



# AGENDA

## SPECIAL MEETING OF THE VILLAGE COUNCIL

Wednesday, May 01, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

**ADDRESSING THE VILLAGE COUNCIL:** Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

### **Purpose of Special Meeting:**

The purpose of the special meeting is to consider an application from Lake Orion Fireworks Foundation for a temporary banner sign permit across vehicle lanes in the Downtown Center (DC) zoning district of the Village and temporary use of right-of-way permit.

#### **1. Call to Order**

#### **2. Roll Call and Determination of Quorum**

#### **3. Call to the Public**

#### **4. Other Items**

A. Approval of Permit for Temporary Banner Sign (LOFA) and Use of Right-of-Way

#### **5. Call to the Public**

#### **6. Adjournment**

*In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

*En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles*

*de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.*



## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** May 1, 2024

**TOPIC** Resolution Approving Temporary Use of Right-of-Way for Lake Orion Fireworks Display Special Event Banner Sign Across South Broadway Street

### BACKGROUND BRIEF:

Lake Orion Fireworks Foundation is requesting that Village Council approve its application for a sign permit to display a temporary canvas banner sign across vehicle lanes in the Downtown Center (DC) zoning district. Approval by Village Council of this type of sign is required by Village code. The application is attached for Council's information and consideration.

Administration has prepared a draft permit which the Village will issue if the sign is approved by the Council, and the draft permit is also attached.

### SUMMARY OF PREVIOUS COUNCIL ACTION:

04/08/2024 – Council adopted a resolution approving the Lake Orion Fireworks Display special event.

### FINANCIAL IMPACT:

None

### RECOMMENDED MOTION:

To approve the issuance of a permit for a Temporary Use of Right-of-Way to Lake Orion Fireworks Foundation for the display of one (1) temporary canvas banner sign across vehicle lanes in the Downtown Center (DC) zoning district in accordance with the dimensional, timeframe, and approval requirements of the Village Sign Ordinance (Village Code Chapter 155), subject to the conditions outlined in the permit drafted by Administration dated May 2, 2024.



21 E. Church Street  
Lake Orion, Michigan 48362  
Tel 248.693.8391  
Fax 248.693.5874  
[www.lakeorion.org](http://www.lakeorion.org)

# PERMIT: TEMPORARY USE OF RIGHT OF WAY (BANNER) Lake Orion Fireworks Association (LOFA) S. Broadway at M-24

Nearest Parcel ID #: 09-11-228-027 & 09-02-482-014 & 09-02-482-013  
Nearest Zoning District: DC, Downtown Center  
Land Use: Village Right of Way

### Permitted Use:

1. Display of one (1) temporary canvas banner across vehicle lanes in the DC, Downtown Center District. The banner shall conform to the dimensional, timeframe, and approval requirements of the Village Sign Ordinance (Chapter 155).

### Conditions:

1. § 155.07(J)(1)(a): The banner shall be associated with a Council-approved special event.
2. § 155.07(J)(1)(c): The banner shall be located within the DC, Downtown Center District; tentatively planned for the crosswalk between parcels 09-11-228-027 & 09-02-482-014.
3. § 155.07(J)(1)(d): The banner shall not exceed 32 square feet.
4. § 155.07(J)(1)(d): The Village Council shall have the authority to approve up to four (4) consecutive 15-day permits (60 days total) for temporary banners made of canvas and other non-durable material; tentatively scheduled from May 8 through July 6, 2024.
5. LOFA shall submit a notarized Hold Harmless Agreement specifically for the proposed banner.
6. LOFA shall be responsible for the installation, maintenance, and removal of the banner in coordination with the Orion Township Fire Department; the banner shall not impede visibility of traffic signs or signals, impact public safety, or encroach upon adjacent private property without prior authorization.
7. Changes to the banner design and/or location, as noted in this permit and any other conditions of Council approval, shall be submitted to the Village for administrative review prior to permit issuance.

**Issued to:** Robert Krefski (LOFA)  
852 Island Drive  
Lake Orion MI 48362

**Permit #:** R-24-09

**Issued by:**

\_\_\_\_\_  
Darwin McClary  
Village Manager/Zoning Administrator

**Date:** May 2, 2024



Village of Lake Orion

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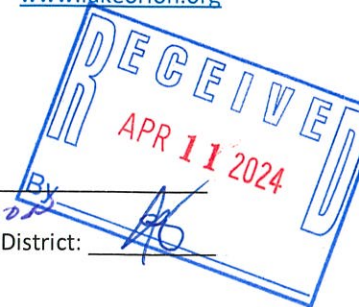
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app fee~~

**SIGN PERMIT APPLICATION**

**PROPERTY INFORMATION**

Sign Site Address: M-24 AT CROSSWALK Parcel ID #: \_\_\_\_\_

Name of Business at Sign Location: LAKE ORION FIREWORKS FOUNDATION Zoning District: AO



**OWNER INFORMATION**

Property Owner Name: VILLAGE OF ORION Address: \_\_\_\_\_

Property Owner Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**APPLICANT INFORMATION (If applicant is NOT property owner)**

Applicant Name: ROBERT KREFSKI Address: 852 ISLAND POINTE

Applicant Phone #: 586-996-8967 E-Mail: RKREFSKI@COMCAST-NET

Applicant is: (i.e. contractor or business owner or architect, etc.) NON PROFIT BUSINESS

**TYPE AND QUANTITY OF SIGN(S)**

Please indicate the quantity of each type of sign proposed.

Permanent Sign(s):  Wall  Projecting  Ground Sign  Awning  Other

Temporary Sign(s):  Banner  Community Event  Class 1 (Adjustable Type)  Class 2 (A-Frame)

Temporary Display Dates: From 5-1-24 To JULY 6, 2024

Name of Event: FIREWORKS Date of Event: JULY 6 2024

**ADDITIONAL INFORMATION AND REQUIREMENTS**

1) **Location Map:** A map identifying the location of all requested signs on the property or building must be provided or the application WILL NOT be reviewed.

2) **Sign Sketch Plan:** A scaled plan or drawing identifying the size and elements of all requested sign(s) on the property or building must be provided or the application WILL NOT be reviewed.

3) **Orion Township Building Permit:** An Orion Township building permit application must be included in order to erect any permanent signs.

I hereby agree to erect and remove (if applicable) signage exactly as approved on this application:

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant (or Contractor): Robert Krefski Date: 4-11-24

TO BE COMPLETED BY VILLAGE STAFF - Date Received: \_\_\_\_\_ Fee: \_\_\_\_\_ Receipt #: \_\_\_\_\_





### Village of Lake Orion

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#### LOCATION MAP

A location map must include the following information:

- o All property lines, buildings, fences, parking lots, driveways and adjacent streets.
- o The location of all existing signs.
- o The location of all proposed signs.

#### SIGN SKETCH PLAN

A sign sketch plan must include the following information:

- o All sign dimensions.
- o Wording of the sign.
- o Building Signs: Must show length and width of building façade from grade and include roofline.
- o Draw length, width, depth, and height of sign on building façade. Include all existing and proposed signage.
- o Please note if any existing signage is to be removed.
- o Any proposed internal or external lighting.
- o Type of material sign is constructed from.

**ALL APPLICATIONS MUST BE IN COMPLIANCE WITH THE STANDARDS OF THE VILLAGE SIGN ORDINANCE, CHAPTER 155, AS AMENDED.**

① 480" X 36"

② ~~TO~~ THANKING THE COMMUNITY FOR DONATING TO THE FIREWORKS.

③ THIS YEARS SHOOT DAT JULY 6, 2024 10:05 P.M.

④ DATES OF FUN RAISERS. MAY 30 WILDWOOD,

JULY 4th FUNDRAISER AT LOBC.

⑤ BANNER CANVAS

⑥ NO LIGHTING

THE LAKE ORION FIREWORKS FOUNDATION WANTS TO THANK THE COMMUNITY FOR ALL ~~TO~~ DONATIONS. LAKE ORION VILLAGE POLICE, VILLAGE OF LAKE ORION, TOWNSHIP, OAKLAND COUNTY POLICE, ECT.

FUN RAISER  
MAY 30, 2024  
WILWOOD CONCERT  
EAGLES,

FUN RAISER  
JULY 4  
LOBC CONCERT  
SUNSET BLVD

- o GO FUN ME
- o JOHNNY BLACKS
- o 313 PIZZA
- o SAGEBROSTH
- o OPA'S

480" 40 ft

Support the **July 6, 2024**  
**Lake Orion Fireworks**



**EAGLES TRIBUTE BAND**  
**MAY 30, 5:30 PM**  
 WILDWOOD AMPHITHEATER • \$20/TICKET






36" 3 ft-

- associated w/ special event
- sign standards 155.07
- Council approval req'd
- 32 sq. ft. max.
- Durable vinyl req'd OR
- Canvas limited to 15 days

120 sq ft

too large

must be approved as:

Exempt banner (155.04(K))

- Gov't land ~ Sign permit not req'd
- Gov't installation

Council should stipulate approved display dates.

