



# AGENDA

## REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, May 13, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

**ADDRESSING THE VILLAGE COUNCIL:** Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call and Determination of Quorum**

**4. Presentations**

**A.** Presentation on Boating Regulations – Oakland County Sheriff’s Office Marine Deputy Bill Hughes

**5. Call to the Public**

**6. Consent Agenda**

All items on the Consent Agenda are approved by one vote.

**A.** Receive and File Bond Counsel Letter of Engagement – Sanitary Sewer Pump Stations Improvement Project

**B.** Approval of Special Event and Use of Rights-of-Way Permit Applications – 2024 Dirt Road Derby

**C.** Budget Amendments

**D.** Authorize Payment of 2022 Outstanding Invoice for Hydrant Nozzle Caps – Fontana Construction

**E.** Approval of Village Council Regular Meeting Minutes of April 22, 2024.

**F.** Approval of Village Council Special Meeting Minutes of May 1, 2024.

- G. Receive and File of BZA Regular Meeting Minutes of February 1, 2024
- H. Receive and File of Parks and Recreation Advisory Committee Regular Meeting Minutes of March 19, 2024
- I. Receive and File of Planning Commission Regular Meeting Minutes of February 5, 2024
- J. Receive and File of DDA Regular Meeting Minutes of March 19, 2024
- K. Receive and File April 2024 Police Department Activity Report

**7. Items Removed from the Consent Agenda**

**8. Approval of Agenda**

By order of the President/Chair, no matters will be discussed after 10:30 p.m., unless council/board/commission votes to continue the meeting.

**9. Public Hearings**

- A. Public Hearing on Proposed FY 2024-25 Budget and 2024 Millage Rates

**10. Financial Matters**

- A. Invoice Approval - May 13, 2024
- B. Financial Statements-April 2024

**11. Other Items**

- A. Police copier lease
- B. Adoption of FY 2024-25 Budget and 2024 Millage Rates – General Appropriations Act
- C. Termination of Construction License and Lease Agreement – Public Safety Communications Tower

**12. Call to the Public**

**13. Council Comments**

**14. Village Manager Comments**

**15. Closed Session Items**

- A. Periodic Performance Evaluation – Village Clerk
- B. Periodic Performance Evaluation – Village Manager

**16. Business From Closed Session**

## 17. Adjournment

*In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

*En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.*



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Presentation on Boating Regulations – Oakland County Sheriff’s Office Marine Deputy Bill Hughes

**BACKGROUND BRIEF:**

Oakland County Sheriff’s Office Marine Deputy Bill Hughes is scheduled to make a presentation to the Village Council on new boating regulations and to explain wave runner regulations.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

None

**RECOMMENDED MOTION:**

None





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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Receive and File Bond Counsel Letter of Engagement – Sanitary Sewer Pump Stations Improvement Project

**BACKGROUND BRIEF:**

Administration is requesting that Village Council receive and file the bond counsel engagement letter from Jeffrey Aronoff of Miller Canfield relating to the issuance of revenue bonds for the financing of the Village of Lake Orion Sanitary Sewer Pump Stations Improvement Project. The letter is attached for the information of Council.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

None

**RECOMMENDED MOTION:**

To receive and file the bond counsel engagement letter dated May 3, 2024, from Jeffrey Aronoff of Miller Canfield relating to the issuance of revenue bonds for the financing of the Village of Lake Orion Sanitary Sewer Pump Stations Improvement Project.

# MILLER CANFIELD

JEFFREY S. ARONOFF  
TEL (313) 496-7678  
FAX (313) 496-7500  
E-MAIL aronoff@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL (313) 963-6420  
FAX (313) 496-7500  
www.millercanfield.com

Section 6, Item A.

ILLINOIS  
NEW YORK  
OHIO  
WASHINGTON, D.C.  
CALIFORNIA  
CANADA  
CHINA  
MEXICO  
POLAND  
UKRAINE  
QATAR

May 3, 2024

Darwin McClary  
Village Manager  
Village of Lake Orion  
21 East Church Street  
Lake Orion, Michigan 48362

Re: ***Village of Lake Orion – 2024/25 Revenue Bonds***

Dear Darwin:

We are delighted to serve the Village of Lake Orion (the “Village”) as bond counsel in connection with the proposed issuance of revenue bonds (the “Bonds”) for sewer improvements in the Village. You may be assured of our prompt and complete attention to this financing. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services as bond counsel and the nature of our compensation.

### ***Bond Counsel’s Role***

Bond counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as bond counsel, our client is the Village, and we will represent its interests. However, our representation of the Village does not alter our responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

### ***Scope of Bond Counsel Services – What We Will Do***

As bond counsel, we would provide the following services customarily performed by bond counsel respecting the authorization, sale, issuance and delivery of the Bonds:

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Darwin McClary  
Village Manager  
Village of Lake Orion

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May 3, 2024

1. Consult with Village officials and others to explain the legal nature of the proposed borrowing, the Village's power to borrow and the limitations on that power and consult with Village officials in the design of the bonding program and timing schedules.
2. Prepare all of the resolutions, notices, agreements, and other documents necessary to authorize, issue and deliver the Bonds. We also would assist the Village in preparing applications to the Michigan Department of Treasury, if necessary, for approval to issue the Bonds.
3. Examine the tax issues related to the Bonds (done by an attorney specializing in the requirements of the Internal Revenue Code as they apply to municipal tax-exempt bonds) to assure that all requirements of the Internal Revenue Code are complied with and that any adverse tax consequences are minimized.
4. Prepare the bond form for printing definitive bonds for delivery to the purchaser or underwriter. We will also participate in the sale and delivery of the Bonds to the purchaser or underwriter in order to handle legal matters that may arise at those times.
5. Give the approving opinion as to validity and enforceability of the Bonds and their authorizing documents and as to the excludability of the interest on the Bonds from federal and state income taxation.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. We are not registered municipal advisors under the federal Dodd-Frank Act and therefore we will not assume the responsibilities of a municipal finance advisor or the professional responsibilities of any other advisor with respect to non-legal matters.

We are not being retained and our acceptance of this engagement is not an undertaking to provide the Client or any other person or entity with any advice or guidance relating to the Corporate Transparency Act (CTA) or their obligations thereunder, to prepare, review, submit, or update any document under the CTA, or to prepare or file any entity formation or registration documents on behalf of the Client or any other person or entity.

***Additional Services***

We believe that the above services encompass the normal scope of bond counsel activities. Because we are not the Village's general counsel, our engagement in this matter is not an undertaking at this time to represent the Village or its interests in any other matters for which we are not separately engaged.

## MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Darwin McClary  
Village Manager  
Village of Lake Orion

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May 3, 2024

Our services as bond counsel do not include activities outside of that norm, such as review of construction contracts, condemnation, title issues or recording deeds involved in land acquisition, representation of the Village in litigation or administrative proceedings that might arise in connection with the Bonds. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the "Code") and applicable to the Bonds, including the rebate requirements of Code Section 148(f), if applicable, as described in an exhibit attached to the Nonarbitrage and Tax Compliance Certificate that the Village will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be available to assist with rebate calculations or any audit or examination as a separate engagement.

***Conflict of Interest Policy***

Our firm is one of the largest in Michigan. In addition to having the largest public finance practice in the State, our attorneys represent a great many clients, and our practice is in many different legal areas. At one time or another, our firm has represented nearly every large and many smaller commercial and investment banks and other bond purchasers that do business in Michigan.

We are not representing and do not intend to represent any other party in this financing. We do not believe that our representation in unrelated matters of the various other parties both in and out of the municipal area will affect our ability to serve the Village as bond counsel.

Because we are a large firm with many clients, we may be asked to represent a client in a matter adverse to the Village. We, of course, would decline to represent any client in a matter involving the Village that would conflict with our services to the Village as bond counsel for the above issue. Moreover, before we would represent a client adverse to the Village in any area not involving the bond issue, we would advise the Village before undertaking such representation.

Since the Bonds have not yet been offered for sale, the actual purchaser or underwriter of the Bonds (the "Purchaser") cannot be identified at this time. We wish to point out that it is possible that the eventual Purchaser will be a bank or other financial institution that has been or is a client of this firm with respect to matters unrelated to the Bonds. We do not believe our representation of the Village will be either: (i) materially limited by the Purchaser being our client on unrelated matters, or (ii) directly adverse to the Purchaser under these circumstances since (a) the terms of the Bonds, the official statement or request for proposals, the Bond resolution and our opinion will have been established prior to the acceptance of the Purchaser's bid or offer to purchase the Bonds, (b) the terms of said documents will not be modified in any material manner following the sale of the Bonds, and (c) all that remains to be completed subsequent to the Bond

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Darwin McClary  
Village Manager  
Village of Lake Orion

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May 3, 2024

sale is the delivery of the Bonds to the Purchaser in accordance with the terms of the proposal accepted by the Village.

*Fees*

The final size, composition and timing of the Bonds has not yet been determined. Once the timing and amount of the project is identified and method of sale are determined, we will be able to give you a firm quote for our fees as bond counsel as described above and an estimate of our fees for any additional services. Our customary practice is to submit our invoice for payment at the time of the delivery of the Bonds to be paid from the proceeds of the Bonds.

We welcome this opportunity to be of service to the Village and look forward to working with you. If you have any questions regarding this letter, please give me a call.

Very truly yours,

**Miller, Canfield, Paddock and Stone, P.L.C.**

By:   
\_\_\_\_\_  
Jeffrey S. Aronoff

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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Approval of Special Event and Use of Rights-of-Way Permit Applications – 2024 Dirt Road Derby

**BACKGROUND BRIEF:**

To approve the Event Permit Application requesting the use of Public Streets and Right-of-Ways dated March 11, 2024, submitted by Anne Marie Gealy on behalf of Main Street Bicycles, for the 2024 Dirt Road Derby. This is a gravel bike race on dirt roads. The start and finish of the race will be the same. Start of the race is downtown Lake Orion. Two distances will be offered- approximately a 30- mile and 50-mile race.

**RECOMMENDED MOTION:**

To adopt Resolution #2024-015 approving the Special Event and Use of Rights-of-Way Permit Application and License Agreement for the 2024 Dirt Road Derby dated March 11, 2024, submitted by Anne Marie Gealy on behalf of Main Street Bicycles.



**VILLAGE OF LAKE ORION  
COUNTY OF OAKLAND  
STATE OF MICHIGAN**

**RESOLUTION 2024-015**

**RESOLUTION APPROVING 2024 EVENT, DIRT ROAD DERBY, AUTHORIZING THE  
EXECUTION OF THE LICENSE AGREEMENT PERMIT**

**MOTION:**

**VOTING YEA:**

**VOTING NAY:**

**ABSENT:**

**MOTION:**

**RESOLVED:** To approve the Event Permit Application requesting the use of Public Streets and Right-of-Ways dated March 11, 2024, submitted by Anne Marie Gealy on behalf of Main Street Bicycles, for the 2024 Dirt Road Derby. This is a gravel bike race on dirt roads. The start and finish of the race will be the same. Start of the race is downtown Lake Orion. Two distances will be offered- approximately a 30- mile and 50-mile race.

**Event Hours:**

Saturday, October 12, 2024:

Events - 8:00 AM to 1:30 PM

**Public Areas to be utilized are as follows:**

- Downtown Lake Orion: Flint Street from just East of Anderson to the village boundary at the roundabout.

**Set up and Tear Down:**

- Set Up: Saturday, October 12, 2024 - 5:00 AM
- Tear Down: Saturday, October 12, 2024 - 4:00 PM

**Streets : Saturday, October 12, 2024**

Total closure of Flint Street between Anderson and Washington from 8:00 AM – 12:00 PM.

Closure of the North Lane from 5:00 AM – 8:00 AM and 12:00 PM-4:00 PM

15 Minute closure of road to round about for the race start.

**Parking Lots: Saturday, October 12, 2024**

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**\* 21 E. Church Street \* Lake Orion, MI 48362 \* 248-693-8391 \* [www.lakeorion.org](http://www.lakeorion.org) \***

- Available public parking will be used for event attendees parking. Slater before 8:00 AM, Children’s Park, Anderson/ Front.

**Annual Event:** This is the first year in the Village of Lake Orion, event was previously in Oxford, pre-pandemic...

- Next expected date October 11, 2025
- Proceeds will benefit the Main Street Bicycles Race Team.
- Estimate attendance 75-100

**Municipal Equipment:**

- Barricades, Temporary closure signage, and trash cans.
- Electrical connections: Yes
- Trash: Additional trash bins will be at the start/finish line.

**Police Department:**

- Police presence needed at round about and other intersections along Flint for the race.

**Fire Department:** It is recommendation of the Orion township fire Department that the event, Dirt Road Derby, be approved with the following condition.

- 1. There shall be no parking in the Fire Station parking lot or along Anderson Street.

**FURTHER RESOLVED:** That the Village Council approves the License Agreement between the Village of Lake Orion and Main Stret Bicycles and authorize the President and Clerk to execute it on behalf of the Village Lake Orion

**FURTHER RESOLVED:** This approval is conditioned on the following:

**Administrative Requirements**

1. Proof of Insurance to be provided to the Village Clerk prior to the event, as follows:
  - § A Certificate of insurance in the amount of - no less than \$1,000,000 liability insurance and \$1,000,000 aggregate insurance must be provided which names the Village of Lake
2. Execution of the Lease Agreement by the Paint Creek Trailways Commission.
3. Temporary electrical wiring or equipment, if used, must be approved by the electric inspector.
4. All tents and/or temporary structures shall be properly secured in case of inclement weather or wind conditions so that they are not blown away and perhaps cause serious injury.
5. Any tents or temporary structures that may have cooking or other heating devices have a minimum of ten-pound multi-use fire extinguisher. More commonly referred to as an “ABC” fire extinguisher
6. All food vendors must have the approval of the Oakland County Health Department
7. Clean-up of the area is the responsibility of the applicant  
Additional trash receptacles are the responsibility of the applicant and must be arranged for by the applicant.



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8. The event must have sufficient Port-A-Johns to meet crowd needs.

**Police Department Requirements**

1. The police department will direct the placement of all required barricades for parking lots and any approved street closures. DPW will provide barricades and detour signage.
2. The cellular telephone numbers of event staff and on-scene managers will be provided to the police department within twenty-four (24) hours of the event.

**DPW Requirements**

1. Use of Village Orange Cones will be based upon availability
2. DPW will not supply extension cords or cord covers.
3. As always, Village properties will be properly maintained before the events begin.
4. DPW will provide barricades for street and parking lot closure following a request from the Chief of Police.

**Fire Department Requirements**

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, MAY 13, 2024.



Sonja Stout  
Village of Lake Orion

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**CERTIFICATION**

I, Sonja Stout, duly appointed Clerk of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-015 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 13<sup>th</sup> day of May 2024.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this this 13<sup>th</sup> day of May 2024.



Sonja Stout  
Village of Lake Orion Clerk/Treasurer

DATED: May 13, 2024

**RECEIVED**  
 MAR 11 2024  
 VILLAGE OF LAKE ORION



**Village of Lake Orion**  
 21 E. Church Street  
 Lake Orion, Michigan 48362  
 Tel 248.693.8391  
 Fax 248.693.5874  
 www.lakeorion.org

**EVENT PERMIT APPLICATION**

**\*\* ATTN: APPLICATION NEEDS TO BE TURNED IN 120 DAYS PRIOR TO EVENT \*\***

Date of Application:		Date Application Fee Paid:	
Sponsoring Organization's Legal Name: Main Street Bicycles			
Phone 248 660 1023		Fax	
Email annemariegealy@gmail.com		Website	
Sponsoring Organization's Agent Name: Anne Marie Gealy			
Phone 248 660 1023		Fax	
Email annemariegealy@gmail.com		Website	
Event Name: Dirt Road Derby			
Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary) This is a gravel bike race on dirt roads with a downtown to start. Two distances will be offered - approx 30 miles and 50 miles.			
Date/Hours of Event: October 12, 2024 8am - 1:30pm Saturday.			
Date/Hours of Set-up and Tear Down: 5am - 4pm			
Event Location and Boundaries			



**Event Location and Boundaries**  
 In downtown lake orion: Flintstreet from just east of Anderson to the village boundary at the roundabout

**Include an Event Map which clearly shows the locations for each activity during the event, including but not limited to the following:**

- Tent locations
- Parking / loading areas
- Food / drink stations
- Streets and parking lots to be closed
- Walk / run routes
- Anticipated staffing
- Loading locations
- Porta john locations and number
- Trash/dumpster
- Event staff parking

Will street closures and/or Parking Lot closures be necessary:  Yes ( ) No  
 If yes, describe, including: date and time of closures, setup schedule and take down schedule, and time you will need the parking lot for deliveries.

Total closure of Flint Street between Anderson and Washington from 8-12, and closure of the north lane from 5am-8am and 12pm-4pm (or earlier if tear down is completed earlier). 15 minute "closure" of road to roundabout for the race start.

Coordinating with Another Event: YES ( ) NO <input checked="" type="checkbox"/>	If Yes, Event Name
Event Name/Details:	

**Event Information**

Type of Event (See definitions attached to information page)  
 ( ) Village Operated ( ) DDA ( ) Individual ( ) Co-Sponsored  Group

Indicate Status  
 ( ) Non-Profit\* ( ) Not-for-Profit  For-Profit

*\*if the event is sponsored by a Non-Profit please provide proof of non-profit status.*





<p>Annual Event: is this event expected to occur next year? <input checked="" type="checkbox"/> Yes ( ) No</p> <p>If Yes, you can reserve a date for next year with this application. To reserve dates for consideration for next year please provide the next year's specific dates. Event Application Form will need to be filled out for each year's event.</p> <p style="text-align: center;">October 11, 2025</p>
<p>Is this event a Fund raiser? <input checked="" type="checkbox"/> Yes ( ) No</p> <p>If YES, indicate beneficiary information:</p> <p>The goal is not fundraising but any extra proceeds will benefit the Main Street Bicycles Race Team.</p>
<p>Is this the first time the event is being held in the Village of Lake Orion? <input checked="" type="checkbox"/> Yes ( ) No</p> <p>Describe:</p>
<p>Was this event previously held outside the Village of Lake Orion? <input checked="" type="checkbox"/> Yes ( ) No</p> <p>Describe:</p> <p>This event ran out of Oxford for a few years pre-pandemic</p>
<p>Total estimated attendance each day</p> <p style="text-align: center;">75-100</p>
<p>What parking arrangements will be necessary to accommodate attendance?</p> <p>Describe:</p> <p>Cyclists and spectators will use available surface lots in the village (slater before 8am, Childrens Park, Anderson/Front)</p> <p><b>NOTE: For events over 100 people, you must submit a parking plan.</b></p>
<p>How will trash be handled?</p> <p>Describe:</p> <p>We will have additional trash bins at the start/finish</p>



Is amplification of music or speakers planned or anticipated?  Yes    ( ) No  
 If yes, describe, including the dates and times and the maximum limit and amplification:  
 Announcer at the start/finish line. Music for the  
 ravers before starting and for spectators while they  
 wait.

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Will tents be used:     Yes    ( ) No  
 If yes, indicate number of tents, use of each, location and size:

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Portable restrooms:     Yes    ( ) No  
 If yes, number of portable restrooms and location: 2-3

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Will alcoholic beverages be served:  Yes     No  
 If yes, describe:  
~~Have~~ Participants can redeem a ticket at Fork n Pint for  
 a beer Everything will be done on their premises  
 Is liquor license issued by the State of Michigan? ( ) Yes     No?  
 If yes, whose name is the license issued to:

**Copy of License must be submitted to the Village within 15 days of the Event.**

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Will food and beverages be sold: ( ) Yes    ( ) No  
 If yes, describe:  
 At a local restaurant.

**All food vendors must be approved by the Oakland County Health Departments. No permit is necessary where only pre-packaged, ready-to-eat type foods are sold from a concession stand or booth.**

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Will merchandise be sold: ( ) Yes     No  
 If yes, describe:







**Village of Lake Orion**

21 E. Church Street  
 Lake Orion, Michigan 48362  
 Tel 248.693.8391  
 Fax 248.693.5874  
[www.lakeorion.org](http://www.lakeorion.org)

**TEMPORARY USE OF VILLAGE RIGHT-OF-WAY**  
 (PROPERTY, STREETS AND SIDEWALKS)

**APPLICANT INFORMATION**

Applicant Name: Anne Marie Kealy Business Name: Main Street Bicycles  
 Applicant Phone #: 248 660 1023 Address: 622 S. Lapeer Rd Lake Orion  
 Applicant E-Mail: annemariekealy@gmail.com City, State, Zip: MI 48362

**TYPE OF TEMPORARY USE**

Property/Right-of-way will be used for:  Building Maintenance  Business Sale/Event  Utility Installation

Briefly Describe Use/Project Activity: road use for start/finish of bike race

**RIGHT-OF-WAY (ROW) TO BE USED**

Site Address: (Property adjacent to street/sidewalk/ROW) Front from Anderson to Washington

Temporary Use of Right-of-Way Begins - Day: October 12 Time: 5am

Temporary Use of Right-of-Way Ends - Day: October 12 Time: 4pm

**ADDITIONAL REQUIRED INFORMATION**

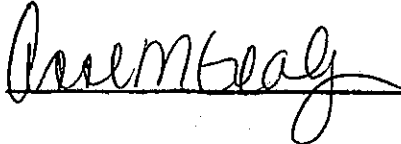
Please place your initials next to the items in the applicable column to acknowledge that all items are included with your application.

Required for Special Event Applications	Required for General Obstruction of Public ROW Only
<input checked="" type="checkbox"/> Anticipated Attendance	<input type="checkbox"/> Sketch of Project Area
<input checked="" type="checkbox"/> Event Map	<input type="checkbox"/> Hold Harmless Agreement
<input checked="" type="checkbox"/> Hold Harmless Agreement	<input type="checkbox"/> Barrier Plan/ Safe Route Plan
<input type="checkbox"/> License Agreement (if applicable - to be approved by Village Council)	<b>Additional Items for Excavation / Construction on Public Property</b>
<input type="checkbox"/> Parking Plan	<input type="checkbox"/> Application Fee
<input type="checkbox"/> Sign Application (if applicable)	<input type="checkbox"/> Insurance Certificate
<input type="checkbox"/> Insurance Certificate	<input type="checkbox"/> Copy of License
<input type="checkbox"/> Approvals from all applicable outside agencies	<input type="checkbox"/> \$1,000 Escrow Deposit
	<input type="checkbox"/> Construction Detail
	<input type="checkbox"/> Soil Erosion Sedimentation Control

PAID \$100.00 + 25.00 = 43333 3-11-2024




I, the undersigned, understand that the Village Hold Harmless Agreement must be completed and must accompany this application. I understand I will be liable for damage done to any street or sidewalk and that I must fully cooperate with all Village departments. Failure to cooperate may lead to immediate revocation of this permit by the Village of Lake Orion.

Signature of Applicant:  Date: 3/8/24

\*\*\* To Be Completed by Village Administration \*\*\*

**APPROVAL / COMMENTS BY**

Police Chief:  Date: 3-13-24

Special Events: Condition of approval is that the applicant must make arrangements for barricades and detour signs at least one week prior to event. When Flint Street is closed, temporary STOP signs must be installed on both eastbound and westbound Shadbolt at Anderson Street and any other locations that the Police Chief deems necessary.

Fire Chief: Approved with Condition Date: 4-8-24

DPW Director:  Date: 3-13-24

Village Council: \_\_\_\_\_ Date: \_\_\_\_\_

OR

Village Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions of Approval: \_\_\_\_\_  
\_\_\_\_\_



Village of Lake Orion  
21 E. Church Street  
Lake Orion, Michigan 48362  
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Fax 248.693.5874  
[www.lakeorion.org](http://www.lakeorion.org)

**HOLD HARMLESS AGREEMENT**

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow \*

Dirt Road Derby October 12, 2024 5am-4pm  
Activity/Event Dates and Time

Start finish on Flint St between Anderson + Washington  
General Description of Location

route through dirt roads in the county.

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.

[Signature]  
Applicant/Property Owner/Contractor Signature\*\*

[Signature]  
Witness One Signature \*\*\*

Anne Marie Bealy  
Applicant/Property Owner/Contractor Printed Name

J Joseph Shenfeld  
Witness One Printed Name

3/8/24  
Date

[Signature]  
Witness Two Signature \*\*\*

Martin Score  
Witness Two Printed Name

\* Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.

\*\* If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.

\*\*\* The signatures from two (2) witnesses are required.



21 E. Church Street  
Lake Orion, Michigan 48362  
Tel 248.693.8391  
Fax 248.693.5874  
[www.lakeorion.org](http://www.lakeorion.org)

**REQUEST TO USE OF VILLAGE EQUIPMENT**

**APPLICANT INFORMATION**

Applicant Name: Anne Marie Gealy Business Name: Main Street Bicycles  
Address: 612 S Lapeer Rd City, State, Zip: Lake Orion MI 48362  
Applicant Phone #: 248 660 1023 Applicant E-Mail: annemariegealy@gmail.com

**EVENT / PROJECT DESCRIPTION**

Describe Use/Project Activity: Gravel Bike Race

Use of Equipment Begins – Day: October 12 Time: 5am

Use of Equipment Ends – Day: October 12 Time: 4pm

**EQUIPMENT TO BE USED** Please describe in detail below

Barricades  Temporary closure signage  Trash cans  Other

Barricade W. Bound Lane of Flint Anderson rd Washing  
ton 5am-4pm and total road 8-12pm

I, the undersigned, understand that the Village Hold Harmless Agreement must be completed and must accompany this application. I understand I will be liable for damaged or missed property at actual cost plus 20% for administrative costs.

Signature of Applicant: Anne M. Gealy Date: 3/8/2024

\*\*\* To Be Completed by Village Administration \*\*\*

**Issued:**

Date / Time: \_\_\_\_\_ Received by: \_\_\_\_\_

By VLO Staff:: \_\_\_\_\_ Signature: \_\_\_\_\_

**Returned:**

Date / Time: \_\_\_\_\_ Received by: \_\_\_\_\_

By VLO Staff:: \_\_\_\_\_ Signature: \_\_\_\_\_



## **EQUIPMENT USAGE PROVISIONS**

In an effort to minimize loss of equipment or to avoid subjecting people or agencies to potential accusations, the Village is requiring all equipment such as barricades, cones, or fire hydrants to be signed out prior to usage (effective March 15, 1999).

### **For street and parking lot closures:**

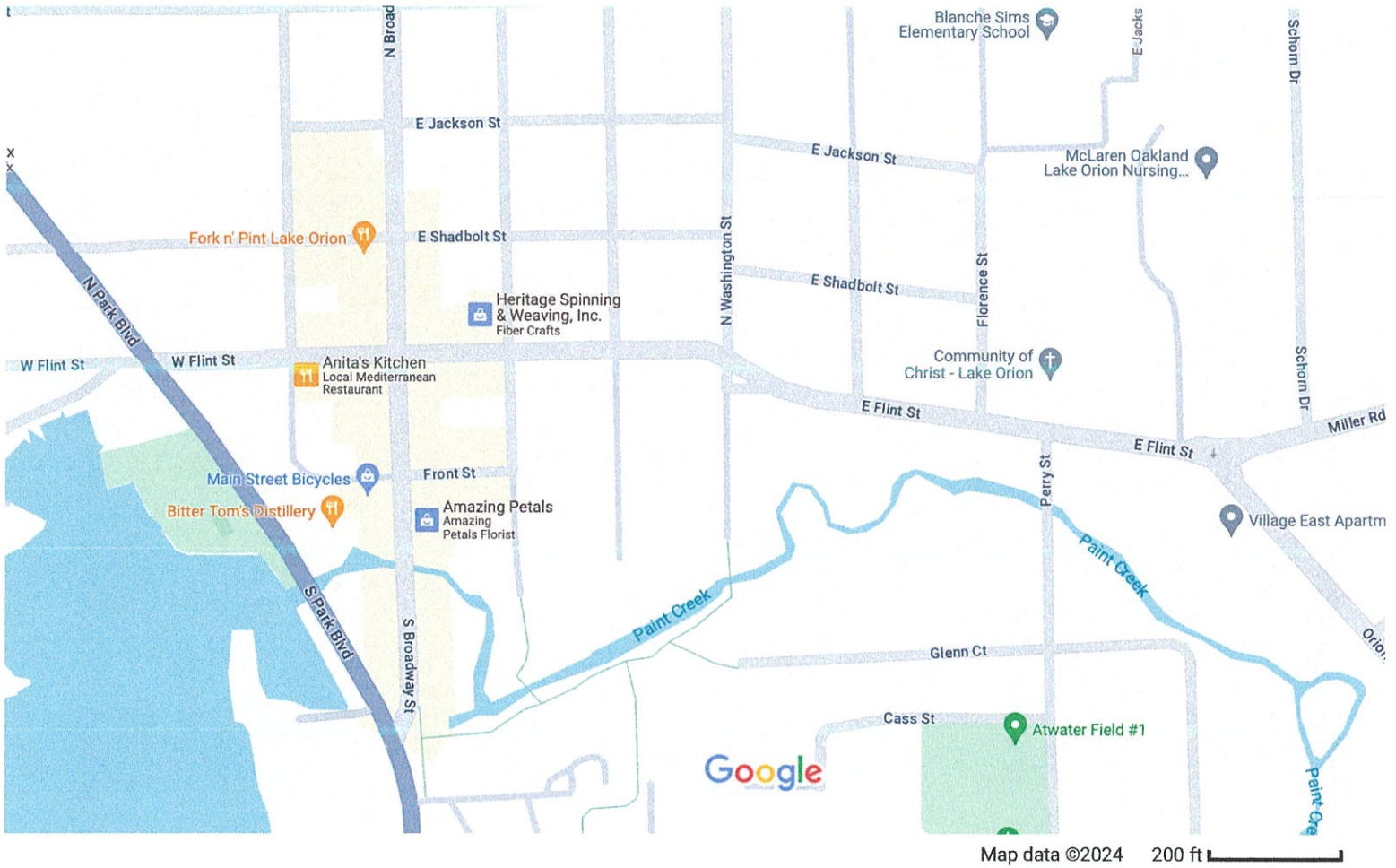
The Lake Orion Police Department and Department of Public Works will review the application and decide if the proper equipment (barricades/cones/etc.) was requested and will make changes to the application as necessary.

### **Use of fire hydrants:**

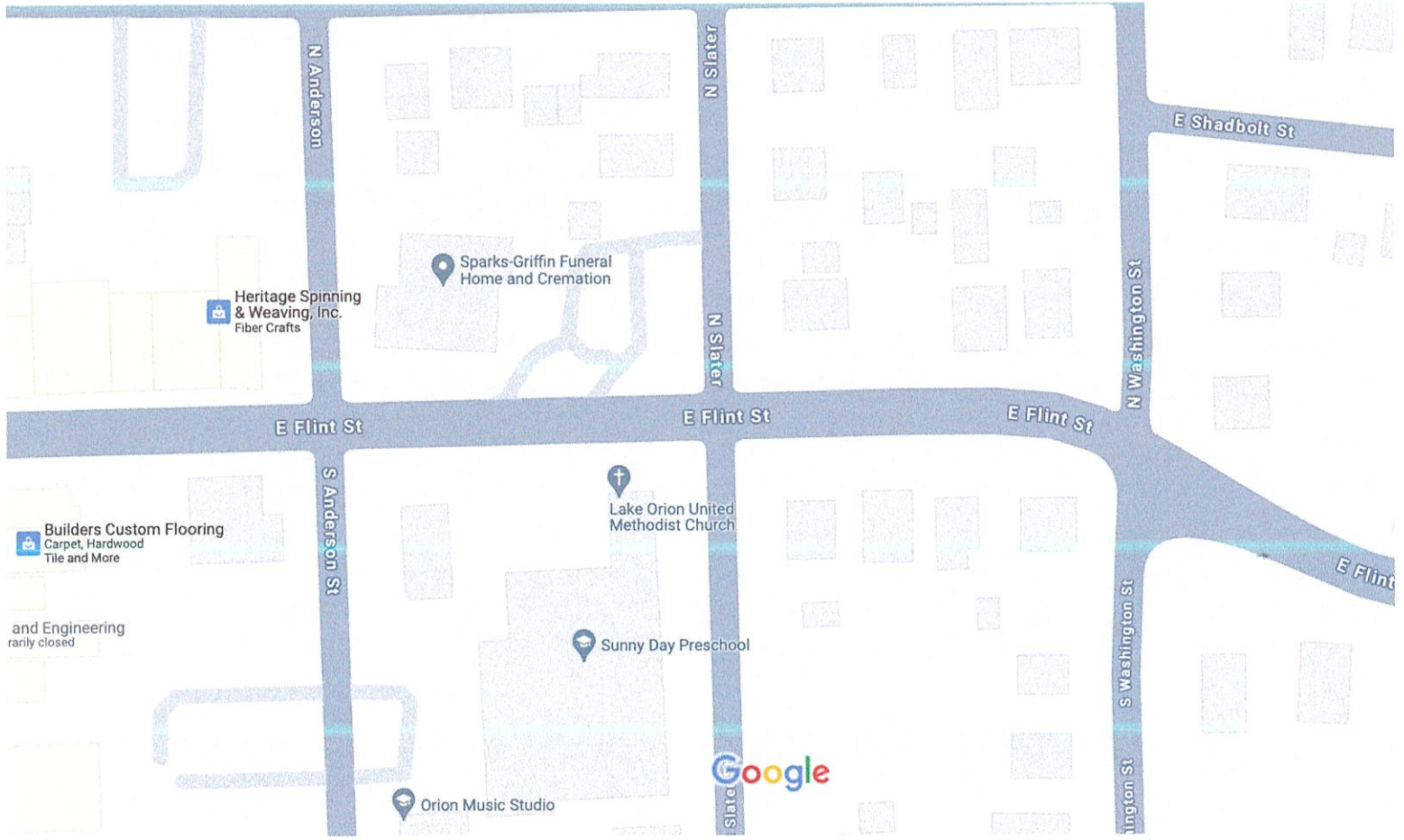
Fire hydrant reducers/hose spigot will be installed on the proper hydrant by the Department of Public Works. The hydrant will be turned on upon installation. In no case shall the hydrant be tampered with. The DPW reserves the right to place a meter on all spigots to monitor water use and bill usage accordingly in the Village sees fit.

### **General guidelines:**

- Equipment will be delivered on site by the Department of Public Works. Locations and site map will be provided by the Police Department in the case of street/parking lot closures. The PD will be in charge of properly closing street and parking lots on the day of the event.
- The applicant will sign a release accepting responsibility for the property at the time of application.
- When the event or activity is complete, the Department of Public Works will pick up the equipment and give a proper accounting to Village Administration at which time the DPW will sign the release form indicating the date and time the property was returned. The applicant may request a copy of the completed release form for their records.
- All equipment will be picked up and returned to inventory by the Department of Public Works on the first business day following the event.
- The applicant will be responsible for any damaged or missing property and will be invoiced for same with payment due upon receipt of invoice.



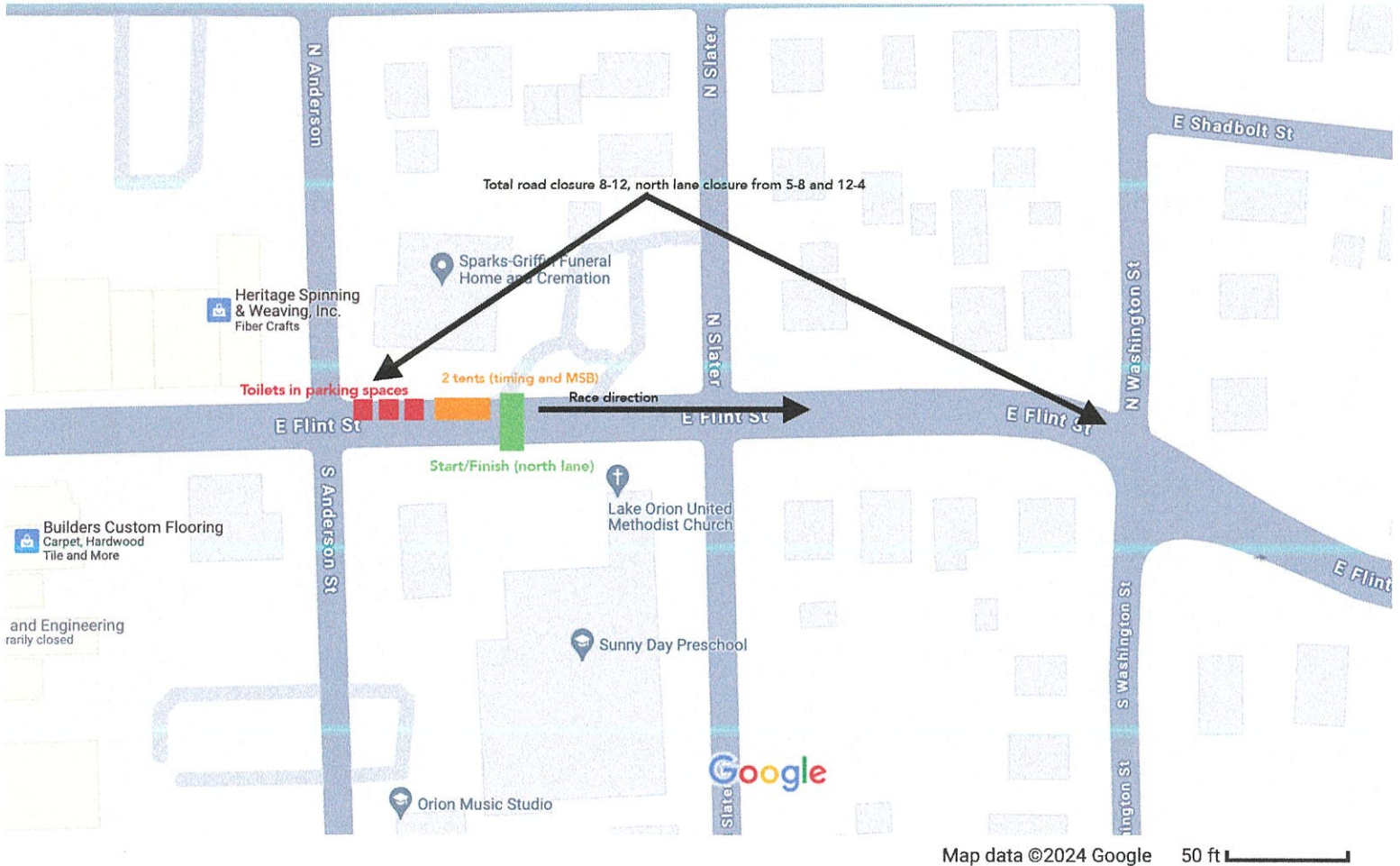
Section 6, Item B.



Map data ©2024 Google 50 ft



Section 6, Item B.

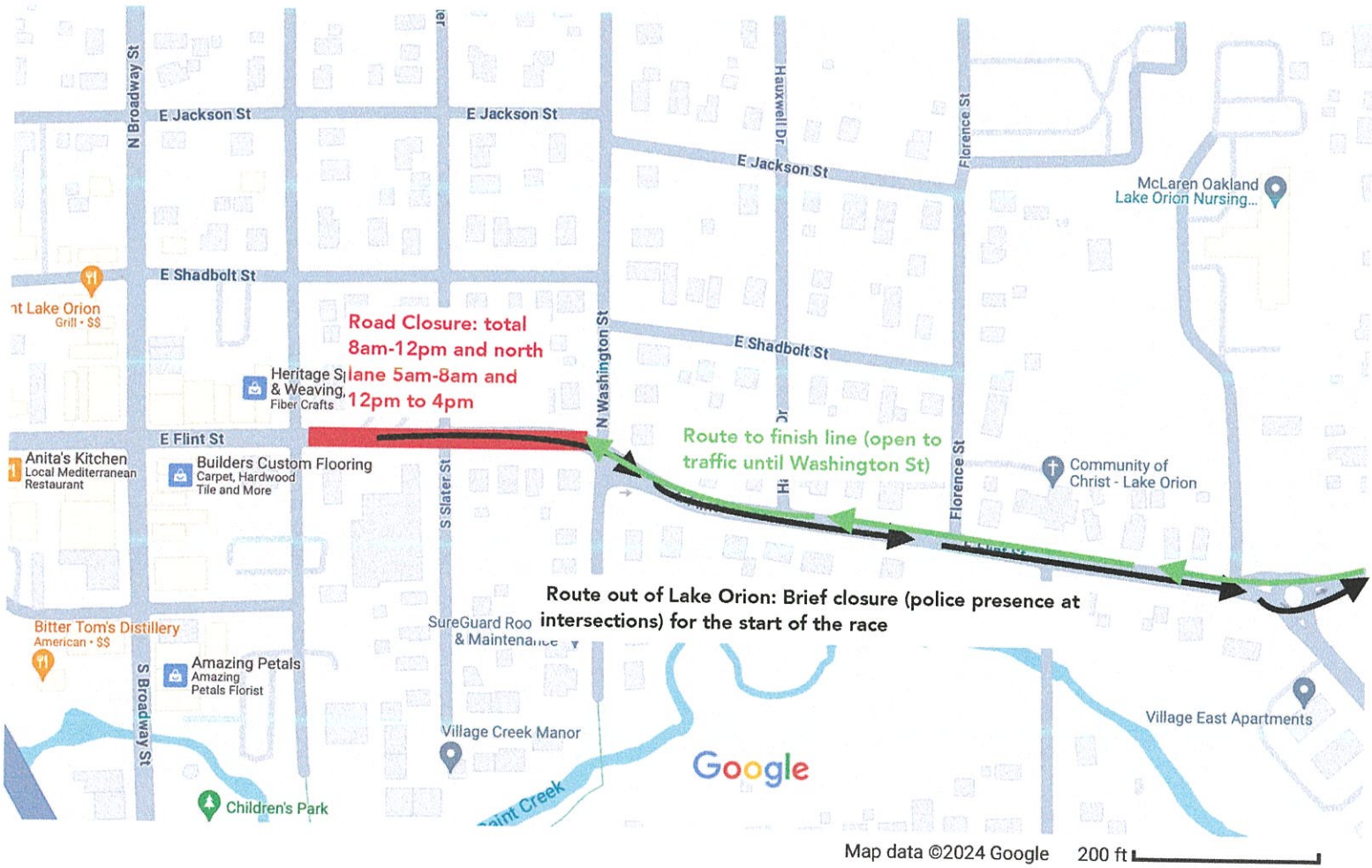


Map data ©2024 Google 50 ft

Westbound traffic detour into town from 5am-4pm (or sooner depending on tear down: North on Florence or Hauxwell (or Washington if needed), west on Shadbolt and then south Anderson or Broadway to downtown. Section 6, Item B. 5 PM

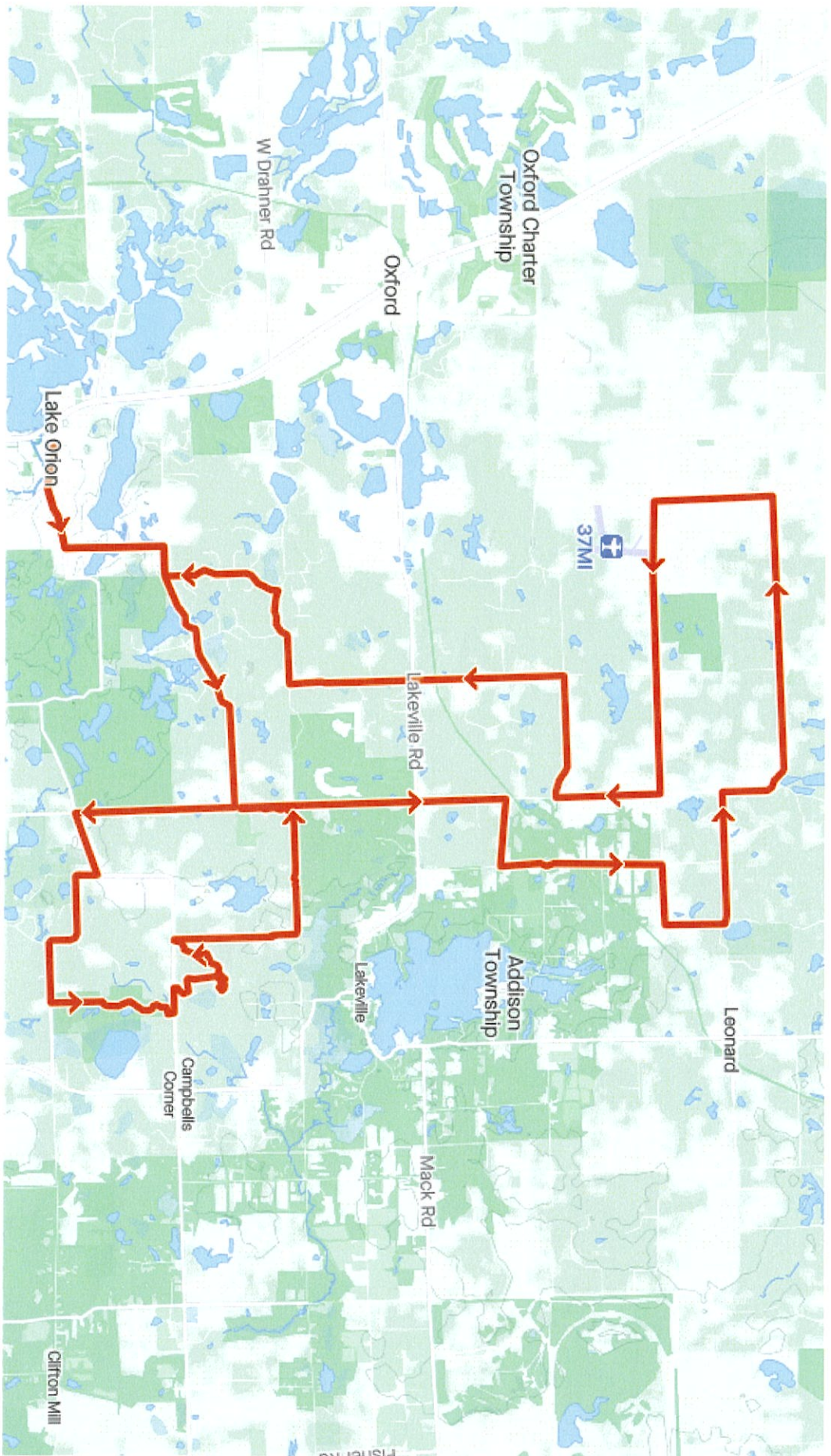


Eastbound detour out of town from 8am-12pm: North on Anderson, east on Shadbolt, South on Hauxwell and east on Flint. Volunteer or police presence helpful at the intersection for the left turn out of town for safety of racers and drivers)



Map data ©2024 Google 200 ft











### LICENSE AGREEMENT

This License Agreement ("Agreement"), made and entered into on the date it has been fully signed, is between the Village of Lake Orion, a Michigan Municipal Corporation ("Village"), whose address is 21 East Church Street, Lake Orion, Michigan 48362, and ("Licensee"), Anne Marie Gealy, agent for the Main Street Bicycles, whose address is 622 S. Lapeer Road, Lake Orion, MI, 48362, for the use by Licensee of the Village public roads identified on the attached Dirt Road Derby application and collectively referred to as the "Premises".

#### RECITALS:

- A. Licensee requested Village Council approval to allow use of the Premises for the Dirt Road Derby, Main Street Bicycles to be held on October 12, 2024 (the "Event").
- B. Pursuant to Council policy, the permit has been approved at the Village Council meeting, dated 05/25/2024, however a condition of the approval is the execution of a License Agreement.

#### ***NOW, THEREFORE, IT IS AGREED AS FOLLOWS:***

1. Grant of License. For and in consideration of the benefits to the Village of the Event the Village hereby grants a revocable license to Licensee to use the Premises for the Event subject to and in accordance with all the terms and conditions of this Agreement.
2. Event Locations, Activities and Costs. The Event shall be limited to the Premises and activities on those Premises as disclosed to the Village Council. Except as otherwise approved by the Village Council, all cost and expenses of the Event on the Premises shall be borne solely by Licensee.
3. Use of Premises. Except for restricted areas, all Premises shall be open to the general public. The use rights granted in this Agreement are nonexclusive and may be suspended at any time by the Village for any public purpose or public health, safety, and welfare reason, including Public Works, Police and/or Fire Department needs and operations. Licensees assume all risk of such suspension and hereby waive and release the Village from any claims for such damage.
4. Maintenance. Licensee agrees to use and maintain the Premises in a clean, safe, and good condition and as required by the Police and Fire Departments and to promptly clean up and restore the Premises to the pre-Event conditions after the Event.
5. Alcohol Sales. *Not Applicable for this event.*
6. Indemnification. Licensee shall defend, pay on behalf of, indemnify and hold harmless the Village, its elected and appointed officials, employees and volunteers, and other persons working on behalf of the Village, from and against any and all claims, demands, suits, or loss, including all costs and attorney's fees connected therewith, and from any and all damages which may be asserted, claimed, or recovered for personal injury, including bodily injury or death and/or property damage, including loss of use thereof, arising out of or in any way connected or associated with this Agreement and the use of the Premises for the Event. The Village shall provide notice to Licensee within a reasonable time of the receipt of any claim arising under this Agreement or relating to the

Improvements.

7. Insurance. Licensee shall secure and maintain liability insurance for all Premises, in the minimum amount of \$ 1,000,000.00, and naming the Village and its officials and employees as an additional insured and certificate holder on those policies with proof of such insurance being provided to the Village prior to the event.

VILLAGE OF LAKE ORION

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry Narsh, Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sonja Stout, Village Clerk-Treasurer

Anne Marie Gealy, Main Street Bicycles

\_\_\_\_\_  
Date

\_\_\_\_\_  
By:

Its:



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Budget Amendments

**BACKGROUND BRIEF:** Administration is requesting council to approve various budget amendments for various funds.

**FINANCIAL IMPACT:**

**RECOMMENDED MOTION:** Approve the budget amendment requests for various funds.







## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Authorize Payment of 2022 Outstanding Invoice for Hydrant Nozzle Caps – Fontana Construction

### BACKGROUND BRIEF:

Recently I was contacted by Frank Giannetti of Fontana Construction. Fontana Construction is the contractor that replaced the Villages water mains phase 1&2 from fall of 2018 to the spring of 2022. Frank informed me while going through his books with his accountant it was found an invoice was never paid by the Village to Fontana construction and could I check the Village records to make sure. The invoice in question was Invoice #015682 for 24, 4" retro fit Storz Hydrant Nozzles/caps. The nozzles were ordered by former administration, separate from the water main project, but at the same time as the water main project because all fire hydrants in phases 1&2 would have Storz hydrant caps and the fire department was pushing Joe for conformity. The DPW did receive the caps sometime in 2021 and were installed by DPW in 2022. The Invoice was sent to Joe Young in April of 2022 and somehow never got paid.

### RECOMMENDED MOTION:

To authorize and approve payment of the April 9, 2022, invoice #015682 from Fontana Construction, Inc., in the amount of \$6,960.00 that remains unpaid for 24 hydrant nozzle caps delivered to the Village.





Village of **Lake Orion**  
EST 1859

**Department of Public Works**

**Date: 4/14/2024**

**To: Darwin McClary (Village Manager)**

**From: Wes Sanchez (DPW Director)**

**RE: Unpaid Invoice**

**Dear Mr. McClary,**

**Recently I was contacted by Frank Giannetti of Fontana Construction. Fontana Construction is the contractor that replaced the Villages water mains phase 1&2 from fall of 2018 to the spring of 2022. Frank informed me while going through his books with his accountant it was found an invoice was never paid by the Village to Fontana construction and could I check the Village records to make sure. The invoice in question was Invoice #015682 for 24, 4" retro fit Storz Hydrant Nozzles/caps. The nozzles were ordered by former administration, separate from the water main project, but at the same time as the water main project because all fire hydrants in phases 1&2 would have Storz hydrant caps. The DPW received the caps in 2021 and were installed by and Chris Carpenter. The Invoice was sent to Joe Young in April of 2022 and somehow never got paid. I have fully investigated all payouts to Fontana construction and find these facts to be true and that this invoice was never paid.**

**Wesley Sanchez,**

**DPW Director**

**Village of Lake Orion**





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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC:** Approval of Village Council Regular Meeting Minutes of April 22, 2024.

**RECOMMENDED MOTION:** To approve the April 22, 2024 Village Council Regular Meeting Minutes as presented.



# MINUTES

## REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, April 22, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

### 1. Call to Order

The April 22<sup>nd</sup>, 2024 Village Council meeting was called to order at 7:30 PM.

### 2. Pledge of Allegiance

### 3. Roll Call and Determination of Quorum

#### PRESENT

President Pro Tem Teresa Rutt  
Council member Carl Cyrowski  
Council member Nancy Moshier  
Council member Kenneth Van Portfliet  
Council member Stan Ford  
Council member Michael Lamb

#### ABSENT

President Jerry Narsh

#### STAFF PRESENT

Village Manager Darwin McClary  
Interim Police Chief Tom Lindberg  
DPW Director Wes Sanchez  
DDA Executive Director Mathew Gibb  
DDA Assistant Director Janet Bloom  
Deputy Clerk/Treasurer Lynsey Blough

**MOTION** made by Council member Van Portfliet, Seconded by Council member Ford to excuse President Narsh from the April 22<sup>nd</sup>, 2024 Village Council Meeting.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh  
**MOTION:** Carried

**4. Presentations**

**A. Proclamation Celebrating Professional Municipal Clerks Week 2024**

On behalf of Village Council President Jerry Narsh, Pro Tem Rutt read the proclamation celebrating the week of May 5 through May 11, 2024, as “Professional Municipal Clerks Week”. The proclamation expressed the Village’s appreciation to Village Clerk Sonja Stout, and Deputy Clerk Lynsey Blough, and all professional municipal clerks for their outstanding service.

**B. Check presentation for Roses of Silverbell**

DDA Executive Director Matthew Gibb, along with John Bry (Program Coordinator of Main Street Oakland County), Theresa Doan (Director of Corporate Social Responsibility Department of Genisys Credit Union), presented a check for \$1,550.00 to Downtown Lake Orion DDA business, Roses of Silverbell who is the awardee of the Spirit of Main Street Micro Business Startup Grant Program. Kevin West of Roses of Silverbell received the award. A group photo was taken with the Village Council, Kevin West, Theresa Doan, and DDA Assistant Director Janet Bloom. Kevin West expressed his gratitude to Oakland County, DDA, and Genisys Credit Union.

**C. AED Donation by American Legion Post #233**

Interim Chief of Police, Tom Lindberg expressed his gratitude and appreciation to the American Legion Post #233 of Lake Orion for their generous donation of \$1,599.00 for a new Automated External Defibrillator (AED) to the Lake Orion Police Department.

**5. Call to the Public**

None.

**6. Consent Agenda**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the consent agenda and to remove the correspondence received from Cory Johnston dated February 20, 2024 regarding DDA Budget.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**A. Receive and File Correspondence from Cory Johnston dated February 20, 2024, regarding DDA Budget**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to remove from consent agenda for further discussion.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**B. Parks and Recreation Committee Term Appointments**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to re-appoint Jody Hand as Vice Chair, re-appoint Erin Crane as Committee Member, and re-appoint Cristy Garbarick as Secretary to a two year term on the Parks and Recreation Advisory Committee with the term to expire on March 31, 2026.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**C. Approval of Village Council Regular Meeting Minutes of April 8, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 8, 2024 Regular Meeting Minutes of April 8, 2024 as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**D. Approval of Village Council Special Meeting Minutes of April 10, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 10, 2024 Special Meeting Minutes of April 10, 2024 as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**E. Approval of Village Council Special Meeting Minutes of April 11, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 11, 2024 Special Meeting Minutes as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**F. Approval of Village Council Special Meeting Minutes of April 15, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 15, 2024 Special Meeting Minutes as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**G. DDA March 19, 2024 Minutes**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to receive and file the March 19, 2024 DDA Regular Meeting as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**7. Items Removed from the Consent Agenda**

**MOTION** made by Council member Lamb, Seconded by Pro Tem Rutt to receive and file the correspondence from Cory Johnston dated February 20, 2024 regarding DDA Budget.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**8. Approval of Agenda**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Lamb to approve the agenda for the Monday, April 22<sup>nd</sup>, 2024 Village Council Meeting as presented, to add 11 D. Lions Club Jubilee Application, and to remove 15 A. Periodic Performance Evaluation of the Village Manager and postpone to the date of May 13, 2024.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**9. Public Hearings**

None.

**10. Financial Matters**

**A. Invoice Approval - April 22, 2024**

**MOTION** made by Council member Cyrowski, Seconded by Council member Van Portfliet to approve the April 22, 2024 bills in the amount of \$209,073.46 of which \$7,372.66 are DDA bills for a net total of \$201,700.80 and to receive and file the DDA bills.

**VOTING YEA:** Rutt, Cyrowski, Van Portfliet, Ford

**VOTING NAY:** Moshier, Lamb

**ABSENT:** Narsh

**MOTION:** Carried

11. Other Items

**A. Resolution Authorizing Notice of Intent to Issue Revenue Bonds – Sanitary Sewer Pump Stations Improvement Project**

**MOTION** by Council member Lamb, Seconded by Council member Moshier not to adopt the Resolution authorizing Notice of Intent and declaring Intent to Reimburse (Revenue Bonds) as presented relating to the Village of Lake Orion Sanitary Sewer Pump Stations Improvement Project.

- VOTING YEA:** Moshier, Lamb
- VOTING NAY:** Rutt, Cyrowski, Van Portfliet, Ford
- ABSENT:** Narsh
- MOTION:** Failed

**MOTION** by Council member Van Portfliet, Seconded by Council member Cyrowski to adopt the Resolution authorizing Notice of Intent and declaring Intent to Reimburse (Revenue Bonds) as presented relating to the Village of Lake Orion Sanitary Sewer Pump Stations Improvement Project.

- VOTING YEA:** Rutt, Cyrowski, Van Portfliet, Ford
- VOTING NAY:** Moshier, Lamb
- ABSENT:** Narsh
- MOTION:** Carried

**B. Extension of Intergovernmental Law Enforcement Services Contract with Orion Township**

**MOTION** by Council member Lamb, Seconded by Council member Moshier to authorize the Village Manager to request from the Charter Township of Orion an extension of the Intergovernmental Law Enforcement Services Contract effective December 3, 2023, for an additional period of sixty (60) days from May 4, 2024, until July 3, 2024, and further to authorize the Village Manager to execute the agreement for extension on behalf of the Village after approval by the Village Attorney.

- VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb
- VOTING NAY:** None
- ABSENT:** Narsh
- MOTION:** Carried

**C. Police Chief Recruitment Process and Budget Amendment**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Ford to approve a budget amendment to increase the appropriation to Account #207-301-801-000 Police Fund-Contractual Services in the amount of \$10,000 from \$6,700 to \$16,700 for the costs of the Police Chief position recruitment and selection process, with monies for this supplemental appropriation to come from the Police Fund reserves.

- VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb
- VOTING NAY:** None
- ABSENT:** Narsh
- MOTION:** Carried



**D. Lions Club Jubilee 2024 Special Event and Right-of-Way Permit Applications**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to adopt Resolution 2024-012 approving the Lake Orion Lions Club 2024 Jubilee Special Event and Use of Rights-of-Way permits for the event to be held June 20 through June 23, 2023, with conditions.

- VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb
- VOTING NAY:** None
- ABSENT:** Narsh
- MOTION:** Carried

**12. Call to the Public**

DDA Executive Director Matt Gibb spoke.

**13. Council Comments**

Council member Cyrowski spoke.

Council member Lamb spoke.

Council member Moshier spoke.

Council member Ford spoke.

Council member Van Portfliet spoke.

Pro Tem Rutt spoke.

**14. Village Manager Comments**

The Village Manager provided a summary of his report which is also found in the Village Manager’s Page of the Village of Lake Orion’s website.

**15. Closed Session Items**

**A. Periodic Performance Evaluation – Village Manager**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Lamb to postpone to May 13, 2024 and to convene into closed session for the purpose of considering the periodic performance evaluation of the Village Manager in accordance with Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended.

- VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb
- VOTING NAY:** None
- ABSENT:** Narsh
- MOTION:** Carried

**16. Business From Closed Session**

None.

**17. Adjournment**

**MOTION** made by Council member Lamb, Seconded by Council member Van Portfliet to adjourn the April 22<sup>nd</sup>, 2024 Village Council Regular Meeting.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

The April 22<sup>nd</sup>, 2024 Village Council Regular Meeting adjourned at 8:39 PM.

\_\_\_\_\_  
Jerry Narsh  
President

\_\_\_\_\_  
Lynsey Blough  
Deputy Clerk/Treasurer

Date Approved: as presented May 13, 2024.



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC:** Approval of Village Council Special Meeting Minutes of May 1, 2024.

**RECOMMENDED MOTION:** To approve the May 1, 2024 Village Council Special Meeting Minutes as presented.



# MINUTES

## SPECIAL MEETING OF THE VILLAGE COUNCIL

Wednesday, May 01, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

**1. Call to Order**

The May 1<sup>st</sup>, 2024 Village Council Special Meeting was called to order at 6:30 PM.

**2. Roll Call and Determination of Quorum**

**PRESENT**

- President Jerry Narsh
- Council member Carl Cyrowski
- Council member Nancy Moshier
- Council member Kenneth Van Portfliet
- Council member Michael Lamb

**ABSENT**

- President Pro Tem Teresa Rutt
- Council member Stan Ford

**STAFF PRESENT**

- Village Manager Darwin McClary
- Village Clerk/Treasurer Sonja Stout
- Deputy Clerk/Treasurer Lynsey Blough

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to excuse Pro Tem Rutt, and Council member Ford.

- VOTING YEA:** Narsh, Cyrowski, Moshier, Van Portfliet, Lamb
- VOTING NAY:** None
- ABSENT:** Rutt, Ford
- MOTION:** Carried

**3. Call to the Public**

None.

**4. Other Items**

**A. Approval of Permit for Temporary Banner Sign (LOFA) and Use of Right-of-Way**

**MOTION** by President Narsh, Seconded by Council member Van Portfliet to approve the issuance of a permit for a Temporary Use of Right-of-Way to Lake Orion Fireworks Foundation for the display of one (1) temporary canvas banner sign across vehicle lanes in the Downtown Center (DC) zoning district in accordance with the dimensional, timeframe, and approval requirements of the Village Sign Ordinance (Village Code Chapter 155), subject to the conditions outlined in the permit drafted by Administration dated May 2, 2024 with the exception of modifying the banner size not to exceed 40 ft. long by 3 ft. wide, or 120 square feet as a one-time approval.

- VOTING YEA:** Narsh, Cyrowski, Moshier, Van Portfliet, Lamb
- VOTING NAY:** None
- ABSENT:** Rutt, Ford
- MOTION:** Carried

**5. Call to the Public**

None.

**6. Adjournment**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Lamb to adjourn the May 1<sup>st</sup>, 2024 Village Council Meeting.

- VOTING YEA:** Narsh, Cyrowski, Moshier, Van Portfliet, Lamb
- VOTING NAY:** None
- ABSENT:** Rutt, Ford
- MOTION:** Carried

The May 1<sup>st</sup>, 2024 Village Council Special Meeting adjourned at 6:45 PM.

\_\_\_\_\_  
Jerry Narsh  
President

\_\_\_\_\_  
Sonja Stout  
Village Clerk/Treasurer

\_\_\_\_\_  
Lynsey Blough  
Deputy Clerk/Treasurer

Date Approved: as presented May 13, 2024.



## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC:** Receive and File of BZA Regular Meeting Minutes of February 1, 2024

**RECOMMENDED MOTION:** To receive and file the February 1, 2024 Regular Meeting Minutes of the Board of Zoning Appeals as presented.





# MINUTES

## SPECIAL MEETING OF THE LAKE ORION BOARD OF ZONING APPEALS

Thursday, February 1, 2024

6:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

### 1. Call to Order

The Thursday, February 1, 2024 Special Meeting of the Lake Orion Board of Zoning Appeals was called to order in the Lake Orion Village Hall Council Chambers located in the 21 East Church Street, Lake Orion, MI 48362 by Chairperson Bradley Mathisen at 6:30 PM followed by the Pledge of Allegiance.

### 2. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Brenton Bailo	Village of Lake Orion	Secretary	Present	
Mary Chayka-Crawford	Village of Lake Orion	Board Member	Excused	
Raymond Putz	Village of Lake Orion	Vice Chairperson	Present	
Henry Lorant	Village of Lake Orion	Board Member	Present	
Bradley Mathisen	Village of Lake Orion	Chairperson	Present	

Others present:

Gage Bielko, Planner

Mary Jo Pachla, Recording Secretary

### 3. Designation of Alternate, as necessary

None.

### 4. Approval of Agenda

1. **Motion to:** Approve the Board of Zoning Appeals Agenda of February 1, 2024 as presented

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Henry Lorant, Board Member
<b>SECONDER:</b>	Brenton Bailo, Secretary
<b>AYES:</b>	Bailo, Lorant, Mathisen, Putz
<b>EXCUSED:</b>	Chayka-Crawford

**5. Approval of Minutes**

- A. Board of Zoning Appeals Regular Meeting Minutes – January 11, 2024

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brenton Bailo, Secretary
<b>SECONDER:</b>	Henry Lorant, Board Member
<b>AYES:</b>	Bailo, Lorant, Mathisen, Putz
<b>EXCUSED:</b>	Chayka-Crawford

**RESOLVED:** To approve the Thursday, January 11, 2024 regular meeting minutes of the Board of Zoning Appeals (BZA) as presented.

**6. Public Comments on Non-Agenda Items Only**

Let the record show no public comments were received.

**7. Review of BZA Order of Procedure for Handling Appeals - Initial Consideration**

Chairperson Mathisen reviewed the order of procedure for handling appeals. It was noted that there would not be a need for a public hearing for the action item as it had been held at the previous meeting.

**8. Action Items**

- A. Case: A-24-01 Petoskey Residence / 600 Longpointe Drive.

**Presentation of Planner**

Planner Gage Bielko re-reviewed McKenna’s review letter of January 2, 2024, regarding the request for variance, noting that there had been no change in the request or documents submitted for this meeting. He noted that the existing non-conforming home includes a garage that encroaches into the front setback. The applicant is proposing the construction of a new deck on top of the garage with a roof overhang supported by posts, requiring two variances. He explained that because the structure is existing nonconforming, it cannot be enlarged, both horizontally or vertically, and he stated that the existing setbacks are proposed to be increased vertically. He pointed out that the requested variance of 11.5 foot to the front setback and 1.5 foot to the side

were not proposed to increase horizontally as they are the same as existing, however they are proposed to go up vertically as the roof was to be supported by posts. He noted that at the previous meeting, several possible options were discussed; however, there were no changes made to the request for this meeting.

He reviewed the standards for consideration, noting that compliance with the ordinance would not prevent the construction of some sort of deck. He stated that while the variance would provide substantial justice to the applicant, it would not be in the interest of the abutting property owners or Village as a whole and would set a precedent for similar requests and create a greater building mass on the street. He pointed out that there are several uncovered decks that go above the garage. He commented that the request is not the minimum possible, as there might be other design solutions to provide some sort of covering. There is not a huge justification for making the structure more non-conforming when a smaller variance or no variance could allow for a similar use. And the self-creation of the need for a variance comes from the desire to build a cover over the whole deck.

He reiterated that McKenna's findings recommend the denial of the variance; however, it is recognized that there are many non-conforming structures along the lake. He stated that if the BZA chooses to grant the variance, it could suggest that the BZA discuss later in the meeting to recommend that the Planning Commission and Village Council take a look at the ordinance.

### **Applicant's Presentation**

David Petoskey, 600 Longpointe, stated that he and his wife Cathy purchased the home in 2020, after coming out to Lake Orion for over 20 years. He pointed out that six houses away a 750 foot structure exists over a garage, and he commented that he is asking for a structure of 281.94 square feet. He stressed that he wants this structure for a place for family in the shade, and commented that his daughters love coming out to Lake Orion and his 85-year old father does not want to sit in the sun. He noted that he had included two letters of support from his neighbors and noted that a neighbor was in attendance tonight to show support.

Secretary Bailo asked about the neighboring structure that had been built and asked if a permit had been issued for it.

Mr. Bielko responded that different administrations had different interpretations of the ordinance and each request should be reviewed on a case-by-case basis. He noted that the other structure did not come before the BZA for a request. He stated that a permit

was issued and at the time it was decided that adding a gazebo would not create a non-conforming setback.

Mr. Petoskey stated that he looked into retractable awnings and umbrellas, and with the winds on the lake they would be only a temporary solution as other neighbors have lost umbrellas. He stressed that this would be a permanent structure to add value to the community. He mentioned that he did look into cantilevering the roof and was told by his architect that to retrofit it to an older home would be cost-prohibitive.

Mr. Lorant asked what kind of railings were proposed.

Mr. Petoskey responded that it would consist of light wire and posts and would be less maintenance. He noted that a heater and fan would be added to the space to make it more season-effective. He stated that the neighbors have noted that it would not be obstructive and pointed out that it is on the street side of the lake.

Chairperson Mathisen called for any public comment.

Ken Kutchek, 596 Longpointe, stated that he is the neighbor immediately to the north and is in support. He noted that what Mr. Petoskey is asking for is much less in scale than the structure down the street and would not block his view.

Matt Pfeiffer, 497 Bellevue, expressed his support, and stated that there is a lot of non-compliance on the lake. He noted that one neighbor was allowed to do this and it is hard to tell another they cannot. He commented that retractable awnings are not attractive, and he stated that he knows Mr. Petoskey and he will do it right.

Seeing no more public comment, Chairperson Mathisen closed it at 6:51 p.m.

### **Board Deliberation and Action**

Secretary Bailo stated that he was struggling with his decision.

Mr. Lorant stated that his deck is non-compliant so he knows what Mr. Petoskey's situation is like. He noted that Ed Sabol would be doing the construction.

Vice Chairperson Putz expressed concern over denying a variance when a few houses down they were allowed to build.

Secretary Bailo commented that he liked the look of the design over the garage, and stated that he would probably be in favor of granting the variance.

Vice Chairperson Putz moved the motion included in the meeting packet to approve the variance. Mr. Lorant seconded the motion. The motion was adopted by a three-to-one vote.

<b>RESULT:</b>	<b>ADOPTED 3-1</b>
<b>MOVER:</b>	Raymond Putz, Vice Chairperson
<b>SECONDER:</b>	Henry Lorant, Board Member
<b>AYES:</b>	Bailo, Lorant, Putz
<b>NAYES:</b>	Mathisen
<b>EXCUSED:</b>	Bailo, Chayka-Crawford

In Case No. A-24-01. Parcel ID Number 09-02-351-019 more commonly known as **600 Longpointe**, located in the RL (Lake Single-Family Residential) District.

That the following variance be **approved** to construct a roof overhang on the southeast side of an existing dwelling.

1. ARTICLE 12, SCHEDULE OF REGULATIONS, SECTION 12.02 TABLE – RL ZONING DISTRICT

Front (Street) Yard Setback: **25.0 feet minimum required**  
13.5 feet existing/proposed (to southeast corner overhang)  
*11.5-foot variance requested*

Side (North) Yard Setback: **5.0 feet minimum required**  
3.5 feet existing/proposed (to northeast corner overhang)  
*1.5-foot variance requested*

That said variances are approved based upon the following findings of fact as noted in the Board discussion and applicant’s presentation as follows:

- (1) There is a precedent of another covered deck on the street that was recently approved and constructed.
- (2) Approving the variances would provide substantial justice to the applicant.

This **approval** of the variances does not set a precedent for **approval** of similar requests from other property owners or applicants in the future.

This action is pursuant to:

- 1. Board of Zoning Appeals application consisting of seven (7) pages, including a letter of request from the applicant.

2. McKenna Review #1, dated January 2, 2024, consisting of (3) pages.
3. Construction Drawings for 600 Longpointe, AMK Designs, dated 11/27/23, consisting of two (2) pages.
4. Site Survey for 596 Longpointe, Kennedy Surveying P.C., dated 1/30/2020, Job No. 19-82242, consisting of one (1) page. NOTE: the survey submitted was not completed for the subject site but includes a reasonable amount of verifiable information for the purposes of review. The applicant has included hand sketches to supplement their construction documents.

## 9. Board Comments

After the conclusion of the above item, Vice Chairperson Putz expressed that he would be interested in making a change to the Ordinance, noting that on Page 36 under RL that the front setbacks are noted as 25 feet. He stated that he would like to investigate changing that to reference an Established Front Setback. He noted that this would be eliminating having three houses in a row and one becomes a problem.

Secretary Bailo stated that this would be a good idea, as he sees four or five houses at one distance, and a new construction has to be pushed back to be in compliance.

Mr. Lorant stated that he would include considering the setback to the lake, noting the Board has dealt with cases where the variation of seawall location became an issue.

Mr. Bielko suggested a motion be made to request that the Planning Commission investigate making changes to the ordinance as they discussed.

Chairperson Mathisen made the motion for this request and it was seconded by Mr. Lorant. The motion carried unanimously.

After the vote, it was confirmed that the Board would ask the Planning Commission to consider both the Front (Street) Setback and the Front (Lake) Setback.

Mr. Bielko suggested that a letter be prepared as to why the Board supported this motion that could be delivered to the Planning Commission. He noted that the next Planning Commission meeting was this coming Monday.

**Motion to:** Request that the Planning Commission investigate making a change to the code on page 36 of the manual regarding front setback to reference an Established Front Setback.



<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bradley Mathisen, Chairperson
<b>SECONDER:</b>	Henry Lorant, Member
<b>AYES:</b>	Bailo, Lorant, Mathisen, Putz
<b>EXCUSED:</b>	Chayka-Crawford

**10. Next Regularly Scheduled BZA Meeting**

March 7, 2024, 6:30 p.m.

**11. Adjournment**

1. **Motion to:** Adjourn the Board of Zoning Appeals Meeting at 7:03 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Henry Lorant, Board Member
<b>SECONDER:</b>	Bradley Mathisen, Chairperson
<b>AYES:</b>	Lorant, Mathisen, Putz
<b>EXCUSED:</b>	Bailo, Chayka-Crawford

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Dr. Brenton Bailo  
Secretary

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Mary Jo Pachla  
Recording Secretary

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Sonja Stout  
Village Clerk

Date Approved: as presented May 2, 2024.



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC:** Receive and File of Parks and Recreation Advisory Committee Regular Meeting Minutes of March 19, 2024

**RECOMMENDED MOTION:** To receive and file the March 19, 2024 Regular Meeting Minutes of the Parks and Recreation Advisory Committee as presented.

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, March 19, 2024 6:30 p.m.**

**1. Call to Order by the Chairperson**

The Tuesday, March 19, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:40pm.

**2. Roll Call and Determination of Quorum**

Present: Chairperson: Rosemary Ford  
Vice Chairperson: Jody Hand  
Secretary: Cristy Garbacik  
Member: Erin Crane  
Council Member: Teresa Rutt

Absent: None

Vacancies: None

Also in attendance: DPW employee Jose Licea

**3. Approval of Minutes**

**Meeting Minutes – Feb. 28, 2024**

By Erin Crain,

RESOLVED: That the regular minutes of the February 28, 2024 meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Cristy Garbacik and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

**4. Call to the Public**

Kathryn Kennedy (arrived around 8:00pm once the DDA meeting adjourned)

Comments and concerns about Orion Township’s Master Plan specifically with building too close to the wetlands and road improvements. The committee explained the Village is a separate entity and we have our own Village of Lake Orion Master Plan.

**5. Approval of Agenda**

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, March 19, 2024 Parks and Recreation Advisory Committee with the adoption of 7E Oakland County Grants and adjusting our next meeting to April 16.

Seconded by Jody Hand and adopted AYES: 5; NAYS: 0; ABSENT: 0.

**6. Pending Business**

**A. Parks Maintenance.**

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

-Children’s Park – Picnic table seat cracked (close to parking lot).

-Children’s and Meek’s Parks - Grant plaque installed per Master plan grant application.

Removed:

-Children’s Park – DPW Removed trees by horseshoes.

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## **B. Budget Review**

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Added:

- DPW – Assigned DPW maintenance employee to facilitate grounds daily.
- Children’s and Meek’s park – Bank Stabilization
- Green’s Park – Retaining wall
- Children’s Park – Bridge

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## **7. New Business**

### **A. Committee Terms**

**Three motions** were made to reappoint Jody Hand, Vice Chair, to a two-year term to Parks and Recreation Advisory Committee, term to expire 3/31/26. Furthermore to reappoint Erin Crane, to a two-year term to Parks and Recreation Advisory Committee, term to expire 3/31/26. Furthermore to reappoint Cristy Garbacik, Secretary, to a two-year term to Parks and Recreation Advisory Committee, term to expire 3/31/26.

By Teresa Rutt,

Seconded by Rosemary Ford and adopted AYES: 5; NAYS: 0; ABSENT: 0.

### **B. Green’s Park beach mat and trees**

Rosemary contacted the Daisy Project who offered a beach mat at Green’s Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

During our February meeting DPW director, Wes, offered to receive quotes on trees and bushes. This business has been delayed due to DPW approval of purchasing. The previous motion from August, requesting council to approve the purchase of trees and bushes for the parks, came back with Darwin McClary requesting we work with DPW to prepare a schematic of the proposed planting and cost estimate report. This would be required before the consideration of the motion be approved. The previous motion recommended...

Green’s Park – One Sugar Maple tree (about \$500) to replace pine tree north of the U dock and closer to the water edge.

Children’s Park – One River Birch tree (between \$250-625 depending on size) to replace the fallen tree on the north side of the Paint Creek by Cookies and Cream. One Sugar Maple tree (about \$500) to support bank stabilization on the south side of the Paint Creek by the gazebo. Three Spirella bushes (about \$50 each) to landscape next to the red slide to reduce erosion.

### **C. Atwater basketball court**

Our Lake Orion Village Parks Maintenance and possible budget items includes the replacement of Atwater’s basketball court. Additionally, Cristy suggested replacing Swiss Village’s basketball court and creating a basketball court in Unger Park. Wes suggested contacting Birmingham Seal Coat for a quote of 4”. Additionally, contacting the DDA’s new assistant Janet B. as she mentioned having ideas for grants in this area. Erin volunteered to measure Atwater’s basketball court and contact Birmingham.

### **D. Pedal Boat bus parking**

This item was tabled due to needing more clarity of information from the Pedal Boat Pub.

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**E. Oakland County Grants**

Rosemary Ford received and sent email material from Shanna LaBair with Oakland County Parks. She shared information about RAPP (Recreation Assistance Partnership Program) which is a grant system. The program can provide mobile recreation units and/or nature education offerings.

**8. Reports**

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**A. Master Plan Update**

Darwin McClary received an email on March 5, 2024 from Merrie Carlock of the Michigan Department of Natural Resources (DNR) declaring our five-year recreation/master plan has been approved. 3 – Grant plaque installed per Master plan grant application (Program recognition #) – Darwin/Wes

**B. Paint Creek Bank Stabilizing Options**

Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children’s Park close to the gazebo and in Meek’s Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

**9. Items to Be Placed on Next Agenda**

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Pending Business

Parks Maintenance

Budget Review

New Business

Green’s Park beach mat and trees

Atwater basketball court

Pedal Boat bus parking

Oakland County Grants

Reports

Paint Creek Bank Stabilization

**10. Date of Next Meeting**

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Tuesday, April 16, 2024 at Children’s Park.

**11. Committee Member Comments**

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Rosemary Ford sent thank you notes to the Sons of the American Legion for their monetary donation towards the basketball net at Atwater Park. Additionally, a thank you note was sent to Motor City Granite for their granite block donation for the recognition sign at Meek’s Park (by Oat Soda).

Rosemary Ford discussed the idea of adult fitness spaces. She suggested areas by Meek’s Parks and the future DDA lumber yard. She shared Game Time catalogs and pictures.

**12. Adjournment**

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On a motion by Erin Crane, seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:35pm.

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Rosemary Ford, Chairperson

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Cristy Garbacik, Recording Secretary

Date Approved: as presented April 16, 2024.

# Lake Orion Village Parks Maintenance Items

Updated Per March 19, 2024 Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## **Children's Park**

- 1 – Relandscape next to the red slide with spirella – Jody quotes at Sherwood / Wes DPW
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood / Wes DPW
- 1 – Shorten pole with rules sign by parking lot
- 2 - Stones that create the walls are disintegrating
- 3 – North hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)
- 3 – Picnic table seat cracked (close to parking lot)
- 3 – Grant plaque installed per Master plan grant application (Program recognition 26-01692) – Darwin/Wes

## **Meek's Park**

- 1 – Bank stabilization needed – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 - Weed garden and sign attached to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.
- 3 – Grant plaque installed per Master plan grant application (Program recognition 26-01497) – Darwin/Wes

## **Green's Park**

- 1 - (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods
- 1 – Volleyball court and end of large slide needs sand
- 1 – Cleats need to be installed for new docks – ordered 4/23 (possible large plastic cleats would work)
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Border around playground – maybe wood boarder like Unger (DPW plan to work on this by next week)
- 1 – Plant New Tree that won't kill grass - Jody quotes at Sherwood / Wes DPW
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)

## **Swiss Village Park**

- 3 – Border around playground
- 3 – Rubber mulch – requested by resident

## **Unger's Park**

- 1 – Japanese Knotweed needs to be removed

## **Atwater Park**

- 1 – Basketball court needs to be replaced
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)



2023-2024 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	Atwater Park Basketball Court - 4"	High	\$6,000		One quote received, look into DPW cost	
3	DPW Assigned daily maintenance employee on grounds	High				
4	Green's Park Pavillion at SW of basketball court	High				
5	Green's Park Playground Borders	High				
6	Atwater Additional Swings	Medium	1200-1500			
7	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
8	Green's Park Retaining Wall	Medium				
9	Children's Park Bridge	Medium				
10	Unger Park Basketball court	Medium				



## BOARD ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC:** Receive and File of Planning Commission Regular Meeting Minutes of February 5, 2024

**RECOMMENDED MOTION:** To receive and file the February 5, 2024 Regular Meeting Minutes of Planning Commission as presented.

# MINUTES

## REGULAR MEETING OF THE LAKE ORION PLANNING COMMISSION

Monday, February 5, 2024

7:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

### 1. Call to Order

The Monday, February 5, 2024 Regular Meeting of the Lake Orion Planning Commission was called to order by Chairperson Zsenyuk at 7:30 p.m.

### 2. Pledge of Allegiance

### 3. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
James E. Zsenyuk	Village of Lake Orion	Chairperson	Present	
George Dandalides	Village of Lake Orion	Vice Chairperson	Present	
Henry Lorant	Village of Lake Orion	Secretary	Present	
Larry Dunn	Village of Lake Orion	Commissioner	Present	
Michael Lamb	Village of Lake Orion	Village Council Representative	Present	
Darwin D.P. McClary	Village of Lake Orion	Commissioner/ Administrative Official	Present	
Jerry Narsh	Village of Lake Orion	Council President	Absent	
Edward Sabol	Village of Lake Orion	Commissioner	Absent	
Nick (Stephen) Smith	Village of Lake Orion	Commissioner	Absent	

### STAFF PRESENT

- Gage Belko, McKenna, Village Planner
- Danielle Smith, Recording Secretary

### 4. Approval of Agenda

**Motion to:** To approve the Monday, February 5, 2024 Planning Commission Agenda as presented.

**Motion to:** Amend the main motion to remove item 8B Consider Ordinance to Permit Short-Term Rentals Within DC Zoning District.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Henry Lorant, Secretary
<b>SECONDER:</b>	George Dandalides, Vice Chairperson
<b>AYES:</b>	<b>Zsenyuk, Dunn, Lamb, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

Vote on original motion:

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Darwin McClary, Village Manager
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	<b>Zsenyuk, Dunn, Lamb, Dandalides</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**5. Approval of Minutes**

A. Planning Commission Meeting – November 6, 2023

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	George Dandalides, Vice Chairperson
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	<b>Zenyuk, Dunn, Lamb, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** To approve the Planning Commission Regular Meeting Minutes of November 6, 2023 as presented.

**6. Public Comments on Non-Agenda Items Only**

None.

**7. Old Business**

None.

**8. New Business**

**A. PC-23-07 – Peninsula Site Plan Review**

The Peninsula is a site plan request for a 3-unit, single family, site condominium development located at 160 Darling Drive, Parcel #: 09-02-458-015 – just south of Lake Street and west of S. Park Boulevard. The Project scope includes:

- Grading, paving, retaining wall, and utilities in preparation for 3 single-family homes (site condominiums);
- Design-build of 3 single-family homes – to be reviewed for zoning compliance prior to construction – on a newly created street (common drive) for the condominium development;
- Common landscaping and site condominium landscaping for the respective homes.

Planner Belko reviewed the following:

- Letter dated 01/17/2024 from Giffels-Webster, which is attached and incorporated as a part of these minutes.
- Letter dated 01/24/2024 from Nowak & Fraus Engineers, which is attached and incorporated as a part of these minutes.
- Letter dated 01/19/2024 from the Orion Township Fire Department, which is attached and incorporated as a part of these minutes.
- Letter dated 01/24/2024 from McKenna, which is attached and incorporated as a part of these minutes

Planner Belko requested that the applicant add a visual distinction to the property's driveway so motorists and pedestrians can identify the driveway from the road.

Dominick Tringali, Dominick Tringali Architects Inc., representing Mocer Homes and Nancy Standish, representing Giffels-Webster, were available to answer any questions of the Commission.

Commissioner Dunn wanted to know what the resolution was regarding the fire suppression issue that was mentioned in the December 18, 2023 letter from the Orion Township Fire Department. Ms. Standish stated the units will be fire suppressed per the applicant.

Commissioner Lamb didn't agree with painting fire lanes on the driveway, as he did not believe it would be maintained. He asked Planner Belko if there were any requirements for sidewalks. Planner Belko stated there were no requirements in the current ordinance for a sidewalk, only that there should be a visual distinction. Mr. Tringali stated that pavers may be added to act as a visual distinction.

Planner Belko reiterated to the Commission that the objective was to approve the overall site plan, not the look of the building.

Chairperson Zsenyuk suggested that determining whether to put in a sidewalk should be left up to the architect. He further stated there are currently no sidewalks in that area.

**MOTION:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Lamb, Village Council Representative
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	<b>Zsenyuk, Dandalides, Dunn, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** To approve the preliminary site plan for the Peninsula single-family site condominium (at 160 Darling Drive (Parcel #s (09-02-458-015), subject to the following conditions:

- Pursue license agreement with improvements in right-of-way.
- Clear vision maintained for landscaping.
- Undergo final engineering and site plan approval.

**B. Consider Ordinance to Permit Short-Term Rentals Within DC Zoning District**

Removed from agenda.

**C. Planning Commission 2023 Annual Report & Work Plan**

Pursuant to Section 19 of the *Michigan Planning Enabling Act*, the Planning Commission is required to prepare and submit a summary of the previous year’s activities and anticipated work plan to the Village Council for consideration.

**MOTION:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Lamb, Village Council Representative
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	<b>Zsenyuk, Dandalides, Dunn, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** To authorize Chairperson Zsenyuk to receive and file the 2023 Annual Report of Planning Commission Activities and 2023 Work Plan and submit it to the Village Council for approval.

**D. Adopt 2024 Planning Commission Meeting Schedule**



Pursuant to the Open Meetings Act, public bodies are required to adopt and publish a schedule of their meetings prior to the start of each year. Since the Planning Commission canceled its December 2023 and January 2024 meetings, setting is being presented for adoption at the first meeting in February.

Planner Belko inquired if the Planning Commission meeting could be moved to the first Tuesday of each month since he is at Village Hall on Tuesdays. This would allow the Planning Commission to have their packet an additional day for review and Planner Belko would be available to respond to Planning Commissioners’ questions during the day.

Chairperson Zsenyuk and Secretary Lorant stated that switching to a Tuesday meeting would not work with their schedules.

Village Manager McClary stated he is in favor of continuing to hold the planning commission meetings on Mondays, but would like the time switched to 6:30 p.m.

**MOTION:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Darwin McClary, Village Manager
<b>SECONDER:</b>	Larry Dunn, Commissioner
<b>AYES:</b>	<b>Zsenyuk, Dandalides, Lorant, Lamb, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** To adopt the 2024 Planning Commission Monday meeting schedule, excluding holidays, with the meetings being held at 6:30 p.m. and to direct the Village Clerk to publish the meeting schedule pursuant to the Open Meetings Act.

**9. Commissioners’ Comments Regarding Planning and Zoning Matters**

Commissioner Lamb wished everyone a Happy New Year and stated that the village will have new houses, keeping everyone busy.

Commissioner Dunn complimented Mocerri Homes on how quickly they made their changes so the project could move forward.

He also wished everyone a Happy New Year and gave a “Go Blue,” in honor of Michigan winning the College Football National Championship.

Vice Chair Dandalides did not like the digital packet format and would rather have a physical copy of the packet. He stated the packet is difficult to read and review site plans on a screen while trying to switch between multiple pages.

He further stated that he would be willing to come to the village hall and print specific pages he needs physical copies of instead of printing the whole packet.

Chairperson Zsenyuk agreed with Vice Chair Dandalides when it comes to the difficulties of reviewing site plans that aren't hard copies. He stated he also takes notes on the physical plans.

Village Manager McClary suggested hard copies of the site plans be provided to the Commissioners instead of the whole packet.

Commissioner Lamb agreed with Chairperson Zsenyuk and Vice Chair Dandalides. He suggested that physical packets be provided to the Commissioners that request them while everyone who feels comfortable with digital packets can use those.

Village Manager McClary stated the village council adopted a policy switching to digital packets due to limited staffing and printing costs. He reiterated that providing hard copies of the site plans while keeping the rest of the packet digital may be the route to go.

Vice Chair Dandalides received a \$40 check from the village which required him to go and refile his taxes. He stated he had previously signed a document stating he didn't want to be compensated for any meetings.

Village Manager McClary informed the Commission that the village does not have the ability to just hold onto funds that should be used for compensation. He explained that those funds must go through payroll so the proper tax deductions can be taken out unless the village amends their policy.

Chairperson Zsenyuk said he doesn't serve as a commissioner for the money and wants to eliminate compensation.

Commissioner Lamb stated he would go with the majority regarding the compensation issue.

Secretary Lorant said everyone is doing a good job with cleaning up Lake Orion and that it's going to look good.

Village Manager McClary stated that the village council will be working on its Capital Improvement Plan later this month. He further stated that the Planning Commission gets to have input regarding public improvements and will make sure the commissioners get a copy of the draft.

Chairperson Zsenyuk wished everyone a Happy New Year.

He further stated that there is a tree on the shoreline at the Peninsula site and the drawings of the site plan show that the tree is gone. He recalls the applicant previously stating that the trees would remain. He wants this to be investigated and believes the trees are protected via legal action when Darwin Drive "went away." If the tree is in the water, it's protected and can't be removed.

### **MOTION**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	George Dandalides, Vice Chairperson
<b>SECONDER:</b>	Michael Lamb, Village Council Representative
<b>AYES:</b>	<b>Zsenyuk, Dunn, Lorant, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** To reinstate issuing hard copies of the board packet at the recommendation of the Commissioner.

**MOTION**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	George Dandalides, Vice Chairperson
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	<b>Zsenyuk, Dunn, Lamb, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** To recommend to Council to eliminate Planning Commission compensation.

**10. Next Regular Planning Commission Meeting**

The next regular Planning Commission meeting will be held on Monday, March 4, 2024 at 6:30 p.m.

**11. Adjournment**

**Motion to:** Adjourn the meeting at 8:14 p.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Lamb, Village Council Representative
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	<b>Zsenyuk, Dandalides, Dunn, McClary</b>
<b>ABSENT:</b>	<b>Narsh, Sabol, Smith</b>

**RESOLVED:** The Monday, February 5, 2024 regular meeting of the Lake Orion Planning Commission adjourned at 8:14 p.m.

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Henry Lorant  
Secretary

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Sonja Stout  
Village Clerk

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Danielle Smith  
Recording Secretary

Date approved: as presented May 6<sup>th</sup>, 2024.



**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** May 13, 2024

**TOPIC:** Receive and File of DDA Regular Meeting Minutes of March 19, 2024

**RECOMMENDED MOTION:** To receive and file the March 19, 2024 Regular Meeting Minutes of the Downtown Development Authority Board as presented.



**VILLAGE OF LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY  
21 East Church Street, Lake Orion, MI 48362**

*The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, the heart and hub of the Orion Community, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents, and other stakeholders.*

# MINUTES

## REGULAR MEETING OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

**Tuesday, March 19, 2024**

**6:30 PM**

**Lake Orion Village Hall Council Chambers**

**21 East Church Street**

**LAKE ORION, MI 48362**

**(248) 693-8391 ext. 102**

### I. Call to Order

The Tuesday, March 19, 2024 Regular Meeting of the Lake Orion Downtown Development Authority Board of Directors was called to order in the Lake Orion Village Hall Council Chambers located in the 21 East Church Street, Lake Orion, MI 48362 by Chairperson Debbie Burgess at 6:36 PM.

### II. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Debbie Burgess	Village of Lake Orion	Chairperson	Present	
Sam Caruso	Village of Lake Orion	Vice Chairperson	Present	
Matt Shell	Village of Lake Orion	Treasurer	Present	
Henry Lorant	Village of Lake Orion	Secretary	Present	
Chris Barnett	Village of Lake Orion	Board Member	Absent	
Alaina Campbell	Village of Lake Orion	Board Member	Present	
Lloyd Coe	Village of Lake Orion	Board Member	Present	
Sally Medina	Village of Lake Orion	Board Member	Present	
Jerry Narsh	Village of Lake Orion	President	Present	

### STAFF PRESENT:

- Janet Bloom, Assistant DDA Director/Recording Secretary

**III. Approval of Minutes**

1. DDA Board Special Meeting Minutes - February 13, 2024

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To approve the Downtown Development Authority Board Special meeting minutes of Tuesday, February 13, 2024.

2. DDA Board Regular Meeting Minutes -February 15, 2024

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To approve the Downtown Development Authority Board Regular meeting minutes of Thursday, February 15, 2024.

3. DDA Board Regular Meeting Minutes -February 20, 2024

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To approve the Downtown Development Authority Board Regular meeting minutes of Tuesday, February 20, 2024.

**IV. Call to the Public**

Let the record show no public comment was received.



**V. Approval of Agenda**

1. **Motion to:** approve the March 19, 2024 Downtown Development Board agenda.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**VI. Consent Agenda**

All items on the Consent Agenda are approved by one vote.

**Motion to:** approve the March 19, 2024 Downtown Development Board consent agenda.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

1. Director's Report

**RESOLVED:** To receive and file the DDA Executive Director's Report for March 2024.

2. Meeting & Committee Minutes and Website Updates

**RESOLVED:** To receive and File the Committee Meeting Minutes & Website updates.

3. Financial Reports

**RESOLVED:** To receive and file the financial reports for February 2024.

**VII. Financial Matters**

1. Bill Approval

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To approve disbursements in the amount of \$18,260.75 for February 2024 with the removal of vendor Alerus financial in the amount of \$814.35, Andrews Hooper Pavlic in the amount of \$950 and DTE energy 380 S. Broadway in the amount of \$998.05 to receive clarification from administration in the amount of \$2,762.40. The amount of

\$15,498.35 is approved for payment.

**VIII. New and Old Business**

1. Budget Amendment -Legal Services

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Lloyd Coe, Board Member
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To increase 248-260-810-000 Legal Services by \$1,500 and;

To reduce 248-260-829-000 Planner Services account by \$1,500.

2. Budget Amendment -Parking Lot Leases

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jerry Narsh, President
<b>SECONDER:</b>	Matt Shell, Treasurer
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To increase 248-730-975-003 DDA Capital Outlay by \$871.00 and;

To reduce 248-260-829-000 Planner Services account by \$871.00.

3. Lake Orion LOLive! Music Concert Series

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To hire 20 Front Street for the booking, marketing, and management of the live music entertainment in Children's Park at the Gazebo for the LOLive Summer Concert Series, for a cost not to exceed \$10,000 from Event Promo-Gazebo Series account 248-729-880-001.

4. Hanging Baskets - 2024

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jerry Narsh, President
<b>SECONDER:</b>	Matt Shell, Treasurer
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

**RESOLVED:** To purchase the 2024 hanging baskets with plant material plus fertilizer, from Jos. Kutchey & Sons, LLC for \$2,740 plus the anticipated cost of \$77 per larger basket requested for one intersection for a total of four large baskets, and an additional cost of replacing 15 liners not to exceed \$3,400 for the 2024 season.

**IX. Reports, Resolutions and Recommendations**

*A. Executive Director*

1. Verbal Director Report

*B. Assistant Executive Director Report*

**X. Call to the Public**

George Dandalides, 226 Bellevue Ave, made a cost suggestion for the DDA.

Assistant Executive Director Bloom addressed the cost suggestion concern.

Matt Pfeiffer, 497 Bellevue, welcomed Matt Gibb to the Lake Orion DDA.

Francesco Komendera, addressed the board about several concerns he had.

Kathryn Kennedy, addressed her concerns about the agenda and also addressed concerns about the DDA.

Scott Gabriel, 941 Joslyn, welcomed both the Executive and Assistant DDA Directors.

**XI. Board Comments**

Board member Medina thanked the public for their comments. She also discussed her thoughts on getting feedback from committees at the meetings.

Secretary Lorant stated he is excited for the new leadership team and he looks forward to what they can accomplish.

Treasurer Shell stated he is excited for the new leadership team and to see what they can do to make sure the DDA addresses the concerns that were brought up in the meeting and to make sure Lake Orion has the best DDA.

Vice Chairperson Caruso addressed some of the public comments in regards to the concerns they had about the DDA.

Board member Campbell thanked the public for being involved. She also spoke about some challenges to the local businesses in the DDA.

Board member Narsh spoke about how the DDA has changed over the years.

Board member Coe thanked the public for coming out and speaking their concerns and welcomed the new leadership team.

Chairperson Burgess thanked the public for coming out to the meeting and welcomes their comments in the future.

**XII. Next Regular Meeting - April 16, 2024**

**XIII. Adjournment**

**Motion to:** adjourn the Tuesday, March 19, 2024 Regular meeting of the Downtown Development Authority Board.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Shell, Treasurer
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
<b>ABSENT:</b>	Chris Barnett

The Downtown Development Authority Board Regular meeting of Tuesday, March 19, 2024 adjourned at 8:03 PM.

\_\_\_\_\_  
Debbie Burgess  
Chairperson

\_\_\_\_\_  
Janet Bloom  
Assistant Executive Director/Recording Secretary

\_\_\_\_\_  
Sonja Stout  
Village Clerk

Date Approved: as presented April 16, 2024.



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Receive and File April 2024 Police Department Activity Report

**BACKGROUND BRIEF:**

Administration is requesting that Village Council receive and file the monthly activity report for the Police Department.

**RECOMMENDED MOTION:**

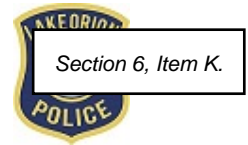
To receive and file the April 2024 Police Department Activity Report.



# CLEAR-060 ARREST COMPARISON REPORT

Report for Month: 4 / Year: 2024

Lake Orion PD



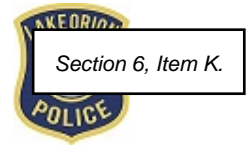
CLASS	Description	ADULT						JUVENILE					
		Apr/2024	Apr/2023	% CHG	YTD 2024	YTD 2023	% CHG	Apr/2024	Apr/2023	% CHG	YTD 2024	YTD 2023	% CHG
1313	ASSAULT/ BATTERY/SIMPLE (INCL DOMESTIC AND POLICE	0	1	-100.0%	0	3	-100.0%	0	0	0%	0	0	0%
<b>13001</b>	<b>NONAGGRAVATED ASSAULT</b>	0	1	-100.0%	0	3	-100.0%	0	0	0%	0	0	0%
1304	AGG/FEL ASSAULT - NON-FAMILY - GUN	1	0	0%	1	0	0%	0	0	0%	0	0	0%
<b>13002</b>	<b>AGGRAVATED/FELONIOUS ASSAULT</b>	1	0	0%	1	0	0%	0	0	0%	0	0	0%
2202	B&E - BURGLARY - FORCED ENTRY - RESIDENCE - HOME I	0	0	0%	1	0	0%	0	0	0%	0	0	0%
<b>22001</b>	<b>BURGLARY -FORCED ENTRY</b>	0	0	0%	1	0	0%	0	0	0%	0	0	0%
3074	RETAIL FRAUD THEFT 2ND DEGREE	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>30002</b>	<b>RETAIL FRAUD -THEFT</b>	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>Total Part Crimepart Arrests</b>		1	1	0%	2	4	-50.0%	0	0	0%	0	0	0%
2606	NON-SUFFICIENT FUNDS CHECKS	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>26006</b>	<b>FRAUD -BAD CHECKS</b>	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
3605	INDECENT EXPOSURE	0	2	-100.0%	0	2	-100.0%	0	0	0%	0	0	0%
<b>36004</b>	<b>SEX OFFENSE -OTHER</b>	0	2	-100.0%	0	2	-100.0%	0	0	0%	0	0	0%
4801	RESISTING OFFICER	0	0	0%	1	0	0%	0	0	0%	0	0	0%
<b>48000</b>	<b>OBSTRUCTING POLICE</b>	0	0	0%	1	0	0%	0	0	0%	0	0	0%
5311	DISORDERLY CONDUCT	0	2	-100.0%	0	2	-100.0%	0	0	0%	0	0	0%
<b>53001</b>	<b>DISORDERLY CONDUCT</b>	0	2	-100.0%	0	2	-100.0%	0	0	0%	0	0	0%
8027	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR AB	1	0	0%	1	1	0%	0	0	0%	0	0	0%
8041	OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUO	1	1	0%	1	4	-75.0%	0	0	0%	0	0	0%
80413	OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUO	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>54002</b>	<b>OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRU</b>	2	1	100.0%	2	6	-66.7%	0	0	0%	0	0	0%
5707	TRESPASS (OTHER)	0	0	0%	0	0	0%	0	0	0%	0	0	0%
<b>57001</b>	<b>TRESPASS</b>	0	0	0%	0	0	0%	0	0	0%	0	0	0%
<b>Total Part Crimepart Arrests</b>		2	5	-60.0%	3	11	-72.7%	0	0	0%	0	0	0%
C2931	DWLS OPS LICENSE SUSPENDED / REVOKED	0	1	-100.0%	2	5	-60.0%	0	0	0%	0	0	0%
C2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	0	0	0%	0	2	-100.0%	0	0	0%	0	0	0%
C2936	OPS - NEVER ACQUIRED - NOLEA	0	0	0%	1	0	0%	0	1	-100.0%	0	1	-100.0%



# CLEAR-060 ARREST COMPARISON REPORT

Report for Month: 4 / Year: 2024

Lake Orion PD



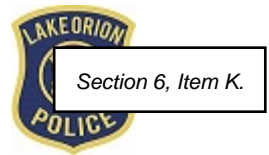
CLASS	Description	ADULT						JUVENILE					
		Apr/2024	Apr/2023	% CHG	YTD 2024	YTD 2023	% CHG	Apr/2024	Apr/2023	% CHG	YTD 2024	YTD 2023	% CHG
C2937	NO OPS ON PERSON - NOP-NOLOP	0	1	-100.0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>2900</b>	<b>TRAFFIC OFFENSES</b>	0	2	-100.0%	3	8	-62.5%	0	1	-100.0%	0	1	-100.0%
C3020	MISDEMEANOR ARREST WARRANT (ORIGINATING AGENC	1	2	-50.0%	3	7	-57.1%	0	0	0%	0	0	0%
C3050	MISDEMEANOR ARREST WARRANT - OTHER JURISDICTIO	0	1	-100.0%	0	4	-100.0%	0	0	0%	0	0	0%
<b>3000</b>	<b>WARRANTS</b>	1	3	-66.7%	3	11	-72.7%	0	0	0%	0	0	0%
C3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	0	1	-100.0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>3300</b>	<b>MISCELLANEOUS COMPLAINTS</b>	0	1	-100.0%	0	1	-100.0%	0	0	0%	0	0	0%
<b>Total Part Crimepart Arrests</b>		1	6	-83.3%	6	20	-70.0%	0	1	-100.0%	0	1	-100.0%
C4015	RECKLESS DRIVING CITATION	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
C4041	SPEEDING CITATION	0	0	0%	0	1	-100.0%	0	0	0%	0	0	0%
C4067	ALLOW UNLICENSED DRIVER TO OPERATE VEHICLE	1	1	0%	1	2	-50.0%	0	0	0%	0	0	0%
<b>4000</b>	<b>HAZARDOUS TRAFFIC CITATIONS / WARNINGS</b>	1	1	0%	1	4	-75.0%	0	0	0%	0	0	0%
C4307	DROVE W/EXPIRED OPS	0	1	-100.0%	0	2	-100.0%	0	0	0%	0	0	0%
C4311	OPS LIC SUSP/REVOKED CITATION	1	0	0%	1	0	0%	0	0	0%	0	0	0%
C4399	OTHER LICENSE/TITLE/REGIS	0	0	0%	0	0	0%	0	0	0%	0	0	0%
<b>4300</b>	<b>LICENSE / TITLE / REGISTRATION CITATIONS</b>	1	1	0%	1	2	-50.0%	0	0	0%	0	0	0%
<b>Total Part Crimepart Arrests</b>		2	2	0%	2	6	-66.7%	0	0	0%	0	0	0%
<b>Total for all Crime Parts</b>		6	14	-57.1%	13	41	-68.3%	0	1	-100.0%	0	1	-100.0%





# CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 04/01/2024 Thru 04/30/2024

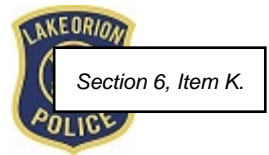


All offenses that were Attempted or Completed

CLASS	Description	Apr/2024	Apr/2023	% CHG	YTD 2024	YTD 2023	% CHG	ARRESTS					
								ARRESTS		JUV		Totals	
								Apr/2024	YTD	Apr/2024	YTD	Apr	YTD
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC IST DEG	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
13001	NONAGGRAVATED ASSAULT	0	1	-100.0%	1	5	-80.0%	0	0	0	0	0	0
13002	AGGRAVATED/FELONIOUS ASSAULT	1	0	0%	2	1	100.0%	1	1	0	0	1	1
13003	INTIMIDATION/STALKING	1	1	0%	1	4	-75.0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	1	0	100.0%	0	1	0	0	0	1
23003	LARCENY -THEFT FROM BUILDING	0	0	0%	1	0	100.0%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%	0	3	-100.0%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE G	2	0	0%	4	0	400.0%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%	1	0	100.0%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	1	0	0%	1	0	100.0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	0	0	0%	0	2	-100.0%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	1	0	0%	1	0	100.0%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	1	0	0%	1	1	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	1	0	0%	1	0	100.0%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
<b>Totals for Part A</b>		<b>8</b>	<b>2</b>	<b>300.00%</b>	<b>15</b>		<b>-16.67%</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	1	-100.0%	0	1	-100.0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	0	2	-100.0%	0	2	-100.0%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	0	0	0%	1	0	100.0%	0	1	0	0	0	1
50000	OBSTRUCTING JUSTICE	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
53001	DISORDERLY CONDUCT	0	1	-100.0%	0	1	-100.0%	0	0	0	0	0	0
53002	PUBLIC PEACE -OTHER	1	0	0%	2	1	100.0%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR	2	1	100.0%	2	6	-66.7%	2	2	0	0	2	2
57001	TRESPASS	1	2	-50.0%	6	2	200.0%	0	0	0	0	0	0
<b>Totals for Part B</b>		<b>4</b>	<b>7</b>	<b>-42.86%</b>	<b>11</b>		<b>-31.25%</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>
2800	JUVENILE OFFENSES AND COMPLAINTS	1	1	0%	3	2	50.0%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	2	5	-60.0%	8	22	-63.6%	0	3	0	0	0	3

# CLEAR-065 MONTHLY SUMMARY OF OFFENSES

PERIOD 04/01/2024 Thru 04/30/2024



All offenses that were Attempted or Completed

CLASS	Description	Apr/2024	Apr/2023	% CHG	YTD 2024	YTD 2023	% CHG	ARRESTS					
								ARRESTS		JUV		Totals	
								Apr/2024	YTD	Apr/2024	YTD	Apr	YTD
3000	WARRANTS	1	4	-75.0%	2	20	-90.0%	1	3	0	0	1	3
3100	TRAFFIC CRASHES	9	14	-35.7%	35	43	-18.6%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	5	3	66.7%	20	33	-39.4%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	160	149	7.4%	327	616	-46.9%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	1	-100.0%	0	1	-100.0%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	76	120	-36.7%	235	440	-46.6%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	14	23	-39.1%	85	76	11.8%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	1	2	-50.0%	2	4	-50.0%	0	0	0	0	0	0
3900	ALARMS	11	3	266.7%	29	27	7.4%	0	0	0	0	0	0
<b>Totals for Part C</b>		<b>280</b>	<b>325</b>	<b>-13.85%</b>	<b>746</b>		<b>-41.90%</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	9	47	-80.9%	30	252	-88.1%	1	1	0	0	1	1
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	7	21	-66.7%	19	59	-67.8%	0	0	0	0	0	0
4200	PARKING CITATIONS	0	2	-100.0%	1	29	-96.6%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	2	12	-83.3%	4	30	-86.7%	1	1	0	0	1	1
<b>Totals for Part D</b>		<b>18</b>	<b>82</b>	<b>-78.05%</b>	<b>54</b>		<b>-85.41%</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	2	-100.0%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	1	-100.0%	0	0	0	0	0	0
<b>Totals for Part F</b>							<b>#####</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Group Crimepart Totals</b>		<b>310</b>	<b>416</b>	<b>-25.5%</b>	<b>826</b>	<b>1691</b>	<b>-0.51</b>	<b>6</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>13</b>
<b>Totals for all Groups:</b>		<b>310</b>	<b>416</b>	<b>-25.5%</b>	<b>826</b>		<b>-51.2%</b>	<b>6</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>13</b>

	Citation Number	Issue Date	Issued By	Issued By Nickname	Citation Type	LPN	LPN State	Plate Type	VIN	Vehicle Make
1	69943176	4/30/2024	Christopher Mires	Badge # 002	Parked Left Wheel to Curb	EUK6209	MI	PASSENGER	3C4PDCEG2JT276551	Dodge
2	69873867	4/26/2024	Jeff Ward	Badge# 916	Parked Left Wheel to Curb	GLFJNKY	MI	PASSENGER	1GCUDGEL5PZ243469	Chevrolet
3	69856368	4/25/2024	Jeff Ward	Badge# 916	Parked Left Wheel to Curb	EVJ2030	MI	PASSENGER	1GKS2GKD6PR320431	GMC
4	69858774	4/25/2024	Jeff Ward	Badge# 916	Parked Left Wheel to Curb	EKX0248	MI	PASSENGER		GMC
5	69829572	4/24/2024	Jeff Ward	Badge# 916	Parked Obstructing Sidewalk	3MLB67	MI	PASSENGER	2LMHJ5AT0KBL01004	Lincoln
6	69830210	4/24/2024	Jeff Ward	Badge# 916	Parked Left Wheel to Curb	3K6910	MI	PASSENGER		Chevrolet
7	69786131	4/22/2024	Ray Hammond	Badge #: 946	Parked Left Wheel to Curb	EFL4368	MI	PASSENGER	JF2SKAEC6KH429452	Subaru
8	69747265	4/19/2024	Jeff Ward	Badge# 916	Parked Left Wheel to Curb	CQN999	MI	PASSENGER		GMC
9	69754015	4/19/2024	Jeff Ward	Badge# 916	Parked Left Wheel to Curb	EUA4704	MI	PASSENGER	1G6DM57T770143687	Cadillac

10	3947188 9	4/15/202 4	Ray Hammond	Badge #: 946	Business Employee Parking Violation*	ER76C	MI	PASSENGER		Ford
11	3947188 3	4/15/202 4	Ray Hammond	Badge #: 946	Two Hour Parking Violation	NEWDIG S	MI	PASSENGE R	5UXWX9C39H0W781 12	BMW
12	3947188 4	4/15/202 4	Ray Hammond	Badge #: 946	Two Hour Parking Violation	ELW617 5	MI	PASSENGE R	3GNCJKSB5JL242928	Chevrolet
13	3947188 8	4/15/202 4	Ray Hammond	Badge #: 946	Business Employee Parking Violation*	QUITAM	LA	PASSENGE R	4JGED6EB5HA06905 0	Mercedes- Benz
14	3947188 6	4/15/202 4	Ray Hammond	Badge #: 946	Two Hour Parking Violation	ETH254 4	MI	PASSENGE R	JM3KFBCM3M13030 24	Mazda
15	3947188 7	4/15/202 4	Ray Hammond	Badge #: 946	Two Hour Parking Violation	QUITAM	LA	PASSENGE R	4JGED6EB5HA06905 0	Mercedes- Benz
16	3947187 7	4/8/2024	Ray Hammond	Badge #: 946	Two Hour Parking Violation	ESK3745	MI	PASSENGE R	2GNFLNE39D610003 7	Chevrolet
17	3947188 0	4/8/2024	Ray Hammond	Badge #: 946	Two Hour Parking Violation	ESY2285	MI	PASSENGE R	3GKALVEG5RL17112 1	GMC
18	3947187 8	4/8/2024	Ray Hammond	Badge #: 946	Two Hour Parking Violation	EKR4022	MI	PASSENGE R	2GNAXUEV7L618590 6	Chevrolet
19	3947188 1	4/8/2024	Ray Hammond	Badge #: 946	Two Hour Parking Violation	ERM635 8	MI	PASSENGE R	1G1BE5SMXH727813 3	Chevrolet
20	3947187 9	4/8/2024	Ray Hammond	Badge #: 946	Two Hour Parking Violation	EGQ259 5	MI	PASSENGE R	1C4RJKAG1P884047	Jeep
21	3947188 2	4/8/2024	Ray Hammond	Badge #: 946	Two Hour Parking Violation	0MJES1	MI	PASSENGE R	2FMDK3JC3EBA92XX XX	Ford





	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Apr Total	YTD		
<b>COMMAND STAFF</b>																																		
Cmdr BAUER											2		2																			6	36	
Asst Cmdr TERENZI																																		11
Sgt AIELLO																														2	2	19		
Sgt ROHRBORN																																	7	
Sgt HAMMOND													4									5									9	44		
<b>RESERVE OFFICERS</b>																																		
Ofc CAMPO																																	10	
Ofc DREW																																		
Ofc DUNHAM																																		
Ofc ISAACSON																																		
Ofc KUCHENMEISTER																																		
Ofc MAZZOLA																																		
Ofc MIRKU																																		
Ofc RUFFINI																																	3	
Ofc WARD																																		
Ofc WOLFF																																		
Ofc MIHACSI																																	46	
Ofc SERRAIOCO																																		
Ofc STALKER																																	3	
Ofc RYAN HAMMOND																																		
<b>April Total</b>																																		
April Total											2		6									5	3							2	17	179		



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
<b>RESERVE COMMAND STAFF</b>													
Cmdr BAUER	11	7	12	6									36
Asst Cmdr TRENZI	3		8										11
Sgt AIELLO	6	3	8	2									19
Sgt ROHRBORN	3		4										7
Sgt HAMMOND	3	20	12	9									44
<b>RESERVE OFFICERS</b>													
Ofc CAMPO	5	2	3										10
Ofc DREW													
Ofc DUNHAM													
Ofc ISAACSON													
Ofc KUCHENMEISTER													
Ofc MAZZOLA													
Ofc MIRKU													
Ofc RUFFINI			3										3
Ofc WARD													
Ofc WOLFF													
Ofc MIHACSI	24	22											46
Ofc SERRAIOCO													
Ofc STALKER			3										3
Ofc RYAN HAMMOND													
<b>TOTAL RESERVE SUPPORT HOURS</b>													
Month Total	55	54	53	17									
												<b>YTD Total</b>	<b>179</b>

Medical leave  
 Attending Reserve Academy  
 Suspended



# Lake Orion Police Monthly Ordinance Report

MONTH: April 2024					
Item:	Hammond	Ward			Total
Vehicles Checked	2				2
Vehicles Tagged	1				1
Vehicles Towed					0
Abandoned Vehicle Tickets					0
Finger Prints	3	2			5
Ticketed Ordinance Violations					0
Junk/ garbage Investigated					0
Ordinance Warnings	3				3
Tall Grass/Weeds Violations	1	1			2
Zoning Issues					0
Handicap Parking Tickets					0
Other Parking Tickets	13	7			20
Snow/ Snow Removal Violations					0
Property Maintenance/ Inspections					0
Sign Violations	7	4			11
Vehicle Lockouts					0
<b>TOTAL:</b>	30	14			44
Hours Worked	72	98			170
Hours in HUD District (CDBG)	10	10			20



## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Public Hearing on Proposed FY 2024-25 Budget and 2024 Millage Rates

**BACKGROUND BRIEF:**

Village Council is scheduled to hold a public hearing on the Village of Lake Orion Proposed FY 2024-25 Budget pursuant to Section 8.4 of the Village Charter and the proposed 2024 millage rates in compliance with state statute. Regarding the public hearing on the proposed budget, the Village Charter states the following:

**Section 8.4 BUDGET HEARING.**

A copy of the budget proposal shall be on file and available to the public in the office of the Clerk during regular office hours for a period of not less than one (1) week prior to the adoption of the budget by the Council. Notice of the requirement that the budget proposal is so required to be filed shall be published by the Clerk in a legal newspaper of general circulation in the village not less than fifteen (15) days prior to the adoption of the budget by the Council; provided, however, that failure to give such notice shall not invalidate the adoption of any budget.

(Adopted 3-13-67)

The notice of the public hearing was published in accordance with Charter requirements, and the proposed budget was made available for public inspection at the Village office and on the municipal web site in compliance with the Charter. To raise the monies necessary to support the proposed FY 2024-25 Budget, the Village is proposing to levy the same millage rates as last year: 9.7844 mils for the Charter tax rate general operating millage; 2.6457 mils for police operating voted millage; and 0.2013 mil for the Headlee override voted millage.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

Please refer to the attached Proposed FY 2024-25 Budget.

**RECOMMENDED MOTION:**

None

# MUNICIPAL BUDGET



# PROGRAM STRATEGIES AND RESOURCES

# FISCAL YEAR 2024-25





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# VILLAGE OFFICIALS

## VILLAGE COUNCIL

**Honorable Jerry Narsh**

*Council President*

**Teresa Rutt**

*Council President Pro-Tempore*

**Carl Cyrowski**

*Council Member*

**Stan Ford**

*Council Member*

**Michael Lamb**

*Council Member*

**Nancy Moshier**

*Council Member*

**Kenneth Van Portfliet**

*Council Member*



## ADMINISTRATION

**Darwin D. P. McClary**

*Village Manager*

**Sonja Stout**

*Clerk/Treasurer*

**Lynsey Blough**

*Deputy Clerk/Treasurer*

**Thomas Lindberg**

*Interim Chief of Police*

**Wesley Sanchez**

*Public Works Director*

**Matthew Gibb**

*DDA Executive Director*

# INTRODUCTION

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## SECTION I - INTRODUCTION



Office of the Village Manager

**Darwin D. P. McClary**  
Village Manager

May 6, 2024

Honorable President and Village Council  
Village of Lake Orion  
21 East Church Street  
Lake Orion, MI 48362

**RE: VILLAGE MANAGER’S FINAL PROPOSED FY 2024-25 BUDGET**

Dear Honorable President Narsh and Lake Orion Village Council:

I am pleased to present to you the Village Manager’s Final Proposed FY 2024-25 Budget in accordance with Section 8.2 of the Lake Orion village charter and the Michigan Uniform Budgeting and Accounting Act, Public Act 2 of 1968 as amended. This budget represents administration’s best estimates of the projected year-end FY 2023-24 activity as well as a complete financial plan for the ensuing fiscal year. In accordance with the village charter, the proposed budget presents: (1) detailed estimates of all proposed expenditures together with current year actual year-to-date, projected year-end, and prior year actual expenditures; (2) statements of bonded and other indebtedness; (3) detailed estimates of all anticipated income from sources other than taxes or borrowings; (4) statements of estimated fund balances; (5) estimates of monies to be raised from taxes and bond issues; and (6) other supporting information deemed necessary or important.

The final proposed budget reflects the results of the Village Council budget work sessions held on April 10, 11, and 15, 2024.

**EXECUTIVE SUMMARY**

Below for the information of council and citizens are the budget highlights providing explanation for major deviations between the proposed budget and current budget:

**General Fund Revenue.** The total taxable value of the village increased from \$175,590,800 in 2023 to \$189,182,040 in 2024 based on March Board of Review assessment figures. After DDA capture, the village’s portion of taxable value for 2024 is \$148,989,670. Headlee and Proposal “A” continue to seriously and negatively impact municipal funding. While inflation during the previous year was 5.1% according to the Michigan Department of Treasury, Proposal “A” capped taxable value increases at the maximum five percent (5%). Total General Fund revenues for FY 2024-25 are estimated to be \$2,400,288, an increase of 1.44% from the current year’s estimated total revenue. The proposed budget takes into account a Headlee millage reduction fraction (MRF) of 0.9836, which means that maximum allowable millage rates for each tax levy will be rolled back by this fraction. However, the



budget assumes that the current general operating millage levy of 9.7844 mils will continue for the next fiscal year since this millage rate is not at the Headlee maximum. Total revenues will increase by about \$34,000 due mainly to the growth in taxable value. Inflationary adjustments for the past four years of 3%, 5%, 7%, and 5% increase are proposed in charges to the DDA since the fees have not been adjusted for several years. An inflationary adjustment of 5% is proposed for Water and Sewer Fund administrative expenses is proposed due to the fact that this fee has been adjusted each year.

**GENERAL FUND EXPENDITURES.** The following changes to the General Fund budget are noteworthy:

- **General Assumptions** – Wages are proposed to increase by 5% for all union and non-union employees. Health insurance benefit costs are expected to increase by 10%. Dental, optical, and life insurance/disability benefit costs are expected to increase by 5%. Contractual services costs are expected, in many instances, to increase by 5%. Many other expenses are projected to increase by 4%, even though the inflation rate for 2024 is 5.1%. Employee education and training budgets have been increased in many instances to accommodate annual comprehensive general and specialized training. Staffing will remain at current levels for the upcoming year for budget purposes, although we will continue to analyze staffing needs to achieve additional efficiency and cost effectiveness while adequately addressing demanding workloads. The budget reflects the 2023 restructuring of the staffing of the Clerk and Finance/Treasury departments as approved by Council to combine the Clerk and Treasurer positions and to create a new full-time Deputy Clerk/Treasurer position.
- **Village Council** – The budget for education and training and mileage have been increased to provide \$300 per council member to promote council attendance at MML conferences and training.
- **Village Manager** – The budget reflects a salary increase of 5% for the Village Manager, an increase in the retirement contribution, and an increase in the health insurance opt-out payment. Appropriations are included for the Village Manager’s education, training, and professional memberships in accordance with the manager’s employment contract. The budget also includes a \$1,000 appropriation for the replacement of the conference phone in the Village Manager’s office.
- **Village Clerk** – The budget reflects the personnel costs for the new Deputy Clerk/Treasurer position and includes appropriations for the continued work on the recodification of ordinances and migration from American Legal Publishing to Municode. The budget also increases appropriations for employee training.
- **Information Technology** – The budget reflects the costs associated with the web site maintenance and hosting, agenda management system, IT services, and office software maintenance. During FY 2023-24, the Village upgraded its web site from a locally designed platform to the new CivicPlus government platform and upgraded its agenda management system from the outdated Granicus IQM2 platform to the Municode/CivicPlus Meeting Essentials platform to better integrate agenda packet publishing with the new web site. The Village will also now be paying approximately \$2,000 annually for four staff members to have access to Orion Township’s BS&A

Building and Code Enforcement software modules for better coordination of planning/zoning, building permitting and inspection, and property code enforcement activities between the Village and Township.

- **Finance/Treasury** – The budget reflects the personnel costs for the Clerk/Treasurer, and part-time positions of Deputy Finance Director/Treasurer, and Payroll/Account Clerk. To the contrary, the Clerk Department accounts for the costs of the Deputy Clerk/Treasurer position to provide greater ease in budgeting for the two full-time positions. The budget also includes appropriations for financial software maintenance and other contractual services and for employee training.
- **Community Development** – The Village of Lake Orion participates in the Oakland County CDBG entitlement community program and receives approximately \$9,000 annually for public improvements and services to benefit primarily low to moderate income individuals and households within the Village’s CDBG-eligible area (generally the southeast quadrant of the Village). The budget provides an allocation for the implementation of the Program Year 2023 sidewalk handicap ramp replacement project within the CDBG-eligible area in the amount of \$9,000. The Village will be reimbursed through the grant program for these costs.
- **General Activities** – The budget reflects appropriations for the personnel costs for the full-time Office Coordinator and part-time Utility Billing Clerk positions, employee retirement costs, waste collection contract, municipal street lighting, village hall operations, repair and maintenance, and other general operations costs . Monies have been appropriated for the upcoming year in the amount of \$60,000 for village hall steeple and council chamber ceiling repairs, as well as additional monies for the replacement of council chambers and conference room chairs and conference room phone.
- **Planning and Zoning** – Monies have been appropriated for the Planning Commission and Board of Zoning Appeals recording secretary personnel costs, planning and zoning consulting services through McKenna, and training for Planning Commission and Board of Zoning Appeals members.
- **Parks and Recreation** – The budget reflects the costs for lifeguard and park attendant personnel at Green’s Park, miscellaneous park facility engineering services, utilities at Green’s, Children’s, Meeks, and Atwater parks, facility repair and maintenance, and a capital outlay appropriation of \$5,000 for Parks and Recreation Advisory Committee improvement projects that may be approved by Council. The Public Works Director is concerned about the Village’s ability to recruit adequate lifeguard staffing for Green’s Park Beach for the 2024 and 2025 seasons, and it may be necessary to eliminate lifeguard staffing, install “SWIM AT OWN RISK” signage, and rely on park attendants for general supervision and maintenance of the park and beach.
- **Contractual Services – Legal/Accounting/Engineering** – The legal budget has been reduced considerably due to council’s recent adoption of a policy placing legal services under the supervision and management of the Village Manager and the Village’s Manager’s close scrutiny of this activity. The budget also includes an

appropriation for general engineering services that cannot be properly assigned to another fund or department. The Village Manager will be recommending that development of a comprehensive personnel policy manual for the Village during the upcoming fiscal year, the first such manual for the Village, resulting in additional legal fees for this project. However, the funds have not yet been appropriated for the project, and a supplemental appropriation will be needed once a cost estimate is prepared.

- **Transfers Out** – The budget includes appropriations to supplement the Public Works and Police budgets. While Council opted not to increase the millage rates for the Police Fund for FY 2024-25, Council must consider levying the full police millages in future years to close the gap in funding relating to capital outlay and operating costs and to prevent the depletion of the Police Fund reserves. Otherwise, the burgeoning financial burden for police services will on the General Fund and will not be sustainable for the long term due to the limited gap between the actual general operating millage levy and the Headlee maximum rate.

**CEMETERY TRUST FUND.** This fund receives its revenue from cemetery lot sales and interest earnings. The June 30, 2023, fund balance for Cemetery Perpetual Care is \$367,198. Revenues total \$18,000, and the village expends approximately \$83,000 for routine cemetery operations and maintenance. In addition, this year, the budget includes an appropriation of \$40,000 for two (2) lawn mowers. The village is authorized by state law to levy up to one (1) mil in property taxes for cemetery operation, maintenance, and capital improvements and equipment. Council opted not to levy the tax for FY 2024-25 but should give serious consideration to levying the millage in future years. If levied, the millage would generate approximately \$149,000 annually (after DDA capture) for cemetery purposes based on the 2024 property assessment figures. Without this additional revenue, the Village risks depleting perpetual care fund reserves to cover operating, maintenance, and capital costs and negatively impacting the ability to fund other capital needs through the General Fund as a result of the General Fund bearing cemetery costs.

**MAJOR AND LOCAL STREET FUNDS.** Major and Local Streets receive Act 51 gas and weight tax revenue sharing through the State of Michigan as their main source of funding. Major Streets and Local Streets continue to see relatively flat revenues, and Local Streets operates with annual budget shortfalls requiring transfers from the Major Street Fund. While the Major Streets Fund operates at a small surplus each year, neither fund produces any substantial funds to be able to complete street repair or replacement projects. The village council must consider special assessments or road millages, or both, as funding methods to complete substantive improvements to the Village’s road system. The Village will be completing its PASER condition ratings of all streets during the ensuing fiscal year with funding from the State of Michigan Transportation Asset Management Council (TAMC). The Village is using its 2022 PASER data to prepare a comprehensive Pavement Asset Management Plan (PAMP) to guide future road improvement project decisions. In addition, Administration is currently working on an acceptable cost sharing agreement with affected property owners at the end of Park Avenue to replace the failing retaining wall, and Administration will recommend necessary budget amendments for this project once an agreement is reached.

**POLICE FUND.** The Police Fund operates with two millages and contributions from the General Fund. The final proposed budget reflects Council's direction during budget work sessions to avoid increases in the police tax levies. Therefore, that the police operating millage will be reduced by Headlee from 2.6899 mils to 2.6457 mils, and the Headlee override millage will remain unchanged for the upcoming fiscal year at 0.2013 mil. The maximum Headlee override millage rate is reduced from 1.3018 mils to 1.2804 mils. Neither millage has an expiration date. The FY 2024-25 budget includes appropriations for the replacement of a police vehicle and purchase of weapons for police officers. Without an increase in the police millages or elimination of planned capital purchases, the Police Fund reserves will be reduced by \$114,901 from an estimated \$318,084 to \$203,183 (from 28.25% to 18.04% of budgeted expenditures). This trend is not sustainable for the long term, and Council must consider increasing the police millage rates.

**PUBLIC WORKS FUND.** Revenues remain relatively flat for this fund. Administration has been working to increase the Public Works Fund reserves and will need to continue to monitor the fund closely to ensure that it does not run a deficit at year end. The FY 2024-25 proposed budget would increase fund reserves from \$83,350 to \$117,429 (from 13.96% to 19.67% of budgeted expenditures). The Fund provides appropriations for cemetery maintenance and operations, public works general operations, and Phase II storm water management to comply with NPDES MS4 permit requirements. As stated earlier, Council should consider levying one (1) mil for cemetery operations, maintenance, and capital costs to generate additional revenue and alleviate the cost burden on the General Fund.

One concern of Administration is that the Public Works Fund general operations is currently subsidized by equipment rental charges from other funds. The Village must begin to transition away from reliance on equipment rental charges as a source of revenue for routine operations and maintenance and set aside a portion of those funds for equipment replacement expenditures, preferably in the Capital Projects Fund.

**PARKING METER/SYSTEM FUND.** The Parking Meter/System Fund accounts for parking fines and parking enforcement activities. In 2023, the Village Council expressed an interest in considering the establishment of paid parking in the Village's downtown area, and Administration has been researching options. The Village is currently engaged in discussions with Municipal Parking Solutions (MPS) on the possibility of installing advanced parking meter technology throughout the downtown, as well as the public boat docks on Lake Orion. This fund would account for all parking enforcement revenues and expenditures.

**DOWNTOWN DEVELOPMENT AUTHORITY, DOWNTOWN DEVELOPMENT BOND PROJECT, AND PROPERTY ACQUISITION FUNDS.** The Village and DDA have been operating under a services agreement between the entities that expired this year. The multi-year agreement did not provide for inflationary or other cost adjustments from one year to the next. Administration will be negotiating a new service agreement with the DDA. The FY 2024-25 proposed budget assumes that the new annual rates will be adjusted to levels that would have accounted for inflationary increases of 3%, 5%, and 7% over the past three years and a 5% adjustment for the ensuing fiscal year. Also, beginning in 2023, under resolutions adopted by the DDA board and Village Council, the DDA will begin setting aside 75% of all tax revenue increases in excess of the 2022 base year to help fund necessary public improvements within the DDA district as determined by the village council. A new fund will

be created prior to June 30, 2024, to account for these monies, and DDA will need to transfer a 2023-24 amount of \$48,185 in June in accordance with the resolutions. The FY 2024-25 estimated transfer to the public infrastructure fund based on the 2023 total millages captured will be \$67,616.

The Downtown Development Bond Project Fund accounts for the proceeds of the \$1.5 million taxable bond issue and \$3.5 million tax-exempt bond issue undertaken by the DDA and Village in June 2023, resulting debt payments, and expenditures related to the bond project. The DDA will use the \$5 million in bond financing to acquire the former Lake Orion Lumber Yard property and redevelop the site for a public event, park/open space, and public parking facilities. The property was acquired in November 2023 for \$2.2 million. The tax-exempt portion of the bonds can be used for property acquisition and public facilities, while the taxable bond portion will be used for mixed use building development under a public/private partnership.

The DDA has determined that its Property Acquisition Fund is no longer needed after the acquisition of the lumber yard property. The FY 2024-25 proposed budget reflects the dissolution of this fund, with the residual monies remaining in the fund to be transferred to the DDA Fund.

**CAPITAL PROJECTS FUND.** Capital improvements and purchases are budgeted in the relative funds and are not currently programmed in the Capital Projects Fund. Capital expenditures included in this year's budget include:

- Village Hall steeple and council chambers ceiling repairs (General Fund)
- Replacement of council chambers and conference room chairs (General Fund)
- Replacement of Village Manager and conference room conference phones (General Fund)
- Public Works lawn mowers (2) (Cemetery Trust Fund)
- Police vehicle and weapons (Police Fund)
- Sanitary sewer pump stations improvements – phase I (Water & Sewer Fund)

Village Council and Administration are completing work on the preparation of a comprehensive multi-year capital improvement plan and, once adopted, the Village will begin transferring monies from the various funds to the Capital Projects Fund to track projects and account for public improvement and equipment replacement expenditures in one fund.

**WATER AND SEWER FUND.** The Village owns its water and sanitary sewer systems. The Village's water system is connected to the Great Lakes Water Authority regional system through Orion Township's water system with two metered connections at the south and north ends of the Village along M-24. The Village collects and discharges its sanitary sewage into the Paint Creek Interceptor of the Clinton-Oakland Sewage Disposal System (COSDS). The Village contracts with the Oakland County Water Resources Commission (OCWRC) to operate, maintain, and improve Village's sanitary sewer system. Approximately 70% of the sewage is treated at the City of Pontiac Wastewater Treatment Plant, while about 30% is sent to the Oakland-Macomb Interceptor Drainage District (OMIDD), where it is eventually sent to Detroit for treatment. Orion Township charges the township's normal residential water rates for all water entering the Village's water system. COSDS charges the Village for



wastewater collection and treatment. OCWRC bills the Village for all sanitary sewer system operations, maintenance, and capital planning/construction.

The Water and Sewer Fund derives most of its operating and capital improvement revenue from user fees and charges through water and sewer rates and capital charges. Beginning in FY 2023-24, Council and administration began reviewing and updating water and sewer rates annually utilizing a rates model provided by Michigan Rural Water Association to ensure that rate increases keep pace with inflation and necessary capital investments or debt. Also, the village, through the Oakland County Water Resources Commission, will be undertaking a \$10.1 million sanitary sewer pump stations improvement project beginning with phase I in 2024 and will issue bonds for the project. The village received a \$1.75 million grant through the 2024 Congressional Community Projects Program for phase I. Administration submitted in March 2024 another \$6.1 million grant application for 80% funding for phases II and III. In addition, the water system east of M-24 is in need of significant upgrades totaling about \$7 million within the next few years, and this project is also not reflected in the village's current water rate schedule. Council received a brief presentation on the recently completed water and sewer rates study and will discuss necessary rate adjustments and hold public hearings during water and sewer rate discussions in May and June.

**CONCLUSION**

I would like to take this opportunity to express my deep gratitude to Village staff for their diligent efforts in assisting with the preparation of this proposed budget. Staff has not been involved in most of the budget preparation process during the past several years, and I appreciate so much their willingness and commitment to learn about, engage in, and work on, their departmental budgets. I wish to express additional appreciation to Public Works Director Wes Sanchez for his leadership and hard work on the annual water and sewer rates models and to Clerk/Treasurer Stout and Deputy Finance Director/Treasurer Hedrick for their outstanding support and assistance. The insight and efforts of these outstanding management team members have been invaluable to this process.

I look forward to presenting the proposed budget and answering any questions during the May public hearing. I also look forward to our continued discussions and work on the water and sewer rate schedules, the village's comprehensive fee schedule, the Capital Improvement Plan, and the certification of the necessary tax millage rates during May and June.

Sincerely,

**VILLAGE OF LAKE ORION, MICHIGAN**



Darwin D. P. McClary  
Village Manager



# FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
<b>December 31, 2023</b>	Assessment Day	Oakland County Equalization Division
<b>January 8, 2024</b>	Approve budget preparation calendar; schedule village council goal setting work sessions; determine if water and/or sewer rate analyses need to be completed; commence bidding and special assessment processes for next year’s capital improvement projects, if needed	Village Council
<b>January 11, 2024</b>	Distribute budget preparation instructions to department heads	Village Manager
<b>January 9 – 31, 2024</b>	Conduct village council goal setting work sessions	Village Council
<b>February 29, 2024</b>	Submit preliminary property assessments to Clerk/Treasurer	Oakland County Equalization Division
<b>February 29, 2024</b>	Submit departmental budget requests, fee schedules, CIP schedules, proposed water and sewer rates, proposed special assessment schedules, and supporting documentation to Village Manager	Department Directors
<b>February 29, 2024</b>	Submit preliminary revenue estimates to Village Manager	Clerk/Treasurer



# FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
<b>March 4 – 7, 2024</b>	Meet with department directors to review departmental budget requests	Village Manager and Clerk/Treasurer
<b>March 22, 2024</b>	Submit final Board of Review property assessment figures to Clerk/Treasurer	Oakland County Equalization Division
<b>March 25, 2024</b>	Schedule budget work sessions	Village Council
<b>March 25 – March 28, 2024</b>	Meet with department directors to review necessary adjustments to departmental budget requests	Village Manager and Clerk/Treasurer
<b>March 25 – April 4, 2024</b>	Prepare Village Manager’s final proposed budget	Village Manager and Management Team
<b>April 1, 2024</b>	Planning Commission review and approval of Capital Improvement Program	Village Manager, Planning Commission, and Planning and Zoning Coordinator
<b>April 8, 2024</b>	Present proposed budget to Village Council; schedule council budget work sessions; schedule budget and Truth-in-Taxation (if necessary) public hearing	Village Manager and Village Council
<b>April 9 – 16, 2024</b>	Conduct council budget work sessions	Village Council and Village Staff
<b>April 17 – 26, 2024</b>	Prepare final proposed budget	Village Manager and Management Team





# FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
<b>April 29, 2024</b>	Publish public notice of budget and Truth-in-Taxation public hearing (15 days prior to adoption of budget)	Clerk/Treasurer
<b>May 6, 2024</b>	File and make available copy of proposed budget at Office of Clerk/Treasurer (one week prior to adoption of budget)	Clerk/Treasurer
<b>May 13, 2024</b>	Hold public hearing on proposed budget and Truth-in-Taxation (if required); adopt resolution approving budget, CIP, millage rates	Village Council
<b>May 13, 2024</b>	Certify delinquent utility bills to Clerk/Treasurer for placement on tax roll (Village Code Sec. 43.08(F)(2))	Village Council
<b>May 16, 2024</b>	Certification of tax levy to Assessor/County Equalization (within 3 days after adoption of budget)	Clerk/Treasurer
<b>May 28, 2024</b>	Introduce Water and Sewer Rates resolution (if necessary) and schedule public hearing (Village Code Secs. 51.28 and 53.08)	Village Council
<b>May 28, 2024</b>	Introduce annual comprehensive village fee schedule resolution	Village Council



# FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
<b>May 31, 2024</b>	File Tax Rate Request Form (Form L-4029) with Oakland County Clerk, Oakland County Equalization, and Township Clerk	Village Manager/Clerk/President
<b>June 10, 2024</b>	Hold public hearing on Water and Sewer Rates resolution; adopt rates	Village Council
<b>June 10, 2024</b>	Adopt annual comprehensive village fee schedule	Village Council
<b>June 11 – 13, 2024</b>	Assessor to certify tax roll; Village President to affix warrant to tax roll; Clerk/Treasurer directed to collect taxes	Assessor and Village President
<b>June 17 – 27, 2024</b>	Prepare and mail out tax bills	Clerk/Treasurer
<b>June 17, 2024</b>	Publish notice in newspaper of time when taxes are due and collectable	Clerk/Treasurer
<b>July 1, 2024</b>	Budget takes effect	
<b>August 31, 2024</b>	Taxes due and payable without penalty or interest	
<b>February 28, 2025</b>	Last day to pay delinquent real and personal taxes to the village	
<b>March 1, 2025</b>	Unpaid real property taxes turned over to Oakland County Treasurer for collection	Clerk/Treasurer



# VILLAGE OF LAKE ORION PUBLIC NOTICE

## PUBLIC HEARING ON 2024-25 PROPOSED BUDGET

### 2024-25 PROPOSED BUDGET AVAILABLE FOR PUBLIC INSPECTION

Pursuant to Village Charter Section 8.4, Notice is hereby given that a copy of the Proposed Budget for the Village of Lake Orion for the fiscal period July 1, 2024, through June 30, 2025, will be on file and available for inspection beginning on May 6, 2024. On and after that date, the Proposed Budget will be available at the Village web site: [www.lakeorion.org](http://www.lakeorion.org) and in the office of the Village Clerk located at **Village Hall, 21 E. Church Street, Lake Orion, MI 48362** during regular business hours, 7:00 a.m. – 4:30 p.m. Monday through Thursday.

Prior to adoption, a Public Hearing on the Proposed Budget will be held by the Village Council on **Monday, May 13, 2024 at 7:30 p.m. in the Village Hall Council Chambers, 21 E. Church Street, Lake Orion, MI 48362.**

**"THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING."**

The May 13, 2024 Public Hearing on the Budget Proposal is also held to comply with the provisions of the following Public Acts:

Section 2 of Act No. 43 of the Second Extra Session of 1963, Section 141.412 of MCL.

Section 14 of Act No. 2, Public Acts of 1968, as amended, the Uniform Budgeting and Accounting Act.

Citizens are encouraged to inspect the Proposed Budget and to attend the Public Hearing to provide comment. If additional information is desired, please contact the Village Office at 248-693-8391. Adoption of the budget will be considered at the regular Village Council meeting, May 13, 2024, after the public hearing.

Sonja  
Village Clerk/Treasurer

Stout

*In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village office, at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.*

Posted to Web: April 17, 2024  
Publish: Lake Orion Review – April 24, 2024

\* 21 E. Church St. \* Lake Orion, MI 48362 \* 248-693-8391 \* [www.lakeorion.org](http://www.lakeorion.org)



# BUDGET INTRODUCTION

## BUDGET ADOPTION RESOLUTION

VILLAGE OF LAKE ORION  
COUNTY OF OAKLAND  
STATE OF MICHIGAN

### GENERAL APPROPRIATIONS ACT RESOLUTION

**A RESOLUTION PROVIDING FOR THE GENERAL APPROPRIATIONS OF THE VILLAGE AND ADOPTING THE FISCAL YEAR 2024-25 BUDGET AND OPERATING TAX LEVIES PURSUANT TO THE MICHIGAN UNIFORM BUDGETING AND ACCOUNTING ACT AND VILLAGE CHARTER AND AUTHORIZING CERTAIN TRANSFERS BETWEEN BUDGET ACTIVITIES.**

By Council Member \_\_\_\_\_:

**WHEREAS**, a Proposed Budget for the Fiscal Year 2024-25 (July 1, 2024 through June 30, 2025) has been presented by the Village Manager to the Lake Orion Village Council, and

**WHEREAS**, the requirements of the Charter of the Village of Lake Orion, Section 8.4, Budget Hearing, the requirements of the Uniform Budgeting and Accounting Act, Public Act No. 2 of Public Acts of 1968, as amended, the requirements of Section 2 of Act No. 43 of the Second Extra Session of 1963, Section 141.412 of MCL, have been met through publication of notices on April 17, 2024, on the Village of Lake Orion web site and in the Lake Orion Review newspaper on April 24, 2024, and through the holding of a Public Hearing on the proposed budget and tax millage rates on May 13, 2024; and

**WHEREAS**, this Budget includes wage adjustments for administrative employees, seasonal employees, and represented employees.

**NOW, THEREFORE, BE IT RESOLVED:** That the Proposed Budget, including wage adjustments for Fiscal Year 2024-25, allocating funds required for municipal purposes during Fiscal Year 2024-25, and providing for a general operating levy, police operating levy, and Headlee override levy upon real and personal property for municipal purposes within the jurisdiction at the Charter tax rate of 9.7844 mils, 2.6457

## BUDGET INTRODUCTION

mils, and 0.2013 mils respectively per \$1,000 of Taxable Valuation of \$189,182,040 in said Village of Lake Orion and setting forth the amount appropriated by the Village Council to defray the expenditures and meet the liabilities of the Village of Lake Orion in said Fiscal Year, and setting forth a statement of estimated revenues and expenditures in each fund for said Fiscal Year, is hereby adopted as follows:

<b>FUND</b>	<b>BEGINNING FUND BALANCE</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>ENDING FUND BALANCE</b>
General	1,087,982	2,400,288	2,286,111	1,202,159
Cemetery Trust Fund	325,901	18,000	45,000	298,901
Major Streets	498,437	249,169	239,731	507,875
Local Streets	103,455	177,869	172,035	109,289
Police	318,084	1,011,221	1,126,122	203,183
Public Works	83,350	630,957	596,878	117,429
Parking Meter/ System	4,918	26,000	9,998	20,920
DDA	397,529	1,298,065	1,424,767	270,827
Downtown Development Bond Project 2023	2,019,950	420,609	919,710	1,520,849
Capital Projects	2,480	0	0	2,480
DDA Property Acquisition	169,456	0	169,436	20
Water & Sewer	7,758,815	2,953,270	2,788,067	7,924,018
Escrow	18,398	0	0	18,398
OPEB Trust	212,759	0	0	212,759
<b>TOTALS:</b>		<b>9,185,448</b>	<b>9,777,855</b>	



# BUDGET INTRODUCTION

Note: Some of the above Funds may be using Carry Forward Funds from the previous Fiscal Year to cover current Fiscal Year's expenditures; and

**BE IT FURTHER RESOLVED:** That the budgets indicated above will be the "activity" type with the following stipulations:

1. Transfers between line items within an activity may be made by the Village Finance Director/Treasurer with the approval of the Village Manager.
2. Any other transfers will be made only with the approval of the Village Council.
3. All appropriation transfers between activities will be made only with prior approval, as prescribed in the Uniform Budgeting and Accounting Act.

Seconded by Council Member \_\_\_\_\_.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Sonja Stout, Clerk of the Village of Lake Orion, do hereby certify that the foregoing is a true and complete copy of a Resolution, duly adopted by the Village Council of the Village of Lake Orion at its Regular Meeting held on the 13<sup>th</sup> day of May 2024.

\_\_\_\_\_  
Sonja Stout, Village Clerk



## BUDGET INTRODUCTION

### VILLAGE LOGO

The **official logo** of the Village of Lake Orion was adopted by the village council on August 26, 2013, in an effort to pull together the village, township, DDA, and community event advertising, branding, and messaging to present a unified, consistent, and clear image of the Lake Orion/Orion community and its assets, as well as to update the village's reputation as an historic yet progressive small town. The Village of Lake Orion Downtown Development Authority developed several logo designs, including the adopted logo, as part of its branding and visioning process in 2012 with the assistance of the South Carolina planning, branding, and economic development firm, Arnett Muldrow & Associates. The village council approved as the new official Village of Lake Orion logo the design described as follows:

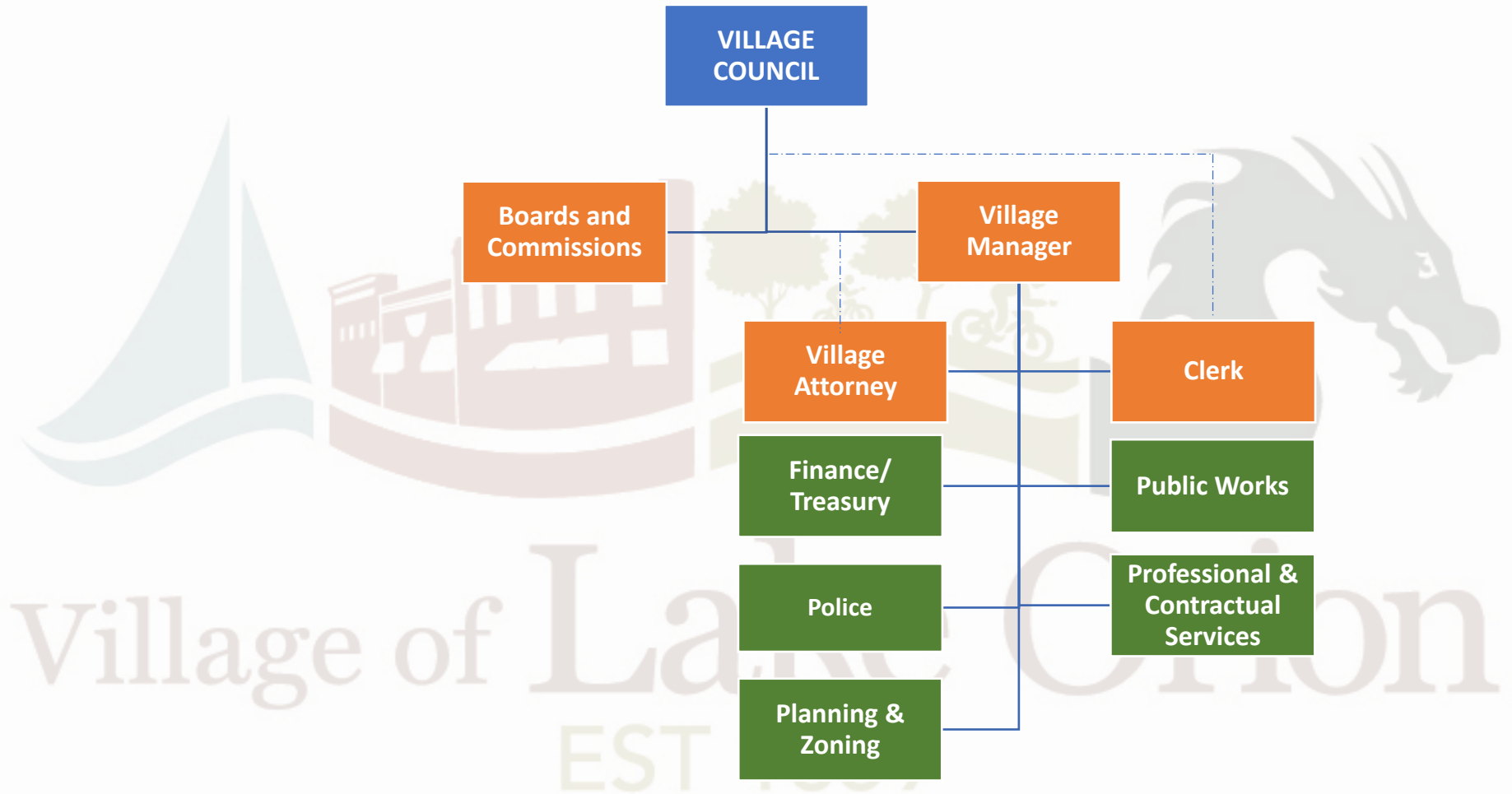


***Design #LO-dragon-4C, featuring a five-color palette with the connected graphics of a blue sailboat, maroon downtown facade, light green park with bicyclists, and dark green dragon with the larger text "Village of Lake Orion" in purple in primary Serif typeface, Miller Text, immediately below the graphics and smaller text "EST. 1859" in light green in secondary Avenir typeface immediately below the text "Village of Lake Orion".***

The dragon head represents the village's close affiliation and relationship with the Lake Orion Community Schools, with the dragon being the school district's mascot. The dragon also conjures the 1894 legend of the dragon on Lake Orion. The park with the bicyclists, trees, and pathways represents the village's strong commitment to environmental stewardship, open space preservation, and recreational opportunities. The downtown streetscape represents the village's cherished historic downtown and the community's commitment to historic preservation and economic vitality. The sailboat represents the village's historic and inseparable bond to its plentiful water resources, including Lake Orion and Paint Creek.

# VILLAGE OF LAKE ORION ORGANIZATIONAL CHART

Section 9, Item A.







## 2023-24 VISION, MISSION, VALUES, GOALS AND OBJECTIVES

Adopted: February 13, 2023

### VISION

The Village of Lake Orion is a desirable, vital, vibrant, safe, sustainable small community that cherishes its local culture, heritage and history as it moves forward into the future. Encouraging innovation and continuous improvement promoted by the diversity of its citizens and businesses through their involvement in local governance who understand their responsibility for protecting its special natural resources creating a unique place by which its citizens and businesses are proud to call "home".

### MISSION

*The Mission of the Village of Lake Orion is to foster the reemergence of our community with a vibrant downtown and a high quality of life that is enhanced by our historic character, trails and waterway features.*

### CORE VALUES

- **Trust.** We will maintain the highest levels of transparency, honesty, integrity, truthfulness, and ethical conduct.
- **Quality.** We will strive for excellence, professionalism, quality, and pride from public officials in the conduct of our work and the provision of our programs and services.
- **Innovation.** We will encourage and support new, creative ideas and reasonable risk taking, take advantage of unique and beneficial opportunities that advance our community.
- **Respect for all individuals.** We will respect individuals, embrace tolerance and diversity, treat all citizens fairly, and seek involvement and participation from individuals from all levels of the village government and from the community at large.
- **Teamwork.** We recognize and value the importance of working together to accomplish community goals.
- **Effective Service.** We strive to be trendsetters and value timely, courteous, cooperative, responsive, efficient, and effective public service.
- **Future Orientation.** We make decisions that stand the test of time, that help us to control our own destiny, that cultivate and sustain family heritage while encouraging intergenerational connection, that promote the viability and sustainability of our community for the long term, and provide a place that all citizens and businesses are proud to call "home".

## **GOALS AND OBJECTIVES**

- **Goal 1: Promote Sound and Prudent Financial Management**
  - **Objective 1.1: Identify, classify and determine use of all Village owned properties**. Consider possible license agreement options including use agreements with property owners on the lake for the Village owned right-of-way properties. Review Village owned properties to determine if any could be sold, licensed, or leased.
  - **Objective 1.2: Address parking needs of the downtown**, including pay to park- meters on street and a parking structure. Signage for employee parking areas. Consider Lumber Yard, parking deck and grants.
  - **Objective 1.3: Review Infrastructure Projects and Water and Sewer Rates Review**- Review the water and sewer rates based on the four-year step increases from 2022-2026 compared to current and future costs including infrastructure improvements of water and sewer system including the lift/pump stations.
  
- **Goal 2: Promote Proper Management of Capital Assets and Infrastructure**
  - **Objective 2.1: Water System Improvement Program - Phases 3/4**- Continue water main replacement program of the remaining old (1940) and undersized (>8") mains. \$3,090,000 authorized bond balance (\$10,000,000 total) in 2018. Design engineering needs to be completed and grants/loans financing secured. This would include the lead goose neck/galvanized service lines as well.
  - **Objective 2.2: Sanitary Sewer System Improvement Program** – Prioritize a comprehensive sanitary sewer system improvement and funding plan, including repair and rehabilitation of pump/lift stations. SAD (special assessment district) option for sanitary sewer system improvements.
  - **Objective 2.3: DPW Yard site renovation plan** – Prepare a DPW Building improvement/replacement plan and provide funds for future needs. Prepare a DPW Yard site plan proposal.
  - **Objective 2.4: Create a comprehensive sidewalk improvement plan**
  - **Objective 2.5: Promote a comprehensive capital improvement plan and look for sustainable methods for funding**
  - **Objective 2.6: Replacement of Children’s Park Pedestrian Bridge** – The pedestrian bridge at Children’s Park to be replaced with bridge structure previously purchased.
  
- **Goal 3: Promote Quality Recreation Services and Environmental Stewardship**
  - **Objective 3.1: Paint Creek Stream Bank Stabilization** – Obtain grant funding to complete necessary improvements to the Paint Creek stream banks.

- Objective 3.2: Review lake drawdown – Lake lowering every five years - next 2027; structures issues; approval of EGLE/DNR; public input on value of continuing. Infrastructure spillway issue that goes under private property. Reevaluate engineering/repair of structures or abandon. Have hydrological study conducted on options. DNR cold water bottom draw down evaluation. Consider impact of further erosion of Paint Creek, consider deferring drawdown until bank is stabilized.
  
- **Goal 4: Promote a Positive Community Image**
  - Objective 4.1: Increase/Promote clear & frequent communication from Village Council to residents & businesses:
    - Newsletter (quarterly or more often)

## BUDGET DETAIL

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# SECTION II – BUDGET DETAIL

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
 May 13, 2024, Public Hearing Copy  
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
101-000-402-000	Current Real Property Taxes	1,189,194	1,261,205	1,282,734	1,282,734	1,346,870	1,457,768
101-000-405-000	Property Tax - Personal	27,780	37,316	30,000	38,000		
101-000-406-000	In Lieu of Taxes	37,032	51,621	37,000	37,000	37,000	
101-000-412-000	Property Tax - DPPT P/Y & C/Y	75	7		1		
101-000-439-000	State Grant-Adult Use Marijuana	51,933	59,333	45,000	59,086	50,000	50,000
101-000-441-000	Local Community Stabilization Sha	1,231		1,000	1,000	1,000	1,000
101-000-445-000	Penalties & Interest on Taxes	1,560	3,581	4,000	4,000	3,000	3,000
101-000-460-000	Dog License Revenue			100	100		
101-000-476-000	Buisness Licenses and Permits	10,000	10,000	10,000	10,000	10,000	10,000
101-000-528-100	Federal Grants Other - State CRLGC						
101-000-528-200	Federal Grants Other - County CARE						
101-000-547-000	State Grant - Other						
101-000-567-000	STATE GRANTS- MRE REVENUE						
101-000-574-000	State Grants- State Shared Revenue	329,849	228,220	300,000	300,000	330,000	330,000
101-000-574-003	State Shared Relief Assistance						
101-000-576-000	METRO (Act 48) Revenue	11,134		10,000	10,000	10,000	10,000
101-000-607-000	Fees	7,726	144,260	25,000	15,000	10,000	10,000
101-000-634-000	Cemetery Opening/Closing Rev						
101-000-636-000	Cemetery Foundations						
101-000-640-000	Garbage Collection Fees	260,809	149,211	213,200	253,711	262,495	262,495
101-000-643-000	Cemetery Lot Sale						
101-000-653-000	Park Fees	14,636	10,281	10,000	12,000	12,000	12,000
101-000-655-000	Boat Dock Pass Fees	12,750	8,625	15,000	15,000	20,000	20,000
101-000-664-000	Interest Earnings	9,209	11,284	4,000	12,000	5,000	5,000
101-000-671-999	Appropriation from Fund Balanc						
101-000-673-000	Gain/Loss on Sale of Assets						
101-000-675-000	Donations	27,050	10		28,403		
101-000-676-248	Reimbursement - Admin Fee - DDA	70,000	58,333	72,800	70,000	76,440	85,055
101-000-676-395	Trnsf from Road Debt Fund						
101-000-676-592	Reimbursement -Admin Fee - W&S	116,700	101,140	121,400	121,400	127,470	127,470
101-000-679-000	Reimbursements-Worker's Comp						
101-000-681-000	Reimb - Insurance Claims						
101-000-682-000	Reimbursement-CDBG		88,392		88,392	9,000	9,000
101-000-682-001	Reimburse - NSP						
101-000-683-000	Reimbursements-Other		17		17		
101-000-683-248	Reimbursement- DDA						
101-000-689-000	Reimburse Insurance Dividends	6,722	5,896		5,896	5,000	5,000
101-000-694-000	Miscellaneous	8,698	(589)	2,500	2,500	2,500	2,500
101-000-699-202	Interfund Transfer in - Major Stre						
101-000-699-203	Interfund Transfer In - Local Stre						
101-000-699-248	Interfund Transfer In - DDA						
101-000-699-592	Transfers Water Sewer						
101-000-699-711	Transfers Cemetery						
Totals for dept 000 - REVENUE		2,194,088	2,228,143	2,183,734	2,366,240	2,317,775	2,400,288

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ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	2,194,088	2,228,143	2,183,734	2,366,240	2,317,775	2,400,288
TOTAL ESTIMATED REVENUES							
		2,194,088	2,228,143	2,183,734	2,366,240	2,317,775	2,400,288
APPROPRIATIONS							
Function: Unclassified							
Dept 101 - VILLAGE COUNCIL							
101-101-701-000	Wages	1,811	1,114	2,500	2,500	2,500	2,500
101-101-701-019	COVID 19 PAYROLL						
101-101-715-000	Social Security	77	87	192	192	192	192
101-101-956-000	Dues & Miscellaneous	113		120			
101-101-957-000	Education & Training	1,091		1,800	1,800	2,100	2,100
101-101-960-000	Mileage					700	700
	Totals for dept 101 - VILLAGE COUNCIL	3,092	1,201	4,612	4,492	5,492	5,492

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 171 - VILLAGE MANAGER							
101-171-701-000	Wages	110,752	80,721	91,052	91,052	95,500	95,500
101-171-701-019	COVID 19 PAYROLL						
101-171-715-000	Social Security	8,857	6,683	7,533	7,531	7,914	7,914
101-171-716-000	Health Insurance- Medical	6,120	4,510	6,000	6,000	8,240	8,240
101-171-717-000	Life & Disability Insurance	825	833	1,035	1,035	1,077	1,077
101-171-718-000	Dental Insurance	345	2				
101-171-719-000	Pension	8,569	11,928	13,260	13,658	23,000	23,000
101-171-721-000	Vision Care	64	9				
101-171-956-000	Dues & Miscellaneous	1,227	1,105	1,250	1,225	1,650	1,650
101-171-957-000	Education & Training	805	1,184	3,500	3,500	4,000	4,000
101-171-960-000	Mileage		4,920	7,500	7,380	7,944	7,944
101-171-977-000	Capital Outlay					1,000	1,000
Totals for dept 171 - VILLAGE MANAGER		137,564	111,895	131,130	131,381	150,325	150,325

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 215 - VILLAGE CLERK							
101-215-701-000	Deputy Clerk/Treasurer	65,823	57,710	70,395	62,000	65,100	65,100
101-215-701-019	COVID 19 PAYROLL						
101-215-702-000	Wages Part Time						
101-215-715-000	Social Security	5,035	4,415	5,386	5,229	5,655	5,655
101-215-716-000	Health Insurance- Medical	10,041	5,598	12,400	12,400	8,820	8,820
101-215-717-000	Life & Disability Insurance	646	305	900	994	788	788
101-215-718-000	Dental Insurance	475	265	680	680	541	541
101-215-719-000	Pension	5,555	3,331	6,300	6,300	6,510	6,510
101-215-721-000	Vision Care	99	55	125	125	131	131
101-215-727-000	Supplies	160	377	450	450	450	450
101-215-727-001	Election Supplies		15,632	15,633	15,633		
101-215-801-000	Contractual Services	4,811	7,249	10,000	10,000	25,000	25,000
101-215-900-000	Printing and Publication	1,706	941	4,000	4,000	4,200	4,200
101-215-956-000	Dues & Miscellaneous		84	500	500	1,000	1,000
101-215-957-000	Education & Training			1,500	1,500	3,000	3,000
101-215-960-000	Mileage			100	100	500	500
101-215-977-000	Capital Outlay						
Totals for dept 215 - VILLAGE CLERK		94,351	95,962	128,369	119,911	121,695	121,695



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APPROPRIATIONS							
Function: Unclassified							
Dept 228 - Information Technology							
101-228-801-000	Contractual Services	29,636	30,586	29,000	33,318	34,986	34,986
101-228-931-000	Repair & Maintenance-Equipment		2,535	3,000	3,000	3,120	3,120
101-228-957-000	Education & Training					3,000	3,000
	Totals for dept 228 - Information Technology	29,636	33,121	32,000	36,318	41,106	41,106

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APPROPRIATIONS							
Function: Unclassified							
Dept 253 - FINANCE TREASURY							
101-253-701-000	Clerk/Treasurer Wages	48,568	55,999	74,500	74,500	78,225	78,225
101-253-701-019	COVID 19 PAYROLL						
101-253-702-000	Wages Part Time	50,235	51,210	57,943	56,255	63,806	63,806
101-253-702-001	Overtime Wages						
101-253-715-000	Social Security	7,202	8,201	9,974	9,277	10,473	10,473
101-253-716-000	Health Insurance- Medical		4,500	23,230	6,000	6,000	8,240
101-253-717-000	Life & Disability Insurance	709	1,052	1,785	1,785	994	994
101-253-718-000	Dental Insurance	266	474	566	566	595	595
101-253-719-000	Pension		2,744	4,630	3,500	7,855	7,855
101-253-721-000	Vision Care	56	98	124	124	131	131
101-253-801-000	Contractual Services	9,600	190	10,080	10,080	10,000	10,000
101-253-956-000	Dues & Miscellaneous		99	150	150	500	500
101-253-957-000	Education & Training	295	1,303	3,000	3,000	3,000	3,000
101-253-960-000	Mileage		88	350	350	500	500
Totals for dept 253 - FINANCE TREASURY		116,931	125,958	186,332	165,587	182,079	184,319

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APPROPRIATIONS							
Function: Unclassified							
Dept 255 - COMMUNITY DEVELOPMENT							
101-255-882-000	Women's Survival						
101-255-930-000	NSP - Repair and Maintenance						
101-255-956-000	NSP - Miscellaneous						
101-255-971-000	NSP - Property Acquisition						
101-255-975-001	Sidewalks					9,000	9,000
101-255-975-002	Street Trees						
101-255-975-003	Storm Drains						
101-255-975-004	Meeks Park Bridge Project						
		105,265					
Totals for dept 255 - COMMUNITY DEVELOPMENT		105,265				9,000	9,000

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APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
101-260-701-000	Wages	42,501	38,567	43,919	42,640	44,346	44,346
101-260-701-019	COVID 19 PAYROLL	2,360					
101-260-702-000	Wages Part Time	13,575	7,429	17,813	12,000	18,526	18,526
101-260-702-001	Overtime Wages						
101-260-702-002	Wages Part Time Clerk						
101-260-702-003	Wages-Parks						
101-260-702-004	Stipends-Interns						
101-260-715-000	Social Security	4,352	3,389	4,753	4,625	4,810	4,810
101-260-716-000	Health Insurance- Medical	8,508	8,316	9,976	9,976	10,375	10,375
101-260-716-001	Health Insurance-Retirees	10,904	9,457	13,200	13,200	13,728	13,728
101-260-716-002	Retiree Health 115 Trust	10,000		10,000	10,000	10,400	10,000
101-260-717-000	Life & Disability Insurance	795	601	847	847	881	881
101-260-718-000	Dental Insurance	475	436	690	690	718	718
101-260-719-000	Pension	89,200	69,445	87,125	87,125	90,610	90,610
101-260-721-000	Vision Care	99	91	124	124	129	129
101-260-722-000	Worker's Comp. Insurance	5,240	1,548	4,203	4,203	4,371	4,371
101-260-722-001	Workers Comp-Elected/Lifeguard	79		100	100	104	104
101-260-727-000	Supplies	9,698	5,278	8,797	8,797	9,149	9,149
101-260-727-001	Election Supplies						
101-260-727-019	OFFICE SUPPLIES-COVID	90					
101-260-728-000	Cleaning Supplies	1,036	545	1,300	1,300	1,352	1,300
101-260-729-000	Postage	2,516	2,027	5,000	5,000	5,200	5,200
101-260-730-000	Copier Lease	6,467	4,592	8,320	7,000	8,653	7,000
101-260-801-000	Contractual Services	162	228	100	228	104	300
101-260-823-000	Website/Software	4,357	4,755	7,000	7,000	7,280	1,000
101-260-830-000	Solid Waste Collection	223,559	189,543	213,200	253,711	262,495	262,495
101-260-851-000	Telephone	8,343	6,282	9,500	9,500	9,880	9,000
101-260-900-000	Printing and Publication	313	273	500	500	520	500
101-260-920-000	Utilities	29,009	20,223	31,500	31,500	32,760	30,000
101-260-921-000	Municipal Street Lighting	41,399	35,140	42,000	42,000	43,680	42,000
101-260-922-000	Repair & Mtn-Lights						
101-260-930-000	Repair and Maintenance	21,460	12,881	24,000	15,000	24,960	15,000
101-260-930-001	Building Renovation		4,509	7,000	4,600	60,000	60,000
101-260-931-000	Repair & Maintenance-Equipment	2,630	2,181	2,500	2,500	2,600	2,600
101-260-956-000	Dues & Miscellaneous	5,693	11,908	10,600	12,000	14,000	14,000
101-260-961-000	Tax Tribunal Refunds						
101-260-977-000	Capital Outlay		1,341	3,500	3,500	3,640	10,700
Totals for dept 260 - GENERAL ACTIVITIES		544,820	440,985	567,567	589,666	685,271	668,842

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APPROPRIATIONS							
Function: Unclassified							
Dept 721 - PLANNING AND ZONING							
101-721-702-000	Wages Part Time	222	228		500	1,100	1,100
101-721-715-000	Social Security	17	17		39	85	85
101-721-716-000	Health Insurance- Medical						
101-721-717-000	Life & Disability Insurance						
101-721-718-000	Dental Insurance						
101-721-719-000	Pension						
101-721-726-000	Supplies	33	48	500	500	200	200
101-721-801-000	Contractual Services	940	2,055	10,000	5,000	10,400	2,000
101-721-829-000	Planner Services	40,923	37,385	47,250	47,250	47,250	47,250
101-721-832-000	Planner Retainer						
101-721-832-001	Planner-Other Services		1,500	4,000	4,000	4,000	4,000
101-721-840-000	Planner - Retainer	8,900	8,850	11,000	11,000	12,000	12,000
101-721-863-000	Travel Expense						
101-721-956-000	Dues & Miscellaneous						
101-721-957-000	Education & Training			2,500	2,500	4,000	4,000
101-721-960-000	Mileage						
Totals for dept 721 - PLANNING AND ZONING		51,035	50,083	75,250	70,789	79,035	70,635

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APPROPRIATIONS							
Function: Unclassified							
Dept 751 - PARKS AND RECREATION							
101-751-702-001	Overtime Wages	153		300	300	300	300
101-751-708-000	Wages - Lifeguards	20,860	17,623	21,630	21,630	22,712	22,712
101-751-715-000	Social Security	1,608	1,348	1,957	1,957	1,761	1,761
101-751-726-000	Supplies	685	593	4,000	4,000	2,000	2,000
101-751-801-000	Contractual Services	2,672	866	3,000	3,000	3,000	3,000
101-751-806-000	Engineering			3,000	3,000	3,000	3,000
101-751-829-000	Planner Services						
101-751-850-000	Telephone - Green's Park						
101-751-920-000	Utilities	781	1,075	1,100	1,100	1,200	1,200
101-751-931-000	Repair/Maint - Equipment	405	359	500	500	500	1,000
101-751-932-000	Repair/Maint - Grounds	41,271	5,694	6,000	6,000	6,000	6,000
101-751-956-000	Dues & Miscellaneous						
101-751-977-000	Capital Outlay	13,943	1,443	5,000	5,000	5,000	5,000
Totals for dept 751 - PARKS AND RECREATION		82,378	29,001	46,487	46,487	45,473	45,973

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APPROPRIATIONS							
Function: Unclassified							
Dept 851 - INSURANCE AND BONDS							
101-851-911-000	Insurance Coverage	67,872	70,143	74,000	70,143	74,000	74,000
Totals for dept 851 - INSURANCE AND BONDS		67,872	70,143	74,000	70,143	74,000	74,000

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APPROPRIATIONS							
Function: Unclassified							
Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER							
101-880-801-000	Contractual Services	150	243		500		
101-880-805-000	Audit Fees	3,448	4,861	4,000	4,861	4,160	5,100
101-880-806-000	Engineering	20,515	12,739	10,000	15,000	10,000	10,000
101-880-810-000	Legal Service Retainer						
101-880-811-000	Legal Services - Other	70,599	16,862	45,000	30,000	45,000	45,000
101-880-812-000	Legal Services - Labor	116		600		624	624
101-880-814-000	OPEB Valuation	3,800	1,200	4,000	1,200	4,000	4,000
Totals for dept 880 - CONTRACT SERV - LEAGAL/ACCI		98,628	35,905	63,600	51,561	63,784	64,724



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APPROPRIATIONS							
Function: Unclassified							
Dept 964 - TRANSFERS OUT							
101-964-965-125	Transfers DPW	450,000	375,000	456,819	456,819	450,000	450,000
101-964-965-202	Transfers Major Streets						
101-964-965-203	Transfer Out - Local Streets						
101-964-965-207	Transfers Police	331,000	218,665	400,000	400,000	400,000	400,000
101-964-965-231	Transfer to Parking Fund						
101-964-965-398	Transfer Out - N Shore Bridge Debt						
101-964-965-401	Transfer to Capital Imp Fund	7,695					
	Totals for dept 964 - TRANSFERS OUT	788,695	593,665	856,819	856,819	850,000	850,000
	Total - Function Unclassified	2,120,267	1,587,919	2,166,166	2,143,154	2,307,260	2,286,111
TOTAL APPROPRIATIONS		2,120,267	1,587,919	2,166,166	2,143,154	2,307,260	2,286,111
NET OF REVENUES/APPROPRIATIONS - FUND 101		73,821	640,224	17,568	223,086	10,515	114,177
	BEGINNING FUND BALANCE	791,075	864,896	864,896	864,896	1,087,982	1,087,982
	ENDING FUND BALANCE	864,896	1,505,120	882,464	1,087,982	1,098,497	1,202,159

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
151-000-643-000	Lot Sales	17,400	6,700	19,200	19,200	19,000	17,000
151-000-664-000	Interest Earned	1,351	1,366	1,050	1,500	1,000	1,000
151-000-664-001	Interest - Interfund Advances	3,665	3,253		3,253		
151-000-694-000	Miscellaneous	10,164					
Totals for dept 000 - REVENUE		32,580	11,319	20,250	23,953	20,000	18,000

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ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	32,580	11,319	20,250	23,953	20,000	18,000
TOTAL ESTIMATED REVENUES							
		32,580	11,319	20,250	23,953	20,000	18,000
APPROPRIATIONS							
Function: Unclassified							
Dept 276 - CEMETERY							
151-276-965-000	Transfer to DPW Fund						
151-276-965-125	Transfer to DPW Fund	5,000	4,375	5,250	5,250	5,000	5,000
151-276-977-000	Capital Outlay		60,000	60,000	60,000	40,000	40,000
	Totals for dept 276 - CEMETERY	5,000	64,375	65,250	65,250	45,000	45,000
	Total - Function Unclassified	5,000	64,375	65,250	65,250	45,000	45,000
TOTAL APPROPRIATIONS							
		5,000	64,375	65,250	65,250	45,000	45,000
NET OF REVENUES/APPROPRIATIONS - FUND 151							
		27,580	(53,056)	(45,000)	(41,297)	(25,000)	(27,000)
	BEGINNING FUND BALANCE	339,618	367,198	367,198	367,198	325,901	325,901
	ENDING FUND BALANCE	367,198	314,142	322,198	325,901	300,901	298,901

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
202-000-546-000	State Grant - Highway and Streets	232,130	161,909	228,000	228,000	239,294	239,294
202-000-547-000	State Grant - Other						
202-000-664-000	Interest Earnings	2,793	4,459	1,200	4,500	2,000	2,000
202-000-671-999	Appropriation from Fund Balanc						
202-000-683-000	Reimbursements-Other						7,875
202-000-694-000	Miscellaneous						
Totals for dept 000 - REVENUE		234,923	166,368	229,200	232,500	241,294	249,169

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	234,923	166,368	229,200	232,500	241,294	249,169
TOTAL ESTIMATED REVENUES							
		234,923	166,368	229,200	232,500	241,294	249,169
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
202-260-722-000	Worker's Comp. Insurance	789	1,261	1,575	1,575	1,654	1,654
202-260-801-000	Contractual Services		4,836	10,500	10,500	10,000	10,000
202-260-805-000	Audit Fees	866	559	1,000	559	1,000	1,000
202-260-965-101	Transfer Out - General Fund						
202-260-965-203	Transfer Out - Local Streets	70,000	56,667	68,000	68,000	68,000	68,000
	Totals for dept 260 - GENERAL ACTIVITIES	71,655	63,323	81,075	80,634	80,654	80,654

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 463 - ROUTINE MAINTENANCE							
202-463-701-000	Wages	8,088	12,052	12,978	12,600	13,626	13,626
202-463-701-013	Overtime	433	566	1,100	1,100	1,155	1,155
202-463-714-000	Fringe Benefits						
202-463-715-000	Social Security	652	965	1,076	1,045	1,130	1,130
202-463-716-000	Health Insurance- Medical	2,042	3,091	3,200	3,200	3,200	3,200
202-463-717-000	Life & Disability Insurance	127	153	158	158	166	166
202-463-718-000	Dental Insurance	201	305	400	400	420	420
202-463-719-000	Pension	2,132	2,184	2,363	2,363	2,365	2,365
202-463-721-000	Vision Care	37	54	74	74	75	75
202-463-726-000	Supplies	536	1,059	2,000	2,000	2,000	2,000
202-463-801-000	Contractual Services		8,143	8,300	8,300	8,700	24,450
202-463-940-000	Equipment Rental	14,615	13,141	16,800	16,800	15,000	15,000
202-463-977-000	Capital Outlay			14,648	14,648	15,750	
Totals for dept 463 - ROUTINE MAINTENANCE		28,863	41,713	63,097	62,688	63,587	63,587

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APPROPRIATIONS							
Function: Unclassified							
Dept 474 - TRAFFIC SERVICES							
202-474-701-000	Wages	908	328	2,704	2,625	2,839	2,839
202-474-701-013	OVERTIME			300	300	315	315
202-474-714-000	Fringe Benefits						
202-474-715-000	Social Security	69	25	232	225	244	244
202-474-716-000	Health Insurance- Medical	120	79	1,000	1,000	1,050	1,050
202-474-717-000	Life & Disability Insurance	9	3	60	60	63	63
202-474-718-000	Dental Insurance	23	8	200	200	210	210
202-474-719-000	Pension	798	819	804	900	844	844
202-474-721-000	Vision Care	4	1	20	20	21	21
202-474-726-000	Supplies	2,090	1,467	8,400	8,400	6,000	6,000
202-474-801-000	Contractual Services	1,761	1,516	5,000	5,000	5,250	5,250
202-474-940-000	Equipment Rental	179	189	2,500	2,500	2,625	2,625
202-474-977-000	Capital Outlay						
Totals for dept 474 - TRAFFIC SERVICES		5,961	4,435	21,220	21,230	19,461	19,461

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APPROPRIATIONS							
Function: Unclassified							
Dept 478 - WINTER MAINTENANCE							
202-478-701-000	Wages	4,081	3,337	6,489	4,000	6,813	6,813
202-478-701-013	Overtime	2,284	1,669	6,300	2,000	6,615	6,615
202-478-714-000	Fringe Benefits						
202-478-715-000	Social Security	487	383	993	500	1,043	1,043
202-478-716-000	Health Insurance- Medical	1,375	479	2,000	1,000	2,100	2,100
202-478-717-000	Life & Disability Insurance	63	36	125	125	131	131
202-478-718-000	Dental Insurance	122	86	300	125	315	315
202-478-719-000	Pension	4,269	4,369	5,000	5,000	5,000	5,000
202-478-721-000	Vision Care	22	15	37	37	39	39
202-478-726-000	Supplies	13,071	6,296	12,600	7,000	13,230	13,230
202-478-801-000	Contractual Services						
202-478-940-000	Equipment Rental	6,898	4,114	6,300	5,000	6,615	6,615
202-478-977-000	Capital Outlay		29,352	29,352	29,352	30,820	30,820
Totals for dept 478 - WINTER MAINTENANCE		32,672	50,136	69,496	54,139	72,721	72,721



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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 875 - CONSTRUCTION							
202-875-806-000	Engineering			3,150		3,308	3,308
202-875-940-000	Equipment Rental						
Totals for dept 875 - CONSTRUCTION				3,150		3,308	3,308
Total - Function Unclassified		139,151	159,607	238,038	218,691	239,731	239,731
TOTAL APPROPRIATIONS		139,151	159,607	238,038	218,691	239,731	239,731
NET OF REVENUES/APPROPRIATIONS - FUND 202		95,772	6,761	(8,838)	13,809	1,563	9,438
BEGINNING FUND BALANCE		388,859	484,628	484,628	484,628	498,437	498,437
ENDING FUND BALANCE		484,631	491,389	475,790	498,437	500,000	507,875

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
203-000-546-000	State Grant - Highway and Streets	100,970	70,482	101,000	101,000	104,169	104,169
203-000-547-000	State Grant - Other						
203-000-664-000	Interest Earnings	614	653	200	700	500	400
203-000-671-999	Appropriation from Fund Balanc						
203-000-683-000	Reimbursements-Other						
203-000-694-000	Miscellaneous		11,157	5,300	11,157	5,300	5,300
203-000-699-202	Interfund Transfer in - Major Stre	70,000	56,667	68,000	68,000	68,000	68,000
	Totals for dept 000 - REVENUE	171,584	138,959	174,500	180,857	177,969	177,869

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ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	171,584	138,959	174,500	180,857	177,969	177,869
TOTAL ESTIMATED REVENUES							
		171,584	138,959	174,500	180,857	177,969	177,869
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
203-260-722-000	Worker's Comp. Insurance	1,113	1,261	1,281	1,281	1,345	1,345
203-260-801-000	Contractual Services		993	10,500	10,500	10,000	5,000
203-260-805-000	Audit Fees	866	459	924	459	970	970
203-260-965-398	Transfer Out - N Shore Bridge Debt						
	Totals for dept 260 - GENERAL ACTIVITIES	1,979	2,713	12,705	12,240	12,315	7,315

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APPROPRIATIONS							
Function: Unclassified							
Dept 463 - ROUTINE MAINTENANCE							
203-463-701-000	Wages	29,099	23,082	37,853	30,000	39,746	33,000
203-463-701-013	OVERTIME	2,310	750	5,775	5,775	6,064	6,064
203-463-714-000	Fringe Benefits						
203-463-715-000	Social Security	2,403	1,823	3,729	3,620	3,915	3,915
203-463-716-000	Health Insurance- Medical	6,766	6,195	7,700	7,700	8,085	8,085
203-463-717-000	Life & Disability Insurance	388	294	700	700	735	735
203-463-718-000	Dental Insurance	810	518	1,470	1,470	1,544	1,544
203-463-719-000	Pension	4,002	4,096	4,242	4,242	4,454	4,454
203-463-721-000	Vision Care	145	93	273	273	287	287
203-463-726-000	Supplies	605	581	1,260	1,260	1,300	1,300
203-463-801-000	Contractual Services	5,479	10,062	9,850	11,000	10,000	10,000
203-463-806-000	Engineering		150		150		
203-463-940-000	Equipment Rental	26,350	21,416	22,000	22,000	20,000	20,000
203-463-977-000	Capital Outlay						
Totals for dept 463 - ROUTINE MAINTENANCE		78,357	69,060	94,852	88,190	96,130	89,384

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 474 - TRAFFIC SERVICES							
203-474-701-000	Wages	944	680	5,150	3,500	5,408	5,408
203-474-701-013	Overtime	54	32	300	300	315	315
203-474-714-000	Fringe Benefits						
203-474-715-000	Social Security	76	55	418	406	439	439
203-474-716-000	Health Insurance- Medical	153	101	525	525	551	551
203-474-717-000	Life & Disability Insurance	11	3	63	63	66	66
203-474-718-000	Dental Insurance	13	6	105	105	110	110
203-474-719-000	Pension	1,066	1,092	915	1,100	961	961
203-474-721-000	Vision Care	2	1	16	16	17	17
203-474-726-000	Supplies	4,348	1,781	5,250	5,250	5,513	5,513
203-474-940-000	Equipment Rental	1,557	281	2,730	2,730	2,867	2,867
Totals for dept 474 - TRAFFIC SERVICES		8,224	4,032	15,472	13,995	16,247	16,247

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APPROPRIATIONS							
Function: Unclassified							
Dept 478 - WINTER MAINTENANCE							
203-478-701-000	Wages	14,819	8,316	14,060	9,000	14,763	14,763
203-478-701-013	Overtime	4,213	3,205	8,400	3,500	8,820	8,820
203-478-714-000	Fringe Benefits						
203-478-715-000	Social Security	1,456	881	1,572	1,526	1,651	1,651
203-478-716-000	Health Insurance- Medical	2,127	1,157	4,400	2,000	4,620	4,620
203-478-717-000	Life & Disability Insurance	138	66	231	100	243	243
203-478-718-000	Dental Insurance	234	126	315	200	331	331
203-478-719-000	Pension	5,070	5,188	6,095	6,095	6,095	6,095
203-478-721-000	Vision Care	42	23	63	63	66	66
203-478-726-000	Supplies	13,234	8,457	14,700	9,000	13,500	13,500
203-478-801-000	Contractual Services						
203-478-940-000	Equipment Rental	21,311	9,378	6,349	10,000	9,000	9,000
203-478-977-000	Capital Outlay		5,000	5,000	5,000	5,000	
Totals for dept 478 - WINTER MAINTENANCE		62,644	41,797	61,185	46,484	64,089	59,089

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APPROPRIATIONS							
Function: Unclassified							
Dept 875 - CONSTRUCTION							
203-875-726-000	Supplies						
203-875-977-000	Capital Outlay						
Totals for dept 875 - CONSTRUCTION							
Total - Function Unclassified		151,204	117,602	184,214	160,909	188,781	172,035
TOTAL APPROPRIATIONS		151,204	117,602	184,214	160,909	188,781	172,035
NET OF REVENUES/APPROPRIATIONS - FUND 203		20,380	21,357	(9,714)	19,948	(10,812)	5,834
BEGINNING FUND BALANCE		63,125	83,507	83,507	83,507	103,455	103,455
ENDING FUND BALANCE		83,505	104,864	73,793	103,455	92,643	109,289

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
207-000-404-001	Property Tax - Police Millage	332,231	387,027	379,036	388,000	379,036	421,967
207-000-406-000	In Lieu of Taxes			3,600			
207-000-408-000	Property Tax - PA 78 Senior & Disa						
207-000-412-000	Property Tax - DPPT P/Y & C/Y						
207-000-445-000	Penalties & Interest on Taxes						
207-000-451-000	Liquor License Fees	8,554	8,884	21,000	9,000	21,000	9,000
207-000-480-000	Services Provided - DDA	101,000	87,533	105,040	105,040	105,040	113,904
207-000-528-200	Federal Grants Other - County CARE						
207-000-541-000	PA 302/32 MJTC Fund	1,116	1,614	1,000	1,650	1,000	1,000
207-000-564-001	PA 32 Revenue						
207-000-564-100	PA 32 - Training			1,000		1,000	1,000
207-000-661-000	Parking Fines	1,445	2,571	5,000	4,000	3,000	
207-000-662-000	Court Penal Fines	48,025	28,070	70,000	35,000	50,000	50,000
207-000-663-000	Drug Forfeiture						
207-000-663-001	Forfeitures						
207-000-664-000	Interest Earnings	3,634	3,747	1,650	4,000	1,650	1,650
207-000-671-999	Appropriation from Fund Balanc						
207-000-673-000	Gain/Loss on Sale of Assets						
207-000-674-101	Transfer from General Fund	331,000	218,665	400,000	400,000	400,000	400,000
207-000-683-000	Reimbursements-Other	291	7,325	3,000	7,500	2,500	2,500
207-000-684-000	Reimburse - OUIL	4,359		5,000	3,000	4,000	4,000
207-000-694-000	Miscellaneous Revenue	6,748	3,240	6,000	4,000	6,000	6,000
207-000-694-001	DRIVING WHILE LIC SUSPENDED	1,883	150		200	2,000	200
207-000-695-000	Loan Proceeds						
207-000-697-000	Vehicle Leases						
Totals for dept 000 - REVENUE		840,286	748,826	1,001,326	961,390	976,226	1,011,221



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ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		840,286	748,826	1,001,326	961,390	976,226	1,011,221
TOTAL ESTIMATED REVENUES		840,286	748,826	1,001,326	961,390	976,226	1,011,221
APPROPRIATIONS							
Function: Unclassified							
Dept 301 - POLICE/SHERIFF/CONSTABLE							
207-301-701-000	Police Chief Wages	99,426	69,164	87,500	80,164	91,875	91,875
207-301-701-001	Wages Full time	240,763	107,186	150,515	150,515	204,241	204,241
207-301-701-013	Overtime	13,641	40,761	14,000	45,000	15,500	15,500
207-301-701-019	Wages Covid						
207-301-702-000	Wages Part Time	58,215	13,209	61,800	16,000	65,000	65,000
207-301-702-001	Overtime Wages	6,872	2,647	12,000	5,000	12,600	12,600
207-301-702-002	Wages Part Time Clerk	4,429	3,763	4,120	4,000	4,285	4,285
207-301-702-013	OVERTIME		2,393		3,000	500	500
207-301-703-000	Wages - Clerk	43,825	37,893	45,056	45,056	46,864	46,864
207-301-703-001	Overtime Clerk FT	47	218	500	500	500	500
207-301-709-000	Wages - Marine Unit	133	1,220	3,605	3,500	3,650	3,650
207-301-709-013	Overtime	1,101		300	300	300	300
207-301-711-000	Wages - CMV Enforcement	760	381	1,545	1,500	1,560	1,560
207-301-711-013	Overtime			150	150	150	150
207-301-712-000	Wages - Ordinance Enforcement	27,827	30,876	28,840	37,000	30,427	30,427
207-301-712-001	Overtime Code Enforcement	76		500	500	1,500	1,500
207-301-712-013	Overtime		923				
207-301-715-000	Social Security	37,014	23,511	43,003	30,000	43,938	43,938
207-301-716-000	Health Insurance- Medical	66,409	28,049	82,279	45,000	82,279	82,279
207-301-716-001	Health Insurance - Retired	12,151	23,911	13,500	28,000	13,500	13,500
207-301-717-000	Life & Disability Insurance	4,473	2,349	5,000	5,000	5,000	5,000
207-301-718-000	Dental Insurance	7,163	2,557	8,700	5,000	8,700	8,700
207-301-719-000	Pension	83,237	57,696	99,000	99,000	99,000	99,000
207-301-721-000	Vision Care	987	444	1,381	1,000	1,500	1,500
207-301-722-000	Worker's Comp Insurance	3,239	5,464	5,000	5,500	5,000	5,000
207-301-723-000	Unemployment						
207-301-724-000	City taxes						
207-301-727-000	Supplies	1,029	783	2,500	2,500	2,500	2,500
207-301-730-000	Copier Lease	1,536	1,699	1,500	2,100	1,805	1,805
207-301-740-000	Operating Supplies	9,550	2,320	8,240	8,240	8,000	8,000
207-301-742-000	Shooting Program	4,900	175	6,000	6,000	6,000	6,000
207-301-743-000	Bullet Proof Vests	1,320		7,000	4,000	8,000	8,000
207-301-801-000	Contractual Services	8,381	133,117	137,000	137,000	93,000	93,000
207-301-802-000	Attorney Fees - Prosecutions	63,091	42,161	50,000	57,000	50,000	50,000
207-301-804-000	County Dispatch Contract	49,899	31,087	41,000	44,000	48,998	48,998
207-301-807-000	Clemis Service Fees	11,495	10,238	11,600	12,600	11,600	11,600
207-301-820-000	Uniform Purchases	2,639	2,462	5,000	5,000	5,000	5,000
207-301-821-000	Uniform Cleaning	259		2,000	2,000	1,750	1,750
207-301-851-000	Telephone	9,793	7,517	10,000	10,000	10,500	10,500
207-301-863-000	Travel Expense		84	1,000	1,000	1,200	1,200
207-301-865-000	Gasoline & Oil	13,202	5,365	15,000	10,000	10,000	10,000
207-301-920-000	Utilities						
207-301-930-000	Repair and Maintenance	504	7,801	10,000	10,000	10,000	
207-301-930-003	Repair and Maintenance/Watercraft	28	383	1,500	1,500	1,200	
207-301-931-000	Repair & Maint - Equipment	2,211	880	5,000	5,000	5,000	

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 301 - POLICE/SHERIFF/CONSTABLE							
207-301-932-000	Repair & Maint - Vehicles	6,802	701	13,000	10,000	16,000	16,000
207-301-933-000	Vehicle Changeover	16,519					
207-301-934-000	Vehicle Leases						
207-301-934-001	Vehicle Lease Interest						
207-301-935-000	Vehicle Capital Outlay			2,000	2,000	56,000	56,000
207-301-940-000	Equipment Rental			1,000	1,000	1,000	1,000
207-301-956-000	Dues & Miscellaneous	832	1,049	1,100	1,100	1,200	1,200
207-301-957-000	Education & Training	1,950	2,719	3,100	3,100	3,500	3,500
207-301-965-231	Transfer to Parking Fund	12,000		5,000	5,000	5,000	21,000
207-301-965-401	Transfer to Capital Imp Fund						
207-301-977-000	Capital Outlay	33,644		10,000	10,000	15,000	15,000
Totals for dept 301 - POLICE/SHERIFF/CONSTABLE		963,372	705,156	1,017,834	960,825	1,110,122	1,126,122
Total - Function Unclassified		963,372	705,156	1,017,834	960,825	1,110,122	1,126,122
TOTAL APPROPRIATIONS		963,372	705,156	1,017,834	960,825	1,110,122	1,126,122
NET OF REVENUES/APPROPRIATIONS - FUND 207		(123,086)	43,670	(16,508)	565	(133,896)	(114,901)
BEGINNING FUND BALANCE		440,604	317,519	317,519	317,519	318,084	318,084
ENDING FUND BALANCE		317,518	361,189	301,011	318,084	184,188	203,183

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
225-000-528-200	Federal Grants Other - County CARE						
225-000-580-000	Services Provided-DDA Admin/Snow	55,000	46,667	57,200	57,200	57,200	58,452
225-000-603-000	Equipment Rental	98,011	67,654	78,750	78,750	82,690	82,690
225-000-634-000	Cemetery Open/Close	23,584	11,834	30,000	16,000	30,000	20,000
225-000-636-000	Cemetery Foundations	6,258	2,680	6,300	6,300	6,500	5,500
225-000-643-000	Cemetery Lot Sales					10,000	
225-000-664-000	Interest Income	545	421	315	425	315	315
225-000-671-999	Appropriation from Fund Balanc						
225-000-673-000	Gain/Loss on Sale of Assets						
225-000-676-101	Transfer In from General Fund	450,000	375,000	456,819	456,819	450,000	450,000
225-000-681-000	Reimb - Insurance Claims						
225-000-683-000	Reimbursements-Other						
225-000-694-000	Miscellaneous	10,733	3,650	9,000	9,000	12,000	9,000
225-000-699-711	Transfers In	5,000	4,375	5,000	5,000	5,000	5,000
Totals for dept 000 - REVENUE		649,131	512,281	643,384	629,494	653,705	630,957

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		649,131	512,281	643,384	629,494	653,705	630,957
TOTAL ESTIMATED REVENUES		649,131	512,281	643,384	629,494	653,705	630,957
APPROPRIATIONS							
Function: Unclassified							
Dept 276 - CEMETERY							
225-276-701-001	Wages	44,021	32,677	43,260	42,000	45,423	45,423
225-276-701-013	Overtime	1,592	1,779	2,200	2,200	2,266	2,266
225-276-714-000	Fringe Benefits						
225-276-715-000	Social Security	3,489	2,636	5,343	5,187	5,343	5,343
225-276-716-000	Health Insurance- Medical	10,122	7,959	11,550	11,550	11,897	11,897
225-276-717-000	Life & Disability Insurance	514	441	1,103	1,103	1,136	1,136
225-276-718-000	Dental Insurance	934	727	1,050	1,050	1,082	1,082
225-276-719-000	Pension						
225-276-721-000	Vision Care	166	133	179	179	184	184
225-276-740-000	Operating Supplies	3,133	772	3,150	3,150	3,245	3,245
225-276-748-000	Foundations	30		525	525	541	541
225-276-801-000	Contractual Services	520		2,100	2,100	500	500
225-276-830-000	Solid Waste Collection						
225-276-920-000	Utilities	619	507	2,100	1,000	2,163	1,000
225-276-930-000	Repair and Maintenance	7,195	3,001	6,000	6,000	6,180	6,180
225-276-956-000	Dues & Miscellaneous			105	105	108	108
225-276-977-000	Capital Outlay						
225-276-985-000	Land Improvement	3,466	1,386	4,200	4,200	4,326	4,326
Totals for dept 276 - CEMETERY		75,801	52,018	82,865	80,349	84,394	83,231

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
225-441-701-000	Wages	34,648	36,165	43,027	38,000	35,000	35,000
225-441-701-001	Wages	107,066	88,837	98,550	95,680	105,000	105,000
225-441-701-013	Overtime	2,955	2,728	5,250	5,250	5,408	5,408
225-441-701-019	COVID 19 PAYROLL	3,197		3,675		3,675	
225-441-702-000	Wages Part Time						
225-441-702-003	Wages-Parks	29,701	22,610	33,527	32,550	35,203	35,203
225-441-702-013	Overtime	540	608	2,678	2,678	2,758	2,758
225-441-715-000	Social Security	12,999	11,548	13,828	13,425	13,828	13,828
225-441-716-000	Health Insurance- Medical	35,521	41,624	38,850	43,000	40,016	40,016
225-441-716-001	Health Insurance-Retirees	44,566	36,785	56,700	56,700	58,401	58,401
225-441-717-000	Life - Disability Insurance	1,406	1,881	2,520	2,520	2,596	2,596
225-441-718-000	Dental Insurance	2,649	3,639	5,355	5,355	5,516	5,516
225-441-719-000	Pension	54,788	25,497	57,750	57,750	57,000	57,000
225-441-721-000	Vision Care	470	654	1,078	800	595	595
225-441-722-000	Worker's Comp. Insurance	1,432	378	2,940	2,940	3,028	3,028
225-441-740-000	Operating Supplies	7,133	5,260	8,000	8,000	8,000	8,000
225-441-740-001	Operating Supplies-Cemetery						
225-441-741-000	Small Tools	2,369	3,603	4,725	4,725	4,500	4,500
225-441-801-000	Contractual Services	32,951	6,813	30,000	15,000	10,000	10,000
225-441-820-000	Uniform Purchase	4,687	2,754	7,350	5,000	7,000	7,000
225-441-821-000	Uniform Cleaning	4,586	3,991	4,830	4,830	4,975	4,975
225-441-851-000	Telephone	7,109	4,288	6,300	6,300	6,800	6,800
225-441-863-000	Travel Expense						
225-441-865-000	Gasoline & Oil	22,118	14,443	23,100	23,100	23,793	23,793
225-441-920-000	Utilities	12,288	9,373	11,550	11,550	11,000	11,000
225-441-930-000	Repair & Maint-Building	7,245	1,585	3,650	10,000	10,000	10,000
225-441-931-000	Repair & Maint-Equip	11,990	4,534	6,300	6,300	6,000	6,000
225-441-932-000	Repair & Maint - Vehicles	10,883	11,325	18,216	18,216	18,000	18,000
225-441-940-000	Equipment Rental			525	525	500	500
225-441-956-000	Dues & Miscellaneous	566	706	1,575	1,575	1,200	1,200
225-441-957-000	Education & Training	3,141	3,729	5,250	5,250	5,000	5,000
225-441-965-401	Transfer to Capital Imp Fund			14,281			
225-441-977-000	Capital Outlay	58,453					
225-441-995-003	Interest Expense - Interfund Advar	3,665	3,253	4,095	4,095	4,218	4,218
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		521,122	348,611	515,475	481,114	489,010	485,335

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APPROPRIATIONS							
Function: Unclassified							
Dept 443 - PHASE II STORMWATER							
225-443-701-001	Wages	8,906	6,218	5,516	8,000	5,791	5,791
225-443-701-013	Overtime		164	525	525	300	300
225-443-701-019	COVID 19 PAYROLL						
225-443-714-000	Fringe Benefits						
225-443-715-000	Social Security	681	488	521	653	521	521
225-443-716-000	Health Insurance- Medical	2,242	1,733	1,413	2,000	1,800	1,800
225-443-717-000	Life & Disability Insurance	93	84	163	100	65	65
225-443-718-000	Dental Insurance	223	152	173	173	200	200
225-443-721-000	Vision Care	39	28	131	131	135	135
225-443-740-000	Operating Supplies			850	500	500	500
225-443-801-000	Contractual Services	5,428	5,114	11,049	7,000	3,000	3,000
225-443-900-000	Printing						
225-443-930-000	Repair and Maintenance	12,290	15,067	16,800	16,800	15,000	15,000
225-443-955-000	DEQ Permit Fees			525	525	1,000	500
225-443-956-000	Dues & Misc.			525	525	541	500
225-443-977-000	Capital Outlay						
Totals for dept 443 - PHASE II STORMWATER		29,902	29,048	38,191	36,932	28,853	28,312
Total - Function Unclassified		626,825	429,677	636,531	598,395	602,257	596,878
TOTAL APPROPRIATIONS		626,825	429,677	636,531	598,395	602,257	596,878
NET OF REVENUES/APPROPRIATIONS - FUND 225		22,306	82,604	6,853	31,099	51,448	34,079
BEGINNING FUND BALANCE		29,945	52,251	52,251	52,251	83,350	83,350
ENDING FUND BALANCE		52,251	134,855	59,104	83,350	134,798	117,429

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
231-000-607-000	Fees						
231-000-661-000	Parking Fines Revenue	585	28	5,000	5,000	5,000	5,000
231-000-664-000	Interest Earnings	5	19				
231-000-674-101	Transfer from General Fund						
231-000-674-207	Transfer From Police Fund	12,000		5,000	5,000	5,000	21,000
231-000-694-000	Miscellaneous Revenue						
Totals for dept 000 - REVENUE		12,590	47	10,000	10,000	10,000	26,000

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	12,590	47	10,000	10,000	10,000	26,000
TOTAL ESTIMATED REVENUES							
		12,590	47	10,000	10,000	10,000	26,000
APPROPRIATIONS							
Function: Unclassified							
Dept 333 - PARKING							
231-333-701-019	COVID 19 PAYROLL						
231-333-702-000	Wages Part Time	8,856	3,832	6,695	6,500	6,825	6,825
231-333-702-001	Overtime Wages						
231-333-715-000	Social Security	677	293	513	498	523	523
231-333-717-000	Life & Disability Insurance	59	17	200	100	200	200
231-333-722-000	Worker's Comp. Insurance	73	210	200	250	250	250
231-333-727-000	Supplies			600	200	600	600
231-333-740-000	Operating Supplies			700	500	600	600
231-333-820-000	Uniform Purchase			500	500	500	500
231-333-851-000	Telephone	428	356	300	450	500	500
231-333-863-000	Travel Expense						
	Totals for dept 333 - PARKING	10,093	4,708	9,708	8,998	9,998	9,998
	Total - Function Unclassified	10,093	4,708	9,708	8,998	9,998	9,998
TOTAL APPROPRIATIONS							
		10,093	4,708	9,708	8,998	9,998	9,998
NET OF REVENUES/APPROPRIATIONS - FUND 231							
		2,497	(4,661)	292	1,002	2	16,002
	BEGINNING FUND BALANCE	1,420	3,916	3,916	3,916	4,918	4,918
	ENDING FUND BALANCE	3,917	(745)	4,208	4,918	4,920	20,920



BUDGET REPORT FOR VILLAGE OF LAKE ORION  
 Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND  
 VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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Section 9, Item A.

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
248-000-402-000	Current Real Property Taxes	934,065	772,911	903,236	961,221	987,129	987,129
248-000-402-100	Property Tax - Twp DDA Capture						
248-000-405-000	Property Tax - Personal						
248-000-412-000	Property Tax - DPPT P/Y & C/Y	972	1,475				
248-000-441-000	Local Community Stabilization Sha	10,094	15,971	10,000	15,971	15,000	15,000
248-000-445-000	Penalties & Interest on Taxes			2,000	2,000	2,000	2,000
248-000-539-000	State Grants	2,813	3,500	109,028	109,028	43,500	43,500
248-000-582-000	Intergovernment - Police	15,927	201,996				
248-000-664-000	Interest Earned	4,973	5,088	2,500	6,500	2,500	2,500
248-000-671-999	Appropriation from Fund Balanc			107,459		134,031	
248-000-673-000	Gain/Loss on Sale of Assets						
248-000-676-404	Transfer From Prop Acq Fund						169,436
248-000-676-592	Reimbursement -Admin Fee - W&S						
248-000-681-000	Reimburse - Insurance Claims	12,465	7,218				
248-000-683-000	Reimbursements-Other	10,000					
248-000-685-000	Sponsorships	38,750	11,276	102,400	102,400	35,000	35,000
248-000-685-100	Transportaion Sponsorship	16,183	21,907	28,000	28,000	17,500	17,500
248-000-686-000	Downtown Events	19	5,121	20,000	20,000	18,500	18,500
248-000-686-002	Flower Fair Revenue		305				
248-000-686-003	New Year Resolution Run Revenue						
248-000-686-004	OktoberFest Revenue	20,361				1,500	1,500
248-000-686-005	Babes On Broadway					1,500	1,500
248-000-686-006	Electircal Vehicles	16	634			500	500
248-000-687-000	Merchandise Sales	195		10,000	10,000	1,000	1,000
248-000-688-000	Gift Certificate Sales	3,425	355	5,000	5,000	500	500
248-000-692-000	Rent						
248-000-694-000	Miscellaneous	683	765			2,500	2,500
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NC						
Totals for dept 000 - REVENUE		1,070,941	1,048,522	1,299,623	1,260,120	1,262,660	1,298,065

BUDGET REPORT FOR VILLAGE OF LAKE ORION  
 Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND  
 VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		1,070,941	1,048,522	1,299,623	1,260,120	1,262,660	1,298,065
TOTAL ESTIMATED REVENUES		1,070,941	1,048,522	1,299,623	1,260,120	1,262,660	1,298,065
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
248-260-701-000	Executive Director Wages	58,299	45,476	73,272	45,248	80,000	80,000
248-260-701-019	COVID 19 PAYROLL						
248-260-704-000	Wages - Administrative Coordinator	20,248	30,948	34,278	33,280	37,188	37,188
248-260-706-000	Asst. Executive Director wages	24,068	28,244	46,852	33,280	71,000	71,000
248-260-706-001	Marketing Coordinator						
248-260-707-000	Wages - Grounds Coordinator	1,403	1,819	5,150	5,000	5,400	5,400
248-260-711-013	OVERTIME	947					
248-260-715-000	Social Security	7,930	8,104	9,708	9,688	14,810	14,810
248-260-716-000	Health Insurance- Medical	6,630	2,878	7,451	7,200	12,000	12,000
248-260-717-000	Life & Disability Insurance	917	331	1,220	1,200	1,320	1,320
248-260-718-000	Dental Insurance	475	222	700	700	770	770
248-260-719-000	Pension	5,003	3,819	8,039	5,120	5,632	5,632
248-260-720-000	Unemployment						
248-260-721-000	Vision Care	99	46	130	130	143	143
248-260-722-000	Worker's Comp. Insurance						
248-260-801-000	Contractual Services	234	18,000	16,499	18,000	15,000	15,000
248-260-801-002	Contr Services - Police Admin Fee	60,000	52,000	60,000	60,000	60,000	72,904
248-260-801-003	Contract Services - DPW Admin Fee	30,000	25,814	30,000	30,000	30,000	36,452
248-260-801-004	Contract Services - GF Admin Fee	70,000	58,333	70,000	70,000	70,000	85,055
248-260-801-005	Contractual Services- Township	2,700		2,700	2,700	2,700	2,700
248-260-801-012	Contractual Services-Parking Code	21,000	18,200	21,000	21,000	1,500	21,000
248-260-801-022	Cont Service-Police Crowd Control	20,000	17,333	20,000	20,000	5,000	20,000
248-260-801-023	Contract Services-DPW event support	10,000	8,667	10,000	10,000	10,000	10,000
248-260-801-033	Contract Services-DPW snow removal	15,000	13,000	15,000	15,000	12,000	12,000
248-260-805-000	Audit Fees	1,545	2,950	2,000	2,950	1,500	2,500
248-260-810-000	Legal Services	12,726	17,497	17,984	17,365	8,000	8,000
248-260-823-000	Website/Software	6,828	4,343	6,000	6,000	6,000	6,000
248-260-823-001	Municipal Software	1,248	3,676	3,501	3,676	3,800	3,800
248-260-829-000	Planner Services	4,715	675	1,829	5,000	3,500	3,500
248-260-851-000	Telephone	3,247	2,812	3,500	3,500	3,500	3,500
248-260-900-000	Printing and Publication	182		100	100	500	500
248-260-920-000	Utilities	4,199	5,811	4,800	4,435	4,500	4,500
248-260-921-000	Municipal Street Lighting	29,474	6,418	6,500	6,500	6,500	6,500
248-260-930-000	Repair and Maintenance	705	58				
248-260-930-002	Building Maintenance	1,020	323	400	400	400	400
248-260-940-000	Equipment Rental	70				250	250
248-260-941-000	Office Rent	12,000	12,000	12,000	12,000	14,000	14,000
248-260-942-000	Office Expenses	5,150	2,478	3,313	3,865	4,500	4,500
248-260-942-019	Covid Office Expenses						
248-260-946-000	Credit Card Fees	9		100	100	100	100
248-260-955-001	Credit Card Fees						
248-260-956-000	Dues & Miscellaneous	1,036	1,209	1,500	1,500	1,545	1,545
248-260-957-000	Education & Training	8,965	919	920	4,500	5,000	
248-260-958-000	General Activities Misc	739				350	
248-260-958-019	Covid General Activities						

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APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
248-260-961-000	Tax Tribunal Refunds						
248-260-962-000	Mileage	1,537	38	500	500	1,000	1,000
248-260-965-101	Transfer Out - General Fund						
248-260-965-401	Transfer to Capital Imp Fund				48,185		67,616
248-260-965-404	Transfer Out - DDA Property Acq Ft	110,000	157,500	157,500	157,500		
248-260-974-000	Capital Outlay - Equipment	5,200	1,235	1,235	1,235	2,000	2,000
Totals for dept 260 - GENERAL ACTIVITIES		565,548	553,176	655,681	666,857	501,408	638,935

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APPROPRIATIONS							
Function: Unclassified							
Dept 725 - ORGANIZATION							
248-725-822-000	Newsletter	882	455	1,720	1,720	1,800	1,800
248-725-824-000	Volunteer Recognition & Dvp.	282				1,000	1,000
248-725-825-000	Gift Certificate Redemption	9,365	2,135	5,000	5,000	5,000	5,000
248-725-826-000	Historic Celebration/Education	1,588	580	580	580	1,000	1,000
248-725-827-000	Awareness Program	1,637	233	1,200	1,200	1,500	1,500
248-725-827-019	Covid Awareness Program/Organizati						
248-725-864-000	Grant & Scholarship Distriubution	1,000					
248-725-881-000	Merchandise to Sell	75	211	500	500	1,000	1,000
Totals for dept 725 - ORGANIZATION		14,829	3,614	9,000	9,000	11,300	11,300

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APPROPRIATIONS							
Function: Unclassified							
Dept 726 - DESIGN							
248-726-745-000	Beautification Supplies	1,574	648	1,500	1,500	1,500	1,500
248-726-746-000	Hanging Baskets	3,353		3,400	3,400	4,000	4,000
248-726-801-000	Contractual Services	5,172	3,650	5,200	5,200	5,500	5,500
248-726-843-000	Facade Program		5	7,800	7,800	20,000	23,680
248-726-845-000	Public Art Program	2,250				2,500	2,500
248-726-883-000	Banners and Holiday Lighting	9,639	6,000	6,600	6,600	10,000	10,000
248-726-975-001	Capital Outlay - Beautification	473				5,000	5,000
248-726-975-002	Capital Outlay - Streets					500	500
248-726-975-019	Covid Capital Outlay						
Totals for dept 726 - DESIGN		22,461	10,303	24,500	24,500	49,000	52,680

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APPROPRIATIONS							
Function: Unclassified							
Dept 728 - ECONOMIC DEVELOPMENT							
248-728-801-000	Contractual Services	6,563	4,750	16,472	34,500	34,500	34,500
248-728-860-000	Trolley Expense	34,246	15,496	28,000	28,000	22,000	22,000
248-728-861-000	Survey Expense					468	468
248-728-862-000	Training Materials	457				500	500
248-728-864-000	Grant & Scholarship Distribution					12,500	12,500
248-728-886-000	Marketing Materials	1,325				2,500	2,500
248-728-886-001	Blight Reduction						
248-728-886-002	Social District	3,390	232	1,000	1,000	750	750
248-728-888-000	Brand Marketing	29,945	18,837	23,831	20,731	50,000	50,000
248-728-888-001	Contractual Services Brand Marketi	27,500	23,255	19,700	29,700	10,000	10,000
Totals for dept 728 - ECONOMIC DEVELOPMENT		103,426	62,570	89,003	113,931	133,218	133,218

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APPROPRIATIONS							
Function: Unclassified							
Dept 729 - PROMOTION							
248-729-880-000	Event Promotion	1,796	308	500	500	2,000	2,000
248-729-880-001	Event Promo - Gazebo Series	17,342	10,170	10,170	10,170	11,000	11,000
248-729-880-004	Event Promo - Halloween Parade	2,015	2,451	2,500	2,500	2,500	2,500
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	8,215	7,934	8,356	8,356	7,500	7,500
248-729-880-006	Event Promo - New Years Res. Run						
248-729-880-007	Event Promo - Flower Fair						
248-729-880-008	Event Promo-Photo Contest					250	250
248-729-880-009	Event Promo-Lake Orion Love Shop t						
248-729-880-010	Babes On Broadway					1,500	1,500
248-729-880-011	Restaurant week					2,500	2,500
248-729-880-012	Sing & Stroll Tree Lighting	12,212	11,754	12,000	12,000	12,100	12,100
248-729-880-013	SD Nights- Stronger Together Winte	682	349	600	600	2,500	2,500
248-729-880-014	Octoberfest	22,704				1,500	1,500
248-729-880-015	Winter Activities	8,658	7,019	7,100	10,200	12,000	12,000
248-729-880-016	Athletic Events-other					2,500	2,500
248-729-880-017	Movie Night	2,194	999	999	999	3,000	3,000
248-729-880-019	Covid Event Promotion						
248-729-880-100	Stronger Together- smr fall	553	722	3,300	3,300	5,000	5,000
248-729-885-000	Port-A-Johns	2,124	1,794	2,200	2,200	3,500	3,500
248-729-895-000	Event Promo-Comm. Sponsorships	43					
248-729-975-020	Capital Outlay Parks & rec						
Totals for dept 729 - PROMOTION		78,538	43,500	47,725	50,825	69,350	69,350

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APPROPRIATIONS							
Function: Unclassified							
Dept 730 - CAPITAL PROJECTS							
248-730-253-885	Knox Box Grant Program						
248-730-885-100	Knox Box Grant Program			4,000	4,000	2,000	2,000
248-730-931-000	Repair & Maintenance-Equipment	3,146					
248-730-965-101	Transfer Out - General Fund						
248-730-965-301	Interfund TRF 2023 DDA Bond Project			422,709	422,709	419,709	419,709
248-730-965-404	Transfer Out - DDA Property Acq Fu	104,178					
248-730-965-592	Transfers To Water/Sewer Fund						
248-730-975-000	Capital Outlay	387	1,636	23,969	23,969	33,075	53,075
248-730-975-003	DDA Capital Outlay	2,521	5,871	5,871	5,000	5,500	5,500
248-730-975-005	DDA Capital Outlay- Wayfinding/Lic	39,266					
248-730-975-006	DDA Capital Outlay - Parking	251,181					
248-730-975-009	Capital Outlay - Dumpsters			30,000	30,000	30,000	30,000
248-730-975-011	Capital Outlay - Trail Extensi				10,000	9,000	9,000
248-730-975-015	Capital Outlay- Outdoor Sound						
248-730-975-020	Capital Outlay Parks & rec	25,705					
248-730-992-000	Bond Principal						
248-730-995-000	Bond Interest						
Totals for dept 730 - CAPITAL PROJECTS		426,384	7,507	486,549	495,678	499,284	519,284
Total - Function Unclassified		1,211,186	680,670	1,312,458	1,360,791	1,263,560	1,424,767
TOTAL APPROPRIATIONS		1,211,186	680,670	1,312,458	1,360,791	1,263,560	1,424,767
NET OF REVENUES/APPROPRIATIONS - FUND 248		(140,245)	367,852	(12,835)	(100,671)	(900)	(126,702)
BEGINNING FUND BALANCE		638,446	498,200	498,200	498,200	397,529	397,529
ENDING FUND BALANCE		498,201	866,052	485,365	397,529	396,629	270,827



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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
301-000-300-001	2023 Downtown Dev Tax Exempt Bond	3,533,382					
301-000-300-002	2023 Downtown Dev Tax Exempt Bond	1,480,827					
301-000-664-000	Interest Earnings	91	1,490			900	900
301-000-671-999	Appropriation from Fund Balanc			2,755,000			
301-000-699-301	TRF in from DDA					419,709	419,709
Totals for dept 000 - REVENUE		5,014,300	1,490	2,755,000		420,609	420,609

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ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	5,014,300	1,490	2,755,000		420,609	420,609
TOTAL ESTIMATED REVENUES							
		5,014,300	1,490	2,755,000		420,609	420,609
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
301-901-930-000	Repair and Maintenance						
301-901-950-000	Demolition & Land Improvement		2,250	296,647	296,647		500,000
301-901-956-000	Dues & Miscellaneous						
301-901-971-000	Capital Outlay - Buildings		2,120,875	2,200,000	2,200,000		
	Totals for dept 901 - 905		2,123,125	2,496,647	2,496,647		500,000

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APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 905 - Downtown Dev Bond 2023							
301-905-301-000	Bond Issuance Expense						
301-905-731-000	2023 Bond Taxable Issuance Expense	69,350	500	1,000	1,000		
301-905-731-001	2023 Tax exempt Bond Issuance Expense		500	1,000	1,000		
301-905-745-001	Property taxes-Orion Twp		3,353	3,353	3,353		
301-905-920-000	Utilities						
301-905-992-003	2023 DDA bonds Taxable		75,000	75,000	75,000	60,000	60,000
301-905-992-004	2023 DDA BONDS TAX EXEMPT		180,000	180,000	180,000	150,000	150,000
301-905-993-001	2023 DDA bond taxable interest		60,931	62,000	62,000	76,909	76,910
301-905-993-002	2023 DDA tax exempt bond interest		105,778	106,000	106,000	132,800	132,800
	Totals for dept 905 - Downtown Dev Bond 2023	69,350	426,062	428,353	428,353	419,709	419,710
	Total - Function DEBT SERVICE FUNDS	69,350	2,549,187	2,925,000	2,925,000	419,709	919,710
TOTAL APPROPRIATIONS		69,350	2,549,187	2,925,000	2,925,000	419,709	919,710
NET OF REVENUES/APPROPRIATIONS - FUND 301		4,944,950	(2,547,697)	(170,000)	(2,925,000)	900	(499,101)
	BEGINNING FUND BALANCE		4,944,950	4,944,950	4,944,950	2,019,950	2,019,950
	ENDING FUND BALANCE	4,944,950	2,397,253	4,774,950	2,019,950	2,020,850	1,520,849

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
401-000-664-000	Interest Earnings	39	2				
401-000-671-999	Appropriation from Fund Balanc						
401-000-676-101	Transfer In from General Fund	7,695					
401-000-676-125	Transfer In from DPW Fund						
401-000-676-207	Transfer from Police Fund						
401-000-682-000	Reimbursement-CDBG						
401-000-683-000	Reimbursements-Other						
401-000-694-000	Miscellaneous Revenue						
401-000-699-202	Interfund Transfer in - Major Stre						
401-000-699-203	Interfund Transfer In - Local Stre						
401-000-699-248	Interfund Transfer In - DDA						
401-000-699-592	Transfers Water/Sewer						
Totals for dept 000 - REVENUE		7,734	2				

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ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	7,734	2				
TOTAL ESTIMATED REVENUES							
		7,734	2				
APPROPRIATIONS							
Function: Unclassified							
Dept 000 - REVENUE							
401-000-882-000	Downtown Street Broadcast Syst						
	Totals for dept 000 - REVENUE						

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APPROPRIATIONS							
Function: Unclassified							
Dept 751 - PARKS AND RECREATION							
401-751-801-000	Contractual Services						
401-751-806-000	Engineering	19,512					
Totals for dept 751 - PARKS AND RECREATION		19,512					

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APPROPRIATIONS							
Function: Unclassified							
Total - Function Unclassified		19,512					
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
401-901-971-000	Capital Outlay - Buildings						
401-901-972-751	Capital Outlay Parks	67,236	890	890	890		
401-901-973-000	Capital Outlay - Vehicles						
401-901-974-000	Capital Outlay - Equipment						
401-901-975-000	Capital Outlay-Construction	109,582					
Totals for dept 901 - 905		176,818	890	890	890		
Total - Function DEBT SERVICE FUNDS		176,818	890	890	890		
TOTAL APPROPRIATIONS		196,330	890	890	890		
NET OF REVENUES/APPROPRIATIONS - FUND 401		(188,596)	(888)	(890)	(890)		
BEGINNING FUND BALANCE		191,965	3,370	3,370	3,370	2,480	2,480
ENDING FUND BALANCE		3,369	2,482	2,480	2,480	2,480	2,480

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ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
404-000-664-000	Interest Earnings	189	95	150	115		
404-000-694-000	Miscellaneous Revenue						
404-000-699-248	Interfund Transfer In - DDA	214,178	157,500	483,750	157,500		
Totals for dept 000 - REVENUE		214,367	157,595	483,900	157,615		



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ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	214,367	157,595	483,900	157,615		
TOTAL ESTIMATED REVENUES							
		214,367	157,595	483,900	157,615		
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
404-901-901-000	Debt Service- Parking Deck			168,750			
404-901-930-000	Repair & Maintenance - Bldg						
404-901-950-000	Demolition & Land Improvement						
404-901-956-000	Miscellaneous						
404-901-971-000	Capital Outlay - Building						169,436
404-901-980-248	Prop Acq Transfer to DDA						
404-901-992-000	Bond Principal	100,000	300,000	300,000	300,000		
404-901-995-000	Bond Interest	10,000	15,000	15,000	15,000		
	Totals for dept 901 - 905	110,000	315,000	483,750	315,000		169,436
	Total - Function DEBT SERVICE FUNDS	110,000	315,000	483,750	315,000		169,436
TOTAL APPROPRIATIONS							
		110,000	315,000	483,750	315,000		169,436
NET OF REVENUES/APPROPRIATIONS - FUND 404							
		104,367	(157,405)	150	(157,385)		(169,436)
	BEGINNING FUND BALANCE	222,473	326,841	326,841	326,841	169,456	169,456
	ENDING FUND BALANCE	326,840	169,436	326,991	169,456	169,456	20

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
592-000-445-000	Penalties & Interest on Taxes						
592-000-540-001	State Grants -SAW						
592-000-547-000	State Grant - Other					100,000	100,000
592-000-620-000	Sewer Penalty Fees	15,144	13,322	12,000	15,000	12,000	12,000
592-000-640-000	Capital/Lateral Charges Sewer	3,500		9,000		9,000	9,000
592-000-640-002	Capital/Lateral Charges-Water	5,373	5,705	10,000	7,500	15,000	15,000
592-000-645-000	Sewer Usage Charges	1,100,538	536,625	1,136,296	1,136,296	1,327,490	1,327,490
592-000-645-002	Water Usage Charges	1,425,288	561,330	1,388,806	1,388,806	1,453,780	1,453,780
592-000-648-000	Federal Grant Revenue						
592-000-662-002	Water Penalty Fees	23,470	12,642	16,000	16,000	16,000	16,000
592-000-664-000	Sewer Interest Earned	22,128	19,501	9,000	22,000	9,000	12,000
592-000-664-002	Water Interest Earned						
592-000-664-003	Promissory Note Interest	10,000	15,000	7,500	15,000	7,500	7,500
592-000-671-999	Appropriation from Fund Balanc						
592-000-673-000	Gain/Loss on Sale of Assets						
592-000-683-000	Reimbursements-Other						
592-000-694-000	Miscellaneous Revenue	22,964	20,648	500	22,000	500	500
592-000-695-002	Non-Village Water Debt		517,894		517,894		
592-000-699-101	Interfund Transfer In - General Fu						
Totals for dept 000 - REVENUE		2,628,405	1,702,667	2,589,102	3,140,496	2,950,270	2,953,270

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
 May 13, 2024, Public Hearing Copy  
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	2,628,405	1,702,667	2,589,102	3,140,496	2,950,270	2,953,270
TOTAL ESTIMATED REVENUES							
		2,628,405	1,702,667	2,589,102	3,140,496	2,950,270	2,953,270
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
592-260-805-000	Audit Fees	7,526	5,922	7,000	5,922	7,350	7,350
592-260-823-001	Municipal Software						
592-260-852-000	Miss Dig	1,356	2,334	2,334	2,500	2,451	2,451
592-260-959-000	Financial Administration	116,700	103,043	121,368	121,368	127,436	127,436
	Totals for dept 260 - GENERAL ACTIVITIES	125,582	111,299	130,702	129,790	137,237	137,237

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 548 - SEWER ACTIVITIES							
592-548-701-000	Wages						
592-548-715-000	Social Security						
592-548-716-000	Health Insurance- Medical						
592-548-717-000	Life & Disability Insurance						
592-548-718-000	Dental Insurance						
592-548-719-000	Pension						
592-548-721-000	Vision Care						
592-548-722-000	Worker's Comp. Insurance						
592-548-726-000	Supplies	435	846	800	900	840	840
592-548-801-000	Contract Services	13,680	19,637	12,000	20,000	15,000	15,000
592-548-813-000	Legal Service						
592-548-831-000	Sewage Disposal Costs	876,241	714,539	943,480	943,480	946,480	946,480
592-548-956-000	Dues & Miscellaneous	52					
592-548-975-001	Capital Improvements - SAW						
592-548-992-000	Interceptor Drain Bond Princip	9,545		63,353	63,353	69,707	69,707
592-548-995-000	Bond Interest	7,393	18,190	22,781	22,781	23,713	23,713
Totals for dept 548 - SEWER ACTIVITIES		907,346	753,212	1,042,414	1,050,514	1,055,740	1,055,740

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 556 - WATER ACTIVITIES							
592-556-701-000	Wages	52,077	39,429	60,683	58,916	63,717	63,717
592-556-701-013	Overtime	1,994	2,396	5,000	5,000	5,250	5,250
592-556-714-000	Fringe Benefits						
592-556-715-000	Social Security	4,032	3,200	5,037	4,890	5,289	5,289
592-556-716-000	Health Insurance- Medical	10,982	8,228	13,200	13,200	13,860	13,860
592-556-717-000	Life - Disability Insurance	541	459	745	745	782	782
592-556-718-000	Dental Insurance	1,161	1,008	1,260	1,260	1,323	1,323
592-556-719-000	Pension	88,009	82,141	88,732	97,000	88,732	88,732
592-556-721-000	Vision Care	205	176	263	263	276	276
592-556-722-000	Worker's Comp. Insurance		3,026	2,500	4,000	2,625	2,625
592-556-726-000	Supplies	6,818	2,320	7,000	7,000	7,350	7,350
592-556-741-000	Small Tools			1,500	1,500	1,500	1,500
592-556-745-000	Water Purchase -Orion Township	474,971	331,054	485,100	485,100	499,653	499,653
592-556-801-000	Contract Services	14,963	4,441	11,666	12,000	12,000	12,000
592-556-806-000	Engineering	54,569	2,338	50,000	10,000	52,500	50,000
592-556-813-000	Legal Service		800	1,000	1,000	1,050	1,050
592-556-831-000	Sewage Disposal Costs						
592-556-931-000	Equip Repair & Maint - Misc.	919	2,316	3,000	3,000	3,000	3,000
592-556-931-001	Equip Repair & Maint - Hydrant	3,133	2,148	7,500	7,500	7,500	7,500
592-556-931-002	Equip Repair & Maint - Mains	3,072	333	5,000	5,000	5,000	5,000
592-556-931-003	Equip Repair & Maint - Meters	9,431	50	5,000	5,000	5,000	5,000
592-556-940-000	Equipment Rental	28,246	19,191	22,000	22,000	22,000	22,000
592-556-956-000	Dues & Miscellaneous	3,743	1,618	3,500	3,500	3,675	3,675
592-556-957-000	Education and Training	900	1,769	3,000	3,000	3,000	3,000
592-556-975-000	Capital Improvement	507,884				143,410	143,410
592-556-977-001	Capital Improvements-Fairview						
592-556-991-000	Principal Payments - Debt						
592-556-992-001	2003 GO Bond Principal						
592-556-992-002	State Revolving Bond Principal		265,000	270,000	265,000	275,000	275,000
592-556-995-000	Bond Interest Expense	94,238	91,815	90,214	91,815	85,348	85,348
592-556-995-001	2003 GO Bond Interest						
592-556-995-002	98 Revenue Bond Interest						
Totals for dept 556 - WATER ACTIVITIES		1,361,888	865,256	1,142,900	1,107,689	1,308,840	1,306,340

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 560 - DEPRECIATION							
592-560-958-002	Water Depreciation	141,215		145,000	145,000	152,250	152,250
592-560-968-000	Sewer Depreciation	128,642		130,000	130,000	136,500	136,500
	Totals for dept 560 - DEPRECIATION	269,857		275,000	275,000	288,750	288,750
	Total - Function Unclassified	2,664,673	1,729,767	2,591,016	2,562,993	2,790,567	2,788,067
TOTAL APPROPRIATIONS							
		2,664,673	1,729,767	2,591,016	2,562,993	2,790,567	2,788,067
NET OF REVENUES/APPROPRIATIONS - FUND 592							
		(36,268)	(27,100)	(1,914)	577,503	159,703	165,203
	BEGINNING FUND BALANCE	7,217,578	7,181,312	7,181,312	7,181,312	7,758,815	7,758,815
	ENDING FUND BALANCE	7,181,310	7,154,212	7,179,398	7,758,815	7,918,518	7,924,018

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
701-000-406-000	In Lieu of Taxes						
701-000-664-000	Interest Earnings						
701-000-675-000	Review/Escrow Deposits						
	Totals for dept 000 - REVENUE	15,683	(9,398)		2,715		

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	15,683	(9,398)		2,715		
TOTAL ESTIMATED REVENUES							
		15,683	(9,398)		2,715		
APPROPRIATIONS							
Function: Unclassified							
Dept 000 - REVENUE							
701-000-965-101 Transfer Out - General Fund							
	Totals for dept 000 - REVENUE						
	Total - Function Unclassified						
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 701							
		15,683	(9,398)		2,715		
	BEGINNING FUND BALANCE		15,683	15,683	15,683	18,398	18,398
	ENDING FUND BALANCE	15,683	6,285	15,683	18,398	18,398	18,398



VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
737-000-581-000	Contribution - General Fund (OPEB)						
737-000-669-000	Investment Gains and Losses	31,853	29,810				
Totals for dept 000 - REVENUE		31,853	29,810				

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET  
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 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	31,853	29,810				
TOTAL ESTIMATED REVENUES							
		31,853	29,810				
APPROPRIATIONS							
Function: Unclassified							
Dept 000 - REVENUE							
737-000-801-000 Contractual Services							
	Totals for dept 000 - REVENUE						
	Total - Function Unclassified						
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 737							
		31,853	29,810				
	BEGINNING FUND BALANCE	180,906	212,759	212,759	212,759	212,759	212,759
	ENDING FUND BALANCE	212,759	242,569	212,759	212,759	212,759	212,759
	ESTIMATED REVENUES - ALL FUNDS	13,118,465	6,736,631	11,390,019	8,965,380	9,030,508	9,185,448
	APPROPRIATIONS - ALL FUNDS	8,267,451	8,344,558	11,630,855	11,320,896	8,976,985	9,777,855
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	4,851,014	(1,607,927)	(240,836)	(2,355,516)	53,523	(592,407)
	BEGINNING FUND BALANCE - ALL FUNDS	10,506,016	15,357,031	15,357,031	15,357,031	13,001,515	13,001,515
	ENDING FUND BALANCE - ALL FUNDS	15,357,030	13,749,104	15,116,195	13,001,515	13,055,038	12,409,108

## DEBT SCHEDULES

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# SECTION III – DEBT SCHEDULES

Village of Lake Orion

Schedule of Indebtedness  
Proprietary Funds

June 30, 2023

**Oakland-Macomb Interceptor Drain Bond  
Summary By Issue**

Issue	Total Principal Amount	Total Interest Payable	Total Obligation
2010A	\$ 79,443	\$ 9,193	\$ 88,636
2011	126,478	18,165	144,643
2013A	292,498	36,479	328,977
2014A	43,960	8,403	52,363
2015	44,003	10,126	54,129
2015-SAW	43,508	7,389	50,897
2019A	20,729	1,591	22,320
2019B	11,737	275	12,012
2020A	248,042	67,914	315,956
2017SRF	190,251	33,427	223,678
2017DWRF	4,446,878	797,430	5,244,308
	<u>\$ 5,547,527</u>	<u>\$ 990,392</u>	<u>\$6,537,919</u>

**2010A Oakland-Macomb Interceptor Drain Bond**  
Date of Issue: January 22, 2010  
Village of Lake Orion Portion \$172,415 (.6612%)  
Interest Due April 1 and October 1  
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	4/1/2024	\$ 9,092	\$ 1,986	\$ 11,078
2.50%	4/1/2025	9,323	1,759	11,082
2.50%	4/1/2026	9,554	1,526	11,080
2.50%	4/1/2027	9,786	1,286	11,072
2.50%	4/1/2028	10,050	1,042	11,092
2.50%	4/1/2029	10,282	790	11,072
2.50%	4/1/2030	10,545	534	11,079
2.50%	4/1/2031	10,811	270	11,081
		<u>\$ 79,443</u>	<u>\$ 9,193</u>	<u>\$ 88,636</u>

Village of Lake Orion

Schedule of Indebtedness  
Proprietary Funds

June 30, 2023

**2011 Oakland-Macomb Interceptor Drain Bond**  
**Date of Issue: November 2011**  
**Village of Lake Orion Portion \$207,251 (.6612%)**  
**Interest Due April 1 and October 1**  
**Bonds Due As Follows:**

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	10/1/2023	\$ 10,148	\$ 3,035	\$ 13,183
2.50%	10/1/2024	10,391	2,778	13,169
2.50%	10/1/2025	10,635	2,515	13,150
2.50%	10/1/2026	10,919	2,246	13,165
2.50%	10/1/2027	11,203	1,970	13,173
2.50%	10/1/2028	11,446	1,687	13,133
2.50%	10/1/2029	11,730	1,397	13,127
2.50%	10/1/2030	12,055	1,099	13,154
2.50%	10/1/2031	12,339	794	13,133
2.50%	10/1/2032	12,664	482	13,146
2.50%	10/1/2033	12,948	162	13,110
		<b>\$ 126,478</b>	<b>\$ 18,165</b>	<b>\$ 144,643</b>

**2013A Oakland-Macomb Interceptor Drain Bond**  
**Date of Issue: June 2013**  
**Village of Lake Orion Portion \$452,251 (.6612%)**  
**Interest Due April 1 and October 1**  
**Bonds Due As Follows:**

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	10/1/2023	\$ 21,800	\$ 5,632	\$ 27,432
2.00%	10/1/2024	22,252	5,191	27,443
2.00%	10/1/2025	22,668	4,742	27,410
2.00%	10/1/2026	23,154	4,284	27,438
2.00%	10/1/2027	23,605	3,816	27,421
2.00%	10/1/2028	24,091	3,339	27,430
2.00%	10/1/2029	24,543	2,853	27,396
2.00%	10/1/2030	25,063	2,357	27,420
2.00%	10/1/2031	25,549	1,851	27,400
2.00%	10/1/2032	26,070	1,335	27,405
2.00%	10/1/2033	26,591	808	27,399
2.00%	10/1/2034	27,112	271	27,383
		<b>\$ 292,498</b>	<b>\$ 36,479</b>	<b>\$ 328,977</b>

Village of Lake Orion

Schedule of Indebtedness  
Proprietary Funds

June 30, 2023

**2014A Oakland-Macomb Interceptor Drain Bond**  
**Date of Issue: September 2014**  
**Village of Lake Orion Portion \$66,124 (.6612%)**  
**Interest Due April 1 and October 1**  
**Bonds Due As Follows:**

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	10/1/2023	\$ 3,107	\$ 1,231	\$ 4,338
2.00%	10/1/2024	3,153	1,168	4,321
3.00%	10/1/2025	3,245	1,087	4,332
3.00%	10/1/2026	3,382	988	4,370
3.00%	10/1/2027	3,473	886	4,359
3.00%	10/1/2028	3,564	780	4,344
3.00%	10/1/2029	3,701	671	4,372
3.00%	10/1/2030	3,793	559	4,352
3.00%	10/1/2031	3,930	443	4,373
3.00%	10/1/2032	4,067	323	4,390
2.50%	10/1/2033	4,204	199	4,403
3.125%	10/1/2034	4,341	68	4,409
		\$ 43,960	\$ 8,403	\$ 52,363

**2015 Oakland-Macomb Interceptor Drain Bond**  
**Date of Issue: April 2015**  
**Village of Lake Orion Portion \$66,120 (.6612%)**  
**Interest Due April 1 and October 1**  
**Bonds Due As Follows:**

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.75%	4/1/2024	\$ 3,108	\$ 1,422	\$ 4,530
3.00%	4/1/2025	3,174	1,338	4,512
3.00%	4/1/2026	3,273	1,242	4,515
3.00%	4/1/2027	3,372	1,144	4,516
3.00%	4/1/2028	3,471	1,042	4,513
3.25%	4/1/2029	3,570	938	4,508
3.25%	4/1/2030	3,670	822	4,492
3.25%	4/1/2031	3,802	704	4,506
3.50%	4/1/2032	3,934	580	4,514
3.50%	4/1/2033	4,066	442	4,508
3.50%	4/1/2034	4,199	300	4,499
3.50%	4/1/2035	4,364	152	4,516
		\$ 44,003	\$ 10,126	\$ 54,129

Village of Lake Orion

Schedule of Indebtedness  
Proprietary Funds

June 30, 2023

**2015 Oakland-Macomb Interceptor Drain Bond – SAW Loan**  
**Date of Issue: April 2015**  
**Village of Lake Orion Portion \$66,120 (.6612%)**  
**Interest Due April 1 and October 1**  
**Bonds Due As Follows:**

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	4/1/2024	\$ 3,141	\$ 1,088	\$ 4,229
2.50%	4/1/2025	3,240	1,009	4,249
2.50%	4/1/2026	3,306	928	4,234
2.50%	4/1/2027	3,405	846	4,251
2.50%	4/1/2028	3,471	760	4,231
2.50%	4/1/2029	3,570	674	4,244
2.50%	4/1/2030	3,670	584	4,254
2.50%	4/1/2031	3,769	492	4,261
2.50%	4/1/2032	3,835	398	4,233
2.50%	4/1/2033	3,934	302	4,236
2.50%	4/1/2034	4,034	204	4,238
2.50%	4/1/2035	4,133	104	4,237
		<b>\$ 43,508</b>	<b>\$ 7,389</b>	<b>\$ 50,897</b>

**2019A Oakland-Macomb Interceptor Drain Bond**  
**Date of Issue: December 19, 2019**  
**Village of Lake Orion Portion \$29,820 (.6612%)**  
**Interest Due April 1 and October 1**  
**Bonds Due As Follows:**

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
1.85%	4/1/2024	\$ 2,645	\$ 383	\$ 3,028
1.85%	4/1/2025	2,744	335	3,079
1.85%	4/1/2026	2,843	284	3,127
1.85%	4/1/2027	2,942	231	3,173
1.85%	4/1/2028	3,042	177	3,219
1.85%	4/1/2029	3,207	120	3,327
1.85%	4/1/2030	3,306	61	3,367
		<b>\$ 20,729</b>	<b>\$ 1,591</b>	<b>\$ 22,320</b>

Village of Lake Orion

Schedule of Indebtedness  
Proprietary Funds

June 30, 2023

**2019B Oakland-Macomb Interceptor Drain Bond**  
Date of Issue: December 19, 2019  
Village of Lake Orion Portion \$41,000 (.7877%)  
Interest Due April 1 and October 1  
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
1.55%	4/1/2024	\$ 3,860	\$ 152	\$ 4,012
1.55%	4/1/2025	3,899	92	3,991
1.55%	4/1/2026	3,978	31	4,009
		<u>\$ 11,737</u>	<u>\$ 275</u>	<u>\$ 12,012</u>

**2020A Oakland-Macomb Interceptor Drain Bond**  
Date of Issue: September 3, 2020  
Village of Lake Orion Portion \$252,833 (.4419%)  
Interest Due January 1 and July 1  
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
5.00%	7/1/2023	\$ 6,452	\$ 7,852	\$ 14,304
5.00%	7/1/2024	6,783	7,520	14,303
5.00%	7/1/2025	7,115	7,172	14,287
5.00%	7/1/2026	11,025	6,719	17,744
5.00%	7/1/2027	11,578	6,155	17,733
5.00%	7/1/2028	12,152	5,562	17,714
5.00%	7/1/2029	12,771	4,939	17,710
5.00%	7/1/2030	13,412	4,283	17,695
4.00%	7/1/2031	14,097	3,667	17,764
4.00%	7/1/2032	14,649	3,093	17,742
3.00%	7/1/2033	15,268	2,571	17,839
2.00%	7/1/2034	15,710	2,183	17,893
2.00%	7/1/2035	16,041	1,865	17,906
2.00%	7/1/2036	16,372	1,542	17,914
2.00%	7/1/2037	16,726	1,211	17,937
2.00%	7/1/2038	17,057	874	17,931
2.00%	7/1/2039	17,411	529	17,940
2.00%	7/1/2040	23,423	177	23,600
		<u>\$ 248,042</u>	<u>\$ 67,914</u>	<u>\$ 315,956</u>



Village of Lake Orion

Schedule of Indebtedness  
Proprietary Funds

June 30, 2023

**2017 Clinton River Water Resource Recovery Facility Drainage District Drain Bond (SRF)**

Date of Issue: July 2017

Village of Lake Orion Portion \$208,331 (.7698%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	10/1/2023	\$ 9,776	\$ 4,166	\$ 13,942
2.50%	10/1/2024	10,046	3,918	13,964
2.50%	10/1/2025	10,315	3,664	13,979
2.50%	10/1/2026	10,546	3,403	13,949
2.50%	10/1/2027	10,815	3,136	13,951
2.50%	10/1/2028	11,085	2,862	13,947
2.50%	10/1/2029	11,393	2,581	13,974
2.50%	10/1/2030	11,662	2,293	13,955
2.50%	10/1/2031	11,970	1,998	13,968
2.50%	10/1/2032	12,278	1,695	13,973
2.50%	10/1/2033	12,586	1,384	13,970
2.50%	10/1/2034	12,894	1,065	13,959
2.50%	10/1/2035	13,202	739	13,941
2.50%	10/1/2036	13,548	405	13,953
2.50%	10/1/2037	13,894	118	14,012
2.50%	10/1/2038	14,241	-	14,241
		<u>\$ 190,251</u>	<u>\$ 33,427</u>	<u>\$ 223,678</u>

**2017 State of Michigan Department of Environmental Quality, Drinking Water Revolving Fund Loan**

Total Draws: \$4,971,878 (82.5% of \$6,030,000)

Interest Due April 1 and October 1

Loan Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	4/1/2024	\$ 270,000	\$ 90,214	\$ 360,214
2.00%	4/1/2025	275,000	85,348	360,348
2.00%	4/1/2026	280,000	80,391	360,391
2.00%	4/1/2027	285,000	75,344	360,344
2.00%	4/1/2028	290,000	70,207	360,207
2.00%	4/1/2029	295,000	64,979	359,979
2.00%	4/1/2030	305,000	59,662	364,662
2.00%	4/1/2031	310,000	54,165	364,165
2.00%	4/1/2032	315,000	48,577	363,577
2.00%	4/1/2033	320,000	42,899	362,899
2.00%	4/1/2034	325,000	37,131	362,131
2.00%	4/1/2035	335,000	31,273	366,273
2.00%	4/1/2036	340,000	25,235	365,235
2.00%	4/1/2037	345,000	19,106	364,106
2.00%	4/1/2038	156,878	12,899	169,777
		<u>\$ 4,446,878</u>	<u>\$ 797,430</u>	<u>\$5,244,308</u>

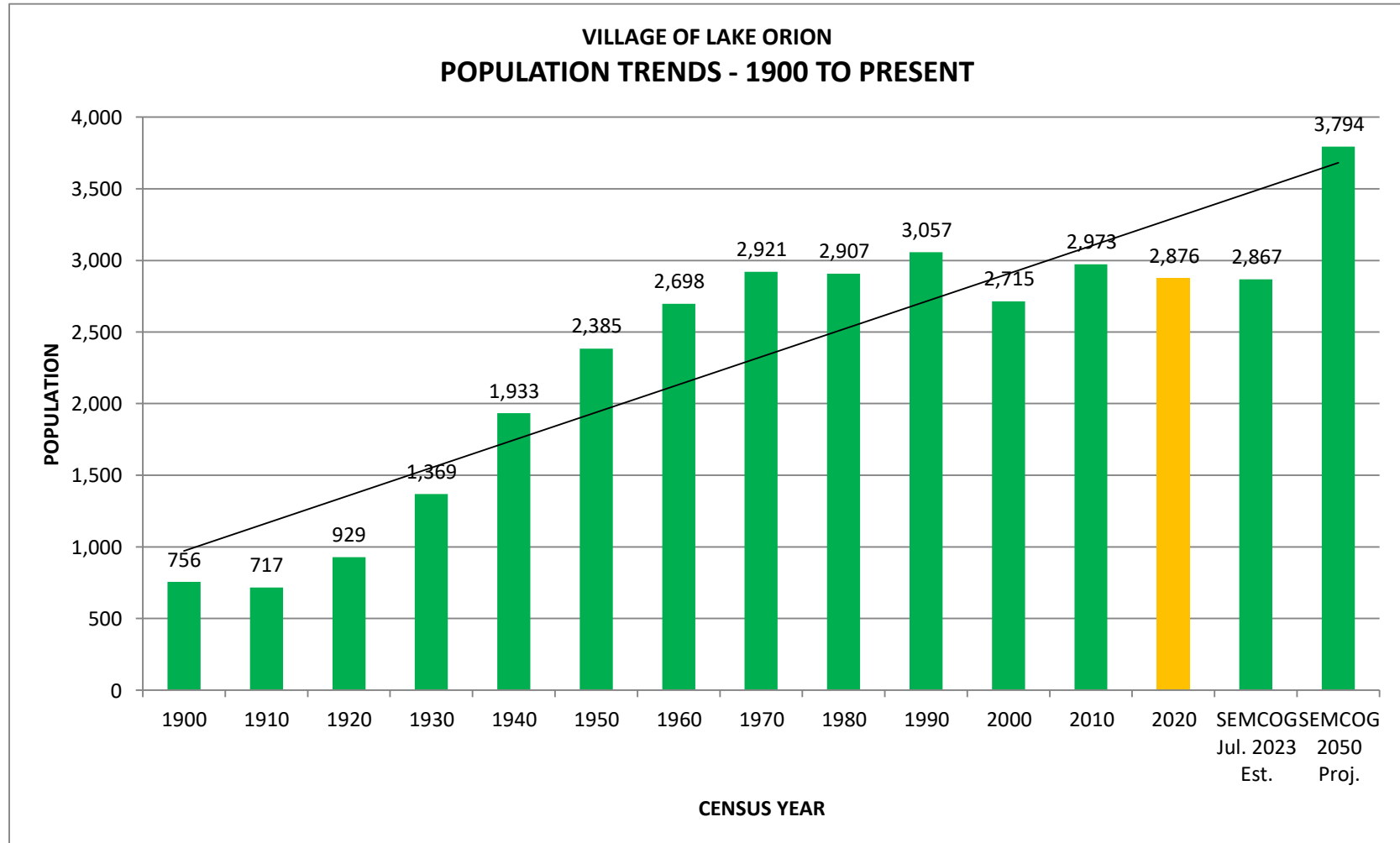
## FINANCIAL TRENDS

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# SECTION IV – FINANCIAL TRENDS

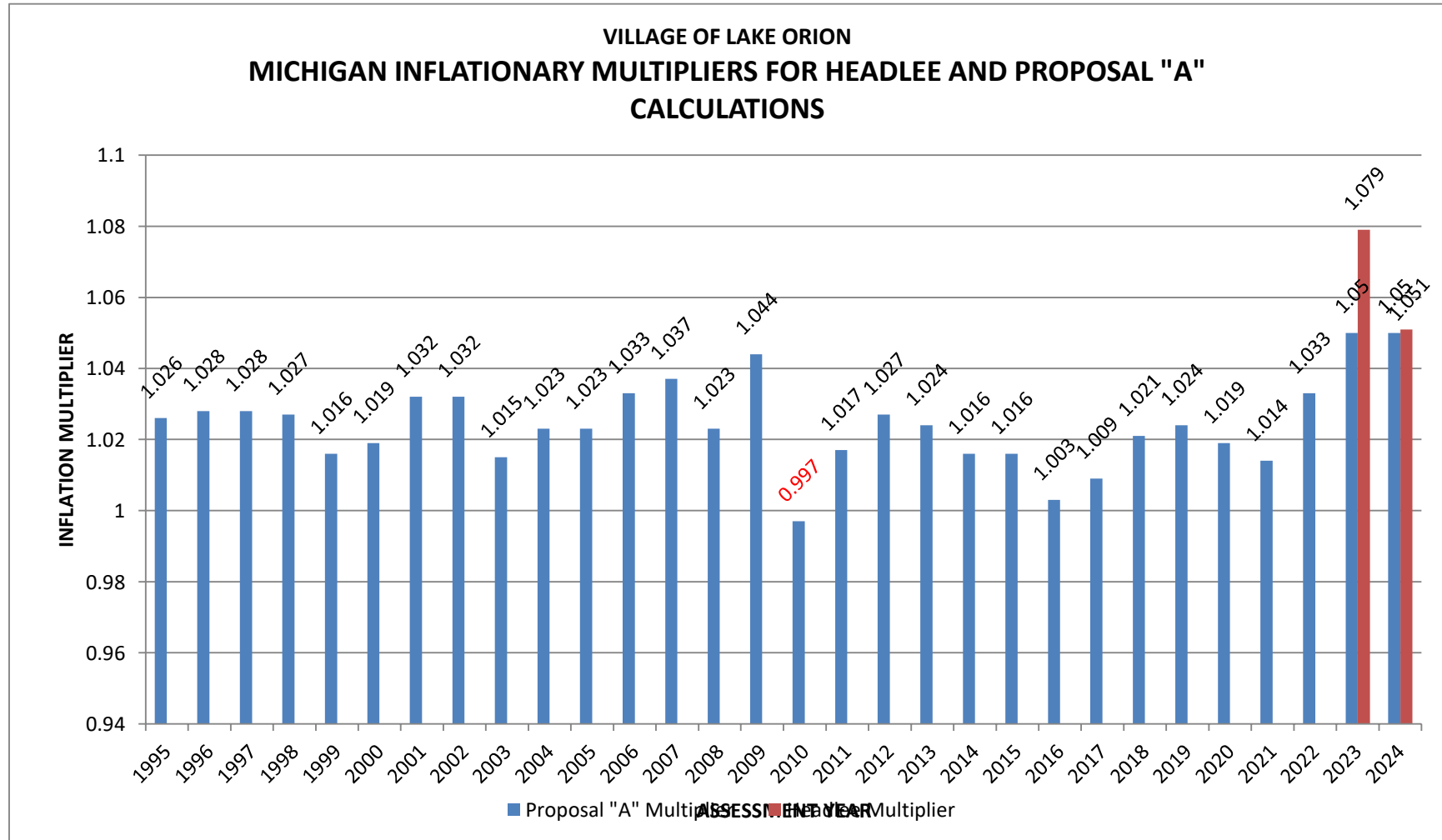
# FINANCIAL TRENDS

## POPULATION TRENDS



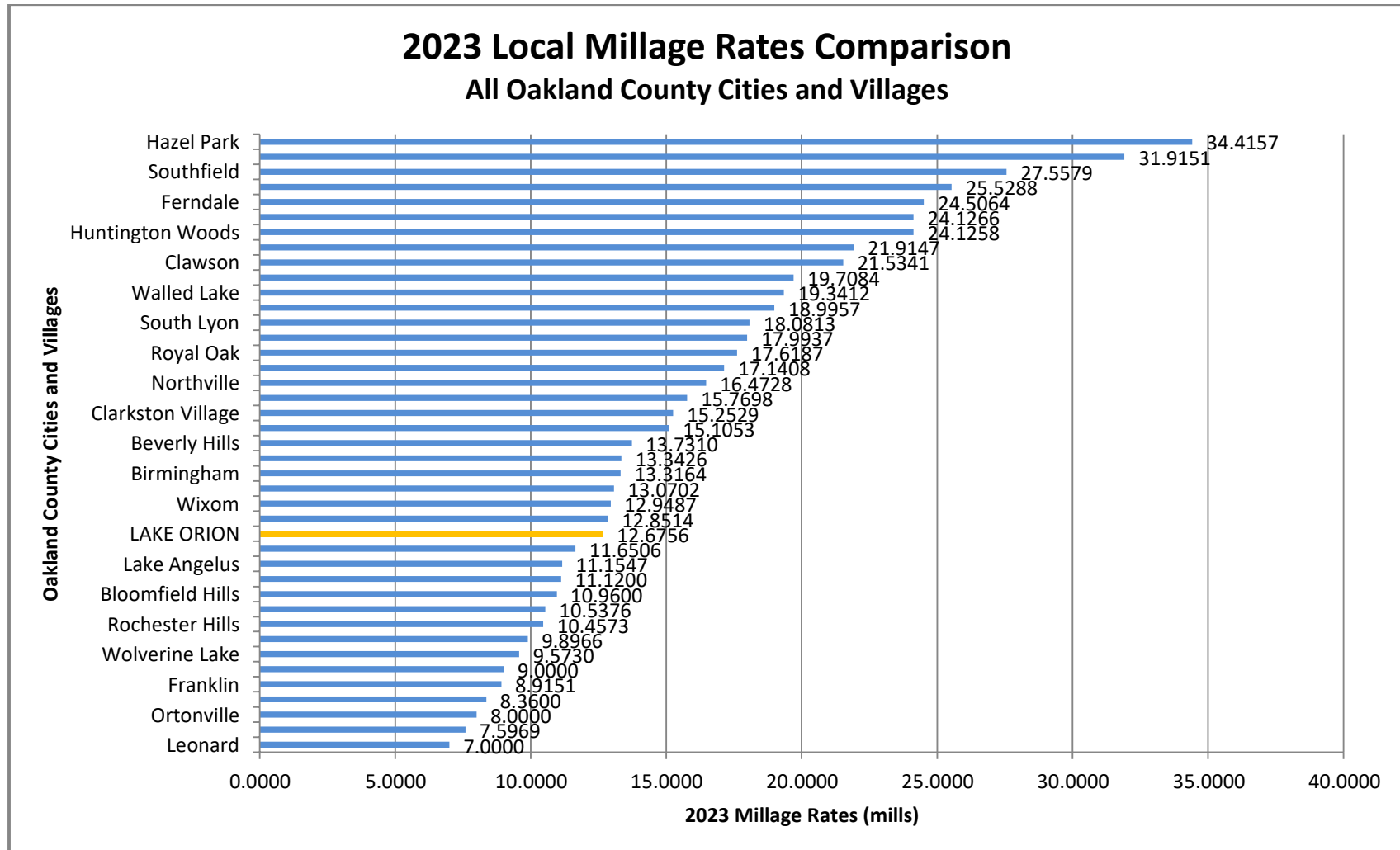
# FINANCIAL TRENDS

## INFLATIONARY MULTIPLIER TRENDS



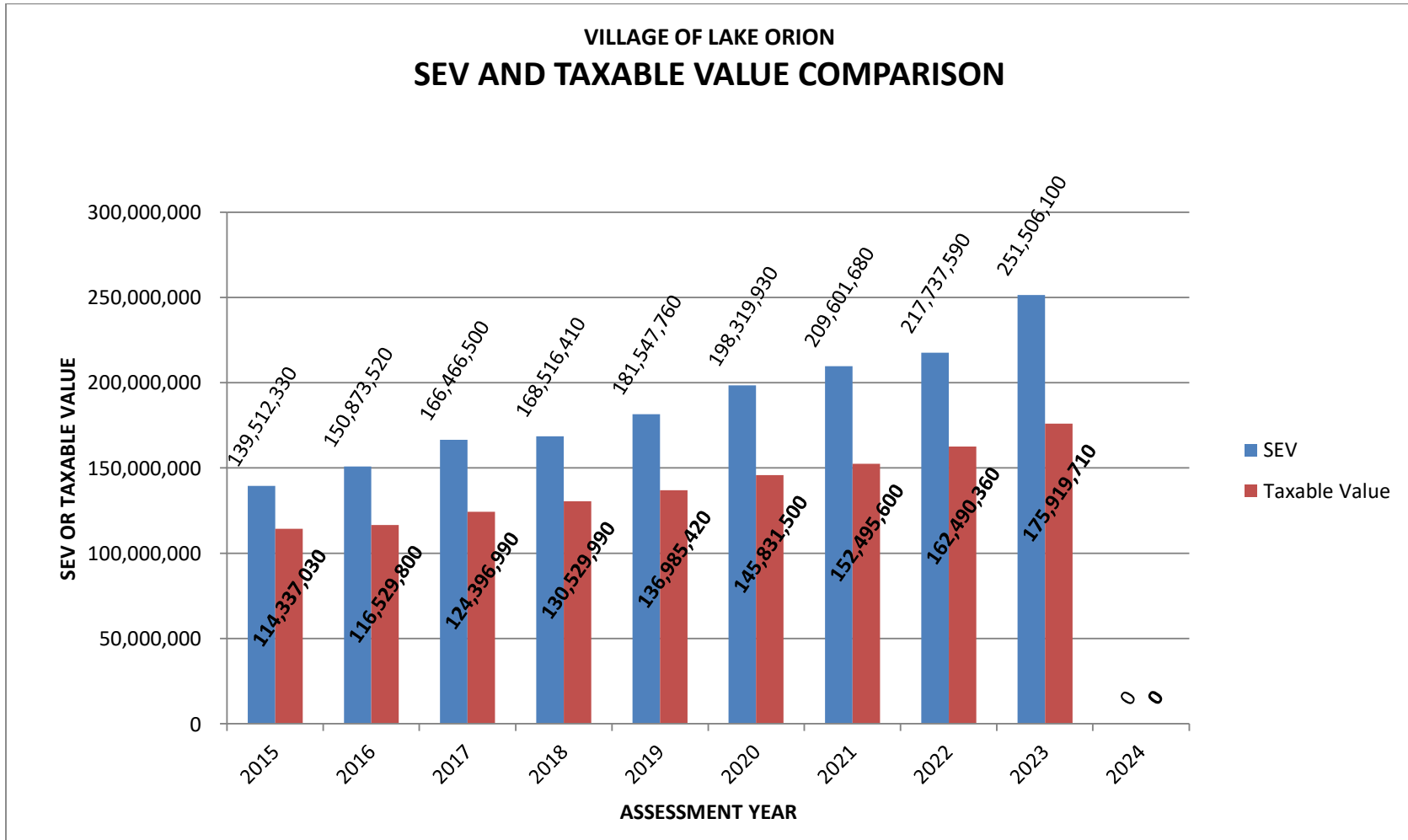
# FINANCIAL TRENDS

## CITY & VILLAGE MILLAGE RATES – OAKLAND COUNTY



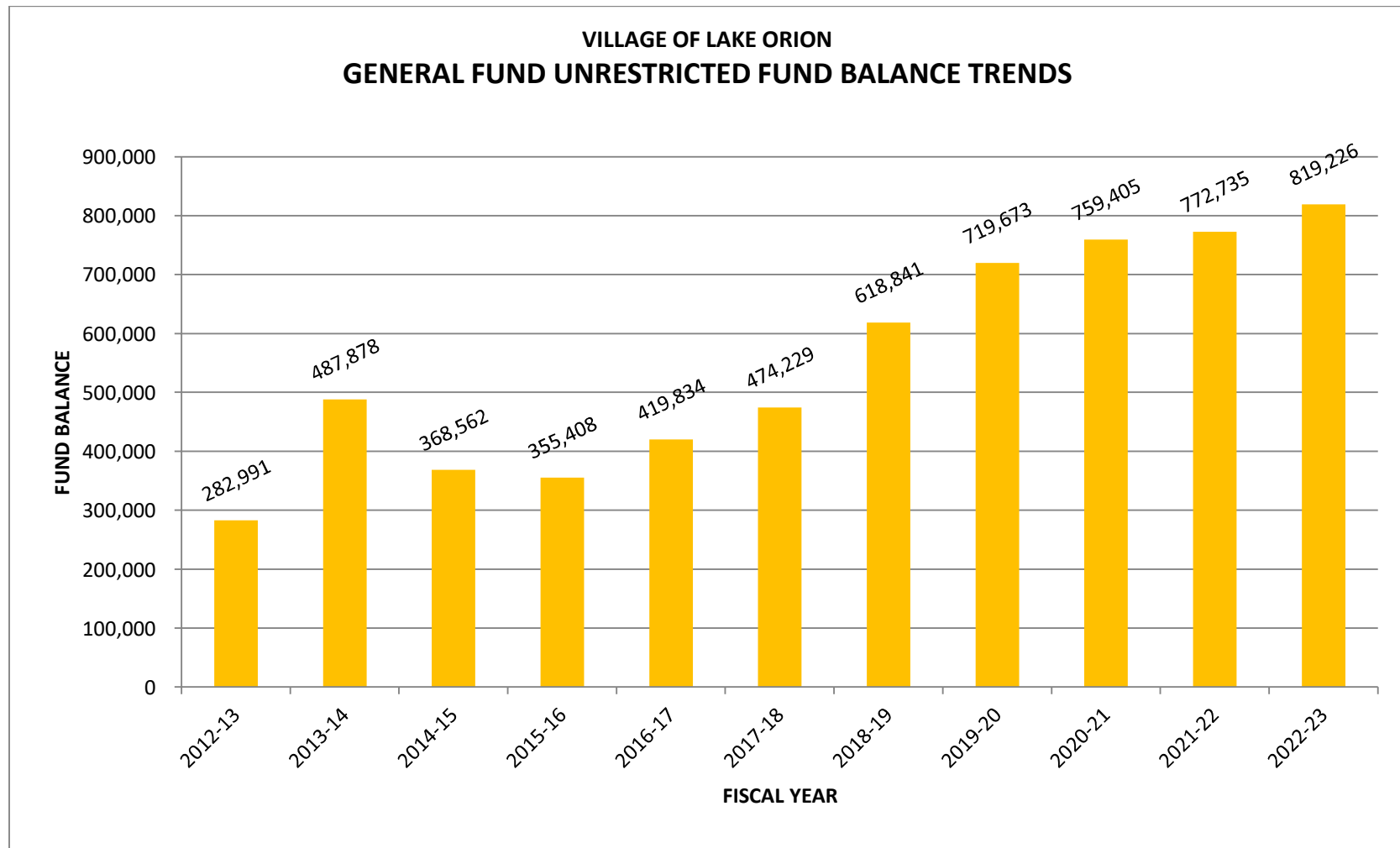
# FINANCIAL TRENDS

## STATE EQUALIZED VALUE AND TAXABLE VALUE TRENDS

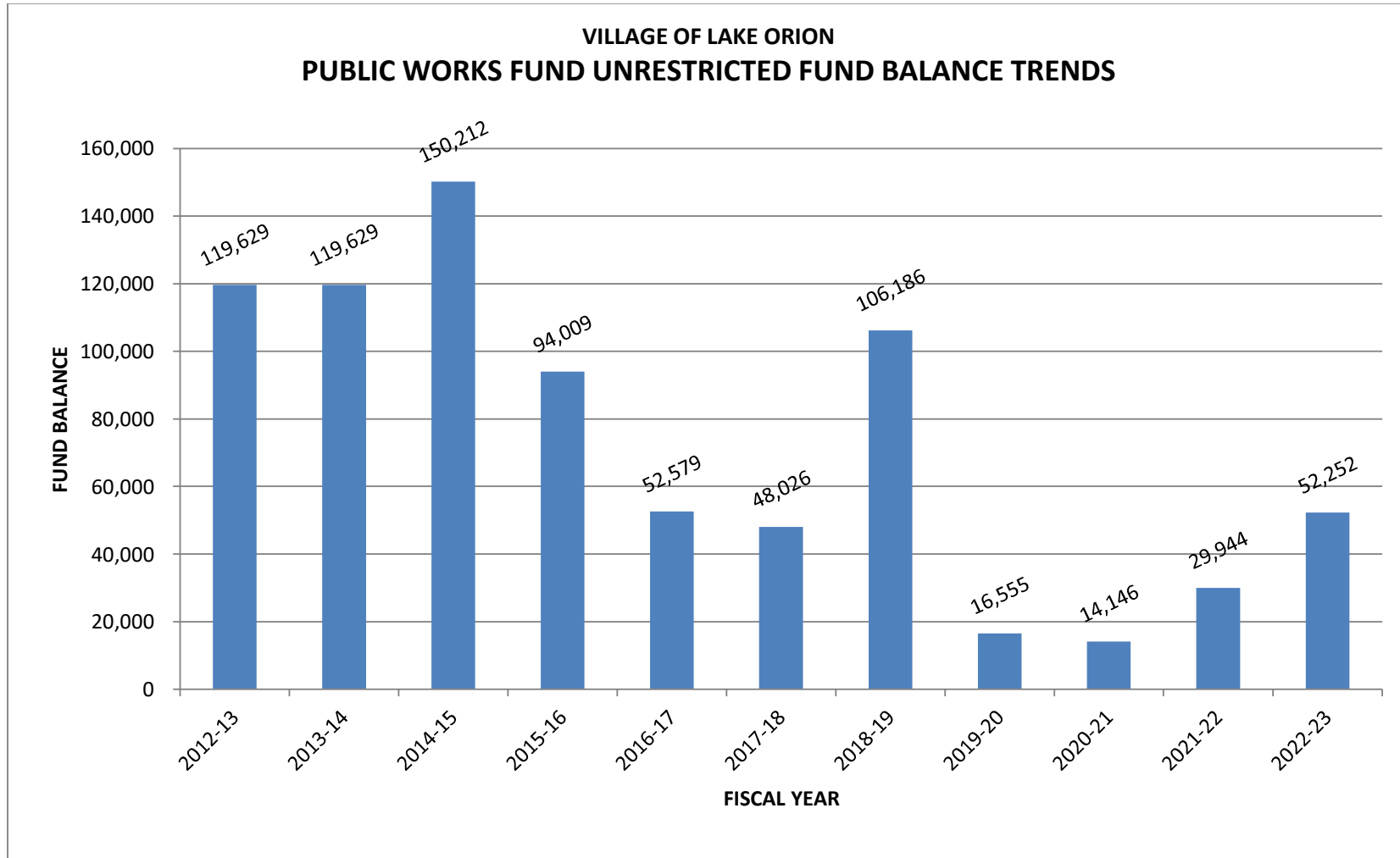


# FINANCIAL TRENDS

## UNRESTRICTED FUND BALANCE TRENDS

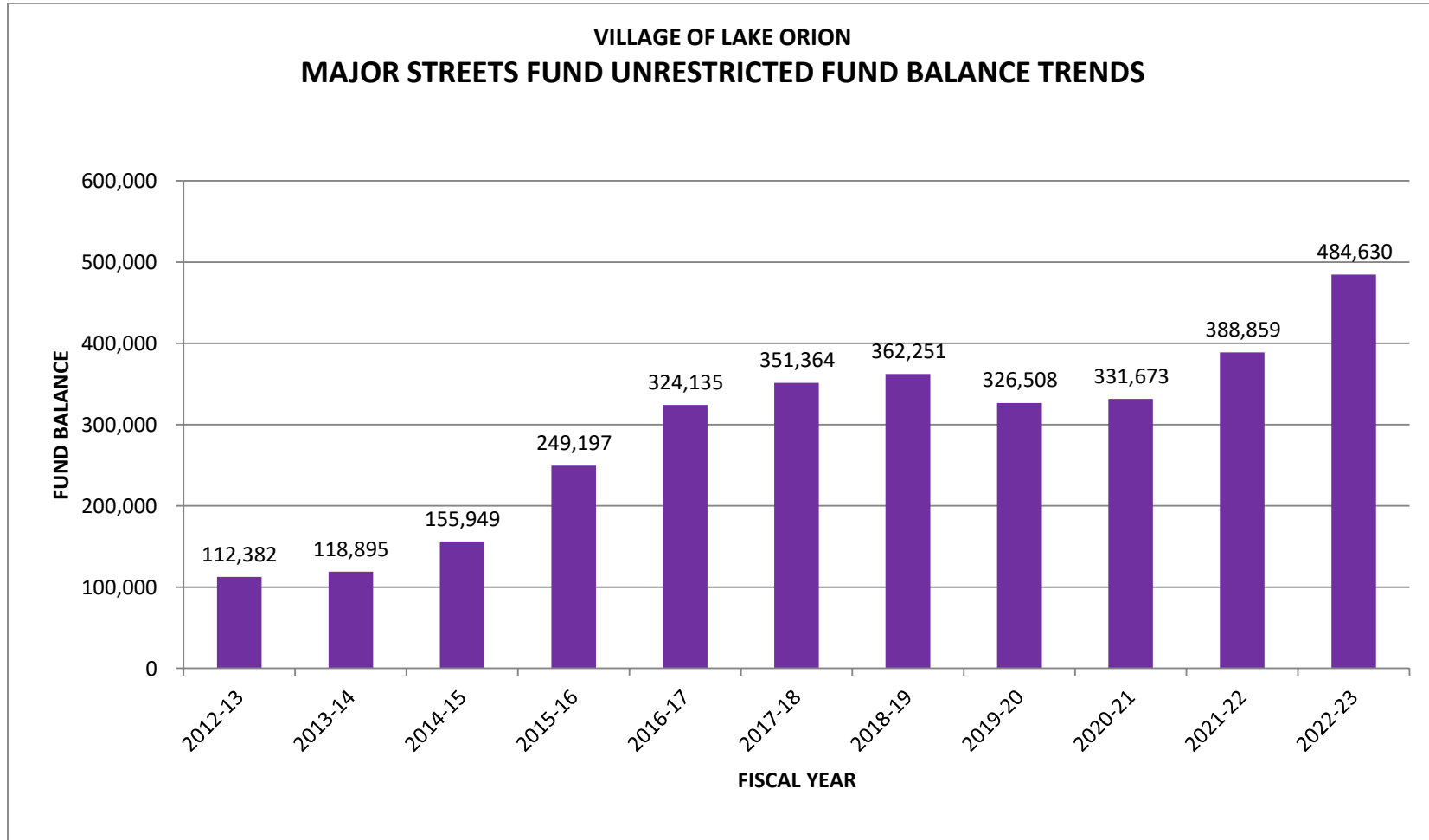


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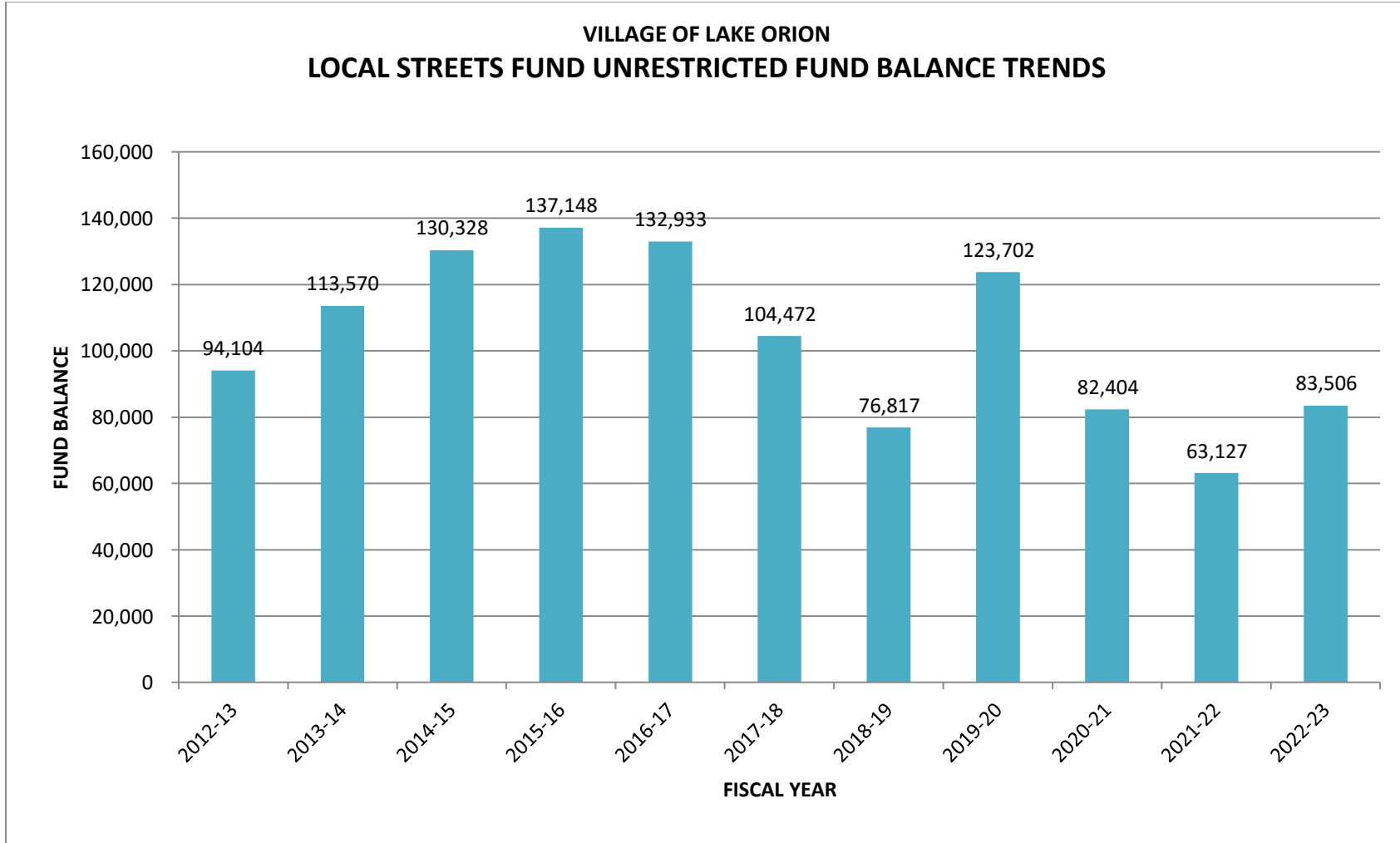




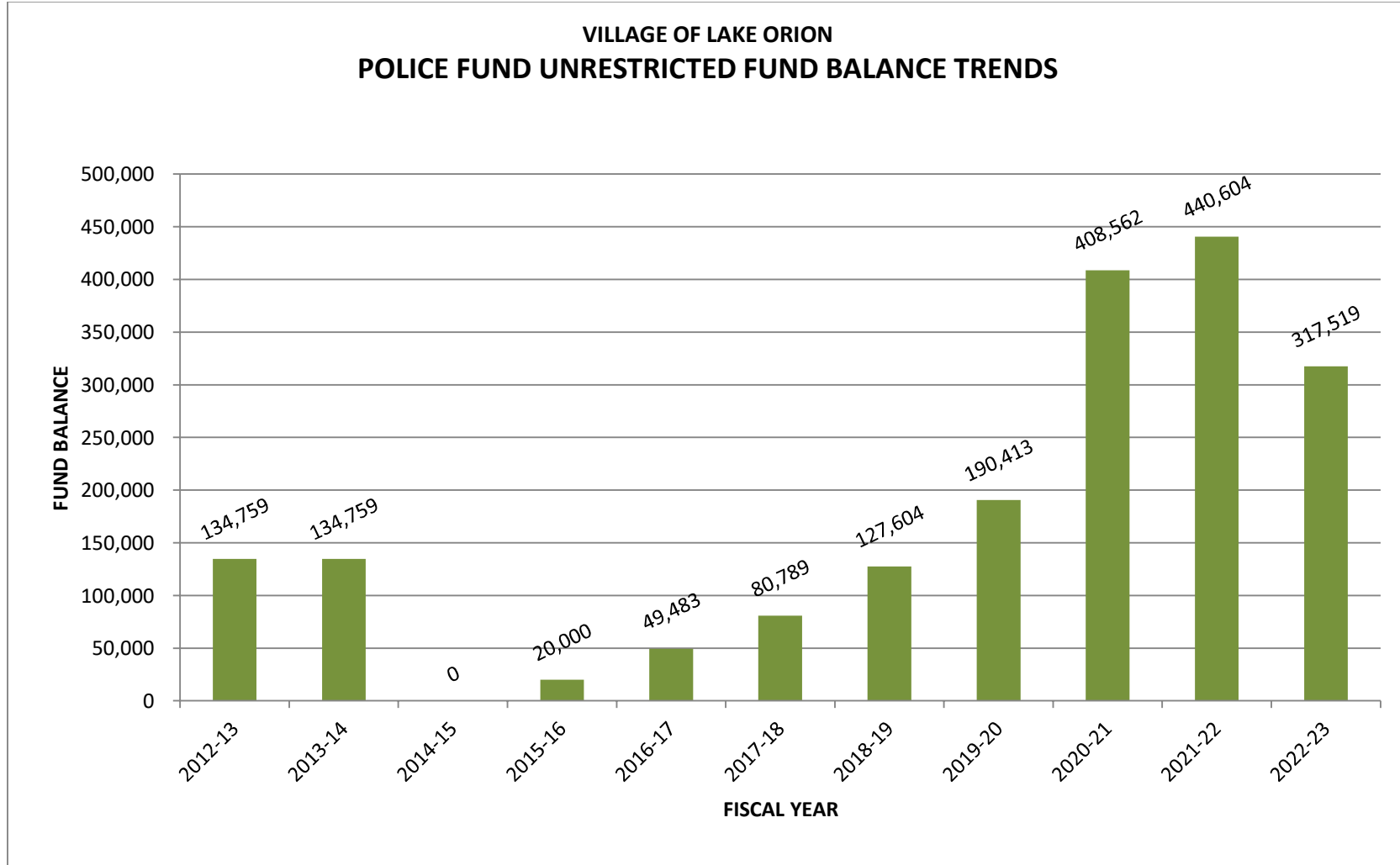
# FINANCIAL TRENDS



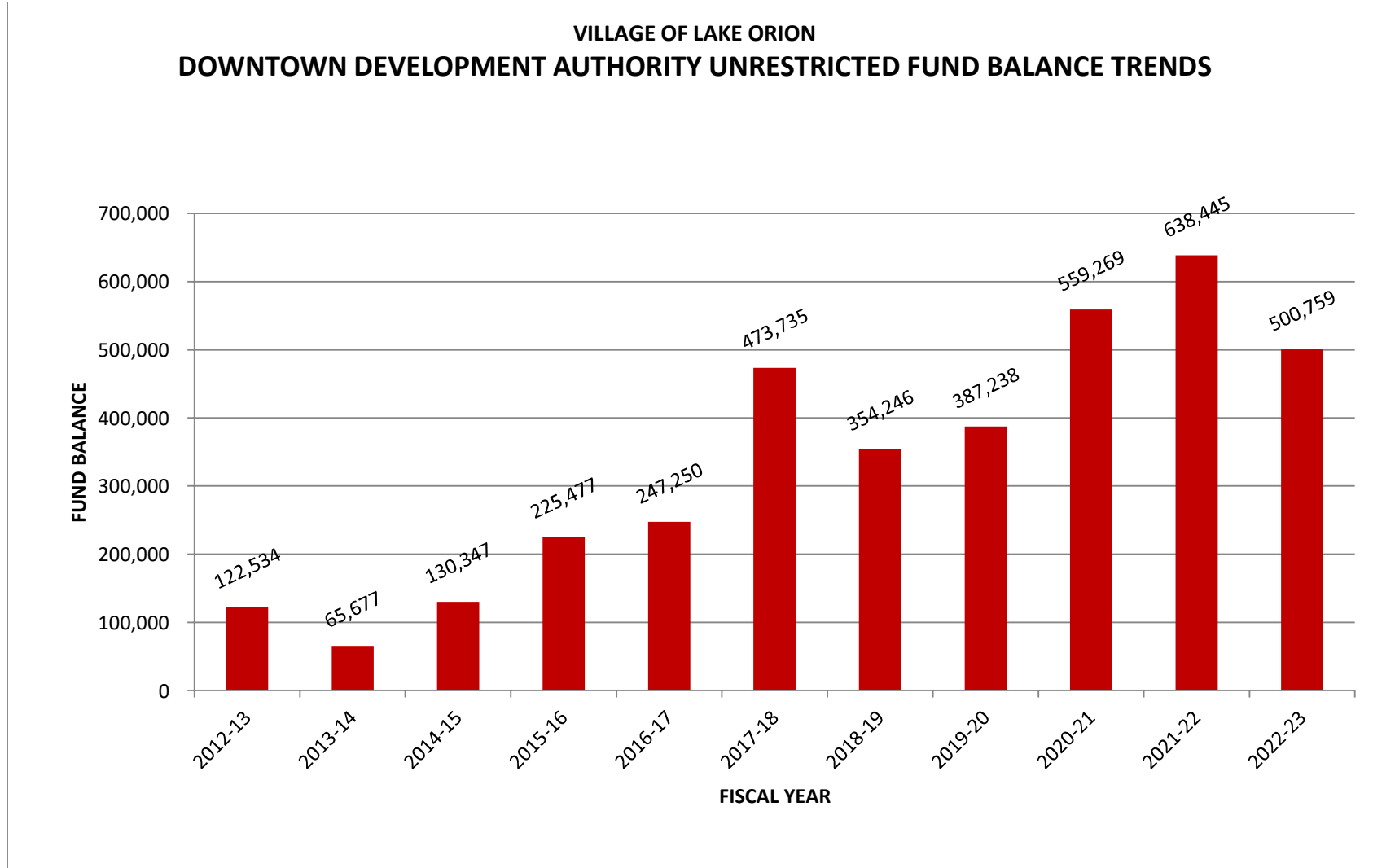
# FINANCIAL TRENDS



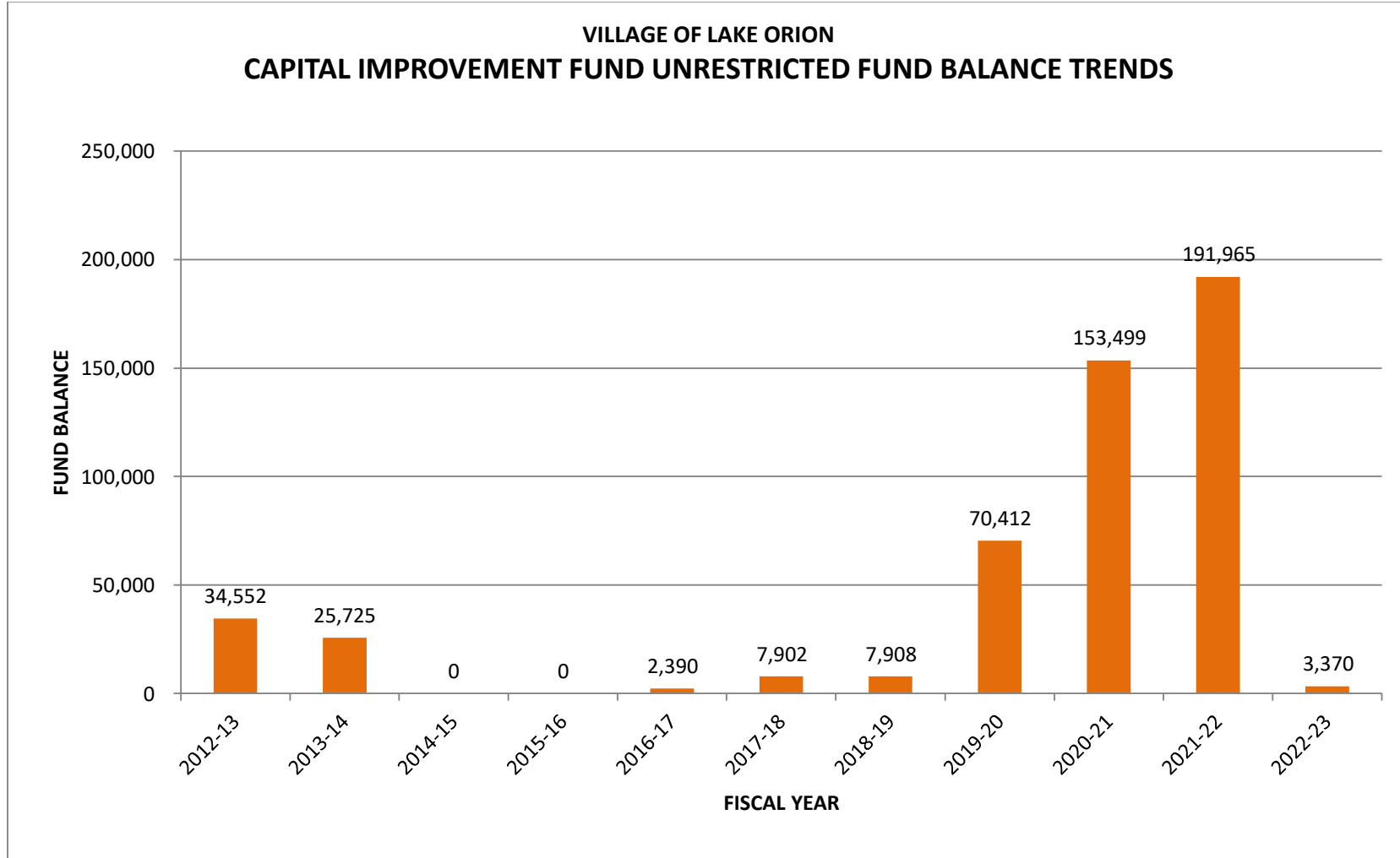
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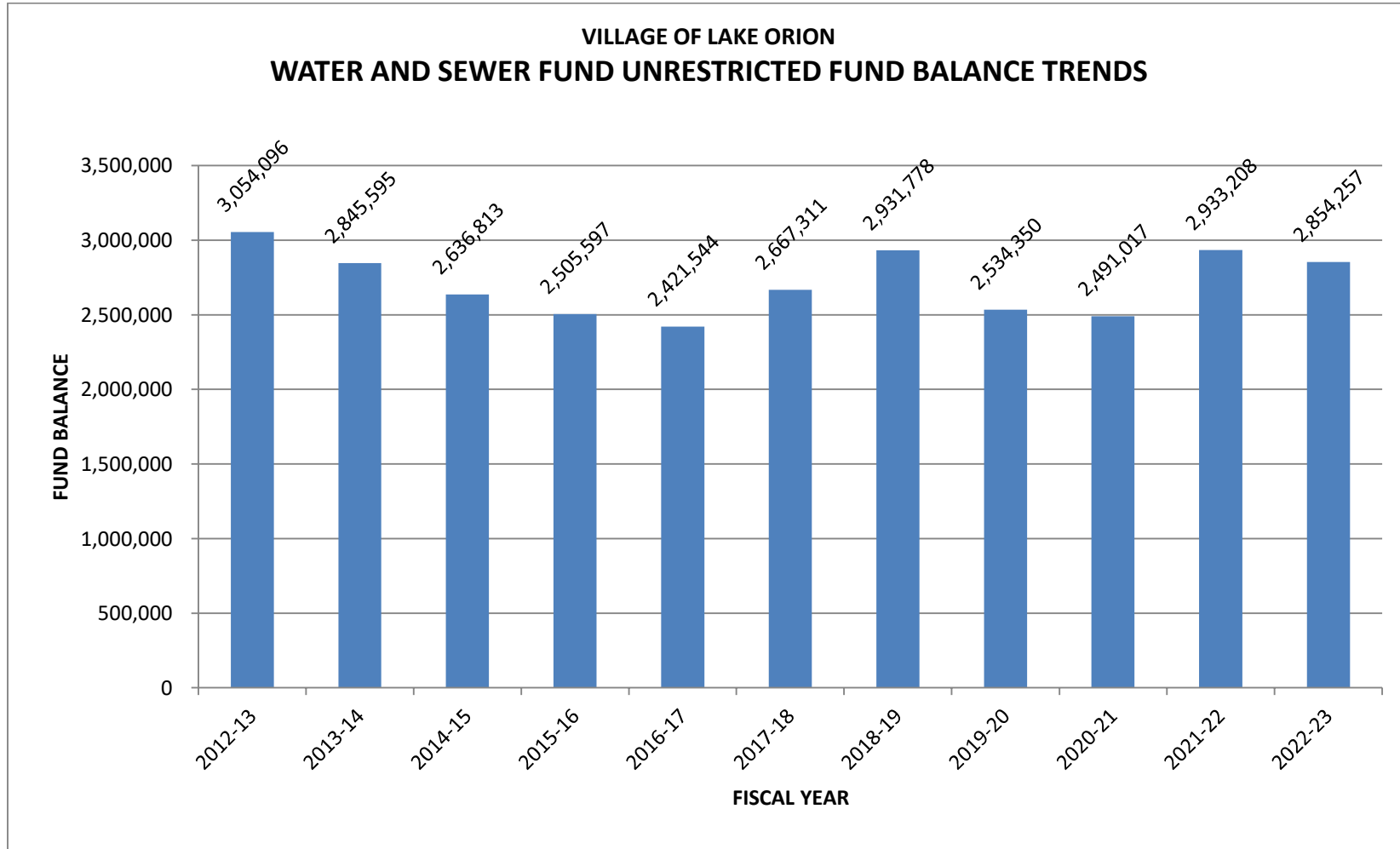
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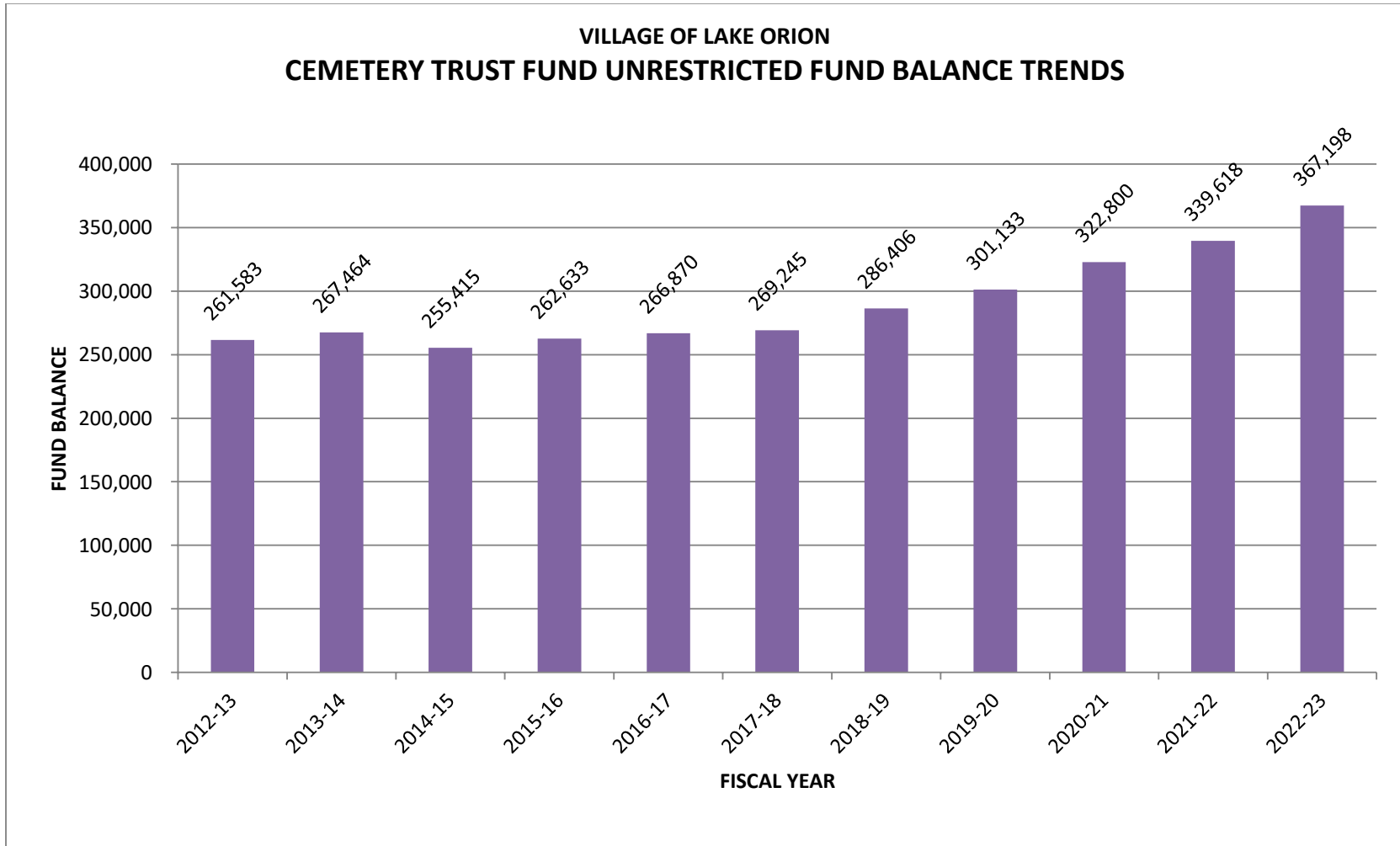
# FINANCIAL TRENDS



# FINANCIAL TRENDS



# FINANCIAL TRENDS



# FINANCIAL TRENDS

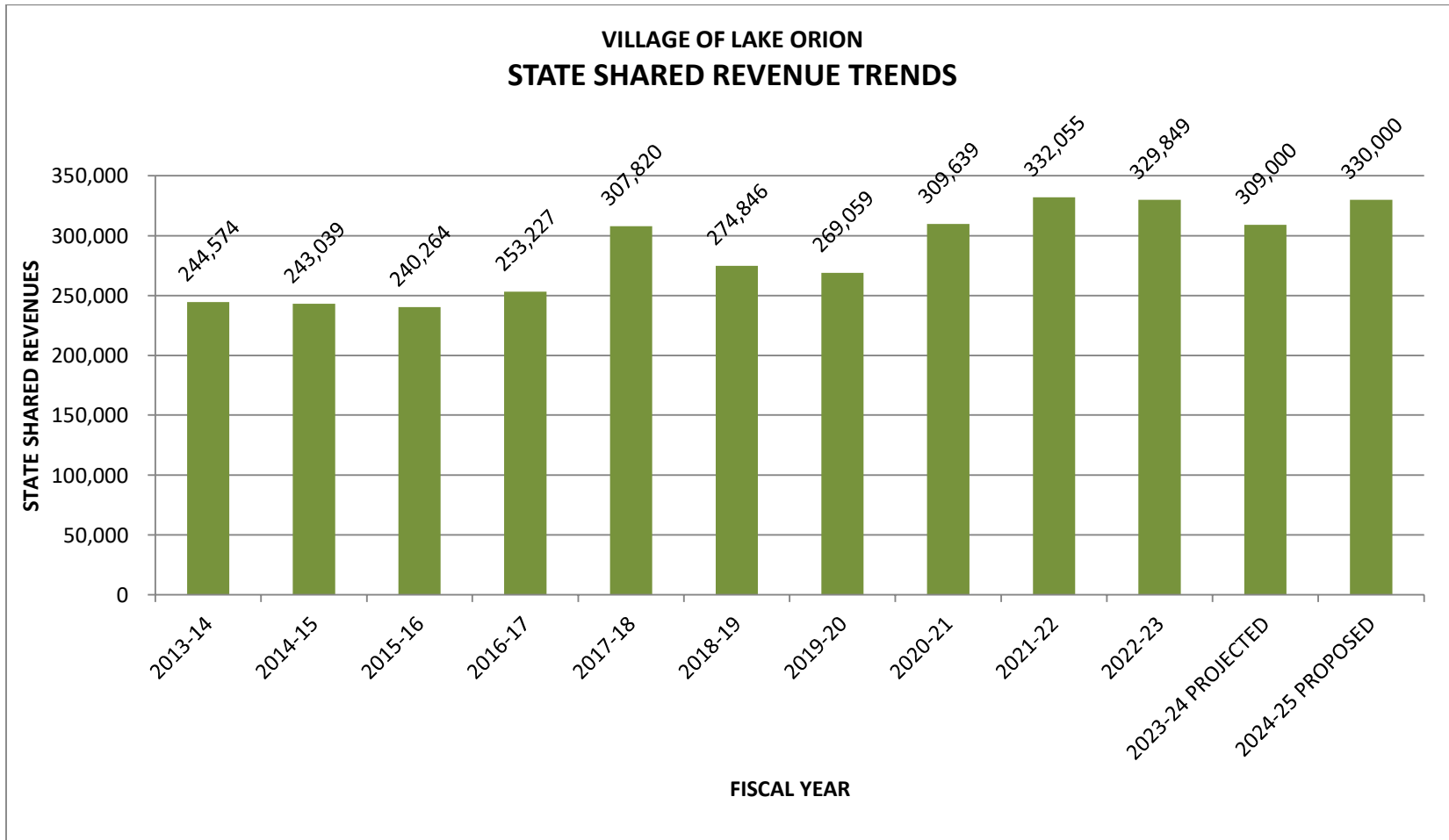
## PROPOSAL “A” AND HEADLEE REVENUE IMPACT ANALYSIS

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# FINANCIAL TRENDS

## STATE REVENUE SHARING TRENDS





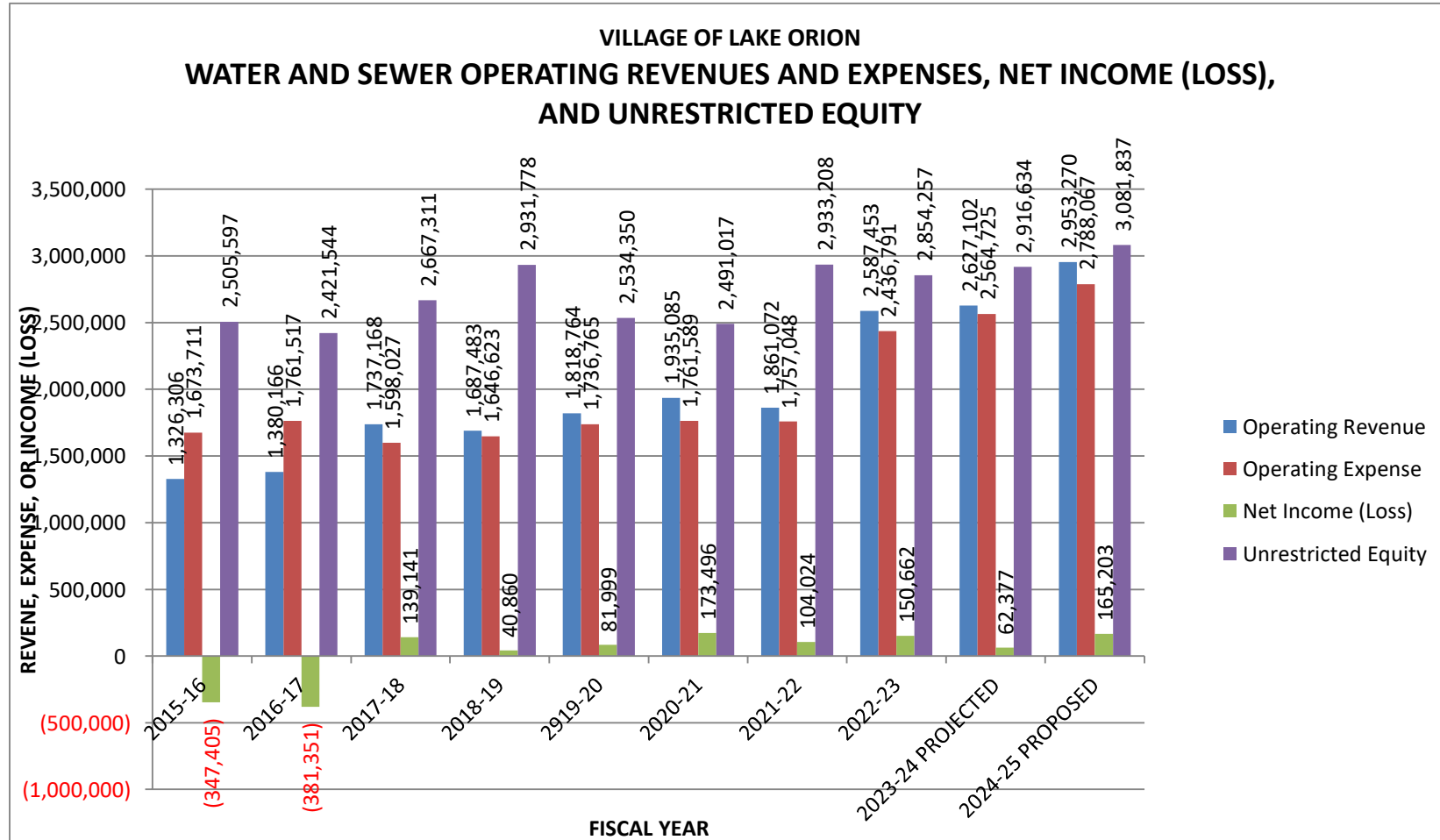
# FINANCIAL TRENDS

## DDA TAX CAPTURE TRENDS

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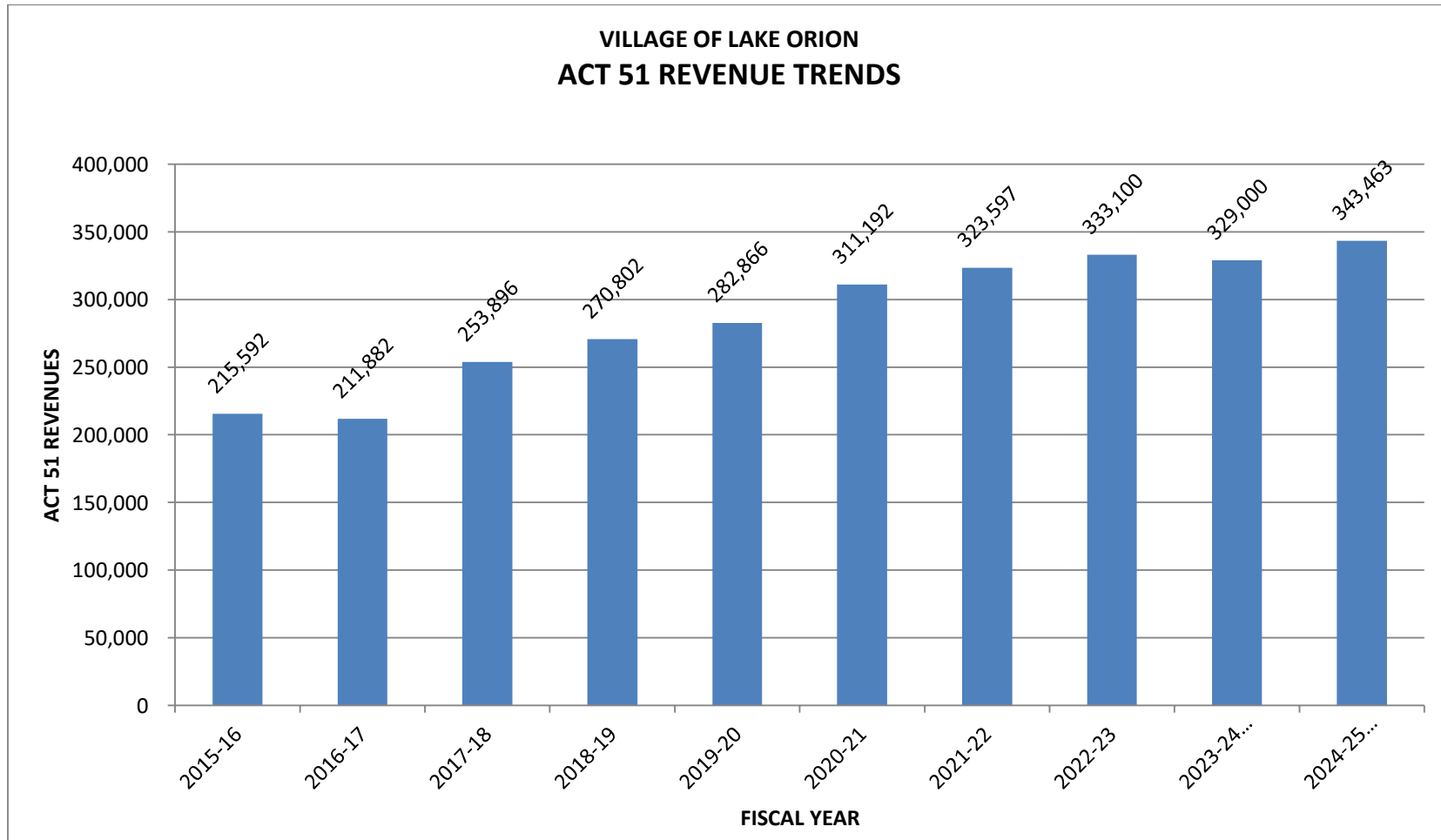
# FINANCIAL TRENDS

## WATER AND SEWER FINANCIAL TRENDS

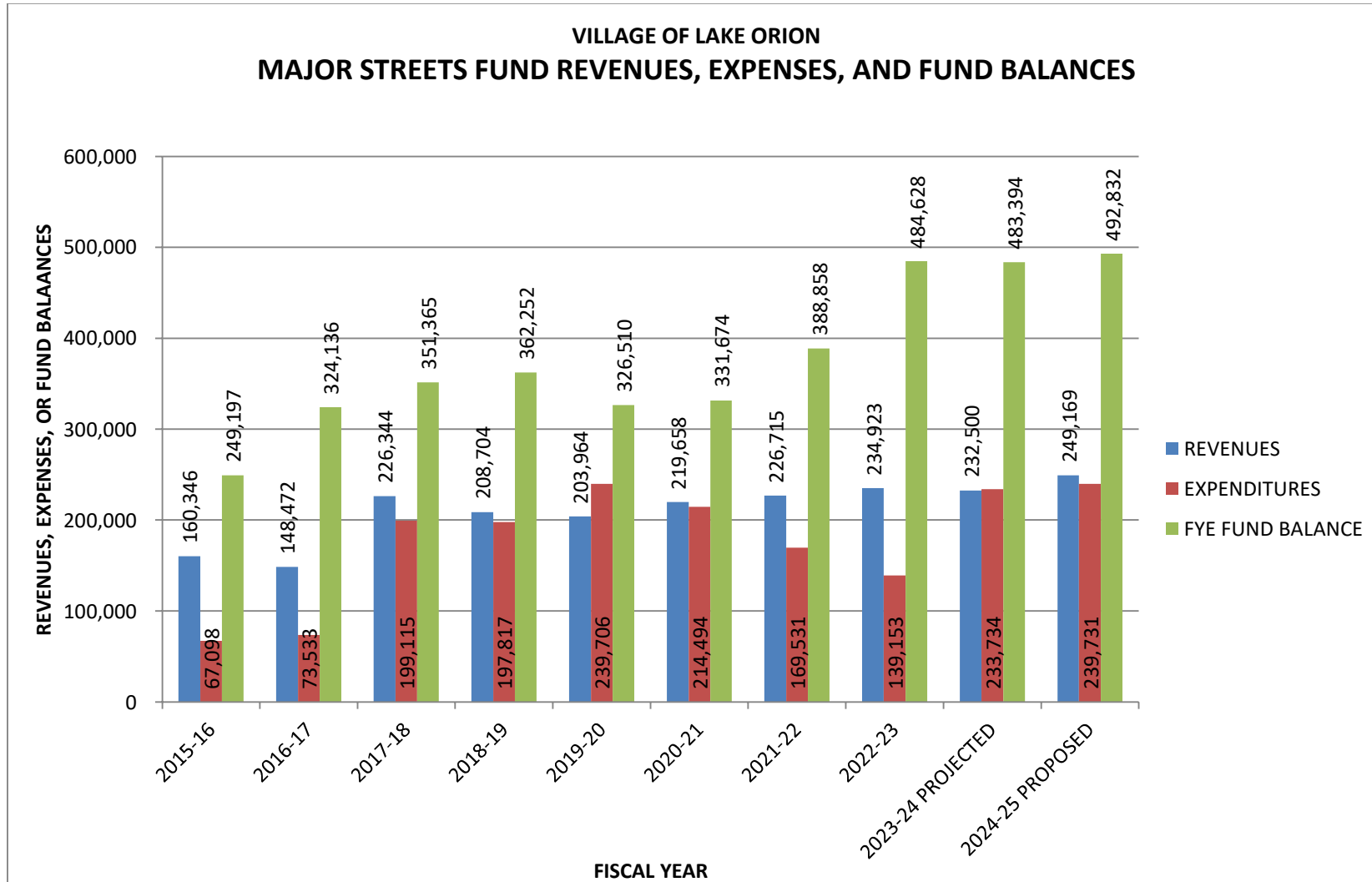


# FINANCIAL TRENDS

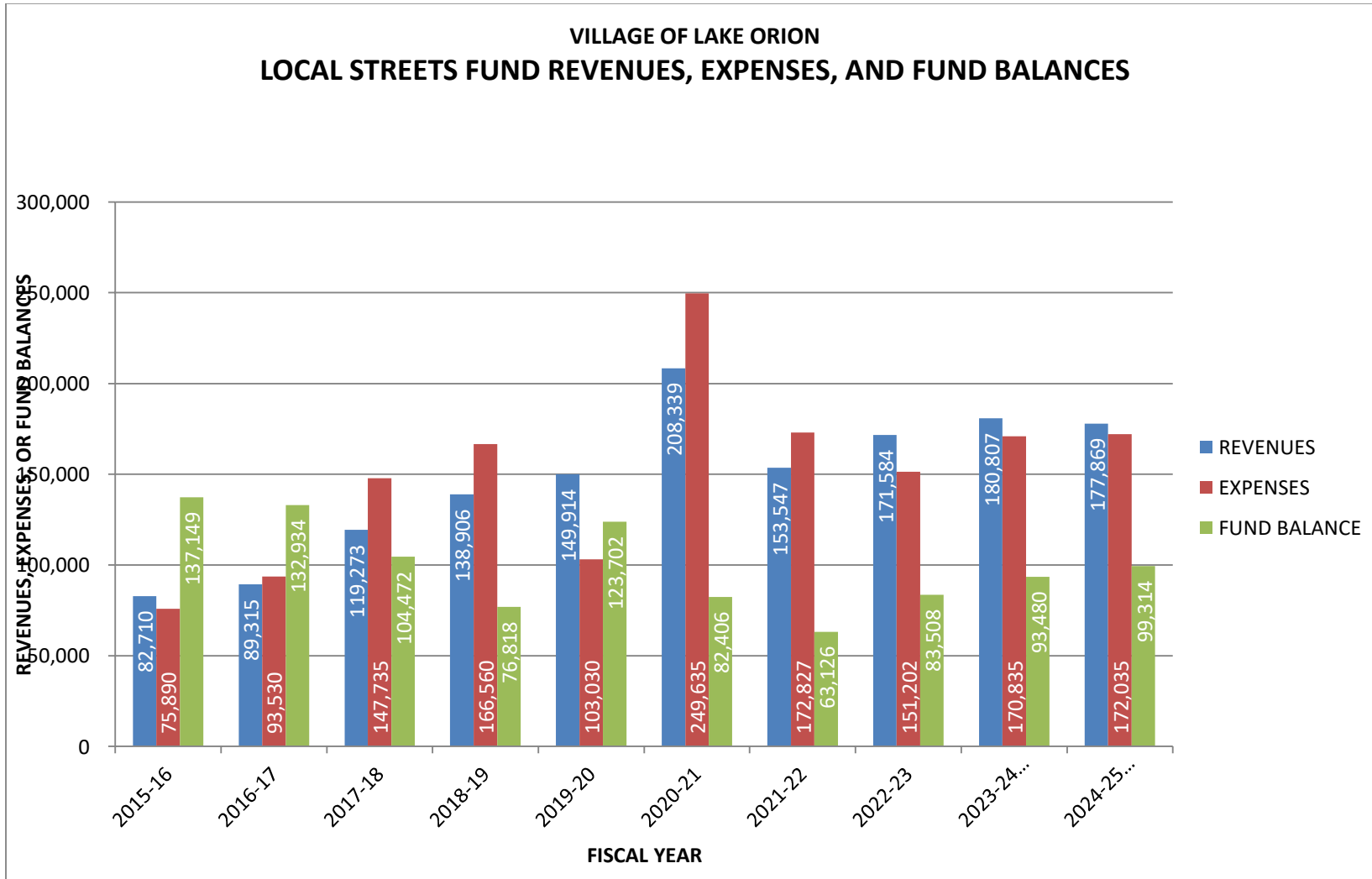
## ACT 51 MAJOR AND LOCAL STREETS REVENUE TRENDS



# FINANCIAL TRENDS



# FINANCIAL TRENDS





# FINANCIAL TRENDS

## STAFFING TRENDS

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# FINANCIAL TRENDS

## EMPLOYEE PENSION LIABILITIES TRENDS

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# FINANCIAL TRENDS

## OPEB LIABILITIES TRENDS

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# SUPPLEMENTALS

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## SECTION V - SUPPLEMENTALS



# 2023-24 MUNICIPAL FEE SCHEDULE

Adopted by Village Council on February 26, 2024 and as amended through March 25, 2024

## ADMINISTRATION

<b>Attorney Services</b> .....	Actual Cost
<b>Conference Room or Council Chambers Use Fee</b> (subject to facility availability).....	25.00 per hour
<b>Engineering Services</b>	Actual Cost
<b>Fax Service</b> .....	2.00 first page; 1.00 each additional page
<b>Sidewalk Sign, Awning or Canopy Permit</b> .....	25.00 (Village Code Sec. 92.08(A))
<b>Street Excavation Permit Fee</b> .....	25.00 + Actual Engineering, Public Works, and Other Costs (Village Code Sec. 92.06(A))
<b>Street Name Change Petition</b> .....	Actual Cost + 10% Administration Fee (Village Code Sec. 92.14)
<b>Street Obstruction Permit Fee</b> (not special event related).....	15.00 (Village Code Sec. 92.04)
<b>Yard or Garage Sale Permit</b> .....	5.00 (Village Code Sec. 130.001(B))

## ANIMALS AND ANIMAL CONTROL

<b>Chicken (backyard poultry) Permit Fees:</b>	Village Code Sec. 26.100
Application Fee (bi-annual).....	25.00
Permit Fee (bi-annual).....	25.00
<b>Dog or Cat Impoundment Fees</b> .....	Determined by Oakland County Animal Control (Village Code Sec. 91.02(C))
<b>Dog Licensing</b>	Fees set by Oakland County on December 1 each year
<b>Immunization and Licensing of Impounded Dogs Prior to Sale</b> .....	Set by Oakland County Animal Control (Village Code, Sec. 91.16)

## ASSESSING

Determined by Oakland County



# 2023-24 MUNICIPAL FEE SCHEDULE

## BOARDS AND COMMISSIONS

<b>Board and Commission Special Meeting Fee</b> , each meeting.....	555.00
<b>Construction Board of Appeals Fee</b> .....	75.00 each meeting (Village Code Sec. 150.06)

## BUILDING SERVICES

Determined by Orion Township

## BUSINESS & COMMERCIAL LICENSING

<b>Electric or Gas Supply Franchises</b> .....	
Franchise Application Fee .....	3,500.00 (Village Code Sec. 113.20(A))
Franchise Fee .....	0.00 (Village Code Sec. 113.51)
Franchise Enforcement Fee .....	Actual Cost (Village Code Sec. 113.52)
<b>Mobile Food Establishments Permits</b>	
Permit Application Fee, annual.....	100.00 (Village Code Sec. 115.05(B)(5))
Township Fire Department Inspections and Processing Fees.....	Determined by Orion Township
<b>Peddler, Solicitor, Itinerant Merchant Licenses</b>	(Village Code Sec. 110.04(B))
Refundable Application Bond.....	250.00
Application Fee.....	50.00
Main Applicant – Per Day License (up to 5 business days).....	5.00 per day
Helper – Per Day License (up to 5 business days).....	1.00 per day
Main Applicant – 3-Month License.....	100.00
Helper – 3-Month License.....	25.00
Background Check – State Fee, per applicant.....	25.00
Permit Amendment Application Fee .....	25.00 (Village Code Sec. 110.06(A)(7))
<b>Pinball Arcade License</b>	
Pinball Arcade License Application Fee .....	100.00 (Village Code Sec. 111.03(A))
Pinball Arcade License Fee .....	10.00 per pinball machine (Village Code Sec. 111.07)



# 2023-24 MUNICIPAL FEE SCHEDULE

## Marihuana Facilities Licenses

Medical Marihuana Provisioning Center – Application Fee.....	5,000.00 (Village Code Sec. 114.06; Resolution #2020-068)
Medical Marihuana Provisioning Center – Annual Permit Fee.....	5,000.00 (Village Code Sec. 114.11(C); Resolution #2020-068)
Adult Use Marihuana Retailer – Application Fee.....	5,000.00 (Village Code Sec. 114.06; Resolution #2020-068)
Adult Use Marihuana Retailer – Annual Permit Fee.....	5,000.00 (Village Code Sec. 114.11(C); Resolution #2020-068)

## CABLE TELEVISION SERVICES

Determined by Orion Neighborhood Television (ONTV)

## CEMETERY

### Eastlawn Cemetery

Sites & Perpetual Care, per grave.....	Village Resident – 800.00 Non-Resident – 1,000.00
Opening & Closing Fees	
Casket.....	Without Tent - 700.00 With Tent – 800.00
Cremated Remains.....	Without Tent – 300.00 With Tent – 400.00
Baby Casket.....	Without Tent – 300.00 With Tent – 400.00
Additional Saturday Burial Fee.....	300.00
Additional Village Holiday Burial Fee.....	400.00
Cemetery Deed Transfer Fee.....	Resident to Resident - 30.00 Resident to Non-Resident (difference in grave cost + transfer fee) – 230.00 Non-Resident to Resident – 30.00 Non-Resident to Non-Resident – 30.00
Monument Foundation Fee, per square inch.....	0.75



# 2023-24 MUNICIPAL FEE SCHEDULE

## CLERK

<b>Certified Document Fee, each</b> .....	2.00
<b>Documents and Publications (pre-printed or bound)</b> .....	Actual Cost
<b>FOIA Fee</b> .....	In accordance with FOIA policy
<b>Notary Fee, each notarization</b> .....	Village Residents, Businesses, or Organizations – No Charge Non-Residents, Businesses, or Organizations – 10.00
<b>Photostatic Copies</b> .....	0.25 per single-sided sheet; 0.35 per double-sided sheet
<b>Video Recording Copies, each</b> .....	Actual personnel cost + 15.00 media storage material fee

## CODE ENFORCEMENT

<b>Noxious Weeds Nuisance Abatement</b> .....	Actual Cost + 30% Administrative Fee (Village Code Sec. 95.37(C))
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## COMMUNITY AND ECONOMIC DEVELOPMENT

<b>Tax Exemption District Establishment Application Fee, all types</b> .....	500.00
<b>Tax Exemption Certificate Application Fee, all types</b> .....	1/10 of 1% of total project value subject to exemption certificate

## ENGINEERING SERVICES

<b>Engineering Plan Review, Inspection, and Other Services</b> .....	Actual Cost
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## EVENTS AND FESTIVALS

<b>Electricity</b> (if street closures and multiple electrical connections required).....	50.00
<b>Permit Application Fee</b> .....	0.00
<b>Police Services</b> .....	Actual Cost (unless waived by village council)
<b>Public Works Services</b> .....	Actual Cost (unless waived by village council)
<b>Water and Sewer Services</b> .....	Actual Cost (per village rate schedule, including both readiness-to-serve and consumption charges)



# 2023-24 MUNICIPAL FEE SCHEDULE

## FINANCE AND TREASURY

<b>Delinquent Property Tax Penalty – if not paid by September 14.....</b>	3% (Charter Sec. 9.14; Village Code (Sec. 31.01(B))
<b>Delinquent Property Tax Interest – if not paid by September 14.....</b>	1% per month – September 1 to last day in February (Charter Sec. 9.14; Village Code 31.01(B))
<b>Property Tax Administration Fee.....</b>	No Charge (Village Code Sec. 31.02)
<b>Special Assessment Late Payment Collection Fee .....</b>	2% of special assessment amount due on 1 <sup>st</sup> day of the 3 <sup>rd</sup> month after due date + 0.5% on each 1 <sup>st</sup> day of month thereafter (Village Code Chapter 12 - Sec. 12.5)

## FIRE & EMS SERVICES

Determined by Orion Township

## LIBRARY SERVICES

Determined by Orion Township Library

## PARKING VIOLATIONS BUREAU

<b>Recreational Vehicles Temporary Parking Permit.....</b>	25.00 (Village Code Sec. 71.03(B))
<b>Towing Fees.....</b>	Actual cost charged by towing contractor

## PARKS AND RECREATION

<b>Children’s Park Gazebo Rental</b>	
Refundable Security Deposit.....	100.00
Rental, per hour.....	Residents – 10.00
	Township Residents – 25.00
	Others – 35.00



# 2023-24 MUNICIPAL FEE SCHEDULE

<b>Green's Park</b>	Authorized by Village Code Sec. 96.10
Swim Seasonal Family Pass.....	25.00
Swim Day Pass, per person.....	2.00
Group Use – Green's Park Reservation (11 persons or more); Includes lifeguard	
Monday – Friday, half day.....	100.00
Monday – Friday, full day.....	175.00
Saturday – Sunday, half day.....	175.00
Saturday – Sunday, full day.....	200.00
Event.....	500.00 daily
Fitness Group.....	50.00 monthly
<b>Green's Park Fireworks Pass</b> .....	2.00 single; 5.00 family (up to 5 family members per pass)
<b>Pelton's Point and Green's Park Boat Dock Permit</b> (seasonal from April 1 – October 31; not reissued if lost).....	75.00 – includes family season pass to Green's Park (Village Code Sec. 98.02(B))

## PLANNING AND ZONING SERVICES Plan review fees authorized by Village Code Sec. 151.022

<b>Application Fee – all types</b> .....	25.00
<b>Change of Use / Change of Occupancy Review Fee</b> (Commercial/Mixed Use; includes ownership changes).....	100.00
<b>Construction Board of Appeals</b>	
Village Administrative Fee.....	500.00 (Village Code Sec. 150.06)
Attorney Services – Escrow (unexpended portion refundable).....	Actual Cost; 850.00 escrow required (Village Code Sec. 150.06)
<b>Development Inspection Fees</b> .....	Engineering – Actual Cost; 500.00 escrow required (Village Code Sec. 151.035(A))
	Administration – Actual Cost; 500.00 escrow required (Village Code Sec. 151.035(C))
<b>Consultation with Village – Planning and Zoning Matters</b> (during consultant office hours; general inquiries, sketch reviews for projects not requiring public meetings or consultant reviews, typically).....	No Charge





# 2023-24 MUNICIPAL FEE SCHEDULE

**Fence Permits**

Residential (includes inspection).....	75.00
Non-Residential (not part of a site plan; includes inspection)	150.00

**Pre-Application Meeting / Meeting with Consultants** (if requested by applicant)

Village Administrative Fee.....	No Charge
Planning Consultant Escrow (unexpended portion refundable.....)	450.00
Engineering Consultant Escrow (unexpended portion refundable).	725.00
Attorney Escrow (unexpended portion refundable).....	725.00

**Sign Permits**

.....	Authorized by Village Code Sec. 155.09(A)(1)
Permanent Sign (ground, wall, projecting).....	150.00
Temporary Sign (portable, banner, etc.).....	75.00
Inspection Fee .....	Included in permit fee (Village Code Sec. 155.09(C))

**Site Plan Review**

Village Administrative Fee.....	600.00
Planning Consultant Services Escrow (unexpended portion refundable).....	Multiple Family – 600.00 + 10.00 per unit Nonresidential/Mixed Use – 650.00 (Fees include one written review; additional reviews charged at one-half regular fee each)
Engineering Consultant Services.....	Actual Cost – 1% of Construction Cost for escrow required
Attorney Services.....	Actual Cost – 895.00 escrow required

**Land Division or Combination**

Administrative Fee.....	500.00
Planning Consultant Services (if required).....	Actual Cost – 500.00 escrow required
Engineering Consultant Services (if needed).....	Actual Cost – 500.00 escrow required
Attorney Services (if needed).....	Actual Cost – 500.00 escrow required

**Special Land Use**

Review Fee.....	Actual Planning, Engineering, and Attorney Costs – 1,000.00 escrow required
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# 2023-24 MUNICIPAL FEE SCHEDULE

**Variations – Board of Zoning Appeals**

Review and Inspection Fee (Planner’s review includes both dimensional and use variations)..... 550.00 for single variation; 150.00 for each additional variation

**Temporary Uses of Land** (administrative approval)

Application Fee – Temporary Uses/Special Events..... 100.00

**Temporary Uses/Special Events/Utility Plans & Rights-of-Way Work** 75.00

**Zoning Compliance Permits** (as part of building permit application)

Residential – Single Family - deck, patio, garage, interior remodel, re-roof..... 50.00

Residential – Single Family – new house, house addition..... 75.00

Residential – Multiple Family – new or major renovation..... 250.00

Residential – Multiple Family – minor renovation..... 150.00

Commercial/Mixed Use/Industrial – new or renovation..... 225.00

Commercial/Mixed Use/Industrial – minor, accessory, or remodel 125.00

Demolition..... 300.00

**Temporary Disconnect Performance Bond**..... 400.00

**Planned Unit Development**

Administrative Fee..... 600.00

Planning Consultant Services..... Actual Cost – 850.00 escrow required

Engineering Consultant Services..... Actual Cost – 750.00 escrow required

Attorney Services..... Actual Cost – 750.00 escrow required

**Zoning Amendments**

Map Amendment (Rezoning)..... Actual Planning and Engineering Costs – 1,000.00 escrow required

Text Amendment (Ordinance Change)..... Actual Planning, Engineering, and Attorney Costs – 1,000.00 escrow required



# 2023-24 MUNICIPAL FEE SCHEDULE

## POLICE SERVICES

### Driving While License Suspended

1 <sup>st</sup> Offense.....	175.00
2 <sup>nd</sup> and Subsequent Offenses.....	325.00 each offense

### Emergency Response Fee.....

Actual direct and reasonable cost incurred by the Village (Village Code Sec. 93.03; 93.05; 93.06)

Command Officer.....	0.94 per minute
Command Officer – Overtime.....	1.41 per minute
Full-Time Officer.....	0.93 per minute
Full-Time Officer – Overtime.....	1.31 per minute
Part-Time Officer.....	0.51 per minute
Part-Time Officer – Overtime.....	0.77 per minute
Reserve Officer.....	0.45 per minute
Records Clerk.....	0.54 per minute
Village Prosecutor.....	165.00 per hour

### Fingerprinting Fee – Non-Arrest.....

25.00

### Fingerprinting Fee – Concealed Pistol License (CPL).....

15.00

### Freedom of Information Act (FOIA) Request.....

In accordance with Village FOIA Policy

### Live Scan School.....

60.00

### Municipal Civil Infraction Fines

Set by 52/3 Judicial District Court

### Parking Tickets

Two (2) Hour Violations.....	15.00; 30.00 after 5 days
Handicap Zone Parking Violations.....	100.00; 200.00 after 5 days
All Other Parking Violations.....	40.00; 80.00 after 5 days

### Precious Metals (Pawn) License.....

50.00 annually

### Preliminary Breath Test (PBT).....

10.00



# 2023-24 MUNICIPAL FEE SCHEDULE

<b>Security Alarm False Alarm Fees .....</b>	First and Second False Alarm – No Charge Third False Alarm – 50.00 Fourth False Alarm – 100.00 Fifth and Subsequent Alarms – 150.00 each (Village Code Sec. 97.05)
<b>Vehicle Impound Release Fee.....</b>	30.00
<b>Warrant Bond Posting.....</b>	10.00

## PUBLIC WORKS SERVICES

<b>Curb Cut Permit Fee.....</b>	75.00 (Village Code Sec. 92.03(E))
<b>Excavation Near Trees Permit.....</b>	25.00 (Village Code Sec. 92.28)
<b>Shade or Ornamental Tree Permit Fee – Public Property.....</b>	25.00 + Actual Cost of Trees, Labor, Equipment and Materials
<b>Sidewalk Construction Permit Fee.....</b>	_____ (Village Code Sec. 92.03(A))
<b>Sidewalk Snow Removal Fee.....</b>	Actual Cost + 10% Administration Fee (Village Code Sec. 92.13(D))
<b>Trees; Covering of Surface Near; Permit.....</b>	25.00 (Village Code Sec. 92.29)
<b>Trees; Use as Anchor; Permit – Public Trees.....</b>	25.00 (Village Code Sec. 92.27(D))
<b>Trees, Shrubs &amp; Bushes; Corner Clearance – Trimming or Removal.....</b>	Actual Cost + 10% Administration Fee (Village Code Sec. 92.31)
<b>Shade or Ornamental Tree Future Plantings on Public Property by Village.....</b>	Actual Cost (Village Code Sec. 92.26(A))

## RUBBISH COLLECTION SERVICES

<b>Rubbish Collection Fee.....</b>	51.99 per quarter per unit ( Village Code Sec. 50.05)
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# 2023-24 MUNICIPAL FEE SCHEDULE

## SANITARY SEWER SERVICES

<b>County Sewer Interceptor Connection Fee</b> .....	Established by Oakland County Water Resources Commission? Village Code Sec. 52.16(B) and (C)
<b>County Sewer Inspection Permit Fee</b> .....	Established by Oakland County Water Resources Commissioner
<b>Sewage Usage Charges – Single Family Residential</b> .....	Base Charge, per quarter – 77.02 Usage Charge Metered, per 100 c.f. – 4.53 Usage Charge Unmetered, flat rate – 231.04
<b>Sewer Usage Charges – Multi-Family and Commercial</b> .....	Base Charge 5/8", per quarter – 77.02 Base Charge 3/4", per quarter – 77.02 Base Charge 1", per quarter – 131.36 Base Charge 1.5", per quarter – 269.85 Base Charge 2", per quarter – 515.84 Base Charge 3", per quarter – 1,155.85 Base Charge for 2 <sup>nd</sup> Meter – No Charge Usage Charge Metered, per 100 c.f. – 4.53 Usage Charge Unmetered, flat rate – 238.82
<b>Sewer Capital Connection Charge</b> .....	Non-Deferred – 1,000.00 Deferred – 1,500.00 (Village Code Sec. 51.25)
<b>Sewer Construction Permit and Inspection Fees</b> .....	100.00 (Village Code Sec. 51.29)
<b>Sewer Lateral Benefit (Tap) Fee</b> .....	Non-Deferred – 2,500.00 Deferred – 3,750.00 (Village Code Sec. 51.26)
<b>Sewer Unit Factor Fee (Commercial)</b> .....	First Unit – 2,000.00 Each Additional Unit – 200.00



# 2023-24 MUNICIPAL FEE SCHEDULE

**Industrial Waste Control and Pretreatment Program Fees (Non-Residential Only** – excludes single family, apartment buildings, condominiums, townhouses, mobile homes, schools, churches, and municipal buildings), flat fee per quarter .....

Set by Great Lakes Water Authority  
 5/8" – 10.62  
 ¾" - 15.93  
 1" – 26.55  
 1.5" – 58.41  
 2" – 84.96  
 3" – 153.99

**Industrial Waste Control and Pretreatment Program Fees (Administration Only)**, per quarter.....

Set by Great Lakes Water Authority  
 5/8" – 2.67  
 ¾" – 3.99  
 1" – 6.63  
 1.5" – 14.61  
 2" – 21.24  
 3" – 38.49

**Pollutant Surcharge Rate (Industrial and Commercial Customers Only)**, \$ per excess pound .....

Set by Great Lakes Water Authority  
 Biochemical Oxygen Demand (BOD) in excess of 275 mg/l – 0.347  
 Total Suspended Solids (TSS) in excess of 350 mg/l – 0.476  
 Phosphorus (P) in excess of 12 mg/l – 6.368  
 Fats, Oil & Grease (FOG) in excess of 100 mg/l – 0.111

## STORM SEWER SERVICES

**County Drain Connection Fees** .....  
**Storm Water System Tap-In Fee** .....

Determined by Oakland County Drain Commission  
 Actual cost based on design and construction of system (Village Code Sec. 51.04)



# 2023-24 MUNICIPAL FEE SCHEDULE

## WATER SERVICES

<b>Bulk Water Sales</b> .....	12.00 per 100 c.f.
<b>Cross Connection Inspection Fee</b> (Commercial Customers Only), per inspection .....	Actual Cost + 10% Administrative Fee
<b>Debt Bond Charge</b> (Township Customers) .....	Set by annual millage based on taxable value
<b>Frost Plate</b> , each .....	20.00
<b>Meter Cost</b> .....	5/8" Meter – 150.00 1" Meter – 250.00 1.5" Meter – 350.00
<b>Meter Testing Fee</b> .....	Actual Time and Materials Cost + 10% Administrative Fee (Village Code Sec. 53.05(J))
<b>Meter Repairs</b> .....	Actual Time and Materials Cost + 10% Administrative Fee
<b>MXU – New</b> , each .....	Actual Time and Materials Cost + 10% Administrative Fee
<b>Public Works Overtime Charge</b> .....	Actual Cost
<b>Water Seasonal or Temporary Shut-Off and Turn-On Fee</b> , each call .....	50.00 (Village Code Sec. 53.09(A))
<b>Water Delinquent Bill Shut-Off and Turn-On</b> , per incident.....	30.00
<b>Water Service Inspection Turn-Off and Turn-On Fees</b> (if unable to gain access to premises).....	Turn-Off Fee – 5.00 Turn-On Fee – 25.00 (Village Code Sec. 53.13(B))
<b>Water Tap and Meter Fee</b> .....	¾" Tap – 2,149.29 1" Tap – 2,388.19 1.5" Tap – 3,104.53 2" Tap – 4,059.78 >2" Tap – 5,373.23 + actual meter cost with 20% administration fee; customer responsible for making tap (Village Code Sec. 53.04(B))
<b>Water Construction Permit and Inspection Fees</b> .....	100.00



# 2023-24 MUNICIPAL FEE SCHEDULE

<b>Water Usage Charges – All Users</b> .....	Base Charge 5/8", per quarter – 44.18
	Base Charge ¾", per quarter – 44.18
	Base Charge 1" Residential, per quarter – 55.23
	Base Charge 1" Commercial, per quarter – 74.02
	Base Charge 1.5", per quarter – 154.63
	Base Charge 2", per quarter – 296.01
	Base Charge 3", per quarter – 662.75
	Usage Charge, per 100 c.f. – 5.90
<b>Water Ready-To-Serve Charge</b> (in lieu of base charge when water is turned off at curb), per quarter.....	10.76



# DDA PUBLIC INFRASTRUCTURE FUND CONTRIBUTION WORKSHEET

Base Year (2022) DDA Captured Taxable Value:	\$37,328,840.00
Base Year (2022) DDA Captured Millages:	24.0290
Base Year (2022) Tax Revenue:	\$896,974.70
Current Year Taxable Value: 2024-25	\$50,331,580.00
less Base Year 1985 Taxable Value:	\$10,233,400.00
Current Year Captured Taxable Value:	\$40,098,180.00
Current Year Millage Rates:	24.6178
Current Year Tax Revenue	\$987,128.98
Difference in Tax Revenue from Base Year (2022)	\$90,154.28

**DDA Contribution to Public Infrastructure Fund: \$67,615.71**

Village of Lake Orion  
**FULL & PART TIME EMPLOYEES - Annual Total Compensation Worksheet**  
 2024

Name	Hourly Rates		Wage Compensation			Additional Compensation		Village		Health Insurance			Vision		Life and Disability		Dental Insurance		Estimated EMERS 7 (or ICMA) 8 9 10	Current cost totals	Total Annual Compensation
	Current	7/1/2024	Annual Amount	Lump sum/Longevity	Avg* Overtime	Holiday Pay	FICA/Medicare	Monthly Premium BcBs	Opt out Health	Annual Amount	Principal Amount 10%	Monthly One America	Annual Amount	Monthly Principal	Annual Amount						
<b>Full Time Employees</b>																					
<b>Administration</b>																					
Manager -Darwin	43.72	45.91	95,484	0	0	0	7,305	-	8,240	8,240	9.40	124	86	1,139	-	-	23,000	104,165	135,292		
Clerk/Treasurer- Sonja	35.82	37.61	78,231	0	0	0	5,985	-	8,240	8,240	9.40	124	79	1,044	45.00	594	7,823	81,266	102,040		
Office Administrator- Barb	22.95	24.10	50,123	0	0	0	3,834	812.26	-	9,746	9.40	124	55	724	45.00	594	5,012	47,208	70,158		
Deputy Clerk Treasurer-Lynsey	29.81	31.30	65,105	0	0	0	4,981	986.45	-	11,836	9.40	124	55	721	45.00	594	6,511	47,208	89,871		
<b>Part Time Employees- interns</b>																					
UPAB Coord - (andrea)	22.95	24.10	50,123	0	0	0	3,834	0	0	0	0	0	12	139	0.00	0	0	28,010	54,096		
Deputy FD/Treas- (Cherie)	24.04	25.24	52,503	0	0	0	4,017	0	0	0	0	0	12	139	0.00	0	0	19,197	56,658		
Payroll Account Admin (Corrine)	22.95	24.10	50,123	0	0	0	3,834	0	0	0	0	0	12	139	0.00	0	0	33,821	54,096		
<b>Total Administration</b>			<b>441,692</b>				<b>33,789</b>			<b>38,062</b>		<b>496</b>		<b>4,044</b>		<b>1,782</b>	<b>42,346</b>	<b>360,875</b>	<b>562,212</b>		
<b>PUBLIC WORKS</b>																					
Director - Sanchez, Wesley	33.06	34.71	72,203	1,100	0	0	5,608	2,380.94	-	31,428	26.03	344	60	789	149.35	1,971	7,220	94,290	119,564		
Foreman- Carpenter, Chris	29.35	30.82	64,100	600	0	0	4,950	-	8,240	8,240	26.03	344	60	789	149.34	1,971	6,410	85,001	86,804		
Laborer/Operator - Hicks, Sam	25.31	26.58	55,277	0	0	0	4,229	1,042.92	-	13,767	16.15	213	60	789	86.05	1,136	5,528	69,727	80,939		
Wilson, alex	20.60	21.63	44,990	0	0	0	3,442	383.36	-	5,060	15.83	199	45	596	45.00	567	4,499	61,475	59,354		
Licea, jose	23.19	24.35	50,647	0	0	0	3,874	2,035.45	-	26,868	15.83	199	58	771	86.05	1,084	5,065	75,227	88,509		
Warren, Joel	23.19	24.35	50,647	0	0	0	3,874	986	-	11,837	26.03	312	56	669	149.35	1,792	5,065	75,227	74,197		
<b>Total Administration</b>			<b>337,865</b>	<b>1,700</b>			<b>25,977</b>			<b>97,201</b>		<b>1,612</b>		<b>4,405</b>		<b>8,522</b>	<b>33,786</b>	<b>460,947</b>	<b>509,367</b>		
<b>POLICE</b>																					
Chief - Tom Lindberg	42.00	42.31	88,005	0	0	0	6,732	-	-	-	-	-	-	-	-	-	-	-	94,737		
Lieutenant -Todd Stanfield	36.64	38.47	80,022	4,309	0	0	6,451	1,118	-	14,755	16.15	213	69	915	81.95	1,082	8,002	81,266	111,440		
Clerk - Rebecca	22.42	23.54	48,965	2,637	0	0	3,948	974	-	12,863	9.40	124	56	736	40.85	539	4,897	81,266	72,072		
Police Officer-Chris Mires	31.77	33.36	69,386	0	3,736	0	5,594	-	8,240	8,240	9.40	124	60	790	40.85	539	6,939	81,266	91,611		
Police Officer -	0.00	0.00	0	0	0	0	0	994	-	13,118	16.15	213	60	790	135.58	1,790	-	71,745	15,911		
Police Officer -	0.00	0.00	0	1,200	0	0	92	1,050	-	13,857	16.15	213	60	790	135.58	1,790	-	71,713	16,742		
<b>Subtotal Full-time</b>			<b>286,378</b>	<b>1,200</b>	<b>10,682</b>		<b>22,817</b>			<b>62,833</b>		<b>888</b>		<b>4,021</b>		<b>5,739</b>	<b>19,837</b>	<b>387,256</b>	<b>402,513</b>		
<b>Part Time Police- 10-12</b>																					
Relief Police Officers - Martinez, Brian			7,110	0	0	0	544	0	0	0	0	0	12	139	0.00			5,234	7,793		
Mulder, Christopher	25.41	\$26.68	8,258	0	0	0	632	0	0	0	0	0	12	139	0.00			10,211	9,028		
Bauer, Patrick	24.41	\$25.63	3,486	0	0	0	267	0	0	0	0	0	12	139	0.00			7,717	3,891		
Jones, Larry	25.41	\$26.68	5,950	0	0	0	455	0	0	0	0	0	12	139	0.00			5,185	6,544		
Sites, Marc	25.66	\$26.94	4,419	0	0	0	338	0	0	0	0	0	12	139	0.00			5,234	4,895		
Jones, Barnett	24.2	\$25.41		0	0	0	0	0	0	0	0	0	12	139	0.00			5,185	139		
	0	\$0.00	0	0	0	0	0	0	0	0	0	0	12	0	0.00			5,065	0		
<b>Total PT Relief Police Officers</b>	<b>125.09</b>	<b>129.22</b>	<b>22,112</b>				<b>2,235</b>			<b>0</b>		<b>0</b>		<b>832</b>				<b>43,831</b>	<b>32,289</b>		
Code Officer -Ward	21.58	22.66	5,710	0	0	0	437	0	0	0	0	0	12	139	0.00			26,425			
Code Officer- Hammond	21.58	22.66	21,923				1,677	0	0	0	0	0	12	138.6							
Pat Fry	18.61	19.54	2,250	0	0	0	172	0	0	0	0	0	6	69	0.00	0	0	1,005	2,491		
Burbridge, Amy	16.5	17.33	2,250	0	0	0	172	0	0	0	0	0	12	139	0.00	0	0		2,561		
<b>Total PT Clerks- 2-3</b>	<b>16.88</b>	<b>17.39</b>	<b>32,133</b>				<b>609</b>			<b>0</b>		<b>0</b>		<b>277</b>					<b>5,052</b>		
<b>Grand Total Police Fund</b>			<b>340,622</b>				<b>25,661</b>			<b>62,833</b>		<b>888</b>		<b>5,130</b>		<b>5,739</b>	<b>19,837</b>	<b>439,854</b>	<b>460,711</b>		
<b>Parking Enforcement</b>																					
<b>Parking Enforcement- 3</b>																					
							1,492	0	0	0	0	0						20,455	20,992		
<b>DDA- Downtown Development Authority</b>																					
Exe. Director - Gibb, Matthew	0	38.46	79,997	0	0	0	6,120	-	-	-	9.40	124	71	932	42.85	566	8,000	71,315	95,738		
<b>DDA Part Time</b>																					
Office Coordinator (Diane)	22.00	23.54	49,152	0	0	0	3,760	0	0	0	0	0	12	120	0		0	17,596	53,032		
Asst. Executive DDA -Bloom	0.00	34.14	53,258	0	0	0	4,074	0	0	0	9.40	124	71	932	42.85	566	5,326	16,432	58,265		
Grounds- Seasonal	18.00	18.59	5,000	0	0	0	383	0	0	0	0	0	0	0	0		0	3,774	5,383		
<b>DDA- Downtown Development Authority</b>			<b>187,407</b>				<b>14,337</b>			<b>0</b>		<b>248</b>		<b>1,984</b>		<b>1,131</b>	<b>13,326</b>	<b>109,117</b>	<b>212,417</b>		
<b>Lifeguards</b>																					
Supervisor	19.00	19.63	7,851	0	0	0	601	0	0	0	0	0	0	0	0.00	0	0	5,357	8,451		
Buckner, Megan	12.5	12.91	2,583																		
<b>Total Lifeguards</b>	<b>11.8333</b>	<b>12.22</b>	<b>25,928</b>				<b>1,984</b>			<b>0</b>		<b>0</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>910</b>	<b>27,912</b>		

TOTAL VILLAGE EMPLOYEES:

1,333,514 5,800 21,363 0 103,239 198,096 0 3,244 15,562 17,175 109,295 1,772,753

1,780,125 -7,372



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**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** May 13, 2024

**TOPIC:** Invoice Approval - May 13, 2024

**RECOMMENDED MOTION:** To approve the May 13, 2024 bills in the amount of \$226,947.38 of which \$5,045.32 are DDA bills for a net total of \$221,902.06 and to receive and file the DDA bills.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000 REVENUE					
101-000-222-100	DOG LICENSES FEB 2024	OAKLAND COUNTY ANIMAL CONT	FEB DOG LICENSES	73.00	
101-000-222-100	DOG LICENSES 2024 APRIL	OAKLAND COUNTY ANIMAL CONT	DOG LICENSES APRIL 2024	69.00	
101-000-222-100	DOG LICENSES 2024 MARCH	OAKLAND COUNTY ANIMAL CONT	DOG LICENSES MARCH 2024	115.00	
101-000-281-000	ESCROW	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU APRIL 30,	66.00	
101-000-281-002	N704 LAKE STREET	NOWAK & FRAUS ENGINEERS	M704 LAKE STREET RE-ALIGNMENT THRU MAR	2,000.00	
101-000-281-004	55 W ELIZABETH SITE PLAN & PUD F	NOWAK & FRAUS ENGINEERS	M900 FLATS AT WEST VILLAGE	125.00	
101-000-281-005	SITE PLAN & CONSTRUCTION PLAN RE	NOWAK & FRAUS ENGINEERS	N034 CONSTELLATION BAY THRU MARCH 31, 2	3,600.00	
101-000-281-008	PRINCIPAL	NOWAK & FRAUS ENGINEERS	O039-SNUG HARBOR MARCH 31, 2024	706.25	
101-000-281-010	SITE PLAN REVIEW	NOWAK & FRAUS ENGINEERS	N033-01 THE STARBOARD-BROADWAY THRU MAF	1,652.50	
101-000-281-012	SITE PLAN, CONTRUCTION PLAN,	NOWAK & FRAUS ENGINEERS	N035 MYSTIC COVE THRU MARCH 31, 2024	11,095.00	
Total For Dept 000 REVENUE				19,501.75	
Dept 215 VILLAGE CLERK					
101-215-719-000	VILLAGE CONTRIBUTIONS TO DC	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	357.69	
101-215-900-000	DEAD FLUSHING 4/29	VIEW NEWSPAPER GROUP	SPRING POSTINGS/CHIEF OF POLICE	363.40	
Total For Dept 215 VILLAGE CLERK				721.09	
Dept 253 FINANCE TREASURY					
101-253-719-000	VILLAGE CONTRIBUTION	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	573.08	
101-253-957-000	TREASURERS CONFERENCE	COMERICA BANK	CREDIT CARD-SONJA APRIL	504.00	
Total For Dept 253 FINANCE TREASURY				1,077.08	
Dept 260 GENERAL ACTIVITIES					
101-260-719-000	VILLAGE CONTRIBUTIONS TO DC	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	367.36	
101-260-727-000	BINDER CLIPS LARGE	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	132.59	
101-260-729-000	POSTAGE APRIL	QUADIENT POSTAGE FUNDING	POSTAGE	659.60	
101-260-730-000	3/21/24-4/21/24 COLOR/BW	XEROX CORPORATION	COPIER LEASE	549.23	
101-260-823-000	IONOS MONTHLY FEE	COMERICA BANK	CREDIT CARD-SONJA APRIL	101.43	
101-260-830-000	CEMETERY ROLL OFF	GFL ENVIRONMENTAL	ROLL OFF CEMETERY	375.00	
101-260-830-000	MAY	GFL ENVIRONMENTAL USA	MONTHLY WASTE PICKUP ACCT # 001661554	21,142.60	
101-260-851-000	101-260-851-000 MAY 5-JUNE 4	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	349.73	
101-260-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES	381.42	
101-260-920-000	21 E CHURCH	DTE ENERGY	DTE BILL-APRIL	1,316.59	
101-260-921-000	175 BELLEVUE	DTE ENERGY	DTE BILL	18.12	
101-260-921-000	STREETLIGHTS	DTE ENERGY	STREETLIGHTS APRIL	4,076.88	
101-260-930-000	MATS FOR VILLAGE OFFICE 4/29/24	DarWel ENTERPRISES LLC	MONTHLY MAT RENTAL VILLAGE OFFICES	195.97	
101-260-930-000	4/17/24 DARWINS VENT REPAIR	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-APRIL	32.28	
101-260-930-000	4/4/24 SPRAY FOAM KIT	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES APRIL	174.85	
101-260-930-000	ACCT 28473094 VILLAGE MONTHLY MA	ORKIN PEST CONTROL	MONTHLY PEST BILL	104.99	
101-260-930-000	VILLAGE OFFICE MAR	PL CARPET CLEANING	MONTHLY CLEANING	672.00	
101-260-956-000	5/1/24-5/31/24	BASIC BENEFITS	MONTHLY COBRA FEE- MAY	33.97	
Total For Dept 260 GENERAL ACTIVITIES				30,684.61	
Dept 721 PLANNING AND ZONING					
101-721-801-000	PREPARATION OF MINUTES	MARY JO PACHLA	BOARD OF ZONING APPEALS MEETING 5-2-24	110.00	
Total For Dept 721 PLANNING AND ZONING				110.00	
Dept 751 PARKS AND RECREATION					
101-751-920-000	66 S PARK	DTE ENERGY	DTE BILL-APRIL	71.24	
101-751-931-000	4/19/24 GP BATHROOM REPAIR	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES APRIL	68.66	
101-751-932-000	GREENS PARK BATHROOM REPAIR	COMERICA BANK	CREDIT CARD-WES APRIL	102.40	
101-751-932-000	3/26/24 BROKEN SPINDLES BRIDGE	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES APRIL	16.72	
101-751-932-000	TOPSOIL 5 YDS	ORION STONE DEPOT	TOPSOIL FOR GRAVES	130.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 751 PARKS AND RECREATION					
101-751-977-000	3/27/24 STEEL FRAMING	HOME DEPOT CREDIT SERVICE	DPW MULTIPLE PURCHASES APRIL	348.65	
Total For Dept 751 PARKS AND RECREATION				737.67	
Dept 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER					
101-880-806-000	M629 GENERAL ENGINEERING	NOWAK & FRAUS ENGINEERS	M629 GENERAL ENGINEERNIG SERVICES THRU	800.00	
101-880-806-000	N885 ENGINEERING DESIGN 10%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JAN 28 202	260.00	
101-880-806-000	N983 PARK PARCEL	NOWAK & FRAUS ENGINEERS	N983 PARK PARCEL-LAPEER-ELIZABETH	1,000.00	
101-880-811-000	101 LEGAL SERVICES	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU APRIL 30,	825.00	
Total For Dept 880 CONTRACT SERV - LEAGAL/ACCTING/ENGIN				2,885.00	
Total For Fund 101 GENERAL FUND				55,717.20	
Fund 202 MAJOR STREET FUND					
Dept 260 GENERAL ACTIVITIES					
202-260-801-000	N885 ENGINEERING DESIGN 20%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JAN 28 202	520.00	
Total For Dept 260 GENERAL ACTIVITIES				520.00	
Dept 463 ROUTINE MAINTENANCE					
202-463-719-000	VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	206.57	
202-463-801-000	N732 PAVEMENT ASSET MAJOR STREET	NOWAK & FRAUS ENGINEERS	N732 PAVEMENT ASSET MARCH 31, 2024	62.50	
Total For Dept 463 ROUTINE MAINTENANCE				269.07	
Dept 474 TRAFFIC SERVICES					
202-474-719-000	VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	77.47	
202-474-726-000	CONCRETE AND CURB REPAIR MATERIA	CHEMSEARCH	CONCRETE AND CURB REPAIR	513.07	
202-474-726-000	SAND/GRAVEL	T.K.M.S	SAND GRAVEL	455.58	
202-474-801-000	O040 CRACK SEALING	NOWAK & FRAUS ENGINEERS	O040 2024 CRACK SEALING THRU APRIL 13,	1,200.00	
202-474-801-000	FLINT ST & BROADWAY	ROAD COMMISSON FOR OAKLAN	FLINT ST & BROADWAY SIGNAL MAINTENANCE	39.01	
Total For Dept 474 TRAFFIC SERVICES				2,285.13	
Dept 478 WINTER MAINTENANCE					
202-478-719-000	VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	413.15	
Total For Dept 478 WINTER MAINTENANCE				413.15	
Total For Fund 202 MAJOR STREET FUND				3,487.35	
Fund 203 LOCAL STREET FUND					
Dept 260 GENERAL ACTIVITIES					
203-260-801-000	N885 ENGINEERING DESIGN 10%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JAN 28 202	260.00	
Total For Dept 260 GENERAL ACTIVITIES				260.00	
Dept 463 ROUTINE MAINTENANCE					
203-463-719-000	VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	387.33	
203-463-726-000	PROPANE	LAKE ORION EQUIPMENT RENT	PROPANE FOR ASPHALT PATCH MACHINE	85.00	
203-463-801-000	N732 PAVEMENT ASSET LOCAL STREET	NOWAK & FRAUS ENGINEERS	N732 PAVEMENT ASSET MARCH 31, 2024	187.50	
Total For Dept 463 ROUTINE MAINTENANCE				659.83	
Dept 474 TRAFFIC SERVICES					
203-474-719-000	VILLAGE CONTRIBUTION	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	103.29	
203-474-726-000	SAND/GRAVEL	T.K.M.S	SAND GRAVEL	455.58	
203-474-940-000	SIDEWALK GRINDER	LAPEER RENT-ALL INC.	SIDEWALK GRINDER	290.00	
Total For Dept 474 TRAFFIC SERVICES				848.87	
Dept 478 WINTER MAINTENANCE					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 478 WINTER MAINTENANCE					
203-478-719-000	VILLAGE CONTRIBUTION	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	490.61	
		Total For Dept 478 WINTER MAINTENANCE		490.61	
		Total For Fund 203 LOCAL STREET FUND		2,259.31	
Fund 207 POLICE FUND					
Dept 000 REVENUE					
207-000-683-000	CRASH REPAIRS	SKALNEK FORD	POLICE INTERCEPTER CRASH REPAIRS	9,154.43	
		Total For Dept 000 REVENUE		9,154.43	
Dept 301 POLICE/SHERIFF/CONSTABLE					
207-301-719-000	VILLAGE CONTRIBUTION	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	584.53	
207-301-719-000	VILLAGE CONTRIBUTIONS FOR MARCH-	ALERUS FINANCIAL	MARCH VILLAGE CONTRIBUTION-MIRES	521.88	
207-301-727-000	LEGAL PADS	AMAZON CAPITAL SERVICES	AMAZON POLICE SUPPLIES	15.16	
207-301-727-000	FOLDER	AMAZON CAPITAL SERVICES	AMAZON POLICE SUPPLIES	126.75	
207-301-727-000	SPIRAL NOTEBOOK SMALL	AMAZON CAPITAL SERVICES	AMAZON POLICE SUPPLIES	169.12	
207-301-730-000	3/20/24 -4/19/2024	APPLIED INNOVATION	POLICE COPY MACHINE	74.63	
207-301-730-000	POLICE PRINTER RICOH CONTRACT MA	U.S. BANK EQUIPMENT FINANC	RICOH CONTRACT PAYMENT POLICE PRINTER	108.45	
207-301-740-000	POLICE CHIEF	21C ADVERTISING	ADVERTISEMENT OAKLAND PRESS POLICE CHIEF	599.00	
207-301-740-000	BATTERY BACK UP FOR COMPUTER	BATTERY WORLD	BATTERY BACK UP FOR POLICE COMPUTER	23.95	
207-301-740-000	LOCK OUT TOOLS	GALLS, LLC	LOCK OUT TOOLS	50.30	
207-301-740-000	CLEAR PLASTIC KEY TAGS	GREAT LAKES ACE HARDWARE	CLEAR KEY TAGS	5.67	
207-301-740-000	CHIEF OF POLICE	VIEW NEWSPAPER GROUP	SPRING POSTINGS/CHIEF OF POLICE	174.00	
207-301-801-000	PATROL 03/2024	CHARTER TOWNSHIP OF ORION	OAKLAND COUNTY DISPATCH 03/2024	42,218.94	
207-301-801-000	KEITH QUICK BACKGROUND CHECK	FORTIS GROUP LLC	PRE EMPLOYMENT BACKGROUND CHECK	1,000.00	
207-301-801-000	KEITH QUICK	JUDITH MALINOWSKI LLP	PRE EMPLOYMENT PSYCHOLOGICAL EVALUATION	500.00	
207-301-802-000	POLICE	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU APRIL 30,	264.00	
207-301-802-000	PROSECUTIONS	BEIER HOWLETT, P.C.	PROSECUTIONS-SERVICES THRU APRIL 30, 20	2,455.75	
207-301-804-000	MAY CI037747	OAKLAND COUNTY TREASURER	SHERIFF DISPATCH SERVICES	3,840.00	
207-301-820-000	HOLSTER FOR LINDBERG	COMERICA BANK	CREDIT CARD-POLICE APRIL	55.12	
207-301-820-000	SCREEN PRINTED RAIN COATS 2X	GALLS, LLC	SCREEN PRINTED RAIN COATS	86.60	
207-301-820-000	SAFETY VESTS & RAIN COATS	GALLS, LLC	SAFETY VESTS & RAIN COATS	307.25	
207-301-820-000	SCREEN PRINTED RAIN COATS	GALLS, LLC	SCREEN PRINTED RAIN COATS	86.55	
207-301-820-000	LOCK OUT TOOLS	GALLS, LLC	LOCK OUT TOOLS	150.87	
207-301-820-000	LEATHER GEAR/HOLSTERS STANFIELD	NYE UNIFORM	POLICE CLOTHING	541.00	
207-301-820-000	DUTY PANTS ALLEN	NYE UNIFORM	POLICE CLOTHING	140.00	
207-301-820-000	DUTY SHIRTS ALLEN	NYE UNIFORM	POLICE CLOTHING	270.00	
207-301-851-000	POLICE PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES	187.75	
207-301-851-000	207-301-851-000 MAY 5-JUNE 4	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	349.72	
207-301-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES	381.41	
207-301-932-000	WATER PUMP/OIL CHANGE/COOLANT	LAKE ORION MASTER RADIATOF	POLICE CAR #502 REPAIR AND MAINTENANCE	2,213.25	
207-301-932-000	POLICE	TSE AUTO SERVICE INC.	2019 POLICE BRAKES	1,332.61	
207-301-956-000	CHIEF OF POLICE POSTING MML	COMERICA BANK	CREDIT CARD-SONJA APRIL	150.00	
207-301-956-000	CHIEF JOB POSTING	COMERICA BANK	CREDIT CARD-POLICE APRIL	100.00	
		Total For Dept 301 POLICE/SHERIFF/CONSTABLE		59,084.26	
		Total For Fund 207 POLICE FUND		68,238.69	
Fund 225 DEPT OF PUBLIC WORKS FUND					
Dept 276 CEMETERY					
225-276-740-000	FOUNDATION 52X18	GENESEE VALLEY VAULT INC.	FOUNDATION	168.00	
225-276-740-000	WEED WHIP REPLACEMENT HEADS	WEINGARTZ	WEED WHIP HEADS	207.96	
225-276-930-000	4/19/24 FERTILIZER	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-APRIL	141.48	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 225 DEPT OF PUBLIC WORKS FUND					
Dept 276 CEMETERY					
225-276-985-000	SAND/GRAVEL	T.K.M.S	SAND GRAVEL	455.57	
Total For Dept 276 CEMETERY				973.01	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
225-441-719-000	VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	129.11	
225-441-740-000	4/22/24 FASTENERS	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-APRIL	32.32	
225-441-740-000	4/10/24 HUSKY RATCHET	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES APRIL	840.05	
225-441-740-000	CHAINS AND LAWN MOWER BLADES	WEINGARTZ	CHAINSAW AND LAWN MOWER REPAIR	467.80	
225-441-741-000	3/27/24 DRILL	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES APRIL	1,030.10	
225-441-821-000	UNIFORM CLEANING 05/01/24	UniFIRST	WEEKLY DPW UNIFORM CLEANING	97.22	
225-441-821-000	UNIFORM CLEANING 04/24/2024	UniFIRST	WEEKLY DPW UNIFORM CLEANING	97.22	
225-441-851-000	DPW PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES	44.54	
225-441-851-000	APR 21-MAY20	AT&T MOBILITY	DPW PHONES/TABLET 287283687328 ACCT #	166.00	
225-441-851-000	APRIL 25, TO MAY 24, 2024	COMCAST CABLE	ACCT # 8529 10 142 0021751 362 CASS ST	281.91	
225-441-920-000	362 CASS	DTE ENERGY	DTE BILL-APRIL	475.12	
225-441-931-000	PRESSURE WASHER REPAIR KIT	AMAZON CAPITAL SERVICES	PRESSURE WASHER REPAIR KIT	15.13	
225-441-931-000	MOWER PARTS	WEINGARTZ-WATERFORD	MOWER DECK PARTS	113.94	
225-441-931-000	VARIOUS LAWN MOWER REPLACEMENT P	WEINGARTZ-WATERFORD	BROKEN LAWN MOWER	819.64	
225-441-932-000	AIR HOSE	SKALNEK FORD	AIR HOSE ADMIN CAR	107.67	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS				4,717.77	
Dept 443 PHASE II STORMWATER					
225-443-801-000	MS4 PERMIT RENEWAL	NOWAK & FRAUS ENGINEERS	M671 MS4 PERMIT ASSISTANCE THRU MARCH 3	1,275.00	
225-443-801-000	N885 ENGINEERING DESIGN 10%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JAN 28 202	260.00	
Total For Dept 443 PHASE II STORMWATER				1,535.00	
Total For Fund 225 DEPT OF PUBLIC WORKS FUND				7,225.78	
Fund 231 PARKING METER/SYSTEM FUND					
Dept 333 PARKING					
231-333-851-000	PARKING	AT&T MOBILITY	DPW/POLICE/PARKING PHONES	44.54	
Total For Dept 333 PARKING				44.54	
Total For Fund 231 PARKING METER/SYSTEM FUND				44.54	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 260 GENERAL ACTIVITIES					
248-260-719-000	VILLAGE CONTRIBUTION	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	546.16	
248-260-851-000	PHONE	MISWITCH COMMUNICATIONS	PHONE	89.89	
248-260-930-002	4/4/24 BANNER REPAIR	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES APRIL	21.96	
Total For Dept 260 GENERAL ACTIVITIES				658.01	
Dept 725 ORGANIZATION					
248-725-825-000	GIFT CERTIFICATE REDEMPTION	HANSON'S	GIFT CERTIFICATE REDEMPTION	325.00	
Total For Dept 725 ORGANIZATION				325.00	
Dept 726 DESIGN					
248-726-801-000	DDA CLEANING MAR	PL CARPET CLEANING	MONTHLY CLEANING	425.00	
Total For Dept 726 DESIGN				425.00	
Dept 728 ECONOMIC DEVELOPMENT					
248-728-860-000	50% OF INV 176, 177, 182, 183	NOTA	TROLLEY JAN-MAR	1,562.75	
248-728-860-000	TROLLEY - DECEMBER 2023	NOTA	TROLLEY	2,074.56	

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION  
 EXP CHECK RUN DATES 05/14/2024 - 05/14/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Section 10, Item A.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 728 ECONOMIC DEVELOPMENT					
Total For Dept 728 ECONOMIC DEVELOPMENT				3,637.31	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				5,045.32	
Fund 592 WATER AND SEWER FUND					
Dept 548 SEWER ACTIVITIES					
592-548-801-000	AUGUST	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTE CONTROL BILL-MARCH	822.64	
592-548-801-000	N434 SANITARY SEWER PUMP STATION	NOWAK & FRAUS ENGINEERS	N434 SANITARY SEWER PUMP STATION IMPROV	2,075.00	
592-548-801-000	N885 ENGINEERING DESIGN 25%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JAN 28 202	650.00	
592-548-831-000	APRIL	OAKLAND COUNTY DRAIN COMM	SEWAGE DISPOSAL -APRIL	41,048.21	
Total For Dept 548 SEWER ACTIVITIES				44,595.85	
Dept 556 WATER ACTIVITIES					
592-556-719-000	VILLAGE CONTRIBUTION	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS	774.65	
592-556-745-000	SCH1-00000-EAST-01	CHARTER TOWNSHIP OF ORION	APRIL 2024 WATER/SEWER BILL	19,116.09	
592-556-745-000	SCH1-00000-EAST-01	CHARTER TOWNSHIP OF ORION	MARCH 2024 WATER/SEWER BILL	17,324.58	
592-556-801-000	N885 ENGINEERING DESIGN 25%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JAN 28 202	650.00	
592-556-801-000	WATER TESTING SERVICES	PARAGON LABORATORIES	WATER TESTING SERVICES-	254.00	
Total For Dept 556 WATER ACTIVITIES				38,119.32	
Total For Fund 592 WATER AND SEWER FUND				82,715.17	
Fund 701 ESCROW					
Dept 000 REVENUE					
701-000-675-000	FRANCHISE/PEG FEES FROM DIRECT L	O. C. C. C. C.	FRANCHISE/PEG FEES FROM DIRECT LLC	2,214.02	
Total For Dept 000 REVENUE				2,214.02	
Total For Fund 701 ESCROW				2,214.02	



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DB: Village Of Lake

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION  
EXP CHECK RUN DATES 05/14/2024 - 05/14/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Section 10, Item A.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	55,717.20
Fund 202 MAJOR STREET FU	3,487.35
Fund 203 LOCAL STREET FU	2,259.31
Fund 207 POLICE FUND	68,238.69
Fund 225 DEPT OF PUBLIC	7,225.78
Fund 231 PARKING METER/S	44.54
Fund 248 DOWNTOWN DEVELC	5,045.32
Fund 592 WATER AND SEWEI	82,715.17
Fund 701 ESCROW	2,214.02

Total For All Funds:	<u>226,947.38</u>
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**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** May 13, 2024

**TOPIC** Financial Statements-April 2024

**BACKGROUND BRIEF:** Attached are the financial statements for April 2024 for your review.

**RECOMMENDED MOTION:** To receive and file the financial reports for April 2024.



COMERICA COMMERCIAL CARD SRVC  
 DEPARTMENT #166901  
 PO BOX 55000  
 DETROIT, MI 48255 1669

VILLAGE OF LAKE ORION  
 VILLAGE OF LAKE ORION  
 21 E CHURCH ST  
 LAKE ORION, MI 48362 0000

\*\*\*\*\*4944

Statement Summary			
<b>Total Amount Due</b>	\$4,457.53	<b>Due Date:</b>	05/20/2024
<b>Current Payment Due:</b>	\$4,457.53	<b>Billing Date:</b>	04/30/2024
<b>Past Due Amount:</b>	\$0.00	<b>Credit Limit:</b>	\$40,000.00
<b>Minimum Amount Due:</b>	\$4,457.53		

Account Summary			
<b>Previous Balance:</b>	\$1,216.80		
<b>Purchases:</b>	\$4,422.53	<b>Days In This Billing Cycle:</b>	32
<b>Cash Advances:</b>	\$0.00	<b>New Cash Advances:</b>	\$0.00
<b>Credits:</b>	\$0.00	<b>Cash Advance Fee:</b>	\$0.00
<b>Payments:</b>	(\$1,216.80)		
<b>Other Charges:</b>	\$35.00		
<b>New Balance:</b>	\$4,457.53		

Cardholder Summary	
Cardholder Name	Amount
MATTHEW GIBB - *8426	\$2,931.59
DIANE KOCHIS - *0064	\$512.99
WESLEY A SANCHEZ - *6802	\$102.40
TODD W STANFIELD - *5137	\$155.12
SONJA J STOUT - *5796	\$755.43

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			<b>PURCHASES</b>	<b>\$4,422.53</b>
			<b>MISCELLANEOUS DEBITS</b>	<b>\$35.00</b>
			<b>PAYMENTS</b>	<b>(\$1,216.80)</b>
04/18/2024	04/18/2024	7000000408911111111111	AUTOMATIC PAYMENT	(\$1,216.80)

\* \* \* \* \*  
 PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:

Post Date	Tran Date	Reference Number	Merchant Description	Amount
<p>* TRANSACTION REVIEW - NOTIFY US OF UNAUTHORIZED TRANSACTIONS OR ERRORS WITHIN 14 DAYS FROM THE DATE OF DISCOVERY OR THE DATE THE FIRST STATEMENT OR REPORT REFLECTING THE PROBLEM IS MADE AVAILABLE TO YOU, WHICHEVER OCCURS FIRST.</p> <p>* GUIDE TO BENEFITS - THE GUIDE TO BENEFITS IS AVAILABLE ONLINE AT WWW.COMERICA.COM/COMMERCIALCARDGTB</p> <p>* TRAVEL INSURANCE - IF YOUR CARD HAS BEEN PERMISSIONED FOR TRAVEL PURCHASES, YOU ARE COVERED UNDER MASTERCARD'S WORLDWIDE AUTOMATIC TRAVEL ACCIDENT &amp; BAGGAGE INSURANCE POLICY.</p> <p>IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COMPANY'S PROGRAM ADMINISTRATOR.</p>				
			<b>MATTHEW GIBB - *8426</b>	<b>\$2,931.59</b>
			<b>PURCHASES</b>	<b>\$2,896.59</b>
04/08/2024	04/07/2024	82711164098000010143019	FLOWCODE PRO NEW YORK NY	\$9.95
04/12/2024	04/11/2024	85500594102900013344755	MICHIGAN RETAILERS ASS 517-3725656 MI	\$130.00
04/15/2024	04/12/2024	25247804103000894067710	SnapRetail WARRENDALE PA	\$65.00
04/15/2024	04/13/2024	55429504104713069082361	CLICKUP 8886254258 CA	\$57.00
04/15/2024	04/12/2024	55500804104400002965466	STONES ACE OF OXFORD OXFORD MI	\$31.13
04/19/2024	04/18/2024	55429504109715014309695	LD PRODUCTS, INC. 8883212552 CA	\$66.98
04/19/2024	04/18/2024	75418234109198248962552	IONOS INC. CHESTERBROOK PA	\$25.00
04/23/2024	04/22/2024	55429504113715666696021	ADOBE *ADOBE 4085366000 CA	\$21.19
04/25/2024	04/24/2024	55432864115205571839487	AMZN Mktp US*D44SU2PN3 Amzn.com/bill WA	\$24.18
04/25/2024	04/24/2024	55432864115205572171948	AMZN Mktp US*DM7645CF3 Amzn.com/bill WA	\$201.66
04/30/2024	04/29/2024	55432864120207226409966	EXPEDIA 72818108436678 EXPEDIA.COM WA	\$2,098.50
04/30/2024	04/29/2024	82305094120000025883222	CANVA* I04136-77228736 CAMDEN DE	\$166.00
			<b>MISCELLANEOUS DEBITS</b>	<b>\$35.00</b>
04/02/2024	03/29/2024	75569204093000093000066	EXPEDITED DELIVERY FEE - *8426	\$35.00
			<b>DIANE KOCHIS - *0064</b>	<b>\$512.99</b>
			<b>PURCHASES</b>	<b>\$512.99</b>
04/05/2024	04/04/2024	55432864095202254416612	AMZN Mktp US*S68QU0BC3 Amzn.com/bill WA	\$12.99
04/05/2024	04/03/2024	75369434095389101938281	313 PIZZA BAR LAKE ORION MI	\$500.00
			<b>WESLEY A SANCHEZ - *6802</b>	<b>\$102.40</b>
			<b>PURCHASES</b>	<b>\$102.40</b>
04/22/2024	04/19/2024	55500804111081389543984	PROGRESSIVE PLUMBING S WARREN MI	\$102.40
			<b>TODD W STANFIELD - *5137</b>	<b>\$155.12</b>
			<b>PURCHASES</b>	<b>\$155.12</b>
04/11/2024	04/10/2024	85500394101900014625331	MICHIGAN ASSOC OF CHIE 517-3499420 MI	\$100.00
04/12/2024	04/11/2024	75306374102039400060809	ACME SHOOTING GOODS LL OXFORD MI	\$55.12
			<b>SONJA J STOUT - *5796</b>	<b>\$755.43</b>
			<b>PURCHASES</b>	<b>\$755.43</b>
04/01/2024	03/29/2024	75418234089196825816427	IONOS INC. CHESTERBROOK PA	\$8.71
04/11/2024	04/10/2024	55429504101715705220456	YOURMEMBERSHIP 7278270046 FL	\$150.00
04/23/2024	04/22/2024	55436874113171131659574	COMFORT INNS MT PLEASANT MI	\$

Section 10, Item B.

Post Date	Tran Date	Reference Number	Merchant Description	Amount
04/30/2024	04/29/2024	75418234120199024794586	IONOS INC. CHESTERBROOK PA	\$92.72

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - REVENUE						
101-000-402-000	Current Real Property Taxes	1,282,734.00	1,261,204.75	(48,613.70)	21,529.25	98.32
101-000-405-000	Property Tax - Personal	30,000.00	37,315.68	35,905.00	(7,315.68)	124.39
101-000-406-000	In Lieu of Taxes	37,000.00	51,621.33	12,708.70	(14,621.33)	139.52
101-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	7.13	0.00	(7.13)	100.00
101-000-439-000	State Grant-Adult Use Marijuana	45,000.00	59,332.90	246.55	(14,332.90)	131.85
101-000-441-000	Local Community Stabilization Share Tax	1,000.00	0.00	0.00	1,000.00	0.00
101-000-445-000	Penalties & Interest on Taxes	4,000.00	3,581.34	0.00	418.66	89.53
101-000-460-000	Dog License Revenue	100.00	0.00	0.00	100.00	0.00
101-000-476-000	Buisness Licenses and Permits	10,000.00	10,000.00	0.00	0.00	100.00
101-000-528-100	Federal Grants Other - State CRLGG	0.00	0.00	0.00	0.00	0.00
101-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
101-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
101-000-567-000	STATE GRANTS- MRE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-574-000	State Grants- State Shared Revenue	300,000.00	228,220.00	52,118.00	71,780.00	76.07
101-000-574-003	State Shared Relief Assisstance	0.00	0.00	0.00	0.00	0.00
101-000-576-000	METRO (Act 48) Revenue	10,000.00	0.00	0.00	10,000.00	0.00
101-000-607-000	Fees	25,000.00	144,260.00	1,325.00	(119,260.00)	577.04
101-000-634-000	Cemetery Opening/Closing Rev	0.00	0.00	0.00	0.00	0.00
101-000-636-000	Cemetery Foundations	0.00	0.00	0.00	0.00	0.00
101-000-640-000	Garbage Collection Fees	213,200.00	149,211.47	63,013.72	63,988.53	69.99
101-000-643-000	Cemetery Lot Sale	0.00	0.00	0.00	0.00	0.00
101-000-653-000	Park Fees	10,000.00	10,281.36	75.00	(281.36)	102.81
101-000-655-000	Boat Dock Pass Fees	15,000.00	8,625.00	7,125.00	6,375.00	57.50
101-000-664-000	Interest Earnings	4,000.00	11,284.05	0.00	(7,284.05)	282.10
101-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
101-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
101-000-675-000	Donations	0.00	9.92	9.92	(9.92)	100.00
101-000-676-248	Reimbursement - Admin Fee - DDA	72,800.00	58,333.30	5,833.33	14,466.70	80.13
101-000-676-395	Trnsf from Road Debt Fund	0.00	0.00	0.00	0.00	0.00
101-000-676-592	Reimbursement -Admin Fee - W&S	121,400.00	101,140.00	10,114.00	20,260.00	83.31
101-000-679-000	Reimbursements-Worker's Comp	0.00	0.00	0.00	0.00	0.00
101-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
101-000-682-000	Reimbursement-CDBG	0.00	88,392.30	49,089.30	(88,392.30)	100.00
101-000-682-001	Reimburse - NSP	0.00	0.00	0.00	0.00	0.00
101-000-683-000	Reimbursements-Other	0.00	17.12	0.00	(17.12)	100.00
101-000-683-248	Reimbursement- DDA	0.00	0.00	0.00	0.00	0.00
101-000-689-000	Reimburse Insurance Dividends	0.00	5,896.00	0.00	(5,896.00)	100.00
101-000-694-000	Miscellaneous	2,500.00	(588.54)	57.06	3,088.54	(23.54)
101-000-699-202	Interfund Transfer in - Major Streets	0.00	0.00	0.00	0.00	0.00
101-000-699-203	Interfund Transfer In - Local Streets	0.00	0.00	0.00	0.00	0.00
101-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
101-000-699-592	Transfers Water Sewer	0.00	0.00	0.00	0.00	0.00
101-000-699-711	Transfers Cemetery	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,183,734.00	2,228,145.11	189,006.88	(44,411.11)	102.03
TOTAL REVENUES		2,183,734.00	2,228,145.11	189,006.88	(44,411.11)	102.03

Expenditures

Dept 101 - VILLAGE COUNCIL

101-101-701-000	Wages	2,500.00	1,113.69	0.00	1,386.31	44.55
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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-101-715-000	Social Security	192.00	86.58	0.00	105.42	45.09
101-101-956-000	Dues & Miscellaneous	120.00	0.00	0.00	120.00	0.00
101-101-957-000	Education & Training	1,800.00	0.00	0.00	1,800.00	0.00
101-101-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		4,612.00	1,200.27	0.00	3,411.73	26.02
Dept 171 - VILLAGE MANAGER						
101-171-701-000	Wages	91,052.00	80,721.15	6,996.80	10,330.85	88.65
101-171-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-171-715-000	Social Security	7,533.00	6,683.26	583.45	849.74	88.72
101-171-716-000	Health Insurance- Medical	6,000.00	4,510.35	0.00	1,489.65	75.17
101-171-717-000	Life & Disability Insurance	1,035.00	832.68	82.20	202.32	80.45
101-171-718-000	Dental Insurance	0.00	1.72	0.00	(1.72)	100.00
101-171-719-000	Pension	13,260.00	11,927.91	1,144.02	1,332.09	89.95
101-171-721-000	Vision Care	0.00	8.95	0.00	(8.95)	100.00
101-171-956-000	Dues & Miscellaneous	1,250.00	1,104.88	0.00	145.12	88.39
101-171-957-000	Education & Training	3,500.00	1,183.84	0.00	2,316.16	33.82
101-171-960-000	Mileage	7,500.00	4,920.46	630.00	2,579.54	65.61
101-171-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 171 - VILLAGE MANAGER		131,130.00	111,895.20	9,436.47	19,234.80	85.33
Dept 215 - VILLAGE CLERK						
101-215-701-000	Deputy Clerk/Treasurer	70,395.00	57,710.15	3,576.91	12,684.85	81.98
101-215-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-215-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
101-215-715-000	Social Security	5,386.00	4,414.83	273.64	971.17	81.97
101-215-716-000	Health Insurance- Medical	12,400.00	5,597.72	0.00	6,802.28	45.14
101-215-717-000	Life & Disability Insurance	900.00	305.23	0.00	594.77	33.91
101-215-718-000	Dental Insurance	680.00	264.98	0.00	415.02	38.97
101-215-719-000	Pension	6,300.00	3,330.63	0.00	2,969.37	52.87
101-215-721-000	Vision Care	125.00	54.87	0.00	70.13	43.90
101-215-727-000	Supplies	450.00	376.58	0.00	73.42	83.68
101-215-727-001	Election Supplies	15,633.00	15,632.49	0.00	0.51	100.00
101-215-801-000	Contractual Services	10,000.00	7,248.61	195.00	2,751.39	72.49
101-215-900-000	Printing and Publication	4,000.00	941.34	578.24	3,058.66	23.53
101-215-956-000	Dues & Miscellaneous	500.00	83.74	83.74	416.26	16.75
101-215-957-000	Education & Training	1,500.00	0.00	0.00	1,500.00	0.00
101-215-960-000	Mileage	100.00	0.00	0.00	100.00	0.00
101-215-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - VILLAGE CLERK		128,369.00	95,961.17	4,707.53	32,407.83	74.75
Dept 228 - Information Technology						
101-228-801-000	Contractual Services	29,000.00	30,585.98	2,428.00	(1,585.98)	105.47
101-228-931-000	Repair & Maintenance-Equipment	3,000.00	2,534.56	0.00	465.44	84.49
101-228-957-000	Education & Training	0.00	0.00	0.00	0.00	

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 228 - Information Technology		32,000.00	33,120.54	2,428.00	(1,120.54)	103.50
Dept 253 - FINANCE TREASURY						
101-253-701-000	Clerk/Treasurer Wages	74,500.00	55,998.52	5,730.78	18,501.48	75.17
101-253-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-253-702-000	Wages Part Time	57,943.00	51,209.85	4,928.24	6,733.15	88.38
101-253-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-253-715-000	Social Security	9,974.00	8,201.45	815.43	1,772.55	82.23
101-253-716-000	Health Insurance- Medical	23,230.00	4,500.00	0.00	18,730.00	19.37
101-253-717-000	Life & Disability Insurance	1,785.00	1,051.52	97.30	733.48	58.91
101-253-718-000	Dental Insurance	566.00	473.61	42.85	92.39	83.68
101-253-719-000	Pension	4,630.00	2,743.79	0.00	1,886.21	59.26
101-253-721-000	Vision Care	124.00	98.45	8.95	25.55	79.40
101-253-801-000	Contractual Services	10,080.00	189.74	0.00	9,890.26	1.88
101-253-956-000	Dues & Miscellaneous	150.00	99.00	0.00	51.00	66.00
101-253-957-000	Education & Training	3,000.00	1,302.85	0.00	1,697.15	43.43
101-253-960-000	Mileage	350.00	87.77	0.00	262.23	25.08
Total Dept 253 - FINANCE TREASURY		186,332.00	125,956.55	11,623.55	60,375.45	67.60
Dept 255 - COMMUNITY DEVELOPMENT						
101-255-882-000	Women's Survival	0.00	0.00	0.00	0.00	0.00
101-255-930-000	NSP - Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
101-255-956-000	NSP - Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-255-971-000	NSP - Property Acquisition	0.00	0.00	0.00	0.00	0.00
101-255-975-001	Sidewalks	0.00	0.00	0.00	0.00	0.00
101-255-975-002	Street Trees	0.00	0.00	0.00	0.00	0.00
101-255-975-003	Storm Drains	0.00	0.00	0.00	0.00	0.00
101-255-975-004	Meeks Park Bridge Project	0.00	0.00	0.00	0.00	0.00
Total Dept 255 - COMMUNITY DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
Dept 260 - GENERAL ACTIVITIES						
101-260-701-000	Wages	43,919.00	38,567.25	3,673.60	5,351.75	87.81
101-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-260-702-000	Wages Part Time	17,813.00	7,428.60	677.32	10,384.40	41.70
101-260-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-260-702-002	Wages Part Time Clerk	0.00	0.00	0.00	0.00	0.00
101-260-702-003	Wages-Parks	0.00	0.00	0.00	0.00	0.00
101-260-702-004	Stipends-Interns	0.00	0.00	0.00	0.00	0.00
101-260-715-000	Social Security	4,753.00	3,388.70	313.90	1,364.30	71.30
101-260-716-000	Health Insurance- Medical	9,976.00	8,315.92	738.42	1,660.08	83.36
101-260-716-001	Health Insurance-Retirees	13,200.00	9,457.03	856.19	3,742.97	71.64
101-260-716-002	Retiree Health 115 Trust	10,000.00	0.00	0.00	10,000.00	0.00
101-260-717-000	Life & Disability Insurance	847.00	601.39	65.87	245.61	71.00
101-260-718-000	Dental Insurance	690.00	436.38	42.85	253.62	63.24
101-260-719-000	Pension	87,125.00	69,445.41	0.00	17,679.59	79.71
101-260-721-000	Vision Care	124.00	90.66	8.95	33.34	73.11
101-260-722-000	Worker's Comp. Insurance	4,203.00	1,547.72	0.00	2,655.28	
101-260-722-001	Workers Comp-Elected/Lifeguard	100.00	0.00	0.00	100.00	
101-260-727-000	Supplies	8,797.00	5,277.95	188.20	3,519.05	



\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-260-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-260-727-019	OFFICE SUPPLIES-COVID	0.00	0.00	0.00	0.00	0.00
101-260-728-000	Cleaning Supplies	1,300.00	545.23	0.00	754.77	41.94
101-260-729-000	Postage	5,000.00	2,027.13	(544.08)	2,972.87	40.54
101-260-730-000	Copier Lease	8,320.00	4,591.56	387.53	3,728.44	55.19
101-260-801-000	Contractual Services	100.00	227.50	0.00	(127.50)	227.50
101-260-823-000	Website/Software	7,000.00	4,754.61	8.71	2,245.39	67.92
101-260-830-000	Solid Waste Collection	213,200.00	189,542.94	21,142.60	23,657.06	88.90
101-260-851-000	Telephone	9,500.00	6,282.16	1,120.59	3,217.84	66.13
101-260-900-000	Printing and Publication	500.00	273.09	123.09	226.91	54.62
101-260-920-000	Utilities	31,500.00	20,223.20	1,286.72	11,276.80	64.20
101-260-921-000	Municipal Street Lighting	42,000.00	35,140.04	4,119.01	6,859.96	83.67
101-260-922-000	Repair & Mtn-Lights	0.00	0.00	0.00	0.00	0.00
101-260-930-000	Repair and Maintenance	24,000.00	12,881.34	2,244.37	11,118.66	53.67
101-260-930-001	Building Renovation	7,000.00	4,509.00	0.00	2,491.00	64.41
101-260-931-000	Repair & Maintenance-Equipment	2,500.00	2,181.47	0.00	318.53	87.26
101-260-956-000	Dues & Miscellaneous	10,600.00	11,908.38	33.97	(1,308.38)	112.34
101-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
101-260-977-000	Capital Outlay	3,500.00	1,341.00	0.00	2,159.00	38.31
Total Dept 260 - GENERAL ACTIVITIES		567,567.00	440,985.66	36,487.81	126,581.34	77.70
Dept 721 - PLANNING AND ZONING						
101-721-702-000	Wages Part Time	0.00	227.82	0.00	(227.82)	100.00
101-721-715-000	Social Security	0.00	17.45	0.00	(17.45)	100.00
101-721-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
101-721-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
101-721-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-721-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-721-726-000	Supplies	500.00	48.34	0.00	451.66	9.67
101-721-801-000	Contractual Services	10,000.00	2,055.00	225.00	7,945.00	20.55
101-721-829-000	Planner Services	47,250.00	37,385.00	4,050.00	9,865.00	79.12
101-721-832-000	Planner Retainer	0.00	0.00	0.00	0.00	0.00
101-721-832-001	Planner-Other Services	4,000.00	1,500.00	0.00	2,500.00	37.50
101-721-840-000	Planner - Retainer	11,000.00	8,850.00	550.00	2,150.00	80.45
101-721-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
101-721-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-721-957-000	Education & Training	2,500.00	0.00	0.00	2,500.00	0.00
101-721-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 721 - PLANNING AND ZONING		75,250.00	50,083.61	4,825.00	25,166.39	66.56
Dept 751 - PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	0.00	0.00	300.00	0.00
101-751-708-000	Wages - Lifeguards	21,630.00	17,623.41	0.00	4,006.59	81.48
101-751-715-000	Social Security	1,957.00	1,348.17	0.00	608.83	68.89
101-751-726-000	Supplies	4,000.00	592.85	(22.56)	3,407.15	14.82
101-751-801-000	Contractual Services	3,000.00	865.65	565.68	2,134.35	28.86
101-751-806-000	Engineering	3,000.00	0.00	0.00	3,000.00	
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-751-920-000	Utilities	1,100.00	1,074.85	145.92	25.15	97.71
101-751-931-000	Repair/Maint - Equipment	500.00	358.74	(39.89)	141.26	71.75
101-751-932-000	Repair/Maint - Grounds	6,000.00	5,693.80	525.40	306.20	94.90
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-751-977-000	Capital Outlay	5,000.00	1,442.93	1,442.93	3,557.07	28.86
Total Dept 751 - PARKS AND RECREATION		46,487.00	29,000.40	2,617.48	17,486.60	62.38
Dept 851 - INSURANCE AND BONDS						
101-851-911-000	Insurance Coverage	74,000.00	70,143.00	0.00	3,857.00	94.79
Total Dept 851 - INSURANCE AND BONDS		74,000.00	70,143.00	0.00	3,857.00	94.79
Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER						
101-880-801-000	Contractual Services	0.00	243.45	0.00	(243.45)	100.00
101-880-805-000	Audit Fees	4,000.00	4,860.50	0.00	(860.50)	121.51
101-880-806-000	Engineering	10,000.00	12,738.75	0.00	(2,738.75)	127.39
101-880-810-000	Legal Service Retainer	0.00	0.00	0.00	0.00	0.00
101-880-811-000	Legal Services - Other	45,000.00	16,861.75	800.25	28,138.25	37.47
101-880-812-000	Legal Services - Labor	600.00	0.00	0.00	600.00	0.00
101-880-814-000	OPEB Valuation	4,000.00	1,200.00	0.00	2,800.00	30.00
Total Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER		63,600.00	35,904.45	800.25	27,695.55	56.45
Dept 964 - TRANSFERS OUT						
101-964-965-125	Transfers DPW	456,819.00	375,000.00	37,500.00	81,819.00	82.09
101-964-965-202	Transfers Major Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-203	Transfer Out - Local Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-207	Transfers Police	400,000.00	218,665.00	33,333.00	181,335.00	54.67
101-964-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.00
101-964-965-398	Transfer Out - N Shore Bridge Debt Serv	0.00	0.00	0.00	0.00	0.00
101-964-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 964 - TRANSFERS OUT		856,819.00	593,665.00	70,833.00	263,154.00	69.29
TOTAL EXPENDITURES		2,166,166.00	1,587,915.85	143,759.09	578,250.15	73.31
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,183,734.00	2,228,145.11	189,006.88	(44,411.11)	102.03
TOTAL EXPENDITURES		2,166,166.00	1,587,915.85	143,759.09	578,250.15	73.31
NET OF REVENUES & EXPENDITURES		17,568.00	640,229.26	45,247.79	(622,661.26)	3,644.29
BEG. FUND BALANCE		864,895.51	864,895.51			
END FUND BALANCE		882,463.51	1,505,124.77			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

Section 10, Item B.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000 - REVENUE						
151-000-643-000	Lot Sales	19,200.00	6,700.00	2,000.00	12,500.00	34.90
151-000-664-000	Interest Earned	1,050.00	1,365.70	0.00	(315.70)	130.07
151-000-664-001	Interest - Interfund Advances	0.00	3,253.25	0.00	(3,253.25)	100.00
151-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		20,250.00	11,318.95	2,000.00	8,931.05	55.90
TOTAL REVENUES		20,250.00	11,318.95	2,000.00	8,931.05	55.90
Expenditures						
Dept 276 - CEMETERY						
151-276-965-000	Transfer to DPW Fund	0.00	0.00	0.00	0.00	0.00
151-276-965-125	Transfer to DPW Fund	5,250.00	4,375.00	437.50	875.00	83.33
151-276-977-000	Capital Outlay	60,000.00	60,000.00	0.00	0.00	100.00
Total Dept 276 - CEMETERY		65,250.00	64,375.00	437.50	875.00	98.66
TOTAL EXPENDITURES		65,250.00	64,375.00	437.50	875.00	98.66
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		20,250.00	11,318.95	2,000.00	8,931.05	55.90
TOTAL EXPENDITURES		65,250.00	64,375.00	437.50	875.00	98.66
NET OF REVENUES & EXPENDITURES		(45,000.00)	(53,056.05)	1,562.50	8,056.05	117.90
BEG. FUND BALANCE		367,198.37	367,198.37			
END FUND BALANCE		322,198.37	314,142.32			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - REVENUE						
202-000-546-000	State Grant - Highway and Streets	228,000.00	161,909.36	21,057.19	66,090.64	71.01
202-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
202-000-664-000	Interest Earnings	1,200.00	4,459.24	0.00	(3,259.24)	371.60
202-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
202-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
202-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		229,200.00	166,368.60	21,057.19	62,831.40	72.59
TOTAL REVENUES		229,200.00	166,368.60	21,057.19	62,831.40	72.59
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
202-260-722-000	Worker's Comp. Insurance	1,575.00	1,260.90	0.00	314.10	80.06
202-260-801-000	Contractual Services	10,500.00	4,836.00	0.00	5,664.00	46.06
202-260-805-000	Audit Fees	1,000.00	559.00	0.00	441.00	55.90
202-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
202-260-965-203	Transfer Out - Local Streets	68,000.00	56,666.70	5,666.67	11,333.30	83.33
Total Dept 260 - GENERAL ACTIVITIES		81,075.00	63,322.60	5,666.67	17,752.40	78.10
Dept 463 - ROUTINE MAINTENANCE						
202-463-701-000	Wages	12,978.00	12,052.38	1,676.32	925.62	92.87
202-463-701-013	Overtime	1,100.00	566.07	0.00	533.93	51.46
202-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-463-715-000	Social Security	1,076.00	965.31	128.26	110.69	89.71
202-463-716-000	Health Insurance- Medical	3,200.00	3,090.52	540.54	109.48	96.58
202-463-717-000	Life & Disability Insurance	158.00	152.52	26.89	5.48	96.53
202-463-718-000	Dental Insurance	400.00	304.91	48.55	95.09	76.23
202-463-719-000	Pension	2,363.00	2,184.40	0.00	178.60	92.44
202-463-721-000	Vision Care	74.00	54.47	8.82	19.53	73.61
202-463-726-000	Supplies	2,000.00	1,058.53	237.60	941.47	52.93
202-463-801-000	Contractual Services	8,300.00	8,142.59	0.00	157.41	98.10
202-463-940-000	Equipment Rental	16,800.00	13,141.04	962.07	3,658.96	78.22
202-463-977-000	Capital Outlay	14,648.00	0.00	0.00	14,648.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		63,097.00	41,712.74	3,629.05	21,384.26	66.11
Dept 474 - TRAFFIC SERVICES						
202-474-701-000	Wages	2,704.00	327.56	32.53	2,376.44	12.11
202-474-701-013	OVERTIME	300.00	0.00	0.00	300.00	0.00
202-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-474-715-000	Social Security	232.00	25.06	2.49	206.94	10.80
202-474-716-000	Health Insurance- Medical	1,000.00	79.30	0.00	920.70	7.93
202-474-717-000	Life & Disability Insurance	60.00	2.67	0.00	57.33	4.45
202-474-718-000	Dental Insurance	200.00	7.61	0.00	192.39	3.81
202-474-719-000	Pension	804.00	819.14	0.00	(15.14)	
202-474-721-000	Vision Care	20.00	1.41	0.00	18.59	
202-474-726-000	Supplies	8,400.00	1,466.60	341.22	6,933.40	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-474-801-000	Contractual Services	5,000.00	1,516.49	0.00	3,483.51	30.33
202-474-940-000	Equipment Rental	2,500.00	188.80	0.00	2,311.20	7.55
202-474-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		21,220.00	4,434.64	376.24	16,785.36	20.90
Dept 478 - WINTER MAINTENANCE						
202-478-701-000	Wages	6,489.00	3,336.55	50.60	3,152.45	51.42
202-478-701-013	Overtime	6,300.00	1,669.30	0.00	4,630.70	26.50
202-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-478-715-000	Social Security	993.00	382.94	3.87	610.06	38.56
202-478-716-000	Health Insurance- Medical	2,000.00	479.11	46.26	1,520.89	23.96
202-478-717-000	Life & Disability Insurance	125.00	35.90	1.07	89.10	28.72
202-478-718-000	Dental Insurance	300.00	85.84	2.05	214.16	28.61
202-478-719-000	Pension	5,000.00	4,368.79	0.00	631.21	87.38
202-478-721-000	Vision Care	37.00	15.00	0.38	22.00	40.54
202-478-726-000	Supplies	12,600.00	6,296.26	0.00	6,303.74	49.97
202-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
202-478-940-000	Equipment Rental	6,300.00	4,113.70	154.24	2,186.30	65.30
202-478-977-000	Capital Outlay	29,352.00	29,352.00	0.00	0.00	100.00
Total Dept 478 - WINTER MAINTENANCE		69,496.00	50,135.39	258.47	19,360.61	72.14
Dept 875 - CONSTRUCTION						
202-875-806-000	Engineering	3,150.00	0.00	0.00	3,150.00	0.00
202-875-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		3,150.00	0.00	0.00	3,150.00	0.00
TOTAL EXPENDITURES		238,038.00	159,605.37	9,930.43	78,432.63	67.05
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		229,200.00	166,368.60	21,057.19	62,831.40	72.59
TOTAL EXPENDITURES		238,038.00	159,605.37	9,930.43	78,432.63	67.05
NET OF REVENUES & EXPENDITURES		(8,838.00)	6,763.23	11,126.76	(15,601.23)	76.52
BEG. FUND BALANCE		484,628.42	484,628.42			
END FUND BALANCE		475,790.42	491,391.65			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - REVENUE						
203-000-546-000	State Grant - Highway and Streets	101,000.00	70,481.78	9,166.60	30,518.22	69.78
203-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
203-000-664-000	Interest Earnings	200.00	653.45	0.00	(453.45)	326.73
203-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
203-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
203-000-694-000	Miscellaneous	5,300.00	11,157.20	0.00	(5,857.20)	210.51
203-000-699-202	Interfund Transfer in - Major Streets	68,000.00	56,666.70	5,666.67	11,333.30	83.33
Total Dept 000 - REVENUE		174,500.00	138,959.13	14,833.27	35,540.87	79.63
TOTAL REVENUES		174,500.00	138,959.13	14,833.27	35,540.87	79.63
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
203-260-722-000	Worker's Comp. Insurance	1,281.00	1,260.90	0.00	20.10	98.43
203-260-801-000	Contractual Services	10,500.00	992.50	0.00	9,507.50	9.45
203-260-805-000	Audit Fees	924.00	458.50	0.00	465.50	49.62
203-260-965-398	Transfer Out - N Shore Bridge Debt Serv	0.00	0.00	0.00	0.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		12,705.00	2,711.90	0.00	9,993.10	21.35
Dept 463 - ROUTINE MAINTENANCE						
203-463-701-000	Wages	37,853.00	23,081.76	1,592.44	14,771.24	60.98
203-463-701-013	OVERTIME	5,775.00	749.64	0.00	5,025.36	12.98
203-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-463-715-000	Social Security	3,729.00	1,823.04	121.80	1,905.96	48.89
203-463-716-000	Health Insurance- Medical	7,700.00	6,194.70	565.98	1,505.30	80.45
203-463-717-000	Life & Disability Insurance	700.00	294.32	23.15	405.68	42.05
203-463-718-000	Dental Insurance	1,470.00	517.87	46.44	952.13	35.23
203-463-719-000	Pension	4,242.00	4,095.74	0.00	146.26	96.55
203-463-721-000	Vision Care	273.00	93.20	8.31	179.80	34.14
203-463-726-000	Supplies	1,260.00	580.62	0.00	679.38	46.08
203-463-801-000	Contractual Services	9,850.00	10,062.37	0.00	(212.37)	102.16
203-463-806-000	Engineering	0.00	150.00	0.00	(150.00)	100.00
203-463-940-000	Equipment Rental	22,000.00	21,415.59	947.36	584.41	97.34
203-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		94,852.00	69,058.85	3,305.48	25,793.15	72.81
Dept 474 - TRAFFIC SERVICES						
203-474-701-000	Wages	5,150.00	680.31	0.00	4,469.69	13.21
203-474-701-013	Overtime	300.00	32.39	0.00	267.61	10.80
203-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-474-715-000	Social Security	418.00	54.51	0.00	363.49	13.04
203-474-716-000	Health Insurance- Medical	525.00	100.77	0.00	424.23	19.19
203-474-717-000	Life & Disability Insurance	63.00	3.22	0.00	59.78	5.11
203-474-718-000	Dental Insurance	105.00	6.37	0.00	98.63	
203-474-719-000	Pension	915.00	1,092.22	0.00	(177.22)	
203-474-721-000	Vision Care	16.00	1.14	0.00	14.86	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

Section 10, Item B.

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-474-726-000	Supplies	5,250.00	1,781.41	0.00	3,468.59	33.93
203-474-940-000	Equipment Rental	2,730.00	280.50	0.00	2,449.50	10.27
Total Dept 474 - TRAFFIC SERVICES		15,472.00	4,032.84	0.00	11,439.16	26.07
Dept 478 - WINTER MAINTENANCE						
203-478-701-000	Wages	14,060.00	8,316.19	101.20	5,743.81	59.15
203-478-701-013	Overtime	8,400.00	3,204.74	0.00	5,195.26	38.15
203-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-478-715-000	Social Security	1,572.00	881.37	7.74	690.63	56.07
203-478-716-000	Health Insurance- Medical	4,400.00	1,156.70	69.39	3,243.30	26.29
203-478-717-000	Life & Disability Insurance	231.00	66.44	1.61	164.56	28.76
203-478-718-000	Dental Insurance	315.00	125.96	3.07	189.04	39.99
203-478-719-000	Pension	6,095.00	5,187.94	0.00	907.06	85.12
203-478-721-000	Vision Care	63.00	22.64	0.56	40.36	35.94
203-478-726-000	Supplies	14,700.00	8,457.22	0.00	6,242.78	57.53
203-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
203-478-940-000	Equipment Rental	6,349.00	9,378.35	0.00	(3,029.35)	147.71
203-478-977-000	Capital Outlay	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 478 - WINTER MAINTENANCE		61,185.00	41,797.55	183.57	19,387.45	68.31
Dept 875 - CONSTRUCTION						
203-875-726-000	Supplies	0.00	0.00	0.00	0.00	0.00
203-875-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		184,214.00	117,601.14	3,489.05	66,612.86	63.84
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		174,500.00	138,959.13	14,833.27	35,540.87	79.63
TOTAL EXPENDITURES		184,214.00	117,601.14	3,489.05	66,612.86	63.84
NET OF REVENUES & EXPENDITURES		(9,714.00)	21,357.99	11,344.22	(31,071.99)	219.87
BEG. FUND BALANCE		83,506.80	83,506.80			
END FUND BALANCE		73,792.80	104,864.79			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	USED
Fund 207 - POLICE FUND						
Revenues						
Dept 000 - REVENUE						
207-000-404-001	Property Tax - Police Millage	379,036.00	387,027.47	0.00	(7,991.47)	102.11
207-000-406-000	In Lieu of Taxes	3,600.00	0.00	0.00	3,600.00	0.00
207-000-408-000	Property Tax - PA 78 Senior & Disabled H	0.00	0.00	0.00	0.00	0.00
207-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
207-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
207-000-451-000	Liquor License Fees	21,000.00	8,884.15	0.00	12,115.85	42.31
207-000-480-000	Services Provided - DDA	105,040.00	87,533.30	8,753.33	17,506.70	83.33
207-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
207-000-541-000	PA 302/32 MJTC Fund	1,000.00	1,614.20	664.40	(614.20)	161.42
207-000-564-001	PA 32 Revenue	0.00	0.00	0.00	0.00	0.00
207-000-564-100	PA 32 - Training	1,000.00	0.00	0.00	1,000.00	0.00
207-000-661-000	Parking Fines	5,000.00	2,570.83	0.00	2,429.17	51.42
207-000-662-000	Court Penal Fines	70,000.00	28,069.64	648.45	41,930.36	40.10
207-000-663-000	Drug Forfeiture	0.00	0.00	0.00	0.00	0.00
207-000-663-001	Forfeitures	0.00	0.00	0.00	0.00	0.00
207-000-664-000	Interest Earnings	1,650.00	3,747.47	0.00	(2,097.47)	227.12
207-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
207-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
207-000-674-101	Transfer from General Fund	400,000.00	218,665.00	33,333.00	181,335.00	54.67
207-000-683-000	Reimbursements-Other	3,000.00	7,325.32	7,325.32	(4,325.32)	244.18
207-000-684-000	Reimburse - OUIL	5,000.00	0.00	0.00	5,000.00	0.00
207-000-694-000	Miscellaneous Revenue	6,000.00	3,239.64	151.45	2,760.36	53.99
207-000-694-001	DRIVING WHILE LIC SUSPENDED	0.00	150.00	0.00	(150.00)	100.00
207-000-695-000	Loan Proceeds	0.00	0.00	0.00	0.00	0.00
207-000-697-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,001,326.00	748,827.02	50,875.95	252,498.98	74.78
TOTAL REVENUES		1,001,326.00	748,827.02	50,875.95	252,498.98	74.78
Expenditures						
Dept 301 - POLICE/SHERIFF/CONSTABLE						
207-301-701-000	Police Chief Wages	87,500.00	69,164.26	6,769.60	18,335.74	79.04
207-301-701-001	Wages Full time	150,515.00	107,186.02	11,445.60	43,328.98	71.21
207-301-701-013	Overtime	14,000.00	40,761.03	536.90	(26,761.03)	291.15
207-301-701-019	Wages Covid	0.00	0.00	0.00	0.00	0.00
207-301-702-000	Wages Part Time	61,800.00	13,209.42	264.69	48,590.58	21.37
207-301-702-001	Overtime Wages	12,000.00	2,647.12	76.23	9,352.88	22.06
207-301-702-002	Wages Part Time Clerk	4,120.00	3,762.88	353.59	357.12	91.33
207-301-702-013	OVERTIME	0.00	2,393.46	0.00	(2,393.46)	100.00
207-301-703-000	Wages - Clerk	45,056.00	37,892.85	3,587.20	7,163.15	84.10
207-301-703-001	Overtime Clerk FT	500.00	217.64	0.00	282.36	43.53
207-301-709-000	Wages - Marine Unit	3,605.00	1,219.68	0.00	2,385.32	33.83
207-301-709-013	Overtime	300.00	0.00	0.00	300.00	0.00
207-301-711-000	Wages - CMV Enforcement	1,545.00	381.15	0.00	1,163.85	24.67
207-301-711-013	Overtime	150.00	0.00	0.00	150.00	0.00
207-301-712-000	Wages - Ordinance Enforcement	28,840.00	30,876.46	3,107.52	(2,036.46)	107.06
207-301-712-001	Overtime Code Enforcement	500.00	0.00	0.00	500.00	0.00
207-301-712-013	Overtime	0.00	922.55	64.74	(922.55)	
207-301-715-000	Social Security	43,003.00	23,510.92	1,966.51	19,492.08	
207-301-716-000	Health Insurance- Medical	82,279.00	28,049.30	1,902.05	54,229.70	



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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE FUND						
Expenditures						
207-301-716-001	Health Insurance - Retired	13,500.00	23,911.33	2,185.01	(10,411.33)	177.12
207-301-717-000	Life & Disability Insurance	5,000.00	2,348.54	186.78	2,651.46	46.97
207-301-718-000	Dental Insurance	8,700.00	2,556.63	409.24	6,143.37	29.39
207-301-719-000	Pension	99,000.00	57,696.24	0.00	41,303.76	58.28
207-301-721-000	Vision Care	1,381.00	444.42	55.09	936.58	32.18
207-301-722-000	Worker's Comp Insurance	5,000.00	5,463.90	0.00	(463.90)	109.28
207-301-723-000	Unemployment	0.00	0.00	0.00	0.00	0.00
207-301-724-000	City taxes	0.00	0.00	0.00	0.00	0.00
207-301-727-000	Supplies	2,500.00	782.61	60.00	1,717.39	31.30
207-301-730-000	Copier Lease	1,500.00	1,698.67	108.45	(198.67)	113.24
207-301-740-000	Operating Supplies	8,240.00	2,320.23	0.00	5,919.77	28.16
207-301-742-000	Shooting Program	6,000.00	175.00	(175.00)	5,825.00	2.92
207-301-743-000	Bullet Proof Vests	7,000.00	0.00	0.00	7,000.00	0.00
207-301-801-000	Contractual Services	137,000.00	133,117.28	40,882.40	3,882.72	97.17
207-301-802-000	Attorney Fees - Prosecutions	50,000.00	42,160.50	3,517.00	7,839.50	84.32
207-301-804-000	County Dispatch Contract	41,000.00	31,087.35	3,840.00	9,912.65	75.82
207-301-807-000	Clemis Service Fees	11,600.00	10,237.58	3,225.75	1,362.42	88.26
207-301-820-000	Uniform Purchases	5,000.00	2,461.64	360.03	2,538.36	49.23
207-301-821-000	Uniform Cleaning	2,000.00	0.00	0.00	2,000.00	0.00
207-301-851-000	Telephone	10,000.00	7,517.46	1,120.58	2,482.54	75.17
207-301-863-000	Travel Expense	1,000.00	83.84	0.00	916.16	8.38
207-301-865-000	Gasoline & Oil	15,000.00	5,364.66	432.40	9,635.34	35.76
207-301-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
207-301-930-000	Repair and Maintenance	10,000.00	7,800.63	0.00	2,199.37	78.01
207-301-930-003	Repair and Maintenance/Watercraft	1,500.00	382.50	0.00	1,117.50	25.50
207-301-931-000	Repair & Maint - Equipment	5,000.00	879.75	(100.00)	4,120.25	17.60
207-301-932-000	Repair & Maint - Vehicles	13,000.00	701.03	128.70	12,298.97	5.39
207-301-933-000	Vehicle Changeover	0.00	0.00	0.00	0.00	0.00
207-301-934-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
207-301-934-001	Vehicle Lease Interest	0.00	0.00	0.00	0.00	0.00
207-301-935-000	Vehicle Capital Outlay	2,000.00	0.00	0.00	2,000.00	0.00
207-301-940-000	Equipment Rental	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956-000	Dues & Miscellaneous	1,100.00	1,049.33	0.00	50.67	95.39
207-301-957-000	Education & Training	3,100.00	2,718.80	1,324.80	381.20	87.70
207-301-965-231	Transfer to Parking Fund	5,000.00	0.00	0.00	5,000.00	0.00
207-301-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
207-301-977-000	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		1,017,834.00	705,154.66	87,635.86	312,679.34	69.28
TOTAL EXPENDITURES		1,017,834.00	705,154.66	87,635.86	312,679.34	69.28
Fund 207 - POLICE FUND:						
TOTAL REVENUES		1,001,326.00	748,827.02	50,875.95	252,498.98	74.78
TOTAL EXPENDITURES		1,017,834.00	705,154.66	87,635.86	312,679.34	69.28
NET OF REVENUES & EXPENDITURES		(16,508.00)	43,672.36	(36,759.91)	(60,180.36)	264.55
BEG. FUND BALANCE		317,519.23	317,519.23			
END FUND BALANCE		301,011.23	361,191.59			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DEPT OF PUBLIC WORKS FUND						
Revenues						
Dept 000 - REVENUE						
225-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
225-000-580-000	Services Provided-DDA Admin/Snow	57,200.00	46,666.70	4,666.67	10,533.30	81.59
225-000-603-000	Equipment Rental	78,750.00	67,653.84	3,600.79	11,096.16	85.91
225-000-634-000	Cemetery Open/Close	30,000.00	11,834.00	1,744.00	18,166.00	39.45
225-000-636-000	Cemetery Foundations	6,300.00	2,680.00	792.00	3,620.00	42.54
225-000-643-000	Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00
225-000-664-000	Interest Income	315.00	420.82	0.00	(105.82)	133.59
225-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
225-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
225-000-676-101	Transfer In from General Fund	456,819.00	375,000.00	37,500.00	81,819.00	82.09
225-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
225-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
225-000-694-000	Miscellaneous	9,000.00	3,650.04	0.00	5,349.96	40.56
225-000-699-711	Transfers In	5,000.00	4,375.00	437.50	625.00	87.50
Total Dept 000 - REVENUE		643,384.00	512,280.40	48,740.96	131,103.60	79.62
TOTAL REVENUES		643,384.00	512,280.40	48,740.96	131,103.60	79.62
Expenditures						
Dept 276 - CEMETERY						
225-276-701-001	Wages	43,260.00	32,677.08	3,169.54	10,582.92	75.54
225-276-701-013	Overtime	2,200.00	1,778.92	0.00	421.08	80.86
225-276-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-276-715-000	Social Security	5,343.00	2,635.93	242.46	2,707.07	49.33
225-276-716-000	Health Insurance- Medical	11,550.00	7,958.73	694.95	3,591.27	68.91
225-276-717-000	Life & Disability Insurance	1,103.00	440.70	33.68	662.30	39.95
225-276-718-000	Dental Insurance	1,050.00	727.10	58.69	322.90	69.25
225-276-719-000	Pension	0.00	0.00	0.00	0.00	0.00
225-276-721-000	Vision Care	179.00	132.59	10.73	46.41	74.07
225-276-740-000	Operating Supplies	3,150.00	771.55	0.00	2,378.45	24.49
225-276-748-000	Foundations	525.00	0.00	0.00	525.00	0.00
225-276-801-000	Contractual Services	2,100.00	0.00	0.00	2,100.00	0.00
225-276-830-000	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
225-276-920-000	Utilities	2,100.00	506.56	253.28	1,593.44	24.12
225-276-930-000	Repair and Maintenance	6,000.00	3,000.98	0.00	2,999.02	50.02
225-276-956-000	Dues & Miscellaneous	105.00	0.00	0.00	105.00	0.00
225-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-276-985-000	Land Improvement	4,200.00	1,386.00	0.00	2,814.00	33.00
Total Dept 276 - CEMETERY		82,865.00	52,016.14	4,463.33	30,848.86	62.77
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
225-441-701-000	Wages	43,027.00	36,164.94	2,081.92	6,862.06	84.05
225-441-701-001	Wages	98,550.00	88,837.23	8,433.95	9,712.77	90.14
225-441-701-013	Overtime	5,250.00	2,728.27	0.00	2,521.73	51.97
225-441-701-019	COVID 19 PAYROLL	3,675.00	0.00	0.00	3,675.00	0.00
225-441-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
225-441-702-003	Wages-Parks	33,527.00	22,609.78	3,512.76	10,917.22	251
225-441-702-013	Overtime	2,678.00	607.80	75.90	2,070.20	

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DEPT OF PUBLIC WORKS FUND						
Expenditures						
225-441-715-000	Social Security	13,828.00	11,547.55	1,079.00	2,280.45	83.51
225-441-716-000	Health Insurance- Medical	38,850.00	41,623.57	3,188.46	(2,773.57)	107.14
225-441-716-001	Health Insurance-Retirees	56,700.00	36,784.50	3,180.14	19,915.50	64.88
225-441-717-000	Life - Disability Insurance	2,520.00	1,880.79	177.84	639.21	74.63
225-441-718-000	Dental Insurance	5,355.00	3,638.71	345.41	1,716.29	67.95
225-441-719-000	Pension	57,750.00	25,497.23	(7,395.00)	32,252.77	44.15
225-441-721-000	Vision Care	1,078.00	653.83	62.15	424.17	60.65
225-441-722-000	Worker's Comp. Insurance	2,940.00	378.27	0.00	2,561.73	12.87
225-441-740-000	Operating Supplies	8,000.00	5,260.23	221.18	2,739.77	65.75
225-441-740-001	Operating Supplies-Cemetery	0.00	0.00	0.00	0.00	0.00
225-441-741-000	Small Tools	4,725.00	3,603.17	8.82	1,121.83	76.26
225-441-801-000	Contractual Services	30,000.00	6,813.46	0.00	23,186.54	22.71
225-441-820-000	Uniform Purchase	7,350.00	2,754.12	235.00	4,595.88	37.47
225-441-821-000	Uniform Cleaning	4,830.00	3,991.34	612.20	838.66	82.64
225-441-851-000	Telephone	6,300.00	4,287.80	(31.66)	2,012.20	68.06
225-441-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
225-441-865-000	Gasoline & Oil	23,100.00	14,443.24	792.00	8,656.76	62.52
225-441-920-000	Utilities	11,550.00	9,373.20	1,032.47	2,176.80	81.15
225-441-930-000	Repair & Maint-Building	3,650.00	1,585.09	(5.99)	2,064.91	43.43
225-441-931-000	Repair & Maint-Equip	6,300.00	4,534.24	1,634.10	1,765.76	71.97
225-441-932-000	Repair & Maint - Vehicles	18,216.00	11,325.43	125.05	6,890.57	62.17
225-441-940-000	Equipment Rental	525.00	0.00	0.00	525.00	0.00
225-441-956-000	Dues & Miscellaneous	1,575.00	706.33	0.00	868.67	44.85
225-441-957-000	Education & Training	5,250.00	3,728.85	0.00	1,521.15	71.03
225-441-965-401	Transfer to Capital Imp Fund	14,281.00	0.00	0.00	14,281.00	0.00
225-441-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-441-995-003	Interest Expense - Interfund Advances	4,095.00	3,253.25	0.00	841.75	79.44
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		515,475.00	348,612.22	19,365.70	166,862.78	67.63
Dept 443 - PHASE II STORMWATER						
225-443-701-001	Wages	5,516.00	6,217.61	930.65	(701.61)	112.72
225-443-701-013	Overtime	525.00	164.47	0.00	360.53	31.33
225-443-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
225-443-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-443-715-000	Social Security	521.00	488.29	71.20	32.71	93.72
225-443-716-000	Health Insurance- Medical	1,413.00	1,732.72	378.78	(319.72)	122.63
225-443-717-000	Life & Disability Insurance	163.00	83.68	11.39	79.32	51.34
225-443-718-000	Dental Insurance	173.00	151.54	28.45	21.46	87.60
225-443-721-000	Vision Care	131.00	27.56	4.96	103.44	21.04
225-443-740-000	Operating Supplies	850.00	0.00	0.00	850.00	0.00
225-443-801-000	Contractual Services	11,049.00	5,113.75	0.00	5,935.25	46.28
225-443-900-000	Printing	0.00	0.00	0.00	0.00	0.00
225-443-930-000	Repair and Maintenance	16,800.00	15,067.42	0.00	1,732.58	89.69
225-443-955-000	DEQ Permit Fees	525.00	0.00	0.00	525.00	0.00
225-443-956-000	Dues & Misc.	525.00	0.00	0.00	525.00	0.00
225-443-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 443 - PHASE II STORMWATER		38,191.00	29,047.04	1,425.43	9,143.96	76.06
TOTAL EXPENDITURES		636,531.00	429,675.40	25,254.46	206,855.60	252

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DEPT OF PUBLIC WORKS FUND						
Fund 225 - DEPT OF PUBLIC WORKS FUND :						
	TOTAL REVENUES	643,384.00	512,280.40	48,740.96	131,103.60	79.62
	TOTAL EXPENDITURES	636,531.00	429,675.40	25,254.46	206,855.60	67.50
	NET OF REVENUES & EXPENDITURES	6,853.00	82,605.00	23,486.50	(75,752.00)	1,205.38
	BEG. FUND BALANCE	52,251.20	52,251.20			
	END FUND BALANCE	59,104.20	134,856.20			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 231 - PARKING METER/SYSTEM FUND						
Revenues						
Dept 000 - REVENUE						
231-000-607-000	Fees	0.00	0.00	0.00	0.00	0.00
231-000-661-000	Parking Fines Revenue	5,000.00	28.14	28.14	4,971.86	0.56
231-000-664-000	Interest Earnings	0.00	19.10	0.00	(19.10)	100.00
231-000-674-101	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
231-000-674-207	Transfer From Police Fund	5,000.00	0.00	0.00	5,000.00	0.00
231-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		10,000.00	47.24	28.14	9,952.76	0.47
TOTAL REVENUES		10,000.00	47.24	28.14	9,952.76	0.47
Expenditures						
Dept 333 - PARKING						
231-333-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
231-333-702-000	Wages Part Time	6,695.00	3,831.58	474.76	2,863.42	57.23
231-333-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
231-333-715-000	Social Security	513.00	293.10	36.32	219.90	57.13
231-333-717-000	Life & Disability Insurance	200.00	17.23	3.35	182.77	8.62
231-333-722-000	Worker's Comp. Insurance	200.00	210.15	0.00	(10.15)	105.08
231-333-727-000	Supplies	600.00	0.00	0.00	600.00	0.00
231-333-740-000	Operating Supplies	700.00	0.00	0.00	700.00	0.00
231-333-820-000	Uniform Purchase	500.00	0.00	0.00	500.00	0.00
231-333-851-000	Telephone	300.00	356.41	0.00	(56.41)	118.80
231-333-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
Total Dept 333 - PARKING		9,708.00	4,708.47	514.43	4,999.53	48.50
TOTAL EXPENDITURES		9,708.00	4,708.47	514.43	4,999.53	48.50
Fund 231 - PARKING METER/SYSTEM FUND:						
TOTAL REVENUES		10,000.00	47.24	28.14	9,952.76	0.47
TOTAL EXPENDITURES		9,708.00	4,708.47	514.43	4,999.53	48.50
NET OF REVENUES & EXPENDITURES		292.00	(4,661.23)	(486.29)	4,953.23	1,596.31
BEG. FUND BALANCE		3,916.47	3,916.47			
END FUND BALANCE		4,208.47	(744.76)			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000 - REVENUE						
248-000-402-000	Current Real Property Taxes	903,236.00	772,911.27	0.00	130,324.73	85.57
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.00
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.00
248-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	1,474.57	0.00	(1,474.57)	100.00
248-000-441-000	Local Community Stabilization Share Tax	10,000.00	15,970.70	0.00	(5,970.70)	159.71
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.00
248-000-539-000	State Grants	109,028.00	3,500.00	0.00	105,528.00	3.21
248-000-582-000	Intergovernment - Police	0.00	201,995.92	0.00	(201,995.92)	100.00
248-000-664-000	Interest Earned	2,500.00	5,087.94	0.00	(2,587.94)	203.52
248-000-671-999	Appropriation from Fund Balance	107,459.00	0.00	0.00	107,459.00	0.00
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
248-000-676-404	Transfer From Prop Acq Fund	0.00	0.00	0.00	0.00	0.00
248-000-676-592	Reimbursement -Admin Fee - W&S	0.00	0.00	0.00	0.00	0.00
248-000-681-000	Reimburse - Insurance Claims	0.00	7,218.00	0.00	(7,218.00)	100.00
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
248-000-685-000	Sponsorships	102,400.00	11,276.22	2,474.00	91,123.78	11.01
248-000-685-100	Transportaion Sponsorship	28,000.00	21,907.00	5,000.00	6,093.00	78.24
248-000-686-000	Downtown Events	20,000.00	5,120.51	102.50	14,879.49	25.60
248-000-686-002	Flower Fair Revenue	0.00	305.00	0.00	(305.00)	100.00
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-004	OktoberFest Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-005	Babes On Broadway	0.00	0.00	0.00	0.00	0.00
248-000-686-006	Electircal Vehicles	0.00	633.56	0.00	(633.56)	100.00
248-000-687-000	Merchandise Sales	10,000.00	0.00	0.00	10,000.00	0.00
248-000-688-000	Gift Certificate Sales	5,000.00	355.00	0.00	4,645.00	7.10
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.00
248-000-694-000	Miscellaneous	0.00	765.00	450.00	(765.00)	100.00
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,299,623.00	1,048,520.69	8,026.50	251,102.31	80.68
TOTAL REVENUES		1,299,623.00	1,048,520.69	8,026.50	251,102.31	80.68
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
248-260-701-000	Executive Director Wages	73,272.00	45,476.13	6,153.92	27,795.87	62.06
248-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
248-260-704-000	Wages - Administrative Coordinator	34,278.00	30,947.95	2,706.00	3,330.05	90.29
248-260-706-000	Asst. Executive Director wages	46,852.00	28,243.51	6,328.40	18,608.49	60.28
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.00
248-260-707-000	Wages - Grounds Coordinator	5,150.00	1,819.25	0.00	3,330.75	35.33
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.00
248-260-715-000	Social Security	9,708.00	8,103.91	1,161.90	1,604.09	83.48
248-260-716-000	Health Insurance- Medical	7,451.00	2,877.74	0.00	4,573.26	38.62
248-260-717-000	Life & Disability Insurance	1,220.00	330.67	0.00	889.33	27.10
248-260-718-000	Dental Insurance	700.00	222.13	0.00	477.87	31.73
248-260-719-000	Pension	8,039.00	3,818.99	0.00	4,220.01	47.51
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.00
248-260-721-000	Vision Care	130.00	45.91	0.00	84.09	
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	
248-260-801-000	Contractual Services	16,499.00	18,000.00	0.00	(1,501.00)	109.10

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
248-260-801-002	Contr Services - Police Admin Fee	60,000.00	52,000.00	5,200.00	8,000.00	86.67
248-260-801-003	Contract Services - DPW Admin Fee	30,000.00	25,813.64	2,619.88	4,186.36	86.05
248-260-801-004	Contract Services - GF Admin Fee	70,000.00	58,333.30	5,833.33	11,666.70	83.33
248-260-801-005	Contractual Services- Township	2,700.00	0.00	0.00	2,700.00	0.00
248-260-801-012	Contractual Services-Parking Code Enforc	21,000.00	18,200.00	1,820.00	2,800.00	86.67
248-260-801-022	Cont Service-Police Crowd Control	20,000.00	17,333.30	1,733.33	2,666.70	86.67
248-260-801-023	Contract Services-DPW event support	10,000.00	8,666.70	866.67	1,333.30	86.67
248-260-801-033	Contract Services-DPW snow removal	15,000.00	13,000.00	1,300.00	2,000.00	86.67
248-260-805-000	Audit Fees	2,000.00	2,950.00	0.00	(950.00)	147.50
248-260-810-000	Legal Services	17,984.15	17,496.90	132.00	487.25	97.29
248-260-823-000	Website/Software	6,000.00	4,342.89	197.14	1,657.11	72.38
248-260-823-001	Municipal Software	3,501.00	3,675.50	288.90	(174.50)	104.98
248-260-829-000	Planner Services	1,829.00	675.00	0.00	1,154.00	36.91
248-260-851-000	Telephone	3,500.00	2,812.09	195.23	687.91	80.35
248-260-900-000	Printing and Publication	100.00	0.00	0.00	100.00	0.00
248-260-920-000	Utilities	4,800.00	5,811.48	1,376.95	(1,011.48)	121.07
248-260-921-000	Municipal Street Lighting	6,500.00	6,418.22	19.35	81.78	98.74
248-260-930-000	Repair and Maintenance	0.00	58.00	0.00	(58.00)	100.00
248-260-930-002	Building Maintenance	400.00	322.89	35.83	77.11	80.72
248-260-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
248-260-941-000	Office Rent	12,000.00	12,000.00	0.00	0.00	100.00
248-260-942-000	Office Expenses	3,313.00	2,477.50	1,277.61	835.50	74.78
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.00
248-260-946-000	Credit Card Fees	100.00	0.00	0.00	100.00	0.00
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.00
248-260-956-000	Dues & Miscellaneous	1,500.00	1,209.00	0.00	291.00	80.60
248-260-957-000	Education & Training	920.00	919.38	0.00	0.62	99.93
248-260-958-000	General Activities Misc	0.00	0.00	0.00	0.00	0.00
248-260-958-019	Covid General Activities	0.00	0.00	0.00	0.00	0.00
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
248-260-962-000	Mileage	500.00	37.65	0.00	462.35	7.53
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-404	Transfer Out - DDA Property Acq Fund	157,500.00	157,500.00	0.00	0.00	100.00
248-260-974-000	Capital Outlay - Equipment	1,235.00	1,234.84	0.00	0.16	99.99
Total Dept 260 - GENERAL ACTIVITIES		655,681.15	553,174.47	39,246.44	102,506.68	84.37
Dept 725 - ORGANIZATION						
248-725-822-000	Newsletter	1,720.00	455.00	0.00	1,265.00	26.45
248-725-824-000	Volunteer Recognition & Dvp.	0.00	0.00	0.00	0.00	0.00
248-725-825-000	Gift Certificate Redemption	5,000.00	2,135.00	(490.00)	2,865.00	42.70
248-725-826-000	Historic Celebration/Education	580.00	579.74	0.00	0.26	99.96
248-725-827-000	Awareness Program	1,200.00	232.61	0.00	967.39	19.38
248-725-827-019	Covid Awareness Program/Organization	0.00	0.00	0.00	0.00	0.00
248-725-864-000	Grant & Scholarship Distribution	0.00	0.00	0.00	0.00	0.00
248-725-881-000	Merchandise to Sell	500.00	211.01	0.00	288.99	42.20
Total Dept 725 - ORGANIZATION		9,000.00	3,613.36	(490.00)	5,386.64	40.15
Dept 726 - DESIGN						
248-726-745-000	Beautification Supplies	1,500.00	647.71	0.00	852.29	56.81

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
<b>Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND</b>						
<b>Expenditures</b>						
248-726-746-000	Hanging Baskets	3,400.00	0.00	0.00	3,400.00	0.00
248-726-801-000	Contractual Services	5,200.00	3,650.00	750.00	1,550.00	70.19
248-726-843-000	Facade Program	7,800.00	5.00	0.00	7,795.00	0.06
248-726-845-000	Public Art Program	0.00	0.00	0.00	0.00	0.00
248-726-883-000	Banners and Holiday Lighting	6,600.00	5,999.66	0.00	600.34	90.90
248-726-975-001	Capital Outlay - Beautification	0.00	0.00	0.00	0.00	0.00
248-726-975-002	Capital Outlay - Streets	0.00	0.00	0.00	0.00	0.00
248-726-975-019	Covid Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 726 - DESIGN</b>		<b>24,500.00</b>	<b>10,302.37</b>	<b>750.00</b>	<b>14,197.63</b>	<b>42.05</b>
<b>Dept 728 - ECONOMIC DEVELOPMENT</b>						
248-728-801-000	Contractual Services	16,472.00	4,750.00	0.00	11,722.00	28.84
248-728-860-000	Trolley Expense	28,000.00	15,495.53	2,497.62	12,504.47	55.34
248-728-861-000	Survey Expense	0.00	0.00	0.00	0.00	0.00
248-728-862-000	Training Materials	0.00	0.00	0.00	0.00	0.00
248-728-864-000	Grant & Scholarship Distribution	0.00	0.00	0.00	0.00	0.00
248-728-886-000	Marketing Materials	0.00	0.00	0.00	0.00	0.00
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.00
248-728-886-002	Social District	1,000.00	231.60	0.00	768.40	23.16
248-728-888-000	Brand Marketing	23,831.12	18,836.92	3,351.68	4,994.20	79.04
248-728-888-001	Contractual Services Brand Marketing	19,700.00	23,255.00	0.00	(3,555.00)	118.05
<b>Total Dept 728 - ECONOMIC DEVELOPMENT</b>		<b>89,003.12</b>	<b>62,569.05</b>	<b>5,849.30</b>	<b>26,434.07</b>	<b>70.30</b>
<b>Dept 729 - PROMOTION</b>						
248-729-880-000	Event Promotion	500.00	307.65	0.00	192.35	61.53
248-729-880-001	Event Promo - Gazebo Series	10,170.07	10,170.07	0.00	0.00	100.00
248-729-880-004	Event Promo - Halloween Parade	2,500.00	2,450.61	0.00	49.39	98.02
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	8,355.85	7,934.29	0.00	421.56	94.95
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.00
248-729-880-007	Event Promo - Flower Fair	0.00	0.00	0.00	0.00	0.00
248-729-880-008	Event Promo-Photo Contest	0.00	0.00	0.00	0.00	0.00
248-729-880-009	Event Promo-Lake Orion Love Shop to Win	0.00	0.00	0.00	0.00	0.00
248-729-880-010	Babes On Broadway	0.00	0.00	0.00	0.00	0.00
248-729-880-011	Restaurant week	0.00	0.00	0.00	0.00	0.00
248-729-880-012	Sing & Stroll Tree Lighting	12,000.00	11,753.72	(54.00)	246.28	97.95
248-729-880-013	SD Nights- Stronger Together Winter	600.00	348.99	89.99	251.01	58.17
248-729-880-014	Octoberfest	0.00	0.00	0.00	0.00	0.00
248-729-880-015	Winter Activities	7,100.00	7,019.39	0.00	80.61	98.86
248-729-880-016	Athletic Events-other	0.00	0.00	0.00	0.00	0.00
248-729-880-017	Movie Night	998.81	998.81	0.00	0.00	100.00
248-729-880-019	Covid Event Promotion	0.00	0.00	0.00	0.00	0.00
248-729-880-100	Stronger Together- smr fall	3,300.00	722.39	0.00	2,577.61	21.89
248-729-885-000	Port-A-Johns	2,200.00	1,793.51	0.00	406.49	81.52
248-729-895-000	Event Promo-Comm. Sponsorships	0.00	0.00	0.00	0.00	0.00
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 729 - PROMOTION</b>		<b>47,724.73</b>	<b>43,499.43</b>	<b>35.99</b>	<b>4,225.30</b>	



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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
Dept 730 - CAPITAL PROJECTS						
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	4,000.00	0.00	0.00	4,000.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	422,709.00	0.00	0.00	422,709.00	0.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	23,969.00	1,636.00	0.00	22,333.00	6.83
248-730-975-003	DDA Capital Outlay	5,871.00	5,871.00	0.00	0.00	100.00
248-730-975-005	DDA Capital Outlay- Wayfinding/Lighting	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	0.00	0.00	0.00	0.00	0.00
248-730-975-009	Capital Outlay - Dumpsters	30,000.00	0.00	0.00	30,000.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	0.00	0.00	0.00	0.00	0.00
248-730-975-015	Captial Outlay- Outdoor Sound	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 730 - CAPITAL PROJECTS		486,549.00	7,507.00	0.00	479,042.00	1.54
TOTAL EXPENDITURES		1,312,458.00	680,665.68	45,391.73	631,792.32	51.86
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		1,299,623.00	1,048,520.69	8,026.50	251,102.31	80.68
TOTAL EXPENDITURES		1,312,458.00	680,665.68	45,391.73	631,792.32	51.86
NET OF REVENUES & EXPENDITURES		(12,835.00)	367,855.01	(37,365.23)	(380,690.01)	2,866.03
BEG. FUND BALANCE		498,200.06	498,200.06			
END FUND BALANCE		485,365.06	866,055.07			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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Section 10, Item B.

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023						
Revenues						
Dept 000 - REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Projec	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Tax Exempt Bond Projec	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	0.00	1,490.13	0.00	(1,490.13)	100.00
301-000-671-999	Appropriation from Fund Balanc	2,755,000.00	0.00	0.00	2,755,000.00	0.00
301-000-699-301	TRF in from DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,755,000.00	1,490.13	0.00	2,753,509.87	0.05
TOTAL REVENUES		2,755,000.00	1,490.13	0.00	2,753,509.87	0.05
Expenditures						
Dept 901 - 905						
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	296,646.64	2,249.76	0.00	294,396.88	0.76
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital Outlay - Buildings	2,200,000.00	2,120,874.70	0.00	79,125.30	96.40
Total Dept 901 - 905		2,496,646.64	2,123,124.46	0.00	373,522.18	85.04
Dept 905 - Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expense	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	1,000.00	500.00	0.00	500.00	50.00
301-905-731-001	2023 Tax exempt Bond Issuance Expense	1,000.00	500.00	0.00	500.00	50.00
301-905-745-001	Property taxes-Orion Twp	3,353.36	3,353.36	0.00	0.00	100.00
301-905-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
301-905-992-003	2023 DDA bonds Taxable	75,000.00	75,000.00	0.00	0.00	100.00
301-905-992-004	2023 DDA BONDS TAX EXEMPT	180,000.00	180,000.00	0.00	0.00	100.00
301-905-993-001	2023 DDA bond taxable interest	62,000.00	60,931.02	0.00	1,068.98	98.28
301-905-993-002	2023 DDA tax exempt bond interest	106,000.00	105,777.78	0.00	222.22	99.79
Total Dept 905 - Downtown Dev Bond 2023		428,353.36	426,062.16	0.00	2,291.20	99.47
TOTAL EXPENDITURES		2,925,000.00	2,549,186.62	0.00	375,813.38	87.15
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		2,755,000.00	1,490.13	0.00	2,753,509.87	0.05
TOTAL EXPENDITURES		2,925,000.00	2,549,186.62	0.00	375,813.38	87.15
NET OF REVENUES & EXPENDITURES		(170,000.00)	(2,547,696.49)	0.00	2,377,696.49	1,498.64
BEG. FUND BALANCE		4,944,949.68	4,944,949.68			
END FUND BALANCE		4,774,949.68	2,397,253.19			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000 - REVENUE						
401-000-664-000	Interest Earnings	0.00	1.65	0.00	(1.65)	100.00
401-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
401-000-676-101	Transfer In from General Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-125	Transfer In from DPW Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-207	Transfer from Police Fund	0.00	0.00	0.00	0.00	0.00
401-000-682-000	Reimbursement-CDBG	0.00	0.00	0.00	0.00	0.00
401-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
401-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
401-000-699-202	Interfund Transfer in - Major Streets	0.00	0.00	0.00	0.00	0.00
401-000-699-203	Interfund Transfer In - Local Streets	0.00	0.00	0.00	0.00	0.00
401-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
401-000-699-592	Transfers Water/Sewer	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	1.65	0.00	(1.65)	100.00
TOTAL REVENUES		0.00	1.65	0.00	(1.65)	100.00
Expenditures						
Dept 000 - REVENUE						
401-000-882-000	Downtown Street Broadcast Syst	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS AND RECREATION						
401-751-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
401-751-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
Dept 901 - 905						
401-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
401-901-972-751	Capital Outlay Parks	890.00	890.00	0.00	0.00	100.00
401-901-973-000	Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
401-901-974-000	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
401-901-975-000	Capital Outlay-Construction	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - 905		890.00	890.00	0.00	0.00	100.00
TOTAL EXPENDITURES		890.00	890.00	0.00	0.00	100.00
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	1.65	0.00	(1.65)	100.00
TOTAL EXPENDITURES		890.00	890.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(890.00)	(888.35)	0.00	(1.65)	
BEG. FUND BALANCE		3,369.99	3,369.99			

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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% Fiscal Year Completed: 83.33

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND						
END FUND BALANCE		2,479.99	2,481.64			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 404 - DDA PROPERTY ACQUISITION						
Revenues						
Dept 000 - REVENUE						
404-000-664-000	Interest Earnings	150.00	94.83	0.00	55.17	63.22
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	483,750.00	157,500.00	0.00	326,250.00	32.56
Total Dept 000 - REVENUE		483,900.00	157,594.83	0.00	326,305.17	32.57
TOTAL REVENUES		483,900.00	157,594.83	0.00	326,305.17	32.57
Expenditures						
Dept 901 - 905						
404-901-901-000	Debt Service- Parking Deck	168,750.00	0.00	0.00	168,750.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	0.00	0.00	0.00	0.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	300,000.00	300,000.00	0.00	0.00	100.00
404-901-995-000	Bond Interest	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 901 - 905		483,750.00	315,000.00	0.00	168,750.00	65.12
TOTAL EXPENDITURES		483,750.00	315,000.00	0.00	168,750.00	65.12
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		483,900.00	157,594.83	0.00	326,305.17	32.57
TOTAL EXPENDITURES		483,750.00	315,000.00	0.00	168,750.00	65.12
NET OF REVENUES & EXPENDITURES		150.00	(157,405.17)	0.00	157,555.17	14,936.78
BEG. FUND BALANCE		326,840.70	326,840.70			
END FUND BALANCE		326,990.70	169,435.53			

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	USED
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000 - REVENUE						
592-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
592-000-540-001	State Grants -SAW	0.00	0.00	0.00	0.00	0.00
592-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
592-000-620-000	Sewer Penalty Fees	12,000.00	13,321.91	(56.97)	(1,321.91)	111.02
592-000-640-000	Capital/Lateral Charges Sewer	9,000.00	0.00	0.00	9,000.00	0.00
592-000-640-002	Capital/Lateral Charges-Water	10,000.00	5,704.97	0.00	4,295.03	57.05
592-000-645-000	Sewer Usage Charges	1,136,296.00	536,625.24	238,285.85	599,670.76	47.23
592-000-645-002	Water Usage Charges	1,388,806.00	561,330.14	296,886.65	827,475.86	40.42
592-000-648-000	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00
592-000-662-002	Water Penalty Fees	16,000.00	12,641.72	(69.44)	3,358.28	79.01
592-000-664-000	Sewer Interest Earned	9,000.00	19,500.81	0.00	(10,500.81)	216.68
592-000-664-002	Water Interest Earned	0.00	0.00	0.00	0.00	0.00
592-000-664-003	Promissory Note Interest	7,500.00	15,000.00	0.00	(7,500.00)	200.00
592-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
592-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
592-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
592-000-694-000	Miscellaneous Revenue	500.00	20,647.90	0.00	(20,147.90)	4,129.58
592-000-695-002	Non-Village Water Debt	0.00	517,894.00	0.00	(517,894.00)	100.00
592-000-699-101	Interfund Transfer In - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,589,102.00	1,702,666.69	535,046.09	886,435.31	65.76
TOTAL REVENUES		2,589,102.00	1,702,666.69	535,046.09	886,435.31	65.76
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
592-260-805-000	Audit Fees	7,000.00	5,922.00	0.00	1,078.00	84.60
592-260-823-001	Municipal Software	0.00	0.00	0.00	0.00	0.00
592-260-852-000	Miss Dig	2,334.00	2,333.68	0.00	0.32	99.99
592-260-959-000	Financial Administration	121,368.00	103,042.78	10,114.00	18,325.22	84.90
Total Dept 260 - GENERAL ACTIVITIES		130,702.00	111,298.46	10,114.00	19,403.54	85.15
Dept 548 - SEWER ACTIVITIES						
592-548-701-000	Wages	0.00	0.00	0.00	0.00	0.00
592-548-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
592-548-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
592-548-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
592-548-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
592-548-719-000	Pension	0.00	0.00	0.00	0.00	0.00
592-548-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
592-548-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
592-548-726-000	Supplies	800.00	846.19	0.00	(46.19)	105.77
592-548-801-000	Contract Services	12,000.00	19,637.07	0.00	(7,637.07)	163.64
592-548-813-000	Legal Service	0.00	0.00	0.00	0.00	0.00
592-548-831-000	Sewage Disposal Costs	943,480.00	714,538.89	156,083.21	228,941.11	75.73
592-548-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
592-548-975-001	Capital Improvements - SAW	0.00	0.00	0.00	0.00	0.00
592-548-992-000	Interceptor Drain Bond Princip	63,353.00	0.00	0.00	63,353.00	263
592-548-995-000	Bond Interest	22,781.00	18,189.64	3,846.51	4,591.36	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
Expenditures						
Total Dept 548 - SEWER ACTIVITIES		1,042,414.00	753,211.79	159,929.72	289,202.21	72.26
Dept 556 - WATER ACTIVITIES						
592-556-701-000	Wages	60,683.00	39,429.34	4,050.15	21,253.66	64.98
592-556-701-013	Overtime	5,000.00	2,396.48	113.85	2,603.52	47.93
592-556-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
592-556-715-000	Social Security	5,037.00	3,199.68	318.54	1,837.32	63.52
592-556-716-000	Health Insurance- Medical	13,200.00	8,227.88	984.28	4,972.12	62.33
592-556-717-000	Life - Disability Insurance	745.00	459.07	46.87	285.93	61.62
592-556-718-000	Dental Insurance	1,260.00	1,007.72	100.75	252.28	79.98
592-556-719-000	Pension	88,732.00	82,141.48	7,395.00	6,590.52	92.57
592-556-721-000	Vision Care	263.00	176.35	17.86	86.65	67.05
592-556-722-000	Worker's Comp. Insurance	2,500.00	3,026.16	0.00	(526.16)	121.05
592-556-726-000	Supplies	7,000.00	2,320.21	0.00	4,679.79	33.15
592-556-741-000	Small Tools	1,500.00	0.00	0.00	1,500.00	0.00
592-556-745-000	Water Purchase -Orion Township	485,100.00	331,054.29	0.00	154,045.71	68.24
592-556-801-000	Contract Services	11,666.00	4,440.63	0.00	7,225.37	38.06
592-556-806-000	Engineering	50,000.00	2,337.50	0.00	47,662.50	4.68
592-556-813-000	Legal Service	1,000.00	800.25	247.50	199.75	80.03
592-556-831-000	Sewage Disposal Costs	0.00	0.00	0.00	0.00	0.00
592-556-931-000	Equip Repair & Maint - Misc.	3,000.00	2,315.96	0.00	684.04	77.20
592-556-931-001	Equip Repair & Maint - Hydrant	7,500.00	2,147.69	0.00	5,352.31	28.64
592-556-931-002	Equip Repair & Maint - Mains	5,000.00	332.78	0.00	4,667.22	6.66
592-556-931-003	Equip Repair & Maint - Meters	5,000.00	49.90	49.90	4,950.10	1.00
592-556-940-000	Equipment Rental	22,000.00	19,190.98	1,537.12	2,809.02	87.23
592-556-956-000	Dues & Miscellaneous	3,500.00	1,618.08	0.00	1,881.92	46.23
592-556-957-000	Education and Training	3,000.00	1,768.58	0.00	1,231.42	58.95
592-556-975-000	Capital Improvement	0.00	0.00	0.00	0.00	0.00
592-556-977-001	Capital Improvemts-Fairview	0.00	0.00	0.00	0.00	0.00
592-556-991-000	Principal Payments - Debt	0.00	0.00	0.00	0.00	0.00
592-556-992-001	2003 GO Bond Principal	0.00	0.00	0.00	0.00	0.00
592-556-992-002	State Revolving Bond Principal	270,000.00	265,000.00	0.00	5,000.00	98.15
592-556-995-000	Bond Interest Expense	90,214.00	91,814.77	0.00	(1,600.77)	101.77
592-556-995-001	2003 GO Bond Interest	0.00	0.00	0.00	0.00	0.00
592-556-995-002	98 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 556 - WATER ACTIVITIES		1,142,900.00	865,255.78	14,861.82	277,644.22	75.71
Dept 560 - DEPRECIATION						
592-560-958-002	Water Depreciation	145,000.00	0.00	0.00	145,000.00	0.00
592-560-968-000	Sewer Depreciation	130,000.00	0.00	0.00	130,000.00	0.00
Total Dept 560 - DEPRECIATION		275,000.00	0.00	0.00	275,000.00	0.00
TOTAL EXPENDITURES		2,591,016.00	1,729,766.03	184,905.54	861,249.97	66.76
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		2,589,102.00	1,702,666.69	535,046.09	886,435.31	65.76

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
 PERIOD ENDING 04/30/2024  
 % Fiscal Year Completed: 83.33

Section 10, Item B.

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
TOTAL EXPENDITURES		2,591,016.00	1,729,766.03	184,905.54	861,249.97	66.76
NET OF REVENUES & EXPENDITURES		(1,914.00)	(27,099.34)	350,140.55	25,185.34	1,415.85
BEG. FUND BALANCE		7,181,312.24	7,181,312.24			
END FUND BALANCE		7,179,398.24	7,154,212.90			



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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 701 - ESCROW						
Revenues						
Dept 000 - REVENUE						
701-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
701-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
701-000-675-000	Review/Escrow Deposits	0.00	(9,398.10)	(12,113.46)	9,398.10	100.00
Total Dept 000 - REVENUE		0.00	(9,398.10)	(12,113.46)	9,398.10	100.00
TOTAL REVENUES		0.00	(9,398.10)	(12,113.46)	9,398.10	100.00
Expenditures						
Dept 000 - REVENUE						
701-000-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 701 - ESCROW:						
TOTAL REVENUES		0.00	(9,398.10)	(12,113.46)	9,398.10	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(9,398.10)	(12,113.46)	9,398.10	100.00
BEG. FUND BALANCE		15,682.50	15,682.50			
END FUND BALANCE		15,682.50	6,284.40			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 737 - OPEB TRUST FUND						
Revenues						
Dept 000 - REVENUE						
737-000-581-000	Contribution - General Fund (OPEB)	0.00	0.00	0.00	0.00	0.00
737-000-669-000	Investment Gains and Losses	0.00	29,809.70	0.00	(29,809.70)	100.00
Total Dept 000 - REVENUE		0.00	29,809.70	0.00	(29,809.70)	100.00
TOTAL REVENUES		0.00	29,809.70	0.00	(29,809.70)	100.00
Expenditures						
Dept 000 - REVENUE						
737-000-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 737 - OPEB TRUST FUND:						
TOTAL REVENUES		0.00	29,809.70	0.00	(29,809.70)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	29,809.70	0.00	(29,809.70)	100.00
BEG. FUND BALANCE		212,759.34	212,759.34			
END FUND BALANCE		212,759.34	242,569.04			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 752 - PAYROLL CLEARING						
Revenues						
Dept 000 - REVENUE						
752-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 752 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024	ACTIVITY FOR MONTH 04/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 901 - FIXED ASSETS						
Expenditures						
Dept 101 - VILLAGE COUNCIL						
901-101-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		0.00	0.00	0.00	0.00	0.00
Dept 301 - POLICE/SHERIFF/CONSTABLE						
901-301-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		0.00	0.00	0.00	0.00	0.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
901-441-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
Dept 560 - DEPRECIATION						
901-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
901-560-968-002	Depr Public Safety	0.00	0.00	0.00	0.00	0.00
901-560-968-003	Depr Public Works	0.00	0.00	0.00	0.00	0.00
901-560-968-004	Depr Recreation and Culture	0.00	0.00	0.00	0.00	0.00
901-560-968-005	Depreciation Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 560 - DEPRECIATION		0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS AND RECREATION						
901-751-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 901 - FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						
TOTAL REVENUES - ALL FUNDS		11,390,019.00	6,736,632.04	857,501.52	4,653,386.96	59.15
TOTAL EXPENDITURES - ALL FUNDS		11,630,855.00	8,344,544.22	501,318.09	3,286,310.78	
NET OF REVENUES & EXPENDITURES		(240,836.00)	(1,607,912.18)	356,183.43	1,367,076.18	
BEG. FUND BALANCE - ALL FUNDS		15,357,030.51	15,357,030.51			

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION  
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END FUND BALANCE - ALL FUNDS		15,116,194.51	13,749,118.33			



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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** April 30, 2024

**TOPIC** Police copier lease

### BACKGROUND BRIEF:

The lease agreement on the current copier within the police department has come to an end. Applied Innovation is the owner of this machine and have supplied the attached proposal to lease another copier/printer/fax and scanner. The proposal includes Applied Innovation removing the old copier, installing the new machine as well as training staff on the operation of the machine. Ricoh, IM C400srf is the model number of the proposed machine which is an updated version of the former model. The updated model will also have the capability of faxing directly from the machine which the old model did not.

### FINANCIAL IMPACT:

The lease agreement with Applied innovations is for a period of sixty-three, 63 months beginning on the date of delivery. The cost will be \$92.86 per month with a charge of 0.0140 per B/W copy and 0.082 per color copy. Applied Innovations has submitted this proposal in accordance with the MI-deal contract with the State of Michigan, contract # FH-22-23-2446

The expiring lease was \$108.45 per month with a charge of 0.00644 per B/W copy and 0.05244 per color copy.

### RECOMMENDED MOTION:

It is recommended the Village Council authorize the Village Manager to enter into a lease agreement with Applied Innovations to lease the Ricoh IM C400srf copier/printer/fax and scanner for the police department's use.

# Applied Innovation

*Fast \* Friendly \* Amazing*

11404 N Linden Rd  
Clio, MI 48420

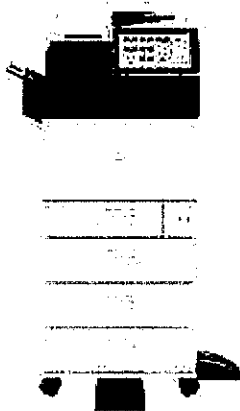
**Bill To:**  
Village of Lake Orion-Police Department  
21 E Church Street

Lake Orion, Michigan 48362

# Quotation

**DATE** April 15, 2024

*Quotation valid until:* May 14, 2024  
*Prepared by:* Neal J Petermann

Description			
Current Equipment		New Equipment	
MP C4504EX		IM C400srf	
60 month Lease	\$108.45	63 month lease	\$92,86
Color Cost Per Copy	0.05244	Color Per Copy	0.08200
B/W Cost Per Copy	0.00644	B/W Cost Per Copy	0.0140
		Cost of maintenance will be billed monthly in arrears	
		for only those copies used the previc	
		on the cost per copy above.	
		Applied Innovation will also pick up	
		and return the old copier at no cost to Lake Orion PD	
		Quote includes:	
		Delivery, Installation, & Training	
		Removal & Return of old Equipment	
		Internal Finisher (stapling)	
		Document Feeder	
		4 Paper Drawers	
		Does not include: freight for supplies, or lease origination fee	
			<b>TOTAL</b> \$92.86

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

If you have any questions concerning this quotation, contact  
Jim DuRall TN:810-348-9037 Email: jdurall@appliedinnovation.com



**THANK YOU FOR YOUR BUSINESS!**



APPLICATION NO.  
USB 3083654

AGREEMENT NO.



Dealer Lease Agreement

5555 Glenwood Hills Pkwy SE • Grand Rapids, MI 49512 • Phone: 616.554.5200 • Fax: 616.554.6200

The words "Lessee," "you" and "your" refer to Customer. The words "Lessor," "we," "us" and "our" refer to Applied Innovation.

CUSTOMER INFORMATION

Form with fields for FULL LEGAL NAME, STREET ADDRESS, CITY, STATE, ZIP, PHONE, FAX, BILLING NAME, BILLING STREET ADDRESS, CITY, STATE, ZIP, E-MAIL, and EQUIPMENT LOCATION.

EQUIPMENT DESCRIPTION

Table with columns MAKE/MODEL/ACCESSORIES and SERIAL NO. containing entry (1) Ricoh IM C400srf.

See attached Schedule A

TERM AND PAYMENT INFORMATION

Form with fields for Payments\* of \$ 63 and 92.86, and text: If you are exempt from sales tax, attach your certificate. \*plus applicable taxes

END OF TERM OPTIONS

You may choose one of the following options, which you may exercise at the end of the term, provided that no event of default under this Agreement has occurred and is continuing. If no box is checked, Fair Market Value will be your end of term option. Fair Market Value means the value of the Equipment in continued use.

Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED.

LESSOR ACCEPTANCE

Signature line for Applied Innovation (LESSOR) with fields for SIGNATURE, TITLE, and DATED.

CUSTOMER ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

Signature line for Village of Lake Orion (CUSTOMER) with fields for SIGNATURE, TITLE, and DATED.

FEDERAL TAX I.D. # and PRINT NAME fields.

DELIVERY & ACCEPTANCE CERTIFICATE

You certify and acknowledge that all of the Equipment listed above: 1) has been received, installed and inspected; and 2) is fully operational and unconditionally accepted.

Signature line for Village of Lake Orion (CUSTOMER) with fields for SIGNATURE, TITLE, and ACCEPTANCE DATE.

PRINT NAME field.



1. **AGREEMENT:** You agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessories incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes all prior agreements, including any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. The term shall start on the date we pay Supplier. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month (the "Scheduled Due Date") unless a different due date is mutually agreed to by us and you. If the parties agree to adjust the Payment due date (an "Adjusted Due Date"), in addition to all Payments and other amounts due hereunder, you will pay an interim payment in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Scheduled Due Date and the Adjusted Due Date. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

2. **OWNERSHIP; PAYMENTS; TAXES AND FEES:** We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge equal to: a) the higher of 10% of the Payment which is late or \$26.00, or b) if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on this Agreement, on us (except on our income) or you, or on the Equipment, its lease, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. If we are required by law to file personal property tax returns with respect to the Equipment or for your use of any Financed Items under this Agreement, you agree to pay us a yearly processing fee of up to \$50 for administering property tax filings. You agree to pay us a fee of up to \$50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of up to \$125 for all closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. **EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement or any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will not change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. **INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, do as provided in either (A) or (B) below: (A) We may secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. In addition, you agree to pay us our standard fees in connection with obtaining such insurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 2% per annum. (B) We charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, leasing, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

5. **ASSIGNMENT; YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, WITHOUT OUR PRIOR WRITTEN CONSENT.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. **DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

7. **INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end; and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

8. **END OF TERM:** Unless the purchase option is \$1.00, at the end of the Initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 150 days before the end of the initial term or at least 30 days before the end of any renewal term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is purchased or returned. As long as you have given us the required written notice, if you do not purchase the Equipment, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY. You cannot pay off this Agreement or return the Equipment prior to the end of the initial term without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

9. **USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

10. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

11. **WARRANTY DISCLAIMERS: WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. IN THE EVENT WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE DOES NOT TAKE RESPONSIBILITIES FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS. SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.**

12. **LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the principal place of business of Lessor or, if assigned, its assignee. You consent to jurisdiction and venue of any state or federal court in the state of Lessor or, if assigned, its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.

# APPLIED INNOVATION Maintenance Plan

Section 11, Item A.

Customer Information	
Company Name:	Village Of Lake Orion
Meter Contact:	
Meter Phone:	
E-Mail:	
Fax:	
Delivery Contact:	
Delivery Contact Phone:	(248) 693-8391

Date:	4/11/2024
Customer #:	
Representative:	Neal Petermann
Meter Type:	FM Audit
Invoice Frequency:	Monthly
Overage Frequency:	Monthly
Effective Date:	
Initial Term (Months):	63

Make/Model	B&W Rate	Color Rate	Monthly Base Payment*	B&W Base Allowance	Color Base Allowance	Start Meter
Ricoh IM C400SRF	\$ 0.01400	\$ 0.08200				

**Special Instructions:**

Cancel contract on device ID Number(s):

\*All Base Amounts are Monthly - For Payments Increments Other than Monthly Take the Base and Multiply by the Number of Months Between Invoices

1. This agreement allows for an unlimited number of unscheduled maintenance calls, provided the calls are not a result of operator negligence. Applied Imaging's responsibility with this agreement ceases if the equipment covered is repaired or adjusted by any person other than an authorized Applied Imaging technical representative, or the supplies used are not authorized or approved by Applied Imaging.
2. Service shall be provided without additional charge 8:00 a.m. to 5:00 p.m. Monday through Friday (except National holidays), unless other arrangements have been made.
3. The maintenance service plan includes all necessary parts with the following exceptions:
  - a. Cassettes, master units, exit trays, work trays or any item that is not related to the electromechanical operation of the equipment.
  - b. Parts damaged by fire, water, other acts of nature, misuse or negligence on the part of the customer or operators of the equipment.
  - c. Any system software or related connectivity support.
4. Maintenance with supplies agreements include toner, developer and photoreceptor (drum). These agreements do not include paper, staples or freight.
5. It is the customer/user's responsibility to provide power that meets the specific requirements as well as proper service access space around the equipment. If either one or both of these conditions are not met, Applied Imaging reserves the right to suspend this protection plan until the power deficiency is corrected and/or adequate service space is provided.
6. Wide Format contracts include P&L only. Supplies and Print Heads are not included.

Acceptance				Decline Maintenance	
Customer Signature	Date	Print Name	Title	Signature	Date
X					
Countersignature		Print Name	Title	Countersignature	Date
X					

**Network Connectivity Setup and Support**

This includes the initial network configuration of the devices listed above. I agree to allow Applied Imaging to perform the services detailed on the back of this agreement. I understand that if I do not provide the necessary information listed on the back that configuration may be delayed. I understand that if I have needs outside of this scope that they may be subject to additional charges. This maintenance plan includes ongoing network support as it relates to printing, scanning and faxing. Please see the Network Connectivity Setup and Support section of the Terms and Conditions for further details.

Phone: \_\_\_\_\_

Network Contact: \_\_\_\_\_ Network Email: \_\_\_\_\_

Initial to Accept

Initial to Decline

**Meter Readings**

Applied Imaging offers - free of charge - an application that can automatically gather the meters from your print devices. Applied Imaging will install this application on your print server or workstation unless otherwise noted in the Meter Comments below.

METER COMMENTS

## Terms and Conditions

Section 11, Item A.

### THIS ORDER SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. This order shall not be binding on Applied Imaging (herein known as "AI") until approved by AI Cororate.
2. All shipments shall be F.O.B. our warehouse.
3. AI reserves the right to make delivery in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve buyer of their obligation to accept remaining installment.
4. AI reserves the right at any time to revoke any credit extended to buyer because of buyer's failure to pay for any goods when due or for any other reason deemed sufficient by AI.
5. AI shall not be liable for failure to deliver or delays in delivery occasioned by causes beyond AI's control. This includes without limitation, strikes, lockouts, fires, embargoes, war or other outbreaks of hostilities, inability to obtain materials or shipping space, machinery breakdowns, delays of carrier or supplies, governmental acts and regulations, forces of nature, receipt of orders in excess of AI's scheduled production capability, or any other causes beyond AI control.
6. AI warrants that the goods covered by this order when delivered to the buyer will be merchantable quality and free from defects in workmanship and material for a period of 90 days on new equipment and 30 days on used equipment from the date of delivery by AI under ordinary use and conditions. In no event shall AI be liable for resulting or consequential damages occasioned by any breach of warranty. THERE ARE NO OTHER WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED ARE EXCLUDED.
7. All claims for goods or delay in delivery shall be deemed waived unless made in writing and delivered to AI within three days after receipt of goods by buyer.
8. Title to all goods and equipment shall remain with AI until such time as the purchase price thereof shall been paid in full.
9. AI shall have a security interest in all goods and equipment delivered to the buyer until the purchase price for same is paid in full. At the request of AI, buyer shall execute and deliver a security agreement and/or financing statements in the form or forms submitted to buyer by AI.
10. The customer is responsible for all data security on any owned, leased, rented or loaned equipment. This includes removal of data upon returning equipment to AI.
11. This contract shall be governed by and construed according to the laws of the State of Michigan.
12. This contract constitutes the entire agreement between the parties and may not be modified or terminated except in writing signed by an officer of AI.
13. **General Scope of Maintenance Coverage** - This agreement covers both the labor and material for adjustments, repair and replacements of parts as required by normal use of the equipment, subject to the exception in and in accordance with these terms and conditions. This agreement does not cover charges for installation of equipment or de-installation of equipment if it is moved. Damage to the equipment or its parts arising out of or caused by misuse, abuse, negligence, attachment of unauthorized components, accessories or parts, use of substandard supplies or other causes beyond the control of AI are not covered by this agreement and may subject customer to a surcharge or to cancellation of the agreement. In addition, AI may terminate this agreement if the equipment is modified, damaged, altered, or serviced by personnel other than those employed by AI, or if parts, accessories, or components not meeting machine specifications are fitted to the equipment. AI may charge a fee upon customer request to pick up and dispose of equipment. Connectivity issues will either be billed at current pricing for network services or covered under the Network Connectivity Setup and Support section of this document.
14. **Service Calls** - Service calls under this agreement will be made during normal business hours at the installation address shown on the reverse side of this agreement. Travel and labor time for service calls after normal business hours, on weekends and holidays, will be charged at the published overtime rates in effect at the time the service call is made. AI will not handle, disconnect, or repair unauthorized attachments to components; customer is responsible for disconnecting and reconnecting unauthorized attachments or components. Customer hereby indemnifies and holds AI and its employees not at fault for claims for damages to any unauthorized parts, components or accessories resulting from service performed on AI equipment.
15. **Term** - This agreement shall become effective upon receipt by AI of the signed maintenance agreement and approval of the credit application. The AI contract shall continue for one full calendar year and/or the copy allowance as specified on the face of this agreement. The agreement is for a one year period, unless noted otherwise. The agreement may be cancelled with 60 days written notice prior to the contract expiration date. If contract is cancelled prior to expiration date, a prorated penalty fee will be assessed, otherwise this agreement is automatically renewed for a like period at the then current contract rates. In the event AI is unable to repair the equipment due to the discontinuation of a part or parts by the manufacturer, AI will then credit the unused portion of the maintenance charges to the customer's account and cancel the contract. Any such credit must be used toward future purchases with AI.
16. **Charges** - The initial charge for maintenance under this agreement shall be the amount set forth on the reverse side of this agreement, 11" x 17" constitutes 2 clicks. Pricing for maintenance under this agreement is subject to change on a yearly basis due to cost increase of parts and labor. Customer agrees to pay the total of all charges for maintenance during the initial term and any renewal term within 15 days of the date of the AI Invoice for each charge. In the case of the limited maintenance agreement, the initial annual charge is payable upon the signing of this agreement by customer. Customer understands that alterations, attachments, specification changes, or use of substandard supplies that cause excessive service calls may require an increase in maintenance charges and agrees to pay such charges promptly when due.
17. **Breach of Default** - If the customer does not pay all the charges for maintenance or parts as provided under this agreement promptly when due (1) AI may (a) refuse to service the equipment or (b) cancel maintenance agreement (2) the customer agrees to pay AI (a) its costs and expenses of collection including the maximum attorney's fees permitted by law, said fee not to exceed 25% of the amount due under this agreement and (b) all charges for service provided before payment of the contract on a "Per Call" basis based upon published rates in effect at the time of service. There will be a processing fee of \$35.00 for NSF check.
18. **Use of Original Manufacturer Recommended Supplies** - The equipment is designed to give excellent performance with original manufacturer recommended supplies including paper, toner, and fuser oil. If the customer uses other than the recommended supplies and if such supplies are defective or unacceptable for use in the machines and cause abnormality, frequent service calls or service problems, then AI may, at its option, assess a surcharge or terminate this agreement. In this event, the customer will be offered service on a "Per Call" basis based upon published rates. It is not a condition of this agreement, however, that the customer may use only AI authorized supplies.
19. **No Warranty** - AI disclaims all warranties, express or implied, including any implied warranties or merchantability fitness for use, or fitness for a particular purpose. Customer agrees that AI is not responsible for direct incidental or consequential damages including, not limited to damages arising out of the use of performance of the equipment or the loss of the equipment.
20. **Miscellaneous** - This agreement shall be governed by and construed according to the laws of the State of Michigan applicable to agreements wholly negotiated, executed and performed in the State of Michigan. It constitutes the entire agreement between the parties and may not be modified except in writing signed by duly authorized officers of AI and the customer.

### Network Connectivity Setup and Support

20. AI will confirm desired configuration from the customer. The following will be needed from the customer's network administrator:
  - a. A live network drop must be available. Wireless connectivity is available for an additional fee.
  - b. Local administrator access when we arrive onsite.
  - c. SMTP server name and/or IP address for Scan to Email.
  - d. For scan to folder, the customer's network administrator must provide credentials with write privileges to the folder.
21. AI will install one print driver & LAN Fax Driver on up to (3) servers and/or up to (10) workstations.
22. Includes set up of up to (10) address book destinations.
23. Includes set up of fax forwarding to folder or email.
24. Includes print/copy restriction on up to (10) users/dept. codes.
25. Includes testing and training with the customer's network administrator.
26. AI must be allowed to resolve issues by using remote access tools that will provide a connection to the customer's servers and computers. The customer is responsible for assisting in the setup of remote access. If the issue cannot be resolved remotely, an onsite trip will be billable.
27. Support includes print driver support, scan setup (to network or folder) and network fax forwarding. The customer is responsible for providing email services for scan to email.
28. Custom driver packages created by Applied Imaging are supported.
29. Support is limited to the initial servers (up to 3) and the initial workstations (up to 10).
30. Support is limited to the connection and usability of the printing devices from the network. If the issue extends to the overall function of servers, workstations, switches, hubs, routers, internet services or any other network related issue, the customer is responsible for resolving the issue prior to AI attempting to fix any issue between the network and the printing device.
31. The customer is responsible for the maintenance of their network and hardware equipment.
32. AI is not responsible for downtime or loss of data.
33. Does not include/cover custom scripting, custom drivers, software or software integration.

Publish Date: 3/18/2019

# STATE AND LOCAL GOVERNMENT ADDENDUM

## AGREEMENT # 3083654

Addendum to Agreement # 3083654 and any future supplements/schedules thereto, between Village of Lake Orion, as Customer and Applied Innovation, as Lessor. The words "you" and "your" refer to Customer. The words "we" and "us" refer to Lessor.

**1. The parties wish to amend the above-referenced Agreement by adding the following language:**

**REPRESENTATIONS AND WARRANTIES OF CUSTOMER:** You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

**INITIAL TERM AND RENEWAL TERM(S):** The term of the Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate the Agreement under the Non-Appropriation or Renewal paragraph as of the end of any fiscal year, the Agreement will be deemed automatically renewed for the next succeeding renewal term.

An election by you to terminate the Agreement under the Non-Appropriation or Renewal paragraph is not a default.

Notwithstanding anything to the contrary set forth in the Agreement, if we cancel the Agreement following a default by you, we may require that you pay the unpaid balance of Payments under the Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

**NON-APPROPRIATION OR RENEWAL:** If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

**SUPPLEMENTS; SEPARATE FINANCINGS:** To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under the above-referenced Agreement, such Supplement,

as it incorporates the terms and conditions of the Agreement, shall be a separate financing distinct from the Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with respect to the Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in the Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

**2. The parties wish to amend the above-referenced Agreement by restating certain language as follows:**

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is \$1.00 or \$101.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.





**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** May 13, 2024

**TOPIC** Adoption of FY 2024-25 Budget and 2024 Millage Rates – General Appropriations Act

**BACKGROUND BRIEF:**

Village Council is scheduled to adopt the FY 2024-25 Budget and 2024 millage rates after conducting a public hearing on the proposed budget. By state law, the budget is adopted under a General Appropriations Act approved by the Council. Furthermore, Section 8.5 of the Village Charter governs the procedure for adopting the budget and states as follows:

**Section 8.5 ADOPTION OF BUDGET, TAX LIMIT.**

Not later than the first regular meeting in May, the Council shall, by resolution, adopt the budget for the next fiscal year and shall, in such resolution make an appropriation of the money needed for municipal purposes during the ensuing fiscal year of the village and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes, which levy shall not exceed two (2) per cent of the assessed valuation of all real and personal property subject to taxation in the village. The levy so provided shall be known and referred to as the Charter tax rate of the Village of Lake Orion and shall be subject to all provisions of State law and the Michigan Constitution pertaining thereto.  
(Adopted 3-13-67)

To raise the monies needed to support the FY 2024-25 budget, Administration is requesting that Village Council adopt the same millage rates as 2023 as follows: 9.7844 mils for Charter tax rate general operating millage; 2.6457 mils for the voted police operating millage; and 0.2013 mil for the voted Headlee override millage.

Attached is the proposed General Appropriations Act resolution for Council’s information and consideration.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

Please refer to the Proposed FY 2024-25 Budget and the General Appropriations Act resolution.

**RECOMMENDED MOTION:**

To adopt the Village of Lake Orion FY 2024-25 General Appropriations Act Resolution as presented:

VILLAGE OF LAKE ORION  
COUNTY OF OAKLAND  
STATE OF MICHIGAN

**GENERAL APPROPRIATIONS ACT RESOLUTION**

**A RESOLUTION PROVIDING FOR THE GENERAL APPROPRIATIONS OF THE VILLAGE AND ADOPTING THE FISCAL YEAR 2024-25 BUDGET AND OPERATING TAX LEVIES PURSUANT TO THE MICHIGAN UNIFORM BUDGETING AND ACCOUNTING ACT AND VILLAGE CHARTER AND AUTHORIZING CERTAIN TRANSFERS BETWEEN BUDGET ACTIVITIES.**

By Council Member \_\_\_\_\_:

**WHEREAS**, a Proposed Budget for the Fiscal Year 2024-25 (July 1, 2024 through June 30, 2025) has been presented by the Village Manager to the Lake Orion Village Council, and

**WHEREAS**, the requirements of the Charter of the Village of Lake Orion, Section 8.4, Budget Hearing, the requirements of the Uniform Budgeting and Accounting Act, Public Act No. 2 of Public Acts of 1968, as amended, the requirements of Section 2 of Act No. 43 of the Second Extra Session of 1963, Section 141.412 of MCL, have been met through publication of notices on April 17, 2024, on the Village of Lake Orion web site and in the Lake Orion Review newspaper on April 24, 2024, and through the holding of a Public Hearing on the proposed budget and tax millage rates on May 13, 2024; and

**WHEREAS**, this Budget includes wage adjustments for administrative employees, seasonal employees, and represented employees.

**NOW, THEREFORE, BE IT RESOLVED:** That the Proposed Budget, including wage adjustments for Fiscal Year 2024-25, allocating funds required for municipal purposes during Fiscal Year 2024-25, and providing for a Charter tax rate general operating levy, voted police operating levy, and voted Headlee override levy upon real and personal property for municipal purposes within the jurisdiction at the Charter tax rate of 9.7844 mils, 2.6457 mils, and 0.2013 mils respectively per \$1,000 of Taxable Valuation of \$189,182,040 in said Village of Lake Orion and setting forth the amount appropriated by the Village Council to defray the expenditures and meet the liabilities of the Village of Lake Orion in said Fiscal Year, and setting forth a statement of estimated revenues and expenditures in each fund for said Fiscal Year, is hereby adopted as follows:

FUND	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
General	1,087,982	2,400,288	2,286,111	1,202,159
Cemetery Trust Fund	325,901	18,000	45,000	298,901
Major Streets	498,437	249,169	239,731	507,875
Local Streets	103,455	177,869	172,035	109,289
Police	318,084	1,011,221	1,126,122	203,183
Public Works	83,350	630,957	596,878	117,429
Parking Meter/ System	4,918	26,000	9,998	20,920
DDA	397,529	1,298,065	1,424,767	270,827
Downtown Development Bond Project 2023	2,019,950	420,609	919,710	1,520,849
Capital Projects	2,480	0	0	2,480
DDA Property Acquisition	169,456	0	169,436	20
Water & Sewer	7,758,815	2,953,270	2,788,067	7,924,018
Escrow	18,398	0	0	18,398
OPEB Trust	212,759	0	0	212,759
<b>TOTALS:</b>		<b>9,185,448</b>	<b>9,777,855</b>	

Note: Some of the above Funds may be using Carry Forward Funds from the previous Fiscal Year to cover current Fiscal Year's expenditures; and

**BE IT FURTHER RESOLVED:** That the budgets indicated above will be the "activity" type with the following stipulations:

1. Transfers between line items within an activity may be made by the Village Finance Director/Treasurer with the approval of the Village Manager.
2. Any other transfers will be made only with the approval of the Village Council.
3. All appropriation transfers between activities will be made only with prior approval, as prescribed in the Uniform Budgeting and Accounting Act.

Seconded by Council Member \_\_\_\_\_.

Ayes:

Nays:

Absent:

Resolution declared adopted.



I, Sonja Stout, Clerk of the Village of Lake Orion, do hereby certify that the foregoing is a true and complete copy of a Resolution, duly adopted by the Village Council of the Village of Lake Orion at its Regular Meeting held on the 13<sup>th</sup> day of May 2024.

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Sonja Stout, Village Clerk



**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** May 13, 2024

**TOPIC** Termination of Construction License and Lease Agreement – Public Safety Communications Tower

**BACKGROUND BRIEF:**

Administration is requesting authorization from Village Council to execute the acknowledgement for the letter received from Oakland County providing notice of the county’s intent to terminate the construction license and lease agreement for the public safety communications tower located at the former Village Hall property at 37 East Flint Street. Administration has confirmed that ownership of the tower was transferred to the Village and that the Village is now responsible for maintaining or removing the tower.

Council should provide direction to Administration as to whether it wishes to have Administration seek sealed competitive bids to have the tower removed and to engage in discussions with the owners of 313 Pizza for the sale of the communications tower controls shelter.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

None

**RECOMMENDED MOTION:**

#1 – To authorize the Village Manager to execute on behalf of the Village the acknowledgement of the letter dated April 1, 2024, regarding Termination of Construction License and Lease Agreement dated December 9, 2004.

#2 – To authorize Administration to seek sealed competitive bids for the demolition of the former public safety communications tower and to engage in discussions with the owners of 37 East Flint Street regarding the potential sale of the communications tower controls shelter.



OAKLAND COUNTY EXECUTIVE DAVID COULTER

Rod Davenport, CIO  
[davenportr@oakgov.com](mailto:davenportr@oakgov.com)

April 1, 2024

**VIA CERTIFIED MAIL**

Darwin D.P. McClary, Village Manager  
Village of Lake Orion  
21 East Church Street  
Lake Orion, MI 48362

**Re: Termination of Construction License and Lease Agreement, dated December 9, 2004  
(the "Agreement")**

Dear Mr. McClary:

This letter is to inform you that Oakland County (the "County") is in the process of installing a new Public Safety Communication System. The design of which no longer necessitates the use of your site. Therefore, pursuant to Section 14, Oakland County will terminate the Agreement, effective October 31, 2024. As required in the Agreement, this letter shall serve as the ninety (90) days prior written notice to end the automatic renewal of the Agreement along with any payments effective October 31, 2024. Additionally, pursuant to the Agreement, our equipment shall be removed within ninety (90) days of October 31, 2024.

Please sign this letter and return a copy to Debbie Jackson, at the below-listed e-mail address, indicating you have received and acknowledge same.

If you have any questions or require further information, please do not hesitate to contact Keith Bradshaw, IT Supervisor I ([bradshawk@oakgov.com](mailto:bradshawk@oakgov.com)) or Jody Hall, Assistant Attorney Corporation Counsel, ([halljs@oakgov.com](mailto:halljs@oakgov.com)).

Sincerely,

Rod Davenport  
Chief Information Officer

- CC: Paul Megge, Chief CLEMIS
- Keith Bradshaw, IT Supervisor I
- Jim Manning, Business Relationship Manager
- Jody Hall, Assistant Attorney, Oakland County Corporation Counsel
- Todd Stanfield, Chief of Police, Village of Lake Orion

Darwin D.P. McClary, Village Manager  
Village of Lake Orion  
21 East Church Street  
Lake Orion, MI 48362

The existing Construction License and Lease Agreement, dated December 9, 2004, is terminated as of October 31, 2024, and the County is no longer obligated to make fee payments pursuant thereto.

VILLAGE OF LAKE ORION

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, 2024

PLEASE RETURN A SIGNED COPY OF THIS LETTER TO: Debbie Jackson at [jacksonda@oakgov.com](mailto:jacksonda@oakgov.com).



**COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** May 13, 2024

**TOPIC** Periodic Performance Evaluation – Village Clerk

**BACKGROUND BRIEF:**

Village Council is scheduled to complete the Village Clerk's annual performance evaluation pursuant to the Village Clerk's employment agreement. The Village Clerk has requested a closed meeting of the Council to conduct the evaluation in accordance with Section 8(1)(a) of the Michigan Open Meetings Act.

Attached is a copy of the Village Clerk's letter of request for a closed session, and the Village Clerk's employment agreement.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

None

**RECOMMENDED MOTION:**

To convene into closed session for the purpose of considering the periodic performance evaluation of the Village Clerk in accordance with Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended.

**Darwin McClary**

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**From:** Sonja Stout  
**Sent:** Thursday, May 9, 2024 1:34 PM  
**To:** Darwin McClary  
**Subject:** FW: Evaluation

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**From:** Sonja Stout  
**Sent:** Thursday, March 7, 2024 3:35 PM  
**To:** Darwin McClary <mcclaryd@lakeorion.org>  
**Subject:** Evaluation

Darwin,

Pursuant to the Open Meetings Act, I would like to have my evaluation be done in a closed meeting.

Thank you

**Sonja Stout**  
*Treasurer/Clerk*



21 East Church Street  
Lake Orion, MI 48362  
(P): 248-693-8391 ext. 103  
(F): 248-693-5874

**VILLAGE OF LAKE ORION  
CLERK/TREASURER EMPLOYMENT AGREEMENT**

**THIS AGREEMENT** is made as of the date it is fully signed and is between the Village of Lake Orion, Oakland County, Michigan, a Michigan municipal corporation ("Village"), and Sonja Stout ("Clerk/Treasurer").

**RECITALS:**

As provided in Section 3.10 of the Village Charter, the Village Council desires to employ Sonja Stout to hold the office of and serve at the pleasure of Council as Clerk/Treasurer of the Village of Lake Orion; and

Sonja Stout desires to accept employment as Clerk/Treasurer of the Village of Lake Orion under the terms and conditions hereof; and

This Agreement contains the terms, conditions, benefits and other provisions that the Village Council and Clerk/Treasurer have agreed to with respect to Clerk's employment by the Village as Clerk/Treasurer.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1. DUTIES**

The Village agrees to employ Sonja Stout and Clerk/Treasurer agrees to serve as the Clerk/Treasurer of the Village of Lake Orion to perform the functions and duties of the position as specified by state law, Village charter, ordinances, policies, or by administrative directive of the Village Manager, and such other duties and functions as the Village Council shall from time to time assign.

The Clerk/Treasurer shall be an "at-will", non-union, salaried, and FLSA-exempt employee. As an FLSA-exempt employee, the Clerk/Treasurer shall not receive additional compensation beyond Clerk/Treasurer salary for hours worked over forty (40) hours per week. No representative of the Village other than the Village Council or Village Manager possesses any authority to enter into any agreement for any specific period of time or to make any agreement contrary to the foregoing. Any agreement altering the terminable "at-will" nature of the employment relationship shall be in writing and signed by the Village Council President after approval by the Village Council as the employer and Clerk/Treasurer as the employee.

The Clerk/Treasurer shall attend all meetings of the Village Council, Planning Commission, and Board of Zoning Appeals and other specific Village meetings as directed by the Village

Manager. Regular office hours are 7:00 AM to 5:00 PM unless otherwise changed by the Village. It may also be necessary as Clerk/Treasurer to work beyond and outside regular office hours to complete the normal duties of this position.

Effective upon commencement of the Term of employment under this Agreement, Clerk/Treasurer shall not maintain or be engaged in any other full or part time employment or business, unless approved by the Village Council.

## SECTION 2. TERM

- A. This Agreement is for an indefinite term of at will employment that commences on January 8, 2024, subject to the provisions in Sections 4 and 5.
- B. Nothing in this Agreement shall prevent limit, or otherwise interfere with the rights of the Village Manager or Village Council to terminate the services of the Clerk/Treasurer at any time, subject only to the provisions in Sections 4 and 5.
- C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Clerk/Treasurer to resign at any time, subject only to the provisions set forth in Section 4.

## SECTION 3. SUSPENSION

The Village may suspend the Clerk/Treasurer with full pay and benefits at any time during the term of this Agreement by a majority vote of the Village Council.

## SECTION 4. TERMINATION

- A. **Without Cause.** The Clerk/Treasurer may be terminated without cause by the Village Manager with a majority vote of the Village Council. Such a termination shall be effective no earlier than 30 days after the Clerk/Treasurer receives personal or written notice of the termination and the severance pay specified in Section 5.
- B. **With Cause.** The Clerk/Treasurer may be terminated for cause by the Village Manager or a majority vote of the Village Council after the Clerk/Treasurer has been given written notice stating the cause for termination at least ten calendar (10) days prior to a hearing by the Village Council at which Clerk/Treasurer shall have the opportunity to be heard. Cause for termination under this Section is defined as conviction of or plea of nolo contendere to any crime whether or not a felony; failure or refusal to perform duties or other breach of this Agreement; or a violation of a federal, state, county or other governmental law or regulation while acting as Clerk/Treasurer
- C. **Resignation.** The Clerk/Treasurer may resign with or without cause effective no earlier than 30 calendar days, or such other period of time as the



Clerk/Treasurer and the Village Council agree, after written notice of the resignation is given to the Village Council by delivery to the Village Manager. The Clerk/Treasurer will not be entitled to use any form of paid time off during the 30-day notice period. Failure of the Clerk/Treasurer to give the required prior notice of resignation will result in forfeiture of the right to payment for any accrued vacation, sick, compensatory or personal leave time that is otherwise payable to resigning Village department heads.

**SECTION 5. DISABILITY**

Subject to and consistent with, the requirements of Federal and State Law and the severance pay requirements of Section 5A, if the Clerk/Treasurer is permanently disabled or is otherwise unable to perform the duties required because of sickness, accident, injury, mental incapacity, or health for a period of four (4) successive weeks beyond the amount of any accrued sick, vacation, personal and compensatory leave time, the Village Council may terminate this Agreement. In the event of termination due to disability, the Village will provide reasonable support to ensure that Clerk/Treasurer receives any short-term disability and long-term disability payments the Clerk/Treasurer would otherwise be eligible for and the Clerk/Treasurer shall be compensated for any accrued sick, vacation, personal and compensatory leave time and other accrued benefits in the same manner as department heads who resign.

**SECTION 6. SALARY**

The Village agrees to pay the Clerk/Treasurer an annual salary for services rendered pursuant to this Agreement, to be distributed through the Village's normal payroll system, in an amount to be determined annually by the Village Council. As of January 8, 2024, the annual salary rate is \$74,500.00 (\$35.8173 hourly for payroll calculation purposes). The annual determinations of the base salary for the fiscal year that begins July 1 shall be made by the Village Council no later than the last regular Council meeting in March of that year, taking into account the performance evaluations described in Section 7. Any increases in the base salary and/or other benefits of the Clerk/Treasurer shall be in such amounts and to such extent as the Village Council may determine desirable or appropriate in its sole discretion, with the Clerk/Treasurer entitled to any across-the-board percentage salary increase to the extent the Village Council so approves for all Village employees and the only permissible reduction in base salary being by the same or smaller percentage of any across-the-board salary reduction approved by the Village Council for all Village employees.

**SECTION 7. PERFORMANCE EVALUATIONS**

The Village Council and Village Manager shall jointly review and evaluate the performance of the Clerk/Treasurer as provided in this Section. The evaluations shall be done on an annual basis in February of each year. Performance evaluations are intended to be provided as a means for communication between the Village Council, Village Manager, and Clerk/Treasurer, shall be conducted in a manner determined by the Village Manager, and shall include a review of performance since the last evaluation and an identification by the

Council and Manager of goals, objectives and expectations for and of the Clerk/Treasurer that will be included as criteria in the next performance evaluation.

**SECTION 8. HOURS OF WORK**

The duties of the Clerk/Treasurer require a great deal of time outside the normal work hours and include attendance at meetings of and providing necessary administrative support to the Village Council, Planning Commission, Board of Zoning Appeals, Downtown Development Authority, Parks & Recreation Advisory Committee and other existing or future Village boards and commissions. With prior notice to the Village Manager, the Clerk/Treasurer may designate another qualified employee or consultant to attend a meeting when the Clerk/Treasurer is unable due to a conflict with other Village business, scheduled vacation or illness.

**SECTION 9. RESIDENCE**

In accordance with provisions of Section 3.7 of the Village Charter allowing the Village Council to excuse the Clerk/Treasurer from being a resident of the Village, and Public Act No. 212 of 1999, as amended, the Clerk/Treasurer shall have no residency requirement.

**SECTION 10. AUTOMOBILE ALLOWANCE**

The Clerk/Treasurer shall be reimbursed for work-related mileage as provided in the Village of Lake Orion Travel, Education and Entertainment Policy.

**SECTION 11. PAID LEAVE**

- **LEAVE TIME.** Four (4) personal paid leave days shall be credited on July 1 of each year to be used prior to June 30 of the succeeding year. There is no carry-over to subsequent years or payout at separation of unused personal leave days. Holiday leave with pay shall be as provided to other non-union Village employees generally. Paid sick time shall be credited at the rate of 4 hours per payroll period to a maximum of 96 hours per fiscal year with accumulation limited to 400 hours. Upon Retirement unused sick leave will be paid at 50% of the accumulated hours with a maximum of one hundred (100) hours. Annual vacation is earned according to the length of service as a Village employee as follows:
  - o 1 year through 4 years: 10 days
  - o 5 years through 9 years: 15 days
  - o 10 years through 19 years: 20 days
  - o 20 years and above: 25 days

Vacation leave shall be credited on each anniversary date of employment, except that in the first year of employment, five (5) days of vacation shall be credited after the first six (6) months of employment and an additional five (5) days shall be credited after the second six (6) months of employment. Vacation leave shall be used within one (1) year of being credited or shall be forfeited. There shall be no carryover of vacation leave time from one year to the next unless preapproved by the Village Manager with a limit of eighty (80) hours which is to be used within six

months of the year. A payout of up to eighty (80) hours of unused vacation in excess of the annual earned amount shall be paid by the end of each year.

The Clerk/Treasurer shall be entitled to paid holiday, vacation, sick, compensatory and personal leave days/time to be taken or accrue in the same manner and subject to the same limitations as provided for the Village's department heads and in accordance with the Village's policy in effect from time to time.

**BEREAVEMENT - Funeral and Serious Illness Leave**

- a) In the case of serious illness or death in the immediate family, a regular employee may be granted a Leave of Absence with pay for a period not to exceed five (5) days upon the approval of the Village Manager.
  - b) Immediate family is defined as wife, husband, child, stepchild, brother, sister, parent, stepparent, parent-in-law, grandparents, and grandparents-in-law and grandchildren.
  - c) In the case of death of other than in the immediate family, regular employee may be granted a Leave of Absence with pay for a period not to exceed three (3) days upon the approval of the Village Manager.
- **COMPENSATORY TIME.** In lieu of overtime compensation, the Clerk/Treasurer shall be entitled to bank up to eighty (80) hours of paid leave annually as compensatory time for hours actually worked in excess of forty (40) hours each workweek. Compensatory time shall be accrued when overtime is worked. Compensatory time may be taken as vacation days. The employee may carry over up to forty (40) compensatory time annually.

**SECTION 12. DISABILITY, HEALTH AND LIFE INSURANCE**

The Clerk/Treasurer shall be entitled to health care, disability and life insurance benefits commensurate with those provided to the Village's salaried employees.

- **INSURANCES.** Life, disability, and dental insurance shall be provided at the same terms and levels as are provided to non-union employees which benefits are subject to the same terms and conditions as those of the other salaried employees of the Village. Health Insurance or HMO shall be provided at Clerk/Treasurer selection subject to any waiting periods, deductibles, copays, and employee contributions as are required of non-union employees generally. Future increases in rates may require Clerk/Treasurer as an employee to contribute toward funding any increase in costs. Clerk/Treasurer may apply for optional AFLAC insurance coverages at Clerk/Treasurer sole cost, premiums for which shall be deducted from Clerk/Treasurer pay. The terms and conditions of these insurance programs are subject to the applicable plan documents. The Village reserves the right to change insurance carriers or levels or types of coverage, level of employee cost contributions, or any other terms and conditions of the provision of insurance benefits.

- Hospitalization Insurance
- Dental Insurance
- Optical Insurance
- Life Insurance \$70,000, reduces to 50% (\$35,000) at age 65 per insurance coverage contract.
- Short-term and long-term disability insurance
- Injury on the Job

#### HEALTH INSURANCE OPT-OUT PAYMENT

In lieu of health insurance, the employee may choose to opt out of the Village provided coverage. The annual maximum amount shall be \$6,000 with quarterly payments prorated of \$1,500 payable in January, April, July and October.

#### SECTION 13. RETIREMENT

- The Village shall provide a MERS defined contribution retirement program. The Village shall contribute an amount equal to ten percent (10%) of Clerk/Treasurer base salary into the program. As an employee, Clerk/Treasurer are required to contribute five percent (5%) of Clerk/Treasurer base salary into the program, and such contributions shall be deducted from Clerk/Treasurer pay. Contributions to the Clerk/Treasurer retirement shall be payable in equal increments each payroll period. The Village agrees to consider periodic increases in the amount of contribution, based upon performance and taking into consideration any current statutory limitations.

#### SECTION 14. DUES AND SUBSCRIPTIONS

On an annual basis, the Village agrees to consider budgeting and paying for the following professional dues and subscriptions of the Clerk/Treasurer and any other organizations which will contribute to the continued professional participation, growth and advancement of the Clerk/Treasurer and for the good of the Village: (1) Michigan Association of Municipal Clerks; (2) International Institute of Municipal Clerks; and (3) Michigan Municipal Treasurers Association.

#### SECTION 15. PROFESSIONAL DEVELOPMENT

**TUITION REIMBURSEMENT.** The Village will reimburse for tuition and books upon completion of each course with a grade of B or better for courses that are job related and approved by the Village Manager prior to Clerk/Treasurer enrollment. This tuition

reimbursement benefit shall be limited to a maximum of \$700.00 per fiscal year and shall be contingent upon available budgetary appropriations.

On an annual basis, the Village agrees to consider budgeting and paying for the travel and subsistence expenses of the Clerk/Treasurer for professional and office travel, meetings, and occasions which the Village deems adequate to continue the professional development of the Clerk/Treasurer, and to pursue those official and other functions specifically designated by the Village which are deemed by the Village Council to be necessary. The adequacy of the budget and the extent of the expenses will be determined solely by the Village Council.

**SECTION 16. BONDING**

The Village shall bear the full cost of any fidelity or any other bonds required of the Clerk/Treasurer under any law or ordinance.

**SECTION 17. OTHER TERMS AND CONDITIONS OF EMPLOYMENT**

- A. The Village Council, in consultation with the Clerk/Treasurer, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Clerk/Treasurer, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter, or any other law.
- B. All provisions of the Village Charter and Code, and regulations and rules of the Village relating to other fringe benefits and working conditions, as they now exist or hereafter may be amended, also shall apply to the Clerk/Treasurer as they would to other full-time employees of the Village, except as herein provided or as specifically noted otherwise. In the event any such charter, code, regulation or rule prohibits a term or condition of this agreement, that charter, code, regulation or rule shall control.
- C. Clerk/Treasurer agrees not to commence any action or suit relating to Clerk/Treasurer employment with the Village more than one hundred eighty (180) days after the date of occurrence of the facts giving rise to the claim, or more than one hundred eighty (180) days after the date of Clerk/Treasurer termination of such employment, whichever is earlier, and to waive any longer statute of limitations to the contrary. In the event that the statute of limitations applicable to such a claim is less than one hundred eighty (180) days, Clerk/Treasurer agrees that the shorter statute of limitations shall apply.

**SECTION 18. NOTICES**

Notices pursuant to this Agreement shall be given in writing either personally or by certified mail with the United States Postal Service, postage pre-paid to:

- (1) VILLAGE: Village Manager, 21 East Church Street, Lake Orion, MI 48362.

(2) Sonja Stout, [REDACTED], Attica, MI 48412


Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the United States Postal Service.

**SECTION 19. GENERAL PROVISIONS**

- A. The text herein shall constitute the entire Agreement between the parties with respect to the subject matter hereof, and supersedes all prior agreements or understandings between the parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Clerk/Treasurer.
- C. If any provisions, or any portion thereof contained in the Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the Village of Lake Orion has caused this Agreement to be signed on its behalf by its Village Manager and Village Clerk, and the Clerk/Treasurer has signed this Agreement on the dates indicated.

ACCEPTED BY EMPLOYEE:

  
 \_\_\_\_\_  
 Sonja Stout

12-7-23  
 \_\_\_\_\_  
 Date

Authorized by the Lake Orion Village Council on December 11, 2023

  
 \_\_\_\_\_  
 Darwin D. P. McClay, Village Manager

December 12, 2023  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Susan Galeczka, Village Clerk

12/12/2023  
 \_\_\_\_\_  
 Date



## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 13, 2024

**TOPIC** Periodic Performance Evaluation – Village Manager

**BACKGROUND BRIEF:**

Village Council is scheduled to complete the Village Manager's annual performance evaluation pursuant to Section 8 of the Village Manager's employment agreement. The Village Manager has requested a closed meeting of the Council to conduct the evaluation in accordance with Section 8(1)(a) of the Michigan Open Meetings Act. Village Council received copies of the performance evaluation form by E-mail on March 20. The Village Manager has also requested that Village employees complete a 360-degree evaluation of his performance, with evaluations to be submitted directly to the Clerk/Treasurer for distribution to Council.

Attached is a copy of the Village Manager's letter of request for a closed session, Village Manager's employment agreement, and the Council's FY 2023-24 adopted goals and objectives for the information of Council.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

04/22/2024 – Council removed performance evaluation from agenda due to absence of some council members.

**FINANCIAL IMPACT:**

None

**RECOMMENDED MOTION:**

To convene into closed session for the purpose of considering the periodic performance evaluation of the Village Manager in accordance with Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended.

March 13, 2024

Hon. Jerry Narsh, President  
c/o Sonja Stout, Clerk/Treasurer  
VILLAGE OF LAKE ORION  
21 East Church Street  
Lake Orion, MI 48362

**RE: VILLAGE MANAGER PERIODIC PERFORMANCE EVALUATION**

Dear Honorable President Narsh:

Pursuant to Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, I hereby request a closed meeting of the Village Council to consider my periodic performance evaluation as Village Manager. I believe strongly that a closed meeting provides the best and most beneficial opportunity for the Village Council and Village Manager to discuss performance matters through open, honest, and unfettered dialogue.

I look forward to the opportunity to discuss my performance with the Village Council and to receive the Council's valuable and helpful feedback and suggestions.

Sincerely,



Darwin D. P. McClary



**VILLAGE OF LAKE ORION  
VILLAGE MANAGER EMPLOYMENT AGREEMENT**

**THIS AGREEMENT** is made as of the date it is fully signed and is between the Village of Lake Orion, Oakland County, Michigan, a Michigan municipal corporation, whose address is 21 East Church Street, Lake Orion, Michigan 48362, hereinafter referred to as "Village", and Darwin D. P. McClary, whose address is [REDACTED], Ypsilanti, MI 48197, hereinafter referred to as "Manager."

**RECITALS:**

**WHEREAS**, pursuant to Section 3.7 of the Village Charter, the Village Council desires to employ Manager to hold the office of and serve at the pleasure of the Council, as Village Manager of the Village of Lake Orion; and,

**WHEREAS**, Manager has been selected by the Council on the basis of training, experience and ability in work which would qualify him for the position of Village Manager, and Manager desires to accept employment as Village Manager of the Village of Lake Orion; and,

**WHEREAS**, the Parties to this Agreement desire to set forth the terms, conditions, benefits and other provisions that the Village Council and Manager have agreed upon with respect to Manager's employment by the Village as Village Manager;

**NOW THEREFORE**, in consideration of the promises and mutual agreements herein, the parties agree as follows:

**SECTION 1. DUTIES**

The Village agrees to employ Manager and Manager agrees to serve as the Village Manager of the Village of Lake Orion to perform the functions and duties specified in the Charter and Code of Ordinances for and of the Village of Lake Orion, and such other legally permissible and proper duties and functions as the Village Council shall from time to time assign to the Manager. Effective upon commencement of the Term of employment under this Agreement, Manager shall not maintain or be engaged in any other full or part time employment or business.

**SECTION 2. TERM**

- A. The term of this Agreement shall be for an indefinite term commencing on the date the Manager begins employment with the Village and the Manager shall serve at the pleasure of the Village Council, subject to the provisions in Sections 4 and 5.
- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Village Council to terminate the services of the Manager at any time, subject to the provisions in Sections 4 and 5.



- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Manager to resign at any time, subject only to the provisions set forth in Section 5.

**SECTION 3. SUSPENSION**

The Village may suspend the Manager with full pay and benefits at any time during the term of this Agreement by a majority vote of the Village Council.

**SECTION 4. TERMINATION**

- A. The Manager shall serve at the pleasure of the Village Council and may be terminated without cause by a majority vote of the Village Council. Such a termination shall be effective no earlier than 30 days after the Manager receives written notice of the termination and the severance pay specified in Section 5.
- B. The Manager may be terminated for cause by a majority vote of the Village Council after the Manager has been given written notice stating the cause for termination at least ten (10) days prior to a hearing by the Village Council at which Manager shall have the opportunity to be heard. Cause for termination under this Section is defined as a failure to perform duties, after written notice from the Village and reasonable opportunity to correct performance or for a conviction of a crime, a violation of the standards of conduct for public officers under MCL 15.342, breach of this Agreement, malfeasance, misfeasance, and nonfeasance, or a violation of any federal, state, county or other governmental law or regulation while acting as Village Manager. In the event the Manager is terminated based upon cause, the Village shall have no obligation to pay the Manager any severance pay or payment for any accrued vacation, PTO, holiday, sick, compensatory or personal leave time that may otherwise be payable to the Manager.

**SECTION 5. TERMINATION PROVISIONS**

- A. In the event the Manager is terminated without cause at a time when the Manager is willing and able to perform the duties under this Agreement, the Village agrees to pay the Manager a lump sum cash payment equal to six (6) months' base salary as severance pay.
- B. The Manager may resign effective no earlier than 30 days, or such other period of time as the Manager and Village Council agree, after written notice of the resignation is given to the Village Council by delivery to the Village Clerk. Failure of the Manager to give the required 30 day prior notice of resignation will result in forfeiture of the right to payment for any accrued vacation, PTO, holiday, sick, compensatory or personal leave time that may otherwise payable to resigning Village department heads.

- C. By agreement of the Manager and Village Council, the Manager may continue to serve as Village Manager after the otherwise effective date of a termination without cause or resignation in which event the Manager's then-current salary and benefits shall be continued.

**SECTION 6. DISABILITY**

Subject to and consistent with, the requirements of federal and state law and the severance pay requirements of Section 5A, if the Manager is permanently disabled or is otherwise unable to perform the duties required because of sickness, accident, injury, mental incapacity, or health for a period of four (4) successive weeks beyond the amount of any accrued sick, vacation, personal and compensatory leave time, the Village Council may terminate this Agreement. In such case, the Village will take steps necessary to ensure that Manager receives any short term disability and long term disability payments the Manager would be eligible for and the Manager shall be compensated for any accrued sick, vacation, personal and compensatory leave time and other accrued benefits in the same manner as department heads who resign.

**SECTION 7. SALARY**

The Village agrees to pay the Manager an annual salary for services rendered pursuant to this Agreement, to be distributed through the Village's normal payroll system, in an amount to be determined annually by the Village Council. Upon commencement of Manager's employment under this Agreement, the annual base salary shall be \$85,000.00. The annual determinations of the base salary for the fiscal year that begins July 1 shall be made by the Village Council no later than the last regular Council meeting in March of that year, taking into account the performance evaluations described in Section 8. Any increases in the base salary and/or other benefits of the Manager shall be in such amounts and to such extent as the Village Council may determine desirable or appropriate.

**SECTION 8. PERFORMANCE EVALUATIONS**

The Village Council shall review and evaluate the performance of the Manager as provided in this Section. During the first year of service, the evaluation shall be done after six (6) months, and then on an annual basis in March of each year. Performance evaluations are intended to provide a means for communication between the Village Council and Manager, and shall be conducted in a manner determined by the Village Council. The review shall include a review of performance since the last evaluation and an identification by the Council of goals, objectives and expectations for and of the Manager that will be included as criteria in the next performance evaluation. The performance evaluation tools and methods shall be mutually agreed upon.

**SECTION 9. HOURS OF WORK**

The duties of the Manager require a great deal of time outside the normal established Village operating days and hours, and include attendance at meetings and providing necessary administrative support to the Village Council, Planning Commission, Board of Zoning Appeals, Downtown Development Authority, Parks & Recreation Advisory Committee and other existing or future Village boards and

commissions. With prior notice to the Village Council, the Manager may designate another employee or consultant of the Village to attend a meeting when the Manager is unable due to a conflict with other Village business, scheduled vacation or illness. The Village Clerk is to be notified of scheduled vacation, personal, sick or other times the Manager is out of the office. The Village acknowledges and agrees that the Manager is being employed in a bonafide, executive, administrative and professional capacity and to that end the Manager shall be allowed to establish an appropriate work schedule to accommodate for the duties requiring time spent outside of normal business hours.

**SECTION 10. AUTOMOBILE ALLOWANCE**

The Manager shall receive a monthly automobile allowance of \$600.00 for the use of his personal vehicle for village business, payable with the first payroll each month. Such allowance shall be used to purchase, lease, or own, operate, and maintain a vehicle. The monthly allowance shall be increased annually by 5%. The Manager shall be responsible for paying for liability, property damage, and comprehensive insurance coverage upon such vehicle and shall further be responsible for all expenses attendant to the purchase, operation, maintenance, repair, and regular replacement of said vehicle.

**SECTION 11. HOLIDAY AND VACATION LEAVE**

The Manager shall be entitled to thirteen (13) paid holidays to be taken in the same manner and subject to the same limitations as provided for the Village's department heads and in accordance with the Village's policy in effect from time to time. These include the Day before New Year's Day, New Year's Day, Martin Luther King, Jr., Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving Day, Day before Christmas Day and Christmas Day.

In addition, the Manager shall receive 25 days of paid PTO leave per year, increased by 5 days per year thereafter up to maximum of 40 days to be used at his discretion credited on the first day of employment and on the anniversary date of each year thereafter. No carryover of PTO days will be allowed and payment shall not be received for any unused PTO days at the time of termination of employment.

**SECTION 12. GENERAL/SICK LEAVE**

The Manager shall be credited with 40 hours of sick leave on the first day of employment and annually thereafter. Sick leave will be carried over at the end of each fiscal year.

Upon termination from Village employment, retirement or death, the Village will pay 50% of the unused sick leave hours to the Manager or the Manager's designated beneficiary up to the maximum of 100 hours, or, in the event of no designated beneficiary, the Village shall pay the same to the Manager's estate.

**SECTION 13. DISABILITY, HEALTH AND LIFE INSURANCE**

The Manager shall be entitled to the Group Term Life Insurance Benefits for a Class 1 Employee under the Village of Lake Orion's Group Policy held with American United Life Insurance Company.

The Manager shall be entitled to health and disability benefits equal to those provided to the Village's salaried employees. If the Manager elects not to accept the village's health insurance, a health insurance opt out payment equal to 40% of the health insurance premium that would have been paid by the Village for that full-time Employee for health insurance during the prior calendar year shall be paid to any full-time Employee who received no health insurance benefit during said year, (quarterly) in a separate check by the first pay period in January, April, July and October. The reimbursement will be a maximum of \$6,000 per calendar year. An opt out form must be signed by the Manager and it shall remain in effect until it is rescinded by the Manager. If the Manager signed the opt out form subsequently has a spouse who loses his/her health insurance coverage, the Manager may opt into the Village's health insurance plan and be paid on a pro-rata basis for the months he/she opted out. Manager, according to Blue Cross/Blue Shield requirements, must opt in within 30 days of loss of coverage or wait until the new open enrollment period.

**SECTION 14. RETIREMENT**

The Village agrees to an immediate vesting contribution on behalf of the Manager, in an amount which is equal to 15% of the Village Manager's base salary to a legal and appropriate retirement program as selected by the Manager and the Village Council. Contributions to the Manager retirement shall be payable in equal increments each payroll period. The Village agrees to consider periodic increases in the amount of contribution, based upon performance and taking into consideration any current statutory limitations. This shall be the sole retirement program that the Village that will be providing to the Manager. The Manager shall not be entitled to participate in the Michigan Employment Retirement System ("MERS") or any other retirement program otherwise provided to any other Village employee.

**SECTION 15. DUES AND SUBSCRIPTIONS**

On an annual basis, the Village agrees to paying for the following professional dues and subscriptions of the Manager and any other organizations, upon approval of Council, which will contribute to the continued professional participation, growth and advancement of the Manager, and for the good of the Village: (1) Michigan Municipal Executives and (2) International City/County Management Association; and (3) The Michigan Public Employer Labor Relations Association.

**SECTION 16. PROFESSIONAL DEVELOPMENT**

On an annual basis, the Village agrees to pay for the Manager's travel and subsistence expenses for his attendance at the ICMA annual conference and MME Winter Institutes and agrees to consider budgeting and paying for the travel and subsistence expenses of the Manager for other professional and office travel, meetings, and occasions which the Village deems adequate to

continue the professional development of the Manager, and to pursue those official and other functions specifically designated by the Village which are deemed by the Village Council to be necessary. The adequacy of the budget and the extent of the expenses will be determined solely by the Village Council.

**SECTION 17. INDEMNIFICATION**

The Village shall defend, save harmless and indemnify the Manager against any professional liability claim and demand or other legal action by a third party whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Managers duties. The Village may, in its sole discretion, compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. Notwithstanding anything herein to the contrary, the Village will not indemnify the Manager for any acts which are determined by judgment of a court to be criminal acts or intentional torts.

**SECTION 18. BONDING**

The Village shall bear the full cost of any fidelity or any other bonds required of the Manager under any law or ordinance.

**SECTION 19. OTHER TERMS AND CONDITIONS OF EMPLOYMENT**

- A. The Village Council, in consultation with the Manager, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter or any other law.
- B. All provisions of the Village Charter and Code, and regulations and rules of the Village relating to other fringe benefits and working conditions, as they now exist or hereafter may be amended, also shall apply to the Manager as they would to any other full-time employee of the Village, except as herein provided or as specifically noted otherwise.

**SECTION 20. NOTICES**

Notices pursuant to this Agreement shall be given in writing either personally or by certified mail with the United States Postal Service, postage pre-paid to:

(1) VILLAGE: Village Clerk, 21 East Church Street, Lake Orion, Michigan 48362.

(2) MANAGER: Darwin D. P. McClary, [REDACTED], Ypsilanti, MI 48197

Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the United States Postal Service.

**SECTION 21. GENERAL PROVISIONS**

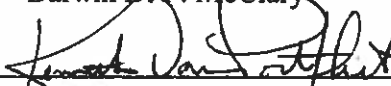
- A. The text herein shall constitute the entire Agreement between the parties.
- B. No modification of this agreement shall be valid unless such modification is approved by the Council, in writing and signed by the Village and Manager.
- C. This Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the Manager and the Village.
- D. If any provisions, or any portion thereof contained in the Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.
- E. This Agreement shall be governed by the laws of the State of Michigan, County of Oakland.

IN WITNESS WHEREOF, the Village of Lake Orion has caused this Agreement to be signed on its behalf by its Village President and Village Clerk, and the Manager has signed this Agreement on the dates indicated.

October 20, 2022

By:   
Darwin D. P. McClary

October 25, 2022

By:   
Ken Van Portfliet, Village President

October 25, 2022

By:   
Susan Galeczka, Village Clerk



## 2023-24 VISION, MISSION, VALUES, GOALS AND OBJECTIVES

Adopted: February 13, 2023

### VISION

The Village of Lake Orion is a desirable, vital, vibrant, safe, sustainable small community that cherishes its local culture, heritage and history as it moves forward into the future. Encouraging innovation and continuous improvement promoted by the diversity of its citizens and businesses through their involvement in local governance who understand their responsibility for protecting its special natural resources creating a unique place by which its citizens and businesses are proud to call "home".

### MISSION

*The Mission of the Village of Lake Orion is to foster the reemergence of our community with a vibrant downtown and a high quality of life that is enhanced by our historic character, trails and waterway features.*

### CORE VALUES

- **Trust.** We will maintain the highest levels of transparency, honesty, integrity, truthfulness, and ethical conduct.
- **Quality.** We will strive for excellence, professionalism, quality, and pride from public officials in the conduct of our work and the provision of our programs and services.
- **Innovation.** We will encourage and support new, creative ideas and reasonable risk taking, take advantage of unique and beneficial opportunities that advance our community.
- **Respect for all individuals.** We will respect individuals, embrace tolerance and diversity, treat all citizens fairly, and seek involvement and participation from individuals from all levels of the village government and from the community at large.
- **Teamwork.** We recognize and value the importance of working together to accomplish community goals.
- **Effective Service.** We strive to be trendsetters and value timely, courteous, cooperative, responsive, efficient, and effective public service.
- **Future Orientation.** We make decisions that stand the test of time, that help us to control our own destiny, that cultivate and sustain family heritage while encouraging intergenerational connection, that promote the viability and sustainability of our community for the long term, and provide a place that all citizens and businesses are proud to call "home".



**GOALS AND OBJECTIVES**

- **Goal 1: Promote Sound and Prudent Financial Management**
  - **Objective 1.1: Identify, classify and determine use of all Village owned properties**. Consider possible license agreement options including use agreements with property owners on the lake for the Village owned right-of-way properties. Review Village owned properties to determine if any could be sold, licensed, or leased.
  - **Objective 1.2: Address parking needs of the downtown**, including pay to park- meters on street and a parking structure. Signage for employee parking areas. Consider Lumber Yard, parking deck and grants.
  - **Objective 1.3: Review Infrastructure Projects and Water and Sewer Rates Review**- Review the water and sewer rates based on the four-year step increases from 2022-2026 compared to current and future costs including infrastructure improvements of water and sewer system including the lift/pump stations.
  
- **Goal 2: Promote Proper Management of Capital Assets and Infrastructure**
  - **Objective 2.1: Water System Improvement Program - Phases 3/4**- Continue water main replacement program of the remaining old (1940) and undersized (>8”) mains. \$3,090,000 authorized bond balance (\$10,000,000 total) in 2018. Design engineering needs to be completed and grants/loans financing secured. This would include the lead goose neck/galvanized service lines as well.
  - **Objective 2.2: Sanitary Sewer System Improvement Program** – Prioritize a comprehensive sanitary sewer system improvement and funding plan, including repair and rehabilitation of pump/lift stations. SAD (special assessment district) option for sanitary sewer system improvements.
  - **Objective 2.3: DPW Yard site renovation plan** – Prepare a DPW Building improvement/replacement plan and provide funds for future needs. Prepare a DPW Yard site plan proposal.
  - **Objective 2.4: Create a comprehensive sidewalk improvement plan**
  - **Objective 2.5: Promote a comprehensive capital improvement plan and look for sustainable methods for funding**
  - **Objective 2.6: Replacement of Children’s Park Pedestrian Bridge** – The pedestrian bridge at Children’s Park to be replaced with bridge structure previously purchased.
  
- **Goal 3: Promote Quality Recreation Services and Environmental Stewardship**
  - **Objective 3.1: Paint Creek Stream Bank Stabilization** – Obtain grant funding to complete necessary improvements to the Paint Creek stream banks.

- **Objective 3.2: Review lake drawdown** – Lake lowering every five years - next 2027; structures issues; approval of EGLE/DNR; public input on value of continuing. Infrastructure spillway issue that goes under private property. Reevaluate engineering/repair of structures or abandon. Have hydrological study conducted on options. DNR cold water bottom draw down evaluation. Consider impact of further erosion of Paint Creek, consider deferring drawdown until bank is stabilized.
  
- **Goal 4: Promote a Positive Community Image**
  - **Objective 4.1: Increase/Promote clear & frequent communication from Village Council to residents & businesses:**
    - Newsletter (quarterly or more often)