



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Wednesday, July 22, 2026

6:30 PM

Swiss Village

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Approval of Parks and Recreation Regular Meeting Minutes of June 23, 2026
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Capital Improvement Plan
- 7. New Business**
 - A. Park Safety Form
 - B. Grant Writing Ideas
 - C. Sons of American Legion
 - D. Reports
 - E. Volunteer Days
 - F. Atwater Basketball Court

G. Children's Bridge

H. Green's Park Sprinklers

8. Reports

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - August 25, 2026

11. Committee Member Comments

12. Adjournment

13. ADA Notice

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, June 23, 2026, 6:30 p.m.

Section 3, Item A.

1. Call to Order by the Chairperson

The Tuesday, June 23, 2026, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Atwater Park by Rosemary Ford at 6:38pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfing
Council Member: George Dandalides

Vacancies: None

3. Approval of Minutes

Meeting Minutes – May 26, 2026

By Secretary Garbacik,

RESOLVED: That the Regular Meeting Minutes of May 26, 2026 of the Parks & Recreation Advisory Committee be approved.

Seconded by Vice Chairperson Crane and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Chairperson Ford,

RESOLVED: To approve the Agenda of Tuesday, June 23, 2026, Parks and Recreation Advisory Committee with the addition of 7E Sons of American Legion.

Seconded by Member Rohlfing and adopted AYES: 5; NAYS: 0; ABSENT: 0.

6. Pending Business

A. Parks Maintenance

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

At Children's Park, the dead maple tree by Cookies and Cream has not been replaced. The property owner of Valentino's is responsible for the fence and enclosing the dumpster. Council Member Dandalides will let the Village Manager know. Shade sails are up. Replacing the arborvitae is not a high priority. Also, the Committee reviewed the status of the bridge. Project to bid and construction contract approved. Construction to be completed this summer.

At Meek's Park, the bollards need to be checked since they were ordered. The bench is still not replaced. The garden bed by Clover and Creek needs attention and will add to agenda for cleanup day.

At Green's Park, the green boat bumpers were installed and the Mobi mat was taken off the sand. The Committee explained to the park attendant that the Mobi mat should still be available in case of a need. The dead maple tree was removed. They also commended the good work of park attendants at Green's Park, keeping the place clean, free of goose waste. Although there was one that was not as productive.

At Swiss Village, no sand was added in the playground. The ruts in the land have been resolved. The weed on the hill along Park Avenue were still not cut but perhaps the reason why is to help with erosion.

At Unger Park, there were no updates.

At Atwater Park, the chain link fence's damage was discussed and replacement is a necessary.

B. Capital Improvement Plan

An updated capital improvement plan is presented on an excel document **which is attached and incorporated as part of these minutes.**

Atwater Park Basketball update will start in July.

There were no updates for the Green's Park Pavillion.

7. New Business

A. Volunteer Days

Chairperson Ford will handle Meek's Park once she comes back from her trip. Secretary Garbacik will handle Atwater Park. June 23, 2026 Green's Park completed weeding, raking, and power washing.

B. Orion Township Networking/Park Safety Form

Council Member Dandalides discussed that DPW employees have safety certifications that can be applied to the Village parks. The assistance of Orion Township won't be necessary for filling out the safety forms. The Committee will provide the safety forms to the Village Manager for a DPW employee to complete.

C. Grant Writing Ideas

The Village Administration applied for a grant for grant writing and is waiting for a response. Erin Rohlfing will reach out to a friend regarding bank stabilization.

D. Green's Park Concerns

A To-Do list was determined and they are as follows:

- Check passes/collect money
- Clean bathrooms
- Goose waste/dock cleanup
- Sweep sidewalks
- Weed beach/playground
- Rake and pick up seaweed and place them at an appropriate area

E. Sons of American Legion

The meeting with Sons of American Legion was fruitful as they are willing to support the Village parks by donating monies that would benefit the Village parks. Ideas are welcomed.

8. Reports

A. Children's Shade Sails

The shade sails were purchased and installed in June 2026.

B. Green's Boat Bumpers

The boat bumpers were purchased and installed.

9. Items to Be Placed on Next Agenda

Pending Business:

- Parks Maintenance
- Capital Improvement Plan

New Business:

- Park safety form
- Grant Writing ideas
- Sons of American Legion
- Reports
- Volunteer days
- Atwater basketball court
- Children's Bridge
- Green's Park sprinklers

10. Date of Next Meeting

The Committee is switching the meeting date from Tuesday, July 28, 2026 to Wednesday, July 22, 2026 at Swiss Village.

11. Committee Member Comments

Council Member Dandalides inquired about the total number of employees at Green's Park and their job descriptions.

Chairperson Ford thanked DPW Director Sanchez for all his service and his support.

12. Adjournment

On a motion by Secretary Garbacik seconded by Vice Chairperson Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 7:47pm.

Rosemary Ford
Chairperson

Cristy Garbacik
Secretary

Lynsey Blough, CMC
Deputy Clerk/Treasurer

Date Approved: July 22, 2026

Lake Orion Village Parks Maintenance Items

Updated Per June 23, 2026, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **DPW daily maintenance employee for the park grounds.**
- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted).
Ordered by DPW, might be covered by Warranty
- 1 – (3/24/26) Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up)
- 2 – (3/24/26) Green rubber mulch is needed in playground area.
- 2 – (3/24/26) Bench metal frame is rusted and broken (by Wine Social top).
- 2 – (4/28/26) Black fence broken in multiple places (Snow removal company at Valentino's parking lot will not return Wes's phone calls.) Council Member Dandalides to talk to Village Manager.
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – Future Eagle project.
- 3 – (6/23/26) Replace arborvitaes once grease bin is fixed.

Meek's Park

- 2 – Bollards on bridge were run over and need to be replaced (close to Washington street).
- 3 – Bench was run over and needs to be replaced.
- 3 – Garden bed by Clover and Creek needs weeding.

Green's Park

- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24).
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer).

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill (westside).
- 2 – (6/24/25) Playground low on sand. (~~Ask Erin R.~~)
- 3 – (5/23/23) Border needed around playground.
- 3 – (8/26/25) Chess table chair bent.

Unger Park

Atwater Park

- 2 – (2/24/26) Fix chain-link fence (bent with holes, by the baseball diamond close to DPW).
- 3 – (4/22/25) Bleachers need to be replaced.

Village of Lake Orion Parks & Recreation Committee Budget

2026-2027 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	<u>Atwater Park Basketball Court - 4"</u> <u>Approved - 11-25-24 and 4-22-25</u> Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court) <u>Approved - 4-28-26</u> DDA approved \$59,000.00 using the 75/25 plan	High	\$16,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal 7-22-25 NF Paving \$35,712.44 (84x50 7,280sf) 8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish 10-6-25 P&R letter 2-24-26 DPW received 6 bids for Jr. High size from \$132,000 to 57,000. The swings will need to be moved. Done in Spring 2026. 3-23-26 Village council majority votes no on project, suggested DDA funds project. 05-26-26 Set for Spring 2026. 6-23-26 Set for Spring 2026.	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering 10-10-25 Council approved engineering for basketball court.
2	<u>Green's Park Pavilion (SW of basketball court)</u>	High	\$50,000		10-27-20 20x40 powder coated steel, 24-gauge metal roof 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW contacted Moceri about a donation	5-3-21 GazeboCreations.com \$34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total \$45,000-50,000

3	<u>Green's Park Sprinklers</u> 4-28-26 contract with Stafford	High	\$6,000	7-22-25 \$8,400 DPW quote 3-24-26 \$10,950 Mr. Sprinkler quote 3-24-26 \$9,800 Techseven quote 3-24-26 \$6,950 Stafford quote	7-26-22 motion 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW request for quote	4-28-26 DPW plan is to use CIP funds 4-28-26 DPW created a contract with Stafford with a July 1 install goal
4	<u>Atwater Additional Swing structure</u>	Medium	\$1,500		10-6-25 P&R letter 2-24-26 hold until basketball court is complete 5-26-26 Pending check with Wes	
5	<u>Children's Additional Shade Sail(s)</u> Frame=Ocean Blue Shade fabric=Lime 4-28-26 2 ordered Installed June 2026	Medium	1200 each	7-22-25 \$5,000 total, \$2,500 each AAA State of Play 4-28-26 \$5,561 with installation	Matching current, with post, DPW install 10-6-25 P&R letter 10-31-25 email 5-26-26 Ordered awaiting installation	9-23-25 Yes
6	Green's Park Retaining Wall	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5- 28-24 (quarter court)		
8	Swiss Village Basketball court	Low				
9	Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
#	Green's Park East-West seawall				5/26/2015	
#	Green's Park Dock extension x1				7-22-25 10-6-25 P&R letter	

Approved

	<u>Children's and Meek's Park - Bank Stabilization</u> <u>Approved 4-22-25</u>	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.
	<u>Children's Park Bridge</u>	Medium			7-22-25 budgeted by Village for '25-26 for \$100,000 2-18-26 Newspaper article design proposal 6-8-26 Project Bid approved. Construction to be completed this summer.	