



## **AGENDA**

### **REGULAR MEETING OF THE RECREATION ADVISORY COMMITTEE**

**Tuesday, April 16, 2024**

**6:30 PM**

**Village Hall – 21 East Church Street, Lake Orion, MI 48362**

**(248) 693-8391 ext. 102**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
  - A.** Meeting Minutes – March 19, 2024
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
  - A.** Parks Maintenance
  - B.** Budget Review
- 7. New Business**
  - A.** Green's Park beach mat and trees
  - B.** Atwater basketball court
  - C.** Pedal Boat bus parking
  - D.** Oakland County Grants
- 8. Reports**
  - A.** Paint Creek Bank Stabilization
- 9. Items to Be Placed on Next Agenda**

**10. Next Regular Meeting - Tuesday, May 28, 2024 at Green's Park**

**11. Committee Member Comments**

**12. Adjournment**



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** April 16, 2024

**TOPIC** Meeting Minutes – March 19, 2024

**RECOMMENDED MOTION:** To approve the Meeting Minutes from March 19, 2024.

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, March 19, 2024 6:30 p.m.**

**1. Call to Order by the Chairperson**

The Tuesday, March 19, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:40pm.

**2. Roll Call and Determination of Quorum**

Present:           Chairperson: Rosemary Ford  
                      Vice Chairperson: Jody Hand  
                      Secretary: Cristy Garbacik  
                      Member: Erin Crane  
                      Council Member: Teresa Rutt

Absent:           None

Vacancies:       None

Also in attendance: DPW employee Jose Licea

**3. Approval of Minutes**

**Meeting Minutes – Feb. 28, 2024**

By Erin Crain,

RESOLVED: That the regular minutes of the February 28, 2024 meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Cristy Garbacik and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

**4. Call to the Public**

Kathryn Kennedy (arrived around 8:00pm once the DDA meeting adjourned)

Comments and concerns about Orion Township’s Master Plan specifically with building too close to the wetlands and road improvements. The committee explained the Village is a separate entity and we have our own Village of Lake Orion Master Plan.

**5. Approval of Agenda**

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, March 19, 2024 Parks and Recreation Advisory Committee with the adoption of 7E Oakland County Grants and adjusting our next meeting to April 16.

Seconded by Jody Hand and adopted AYES: 5; NAYS: 0; ABSENT: 0.

**6. Pending Business**

**A. Parks Maintenance.**

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

-Children’s Park – Picnic table seat cracked (close to parking lot).

-Children’s and Meek’s Parks - Grant plaque installed per Master plan grant application.

Removed:

-Children’s Park – DPW Removed trees by horseshoes.

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## **B. Budget Review**

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Added:

- DPW – Assigned DPW maintenance employee to facilitate grounds daily.
- Children’s and Meek’s park – Bank Stabilization
- Green’s Park – Retaining wall
- Children’s Park – Bridge

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## **7. New Business**

### **A. Committee Terms**

**Three motions** were made to reappoint Jody Hand, Vice Chair, to a two-year term to Parks and Recreation Advisory Committee, term to expire 3/31/26. Furthermore to reappoint Erin Crane, to a two-year term to Parks and Recreation Advisory Committee, term to expire 3/31/26. Furthermore to reappoint Cristy Garbacik, Secretary, to a two-year term to Parks and Recreation Advisory Committee, term to expire 3/31/26.

By Teresa Rutt,

Seconded by Rosemary Ford and adopted AYES: 5; NAYS: 0; ABSENT: 0.

### **B. Green’s Park beach mat and trees**

Rosemary contacted the Daisy Project who offered a beach mat at Green’s Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

During our February meeting DPW director, Wes, offered to receive quotes on trees and bushes. This business has been delayed due to DPW approval of purchasing. The previous motion from August, requesting council to approve the purchase of trees and bushes for the parks, came back with Darwin McClary requesting we work with DPW to prepare a schematic of the proposed planting and cost estimate report. This would be required before the consideration of the motion be approved. The previous motion recommended...

Green’s Park – One Sugar Maple tree (about \$500) to replace pine tree north of the U dock and closer to the water edge.

Children’s Park – One River Birch tree (between \$250-625 depending on size) to replace the fallen tree on the north side of the Paint Creek by Cookies and Cream. One Sugar Maple tree (about \$500) to support bank stabilization on the south side of the Paint Creek by the gazebo. Three Spirella bushes (about \$50 each) to landscape next to the red slide to reduce erosion.

### **C. Atwater basketball court**

Our Lake Orion Village Parks Maintenance and possible budget items includes the replacement of Atwater’s basketball court. Additionally, Cristy suggested replacing Swiss Village’s basketball court and creating a basketball court in Unger Park. Wes suggested contacting Birmingham Seal Coat for a quote of 4”. Additionally, contacting the DDA’s new assistant Janet B. as she mentioned having ideas for grants in this area. Erin volunteered to measure Atwater’s basketball court and contact Birmingham.

### **D. Pedal Boat bus parking**

This item was tabled due to needing more clarity of information from the Pedal Boat Pub.

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**E. Oakland County Grants**

Rosemary Ford received and sent email material from Shanna LaBair with Oakland County Parks. She shared information about RAPP (Recreation Assistance Partnership Program) which is a grant system. The program can provide mobile recreation units and/or nature education offerings.

**8. Reports**

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**A. Master Plan Update**

Darwin McClary received an email on March 5, 2024 from Merrie Carlock of the Michigan Department of Natural Resources (DNR) declaring our five-year recreation/master plan has been approved. 3 – Grant plaque installed per Master plan grant application (Program recognition #) – Darwin/Wes

**B. Paint Creek Bank Stabilizing Options**

Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children’s Park close to the gazebo and in Meek’s Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

**9. Items to Be Placed on Next Agenda**

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Pending Business

Parks Maintenance

Budget Review

New Business

Green’s Park beach mat and trees

Atwater basketball court

Pedal Boat bus parking

Oakland County Grants

Reports

Paint Creek Bank Stabilization

**10. Date of Next Meeting**

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Tuesday, April 16, 2024 at Children’s Park.

**11. Committee Member Comments**

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Rosemary Ford sent thank you notes to the Sons of the American Legion for their monetary donation towards the basketball net at Atwater Park. Additionally, a thank you note was sent to Motor City Granite for their granite block donation for the recognition sign at Meek’s Park (by Oat Soda).

Rosemary Ford discussed the idea of adult fitness spaces. She suggested areas by Meek’s Parks and the future DDA lumber yard. She shared Game Time catalogs and pictures.

**12. Adjournment**

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On a motion by Erin Crane, seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:35pm.

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Rosemary Ford, Chairperson

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Cristy Garbacik, Recording Secretary

Date Approved: as presented April 16, 2024.

# Lake Orion Village Parks Maintenance Items

Updated Per March 19, 2024 Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## **Children's Park**

- 1 – Relandscape next to the red slide with spirella – Jody quotes at Sherwood / Wes DPW
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood / Wes DPW
- 1 – Shorten pole with rules sign by parking lot
- 2 - Stones that create the walls are disintegrating
- 3 – North hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)
- 3 – Picnic table seat cracked (close to parking lot)
- 3 – Grant plaque installed per Master plan grant application (Program recognition 26-01692) – Darwin/Wes

## **Meek's Park**

- 1 – Bank stabilization needed – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 - Weed garden and sign attached to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.
- 3 – Grant plaque installed per Master plan grant application (Program recognition 26-01497) – Darwin/Wes

## **Green's Park**

- 1 - (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods
- 1 – Volleyball court and end of large slide needs sand
- 1 – Cleats need to be installed for new docks – ordered 4/23 (possible large plastic cleats would work)
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Border around playground – maybe wood boarder like Unger (DPW plan to work on this by next week)
- 1 – Plant New Tree that won't kill grass - Jody quotes at Sherwood / Wes DPW
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)

## **Swiss Village Park**

- 3 – Border around playground
- 3 – Rubber mulch – requested by resident

## **Unger's Park**

- 1 – Japanese Knotweed needs to be removed

## **Atwater Park**

- 1 – Basketball court needs to be replaced
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)

2023-2024 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	Atwater Park Basketball Court - 4"	High	\$6,000		One quote received, look into DPW cost	
3	DPW Assigned daily maintenance employee on grounds	High				
4	Green's Park Pavillion at SW of basketball court	High				
5	Green's Park Playground Borders	High				
6	Atwater Additional Swings	Medium	1200-1500			
7	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
8	Green's Park Retaining Wall	Medium				
9	Children's Park Bridge	Medium				
10	Unger Park Basketball court	Medium				





**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** April 16, 2024

**TOPIC** Parks Maintenance

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee will discuss various Parks Maintenance items.



**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** April 16, 2024

**TOPIC** Budget Review

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee discuss various possible budget items for planning.



**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** April 16, 2024

**TOPIC** Green’s Park beach mat and trees

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee discuss Green’s Park beach mat and trees.



**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** April 16, 2024

**TOPIC** Atwater basketball court

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee discuss the Atwater basketball court.



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** April 16, 2024

**TOPIC** Pedal Boat bus parking

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee discuss the Pedal Boat bus parking.



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** April 16, 2024

**TOPIC** Oakland County Grants

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee discuss the Oakland County Grants.



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**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** April 16, 2024

**TOPIC** Paint Creek Bank Stabilization

**BACKGROUND BRIEF:** Parks and Recreation Advisory Committee discuss Paint Creek Bank Stabilization.