



AGENDA

REGULAR MEETING OF THE BOARD OF ETHICS

Wednesday, August 26, 2026

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

2. Roll Call and Determination of Quorum

3. Approval of Agenda

4. Approval of Minutes

A. Approval of Board of Ethics Joint/Village Council Meeting Minutes of July 1, 2026

5. Public Comments on Non-Agenda Items Only

6. Unfinished Business

7. New Business

A. Review and Recommendation of Proposed Board of Ethics Revisions

8. Public Comment

9. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para

las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



BOARD ACTION SUMMARY SHEET

MEETING DATE: August 26, 2026

TOPIC: Approval of Board of Ethics Joint/Village Council Meeting Minutes of July 1, 2026

RECOMMENDED MOTION: To approve the July 1, 2026 Board of Ethics Joint/Village Council Meeting Minutes, as presented.



MINUTES

JOINT VILLAGE COUNCIL/ BOARD OF ETHICS

Wednesday, July 01, 2026

5:00 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

PURPOSE OF MEETING:

The purpose of this Special Joint Meeting is to provide ethics training for members of the Village Council and Board of Ethics, including a review of the Village Ethics Policy and Council Guidelines.

1. Call to Order

The July 1, 2026, Joint Village Council/Board of Ethics special meeting was called to order by Chairperson Mogill at 5:00 PM.

2. Roll Call and Determination of Quorum

PRESENT BOARD OF ETHICS

Chairperson Ken Mogill

Board Member Chad Scribner

ABSENT BOARD OF ETHICS

Board Member Lisa Flynn (excused)

PRESENT VILLAGE COUNCIL

President Teresa Rutt

President Pro Tem Stan Ford

Council Member Michael Lamb

Council Member George Dandalides

Council Member Alex Comparoni Jr

ABSENT VILLAGE COUNCIL

Council Member Nancy Moshier

Council Member Eric Papacek

STAFF PRESENT

Village Manager Darwin McClary

Clerk/Treasurer Sonja Stout

Police Chief Mark Amundson

GMH Attorney Assistant Megan Ploetz

GMH Village Attorney John Clark

3. Call to the Public

None.

4. Other Items

A. Village Ethics Policy and Council Guidelines

Village Attorney John Clark and Assistant Attorney Megan Plotetz presented an ethics training for the Village Council and Board of Ethics utilizing a PowerPoint presentation.

The presentation covered topics including the purpose of the Ethics Ordinance, general conflict of interest rules, conflicts of interest and mandatory disclosures, recusals, requests for advisory opinions, ethics incidents and complaints, compliance with the Open Meetings Act, and various ethical scenarios for discussion.

Members of the Village Council and Board of Ethics participated in a discussion of several ethical scenarios.

During the joint meeting, the Village Council approved a motion authorizing the Village Attorney to work with the Chair of the Board of Ethics and the Board of Ethics to prepare proposed revisions to the Ethics Ordinance for future Council consideration. No action was taken by the Board of Ethics.

Don Connery inquired about the advisory opinion process and due process requirements.

5. Call to the Public

None.

6. Adjournment

MOTION made by Board Member Scribner, Seconded by Chairperson Mogill to adjourn the June 30, 2026, Joint Village Council/Board of Ethics meeting.

VOTING YE: Scribner, Mogill

VOTING NAY: None

ABSENT: Flynn

MOTION: Carried

The July 1, 2026, the Joint Village Council/Board of Ethics Special Meeting adjourned at 6:35 PM.

Ken Mogill
Chairperson

Sonja Stout, MiCPT
Clerk/Treasurer

Date Approved: as presented



BOARD ACTION SUMMARY SHEET

MEETING DATE: August 26, 2026

TOPIC: Review and Recommendation of Proposed Board of Ethics Revisions

BACKGROUND BRIEF: On July 1, 2026, the Board of Ethics held a joint meeting with the Village Council. During the meeting, the Board of Ethics and Village Council authorized the Village Attorney to work with the Chair of the Board of Ethics and the Board of Ethics to develop proposed revisions to the Village Ethics Ordinance and present a proposed amended ordinance to the Village Council for consideration.

Following that direction, the Village Attorney provided redline revisions to the Board of Ethics Procedural Rules and the Board of Ethics Complaint Form for the Board's review and consideration.

RECOMMENDED MOTION: To approve the proposed revisions to the Board of Ethics Procedural Rules and Board of Ethics Complaint Form, as presented by the Village Attorney, and direct that the proposed revisions be forwarded to the Village Council for consideration and approval.

August 24, 2026



BOARD OF ETHICS PROCEDURAL RULES

Chapter 1. Policy and Construction.

Rule 101. Intent.

The Village of Lake Orion Board of Ethics (the board) promulgates these rules pursuant to the Village of Lake Orion's Code of Ethics with the intent of realizing the policies and goals set forth in that code and in the board's own mission statement. The board intends to conduct its business consistent with all applicable federal, state and local laws.

Rule 102. Construction.

These rules are to be construed to achieve the timely, efficient and cost-effective determination of matters brought before the board.

Rule 103. The board may modify these rules on a case-by-case basis to further this policy.

Chapter 2. Procedure for Obtaining Advisory Opinions.

The rules of this chapter apply to the situation where a village official or employee, or another village commission, board or committee, as defined in the Code of Ethics (the requesting party)", requests an advisory opinion as to whether the requesting party's ~~conduct or~~ anticipated conduct, or ~~that the anticipated conduct~~ of a village official, employee, ~~or a member of a village~~ commission, board or committee under the requesting party's authority, conforms to the Code of Ethics. The party whose conduct is sought to be reviewed, if it is someone other than the requesting party, is called the "subject party."

Rule 201. Request for Advisory Opinion.

The request for advisory opinion must be in writing and filed with the clerk on a form prescribed by the clerk who will present it to the board for consideration. The requesting party may include with the request any documents that may assist the board in responding to the request.

Rule 202. Dismissal.

- a. The clerk may administratively dismiss a request for an advisory opinion if the request fails to comply with Rule 201 of this Chapter.
- b. The board may administratively dismiss a request for an advisory opinion for either of the following reasons:
 - (i) One or more requests or complaints regarding the same matter are pending.
 - (ii) The board previously addressed the subject matter.

Rule 203. Additional Information.

Upon presentation of a request for an advisory opinion, the board or individual member may direct the clerk to obtain additional information regarding the request.

Rule 204. Summary Decision.

At any time, the board may issue an advisory opinion decision on the request based on any of the following reasons:

- a. The board lacks jurisdiction over the requesting or subject party.
- b. The board lacks jurisdiction over the subject matter.
- c. The requesting party lacks the legal capacity to request an advisory opinion.
- d. The request for an advisory opinion is barred because of release, prior judgment, or other disposition of the matter before the request for an advisory opinion was filed.
- e. The request for advisory opinion on its face fails to demonstrate any violation of the code of ethics.
- e-f. An advisory opinion is not an appropriate remedy.

Rule 205. Summary Opinion.

If no genuine issue as to any material fact exists, the board may issue an advisory opinion without a hearing.

Rule 206. Scheduling.

If the request for an advisory opinion is not resolved under Rule 204 or 205, the board may schedule a meeting or hearing in accordance with the Rules of this Chapter.

Rule 207. Meeting Date.

The clerk will set the matter for meeting on a date certain and place the matter on the board's calendar. The board may hold a hearing to review, or further review, the merits of a request for an advisory opinion.

Rule 208. Notice of Meeting and Requests to Others to Appear.

The clerk will send notice of the meeting to the requesting party and, where applicable, to the subject party in the manner prescribed by the Code of Ethics. The board may request other persons to appear at the meeting by directing the clerk to send notice of the meeting and a request to appear, accompanied by a copy of the request for advisory opinion.

Rule 209. Appearance of Requesting Party, Subject Party, or Representative.

The requesting party and, where applicable, the subject party, or a representative of either, may appear at the meeting, present information to support or oppose the request, and respond orally to questions presented by the board.

Rule 210. Meetings, Generally.

The board will conduct a meeting on the matter set forth in the request for advisory opinion at the scheduled time. Any person requested to appear at the meeting may be accompanied by an attorney.

Rule 211. Presiding Officer.

The Chairperson of the board will act as the presiding officer for the meeting or may assign another member of the board to be the presiding officer. The presiding officer will officiate

over the meeting; moderate the questions and answers between members of the board, the requesting party, the subject party, and any other witness; and rule on questions of procedure and the admissibility of evidence. The presiding officer will consult with other members of the board before making any decision.

Rule 212. Presentation of the Request and the Evidence.

The requesting party will present the request by stating the issue to be resolved and giving any evidence that bears on the matter. The subject party, where applicable, may likewise present any evidence that bears on the matter. The board may request the testimony of other witnesses and the introduction of exhibits or other evidence relevant to the matter. The requesting party, the subject party, and any member of the board may question any witness in the manner directed by the presiding officer. All witnesses will give testimony on sworn oath or affirmation.

Rule 213. Post-Meeting Evidence.

The board may request the requesting party, the subject party where applicable, or any other person to submit post-meeting evidence if warranted.

Rule 214. Closure of the Record.

The record is closed at the conclusion of the meeting or, if the board requests any person to submit post-meeting evidence, at the earlier of the submission of the evidence or the deadline for submitting it. The board may re-open the record and take additional evidence before rendering its decision.

Rule 215. Advisory Opinion.

The board will determine whether the ~~conduct or~~ anticipated conduct of the requesting party or the subject party, as the case may be, conforms to the Code of Ethics. The board will make its decision upon a vote of a majority of the board based upon the evidence in the record and controlling law. The board will issue its decision in the form of a written advisory opinion. The advisory opinion, and any dissenting or concurring opinion, will be stated in writing. Once they are issued, the opinions are final.

Rule 216. Transmittal of the Advisory Opinion or Order.

The board will send its advisory opinion or order to the clerk, who will publish, distribute and keep it in the manner prescribed in the ordinance and in conformity with applicable law. The clerk will mail the requesting party, the subject party, the affected department, and other persons as the board directs, a copy of the opinion or order.

Chapter 3. Procedure for Resolving ~~Complaints~~Requests for Review.

The rules in this chapter apply to the situation where any person has a ~~complaint~~request for review ("RFR") against a village official or employee, as defined in the Code of Ethics, alleging that the conduct of that official or employee is in breach of the code.

Rule 301. Filing of ~~Complaint~~Request for Review.

A person with a ~~complaint~~RFR involving the applicability of any provision of the Code of Ethics with respect to the conduct of a village official or employee may bring the matter before the board by filing with the clerk a ~~complaint~~RFR on a form prescribed by the clerk. The person who files the ~~complaint~~RFR is called the "~~complainant~~requesting party." The person who is alleged to have breached the code is called the "respondent."

Rule 302. Dismissal.

- a. The clerk may administratively dismiss a complaintRFR if it fails to comply with Rule 301 of this Chapter.
- b. The board may administratively dismiss a complaintRFR for either of the following reasons:
 - (i) One or more complaintRFRs or requests for advisory opinions regarding the same matter are pending.
 - (ii) The board previously addressed the subject matter.

Rule 303. Additional Information.

Upon the filing of a complaintRFR, the board or individual member may direct the clerk to obtain additional information regarding the request.

Rule 304. Summary Decision.

At any time, the board may issue a decision on the complaintRFR based on any of the following reasons:

- a. The board lacks jurisdiction over the respondent.
- b. The board lacks jurisdiction over the subject matter.
- c. The complainantrequesting party lacks the legal capacity to assert the complaintRFR.
- d. The complaintRFR is barred because of release, prior judgment, or other disposition of the complaintRFR before the complaintRFR was filed.
- e. The complaintRFR on its face fails to demonstrate any violation of the code of ethics.

Rule 305. Summary Opinion.

If no genuine issue as to any material fact exists, the board may issue a decision on the complaintRFR without a hearing.

Rule 306. Scheduling.

If the complaintRFR is not resolved under Rule 205 and 206, the board may schedule a meeting or hearing in accordance with the Rules of this Chapter.

Rule 307. Hearing Date.

Within seven (7) days of the filing of the complaintRFR, the clerk will set the matter for hearing on a date certain and place the matter on the board's calendar in accordance with the ethics ordinance and these procedural rules.

Rule 308. Service of ComplaintRFR on, and Notice to, Respondent.

At least twenty-eight (28) days before the hearing date, the clerk will send notice of the hearing, accompanied by a copy of the complaintRFR to the respondent in the manner prescribed by the code.

Rule 309. Notice of Hearing to ComplainantRequesting Party and Requests to Others to Appear.

After setting the matter for hearing, the clerk will notify the complainantrequesting party of the hearing date in the manner prescribed by the Code of Ethics. The board may request

other persons to appear at the hearing by directing the clerk to send notice of the hearing and a request to appear, accompanied by a copy of the complaintRFR in the manner prescribed by the code.

Rule 310. Answer of Respondent.

Ahead of the hearing date, the respondent may submit a written answer to the complaintRFR by filing that answer with the clerk. In the answer, the respondent may respond to the allegations set forth in the complaintRFR and may further provide information, including documents, relevant to the matter. In lieu of a written answer, the respondent may appear at the hearing and respond orally to the allegations in the complaintRFR.

Rule 311. Hearings, Generally.

The board will conduct a hearing on the matter alleged in the complaintRFR at the scheduled time. Any person requested to appear at the hearing may be represented by an attorney.

Rule 312. Presiding Officer.

The Chairperson of the board will act as the presiding officer for the hearing or may assign another member of the board to be the presiding officer. The presiding officer will officiate over the hearing and rule on questions of procedure and the admissibility of evidence. The presiding officer will consult with other members of the board before making any decision.

Rule 313. ~~Opening Statements.~~

~~The opening statement is the parties' way to introduce the matter to the board, summarize the evidence that will be presented during the hearing, and state the relief requested. The complainant and the respondent may each give an opening statement. Usually, the complainant will give the first opening statement, but the board may vary this procedure.~~

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Rule 314. ~~Conduct of Proceedings/Burden of Proof~~

- a. The complainantrequesting party will present evidence to support the complaintRFR. The requesting party shall bear the burden of proof by a preponderance of the evidence that the respondent's conduct violated the Code of Ethics. The respondent may then present evidence to support any defense. Witnesses for each party will also submit to questions from the complainantrequesting party, the respondent, and the board. The board has the discretion to vary this procedure, provided that the parties are treated with equality and that each party has the right to be heard and is given a fair opportunity to present its case.
- b. The board, exercising its discretion, will conduct the proceedings with a view to expediting the resolution of the matter and may direct the order of proof, bifurcate proceedings and direct the parties to focus their presentations on issues the decision of which could dispose of all or part of the matter.
- c. The parties may agree to waive oral hearings in any case.

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Rule ~~315~~314. Evidence

- a. The parties may offer such evidence as is relevant and material to the matter and will produce such evidence as the board may deem necessary to an understanding

and determination of the matter. Conformity to legal rules of evidence will not be necessary. All evidence will be taken in the presence of the board and all of the parties, except where any of the parties is absent, in default or has waived the right to be present.

- b. The board will determine the admissibility, relevance, and materiality of the evidence offered and may exclude evidence deemed by the board to be cumulative or irrelevant.
- c. The board will take into account applicable principles of legal privilege, such as those involving the confidentiality of communications between a lawyer and client.

Rule 316. — Closing Statements:

~~When the parties have finished presenting their evidence, each may make a closing statement summarizing the evidence, stating the relief requested, and arguing in favor of that relief. Usually, the respondent will give the first closing statement, to be followed by the complainant, but the board may vary this procedure.~~

Rule 317315. Post-Hearing Briefs.

The board may request the parties to submit post-hearing briefs if warranted.

Rule 318316. Closure of the Record.

The record is closed at the conclusion of the hearing or, if the board requests the parties to submit post-hearing briefs, at the earlier of the submission of the briefs or the deadline for submitting them. The board may re-open the record and take additional evidence before rendering its decision.

Rule 319317. Decision/Standard of Review [need language].

The board will determine whether the respondent's conduct as alleged in the ~~complaint~~^{RFR} or demonstrated at the hearing is in breach of the Code of Ethics. The board will make its decision upon a vote of a majority of the board based upon the evidence in the record and controlling law. The board will issue its decision in the form of a written opinion. The opinion, and any dissenting or concurring opinion, will be stated in writing. Once they are issued, the decision and opinions are final.

Rule 320318. Transmittal of the Decision.

The board will send its decision to the clerk, who will publish, distribute and keep it in the manner prescribed by the ordinance and in conformity with applicable law. The clerk will mail each party, the affected department, and other persons as the board directs, a copy of the decision.

Chapter 4. Procedure for Deciding Referred Questions of Disqualification Due to Conflict of Interest. [Is this the same as advisory opinion?]

The rules in this chapter apply to the situation where, under Section 2-324 of the Code of Ethics, a village official or employee has a conflict of interest in any matter before the village, as defined in the code, has disclosed that conflict on the appropriate records of the village, but refuses to refrain from discussion, deliberation or voting on that matter. In that instance, the affected village government body may request the board to decide the question of whether the official or employee must refrain from discussion, deliberation, action or voting on the matter because of disqualification due to a conflict of interest. The

rules in this chapter contemplate that the referred question be decided on an expedited basis.

Rule 401. Referral of Question of Disqualification.

The village, its council, or any village board or committee, or individual person which is called the "referring body," may refer to the board the question of whether an official or employee is disqualified from discussion, deliberation, action or voting on any pending matter due to a conflict of interest. The referring body will refer the question of disqualification to the board by filing the question with the clerk on a form prescribed by the clerk. The referring body may include with the referred question any information and documents that may assist the board in answering the referred question. The person who is alleged to be disqualified due to conflict of interest is called the "respondent."

Rule 402. Dismissal.

- a. The clerk may administratively dismiss a referred question of disqualification if the referral fails to comply with Rule 401 of this Chapter.
- b. The board may administratively dismiss a referred question of disqualification for either of the following reasons:
 - (i) One or more questions regarding the same matter are pending.
 - (ii) The board previously addressed the subject matter.

Rule 403. Additional Information.

Upon referral of a question of disqualification, the board or individual member may direct the clerk to obtain additional information regarding the request.

Rule 404. Summary Decision.

At any time, the board may issue a decision on the referred question of disqualification based on any of the following reasons:

- a. The board lacks jurisdiction over the respondent.
- b. The board lacks jurisdiction over the subject matter.
- c. The referring body lacks the legal capacity to refer the question to the board.
- d. Decision on the question is barred because of release, prior judgment, or other disposition of the question before the question was referred.
- e. The question on its face fails to demonstrate any conflict of interest or reason for disqualification.

Rule 405. Summary Opinion.

If no genuine issue as to any material fact exists, the board may issue a decision without a hearing.

Rule 406. Scheduling.

If the referred question of disqualification is not decided under Rule 404 and 405, the board may schedule a meeting or hearing in accordance with the Rules of this Chapter.

Rule 407. Hearing Date.

As soon as practicable after the referred question of disqualification is filed, the clerk will set the matter for hearing on a date certain, which may be that very day, and place the matter on the board's calendar. The board may convene and conduct the hearing

immediately upon the clerk's receipt of the referred question, or may set another time for the hearing.

Rule 408 Notice of Hearing and Requests to Others to Appear.

The clerk will notify the referring body and the respondent of the hearing. Notice may be given orally or in any other form reasonably calculated to give the date, time, location and subject matter of the hearing. The board may request other persons to appear at the hearing by directing the clerk to notify those persons of the request and transmitting a copy of the referred question to them.

Rule 409 Hearings, Generally.

The board will conduct a hearing on the referred question at the scheduled time.

Rule 410. Presiding Officer.

The Chairperson of the board will act as the presiding officer for the hearing or may assign another member of the board to be the presiding officer. The presiding officer will officiate over the hearing, and rule on questions of procedure and the admissibility of evidence. The presiding officer will consult with other members of the board before making any decision.

Rule 411. Appearance of Referring Body and Respondent.

The referring body and the respondent may appear at the hearing, present information on the referred question of disqualification and respond orally to questions presented by the board. The referring body will designate one of its members or another person to act as its representative for the hearing.

Rule 412. Opening Statements.

The opening statement is the parties' way to introduce the question to the board, summarize the evidence that will be presented during the hearing, and state the party's position on the question. The referring body and the respondent may each give an opening statement. Usually, the referring body will give the first opening statement, but the board may vary this procedure.

Rule 413. Conduct of Proceedings

- a. The referring body will present evidence on the question of disqualification. The respondent may then present evidence to support his or her position on the question. Witnesses for each party will also submit to questions from the referring body and the respondent. The board has the discretion to vary this procedure, provided that the parties are treated with equality and that each party has the right to be heard and is given a fair opportunity to present its case.
- b. The board, exercising its discretion, will conduct the proceedings with a view to expediting the resolution of the matter and may direct the order of proof, bifurcate proceedings and direct the parties to focus their presentations on issues the decision of which could dispose of all or part of the matter.
- c. The parties may agree to waive oral hearings in any matter.

Rule 414. Evidence

- a. The parties may offer such evidence as is relevant and material to the question and will produce such evidence as the board may deem necessary to an understanding and determination of the question. Conformity to legal rules of evidence will not be necessary. All evidence will be taken in the presence of the board and all of the parties, except where any of the parties is absent, in default or has waived the right to be present.
- b. The board will determine the admissibility, relevance, and materiality of the evidence offered and may exclude evidence deemed by the board to be cumulative or irrelevant.
- c. The board will take into account applicable principles of legal privilege, such as those involving the confidentiality of communications between a lawyer and client.

Rule 415. Closing Statements.

When the parties have finished presenting their evidence, each may make a closing statement, summarizing the evidence, stating the position it takes on the question, and arguing in favor of that position. Usually, the respondent will give the first closing statement, to be followed by the referring body, but the board may vary this procedure.

Rule 416. Post-Hearing Briefs.

The board may request the parties to submit post-hearing briefs if warranted.

Rule 417. Closure of the Record.

The record is closed at the conclusion of the hearing or, if the board requests the parties to submit post-hearing briefs, at the earlier of the submission of the briefs or the deadline for submitting them. The board may re-open the record and take additional evidence before rendering its decision.

Rule 418. Decision.

The board will decide whether the respondent is disqualified from discussion, deliberation, action or voting on the matter pending before the referring body due to a conflict of interest. The board will make its decision upon a vote of a majority of the board based upon the evidence in the record and controlling law. The board will issue its decision in the form of a written opinion. The opinion, and any dissenting or concurring opinion, will be stated in writing. Once they are issued, the decision and opinions are final.

Rule 419. Transmittal of the Decision.

The board will send its decision to the clerk, who will publish, distribute and keep it in the manner prescribed in the ordinance and in conformity with applicable law. The clerk will provide the referring body, the affected department, and the respondent with a copy of the decision.



Case No. _____
(Assigned by Clerk)

ETHICS INCIDENT / COMPLAINT REQUEST FOR REVIEW FORM

Any person who has a complaint request for review against a village official or employee, as defined in the Code of Ethics, alleging that conduct of that official or employee is in breach of the code, may bring the matter before the Village of Lake Orion Board of Ethics by filing this form with the Village Clerk. Unless dismissed, pursuant to Rule 302, within seven days upon receipt of this filing, the Clerk will schedule a hearing date for this matter and notify the parties involved according to the ordinance.

All advisory opinions will be communicated to the Village Council and will be published on the Village's website at www.lakeorion.org.

Written requests are subject to disclosure under the Freedom of Information Act.

1. Name the person alleged to have violated one or more provisions of the Village of Lake Orion's Ethics Ordinance (Title III, Chapter 30), and provide the following information, if known. If you are alleging that more than one person may have violated the Village of Lake Orion's Ethics Ordinance, file a separate complaint request for review form for each individual. The information on this form may be subject to disclosure under the Freedom of Information Act.

Name _____ Phone Number (____) _____

Address _____
(Number, Street, City, State, Zip)

Position or Board _____

2. Explain why you believe that the individual named above may have violated the Village of Lake Orion's Ethics Ordinance. Be as specific as possible as to dates, times, places, and actions. Attach additional sheets of paper if the space provided below is not sufficient. Also note which specific section in the ordinance was violated.

3. Attach or make reference to any document or other evidence that may support your allegations. Also provide the names and addresses (if known) of any witnesses or persons who may have knowledge of facts that support your allegations.

4. Are you aware of any civil, criminal or administrative action pending that involves the same parties as alleged in this complaint which involves substantially the same subject matter? If so identify in detail.

5. I declare that the foregoing information is true and accurate to the best of my knowledge.

Your signature

Date

Your printed name

Address
(Number, Street, City, State, Zip)

Daytime Phone (____) _____

Evening Phone (____) _____

Email _____

Please return this completed form to: Village Clerk
Village of Lake Orion
21 E. Church Street
Lake Orion, MI 48362

If you have questions about this form, or would like to request the form in an alternate format for the visually impaired, contact the Village Clerk at (248) 693-8391 or write us at the above address. We will take reasonable steps to accommodate your needs.

NOTE: Within seven days of receipt of this form, the Village of Lake Orion Board of Ethics will set a date for hearing this matter. Any parties involved will be given 28 days notice to appear at the hearing.

Updated on 9/20/2025

FOR OFFICE USE ONLY

Accepted by _____ Date _____