER	SERIES 2020A, 2020B, 2025	6.30	None
592-548-995-000	INTEREST 20A, 20B, 25	OAKLAND COUNTY TREASURER	SERIES 2020A, 2020B, 2025	5,018.80	None
			Total Department 548 SEWER ACTIVITIES	5,462.60	
Department: 556 WATER ACTIVITIES					
592-556-722-000	WATER OPERATIONS 8%	MML WORKERS' COMP FUND	POLICY PREMIUM 7/1/2026 -7/1/2027	387.04	None
592-556-726-000	SEYMOUR BLUE MARKING PAINT	CONTRACTORS CONNECTION	DPW SUPPLIES	132.00	None
592-556-726-000	INVOICE # 1C6D-DR4P-H1YC	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	269.60	None
592-556-931-003	MAPPING SER INV#0251178	FERGUSON ENTERPRISES LLC #	SERV INV#0251178	750.00	None
592-556-931-003	NEPTUNE 360INV#0251178	FERGUSON ENTERPRISES LLC #	SERV INV#0251178	1,560.96	None
592-556-975-000	OCTOBER 25, 2026	NOWAK & FRAUS ENGINEERS	O823 LEAD SERVICE LINE REPLACEMENT	375.00	None
			Total Department 556 WATER ACTIVITIES	3,474.60	
			Total Fund 592 WATER AND SEWER FUND	8,937.20	
Fund: 661 MOTOR POOL-DPW					
Department: 901 CAPITAL OUTLAY					
661-901-975-021	HOT BOX	SPAULDING MFG INC	NEW HOT BOX	23,900.00	None
			Total Department 901 CAPITAL OUTLAY	23,900.00	
			Total Fund 661 MOTOR POOL-DPW	23,900.00	
Fund: 701 ESCROW					
Department: 000 REVENUE					
701-000-675-000	FRANCHISE FEES 7/1/26 - 9/	O. C. C. C. C.	FRANCHISE FEES	1,236.60	None
			Total Department 000 REVENUE	1,236.60	
			Total Fund 701 ESCROW	1,236.60	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 11/24/2026 - 11/24/2026
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		101	GENERAL FUND	28,081.37	
		202	MAJOR STREET FUND	3,001.10	
		203	LOCAL STREET FUND	33,648.99	
		207	POLICE FUND	25,279.37	
		225	DEPT OF PUBLIC WORKS FUND	4,270.17	
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	1,358.99	
		592	WATER AND SEWER FUND	8,937.20	
		661	MOTOR POOL-DPW	23,900.00	
		701	ESCROW	1,236.60	
		Total For All Funds:		129,713.79	

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23rd, 2026

TOPIC: FOIA Appeal - Hopkins

BACKGROUND BRIEF:

On November 2nd, 2026, the Village received two separate Freedom of Information Act (FOIA) requests by email from Mr. Al Hopkins. The requests were identified as follows:

- **P378 –** Please provide what evidence is "demonstrably false" regarding the 8 criminal complaints filed involving officer Mires actions on 6/25/26, 8/2/26, 8/11/26 and 8/28/26
- **P379 –** Please provide what evidence is "demonstrably false" regarding the complaint involving Todd Stanfield

On November 3rd, 2026 the Village denied both requests after determining that no records specifically responsive to the requested determinations were identified. The denials were based on the absence of responsive records, not on a claimed FOIA exemption.

On November 3, 2026, Mr. Hopkins submitted a written appeal of both denials, stating:

- **P378** "The conclusion of the investigation was "unfounded" your own legal definition says the evidence was "demonstrably false" meaning by definition… you are able to "demonstrate" how the evidence is false"
- **P379** "The investigation conclusion was that the allegations were unfounded …. By your own legal definition…. Demonstrably false … by definition you must be able to "demonstrate" how the evidence is false"

The Village Council is requested to review the two denials and the appeal correspondence and determine whether to uphold, reverse, or partially reverse the denial. Copies of the original FOIA requests, denials, and appeal correspondence are attached for Council's review.

RECOMMENDED MOTION:

• **Uphold the Denials:** To uphold the Village's November 3rd, 2026 denials of FOIA requests P378, P379, on the basis that no responsive records were located.

Mark Amundson

From: Sarah Kimball
Sent: Tuesday, November 3, 2026 12:47 PM
To: Mark Amundson
Subject: FW: Stand alone FOIA request denial appeal - please forward to proper authority

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
🗓 **Monday – Friday| 09:00AM – 05:00PM**
✉ kimballs@lakeorionpolice.org
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From: Al Hopkins [redacted]
Sent: Tuesday, November 3, 2026 11:38 AM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Re: Stand alone FOIA request denial appeal - please forward to proper authority

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

The conclusion of the investigation was " unfounded" your own legal definition says the evidence was " demonstrably false" meaning by definition... you are able to " demonstrate" how the evidence is false
Al Hopkins
[redacted]

On Nov 3, 2026, at 11:31, Sarah Kimball <Kimballs@lakeorionpolice.org> wrote:

Dear Al Hopkins,

The Village has reviewed your FOIA request seeking what evidence is " demonstrably false" regarding the 8 criminal complaints filed involving officer Mires

Following a search of the Village's records, no records specifically documenting such a determination were identified.

Pursuant to MCL 15.233, Michigan FOIA provides access to existing public records and does not require the Village to create a new record, analysis, or explanation.

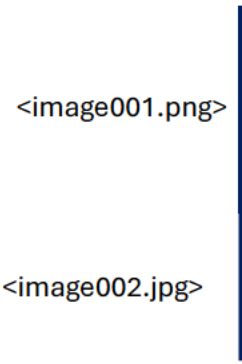
If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:

1. You may file a written appeal to the Village Council. The appeal must specifically state the word "appeal" and identify the reason(s) you believe the denial should be reversed; or

2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.

For your convenience, we have enclosed a FOIA Appeal Form.

If you have any questions or need further assistance, please contact the Lake Orion Police Department at (248) 693-8323. Office hours are Monday through Friday, 9:00 AM to 5:00 PM.



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From: Al Hopkins <[redacted]
Sent: Monday, November 2, 2026 6:54 PM

To: Mark Amundson <amundsonm@lakeorionpolice.org>; Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide what evidence is " demonstrably false" regarding the 8 criminal complaints filed involving officer Mires actions on 6/25/26 , 8/2/26, 8/11/26 and 8/28/26
Al Hopkins
[redacted]

<FOIA Appeal Form - Blank.pdf>

Mark Amundson

From: Al Hopkins <[redacted]
Sent: Monday, November 2, 2026 6:54 PM
To: Mark Amundson; Sarah Kimball
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide what evidence is " demonstrably false" regarding the 8 criminal complaints filed involving officer Mires actions on 6/25/26 , 8/2/26, 8/11/26 and 8/28/26
Al Hopkins
[redacted]

Mark Amundson

From: Sarah Kimball
Sent: Tuesday, November 3, 2026 11:36 AM
To: Mark Amundson
Subject: FW: Stand alone FOIA request denial appeal - please forward to proper authority

😊

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
🗓️ **Monday – Friday| 09:00AM – 05:00PM**
✉ kimballs@lakeorionpolice.org
"Like" us on FB at: Facebook

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From: Al Hopkins [redacted]
Sent: Tuesday, November 3, 2026 11:35 AM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Re: Stand alone FOIA request denial appeal - please forward to proper authority

CAUTION: **This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments**

The investigation conclusion was that the allegations were unfounded .... By your own legal definition.... Demonstrably false ... by definition you must be able to "demonstrate" how the evidence is false
Al Hopkins
[redacted]

On Nov 3, 2026, at 11:23, Sarah Kimball <Kimballs@lakeorionpolice.org> wrote:

Dear Al Hopkins,

The Village has reviewed your FOIA request seeking evidence that the allegations involving Lieutenant Stanfield were "demonstrably false."

Following a search of the Village's records, no records specifically documenting such a determination were identified.

Pursuant to MCL 15.233, Michigan FOIA provides access to existing public records and does not require the Village to create a new record, analysis, or explanation.

If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:

1. You may file a written appeal to the Village Council. The appeal must specifically state the word “appeal” and identify the reason(s) you believe the denial should be reversed; or

2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.

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Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362

248.693.8321 | 7 248.693.8941
🗓️ Monday – Friday| 09:00AM – 05:00PM
MMkimballs@lakeorionpolice.org
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-----Original Message-----
From: Al Hopkins <[redacted]
Sent: Monday, November 2, 2026 6:55 PM
To: Mark Amundson <amundsonm@lakeorionpolice.org>; Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide what evidence is " demonstrably false" regarding the complaint involving Todd Stanfield Al Hopkins
[redacted]

<FOIA Appeal Form - Blank.pdf>

Mark Amundson

From: Al Hopkins [redacted]
Sent: Monday, November 2, 2026 6:55 PM
To: Mark Amundson; Sarah Kimball
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide what evidence is " demonstrably false" regarding the complaint involving Todd Stanfield Al Hopkins [redacted]

21 E. Church Street
Lake Orion, MI 48362
248-693-8391
248-693-5874 (fax)
www.lakeorion.org

VILLAGE OF LAKE ORION
PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

It is the public policy of this state that all persons except those persons incarcerated in state or local correctional facilities are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees. The people shall be informed so that they may fully participate in the democratic process.

Consistent with Public Act 563 of 2014 amending the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976, the following is the Written Public Summary of the Village's FOIA Procedures and Guidelines relevant to the general public.

This is only a summary of the Village of Lake Orion's FOIA Procedures and Guidelines. For more details and information, copies of the Village of Lake Orion's FOIA Procedures and Guidelines are available at no charge at any Village office and on the Village's website: www.lakeorion.org/clerk/page/clerks-forms-applications.

1. How do I submit a FOIA request to the Village of Lake Orion?

- A request must sufficiently describe a public record so as to enable the Village to find it.
- Please include the words "FOIA" or "FOIA Request" in the request to assist the Village in providing a prompt response.
- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Village of Lake Orion must be submitted in writing.
- No specific form of submitting a written request is required. However, a FOIA Request form for your use and convenience is available on the Village's website at www.lakeorion.org/clerk/page/clerks-forms-applications
- Written requests can be made in person or by delivery in person or by mail to the Village Administrative offices located at 21 E. Church Street, Lake Orion, MI.

- Requests can also be made by facsimile (248-693-5874). To ensure prompt response, faxed request should contain the term “FOIA” or “FOIA Request” on the first/cover page.

- A request may also be submitted by e-mail to ***villageadmin@lakeorion.org*** to ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line.

2. What kind of response can I expect to my request?

- Within 5 business days of receipt of a FOIA request, the Village will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received on the following business day. The Village will respond to your request in one of the following ways:
    - Grant the request.
    - Issue a written notice denying the request.
    - Grant the request in part and issue a written notice denying in part the request.
    - Issue a notice indicating that due to the nature of the request the Village needs an additional 10 business days to respond.
    - Issue a written notice indicating that the public record requested is available at no charge on the Village’s website.

- If the request is granted, or granted in part, the Village will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available.

- If the cost of processing the request is expected to exceed $50, or if you have not paid for a previously granted request, the Village will require a deposit before processing the request.

3. What are the Village’s fee deposit requirements?

- If the Village has made a good faith calculation that the total fee for processing the request exceeds $50.00, the Village will require that you provide a deposit in the amount of 50% of the total estimated fee. When the Village requests the deposit, it will provide you a nonbinding best-efforts estimate of how long it will take to process the request following receipt by the Village of your deposit.

- If the Village receives a request from a person who has not paid the Village for copies of public records made in fulfillment of a previously granted written request, the Village will require a deposit of 100% of the estimated processing fee before it begins to search for, compile, or make available the public record for any subsequent written request when all of the following conditions exist:

    - The final fee for the prior written request is not more than 105% of the estimated fee;

- The public records made available contained the information sought in the prior written request and remain in the Village's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the Village to provide the records;
- 90 days have passed since the Village notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the Village; and
- The Village has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

- The Village will not require the 100% estimated fee deposit if any of the following apply:

  - The person making the request is able to show proof of prior payment in full to the Village;
  - The Village is subsequently paid in full for all applicable prior written requests; or
  - 365 days have passed since the person made the request for which full payment was not remitted to the Village.

4. How does the Village calculate FOIA processing fees?

- The Michigan FOIA statute permits the Village to assess and collect a fee for six designated processing components. The Village may charge for the following costs associated with processing a request:

  - Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to nonpaper physical media or through the internet.

  - Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Village. Anything over 15 minutes will be deemed to result in an unreasonably high cost to the Village.

  - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed, when failure to charge a fee will result in unreasonably high costs to the Village

  - The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include copies of records already on the Village's website if you ask for the Village to make copies.

  - The cost to mail or send a public record to a requestor.

- **Labor Costs**

  - All labor costs will be estimated and charged in 15-minute increments with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge, unless it's for a copy of a police report which incurs a $5.00 fee.

  - Labor costs will be charged at the hourly wage of the lowest-paid Village employee capable of doing the work in the specific fee category, regardless of who actually performs work.

  - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The Village may add up to 50% of the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.

  - Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

  - Contracted labor costs will be charged at a rate equal to six times the state minimum hourly wage.

- A labor cost will not be charged for the search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the Village. Costs are unreasonably high when they are excessive and beyond the normal or usual amount for those services compared to the Village's usual FOIA request, because of the nature of the request in the particular instance. Anything greater than 15 minutes is considered to result in an unreasonably high cost to the Village. The Village must specifically identify the nature of the unreasonably high costs in writing.

- **Copying and Duplication**

  - *Non-paper Physical Media*

    - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.

    - This cost will only be assessed if the Village has the technological capability necessary to provide the public record in the requested non-paper physical media format.

➢ *Paper Copies*

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $.10 per sheet of paper (single sided) or $.10 (double sided). Copies for non-standard sized sheets will paper will reflect the actual cost of reproduction.

- The Village may provide records using double-sided printing, if cost-saving and available.

- Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction

➢ *Mailing Costs*

- The cost to mail public records will use a reasonably economical and justified means.

- The Village may charge for the least expensive form of postal delivery confirmation.

- No cost will be made for expedited shipping or insurance unless requested.

5. How do I qualify for an indigent discount fee?

o The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The Village Council may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

o The Village will waive the first $20.00 of the processing fee for a request if you submit an affidavit stating that you are:

- Indigent and receiving specific public assistance; or

- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence

o You are **not** eligible to receive the $20.00 waiver if you:

- Have previously received discounted copies of public records from the Village twice during the calendar year; or

- Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

- An affidavit is a sworn statement. For your convenience the Village has provided an Affidavit of Indigence form for the waiver of FOIA fees on the back of the Village's FOIA Form, which is available on the Village's website: **www.lakeorion.org/clerk/page/clerks-forms-applications.**

- The Village will waive the fee for nonprofit organization which meets all of the following conditions:

    - The organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
    - The request is made directly on behalf of the organization or its clients;
    - The request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
    - The request is accompanied by documentation of the organization's designation by the State

6. May a nonprofit organization receive a discount on the fee?

- A nonprofit organization advocating for developmentally disabled or mentally ill individuals that is formally designated by the state to carry out activities under Subtitle C of the Federal Development Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99319, may receive a $20.00 discount if the request meets all of the following requirements in the Act:

    - Is made directly on behalf of the organization or its clients.
    - Is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
    - Is accompanied by documentation of its designation by the state, if requested by the public body.

7. How may I challenge the denial of a public record or an excessive fee?

- <u>Appeal of a Denial of a Public Record</u>

    - If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Village Council.

- The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

- Within 10 business days of receiving the appeal the Village Council President will respond in writing by:
  - Reversing the disclosure denial;
  - Upholding the disclosure denial; or
  - Reversing the disclosure denial in part and uphold the disclosure denial in part.

- Whether or not you submitted an appeal of a denial to the Village Council, you may file a civil action in Oakland County Circuit Court within 180 days after the Village's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of $1000.00

○ Appeal of an Excessive FOIA Processing Fee

- If you believe that the fee charged by the Village to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Village Council. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

- Within 10 business days after receiving the appeal, the Village Council President will respond in writing by:

  - Waiving the fee;
  - Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
  - Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
  - Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Village Council President will respond to the written appeal.

- Within 45 days after receiving notice of the Village Council President determination of the processing fee appeal, you may commence a civil action in Oakland County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously by charging an excessive fee. The court may also award you punitive damages in the amount of $500.00.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23rd, 2026

TOPIC: FOIA Appeal - Hopkins

BACKGROUND BRIEF:

On November 2, 2026, the Village received a Freedom of Information Act (FOIA) request by email from Mr. Al Hopkins, identified as **P383**. The request stated:

> **P383 –** "Please provide the complete employment history for Officer Mires . Including all documentation that was reviewed prior to his most recent hire in Lake Orion, Michigan. Please Please include contact information for all previous employers. And the names and contact information of all parties that were contacted to review his previous employment history."

On November 9th, 2026, The Village issued a FOIA fee estimate totaling **$105.15**, consisting of two hours of labor to search, locate, and examine responsive records and two hours to review and separate exempt from nonexempt information.

The estimated fees reflect the time required to locate and examine records maintained in multiple locations, including the Village's basement archives, personnel files, and Police Department records, and to review and separate exempt from nonexempt information under Michigan FOIA. The estimate is based on anticipated processing time and will be reduced if less time is required.

On November 9, 2026, Mr. Hopkins submitted a written appeal disputing the fee estimate, stating:

- **P383** "The $105.15 charge to view the existing employment records of an existing public employee is knowingly fraudulent. There is no ' searching ' and there is no ' reviewing' as the records are already in a consolidated file and not ' exempt'"

The Village Council is requested to review the fee estimate and appeal correspondence and determine whether to uphold, reduce, or waive the assessed fee.

Copies of the original FOIA request, detailed fee estimate, and appeal correspondence are attached for Council's review.

RECOMMENDED MOTION:

• **Uphold the Fee Estimate:** To uphold the Village's $105.15 FOIA processing fee estimate for request P383, based on the estimated labor required to search, locate, examine, and review responsive records and separate exempt from nonexempt information.

Mark Amundson

From: Al Hopkins <[redacted]
Sent: Monday, November 2, 2026 8:08 AM
To: Mark Amundson; Sarah Kimball
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide the complete employment history for Officer Mires . Including all documentation that was reviewed prior to his most recent hire in Lake Orion, Michigan. Please Please include contact information for all previous employers. And the names and contact information of all parties that were contacted to review his previous employment history.
Al Hopkins
[redacted]

Village of Lake Orion
EST 1859

FREEDOM OF INFORMATION ACT DETAILED ITEMIZATION OF FEES

Requestor's Name and Address:		Request #
Al Hopkins [redacted] [redacted]		P383
	1 Labor costs* to search, locate, and examine:	**Amount**
2	Hours	
$ 24.42	Hourly Wage	
		$48.84
7.65%	Multiplier for fringe benefits (not to exceed 50% or actual cost of fringe benefits)	$3.74
	Subtotal	$52.58
	2 Labor costs* for review and separation of exempt from non-exempt material:	**Amount**
2	Hours	
$ 24.42	Hourly Wage	
		$48.84
7.65%	Multiplier for fringe benefits (not to exceed 50% or actual cost of fringe benefits)	$3.74
	Subtotal	$52.58
	3 Labor costs* to duplicate or publish:	**Amount**
	Hours	
	Hourly Wage	
		$0.00
7.65%	Multiplier for fringe benefits (not to exceed 50% or actual cost of fringe benefits)	$0.00
	Subtotal	$0.00
	4 Duplication and publication: Describe (copying, scanning, etc.)	**Amount**
	Number of pages (Single side $.25 per page)	$0.00
	Number of pages (Double sided $.35 per page)	$0.00
	Subtotal	$0.00
	5 Mailing: Describe and list actual costs.	**Amount**
	Mailing cost	
	Description:	$0.00
	6 Nonpaper physical media: Describe (e.g. CD's, DVD's, flash drive, etc.) and list actual cost	**Amount**
	Media cost	
	Description:	$0.00
	Subtotal Amount:	$105.15
	7 Adjustments:	**Amount**
	Less waiver for indigent persons ($20.00)**	$0.00
	Less reduction for untimely response:	
	Subtotal x 5% reduction per day	
	Number of Days	$0.00
	Total Fee Amount:	$105.15

Make check payable to Village of Lake Orion and mail to:

If the total fee is more than $50.00, you will be asked to pay a deposit of one-half of the amount of the total fee.
The total fee and deposit are estimates, and your final cost may vary from these amounts.

Deposit:	
Balance to be paid:	**$105.15**

Part or all of the documents requested are available online at:
If you prefer to have copies of these documents sent to you, please forward payment for processing

*Labor costs will be calculated using the lowest paid employee capable of performing each task. If more than one hourly rate is used, they will be listed on additional copies of this form.

**You must submit an Affidavit of Indigency to qualify for this fee waiver.

Mark Amundson

From: Al Hopkins [redacted]
Sent: Monday, November 9, 2026 12:41 PM
To: Mark Amundson; Sarah Kimball
Subject: Legal notice of fraud - intentional misuse of FOIA process - Voya appeal – please forward to proper authority

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

The $105.15 charge to view the existing employment records of an existing public employee is knowingly fraudulent. There is no " searching " and there is no " reviewing" as the records are already in a consolidated file and not " exempt"
Al Hopkins

21 E. Church Street
Lake Orion, MI 48362
248-693-8391
248-693-5874 (fax)
www.lakeorion.org

VILLAGE OF LAKE ORION
PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

It is the public policy of this state that all persons except those persons incarcerated in state or local correctional facilities are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees. The people shall be informed so that they may fully participate in the democratic process.

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- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Village of Lake Orion must be submitted in writing.
- No specific form of submitting a written request is required. However, a FOIA Request form for your use and convenience is available on the Village's website at www.lakeorion.org/clerk/page/clerks-forms-applications
- Written requests can be made in person or by delivery in person or by mail to the Village Administrative offices located at 21 E. Church Street, Lake Orion, MI.

- Requests can also be made by facsimile (248-693-5874). To ensure prompt response, faxed request should contain the term “FOIA” or “FOIA Request” on the first/cover page.

- A request may also be submitted by e-mail to ***villageadmin@lakeorion.org*** to ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line.

2. What kind of response can I expect to my request?

- Within 5 business days of receipt of a FOIA request, the Village will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received on the following business day. The Village will respond to your request in one of the following ways:
    - Grant the request.
    - Issue a written notice denying the request.
    - Grant the request in part and issue a written notice denying in part the request.
    - Issue a notice indicating that due to the nature of the request the Village needs an additional 10 business days to respond.
    - Issue a written notice indicating that the public record requested is available at no charge on the Village’s website.

- If the request is granted, or granted in part, the Village will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available.

- If the cost of processing the request is expected to exceed $50, or if you have not paid for a previously granted request, the Village will require a deposit before processing the request.

3. What are the Village’s fee deposit requirements?

- If the Village has made a good faith calculation that the total fee for processing the request exceeds $50.00, the Village will require that you provide a deposit in the amount of 50% of the total estimated fee. When the Village requests the deposit, it will provide you a nonbinding best-efforts estimate of how long it will take to process the request following receipt by the Village of your deposit.

- If the Village receives a request from a person who has not paid the Village for copies of public records made in fulfillment of a previously granted written request, the Village will require a deposit of 100% of the estimated processing fee before it begins to search for, compile, or make available the public record for any subsequent written request when all of the following conditions exist:

    - The final fee for the prior written request is not more than 105% of the estimated fee;

- The public records made available contained the information sought in the prior written request and remain in the Village's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the Village to provide the records;
- 90 days have passed since the Village notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the Village; and
- The Village has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

- The Village will not require the 100% estimated fee deposit if any of the following apply:

  - The person making the request is able to show proof of prior payment in full to the Village;
  - The Village is subsequently paid in full for all applicable prior written requests; or
  - 365 days have passed since the person made the request for which full payment was not remitted to the Village.

4. How does the Village calculate FOIA processing fees?

- The Michigan FOIA statute permits the Village to assess and collect a fee for six designated processing components. The Village may charge for the following costs associated with processing a request:

  - Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to nonpaper physical media or through the internet.

  - Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Village. Anything over 15 minutes will be deemed to result in an unreasonably high cost to the Village.

  - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed, when failure to charge a fee will result in unreasonably high costs to the Village

  - The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include copies of records already on the Village's website if you ask for the Village to make copies.

  - The cost to mail or send a public record to a requestor.

- **Labor Costs**

  - All labor costs will be estimated and charged in 15-minute increments with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge, unless it's for a copy of a police report which incurs a $5.00 fee.

  - Labor costs will be charged at the hourly wage of the lowest-paid Village employee capable of doing the work in the specific fee category, regardless of who actually performs work.

  - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The Village may add up to 50% of the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.

  - Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

  - Contracted labor costs will be charged at a rate equal to six times the state minimum hourly wage.

- A labor cost will not be charged for the search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the Village. Costs are unreasonably high when they are excessive and beyond the normal or usual amount for those services compared to the Village's usual FOIA request, because of the nature of the request in the particular instance. Anything greater than 15 minutes is considered to result in an unreasonably high cost to the Village. The Village must specifically identify the nature of the unreasonably high costs in writing.

- **Copying and Duplication**

  - *Non-paper Physical Media*

    - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.

    - This cost will only be assessed if the Village has the technological capability necessary to provide the public record in the requested non-paper physical media format.

➢ *Paper Copies*

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $.10 per sheet of paper (single sided) or $.10 (double sided). Copies for non-standard sized sheets will paper will reflect the actual cost of reproduction.

- The Village may provide records using double-sided printing, if cost-saving and available.

- Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction

➢ *Mailing Costs*

- The cost to mail public records will use a reasonably economical and justified means.

- The Village may charge for the least expensive form of postal delivery confirmation.

- No cost will be made for expedited shipping or insurance unless requested.

5. How do I qualify for an indigent discount fee?

o The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The Village Council may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

o The Village will waive the first $20.00 of the processing fee for a request if you submit an affidavit stating that you are:

- Indigent and receiving specific public assistance; or

- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence

o You are **not** eligible to receive the $20.00 waiver if you:

- Have previously received discounted copies of public records from the Village twice during the calendar year; or

- Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

- An affidavit is a sworn statement. For your convenience the Village has provided an Affidavit of Indigence form for the waiver of FOIA fees on the back of the Village's FOIA Form, which is available on the Village's website: **www.lakeorion.org/clerk/page/clerks-forms-applications.**

- The Village will waive the fee for nonprofit organization which meets all of the following conditions:

    - The organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
    - The request is made directly on behalf of the organization or its clients;
    - The request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
    - The request is accompanied by documentation of the organization's designation by the State

6. May a nonprofit organization receive a discount on the fee?

- A nonprofit organization advocating for developmentally disabled or mentally ill individuals that is formally designated by the state to carry out activities under Subtitle C of the Federal Development Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99319, may receive a $20.00 discount if the request meets all of the following requirements in the Act:

    - Is made directly on behalf of the organization or its clients.
    - Is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
    - Is accompanied by documentation of its designation by the state, if requested by the public body.

7. How may I challenge the denial of a public record or an excessive fee?

- <u>Appeal of a Denial of a Public Record</u>

    - If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Village Council.

- The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

- Within 10 business days of receiving the appeal the Village Council President will respond in writing by:
  - Reversing the disclosure denial;
  - Upholding the disclosure denial; or
  - Reversing the disclosure denial in part and uphold the disclosure denial in part.

- Whether or not you submitted an appeal of a denial to the Village Council, you may file a civil action in Oakland County Circuit Court within 180 days after the Village's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of $1000.00

○ Appeal of an Excessive FOIA Processing Fee

- If you believe that the fee charged by the Village to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Village Council. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

- Within 10 business days after receiving the appeal, the Village Council President will respond in writing by:

  - Waiving the fee;
  - Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
  - Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
  - Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Village Council President will respond to the written appeal.

- Within 45 days after receiving notice of the Village Council President determination of the processing fee appeal, you may commence a civil action in Oakland County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously by charging an excessive fee. The court may also award you punitive damages in the amount of $500.00.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23rd, 2026

TOPIC: FOIA Appeal - Hopkins

BACKGROUND BRIEF:

On November 12th, 2026, the Village received a Freedom of Information Act (FOIA) request by email from Mr. Al Hopkins. The request was identified as follows:

- **P392 –** On 6/25/26 I received a citation 26LO 0503 . Please provide any evidence the village is in possession of that indicates what color the cell phone is in my hand while opera□ng a commercial vehicle.

On November 13, 2026, the Village denied the request after determining that no records identifying the color of the cell phone were located. The denial was based on the absence of responsive records, not on a claimed FOIA exemption.

On November 13th, 2026, Mr. Hopkins submitted a written appeal of the denial, stating:

- **P392** "If Officer Myers has claimed to see a phone in my hand, he would have to fill out a report and in that report there would have to be a color… Not all bones are the same color… Void of that statement that the citation was fraudulent and he committed perjury …. Police chief Marquett Month son did an internal investigation, and his report would have to have asked Officer Myers, what color the phone was that he saw in my hand… Void of that his finding of exonerated is fraudulent."

The Village Council is requested to review the denial and the appeal correspondence and determine whether to uphold, reverse, or partially reverse the denial. Copies of the original FOIA request, denial, and appeal correspondence are attached for Council's review.

RECOMMENDED MOTION:

• **Uphold the Denial:** To uphold the Village's November 13, 2026, denial of FOIA request P392 pursuant to MCL 15.235(5)(b), based on the determination that no responsive records were located.

Mark Amundson

From: Sarah Kimball
Sent: Friday, November 13, 2026 1:21 PM
To: Mark Amundson
Subject: FW: Stand alone FOIA request denial appeal - please forward to proper Authority

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362

248.693.8321 | 248.693.8941
Monday – Friday| 09:00AM – 05:00PM
MMkimballs@lakeorionpolice.org
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-----Original Message-----
From: Al Hopkins <[redacted]
Sent: Friday, November 13, 2026 11:52 AM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Re: Stand alone FOIA request denial appeal - please forward to proper Authority

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

If Officer Myers has claimed to see a phone in my hand, he would have to fill out a report and in that report there would have to be a color… Not all bones are the same color… Void of that statement that the citation was fraudulent and he committed perjury …. Police chief Marquett Month son did an internal investigation, and his report would have to have asked Officer Myers, what color the phone was that he saw in my hand… Void of that his finding of exonerated is fraudulent.
Al Hopkins

> On Nov 13, 2026, at 10:52, Sarah Kimball <Kimballs@lakeorionpolice.org> wrote:

>
> Dear Al Hopkins,
>
> This letter is in response to your Freedom of Information Act (FOIA) request, received by our office on Thursday, November 12, 206. You requested evidence the village is in possession of that indicates what color the cell phone is in your hand while operating a commercial vehicle.
>
> After conducting a search of Village of Lake Orion records, we must inform you that your request is denied, as no police reports or other responsive records exist within the Village's possession.
>
> If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:
>
> 1. You may file a written appeal to the Village Council. The appeal must specifically state the word "appeal" and identify the reason(s) you believe the denial should be reversed; or
>
> 2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.
>
> For your convenience, we have enclosed a FOIA Appeal Form and a copy of the Village of Lake Orion's FOIA Written Public Policy.
>
> If you have any questions or need further assistance, please contact the Lake Orion Police Department at (248) 693-8323. Office hours are Monday through Friday, 9:00 AM to 5:00 PM.
>
>
> Sarah Kimball
> Clerk Administrator
> Lake Orion Police Department
> 21 E. Church Street, Lake Orion, MI 48362
>
>
> 248.693.8321 | 248.693.8941
> 🗓️ Monday – Friday| 09:00AM – 05:00PM
> MMkimballs@lakeorionpolice.org
> "Like" us on FB at: Facebook
>
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> or utilized without the express permission of the sender. The author
> of this email reserves any copyright privileges as granted under state
> and federal law. This email may contain discussions and work product
> as part of the deliberative process. If you are not the addressee, or
> it appears from the context or otherwise that you have received this
> email in error, please advise me immediately by reply email, keep the
> contents confidential, and immediately delete the message and any
> attachments from your system
>
> -----Original Message-----
> From: Al Hopkins <[redacted]>

> Sent: Thursday, November 12, 2026 1:26 PM
> To: Mark Amundson <amundsonm@lakeorionpolice.org>; Sarah Kimball
> <Kimballs@lakeorionpolice.org>; Karie Miller <kmiller@gmhlaw.com>
> Subject: Stand alone FOIA request
>
> CAUTION: This email originated from outside the Village of Lake Orion
> Police Department. Maintain caution when opening external
> links/attachments
>
>
>
> On 6/25/26 I received a citation 26LO 0503 . Please provide any evidence the village is in possession of that indicates what color the cell phone is in my hand while operating a commercial vehicle.
> Al Hopkins
> [redacted]
> [redacted]
>
> <FOIA Appeal Form - Blank.pdf>
> <FOIA Written Public Summary rev. 8.4.25.pdf> <Hopkins Letter
> P392.pdf>

21 E. Church Street
Lake Orion, MI 48362
248-693-8391
248-693-5874 (fax)
www.lakeorion.org

VILLAGE OF LAKE ORION
PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

It is the public policy of this state that all persons except those persons incarcerated in state or local correctional facilities are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees. The people shall be informed so that they may fully participate in the democratic process.

Consistent with Public Act 563 of 2014 amending the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976, the following is the Written Public Summary of the Village's FOIA Procedures and Guidelines relevant to the general public.

This is only a summary of the Village of Lake Orion's FOIA Procedures and Guidelines. For more details and information, copies of the Village of Lake Orion's FOIA Procedures and Guidelines are available at no charge at any Village office and on the Village's website: www.lakeorion.org/clerk/page/clerks-forms-applications.

1. How do I submit a FOIA request to the Village of Lake Orion?

- A request must sufficiently describe a public record so as to enable the Village to find it.
- Please include the words "FOIA" or "FOIA Request" in the request to assist the Village in providing a prompt response.
- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Village of Lake Orion must be submitted in writing.
- No specific form of submitting a written request is required. However, a FOIA Request form for your use and convenience is available on the Village's website at www.lakeorion.org/clerk/page/clerks-forms-applications
- Written requests can be made in person or by delivery in person or by mail to the Village Administrative offices located at 21 E. Church Street, Lake Orion, MI.

- Requests can also be made by facsimile (248-693-5874). To ensure prompt response, faxed request should contain the term “FOIA” or “FOIA Request” on the first/cover page.

- A request may also be submitted by e-mail to ***villageadmin@lakeorion.org*** to ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line.

2. What kind of response can I expect to my request?

- Within 5 business days of receipt of a FOIA request, the Village will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received on the following business day. The Village will respond to your request in one of the following ways:
    - Grant the request.
    - Issue a written notice denying the request.
    - Grant the request in part and issue a written notice denying in part the request.
    - Issue a notice indicating that due to the nature of the request the Village needs an additional 10 business days to respond.
    - Issue a written notice indicating that the public record requested is available at no charge on the Village’s website.

- If the request is granted, or granted in part, the Village will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available.

- If the cost of processing the request is expected to exceed $50, or if you have not paid for a previously granted request, the Village will require a deposit before processing the request.

3. What are the Village’s fee deposit requirements?

- If the Village has made a good faith calculation that the total fee for processing the request exceeds $50.00, the Village will require that you provide a deposit in the amount of 50% of the total estimated fee. When the Village requests the deposit, it will provide you a nonbinding best-efforts estimate of how long it will take to process the request following receipt by the Village of your deposit.

- If the Village receives a request from a person who has not paid the Village for copies of public records made in fulfillment of a previously granted written request, the Village will require a deposit of 100% of the estimated processing fee before it begins to search for, compile, or make available the public record for any subsequent written request when all of the following conditions exist:

    - The final fee for the prior written request is not more than 105% of the estimated fee;

- The public records made available contained the information sought in the prior written request and remain in the Village's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the Village to provide the records;
- 90 days have passed since the Village notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the Village; and
- The Village has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

- The Village will not require the 100% estimated fee deposit if any of the following apply:

  - The person making the request is able to show proof of prior payment in full to the Village;
  - The Village is subsequently paid in full for all applicable prior written requests; or
  - 365 days have passed since the person made the request for which full payment was not remitted to the Village.

4. How does the Village calculate FOIA processing fees?

- The Michigan FOIA statute permits the Village to assess and collect a fee for six designated processing components. The Village may charge for the following costs associated with processing a request:

  - Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to nonpaper physical media or through the internet.

  - Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Village. Anything over 15 minutes will be deemed to result in an unreasonably high cost to the Village.

  - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed, when failure to charge a fee will result in unreasonably high costs to the Village

  - The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include copies of records already on the Village's website if you ask for the Village to make copies.

  - The cost to mail or send a public record to a requestor.

- **Labor Costs**

  - All labor costs will be estimated and charged in 15-minute increments with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge, unless it's for a copy of a police report which incurs a $5.00 fee.

  - Labor costs will be charged at the hourly wage of the lowest-paid Village employee capable of doing the work in the specific fee category, regardless of who actually performs work.

  - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The Village may add up to 50% of the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.

  - Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

  - Contracted labor costs will be charged at a rate equal to six times the state minimum hourly wage.

- A labor cost will not be charged for the search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the Village. Costs are unreasonably high when they are excessive and beyond the normal or usual amount for those services compared to the Village's usual FOIA request, because of the nature of the request in the particular instance. Anything greater than 15 minutes is considered to result in an unreasonably high cost to the Village. The Village must specifically identify the nature of the unreasonably high costs in writing.

- **Copying and Duplication**

  - *Non-paper Physical Media*

    - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.

    - This cost will only be assessed if the Village has the technological capability necessary to provide the public record in the requested non-paper physical media format.

➢ *Paper Copies*

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $.10 per sheet of paper (single sided) or $.10 (double sided). Copies for non-standard sized sheets will paper will reflect the actual cost of reproduction.

- The Village may provide records using double-sided printing, if cost-saving and available.

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➢ *Mailing Costs*

- The cost to mail public records will use a reasonably economical and justified means.

- The Village may charge for the least expensive form of postal delivery confirmation.

- No cost will be made for expedited shipping or insurance unless requested.

5. How do I qualify for an indigent discount fee?

o The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The Village Council may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

o The Village will waive the first $20.00 of the processing fee for a request if you submit an affidavit stating that you are:

- Indigent and receiving specific public assistance; or

- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence

o You are **not** eligible to receive the $20.00 waiver if you:

- Have previously received discounted copies of public records from the Village twice during the calendar year; or

- Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

- An affidavit is a sworn statement. For your convenience the Village has provided an Affidavit of Indigence form for the waiver of FOIA fees on the back of the Village's FOIA Form, which is available on the Village's website: **www.lakeorion.org/clerk/page/clerks-forms-applications.**

- The Village will waive the fee for nonprofit organization which meets all of the following conditions:

    - The organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
    - The request is made directly on behalf of the organization or its clients;
    - The request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
    - The request is accompanied by documentation of the organization's designation by the State

6. May a nonprofit organization receive a discount on the fee?

- A nonprofit organization advocating for developmentally disabled or mentally ill individuals that is formally designated by the state to carry out activities under Subtitle C of the Federal Development Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99319, may receive a $20.00 discount if the request meets all of the following requirements in the Act:

    - Is made directly on behalf of the organization or its clients.
    - Is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
    - Is accompanied by documentation of its designation by the state, if requested by the public body.

7. How may I challenge the denial of a public record or an excessive fee?

- <u>Appeal of a Denial of a Public Record</u>

    - If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Village Council.

- The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

- Within 10 business days of receiving the appeal the Village Council President will respond in writing by:
    - Reversing the disclosure denial;
    - Upholding the disclosure denial; or
    - Reversing the disclosure denial in part and uphold the disclosure denial in part.

- Whether or not you submitted an appeal of a denial to the Village Council, you may file a civil action in Oakland County Circuit Court within 180 days after the Village's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of $1000.00

o <u>Appeal of an Excessive FOIA Processing Fee</u>

- If you believe that the fee charged by the Village to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Village Council. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

- Within 10 business days after receiving the appeal, the Village Council President will respond in writing by:

    - Waiving the fee;
    - Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
    - Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
    - Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Village Council President will respond to the written appeal.

- Within 45 days after receiving notice of the Village Council President determination of the processing fee appeal, you may commence a civil action in Oakland County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously by charging an excessive fee. The court may also award you punitive damages in the amount of $500.00.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23rd, 2026

TOPIC: FOIA Appeal – Al Hopkins

BACKGROUND BRIEF:

On November 6th, 2026 the Village received a Freedom of Information Act (FOIA) request by email from Mr. Al Hopkins. The request was as follows:

- **P387** "Please provide all non exempt documents and emails generated by Mark Amundson during his 7 internal affairs investigations including names , dates and subject matter as well as conclusions . And policy of the lake Orion police dept regarding transparency. Al Hopkins"

On November 9, 2026, the Village partially approved the request and provided Mr. Hopkins with the Village's Public Summary of FOIA Procedures and Guidelines. No additional records specifically addressing departmental transparency were identified.

Regarding the remainder of the request, the Village was unable to positively identify the seven internal affairs investigations referenced by Mr. Hopkins, as only four investigations were known to the Village. The FOIA Coordinator requested additional identifying information, including case numbers, approximate dates, or subject matter, to assist in confirming and locating the records being requested.

On November 12th, 2026 Al Hopkins replied with the title "FOIA reply abuse - Stand alone FOIA request" He stated:

"You are certainly making the FOIA process as any efficient as possible. I requested information on any and all internal investigations that were not considered " unfounded" … you redacted all the reference numbers dates, names, subject matter, all of which were non-exempt. Now you're asking for clarification about the seven internal affairs investigations that Mark Amundson has done done since his arrival claiming to need the very information that you u lawfully redacted . … so here goes… Please provide all reference numbers, including names, dates and subject matter for any and all internal investigations. Mark Munson has done since his arrival Al Hopkins"

On November 13th, 2026, the Village partially denied the remainder of the request pursuant to MCL 15.243(1)(s)(ix), which permits a law enforcement agency to exempt personnel records from disclosure unless the public interest in disclosure outweighs the public interest in nondisclosure in the particular instance.

The Village considered the public interest in transparency and police accountability against the public interest in maintaining the confidentiality of internal law-enforcement personnel and administrative review processes. The Village determined that the public interest in disclosure does not outweigh the public interest in nondisclosure in this particular instance.

On November 13th, 2026, the Village received a FOIA appeal from Mr. Hopkins via email. In his appeal, Mr. Hopkins contended that “The items requested are not exempt … you are misinterpreting the law”

Upon further review, the Village identified an existing complaint log containing administrative information responsive to the request. The Village proposes releasing the log with complainant names redacted, subject to applicable FOIA exemptions, while maintaining the previously asserted exemption for qualifying underlying investigative records.

The Village Council is requested to review the FOIA appeal and determine whether to uphold, partially reverse, or reverse the denial. Supporting documentation is attached for Council’s review.

RECOMMENDED MOTION:

> **Partially Reverse the Denial:** Move to partially reverse the Village's November 13, 2026, FOIA determination concerning request P387, authorizing release of the complaint log with legally supported redactions of complainant names, while upholding the withholding of qualifying investigative records pursuant to MCL 15.243(1)(s)(ix).

Mark Amundson

From: Al Hopkins <[redacted]
Sent: Friday, November 6, 2026 9:11 AM
To: Mark Amundson; Sarah Kimball
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide all non exempt documents and emails generated by Mark Amundson during his 7 internal affairs investigations including names , dates and subject matter as well as conclusions . And policy of the lake Orion police dept regarding transparency.
Al Hopkins
[redacted]

Mark Amundson

From: Sarah Kimball
Sent: Friday, November 13, 2026 1:21 PM
To: Mark Amundson
Subject: FW: FOIA reply abuse - Stand alone FOIA request denial appeal - please forward to proper authorities

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
Monday – Friday| 09:00AM – 05:00PM
kimballs@lakeorionpolice.org
"Like" us on FB at: Facebook

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From: Al Hopkins [redacted]
Sent: Friday, November 13, 2026 12:12 PM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Re: FOIA reply abuse - Stand alone FOIA request denial appeal - please forward to proper authorities

CAUTION: **This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments**

The items requested are not exempt ... you are misinterpreting the law
Al Hopkins

> On Nov 13, 2026, at 11:31, Sarah Kimball <Kimballs@lakeorionpolice.org> wrote:
>
> Dear Al Hopkins,

The Lake Orion Police Department has reviewed your Freedom of Information Act (FO request for personnel records.

Your request is denied pursuant to MCL 15.243(1)(s)(ix) of the Michigan Freedom of Information Act, which provides an exemption for certain personnel records of law enforcement agencies.

The requested records have been determined to fall within this exemption and are therefore exempt from disclosure.

Please refer to the appeal rights outlined in the attached FOIA denial notice.

Thank you,

FOIA Coordinator
Lake Orion Police Department

<image001.png>

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362

<image002.jpg>

☎248.693.8321 | 🖷 248.693.8941
Monday – Friday| 09:00AM – 05:00PM
kimballs@lakeorionpolice.org
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---

From: Al Hopkins [redacted]
Sent: Thursday, November 12, 2026 9:34 AM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: FOIA reply abuse - Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

You are certainly making the FOIA process as any efficient as possible. I requested information on any and all internal investigations that were not considered " unfounded" … you redacted all the reference numbers dates, names, subject matter, all of which were non-exempt. Now you're asking for clarification about the seven internal affairs investigations that Mark Amundson has done done since his arrival claiming to need the very information that you u lawfully redacted . … so here goes… Please provide all reference numbers, including names, dates and subject matter for any and all internal investigations. Mark Munson has done since his arrival.

Al Hopkins

[redacted]

<Hopkins Letter P387.pdf>
<FOIA Written Public Summary rev. 8.4.25.pdf>
<FOIA Appeal Form - Blank.pdf>

Mark Amundson

From: Sarah Kimball
Sent: Tuesday, November 17, 2026 10:55 AM
To: Mark Amundson
Subject: FW: Stand alone FOIA request
Attachments: FOIA Written Public Summary rev. 8.4.25.pdf

This looks like it's it.

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
🗓 **Monday – Friday| 09:00AM – 05:00PM**
✉ kimballs@lakeorionpolice.org
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---

From: Sarah Kimball
Sent: Monday, November 9, 2026 2:38 PM
To: 'Al Hopkins' [redacted]
Subject: RE: Stand alone FOIA request

Dear Al Hopkins,

Regarding your request for documents and emails generated during seven (7) internal affairs investigations, the Village is requesting clarification as to which seven investigations you are referencing. Please provide additional identifying information, such as case numbers, approximate dates, or subject matter, to assist the Village in identifying the requested records.

Regarding your request for the Lake Orion Police Department's policy on transparency, no specific departmental policy addressing transparency was identified. However, the Village's Public Summary of FOIA Procedures and Guidelines, which governs public records requests involving the Police Department, is attached for your reference.

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
🗓 **Monday – Friday| 09:00AM – 05:00PM**
✉ kimballs@lakeorionpolice.org
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From: Al Hopkins <[redacted]
Sent: Friday, November 6, 2026 9:11 AM
To: Mark Amundson <amundsonm@lakeorionpolice.org>; Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Stand alone FOIA request

CAUTION: **This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments**

Please provide all non exempt documents and emails generated by Mark Amundson during his 7 internal affairs investigations including names , dates and subject matter as well as conclusions . And policy of the lake Orion police dept regarding transparency.
Al Hopkins
[redacted]

21 E. Church Street
Lake Orion, MI 48362
248-693-8391
248-693-5874 (fax)
www.lakeorion.org

VILLAGE OF LAKE ORION
PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

It is the public policy of this state that all persons except those persons incarcerated in state or local correctional facilities are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees. The people shall be informed so that they may fully participate in the democratic process.

Consistent with Public Act 563 of 2014 amending the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976, the following is the Written Public Summary of the Village's FOIA Procedures and Guidelines relevant to the general public.

This is only a summary of the Village of Lake Orion's FOIA Procedures and Guidelines. For more details and information, copies of the Village of Lake Orion's FOIA Procedures and Guidelines are available at no charge at any Village office and on the Village's website: www.lakeorion.org/clerk/page/clerks-forms-applications.

1. How do I submit a FOIA request to the Village of Lake Orion?

- A request must sufficiently describe a public record so as to enable the Village to find it.
- Please include the words "FOIA" or "FOIA Request" in the request to assist the Village in providing a prompt response.
- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Village of Lake Orion must be submitted in writing.
- No specific form of submitting a written request is required. However, a FOIA Request form for your use and convenience is available on the Village's website at www.lakeorion.org/clerk/page/clerks-forms-applications
- Written requests can be made in person or by delivery in person or by mail to the Village Administrative offices located at 21 E. Church Street, Lake Orion, MI.

- Requests can also be made by facsimile (248-693-5874). To ensure prompt response, faxed request should contain the term “FOIA” or “FOIA Request” on the first/cover page.

- A request may also be submitted by e-mail to ***villageadmin@lakeorion.org*** to ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line.

2. What kind of response can I expect to my request?

- Within 5 business days of receipt of a FOIA request, the Village will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received on the following business day. The Village will respond to your request in one of the following ways:
    - Grant the request.
    - Issue a written notice denying the request.
    - Grant the request in part and issue a written notice denying in part the request.
    - Issue a notice indicating that due to the nature of the request the Village needs an additional 10 business days to respond.
    - Issue a written notice indicating that the public record requested is available at no charge on the Village’s website.

- If the request is granted, or granted in part, the Village will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available.

- If the cost of processing the request is expected to exceed $50, or if you have not paid for a previously granted request, the Village will require a deposit before processing the request.

3. What are the Village’s fee deposit requirements?

- If the Village has made a good faith calculation that the total fee for processing the request exceeds $50.00, the Village will require that you provide a deposit in the amount of 50% of the total estimated fee. When the Village requests the deposit, it will provide you a nonbinding best-efforts estimate of how long it will take to process the request following receipt by the Village of your deposit.

- If the Village receives a request from a person who has not paid the Village for copies of public records made in fulfillment of a previously granted written request, the Village will require a deposit of 100% of the estimated processing fee before it begins to search for, compile, or make available the public record for any subsequent written request when all of the following conditions exist:

    - The final fee for the prior written request is not more than 105% of the estimated fee;

- The public records made available contained the information sought in the prior written request and remain in the Village's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the Village to provide the records;
- 90 days have passed since the Village notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the Village; and
- The Village has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

- The Village will not require the 100% estimated fee deposit if any of the following apply:

  - The person making the request is able to show proof of prior payment in full to the Village;
  - The Village is subsequently paid in full for all applicable prior written requests; or
  - 365 days have passed since the person made the request for which full payment was not remitted to the Village.

4. How does the Village calculate FOIA processing fees?

- The Michigan FOIA statute permits the Village to assess and collect a fee for six designated processing components. The Village may charge for the following costs associated with processing a request:

  - Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to nonpaper physical media or through the internet.

  - Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Village. Anything over 15 minutes will be deemed to result in an unreasonably high cost to the Village.

  - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed, when failure to charge a fee will result in unreasonably high costs to the Village

  - The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include copies of records already on the Village's website if you ask for the Village to make copies.

  - The cost to mail or send a public record to a requestor.

- **Labor Costs**

  - All labor costs will be estimated and charged in 15-minute increments with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge, unless it's for a copy of a police report which incurs a $5.00 fee.

  - Labor costs will be charged at the hourly wage of the lowest-paid Village employee capable of doing the work in the specific fee category, regardless of who actually performs work.

  - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The Village may add up to 50% of the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.

  - Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

  - Contracted labor costs will be charged at a rate equal to six times the state minimum hourly wage.

- A labor cost will not be charged for the search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the Village. Costs are unreasonably high when they are excessive and beyond the normal or usual amount for those services compared to the Village's usual FOIA request, because of the nature of the request in the particular instance. Anything greater than 15 minutes is considered to result in an unreasonably high cost to the Village. The Village must specifically identify the nature of the unreasonably high costs in writing.

- **Copying and Duplication**

  - *Non-paper Physical Media*

    - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.

    - This cost will only be assessed if the Village has the technological capability necessary to provide the public record in the requested non-paper physical media format.

➢ *Paper Copies*

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $.10 per sheet of paper (single sided) or $.10 (double sided). Copies for non-standard sized sheets will paper will reflect the actual cost of reproduction.

- The Village may provide records using double-sided printing, if cost-saving and available.

- Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction

➢ *Mailing Costs*

- The cost to mail public records will use a reasonably economical and justified means.

- The Village may charge for the least expensive form of postal delivery confirmation.

- No cost will be made for expedited shipping or insurance unless requested.

5. How do I qualify for an indigent discount fee?

o The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The Village Council may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

o The Village will waive the first $20.00 of the processing fee for a request if you submit an affidavit stating that you are:

- Indigent and receiving specific public assistance; or

- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence

o You are **not** eligible to receive the $20.00 waiver if you:

- Have previously received discounted copies of public records from the Village twice during the calendar year; or

- Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

- An affidavit is a sworn statement. For your convenience the Village has provided an Affidavit of Indigence form for the waiver of FOIA fees on the back of the Village's FOIA Form, which is available on the Village's website: **www.lakeorion.org/clerk/page/clerks-forms-applications.**

- The Village will waive the fee for nonprofit organization which meets all of the following conditions:

    - The organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
    - The request is made directly on behalf of the organization or its clients;
    - The request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
    - The request is accompanied by documentation of the organization's designation by the State

6. May a nonprofit organization receive a discount on the fee?

- A nonprofit organization advocating for developmentally disabled or mentally ill individuals that is formally designated by the state to carry out activities under Subtitle C of the Federal Development Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99319, may receive a $20.00 discount if the request meets all of the following requirements in the Act:

    - Is made directly on behalf of the organization or its clients.
    - Is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
    - Is accompanied by documentation of its designation by the state, if requested by the public body.

7. How may I challenge the denial of a public record or an excessive fee?

- Appeal of a Denial of a Public Record

    - If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Village Council.

- The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

- Within 10 business days of receiving the appeal the Village Council President will respond in writing by:
  - Reversing the disclosure denial;
  - Upholding the disclosure denial; or
  - Reversing the disclosure denial in part and uphold the disclosure denial in part.

- Whether or not you submitted an appeal of a denial to the Village Council, you may file a civil action in Oakland County Circuit Court within 180 days after the Village's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of $1000.00

○ Appeal of an Excessive FOIA Processing Fee

- If you believe that the fee charged by the Village to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Village Council. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

- Within 10 business days after receiving the appeal, the Village Council President will respond in writing by:

  - Waiving the fee;
  - Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
  - Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
  - Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Village Council President will respond to the written appeal.

- Within 45 days after receiving notice of the Village Council President determination of the processing fee appeal, you may commence a civil action in Oakland County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously by charging an excessive fee. The court may also award you punitive damages in the amount of $500.00.

FREEDOM OF INFORMATION ACT (EXCERPT)

Act 442 of 1976

15.243 Exemptions from disclosure; public body as school district, intermediate school district, or public school academy; withholding of information required by law or in possession of executive office.

Sec. 13.

(1) A public body may exempt from disclosure as a public record under this act any of the following:

(a) Information of a personal nature if public disclosure of the information would constitute a clearly unwarranted invasion of an individual's privacy.

(b) Investigating records compiled for law enforcement purposes, but only to the extent that disclosure as a public record would do any of the following:

(i) Interfere with law enforcement proceedings.

(ii) Deprive a person of the right to a fair trial or impartial administrative adjudication.

(iii) Constitute an unwarranted invasion of personal privacy.

(iv) Disclose the identity of a confidential source, or if the record is compiled by a law enforcement agency in the course of a criminal investigation, disclose confidential information furnished only by a confidential source.

(v) Disclose law enforcement investigative techniques or procedures.

(vi) Endanger the life or physical safety of law enforcement personnel.

(vii) Disclose the identity of a party who, as described in subdivision (cc), proceeds anonymously in a civil action in which the party alleges that the party was the victim of sexual misconduct. For the purpose of securing the party's anonymity, that party or the party's designee may provide written notification of the civil action and the party's wish to remain anonymous to any law enforcement agency that has investigating records subject to this subparagraph, and the law enforcement agency shall retain a copy of that notification in its files with those investigating records.

(c) A public record that if disclosed would prejudice a public body's ability to maintain the physical security of custodial or penal institutions occupied by persons arrested or convicted of a crime or admitted because of a mental disability, unless the public interest in disclosure under this act outweighs the public interest in nondisclosure.

(d) Records or information specifically described and exempted from disclosure by statute.

(e) A public record or information described in this section that is furnished by the public body originally compiling, preparing, or receiving the record or information to a public officer or public body in connection with the performance of the duties of that public officer or public body, if the considerations originally giving rise to the exempt nature of the public record remain applicable.

(f) Trade secrets or commercial or financial information voluntarily provided to an agency for use in developing governmental policy if:

(i) The information is submitted upon a promise of confidentiality by the public body.

(ii) The promise of confidentiality is authorized by the chief administrative officer of the public body or by an elected official at the time the promise is made.

(iii) A description of the information is recorded by the public body within a reasonable time after it has been submitted, maintained in a central place within the public body, and made available to a person upon request. This subdivision does not apply to information submitted as required by law or as a condition of receiving a governmental contract, license, or other benefit.

(g) Information or records subject to the attorney-client privilege.

(h) Information or records subject to the physician-patient privilege, the psychologist-patient privilege, the minister, priest, or Christian Science practitioner privilege, or other privilege recognized by statute or court rule.

(i) A bid or proposal by a person to enter into a contract or agreement, until the time for the public opening of bids or proposals, or if a public opening is not to be conducted, until the deadline for submission of bids or proposals has expired.

(j) Appraisals of real property to be acquired by the public body until either of the following occurs:

(i) An agreement is entered into.

(ii) Three years have elapsed since the making of the appraisal, unless litigation relative to the acquisition has not yet terminated.

(k) Test questions and answers, scoring keys, and other examination instruments or data used to administer a license, public employment, or academic examination, unless the public interest in disclosure under this act outweighs the public interest in nondisclosure.

(l) Medical, counseling, or psychological facts or evaluations concerning an individual if the individual's identity would be revealed by a disclosure of those facts or evaluation, including protected health information, as defined in 45 CFR 160.103.

(m) Communications and notes within a public body or between public bodies of an advisory nature to the extent that they cover other than purely factual materials and are preliminary to a

final agency determination of policy or action. This exemption does not apply unless the public body shows that in the particular instance the public interest in encouraging frank communication between officials and employees of public bodies clearly outweighs the public interest in disclosure. This exemption does not constitute an exemption under state law for purposes of section 8(h) of the open meetings act, 1976 PA 267, MCL 15.268. As used in this subdivision, "determination of policy or action" includes a determination relating to collective bargaining, unless the public record is otherwise required to be made available under 1947 PA 336, MCL 423.201 to 423.217.

(n) Records of law enforcement communication codes, or plans for deployment of law enforcement personnel, that if disclosed would prejudice a public body's ability to protect the public safety unless the public interest in disclosure under this act outweighs the public interest in nondisclosure in the particular instance.

(o) Information that would reveal the exact location of archaeological sites. The department of natural resources may promulgate rules in accordance with the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, to provide for the disclosure of the location of archaeological sites for purposes relating to the preservation or scientific examination of sites.

(p) Testing data developed by a public body in determining whether bidders' products meet the specifications for purchase of those products by the public body, if disclosure of the data would reveal that only 1 bidder has met the specifications. This subdivision does not apply after 1 year has elapsed from the time the public body completes the testing.

(q) Academic transcripts of an institution of higher education established under section 5, 6, or 7 of article VIII of the state constitution of 1963, if the transcript pertains to a student who is delinquent in the payment of financial obligations to the institution.

(r) Records of a campaign committee including a committee that receives money from a state campaign fund.

(s) Unless the public interest in disclosure outweighs the public interest in nondisclosure in the particular instance, public records of a law enforcement agency, the release of which would do any of the following:

(i) Identify or provide a means of identifying an informant.

(ii) Identify or provide a means of identifying a law enforcement undercover officer or agent or a plain clothes officer as a law enforcement officer or agent.

(iii) Disclose the personal address or telephone number of active or retired law enforcement officers or agents or a special skill that they may have.

(iv) Disclose the name, address, or telephone numbers of family members, relatives, children, or parents of active or retired law enforcement officers or agents.

(v) Disclose operational instructions for law enforcement officers or agents.

(vi) Reveal the contents of staff manuals provided for law enforcement officers or agents.

(vii) Endanger the life or safety of law enforcement officers or agents or their families, relatives, children, parents, or those who furnish information to law enforcement departments or agencies.

(viii) Identify or provide a means of identifying a person as a law enforcement officer, agent, or informant.

(ix) Disclose personnel records of law enforcement agencies.

(x) Identify or provide a means of identifying residences that law enforcement agencies are requested to check in the absence of their owners or tenants.

(t) Except as otherwise provided in this subdivision, records and information pertaining to an investigation or a compliance conference conducted by the department under article 15 of the public health code, 1978 PA 368, MCL 333.16101 to 333.18838, before a complaint is issued. This subdivision does not apply to records or information pertaining to 1 or more of the following:

(i) The fact that an allegation has been received and an investigation is being conducted, and the date the allegation was received.

(ii) The fact that an allegation was received by the department; the fact that the department did not issue a complaint for the allegation; and the fact that the allegation was dismissed.

(u) Records of a public body's security measures, including security plans, security codes and combinations, passwords, passes, keys, and security procedures, to the extent that the records relate to the ongoing security of the public body.

(v) Records or information relating to a civil action in which the requesting party and the public body are parties.

(w) Information or records that would disclose the Social Security number of an individual.

(x) Except as otherwise provided in this subdivision, an application for the position of president of an institution of higher education established under section 4, 5, or 6 of article VIII of the state constitution of 1963, materials submitted with such an application, letters of recommendation or references concerning an applicant, and records or information relating to the process of searching for and selecting an individual for a position described in this subdivision, if the records or information could be used to identify a candidate for the position. However, after 1 or more individuals have been identified as finalists for a position described in this subdivision, this subdivision does not apply to a public record described in this subdivision, except a letter of

recommendation or reference, to the extent that the public record relates to an individual identified as a finalist for the position.

(y) Records or information of measures designed to protect the security or safety of persons or property, or the confidentiality, integrity, or availability of information systems, whether public or private, including, but not limited to, building, public works, and public water supply designs to the extent that those designs relate to the ongoing security measures of a public body, capabilities and plans for responding to a violation of the Michigan anti-terrorism act, chapter LXXXIII-A of the Michigan penal code, 1931 PA 328, MCL 750.543a to 750.543z, emergency response plans, risk planning documents, threat assessments, domestic preparedness strategies, and cybersecurity plans, assessments, or vulnerabilities, unless disclosure would not impair a public body's ability to protect the security or safety of persons or property or unless the public interest in disclosure outweighs the public interest in nondisclosure in the particular instance.

(z) Information that would identify or provide a means of identifying a person that may, as a result of disclosure of the information, become a victim of a cybersecurity incident or that would disclose a person's cybersecurity plans or cybersecurity-related practices, procedures, methods, results, organizational information system infrastructure, hardware, or software.

(aa) Research data on road and attendant infrastructure collected, measured, recorded, processed, or disseminated by a public agency or private entity, or information about software or hardware created or used by the private entity for such purposes.

(bb) Records or information that would reveal the specific location or GPS coordinates of game, including, but not limited to, records or information of the specific location or GPS coordinates of game obtained by the department of natural resources during any restoration, management, or research project conducted under section 40501 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.40501, or in connection with the expenditure of money under section 43553 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.43553. As used in this subdivision, "game" means that term as defined in section 40103 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.40103.

(cc) Information that would reveal the identity of a party who proceeds anonymously in a civil action in which the party alleges that the party was the victim of sexual misconduct. As used in this subdivision, "sexual misconduct" means the conduct described in section 90, 136, 145a, 145b, 145c, 520b, 520c, 520d, 520e, or 520g of the Michigan penal code, 1931 PA 328, MCL 750.90, 750.136, 750.145a, 750.145b, 750.145c, 750.520b, 750.520c, 750.520d, 750.520e, and 750.520g, regardless of whether the conduct resulted in a criminal conviction.

(2) A public body shall exempt from disclosure information that, if released, would prevent the public body from complying with 20 USC 1232g, commonly referred to as the family educational rights and privacy act of 1974. A public body that is a local or intermediate school

district or a public school academy shall exempt from disclosure directory information, as defined by 20 USC 1232g, commonly referred to as the family educational rights and privacy act of 1974, requested for the purpose of surveys, marketing, or solicitation, unless that public body determines that the use is consistent with the educational mission of the public body and beneficial to the affected students. A public body that is a local or intermediate school district or a public school academy may take steps to ensure that directory information disclosed under this subsection is not used, rented, or sold for the purpose of surveys, marketing, or solicitation. Before disclosing the directory information, a public body that is a local or intermediate school district or a public school academy may require the requestor to execute an affidavit stating that directory information provided under this subsection will not be used, rented, or sold for the purpose of surveys, marketing, or solicitation.

(3) This act does not authorize the withholding of information otherwise required by law to be made available to the public or to a party in a contested case under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.

(4) Except as otherwise exempt under subsection (1), this act does not authorize the withholding of a public record in the possession of the executive office of the governor or lieutenant governor, or an employee of either executive office, if the public record is transferred to the executive office of the governor or lieutenant governor, or an employee of either executive office, after a request for the public record has been received by a state officer, employee, agency, department, division, bureau, board, commission, council, authority, or other body in the executive branch of government that is subject to this act.

History: 1976, Act 442, Eff. Apr. 13, 1977 ;-- Am. 1978, Act 329, Imd. Eff. July 11, 1978 ;-- Am. 1993, Act 82, Eff. Apr. 1, 1994 ;-- Am. 1996, Act 553, Eff. Mar. 31, 1997 ;-- Am. 2000, Act 88, Imd. Eff. May 1, 2000 ;-- Am. 2001, Act 74, Imd. Eff. July 24, 2001 ;-- Am. 2002, Act 130, Eff. May 1, 2002 ;-- Am. 2002, Act 437, Eff. Aug. 1, 2002 ;-- Am. 2006, Act 482, Imd. Eff. Dec. 22, 2006 ;-- Am. 2018, Act 68, Eff. June 17, 2018 ;-- Am. 2021, Act 33, Imd. Eff. June 24, 2021 ;-- Am. 2023, Act 64, Imd. Eff. July 12, 2023

Compiler's Notes: For transfer of powers and duties of department of history, arts, and libraries or the Michigan historical center relating to the identification, certification, and preservation of historical sites to the Michigan state housing development authority, see E.R.O. No. 2009-26, compiled at MCL 399.752.For transfer of powers and duties of the state historic preservation office relating to the identification, certification, and preservation of historical sites from the Michigan state housing development authority to the Michigan strategic fund, see E.R.O. No. 2019-3, compiled at MCL 125.1998.

Popular Name: Act 442

Popular Name: FOIA

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23rd, 2026

TOPIC: FOIA Appeals - Hopkins (P396 and P397)

BACKGROUND BRIEF:

On November 13th and 14th, 2026, the Village received two FOIA requests via email from Mr. Al Hopkins:

- **P396 – "**Please provide a simple total number of emails and date of sending and or receipt between Police Chief Mark Amundson and Officer mires … no review or redaction required. "
- **P397 –** Please provide any legal requirement that forbids the police chief from sharing details of an internal investigation with the private citizen that was negatively affected by the actions of an officer and filed any form of complaint then investigated by the police chief . This private citizen is fully aware of the legal definition and difference between " May" and " Must"

On November 16th, 2026, the Village denied both FOIA requests (**P396 and P397)** because no existing records containing the specifically requested information were identified. The denials were based on the absence of responsive records rather than the application of a FOIA disclosure exemption. Pursuant to MCL 15.233(4) and (5), Michigan FOIA generally does not require a public body to create a new public record, compilation, or summary in response to a request.

On November 16th, 2026, Mr. Hopkins appealed the denial of P396 by email. He stated: "The clerk is abusing the FOIA request process to deny the public its right to public information"

On November 16th, 2026, Mr. Hopkins separately appealed the denial of P397 by email. He stated: "The police chief has denied the public the requested information. And there is no legal basis for it"

The Village Council is requested to review both appeals and determine whether to uphold, reverse, or partially reverse the denials. Copies of the two original FOIA requests and the consolidated denial and appeal correspondence are attached for Council's review.

RECOMMENDED MOTION:

• **Uphold the Denials:** Move to uphold the Village's November 16th, 2026, denials of FOIA requests P396 and P397 on the basis that no existing records responsive to the requests, as described, were identified following a reasonable search, and that Michigan FOIA does not require the creation of a new public record or compilation pursuant to MCL 15.233(4) and (5).

Mark Amundson

From: Sarah Kimball
Sent: Friday, November 13, 2026 6:44 PM
To: Mark Amundson
Subject: Fw: Stand alone FOIA request

Get Outlook for iOS

From: Al Hopkins [redacted]
Sent: Friday, 13 November 2026 18:40:35
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide a simple total number of emails and date of sending and or receipt between Police Chief Mark Amundson and Officer mires ... no review or redaction required
Al Hopkins
[redacted]

Village of Lake Orion
EST 1859

LAKE ORION POLICE DEPARTMENT
21 EAST CHURCH STREET
LAKE ORION, MI 48362
MARK AMUNDSON, CHIEF OF POLICE

SINCE 1904

November 16, 2026

Dear Al Hopkins,

Your request seeks a total number of emails exchanged between Chief Amundson and Officer Mires, along with the dates sent or received.

The Village does not maintain an existing report or compilation containing the requested information.

Pursuant to MCL 15.233(4) and (5), the Michigan Freedom of Information Act does not require a public body to create a compilation, summary, report, or new public record.

Accordingly, your request for the specified compilation is denied.

If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:

1. You may file a written appeal to the Village Council. The appeal must specifically state the word "appeal" and identify the reason(s) you believe the denial should be reversed; or

2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.

If you have any questions or need further assistance, please contact the Lake Orion Police Department at (248) 693-8323. Office hours are Monday through Friday, 9:00 AM to 5:00 PM.

Sincerely,

Sarah Kimball
Lake Orion Police Department
FOIA Coordinator

Mark Amundson

From: Sarah Kimball
Sent: Tuesday, November 17, 2026 10:25 AM
To: Mark Amundson
Subject: FW: Stand alone FOIA request denial appeal - please forward to proper authority

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
Monday – Friday| 09:00AM – 05:00PM
kimballs@lakeorionpolice.org
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From: Al Hopkins [redacted]
Sent: Monday, November 16, 2026 3:56 PM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Re: Stand alone FOIA request denial appeal - please forward to proper authority

CAUTION: **This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments**

The clerk is abusing the FOIA request process to deny the public its right to public information
Al Hopkins

> On Nov 16, 2026, at 12:32, Sarah Kimball <Kimballs@lakeorionpolice.org> wrote:
>
> Dear Al Hopkins,

Your request seeks a total number of emails exchanged between Chief Amundson an Officer Mires, along with the dates sent or received.

The Village does not maintain an existing report or compilation containing the requested information.

Pursuant to MCL 15.233(4) and (5), the Michigan Freedom of Information Act does not require a public body to create a compilation, summary, report, or new public record.

Accordingly, your request for the specified compilation is denied.

If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:

1. You may file a written appeal to the Village Council. The appeal must specifically state the word “appeal” and identify the reason(s) you believe the denial should be reversed; or

2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.

If you have any questions or need further assistance, please contact the Lake Orion Police Department at (248) 693-8323. Office hours are Monday through Friday, 9:00 AM to 5:00 PM.

Sincerely,

Sarah Kimball

Clerk Administrator

Lake Orion Police Department

21 E. Church Street, Lake Orion, MI 48362



☎248.693.8321 | 🖷 248.693.8941

🗓️ **Monday – Friday| 09:00AM – 05:00PM**

✉ kimballs@lakeorionpolice.org

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---

From: Al Hopkins [redacted]
Sent: Friday, November 13, 2026 6:41 PM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Mai
caution when opening external links/attachments

Please provide a simple total number of emails and date of sending and or receipt between Police Chief Mark Amundson and Officer mires ... no review or redaction required
Al Hopkins
[redacted]

<Hopkins P396 Letter.pdf>

Mark Amundson

From: Al Hopkins [redacted]
Sent: Saturday, November 14, 2026 7:25 AM
To: Mark Amundson; Karie Miller
Subject: Stand alone FOIA request

CAUTION: This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments

Please provide any legal requirement that forbids the police chief from sharing details of an internal investigation with the private citizen that was negatively affected by the actions of an officer and filed any form of complaint then investigated by the police chief . This private citizen is fully aware of the legal definition and difference between “ May” and “ Must”
Al Hopkins
[redacted]

Village of Lake Orion
EST 1859

LAKE ORION POLICE DEPARTMENT
21 EAST CHURCH STREET
LAKE ORION, MI 48362
MARK AMUNDSON, CHIEF OF POLICE

SINCE 1904

November 16, 2026

Dear Al Hopkins,

The Village has reviewed your FOIA request seeking records identifying a legal requirement that prohibits the Police Chief from sharing details of an internal investigation with a complainant.

No responsive records were identified.

Accordingly, your request is denied pursuant to MCL 15.235(5)(b).

If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:

1. You may file a written appeal to the Village Council. The appeal must specifically state the word "appeal" and identify the reason(s) you believe the denial should be reversed; or

2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.

If you have any questions or need further assistance, please contact the Lake Orion Police Department at (248) 693-8323. Office hours are Monday through Friday, 9:00 AM to 5:00 PM.

Sincerely,

Sarah Kimball
Lake Orion Police Department
FOIA Coordinator

Mark Amundson

From: Sarah Kimball
Sent: Tuesday, November 17, 2026 10:25 AM
To: Mark Amundson
Subject: FW: FOIA request denial appeal - Please forward to proper authority

Sarah Kimball
Clerk Administrator
Lake Orion Police Department
21 E. Church Street, Lake Orion, MI 48362
☎248.693.8321 | 🖷 248.693.8941
🗓 **Monday – Friday| 09:00AM – 05:00PM**
✉ kimballs@lakeorionpolice.org
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From: Al Hopkins [redacted]
Sent: Monday, November 16, 2026 3:59 PM
To: Sarah Kimball <Kimballs@lakeorionpolice.org>
Subject: Re: FOIA request denial appeal - Please forward to proper authority

CAUTION: **This email originated from outside the Village of Lake Orion Police Department. Maintain caution when opening external links/attachments**

The police chief has denied the public the requested information. And there is no legal basis for it
Al Hopkins

> On Nov 16, 2026, at 13:00, Sarah Kimball <Kimballs@lakeorionpolice.org> wrote:
>
> Dear Al Hopkins,

The Village has reviewed your FOIA request seeking records identifying a legal require that prohibits the Police Chief from sharing details of an internal investigation with a complainant.

No responsive records were identified.

Accordingly, your request is denied pursuant to MCL 15.235(5)(b).

If you are not satisfied with this response, please be advised of your rights under the Michigan Freedom of Information Act:

1. You may file a written appeal to the Village Council. The appeal must specifically state the word “appeal” and identify the reason(s) you believe the denial should be reversed; or

2. You may seek judicial review of the denial under Section 10 of the Act, MCL 15.240.

If you have any questions or need further assistance, please contact the Lake Orion Police Department at (248) 693-8323. Office hours are Monday through Friday, 9:00 AM to 5:00 PM.

Sincerely,

<image001.png>

Sarah Kimball

Clerk Administrator

Lake Orion Police Department

21 E. Church Street, Lake Orion, MI 48362

☎248.693.8321 | 🖷 248.693.8941

<image002.jpg>

🗓️ **Monday – Friday| 09:00AM – 05:00PM**

✉ kimballs@lakeorionpolice.org

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<Hopkins Letter P397.pdf>

21 E. Church Street
Lake Orion, MI 48362
248-693-8391
248-693-5874 (fax)
www.lakeorion.org

VILLAGE OF LAKE ORION
PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

It is the public policy of this state that all persons except those persons incarcerated in state or local correctional facilities are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees. The people shall be informed so that they may fully participate in the democratic process.

Consistent with Public Act 563 of 2014 amending the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976, the following is the Written Public Summary of the Village's FOIA Procedures and Guidelines relevant to the general public.

This is only a summary of the Village of Lake Orion's FOIA Procedures and Guidelines. For more details and information, copies of the Village of Lake Orion's FOIA Procedures and Guidelines are available at no charge at any Village office and on the Village's website: www.lakeorion.org/clerk/page/clerks-forms-applications.

1. How do I submit a FOIA request to the Village of Lake Orion?

- A request must sufficiently describe a public record so as to enable the Village to find it.
- Please include the words "FOIA" or "FOIA Request" in the request to assist the Village in providing a prompt response.
- Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the Village of Lake Orion must be submitted in writing.
- No specific form of submitting a written request is required. However, a FOIA Request form for your use and convenience is available on the Village's website at www.lakeorion.org/clerk/page/clerks-forms-applications
- Written requests can be made in person or by delivery in person or by mail to the Village Administrative offices located at 21 E. Church Street, Lake Orion, MI.

- Requests can also be made by facsimile (248-693-5874). To ensure prompt response, faxed request should contain the term “FOIA” or “FOIA Request” on the first/cover page.

- A request may also be submitted by e-mail to ***villageadmin@lakeorion.org*** to ensure a prompt response, e-mail requests should contain the term "FOIA" or "FOIA Request" in the subject line.

2. What kind of response can I expect to my request?

- Within 5 business days of receipt of a FOIA request, the Village will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received on the following business day. The Village will respond to your request in one of the following ways:
    - Grant the request.
    - Issue a written notice denying the request.
    - Grant the request in part and issue a written notice denying in part the request.
    - Issue a notice indicating that due to the nature of the request the Village needs an additional 10 business days to respond.
    - Issue a written notice indicating that the public record requested is available at no charge on the Village’s website.

- If the request is granted, or granted in part, the Village will ask that payment be made for the allowable fees associated with responding to the request before the public record is made available.

- If the cost of processing the request is expected to exceed $50, or if you have not paid for a previously granted request, the Village will require a deposit before processing the request.

3. What are the Village’s fee deposit requirements?

- If the Village has made a good faith calculation that the total fee for processing the request exceeds $50.00, the Village will require that you provide a deposit in the amount of 50% of the total estimated fee. When the Village requests the deposit, it will provide you a nonbinding best-efforts estimate of how long it will take to process the request following receipt by the Village of your deposit.

- If the Village receives a request from a person who has not paid the Village for copies of public records made in fulfillment of a previously granted written request, the Village will require a deposit of 100% of the estimated processing fee before it begins to search for, compile, or make available the public record for any subsequent written request when all of the following conditions exist:

    - The final fee for the prior written request is not more than 105% of the estimated fee;

- The public records made available contained the information sought in the prior written request and remain in the Village's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the Village to provide the records;
- 90 days have passed since the Village notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the Village; and
- The Village has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

- The Village will not require the 100% estimated fee deposit if any of the following apply:

  - The person making the request is able to show proof of prior payment in full to the Village;
  - The Village is subsequently paid in full for all applicable prior written requests; or
  - 365 days have passed since the person made the request for which full payment was not remitted to the Village.

4. How does the Village calculate FOIA processing fees?

- The Michigan FOIA statute permits the Village to assess and collect a fee for six designated processing components. The Village may charge for the following costs associated with processing a request:

  - Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to nonpaper physical media or through the internet.

  - Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the Village. Anything over 15 minutes will be deemed to result in an unreasonably high cost to the Village.

  - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed, when failure to charge a fee will result in unreasonably high costs to the Village

  - The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include copies of records already on the Village's website if you ask for the Village to make copies.

  - The cost to mail or send a public record to a requestor.

- **Labor Costs**

  - All labor costs will be estimated and charged in 15-minute increments with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge, unless it's for a copy of a police report which incurs a $5.00 fee.

  - Labor costs will be charged at the hourly wage of the lowest-paid Village employee capable of doing the work in the specific fee category, regardless of who actually performs work.

  - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The Village may add up to 50% of the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.

  - Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

  - Contracted labor costs will be charged at a rate equal to six times the state minimum hourly wage.

- A labor cost will not be charged for the search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the Village. Costs are unreasonably high when they are excessive and beyond the normal or usual amount for those services compared to the Village's usual FOIA request, because of the nature of the request in the particular instance. Anything greater than 15 minutes is considered to result in an unreasonably high cost to the Village. The Village must specifically identify the nature of the unreasonably high costs in writing.

- **Copying and Duplication**

  - *Non-paper Physical Media*

    - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.

    - This cost will only be assessed if the Village has the technological capability necessary to provide the public record in the requested non-paper physical media format.

➢ *Paper Copies*

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $.10 per sheet of paper (single sided) or $.10 (double sided). Copies for non-standard sized sheets will paper will reflect the actual cost of reproduction.

- The Village may provide records using double-sided printing, if cost-saving and available.

- Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction

➢ *Mailing Costs*

- The cost to mail public records will use a reasonably economical and justified means.

- The Village may charge for the least expensive form of postal delivery confirmation.

- No cost will be made for expedited shipping or insurance unless requested.

5. How do I qualify for an indigent discount fee?

- The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The Village Council may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

- The Village will waive the first $20.00 of the processing fee for a request if you submit an affidavit stating that you are:

    - Indigent and receiving specific public assistance; or

    - If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence

- You are **not** eligible to receive the $20.00 waiver if you:

    - Have previously received discounted copies of public records from the Village twice during the calendar year; or

    - Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

- An affidavit is a sworn statement. For your convenience the Village has provided an Affidavit of Indigence form for the waiver of FOIA fees on the back of the Village's FOIA Form, which is available on the Village's website: **www.lakeorion.org/clerk/page/clerks-forms-applications.**

- The Village will waive the fee for nonprofit organization which meets all of the following conditions:

    - The organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
    - The request is made directly on behalf of the organization or its clients;
    - The request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
    - The request is accompanied by documentation of the organization's designation by the State

6. May a nonprofit organization receive a discount on the fee?

- A nonprofit organization advocating for developmentally disabled or mentally ill individuals that is formally designated by the state to carry out activities under Subtitle C of the Federal Development Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, and the Protection and Advocacy for Individuals with Mental Illness Act, Public Law 99319, may receive a $20.00 discount if the request meets all of the following requirements in the Act:

    - Is made directly on behalf of the organization or its clients.
    - Is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
    - Is accompanied by documentation of its designation by the state, if requested by the public body.

7. How may I challenge the denial of a public record or an excessive fee?

- <u>Appeal of a Denial of a Public Record</u>

    - If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Village Council.

- The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

- Within 10 business days of receiving the appeal the Village Council President will respond in writing by:
  - Reversing the disclosure denial;
  - Upholding the disclosure denial; or
  - Reversing the disclosure denial in part and uphold the disclosure denial in part.

- Whether or not you submitted an appeal of a denial to the Village Council, you may file a civil action in Oakland County Circuit Court within 180 days after the Village's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of $1000.00

○ Appeal of an Excessive FOIA Processing Fee

- If you believe that the fee charged by the Village to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Village Council. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

- Within 10 business days after receiving the appeal, the Village Council President will respond in writing by:

  - Waiving the fee;
  - Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
  - Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
  - Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Village Council President will respond to the written appeal.

- Within 45 days after receiving notice of the Village Council President determination of the processing fee appeal, you may commence a civil action in Oakland County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or appropriate amount of reasonable attorneys' fees, costs and disbursements. If the court determines that the Village acted arbitrarily and capriciously by charging an excessive fee. The court may also award you punitive damages in the amount of $500.00.

FREEDOM OF INFORMATION ACT (EXCERPT)

Act 442 of 1976

15.233 Public records; request requirements; right to inspect, copy, or receive; subscriptions; forwarding requests; file; inspection and examination; memoranda or abstracts; rules; compilation, summary, or report of information; creation of new public record; certified copies.

Sec. 3.

(1) Except as expressly provided in section 13, upon providing a public body's FOIA coordinator with a written request that describes a public record sufficiently to enable the public body to find the public record, a person has a right to inspect, copy, or receive copies of the requested public record of the public body. A request from a person, other than an individual who qualifies as indigent under section 4(2)(a), must include the requesting person's complete name, address, and contact information, and, if the request is made by a person other than an individual, the complete name, address, and contact information of the person's agent who is an individual. An address must be written in compliance with United States Postal Service addressing standards. Contact information must include a valid telephone number or electronic mail address. A person has a right to subscribe to future issuances of public records that are created, issued, or disseminated on a regular basis. A subscription is valid for up to 6 months, at the request of the subscriber, and is renewable. An employee of a public body who receives a request for a public record shall promptly forward that request to the freedom of information act coordinator.

(2) A freedom of information act coordinator shall keep a copy of all written requests for public records on file for no less than 1 year.

(3) A public body shall furnish a requesting person a reasonable opportunity for inspection and examination of its public records, and shall furnish reasonable facilities for making memoranda or abstracts from its public records during the usual business hours. A public body may make reasonable rules necessary to protect its public records and to prevent excessive and unreasonable interference with the discharge of its functions. A public body shall protect public records from loss, unauthorized alteration, mutilation, or destruction.

(4) This act does not require a public body to make a compilation, summary, or report of information, except as required in section 11.

(5) This act does not require a public body to create a new public record, except as required in section 11, and to the extent required by this act for the furnishing of copies, or edited copies pursuant to section 14(1), of an already existing public record.

(6) The custodian of a public record shall, upon written request, furnish a requesting person a certified copy of a public record.

History: 1976, Act 442, Eff. Apr. 13, 1977 ;-- Am. 1996, Act 553, Eff. Mar. 31, 1997 ;-- Am. 2018, Act 523, Imd. Eff. Dec. 28, 2018
Popular Name: Act 442
Popular Name: FOIA

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC Water System Cross Connection Violation Civil Infraction Fines and Enforcement Fees

BACKGROUND BRIEF:

Council is scheduled to consider adopting a resolution establishing the fines and fees for violations of the Village of Lake Orion's water system cross connection control program. As Council is aware, the Village has begun a comprehensive residential and commercial cross connection inspection program utilizing the Village's contractor, HydroCorp. The resolution would establish a graduated fine schedule ranging from $100 to $500 for each violation within a 24-month period plus administrative and court fees. This resolution is necessary to implement the provisions of Sections 10.99(A)(2) and 53.26 of the Village Code of Ordinances.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The Village would realize revenue to cover enforcement costs for the cross connection control program only if cross connection violations are identified and enforcement action is necessary.

RECOMMENDED MOTION:

To adopt as presented the resolution establishing a schedule of municipal civil infraction fines and enforcement fees for water system cross connection violations; and to amend the Village of Lake Orion's municipal fee schedule accordingly.

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION NO. 2026-____

A RESOLUTION ESTABLISHING A SCHEDULE OF MUNICIPAL CIVIL INFRACTION FINES AND ENFORCEMENT FEES FOR WATER SYSTEM CROSS-CONNECTION VIOLATIONS

Resolution offered by: _____ Supported by: _____

WHEREAS, under Chapter 53 (Water), Sections 53.20 through 53.26 of the Village Code of Ordinances, the Village has adopted by reference the State of Michigan Water Supply Cross-Connection Rules (Michigan Administrative Code, R 325.11401 through R 325.11407, formerly R 325.431 through R 325.440) to protect the public potable water supply from contamination or pollution caused by backflow; and

WHEREAS, under Sections 53.21 through 53.23 of the Village Code of Ordinances, the Village is authorized to conduct cross-connection inspections and reinspections, enter properties at reasonable hours to inspect piping systems, and discontinue water service after reasonable notice—or immediately as a precautionary measure where an imminent health hazard exists—until cross-connections are eliminated; and

WHEREAS, under Section 10.99(A)(2) and Section 53.26 of the Village Code of Ordinances, violations of the cross-connection control provisions are designated as municipal civil infractions, with civil fines to be established by resolution of the Village Council pursuant to Chapter 87 of the Revised Judicature Act of 1961 (MCL 600.8701 *et seq.*); and

WHEREAS, the Village Council desires to adopt a clear, escalating civil fine schedule and administrative fee structure to encourage timely compliance with backflow prevention device installation, testing, and inspection requirements.

NOW, THEREFORE, BE IT RESOLVED that the Village Council of the Village of Lake Orion does hereby approve and adopt as follows:

1. **Schedule of Municipal Civil Infraction Fines.** Pursuant to Sections 10.99(A)(2) and 53.26 of the Village Code of Ordinances, the civil fines payable for a violation of Sections 53.20 through 53.25 (Cross-Connections) shall be as follows:
    - **First Offense:** $100.00
    - **Second Offense** *(within a 24-month period)*: $250.00
    - **Third or Subsequent Offense** *(within a 24-month period)*: $500.00
2. **Continuing Violations.** Pursuant to Section 10.99(A)(1)(e) of the Village Code of Ordinances, each act of violation and each day upon which a cross-connection violation occurs or continues following the expiration of any written compliance

deadline issued by the Village or its designated cross-connection inspector shall constitute a separate municipal civil infraction subject to the fine schedule above.

3. **Statutory Costs, Assessments, and Equitable Relief.** In addition to the civil fines set forth in Section 1, a person found responsible for a municipal civil infraction shall be subject to all statutory assessments (including the mandatory $10.00 Justice System Assessment under MCL 600.8727), court costs, and reimbursement of direct and indirect expenses incurred by the Village in connection with the violation up to $500.00, as well as any writ, injunction, or order issued by the District Court compelling abatement of the cross-connection.
4. **Administrative Water Service Discontinuance and Restoration Fees.** Independent of and in addition to any municipal civil infraction citation, the Village Manager or Department of Public Works shall discontinue water service pursuant to Section 53.23 of the Village Code of Ordinances for failure to allow inspection access, failure to submit required backflow assembly test reports, or failure to eliminate an unapproved cross-connection. Water service shall not be restored until the violation is abated, approved by the Village inspector, and all applicable turn-off/turn-on fees and third-party inspection costs plus a 10% administrative overhead fee are paid in full.
5. **Severability and Effective Date.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict. This Resolution shall take effect immediately upon adoption by the Village Council.

AYES:
NAYS:
ABSENT:

RESOLUTION DECLARED ADOPTED.

_____
Debbie Nogle, Village Clerk

CERTIFICATION
I, Debbie Nogle, the duly appointed Clerk of the Village of Lake Orion, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a regular meeting held on _____, 2026, in compliance with the Open Meetings Act, Public Act 267 of 1976.

_____
Debbie Nogle, Village Clerk

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: November 23, 2026

TOPIC Schedule Public Hearing – 2026 Street Improvement Project Proposed Special Assessment Roll

BACKGROUND BRIEF:

Council is being requested to schedule a public hearing on the proposed 2026 Street Improvement Project special assessment roll. Attached is the proposed roll that was prepared by the Township Assessor based on the resolution adopted by the Village Council at its October 26 meeting.

If the public hearing is scheduled, a notice of the public hearing and proposed special assessment roll will be published and mailed to each affected property owner. The public hearing will provide an opportunity for any property owner to comment on the proposed roll. Council may also approve the special assessment roll at that meeting.

SUMMARY OF PREVIOUS COUNCIL ACTION:

10/26/2026 – Council adopted Resolution No. 2026-039 determining to proceed with the 2026 Street Improvement Program, Contract A; establishing the special assessment district; determining the estimated cost and allocation of project expenses; establishing the method of determining special benefits; and directing preparation of the special assessment roll and scheduling of a public hearing on the same.

FINANCIAL IMPACT:

The total cost of the project is estimated to be $909,150.00. The Village will be contributing $159,843.39 through its Act 51 Local Street funds. A total of $499,306.61 would be specially assessed against benefitting properties over up to ten years. The Village would front the project costs using Act 51 and General Fund reserves. All special assessment revenue, including interest, would be posted to the Local Streets Fund. The first year's special assessments would be collected with the Summer 2027 taxes.

RECOMMENDED MOTION:

To schedule a public hearing on the 2026 Street Improvement Project proposed special assessment roll for Monday, December 14, 2026, at 6:30 PM, and direct the Village Clerk to publish and mail the required notices regarding the public hearing.

Village of Lake Orion
2026 Street Improvements
Special Assessment

Unit #	Tax ID per SO	Owner Full Name	Owner Name Extra	Site Address (If Different)	Address #	Street	Frontage	Frontage Factor	Assessable Frontage	Cost per Front Foot $102.1120	Total Assessment
1	09-02-332-001	PAPACEK, ERIC	PAPACEK, LISA		191	N. North Shore	90.00	1.0	90.00	$9,190.07	$9,190.07
2	09-02-332-002	STROSS, DANIEL	STROSS, CAROLE		173	N. North Shore	40.50	1.0	40.50	$4,135.54	$4,135.54
3	09-02-332-003	SCHMIDT, JAMES			165	N. North Shore	42.00	1.0	42.00	$4,288.70	$4,288.70
4	09-02-332-006	WALCH, STEVEN	WALCH, JULIA		135	N. North Shore	45.00	1.0	45.00	$4,595.04	$4,595.04
5	09-02-332-007	COURETAS, NICHOLAS J & JOAN M			127	N. North Shore	20.00	1.0	20.00	$2,042.24	$2,042.24
6	09-02-332-008	LITVIN REV LVNG TRST DATED 11/7/202			121	N. North Shore	25.00	1.0	25.00	$2,552.80	$2,552.80
7	09-02-332-011	THOMAS AUSTIN & JO ANN PATTERS(	PATTERSON TRUSTEE, THOMAS AUSTIN		65	N. North Shore	56.00	1.0	56.00	$5,718.27	$5,718.27
8	09-02-332-012	ROBERT JUDGE TRUST			55	N. North Shore	60.00	1.0	60.00	$6,126.72	$6,126.72
9	09-02-332-013	DUMEAH, CAROLYN A			45	N. North Shore	103.00	1.0	103.00	$10,517.53	$10,517.53
10	09-02-332-014	NELSON, ROBERT P	NELSON, REBECCA ANN		25	N. North Shore	53.00	1.0	53.00	$5,411.94	$5,411.94
11	09-02-332-016	SZADYR, MATTHEW	SZADYR, CORYN		7	N. North Shore	66.50	1.0	66.50	$6,790.44	$6,790.44
12	09-02-332-017	BRUNCKHORST, COLLIN	BRUNCKHORST, JEAN		15	N. North Shore	26.45	1.0	26.45	$2,700.86	$2,700.86
13	09-02-332-019	STEPHEN, CRAIG R	STEPHEN, BARBARA		83	N. North Shore	102.00	1.0	102.00	$10,415.41	$10,415.41
14	09-02-332-020	KRYSTEK, CHRISTOPHER	KRYSTEK, DAWN		159	N. North Shore	107.50	1.0	107.50	$10,977.03	$10,977.03
15	09-02-332-021	KLAUS, MICHAEL J			115	N. North Shore	63.00	1.0	63.00	$6,433.05	$6,433.05
16	09-02-332-022	DUMEAH, MICHELLE H			95	N. North Shore	60.00	1.0	60.00	$6,126.72	$6,126.72
17	09-02-333-008	SNEIDERAITIS, LINDA			138	N. North Shore	87.18	0.5	43.59	$4,451.06	$4,451.06
18	09-02-333-009	ALTER JR, MICHAEL JOSEPH			126	N. North Shore	33.03	0.5	16.52	$1,686.38	$1,686.38
19	09-02-333-011	TUNNEY, AMY			94	N. North Shore	61.50	0.5	30.75	$3,139.94	$3,139.94
20	09-02-333-012	ISABELL, MATTHEW			84	N. North Shore	53.00	0.5	26.50	$2,705.97	$2,705.97
21	09-02-333-013	RAMIN, JAMISON	BOLLITIER, SAVANNA		72	N. North Shore	32.00	0.5	16.00	$1,633.79	$1,633.79
22	09-02-333-014	MCCARTHY, JAMES P			64	N. North Shore	35.00	0.5	17.50	$1,786.96	$1,786.96
23	09-02-333-015	DAVIS, WILLIAM R			56	N. North Shore	64.00	0.5	32.00	$3,267.58	$3,267.58
24	09-02-333-016	CHATTAWAY, JEFFREY			44	N. North Shore	64.00	0.5	32.00	$3,267.58	$3,267.58
25	09-02-333-018	MONTEI, KATHERINE			348	W. Flint	60.00	0.5	30.00	$3,063.36	$3,063.36
26	09-02-333-019	CORNETT, ROBERT	CORNETT, ELAINE		172	N. North Shore	92.67	0.5	46.34	$4,731.36	$4,731.36
27	09-02-333-021	16 HOLDINGS LLC			358	W. Flint	43.00	0.5	21.50	$2,195.41	
27	09-02-333-021	16 HOLDINGS LLC				N. North Shore	128.00	0.5	64.00	$6,535.16	$8,730.57
28	09-02-333-022	GAVIN MILLS REAL EST VENTURES LLC			34	N. North Shore	64.00	0.5	32.00	$3,267.58	$3,267.58
29	09-02-333-023	HARTMAN, JOHN	HARTMAN, JEANETTE		146	N. North Shore	87.18	0.5	43.59	$4,451.06	$4,451.06
30	09-02-333-026	MARDEUSZ, EDWARD A	MARDEUSZ, JEAN		116	N. North Shore	54.76	0.5	27.38	$2,795.83	$2,795.83
31	09-02-333-027	STARICK, KARIN			106	N. North Shore	56.90	0.5	28.45	$2,905.09	$2,905.09
32	09-02-334-013	ANDERSON, LISA G BAGCHI			328	W. Flint	70.00	0.5	35.00	$3,573.92	$3,573.92
33	09-02-334-014	BORST, KATHERINE A	BORST, SIMON K		318	W. Flint	55.00	1.0	55.00	$5,616.16	$5,616.16
34	09-02-334-015	ANDERSSON, PER G E	ANDERSSON, ALISON		306	W. Flint	55.00	0.5	27.50	$2,808.08	$2,808.08
35	09-02-376-001	NICHOLAOU, TIMOLEON L	NICHOLAOU, CYNTHIA		8	S. North Shore	62.76	1.0	62.76	$6,408.54	$6,408.54
36	09-02-376-002	MARSDEN, CHRISTOPHER	MARSDEN, STEPHANIE		16	S. North Shore	63.24	1.0	63.24	$6,457.55	$6,457.55
37	09-02-376-003	JEFFREY & SUSAN SYNOR REV LVNG	SYNOR TRUSTEE, JEFFREY		416	Lake Street	148.00	0.5	74.00	$7,556.28	
37	09-02-376-003	JEFFREY & SUSAN SYNOR REV LVNG	SYNOR TRUSTEE, JEFFREY			S. North Shore	60.00	0.5	30.00	$3,063.36	$10,619.64
38	09-02-377-001	SOBCZYNSKI, JACK	SOBCZYNSKI, ALEXA		357	W. Flint	66.00	0.5	33.00	$3,369.70	
38	09-02-377-001	SOBCZYNSKI, JACK	SOBCZYNSKI, ALEXA			S. North Shore	93.00	0.5	46.50	$4,748.21	$8,117.91
39	09-02-377-002	GALASSO, MARK	GALASSO, LAUREN		341	W. Flint	75.00	1.0	75.00	$7,658.39	$7,658.39
40	09-02-377-003	ULATOWSKI, DANIEL ALFRED	ULATOWSKI, SHAYNA LINN		325	W. Flint	60.00	1.0	60.00	$6,126.72	$6,126.72
41	09-02-377-004	HALEAKALA SILVERSWORD LLC			317	W. Flint	105.00	0.5	52.50	$5,360.88	
41	09-02-377-004	HALEAKALA SILVERSWORD LLC				S. Axford	90.00	0.5	45.00	$4,595.04	$9,955.92
	09-02-377-005	VILLAGE OF LAKE ORION				Axford ROW	0.00		0.00	-	-

Unit #	Tax ID per SO	Owner Full Name	Owner Name Extra	Site Address (If Different)	Address #	Street	Frontage	Frontage Factor	Assessable Frontage	Cost per Front Foot $102.1120	Total Assessment
42	09-02-377-006	DUNASKISS, MATHEW			352	Lake Street	44.00	0.5	22.00	$2,246.46	
42	09-02-377-006	DUNASKISS, MATHEW				S. North Shore	93.00	0.5	46.50	$4,748.21	$6,994.67
43	09-02-377-009	SCOTT, KATHERINE	SCOTT, COLIN		326	Lake Street	45.00	1.0	45.00	$4,595.04	$4,595.04
44	09-02-377-010	LAKE STREET PROPERTY, LLC			318	Lake Street	45.00	1.0	45.00	$4,595.04	$4,595.04
45	09-02-377-011	JERORE, DARLENE			32	S. Axford	90.00	0.5	45.00	$4,595.04	
45	09-02-377-011	JERORE, DARLENE				Lake Street	60.00	0.5	30.00	$3,063.36	$7,658.40
	09-02-377-012	VILLAGE OF LAKE ORION	ROW			Axford ROW	0.00		0.00	-	-
46	09-02-377-013	GILBERT FMLY TRST U/A DATED OCT(	GILBERT TRUSTEE, CHRISTOPHER R		340	Lake Street	44.00	1.0	44.00	$4,492.93	$4,492.93
47	09-02-377-014	RULASON, DENNIS	RULASON, PAMELA		332	Lake Street	34.00	1.0	34.00	$3,471.81	$3,471.81
48	09-02-378-004	HOCKSTAD, RICHARD	HOCKSTAD, TERRY		135	Grove Street	95.00	0.5	47.50	$4,850.32	
48	09-02-378-004	HOCKSTAD, RICHARD	HOCKSTAD, TERRY			Lake Street	40.00	0.5	20.00	$2,042.24	$6,892.56
49	09-02-378-005	AUCUTT, JON C	AUCUTT, VIRGINIA IH		355	Lake Street	100.00	1.0	100.00	$10,211.19	$10,211.19
50	09-02-378-006	LAICH, CATHERINE	LAICH, CHARLES		120	Clare Street	82.50	0.5	41.25	$4,212.12	
50	09-02-378-006	LAICH, CATHERINE	LAICH, CHARLES			Lake Street	60.00	0.5	30.00	$3,063.36	$7,275.48
51	09-02-378-007	THOMAS, TOMMIE			130	Clare Street	51.50	1.0	51.50	$5,258.77	$5,258.77
52	09-02-378-009	MILLS, CHRISTIAN			415	Lake Street	77.33	0.5	38.67	$3,948.16	
52	09-02-378-009	MILLS, CHRISTIAN				Grove Street	64.00	0.5	32.00	$3,267.58	$7,215.74
53	09-02-378-010	ALDRIDGE, KEITH ALBERT	ALDRIDGE, ANGIE		154	Grove Street	31.00	1.0	31.00	$3,165.47	$3,165.47
54	09-02-379-003	MLYNAREK, KEVIN R	MLYNAREK, JENNIFER JEAN		305	Lake Street	60.00	1.0	60.00	$6,126.72	$6,126.72
55	09-02-379-006	KELLEY - TRUSTEE, BARBARA			295	Lake Street	60.00	1.0	60.00	$6,126.72	$6,126.72
56	09-02-379-007	PAREE, LEE	ZARAGA, TAMARA		315	Lake Street	60.00	0.5	30.00	$3,063.36	
56	09-02-379-007	PAREE, LEE	ZARAGA, TAMARA			Clare Street	134.00	0.5	67.00	$6,841.49	$9,904.85
57	09-02-404-018	VANHUYSE, REBEKAH		20 N. Axford		W. Flint	64.75	0.5	32.38	$3,305.88	$3,305.88
58	09-02-404-021	MUELLER, JASON		7 N. Andrews		W. Flint	120.00	0.5	60.00	$6,126.72	$6,126.72
59	09-02-451-005	ORTIZ PROPERTIES 1 LLC			246	W. Flint	60.00	0.5	30.00	$3,063.36	$3,063.36
60	09-02-451-006	AULPH, MATTHEW	AULPH, MICHALENE		230	W. Flint	60.00	1.0	60.00	$6,126.72	$6,126.72
61	09-02-451-008	FISACKERLY, SCOTT			216	W. Flint	60.00	1.0	60.00	$6,126.72	$6,126.72
62	09-02-451-009	VOS, JESSE			206	W. Flint	60.00	0.5	30.00	$3,063.36	$3,063.36
63	09-02-452-005	190 W FLINT LLC			190	W. Flint	60.00	0.5	30.00	$3,063.36	$3,063.36
64	09-02-452-006	JFM LLC			180	W. Flint	60.00	1.0	60.00	$6,126.72	$6,126.72
65	09-02-452-007	HICKS, DAVID M			176	W. Flint	35.00	1.0	35.00	$3,573.92	$3,573.92
66	09-02-452-008	MALKASIAN, TIMOTHY			170	W. Flint	55.00	1.0	55.00	$5,616.16	$5,616.16
67	09-02-452-009	SUGG, JULIE A			164	W. Flint	30.00	1.0	30.00	$3,063.36	$3,063.36
68	09-02-452-010	MALKASIAN, TIMOTHY		25 N. Park Blvd		W. Flint	117.10	0.5	58.55	$5,978.66	$5,978.66
69	09-02-455-001	GUZMAN, ELIZABETH			281	W. Flint	62.00	0.5	31.00	$3,165.47	
69	09-02-455-001	GUZMAN, ELIZABETH				S. Axford	120.00	0.5	60.00	$6,126.72	$9,292.19
70	09-02-455-003	CHEVRIER, TIMOTHY S	CHEVRIER, MICHELLE		6	S. Andrews	60.00	0.5	30.00	$3,063.36	
70	09-02-455-003	CHEVRIER, TIMOTHY S	CHEVRIER, MICHELLE			W. Flint	120.00	0.5	60.00	$6,126.72	$9,190.08
71	09-02-455-004	LIDGEY, DAVID B			18	S. Andrews	60.00	1.0	60.00	$6,126.72	$6,126.72
72	09-02-455-006	KELLY, JACQUELINE	RICHARDS, NATHAN		274	Lake Street	95.00	0.5	47.50	$4,850.32	
72	09-02-455-006	KELLY, JACQUELINE	RICHARDS, NATHAN			S. Axford	60.00	0.5	30.00	$3,063.36	$7,913.68
73	09-02-455-007	CONNER, BRADEN			30	S. Andrews	60.00	0.5	30.00	$3,063.36	
73	09-02-455-007	CONNER, BRADEN				Lake Street	82.80	0.5	41.40	$4,227.44	$7,290.80
74	09-02-456-001	HENNESSEY, BENJAMIN J	HENNESSEY, JAN M		275	Lake Street	94.60	1.0	94.60	$9,659.79	$9,659.79
75	09-02-456-002	KERCHNER, RODD	KERCHNER, KAREN	106 S. Andrews		Lake Street	80.00	0.5	40.00	$4,084.48	$4,084.48
76	09-02-457-001	HICKS, CHARLES R			247	W. Flint	60.00	0.5	30.00	$3,063.36	
76	09-02-457-001	HICKS, CHARLES R				S. Andrews	120.00	0.5	60.00	$6,126.72	$9,190.08
77	09-02-457-002	MOSCONE, SARA			229	W. Flint	60.00	1.0	60.00	$6,126.72	$6,126.72
78	09-02-457-003	LAATZ FAMILY PROPERTY I, LLC			221	W. Flint	60.00	1.0	60.00	$6,126.72	$6,126.72

Unit #	Tax ID per SO	Owner Full Name	Owner Name Extra	Site Address (If Different)	Address #	Street	Frontage	Frontage Factor	Assessable Frontage	Cost per Front Foot $102.1120	Total Assessment
79	09-02-457-004	238 LAKE LLC			238	Lake Street	120.00	0.5	60.00	$6,126.72	
79	09-02-457-004	238 LAKE LLC				S. Andrews	60.00	0.5	30.00	$3,063.36	$9,190.08
80	09-02-457-005	CREAMER, REBECCA M			228	Lake Street	60.00	1.0	60.00	$6,126.72	$6,126.72
81	09-02-457-006	RABAN, FARAH			211	W. Flint	30.00	0.5	15.00	$1,531.68	
81	09-02-457-006	RABAN, FARAH				Lake Street	30.00	0.5	15.00	$1,531.68	$3,063.36
82	09-02-457-007	WINOWISKI, CHRISTINE			203	W. Flint	30.00	1.0	30.00	$3,063.36	$3,063.36
83	09-02-457-009	CHILDERS, JIM			197	W. Flint	60.00	0.5	30.00	$3,063.36	$3,063.36
84	09-02-457-012	VILLAGE OF LAKE ORION		Reserve		W. Flint	48.00	0.5	24.00	$2,450.69	$2,450.69
85	09-02-457-013	STARBOARD ORION LLC			189	W. Flint	59.81	0.5	29.91	$3,053.66	$3,053.66
86	09-02-457-014	STARBOARD ORION LLC			181	W. Flint	63.00	0.5	31.50	$3,216.53	$3,216.53
87	09-02-457-015	STARBOARD ORION LLC			173	W. Flint	116.98	0.5	58.49	$5,972.53	$5,972.53
88	09-02-458-001	LIEB, LAWRENCE L		105 S. Andrews		Lake Street	85.00	0.5	42.50	$4,339.76	$4,339.76
89	09-02-458-014	WEST HARBOR ORION LLC			225	Lake Street	140.00	1.0	140.00	$14,295.67	$14,295.67
TOTALS						**Entire Project**	**7,228.54**		**4,889.82**	**$499,306.61**	**$499,306.61**

Funding Summary	**Option 1**
Special Assessments	$499,306.61
VLO Act 51 Funds	$159,843.39
Total - Grant	$659,150.00
TEDF Grant	$250,000.00
TOTAL PROJECT COST EST	**$909,150.00**