



AGENDA

REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Tuesday, June 16, 2026

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

2. Roll Call and Determination of Quorum

3. Approval of Minutes

A. Approval of DDA Regular Meeting Minutes of May 19, 2026

4. Approval of Agenda

5. Call to the Public

The DDA welcomes comments related to the work and spirit of the DDA on non-agenda items. Each person wishing to address the DDA Board shall be afforded an opportunity to do so. When recognized, give your name and address and direct your comments to the Chair. Comments on the agenda items may be allowed upon the calling of the item.

COMMENTS ARE LIMITED TO THREE (3) MINUTES, OR AS ALLOWED BY THE BOARD CHAIR.

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

A. Financial Reports

7. Financial Matters

A. Bill Approval

8. New and Old Business

A. 2026-27 Annual Budget - ADOPTION

B. Assistant Director Contract – Final Termination Date

- C. DPW Services Agreement 2026-2027 - Approval
- D. Public Safety Agreement 2026-2027 - Approval
- E. Main Barn Exterior Painting - Approval
- F. Notice of Selection – Main Street Momentum Grant
- G. Notice of New Hire(s)

9. Reports, Resolutions and Recommendations

- A. Assistant Director's Report
- B. Committee's Minutes
- C. Executive Directors Report

10. Board Comments and Training Feedback

11. Next Regular Meeting - July 21, 2026

12. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



DDA SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC: Approval of DDA Regular Meeting Minutes of May 19, 2026

RECOMMENDED MOTION: To approve the Downtown Development Authority Board Regular Meeting Minutes of May 19, 2026.



MINUTES

REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Tuesday, May 19, 2026

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The May 19, 2026 Downtown Development Authority Regular Meeting was called to order at 6:30 PM by Chairperson Burgess.

2. Roll Call and Determination of Quorum

PRESENT

Chairperson Debbie Burgess
Vice Chairperson Sam Caruso
Treasurer Matt Shell
Board Member Lloyd Coe
Board Member Alaina Campbell
Board Member Todd Garris
Board Member Chris Barnett
President Teresa Rutt

ABSENT

Secretary Hank Lorant

STAFF PRESENT

Executive Director Matthew Gibb
Assistant Director Janet Bloom
Village Manager Darwin McClary
Clerk/Treasurer Sonja Stout

3. Approval of Minutes

A. Approval of DDA Regular Meeting Minutes of April 21, 2026

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve the Downtown Development Authority Board Regular Meeting Minutes of April 21, 2026.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt

VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

4. Approval of Agenda

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve the Downtown Development Authority Board Regular Meeting Agenda of May 19, 2026, with the addition of item 9 C. Committee Reports.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

5. Call to the Public

None.

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by Board Member Barnett, Seconded by Treasurer Shell to approve the May 19, 2026, Consent Agenda by one vote, as presented.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

A. Financial Reports

MOTION made by Board Member Barnett, Seconded by Treasurer Shell to receive and file the Financial Reports for April 2026.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

7. Financial Matters

A. Bill Approval

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve disbursements in the amount of \$71,607.55 for April 2026.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

8. New and Old Business

A. Seasonal Snow Maintenance - Reconciliation

MOTION made by Treasurer Shell, Seconded by President Rutt to move \$7,000 from GL 248-728-801-000 Economic Development Contracted Services to GL 248-260-801-000 Contracted Service Downtown.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve the final reconciliation of seasonal snow maintenance in the amount of \$7000, payable to Hauxwell Services Inc from GL 248-260-801-000 Contracted Services Downtown, subject to the recommended budget adjustment.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

B. Lumber Yard – Expense Reconciliation

DDA Executive Director Gibb provided an update on the Lumber Yard Project and reviewed related expenses. He noted that the \$980 payment listed in the agenda packet for Branden Glass of Clarkston would instead be designated to Mickey's Construction. He also stated that the project costs are currently approximately half of what was originally anticipated

MOTION made by Treasurer Shell, Seconded by President Rutt to approve payment of the itemized expenses for the Lumber Yard Project in the amounts and sources set forth by the Executive Director in this Memorandum.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

C. DDA Budget 2026-27 - Next Steps

DDA Executive Director Gibb stated that the next step would be the formation of a budget task force consisting of Treasurer Shell, Board Member Lorant, and Vice Chairperson Caruso. He also stated that an upcoming meeting would be scheduled with the DPW Director and Police Chief to review contract pricing and language as part of the annual contract review process. Once these meetings and reviews have taken place, the DDA budget is expected to be presented at the June meeting for adoption.

President Rutt inquired about snow removal costs in the upcoming budget. DDA Executive Director Gibb stated that the DDA will likely continue contracting with Huaxwell Services and, if

pricing increases, other options may be considered. She also noted that obtaining an updated quote from the DPW for services may be beneficial as an alternative if needed.

MOTION made by Treasurer Shell, Seconded by Board Member Coe to invite the Village Police Chief and Director of DPW Services to a budget task force meeting to discuss and complete contracts for 26-27, such contracts to be on the June 2026 DDA Board agenda for consideration and approval.

- VOTING YEA:** Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
- VOTING NAY:** None
- ABSENT:** Lorant
- MOTION:** Carried

9. Reports, Resolutions and Recommendations

A. Assistant Director’s Report

Assistant Director Bloom provided an update on how the State of Emergency has affected local businesses and presented a verbal report, which can be found in the Assistant Director’s Memorandum.

MOTION made by Treasurer Shell, Seconded by Board Member Coe to Receive and File the Assistant Director’s Report.

- VOTING YEA:** Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
- VOTING NAY:** None
- ABSENT:** Lorant
- MOTION:** Carried

B. Executive Directors Report

DDA Executive Director Gibb displayed merchandise related to the Lumber Yard Project and presented proposed replacement banners for the downtown area. He also provided an update on the Planned Unit Development (PUD) application for the Lumber Yard Project, which is scheduled to go before the June Planning Commission meeting. In addition, he commented on the leadership demonstrated throughout the community during the State of Emergency.

MOTION made by Treasurer Shell, Seconded by Board Member Coe to adopt receive and file the May 19, 2026 Executive Director Report.

- VOTING YEA:** Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt
- VOTING NAY:** None
- ABSENT:** Lorant
- MOTION:** Carried

C. Executive Directors Report

MOTION made by Board Member Barnett, Seconded by Treasurer Shell to adopt receive and file the Committee reports.

- VOTING YEA:** Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt

VOTING NAY: None
ABSENT: Lorant
MOTION: Carried

10. Board Comments and Training Feedback

Board Member Barnett spoke about the DDA’s presence at the Flower Fair and commended the strong coordination among emergency personnel during the State of Emergency.

Treasurer Shell thanked Matt and Janet for their hard work and stated that the Flower Fair was very successful.

Chairperson Burgess spoke about demonstrated leadership during difficult times and also thanked neighboring communities for their assistance during the State of Emergency. She additionally recognized Board Member Campbell for her efforts with the spring cleanup and noted appreciation for the hanging baskets.

Vice Chairperson Caruso stated that the DDA Director and Assistant Director provided strong leadership and support during a time of need.

Board Member Campbell reported that she worked during both the State of Emergency and the Flower Fair and noted that police and fire departments demonstrated positivity and resilience.

President Rutt stated that the response to the State of Emergency was well coordinated without a sense of panic and noted the strong efforts of the Police Department and DPW in transitioning operations into the Flower Fair.

Board Member Coe commented that communication during the State of Emergency was effective and noted a successful Flower Fair with strong sales. He also announced that cornhole programming will run from June 4 through August 22.

11. Next Regular Meeting - June 16, 2026

12. Adjournment

MOTION made by Treasurer Shell, Seconded by Vice Chairperson Caruso to adjourn the May 19, 2026, Downtown Development Authority Board Regular Meeting.

VOTING YEA: Burgess, Caruso, Shell, Coe, Campbell, Garris, Barnett Rutt

VOTING NAY: None

ABSENT: Lorant

MOTION: Carried

The May 19, 2026 Downtown Development Authority Board Regular Meeting adjourned at 7:43 PM.

Debbie Burgess
Chairperson

Sonja Stout, MiCPT
Clerk/Treasurer

Date Approved: as presented on June 16, 2026

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
 % Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdg't Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Revenues						
Department: 000 REVENUE						
248-000-402-000	Current Real Property Taxes	1,047,377.00	1,036,268.47	22,316.19	11,108.53	98.94
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.00
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.00
248-000-412-000	Property Tax - DPPT P/Y & C/Y	3,370.00	1,600.57	0.00	1,769.43	47.49
248-000-441-000	Local Community Stabilization Share	15,000.00	17,650.43	0.00	(2,650.43)	117.67
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.00
248-000-539-000	State Grants	43,500.00	10,000.00	0.00	33,500.00	22.99
248-000-540-000	COUNTY/FEDERAL PROGRAM GRANTS PUBLIC	595,823.00	151,455.75	0.00	444,367.25	25.42
248-000-582-000	PROPERTY TAXES OTHER UNITS	0.00	0.00	0.00	0.00	0.00
248-000-664-000	Interest Earned	9,708.00	13,976.79	0.00	(4,268.79)	143.97
248-000-671-999	Appropriation from Fund Balanc	171,128.00	0.00	0.00	171,128.00	0.00
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
248-000-676-404	Transfer From Prop Acq Fund	169,436.00	0.00	0.00	169,436.00	0.00
248-000-676-592	Reimbursement -Admin Fee - W&S	0.00	0.00	0.00	0.00	0.00
248-000-681-000	Reimburse - Insurance Claims	17,000.00	7,750.00	0.00	9,250.00	45.59
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
248-000-685-000	Sponsorships	35,000.00	3,400.00	0.00	31,600.00	9.71
248-000-685-100	Transportaion Sponsorship	8,500.00	0.00	0.00	8,500.00	0.00
248-000-686-000	Downtown Events	8,000.00	(131.76)	0.00	8,131.76	(1.65)
248-000-686-002	Flower Fair Revenue	2,500.00	0.00	0.00	2,500.00	0.00
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-004	ST EVENT REVENUE	3,500.00	1.34	0.00	3,498.66	0.04
248-000-686-005	ST SPONSOR REVENUE	5,000.00	0.00	0.00	5,000.00	0.00
248-000-686-006	EV CHARGING	4,200.00	3,382.28	0.00	817.72	80.53
248-000-687-000	Merchandise Sales	3,500.00	0.00	0.00	3,500.00	0.00
248-000-688-000	Gift Certificate Sales	4,000.00	350.00	0.00	3,650.00	8.75
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.00
248-000-694-000	Miscellaneous	8,000.00	3,414.21	0.00	4,585.79	42.68
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,156,542.00	1,249,118.08	22,316.19	907,423.92	57.92
Revenues		2,156,542.00	1,249,118.08	22,316.19	907,423.92	57.92
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-701-000	Executive Director Wages	84,000.00	83,346.51	6,461.60	653.49	99.22
248-260-704-000	Wages - Administrative Coordinator	32,417.00	13,045.00	0.00	19,372.00	40.24
248-260-706-000	Asst. Executive Director wages	72,230.00	62,535.32	5,461.61	9,694.68	86.58
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.00
248-260-707-000	Wages - Grounds Coordinator	5,400.00	5,969.06	0.00	(569.06)	110.54
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.00
248-260-715-000	Social Security	15,254.00	11,898.40	912.14	3,355.60	78.00
248-260-716-000	Health Insurance- Medical	17,920.00	18,821.08	1,042.96	(901.08)	105.03
248-260-717-000	Life & Disability Insurance	1,562.00	1,633.91	149.90	(71.91)	104.60
248-260-718-000	Dental Insurance	1,132.00	971.50	89.48	160.50	85.82
248-260-719-000	Pension	15,690.00	15,333.33	1,192.32	80.71	99.49
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.00
248-260-721-000	Vision Care	720.00	167.65	15.38	552.35	23.28

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
 % Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdg't Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
248-260-801-000	CONTRACTUAL SERVICES- DOWNTOWN	20,000.00	23,898.08	7,624.88	(3,898.08)	119.49
248-260-801-002	CONTRACTUAL SERVICES - PUBLIC SAFETY	103,000.00	103,000.00	0.00	0.00	100.00
248-260-801-003	CONTRACT SERVICES - DPW FEE	27,211.00	27,210.66	0.00	0.34	100.00
248-260-801-004	CONTRACTUAL SERVICES - PA57	62,643.00	62,643.00	0.00	0.00	100.00
248-260-801-005	Contractual Services- Township	6,700.00	0.00	0.00	6,700.00	0.00
248-260-801-012	Contractual Services-Parking Code En	0.00	0.00	0.00	0.00	0.00
248-260-801-022	SPECIAL SERVICES- EVENTS	0.00	0.00	0.00	0.00	0.00
248-260-801-023	Contract Services-DPW event support	0.00	0.00	0.00	0.00	0.00
248-260-801-033	Contract Services-DPW snow removal	0.00	0.00	0.00	0.00	0.00
248-260-805-000	Audit Fees	5,900.00	393.00	0.00	5,507.00	6.66
248-260-810-000	Legal Services	3,500.00	2,807.25	0.00	692.75	80.21
248-260-823-000	Website/Software	4,200.00	3,054.70	181.99	1,145.30	72.73
248-260-823-001	Municipal Software	5,000.00	28.85	0.00	4,971.15	0.58
248-260-829-000	Planner Services	1,000.00	0.00	0.00	1,000.00	0.00
248-260-851-000	Telephone	3,500.00	2,844.38	327.52	655.62	81.27
248-260-900-000	Printing and Publication	500.00	0.00	0.00	500.00	0.00
248-260-920-000	Utilities	7,800.00	5,438.21	454.10	2,361.79	69.72
248-260-921-000	Municipal Street Lighting	13,780.00	10,808.97	1,224.40	2,971.03	78.44
248-260-930-000	Repair and Maintenance	1,870.00	886.57	268.50	983.43	47.41
248-260-930-002	Building Maintenance	1,200.00	162.69	0.00	1,037.31	13.56
248-260-940-000	Equipment Rental	1,500.00	560.07	0.00	939.93	37.34
248-260-941-000	Office Rent	17,700.00	17,790.00	4,200.00	(90.00)	100.51
248-260-942-000	Office Expenses	5,700.00	4,064.60	27.06	19.82	99.65
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.00
248-260-946-000	Credit Card Fees	175.00	0.00	0.00	175.00	0.00
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.00
248-260-956-000	Dues & Miscellaneous	1,900.00	1,463.07	0.00	436.93	77.00
248-260-957-000	Education & Training	8,000.00	3,674.44	1,418.30	4,325.56	45.93
248-260-958-000	General Activities Misc	5,900.00	4,492.85	115.72	1,407.15	76.15
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
248-260-962-000	Mileage	500.00	111.18	0.00	388.82	22.24
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-401	Transfer to Capital Imp Fund	112,993.00	0.00	0.00	112,993.00	0.00
248-260-965-403	TRANSFER TO-DDA PUBLIC INFRASTRUCTUR	0.00	0.00	0.00	0.00	0.00
248-260-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-260-974-000	Capital Outlay - Equipment	2,000.00	469.00	0.00	1,531.00	23.45
Total Dept 260 - GENERAL ACTIVITIES		670,497.00	489,523.33	31,167.86	179,082.13	73.01
Department: 725 ORGANIZATION						
248-725-822-000	Newsletter	1,000.00	130.00	0.00	811.00	18.90
248-725-824-000	Volunteer Recognition & Dvp.	1,700.00	357.34	0.00	1,282.66	24.55
248-725-825-000	Gift Certificate Redemption	5,000.00	1,687.75	0.00	3,312.25	33.76
248-725-826-000	Historic Celebration/Education	2,500.00	1,031.20	0.00	1,468.80	41.25
248-725-827-000	Awareness Program	2,300.00	2,116.08	0.00	(129.30)	105.62
248-725-864-000	Grant & Scholarship Distribution	3,000.00	2,750.00	0.00	250.00	91.67
248-725-881-000	Merchandise to Sell	1,200.00	689.00	0.00	511.00	57.42
Total Dept 725 - ORGANIZATION		16,700.00	8,761.37	0.00	7,506.41	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
% Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdg't Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 726 DESIGN						
248-726-745-000	Beautification Supplies	7,620.00	4,550.45	0.00	3,069.55	59.72
248-726-746-000	Hanging Baskets	4,120.00	254.21	0.00	3,865.79	6.17
248-726-801-000	Contractual Services	5,780.00	2,507.32	39.18	3,272.68	43.38
248-726-843-000	Facade Program	25,480.00	0.00	0.00	25,480.00	0.00
248-726-845-000	Public Art Program	2,100.00	1,694.28	1,474.28	405.72	80.68
248-726-883-000	Banners and Holiday Lighting	8,100.00	6,937.45	0.00	1,162.55	85.65
248-726-975-001	Capital Outlay - Beautification	2,300.00	280.00	0.00	2,020.00	12.17
248-726-975-002	Capital Outlay - Streets	2,790.00	152.34	0.00	2,637.66	5.46
248-726-980-001	PUBLIC SPACE GRANT-GENERAL	323,000.00	219,324.40	19,681.00	103,675.60	67.90
248-726-980-002	PUBLIC SPACE GRANT-DEVELOPMENT & PRO	212,000.00	44,571.14	2,250.00	167,428.86	21.02
Total Dept 726 - DESIGN		593,290.00	280,271.59	23,444.46	313,018.41	47.24
Department: 728 ECONOMIC DEVELOPMENT						
248-728-801-000	Contractual Services	17,800.00	8,839.52	285.00	8,960.48	49.66
248-728-860-000	Trolley Expense	5,130.00	3,069.34	0.00	2,060.66	59.83
248-728-861-000	DATA AND METRICS	1,460.00	7.76	0.00	1,452.24	0.53
248-728-862-000	Training Materials	500.00	0.00	0.00	418.32	16.34
248-728-864-000	Grant & Scholarship Distribution	1,000.00	0.00	0.00	1,000.00	0.00
248-728-886-000	Marketing Materials	2,500.00	689.00	0.00	1,811.00	27.56
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.00
248-728-886-002	Social District	2,350.00	737.77	180.00	1,612.23	31.39
248-728-888-000	Brand Marketing	23,700.00	20,492.90	80.34	3,207.10	86.47
248-728-888-001	Contractual Services Brand Marketing	12,000.00	4,217.87	0.00	7,782.13	35.15
Total Dept 728 - ECONOMIC DEVELOPMENT		66,440.00	38,054.16	545.34	28,304.16	57.28
Department: 729 PROMOTION						
248-729-880-000	Event Promotion	2,500.00	2,138.44	1,024.70	361.56	85.54
248-729-880-001	Event Promo - Gazebo Series	14,500.00	13,000.00	0.00	1,500.00	89.66
248-729-880-004	Event Promo - Halloween Parade	2,500.00	1,861.37	0.00	638.63	74.45
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	3,000.00	1,957.43	0.00	720.65	75.98
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.00
248-729-880-007	Event Promo - Flower Fair	1,500.00	807.90	698.53	692.10	53.86
248-729-880-008	EVENT PROMO-ICE FEST	3,500.00	3,300.98	0.00	199.02	94.31
248-729-880-009	Event Promo-Lake Orion Love Shop to	0.00	0.00	0.00	0.00	0.00
248-729-880-010	PARTNERED EVENTS	1,500.00	0.00	0.00	1,500.00	0.00
248-729-880-011	Restaurant week	1,000.00	0.00	0.00	1,000.00	0.00
248-729-880-012	Sing & Stroll Tree Lighting	7,000.00	3,490.92	0.00	3,509.08	49.87
248-729-880-013	STRONGER TOGETHER-WINTER	2,500.00	2,478.53	0.00	21.47	99.14
248-729-880-014	STRONGER TOGETHER- SUMMER/FALL	1,500.00	1,172.30	0.00	327.70	78.15
248-729-880-015	Winter Activities	4,500.00	4,499.16	0.00	0.84	99.98
248-729-880-016	MISC EVENTS-OTHER	2,500.00	1,500.00	0.00	1,000.00	60.00
248-729-880-017	Movie Night	3,500.00	2,693.41	0.00	806.59	76.95
248-729-880-100	Stronger Together- smr fall	0.00	0.00	0.00	0.00	0.00
248-729-885-000	Port-A-Johns	1,600.00	1,625.00	0.00	(25.00)	101.56
248-729-895-000	Event Promo-Comm. Sponsorships	0.00	0.00	0.00	0.00	0.00
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - PROMOTION		53,100.00	40,525.44	1,723.23	12,252.64	76.32

Department: 730

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
% Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 730						
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	2,000.00	0.00	0.00	2,000.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	420,721.00	420,721.00	0.00	0.00	100.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
248-730-975-003	DDA Capital Outlay	2,500.00	0.00	0.00	2,500.00	0.00
248-730-975-005	DDA Capital Outlay- wayfinding/Light	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	14,000.00	13,673.76	0.00	326.24	97.67
248-730-975-009	Capital Outlay - Dumpsters	1,000.00	0.00	0.00	1,000.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	4,300.00	0.00	0.00	4,300.00	0.00
248-730-975-015	Capital Outlay- Outdoor Sound	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 730		444,521.00	434,394.76	0.00	10,126.24	97.72
Expenditures		1,844,548.00	1,291,530.65	56,880.89	550,289.99	70.02
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		2,156,542.00	1,249,118.08	22,316.19	907,423.92	57.92
TOTAL EXPENDITURES		1,844,548.00	1,291,530.65	56,880.89	550,289.99	70.02
NET OF REVENUES & EXPENDITURES:		311,994.00	(42,412.57)	(34,564.70)	357,133.93	
BEG. FUND BALANCE		385,962.46	385,962.46			
END FUND BALANCE		697,956.46	343,549.89			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
 % Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdg Used
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023						
Account Category: Revenues						
Department: 000 REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	900.00	947.81	0.00	(47.81)	105.31
301-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
301-000-699-301	TRF in from DDA	420,721.00	420,721.00	0.00	0.00	100.00
Total Dept 000 - REVENUE		421,621.00	421,668.81	0.00	(47.81)	100.01
Revenues		421,621.00	421,668.81	0.00	(47.81)	100.01
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
301-901-805-000	Audit fees	0.00	0.00	0.00	0.00	0.00
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	174,500.00	185,980.55	43,064.25	(11,480.55)	106.58
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital Outlay - Buildings	672,520.00	226,562.97	0.00	445,957.03	33.69
Total Dept 901 - CAPITAL OUTLAY		847,020.00	412,543.52	43,064.25	434,476.48	48.71
Department: 905 Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expense	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	0.00	500.00	0.00	(500.00)	100.00
301-905-731-001	2023 Tax exempt Bond Issuance Expens	0.00	500.00	0.00	(500.00)	100.00
301-905-745-001	Property taxes-Orion Twp	0.00	0.00	0.00	0.00	0.00
301-905-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
301-905-992-003	2023 DDA BONDS TAXABLE PRINCIPAL SER	60,000.00	60,000.00	0.00	0.00	100.00
301-905-992-004	2023 DDA BONDS TAX EXEMPT PRINCIPAL	160,000.00	160,000.00	0.00	0.00	100.00
301-905-993-001	2023 DDA BOND TAXABLE INTEREST SERIE	73,921.00	73,921.00	0.00	0.00	100.00
301-905-993-002	2023 DDA TAX EXEMPT BOND INTEREST A	126,800.00	126,800.00	0.00	0.00	100.00
Total Dept 905 - Downtown Dev Bond 2023		420,721.00	421,721.00	0.00	(1,000.00)	100.24
Expenditures		1,267,741.00	834,264.52	43,064.25	433,476.48	65.81
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		421,621.00	421,668.81	0.00	(47.81)	100.01
TOTAL EXPENDITURES		1,267,741.00	834,264.52	43,064.25	433,476.48	65.81
NET OF REVENUES & EXPENDITURES:		(846,120.00)	(412,595.71)	(43,064.25)	(433,524.29)	
BEG. FUND BALANCE		2,580,888.81	2,580,888.81			
END FUND BALANCE		1,734,768.81	2,168,293.10			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
 % Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdgt Used
Fund: 403 DDA PUBLIC INFRASTRUCTURE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
403-000-664-000	Interest Earnings	0.00	62.12	0.00	(62.12)	100.00
403-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
403-000-699-248	Interfund Transfer In - DDA	112,993.00	0.00	0.00	112,993.00	0.00
Total Dept 000 - REVENUE		112,993.00	62.12	0.00	112,930.88	0.05
Revenues		112,993.00	62.12	0.00	112,930.88	0.05
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
403-901-971-001	SIDEWALK IMPROVEMENT PROGRAM	0.00	0.00	0.00	0.00	0.00
403-901-971-002	PAINT CREEK BANK STABILIZATION PROJE	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 403 - DDA PUBLIC INFRASTRUCTURE FUND:						
TOTAL REVENUES		112,993.00	62.12	0.00	112,930.88	0.05
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		112,993.00	62.12	0.00	112,930.88	
BEG. FUND BALANCE		142,459.99	142,459.99			
END FUND BALANCE		255,452.99	142,522.11			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
% Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdg Used
Fund: 404 DDA PROPERTY ACQUISITION						
Account Category: Revenues						
Department: 000 REVENUE						
404-000-664-000	Interest Earnings	0.00	73.95	0.00	(73.95)	100.00
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	73.95	0.00	(73.95)	100.00
Revenues		0.00	73.95	0.00	(73.95)	100.00
Account Category: Expenditures						
Department: 901 CAPITAL OUTLAY						
404-901-805-000	Audit Fees	0.00	0.00	0.00	0.00	0.00
404-901-901-000	Debt Service- Parking Deck	0.00	0.00	0.00	0.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	169,436.00	0.00	0.00	169,436.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
404-901-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		169,436.00	0.00	0.00	169,436.00	0.00
Expenditures		169,436.00	0.00	0.00	169,436.00	0.00
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		0.00	73.95	0.00	(73.95)	100.00
TOTAL EXPENDITURES		169,436.00	0.00	0.00	169,436.00	0.00
NET OF REVENUES & EXPENDITURES:		(169,436.00)	73.95	0.00	(169,509.95)	
BEG. FUND BALANCE		169,578.15	169,578.15			
END FUND BALANCE		142.15	169,652.10			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026
 % Fiscal Year Completed: 91.78

Section 6, Item A.

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026	Activity For 05/31/2026	Available Balance 05/31/2026	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		2,691,156.00	1,670,922.96	22,316.19	1,020,233.04	62.09
TOTAL EXPENDITURES - ALL FUNDS		3,281,725.00	2,125,795.17	99,945.14	1,153,202.47	64.78
NET OF REVENUES & EXPENDITURES:		(590,569.00)	(454,872.21)	(77,628.95)	(132,969.43)	

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ORION

Balance As of 05/31/2026

Section 6, Item A.

GL Number	Description	YTD Balance 05/31/2025	05/31/2026
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND			
*** Assets ***			
248-000-001-000	Cash	568.96	717.14
248-000-002-000	Cash Savings	198,762.89	55,648.90
248-000-007-000	Payroll-checking	(250.00)	(250.00)
248-000-010-000	Investment/LGIP County Inv	421,414.22	336,786.04
248-000-011-000	Cash - Payroll Savings	(21,503.35)	(52,255.13)
Total Assets		598,992.72	340,646.95
*** Liabilities ***			
248-000-202-000	Accounts Payable	(2,560.00)	(3,454.24)
248-000-213-000	Accrued Property Tax - Est Chargebacks	400.00	400.00
248-000-228-001	FICA W/H - Medicare	(21.06)	(21.06)
248-000-228-002	FICA- Social Security withheld	(90.06)	(90.06)
248-000-231-002	Accident Ins -Principal	0.00	7.66
248-000-232-000	Life Insurance Payable	0.00	149.90
248-000-247-000	Health Insurance	0.00	104.86
Total Liabilities		(2,271.12)	(2,902.94)
*** Fund Equity ***			
248-000-390-000	Fund Balance - Unassigned	356,811.12	385,962.46
Total Fund Equity		356,811.12	385,962.46
Total Fund 248:			
TOTAL ASSETS		598,992.72	340,646.95
BEG. FUND BALANCE		356,811.12	385,962.46
+ NET OF REVENUES & EXPENDITURES		244,452.72	(42,412.57)
= ENDING FUND BALANCE		601,263.84	343,549.89
+ LIABILITIES		(2,271.12)	(2,902.94)
= TOTAL LIABILITIES AND FUND BALANCE		598,992.72	340,646.95

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ORION
Balance As of 05/31/2026

Section 6, Item A.

		YTD Balance	
GL Number	Description	05/31/2025	05/31/2026
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023			
*** Assets ***			
301-000-001-000	Cash	56,386.80	56,386.80
301-000-002-000	CASH	2,545,940.49	2,141,140.28
301-000-011-000	Cash - Payroll Savings	(3,702.47)	(27,264.80)
Total Assets		2,598,624.82	2,170,262.28
*** Liabilities ***			
301-000-214-101	Due to General Fund	1,969.18	1,969.18
Total Liabilities		1,969.18	1,969.18
*** Fund Equity ***			
301-000-390-000	Fund Balance - Unassigned	2,794,812.47	2,580,888.81
Total Fund Equity		2,794,812.47	2,580,888.81
Total Fund 301:			
TOTAL ASSETS		2,598,624.82	2,170,262.28
BEG. FUND BALANCE		2,794,812.47	2,580,888.81
+ NET OF REVENUES & EXPENDITURES		(198,156.83)	(412,595.71)
= ENDING FUND BALANCE		2,596,655.64	2,168,293.10
+ LIABILITIES		1,969.18	1,969.18
= TOTAL LIABILITIES AND FUND BALANCE		2,598,624.82	2,170,262.28

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ORION
Balance As of 05/31/2026

Section 6, Item A.

		YTD Balance	
GL Number	Description	05/31/2025	05/31/2026
Fund: 403 DDA PUBLIC INFRASTRUCTURE FUND			
*** Assets ***			
403-000-002-000	CASH	0.00	142,522.11
Total Assets		0.00	142,522.11
*** Fund Equity ***			
403-000-390-000	Fund Balance - Unassigned	0.00	142,459.99
Total Fund Equity		0.00	142,459.99
Total Fund 403:			
TOTAL ASSETS		0.00	142,522.11
BEG. FUND BALANCE		0.00	142,459.99
+ NET OF REVENUES & EXPENDITURES		0.00	62.12
= ENDING FUND BALANCE		0.00	142,522.11
+ LIABILITIES		0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		0.00	142,522.11

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ORION
Balance As of 05/31/2026

Section 6, Item A.

		YTD Balance	
GL Number	Description	05/31/2025	05/31/2026
Fund: 404 DDA PROPERTY ACQUISITION			
*** Assets ***			
404-000-002-000	Cash-Savings-DDA Property Acq.	169,569.83	169,652.10
Total Assets		169,569.83	169,652.10
*** Fund Equity ***			
404-000-390-000	Fund Balance - Unassigned	169,464.87	169,578.15
Total Fund Equity		169,464.87	169,578.15
Total Fund 404:			
TOTAL ASSETS		169,569.83	169,652.10
BEG. FUND BALANCE		169,464.87	169,578.15
+ NET OF REVENUES & EXPENDITURES		104.96	73.95
= ENDING FUND BALANCE		169,569.83	169,652.10
+ LIABILITIES		0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		169,569.83	169,652.10



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Financial Reports

See attached Reports:

248 Fund Balance Sheet (General DDA Fund)

301 Fund Balance Sheet (DDA Bond 2023 Fund)

404 Fund Balance Sheet (Property Acquisition Fund)

Revenue and Expenditure Report

The following items will be the same on the balance sheet and the revenue and expenditure report for each fund (248, 301, or 404)

- Beginning Fund Balance
- Net of Revenues & Expenditures
- Appropriation of Fund Balance
- Ending Fund Balance

RECOMMENDED MOTION: Receive and File the financial reports for May 2026.



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Bill Approval

ATTACHED:

Invoice Register: These are the disbursements that took place last month.

Credit Card Report: Lists the details for the credit charges shown in the invoice register.

RECOMMENDED MOTION: (Roll Call)

To approve disbursements in the amount of \$96,913.03 for May 2026.

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 05/01/2026 - 05/31/2026

POSTED AND UNPOSTED
OPEN AND PAID

Section 7, Item A.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-801-000	INV 13218 BOARD APPROVED (	HAUXWELL, TIMOTHY	SNOW PLOW RECONCILIATION	7,000.00	35951
248-260-801-000	HOME DEPOT - DPW PURCHASED	HOME DEPOT CREDIT SERVICES	GARBAGE BAGS	119.88	35952
248-260-801-000	INV 0348	PRESTIGE CLEANING MI	CLEANING SERVICE	505.00	35961
248-260-823-000	FLOWCODE - BC2953D1-0049	COMERICA BANK	APRIL CC - MATT	9.95	356
248-260-823-000	SNAPRETAIL - SFTWARE	COMERICA BANK	APRIL CC - MATT	65.00	356
248-260-823-000	CLICKUP -041226	COMERICA BANK	APRIL CC - MATT	57.00	356
248-260-823-000	IONOS 202061547586	COMERICA BANK	APRIL CC - MATT	28.85	356
248-260-823-000	ADOBE - SFTWRE	COMERICA BANK	APRIL CC - MATT	21.19	356
248-260-851-000	MISWITCH - BILL# 741617	COMERICA BANK	APRIL CC - MATT	92.91	356
248-260-851-000	COMCAST	COMERICA BANK	APRIL CC - MATT	234.61	356
248-260-920-000	ACCT 910018071513 (84.88)	DTE ENERGY	DTE - OFFICE	84.88	35906
248-260-920-000	CONSUMERS4898574576	COMERICA BANK	APRIL CC - MATT	369.22	356
248-260-921-000	ACCT 910018084392 (20 SHAD	DTE ENERGY	DTE - STREETLIGHTS	90.01	35905
248-260-921-000	ACCT910018084483 (20 S WAS	DTE ENERGY	DTE - STREETLIGHTS	24.68	35905
248-260-921-000	ACCT 920009543389 (90 S AN	DTE ENERGY	DTE - STREETLIGHTS	264.28	35905
248-260-921-000	ACCT910018071993 (165 S BR	DTE ENERGY	DTE - STREETLIGHTS	29.74	35905
248-260-921-000	ACCT910040951824 ?(380 S B	DTE ENERGY	DTE - STREETLIGHTS	37.74	35905
248-260-921-000	ACCT 910040951725 (22 E SH	DTE ENERGY	DTE - STREETLIGHTS	177.78	35905
248-260-921-000	ACCT 910040951659 (38 E FL	DTE ENERGY	DTE - STREETLIGHTS	462.36	35905
248-260-921-000	ACCT 920009680652 (24 FRON	DTE ENERGY	DTE - STREETLIGHTS	18.24	35905
248-260-921-000	ACCT 910040951600 (491 S B	DTE ENERGY	DTE - STREETLIGHTS	81.86	35905
248-260-921-000	920009680652 24 FRONT ST	DTE ENERGY	STREET LIGHTS	37.71	35948
248-260-930-000	ACE HRDWR - REPAIRS	COMERICA BANK	APRIL CC - MATT	18.53	356
248-260-930-000	TRACTOR SUPPLY - PUMP	COMERICA BANK	APRIL CC - MATT	228.79	356
248-260-930-000	ACE - TIE DOWN STRAPS	COMERICA BANK	APRIL CC - MATT	21.18	356
248-260-941-000	4TH QTR RENT	NICK SCHILLACE	OFFICE RENT (APR-JUNE 2026)	4,200.00	35913
248-260-942-000	INV 98073	Darwe1 ENTERPRISES LLC	MATS	27.06	35947
248-260-957-000	BAXTERS (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	32.40	353
248-260-957-000	NICKEY(EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	2.17	353
248-260-957-000	DTW 313 (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	5.29	353
248-260-957-000	DELTA (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	35.00	353
248-260-957-000	LYFT (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	68.99	353
248-260-957-000	GUSTO (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	19.09	353
248-260-957-000	COX CENTER (EMPLOYEE TRAVE	COMERICA BANK	CC - APRIL 2026 (JANET)	18.00	353
248-260-957-000	LYFT (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	33.59	353
248-260-957-000	DELTA (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	35.00	353
248-260-957-000	INK (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	5.31	353
248-260-957-000	LYFT (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	63.55	353
248-260-957-000	ALOFT (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	1,054.79	353
248-260-957-000	LGA (EMPLOYEE TRAVEL)	COMERICA BANK	CC - APRIL 2026 (JANET)	45.12	353
248-260-958-000	INVESTOR LUNCH - RISE LOUN	COMERICA BANK	APRIL CC - MATT	90.72	356
248-260-958-000	AMZN 111-56719600028211	COMERICA BANK	APRIL CC - MATT	25.00	356
Total Department 260 GENERAL ACTIVITIES				15,842.47	
Department: 726 DESIGN					
248-726-801-000	UPS - COPIES/MAIL	COMERICA BANK	APRIL CC - MATT	16.03	356
248-726-801-000	UPS - COPIES/MAIL	COMERICA BANK	APRIL CC - MATT	8.01	356
248-726-801-000	UPS - COPIES/MAIL	COMERICA BANK	APRIL CC - MATT	15.14	356
248-726-845-000	VISTA - MERCHANDISE	COMERICA BANK	APRIL CC - MATT	1,474.28	356
248-726-980-001	CHNAGE ORDER - APPROVED (5	MICKEY'S CONSTRUCTION LLC	LUMBER YARD REPAIR	18,698.00	35953

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 05/01/2026 - 05/31/2026

POSTED AND UNPOSTED
OPEN AND PAID

Section 7, Item A.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 726 DESIGN					
248-726-980-001	REIMBURSEMENT (GLASS)	MICKY'S CONSTRUCTION LLC	LUMBER YARD REPAIR	983.00	35953
248-726-980-002	MATERIALS - SIDING	DOC'S RECYCLING MANAGEMENT	LUMBER YARD MATERIALS	2,250.00	35904
Total Department 726 DESIGN				23,444.46	
Department: 728 ECONOMIC DEVELOPMENT					
248-728-801-000	SPAREBOX - STORAGE	COMERICA BANK	APRIL CC - MATT	285.00	356
248-728-886-002	TURNER - PORTAJOHNS	COMERICA BANK	APRIL CC - MATT	180.00	356
248-728-888-000	AMZN - 11107163232263463	COMERICA BANK	APRIL CC - MATT	28.59	356
248-728-888-000	AMZN - 11135624662723436	COMERICA BANK	APRIL CC - MATT	51.75	356
Total Department 728 ECONOMIC DEVELOPMENT				545.34	
Department: 729 PROMOTION					
248-729-880-000	VILLAGE PERMIT FEE (EVENT)	COMERICA BANK	CC - APRIL 2026 (JANET)	106.00	353
248-729-880-000	UPS - EVENT PROMO	COMERICA BANK	CC - APRIL 2026 (JANET)	40.70	353
248-729-880-000	INV 400940 ADVERORIAL/CLEN	VIEW NEWSPAPER GROUP	MARKETING	878.00	35931
248-729-880-007	VISTA PRINT - MERCH (LY)	COMERICA BANK	APRIL CC - MATT	698.53	356
Total Department 729 PROMOTION				1,723.23	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				41,555.50	
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 CAPITAL OUTLAY					
301-901-950-000	LIGHTING EQUIPMENT - POLES	PORT 818 LLC	LIGHTING EQUIPMENT	1,400.00	35917
301-901-950-000	CHNG ORD P26-DDA-C01 (UNDE	TRIPLE R ELECTRIC INC	UTILITY CHANGE ORDER - LUMBER YARD	5,292.40	35927
301-901-950-000	ATTORNEY SERVICES	VILLAGE OF LAKE ORION	PUD FEES	750.00	35932
301-901-950-000	ENGINEER FEES	VILLAGE OF LAKE ORION	PUD FEES	750.00	35932
301-901-950-000	PLANNING FEES	VILLAGE OF LAKE ORION	PUD FEES	850.00	35932
301-901-950-000	PLAN7 - SOFTWARE 202604P76	COMERICA BANK	APRIL CC - MATT	90.71	356
301-901-950-000	ETSY - FLOOR PLAN SET 9RES	COMERICA BANK	APRIL CC - MATT	26.39	356
301-901-950-000	ROLL OFF DUMPSTER - LY	COMERICA BANK	APRIL CC - MATT	624.00	356
301-901-950-000	INV 119827 (33,280.75)	PEA GROUP	ENGINEERING SERVICES	33,280.75	35960
Total Department 901 CAPITAL OUTLAY				43,064.25	
Total Fund 301 DOWNTOWN DEV BOND PROJECT 2023				43,064.25	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 05/01/2026 - 05/31/2026

POSTED AND UNPOSTED

OPEN AND PAID

Section 7, Item A.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	41,555.50	
		301	DOWNTOWN DEV BOND PROJECT 2023	43,064.25	
		Total For All Funds:		84,619.75	

Matt's May 2026 Credit Card Transactions

Trans Date	Merchant/Description	Explanation
4/30/2026	OPEN AI -UPV06D46 (5.30.26) 248-260-823-000	Chat GPT Subscription
5/4/2026	ORDER 114-9947691-1789036 (WIEGHTS) 248-260-942-000	tent weights(Flower Fair)
5/1/2026	BILL # 742169 (5.1.26) 248-260-851-000	MiSwitch Telephone
5/1/2026	UPS - SITE PLANS (5.1.26) 301-901-971-000	copies of site plan packet for Village
5/4/2026	ORDER 114-9931395-2103447 (LIGHTS) 248-726-745-000	Flower Fair - Alley Lanterns
5/4/2026	ORDER 114-1299465-14969251 (TENT) 248-729-880-007	Larger Tent for Events
5/4/2026	UHAUL - RENTAL (27163941 248-260-940-000	Equipment rental
5/5/2026	ORDER 112-7625701-8415400 (CHAIRS) 248-726-745-000	Alley Furniture
5/4/2026	HOME DEPOT (FIRE DOORS (LY) 301-901-971-000	Doors for LY Barn Project
5/4/2026	HOME DEPOT (CLEAN UP DAY) 248-726-745-000	clean up day supplies
5/5/2026	MICHIGAN E-FILING (PERMIT 248-260-942-000	State Permit Fee
5/7/2026	ORDER 112-7625701-8415400 (CHAIRS) 248-726-745-000	Alley Furniture
5/6/2026	HOME DEPOT (LANDSCAPING) 248-726-745-000	clean up day supplies
5/6/2026	HOME DEPOT (FIX THE FLOWER BEDS) 248-260-930-000	Repair the brick flower bed
5/7/2026	FLOWCODE (6.7.26) 248-260-823-000	Software (monthly subscription)
5/7/2026	UHAUL 26805747 248-260-940-000	Equipment Rental - move the artwork
5/10/2026	GOOGLE(ANNUAL FEE) 248-260-823-000	Google annual fee
5/10/2026	BANNERBUZZ 5.10.26 - NEW BANNERS 248-726-883-000	Illuminator Banners (new)
5/12/2026	ROLL OFF DUMPSTER 301-901-971-000	Dumpster LY
5/12/2026	SNAPRETAIL (EMAIL SFTWR) 248-260-823-000	Newsletter software (monthly)
5/13/2026	CLICKUP 5.12.26) 248-260-823-000	Project software (monthly)
5/13/2026	ORDER 111-6706469-6602665 (CHAIRS) 248-729-880-007	Office furniture
5/13/2026	ORDER 112-7625701- (CHAIRS) 248-728-886-002	Streetscape furniture
5/13/2026	SS STRIPING (REPAIR BIKE RACK)	Powdercoat the Bicycle Racks (3)

248-726-975-001	
5/13/2026 ORION TWP BUILDING PERMIT RENEWAL Bldg Permit fee 301-901-971-000	
5/13/2026 UHAUL 27959035 248-260-940-000	Equipment rental
5/14/2026 AMZN BANNER HARDWARE (5.14.26) 248-260-930-000	Banner pole hardware
5/14/2026 AMZN REFUND 248-726-745-000	returning furinture
5/13/2026 MENARDS (MATERIAL SAMPLES) 301-901-971-000	Interior Wall Material Samples
5/14/2026 UPS (SITE PLAN COPIES) 248-260-958-000	Site plan copies
5/14/2026 ACE - FASTENERS 248-260-930-002	tools and supplies
5/15/2026 SPAREBOX STORAGE (MONTHLY) 248-260-942-000	monthly storage fee
5/16/2026 UHAUL27992287 - TRUCK 248-729-880-007	Equipment rental
5/15/2026 UPS COPIES 248-260-942-000	copies
5/15/2026 ACE - SCREWS, TIES 248-260-930-002	supplies
5/15/2026 ACE - STRAPS 248-260-942-000	tie down straps - moving LY art
5/18/2026 LAKE ORION EQUIPMENT TRAILER 248-729-880-007	Eqyupment rental
5/18/2026 IONOS (5.17.26) 248-260-823-000	Office software
5/19/2026 ROLLFOFF - EXTEND RENTAL 301-901-971-000	Dumpster
5/19/2026 TOLLOFF - RETURN 301-901-971-000	Dumpster
5/19/2026 UPS - COPIES 248-260-942-000	copies
5/19/2026 HOME DEPOT - HANGIN BASKET REPAIRS 248-726-745-000	Flower basket repairs
5/20/2026 ICHNIKS - FLOWERS 248-726-745-000	Main Street Flowers
5/20/2026 UHAUL 28876391 - TRAILER 248-260-940-000	Equipment rental
5/25/2026 COMCAST 5.25.26 248-260-851-000	Internet
5/22/2026 ADOBE 5.22.26 248-260-823-000	Software
5/26/2026 ACE - 5.26.26 FLOWER SUPPLIES 248-726-745-000	Fertilizer/supplies
5/26/2026 EXXON -GASS 4 WHEELER 248-260-942-000	Gas (4wheeler)

5/27/2026 ACE - LIGHT BULBS 248-726-745-000	Alley ligjht bulbs
Total:	

Amount
\$ 20.00
\$ 22.21
\$ 92.91
\$ 304.26
\$ 99.29
\$ 261.81
\$ 26.45
\$ 132.49
\$ 1,182.96
\$ 207.65
\$ 45.00
\$ 137.79
\$ 76.28
\$ 59.19
\$ 9.95
\$ 26.45
\$ 29.99
\$ 309.40
\$ 100.00
\$ 65.00
\$ 38.00
\$ 148.39
\$ 270.28
\$ 950.00

\$ 124.36
\$ 26.45
\$ 271.60
\$ (132.49)
\$ 21.41
\$ 313.49
\$ 13.09
\$ 356.00
\$ 83.07
\$ 4.16
\$ 24.55
\$ 24.51
\$ 43.26
\$ 28.85
\$ 100.00
\$ 624.00
\$ 40.58
\$ 78.57
\$ 467.01
\$ 26.45
\$ 234.61
\$ 21.19
\$ 38.75
\$ 13.64

\$	27.54
\$	7,490.40

Matt's April 2026 Credit Card Transactions	
Trans Date	Merchant/Description
4/2/26	MISWITCH - BILL# 741617 248-260-851-000
4/6/26	PLAN7 - SOFTWARE 202604P767240 301-901-950-000
4/6/26	TURNER - PORTAJOHNS 248-728-886-002
4/7/26	VISTA PRINT - MERCH (LY) 248-729-880-007
4/7/26	FLOWCODE - BC2953D1-0049 248-260-823-000
4/8/26	INVESTOR LUNCH - RISE LOUNGE 248-260-958-000
4/12/26	SNAPRETAIL - SFTWARE 248-260-823-000
4/13/26	CLICKUP -041226 248-260-823-000
4/13/26	CONSUMERS4898574576 248-260-920-000
4/15/26	ETSY - FLOOR PLAN SET 9RESTROOM) 301-901-950-000
4/15/26	SPAREBOX - STORAGE 248-728-801-000
4/18/26	IONOS 202061547586 248-260-823-000
4/20/26	UPS - COPIES/MAIL 248-726-801-000
4/21/26	UPS - COPIES/MAIL 248-726-801-000
4/21/26	UPS - COPIES/MAIL 248-726-801-000
4/22/26	ADOBE - SFTWRE 248-260-823-000
4/22/26	ROLL OFF DUMPSTER - LY 301-901-950-000
4/22/26	ACE HRDWR - REPAIRS 248-260-930-000
4/23/26	AMZN - 11107163232263463 248-728-888-000
4/24/26	AMZN - 11135624662723436 248-728-888-000
4/24/26	AMZN 111-56719600028211 248-260-958-000
4/25/26	COMCAST 248-260-851-000
4/24/26	TRACTOR SUPPLY - PUMP 248-260-930-000
4/28/26	VISTA - MERCHANDISE

248-726-845-000
4/28/26 ACE - TIE DOWN STRAPS
248-260-930-000

Explanation	Amount
Telephone	\$ 92.91
Floor Planning Software (LY)	\$ 90.71
port-a-johns	\$ 180.00
LY bags. Bottles, patches	\$ 698.53
software (monthly)	\$ 9.95
Hosted lunch for new busiensses	\$ 90.72
newsletter	\$ 65.00
project mgmnt software	\$ 57.00
utilities	\$ 369.22
Restroom floor plan set	\$ 26.39
storage (monthly)	\$ 285.00
software	\$ 28.85
copies	\$ 16.03
copies	\$ 8.01
copies	\$ 15.14
software	\$ 21.19
LY dumspter	\$ 624.00
screws, rope, washers	\$ 18.53
supplies	\$ 28.59
supplies	\$ 51.75
supplies	\$ 25.00
internet	\$ 234.61
pump for water trailer	\$ 228.79
tshirts for LY	\$ 1,474.28

equipment parts	\$ 21.18
Total:	\$ 4,761.38

Janet's May 20206 Credit Card Transactions

Trans Date	Merchant/Description	Explanation	Amount
5/6/2026	Home Depot 248-726-745-000	Spring Clean Up Supplies	\$ 81.89
5/8/2026	Home Depot 248-726-745-000	Spring Clean Up Supplies	\$ 35.81
5/8/2026	Home Depot 248-726-745-000	Spring Clean Up Supplies	\$ (81.89)
5/9/2026	Home Depot 248-726-745-000	Spring Clean Up Supplies	\$ 5.69
Total:			\$ 41.50



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC 2026-27 Annual Budget - ADOPTION

BACKGROUND BRIEF:

The year over year increase in taxable value of the District has provided an opportunity to strategically apply a revenue increase to sustaining core Village based need, while enabling core economic sustainability measures within a restricted, and reduced cost approach to staffing and programming. In short:

Where we ARE...

Current Year Taxable Value: 2026-27	\$57,849,170.00
Base Year 1985 Taxable Value:	\$10,233,400.00
Current Year Captured Taxable Value:	\$47,615,770.00
Current Year TIF Revenue:	\$1,226,530.00

Where we WERE...

As of the 75-25 Commitment (2022)

2022 Taxable Value	\$47,562,240.00
2022 Captured Taxable Value:	\$37,328,840.00
2022 TIF Revenue:	\$896,787.17

Summary of our Operational Revenue Position:

Current Year TIF Revenue:	\$1,226,530.00
External Revenue	\$ 171,060.00
Anticipated Full 26-27 Revenue	\$1,397,530.00

Note: for operational analysis \$80,500 of external revenue is for pass through grants, insurance claim reimbursements, and certificate sales/redemption.

Actual Revenue Projection \$1,317,090.00 + 80,500 (existing grants) = 1,397,590

MEETING OUR COMMITMENT TO THE VILLAGE

	Proposed	Prior Year
Public Safety and Code Enforcement	\$106,090.00	\$103,000.00
General Public Works	\$ 29,000.00	\$ 27,211.00
General Cost of Administration	\$ 64,522.00	\$ 62,643.00
Contracted Services for Dwtm Maintenance	\$ 20,000.00	\$ 20,000.00
Utility Services for Street Lighting and Parks	\$ 16,100.00	\$ 14,700.00
Contribution to Capital Infrastructure Fund	\$ 247,307.00	\$ 112,993.00
Debt Service on Bond(s) – Public Project	\$ 421,333.00	\$ 420,721.00
Total Base Partnership	\$ 904,352.00	\$ 761,268.00

MEETING OUR COMMITMENT TO THE TIF

	Proposed	Prior Year
Staffing	\$ 221,390.00	\$244,550.00
General Operations	\$ 68,690.00	\$ 75,245.00
Main Street - Design/Organization	\$ 51,630.00	\$
74,990.00		
Main Street – Econ. Dev / Promotion	\$ 118,980.00	\$157,110.00
Total TIF Operations	\$ 460,690.00	\$ 551, 895.00

GENERAL APPROPRIATION REQUEST

WORKING ESTIMATED REVENUE TARGET	\$1,397,590.00
Village	(\$902,563.00)
TIF	(\$460,690.00)
Misc. General Activity	(\$22,968.00)
Anticipated Use of Fund Balance	\$11,369.00

RECOMMENDED MOTION:

Move to adopt the 2026-2027 Budget for the Lake Orion Downtown Development Authority by Resolution, as presented and incorporated.

RESOLUTION TO ADOPT THE FISCAL YEAR 2026-2027 BUDGET FOR THE
LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY

Whereas, PA 57 of 2018 requires that the Director of the Authority prepare, and submit for the approval of the DDA Board, a budget for the operation of the Authority for the ensuing fiscal year; and

Whereas, the statute also requires that the budget be prepared in a manner and contain the information required of municipal departments under the Act; and

Whereas, prior to adoption by the Downtown Development Authority Board, the statute requires that the budget revenue and expenditure appropriations be approved by the governing body of the municipality, and to effect that requirement staff did present the Budget to the Village of Lake Orion Council where it was adopted, with modifications approved by the Executive Director; and

Incorporating the recitals above,

RESOLVED, That any unspent DDA grants, capital funds, or other fund balances included in the FY 2025-2026 Budget, and approved by the DDA Board, shall be carried forward without regard to fiscal year;

RESOLVED, That the Executive Director be authorized to reallocate budgeted amounts within funds;

RESOLVED, That the DDA Board accepts and adopts the revenue and expenditure appropriations by fund as its Fiscal Year 2026-2027 Budget, as revised and adopted by Village of Lake Orion Council at its meeting of May 11, 2026, and as incorporated herein by reference.

A FINAL BUDGET STATEMENT SHALL BE INCORPORATED AS AN OFFICIAL RECORD OF THIS RESOLUTION.

Moved By:

Supported By:

Ayes:

Nays:

BUDGET REPORT FOR VILLAGE OF LAKE ORION
VILLAGE MANAGER'S FY 2026-27 PROPOSED BUDGET
WITH POLICE MILLAGE LEVIES

Section 10, Item B.

Section 8, Item A.

GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Account Category: Estimated Revenues									
Department: 000 REVENUE									
248-000-402-000	Current Real Property Taxes	804,104	1,016,897	1,047,377	1,047,377	1,013,952	0	1,226,530	1,215,385
248-000-402-100	Property Tax - Twp DDA Capture	0	0	0	0	0	0	0	0
248-000-405-000	Property Tax - Personal	0	0	0	0	0	0	0	0
248-000-412-000	Property Tax - DPPT P/Y & C/Y	1,475	3,154	3,370	3,370	1,601	0	1,700	1,700
248-000-441-000	Local Community Stabilization Sh	15,971	14,034	15,000	15,000	17,650	0	13,570	13,570
248-000-445-000	Penalties & Interest on Taxes	0	0	2,000	2,000	0	0	0	0
248-000-539-000	State Grants	3,500	500	43,500	43,500	10,000	0	5,000	5,000
248-000-540-000	COUNTY/FEDERAL PROGRAM GRANTS PU	0	446,867	595,823	595,823	151,456	0	55,000	55,000
248-000-582-000	PROPERTY TAXES OTHER UNITS	201,996	0	0	0	0	0	0	0
248-000-664-000	Interest Earned	7,629	15,806	9,708	9,708	12,533	0	17,800	17,800
248-000-671-999	Appropriation from Fund Balanc	0	0	171,128	171,128	0	0	12,658	12,658
248-000-673-000	Gain/Loss on Sale of Assets	0	0	0	0	0	0	0	0
248-000-676-404	Transfer From Prop Acq Fund	0	0	169,436	169,436	0	0	0	0
248-000-676-592	Reimbursement -Admin Fee - W&S	0	0	0	0	0	0	0	0
248-000-681-000	Reimburse - Insurance Claims	(5,870)	5,407	17,000	17,000	7,750	0	16,500	16,500
248-000-683-000	Reimbursements-Other	0	0	0	0	0	0	0	0
248-000-685-000	Sponsorships	11,476	2,515	35,000	35,000	3,400	0	15,000	15,000
248-000-685-100	Transportation Sponsorship	21,907	0	8,500	8,500	0	0	0	0
248-000-686-000	Downtown Events	5,121	5,466	8,000	8,000	(132)	0	8,000	8,000
248-000-686-002	Flower Fair Revenue	305	0	2,500	2,500	0	0	0	0
248-000-686-003	New Year Resolution Run Revenue	0	0	0	0	0	0	0	0
248-000-686-004	ST EVENT REVENUE	0	1,155	3,500	3,500	1	0	1,750	1,750
248-000-686-005	ST SPONSOR REVENUE	0	0	5,000	5,000	0	0	1,000	1,000
248-000-686-006	EV CHARGING	1,078	1,529	4,200	4,200	3,382	0	8,000	8,000
248-000-687-000	Merchandise Sales	0	0	3,500	3,500	0	0	2,740	2,740
248-000-688-000	Gift Certificate Sales	430	3,375	4,000	4,000	350	0	4,500	4,500
248-000-692-000	Rent	0	0	0	0	0	0	16,000	16,000
248-000-694-000	Miscellaneous	1,355	9,548	8,000	8,000	3,414	0	4,500	4,500
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/	0	0	0	0	0	0	0	0
Total department 000:		1,070,477	1,526,253	2,156,542	2,156,542	1,225,357	0	1,410,248	1,399,103
Estimated Revenues		1,070,477	1,526,253	2,156,542	2,156,542	1,225,357	0	1,410,248	1,399,103
Account Category: Appropriations									
Department: 260 GENERAL ACTIVITIES									
248-260-701-000	Executive Director Wages	60,861	70,947	82,400	84,000	80,116	0	88,200	88,200
248-260-704-000	Wages - Administrative Coordinat	35,878	18,544	32,417	32,417	13,045	0	29,120	29,120
248-260-706-000	Asst. Executive Director wages	41,898	71,274	73,130	73,130	59,805	0	0	0
248-260-706-001	Marketing Coordinator	0	0	0	0	0	0	47,900	47,900
248-260-707-000	Wages - Grounds Coordinator	3,211	5,201	5,400	5,400	5,969	0	20,000	20,000
248-260-711-013	OVERTIME	0	0	0	0	0	0	0	0
248-260-715-000	Social Security	10,809	13,413	15,254	15,254	11,442	0	19,890	19,890
248-260-716-000	Health Insurance- Medical	2,878	24,359	14,820	17,920	18,821	0	8,200	8,200
248-260-717-000	Life & Disability Insurance	331	2,274	1,562	1,562	1,634	0	1,600	1,600
248-260-718-000	Dental Insurance	222	607	1,132	1,132	972	0	680	680
248-260-719-000	Pension	5,457	16,973	6,720	15,690	14,141	0	8,800	8,800
248-260-720-000	Unemployment	0	0	0	0	0	0	3,500	3,500
248-260-721-000	Vision Care	46	684	720	720	168	0	720	720

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Account Category: Appropriations									
Department: 260 GENERAL ACTIVITIES									
248-260-722-000	Worker's Comp. Insurance	0	9,973	20,000	0	0	0	20,000	0
248-260-801-000	CONTRACTUAL SERVICES- DOWNTOWN	18,000	60,000	103,000	20,000	16,273	0	106,090	20,000
248-260-801-002	CONTRACTUAL SERVICES - PUBLIC SAF	60,000	30,000	27,211	103,000	103,000	0	29,000	106,090
248-260-801-003	CONTRACT SERVICES - DPW FEE	29,400	70,000	62,643	27,211	27,211	0	64,522	29,000
248-260-801-004	CONTRACTUAL SERVICES - PAS7	70,000	0	6,700	62,643	62,643	0	7,560	69,841
248-260-801-005	Contractual Services- Township	2,700	0	0	6,700	0	0	0	7,560
248-260-801-012	Contractual Services-Parking Cod	21,000	0	0	0	0	0	0	0
248-260-801-022	SPECIAL SERVICES- EVENTS	20,000	462	0	0	0	0	0	0
248-260-801-023	Contract Services-DPW event supp	10,000	300	0	0	0	0	0	0
248-260-801-033	Contract Services-DPW snow remov	15,600	17,000	0	0	0	0	0	0
248-260-805-000	Audit Fees	2,950	3,979	5,900	5,900	393	0	500	500
248-260-810-000	Legal Services	17,497	5,733	3,500	3,500	2,807	0	4,500	4,500
248-260-823-000	website/software	5,711	3,843	4,200	4,200	2,873	0	3,900	3,900
248-260-823-001	Municipal Software	3,676	3,800	5,000	5,000	29	0	2,000	2,000
248-260-829-000	Planner Services	675	0	1,000	1,000	0	0	500	500
248-260-851-000	Telephone	3,392	3,489	3,500	3,500	2,517	0	3,800	3,800
248-260-900-000	Printing and Publication	0	0	500	500	0	0	3,700	3,700
248-260-920-000	Utilities	9,601	7,018	7,800	7,800	4,984	0	6,240	6,240
248-260-921-000	Municipal Street Lighting	6,418	13,501	13,780	13,780	9,585	0	14,700	14,700
248-260-930-000	Repair and Maintenance	58	0	1,870	1,870	618	0	1,200	1,200
248-260-930-002	Building Maintenance	375	388	1,200	1,200	163	0	900	900
248-260-940-000	Equipment Rental	0	102	1,500	1,500	560	0	1,500	1,500
248-260-941-000	Office Rent	12,000	16,800	16,800	16,800	13,590	0	20,400	20,400
248-260-942-000	Office Expenses	3,427	5,166	4,000	5,700	4,038	0	5,500	5,500
248-260-942-019	Covid Office Expenses	0	0	0	0	0	0	0	0
248-260-946-000	Credit Card Fees	0	0	175	175	0	0	0	0
248-260-955-001	Credit Card Fees	0	0	0	0	0	0	0	0
248-260-956-000	Dues & Miscellaneous	1,504	1,488	1,900	1,900	1,463	0	1,900	1,900
248-260-957-000	Education & Training	4,360	4,905	8,000	8,000	2,256	0	4,500	4,500
248-260-958-000	General Activities Misc	0	344	7,500	5,900	4,377	0	5,150	5,150
248-260-961-000	Tax Tribunal Refunds	0	0	0	0	0	0	0	0
248-260-962-000	Mileage	38	774	500	500	111	0	500	500
248-260-965-101	Transfer Out - General Fund	0	0	0	0	0	0	0	0
248-260-965-401	Transfer to Capital Imp Fund	0	0	112,993	112,993	0	0	247,307	0
248-260-965-403	TRANSFER TO-DDA PUBLIC INFRASTRU	0	142,453	0	0	0	110,444	0	238,948
248-260-965-404	Transfer Out - DDA Property Acq	157,500	0	0	0	0	0	0	0
248-260-974-000	Capital outlay - Equipment	1,235	1,046	2,000	2,000	469	0	2,000	2,000
Total Department 260:		638,708	626,840	656,727	670,497	466,073	110,444	786,479	783,439
Department: 725 ORGANIZATION									
248-725-822-000	Newsletter	650	130	1,800	1,000	130	0	1,645	1,645
248-725-824-000	Volunteer Recognition & Dvp.	0	675	1,700	1,700	357	0	1,950	1,950
248-725-825-000	Gift Certificate Redemption	3,210	5,016	5,000	5,000	1,688	0	2,500	2,500
248-725-826-000	Historic Celebration/Education	580	500	2,500	2,500	1,031	0	1,985	1,985
248-725-827-000	Awareness Program	918	694	1,500	2,300	2,116	0	2,700	2,700
248-725-864-000	Grant & Scholarship Distributio	0	0	500	3,000	2,750	0	1,000	0
248-725-881-000	Merchandise to Sell	211	0	1,200	1,200	689	0	1,600	0
Total Department 725:		5,569	7,015	14,200	16,700	8,761	0	13,380	

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND

Account Category: Appropriations

Department: 726 DESIGN

248-726-745-000	Beautification Supplies	2,736	1,394	7,620	7,620	4,550	0	7,620	7,620
248-726-746-000	Hanging Baskets	3,443	3,331	4,120	4,120	254	0	4,600	4,600
248-726-801-000	Contractual Services	5,127	5,127	5,080	5,780	2,468	0	4,780	4,780
248-726-843-000	Facade Program	5	22,274	25,480	25,480	0	0	10,000	10,000
248-726-845-000	Public Art Program	0	391	2,100	2,100	220	0	0	0
248-726-883-000	Banners and Holiday Lighting	6,000	6,977	8,100	8,100	6,937	0	8,650	8,650
248-726-975-001	Capital Outlay - Beautification	0	1,097	2,300	2,300	280	0	2,100	2,100
248-726-975-002	Capital Outlay - Streets	0	440	2,790	2,790	152	0	500	500
248-726-980-001	PUBLIC SPACE GRANT-GENERAL	0	138,989	323,000	323,000	199,643	0	20,000	20,000
248-726-980-002	PUBLIC SPACE GRANT-DEVELOPMENT &	0	161,802	212,000	212,000	42,321	0	11,326	11,326
Total Department 726:		17,311	339,775	593,290	593,290	256,825	0	69,576	69,576

Department: 728 ECONOMIC DEVELOPMENT

248-728-801-000	Contractual Services	6,313	17,245	17,800	17,800	8,555	0	12,000	12,000
248-728-860-000	Trolley Expense	23,903	7,503	18,900	5,130	3,069	0	0	0
248-728-861-000	DATA AND METRICS	0	0	1,460	1,460	8	0	500	500
248-728-862-000	Training Materials	0	57	500	500	0	0	1,100	1,100
248-728-864-000	Grant & Scholarship Distributio	0	0	1,000	1,000	0	0	0	0
248-728-886-001	Marketing Materials	0	11	2,500	2,500	689	0	2,500	2,500
248-728-886-001	Blight Reduction	0	0	0	0	0	0	0	0
248-728-886-002	Social District	1,000	60	2,350	2,350	558	0	1,950	1,950
248-728-888-000	Brand Marketing	23,296	24,925	23,700	23,700	20,413	0	27,325	27,325
248-728-888-001	Contractual Services Brand Marke	23,255	273	12,000	12,000	4,218	0	8,000	8,000
Total Department 728:		77,767	50,074	80,210	66,440	37,510	0	53,375	53,375

Department: 729 PROMOTION

248-729-880-000	Event Promotion	473	405	2,500	2,500	1,114	0	3,000	3,000
248-729-880-001	Event Promo - Gazebo Series	10,170	10,600	14,500	14,500	13,000	0	14,900	14,900
248-729-880-004	Event Promo - Halloween Parade	2,451	1,240	2,500	2,500	1,861	0	2,500	2,500
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	8,014	2,832	3,000	3,000	1,957	0	3,000	3,000
248-729-880-006	Event Promo - New Years Res. Run	0	0	0	0	0	0	0	0
248-729-880-007	Event Promo - Flower Fair	0	0	1,500	1,500	109	0	1,500	1,500
248-729-880-008	EVENT PROMO-ICE FEST	0	0	3,500	3,500	3,301	0	4,800	4,800
248-729-880-009	Event Promo-Lake Orion Love Shop	0	0	0	0	0	0	0	0
248-729-880-010	PARTNERED EVENTS	0	807	1,500	1,500	0	0	1,500	1,500
248-729-880-011	Restaurant week	0	0	1,000	1,000	0	0	1,000	1,000
248-729-880-012	Sing & Stroll Tree Lighting	11,754	3,890	7,000	7,000	3,491	0	7,000	7,000
248-729-880-013	STRONGER TOGETHER-WINTER	349	385	2,500	2,500	2,479	0	1,000	1,000
248-729-880-014	STRONGER TOGETHER- SUMMER/FALL	0	128	1,500	1,500	1,172	0	1,000	1,000
248-729-880-015	Winter Activities	7,019	5,986	4,500	4,500	4,499	0	5,175	5,175
248-729-880-016	MISC EVENTS-OTHER	0	53	2,500	2,500	1,500	0	2,500	2,500
248-729-880-017	Movie Night	999	1,708	3,500	3,500	2,693	0	4,780	4,780
248-729-880-100	Stronger Together- smr fall	1,522	0	0	0	0	0	1,000	1,000
248-729-885-000	Port-A-Johns	2,104	1,008	1,600	1,600	1,625	0	1,950	1,950
248-729-895-000	Event Promo-Comm. Sponsorships	0	0	0	0	0	0	0	0
248-729-975-020	Capital Outlay Parks & rec	0	0	0	0	0	0	0	0
Total Department 729:		44,855	29,042	53,100	53,100	38,801	0	56,605	56,605

Department: 730

Total Department 730:		0	0	0	0	0	0	0	0
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GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND

Account Category: Appropriations

Department: 730

248-730-253-885	Knox Box Grant Program	0	0	0	0	0	0	0	0
248-730-885-100	Knox Box Grant Program	0	0	2,000	2,000	0	0	0	0
248-730-931-000	Repair & Maintenance-Equipment	0	0	0	0	0	0	0	0
248-730-965-101	Transfer Out - General Fund	0	0	0	0	0	0	0	0
248-730-965-301	Interfund TRF 2023 DDA Bond Proj	422,709	419,709	420,721	420,721	420,721	0	421,333	422,420
248-730-965-404	Transfer Out - DDA Property Acq	0	0	0	0	0	0	0	0
248-730-965-592	Transfers To Water/Sewer Fund	0	0	0	0	0	0	0	0
248-730-975-000	Capital Outlay	1,636	19,977	0	0	0	0	0	0
248-730-975-003	DDA Capital Outlay	5,871	4,669	2,500	2,500	0	0	10,000	10,000
248-730-975-005	DDA Capital Outlay- wayfinding/L	0	0	0	0	0	0	0	0
248-730-975-006	DDA Capital Outlay - Parking	0	0	10,000	14,000	13,674	0	0	0
248-730-975-009	Capital Outlay - Dumpsters	0	0	5,000	1,000	0	0	0	0
248-730-975-011	Capital Outlay - Trail Extensi	0	0	4,300	4,300	0	0	0	0
248-730-975-015	Capital Outlay- Outdoor Sound	0	0	0	0	0	0	0	0
248-730-975-020	Capital Outlay Parks & rec	0	0	0	0	0	0	0	0
248-730-992-000	Bond Principal	0	0	0	0	0	0	0	0
248-730-995-000	Bond Interest	0	0	0	0	0	0	0	0
Total department 730:		430,216	444,355	444,521	444,521	434,395	0	431,333	432,420

Appropriations

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:

TOTAL ESTIMATED REVENUES	1,070,477	1,526,253	2,156,542	2,156,542	1,225,357	0	1,410,248	1,399,103
TOTAL APPROPRIATIONS	1,214,426	1,497,101	1,842,048	1,844,548	1,242,365	110,444	1,410,748	1,408,795
NET OF REVENUES & APPROPRIATIONS:	(143,949)	29,152	314,494	311,994	(17,008)	(110,444)	(500)	(9,692)
BEG. FUND BALANCE	498,200	356,811	385,962	385,962	385,962	385,962	275,518	275,518
FUND BALANCE ADJUSTMENTS	2,559	0	0	0	0	0	0	0
END FUND BALANCE	356,810	385,963	700,456	697,956	368,954	275,518	275,018	265,826

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Fund: 301 DOWNTOWN DEV BOND PROJECT 2023								
Account Category: Estimated Revenues								
Department: 000 REVENUE								
301-000-300-001	2023 DOWNTOWN Dev Tax Exempt Bon	0	0	0	0	0	0	0
301-000-300-002	2023 DOWNTOWN Dev Tax Exempt Bon	0	0	0	0	0	0	0
301-000-664-000	Interest Earnings	1,917	1,695	900	900	948	500	500
301-000-671-999	Appropriation from Fund Balance	0	0	0	0	0	0	0
301-000-699-301	TRF in from DDA	422,709	419,709	420,721	420,721	420,721	422,333	422,420
Total Department 000:		424,626	421,404	421,621	421,621	421,669	422,833	422,920
Estimated Revenues		424,626	421,404	421,621	421,621	421,669	422,833	422,920
Account Category: Appropriations								
Department: 901 CAPITAL OUTLAY								
301-901-805-000	Audit fees	0	0	0	0	0	0	0
301-901-930-000	Repair and Maintenance	0	0	0	0	0	0	0
301-901-950-000	Demolition & Land Improvement	26,827	215,618	174,500	174,500	142,916	0	0
301-901-956-000	Dues & Miscellaneous	0	0	0	0	0	0	0
301-901-971-000	Capital outlay - Buildings	2,120,875	0	672,520	672,520	226,563	0	0
Total Department 901:		2,147,702	215,618	847,020	847,020	369,479	0	0
Department: 905 DOWNTOWN Dev Bond 2023								
301-905-301-000	Bond Issuance Expense	0	0	0	0	0	0	0
301-905-731-000	2023 Bond Taxable Issuance Expe	1,000	0	0	0	500	500	500
301-905-731-001	2023 Tax exempt Bond Issuance Ex	1,000	0	0	0	500	500	500
301-905-745-001	Property taxes-Orion Twp	3,353	0	0	0	0	0	0
301-905-920-000	Utilities	0	0	0	0	0	0	0
301-905-992-003	2023 DDA BONDS TAXABLE PRINCIPAL	75,000	60,000	60,000	60,000	60,000	65,000	65,000
301-905-992-004	2023 DDA BONDS TAX EXEMPT PRINCI	180,000	150,000	160,000	160,000	160,000	165,000	165,000
301-905-993-001	2023 DDA BOND TAXABLE INTEREST S	60,931	76,909	73,921	73,921	73,921	70,933	70,933
301-905-993-002	2023 DDA TAX EXEMPT BOND INTERES	105,778	132,800	126,800	126,800	126,800	120,400	120,400
Total Department 905:		427,062	419,709	420,721	420,721	421,721	422,333	422,333
Appropriations		2,574,764	635,327	1,267,741	1,267,741	791,200	422,333	422,333
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:								
TOTAL ESTIMATED REVENUES								
TOTAL APPROPRIATIONS		424,626	421,404	421,621	421,621	421,669	422,833	422,920
NET OF REVENUES & APPROPRIATIONS:		2,574,764	635,327	1,267,741	1,267,741	791,200	422,333	422,333
		(2,150,138)	(213,923)	(846,120)	(846,120)	(369,531)	500	587
BEG. FUND BALANCE								
END FUND BALANCE		4,944,950	2,794,812	2,580,889	2,580,889	2,580,889	2,581,488	2,581,488
		2,794,812	2,580,889	1,734,769	1,734,769	2,211,358	2,581,988	2,582,075

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Fund: 403 DDA PUBLIC INFRASTRUCTURE FUND									
Account Category: Estimated Revenues									
Department: 000 REVENUE									
403-000-664-000	Interest Earnings	0	7	0	0	62	0	0	0
403-000-671-999	Appropriation from Fund Balanc	0	0	0	0	0	0	0	0
403-000-699-248	Interfund Transfer In - DDA	0	142,453	112,993	112,993	0	110,444	214,573	238,948
Total Department 000:		0	142,460	112,993	112,993	62	110,444	214,573	238,948
Estimated Revenues		0	142,460	112,993	112,993	62	110,444	214,573	238,948
Account Category: Appropriations									
Department: 901 CAPITAL OUTLAY									
403-901-971-001	SIDEWALK IMPROVEMENT PROGRAM	0	0	0	0	0	0	0	0
403-901-971-002	PAINT CREEK BANK STABILIZATION P	0	0	0	0	0	0	0	0
Total Department 901:		0	0	0	0	0	0	0	0
Appropriations		0	0	0	0	0	0	0	0
Fund 403 - DDA PUBLIC INFRASTRUCTURE FUND:									
TOTAL ESTIMATED REVENUES		0	142,460	112,993	112,993	62	110,444	214,573	238,948
TOTAL APPROPRIATIONS		0	0	0	0	0	0	0	0
NET OF REVENUES & APPROPRIATIONS:		0	142,460	112,993	112,993	62	110,444	214,573	238,948
BEG. FUND BALANCE		0	0	142,460	142,460	142,460	142,460	252,904	252,904
END FUND BALANCE		0	142,460	255,453	255,453	142,522	252,904	467,477	491,852

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GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 404 DDA PROPERTY ACQUISITION									
Account Category: Estimated Revenues									
Department: 000 REVENUE									
404-000-664-000	Interest Earnings	124	113	0	0	74	0	0	0
404-000-694-000	Miscellaneous Revenue	0	0	0	0	0	0	0	0
404-000-699-248	Interfund Transfer In - DDA	157,500	0	0	0	0	0	0	0
Total Department 000:		157,624	113	0	0	74	0	0	0
Estimated Revenues									
		157,624	113	0	0	74	0	0	0
Account Category: Appropriations									
Department: 901 CAPITAL OUTLAY									
404-901-805-000	Audit Fees	0	0	0	0	0	0	0	0
404-901-901-000	Debt Service- Parking Deck	0	0	0	0	0	0	0	0
404-901-930-000	Repair & Maintenance - Bldg	0	0	0	0	0	0	0	0
404-901-950-000	Demolition & Land Improvement	0	0	0	0	0	0	0	0
404-901-956-000	Miscellaneous	0	0	0	0	0	0	0	0
404-901-971-000	Capital Outlay - Building	0	0	169,436	169,436	0	0	0	0
404-901-980-248	Prop Acq Transfer to DDA	0	0	0	0	0	0	0	0
404-901-992-000	Bond Principal	300,000	0	0	0	0	0	0	0
404-901-995-000	Bond Interest	15,000	0	0	0	0	0	0	0
Total Department 901:		315,000	0	169,436	169,436	0	0	0	0
		315,000	0	169,436	169,436	0	0	0	0
Appropriations									
Fund 404 - DDA PROPERTY ACQUISITION:									
TOTAL ESTIMATED REVENUES		157,624	113	0	0	74	0	0	0
TOTAL APPROPRIATIONS		315,000	0	169,436	169,436	0	0	0	0
NET OF REVENUES & APPROPRIATIONS:		(157,376)	113	(169,436)	(169,436)	74	0	0	0
BEG. FUND BALANCE		326,841	169,465	169,578	169,578	169,578	169,578	169,578	169,578
END FUND BALANCE		169,465	169,578	142	142	169,652	169,578	169,578	169,578
Report Totals:									
TOTAL ESTIMATED REVENUES - ALL FUNDS		1,652,727	2,090,230	2,691,156	2,691,156	1,647,162	532,764	2,047,654	2,060,971
TOTAL APPROPRIATIONS - ALL FUNDS		4,104,190	2,132,428	3,279,225	3,281,725	2,033,565	532,165	1,833,081	1,831,128
NET OF REVENUES & APPROPRIATIONS:		(2,451,463)	(42,198)	(588,069)	(590,569)	(386,403)	599	214,573	229,843
BEG. FUND BALANCE - ALL FUNDS		5,769,990	3,321,088	3,278,889	3,278,889	3,278,889	3,278,889	3,279,488	3,279,488
FUND BALANCE ADJUSTMENTS - ALL FUNDS		2,559	0	0	0	0	0	0	0
END FUND BALANCE - ALL FUNDS		3,321,086	3,278,890	2,690,820	2,688,320	2,892,486	3,279,488	3,494,061	3,509,331

Section 8, Item A.

BUDGET REPORT FOR VILLAGE OF LAKE ORION
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WITH POLICE SPECIAL ASSESSMENTS AND NO POLICE MILLAGES

Section 10, Item B.

23-24 24-25 25-26 25-26 26-27 26-27
Activity Original Budget Amended Budget Projected Dept. Requested Mgr Approved

GL Number Description

Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
Account Category: Estimated Revenues

Department: 000 REVENUE						
248-000-402-000	Current Real Property Taxes	804,104	1,016,897	1,047,377	1,047,377	1,013,952
248-000-402-100	Property Tax - Twp DDA Capture	0	0	0	0	0
248-000-405-000	Property Tax - Personal	0	0	0	0	0
248-000-412-000	Property Tax - DPPT P/Y & C/Y	1,475	3,154	3,370	3,370	1,601
248-000-441-000	Local Community Stabilization Sh	15,971	14,034	15,000	15,000	17,650
248-000-445-000	Penalties & Interest on Taxes	0	0	2,000	2,000	0
248-000-539-000	State Grants	3,500	500	43,500	43,500	10,000
248-000-540-000	COUNTY/FEDERAL PROGRAM GRANTS PU	0	446,867	595,823	595,823	151,456
248-000-582-000	PROPERTY TAXES OTHER UNITS	201,996	0	0	0	0
248-000-664-000	Interest Earned	7,629	15,806	9,708	9,708	12,533
248-000-671-999	Appropriation from Fund Balanc	0	0	171,128	171,128	0
248-000-673-000	Gain/Loss on Sale of Assets	0	0	0	0	0
248-000-676-404	Transfer From Prop Acq Fund	0	0	169,436	169,436	0
248-000-676-592	Reimbursement -Admin Fee - W&S	0	0	0	0	0
248-000-681-000	Reimburse - Insurance Claims	(5,870)	5,407	17,000	17,000	7,750
248-000-683-000	Reimbursements-Other	0	0	0	0	0
248-000-685-000	Sponsorships	11,476	2,515	35,000	35,000	3,400
248-000-685-100	Transportation Sponsorship	21,907	0	8,500	8,500	0
248-000-686-000	Downtown Events	5,121	5,466	8,000	8,000	(132)
248-000-686-002	Flower Fair Revenue	305	0	2,500	2,500	0
248-000-686-003	New Year Resolution Run Revenue	0	0	0	0	0
248-000-686-004	ST EVENT REVENUE	0	1,155	3,500	3,500	1
248-000-686-005	ST SPONSOR REVENUE	0	0	5,000	5,000	0
248-000-686-006	EV CHARGING	1,078	1,529	4,200	4,200	3,382
248-000-687-000	Merchandise Sales	0	0	3,500	3,500	0
248-000-688-000	Gift Certificate Sales	430	3,375	4,000	4,000	350
248-000-692-000	Rent	0	0	0	0	0
248-000-694-000	Miscellaneous	1,355	9,548	8,000	8,000	3,414
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/	0	0	0	0	0
Total department 000:		1,070,477	1,526,253	2,156,542	2,156,542	1,225,357
Estimated Revenues		1,070,477	1,526,253	2,156,542	2,156,542	1,225,357

1,070,477

1,526,253

2,156,542

2,156,542

1,225,357

1,410,248

1,081,873

Account Category: Appropriations

Department: 260 GENERAL ACTIVITIES

248-260-701-000	Executive Director Wages	60,861	70,947	82,400	84,000	80,116
248-260-704-000	Wages - Administrative Coordinat	35,878	18,544	32,417	32,417	13,045
248-260-706-000	Asst. Executive Director wages	41,898	71,274	73,130	73,130	59,805
248-260-706-001	Marketing Coordinator	0	0	0	0	0
248-260-707-000	Wages - Grounds Coordinator	3,211	5,201	5,400	5,400	5,969
248-260-711-013	OVERTIME	0	0	0	0	0
248-260-715-000	Social Security	10,809	13,413	15,254	15,254	11,442
248-260-716-000	Health Insurance- Medical	2,878	24,359	14,820	17,920	18,821
248-260-717-000	Life & Disability Insurance	331	2,274	1,562	1,562	1,634
248-260-718-000	Dental Insurance	222	607	1,132	1,132	972
248-260-719-000	Pension	5,457	16,973	6,720	15,690	14,141
248-260-720-000	Unemployment	0	0	0	0	0
248-260-721-000	Vision Care	46	684	720	720	168

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Section 10, Item B.

GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND

Account Category: Appropriations

Department: 260 GENERAL ACTIVITIES

248-260-722-000	Worker's Comp. Insurance	0	9,973	20,000	0	0	0	20,000	0
248-260-801-000	CONTRACTUAL SERVICES- DOWNTOWN	18,000	60,000	103,000	20,000	16,273	0	106,090	20,000
248-260-801-002	CONTRACTUAL SERVICES - PUBLIC SAF	60,000	30,000	27,211	27,211	27,211	0	29,000	29,000
248-260-801-003	CONTRACT SERVICES - DPW FEE	29,400	70,000	62,643	62,643	62,643	0	69,841	69,841
248-260-801-004	CONTRACTUAL SERVICES - PAS7	2,700	0	6,700	6,700	0	0	7,560	7,560
248-260-801-005	Contractual Services- Township	21,000	0	0	0	0	0	0	0
248-260-801-012	Contractual Services-Parking Cod	20,000	462	0	0	0	0	0	0
248-260-801-022	SPECIAL SERVICES- EVENTS	10,000	300	0	0	0	0	0	0
248-260-801-023	Contract Services-DPW event supp	15,600	17,000	0	0	0	0	0	0
248-260-801-033	Contract Services-DPW snow remov	2,950	3,979	5,900	5,900	393	0	500	500
248-260-805-000	Audit Fees	17,497	5,733	3,500	3,500	2,807	0	4,500	4,500
248-260-810-000	Legal Services	5,711	3,843	4,200	4,200	2,873	0	3,900	3,900
248-260-823-000	website/software	3,676	3,800	5,000	5,000	29	0	2,000	2,000
248-260-823-001	Municipal Software	675	0	1,000	1,000	0	0	500	500
248-260-829-000	Planner Services	3,392	3,489	3,500	3,500	2,517	0	3,800	3,800
248-260-851-000	Telephone	0	0	500	500	0	0	3,700	3,700
248-260-900-000	Printing and Publication	9,601	7,018	7,800	7,800	4,984	0	6,240	6,240
248-260-920-000	Utilities	6,418	13,501	13,780	13,780	9,585	0	14,700	14,700
248-260-921-000	Municipal Street Lighting	58	0	1,870	1,870	618	0	1,200	1,200
248-260-930-000	Repair and Maintenance	375	388	1,200	1,200	163	0	900	900
248-260-930-002	Building Maintenance	0	102	1,500	1,500	560	0	1,500	1,500
248-260-940-000	Equipment Rental	12,000	16,800	16,800	16,800	13,590	0	20,400	20,400
248-260-941-000	Office Rent	3,427	5,166	4,000	5,700	4,038	0	5,500	5,500
248-260-942-000	Office Expenses	0	0	0	0	0	0	0	0
248-260-942-019	Covid Office Expenses	0	0	175	175	0	0	0	0
248-260-946-000	Credit Card Fees	0	0	0	0	0	0	0	0
248-260-955-001	Credit Card Fees	0	0	0	0	0	0	0	0
248-260-956-000	Dues & Miscellaneous	1,504	1,488	1,900	1,900	1,463	0	1,900	1,900
248-260-957-000	Education & Training	4,360	4,905	8,000	8,000	2,256	0	4,500	4,500
248-260-958-000	General Activities Misc	0	344	7,500	5,900	4,377	0	5,150	5,150
248-260-961-000	Tax Tribunal Refunds	0	0	0	0	0	0	0	0
248-260-962-000	Mileage	38	774	500	500	111	0	500	500
248-260-965-101	Transfer Out - General Fund	0	0	0	0	0	0	0	0
248-260-965-401	Transfer to Capital Imp Fund	0	0	112,993	112,993	0	0	247,307	0
248-260-965-403	TRANSFER TO-DDA PUBLIC INFRASTRU	0	142,453	0	0	0	110,444	0	1,026
248-260-965-404	Transfer Out - DDA Property Acq	157,500	0	0	0	0	0	0	0
248-260-974-000	Capital outlay - Equipment	1,235	1,046	2,000	2,000	469	0	2,000	2,000
Total department 260:		638,708	626,840	656,727	670,497	466,073	110,444	786,479	439,427

Department: 725 ORGANIZATION

248-725-822-000	Newsletter	650	130	1,800	1,000	130	0	1,645	1,645
248-725-824-000	Volunteer Recognition & Dvp.	0	675	1,700	1,700	357	0	1,950	1,950
248-725-825-000	Gift Certificate Redemption	3,210	5,016	5,000	5,000	1,688	0	2,500	2,500
248-725-826-000	Historic Celebration/Education	580	500	2,500	2,500	1,031	0	1,985	1,985
248-725-827-000	Awareness Program	918	694	1,500	2,300	2,116	0	2,700	2,700
248-725-864-000	Grant & Scholarship Distributio	0	0	500	3,000	2,750	0	1,000	0
248-725-881-000	Merchandise to Sell	211	0	1,200	1,200	689	0	1,600	0
Total Department 725:		5,569	7,015	14,200	16,700	8,761	0	13,380	0

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Section 10, Item B.

GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Account Category: Appropriations									
Department: 726 DESIGN									
248-726-745-000	Beautification Supplies	2,736	1,394	7,620	7,620	4,550	0	7,620	7,620
248-726-746-000	Hanging Baskets	3,443	3,331	4,120	4,120	254	0	4,600	4,600
248-726-801-000	Contractual Services	5,127	5,080	5,780	5,780	2,468	0	4,780	4,780
248-726-843-000	Facade Program	5	22,274	25,480	25,480	0	0	10,000	10,000
248-726-845-000	Public Art Program	0	391	2,100	2,100	220	0	0	0
248-726-883-000	Banners and Holiday Lighting	6,000	6,977	8,100	8,100	6,937	0	8,650	8,650
248-726-975-001	Capital Outlay - Beautification	0	1,097	2,300	2,300	280	0	2,100	2,100
248-726-975-002	Capital Outlay - Streets	0	440	2,790	2,790	152	0	500	500
248-726-980-001	PUBLIC SPACE GRANT-GENERAL	0	138,989	323,000	323,000	199,643	0	20,000	20,000
248-726-980-002	PUBLIC SPACE GRANT-DEVELOPMENT &	0	161,802	212,000	212,000	42,321	0	11,326	11,326
Total Department 726:		17,311	339,775	593,290	593,290	256,825	0	69,576	69,576
Department: 728 ECONOMIC DEVELOPMENT									
248-728-801-000	Contractual Services	6,313	17,245	17,800	17,800	8,555	0	12,000	12,000
248-728-860-000	Trolley Expense	23,903	7,503	18,900	5,130	3,069	0	0	0
248-728-861-000	DATA AND METRICS	0	0	1,460	1,460	8	0	500	500
248-728-862-000	Training Materials	0	57	500	500	0	0	1,100	1,100
248-728-864-000	Grant & Scholarship Distributio	0	0	1,000	1,000	0	0	0	0
248-728-886-000	Marketing Materials	0	11	2,500	2,500	689	0	2,500	2,500
248-728-886-001	Blight Reduction	0	0	0	0	0	0	0	0
248-728-886-002	Social District	1,000	60	2,350	2,350	558	0	1,950	1,950
248-728-888-000	Brand Marketing	23,296	24,925	23,700	23,700	20,413	0	27,325	27,325
248-728-888-001	Contractual Services Brand Marke	23,255	273	12,000	12,000	4,218	0	8,000	8,000
Total Department 728:		77,767	50,074	80,210	66,440	37,510	0	53,375	53,375
Department: 729 PROMOTION									
248-729-880-000	Event Promotion	473	405	2,500	2,500	1,114	0	3,000	3,000
248-729-880-001	Event Promo - Gazebo Series	10,170	10,600	14,500	14,500	13,000	0	14,900	14,900
248-729-880-004	Event Promo - Halloween Parade	2,451	1,240	2,500	2,500	1,861	0	2,500	2,500
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	8,014	2,832	3,000	3,000	1,957	0	3,000	3,000
248-729-880-006	Event Promo - New Years Res. Run	0	0	0	0	0	0	0	0
248-729-880-007	Event Promo - Flower Fair	0	0	1,500	1,500	109	0	1,500	1,500
248-729-880-008	EVENT PROMO-ICE FEST	0	0	3,500	3,500	3,301	0	4,800	4,800
248-729-880-009	Event Promo-Lake Orion Love Shop	0	0	0	0	0	0	0	0
248-729-880-010	PARTNERED EVENTS	0	807	1,500	1,500	0	0	1,500	1,500
248-729-880-011	Restaurant week	0	0	1,000	1,000	0	0	1,000	1,000
248-729-880-012	Sing & Stroll Tree Lighting	11,754	3,890	7,000	7,000	3,491	0	7,000	7,000
248-729-880-013	STRONGER TOGETHER-WINTER	349	385	2,500	2,500	2,479	0	1,000	1,000
248-729-880-014	STRONGER TOGETHER- SUMMER/FALL	0	128	1,500	1,500	1,172	0	1,000	1,000
248-729-880-015	Winter Activities	7,019	5,986	4,500	4,500	4,499	0	5,175	5,175
248-729-880-016	MISC EVENTS-OTHER	0	53	2,500	2,500	1,500	0	2,500	2,500
248-729-880-017	Movie Night	999	1,708	3,500	3,500	2,693	0	4,780	4,780
248-729-880-100	Stronger Together- smr fall	1,522	0	0	0	0	0	1,000	1,000
248-729-885-000	Port-A-Johns	2,104	1,008	1,600	1,600	1,625	0	1,950	1,950
248-729-895-000	Event Promo-Comm. Sponsorships	0	0	0	0	0	0	0	0
248-729-975-020	Capital Outlay Parks & rec	0	0	0	0	0	0	0	0
Total Department 729:		44,855	29,042	53,100	53,100	38,801	0	56,605	56,605
Department: 730									

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GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Account Category: Appropriations									
Department: 730									
248-730-253-885	Knox Box Grant Program	0	0	0	0	0	0	0	0
248-730-885-100	Knox Box Grant Program	0	0	2,000	2,000	0	0	0	0
248-730-931-000	Repair & Maintenance-Equipment	0	0	0	0	0	0	0	0
248-730-965-101	Transfer Out - General Fund	0	0	0	0	0	0	0	0
248-730-965-301	Interfund TRF 2023 DDA Bond Proj	422,709	419,709	420,721	420,721	420,721	0	421,333	422,420
248-730-965-404	Transfer Out - DDA Property Acq	0	0	0	0	0	0	0	0
248-730-965-592	Transfers To Water/Sewer Fund	0	0	0	0	0	0	0	0
248-730-975-000	Capital Outlay	1,636	19,977	0	0	0	0	0	0
248-730-975-003	DDA Capital Outlay	5,871	4,669	2,500	2,500	0	0	10,000	10,000
248-730-975-005	DDA Capital Outlay- wayfinding/L	0	0	0	0	0	0	0	0
248-730-975-006	DDA Capital Outlay - Parking	0	0	10,000	14,000	13,674	0	0	0
248-730-975-009	Capital Outlay - Dumpsters	0	0	5,000	1,000	0	0	0	0
248-730-975-011	Capital Outlay - Trail Extensi	0	0	4,300	4,300	0	0	0	0
248-730-975-015	Capital Outlay- Outdoor Sound	0	0	0	0	0	0	0	0
248-730-975-020	Capital Outlay Parks & rec	0	0	0	0	0	0	0	0
248-730-992-000	Bond Principal	0	0	0	0	0	0	0	0
248-730-995-000	Bond Interest	0	0	0	0	0	0	0	0
Total department 730:		430,216	444,355	444,521	444,521	434,395	0	431,333	432,420
Appropriations		1,214,426	1,497,101	1,842,048	1,844,548	1,242,365	110,444	1,410,748	1,064,783
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:									
TOTAL ESTIMATED REVENUES									
TOTAL APPROPRIATIONS		1,070,477	1,526,253	2,156,542	2,156,542	1,225,357	0	1,410,248	1,081,873
NET OF REVENUES & APPROPRIATIONS:		1,214,426	1,497,101	1,842,048	1,844,548	1,242,365	110,444	1,410,748	1,064,783
BEG. FUND BALANCE		(143,949)	29,152	314,494	311,994	(17,008)	(110,444)	(500)	17,090
FUND BALANCE ADJUSTMENTS		498,200	356,811	385,962	385,962	385,962	385,962	275,518	275,518
END FUND BALANCE		2,559	0	700,456	697,956	368,954	275,518	275,018	292,608
		356,810	385,963						

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GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023									
Account Category: Estimated Revenues									
Department: 000 REVENUE									
301-000-300-001	2023 Downtown Dev Tax Exempt Bon	0	0	0	0	0	0	0	0
301-000-300-002	2023 Downtown Dev Tax Exempt Bon	0	0	0	0	0	0	0	0
301-000-664-000	Interest Earnings	1,917	1,695	900	900	948	900	500	500
301-000-671-999	Appropriation from Fund Balance	0	0	0	0	0	0	0	0
301-000-699-301	TRF in from DDA	422,709	419,709	420,721	420,721	420,721	421,420	422,333	422,420
Total Department 000:		424,626	421,404	421,621	421,621	421,669	422,320	422,833	422,920
Estimated Revenues		424,626	421,404	421,621	421,621	421,669	422,320	422,833	422,920
Account Category: Appropriations									
Department: 901 CAPITAL OUTLAY									
301-901-805-000	Audit fees	0	0	0	0	0	0	0	0
301-901-930-000	Repair and Maintenance	0	0	0	0	0	0	0	0
301-901-950-000	Demolition & Land Improvement	26,827	215,618	174,500	174,500	142,916	0	0	0
301-901-956-000	Dues & Miscellaneous	0	0	0	0	0	0	0	0
301-901-971-000	Capital outlay - Buildings	2,120,875	0	672,520	672,520	226,563	0	0	0
Total Department 901:		2,147,702	215,618	847,020	847,020	369,479	0	0	0
Department: 905 Downtown Dev Bond 2023									
301-905-301-000	Bond Issuance Expense	0	0	0	0	0	0	0	0
301-905-731-000	2023 Bond Taxable Issuance Expe	1,000	0	0	0	500	500	500	500
301-905-731-001	2023 Tax exempt Bond Issuance Ex	1,000	0	0	0	500	500	500	500
301-905-745-001	Property taxes-Orion Twp	3,353	0	0	0	0	0	0	0
301-905-920-000	Utilities	0	0	0	0	0	0	0	0
301-905-992-003	2023 DDA BONDS TAXABLE PRINCIPAL	75,000	60,000	60,000	60,000	60,000	60,000	65,000	65,000
301-905-992-004	2023 DDA BONDS TAX EXEMPT PRINCI	180,000	150,000	160,000	160,000	160,000	160,000	165,000	165,000
301-905-993-001	2023 DDA BOND TAXABLE INTEREST S	60,931	76,909	73,921	73,921	73,921	73,921	70,933	70,933
301-905-993-002	2023 DDA TAX EXEMPT BOND INTERES	105,778	132,800	126,800	126,800	126,800	126,800	120,400	120,400
Total Department 905:		427,062	419,709	420,721	420,721	421,721	421,721	422,333	422,333
Appropriations		2,574,764	635,327	1,267,741	1,267,741	791,200	421,721	422,333	422,333
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:									
TOTAL ESTIMATED REVENUES									
TOTAL APPROPRIATIONS		424,626	421,404	421,621	421,621	421,669	422,320	422,833	422,920
NET OF REVENUES & APPROPRIATIONS:		2,574,764	635,327	1,267,741	1,267,741	791,200	421,721	422,333	422,333
		(2,150,138)	(213,923)	(846,120)	(846,120)	(369,531)	599	500	587
BEG. FUND BALANCE									
END FUND BALANCE		4,944,950	2,794,812	2,580,889	2,580,889	2,580,889	2,580,889	2,581,488	2,581,488
		2,794,812	2,580,889	1,734,769	1,734,769	2,211,358	2,581,488	2,581,988	2,582,075

Section 8, Item A.

BUDGET REPORT FOR VILLAGE OF LAKE ORION
VILLAGE MANAGER'S FY 2026-27 PROPOSED BUDGET
WITH POLICE SPECIAL ASSESSMENTS AND NO POLICE MILLAGES

Section 10, Item B.

GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 403 DDA PUBLIC INFRASTRUCTURE FUND									
Account Category: Estimated Revenues									
Department: 000 REVENUE									
403-000-664-000	Interest Earnings	0	7	0	0	62	0	0	0
403-000-671-999	Appropriation from Fund Balanc	0	0	0	0	0	0	0	0
403-000-699-248	Interfund Transfer In - DDA	0	142,453	112,993	112,993	0	110,444	214,573	1,026
Total Department 000:		0	142,460	112,993	112,993	62	110,444	214,573	1,026
Estimated Revenues									
		0	142,460	112,993	112,993	62	110,444	214,573	1,026
Account Category: Appropriations									
Department: 901 CAPITAL OUTLAY									
403-901-971-001	SIDEWALK IMPROVEMENT PROGRAM	0	0	0	0	0	0	0	0
403-901-971-002	PAINT CREEK BANK STABILIZATION P	0	0	0	0	0	0	0	0
Total Department 901:		0	0	0	0	0	0	0	0
Appropriations									
		0	0	0	0	0	0	0	0
Fund 403 - DDA PUBLIC INFRASTRUCTURE FUND:									
TOTAL ESTIMATED REVENUES									
		0	142,460	112,993	112,993	62	110,444	214,573	1,026
TOTAL APPROPRIATIONS									
		0	0	0	0	0	0	0	0
NET OF REVENUES & APPROPRIATIONS:									
		0	142,460	112,993	112,993	62	110,444	214,573	1,026
BEG. FUND BALANCE									
		0	0	142,460	142,460	142,460	142,460	252,904	252,904
END FUND BALANCE									
		0	142,460	255,453	255,453	142,522	252,904	467,477	253,930

Section 8, Item A.

BUDGET REPORT FOR VILLAGE OF LAKE ORION
VILLAGE MANAGER'S FY 2026-27 PROPOSED BUDGET
WITH POLICE SPECIAL ASSESSMENTS AND NO POLICE MILLAGES

Section 10, Item B.

GL Number	Description	23-24 Activity	24-25 Activity	25-26 Original Budget	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Dept. Requested	26-27 Mgr Approved
Fund: 404 DDA PROPERTY ACQUISITION									
Account Category: Estimated Revenues									
Department: 000 REVENUE									
404-000-664-000	Interest Earnings	124	113	0	0	74	0	0	0
404-000-694-000	Miscellaneous Revenue	0	0	0	0	0	0	0	0
404-000-699-248	Interfund Transfer In - DDA	157,500	0	0	0	0	0	0	0
Total Department 000:		157,624	113	0	0	74	0	0	0
Estimated Revenues									
		157,624	113	0	0	74	0	0	0
Account Category: Appropriations									
Department: 901 CAPITAL OUTLAY									
404-901-805-000	Audit Fees	0	0	0	0	0	0	0	0
404-901-901-000	Debt Service- Parking Deck	0	0	0	0	0	0	0	0
404-901-930-000	Repair & Maintenance - Bldg	0	0	0	0	0	0	0	0
404-901-950-000	Demolition & Land Improvement	0	0	0	0	0	0	0	0
404-901-956-000	Miscellaneous	0	0	0	0	0	0	0	0
404-901-971-000	Capital Outlay - Building	0	0	169,436	169,436	0	0	0	0
404-901-980-248	Prop Acq Transfer to DDA	0	0	0	0	0	0	0	0
404-901-992-000	Bond Principal	300,000	0	0	0	0	0	0	0
404-901-995-000	Bond Interest	15,000	0	0	0	0	0	0	0
Total Department 901:		315,000	0	169,436	169,436	0	0	0	0
Appropriations									
		315,000	0	169,436	169,436	0	0	0	0
Fund 404 - DDA PROPERTY ACQUISITION:									
TOTAL ESTIMATED REVENUES									
		157,624	113	0	0	74	0	0	0
TOTAL APPROPRIATIONS									
		315,000	0	169,436	169,436	0	0	0	0
NET OF REVENUES & APPROPRIATIONS:									
		(157,376)	113	(169,436)	(169,436)	74	0	0	0
BEG. FUND BALANCE									
		326,841	169,465	169,578	169,578	169,578	169,578	169,578	169,578
END FUND BALANCE									
		169,465	169,578	142	142	169,652	169,578	169,578	169,578
Report Totals:									
TOTAL ESTIMATED REVENUES - ALL FUNDS									
		1,652,727	2,090,230	2,691,156	2,691,156	1,647,162	532,764	2,047,654	1,505,819
TOTAL APPROPRIATIONS - ALL FUNDS									
		4,104,190	2,132,428	3,279,225	3,281,725	2,033,565	532,165	1,833,081	1,487,116
NET OF REVENUES & APPROPRIATIONS:									
		(2,451,463)	(42,198)	(588,069)	(590,569)	(386,403)	599	214,573	18,703
BEG. FUND BALANCE - ALL FUNDS									
		5,769,990	3,321,088	3,278,889	3,278,889	3,278,889	3,278,889	3,279,488	3,279,488
FUND BALANCE ADJUSTMENTS - ALL FUNDS									
		2,559	0	0	0	0	0	0	0
END FUND BALANCE - ALL FUNDS									
		3,321,086	3,278,890	2,690,820	2,688,320	2,892,486	3,279,488	3,494,061	3,298,191

Section 8, Item A.



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Assistant Director Contract – Final Termination Date

BACKGROUND BRIEF:

The adoption of the 2026-2027 Budget requires the termination of the current Assistant Director Contract. Action was taken to terminate at a prior meeting, but the timing of the termination, and thereby the date for last compensation was only tentatively scheduled for June 16, 2026.

AT THE APRIL 2026 DDA BOARD MEETING:

Executive Director Gibb stated that the Assistant Director position is currently budgeted through June 30, 2026, and noted that the administrative position in the front office has remained unfilled to preserve funding. He recommended that any action regarding the timing of the position's termination be deferred until the Board's final adoption of the budget, anticipated at the June meeting. He further stated that Ms. Bloom's contributions are recognized and that, in the interim, the organization would support any transition opportunities should she pursue other employment, and would continue to acknowledge her work through the budget adoption period. MOTION made by Board Member Coe, Seconded by Treasurer Shell, to delay any action to eliminate the Assistant Director position until after final adoption of the FY 2026–2027 budget, with the position to continue in its current funded status through at least the June meeting. VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell, Garris, Rutt VOTING NAY: ABSENT: MOTION: None Barnett Carried

To clarify termination and compensation/benefits under the contract, the Executive Director is recommending a subsequent motion affirming the following:

1. The contract shall fully terminate on June 30, 2026, with all compensation and insurance benefits continuing until that date.
2. From and after June 16, 2026, the current staff member under the contract will work remotely, on an on call / as needed basis only, allowing any and all personal time for professional development and transition.

FINANCIAL IMPACT:

The cost is budgeted and available in the 2025-2026 budget, expiring June 30, 2026.

RECOMMENDED MOTION:

Motion to ratify and affirm the termination of the Assistant Director Contract subject to the following:

1. The contract shall fully terminate on June 30, 2026, with all compensation and insurance benefits continuing until that date.
2. From and after June 16, 2026, the current staff member under the contract will work remotely, on an on call / as needed basis only, allowing any and all personal time for professional development and transition.



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC DPW Services Agreement 2026-2027 - Approval

BACKGROUND BRIEF:

Following meetings with the DPW Director, including the joint DDA/Council informational meetings, the attached contract was determined to be mutually acceptable and is being recommended for approval with the support of the DPW Director.

NOTE: Upon discussion and debate regarding the inclusion of street sweeping in the contract, it was elected to have that service removed and replaced with lawn/trimming services. The sweeping will still occur for storm drain cleaning and DPW purposes, which our businesses can still take advantage of , but the pre-emptive blowing of debris (a costly add on to the contract) will be removed.

The added grass services are needed and a reasonable alternative. The service will cover all areas adjacent and fronting the parking areas controlled by the DDA, the DDA office, and the front lumber yard open space.

FINANCIAL IMPACT:

This appropriation was anticipated and budgeted. The clarification on the contract from last year is welcomed.

RECOMMENDED MOTION:

Motion to approve the INTERGOVERNMENTAL SERVICE AGREEMENT Between the Lake Orion Downtown Development Authority and the Village of Lake Orion as presented, and authorizing its execution and presentment to the Village Council for adoption.

INTERGOVERNMENTAL SERVICE AGREEMENT

Between the Lake Orion Downtown Development Authority and the Village of Lake Orion

This Agreement is entered into this ____ day of _____, 2026, by and between the **Lake Orion Downtown Development Authority** ("DDA"), located at 118 N. Broadway St., Lake Orion, MI 48362, and the **Village of Lake Orion** ("Village"), a Michigan municipal corporation located at 21 E. Church St., Lake Orion, MI 48362. Collectively, the DDA and the Village are referred to as the "Parties."

RECITALS

Whereas, the DDA and Village seek to collaborate on essential public works services that directly support the safety, cleanliness, and operations of the Downtown district;

Whereas, the Parties desire to define and limit the scope of services provided by the Village Department of Public Works (DPW) on behalf of the DDA;

Now, therefore, in consideration of the mutual covenants and obligations contained herein, the Parties agree as follows:

1. TERM AND TERMINATION

a) **Initial Term.** This Agreement shall commence on **July 1, 2026**, and shall terminate on **June 30, 2027**, unless otherwise terminated in accordance with this section.

b) **Automatic Renewal.** This Agreement shall automatically renew for successive one-year terms unless either Party provides notice of termination at least **90 days** prior to the renewal date.

c) **Termination.** Either Party may terminate this Agreement for any reason by providing at least **90 days' written notice**. Upon termination, DPW will complete any in-progress services or transition responsibilities as agreed upon.

d) **Annual Review.** The Parties shall meet at least annually in May to review performance, costs, and make any necessary amendments for the following fiscal year.

2. SCOPE OF SERVICES

The Village DPW shall provide the following services to the DDA district during the term of this Agreement:

1. **Streetlight and Electrical Outlet Repair**
DPW will perform maintenance and repair of DDA-owned or designated decorative streetlights and public electrical outlets within the Downtown district, including diagnosis, bulb or fixture replacement, and minor pole repairs.
2. **Trash Pickup – Twice Weekly**
DPW will empty public trash receptacles within the DDA district **two times per week**, year-round. The DDA shall provide all required trash bags, liners, and replacement containers as needed.
3. **Tree Trimming of Streetscape Trees**
DPW will trim and maintain all trees located in DDA streetscape areas to promote safety, visibility, and overall aesthetic value.
4. **Lawn mowing of DDA properties.**
Every week, or as needed with Village owned properties DPW will mow and weed whip around all DDA lots, DDA office, and outside of the lumberyard property.
5. **Special Event Support**
DPW will assist with setup and breakdown of DDA-sponsored events, including barricade placement and removal, and trash collection during and after the event. Support must be coordinated with DPW at least two weeks in advance of the scheduled event.
6. **Mulching of DDA-Improved Properties**
DPW will provide and spread mulch annually in designated DDA-maintained landscaped areas, including flower beds, tree bases, and other planted features.
7. **Hanging and Removal of Seasonal Banners**
DPW will coordinate with DDA and with at least 1 weeks prior notice shall remove and hang seasonal banners.

No additional services shall be provided under this Agreement unless formally amended in writing by both Parties.

3. COMPENSATION

The DDA shall pay the Village the sum of **\$29,000.00 annually**, to be invoiced and paid in four equal quarterly installments. This amount reflects labor and equipment costs associated with the above Scope of Services, based on current operational rates.

The DDA shall supply all consumables (e.g., trash bags, liners, mulch) related to the services provided, unless otherwise agreed in writing. The DDA will also be provided a cost for replacement electrical parts when electrical repairs are needed.

If service levels, labor rates, or material costs change significantly, either Party may request a cost renegotiation during the annual review period.

4. INSURANCE AND LIABILITY

Each Party shall maintain appropriate insurance coverage for its operations and employees. Neither Party shall be liable to the other for incidental, indirect, or consequential damages arising out of the performance of this Agreement, except in cases of gross negligence or willful misconduct.

5. DISPUTE RESOLUTION

In the event of any dispute concerning the interpretation or application of this Agreement, the Parties shall meet in good faith to resolve the issue. If resolution is not achieved, the matter shall be referred to the Village Manager for non-binding mediation.

6. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the DDA and the Village with respect to the services herein described and supersedes any prior agreements or understandings. Amendments must be made in writing and signed by authorized representatives of both Parties.

7. SIGNATURES

VILLAGE OF LAKE ORION

LAKE ORION DOWNTOWN
DEVELOPMENT AUTHORITY

Darwin McClary
Village Manager

Debbie Burgess
Board Chair

Attest:

Wes Sanchez, DPW Director

Matthew Gibb, DDA Director



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Public Safety Agreement 2026-2027 - Approval

BACKGROUND BRIEF:

Following meetings with the Police Chief, including the joint DDA/Council informational meetings, the attached contract was determined to be mutually acceptable and is being recommended for approval with the support of the Police Chief.

The agreement is a continuation of the shared services and cost appropriation started in the past fiscal year, with success. The reporting and communication with the department has been excellent and there is a strong level of mutual assistance and cooperation. The agreement has been positive.

FINANCIAL IMPACT:

This appropriation was anticipated and budgeted. All clarifications on the contract from last year is welcomed.

RECOMMENDED MOTION:

Motion to approve the ENHANCED PUBLIC SAFETY AGREEMENT between Lake Orion Downtown Development Authority and Village of Lake Orion as presented, and authorizing its execution and presentment to the Village Council for adoption.

ENHANCED PUBLIC SAFETY AGREEMENT

Lake Orion Downtown Development Authority and Village of Lake Orion

This Agreement is entered into this _____ day of _____, 2026 between the **Village of Lake Orion**, a Michigan municipal corporation, whose address is 21 E Church Street, Lake Orion, Michigan 48362 (hereafter "Village"), and the **Lake Orion Downtown Development Authority** whose address is 118 N. Broadway St., Lake Orion MI 48362 (hereafter "DDA").

RECITALS

WHEREAS, the Village of Lake Orion ("Village") is responsible for providing municipal policing services to ensure public safety within its jurisdictional boundaries, including the Downtown Development District; and

WHEREAS, the Lake Orion Downtown Development Authority ("DDA") desires to enhance public safety and support economic vitality within the Downtown Development District by contracting with the Village for enhanced police services in addition to the Village's standard policing obligations; and

WHEREAS, the Village agrees to continue to provide general policing services to the entire Village, and the DDA agrees to fund the cost of the additional, enhanced police services within the Downtown Development District as set forth in this Agreement;

WHEREAS, the Village agrees to continue to provide general code enforcement services to the entire Village, and the DDA agrees to fund the cost of the additional, enhanced code enforcement services within the Downtown Development District as set forth in this Agreement;

IT IS AGREED AS FOLLOWS:

1. **SERVICES TO BE PROVIDED** – The Village Police Department shall provide to the DDA, in addition to all general policing services performed within and for the Village, the following specific services:
 - A. **Enhanced Public Safety Services:** The Village and the DDA will jointly fund the position of the DDA-designated officer as follows: An additional sworn officer will be assigned primarily to provide enhanced patrol and public safety services within the DDA boundaries. While Village-wide public safety needs may occasionally require temporary reassignment, the officer's principal duties will focus on the DDA area, including proactive patrols, community engagement, event support, and code enforcement assistance.

Enhanced Services shall include:

- Routine foot and vehicular patrols focused on high-traffic DDA areas during peak hours, particularly evenings and weekends.
- Focused visibility in pedestrian-heavy zones to deter nuisance behavior, address quality-of-life concerns, and provide a sense of safety for visitors, patrons, and business owners.
- Proactive outreach and routine contact with downtown business owners, managers, and employees to foster relationships, discuss concerns, and collaboratively identify solutions.
- After-hours door checks and perimeter walkthroughs to ensure business premises are secure.
- Parking enforcement related to on street and public lot parking to deter and address overnight parking violations in public spaces.
- Additional patrol coverage during post-event periods to address elevated activity in bars, restaurants, and pedestrian areas following parades, festivals, carnivals, or other events.
- Monitoring for disorderly conduct, public intoxication, traffic safety, and crowd management after special events conclude.
- Documentation and referral to Code Enforcement of observed ordinance violations related to signage, property maintenance, or other infractions.
- Participation in meetings with the DDA and Village staff to report trends, address recurring issues, and align safety initiatives with community priorities.

The Police Chief shall provide the DDA with a monthly report summarizing overall police officer activity within the DDA zone, including a general overview of services provided, incidents addressed, and proactive police services conducted. This report shall serve as supporting documentation for monthly invoices of enhanced services.

- B. The Village and the DDA will jointly fund a Full-Time Code Enforcement Officer whose primary responsibility will be to provide enhanced code enforcement services within the DDA boundaries. While the officer may address Village-wide code issues, their primary focus will be on the DDA area.

Enhanced Services shall include:

- Proactive enforcement of applicable ordinances with a focus on education and compliance rather than punitive action.
- Real-time inclusion of the DDA in code enforcement notifications, allowing for timely collaboration among the DDA, Code Enforcement, and property owners to resolve issues effectively.

- Regular coordination with businesses and property owners to promote a welcoming and well-maintained downtown environment, helping individuals understand requirements and offering assistance in achieving compliance.
- Bi-weekly coordination meetings with DDA executive staff and the Police Chief to provide updates on enforcement trends and align strategies impacting the DDA.
- Attendance at Lo-Down community meetings to present recurring code issues using accessible formats (e.g., PowerPoints) and to engage directly with community members.
- Participation in DDA board meetings as needed to provide updates, solicit feedback, and coordinate enforcement efforts.
- Proactive community outreach to foster strong relationships with DDA stakeholders and promote ordinance awareness and voluntary compliance.
- Assistance in developing programs and initiatives supporting property maintenance, beautification, and public safety goals aligned with the DDA's mission.
- Quarterly walk-throughs of the DDA district with DDA and Village staff to identify and address issues collaboratively.
- Establishment of a dedicated email contact for the DDA, allowing for direct communication with the Code Enforcement Officer to promptly address concerns and coordinate responses.

The Police Chief shall provide the DDA with a monthly report summarizing code enforcement activity within the DDA District. In addition to the monthly report, the DDA shall be promptly notified of relevant code infractions issued within the district. This notice shall include sufficient details to inform both the DDA and the affected property owner or complainant of the nature of the violation, along with available options for resolution, compliance guidance, and the opportunity to cure the issue. This collaborative approach is intended to support transparency, facilitate timely resolution, and promote voluntary compliance.

2. PERSONNEL – The Village, through its Police Chief shall employ and supervise all personnel which are necessary for the Village Police Department in the performance of its duties and functions under this Agreement. The DDA shall not be liable for the direct payment of any salaries, wages, or other compensation to any police personnel, and the DDA does hereby disclaim any liability in that regard, unless it has failed to make payment to the Village for the services rendered, except as otherwise specifically stated herein. In the event that the DDA fails to make timely payment to the Village for services rendered, the DDA shall remain obliged for all sums due and owing under the provisions of this agreement and payment by the Village for Police Department services shall not act as either an expressed or an implied waiver relative to the obligations for payment of said compensation by the DDA.

The Village shall have the responsibility for hiring, terminating, discharging, disciplining,

supervising and paying for any and all personnel as are required to provide the services under this agreement.

3. **EQUIPMENT AND TRAINING** – The Village Police Department shall be responsible for providing all necessary training for personnel assigned to enhanced services under this Agreement, for police officers and code enforcement officers. The Village shall also be responsible for the maintenance, replacement, and operational readiness of all Village-owned equipment used in the provision of these services. This includes, but is not limited to, police vehicles, uniforms, firearms, duty gear, software programs, radio equipment, bullet-resistant vests, and conducted energy weapons (e.g., Tasers).

All costs associated with the training, equipment, and operational readiness of personnel providing enhanced services within the DDA District are deemed ancillary costs and are included in the total fixed contract amount. No additional or separate charges shall be billed to the DDA for these purposes.

4. **INSURANCE** – The Village shall be responsible for the maintenance of all insurance for the protection of the Village Police Department equipment and personnel, as well as liability. Any insurance policy wherein the DDA or Village is named as insured and wherein coverage is for the Village Police Department function described in this Agreement, including but not limited to insurance for police vehicles, general liability, police professional, umbrella liability, insurance for acts or omissions of Village Police Officers, the Village may include the DDA and its Officials as an additional insured on such policies of insurance. The DDA has the right to examine all insurance policies pertaining to police work on an annual basis.
5. **COST OF SERVICES** – The cost of services provided under this agreement, which shall be funded by the Lake Orion Downtown Development Authority, shall be based upon the following:

As to Enhanced Public Safety Services articulated in this Agreement, the DDA agrees to pay the Village a flat monthly fee, for a total annual contract amount of **\$87,550**. This amount is fixed for the term of the Agreement and covers all personnel time, resources, and ancillary costs associated with the delivery of services. No overtime or any additional charges shall apply.

- The Village of Lake Orion shall assign one (1) full-time Police Officer whose primary responsibility will be to provide enhanced public safety services within the Downtown Development Authority (DDA) District. This officer shall be assigned to perform approximately 2,080 hours of service annually, consistent with a full-time employee schedule. This total includes any accrued time off (e.g., vacation, sick leave, or other approved absences), as defined in the POAM contract and no additional personnel will be provided to backfill during such absences.

- While this officer's primary assignment will be within the DDA district, the Village reserves the right to reassign the officer to other areas within the Village as operational needs require.
- The DDA shall reimburse the Village for eighty percent (80%) of the salary, benefits, and ancillary costs associated with the dedicated officer, reflecting the officer's primary presence and service within the DDA.
- The Village shall be responsible for the remaining twenty percent (20%) of the salary, benefits, and ancillary costs, accounting for occasional reassignment throughout the Village.
- Additional Police Department personnel may also contribute to the delivery of enhanced public safety services within the DDA, and such support is included in the total cost for enhanced services outlined in this Agreement.

As to Enhanced Code Enforcement Services articulated in this Agreement, the DDA agrees to pay the Village a flat monthly fee, for a total annual contract amount of **\$18,540**. This amount is fixed for the term of the Agreement and covers all personnel time, resources, and ancillary costs associated with the delivery of services. No overtime or any additional charges shall apply.

- The Village of Lake Orion shall assign one (1) full-time Code Enforcement Officer whose primary responsibility will be to provide enhanced code enforcement services within the Downtown Development Authority (DDA) District. This officer shall be assigned to perform approximately 2,080 hours of service annually, consistent with a full-time employee schedule. This total includes any accrued time off (e.g., vacation, sick leave, or other approved absences), as defined in the POAM contract and no additional personnel will be provided to backfill during such absences.
- While the officer's primary focus will be within the DDA boundaries, the Village may reassign the officer as needed to support code enforcement throughout the Village to ensure consistent, equitable enforcement.
- The DDA shall reimburse the Village for thirty percent (30%) of the salary, benefits, and ancillary costs associated with the assigned officer, reflecting the officer's substantial presence and duties within the DDA.
- The Village shall be responsible for the remaining seventy percent (70%) of the salary, benefits, and ancillary costs, reflecting the officer's additional responsibilities Village-wide.
- This shared cost model ensures accountability while supporting the mutual interests of the DDA and the Village in maintaining a well-managed, business-friendly downtown

environment.

- Additional Code Enforcement personnel may also contribute to the delivery of enhanced code enforcement services within the DDA, and such support is included in the total cost for enhanced services outlined in this Agreement.
6. **PAYMENT** – The DDA shall pay monthly payments by the end of the calendar month based upon the amount determined under Section 5 above.
 7. **DURATION OF AGREEMENT** – This Agreement shall become effective on July 1, 2026, and shall continue in effect through June 31, 2027. However, either party may withdraw from this Agreement by giving sixty (60) days written notice to the other party.
 8. **DISPUTE RESOLUTION** – The Village Police Chief shall be responsible for the administration of this agreement and shall make every effort to resolve any differences or disagreements that may arise hereunder with the DDA. Recommendations for any changes or amendments to this Agreement may be made by the Downtown Development Authority Executive Director, the Village Manager, or the Chief of Police, subject to approval by the Village Council and DDA Board of Directors.
 9. **COST RECOVERY** – All monies collected for fines, costs, and judgments for violations of local ordinances and state statutes shall be retained by the Village of Lake Orion. Such revenues shall not be credited toward or offset against the contract amount specified in this Agreement. As part of this contract, the Lake Orion Police Department will provide fully redacted reports related to incidents involving property damage to DDA owned property, including any insurance information when available, at no extra cost. These reports will be sent within seven (7) business days after the incident. The Police Department will also assist the DDA in the cost recovery process when appropriate, including providing documentation necessary for insurance or restitution claims.
 10. **AMENDMENT** – This agreement may be amended by the parties, only in writing and signed by all parties.

IN WITNESS, the parties have executed this Agreement this ____ day of _____, 2026.

VILLAGE OF LAKE ORION, a
Michigan Municipal Corporation

LAKE ORION DOWNTOWN
DEVELOPMENT AUTHORITY (DDA)

BY: _____
Darwin McClary
Village Manager

BY: _____
Debbie Burgess
Chairperson



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Main Barn Exterior Painting - Approval

BACKGROUND BRIEF:

The Lumber Yard Project is pending PUD Preliminary and Final Site Plan approval. While that process is continuing (see the Lumber Yard Report within this agenda) we are actively moving to complete the repair sand restoration effort of the public space buildings, including the Main Barn.

We have completed the structural repairs and salvage/acquired enough original siding to complete the exterior restoration. The exterior is ready for staining and sealing to preserve the huge effort to get it this far.

FINANCIAL IMPACT:

We had four local firms review, inspect and offer a quote on the project. The quotes and approach are attached. Each was given the same instruction and objective. The quotes are attached. Note: the quote from WOW painting has been adjusted in discussion with the Director to an estimated \$9,000 in total cost.

RECOMMENDATION: given the budget position on the overall project, and the issues substantially effecting the budget as a result of requested fire suppression and storm water/utility placement, the Director is recommending to accept the targeted and lowest quote for the exterior painting from WESSEL's PAINTING INC in the amount of \$5,120.00

RECOMMENDED MOTION:

Motion to approve the quote from Wessel's Painting Inc for the preparation and staining of the exterior of the Lumber Yard Main Barn at a cost not to exceed \$5,120, with funds from GL 301-901-971-000 Capital Outlay - Buildings

Wessel's Painting, Inc.**1230 Heights****Lake Orion, MI 48362****Phone # 2488147502****wesselpainting@comcast.net**

Date	Estimate #
5/29/2026	6222

Name / Address

Customer Phone

Gibbs, Matt
 Lapeer Rd
 Old Lumber yard, MI 48362
 248-464-0307

Job Description	Total
Exterior of lumber yard barn Pressure clean all exterior surfaces to be stained Set loose nails and re-screw if necessary Stain all siding surfaces with color and finish to be determined - one coat Prep and paint trim and barn doors - two coats of finish Door hardware to be 100% covered when painting Barn siding will be sprayed and back rolled or back brush to allow for maximum penetration on wood Product on doors Sherwin Williams Emerald rain refresh Product on siding Sherwin Williams stain - solid or Semi transparent (TBD) gibb@downtownlake	5,120.00
Serving Michigan for 36 years	Total \$5,120.00

1/3 Down. Balance on Completion. Price includes Labor & Material (unless noted). 3 Year Guarantee except deck flooring which we recommend sealing every year. We carry workers compensation and liability insurance for your protection.

PROPOSAL



QUOTE ID: 00489373 DATE: May 15, 2026 INTERIOR | EXTERIOR

SERVICE ADDRESS: Matt Gibb 118 North Broadway Street Lake Orion, MI 48362 gibb@ downtownlakeorion.org	BILLING ADDRESS: The Lumberyard 118 North Broadway Street Lake Orion, MI 48362 gibb@ downtownlakeorion.org	ESTIMATOR: Matt Franca 360 Stratford Ln Lake Orion, MI, Michigan 48360 matt.franca@wow1day.com 3/8/2024
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PRICE OVERVIEW

SUB TOTAL	\$16,480.35
GRAND TOTAL	\$16,480.35



WHAT TO EXPECT WHEN WORKING WITH WOW 1 DAY PAINTING:

- Friendly, Uniformed Painters
- Start and Finish On Time
- Exceptional Communication

GENERAL DESCRIPTION:

To prepare and paint the interior, including all labor, materials, paint and equipment. Supply and application of a full two coats of top quality paint products will be included with a two year limited warranty.

PREPARATION EXPECTATIONS:

Unless otherwise indicated on the quote, the work includes all labor, materials, paint and equipment required to complete the project, including:

- *Protection of surfaces and objects not being painted with tape, paper, poly and drop sheets, as required.
 - *Priming of new, unprimed wood prior to application of finish coat(s) to provide adhesion to the finish coat.
 - *Sealing of wood cracks and miter joints with a paint-grade caulking.
 - *Scraping, sanding and filling, as applicable, of any peeling areas to provide a suitable surface and firm base for painting.
- Previous coatings still firmly bonded to surface may remain and will not compromise finish durability.

Unless specified elsewhere, ridges from previous coatings may still be present.

*Broom clean condition at the end of each day and full clean up at the end of the project, including removal of any garbage, proper disposal of paint and other products, sweeping and vacuuming.

*Leftover paint used, properly labeled, will be left for your future use unless otherwise directed by you.

To prepare and paint the exterior of your home, including all labor, materials, paint and equipment.

Supply and application of a full one to two coats, as necessary or required, of top quality paint products will be included with a two year limited warranty.

YOUR PROJECT

PROJECT AREA	INCLUDES	EXCLUDES	NOTES
Exterior	Preparation, Pressure Wash, Wall, Door, Setup and Cleanup, -	Deck, Fence, Soffit, Stair,	Includes washing all areas to be painted including walls and doors/trim as discussed. We will be spraying and back rolling the walls with 1 coat to not deepen the color too heavily and keep a more rustic look.

THE PAINT

SURFACE	SUPPLIER	PRODUCT	SHEEN	COLOR

ADDITIONAL COMMENTS:

PRICE All materials, product, labour and warranty.	Tax Reference		
	Sub Total		\$16,480.35
	Discount		\$0.00
	Taxes		\$0.00
	Total		\$16,480.35
	Payment Received		\$0.00
	Balance Owing		\$16,480.35
	Payment Terms	Due upon completion	

To accept proposal and terms of service please sign and date below

Customer Signature:

Estimator Signature:

Date:

Date:

By clicking 'I Accept', you accept this proposal and agree to the terms of service

I ACCEPT

The Above work has been completed in full.

Date:

WOW 1 DAY PAINTING CUSTOMER TERMS AND CONDITIONS

We are presenting you with this painting quotation as an independently owned and operated franchisee of WOW 1 DAY PAINTING LLC. We are licensed to use the WOW 1 DAY PAINTING systems and trademarks to operate a painting franchise.

Price and Scope of Work

The price listed on the attached quotation (the Quote) is for performance of the work you asked us to perform, as described on the Quote (the Work) at the Service Location listed on the Quote. The price assumes unencumbered access to the work area for the duration of the project.

If additional work is required to complete your project that could not be identified at the time of our on-site estimate, or if you request that we perform additional work not described on the Quote, we will issue you an additional quotation for that extra work. If you agree to the additional cost in that quotation, we will perform the additional work. If you do not agree to the additional cost, we will not perform that additional work. Unless otherwise indicated on the Quote, the Work includes all labor, materials, paint and equipment required to complete the project, including:

For interior Work:

- * Subject to the exceptions below, removal of furniture blocking any surfaces to be painted, unless otherwise directed by you, and replacement of such furniture on completion of the Work.
- * Removal of electrical face plates and other hardware, as required.
- * Priming of new, unprimed wood prior to application of finish coat(s).
- * Patching and sanding of walls and ceilings prior to application of finish coat(s).
- * Sealing of wood cracks and miter joints with a paint-grade caulking.
- * Unless otherwise specified in the Quote, application of up to 2 coats of paint. Please note that darker and brighter colors may require more than 2 coats.

For exterior Work:

- * Staking and covering of plants within 24 inches from the surface to be painted.

For all Work:

- * Washing and cleaning of surfaces to be painted including use of solvents as necessary, as required.
- * Protection of surfaces and objects not being painted with tape, paper, poly and drop sheets, as required.
- * Scraping, sanding and filling, as applicable, of any peeling areas to provide a smooth surface for painting.
- * Localized clean up at the end of each day and full clean up at the end of the project, including removal of any garbage and proper disposal of paint and other products.
- * Leftover paint used, properly labeled, will be left for your future use unless otherwise directed by you.

The Work does NOT include (as applicable):

- * Removal of artwork.
- * Disconnection, reconnection or removal of any electronics including televisions, stereo or surround sound systems.
- * Removal of loose or fragile personal items.
- * Removal or replacement of extremely heavy furniture or furniture containing fragile objects.

Timing of Work

We will start the Work on the date specified on the Quote, or if no date is specified, on a date to be agreed by you.

Our estimate of the time it will take us to complete the Work is also specified on the Quote. If we determine that the Work will take longer than estimated in the Quote, we will advise you as soon as possible.

Color Matching

Unless otherwise specified in the Quote, the Quote assumes that the Work involves use of no more than 4 paint colors. If you ask us to use more than 4 paint colors, additional costs may apply and we will issue an additional quote to you reflecting that additional cost. If you choose not to pay the additional cost you must reduce your paint color choices to 4 or less.

If you choose to have a color formulated to match an existing sample, we cannot ensure 100% accuracy. Color matching, though very accurate, is not an exact science, and human or mechanical error is possible. If additional work is necessary to ensure your satisfaction, we will issue an additional quote to you reflecting that additional cost. If you do not agree to the additional cost, we will not perform that additional work.

Customer Responsibilities

You will ensure that the work environment is a safe one for our painters. In the event that there are any unsafe conditions, we will notify you and arrange to reschedule the Work once these conditions are remedied.

You will remove any artwork, any loose or fragile personal items, and any extremely heavy furniture or furniture containing fragile objects from the Work area prior to the start of Work.

You will make arrangements to ensure your pets do not have access to the Work area while we are prepping or painting.

Payment

Payment is due immediately on completion of the Work. You may pay by cash, check or credit card. In the event that your payment for the Work is rejected or is returned NSF, you will pay us an additional \$50.00 administrative fee.

Please make your payment payable to the person or company noted in the upper right corner on the attached quotation.

Warranty

For two years from completion of the Work, so long as you have complied with all of these terms and conditions, we will repair any peeling or blistering paint that has not bonded to the underlying surface because of our defective workmanship.

Please note that we do not repair peeling paint caused by:

- * Regular wear and tear.
- * Abrasive cleaning, pressure washing, or use of chemicals or cleansers.
- * Sap in wood bleeding through the paint.
- * Fire, flood, graffiti, or vandalism.

This warranty does not apply to decks, stairs, railings, window sills, fences or any other horizontal surface or surface where water regularly pools. This warranty is the only warranty we provide and is in lieu of any other warranty, express or implied, that may apply to the Work, other than as applicable by law and cannot be waived.



Brush & Hammer Co.
335 E Front St
Grand Ledge, Michigan 48837
248.709.0177

Nash Wilkinson
Operator/owner
248.709.0177
brushhammer2024@gmail.com

Section 8, Item E.

Declined

Contact	Job Address	Estimate ID	Date
Matt Gibb gibb@downtownlakeorion.org 248.693.9742	Matt's Address	71	May 14, 2026

Item

Brush&hammer Company LLC FULL BARN RESTORATION & PAINTING ESTIMATE
Brush&hammer Company LLC

FULL BARN RESTORATION & PAINTING ESTIMATE

Scope of Work:

- Pressure wash and clean entire exterior barn surfaces
- Scrape, sand, and prep failing paint and weathered wood areas
- Repair and replace damaged boards, trim, fascia, and siding where needed
- Reinforce and secure loose exterior wood sections
- Caulk and seal gaps throughout repair areas
- Spot-prime repaired and bare wood surfaces
- Paint entire exterior barn structure including siding, trim, fascia, overhangs, and repaired wood areas
- Paint exposed interior framing, trusses, beams, walls, and visible wood surfaces throughout barn interior
- Mask and protect surrounding areas during painting process
- Full cleanup and debris removal upon completion

Included Areas:

- Entire exterior siding and trim
- Front gable and entry framing
- Interior wall framing and support posts
- Exposed rafters and trusses
- Interior wood ceiling/decking areas
- Large open barn sections and side structures

Estimate Breakdown:

Exterior Surface Preparation – \$6,800
Interior Surface Preparation – \$4,900
Wood Repair & Carpentry Labor – \$7,200
Caulking, Sealing & Priming – \$2,450
Exterior Painting Labor – \$6,750
Interior Painting Labor – \$5,950

Total Investment: \$34,050

Notes:

- Estimate includes moderate structural wood and siding repairs based on visible conditions at time of inspection
- Hidden structural damage, rot, or major framing replacement beyond visible areas would be additional if discovered during repair process
- Pricing includes commercial-grade coatings and materials necessary for large-scale barn restoration
- Final color selections to be confirmed prior to scheduling
- Estimated project timeline: approximately 2–4 weeks depending on weather, repairs, and access conditions

We agree to provide all necessary labor, materials, and supplies required to carry out the services specified in this contract, in accordance with the terms and conditions outlined herein. Upon completion of the services, our team will ensure that all materials, supplies, and debris are removed from the premises.

1. Scope of Work/Project Description

Please carefully review the job description and note that we are only obligated to perform the tasks specified in the estimate.

2. Paint/Materials

The estimate includes all costs associated with paint and materials.

To ensure that we have ample time to prepare and execute your project to the highest standards, we kindly request that you select your desired colors at least one week prior to the project start date. This will allow us to order the necessary materials and make any necessary preparations in a timely manner. Additionally, please note that any changes to the selected colors after work has commenced may result in additional charges. As part of our commitment to quality, all surfaces will be given two (2) coats of paint by default unless otherwise specified in the estimate.

Please Note: Some accent colors may require more than two coats to achieve the desired appearance. If such colors are chosen, the customer will be informed of any additional costs before work begins in that area.

3. Unforeseen Conditions

While we always strive to complete every project according to plan, sometimes unexpected issues arise. If any unforeseen repairs are necessary, we will promptly notify you and prepare an additional work order for your approval.

4. Customer Responsibility

- The job site must be free of debris and clean prior to our arrival.
- The work area must be clear of other trades.
- The customer must be available for a final walkthrough with the crew lead on the last day of the project.

5. Work Standards

Our company adheres to industry-standard work protocol and craftsmanship. Our painters will remain on-site until the project is fully completed.

6. Warranty

We stand behind the quality of our work and the materials we use. That's why we offer a warranty on labor and materials for three (3) years following completion of the project. It's important to note that this warranty does not extend to incidental damage caused by accident or abuse, normal wear and tear, temperature changes (such as hail, wind, snow, or moisture), or cracks caused by expansion. Nonetheless, we are committed to ensuring that you are satisfied with the work we provide and will always do our best to address any issues that may arise.

7. Cancellation

The customer may cancel the project within three days of accepting the estimate by emailing us.

8. Acceptance

Please signify your acceptance of this estimate by clicking on the "Accept" button and signing virtually.

9. Payment

Work cannot begin until the deposit is received.
The remaining balance of the total is due upon completion of the project.



Estimator Signature

Date

Customer Signature

Date

Estimate #71 for Matt Gibb



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Notice of Selection – Main Street Momentum Grant

BACKGROUND BRIEF:

Our coordinating program has come through again. The Lake Orion DDA Main Street Program has been selected as a grant recipient for the Main Street Momentum Grant from the Ralph C Wilson Foundation. This grant program was developed through the leadership at Main Street Oakland County as is an award of up to \$20,000 for programming, technology, space development and training that would build a stronger community hub.

Attached are the initial details of the grant.

FINANCIAL IMPACT:

To be determined

RECOMMENDED MOTION:

Motion to receive and file notice of the selection and award from Main Street Oakland County and the Ralph C Wilson Foundation and authorizing our Executive Director to coordinate and prepare all future agreements and applications to secure the initial funding.

ALTERNATE/SECONDARY MOTION: Consider forming or passing this to a sub-committee/main street committee to start the process of how we can benefit from this award.



RALPH C. WILSON, JR.
FOUNDATION

Section 8, Item F.

Main Street Momentum Grant

Enhancing Rural Downtowns As Hubs

MAIN STREET OAKLAND COUNTY ELIGIBLE RURAL COMMUNITIES* INCLUDE:

Clarkston, Holly, Highland,
Lake Orion, Leonard, Lyon
Township – New Hudson,
Ortonville, Oxford, South
Lyon, Wixom, and Groveland
and Holly Townships – Dixie
Highway Corridor

**Eligible communities
were determined in
partnership with Ralph C.
Wilson, Jr. Foundation*

Beginning in 2026, Main Street Oakland County (MSOC) is partnering with Ralph C. Wilson, Jr. Foundation to offer a one-time grant opportunity for eligible rural Main Street communities in Oakland County, Michigan. This program is designed to enhance these rural downtowns as gathering hubs, grow local capacity, and support small business.

This one-time grant amount is up to \$20,000 per eligible community – with no match required – and spans a two-year implementation period.

Questions? Please Contact Main Street Oakland County:

Erick Phillips
phillipse@oakgov.com
(248) 934-7258

Alex Huff
huffa@oakgov.com
(248) 420-7209



GRANT AMOUNT

Up to \$20,000 per community, with no match required.

GRANT IMPLEMENTATION SCHEDULE

This is a rolling grant program that will remain open for applications through February 1, 2028, or until all available funding has been awarded.

Applications will be accepted and reviewed on an ongoing basis; however, all applications must be received no later than February 1, 2028.

Applicants with questions regarding eligibility, project requirements, or the application process are encouraged to contact their Main Street Oakland County (MSOC) liaison for assistance.

SAMPLE PROJECT TYPES

Here are some project examples that the funding could support; however, you are not limited to only this list:

Capacity Building Needs

- Learning and exchange trips to explore new models and best practices
- One-time technology needs for downtown management organizations
- Website development
- Collateral and communications materials
- Key equipment purchases
- Volunteer development programs
- Strategic planning initiatives
- Educational and training opportunities for staff
- Contractor support needed to implement the grant (e.g., marketing expertise, event planning support).

NOTE: Funds cannot be used for ongoing staff salaries or regular staffing costs.

Small Business Support

- Technology that supports e-commerce opportunities.
- Website development
- Start-up costs
- Business coaching
- Early rent coverage for new business owners

Bricks and Mortar Implementation

- Place-based infrastructure improvements
- Façade improvements
- Green spaces around downtown businesses
- Public art installations
- Wayfinding signage
- Gateway signage
- Alley improvements
- Trail connectivity enhancements
- White boxing commercial spaces
- Completion of design documents, including stamped architectural drawings and engineering services

Project Prioritization

A priority will be placed on projects that accomplish any of the following:

- ✓ Strengthen downtowns and gathering spaces
- ✓ Enhance trails, parks, or public spaces connected to the downtown
- ✓ Strategic and transformative in nature
- ✓ Leverage additional local resources through funding or in-kind support
- ✓ Sustainable and manageable over the long term
- ✓ Scalable for future growth and expansion
- ✓ Activate places
- ✓ Preserving local heritage and landmarks
- ✓ Support local entrepreneurship and small business





DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Notice of New Hire(s)

BACKGROUND BRIEF:

The Director has completed the hiring process for two of the vacant positions in the organization:

Administrative Coordinator :

An offer was accepted by Tracy Woodrum. Many of you know Tracy as she was employed by the DDA under former Director Suzanne Perrault. Tracy has a strong background in real estate, works as a substitute teacher, was an active member of the Chamber, and knows Lake Orion and its people. She is organizationally great, and a quick study on our internal reporting and fiscal systems. She started June 9, 2026.

Seasonal Landscaper:

An offer was accepted by Stephen Brenner. Stephen is an honor student at Lake Orion High School and the son of Ariel Brenner from Messy Designs. Stephen is well organized, diligent and passed all of the practice and training tests on the equipment.

FINANCIAL IMPACT:

Both positions are budgeted in both the final month of the 25-26 budget and the new annual budget starting July 1, 2026.

Administrative Coordinator: \$20/hour, flex schedule, no insurance or benefits. Avg. 30-32 hrs per week

Seasonal Landscaper: \$17/hour, flex schedule, Avg. 20-24 hrs per week.

RECOMMENDED MOTION:

Motion to receive and file notice of hiring of Tracy Woodrum and Stephen Brenner.



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Assistant Director's Report

Assistant Director's Report

RECOMMENDED MOTION:

To Receive and File the Assistant Director's Report

MEMORANDUM

Janet Bloom – Assistant Director

June 16, 2026



The Main Event Awards:

We would like to say thank you to the almost 20 board and committee members, and volunteers who joined us for the Main Street Oakland County Main Event Awards program on June 11 at The Roxy in Rochester.

We entered for three award categories:

- Small Business Retention and Attraction – Downtown LOdown
- Main Street Leader – Debbie Burgess
- Volunteer of the Year – The Illuminators (WINNER!)

Lake Orion Accolades Received:

- 1) Received our 2026 Plaque from Main Street America and MSOC as an Accredited Program
- 2) Received Pewabic Tile plaque and \$600 check for winning the Volunteer of the Year award for our Illuminators volunteer program
- 3) Recipient of a \$20,000 grant from Ralph C. Wilson, Jr. Foundation (one of many rural Main Street communities to receive).

Congratulations to everyone who made contributions towards our Main Street program and our Illuminators program! We couldn't have done it without you!

Announcement: The national Main Street America conference will be held in Detroit in 2027. Tours and ways to engage are in the planning process. More details to come!

Upcoming Events:

Mother's Day REDO: Retail Experience Dine Orion – June 14-June 20. This is an Orion Twp. led program encompassing Orion Township and Lake Orion businesses. It is a community-wide Mother's Day Do-Over benefiting local businesses impacted by the May water emergency. Use #OrionREDO to share selfies and photos for a chance to win gift cards and other prizes.

LOLIVE! Summer Concert Series – July 8, 15, 22, 29 and August 5, 12, 19, 26. 6:30pm – 8:00 pm in Children's Park. See attached flyer for schedule. Thank you current sponsors: Independence Bank (Season Sponsor) and FlipSpot Gymnastics (Gazebo Stage Sponsor). Sponsorship opportunities are still available.

Outdoor Movie Nights – Teens (August 14, 6:30-10 pm), Adult Date Night (September 12, 6-9:30 pm), Kids (September 18, 6-9:30 pm). Teens movie night is the Live Action How To Train Your Dragon along with a pizza party from Lake Orion Little Caesar. Each teen gets a free slice! Kids movie is Zootopia 2. Adult Date Night movie – TBD. Each movie night will have fun activities, self station, free popcorn, characters, and more!

Dragon on the Lake (Aug. 27-30)– DDA Dragon Boat Race (Aug. 30) – need more participants in the boat.

Reminder: Each Thursday evening until end of August is Cornhole in downtown, and the Tour on Orion Boat Tours and Pedal Boat Pubs are now operating for the season.

Completed Activity:

Memorial Day activities (memorials/parade): we wish to thank the Lake Orion Sunrise Rotary group for purchasing 30 new flag poles and flags to display in downtown before the Memorial Day activities. Thank you to the Lake Orion DPW crew for installing them. They will stay up until after Labor Day.

National Trails Day – June 6 – 10am-2pm - at The Lumber Yard at Paint Creek in conjunction with Dianne’s Ride for Alzheimer’s presented by Lake Orion Bike & Adventure Company. They held rides of 9, 44, and 81 mile routes. Approximately 60-70 participants joined in for the first year. We only expect that to climb. We had information on The Lumber Yard at Paint Creek along with merchandise sales, kids activities, Illuminator information, and a drawing for a \$25 Downtown Dollars Gift Certificate.

ShopOCMainStreets.com

Now until end of June 2026 – ShopOCMainStreets.com \$100K challenge. Even online, you can still support local. Shop at ShopOCMainStreets.com and stores, DDAs and shoppers all get a chance to win money based on top shopping amounts during Challenge dates.

We encourage businesses to get listed on the site, if only to direct them to their website. It is another marketing tool for them to use. Contact the Lake Orion DDA office for more information.

E-Newsletters

Via SnapRetail!: 8 e-newsletters created (Business/Consumer) Avg. open rate: 27.3%

Social Media Stats

Downtown Lake Orion Facebook:

Followers: 11,807 (added 66)

Reach: Previous:13,425; Current: 11,819 (Counts reach from organic and paid content plus tags, check-ins, and page/profile visits)

Views: Previous: 169,494; Current: 163,845 (The number of times our content was played or displayed. Content includes reels, posts, stories and ads.)

Downtown Lake Orion Business Group on Facebook:

152 members (no change)

Illuminators Private Volunteer Facebook Page:

68 followers

Illuminators Public Page:

101 members (added 3)

Instagram:

4,511 (added 21); Views: Previous 938, Current 6,700; Interactions: 113

X (formerly Twitter):

1,536 (added 1). Since we do not pay for this site, it doesn't provide us analytics.

Save the Dates:

Ribbon Cutting, presented by Orion Area Chamber at 4:30 pm:

August 6 – Sick Town Hall

Meet Me in Orion – See Orion Area Chamber for details.

6/24 – Sick Town Hall

7/22 – Irish Tavern

8/5 – Bitter Tom's

Downtown LDown: Wednesday, June 22, 2026, 4-5:30 pm at Sick Town Hall.

Scheduled Trainings for 2026:

June 16, 2026: Oakland Thrive, along with Orion Area Chamber of Commerce, Oxford Chamber of Commerce, Lake Orion DDA and Oxford DDA - Educational Training: "Brand Love in Action: How Emotion Wins Hearts and Builds Loyalty". Seats are still available. Contact our office.

September 21, 2026: Joint Training with Lake Orion DDA and Oxford DDA – "Small Business Insurance and Preparedness".

America in Bloom:

MSOC offered memberships in America in Bloom at half off to Main Street communities. We joined in February. Two representatives, Millie and Jack, will be doing an onsite visit June 22-23 to assess our beautification, invasive species mitigation, landscaping, and streetscaping efforts. We encourage you to join in the sessions that will be planned. Agendas will be forthcoming soon.

Respectfully Submitted,
Janet Bloom

bloom@downtownlakeorion.org
cell (248) 320-7599

ORION AREA CHAMBER OF COMMERCE

PRESENTS:

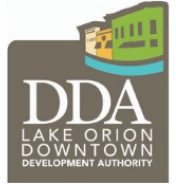
LEADING EDGE

Educational Workshop



In Collaboration With:

OAKLAND
thrive



BRAND LOVE IN ACTION: HOW EMOTION WINS HEARTS AND BUILDS LOYALTY

Presented by:

Lydia Michael

Owner of Blended Collective & Author of Brand Love

Tuesday, June 16, 2026

9 AM-11 AM

SpringHill Suites Detroit Auburn Hills

4919 Interpark Drive, Orion Township, MI 48359



Discover how emotional branding can drive connection, loyalty, advocacy.

In this interactive session, you'll learn how to apply

The Eight Brand Love Stages and the Brand Love Drivers that build strong customer relationships.

Complimentary Breakfast provided by: SpringHill Suites

Space is limited, please register at:

orionareachamber.com



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Committee's Minutes

Committee's Minutes (Representing Organization, Promotions, Design, and Economic Vitality)

RECOMMENDED MOTION:

To Receive and File the Committee's Minutes



The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, *the heart and hub of the Orion Community*, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents and other stakeholders.

The **Main Street Approach** is a unique economic development strategy that focuses on leveraging existing social, economic, physical and cultural assets to energize community revitalization efforts and help manage success for the long term.

Promotion: Creates a positive image of the downtown to instill community pride and encourage commercial activity and investment in the area. Promotions such as advertising, retail and special events, marketing and social media campaigns can be used to communicate the unique characteristics of a downtown to residents and visitors — sparking interest in shopping, dining, living or investing and creating a business in the community.

Promotions Committee Minutes

June 4, 2026

10 am – 11 am

Lake Orion DDA Office, 118 N. Broadway, Lake Orion, MI 48362

Via Zoom

Committee Members: Chair Lloyd Coe, Garrett Hoffman, Sandra Wood, Holly Nicosia, Kristin Berry, Sindy Klonke, Sally Medina, Anthony Medina, John Mannion, and Annalise Constantino.

DDA: Matt Gibb, Ex. Dir. and Janet Bloom, Assist. Dir.

Attendees: Annalise Constantino and Janet Bloom.

I. Upcoming Events

National Trails Day/Dianne's Ride – Happening Saturday, June 6. DDA will set up a DDA info booth, Lumber Yard information and merchandise booth, and kids spin to win. DDA hours are 10am – 2 pm. Dianne's Ride starts earlier with 4 ride lengths (9, 44, 81 miles). We will encourage attendees to walk/run/bike the trails. Need to update trail maps and post.

Mother's Day REDO – 6/14-6/20 – Texted Maria at Orion Township to create a shareable Facebook event page. DDA is doing 2 M-24 banners, 4 a-frames between downtown and in Orion Twp., our closer media contacts, and an ad in Lake Orion Review. Businesses are encouraged to reach out to DDA or Orion Twp. to share their plans they Orion Twp. can promote.

America 250 – Lloyd submitted ideas to Matt – would need more time to implement. It was mentioned at last Downtown LOdown were merchants doing sidewalk sales or do a Porch Party musical event.

LOLive! Summer Concerts – still finalizing sponsors. Wednesdays in July and August (6:30-8 pm). Rain location in 20 Front St. Working on cool VIP and Illuminators seating and perks.

Dragon Boat for DDA – Dragon on the Lake – Aug. 30 need paddlers

Witches Night – Annalise would like to consider closing Front Street from Broadway to Rise Lounge. It has been done for other events so the precedent would help with special event approval. Need to get on plan for that event right now.

II. Val-Pak

Lloyd wanted to have the DDA look into Val-Pak for advertising. Need to get distribution/coverage and pricing.

III. Next Promotions Committee Meeting July 2, 2026, 10 am at DDA Office



The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, *the heart and hub of the Orion Community*, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents and other stakeholders.

The **Main Street Approach** is a unique economic development strategy that focuses on leveraging existing social, economic, physical and cultural assets to energize community revitalization efforts and help manage success for the long term.

Design: Capitalizes on and enhances the visual aspects of downtown commercial areas to create a safe, appealing and inviting atmosphere. The physical elements such as the storefronts and building architecture, streetscape, public art, street furniture, parking areas, and public spaces are used to convey a positive image for the downtown. Quality maintenance practices such as historic building rehabilitation, adaptive use, appropriate new development, a design review process and long-term planning are also strategies used to enhance the physical appearance of a downtown.

Design Committee Agenda

June 9, 2026

1 pm – 2 pm

Teams Meeting

Committee Members: Chair Sam Caruso, Linda Crane, Joseph Monsur, and Angela Aycock

DDA: Matt Gibb, Ex. Dir., Janet Bloom, Asst. Dir., Tracy Woodrum, Admin.

Attendees: Sam Caruso, Linda Crane, Angela Aycock, Matt Gibb, Janet Bloom, and Tracy Woodrum

Quick recap

The meeting focused on downtown facade improvements and design updates. The committee discussed replacing the aging blue awning at Primetime Comics with a historic color that would match other downtown businesses, with Linda suggesting they establish a consistent color palette for future awning replacements.

The committee also reviewed a potential project for Messy Design to improve their rear facade and alley entrance, which Sam supported as beneficial for pedestrian safety and aesthetics.

Additionally, the group discussed upcoming American Bloom program visits scheduled for June 22-23, and Matt Gibb reported on recent downtown improvements including streetlight banners and hanging baskets, with new brackets expected to arrive soon.

Next steps

- Follow up on the shipment of additional hanging basket brackets, expected to ship on June 10th.
- Organize and invite committee members and other stakeholders to participate in the American in Bloom tour on June 22nd and 23rd.
- Recruit more leadership for next year's spring cleanup event.

Matt Gibb Follow Up

- Pull up historic preservation color schemes, talk to awning companies about color matching, and create a color inventory of existing downtown awnings.
- Put together a formal facade grant application packet with Mike for the Primetime Comics awning replacement and circulate it to the committee for review.
- Look up information on which buildings are classified as historic and review the reconnaissance survey details with Linda.
- Continue working on pricing and packet for the Messy Design rear facade and alley improvement project for review in July.
- Coordinate with Tracy to determine the best location for the American in Bloom sign in downtown.

Summary

Committee Responsibilities and Changes

The main business focused on upcoming committee responsibilities updates, particularly regarding changes to committee chairs due to Lloyd moving to Promo and Sally Medina stepping down. Gibb indicated they would discuss whether board members are required to chair committees, noting this was not explicitly stated in their bylaws.

Historic Awning Color Replacement

The group discussed replacing a blue awning at a comic book store with a historic color that would be consistent with other downtown businesses. Linda emphasized the importance of maintaining color consistency across downtown awnings, while Angela suggested creating a compilation of existing awnings to determine appropriate colors for future replacements. The estimated cost for the replacement is around \$4,200, pending committee approval.

Building Awning Replacement Process

The group discussed replacing an unsightly awning on a corner building using facade grant money. Gibb proposed creating a color inventory of existing downtown awnings to confirm awning companies' ability to match colors before proceeding with the replacement.

Historical Building Designation Plans

Gibb outlined plans to create an application packet with Mike for committee review, with Linda offering to help refine the details remotely. The group discussed historical building designations in the area, with Gibb noting that while the entire district is historic, only 7-8 downtown structures would qualify for national designation. Gibb agreed to research and share more details about eligible historical structures with Linda for further review.

Messy Design Facade Grant Application

The committee discussed a potential facade grant application for Messy Design's rear facade improvement in an alleyway. Sam expressed support for the project, noting the area's need for improvement due to water pooling and ice issues. Angela requested to see the location first before making a decision, while Linda agreed the project should be considered as it provides access to the alleyway. Gibb will continue working on pricing for both the doorway repairs and alley resurfacing, with plans to present the full proposal in July.

American Bloom Program Review Planning

The committee discussed the upcoming American Bloom Program review, scheduled for June 22-23, where visitors will tour various sites including beautification projects in downtown. Janet successfully applied for the review, which builds on the township's previous involvement in bringing the National Symposium to Oakland County last year. The committee identified a need to expand their network, particularly in finding Master Gardeners, designers, and artists to participate in the program. Invites will need to go out to have people participate in the AIB site visit.

Downtown Events and Projects Planning

Bloom reported on the spring cleanup event which had 80 volunteers and mentioned ongoing work on streetlight banners and hanging baskets in downtown, with brackets expected to ship on June 10th. The group noted their decision to use monochrome colors for downtown planters and baskets this year.



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The **Main Street Approach** is a unique economic development strategy that focuses on leveraging existing social, economic, physical and cultural assets to energize community revitalization efforts and help manage success for the long term.

Organization: builds the program's foundation by fostering consensus, securing financial/human resources, managing volunteers, and driving partnerships to ensure a sustainable revitalization effort. It handles internal structure, stakeholder engagement, fundraising, and leadership development, ensuring everyone works toward a shared vision.

Organization Committee Minutes

June 10, 2026

10 am – 11:00 am

Lake Orion Downtown Development Authority

118 S. Broadway St.

Lake Orion, MI 48362

Committee Members: Chair Alaina Campbell, Bill Kokenos, Brian Winter, Jen Todd, Debra Novara, Matt Franca, Andrea Hodge, Aerial Brennen, and Les Morrison.

DDA: Matt Gibb, Ex. Dir. and Janet Bloom, Assist. Dir.

Attendees: Alaina Campbell, Debra Novara, Jen Todd, Aerial Brennen, Matt Franca, Brian Winter

DDA Attendees: Matt Gibb, Tracy Woodrum

Discussion:

- What is the best tool to house volunteer information and send communications. A google document was created with all contact information of Illuminators volunteers. A column will be added for 'Ambassador' to assign communication to an Org Committee member.
- The Illuminators FB will have volunteers sign up to be an Administrator/Moderator to create content. Guidelines for this contact is to be detailed prior to sending requests for volunteers.
- Tomorrow night, June 11th @6-9pm is an event for the Main Street program. Illuminators and DDA Staff will be in attendance.
- Next Illuminators celebration event, staying with the 'Starry' theme, to coincide with the July 15th concert in the Park (artist: Nathan Grahm)
- Illuminators will begin to sign up as 'event host' each week in the Gazebo Concert series. The idea is to have community members and potential volunteers meet at one of the local restaurants in town prior to the concert & then all walk together to the concert (at a specified time).

- 'Flat Stanley'/'Flat Illuminator with a QR code as a potential item for Volunteer welcome bags and also as a social media #
- Dragon on the Lake:
 - Illuminators will have a boat for dragon boat races.
 - Potential 'Battle for the paddle' for dragon boat races
 - Sponsor several 'chalk art' slots for middle/high schoolers, possibly have the Illuminators logo worked into the piece
- Cookies & Cream will be hosting kids' night every Tuesday in July from 6-9. The theme this year is Young Entrepreneurs. Illuminators will sign up to host a table each week.

Follow-up:

- Add Column 'Ambassador' and the share Illuminators Google volunteers' sheet with Organizational Committee members. (Tracy)
- Add new volunteer contact information to the Google sheet moving forward. (Arielle)
- Matt to contact Debra on Friday (June 12th) to discuss: Starry event (July 15) & Flat Stanley' (Matt)
- Contact Wine Social (patio) for Illuminators event on July 15th. (Matt/Tracy)
- Create flyer for July 15th event: due the week of June 15th. (Debra)
- Create guidelines for Illuminators FB Administrators/Moderators (Org Committee, led by Jen)
- Talk to Christian M. re: potential options for wall on backside of Wine social bldg. & possible façade Grant. (Matt/Alaina)
- Look into viable CRM options to house contact information and send email communications. (Brian/Tracy)

I. Onboarding Illuminators Process

<https://docs.google.com/document/d/17rfe8hZCWcs-PNo-a2iUPHzipXicv6dUy8NMs8nKEMI/edit?usp=sharing>

II. Illuminator Onboarding Checklist

<https://docs.google.com/document/d/1B2FACNiQpXrQ8NMUMvI0Dwxkpg0Z1QwtVA4JB-1j6vY/edit?usp=sharing>

III. Illuminator Swag in Welcome Bags for Chamber

IV. Plan for LOLive! Summer Concert Series & Dragon on the Lake

Illuminator perks, Alleyway Plan, Dragon Boat Race

V. Next meeting date July 8 at 10 am at Lake Orion DDA office.



DDA ACTION SUMMARY SHEET

MEETING DATE: June 16, 2026

TOPIC Executive Directors Report

BACKGROUND BRIEF:

The monthly report of the Executive Director

FINANCIAL IMPACT:

none

RECOMMENDED MOTION:

Motion to adopt receive and file the June 16, 2026 Executive Director Report.

EXECUTIVE DIRECTOR REPORT

Matthew Gibb – Executive Director

June 16, 2026



I. NEWS AND UPDATES

- a. A complete Application was considered and preliminary approval granted at our first hearing on the preliminary PUD plan approval before the Village Planning commission on June 1, 2026. No information has been received as to when this will again be in front a body public for the next step.
- b. The DDA Main Street Illuminators program was awarded “VOLUNTEER OF THE YEAR” at the Main Street Oakland County Annual Main Event. Copies of our contenders are available by email. The program was on Thursday, June 11 from 6 pm to 9 pm. The Roxy Rochester 401 Walnut Boulevard Rochester, MI 48307.
- c. The LODown was held at Bitter Toms and there was a large attendance, more than 15 participants. Our unique pattern of asking for good and bad needs of our district and sharing dialogue on how to respond is gaining regional recognition, and is a welcomed by our businesses.
- d. We participated in the Council Ad Hoc committee to seek alternative revenues for the village.
- e. We participated in the council ad hoc committee to improve knowledge and dialogue between the DDA and the Council.
- f. Drafted a new ordinance for A Frame Sandwich style signs in the downtown and have passed that to the Police Chief for his input. This will be presented at the LODown and then to the village Manager to try and get a better system for sandwich signs.
- g. Hire two new employees and completed the onboarding.
- h. Confirmed the façade grant details for Prime Time Comics
- i. Updated landscaping, watered and planted while interviewing for a seasonal worker.
- j. Attended planning commission, council, village manager and met with council members.
- k. Helped with the Mothers Day Redo design and campaign

- l.** Handled all financial reporting and invoice/PO
- m.** Negotiated the final numbers on the DPW and Police contract
- n.** Coordinated the installation of the flowers, replaced parts on the current watering pump system on the 4 wheeler, and worked with volunteers to hang the baskets.
- o.** Cleaned and enhanced the trail head and helped the first Diannes Ride benefitting ALS Association.
- p.** Purchased and delivered vintage siding to the contractors working to finish the barn repair restoration at the lumber yard project.
- q.** Coordinated materials and cost for the Lumber Yard, washed the interior floor.
- r.** Attacked the plan development after the first planning commission to use dry well instead of underground storm, re-bid the lighting, affirmed DTE is ready, coordinated interior electrical.
- s.** Purchased and built replacement furniture the Flint street alley, and also purchased and installed yellow and white lanterns over the lighting in the alley to boost awareness of the illuminators for Flower Fair.
- t.** Sorted, found, cleaned and organized banners. Had the winter banners finally taken down with DPW assistance. Ordered new banners highlighting the Illuminators and replacement poles that have been lost over the years. PLACED several banners, will finish this week.
- u.** Multiple trips to the Township to help resolve permit and zoning compliance questions for ourselves and businesses.
- v.** WATER MAIN BREAK
 - i.** Prepared marketing and promotion materials
 - ii.** Took over print publication work
- w.** Obtained new bids for lumber yard work, pending PUD approvals.
- x.** Secured presenting sponsorship for the Gazebo Series, \$7500 from Independent Bank
- y.** Began the process of moving our DDA storage from Sparebox to the Lumber Yard storage containers.
- z.** A few other things

Respectfully Submitted,
 Matthew Gibb
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 (248) 464-0307